

AGENDA

**SCHOOL DISTRICT OF NEW GLARUS
FACILITIES, TRANSPORTATION AND TECHNOLOGY COMMITTEE MEETING
MONDAY, OCTOBER 24, 2022
HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING
LINK
HTTPS://US02WEB.ZOOM.US/J/84286673736?PWD=AHC3VFZBZ3H5DMVYOV
HDNL0N3DEQT09 BY PHONE USING 1-646-568-7788 MEETING ID 842 8667 3736
& PASSWORD 767764
1701 2ND STREET
NEW GLARUS, WISCONSIN 53574
5:45 PM**

- I. Call to Order, Bill Oemichen - Chair**
- II. Overview of Transportation**

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Transportation Department Overview

10-2022

1. Routes

- a. 5 routes outside of the village,
- b. 1 route in-town, is also the shuttle all the year - boy's soccer in fall, wrestling in winter, girl's soccer and track in spring (see section 5)
- c. Safety is the first consideration in planning routes
 - i. Doors open to the left, and students not crossing the road
 - ii. Fewest turnarounds, backup areas
 - iii. Avoid cul-de-sacs, dead ends, and private roads as much as possible
 - iv. Keep routes to under an hour and half
 1. Longest route now is about an hour and 40 in good weather
- d. When we close school for weather, consider the roads our buses travel - narrow, curvy, and hilly
 - i. Cannot meet another bus, tractor, or truck on some roads without someone stopping or going into a driveway
 - ii. Sight lines are limited in some areas

2. Drivers

- a. Regular
 - i. Six drivers
 - ii. Avg age is 64
 - iii. One already retired but came back to help us because we are short drivers
 - iv. Regular drivers do AM and PM routes and are the first called for field trips and sports trips
 - v. Need to have flexible schedules
 - vi. Two are dedicated during the day for the 4K drop off and pick up routes - cannot be used for field trips during the day
- b. Subs
 - i. Six subs
 - ii. Three are full-time staff members - two are teachers, and one is on custodial/maintenance staff
 1. If we use teachers for routes, have to cover classrooms for - NOT ideal for instruction
 2. Pay overtime for hourly
 3. Some are willing to do routes alone, but a couple prefer an additional staff member if they drive a route
 - iii. Other three are community members who have full-time jobs and can only assist when not working

1. One can only drive after 4:00PM - only events
 2. One can only drive on his days off - works 24 hours shifts in Madison - can do a route or an event
 3. One can flex a bit for evening runs, but will only do events, not a route
 - iv. If a sub is needed for a route, first ask our school staff to cover as they are in town and at school
 1. If none are available, the other three subs are called
3. Events
- a. How they are requested
 - i. Athletics
 1. Usually through the team schedule/calendar
 2. AD confirms times, places, etc
 - ii. Field Trips
 1. Through Field Trip Request Google Form
 - iii. Other
 1. Special Ed transportation is scheduled between Student Services and Transportation.
 - a. Utilize van drivers (non-CDL) employed by the district and Special Ed Aides
 - b. How they are scheduled
 - i. Seniority of route drivers
 1. Secretary calls senior drivers first then goes down the list
 - ii. Sub drivers
 1. Whoever is most senior and available per their schedules
 - iii. Anyone else who might be available
 1. Sometimes have to call Belleville or Monticello to see if we can use a driver/bus for an event

Examples of transportation schedule, not including routes:

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35	Event	Location	Leave Time	Driver	Notes	
36	HS PE Class	Edelweiss	1:22 - 2:25	Lienhardt	1 bus #35	
37	MS Cross Country Invitational	Mt Horeb	2:40	Nealis	2:25 Monticello Pick-up; 2:40 NG Pick-up #31	
38	BLUE DOLPHIN		PM ROUTE	Ready	For AI #35	
39	Volleyball	Wis Heights		Zimmerman	Van # 12	
40	JV Varsity Volleyball Game	Wisconsin Heights	3:40	Lienhardt	#27	
41	THURSDAY, SEPTEMBER 15	ORANGE GIRAFFE	PM ROUTE	Darrow	For Sam #36	
42	MS Volleyball	Wisconsin Heights	3:00	Stuessy	#29	
43	Soccer Game	River Valley	2:15	Gentilli		
44	Swim Practice	Monroe	6:00	Mellem	#16	
45	NR Cultivate	Cultivate	DO 8:30 PU 3:30	Hustad / Mellem	#16	
46	HH	UW Hospital	DO 8:00 PU 2:00	Babler		
47	FB	Common Threads	DO 8:30 PU 2:30	Babler		
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Event	Location	Leave Time	Driver	Notes
FFA	Spring Grove Dairy	7:30 - 3:00	Kearns	Van # 10
4th Grade Field Trip	Spring Grove Dairy	8:00 - 3:00	Schepp	70 students - 2 buses #31
4th Grade Field Trip	Spring Grove Dairy	8:00 - 3:00	Stuessy	70 students - 2 buses #29
Blackhawk		12:00	Engelke	Van #14
JV/Varsity Volleyball	Marshall	3:45	Zimmerman	Van #12
JV/Varsity Volleyball	Marshall	3:45	Lienhardt	#27
Blue Dolphin		PM ROUTE	Neals	For AI #35
JV/Varsity Soccer	Belleville	3:45	Engelke	#40
Swim Meet	Monroe	4:15	Mellem	Van #14
NR Cultivate	Cultivate	DO 8:30 PU 3:30	Klasy	
HH	UW Hospital	DO 8:00 PU 2:00	Babler	
FB	Common Threads	DO 8:30 PU 2:30	Babler	

4. Schedule

- a. All bus and van requests get put on the Google Calendar seen above
 - i. Unfilled events get highlighted in yellow
 - ii. Special Ed is highlighted in pink
 - iii. Belleville coverage is highlighted in blue
 1. Belleville sometimes uses our driver resources as well
 2. Twice this year so far

5. Athletic Co-ops Transportation

- a. Co-ops mean drivers bring our athletes to Belleville, Monticello, and Monroe daily for practices and games
 - i. New Glarus shuttles for Co-Ops
 1. Fall
 - a. Boys' Soccer - Belleville
 - b. Swim - Monroe
 2. Winter
 - a. Wrestling - Belleville
 - b. Hockey - Monroe
 3. Spring
 - a. Softball - Monticello
 - b. Track and Field - Belleville
 - c. Girls' Soccer - Belleville
 - i. Try to combine Track and Soccer, but don't all practice at the same time, too many students on a bus
 - ii. Last Spring we had 2 pickup shuttle times in Belleville

6. Buses

- a. 14 Buses
 - i. 6 Route Buses
 - ii. 6 Trip Buses
 - iii. 2 Small Buses for 4K pickup and dropoff
 1. One is small bus and is inoperable at the moment
 2. Determining cost concerns for maintenance
 - iv. Capacity of regular buses

1. 24 seats total
 2. 72 passengers, technically, if three to a seat
 - a. Not feasible with MS and older
 3. Cannot use back row for safety purposes - rear collision
 4. Can transport approximately 60 passengers or less safely
 5. Regular routes are at about 50 or greater without adding the in-town stops on the remaining four routes buses
 6. In-town route is at capacity with 72
- b. We use Nelson's for Bus Maintenance
 - i. Advantage
 1. Dealer we have our lease with
 2. Will come onsite if necessary
 3. Have had a long-standing relationship and do a good job
 - ii. Disadvantage
 1. Long mileage to the garage
 2. Usually have at least one bus out for maintenance at any given time - sometimes routine (oil change, fluids, etc.), sometimes specific maintenance items such as brakes, hoses, etc.
 - c. We use Rosen for Van Maintenance
 - d. One of our drivers also provides some maintenance
 - i. Replace fuses, lights, wipers, etc.
 - e. LifeSpan of Buses
 1. The district buys 5 new buses every 5 years
 - a. The new buses become route buses, the old buses become trip buses, the oldest buses are used for trade-in
 - b. Because we did not drive during the COVID leave, we may be able to get an extra year or two out of our buses
 2. Our current fleet could last another 1-2 years
 - a. Advantage
 - i. Save the District money
 - b. Disadvantage
 - i. Maintenance costs

7. Overall

- a. This is a full-time job to keep the wheels all turning daily
 - i. Cassie and Laura are on call from 5:00 in the morning until all buses are back from events
- b. We are on thin ice with driver capacity
 - i. What are we to do if a driver gets injured or sick and cannot drive long term?

- c. Luckily, we have not had to cancel bus routes due to driver or bus shortages like other districts
- d. If we can continue for the next one to two years with the current fleet, can save the district funds

- III. **Consider Transportation Request for Transportation in Non-Hazardous Zone**
- IV. **Prepare for Village Board Meeting - Dedication of Public Road**
- V. **Adjourn**

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.