

AGENDA

**SCHOOL DISTRICT OF NEW GLARUS
REGULAR SCHOOL BOARD MEETING**

MONDAY, MAY 16, 2022

**HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING
LINK**

**HTTPS://US02WEB.ZOOM.US/J/89095658171?PWD=MOLYMXFPT1JXZKJPMM5L
U0HDDZJVQT09 OR BY PHONE USING 1-646-568-7788 MEETING ID 890 9565**

8171 & PASSWORD 370213

1701 2ND STREET

NEW GLARUS, WISCONSIN 53574

7:15 PM

- I. **CALL TO ORDER**
 - A. Agenda Published
 - B. Roll Call
 - C. Approval of Agenda and Revisions
- II. **INTRODUCTIONS-PRESENTATIONS**
 - A. Referendum Projects Update - Bray and Findorff
- III. **PUBLIC COMMENT PERIOD**
- IV. **APPROVAL OF CONSENT AGENDA**
 - A. Item(s) To Be Removed From Consent Agenda
 - 1. Board Minutes

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SCHOOL DISTRICT OF NEW GLARUS DISCUSSION AND REGULAR SCHOOL BOARD MEETING

Monday, April 25, 2022

CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Board President, Bill Oemichen. The agenda was posted at the New Glarus Elementary School, New Glarus Middle School, New Glarus High School, Bank of New Glarus, New Glarus Post Office, State Bank of Cross Plains – New Glarus Branch, Woodford State Bank – New Glarus Branch, and the District Website.

ROLL CALL

Present: Bill Oemichen, Larry Stuessy, Travis Zimmerman, Corrine Hendrickson, Cari Ann Muggenburg, Ron Roesslein, and Casey Umhoefer.

APPROVAL OF AGENDA AND REVISIONS

Motion by Larry Stuessy to approve the agenda as presented. Second by Cari Ann Muggenburg. Motion carried 7-0.

INTRODUCTIONS – CHOIR DEPARTMENT

MS/HS Choir Director, Renee Setterstrom and members of the Madrigal Choir Ensemble gave a presentation to the Board on the events they participated in this year. After the presentation, the Madrigals entertained the Board with several musical pieces.

PUBLIC COMMENT PERIOD

~None

APPROVAL CONSENT AGENDA

ITEM(S) TO BE REMOVED FROM CONSENT AGENDA

1. BOARD MINUTES & CLOSED SESSION MINUTES
2. APPROVAL OF BILLS
3. TREASURER'S REPORT
4. STAFFING REPORT
5. DONATIONS

Motion by Larry Stuessy to approve the Consent Agenda as presented. Second by Casey Umhoefer. Motion carried 7-0.

COMMITTEE UPDATES

POLICY, COMMUNICATION & ADVOCACY; Did not meet.

HANDBOOK AND PERSONNEL; Did not meet.

BUDGET; Did not meet.

CURRICULUM, SPORTS & CO-CURRICULAR; Did not meet.

FACILITIES, TRANSPORTATION, AND TECHNOLOGY; Did not meet.

DISCUSSION AND POSSIBLE ACTION ITEMS

A. Future Board Committee Meetings

The Board discussed continuing to hold Board and Committee meetings in the MS/HS Library.

Motion by Travis Zimmerman to continue holding the Board and Committee meetings in the MS/HS Library. Second by Cari Ann Muggenburg. Motion carried 7-0.

B. Door Access For Board and Committee Meetings

The Administration made a recommendation to have the main high school doors open prior to the committee and board meetings and keep the middle doors locked for better security

Motion by Larry Stuessy to have the main high school doors open prior to the committee and board meetings and keep the middle doors locked for better security. Second by Travis Zimmerman. Motion carried 7-0.

C. Elementary School Counselor Interns For 2022-23 School Year

The Board discussed a recommendation from Administration to post for 2 elementary school counselor interns for the 2022-23 school year. One would intern in the fall and the other in the spring.

Motion by Corrine Hendrickson to approve bringing in 2 elementary school counselor interns for the 2022-23 school year as presented. Second by Casey Umhoefer. Motion carried 7-0.

D. FCCLA National Conference in San Diego – June 29 – July 4, 2022

The Board reviewed a request from FCCLA to attend the FCCLA National Conference in San Diego on June 29-July 4, 2022.

Motion by Ron Roesslein to approve the FCCLA National Conference trip to San Diego on June 29 – July 4, 2022, as presented. Second by Cari Ann Muggenburg. Motion carried 7-0

E. Resignations

1. Brett Thoman - Custodian

The Board reviewed the resignation of Brett Thoman – Custodian

Motion by Travis Zimmerman to accept the resignation of Brett Thoman – Custodian as presented. Second by Larry Stuessy. Motion carried 7-0.

2. Cristi Baker – MS Volleyball Coach

The Board reviewed the resignation of Cristi Baker – MS Volleyball Coach.

Motion by Casey Umhoefer to accept the resignation of Cristi Baker – MS Volleyball Coach as presented. Second by Travis Zimmerman. Motion carried 7-0.

3. Laurie Plourde – Youth Apprenticeship Coordinator

The Board reviewed the resignation of Laurie Plourde – Youth Apprenticeship

Coordinator.

Motion by Ron Roesslein to accept the resignation of Laurie Plourde – Youth Apprenticeship Coordinator as presented. Second by Casey Umhoefer. Motion carried 7-0.

F. New Hires

1. Zachary Zimmerman - Custodian

The Administration recommended the hiring of Zachary Zimmerman as Custodian.

Motion by Cari Ann Muggenburg to approve the hiring of Zachary Zimmerman as Custodian as presented. Second by Larry Stuessy. Motion carried 7-0.

DISCUSSION ITEMS

A. Referendum Projects Updates

Dr. Thayer and Bill Oemichen provided updates on the referendum projects.

B. Covid Updates

Dr. Thayer provided the Board with a District Covid update.

FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS.

- May 16, 2022 – Discussion & Regular Board Meeting – 7:15 p.m.
- June 13, 2022 – Discussion & Regular Board Meeting – 7:15 p.m.

ADJOURN

Motion by Larry Stuessy to adjourn the meeting at 8:14 p.m. Second by Cari Ann Muggenburg. Motion carried 7-0.

Respectfully submitted by Corrine Hendrickson/Kris Anderson

SCHOOL DISTRICT OF NEW GLARUS REORGANIZATIONAL MEETING

Monday, April 25, 2022

OATH OF OFFICE

The Oath of Office was administered to Bill Oemichen, and Ron Roesslein by School Board Clerk Larry Stuessy.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Dr. Jennifer Thayer. The agenda was posted at the New Glarus Elementary School, New Glarus Middle School, New Glarus High School, Bank of New Glarus, State Bank of Cross Plain – New Glarus Branch, Woodford State Bank – New Glarus Branch, New Glarus Post Office, and the District Website.

ROLL CALL

Present: Bill Oemichen, Travis Zimmerman, Larry Stuessy, Corrine Hendrickson, Cari Ann Muggenburg, Casey Umhoefer, and Ron Roesslein.

ELECTION OF OFFICERS

A. PRESIDENT

Nominations for President were opened by Dr. Thayer. Larry Stuessy nominated Bill Oemichen for Board President. Second by Corrine Hendrickson. No other nominations were received. Nominations were closed

Bill Oemichen was elected Board President 6-0-1

Abstained: Bill Oemichen

B. VICE PRESIDENT

Board President Bill Oemichen opened nominations for Board Vice President. Travis Zimmerman nominated Larry Stuessy for Board Vice-President. Second by Cari Ann Muggenburg. No other nominations were received. Cari Ann Muggenburg moved to elect Larry Stuessy as Board Vice-President. Second by Corrine Hendrickson.

Larry Stuessy was elected Board Vice-President 6-0-1

Abstained: Larry Stuessy

C. CLERK

Board President Bill Oemichen opened nominations for Board Clerk. Cari Ann Muggenburg nominated Corrine Hendrickson for Board Clerk. Second by Casey Umhoefer. No other nominations were received. Casey Umhoefer moved to elect Corrine Hendrickson as Board Clerk. Second by Cari Ann Muggenburg.

Corrine Hendrickson was elected Board Clerk 6-0-1.

Abstained: Corrine Hendrickson

D. TREASURER

Board President Bill Oemichen opened nominations for Board Treasurer. Cari Ann Muggenburg nominated Travis Zimmerman for Board Treasurer. Second by Casey Umhoefer. No other nominations were received. Larry Stuessy moved to elect Travis Zimmerman as Board Treasurer. Second by Cari Ann Muggenburg.

Travis Zimmerman was elected Board Treasurer 6-0-1.

Abstained: Travis Zimmerman

APPOINT COMMITTEES

Board President Bill Oemichen asked Board members for 3 committee areas of interest. Bill will review the committee interests and assign members to committee assignments.

ADJOURN

Board President, Bill Oemichen adjourned the meeting at 7:09 p.m.

Respectfully Submitted by Larry Stuessy/Kris Anderson

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
APRIL 30, 2022**

Vendor	Description	Amount
AMPLIFY EDUCATION INC	MS SCIENCE - SEE QUOTE Q-102397-1	25,000.00
AMPLIFY EDUCATION INC	Amplify Reading Site License (251-500 students) - 3yr (2022	23,250.00
AMPLIFY EDUCATION INC	MS SCIENCE - SEE QUOTE Q-102397-1	20,540.16
EMC INSURANCE COMPANIES	DISTRICT INSURANCE	19,416.85
CURRICULUM ASSOC	I-READY AND READY SET MATH K-5	17,805.00
CURRICULUM ASSOC	MS - I-READY ASSESSMENT AND PERSONALIZED INSTRUCTIC	12,397.50
NORTH AM MECHANICAL	HS/MS HVAC WORK/ANNUAL SPRING MAINT	11,005.00
TREETOP PRODUCTS CONSOLIT	OUTDOOR EQUIPMENT - PICNIC TABLES	10,939.65
CURRICULUM ASSOC	GS - I-READY AND READY SET ASSESSMENT AND PERSONALI	10,545.00
COLLEGEBOARD*PRODUCTS	HS ENGLISH CURR	9,416.05
MC CALL CENTER	JAN/FEB PT SERVICES	6,007.40
NEW GLARUS	HS MARCH UTIL	5,954.28
RHYME BUSINESS PRODUCTS L	QUARTERLY COPIER MAINT	5,012.57
NEW GLARUS	GS MARCH UTIL	4,477.01
NELSONS BUS SERVICE INC	BUS REPAIR	4,321.96
IRONMNTNREFRIGERATION	Referendum Fridge/Freezer	4,103.95
GREAT MINDS	SEE ATTACHED QUOTE #00196539 6-8 GRADE WIT AND WI	3,529.50
TCI	MS SOCIAL STUDIES LICENSE	2,900.00
GRAND APPLIANCE AND TV WE	FACS WASHER/DRYER	2,727.00
"PROJECT LEAD THE WAY, INC"	PLTW TRAINING	2,400.00
WWW.NEWSLA.COM	MS SS	1,900.00
AT *FIELD MUSEUM	5th Grade Field trip	1,526.00
NEW GLARUS	MS MARCH UTIL	1,348.37
SKYDECK CHICAGO	5th Grade Field Trip	1,173.00
WILDERNESS HOTEL	CLASS OF 2022 TRIP LODGING	1,109.85
RENNING LEWIS & LACY S.C.	LEGAL SERV	1,045.00
KALAHARI RESORT - WI	Downpayment for Post Prom	1,000.00
SAN-A-CARE	custodial supplies	859.56
NEWEGG INC.	Wide screen monitor - returned to NEWEGG	843.99
A440 PIANO SERVICES	Piano tunings Solo and Ensemble	810.00
FCCLA	FCCLA Nationals	780.00
NELSONS BUS SERVICE INC	BUS REPAIR	772.17
FCCLA	FCCLA Nationals	735.00
NEWEGG MARKETPLACE	Ultra wide screen monitor	664.64
KALAHARI RESORT - WI	FCCLA State Conference	619.00
WASTE MGMT WM EZPAY	April services	532.86
WI ASSN OF AG EDUCATOR	WAAE Professional Development Conference	520.00
FOLLETT SCHOOL SOLUTIONS	WIT AND WISDOM	511.50
BEST BUY 00002089	Post Prom Prizes	485.28
WFEA	AWSA Conference	450.00
NEWEGG INC.	Monitor	432.54
AMZN MKTP US*100S83EZ0	Tumble circular mat ⁸	419.00
ZOOM.US 888-799-9666	Zoom Annual Renewal Fee & 100+ Participant Fee	411.24

**SCHOOL DISTRICT OF NEW GLARUS
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AMZN MKTP US*1A1JJ5NN2	Books	378.95
BYU CONTINUING ED2	BYU Course Enrollment	378.00
AWL*PEARSON EDUCATION	KTEA-3 Brief Complete Kit (Print) Kaufman Test of Educator	371.00
JUSTAWARDMEDALS.COM	8th grade completion ceremony medals	353.60
AMZN MKTP US*1H9QX38N2	Middle School Supplies	353.13
DBC*BLICK ART MATERIAL	glaze replacements for ms and hs	336.80
RENNING LEWIS & LACY S.C.	LEGAL SERVICES	336.00
AMZN MKTP US*1A12P5MZZ AM	7th grade classroom supplies restock	335.67
TARGET 00021063	Post Prom Prizes	315.34
ROCKET INDUSTRIAL	CUSTODIAL SUPPLIES	314.96
AMAZON.COM*1O7UG28X0 AMZN	Books	296.94
MC CALL CENTER	HS SPORTS MEDICINE - jv fb	283.00
GRAINGER	appliance/furniture mover/ cart	280.95
VISTAPRINT	Admin business cards	266.01
AMZN MKTP US*1O1XX9ZB1	3 of: Texas Instruments TI-30X IIS 2-Line Scientific Calculato	264.33
J.W. PEPPER	New Trial Music	261.99
WAL-MART #0847	Senior Class Trip- Food for Trip	256.80
SAN-A-CARE	cleaning kit	255.74
WARD BRODT MUSIC	saxophone repair	250.00
AMZN MKTP US*1H8823K31	Extra headphones for students for i-Ready/Forward testing	248.00
DICK'S CLOTHING&SPORTING	Dicks- Post Prom Prizes	246.70
SPECTRUM	HS/MS APRIL PHONE	244.03
AMAZON.COM*1O4U438O0 AMZN	Books	227.68
AMZN MKTP US*1A03E6342	supplies for ms art.	220.25
DOMINO'S 2117	Pizza for senior class trip	219.66
SPORTS WORLD	Shirts for Mock Trial	209.85
J.W. PEPPER	New Trial Music	196.99
GRAINGER	plumbing parts stock	194.54
BYU CONTINUING ED2	BYU Course Enrollment	189.00
BYU CONTINUING ED2	BYU Course Enrollment	189.00
AMAZON.COM*1O3Q44X60	Books	188.69
PIGGLY WIGGLY #293	Multiple FCS Labs- MS/HS	183.13
SAN-A-CARE	custodial supplies	182.39
AMZN MKTP US*1O0H22492	Clay Pebbles - Hydroponics	179.94
GRAINGER	faucet repair parts	173.10
AMZN MKTP US*1O8PH8W21	Hydroponics lab pumps	172.43
AMZN MKTP US*1H8E006C2 AM	Restroom supplies-Fund 21	171.86
AWSA	AWSA secretary conference registration	168.00
THEINSTRUMENTALISTAWARDS	Awards 168	168.00
AMZN MKTP US*1Q63Q4462	Compasses Receptit.pdf	159.80
J2 *METROFAX	Annual charge for Fax lines	159.00
BRENDAS BLUMENLADEN	ADMIN ASST DAY	158.25
ROYS MARKET	coffee capstone	156.64
AMAZON.COM*1H66M8K10	3rd Grade Supplies - ⁹ storage & flash cards	151.89
SHOPSWISS	Purchase receipt from Esther's European Imports- Uniform	149.00

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RAYMOND GEDDES	Incentives for MS and GS Tier 3	147.99
WISCONSIN SCHOOL MUSIC A	WSMA Large Group Band HS	144.00
SAN-A-CARE	custodial supplies	142.84
WAL-MART #1138	Post Prom Prizes	142.17
AMZN MKTP US*1A1WU7Q70	Middle School Supplies	138.49
AMZN MKTP US*1A6RQ2HO2	Books	136.96
AMZN MKTP US*1A0VC45C1	(2) Doc Cam setups for ES classrooms	135.96
WISCONSIN SCHOOL MUSIC A	WSMA Large Group Band MS	134.00
J.W. PEPPER	Bass Trombone Music	132.93
"DKG MEDIA, LP"	Handbook Webinar	129.00
WARD BRODT MUSIC	Btn Repair	128.00
AMZN MKTP US*1O8L30X52	Post Prom Prizes- Backpacks	124.38
J.W. PEPPER	New Trial Music	120.00
FOLLETT SCHOOL SOLUTIONS	WIT AND WISDOM	120.00
FOLLETT SCHOOL SOLUTIONS	MS WIT AND WISDOM TRADE BOOKS	120.00
AMZN MKTP US*1H6H501L1	Classroom supplies - DVD Player for Laptop, File Folders, Pa,	118.04
AMZN MKTP US*1H9BU7I32	Supplies	114.89
KALAHARI RESORT - WI	lodging	114.40
KALAHARI RESORT - WI	Hotel Skyward	114.40
AMZN MKTP US*1A4Q86PU0	Books	114.27
BYU CONTINUING ED2	BYU Course Enrollment	112.00
MENARDS JANESVILLE WI	Hydroponics Lab Plant and Soil	111.52
SAN-A-CARE	custodial supplies	110.72
AMAZON.COM*1A70753Q0	Middle School PBIS prizes/items	108.62
APPLE.COM/BILL	iPad app	105.49
VERONA RECREATION DEPARTM	FIELD TRIP TO VERONA SPLASH PAD	103.00
AMZN MKTP US*1O6HU0B31	Hydroponic supplies - classroom supplies	102.41
JUNG GARDEN CENTER -	seeds	100.75
SQ *BE ADVENTUROUS TRAVEL	FCCLA Nationals- Will Be reimbursed by FCCLA Families	100.00
WBCA Donation for Dain Walter (All St	WBCA Donation for All Star Game	100.00
AMZN MKTP US*1A7MC0QJ0	Middle School Supplies	98.46
AMAZON.COM*1Q9QA6H31 AMZN	Books	97.05
NEWEGG MARKETPLACE	Monitor mountG	96.46
AMZN MKTP US*1Q0YG24K0	HDMI adapter/cords	93.94
FARM & FLEET OF VERONA	lawn equipment repairs aerator	91.97
NELSONS BUS SERVICE INC	BUS SUPPLIES	91.14
NELSONS BUS SERVICE INC	BUS SUPPLIES	91.14
SPECTRUM	APRIL - GS PHONE SERV	89.97
WEST MUSIC CATALOG	kazoo	89.65
AMZN MKTP US*1H8I15NN2	Middle School Supplies	88.00
WISCONSIN SCHOOL MUSIC A	WSMA Large Group Band HS	87.50
WASDA	WASSA Annual Membership	85.00
AMAZON.COM*1A2L10L91	Books	84.08
J.W. PEPPER	6th Grade music	83.99
WARD BRODT MUSIC	band supplies	83.98

**SCHOOL DISTRICT OF NEW GLARUS
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COST PLUS WLD #315	Cultural Cuisine- Spanish and FCS	82.68
AMZN MKTP US*1A1HZ2362	Coach process book, mouse for computer and mouse for C	80.50
AMZN MKTP US*1A6NY5RM2	piano stand	79.99
J.W. PEPPER	music	79.47
AMZN MKTP US*1A1SX4IE0	office supplies	79.17
PIGGLY WIGGLY #293	FCS Labs	79.14
AMZN MKTP US*1O07A8UN1	supplies for ceramics	79.04
EXXONMOBIL 47839733	Gas for school van on senior trip	78.95
AMZN MKTP US*1O6V71S01	Ink for plotter	77.00
J.W. PEPPER	New Trial Music	76.99
AMZN MKTP US*1O3DQ61E1	Class supplies - chart paper	74.98
WARD BRODT MUSIC	reeds	73.98
CENEX BLANCHAR07070501	fuel for van golf meet	73.39
AMZN MKTP US*1O2IU0M31	Books	73.27
"JOSTENS, INC."	Math Team Account Pins for students in Math Team	73.25
AMZN MKTP US*1O0GJ0M60	Post Prom Prizes- backpack	72.74
AMZN MKTP US*1O4V24J10	Art Supplies	72.63
AMAZON.COM*1A89U6WK2	Executive functioning and mindfulness resources	72.41
J.W. PEPPER	New Trial Music	70.00
WARD BRODT MUSIC	Bassoon Reeds 69.95	69.95
AMZN MKTP US*1O0TX1U50	FCS Supplies	69.52
J.W. PEPPER	Concert Music	62.00
WARD BRODT MUSIC	Tuba repair 62	62.00
J.W. PEPPER	New Trial Music	60.00
J.W. PEPPER	New Trial Music	60.00
AMZN MKTP US*1O6ZF3V52 AM	HSO SUPPLIES	59.88
FESTIVAL FOODS	ANI SCI Meat science unit	59.36
KENNEDY'S ICE CREAM	PBIS planning day meal	59.07
SQ *WISCONSIN CATTLEMEN'S	Midwest Horse Fair Lunch	58.00
AMZN MKTP US*1A4X39JR1	Amazon Order - PBIS reward	57.90
JUNG GARDEN CENTER -	Trays, labels, seeds	56.86
AMZN MKTP US*1A0N95YV0	MISC supplies/USB	55.98
ROYS MARKET	Milk taste testing	55.66
WAL-MART #0802	Breakfast snacks for Large Group Contest	55.24
FESTIVAL FOODS	Middle School Supplies	54.88
BRENDAS BLUMENLADEN	Celebration Gift	52.75
PETSMART # 0605	Lab Supplies	52.48
AMZN MKTP US*1A55V73I2	Toner for printer/dvd drive	52.38
KALAHARI RESTAURANT - WI	FCCLA State Conference	52.00
LULULEMON HILLDALE MA	Post Prom Prize	50.00
WASDA	Spring Regional Meeting	50.00
ROYS MARKET	HOMEROOM TREATS	49.90
AMAZON.COM*1H4F13R91 AMZN	Items and supplies for Entrepreneurship city collaboration p	48.14
PIGGLY WIGGLY #293	Cultural Cuisine	47.76
SUGAR RIVER PIZZA CO	FFA Officer Banquet Planning Meeting	46.89

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AMZN MKTP US*1O33G3NE1	Middle School Supplies	46.76
AMAZON.COM*1H4ZUORE2 AMZN	air purifier filter	45.99
HEID MUSIC	Boomwhacker instruments	45.98
CROWN AWARDS INC	Golf Meet Trophy	45.97
TROPHY DEPOT	Golf Meet Trophy	45.77
WM SUPERCENTER #958	Snacks for students in resource room.	45.64
ROYS MARKET	Spanish classroom account- cooking workshop ingredients	42.96
CASEYS PIZZA 3572	Petting zoo lunch	42.16
WARD BRODT MUSIC	Btn Repair 42.00	42.00
ROYS MARKET	FCS Classes	40.98
AMZN MKTP US*1H6YM0500 AM	Ipad covers	40.57
WALMART.COM AA	Hanging file folders and stands to organize contest music	39.47
AMZN MKTP US*1O24K8XY2	screwdriver kit	39.31
AMAZON.COM*1O4PM0RL2	classroom supplies	39.05
J & P FRESH MARKET	Cultural Cuisine	38.38
OFFICEMAX/DEPOT 6869	Office Supplies	37.99
AMZN MKTP US*1O86J6L51 AM	FCS Supplies	37.98
AMAZON.COM*1O8VQ1SQ2 AMZN	Books	37.60
"THINK SOCIAL PUBLISHING,"	Social thinking.mhtml	35.68
ROYS MARKET	MS Lab	35.49
AMZN MKTP US*1A86870K2	Middle School Supplies	34.98
KWIK TRIP 12000012054	Food For Senior Class Trip	34.89
USPS PO 5659000694	Stamps for FFA Invitations	34.80
HOESLYS MEATS	Veal Animal Science	34.71
AMZN MKTP US*1O11X8ZT2	MISC supplies/USB	33.98
AMZN MKTP US*1A2ZI34C0	Supplies	33.28
AMZN MKTP US*1O0VH6HF2	Two sippy cups	33.21
AMZN MKTP US*1O92W5U21	Greenhouse Supplies	33.16
AMAZON.COM*1Q16N5WR1	PBIS Freezie Pops for Pool Day	32.91
AMZN MKTP US*1A79B6H41	Middle School Supplies	31.23
SAN-A-CARE	custodial supplies	31.05
ROYS MARKET	MS Lab	31.01
AMZN MKTP US*1A2CV30X1	Middle School Supplies	30.78
AMZN MKTP US*1O8358MC1	Crafts for kids	30.51
WARD BRODT MUSIC	embouchure trainer	29.95
AMZN MKTP US*1O4DW9A41	Books	29.95
AMZN MKTP US*1O8EP5ES1 AM	Counseling Supplies	29.53
AMZN MKTP US*1Q1EI4YZ1 AM	Fidgets for students	29.33
STATSMEDIC.COM	Video subscription for Stats videos	29.00
AMZN MKTP US*1O0B20JI0	office supplies	28.99
AMZN MKTP US*1A05R2IS1	Ipad cases	28.96
VINTAGE SAUK	Skyward Lunch	28.74
AMZN MKTP US*1A3ST1TB1	Middle School Supplies	28.59
AMZN MKTP US*1O5ZZ5TQ1 AM	Counseling Supplies ¹²	28.47
AMAZON.COM*1H9AO7JA2	Book	28.45

**SCHOOL DISTRICT OF NEW GLARUS
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TST* BOBBERS ISLAND GRILL	Skyward conf	27.97
AMZN MKTP US*1A9DM50A2	Middle School Supplies	27.79
FADV BACKGROUND SCREENIN	BACKGROUND CHECKS	27.32
FTP*FINANCIAL TIMES	news	27.00
AMZN MKTP US*1O3I94SD2	Books	26.96
NEW GLARUS HARDWARE	HS - Metals misc	26.96
MENARDS MADISON WEST WI	PE Materials	26.57
SNACKCRATE.COM	Cultural Cuisine	25.64
FARM & FLEET OF MONROE	Post Prom Prizes	25.50
ROYS MARKET	Coffee Capstone	25.46
OFFICE DEPOT #1170	HSO/TEACHER SUPPLIES	25.38
TST* BOBBERS ISLAND GRILL	Conference Expense	25.24
TEACHERSPAYTEACHERS.COM	Instructional materials	25.00
ROYS MARKET	Principal Acct- Ice cream for homeroom of the week	24.95
ROYS MARKET	Principal Acct- Ice cream for homeroom of the week	24.95
BRENDAS BLUMENLADEN	Flowers for NG School Board	24.29
WARD BRODT MUSIC	Clarinet Reeds 23.99	23.99
AMZN MKTP US*1H0D63S40	Book	23.98
FARM & FLEET OF VERONA	Straw	23.98
AMZN MKTP US*1A13D2402	Supplies	23.90
AMZN MKTP US*1Q8UT50T1	Tape - Classroom Supplies	22.79
ROYS MARKET	ESP Teamwork Lab	21.90
MASTER TEACHER	30 Year pins and others	21.85
TST* BOBBERS ISLAND GRILL	Dinner @ Spring Skyward Conf 2022	21.19
AMZN MKTP US*1O3V13M01	Crafts for kids	20.99
VINTAGE SAUK	Conference Expense	20.92
VINTAGE SAUK	SKYWARD UG MEAL	20.88
AMZN MKTP US*1A6HN6AF1	Books	20.71
OFFICE DEPOT #5910	Office Supplies	20.58
AMZN MKTP US*1Q1417F10	classroom supplies	20.03
WM SUPERCENTER #802	Classroom supplies	19.98
AMZN MKTP US*1O2RY0VS0 AM	PE Materials	19.95
AMAZON.COM*1O4H76K22	Classroom supplies	19.75
NAMETAGCOUNTRY.COM	Nametags for new school board members	19.05
AMZN MKTP US*1O88I1YPO	Fidgets for students	18.98
HOBBY-LOBBY #259	Summer School -needle arts (\$9.71) and latch hooking (\$9.2	18.94
DBC*BLICK ART MATERIAL	glazes.	18.19
DBC*BLICK ART MATERIAL	glazes.	18.19
AMZN MKTP US*1A16Z0HG1	PE Materials	17.98
AMAZON.COM*1H8UG79K1	Labels	17.96
NEW GLARUS	FB MARCH UTIL	17.93
ROYS MARKET	MS Milk Lab	17.80
KWIK TRIP 11400011403	Coffee Capstone	17.15
AMZN MKTP US*1H9PO3182 AM	Restroom supplies-Fund 21	16.98
AMZN MKTP US*1O1QL2YH1 AM	office supplies	16.80

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
APRIL 30, 2022**

TEACHERSPAYTEACHERS.COM	Teaching Material	16.78
BACKBLAZE	The cloud back up storage	16.74
KALAHARI RESORT - WI	Skyward Conference Kalahari Room	16.66
AMZN MKTP US*1H8U83EC2	GMGK prizes PBIS Tier 2	16.57
VINTAGE SAUK	Lunch @Spring Skyward Conf 2022	16.50
PRIME VIDEO*1H96O3Q90	Bee Movie Plant Science.pdf	15.81
AUDIBLE*1H1T85N72	April 2022 Audible membership charge	15.77
ROYS MARKET	Paper plates and paper towels	15.56
AMAZON.COM*1H5HP7E22 AMZN	Restroom supplies-Fund 21	15.48
J.W. PEPPER	Scores 15.00	15.00
ROYS MARKET	Coffee Capstone	14.79
APPLE.COM/BILL	AAC app subscription to support student communication	14.76
GRAINGER	plumbing repair parts	14.73
AMAZON.COM*1O3ZG7L41 AMZN	FCS Classes	14.49
AMAZON.COM*1H1SR2GCO AMZN	Items and supplies for Entrepreneurship city collaboration p	14.44
KALAHARI RESORT - WI	Conference Skyward Charge	14.01
KALAHARI RESORT - WI	sales tax	14.01
ROYS MARKET	supplies for group learning activity	13.93
MCDONALD'S F2976	Skyward conf.	13.83
CULVERS OF SAUK CITY	Skyward Conf.	13.47
NYTIMES*NYTIMES	news	13.19
AMAZON.COM*1A5C764Z2 AMZN	FCS Resources	13.09
URBAN FARMER	Tomato seeds	13.00
AMZN MKTP US*1O5CE00T0	Supplies	12.87
SMALLPDF	PDF Converter	12.00
SAMMYMILLERCONGREGATIO	Playbook April	12.00
FARM & FLEET OF VERONA	straw	11.99
AMZN MKTP US*1H5BQ2IF2	Supplies	11.98
NEW GLARUS HARDWARE	hardware -picnic tables	11.98
NEW GLARUS HARDWARE	P.E. materials	11.58
AMAZON.COM*1A1F79JQ0	Supplies	11.52
AMAZON.COM*1O6FZ6HI0	ESP Book	11.49
AMZN MKTP US*1O2J21BO1	8th Grade Lab Supplies	11.40
NEW GLARUS HARDWARE	Seeds - Microgreens	11.34
KWIK TRIP 66100006619	Donuts for Large Group Contest	10.98
WALGREENS #11647	Pictures for Plaques.jpg	10.52
ROYS MARKET	Coffee Capstone	10.06
SPOTIFY	Fraud	9.99
ROYS MARKET	class purchase	9.97
JIMMY JOHNS - 1546	meal during training	8.31
CULVERS OF MOUNT HOREB	meal during training	8.22
AMZN MKTP US*1A0IH7WE0	Envelopes to organize tags	7.99
AMZN MKTP US*1H07H58JO AM	Restroom supplies-Fund 21	7.97
NOTEFLIGHT	Music Editing Software	7.95
AMZN MKTP US*1A3NY1DT2	Tier 2 PBIS GMGK stickers	7.37

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
APRIL 30, 2022**

AMZN MKTP US*164IJ5RB2	Classroom supplies	7.37
AMZN MKTP US*1A1CI7EF0	clips for 8th grade art	7.37
GUM.CO/CC* MEET ENHANC	Google Meet Enhancement	7.00
COMMUNICATION MATRIX	A Communication Matrix report per the completion of a stu	7.00
AMZN MKTP US*1O3VX69M1	Greenhouse Supplies	5.99
AMZN MKTP US*1Q40F2A81	Disputed charge	5.26
APPLE.COM/BILL	iPad app for classroom	5.26
AMZN MKTP US*1A88S2W12	Book	5.21
TWP*SUB28538583	news	5.00
TEACHERSPAYTEACHERS.COM	Instructional materials	4.50
AMAZON.COM*1O7MV5E50 AMZN	Picture for retirees	3.78
APPLE.COM/BILL	app to support student speaking fluency practice	3.15
ROYS MARKET	Coffee Capstone	2.38
KALAHARI RESORT - WI	lodging	1.00
AMAZON WEB SERVICES	Amazon Web Services charge for Computer Science.	1.00
KALAHARI RESORT - WI	SKYWARD UG LODGING FEE	1.00
NEW GLARUS HARDWARE	P.E. materials refund	-0.11
AMAZON.COM	Preorder refund	-0.62
KALAHARI RESORT - WI	lodging	-1.00
KALAHARI RESORT - WI	SKYWARD UG LODGING FEE	-1.00
VISTAPRINT	Tax refund on order.	-1.05
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
VISTAPRINT	Tax refund on order.	-1.84
NEW GLARUS HARDWARE	return item-credit	-8.00
KALAHARI RESORT - WI	Conference Skyward Charge -credit	-14.01
KALAHARI RESORT - WI	sales tax refund	-14.01
STONEY CREEK INN - LA	Refund	-35.86
GRAND APPLIANCE AND TV WE	TAX REFUND	-93.00
GRAINGER	return item, credit	-127.87
IRONMNTNREFRIGERATION	Fridge Freezer tax reimbursement	-213.95
NELSONS BUS SERVICE INC	CREDIT	-260.00
NEWEGG INC.	Credit for monitor returned/purchased 04.07.22	-843.99
AMPLIFY EDUCATION INC	AMPLIFIED READING ES K-5 REFUND	-2,325.00

TOTAL PURCHASING CARD ACTIVITY

238,681.15

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
61787	INGWELL, FINN	04/26/2022	April 2022	STUDENT WORK STIPEND	6.00
				Totals for 61787	6.00
61788	JUZWIK, CHRIS	04/26/2022	04/28/2022	ATHL OFFL	79.00
				Totals for 61788	79.00
61789	SWINARSKI, CLAIRE	04/26/2022	04/26/2022	AUTHOR STIPEND	200.00
				Totals for 61789	200.00
61790	VILLAGE OF NEW GLARUS	04/26/2022	04/25/2022	GRADUATION CAR PARADE	35.00
				Totals for 61790	35.00
61791	VOLKER, FRED	04/26/2022	04/28/2022	ATHL OFFL	79.00
				Totals for 61791	79.00
61792	CARR, CHRIS	05/04/2022	05/06/2022	ATHL OFFL	55.00
				Totals for 61792	55.00
61793	HALENA, TERRY	05/04/2022	05/06/2022	ATHL OFFL	52.50
				Totals for 61793	52.50
61794	KEISTER, CHARLES	05/04/2022	05/05/2022	ATHL OFFL	139.00
				Totals for 61794	139.00
61795	MCMILLEN, RICHARD	05/04/2022	05/04/2022	ATHL OFFL	79.00
				Totals for 61795	79.00
61796	MONTGOMERY, RANDALL	05/04/2022	05/05/2022	ATHL OFFL	139.00
				Totals for 61796	139.00
61797	PYNNONEN, MATT	05/04/2022	05/04/2022	ATHL OFFL	79.00
				Totals for 61797	79.00
61798	HALENA, TERRY	05/06/2022	05/06/2022	ATHL OFFL - 2ND GAME	52.50
				Totals for 61798	52.50
61809	BADGER SPORTING GOODS CO INC	05/11/2022	AAR009809-	MS TRACK APPARATUS	448.92
		05/11/2022	AAR009809-	MS TRACK APPARATUS	415.00
				Totals for 61809	863.92
61810	BELLEVILLE SCHOOL DISTRICT	05/11/2022	MS TRACK F	MS TRACK FEE	50.00
				Totals for 61810	50.00
61811	BETHEL HORIZONS	05/11/2022	05/25/2022	FEE FOR 6TH GRADE FT	925.00
				Totals for 61811	925.00
61812	BLANCHARDVILLE COOPERATIVE OIL ASSO	05/11/2022	APRIL 2022	FUEL	67.52
				Totals for 61812	67.52
61813	DISCH TRUCKING AND EXCAVATING	05/11/2022	442	2021-2022 SNOW PLOWING SEASON	3,610.00
				Totals for 61813	3,610.00
61814	FRANCOIS SALES AND SERVICE, INC.	05/11/2022	6044686	VAN REPAIR #12	529.78
				Totals for 61814	529.78
61815	GALLUP ORGANIZATION, THE	05/11/2022	292997	TEACHER INSIGHT SERV	3,800.00

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
Totals for 61815					3,800.00
61816	IDEAL PRINTING	05/11/2022	52200	CASH RECEIPT BOOKS	272.21
		05/11/2022	52199	CASH RECEIPT BOOKS	260.54
Totals for 61816					532.75
61817	JENTEN PRODUCTIONS LLC	05/11/2022	NGSD HOFG	DIGITAL SCREENING PRODUCTION	195.00
Totals for 61817					195.00
61818	MARTY, TAMMY	05/11/2022	04/26	MILEAGE	95.94
Totals for 61818					95.94
61819	MID-AMERICAN RESEARCH CHEMICAL CORP	05/11/2022	0760714	CUSTODIAL SUPPLIES	306.32
Totals for 61819					306.32
61820	NASSCO INC	05/11/2022	6151880	CUSTODIAL SUPPLIES	318.63
Totals for 61820					318.63
61821	NEOLA, INC	05/11/2022	94933	CONSULTATION HRS	160.00
		05/11/2022	95155	UPDATE SERVICES	1,295.00
Totals for 61821					1,455.00
61822	NEW GLARUS WELDING, LLC	05/11/2022	91892	WELDING SERV	180.00
Totals for 61822					180.00
61823	POINT OF BEGINNING, INC	05/11/2022	31451	MARCH SERV	3,390.00
Totals for 61823					3,390.00
61824	PROFESSIONAL PEST CONTROL, INC	05/11/2022	564130	APRIL SERV GS	52.00
Totals for 61824					52.00
61825	RHITHM, INC	05/11/2022	4386309000	RHITHM PROGRAM	27,763.00
Totals for 61825					27,763.00
61826	RHYME BUSINESS PRODUCTS - LEASE	05/11/2022	31509618	COPIER LEASE	1,344.15
Totals for 61826					1,344.15
61827	RSCHOOLTODAY	05/11/2022	66344	TRAINING SERV	120.00
Totals for 61827					120.00
61828	RUSH MEDIA	05/11/2022	5160	GBB TOURNAMENT FEE	112.50
Totals for 61828					112.50
61829	SAN-A-CARE, INC	05/11/2022	569227-1	CUSTODIAL EQUIPMENT	4,760.60
		05/11/2022	569227	CUSTODIAL EQUIPMENT	10,061.13
Totals for 61829					14,821.73
61830	SKYWARD	05/11/2022	218722	E-SIGNATURE	200.00
Totals for 61830					200.00
61831	TAHER, INC.	05/11/2022	0061849	APRIL EXP	57,875.14
Totals for 61831					57,875.14
61832	UNITED LABORATORIES	05/11/2022	347506	CUSTODIAL SUPPLIES	316.95
Totals for 61832					316.95

<u>CHECK NUMBER</u>	<u>VENDOR</u>	<u>CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE/CHECK AMOUNT</u>
61833	VILLAGE OF NEW GLARUS	05/11/2022	04262022	STRAND ENGINEERING FEE	312.30
				Totals for 61833	312.30
61834	VOLKER, FRED	05/11/2022	05/13/ V B	ATHL OFFL	79.00
				Totals for 61834	79.00
61835	VOLKER, KEVIN	05/11/2022	05/13/ V B	ATHL OFFL	79.00
				Totals for 61835	79.00
61836	WE ENERGIES	05/11/2022	HS/MS Apri	April utilities	2,625.69
		05/11/2022	GS April 2	April utilities	2,292.28
				Totals for 61836	4,917.97
61837	WISCONSIN FFA CENTER	05/11/2022	5926	FFA FEE	400.00
				Totals for 61837	400.00
61838	WINTERFELL ACRES	05/11/2022	1623	FOOD	44.30
				Totals for 61838	44.30
61839	YEOMANS, INC	05/11/2022	SW58856	AWARDS/PLAQUES	548.64
				Totals for 61839	548.64
				Totals for checks	126,301.54

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	0.00	64,673.80	64,673.80
27	SPECIAL EDUCATION FUND	0.00	0.00	6.00	6.00
49	OTHER CAPITAL PROJECTS FUND	0.00	0.00	3,702.30	3,702.30
50	FOOD SERVICE FUND	0.00	0.00	57,919.44	57,919.44
***	Fund Summary Totals ***	0.00	0.00	126,301.54	126,301.54

***** End of report *****

3. Treasurer's Report

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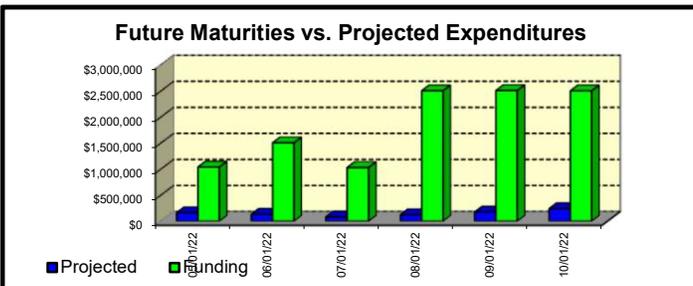
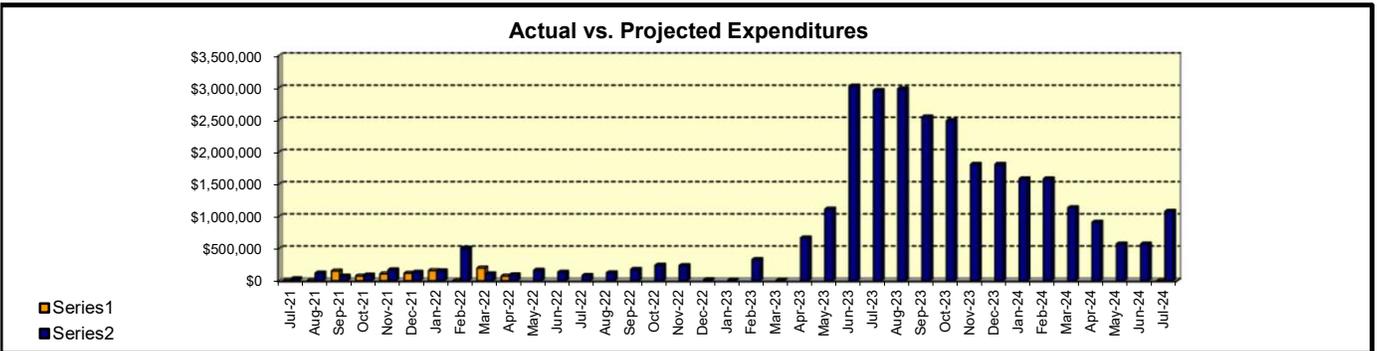
Bond Portfolio Management Report

New Glarus School District / 2021 Referendum Proceeds

As of 05/11/22

Investment Earnings Detail		Investment Proceeds Information	
\$263,577.89	Current Portfolio Interest Income Estimate	06/08/21	Closing Date - Investment Proceeds Received
\$57,053.43	Potential Interest Income on Balances (.25%)		
<u>\$320,631.32</u>	Estimated Interest Income (Not including Rebate)	\$28,900,000.00	Investment Proceeds Received
		+ <u>\$320,631.32</u>	Total Interest Income Net of Rebate
\$40,335.54	Original Portfolio Interest Income Estimate	=	\$29,220,631.32 Total Funding Available as of 05/11/22
0.488%	Total Return for Arbitrage Purposes	-	\$877,252.29 Cumulative Expenses Through 05/11/22
510	Weighted Avg Life of Future Projected Expenses	=	<u>\$28,343,379.03</u> Outstanding P & I Net of Rebate after 05/11/22

Portfolio Arbitrage Status			
Yield Restriction: The bond proceeds currently fall under the three year temporary period and are therefore not yield restricted.			
Arbitrage Rebate: The proceeds are subject to arbitrage rebate; however, the issuer is currently investing below the arbitrage yield and currently does not expect to pay arbitrage.			
\$320,631.32	Estimated Interest Income (Not including Rebate)	\$320,631.32	0.488% Current Interest Estimate for Arbitrage Purposes
\$0.00	Anticipated Arbitrage Rebate Liability	\$522,295.86	0.790% Maximum Interest Limited by Arbitrage Yield
<u>\$320,631.32</u>	Total Interest Income Net of Rebate	<u>\$0.00</u>	-0.302% Potential Arbitrage Rebate Liability



Cash Flow Focus - Payouts

Funding Date	Projected Expenses	Portfolio Funding
05/15/22	\$162,676.00	\$1,039,879.38
06/15/22	\$132,620.00	\$1,504,062.50
07/15/22	\$82,230.00	\$1,030,062.50
08/15/22	\$123,323.00	\$2,502,500.00
09/15/22	\$176,000.00	\$2,507,941.25
10/15/22	\$240,390.00	\$2,501,875.00

Disclosure Statement on reverse side of report.

Disclosure Statement: Bond Portfolio Management Report

The information and projections on the Bond Portfolio Management Report on the reverse side of this page is derived from information that comes from various sources. PMA Financial Network, Inc. (PMA) will assume, without further research, that all information provided by you (the "Issuer") or the Issuer's staff, agents and/or other intermediaries working on the Issuer's behalf is accurate. Such items may include but are not limited to:

- *Information regarding the structure and pricing of the Issuer's bond issue and corresponding arbitrage yield limits.*
- *Information regarding the projected expenditures of the project.*
- *Information regarding the actual amounts and timing of disbursements on the project.*
- *Information and representations made by the Issuer and/or its intermediaries in any Issuer or bond issue document.*

This report is designed as a planning tool that should be used for informational purposes only. The methodology used in preparing the report and its corresponding projections is dependent on certain data. This data may be generated using actual data and/or "reasonable" assumptions. Such items include but are not limited to:

- *Investment/reinvestment assumptions that relate to actual dollars being invested/reinvested and/or the interest rates at which investments/reinvestments could be executed.*
- *It is assumed that the speed of the expenditures will not exceed the most current projection of expenditures and that fixed term investments will not be liquidated.*

PMA does not take responsibility for any affect that other bond issues or borrowings may have on the projections or the stated or implied investment strategies. Furthermore, PMA does not take responsibility for differences between the projections on the report and any third party calculation. PMA does not take responsibility for any changes in tax law. Finally, PMA does not take responsibility for the issuer not meeting the requirements for an exception to the arbitrage/yield restriction rules.



Portfolio & Rebate Liability Report

Last Updated: 05/11/22 51358-201
 Updated by Analyst: JB

New Glarus School District / 2021 Referendum Proceeds

Date of Issue	06/08/21	Today's Date	05/11/22
Original Bond Proceeds	\$28,900,000.00	Arbitrage Allowable Yield	0.790000%
Original Expense Budget	\$28,900,000.00	Portfolio Return for Arbitrage Purposes	0.487553%
Current Projected Expenses	\$29,220,631.32	Anticipated Arbitrage Rebate	\$0.00
Original Interest Income:	\$40,335.54	Above Arb. Line/(Below Arb. Line)	(\$201,664.54)
Total Estimated Interest Income	\$320,631.32	Weighted Average Life of Future Funded Expenses (Days)	510

10%

45%

Date	Bond Proceeds	Investment Cost	EXPENSES		Cumulative Expenses	Investment Maturity	Mat ID	Coupons and Interest	Percent Spent	Balance	Description
			Projected	Actual							
06/08/21	\$28,900,000.00				\$0.00			0.00%	\$28,900,000.00	Phone Wire Purchase	
06/08/21		\$1,000,000.00			\$0.00			0.00%	\$27,900,000.00	Bank of New Glarus - 1 year CD (@ 0.25%)	
06/08/21		\$1,138,870.00			\$0.00			0.00%	\$26,761,130.00	Bank of New Glarus - 2 year CD (@ 0.40%)	
06/08/21		\$248,100.00			\$0.00			0.00%	\$26,513,030.00	WESTERN ALLIANCE BANK / TORREY PINES BANK - CD - 0.3% - Trans # 290110	
06/08/21		\$248,400.00			\$0.00			0.00%	\$26,264,630.00	FINANCIAL FEDERAL BANK - CD - 0.3% - Trans # 290107	
06/08/21		\$248,700.00			\$0.00			0.00%	\$26,015,930.00	GLOBAL BANK - CD - 0.25% - Trans # 290109	
06/08/21		\$248,900.00			\$0.00			0.00%	\$25,767,030.00	BANK 7 - CD - 0.2% - Trans # 290108	
06/30/21					\$0.00			0.00%	\$25,769,851.39	Interest Earned - Bank of New Glarus	
06/30/21					\$0.00			0.00%	\$49.46	Dividend Reinvest - WISC CMS	
07/15/21			\$92,340.00	\$0.00	\$0.00			0.00%	\$25,769,900.85	Expenses	
07/15/21					\$0.00			0.00%	\$4,473.26	Interest Earned - Bank of New Glarus	
07/15/21					\$0.00			0.00%	\$822.00	Interest Earned - Woodford State Bank ICS	
07/15/21					\$0.00			0.00%	\$1.10	Dividend Reinvest - WISC CMS	
08/15/21			\$120,140.00	\$0.00	\$0.00			0.00%	\$25,775,197.21	Expenses	
08/31/21					\$0.00			0.00%	\$849.40	Interest Earned - Woodford State Bank ICS	
08/31/21					\$0.00			0.00%	\$4,772.45	Interest Earned - Bank of New Glarus	
09/09/21			\$0.00	\$79,260.86	\$79,260.86			0.27%	\$25,701,558.20	Expenses	
09/15/21			\$72,340.00	\$0.00	\$79,260.86			0.27%	\$25,701,558.20	Expenses	
09/27/21			\$0.00	\$71,100.00	\$150,360.86			0.51%	\$25,630,458.20	Expenses	
09/30/21					\$150,360.86			0.51%	\$4,463.98	Interest Earned - Bank of New Glarus	
09/30/21					\$150,360.86			0.51%	\$822.30	Interest Earned - Woodford State Bank ICS	
10/15/21			\$87,940.00	\$0.00	\$150,360.86			0.51%	\$25,635,744.48	Expenses	
10/19/21			\$0.00	\$73,100.00	\$223,460.86			0.76%	\$25,562,644.48	Expenses	
10/29/21			\$0.00	\$468.45	\$223,929.31			0.77%	\$25,562,176.03	Expenses	
10/31/21			\$0.00		\$223,929.31			0.77%	\$4,294.50	Interest Earned - Bank of New Glarus	
10/31/21					\$223,929.31			0.77%	\$679.83	Interest Earned - Woodford State Bank ICS	
11/10/21			\$0.00	\$1,227.50	\$25,156.81			0.77%	\$25,565,922.86	Expenses	
11/10/21			\$0.00	\$107,300.00	\$32,456.81			1.14%	\$25,458,622.86	Expenses	
11/15/21			\$168,780.00	\$0.00	\$32,456.81			1.14%	\$25,458,622.86	Expenses	
11/30/21					\$32,456.81			1.14%	\$4,714.45	Interest Earned - Bank of New Glarus	
11/30/21					\$32,456.81			1.14%	\$773.28	Interest Earned - Woodford State Bank ICS	
12/15/21			\$190,670.00	\$0.00	\$32,456.81			1.14%	\$25,464,110.59	Expenses	
12/22/21			\$0.00	\$116,240.91	\$448,697.72			1.54%	\$25,347,869.68	Expenses	
12/31/21					\$448,697.72			1.54%	\$4,548.64	Interest Earned - Bank of New Glarus	
12/31/21					\$448,697.72			1.54%	\$850.02	Interest Earned - Woodford State Bank ICS	
01/07/22		\$3,999,613.66			\$448,697.72			1.54%	\$25,353,268.34	Interest Earned - Woodford State Bank ICS	
01/11/22			\$0.00	\$144,922.50	\$593,620.22			2.03%	\$21,353,654.68	US TREASURY - 0.339%	
01/15/22			\$163,662.00	\$0.00	\$593,620.22			2.03%	\$21,208,732.18	Expenses	
01/18/22					\$593,620.22			2.03%	\$29,437.50	US TREASURY - 0.339%	
01/25/22			\$0.00	\$13,282.75	\$606,902.97			2.08%	\$21,224,886.93	Expenses	
01/31/22					\$606,902.97			2.08%	\$1.24	Dividend Reinvest - WISC CMS	
01/31/22					\$606,902.97			2.08%	\$850.33	Interest Earned - Woodford State Bank ICS	
01/31/22					\$606,902.97			2.08%	\$3,799.71	Interest Earned - Bank of New Glarus	
02/15/22			\$505,546.00	\$0.00	\$606,902.97			2.08%	\$21,229,538.21	Expenses	
02/15/22		\$15,940,105.58			\$606,902.97			2.08%	\$5,289,432.63	Redemption for FRI	
02/28/22					\$606,902.97			2.08%	\$17.87	Dividend Reinvest - WISC CMS	
02/28/22					\$606,902.97			2.08%	\$768.32	Interest Earned - Woodford State Bank ICS	
02/28/22					\$606,902.97			2.08%	\$1,326.06	Interest Earned - Bank of New Glarus	
02/28/22					\$606,902.97			2.08%	\$6,378.75	US Treasury - 1.05% - Trans #50857	
02/28/22					\$606,902.97			2.08%	\$1,562.50	US Treasury - 0.652% - Trans # 50852	
03/14/22			\$0.00	\$208.20	\$607,111.17			2.08%	\$5,299,277.93	Expenses	
03/14/22			\$0.00	\$75,780.00	\$682,891.17			2.34%	\$5,223,497.93	Expenses	
03/14/22			\$0.00	\$120,825.00	\$803,716.17			2.75%	\$5,102,672.93	Expenses	
03/15/22			\$106,806.00	\$0.00	\$803,716.17			2.75%	\$5,102,672.93	Expenses	
03/31/22					\$803,716.17			2.75%	\$312.50	US TREASURY - 1.120% - Trans # 50858	
03/31/22					\$803,716.17			2.75%	\$1,562.50	US Treasury - 0.728% - Trans # 50853	
03/31/22					\$803,716.17			2.75%	\$0.93	Dividend Reinvest - WISC CMS	
03/31/22					\$803,716.17			2.75%	\$850.64	Interest Earned - Woodford State Bank ICS	
03/31/22					\$803,716.17			2.75%	\$229.54	Interest Earned - Bank of New Glarus	
04/08/22		\$3,998,898.54			\$803,716.17			2.75%	\$1,106,730.50	Redemption for FRI	
04/12/22			\$0.00	\$1,246.12	\$804,962.29			2.75%	\$1,105,484.38	Expenses	
04/15/22			\$0.00	\$72,290.00	\$877,252.29			3.00%	\$1,033,194.38	Expenses	
04/15/22			\$92,266.00	\$0.00	\$877,252.29			3.00%	\$1,033,194.38	Expenses	
04/30/22					\$877,252.29			3.00%	\$1,562.50	US Treasury - 0.790% - Trans # 50854	
04/30/22					\$877,252.29			3.00%	\$1,271.25	US Treasury - 0.1813% - Trans # 52166	
04/30/22					\$877,252.29			3.00%	\$3,851.25	US Treasury - 0.2216% - Trans # 52167	
05/15/22			\$162,676.00		\$1,039,928.29			3.56%	\$877,203.38	Expenses	
05/31/22					\$1,039,928.29			3.56%	\$878,453.38	US Treasury - 0.868% - Trans # 50855	
05/31/22					\$1,039,928.29		\$500,000.00	3.56%	\$1,378,765.88	US Treasury - 0.288% - Trans # 50848	
06/08/22					\$1,039,928.29		\$1,000,000.00	3.56%	\$2,381,265.88	Bank of New Glarus - 1 year CD (@ 0.25%)	
06/15/22			\$132,620.00		\$1,172,548.29		BNG1	4.01%	\$2,248,645.88	Expenses	
06/30/22					\$1,172,548.29		\$1,000,000.00	4.01%	\$625.00	US Treasury - 0.429% - Trans # 50850	

07/15/22			\$1,172,548.29		\$29,437.50	4.01%	\$3,278,708.38	US TREASURY - 0.339%
07/15/22		\$82,230.00	\$1,254,778.29			4.29%	\$3,196,478.38	Expenses
07/31/22			\$1,254,778.29		\$937.50	4.29%	\$3,197,415.88	US Treasury - 1.028% - Trans # 50856
07/31/22			\$1,254,778.29	\$2,500,000.00	\$1,562.50	4.29%	\$5,698,978.38	US Treasury - 0.566% - Trans # 50851
08/15/22		\$123,323.00	\$1,378,101.29			4.72%	\$5,575,655.38	Expenses
08/31/22			\$1,378,101.29		\$6,378.75	4.72%	\$5,582,034.13	US Treasury - 1.055% - Trans #50857
08/31/22			\$1,378,101.29	\$2,500,000.00	\$1,562.50	4.72%	\$8,083,696.63	US Treasury - 0.652% - Trans # 50852
09/15/22		\$176,000.00	\$1,554,101.29			5.32%	\$7,907,696.63	Expenses
09/30/22			\$1,554,101.29		\$312.50	5.32%	\$7,907,909.13	US Treasury - 1.120% - Trans # 50858
09/30/22			\$1,554,101.29	\$2,500,000.00	\$1,562.50	5.32%	\$10,409,471.63	US Treasury - 0.728% - Trans # 50853
10/15/22		\$240,390.00	\$1,794,491.29			6.14%	\$10,169,081.63	Expenses
10/31/22			\$1,794,491.29	\$2,500,000.00	\$1,562.50	6.14%	\$12,670,644.13	US Treasury - 0.790% - Trans # 50854
10/31/22			\$1,794,491.29		\$1,271.25	6.14%	\$12,671,915.38	US Treasury - 0.1.813% - Trans # 52166
10/31/22			\$1,794,491.29		\$3,851.25	6.14%	\$12,675,766.63	US Treasury - 0.2.216% - Trans # 52167
11/29/22			\$1,794,491.29	\$248,100.00	290110	\$1,113.77	\$12,924,980.40	WESTERN ALLIANCE BANK / TORREY PINES BANK - CD - 0.3% - Trans # 290110
11/29/22		\$236,270.00	\$2,030,761.29			6.95%	\$12,688,710.40	Expenses
75% 11/30/22			\$2,030,761.29	\$2,000,000.00		\$1,250.00	\$14,689,960.40	US Treasury - 0.868% - Trans # 50855
12/15/22		\$15,010.00	\$2,045,771.29			7.00%	\$14,674,950.40	Expenses
01/15/23			\$2,045,771.29	\$3,925,000.00	\$29,437.50	7.00%	\$18,629,387.90	US TREASURY - 0.339%
01/15/23		\$9,330.00	\$2,055,101.29			7.03%	\$18,620,057.90	Expenses
01/31/23			\$2,055,101.29	\$1,500,000.00	\$937.50	7.03%	\$20,120,995.40	US Treasury - 1.028% - Trans # 50856
02/15/23		\$329,440.00	\$2,384,541.29			8.16%	\$19,791,555.40	Expenses
02/28/23			\$2,384,541.29	\$486,000.00	\$6,378.75	8.16%	\$20,283,934.15	US Treasury - 1.055% - Trans # 50857
03/15/23		\$9,330.00	\$2,393,871.29			8.19%	\$20,274,604.15	Expenses
03/31/23			\$2,393,871.29	\$500,000.00	\$312.50	8.19%	\$20,774,916.65	US Treasury - 1.120% - Trans # 50858
04/15/23		\$666,490.00	\$3,060,361.29			10.47%	\$20,108,426.65	Expenses
04/30/23			\$3,060,361.29	\$2,034,000.00	\$1,271.25	10.47%	\$22,143,697.90	US Treasury - 0.1.813% - Trans # 52166
04/30/23			\$3,060,361.29		\$3,851.25	10.47%	\$22,147,549.15	US Treasury - 0.2.216% - Trans # 52167
05/15/23		\$1,113,675.00	\$4,174,036.29			14.28%	\$21,033,874.15	Expenses
100% 06/08/23			\$4,174,036.29	\$248,700.00	290109	\$1,243.50	\$21,283,817.65	GLOBAL BANK - CD - 0.25% - Trans # 290109
06/08/23			\$4,174,036.29	\$1,138,870.00	BNGZ	\$9,110.96	\$22,431,798.61	Bank of New Glarus - 2 year CD (@ 0.40%)
06/15/23		\$3,024,590.00	\$7,198,626.29			24.64%	\$19,407,208.61	Expenses
07/03/23			\$7,198,626.29	\$248,900.00	290108	\$1,050.29	\$19,657,158.90	BANK 7 - CD - 0.2% - Trans # 290108
07/03/23			\$7,198,626.29	\$248,400.00	290107	\$1,541.45	\$19,907,100.35	FINANCIAL FEDERAL BANK - CD - 0.3% - Trans # 290107
07/15/23		\$2,957,040.00	\$10,155,666.29			34.76%	\$16,950,060.35	Expenses
08/15/23		\$2,981,973.00	\$13,137,639.29			44.96%	\$13,988,087.35	Expenses
09/15/23		\$2,546,867.00	\$15,684,506.29			53.68%	\$11,421,220.35	Expenses
10/15/23		\$2,486,140.00	\$18,170,646.29			62.18%	\$8,935,080.35	Expenses
10/31/23			\$18,170,646.29	\$2,054,000.00	\$3,851.25	62.18%	\$10,992,931.60	US Treasury - 0.2.216% - Trans # 52167
11/15/23		\$1,810,000.00	\$19,980,646.29			68.38%	\$9,182,931.60	Expenses
12/15/23		\$1,810,000.00	\$21,790,646.29			74.57%	\$7,372,931.60	Expenses
01/15/24		\$1,584,620.00	\$23,375,266.29			80.00%	\$5,788,311.60	Expenses
02/15/24		\$1,584,620.00	\$24,959,886.29			85.42%	\$4,203,691.60	Expenses
03/15/24		\$1,133,860.00	\$26,093,746.29			89.30%	\$3,069,831.60	Expenses
04/15/24		\$908,480.00	\$27,002,226.29			92.41%	\$2,161,351.60	Expenses
05/15/24		\$570,420.00	\$27,572,646.29			94.36%	\$1,590,931.60	Expenses
06/15/24		\$570,420.00	\$28,143,066.29			96.31%	\$1,020,511.60	Expenses
07/15/24		\$120,078.00	\$28,263,144.29			96.72%	\$900,433.60	Expenses
07/31/24			\$28,263,144.29			96.72%	\$900,433.60	
07/31/24		\$957,487.03	\$29,220,631.32			100.00%	\$0.00	
					\$57,053.43			(SO.00)

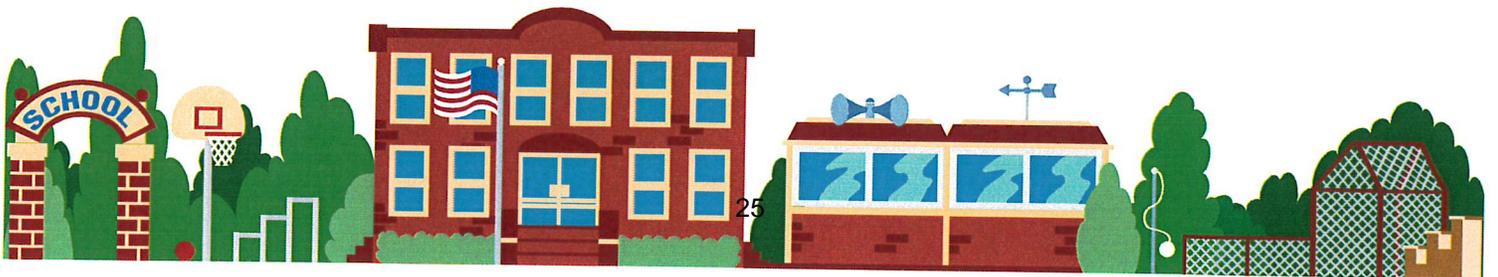
\$28,900,000.00 \$27,071,587.78 \$29,813,703.03 \$877,252.29 \$27,131,970.00 \$260,249.10

Total Anticipated Interest Income: \$320,631.32
Anticipated Arbitrage Rebate: \$0.00
Total Anticipated Interest Income Net of Arbitrage Rebate: \$320,631.32
Total Outstanding Principal and Interest after May 11, '22: \$28,343,379.03

\$1,039,879.38
\$27,303,499.65

New Glarus School District

Treasurer's Report April 30, 2022



SCHOOL DISTRICT OF NEW GLARUS
FUND SUMMARY
 April 30, 2022

	Fund Balance Audited 6/30/2021	+	FY2022 Revenues	-	FY2022 Expend.	+	Transfers Sources	=	Fund Balance 4/30/2022
General Fund	3,632,624.22		7,207,136.61		7,282,854.21		0.00		3,556,906.62
General Fund -Committed	0.00				0.00		0.00		0.00
TOTAL FUND 10	3,632,624.22		7,207,136.61		7,282,854.21		0.00		3,556,906.62
Special Revenue Trust (Fund 21)	233,911.46		107,408.81		100,392.38				240,927.89
Spec. Ed. Grants	0		91,557.64		142,690.00				-51,132.36
Special Education (Fund 27)	0		343,513.16		1,148,645.54		0.00		-805,132.38
TOTAL FUND 27	0		435,070.80		1,291,335.54		0.00		-856,264.74
DEBT SERVICE (Fund 39)	143,719.08		32,603,595.11		32,233,912.69				513,401.50
LT CAPITAL (Fund 46)	305,490.15		622.27		0.00				306,112.42
OTHER CAPITAL DEBT (Fund 49)	28,902,870.85		93,653.52		877,252.29				28,119,272.08
FOOD SERVICE (Fund 50)	190,602.06		783,018.92		563,737.02				409,883.96
COMMUNITY SERVICE FUND (80)	12,255.82		0.00		1,498.44				10,757.38

SCHOOL DISTRICT OF NEW GLARUS
REVENUES
April 30, 2022

GENERAL FUND - 10					
	ORIGINAL BUDGET REVENUES 2021-2022	MTD REVENUES	YTD REVENUES	21-22 YTD % RCVD	20-21 YTD % RCVD
Property Taxes	\$ 3,619,601.00	\$ 222,674.51	\$ 1,810,713.90	50.03%	52.75%
Mobile Home/DNR Tax	\$ 10,600.00	\$ 6,475.98	\$ 15,322.96	144.56%	38.06%
Interest Income	\$ 6,000.00	\$ 726.11	\$ 6,929.88	115.50%	86.44%
Summer School	\$ -			0.00%	0.00%
General Tuition-Open Enrollment	\$ 998,574.00			0.00%	0.00%
Sale of Fixed Assets	\$ -			0.00%	0.00%
Capital Lease (Computers/Bus)	\$ -			0.00%	0.00%
Other Local Income	\$ 122,540.00	\$ 778.00	\$ 118,369.36	96.60%	55.47%
Medicaid	\$ -			0.00%	0.00%
Per Pupil Aid	\$ 672,499.00		\$ 672,252.00	99.96%	100.00%
Transportation Aid	\$ 10,890.00		\$ 10,910.00	100.18%	91.93%
Library (Common School Fund)	\$ 37,000.00	\$ 41,388.00	\$ 41,388.00	111.86%	100.00%
High Cost Transportation Aid	\$ -			0.00%	0.00%
Equalization Aid	\$ 6,658,158.00		\$ 4,327,803.00	65.00%	63.97%
State Tax Exempt - Computer Aid	\$ 6,716.00			0.00%	0.00%
State Tax Exempt - Personal Property	\$ 26,782.00			0.00%	0.00%
Grants - State	\$ 8,200.00		\$ 504.87	6.16%	15.07%
Grants-Federal-Special Projects	\$ 194,381.00		\$ 162,839.61	83.77%	21.45%
Grants/Donations - Local	\$ 3,500.00	\$ 5,677.32	\$ 40,103.03	1145.80%	70.57%
Total General Fund Revenues	\$ 12,375,441.00	\$ 277,719.92	\$ 7,207,136.61	58.24%	55.20%

SPECIAL PROJECTS FUNDS - 21 & 27					
Special Revenue Fund - 21	\$ 190,000.00	\$ 5,947.10	\$ 107,408.81	56.53%	71.78%
Special Education Grants - Fund 27	\$ 274,129.00	\$ -	\$ 91,557.64	33.40%	27.92%
Special Education - Categorical Aid - Fur	\$ 403,041.00	\$ -	\$ 313,924.00	77.89%	74.89%
Special Education - High Cost	\$ -	\$ -		0.00%	0.00%
Special Education - Medicaid	\$ 50,000.00	\$ 3,179.50	\$ 29,589.16	59.18%	34.14%
Operating Transfer from Fund 10	\$ 1,257,713.00	\$ -	\$ -	0.00%	0.00%
Total Special Projects Revenues	\$ 2,174,883.00	\$ 9,126.60	\$ 542,479.61	24.94%	22.58%

DEBT SERVICE FUNDS & OTHER CAPITAL DEBT - 39, 46 & 49					
Fund 39-Referendum Debt-Debt Retirem	\$ 32,605,349.00	\$ 409.32	\$ 32,603,595.11	99.99%	100.00%
Fund 46 - Long Term Cap Maint	\$ 500.00	\$ 64.98	\$ 622.27	124.45%	0.40%
Fund 49 - Construction Fund	\$ 19,500.00	\$ 9,208.25	\$ 93,653.52	480.27%	0.00%
Total Debt Service Revenues	\$ 32,625,349.00	\$ 9,682.55	\$ 32,697,870.90	100.22%	7.96%

FOOD & COMMUNITY SERVICE FUNDS - 50 & 80					
Fund 50-Local Sources	\$ 55,178.00	\$ 16,415.33	\$ 113,792.45	206.23%	99.02%
Fund 50-State/Federal Sources	\$ 495,458.00	\$ 82,549.78	\$ 669,226.47	135.07%	60.08%
Community Services - Fund 80	\$ -		\$ -	0.00%	0.00%
Total Fd & Commty Service Revenues	\$ 550,636.00	\$ 98,965.11	\$ 783,018.92	142.20%	62.12%

Total Revenues	\$ 47,726,309.00	\$ 395,494.18	\$ 41,230,506.04	86.39%	21.99%
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**SCHOOL DISTRICT OF NEW GLARUS
EXPENDITURES**

April 30, 2022

GENERAL FUND - 10

Instruction	ORIGINAL MTG BUDGET	MTD	YTD	21 - 22 YTD	20 - 21 YTD
	EXPENDITURES 2021-2022	EXPENDITURES	EXPENDITURES	% EXPD	% EXPD
Undifferentiated Curriculum	\$ 2,482,983.00	\$ 219,311.10	\$ 1,506,712.67	60.68%	64.18%
Regular Curriculum	\$ 3,077,092.00	\$ 325,142.59	\$ 2,204,607.72	71.65%	67.43%
Vocational Curriculum	\$ 351,026.00	\$ 38,243.17	\$ 238,729.91	68.01%	66.42%
Physical Curriculum	\$ 266,230.00	\$ 20,636.34	\$ 179,439.73	67.40%	67.25%
Co-Curricular Activity	\$ 201,480.00	\$ 7,474.46	\$ 103,443.32	51.34%	65.75%
Special Curriculum	\$ 6,500.00	\$ -	\$ 2,853.17	43.89%	100.03%
Total Instruction	\$ 6,385,311.00	\$ 610,807.66	\$ 4,235,786.52	66.34%	66.07%
Support Services					
Pupil Services	\$ 281,267.00	\$ 19,488.57	\$ 171,026.74	60.81%	61.27%
Instructional Services	\$ 591,638.00	\$ 78,321.12	\$ 439,901.51	74.35%	66.56%
General Operations	\$ 366,770.00	\$ 37,609.91	\$ 291,354.69	79.44%	83.60%
School Building Operations	\$ 749,133.00	\$ 56,769.14	\$ 538,223.43	71.85%	79.05%
Business Services	\$ 212,723.00	\$ 16,861.65	\$ 176,224.01	82.84%	99.04%
Building Operations	\$ 684,478.00	\$ 51,758.37	\$ 431,496.14	63.04%	73.30%
Maintenance	\$ 276,093.00	\$ 28,707.14	\$ 207,143.94	75.03%	71.34%
Capital Maintenance Projects (Facilities)	\$ 190,000.00	\$ 7,710.16	\$ 7,710.16	4.06%	28.49%
Pupil Transportation	\$ 262,408.00	\$ 28,185.45	\$ 202,663.45	77.23%	72.54%
Central Services	\$ 75,706.00	\$ (225.70)	\$ 39,298.10	51.91%	79.75%
Insurance	\$ 128,847.00	\$ 19,416.85	\$ 106,815.00	82.90%	93.28%
Debt Services	\$ 97,073.00		\$ 97,072.13	100.00%	100.00%
Other Support Services	\$ 356,785.00	\$ 19,943.45	\$ 292,497.25	81.98%	70.29%
Total Support Services	\$ 4,272,921.00	\$ 364,546.11	\$ 3,001,426.55	70.24%	69.81%
Non-Program Transactions					
Operating Transfers to another Fund	\$ 1,257,713.00	\$ -	\$ -	0.00%	0.00%
General Tuition/Non-Open enrollment	\$ 20,000.00	\$ 868.00	\$ 22,857.00	114.29%	70.89%
Co-Curricular Cooperative Programs	\$ 61,300.00	\$ 8,081.46	\$ 22,379.26	36.51%	18.23%
General Tuition/Open Enrollment	\$ 378,096.00	\$ -	\$ -	0.00%	0.00%
Other Non-Program Transactions	\$ 100.00	\$ -	\$ 404.88	404.88%	0.00%
Total Non-Program Transactions	\$ 1,717,209.00	\$ 8,949.46	\$ 45,641.14	2.66%	1.81%
TOTAL GENERAL FUNDS	\$ 12,375,441.00	\$ 984,303.23	\$ 7,282,854.21	58.85%	59.33%
SPECIAL PROJECTS FUNDS					
Special Revenue Fund - Fund 21	\$ 190,000.00	\$ 13,120.79	\$ 100,392.38	52.84%	83.99%
Special Education Grants - Fund 27	\$ 274,129.00	\$ 2,913.54	\$ 142,690.00	52.05%	151.80%
Special Education - Regular - Fund 27	\$ 1,710,754.00	\$ 159,713.82	\$ 1,148,645.54	67.14%	61.84%
TOTAL SPECIAL PROJECTS FUNDS	\$ 2,174,883.00	\$ 175,748.15	\$ 1,391,727.92	63.99%	70.43%
DEBT SERVICE FUNDS & OTHER CAPITAL DEBT - 38, 39, 40 & 49					
Fund 39-Referendum Debt-Debt Retirement	\$ 32,234,093.00	\$ 507,515.27	\$ 32,233,912.69	100.00%	100.00%
Fund 46 - Long Term Cap Maint	\$ -	\$ -	\$ -	0.00%	0.00%
Fund 49 - Construction Fund	\$ 4,663,190.00	\$ 73,536.12	\$ 877,252.29	18.81%	0.00%
TOTAL DEBT SERVICE FUNDS	\$ 36,897,283.00	\$ 581,051.39	\$ 33,111,164.98	89.74%	100.00%
FOOD & COMMUNITY SERVICE FUNDS - 50 & 80					
Food Service - Fund 50	\$ 532,520.00	\$ 59,580.65	\$ 563,737.02	105.86%	60.85%
Community Services - Fund 80	\$ 2,000.00	\$ -	\$ 1,498.44	0.00%	0.00%
TOTAL FOOD & COM. SRV. FUNDS	\$ 534,520.00	\$ 59,580.65	\$ 565,235.46	105.75%	60.85%
TOTAL EXPENDITURES-ALL FUNDS	\$ 51,982,127.00	\$ 1,800,683.42	\$ 42,350,982.57	81.47%	66.55%

**STAFFING REPORT
MAY 16, 2022**

HIRES / CHANGES	Employee Leaving Position	New Employee in Position	hours per day / % of empl	Term of Employment	Position
	Jerilyn George resignation	Bailey Wilson	100%	2022-23 school year	Teacher - Elem School
	Ann Denure coaching resignation	Amalia Delwiche	varies	2022 Fall Season	HS Asst Cross Country Coach

OPEN POSITIONS	Position	Term of Employment	hours per day / % of empl	Reason for opening	
Teacher	Youth Apprentice Coordinator	2022-23 school year	20%	Laurie Plourde resignation	
Support Staff	Custodian	Year Round	8 hours/day	Bret Thoman resignation	
Support Staff	Custodian	2021-22 school year	3.5 hours/day	Andy Henning resignation	
Support Staff	Special Education Asst	2022-23 school year	5 hours/day	Jennifer Sies resignation	hold-temp filling for 2021-22 school year
Coach	HS Asst Football Coach	2022 Fall Season	varies	Doug Schuett in head coach position	
Coach	HS Asst Football Coach	2022 Fall Season	varies	Trevor Siegenthaler coaching resignation	
Coach	HS Asst Volleyball Coach	2022 Fall Season	varies	Stephanie Zweifel coaching resignation	
Coach	MS Asst Cross Country Coach	2022 Fall Season	varies	Amalia Delwiche transf to HS Asst Coach	
Coach	MS Asst Volleyball Coach	2022 Fall Season	varies	Cristi Baker coaching resignation	
Coach	HS Asst Girls Basketball Coach	2022-23 Winter Season	varies	Bob Wahl coaching resignation	
Coach	HS Asst Boys Basketball Coach	2022-23 Winter Season	varies	Brian Siegenthaler coaching resignation	

- 5. Donations
- B. Discuss Item(s) Removed From Consent Agenda
- V. **COMMITTEE UPDATES**
 - A. Policy, Communication & Advocacy
 - B. Handbook and Personnel
 - C. Budget
 - D. Curriculum, Sports & Co-Curricular
 - E. Facilities, Transportation & Technology
- VI. **DISCUSSION AND POSSIBLE ACTION ITEMS**
 - A. Virtual Learning Option - Wisconsin Virtual School

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Wisconsin Virtual School Partnership

Wisconsin Virtual School

[Wisconsin Virtual School](#) (WVS), is a signature program of CESA 9. We are the state-led online and blended learning supplemental program serving more than 230 districts and schools throughout Wisconsin, to offer online courses to students in Kindergarten through 12th grade.



Details:

Partnering

- Keep the enrollment in our district
- Local control over virtual education policies and procedures
- Wisconsin-certified teachers, trained in online facilitation skills
- Support from CESA 9-based staff

Courses

- Synchronous (K-8)
- Asynchronous (K-12)
- WVS courses are aligned to national and state standards for content and [quality](#).
- Each semester course is equal to .5 credits, which is granted by the local school district upon completion.

What it looks like:

1. **WVS teacher-NG Coach- Student-Guardian**
2. **Weekly Progress Reports**
3. **Schedule is the same as NGSD**
4. **Still a NGSD student- able to participate in in extracurricular activities, band/choir, clubs, and is counted in our student count.**
5. **If a student with an IEP/504/EL plan takes a class, case manager is best for the coach and WVS will assist and support accommodations as best as possible.**
6. **NGSD maintains responsibility for IEP/504/EL plan as well as any state testing requirements and data.**

Additional Information

Weekly connect times with WWS teacher for the student.

Weekly progress reports go to the coach, student, and parent.

Complimentary live tutoring available 24/7 for students, and the teacher gets a transcript of the interaction for follow up.

Learning management system is Buzz for most courses.

There isn't a contract for WWS and NGSD, no obligations if students aren't taking classes for a trimester.

Free parent-student orientation before classes begin.

Dual Credit classes are available.

Fees for services

Established in 2001, WWS is a recognized leader in online K-12 learning.

NEW GLARUS ELEMENTARY SCHOOL



Handbook for Families and Students

**“The Knight Way is the Right Way”
2022-2023**

Strategic Plan

New Glarus School District

Vision

To be a leader in K-12 education and prepare *all* students for future success.

Mission

Educating each student to contribute and succeed in our global community by fostering a passion for learning and the pursuit of excellence.

Core Values

- We will recruit and retain high quality staff.
- We will provide a safe learning environment.
- We will create a culture that is respectful and values diversity.
- We will develop students of good character who are strong and engaged citizens.
- We will develop practical, life skills of students, which includes the ability to be flexible and adapt to change.
- We will develop students who have strong academic skills, can think critically and creatively, and can communicate effectively.
- We will provide instruction that is rigorous, engaging and effectively uses data.
- We will partner with families and the community in the education of our students.
- We will provide leadership that is collaborative, responsible for student learning, and fiscally responsible.
- We will take responsibility to prevent student failure and ensure student growth.

Strategic Goals

- 1) Increase the percent of students college, career, and life-ready by developing the whole learner.
- 2) Recruit and retain high quality staff and assist all staff as they continually improve and grow.
- 3) Provide high quality facilities that foster academic and emotional growth.
- 4) Ensure equity so all students have equal access to high quality educational experiences.

Dear New Glarus Elementary Families,

Welcome to the New Glarus Elementary School!

The elementary building houses grades 4K-5th. We are excited to welcome new families and friends to our school. We are looking forward to another great year together.

If you have questions, concerns, or would like to share any information with us, please contact us or stop by the office. We are looking forward to continuing this journey together!

Warmly,

Laura Eicher
4K-8 Principal

Anthony Edge
4K-8 Assistant Principal



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The information in this handbook is the practice and procedures for daily activities of our staff and students at school. It is driven and directed by the Board of Education's policies. ([Link to Board Policy](#)) The purposes of the Board of Education's policies are as follows:

1. To individualize the learning program in order to provide appropriately for each student, according to his/her specific background, capabilities, learning styles, interests, and aspirations.
2. To protect and observe the legal rights of students.
3. To enhance the self-image of each student through helping him/her feel respected and worthy, and through a learning environment which provides positive encouragement.
4. To provide an environment in which students can learn personal and civic responsibility for their actions through meaningful experiences as school citizens.
5. To deal with students in matters of discipline in a just and constructive manner.
6. To provide in every way reasonable for the safety, health, and welfare of students.
7. To promote faithful attendance and good work.

BOARD OF EDUCATION MEMBERS

Bill Oemichen..... **President**

Larry Stuessy..... **Vice-President**

Corrine Hendrickson..... **Clerk**

Travis Zimmerman..... **Treasurer**

Cari Ann Muggenburg..... **Director**

Casey Umhoefer..... **Director**

Ron Roesslein.....**Director**



NEW GLARUS ELEMENTARY SCHOOL FACULTY

District Administrator.....	Dr. Thayer
4K-8 Principal.....	Dr. Eicher
4K-8 Assistant Principal.....	Mr. Edge
High School Principal (Grades 9-12).....	Dr. Eichelkraut
Student Services Director.....	Mrs. Talarczyk
Four Year Old Kindergarten.....	Mrs. Brecklin and Mrs. Bright
Kindergarten.....	Mrs. Duerst, Mrs. Hooks, Mrs. Retrum, Mrs. Wieser
First Grade	Mrs. Baker, Mrs. Hedeman, Mrs. Roska
Second Grade.....	Mrs. Arnett, Mrs. Buol, Mrs. McGraw, Mrs. Ness
Third Grade.....	Mrs. Arnett, Mrs. Macaulay, Mr. Sysko
Fourth Grade.....	Ms. LeGros, Mrs. Schepp, Mrs. Vetterli
Fifth Grade.....	Mrs. Nealis, Mrs. White, ??????
Music.....	Mrs. Bettin
Library/Media.....	Mrs. Hansen
Physical Education.....	Mr. Beutler
Art.....	Mrs. Kranz
Speech Therapists	Mrs. Schettler, Ms. Bentley, Mrs. O'Bel
Special Education Teachers.....	Mrs. Bristow, Mrs. Tryba, Ms. Zweifel
Intervention Specialist.....	Mrs. Pritchett
Early Childhood.....	Mrs. Bristow
School Counselor.....	Mrs. Tidd
School Psychologist.....	Ms. O'Brien
Title I Coordinator.....	Ms. George
Occupational Therapy.....	Ms. Priewe
Physical Therapy.....	Mrs. Elgin



SUPPORT STAFF

Director of Building and Grounds..... Mr. McGowan
Custodians..... Mrs. Clarke, **Mr. Zimmerman**
Kitchen Staff.....Rebecca Derke, **Nicole Yaun**
School Nurse..... Mrs. Zimmerman
Office Secretary..... Mrs. Buesser, Mrs. Maloney
4K Assistants..... Mrs. Truttmann, Ms. Kendrick
Teaching Assistants..... **Mrs. ???**, Mrs. Nimtz, Mrs. Dearth, Mrs. Wilde
Technology Coordinator Mr. Malaise
Bus Drivers.....Ms. Bergemann, Mr. Duerst, **Mr. Heimann**, Mr. Lienhardt,
Mr. Stuessy, Mr. Engelke



CLASSROOM ASSIGNMENTS

Room #	Grade
22	Guidance
23	Special Education
24	Conference/Office
27	Library
29	Fifth Grade
30	Fifth Grade
31	Fifth Grade
32	Fourth
36	Title I/Intervention
37	4 Year Old Kindergarten
38	Speech and Language
39	4 Year Old Kindergarten
40	Early Childhood/Special Education
41	Kindergarten
42	Kindergarten
43	First Grade
44	Kindergarten
45	First Grade
46	Kindergarten
47	Art
48	First Grade
101	Special Education
104	Second Grade
105	Second Grade
108	Small Group Instruction
110	Second Grade
113	Third Grade
117	Second Grade
120	Third Grade
124	Third Grade
125	Fourth Grade

128	Fourth Grade
138/142	Staff Workroom
16	Wrap Around Care
14	Music
GYM	Physical Education



ATTENDANCE

Parents should report the absences of their children by calling the attendance line 608-527-2410. Press 1 for the Elementary Building and at the prompt press 2 for attendance. The reason for the absence should be included in the message. If parents do not contact the office, we will attempt to reach you by phone or email through the school message system. All known or prearranged attendance notices are put into the system by 9:00 each morning. Absences that are unknown will have calls placed to parents/guardians after 9:00AM.

All children who are physically and mentally able are required by law to be in school from age 6-18. The New Glarus School District in cooperation with the Green County Human Services Department meets monthly to review attendance concerns and provide support for students and families.

Please note, attendance letters will automatically be sent to families after 4 full days of absences, 7 days, and 10 days.

If you have concerns about your child's absences, please do not hesitate to reach out to Dr. Eicher, your child's homeroom teacher, Mrs. Zimmerman, the school nurse, or Mrs. Tidd the guidance counselor. We are here to make sure your child has a positive, healthy school experience and is attending regularly.

Parents may excuse their child's absence in writing before the absence. A child may not be excused for more than 10 days in a school year under this provision.

There are two types of absences – excused and unexcused.

If families know of an absence in advance, a note to the teacher and/or office must be provided. Prearranged, excused absences commonly include the following:

- Medical appointments which are impossible to make outside of school hours
- Religious holidays
- Family trips that can ONLY be taken during the school year. The intent is to allow families to have a special opportunity together that would otherwise not be possible, providing it is within the 10 day limitation by state law.
- Court appearance or legal procedures
- Band students for the playing of Taps at military funerals

Students are also excused for absences because of illness. Please send a doctor's note after a child has missed three or more days because of illness to be sure illness absences are well documented for attendance/truancy.

When children become ill at school, parents are contacted and asked to pick up the child. Persons listed on the Emergency Information in Skyward will be notified if parents cannot be reached. A small health area is available for temporary use.

Truancy

Truancy means any absence of part or all of a school day during which the school was not notified of the legal cause of such absence by the parent or guardian of the absent student. Truancy will be referred to law enforcement for issuance of a ticket. Habitual truancy (unexcused absences) will be referred to the County District Attorney's office, or local law enforcement. "Habitual truancy" is defined as unexcused absence for part or all of five school days within a trimester.

Truancy Action

1. The Principal shall make the determinations of truant students under District Excused/Unexcused Policy and Procedures.
2. Parent/guardian notification of student truancy and review of Wisconsin requirements shall take place by phone or written contacts by the end of the second day after an unexcused absence.
3. Review of attendance obligations and responsibilities shall take place between student and designated attendance officer.
4. School officials will continue to monitor student attendance and explore schedule modification options, if appropriate.
5. Students who have unexcused absences may be disciplined by the Principal or school attendance officer. Discipline may be a referral to the Green County Truancy Program or the student may receive a citation



BEHAVIOR AND DISCIPLINE

Positive Behavioral Interventions and Supports (PBIS)

PBIS stands for Positive Behavioral Interventions and Supports. The Department of Public Instruction website has further information regarding PBIS and available resources at <https://dpi.wi.gov/rti/positive-behavioral-intervention-supports>

Our goal is to promote a positive atmosphere where students demonstrate desired “Knight” behaviors. Students are recognized for these desired behaviors through verbal praise, a personal thank-you, a call home, a postcard, special privileges, or a Knight Card. These techniques are used to encourage and reward acceptable behaviors.

Students are directly taught the expected behaviors throughout the school-classroom, playground, hallway, bathroom, cafeteria, etc. Students are recognized for using the taught behaviors and are rewarded for this. Our school focuses on the positive impact between the direct teaching of expectations, desired responses, and beneficial results.

PBIS School Wide Expectations

Be Respectful

Be Responsible

Be Safe

The expectations for students are very clear and are displayed throughout the school environments. The universal language is used by all staff. Staff may define the expectations further and with more detail within the classroom.

These behavior expectations are to be followed on school grounds, school buses and in the school building. They will be explicitly taught through the PBIS plan.

Each student has the right to an education; however, all students have the same right. Any student, who disrupts other students' right to learn or the teachers' right to teach, can lose his/her rights for learning in the classroom. Each student is responsible for his/her own actions. Our school is committed to providing a safe and happy environment for students and teachers to learn.

Some items of serious concern include a violation of state statutes as well as school policies. Included here are: alcohol, illegal drugs, tobacco; weapons, explosives, theft, vandalism, assault, harassment/bullying, and bomb threats.

Other behaviors not acceptable are: profanity (spoken, gestured, or written), cheating, fighting, intimidation, threats, disruptive behaviors, and insubordination (refusal to follow directions).

School Discipline Policy

Beyond the classroom discipline policy there is the "visit to the office" for serious infractions. Should anyone be sent to the discipline team, we may provide a "time out" from the normal environment so that the child may (1) calm down, (2) reflect on the inappropriate behavior(s) and -- utilizing a member of the discipline team as an intermediary -- look closely into his/her own responsibility in the situation without taking the staff away from the other children for a long period of time. In such instances there may be a follow-up involving the discipline team, staff member(s) and the student to discuss strategies for avoiding similar occurrences in the future. Consequences will be individualized based on the frequency and severity of the situation. The discipline team consists of Dr. Eicher, Mr. Edge, Mrs. Krantz, Mrs. Tidd, or any other staff member designated by the administrative team to act on disciplinary issues.

The staff and discipline team will document all date(s) and reason(s) involving any disciplinary action and the subsequent consequences. This documentation is called an Office Discipline Referral (ODR).

The consequence can be a verbal warning, student writing a reflection sheet, and/or ODR which would include parental contact. These are examples of a continuum of possible consequences.

Subsequent occurrences may result in parental involvement, with consequences ranging from loss of recess, to in-school suspension, to out-of-school suspension for severe behaviors. Obviously, once a student has been sent to the office several times, we are dealing with a problem that necessitates parental involvement and support.

Our school is committed to making the environment a safe place for all students, and we refuse to tolerate harassment or bullying in any form. Students who believe they are the victim of harassment should immediately report their concern to the principal, guidance counselor, or teacher. Formal complaints will be taken seriously and will be subject to thorough review and investigation.

If there is any part with which you have a question or concern, please call us immediately so we can discuss it.

We appreciate your cooperation and support. We hope that our emphasis on the three expectations and what it means to be a Knight will find their way into the community as well.

Bully Prevention and Procedure

The New Glarus School District is committed to making our school a safe and caring place for all students. We will treat each other with respect, and we will have zero tolerance of bullying in any form in our school. Our district defines bullying as follows:

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age, national origin, race, ethnicity, religion, gender, gender identity' sexual orientation, physical attributes, physical or mental ability or disability, and social, economic or family status.

Bullying behavior can be:

- 1. Physical (ex: assault, hitting or punching, kicking, theft, threatening behavior)*
- 2. Verbal (ex: threatening or intimidating language, name-calling, racist remarks)*
- 3. Indirect (ex: spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures via mobile phone or the internet – also known as cyber bullying)*

Prohibition:

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased, or used by the school district. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to every activity under school supervision.

Staff will do the following to prevent bullying and to help students feel safe in our school:

- Closely supervise students in all areas of the school (hallways, bathrooms, bus line, cafeteria, parking lot). This includes the playground at the elementary school*
- Watch for signs of harassment/bullying and stop it when it occurs*
- Respond quickly and sensitively to bullying reports*
- Take parents' concerns about bullying seriously*
- Look into all reported bullying incidents*
- Assign consequences for bullying based on the district's discipline code*

- *Provide immediate consequences for retaliation against students who report bullying*
- *Provide the option to the person being bullied to confront the person doing the bullying if he/she wishes to do so*

Students will do the following to prevent bullying:

- *Treat each other respectfully at all times*
- *Refuse to bully others*
- *Refuse to let others be bullied*
- *Refuse to watch, laugh, or join in when someone is being bullied*
- *Report bullying to a staff member or the office and complete an incident report*
- *Understand that bullying behaviors carry negative consequences and that retaliation will not be tolerated*

Possible Consequences of Bullying:

- *Loss of break time*
- *Lunch time in the office*
- *Time spent in the office*
- *Student writes a behavior plan*
- *Student writes a letter to parents*
- *After-school detention*
- *In-school suspension*
- *Out-of-school suspension*
- *Police referral*
- *Recommendation for expulsion*

Any student who retaliates as a result of the report will result in an automatic in-school or out-of-school suspension.

All assigned consequences will be kept confidential. Only the student involved, his/her parents/guardians, and appropriate staff members will be made aware of the outcomes.

Student Grooming/Dress Code

Common sense is the best standard for daily dress and proper grooming. We believe that proper grooming and cleanliness add to the well-being and self-respect of students. We encourage parents to take an interest in this and believe that cooperation between home and school will help students develop good personal hygiene habits.

Accountability for personal appearance of students in the New Glarus School District rests with the students and their parents/guardians.

Dress or grooming that could cause a health problem, a physical danger, a disruption or distraction to others, or that sends a negative message will not be allowed.

The following guidelines concerning grooming and dress should be followed:

- Any apparel that promotes alcohol, drugs, or tobacco or displays profanity and/or sexually explicit material is forbidden. Any attire that implies a negative message regarding race, religion, or ethnicity, or otherwise depicting socially unacceptable subjects will not be allowed at school. Clothing with “double meaning” expressions about any of the previously mentioned items is not acceptable.

The final decision regarding appropriate dress will rest with the administration. This may include concerns regarding dress not mentioned in this policy that may affect the safety, health, or well-being of the students of the school. We will allow for special considerations to be given for selected days or reasons as deemed appropriate by the administration.

Students not complying will be asked to change the non-compliant clothing.



COMMUNICATION

Who to Call

Parents are encouraged to contact (i.e. email, phone, etc.) their child's teacher(s) with any questions or concerns that pertain to such items as homework assignments, special events, grades, tests, etc. Often it is possible to reach the staff members when calling, but if he or she is not available, a message will be taken or you can leave a message on the staff member's voicemail.

When parents need to get an important message to their child during the school day, the message should be left with the school secretary at (608) 527-2410. In order to minimize class interruptions, messages should be limited to important ones such as family illness or a parent being absent from home after school. Parents should prearrange with their children that forgotten lunches or books will be left at the front office for the students to pick up during the day. In an effort to avoid interrupting classroom learning, calls will not be made to individual classes during the school day.

Visiting the School

During a health crisis, no visitors will be allowed into the building. When we are not in a health crisis, parent volunteers and other visitors are welcome, so long as the visit does not interrupt instruction. Visits should be arranged in advance. Parents and visitors must check in at the main office before going to a classroom. Unauthorized visitors are not allowed into the school building.



FOOD SERVICE

Meal Programs

These programs provide all participants with a nutritious, well-balanced meal, which follows the dietary guidelines.

Breakfast

Served: 7:45 – 8:00 am daily.

Lunch

A nutritious, well-balanced mid-day meal is prepared with strict adherence to State and Federal guidelines.

If possible, a microwave will be available for 4th/5th graders to use during lunch.

If a student is allergic to a particular food, a note to that effect from the parent/doctor should be sent to school and placed on file.

Milk

A daily milk option will be available to all elementary students. This milk break will typically take place in the morning (except for PM 4K students).

Below is from previous years - need to revamp due to no free lunch/breakfast for 2022-2023

Breakfast

The Breakfast Program operates out of the Elementary kitchen, but all students are welcome to participate. School lunches are served at both schools. These programs provide all participants with a nutritious, well-balanced meal, which follow the dietary guidelines. Breakfast is served from 7:45 a.m. - 8:00 daily. Breakfast is available to all students for \$1.55 and \$2.00 for adults.

Lunch

A nutritious, well-balanced lunchtime meal is prepared with strict adherence to State and Federal guidelines. Parents and grandparents are encouraged to eat lunch with their children at any time.

Qualified individuals may participate in the free and reduced breakfast and lunch programs. Application forms can be obtained at the front office or on the district website under the food service tab.

Lunch Prices

Kindergarten-5 th Grade	\$2.60 (approx. \$50/month)
Adult/Staff	\$4.00
Elderly	\$3.50

Families are required to pay in advance for the lunch program and should maintain a positive balance in the account. The School Board policy states that each family will be given a line of credit not to exceed \$10.00. After reaching this limit students will not be allowed to take part in the lunch/breakfast program until payment has been made and a positive balance has been established.

If a student is allergic to a particular food, a note to that effect from the parent/doctor should be sent to school and placed on file.

Milk

NO need for separate checks for milk break. Milk will be deducted from family account @ \$.45 per $\frac{1}{2}$ pint. (approx. \$9/month)

Daily Milk purchased separately at lunch time - either as an additional milk or for students bringing a cold lunch from home (K-12 & adult) \$.45 per $\frac{1}{2}$ pint.

A microwave will be available for 4th/5th graders to use during lunch.

NURSING SERVICES

Health Screening

Mrs. Zimmerman, RN, provides nursing services to the students of our district. Mrs. Zimmerman will be in the district 5 days each week. The following screenings will be conducted:

- Immunization Review – Grades K and all transfer students (State Law).
Immunizations records must be shared with the school nurse as required by law.
- Vision Screening – Parent and/or teacher referrals.
- Hearing Screening – Parent and/or teacher referrals.
- Head Lice Checks – As deemed necessary by occurrence (exempt from objection – to control, all students may be examined). If children are found to have viable nits or live lice, they will need to leave school, be treated for the lice, and can return to school with proof of treatment. Children will be rechecked for lice and nits and are allowed back to school when they have no viable nits and lice.

The screenings are conducted for your child's benefit. Medical referrals are made as necessary if problems or concerns are detected. Feel free to contact Mrs. Zimmerman at 527-2810 (ext. 1010) if there are any questions or concerns. If there are objections to your child's participation, please notify the school nurse in writing.

In addition to the above screenings, the district has a number of forms which may be downloaded from the school website (www.ngsd.k12.wi.us) or picked up in the office. Included are:

- Kindergarten Physical Exam
- Kindergarten Dental Health Form
- Kindergarten Eye Health Examination Report
- Physician/Parent Medication Administration Consent Form
- Authorization for Self Administration of Inhaled Medications
- Varicella Report
- Student Health Concern Form

Medications

All medications, whether over the counter or prescription, must be brought to the office in the original container with a signed medication form. Forms for medications are available in the office or visit the school website on www.ngsd.k12.wi.us. Medications will be dispensed by office staff and recorded in our log. Students with inhalers, Epi-pens and other emergency medications may keep these items with them and/or their teacher provided the office is properly notified.

Sick Children – Is my child too sick to go to school?

We may find ourselves asking this often. Sometimes this is a clear-cut decision while other times it is not. Please do not send your child to school when he or she is not feeling well. **If you feel your child is not well enough to go out for recess, it may be wise to keep them home.**

Here are some guidelines, which may make this decision a little easier:

- **Fever**, child should be fever-free for 24 hours prior to returning to school, without fever reducing medicine
- **Vomiting or diarrhea**, child should be symptom free (without medication) for 24 hours before returning to school
- **Unusual fatigue, paleness, and/or loss of appetite**
- **Sore throat**, especially if combined with a fever or swollen glands
- **Strep throat** suspected or diagnosed strep throat. Your child has to remain home until he/she has been on antibiotics for 24 hours before returning to school.
- **Pink Eye (Conjunctivitis)** If the eye is red, irritated, and/or draining, keep the child home and call your doctor. If the doctor has given the OK to return to school, please

contact the school nurse at 527-2410 ext. 1029. Pink eye can be highly contagious and most cases are caused by a virus, which will not respond to an antibiotic. Bacterial conjunctivitis will require an antibiotic; your doctor will be able to determine if this is the case. The eye needs to be clear and/or medication administered for 24 hours before returning to school.

- **Rashes** can be highly contagious. Please contact your doctor
- **Chicken pox**
- **Live head lice or viable nits**

If your child suffers from any of the listed symptoms, he/she should be kept home from school. When deciding if your child can go to school, use your best judgment and keep this in mind: if the child is uncomfortable he/she won't be able to concentrate or learn. If he/she stays home and improves, they can always come to school later in the day. If you're still unsure, please contact your child's pediatrician or any 24-hour nurse on call hotline.

If a child has missed three or more consecutive days for an illness, a doctor's note regarding the illness should be given to the school nurse when the child returns to school. This documentation is important for tracking illnesses and absences from school.

SCHOOL CLOSINGS

Inclement Weather

In the winter, if the wind-chill factor is 0 or colder, recess will be indoors. Lightning and rain will also move recess indoors.

Severe Storms, School Closing, Delayed Start, and Early Dismissal

Whenever school is to be closed due to bad weather it will be announced on local radio and television stations beginning as early as 6:30 AM. It is important that your child knows where he/she should go due to an early closing. Arrangements with a neighbor or relative might be helpful. The school will NOT personally contact parents to inform them of the change.

Early closing will be posted on the school website and on local radio and television stations. We will also utilize the SchoolMessenger system with an automated message to the designated phone number listed in Family Access.

****Please note - When an Early Closing time is announced, expect that we will begin dismissing from classrooms approximately 15 minutes prior to the posted early release time. For example, if the early closing time is announced for a 12:30 dismissal, classrooms will begin dismissing students to buses and the pick up line at 12:15 with K/1 going first , followed by 2nd/3rd at 12:20, and 4th/5th at 12:25. This is the same staggered dismissal plan used everyday in order to dismiss all of our elementary students to buses and to pick them up in a safe and orderly fashion.**

TEACHING AND LEARNING

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the New Glarus School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, New Glarus School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the New Glarus School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs and videos; and
- Sports programs, showing weight, height, and year in school of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. (These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.)

If you do not want the New Glarus School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 12, 2021. The New Glarus School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Grade level

Parents also have the right to inspect certain surveys and to opt their children out of those surveys that collect, disclose, or use personal information from students, including materials designed to sell or market student information to others. The types of surveys include those created by third parties (outside of the school district). If a survey asks students for information in any of the following eight categories, parents have the right to inspect the survey:

- Political affiliations or beliefs of students or their family.
- Mental and psychological problems of students or their family.
- Sex behavior or attitudes.
- Illegal, anti-social, self-incriminating, or demeaning behavior.
- Critical appraisals of individuals with whom students have close family relationships.
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of students or their parents.
- Income (other than that required by law to determine eligibility for program participation or financial assistance)

Communicating Progress with Parents

Student progress is reported to parents in a variety of ways throughout the year. The aim is to communicate effectively how each student is developing, both individually and according to district expectations, as the student advances through the elementary grades. The report card is just one component of the reporting process. The combined process will help parents and students understand the skills and topics introduced by subject matter, together with the expected level of performance for each grade level.

The elements of the report process include:

- Report card
- Conferences
- Telephone conversations
- Curriculum informational meetings
- Curriculum maps posted on the website
- Written and verbal communications with the teacher
- Samples of student work
- Friday Folders
- State and District assessments
- District website
- Parent Advocacy Team

Formal opportunities for parent/teacher communication throughout a non-pandemic year include:

- October – 4K-5th Parent/Teacher Conferences
- December – Grade Report Cards
- ~~January – Reading Teacher Conferences~~
- March – Grade Report Cards
- March – 4K-5 Parent/Teacher Conferences, Math Teacher Conferences
- June – Grade Report Cards

State and district testing includes:

- Forward Exam (3rd-5th grade)
- Phonological Awareness Literacy Screening (PALS) - 4K
- I-Ready Math and Reading Assessment - K-5
- Curriculum Based Assessments - all grades

Parent Teacher Conferences

New Glarus Elementary School provides opportunities for formal parent-teacher conferences. The first will take place in October and March. This conference is a 15 minute meeting between parents and teachers.

~~Conferences with reading and math teachers are also available later in the school year.~~

4K parents and teachers meet for 15 minutes for both fall and spring conferences. 4K, kindergarten and first grade families also have a Ready, Set, Go conference with their child's teacher prior to the start of the school year.

~~*Parent teacher conferences during the pandemic crisis will be determined by what is considered safe for teachers and families.~~

Report Cards

The purpose of Report Cards is to share the process of student progress with parents. The Report Card is an important means of communication to parents and students about what a teacher has observed and recorded related to specific grade level expectations. The 4K-5th grade uses a standards based report card. 4K-12th grade report cards are generated through the Skyward Student Records system.

The 4K-5th grade report cards are issued at the end of each trimester. The standards based system provides parents with specific information about their child's learning. The emphasis is based on an analysis of student work in relation to what a student should know and be able to do at a given point in the school year. As students work toward achieving grade level expectations in all curricular areas, teachers carefully consider a student's performance in all academic areas including art, music, and

physical education by examining their performance on a collection of work over time and on classroom-based assessments. Students are rated based on achievement of essential curriculum skills which are aligned with the Common Core State Standards. Our report card committee has also written grade level rubrics which outline the specific characteristics/expectations of performance.

Description of Grading Criteria:

Proficient – Meets grade level expectations for this marking period.

- Demonstrations solid and consistent understanding of skills.
- Applies knowledge and skills that lead to quality work that meets grade level expectations.
- Requires minimal support to complete work.

Emerging – Approaching grade level expectations for this marking period.

- Demonstrates partial and/or inconsistent understanding of skills
- Requires additional reinforcement and practice of skills to produce work that is near grade level expectations
- Requires regular support to complete work.

Knight Behavior:

All of the items evaluated in this category are directly observed by the teacher and represent a child's behavior in relation to the school-wide expectations of being respectful, responsible, and safe. The expectations are observed in all areas of the school such as classroom, playground, cafeteria, hallways, etc.

Comments:

Written comments on the report card provide an anecdotal supplement of the grades reflected by the student's performance. The comments on the report card may reflect:

- A general statement of academic progress, as well as personal and social development
- Specific strengths
- Areas for growth
- Identification of goals for future learning
- Specific information regarding Knight Behavior

Teacher comments are written in an effort to create a comprehensive picture and foster understanding of the progress and learning needs of each student. Parent/teacher conferences also provide an additional opportunity for parents to talk about their child's strengths and areas of growth.

Curriculum and Staff

The academic course of study includes reading, writing, spelling, mathematics, science, and social studies - often referred to as the core instruction. Additional courses include art, music, and physical education with certified staff to teach these areas – often referred to as the encore classes.

We have **three** full time ~~and one part time~~ special education teachers, as well as two speech and language therapists, occupational and physical therapists, a consultant instructor for the hearing impaired, a school psychologist, and a guidance counselor. A library/media specialist is also on our staff to assist students in checking out fiction and non-fiction reading materials as well as teaching basic technology skills.

Tier Two Time

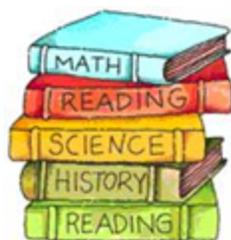
Tier Two Time is a daily session designed to assist students with the skills they are developing, as well as reinforcing the curriculum as they continue to grow as life-long learners. It is time set aside in the daily schedule. The time is provided for students who need additional intervention to practice and repeat skills for mastery, and allow students who have mastered particular skill areas to enrich their experience.

Homework

We do not assign homework at the elementary level. Students are asked to read with their families nightly - could be their reading book from class, a library book, or a book from the classroom. Sometimes nightly reading may be students reading to parents, and other times it may be parents reading to children. Reading should be a lifelong hobby and source of entertainment and enjoyment. Not homework!

Practicing math skills with real life applications like cooking, measuring, constructing, crafting, or number games are also more important for developing lifelong learning of math processes and applications than assigning math worksheets as homework.

During the school year, children have a full time job - being a student. It is especially important for our young learners to have time to play and enjoy being with their families. Parents also have jobs and work to provide for their children. Families should be able to enjoy their time together without the pressure and stress of homework for young learners.



TECHNOLOGY

Acceptable Internet Use Policy for Students

The Internet is a global telecommunications network that is a wealth of data, resources, materials, information, projects, and people. It is an excellent educational tool and will be used on a research basis within the New Glarus School District. The following six guide points (Educational Purpose, Student Internet Access, Unacceptable Uses, Your Rights, Limitation of Liability, and Personal Responsibility) are to help students make good choices while they are using the district network.

A. Educational Purpose

- NGSD has been established for a limited educational purpose only. The term "educational purpose" includes classroom activities and career development.
- NGSD has not been established as a public access service or a public forum. The New Glarus School District has the right to place restrictions on the material you access or post through NGSD. You shall follow the rules set forth in the district handbooks.
- You may not use NGSD for commercial purposes. This means you may not offer, provide, or purchase products or services through NGSD.
- You may not use NGSD for political lobbying. But you may use NGSD to communicate with elected representatives and to express your opinion on political issues.

B. Student Internet Access

- All students will have access to Internet World Wide Web information resources at school.
- All students will be provided with individual e-mail accounts. At the 4K-5th grade level, students do not necessarily know their email address or use it for school related purposes
- The student and parent must sign this agreement to be granted an e-mail account on NGSD.

C. Unacceptable Uses

The following uses of NGSD are considered unacceptable:

1. Personal Safety

- You will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.
- You will not agree to meet with someone you have met online.

- You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. Illegal Activities

- You will not attempt to gain unauthorized access to NGSD or to any other computer system through NGSD or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- You will not use NGSD to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.

3. System Security

- You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.
- You will avoid the inadvertent spread of computer viruses by following the District virus protection procedures if you download software.

4. Inappropriate Language

- Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.
- You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- Users will not post information that, if acted upon, could cause damage or a danger of disruption.
- Users will not engage in personal attacks, including prejudicial or discriminatory attacks.
- Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, they must stop.
- Users will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- Users will not repost a message that was sent to them privately without permission of this person who sent them the message.
- Users will not post private information about another person.

6. Respecting Resource Limits

- Users will use the system only for educational and professional or career development activities.
- Users will not download large files unless absolutely necessary. If necessary, users will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer to their personal computer.
- Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.
- Users will check their email frequently, delete unwanted messages promptly, and stay within their email quota.
- Users will subscribe only to high quality discussion group mail lists that are relevant to their education or career development.

7. Plagiarism and Copyright Infringement

- Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were originally yours.
- Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use it at work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

8. Inappropriate Access to Material

- Users will not use the District system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made for hate literature if the purpose of your access is to conduct research and both your teacher and parent have approved.
- If you mistakenly access inappropriate information, you should immediately tell your teacher or another District employee. This will protect you against a claim that you have intentionally violated this Policy.
- Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. The District fully expects that you will follow your parent's instructions in this matter.

D. Your Rights

1. Free Speech

- Your right to free speech, as set forth in the Discipline Code, applies also to your communication on the Internet. The NGSD is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech for

valid educational reasons. The District will not restrict your speech on the basis of a disagreement with the opinions you are expressing.

2. Search and Seizure

- You should expect only limited privacy in the contents of your personal files on the District system. The situation is similar to the rights you have in the privacy of your locker.
- Routine maintenance and monitoring of NGSD may lead to discovery that you have violated this Policy, the Discipline Policy, or the law.
- An individual search will be conducted if there is reasonable suspicion that you have violated this Policy, the Discipline Policy, or the law. The investigation will be reasonable and related to the suspected violation.
- Your parents have the right at any time to request to see the contents of your email files.

3. Due Process

- The District will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through NGSD.
- In the event there is a claim that you have violated this Policy or Discipline Policy in your use of NGSD, you will be provided with a written notice of the suspected violation and an opportunity to present an explanation before the principal or his/her designee or you will be provided with notice and opportunity to be heard in the manner set forth in the Discipline Policy.
- If the violation also involves a violation of other provisions of the Discipline Policy, it will be handled in a manner described in the Discipline Policy. Additional restrictions may be placed on your use of your Internet account.

E. Limitation of Liability

The New Glarus School District makes no guarantee that the functions or the services provided by or through NGSD will be error free or without defect. The New Glarus School District will not be responsible for any damage you may suffer, including but not limited to loss of data or interruptions of services. The New Glarus School District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The New Glarus School District will not be responsible for financial obligations arising through the unauthorized use of the system.

F. Personal Responsibility

When using the NGSD, it may feel like you can more easily break a rule and not get caught. This is not really true because whenever you do something on a network you leave little "electronic footprint," so the odds of getting caught are really about the same as they are in the real world.

But the fact that you can do something or think you can do something without being caught does not make it right to do so. Even if you don't get caught, there is always one person who will know whether you have done wrong--and that person is you. Your use of the Internet can be a mirror that will show you what kind of a person you are.

I have read the above guidelines for network use, and further understand that my use of the Internet and network is intended to further my education as a student in the District. Should I fail to adhere to these guidelines, my privileges of accessing the Internet at school will be revoked.

Children's Internet Protection Act (CIPA)

The Internet is an extraordinary resource for students. Some information, however, is not suitable for students. In an effort to protect students who access the Internet through the school, Congress enacted the Children's Internet Protection Act (CIPA). CIPA requires that schools leave both technology protection resources and an Internet safety policy in place.

The school district has installed Internet Filtering devices. The school district has also established a policy, which outlines the guidelines for Internet use.

Cell Phones, Listening Devices, Games, and Other Electronics

Students may bring cell phones and listening devices to school if it is absolutely necessary. However, they may NOT be used during school hours. This includes lunch and recess times.

Students who bring cell phones or other electronic devices to school need to keep them in their backpacks in their lockers during the school day, NOT in their pockets. Parents and students need to be aware that the lockers at the elementary building do NOT lock. Therefore, the electronic devices may be brought to school at the student's own risk. If it is important that a student has the ability to use a cell phone before or after school and there is a concern about the device being kept safe, the device may be checked in at the office in the morning and checked out of the office at the end of the day.

If a teacher observes a student using or possessing any of these electronic devices during school hours:

1. the item must be given to the teacher without question or argument
2. the item will be turned over to the principal's office
3. the item may be picked up after school hours

Should this become a recurring problem, parents will be asked to retrieve the offending items from the office.

Use Of Telephone

Students may use the classroom telephone to call home by obtaining permission from his/her teacher. The office telephones are used for business purposes.



Video and Audio Recording

The New Glarus School District uses video surveillance/electronic monitoring systems in the schools **and on school transportation**. This may include either video or audio footage, or both. Whenever individuals are on school property, their actions/behavior are subject to being monitored/recorded.

TRANSPORTATION

Arrival and Pickup

Breakfast will be served starting at 7:45 AM. Morning announcements and the Pledge of Allegiance will take place shortly after 8:00 AM.

For the safety and security of our staff and students, all outside entrances will remain locked except for the front doors. ALL students should enter through the grade-level designated doors every morning.

School begins at 8:00 AM; students arriving after 8:05 will be counted tardy.

If students are not riding the bus or walking home after school, they must be picked up by 3:40 PM. Again, there is no supervision for students after that time.

AM Drop off arrangements: (Kiss and Fly)

- Enter from the south parking lot area
- Drop off along the west sidewalk. Please move as far forward as possible to allow more vehicles to drop off behind you, make a U-turn, and exit on the south end of the lot.
- No unattended vehicles. If you want to leave your vehicle, please park in the south lot or across the street at Veterans' park.
- Drivers should NOT put their vehicle in park and get out. The Kiss and Fly line is intended to keep traffic moving safely and efficiently past the school.

PM Pick up arrangements:

- Families with last names beginning with A-L will pick up students in the north lot by the flagpole. Please move as far forward as possible to allow more vehicles to pick up behind you (but do not block the driveway leading to the back of the school). After picking up your child(ren) make a left turn and use the exit on the north end of the lot.
- Families with last names beginning with M-Z will enter from the south parking lot area, pick-up along the west sidewalk. Please move as far forward as possible to allow more vehicles to pick up behind you, make a U-turn, and exit on the south end of the lot. (Same routine as AM Kiss and Fly)
- No unattended vehicles. If you want to leave your vehicle, please park in the south lot or across the street at Veterans' park.

The parking lot in front of the office entrance is reserved for morning busses, the PM pick-up area for families A-L, and staff and handicap parking. Please DO NOT park in this lot for drop off or pick up.

Can we add something here about parents not driving into the front parking lot after 7:35?

Riding The School Bus

Students are under the authority of the driver while being transported. Refusal to obey rules or orders of the driver will make a child liable to be reported to school officials and perhaps to be denied transportation privileges.

Students may ride a bus to another person's home only if there is room on the bus and if there is a note from the parents. Arrangements must be made prior to the day of the change and the note from the family is required. Your cooperation is appreciated.



If parents need to make a change in a child's after school plan, please call the elementary office by 2:00PM. After 2:00, it is difficult to guarantee the message will get to the child before dismissal time.

OTHER INFORMATION

Administrative Statement

The administration reserves the right to issue consequences for acts of discipline not specifically stated herein. The administration also reserves the right to amend any provisions in this handbook. Any revisions will follow district guidelines and policies.

Personal Belongings

Each child should have his or her belongings marked before coming to school. Marking student's sweatshirts, coats, snow pants, etc. with a first and last initial will help lost items find their rightful owners. Tennis shoes are required for physical education classes.

All items brought to school are the sole responsibility of the owner. *Toys from home are not allowed at school except for items brought for show and tell or sharing time in the classroom.* In the event an item is lost, your child should check the lost and found.

District Non-Discrimination Policy

It is the policy of New Glarus School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex) Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The district encourages informal resolution of complaints under this policy. **If any person believes that the School District or any part of the school organization has failed to follow laws and regulations, or in some way discriminated against students on the basis of sex, color, handicap, race, national origin, ancestry, creed, pregnancy, religion, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, he/she may bring or send a complaint to the School District Office at 1701 2nd Street, New Glarus, WI to the attention of the Superintendent. Complaints alleging a failure to reasonably accommodate a student's religious beliefs with regard to examinations and other academic requirements should also be sent to the School District Office for processing according to the set complaint procedure. A formal complaint resolution procedure is available to address allegations of violations of the policy in the School District of New Glarus.**

Any questions concerning this policy should be directed to:

District Administrator
School District of New Glarus
1701 2nd St.
P.O. Box 7
New Glarus, WI 53574

New Glarus Middle School



Student Handbook

"BE THE BEST KNIGHT YOU CAN BE"

2022-2023

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Welcome to NGMS!

Welcome to New Glarus Middle School! We are so excited to be part of these important years of growth and change in the lives of our sixth- through eighth-grade students. New Glarus Middle School strives to provide our students with a safe environment for a positive learning experience with consistent expectations that started in elementary school and follow our students into middle school and through high school. We look forward to continuing this journey with you!

If you have questions, concerns, or would like to share any information with us, please contact us or stop by the office.

Sincerely,

Laura Eicher
4K-8 Principal

Anthony Edge
4K-8 Assistant Principal

Vision

To be a leader in K-12 education and prepare all students for future success.

Mission

Educating each student to contribute and succeed in our global community by fostering a passion for learning and the pursuit of excellence.

Core Values

- We will recruit and retain high-quality staff.
- We will provide a safe learning environment.
- We will create a culture that is respectful and values diversity.
- We will develop students of good character who are strong and engaged citizens.
- We will develop practical, life skills of students, which includes the ability to be flexible and adapt to change.
- We will develop students who have strong academic skills, can think critically and creatively, and can communicate effectively.
- We will provide instruction that is rigorous, engaging, and effectively uses data.

- We will partner with families and the community in the education of our students.
- We will provide leadership that is collaborative, responsible for student learning, and fiscally responsible.
- We will take responsibility to prevent student failure and ensure student growth.

Strategic Goals

1. Increase the percent of students college, career, and life-ready by developing the whole learner.
2. Recruit and retain high-quality staff and assist all staff as they continually improve and grow.
3. Provide high-quality facilities that foster academic and emotional growth.
4. Ensure equity so all students have equal access to high-quality educational experiences.



The information in this handbook is the practice and procedures for daily activities of our staff and students at school. It is driven and directed by the Board of Education’s policies. ([Link to Board Policy](#)) The purposes of the Board of Education’s policies are as follows:

1. To individualize the learning program in order to provide appropriately for each student, according to his/her specific background, capabilities, learning styles, interests, and aspirations.
2. To protect and observe the legal rights of students.
3. To enhance the self-image of each student through helping him/her feel respected and worthy, and through a learning environment which provides positive encouragement.
4. To provide an environment in which students can learn personal and civic responsibility for their actions through meaningful experiences as school citizens.
5. To deal with students in matters of discipline in a just and constructive manner.
6. To provide in every way reasonable for the safety, health, and welfare of students.
7. To promote faithful attendance and good work.

BOARD OF EDUCATION MEMBERS

Bill Oemichen	President
Larry Stuessy	Vice-President
Corrine Hendrickson	Clerk
Travis Zimmerman	Treasurer
Cari Ann Muggenburg	Director
Casey Umhoefer	Director
Ron Roesslein	Director

New Glarus Middle School Faculty

District Administrator.....	Dr. Thayer
4K-8 Principal.....	Dr. Eicher
4K-8 Assistant Principal.....	Mr. Edge
High School Principal (Grades 9-12).....	Dr. Eichelkraut
Student Services Director.....	Mrs. Talarczyk
6th Grade Teachers.....	Mrs. Burdette, Mrs. Legler, Mr. Nelson, Mr. Westby
7th Grade Teachers.....	Mrs. Crans, Mr. Endicott, Ms. Inabnit, Mrs. Kovach
8th Grade Teachers.....	Mr. Eddy, Ms. Hubbard, Mr. Turner, Mr. Woelfel
Speech Therapists	Ms. Bentley, Mrs. O'Bel
Special Education Teachers.....	Mrs. Cassidy, Mr. Weinbrenner
Intervention Specialist.....	Mrs. Pritchett
School Psychologist.....	Mrs. O'Brien
Occupational Therapy.....	Mrs. Priewe
Physical Therapy.....	Mrs. Elgin

SUPPORT STAFF

Director of Building and Grounds.....	Mr. McGowan
Custodians.....	Mr. Darrow
Kitchen Staff.....	Rebecca Derke, Mrs. Dahlman, Mr. Derke, Mr. Soppe
School Nurse.....	Mrs. Zimmerman
Office Secretary.....	Mrs. Mitchell, Mrs. Martinson
Teaching Assistants.....	Mrs. Collins, Mrs. Deegan
Technology Coordinator	Mr. Malaise
Bus Drivers.....	Ms. Bergemann, Mr. Duerst, Mr. Heimann, Mr. Lienhardt, Mr. Stuessy, Mr. Engelke

Administration

The administration reserves the right to issue consequences for acts of discipline not specifically stated herein. The administration also reserves the right to amend any provisions in this handbook. Any revisions will follow district guidelines and policies.

Athletic and Extracurricular Expectations

The following expectations are from our New Glarus Middle School Athletic Expectations:

Attendance Policy

Students should make every effort to attend all practices and games/events. Any unexcused absences from school and/or practice during the season will result in a one-game/event suspension. All students are expected to attend practice the day before a game/event. If that practice is missed, he/she will also not start the game/event even if the absence is excused.

Behavior Policy

If a student is not being appropriate during a practice/event, a one game/event suspension may be given. All school discipline related violations will be dealt with through the Middle School office.

Philosophy and Objectives - EXPOSURE & OPPORTUNITY

New Glarus School District is dedicated to providing students with the opportunity to participate in a variety of athletic events. While athletics is a privilege, students are entitled to a quality athletic experience. In all instances, every coach serves as a mentor and a role model for all student-athletes. The coach also plays a crucial role in helping the district to create responsible students who will turn into responsible adults.

Together, we will assist our student athletes in:

1. Building character.
2. Taking responsibility for their actions (both on and off the court/field).
3. Demonstrating sportsmanship.
4. Respecting officials, coaches, opponents, teammates and others.
5. Enhancing decision making abilities.
6. Assuming a leadership role (if desired).

7. Developing relationships with teammates and coaches (peers and adults).
8. Learning and abiding by the rules.
9. Improving sport-specific skills.

Attendance

Attendance Information

Good school attendance is one of the first essentials to success in school and one of the components of the NGMS PBIS expectation of 'Be Responsible'. All students, parents, and staff are required to observe the compulsory school attendance law (s. 118.15). The State Statutes, Green County Ordinances, and Village of New Glarus Ordinances require that you adhere to attendance and truancy laws.

According to state law 118.15(1)(a), it is the responsibility of the parent or guardian to make sure that his/her child attends school daily during the full time that school is in session. Wisconsin Statutes 118.15(1)(a) reads as follows: Except as provided under paragraphs (b) to (d) and Sub. (4), unless the child is excused under Sub. (3) or has graduated from high school. Any person having under control a child who is between the ages of 6 and 18 years shall cause the child to attend school regularly during the full period and hours, religious holidays excepted, that the public or private school in which the child should be enrolled is in session until the end of the school term, quarter, or semester of the year in which the child becomes 18 years of age.

All children who are physically and mentally able are required by law to be in school from age 6-18. All children who are physically and mentally able are required by law to be in school from age 6-18. The New Glarus School District in cooperation with the Green County Human Services Department meets monthly to review attendance concerns and provide support for students and families.

Please note, attendance letters will automatically be sent to families after 4 full days of absences, 7 days, and 10 days.

If you have concerns about your child's absences, please do not hesitate to reach out to Dr. Eicher, Mr. Edge, your child's homeroom teacher, or Mrs. Zimmerman, the school nurse. We are here to make sure your child has a positive, healthy school experience and is attending regularly.

Parents may excuse their child's absence in writing before the absence. A child may not be excused for more than 10 days in a school year under this provision.

There are two types of absences – excused and unexcused. If families know of an absence in advance, a note to the teacher and/or office must be provided.

Prearranged, excused absences commonly include the following:

- Medical appointments which are impossible to make outside of school hours
- Religious holidays
- Family trips that can ONLY be taken during the school year. The intent is to allow families to have a special opportunity together that would otherwise not be possible, providing it is within the 10 day limitation by state law.
- Court appearance or legal procedures
- Band students for the playing of Taps at military funerals

Students are also excused for absences because of illness. Please send a doctor's note after a child has missed three or more days because of illness to be sure illness absences are well documented for attendance/truancy.

When children become ill at school, parents are contacted and asked to pick up the child. Persons listed on the Emergency Information in Skyward will be notified if parents cannot be reached. A small health area is available for temporary use.

Absence Procedures

Parents/guardians should call the school on the morning of an absence for the following reasons:

Excused Absences

- ***Illness***
- ***Family Illness (family responsibilities prohibit attendance)***
- ***Quarantine imposed by an official***
- ***Death in immediate family***
- ***Funeral for close relatives***

Note: The district may require the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuse shall be made in writing, shall state the period of time for which it is valid and shall not exceed 30 days. If parents cannot provide an excuse when required, the absence will be considered unexcused.

Truancy

"Truancy" means any absence of part or all of a school day during which the school was not notified of the legal cause of such absence by the parent or guardian of the absent student. Truancy will be referred to law enforcement for the issuance of a ticket.

Habitual truancy (unexcused absences) will be referred to the County District Attorney's office, or local law enforcement. "Habitual truancy" is defined as unexcused absence for part or all of five school days within a trimester.

Truancy Action

1. The Principal shall make the determinations of truant students under District Excused/Unexcused Policy and Procedures.
2. Parent/guardian notification of student truancy and review of Wisconsin requirements shall take place by phone or written contact by the end of the second day after an unexcused absence.
3. Review of attendance obligations and responsibilities shall take place between student and designated attendance officer.
4. School officials will continue to monitor student attendance and explore schedule modification options, if appropriate.
5. Students who have unexcused absences may be disciplined by the Principal or school attendance officer. Discipline may be a referral to the Green County Truancy Program or the student may receive a citation.

Make-Up Work and Missed Exams

All work and exams missed due to an anticipated absence must be completed according to school guidelines. All work and exams missed due to an absence other than an anticipated absence must be made up upon return to school. A guideline to follow is if teachers provide work for students to complete during an absence, the first day of work must be submitted on the first day that the student returns, the second day on the second day of return, and so forth. Teachers may extend the timelines to students who have special circumstances involved in the absence, and teachers may refer students for reteaching.

In addition

1. All work and exams, including trimester exams missed due to a school-imposed suspension, shall be made up upon return to school with one day allowed for each day of suspension.

2. Exams given for absent or suspended students may be different from that given to students present for the test, but shall cover the same concepts and knowledge tested in the original test.

Assignments, exams, and projects missed during an unexcused absence may be made up. Students must be prepared to turn in projects or take exams on the day they return to school. Make-up times will be scheduled at the earliest convenience of the instructor. No student shall be denied credit in a course or subject solely because of his/her unexcused absences.

Behavior and Discipline

Student Behavior

All students are expected to conduct themselves in a manner that reflects an understanding of their responsibilities as members of the New Glarus Middle School community and the rights of other students, faculty members, and visitors to our school. Violations of school or classroom rules create an unsafe environment and have a negative impact on a student's ability to profit from educational experiences. Because every possible act of misbehavior cannot be anticipated, there cannot be a rule to cover every possible situation. Students are expected to use their common sense and act appropriately at all times, in accordance with the standards described within this handbook.

New Glarus Middle School utilizes the core PBIS expectations – 'Be Respectful', 'Be Responsible', and 'Be Safe', along with the expectation of "Be Kind". These expectations are explained in more detail in multiple settings on the NGMS Behavior Matrix which is posted throughout the middle school and in the Appendix section of this handbook.

In the event where a student's behavior warrants 'office intervention' or assistance beyond the classroom, the student receives an Office Discipline Referral (ODR). An ODR is an infraction that is documented and monitored by the Principal's Office.

PBIS (Positive Behavior Interventions and Supports)

New Glarus Middle School utilizes a system that rewards positive behaviors (PBIS). Within this system is minimal use of punitive measures (assigned punishments). The intent is to place a focus on and positively reinforce the universal expected behaviors. When there is a need for a consequence, the primary goal is to make it a 'natural consequence' that is tied to the behavior and allows for a teachable moment. There is a PBIS matrix (see appendices) that is utilized to prompt reinforcements and provide teachable moments for the students.

Academic Integrity

The policy for Academic Honesty can be found in Appendix 4 of this handbook. In most cases, the teacher is granted the authority to exercise his/her good judgment in applying the range of consequences described. The principal has the authority to exercise judgment in determining an appropriate consequence but should strive to follow the procedure as outlined.

Students shall not engage in any act of deception or falsification of work product. This includes plagiarism by copying the language structure, idea and/or thought of another and representing it as one's own work, and verbal or written statement of untruth.

Dress/Apparel Expectations

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Accordingly, the District Administrator shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:

- A. present a hazard to the health or safety of the student himself/herself or to others in the school, including by way of communicating threats of harm or depictions of harmful conduct directed at others;
- B. interfere with school work, create disorder, or disrupt the educational program, including dress that promotes or depicts illegal activity, such as illegal drug use, underage alcohol consumption, or similar activities;
- C. cause excessive wear or damage to school property;
- D. prevent the student from achieving his/her own educational objectives because of blocked vision or restricted movement.

Such guidelines shall also apply to the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event. Where appropriate, a uniform or specific dress requirement shall be used for students when representing the District as described.

In enforcing the dress code, the following procedures shall be used:

- A. The principal shall serve as the initial arbiter of student dress and grooming in his/her building;
- B. before taking action to enforce dress code requirements, including by requiring that a student remove, cover, or otherwise conceal the item or depiction at issue, the principal shall determine whether the item constitutes protected speech in so far as the item independently makes a statement of a discernable nature to the

observer by depiction, words, or combination of the two that does not require separate explanation.

Expressive dress may not be protected speech if it involves:

- A. Obscenity
- B. Language or depictions intended to incite violence or foment hatred of others

Dress that is speech may still be prohibited if it is likely to cause a substantial disruption to the educational environment. This may include dress that includes the use of vulgarity, discriminatory language including racial or ethnic slurs, negative stereotypes, violence, or other communication when the clear intent is to invoke strong reactions in observers so as to impair the ability of teachers and/or students to engage in educational pursuit.

No protected speech may be prohibited on the basis of disagreement by District officials with the specific point of view expressed if the topic is otherwise permitted (e.g. permitting depictions of support for one political party, but prohibiting depictions of support for the other).

Each school may engage in efforts to develop a dress code that prescribes certain types of dress and that identifies building-specific dress expectations. The development of the dress code shall be completed using the following guidelines:

If the clothing cannot be removed or concealed, the student may be sent home after contact is made with the student's parent/guardian.

Social Gatherings

Assemblies, dances, and other social gatherings will occur during the school year. These events, designed to be educational as well as entertaining, require those involved to adhere to behavioral expectations and safety precautions:

1. Students are expected to follow the PBIS expectations as listed in this handbook, which include:
 - a. Arrive at the destination quickly and quietly, remaining with your supervisor/group.
 - b. Give your attention to the program/event.
 - c. Follow the instructions of the staff members.

Substance Use Policy

The use of drugs, alcohol, and tobacco products of any kind by students poses a serious threat not only to their own well-being but also to the well-being of the school system. Drugs and alcohol have no place in an educational environment where the goals are learning and growth, and they will not be tolerated during school hours or on school property or at any school-sponsored activity or event. Actions include, but are not limited to:

- Purchasing or attempting to purchase
- Possession of drug paraphernalia
- Selling or distributing or intending or attempting to sell or distribute
- Using (prior or at school)
- Possession

Note: "Substance" is not only limited to alcohol and drugs. Restricted drugs such as prescription or over-the-counter drugs; steroids; and other products that may be misused (aerosols, solvents, etc.) also fall into the parameters defining "Substance".

Students who violate this policy will be subject to disciplinary action. The school will cooperate fully with the police to deal with violations of the law on school property.

Communication

Whom to Call

Parents are encouraged to contact (i.e. email, phone, etc.) their child's teacher(s) with any questions or concerns that pertain to such items as homework assignments, special events, grades, tests, etc. Often it is possible to reach the staff members when calling, but if he or she is not available, a message will be taken or you can leave a message on the staff member's voicemail.

When parents need to get an important message to their child during the school day, the message should be left with the school secretary at (608) 527-2410. In order to minimize class interruptions, messages should be limited to important ones such as family illness or a parent being absent from home after school. Parents should prearrange with their children that forgotten lunches, PE clothes, instruments, or books will be left at the front office for the students to pick up during the day. In an effort to avoid interrupting classroom learning, calls will not be made to individual classes during the school day.

Visiting the School

Students are not to bring student visitors to the school. Unauthorized visitors are prohibited from school grounds from 8:00 am to 3:30 pm. Additionally, students will not be released to individuals that are not guardians or listed on a student's emergency list. This includes middle school-specific activities (i.e. dances, lock-ins, etc.). Community members are welcome to schedule appointments to meet with school personnel.

New Glarus Middle School provides opportunities for formal parent-teacher conferences along with the other buildings in the district. It is a chance for parents to check-in about the class or the student's progress, as well as an opportunity for parents and the student's team of teachers to work together as a team to find ways of helping a particular student. Because time is limited during the parent-teacher conferences, NGMS also practices an open-door policy for students and parents. Parents and students may request a team meeting at any point during the school year. This is a request that the school may make from time to time as well.

Food Service

Meal Programs

These programs provide all participants with a nutritious, well-balanced meal, which follows the dietary guidelines.

Breakfast

Served: 7:45 – 8:00 am daily.

Lunch

A nutritious, well-balanced mid-day meal is prepared with strict adherence to State and Federal guidelines.

Information will be included about breakfast and lunch costs

Note: If a student is allergic to a particular food, a note to that effect from the parent/doctor should be sent to school and placed on file.

School Closings

No School Procedures

Whenever school is to be closed due to bad weather it will be announced on local radio and television stations beginning as early as 6:30 AM. It is important that your child knows where he/she should go due to an early closing. Arrangements with a neighbor or relative might be helpful. The school will **not** personally contact parents to inform them of the change.

Early closing will be posted on the school website and on local radio and television stations. We will also utilize the School-Messenger system with an automated message to the designated phone number listed in Family Access.

Severe Weather

The New Glarus School District has implemented safety procedures for severe weather situations that occur while school is in session. Evacuation routes are marked in each classroom and the staff has been trained on the process to best provide the safety for our students.

Student IDs, Lockers, and Other Materials

Student IDs

Part of being the “Best Knight You Can Be” includes the responsibility to have student identification. Students will utilize their ID cards for lunch, printer/copier, library use, a hall pass, etc.

Student Lockers

The school board retains ownership and possessor control of all student lockers. Designated school officials, employees, or agents may search a student’s locker without consent of the student, without notifying the student, and without obtaining a search warrant.

Students should keep their lockers locked and not share their combination with others. Students are responsible for their locker and its contents. Lockers must be kept clean and free of food products for an extended period of time. Pictures attached to the interior of the locker must be school appropriate.

Students may not write on, deface, or attach stickers to lockers. No items may be attached to locker exteriors without permission from the office.

1 to 1 Devices

The New Glarus School District assigns each of its students in kindergarten-12th grade an electronic device. In New Glarus Middle School, students are responsible for a Chromebook. Students and parents complete a User Agreement prior to the distribution of the Chromebooks. It is important to note that students are responsible for both the physical well-being and the use of the devices whether the location is on-campus or off-campus. For further information on ‘use’, please see Appendix 1 (CIPA) for the policy on Internet use.

Books and Supplies

Students will have textbooks ‘checked-out’ to them on the first day of school in their classrooms. Additionally, other classroom materials (i.e. paper, writing utensils, etc.) will be supplied by the middle school. Students can choose to bring their own supplies to school as well.

Teaching and Learning

Teams - Grade-Level and Content

A grade-level, instructional team approach is utilized at New Glarus Middle School. In grades 6, 7, and 8, all students are assigned to a grade-level instructional team. Each grade level team includes 4 homeroom teachers which are also content specialists. The grade-level teams include a math, an English/language arts, a science, and a social studies teacher. The teaching staff meets weekly as a grade-level team as well as with their content team. For example, the 6th, 7th, and 8th-grade math teachers also met weekly to provide vertical alignment of content in the middle school.

Working in teams allows a group of students and staff members to develop a group identity and personal relationships while still being a member of the larger learning community. These teams provide the students with a sense of stability and consistency as they transition from grade to grade and, eventually, to their secondary level of education.

Course Offerings

Cores:

English Language Arts
Science

Mathematics
Social Studies

When students are in their 'Core' rotation, they are taking the required classes (i.e. English Language Arts, Mathematics, Science, and Social Studies). These are progressive courses that students will be a part of during their elementary school, middle school, and high school educational careers and possibly beyond.

Surveys:

Agriculture

Art

Band

Business

Choir

Family and Consumer Sciences

Finance

Health

Introduction to Computer Science

German

Physical Education

Spanish

Technical Education

Technology

Students will have the opportunity to take classes that allow them to discover their talents, unique abilities, and interests. These programs also expose students to areas not necessarily covered by the 'Cores'. In 7th and 8th grades, there is a student elective process that allows students to select some classes.

Tier 2

Tier 2 is an opportunity for teachers and students to have access to one another for re-teaching opportunities. This time is set aside in the schedule. Tier 2 is provided for students who need additional intervention to practice and repeat skills for mastery, and allows students who have mastered particular skill areas to enrich their experience.

Tier 3

When students demonstrate a need beyond Tier 2, remediation is provided in Tier 3. Students work to reach proficiency on target learning outcomes in Tier 3. Students needing Tier 3 meet daily with an Interventionist.

Reporting Procedures & Grades

The middle school report cards are issued online, and on paper at the parent's request, at the end of each trimester. NGMS utilizes essential learning targets (ELOs) as evidence of learning. Students can earn one of two grade marks - Proficient or Emerging. A 'proficient' mark is earned if the student has provided evidence that they have met the essential learning outcome. An 'emerging' mark is earned if the student is showing growth but has not yet met the learning target set forth by the content. A grade of 'NA' for 'not assessed at this time' may be used to indicate that an essential learning target was not assessed during the given grading period. A grade of 'NE' for 'not enough evidence of learning' may be used to indicate that the student did not provide enough evidence of learning on a given essential learning outcome during the grading period. The 'NE' grade may be given for a variety of reasons, including attendance, missing assignments/incomplete work, etc.

Guidance Services

Guidance services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational information, career information, study help, help with home, school, and/or social concerns, or any question the student may feel he/she would like to discuss with the counselor.

Mandated Reporter

Due to the regular interaction with students, educators are required to report whenever financial, physical, sexual, or other types of abuse have been observed or are suspected.

Under The Keeping Children and Families Safe Act (P.L. 108-36), child maltreatment is defined as:

- Any recent act or failure to act on the part of a parent or caretaker that results in death, serious physical or emotional harm, sexual abuse, or exploitation;
- An act or failure to act that presents an imminent risk of serious harm.

A "child" under this definition generally means a person who is under the age of 18 or who is not an emancipated minor.

Library/Media Center

There is a diverse collection of print and non-print resources providing curriculum support for teachers and students at the Library/Media Center. In addition to periodicals, the print collection includes fiction, non-fiction, biography, and reference books. Books are loaned out to students. Lost or damaged material will be at the borrower's expense.

Physical Education

The required dress for all physical education classes is tennis shoes. These should be kept at school to avoid not having the appropriate shoes on PE days, but may also be the shoes that students wear to school. Students will not be allowed to participate without tennis shoes. Athletic clothing is strongly recommended. Long sleeves may be needed when outside during cool weather.

Special Education

Students in need of specialized instruction in order to succeed in their learning program may be referred for a team evaluation under the provisions of Public Law 108-446 – 108th Congress (IDEA of 2004).

Referrals generally come from a classroom teacher or a parent. A referral must be made to the Director of Special Education. The team evaluation is assigned to be case managed by a member of the special education team in reference to the needs documented on referral. This may include the school psychologist, learning specialists, behavioral specialist, speech and language clinicians, school nurse, and teachers. If you would like more information, please call the Director of Student Services at [608-527-5515](tel:608-527-5515).

Students with identified special needs will be provided with scientifically research-based specialized instruction in their specific areas of need. This individualized specialized

instruction will be provided in the "least restrictive environment"(LRE). The specialized instruction needed and the LRE is determined by the Individual Education Program Team. The range of options may include support personnel within the regular education classroom setting, resource room instruction to support regular classroom curriculum, or specialized instruction taking place within the resource room environment with replacement curriculum individualized.

As a community of learners, one of our goals for all our children is to acquire an appreciation for diversity, recognizing all our strengths and weaknesses so that we may work together efficiently and cooperatively.

Any questions regarding special education services should be addressed to the Director of Student Services.

Technology

Acceptable Use Policy

The Internet is a global telecommunications network that is a wealth of data, resources, materials, information, projects, and people. It is an excellent educational tool and will be used on a research basis within the New Glarus School District. The following six guide points (Educational Purpose, Student Internet Access, Unacceptable Uses, Your Rights, Limitation of Liability, and Personal Responsibility) are to help students make good choices while they are using the district network.

A. Educational Purpose

- NGSD has been established for a limited educational purpose only. The term "educational purpose" includes classroom activities and career development.
- NGSD has not been established as a public access service or a public forum. The New Glarus School District has the right to place restrictions on the material you access or post through NGSD. You shall follow the rules set forth in the district handbooks.
- You may not use NGSD for commercial purposes. This means you may not offer, provide, or purchase products or services through NGSD.
- You may not use NGSD for political lobbying. But you may use NGSD to communicate with elected representatives and to express your opinion on political issues.

B. Student Internet Access

- All students will have access to Internet World Wide Web information resources at school.
- All students will be provided with individual e-mail accounts. At the 4K-5th grade level, students do not necessarily know their email address or use it for school-related purposes
- The student and parent must sign this agreement to be granted an e-mail account on NGSD.

C. Unacceptable Uses

The following uses of NGSD are considered unacceptable:

1. Personal Safety

- You will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.

- You will not agree to meet with someone you have met online.
- You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. Illegal Activities

- You will not attempt to gain unauthorized access to NGSD or to any other computer system through NGSD or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- You will not use NGSD to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.

3. System Security

- You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.
- You will avoid the inadvertent spread of computer viruses by following the District virus protection procedures if you download software.

4. Inappropriate Language

- Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.
- You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- Users will not post information that, if acted upon, could cause damage or a danger of disruption.
- Users will not engage in personal attacks, including prejudicial or discriminatory attacks.
- Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, they must stop.
- Users will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- Users will not repost a message that was sent to them privately without permission of this person who sent them the message.
- Users will not post private information about another person.

6. Respecting Resource Limits

- Users will use the system only for educational and professional or career development activities.
- Users will not download large files unless absolutely necessary. If necessary, users will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer to their personal computer.
- Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.
- Users will check their email frequently, delete unwanted messages promptly, and stay within their email quota.
- Users will subscribe only to high quality discussion group mail lists that are relevant to their education or career development.

7. Plagiarism and Copyright Infringement

- Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were originally yours.
- Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use it at work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

8. Inappropriate Access to Material

- Users will not use the District system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made for hate literature if the purpose of your access is to conduct research and both your teacher and parent have approved.
- If you mistakenly access inappropriate information, you should immediately tell your teacher or another District employee. This will protect you against a claim that you have intentionally violated this Policy.
- Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. The District fully expects that you will follow your parent's instructions in this matter.

D. Your Rights

1. Free Speech

- Your right to free speech, as set forth in the Discipline Code, applies also to your communication on the Internet. The NGSD is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech for valid educational reasons. The District will not restrict your speech on the basis of a disagreement with the opinions you are expressing.

2. Search and Seizure

- You should expect only limited privacy in the contents of your personal files on the District system. The situation is similar to the rights you have in the privacy of your locker.
- Routine maintenance and monitoring of NGSD may lead to discovery that you have violated this Policy, the Discipline Policy, or the law.
- An individual search will be conducted if there is reasonable suspicion that you have violated this Policy, the Discipline Policy, or the law. The investigation will be reasonable and related to the suspected violation.
- Your parents have the right at any time to request to see the contents of your email files.

3. Due Process

- The District will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through NGSD.
- In the event there is a claim that you have violated this Policy or Discipline Policy in your use of NGSD, you will be provided with a written notice of the suspected violation and an opportunity to present an explanation before the principal or his/her designee or you will be provided with notice and opportunity to be heard in the manner set forth in the Discipline Policy.
- If the violation also involves a violation of other provisions of the Discipline Policy, it will be handled in a manner described in the Discipline Policy. Additional restrictions may be placed on your use of your Internet account.

E. Limitation of Liability

The New Glarus School District makes no guarantee that the functions or the services provided by or through NGSD will be error-free or without defect. The New Glarus School District will not be responsible for any damage you may suffer, including but not limited to loss of data or interruptions of services. The New Glarus School District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The New Glarus School District will not be responsible for financial obligations arising through the unauthorized use of the system.

F. Personal Responsibility

When using the NGSD, it may feel like you can more easily break a rule and not get caught. This is not really true because whenever you do something on a network you leave little "electronic footprint," so the odds of getting caught are really about the same as they are in the real world.

But the fact that you can do something or think you can do something without being caught does not make it right to do so. Even if you don't get caught, there is always one person who will know whether you have done wrong--and that person is you. Your use of the Internet can be a mirror that will show you what kind of a person you are.

Cell Phones/Electronic Devices

The classroom teacher/grade-level teams will provide a list of expectations for electronic devices. These expectations will include the opportunities to use the devices in class. Students are expected to stay within those expectations of the classroom teacher.

If a teacher observes a student using or possessing any of these items inappropriately, or outside of classroom expectations, then the following will apply.

1. The item must be given to the teacher without question or argument.
2. The item will be turned over to the Principal's office.
3. The first offense will be a reminder of appropriate use of technology from the Principal.
4. Subsequent offenses may result in a student daily phone check-in to the office, or requiring the student's parent/guardian to pick up the phone after school hours.

The use of cellular telephones to take photographs or to receive or transport video images is prohibited at all times in locker rooms, restrooms, and other similar private areas.

Any arguments may result in a more severe disciplinary action. Repeat offenders will also face the following disciplinary consequences: checking in of phone, detention, in-school suspension, or out-of-school suspension.

Video and Audio Recording

The New Glarus School District uses video surveillance/electronic monitoring systems in the schools. This may include either video or audio footage, or both. Whenever individuals are on school property including school transportation, their actions/behavior are subject to being monitored/recorded.

Transportation

Arrival and Dismissal

- **Arrival**

For students arriving by bus, walking, or getting dropped off, enter through the main middle school entrance. **Arrival time is 7:45-8:00**

- **Dismissal**

For students walking or getting picked up after school, exit the main middle school doors and walk across the crosswalk to the parking lot by the field. For students riding a bus, exit the main middle school doors to the buses in front of the school

**Student's last class will end at 3:30, at which time they will be dismissed and the buses will leave the MS/HS building at 3:35.

AM Drop Off / PM Pick Up Area

Student drop off and pick up by a personal vehicle at the beginning and end of the school day will be in the parking lot across from the school by the field. Students will cross the street at the crosswalk which will have an adult crossing guard assisting with student safety.

Transportation/Busing

In accordance with The Wisconsin Department of Public Instruction guidelines, The New Glarus School District provides transportation for students. Should parents/guardians choose to opt-out of this service, they become responsible for their students arriving and departing school grounds at the posted times. Students are expected to follow the PBIS Matrix as included in this handbook while on the bus. This includes:

- **Respect toward the driver**
- **Find seat quickly**
- **Not blocking aisles**
- **Stay seated during travel**
- **Hands and articles in the bus**

Students are not required to participate in the district's transportation options. Alternative options not provided by the district include: walking, biking, parent drop-off, etc.

Other Information

District Non-Discrimination Policy

It is the policy of New Glarus School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex) Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The district encourages informal resolution of complaints under this policy. If any person believes that the School District or any part of the school organization has failed to follow laws and regulations, or in some way discriminated against students on the basis of sex, color, handicap, race, national origin, ancestry, creed, pregnancy, religion, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, he/she may bring or send a complaint to the School District Office at 1701 2nd Street, New Glarus, WI to the attention of the Superintendent. Complaints alleging a failure to reasonably accommodate a student's religious beliefs with regard to examinations and other academic requirements should also be sent to the School District Office for processing according to the set complaint procedure.

Appendix 1

CHILDREN’S INTERNET PROTECTION ACT (CIPA)

The Internet is an extraordinary resource for students. Some information, however, is not suitable for students. In an effort to protect students who access the Internet through the school, Congress enacted the Children’s Internet Protection Act (CIPA). CIPA requires that schools leave both technology protection resources and an Internet safety policy in place.

The school district has installed Internet Filtering devices. The school district has also established a policy, which outlines the guidelines for Internet use.

All students must have a signed Internet policy permission form on file in the office. The form is located in the middle school office.

Appendix 2

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the New Glarus School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, New Glarus School District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the New Glarus School District to include this type of information from your child’s education records in certain school publications.

Examples include: a playbill, the annual yearbook; honor roll or other recognition lists; graduation programs and videos; and sports programs.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses, and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent. (These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation’s armed forces.)

If you do not want the New Glarus School District to disclose directory information from your child’s education records without your prior written consent, you must notify the District in writing by September 11, 2022. The New Glarus School District has designated the following information as directory information:

- Student’s name
- Address
- Telephone listing
- Grade level

Parents also have the right to inspect certain surveys and to opt their children out of those surveys that collect, disclose, or use personal information from students, including materials designed to sell or market student information to others. The types of surveys

include those created by third parties (outside of the school district). If a survey asks students for information in any of the following eight categories, parents have the right to inspect the survey:

Political affiliations or beliefs of students or their family.

Mental and psychological problems of students or their family.

Sex behavior or attitudes.

Illegal, anti-social, self-incriminating, or demeaning behavior.

Critical appraisals of individuals with whom students have close family relationships.

Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.

Religious practices, affiliations, or beliefs of students or their parents.

Income (other than that required by law to determine eligibility for program participation or financial assistance).

Appendix 3

BULLYING & HARASSMENT PREVENTION AND PROCEDURES

The New Glarus School District is committed to making our school a safe and caring place for all students. We will treat each other with respect. Our district defines bullying as follows:

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status.

Bullying behavior can be:

- Physical (contact)	- Verbal (words/body language)
- Indirect (body language, technological communications, etc.)	

Prohibition

Bullying behavior is prohibited in all schools, buildings, property, and educational environments, including any property or vehicle owned, leased, or used by the school district. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision.

Staff will:

- Closely supervise students in all areas of the school (hallways, bathrooms, bus line, cafeteria, parking lot). This includes all of the playgrounds in the New Glarus School District
- Watch for signs of harassment/bullying and stop it when it occurs
- Respond quickly and sensitively to bullying reports
- Take seriously parents' concerns about bullying
- Look into all reported bullying incidents
- Assign consequences for bullying based on the district's discipline code
- Provide immediate consequences for retaliation against students who report bullying
- Provide the option to the person being bullied to confront the person doing the

bullying if he/she wishes to do so

Students will:

- Treat each other respectfully at all times
- Refuse to bully others
- Refuse to let others be bullied
- Refuse to watch, laugh, or join in when someone is being bullied
- Report bullying to a staff member or the office and complete an incident report
- Understand that bullying behaviors carry negative consequences and that retaliation will not be tolerated

Possible Consequences (but not limited to):

<ul style="list-style-type: none">- Detention (lunch or after school)- Office Referral- Police Referral	<ul style="list-style-type: none">- Suspension (In-School or Out-of-School)- Recommendation for Expulsion
---	--

Any student who **retaliates** as a result of the report will result in an **automatic in-school or out-of-school suspension**.

All assigned consequences will be kept confidential. Only the student involved, his/her parents/guardians, and appropriate staff members will be made aware of the outcomes.

Appendix 4

Academic Honesty Policy

Dishonesty, or cheating, is defined as:

- copying from others;
- having or using notes, formulas or other information in either written or programmable calculator or other technology-based formats without teacher permission;
- having or using a communication device such as a cell phone, pager, PDA or electronic translator to send or obtain unauthorized information;
- taking an exam for another student;
- providing or receiving information about all or part of an exam;
- having or using a “cheat sheet” that is not specifically authorized by the teacher;
- altering a graded exam and resubmitting it for a better grade; and
- working together on a take-home exam unless authorized by the teacher of the class where the take-home exam is used.
- Plagiarism in papers and assignments includes, for example:
- giving or getting improper assistance on an assignment meant to be individual work;
- acting as a provider of paper(s) for a student or students;
- making up data for an experiment (“fudging data”); and
- citing nonexistent sources (articles, books, etc.).

Examples of other forms of academic dishonesty include:

- misrepresenting academic accomplishments, such as tampering with computer records; and
- deceiving a teacher or making up a false reason or excuse to get special consideration on an exam or an extension for an exam or paper.

Use of computers in any of the following ways is prohibited:

- Unauthorized copying of any software;
- Copying or using another student’s data disk or flash drive information; and
- Unauthorized use of hard copy (printed material) to develop one’s own software.

Disciplinary Actions

Any action taken with respect to cheating shall take into account:

- First, the rights of those students whose educational opportunity was diminished because of another student's dishonesty.
- Second, the rights of the student who has violated this policy and the need to provide an appropriate action.

Procedures for dealing with alleged academic dishonesty in grades 6th through 8th shall be cumulative throughout a student's academic career in the New Glarus Middle School, starting at 6th grade cumulative to 8th grade.

First Offense

The teacher, who observes the alleged dishonesty, will confront the individual student, preferably not in the presence of other students, provide a written description of the incident to the student, and permit the student to respond by providing a written or verbal statement of his or her viewpoint.

- The teacher will contact the parent/guardian by phone, make a documentation of the call.
- The teacher will submit a copy of the disciplinary report to the office of the principal.
- If the matter is not resolved, the teacher will refer it to the principal.

Second Offense

- Penalties and procedures as in the first offense; plus:
- The teacher, who observes the alleged dishonesty, will confront the individual student and contact the student's parents.
- The teacher will submit a copy of the disciplinary report to the office of the principal.
- The principal will contact the parent/guardian by phone, make a documentation of the call, and send a copy of the disciplinary report (written description of the incident) to the parent/guardian. The parent/guardian will be asked to participate in a conference with the principal to discuss possible disciplinary action.

Appendix 5

PBIS Matrix

KNIGHT PRIDE PLAN	Behavioral Expectations			
Location	Be Kind	Be Respectful	Be Responsible	Be Safe
Arrival /Dismissal & Hallway	<ul style="list-style-type: none"> ● Positively greet others ● Keep space tidy <ul style="list-style-type: none"> ○ Throw away trash, even if it's not yours 	<ul style="list-style-type: none"> ● Be aware of other classes/activities ● Walk on the right side of the hallway 	<ul style="list-style-type: none"> ● Wait in designated area ● Take care of personal items ● Go directly to destination 	<ul style="list-style-type: none"> ● Walk ● Use crosswalks & sidewalks ● Walk bike between stadium and middle/high school ● Follow assigned routes (inside/outside)
Bathroom	<ul style="list-style-type: none"> ● Awareness of others' personal space 	<ul style="list-style-type: none"> ● Give privacy to others ● Patiently wait your turn <ul style="list-style-type: none"> ○ Stalls and sinks 	<ul style="list-style-type: none"> ● Flush toilet ● Wash hands with soap 	<ul style="list-style-type: none"> ● Keep areas dry
Cafeteria	<ul style="list-style-type: none"> ● Positive conversation ● Invite others to table 	<ul style="list-style-type: none"> ● Wait patiently ● Be aware of other classes 	<ul style="list-style-type: none"> ● Bring your ID ● Clean your table ● Leave when dismissed 	<ul style="list-style-type: none"> ● Allergy awareness
School Environments (school property, including buses)	<ul style="list-style-type: none"> ● Respond to others positively ● Include all classmates ● Encourage others ● Make your interactions positive (staff & peers) ● Put personal items that are not yours in the lost and found 	<ul style="list-style-type: none"> ● Pay attention to speaker ● Follow directions ● Use appropriate language ● Use appropriate voice level ● Put trash in trash can ● Put recycling in recycle bins 	<ul style="list-style-type: none"> ● Follow timelines <ul style="list-style-type: none"> ○ Be on time ○ Assignment completion ○ Return materials ● Positive role modeling ● Bring ID ● Use work time productively ● Return materials where they belong ● Keep track of usernames /passwords ● Keep devices & areas clean & dry ● Care for technology ● Keep phones out of sight (yours included) 	<ul style="list-style-type: none"> ● Control hands, feet, body ● Use materials as taught ● Keep chair flat on floor

NEW GLARUS HIGH SCHOOL



STUDENT HANDBOOK 2022-2023



Introduction



The following pages comprise the 2022-2023 Student Handbook. It is filled with information that is important for both students and parents.

It will also cover the rights of students and parents, student rules and regulations of our school, and a list of several forms, which must be reviewed and signed by the student and a parent.

Your school board and administrators have spent the past several years developing a strategic plan for the New Glarus School District. The results are a collaborative effort of community members, business people, educators, parents, and students. In this handbook you will find our mission statement.

As a school, our main focus will be academics and good citizenship. We want each of you to be able to make the best use of your time, your abilities, and the activities offered to you. Accepting your academic challenges and the responsibilities of good citizenship will help you participate successfully in school and in the future.

It is our hope that each of you will experience a rewarding school year.

Strategic Plan

New Glarus School District

Vision

To be a leader in K-12 education and prepare *all* students for future success.

Mission

Educating each student to contribute and succeed in our global community by fostering a passion for learning and the pursuit of excellence.

Core Values

- We will recruit and retain high quality staff.
- We will provide a safe learning environment.
- We will create a culture that is respectful and values diversity.
- We will develop students of good character who are strong and engaged citizens.
- We will develop practical, life skills of students, which includes the ability to be flexible and adapt to change.
- We will develop students who have strong academic skills, can think critically and creatively, and can communicate effectively.
- We will provide instruction that is rigorous, engaging and effectively uses data.
- We will partner with families and the community in the education of our students.
- We will provide leadership that is collaborative, responsible for student learning, and fiscally responsible.
- We will take responsibility to prevent student failure and ensure student growth.

Strategic Goals

- 1) Increase the percent of students college, career, and life-ready by developing the whole learner.
- 2) Recruit and retain high quality staff and assist all staff as they continually improve and grow.
- 3) Provide high quality facilities that foster academic and emotional growth.
- 4) Ensure equity so all students have equal access to high quality educational experiences.



Welcome To New Glarus High School



Dear New Glarus High School Students and Families,

Welcome to the 2022-2023 school year at New Glarus High School! We are looking forward to working with you this school year. New Glarus High School is a small school with big opportunities and our goal is to make sure all students are both college and career ready by the time of their graduation. When your student has finished high school, we want them to have the opportunity to pursue whatever path they desire. This school year is the next step in that journey.

If at any point you have questions, concerns, or would like to share any information with me, please do not hesitate to let me know or stop by the high school office. I look forward to a great school year!

Sincerely,

Jeff Eichelkraut, Ed.D.
High School Principal

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The information in this handbook is the practice and procedures for daily activities of our staff and students at school. It is driven and directed by the Board of Education's policies. The purposes of the Board of Education's policies are as follows:

1. To individualize the learning program in order to provide appropriately for each student, according to his/her specific background, capabilities, learning styles, interests, and aspirations.
2. To protect and observe the legal rights of students.
3. To enhance the self-image of each student through helping him/her feel respected and worthy, and through a learning environment which provides positive encouragement.
4. To provide an environment in which students can learn personal and civic responsibility for their actions through meaningful experiences as school citizens.
5. To deal with students in matters of discipline in a just and constructive manner.
6. To provide in every way reasonable for the safety, health, and welfare of students.
7. To promote faithful attendance and good work.

BOARD OF EDUCATION MEMBERS

Bill Oemichen..... President

Larry Stuessy..... Vice-President

Corrine Hendrickson..... Clerk

Travis Zimmerman..... Treasurer

Cari Ann Muggenburg..... Director

Casey Umhoefer..... Director

Ron Roesslein.....Director



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DIRECTORY

ASSISTANCE

High School, Middle School, Elementary School and District Offices

608-527-2410

The high school office is staffed from 7:00 a.m. – 4:00 p.m. Attendance calls may be left on the voicemail attendance line at the same number (608-527-2410, opt. 3, opt. 2).

FACULTY & ADMINISTRATION

Julie Anderson	MS/HS Family and Consumer Science
Kris Anderson	District Administrative Assistant
Charles Anderson	Math
Matt Belknap	Middle/High School Spanish
Peter Bertling	Science
Rychia Bosman	Science
Mitchell Cernek	MS Physical Education/Athletic Director
Cassidy Colby	Science
Rebecca Derke	Food Service Director
Amy Doefer	Middle/High School Band
Christy Douty	Special Education
Sadie Driscoll	Math
Nita Duerst	HR Financials
Dr. Jeff Eichelkraut	9-12 Principal
Cara Fitzgerald	English
Jonathan Goodness	Physical Education
Tamara Haight	Middle/High School Business Education
Melissa Holland	Special Education
Hanna Kearns	Middle/High School Agriculture
Jennifer Talarczyk	Special Education Coordinator
Rebecca Kuhl	English
Don Malaise	Technology Coordinator
Tammy Marty	Business Manager
Kathryn McBride	Middle/High School Librarian
Larry McGowan	Director of Buildings and Grounds
Jake Mihm	Industrial / Engineering
Angela O'Bel	Speech and Language
Jane O'Brien	6-8 Counselor / District Psychologist
Laurie Plourde	Youth Apprenticeship Coordinator
Patrick Porwoll	English
Angie Rear	High School Building Secretary
Renee Setterstrom	Middle/High School Choir
Andrew Schulz	Middle/High School Band
Amy Schultz	Food Service
John Soppe	Food Service
Lexa Speth	Social Studies
Kyland Taylor	History and Social Studies
Dr. Jennifer Thayer	District Administrator
Jerry Tordoff	History and Social Studies
Steph Way	9-12 Counselor
Sam Weinbrenner	Special Education
Karen Wenger	Math
Alison Winters Hanson	Middle/High School Art
Kayla Zimmerman	District Nurse
Emily Zuleger	Middle/High School German

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ACADEMIC HONESTY

The School District of New Glarus regards academic honesty as a cornerstone of its educational mission. It is expected that all school work submitted for the purpose of meeting course or class requirements represent the original efforts of the individual student. Administration, faculty, students and their families are all important contributors to the upholding of this academic integrity in our school community. To this end, it is important that all involved understand their integral role in helping to promote this climate of academic honesty.

Teacher/Staff Responsibilities – Staff will

Educate students during the first week of class as to what constitutes cheating and what is acceptable and unacceptable behavior.

Reference the Academic Honesty Policy and reinforce it on a regular basis.

Be vigilant in the supervision of all exams and alert to indications of cheating.

Carefully proctor tests to prevent cheating.

Secure grade book and marked documents so grades are private and confidential.

Secure test answers/answer keys from student access.

By precept and concept support these ethical commitments related to academic honesty.

Parent/Guardian Responsibilities – Parents/Guardians will

Communicate to their son/daughter the values of moral and ethical behavior.

Refrain from placing undue pressure for high grades.

Be aware of a student's need for a quiet time and a place for study.

Support the student's efforts; but not edit, type, word process or in any other way do the work.

Encourage the student's wise use of time.

Student Responsibilities – Students will

Protect his/her own work, not lend or borrow homework.

Use technology appropriately.

Not look at another student's test or allow his/her test to be seen by another student.

Not talk during a test or about the test until all classes have had a chance to take it.

Violation of Academic Honesty Policy

The following rules for conduct apply to all students in grades 9-12. A student will be subject to disciplinary action for any form of academic dishonesty, resulting in consequences as described. The Principal has the authority to exercise judgment in determining an appropriate consequence, but should strive to follow the procedure as outlined.

Students shall not engage in any act of deception or falsification of work. This includes examples as follows:

Plagiarism in written, creative, or oral work. (Plagiarism is using the language structure, idea and/or through another without acknowledgment of the source.)

Giving or receiving unauthorized assistance on exams.

Altering grades or other academic records, giving false information, or providing notes, signature, or other forged documents to school officials or teachers.

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Submitting identical work in more than one course without the prior approval of the instructor.
(Students may further develop previous work with prior approval of the instructor.)

Disciplinary Actions

Any action taken with respect to cheating shall take into account

First, the rights of those students whose educational opportunity was diminished because of another student's dishonesty.

Second, the rights of the student who has violated this policy and the need to provide an appropriate action.

Procedures for dealing with alleged academic dishonesty in grades 9-12 shall be cumulative through a student's graduation from New Glarus High School.

Cumulative Penalties shall be:

First Offense

1. The teacher who observes the alleged dishonesty will address the individual student, preferably not in the presence of other students, provide a written description of the incident ("disciplinary report") to the student and permit the student to respond by providing a written or verbal statement of his or her viewpoint. The initial letter grade will be an "F" and issued for the assignment in cases of verified academic dishonesty.
 - (a) Homework - The student will complete and re-submit the assignment, which may be eligible for partial credit.
 - (b) Test or Quiz - The student will retake that test or quiz, which may be eligible for partial credit.
 - (c) Marking Period or Semester Exam - The student will retake that exam, which may be eligible for partial credit.
2. The teacher will contact the parent/guardian by phone and make a documentation of the call., ~~and send a copy of the disciplinary report to the parent/guardian.~~
3. The teacher will submit a copy of the disciplinary report to the office of the Principal.
4. The principal will follow up with the student and the parents.
5. The student will be ineligible for membership or continued membership in National Honor Society.

Second Offense

1. Penalties and procedures as in the first offense; plus the student
 - (a) Will be ineligible for position (title) of valedictorian or salutatorian.

Third Offense

1. All penalties and procedures in first and second offense will be applicable under the third offense; plus the student
 - (a) Will be ineligible for position (title) of honor student at graduation.
 - (b) Will be ineligible for any scholarships controlled or sponsored by the District.
2. Penalties for the third offense will remain in effect for the student's entire high school career. Under the Academic Dishonesty policy, students will have the opportunity to earn back levels of eligibility and erase any prior violation of this policy. If a student remains violation-free for eighteen (18) calendar months from the completion of their last penalty, their last violation will be removed from their Academic Dishonesty record.

ADMINISTRATION

The administration reserves the right to issue consequences for acts of discipline not specifically stated herein. The administration also reserves the right to amend any provisions in this handbook. Any revisions will follow District guidelines and policies.

ADVISORS

9th Grade Cara Fitzgerald, Mel Holland, Julie Anderson, Patrick Porwoll, Lexa Speth, Jerald Tordoff, Emily Zuleger.

10th Grade Matt Belknap, Jacob Mihm, Rychia Bosman, Sadie Driscoll, Karen Wenger

11th Grade Charlie Anderson, Amy Doefler, Christy Douty, Cassidy Colby, Kyle Taylor, Hanna Kearns

12th Grade Peter Bertling, Jon Goodness, Tammy Haight, Becky Kuhl, Sam Weinbrenner, Alison Winters-Hanson

ATTENDANCE

Good school attendance is one of the first essentials to success in school. All students, parents, and staff are required to observe the compulsory school attendance law (s. 118.15). The State Statutes, Green County Ordinances, and Village of New Glarus Ordinances require that you adhere to attendance and truancy laws.

Absence Procedures

No student may be absent from school without the school being informed in advance by a parent or guardian.

1. Unanticipated Absences

(a) Parents/guardians should call the school on the morning (by noon) of an absence.

Circumstances classified as unanticipated absences are

- (i) Student Illness- Evidence that the student is not in proper physical or mental condition to attend school or an educational program. The District may require the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such an excuse shall be made in writing, shall state the period of time for which it is valid and shall not exceed 30 days. If parents cannot provide an excuse when required, the absence will be considered unexcused.
- (ii) An illness in the immediate family which requires the absence of the student because of family responsibilities.
- (iii) A death in the immediate family or funerals for close relatives.
- (iv) Quarantine as imposed by a public health officer.

2. Absences Excused by Advanced Notice

(a) If a student needs to be absent from school, and his/her parents/guardians know in advance, the student is to obtain an anticipated absence form from the school office. The absence request must be made in writing in advance of the absence and provide sufficient time for the student to obtain coursework from all of his/her teachers. The student should take the form to each of his/her teachers for assignments and teacher approval. A student may be excused in

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writing for any reason by his/her parent or guardian prior to an absence for no more than a total of ten days in the school year. Examples of commonly requested absences are

- (i) Medical, dental, chiropractic, optometric or other valid professional appointments. Parents/guardians are requested to make appointments during non-school hours.
- (ii) Religious holidays.
- (iii) Family trips that can only be taken during the normal school term.
- (iv) A court appearance or other legal procedure which requires the attendance of the student.
- (v) Students in grades 6-12 will be excused for the purpose of sounding "Taps" during a military honors funeral for a deceased veteran.

3. Excused School-Related Absences

- (a) If a student knows they are going to be absent in advance for a school related function, they need to fill out an advanced make-up or blue sheet prior to the absence. Examples are
 - (i) Attendance at special events of educational value as approved by the Principal or his/her designee.
 - (ii) Approved school activities during class time.
 - (iii) In-school and out-of-school suspensions.
 - (iv) Expulsion from school
 - (v) Special circumstances that show good cause, which are approved in advance by the Principal or his/her designee.

Make-Up Work and Missed Exams

All work and exams missed due to an anticipated absence must be completed according to school guidelines. All work and exams missed due to an absence other than an anticipated absence must be made up upon return to school. A guideline to follow is if teachers provide work for students to complete during an absence, the first day of work must be submitted on the first day that the student returns, the second day on the second day of return and so forth. Teachers may extend the timelines to students who have special circumstances involved in the absence, and teachers may refer students for reteaching.

In addition:

- 1. All work and exams, including trimester exams missed due to a school imposed suspension, shall be made up upon return to school with one day allowed for each day of suspension.
- 2. Exams given for absent or suspended students may be different from that given to students present for the test, but shall cover the same concepts and knowledge tested in the original test.

Assignments, exams and projects missed during an unexcused absence may be made up. Students must be prepared to turn in projects or take exams on the day they return to school. Make up times will be scheduled at the earliest convenience of the instructor. No student shall be denied credit in a course or subject solely because of his/her unexcused absences.

"Truancy" means any absence of part or all of a school day during which the school was not notified of the legal cause of such absence by the parent or guardian of the absent student. Truancy will be referred to law enforcement for issuance of a ticket. Habitual truancy (unexcused absences) will be referred to the County District Attorney's office, or local law enforcement. "Habitual truancy" is defined as being unexcused absent for part or all of five school days within a trimester.

Truancy Action

1. The Principal shall make the determinations of truant students under District Excused/Unexcused Policy and Procedures.
2. Parent/guardian notification of student truancy and review of Wisconsin requirements shall take place by phone or written contacts by the end of the second day after an unexcused absence.
3. Review of attendance obligations and responsibilities shall take place between student and designated attendance officer.
4. School officials will continue to monitor student attendance and explore schedule modification options, if appropriate.
5. Students who have unexcused absences may be disciplined by the Principal or school attendance officer. Discipline may be a referral to the Green County Truancy Program or the student may receive a citation.

BELL SCHEDULE

1st Hour-	8:00-9:02 a.m.
2nd Hour-	9:05-10:14 a.m. (breakfast break included)
3rd Hour-	10:17-11:19 a.m.
4th Hour-	11:23-12:25 p.m.
1st Lunch-	12:25-12:53 p.m.
General Lunch	12:53- 1:19 p.m.
5th Hour-	1:22-2:25 p.m.
6th Hour-	2:28-3:30 p.m.

BULLYING PREVENTION AND PROCEDURES

The New Glarus School District is committed to making our school a safe and caring place for all students. We will treat each other with respect, and we will have zero tolerance for bullying or harassment in any form in our school. Our District defines bullying as follows:

Definition

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status.

Bullying behavior can be

Physical (e.g. assault, hitting or punching, kicking, theft, threatening behavior)

Verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)

Indirect (e.g. spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures by mobile phone or using the internet – also known as cyber bullying)

Prohibition

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the School District. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision.

STAFF will do the following to prevent bullying and to help students feel safe in our school.

Closely supervise students in all areas of the school (hallways, bathrooms, bus line, cafeteria, parking lot). This includes the playground at the elementary school.
Watch for signs of harassment/bullying and stop it when it occurs.
Respond quickly and sensitively to bullying reports.
Take seriously parents' concerns about bullying.
Look into all reported bullying incidents.
Assign consequences for bullying based on the District's discipline code.
Provide immediate consequences for retaliation against students who report bullying.
Provide the option to the person being bullied to confront the person doing the bullying if he/she wishes to do so.

STUDENTS will do the following to prevent bullying.

Treat each other respectfully at all times.
Refuse to bully others.
Refuse to let others be bullied.
Refuse to watch, laugh, or join in when someone is being bullied.
Report bullying to a staff member or the office and complete an incident report.
Understand that bullying behaviors carry negative consequences and that retaliation will not be tolerated.

Possible Consequences of Harassment/ Bullying are

Loss of passing times
Lunch time in the office
Time spent in the office
Student writes a behavior plan
Student writes a letter to parents
After-school detention
In-school suspension
Out-of-school suspension
Police referral
Recommendation for expulsion

Any student who **retaliates** as a result of the report will result in an **automatic in-school or out-of-school suspension**.

All assigned consequences will be kept confidential. Only the student involved, his/her parents/guardians, and appropriate staff members will be made aware of the outcomes

CELL PHONES/COMMUNICATION AND LISTENING DEVICES

The classroom teacher will provide a list of expectations for electronic devices. These expectations will include the opportunities to use the devices in class. Students are expected to stay within those expectations of the classroom teacher.

If a teacher observes a student using or possessing any of these items inappropriately, or outside of classroom expectations, then the following will apply.

1. The item must be given to the teacher without question or argument.
2. The item will be turned over to the Principal's office.
3. The first offense will be a reminder of appropriate use of technology from the Principal.
4. Subsequent offenses may result in a daily phone check-in to the office, or requiring the student's parent/guardian to pick up the phone after school hours.

The use of cellular telephones to take photographs or to receive or transport video images is prohibited at all times in locker rooms, restrooms and other similar private areas.

Any arguments may result in a more severe disciplinary action. Repeat offenders will also face the following disciplinary consequences: checking in of phone, detention, in-school suspension, or out-of-school suspension.

CHILDREN'S INTERNET PROTECTION ACT (CIPA)

The Internet is an extraordinary resource for students. Some information, however, is not suitable for students. In an effort to protect students who access the Internet through the school, Congress enacted the Children's Internet Protection Act (CIPA). CIPA requires that schools leave both technology protection resources and an Internet safety policy in place.

The School District has installed Internet filtering devices. The School District has also established a policy which outlines the guidelines for Internet use.

All students must have a signed Acceptable Use Policy Agreement on file with the office. The Acceptable Use Policy is available online through the School District's website and through Family Access during school registration.

CLOSED CAMPUS

The School District of New Glarus is a closed campus. All students Pre-K through Grade 12 will not be allowed to leave the School District grounds during the school day, ***including the designated lunch periods.***

Students must remain in school or on school grounds during the school day. During lunch period, students should not disrupt classes that are in session. Students may not be in or at vehicles or in the parking lot during break time or lunch period. Students who leave school grounds in violation of the closed campus policy will be considered truant.

Students will be allowed to leave campus when they are involved in school-related programs such as: work release programs, youth options classes, co-op programs, and designated field trips or rewards as part of

P.B.I.S. It is understood that students will be allowed to leave campus for necessary medical appointments and as dictated by exceptional circumstances, after permission is granted by parents/guardians and the administration.

CODE OF STUDENT RIGHTS AND RESPONSIBILITIES

This code of student rights and responsibilities was adopted with the idea that every student has certain rights and responsibilities in respect to other individuals. No right, however, is absolute. The freedom to exercise one's rights ceases when that exercise unduly infringes upon the rights of others. The purpose of this code is not only to protect the rights of the individual, but to protect the rights of the student body

STUDENT RIGHTS

1. Each student has the right to an education.
2. Each student has the right to be free from assault or intimidation.
3. Each student has the right to hold property free from theft or damage.
4. Each student has the right to utilize school facilities and programs according to established school regulations and procedures.
5. Each student has the right to expect courteous behavior from other students and school personnel.
6. Each student has the right to determine his/her own dress so long as it complies with the school dress code.
7. Each student has the right to form, hold, and express opinions and beliefs so long as the expression does not disrupt the normal operation of the school.
8. Each student has the right not to be pre-judged for an alleged violation of this code and has the right to present his/her version before any judgment is made.

STUDENT RESPONSIBILITIES

Each student will attend school and scheduled classes unless ill or excused by school officials.

1. Each student will report to classes on time and be prepared for class.
2. Each student will take advantage of available resources and learning opportunities presented to him/her and develop and learn to the best of his/her abilities.
3. Each student will complete assigned work within the time designated and will give the best possible performance in all testing situations.
4. Each student will accept help from their classmates and be willing to help others when they can.
5. Each student will participate in school sponsored events and activities.
6. Each student will obey all rules, directives, and District policies which are communicated either verbally or in writing.
7. Each student who has complaints and concerns will register these concerns with those who have the most direct responsibility to address them.
8. Each student is expected to care for school items checked out to them. ~~Text books must be covered.~~

DISCIPLINE

Each student has the right to an education; however, must remember that their fellow students have the same right. Any student, who disrupts other students' right to learn or the teachers' right to teach, can lose his/her rights. Each student is responsible for his/her own actions.

We do not want to list discipline in a negative way. The majority of students are respectful and positive. Most problems can be handled through quick, verbal reprimands. Unfortunately, there are potentially severe violations that need to be addressed in a formal manner.

Some items of serious concern include violation of state statutes as well as school policies. Included here are: alcohol, illegal drugs, tobacco, weapons, explosives, theft, vandalism, and assault, harassment/bullying, and bomb threats. The school has adopted a zero tolerance policy regarding offenses endangering the property, health, or safety of others.

Other unacceptable behaviors are: profanity (spoken, gestured, or written), cheating, fighting, intimidation, and threats, disruptive items (squirt guns, firecrackers, noise makers, music devices, skateboards, pagers, cell phones, laser pointers, matches, lighters, etc.), and insubordination (refusal to obey teachers, administrators, or staff members reasonable directives). All students are expected to cooperate with investigations conducted by school personnel. Failure to cooperate will be considered insubordination.

Students should be aware of the School District Search and Seizure Policy. The New Glarus Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In discharge of that responsibility, school authorities may search school property such as student lockers, or the person or their property, including students' backpacks or vehicles; if, in accordance with the District Search and Seizure Policy, there is "reasonable suspicion" that a student has violated, or is violating, either a particular law or a particular rule of the school.

When discipline problems do arise, consequences may result in a verbal reprimand, after school detention, removal from class, a suspension, or expulsion. When a detention is issued, it is the responsibility of the student to notify their parents. Students have 24 hours to make arrangements. It is the student's responsibility to follow through with detention arrangements. When a suspension that excludes a student from school is issued, he/she may not be in the school building or on school grounds during the suspension. When state statutes are violated, the police will also be notified. The school board will be involved in cases where the health and safety of others is concerned.

Removal from Class

If a teacher finds it necessary to remove a student from class and send him/her to the office, the student is to report immediately to the office. The teacher will give the office/Principal a telephone call. The student will write a plan to change the behavior. Parents will be notified. Offenses will be treated in the same manner as other discipline matters listed above. Repeated violations may result in the offending student being dropped from that class and placed in an alternative educational setting as established by the District's Code of Classroom Conduct.

DISTRICT NON-DISCRIMINATION/HARASSMENT POLICY

It is the policy of New Glarus School District that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extra-curricular, pupil service, recreational, or other program or activity because of the person's sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits

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discrimination as defined by Title IX of the Education Amendments of 1972 (sex) Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The District encourages informal resolution of complaints under this policy. Any person believes that the School District or any part of the school organization has failed to follow laws and regulations, or in some way discriminated against students on the basis of sex, color, handicap, race, national origin, ancestry, creed, pregnancy, religion, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, he/she may bring or send a complaint to the School District Office at 1701 2nd Street, New Glarus, WI to the attention of the Superintendent. Complaints alleging a failure to reasonably accommodate a student's religious beliefs with regard to examinations and other academic requirements should also be sent to the School District Office for processing according to the set complaint procedure.

DRESS CODE AND STUDENT APPEARANCE

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Accordingly, the District Administrator shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:

- A. present a hazard to the health or safety of the student himself/herself or to others in the school, including by way of communicating threats of harm or depictions of harmful conduct directed at others;
- B. interfere with school work, create disorder, or disrupt the educational program, including dress that promotes or depicts illegal activity, such as illegal drug use, underage alcohol consumption, or similar activities;
- C. cause excessive wear or damage to school property;
- D. prevent the student from achieving his/her own educational objectives because of blocked vision or restricted movement.

Such guidelines shall also apply to the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event. Where appropriate, a uniform or specific dress requirement shall be used for students when representing the District as described.

In enforcing the dress code, the following procedures shall be used:

- A. the principal shall serve as the initial arbiter of student dress and grooming in his/her building;
- B. before taking action to enforce dress code requirements, including by requiring that a student remove, cover, or otherwise conceal the item or depiction at issue, the principal shall determine whether the item constitutes protected speech in so far as the item independently makes a statement of a discernable nature to the observer by depiction, words, or combination of the two that does not require separate explanation.

Expressive dress may not be protected speech if it involves:

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- A. Obscenity
- B. Language or depictions intended to incite violence or foment hatred of others

Dress that is speech may still be prohibited if it is likely to cause a substantial disruption to the educational environment. This may include dress that includes the use of vulgarity, discriminatory language including racial or ethnic slurs, negative stereotypes, violence, or other communication when the clear intent is to invoke strong reactions in observers so as to impair the ability of teachers and/or students to engage in educational pursuit.

No protected speech may be prohibited on the basis of disagreement by District officials with the specific point of view expressed if the topic is otherwise permitted (e.g. permitting depictions of support for one political party, but prohibiting depictions of support for the other).

Each school may engage in efforts to develop a dress code that prescribes certain types of dress and that identifies building-specific dress expectations.

If the clothing cannot be removed or concealed, the student may be sent home after contact is made with the student's parent/guardian.

DRIVING & STUDENT PARKING

Students driving to school must purchase a parking pass and use the appropriately marked parking spaces in the student parking lot (south of the school). Each student, upon completion of a Vehicle Registration Form and purchase of a parking pass, will receive a designated parking stall. Inappropriate parking or driving practices are subject to legal action by the police and loss of student parking privileges.

The Vehicle Registration Form is available online through the School District's website and through Family Access during school registration.

Please be aware that vehicles and the parking lot are off-limits during school hours as noted above in our Closed Campus Policy. If students need an item from a vehicle during school hours, they must first get a pass from the office.

ELECTOR REGISTRATION

All students are reminded of their right to participate in federal, state, and local elections upon reaching the age of 18. Registration may take place at the time of voting. Polling locations are determined by your residence address.

EMERGENCY INFORMATION

All families must keep their children's emergency information up to day through Family Access or by contacting the office.

EXTENSION OF SCHOOL

Students are reminded that while on school grounds, school buses, field trips, athletic contests, etc., they remain under the rules of school. Students are further informed that the Districts' school buses are equipped with video surveillance for discipline and safety reasons.

EXTRA-CURRICULAR ACTIVITIES

New Glarus offers a variety of activities and athletics. Activity and athletic participation is a privilege from which all students are able to benefit. Therefore the philosophy of New Glarus School District's activities and athletic handbook emphasizes the following:

1. Students participating in any of the activities or athletics sponsored by the New Glarus School District are representing themselves, their parents, the school, the community, and their team or organization.
2. **All students participating in any school sponsored activity (clubs, organizations, dances, field trips, etc.) or sport must adhere to the academic training rules as set forth by this handbook.**
3. The W.I.A.A. states that a code of conduct must be on file for all students participating in extra-curricular activities. This code of conduct must remain in effect twelve months out of the year. They require each School District to set up training rules prohibiting the use of alcoholic beverages, tobacco and controlled substances unless properly prescribed.
4. The use of alcoholic beverages by anyone under the age of 21 is illegal according to state laws. The use of tobacco products by anyone under the age of 18 is illegal under state laws. The use of controlled substances is illegal for everyone unless properly prescribed. The use of performance-enhancing substances is against WIAA rules and regulations. Keeping this in mind, along with the obvious health concerns of using the above listed drugs, the New Glarus School District sets forth the rules and regulations listed in this handbook.

Applicability of the Extra-Curricular Code of Conduct

When a student represents New Glarus in a school-sponsored activity, that activity is covered by this code as long as the student's participation is not mandated by a course requirement and is tied to a grade. This means that all clubs, organizations, dances (prom and homecoming), field trips, etc. are subject to this code.

Although mandated by the W.I.A.A. for interscholastic athletics, this code applies to both W.I.A.A. sponsored activities as well as non-W.I.A.A. activities. A new code will be signed each school year. The code and any changes will go into effect on August 1st for each school year. If the student and the parents have signed the previous code, the new code will be in effect as of August 1st even if the student is not participating until later in the school year.

Extra-Curricular Code of Conduct and Pledge Sheet

A signed copy of the New Glarus High School Athletic and Activities Handbook Pledge Sheet must also be on file with the School District before any student is allowed to participate in practices, contests, or events for any

sport or activity. The student and his or her parents or legal guardian must sign this pledge sheet. According to W.I.A.A. rules, the school must have this pledge sheet signed and on file, or the student is ineligible.

Personal Conduct

1. All students shall conduct themselves in a manner that reflects positively on themselves, their family, the community, and the School District while representing New Glarus High School.
2. Students who use or possess alcoholic beverages, tobacco products, controlled substances or performance enhancing substances will be suspended from interscholastic competition. See Disciplinary Action and Penalties for Major Violations.
3. Athletes must meet the practice requirements as set by each individual coach.
4. According to the W.I.A.A., a student violation that occurs during the W.I.A.A. tournament series, or an existing penalty that extends into the tournament series, will result in the student being ineligible for the entire tournament series.
5. According to W.I.A.A. rules, any student ejected from a contest will automatically miss the next contest in which his or her team competes.
6. Students may be suspended or disciplined from competition or an event by an individual coach or advisor for insubordination or disrespect to any school employee, coach, or official.

Transportation Regulations

Team members of any sport must use the school provided transportation to reach the site of a contest. Team members must also return using the same transportation, unless the parent or legal guardian of the student gives permission in writing to the head coach that the student may ride home with the parents or legal guardian in their private vehicle. Transportation may or may not be provided to and from practices. Practice transportation schedules and guidelines will be provided and established by the coaches. A coach/advisor may release a student to his/her parent or guardian. No responsibility will be assumed by the School District for any mode of transportation not provided by the School District.

In cases of a practice for one of the sports in which we co-op or tri-op, parents must give written permission to their student's coach, in advance, allowing only their son or daughter to drive to practice in their vehicle.

Failure to follow transportation rules will result in a one (1) contest/activity suspension.

Parents and Coaches Pre-Season Meeting

At the beginning of each school year, there will be an electronic meeting including all sports and extra-curricula's for the purpose of reviewing the changes in the Athletic and Activities Code. Each student that plans to participate in an extra-curricular activity must watch this meeting with a guardian. In addition, coaches may hold pre-season meetings for the purpose of organization for that season. Each individual team will meet separately and discuss team rules specific to their sport. This meeting will be with the coaching staff and the parents of all students involved in the program, freshmen through seniors. The purpose of the meeting will be

to discuss the logistics of the season, meet the parents, discuss team and school rules, and answer any questions that the parents may have regarding the specific sport.

Awards

Students competing at the varsity level will be eligible for three team awards: the MVP and Captain's Awards, which are voted on by the team and coaching staff; and the Coach's Award, which is voted on by the coaching staff only. Letters will also be awarded to the varsity participants whom the coach feels are deserving of a letter. This will be left to the individual coach's discretion, but playing time, attitude, respect, responsibility, sportsmanship, and dedication will all be considered.

Special Eligibility Rules

All students participating in athletics at New Glarus High School in a school-sponsored sport must have a W.I.A.A. physical card signed by their parent(s) or legal guardian, giving them permission to participate. This card must also be signed by a doctor attesting to physical fitness and health allowing them to participate in athletic competition. A physical must be performed every other year to be valid. In the years where a physical is not required, a parent or guardian must sign the electronic W.I.A.A. parent permission card allowing their son or daughter to participate. Either the physical card or parent permission slip must be signed or the student/athlete will not be allowed to participate in practices or competition. Also, students must have turned in all their equipment from their previous sport to be considered eligible.

ACADEMIC ELIGIBILITY

The top priority of all students should be to maintain the highest academic performance consistent with his/her ability. A student at New Glarus must continually make a commitment to pass all classes in which he or she is enrolled. It is required that a student be passing all classes. Failing one class in any grading period will result in academic ineligibility. A grade of incomplete will be considered failing until it is made up and it becomes a passing grade.

Failure to maintain academic eligibility will result in the immediate suspension of the student from the sport or activity. An athlete who is academically ineligible to compete in meets or games will be required to attend practices while under suspension. If after twenty-two (22) school days (from the date grades are posted) the student's grades have improved, reinstatement will occur.

2021 – 2022 Return to Play Dates

Fall – varies by sport due to school not being in session when each sport starts (WIAA chart below)

Sport	Boys Soccer	Girls Volleyball	Football & Cheerleading	Cross Country	Girls Swimming
Minimum Ineligibility Period: 21 Days or	8 games	5 meets	3 games	4 meets	5 meets

Student Regains Eligibility on this Date or After Sitting Out the Required Number of Events	Sept. 14	Sept. 14	Sept. 9	Sept. 14	Sept. 8
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Winter – January 24, 2022

Spring – April 21, 2022

Coaches will be expected to promote and monitor the academic growth of their students. Academics must be viewed by the students, parents, and coaches as a priority and academic as well as athletic growth should be the goal of every program and athlete.

The Principal or Athletic Director will conduct weekly student academic progress checks each Monday. Any student with a failing grade (F) on this report will be contacted by the Principal or Athletic Director, and will be given two (2) weeks to raise his/her grade. If a student is failing any class for three consecutive grade checks, he/she will lose activity eligibility until the next academic progress check. The student must continue to attend practice during this time, but is not eligible to play in games or participate in events. Once the student has raised his/her grade to passing on a subsequent academic progress check, he/she will be eligible to participate in all activities.

Attendance Eligibility

The objective of this code is to encourage students who are participating in athletics and extra-curricular activities to be in school. On the day of a contest, that day’s attendance will determine eligibility for the contest. For weekend events, the previous school day will be used to determine attendance eligibility.

Students must be in school the entire day in order to compete in the athletic contest or extra-curricular event that evening. Extreme emergencies can be an exception at the discretion of the Principal and the Athletic Director.

In regards to other absences during non-contest or practice days, each student is awarded three (3) excused absences during the season where they can be excused from part of the school day and still practice. In non-athletic activities, the student will be allowed three excused absences during the semester where they can be excused from part of the school day and still participate in the after school activity. In regards to illness, the student must be in school the second half of the day to be eligible for practice. The Principal will inform the athlete when his/her excused absences are up. In the cases of dental, medical, and driver’s license appointments, all students are required to bring a note from the doctor, dentist or driver examiner verifying their absence. These do not count as one of the absences once the verification note is received.

Any unexcused absences from any part of the school day will prohibit the student from practicing or participating in any co-curricular event after school. If the student is more than ten (10) minutes late for school or class and it is unexcused, it will count as an unexcused absence. Also, if an event is scheduled for a

non-school day a student who is unexcused for the day before that event will be unable to participate in the event or contest.

Keeping in mind the above attendance rules, it is also required that the student attend the next regularly scheduled school day following a contest or event. Students being unexcused from school the day after an event or contest will be unable to participate in the next event or contest.

Offenses

Minor Offense

A Minor Offense would include missing a practice, undesirable in-school behavior, disrespect towards coach, advisor, etc., unsportsmanlike action either during practice or contests. These offenses will be dealt with individually by the coach or advisor involved. Disciplinary action may be taken if deemed warranted and the parents will be informed of such disciplinary action.

Major Offense

A Major Offense would include:

1. The use, possession, buying or selling of intoxicating beverages, tobacco, controlled substances or performance enhancing substances that are on the banned list from the W.I.A.A. Please note that for anyone under the age of 21, alcoholic beverages are illegal drugs and tobacco is considered an illegal drug for anyone under the age of 18.
2. Suspension from school, whether it be in school, or out of school. A student that is suspended from school will be ineligible to attend any practice, contest, or event during the time of his or her suspension. If there are no scheduled events during the duration of the suspension, the student will be ineligible for the next athletic contest or activity.
3. Pleading guilty to a criminal act or being convicted of a criminal act as determined by the courts.
4. Failure to cooperate with investigations related to code of conduct.
5. Attending a party, being in a vehicle or tavern where alcohol, tobacco or controlled substances are present, unless accompanied by a parent, will be considered a violation even if the student is not consuming. A student attending a gathering where alcohol, tobacco or controlled substances are being used will be considered to be in violation of this code of conduct except as follows:
 1. Attendance at an establishment licensed to sell alcoholic beverages in addition to food or recreational services. (i.e. restaurant, bowling alley, golf course)
 2. Attendance at family gatherings, including weddings, where alcoholic beverages are available to people over 21 years old and the student does not consume alcoholic beverages.
 3. A student will not be considered in attendance at a gathering if they simply arrived to provide a ride to a friend in need of transportation. This purpose must be verified by the student's parents and the person that received the ride. The student may not enter the location, but simply call for the individual to come to the vehicle.

Disciplinary Action and Penalties for Major Violations

The following penalties will be enforced in the case of any code of conduct violation. Please keep in mind that the use of alcoholic beverages, tobacco and controlled substances are against the law as set forth by the federal, state, and local governments.

Reporting and Administration of the Code of Conduct

If a student reports an incident to the Principal or Athletic Director and cooperates with the investigation they may have the report count as a self-referral. Self-referrals may only be used once every two years. **Upon being made aware** of a violation an adult must report the violation in writing to the Athletic Director or Principal for it to be considered for investigation. Incidents that occurred more than one calendar year in the past will not be investigated.

The standard of proof required for investigation will be reasonable suspicion. The Athletic Director or Principal must have reasonable suspicion to believe that a violation has taken place. The Athletic Director or Principal will make an attempt to contact the parent(s) or legal guardian and inform them of the situation. An attempt will be made to notify the parents or guardian that their son or daughter will be questioned on the matter. The student(s) involved will be interviewed and made aware of the allegations against him or her. The student will have the opportunity to present his or her side of the story. After this interview, the investigation may continue, disciplinary measures may be imposed, or the investigation may be dropped. The Athletic Director or Principal will make this decision after review of the information.

A violation may involve an eyewitness and that witness may submit the complaint in writing. However, there will be times when neither an eyewitness nor a written statement will be available or possible. In this case, the Athletic Director or Principal will interview the student as long as there is reasonable suspicion to do so. There will be other times when students take the responsibility to report themselves as violators of the code.

First Offense- (40% of the Season/ 20% of the Season)

Students involved in athletics will be suspended for 40% of the sport season in which they are currently participating. Students can lessen the sentence to 20% by turning themselves in ("self-referral") to the Principal or Athletic Director. If not currently participating in a sport, students will be ineligible for the first 40% / 20% of the next sport in which they participate.

The student/athlete will be required to practice with the team, attend the contest in street clothes, and sit with the team during the contest. If the contest happens to be an away contest the student/athlete will ride the school provided transportation.

If the student is a member of an extra-curricular activity the student must practice or attend organizational meetings with that organization, but he/she will be ineligible twenty-two (22) school days and nights. That penalty will be reduced to eleven (11) school days and nights upon self-referral.

Students who receive a first offense violation will be referred to and expected to participate in the Student Assistance Program at New Glarus High School.

Second Offense- (100% of Season/ 60% of the Season)

Students involved in athletics will be suspended for 100% of the sport season in which they are currently participating. If they turn themselves in and meet the self-referral guidelines, their sentence can be reduced to 60% of the season. Students not currently participating in a sport will be ineligible for the first 100%/ 60% of the next sport in which they participate. If the season is completed before the entire penalty is served, the student must serve the balance of the penalty by sitting out the first part of the season in the next sport in which he or she participates (see Carry-Over Policy below).

Example: A student commits his or her second offense after 15 games of the basketball season have been played. In this situation, the student will miss 30% of the scheduled basketball games. To complete the 60% penalty, the student will be unable to participate in the first 30% of the contests in the next sport in which he or she chooses to participate.

If the student is a member of an extra-curricular activity, the student will be ineligible to participate for one trimester from the date when a violation is found. If the student reports his/her violation to the Athletic Director / Principal, the second offense will be a seven (7) week penalty. If the violation occurs over the summer, the seven (7) week penalty will begin with the next event that the activity performs, or the first day of school, whichever comes first.

If the student will become eligible at some time during a specific sport season, he/she must practice with the team and attend contests in street clothes in order to complete the suspension penalty. The student will also be ineligible for all extra-curricular activities that he/she may be involved in while under suspension for a second offense violation.

Students who receive a second offense violation will be referred to and expected to participate in the Student Assistance Program at New Glarus High School.

Third Offense- (1 Calendar Year)

A student involved in athletics or extra-curricular activities will be suspended for one calendar year from the date of conviction.

If the student will become eligible at some time during a specific sport season, he/she must practice with the team and attend contests in street clothes in order to complete the suspension penalty. The student will also be ineligible for all extra-curricular activities that he/she may be involved in while under suspension for a third offense violation.

Students who receive a third offense violation will be referred to and expected to participate in the Student Assistance Program at New Glarus High School.

Any additional offenses will result in the student being ineligible for athletics and activities for the remainder of his/her high school career.

Carry-Over Policy

A student must serve his/her suspension and finish the entire season, or the suspension will carry over to the next sport or activity until the full suspension is served. Also, penalties will carry over from year to year, and they will carry over from handbook to handbook.

Earning Back Levels of Eligibility

Under the activities/athletic code, students will have the opportunity to earn back levels of eligibility and erase any prior violation of the athletic/activities code. If a student completes the Student Assistance Program and remains violation-free for eighteen (18) calendar months from the completion of their last penalty, their last violation will be removed from their activities/athletic record.

Example: A student has a violation in October of their 9th grade year. The student serves his/her suspension, which is complete on December 1. On June 1, following the completion of their 10th grade year, the first violation is removed from their record. The student violates the code in the fall of their 11th grade year. Although it is the student's second violation, it will be considered a first offense violation with the penalty being 40% / 20%, depending upon the circumstances associated with that violation.

The Appeal Process

If a student or parent is dissatisfied with the decision made by the Athletic Director or Principal, they may appeal that decision in writing to the Athletic Director or Principal within three (3) days after being informed of the decision. The Athletic Director or Principal or Athletic Director will then schedule a meeting of the extra-curricular council no later than three (3) days from the time that the Principal receives the appeal. The student will have the opportunity to present evidence or challenge evidence provided at this meeting. The student/athlete will remain under suspension while the appeal process is taking place.

The extra-curricular council will consist of the following people

- The Athletic Director (if not involved in the initial ruling)
- One varsity head coach
- One activity advisor
- One teacher not involved in extra-curricular activities

The members of the council will be chosen every year and will meet once at the beginning of the year to review the code. An alternate will be chosen for each of the group members listed above. If one member is unable to attend, the alternate will take his or her place. Anytime council members might experience a conflict of

interest, they must remove themselves from the council. No coach or advisor will be allowed to rule on the guilt or innocence of a student on his or her team at the time of the ruling.

The extra-curricular council may take one of two actions

1. Sustain the Athletic Director's or Principal's decision.
2. Overturn the Athletic Director's or Principal's decision.

In making the decision, the council should consider whether or not the evidence against the student is reasonable, whether or not the student was treated fairly, and whether or not the penalty was in accordance with this code.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the New Glarus School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, New Glarus School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the New Glarus School District to include this type of information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production.
- The annual yearbook.
- Honor roll or other recognition lists.
- Graduation programs and videos.
- Sports programs, showing weight, height, and year in school of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. (These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.)

If you do not want the New Glarus School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by mid-September. The New Glarus School District has designated the following information as directory information

NEW GLARUS HIGH SCHOOL ~ www.ngsd.k12.wi.us ~ newglarushighschool.blogspot.com

PBIS School Of Merit ~ U.S. News & World Report America's Best High Schools

- Student's name
- Address
- Telephone listing
- Grade level

Parents also have the right to inspect certain surveys and to choose to opt-out their children from surveys that collect, disclose, or use personal information from students, including materials designed to sell or market student information to others. The types of surveys include those created by third parties (outside of the School District).

If a survey asks students for information in any of the following eight categories, parents have the right to inspect the survey.

- Political affiliations or beliefs of students or their family.
- Mental and psychological problems of students or their family.
- Sex behavior or attitudes.
- Illegal, anti-social, self-incriminating, or demeaning behavior.
- Critical appraisals of individuals with whom students have close family relationships.
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of students or their parents.
- Income (other than that required by law to determine eligibility for program participation or financial assistance).

FIELD TRIPS

All students going on a field trip must have a signed field trip permission form on file in the office. The Signature Form is available online through the School District's website and through Family Access during school registration.

FIRE DRILLS

When the alarm sounds:

1. Proceed to the proper exit area (Routes are posted in each classroom).
2. Move quickly and quietly out of the building and proceed to the south end of the student parking lot (at least 100 feet away from the building).
3. Wait outside. You will be instructed when to return to the building.

FOOD & BEVERAGES

Food and beverages are permitted in the hallways and students are asked to make sure that all waste is thrown away. In addition, a general rule is that students should not keep open containers of food or drink in their lockers. Food is allowed in the classrooms with teacher permission.

GRADUATION REQUIREMENTS

Starting in 2013, a minimum of 28 credits must be earned in your four years of high school including: 4 credits of English, 4 credits of math, 3.5 credits of social studies including .5 credits of service learning, 3 credits of science, 1.5 credits of physical education, .5 credit of Health during your freshman year, .5 credits of Employability Skills during your sophomore year and 9 elective credits. (17 required credits and 11 elective credits for a total of 28 credits). Students must also have some training in the area of Personal Finance prior to graduation.

HALL PASSES

If students need to leave their classroom, they will ask their teacher to leave for their desired reason. Teachers may employ a sign out sheet to track students leaving the classroom.

In the case of a planned departure during classes (e.g. medical or dental appointment), students must obtain a pass from the office in order to leave their classroom. Students will then report to the office to sign out of the building before departure.

HOMECOMING

Students are eligible for homecoming if they are involved in an organization or sport at New Glarus High School. If a student is not involved with either, they can be eligible by completing their service learning project prior to homecoming or by participation in a youth apprenticeship program. Students would declare what they are representing and can represent any sport or organization on the court or in the parade. Students and sports would be verified by completion of the sports season. In organizations, students would simply need to complete a sheet with an adviser's signature that they have been a part of the organization and participated in a worthwhile event of some kind. Any student athlete who has been declared ineligible for any part of the fall season will not be eligible for court. The King will be selected from the senior male-representatives and voted on by the student body. The Queen will be selected from the senior female representatives and voted on by the student body. If the representatives were the King or Queen of the Junior Prom, they are not eligible to be Homecoming King or Queen.

HONOR ROLL

3.20 – 3.49 GPA in grading period shall make Honor Roll

3.50 – 3.74 GPA in grading period shall make High Honor Roll

3.75 – 4.00 GPA in grading period shall make Highest Honor Roll

Trimester grades will be used to determine Honor Roll.

Honor Rolls will be complete when grades are final.

Senior Class Scholarships are figured on the most recent cumulative GPA at the time of the scholarship deadline. The cumulative GPA after Trimester 2 of a student's senior year is used in preparation for the graduation ceremony and end of the year honors, including the selection of the valedictorian.

MEAL PROGRAMS (Must Change)

These programs provide all participants with a nutritious, well-balanced meal, which follows the dietary guidelines.

Breakfast

Served daily as part of second hour.

Lunch

A nutritious, well-balanced mid-day meal is prepared with strict adherence to State and Federal guidelines.

NATIONAL HONOR SOCIETY

After six trimesters of high school, a student may be eligible to be selected for National Honor Society if he/she meets the following criteria specified in the National Constitution.

Scholarship: a minimum of 3.400 Cumulative GPA.

Once selected, a student must maintain a minimum of 3.200 GPA to remain in NHS.

Leadership: a record of positive contribution to school and/or community.

Character: demonstrates traits that are consistent with the National Honor Society.

All academically eligible students will be notified. Completion of a Student Activity Information Form will be required for final consideration by the Faculty Council.

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

Schools nationwide are finding new ways to encourage positive behavior in the classroom, in the hallway and throughout the whole school. Positive Behavior Interventions and Supports works because it helps students understand what is expected of them, gives teachers a framework for acknowledgement and consequences, and enables administration to use data to make decisions about discipline.

At New Glarus High School, students will learn about initiative, integrity, and perseverance. Throughout the year, students will have behavior lessons called CoolTools, shown to them during the Knightly News. Students will also be rewarded with Knight Kash for positive behavior, which can be redeemed through prize drawings or through the Knight Store.

At the end of each trimester, there will be Rewards Day for students. The activities are intentional to celebrate the positive contributions that all students are making to our school.

RESPONSIBILITY PASS

A responsibility pass is an option for senior students who are in good academic standing. The responsibility pass may be granted to a student who has an Academic Support class that connects with the beginning or end of the school day. For example, a student who has a 6th hour Academic Support and is in good academic standing could leave after the 5th hour to complete their Academic Support class at home. Students will not be granted a responsibility pass for an hour that is in the middle of the day.

SCHOOL HOURS

School is open from 7:30 a.m. - 3:45 p.m. Students arriving early may be in the commons area, or in an area designated and supervised by a teacher. Students are to be out of the building by 3:45 unless under supervision.

SELECTIVE SERVICE REGISTRATION

Male students reaching the age of 18 must register with Selective Service. You may see the Principal for details.

SEVERE WEATHER/TORNADO EVACUATION

When a warning of a tornado or severe weather is relayed to the students, evacuation will take place with all students and staff taking the proper route to designated areas.

STUDENT, ALCOHOL AND DRUG ABUSE

It is incumbent upon the District to maintain a positive environment for learning and to provide for the health and safety of students. Therefore, the following actions are prohibited by students anywhere on school premises, in any District-owned or contracted vehicle and at any school-sponsored function or activity at all times.

1. The use, possession, sale or distribution of alcohol, drug paraphernalia or illegal drugs (including prescription medication not prescribed to the student).
2. Being under the influence of alcohol or illegal drugs.
3. The possession, distribution or sale of look-alike drugs.
4. The misuse of over-the-counter or prescription drugs.

A student may be required to submit to a breath test to determine the presence of alcohol if a designated school official or law enforcement officer has reasonable suspicion that the student is under the influence of alcohol in violation of this policy. Such tests shall be administered by a law enforcement officer or trained school official and shall meet state law requirements. A student may be disciplined for refusing to submit to a breath test.

Violations of this policy shall result in school suspensions and other appropriate dispositions including, but not limited to, referral to the Student Assistance Program, referral to law enforcement authorities, citations under

applicable municipal ordinances and expulsion from school. Students shall be disciplined in accordance with established procedures.

STUDENT ID AND LANYARDS

Students will utilize their ID cards for lunch, library use and other privileges. Students who misplace or “forget” their ID will need to get a new one in the office.

STUDENT MENTAL HEALTH / PHYSICAL SAFETY CONCERNS

The NGSD is dedicated to the mental health and physical safety of our students. The District has established procedures and supports for students experiencing stress that may be demonstrated by depression, self-injurious behaviors up to suicidal threats. This information serves as Passive Consent for your student to receive brief Social Emotional Counseling or a Depression Screening if the need is determined by the District procedures. Active Consent will be obtained if the student denies the support. You can request Active Consent through Mrs. Way.

STUDENT SCHEDULING

Scheduling is completed each spring for the following school year. Changes from the master schedule must be handled through the high school office in accord with the following Drop/Add Procedure. Drop/Add must be completed during the **first week** of each trimester. No drops or additions will be made during the first day of the trimester.

A student that is overloaded or experiences extenuating circumstances may drop a class after the drop/add deadline with permission from the high school principal.

STUDENT HEALTH CONCERN FORM

Any student who has a health concern of which the office should be made aware must have a health concern form on file in the office. The Student Health Form is available online through the School District's website and through Family Access during school registration.

STUDENT LOCKERS

The school board retains ownership and possessor control of all student lockers. Designated school officials, employees, or agents may search a student's locker without consent of the student, without notifying the student, and without obtaining a search warrant.

Students should keep their lockers locked and not share their combination with others. Students are responsible for their locker and its contents. Lockers must be kept clean and free of food products for an extended period of time. Pictures attached to the interior of the locker must be school appropriate.

Students may not write on, deface, or attach stickers to lockers. No items may be attached to locker exteriors without permission from the office.

TARDINESS

It is the belief of New Glarus High School that promptness to class is part of good academia and an important life skill. In an effort to reduce tardiness, New Glarus High School has the following protocol for each trimester:

Students who are late to school for the first hour will report to class once they have a pass from the office. Parents will be notified via email that morning about their student being late to school.

In addition to classroom interventions, there will be consequences for being tardy in multiple classes. Attendance records will be kept and monitored every class period throughout the school day. When a student reaches 15 tardies, the student will meet with the principal in regards to being tardy to class. In addition, parents and coaches will be notified. The following interventions will apply if the student continues to record unexcused tardies.

15 TARDIES

At 15 tardies, the student will meet with the principal in regards to tardies.

30 TARDIES

At 30 tardies per trimester, the student may be eligible for a Tier 2 intervention to reteach and reinforce the importance of being on time.

If the behavior continues, general interventions, such as a detention, a contract, or a parent-student meeting may be used.

TIER 2 TIME

Tier 2 time will be held opposite of lunch. Tier 2 is a time for both intervention and enrichment and all students will have the opportunity to receive both; as well as additional assistance from their teachers. Prior to Monday, staff will select students for Tier 2 times in which students need to attend. Students will also have the opportunity to select locations for Tier 2 time.

All communication for Tier 2 will be done through a program called Flexisched, through which students can see and make their requests for their Tier 2 schedule. Each student will have an assigned homeroom location to which they will report during their Tier 2 time on Mondays to establish their Tier 2 plan each week. For Tuesday-Friday, students will have the opportunity to work with the teachers of their classes to receive additional instruction based on their needs. If a student doesn't have or make any Tier 2 location requests, they will report to their homeroom. **Tier 2 time will count as part of each student's attendance record.**

Additionally, students who are in good academic standing, and have exemplary attendance, can apply for rest spot access during Tier 2 time. Students who are eligible for rest spot access will be able to sign up using FlexiSched and they will eat during Tier 2 time. They will access the rest spot locations during the regular, or second, lunch. Please note that teacher referrals take precedence over rest spot access.

VIDEO AND AUDIO RECORDING

The New Glarus School District uses video surveillance/electronic monitoring systems in the schools. This may include either video or audio footage, or both. Whenever individuals are on school property, their actions/behavior are subject to being monitored/recorded.

VISITORS TO SCHOOL

Students are not to bring student visitors to school. Unauthorized visitors are prohibited from school grounds from 8:00 am to 3:30 pm.

WEAPONS ON SCHOOL PREMISES

No person shall possess, use, or store a weapon on school property, on school buses, or at any school related event, or at any event that is under the supervision of school authorities. (This prohibition does not apply to law enforcement officers discharging their official duties or military personnel who are armed in the line of duty).

Any student violating this policy shall be subject to penalties outlined in state and federal law including possible expulsion, and mandatory referral for expulsion from school for possession of a firearm. Parents/guardians and law enforcement officials will be notified when this policy is violated. Weapons will be confiscated by the District or by law enforcement officials, as appropriate.

WORK STUDIES

Students who are involved in work studies have the opportunity to leave school to fulfill work obligations and receive high school credit for doing so. Work studies is treated as a class and students are expected to complete the work, through Canvas, required for Work Studies. The students will need to follow the rules of athletic academic eligibility to be able to leave school for work studies. Students will also meet the following expectations:

- ~~1. Arrive at school and class on time.~~
- ~~2. Make up assigned Advisory time.~~
- ~~3. Complete the work study paperwork.~~

In addition, all employers will be expected to complete an evaluation of the student employee which will be part of the student assessment.

STUDENT ACCEPTABLE USE POLICY

The Internet is a global telecommunications network that is a wealth of data, resources, materials, information, projects, and people. It is an excellent educational tool and will be used on a research basis within the New Glarus School District. The following six guide points (Educational Purpose, Student Internet Access, Unacceptable Uses, Your Rights, Limitation of Liability, and Personal Responsibility) are to help students make good choices while they are using the District network.

Educational Purpose

NGSD has been established for a limited educational purpose only. The term "educational purpose" includes classroom activities and career development.

NGSD has not been established as a public access service or a public forum. The New Glarus School District has the right to place restrictions on the material you access or post through NGSD. Students shall follow the rules set forth in the District handbooks.

Students may not use NGSD for commercial purposes. This means students may not offer, provide, or purchase products or services through NGSD.

Students may not use NGSD for political lobbying. But students may use NGSD to communicate with elected representatives and to express their opinions on political issues.

Student Internet Access

All students will have access to Internet World Wide Web information resources through their classroom, library, or school computer lab.

All students will be provided with individual e-mail accounts.

Students and parents must sign the agreement to be granted an e-mail account on NGSD.

Unacceptable Uses

The following uses of NGSD are considered unacceptable:

Personal Safety

Students will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, etc.

Students will not agree to meet with someone they have met online.

Students will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable.

Illegal Activities

Students will not attempt to gain unauthorized access to NGSD or to any other computer system through NGSD or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".

Students will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.

Students will not use NGSD to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.

System Security

Students are responsible for their individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should students provide their password to another person.

Students will immediately notify a teacher or the system administrator if they have identified a possible security problem. Do not go looking for security problem, because this may be construed as an illegal attempt to gain access.

Students will avoid the inadvertent spread of computer viruses by following the District virus protection procedures if they download software.

Inappropriate Language

Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.

Students will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

Users will not post information that, if acted upon, could cause damage or a danger of disruption.

Users will not engage in personal attacks, including prejudicial or discriminatory attacks.

Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending him/her messages, the user must stop.

Users will not knowingly or recklessly post false or defamatory information about a person or organization.

Respect for Privacy

Users will not repost a message that was sent to them privately without permission of this person who sent them the message.

Users will not post private information about another person.

Respecting Resource Limits

Users will use the system only for educational and professional or career development activities.

Users will not download large files unless absolutely necessary. If necessary, users will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer to their personal computer.

Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.

Users will check their e-mail frequently, delete unwanted messages promptly, and stay within their e-mail quota.

Users will subscribe only to high quality discussion group mail lists that are relevant to their education or career development.

Plagiarism and Copyright Infringement

Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were originally theirs.

Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, students should follow the expressed requirements. If students are unsure whether or not they can use that work, students should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

Inappropriate Access to Material

Users will not use the District system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made for hate literature if the purpose of student access is to conduct research and both the students' teacher and parent have approved.

If students mistakenly access inappropriate information, they should immediately tell their teacher or another District employee. This will protect students against a claim that they have intentionally violated this Policy.

Students should seek instruction from their parents if there is additional material that they think would be inappropriate to access. The District fully expects that students will follow their parent's instructions in this matter.

Your Rights

Free Speech

Students' right to free speech, as set forth in the Discipline Code, applies also to their communication on the Internet. The NGSD is considered a limited forum, similar to the school newspaper, and therefore the District may restrict student speech for valid educational reasons. The District will not restrict student speech on the basis of a disagreement with the opinions they are expressing.

Search and Seizure

Students should expect only limited privacy in the contents of their personal files on the District system. The situation is similar to the rights students have in the privacy of their lockers.

Routine maintenance and monitoring of NGSD may lead to discovery that students have violated this Policy, the Discipline Policy, or the law.

An individual search will be conducted if there is reasonable suspicion that a student has violated this Policy, the Discipline Policy, or the law. The investigation will be reasonable and related to the suspected violation.

Parents have the right at any time to request to see the contents of their student's email files.

Due Process

The District will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through NGSD.

In the event there is a claim that students have violated this Policy or Discipline Policy in their use of NGSD, they will be provided with a written notice of the suspected violation and an opportunity to present an explanation before the Principal or his/her designee or they will be provided with notice and opportunity to be heard in the manner set forth in the Discipline Policy.

If the violation also involves a violation of other provisions of the Discipline Policy, it will be handled in a manner described in the Discipline Policy. Additional restrictions may be placed on the student's use of his/her Internet account.

Limitation of Liability

The New Glarus School District makes no guarantee that the functions or the services provided by or through NGSD will be error free or without defect. The New Glarus School District will not be responsible for any damage students may suffer, including but not limited to loss of data or interruptions of services. The New Glarus School District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The New Glarus School District will not be responsible for financial obligations arising through the unauthorized use of the system.

Personal Responsibility

When you are using the NGSD, it may feel like you can more easily break a rule and not get caught. This is not really true because whenever you do something on a network you leave a little "electronic footprint," so the odds of getting caught are really about the same as they are in the real world.

But the fact that you can do something or think you can do something without being caught does not make it right to do so. Even if you don't get caught, there is always one person who will know whether you have done wrong--and that person is you. Your use of the Internet can be a mirror that will show you what kind of a person you are.

Students and parents are required to read the above guidelines for network use, and further understand that student use of the Internet and network is intended to further student education as a student in the District. Should students fail to adhere to these guidelines, their privileges of accessing Internet at school will be revoked.

Completion of the Acceptable Use Policy (AUP) Form is required for every student using technology at New Glarus School District. It is available online through the District website and through Family Access during school registration.



Jill K. Underly, PhD, State Superintendent

Date: March 30, 2022

To: CESA Administrators
CESA Board of Control Chairpersons
School Board Clerks

From: Jill K. Underly, PhD
State Superintendent

Subject: Appointment of 2022 CESA Convention Representatives

The purpose of this notice is (1) to emphasize to each school board its statutory duty to appoint a member as its representative for the purpose of determining the composition of the board of control and (2) to cause a convention to be convened in accordance with s. 116.02, Wis. Stats.

Section 116.02(1)(c), Wis. Stats., calls for the state superintendent to cause the convening of a convention annually on the day that the board of control holds its organizational meeting under s. 116.02(1)(a), Wis. Stats., composed of representatives from each school board in the agency.

CESA administrators shall send a notice of the convention to each school district in the CESA. The chairperson of the board of control will call the convention to order and have the roll call of the official representative delegates. The first order of business is to elect a convention chairperson from the delegates.

The convention shall proceed as directed in s. 116.02(2)(1)(c), Wis. Stats.:

The state superintendent shall cause to convene annually on the day that the board of control holds its annual organizational meeting under par. (a) a convention composed of the representative from each school board in the agency. There shall be no more than one representative from each union high school district.

**FORM FOR NOTIFYING SCHOOL BOARD OF
COOPERATIVE EDUCATIONAL SERVICE AGENCY CONVENTION**

TO: District Clerks and Administrators of School Districts in Cooperative Educational Service Agency No. 2, State of Wisconsin

RE: In compliance with State Superintendent of Public Instruction Jill Underly's request that the chairperson of the Cooperative Educational Service Agency indicate to you the date, hour, and place at which a convention of school district board representatives will be convened, the following information is submitted:

That Nancy Thompson is the Chairperson of Cooperative Educational Service Agency No. 2. That said Chairperson has determined that such convention will begin at 7 o'clock in the p.m. in the conference room of the Cooperative Educational Service Agency No. 2 in the City, Town, or Village of Whitewater on Tuesday, June 21, 2022.

That arrangements have been made for such convention at the time and place indicated above, and

That you are requested to inform the member representative of your school board of the time and place of said convention.

Signed: Nancy Thompson
Chairperson, CESA Board of Control

Date: April 19, 2022

OPEN ENROLLMENT IN APPLICATIONS - 2022-2023 School Year

Students in red font currently attending New Glarus School District during the 2021-2022 School Year.

Decision	Grade	Student	Resident District	Current School	Disability	IEP	Pending SPED
Approved	PK	STUDENT 1	Monroe		N	N	N
Approved	PK	STUDENT 2	Monticello		N	N	N
Approved	PK	STUDENT 3	Belleville		N	N	N
Approved	PK	STUDENT 4	Argyle		N	N	N
Approved	PK	STUDENT 5	Pecatonica Area		N	N	N
Approved	PK	STUDENT 6	Belleville		N	N	N
Approved	PK	STUDENT 7	Monticello		N	N	N
Approved	PK	STUDENT 8	Albany		N	N	N
Approved	PK	STUDENT 9	Monroe		N	N	N
Approved	PK	STUDENT 10	Argyle		N	N	N
Approved	PK	STUDENT 11	Belleville		N	N	N
Approved	KG	STUDENT 12	Verona Area		N	N	N
Approved	KG	STUDENT 13	Belleville	Belleville Elementary	N	N	N
Approved	KG	STUDENT 14	Madison Metropolitan	New Glarus Elementary	N	N	N
Approved	2	STUDENT 15	Monticello	Core Knowledge Charter School	N	N	N
Approved	2	STUDENT 16	Verona Area		N	N	N
Approved	2	STUDENT 17	Argyle		N	N	N
Approved	2	STUDENT 18	Monticello	Monticello Elementary	N	N	N
Approved	2	STUDENT 19	Argyle	Argyle Elementary	N	N	N
Approved	4	STUDENT 20	Pecatonica Area	Park Elementary	N	N	N
Approved	4	STUDENT 21	Argyle	Argyle Elementary	N	N	N
Approved	5	STUDENT 22	Monroe	New Glarus Elementary	N	N	N
Approved	6	STUDENT 23	Monroe		N	N	N
Approved	6	STUDENT 24	Pecatonica Area	Glacier Creek Middle	N	N	N
Approved	6	STUDENT 25	Argyle	Argyle Elementary	N	N	N
Approved	6	STUDENT 26	Monticello	Monticello Elementary	N	N	N
Approved	7	STUDENT 27	Monroe	Monroe Middle	N	N	N
Approved	7	STUDENT 28	Mount Horeb Area		N	N	N
Approved	8	STUDENT 29	Monticello	Monticello Middle	N	N	N
Approved	8	STUDENT 30	Monticello	Monticello Middle	N	N	N
Approved	11	STUDENT 31	Argyle	Argyle High	N	N	N
Approved	11	STUDENT 32	Belleville	New Glarus High	N	N	N
Approved	11	STUDENT 33	Belleville	New Glarus High	N	N	N
<i>Waitlist</i>	4	<i>STUDENT 34</i>	<i>Pecatonica Area</i>	<i>Black Hawk Elementary</i>	<i>N</i>	<i>N</i>	<i>N</i>

OPEN ENROLLMENT OUT APPLICATIONS - 2022-2023 School Year

Students in red font currently attending New Glarus School District during the 2021-2022 School Year.

Decision	GRADE	STUDENT_FULL_	NONRESIDENT_DISTRI	Current School	Disability	IEP	SPED
Approved	PK	STUDENT 1	Monroe		N	N	N
Approved	PK	STUDENT 2	Monroe		N	N	N
Approved	PK	STUDENT 3	Belleville	New Glarus Elementary	N	N	N
Approved	PK	STUDENT 4	Pecatonica Area		N	N	N
Approved	PK	STUDENT 5	Mount Horeb Area		N	N	N
Approved	PK	STUDENT 6	Belleville		N	N	N
Approved	PK	STUDENT 7	Wisconsin Heights		N	N	N
Approved	2	STUDENT 8	Monticello	Monticello Elementary	N	N	N
Approved	3	STUDENT 9	Monticello	Monticello Elementary	N	N	N
Approved	6	STUDENT 10	Verona Area	New Glarus Elementary	N	N	N
Approved	7	STUDENT 11	Monticello	New Glarus Middle	N	N	N
Approved	9	STUDENT 12	Mount Horeb Area	New Glarus Middle	N	N	N
Approved	11	STUDENT 13	Appleton Area	<i>virtual school</i>	N	N	N
Approved	11	STUDENT 14	Grantsburg	<i>virtual school</i>	N	N	N
Approved	11	STUDENT 15	Medford Area Public	<i>virtual school</i>	N	N	N

April 29th, 2022

Ms. Tammy Marty
Business Manager
New Glarus School District
1701 Second Street
New Glarus, WI 53574



Dear Ms. Marty:

Enclosed is the proposed food service operating budget comparison for the 2022-23 school year which has been prepared with the following assumptions:

1. Enrollment in you District remains at the current level or higher.
2. **175** days of meal service. Factors outside our control, such as weather, late starts, early outs, field trips, etc. that reduce the number of meal service days, may be cause to adjust the budget accordingly.
3. SSO Waivers end the last day of school and allowed all children in America to eat free breakfast and lunch meals during the school year. The 2022-23 rate of reimbursements for Federal Breakfast, Lunch, and Milk have been increased by 5%. USDA will release the new rates on or before July 1st, 2022.
4. The average daily participation forecast is based on the past 3 ½ years. The serving model for breakfast at the elementary school and Nutrition Break at the M/H generate a higher breakfast count and has been used to create the budget:
An average daily participation of **291** Reimbursable Breakfasts (102 paid, 141 Free and 48 Reduced) and **480** Reimbursable Lunches (354 paid, 99 Free and 27 Reduced) and **10** Adult Lunches.
5. **WMM** (Wisconsin Morning Milk) program average of **139** paid milk cartons and **38** F/R milk cartons.
6. A la Carte revenue of **\$618.00** per day and the total catering revenue generated in the program of **\$6,119.75**.
7. School District Labor costs of **\$40,660.00**
8. Taher Paid Labor costs of **\$262,671.63**.
9. Per section, 10.01 of the Food Service Agreement, the Management Fee and the General & Administrative fees are increased by 7.7%
10. District paid expenses of **\$19,405.01**.
11. Food Cost increased by 7%.

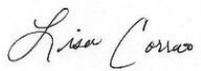
Ms. Tammy Marty
April 29th, 2022
Page 2

The program has a substantial amount of money in the Fund Balance and the program is financially healthy this year due to the reimbursements for FREE meals. We have been able to add equipment and increase starting wages for the food service staff which allows us to be competitive in the marketplace. The forecasts made in the budget is our "Best Educated Guess" and as the new school year starts, we will monitor the program and make financial adjustments as needed to ensure a positive outcome.

Rebecca and her team have done an extraordinary job pivoting over the last 2+ years feeding kids utilizing several different methods under a variety of circumstances. Their commitment to "Excellence" will not change moving into school year 2022-23. We will look at this next year with a new set of eyeglasses and maintain a strong program.

On behalf of **Bruce, Judy, Rebecca and the Taher management team**, we appreciate the partnership with the **New Glarus District** and look forward to another exciting and challenging year.

Sincerely,



Lisa Corrao
K12 District Manager
Taher Inc.

Enc.cc: Judy Cameron
File

NEW GLAURS

PROJECTED OPERATING BUDGET--FOOD SERVICE

2022-23

Version: VERSION A

Days of Service: 175 days

Prices	Breakfast Student:	\$	1.80
	Breakfast Adult:	\$	2.30
	Elementary Lunch:	\$	2.85
	Secondary Lunch:	\$	3.10
	Secondary Lunch 2:	\$	3.75
	Adult Lunch:	\$	4.45
	Adult Premium Lunch:	\$	4.45
	Milk:	\$	0.60

REVENUE

CASH:	Breakfast	\$	34,650.00
	Type "A" Lunch	\$	198,135.00
	Adult "A" Lunch	\$	7,787.50
	A La Carte	\$	108,150.00
	Milk Service	\$	25,305.00
	Other	\$	58,277.75
	Commodity Value	\$	21,840.00
	SUBTOTAL	\$	454,145.25

REIMBURSEMENT:	Federal Lunch	\$	112,262.85
	Federal Breakfast	\$	68,244.75
	State Lunch	\$	5,577.60
	State Breakfast	\$	4,837.88
	Federal Milk	\$	-
	State Milk	\$	864.50
	Other	\$	-
	SUBTOTAL	\$	191,787.58

GRAND TOTAL REVENUE \$ 645,932.83

EXPENSES	Food and Milk	\$	232,906.10
	Commodity Value	\$	21,840.00
	Payroll/Related-Taher	\$	262,671.63
	Payroll/Related-School	\$	40,660.00
	Management Fee	\$	7,962.77
	General & Admin. Fee	\$	36,399.64
	Other Supplies	\$	25,591.34
	SUBTOTAL	\$	628,031.47

CLIENT EXPENSES	Commodity Charges	\$	6,405.01
	Skyward	\$	3,000.00
	Repairs	\$	5,000.00
	Other	\$	5,000.00

SUBTOTAL \$ 19,405.01

TOTAL ALL EXPENSES \$ 647,436.48

NET REVENUE LESS EXPENSES \$ (1,503.65)

**SCHOOL DISTRICT OF NEW GLARUS
2022 - 2023 FEE SCHEDULE
5/16/2022**

BREAKFAST PRICES

		Daily		Monthly Ave.
Grades 4K - 5	\$	1.80	\$	36.00
Grades 6 - 8	\$	1.80	\$	36.00
Grades 9 - 12	\$	1.80	\$	36.00
Adult	\$	2.30	\$	46.00

LUNCH PRICES

Grades 4K - 5	\$	2.85	\$	57.00
Grades 6 - 8	\$	3.10	\$	62.00
Grades 9 - 12	\$	3.10	\$	62.00
Reduced	\$	0.40	\$	8.00
Grades 6 - 8 Tier 3 Meal	\$	3.75	\$	75.00
Grades 9 - 12 Tier 3 Meal	\$	3.75	\$	75.00
Adult/Staff	\$	4.45	\$	89.00
Adult/Staff Tier 3 Meal	\$	4.45	\$	89.00
Double Entrée Tier 2	\$	2.50	\$	50.00
Double Entrée Tier 3	\$	2.50	\$	50.00

MILK MONEY

**Milk fees are deducted from the family food service account.

4K - 12	\$	0.60	\$	12.00
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STUDENT FEES

Grade 4K	\$	20.00
Grades K - 5	\$	40.00
Grades 6 - 8	\$	40.00
Grades 9 - 12	\$	40.00

BAND INSTRUMENT RENTAL - GRADES 5 - 12

Non-Percussion Instrument	\$	100.00	\$	100.00
All Percussion	\$	50.00	\$	50.00

PLEASE NOTE

Families who qualify for free or reduced meals are required to have a **SHARING INFORMATION WITH OTHER PROGRAMS ON FILE for reduced pricing of student fees, athletic fees, and band instrumental rental. The waiver is available at all offices and on-line at the district website.

Prep Dig Sizzle-Volleyball Tournament

Dates: 7/13-7/14

What: Summer Varsity Volleyball Tournament

Student-athletes will travel to Appleton, WI for a two-day tourney. We plan to depart early on 7/13, and stay overnight one night. The student-athletes will compete on Wednesday and Thursday at the Community First Champions Center-Appleton, WI. We will return on 7/14 after the tournament ends. We have 12 students that committed to play at the tournament.

Lodging: Many parents are planning to attend and stay with their student-athlete. Any students not accompanied by parents/designees would stay in hotel rooms/villas. Coaches will chaperone overnight stay. Students will be responsible for their own lodging costs.

Transportation: School Vans, unless students are traveling with parents/designees

Chaperones: Coach Zimmerman, Coach Kleeman, possibly additional assistant coaches

Cost: Anticipated costs-\$30-\$40 for lodging. Students will pay for their own meals, except for a team dinner. They may bring snacks and drinks. Team dinner will be covered by our activity account. After firming up details with families, we will reserve a room block, and provide cost estimates. The team activity account may help students/families that are unable to cover costs.

Other Notes: This is the first time we have participated in an overnight summer tournament. We are hoping that the experience will allow for some great playing opportunities, as well as quality time for team bonding. Coaches are allowed 5 days of coach-player contact over the summer. We feel this experience would be a great way to use those days.

There is a JV tournament on 7/12- however, that is only a one-day event, so no overnight stay.

UW-Oshkosh Overnight Basketball Tournament

Dates: Friday, June 10 - Sunday, June 12

What: High school basketball teams will travel to UW-Oshkosh for a two day basketball tournament. We leave Friday evening and stay two nights. The boys will compete on Saturday and Sunday and return home after competition.

Lodging: We stay in Gruenhagen dormitory on UW-Oshkosh Campus. Players pair up and share a dorm room.

Transportation: School Vans

Chaperones: Coach Sysko, Coach Beutler, Coach Tordoff

Cost: \$50 per player for lodging. Students pay for their own meals with the exception of a team dinner on Saturday night. The boys will purchase groceries when we arrive for their dorm room. They can also bring food items with them if they choose. Team dinner is covered by our activity account.

Other Notes: We have been participating in this event since 2013 with the exception of the last two years. It has been a great experience for our players, not just from a basketball standpoint, but allowing them to spend time together and bond off the court as well.

----- Forwarded message -----

From: siegy@tds.net <siegy@tds.net>
Date: Thu, May 5, 2022 at 9:08 AM
Subject: Siegenthaler - retirement
To: <mitchell.cernek@ngsd.k12.wi.us>
Cc: travis. sysko <travis.sysko@ngsd.k12.wi.us>

Hi Mitch,

Hope all is well!

It's time for me to retire from my position as assistant coach with the NG boys basketball team. This is a difficult decision for me as I truly love the game of basketball and being a part of this great program. I have enjoyed every minute of the last 9 years, 3 as JV2 coach, 3 as JV1 coach and the last 3 as varsity assistant.

We are fortunate to have outstanding kids in New Glarus and what a blast it has been to watch them develop into successful young men. What great memories I will have and the stories to tell in the future.

Thanks Travis for giving me this opportunity. You do it the right way and I will be cheering loud and proud just from a different seat next year.

Thanks - Brian

Brian Siegenthaler
siegy@tds.net
608 575 2815 cell

↑

From: **Trevor Siegenthaler** <siegetr@monticello.k12.wi.us>
Date: Thu, May 5, 2022 at 8:07 AM
Subject: Coach Resignation
To: <mitchell.cernek@ngsd.k12.wi.us>

Mitch-

Yesterday I spoke with DJ Schuett to notify him that I am resigning from the assistant football coaching position.

If there is anything else that you need from me please let me know.

Thanks

--

Trevor Siegenthaler
7-12 Physical/Health Education Teacher
Assistant Baseball Coach
Monticello School District
608-938-4194 (ext. 2755)

**New Position Board Approval
05/16/2022**

Name: Bailey Wilson
Position: Elementary Teacher
Percentage of employment: 100%
Term of employment: 2022-23 school year
Placement on Salary Grid: BA, Level 7

**New Hire Board Approval
05/16/2022**

Name: Amalia Delwiche
Position: High School Asst Cross Country Coach
Percentage of employment: varies
Term of employment: 2022 Fall Season
Pay rate: \$1800

- VII. **DISCUSSION ITEMS**
 - A. Referendum Project Updates
 - B. Covid Updates
- VIII. **FUTURE AGENDA ITEMS**
- IX. **ANNOUNCEMENTS**
- X. **FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS**
 - A. June 13, 2022 - Discussion and Regular Board Meeting - 7:15 p.m.
 - B. June 27, 2022 - Discussion and Regular Board Meeting - 7:15 p.m.
- XI. **ADJOURN**

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.