



Agenda of Regular Meeting

January 21, 2025

5:30 PM Closed Session / 7:00 PM Open Session

A Regular Meeting of the Board of Trustees of Georgetown ISD is January 21, 2025, beginning at 5:30 PM in the GISD Hammerlun Center for Leadership & Learning Building at 507 E University Avenue. Immediately after opening, the Board of Trustees will convene in Closed Session and will return to Open Session following the completion of Closed Session. The Board will not reconvene in Open Session before 7:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. (See TASB Policy BEC Legal).

Prior to consideration of agenda subjects, the Board will hear public comments from any member of the public who has complied with District procedures for signing up to speak.

- I. Determination of Quorum, Call to Order
- II. Closed Session (authorized by TX Gov't Code Section 551.071, 551.072, 551.074, 551.082, 551.0821)
 - A. Personnel: Consider Appointment, Employment, Evaluation, or Duties of Professional Employees
 - B. Discussion of the Purchase, Exchange, Lease, or Value of Real Property
- III. Pledges of Allegiance
- IV. Recognitions
 - Melinda Brasher
 - A. Jack Frost Citizen of the Month
 - 1. EVHS 3
 - 2. GHS 4

V. Presentations	
VI. Information Items	
VII. Superintendent's Report	
A. District Updates	
B. Events & Activities	
VIII. Hearing of Citizens Who Desire to Come Before the Board	
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A. Consideration and Action on Order calling for a School Board Trustee Election on May 3, 2025 Devin Padavil	54
XI. Closed Session (authorized by TX Gov't Code Section 551.071, 551.072, 551.074, 551.082, 551.0821)	
A. Personnel: Consider Appointment, Employment, Evaluation, or Duties of Professional Employees	
B. Discussion of the Purchase, Exchange, Lease, or Value of Real Property	
XII. Adjourn	



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/14/2025 12:33:11

- Consent Agenda
- Action Needed
- Information Only
- Recognition
- Presentation

Recognition

Name of Person Responsible:

Frances Porter

Department or Campus:

EVHS

Title of Agenda Item:

Jack Frost Citizen of the Month

Background Information:

EVHS Female: Abby Chairez (chair-ez) EVHS Male: Wilhelm Doenges (done-jes)

Attachments:

NO

Superintendent's Recommendations:

EVHS Female: Abby Chairez (chair-ez) EVHS Male: Wilhelm Doenges (done-jes)



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/15/2025 8:18:22

- Consent Agenda
- Action Needed
- Information Only
- Recognition
- Presentation

Recognition

Name of Person Responsible:

Jenny Gebhardt

Department or Campus:

GHS Jack Frost Awards

Title of Agenda Item:

GHS Jack Frost Winners

Background Information:

Winner 1: Liliana Lutz (she chose two teachers and both have been notified)

Winner 2: Brylee Dew

Attachments:

NO

Superintendent's Recommendations:

Recognition



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/13/2025 13:50:10

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Michelle Barlow

Department or Campus:

Superintendent's Office

Title of Agenda Item:

Minutes of Previous Board Meetings

Background Information:

Approval of Minutes from 12/16/24 Board Meeting and 1/7/25 Board Workshop

Attachments:

YES

Superintendent's Recommendations:

Approval of Minutes as presented

December 16, 2024
Georgetown, TX

The **Regular** December meeting of the GISD Board of Trustees was called to order at 5:35 p.m. by James Scherer presiding, with Stephanie Blanck, Anthony Blankenship, Jen Mauldin, Cody Hirt, Stacy McLaughlin and Superintendent Dr. Devin Padavil present.

Under the authority of the Texas Government Code Chapters 551.071, 551.072, 551.074, 551.082, 551.0821, 551.089, and 551.129, the Board went into closed session at 5:36, p.m. to discuss personnel, real property, and legal. The Board came into open session at 7:01 p.m.

Attendees: Orlando Baca, Barbara Wilson, Melissa Foster, Bretton Schulz, Jenny Gebhardt, Alfonso Longoria, Hollee Braun, Adella Seabolt and Charlotte Young.

Pledges of Allegiance: Frost Elementary School Students

Recognitions:

Jack Frost Recipients:

GHS November - Alejandra Sanchez presented by Cody Hirt

GHS November - Michael Shehan presented by Stephanie Blanck

EVHS November - Raley Levy presented by Cody Hirt

EVHS November - Caleb Aaron presented by Stephanie Blanck

Georgetown High School Volleyball Team - State Semi-Finalists:

Raegan Ramirez, Molly O'Shaughnessy, Amelia Albright, Jayden Mizner, Sadie McCauley, Sophia Jazesf, Issabella Casanova, Mallory Miller, Mckenzie Bernard, Addy Gaido and Allison O'Shaughnessy; Head Coach: Jenny Richardson; Assistant Coaches: Shelbi Goode, Ashlen Lacanne, and Jason Allgood;

Managers: Abby McConnell, Sydney Wood, Addison Rodriguez, and Lily Muzzy.

FFA State LDE Competitors: Daniel Jasso and Victoria Serrano.

GHS FFA Williamson County Youth Fair Champions: Kylie Mikes and Allie Foster.

There were no presentations.

There were no information items.

Superintendent's Report: Mission, Vision, Beliefs, GISD Strategic Direction, December Board Workshop Agenda items, Long Range Planning Committee, Good Things in GISD, Recognizing November Teachers of the Month, Recognizing November Team Members of the Month, Learner Profile Awards, December Celebrates Special Education Day and Computer Science Ed Week, Important Dates, Be Informed.

There were no Public Comments.

Stephanie Blanck made the motion, seconded by Stacy McLaughlin to approve all Consent items as presented. Unanimously approved.

There were no action items.

Jen Mauldin made the motion, seconded by Cody Hirt, to adjourn at 7:27 p.m. Unanimously approved.

Stephanie Blanck

RESOLUTION TO DESIGNATE NON-BUSINESS DAYS
UNDER THE TEXAS PUBLIC INFORMATION ACT FOR CALENDAR YEAR 2025

WHEREAS, the Georgetown Independent School District (“GISD” or the “District”) is a political subdivision and independent school district of the State of Texas;

WHEREAS, GISD is governed by a board of trustees responsible for overseeing the management of the District;

WHEREAS, Chapter 552 of the Texas Government Code, referred to as the Texas Public Information Act (“the Act”), requires information that is “written, produced, collected, assembled, or maintained under a law or ordinance in connection with the transaction of official business” by a governmental body be made available to the public in accordance with the requirements of the Act;

WHEREAS, the Act defines a school district’s board of trustees as a “governmental body”;

WHEREAS, Texas Government Code Section 552.0031 limits non-business days excluded from the Act’s deadlines to weekends, federal and state holidays designated under Section 662.003 of the Texas Government Code, the Friday before or Monday after a holiday if the holiday falls on a weekend and is observed on that Friday or Monday, and “optional” state holidays—Rosh Hashanah, Yom Kippur, and Good Friday—if the school district’s public information officer observes that optional holiday; and,

WHEREAS, Texas Government Code Section 552.0031 further provides that a school district’s board of trustees may designate up to ten additional non-business days each calendar year when the school district’s administrative offices are closed or operating with minimum staffing, those days also being excluded from the Act’s deadlines.

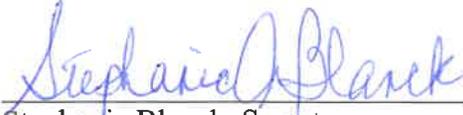
NOW, THEREFORE, pursuant to Section 11.051 of the Texas Education Code and Section 552.0031 of the Texas Government Code, BE IT RESOLVED that:

1. All of the above paragraphs are incorporated into and made part of this Resolution.

2. The Board of Trustees of the Georgetown Independent School District designates the following dates as non-business days for purposes of the Act for the 2024 calendar year, as reflected in the Public Information Calendar attached to this Resolution as Exhibit A and incorporated herein: March 19, 2025; March 20, 2025; March 21, 2025; July 2, 2025; July 3, 2025; November 25, 2025; November 26, 2025; December 22, 2025; December 23, 2025; and December 29, 2025.

This Resolution was passed, adopted and approved on this, the 16th day of December, 2024.


James Scherer, President
Board of Trustees of
Georgetown Independent School District


Stephanie Blanck, Secretary
Board of Trustees of
Georgetown Independent School District

Federal Holidays - Observed
 State Holidays - Observed
 District Holidays/Closure - subject to PIR
 Public Information Designated
 Non-Business Days

2025

January

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

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23	24	25	26	27	28	

March

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23	24	25	26	27	28	29
30	31					

April

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 7, 2025
Georgetown, TX

The **Board Workshop** was called to order at 3:05 p.m. with Cody Hirt, Elizabeth McFarland, Stacy McLaughlin, Stephanie Blanck, Jen Mauldin, Anthony Blankenship and Superintendent Dr. Devin Padavil present. James Scherer was not present.

Staff Attendees: Lindsay Harris, Wes Vanicek, Sonja Howard, Tiffani Carson-Walker, Jen Kearney, Heather Stoner, Melinda Brasher, Jennifer Hanna, Logan Reuland, Kim Garcia, Clint Pruett, Amanda Johnson, Renee Hancock, Michelle Barlow, Lannon Heffin, Tamara Marbibbi and Brian Johnson.

Visitors: Brooke Sjoberg, Barbara Wilson, Tom Sourbeek

Public Comments:

There were no public comments.

Melinda Brasher presented an update on Strategic Priority Area 4: Parent Square, Finals site, Service and Support Opportunities, Mentor/Volunteer Progress. Jennifer Hanna and Dr. Devin Padavil presented an update on Legislative Priorities.

No closed session was required.

The workshop adjourned at 4:07 p.m.

Stephanie Blanck



BOARD AGENDA ITEM

Board Meeting Date: 1/21/2025

Submitted Date: 1/16/2025 11:26:13

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Jennifer Hanna, CFO

Department or Campus:

Business Services

Title of Agenda Item:

Financial Reports

Background Information:

Reports showing activity and balances through December 31, 2024 for tax collections and General Fund, Food Service Fund and Debt Service Fund budgets. Included is the Quarterly Investment Report ending December 31, 2024.

Attachments:

YES

Superintendent's Recommendations:

Approval of the Financial Reports



GEORGETOWN ISD

***Financial Reports
December 31, 2024***

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Food Service Year-to-Date Budget Report	2
Debt Service Year-to-Date Budget Report	3
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LOCAL MAINTENANCE
YTD MONTHLY REVENUE/EXPENDITURES
December 31, 2024
(Unaudited)

CODE	DESCRIPTION	MONTHLY REVENUES/ EXPENDITURES	CURRENT BUDGET	OUTSTANDING ENCUMBRANCES	YTD REVENUES/ EXPENDITURES	YTD REMAINING BALANCES	PERCENT OF BUDGET
<u>REVENUES</u>							
5700	Local Revenues	61,183,275	144,840,951	-	72,342,520	72,498,431	49.9%
5800	State Revenues	1,538,563	21,901,278	-	11,383,637	10,517,641	52.0%
5900	Federal Revenues / Other	241	1,200,000	-	138,258	1,061,742	11.5%
	TOTAL	62,722,079	167,942,229	-	83,864,415	84,077,814	49.9%
<u>EXPENDITURES</u>							
11	Instructional	7,357,824	89,872,090	614,827	44,291,553	44,965,710	49.3%
12	Instructional Resources & Media	101,740	1,427,657	20,847	669,859	736,952	46.9%
13	Curriculum & Instructional Development	118,026	1,656,666	20,161	909,796	726,709	54.9%
21	Instructional Administration	255,749	3,467,815	9,806	1,696,086	1,761,922	48.9%
23	School Leadership	761,913	8,984,577	11,218	4,569,714	4,403,645	50.9%
31	Guidance & Counseling	486,562	6,046,584	89,709	3,154,353	2,802,522	52.2%
32	Social Work Services	14,361	168,233	-	109,878	58,355	65.3%
33	Health Services	141,776	1,793,243	1,977	840,772	950,494	46.9%
34	Student Transportation	664,813	6,691,389	474,156	3,389,690	2,827,543	50.7%
35	Child Nutrition	-	-	-	-	-	-
36	Co-Curricular Activities	252,408	3,752,293	244,063	1,773,744	1,734,486	47.3%
41	General Administration	(212,999)	4,008,737	198,393	2,013,717	1,796,627	50.2%
51	Plant Maintenance & Operations	1,293,483	17,414,416	4,042,850	8,907,839	4,463,727	51.2%
52	Security & Monitoring	22,620	1,146,811	10,180	117,586	1,019,045	10.3%
53	Data Processing Services	803,597	3,062,935	146,092	1,432,525	1,484,318	46.8%
61	Community Services	(3)	-	-	8,799	(8,799)	-
71	Debt Administration	-	-	-	-	-	-
81	Facilities Acquisition & Construction	-	-	-	-	-	-
91	Contracted Instructional Services Between Public Schools	-	17,797,525	-	15,801	17,781,724	0.1%
95	Payments to JJAEP	-	337,461	337,461	-	-	0.0%
99	Appraisal Services	315,894	1,200,000	597,566	602,434	-	50.2%
	TOTAL	12,377,764	168,828,432	6,819,305	74,504,149	87,504,979	44.1%
	NET REVENUES OVER/ (UNDER) EXPENDITURES	50,344,315	(886,203)	(6,819,305)	9,360,266	(3,427,165)	
7900	Other resources	-	-	-	-	-	-
8900	Other uses	-	-	-	-	-	-
	NET	-	-	-	-	-	
	NET INCREASE/(DECREASE) IN FUND BALANCE		(886,203)				
	BEGINNING FUND BALANCE (audited)		36,588,263				
	ENDING FUND BALANCE (estimated)		35,702,060				

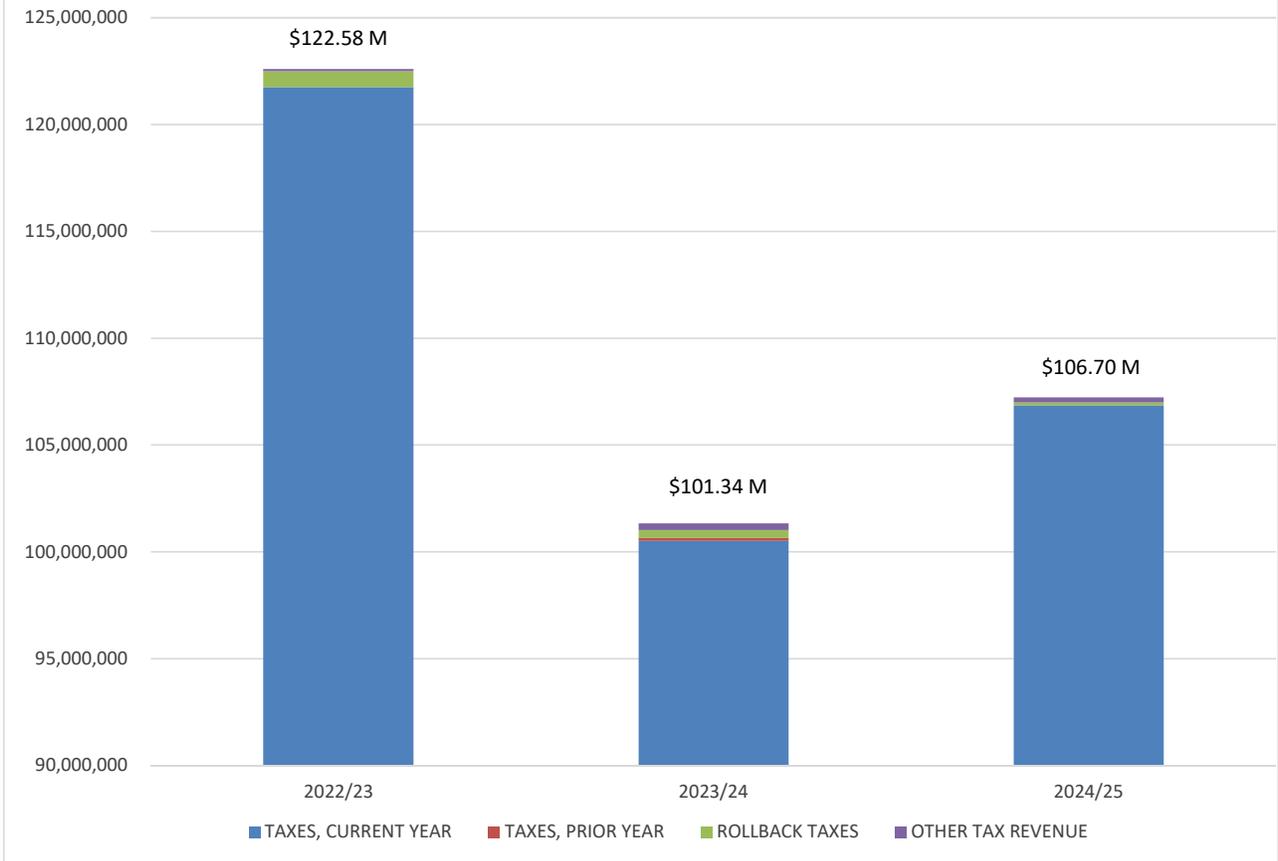
FOOD SERVICE FUND
YTD MONTHLY REVENUE/EXPENDITURES
December 31, 2024
(Unaudited)

CODE	DESCRIPTION	MONTHLY REVENUES/ EXPENDITURES	CURRENT BUDGET	OUTSTANDING ENCUMBRANCES	YTD REVENUES/ EXPENDITURES	YTD REMAINING BALANCES	PERCENT OF BUDGET
<u>REVENUES</u>							
5700	Local Revenues	215,527	3,214,826	-	1,481,570	1,733,256	46.1%
5800	State Revenues	-	12,226	-	-	12,226	0.0%
5900	Federal Revenues / Other	783,143	4,197,524	-	1,552,394	2,645,130	37.0%
	TOTAL	998,670	7,424,576	-	3,033,964	4,390,612	40.9%
<u>EXPENDITURES</u>							
35	Child Nutrition	926,318	7,424,576	1,327,146	3,214,203	2,883,226	43.3%
51	Plant Maintenance & Operations	-	-	-	-	-	
81	Facilities Acquisition & Construction	-	-	-	-	-	
	TOTAL	926,318	7,424,576	1,327,146	3,214,203	2,883,226	43.3%
	NET REVENUES OVER/ (UNDER) EXPENDITURES	72,352	-	(1,327,146)	(180,239)	1,507,386	
7900	Other resources	-	-	-	-	-	
8900	Other uses	-	-	-	-	-	
	NET	-	-	-	-	-	
	NET INCREASE/(DECREASE) IN FUND BALANCE		-				
	BEGINNING FUND BALANCE (audited)		2,313,556				
	ENDING FUND BALANCE (estimated)		2,313,556				

DEBT SERVICE FUND (Bonds)
YTD MONTHLY REVENUE/EXPENDITURES
December 31, 2024
(Unaudited)

CODE	DESCRIPTION	MONTHLY REVENUES/ EXPENDITURES	CURRENT BUDGET	OUTSTANDING ENCUMBRANCES	YTD REVENUES/ EXPENDITURES	YTD REMAINING BALANCES	PERCENT OF BUDGET
<u>REVENUES</u>							
5700	Local Revenues	31,284,995	71,652,644	-	36,841,732	34,810,912	51.4%
5800	State Revenues	-	-	-	5,957,230	(5,957,230)	
5900	Federal Revenues / Other	-	-	-	-	-	
	TOTAL	31,284,995	71,652,644	-	42,798,962	28,853,682	59.7%
<u>EXPENDITURES</u>							
71	Debt Service	-	71,652,644	-	40,736,626	30,916,018	56.9%
	TOTAL	-	71,652,644	-	40,736,626	30,916,018	56.9%
	NET REVENUES OVER/ (UNDER) EXPENDITURES	31,284,995	-	-	2,062,336	(2,062,336)	
7900	Other resources	-	-	-	-	-	
8900	Other uses	-	-	-	-	-	
	NET	-	-	-	-	-	
	NET INCREASE/(DECREASE) IN FUND BALANCE		-				
	BEGINNING FUND BALANCE (audited)		60,728,773				
	ENDING FUND BALANCE (estimated)		60,728,773				

Georgetown ISD
Combined Tax Report
December 2024



Budgeted Totals	\$217.17 M	\$191.90 M	\$211.41 M
Collection Rate	56.44%	52.81%	50.47%

TAX COLLECTIONS						
	Rate	Current	Prior	Rollback	Other	Total
M&O	0.6969	70,646,336	(394,112)	99,317	162,441	70,513,982
Debt Service	0.3575	36,221,166	(149,760)	34,784	78,101	36,184,291
Total	1.0544	106,867,502	(543,872)	134,101	240,542	106,698,273

Projected Recapture	17,797,525
Net	52,716,457



Georgetown Independent School District

Quarterly Investment Report

December 31, 2024



Georgetown ISD
Quarterly Investment Report
October 1, 2024 - December 31, 2024

Portfolio Summary Management Report

This quarterly report is prepared in compliance with Investment Policy and Strategy of the District and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

<p>Portfolio as of 10/1/2024</p> <p>Beginning Book Value \$ 390,380,184</p> <p>Beginning Market Value \$ 390,380,184</p> <p>WAM at Beginning Period Date 1 day</p> <p style="text-align: center;">Average Yield to Maturity for period 5.46%</p> <p style="text-align: center;">Average Yield 90-Day Treasury Bill for period 5.52%</p> <p style="text-align: center;">Average Yield 180-Day Treasury Bill for period 5.45%</p> <p style="text-align: center;">Average Yield 1-Year Treasury Bill for period 5.23%</p>	<p>Portfolio as of 12/31/2024</p> <p>Ending Book Value \$ 393,825,603</p> <p>Ending Market Value \$ 393,825,603</p> <p>Investment Income for quarter \$ 3,254,855</p> <p>Unrealized Gain/Loss \$ -</p> <p>WAM at Ending Period Date (1) 1 day</p> <p>Change in Market Value (2) \$ 3,445,419</p>
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Jennifer Hanna
 Jennifer Hanna, Chief Financial Officer

Renita Wright
 Renita Wright, Director of Finance

1/16/2025
 Date

1-16-25
 Date

1 WAM - weighted average maturity

2 "Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the District's funds from month to month.



BOARD AGENDA ITEM

Board Meeting Date: 1/21/2025

Submitted Date: 1/15/2025 15:22:00

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Jimmy Jones

Department or Campus:

Construction and Development

Title of Agenda Item:

Consideration and Possible Approval of Projects Funded with Unspent 2021 Bond Funds

Background Information:

The projects included here are being proposed to be funded with unspent funds from prior bond referendums. The list of projects below were requested through a newly established process within GISD. The projects were evaluated using a scoring matrix and presented to a recently formed Bond Advisory Committee (BAC). On January 7th GISD staff presented the proposed projects to the BAC with context and background information. The committee discussed each project and was able to ask questions of GISD staff regarding the projects. The BAC concurs with GISD staff recommendations for the projects listed.

Wagner MS Fiber / Data Connections – Requested by Jimmy Jones

- Cost \$10,000.00

Tippit MS Fiber / Data Connections – Requested by Jimmy Jones



BOARD AGENDA ITEM

- Cost \$75,000.00

Village ES Driveway Canopy Extension – Requested by Jimmy Jones

- Cost \$150,000.00

Carver ES Driveway Canopy Extension - Requested by Jimmy Jones

- Cost \$150,000.00

Tippit MS and Wagner MS Tennis Court Resurfacing - Requested by Clint Pruett

- Cost \$250,000.00

EVHS Toilet Partition Repairs - Requested by Jimmy Jones

- Cost \$25,000.00

GHS Annex - Wrestling Room Expansion - Requested by Clint Pruett

- Cost \$77,500.00

HCLL Building 2 Security - Requested by Clint Pruett

- Cost \$15,000.00

Village ES - Interior Painting - Requested by Jarred Dorhauer

- Cost \$100,000.00

The total amount of funds requested for these projects is: \$852,500.00

Attachments:

NO

Superintendent's Recommendations:

Staff recommends approval of the proposed Projects Funded with Unspent 2021 Bond Funds as listed.



BOARD AGENDA ITEM

Board Meeting Date: 1/21/2025

Submitted Date: 1/15/2025 18:16:00

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Amy Heil

Department or Campus:

Library Services

Title of Agenda Item:

GISD Library Collection Development Policy

Background Information:

As required by House Bill 900, 88th R.S. (2023), the Texas State Library and Archives Commission (TSLAC) has adopted mandatory collection development standards for school libraries. (13 Texas Administrative Code 4.2) Each Texas public school district board or governing body must approve and institute a collection development policy that describes the processes and standards by which a school library acquires, maintains, and withdraws materials as outlined in the standards. To create this required policy, the TSLAC School Library Collection Development Policy Template was utilized. The attached policy for your approval aligns with EFB (Local and Legal), TSLAC's mandatory collection development standards, and GISD's strategic direction. In addition to the proposed collection development policy, copies of the updated EFB EXHIBIT A and EXHIBIT B are included for your review.



BOARD AGENDA ITEM

Attachments:

YES

Superintendent's Recommendations:

Yes

Georgetown ISD Library Collection Development Policy

As required by House Bill 900, 88th R.S. (2023), the Texas State Library and Archives Commission (TSLAC) has adopted [mandatory collection development standards for school libraries](#) (13 Texas Administrative Code §4.2). Each Texas public school district board or governing body must approve and institute a collection development policy that describes the processes and standards by which a school library acquires, maintains, and withdraws materials as outlined in the standards.

This policy applies to all campuses in Georgetown Independent School District (GISD).

INTRODUCTION

Georgetown Independent School District's (GISD's) mission is to "inspire and empower every student to lead, grow, and serve".

GISD School Libraries inspire students to READ, KNOW, and GROW by providing engaging resources and a nurturing space that promotes curiosity and exploration.

STATEMENT OF COLLECTION PURPOSE AND GOALS

The GISD library collections include materials that are age appropriate and suitable to the campus and students we serve and include a range of materials. Our school library collections should:

1. Enrich and support the Texas Essential Knowledge and Skills (TEKS) and curriculum established by Education Code, §28.002 (relating to Required Curriculum), while taking into consideration students' varied interests, maturity levels, abilities, and learning styles;
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards;
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis; and
4. Represent the ethnic, religious, and cultural groups of the state and their contribution to Texas, the nation, and the world.

RESPONSIBILITY FOR COLLECTION DEVELOPMENT

GISD is supporting professional quality school library services through the implementation of proper collection development procedures managed by professional librarians certified by the State Board for Educator Certification.

Library materials at each school are selected cooperatively by the librarian in consultation with the school community and with consideration of parent/guardian recommendations.

To identify needs within their collection, librarians employ a multifaceted approach. This includes analyzing circulation statistics to determine popular and underused materials, soliciting feedback from students to understand their interests, while staying updated on curriculum changes and educational trends to ensure the collection supports current teaching and learning goals. Additionally, librarians assess the diversity and inclusivity of their resources, ensuring representation of various cultures, perspectives, and voices.

COMMUNICATIONS AND INPUT

GISD libraries value transparency, and library services are designed to enable individuals to find information they seek.

The GISD online catalogs are publicly available on the district's website. Catalog records include information about titles and where they can be accessed.

The GISD's library program seeks to partner with parents by:

- Providing the district's current collections development policy on the district's website.
- Offering effective communications opportunities and making information about access to the district and campus school library policies available on the district's website.

The GISD's library program will offer the following ways for students, parents, educators, and community members to offer feedback on library materials and services:

- online surveys
- clear and concise access to the library website, library catalog, and other digital resources
- open houses, literacy nights, and library community events
- library newsletters
- suggestion boxes

COMPLIANCE REQUIREMENTS

GISD's policy complies with all applicable local, state, and federal laws and regulations, including:

- Recognizing that parents are the primary decision makers regarding their student's access to library material;
- Be required for all library materials available for use or display, including those in school libraries, classroom libraries, and online catalogs.
- Prohibiting the possession, acquisition, and purchase of harmful material, as defined by Penal Code, §43.24, or library material that is pervasively vulgar or educationally unsuitable as referenced in *Pico v. Board of Education*, 457 U.S. 853 (1982);
- Recognizing that obscene content is not protected by the First Amendment to the United States Constitution;
- Prohibiting the removal of material based solely on the ideas contained in the material or the personal background of the author of the material or characters in the material.

- Demonstrating a commitment to compliance with the Children's Internet Protection Act (CIPA) as specified in 47 U.S.C. Section 254(h)(5), including technology protection measures.
- Implementing library policy with consideration of the voluntary standards (separate from the collection development standards) adopted by the Texas State Library and Archives Commission, in consultation with the State Board of Education.]

PROCEDURES FOR EVALUATION AND SELECTION

District library staff are delegated the responsibility to evaluate and select library materials.

District staff evaluate materials to meet the collection purpose and goals, as stated in the Collection Purpose and Goals section. When evaluating potential items for the library collection, library staff must consider local priorities and school district standards as a framework. Library staff must evaluate materials to ensure that library materials are age appropriate and suitable to the intended campus and student. Library staff should consider the distinct age groups, grade levels, and possible access to materials by all students within a campus.

Evaluation of materials will include at least two of the following:

1. Consideration of recommendations from parents, guardians, and local community members;
2. Consultation with the school district's educators and library staff and/or consultation with library staff of similarly situated school districts and their collections and collection development policies;
3. An extensive review of the text and content of item;
4. The context of a work, including consideration of the contextual characteristics, overall fit within existing school library collection, and potential support of the school curriculum; or
5. Consideration of authoritative reviews of the items from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
6. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Collection evaluation is an ongoing process to appraise the quality of a collection, ensuring that library goals and objectives serve the school community and meet its informational needs. The collection development standards require procedures for the evaluation of library materials, which should address some or all of the following considerations:

Curriculum connections and alignment: Librarians must identify curriculum needs and assess the collection, with collaboration from educators, for areas needing improvement. Librarians should review whether and how library resources support the Texas Essential Knowledge and Skills (TEKS), district curricula, and other district initiatives.

Maturity level: Consider the curriculum requirements, reading levels, and interests of a material's target audience.

- Elementary: Kindergarten to fifth grade
- Middle school: sixth to eighth grade
- High school: ninth to twelfth grade

Legal requirements: The collection development standards prohibit the possession, acquisition, and purchase of harmful material (as defined by Texas Penal Code §43.24) and library material that is pervasively vulgar or educational unsuitable (as referenced in Pico v. Board of Education, 457 U.S. 853 (1982)).

Literary merit and appeal: Fiction materials considered for the collection should have literary and/or artistic merit.

Review sources: District staff should identify review sources, award lists, and other professional tools that align with district standards to support the evaluation of library materials.

Professional partnerships: Certified school librarians rely on their training to continuously evaluate, build, and maintain collections. In addition to this training, librarians benefit from working with their professional community to foster support, alignment among similar audiences and contexts, responsiveness to changing community needs, and engagement with the school community.

Balance: Collections should include a variety of formats (print, audio, and electronic materials), digital content sources, genres, points of view, and community values.

Physical constraints: Librarians should consider physical spaces for shelving and library programming to accommodate campus needs.

Treatment of violence: Materials that contain excessive violence beyond the scope of the material's overall theme and targeted age range should not be selected.

Compliance with state and federal regulations: Library collections must adhere to all federal and state requirements, including Educ. Code §33.021(b) relating to library standards, and 13 Tex. Admin. Code §4.2.

PROCEDURES FOR ACQUISITION

Library staff will seek to acquire materials for the library collection that meet all of the policy's goals and are selected through the selection and evaluation criteria described in the district's approved policy. The purchasing of these selected materials will comply with all applicable local and state requirements in the purchase of library materials.

- Library staff must consider the cost of materials and focus on acquiring resources that will reach a broad audience, have a reasonably long life expectancy (for physical items), and are available through a viable and sustainable subscription model (for digital content) where applicable.
- Staff should consider whether student payments of fines or fees for lost/damaged items are appropriate for and applicable to acquired materials.
- Purchases should be made from approved library material vendors, as designated by the district business office.
- Donated materials or gifts may be accepted if they meet the district's collection development policy requirements and comply with the mandatory collection development standards. However, donors must understand that donated materials may not be added to the collection.
- All acquisitions should comply with procurement procedures (e.g., ordering, invoicing and payment, shipping and receiving) outlined by the district and its policies.

PROCEDURES FOR DESELECTION (WEEDING) AND RECONSIDERATION

GISD has collection assessment and evaluation procedures to periodically appraise the quality of library materials in the school library. This serves to ensure the library's goals, objectives, and information needs are serving its school community.

Collection Assessment

Collection assessment ensures that the library collection provides reliable, current, and appealing material and other information resources that meet community needs. When assessing a library collection, the following should be considered:

- **Inventory:** A materials inventory confirms that library records accurately reflect items available in the library. Creating an inventory schedule allows for one collection area to be focused on at a time, until the inventory of the entire collection is completed.
 - Campuses should perform a complete collection inventory at least once every three years. Books may be removed from the collection due to the following reasons:
 - outdated or inaccurate information
 - poor condition/damage
 - low circulation statistics
 - does not meet current district selection criteria
- **Collection analysis:** Analyze the collection (using catalog record data or other appropriate tools) to identify average copyright dates and materials usage data. These data points, coupled with district educational goals, will help identify areas for deselection or growth.
- **District and campus data:** Review district demographics and consider curricular needs, including formative and summative assessment data, circulation reports, campus/district goals, and other initiatives. Note any potential changes that may be needed as these goals and objectives are adjusted or revised.

Materials that are removed from the collection must follow district policy as outlined by the district business office for the disposal of property assets.

Deselection

Library materials must be regularly removed from circulation or deselected to keep a collection current and relevant to school community needs. This process is also referred to as “weeding” and may happen at any time based on an item’s condition or take place systematically as various areas of the collection are assessed throughout the year.

The deselection process should take into consideration the following factors:

- **Age of materials:** Some library materials may no longer be suitable for the collection based on age.
- **Physical condition:** Heavily used or damaged materials should be considered for deselection and possible replacement. Additionally, older editions of items that no longer appeal to students should be considered for deselection. Consider purchasing replacement materials that are more to help increase student engagement.
- **Space considerations:** Changes to the library's physical space may enhance patron usability or may be necessary to meet library needs and goals. Limited shelving space may drive the need to deselect some materials to make space for new acquisitions.
- **Circulation statistics:** Materials that haven't circulated in three or more years should be considered for deselection.
- **Changes to curriculum and/or local needs:** As school curriculum or district goals evolve or change, the library collection should be assessed to determine whether materials should be added or deselected.

Reconsideration

GISD provides a means for any parent or legal guardian of a student currently enrolled in the school district or employee of the school district to request the reconsideration of a specific item in their school district's library catalog. This process must be followed in the same manner by all individuals making a reconsideration request.

The following steps will be observed in the reconsideration process:

- A requestor discusses their concern with the campus librarian and/or campus administrator before submitting a library material reconsideration form.
- If the concern is unresolved after this discussion, the requester will be directed to complete the library material reconsideration form. This form will be available for the requester at the district central office building.
- At time of submission, the completed request for reconsideration form will be distributed to the district superintendent, or superintendent designee, the campus librarian, the campus administrator, and the school district board of trustees.
- The reconsideration process will take place in a reasonable timeframe (60 days from the time that the committee receives materials, absent extenuating circumstances) and will include the review and final decision by a committee charged with the review of the item in its entirety. The reasonable timeframe will take into consideration:
 - The time necessary to convene a committee to meet and review the material
 - Flexibility that may be necessary depending on the number of pending reconsideration requests; and
 - Other factors relevant to a fair and consistent process, including informing the requester of the progress of the review in a timely manner.
- The reconsideration process will be conducted by a review committee. The principal shall appoint a reconsideration committee and notify the committee members within ten days of receiving the request

for reconsideration form. For the purpose of this policy “days shall mean district business days” unless otherwise noted. The following staff may be appointed to the review committee:

- One or more certified teachers from the appropriate campus level
 - A certified professional librarian from the district from the appropriate campus level
 - A district lead librarian
 - A district curriculum coordinator from the appropriate campus level
 - A district administrator from the appropriate campus level
 - Additional members from the district community, including representation from parents, at the district’s discretion.
- Once convened, the review committee is tasked with duties including:
 - Determining whether the material meets the guidelines established by the GISD collection development policy
 - Determine if material is appropriate for its intended educational use
 - Make a written recommendation to the school board, district superintendent or other designee with the resolution of the request
 - As the committee works through a reconsideration request, the requester may be permitted to testify in support of their request. The committee may also request testimony from additional parties to identify relevant information not previously considered.
 - Once the committee has submitted their recommendation, the district superintendent or district designee will make a final determination and will inform the requester of the decision.
 - Items that have gone through the reconsideration process and remain in the collection may not be reconsidered for two calendar years of the reconsideration committee’s final decision.

Appeal

The individual who submitted the request for reconsideration may appeal the decision of the reconsideration review committee. Any appeals regarding the final decision of a review committee will be handled in accordance with local district and board policy [See DGBA and FNG]

ACCESS TO COLLECTION

The library hours of operation will mirror each campus’ hours of operation.

Parents are invited to contact their campus librarian with any questions about the district’s selection development policy. District library staff will assist parents in their efforts to understand, guide, and support their own child’s use of school library materials as much as feasibly possible.

Parents may access the district’s online school library catalog. Library staff will provide information on using the online catalog through instruction on the GISD district library webpage. Library staff will provide parents with any access credentials (if needed) to use the district’s online library catalog.

POLICY IMPLEMENTATION AND UPDATES

The GISD School Board is ultimately responsible for operations of the district’s school library programs and must approve the collections development policy. The authority for implementing the approved policy is delegated by the superintendent to the professional personnel of the district for the selection of district library materials in compliance with the approved policy. GISD’s collection development policy will be reviewed every three years and updated as necessary.

GISD is responsible for ensuring district school libraries implement and adhere to these collection development standards.

Policy Draft January 2025

[Date of School Board Adoption]

Exhibit A -- Request for Reconsideration of Library Material

Date:	
Name: (First, Last)	
Name of Requestor's Student(s) or Other Affiliation to the District:	
Street Address:	
City/State/Zip Code:	
Phone Number:	
Email Address:	

Have you discussed your concern with library or campus administrators?

- Yes; Please identify the person you spoke with: _____
- No

Library material on which you are commenting:

Library materials may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained by the campus library.

- Video/Streaming Media
- Website
- Software application or other educational technology
- Book
- E-book
- Magazine
- Newspaper
- Audio recording
- Library Program (Brochure, Newsletter)
- Other: _____

Title:	
Author/Editor/Producer:	

1. Have you reviewed the library material(s) in their entirety? *(If not, please do so before completing and submitting this form or explain below why reviewing the materials in its entirety is not practical)*

Yes

No, because: _____

2. To what in the library material(s) do you object? (Please be specific. Cite pages and the like.)
Feel free to add additional pages if necessary

3. What do you believe might be the result of using this library material?

4. For what age would you recommend this library material?

5. What do you believe should be done with the library material in question?

Remove it from the library

Do not allow my child to use this library material

Restrict in the following manner: (For example: restrict to a more mature audience, require parent permission)

Complainant's Signature: _____

Date: _____

For District Internal Use Only

Copies of this form must be distributed to the following positions:

- Superintendent or designee (specify): _____
- Campus Librarian
- All Board Members
- Any staff designated by administrative procedures (specify): _____

Exhibit B -- Checklist for Reconsideration of Library Material

Type of library material:	
Title:	
Author/Editor/Producer:	

Section A: Committee Review

1. Review History

a. Has this library material been reviewed by a reconsideration committee before?
If the item(s) has been reviewed in less than two years prior to this request, the District may stop at this question because after a library material has been reviewed through the reconsideration process, it does not need to be reviewed again within two calendar years of the reconsideration committee's final decision.

Yes; the item was last reviewed on: _____

No

2. Required Review

a. Did all members of the committee review the library material in its entirety?

Yes

No

Section B: Committee Selection Criteria Review

(below selection criteria aligns to EFB(Local) policy)

Yes	N/A	#	Section Criteria
<input type="checkbox"/>	<input type="checkbox"/>	1	Enrich and support the TEKS and the state and local curriculum
<input type="checkbox"/>	<input type="checkbox"/>	2	Takes into consideration students' varied interests, maturity levels, abilities, and learning styles
<input type="checkbox"/>	<input type="checkbox"/>	3	Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
<input type="checkbox"/>	<input type="checkbox"/>	4	Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis
<input type="checkbox"/>	<input type="checkbox"/>	5	Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.
<input type="checkbox"/>	<input type="checkbox"/>	6	Demonstrate literary merit, value, and significance
<input type="checkbox"/>	<input type="checkbox"/>	7	Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues]
<input type="checkbox"/>	<input type="checkbox"/>	8	Nonfiction Material: Includes accurate and authentic factual content from authoritative sources

Has at least one criterion been selected in Section B?

Yes Continue to the next section

No Remove the library material - it is in violation of Board Policy EFB (Local)

Section C: Nonfiction Material (if material being reviewed is fiction, can skip this section)

Type of nonfiction:

- Informational/Expository
- Narrative Nonfiction
- Biography or Memoir
- Nonfiction Considerations

Is the author or presenter competent and qualified in the field?

- Yes
- No

What is the reputation and significance of the author or publisher/producer in the field?

Is the library material up to date?

- Yes: Copyright Date: _____
- No: Copyright Date: _____

Are information sources well-documented in the library material?

- Yes
- No

If applicable, are translations and interpretations faithful to the original?

- Yes
- No

Section D: Harmful/Obscene Material [as defined by Texas Penal Code 43.21(a)(1)]

Yes	No	#	
<input type="checkbox"/>	<input type="checkbox"/>	1	Would the average person applying contemporary community standards find the work, taken as a whole, appeals to the prurient interest of a minor in sex, nudity, or excretion?
<input type="checkbox"/>	<input type="checkbox"/>	2	Does the work depict or describe,, in a patently offensive way, sexual conduct specifically defined by the applicable state law; (see section F "Sexually Explicit Material for a definition of state law) and
<input type="checkbox"/>	<input type="checkbox"/>	3	whether the work, taken as a whole, lacks serious literary, artistic, political or scientific value.

Have ALL THREE criteria been selected in Section D?

- Yes Remove the library material - it is in violation of Texas Penal Code 43.21(a)(1)
 No Continue to Section F

Section E: Sexually Explicit Material

[as defined by Texas Education Code 33.021(a) and Penal Code 43.21, Penal Code 43.25(2)]

Yes	No	#	
<input type="checkbox"/>	<input type="checkbox"/>	1	Does the Library Material include "sexually explicit material" means any communication, language, or material, including a written description, illustration, photographic image, video image, or audio file, other than library material directly related to the curriculum required under Section 28.002(a), that describes, depicts, or portrays sexual conduct, as defined by Section 43.25, Penal Code, in a way that is patently offensive, as defined by Section 43.21, Penal Code.
		<i>Definition</i>	<i>"Sexual conduct" means sexual contact, actual or simulated sexual intercourse, deviate sexual intercourse, sexual bestiality, masturbation, sado-masochistic abuse, or lewd exhibition of the genitals, the anus, or any portion of the female breast below the top of the areola.</i>
<input type="checkbox"/>	<input type="checkbox"/>	2	Does the library material depict or describes patently offensive representations or descriptions of masturbation, excretory functions, sadism, masochism, lewd exhibition of the genitals, the male or female genitals in a state of sexual stimulation or arousal, covered male genitals in a discernibly turgid state or a device designed and marketed as useful primarily for stimulation of the human genital organs?

Have BOTH criteria been selected in Section F?

- Yes Remove the library material - it is in violation of TEC 33.021(a), Texas Penal Code 43.21, or Texas Penal Code 43.25(2)
 No Continue to Section G

Section G: Additional Committee Review Criteria

These are points for consideration and discussion before moving to a vote

1. **Educational Appropriateness:** Does the library material enrich and support the TEKS and the state and local curriculum or otherwise promote the educational goals and objectives of the curriculum of the district?

Yes: List examples of how it is educationally appropriate

No: Explain why it does not meet educational appropriateness criteria:

2. **Awards and Reading Lists:** Has the library material received state or national awards or are included on recommended reading list developed by library professionals or educators:

- Yes: List awards and/or reading lists in space below
- No: Continue to next question

3. **Professional Reviews:**

a. Has the library material received **favorable** library reviews from state or nationally recognized review publications? List publications below:

b. Has the library material received **unfavorable** library reviews from state or nationally recognized review publications? List publications below:

4. Is the material appropriate for the intellectual development, ability levels, and varied interests of the students it is intended for?

- Yes
- No

5. Is the library material, including the illustrations, appropriate for the age and maturity levels of the campus and/or grade level?

- Yes
- No

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(EXHIBIT)

Should the material continue to be available in the library?

Yes

No

Other recommendations of the reconsideration committee: (For example: restrict to a more mature audience, require parent permission, label the book with a warning)

--

Signatures of review committee:

Chairperson:	
Date:	



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/16/2025 11:27:31

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Jennifer Hanna, CFO

Department or Campus:

Business Services

Title of Agenda Item:

Budget Amendment No. 6 for 2024-25

Background Information:

General Fund

The budget amendment for the General Fund is shown by functional category and detailed on the attached summary page. The detailed transfers were requested by District staff to account for increases or decreases to expenditure categories as indicated. These have no effect on fund balance.

The current budget column reflects the adopted budget; the increase/(decrease) column total reflects all of the increases or decreases to revenue/expenditure categories; and the amended budget column reflects the budget revision. With the approval of the budget revisions, the ending unaudited fund balance is expected to be \$35.7 million by June 30, 2025.



BOARD AGENDA ITEM

Attachments:

YES

Superintendent's Recommendations:

Approval of Budget Amendment No. 6 for 2024-25

**GENERAL FUND
BUDGET AMENDMENT
January 21, 2025**

CODE	DESCRIPTION	CURRENT BUDGET	INCREASE/ (DECREASE)	AMENDED BUDGET
<u>REVENUES</u>				
5700	Local Revenues	144,840,951		144,840,951
5800	State Revenues	21,901,278		21,901,278
5900	Federal Revenues / Other	1,200,000		1,200,000
	TOTAL	167,942,229	-	167,942,229
<u>EXPENDITURES</u>				
11	Instructional	89,882,037	15,796	89,897,833
12	Instructional Resources & Media	1,427,657		1,427,657
13	Curriculum & Instructional Development	1,650,176	37,099	1,687,275
21	Instructional Administration	3,470,515	(65,000)	3,405,515
23	School Leadership	8,984,040	105	8,984,145
31	Guidance & Counseling	6,043,914		6,043,914
32	Social Work Services	168,233		168,233
33	Health Services	1,793,243		1,793,243
34	Student Transportation	6,690,189		6,690,189
35	Child Nutrition	-		-
36	Co-Curricular Activities	3,750,543		3,750,543
41	General Administration	4,008,737	12,000	4,020,737
51	Plant Maintenance & Operations	17,414,416		17,414,416
52	Security & Monitoring	1,146,811		1,146,811
53	Data Processing Services	3,062,935		3,062,935
61	Community Services	0		0
71	Debt Administration	-		-
81	Facilities Acquisition & Construction	-		-
91	Contr. Instr. Svcs. Between Public Schools	17,797,525		17,797,525
95	Payments to JJAEP	337,461		337,461
99	Appraisal Services	1,200,000		1,200,000
	TOTAL	168,828,432	-	168,828,432
	NET REVENUES OVER/ (UNDER) EXPENDITURES	(886,203)	-	(886,203)
7900	Other resources			-
8900	Other uses	-		-
	NET	0	-	0
	NET INCREASE/(DECREASE) IN FUND BALANCE	(886,203)	-	(886,203)
	BEGINNING FUND BALANCE (audited)	36,588,263		36,588,263
	ENDING FUND BALANCE	35,702,060	-	35,702,060

**Georgetown Independent School District
2024-2025 General Fund
Budget Amendment No. 6**

Account Code	Description	Increase to Budget	Decrease to Budget
1. 199 E 11 6649 00 042 0 11 963	FURN/EQUIP < 5000	-	800
199 E 13 6117 00 042 0 99 963	PROFESSIONAL EXTRA DUTY	800	-
Reallocate 24/25 budget to extra duty pay at Forbes MS			
2. 199 E 13 6411 00 042 0 99 963	TRAVEL - EMPLOYEE ONLY	-	43
199 E 13 6299 00 042 0 99 963	MISC. CONTRACTED SERVICES	-	1,004
199 E 11 6117 00 042 0 11 963	PROFESSIONAL EXTRA DUTY	1,047	-
Reallocate 24/25 budget to extra duty pay at Forbes MS			
3. 199 E 23 6495 00 042 0 99 963	DUES	-	45
199 E 11 6399 01 042 0 11 963	GENERAL SUPPLIES	45	-
Reallocate 24/25 budget to pupil supplies at Forbes MS			
4. 199 E 11 6145 00 999 0 11 930	UNEMPLOYMENT COMP.	-	12,000
199 E 41 6239 00 750 0 99 930	E.S.C. SERVICES	12,000	-
Reallocate 24/25 budget to ESC services for Business Services Dept.			
5. 199 E 11 6399 01 105 0 11 975	GENERAL SUPPLIES	-	150
199 E 23 6299 00 105 0 99 975	MISC. CONTRACTED SERVICES	150	-
Reallocate 24/25 budget to contracted services for Wolf Ranch ES			
6. 199 E 21 6211 00 920 0 23 914	LEGAL SERVICES	-	50,000
199 E 11 6219 00 999 0 23 914	PROFESSIONAL SERVICES	50,000	-
Reallocate 24/25 budget to professional contracted services for SpEd Dept.			
7. 199 E 21 6211 00 920 0 23 914	LEGAL SERVICES	-	15,000
199 E 11 6299 00 999 0 23 914	MISC. CONTRACTED SERVICES	15,000	-
Reallocate 24/25 budget to contracted services for SpEd Dept.			
8. 199 E 11 6399 01 004 0 11 952	GENERAL SUPPLIES	-	66
199 E 13 6495 00 004 0 99 952	DUES	66	-
Reallocate 24/25 budget to membership dues at EVHS			
9. 199 E 11 6112 00 999 0 11 920	SUBSTITUTE	-	36,000
199 E 13 6299 00 999 0 99 920	MISC. CONTRACTED SERVICES	36,000	-
Reallocate 24/25 budget to contracted services for HR Dept.			
10. 199 E 11 6399 01 004 0 11 952	GENERAL SUPPLIES	-	1,280
199 E 13 6299 00 004 0 99 952	MISC. CONTRACTED SERVICES	1,280	-
Reallocate 24/25 budget to contracted services for EVHS			



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/16/2025 11:24:12

- Consent Agenda**
- Action Needed**
- Information Only**
- Recognition**
- Presentation**

Consent Agenda

Name of Person Responsible:

Jennifer Hanna, CFO

Department or Campus:

Business Services

Title of Agenda Item:

Engage McCall, Parkhurst & Horton LLC as Counsel

Background Information:

Georgetown Independent School District was notified by the Internal Revenue Service (the "IRS") of an examination of the Unlimited Tax School Building Bonds, Series 2019-A (the "Bonds").

The firm of McCall, Parkhurst & Horton LLC will assist as counsel with preparation and review of documents in connection with such examination in respect to the collection of information requested by the IRS.

Attachments:

YES



BOARD AGENDA ITEM

Superintendent's Recommendations:

Approval of McCall, Parkhurst & Horton LLC as Counsel

December 16, 2024

Ms. Jennifer Hanna
Chief Financial Officer
Georgetown Independent School District
507 East University Avenue
Georgetown, Texas 78626

Re: Internal Revenue Service Audit Tax Examination Engagement

Dear Ms. Hanna:

The purpose of this engagement letter is to confirm the engagement of McCall, Parkhurst & Horton L.L.P. as counsel to the Georgetown Independent School District (the "Issuer") in connection with the Unlimited Tax School Building Bonds, Series 2019-A (the "Bonds") under examination by the Internal Revenue Service (the "IRS"). This engagement letter sets forth the specific terms of such engagement and describes the services we will perform in connection with such examination. However, you should feel free to call me at any time to discuss any questions that you or your staff may have.

If the terms described below are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Very truly yours,



Stefano Taverna



A. Scope of Engagement

In this engagement, we have performed, or expect to perform, the following duties:

- (1) We will assist the governing body, officers, management and employees of the Issuer in responding to all inquiries by the IRS regarding the examination of the Bonds and will advise regarding any specific questions relating to the examination. We will participate in conferences, interviews and attend meetings regarding the examination as requested by the IRS or the Issuer.
- (2) We will coordinate the collection of information and prepare such statements, returns, reports, correspondence and memoranda requested by the IRS or the Issuer. Upon specific request by the Issuer, we will provide supervisory services to the employees of the Issuer with respect to the collection of information requested by the IRS.
- (3) We will prepare and review documents setting forth the Issuer's position with respect to the audit.
- (4) We will assist the Issuer in seeking a settlement or closing agreement with the IRS, if so determined by the Issuer, and determining the appropriate settlement amount, if applicable. A settlement may be reached at any stage in the audit, including prior to the IRS making a preliminary adverse determination regarding the Bonds.
- (5) We will assist the Issuer in evaluating the materiality of the information regarding the audit and providing advice to the Issuer with respect to its obligation to make disclosure regarding the audit under existing continuing disclosure agreements entered into pursuant to SEC Rule 15c2-12 and disclosure materials prepared in connection with the sale of bonds or other obligations of the Issuer pending the conclusion of the audit.

Our duties in this engagement are limited to those expressly set forth above. Unless our firm is separately engaged in writing to perform other services, our duties do not include any other services, including the provision of appeals services or litigation services. Accordingly, if the Issuer is not satisfied with the result of the IRS examination and wishes to pursue the matter further with respect to the pursuit of an administrative appeal of its case to the Office of Appeals of the IRS, we must discuss and agree upon the further representation of the Issuer by us in such proceeding. Any services involving such representation will be the subject of a separate engagement agreement.

B. Attorney-Client Relationship

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist. We further assume that all other parties in this transaction understand that we represent only the Issuer in this transaction, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our firm retains the right and may withdraw as attorney of record in accordance with the Rules of Professional Conduct with written notice, which notice shall become effective upon receipt by Issuer. The Issuer may discharge our firm for any reason with written notice, which notice shall become effective upon our receipt at which time we shall cease to perform services for the Issuer, unless otherwise agreed upon by the parties. The Issuer will remain responsible to pay all fees and costs of our services as required by the terms of this agreement.



As a consequence of the adoption of Rule 15Ba1-1 pursuant to the Securities Exchange Act of 1934 (the "Municipal Advisor Rule"), which has been promulgated by the Securities and Exchange Commission as a result of the enactment of the Dodd Frank Wall Street Reform and Consumer Protection Act (the "Dodd Frank Act"), we hereby inform the Issuer that we are not a "Municipal Advisor" within the meaning of the Municipal Advisor Rule or the Dodd-Frank Act (collectively, the "MA Rule"). In the course of performing our services in connection with the examination or VCAP negotiations to which this engagement letter pertains, we may engage in analysis, discussion, negotiation, and advice to you regarding the legal ramifications of the structure, timing, terms, and other provisions of the financial transaction that culminates with a closing agreement with the IRS, and such services and advice may be essential to the development of the plan to establish a settlement amount with the IRS. Moreover, legal advice and services of a traditional legal nature in the area of municipal finance, and particularly in the area of tax audits and VCAP negotiations, inherently involve a financial advice component, but we hereby advise the Issuer that while we have expertise with respect to the legal aspects relating to the issuance of municipal securities and settlement agreements with the IRS and audit review by the IRS of municipal securities, we are not "financial advisors" or "financial experts" in a manner that would subject us to the provisions of the MA Rule. As counsel to the Issuer in accordance with this engagement, we provide only legal advice, not purely financial advice that is not inherent in our legal advice to the Issuer. The Issuer should seek the advice of its financial advisor with respect to any financial aspects associated with any settlement agreement. By signing this engagement letter, the Issuer acknowledges receipt of this information, and evidences its understanding of the limitations of our role to the Issuer as counsel with respect to the MA Rule, as discussed in this paragraph.

C. Confidentiality of Information

In this engagement, our firm will be using information developed from the Issuer's records, and information furnished by Issuer personnel. Our firm is relying upon Issuer personnel for the accuracy and completeness of the Issuer's records, as well as all other information supplied. We will maintain the information provided to it in confidence within the firm and will not disclose to others the Issuer's confidential information except with the Issuer's consent or as required by law or permitted under professional standards of the legal profession. Information relating to federal tax advice we provides to the Issuer, including communications within our firm and material we may create in the course of providing that advice, may be privileged and protected from disclosure to the IRS. Should the IRS seek disclosure from the Issuer or us of written or oral communications relating to such advice, we will discuss with the Issuer whether and how the Issuer may assert, or waive, the privilege.

In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this letter, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.



D. Records

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to our performance of the services described in this letter will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

E. Conflicts

As you are aware, our firm represents many political subdivisions and investment banking firms, among others, who do business with political subdivisions. It is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the initial issuance of the Bonds. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the IRS examination so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the IRS examination. The execution of this letter will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

As required by Chapters 2271 and 2252, and Section 2274.002 of the Texas Government Code, the firm hereby verifies and certifies that the firm, including any of its wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, (a) does not and will not "boycott Israel" during the term of this agreement, (b) is not a company listed by the Texas Comptroller of Public Accounts under Sections 2270.0201 or 2252.153 of the Texas Government Code, (c) does not have a practice, policy, guidance, or directive that discriminates against a "firearm entity" or "firearm trade association", (d) it will not discriminate during the term of this agreement against a firearm entity or firearm trade association, and (e) does not and will not boycott "energy companies" during the term of this agreement. Any defined terming in this paragraph is as defined in the Texas Government Code, as amended.

F. Fees and Costs

It is anticipated that the majority of the services will be provided by Stefano Taverna and M. Clark Kimball, each a partner. However, other lawyers and personnel in the firm may be assigned to perform legal services on this matter if, in our judgment it becomes necessary or desirable. Fees for the services described in this letter will be the greater of \$15,000 or an amount based upon the time spent on the engagement at hourly rates, which are \$795 per hour for partners, \$375 per hour for associates time and \$125 per hour for paralegals. The fee includes our services rendered, but does not include client charges made or incurred on your behalf, such as travel costs, photocopying, deliveries, long distance telephone charges, telecopier charges, computer assisted research and other expenses. Travel will be undertaken only at your request, and will not involve first-class travel. These miscellaneous costs will be expensed directly to you.



Bills will be invoiced upon conclusion of our representation. The services to be rendered by the firm assume that all appropriate information and assistance will be provided by Issuer personnel on a complete and timely basis, and that the scope and complexity of the IRS examination are consistent with our prior discussions. Our experience has been that each audit is different, both in terms of scope and complexity, and the demands placed upon the Issuer in responding to the IRS. Because our fee arrangements are made at the outset of representation, at a time when many uncertainties and contingencies exist, it is not possible to estimate accurately the number of hours required to resolve the IRS examination.

G. Form 1295

Lastly, based on certain conditions laid out in legislation and rules promulgated by the Texas Ethics Commission (the "TEC") known as House Bill 1295, within 30 days from the signing of this contract, the Issuer is required to notify the TEC on the TEC's electronic platform of receipt of the Certificate of Interested Parties – Form 1295, which is attached hereto. If you have any questions with respect to this new requirement, please contact the undersigned.



Accepted and Approved

GEORGETOWN INDEPENDENT SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

Date: _____

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2024-1248792

Date Filed:
 12/12/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

McCall, Parkhurst & Horton L.L.P.
 Dallas, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Georgetown Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

GISD-2019A-Audit
 Legal Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Stefano Taverna, and my date of birth is 11/28/1973.

My address is 717 N. Harwood, Suite 900, Dallas, TX, 75201, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 12th day of December, 2024.
(month) (year)



 Signature of authorized agent of contracting business entity
 (Declarant)



BOARD AGENDA ITEM

Board Meeting Date:1/21/2025

Submitted Date: 1/15/2025 12:33:43

- Consent Agenda
- Action Needed
- Information Only
- Recognition
- Presentation

Action Needed

Name of Person Responsible:

Michelle Barlow

Department or Campus:

Superintendent's Office

Title of Agenda Item:

Consideration and Action on Order call for a School Board Trustee Election on May 3, 2025

Background Information:

Order of Election

Attachments:

YES

Superintendent's Recommendations:

Approval of Order calling for a School Board of Trustee Election for Places 1, 2 and 3 on May 3, 2025.



Order of Election

Georgetown Independent School District

An order of election is hereby called to be held on the 3rd day of May, 2025 for the purpose of electing one Trustee to each Place(s) 1, 2 and 3 to serve a three-year term on the GISD School Board of Trustees. First day to file for a place on the ballot is Wednesday, January 15, 2025 and last day is Friday, February 14, 2025 @ 5:00 p.m.

Early voting by personal appearance will begin on Monday, April 22, 2025. Early voting main polling locations are to be determined by the Williamson County Elections Office and will be listed in the Notice of Election. Last day of early voting is on Tuesday, April 29, 2025.

Applications for ballot by mail shall be mailed to the Williamson County Elections Office at 301 SE Inner Loop, Suite 104; Georgetown, TX 78626. Last day to apply for Ballot by Mail is no later than the close of business on Tuesday, April 22, 2025.

During Early Voting dates and on Election Day, voters will be able to vote at any of the listed polling locations. The Williamson County Elections office can be reached at 512-943-1630.

This election ordered by a majority vote by the GISD School Board of Trustees on this the 21st day of January, 2025.

Dr. Devin Padavil, Superintendent

James Scherer, Board President

Elizabeth McFarland, Board Vice President

Stephanie Blanck, Board Secretary

Cody Hirt, Board Member

Anthony Blankenship, Board Member

Jen Mauldin, Board Member

Stacy McLaughlin, Board Member