

1. Call to Order and Roll Call - <i>Action</i>	2
2. Acceptance of the Agenda - <i>Action</i>	3
3. Sharing the Success / Arts Showcase	
A. Special Recognition of Representative Lyndon Carlson	4
B. Robbinsdale Rapid Report	
4. Operations	
A. Approval of Legislative Action Coalition Platform - <i>Action</i>	6
B. Approval of Resolution Authorizing Issuance of Certificates of Election - <i>Action</i>	20
C. Approval of Resolution for Student Transportation Services RFP - <i>Action</i>	33
D. Approval of School Start Time Scenario Six - <i>Action</i>	46
E. Approval of School Start Time Scenario Seven - <i>Action</i>	56
F. Approval of adding December 21, 2020 Closed Session pursuant to Minnesota Statute 13D.05, Subd. 3(a) - <i>Action</i>	66
5. Consent Agenda - <i>Action</i>	67
A. Administrative	68
B. Personnel Matters	73
C. Financial Matters	
1. Bid Awards	75
2. Contracts	98
6. Announcements	99
7. Adjournment - <i>Action</i>	100

School Board of Robbinsdale Area Schools
Business Meeting - December 7, 2020

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	<hr/>	<hr/>
David Boone	<hr/>	<hr/>
Mike Herring	<hr/>	<hr/>
Pam Lindberg	<hr/>	<hr/>
Sam Sant	<hr/>	<hr/>
Sherry Tyrrell	<hr/>	<hr/>
John Vento	<hr/>	<hr/>
Dr. Stephanie Burrage, Interim Superintendent, ex-officio	<hr/>	<hr/>

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Acceptance of Agenda
ITEM: 2. Acceptance of Agenda
COMMENTS BY: David Boone, Board Chair

Recommended Action: Approve full agenda as presented.

Acceptance of Agenda – December 7, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ 3 _____

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Sharing the Success

ITEM: 3A. Special Recognition of Representative Lyndon Carlson

COMMENTS BY: David Boone, Chair

The School Board and Interim Superintendent are pleased to recognize Representative Lyndon Carlson for his public service and support of public education and Robbinsdale Area Schools.

Since 1972, Representative Lyndon Carlson has represented our seven-city school district in the Minnesota House of Representatives. He is the longest-serving Minnesota legislator and the longest-serving member of the Minnesota House of Representatives.

On behalf of the Robbinsdale Area Schools community, please accept our sincere appreciation for your public service in the Minnesota House of Representatives and the support and contributions to the Robbinsdale Area Schools district.

Attachments: Resolution

**Robbinsdale Area Schools
Independent Area School District 281 School Board**

**RESOLUTION
IN SINCERE APPRECIATION TO REPRESENTATIVE LYNDON CARLSON
FOR HIS PUBLIC SERVICE AND SUPPORT FOR PUBLIC EDUCATION AND THE ROBBINSDALE
AREA SCHOOLS DISTRICT**

BE IT RESOLVED by the School Board of Robbinsdale Area Schools:

WHEREAS, Rep. Lyndon Carlson has served in the Minnesota House of Representatives, representing districts that have included several cities of the Robbinsdale Area School District since 1972; and

WHEREAS, Rep. Lyndon Carlson is the longest-serving Minnesota legislator and longest-serving member of the Minnesota House of Representatives; and

WHEREAS, Rep. Lyndon Carlson has previously served as Assistant Minority Leader, Chair of the Finance Committee and Education Committee, and served as a member of the Legislative Citizens Commission on Minnesota Resources and the Midwest Higher Education Commission; and

WHEREAS, Rep. Lyndon Carlson, as a long-time educator, has been a strong supporter of fully funding public education; and

WHEREAS, Rep. Lyndon Carlson has been a strong proponent of funding Local Government Aid (LGA) to assist in providing property tax relief for residents of the district; and

WHEREAS, the Robbinsdale Area School District is extremely appreciative of having a representative in the legislature that has supported the betterment of the Robbinsdale Area School community.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Robbinsdale Area Schools extends its appreciation and thanks to Rep. Carlson for his service to the state and the cities of the Robbinsdale Area School District.

Signed by:

David Boone, Board Chair

Date

Pam Lindberg, Board Clerk

Date

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Operations
ITEM: 4A. Legislative Action Coalition (LAC) – 2021 Legislative Platform Draft for Board Approval
COMMENTS BY: Dr. Kristine Wehrkamp, Executive Director of Community Education; Beth Goers, LAC Co-chair and Jennifer Griffin-Weisner, LAC member

The LAC platform supports the Unified District Vision of High Intellectual Performance Through Equity, and advocates for the resources needed to ensure an equitable and respectful educational experience for every student, family and staff member.

Members of the Legislative Action Coalition of Robbinsdale Area Schools advocate for our public school district and the students, families and communities it serves. Members are citizen volunteers who share an interest in legislative advocacy and a passion for public education.

Recommended Action: Approve the 2021 LAC Legislative Platform.

Approval of LAC Legislative Platform – December 7, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	-
Sam Sant	_____	_____	-
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



2021 Legislative Platform Draft

**Legislative Action Coalition
School Board Presentation
December 7, 2020**



ROBBINSDALE
Area Schools

Individual focus. Infinite potential.

Emergency Funding Needs

- ***Authorize the prior year's pupil count*** to hold schools harmless for COVID-19 related drops in enrollment.
- ***Continue to provide financial flexibility*** by allowing fund balance transfers between restricted funding streams based upon school board approval.

Emergency Funding Needs

- ***Continue Special Education maintenance of effort changes*** to allow for staffing transitions between job duties without incurring future financial loss.

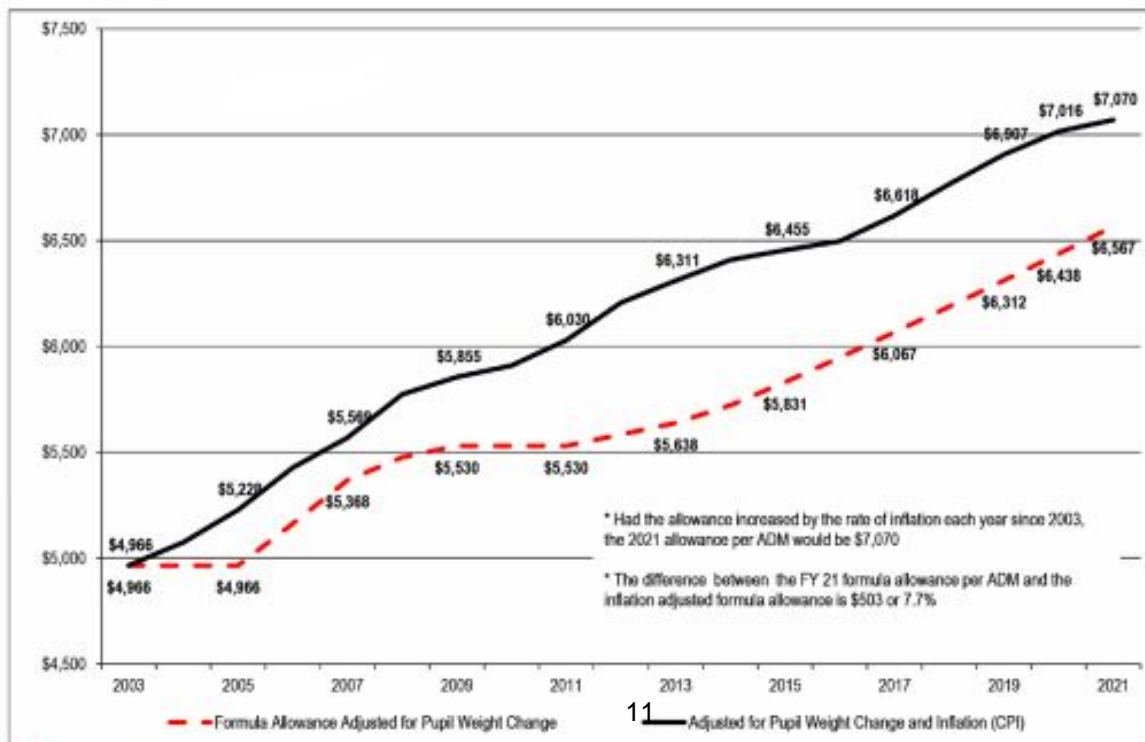
Stabilize Funding Formulas

- ***Increase the basic funding formula by two percent for each year of the biennium*** to cover increasing costs.
- ***Add inflation factor to basic funding formulas*** to provide adequate, reliable and predictable funding. In fact, the basic education formula would be \$7,070 per pupil or 7.7% higher if it had kept up with inflation since 2003. See Chart A in next slide.

CHART A



General Education Formula Allowance, 2003-2021 Adjusted for Pupil Weight Change and Inflation (CPI)



Stabilize Funding Formulas

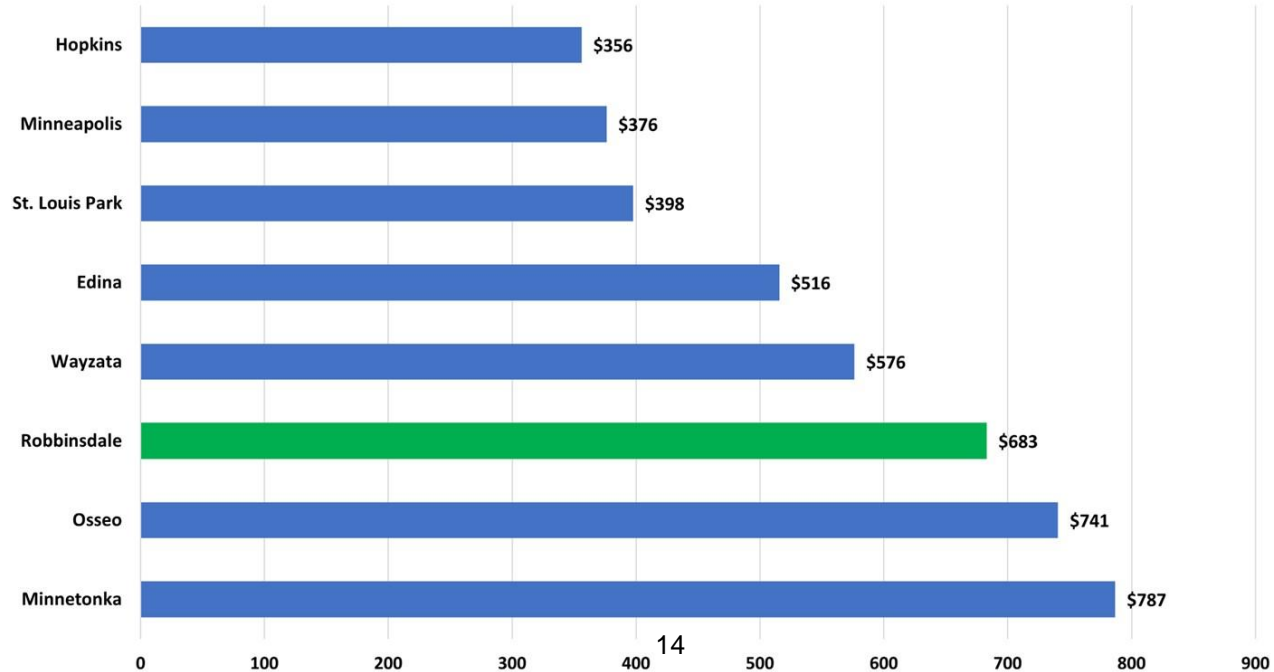
- ***Expand uses for Long Term Facility Maintenance (LTFM)*** to equip buildings to meet the necessary requirements of COVID-19 restrictions and enhance safety through security modifications to buildings, including remodeling and additions to existing space.

Stabilize Funding Formulas

- ***Tax equalization for operating referendums and debt service to provide greater equity in education funding.*** Property tax levies play a crucial role in funding education programs and facilities. Depending on the property tax wealth in your school district, taxpayers may pay more to raise the same amount of referendum and debt service levies. See Chart B in next slide.

CHART B

School Referendum Levies Property Tax Comparison
 Tax Impact of an Operating Referendum of \$1,827.54 per Adjust Pupil Unit
 On a Home with an Estimated Market Value of \$225,000, Payable 2020*



*Data doesn't include any fiscal disparities impact and assumes each district only levied for \$1,828 (although some may have authority for more, doesn't include any impact beyond just the voter approved amount - No Local Optional Revenue [LOR], no equity, etc.)

Establish Governmental Parity

- ***Allow locally elected school boards to renew an existing operating referendum at the same funding level to save funds spent on expensive elections.***
Data show that over the past six years 100% of referendum renewals were approved by voters.
- ***Allow school boards to publish school board meeting minutes online,*** saving funds otherwise spent on newspaper publishing.

Establish Governmental Parity

- ***Allow school boards to replace vacant board spots through appointment*** rather than expensive special elections.

Enhance Policy for Educator Workforce

- ***Support policies that increase diversity*** in the educator workforce to reflect diverse student populations.
- ***Maintain the tiered licensing system*** to ensure multiple licensure pathways.

2021 Draft Legislative Platform

- Requesting School Board Approval
- Thank you for your consideration



Excellence is Our Standard

At Robbinsdale Area Schools, we are dedicated to
Academic Excellence for *ALL* Students!

19



ROBBINSDALE
Area Schools

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Operations

ITEM: 4B. Approval of Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties

COMMENTS BY: Greg Hein, Executive Director of Finance

Recommended Action: Approve resolution authorizing issuance of certificates of election and directing the school district clerk to perform other election related duties.

Approval of Resolution Authorizing Issuance of Certificates of Election – December 7, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 281 (Robbinsdale Area Schools), State of Minnesota, was held in said school district on the 7th day of December, 2020, at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution
and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held in conjunction with the state general election on November 3, 2020.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 281 to the following candidates:

- a. Helen J. Bassett
- b. Greta Evans-Becker
- c. John Vento

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 281 on November 13th, 2020, canvassed the general election of school board members held on November 3, 2020.

2. Helen J. Bassett received the largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Helen J. Bassett is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2021 and expiring on the first Monday in January, 2025.

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 7, 2020.

Dated: December 7, 2020

Chair _____

Dated: December 7, 2020

Clerk _____

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 281 on November 13, 2020, canvassed the general election of school board members held on November 3, 2020.

2. Greta Evans-Becker received the second largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Greta Evans-Becker is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2021 and expiring on the first Monday in January, 2025.

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 7, 2020.

Dated: December 7, 2020

Chair

Dated: December 7, 2020

Clerk

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 281 on November 13, 2020, canvassed the general election of school board members held on November 3, 2020.

2. John Vento received the third largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore John Vento is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2021 and expiring on the first Monday in January, 2025.

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 7, 2020.

Dated: December 7, 2020

Chair

Dated: December 7, 2020

Clerk

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION:	Operations
ITEM:	4C. Approval of Resolution to Authorize the District Administration to Initiate Procurement for Student Transportation Services Contract
COMMENTS BY:	Greg Hein, Executive Director of Finance; Dr. Lowell Holtz, Director of Operations & Safety

The School Board will be asked to move approval of the resolution to authorize the district administration to initiate the procurement for student transportation services contract. Supporting documents include:

- RFP Notice Memo
- ISD 281 Legal Notice
- Resolution
- Timeline (following dates in column two)
- Review of Nov. 17, 2020 Work Session memo and addendum regarding potential in-house transportation

Recommended Action: Approve the Resolution.

Approval of Resolution to Authorize the District Administration to Initiate Procurement for Student Transportation Services Contract – December 7, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

ADDENDUM to MEMORANDUM

RE: November 17 School Board Workshop Agenda Items re: Student
Transportation

FROM: Tom Watson, The Watson Consulting Group

DATE: November 13, 2020

I prepared this **ADDENDUM to MEMORANDUM** following a conference today about details presented in my November 6th report on the following topics:

1. School Start Times review and any potential impact on RFP for next year
2. Developing "in-house" transportation option

Consideration of "in-house" transportation option; history; future factors

Robbinsdale Area School District 281 (District) determined in 2011-12 that it would contract-out student transportation. Why are we talking about possibly reversing this decision? Primary reason is that rates among contract service providers have increased rapidly in the recent years, and at a higher rate than district-owned and operated. For example, neighboring districts to ISD have nearly doubled daily bus route rates from slightly more than \$200 per bus-day ten (10) years ago to nearly \$400 per bus day with new contracts in approved 2021. By contrast, district-owned and operated have experienced increases of fifty (50%) percent over the ten (10) year period.

Possible Schedule for Consideration of the Topics

We discussed a possible schedule for considering these two topics, including:

- 2020-21 Complete a financial and cost analysis for contract vs. district-operated transportation system and services; complete Board and Administrative policy and program decision on transportation provider
 - Decision to extend First Student contract one additional contract year (2021-22)
- 2021-22 Undertake implementation of transportation provider decision
 - If remaining with contract services, complete RFP procurement
- 2022-23 Complete consideration of analysis for bell times matters
- 2023-24 Possible implementation of bell time decision

Purchase New School Buses

To the extent of available CASES Act funding remaining, we spoke about acquiring additional school buses – either Class C (conventional) and/or Class A/B (mini-bus). Under terms of the present contract, the District has a discounted daily rate when First Student uses a District bus. Should the District consider pursuing in-house operated transportation, these buses would be fully utilized starting in year 2.

MEMORANDUM

TO: Dr. Lowell E Holtz, Director of Operations and Student Safety
Greg Hein, Executive Director of Finance
Robbinsdale Area School District 281

FROM: Tom Watson, The Watson Consulting Group

DATE: November 6, 2020

RE: November 17 School Board Workshop Agenda Items re: Student
Transportation

Lowell, and Greg,

You asked me to review and comment on the following two (2) agenda items regarding student transportation for the November 17 School Board Workshop:

1. School Start Times review and any potential impact on RFP for next year
2. Developing "in-house" transportation option

Present Situation Review

Robbinsdale Area School District 281 (District) student transportation services contracts with (1) First Student, (2) Collaborative Student Transportation (CST), and (3) any other contract service providers serving special needs and homeless student services expire June 30, 2021. As you know each of these contracts was extended and approved for an additional contract year 2020-21.

As you know, the COVID 19 pandemic has introduced unprecedented changes to our society, communities and education system, and has thrown public school calendars and services since March 2020 into an ever-changing situation. The District has planned for and implemented three learning scenarios for this school year including:

- traditional face-to-face learning
- distance learning
- hybrid learning

As a result, student transportation services have been in a state of frequent change too. Compared to the scope of services and quantity of services provided in school and contract year 2019-20, the services this year are again different; primarily with a reduction in the scope and quantity of services. As an example, the District operated 86 regular "to and from" (i.e. home to school) in school year 2019-20 compared to a range of no regular routes and 19 routes from home to Critical Care/Adventure Care program site for children of "essential workers" (Gov Exec Order) in October 2020.

What does the next school years portend for predictability, “normalcy”, and requirements? The student transportation “market” is trying to figure out the future of the student transportation industry, especially the contracted service industry.

School Start Times Review and Any Potential Impact on RFP for Next Year

The District consideration and study of the school start times matter commenced 2019. Lowell provided the latest PowerPoint dated December 2019, which First Transportation Solutions (FTS) produced offering two additional scenarios (6 & 7); copy attached for reference. These two scenarios showed small annual cost savings compared to the “then present school year – 2018-19), and provided the following changes:

Present Bell Times (2018-19)	Scenario 6	Scenario 7
Tier 1 – High Schools	Tier 1 –Elementary Schools	Tier 1 – Middle Schools
Tier 2 – Middle Schools	Tier 2 – High Schools	Tier 2 – High Schools
Tier 3 –Elementary Schools	Tier 3 – Middle Schools	Tier 3 –Elementary Schools
124 total routes • 86 regular education • 38 special education	123 total routes • 82 regular education • 41 special education	122 total routes • 82 regular education • 40 special education

FTS reported that Scenario 6 would save the cost of one (1) route estimated at \$53,000 per year and Scenario 7 would save two (2) routes at a cost of \$106,000.

Actually that FTS financial data is not quite accurate considering that the State of Minnesota reimburses School Districts for special education, displaced student (i.e. homeless under federal McKinney-Vento Act), and multi-district desegregation program transportation services. The reimbursement rate has varied over the years, but assuming a ninety (90%) percent rate, Scenario 7 based on the FTS data analysis would predictably have a net annual cost reduction (adding both added state aids and reduced costs) of \$212,000 – 10,600 = \$201,400. Scenario 6 would have a net annual cost reduction of \$196,100.

As FTS showed in its December 2019 scenario analysis presentation, the “elementary tier” is the most demanding requiring all full-size, conventional buses to be used for regular “to and from” route services. With any bell time change such as Scenario 6 or 7, the “elementary tier” will remain the most demanding. The ISD 281 Parameters of (1) No school beginning earlier than 8:00 AM and (2) No school dismissing later than 4:00 PM are very tight when also retaining present length of the school day for each elementary, middle and high school.

- o Under Scenario 6, with high schools in tier 2 and starting about 8:30AM and middle schools in tier 3 and a 6:45 length of day, middle schools would have to start school not later than 9:15AM and dismiss at 4:00 PM.

- Under Scenario 7, with high schools in tier 2 and starting about 8:30AM elementary schools in tier 3 and a 6:20 length of day, middle schools would have to start school not later than 9:40AM and dismiss at 4:00 PM.
- Scenario 2 with an elementary-middle school-high school tiering, FTS showed that this scenario would require 25 additional regular routes.

There are a few additional considerations you may or may not want to consider that I didn't see in the FTS materials, including:

- not having all elementary schools on the same bell time
- allowing the start time for tier 1 to be not earlier than 7:45AM or 7:50AM
- walking distances for each elementary, middle and high school
 - **Present Walking Distances to Schools**
 - Elementary School (Kindergarten - 5th Grade): 5/10 of a mile
 - Middle School (6th - 8th Grades): 7/10 of a mile
 - High School (9th - 12th Grades): 1 mile
- bell times for all charter and nonpublic schools
- student transportation registration

These items would ensure that all students requiring transportation will continue to receive the service while satisfying the bell time goal, maximizing routing efficiencies, and controlling and reducing operating costs.

The District School Board approved at its August 17, 2020 meeting "taking next steps" for the implementation of bell time changes for 2021-22.

Regarding the contract procurement matter to secure new contract(s) commencing with 2021-22, bell time changes will predictably not be completed before the desired completion of transportation service provider decisions targeted for March 2021. This targeted deadline would address (1) continuing to contract-out the transportation services or (2) bringing some or all the services in-house, which I address in the next section.

When Districts that contract for these services have considered the implementation of bell time changes, I have provided information in the Request for Quotations (RFQ) about the bell times matter.

Developing "In-House" Transportation Option

There are metro Twin Cities school districts that have made the decision to change to an "in-house" student transportation service, either totally or for certain services. East Carver School District is planning for a full implementation starting with school year 2021-22. In recent years, Bloomington Schools has returned student transportation to an "in-house" service.

There are other Districts that operate a combination service with “in-house” for certain services and contracting out for other services, such as:

- Edina, ISD 273 contract SPED
- White Bear Lake, ISD 624 contract SPED
- North St. Paul-Maplewood-Oakdale ISD 622 contract routes and SPED
- Richfield, ISD 280 contract routes and SPED
- South Washington County ISD 833 contract routes and SPED
- Minneapolis, SSD 1 contract routes and SPED
- St. Paul, ISD 625 contract routes and SPED

Suggested next steps in considering the “in-House” transportation option include some or all of the following:

1. Develop a financial analysis model that compares contract vs. in-house options covering the next five years
2. Assess the options (e.g. purchase, lease, lease-purchase) and costs for acquiring vehicles – Class C conventional buses, Class A/B mini-buses and Type III mini and 10 passenger vans
3. Assess with Human Resources the personnel requirements, compensation, benefits and contractual provisions included in the SEIU Local 87 Labor Agreement related to the 2012 decision to contract-out transportation services
4. Complete a route survey of ridership during this school year that will identify the “transportation demand” under the “hybrid scenario” period; we have ridership data from fall 2019 during a “normal/non-COVID 19” period
5. Develop a schedule for implementing an “in-house” option
6. Initiate the RFQ for a new contract(s) that will provide a “real time” contrast and comparative analysis for the financial analysis noted in Item 1; “dual track the “in-house” option with the quotations obtained through the RFQ
7. Present the “in-house” option details to the District Administration and the School Board

There are some cost elements that favor an “in-house” option for the District, such as:

- Terminal costs (District owned)
 - save the \$64,500 annual (2021 pay) property taxes
 - lease costs for additional terminal locations (e.g. FS has operated not only at the ISD 281 terminal, but also terminals in Brooklyn Park and Roseville
 - would require additional space to park vehicles on District site
- Profit margin
- Corporate overhead
- Income Taxes

While most unit costs are similar such as driver wages, payroll taxes, and fuel, there will be some unit cost increases for the District such as employee benefits.

In conclusion, a well-managed and efficiently organized “in-house” student transportation service is and should be a lesser-cost option.

MEMORANDUM

TO: Gregory Hein
Executive Director of Finance
Robbinsdale Area Schools, ISD 281

Lowell Holtz
Director of Operations and Safety
Robbinsdale Area Schools, ISD 281

FROM: Tom Watson, CMC
Principal, The Watson Consulting Group

DATE: October 27, 2020

RE: **Student Transportation Services Contract(s)**

I prepared this memorandum to outline the need for School Board authorization to publish a legal notice inviting interested student transportation service providers to submit Written Quotations for services commencing with school year 2021-22. The District student transportation services contracts with (1) First Student expires June 30, 2021, and (2) other contract service providers serving special needs and homeless student services contracts also expire June 30, 2021.

New Contract for Student Transportation Services

Minnesota Statutes 2020, Sec. 123B.52, Subd. 1. provides the requirements units of state and local government must follow when seeking and obtaining certain services using sealed bids. This state law requires public school districts award contracts from qualified providers at the lowest competitive costs with terms that not exceed two years with an option for extension for up to two additional years. This process requires units of government to post a formal legal notice in its official newspaper. This legal provision is similar to the purchasing and procurement the District completes when buying items such as food, milk and bread for the Food Service program; services for building improvements; or insurance.

Minnesota Statutes 2020, Sec. 123B.52, Subd. 3, in addition to the required procurement procedures of Subd. 1, permits the District to obtain written quotations or enter into direct negotiations, or both, as alternate approaches to obtaining sealed bids, for student transportation services. Subd. 3, amended in Special Session 1, 2020 Legislative Session, provides for the term of such contracts to not exceed ten (10) years.

I recommend that the Board of Education approve the following motion:

Authorize the District Administration initiate a procurement for student transportation services contract(s) commencing with school year 2020-21 for an initial term of contract years with an options consistent with Minnesota Statutes 2020, Sec. 123B.52, Subds. 1. and 3.

Proposed Legal Notice

For reference, I have included the proposed legal notice to comply with the statutory legal notice requirement, with posting either or both the District website or the official newspaper.

Student Transportation Services Procurement Schedule

As we discussed with the contract extension, you will find attached a "draft" schedule to complete new contracts, compliant with the statutory requirements, and targeted for approval as early as the regular March or April 2021 School Board meeting.

If you have questions about these items, please advise.

Enclosures

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: December 7, 2020

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 281 (Robbinsdale Area Schools), State of Minnesota, was held in said school district on December 7, 2020, at 7 o'clock p.m., for the purpose, in part, of authorizing the District Administration initiate a procurement for student transportation services.

The following members were present:

and the following were absent:

Director _____ introduced the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE THE DISTRICT ADMINISTRATION
TO INITIATE PROCUREMENT FOR STUDENT TRANSPORTATION SERVICES CONTRACT
COMMENCING WITH SCHOOL YEAR 2020-21**

BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. Authorize the District Administration initiate a procurement for student transportation services contract(s) commencing with school year 2020-21 for an initial term of contract years with an option consistent with Minnesota Statutes 2020, Sec. 123B.52, Subds 1 and 3.
2. The notice of said legal notice shall be in substantially the following form:

**INVITATION TO INTERESTED SERVICE PROVIDERS
Student Transportation Services**

**Robbinsdale Area Schools
Independent School District No. 281**

NOTICE IS HEREBY GIVEN that Independent School District No. 281, located 4148 Winnetka Avenue, New Hope, Minnesota 55427, will receive written quotations until 10:00 AM CDT, _____, 2021 from qualified service providers interested in being considered as the District student transportation services provider for contract years commencing with school year 2021-2022.

On the above date and time authorized persons representing Independent School District No. 281 will publicly open the written quotations received and read aloud the names and key terms. The District reserves the option to enter into direct negotiations with one or more qualified student transportation services provider(s) regarding terms, rates and provisions agreeable to the District to secure a contract for these services.

Written quotations must be mailed or delivered, on or before the above date and time, to:

Valerie Milinkovich
Purchasing Program Director
4148 Winnetka Avenue
New Hope, Minnesota 55427

The General Specification may be obtained by contacting Valerie Milinkovich, Purchasing Program Director, [Valerie_Milinkovich@rdale.org] at the District Office of Independent School District No. 281 located at the above address or by phone at 763-504-8052 or Mr. Tom Watson, The Watson Consulting Group, [twatson@iphouse.com] at 651-490-1653.

Independent School District No. 281 is using the direct negotiation and quotation process established by Minnesota Statute 2020, Section 123B.52, Subd. 3 for the procurement of this contract and disclaims usage of any other contract procurement options allowed under applicable law. The School District reserves the right to reject any and all quotations and waive irregularities therein, and further reserves the right to award a contract to the lowest responsible service provider(s) that is in the best interest of Independent School District No. 281.

Pam Lindberg
Clerk

Posted District 281 website and Sun Post, _____, 2020

**INVITATION TO INTERESTED SERVICE PROVIDERS
Student Transportation Services**

**Robbinsdale Area Schools
Independent School District No. 281**

NOTICE IS HEREBY GIVEN that Independent School District No. 281, located 4148 Winnetka Avenue, New Hope, Minnesota 55427, will receive written quotations until 10:00 AM CDT, _____, 2021 from qualified service providers interested in being considered as the District student transportation services provider for contract years commencing with school year 2021-22.

On the above date and time authorized persons representing Independent School District No. 281 will publicly open the written quotations received and read aloud the names and key terms. The District reserves the option to enter into direct negotiations with one or more qualified student transportation services provider(s) regarding terms, rates and provisions agreeable to the District to secure a contract for these services.

Written quotations must be mailed or delivered, on or before the above date and time, to:

Valerie Milinkovich
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Independent School District No. 281 is using the direct negotiation and quotation process established by Minnesota Statute 2020, Section 123B.52, Subd. 3 for the procurement of this contract, and disclaims usage of any other contract procurement options allowed under applicable law. The School District reserves the right to reject any and all quotations and waive irregularities therein, and further reserves the right to award a contract to the lowest responsible service provider(s) that is in the best interest of Independent School District No. 281.

Pam Lindberg
Clerk

Posted District 281 website and Sun Post, _____, 2020

Robbinsdale Area Schools ISD 281

2021-25 Student Transportation Services Contract Procurement Schedule

<u>New Contracts – All Providers</u>	<u>Completion Dates</u>	<u>Completion Dates</u>
Work session – District administration	Oct 26	Oct 26
Board of Education/Administration authorizes student transportation services procurement and placing the legal notice	Nov 17	Dec 7
Submit legal notice - <i>ISD 281 website/official newspaper Sun Post</i>	Nov 19	Dec 10
Initial post on <i>ISD 281 website/official newspaper Sun Post</i>	Nov 26	Dec 17
Complete direct mailing of legal notice to interested service providers	Nov 30	Dec 21
Second post in <i>ISD 281 website/official newspaper Sun Post</i>	Dec 3	Dec 24
Prepare documents and materials to undertake the advertisement and solicitation	Dec 10	Dec 21
Complete post on <i>ISD 281 website/official newspaper(2 weeks)</i>	Dec 10	Dec 31
Initial report to the Board of Education	Jan 4	Jan 4
10:00AM - Service Provider Meeting; review specifications and address questions	Jan tbd	Jan tbd
Complete statutory 30-day requirement; MN Stat 123B.52	Dec 27	Jan 24
Review quotations; request supplemental data; set negotiating meeting; complete District meeting(s)	tbd	tbd
Report to the Board of Education	Jan 18	Feb 8
Commence negotiating meetings with select service providers submitting Written Quotations	tbd	tbd
10:00 AM - Due date for proposals and quotations	Jan 26	Feb 16
Report to the Board of Education @ work session	Feb 15	Mar 1
Complete negotiating a contract(s) with the responsible service provider(s) submitting the lowest responsible quotation(s)	Feb 24	Mar 10
Complete Report to the Board of Education; possible recommendation to “award” contract(s)	tbd	tbd
Board of Education decision to “approve” a new contract	Mar 1	Mar 15
Optional date: Board decision to approve a new contract	Mar 15	Apr 5

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Operations

ITEM: 4D. Approval of School Start Time Scenario Six

COMMENTS BY: Dr. Lowell Holtz, Director of Operations & Safety

The Board has been engaged in a comprehensive process to explore the benefits of changing school start times, with the goal to move high schools to a later start time while minimizing additional transportation costs. ([Timeline information](#))

Through a bell time analysis, seven possible schedules were brought forward to the Board during the 2019-2020 school year. The Board has chosen two of the seven scenarios that best meet the needs of the district.

The Board is currently contemplating two scenarios (six and seven).

SCENARIO SIX

This option would require 123 routes, with \$53,000 in potential reduced annual spend.

In general, routes would be split into three tiers:

1. Elementary (7:45 a.m. to 2:05 p.m.)
2. High school (8:35 a.m. to 3:25 p.m.)
3. Middle school (9:20 a.m. to 4:05 p.m.)

Specific Times for Scenario Six includes:

- 7:45 a.m. to 2:05 p.m. Forest, Neill, Noble, Northport, RSI, SEA, Sonnesyn, Zachary Lane
- 8:35 a.m. to 3:25 p.m. Armstrong, Cooper, Robbinsdale Academy-Highview
- 9:05 a.m. to 3:25 p.m. Lakeview, Meadow Lake
- 9:20 a.m. to 4:05 p.m. Robbinsdale Middle School, Sandburg Middle School
- 9:30 a.m. to 4:15 p.m. FAIR School Crystal, Plymouth Middle School

- 9:35 a.m. to 4:00 p.m. FAIR Pilgrim Lane
- No change to New Hope Early Childhood and Robbinsdale Transition Center

Current start times includes:

The District currently has 124 transportation routes - 86 regular education and 38 special education. In general, routes are split into three tiers:

1. High school (7:20 a.m. - 2:10 p.m.)
2. Middle school (8 a.m. - 2:45 p.m.)
3. Elementary school (9:25 a.m. - 3:45 p.m.)

Recommended Action: The Board is asked to approve the School Start Time Scenario Six.

Approval of School Start Time Scenario Six – December 7, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Robbinsdale ISD 281 Bell Time Analysis

Updated to Include Scenarios 6 and 7

December 2019

Current Bell Schedule

- 124 total routes
 - 86 regular education
 - 38 special education

School Level	AM Bell	AM Bell Gap	PM Bell	PM Bell Gap	School Day Length
HS – Tier 1	7:20 AM		2:10 PM		6 hour 50 min
		40 minutes		35 minutes	
MS – Tier 2	8:00 AM		2:45 PM		6 hour 45 min
		85 minutes		60 minutes	
ES – Tier 3	9:25 AM		3:45 PM		6 hour 20 min

Objectives for Scenarios 6 and 7

- **Scenario 6:**

- At the close of the Board meeting on 12/2/19, FTS was asked to model a scenario with:
 - Elementary school in the 1st tier
 - High school in the 2nd tier
 - Middle school in the 3rd tier
- It was also requested that elementary school start at 7:45am and middle school dismiss as close to 4:00pm as possible, while still creating an appropriate bell gap to enable tiering.

- **Scenario 7:**

- During the meeting with the Bell Time Committee on 12/3/19, an additional scenario was requested with:
 - Middle school in the 1st tier
 - High school in the 2nd tier
 - Elementary school in the 3rd tier
- We used a similar strategy making middle school start at 7:45am and elementary school dismissing as close to 4:00pm as possible.

Scenarios 6 and 7 – Results

- **Scenario 6** requires 123 routes
 - 82 regular education and 41 special education routes
 - **1 less route than current**
 - 1 x \$53,000 per route = **\$53,000 in potential reduced annual spend**

- **Scenario 7** requires 122 routes
 - 82 regular education and 40 special education routes
 - **2 less routes than current**
 - 2 x \$53,000 per route = **\$106,000 in potential reduced annual spend**

Bell Schedules for Scenario 6 (ES-HS-MS) and Scenario 7 (MS-HS-ES)

School Name	CURRENT STATE								SCENARIO 6 ES/HS/MS				SCENARIO 7 MS/HS/ES			
	AM BELL	PM BELL	AM Arrive	PM Depart	#AM Sped Runs	#AM Reg Runs	#PM Sped Runs	#PM Reg Runs	Scenario 6 AM BELL	Scenario 6 PM Bell	Scenario 6 AM Arrive	Scenario 6 PM Depart	Scenario 7 AM BELL	Scenario 7 PM Bell	Scenario 7 AM Arrive	Scenario 7 PM Depart
287 ANN BREMER ED CTR AM			8:10 AM	3:10 PM	6		5		No Change		8:10 AM	3:10 PM	No Change		8:10 AM	3:10 PM
287 NECA @ NORTH ED - IN			8:35 AM	3:30 PM	1		1		No Change		8:35 AM	3:30 PM	No Change		8:35 AM	3:30 PM
287 NORTH ED CTR AM			8:35 AM	3:30 PM	7		6		No Change		8:35 AM	3:30 PM	No Change		8:35 AM	3:30 PM
New Hope-EC 9:00/3:00	9:00 AM	3:00 PM	8:55 AM	3:05 PM	6		7		No Change		8:55 AM	3:05 PM	No Change		8:55 AM	3:05 PM
New Hope-EC In 9:30/3:15	9:30 AM	3:15 PM	9:25 AM	3:20 PM	4		4		No Change		9:25 AM	3:20 PM	No Change		9:25 AM	3:20 PM
New Hope - Out 3:45				3:45 PM			1		No Change			3:45 PM	No Change			3:45 PM
Sped Fair	8:00 AM	2:45 PM	7:40 AM	2:40 PM	2		2		9:30 AM	4:15 PM	9:20 AM	4:10 PM	7:45 AM	2:30 PM	7:35 AM	2:40 PM
Sped Pilgrim Ln	8:05 AM	2:30 PM	7:55 AM	2:25 PM	1		1		9:35 AM	4:00 PM	9:25 AM	4:10 PM	7:50 AM	2:15 PM	7:40 AM	2:25 PM
RTC			7:40 AM	2:40 PM	8		10		No Change		7:40 AM	2:40 PM	No Change		7:40 AM	2:40 PM
Forest ES	9:25 AM	3:45 PM	9:15 AM	3:55 PM	5	8	4	8	7:45 AM	2:05 AM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Lakeview ES	8:50 AM	3:10 PM	8:40 AM	3:20 PM	3	8	3	8	9:05 AM	3:25 PM	8:55 AM	3:33 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Meadowlake ES	9:25 AM	3:45 PM	9:20 AM	3:55 PM	2	8	2	8	9:05 AM	3:25 PM	8:55 AM	3:33 PM	8:45 AM	3:25 PM	8:35 AM	3:33 PM
Neill ES	9:15 AM	3:45 PM	9:10 AM	3:55 PM	9	7	9	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Noble ES	9:20 AM	3:45 PM	9:15 AM	3:55 PM	4	7	4	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Northport ES	9:25 AM	3:45 PM	9:17 AM	3:55 PM	2	8	2	8	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Sonnesyn ES	9:25 AM	3:45 PM	9:15 AM	3:55 PM	5	7	5	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Zachary Lane ES	9:25 AM	3:45 PM	9:15 AM	3:55 PM	1	7	1	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Plymouth MS	8:10 AM	2:55 PM	7:55 AM	3:03 PM	4	16	5	22	9:30 AM	4:15 PM	9:20 AM	4:22 PM	7:55 AM	2:40 AM	7:35 AM	2:48 AM
Robbinsdale MS	8:00 AM	2:45 PM	7:40 AM	2:53 PM	10	24	11	20	9:20 AM	4:05 PM	9:10 AM	4:12 PM	7:45 AM	2:30 AM	7:25 AM	2:38 AM
Sandberg MS	8:00 AM	2:45 PM	7:40 AM	2:53 PM	5	14	5	12	9:20 AM	4:05 PM	9:10 AM	4:12 PM	7:45 AM	2:30 AM	7:25 AM	2:38 AM
Cooper HS	7:20 AM	2:10 PM	6:57 AM	2:18 PM	8	30	9	33	8:35 AM	3:25 PM	8:25 AM	3:33 PM	8:35 AM	3:25 AM	8:20 AM	3:33 AM
Armstrong HS	7:20 AM	2:10 PM	6:57 AM	2:18 PM	9	24	9	24	8:35 AM	3:25 PM	8:25 AM	3:33 PM	8:35 AM	3:25 AM	8:20 AM	3:33 AM
RSI/SEA			9:15 AM	3:50 PM	2	22	2	22	7:45 AM	2:05 PM	7:35 AM	2:12 PM			9:35 AM	4:10 PM
Fair Crystal & PL Regular	8:00 / 8:05	2:45 / 2:30	7:50 AM	2:40 AM		16		14	9:30 / 9:35	4:15 / 4:00	9:15 AM	4:10 PM	7:35 / 7:40	2:20 / 2:05	7:35 AM	2:15 PM
Sacred Hart			7:15 AM	2:10 AM		4		4	No Change		7:15 AM	2:10 AM	No Change		7:15 AM	2:10 AM
St Raphael			7:15 AM	2:20 AM		3		3	No Change		7:15 AM	2:20 AM	No Change		7:15 AM	2:20 AM
Totals					104	213	108	214								

Orange = 1st tier Yellow = 2nd tier Blue = 3rd tier

Scenarios 6 and 7 – Notes

- No changes were made to District 287 school times or to the RTC program.
- There was no change required for Sacred Heart or St. Raphael.
- Currently, there are a number of shuttles from the elementary schools to New Hope, and from the middle schools to King of Grace.
 - Those school times will have to be aligned, or different transportation accommodations will need to be developed (i.e. ride with another school and shuttle).
- Elementary school requires more busing than middle school or high school
 - Because of this imbalance, not all elementary schools could be on the same tier
 - In Scenario 6, we aligned Lakeview and Meadowlake with the high school tier
 - In Scenario 7, we aligned only Meadowlake with the high school tier
- In Scenario 6, RSI/SEA and Fair Crystal/Pilgrim Ln experienced a slight shift earlier (10-15 minutes).
- In Scenario 7, RSI/SEA and Fair Crystal/Pilgrim Ln nearly swap times.
 - With RSI/SEA shifting to approximately 9:30am and Fair Crystal/Pilgrim Ln moving back to approximately 7:40am.
- In Scenario 7, the elementary school day has been extended by 20 minutes.
 - This can be changed back to match the current length of day if needed without adding additional routes.

Scenarios 6 and 7 – Observations

- Both Scenarios show a **small potential overall savings**.
 - 1 or 2 routes is within a margin of error.
 - Savings cannot be guaranteed for a future implementation in 2020 or 2021 because Special Needs and McKinney-Vento students change year-to-year and could require additional or less routes.
- Both Scenarios represent **as close to a cost-neutral approach as we can verify**, based on the available information (current stop, route, and student data).

Questions?

Thanks!

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Operations

ITEM: 4E. Approval of School Start Time Scenario 7

COMMENTS BY: Dr. Lowell Holtz, Director of Operations & Safety

The Board has been engaged in a comprehensive process to explore the benefits of changing school start times, with the goal to move high schools to a later start time while minimizing additional transportation costs. ([Timeline information](#))

Through a bell time analysis, seven possible schedules were brought forward to the Board during the 2019-2020 school year. The Board has chosen two of the seven scenarios that best meet the needs of the district.

The Board is currently contemplating two scenarios (six and seven).

SCENARIO SEVEN

This option would require 122 routes, with \$106,000 in potential reduced annual spend.

In general, routes would be split into three tiers:

1. Middle school (7:35 a.m. to 2:30 p.m.)
2. High school (8:35 a.m. to 3:25 p.m.)
3. Elementary (9:25 a.m. to 4:05 p.m.)

Specific Times for Scenario Seven includes:

- 7:35 a.m. to 2:20 p.m. FAIR School Crystal
- 7:40 a.m. to 2:05 p.m. FAIR Pilgrim Lane
- 7:45 a.m. to 2:30 p.m. Robbinsdale Middle School, Sandburg Middle School

- 7:55 a.m. to 2:40 p.m. Plymouth Middle School
- 8:35 a.m. to 3:25 p.m. Armstrong, Cooper, Robbinsdale Academy-Highview
- 8:45 a.m. to 3:25 p.m. Meadow Lake
- 9:25 a.m. to 4:05 p.m. Forest, Lakeview, Neill, Noble, Northport, RSI, SEA, Sonnesyn, Zachary Lane
- No change to New Hope Early Childhood and Robbinsdale Transition Center

Current start times includes:

The District currently has 124 transportation routes - 86 regular education and 38 special education. In general, routes are split into three tiers:

1. High school (7:20 a.m. - 2:10 p.m.)
2. Middle school (8 a.m. - 2:45 p.m.)
3. Elementary school (9:25 a.m. - 3:45 p.m.)

Recommended Action: The Board is asked to approve the School Start Time Scenario Seven.

Approval of School Start Time Scenario Seven – December 7, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Robbinsdale ISD 281 Bell Time Analysis

Updated to Include Scenarios 6 and 7

December 2019

Current Bell Schedule

- 124 total routes
 - 86 regular education
 - 38 special education

School Level	AM Bell	AM Bell Gap	PM Bell	PM Bell Gap	School Day Length
HS – Tier 1	7:20 AM		2:10 PM		6 hour 50 min
		40 minutes		35 minutes	
MS – Tier 2	8:00 AM		2:45 PM		6 hour 45 min
		85 minutes		60 minutes	
ES – Tier 3	9:25 AM		3:45 PM		6 hour 20 min

Objectives for Scenarios 6 and 7

- **Scenario 6:**

- At the close of the Board meeting on 12/2/19, FTS was asked to model a scenario with:
 - Elementary school in the 1st tier
 - High school in the 2nd tier
 - Middle school in the 3rd tier
- It was also requested that elementary school start at 7:45am and middle school dismiss as close to 4:00pm as possible, while still creating an appropriate bell gap to enable tiering.

- **Scenario 7:**

- During the meeting with the Bell Time Committee on 12/3/19, an additional scenario was requested with:
 - Middle school in the 1st tier
 - High school in the 2nd tier
 - Elementary school in the 3rd tier
- We used a similar strategy making middle school start at 7:45am and elementary school dismissing as close to 4:00pm as possible.

Scenarios 6 and 7 – Results

- **Scenario 6** requires 123 routes
 - 82 regular education and 41 special education routes
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 - 1 x \$53,000 per route = **\$53,000 in potential reduced annual spend**

- **Scenario 7** requires 122 routes
 - 82 regular education and 40 special education routes
 - **2 less routes than current**
 - 2 x \$53,000 per route = **\$106,000 in potential reduced annual spend**

Bell Schedules for Scenario 6 (ES-HS-MS) and Scenario 7 (MS-HS-ES)

School Name	CURRENT STATE								SCENARIO 6 ES/HS/MS				SCENARIO 7 MS/HS/ES			
	AM BELL	PM BELL	AM Arrive	PM Depart	#AM Sped Runs	#AM Reg Runs	#PM Sped Runs	#PM Reg Runs	Scenario 6 AM BELL	Scenario 6 PM Bell	Scenario 6 AM Arrive	Scenario 6 PM Depart	Scenario 7 AM BELL	Scenario 7 PM Bell	Scenario 7 AM Arrive	Scenario 7 PM Depart
287 ANN BREMER ED CTR AM			8:10 AM	3:10 PM	6		5		No Change		8:10 AM	3:10 PM	No Change		8:10 AM	3:10 PM
287 NECA @ NORTH ED - IN			8:35 AM	3:30 PM	1		1		No Change		8:35 AM	3:30 PM	No Change		8:35 AM	3:30 PM
287 NORTH ED CTR AM			8:35 AM	3:30 PM	7		6		No Change		8:35 AM	3:30 PM	No Change		8:35 AM	3:30 PM
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New Hope-EC In 9:30/3:15	9:30 AM	3:15 PM	9:25 AM	3:20 PM	4		4		No Change		9:25 AM	3:20 PM	No Change		9:25 AM	3:20 PM
New Hope - Out 3:45				3:45 PM			1		No Change			3:45 PM	No Change			3:45 PM
Sped Fair	8:00 AM	2:45 PM	7:40 AM	2:40 PM	2		2		9:30 AM	4:15 PM	9:20 AM	4:10 PM	7:45 AM	2:30 PM	7:35 AM	2:40 PM
Sped Pilgrim Ln	8:05 AM	2:30 PM	7:55 AM	2:25 PM	1		1		9:35 AM	4:00 PM	9:25 AM	4:10 PM	7:50 AM	2:15 PM	7:40 AM	2:25 PM
RTC			7:40 AM	2:40 PM	8		10		No Change		7:40 AM	2:40 PM	No Change		7:40 AM	2:40 PM
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Lakeview ES	8:50 AM	3:10 PM	8:40 AM	3:20 PM	3	8	3	8	9:05 AM	3:25 PM	8:55 AM	3:33 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Meadowlake ES	9:25 AM	3:45 PM	9:20 AM	3:55 PM	2	8	2	8	9:05 AM	3:25 PM	8:55 AM	3:33 PM	8:45 AM	3:25 PM	8:35 AM	3:33 PM
Neill ES	9:15 AM	3:45 PM	9:10 AM	3:55 PM	9	7	9	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Noble ES	9:20 AM	3:45 PM	9:15 AM	3:55 PM	4	7	4	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Northport ES	9:25 AM	3:45 PM	9:17 AM	3:55 PM	2	8	2	8	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Sonnesyn ES	9:25 AM	3:45 PM	9:15 AM	3:55 PM	5	7	5	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Zachary Lane ES	9:25 AM	3:45 PM	9:15 AM	3:55 PM	1	7	1	7	7:45 AM	2:05 PM	7:35 AM	2:12 PM	9:25 AM	4:05 AM	9:15 AM	4:15 PM
Plymouth MS	8:10 AM	2:55 PM	7:55 AM	3:03 PM	4	16	5	22	9:30 AM	4:15 PM	9:20 AM	4:22 PM	7:55 AM	2:40 AM	7:35 AM	2:48 AM
Robbinsdale MS	8:00 AM	2:45 PM	7:40 AM	2:53 PM	10	24	11	20	9:20 AM	4:05 PM	9:10 AM	4:12 PM	7:45 AM	2:30 AM	7:25 AM	2:38 AM
Sandberg MS	8:00 AM	2:45 PM	7:40 AM	2:53 PM	5	14	5	12	9:20 AM	4:05 PM	9:10 AM	4:12 PM	7:45 AM	2:30 AM	7:25 AM	2:38 AM
Cooper HS	7:20 AM	2:10 PM	6:57 AM	2:18 PM	8	30	9	33	8:35 AM	3:25 PM	8:25 AM	3:33 PM	8:35 AM	3:25 AM	8:20 AM	3:33 AM
Armstrong HS	7:20 AM	2:10 PM	6:57 AM	2:18 PM	9	24	9	24	8:35 AM	3:25 PM	8:25 AM	3:33 PM	8:35 AM	3:25 AM	8:20 AM	3:33 AM
RSI/SEA			9:15 AM	3:50 PM	2	22	2	22	7:45 AM	2:05 PM	7:35 AM	2:12 PM			9:35 AM	4:10 PM
Fair Crystal & PL Regular	8:00 / 8:05	2:45 / 2:30	7:50 AM	2:40 AM		16		14	9:30 / 9:35	4:15 / 4:00	9:15 AM	4:10 PM	7:35 / 7:40	2:20 / 2:05	7:35 AM	2:15 PM
Sacred Hart			7:15 AM	2:10 AM		4		4	No Change		7:15 AM	2:10 AM	No Change		7:15 AM	2:10 AM
St Raphael			7:15 AM	2:20 AM		3		3	No Change		7:15 AM	2:20 AM	No Change		7:15 AM	2:20 AM
Totals					104	213	108	214								

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- No changes were made to District 287 school times or to the RTC program.
- There was no change required for Sacred Heart or St. Raphael.
- Currently, there are a number of shuttles from the elementary schools to New Hope, and from the middle schools to King of Grace.
 - Those school times will have to be aligned, or different transportation accommodations will need to be developed (i.e. ride with another school and shuttle).
- Elementary school requires more busing than middle school or high school
 - Because of this imbalance, not all elementary schools could be on the same tier
 - In Scenario 6, we aligned Lakeview and Meadowlake with the high school tier
 - In Scenario 7, we aligned only Meadowlake with the high school tier
- In Scenario 6, RSI/SEA and Fair Crystal/Pilgrim Ln experienced a slight shift earlier (10-15 minutes).
- In Scenario 7, RSI/SEA and Fair Crystal/Pilgrim Ln nearly swap times.
 - With RSI/SEA shifting to approximately 9:30am and Fair Crystal/Pilgrim Ln moving back to approximately 7:40am.
- In Scenario 7, the elementary school day has been extended by 20 minutes.
 - This can be changed back to match the current length of day if needed without adding additional routes.

Scenarios 6 and 7 – Observations

- Both Scenarios show a **small potential overall savings**.
 - 1 or 2 routes is within a margin of error.
 - Savings cannot be guaranteed for a future implementation in 2020 or 2021 because Special Needs and McKinney-Vento students change year-to-year and could require additional or less routes.
- Both Scenarios represent **as close to a cost-neutral approach as we can verify**, based on the available information (current stop, route, and student data).

Questions?

Thanks!

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Operations
ITEM: 4F. Approval of Adding December 21, 2020 Closed Session pursuant to M.S. 13D.05, Subd. 3(a)
COMMENTS BY: David Boone, Board Chair

Recommended Action: The Board is asked to move approval of adding December 21, 2020 closed session, pursuant to M.S. 13D.05, Subd. 3(a). The closed session will follow the regular meeting.

Approval of adding December 21, 2020 Closed Session – December 7, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	-
Sam Sant _____	_____	_____	-
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Consent Agenda
ITEM: 5. Consent Agenda
COMMENTS BY: David Boone, Board Chair

Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items including administrative, personnel matters and financial matters.

Recommended Action: Approve the Consent Agenda items.

Approve Consent Agenda – December 7, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	-
Sam Sant	_____	_____	-
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

***Approved XXXX*

A Business Meeting of the School Board of Robbinsdale Area Schools was held Monday, November 13, 2020, for Canvassing of the 2020 Election, beginning at 5:30 p.m. by teleconference, pursuant to Minn. Statute 13D.021. A recording of the meeting can be found at <https://rdale.org/discover/school-board>, School Board Meeting Webcasts tab.

Call to Order and Roll Call

Chair Boone called the meeting to order at 5:30 p.m. Directors present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Stephanie Burrage, Interim Superintendent. Director(s) absent: none. There was a quorum; meeting was called to order.

Acceptance of the Agenda

MOTION: Director Herring moved approval and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors David Boone, Helen Bassett, Mike Herring, Sherry Tyrrell, Sam Sant, Pam Lindberg, and John Vento. And the following voted against the same: none. Motion passed.

Operations

Approval of Resolution Canvassing the November 3, 2020 Election Results

MOTION: Director Vento moved approval and Director Tyrrell seconded the motion. Chair Boone read the [resolution](#). Upon vote being taken thereon, the following voted in favor thereof: Directors David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell, and John Vento. And the following voted against the same: none. Motion passed.

Approval of Moving November 17, 2020 Regular Meeting and Work Session to November 16, 2020

MOTION: Director Bassett moved approval and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell, and John Vento. And the following voted against the same: none. Motion passed.

Adjournment

MOTION: Director Vento moved approval and Director Bassett seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Nichol Sutton

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: _____

School Board Clerk

Date: _____

***Approved xxxx*

A Regular Meeting of the School Board of Robbinsdale Area Schools was held Monday, November 16, 2020, beginning at 6:00 PM. Pursuant to Minn. Statute 13D.021, the meeting was held by teleconference. A recording of the meeting can be found at <https://rdaleorg./discover/school-board>, School Board Meeting Webcasts tab.

Call to Order and Roll Call

Chair Boone called the meeting to order at 6:02 p.m. Directors present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sherry Tyrrell, and John Vento; and Dr. Stephanie Burrage, Interim Superintendent. Director Sam Sant arrived at 6:07 p.m. Director(s) absent: none. There was a quorum; meeting was called to order.

Acceptance of the Agenda

MOTION: Director Vento moved approval and Director Herring seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Vento, Bassett, Herring, Boone, Tyrrell, and Lindberg. And the following voted against the same: none. Said motion was declared duly passed.

Sharing the Success

Special Recognition / Excellence in Service Award: Adventure Club & Critical Care Staff

The Superintendent and School Board are pleased to recognize the Adventure Club staff and the EA's who have been working in Critical Care since March 2020.

Since March, when COVID-19 became our reality, the Adventure Club staff and EA's from the elementary schools have worked tirelessly to provide childcare for our community's critical care workers along with students in our fee-based program. There are over 500 children receiving care each week.

The work they do day in and day out has not gone unnoticed. Each staff person has dug down deep, showing our community that as a team, we can and we will make sure our students receive the best education in Robbinsdale Area Schools. The courage, grace, and continued leadership of our Adventure Club staff and EA's will help get us through this time of pandemic.

Words cannot express how grateful we are to you for making sure our students and families receive the best childcare possible. Thank you for being on the frontline each and every day.

Recognition of American Education Week (November 16 – 20, 2020) and Education Support Professionals Day (November 18, 2020)

The School Board and Superintendent are pleased to celebrate public education. This week allows us to honor the team of people who work in our public schools, everyone from the bus driver and classroom teacher to the cafeteria worker and administrative staff, including our education support professionals plus countless others.

Superintendent's Report

Dr. Stephanie Burrage, Interim Superintendent, shared with the Board the major milestone our Nutrition Services staff reached recently of serving over 1 million meals to children in our community.

Operations

Approval of Resolution Accepting Donations

MOTION: Director Lindberg moved approval and Director Bassett seconded the motion. Director Tyrrell waived the reading of the resolution. Upon vote being taken thereon, the following voted in favor thereof: Directors Boone, Bassett, Herring, Lindberg, Sant, Tyrrell, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

Consent Agenda

Consent Agenda items include administrative, personnel matters, and financial matters. MOTION: Director Lindberg moved approval and Director Bassett seconded the motion. Upon vote being taken thereon, the following voted in

favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Said motion was declared duly passed.

Board Reports

Each month Board Members share updates from their different committee assignments and attendance at district and community events.

Announcements (Can be found on our website.)

Adjournment

MOTION: Director Herring moved approval and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:
Nichol Sutton
Assistant Clerk, Robbinsdale Area Schools
Executive Assistant to the Superintendent and School Board

Signed: _____ Date: _____
Clerk, Independent School District 281

***Reviewed xxx*

A Work Session of the School Board of Robbinsdale Area Schools was held Monday, November 16, 2020, by teleconference, pursuant to Minn. Statute 13D.021. *Complete agendas, reports, and presentations are available at the office and on our website. **Work session summary minutes are not approved by the School Board.***

Director(s) present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Stephanie Burrage, Interim Superintendent. Director(s) absent: none.

Legislative Action Coalition (LAC) Platform Update

Legislative Action Coalition (LAC) members will present the 2021 Legislative Platform draft to the school board for discussion. The platform supports the Unified District Vision of High Intellectual Performance Through Equity, and advocates for the resources needed to ensure an equitable and respectful educational experience for every student, family and staff member.

Legislative Action Coalition Co-chairs Beth Goers presented the proposed platform. Community Education Executive Director Dr. Kristine Wehrkamp will join the presentation.

LAC members advocate for our public school district and the learners, families and communities it serves. Members are citizen volunteers who share an interest in legislative advocacy and a passion for public education.

Finance Timeline Update

The School Board had an opportunity to hear a finance timeline update with time for discussions and questions. Items covered included:

- A review of the Truth-in-Taxation presentation
- A review of the tentative budget timeline
- An update on CARES and Coronavirus Relief Funding with budget considerations
- An update on the annual audit being conducted by MMKR

Greg Hein, Executive Director of Finance, presented.

Transportation and School Start 2021 Discussion

The School Board had an opportunity to review the transportation RFP timeline, including the potential of developing “in-house” transportation, along with the potential impact on school start. An opportunity for Q & A took place during the allotted time. The Board discussed bringing Scenario 6 to a vote at the next Board meeting.

Dr. Lowell Holtz, Director of Operations and Safety, Greg Hein, Executive Director of Finance, and Tom Watson, Watson Consulting, presented.

SRO Timeline Discussion

The School Board had an opportunity to discuss School Resource Officers in our secondary schools plus hear a timeline for ongoing Board discussion. An opportunity for Q & A took place during the allotted time on the agenda.

Dr. Kristine Wehrkamp, Executive Director of Community Education, and Dr. Lowell Holtz, Director of Operations and Safety, presented.

District Updates

The School Board heard updates from Dr. Burrage, Interim Superintendent, regarding the Distance Learning PLUS model and current shift with childcare.

Other

Chair Boone and Vice Chair Bassett shared information about the upcoming MSBA Delegate Assembly. Both plan to introduce a friendly amendment to the Hopkins Board of Education's request to eliminate school lunch debt. Chair Boone and Vice Chair's amendment will request district's be held harmless (during the pandemic).

Prepared and submitted by:

Nichol Sutton
Assistant Clerk, Robbinsdale Area Schools
Executive Assistant to the Superintendent and School Board

LICENSED STAFF - December 7, 2020

CHANGE OF ASSIGNMENT

Name	Building	Title	Effective Date
Matthew Pletcher	ESC	Teacher to Program Director	11/16/20

NEW HIRE

Name	Building	Title	Lane/Step	Effective Date
Dawn McCabe	PMS	1.0/Media Specialist	SPEC/9	12/1/20
Caleb Steffenhagen	FAIR Crystal	.4/Social Studies	BA/6	11/30/20
Jolene Sullivan Warnke	District Wide	1.0/Gifted and Talented	BA/3	11/23/20
Kelsey Thingvold	District Wide	1.0/Elementary Gifted Ed Spec	MA/8	11/18/20

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Hailey Curry	ENE	On Leave	11/6/20
Mary Kunesh-Podein	RMS	Media Specialist	11/30/20
Kristian Mundahl	FAIR Crystal	Social Studies	11/24/20
Robin Nelson	PMS	Media Specialist	11/30/20

NON-LICENSED STAFF - December 7, 2020**CHANGE OF ASSIGNMENT**

Name	Building	Title	Effective Date
Cameron Goude	RSI to FAIR-PL	Program Assistant to Program Director	11/24/20

NEW HIRE

Name	Building	Title	Step/Lane	Effective Date
Virginia Chavez	FAIR-PL	Service Employee	CU7, Step 3	11/30/20
Taylor Dzierzak	AHS	Office Employee	CAT1, Step 3	11/30/20
Cade Grandgenett	MLE	Media/Monitor EA	CL3, Step 3	11/16/20
Rhoda Hoffstrom	NPE	Office Employee	CAT3A, Step 5	11/23/20
Danisbel Montano Sosa	RSI	Tutor EA	CL3, Step 3	11/30/20
Elin Schmidt	RMS	Media EA	CL2, Step 3	11/17/20

REHIRE

Name	Building	Title	Step/Lane	Effective Date
Jasmine Pastrana	SMS	Service Employee	CU7, Step 5	11/23/20

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Emily Boehler	SOE	Child Nutrition	11/30/20
Natalie Johnson	RSI	Tutor EA	11/27/20
Jennifer Ray	MLE	Child Nutrition	11/17/20
Melvin Robinson III	RMS	Program Assistant	08/28/20
Kim Strandness	NHLC	Special Ed EA	12/11/20
Laura Walker	LVE/NPE	Service Employee	12/1/20
Harvey Williams	SOE	Special Ed EA	12/4/20



November 30, 2020

Mr. Rodger Schaeffbauer
Robbinsdale Area Schools – ISD #281
4148 Winnetka Ave. North
Minneapolis, MN 55427

RE: **Cooper High School - 2021 LTFM
Contract Award Letter**

Dear Mr. Schaeffbauer:

This letter is concerning the contract awards for the above referenced project. Bids were received on November 19, 2020 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid amount for purposes of contract award.

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 06-A	Carpentry	Maertens-Brenny Construction Company	Minneapolis, MN	Base Bid:	\$51,800.00
WS 07-H	Roofing	Berwald Roofing Company	North St. Paul, MN	Base Bid:	\$518,777.00
WS 09-C	Ceilings and Acoustical Treatment	Twin City Acoustics, Inc.	New Hope, MN	Base Bid:	\$29,900.00
WS 09-K	Painting	Wasche Commercial Finishes, Inc.	East Bethel, MN	Base Bid:	\$99,250.00
WS 23-B	Combined Mechanical	Peterson Sheet Metal, Inc.	Bemidji, MN	Base Bid:	\$2,865,000.00
WS 26-A	Electrical	NEO Electrical Solutions	Hudson, WI	Base Bid:	\$1,160,000.00

The total amount of the base bids is **\$4,724,727.00**, which is within the budget established for this portion of the work.

Please note, the attached email from Northern Air Corporation requests to withdraw their bid from consideration due to an error in preparing their bid. In evaluating this request, district staff consulted with the district’s legal counsel and their recommendation is to accept the request without recourse.

If you have any questions regarding this information, please do not hesitate to contact me at 612-900-6883.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in black ink, appearing to read "Mark VanderBloomer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark VanderBloomer
Project Manager



VanderBloomer, Mark

From: Greg Batchter <gbatcher@nac-hvac.com>
Sent: Friday, November 20, 2020 11:58 AM
To: VanderBloomer, Mark
Subject: Cooper HS LTFM Project

Mark,

It is our intension to pull our bid on the above project without recourse on our bid bond.

I incorrectly read the alternates on the bid documents and place the temperature control quote in the alternate # 1 as an add.

The quote should have been in the base bid and as a deducted in alternate #1.

Therefore this made our base bid incorrect and we need to withdraw it.

Regards

Greg Batchter

Senior Estimator



Direct: 651-255-3544 | **C:** 612-327-8366

O: 651-490-9868 | **F:** 651-490-1636 | **TF:** 888-257-5248

gbatcher@nac-hvac.com | [24-hour service](#) | [website](#)

October 29, 2020

Mr. Rodger Schaeffbauer
Director of Building and Grounds
Robbinsdale Area Public Schools ISD #281
4148 Winnetka Avenue North
New Hope, MN 55427

Phone: 763-504-8135
Email: rodger_schaeffbauer@rdale.org

**Roof
Spec
Inc.**



2400 Prior Avenue North
St. Paul, MN 55113
(651) 639-0644
(651) 639-1828 (fax)
800-494-4085
www.roofspec.com

**SUBJECT: RECOMMENDATION FOR AWARD
ROBBINSDALE FAIR SCHOOL CRYSTAL
2021 LTFM ROOF REPLACEMENT
RSI PROJECT #20-7261-02**

Dear Mr. Schaeffbauer

On the attached tabulation of bids received for reroofing at the Robbinsdale Fair School Crystal, you will note Berwald Roofing is the apparent low bidder with a bid of \$182,300.00 to perform the work.

In conversation with Mr. Collin Prochnow of Berwald Roofing, Mr. Prochnow indicates he understands the scope of the project and Berwald Roofing will enter into agreement with Robbinsdale Area Public Schools for reroofing at the Robbinsdale Fair Crystal School for the bid amount of \$182,300.00.

Based on the above, we would recommend award of the 2021 LTFM Roof Replacement at the Fair Crystal School to Berwald Roofing.

If you should have any questions or require further information, please contact our office. Thank you.

Respectfully,

ROOF SPEC, INC.

Kurt Reed
Senior Consultant

Robbinsdale Area Public Schools
 2021 Fair Crystal School
 LTFM Roof Replacement
 Bid Tabulation

RSI Project Number 20-7261-02
 Bid Opening:
 10/29/2020
 2:00 PM

Contractor	Bid Bond	Forms A and A-2	Addendums	Base Bid	Unit Prices		
					Wet Insulation	Wood Blocking	
B&B Sheet Metal And Roofing	Yes	Yes	One	\$264,980.00	\$2.50		\$5.00
Berwald Roofing	Yes	Yes	One	\$182,300.00	\$2.00		\$3.50
BL Dalsin Roofing OO	Yes	Yes	One	\$202,975.00	\$2.50		\$4.25
Central Roofing	Yes	Yes	One	\$208,412.00	\$2.00		\$3.00
Commercial Roofing	Yes	Yes	One	\$217,975.00	\$1.75		\$2.50
Diverse Construction	Yes	Yes	One	\$217,000.00	\$4.50		\$2.50
JA Dalsin Roofing	Yes	Yes	One	\$223,955.00	\$2.40		\$7.10
Lake Area Roofing	Yes	Yes	One	\$188,417.00	\$2.00		\$2.75
McPhillips Bros Roofing	Yes	Yes	One	\$220,000.00	\$2.50		\$4.00
Palmer West Construction	Yes	Yes	One	\$228,000.00	\$2.10		\$2.50
Rainville Carlson	Yes	Yes	One	\$199,000.00	\$3.00		\$6.60



October 21, 2020

Mr. Rodger Schaeftbauer
Robbinsdale Area Schools – ISD #281
4148 Winnetka Ave. North
Minneapolis, MN 55427

RE: **Lakeview Elementary School - 2021 LTFM
Contract Award Letter**

Dear Mr. Schaeftbauer:

This letter is concerning the contract awards for the above referenced project. Bids were received on October 15, 2020 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid amount for purposes of contract award.

Work Scope		Contractor, City, State	Bid Amount	
WS 06-A	Carpentry	Ebert, Inc. dba Ebert Construction Corcoran, MN	Base Bid:	\$34,700.00
			Alt E1:	\$0.00
			Total Contract:	\$34,700.00
WS 26-A	Electrical	Muska Electric, Inc. Roseville, MN	Base Bid:	\$429,995.00
			Alt E1:	\$4,000.00
			Total Contract:	\$433,995.00

The total amount of the bids including Alternate E1 is **\$468,695.00**, which is within the budget established for this portion of the work.

If you have any questions regarding this information, please do not hesitate to contact me at 612-900-6883.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Mark VanderBloomer
Project Manager



November 10, 2020

Mr. Rodger Schaeffbauer
Robbinsdale Area Schools – ISD #281
4148 Winnetka Ave. North
Minneapolis, MN 55427

RE: **Zachary Lane Elementary School - 2021 LTFM
Contract Award Letter**

Dear Mr. Schaeffbauer:

This letter is concerning the contract awards for the above referenced project. Bids were received on October 29, 2020 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid amount for purposes of contract award.

Work Scope		Contractor, City, State	Bid Amount	
WS 06-A	Carpentry	Maertens-Brenny Construction Company Minneapolis, MN	Base Bid: Alternate #2: Total Contract:	\$77,900.00 \$82,500.00 \$160,400.00
WS 23-B	Combined Mechanical	NAC Mechanical and Electrical Service Vadnais Heights, MN	Base Bid: Alternate #2: Total Contract:	\$257,000.00 \$0.00 \$257,000.00
WS 26-A	Electrical	Muska Electric, Inc. Roseville, MN	Base Bid: Alternate #2: Total Contract:	\$13,965.00 \$0.00 \$13,965.00
WS 32-A	Asphalt Paving	Bituminous Roadways, Inc. Mendota Heights, MN	Base Bid: Alternate #2: Total Contract:	\$189,250.00 \$0.00 \$189,250.00

The total amount of the base bids including alternate 2 is **\$620,615**, which is within the budget established for this portion of the work.

Please note, the attached email from Cities 1 requests to withdraw their bid from consideration due to an error in preparing their bid. In evaluating this request, district staff consulted with the district's legal counsel and their recommendation is to accept the request without recourse.

We recommend rejecting all bids for Work Scope 07H Roofing as the sole bid is well over budget.

If you have any questions regarding this information, please do not hesitate to contact me at 612-900-6883.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in black ink, appearing to read "Mark VanderBloomer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark VanderBloomer
Project Manager



787 Hubbard Ave, St. Paul, MN 55104 * 651-274-6547

Date: 11/10/20

To: Kraus Anderson

Re: Zachary Lane

Mark,

After reviewing our bid for Zachary Lane I have found that I personally made a spreadsheet error in calculating the total amount for the project. I am asking the district to allow us to withdraw our bid without recourse against our bond. I apologize as I know this is an inconvenience for the school board and yourself. In 9 years, this is the first time Cities 1 plumbing has retracted a bid. We did the storm drain replacement for the school's roof replacement 2-1/2 years ago and the project went well and we appreciated the help the maintenance team provided at that time. I apologized for this error and hope you will consider helping our company.

Joe Iallonardo

612-597-4547

December 7, 2020

Contracts

<u>Item</u>	<u>Business</u>	<u>School/Program</u>	<u>Amount</u>	<u>Purpose</u>
1	BLIND, Inc.	Special Education	\$75 per hour	Provide Braille, O & M and assistive technology instruction November 20-December 26, 2020
2	CEL Marketing PR, Design	Communications	3,890	Addendum-Increased digital and social media efforts November, 2020-April, 2021
3	Hopkins Public Schools #270	Title I	1,235	Title I Non-Public Service-2 students for the 2020-21 school year
4	Winsor Learning	Special Education	2,750	Training for the Sonday System 1 Reading Intervention Program, November 3, 2020

Announcements | December 7, 2020

Tuesday, Dec. 8, 5:00 p.m.

Community Connect

Wednesday, Dec. 9, 9:30 a.m.

Interschool Council

Wednesday, Dec. 9, 5:00 p.m.

World's Best Workforce Public Meeting (Webinar)

Tuesday, Dec. 15, 4:00 p.m.

American Indian Parent Advisory

Tuesday, Dec. 15, 5:00 p.m.

Legislative Action Coalition

Tuesday, Dec. 15, 6:30 p.m.

Redesign Family Service Collaborative

Monday, Dec. 21, 6:00 p.m.

School Board Listening Session

Monday, Dec. 21, 7:00 p.m.

School Board Regular Meeting

December 21, 2020 - January 1, 2021

Winter Break

99

Check out our district calendar on our website for more meeting details



ROBBINSDALE
Area Schools

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Business Meeting – December 7, 2020

AGENDA SECTION: Adjournment
ITEM: 7. Adjournment
COMMENTS BY: David Boone, Board Chair

This agenda item will bring closure to the School Board Business meeting.

Recommended Action: Call the Business meeting to a close.

Adjournment – December 7, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____