

HR / Business Services Committee

Duluth Public Schools, ISD 709

Agenda

Monday, April 13, 2026

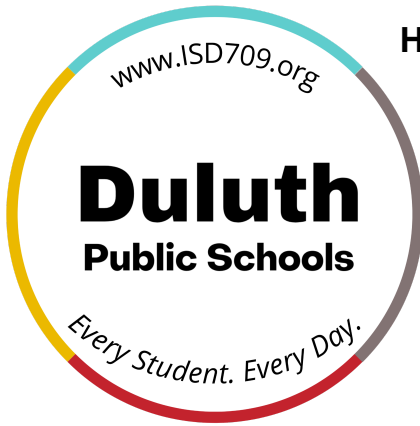
District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:30 PM

1. <u>Guest Presentations for this Meeting</u>	
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Human Resources Report for April 2026 School Board Meeting Highlighting March 2026 Activities

Department: Human Resources

HR|Business Services Committee: 04.13.2026

Regular Board Meeting: 04.21.2026

Report Prepared By: Steven Johnson

Manager's Minutes:

- Working with the Special Services Department on the next round of cohorts for the 2026 school year for NXT GEN Teach Apprenticeship Grant Program.

What We're Working On:

- Working with sites and leadership on the budget reduction
- Starting a Para Mentor program in each site

Upcoming Changes/Improvements to the Department:

- Open Enrollment for Health Insurance will start 05/01/2026 through 05/15/2026. Insurance renewal went up 15%.
- Worker's Compensation E-Mod rate has been received for the next year, new experience mod will be .62, a drop of .06 points.

Staffing Report:

- | | |
|------------------------------|--------------------------------|
| • Certified Appointments - 9 | Non-Certified Appointments - 7 |
| • Certified Leaves - 5 | Non-Certified Leaves - 0 |
| • Certified Resignations - 1 | Non-Certified Resignations - 7 |
| • Certified Retirements - 2 | Non-Certified Retirements - 0 |

Open Positions:

Certified:

Teachers (17)
Elementary (1)
Special Education (14)
High School (1)
Duluth Adult Education (1)
Summer School (3)

Non-Certified:

Administrative (1)
Elementary Principal (1)
 Child Nutrition (5)
 Maintenance (3)
Engineer IV (1)
Master Electrician (1)
Second Shift Engineer II (1)
 Playground/Cafeteria Monitor (2)
 Paraprofessionals (7)

PreSchool Para LTS (1)
SpEd Program Para BW ECSE (1)
SpEd Program Para LPN LTS (1)
SpEd Program Para LTS (3)
SpEd Student Specific (1)

2025-2026	Total	Total	K	1	2	3	4	5	6	7	8	9	10	11	12	
School	Enroll	Gr 1-5														
Congdon Park 435	482.67	409.00	73.67	78.00	82.00	83.00	78.00	88.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Homecroft 475	465.00	376.00	89.00	75.00	70.00	73.00	81.00	77.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lakewood 500	243.00	205.00	38.00	39.00	33.00	42.00	46.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lester Park 510	519.00	430.00	89.00	74.00	84.00	98.00	81.00	93.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lowell 520	313.00	270.00	43.00	60.00	53.00	48.00	60.00	49.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lowell Sp Immersion 521	183.00	147.00	36.00	38.00	26.00	29.00	26.00	28.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
MacArthur 525	252.67	212.67	40.00	39.00	43.00	42.00	45.67	43.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Myers Wilkins 540	452.00	376.00	76.00	86.00	74.00	70.00	79.00	67.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Piedmont 550	404.00	326.00	78.00	67.00	73.00	63.00	62.00	61.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stowe 565	239.00	201.00	38.00	33.00	49.00	43.00	36.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lincoln Middle 225	684.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.00	234.00	232.86	0.00	0.00	0.00	0.00	
Ordean East Middle 335	1114.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	381.00	355.00	378.34	0.00	0.00	0.00	0.00	
AE Online 650	179.17	0.00	696 Students - 46 Open Enrolled, 36 FT Residents, 614 PT Residents - Average enrollment 0.26 or 2 classes								0.00	0.28	17.64	57.78	58.75	44.72
Denfeld 215	924.49	0.00									0.00	0.00	239.01	239.09	217.03	229.36
East 220	1377.22	0.00									0.00	0.00	372.50	362.70	325.65	316.37
Merritt Creek Academy 81	83.00	34.00	3.00	7.00	4.00	7.00	9.00	7.00	8.00	12.00	7.00	7.00	6.00	6.00	0.00	
ALC 611	81.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.00	39.00	28.00	
Chester Creek Academy 575	33.00	16.00	1.00	3.00	1.00	4.00	5.00	3.00	2.00	1.00	3.00	3.00	4.00	2.00	1.00	
Rock Ridge Academy 580	44.00	12.00	3.00	2.00	2.00	4.00	2.00	2.00	5.00	6.00	5.00	5.00	4.00	3.00	1.00	
Arrowhead Academy 605	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	7.00	3.00	3.00	
Bethany Crisis Shelter 615	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.50	0.00	0.00	
Hospitals 630	25.00	3.00	0.00	0.00	0.00	1.00	2.00	0.00	2.00	3.00	6.00	7.00	2.00	2.00	0.00	
The Bridge 950	23.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.00	
Total:	8138.17	3017.67	607.67	601.00	594.00	607.00	612.67	603.00	616.00	611.00	633.48	652.40	697.07	656.43	646.45	

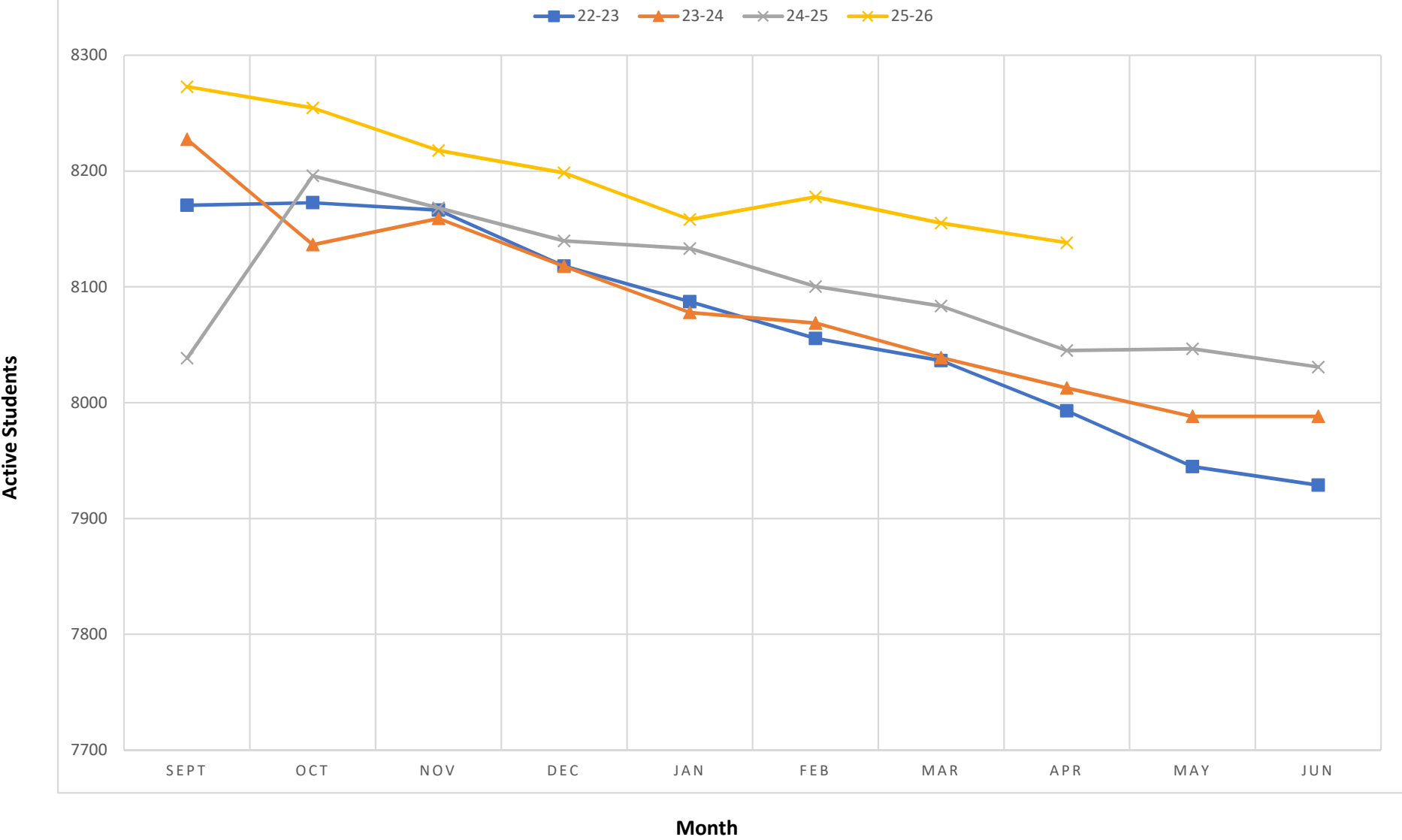
2025-2026 Month to Month Enrollment Changes by School

Month to Month	EOY	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Current	MtoM	YTD	FROM	FROM	FROM
2025-2026	24-25	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month Dif	Net		Current Month-EOY	Apr '25	Current Month-Apr '25
Congdon Park 435	474.00	486.00	484.00	483.00	486.00	485.00	484.00	485.00	482.67	0.00	0.00	-2.33		-3.33	8.67	471.23	11.44
Homecroft 475	451.00	464.00	465.00	462.00	463.00	459.00	465.00	465.00	465.00	0.00	0.00	0.00		1.00	14.00	449.47	15.53
Lakewood 500	252.00	240.00	243.00	242.00	241.00	243.00	243.00	242.00	243.00	0.00	0.00	1.00		3.00	-9.00	254.01	-11.01
Lester Park 510	512.00	512.00	519.00	518.00	514.00	514.00	516.00	521.00	519.00	0.00	0.00	-2.00		7.00	7.00	514.01	4.99
Lowell 520	306.00	304.00	303.00	305.00	305.00	307.00	312.00	312.00	313.00	0.00	0.00	1.00		9.00	7.00	310.03	2.97
Lowell Immersion 521	327.00	182.00	182.00	184.00	183.00	183.00	183.00	183.00	183.00	0.00	0.00	0.00		1.00	-144.00	328.00	-145.00
MacArthur 525	270.00	260.00	255.00	255.00	257.00	258.00	260.00	258.00	252.67	0.00	0.00	-5.33		-7.33	-17.33	267.22	-14.55
Myers Wilkins 540	312.15	454.00	462.00	463.00	458.56	452.00	453.00	453.00	452.00	0.00	0.00	-1.00		-2.00	139.85	307.06	144.94
Piedmont 550	387.00	401.00	400.00	404.00	399.00	404.00	405.00	404.00	404.00	0.00	0.00	0.00		3.00	17.00	389.00	15.00
Stowe 565	238.00	235.00	233.00	235.00	237.00	237.00	241.00	239.00	239.00	0.00	0.00	0.00	-8.66	4.00	1.00	233.02	5.98
Lincoln Middle 225	667.87	719.86	698.86	701.86	703.86	700.86	687.86	689.86	684.86	0.00	0.00	-5.00		-35.00	16.99	667.11	17.75
Ordean East Middle 335	1073.61	1142.27	1130.27	1116.27	1119.27	1116.27	1121.27	1115.34	1114.34	0.00	0.00	-1.00	-6.00	-27.93	40.73	1075.09	39.25
AE Online 650	166.24	49.67	112.16	133.16	142.22	134.27	179.71	182.16	179.17	0.00	0.00	-2.99		129.50	12.93	172.39	6.78
Denfeld 215	896.17	1040.60	1000.41	973.29	944.74	948.25	931.95	927.06	924.49	0.00	0.00	-2.57		-116.11	28.32	914.38	10.11
East 220	1382.11	1541.90	1460.81	1448.57	1432.62	1428.77	1390.90	1378.21	1377.22	0.00	0.00	-0.99	-6.55	-164.68	-4.89	1382.36	-5.14
Merritt Creek Academy 81	84.33	80.00	83.00	82.00	85.86	82.00	85.00	83.00	83.00	0.00	0.00	0.00		3.00	-1.33	87.00	-4.00
ALC Seat Based 611	92.72	63.00	81.00	80.00	83.86	80.00	81.71	82.00	81.00	0.00	0.00	-1.00		18.00	-11.72	100.72	-19.72
Chester Creek Academy 575	31.00	28.00	30.00	31.00	29.00	29.00	30.00	31.00	33.00	0.00	0.00	2.00		5.00	2.00	28.00	5.00
WHA RRA 580	46.00	38.00	43.00	43.00	44.00	41.00	44.00	43.00	44.00	0.00	0.00	1.00		6.00	-2.00	40.00	4.00
Arrowhead Academy 605	22.33	8.00	24.00	18.00	23.00	15.00	16.00	16.00	15.00	0.00	0.00	-1.00		7.00	-7.33	13.00	2.00
Bethany Crisis Shelter 615	0.25	0.00	0.50	0.00	0.00	0.25	0.25	0.50	0.75	0.00	0.00	0.25		0.75	0.50	0.00	0.75
Hospitals 630	23.00	2.00	20.00	16.00	19.86	16.00	22.00	21.00	25.00	0.00	0.00	4.00		23.00	2.00	22.00	3.00
The Bridge 950	16.00	23.58	24.58	23.58	24.58	24.58	25.00	24.00	23.00	0.00	0.00	-1.00	4.25	-0.58	7.00	20.00	3.00
Total:	8030.78	8274.88	8254.59	8217.73	8196.43	8158.25	8177.65	8155.13	8138.17	0.00	0.00		-16.96	-136.71	107.39	8045.10	93.07
Change		244.10	-20.29	-36.86	-21.30	-38.18	19.40	-22.52	-16.96	0.00	0.00						
Duluth Adult Education		367.00	525.00	612.00	689.00	726.00	775.00	876.00	966.00			90.00					

2025-2026 Month to Month Enrollment Changes by Grade

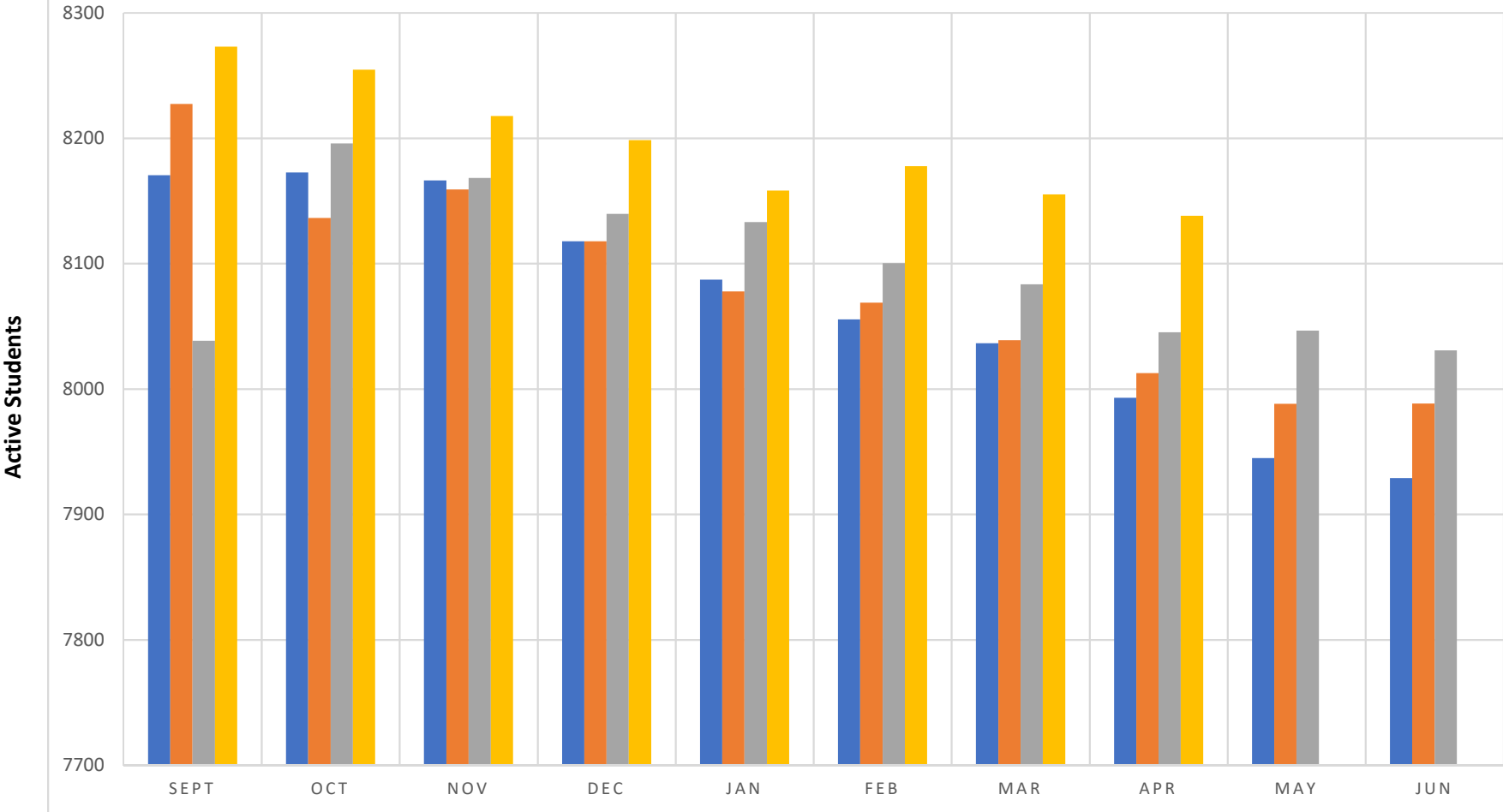
Month to Month	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Current	MtoM	YTD	Current
2025-2026	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month Dif	Net		Avg
EC	151.06	211.04	299.03	337.06	347.07	364.07	369.07	376.08	0.00	0.00	7.01		225.02	306.81
PK	21.94	19.96	81.94	80.94	79.93	79.93	79.93	76.91	0.00	0.00	-3.02	3.99	54.97	65.19
KA	132.00	144.25	147.00	150.00	152.00	155.00	154.00	153.67	0.00	0.00	-0.33		21.67	148.49
KG	460.00	457.00	456.00	451.56	454.00	457.00	454.00	454.00	0.00	0.00	0.00		-6.00	455.45
1	593.00	595.00	597.00	597.00	593.00	599.00	603.00	601.00	0.00	0.00	-2.00		8.00	597.25
2	595.00	596.00	595.00	591.00	592.00	595.00	594.00	594.00	0.00	0.00	0.00		-1.00	594.00
3	609.00	603.00	604.00	602.00	601.00	608.00	607.00	607.00	0.00	0.00	0.00		-2.00	605.13
4	614.00	623.00	618.00	618.00	614.00	617.00	616.00	612.67	0.00	0.00	-3.33		-1.33	616.58
5	600.00	604.00	607.00	604.00	603.00	604.00	607.00	603.00	0.00	0.00	-4.00		3.00	604.00
6	631.00	623.00	616.00	621.00	616.00	615.00	614.00	616.00	0.00	0.00	2.00	-7.66	-15.00	619.00
7	618.00	611.00	610.00	615.00	612.00	612.00	614.00	611.00	0.00	0.00	-3.00		-7.00	612.88
8	654.41	642.41	640.41	638.41	639.41	635.41	632.48	633.48	0.00	0.00	1.00	-2.00	-20.93	639.55
9	655.58	660.00	654.85	652.28	650.99	648.15	647.29	652.40	0.00	0.00	5.11		-3.18	652.69
10	701.00	708.56	706.00	699.99	700.81	706.10	700.21	697.07	0.00	0.00	-3.14		-3.93	702.47
11	684.72	685.09	672.28	667.78	658.85	658.28	662.43	656.43	0.00	0.00	-6.00		-28.29	668.23
12	727.17	702.28	694.19	688.41	671.19	667.71	649.72	646.45	0.00	0.00	-3.27	-7.30	-80.72	680.89
K 12 Total:	8274.88	8254.59	8217.73	8196.43	8158.25	8177.65	8155.13	8138.17	0.00	0.00	-16.96	-16.96	-136.71	8196.60
Change		-20.29	-36.86	-21.30	-38.18	19.40	-22.52	-16.96	0.00	0.00				

ISD 709 ACTIVE ENROLLMENT BY MONTH (K-12)



ISD 709 ACTIVE ENROLLMENT BY MONTH (K-12)

■ 22-23 ■ 23-24 ■ 24-25 ■ 25-26





Child Nutrition Report for April 2026 School Board Meeting Highlighting March 2026 Activities

Department:	Child Nutrition
HR Business Services Committee:	04.13.2026
Regular Board Meeting:	04.21.2026
Report Prepared By:	Sheila Oak

What We're Working On:

- Held a staff development day for our Child Nutrition employees. It was a very successful 3 hour offering of:
 - Knife skills (conducted by a Chef from Upper Lakes)
 - Produce processing tips and information- (Produce buyer from Upper Lakes Foods)
 - Sign Language basics - (Julie Guddek, ISD 709 employee and Teacher for the Deaf and Hard of Hearing)
 - Handwashing importance with black light enhancements (Tom Rusk, Child Nutrition Area Supervisor)
 - Question and Answer open period about our programs and regulations (Sheila Oak, Child Nutrition Programs Supervisor)
- Completed 30 Health Department reviews (2 in each kitchen each school year) No infractions were noted. Health Department reviews are available for public review on the Child Nutrition page of the school district website.

Staffing Report:

- Currently have jobs open at:
 - East
 - Lincoln
 - Piedmont
 - Congdon
 - Denfeld



Facilities Report for April 2026 School Board Meeting Highlighting March 2026 Activities

Department:	Facilities
HR Business Services Committee:	04.13.2026
Regular Board Meeting:	04.21.2026
Report Prepared By:	Bryan J. Brown

Manager’s Minutes:

- Construction on the First Street Buildout project remains under construction, most of the second floor rooms are painted, ceilings are going in, and carpet is being installed.
- 1st floor has most of the wall installed and sheetrocked

What We’re Working On:

- a. Lighting replacement at Lowell and LPMS
- b. Bids were awarded for the Lakewood Boiler
- c. Call for bids on the Lowell parking lot repair
- d. Call for bids on the LMAC Tennis court reconstruction
- e. We will be having a pre-construction meeting for the roof project at the 1st street build out

Staffing Report:

We have postings out for Maintenance positions

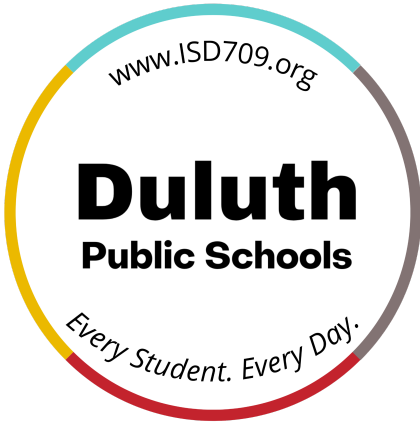
Barb Chopp, Supervisor of Operations in Facilities Internal Hire

Many of you already know Barb Chopp, who has been an integral part of our team as an engineer in our district for many years, most recently at East High School and Lincoln Park Middle School. Because of her deep knowledge of our buildings and her commitment to excellence, Barb was the natural choice to step into the role of Supervisor of Operations. We are excited to see her expertise in this new role.

Heather Morberg, Assistant Facilities Manager Returning to the District

We are also very happy to welcome Heather Morberg back to the district! Heather previously served as our Supervisor of Operations before leaving in October 2021. Heather is returning to us now as our Assistant Facilities Manager, bringing both a history with our facilities and fresh perspectives gained during her time away.

Safety Report for April 2026 School Board Meeting Highlighting March 2026 Activities



Department: Safety
 HR|Business Services Committee: 04.13.2026
 Regular Board Meeting: 04.21.2026
 Report Prepared By: August Leopold

Health and Safety Topics:

● Regulatory Requirements

- Potential to emit (PTE) calculations were verified, no air permits will be needed
- Hazardous waste disposal records and applications were submitted to the pollution control agency
- Lead in Water testing (due to start in May) has been scheduled with IEA
- All aerial lifts inspections and corrections have been completed
- State fire marshal inspection corrections have been completed and approved for Lakewood and Homecroft

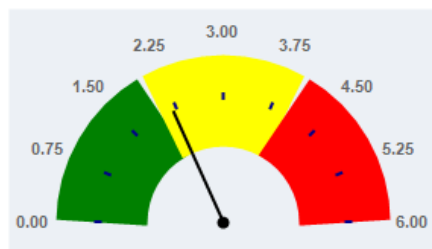
● Trainings and Planning

- March Lifeguarding training was postponed due to scheduling conflicts, rescheduled for April
- Safety walkthroughs have begun with IEA, the goal is to have all buildings completed by mid-June. Lakewood, Homecroft, Lester Park, and Congdon Park have been completed
- Lock Out Tag Out (LOTO) standard operating procedure is under review

● Employee Injury Update for February

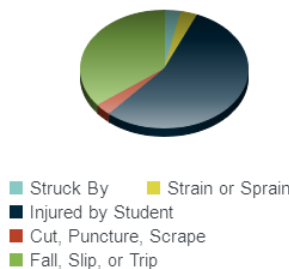
- Our total case injury rate (TCIR) for March 2026 was 2.19, an improvement from last month. Our year to date TCIR is now 2.15. We had a total of 26 reports of injury with two of them being OSHA recordable. Both recordable injuries this month were from slips, trips, and falls. Neither due to snow and ice. Our highest category for reported injuries remains injured by student.

Incidents - Total Case Incident Rate



This month

Incidents - Employee Injuries by Cause of Injury (Primary)



Year to Date



Technology Report for April 2026 School Board Meeting Highlighting March 2026 Activities

Department:	Technology
HR Business Services Committee:	04.13.2026
Regular Board Meeting:	04.21.2026
Report Prepared By:	Greg Krueger

Manager's Minutes:

- I spent a day at the Minnesota Chief Technology Officers clinic put on by the MN Association of School Administrators. The event focused on increasing family concerns related to perceived technology overuse voiced across the country in the recent past, and how school districts are taking this into account in their technology planning. I connected with several vendors to discuss potential upcoming purchases and projects while at the event.

What We're Working On:

- Reviewing requests for educational apps and services to be used next school year with the Digital Innovation Specialist team
- Evaluating options for Chromebooks to be provided to incoming middle school students next fall. These devices will need to be purchased in the near future to assure availability in time for the school year.
- Reviewing bids for several different technology services that we'll apply to be funded in part by the federal E-Rate program
- Finalizing our evaluation of several different interactive flat panel display models as we decide which product to be more widely deployed across middle and high schools in future purchases

Staffing Report:

- I began discussions with HR leadership to review and update department job descriptions so they more accurately reflect the department's current organizational structure and division of responsibilities
- Training for the department's three new staff members continues.



Transportation Report for April 2026 School Board Meeting Highlighting March 2026 Activities

Department:	Transportation
HR Business Services Committee:	04.13.2026
Regular Board Meeting:	04.21.2026
Report Prepared By:	Jeremy Kasapidis

Manager's Minutes:

We remain dedicated to identifying operational enhancements and cost-reduction strategies to support our budget goals. Nevertheless, escalating prices for maintenance components and fuel continue to make realized savings in these departments particularly difficult to achieve. Furthermore, the increasing transportation requirements of our student population add to these existing financial constraints.

What We're Working On:

- Ongoing student route adjustments
- Performing bus maintenance and repairs
- Refining current routes to improve efficiency
- Identifying potential cost-saving opportunities

Upcoming Changes/Improvements to the Department:

- Efficiency is currently being enhanced by employees returning from long-term leave, which also makes substitutes available for other requirements.

Staffing Report:

Currently, four staff members remain on extended medical leave; however, two are scheduled to return to work during this month.

RESOLUTION

Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION	COMMENTS
Denfeld	Mr. & Mrs. William C Denfeld	\$1,000.00	Denfeld Students and Staff	
District Service Center	Duluth Pizza Ranch	In-kind	This donation will be used as part of a survey raffle at Unity in Our Community.	A bundle of 5 \$5 Fun Zone cards and a card for Free Pizza for a Year (one large specialty pizza each month for the year).
Districtwide	Super One	\$100 gift card to Super One	food	
East	Christian Eggert Violins	In-kind	No	They donated a violin and bow. Total value of donation is \$6,916.00
East	Duluth Burger Company, LLC, Culver's of Duluth, MN	\$208.00	Goes to student organization, FFA	
Head Start	Jane Killough	\$50.00	Head Start Transportation	
Lester Park	Darlene Diehl	In-kind	Art room	
Lester Park	Lester Park School Foundation	\$11,224.70	Yes. It was used toward the 2nd/3rd grade pod update, Library & STEM orders, and Teacher/classroom donations in 2025.	
Lincoln Park	Donors Choose	In-kind	To use for the teachers' classrooms	12 copies of Red Bird Danced, and 12 copies of The Star That Always Stays

Lincoln Park	Mary Sage	In-kind	Chrissy Valento's Art Class	Art supplies for Chrissy Valento's art room – A lot of Paper, Ink stamps, Beads, popsicle Sticks, Stickers, scissors, paint plate, stencils
Lincoln Park	Donors Choose Team (Anonymous)	In-kind	For Dawson Ness's classroom	288 Pirate gold coins, Red Feather quill pen and ink set, belt pouch, 18 PCS tea party set, Animal cosplay costume, Himalayan Salt lamp, Spike tape set, additional requested resources.
Myers-Wilkins	Phi Sigma Sigma Foundation	\$1,000.00	\$500 for student activities, \$500 to Playworks	
Myers-Wilkins	Myers-Wilkins PTO	\$5,973.00	Playworks - Recess Coaching	

RESOLUTION

Establishing a School Forest Site For Myers-Wilkins Elementary School in Duluth, Minnesota

WHEREAS Minnesota Statute 89.41 Subdivision 1 states: Any school district in the state, however organized, the University of Minnesota, or any branch thereof, any state university, community college, or other public educational institution or agency of the state, all herein referred to as agencies, may establish and maintain school forests according to this section, subject to the approval of the commissioner of natural resources. For the purpose of a school forest, an agency may use land the agency owns or uses under an agreement or may acquire land by gift or with contributed funds.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of Duluth, Public School District No. 709, approves the establishment of the Myers-Wilkins Elementary School Forest comprising approximately 1 acre described as beginning from the eastern corner of parcel 010-2790-04380, continuing in a line Southeast approximately 100 feet, directionally parallel to N 10th Ave. E, then Southwest approximately 590 feet to Kenwood Ave., 10 feet south of the Northwest corner of -02940, then north approximately 70 feet along Kenwood Ave., then Northeast approximately 105 feet, then North approximately 40 feet to the Southern corner of parcel -04300, then Northeast 400 feet, along the boundaries of adjoining parcels in the northwest, to the point of beginning, all in the SW NE and NW NE of Section 22, Township 50 N, Range 14W, and supports the enrollment of said school forest in Minnesota DNR School Forest Program for educational purposes.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its gratitude to the Myers-Wilkins School Forest Committee for their work to create an engaging outdoor learning environment for Myers-Wilkins students.

HUMAN RESOURCES ACTION ITEMS FOR: April 21, 2026

<u>CERTIFIED APPOINTMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
ALLEN, AMY B	LTS SPED SOCIAL WORKER/ORDEAN EAST, (MA) III, 9, 1,0, MARTIN J.	04/06/2026
CAVEN, KARLY M	LTS GRADE 1 TEACHER/LAURA MACARTHUR, (MA) IV, 9, 1.0, BAMBENEK A.	03/06/2026
ERHARD, ISABELLE K	LTS, SPED EBD RESOURCE TEACHER/PIEDMONT, (BA) III, 2, 1.0, NIEMCZYK L.	03/23/2026
GUSTIN, TESSIE J	LTS 1ST GRADE TEACHER/LAURA MACARTHUR, (BA) III, 5, 1.0	03/23/2026
MORGENSTERN, KYLA A	LTS-KINDERGARTEN/MYERS-WILKINS, (BA) III, 2, 1.0, ZBINDEN CROW E.	03/24/2026
OLSON, HANNAH M	LTS SPED RESOURCE TEACHER/LAURA MACARTHUR, (BA) III, 2, 1.0, LEONE R.	03/25/2026
SCHMIDT, ANDREW J	LTS VISUAL ARTS TEACHER/MERRITT CREEK, (BA) III, 3, 1.0, SCHRODER O.	04/06/2026
WILLIAMS, ROBIN L	LTS ART SPECIALIST/0.5 STOWE, 0.5 LAKEWOOD, (BA) III, 8, 1.0, CLARK E.	03/09/2026
WOBSCHELL, KAYLA J	SPED SCHOOL NURSE/DISTRICT WIDE, (BA) III, 8, 0,6, WILLIAMS C.	03/23/2026
<u>CERTIFIED LEAVES</u>	<u>POSITIONS</u>	<u>EFFECTIVE DATES</u>
MUELLENBACH, ELI G	Other Leave	09/01/2026 06/11/2027
<u>CERTIFIED RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
CAINE, MEGHAN N	ECFE PARENT EDUCATOR-PIEDMONT ES	06/05/2026 06/05/2026
<u>CERTIFIED RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
JACKSON, LORI A	GRADE 4 - HOMECROFT ES	06/05/2026
KUSCH MARSHALL, KATHI A	PRINCIPAL - CONGDON PARK ES	06/19/2026
<u>NON-CERT APPOINTMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
ANDERSON, ANDREW J	FLOATING CUSTODIAN/DISTRICT WIDE, 40/52WKS, \$19.04/HR, CHRISTENSEN A.	03/30/2026
ERICKSON, MATTHEW P	CUSTODIAN/EAST, 40/52WKS, \$18.05/HR, EKKER A.	03/31/2026
GEHRING, JOSEPH G	HOURLY FOOD SERVICE/DISTRICT WIDE, UP TO 12HR/38WKS, \$14.00/HR	03/26/2026
JANEKELA, HEATHER L	HOURLY MONITOR/LESTER PARK, UP TO 23 HRS/38WKS, \$15.00/HR	03/18/2026
TOWLE, AUTUMN L	HOURLY MONITOR/LOWELL, UP TO 23 HRS/\$15.00/HR	03/23/2026
TURCHI, VALARIE J	HOURLY MONITOR/LAURA MACARTHUR, UP TO 23HRS/38WKS, \$15.00/HR	03/24/2026
WIENEKE, MEGAN M	HOURLY MONITOR/MYERS-WILKINS, UP TO 23HRS/38WKS, \$15.00/HR.	03/20/2026
<u>NON-CERT RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
AIRHART, DARNEISHA F	SUPERVISORY PARA - DW	03/31/2026
EYTCHESON, STEPHANIE A	OSSS - ORDEAN-EAST MS	04/29/2026
JOHANSON, ERICK J	ENGINEER II - LOWELL ES	04/03/2026
LIND, ERIK A	CAFETERIA HELPER 1 - EAST HS	04/07/2026
LYONS, MICHELLE R	HRLY PLAYGROUND/CAFE MONITOR - MYERS-WILKINS ES	03/20/2026
RICKE, ISABELLA A	SPED ECSE PARA - DW	03/13/2026
WARD, SHELBY L	HRLY CAFE/PLAYGROUND MONITOR - LAKEWOOD ES	03/19/2026
<u>NON-CERT TERMINATION</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>
ANDERSON, KALEN M	HRLY CHILD NUTRITION HELPER-LAURA MAC ES	03/13/2026
<u>NON-CERT PRESUMED RESIGNED</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>

Duluth Public Schools

REVISED BUDGET

HR/BS Services Committee Monthly Fund Balance Report April 13, 2026 Committee Meeting

BUDGET SUMMARY

04/09/26

Percent spent

REVENUES	25-26		25-26		25-26		25-26		Percent spent
	CURRENT YEAR ADOPTED BUDGET		CURRENT YEAR REVISED BUDG		RECEIVED TO YEAR TO DATE		RECEIVED ENCUMBERED		
	FUND	Jul-25	JULY 25-26	July -June	July -June	July -June	BUDGET BALANCE		
General	1	\$ 134,020,612.52	\$ 137,502,407.11	\$ 73,398,185.15	\$ 21,669.13	\$ 64,082,552.83			53%
REVISED REVENUE - SPECIAL EDUCATION			\$ 5,256,647.00						
REVISED REVENUE - + 32 ADM adjustment			\$ 239,392.00	TOTAL REVISED REV = \$5,496,039.00					
Food Service	2	\$ 6,120,000.00	\$ 6,120,000.00	\$ 3,593,200.20	\$ -	\$ 2,526,799.80			59%
Transportation	3	\$ 3,866,200.00	\$ 3,866,200.00	\$ 2,787,037.69	\$ -	\$ 1,079,162.31			72%
Community Ed	4	\$ 8,187,495.00	\$ 8,187,495.00	\$ 4,452,329.87	\$ -	\$ 3,735,165.13			54%
Operating Capital	5	\$ 4,680,435.48	\$ 1,974,644.89	\$ 933,331.58	\$ -	\$ 1,041,313.31			47%
Building Construction	6	\$ -	\$ -	\$ -	\$ -	\$ -			
Debt Service Fund	7	\$ 27,857,301.00	\$ 27,857,301.00	\$ 2,212,780.97	\$ -	\$ 25,644,520.03			8%
Trust Fund	8	\$ 320,000.00	\$ 320,000.00	\$ -	\$ -	\$ 320,000.00			0%
Dental Insurance Fund	20	\$ 959,836.00	\$ 959,836.00	\$ 916,322.12	\$ -	\$ 43,513.88			95%
Student Activity	79	\$ 106,940.00	\$ 110,490.00	\$ 310,156.86	\$ -	\$ (199,666.86)			281%
REVENUE	TOTALS:	\$ 186,118,820.00	\$ 192,394,413.00	\$ 88,603,344.44	\$ 21,669.13	\$ -	\$ 98,273,360.43		46%

EXPENSES	25-26		25-26		25-26		25-26		Percent spent
	CURRENT YEAR ADOPTED BUDGET		CURRENT YEAR REVISED BUDG		EXPENSES TO YEAR TO DATE		EXPENSES ENCUMBERED		
	FUND	Jul-25	JULY 25-26	July - June	July -June	July - June	BUDGET BALANCE		
General	1	\$ 128,563,977.06	\$ 134,577,090.03	\$ 98,282,813.99	\$ 2,497,161.26	\$ 33,797,114.78			75%
Food Service	2	\$ 6,095,464.00	\$ 6,095,464.00	\$ 3,971,718.35	\$ 1,403,441.85	\$ 720,303.80			88%
Transportation	3	\$ 7,864,200.00	\$ 7,864,200.00	\$ 7,470,869.09	\$ 310,072.08	\$ 83,258.83			99%
Community Ed	4	\$ 7,725,252.00	\$ 7,725,194.86	\$ 5,484,659.51	\$ 73,599.50	\$ 2,166,935.85			72%
Operating Captial	5	\$ 5,648,724.89	\$ 5,648,724.89	\$ 5,895,962.97	\$ 897,127.21	\$ (1,144,365.29)			120%
Building Construction	6	\$ -	\$ -	\$ 11,211,331.53	\$ 15,420,956.03	\$ (26,632,287.56)			
Debt Service Fund	7	\$ 27,394,520.00	\$ 27,394,520.00	\$ 27,394,084.69	\$ -	\$ 435.31			100%
Trust Fund	8	\$ 270,842.00	\$ 270,842.00	\$ -	\$ -	\$ 270,842.00			0%
Dental Insurance Fund	20	\$ 1,025,548.00	\$ 1,025,548.00	\$ 1,029,378.94	\$ -	\$ (3,830.94)			100%
Student Activity	79	\$ 86,750.00	\$ 753,465.85	\$ 246,034.19	\$ 32,754.91	\$ 474,676.75			37%
EXPENSE	TOTALS	\$ 184,675,277.95	\$ 191,355,049.63	\$ 160,986,853.26	\$ 20,635,112.84	\$ -	\$ 9,733,083.53		95%

** special ed orginal budget R & E	\$26,085,315.00
adjusted w/ cross subsidy R	\$31,341,962.00
adjusted w/cross subsidy E	\$36,480,478.00

Extra Curricular	Fund 01 Prog 298
Revenue	\$ 436,874.61
Expense	\$ 576,907.10

**Fundraisers Reported
March 2026**

The following fundraisers were reported in the above timeframe and per Policy 511–Fundraising, require School Board approval:

School	Organization Fundraising	Estimated Profit	Description of Fundraiser
Denfeld	Robotics Team	\$6,000.00	We will be hosting our annual dinner & silent auction
Denfeld	School-wide	Unknown	The Commencement Group provides free, on-site, flower selling fundraising service at no cost. On the day of graduation, they send 2 representatives to your event, set up a table at guest entrances - to offer flowers and other commemorative items to guests. We provide all necessary supplies, delivering a convenient and appreciated service for graduates and guests alike. Following the event, you will receive a commission return of 25% on all pre-order sales and 15% on all sales made on-site the day of graduation.
Denfeld	Denfeld Speech Team	\$800.00	Bagging groceries
District Service Center	Duluth Public Schools for Unity in Our Community	\$90.00	Dine-in/Carry Out Fundraiser
District Service Center	Duluth Public Schools for Unity in Our Community	\$100.00	Online and In-Restaurant Fundraiser
Districtwide	K.E.Y. Zone afterschool programs	\$5,000.00	Walk/Runathon
East	Duluth East Golf	\$9,000.00	Leading Edge
Lester Park	School-wide	No profit	March Union Gospel Food Drive
Lester Park	School-wide	\$1,506.36	Jostens Pictures – proceeds from picture day

Lincoln Park	Music Department	\$10,000.00	This fundraiser will be for 7th and 8th grade music students to raise funds for our Chanhassen trip this spring. The cost of the trip is \$100 per student, so we anticipate students earning \$100 each and paying the total payment with that fundraising money.
Lincoln Park	6th Grade Fort Snelling Field Trip	\$500.00	Pizza Ranch is hosting a Dine to Donate event.
Lincoln Park	Music Department	\$150.00	Spirit Wear Sale (sweatshirts and t-shirts)



April 9, 2026

Duluth Public Schools
713 Portia Johnson Drive
Duluth, MN 55811

Regarding: Lowell Elementary Parking Lot Improvements Bid #1345

Dear Duluth Public School District,

On April 2, 2026, 7 bids were opened for the above referenced project. Ulland Brothers, Inc. based out of Cloquet, Minnesota submitted the low bid for the project. Below is a list of all bids received for the project. The bidders also submitted the required bid bond and responsible contractor forms.

Company	Bid Amount
Ulland Brothers, Inc.	\$362,000.00
Diversified Paving	\$444,019.00
Sinnott Contracting, LLC	\$495,000.00
Kiminski Paving Inc.	\$541,000.00
KTM Paving, Inc.	\$555,750.00
Northland Constructors of Duluth, a division of Mathy Construction Company	\$594,400.00
Urban Companies LLC	\$924,000.00

Design Tree has reviewed and evaluated the bids that were submitted for completeness and the necessary documentation and spoken to the low bidder. Based on the price bid for the project, our evaluation of the bids and the Contractor’s experience in working on these types of projects, it is Design Tree’s professional opinion that Ulland Brothers, Inc. is the lowest responsible bidder for the project and our recommendation for the School District to accept the bid and award the contract for the project to Ulland Brothers, Inc.

The next step in the process, if the School District concurs with our recommendation, is to sign the Notice of Award which will be provided upon acceptance. Design Tree will then send the Contracts to Ulland Brothers, Inc., which will need to be submitted back to Design Tree along with the Payment Bond, Performance Bond and Certificate of Insurance for the project.

After reviewing the above information, if you should have any questions regarding the responses above, please feel free to contact me at (320) 227-0203 or at mjg@dte-ls.com.

Sincerely,
DESIGN TREE ENGINEERING, INC

Michael Gerber, P.E.
Civil Team Leader

Enc: Bid Tabulation

Kelly Durick Eder, Board Chair

BID OPENING

PROJECT NO: 12525005

PROJECT: Lowell Elementary Parking Lot Improvements Bid #1345

BIDDER	BID BOND	RESPONSIBLE CONTRACTOR	ADDENDUM #1	TOTAL BID
KIMINSKI PAVING INC.	X	X	X	\$541,000.00
DIVERSIFIED PAVING	X	X	X	\$444,019.00
NORTHLAND CONSTRUCTORS OF DULUTH, A DIVISION OF MATHY CONSTRUCTION COMPANY	X	X	X	\$594,400.00
URBAN COMPANIES LLC	X	X	X	\$924,000.00
KTM PAVING, INC.	X	X	X	\$555,750.00
SINNOTT CONTRACTING, LLC	X	X	X	\$495,000.00
ULLAND BROTHERS, INC.	X	X	X	\$362,000.00

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



MICHAEL J. GERBER, PE

MN LICENSE #56653

4/02/2026, 10:00am
 709 Portia Johnson Drive
 Duluth, MN 55811

DESIGN TREE

engineering + land surveying

April 9, 2026

Duluth Public Schools
713 Portia Johnson Drive
Duluth, MN 55811

Regarding: Laura MacArthur Elementary Tennis Court Improvements Bid #1347

Dear Duluth Public School District,

On April 2, 2026, 5 bids were opened for the above referenced project. Diversified Paving based out of Saint Augusta, Minnesota submitted the low bid for the project. Below is a list of all bids received for the project. The bidders also submitted the required bid bond and responsible contractor forms.

Company	Bid Amount
Diversified Paving	\$439,428.00
Veit & Company, Inc.	\$467,000.00
KTM Paving, Inc.	\$467,500.00
Kiminski Paving Inc.	\$490,000.00
Urban Companies LLC	\$639,000.00

Design Tree has reviewed and evaluated the bids that were submitted for completeness and the necessary documentation and spoken to the low bidder. Based on the price bid for the project, our evaluation of the bids and the Contractor's experience in working on these types of projects, it is Design Tree's professional opinion that Diversified Paving is the lowest responsible bidder for the project and our recommendation for the School District to accept the bid and award the contract for the project to Diversified Paving.

The next step in the process, if the School District concurs with our recommendation, is to sign the Notice of Award which will be provided upon acceptance. Design Tree will then send the Contracts to Diversified Paving, which will need to be submitted back to Design Tree along with the Payment Bond, Performance Bond and Certificate of Insurance for the project.

After reviewing the above information, if you should have any questions regarding the responses above, please feel free to contact me at (320) 227-0203 or at mjg@dte-ls.com.

Sincerely,
DESIGN TREE ENGINEERING, INC



Michael Gerber, P.E.
Civil Team Leader
Enc: Bid Tabulation

Kelly Durick Eder, Board Chair

BID OPENING

PROJECT NO: 12525004

PROJECT: Laura MacArthur Elementary Tennis Court Improvements Bid #1347

BIDDER	BID BOND	RESPONSIBLE CONTRACTOR	ADDENDUM #1	TOTAL BID
KTM PAVING, INC.	X	X	X	\$467,500.00
URBAN COMPANIES LLC	X	X	X	\$639,000.00
VEIT & COMPANY, INC.	X	X	X	\$467,000.00
DIVERSIFIED PAVING	X	X	X	\$439,428.00
KIMINSKI PAVING INC.	X	X	X	\$490,000.00

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



MICHAEL J. GERBER, PE

MN LICENSE #56653

4/02/2026, 10:30am
 709 Portia Johnson Drive
 Duluth, MN 55811

INDEPENDENT SCHOOL DISTRICT 709

Duluth Public Schools
709 Portia Johnson Dr.
Duluth, Minnesota 55811
218-336-8738

MEMORANDUM

To: Simone Zunich, Executive Director of Business Services
From: Cathy Holman, Purchasing Coordinator
Subject: Bid 1349, Full District Wide Area Network Services including First Street building
Date: April 10, 2026

In March, an RFP was issued for data connectivity across district locations, including the renovating First Street building. Starting July 1, the five-year contract will be partially funded by federal E-Rate credits.

The 28-day public notice appeared on the E-Rate website and in the Duluth News Tribune. Bids were reviewed on March 27.

The district received one bid on this opportunity:

Vendor: Spectrum
Amount: \$11,700 monthly for a 5 year term, \$702,000 total for life of contract

Director of Technology Greg Krueger and Network Architect Nick Krauss confirmed that Spectrum's bid meets district specifications. The proposal augments the current contract to include the First Street building and redesigns the network to reduce future expansion costs.

Executive Director of Business Services Simone Zunich recommends awarding the contract to Spectrum for \$11,700 monthly over a five-year term, totaling \$702,000.

Program: Technology

Fund Custodian: Simone Zunich, Executive Director of Business Services

Date: March 27, 2026

BID TAB FOR BID# 1350, FULL-DISTRICT WIDE AREA NETWORK SERVICES INCLUDING FIRST STREET BUILDING

<u>VENDOR</u>	<u>AMOUNT</u>
SPECTRUM	\$11,700 monthly for 5 year term, \$702,000 total for life of contract

Awarded Vendor: Spectrum

Kelly Durick Eder, Board Chair



SERVICE ORDER

THIS SERVICE ORDER (“Service Order”) is executed and effective upon the date of the signature set forth in the signature block below (“Effective Date”) and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder (“Spectrum”) and Customer (as shown below), and is governed by and subject to the applicable Spectrum Business - Enterprise Commercial Terms of Service posted at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> (or successor URL) or, if applicable, an existing service agreement executed by the parties (each, as appropriate, the “Service Agreement”). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Contact Information	
Contact: Rick Arndt	
Telephone: (608) 709-1515	
Email: rick.arndt@charter.com	

Customer Information		
Customer Name ISD 709 DULUTH PS	Order # 15356454	
Address 709 Portia Johnson Dr DULUTH MN 55811		
Telephone (218) 336-8754	Email: gregory.krueger@isd709.org	
Contact Name Gregory Krueger	Telephone (218) 336-8754	Email: gregory.krueger@isd709.org
Billing Address 215 N 1ST AVE E DULUTH 55805		
Billing Contact Name	Telephone	Email:

NEW AND REVISED SERVICES AT 3401 Technology Dr , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Hub - ELINE Master	60 Months	1	\$0.00	\$0.00
EP-LAN 10Gbps	60 Months	1	\$1,000.00	\$1,000.00
TOTAL				\$1,000.00

NEW AND REVISED SERVICES AT 714 1/2 W College St , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 1Gbps	60 Months	1	\$320.00	\$320.00
TOTAL				\$320.00



NEW AND REVISED SERVICES AT 1918 N Arlington Ave , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 1Gbps	60 Months	1	\$320.00	\$320.00
<u>TOTAL</u>				\$320.00

NEW AND REVISED SERVICES AT 3116 E Superior St , Duluth MN 55812				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 401 N 44th Ave W , Duluth MN 55807				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 301 N 40th Ave E , Duluth MN 55804				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 713 Portia Johnson Dr , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 4784 Howard Gnesen Rd , Duluth MN 55803				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 5207 N Tischer Rd , Duluth MN 55804				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 720 N Central Ave , Duluth MN 55807				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 5300 Glenwood St , Duluth MN 55804				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 3215 W 3rd St , Duluth MN 55806				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00



NEW AND REVISED SERVICES AT 2000 Rice Lake Rd , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 4000 W 9th St , Duluth MN 55807				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 1Gbps	60 Months	1	\$320.00	\$320.00
<u>TOTAL</u>				\$320.00

NEW AND REVISED SERVICES AT 1027 N 8th Ave E , Duluth MN 55805				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 2900 E 4th St , Duluth MN 55812				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 2827 Chambersburg Ave , Duluth MN 55811				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
<u>TOTAL</u>				\$650.00

NEW AND REVISED SERVICES AT 4849 Ivanhoe St , Duluth MN 55804

Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 1Gbps	60 Months	1	\$320.00	\$320.00
TOTAL				\$320.00

NEW AND REVISED SERVICES AT 715 101st Ave W , Duluth MN 55808

Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 2Gbps	60 Months	1	\$650.00	\$650.00
TOTAL				\$650.00

NEW AND REVISED SERVICES AT 424 W 1st St Unit EPL, Duluth MN 55802

Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Spoke	60 Months	1	\$0.00	\$0.00
EP-LAN 1Gbps	60 Months	1	\$320.00	\$320.00
TOTAL				\$320.00

ONE TIME CHARGE(S) AT 714 1/2 W College St , Duluth MN 55811

Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 1918 N Arlington Ave , Duluth MN 55811

Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 3116 E Superior St , Duluth MN 55812			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 401 N 44th Ave W , Duluth MN 55807			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 301 N 40th Ave E , Duluth MN 55804			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 713 Portia Johnson Dr , Duluth MN 55811			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 4784 Howard Gnesen Rd , Duluth MN 55803			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 5207 N Tischer Rd , Duluth MN 55804			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 720 N Central Ave , Duluth MN 55807			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 5300 Glenwood St , Duluth MN 55804			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 3215 W 3rd St , Duluth MN 55806			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 2000 Rice Lake Rd , Duluth MN 55811			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 4000 W 9th St , Duluth MN 55807			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 1027 N 8th Ave E , Duluth MN 55805			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 2900 E 4th St , Duluth MN 55812			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 2827 Chambersburg Ave , Duluth MN 55811			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 4849 Ivanhoe St , Duluth MN 55804			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 715 101st Ave W , Duluth MN 55808			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 424 W 1st St Unit EPL, Duluth MN 55802			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
Demarc Wiring Service	1	\$500.00	\$500.00
Demarc Wiring Service - Promotion	1	(\$500.00)	(\$500.00)
<u>TOTAL</u>			\$0.00

ONE TIME CHARGE(S) AT 3401 Technology Dr , Duluth MN 55811			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
<u>TOTAL</u>			\$0.00

1. **TOTAL CHARGE(S).** Total monthly recurring charges and total one-time charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**

E-Rate Funding Contingency.

Customer may submit this Service Order and the Agreement to the Schools and Libraries Division of the Universal Service Administrative Company, (i.e., the entity appointed by the Federal Communications Commission to administer the Universal Service Program with respect to Schools and Libraries (E-Rate) funding) as part of any application seeking a federal subsidy or funding.

Customer is responsible for notifying Spectrum of its election of either the Service Provider Invoice (SPI) or Billed Entity Applicant Reimbursement ("BEAR") discount method by May 15th prior to the applicable funding year. Customer must complete and return an E-Rate Discount Election Form to Spectrum prior to such date, or Customer will be deemed to have chosen the BEAR discount method for the funding year.

Upon Spectrum's receipt of appropriate notice that Customer is an approved E-Rate program participant for a Service, Spectrum will invoice Customer for the Service in accordance with E-Rate guidelines and/or rules. If Spectrum invoices Customer for a Service pursuant to any E-Rate program rates, discounts or credits in advance of receiving such notice and Customer's request for E-Rate program funding is denied, limited or reduced, Spectrum will invoice Customer and Customer will pay the difference between such invoiced amount(s) and the actual amount of the charges for the Service as described in this Service Order. Notwithstanding anything herein to the contrary, Customer's obligations under this Service Order shall remain in full force and effect in the event Customer withdraws or is removed from the E-Rate program, receives E-Rate program funding that is less than Customer's requested funding amount, or is denied E-Rate program funding for any Service described in this Service Order. For the avoidance of doubt, Customer is solely responsible for all charges for services, as described in this Service Order, that were installed prior to the E-Rate program funding year start date.

E-Rate Upgrade within Term

During the Order Term, Customer shall have the option, exercisable upon thirty (30) days prior written notice to Spectrum (the "Required Notice"), to upgrade its purchased bandwidth at the Service Location(s) reflected in this Service Order to the bandwidth and MRC as reflected in the chart in Exhibit A provided that: (i) Customer has paid for all necessary Equipment, if any, to provide the upgrade; (ii) Customer is in good standing on its payment obligations at the time of the requested upgraded Services; and (iii) such upgrade applies to bandwidth/speed upgrades only, and not a change to Customer's existing Service(s). Nothing herein is intended to modify the Order Term of this Service Order. Except as specifically modified herein, all other terms and conditions of the Service Agreement and this Service Order shall remain unchanged and in full force and effect. Customer will be required to execute a new Service Order to document the upgrade.

By signing below, the signatory represents they are duly authorized to execute this Service Order

Customer	
Signature:	Signed by: <i>Sheila Stevens</i> F1F0225D71074D9...
Printed Name:	Sheila Stevens
Title:	Finance Manager
Date:	3/31/2026

Charter Communications Operating, LLC	
By: Charter Communications, Inc., its Manager	
Signature:	DocuSigned by: <i>David Brown</i> F5E211496B4D477...
Printed Name:	David Brown
Title:	Vice President Vertical Markets
Date:	3/31/2026

Exhibit A

Service Location	A or Z Loc	Service	Bandwidth / Product Description	Initial Order Term (Months)	QTY	MRR	OTC
1918 N Arlington Ave Duluth MN 55811	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
714 1/2 W College St, Duluth, MN 55811	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
3116 E Superior St Duluth MN 55812	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
401 N 44th Ave W Duluth MN 55807	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
301 N 40th Ave E Duluth MN 55804	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
713 Portia Johnson Dr, Duluth, MN 55811	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
4784 Howard Gnesen Rd Duluth MN 55803	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
5207 N Tischer Rd Duluth MN 55804	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
720 N Central Ave Duluth MN 55807	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
5300 Glenwood St Duluth MN 55804	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
3215 W 3rd St Duluth MN 55806	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
2000 Rice Lake Rd Duluth MN 55811	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
4000 W 9th St Duluth MN 55807	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
1027 N 8th Ave E Duluth MN 55805	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
2900 E 4th St Duluth MN 55812	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
2827 Chambersburg Ave Duluth MN 55811	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
4849 Ivanhoe St Duluth MN 55804	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
715 101st Ave W Duluth MN 55808	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
424 W 1st St, Duluth, MN 55802	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
4000 W 9th St Duluth MN 55807	Z	Ethernet EPLAN	2 Gbps	60	1	\$650.00	\$0.00
4849 Ivanhoe St Duluth MN 55804	Z	Ethernet EPLAN	2 Gbps	60	1	\$650.00	\$0.00



1918 N Arlington Ave Duluth MN 55811	Z	Ethernet EPLAN	2 Gbps	60	1	\$650.00	\$0.00
714 1/2 W College St, Duluth, MN 55811	Z	Ethernet EPLAN	2 Gbps	60	1	\$650.00	\$0.00
424 W 1st St, Duluth, MN 55802	Z	Ethernet EPLAN	2 Gbps	60	1	\$650.00	\$0.00
424 W 1st St, Duluth, MN 55802	Z	Ethernet EPLAN	5 Gbps	60	1	\$950.00	\$0.00
424 W 1st St, Duluth, MN 55802	Z	Ethernet EPLAN	10 Gbps	60	1	\$1,000.00	\$0.00



Ethernet Intrastate-Only Traffic Certification

Customer Name (Legal Entity): ISD 709 DULUTH PS

Billing Address:

709 Portia Johnson Dr

DULUTH MN 55811

Circuit ID / Account Number

Charter Communications Operating, LLC and its subsidiaries providing the Services ("Spectrum"), presumes that more than 10% of the traffic carried on the WAN/Ethernet services that we provide to you over any circuit will be interstate in nature, and that therefore by Federal Communications Commission regulation each such circuit must be treated as jurisdictionally interstate in its entirety. If you expect that **10% or less** of the traffic to be carried over any circuit will be **interstate** in nature, please complete the certification form below to identify the relevant circuit(s) and specify the expected jurisdictional allocation of your traffic associated with such circuit(s). Please note that all Internet-related traffic is presumptively interstate. Also, please note that **you must provide this when you enter into, or renew, your contract or Service Order, when you add WAN/Ethernet services or circuits, and whenever there is a material change in the actual or expected jurisdictional nature of your traffic.** In the event that you fail to provide this certification in accordance with procedures specified by Spectrum, Spectrum reserves the right to again presume that more than 10% of the traffic carried over each circuit is interstate in nature and calculate the fees applicable to that usage accordingly.

CERTIFICATION

I certify that the traffic carried by Spectrum in its provision of WAN/Ethernet services on the circuits **listed on the attached Service Order** is jurisdictionally intrastate and **will contain no more than 10% interstate traffic.**

Signed by:

Sheila Stevens

F1F0225D71074D9...

3/31/2026

(Authorized Customer Signature)

(Date Signed)

Sheila Stevens

Finance Manager

(Printed Name)

(Title)



Ethernet Intrastate-Only Traffic Certification

Authorized Customer Contact Information:

Phone: (218) 336-8754

Email: gregory.krueger@isd709.org

Spectrum Business – for enterprise Services pre-service installation guide



Welcome, and thank you for choosing Spectrum Business. After you sign your service order, our teams will keep you updated on the status of your order. In the meantime, this document will help you understand what happens as you progress toward the service installation process.

Feel free to reach out to your sales contact if you have questions or need additional information. When installation begins, however, you'll have a dedicated project manager who'll partner with you as your main point of contact for a successful installation.

Client project milestones

- 1 Sign service order.
- 2 If necessary, work with our internal teams to provide any additional information or forms required to finalize your order.
- 3 Your Spectrum Enterprise project manager will contact you to introduce themselves and discuss next steps.

Spectrum Business project milestones

- 1 Sales team submits signed service order to Order Management team.
- 2 Internal teams gather any additional information that's required to finalize your order.
- 3 Dedicated project manager contacts you to discuss next steps.

Spectrum Business pre-service installation details

Let's look at more details about the milestones we'll reach before your service installation process begins.

Milestones

- 1 Sign service order
First, we'll finalize and sign your service order together. We are unable to proceed until the service order is signed, so if you have any concerns or questions about your order, please reach out to your sales contact right away.
- 2 Finalize order
Our internal teams will make sure we have all of the information we need to begin the installation process. This stage can take one to two weeks to complete. During this time, we may be in touch to get additional information and required forms.
If your order includes voice services, this would be a good time to engage your vendor. If you're transferring phone numbers from your current vendor to your Spectrum Enterprise account, we'll need a complete list of the numbers you're transferring. Your vendor can help you pull these from your phone server. We also request your vendor be available to participate in cutover activities on the day of activation. Your project manager will work closely with you and your vendor throughout the implementation process, and schedule the cutover once the service is ready.
- 3 Connect with project manager
As we're finalizing your order, your dedicated project manager will be in touch about next steps. Your project manager will be your primary point of contact during service installation, however, you may hear from additional team members throughout the process.
You will be invited to an introduction call where your project manager will review your order and the installation process in more detail. During this meeting, we will agree to a call and reporting schedule to ensure a smooth and efficient installation.

Additional disclaimer pending - does not apply for coax or upgrades.

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enterprise.spectrum.com

Spectrum Business

Service Level Agreement for Enterprise Services: Ethernet

This Service Level Agreement (“SLA”) for fiber-based Spectrum Business (“Spectrum”) Ethernet Service and Spectrum Cloud Connect Service (individually the “Service” and collectively the “Services”) is a part of, and hereby incorporated by reference into the Spectrum Business Agreement for Enterprise Services (including the terms and conditions, attachments, and Service Orders described therein, the “Service Agreement”). To the extent any provision of this SLA conflicts with the Service Agreement, this SLA shall control. Performance tier goals for the Services (“SLA Targets”) are set forth in the tables below. Capitalized words used but not defined herein shall have the meanings assigned to them in the Service Agreement.

I. Priority Classifications and Definitions

Priority classifications for Service Disruptions and Service Degradations are described as follows:

Priority	Criteria
Priority 1	<ul style="list-style-type: none"> • Service Disruption resulting in a total loss of Service; or • Service Degradation to the point where Customer is unable to use the Service (each a “Priority 1 Outage”)
Priority 2	<ul style="list-style-type: none"> • Service Degradation where Customer is able to use the Service
Priority 3	<ul style="list-style-type: none"> • A service issue that does not impact the Service; or • A single non-circuit specific quality of Service inquiry

As used in this SLA, the following terms have the meanings assigned below:

“Service Disruption” is defined as an outage, disruption, or degradation, other than an Excluded Disruption, that interferes with the ability of a Spectrum network to transmit and receive network traffic between Customer’s Service Locations. The Service Disruption period begins on the earlier of (i) when Spectrum opens a trouble ticket in connection with a Service Disruption that Spectrum detects and verifies, or (ii) when Customer reports a Service Disruption by contacting Enterprise Technical Support, and Spectrum validates that the Service is affected and creates a corresponding trouble ticket. The Service Disruption ends when the affected Service has been restored.

“Service Degradation” means a degradation of the Service, such as failure of the Service to achieve the SLA Targets for Latency/Frame Delay, Jitter/Frame Delay Variation, or Packet Delivery.

“Excluded Disruptions” means (i) planned outages, (ii) routine or urgent maintenance, (iii) time when Spectrum is unable to gain access to Customer’s Service Location to troubleshoot, repair or replace equipment or the Service, (iv) service problems resulting from acts or omissions of Customer or Customer’s representatives or agents, (v) Customer equipment failures, (vi) Service issues for Cloud Connect Service beyond the Peering Point (vi) Customer does not release the Service for testing, and (vii) Force Majeure Events.

II. SLA Targets for Ethernet and Cloud Connect Services

Spectrum Ethernet Services and Cloud Connect Peering Point SLA Targets ¹				
Performance Tier	Metro 0 – ≤ 155 miles ³	Regional > 155 – ≤ 746 miles ³	National ²	
			> 746 – ≤ 1,500 miles ³	> 1,500 miles ³
Service Availability	100%	100%	100%	100%
MTTR	4 hrs.	4 hrs.	4 hrs.	4 hrs.
Latency	≤ 10ms	≤ 25ms	≤ 60ms	≤ 95ms
Packet Delivery	≥ 99.99%	≥ 99.99%	≥ 99.99%	≥ 99.99%
Jitter	≤ 1ms	≤ 4ms	≤ 8ms	≤ 8ms

¹ Measured as described below.

² Notwithstanding the table above, for Service Locations that require use of a third-party service provider to deliver the Services, the SLA Targets shall be those reflected in the National > 1,500 miles column regardless of fiber route distance.

³ Refers to the length of the actual fiber route.

Ethernet Service SLA Targets are measured end to end (i.e. from any two applicable Customer edge devices or network interface devices (“NID”) at the Service Location) at the individual circuit or Service level, and any applicable credits are issued only for the affected circuit or Service (the “Affected Service”).

The Cloud Connect Service SLA Target for Service Availability is measured between Spectrum’s NID located at Customer’s Service Location and the point of physical handoff of the Service to the cloud service provider’s cloud peering point (“Peering Point”).

III. SLA Calculations

1. Service Availability

“Service Availability” is calculated as the total number of minutes in a calendar month, less the number of minutes in the calendar month that the Service is unavailable due to a Priority 1 Outage (“Downtime”), with such difference divided by the total number of minutes in the calendar month, and expressed as a percentage.

Service Availability per calendar month is calculated as follows:

$$\text{Service Availability} = \frac{\text{Total number of minutes in the calendar month} - \text{Downtime}}{\text{Total number of minutes in a calendar month}} \times 100$$

2. Mean Time to Restore (MTTR)

The MTTR SLA Target is applicable to Priority 1 Outages and is measured each calendar month as the average time for Spectrum to restore Priority 1 Outages, calculated as the cumulative length of time it takes Spectrum to restore a Service following a Priority 1 Outage divided by the corresponding number of trouble tickets for Priority 1 Outages opened during the respective calendar month for the Service.

MTTR per calendar month is calculated as follows:

$$\text{Mean Time to Restore} = \frac{\text{Cumulative length of time to restore Priority 1 Outage(s) per Service in the calendar month}}{\text{Total number of Priority 1 Outage trouble tickets per Service in the calendar month}}$$

3. Latency/Frame Delay

Latency or Frame Delay is the average roundtrip network delay, measured every five (5) minutes during a calendar month (except during an Excluded Disruption), to adequately determine a consistent average monthly performance level for frame delay for each Service. The roundtrip delay is expressed in milliseconds (ms).

Latency/Frame Delay is calculated as follows:

Latency or Frame Delay Average (ms) =	$\frac{\text{Sum of the roundtrip delay measurements for a Service in the calendar month}}{\text{Total number of measurements for a Service in the calendar month}}$
--	--

4. Packet Delivery

Packet Delivery is defined as the percentage of frames that are successfully received compared to the total frames that are sent in a calendar month (except during an Excluded Disruption). The percentage calculation is based on frames that are transmitted from a network origination point and received at a network destination point.

Packet Delivery is calculated as follows:

Packet Delivery (%) =	$\frac{\text{Number of frames delivered in the calendar month}}{\text{Total frames sent in the calendar month}} \times 100$
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5. Jitter/Frame Delay Variation

Jitter or Frame Delay Variation is defined as the variation in delay for two consecutive frames that are transmitted (one way) from a network origination point and received at a network destination point. Spectrum measures a sample set of frames every five (5) minutes during a calendar month (except during an Excluded Disruption), and determines the average delay between consecutive frames within each sample set. The monthly Jitter/Frame Delay Variation is calculated as the average of all of the frame delay variation measurements during such calendar month and is expressed in milliseconds (ms).

Jitter or Frame Delay Variation is calculated as follows:

Jitter or Frame Delay Variation Average (ms) =	$\frac{\text{Sum of the Frame Delay Variation measurements for a Service in the calendar month}}{\text{Total number of measurements for a Service in the calendar month}}$
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IV. Remedies

1. Service Credits

If a Service fails to satisfy the SLA Targets during any calendar month and Customer is in compliance with the terms of the Service Agreement and this SLA, then Customer may request credit equal to the corresponding percentage of the monthly recurring charges (“MRC”) for the Affected Service as set forth in the tables below. Any credit to be applied will be offset against any amounts due from Customer to Spectrum in the billing cycle following the date Spectrum makes its credit determination. Credit requests must be submitted to Spectrum within thirty (30) days of the calendar month in which the SLA Target was missed. Spectrum will exercise commercially reasonable efforts to respond to such credit requests within 30 days of receipt thereof.

Service Availability Credits		
Downtime		Credit
> 0	< 1 hour	10% of MRC
≥ 1 hour	< 2 hours	20% of MRC
≥ 2 hours	< 4 hours	30% of MRC
≥ 4 hours	< 8 hours	40% of MRC
≥ 8 hours	< 12 hours	50% of MRC
≥ 12 hours	< 16 hours	80% of MRC
≥ 16 hours		100%

Mean Time To Restore ("MTTR") Credits		Latency/Frame Delay (Roundtrip) Credit	Jitter/Frame Delay Variation Credit	Packet Delivery Credit
MTTR > 4 hours < 8 hours	40% of MRC	50% of MRC	50% of MRC	50% of MRC
MTTR ≥ 8 hours	50% of MRC			

All SLA Targets are monthly measurements, and Customer may request only one credit per SLA Target per month for the Affected Service. Should one event impact more than one SLA hereunder, Customer shall receive the single highest of the qualifying credits only. Service Credits hereunder shall not be cumulative per Service. The aggregate credit amount due to Customer in any month will not exceed 100% of the MRC for the Affected Service. Except as set forth below, the credits described in this SLA shall constitute Customer's sole and exclusive remedy, and Spectrum's sole and exclusive liability, with respect to any missed SLA Targets.

2. Chronic Priority 1 Outages

If Customer experiences and reports three (3) separate Priority 1 Outages where the Downtime exceeds four (4) hours during each Priority 1 Outage within three (3) consecutive calendar months, then Customer may terminate the Affected Service without charge or liability by providing at least thirty (30) days written notice to Spectrum; provided, however, that (i) Customer may only terminate the Affected Service; (ii) Customer must exercise its right to terminate the Affected Service by providing written notice to Spectrum within thirty (30) days after the event giving rise to Customer's termination right; (iii) Customer shall have paid Spectrum all amounts due at the time of such termination for all Services provided by Spectrum pursuant to the Service Agreement, and (iv) the foregoing termination right provides the sole and exclusive remedy of Customer and the sole and exclusive liability of Spectrum for chronic Priority 1 Outages and Customer shall not be eligible for any additional credits.

V. Network Maintenance

Maintenance Notice:

Customer understands that from time to time Spectrum will perform network maintenance for network improvements and preventive maintenance. In some cases Spectrum will need to perform urgent network maintenance, which will usually be conducted within the routine maintenance windows. Spectrum will use reasonable efforts to provide advance notice of the approximate time, duration, and reason for any urgent maintenance outside of the routine maintenance windows.

Maintenance Windows:

Routine maintenance may be performed Monday – Friday 12 a.m. – 6 a.m. local time.



CUSTOMER POINT OF CONTACT INFORMATION

Spectrum Business Point of Contact Information Sheet	What?: This sheet is to facilitate the expeditious fulfillment of your order with Spectrum Business. Why?: Completion of this form will assist with accurate and timely installation times and construction How?: Please provide a Local and/or Technical contact for your Service Location(s).	Is site specific contact info needed?	Yes			
Charter Contact (Sales)	Rick Arndt	06618283	Yes			
Service Location	<p>Local Site Contact Information: The Local contact at the Service Location must be available:</p> <ul style="list-style-type: none"> To provide access to the technician during the arrival window. To be available throughout the installation to answer any questions the technician may have. To confirm the service is operational. Local Contact may be same as Technical, please indicate if so. 	<p>Technical Contact Information (ie. Phone/Data Vendor): The Technical contact at the Service Location must be able:</p> <ul style="list-style-type: none"> To coordinate with our Spectrum Project Manager To work with our network design team To rate your installation experience. Technical Contact may be same as Local, please indicate if so. 	Yes			
Street Address	Site Contact Name	Site Contact Phone Number	Site Contact Email	Technical Contact Name	Technical Contact Phone Number	Technical Contact Email
3401 Technology Dr , Duluth MN 55811						
3401 Technology Dr , Duluth MN 55811						
3401 Technology Dr , Duluth MN 55811						



CUSTOMER POINT OF CONTACT INFORMATION

714 1/2 W College St , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			



CUSTOMER POINT OF CONTACT INFORMATION

3401 Technology Dr , Duluth MN 55811		
3401 Technology Dr , Duluth MN 55811		
3401 Technology Dr , Duluth MN 55811		
3401 Technology Dr , Duluth MN 55811		
713 Portia Johnson Dr , Duluth MN 55811		



CUSTOMER POINT OF CONTACT INFORMATION

3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			
3401 Technology Dr , Duluth MN 55811			



CUSTOMER POINT OF CONTACT INFORMATION

1918 N Arlington Ave , Duluth MN 55811			
1918 N Arlington Ave , Duluth MN 55811			
301 N 40th Ave E , Duluth MN 55804			
4784 Howard Gnesen Rd , Duluth MN 55803			



CUSTOMER POINT OF CONTACT INFORMATION

5207 N Tischer Rd , Duluth MN 55804		
720 N Central Ave , Duluth MN 55807		
5300 Glenwood St , Duluth MN 55804		
3215 W 3rd St , Duluth MN 55806		
2000 Rice Lake Rd , Duluth MN 55811		



CUSTOMER POINT OF CONTACT INFORMATION

4000 W 9th St , Duluth MN 55807		
1027 N 8th Ave E , Duluth MN 55805		
2900 E 4th St , Duluth MN 55812		
2827 Chambersburg Ave , Duluth MN 55811		
4849 Ivanhoe St , Duluth MN 55804		



CUSTOMER POINT OF CONTACT INFORMATION

715 101st Ave W , Duluth MN 55808			
424 W 1st St Unit EPL, Duluth MN 55802			

Certificate Of Completion

Envelope Id: 9FAC5ADB-5D0E-43B6-879A-9BCC8B5AF55F	Status: Completed
Subject: Duluth PS - Spectrum Erate service agreement	
Source Envelope:	
Document Pages: 29	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Disabled	Rick Arndt
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	rick.arndt@charter.com
	IP Address: 209.112.107.133

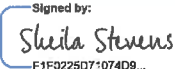
Record Tracking

Status: Original	Holder: Rick Arndt	Location: DocuSign
3/31/2026 8:05:25 AM	rick.arndt@charter.com	

Signer Events

Sheila Stevens
 Sheila.Stevens@isd709.org
 Finance Manager
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 F1F0225D71074D9...
 Signature Adoption: Pre-selected Style
 Using IP Address: 24.158.25.244

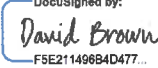
Timestamp

Sent: 3/31/2026 9:03:20 AM
 Viewed: 3/31/2026 9:05:25 AM
 Signed: 3/31/2026 9:08:38 AM

Electronic Record and Signature Disclosure:

Accepted: 3/31/2026 9:05:25 AM
 ID: e80e5838-509c-4477-ada6-611e796353bc
 Company Name: Spectrum

David Brown
 david.a.brown@charter.com
 Vice President Vertical Markets
 Charter Communications
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 F5E21149684D477...
 Signature Adoption: Pre-selected Style
 Using IP Address: 142.136.62.201
 Signed using mobile

Sent: 3/31/2026 9:08:44 AM
 Viewed: 3/31/2026 9:16:38 AM
 Signed: 3/31/2026 9:16:43 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Gregory Krueger
 gregory.krueger@isd709.org
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 3/31/2026 9:03:24 AM

Electronic Record and Signature Disclosure:

Accepted: 3/31/2026 8:20:40 AM
 ID: b809b004-bde1-4b77-85f4-7e849f076bae
 Company Name: Spectrum

Witness Events

Signature

Timestamp

INDEPENDENT SCHOOL DISTRICT 709

Duluth Public Schools
709 Portia Johnson Dr.
Duluth, Minnesota 55811
218-336-8738

MEMORANDUM

To: Simone Zunich, Executive Director of Business Services
From: Cathy Holman, Purchasing Coordinator
Subject: Bid 1350, Wi-Fi Licensing & Support
Date: April 10, 2026

During March, a RFP was made available to vendors interested in providing licensing and support on our district's existing Cisco Wi-Fi system. Federal funds from the E-Rate program are planned to cover a portion of the district's cost for the services procured as a result of this RFP.

This opportunity was advertised publicly on the federal E-Rate website for the program-required period of 28 days. The opportunity was also advertised in the Duluth News Tribune for two consecutive weeks. Received bids were reviewed on March 27.

The district received one bid on this opportunity:

Vendor: CDW-G

Amount: \$86,400 annually for 5 year term, \$432,000 total for life of contract

Director of Technology Greg Krueger reviewed this bid along with Network Architect Nick Krauss to be certain the proposed products and services align with those the district requested.

Simone Zunich, Executive Director of Business Services, recommends accepting and awarding the bid meeting specifications as submitted by CDW-G for the amount of \$86,400 annually, \$432,000 total for the 5-year contract.

Program: Technology

Fund Custodian: Simone Zunich, Executive Director of Business Services

Date: March 27, 2026

BID TAB FOR BID# 1350, WI-FI LICENSING & SUPPORT

VENDOR

AMOUNT

CDW-G

\$86,400 annually for 5 year term, \$432,000 total for life of contract

Awarded Vendor: CDW-G

Kelly Durick Eder, Board Chair



**Form 470#
260023952**

**Duluth School District 709
Wi-Fi System Support/Licensing**

Deadline: March 27, 2026

**Funding Year 2026-2027
Digital Copy**

**CDW Government LLC
230 N. Milwaukee Ave.
Vernon Hills, IL 60061**

One CDW Way
230 N. Milwaukee Ave.
Vernon Hills, IL 60061
Toll-free: 800.800.4239
Web: cdw.com



March 27, 2026

Duluth School District 709
713 Portia Johnson Drive
Duluth, MN, 55811

RE: CDW Government's Response to Duluth School District 709's, 470# 260023952

Dear Greg Krueger,

Duluth School District 709 is seeking to identify a reliable and experienced IT partner capable of managing your E-Rate initiative. Our response demonstrates CDW Government's unique ability to contribute to the overall success of this initiative.

CDW Government LLC (CDW•G) is a global systems integrator, impacting 75 million students across 34 countries. With over 30 years of experience, we are a trusted partner to more than 15,000 school districts nationwide. Benefits of partnering with us include:

- **History of Success:** CDW•G is the leading Value Added Reseller E-Rate provider, participating in the program since 1998. To date we have managed more than 20,816 E-Rate projects for schools and libraries nationwide.
- **Strong Partnerships:** We maintain strong relationships with more than 1,000 vendor partners (OEMs), including leading networking OEMs well-versed in Internal Connections, to provide you with the best products, services, and support.
- **E-Rate Expertise:** Our dedicated in-house technical experts and E-Rate specialists ensure contract compliance, expert handling of the program's specialized invoicing processes, and ongoing consultation.
- **Personalized Support:** Your highly trained and experienced account team includes **Mayank Srivastava**, who serves as your primary point of contact, and is responsible for coordinating all your needs.

We thank you for the opportunity to participate in the 470-response process. Please contact your Executive Account Manager, **Mayank Srivastava**, at **(866) 626-8519** or mayasri@cdw.com with any questions.

Sincerely,

A handwritten signature in black ink that reads "Justin Schwier". The signature is fluid and cursive, written over a white background.

Justin Schwier
Manager, Proposals
CDW Government LLC

Bid Documents and Forms

INDEPENDENT SCHOOL DISTRICT NO. 709

Duluth Public Schools
709 Portia Johnson Drive
Duluth, Minnesota 55811
218-336-8738

SPECIFICATIONS FOR BID-1350 **WI-FI SUPPORT & LICENSING (DISTRICTWIDE)**

Page 1 of 6

1.0 Overview

The Independent School District NO. 709 (hereafter called ISD 709) is requesting bids to provide manufacturer support and licensing on its existing districtwide Cisco controller-based Wi-Fi system. ISD 709 is asking for pricing on these services and licensing service for a contract length of five (5) years. Existing support and licensing expires October 29, 2026.

The awarded vendor will provide access to manufacturer support and licensing for the district's existing Cisco Wi-Fi system.

Please Note: Bid documents are only available for distribution in electronic form on the following website: <https://data.usac.org/publicreports/Forms/Form470Rfp/Index>

1.1 E-RATE

Services procured via this bid are intended to be funded in part with the federal E-rate Program. The Schools and Libraries Division (SLD) of the [Universal Service Administrative Company \(USAC\)](#) administers the program. This not-for-profit corporation was appointed by the [Federal Communications Commission \(FCC\)](#) to ensure that the benefits of telecommunications services reach students and communities across the country. The USAC web site is <http://www.sl.universalservice.org>.

All vendors submitting bids must follow all governing rules, regulations, and laws. At the time of bid submission, the vendor must have a Service Provider Identification Number (SPIN) and must have the SPIN documented in the bid submitted. Vendors will have their bid rejected if the SPIN is not provided.

1.2 E-RATE INFORMATION

ISD709 is applying for a one or five year contract for District-wide service/licensing.
Initial E-Rate Funding Year: 2026 (July 1, 2026 – June 30, 2027), contracted services to begin immediately following expiration of district's current licensing on October 29, 2026.
470 Application Number: **260023952**
Applying for Category Two, Basic Maintenance of Internal Connections

1.3 Bid Delivery

Submit the sealed bid (one original and one copy) in an envelope plainly marked in the lower left "BID-1350 Wi-Fi", your company name and address in the upper left and deliver to:

Independent School District NO. 709
Cathy Holman, District Purchasing Coordinator
purchasing@isd709.org
Room 211
709 Portia Johnson Drive
Duluth, Minnesota 55811

no later than 2:00 P.M., Friday, March 27, 2026

ALL BIDS MUST BE SUBMITTED ON THE FORMS ATTACHED HERETO OR A COPY THEREOF.

E-MAILED BIDS WILL ALSO BE ACCEPTED - purchasing@isd709.org

1.4 General Requirements

District seeks licensing and manufacturer support on its Cisco controller-based Wi-Fi network of 1200 access points, to include Cisco Digital Network Architecture Advantage term licenses, or an equivalent E-Rate eligible alternative. The District seeks quotes on this licensing/support providing options for a period of five years and a period of one year.

Manufacturer part number (or equivalent) to quote (this example is for a five year term):
AIR-DNA-A-5YR, quantity 1200.

Vendor must identify the percentage of E-Rate eligibility of the product they are quoting.

1.5 Objectives

The objective of this bid is to obtain pricing and information as outlined herein, for the purpose of providing ongoing manufacturer support and licensing for the district's Cisco controller based Wi-Fi system. The district seeks to identify the most cost-effective viable solution. Vendors must clearly state how this will be accomplished, including all mandatory support and licensing SKUs, manufacturer product or service codes, term lengths, and a plain language description of support and provided by the quoted service/solution.

1.6 Funding

The project must receive School Board approval and funding.

Vendors must provide their E-Rate SPIN number on the bid Response Form to facilitate this process.

1.7 Technical Contacts for ISD 709

The following individuals are the focal point for all technical questions regarding this bid. All questions must be initiated in written form. The contact individuals are:

Greg Krueger
Technology Director
218-336-8700 #1130
gregory.krueger@isd709.org

Daniel Litwin
Network Engineer II
218-336-8700 #1196
daniel.litwin@isd709.org

Oral communications from ISD 709 employees concerning this bid shall not be binding on ISD 709 and shall in no way excuse the vendor from their obligations as set forth in this bid.

2.0 Disposition of Responses

All materials submitted in response to this bid shall become the property of ISD 709 and will remain open to the public.

2.1 General Comments

All items listed within these requirements are considered mandatory unless identified as desirable or informative. Any exception taken by the bidder to a mandatory item may cause possible rejection of the bidder's response.

2.2 Errors

If a bidder discovers any ambiguity, conflict, discrepancy, omission or other errors in this bid, the bidder shall notify ISD 709 immediately of such an error in writing and request a modification or clarification to the bid. Clarifications and/or modifications will be given by written response via email, to all parties who furnished the bid for bidding purposes and without divulging the source of the request for the same.

If prior to the date fixed for submission of bids a vendor fails to notify ISD 709 of a known error in this bid, then the vendor shall assume all risk. Consequently, if awarded the contract, the vendor shall not be entitled to additional compensation or time due to the error or its later correction.

2.3 Addenda

ISD 709 can modify the bid prior to the date set for submitting bids by issuing an addendum to all parties that have furnished the bid for bidding purposes. Addenda will be numbered uniquely and consecutively, and constitute an integral part of the bid. The number for addenda will begin with a section number one value higher than the last section of the bid. The vendor shall initiate or execute no negotiations, decisions, or actions due to any discussions with ISD 709 employees. Only those written communications from ISD 709 may be considered duly authorized expressions on behalf of ISD 709. Also, ISD 709 will recognize only communications from vendors that are signed and in writing as duly authorized expressions on behalf of the vendor.

2.4 Bid Preparation

Each bid response shall be prepared simply and shall follow the format of this bid. Each bid shall contain concise responses that demonstrate the vendor's ability to satisfy the bid requirements. Emphasis is placed upon completeness and clarity of content for each bid. Any one vendor may submit

only one bid. That bid may contain any number of alternates or options if the first bid satisfies the specified requirements.

ALL BIDS MUST BE SUBMITTED ON THE FORMS ATTACHED HERETO OR A COPY THEREOF.

Each bid must state either acceptance of, or exceptions to, each section and/or subsection. All costs must be identified.

2.5 Bid Bond and Performance Bond

Not requested.

2.6 Performance Bond

Not requested.

2.7 Vendor Cost

ISD 709 assumes no responsibility and no liability for any costs incurred by vendors prior to the issuance of an agreement, contract, or purchase order.

2.8 Bid Withdrawal

A vendor may withdraw their bid by submitting a written request before the date of receipt of bids. The withdrawal signed by the vendor or their authorized agent must be forwarded to the same address specified for bid delivery. The vendor then may submit the same, a new, or a modified bid prior to the bid opening date. In no instance will the bid opening date be adjusted.

3.0 Bid Completion

A bid may be rejected if it is conditional or incomplete. A bid will be rejected if it contains conflicting, false, or misleading statements, or provides references that contradict or do not support an attribute or condition contended by the vendor.

3.1 Bid Signature

To be accepted, a vendor's agent must sign a bid. An agent is considered to be someone who has the power to enter into agreements on behalf of the company submitting the bid.

3.2 Bid Validity Period

Because this project will be submitted for E-Rate, all responses to this bid must be valid until July 30, 2026.

3.3 Bid Rejection

ISD 709 reserves the right to reject any or all bids, or any part of any bid and to waive informalities.

3.4 Bid Award

The bid will be awarded to the responsible vendor based upon, but not necessarily limited to, the following: a) ability of vendor to fulfill contract and specification requirements b) low total cost c) prior experience/past performance and/or references of other customers d) vendor business stability

3.5 Contract Requirements

The following terms and conditions contained in this section shall supersede and take precedence over vendor's standard contracts. If a vendor desires to enter a cost factor for compliance with the terms and conditions in this section, these costs must be specified obviously, and included in this bid. A vendor agrees by submitting a bid that in the event of a conflict between the vendor's standard contracts and this bid the terms and conditions located in this document shall take precedence.

3.6 Contract Timelines

The contract will be considered effective upon ISD 709's acceptance of a proposed bid/quote.

3.7 Contract Termination

If the awarded vendor fails to perform under the terms and conditions stated in this bid, ISD 709 may terminate the contract upon thirty (30) days written notice to the vendor. In the event of termination, the vendor shall be entitled to payment for satisfactorily performed services until the date of termination.

4.0 Invoicing, Payments, and Penalties

The district prefers to be invoiced in the E-Rate Service Provider Invoice (SPI method).

4.1 Assignment of Interest

The vendor must request and receive written consent from ISD 709 to assign or subcontract any part of this bid.

5.0 Delivery and Installation

Delivery of licenses must occur prior to the end of the district's existing licensing which expires October 29, 2026.

5.1 Costs

- Vendor shall identify all costs associated with this bid in their response.
- Vendor shall identify the percentage of the total cost of their proposed product/service which is E-Rate eligible (i.e. is the item 100 percent E-rate Eligible or 75 percent E-Rate eligible, etc.)

5.2 Additional Cost

List in your response all costs not identified or itemized in the above section. Additional costs may be, but are not limited to: Universal Service Fund (USF) fees, etc.

5.3 Vendor Added Value

Please list in your response what added value your company provides.

Pricing Offer and E-Rate Purchase Agreement

Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to mayasri@cdw.com and 470award@cdwg.com.

This E-Rate Customer Purchase Agreement (this "Agreement") is entered into the date the contract is signed, and effective on April 1, 2026 ("Effective Date") and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 ("Seller"), and Duluth School District 709 a non-profit school or library eligible for Universal Service funding, as defined below.

E-Rate Contract Number	162193	Spin #	143005588
E-Rate Funding Year	2026	FCC Registration #	0012123287
Customer	Duluth School District 709 713 Portia Johnson Drive Duluth, MN, 55811	Seller	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
Effective Date	April 1, 2026	Quoted Items (see Exhibit I)	470# 260023952

1. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller's website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the "Sales and Service Projects"), unless otherwise stated herein.

2. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller's advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

The term of this Agreement shall commence on April 1, 2026 ("Effective Date") and be valid through the later of the Funding Year 2026 or 9/30/2027.

- i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.
- ii. Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer's School Board rejects this Agreement ("Termination Notice"). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller's receipt of the Termination Notice. Customer shall also be responsible for any of Seller's out-of-pocket costs arising as a result of any such termination.
- iii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

3. GOVERNING LAW

This Agreement will be governed by the laws of MN, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer's location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

4. PURCHASE AUTHORIZATIONS

CDW Government LLC

SPIN #143005588

March 27, 2026

To the extent allowable, all information and documents hereby submitted in response to FCC 470# 260023952 furnished by Duluth School District 709 are the Proprietary and Confidential property of CDW Government LLC ("CDW•G").

© CDW Government LLC 2026

A. E-Rate Status

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY FCC.

B. E-Rate Purchases

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller. See Payment Terms for details.

5. ORDERING AND ASSISTANCE**A. Ordering**

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

B. Other Requirements

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and Funding Request Number (FRN) number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:

"The total cost of this purchase order is \$_____. The E-Rate portion is \$_____, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Duluth School District 709 accepts full responsibility for the cost of this purchase, \$_____."
- iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC's funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.
- iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

C. Assistance with Order

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.

- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP'S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Duluth School District 709.

6. PRICE AND PAYMENT TERMS

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

A. Price

The Price shall be as set forth on the Customer's quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

Payment Terms

- i. All payments, regardless of method, shall be submitted to "Accounts Receivable," please contact your account manager for payment method options.
- ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.
- iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.

Form 474 Service Provider Invoice (SPI) Method
 Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice. There must be an approved FCC Form 486 prior to placing the SPI order.

Form 472 Billed Entity Applicant Reimbursement (BEAR) Method
 Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

- iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above

8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

10. DOCUMENT RETENTION

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

11. DEFINITIONS

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. "Universal Service Administrative Co." or "USAC" – The not-for-profit organization designated by the U.S. Federal Communications Commission ("FCC") to administer and ensure compliance with the Universal Services Fund.
- B. "SLP" - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. "E-Rate" – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. "Funding Commitment Decision Letter" or "FCDL" – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. "Products" – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. "Funding Year" – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2026 is in reference to the program year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CDW Government LLC



(Authorized Signature)

Anup Sreedharan

Printed Name

Title: Sr. Manager, Program Sales

Date: 3/31/2026

Duluth School District 709



(Authorized Signature)

Simone Zunich

Printed Name

Title: Director of Bus Svc./Fin

Date: 3/31/26

**** Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to mayasri@cdw.com and 470award@cdwg.com**

Exhibit I – Pricing Offer

Please note: USAC and the FCC makes the final determination on the eligibility of products. Final eligibility of any component (and the E-Rate service category in which discounts should be requested) will be determined by technical configuration (use), installation location, user population served, cost-effectiveness, and other E-Rate regulatory requirements.



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

GREG KRUEGER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PVJM086	3/21/2026	ERATE 2026 - ANNUAL BILLING	0745022	\$432,000.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Digital Network Architecture Advantage - Term License - 1 license Mfg. Part#: E3N-AIRWLN-ED-A Electronic distribution - NO MEDIA Contract: MARKET	1200	7442942	\$72.00	\$86,400.00
Cisco Digital Network Architecture Advantage - Term License - 1 license Mfg. Part#: E3N-AIRWLN-ED-A Electronic distribution - NO MEDIA Contract: MARKET	1200	7442942	\$72.00	\$86,400.00
Cisco Digital Network Architecture Advantage - Term License - 1 license Mfg. Part#: E3N-AIRWLN-ED-A Electronic distribution - NO MEDIA Contract: MARKET	1200	7442942	\$72.00	\$86,400.00
Cisco Digital Network Architecture Advantage - Term License - 1 license Mfg. Part#: E3N-AIRWLN-ED-A Electronic distribution - NO MEDIA Contract: MARKET	1200	7442942	\$72.00	\$86,400.00

QUOTE DETAILS (CONT.)

[Cisco Digital Network Architecture Advantage - Term License - 1 license](#) 1200 7442942 \$72.00 \$86,400.00
Mfg. Part#: E3N-AIRWLN-ED-A
Electronic distribution - NO MEDIA
Contract: MARKET

SUBTOTAL \$432,000.00
SHIPPING \$0.00
SALES TAX \$0.00
GRAND TOTAL **\$432,000.00**

PURCHASER BILLING INFO

Billing Address:
INDEPENDENT SCHOOL DISTRICT 709
ACCTS PAYABLE
709 PORTIA JOHNSON DR
DULUTH, MN 55811-2898
Phone: (218) 723-4127
Payment Terms: ERATE QUOTES ONLY

DELIVER TO

Shipping Address:
DULUTH PUBLIC SCHOOLS
ERATE 2026
713 PORTIA JOHNSON DR
DULUTH, MN 55811
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Mayank Srivastava | (866) 626-8519 | mayasri@cdw.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.asp>

For more information, contact a CDW account manager.


Cisco







BY PLACING AN ORDER FOR ABOVE PRODUCTS, Customer acknowledges and agrees: (1) that it is receiving the Cisco Products and Services directly from Cisco Systems, Inc. ("Cisco") and hereby agrees to the Cisco's terms and conditions ("Cisco Terms"), which can be found at Cisco's Customer Contract Experience site at the following URL: <https://www.cisco.com/site/us/en/about/legal/contract-experience/index.html>, which includes Cisco's General Terms at the following URL:

https://www.cisco.com/c/dam/en_us/about/doing_business/legal/Cisco_General_Terms.pdf, and the Buying Programs and Offer Descriptions at the following URL:

<https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#buying-programs-supplemental-terms-and-offer-descriptions>, and (2) that Cisco or its affiliates and not Seller will be responsible for the performance of the Cisco Products and Services.

CDW Government Overview



-  **Vernon Hills, IL**
U.S. Headquarters
-  **\$22.4B**
2025 Annual Net Sales
-  **14,800**
Coworkers
-  **250,000+**
Customers
-  **205**
Fortune 500 Ranking
-  **#5**
CRN's Solution Provider 500 List

CDW Government LLC (CDW•G) is the wholly owned subsidiary of CDW LLC, a leading multi-brand technology solutions provider to corporate and public sector customers in the U.S., U.K., and Canada.

Founded in 1984, CDW currently employs 14,800 coworkers worldwide. Our broad array of offerings ranges from discrete hardware and software products to integrated IT solutions. Our sales and service delivery teams are organized by segment and geographic regions. We have an expansive network of offices near major cities and a large team of customer-facing coworkers - including field sellers, technology specialists, and advanced delivery engineers - across the country.

CDW’s sustainable growth and continued financial stability – growing from \$4 billion net sales in 2001, to \$22.4 billion in 2025 - serve to assure Duluth School District 709 that we are here to stay and can support you through the life of this contract and beyond.

We are a trusted partner to more than 15,000 school districts.

K-12 Education Expertise

For more than 30 years, CDW Government has helped schools leverage technology to achieve great educational outcomes. With more than **200 government and education contracts**, we are one of the nation’s largest direct-response providers of multi-brand technology products and services. We closely monitor emerging technologies to stay at the forefront of innovation and proactively expand our offerings and certifications to support your evolving needs.

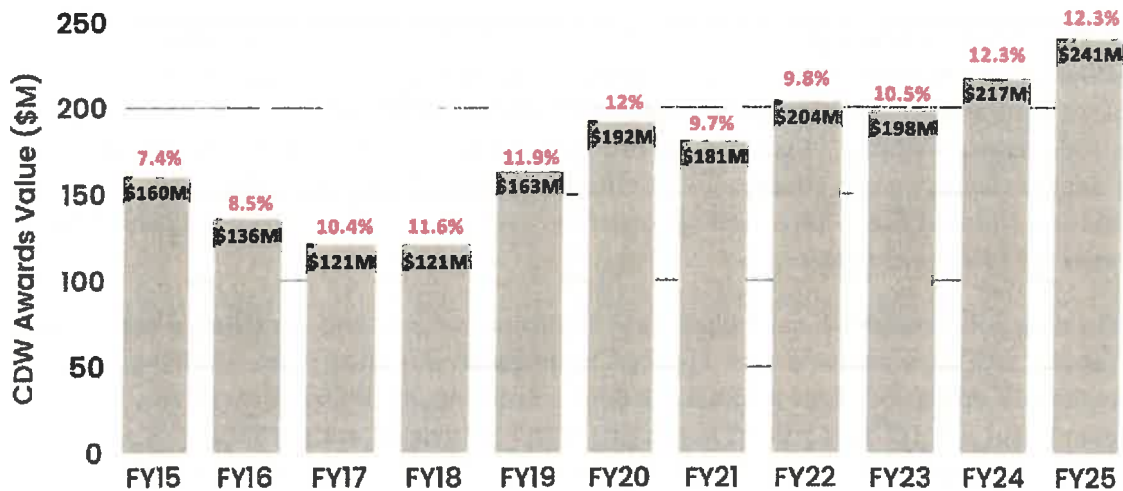
Products and Partnerships	Total E-Rate Solutions
<p>More than 100,000 products from more than 1,000 vendors including leading networking OEMs such as: APC, Cisco, Cradlepoint, Extreme Networks, Fortinet, HPE, Aruba, Juniper, Kajeet, Leibert, Palo Alto, Ruckus, Starlink, and more.</p>	<ul style="list-style-type: none"> ▪ Category One <ul style="list-style-type: none"> ▪ C1 Network Equipment ▪ Wireless Hot Spots and Bus WiFi ▪ Category Two <ul style="list-style-type: none"> ▪ Internal Connections ▪ Basic Maintenance of Internal Connections ▪ Managed Internal Broadband Services ▪ Pilot Program: Cybersecurity

A Powerful E-Rate Partner

We have nearly 30 years of experience delivering successful outcomes for E-Rate funded projects. CDW Government has been participating in the E-Rate program since 1998. We are the largest Category 2 provider nationwide, delivering two-times the amount of Category 2 E-Rate projects than our next closest competitor. Since the E-Rate Modernization in 2015, we have been awarded **over 20,816 E-Rate projects totaling over \$1.9B** in equipment delivered to eligible entities throughout the United States.



CDW E-RATE AWARDS % = CDW's Market Share of E-Rate Awards



Proven Management Approach

Due to our streamlined and best-practice system of checks and balances, we have never lost funding for a school, as substantiated by numerous audits and PIA reviews. Our dedicated internal K-12 and E-Rate resources help ensure accurate invoicing and contract compliance, as well as provide knowledgeable resources and guidance as you navigate your E-Rate journey.

- **E-Rate Program Management Team** offers knowledge, assistance, and advisement, as well as ensures contract compliance.
- **E-Rate Funding Team** ensures expert handling of both BEAR and SPI E-Rate invoicing by accounts receivable specialists.
- **K-12 Education Strategists** focus on helping you implement solutions attuned to your needs, with realistic budget constraints in mind.

Support Resources for Duluth School District 709

When you work with CDW•G, you grow your IT team. Your **dedicated account management resources** work to become trusted members of your team, tailoring a piece of equipment or an entire network to deliver effective and sustainable results.

Account Management Resources

Mayank Srivastava
Executive Account Manager
(866) 626-8519
mayasri@cdw.com

Brandon Ginter
Sales Manager
(877) 325-2931
brangin@cdw.com

Tanner Frahm
Field Account Manager
(866) 314-5867
tannfra@cdw.com

Eric Goff
Director, Area Sales
(866) 244-1029
ericgof@cdw.com

Our **E-Rate Program Management** team offers eligible entities their knowledge, assistance, and advisement on E-Rate matters, including program compliance. The team prepares contract deliverable reports and makes modifications, as necessary, including price reductions, additions, discontinued products, replacements, and version changes. They ensure that price and supply agreements are in place from award through completion and that the E-Rate bidding, ordering, invoicing, and funding are all seamless and easy for you to complete.

Our **Funding Solutions** team can help E-Rate applicants understand compliance with rules and regulations. They advise on the appropriate engagement after Form 470 filings and work with our operations teams to ensure E-Rate ordering, invoicing, and delivery are compliant. Our E-Rate Team assists applicants with PIA reviews, preparation of Bulk Upload Attachments, and product eligibility reviews as part of the Form 471 process.

Primary E-Rate Resources

Jim Heenan
Supervisor, Program Management – K12
203.851.7271
jimheenan@cdw.com

Mandi Maricque
Manager, Program Management – K12
224.315.2047
amanda.maricque@cdwg.com

Countersignature / Post Award Inbox: 470Award@cdwg.com

Additional E-Rate Resources

Dave LeNard
Business Development Manager, E-Rate

Amy Passow
Senior Manager, Education Funding Solutions

Deb Orts
Contract Analyst

Kim Lowry
Account Receivable E-Rate Invoicing Consultant

FCC FRN E-Rate Display System Status

The screen shot below is from July 22nd, 2025. CDW•G remains in **Green Light Status**.



Upon request, CDW•G can provide an updated screenshot.

- Spin #143005588
- FCC Registration #0012123287

Helpful Hints for Preparing Form 471

Things to consider when preparing your funding request (Form 471):

- Enter only one manufacturer part number per line item (do not bundle part numbers)
- All software should be requested under IC, Software
- Even when bundled with warranty support from manufacturer for purchase, as long as warranty cannot be purchased on its own
- If you live in a state that has applicable taxes, such as AR, NC, CA, AZ, WA, make sure to include those taxes on your FCC Form 471.
- If warranty can be purchased separately, then it should be separated for funding request, and warranty funding requested under Basic Maintenance
- Warranty only part numbers should be requested under Basic Maintenance
- List months of service, should only be for coverage July 1 – June 30 (Funding Year)
- List hardware supported part number
- List site where hardware sits
- CDW•G can complete Bulk Submission Forms if chosen as the service provider for your funding request. Please email E-Rate@cdw.com for assistance.

Additionally, **please note** - upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to mayasri@cdw.com and 470award@cdwg.com. Please see **E-Rate Order Process** information on the following page for further details.

E-Rate Order Process

Ordering

Purchase orders shall be submitted through electronic means (email, EDI, etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

Required Information

All orders must include:

- Contact name, Phone number
- Purchase order number
- Part number, Product description
- Pre-discount and discounted product price
- Percentage Customer owes and percentage SLD owes (SPI – Form 474 Method)
- Ship to location, Bill to location
- FCC Form 471 Number (also known as Application Number)
- FRN for each part number
- Billing method (BEAR – Form 472 or SPI – Form 474)
- "Net 30 Terms"

SEPARATE PURCHASE ORDERS SHOULD BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS ARE SUBJECT TO ACCEPTANCE BY SELLER. PO TOTAL SHOULD REFLECT FULL PURCHASE PRICE OF ORDER.

Assistance With Order

Customer may call 1-800-328-4239 for assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are not consistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall be null and void and shall not be applicable hereto or binding on Seller.

IN THE CASE OF CHANGES TO PRODUCTS AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO MAKE AVAILABLE TO THE CUSTOMER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE WHEN OR IF AVAILABLE, UPON APPROVAL FROM SLD ON PRODUCT SUBSTITUTION.

Price

Price shall be as stated in the quotation attached hereto as Exhibit I by CDW-G account manager. Prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer. Any taxes will be listed separately on the invoice.

Payment Terms (Customer must choose one)

- a. **Form 474 Service Provider Invoice (SPI) Method:** Seller will invoice Customer for their portion of the Products upon shipment of Product and Customer shall

pay the invoiced amount (non-discounted amount owed by Customer) within thirty (30) days from date of invoice

- b. **Form 472 BEAR Method:** Seller will invoice Customer for pre-discount amount of the Products upon shipment of Product and Customer shall pay the invoiced amount (full amount owed by Customer) within thirty (30) days from the date of invoice.

Payment Method

In adherence to Federal E-Rate compliance regulations, CDW-G’s quoted price is all-inclusive of any and all discounts, if applicable. No further discounts will be applied during time of invoice. All payments for both methods shall be submitted to the address presented below WHERE APPLICABLE:

ACH PAYMENT INFORMATION:	CHECK PAYMENT INFORMATION:
E-mail Remittance To: gachremittance@cdw.com	CDW Government
THE NORTHERN TRUST	75 Remittance Drive Suite 1515
50 SOUTH LASALLE STREET	Chicago, IL 60675-1515
CHICAGO, IL 60675	
ROUTING NO.: 071000152	
ACCOUNT NAME: CDW GOVERNMENT	
ACCOUNT NO.: 91057	

1. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller’s opinion, Customer’s financial condition, previous payment record, or the nature of Customer’s relationship with Seller so warrants.
2. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable regulations.

NOTWITHSTANDING ANYTHING TO THE CONTRARY, CUSTOMER IS RESPONSIBLE FOR PAYMENT OF 100% THE PRICE OF PRODUCTS IN THE CASE WHERE CUSTOMER PLACES ORDER FOR PRODUCTS SLD DISALLOWS CUSTOMER’S REQUEST FOR DISCOUNT AND REFUSES PAYMENT TO SELLER OF THE DISCOUNT AMOUNT FOR PRODUCTS. IF SLD DISALLOWS CUSTOMER’S REQUEST FOR DISCOUNT CUSTOMER IS IN NO WAY REQUIRED TO PLACE ORDER FOR PRODUCTS.

Appendix

Implementation Plan

Tasks for First Two Weeks (Sample Version)

Upon award, your Account Management Team will remain in constant contact with key employee(s) at each location to implement the contract and ensure total satisfaction. CDW•G will make this process as seamless as possible and will follow the work plan that has been developed. In addition, if requested, CDW•G will facilitate any necessary meetings via teleconference, videoconference, or in person, pending appointment, at your location or ours, to ensure that the process meets your expectations.

While there can be challenges to implementing a project of any scale, CDW•G tries to minimize potential problems upfront. We will need Duluth School District 709 to provide the following in a timely manner in order to facilitate the implementation process:

- Updated contact information for all key personnel
- Information regarding product forecasts
- Standardized product list
- List of authorized users and restrictions
- Imaging specifications
- Specific reporting requirements
- Permission for CDW•G to be listed on manufacturer agreements.

During the implementation process, any problems or concerns should be directed to your account manager for immediate resolution. The following implementation plan demonstrates how CDWG will work with you to successfully implement this project.

Task	Week 1	Week 2
Account Management Set Up		
• Introduce key customer contacts to CDW•G Account Team	X	
• Introductory letter/phone contact/ site visit		
• Gather/confirm general customer information		
• Contacts: phone, email, fax	X	
• Duluth School District 709's locations and addresses		
• Outline customer's procedures and requirements, i.e.		
o Frequency of contact/schedule	X	
o Turnaround expectations (quotes)		
o Reporting		
• Conduct walkthrough or webinar: Account Center		X

CDW•G Capabilities and Support		
•	Make contact with Account Specialists, as needed	X
•	Review technical support options	X
•	Review customer service processes (i.e., returns)	X
Customer Financial Arrangements		
•	Complete forms for credit approval	X
•	Complete financing application	X
Product Specific Needs and Services		
•	Arrange conference call(s) with manufacturer(s)	X
•	Develop product forecasts	X
•	Process and test image(s)	X
•	Customize asset tag/schedule asset tagging	X
•	Input customer installation/configuration specifications	X
Procurement and Management Systems		
•	Standardize products through your Account Center	X
•	Create bundles	X
•	Set up purchase authorizations and controls	X
•	Establish account linking	X
•	Set up software license tracking system	X
•	Implement asset tracking system	X
•	Investigate or link with e-procurement programs and third parties	X
•	Utilize EDI for invoicing and/or ordering functions	X
Pricing		
•	Have CDW•G listed on all manufacturer contracts	X
•	Enter pricing information into contract management system	X
Optional Systems/Services		
•	Finalize staging agreement	X
•	Finalize minority/disabled small business partnership	X
•	Arrange for onsite services	X
•	Select appropriate training programs	X
•	Set up Employee Purchase Program	X

K-12 Funding and Other Resources

We know your need for vendor support does not stop at deployment completion. Maintaining technology program innovativeness and alignment with your education goals is a continuous and daunting task. In fact, in a year, your program will look very different. You need a vendor that does more than meet your RFP's technology requirements; you need a vendor partner that shares a passion for education and continued development. Our teams, and our partners, are dedicated to supporting the full scope of Duluth School District 709's technology and all your program goals. Following are highlights of the value-adds we offer our education customers.

Get Ed Funding Overview

CDW•G sponsors [GetEdFunding.com](https://www.getedfunding.com), a free grant-finding resource, providing access to billions of dollars' worth of educational funding opportunities. Through sponsoring this resource, CDW•G's mission is to help educators and institutions discover the funds they need to supplement tight budgets to achieve your goals and take learning to the next level.

Monitored daily, [GetEdFunding.com](https://www.getedfunding.com) can reduce the energy your teachers are spending to search for programs and money. You can finetune your search based on key concepts and 21st century skills and themes. Once you are registered on the site, you can save the grants of greatest interest to return to later. The funding opportunities listed are already available and applicable to standard learning paths. For example, there are more than 60 STEM specific programs currently available for application. Please reach out to your account manager for more information.





Cathy Holman, Purchasing Coordinator
 ISD 709 Duluth Public Schools
 709 Portia Johnson Drive
 Duluth, MN 55811

Dear Cathy Holman,

We are submitting the following renewal increase for the 2026-2027 school year. Our Grade A products meet all local, State and Federal requirements for the lunch program. All half-pint milks are subject to the attached Escalator Clause. All other products follow the monthly market change.

Renewal Increase added to current half-pint unit cost

Renewal Increase Effective July 1, 2026

Item Description	Item #	Packaging Description	Increase
1% Milk	26890	Eco Half-Pint	\$0.005
Skim Milk	26891	Eco Half-Pint	\$0.005
*Whole Milk	TBD	Eco Half-Pint	\$0.005
*2% Milk	TBD	Eco Half-Pint	\$0.005
Chocolate Skim Milk	65492	Eco Half-Pint	\$0.005
Lactose Free 1% Milk	New	Eco Half-Pint	\$0.000
Lactose Free Choc 1% Milk	New	Eco Half-Pint	\$0.000

*Items in consideration per
 new legislation

Kelly Durick Eder, Board Chair



Escalator Clause

It is hereby understood that the prices quoted are based on the USDA Class I prices listed below under the terms of the Federal Milk Market Order #30.

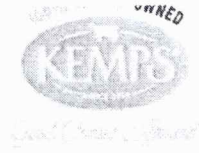
Class I Skim		CWT
Class I Butterfat		LB

If the Class I Skim price per hundredweight is increased or decreased, for each \$0.10 per hundredweight increase or decrease, the quotation on:

Half-Pint Fluid Milk	\$0.00054	Per Half-Pint
----------------------	-----------	---------------

If the Class 1 Butterfat price per pound is increased or decreased, for each \$0.01 increase or decrease, the quotation on a half-pint will follow this formula:

Whole Milk	\$0.00017750	Per Half-Pint
2% Milk	\$0.00010750	Per Half-Pint
1% Milk	\$0.00005375	Per Half-Pint
Skim Milk	\$0.00001000	Per Half-Pint



Kemps General Information

Address: Kemps LLC / 420 West Broadway Avenue, Minneapolis, MN 55411

Key Bid Contact: Bryan Pink, Sales Director / Bryan.Pink@Kemps.com / 612-685-0653

Sales Rep Contact: Mike Hill / Mike.Hill3@Kemps.com / 320-471-8829

Payment Terms: Payment is due 14 days after the invoice date.

Insurance: Kemps will provide a copy of insurance upon request.

Bid Bonds: Kemps has been operating since 1914. We do not participate in bid bonds.

Return Milk Policy: Kemps only takes back and gives credit for milk that is delivered with less than 10 days from expiration, or any milk that is deemed a manufacturer defect, damaged, or not sellable upon delivery. Please be cognizant of our next scheduled delivery, especially around break periods. The school is responsible for disposing of any milk.

Renewed Bids: At the outset of each year a bid is renewed, Kemps reserves the right to make an annual price adjustment to cover any increases in operating costs. Price adjustments are related to fuel, labor, employee benefits, packaging, resin, etcetera. Additionally, all prices follow the monthly escalator clause.

Delivery Schedule: We can typically deliver between 6AM and 2:30PM and will try to accommodate the school's needs; however, we cannot guarantee a delivery schedule at this time.

Sustainability: At Kemps, we are passionate about delivering dairy to our neighbors down the road and around the world. For us, this goes beyond getting products to grocery store shelves. It starts with taking care of our planet, our land, our communities, our family farm-owners, and our employees.

We believe dairy plays a key role in solving our climate change crisis, and we are constantly striving to find more ways to reduce our greenhouse gas emissions, invest in innovation to make our business more sustainable, and engage in the communities where we live and work. We are determined to do our part to produce dairy responsibly, ethically, and sustainably and are continually searching for new, innovative ways to conserve resources, reduce waste, and work efficiently across farms, in plans, and on the road. Because of our commitment to the environment, Kemps has a 30-case minimum per delivery. If the delivery requirements are not met, we may contact you to create a solution. Thank you for your partnership with Kemps to reduce waste.



School Calendar Dates

If your district has the same dates for all schools, please fill in the table below.

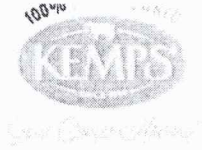
First Day of School	9-8-2026
Thanksgiving Break	11-26-2026 & 11-27-2026
Christmas Break	12/23/26 → Resume 1/4/2027
Spring Break	2/13/27 → 2/19/2027 4/5/2026 → 4/9/2026
Summer School	<input type="checkbox"/> No <input type="checkbox"/> Yes Dates: mid June — mid August at 5 schools

If the schools in your district have a variety of dates, please fill in the tables below.

School Name(s)	
First Day of School	
Thanksgiving Break	
Christmas Break	
Spring Break	
Summer School	<input type="checkbox"/> No <input type="checkbox"/> Yes Dates:

School Name(s)	
First Day of School	
Thanksgiving Break	
Christmas Break	
Spring Break	
Summer School	<input type="checkbox"/> No <input type="checkbox"/> Yes Dates:

School Name(s)	
First Day of School	
Thanksgiving Break	
Christmas Break	
Spring Break	
Summer School	<input type="checkbox"/> No <input type="checkbox"/> Yes Dates:



Competitor Bids

Please do not submit this letter without filling in the section below.

Bidder Name		
1% Milk	\$	per half pint
Skim Milk	\$	per half pint
Chocolate Skim Milk	\$	per half pint
Lactose Free Skim Milk	\$	per half pint

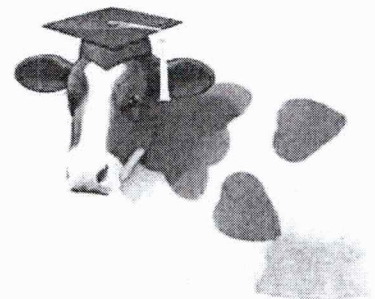
Bidder Name		
1% Milk	\$	per half pint
Skim Milk	\$	per half pint
Chocolate Skim Milk	\$	per half pint
Lactose Free Skim Milk	\$	per half pint

Please email a completed copy to Bryan Pink, Sales Director at Kemps LLC: Bryan.Pink@Kemps.com
 We appreciate your consideration of Kemps to supply your school with milk for the 2026-2027 school year.

Sincerely,

Bryan Pink

Bryan Pink
 Sales Director
 Kemps – It’s the Cows!
 420 West Broadway Avenue
 Minneapolis, Minnesota
 612.685.0653



School	Manager	Phone	Extension	Email
Congdon Park Elementary	Michelle Palmer	218-336-8825	1830	Michelle.palmer@isd709.org
Denfeld High	Kerri Shea	218-336-8830	2035	Kerri.shea@isd709.org
East High	Summer Emison	218-728-7426	2149	Summer.emison@isd709.org
Homecroft Elementary	Jodi Puff	218-336-8865	2551	Jodi.puff@isd709.org
Lakewood Elementary	Lily Flatt	218-336-8870	2619	Lily.flatt@isd709.org
Laura MacArthur Elementary	Georgia VanAllen	218-336-8900	3114	Georgia.vanallen@isd709.org
Lester Park Elementary	Angie Beyer	218-336-8875	2664	Angie.beyer@isd709.org
Lincoln Park Middle	Susan Geissler	218-336-8880	3339	Susan.geissler@isd709.org
Lowell Elementary	Amie Clingman	218-336-8895	2973	Amie.clingman@isd709.org
Myers Wilkins	Roberta Taran	218-336-8860	2444	Roberta.taran@isd709.org
Ordean East Middle	Deb McKowski	218-336-8940	4158	Deb.mckowski@isd709.org
Piedmont Elementary	Maria Karon	218-336-8950	2738	Maria.karon@isd709.org
Stowe Elementary	Julie Cullen	218-336-8965	3922	Julie.cullen@isd709.org
Rockridge	Carrie Miller	218-336-8707	2115	Carrie.miller@isd709.org

Teaching Learning and Equity Department/Program Board Summary Report

This report is designed for Department or Program Leaders to provide a concise, high-level overview of their area's status, activities, and future plans to the School Board.

Report Identification

Field	Information
Department/Program Name:	1 st Street Building (Duluth Education Center, DNT)
Report Title:	Construction Progress
Report Leader:	Bryan Brown
Date Submitted:	4-3-2026
Date of Board Meeting:	

Summary Report

I. Program Objectives & Goals (What are we trying to achieve?)

Construction Progress at the 1st Street Building (former DNT building located at 424 W 1st St, Duluth, MN). The building size is 72,000 sq ft, 51,000 sq ft of the building has been designed for program space; approximately 21,000 sq ft of space in the basement level is for future considerations.

Programs include:

- STEPS
- T-12/Bridge Special Education
- District-Wide Staff
- ECSE
- Early Childhood
- District Testing/Screening
- Community Education
- ALC/ AEO – Middle School and High School
- Adult Education

The goal is to complete construction in the summer of 2026.

II. Key Actions & Activities (What have we done recently?)

Construction on the 2nd floor has achieved the recent milestone of starting carpet installation. Construction continues on the 2nd floor with finishes, painting, ceiling grid installation, bathroom tile, and carpet flooring. Construction on the 1st floor continues in preparation for painting with activities including drywall taping, mechanical and electrical rough-in, and CMU block wall construction.

Construction activities:

1. Material procurement is ongoing.
2. Interior wall framing, drywall construction, door frame installation, and electrical and mechanical rough-in continue on the 1st floor and basement.
3. CMU walls are being laid on the 1st floor.
4. Painting and ceiling grid installation continue on the 2nd floor.
5. Flooring has begun on the 2nd floor

III. Outcomes & Results (What was the impact?)

1. The construction schedule remains on track to complete the project in the summer of 2026.

IV. Next Steps & Future Focus (What is planned for the future?)

1. Construction Progress:
 - a. Continue flooring with casework install to follow on the 2nd floor.
 - b. Tile installation on 2nd floor.
 - c. Mechanical and electrical rough-in on the 1st floor and basement.
 - d. Mechanical and electrical finishes on the 2nd floor.

2. The construction budget is updated monthly with the submission of the pay application.

Summary:

- a. Total Budget \$15,724,044.
- b. Cost to date: \$8,180,588.
- c. Contingency Remaining: \$49,980.
- d. FF&E Remaining: \$250,000.

F. Current Project Photos



1st Floor Drywall Installation



1st Floor CMU Walls



2nd Floor Painting



2nd Floor Ceiling Grid Installation



2nd Floor Carpet Installation



2nd Floor Carpet Installation

**Expenditure Contracts Signed
March 2026**

For your information, the Superintendent or the CFO, Executive Director of Business Services has signed the following expenditure contracts during the above timeframe.

*** Not to Exceed:** If asterisk is noted, then the contract has a guaranteed maximum price; District may not pay more than the dollar amount listed (this does not mean the vendor will invoice this amount and may invoice much less).

**** Contract is paid via monies from:**

DR = Department Restricted (LTFM, Indian Education Funds, Compensatory, Achievement Integration)

DU = Department Unrestricted (General Fund)

G = Grant (external grants from foundations such as Northland, Duluth Superior Area Community)

SAF = Student Activity Funds (monies raised by students, gate fees, etc.)

Name	Amount*	Contract Source**	Description
Frontline Education	\$13,993.87*	Business Services (DU)	Budget Management Analytics Subscription (1-year contract)
Frontline Education	\$56,101.88*	Business Services (DU)	5-Year Financial Planning Analytics Subscription (3-Year contract)
Interstate Parking	\$2,342.10/ month	TLE (DU)	30 monthly parking spaces at Upper Library lot at 6 th Ave. W & Michigan St for DNT staff and students. Rate will be \$78.07/parker per space – estimated monthly cost provided to the left
IEA, Inc.	\$28,320.00*	Facilities (DU)	Lead-in-Water Testing – Districtwide
Johnson Controls	\$24,764.65	Facilities (DR)	District-Wide Annual Inspection and Service to Boilers – Third Year of Contract (Second of Two Renewable Years)
Donald Holm Construction	\$45,157.81	Facilities (DR)	District-Wide Annual Carpentry Labor – Second Year of Contract (First of Two Renewable Years)
Johnson Controls	\$41,014.27	Facilities (DR)	District-Wide Annual Chiller Inspection and Maintenance Services – Second Year of Contract (First of Two Renewable Years)
Benson Electric Company	\$51,940.88	Facilities (DR)	District-Wide Electrical Labor – High Voltage & Low Voltage – Third Year of Contract (Second of Two Renewable Years)

Northland Fire & Safety, Inc.	\$17,294.27	Facilities (DU)	District-Wide Annual Inspection and Testing of Fire Alarm Systems – Third Year of Contract (Second of Two Renewable Years)
Summit Fire	\$11,325.24	Facilities (DR)	District-Wide Fire Extinguisher Service – Second Year of Contract (First of Two Renewable Years)
Superior Glass, Inc.	\$30,165.66	Facilities (DR)	District-Wide Glass Replacement Services – Third Year of Contract (Second of Two Renewable Years)
Quality Lawn Care	\$56,652.68	Facilities (DR)	District-Wide Lawn Care Services – Second Year of Contract (First of Two Renewable Years)
The Jamar Company	\$31,220.80	Facilities (DR)	District-Wide Refrigeration Repair Services – Second Year of Contract (First of Two Renewable Years)
Waste Management	\$116,983.87	Facilities (DR)	District-Wide Refuse Removal and Recycling Service – Second Year of Contract (First of Two Renewable Years)
MJ Companies	\$51,781.42	Facilities (DU)	Annual Snow Plowing Services – Denfeld HS, Laura MacArthur ES, Lincoln Park MS, Stowe ES – Second Year of Contract (First of Two Renewable Years)
Nix Works Service LLC	\$50,538.67	Facilities (DU)	Annual Snow Plowing Services – Homecroft ES, Lowell ES, Ordean East MS, Rockridge Academy – Second Year of Contract (First of Two Renewable Years)
Viele Contracting Inc.	\$69,476.55	Facilities (DU)	Annual Snow Plowing Services – DSC Complex, Congdon ES, East HS, Lester Park ES, Myers-Wilkins ES, Piedmont ES – Second Year of Contract (First of Two Renewable Years)
Summit Fire Protection	\$11,772.56	Facilities (DU)	District-Wide Annual Testing & Maintenance of Sprinkler Systems – Third Year of Contract (Second of Two Renewable Years)
SchoolMint	\$24,300.00*	Communications Office (DU)	Media and advertisement campaign/enrollment recruitment for FY27
University of Minnesota	\$9,349.80*	Special Services (DR)	Use of the Robert F. Pierce Speech-Language Hearing Clinic – monthly calibration fees

Michael Kesner	\$3,600.00*	Am. Indian Edu. (DR)	Cultural performance
Terrell Grier	\$5,000.00*	Myers-Wilkins ES (DU)	MWES Coach for Spring Concert
Ninja Anywhere	\$4,900.00*	Lester Park ES (DU)	Balance course & inflatables inside gym (insurance provided) for end-of-year event

Attn: Duluth Public Schools - Independent School District 709

At Frontline Education, we remain committed to delivering value and growth for your district. We are building for your future and remain focused on:

- Delivering industry-leading solutions and technology for K-12
- Investing in research and innovation to enhance your experience
- 150+ new hires to strengthen the client success organization
- Driving an AI-powered transformation
- Backed by Roper Technologies for sustainable growth

Frontline Education Renewal Quote: Q-254981

Description	Start Date	End Date	Qty	Rate	Amount
Budget Management Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2026	6/30/2027	1	\$13,993.87	\$13,993.87
Total					\$13,993.87

Please confirm [receipt](#) of your quote

Any questions?
 Please contact Tyisha Smith at tyisha.smith@frontlineed.com or check out our new [Renewal FAQ](#) Resource Center.

Suzanne Zwick
 Exec. Dir. Business Services
 3.18.26



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

03/18/2026

Customer: **Order Form Details:**

Duluth Public Schools - Independent School District 709
709 Portia Johnson Drive
Duluth, Minnesota, 55811
United States

Renewal Specialist: Samantha Heins
Sale Type: Renewal
Quote Currency: USD

Contact: Simone Zunich

Title: Exec Director Bs Services

Phone: 2183368704

Email: simone.zunich@isd709.org

Pricing Overview **Amount**

Annual Recurring Fees **\$18,211.35**

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
Year 1 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2026	6/30/2027	\$18,211.35
Year 2 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2027	6/30/2028	\$18,757.69
Year 3 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2028	6/30/2029	\$19,132.84



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

03/18/2026

Additional Order Form Information

Tax Information

Tax Exemption: Your order may be eligible for a tax exemption. Please ensure we have the most recent tax exemption form on file. Please send your completed exemption form to salestax@frontlineed.com. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status:

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

03/18/2026

Invoicing Schedule	Due Date	Amount
Year 1 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/31/2026	\$18,211.35
Year 2 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/31/2027	\$18,757.69
Year 3 Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/31/2028	\$19,132.84

Frontline Technologies Group LLC dba Frontline Education	Duluth Public Schools - Independent School District 709
Signature: _____	Signature: <u>Simone Zunic</u>
Name: _____	Name: <u>Simone Zunic</u>
Title: _____	Title: <u>Executive Director BS Services</u>
Address: <u>550 E. Swedesford Road, Suite 360</u> <u>Wayne, PA 19087</u>	Address: <u>709 Portia Johnson Drive</u> <u>Duluth, Minnesota 55811</u>
Email: <u>billing@frontlineed.com</u>	Email: <u>simone.zunic@isd709.org</u>
Effective Date: _____	



MONTHLY PARKING AGREEMENT

INTERSTATE PARKING COMPANY of MINNESOTA LLC

ACCOUNT NUMBER

BY COMPLETING THE INFORMATION BELOW, YOU ARE CONSENTING TO INTERSTATE PARKING COMPANY LLC USING THE INFORMATION TO MANAGE YOUR ACCOUNT, CONTACT YOU, AND IF NECESSARY, DISCLOSE YOUR ACCOUNT INFORMATION TO A COLLECTION AGENCY.

Check all that apply: MONTHLY PARKING NEW ACCOUNT CORPORATE
AND/OR OR OR
 VALIDATION ACCOUNT EXISTING ACCOUNT INDIVIDUAL
 PARKING USED FOR RESIDENTIAL PURPOSES

NAME <i>Duluth Public Schools</i>		COMPANY	
HOME ADDRESS <i>709 Portia Johnson Drive</i>		CITY/STATE <i>Duluth MN</i>	ZIP CODE <i>55811</i>
BUSINESS ADDRESS		CITY/STATE	ZIP CODE
HOME/MOBILE PHONE <i>218 336 8704</i>	BUSINESS PHONE	FAX	EMAIL(Required) <i>ap.vendor@isd709.org</i>
VEHICLE MAKE	VEHICLE MODEL	VEHICLE PLATE & STATE	
ALTERNATE VEHICLE MAKE	ALTERNATE VEHICLE MODEL	ALTERNATE VEHICLE PLATE & STATE	
DRIVERS LIC. NO. <i>XXXXXXXXXXXXXXXXXXXX</i>	PARKING TO COMMENCE: <i>8/1/26</i>		
Monthly Parking Rate: \$	Activation Fee (NON-REFUNDABLE): <i>\$25.00</i>	TOTAL INITIAL PAYMENT ENCLOSED:	\$

COMPLETE OPTION A, B, or C: **Invoices are emailed each month for all payment methods**

A: DIRECT WITHDRAWAL

ACCOUNT TYPE	
BRANCH	BANK
ACCOUNT NO.	
ABA/ROUTING NO.	

It is the customer's responsibility to cancel the authorization upon termination and if the customer fails to do so, the liability of Interstate Parking Company LLC is limited to the refund of a maximum of 2 monthly payments. All rejected transactions will be charged a \$25.00 administrative fee.
FOR VERIFICATION PLEASE ENCLOSE ONE OF YOUR CHECKS MARKED "VOID".
PLEASE DEBIT MY/OUR ACCOUNT ON THE FIRST OF EACH MONTH FOR PAYMENTS PAYABLE TO INTERSTATE PARKING FOR THE AMOUNT OF MY/OUR MONTHLY PARKING RENT PLUS ANY APPLICABLE TAXES. YOUR TREATMENT OF EACH PAYMENT SHALL BE THE SAME AS IF I/WE HAD PERSONALLY ISSUED A CHECK AUTHORIZING YOU TO PAY AS INDICATED AND TO DEBIT THE AMOUNT TO MY ACCOUNT. THIS AUTHORIZATION MAY BE CANCELED ANY TIME UPON WRITTEN NOTICE BY ME/US. ANY DELIVERY OF THIS AUTHORIZATION TO YOU CONSTITUTES DELIVERY BY ME/US. FOR A JOINT ACCOUNT ALL DEPOSITORS MUST SIGN IF MORE THAN ONE SIGNATURE IS REQUIRED ON ACCOUNT.

SIGNATURE

B: CREDIT CARD

FOR SECURITY PURPOSES ALL CUSTOMERS ARE REQUIRED TO ENROLL IN THE MONTHLY CREDIT CARD PROGRAM VIA INTERSTATE PARKING COMPANY LLC'S WEBSITE. PLEASE CHECK THE BOX BELOW AND A CUSTOMER SERVICE REPRESENTATIVE WILL CONTACT YOU WITH SPECIFIC INSTRUCTIONS.

PLEASE SEND ME INSTRUCTIONS TO ENROLL IN THE MONTHLY CREDIT CARD PROGRAM
PREFERRED CONTACT METHOD EMAIL MAIL

C: EMAIL ADDRESS

ap.vendor@isd709.org

By signing below, I accept and agree to this Monthly Parking Agreement with Interstate Parking Company of Minnesota LLC including the attached terms and conditions and any amendments, if applicable; all of which are attached hereto and made a part of this agreement. **Please sign attached terms and conditions, amendments and/or addendums.**

MONTHLY PARKING RENTAL AGREEMENT SIGNATURE :

OFFICE USE ONLY

LOT NUMBER:	TRANSPONDER NO.:	RESERVED STALL NO.:
START DATE:	RATE CODE:	INITIAL MONTHLY RATE:
PERMIT DECAL NO.:	ACCESS NO.:	FOB:



MONTHLY PARKING AGREEMENT – TERMS AND CONDITIONS

The following terms and conditions form a part of the monthly parking agreement with Interstate Parking Company of Minnesota LLC ("IPCMN").

Accounts and parkers must provide 30 days' written notice to terminate monthly Parking. Written notices not received by the 1st of the month will be effective as of the last day of the next month.

1. Any deposits paid will not bear interest, but will be refunded if the subject items is (are) returned to IPCMN within **thirty days** of termination. In all other cases, deposits will be forfeited to IPCMN.
2. Parking rates are subject to change by IPCMN upon one calendar month notice.
3. Any applicable fees associated with THIS MONTHLY PARKING AGREEMENT, including but not limited to service, invoicing, and processing fees may be subject to change by IPCMN without notice.
4. Parking charges (and any applicable taxes) are due in advance on the third day of each month for that month and any outstanding amounts are subject to interest charges at the rate of 2% per month compounded monthly (26.8% per annum). If your account is past due by more than 5 days, your account will be suspended, and you must pay the daily posted parking fee until your account is current. Payment of daily parking fees shall not be deemed as substitution for any late fees or as an offset to any past due monthly parking charges. Failure to pay the daily fee may result in a violation notice being issued and your vehicle being booted, clamped, or towed at your expense.
5. Unpaid accounts will be processed via your opted pay method on the first business day after the due date and may be subject to processing or late fee(s). Invoices may be printed from the website, free of charge. Go to www.interstateparking.com and click the account login button to be brought to the customer portal where you may download any invoices, receipts, or agreements. Within the customer portal you may also manage your preferred payment method and change it at any time.
6. At all times a valid permit must be visibly displayed in the windshield of the vehicle with the "number" facing the windshield (except if no permit has been issued). Failure to do so will be considered a breach of the monthly parking agreement and, in addition to any other remedies available to IPCMN, may result in a violation notice being issued and your vehicle being booted, clamped, or towed. Any misuse of permit will also be considered a breach of this Agreement.
7. Permits are only valid for the parking facility for which they are issued. If the same permit number is found on more than one vehicle at a time, or if a permit is used to admit more than one vehicle at a time into the parking facility, that permit will automatically be deemed invalid, and IPCMN may issue a violation notice and boot, clamp, or tow one or more of the vehicles in addition to any other remedies available to IPCMN.
8. All Access devices remain the property of IPCMN. Damaged permits will be replaced free of charge if returned to IPCMN. Lost or stolen permits will be replaced upon payment of a replacement fee at the then current rate.
9. Parking charges are for the licensed use of parking space only and IPCMN is not responsible for any injury, claims, loss, or damage to you, your passengers, your vehicle or its contents. Please lock/secure your vehicle, and don't leave valuables visible while parked.
10. The parking of unlicensed or uninsured vehicles, the general storage of vehicles and the repair or maintenance of vehicles is prohibited. The parking of vehicles that, in the opinion of IPCMN, pose any kind of hazard or contain hazardous or objectionable contents or displays is also prohibited.
11. IPCMN reserves the right at any time and from time to time to refuse parking at your normal location. IPCMN will use reasonable efforts to relocate you to another IPCMN location for the period your normal location is unavailable.
12. The Monthly Parking Agreement is not assignable or transferable without the consent of IPCMN. Changes in the name of the account holder are strictly prohibited except for a documented legal name change.
13. Any additional terms and conditions (except those relating to parking rates) displayed on the signage at the parking facility are a part of this Agreement. Vehicles must not be parked in such a way as to block traffic lanes or violate any laws or regulations. Vehicles parked for the principal purpose of promotion activities or advertising are prohibited.
14. The terms and conditions set forth herein are subject to change by IPCMN without notice.
15. Any power supplied at the parking facility is for block heater use only, and the use of any interior car warmer is prohibited. Use of parking facility power supply for block heater is entirely at your own risk and IPCMN is not liable in the event that a vehicle fails to start.

Emilee Zwick 4/8/26

IEA, INC.

PROPOSAL



Contact Us:

BROOKLYN PARK OFFICE
9201 W. BROADWAY, STE #600
BROOKLYN PARK, MN 55445
763-315-7900

MANKATO OFFICE
610 N. RIVERFRONT DRIVE
MANKATO, MN 56001
507-345-8818

ROCHESTER OFFICE
210 WOOD LAKE DRIVE SE
ROCHESTER, MN 55904
507-281-6664

BRAINERD OFFICE
601 NW 5TH ST, STE #4
BRAINERD, MN 56401
218-302-3787

MARSHALL OFFICE
1510 STADIUM DRIVE, STE #2
MARSHALL, MN 56258
800-233-9513

VIRGINIA OFFICE
5525 EMERALD AVENUE
MOUNTAIN IRON, MN 55768
218-302-3787

www.ieasafety.com

800-233-9513

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2026

Lead-in-Water Testing for Independent School District #709

MARCH 20, 2026

2026 Lead-in-Water Testing

PROPOSAL PROVIDED TO:

Bryan Brown
Manager of Facilities
Independent School District #709
709 Portia Johnson Drive
Duluth, MN 55811
Phone: (218) 336-8907
E-mail: Bryan.Brown@isd709.org

PROPOSAL CONTACT:

Grant Chapa
Virginia & Brainerd Regional Manager
Institute for Environmental Assessment, Inc.
5525 Emerald Avenue
Mt. Iron, MN 55768
Phone: (218) 302-3787
E-mail: Grant.Chapa@ieasafety.com

PROJECT INTRODUCTION

At the request of Independent School District #709, the Institute for Environmental Assessment, Inc. (IEA) is pleased to provide this proposal to conduct water testing for lead content in accordance with the Minnesota Department of Health (MDH) and Minnesota Department of Education (MDE)'s *Reducing Lead in Drinking Water: A Technical Guidance and Model Plan for Minnesota's School and Child Care Facilities*, and the Lead Contamination Control Act (LCCA) of 1988, developed by the Environmental Protection Agency (EPA).

Minnesota Statute 121A.335 requires that potable water fixtures in public school buildings serving students in prekindergarten and kindergarten through grade 12 be tested for lead in water at least once every five years.

SCOPE OF WORK

Water Source Identification and Sample Collection

IEA will collect samples from identified water sources as directed by the District in the following buildings:

- Denfeld High School
- East High School
- Lincoln Park Middle School
- Ordean East Middle School
- Congdon Park Elementary School
- Homecroft Elementary School
- Lakewood Elementary School
- Laura MacArthur Elementary School
- Lester Park Elementary School
- Lowell Elementary School
- Myers-Wilkins Elementary School
- Piedmont Elementary School
- Stowe Elementary School

IEA will request a plumbing diagram, or the water entry points and flow directions for each building.

IEA will collect up to 1,458 water samples according to the fixtures identified. Water testing will be conducted before the fixtures are used on the day of sampling, also known as a "first-draw sample." Information collected at the time of sampling will include the building, location, and type of fixture.

Non-potable water sources can be labeled "non-potable" with labels provided by IEA.

Sample Analysis and Final Report

IEA will send the collected samples to an accredited laboratory for analysis using the EPA Method 200.8. Once IEA has received results of the analysis, a final report will be developed, including the following information:

- Updated building diagrams showing sample locations
- Summary of testing results
- Recommendations for further actions, if necessary
- Methodology
- Laboratory analysis documents

2026 Lead-in-Water Testing

MDH Required Reporting

IEA will complete and submit the MDH required reporting documentation.

LIMITATIONS & ASSUMPTIONS

In the signature line of the proposal, the district is to indicate the district's preferences on what fixtures should be excluded from sampling and confirm that IEA is to label those fixtures not sampled. Note that when all fixtures are sampled and are below the action level, it alleviates the district's responsibility to label those taps for their intended use.

IEA assumes the plumbing diagram or the water entry point and flow direction information provided by Independent School District #709 is correct.

Fixtures scheduled for sampling shall not be used for 8-18 hours prior to sampling.

COMPENSATION

IEA's fee associated with this project includes sample collection, laboratory fees, travel expenses, and final report.

FIXTURES INCLUDED IN SAMPLING PLAN	NUMBER OF FIXTURES TO BE SAMPLED	NUMBER OF NON-POTABLE STICKERS TO BE PLACED	COMPENSATION
All water fixtures	1458	N/A	\$60,645
All water fixtures except for custodial slop sinks, science and art classroom sinks	1147	311	\$49,235
All water fixtures except for custodial slop sinks, science and art classroom sinks and restroom fixtures	777	681	\$39,460
All water fixtures except for custodial slop sinks, science and art classroom sinks and restroom fixtures	777	N/A	\$28,320

Additional samples will be billed at \$28/per sample. Additional non-potable stickers will be billed at \$5/per sticker.

This fee is eligible for funding from the state under UFARS 349 – Hazardous Substances.

Monthly invoices for services conducted during the billing period will be provided until project completion (partial billing).

For project work beyond the services outlined in this proposal and/or any changes to the agreed upon scope of work, IEA will obtain approval through a client-authorized change order.

SCHEDULE

IEA's services will commence upon receipt of a signed proposal. IEA will schedule this project through Bryan Brown.

Analytical results will be submitted electronically to the District upon receipt from the lab. We expect to have a final report submitted to the district within 15 days of receipt of laboratory testing results.

This proposal is valid for 60 days.

PROPOSAL TERMS

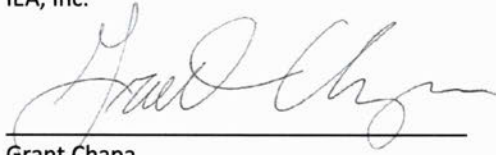
Terms on payment of services are net 30 days after invoicing, with interest added to unpaid balances. Please review the attached General Conditions, which are a part of this proposal, for more detail.

2026 Lead-in-Water Testing

AUTHORIZATION TO PROCEED

We appreciate the opportunity to present this proposal for Lead-in-Water Testing services. Please sign this authorization to proceed and e-mail to Grant.Chapa@ieasafety.com. Retain the original for your records. We will begin the project at the time we receive this written documentation to proceed.


IEA, Inc.



Grant Chapa
Virginia and Brainerd Regional Manager

Please proceed according to the above stated fees, terms, attached General Conditions, and this Proposal dated March 20, 2026.

Please initial Independent School District #709's sampling preference below:

SCOPE OF WORK	COMPENSATION	INITIAL TO PROCEED
IEA should sample all fixtures, including fixtures in restrooms, custodial closets, etc. to alleviate the district's labeling responsibility. IEA will not place any "non-potable" stickers during the sampling.	\$60,645	
IEA should only sample traditionally potable sources and restroom fixtures, not including custodial closets, science labs, and art rooms. IEA will place "non potable" stickers to label those fixtures not sampled.	\$49,235	
IEA should only sample traditionally potable sources, not including restrooms fixtures, custodial closets, science labs, and art rooms. IEA will place "non potable" stickers to label those fixtures not sampled.	\$39,460	
IEA should only sample traditionally potable sources, not including restrooms fixtures, custodial closets, science labs, and art rooms. IEA will <u>NOT</u> place "non potable" stickers to label those fixtures not sampled.	\$28,320	

Simone Zurich
Printed Name

Simone Zurich
Authorized Signature

3/20/26
Date

PO Number

Appendix A

General Conditions

General Conditions

The word "Consultant" refers to the Institute for Environmental Assessment ("IEA"), the contracting company is referred to as the "Client". Client agrees to be bound by these General Conditions by accepting the Proposal and engaging Consultant.

The Agreement with you, the Client, is comprised of this Agreement and accompanying written proposal.

1. Scope of Work

Consultant will furnish and perform the professional services specified in Consultant's proposal (the "Proposal"). The services as set forth in the Proposal (the "Services") will be provided by Consultant's personnel at the location of the Client (the "Site") (hereinafter referred to as the "Project"). If any portion of the Proposal is inconsistent with this Agreement, the terms of this Agreement shall control:

Consultant's obligation to perform the Services shall terminate upon delivery of a final report within 45 days of Project completion.

In addition to the Proposal, Consultant and Client agree as follows:

A. Right of Access

Unless otherwise agreed in writing, Client will furnish Consultant with right-of-access to the Site and accurate information necessary to conduct the Services, as requested by Consultant.

B. Confidential & Proprietary Information

The Consultant and Client agree not to disclose to others or use any confidential or proprietary information or trade secrets of the other, which may become known to each prior to, during or after the performance of this Agreement without the prior written consent of the other. "Confidential or propriety information" and "trade secrets" shall mean any information about the other which is neither publicly known nor legally accessible to the other parties from third parties. Prior to the disclosure of any such confidential or proprietary information or trade secrets, each shall obtain the written approval of the other.

C. General

Consultant warrants that the Services it performs under this Agreement will be performed with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this Agreement and in the same or similar locality. The AIHA-certified IEA laboratory will perform PCM analysis if specified. Other field PCM analysis will be completed by laboratory-approved field technicians, generally under AAR Guidelines.

2. Payment for Services

A. Fee Schedule & Maximum Costs

The fee schedule in the Proposal specifies the amounts due to Consultant from Client for its Services performed under this Agreement.

B. Schedule of Payment

Invoices will be submitted to Client once a month for services performed during the prior month. Payment to Consultant is due upon presentation to Client, and past due after thirty (30) days of receipt of the invoice, in which case a service fee of 1.5% monthly shall be added to the invoice, unless specifically arranged otherwise by Consultant and communicated in writing. Client reserves the right to question any item on any invoice and Consultant agrees, upon Client's request, to supply such documentation as is necessary to reasonably justify such invoice amount to Client's reasonable satisfaction. Client agrees to pay Consultant any costs of collection including reasonable attorneys' fees and costs if payment for Services are not made when due.

C. Expert Fee Expenses

If Client requests Consultant to participate on behalf of Client in litigation regarding the subject matter of this Agreement, Client agrees to pay all of Consultant's expenses arising therefrom at the prevailing rate for Consultant's time plus out-of-pocket costs and expenses, including reasonable attorney fees incurred by Consultant in conjunction with the participation.

3. Indemnity & Insurance

A. Indemnity

Consultant shall indemnify and hold harmless Client against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Consultant, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Consultant, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Consultant's proportion of the total fault which directly caused the damages. Client shall indemnify and hold harmless Consultant against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Client, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Client, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Client's proportion of the total fault which directly caused the damages.

B. Limitation of Liability

EXCEPT AS EXPRESSLY SET FORTH IN SECTION 1(C) HEREOF, CONSULTANT DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER CONSULTANT OR CLIENT BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHETHER FOR BREACH OF ANY WARRANTY, FOR BREACH OR REPUDIATION OF ANY OTHER TERM OR CONDITION OF THIS AGREEMENT, FOR NEGLIGENCE ON THE BASIS OF STRICT LIABILITY OR OTHERWISE.

General Conditions (cont'd)

C. Insurance

(1) Consultant carries coverage and limits of liability insurance as follows:

- (a) Workers Compensation with statutory limits.
- (b) Employers' Liability with a minimum policy limit of \$1,000,000.00.
- (c) Comprehensive General Liability with the following coverage:
 - I. Limit \$1,000,000.00 per occurrence
 - II. \$2,000,000.00 general aggregate
 - III. \$2,000,000.00 products completed/ operations aggregate
 - IV. \$1,000,000.00 personal and advertising injury
 - V. \$300,000.00 fire Damage (any one fire)
 - VI. \$25,000.00 medical expenses (any one person)
- (d) Automobile insurance covering all owned, non-owned or hired automobiles used in connection with the work covering bodily injury and property damage with a minimum combined occurrence limit of \$1,000,000.00
- (e) Professional Liability (claims made) with the following coverage:

\$1,000,000.00 per occurrence
- (f) Contractor Pollution Liability (claims made):

\$1,000,000.00 each occurrence
- (g) Umbrella Liability.

\$5,000,000.00 each occurrence

(2) Client (or Owner if applicable), Subcontractors and Agents agree to provide Consultant, upon request, Certificate(s) of Insurance signed by the insurer evidencing insurance for premise liability, general liability, auto and workers comp. equal or greater than those limits carried by the Consultant.

(3) Consultant shall promptly deliver to Client (or Owner if applicable), upon request, certificate(s) of insurance signed by the insurer for the policies described in (3) (C) above, or certified copies of such insurance policies indicating the existence of such coverage. IEA must be listed as both certificate holder and insured, or additional insured on each certificate of insurance.

4. Assignment

This Agreement shall not be assigned by Consultant without prior written consent of the Client.

5. Independent Contractor

Consultant is an independent Contractor and shall not be considered an employee, partner or joint venturer of the Client for any purpose.

6. Restriction to hire employees of Consultant

Client agrees to refrain from hiring, contracting, or retaining the services of Consultant's employees during or within 12 months after the termination of Consultant's services. If Client hires an employee of Consultant in violation of this Section 6 without Consultant's written consent, Client shall pay Consultant a placement fee equal to twenty-five percent (25%) of such employee's annual wages.

7. Notices

Any notice under this Agreement shall be in writing and shall be deemed to be properly given when delivered to an officer of Client or the Consultant's Chief Financial Officer, as the case may be, at their addresses as set forth in the Proposal. The courts located in the State of Minnesota shall have exclusive jurisdiction in any actions commenced by Consultant or Client in connection with this Agreement, the Project or the Services.

8. Applicable Law

This Agreement shall be governed by and construed under the laws of the State of Minnesota. Parties agree to participate in pre-suit mediation prior to commencement of an action.

9. Extent of Agreement

This Agreement, together with the Proposal, represents the entire Agreement between Client and Consultant, and supersedes all prior obligations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument, dated and executed by both Client and Consultant.

10. Termination

Upon completion of the Project, Consultant will, at Client's request, deliver to Client or its designee all records, documents or materials in its possession or control of Consultant which are owned by Client. The obligations and provisions of Sections 1B, 2, 3, 5, 6 and 10 shall survive completion of the Project or termination of this Agreement.

March 19, 2026

Johnson Controls
Attn: Michael Peabody
4627 Airpark Blvd
Duluth, MN 55811

RE: RFP #321 – District-Wide Annual Inspection and Service of Boilers - Third Year of Contract (Second of Two Renewable Years)

Dear Mr. Peabody:

A fully executed copy of the Agreement between Johnson Controls and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **October 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

ANNUAL INSPECTION AND SERVICE TO BOILERS

RFP #321

Third Year of Contract (Second of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Johnson Controls		
Contact:	Michael Peabody		
Address:	4627 Airpark Blvd Duluth, MN 55811		
Phone:	218-727-7945	Fax:	866-211-3536
Correspondence Email Address	michael.c.peabody@jci.com		
Emergency Contact & Phone Number	Michael Peabody	320-345-7120	

HOURLY RATE	FY25 First Year	FY26 Second Year	FY27 Third Year
REGULAR Hourly Rate	\$195.00	\$200.66	\$206.07
OVERTIME Hourly Rate	\$292.50	\$300.98	\$309.11
HOLIDAY Hourly Rate	\$390.00	\$401.31	\$412.15

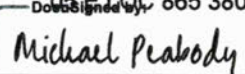
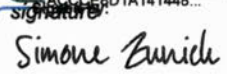
HOURLY RATE: Regular hourly rate shall be from Monday through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. through 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, or his designee.

TECHNICIAN: Vendor shall only use factory trained personnel to work on boilers.

ANNUAL SERVICE COST PER BUILDING

1	Congdon Park Elementary School	3	\$1,404.00	\$1,444.72	\$1,483.72
2	Denfeld High School	7	\$3,113.00	\$3,203.28	\$3,289.77
3	District Service Center	2	\$976.00	\$1,004.30	\$1,031.42
4	East High School	7	\$3,113.00	\$3,203.28	\$3,289.77
5	Facilities	2	\$976.00	\$1,004.30	\$1,031.42
6	Homecroft Elementary School	3	\$1,404.00	\$1,444.72	\$1,483.72
7	Lakewood Elementary School	2	\$976.00	\$1,004.30	\$1,031.42
8	Laura MacArthur Elementary School	3	\$1,404.00	\$1,444.72	\$1,483.72
9	Lester Park Elementary School	2	\$976.00	\$1,004.30	\$1,031.42
10	Lincoln Park Middle School	3	\$1,404.00	\$1,444.72	\$1,483.72
11	Lowell Elementary School	2	\$976.00	\$1,004.30	\$1,031.42
12	Myers-Wilkins Elementary School	3	\$1,404.00	\$1,444.72	\$1,483.72
13	Ordean East Middle School	3	\$1,404.00	\$1,444.72	\$1,483.72
14	Piedmont Elementary School	2	\$976.00	\$1,004.30	\$1,031.42
15	Rockridge Academy	2	\$976.00	\$1,004.30	\$1,031.42
16	Stowe Elementary School	2	\$976.00	\$1,004.30	\$1,031.42
17	Transportation	2	\$976.00	\$1,004.30	\$1,031.42
Total Amount			\$23,434.00	\$24,113.59	\$24,764.65
Aerco Boiler 24-Month Service Charge/Boiler			\$175.00	\$180.08	\$184.94

NOTE: SERVICE SHALL BE COMPLETED EARLY IN THE HEATING SEASON
(2.7% increase over FY26 contract)

Insurance Received <input checked="" type="checkbox"/>	Budget Codes	01 E LOC 810 000 350 000 05 E LOC 865 380 350 000	
Acceptance of 2026/2027 Contract	Digitally signed by  Michael Peabody ACCCERD1A14144B... signature	3/10/2026	date
ISD 709, Simone Zurich CFO/Executive Director of Business Services	 Simone Zurich 9B4602F1481A4BB... signature	3/19/2026	date

March 19, 2026

Donald Holm Construction
Attn: Ryker Holm
3211 West 3rd Street
Duluth, MN 55806

RE: RFP #331 - District-Wide Annual Carpentry Labor - Second Year of Contract (First of Two Renewable Years)

Dear Mr. Holm:

A fully executed copy of the Agreement between Donald Holm Construction and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **April 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT CARPENTRY LABOR

RFP #331

Second Year of Contract (First of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Donald Holm Construction Co., Inc.
Contact:	Ryker Holm
Address:	3211 West 3rd Street, Duluth, Minnesota 55806
Phone:	218-628-2257 fax 218-628-1858
Correspondence Email Address:	ryker@donaldholmconst.com
Emergency Contact & Phone Number:	Ryker Holm

REGULAR HOURLY RATE	FY26 First Year	FY27 Second Year	FY26 Third Year
CARPENTRY FOREMAN	\$97.00	\$99.62	
CARPENTRY JOURNEYMAN	\$93.00	\$95.51	
APPRENTICE - level 8 (97%)	\$91.00	\$93.46	
APPRENTICE - level 7 (93%)	\$88.50	\$90.89	
APPRENTICE - level 6 (88%)	\$85.50	\$87.81	
APPRENTICE - level 5 (83%)	\$82.50	\$84.73	
APPRENTICE - level 4 (78%)	\$79.53	\$81.68	
APPRENTICE - level 3 (73%)	\$76.59	\$78.66	
APPRENTICE - level 2 (68%)	\$73.70	\$75.69	
APPRENTICE - level 1 (63%)	\$70.88	\$72.79	
LABORER FOREMAN	\$86.53	\$88.87	
SEMI-SKILLED LABERER	\$72.60	\$74.56	
LABORER	\$83.60	\$85.86	
LABORER APPRENTICE (80%)	\$72.60	\$74.56	

OVERTIME HOURLY RATE	FY26 First Year	FY27 Second Year	FY26 Third Year
FOREMAN	\$125.66	\$129.05	
JOURNEYMAN	\$119.91	\$123.15	
APPRENTICE - level 8 (97%)	\$117.16	\$120.32	
APPRENTICE - level 7 (93%)	\$113.65	\$116.72	
APPRENTICE - level 6 (88%)	\$109.36	\$112.31	
APPRENTICE - level 5 (83%)	\$104.95	\$107.78	
APPRENTICE - level 4 (78%)	\$100.62	\$103.34	
APPRENTICE - level 3 (73%)	\$96.20	\$98.80	
APPRENTICE - level 2 (68%)	\$91.90	\$94.38	
APPRENTICE - level 1 (63%)	\$87.52	\$89.88	
LABORER FOREMAN	\$114.89	\$117.99	
LABORER SEMI-SKILLED	\$114.89	\$117.99	
LABORER	\$110.35	\$113.33	
LABORER APPRENTICE (80%)	\$114.89	\$117.99	

HOURLY RATE: Regular hourly rate shall be from Monday through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. through 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, or his designee.
(2.7% increase over FY26)

Estimated Annual Amount of Quote **\$45,157.81**

Insurance Received <input checked="" type="checkbox"/>	01 E LOC 810 000 350 000 Budget Codes 05 E LOC 865 379 350 000	
Acceptance of 2026/2027 Contract	Signed by: <u>Ryker Holm</u> <small>240C0755A1F8401</small> signature	3/12/2026 date
ISD 709, Simone Zurich CFO/Executive Director of Business Services	Signed by: <u>Simone Zurich</u> <small>9B4802F1481848B</small> signature	3/19/2026 date

March 19, 2026

Johnson Controls, Inc.
Attn: Michael Peabody
4627 Airpark Blvd
Duluth, MN 55811

**RE: RFP #321 – District-Wide Annual Chiller Inspection and Maintenance Services -
Second Year of Contract (First of Two Renewable Years)**

Dear Mr. Peabody:

A fully executed copy of the Agreement between Johnson Controls, Inc. and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **October 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

CHILLER INSPECTION AND MAINTENANCE SERVICES

RFP #332

Second Year of Contract (First of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY25)
Independent School District No. 709

Contractor:	Johnson Controls		
Contact:	Ben Lalone		
Address:	4627 Airpark Boulevard, Duluth, MN 55811		
Phone:	218-725-6762	Fax:	218-727-7945
Correspondence Email Address	ben.lalone@jci.com		
Emergency Contact & Phone Number	866-211-3536		

CALL OUT HOURLY RATE	FY26 First Year	FY27 Second Year	FY28 Third Year
NORMAL WORKING HOURS	\$195.00	\$200.27	
AFTER NORMAL WORKING HOURS	\$293.00	\$300.91	
SUNDAY & HOLIDAY WORKING HOURS	\$390.00	\$400.53	

HOURLY RATE: Regular hourly rate shall be from **Monday** through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. **through** 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, **or his** designee.

TECHNICIAN: Vendor shall only use factory trained **personnel** to work on chillers.

ANNUAL INSPECTIONS COST PER BUILDING

1	Congdon Park Elementary School	2	\$3,072.00	\$3,154.94	
2	Denfeld High School	4	\$6,144.00	\$6,309.89	
3	East High School	3	\$4,608.00	\$4,732.42	
4	Homecroft Elementary School	1	\$1,536.00	\$1,577.47	
5	Lakewood Elementary School	1	\$1,536.00	\$1,577.47	
6	Laura MacArthur Elementary School	2	\$3,072.00	\$3,154.94	
7	Lester Park Elementary School	2	\$3,072.00	\$3,154.94	
8	Lincoln Park Middle School	2	\$3,072.00	\$3,154.94	
9	Lowell Elementary School	2	\$3,072.00	\$3,154.94	
10	Myers-Wilkins Elementary School	2	\$3,072.00	\$3,154.94	
11	Ordean East Middle School	2	\$3,072.00	\$3,154.94	
12	Piedmont Elementary School	2	\$3,072.00	\$3,154.94	
13	Stowe Elementary School	1	\$1,536.00	\$1,577.47	
Total Amount			\$39,936.00	\$41,014.27	

NOTE: SERVICE SHALL BE COMPLETED AS STATED IN DOCUMENTS

(2.7% increase over FY26)

Insurance Received <input checked="" type="checkbox"/>	Budget Codes	01 E LOC 810 000 350 000 05 E LOC 865 380 350 000
Acceptance of 2026/2027 Contract	DocuSigned by: <u>Michael Peabody</u> ACCEPTED BY	3/10/2026 date
ISD 709, Simone Zurich CFO/Executive Director of Business Services	<u>Simone Zurich</u> SIGNATURE	3/19/2026 date

March 19, 2026

Benson Electric Company
Attn: Nathan Sapik
1102 N 3rd St
Superior, WI 54880

RE: RFP #322 - District-Wide Electrical Labor – High Voltage & Low Voltage - Third Year of Contract (Second of Two Renewable Years)

Dear Mr. Sapik:

A fully executed copy of the Agreement between Benson Electric Company and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

March 19, 2026

Northland Fire & Safety, Inc.
Attn: Mary Randby
2213 E 5th St
Superior, WI 54880

**RE: QUOTE #4393 – District-Wide Annual Inspection and Testing of Fire Alarm Systems
- Third Year of Contract (Second of Two Renewable Years)**

Dear Ms. Randby:

A fully executed copy of the Agreement between Northland Fire & Safety and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **July 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

INSPECTION AND TESTING OF FIRE ALARM SYSTEMS

Quote #4393

Third Year of Contract (Second of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Northland Fire & Safety, Inc.		
Contact:	Mary Randby		
Address:	2213 East 5th Street, Superior, Wisconsin 54880		
Phone:	715-398-6643	fax 715-398-6647	
	Correspondance Email Address	mrandby@northlandfire.com	
	Emergency Contact & Phone Number	Mary Randby 715-398-6643 (pager)	

INSPECTION	FY25 First Year	FY26 Second Year	FY27 Third Year
Total Amount of Quote (see page 2 of 2)	\$15,245.00	\$16,839.60	\$17,294.27
<i>(Contractors annual inspection cost)</i>			

ADD/DEDUCT PER DEVICE CHARGE

Smoke/Heat Detector	\$1.50	\$1.54	\$1.59
Signaling Notification Device	\$1.00	\$1.03	\$1.06
Other Initiating Device	\$1.50	\$1.54	\$1.59
Accessory Device	\$1.50	\$1.54	\$1.59

ADD ALTERNATE CLEANING/INSPECTIONS

Kitchen Hood Cleaning (36 hoods)	\$6,592.00	\$6,783.17	\$6,966.31
ANSUL System Inspection (19 systems)	\$5,273.18	\$5,426.10	\$5,572.61

(2.7% increase over FY26 contract)

Estimated Annual Amount of Bid **\$29,833.19**

Insurance Received <input checked="" type="checkbox"/>	Budget Code 05 E 005 865 363 305 000	
Acceptance of 2026/2027 Contract	<small>DocuSigned by:</small> <small>signature</small>	3/10/2026 <small>date</small>
ISD 709, Simone Zunich CFO/Executive Director of Business Services	<small>Signed by:</small> <small>signature</small>	3/19/2026 <small>date</small>

INSPECTION BREAKDOWN PER BUILDING

LOCATION	FY25 <i>First Year</i>	FY26 <i>Second Year</i>	FY27 <i>Third Year</i>
1) District Services Center	\$485.00	\$499.07	\$512.54
2) Facilities Building	\$335.00	\$344.72	\$354.02
Sensitivity Testing (FY27)			
3) Transportation Building	\$245.00	\$252.11	\$258.91
4) DNT Building		\$972.41	\$998.66
Sensitivity Testing (FY25)	\$1,175.00		
5) Congdon Park Elementary School	\$695.00	\$715.16	\$734.46
Sensitivity Testing (FY27)			
6) Denfeld High School	\$3,500.00		
Sensitivity Testing (FY26)		\$4,213.76	\$4,327.53
7) East High School	\$1,200.00		
Sensitivity Testing (FY26)		\$1,286.25	\$1,320.98
8) Homecroft Elementary School	\$645.00	\$663.71	\$681.63
9) Lakewood Elementary School	\$550.00	\$565.95	\$581.23
10) Laura MacArthur Elementary School	\$770.00		
Sensitivity Testing (FY26)		\$1,131.90	\$1,162.46
11) Lester Park Elementary School	\$470.00		
Sensitivity Testing (FY26)		\$519.65	\$533.68
12) Lincoln Park Middle School		\$607.11	\$623.50
Sensitivity Testing (FY25)	\$750.00		
13) Lowell Elementary School	\$950.00	\$977.55	\$1,003.94
14) Myers-Wilkins Elementary School	\$825.00	\$848.93	\$871.85
Sensitivity Testing (FY27)			
15) Ordean East Middle School		\$802.62	\$824.29
Sensitivity Testing (FY25)	\$1,100.00		
16) Piedmont Elementary School	\$590.00	\$607.11	\$623.50
Sensitivity Testing (FY26)		\$843.78	\$866.56
17) Rockridge Academy	\$450.00	\$463.05	\$475.55
18) Stowe Elementary School	\$510.00	\$524.79	\$538.96
Total Amount of Quote	\$15,245.00	\$16,839.60	\$17,294.27

March 24, 2026

Summit Fire
Attn: Alicia Shelby
4619 Airpark Blvd.
Duluth, MN 55811

RE: RFP #333 – District-Wide Fire Extinguisher Service - Second Year of Contract (First of Two Renewable Years)

Dear Ms. Shelby:

A fully executed copy of the Agreement between Summit Fire and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Acknowledgement Form and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **May 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

FIRE EXTINGUISHER SERVICE

RFP #333

Second Year of Contract (First of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Summit Fire		
Contact:	Alicia Shelby		
Address:	4619 Airpark Blvd. Duluth, MN 55811		
Phone:	218-740-4414	fax:	218-336-1115
Correspondence Email Address:	ashelby@summitfire.com		
Emergency Contact & Phone Number:	Ryan Archambault 218-393-2240		

HOURLY RATE	FY26 First Year		FY27 Second Year		FY28 Third Year
Annual Service and Tagging (per unit)		\$5.00		\$5.14	
Recharging - Dry Chemical		\$45.00		\$46.22	
Recharging - Halotron		\$110.00		\$112.97	
Recharging - Co2		\$25.00		\$25.68	
Recharging - K-Class		\$250.00		\$256.75	
Hydrostatic Test - Dry Chemical		\$55.00		\$56.49	
Hydrostatic Test - Halotron		\$110.00		\$112.97	
Hydrostatic Test - Co2		\$25.00		\$25.68	
Hydrostatic Test - K-Class		\$300.00		\$308.10	
6 Year Maintenance - Dry Chemical		\$50.00		\$51.35	
6 Year Maintenance - Halotron		\$110.00		\$112.97	
5 Year Class K Hydrotest/Recharge		\$300.00		\$308.10	
Dry Chemical Material Per Pound		N/C		#VALUE!	
Halotron Material Per Pound		\$110.00		\$112.97	
Co2 Material Per Pound		\$25.00		\$25.68	
K-Class Material Per Liter		\$83.00		\$85.24	
Annual Service and Tagging (468)	\$5.00	\$2,340.00	\$5.14	\$2,403.18	
Recharging - Dry Chemical (65)	\$45.00	\$2,925.00	\$46.22	\$3,003.98	
Hydrostatic Test - Dry Chemical (10)	\$55.00	\$550.00	\$56.49	\$564.85	
6 Year Maintenance - Dry Chemical (60)	\$50.00	\$3,000.00	\$51.35	\$3,081.00	
5 Year K Class Hydrotest/Recharge (2)	\$300.00	\$600.00	\$308.10	\$616.20	
Parts: Valve Stem/Gauge (10)	\$34.00	\$340.00	\$34.92	\$349.18	
Seals/Collar/DOT Label/Pull Pin (70)	\$11.75	\$822.50	\$12.07	\$844.71	
Hosse Strap & Clip/Valve Stem/Gauge (10)	\$45.00	\$450.00	\$46.22	\$462.15	

(2.7% increase over FY26 contract)

<i>Estimated Annual Amount of Quote</i>	\$11,027.50	\$11,325.24	\$0.00
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Insurance Received <input checked="" type="checkbox"/>	Budget Code	Signed by: 05 E 005 865 363 350 000
Acceptance of 2026/2027 Contract		<u>Alicia Shelby</u> 3/24/2026 <small>Signature</small> <small>date</small>
ISD 709, Simone Zurich		<u>Simone Zurich</u> 3/19/2026 <small>Signature</small> <small>date</small>
CFO/Executive Director of Business Services		

March 23, 2026

Superior Glass, Inc.
Attn: Samantha Anderson
7500 Tower Ave
Superior, WI 54880

**RE: RFP #323 – District-Wide Glass Replacement Services - Third Year of Contract
(Second of Two Renewable Years)**

Dear Ms. Anderson:

A fully executed copy of the Agreement between Superior Glass, Inc. and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Acknowledgement Form and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **December 13, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

GLASS REPLACEMENT SERVICES

RFP #323

Third Year of Contract (Second of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Superior Glass, Inc.
Contact:	Samantha Anderson
Address:	7500 Tower Ave Superior, WI 54880
Phone Number:	715-685-0500 Fax: N/A
Correspondance Email Address	accounting@superiorglass.us
Emergency Contact/Phone Number	Samantha Anderson 715-685-0500

	REGULAR	FY25 First Year	FY26 Second Year	FY27 Third Year
HOURLY RATES		\$88.71	\$91.28	\$93.75
	OVERTIME	\$113.51	\$116.80	\$119.96
	HOLIDAY	\$130.31	\$134.09	\$137.71
Total Annual Amount of Labor		\$26,613.00	\$27,384.78	\$28,124.17

HOURLY RATE: Regular hourly rate shall be from Monday through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. through 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, or his designee.

Type of Glass	1/4 inch			3/16 inch			1/8 inch			1/2 inch		
Single Pane Clear Laminated	14.58	15.00	15.41				10.65	10.96	11.26	291.60	300.06	308.16
Single Pane Clear Tempered	8.35	8.59	8.82	8.35	8.59	8.82	7.98	8.21	8.43	167.00	171.84	176.48
Single Pane Double-Strength Plate							4.13	4.25	4.36			
Double Pane Clear Annealed Insul	15.55	16.00	16.43							311.00	320.02	328.66
Double Pane Colored Annealed Insul	15.94	16.40	16.84							318.80	328.05	336.91
Double Pane Clear Tempered Insul	21.80	22.43	23.04							436.00	448.64	460.75
Double Pane Colored Tempered Insul	20.37	20.96	21.53							407.40	419.21	430.53

(2.9% increase over FY25 contract)

Total Annual Amount of Material	\$1,931.80	\$1,987.82	\$2,041.49
TOTAL ANNUAL AMOUNT OF QUOTE	\$28,544.80	\$29,372.60	\$30,165.66

MULLIONS	\$5.00	\$5.15	\$5.28
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Insurance Received <input checked="" type="checkbox"/>	Budget Codes	01 E LOC 810 000 350 000 05 E LOC 865 358 379 350 000
Acceptance of 2026/2027 Contract		Signature: <u>Samantha Anderson</u> /221BD2F8E8C474... Signed by: _____ date: 3/23/2026
ISD 709, Simon Zurich CFO/Executive Director of Business Services		Signature: <u>Simone Zurich</u> 9B4602F1461A4BB... Signed by: _____ date: 3/19/2026

March 19, 2026

Quality Lawn Care
Attn: Paul Morinville
9123 Beaudry St
Duluth, MN 55808

RE: RFP #334 - District-Wide Lawn Care Services - Second Year of Contract (First of Two Renewable Years)

Dear Mr. Morinville:

A fully executed copy of the Agreement between Quality Lawn Care and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance for the above referenced project and this item satisfies our requirements.

This letter serves as your written **Authorization to Proceed** effective **May 3, 2026**.

The Certificate of Insurance we have on file will expire **May 11, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

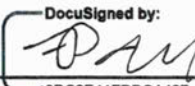
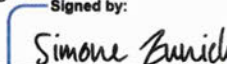
LAWN CARE SERVICES - RFP #334

Second Year of Contract (First of Two Renewable Years)
for the period of May 3, 2026 through September 19, 2026
Independent School District No. 709

Contractor:	Quality Lawn Care
Contact:	Paul Morinville
Address:	9123 Beaudry Street, Duluth, Minnesota 55808
Phone:	218-340-9287
Email Address:	morinvillepaul@yahoo.com
Emergency Contact Phone Number:	218-340-9287

		2025 First Year	2026 Second Year	2027 Third Year
1	Congdon Park Elementary School	\$110.00	\$112.97	
2	Denfeld High School	\$190.00	\$195.13	
3	East High School	\$210.00	\$215.67	
4	Homecroft Elementary School	\$135.00	\$138.65	
5	Lakewood Elementary School	\$135.00	\$138.65	
6	Laura MacArthur Elementary School	\$135.00	\$138.65	
7	Lester Park Elementary School	\$105.00	\$107.84	
8	Lincoln Park Middle School	\$412.33	\$423.46	
9	Lowell Elementary School	\$100.00	\$102.70	
10	Myers-Wilkins Elementary School	\$295.00	\$302.97	
11	Ordean East Middle School	\$338.00	\$347.13	
12	Piedmont Elementary School	\$110.00	\$112.97	
13	Rockridge Academy	\$108.00	\$110.92	
14	Stowe Elementary School	\$135.00	\$138.65	
15	DSC/Fac/Trans	\$385.00	\$395.40	
		\$58,066.60	\$56,652.68	\$0.00

(2.7% increase over 2025 contract)

Insurance Received <input checked="" type="checkbox"/>	Budget Code	01 E LOC 810 000 350 000
Acceptance of 2026 Contract	DocuSigned by:  signature	3/10/2026 date
ISD 709, Simone Zurich CFO/Executive Director of Business Services	Signed by:  signature	3/19/2026 date

March 17, 2026

The Jamar Company
Attn: Andrew Bronson
4701 Mike Colalillo Drive
Duluth, MN 55807

RE: RFP #335 - District-Wide Refrigeration Repair Services - Second Year of Contract (First of Two Renewable Years)

Dear Mr. Bronson:

A fully executed copy of the Agreement between The Jamar Company and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance, Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file will expire **December 31, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

REFRIGERATION REPAIR SERVICES

RFP #335

Second Year of Contract (First of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor: **The Jamar Company**

Contact: Andrew Bronson

Address: 4701 Mike Colalillo Drive, Duluth, Minnesota 55807

Phone Number: 218-628-6027

Fax Number: 218-628-1174

Correspondence Email Address: andrew.bronson@jamarcompany.us

Emergency Contact & Phone Number: Andrew Bronson 218-428-2734

HOURLY RATES	FY26	FY27	FY28
	First Year	Second Year	Third Year
Regular Hourly Rates	\$152.00	\$156.10	
Overtime Hourly Rates	\$228.00	\$234.16	
Holiday Hourly Rates	\$304.00	\$312.21	

HOURLY RATE: Regular hourly rate shall be from Monday through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. through 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, or his designee.

(2.7% increase over FY26 contract)

Estimated Annual Amount of Quote \$31,220.80

Insurance Received <input checked="" type="checkbox"/>	Budget Codes	01 E LOC 810 000 350 000 05 E LOC 865 369 350 000
Acceptance of 2026/2027 Contract		Signed by: <u>Andrew Bronson</u> 3/10/2026 <small>7C2CAE21766644C...</small> signature date
ISD 709, Simone Zurich CFO/Executive Director of Business Service:		Signed by: <u>Simone Zurich</u> 3/10/2026 <small>9B4802E1461A4BB...</small> signature date

March 23, 2026

Waste Management
Attn: Shante Soto
3101 West Superior Street
Duluth, MN 55806

RE: RFP #336 – District-Wide Refuse Removal and Recycling Services - Second Year of Contract (First of Two Renewable Years)

Dear Ms. Soto:

A fully executed copy of the Agreement between Waste Management and ISD #709 was sent to your attention via DocuSign.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file expired **January 1, 2026**. Please provide a new Certificate of Insurance prior to that date. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

March 23, 2026

MJ Companies
Attn: Molly Jazdzewski
4702 1st Ave S
Duluth, MN 55803

RE: RFP #338-2 – Annual Snow Plowing Services - Denfeld HS, Laura MacArthur ES, Lincoln Park MS, Stowe ES - Second Year of Contract (First of Two Renewable Years)

Dear Ms. Jazdzewski:

A fully executed copy of the Agreement between MJ Companies and ISD #709 was sent to your attention via DocuSign.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

Please provide a Certificate of Insurance listing ISD #709 as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

SNOW PLOWING SERVICES

RFP #338-2

Second Year of Contract (First of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	MJ Companies
Contact:	Molly Jazdzewski
Address:	4702 1st Ave S Duluth, MN 55803
Phone Number:	218-269-2974
Correspondence Email Address:	mjcompaniesmn@gmail.com
Emergency Contact & Phone Number:	Molly Jazdzewski 218-269-2974

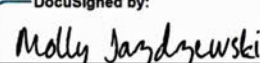

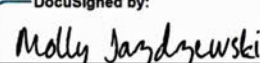

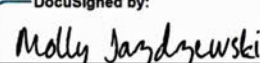

SNOW FALL AMOUNT

<i>LOCATION</i>	<i>1"-6"</i>	<i>6.01"-12"</i>	<i>above 12"</i>
Denfeld HS, 401 North 44th Avenue West			
Laura MacArthur, 720 North Central Avenue			
Lincoln Park MS, 3215 West 3rd Street			
Stowe, 715 - 101st Avenue West			

TOTALS PER SNOW FALL	\$2,459.67	\$3,594.50	\$5,237.70
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Total Annual Amount (16/2/1): **\$51,781.42**

(2.7% increase over FY26 contract)

Insurance Received _____	Budget Code 01 E LOC 810 000 305 000				
Acceptance of 2026/2027 Contract	<table style="width: 100%;"> <tr> <td style="width: 60%; text-align: center;"> <small>DocuSigned by:</small>  <small>Molly Jazdzewski</small> <small>96688747A1D447F...</small> </td> <td style="width: 40%; text-align: center;"> 3/23/2026 <hr/> <small>date</small> </td> </tr> <tr> <td style="text-align: center;"> <small>signed by:</small>  <small>Simone Zunich</small> <small>9B4802F1481A4BB...</small> </td> <td style="text-align: center;"> 3/19/2026 <hr/> <small>date</small> </td> </tr> </table>	<small>DocuSigned by:</small>  <small>Molly Jazdzewski</small> <small>96688747A1D447F...</small>	3/23/2026 <hr/> <small>date</small>	<small>signed by:</small>  <small>Simone Zunich</small> <small>9B4802F1481A4BB...</small>	3/19/2026 <hr/> <small>date</small>
<small>DocuSigned by:</small>  <small>Molly Jazdzewski</small> <small>96688747A1D447F...</small>	3/23/2026 <hr/> <small>date</small>				
<small>signed by:</small>  <small>Simone Zunich</small> <small>9B4802F1481A4BB...</small>	3/19/2026 <hr/> <small>date</small>				
ISD 709, Simone Zunich	140				
CFO/Executive Director of Business Services					

March 17, 2026

NixWorks Services LLC
Attn: Nicholas Blotti
5 Cedar Lane
Esko, MN 55773

RE: RFP #338-2 – Annual Snow Plowing Services – Homecroft ES, Lakewood ES, Lowell ES, Ordean East MS, Rockridge Academy - Second Year of Contract (First of Two Renewable Years)

Dear Mr. Blotti:

A fully executed copy of the Agreement between NixWorks Services LLC and ISD #709 was sent to your attention via DocuSign. Please provide a current Certificate of Insurance. ISD #709 must be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

SNOW PLOWING SERVICES

RFP #338-2

Second Year of Contract (First of Two Renewable Years)
 for the period of July 1, 2026 through June 30, 2027 (FY27)
 Independent School District No. 709

Contractor:	NixWorks Services LLC
Contact:	Nicholas Blotti
Address:	5 Cedar Lane Esko, MN 55733
Phone Number:	218-390-5719
Correspondence Email Address:	Nixworksservices@gmail.com
Emergency Contact & Phone Number:	Kristi Blotti 218-591-0368

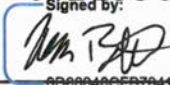

SNOW FALL AMOUNT

LOCATION	1"-6"	6.01"-12"	above 12"
Homecroft , 4784 Howard Gnesen Road			
Lakewood , 5207 North Tischer Road			
Lowell , 2000 Rice Lake Road			
Ordean East MS , 2900 East 4th Street			
Rockridge , 4849 Ivanhoe Street			

TOTALS PER SNOW FALL	\$2,464.80	\$3,286.40	\$4,529.07
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Total Annual Amount (16/2/1): **\$50,538.67**

(2.7% increase over FY25 contract)

Insurance Received _____	Budget Code 01 E LOC 810 000 305 000	
Acceptance of 2026/2027 Contract	Signed By:  _____ signature 0D00040CFB70414...	3/10/2026 date
ISD 709, Simone Zurich CFO/Executive Director of Business Services	Signed by:  _____ signature 9B460251461A49B	3/10/2026 date 142

March 24, 2026

Viele Contracting Inc.
Attn: Ana Viele
5064 Reid Rd
Duluth, MN 55803

RE: RFP #338-2 – Annual Snow Plowing Services - DSC Complex, Congdon ES, East HS, Lester Park ES, Myers-Wilkins ES, Piedmont ES - Second Year of Contract (First of Two Renewable Years)

Dear Ms. Viele:

A fully executed copy of the Agreement between Viele Contracting Inc. and ISD #709 was sent to your attention via DocuSign. We have the Certificate of Insurance for the above referenced project; this item satisfies our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

Also, a reminder that your Certificate of Insurance on file expires **October 19, 2026**. Please provide a new Certificate prior to that date. Email it to kristine.brown@isd709.org.

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

March 17, 2026

Summit Fire Protection
Attn: Kenneth Schlais
4619 Airpark Blvd
Duluth, MN 55811

RE: QUOTE #4394 - District-Wide Annual Testing & Maintenance of Sprinkler Systems - Third Year of Contract (Second of Two Renewable Years)

Dear Mr. Schlais:

A fully executed copy of the Agreement between Summit Fire Protection and ISD #709 was sent to your attention via DocuSign. We have the Asbestos Containing Materials Acknowledgement and the Lead Paint Acknowledgement Form for the above referenced project; these items satisfy our requirements.

This letter serves as your written **Authorization to Proceed** effective **July 1, 2026**.

The Certificate of Insurance we have on file expired **May 1, 2025**. Please provide a current Certificate of Insurance as soon as possible. ISD #709 **must** be named as Certificate Holder and Additional Insured on the Policy. Please email to kristine.brown@isd709.org.

Also, a reminder that the **Contractor's Affidavit** is required prior to making final payment (complete, notarize, and forward to our office by July 1, 2027)

If you have any questions, please call me at 218-336-8907.

Sincerely,



Bryan Brown
Manager of Facilities
BJB/kb

CONTRACT

Annual Testing/Maintenance of Sprinkler Systems - Quote #4394

Third Year of Contract (Second of Two Renewable Years)
for the period of July 1, 2026 through June 30, 2027 (FY27)
Independent School District No. 709

Contractor:	Summit Fire Protection		
Contact:	Kenneth Schlais		
Address:	4619 Airpark Boulevard, Duluth, Minnesota 55811		
Phone:	218-740-4412	fax 218-740-4413	
Correspondence Email Address	kschlais@summitfire.com		
Emergency Contact & Phone Number	Kenneth Schlais	218-522-0493	

HOURLY RATE	FY25 First Year	FY26 Second Year	FY27 Third Year
REGULAR Hourly Rate	\$95.00	\$97.76	\$100.39
OVERTIME Hourly Rate	\$125.00	\$128.63	\$132.10
HOLIDAY Hourly Rate	\$155.00	\$159.50	\$163.80

HOURLY RATE: Regular hourly rate shall be from Monday through Friday, 7:00 a.m. through 5:00 p.m. Overtime hourly rate shall be from Monday through Friday, 5:00 p.m. through 7:00 a.m., and weekends. Any overtime requires the authorization by Bryan Brown, Manager of Facilities, or his designee.

ANNUAL SERVICE COST PER BUILDING

1	District Services Center	\$210.00	\$216.09	\$221.92
1A	Hydrant			
2	Transportation Building	\$350.00	\$360.15	\$369.87
3	Facilities Building	\$210.00	\$216.09	\$221.92
4	Congdon Park Elementary School	\$525.00	\$540.23	\$554.81
5	Denfeld High School	\$2,125.00	\$2,186.63	\$2,245.66
6	East High School	\$625.00	\$643.13	\$660.49
6A	Hydrant (1 hydrants)	\$95.00	\$97.76	\$100.39
7	Homecroft Elementary School	\$210.00	\$216.09	\$221.92
8	Lakewood Elementary School	\$210.00	\$216.09	\$221.92
8A	Fire Pump Testing	\$450.00	\$463.05	\$475.55
9	Laura MacArthur Elementary School	\$375.00	\$385.88	\$396.29
10	Lester Park Elementary School	\$625.00	\$643.13	\$660.49
11	Lincoln Park Middle School	\$775.00	\$797.48	\$819.01
11A	Fire Pump Testing	\$450.00	\$463.05	\$475.55
11B	Hydrant	\$195.00	\$200.66	\$206.07
12	Lowell Elementary School	\$350.00	\$360.15	\$369.87
12A	Hydrant	\$95.00	\$97.76	\$100.39
13	Myers-Wilkins Elementary School	\$875.00	\$900.38	\$924.69
14	Ordean East Middle School	\$1,100.00	\$1,131.90	\$1,162.46
15	Piedmont Elementary School	\$625.00	\$643.13	\$660.49
16	Rockridge Academy	\$210.00	\$216.09	\$221.92
16A	Hydrant	\$95.00	\$97.76	\$100.39
17	Stowe Elementary School	\$210.00	\$216.09	\$221.92
17A	Hydrant	\$150.00	\$154.35	\$158.52
<i>Total Annual Amount of Quote</i>		\$11,140.00	\$11,463.06	\$11,772.56

(2.7% increase over FY26 contract)

Insurance Received _____	Budget Code _____	Digitally signed by: Kenneth Schlais 05 E 005 865 363 305 000 3/13/2026 <small>C97ECC0E15974B0</small>
Acceptance of 2026/2027 Contract _____	_____	_____
ISD 709, Simone Zurich CFO/Executive Director of Business Services	Signed by: Simone Zurich <small>9B4602F1461A4BB...</small>	3/10/2026 date

Agreement for
Duluth Public Schools - Independent
School District 709

Address
709 Portia Johnson Dr
Duluth, Minnesota
55811

Primary Contact Name
Simone Zunich

Prepared by
Amanda LaFleur





Q-23651

SchoolMint Inc.
319 Monroe Street
Lafayette, LA 70501
info@schoolmint.com

**Duluth Public Schools -
Independent School District
709**
709 Portia Johnson Dr
Duluth, Minnesota
55802-2069
Simone Zurich

This Order Form (this "Agreement") is entered into as of
4/10/2026 | 8:51 AM CDT

(the "Effective Date"), by and between Duluth Public Schools - Independent School District 709("Client"), and SchoolMint Inc., a Delaware corporation ("SchoolMint"); for a subscription to one or more of SchoolMint’s Software-as-a-Service programs, related software, documentation and/or services related thereto as set forth below (collectively, the "Services"); subject to the terms set forth in the Terms of Service entered into as of the Effective Date by and between SchoolMint and Client, which are incorporated and made a part of this Order Form.

Subscription Term

Access to the services described below shall remain in effect from 3/18/2026 until 3/17/2027.

Licensed Services and Associated Fees

The following Services are licensed for Client use.

Period 1: 3/18/2026-9/17/2026

PRODUCT NAME	DESCRIPTION	QTY	LIST PRICE	EXTENDED
Media Cost \$6K Ads Spend	Media costs paid to platforms	2	\$6,000.00	\$12,000.00
Media Engagement Prof. Services (6)	Marketing support and ongoing management of advertising campaigns	2	\$4,500.00	\$9,000.00
Media Admin Fee (6)	Administrative cost to manage billing and payment to platforms	1	\$1,800.00	\$1,800.00
Media Engagement Set Up	Set-up of marketing engagement	2	\$750.00	\$1,500.00
Period 1: 3/18/2026-9/17/2026 TOTAL:				\$24,300.00

Discounts, if any, are only applicable to the first year of the subscription term. All renewals will be at SchoolMint's then current rates.

Services

All unused services purchased expire after 12 months. There are no refunds or credits issued for unused services.

Role Definition and Agreement: The undersigned is authorized to bind the Client including, without limitation, to approve and execute the Agreement, make changes to the Agreement, and to serve as the primary point of communication between Client and SchoolMint. The undersigned acknowledges that, in the event of any conflicts, SchoolMint's Terms of Service, any Scope of Work, and Order Form (Collectively, "This Agreement") shall prevail over any other terms and conditions, including but not limited to the Client's Purchase Order. By signing below, I hereby acknowledge that I have received, read, and am authorized to accept Schoolmint's

Terms of Service v1.24
(<https://schoolmint.com/terms-of-service/>)
and

Data Privacy Agreement
(<https://schoolmint.com/student-data-privacy-agreement/>).

**Duluth Public Schools
- Independent School
District 709**

By:  Signed by:
E8A9815704064D6...

Name:
Simone Zunich

Title:
Exec Director of Bs Services

Date:
4/10/2026 | 8:46 AM CDT

SchoolMint Inc.

By:  DocuSigned by:
01D7368DD948499...

Name:
Elva Resillez

Title:
Sr. Director of Revenue Operations

Date:
4/10/2026 | 8:51 AM CDT

Client Information Sheet

Main Contact

Name Adelle wellens
Phone 2183368700
Email Address adelle.wellens@isd709.org
Address 709 Portia Johnson Drive Duluth MN 55811

Onboarding/Implementation Contact

Name Adelle wellens
Phone 2183368700
Email Address adelle.wellens@isd709.org

Technical Contact

Name Adelle wellens
Phone 2183368700
Email Address adelle.wellens@isd709.org

Billing/Invoicing Contact:

Organization Name that should appear on the Invoice: ISD 709 Duluth Publich Schools
Attention to & Address Invoice Should be Sent to: Attn: Accounts Payable
Phone 2183368704
Email Address ap.vendor@isd709.org

Please confirm with your procurement department if a PO is required prior to invoicing. If required, please indicate below and submit a copy to orders@schoolmint.com along with this order form to avoid delays.

PO required?

Yes
Tax Exempt?

If tax exempt, a copy of your tax exemption certificate must be submitted along with this order form. Failure to submit a valid certificate will result in applicable taxes being charged.

Certificate Of Completion

Envelope Id: A0AC46B6-BD8C-8837-83F9-608CFD7E74E6	Status: Completed
Subject: SchoolMint quote ready to be signed! Q-23651 -Duluth Public Schools	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Amanda LaFleur
Time Zone: (UTC-06:00) Central Time (US & Canada)	319 Monroe St
	Lafayette,, LA 70501
	amanda.lafleur@schoolmint.net
	IP Address: 155.226.129.248

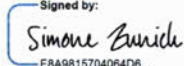
Record Tracking

Status: Original	Holder: Amanda LaFleur	Location: DocuSign
4/9/2026 1:38:55 PM	amanda.lafleur@schoolmint.net	

Signer Events

Simone Zunich
simone.zunich@isd709.org
Exec Director of Bs Services
Security Level: Email, Account Authentication (None)

Signature

Signed by:

E8A9815704064D6...

Signature Adoption: Pre-selected Style
Using IP Address: 24.158.25.242

Timestamp

Sent: 4/9/2026 1:44:05 PM
Viewed: 4/9/2026 3:13:02 PM
Signed: 4/10/2026 8:46:35 AM

Electronic Record and Signature Disclosure:
Accepted: 4/9/2026 3:13:02 PM
ID: 974bb755-e294-4920-a534-832280813591

Elva Resillez
elva.resillez@schoolmint.net
Sr. Director of Revenue Operations
SchoolMint, Inc.
Security Level: Email, Account Authentication (None)

DocuSigned by:

01D7368DD0948499...

Signature Adoption: Pre-selected Style
Using IP Address: 99.155.238.250

Sent: 4/10/2026 8:46:36 AM
Viewed: 4/10/2026 8:50:51 AM
Signed: 4/10/2026 8:51:38 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Adelle Wellens
adelle.wellens@isd709.org
Security Level: Email, Account Authentication (None)

COPIED

Sent: 4/9/2026 1:44:04 PM
Viewed: 4/9/2026 2:20:07 PM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
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<p>Amanda LaFleur amanda.lafleur@schoolmint.net Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 1px solid blue; padding: 5px; display: inline-block; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 4/9/2026 1:44:05 PM
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<p>RevOps Orders Team orders@schoolmint.net Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/13/2024 1:14:26 PM ID: 245f422e-015e-4885-9e67-d981e0328e27</p>	<div style="border: 1px solid blue; padding: 5px; display: inline-block; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 4/10/2026 8:51:39 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	4/9/2026 1:44:04 PM
Envelope Updated	Security Checked	4/10/2026 8:46:35 AM
Certified Delivered	Security Checked	4/10/2026 8:50:51 AM
Signing Complete	Security Checked	4/10/2026 8:51:38 AM
Completed	Security Checked	4/10/2026 8:51:39 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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UNIVERSITY OF MINNESOTA

**THIRTEENTH AMENDMENT TO
USE AND SERVICES AGREEMENT**

THIS THIRTEENTH AMENDMENT TO USE AND SERVICES AGREEMENT (the "**Amendment**") is entered into as of the date of last signature below by and between Regents of the University of Minnesota, a Minnesota constitutional corporation (the "**University**"), and Duluth Public Schools ISD 709, a Minnesota public school district ("**Licensee**").

WHEREAS, University and Licensee entered into a Use and Services Agreement dated September 3, 2014, as amended by a First Amendment dated March 30, 2015, a Second Amendment dated March 22, 2016, a Third Amendment dated February 27, 2017, a Fourth Amendment dated March 26, 2018, a Fifth Amendment dated March 26, 2019, a Sixth Amendment dated March 19, 2020, a Seventh Amendment dated August 31, 2020, an Eighth Amendment dated March 18, 2021, a Ninth Amendment dated April 25, 2022, a Tenth Amendment dated March 10, 2023, an Eleventh Amendment dated March 13, 2024, and a Twelfth Amendment dated March 17, 2025 (the "**Agreement**"), providing for Licensee's use of the Robert F. Pierce Speech-Language-Hearing Clinic (the "**Clinic**") on the Duluth campus for the sole purpose of conducting audiological testing and assessments of Licensee's clients; and

WHEREAS, University and Licensee desire to further amend the Agreement in accordance with the terms and conditions of this Amendment.

NOW, THEREFORE, the parties agree as follows:

1. The above recitals are incorporated into and are a part of this Amendment. All capitalized terms not defined in this Amendment will have the meaning given them in the Agreement.
2. Pursuant to Section 3.2 of the Agreement, Licensee desires to renew this Agreement for the annual term beginning July 1, 2026, and ending June 30, 2027, and University consents to such renewal.
3. University shall continue to have the right at each annual renewal to increase the License Fee and the fees for calibration services, secretarial services, photocopying services and the \$2.00 charge for each of Licensee's clients served in the Clinic. University shall provide the amount of any increased fee to Licensee upon acceptance of Licensee's request to renew.
4. The License Fee for the annual renewal beginning July 1, 2026, will be \$366.63 per month and the Calibration Fee will be \$368.52 per month. The Fee for Secretarial Services will be \$782.90 per month. All other fees remain unchanged. Notwithstanding the foregoing, University agrees not to charge any fees (i.e., the License Fee, Calibration Fee, the Fee for Secretarial Services, per-client charge, or photocopying fee) for the months of July and August if

Licensee and Licensee's clients do not access or otherwise use the Clinic or such services at all during such months. For avoidance of doubt, all such fees shall continue to be charged to Licensee for all other months regardless of access or use.

5. The University will provide limited or no secretarial services when the clinic secretary is ill or on vacation, or during University scheduled holidays or breaks.

6. Licensee's use of the Clinic and services provided by University continues to be subject to all applicable University policies, procedures, rules and regulations, including the Safety of Minors policy. Without limiting the foregoing, Licensee specifically agrees that it will comply with the University's Policy and Procedure Manual for the Clinic and shall ensure that its visitors comply with the Clinic's visitor policy.

7. Licensee shall ensure that Licensee's employees who will be in the Clinic will follow Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines.

8. Licensee acknowledges that the Clinic may need to be closed at any time due to an Uncontrollable Event. An "Uncontrollable Event" means an event or circumstance that is beyond the reasonable control and without the fault of the party impacted. An Uncontrollable Event may include, but is not limited to, an act of God; civil disorder; terrorist acts or threats; acts of governing authorities; fires, floods, and other natural disasters; strikes or other labor difficulties; public health issues or disease; facility closings or operation disruptions due to severe weather, a failure or disruption of utilities or critical equipment, an active shooter, or other emergencies; or other events, whether similar or dissimilar to the foregoing. For clarity, an Uncontrollable Event will include the COVID-19 pandemic and related circumstances, whether or not foreseeable (including, without limitation, ongoing or new quarantine orders; employee travel or other restrictions; University campus closure or policy changes; or federal, state, or local governmental orders or advisories). If the Clinic is closed due to an Uncontrollable Event, neither party shall have any liability to the other and the University may suspend Licensee's obligation to pay the Fees as it deems appropriate.

9. Except as modified by this Amendment, all terms and conditions of the Agreement will remain in full force and effect.

10. This Amendment may be executed electronically and/or in one or more counterparts, each of which shall be deemed to be an original and together shall constitute one and the same instrument. The executed counterparts of this Amendment may be delivered by electronic means, such as email, and the receiving party may rely on the receipt of such executed counterpart as if the original had been received.

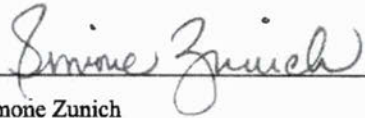
IN WITNESS WHEREOF, University and Licensee hereby execute this Amendment on the day and year written below.

Regents of the University of Minnesota

Duluth Public Schools ISD 709

By: 

Name Leslie Krueger
Title: Assistant Vice President for Planning, Space,
and Real Estate
Date: April 9, 2026

By: 

Name: Simone Zurich
Title: Executive Director/Finance Manager

Date: 4/6/26

AGREEMENT

THIS AGREEMENT, made and entered into this 18th day of March, 20 , by and between Independent School District #709, a public corporation, hereinafter called District, and Michael Kesner, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: *(insert here or attach as appropriate)*

1. **Dates of Service.** This Agreement shall be deemed to be effective as of 3-18-2026 and shall remain in effect until 6-30-2026, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** *(insert or attach a list of programs/services to be performed by contractor)*

3. **Background Check.** *(applies to contractors working independent with students)*

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

If Contractor has already completed background checks for their business needs, Contractor stipulates that the background checks are completed, on file, and will be made available for review if the District should request.

Contractor will notify the District of any individual working in our schools with convictions of a gross misdemeanor or felony.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$900.00 hourly and \$3,600 in total. per event

Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail: ISD 709, Duluth Public Schools, Attn: American Indian Education 709 Portia Johnson Drive, Duluth, MN 55811.

All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to (mailing address with zip)



1814 Forest Ct, Cloquet, MN 55720

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Workers' Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

18. **Conflict of Interest and Fiduciary Duty:** All contractors doing business with the District agree to follow Policy 307 - Conflicts of Interest and Fiduciary Duty. This policy is located on the District's website.

THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

[Signature] _____ SSN/Tax ID Number [Redacted] Date 3-19-20

[Signature] _____ Date 3/20/20

Please note: All signatures *must* be obtained AND the following *must* be completed by the Program Director before submission to the Executive Director of Finance & Business Services for review and approval.

- This contract is funded by either:**
1. The following budget (include full 18 digit code); or
 2. will be paid using Student Activity Funds; or
 3. is no cost contract (e.g. Memorandum of Understanding).

Please check the appropriate line below:

_____ Check if the contract will be paid using District funds and enter the budget code in the top line below (enter in blank spots following the example).

01	E	005	605	320	401	340
XX	X	XXX	XXX	XXX	XXX	XXX

_____ Check if the contract will be paid using Student Activity Funds

_____ Check if the contract is a no-cost contract such as a Memorandum of Understanding

[Signature] _____ Date 3/20/20

Exec. Dir. of Finance & Business Services / Superintendent of Schools / Board Chair

AGREEMENT

THIS AGREEMENT, made and entered into this ^{D1}~~100~~ day of March, 2025, by and between Independent School District #709, a public corporation, hereinafter called District, and Tanrell Grier, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: *(insert here or attach as appropriate)*

1. **Dates of Service.** This Agreement shall be deemed to be effective as of 3/01/26 and shall remain in effect until 6/4/26, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** (Must be included)

3. **Background Check.** *(applies to contractors working independent with students)*

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

If Contractor has already completed background checks for their business needs, Contractor stipulates that the background checks are completed, on file, and will be made available for review if the District should request.

Contractor will notify the District of any individual working in our schools with convictions of a gross misdemeanor or felony.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$5,000 in total.

Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. Requests for Reimbursement. The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. Propriety of Expenses. The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. Ownership of Materials. The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. Independent Contractor. Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. Indemnity and defense of the District. Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. Notices. All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail: ISD 709, Duluth Public Schools, Attn: Terrell Grier, 709 Portia Johnson Drive, Duluth, MN 55811.

All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to (mailing address with zip) 510 North 40th Ave West Apt 103 Duluth, MN 55807.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Workers' Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

18. **Conflict of Interest and Fiduciary Duty:** All contractors doing business with the District agree to follow Policy 307 - Conflicts of Interest and Fiduciary Duty. This policy is located on the District's website.

THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Leuel Guir [Redacted] 3-23-2026

Contractor Signature [Signature] **SSN/Tax ID Number** _____ **Date** 3/20/26

Program Director _____ **Date** _____

Please note: All signatures *must* be obtained AND the following *must* be completed by the Program Director before submission to the CFO for review and approval.

This contract is funded by either:

1. The following budget (include full 18 digit code); or
2. will be paid using Student Activity Funds; or
3. is no cost contract (e.g. Memorandum of Understanding).

Please check the appropriate line below:

Check if the contract will be paid using District funds and enter the budget code in the top line below (enter in blank spots following the example).

Check if the contract will be paid using Student Activity Funds

Check if the contract is a no-cost contract such as a Memorandum of Understanding

01	E	540	298	000	401	420
XX	X	XXX	XXX	XXX	XXX	XXX

[Signature] 3.24.26
Exec. Dir Finance & Business Services / Superintendent of Schools / Board Chair **Date**



(612) 440-7866
 NinjaAnywhere.com
 2280 Terminal Rd. W
 Roseville, MN 55113

Ninja Anywhere Event Contract

The specific contract terms of this event contract ("Agreement") are as defined in the following table:

Contract Term	Term Definition
Contract Date	02-09-2026
Host	Lester Park Elementary ISD 709
Host Address	5300 Glenwood St. Duluth, MN 55804
Host Contact Name and Title	Kelsey Bryant - P.E Teacher
Host Contact Phone	(262) 484-7384
Host Contact Email	kelsey.bryant@isd709.org
Event Date(s)	May 26th 2026
Event Time(s)	8:00 am - 2:00 pm
Event Location	5300 Glenwood St. Duluth, MN 55804
Host Fee (<i>fee charged to Host</i>)	\$4,900
Deposit	\$1,470.00
Sales Tax	Tax Exempt - 0%
Unique Terms and Conditions	Unique terms and conditions are set forth in Appendix A (if any).
Purpose of Event	School Field Day
Expected Number of Participants	520
Age Range of Participants	K-5th
NA Event Coordinator and email	Tracie Odle - todle@ninjaanywhere.com - 612-255-0214
Host Volunteers <i>The number of volunteers to be provided by Host</i>	4
Event Staff <i>The number of event staff to be provided by Ninja Anywhere</i>	2
Incident Weather Contingency Plan <i>Alternative location, e.g., gym or structure</i>	Place balance course & inflatables inside gym, park trailer close to building, 24 hour severe weather notice to reschedule.
Participant Fee (if any)	Not Applicable
Minimum Guaranteed Fee (if any)	Not Applicable

By signing below, you acknowledge the above specific contract terms and the attached Standard Terms and Conditions. This executed Agreement is effective as of the Contract Date written above.

Ninja Anywhere LLC

Elizabeth Kettler, Owner and CFO

Accepted by Host (signature)

Print Name and Title: Simone Zunich, Exec. Dir. Business Services



1. Parties

This binding Agreement is entered into as of the Contract Date, by and between Host and Ninja Anywhere LLC, a Minnesota limited liability company ("NA").

2. Event Details

NA will provide the following at the Event:

- i. Obstacles (Mobile Ninja rig, inflatables, balance course obstacles);
- ii. Obstacle set-up and tear-down; and
- iii. Overseeing and facilitating NA event by NA Event Staff with assistance from any Host Volunteers.

3. Payment Terms

The Host Fee, as applicable and any Sales Tax is due one (1) month before Event Date. Any Participant Fee will be charged to individual participants the day of the Event. The Deposit is required to reserve the selected Event Date. The Deposit is non-refundable, but may be transferable with two (2) week advance notice as provided in Section 4 below. Sales Tax will be charged unless a signed sales tax exempt form is provided to NA prior to payment. In the case that the total Participant Fees collected is less than the Minimum Guaranteed Fee (if any), Host agrees to pay NA any difference between the total Participant Fees collected and the Minimum Guaranteed Fee. Payment shall be made within ten (10) business days from receipt of an invoice from NA. The Host may request documentation supporting the total Participant Fees received by NA. Except as provided herein, any fees payable hereunder are exclusive of any applicable taxes and any applicable taxes will be payable by Host to NA in addition to fees payable hereunder. Bank fees for insufficient funds will result in additional charges, including but not exceeding all bank fees plus a \$30 processing fee. Interest at the maximum amount due under applicable law will accrue on all late payments. All collection fees, attorneys fees, court costs or expenses involved in the collection of amounts due from Host hereunder will be Host's responsibility. NA may

apply the Deposit to any amounts due under this Agreement. Host authorizes NA to charge Host's debit card or credit card on file with NA in an amount equal to all outstanding payments and fees due under this Agreement.

4. Cancellation and Rebooking

NA may cancel its obligations under this Agreement (e.g., participation at an Event) if Host fails to adhere to payment terms set forth herein or any other provision of this Agreement, and in such case, NA will retain the Host Fee. If Host is in compliance with the terms of this Agreement: (a) Host may reschedule the Event by providing written notice to NA more than two (2) weeks before the Event Date, subject to NA's availability and acceptance of a new proposed Event Date, in its sole discretion, or (b) Host may cancel an Event within two (2) weeks of the Event Date, but Host will forfeit fifty percent (50%) of the Host Fee. Except as specifically provided below, if Host reschedules an Event within two (2) weeks of the Event Date to a date acceptable to NA, fifty percent (50%) of the Host Fee will be applied towards future Event and the remainder will be retained by NA to compensate it for its damages and expenses associated with cancellation and rescheduling.

Host and NA may mutually agree to cancel or postpone the Event for circumstances beyond NA's or Host's reasonable control, such as inclement weather. In this case, the Host Fee will be transferable to a future event on a date acceptable to NA and Host. If NA cancels the Event for safety or other concerns in its discretion, except due to a breach of this Agreement by Host, any Host Fee will be returned to Host if rescheduling within a reasonable time period is not feasible. The return of the Host Fee will be the sole remedy of Host for any such cancellation hereunder.

5. Participant Waiver

All Event participants are required to complete an electronic NA waiver and follow NA safety rules and instruction. NA reserves the right to



deny Event access to any participant for any reason NA deems reasonable (including, but not limited to, if the participant is not following safety rules). NA shall not be held liable for participants that access the Event without following the requirements noted above. Host consents to the Event being listed (by Event name and date) on the NA electronic waiver form in order to match participants to specific Event, which may be viewable by third parties who are also provided the electronic waiver. If Event access is controlled by Host instead of NA (e.g., if Event is a school event or private party), Host agrees to obtain a signed NA Waiver from all participants.

6. **Event & Event Location Access**

Host will:

- a. Put on the Event with reasonable skill and care, customary for events of a similar location and size.
- b. Provide NA access to the Event Location a minimum of two (2) hours prior to the Event.
- c. Provide NA with reasonable parking accommodations (including overnight for multi-day events) as well as at least a 100' x 100' space at the Event Location (clearance of 13'6" high is required for access to any structures).
- d. Obtain any permits/permission necessary to host the Event at the Event Location, and will comply with applicable laws with respect to hosting the Event.

Host represents and warrants it maintains insurance as is necessary and customary to reasonably cover its operations and liabilities related to the Event.

Host acknowledges that the NA Obstacles/Equipment include large, heavy structures which may require stakes to be driven into the ground and could cause indentation marks on any surface. Host is responsible to take any precautions to protect the Event area (e.g., covering any flooring and/or ensuring an unobstructed pathway for the 70' long ninja rig). This includes but is not limited to grass/turf,

overhead wires, and underground sprinkler systems. NA is not responsible to Host or any third party for any damaged property prior to, during, or after the Event. If the Event Location is not ready or accessible when NA arrives or if the Obstacles/Equipment cannot be set up directly at the Event Location (extra handling involved), Host will be charged an additional fee based on the additional time required. If NA cannot deliver the Obstacles/Equipment, the Obstacles/Equipment may be taken back to its warehouse and the Host Fee will be retained by NA.

7. **Use of Likeness**

Host grants permission to NA to use Host's (and any of its owners, contractors, employees, agents, and volunteers) likeness, and images from the Event, in any photographs, recordings (including video and/ or sound) or other media made in connection with the event ("Images"). The Images may be used without restriction for the benefit of NA in any and all publications or media, in any form, including on any of NA's web sites or social media sites, without further consideration. Host is responsible to obtain all applicable consents to effectuate this provision.

8. **Indemnification**

Host agrees to indemnify and hold NA and its affiliates, and their respective agents, owners, directors, trustees, contractors, employees and volunteers, harmless against any and all claims of loss or damage (including reasonable attorneys' fees) associated with the Event or NA's participation in the Event, or resulting from Host's failure to perform its obligations under this Agreement, except in the event of liability arising from NA's willful misconduct or gross negligence.

9. **Governing Law/Venue**

This Agreement is governed by the laws of the State of Minnesota without giving effect to any conflict of law provisions of such state. The parties hereto hereby agree that any disputes arising out of this Agreement shall be litigated



(612) 440-7866
NinjaAnywhere.com
2280 Terminal Rd. W
Roseville, MN 55113

exclusively in courts located in Hennepin County, Minnesota.

10. Binding Authority

The individual signing this Agreement for Host certifies that he or she has authority to bind Host to this Agreement.

11. Independent Contractor

Each party agrees that nothing in this Agreement will be construed as creating an employee-employer relationship, and NA is participating in the Event as an independent contractor only. Neither party has authority to bind the other party to any agreements or obligations.

12. No Warranty & Limitation on Liability

NA MAKES NO WARRANTY, EXPRESS OR IMPLIED, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE, AND EXPRESSLY EXCLUDES AND DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS OF ANY KIND, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT.

NA's liability arising out of this Agreement is hereby limited in the aggregate to the fees

payable by Host to NA hereunder. The parties agree that neither party shall have the right to receive or collect consequential, punitive or exemplary damages from the other party.

13. Assignment

Host may not, without the prior written consent of NA, transfer or assign this Agreement or any part thereof. Any attempt to do so shall be a material default of this Agreement and shall be void.

14. Entire Agreement

This Agreement contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions to this Agreement shall be in writing and executed by the authorized representative of both parties.

15. Severability

Should any provision of this Agreement be declared illegal, void or unenforceable under state or federal law, the remaining provisions of this Agreement shall remain in force and be binding upon the parties hereto as though the said provision had never been included.



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Appendix A: Unique Terms And Conditions

The following terms and conditions (if any) modify the Agreement as follows:

No Unique Terms

**No Cost Contracts Signed
March 2026**

For your information, the Superintendent or the Executive Director of Business Services has signed the following no cost contracts during the above timeframe:

Name	Contract Source	Description
Northeast Service Cooperative	CTE	CTE Externship/Professional Development – Aerospace Externship at Vantage Aviation DLH – Up to 80 students
Northeast Service Cooperative	CTE	CTE Externship/Professional Development – Sky Harbor, Duluth Aviation Institute, Vantage, Bong Museum, UMD Research Assistant (Engineering) – Up to 60 students
Midwest Special Instruments (MSI)	Special Services	Regional equipment calibrations – used closed Boardroom over break and this is the MOU provided between Duluth Public Schools and MSI
Children’s Dental Services	Special Services	Dental services for students in need
Bethel University	Special Services	Student Teacher Placement Agreement
St. Catherine University	Special Services	Student Teacher Placement Agreement



**Application & Reimbursement Request
 FY 2025 - 2026
 Career & Technical Education Grant
 Externships / Professional Development Request
Basic Project Information and Externship Details
For Office Use: UFARS Code 305 Costs**

Approximately \$25,000 will be available to fund Teacher Externship opportunities. The grant period is from April 2026 through June 2026 or until funding runs out.

THE DEADLINE FOR APPLICATIONS IS APRIL 24, 2026

GRANT APPROVAL COMMITTEE: NESC CTE Budget Committee:

[Email Applications to John Engelking - NESC](#)


APPROVAL COMMITTEE: NESC CTE

Subcommittee: Danette Seboe, Scott Patrow, Kristi Berlin, Shannon Malovrh, John Engelking

The Rural CTE Grant will fund externship grants of 80 to 200 hours. The hourly pay rate is typically \$30.00 / hour = 200 X \$30.00 = 6,000 plus 16% in benefits. **Districts are limited to \$7,000 per academic year**, and this may be reduced and equitably distributed to accommodate more requests. Externship grants are available only to licensed CTE instructors. Teachers must complete an Externship Application, which requires them to indicate their business partner. The Budget Committee will review applications and provide notice of approval. Requests for NESC payment are due by July 1, 2026.

IF APPROVED, SUBMIT REIMBURSEMENT REQUEST, INVOICE, AND SUPPORTING DOCUMENTS TO:

[Kathy Jankila and John Engelking](#)

Name of the proposed CTE Externship Project or Projects. Aerospace Externship at Vantage Aviation DLH	
If approved, please indicate the teacher's willingness to share their experience at a future CTE educational summit or meeting. Yes	
Primary Project Contact Name/Email/Phone: Christy Newcomb / christyn@monacoairduluth.com / 218-623-6569	
Teacher(s) Assigned to Externships Name/Email/Phone: Hamilton Smith / hamilton.smith@isd709.org / 218-348-0237	
Primary Project School: Area Learning Center and Academic Excellence Online	

Primary Partners (businesses or industries)	
District Number :	ISD 709
Proposed Project Start Date:	5/1/26
Projected number of students impacted as a result of the Externship:	Up to 80
Project Grade Level(s) Impacted:	11th and 12th
Describe the activities, goals, and intended outcomes/student impact:	Increase the ability to bring students on impactful field trips to the airport businesses. Expand career interest and build project ideas for my Aerospace students. Add knowledge and educational materials, videos and images to digital content.
Indicate if this externship was previously funded and the source of that funding.	I was able to complete a very similar externship last summer using these same funds. It was amazing, so I'd be beyond happy to do it again.
Hourly Rate and Total Requested Funding. (IE, The hourly pay rate is typically \$30.00 / hour = 200 X \$30.00 = 6,000 plus 16% in benefits. Amount:	200 Hours x \$30 = \$6000 plus 16% (\$960) = \$6960

Certification & Assurances

I certify that the information in this application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the requested award and in the amount requested.

Simone Zurich
Signature of Business Manager

Simone Zurich

Printed Name
Exec. Dir. Finance, Business Serv.

Title

4/6/26
Date

Danette Seboe
Signature of Authorized Supervisor

Danette Seboe

Printed Name
Principal CTE

Title

3/30/26
Date





**Application & Reimbursement Request
FY 2025 - 2026
Career & Technical Education Grant
Externships / Professional Development Request
Basic Project Information and Externship Details
For Office Use: UFARS Code 305 Costs**

Approximately \$25,000 will be available to fund Teacher Externship opportunities. The grant period is from April 2026 through June 2026 or until funding runs out.

THE DEADLINE FOR APPLICATIONS IS APRIL 24, 2026

GRANT APPROVAL COMMITTEE: NESC CTE Budget Committee:

[Email Applications to John Engelking - NESC](mailto:John.Engelking@nesc.org)


APPROVAL COMMITTEE: NESC CTE

Subcommittee: Danette Seboe, Scott Patrow, Kristi Berlin, Shannon Malovrh, John Engelking

The Rural CTE Grant will fund externship grants of 80 to 200 hours. The hourly pay rate is typically \$30.00 / hour = 200 X \$30.00 = 6,000 plus 16% in benefits. **Districts are limited to \$7,000 per academic year**, and this may be reduced and equitably distributed to accommodate more requests. Externship grants are available only to licensed CTE instructors. Teachers must complete an Externship Application, which requires them to indicate their business partner. The Budget Committee will review applications and provide notice of approval. Requests for NESC payment are due by July 1, 2026.

IF APPROVED, SUBMIT REIMBURSEMENT REQUEST, INVOICE, AND SUPPORTING DOCUMENTS TO:

[Kathy Jankila](mailto:Kathy.Jankila@nesc.org) and [John Engelking](mailto:John.Engelking@nesc.org)

<p>Name of the proposed CTE Externship Project or Projects. Sky Harbor, Duluth Aviation Institute, Vantage, Bong Museum, UMD Research Assistant (Engineering)</p>	
<p>If approved, please indicate the teacher's willingness to share their experience at a future CTE educational summit or meeting. (Yes or No) YES</p>	
<p>Primary Project Contact Name/Email/Phone: Josh Borchardt, joshua.borchardt@isd709.org, 763-516-0561</p>	
<p>Teacher(s) Assigned to Externships Name/Email/Phone: Josh Borchardt, joshua.borchardt@isd709.org, 763-516-0561</p>	
<p>Primary Project School: Denfeld High School</p>	

Primary Partners (businesses or industries) Sky Harbor, Vantage, Bong Museum, UMD Research Assistant (Engineering)	
District Number :	709
Proposed Project Start Date:	Jun 6, 2026
Projected number of students impacted as a result of the Externship	60
Project Grade Level(s) Impacted:	10-12
Describe the activities, goals, and intended outcomes/student impact:	Learn about industry leading aerospace and engineering careers, manufacturers, and opportunities in this area. Adding aerospace history through the Bong Museum as a means to connect students to local heroes and innovators. Goals are to generate career contacts for students as well as gain industry insights into curriculum development to have more robust and career ready graduates from Aerospace Physics, and Denfeld as a whole.
Indicate if this externship was previously funded and the source of that funding.	N/A
Hourly Rate and Total Requested Funding. (IE, The hourly pay rate is typically \$30.00 / hour = 200 X \$30.00 = 6,000 plus 16% in benefits. Amount:	200 hours. \$6,000 + Benefits

Certification & Assurances

I certify that the information in this application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the requested award and in the amount requested.

Simone Zurich

Signature of Business Manager

Simone Zurich

Printed Name

Exec. Dir. Finance, Business Serv.

Title

4/9/26

Date

Danette Schoe

Signature of Authorized Supervisor

Danette Schoe

Printed Name

Principal CTE

Title

4/9/26

Date



AGREEMENT FOR FACILITIES USE

This Agreement is entered into on this 16th day of March, 2026 by and between Independent School District No. 709, Duluth (the "District") and Midwest Special Instruments ("MSI") (collectively, "Parties").

WHEREAS, the District owns the property located at 709 Portia Johnson Drive, Duluth, MN 55811 ("District Office"); and

WHEREAS, the District Office contains numerous conference rooms, including one identified as DSC Closed Boardroom Room 120 (the "Conference Room"); and

WHEREAS, MSI wishes to use the Conference Room from March 30, 2026 through April 3, 2026 for purposes of hosting a School Equipment Calibrations event.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and for other valuable consideration, the sufficiency of which is acknowledged, the parties agree as follows:

1. **Term.** This Agreement will take effect on Monday, March 30, 2026 at 8:00 a.m. and expire on Friday, April 3, 2026 at 4:00 p.m. (the "Term").
2. **Right to use the Conference Room.** MSI shall have the exclusive right to use the Conference Room from 8:00 a.m. to 4:00 p.m. during each day of the Term. MSI shall have complete and sole responsibility for any costs, damages, or losses which arise out of transporting, using, testing, maintaining, and operating any electronic equipment brought by MSI to the District Office and Conference Room, including but not limited to any of its own equipment or equipment owned by others that MSI is calibrating.
3. **Payment.** The Parties agree that MSI is using the Conference Room to do calibrations of electronic equipment for school districts, including the District. The Parties therefore agree that based on the terms of this Agreement and the calibration services provided by MSI to the District, no further consideration will be required for use of the Conference Room.
4. **Expiration of Term.** By no later than 4:00 p.m. on Friday, April 3, 2026, MSI shall completely vacate the Conference Room. MSI shall leave no equipment, waste, or other materials in the Conference Room.
5. **Cleaning.** During the Term, MSI is responsible for cleaning the Conference Room. The District is responsible for cleaning all other portions of the District Office consistent with the District's cleaning schedule, which it may determine at its sole and absolute discretion.
6. **Use of other Portions of the District Office.** MSI shall be allowed to use the shared bathrooms and hallway area outside of the Conference Room. MSI shall not have access to other portions of the District Office.
7. **Indemnification.** In consideration of being allowed to use the Conference Room, MSI hereby agrees to defend, indemnify, and hold the District harmless from any claims, demands, losses, or injuries (collectively "claims") to persons or property which arise

from or in connection with the use of the District Office and/or Conference Room, which claims shall include, without limitation: loss, injury, or death to any licensee, invitee, agent, or guest of the User, and any costs, damages, or liability relating to equipment brought to the District Office and Conference Room by MSI.

8. **Termination.** This Agreement may be terminated by either party at any time for cause. "Cause" is defined as a material breach of either party's obligations under this Agreement or the inability of a party to continue to perform its obligations under the Agreement.
9. **Choice of Law and Severability.** This Agreement is governed by the laws of the State of Minnesota. If any part of this Agreement is construed by a court to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.
10. **Waiver and Equal Drafting.** Waiver by either party of any term or condition of this Agreement will not constitute a waiver of any other term or condition of this Agreement. If either party asserts that a provision of this Agreement is ambiguous, the Agreement must be construed to have been drafted equally by the parties.
11. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties. Neither party has relied on any statements, promises, or representations that are not stated in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.
12. **Headings.** Headings used in this Agreement are provided for convenience only and shall not be used to construe meaning or intent.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the dates recorded by their signatures.

MIDWEST SPECIAL INSTRUMENTS

Anthony P. Grundner

3/19/2026

By: TONY GRUNDNER

Date

Its: CONTROLLER

INDEPENDENT SCHOOL DISTRICT NO. 709, DULUTH

Simone Zurich

3/17/26

By: Simone Zurich

Date

Its: Exec. Dir. Business Services

**Memorandum of Agreement
Between Children's Dental Services (CDS) and Duluth Public Schools**

This Memorandum of Agreement is designed to formalize the continuing relationship between Children's Dental Services (CDS), hereinafter referred to as CDS, and Duluth Public Schools regarding the operation of portable dental clinics.

Terms of Agreement

1. Duluth Public Schools agrees to provide the following at no cost to CDS at each of the locations where clinic services are provided:
 - A room in which to provide dental treatment that is at least 10 by 10 feet, shared bathrooms, and an office area. If available, CDS will have access to shared conference space.
 - All utilities.
 - Routine maintenance and repairs (e.g. light bulbs, windows, ceiling tiles, towels, toilet paper).
 - Rubbish removal (non-hazardous waste)
 - Custodial and housekeeping services.
 - Access to the internet and phones at each site.

2. CDS will provide the following at no cost to Duluth Public Schools.
 - Dental equipment and supplies (pharmaceuticals, laboratory and medical) for use in care.
 - Proper maintenance and disposal of hazardous waste.
 - Appropriate staffing for dental care (with training and licensing as required by law).
 - Supervision of dental staff.
 - All billing responsibilities.
 - Dental malpractice insurance for all appropriate staff.
 - All dental equipment installed is the property and responsibility of CDS. It remains property of CDS should the agreement end, and all repairs and maintenance of the dental equipment are the responsibility of CDS.

3. CDS and Duluth Public Schools mutually give permission to include names and other descriptive information about CDS on-site dental care in their respective catalogs, brochures and correspondence, naming CDS as the entity operating the dental care, and Duluth Public Schools as the host and collaborating agency for the dental care.

4. CDS agrees that it has complete operational responsibility over the provision of dental care. This responsibility includes securing funding and adjusting staffing levels or hours of operation according to school hours.

5. CDS will protect the confidentiality of any and all information received from patients who seek services at the children's dental clinic unless disclosure is necessary for the health and safety of the student and/or other persons.

6. CDS and Duluth Public Schools staff will work cooperatively. This includes collaboration whenever possible between clinic staff and the program in addressing patient needs.

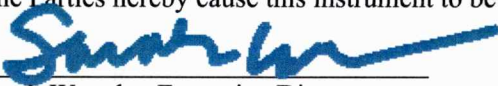
7. Either Duluth Public Schools or CDS may terminate this Agreement with or without cause upon at least thirty (30) days written notice to the other party.

8. This Agreement constitutes the entire understanding and Agreement between CDS and Duluth Public Schools with regard to all matters herein. This Agreement supersedes in the entirety any and all previous agreements, whether written or oral, between the parties.

9. This Agreement may be amended only in writing signed by all the parties hereto.

- 10. All notices and other communications required or desired to be given shall be given personally, via email or sent by telefax, registered or certified mail, postage prepaid, return receipt requested to the persons and the addresses set forth at the end of the contract. Notices will be deemed received (a) on the date delivered, if delivered personally; (b) when sent by telefax (if confirmation notice is sent by registered or certified mail on the same day; or (c) three (3) business days after posting, if sent by registered or certified mail:
- 11. The laws of the State of Minnesota shall govern this Agreement.
- 12. Nothing herein shall create or be deemed to create any relationship of agency, joint venture or partnership between Duluth Public Schools and CDS. Neither party shall have the power to bind or obligate the other in any manner except as expressly provided in this Agreement.
- 13. Neither party shall be liable to the other or be deemed to be in breach of the Agreement for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or unusually severe weather.
- 14. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that provision. The remainder of the Agreement shall be enforced to the fullest extent permissible by law.
- 15. Any waiver expressed or implied, by either party of any rights, terms or conditions of the Agreement shall not operate to waive such rights, terms or conditions or any other rights, terms, or conditions beyond the specific instance of waiver.
- 16. CDS and Duluth Public Schools shall indemnify and defend each other with respect to claims made by third parties concerning the respective performance of the matters referenced herein.

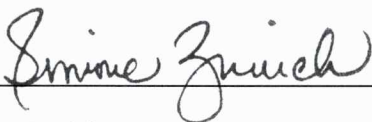
The Parties hereby cause this instrument to be executed by their duly authorized officers:



 Sarah Wovcha, Executive Director
 Children's Dental Services
 636 Broadway St NE Minneapolis MN 55413

4-8-26

 Date



 Simone Zunic
 Executive Director of Finance & Business Services
 ISD 709 Duluth Public Schools
 709 Portia Johnson Drive, Duluth, MN 55811

4-9-26

 Date

**Memorandum of Agreement
Between
Duluth Public Schools- And
Bethel University**

The following contract shall be established between Bethel University and Duluth Public Schools- (Field Agency) on 3/1/26. Students are social work students enrolled in the Department of Social Work at Bethel University and participating in the Field Practicum component of the program. The purpose of this contract is to state the roles and responsibility of the Social Work Program and the Field Agency establishing conduct expectations within the Field Practicum for social work students.

I. GENERAL PROVISIONS

- a. Copies of any established rules and regulations applicable to students participating in the program and calendars for both Field Agency and Bethel University in effect from time to time shall be delivered to the other party as they become available.
- b. Both parties to this Agreement will furnish each other with their respective philosophies, goals, objectives, and other materials helpful in understanding each other's purpose and structure for the social work field practicum.
- c. Neither the University nor the Field Agency will illegally discriminate on the grounds of sex, race, creed, color, religion, age, disability, affectional orientation, or marital status with regard to admission or participation of registered students in the social work practicum.
- d. Students are not considered agents of the Field Agency except while participating in activities at the direction or under the supervision of the Field Agency. The Field Agency is responsible for compliance of students and instructors with all rules and regulations of the Field Agency with respect to their activities while at the Field Agency.

II. DUTIES OF THE COLLEGE

- e. The selection of students to participate in the field placement is at the discretion of Bethel University Social Work Field Program. The Field Agency reserves the right to approve students assigned to do field work at its facility.
- f. Bethel Social Work Field Program shall appoint a field liaison from its faculty for all students participating in the field placement.
- g. Bethel University Social Work field liaison will oversee the students participation in the program. The Bethel Social Work Program shall be responsible for, and shall maintain control over, all phases of the administration of the Field Placement, including curriculum content, faculty appointments, admission requirements, graduation and such other matters as are internal to Bethel University. Bethel Social Work Program shall maintain the necessary student records.
- h. Bethel University field liaison is responsible for the primary responsibility for providing ongoing communication between the Field Agency and the Bethel Social Work program concerning the progress and problems of the field placement, the social work program and participating students.
- i. The Bethel University field liaison is responsible for the evaluation of the field placement and student in collaboration with the Agency Field Instructor.

- j. The Bethel University Social Work Program will assist and cooperate with the Field Agency in the investigation of any matter that arises out of a student's participation in the Field Placement.
- k. The dismissal of a student for academic or disciplinary reasons will be the responsibility of Bethel University.
- l. Bethel University will provide worker's compensation insurance for all Bethel employees paid by Bethel University and assigned to Field Program responsibilities. The Field Agency must provide worker's compensation for all individuals employed by the Field Agency who participate in or assist with the Field Placement responsibilities and activities.

Liability, Claims and Indemnity

- a. Bethel University is responsible for ensuring that students are adequately insured. Such insurance shall include incidental medical malpractice insurance.
- b. Bethel University agrees to defend, indemnify, and hold harmless the field agency, its agents and employees (including duly authorized volunteers) from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of Bethel University, its officers, employees, or agents and against all loss by reason of the failure of Bethel University to perform fully, in any respect, all obligations under this contract.
- c. At all times during this Agreement, Bethel University shall carry general liability insurance with limits of at least \$1 million per occurrence and \$2 million in the aggregate. An umbrella or excess policy over primary liability coverage is an acceptable method to provide the required insurance amounts.
- d. It is the sole responsibility of Bethel University to determine the need for and to procure additional coverage which may be needed in connection with this Agreement. Upon request by the agency, the Bethel University will provide to the Field Agency certificates of insurance evidencing such coverage.

**III. DUTIES OF THE FIELD AGENCY, HOSPITAL OR ORGANIZATION
HEREIN KNOWN AS AGENCY**

- a. Field Agency has ultimate responsibility for the quality of social work service provided to its clients and/or patients. Field Agency and its appropriate supervisory staff may at any time terminate a student's participation in the field work at the Field Agency if a Student's behavior violates rules, regulations, policies or guidelines established by the Field Agency from time to time. The Field Agency and its appropriate supervisory staff will provide full information to Bethel University and its social work faculty regarding circumstances and the facts that led to the dismissal of any Bethel student from field work for the Field Agency.
- b. Field Agency has ultimate responsibility for the quality and adequacy of field supervision of Bethel Social Work Students participating in a Field Placement. Field Agency is responsible to provide supervisory personnel who meet or exceed CSWE standards for the students. Field Agency is responsible for providing orientation for the student intern to the Field Agency and its service delivery system. Field Agency will recognize that each student intern is preparing for professional practice. Students shall not be asked to provide

services beyond their student capacities and educational merit. Field Agency supervisors will provide a Field Performance Evaluation at midyear and at completion of the Field Placement. Field Agency will also provide written evaluation of the student intern's completion of learning tasks documented in the Learning Agenda. The Field Agency staff is expected to provide comments and suggestions when pertinent to the improvement of the field work program and education of the students.

- c. Field Agency will reasonably cooperate with the Bethel Social Work Program and the faculty liaison in matters relating to the field work program including faculty site visits, student progress consultation, and student intern instruction and evaluation.
- d. Field Agency will promptly obtain competent and necessary care of students if physical or psychological trauma occurs to students while performing required student intern duties at the Agency.
- e. The Field Agency warrants that it carries industry standard professional and general liability.
- f. The Field Agency agrees to indemnify and hold harmless Bethel University from any and all costs, expenses, claims, demands, causes of action, liabilities and responsibilities arising out of or in any way connected with any act or omission of the Field Agency officers, employees or agents. No student shall be deemed to be an employee of the Field Agency.

IV. DUTIES OF THE STUDENT

- a. Students are not considered agents of the Field Agency except while participating in field work activities at the direction or under the supervision of Field Agency personnel.
- b. All expenses incurred by students including, but not limited to, transportation, background check, books and school supplies, shall be the responsibility of the student. The Field Agency is not expected to have responsibility for such expenses.

Health Requirements

- a. Each Student will be required, as a condition for participation in a Field Placement, to submit proof of a negative Mantoux test or chest x-ray and verification of immunity for rubeola and rubella. Documentation shall be kept by Bethel University and be available, if needed, for reference by the field agency.
- b. Students participating in the Field Work Program are required to carry their own health insurance. Students are required to carry their own auto insurance.

V. SUMMARY ARTICLES

- a. It is agreed that nothing in this Agreement is intended or should be construed as creating the relationship of partners, joint ventures or an association between the Field Agency and Bethel University, nor shall either party, its employees, students, agents or representatives be considered employees, agents or representatives of the other party except as specifically provided above.
- b. The Agreement may only be modified or amended by written mutual consent of both parties.

- c. The term of this Agreement shall run for a period of two years. This Agreement may be terminated: (a) by either party upon written notice to the other party at any time at least six months prior to the commencement of the academic year; (b) by either party upon 30 days written notice to the other party of a material breach of such party's duties and obligations thereunder, provided such breach is not cured to the reasonable satisfaction of the non breaching party prior to the end of the 30 day notice period; and (c) at any time upon mutual agreement of the parties hereto.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.

The parties have executed this Agreement as of the date and year first above written.

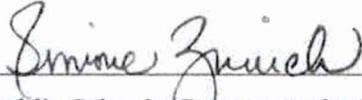


Bethel University Representative Signature

Robyn Rylaarsdam University Provost

Bethel University Representative Printed Name and Title

Date: 4/7/2016

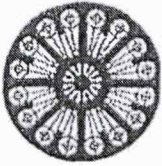


Duluth Public Schools- Representative Signature

Simone Zurich - Exec. Dir. Finance and Business Services

Duluth Public Schools- Representative Printed Name and Title

Date: 3/2/2016



**ST. CATHERINE
UNIVERSITY**

AGREEMENT FOR FIELDWORK OR SERVICE-LEARNING EXPERIENCE

This Agreement ("Agreement"), effective as of the date below is between ST. CATHERINE UNIVERSITY at 2004 Randolph Avenue, St. Paul, Minnesota 55105 (the "University") and Duluth Public Schools ISD 709 at 709 Portia Johnson Drive, Duluth, MN, 55811 and such affiliated sites/organizations as are identified in writing and approved in advance by the University (the "Facility").

Students enrolled in educational programs offered by the University are required to participate in one or more field or service learning experiences and the Facility wishes to assist in the provision of such experiences.

Field or service-learning includes instructional experiences which may be called "clinical field experience," "practicum," "fieldwork," "service-learning", "community engaged learning" or "internship," by a specific program of the University.

The University and the Facility wish to enter into this Agreement to outline the terms under which Students enrolled in the program(s) listed in the attached Exhibit A ("Program(s)") may participate in a field or service-learning experience at the Facility.

Accordingly, the University and the Facility agree as follows:

1. Administration of the Program

The University is responsible for developing the Program's curriculum, determining prerequisites and eligibility requirements for Students to participate in the Program, determining academic credit for participation in the Program, evaluating and grading Students' performance, and otherwise administering the Program. The Facility will designate a liaison to serve as the principal contact person between the Facility and the University concerning the University's oversight and administration of the Program.

2. Placement of Students

The Facility will allow placement of Students into the Program, subject to conditions that include:

- a. The Facility's liaison and applicable faculty or staff member from the University will confer concerning the placement of Students from a specified department of the University into the Program and shall agree in writing as to the specific arrangements (e.g., number of Students accepted, starting date, and duration of the experience).
- b. The University, with input from participating Students, will furnish the Facility with written objectives for each Student's field or service-learning experience as well as clear guidelines and processes for securing feedback on the Student's performance from the administrator or designee of the Program. The University's faculty will utilize this feedback as a factor in evaluating Students' progress and success in the Program.
- c. The Facility will provide feedback and reports on Students' progress and performance in the Program.

3. Contract Period

This Agreement is effective the date of the final signature below and will renew automatically for succeeding academic years unless either party gives the other written notice on or before August 1st that it will not renew the Agreement for the academic year beginning the following September.

4. Insurance

The parties will maintain the following types of insurance covering each faculty member and Student participating in a fieldwork or service-learning experience at the Facility in the Program(s).

- a. The University will maintain general liability insurance in the amount not less than one million dollars (\$1,000,000) for each occurrence and annual aggregate.
- b. The University will maintain professional/medical malpractice insurance in an amount not less than two million dollars (\$2,000,000) for each claim and four million dollars (\$4,000,000) annual aggregate.
- c. The Facility will maintain general liability insurance in the amount not less than one million dollars (\$1,000,000) for each occurrence and annual aggregate.
- d. The Facility will maintain workers' compensation that covers the Students in the Program if required by applicable laws.
- e. Students will carry their own health insurance while enrolled in the health professions programs at St. Catherine University.

5. Supervision

- a. The University's faculty members will plan, oversee, and evaluate Student activities as part of the Program and collaborate on each Student experience with the Facility's liaison.
- b. The Facility and the University will agree to a fieldwork or service-learning plan that includes the details of supervision, the goals and experiences for Students, schedule and hours, access to space or other resources if relevant, and communications among Students, the Facility, and the University.
- c. The Facility will designate a contact person for Student questions, concerns, support, attendance, and ongoing communication. This person will provide feedback about the Students' performance as needed.

6. Orientation and Facility Policies

- a. The Facility will orient Students to the Facility and provide Students and the University with applicable rules and policies of the Facility that are relevant to the Student's experience at the Facility, including the Facility's policies regarding patient or client records, patient confidentiality (if applicable), health and safety rules, infection control, dress codes, and conduct ("Facility Policies"). Students and University faculty (when engaged in activities involving the Facility) shall be subject to Facility Policies.
- b. The Facility may require each Student participating in a fieldwork or service-learning

experience to acknowledge in writing that s/he agrees to be bound by such rules and policies.

- c. Unless specifically notified by the University to the contrary, transportation to the Facility is not provided by the University and is the responsibility of participating Students.

7. Documentation of Health Status

The Facility will identify any health, safety, and orientation requirements of the Facility, such as a background study, immunizations, or specific training for the Student. The University will require Students participating in the Program to comply with the Facility's health, safety, and orientation requirements.

8. Confidentiality of Health/Client Information

The parties to this Agreement shall comply with applicable federal laws concerning the use and disclosure of individually identifiable health information, including the Health Insurance Portability and Accountability Act and associated regulations (HIPAA). Students shall be instructed by the University prior to beginning a field or service-learning experience at the Facility concerning any information of the Facility's patients or clients that may be subject to HIPAA. For purposes of compliance with HIPAA, Students shall be considered part of the Facility's work force as that term is defined in HIPAA to include trainees and Students. Students are not considered work force or employees of the Facility for other purposes, including but not limited to tax or employment law purposes. The Facility shall provide training to Students participating in the Program regarding information that is subject to HIPAA and the Facility's policies and procedures in complying with HIPAA.

9. Confidentiality of Student Information

The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to protect and ensure the confidentiality of any and all information in its possession regarding the University's Students who are engaged in a Program at the Facility pursuant to this Agreement.

10. Nondiscrimination

The parties shall comply with their respective internal policies of nondiscrimination and with the anti-discrimination provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Act of 1972, the Americans with Disabilities Act, Fair Credit Reporting Act, and other applicable federal, state and local laws.

The Facility agrees to cooperate with the University in its investigations of any claims of discrimination or harassment. The Facility shall report to the University any incident involving a Student in which violence, sexual misconduct, discrimination, stalking or other illegal or inappropriate behavior occurs or is alleged.

11. Licensure/Legal Compliance

The Facility will maintain all licensure required by applicable law in order to provide services at the Facility, and the Facility will comply with all applicable laws, including without limitation, the Fair Labor Standards Act and the rules and regulations of the U.S. Department of Labor governing the use of unpaid

interns volunteers in the private, public and "non-profit" charitable sectors.

12. Responsibility for Care

The Facility will retain responsibility for the care of patients and clients who have contact with the University's Students participating in the Program. The Facility will maintain administrative and professional supervision of Students insofar as the presence of the educational program affects the operation of the Facility and/or direct or indirect care of patients and clients. The Facility will provide to the Students, to the extent possible, first aid for any injuries or illness that may occur while the Student is at the Facility.

13. Right to Terminate Participation

The Facility, in maintaining its standard of care and safety, reserves the right to terminate the participation of any Student or instructor from the Facility and to refuse any such person further participation in an experience under this Agreement if such Student or instructor fails to adhere to the Facility's standard of care and safety. The University may request termination of the participation for any Student not complying with University guidelines and procedures for the Program or other University academics or disciplinary rules, policies, standards or requirements.

14. Background Studies

Notwithstanding anything herein to the contrary, the University agrees and represents that it will conduct Minnesota Department of Human Services or other background checks required by applicable state law for all Students; provided, however, that the Facility agrees to advise the University of the background checks required by applicable law for that Facility and agrees to do so sufficiently in advance of the start of the field or service-learning experience so as to enable them to be completed on a timely basis.

Background study clearances will be kept onsite at the University for the time periods required by applicable laws. If copies are needed, the Facility is responsible for obtaining a copy from the Student. Both parties agree to protect the confidentiality and properly dispose of such background studies in their possession, all in the manner and as required by applicable laws.

15. Miscellaneous

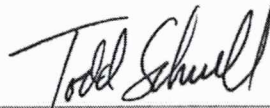
- a. The University and the Facility shall each bear their own costs associated with this Agreement. The Facility is not obligated to pay the University or Students, nor are the University or Students obligated to pay the Facility with respect to the client or service-learning experience referenced in this Agreement.
- b. The parties each represent that its policy is to comply with applicable laws, including non-discrimination laws, in carrying its responsibilities under this Agreement.
- c. This Agreement may be amended at any time upon the mutual consent of the parties. All such amendments must be in writing and signed by the authorized representatives of the parties.
- d. In the event that any provision hereof is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement are nonetheless enforceable.

- e. This Agreement and questions arising in connection with it are governed by the laws of the State of Minnesota. Any dispute arising under or in connection with this Agreement shall be resolved in Ramsey County (Minnesota) District Court.
- f. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this Agreement shall not be construed a partnership, joint venture or any other relationship, other than that of independent

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to be effective on the date of the final signature below.

ST. CATHERINE UNIVERSITY

Dated: 03/25/2026

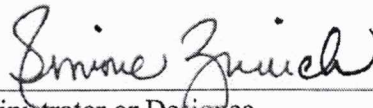


Todd W. Schnell
Chief Legal Officer & Corporate Secretary

FACILITY

Duluth Public Schools ISD 709

Dated: 3.24.26



Administrator or Designee

Gimone Zunich, Exec. Dir. Business Services
Print Name and Title

EXHIBIT A

Participating University Program

ASL - English Interpreting
Community Work and Learning
Echocardiogram - ECHO
Exercise and Sports Science
Master Health Informatics
Holistic Health Studies
Library and Information Science
Nursing-CNA
Nursing-CfA-BSN
Nursing-CfW-BSN
Nursing-Informatics
Nursing-RN-BS
Nursing – Mental Health
Nursing - MSNEL
Nursing-NP-Adult Gero/Pediatrics
Nursing-Nurse Educator
Nursing-NP
Nursing-DNP
Nutrition and Dietetics
Occupational Therapy Assistant-Online
Occupational Therapy – MAOT
Occupational Therapy – MAOT Bridge
Occupational Therapy – OTD
Physical Therapist Assistant
Physical Therapy-DPT
Physician Assistant
Public Health/Community Health Worker
Master Public Health
Radiography
Radiation Therapy
Respiratory Care
Social Work-MSW
Social Work-BSW
Sonography

**Revenue Contracts Signed
March 2026**

For your information, the Superintendent or the Executive Director of Business Services has signed the following revenue contracts during the above timeframe:

Name	Amount or Estimated Amount*	Contract Source	Description
Minnesota Department of Education	TBD	Laura MacArthur ES/DCSC	Full-Service Community Schools Application – State Fiscal Year 2027



Full-Service Community Schools Application -State Fiscal Year 2027

Application Coversheet

Funding Request Amount

Total grant request:

Eligible Entity Information

Legal name of eligible entity: Laura MacArthur Elementary School

Name of school district, if different than above: ISD 709 Duluth Public Schools

Physical Address of eligible entity: 709 Portia Johnson Drive

City, State, and ZIP code + 4: Duluth, MN 55811

Phone number: 218-336-8700

Eligible Entity Criteria

Applicant Organization Type:

Please select the appropriate box to indicate applicant type:

- Independent school district
- Charter school
- Tribally controlled school
- Intermediate school district
- Minnesota cooperative unit

Applicant School Site or Campus

Physical Address of school site or campus

Name of applicant school site, if different from eligible entity provided above: Laura MacArthur Elementary

Physical Address of applicant School site or campus: 720 N Central Avenue

City, State, and ZIP code + 4: Duluth, MN 55807

Site Eligibility Criteria:

Please select the one or more eligibility criteria that apply to the applicant school site.

- ESSA Identified for comprehensive support and improvement
- District with Achievement and Integration plan approved by commissioner
- Charter school site located within Achievement and Integration eligible district attendance boundary
- Federal Contract Tribal School

Required Identification Numbers:

MDE.org number for district: 0709-01

MDE.org number for school site: 0709-01-525

Additional school site numbers for schools or programs that share the same physical address (campus) as the applicant school: , , , , , , , ,

Minnesota SWIFT Supplier ID:

Federal UEI number: EWQJWXDDGME5

Site Goal Alignment to CACR and ESSA

To the extent practicable, the goals for Minnesota State funded grant activities must be aligned to the Comprehensive Achievement and Civic Readiness (CACR) and the indicators in Minnesota’s accountability system under Every Student Succeeds Act (ESSA).

Type an X to indicate which goals (if any) of the CACR statute and accountability system under ESSA are among the goals of the proposed use of grant funds. Note that this is an unscored component of the application and this is for informational purposes only:

- Meet school readiness goals
- Third grade students achieve grade-level literacy
- Close the academic achievement gap among racial and ethnic groups and/or economic groups
- Students attain career and college readiness
- Students graduate from high school
- Multilingual learners identified as English learners show progress toward English language proficiency
- School climate improves

Contact Information

Identified Official with Authority (IOWA) to Sign

Instructions: Enter the contact information of the person with authority to sign the application in the signature section.

Name of official with authority to sign: John Magas

Title: Superintendent

Phone number: 218-336-8752

Email: john.magas@isd709.org

Primary Program Contact (PM)

Name of primary program contact: Carrie Thompson

Title: Principal

Phone number: 218-336-8900

Email: carrie.thompson@isd709.org

Business Manager (BM)

Name of business manager: Simone Zunich

Title: Executive Director of Business Services

Phone number: 218-336-8704

Email: simone.zunich@isd709.org

Application Type

Please select the type of request:

- Startup site** – Since November 30, 2015, this school site has *not* received a Minnesota full-service community school grant award.
- Expansion site** - Since November 30, 2015, this school site has received a Minnesota full-service community school grant award. An expansion grant applicant school site must:
 1. Employ (new or existing), or contract with an organization that will employ, a 1.0 FTE community school site coordinator at this school site to work throughout the academic school year and summer throughout the grant award period. Identify the community school site coordinator in the application.
 2. Submit a roster, meeting agendas, and minutes for a Full-Service Community School Leadership team that meets monthly **with their grant application**.
 3. Submit comprehensive needs and assets assessment or provide documentation of the completion (within the past three years) of comprehensive needs and assets assessment **with the grant application**.
 4. Submit their current Full-Service Community School Plan approved by their Full-Service Community School site leadership team **with the grant application**.
- Demonstration site** – Demonstration sites are eligible for prioritized funding. This school site may have received a previous MN FSCS grant but is not required to. Check this box to indicate you meet all the following criteria. MDE staff will review grant application materials and may request additional information to verify eligibility. Please note that Demonstration Site applicants will be scored using the Expansion site rubric and point scale. Demonstration site applications will be required to indicate additional information noted below in points 5, 6 and 7, on the FSCS FY27 Activities Baseline Spreadsheet, and not directly through narrative answers. A demonstration school site must:
 1. Employ (new or existing), or contract with an organization that will employ, a 1.0 FTE community school site coordinator at this school site to work throughout the academic school year and summer throughout the grant award period. Identify the community school site coordinator in the application.
 2. Submit a roster, meeting agendas, and minutes for a Full-Service Community School Leadership team that meets monthly **with their grant application**.
 3. Submit comprehensive needs and assets assessment or provide documentation of the completion (within the past three years) of comprehensive needs and assets assessment **with the grant application**.
 4. Submit their current Full-Service Community School Plan approved by their Full-Service Community School site leadership team (within the past three years) **with the grant application**.
 5. Submit an executed partnership agreement, MOU, or contract demonstrating the **established community school consortium partnership** in support of the FSCS strategy at the applicant site/campus.
 6. Demonstrate **powerful family and community engagement processes**, by selecting either column A or B for all stated activities in **section two** of the FSCS Activities Baseline spreadsheet.

7. Demonstrate **enriched and out-of-school-time learning opportunities**, by selecting either column A or B for all stated activities in **section four** of the [FSCS Activities Baseline spreadsheet](#).

Please use this application template for all request types listed above. The questions are the same for all types but are scored differently. Please refer to the two different rubrics posted on the grant webpage.

Prioritizing and dispensing funds

The commissioner must not prioritize existing full-service community school sites based upon previous funding sources. The commissioner must fund programs in the following priority order. Please indicate which priority level you believe this site is eligible for:

- existing full-service community school sites with **demonstrated execution** of the full-service community school strategy, including an established community school consortium partner, at least one full-time site coordinator, established family and community engagement processes, extended and enriched learning time and opportunities, completion of the school review process under subdivision 3, **and *identified** as low-performing under the federal Every Student Succeeds Act* or are a tribal contract school;
- schools **identified** as low performing under the federal Every Student Succeeds Act, or tribal contract schools with expressed commitment to installing the community school strategy;
- existing full-service community school sites with **demonstrated execution** of the full-service community school strategy, including an established consortium partner, at least one full-time site coordinator, established family and community engagement processes, extended and enriched learning time and opportunities, and completion of the school review process under subdivision 3; and
- any other applicants.

Geographic Distribution of Funding

To increase geographic distribution of this grant funding across the state, applicants will indicate the economic development region or (in region 11 only) the one county that applies to the *majority* of the school site service area. Please only select one option below. The geographical areas are:

- 01 Northwest (Kittson, Marshall, Norman, Pennington, Polk, Red Lake, Roseau)
- 02 Headwaters (Beltrami, Clearwater, Hubbard, Lake of the Woods, Mahnommen)
- 03 Arrowhead (Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, St. Louis)
- 04 West Central (Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse, Wilkin)
- 05 North Central (Cass, Crow Wing, Morrison, Todd, Wadena)
- 06E Southwest Central (Kandiyohi, McLeod, Meeker, Renville)
- 06W Upper Minnesota Valley (Big Stone, Chippewa, Lac qui Parle, Swift, Yellow Medicine)
- 07E East Central (Chisago, Isanti, Kanabec, Mille Lacs, Pine)
- 07W Central (Benton, Sherburne, Stearns, Wright)
- 08 Southwest (Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock)
- 09 South Central (Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca, Watonwan)
- 10 Southeast (Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, Winona)

11 Seven County Twin Cities

- Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington

Full- Service Community School Strategy Acknowledgements

District Coordination Acknowledgement (select one)

Districts with three or more current or previously grant-funded full-service community school sites must have a District Full-Service Community School Coordinator. This position may be fully or partially funded by 2027 Full-Service Community School grant funding as long as the portion funded is allocable to the grant award.

If awarded grants for each of our 2027 Full-Service Community School grant applications, we will have four full-service community school sites in district, and:

We acknowledge our agreement to fund a District Full-Service Community School Coordinator if the district will have three or more full-service community school sites by selecting the appropriate box:

- We plan to hire/fund a District Full-Service Community School Coordinator with grant award funding.
- We are currently and will continue to employ a District Full-Service Community School Coordinator. Duluth Community School Collaborative, Kim Kohlhaas.
- If awarded grants for each of our 2027 Full-Service Community School grant applications, we will have fewer than three full-service community school sites in the district, so we are exempt from providing district coordination.

Site Coordination Acknowledgement (select one)

Each grantee site is required to have at least one 1.0 FTE full-service community school site coordinator throughout the grant period. This site coordinator must provide site and FSCS strategy coordination throughout the academic school year and summer months. Indicate whether you plan to hire/employ a full-service community school site coordinator or contract with an organization that will provide full-service community school strategy support at this school site.

We acknowledge our agreement to hire a 1.0 FTE full-service community school coordinator at this school site to work throughout the academic school year and summer months by selecting the appropriate box:

- We plan to hire a Community School Site Coordinator.
- We are currently and will continue to employ a Community School Site Coordinator (provide Community School Site Coordinator's name).
- We plan to contract with an organization that will provide Community School strategy support.
- We are currently and will continue to contract with an organization that will provide Community School strategy support (provide organization's name).

Measuring Impact Acknowledgement (required)

Applicants must acknowledge their agreement to collaborate with the Department to create an appropriate evaluation plan for each allocable community school activity and provide the requested data as well as identify the grantee contact who will track and report this data to the Minnesota Department of Education administrator.

- By checking this box, we acknowledge our agreement to collaborate with the Department to create an appropriate evaluation plan for each allocable full-service community school activity and provide the requested data as well as identify the grantee contact who will track and report this data to the Minnesota Department of Education administrator.

Student Demographics Priority Points (optional but recommended)

Each school site applicant will receive up to 32 points in its initial score for student demographics, determined by its current special student population percentages (based on October 1, 2024, counts) for the school site in the Minnesota Report Card.

Student Demographics priority point eligibility table:

N/A	Percentage for applicant school site	High—8 points	Moderately High—5 points	Moderately Low—2 points	Low—0 points	Points for school site
Total Students of color or American Indian percent (column AY)	35.1%	55% or more	30% or more and less than 55%	15% or more and less than 30%	Less than 15%	5
Total Students Eligible for Free or Reduced Priced Meals Percent (column BB)	78.2%	70% or more	50% or more and less than 70%	33% or more and less than 50%	Less than 33%	8
Total Students Receiving Special Education Services (column BD)	36%	26% or more	17% or more and less than 26%	13% or more and less than 16%	Less than 13%	8
Total (Students) English (Multilingual) Learner Identified	1.9%	10% or more	3% or more and less than 10%	1% or more and less than 3%	Less than 1%	2

N/A	Percentage for applicant school site	High—8 points	Moderately High—5 points	Moderately Low—2 points	Low—0 points	Points for school site
Percent (column BF)						

Please refer to the instruction document for directions on how to access data for your school site.

To ensure this application receives the correct priority points, you are encouraged (not required) to complete the table above. Applications without this worksheet completed cannot contest assigned priority points.

Signature and Submissions

Submit this completed and signed application coversheet, along with the application narrative and budget, to mde.compgrants@state.mn.us by the due date on the grant webpage posting.

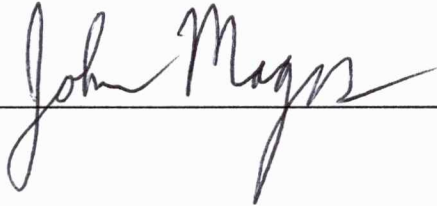
Signature and Date of the Official with Authority to Sign

By signing below, I certify I have read the application (narrative, assurances, budget, and supplemental documents, if applicable) and will comply with the approved application and assurances herein and additional state, local, federal regulations and policies that apply to my organization. The submission of inaccurate or misleading information may be grounds for disqualification from the grant award and may subject me/my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Name:

Date:

Signature:

A handwritten signature in cursive script, appearing to read "John Magnus", is written over a horizontal line.

Grant Applications March 2026

For your information, the Assistant Superintendent and/or the CFO, Executive Director of Business Services have approved the following grant applications during the above month:

Organization	Author/Contact	Project Title	Amount Requested	Terms
Harbor Freight	Donald Simons	CTE Manufacturing	\$100,000.00	Support our welding shop at East
Essentia Foundation	Becky Gamache	Duluth Preschool	\$500.00	Funds would be used for "safe sleep" board books and magnets to be given to our pregnant moms to support safe sleeping habits for their newborns.
Hartley Nature Center	Jenni Stafford-Faris Hartley Nature Center (Kim Boitz)	Laura MacArthur/Lowell Elementary/DAPE Dept.	\$7.50 for each student and \$100.00 towards transportation.	Attending a one-hour Nature Study, session at Hartley Nature Center
Northeast Service Cooperative (NESC)	Danette Seboe	CTE	\$41,037.89	Equipment purchases for Business, Graphic Arts, Healthcare Tech, Child Development, Automotive, Culinary, and our new Cosmetology pilot program.
Lake Superior Perkins Consortium	Danette Seboe	EHS Manufacturing and DHS Manufacturing	\$43,238.00	Purchase of one router for each high school program.
Lake Superior Perkins Consortium	Danette Seboe	DHS Automotive	\$27,671.97	Purchase of imaging diagnostic alignment system
Lake Superior Perkins Consortium	Danette Seboe	DHS, EHS	\$4,664.30	Various field trip sub and transportation costs including college experiences, industry experiences, and PD for CTE Staff.
Project Joy	Samantha Webster	Duluth Preschool	\$800.00	The money would be used to supplement our food budget for providing snacks/meals to

				families experiencing homelessness.
Education Mn	Maureen Olek and Samantha Webster	Duluth Preschool/ECH sped	\$4,000.00	To attend a conference about Family literacy
Education Minnesota Foundation	Alyssa Rapp	Early Childhood	\$9,000.00	Attending the NHSA Parent Family Engagement conference

**Change Orders Signed
March 2026**

For your information, the Superintendent or the Executive Director of Business Services has signed the following no cost contracts during the above timeframe:

Contractor Name	Contract Source	Description
A.G. O'Brien	Facilities	City Chilled Water Loop in Basement at First Street Buildout (+\$15,363.45)
A.G. O'Brien	Facilities	Steam Relief Insulation at First Street Buildout (+\$9,865.38)
Belknap Electric	Facilities	Change Bogen PA system from IP to hard wired, added circuit for water fountain at First Street Buildout (-\$27,002.22)
Belknap Electric	Facilities	PR 9 electrical changes at First Street Buildout (+\$24,236.19)
Intercon	Facilities	Finishes and mail room, field work orders and masonry demo room 184 at First Street Buildout (+\$28,837.00)
Intercon	Facilities	Finishes and mail room, joist bearing for multiple rooms and generator room door at First Street Buildout (+\$46,178.00)
Mulcahy Nickolaus	Facilities	Design revisions, finishes and mail room at First Street Buildout (+\$781.00)
Pinnacle Wall Systems	Facilities	Finishes and mail room at First Street Buildout (+\$7,030.00)
Sorlie Acoustics	Facilities	ACT-5 submittal and charge for ceiling tile per RFI 24 at First Street Buildout (+\$511.00)
Sorlie Acoustics	Facilities	Finishes and mail room at First Street Buildout (+\$995.00)
Veit & Company	Facilities	Finishes and mail room at First Street Buildout (+5,850.00)
Wolf River Electric Company	Facilities	Theater lighting structural steel at Lincoln Park Middle School (+5,957.70)
Wescom	Facilities	Type X lighting fixtures and temperature changes at Lowell Elementary School (+\$6,260.75)
CFS Interiors & Flooring	Facilities	Remove & dispose of existing carpet tile, vinyl base and related adhesives, skim coat concrete for VCT installation and supply/install VCT tile and vinyl base at Myers-Wilkins Elementary School (+\$3,901.00)



CCO #003

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #003: A.G. O'Brien CCO #003

CONTRACT COMPANY:	A.G. O'Brien Plumbing and Heating Co. 4907 Lightning Drive Duluth, Minnesota 55811	CONTRACT FOR:	SC-S23075-012:WS 12 - Mechanical
DATE CREATED:	2/25/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$15,363.45

DESCRIPTION:
 CE #013 - #14: City Chilled Water Loop- Basement: \$15,363.45
 The demolition of the service side of the chilled water system was not included in the contract documents (all of the load side of the system was included) - please provide a price to remove the service side chilled water piping from the heat exchanger to the valve at the plan east wall, including the exchange itself.

ATTACHMENTS:
[CE13 \(1\).pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #003

#	Cost Code	Description	Type	Amount
1	05-5.12 - WS 12 - A.G. O'Brien		Other	\$ 15,363.45
Subtotal:				\$15,363.45
Grand Total:				\$15,363.45

The original (Contract Sum)	\$ 3,772,468.00
Net change by previously authorized Change Orders	\$ 28,991.87
The contract sum prior to this Change Order was	\$ 3,801,459.87
The contract sum would be changed by this Change Order in the amount of	\$ 15,363.45
The new contract sum including this Change Order will be	\$ 3,816,823.32
The contract time will not be changed by this Change Order by	

A.G. O'Brien Plumbing and Heating Co.
 4907 Lightning Drive
 Duluth Minnesota 55811

Signed by:

 SIGNATURE DATE
 3/2/2026

ICS - Duluth, MN
 525 Lake Ave S, Suite 222
 Duluth Minnesota 55802

Signed by:

 SIGNATURE DATE
 2/25/2026

DS

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55811

Signed by:

 SIGNATURE DATE
 3/2/2026 205



CHANGE ORDER TRACKING

DATE 12/30/2025

PROJECT: ISD 709 DNT Renovations; CE-13

FLOOR _____

LABOR				
CRAFT	HOURS	NAME	RATE	TOTAL
	123.00	DEMOLITION	\$ 110.23	\$ 13,558.29
				\$ -
Labor Total				\$ 13,558.29

MATERIALS			
QUANTITY	PRODUCT	COST	TOTAL
1.00	DEMO CONSUMABLES	\$ 375.19	\$ 375.19
			\$ -
Materials Total			\$ 375.19

Total		\$ 13,933.48
Sales tax (Materials Only)	8.875%	\$ 33.30
Subtotal		\$ 13,966.78
Markup (Overhead & Profit) on subtotal	10%	\$ 1,396.68
Total contractor costs with markup		\$ 15,363.45
Subcontractor costs		
Subcontractor markup	5.0%	\$ -
Total Subcontractor cost with markup		\$ -
Bond/Permit	0%	
Total Change Order		\$ 15,363.45

TASK DESCRIPTION
DEMOLITION OF CHILLED WATER LOOP NOT SHOWN ON PLANS

A.G. O'BRIEN REPRESENTATIVE: _____ 11/7/2025

Signature _____ Date

Brady Berkhof

Printed Name | Title

CUSTOMER REPRESENTATIVE: _____

Signature _____ Date

Printed Name | Title

Job	Job Name	Phase	Phase Name	Category	Category Name	Date	Who	Hours
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	12/26/25	ELY B SOLEM	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/07/25	JAYTECH, INC.	0.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/10/25	BRIAN R FRANKEL	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/10/25	COLE E KLINZING	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/10/25	JACOB OSBORN	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/11/25	COLE E KLINZING	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/07/25	BRIAN R FRANKEL	1.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/07/25	BRIAN R FRANKEL	2.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/06/25	CARL A RUSCIO	3.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/07/25	COLE E KLINZING	3.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/07/25	CARL A RUSCIO	3.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/04/25	BRIAN R FRANKEL	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/04/25	COLE E KLINZING	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/05/25	BRIAN R FRANKEL	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/05/25	COLE E KLINZING	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/05/25	CODY UTYRO	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/06/25	BRIAN R FRANKEL	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/06/25	COLE E KLINZING	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	11/06/25	CODY UTYRO	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/31/25	CARL M SWITZER	1.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/30/25	JACOB OSBORN	3.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/27/25	JACOB OSBORN	8.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/23/25	ELY B SOLEM	4.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/23/25	CARL A RUSCIO	7.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/20/25	ELY B SOLEM	8.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/23/25	JACOB OSBORN	8.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/24/25	COLE E KLINZING	8.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/24/25	CARL A RUSCIO	8.00
25-6606	DNT- ISD 709 EDUCATION CENTER	01	PLUMBING	1900	CO - CHILLER DRAIN DEMO	10/24/25	ELY B SOLEM	8.00
								127.00

This is complete. Piping has been removed; glycol has been removed from site – no glycol is left on site.

Thanks,

Paul Konkler

Commercial Project Manager

Email: paul@agobrien.com



CCO #004

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #004: A.G. O'Brien CCO #004

CONTRACT COMPANY:	A.G. O'Brien Plumbing and Heating Co. 4907 Lightning Drive Duluth, Minnesota 55811	CONTRACT FOR:	SC-S23075-012:WS 12 - Mechanical
DATE CREATED:	3/27/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$9,865.38

DESCRIPTION:
 CE #044 - PR #7 Finishes and Mail Room: \$2,710.75
 PR #7 Finishes and Mail Room
 CE #046 - PR #8- Modifications to the Fin Tube Radiation: \$6,057.38
 CE #059 - #54: PR 6 Steam Relief Insulation: \$1,097.25

ATTACHMENTS:
[PR_STEAM INSULATION \(1\).pdf](#) [PR08_REV1 \(1\).pdf](#) [PR07 REV 1.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #004

#	Cost Code	Description	Type	Amount
1	05-5.12 - WS 12 - A.G. O'Brien	PR 7	Other	\$ 2,710.75
2	05-5.12 - WS 12 - A.G. O'Brien	PR 8	Other	\$ 6,057.38
3	05-5.12 - WS 12 - A.G. O'Brien	Steam Relief Insulation	Other	\$ 1,097.25
Subtotal:				\$9,865.38
Grand Total:				\$9,865.38

The original (Contract Sum)	\$ 3,772,468.00
Net change by previously authorized Change Orders	\$ 44,355.32
The contract sum prior to this Change Order was	\$ 3,816,823.32
The contract sum would be changed by this Change Order in the amount of	\$ 9,865.38
The new contract sum including this Change Order will be	\$ 3,826,688.70
The contract time will not be changed by this Change Order by	



CCO #004

A.G. O'Brien Plumbing and Heating Co.
4907 Lightning Drive
Duluth Minnesota 55811

Signed by:

Brady Berkhof

SIGNATURE AE4F7... DATE

3/31/2026

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Signed by:

Jason Filipek

SIGNATURE 28427... DATE

3/30/2026

DS
BB

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by:

Simone Burich

SIGNATURE EB545E... DATE

4/7/2026



CCO #004

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #004: Belknap Electric CCO #004

CONTRACT COMPANY:	Belknap Electric 1513 Belknap St Superior, Wisconsin 54880	CONTRACT FOR:	SC-S23075-013:WS 13 - Electrical
DATE CREATED:	2/27/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	(\$27,002.22)

DESCRIPTION:
 CE #048 - Change Bogen PA system from IP to hard wired: (\$28,455.00)
 Direction from Bryan at ISD709 per meeting on 2-2: Change Bogen PA system from IP to hard wired.

CE #055 - #51: Ewc hall 236: \$1,452.78
 Added circuit for water fountain

ATTACHMENTS:
[belknap change orders.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #004

#	Cost Code	Description	Type	Amount
1	05-5.13 - WS 13 - Belknap Electric	Bogen PA System	Other	(\$28,455.00)
2	05-5.13 - WS 13 - Belknap Electric	added circuit for water fountain	Other	\$ 1,452.78
Subtotal:				(\$27,002.22)
Grand Total:				(\$27,002.22)

The original (Contract Sum)	\$ 2,668,386.00
Net change by previously authorized Change Orders	\$ 228,179.81
The contract sum prior to this Change Order was	\$ 2,896,565.81
The contract sum would be changed by this Change Order in the amount of	(\$27,002.22)
The new contract sum including this Change Order will be	\$ 2,869,563.59
The contract time will not be changed by this Change Order by	



CCO #004

Belknap Electric
1513 Belknap St
Superior Wisconsin 54880

Signed by:

Christopher Brook
SIGNATURE 2434B5...

DATE

2/27/2026

ICS

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Signed by:

Jason Filipek
SIGNATURE 28427...

DATE

2/27/2026

page 2 of 2

DS
BB

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by:

Simone Burich
SIGNATURE EB545E...

DATE

3/4/2026

Printed On: 2/27/2026 10:13 AM

211



1513 Belknap Street | Superior | WI | 54880
 715.394.7769 | www.belknapelectric.com

SUBCONTRACTOR CHANGE REQUEST
CHANGE REQUEST # CE#048

DATE: Friday, February 13, 2026
PROJECT: ISD 709 - DNT Building Renovations
PROJECT NO: 33231

TO: Jason Filipek - jason.filipek@ics-builds.com

FROM: Chris Krook - chriskrook@belknapelectric.com

CC: Jacob Majerle - jacob.majerle@ics-builds.com

Description of Work

Change Bogen PA System from IP to Hard Wired.

Proposal Breakdown

Labor Hours:	0
Labor Rate:	\$ 54.65
Burden on Labor:	\$ 53.45
Labor OH&P/Hour:	\$ 10.81

(Profit = 10% of actual cost plus overhead)

Total Labor Rate Per Hour:	\$ 118.91
----------------------------	-----------

Total Cost of Labor: \$ -

Materials Cost:	\$ -
Materials OH&P:	\$ -

(Profit = 10% of actual cost plus overhead)

Total Cost of Materials: \$ -

Subcontractor Cost:	\$ (27,100.00)
Subcontractor Profit = 5%	\$ (1,355.00)

Total Cost for Subcontractor: \$ (28,455.00)

Total Change Request: \$ (28,455.00)



1513 Belknop Street | Superior | WI | 54880
 715.394.7769 | www.belknapelectric.com

SUBCONTRACTOR CHANGE REQUEST
CHANGE REQUEST # RFI#51

DATE: Tuesday, February 10, 2026
PROJECT: ISD 709 - DNT Building Renovations
PROJECT NO: 33231
TO: Jason Filipek - jason.filipek@ics-builds.com
FROM: Chris Krook - chriskrook@belknapelectric.com
CC: Jacob Majerle - jacob.majerle@ics-builds.com

Description of Work

Dedicated Circuit/Outlet for Water Fountain in Hall 236.

Proposal Breakdown

Labor Hours:	9.47
Labor Rate:	\$ 54.65
Burden on Labor:	\$ 53.45
Labor OH&P/Hour:	\$ 10.81

(Profit = 10% of actual cost plus overhead)

Total Labor Rate Per Hour:	\$ 118.91
----------------------------	-----------

Total Cost of Labor: \$ 1,126.08

Materials Breakdown

Materials Cost:	\$ 297.00
Materials OH&P:	\$ 29.70

(Profit = 10% of actual cost plus overhead)

Total Cost of Materials: \$ 326.70

Subcontractor Costs

Subcontractor Cost:	\$ -
Subcontractor Profit = 5%	\$ -

Total Cost for Subcontractor: \$ -

Total Change Request: \$ 1,452.78



CCO #005

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #005: Belknap Electric CCO #005

CONTRACT COMPANY:	Belknap Electric 1513 Belknap St Superior, Wisconsin 54880	CONTRACT FOR:	SC-S23075-013:WS 13 - Electrical
DATE CREATED:	3/27/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$24,236.19

DESCRIPTION:
 CE #066 - PR 9 electrical changes: \$24,236.19

ATTACHMENTS:
[2026-0223 - ISD 709-DNT Building Renovation PR No. 9 Belknap Electric.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #005

#	Cost Code	Description	Type	Amount
1	05-5.13 - WS 13 - Belknap Electric	PR 9 Electrical Changes	Other	\$ 24,236.19
Subtotal:				\$24,236.19
Grand Total:				\$24,236.19

The original (Contract Sum)	\$ 2,668,386.00
Net change by previously authorized Change Orders	\$ 201,177.59
The contract sum prior to this Change Order was	\$ 2,869,563.59
The contract sum would be changed by this Change Order in the amount of	\$ 24,236.19
The new contract sum including this Change Order will be	\$ 2,893,799.78
The contract time will not be changed by this Change Order by	

DS
 BB

Belknap Electric
 1513 Belknap St
 Superior Wisconsin 54880

ICS - Duluth, MN
 525 Lake Ave S, Suite 222
 Duluth Minnesota 55802

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55811

Signed by:

 SIGNATURE DATE
 3/27/2026

Signed by:

 SIGNATURE DATE
 3/27/2026

Signed by:

 SIGNATURE DATE
 4/7/2026 214



CCO #006

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #006: Intercon CCO #006

CONTRACT COMPANY:	Intercon Group, Inc. 1775 Shilhon Road Duluth, Minnesota 55804	CONTRACT FOR:	SC-S23075-004:WS 03 - General Construction
DATE CREATED:	2/27/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$28,837.00

DESCRIPTION:
 CE #044 - PR #7 Finishes and Mail Room: \$18,655.00
 PR #7 Finishes and Mail Room
 CE #050 - Field Work Orders- January: \$5,214.00
 CE #051 - #27: Masonry demo room 184: \$4,968.00

ATTACHMENTS:
[ISD 709 DNT Reno. COR 17 RFI 27 Masonry Demo 184 \(2\).docx](#) [ISD 709 DNT Reno. COR 18 PR7 WITHOUT SIGNAGE.docx](#) [ISD 709 DNT Reno. COR 16 DNT Field Work Orders January 2026 \(1\).docx](#)

CHANGE ORDER LINE ITEMS:
CCO #006

#	Cost Code	Description	Type	Amount
1	05-5.04 - WS 03 - Intercon Group	PR 7	Other	\$ 18,655.00
2	05-5.04 - WS 03 - Intercon Group	Field Work Orders- January	Other	\$ 5,214.00
3	05-5.04 - WS 03 - Intercon Group	RFI 27- Masonry Demo/ Steel	Other	\$ 4,968.00
Subtotal:				\$28,837.00
Grand Total:				\$28,837.00

The original (Contract Sum)	\$ 3,275,480.00
Net change by previously authorized Change Orders	\$ 159,137.91
The contract sum prior to this Change Order was	\$ 3,434,617.91
The contract sum would be changed by this Change Order in the amount of	\$ 28,837.00
The new contract sum including this Change Order will be	\$ 3,463,454.91
The contract time will not be changed by this Change Order by	



CCO #006

Intercon Group, Inc.
1775 Shilhon Road
Duluth Minnesota 55804

Signed by:

Brian Lobbestael

SIGNATURE 9342D... DATE 3/2/2026

ICS

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Signed by:

Jason Filipek

SIGNATURE 28427... DATE 2/27/2026

page 2 of 2

DS
BB

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by:

Simone Bunick

SIGNATURE EB545E... DATE 3/9/2026

216

Printed On: 2/27/2026 10:52 AM

CHANGE ORDER REQUEST



DATE: Feb. 05, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 17 – RFI 27 Masonry Demo 184

COR #17

JRK - Steel supply	\$ 1,378.00
MARK UP 10%	\$ 138.00
NIE – Installation of JRK steel	\$ 3,288.00
MARK UP 5%	\$ 164.00
COR 17 TOTAL:	\$ 4,968.00

Thank you,
Barry Lobbestael
Intercon Group Inc.
218-391-9721

CHANGE ORDER REQUEST



DATE: Feb 10, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 18 – PR7 WITHOUT SIGNAGE

COR #18

ST GERMAIN'S

CO2 - PR7

10,995.00

Notes

Per PR7

ADDS:

022 Mail Room - (6) PLAM Base Cabs, (9) PLAM Mail Slots, (2) PLAM Countertops
PLAM and Solid Surface Color Selections

DEDS:

156 Hall - (4) PLAM Wall Cabs, (4) PLAM Base Cabs, (1) PLAM Countertop

INTERCON MARKUP 5%

\$ 550.00

ST GERMAIN'S TOTAL

\$ 11,545.00

NORTHERN DOOR

- Update night latch function trims from pull handle type to lever type trims

Total Quote: \$1,680.00 + tax – (\$1,829.10 including tax)

- #022: Add new opening to projects
- #106.1: Re-order lock body for different handed lock

Total Quote: \$1,502.00 less tax - \$1,635.30 with tax

NORTHERN DOOR SUBTOTAL

\$ 3,464.00

INTERCON MARKUP 10%

\$ 346.00

CHANGE ORDER REQUEST

NORTHERN DOOR TOTAL \$ 3,810.00

Intercon labor to install: New Door/Frame/Hardware 022, Backing Mailroom, Ct hook Dr 246

LABOR (22) Hrs. @ \$120.00 \$ 2,640.00

INTERCON MARKUP 10% \$ 346.00

LABOR TOTAL \$ 2,986.00

MATERIAL \$ 285.00

INTERCON MARKUP 10% \$ 28.50

MATERIAL TOTAL \$ 313.50

TOTAL PR7 WITHOUT SIGNAGE \$ 18,655.00

NOTE: FUME HOOD DUCTING BY OTHERS

Thank you,

Barry Lobbestael
Intercon Group Inc.
218-391-9721

CHANGE ORDER REQUEST



DATE: Feb. 05, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 16- Field Work Orders Jan. 2026

COR #16

AWA # 2094 – Demo N wall 152, Remove framing office 231, frame pipe chase

(5) Carp Hours @ \$ 120.00	\$ 600.00
(5) Lab Hours @ \$ 100.00	\$ 500.00

AWA # 2095 – Demo Partial wall broom 240-241, Demo lv3 IT room, Remove doorframe hearing testing room

(17) Carp Hours @ \$ 120.00	\$ 2,040.00
(10) Lab Hours @ \$ 100.00	\$ 1,000.00

AWA # 2096 – Demo wall between 129 & 127

(8) Lab Hours @ \$ 100.00	\$ 600.00
Labor Subtotal	\$ 4,740.00

MARK UP 10%	\$ 474.00
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LABOR TOTAL:	\$ 5,214.00
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Thank you,
Barry Lobbestael
Intercon Group Inc.
218-391-9721



CCO #007

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #007: Intercon CCO #007

CONTRACT COMPANY:	Intercon Group, Inc. 1775 Shilhon Road Duluth, Minnesota 55804	CONTRACT FOR:	SC-S23075-004:WS 03 - General Construction
DATE CREATED:	3/24/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$46,178.00

DESCRIPTION:
 CE #044 - PR #7 Finishes and Mail Room: \$24,872.00
 PR #7 Finishes and Mail Room
 CE #047 - #34: Joist bearing at rooms 132 thru 140: \$9,769.00
 CE #062 - #61: Generator room door.: \$11,537.00

ATTACHMENTS:
[ISD 709 DNT Reno. COR 15 RFI 34 \(1\).pdf](#) [ISD 709 DNT Reno. COR 20 RFI 61 Generator Door 16.docx](#) [ISD-709-DNT-Reno.-COR-19-PR7-Signage---Sidewalk-Handrail.docx](#)

CHANGE ORDER LINE ITEMS:
CCO #007

#	Cost Code	Description	Type	Amount
1	05-5.04 - WS 03 - Intercon Group	Joist Bearing Walls	Other	\$ 9,769.00
2	05-5.04 - WS 03 - Intercon Group	signs and handrail	Other	\$ 24,872.00
3	05-5.04 - WS 03 - Intercon Group	generator room door	Other	\$ 11,537.00
Subtotal:				\$46,178.00
Grand Total:				\$46,178.00

The original (Contract Sum)	\$ 3,275,480.00
Net change by previously authorized Change Orders	\$ 187,974.91
The contract sum prior to this Change Order was	\$ 3,463,454.91
The contract sum would be changed by this Change Order in the amount of	\$ 46,178.00
The new contract sum including this Change Order will be	\$ 3,509,632.91
The contract time will not be changed by this Change Order by	



CCO #007

Intercon Group, Inc.
1775 Shilhon Road
Duluth Minnesota 55804

Signed by:

Brian Lobbestael

SIGNATURE E9342D... DATE

3/24/2026

ICS

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Signed by:

Jason Filipek

SIGNATURE E28427... DATE

3/24/2026

page 2 of 2

DS
BB

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by:

Simone Zurich

SIGNATURE EB545E... DATE

3/25/2026

222

Printed On: 3/24/2026 03:06 PM

CHANGE ORDER REQUEST



DATE: Feb 5, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 15 RFI #34 Joist Bearing

COR #15

Intercon to provide and install the following per the RFI #34 Response:

At rooms 132-140:

- Remove loose brick to solid bearing
- Place new bearing ledge with structural approved grout
- Supply and install 2" X 12" Green Treated Ledger @ joist bearing
- Supply and install 2" X 6" strong backs @ joist bottoms
- Grout top course of the angled CMU wall solid as required
- Supply and install 2" X 6" cripple wall to support new LVL bearing

LABOR	\$ 8,382.00
MATERIAL	\$ 1,387.00
TOTAL COR #15	\$ 9,769.00

NOTE: Grouting of beam pockets by others

Thank you,

Barry Lobbestael
Intercon Group Inc.
218-391-9721

CHANGE ORDER REQUEST



DATE: March 10, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 20 RFI #61 Generator Door # 016

COR #20

Northern Door & Hardware, Inc.

2202 West First Street P.O. Box 16026 Duluth, MN 55816-0026
Phone: (218) 722-9531 Fax: (218) 722-9098

Date: 3/9/26
To: Intercon Group
Attn: Barry
Quote #: RFI #61 – Generator Door #016
Job Name: ISD 709 – DNT Building

We wish to quote you the following materials:

- Convert opening from single door to pair
 - o 1 ea: 6'-0" x 7'-0" Hollow metal frame – 90 Minute
 - o 2 ea: 3'-0" x 7'-0" Hollow metal doors – 90 Minute
 - o 6 ea: Hinges
 - o 2 ea: Closers
 - o 1 ea: 9947L-NL-F
 - o 1 ea: 9947EO-F
 - o 1 ea: 797B smoke seal

Total Quote: \$8,532.00 + tax – (\$9,289.22 including tax)

	\$ 9,289.00
INTERCON MARKUP 10%	\$ 928.00
NORTHERN DOOR TOTAL	\$ 10,217.00

Intercon install from single door to pair:

(10) hrs. @ \$120.00	\$ 1,200.00
INTERCON MARKUP 10%	\$ 120.00
TOTAL INTERCON LABOR	\$ 1,320.00

CHANGE ORDER REQUEST

TOTAL COR #20

\$ 11,537.00

Thank you,

Barry Lobbestael
Intercon Group Inc.
218-391-9721

CHANGE ORDER REQUEST



DATE: March 9, 2026

TO: Jason Filipek- ICS

FROM: Barry Lobbestael, Intercon Group Inc.

PROJECT: ISD 709 DNT RENOVATION

RE: COR 19 – PR7 WITH INTERIOR SIGNAGE/Sidewalk Handrail

COR #19

JRK Steel Inc.

ISD709. PR7 | February 17, 2026

Overview	<p>Proposal overview</p> <p>Project: ISD709. PR7</p> <p>Location: Duluth MN</p> <p>Valid until: 3/19/2026</p>
Sections	<p>Sections included</p> <p>-- 2 exterior handrails</p>
Items	<p>Items included and not included</p> <p>Included: Priming</p> <p>Included: Standard Delivery</p> <p>Included: Fasteners (JRK Work Only)</p> <p>Not Included: Installation</p> <p>Not Included: Field Measurement</p>
Price	<p>Total price</p> <p>Base Bid: \$741.23</p> <p>Tax: \$65.82</p> <p>Total: \$807.05</p>

	\$ 807.00
INTERCON MARKUP 10%	\$ 81.00
JRK TOTAL	\$ 888.00

Signage Material CSI	\$ 15,084.00
INTERCON MARKUP 10%	\$ 1,508.40
TOTAL INTERIAL SIGNAGE MATERIAL	\$ 16,592.40

Intercon labor to install: Interior Signage Complete

CHANGE ORDER REQUEST

LABOR (56) Hrs. @ \$120.00	\$ 6,720.00
INTERCON MARKUP 10%	\$ 672.00
LABOR TOTAL	\$ 7,392.00

TOTAL PR7 WITH INTERIOR SIGNAGE/Sidewalk Handrail \$ 24,872.00

Thank you,

Barry Lobbestael
Intercon Group Inc.
218-391-9721



CCO #001

ICS
1331 Tyler Street NE, Suite 101
Minneapolis, Minnesota 55413
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
Renovation
424 West First Street
Duluth, Minnesota 55802

Contract Change Order #001: Mulcahy Nickolaus CCO #001

CONTRACT COMPANY:	Mulcahy Nickolaus, LLC 2980 Granada Lane N Oakdale, Minnesota 55128	CONTRACT FOR:	SC-S23075-007:WS 06 - Painting
DATE CREATED:	2/26/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$781.00
DESCRIPTION:			
CE #038 - PR 5- Design Revisions: (\$634.00)			
CE #044 - PR #7 Finishes and Mail Room: \$1,415.00			
PR #7 Finishes and Mail Room			
ATTACHMENTS:			
PR 7 pricing.xlsx PR 5 pricing.xlsx			

CHANGE ORDER LINE ITEMS:
CCO #001

#	Cost Code	Description	Type	Amount
1	05-5.07 - WS 06 - Mulcahy Nickolaus		Other	(\$634.00)
2	05-5.07 - WS 06 - Mulcahy Nickolaus		Other	\$ 1,415.00
			Subtotal:	\$781.00
			Grand Total:	\$781.00

The original (Contract Sum) \$ 174,195.00
 Net change by previously authorized Change Orders \$ 0.00
 The contract sum prior to this Change Order was \$ 174,195.00
 The contract sum would be changed by this Change Order in the amount of \$ 781.00
 The new contract sum including this Change Order will be \$ 174,976.00
 The contract time will not be changed by this Change Order by

Mulcahy Nickolaus, LLC
2980 Granada Lane N
Oakdale Minnesota 55128

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by:

SIGNATURE DD4BF... DATE 2/26/2026

Signed by:

SIGNATURE 28427... DATE 2/26/2026

DS

SIGNATURE EB545E... DATE 3/4/2026

MULCAHY NICKOLAUS

DRYWALL • PLASTER • EIFS • FIREPROOFING • PAINTING

2980 Granada Lane N., Ste 100 | Oakdale, MN 55128

Phone: 651-770-5250 Fax: 651-770-8118

www.mulcahynickolaus.com

PROPOSED CONTRACT CHANGES

Date: Thursday, February 26, 2026
To: ICS
Attn: Jason Filipek
Address: 424 W First St
Duluth, MN 55802

Project Name: Duluth Schools ISD 709
Mul-Nic Job # _____
Mul-Nic FWO # _____
Reference # PR # 7
Reference Date: 2/4/2026
Phase # _____

Description of work ADDED / DELETED:	Cost implications for PR 7 work room addition

Labor:

Foreman:	0	Hours @	\$118.50	/ Hour		\$0.00
Carpenter:	0	Hours @	\$115.00	/ Hour		\$0.00
Taper:	0	Hours @	\$115.00	/ Hour		\$0.00
Plaster:	0	Hours @	\$115.00	/ Hour		\$0.00
Painter:	9.5	Hours @	\$115.00	/ Hour		\$1,092.50
Overtime:	0	Hours @	\$42.50	/ Hour		\$0.00
Total Labor Cost						\$1,092.50

Materials and Equipment:

Mulcahy-Nickolaus owned equipment % of Labor Cost:	3%		\$32.78
Drywall Materials:			\$0.00
Painting Materials:			\$178.00
Sundries (% of Paint Labor Cost):	3.0%		\$32.78
Equipment Rental:			\$0.00
<i>Material Subtotal:</i>			\$243.55
<i>Add % Sales Tax:</i>			9.03% \$21.98
Total Material Cost:			\$265.53

General Conditions:

Per Diem (Parking):			\$0.00
Per Diem (Travel):			\$0.00
Delivery Expense:			\$0.00
Total General Conditions Cost:			\$0.00

Overhead, Profit and Bonding

<i>Material, Equipment & General Conditions Subtotal</i>			\$265.53
Technology & Client Support Fee	0.50%		\$1.33
Overhead	10%		\$26.69
Profit	10%		\$29.35
Total Cost Plus OH&P			\$1,415.40
Bond (if required):	0%		\$0
Grand Total Add:			\$1,415

TOTAL MATERIALS, EQUIPMENT, GENERAL CONDITIONS & BOND: \$323
TOTAL LABOR: \$1,093

Please contact me should you have any questions regarding the above information.

Respectfully,

Derek Wiles - Estimator/Project Manager

Phone / Main: 651-770-5250

Cell: 651-358-4118

Email: derek.wiles@mulcahynickolaus.com

MULCAHY  NICKOLAUS
 DRYWALL • PLASTER • EIFS • FIREPROOFING • PAINTING
 2980 Granada Lane N., Ste 100 | Oakdale, MN 55128
 Phone: 651-770-5250 Fax: 651-770-8118
 www.mulcahynickolaus.com

PROPOSED CONTRACT CHANGES

Date: <u>Thursday, February 26, 2026</u>	Project Name: <u>Duluth Schools ISD 709</u>
To: <u>ICS</u>	Mul-Nic Job # _____
Attn: <u>Jason Filipek</u>	Mul-Nic FWO # _____
Address: <u>424 W First St</u>	Reference # <u>PR # 5</u>
<u>Duluth, MN 55802</u>	Reference Date: <u>10/21/2025</u>
	Phase # _____

Description of work ADDED / DELETED:	Cost implications for PR 5.

Labor:

Foreman:	0	Hours @	\$118.50	/ Hour	\$0.00
Carpenter:	0	Hours @	\$115.00	/ Hour	\$0.00
Taper:	0	Hours @	\$115.00	/ Hour	\$0.00
Plaster:	0	Hours @	\$115.00	/ Hour	\$0.00
Painter:	-4.5	Hours @	\$115.00	/ Hour	-\$517.50
Overtime:	0	Hours @	\$42.50	/ Hour	\$0.00
Total Labor Cost					-\$517.50

Materials and Equipment:

Mulcahy-Nickolaus owned equipment % of Labor Cost:	3%		-\$15.53
Drywall Materials:			\$0.00
Painting Materials:			-\$57.00
Sundries (% of Paint Labor Cost):	3.0%		-\$15.53
Equipment Rental:			\$0.00
<i>Material Subtotal:</i>			-\$88.05
<i>Add % Sales Tax:</i>			9.03% -\$7.95
Total Material Cost:			-\$96.00

General Conditions:

Per Diem (Parking):			\$0.00
Per Diem (Travel):			\$0.00
Delivery Expense:			\$0.00
Total General Conditions Cost:			\$0.00

Overhead, Profit and Bonding

<i>Material, Equipment & General Conditions Subtotal</i>			-\$96.00
Technology & Client Support Fee	0.50%		-\$0.48
Overhead	10%		-\$9.65
Profit	10%		-\$10.61
Total Cost Plus OH&P			-\$634.24
Bond (if required):	0%		\$0
Grand Total Add:			-\$634
<i>TOTAL MATERIALS, EQUIPMENT, GENERAL CONDITIONS & BOND:</i>			-\$117
<i>TOTAL LABOR:</i>			-\$518

Please contact me should you have any questions regarding the above information.

Respectfully,

Derek Wiles - Estimator/Project Manager

Phone / Main: 651-770-5250

Cell: 651-358-4118

Email: derek.wiles@mulcahynickolaus.com



CCO #003

ICS
1331 Tyler Street NE, Suite 101
Minneapolis, Minnesota 55413
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
Renovation
424 West First Street
Duluth, Minnesota 55802

Contract Change Order #003: Pinnacle Wall Systems CCO #003

Table with contract details: CONTRACT COMPANY (Pinnacle Wall Systems), CONTRACT FOR (SC-S23075-006:WS 05 - Gypsum Assemblies), DATE CREATED (2/26/2026), CREATED BY (Jason Filipek), CONTRACT STATUS (Pending - Proceeding), REVISION (0), REQUEST RECEIVED FROM, LOCATION, DESIGNATED REVIEWER, REVIEWED BY, DUE DATE, REVIEW DATE, INVOICED DATE, PAID DATE, REFERENCE, CHANGE REASON (Allowance), PAID IN FULL (No), EXECUTED (No), ACCOUNTING METHOD (Amount Based), SCHEDULE IMPACT, FIELD CHANGE (No), TOTAL AMOUNT (\$7,030.00), DESCRIPTION (CE #044 - PR #7 Finishes and Mail Room: \$7,030.00)

ATTACHMENTS:
PR 7 - DNT - PINNACLE WALL 25221.pdf

CHANGE ORDER LINE ITEMS:

CCO #003

Table with 4 columns: #, Cost Code, Description, Type, Amount. Row 1: 1, 05-5.06 - WS 05 - Pinnacle Wall Systems, Other, \$ 7,030.00. Subtotal: \$7,030.00. Grand Total: \$7,030.00

Summary table with 2 columns: Description, Amount. Rows: The original (Contract Sum) \$ 1,065,000.00; Net change by previously authorized Change Orders \$ 51,532.00; The contract sum prior to this Change Order was \$ 1,116,532.00; The contract sum would be changed by this Change Order in the amount of \$ 7,030.00; The new contract sum including this Change Order will be \$ 1,123,562.00; The contract time will not be changed by this Change Order by

Pinnacle Wall Systems
4849 White Bear Parkway
White Bear Lake Minnesota 55110

Signed by: Sam Caspers
SIGNATURE DATE 2/27/2026

ICS - Duluth, MN
525 Lake Ave S, Suite 222
Duluth Minnesota 55802

Signed by: Jason Filipek
SIGNATURE DATE 2/26/2026

DS
BB

Duluth Public Schools ISD #709
709 Portia Johnson Drive
Duluth Minnesota 55811

Signed by: Simone Bunick
SIGNATURE DATE 3/5/2026



January 28, 2026

Jason Filipek
 ICS
 525 Lake Ave S, Suite 222
 Duluth, MN 55802

Assembly	Cost Per Sq Ft
1-5/8" S, 1 layer 5/8 (furring)	\$11
3-5/8 S, 2 layer 5/8 each side	\$18
3-5/8 S, 1 layer Tile Backer	\$22
6" Stud, 2 layer 5/8 each side	\$19

Regarding: Duluth Public Schools, ISD 709 – DNT Building, Pinnacle Job #25221
 Duluth, MN

Pricing for Change Event #044: PR#7 Finishes & Mail Room

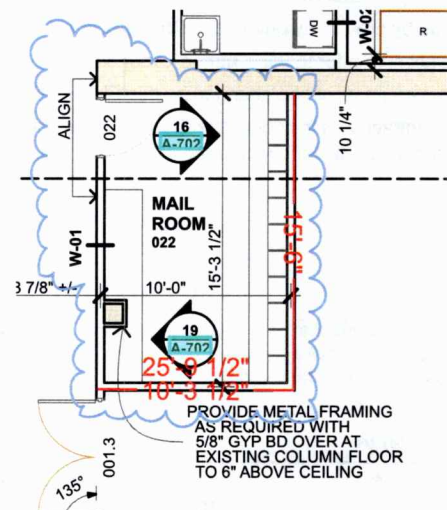
Additional labor and materials to account for W-01 to create Mail Room 022 in basement, metal framing and 5/8" gyp bd at existing column in Mail Room 022 in basement, reconfigure layout of Office 158 and metal framing and 5/8" gyp at existing column in Work Room 248

Material	\$1,970.00
Labor	\$5,060.00
- 46 hours - \$110 / hour	
Total	\$7,030.00

The sq ft of drywall in the new mail room is ~ 312 x \$18 = 5616 + \$1414 for other changes at work room 248, office 158, and minor changes in the mail room.

Best regards,

Sam Caspers
 Estimator/Project Manager
 4849 White Bear Parkway
 White Bear Lake, MN 55110
 612-499-2150
 651-234-0863 fax
sam.caspers@pinnaclewall.com
www.pinnaclewall.com





CCO #001

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #001: Sorlie Acoustics CCO #001

CONTRACT COMPANY:	Sorlie Acoustics 4729 Martin Road Duluth, Minnesota 55803	CONTRACT FOR:	SC-S23075-009:WS 09 - Acoustical Ceilings
DATE CREATED:	11/03/2025	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$511.00
DESCRIPTION: CE #021 - #24: ACT-5 Submittal: \$511.00 Change for ceiling tile per RFI 24			
ATTACHMENTS: CE 21 RFI-ISD 709 DNT Building-ACT #5.pdf			

**CHANGE ORDER LINE ITEMS:
CCO #001**

#	Cost Code	Description	Type	Amount
1	05-5.09 - WS 09 - Sorlie Acoustics	Premium for alternate tile selection made during submittal review	Other	\$ 511.00
Subtotal:				\$511.00
Grand Total:				\$511.00

The original (Contract Sum) \$ 190,685.00
 Net change by previously authorized Change Orders \$ 0.00
 The contract sum prior to this Change Order was \$ 190,685.00
 The contract sum would be changed by this Change Order in the amount of \$ 511.00
 The new contract sum including this Change Order will be \$ 191,196.00
 The contract time will not be changed by this Change Order by

Sorlie Acoustics
 4729 Martin Road
 Duluth Minnesota 55803

ICS - Duluth, MN
 525 Lake Ave S, Suite 222
 Duluth Minnesota 55802

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55802

DocuSigned by:

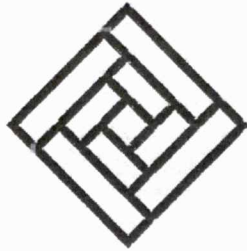
 SIGNATURE DATE
 11/24/2025

Signed by:

 SIGNATURE DATE
 11/21/2025

DS

 SIGNATURE DATE
 12/1/2025



SORLIE
ACOUSTICS INC.
4729 MARTIN RD.
DULUTH, MN 55803

Phone : (218) 733-7055
Email : mattolin@sorlieacoustics.com

To: ICS Consulting, LLC From: Matt Olin
Name: Jason Filipek Date Sent: 10/14/2025

Project: Duluth Public Schools, ISD #709 – Education Center

Subject: ACT-5 change to ceiling tile type

Original Spec: USG #22521 Radar-high NRC-Sq edge tile
New Spec: USG #22523 Radar-high NRC-SLT edge tile

ADD \$511.00

Submitted by: Matt Olin

X



CCO #002

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #002: Sorlie Acoustics CCO #002

CONTRACT COMPANY:	Sorlie Acoustics 4729 Martin Road Duluth, Minnesota 55803	CONTRACT FOR:	SC-S23075-009:WS 09 - Acoustical Ceilings
DATE CREATED:	3/24/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$995.00
DESCRIPTION: CE #044 - PR #7 Finishes and Mail Room: \$995.00 PR #7 Finishes and Mail Room			
ATTACHMENTS: PR 07-ISD 709 DNT Building.pdf			

CHANGE ORDER LINE ITEMS:

CCO #002

#	Cost Code	Description	Type	Amount
1	05-5.09 - WS 09 - Sorlie Acoustics	PR 7 Mai l Room Ceiling	Other	\$ 995.00
Subtotal:				\$995.00
Grand Total:				\$995.00

The original (Contract Sum)	\$ 190,685.00
Net change by previously authorized Change Orders	\$ 511.00
The contract sum prior to this Change Order was	\$ 191,196.00
The contract sum would be changed by this Change Order in the amount of	\$ 995.00
The new contract sum including this Change Order will be	\$ 192,191.00
The contract time will not be changed by this Change Order by	

Sorlie Acoustics
 4729 Martin Road
 Duluth Minnesota 55803

ICS - Duluth, MN
 525 Lake Ave S, Suite 222
 Duluth Minnesota 55802

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55811

DocuSigned by:

SIGNATURE DATE
 3/25/2026

Signed by:

SIGNATURE DATE
 3/24/2026

DS

SIGNATURE DATE
 3/25/2026 237



CCO #003

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S23075 - Duluth Public Schools, ISD #709 - DNT Building
 Renovation
 424 West First Street
 Duluth, Minnesota 55802

Contract Change Order #003: Veit CCO #003

CONTRACT COMPANY:	Veit & Company, Inc. - Duluth office 1100 West Gary Street Duluth, Minnesota 55808	CONTRACT FOR:	SC-S23075-002:WS 01 - Utilities
DATE CREATED:	2/25/2026	CREATED BY:	Jason Filipek (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$5,850.00
DESCRIPTION: CE #044 - PR #7 Finishes and Mail Room: \$5,850.00 PR #7 Finishes and Mail Room			
ATTACHMENTS: COR 03 - PR 7.pdf			

CHANGE ORDER LINE ITEMS:

CCO #003

#	Cost Code	Description	Type	Amount
1	05-5.02 - WS 01 - Veit & Company		Other	\$ 5,850.00
Subtotal:				\$5,850.00
Grand Total:				\$5,850.00

The original (Contract Sum)	\$ 138,000.00
Net change by previously authorized Change Orders	\$ 22,492.00
The contract sum prior to this Change Order was	\$ 160,492.00
The contract sum would be changed by this Change Order in the amount of	\$ 5,850.00
The new contract sum including this Change Order will be	\$ 166,342.00
The contract time will not be changed by this Change Order by	

Veit & Company, Inc. - Duluth office
 1100 West Gary Street
 Duluth Minnesota 55808

ICS - Duluth, MN
 525 Lake Ave S, Suite 222
 Duluth Minnesota 55802

DS
 BB

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55811

Signed by:

 SIGNATURE DATE
 2/27/2026

Signed by:

 SIGNATURE DATE
 2/26/2026

Signed by:

 SIGNATURE DATE
 3/4/2026 238



CHANGE ORDER REQUEST

250332.01. : DNT Bldg-Duluth Public Schools-
Education Ctr.

PCO#: 3 - PR 7 Added Stair

Date: 01/21/2026

To: Jason Filipek
ICS Consulting, LLC
525 Lake Avenue South
Duluth, MN 55802
218-722-3060 (O)
jason.filipek@ics-builds.com

From: Andy Dammer
Veit & Company, Inc.
14000 Veit Place
Rogers, MN 55374
218-626-4863 (O)
andy.dammer@veitusa.com

Below is the detail for our proposal to complete the following changes in contract work:

- **Proposed Scope of Work:** Modified outside walk to a stair
- The prices below are valid until 2/4/26

<i>PCO Item</i>	<i>Change in Days</i>	<i>Quantity</i>	<i>UM</i>	<i>Unit Price</i>	<i>Amount</i>
1 : PR 7 Added Stair		0.00	LS	\$0.00	\$5,850.00

Submitted By:

Andy Dammer

Approved By:

Jason Filipek

Date



CCO #001

ICS
 1331 Tyler Street NE, Suite 101
 Minneapolis, Minnesota 55413
 Phone: (763) 354-2670
 Fax: (763) 780-2866

Project: S25052-LincPkMS - Duluth Public Schools, ISD #709 - Lincoln
 Park Middle School Lighting Replacement
 3215 W. 3rd Street
 Duluth, Minnesota 55806

Contract Change Order #001: Wolf River CO 01

CONTRACT COMPANY:	Wolf River Electric Company 101 Isanti Parkway Northeast, Suite G Isanti, Minnesota 55040	CONTRACT FOR:	SC-S25065-001:WS 01 - Electrical
DATE CREATED:	3/20/2026	CREATED BY:	Jacob Majerle (ICS - Duluth, MN)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$5,957.70

DESCRIPTION:
 CE #001 - Theater Lighting Structural Steel
 PR-01 regarding the added structural steel in the auditorium to support lighting components. The structural steel allowance will be reconciled with this change event.

ATTACHMENTS:
[Lincoln Park CO #1 3.18.26.pdf](#) [2025-12-05_12524003_Lincoln Park Middle School_Str_Dwgs.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #001

#	Cost Code	Description	Type	Amount
1	05-5.01 - WS 01 Wolf River Electric	PR-01 Theater Lighting Structural Steel	Other	\$ 5,957.70
Subtotal:				\$5,957.70
Grand Total:				\$5,957.70

The original (Contract Sum)	\$ 948,615.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 948,615.00
The contract sum would be changed by this Change Order in the amount of	\$ 5,957.70
The new contract sum including this Change Order will be	\$ 954,572.70
The contract time will not be changed by this Change Order by	

Wolf River Electric Company
 101 Isanti Parkway Northeast, Suite G
 Isanti Minnesota 55040

Signed by:

 SIGNATURE DATE

ICS - Minneapolis, MN
 1331 Tyler Street N.E., Suite 101
 Minneapolis Minnesota 55413

Signed by:

 SIGNATURE DATE

Duluth Public Schools ISD #709
 709 Portia Johnson Drive
 Duluth Minnesota 55811

Signed by:

 SIGNATURE DATE



ICS
1331 Tyler Street NE, Suite 101
Minneapolis, Minnesota 55413
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S25052-LowES - Duluth Public Schools, ISD #709 - Lowell
Elementary Lighting Replacement
2000 Rice Lake Road
Duluth, Minnesota 55811

CE #001 - PR-01 - Type-X Lighting Fixtures

CREATED BY:	Jacob Majerle	CREATED DATE:	1/29/2026
STATUS:	Pending Final Approval	POTENTIAL CHANGE ORDER:	(None)
ASSIGNEE:	Troy Lipe (Wescom, Inc.)		
DISTRIBUTION:	Troy Lipe (Wescom, Inc.)		

SCOPE DESCRIPTION:
PR-01 - Type-X Lighting Fixtures

REQUEST DETAILS:
CE #001 - PR-01 - Type-X Lighting Fixtures
PR-01 is regarding the addition of type-x lighting fixtures and temperature changes. Please see the attached narrative and drawings for more details.

ATTACHMENTS:
[Lowell PR #01.pdf](#)

RESPONSES

Date	Response By	Quote Amount	Schedule Impact	Comments	Attachments/Details
02/06/2026	Troy Lipe	\$6,350.00	2 days	See attached change order/proposal for furnishing and installing (5) "X" fixtures, as per PR-1.	PR-01_1.pdf
02/13/2026	Jacob Majerle	\$	days	Please see attached comments. We need material and labor breakouts.	PR-01 ICS Comments.pdf
02/16/2026	Troy Lipe	\$6,260.75	days		PR_01.pdf , Fix_X_Material_Quote.pdf , Fix_X_Quote.pdf
02/19/2026	Jacob Majerle	\$	days	Per my voicemail left on 2/18, please see the following comments on further breakdown.	PR_01 ICS Comments 2.pdf
02/20/2026	Troy Lipe	\$6,260.75	0 days	Requested updates - Done	PR-01_1.pdf
02/24/2026	Jacob Majerle	\$	days		

CHANGE ORDER COMPONENTS

CCO: (None)

NEGOTIATED AMOUNT:

Ben J. Ben 3/31/2026



Quotation

VIKING ELECTRIC - VDUL
15 S 38TH AVE WEST
DULUTH, MN 55807
218-336-1333 Fax 218-624-0209

QUOTE DATE	QUOTE NUMBER
02/13/26	S010017073
PAGE NO.	
1 of 2	

Joe.Fosle@vikingelectric.com

QUOTE TO:
 WESCOM, INC
 5137 JEAN DULUTH ROAD
 DULUTH, MN 55803
 218-724-1322

SHIP TO:
 WESCOM INC
 5137 JEAN DULUTH ROAD
 DULUTH, MN 55803-9752
 218-724-1322

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
27255	Lowell Misc		Troy Lipe		
SALESPERSON		SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE	
JOE FOSLE		DUL-100A	No	11:59pm CT 03/15/26	
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
500ft	980100S0298	WIC. MCA 12/2 STR 250C ALU ARM BLK WHT GRN	983.330	m	491.67
100ft	98001002001	EMT 012E 1/2IN EMT CONDUIT 10FT	54.270	c	54.27
500ft	98010022900	WIC. THHN 12 STR BLK 500R	225.000	m	112.50
5ea	5415022250930	OR-DOT DALB-1-CG 1/2IN LB BODY W/CVR & GKT	562.360	c	28.12

TERMS & CONDITIONS

TAXES NOT INCLUDED

All transactions are subject to and exclusively governed by our Terms and Conditions of Sale, which are incorporated herein and available at: <https://www.vikingelectric.com/terms#sale>. Additional or conflicting terms are rejected, void, and of no force or effect.

Subtotal	686.56
S&H CHGS	0.00
Amount Due	686.56

Quotation

VIKING ELECTRIC - VDUL
 15 S 38TH AVE WEST
 DULUTH, MN 55807
 218-336-1333 Fax 218-624-0209

QUOTE DATE	QUOTE NUMBER
02/13/26	S010017027
PAGE NO.	
1 of 2	

rodney.mlaskoch@vikingelectric.com

QUOTE TO:
 WESCOM, INC
 5137 JEAN DULUTH ROAD
 DULUTH, MN 55803
 218-724-1322

SHIP TO:
 WESCOM INC
 5137 JEAN DULUTH ROAD
 DULUTH, MN 55803-9752
 218-724-1322

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
27255	LOWELL - TYPE X		TROY		
SALESPERSON		SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE	
RODNEY MLASKOCH		DUL-100A	No	11:59pm CT 03/15/26	
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
1ea	19255204286	RAB SLIM22-S-60W SLIM M 100/85/70/50W 3/4/5K ADJ WH TYPE: X	160.000	e	160.00

TERMS & CONDITIONS

TAXES NOT INCLUDED

All transactions are subject to and exclusively governed by our Terms and Conditions of Sale, which are incorporated herein and available at: <https://www.vikingelectric.com/terms#sale>. Additional or conflicting terms are rejected, void, and of no force or effect.

Subtotal	160.00
S&H CHGS	0.00
Amount Due	160.00

WORK CHANGE PROPOSAL REQUEST

Proposal Request No. PR-01
Project: Lowell Elementary School
Project Location: Duluth, MN
Date: 01/27/2026
To: ICS

This is a notice of contemplated change for which a quotation is requested. Please attach an itemized quotation for the changes to the Contract Sum as described below. The price submitted for the contemplated change shall show breakdown of equipment, material and labor and shall include mark-up and tax where applicable. The price submitted is to be full and final and shall include original subtrade and supplier quotations and supporting calculations and include all direct, indirect and related impact costs. The submission shall include any adjustments in Contract Time.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

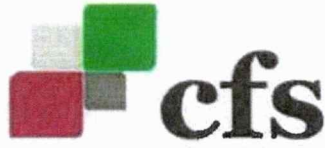
DESCRIPTION OF PROPOSED WORK CHANGES:

Electrical

- Item No 01: Sheet E303- Lighting Plan – Area C
- a) Added five type X light fixtures to building face to illuminate sidewalk.
- Item No 02: Sheet E303- Lighting Plan – Area C
- a) Light Fixture clarifications, color temperature.
 - b) Revised type X3 to be 8".

END OF PR-01

Date: 3/11/2026
To: BRYAN BROWN
Customer PO:
STATE CONTRACT



INTERIORS & FLOORING
940 Apollo Road, Suite 110
Eagan, MN 55121
Ph : (651) 681-8100 Fax: (651) 681-1385

Change Order Request

Job No: 119904
Request #: 1
CO #: 0

Invoice To:
ISD 709 DULUTH PUBLIC SCHOOLS
709 PORTIA JOHNSON DRIVE
DULUTH, MN 55811

Project:
MYERS WILKINS ELEMENTARY- 2026
SWIFT # 241171
1027 NORTH 8TH AVE EAST
DULUTH, MN 55805

BRYAN BROWN

BRYAN BROWN

From:	Project Manager:	Estimator:
JEFF NEYSSEN	Blahnik, Lauralee M	

Description of Change Order Request:

Room #121
Remove & dispose of existing Carpet Tile, Vinyl Base & related adhesives.
Skim Coat concrete for VCT Installation.
Supply & Install VCT Tile & Vinyl Base.

PO # 01526125

Total ADD \$3,901.00

Notes

Proposal based on work performed during regular business hours (no overtime)
Proposal includes one coat of Skim Coat for VCT Installation
Proposal includes minor floor Prep, additional Floor prep if required, will be Billed on a Time & Material Basis

SALESMAN'S SIGNATURE

Jeff Neyssen

Approximate Installation Start Date:

CUSTOMER'S AUTHORIZATION

[Handwritten Signature]

Simone Znuich 3.18.26

MINNESOTA WORKERS' COMPENSATION INSURERS ASSOCIATION, INC
7701 FRANCE AVENUE SOUTH, SUITE 450
MINNEAPOLIS, MINNESOTA 55435
(952) 897-1737 (Voice) (952) 897-6495 (Fax)

Dakota Truck Underwriters
PO Box 89310
Sioux Falls, SD 57109-9310

Name: INDEPENDENT SCHOOL DISTRICT 709
Combo Group ID: 003229088
Coverage Group ID: 3229088
Rating Date: 08/01/26 to 08/01/27
Carrid: 27669
Policy: WC01000069172025A

WE HAVE CALCULATED AN EXPERIENCE MODIFICATION FACTOR OF .62 TO BE APPLIED TO WORKERS' COMPENSATION PREMIUMS EFFECTIVE 08/01/26 TO 08/01/27. THIS MODIFICATION FACTOR WAS BASED ON INFORMATION SUPPLIED TO US BY THE INSURANCE CARRIER(S) LISTED ON THE ATTACHED SHEETS.

PLEASE CONTACT THE APPROPRIATE INSURANCE CARRIER FOR SPECIFIC INFORMATION ON CLAIMS DETAIL, OR CALL OUR OFFICE IF YOU HAVE QUESTIONS CONCERNING THE CALCULATION OF THE EXPERIENCE MODIFICATION. THE INFORMATION CONTAINED WITHIN THIS FORM WILL BE PROVIDED TO ANY INQUIRING PARTY UNLESS THE EMPLOYER SPECIFICALLY DIRECTS US IN WRITING NOT TO DO SO.

THIS MODIFICATION IS SUBMITTED FOR INFORMATIONAL PURPOSES. THE PREMIUM CHARGED ON YOUR POLICY MAY BE AFFECTED BY FACTORS OTHER THAN THE EXPERIENCE MODIFICATION FACTOR. THE MODIFICATION USED IN THE FINAL PREMIUM CALCULATION WILL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE INSURANCE POLICY AND APPLICABLE STATE LAWS AND REGULATIONS.

YOU ARE URGED TO RETAIN THE ATTACHED DOCUMENT AS A PART OF YOUR WORKERS' COMPENSATION INSURANCE RECORDS AS IT CONTAINS IMPORTANT INFORMATION WHICH MAY BE USEFUL IN OBTAINING COMPETING BIDS ON YOUR INSURANCE COVERAGE.

EMPLOYER

INDEPENDENT SCHOOL DISTRICT 709
ATTN CFO/BUSINESS SERVICES 709 PORT
DULUTH, MN 55811

DATE PRINTED: 03/19/26

MINNESOTA WORKERS' COMPENSATION EXPERIENCE RATING

COMBO GROUP ID: 003229088

RATING DATE: 08/01/26 to 08/01/27

COVERAGE GROUP ID: 3229088 INDEPENDENT SCHOOL DISTRICT 709

CARRIER: 27669 Dakota Truck Underwriters

POLICY: WC01000069172025A

Risk Name	Address	City	ST	Zip
ACADEMIC EXCELLENCE ONLINE HIGH SCHOO	ATTN CFO/BUSINESS SERVICES 709 PORTIA JOHNSON DR	DULUTH	MN	55811
ADULT EDUCATIONGED	ATTN CFO/BUSINESS SERVICES 709 PORTIA JOHNSON DR	DULUTH	MN	55811
ARROWHEAD ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PORTIA JOHNSON DR	DULUTH	MN	55811
CHESTER CREEK ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PORTIA JOHNSON DR	DULUTH	MN	55811
CONGDON PARK ES	ATTN CFO/BUSINESS SERVICES 709 PORTIA JOHNSON DR	DULUTH	MN	55811

* SEE ADDITIONAL EMPLOYER NAMES ON LAST PAGE *

Policy Effective Date	Policy Number	Actual Incurred Losses	Actual Primary Losses	Expected Losses	Expected Primary Losses
08/01/22	WC01000069172022A	53,054	35,935	175,832	80,313
08/01/23	WC01000069172023A	67,343	45,743	200,105	91,378
08/01/24	WC01000069172024A	53,796	52,248	214,753	98,048
EXPERIENCE TOTALS: A =		174,193	B= 133,926	C= 590,690	D= 269,739

Experience Mod Formula

Actual Calculation

Weight Factor

E = .39

$$1 + \frac{(A - C)(E) + (B - D)(1 - E)}{C + F} = 1 + \frac{(-416,497)(.39) + (-135,813)(.61)}{646,070}$$

Ballast Factor

F = 55,380

MEDICAL-ONLY ACTUAL LOSSES HAVE BEEN REDUCED BY 70%

Experience Modification

.62

MINNESOTA WORKERS' COMPENSATION EXPERIENCE RATING

COMBO GROUP ID: 003229088 RATING DATE: 08/01/26 to 08/01/27
 COVERAGE GROUP ID: 3229088 INDEPENDENT SCHOOL DISTRICT 709
 CARRIER: 27669 Dakota Truck Underwriters POLICY: WC01000069172025A

Carrier 27669 Policy # WC01000069172022A Effective 08/01/22 to 08/01/23

Claim Number or #claims	Class Code	Inj Typ	Open = 0 Closed = 1 Reopen = 2	Actual Incurred Losses	Primary Actual Losses	Class Code	Payroll	Exp. Loss Rate	Expected Losses	D Ratio	Primary Expected Losses
UNDER \$18501						7382	1,065,238	1.278	13,614	.42	5,718
352926	9101	06	1	1,460	1,460	8385	87,538	.733	642	.42	270
347923	8868	06	1	71	71	8868	72,687,500	.162	117,754	.46	54,167
345714	8868	06	1	74	74	9101	4,130,243	1.061	43,822	.46	20,158
344844	8868	06	1	201	201						
344814	7382	06	1	49	49						
344627	8868	06	1	51	51						
344526	9101	06	1	34	34						
344357	8868	06	1	87	87						
344057	8868	06	1	114	114						
343741	8868	06	1	70	70						
342737	9101	06	1	216	216						
342190	8868	06	1	71	71						
341989	8868	06	1	196	196						
341942	8868	06	1	322	322						
341412	8868	06	1	44	44						
340791	8868	06	1	783	783						
340517	8385	06	1	116	116						
340441	8868	06	1	61	61						
340440	9101	06	1	58	58						
339589	8868	06	1	1,018	1,018						
339500	8868	06	1	1,547	1,547						
339401	9101	06	1	431	431						
339039	9101	05	1	7,793	7,793						
338806	9101	06	1	70	70						
338647	9101	06	1	318	318						
338177	9101	06	1	43	43						
337460	9101	06	1	228	228						
336709	9101	06	1	196	196						
336526	9101	06	1	53	53						
335910	9101	06	1	47	47						
333606	9101	06	1	117	117						
333479	8868	06	1	74	74						
333344	9101	06	1	53	53						
332838	9101	06	1	47	47						
331813	8868	06	1	217	217						
330971	8868	06	1	29	29						
330736	8868	06	1	782	782						
330716	9101	06	1	44	44						
330202	9101	06	1	136	136						
328832	9101	06	1	114	114						
\$18501 and Over											
336612	9101	09	1	35,619	18,500						
POLICY TOTALS:				53,054	35,935		77,970,519		175,832		80,313

Carrier 27669 Policy # WC01000069172023A Effective 08/01/23 to 08/01/24

Claim Number or #claims	Class Code	Inj Typ	Open = 0 Closed = 1 Reopen = 2	Actual Incurred Losses	Primary Actual Losses	Class Code	Payroll	Exp. Loss Rate	Expected Losses	D Ratio	Primary Expected Losses
UNDER \$18501						7382	1,312,977	1.278	16,780	.42	7,048
368937	8868	06	1	47	47						

Printed Date: 03/19/26

MINNESOTA WORKERS' COMPENSATION EXPERIENCE RATING

COMBO GROUP ID: 003229088 RATING DATE: 08/01/26 to 08/01/27
 COVERAGE GROUP ID: 3229088 INDEPENDENT SCHOOL DISTRICT 709
 CARRIER: 27669 Dakota Truck Underwriters POLICY: WC01000069172025A

Carrier 27669 Policy # WC01000069172023A Effective 08/01/23 to 08/01/24

Claim Number or #claims	Class Code	Inj Typ	Open = 0 Closed = 1 Reopen = 2	Actual Incurred Losses	Primary Actual Losses	Class Code	Payroll	Exp. Loss Rate	Expected Losses	D Ratio	Primary Expected Losses
367258	8868	06	1	76	76	8868	80,778,979	.162	130,862	.46	60,197
366121	8868	06	1	153	153	9101	4,944,704	1.061	52,463	.46	24,133
365846	8868	06	1	58	58						
365810	7382	06	1	72	72						
364875	9101	06	1	67	67						
364443	9101	06	1	71	71						
363841	9101	06	1	236	236						
363582	8868	06	1	92	92						
363443	8868	06	1	71	71						
363348	8868	06	1	45	45						
363128	8868	06	1	58	58						
362275	8868	06	2	240	240						
362078	8868	06	1	310	310						
362064	9101	05	1	3,231	3,231						
361812	8868	06	1	608	608						
361082	8868	06	1	53	53						
360414	8868	06	1	360	360						
360203	8868	06	1	755	755						
359904	9101	09	1	18,331	18,331						
358858	8868	06	1	257	257						
358350	8868	06	1								
357084	8868	06	1	121	121						
356099	8868	06	1	19	19						
354245	8868	06	1	65	65						
353599	7382	06	1	87	87						
353247	8868	06	1	202	202						
352846	8868	06	1	65	65						
352501	8868	06	1	28	28						
352280	8868	06	1	47	47						
351538	8868	06	1	96	96						
350807	8868	06	1	859	859						
350040	9101	06	1	227	227						
348586	9101	06	1	106	106						
348541	9101	06	1	130	130						
\$18501 and Over											
365743	7382	05	2	40,100	18,500						
POLICY TOTALS:				67,343	45,743		87,036,660		200,105		91,378

Carrier 27669 Policy # WC01000069172024A Effective 08/01/24 to 08/01/25

Claim Number or #claims	Class Code	Inj Typ	Open = 0 Closed = 1 Reopen = 2	Actual Incurred Losses	Primary Actual Losses	Class Code	Payroll	Exp. Loss Rate	Expected Losses	D Ratio	Primary Expected Losses
UNDER \$18501						7380	13,453	1.744	235	.39	92
390068	9101	06	1			7382	1,330,821	1.278	17,008	.42	7,143
390024	8868	06	1	287	287	8385	142,237	.733	1,043	.42	438
388099	8868	06	1			8868	90,152,197	.162	146,047	.46	67,182
387589	9101	06	1	67	67	9101	4,752,094	1.061	50,420	.46	23,193
387462	8868	06	1	222	222						
387263	7382	06	1	65	65						
386416	8868	06	1	315	315						
386050	8868	06	1								

Printed Date: 03/19/26

MINNESOTA WORKERS' COMPENSATION EXPERIENCE RATING

COMBO GROUP ID: 003229088

RATING DATE: 08/01/26 to 08/01/27

COVERAGE GROUP ID: 3229088 INDEPENDENT SCHOOL DISTRICT 709

CARRIER: 27669 Dakota Truck Underwriters

POLICY: WC01000069172025A

Carrier 27669

Policy # WC01000069172024A

Effective 08/01/24 to 08/01/25

Claim Number or #claims	Class Code	Inj Typ	Open = 0 Closed = 1 Reopen = 2	Actual Incurred Losses	Primary Actual Losses	Class Code	Payroll	Exp. Loss Rate	Expected Losses	D Ratio	Primary Expected Losses
385074	8868	05	1	4,136	4,136						
384923	8868	06	1	92	92						
384853	8868	06	1	68	68						
384841	8868	06	1								
384816	8868	06	1	45	45						
384798	9101	06	1	53	53						
384493	8868	06	1	48	48						
384447	8868	05	1	13,573	13,573						
384380	8868	06	1	786	786						
383651	8868	06	1	539	539						
383636	8868	06	1	84	84						
383586	8868	06	1	146	146						
383471	8868	06	1	48	48						
383323	8868	06	1	277	277						
383182	8868	06	1	138	138						
382885	8868	06	1	66	66						
382612	8868	06	1	69	69						
382609	8868	06	1	91	91						
382518	8868	06	1	58	58						
382111	8385	06	1	87	87						
381683	8868	06	1	116	116						
381152	8868	06	1	486	486						
381055	9101	05	1	1,748	1,748						
380433	8868	06	1	98	98						
380132	8868	06	1	73	73						
379213	7382	06	1								
379196	8868	06	1	68	68						
379096	8868	06	1	367	367						
378677	8868	06	1	118	118						
377570	8868	06	1	1,203	1,203						
377533	8868	06	1	251	251						
377323	8868	06	1	104	104						
377103	8868	06	1	48	48						
376802	8868	06	1								
376687	8868	06	1	50	50						
376631	8868	06	1	301	301						
375531	9101	06	1	63	63						
374815	8868	06	1	104	104						
374275	9101	06	1	94	94						
373240	8868	06	1	69	69						
373112	8868	06	1	53	53						
372790	8868	06	1								
372340	9101	01	1	6,147	6,147						
371228	8868	06	1	47	47						
370030	8868	06	1	79	79						
369389	8868	06	1	701	701						
\$18501 and Over											
380714	8868	05	1	20,048	18,500						
POLICY TOTALS:				53,796	52,248		96,390,802		214,753		98,048

Printed Date: 03/19/26

MINNESOTA WORKERS' COMPENSATION EXPERIENCE RATING

COMBO GROUP ID: 003229088

RATING DATE: 08/01/26 to 08/01/27

Risk Name	Address	City	ST	Zip
ACADEMIC EXCELLENCE ONLINE HIGH SCHOOLAREA LEARN	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
ADULT EDUCATIONGED	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
ARROWHEAD ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
CHESTER CREEK ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
CONGDON PARK ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
DENFELD HS	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
DSC	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
DULUTH PUBLIC SCHOOLS	215 N 1ST AVE E ATTN CFO/BUSINESS	DULUTH	MN	55802
DULUTH PUBLIC SCHOOLS	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
EARLY CHILDHOOD SCREENINGHELP ME GROWCHILD FIND	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
EAST HS	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
FACILITIES ANNEXPRINT SHOP	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
HOMECROFT ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
INDEPENDENT SCHOOL DISTRICT 709	215 N 1ST AVE E ATTN CFO/BUSINESS	DULUTH	MN	55802
INDEPENDENT SCHOOL DISTRICT 709	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
LAKWOOD ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
LAURA MACARTHUR ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
LESTER PARK ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
LINCOLN PARK MS	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
LOWELL ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
MERRITT CREEK ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
MYERS WILKINS ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
ORDEAN EAST MS	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
PIEDMONT ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
ROCKRIDGE ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
STOWE ES	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
SUPERIOR ACADEMY	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
T 12 PROGRAMDULUTH PRESCHOOL HEAD START SCHOOL R	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811
TRANSPORTATION BLDG	ATTN CFO/BUSINESS SERVICES 709 PO	DULUTH	MN	55811

Printed Date: 03/19/26