

**Special School Board Meeting - Head Start (Rescheduled from 4/4/23)**

Duluth Public Schools, ISD 709

Agenda

Thursday, April 6, 2023

United Health Group (UHG)

4316 Rice Lake Rd

Suite 108

Duluth, MN 55811

4:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Headstart Low Cost Extension** **2**
4. **Approval of Deficiency Extension**
  - A. Extension Request for Corrective Action Plan **3**
5. **Adjournment**



### **Low Cost Extension of American Rescue Funds**

We are requesting a Low Cost Extension for our American Rescue Funds to spend down beyond March 31 to July 30, 2023.

Rationale: We have expenditures that will not be complete until the end of the school year.

- Personnel: We have staff who will remain on payroll until July 30, 2023
- Travel: We will be presenting at the National Head Start Association in May of 2023 on research done in our classrooms
- Contracts: We have several contracts currently in place providing services to classrooms that we need to continue until the end of the school year.

By signing below, we indicate support for this extension.

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Jill Lofald, School Board Chair

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Shandi Mickle, Policy Council Chair



April 6, 2023

Dear OHS Monitoring Team:

We have the results of the monitoring review dated April 3, 2023, indicating there is a deficiency in our program regarding Head Start Performance Standard 1302.47(b)(5)(iv) Only releasing children to an authorized adult.

We are requesting a two week extension as we work to ensure procedures are in place to ensure that this does not happen again. We ask that the deadline for action be moved to May 20, 2023. These two additional weeks would help us account for one week of Spring Break and one week in May when we will be presenting at the National Head Start Association and will not be available to work on this.

We, like you, are committed to keeping children safe in all aspects of our program and are confident that we will be able to achieve this.

Sincerely

Jill Lofald

School Board Chair