

HR / Business Services Committee

Duluth Public Schools, ISD 709

Agenda

Monday, November 7, 2022

United Health Group (UHG)

4316 Rice Lake Rd

Suite 108

Duluth, MN 55811

4:30 PM

1. **Guest Presentations for this Meeting - Nathan Norton & Pat Overum | Change Events/Change Orders Discussion for New Construction**
2. **Department Reports**
 - A. **Human Resources**
 - 1) HR Monthly Department Summary Report
 - B. **Business Services**
 - 1) Finance Department Report - Verbal
 - 2) Enrollment Report
 - 3) Child Nutrition Department Report
 - 4) Facilities Department Report
 - 5) Technology Department Report
 - 6) Transportation Department Report
3. **Recommended Resolutions**
 - A. B-11-22-3921 - Acceptance of Donations to Duluth Public Schools
 - B. B-11-22-3922 - Acceptance of Grant Awards to Duluth Public Schools
4. **Consent Agenda**
 - A. HR Staffing Report
 - 1) Job Description for Purchasing Coordinator
 - 2) Job Description for Accounting Supervisor
 - 3) Job Description for Health Services Coordinator
 - B. Finances
 - 1) Financial Report
 - 2) Fundraisers
 - C. Bids, RFPs, and Quotes - None
 - D. Contracts, Change Orders and Leases - None
5. **Miscellaneous Informational Items (no action required)**
 - A. District Properties Update
 - B. Expenditure Contracts
 - C. No Cost Contracts
 - D. Revenue Contracts - None
 - E. Grant Applications