

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 21, 2021

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **School and Community Recognition**
6. **Public Comment**
7. **Reading Communications, Petitions, Etc.**
8. **Report of the Superintendent**
 - A. Reports from Student School Board Representatives
 - B. Superintendent's Report 2
 - C. Schedule of Meetings and Events 14
9. **Report of Standing Committees**
 - A. Committee of the Whole
 - 1) Monthly Committee of the Whole (*August 24, 2021*)
 - B. Policy Committee (*September 9, 2021-Canceled*)
 - C. Human Resources/Finance Committee (*September 14, 2021*)
10. **Consent Agenda**
11. **Special Resolutions and Action Items**
 - A. Resolution SP-9-21-3839 - Storing ISD #709 School Board Minutes at Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth 15
 - B. Resolution SP-9-21-3840 - Storing ISD #709 Annual Audit Reports at Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth 21
 - C. Resolution SP-9-21-3841 - Relating to the Polling Locations for the 2021 School District General Election 27
12. **Questions / Other**
13. **Adjournment**

Superintendent's Report

Regular School Board Meeting

September 21, 2021

Agenda

- Quick Updates
- Operational and Strategic Plan 2021-22 Updates
- Safe Learning Plan 2021-22 Updates

Quick Updates

- Amazing start to the school year, thanks to SO many
- AASA Urban Superintendents Academy Participation
- Leadership Duluth Participation
- Contract Negotiations and Labor Management

2021-22 Operational Plan and Strategic Planning Process

2021-22 Operational Plan

During our work with the board in August, we discussed:

- Education Leadership System - Introduction
- Classroom to Boardroom Strategic Planning
- [2021-22 Operational Plan](#)
- 2021-22 Board Goals
- Key messages of value and learning

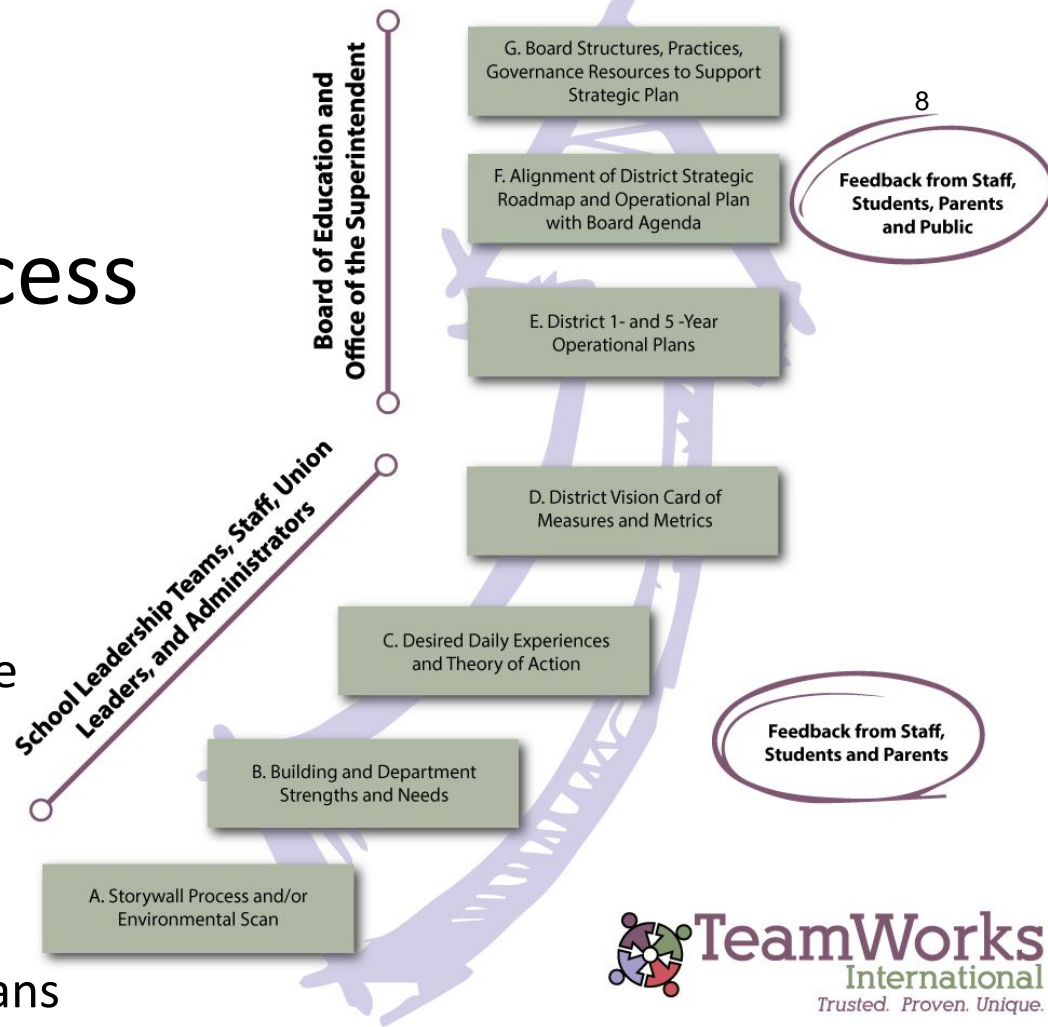
2021-22 Operational Plan

With the start of the school year, we have:

- Put in place systems of additional support for students in academics and social emotional learning
- Collaborated with site administration on the “reboot” of our CIT process
- Begun our Principal Support Framework efforts with the Center for Educational Leadership
- Selected Equimetrics as the entity to conduct our equity assessment

Classroom to Boardroom Improvement Process

- Assessing Our Reality
 - Storywall
 - Environmental Scan
- Describing Our Vision
 - Desired Daily Experience
 - VisionCard
- Setting Our Strategic Plan
 - 3-yr Operational Plan
 - School Improvement Plans
 - 3-yr Board Agenda



Next Steps in Strategic Planning:

9

Ray Queener - Teamworks International

FALL 2021

- Initiate district strategic planning process with the community.

DECEMBER 2021 through WINTER 2022

- Development of district strategic plan

Safe Learning Plan 2021-22

Safe Learning Plan 2021-22

This year, with our Safe Learning Plan we:

- A returned to five-day, in-person learning for all grades
- Have continued to follow CDC cleaning protocols
- Continuing to provide hand washing and sanitizing stations
- Mask required for students using district transportation
- Masks required for students, staff, and visitors two years and older inside ISD #709 buildings - very few issues
- Vaccinations and testing for COVID-19 strongly recommended and encouraged, but not required. For staff and students who are symptomatic, however, we will be following the district decision tree

Safe Learning Plan 2021-22

Additional considerations:

- Mask wearing for students in elementary and middle school during physical education may be required
- Lunch quarantining protocol was reviewed again by the department of Health and our covid lead and no change is recommended at this time
- HEPPA filtration and air flow have been topics of discussion - there are negative impacts from a facilities standpoint
- Vaccinations for Head Start employees will be required
- Vaccinations for 5-11 year olds may be approved in the near future

Safe Learning Plan 2021-22

Additional considerations:

- Employee shortages in several areas are at critical levels
- Paraprofessionals, food service and custodial needs
- Transportation
 - We have reached a critical point with bus drivers
 - Additional changes in service may need to be considered

DULUTH PUBLIC SCHOOLS ISD 709
SCHEDULE OF MEETINGS AND EVENTS

**All meetings are scheduled at Historic Old Central High School, 215 N 1st Avenue East, unless otherwise noted.
Please use the Third Street Entrance.**

Starting in October 2021 we will be transitioning out of Historic Old Central High into our temporary location at the UnitedHealth Group Building (UHG) at 4316 Rice Lake Rd, Duluth, MN 55811. Our Regular School Board meetings will be held at Denfeld High School in the Media Center. We are still determining where our Policy, HR/Finance and Committee of the Whole meetings will be held. We will post more information as it becomes available.

[Public Comment Guidelines](#)

Please note: Masks must be worn in all school district buildings regardless of vaccination status.

The Schedule of Meetings is Subject to Change.

September 20-24, 2021

Tuesday September 21, 2021 5:00 p.m. Special Closed Session Re: Negotiations

Member Sandholm will be participating remotely from: Board Room - 2nd Floor
Kilty Cottage, Letterkenny Ireland

Tuesday September 21, 2021 6:30 p.m. Regular School Board Meeting*

Member Sandholm will be participating remotely from: or to follow Board Room - 2nd Floor
Kilty Cottage, Letterkenny Ireland the Special Mtg.

September 27-October 1, 2021

No meetings scheduled

October 4-8, 2021

Tuesday October 5, 2021 4:30 p.m. Monthly Committee of the Whole
TBD

Member Sandholm will be participating remotely from: Kilty Cottage, Letterkenny Ireland

Thursday October 7, 2021 4:30 p.m. Policy Committee
TBD

October 11-15, 2021

Tuesday October 12, 2021 4:30 p.m. HR/Finance Committee
TBD

Member Sandholm will be participating remotely from: Kilty Cottage, Letterkenny Ireland

October 18-22, 2021

Tuesday October 19, 2021 6:30 p.m. Regular School Board Meeting*
Denfeld Media Center
401 N. 44th Avenue West

Member Sandholm will be participating remotely from: Kilty Cottage, Letterkenny Ireland

October 25-29, 2021

No meetings scheduled

November 1-5, 2021

WEDNESDAY November 3, 2021 4:30 p.m. Monthly Committee of the Whole
TBD

Thursday November 4, 2021 4:30 p.m. Policy Committee
TBD

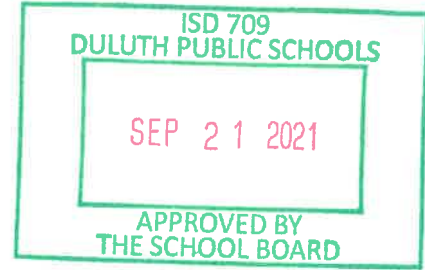
**If a Regular School Board meeting is cancelled and cannot be held on the regularly scheduled date listed above, due to weather or unforeseen circumstances, it will be held the very next day at the same time and location.*

RESOLUTION

Storing ISD #709 School Board Minutes at Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth

BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that in accordance with the General Records Retention Schedule for School Districts, adopted by the school district in Resolution #B-5-91-1190 dated May 14, 1991, the minutes of Independent School District No. 709 school board meetings dating from June 1971 to October 2011 (Volumes 40 to 104) be stored permanently at the Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth as interpreted as a State Archives by the Data and Records Management Division of the State of Minnesota Department of Administration.

KATHRYN A. MARTIN LIBRARY
ARCHIVES & SPECIAL COLLECTIONS
UNIVERSITY OF MINNESOTA DULUTH
416 Library Drive
Duluth, MN 55812
libarchives@d.umn.edu 218-726-8526



DEED OF GIFT

I. Transfer of Ownership

I, the undersigned Donor, hereby donate and convey to Regents of the University of Minnesota (the "University"), for the benefit of the Kathryn A. Martin Library, all right, title, and interest in the materials described on Exhibit A to this Deed of Gift (the "Donated Materials"), except as noted in this Deed of Gift.

Donor Information:

Name: Duluth Public Schools Phone: 218.336.8700 ^{x8752 Melinda} _{x1008 Jackie}
Address: 215 N. 1st Ave E
Duluth, MN 55802 e-mail: melinda.thibault@isd709.org
jacqueline.dolentz@isd709.org

Nature of Donor's Right in Materials (e.g. owner, heir, literary executor, trustee): owner

By signing this Deed, I understand and agree that the location, retention, cataloging, preservation, and disposition of the Donated Materials by the University will be conducted in its discretion, in accordance with University policy and with applicable law. Common discretionary uses by the University include exhibition, display, digitization for preservation and access purposes, and making works available for research and scholarship. The Donated Materials shall be made accessible for research, subject to the terms and conditions, if any, stated below:

Please indicate the fair market value of the donation (except authors' or artists' own work):

If you do not know the fair market value, library staff can suggest resources to assist you in making that determination. If the property is valued at more than \$5,000, the donor will need to

obtain a qualified appraisal and attach a copy of the appraisal and an IRS Form 8283 stating the value and signed by the appraiser. If the property is newly purchased, a copy of the original invoice showing purchase price should be attached.

II. Copyright

A. Current copyright ownership and control

To the best of my knowledge, (please select *only one* of the following statements):

- I own **all** copyrights in the Donated Materials (i.e., all works were created by me, or I acquired the copyrights in all Donated Materials).
- I own **some** of the copyrights in the Donated Materials (i.e., some of the Donated Materials were created by me, or I acquired the copyrights in some of the Donated Materials, but the Donated Materials also contain works for which other individuals or organizations control the copyrights).
- I own **none** of the copyrights in the Donated Materials.

Any further information about the control of copyrights in the Donated Materials may be provided in attached documentation.

B. Transfer of copyright ownership

Please select *only one* of the following options.

- I assign to the University any and all copyrights I own in the Donated Materials.
- I retain full ownership of any and all copyrights I own in the Donated Materials, but I grant the University a nonexclusive right to authorize all uses of these materials for non-commercial research, scholarly, or other educational purposes.
- I do not transfer or intend to transfer copyright ownership to the University.

Regardless of my choice as to transfer of copyright ownership, I acknowledge that some of the discretionary uses incidental to the Donated Materials' inclusion in the collections of the University of Minnesota (including exhibition, display, digitization for preservation and access purposes, and making works available for research and scholarship) may implicate copyrights. To the extent that such activities are not already permitted under statutory copyright exceptions such as fair use, I grant the University a non-exclusive worldwide perpetual license for all reasonable discretionary uses.

SIGNATURE OF DONOR:

I represent and warrant that I am the sole owner of the materials described above; that I have full right, power, and authority to give the materials to the University; that they are not subject to any lien or other claim; and that the information I have provided is accurate. The terms of this Deed of Gift shall apply to all of the Donated Materials described on Exhibit A and any subsequently delivered Donated Materials.

Date: 9-21-21ACCEPTANCE BY UNIVERSITY:

The University of Minnesota Duluth's Kathryn A. Martin Library hereby accepts this gift on behalf of the Regents of the University of Minnesota with appreciation and agrees to the conditions stated in this Deed of Gift.

Date: _____

Name: Matt Rosendahl
Title: Library Director

Staff Directories (now at UMD):

Have 1921-1990, 94/95, 95/96, 96, 97

Missing:

69/70

71/72

91/92

93/94

Annual Reports - now at UMD:

Have 1884

Have 1888/89, 1890, 1891, 1892, 1893, 1894, 1895, 1896, 1897, 1898, 99, 00, 01 in one book

Missing 1902-1913?

Have 1914-1960

Missing:

1927

1928

1929

1930

1931

1932

ON BOOK SHELVES IN VAULT - now at UMD:**Statistical Report Books**

63/64, 64/65, 65/66, 66/67, 67/68, 68/69, 69/70, 70/71, 71/72, 72/73, 73/74, 74/75, 75/76, 76/77, 77/78, 78/79, 79/80, 80/81, 80/81, 81/82, 82/83, 83/84, 84/85, 85/86

School Census 1964 2 books (Student records, belong to Asst Supt)

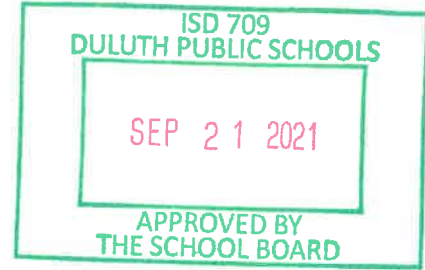
Miscellaneous Books/Documents @ UMD:

Business Administration of Public Schools – Smith 1929
 Rearrangement of Street Names & House Numbers – Morgan Park May 1930
 Geography History Nature Study Report of Progress Duluth Schools – 1919
 Rules and Regulations of Board Of Education 1873, 1919, 1936, 1948, 1960
 Handbook for MN School Board Members 1944
 Constitution and Bylaws Duluth Teachers Association 1947
 Children and the Law in MN 1955
 Public Employees Retirement Association Law 1941
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 Manual of Standards for Transportation of public school students 1956
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 MN Statutes Public Employees Retirement Association Law 1975
 MN Court Decisions on Teacher Tenure 1947
 A School Building Program for the City of Duluth 1922
 Directory of Educational Institutions 1981

RESOLUTION**Storing ISD #709 Annual Audit Reports at Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth**

BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that in accordance with the General Records Retention Schedule for School Districts, adopted by the school district in Resolution #B-5-91-1190 dated May 14, 1991, the annual audit reports of Independent School District No. 709 for the years 1884 through 1960 be stored permanently at the Kathryn A. Martin Library Archives and Special Collections at the University of Minnesota Duluth as interpreted as a State Archives by the Data and Records Management Division of the State of Minnesota Department of Administration.

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ARCHIVES & SPECIAL COLLECTIONS
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RESOLUTION

Relating to The Polling Locations for the 2021 School District General Election

WHEREAS, the general election for four School Board seats on the Board of Independent School District No. 709 will be held on November 2, 2021;

WHEREAS, the City of Duluth, Minnesota, is holding a citywide election on November 2, 2021;

WHEREAS, because the City of Duluth's election is occurring on the same date as the District's general election, District voters residing within the City of Duluth shall use the polling places designated for the City of Duluth's election;

WHEREAS, pursuant to Minn. Stat. § 204B.175, if an emergency occurs after the deadline to designate a polling place but before polls close on election day, new polling places may be designated for that election; and

WHEREAS, in light of the COVID-19 pandemic, the District has determined that an emergency exists, and that in order to ensure the safe, secure, and full operation of all polling places, all District voters residing outside of the City of Duluth shall use their regular polling place.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, Duluth Public Schools, State of Minnesota, as follows:

The polling locations for the District's November 2, 2021 general election are designated as follows:

Duluth P-1	St. Michael's Catholic Church (lower level)	4901 E. Superior St., Duluth, MN 55804
Duluth P-2	Lakeside Presbyterian Church (lower level)	4430 McCulloch St., Duluth, MN 55804
Duluth P-3	Lutheran Church of the Good Shepherd	1325 N. 45 th Ave. E., Duluth, MN 55804
Duluth P-4	Faith Lutheran Church Building	1814 N. 51 st Ave. E., Duluth, MN 55804
Duluth P-5	Lakeview Covenant Church (lower level)	1001 Jean Duluth Rd., Duluth, MN 55804
Duluth P-6	Woodland Community Recreation Center	3211 Allendale Ave., Duluth, MN 55803
Duluth P-7	Glen Avon Presbyterian Church (Fellowship Hall)	2105 Woodland Ave., Duluth, MN 55803

Duluth P-8	Duluth Congregational Church (lower level)	3833 E. Superior St., Duluth, MN 55804
Duluth P-9	Pilgrim Congregational Church (lower level)	2310 E. 4 th St., Duluth, MN 55812
Duluth P-10	U.M.D. – Kirby, Marshall Performing Arts	1120 Kirby Dr, Duluth, MN 55812
Duluth P-11	Vineyard Christian Fellowship	1533 W. Arrowhead Rd., Duluth, MN 55811
Duluth P-12	Unitarian Universalist Congregation of Duluth	835 W. College St., Duluth, MN 55811
Duluth P-13	Mt. Olive Lutheran Church (lower level)	2012 E. Superior St., Duluth, MN 55812
Duluth P-14	First Lutheran Church (London Road Entr.)	1100 E. Superior St., Duluth, MN 55802
Duluth P-15	Peace United Church (10 th Ave. Entr.)	1111 N. 11 th Ave. E., Duluth, MN 55805
Duluth P-16	First United Methodist Church (Lakeview Social Hall)	230 E. Skyline Pkwy., Duluth, MN 55811
Duluth P-17	Washington Center	310 N. 1 st Ave. W., Duluth, MN 55806
Duluth P-18	Lafayette Square (upper level)	3026 Minnesota Ave., Duluth, MN 55802
Duluth P-19	Duluth Public Library (Green Room)	520 W. Superior St., Duluth, MN 55802
Duluth P-20	Duluth Gospel Tabernacle	1515 W. Superior St., Duluth, MN 55806
Duluth P-21	Lincoln Park Senior Center	2014 W. 3 rd . St., Duluth, MN 55806
Duluth P-22	Holy Cross Lutheran Church	410 North Arlington Ave., Duluth, MN 55811
Duluth P-23	Shepherd of the Hills Lutheran Church	802 Maple Grove Rd., Duluth, MN 55811
Duluth P-24	Christ Lutheran Church (lower level)	2415 Ensign St., Duluth, MN 55811

Duluth P-25	St. Lawrence Church	2410 Morris Thomas Rd., Duluth, MN 55811
Duluth P-26	Holy Family Catholic Church	2430 West 3 rd St., Duluth, MN 55806
Duluth P-27	Harrison Community Club	3002 W. 3 rd St., Duluth, MN 55806
Duluth P-28	City Center West	5830 Grand Ave., Duluth, MN 55807
Duluth P-29	Our Savior Lutheran Church	4831 Grand Ave., Duluth, MN 55807
Duluth P-30	Elim Lutheran Church (Social Hall)	6101 Cody St., Duluth, MN 55807
Duluth P-32	Asbury United Methodist Church	6822 Grand Ave., Duluth, MN 55807
Duluth P-33	Goodfellowship Community Center	1242 – 88 th Ave. W., Duluth, MN 55808
Duluth P-34	Gary New Duluth Community Rec Center	801 - 101 st Ave. W., Duluth, MN 55808
Town of Gnesen (including Unorganized Precinct 2)	Gnesen Community Center	6356 Howard Gnesen Rd., Duluth, MN 55803
Town of Lakewood	Lakewood Town Hall	3110 Strand Rd., Duluth, MN 55803
Town of Normanna	Normanna Town Hall	6472 French River Rd., Duluth, MN 55804
Town of North Star (and Unorganized Precinct 23)	North Star Town Hall	7700 Pequaywan Lake Rd., Duluth, MN 55803
City of Rice Lake	Rice Lake City Hall	4107 W. Beyer Road, Rice Lake, Duluth, MN 55803