

Monthly Committee of the Whole Board Meeting - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, December 15, 2020

VIA VIDEO CONFERENCE

Google Meet

Duluth, MN 55802

7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA ITEMS

A. Curriculum and Instruction

1) Action Items - Consent Agenda

a. Resolutions

- (1) Resolution E-12-20-3772 - Designation of Identified Official with Authority for the MDE External User Access Recertification System 3

Attached is Resolution E-12-20-3772 - Designation of Identified Official with Authority for the MDE External User Access Recertification System. The Superintendent recommends that Board authorize Sheryl Williams to act as the Identified Office with Authority (IOwA) for the Head Start Organization, Duluth Head Start 7010-84-001.

b. Presentation Items Requiring Approval - NONE

c. Other Action Items - NONE

2) Informational Items

a. Presentations

- (1) Science Adoption Update 4

Science Curriculum Specialist Aaron Salmela
Overview of new science standards implementation for 2021-22, curriculum materials and professional development.

- (2) Mental Health Resources and Information 9

Assistant Superintendent Anthony Bonds
Brief overview of the new Mental Health Resources & Information district webpage.

- (3) School Resource Officers - Ongoing Conversations and Contract Update 15

Assistant Superintendent Anthony Bonds
Brief update on the ongoing conversations around school resource officers and initial contract recommendations.

- (4) Return to Learn Update 16

Superintendent John Magas
Brief update on the Return to Learn Plan and learning model shift.

B. Other

1) Combined Polling Place Discussion - Board agreed to move this forward to the December Consent Agenda 25

CFO Cathy Erickson

2) Transition to Even Year Elections 34

CFO Cathy Erickson

C. Future Items

4. ADJOURN

RESOLUTION**Designation of Identified Official with Authority for the MDE External User Access Recertification System**

WHEREAS, The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA).

NOW, THEREFORE, BE IT RESOLVED, the Superintendent recommends the Board authorize Sheryl Williams to act as the Identified Official with Authority (IOWA) for the Head Start Organization, Duluth Head Start 7010-84-001.



SCIENCE ADOPTION





NEW SCIENCE STANDARDS

- New standards in rulemaking--Spring of 2021
- Major changes
 - Middle School Earth Science moves from 8th to 6th grade
 - 9th gr. Physical Science moves to 8th Grade
 - 9th grade becomes High School Earth Science
 - Significant movement of within K-5
- New pedagogy

| | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 Full implementation | |
|------------------|-----------------|-----------------|-----------------|-----------------|-----------------------------|---|
| K | Review material | Pilot and adopt | Implementation | | | 6 |
| 1 st | Review material | Pilot | adopt | Implementation | | |
| 2 nd | Review material | Pilot | | adopt | Implementation | |
| 3 rd | Review material | Pilot and adopt | Implementation | | | |
| 4 th | Review material | Pilot and adopt | adopt | Implementation | | |
| 5 th | Review material | Pilot and adopt | | adopt | Implementation | |
| 6 th | Review material | Pilot and adopt | Implementation | | | |
| 7 th | Review material | Pilot | adopt | Implementation | | |
| 8 th | Review material | Pilot | adopt | Implementation | | |
| 9 th | Review material | Pilot | adopt | | Implementation | |
| 10 th | | | Review material | Pilot and adopt | Implementation | |
| | | | | | | |



THINGS TO CONSIDER

- ✗ Current curriculum very old
 - MS = Copywrite 1999 (21 yrs old)
 - Some ES 20 yrs
- ✗ K – 5 to share or not to share? (Science Kits)
 - Best practice is not to share
- ✗ Upgrade to 8th grade labs
- ✗ Budget at one or over 3 years
 - Worry over 3 years dollars won't be there
- ✗ Passed curriculum adoptions have been fully funded



BUDGET?

Ideal budget about \$1.3 million

(/)

Home (<https://www.isd709.org>) / Programs & Services (<https://www.isd709.org/programs-services>) / Social Emotional Supports



Mental Health Resources & Information

What is Mental Health?

Mental Health is defined as how a person thinks, feels, and acts in regards to their emotional, psychological, and social well-being. It helps determine how we will handle stress, relate to others, and make choices. Having good mental health is important at every stage of our lives. Ways that may help you maintain good mental health include: getting professional help when you need it, connecting with others, getting physically active, getting enough sleep, helping others, and developing positive coping skills. Throughout your life if you experience mental health concerns, your thinking, emotions, and behavior could be affected. Mental health problems are common and help is available. People with mental health problems can get better and many people recover completely with the right support. (mentalhealth.gov)

If you are experiencing any of the following symptoms talk to a parent or trusted adult, and consider seeking professional help:

- Can't eat or sleep
- Can't perform daily tasks like going to school
- Don't want to hang out with your friends or family
- Don't want to do things you usually enjoy
- Fight a lot with family and friends
- Feel like you can't control your emotions and it's affecting your relationships with your family and friends

- Have low or no energy
- Feel hopeless
- Feel numb or like nothing matters
- Can't stop thinking about certain things or memories
- Feel confused, forgetful, edgy, angry, upset, worried, or scared
- Want to harm yourself or others
- Have random aches and pains
- Smoke, drink, or use drugs
- Hear voices

(mentalhealth.gov)

Tips for Families: Managing Stress & Anxiety During Covid 19

Everyone reacts differently. How we respond to the pandemic can depend on our culture, background, the things that make us different from other people, and the community we live in. Finding healthy ways to cope with stress will make us, the people we care about, and our community stronger.

Support yourself and others

- Take breaks from watching, reading, or listening to news stories, including social media. Hearing about the pandemic repeatedly can be upsetting.
- Take care of your body. Take deep breaths, stretch, or meditate. Try to eat healthy, well-balanced meals, exercise regularly, get plenty of sleep, and avoid alcohol and drugs.
- Make time to unwind. Try to do some other activities you enjoy, and do something that fits for you spiritually or religiously. Connect with others, talk with people you trust about concerns and how you are feeling.
- Call your healthcare provider if stress gets in the way of your daily activities for several days in a row.
- Deal with your own anxiety, talk with your kids, ask how they are feeling, share relevant information, limit screen time, and let your child know we're using social distancing so fewer people get sick.

Talking to Children About COVID-19 ([https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/talking-to-children-about-covid-19-\(coronavirus\)-a-parent-resource](https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/talking-to-children-about-covid-19-(coronavirus)-a-parent-resource))

The Child Mind Institute's Talking to Kids About the Coronavirus (<https://childmind.org/article/talking-to-kids-about-the-coronavirus/>)

Grief and Loss

Essentia Health Videos:

- Grief & Loss for Teens (<https://www.youtube.com/watch?v=aFotqKrflQo&feature=youtu.be>)
- Grief & Loss for Teachers & Parents (<https://www.youtube.com/watch?v=XjsROWCLtIA&feature=youtu.be>)

Essentia Health Grief Support Website:

- Grief & Bereavement Support (<https://www.essentiahealth.org/services/behavioral-mental-health-services/grief-bereavement-support/>)

Mental Health Services Across Duluth Public Schools

The mental health of children and adolescents is important to Duluth Public Schools.

As part of state licensing, each educator completes training regarding the Signs and Symptoms of Early Onset Child and Adolescent Mental Illness.

We employ School Counselors at our secondary schools and have School Psychologists and School Social Workers that provide services to all of our schools.

Most recently, we have partnered with community organizations to provide "co-located" mental health services. Schools provide space within the schools and local mental health agencies provide therapists.

Contact Information for School Social Workers & Counselors by School Site

Elementary Schools:

Stowe - 218-336-8965

- Amanda Borling: Special Education Social Worker x3020

Laura MacArthur - 218-336-8900

- Amanda Borling: Special Education School Social Worker x.3020
- Christine Ziegler: General Education School Social Worker x.3124

Piedmont - 218-336-8950

- Maya Vukelich: Special Education School Social Worker x.3272
- Jessica Bradley: General Education School Social Worker x.2562

Lowell - 218-336-8895

- Addie Smith: Special Education School Social Worker x.2227
- Taylor Walling: Social Emotional Learning Specialist x.2681

Myers-Wilkins - 218-336-8860

- Liz Baczkiewicz: Social Emotional Learning Specialist x.2630 or Text 218-461-9510
- Hannah Stokes: MTSS SEB Coordinator & Special Education Social Worker x2214
- Todd McGowan: Special Education Social Worker x.3094

Lester Park - 218-336-8875

- Breelynn Frischmann: Special Education Social Worker & SEL Specialist x.2420

Congdon Park- 218-336-8825

- Addie Smith: Special Education Social Worker x.2227
- Lisa Wentworth: School Counselor x.2167

Homecroft - 218-336-8865

- Maya Vukelich: Special Education Social Worker x.3272

Lakewood - 218-336-8870

- Breanna Greenly: Special Education Social Worker x.3025

Pre-K/Early Childhood - 218-336-8700

- Victoria Sundell: Mental Health Coordinator x.2959 or 218-590-5044
- Breelynn Frischmann: Special Education School Social Worker x.2420

Secondary Schools:

Lincoln Park Middle School - 218-336-8880

- Nicole Steinsberger: Counselor (6th grade) x.3330
- Kim Flaa: Counselor (7th grade) x.3347
- Tory Rock: Counselor (8th grade) x.3348
- Robert Baxton: Special Education Social Worker x.3800
- Breanna Greenly: Special Education Social Worker x.3025
- Jennifer Fuchs: PAWS Program Coordinator/Gen Ed School Social Worker x.2251
- Callie DeVriendt: Social, Emotional, Behavioral MTSS Coordinator x.3359

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Ordean East Middle School - 218-336-8940

- Lisa Wentworth: School Counselor x.2167
- Sarah Seglum: School Counselor x.3327
- Ashley Kedrowski: School Counselor x.2222
- Tracy Litman: Special Education & General Education Social Worker x.4137

Denfeld High School - 218-336-8830

- Shane Erickson: Special Education Social Worker x.2337
- Heather Jarvis: Social, Emotional, Behavioral MTSS Coordinator x.2375
- Donna Saylor: Special Education Social Worker x.1940
- Sarah Laulunen: Check & Connect Coordinator x.2256
- Jennifer Wellnitz: School Counselor (9th graders) x.2050
- Geri Saari: School Counselor (10th-12th graders w/ last names A-He) x.3336
- Leah Hamm-Digatono: School Counselor (10th-12th graders w/ last names Hi-Q) x.2264
- Jessica Anderson: School Counselor (10th-12th graders w/ last names R-Z) x.1923
- Marnie Thompson: Sources of Strength Coordinator, 612-221-9385

East High School - 218-336-8845

- Ron Lake: Special Education Social Worker x.2014
- Jamie Savre: School Counselor (last names A-G) x.2154
- Jessica Forsman: School Counselor (last names H-N) x.2041
- Robert Gagne: School Counselor (last names O-Z) x.3032
- Marnie Thompson: Sources of Strength Coordinator, 612-221-9385

ALC - 218-336-8756

- Breanna Greenly: Special Education School Social Worker x.3025
- Paula Williams: School Counselor x.1288

District Staff - 218-336-8700

- Callie DeVriendt: Mental Health Partnership Coordinator x.3359
- Jacob Laurent: Climate Coordinator x.2767
- Katie Danielson: Families in Transition Coordinator x.3345

Mental Health Partnerships - Therapy Services

Have you noticed your child struggling with their mental health? Are you feeling like your child could benefit from working with a therapist?

If the answer is YES, here is some information for you to connect your child to therapy services.

- Northland Children's Mental Health Collaborative Website (<http://northlandchildrensmentalhealth.org/>) - Click here to find a list of children's mental health providers and services from around Duluth and the surrounding area. Search through a wide range of services and specialties that agencies/providers can provide.

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Co-Located Mental Health Partners:

- Northwood Children's Services:
 - Day Treatment Program - Day Treatment will continue to be provided at school sites during distance learning. Currently day treatment services are taking place at Lincoln Park Middle School, Myers-Wilkins Elementary School, Piedmont Elementary School, and Laura MacArthur Elementary School. For more information or to make a referral please contact the following people at the school location your child attends:
 - For LPMS - Contact Amanda Baumgartner at 218-336-8880 x.3343
 - For Myer-Wilkins - Contact Terry Koren at 218-336-8860 x.2497
 - For Piedmont - Chelsea Lent at 218-336-8950 x.2815
 - For Laura MacArthur - Contact Allissa Rardin at 218-336-8900 x.3135
 - Outpatient Services - Northwood Outpatient Services is a co-located partner that provides therapy services across ISD 709 at Lowell Elementary, Piedmont Elementary, and Laura MacArthur Elementary. During distance learning Northwood Childrens Services is providing outpatient therapy by virtual appointments, appointments by phone, and some in person appointments. For more information or to get connected to services please contact Amy Fullerton at afullerton@northwoodchildren.org or 218-213-8602.
- The Human Development Center - HDC is a co-located partner that provides therapy services across ISD 709 at Lincoln Park Middle School, Lester Park Elementary, Congdon Park Elementary, Lakewood Elementary, Homecroft Elementary, Stowe Elementary, and Myers-Wilkins Elementary. During distance learning HDC is offering virtual therapy services, appointments by phone, and some in-office appointments. For more information or to get connected to services please contact the intake department at 218-728-4491 or reach out to your School Social Worker or School Counselor to assist with making a referral.
- Fond du Lac School Linked Mental Health - Fond du Lac School Linked Mental Health is a co-located partner that provides therapeutic services through telehealth to Native American students within the FDL service area. For further information or to get connected to services please contact 218-878-3756.
- Arrowhead Psychological - Arrowhead Psychological is a co-located partner that provides therapy services across ISD 709 at both East High School and Ordean East Middle School. During distance learning Arrowhead Psychological is offering virtual appointments, in person appointments, or appointments by phone. For more information or to get connected to services please contact Arrowhead Psychological at 218-723-8153.
- Nystrom and Associates - Nystrom and Associates is a co-located partner that provides therapy services at Denfeld High School. During distance learning Nystroms is offering virtual appointments and appointments by phone. For more information or to get connected to services please contact Ashley Tuve at ATuve@nystromcounseling.com, or by phone at 218-940-4035, or request an appointment by filling the form out on this link: [Nystrom & Associates Request an Appointment Form \(https://intakeq.com/new/L4n5Cj\)](https://intakeq.com/new/L4n5Cj).
- Therapeutic Services Agency - The Therapeutic Services Agency (TSA) is a co-located partner that provides culturally affirmative mental health therapy to deaf, deafblind, and hard of hearing children (birth to 22 years old) who are experiencing difficulties due to emotional and behavioral problems. During distance learning services can be provided at home, TSA's Duluth Office, or via telehealth video conference. Referrals can be made by calling 218-343-6196 or online at <https://www.hoperealized.com/programs-services/deaf-and-hard-of-hearing>.

Crisis Support

If you, or someone you care about are feeling overwhelmed or want to harm yourself or others, help is available.

- **Call 911 in an emergency**
- Warm line at 651-288-0400 or text "Support" to 85511
- Crisis line at 218-623-1800, Dial 2 for crisis
- National Suicide Prevention Lifeline at 1-800-273-TALK (8255)
- Crisis Lifeline by texting MN to 741741
- SAMHSA Disaster Distress Helpline at 1-800-985-5990

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Connect with Duluth Public Schools

Contact Us (/district/contact-us)

Duluth Public Schools
215 N. 1st Avenue East
Duluth, MN 55802

218-336-8700 Phone
218-336-8773 Fax

Info@ISD709.org

FAMILY & STUDENT HANDBOOK

(<https://drive.google.com/file/d/1CiMgPcjM1qdwp3HEamU6JdMjrGe1x4mq/view?usp=sharing>)

NON-DISCRIMINATION NOTICE (/district/non-discrimination-notice)

STAFF RESOURCES (<http://isd-709-staff-resources.isd709.campussuite.site/>)

Human Resources (<https://www.isd709.org/departments/human-resources/index>)

Staff COVID Information (<https://www.isd709.org/departments/human-resources/employee-covid-19-coronavirus-resources>)

Smart Find Express (<https://duluth.eschoolsolutions.com/logOnInitAction.do>)

Skyward Employee Access (<https://skyward.iscorp.com/DuluthISD709MNBUSSTS>)

Employee Online (/eol-not-available)

Gmail ([http://www.google.com/url?](http://www.google.com/url?q=http%3A%2F%2Fmail.isd709.org&sa=D&sntz=1&usg=AFQjCNH4RE8VJDyZG_LtMgXH6rMSuZA6fw)

[q=http%3A%2F%2Fmail.isd709.org&sa=D&sntz=1&usg=AFQjCNH4RE8VJDyZG_LtMgXH6rMSuZA6fw](http://www.google.com/url?q=http%3A%2F%2Fmail.isd709.org&sa=D&sntz=1&usg=AFQjCNH4RE8VJDyZG_LtMgXH6rMSuZA6fw))

The purpose of this memo is to provide the School Board with a status update on the SRO 2020-2021 contract and action related to the Board Resolution regarding stakeholder dialogue into issues of equity, race, and power, including a focus on the role of the School Resource Officers and possible structural or contractual changes if future contracts are pursued. Listed below are the dates of discussions that have been held to date with future meetings to be established.

The 2020-2021 contract is still under review and should be resolved in the near future. And, a process and structure for obtaining stakeholder feedback as required as part of the Board Resolution is being discussed and developed.

SRO Meetings:

- SRO Contract Student Rep Input 9/25
- SRO Discussion Meeting w/ Admin & Student Reps 8/17, 9/29
- Survey Tool Options for SRO Feedback w/ Dr. Lake 10/5
- NAACP SRO sub-committee 10/12
- Sgt LaFontaine 10/20

2020-21 SCHOOL YEAR

**DULUTH PUBLIC SCHOOLS
RETURN TO LEARN PLANNING**

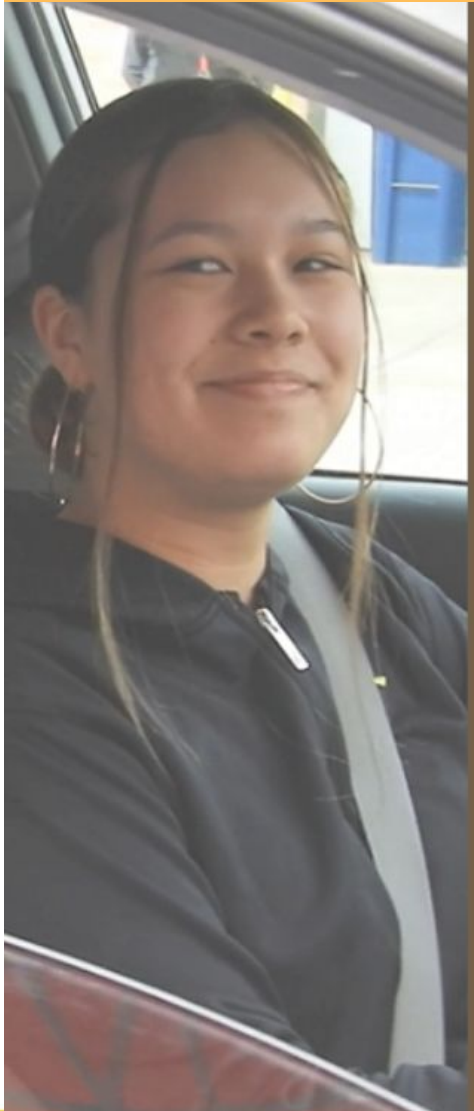
www.ISD709.org/ReturnToLearn

2020 Return to Learn

Return to Learn Board Update

December 1, 2020





ISD 709

Guiding Principles

FOR RE-OPENING SCHOOLS

- 1 Ensure the safety and wellness of students and staff
- 2 Deliver high-quality instruction to students, regardless of delivery model
- 3 Equity: Ensuring all means all
- 4 Optimize use of resources (space & materials)
- 5 Community and stakeholder engagement in plan development

Equity Criteria:

Access

Participation

Representation

Outcomes

ISD709.org/Equity

COVID-19 Cases Update

- A. Staff and student positive cases increased through the shift to distance learning
- B. Current information is not readily available due to the increase and need to focus on current reporting and contact tracing
- C. Dashboard will be updated on Thursday

2020 Return to Learn

Current Local COVID-19 Numbers

St. Louis County Bi-Weekly Case Rate for Schools

- 9/12 - 16.14
- 9/19 - 22.47
- 9/26 - 33.37
- 10/03 - 35.2
- 10/10 - 32.7
- 10/17 - 34.2
- 10/24 - 39.8
- 10/31 - 54.3
- 11/07 - 105
- 11/21 - 175.9

| Policy Option | Range (14-day case rate per 10,000 people) |
|---|---|
| In-person learning for all students | 0 to less than 10 |
| Elementary in-person, Middle/high school hybrid | 10 to less than 20 |
| Both hybrid | 20 to less than 30 |
| Elementary hybrid, Middle/high school distance | 30 to less than 50 |
| Both distance | 50 or more |

Model Extension Update

Given current and projected COVID rates, it was announced last week that distance learning at elementary and secondary levels will continue through at least the end of first semester on January 21, 2021.

Why did the district make the decision last week rather than wait for December 14th?

We made the decision as soon as possible rather than wait until the last minute. This will allow students, families and staff the certainty that they need as well as the time to plan.

We regret the challenges that this will cause, but must continue to take action to help avoid deeper COVID spread within our schools and community.

2020 Return to Learn

Model Extension Update

- While in distance learning, the district will continue to provide bagged breakfast/lunches for pickup Monday through Friday when school is in session.
- Emergency Tier 1 childcare and KEY Zone services will continue.
- The extension of distance learning does not impact the Governor's athletics and activities pause, which is scheduled through December 18. The district will await further guidance on athletics and activities from the governor's office and other state officials.

2020 Return to Learn

Family, Student and Staff Surveys

- Results are being used to target *specific* improvements for the district and schools
- 3,442 family surveys returned
- 2,614 student surveys returned
- 333 teacher surveys returned
- Additional reporting later this month

Additional Resources

www.ISD709.org/ReturnToLearn

RESOLUTION

Amending Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election

WHEREAS, the Duluth School Board previously adopted a Resolution combining polling places; and

WHEREAS, changes have been made to the available polling places.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

**Combined Polling Places (Townships
And the City of Rice Lake):** Lakewood Town Hall
3110 Strand Road
Duluth, MN 55803

"This combined polling place serves the townships of Gnesen, Lakewood, Normanna, North Star, Unorganized Precinct 2, Unorganized Precinct 23 and the City of Rice Lake, all territory in Independent School District No. 709 located in St. Louis County, Minnesota."

Combined Polling Places (District #1): Lakeview Covenant Church
(City of Duluth, Precinct #5)
1001 Jean Duluth Road
Duluth, MN 55804

"These combined polling places serve all territory in Independent School District No. 709 located in the City of Duluth (Precincts 1, 2, 4-7 located in St. Louis County, Minnesota.)"

Combined Polling Place (District #2): Unitarian Universalist Congregation of Duluth
(City of Duluth, Precinct 12)
835 West College Street
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 3, 8-14) located in St. Louis County, Minnesota."

Combined Polling Place (District #3): Holy Cross Lutheran Church
(City of Duluth, Precinct #22)
410 North Arlington Avenue
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 15-20, 22-25) located in St. Louis County, Minnesota."

Combined Polling Place (District #4): Asbury United Methodist Church
(City of Duluth, Precinct #32)
6822 Grand Avenue
Duluth, MN 55807

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 21, 26-30, 32-34) located in St. Louis County, Minnesota."

Combined Polling Places (District At-Large): Use combined polling places for Districts 1-4

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

RESOLUTION

Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting For School District Elections Not Held on the Day of a Statewide Election

BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

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4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

| 2015 Total Election Costs | Primary | General | Total |
|------------------------------------|--------------------|--------------------|---------------------|
| City of Duluth | \$50,050.91 | \$67,480.86 | \$117,531.77 |
| Duluth Public Schools ¹ | \$31,782.36 | \$25,258.45 | \$57,040.81 |
| Total² | \$81,833.27 | \$92,739.31 | \$174,572.58 |

| 2017 Total Election Costs | Primary | General | Total |
|------------------------------------|---------------------|---------------------|---------------------|
| City of Duluth | \$74,056.54 | \$84,090.28 | \$158,146.82 |
| Duluth Public Schools ¹ | \$39,886.96 | \$33,132.13 | \$73,019.09 |
| Total² | \$111,582.54 | \$117,222.41 | \$231,165.91 |

| 2019 Total Election Costs | Primary | General | Total |
|------------------------------------|-------------------|---------------------|---------------------|
| City of Duluth | | \$74,727.76 | \$74,727.76 |
| Duluth Public Schools ¹ | None ³ | \$41,653.54 | \$41,653.54 |
| Total² | | \$116,381.30 | \$116,381.30 |

| 2020 Total Election Costs | Primary | Special | Total |
|------------------------------------|----------------|-------------------|-------------------|
| St. Louis County | ⁴ | ⁴ | ⁴ |
| Duluth Public Schools ¹ | None | \$1,769.11 | \$1,769.11 |
| Total² | | \$1,773.11 | \$1,773.11 |

¹ The costs listed for the school district do NOT include the wages/overtime paid to the school district election clerk during the election cycle.

² The district pays the full costs of the polling places for the City of Rice Lake, the four townships and the two unorg precincts (voting machine testing and usage, election judge wages, all supplies, public notice postings, etc.) This is because these areas do NOT vote for Duluth elected officials and the only reason their polling places are open is because the school district is holding an election (their residents votes for Duluth Public School officials, referendums, etc).

³ No primary for the district in 2019 (election costs not obtained from the City)

⁴ Too early to obtain 2020 County election costs (the District does NOT pay any portion of even year election costs)

If the District does not pass a Combined Polling Resolution: \$81,000 - \$231,000 in election costs

- This amount does not include any administrative fees the City/County may charge the District
- This amount does not include any wages/overtime for the school district election clerk

2020 CITY OF DULUTH POLLING PLACE ADDRESSES:

1. St. Michael's Catholic Church (lower level), 4901 E. Superior St.
2. Lakeside Presbyterian Church (lower level), 4430 McCulloch St.
3. Lutheran Church of the Good Shepherd, 1325 N. 45th Ave. E.
4. Faith Lutheran Church, 1814 N. 51st Ave. E.
5. Lakeview Covenant Church (lower level), 1001 Jean Duluth Rd.
6. Woodland Community Recreation Center, 3211 Allendale Ave.
7. Glen Avon Presbyterian Church (Fellowship Hall) 2105 Woodland Ave.
8. Duluth Congregational Church (lower level), 3833 E. Superior St.
9. Pilgrim Congregational Church (lower level), 2310 E. 4th St.
10. U.M.D. – Kirby, Marshall Performing Arts, 1120 Kirby Dr.
11. Vineyard Christian Fellowship, 1533 W. Arrowhead Rd.
12. Unitarian Universalist Congregation of Duluth, 835 W. College St.
13. Mt. Olive Lutheran Church (lower level), 2012 E. Superior St.
14. First Lutheran Church (London Road Entr.), 1100 E. Superior St.
15. Peace United Church (10th Ave. Entr.), 1111 N. 11th Ave. E.
16. First United Methodist Church (Lakeview Social Hall), 230 E. Skyline Pkwy
17. Washington Community Center, 310 N. 1st Ave. W.
18. Lafayette Square (upper level), 3026 Minnesota Ave.
19. Duluth Public Library (Green Room), 520 W. Superior St.
20. Duluth Gospel Tabernacle, 1515 W. Superior St.
21. Lincoln Park Senior Center (lower level), 2014 W. 3rd. St.
22. Holy Cross Lutheran Church, 410 North Arlington Ave.
23. Shepherd of the Hills Lutheran Church, 802 Maple Grove Rd.
24. Christ Lutheran Church (lower level), 2415 Ensign St.
25. St. Lawrence Church, 2410 Morris Thomas Rd.
26. Holy Family Catholic Church, 2430 West 3rd St.
27. Harrison Community Club, 3002 W. 3rd St.
28. City Center West, 5830 Grand Ave.
29. St. James Catholic Church, 721 N. 57th Ave. W.
30. Elim Lutheran Church (Social Hall), 6101 Cody St.
31. Zenith Terrace Community Room, 2 Foxtail Ave.
32. Asbury United Methodist Church, 6822 Grand Ave.
33. Goodfellowship Community Center, 1242 – 88th Ave. W.
34. Gary New Duluth Community Rec Center, 801 - 101st Ave. W.

The following polling places have been designated as part of Independent School District #709 lying outside the corporate limits of the City of Duluth for School Board elections only:

- Town of Gnesen (and Unorganized Precinct 2): Gnesen Community Center, 6356 Howard Gnesen Rd.
- Town of Lakewood: Lakewood Town Hall, 3110 Strand Rd.
- Town of Normanna: Normanna Town Hall, 6472 French River Rd.
- Town of North Star (and Unorganized Precinct 23): Star Town Hall, 7700 Pequaywan Lake Rd.
- City of Rice Lake: Rice Lake City Hall, 4107 West Beyer Rd.

205A.11 PRECINCTS; POLLING PLACES.

Subdivision 1. **Established precincts.** School district elections must be conducted in the precincts, or when the school district boundary divides a precinct, parts of precincts that have been established by the county or municipal governing bodies as provided in section 204B.14. If an election other than the school district election is being held in any part of a precinct, all the voters of the precinct must vote at the polling place designated for the precinct as provided in section 204B.14.

Subd. 2. **Combined polling place.** (a) When no other election is being held in a school district, the school board may designate combined polling places at which the voters in those precincts may vote in the school district election.

(b) By December 31 of each year, the school board must designate, by resolution, combined polling places. The combined polling places designated in the resolution are the polling places for the following calendar year, unless a change is made:

- (1) pursuant to section 204B.175; or
- (2) because a polling place has become unavailable.

(c) If the school board designates combined polling places pursuant to this subdivision, polling places must be designated throughout the district, taking into account both geographical distribution and population distribution. A combined polling place must be at a location designated for use as a polling place by a county or municipality.

(d) In school districts that have organized into separate board member election districts under section 205A.12, a combined polling place for a school general election must be arranged so that it does not include more than one board member election district.

Subd. 2a. **Notice of special elections.** The school district clerk shall prepare a notice to the voters who will be voting in a combined polling place for a school district special election. The notice must include the following information: the date of the election, the hours of voting, and the location of the voter's polling place. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than 14 days before the election. The mailed notice is not required for a school district special election that is held on the second Tuesday in August, the Tuesday following the first Monday in November, or for a special election conducted entirely by mail. A notice that is returned as undeliverable must be forwarded immediately to the county auditor.

Subd. 3. **Procedure.** The designation of a polling place pursuant to this section remains effective until a different polling place is designated. No designation of a new or different polling place becomes effective less than 90 days prior to an election, except that a new polling place may be designated to replace a polling place that has become unavailable for use. The school board must notify the county auditor within 30 days after the establishment of a polling place as provided in this section. The notice must include a list of the precincts that will be voting at each polling place. The school board must send the notice required by section 204B.16, subdivision 1a, after a polling place is established as provided in this section, but no additional notices of this kind are required for any subsequent similar elections until the location of the polling place or the combination of precincts voting at the polling place is changed. The secretary of state shall provide a single polling place roster for use in any polling place established as provided in this section. A single set of election judges must be appointed to serve in the polling place. The number of election judges required

must be based on the total number of persons voting at the last similar election in all the precincts to be voting at the single polling place. A single ballot box may be provided for all the ballots.

History: *1987 c 266 art 1 s 58; 1990 c 453 s 17; 1994 c 607 s 6; 1995 c 8 s 7,8; 2008 c 244 art 2 s 19; 2010 c 184 s 38; 2010 c 201 s 75; 2016 c 161 art 1 s 18; 2017 c 92 art 2 s 14*

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Transition to Even Year Elections

Last Updated 11/23/20

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Miscellaneous Information:

- Minnesota was on an odd year election cycle until the 1970's
- When Minnesota moved to even years, the City of Duluth did not
- Duluth Public Schools is 'tied' to the City of Duluth election cycle via HF 1467, which was passed in 1973
 - The District can only change from odd to even year election cycle by:
 - Requesting legislation be passed that 'unties' us from the City of Duluth (HF 1467) OR
 - The City of Duluth moving to even year elections
 - Election transition conversations stalled in 2018
 - Duluth is charter city and requires a unanimous vote to approve such a change to the city charter
- In 2015, the Duluth School Board voted 4-2 to move to even year elections; however, this resolution was subsequently rescinded when we were reminded of the 1973 law
 - Resolution B-5-15-3270 approved in May 2015 by a 4-2 vote:
 - Yay: Harala, Loeffler-Kemp, Miernicki, Westholm
 - Nay: Johnston, Welty
 - Missed the vote (left early): Seliga-Punyko
 - Resolution B-5-15-3270 rescinded in June 2015 (unanimously)
- 31 Districts, including Duluth, remain on odd year (out of 336 total):

.Duluth
.Hinkley-Finlayson
.Rush City
.Ogilvie
.Barnesville
.Rothsay
.St. Peter
.Canby
.Anoka-Hennepin
.Bloomington
.Spring Lake Park

.Fridley
.Mounds View
.White Bear Lake
.Roseville
.Orono
.Westonka
.Minnetonka
.Wayzata
.St. Louis Park
.Hopkins
.Hastings

.Edina
.Eden Prairie
.Richfield
.St. Paul
.W. St. Paul-Mendota
Hts-Eagan
.S. Washington Cnty
.Rosemount-Apple
Valley-Eagan
.Central

- MSBA and Minnesota Secretary of State both strongly recommend moving to even year elections and would support our efforts

Transition to Even Year Elections

Last Updated 11/23/20

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Pros for the District to move to even year elections:

- Potential to save \$40,000 – \$70,000 per election
- Increased voter turnout with better representation of voters
 - Odd year turnout: 28-30%
 - Even year turnout: 72-80%
- Reduced election fatigue

Cons for the District if we moved to even year elections:

- Odd year special elections, not held in conjunction with the City of Duluth, would cost the District
- Passing a referendum could be more difficult

Candidate concerns if we moved to even year elections:

- Ballot fatigue
 - This is a valid concern, and does occur, but boosted turnout in even years overcomes this concern
- Less funding for candidates (same amount of money but now more candidates to split amongst)

Board action needed to support a move to even year elections:

- Support legislation
- Decide on how to move to even year election cycle:
 - Pass a resolution by July that adds one year to all Board member terms
 - Most commonly used method
 - No cost to the District
 - Pass a resolution by July that amends the next two school board elections to three-year terms (vs. four-year terms)
 - Rarely used
 - Would require two more odd year election cycles at a cost of \$80,000 - \$140,000 to the District
- Update Policy 9115 – School District Elections
 - One sentence policy that would need a few word changes
- Notify the county auditor
 - Simple letter sent by the school board election clerk

CHAPTER 281—H.F.No.1467

[Not Coded]

An act relating to elections; providing for the time of elections and taking office in the city of Duluth and Independent School District No. 709, Duluth.

Be it enacted by the Legislature of the State of Minnesota:

Section 1. **DULUTH, CITY OF, AND INDEPENDENT SCHOOL DISTRICT NO. 709; ELECTION OF OFFICERS.** Notwithstanding the provisions of Minnesota Statutes 1971, Chapter 123, or any other general or special law to the contrary, all elected officers in the city of Duluth, including city council members, mayor, municipal judges and board members of independent school district No. 709, Duluth, shall be elected pursuant to Minnesota Statutes, Chapters 200 to 211, at a general election to be held on the uniform municipal election day established by Minnesota Statutes 1971, Section 205.20, Subdivision 2. Said officers shall be nominated at a primary election to be held on a date designated by the city council of the city of Duluth, which date shall be not less than 14 days before the general election. The newly elected

officers shall take office on the first Monday in January following their elections. The terms of the incumbents shall be extended to conform to the changes prescribed by this act.

Sec. 2. The first elections pursuant to section 1 shall be in 1975.

Approved May 16, 1973.