

HR / Finance Committee
 Duluth Public Schools, ISD 709
 Agenda
 Tuesday, December 8, 2020
 VIA VIDEO CONFERENCE
 Google Meet
 Duluth, MN 55802
 4:30 PM

1. Guest Presentations for this Meeting

A. Michelle Swoboda, Wipfli, for the final audit of the financial report for fiscal year ending June 30, 2020 (Item 3.A.1)

2. Human Resources Report

A. Action Items - Consent Agenda

1) Staffing Report

2) *Placeholder - Hourly/Substitute Pay Rate/Minimum Wage Increase Sheet - Effective January 1, 2021

3) *Placeholder - Contracts

B. Resolutions - Consent Agenda

C. Informational Items - None

3. Finance Report

A. Financial Report - Consent Agenda

1) Financial Report

a. The final audit of the financial report for fiscal year ending June 30, 2020 will be presented by a representative of Wipfli at the December 8, 2020 HR/Finance Committee meeting.

b. Preliminary financial statements (unaudited) for the month ended October 2020 are attached.

2) Approval of Payment of Claims

a. Vendor Payments Report

b. Student Activity Expenditures Report

3) Budget Revisions

4) Investment Transactions

5) APU Projections

6) Fundraisers

7) Finance Education - None

B. Bids, R.F.P.s and Quotes Reports - Consent Agenda

1) Bids - None

2) R.F.P.s - None

3) Quotes - None

C. Contracts, Change Orders, and Leases - Consent Agenda

1) Contracts - None

a. PLACEHOLDER - Facilities Project Management Contract

b. PLACEHOLDER - Other Contracts

- 2) Change Orders - None
 - a. PLACEHOLDER - Other Change Orders
- 3) Leases - None
 - a. PLACEHOLDER - Other Leases

D. Resolutions

- 1) B-12-20-XXXX - Acceptance of Donations
- 2) B-12-20-XXXX - Authorized Bank Account Signer
- 3) B-12-20-XXXX - Certified Tax Levy
- 4) PLACEHOLDER - Other Resolutions

E. Informational - This items are provided for informational purposes only; no action is required

- 1) Expenditure Contracts
- 2) No Cost Contracts
- 3) Revenue Contracts - None
- 4) Grant Applications
- 5) Property Sales Updates
- 6) Facilities Management & Capital Project Status Report
- 7) Change Orders Signed - None
- 8) Referrals to Policy Committee - None