

## Consent Agenda - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, July 21, 2020

VIA VIDEO CONFERENCE

Google Meet

6:30 PM

### 1. Consent Agenda

#### A. Approval of Minutes from Past School Board Meetings

- 1) Regular School Board Meeting - June 16, 2020
- 2) Special School Board Meeting - July 7, 2020

#### B. Approval of Resolutions

- 1) Human Resources - None
- 2) Finance
  - a. B-7-20-3747 - Acceptance of Donations
  - b. B-7-20-3748 - Authorized Bank Account Signer
  - c. B-7-20-3749 - Acceptance of Grant Awards to Duluth Public Schools
  - d. B-7-20-3750 - FY22 Long-Term Facilities Maintenance (LTFM) Ten-Year Plan
- 3) Other
  - a. E-7-20-3746 - 2020-2021 Resolution for Membership in the Minnesota State High School League

#### C. Approval of Action Items

- 1) Human Resources - None
  - a. Staffing Report
  - b. Other Action Items - None
- 2) Finance
  - a. Financial Report
  - b. Bids, RFPs and Quotes - None
    - (1) Bids
    - (2) RFPs
    - (3) Quotes
  - c. Contracts, Change Orders, Leases
    - (1) Contracts
      - (1) Commercial Insurance (Property, Liability, Auto, W/C, Cyber) Policies and Premium Designation
      - (2) K.E.Y. Zone - YMCA
    - (2) Change Orders - None
    - (3) Leases
      - (1) Northwood Children's Services - Chester Creek Academy
      - (2) MARCO
- 3) Items Brought Forward From the Monthly Committee of the Whole Meeting
- 4) Other
  - a. Diploma Requests

- b. Field Trip Requests - None
- c. Data Sharing Agreements - None

**D. Approval of Policy Readings**

- 1) First Readings
  - a. 722-Public Data Requests - Annual Review
- 2) Second Readings
  - a. Deletion of Policy 6240 - Demonstration of Mastery for Credit
- 3) Regulations - Informational Only
  - a. 5085R - 2020-2021 Family and Student Handbook

**E. Approval of Committee Reports**

By approving Committee Reports, the board acknowledges and approves all informational and action items represented in the Regular School Board Meeting Report of each committee.

- 1) Human Resources/Finance Committee - July 14, 2020
- 2) Monthly Committee of the Whole - July 7, 2020
- 3) Policy Committee - July 9, 2020

## Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held via Video Conference, Duluth, Minnesota 55802, on

Tuesday, June 16, 2020

Members Present:

Kelly Durick Eder  
David Kirby  
Rosie Loeffler-Kemp  
Jill Lofald  
Alanna Oswald  
Paul Sandholm  
Sally Trnka

Others Present:

Bill Gronseth, Superintendent  
Cathy Erickson, CFO  
Melinda Thibault, Secretary

Student Representatives:

Nabiha Imtiaz (East)  
Phoenix Ocean (Denfeld)

- Chair Lofald called the Regular School Board meeting June 16, 2020 to order at 6:30 p.m., she read a statement regarding outlining the remote video conference meeting process.

Due to the current federal and state emergency declarations, the Minnesota directive to residents to stay at home, and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, this meeting of the Duluth School Board is being conducted in accordance with Minnesota Statutes 13D.021— Meetings by Telephone or Other Electronic Means.

Member Lofald read the School Boards Op Ed from the Duluth News Tribune regarding the George Floyd incident.

**M-Durick Eder, S-Trnka, to approve the agenda.**

**M-Trnka, S-Durick Eder, to add to add a resolution amending the compensatory education funding resolution previously passed to the consent agenda under finance resolutions. Upon a vote, the same was approved – 6-1 as follows:**

**Yea: Durick Eder, Kirby, Loeffler-Kemp, Lofald, Oswald, Trnka**

**Nay: Sandholm**

**Upon a vote on the agenda as amended, the same was approved – Unanimously.**

### School and Community Recognition

June 2020

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Tonight we recognize Bill Gronseth for his 23 years of service to Duluth Public Schools. Over the course of his career, Bill worked as a teacher, assistant principal, principal, assistant superintendent and superintendent. Those who choose to work in public education know it's a

challenging path. Teaching is hard work. So is leading a school building and a school district. People who take on these important roles must bring with them an abundance of optimism, patience, energy, determination and a thick skin.

Bill, in your role as a teacher and principal you touched the lives of thousands of students and families. As superintendent, you led the work necessary to complete portions of the long-range facilities plan, engage our community through Think Kids meetings and pass two education levy referendums. During your tenure our district implemented achievement strategies such as Multi-tiered Systems of Support and Professional Learning Communities. We developed an online high school and fabrication labs, strengthened Career & Technical Education programs and adopted new evaluation systems for teachers and principals. Ojibwe and Spanish Language Immersion programs were created and continue to expand. The Duluth School Board adopted an equity framework and is working to implement the use of a tool for equity accountability.

In terms of COVID 19, none of us imagined our spring would look like this. You dedicated everything to the Duluth Public Schools response - 24/7 - doing your best to bring people and resources together with the interest of our students and families in mind.

You have publicly credited everyone in the district many times for their work in accomplishing all of these things. Tonight we recognize and thank you for your service to the Duluth Public Schools, and wish you well as you move on to St. Peter Public Schools.

### **Public Comments**

**June 2020**

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Public comments were read into the record by the Board Chair or played via voice messages (no public presence was allowed at the meeting) as follows:

Bernie Bernham on behalf of Education Minnesota and the Duluth Federation of Teachers spoke to wish Superintendent Gronseth well in his new adventures.

Holly Fearn spoke to the board regarding her concerns with proposed cuts to the music and arts programs.

Betty Greene spoke to the school board regarding the need to hire more teachers and staff of color, and the need for role models for our students.

Doris Malkmus spoke to the board regarding disproportionate disciplinary action, restorative justice and the needs of our most vulnerable students.

Kevin Skwira-Brown spoke to the board regarding the proposed amendment to the compensatory education distribution resolution, and the need for equity.

Fred Friedman spoke to thank Superintendent Gronseth for his service and wish him well in his new role in St. Peter.

Loren Martell spoke to the board regarding Superintendent Gronseth's tenure in the district.

**Communications, Petitions, Etc.**

**June 2020**

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Superintendent Gronseth stated that there were no communications received.

**Superintendent's Report**

**June 2020**

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The school year has ended and virtual graduations have taken place. Another congratulations to our graduates and many thanks to all of the staff that worked on making those so special for students and their families. The virtual ceremonies were great and enjoyed by the whole community. If you missed the airing on tv-- you can still see them online! There are links on our district website and both high school websites.

Summer programming has begun. Through the month of June we are serving lunch at Homecroft, Laura MacArthur, Lester Park, Lowell, Myers-Wilkins, Piedmont, Stowe and Ordean-East. Lunch is served from 11:00-12:30. There are also bus hubs at 88th Ave W & Hilton, 9428 Grand Ave, Wheeler Field, and Lismore & McQuade Road. Due to COVID, lunch will be served outside the school building. Lunch service will continue through the summer but we expect some changes to be made starting July 1. More information about the changes will be forthcoming as we learn more.

Key Zone Child Care also started this week. We are operating at 4 sites- Laura MacArthur, Lowell, Lester Park, and Ordean East (due to construction at Congdon). Many thanks to our partners at The Y for collaborating with us to provide these services.

Summer School will be through distance learning this year and Community Education courses will also be online with the exception of behind the wheel sessions for driver's education.

Playgrounds officially opened this week. During the day the playgrounds at our Key Zone sites are reserved for their use. As people use the playgrounds we want to remind them that we do not have capacity to sanitize playgrounds regularly. The Minnesota Department of Health recommends thorough hand washing before and after use.

Planning is well under way for the Fall. We aren't sure what it will entail yet. We are expecting to receive guidance in the form of parameters for three models from the Department of Education this week. The three possible models would be traditional, hybrid, and distance learning. We do not expect to receive guidance on which of the models will be used until late July or early August. While we would greatly appreciate an earlier decision on this, we understand that the State can't see into the future either and it really will depend on what is going on with the pandemic at that time. We will share information on what the Fall will look like as soon as we know more.

Student Representative Phoenix Ocean (Denfeld) and Student Representative Nabiha Imtiaz (East): Thanked Superintendent Gronseth for welcoming them into their positions as student representatives earlier in the year. The made the following statement to the board. In the wake of wake of the murder of George Floyd and other tragic events Nabiha and I would like to deliver an important message together. We would like the school board to consider the placement of SRO's in our schools. While SRO's may have positive impacts on some students, that's not the reality for many others. The achievement gap between students of color and white

students is a big issue for our district and we believe shutting down the school to prison pipeline will greatly help in the closing of the achievement gap. Having professionals available in school who are trained specifically for mental health and drug related issues instead of a police officer who can make students feel scared to ask for help is incredibly important. Remediation instead of punishment will help build a stronger community and better prepare students for the future. A petition created by former students of ISD 709 urging the school board to take action has already amassed 165 signatures, 131 of which have been from current or former students of the district. As student representatives we believe it is our job to stand in solidarity with and support our peers in the black community. We believe removing the presence of police in our schools will improve the learning environment for all students. Please remember that until black lives matter all lives cannot matter.

After serving as Superintendent for the past 9 years, this is my final School Board meeting. It is bittersweet to be embarking on a new journey. Duluth has been my home for a long time. As I walk down the streets I often think of the 3 generations of my family that walked these streets before me. They watched Duluth being built— including Historic Old Central High School which was built in 1890. When on the lake walk, or in the parks or the trails, I think of the countless memories my family has of time spent together.

My work here as a teacher, assistant principal, principal, assistant superintendent, and superintendent has connected me to the lives of thousands of families. I am proud of the work we have done together as a community. I have had the opportunity to work with so many amazing people through the years and I will miss them very much.

Educators are often stopped while grocery shopping or for a walk or just about anywhere by people who want to share how they have made a difference in their lives. This happens to me often as well-- It's humbling to hear this and I appreciate knowing. It's also kind of fun when I hear, "Remember me?" and we have the opportunity to relive some shared memories. I can appreciate too that there are those who have disagreed with some decisions through the years. Know this— I have always held students at the center of everything— I care deeply about each of them and wish them and all of you, the best. Duluth will always be a special place to me.

Thank you for the opportunity to serve as superintendent. It has been an honor and privilege to serve the community.

The next leg of my journey will be in St Peter, Minnesota where I will also serve as Superintendent. My family and I are looking forward to the new adventures that await!

And this, Chair Lofald, concludes my final Superintendent Report.

Chair Lofald:

Tonight we thank Gail Netland, Director of Curriculum & Instruction, for her work with our schools. The transition to Distance Learning was an almost impossible task – and yet, you brought people together, worked out the details and effectively managed implementation. And you helped keep equity at the forefront of what we do as a district. We honor and appreciate all that you've done, many thanks. Best wishes in all your future endeavors.

We extend our thanks to Jeff Horton, Assistant Superintendent, and wish him well as he prepares to lead the Gibbons Fairfax Winthrop Schools. Among many projects, Jeff helped our district adopt the ALICE response model, obtain grant money for school safety, helped improve our communication during school emergencies and provided support for emergency childcare operations during the pandemic. Thank you, Jeff, we wish you well.

Chair Lofald reviewed the schedule of meetings and asked board members if they were ok with moving forward with virtual meetings in July.

**Policy Committee Report**  
**June 2020**

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Member Loeffler-Kemp presented the Policy Committee report which was available electronically to each school board member.

**Monthly Committee of the Whole Report**  
**June 2020**

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No meeting in June.

Member Oswald left the meeting due to technical difficulties.

**Human Resources/Finance Committee Report**  
**June 2020**

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Member Trnka presented the Human Resources Committee report which was available electronically to each school board member.

**Consent Agenda**  
**June 2020**

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**M-Loeffler-Kemp, S-Trnka, to approve the Consent Agenda.**

Member Trnka withheld Items 1.B.1) c., 1.B.2) b., and 1.B.2) c.

Member Trnka withheld Item 1.B.1) c. Resolution HR-6-20-3739-Approval of termination of Certified Hourly Staf to ask administration to find a more humane way to provide notifications to those affected.

Member Trnka withheld Item 1.B.2) b. Resolution B-6-20-3745 To Amend Resolution B-1-18-3520 Distribution of Compensatory Education Funds for discussion. Discussion took place regarding the proposed amendment and the distribution of compensatory education funding.

Member Trnka presented the resolution that was added to the agenda:

RESOLUTION

Amend Resolution B-1-18-3520 Distribution of Compensatory Education Funds

WHEREAS, the Duluth School Board passed Resolution B-1-18-3520 Distribution of Compensatory Education Funds at the January 23, 2018 Board meeting; and

WHEREAS, the District recognizes the budget challenges created by Covid-19 and the uncertainty and potential volatility of education funding due to the economic climate in the State.

NOW, THEREFORE, BE IT RESOLVED, that Resolution B-1-18-3520 be amended to maintain the FY21 compensatory education building allocation funding the same as it was budgeted for FY20 for the traditional 13 sites.

Resolution B-6-20-3745

June 16, 2020

**M-Trnka, S-Sandholm, to approve Resolution B-6-20-3745 to Amend Resolution B-1-18-3520 Distribution of Compensatory Education Funds. Upon a vote, the same was approved 5-1-0 as follows:**

**Yea: Durick Eder, Kirby, Loeffler-Kemp, Lofald, Sandholm**

**Nay: Trnka**

**Absent: Oswald**

Member Trnka withheld Item 1.B.2) c. Resolution B-6-20-3743 – Adoption of the Fiscal Year 2021 Budget to thank everyone for their hard work in presenting a balanced budget.

**Upon a vote on the remainder of the consent agenda, the same was approved 6-0 as follows:**

**Yea: Durick Eder, Kirby, Loeffler-Kemp, Lofald, Sandholm, Trnka**

**Absent: Oswald**

**Special Resolutions/Other Action Items**

**June 2020**

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None

**Other**

**June 2020**

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**M-Trnka, S-Sandholm, to adjourn the meeting. Upon a vote, the same was approved – 6-0.**

Chair Lofald adjourned the Regular School Board Meeting of June 16, 2020 at 9:22 p.m.

## Minutes of the Special School Board Meeting

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Of the School Board of Independent School District No. 709 held at virtually via video conference, Duluth, Minnesota 55802, on

Tuesday, July 7, 2020

### Members Present:

Kelly Durick Eder  
David Kirby  
Rosie Loeffler-Kemp  
Jill Lofald  
Paul Sandholm  
Alanna Oswald  
Sally Trnka

### Others Present:

John Magas, Superintendent  
Melinda Thibault, Secretary

- Chair Lofald called the Special School Board meeting of July 7, 2020 to order at 4:07 p.m.

Chair Lofald announced that the closed portion of the meeting had been canceled.

- Promotion (1yr) for Director of Curriculum and Instruction

Superintendent Magas reviewed his hiring protocol and announced the job was offered to Jen Larva.

Discussion took place regarding the promotion, including how the position will be evaluated after one year.

**M-Loeffler-Kemp, S-Sandholm, to approve the hiring of Jen Larva as Interim Director of Curriculum and Instruction for one year and approved the proposed promotion. Upon a vote, the same was approved – unanimously.**

- Hiring/Contract for Assistant Superintendent

Superintendent Magas reviewed his hiring protocol and announced that the job was offered to Anthony Bonds.

Cathy Erickson, CFO, reviewed the proposed contract.

Discussion took place regarding the hire and the contract.

**M-Loffler-Kemp, S-Durick Eder, to approve the hiring of Anthony Bonds as the Assistant Superintendent and approved the proposed contract. Upon a vote, the same was approved – unanimously.**

**M-Sandholm, S-Oswald, to adjourn the meeting. Upon a vote, the same was approved – unanimously.**

- Chair Lofald adjourned the Special School Board meeting of July 7, 2020 at 4:57 p.m.



## 2020-2021 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

**RESOLVED**, that the Governing Board of School District Number 709, County of St Louis, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high school(s) listed below (name all high schools in the district):

**Denfeld High School**

**Duluth East High School**

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

- Renew its membership in the Minnesota State High School League; and,  
OR;  
 Make new application for membership in the Minnesota State High School League.  
School Enrollment (9-12):
- Participate in the approved interschool activities sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

***Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed:  
(Clerk/Secretary - Local Governing Board)

Signed:  
(Superintendent or Head of School)

Date:

Date:

District Office address, City, Zip: **215 N 1<sup>st</sup> Ave E., Duluth, MN 55802**

School Superintendent's Phone: **218-336-8752**

School Superintendent's Email: **john.magas@isd709.org**

## 2020-2021 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

### 208.00 LOCAL CONTROL

#### 208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

**One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.**

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

#### 208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

#### 208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Denfeld High School**

### 208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **Paul Sandholm**

Email Address: **paul.sandholm@isd709.org**

Designated School Representative: **Tom Pearson**

Email Address: **tom.pearson@isd709.org**

### 208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Tom Pearson**

Girls Sports: **Tom Pearson**

Speech: **Tom Pearson**

Music: **Tom Pearson**

\*Mailing Representative: **Tom Pearson**

\*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

### 208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member:

Student:

Parent:

Faculty Member:

**Please complete and submit this form with your school's 2020-2022 Resolution for Membership to [mshsl\\_info@mshsl.org](mailto:mshsl_info@mshsl.org) If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.**

**Submit this form to [mshsl\\_info@mshsl.org](mailto:mshsl_info@mshsl.org)**

**2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | [www.mshsl.org](http://www.mshsl.org)**

## 2020-2021 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

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**One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.**

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

#### 208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

#### 208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Duluth East High School**

### 208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **Paul Sandholm**

Email Address: **paul.sandholm@isd709.org**

Designated School Representative: **Shawn Roed**

Email Address: **shawn.roed@isd709.org**

### 208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Shawn Roed**

Girls Sports: **Shawn Roed**

Speech: **Shawn Roed**

Music: **Shawn Roed**

\*Mailing Representative: **Shawn Roed**

\*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

### 208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member:

Student:

Parent:

Faculty Member:

**Please complete and submit this form with your school's 2020-2022 Resolution for Membership to [mshsl\\_info@mshsl.org](mailto:mshsl_info@mshsl.org) If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.**

**Submit this form to [mshsl\\_info@mshsl.org](mailto:mshsl_info@mshsl.org)**

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | [www.mshsl.org](http://www.mshsl.org)

**HUMAN RESOURCES ACTION ITEMS FOR: 7/21/2020**

<b><u>CERT EXTENSION</u></b>	<b><u>POSITION/LOCATION/CONDITION</u></b>	<b><u>EFFECTIVE DATES</u></b>	
AHERN, JENNIFER	TOSA MATH/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
ATATISE SKINAWAY, DOREEN	MISSABEKONG SUMMER PROGRAM	6/8/2020	6/30/2020
BARRATT, KATHLEEN	PRESCHOOL COORD/HOCHS, NOT TO EXCEED 40 HRS	8/24/2020	8/28/2020
BISHOP, LINNEA	ABE/HOCHS, NOT TO EXCEED 240 HRS	6/8/2020	8/28/2020
BROWN, LISA	ECFE/ESSENTIA/ST LUKES, NOT TO EXCEED 27 HRS	6/15/2020	8/31/2020
BROWN, PAULA	MATH/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
BRUNS, CHRISTINA	ESY/ECSE/DW, NOT TO EXCEED 20 HRS	6/9/2020	8/31/2020
BUSH, SHANIA	SCIENCE TOSA/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
CRANE, REBECCA	ECSE, INTERVIEWS, HANDBOOK, TRAINING/DW, NOT TO EXCEED 190 HRS	6/9/2020	8/31/2020
DALBEC, SHARON	SPEC ED POHI/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
DIEHL, CRYSTAL	ESY/LEAD NURSE, COVID TEAM/DW, NOT TO EXCEED 50 HRS	6/9/2020	8/31/2020
DURFEE, CHRISTOPHER	MATH/ROCKRIDGE, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
FABBRO, JENNIFER	ESY/SMI/DW, NOT TO EXCEED 15 HRS	8/3/2020	8/13/2020
FJERAN, SASHA	ART TOSA/ALC, NOT TO EXCEED 125 HRS	6/15/2020	8/20/2020
FORBORT, SCOTT	ENGLISH TOSA/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
FOYT, EMILY	ESY/LD/DW, NOT TO EXCEED 60 HRS	8/3/2020	8/13/2020
GAMACHE, REBECCA	HEAD START COORD/DW, NOT TO EXCEED 40 HRS	8/24/2020	8/28/2020
GOLDMAN, CRYSTAL	CURRICULUM/HOCHS, NOT TO EXCEED 6 HRS	6/9/2020	6/30/2020
GRANMO, SHERYL	SPEC ED/ELEMENTARY/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
GRENIER, JODY	ABE/LAKE SUPERIOR COLLEGE, NOT TO EXCEED 240 HRS	6/8/2020	8/21/2020
GUDECK, JULIE	ESY/EARLY CHILDHOOD/DHH/DW, NOT TO EXCEED 63 HRS	6/9/2020	8/31/2020
HARVICK, HEATHER	CURRICULUM/DW, NOT TO EXCEED 40 HRS	6/9/2020	6/29/2020
HATFIELD, KATHRYN	ESY/ASD/DCD/DW, NOT TO EXCEED 110 HRS	6/9/2020	8/31/2020
HELLA, LINDSEY	MATH/ROCKRIDGE, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
HINTSALA, JACOB	PRINCIPAL/RESIDENTIALS, NOT TO EXCEED 75 HRS	6/9/2020	7/16/2020
JARVIS, DEBRA	ESY/MC 1-1/DW, NOT TO EXCEED 20 HRS	6/9/2020	8/31/2020
JARVIS, DEBRA	MATH/CHESTER CREEK, NOT TO EXCEED 105 HRS	6/9/2020	8/31/2020
JASPERSON-AAGENES, STEPHANIE	ESY/ASD/DW, NOT TO EXCEED 26 HRS	6/9/2020	8/31/2020
JOHNSON, DEBORAH	ESY/EBD/DW, NOT TO EXCEED 60 HRS	8/3/2020	8/13/2020
JOHNSON, DEBRA	MATH/CHESTER CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/17/2020
JUBENVILLE, JAMES	ENGLISH/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
KEROLA, WILLIAM	SPEC ED POHI/CHESTER CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
KOLQUIST, JULIE	SPEC ED/ELEMENTARY/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
LINDBERG, TIM	ESY/WORK EXPERIENCE COORD/DW, NOT TO EXCEED 130 HRS	6/9/2020	8/31/2020
LINDULA, JOHN	SOCIAL STUDIES TOSA/ALC, NOT TO EXCEED 45 HRS	6/15/2020	8/20/2020
LIPPITT, MARTHA	ESY/COORD, HANDBOOK, CPI TRAININGS, INTERVIEWS/DW, NOT TO EXCEED 190 HRS	6/9/2020	8/31/2020
MCGOWAN, TODD	ESY/CTSS CERT FILE REVIEW/DW, NOT TO EXCEED 30 HRS	6/15/2020	8/24/2020
MENEGHINI, CARLA	MATH TOSA/ALC, NOT TO EXCEED 125 HRS	6/15/2020	8/20/2020
MICKOLAJAK, TODD	SPEC ED TOSA/ALC, NOT TO EXCEED 30 HRS	6/15/2020	8/20/2020
MORLANG, SHILO	ESY/FIELD SUPPORT TECH/HOCHS, NOT TO EXCEED 190 HRS	6/15/2020	8/7/2020
MOZOL, DIANE	ECFE CHILD EDUCATOR/ESSENTIA/ST LUKES, NOT TO EXCEED 39 HRS	6/15/2020	8/31/2020
NORMAN, ADRIAN	PRINCIPAL/ALC, NOT TO EXCEED 120 HRS	6/15/2020	8/20/2020
OLSON, ANTHONY	SPEC ED TOSA/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
PAQUETTE, BARBARA	SPEC ED MATH/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
PAWLIKOWSKI, BETTY	ENGLISH/ARROWHEAD ACADEMY, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
PETERSMEYER, ANNETTE	ENGLISH/MATH/ROCKRIDGE, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
PLESKO, SHERRI	SPEC ED/ELEMENTARY/MERRITT CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
PRECKEL, KEVIN	MATH/ARROWHEAD ACADEMY, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
RAY, JULIE	ESY/ASSERTIVE TECH SUPP/NEW TEACHER TRAINING/DW, NOT TO EXCEED 100 HRS	6/9/2020	8/31/2020
REMINGTON, SARAH	ENGLISH/ROCKRIDGE, NOT TO EXCEED 105 HRS	6/9/2020	6/16/2020
RODD, RONI	ESY/PT SUPPORT/DW, NOT TO EXCEED 24 HRS	8/3/2020	8/13/2020
ROURKE, CINDY	SPEC ED/ELEMENTARY/CHESTER CREEK, NOT TO EXCEED 105 HRS	6/9/2020	7/16/2020
SCHINGEN, JOSEPH	ENGLISH TOSA/ALC, NOT TO EXCEED 30 HRS	6/15/2020	8/20/2020
SCHMIDT, SUSAN	CURRICULUM/DW, NOT TO EXCEED 8 HRS	6/9/2020	6/30/2020
SEXTON, SARAH	ESY/ECSE/DW, NOT TO EXCEED 5 HRS	6/9/2020	8/31/2020
SHEIKH, SUMAIR	CAREER & COLLEGE READINESS TOSA/DW, NOT TO EXCEED 136 HRS	6/9/2020	7/30/2020
SIGAFUS, HAILEY	SPANISH TOSA/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
SMITH, HAMILTON	MUSIC/ALC, NOT TO EXCEED 45 HRS	6/15/2020	8/20/2020
SMITH, HAMILTON	SOCIAL STUDIES TOSA/ALC, NOT TO EXCEED 90 HRS	6/15/2020	8/20/2020
TRAVAGLIONE, ANNA	ESY/DCD/LINCOLN, NOT TO EXCEED 35 HRS	6/9/2020	8/31/2020
TRENTOR, DOUGLAS	ESY/PSYCHOLOGIST/DW, NOT TO EXCEED 30 HRS	6/15/2020	8/24/2020
TURNER, ROBERT	ABE ESL/ABE, NOT TO EXCEED 120 HRS	6/8/2020	7/24/2020
TWARDOWSKI, STEPHANIE	ESY/TOSA SUPPORT/DW, NOT TO EXCEED 100 HRS	6/9/2020	8/31/2020
VAUGHT, DANIEL	ESY/PROGRAM NURSE/DW, NOT TO EXCEED 40 HRS	6/9/2020	8/31/2020

<u>CERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
VOLD, CHRIS	AEO COORDINATOR/AEO, NOT TO EXCEED 80 HRS	6/15/2020 8/20/2020
WIKSTROM, MICHELLE	ESY/ECSE/DW, NOT TO EXCEED 140 HRS	6/9/2020 8/31/2020
WILLIAMS, PAULA	COUNSELOR/ALC, NOT TO EXCEED 150 HRS	6/16/2020 8/20/2020
WILLIAMS, PAULA	GUIDANCE COUNSELOR/ROCKRIDGE, NOT TO EXCEED 40 HRS	6/16/2020 7/16/2020
WITTMER, NANCY	SPEC ED/ELEMENTARY/CHESTER CREEK, NOT TO EXCEED 105 HRS	6/9/2020 7/16/2020
ZADDACK, AMBER	ESY/EARLY CHILDHOOD/DHH/DW, NOT TO EXCEED 10 HRS	6/9/2020 6/30/2020
ZAMBORI, SARA	ESY/SPEECH/DW, NOT TO EXCEED 40 HRS	6/9/2020 8/31/2020
ZWAK, MICHAEL	WORK EXPERIENCE TOSA/ALC, NOT TO EXCEED 125 HRS	6/15/2020 8/20/2020
Total: 72		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
HUTTEL, TERRI	SPEC ED INTERVENTIONIST/LESTER, MID CAREER LWOP	9/1/2020 6/11/2021
KUJTTI, ELISE	KINDERGARTEN/LESTER	9/1/2020 6/11/2021
PELLER, SHONDA	SPEC ED PHYSICAL & MENTAL IMPAIRED/EAST, MID CAREER LWOP	9/1/2020 6/9/2023
Total: 3		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
WEBER, MARGARET	SCHOOL NURSE/MARSHALL, .55 TO 1.0, C MURPHY	9/1/2020
Total: 1		
<u>CERT PROMOTION</u>	<u>NEW POSITION/LOCATION/OLD POSITION/LOCATION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
WALTERS, JOANNA	ASST PRINCIPAL/DENFELD, DEAN OF STUDENTS/DENFELD, \$94,838.00/YR, T TUSKEN	8/24/2020
Total: 1		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BOOMER, BREA	GRADE 2/MACARTHUR	6/8/2020
DAVIDSON, MALORIE	SPEC ED SMI-DCD-S/EAST	6/8/2020
GRONSETH, DEANNA	SPEC ED TOSA/DW	6/8/2020
GUSE, JESSICA	GRADE 4/PIEDMONT	6/8/2020
HANSON, CHAD	MUSIC/ALC/AEO	6/8/2020
NEWMAN, BRANDON	MATH/LINCOLN	6/8/2020
PETERSON, JAMIE	HEALTH/LINCOLN	6/8/2020
PRATT, ANA	ECSE/DW	6/8/2020
Total: 8		
<u>CERTIFIED SUMMER SCHOOL</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BALLAVANCE, ADAIR	CIVICS/GEOGRAPHY/DENFELD/VIRTUAL, NOT TO EXCEED 148 HRS	6/15/2020 8/13/2020
BUSH, SHANIA	.5 PHYSICAL SCIENCE/DENFELD/VIRTUAL, NOT TO EXCEED 74 HRS	6/15/2020 8/13/2020
FLORESTANO, ANGELO	AMERICAN HISTORY/DENFELD/VIRTUAL, NOT TO EXCEED 148 HRS	6/15/2020 8/13/2020
JACOBY, JILL	BIOLOGY/DENFELD/VIRTUAL, NOT TO EXCEED 148 HRS	6/15/2020 8/13/2020
MACIOCE, MARIA	ENGLISH/DENFELD/VIRTUAL, NOT TO EXCEED 148 HRS	6/15/2020 8/13/2020
SHAW, NATHAN	ENGLISH/DENFELD/VIRTUAL, NOT TO EXCEED 148 HRS	6/15/2020 8/13/2020
SMITH, HAMILTON	.5 PHYSICAL SCIENCE/DENFELD/VIRTUAL, NOT TO EXCEED 74 HRS	6/15/2020 8/13/2020
Total: 7		
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
ANDRYS, HEATHER	VOLUNTARY PRE-K/MACARTHUR, 1.0 TO .6, VOLUNTARY	9/1/2020
AUSTIN, ALEXANDRA	READING INTERVENTIONIST/ORDEAN EAST, 1.0 TO .6, VOLUNTARY	9/1/2020
BACHINSKI, SUSAN	VOLUNTARY PRE-K/STOWE, 1.0 TO .6, VOLUNTARY	9/1/2020
Total: 3		
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
MARSTEN, CAMILLE	HEALTH/ORDEAN EAST, .6 TO .7	1/21/2020 6/8/2020
Total: 1		
<u>CERT TERMINATION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
JOHNSON, PETER	CAREER TECHNICAL EDUCATION COORDINATOR/HOCHS, POS ELIMINATION	7/31/2020
Total: 1		
<u>NONCERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BECK, ELIZABETH	SPEC ED PARA/ROCKRIDGE, NOT TO EXCEED 80 HRS	6/9/2020 6/30/2020
CORBIN, KANIKISA	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020 6/30/2020
DELACRUZ, JAMIE	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020 6/30/2020

HORTON, AMANDA	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020	6/30/2020
KESTI, SHAREN	SPEC ED PARA/CHESTER CREEK, NOT TO EXCEED 80 HRS	6/9/2020	6/30/2020
KNAUSS, SUSAN	OFFICE SUPPORT SPEC/MERRITT CREEK, NOT TO EXCEED 40 HRS	6/9/2020	6/30/2020
MILLER, SUSANNA	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020	6/30/2020
MODER, LINDA	OFFICE SUPPORT SPEC/ROCKRIDGE, NOT TO EXCEED 75 HRS	6/9/2020	6/30/2020
OLSON, JOSEPH	SPEC ED PARA/MERRITT CREEK, NOT TO EXCEED 80 HRS	6/9/2020	6/30/2020
RENNQUIST, JEAN-PAUL	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020	6/30/2020
ROSS, TERRY	ESY/OT SUPPORT/DW, NOT TO EXCEED 10 HRS	8/3/2020	8/13/2020
TUOMINEN, ROBBIN	OFFICE SUPPORT SPEC/CHESTER CREEK, NOT TO EXCEED 40 HRS	6/9/2020	6/30/2020
WINTER, LAURA	INDIAN EDUCATION SUMMER PROGRAMMING	6/9/2020	6/30/2020
Total: 13			

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>	
DUVALL, JACQUELINE	SPEC ED PARA/DENFELD, A MEDICAL LWOP	5/28/2020	6/5/2020
KOWALIK, MARY	FOOD SERVICE HELPER/MACARTHUR, A MEDICAL LWOP DATE TBD	5/7/2020	
SIMONSON, HOLLY	BUS DRIVER II/TRANSPORTATION, A MEDICAL LWOP DATE TBD	5/28/2020	
ZOLTEK, LORI	FOOD SERVICE HELPER/MACARTHUR, A MEDICAL LWOP DATE TBD	5/14/2020	
Total: 4			

<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>	
HANSON, BRENDA	BUS DRIVER II/TRANSPORTATION	9/8/2020	
LINDELOF, CARLEY	CUSTODIAN II/CONGDON, PRESUMED	5/21/2020	
NEPHEW, SARA	SPEC ED PARA/LPN/EAST	6/2/2020	
SMITH, JORDYN	FOOD SERVICE HELPER/DENFELD	5/5/2020	
THIES, CELINA	SPEC ED PARA/EAST	6/5/2020	
TORGESEN, KAREN	SPEC ED PARA/CONGDON	6/5/2020	
Total: 6			

<u>NONCERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>	
ANDERSON, CLAUDIA	OFFICE SUPPORT SPECIALIST SR/DENFELD	7/31/2020	
MURRAY, EDWARD	MAINTENANCE CUSTODIAN/PIEDMONT	10/5/2020	
POHJOLA, EVELYN	SPEC ED PARA/LPN/ORDEAN EAST	6/5/2020	
Total: 3			

<u>NONCERT SUMMER SCHOOL</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>	
ANDREWS, LINDA	FOOD SERVICE HELPER/PIEDMONT	6/8/2020	8/21/2020
BATTEES, SUSAN	FOOD SERVICE HELPER/DENFELD	7/1/2020	8/21/2020
BATTEES, SUSAN	FOOD SERVICE HELPER/STOWE	6/8/2020	6/30/2020
BEYER, ANGELA	FOOD SERVICE HELPER/LESTER	6/8/2020	6/30/2020
CANAVAN, JASMINE	FOOD SERVICE HELPER/LOWELL	6/8/2020	6/30/2020
CHIALASTRI, THERESE	FOOD SERVICE HELPER/LOWELL	7/1/2020	8/21/2020
CHIALASTRI, THERESE	FOOD SERVICE HELPER/MYERS-WILKINS	6/8/2020	6/30/2020
CLINGMAN, AMIE	FOOD SERVICE HELPER/LOWELL	7/1/2020	8/21/2020
CLINGMAN, AMIE	FOOD SERVICE HELPER/ORDEAN EAST	6/15/2020	6/30/2020
CULLEN, JULIE	FOOD SERVICE SAT MGR II/STOWE	6/8/2020	6/30/2020
ERICKSON, LIANNE	FOOD SERVICE HELPER/MACARTHUR	6/15/2020	8/21/2020
FERN, JERE-LYN	FOOD SERVICE HELPER/LESTER	6/15/2020	6/30/2020
FERN, JERE-LYN	FOOD SERVICE HELPER/MACARTHUR	7/1/2020	8/21/2020
GEISSLER, SUSAN	FOOD SERVICE SAT MGR II/MYERS-WILKINS	6/8/2020	6/30/2020
GEISSLER, SUSAN	FOOD SERVICE SAT MGR II/STOWE	7/1/2020	8/21/2020
GUZZO, JAMES	BUS DRIVER/TRANSPORATION	6/8/2020	9/4/2020
HINNENKAMP, DENNIS	BUS DRIVER/TRANSPORATION	6/8/2020	9/4/2020
JACKSON, EMILY	FOOD SERVICE HELPER/LOWELL	6/15/2020	6/30/2020
KARON, MARIA	FOOD SERVICE SAT MGR II/PIEDMONT	6/8/2020	8/21/2020
KUNKEL, ROBERTA	FOOD SERVICE HELPER/MYERS-WILKINS	6/8/2020	8/21/2020
MCKOWSKI, DEBRA	FOOD SERVICE SAT MGR II/LOWELL	7/1/2020	8/21/2020
MCKOWSKI, DEBRA	FOOD SERVICE SAT MGR II/ORDEAN EAST	6/8/2020	6/30/2020
MONSON, DEBRA	BUS DRIVER/TRANSPORATION	6/8/2020	9/4/2020
MURRAY, CANDACE	FOOD SERVICE HELPER/HOMECROFT	6/8/2020	6/30/2020
MURRAY, COLLEEN	BUS DRIVER/TRANSPORATION	6/8/2020	9/4/2020
NACEY, DEIDRA	BUS DRIVER/TRANSPORATION	6/8/2020	9/4/2020
NAULT, PAMELA	FOOD SERVICE HELPER/MYERS-WILKINS	6/15/2020	6/30/2020
OLESIAK, GENEVIEVE	BUS HELPER/TRANSPORATION	6/8/2020	9/4/2020
PALMER, MICHELLE	FOOD SERVICE SAT MGR II/LESTER	6/8/2020	6/30/2020

**NONCERT SUMMER SCHOOL**

PRIVETT, WENDY  
PRIVETT, WENDY  
PUFF, JODI  
PUFF, JODI  
SETTERGREN, JAMES  
TALBOT, MARK  
TALBOT, MARK  
THOMAS, TIFFANI  
VAN ALLEN, GEORGIA

\*Placeholder

Total: 38

**POSITION/LOCATION**

FOOD SERVICE SAT MGR II/DENFELD  
FOOD SERVICE SAT MGR II/LOWELL  
FOOD SERVICE SAT MGR II/HOMECROFT  
FOOD SERVICE SAT MGR II/MYERS-WILKINS  
BUS DRIVER/TRANSPORATION  
FOOD SERVICE HELPER/MACARTHUR  
FOOD SERVICE HELPER/STOWE  
FOOD SERVICE HELPER/ORDEAN EAST  
FOOD SERVICE SAT MGR II/MACARTHUR

**EFFECTIVE DATES**<sup>16</sup>  
7/1/2020 8/21/2020  
6/8/2020 6/30/2020  
6/8/2020 6/30/2020  
7/1/2020 8/21/2020  
6/8/2020 9/4/2020  
6/8/2020 6/30/2020  
7/21/2020 8/21/2020  
6/8/2020 6/30/2020  
6/8/2020 8/21/2020

**NONCERT PERM DECREASE**

WILLIAMS, STEPHANIE

Total: 1

**POSITION/LOCATION/CONDITION**

EXECUTIVE ASSISTANT OFFICE OF FEDERAL PROGRAMS/HOCHS, 1.0 TO 0.8

**EFFECTIVE DATES**  
7/31/2020

**MEMORANDUM**

TO: Curriculum Dept.

FROM: Patricia Fleege, Adult Diploma Program

SUBJECT: High School Diploma

DATE: 6/17/2020

The following student completed all requirements for graduation from I.S.D. 709 via the Adult Diploma Program and requests his Duluth Public Schools diploma, dated

6/17/2020

Staci Anderson

7/2/2020

Jeff Horton, Assistant Superintendent  
 Independent School District 709  
 215 N 1<sup>st</sup> Ave E  
 Duluth MN 55802

Dear Mr. Horton:

This is to certify that the person(s) listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

<u>NAME OF GRADUATE</u>	<u>SCHOOL ON DIPLOMA</u>	<u>GRADUATION DATE</u>
<b>Noah A. Cass</b>	<b>Duluth Public Schools</b>	<b>7/3/2020</b>

Please send diploma to Michelle Porter at the Area Learning Center, Room 126.

Adrian Norman  
 Principal

Michelle Porter  
 Administrative Assistant  
 Area Learning Center