

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, January 23, 2018

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Reading and Approving Minutes**
 - A. Regular School Board Meeting - December 18, 2017 2
 - B. Annual Organizational School Board Meeting - January 2, 2018 16
6. **School and Community Recognition**
7. **Audience**
8. **Reading Communications, Petitions, Etc.** 25
9. **Report of the Superintendent**
 - A. Reports from Student School Board Representatives
 - B. Schedule of Meetings and Events 26
10. **Report of Standing Committees**
 - A. Education Committee (*see separate report*)
 - B. Human Resources Committee (*see separate report*)
 - C. Business Committee (*see separate report*)
11. **Special Resolutions**
12. **Questions / Other**
13. **Adjournment**

Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, December 19, 2017

Members Present:

Annie Harala
Art Johnston
David Kirby
Rosie Loeffler-Kemp
Alanna Oswald
Nora Sandstad
Harry Welty

Others Present:

Bill Gronseth, Superintendent
Doug Hasler, Deputy Clerk
Jackie Dolentz, Secretary

Student Representatives:

Benjamin Emmel
Cabrilla Francis

➤ Chair Kirby called the regular school board meeting of December 19, 2017 to order at 6:31 p.m., and the pledge of allegiance to the American flag was given.

M-Harala, S-Sandstad, to approve the agenda as presented.

Chair Kirby asked school board members if there was any discussion on the agenda.

M-Welty, S-Oswald, to add to the Business Committee agenda a discussion on mid-year Budget Reductions and Considerations for FY18. Upon a vote, the same passed – unanimously.

Upon a vote, the amended agenda was approved – unanimously.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Regular School Board Meeting of November 21, 2017.

M-Sandstad, S-Welty, to approve the minutes of the November 21, 2017 Regular School Board Meeting as presented. Upon a vote, the same was approved – unanimously.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of November 28, 2017.

M-Loeffler-Kemp, S-Welty, to approve the minutes of the November 28, 2017 Special School Board Meeting as presented. Upon a vote, the same was approved – unanimously.

School and Community Recognition
December 2017

Members of the Board, I'm pleased to present Edye Howes for recognition. Edye is coordinator for our Department of American Indian Education. Under her leadership, the Department has helped develop the Misaabekong Ojibwe Language Immersion program at Lowell Elementary and supported Misaabekong Curriculum retreats. The Department helped organize American Indian Day at Ordean East Middle School and partnered with Myers-Wilkins and Piedmont Elementary Schools to host pow-wows for students, staff and families. Her department partnered with Denfeld High School to host a Community Round Dance, and worked to provide Ojibwe shoulder bag and history activities for all students at Lester Park, Stowe, Lincoln Park Middle School, Lowell and Myers-Wilkins. These are only a few of the many ways Edye Howes is leading her Department within the Duluth Public Schools. We were very pleased to hear that the Minnesota Indian Education Association presented Edye with their 2017 Administrator of the Year Award at their annual conference this fall. The Award recognizes her leadership, her work in the American Indian Education Community, the reflection of American Indian culture in her life and work and her many achievements. Edye, thank you for all you do to educate, teach and inspire young Duluth learners – and all of us – every day. Congratulations.

Truth In Taxation Presentation
December 2017

The Truth in Taxation Presentation was given by Doug Hasler, Chief Financial Officer/ Executive Director of Business Services.

Discussion took place regarding this item.

Public Comments
December 2017

Bernie Burnham, address not provided, spoke to the School Board about being proud to work for the District, the budget problems the District is facing and thanked the outgoing School Board members.

Dennis Frazier, address not provided, spoke to the School Board about union contract negotiations and the budget.

Ann Wasson, address not provided, spoke to the School Board to thank the outgoing board members and welcome to the incoming board members.

Maddy Wegener, address not provided, spoke to the School Board about a project that would improve the functionality and safety of East Ninth Street so the District's students could walk or bike to school safely.

Robin Davidson, address not provided, spoke to the School Board about educational inequity and the distribution of compensatory education funds in the District.

Marcia Stromgren, address not provided, spoke to the School Board to thank the outgoing Board members.

Barb Walcome, address not provided, spoke to the School Board to thank the outgoing Board members.

Beth Kersting-Peterson, address not provided, spoke to the School Board about the District's finances.

Communications, Petitions, Etc.

December 2017

Superintendent Gronseth stated one communication had been received:

06/12/17 – A letter addressed to the School Board from Tom Johns expressing his concern with property tax and property value increases.

Superintendent's Report

December 2017

There have been programs and events going on all over the district and there are a few more left in the coming days for our students to show what they have learned in their classes. It is always exciting for them to have people to come and watch them and to participate in the shows. We really appreciate all the efforts that go into these events; teaching the kids, setting up chairs, cleaning up afterwards and making sure the students are creating art to display. When you go to the programs and see the art on the walls, if you really look at what they have created, you will see they are demonstrating the standards they have learned in art. So, take a closer look.

I want to thank the Boldt Company, United Piping, APi Group, The Jamar Company and Northland Construction, our CTE partners, who donated winter construction gear to our construction program. They have been diligently working on building a house with our partners at Lake Superior College.

I also want to talk about the budget and the process we have gone through. We have had considerable budget concerns to address and I have really been heartened by the collaboration, conversations, and ideas that have been shared by the many groups that have come together. While we have been doing this, there have been several items that we have been considering. We have been working to develop them all at once. Because we are on a short timeline, things got a little messy, for lack of better words, because we were trying to develop a bunch of ideas all at once. Some came forward as great ideas and we pursued them; and others not so much. The leave of absence idea (LOA) was certainly one that came up in a many of our meetings and

in a number of settings. We pursued it. When the form went out, a number of really great questions came up. We realized there were a lot of different variables at play and we really didn't have time to work through all of them due to our tight timeline. We did let the LOA idea go as one of the options but we have continued to work on a plan that the board will hear tonight as it was added to the Business Committee.

This is the final meeting for our student school board representatives. It has been a wonderful year with them so we will have them give their final report. We also have parting gifts for them to remember their time on the board. Now let's hear from our student reps one last time:

Duluth East High School: Student Representative Cabrilla Francis shared that the Student Forum made holiday cards for teachers and learned about how to complete financial aid forms for colleges. It is holiday week with themed dress days and free hot chocolate giveaway. All the winter sports and activities are under way. East has a student going to state for debate and the holiday concert was a success. Thank you to the School Board for the opportunity to serve.

Denfeld High School: Student Representative Ben Emmel wished a happy holiday season to everyone. Winter sports and activities are underway. The Link Crew had a movie night for Freshman and watched Home Alone with popcorn and had great fun. Several clubs are in the holiday spirit and have adopted families for the holidays. The food drives raised 1500 pounds for CHUM. The National Honor Society (NHS) volunteered at the Domiano Center for the first three weekends in December. Key Club held a hygiene drive with a competition between classes to raise items for students in need. The choir went caroling throughout the community, and students had a toy drive which was successful. Student Government, Key Club and NHS members decorated the school with holiday posters and colors. A mini holiday spirit week is underway with dress up days at school. Students are looking forward to holiday break. Thanks to staff at Denfeld and the School Board for opportunity to serve.

The Superintendent presented the Student Representatives with certificates and a small gift to thank them for their service.

Education Committee Report
December 2017

Member Loeffler-Kemp presented the Education Committee report, a copy of same being in the hands of each school board member.

Member Loeffler-Kemp presented the resolution:

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best

interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these organizations.

Organization	Author / Contact	Project Title	Award Amount	Terms
Arrowhead Manufacturers & Fabricators Association Educational Trust	Kevin Cherquist	Duluth Engineering Design – Welding Rod Oven	\$200.00	Funds will be used to a rod oven for the welding program at Denfeld High School.
Arrowhead Manufacturers & Fabricators Association Educational Trust	Bradley Vieths	Duluth Engineering Design – All Girl Welding Program	\$1,500.00	Funds will be used to purchase helmets, gloves and welding jackets for the All Girls afterschool welding program.

E-12-17-3497

December 19, 2017

M-Loeffler-Kemp, S-Sandstad, to approve Resolution E-12-17-3497 – Acceptance of Grant Awards to the Duluth Public Schools. Upon a vote, the same was approved – unanimously.

M-Loeffler-Kemp, S-Harala, to approve the remainder of the Education Committee Report. Upon a vote, the same was approved – unanimously.

Human Resources Committee Report
December 2017

Member Sandstad presented the Human Resources Committee report, a copy of same being in the hands of each school board member.

Member Sandstad presented the resolution:

RESOLUTION

Non-Certified Business Division Administrators' Association

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Collective Bargaining Agreements between Independent School District 709 and the Non-Certified Business Division Administrators' Association, a summary of which is in the hands of all School Board members, be approved and adopted for the period of July 1, 2017

to June 30, 2020 inclusive, and that the Chairperson and Clerk of the School Board be hereby authorized to execute said Agreement on behalf of the School District.

Resolution HR-12-17-3496

December 19, 2017

M-Sandstad, S-Oswald, to approve Resolution HR-12-17-3496 – Non-Certified Business Division Administrators' Association.

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

M-Sandstad, S-Harala, to approve the Human Resource Committee report. Upon a vote, the remainder of the Human Resource Committee was approved - unanimously.

Business Committee Report
December 2017

Member Harala presented the Business Committee report, a copy of same being in the hands of each school board member.

Budget Reductions Considerations for FY 18 discussion took place (addition to the Business Committee agenda made at beginning of school board meeting).

M-Harala, S-Welty, to approve the FY 18 reductions as presented and to direct Administration to work alongside the board, unions, and community leaders to balance the FY19 budget.

Discussion took place regarding his item.

Upon a vote, the same was approved 6-0-1 as follows:

Yea: Harala, Kirby, Loeffler-Kemp, Oswald, Sandstad, Welty

Abstain: Johnston

M-Harala, S-Sandstad, to Postpone Definitely the six policies and procedures on this agenda until the February 2018 Regular School Board meeting. Upon a vote, the same was approved – unanimously.

Member Harala presented the resolution:

RESOLUTION

Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor’s terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION
ALC	Duluth Federations of Teachers	\$50.00	Holiday auction gifts
ALC, Laura MacArthur, Piedmont & Stowe	Carolyn Zanko	In Kind	None
Denfeld	Joe Westerberg	\$125.00	Girls Basketball
Denfeld	Joe Westerberg	\$125.00	Boys Basketball
Denfeld	Jerry Zanko	In Kind	Orchestra
Denfeld	Jerry Zanko	In Kind	Orchestra
Denfeld & East	ACME Tools Duluth C/O Troy Kirsch	In Kind	None
East	World Block, Inc	\$300.00	Yearbook
East	Cirrus Design Group	\$1,000.00	None
Laura MacArthur	Laura and Dustin DeSanto	In Kind	Children with special needs
Myers-Wilkins	Thomas Albright	\$150.00	Gym equipment
Myers-Wilkins	Theresa and Mike Akervik	\$300.00	Office guest chairs
Stowe	Asbury United Methodist Church	In Kind	None
Stowe	The North Shore Estates	In Kind	None
Stowe	Bethany Community Church	In Kind	None
Stowe	Parent Group	\$1,500.00	5th grade Wolf Ridge trip
Stowe	Advantage Emblem & Screen Printing	\$400.00	Hurricane Fund Puerto Rico
Stowe	Stowe Foundation	\$1,000.00	5th grade Wolf Ridge trip
Stowe	Parent Group	\$800.00	5th grade transportation
Stowe	Parent Group	\$1,100.00	Classroom use
	Total	\$6,850.00	

B-12-17-3502

December 19, 2017

M-Harala, S-Sandstad, to approve Resolution B-12-17-3502 – Acceptance of Donations to Duluth Public Schools. Upon a vote, the same was approved – unanimously.

Member Harala presented the resolution:

RESOLUTION

Certified Tax Levy 2017 Payable 2018

BE IT RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, to hereby set the Tax Levy for 2017 Payable 2018 at \$31,697,855.86.

Resolution B-12-17-3503

December 19, 2017

M-Harala, S-Sandstad, to approve Resolution B-12-17-3503 – Certified Tax Levy 2017 Payable 2018. Upon a vote, the same was approved – unanimously.

Member Harala presented the resolution:

RESOLUTION

Establishing Combined Polling Places for Multiple Precincts and Designating Hours
During Which the Polling Places Will Remain Open for Voting For School District Elections
Not Held on the Day of a Statewide Election

BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Places (District #1):

Lakeview Covenant Church
(City of Duluth, Precinct #5)
1001 Jean Duluth Road
Duluth, MN 55804

Rice Lake City Hall
(City of Rice Lake, 4 Townships, Unorgs 2 & 23)
4107 Beyer Road
Duluth, MN 55803

"These combined polling places serve all territory in Independent School District No. 709 located in the City of Duluth (Precincts 1, 2, 4-7), City of Rice Lake, Gnesen Township, Lakewood Township, Normanna Township, North Star Township, Unorg Township 2 and Unorg Township 23 located in St. Louis County, Minnesota."

Combined Polling Place (District #2): Unitarian Universalist Congregation of Duluth
(City of Duluth, Precinct 12)
835 West College Street
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 3, 8-14) located in St. Louis County, Minnesota."

Combined Polling Place (District #3): Duluth Heights Community Club
(City of Duluth, Precinct #22)
33 West Mulberry Street
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 15-20, 22-25) located in St. Louis County, Minnesota."

Combined Polling Place (District #4): Asbury United Methodist Church
(City of Duluth, Precinct #32)
6822 Grand Avenue
Duluth, MN 55807

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 21, 26-30, 32-34) located in St. Louis County, Minnesota."

Combined Polling Places (District At-Large): Use combined polling places for Districts 1-4

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least

twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

B-12-17-3504

December 19, 2017

M-Harala, S-Sandstad, to approve Resolution B-12-17-3504 – Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting For School District Elections Not Held on the Day of a Statewide Election.

Discussion took place regarding this item.

M-Oswald, S-Welty, to Postpone Definitely this resolution until the January 2018 School Board meeting. Upon a vote, the same passed – unanimously.

Update: At the January Board Agenda Setting meeting, it was decided that this resolution would not be addressed.

Member Harala presented the resolution:

RESOLUTION
Reopen Rockridge Building

BE IT RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, to hereby reopen the vacant Rockridge building, located at 4849 Ivanhoe Street, by January 3, 2018.

BE IT FURTHER RESOLVED, That the Rockridge building will now house the Woodland Hills Academy, which will be renamed "Rockridge Academy".

Resolution B-12-17-3505

December 19, 2017

M-Harala, S-Loeffler-Kemp, to approve Resolution B-12-17-3505 – Reopen Rockridge Building. Upon a vote, the same was approved – unanimously.

M-Harala, S-Welty, to approve the remainder of the Business Committee report.

Member Johnston withheld Item 1.A.1)

Member Johnston requested a separate vote on Items 1.A. – 1.G.

Member Johnston withheld Item 1.A.1) Financial Report final audit to discuss the final audit results.

Upon a vote on Items 1.A. – 1.G. Financial Report, the same passed 6-1 as follows:

Yea: Harala, Kirby, Loeffler-Kemp, Oswald, Sandstad, Welty

Nay: Johnston

Upon a vote, the remainder of the Business committee report was approved – unanimously.

Special Resolutions
December 2017

Member Sandstad presented the resolution:

RESOLUTION

Authorizing New School Board Members' Attendance at the Minnesota School Boards Association Phase I and II Orientation Workshops

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for new school board members to attend the Minnesota School Boards Association Phase I and II Orientation Workshops held in December 2017 and January 2018.

Resolution SP-12-17-3498

December 19, 2017

M-Sandstad, S-Oswald, to approve Resolution SP-12-17-3498 – Authorizing New School Board Members' Attendance at the Minnesota School Boards Association Phase I and II Orientation Workshops.

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

Member Harala presented the resolution:

RESOLUTION

Board Member Attendance at 2018 MSBA Leadership Conference

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for school board members to attend the Minnesota School Boards Association 2018 Leadership Conference in Minneapolis, Minnesota on January 10-12, 2018.

Resolution SP-12-17-3499

December 19, 2017

M-Harala, S-Sandstad, to approve Resolution SP-12-17-3499 – Board Member Attendance at 2018 MSBA Leadership Conference.

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

Member Loeffler-Kemp presented the resolution:

RESOLUTION

Fully Fund Special Education Services (Minnesota)

WHEREAS, local boards of education place a very high priority on ensuring that ALL students receive high quality special education programs and instruction; and

WHEREAS, in 1975 Congress enacted the Education for All Handicapped Children Act (P.L. 94-142) now known as The Individuals with Disabilities Act IDEA to: improve access to education for children with disabilities by guaranteeing a Free Appropriate Public Education (FAPE) in the least restrictive environment; assure that the rights of children with disabilities and their parents are protected; assist States and school systems to provide for the education of all children with disabilities; and to assess and assure the effectiveness of efforts to educate all children with disabilities; and

WHEREAS, when IDEA became law in 1975, the federal government promised to fund 40 percent of the additional cost of educating children with disabilities; and yet the federal government has failed to adequately fund the mandated programs and services arising under IDEA, never providing more than 15 percent of the additional cost; and

WHEREAS, sufficient federal funding for IDEA would significantly enhance the ability of local school systems to provide an excellent education for all students; and

WHEREAS, the special education cross-subsidy continues to be a major obstacle for Minnesota School Districts to grapple with, due to the growing number of students receiving special education, more specialized services and rising costs associated with those services and inadequate funding; and

WHEREAS, the state special education funding system has not kept pace with the rising cost of mandated services and supports for students with special needs; and,

WHEREAS, the cross-subsidy for school districts for FY2016 is \$679 million; a 5.6 percent increase from FY2015; and

WHEREAS, between rising need and insufficient state and federal aid, the amount of funding school districts as a whole in Minnesota will be forced to pay for special education costs will reach an average of \$815 per student in FY17;

NOW, THEREFORE, BE IT RESOLVED, that we urge the Governor and Legislature to strenuously advocate for significant increases in federal special education funding and meaningful special education reforms at the federal and state levels; and

NOW, THEREFORE BE IT RESOLVED that there is an urgency for the Minnesota Legislature to convene a task force to work on special education funding, specifically with a focus on the impacts of the new special education funding formulas, the projected cross-subsidy and recommendations with a timeline to eliminate the cross-subsidy.

SP-12-17-3500

December 19, 2017

M-Loeffler-Kemp, S-Welty, to approve Resolution SP-12-17-3500 – Fully Fund Special Education Services (Minnesota).

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

Member Loeffler-Kemp presented the resolution:

RESOLUTION
Fully Fund Special Education Services (Federal)

WHEREAS, local boards of education place a very high priority on ensuring that ALL students receive high quality special education programs and instruction; and

WHEREAS, in 1975 Congress enacted the Education for All Handicapped Children Act (P.L. 94-142) now known as The Individuals with Disabilities Act IDEA to: improve access to education for children with disabilities by guaranteeing a Free Appropriate Public Education (FAPE) in the least restrictive environment; assure that the rights of children with disabilities and their parents are protected; assist States and school systems to provide for the education of all children with disabilities; and to assess and assure the effectiveness of efforts to educate all children with disabilities; and

WHEREAS, when IDEA became law in 1975, the federal government promised to fund 40 percent of the additional cost of educating children with disabilities; and yet the federal government has failed to adequately fund the mandated programs and services arising under IDEA, never providing more than 15 percent of the additional cost; and

WHEREAS, sufficient federal funding for IDEA would significantly enhance the ability of local school systems to provide an excellent education for all students; and

WHEREAS, the special education cross-subsidy continues to be a major obstacle for Minnesota School Districts to grapple with, due to the growing number of students receiving special education, more specialized services and rising costs associated with those services and inadequate funding; and

WHEREAS, the state special education funding system has not kept pace with the rising cost of mandated services and supports for students with special needs; and,

WHEREAS, the cross-subsidy for Minnesota school districts for FY2016 is \$679 million; a 5.6 percent increase from FY2015; and

WHEREAS, between rising need and insufficient state and federal aid, the amount of funding school districts as a whole in Minnesota will be forced to pay for special education costs will reach an average of \$815 per student in FY17;

NOW, THEREFORE, BE IT RESOLVED, that we urge the President and Legislature to strenuously advocate for significant increases in federal special education funding and meaningful special education reforms at the federal and state levels; and

NOW, THEREFORE, BE IT RESOLVED, that the State of Minnesota calls upon the Congress of the United States to pass appropriate legislation in order to increase funding for federal special education mandates to meet the urgent financial special education needs of our cities and towns; and

BE IT FURTHER RESOLVED, that the Secretary of the Senate cause a copy of this resolution to be delivered to all United States Representatives and Senators representing Minnesota in the Congress of the United States.

M-Loeffler-Kemp, S-Harala, to approve Resolution SP-12-17-3501 – Fully Fund Special Education Services (Federal). Upon a vote, the same was approved – unanimously.

Other
December 2017

Departing School Board members Harala, Johnston and Welty received gifts and a warm thank you for their service to the Duluth Public Schools.

M-Harala, S-Sandstad, to adjourn the meeting. Upon a vote, the same was approved – unanimously.

➤ Chair Kirby adjourned the Regular School Board Meeting of December 19, 2017 at 10:07 p.m.

Minutes of the School Board Annual Organizational Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, January 2, 2018 at 4:30 p.m.

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Doug Hasler, Deputy Clerk
Jackie Dolentz, Secretary

- Temporary Chair Kirby called the Annual Organizational School Board meeting to order at 4:31 p.m.

Temporary Chairperson Kirby requested that the Oath of Office be taken by the newly elected board members before the roll call. The board approved unanimously.

Temporary Chairperson Kirby administered the Oath of Office to the three new Board members. Congratulations and welcome to Members Gorham, Lofald and Trnka.

M-Kirby, S-Gorham, to approve the agenda. Upon a vote to approve the agenda as presented, the same was approved – unanimously.

Election of Chairperson:

Temporary Chair Kirby opened the nominations for Chairperson.

Member Loeffler-Kemp nominated Member Kirby for the office of Chairperson.

Member Oswald nominated herself for the office of Chairperson.

Temporary Chair Kirby closed the nominations for the office of Chairperson.

Temporary Chair Kirby announced that he was re-elected as Chairperson 6-1 as follows:

Kirby (6 votes): Gorham, Kirby, Loeffler-Kemp, Lofald, Sandstad, Trnka
Oswald (1 vote): Oswald

Election of Vice Chairperson

Chair Kirby opened the nominations for Vice Chairperson.
Member Trnka nominated Member Loeffler-Kemp as Vice Chairperson.
Member Oswald nominated herself as Vice Chairperson.
Chair Kirby closed the nominations for the office of Vice Chairperson.

Chair Kirby announced that Member Loeffler-Kemp was elected as Vice Chairperson 6-1 as follows:

**Loeffler-Kemp (6 votes): Gorham, Kirby, Loeffler-Kemp, Lofald, Sandstad, Trnka
Oswald (1 vote): Oswald**

Election of Clerk:

Chair Kirby opened the nominations for the office of Clerk.
Member Sandstad nominated herself for office of Clerk.
Member Oswald nominated herself for office of Clerk.
Chair Kirby closed the nominations for the office of Clerk.

Chair Kirby announced that Member Sandstad was elected as Clerk 6-1 as follows:

**Sandstad (6 votes): Gorham, Kirby, Loeffler-Kemp, Lofald, Sandstad, Trnka
Oswald (1 vote): Oswald**

Election of Treasurer:

Chair Kirby opened the nominations for the office of Treasurer.
Member Loeffler-Kemp nominated Member Gorham for the office of Treasurer.
Member Oswald nominated herself for the office of Treasurer.
Chair Kirby closed the nominations for the office of Treasurer.

Chair Kirby announced that Member Gorham was elected as Treasurer 4-3 as follows:

**Gorham (4 votes): Gorham, Kirby, Loeffler-Kemp, Lofald
Oswald (3 votes): Oswald, Sandstad, Trnka**

Appointment of Deputy Clerk:

M-Trnka, S-Loeffler-Kemp, to appoint Doug Hasler as Deputy Clerk. Upon a vote, the same was approved - unanimously.

Chair Kirby appointed Doug Hasler as Deputy Clerk.

Appointment of Board Secretaries:

M-Sandstad, S-Oswald, to appoint Jackie Dolentz and Melinda Thibault as Board Secretaries. Upon a vote, the same was approved - unanimously.

Chair Kirby appointed Jackie Dolentz and Melinda Thibault as School Board Secretaries.

Member Loeffler-Kemp presented the resolution as follows:

RESOLUTION

Selection of Meeting Dates/Times

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the Regular meetings of the School Board shall be held the third Tuesday of each month at 6:30 p.m. at the Historic Old Central High School unless otherwise scheduled by the School Board.

B-1-18-3509

January 2, 2018

M-Loeffler-Kemp, S-Sandstad, to approve Resolution B-1-18-3509, Selection of Meeting Dates/Times. Upon a vote, the same was approved – unanimously.

Member Gorham presented the resolution as follows:

RESOLUTION

Designation of Depositories and Acceptance of Collateral

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that Harbor Pointe Credit Union, North Shore Bank of Commerce, BMO Harris Bank, U.S. Bank, KeyBank, Wells Fargo, Park State Bank and Western Bank shall be depositories of the funds of this School District for up to a one year period commencing January 1, 2018, and said banks shall be required to deposit with said district collateral securities, subject to approval by the School Board, and kept in trust;

RESOLVED, That the collateral securities pledged by Harbor Pointe Credit Union and placed in trust at Federal Reserve Bank of Boston; North Shore Bank of Commerce and placed in trust at U S Bank N. A.; Key Bank and placed in trust at Federal Reserve Bank of Boston; all as provided by law and evidence by trust agreements executed by the Treasurer of the School Board, an officer of the depository bank, and acknowledged by an officer of the bank holding the securities in trust, shall be approved.

HARBOR POINTE CREDIT UNION –

\$500,000.00 FHOR, Cusip xxxxxxKG7, due 4/10/2018

\$250,000.00 FMNT, Cusip xxxxxxHN2, due 1/25/2019

NORTH SHORE BANK OF COMMERCE –

\$200,000.00 FHLB, Cusip xxxxxxDG1, due 5/30/2019

BMO HARRIS BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

U S BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

KEYBANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WELLS FARGO BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

PARK STATE BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WESTERN BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

RESOLVED, That the Treasurer, Clerk, and/or CFO/Executive Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

RESOLVED, That the Treasurer, Clerk, and/or CFO/Executive Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

B-1-18-3510

January 2, 2018

M-Gorham, S-Loeffler-Kemp, to approve Resolution B-1-18-3510 - Designation of Depositories and Acceptance of Collateral. Upon a vote, the same was approved – unanimously.

Member Sandstad presented the resolution as follows:

RESOLUTION

Designation of Authority to Perform Electronic Fund Transfers

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the CFO/Executive Director of Business Services has the authority to designate a district employee(s) to initiate electronic fund transfers, as required by MS 471.38.

B-1-18-3511

January 2, 2018

M-Sandstad, S-Lofald, to approve Resolution B-1-18-3511 - Designation of Authority to Perform Electronic Fund Transfers. Upon a vote, the same was approved – unanimously.

Member Oswald presented the resolution as follows:

RESOLUTION

Authorization for Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that to increase operational efficiency, it is requested that authorization to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits up to \$25,000 be granted to the Superintendent of Schools and CFO/Executive Director of Business Services. This delegation of authorization is allowable under Minnesota Statute 123B.52 subd. 2. The superintendent's designee will review each contract before execution.

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Superintendent of Schools, or in his/her absence the CFO/Executive Director of Business Services, be designated the legal authorized representative to sign applications and execute grant documents for and in behalf of the school district in connection with federal and state laws and funding authorities and local, public, and private funding agencies that offer categorical financial support to this school district.

RESOLVED, By the School Board of ISD 709, St. Louis Country, Minnesota that a list of all the above contracts and grants hereby approved by the Superintendent or the CFO/Executive Director of Business Services will be provided as an informational item at the first possible regular School Board Meeting following the approval action.

B-1-18-3512

January 2, 2018

M-Oswald, S-Gorham, to approve Resolution B-1-18-3512 - Authorization for the Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants.

Discussion took place regarding this item.

M-Oswald, S-Sandstad, to decrease the authorization amount to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits to \$12,500.

Discussion took place regarding this item.

Upon a vote, the motion to decrease the authorization amount to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits to \$12,500 failed 1-6 as follows:

Yea: Oswald

Nay: Gorham, Kirby, Loeffler-Kemp, Lofald, Sandstad, Trnka

Upon a vote, Resolution B-1-18-3512 - Authorization for the Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants was approved as presented 6-1 as follows:

Yea: Gorham, Kirby, Loeffler-Kemp, Lofald, Sandstad, Trnka

Nay: Oswald

Member Lofald presented the resolution as follows:

RESOLUTION

Selection of District's Legal Counsel

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the following firms have been selected as legal counsel for the District.

Fryberger, Buchanan, Smith & Frederick, P.A.
302 West Superior Street, Suite 700
Duluth, MN 55802
(218) 722-0861

Ratwik, Roszak & Maloney
730 Second Avenue South, Suite 300
Minneapolis, MN 55402
(612) 339-0600

Dryer, Storaasli, Knutson & Pommerville
202 West Superior Street, Suite 200
Duluth, MN 55802
(218) 249-0608

Rupp, Anderson, Squires & Waldspurger, P.A.
333 South 7th Street, Suite #2800
Minneapolis, MN 55402
612. 436.4300 (office)

RESOLVED, that the authorized contact persons for the District are as follows:

Chair of the School Board
Superintendent of Schools
Executive Assistant to Superintendent of Schools
Assistant Superintendent
CFO/Executive Director of Business Services
Executive Assistant to the CFO/Executive Director of Business Services
Director of Special Education
Manager of Facilities

Finance Manager
Senior Human Resources Manager
Human Resources Manager for Non-Certified Staff
Human Resources Benefits Coordinator

B-1-18-3513

January 2, 2018

M-Lofald, S-Sandstad, to approve Resolution B-1-18-3513 – Selection of District’s Legal Counsel. Upon a vote, the same was approved – unanimously.

Member Trnka presented the resolution as follows:

RESOLUTION

Selection of District’s Official Newspaper

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the District’s official newspaper will continue to be the Duluth News Tribune.

B-1-18-3514

January 2, 2018

M-Trnka, S-Oswald, to approve Resolution B-1-18-3514 – Selection of District’s Newspaper. Upon a vote, the same was approved – unanimously.

Chair Loeffler-Kemp presented the resolution as follows:

RESOLUTION

Accepting the Eleven Tools of Civility

WHEREAS, The residents of Duluth Public Schools ISD 709 place a high value on respect and civility in their lives and they understand that these characteristics are essential to any healthy community; and

WHEREAS, The School Board of Independent School District No. 709 supports opportunities for civil discourse and discussion in the community and within the School District; and

WHEREAS, The School Board of Independent School District No. 709 addresses sometimes controversial issues about which people often feel passionately and which at times leads to uncivil behavior; and

WHEREAS, An atmosphere of incivility and disrespect can have a damaging effect on the proceedings, on the quality of debate, and on the practice of democracy itself.

THEREFORE, BE IT RESOLVED THAT the School Board of Independent School District No. 709 recognizes eleven tools of civility as encouraged by Speak Your Peace: The Civility Project that will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face our community. These tools include:

1. Pay attention
2. Listen
3. Be inclusive
4. Don't gossip
5. Show respect
6. Be agreeable
7. Apologize
8. Give constructive criticism
9. Take responsibility
10. Be honest and care for others
11. Show your evidence; share your reasoning

BE IT FURTHER RESOLVED THAT the School Board of Independent School District No. 709 shall promote the use and adherence of these tools in conducting the business of the School Board.

B-1-18-3515

January 2, 2018

M-Loeffler-Kemp , S-Sandstad, to approve Resolution B-1-18-3515 – Accepting the Eleven Tools of Civility. Upon a vote, the same was approved – unanimously.

Member Gorham presented the resolution as follows:

RESOLUTION

Approving the Continued Participation of Student School Board Representatives

WHEREAS, The School Board of Duluth Public Schools ISD 709 has included Student School Board Representatives since January 2005; and

WHEREAS, Student school board representatives provide the school board with a student voice and youth perspective; and

WHEREAS, The Minnesota School Boards Association encourages school boards to develop a process to include student representatives; and

WHEREAS, The Superintendent and high school principals have reviewed and revised where necessary the selection process for appointing student school board representatives.

THEREFORE, BE IT RESOLVED THAT the School Board of Independent School District 709 approves the continued participation of one Student School Board Representative from Denfeld, East and the Area Learning Center.

BE IT FURTHER RESOLVED THAT the term for the 2017 Student School Board Representatives will be January 2, 2018 to December 31, 2018.

B-1-18-3516

January 2, 2018

M-Gorham, S-Trnka, to approve Resolution B-1-18-3516 – Approving the Continued Participation of Student School Board Representatives. Upon a vote, the same was approved - unanimously.

Member Sandstad presented the resolution as follows:

RESOLUTION

Employment of a School Board Member by the District

WHEREAS, the School Board member(s) below are/will be employed by the Duluth Public Schools during their service as a School Board member, and

WHEREAS, Minnesota Statute 123B.195 Board Member's Right to Employment requires that the member receive a majority approval by the School Board to be initially employed or to continue in employment at a meeting at which all board members are present, and

WHEREAS, Minnesota Statute 123B.195 Board Member's right to Employment states that the employment relationship will not exceed \$8,000 in a fiscal year, excluding compensation for being a School Board member,

BE IT RESOLVED, that the School Board authorize the employment of the following School Board members as listed, not to exceed \$8,000 in a fiscal year.

<u>BOARD MEMBER</u>	<u>POSITION</u>	<u>TIME FRAME</u>
Jill Lofald	Speech Coach	January 2018 - June 2018
Jill Lofald	Substitute Teacher	January 2018 - June 2018
Alanna Oswald	Substitute Teacher	January 2018 - June 2018

SP-1-18-3517

January 2, 2018

M-Sandstad, S-Gorham to approve Resolution SP-1-18-3517 – Employment of a School Board Member by the District. Upon a vote, the same was approved 5-0-2 as follows:

Yea: Gorham, Kirby, Loeffler-Kemp, Sandstad Trnka

Abstain: Lofald, Oswald

M-Sandstad, S-Loeffler-Kemp, to adjourn the meeting. Upon a vote, the same was approved – unanimously.

- Chair Kirby adjourned the Annual Organizational School Board meeting of January 2, 2018 at 5:24 p.m.

8. Communications, Petitions, etc.

01/12/18 - Letters addressed to the School Board from Heather Kemp's Fifth grade class thanking the School Board for funding the bussing that made their experience with the Starbase program possible.

DULUTH PUBLIC SCHOOLS ISD 709
SCHEDULE OF MEETINGS AND EVENTS

All meetings are scheduled at Historic Old Central High School, 215 N 1st Avenue East, unless otherwise noted.

January 22-26, 2018

Tuesday January 23, 2018 6:30 p.m. Regular School Board Meeting

Thursday January 25, 2018 5:00 p.m. Education Equity Advisory Committee
Board Room - 2nd Floor

January 29-February 2, 2018

Wednesday January 31, 2018 5:00 p.m. Committee of the Whole
note date change
 Full Service Community Schools
 Board Room - 2nd Floor

February 5-9, 2018

Tuesday February 6, 2018 5:00 p.m. American Indian Parent Advisory Committee
Room 300A - 3rd Floor

February 12-16, 2018

Monday February 12, 2018 4:15 p.m. Human Resources Committee
Board Room - 2nd Floor

Monday February 12, 2018 4:30 p.m. Business Committee
Board Room - 2nd Floor
(or to follow the Human Resources Comm. Mtg.)

Tuesday February 13, 2018 4:15 p.m. Education Committee
Board Room - 2nd Floor

Thursday February 15, 2018 5:00 p.m. Education Equity Advisory Committee
Board Room - 2nd Floor

Friday February 16, 2018 1:00 p.m. Legislative Catch Up Session with
Area representatives
Room 318 - 3rd Floor

February 19-23, 2018

No meetings scheduled at this time.

February 26-March 2, 2018

Tuesday February 27, 2018 6:30 p.m. Regular School Board Meeting
Board Room - 2nd Floor

March 5-9, 2018

Tuesday March 6, 2018 5:00 p.m. Committee of the Whole
City of Duluth - Imagine Duluth 2035
Comprehensive Plan Update
Board Room - 2nd Floor

Tuesday March 6, 2018 5:00 p.m. American Indian Parent Advisory Committee
Room 300A - 3rd Floor

March 12-16, 2018

Monday March 12, 2018 4:15 p.m. Human Resources Committee
Board Room - 2nd Floor

Monday March 12, 2018 4:30 p.m. Business Committee
Board Room - 2nd Floor
(or to follow the Human Resources Comm. Mtg.)

Tuesday March 13, 2018 4:15 p.m. Education Committee
Board Room - 2nd Floor

March 19-23, 2018

Tuesday March 20, 2018 6:30 p.m. Regular School Board Meeting
Board Room - 2nd Floor

Thursday March 22, 2018 5:00 p.m. Education Equity Advisory Committee
Board Room - 2nd Floor

March 26-30, 2018

No meetings scheduled at this time.

April 2-6, 2018

Tuesday April 3, 2018 5:00 p.m. American Indian Parent Advisory Committee
Room 300A - 3rd Floor

*Office of the Superintendent
January 18, 2018*