

Human Resources - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, October 17, 2017

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Staffing Report Action Items

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2. Other HR Action Items

A. Approval of Individual Contract - Assistant Superintendent, Amy Starzecki

3. Informational Items

A. Minnesota Minimum Wage Increase

4. Future Items

A. There are no Future HR Items at this time.

HUMAN RESOURCES ACTION ITEMS FOR: 10/17/2017

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BERGMAN, MELISSA	GRADE 4-5 SPLIT/LAKEWOOD, III 3, D LEPPER	08/29/17
ENGBRETSEN, LAURA	GRADE 1/MYERS-WILKINS, IV 2, J DAVERN	08/29/17
FELDHAKA, MARY	KINDERGARTEN/MYERS-WILKINS, III 2, TEMP POS	09/18/17
JOHNSON, HALEY	.825 ECFE/PRE-KINDERGARTEN/DW, III 2, NEW POS	09/11/17
MACIOCE, MARIA	.6 ENGLISH/DENFELD, .3 FRESHMAN SEMINAR/DENFELD, IV 7, NEW POS	08/29/17
SAYLER, DONNA	SCHOOL SOCIAL WORKER/DW, IV 3, E BACZKIEWICZ	09/18/17
TRUITT, KRISTI	KINDERGARTEN/LESTER PARK, IV 6, NEW POS	09/08/17
WEILAND, KARA	GRADE 5/MYERS-WILKINS, III 4, A NORTON	08/29/17
ZIEGLER, CHRISTINE	SCHOOL SOCIAL WORKER/DW, IV 7, T WALLING	09/05/17
Total: 9		
<u>CERT EXTENSION</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
NEWGREN, SANDRA	EARLY CHILDHOOD ED COORD/COACH TOSA/DW, NOT TO EXCEED 40 HRS	06/11/18 06/15/18
NEWGREN, SANDRA	EARLY CHILDHOOD ED COORD/COACH TOSA/DW, NOT TO EXCEED 40 HRS	08/22/17 08/28/17
Total: 2		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
GORSKI, ELIZABETH	HEALTH/CHESTER CREEK/MERRITT CREEK, MEDICAL LWOP	09/15/17
HOFFBAUER, ALLISON	SPEC ED/MACARTHUR, PARENTAL LWOP	10/25/17 12/05/17
Total: 2		
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BRUNS, TYLER	SPEC ED/ORDEAN EAST, III 2, M VALESANO, TO BE DETERMINED	08/29/17
CUMMINS, JOHANNA	.8 SPANISH/EAST, III 2, C COFFEY-SCHORR, TO BE DETERMINED	10/09/17
HARALA, MARY	GRADE 3/CONGDON, IV+45 8, G CURRAN, TO BE DETERMINED	08/29/17
MOEN, CHRISTINE	SPEECH LANGUAGE PATHOLOGIST/DW, IV+45 9, A HOFFBAUER	09/13/17 12/05/17
MORISSEAU, MARIA	GRADE 1/MYERS-WILKINS, 111+15 2, T NELSON, TO BE DETERMINED	08/29/17
TRUITT, KRISTI	KINDERGARTEN/PIEDMONT, IV 2, J LEVOIR	08/30/17 09/07/17
ULVESTAD, ANNMARIE	GRADE 1/MACARTHUR, III 2, R LARSEN, TO BE DETERMINED	08/30/17
WHITE, HEATHER	MATH/DENFELD, III 7, S LARSEN-DARKER, TO BE DETERMINED	08/29/17
WOLFE, SAMANTHA	KINDERGARTEN/PIEDMONT, III 2, J LEVOIR, TO BE DETERMINED	09/08/17
Total: 9		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BRYANT, KELSEY	.3 PHY ED SPEC/CONGDON, .5 PHY ED SPEC/LAKEWOOD, .6 TO .8	08/29/17
CARLSON, HAILEY	MEDIA SPEC/MERRITT/CHESTER/WOODLAND, SPANISH/LINCOLN, AEO, .8 TO 1.0	08/29/17
HANSON, CHAD	.1 MUSIC/CHESTER, .4 MUSIC/ALC, .1 MUSIC/AEO, .4 TO .6	08/29/17
Total: 3		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
NELSON, TIA	SPEC ED DCD III/MYERS-WILKINS	09/15/17
Total: 1		
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BREILEIN, ALEXANDRA	.4 ART/ALC, .2 ART/AEO, 1.0 TO .60, VOLUNTARY REDUCTION	08/29/17 06/08/18
MIKULICH, MEGAN	SOCIAL STUDIES/EAST, 1.0 TO .9, VOLUNTARY REDUCTION	08/29/17 06/08/18
Total: 2		
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BROSELL, AMANDA	SPEECH LANGUAGE PATHOLOGIST/DW, .6 TO 1.0	09/14/17 12/05/17
CHEDERQUIST, KEVIN	INDUSTRIAL ARTS/EAST, .5 1/6 OVERLOAD	08/29/17 06/08/18
DAMOUR, GLENN	SERVICE OCCUPATIONS/EAST, 1/6 OVERLOAD	08/29/17 06/08/18
FRANCKOWIAK, KIMBERLY	SOCIAL STUDIES/ALC, .5 1/6 OVERLOAD	08/29/17 06/08/18
MOSTROM, PETER	SCIENCE/LINCOLN PARK, 1/6 OVERLOAD	08/29/17 06/08/18
SCHINGEN, JOSEPH	ENGLISH/ALC, .5 1/6 OVERLOAD	08/29/17 06/08/18
SERRANO RIVERA, ALBERTO	ESL/DW, .9 TO 1.0	08/29/17 06/08/18
SERRANO RIVERA, ALBERTO	ESL/DW, 1/6 OVERLOAD	09/11/17 06/08/18
SEVERIN, CHRISTY	SPEECH LANGUAGE PATHOLOGIST/DW, 1/6 OVERLOAD	08/29/17 01/19/18
SMITH, HAMILTON	AGRI BUSINESS/EAST, 1/6 OVERLOAD	08/29/17 06/08/18
SODERBERG, CARL	SOCIAL STUDIES/ALC, .5 1/6 OVERLOAD	08/29/17 06/08/18
SUNDAL, JENNIFER	PARENT EDUCATOR/ECFE/STOWE, .925 TO 1.0,	09/25/17 06/08/18

CERT TEMP INCREASE

SWEDBERG, JUDITH
 THOUIN, PHILLIP
 WARD, AMANDA
 WILLIAMS, PAULA
 Total: 16

POSITION/LOCATION/CONDITION

ECFE PARENT EDUCATOR/DW, .95 TO 1.0
 SCIENCE/ALC, 1/6 OVERLOAD
 SPEECH LANGUAGE PATHOLOGIST/DW, 1/6 OVERLOAD, A HOFFBAUER
 GUIDANCE COUNSELOR/WOODLAND HILLS, 1/6 OVERLOAD

EFFECTIVE DATES

08/29/17 06/08/18
 08/29/17 06/08/18
 09/18/17 12/08/17
 08/25/17 06/15/18

NONCERT APPOINTMENT

AMMESMAKI, MARCUS
 BARNETT, RITA
 BELLAMY, RICHARD
 CORBETT, KATHRIN
 CORBETT, KATHRIN
 EISENMENGER, LINDSAY
 ERICKSON, ALAN
 GIMPEL, SHERRI
 GREENSMITH, JEFFERY
 HAMMER, TIFFANEE
 HOLL, DEBRA
 HORTON, AMANDA
 HUTCHINGS, RAEBETH
 LEIGHTON, BRIDGET
 MALY, TINA
 MARTINSON, JANNA
 MINOR, EMILY
 MULLENIX, SUSAN
 PREMO, TERRANCE
 REGAS, KATHERINE
 ROCK, NICHOLE
 SANCHEZ, MARIO
 SCHWARTZ, CATHERINE
 SIEGLE, KARIANNE
 TOMAICH, DERICK
 TURNER, GENIE
 VANG, PAO
 Total: 27

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

OJIBWE IMMERSION PARA/LOWELL, 40/38WKS, \$16.39/HR
 SPEC ED PARA/STUD SPEC/CHESTER CREEK, 31.25/38WKS, \$15.38/HR, REALLOCATE
 SPEC ED PARA/PROG/MALE REQ/MACARTHUR, 31.25/38WKS, \$15.38/HR, J URSIN
 .5 KEY ZONE SITE SUPV/COMM ED/MACARTHUR, 20/51WKS, \$17.19/HR, A ULVESTAD
 .5 KEY ZONE SITE SUPV/COMM ED/STOWE, 20/51WKS, \$17.19/HR, A ULVESTAD
 SPEC ED PARA/PROG/BW/STOWE, 31.25/38WKS, \$15.38/HR, L MUSOLF
 SPEC ED PARA/STUD SPEC/PIEDMONT, 31.25/38WKS, \$15.38/HR, R BARNETT
 SUPV PARA/DENFELD, 19/38WKS, \$14.51/HR, T UDENBERG
 EARLY CHILDHOOD PARA/STOWE, 16/38WKS, \$15.38/HR
 EARLY CHILDHOOD PARA/HDST/PIEDMONT, 18/38WKS, \$15.38/HR, M BUKOWIEC
 SPEC ED PARA/LPN/MACARTHUR, 35/38WKS, \$17.41/HR, REALLOCATE FTE
 AMERICAN INDIAN HOME SCHL LIAISON/DW, 40/38WKS, \$16.39/HR, T WALKER
 SCHOOL BUS HELPER/TRANSPORTATION, 25/38WKS, \$11.71/HR, D NELSON
 HEALTH PARA/LPN/EAST, 35/38WKS, \$18.73/HR, C SCHWARTZ
 SPEC ED PARA/LPN/LESTER PARK, 31.25/38WKS, \$17.41/HR, B RUSSELL
 SPEC ED PARA/STUD SPEC/EAST, 32.5/38WKS, \$18.04/HR, D STINGLE
 INSTR PARA/HDST/PIEDMONT, 20/40WKS, \$15.38/HR, K SAWYER
 ASL FACILITATOR PARA/DW, 31.25/38WKS, \$15.38/HR, REALLOCATE FTE
 SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS, \$15.02/HR, H PAPPAS
 EARLY CHILDHOOD PARA/HDST/BARNES, 16/38WKS, \$15.38/HR, NEW POS
 EARLY CHILDHOOD PARA/HDST/HOMECROFT, 39/38WKS, \$15.38/HR, J MARTINSON
 INTEGRATION SPECIALIST/ORDEAN EAST, 40/41WKS, \$913.20/WK, J HARRIS
 HEALTH PARA/LPN/ORDEAN EAST, 31.25/38WKS, \$20.06/HR, G ANDERSON
 SPEC ED PARA/STUD SPEC/DENFELD, 32.5/38WKS, \$16.69/HR, G STRONG
 SPEC ED PARA/PROG/ORDEAN EAST, 32.5/38WKS, \$16.69/HR, A BUSH
 SPEC ED PARA/BW/ORDEAN EAST, 32.5/38WKS, \$15.38/HR, N ROCK
 SPEC ED PARA/BW/STOWE, 31.25/38WKS, \$17.53/HR, REALLOCATE FTE

EFFECTIVE DATES

08/29/17
 09/08/17
 08/29/17
 08/29/17
 08/29/17
 08/29/17
 08/29/17
 08/29/17
 08/31/17
 09/07/17
 09/28/17
 09/04/17
 09/25/17
 08/29/17
 08/31/17
 09/18/17
 08/29/17
 10/04/17
 09/27/17
 09/05/17
 09/06/17
 09/12/17
 09/25/17
 08/29/17
 08/31/17
 09/05/17
 09/27/17
 09/08/17

NONCERT LEAVES

ANDERSON, KAREN
 BRUNS, TYLER
 JOHNSON, DEBRA
 JOHNSON, DEBRA
 MORISSEAU, MARIA
 RUSSELL, BARBARA
 SCHULLER, ANNE
 SIMONSON, JUDITH
 STEVERMER, NICKOLAS
 YANG, LIANG-PI
 Total: 10

POSITION/LOCATION/TYPER OF LEAVE

ASL FACILITATOR/MYERS-WILKINS, 'A' W/O PAY
 SPEC ED PARA/PROG/MACARTHUR, 'B' W/O PAY, RETURN DATE TBD
 LPN PARA/MACARTHUR, 'A' W/O PAY
 LPN PARA/MACARTHUR, 'A' W/O PAY
 SPEC ED PARA/BW/EAST, 'B' W/O PAY, RETURN DATE TBD
 SPEC ED PARA LPN/LESTER PARK
 FOOD SERVICE HELPER/DENFELD, 'A' W/O PAY
 FOOD SERVICE HELPER/LAKEWOOD, 'A' W/O PAY
 NETWORK ENGINEER/HOCHS, 'A' PARENTAL W/O PAY
 SPEC ED PARA/BW/MEYERS-WILKINS, 'B' W/O PAY

EFFECTIVE DATES

11/27/17 12/04/17
 08/29/17
 10/02/17 10/06/17
 10/30/17 11/03/17
 08/29/17
 10/03/17 10/06/17
 10/23/17 10/27/17
 11/20/17 12/01/17
 10/24/17 11/03/17
 08/29/17 06/08/18

NONCERT PERM INCREASE

ANDERSON, MARK
 DAVIDSON, LEVI
 DURENE, LISA
 PAULSON, ELIZABETH
 WICK, JOAN
 Total: 5

POSITION/LOCATION/TYPER OF LEAVE

SPEC ED PARA/BW/EAST, .78125 TO .8125
 SUPV PARA/EAST, .75 TO .84375
 LIC SIGN LANGUAGE INTERPRETER/DW, .78125 TO .8125
 LICENSED CUED TRANSLITERATOR/DW, .78125 TO .8125
 HEALTH PARA/LPN/CONGDON, .4875 TO .78125

EFFECTIVE DATES

09/11/17
 09/08/17
 08/29/17
 08/29/17
 09/11/17

NONCERT PROMOTION

BENNETT, JAMIE
 FRIESE, JULIE
 GILBERTSON, CAYLA
 GIMPEL, SHERRI
 NORDWALL, COLEEN
 RINNE, MARIA
 Total: 6

NEW POSITION/LOCATION/OLD POSITION/LOCATION/RATE OF PAY

INTEGRATION SPECIALIST/DW, OFF SUPP SPEC INTER/EAST, \$913.20/WK
 SPEC ED PARA/BW/LESTER PARK, INSTR PARA/TITLE I/PIEDMONT, \$15.38
 INSTR PARA/PIEDMONT, SUPV PARA/EAST, \$13.22/HR
 SPEC ED PARA/STUD SPEC/ORDEAN EAST, SUPV PARA/DENFELD, \$15.38/HR
 OFF SUPP SPEC SR/HOMECROFT, OFF SUPP SPEC INTER/SPEC SVCS, \$17.95/HR
 EEA CLERICAL LEVEL 3/HOCHS HR/OFF SUPP SPEC SR/HOMECROFT, \$17.95/HR

EFFECTIVE DATES

09/25/17
 09/05/17
 09/13/17
 09/12/17
 09/05/17
 08/28/17

NONCERT RECLASS

WOOD, SHAUNNA
Total: 1

NEW POSITION/LOCATION/OLD POSITION/LOCATION/RATE OF PAY

EEA CLERICAL LEVEL 3/HOCHS, EEA CLERICAL LEVEL 2/HOCHS, \$21.56/HR

EFFECTIVE DATES

08/28/17 4

NONCERT RESIGNATION

NELSON, KALEY
OBERDAN, AVIS
Total: 2

POSITION/LOCATION

TRANSPORTATION/BUS DRIVER, PRESUMED RESIGNED
SPEC ED PARA/ALC

EFFECTIVE DATES

08/31/17
11/09/17

NONCERT RETIREMENT

STRONG, SUSAN
TRENBERTH, PENELOPE
Total: 2

POSITION/LOCATION

EXECUTIVE ASSISTANT/SPEC SVCS/HOCHS
FOOD SERVICE HELPER/HOMECROFT

EFFECTIVE DATES

09/30/17
09/22/17