

Education Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 19, 2017

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Informational Items - These items are provided for informational purposes only and no action is required.

A. Assistant Superintendent's Report

5

As part of her monthly report, Assistant Superintendent Amy Starzecki highlighted efforts in teaching and learning across ISD 709. Updates were shared regarding implementation of District initiatives to support teaching and learning.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

B. Informational Presentations

1) College and Career Readiness Project Update and ACT Results

6

Dr. Michael Cary, Director of Curriculum and Instruction, presented an update regarding College and Career Readiness as part of World's Best Workforce. Dr. Tawnyea Lake, Director of Assessment, Evaluation and Performance, also presented the most recent ACT results for ISD 709.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

C. Grant Applications

1) Open Your Heart to the Hungry and Homeless Grant

Katie Danielson, ISD 709 Families in Transitions Coordinator, has submitted for and been awarded a grant from Open Your Heart to the Hungry and Homeless in the amount of \$3,000. Funds will be used for the educational pursuits of students who are homeless.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

2) MN Department of Agriculture - Fresh Fruit & Vegetable Program

ISD 709 Child Nutrition Department has submitted for and been awarded the Fresh Fruit & Vegetable Grant for Stowe Elementary School in the amount of \$14,484.

The budget for the program has been approved by the MDE Safety, Health and Nutrition Division. Funds will be used for produce and equipment. The Child Nutrition Department will submit the claims to the state for reimbursement.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

3) Dakota and Ojibwe Language Revitalization Grant

The Duluth Public Schools Misaabekong Ojibwe Immersion Program submitted for and was awarded a Minnesota Affairs Council grant in the amount of \$80,063.43 for the 2017-18 school year. Funds will help cover the costs of a much needed Ojibwe Immersion Coordinator, technology for students, curriculum development and family/teacher Ojibwe Language Camps.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

4) Minnesota Department of Education Grant

Tom Albright, ISD 709 Civic Engagement Coordinator, has submitted a grant application to the Minnesota Department of Education in the amount of \$99,479.37. If awarded, funds will be used to support Full Service Community Schools and Health/Phy Ed. The grant program through MDE had three focus areas. The application sought funds through two of those areas - "Well-Rounded Education Opportunities" and "Technology Enhancement". The Well Rounded Education Opportunities portion will focus on OST programming by providing funds for club and activity leader stipends as well as transportation costs at Myers Wilkins, Lincoln Park, and Denfeld. The Technology Enhancement portion will utilize funds to purchase chromebooks for secondary health classes and projectors for physical education classes at all levels.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

5) Northland Foundation - ECFE - The First Year Program Grant

Jennifer Jaros, Early Childhood Family Education, has submitted for and received a grant from the Northland Foundation in the amount of \$5000. Funds will be used to continue to support the Early Childhood Family Education (ECFE) First Year Program. The program assists first-time parents (18 years and over) who have experienced multiple ACES (Adverse Childhood Experiences), have identified mental health needs and received limited support during the critical transition time between pregnancy and actual parenthood.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

D. Regulations - NONE

2. Action Items

A. Presentation Items Requiring Approval

1) American Lung Association Duluth “Lethal Lure” Campaign Presentation

15

Pat McKone, Director Mission Programs at the American Lung Association in Minnesota shared information about the Duluth “Lethal Lure” campaign. Ms. McKone discussed and answered questions about menthol and flavored tobacco use among Duluth teens and the research and rationale behind efforts to pass a city ordinance to restrict the sale of menthol and flavored tobacco to adult only tobacco retailers. Ms. McKone asked Duluth Public Schools to join a broad coalition of supporters that includes: the Duluth Human Rights and Indigenous Commissions, Essentia Health, St. Lukes, Community Action Duluth, the NAACP, CHUM and the St. Louis County Department of Health and Human Services.

Recommendation: It is recommended that the Duluth School Board accept and approve the above item.

B. Policies - NONE

C. Data Sharing Agreements

17

It is requested that the following organizations be granted access to the Student Information System to support District functions from July 1, 2017 to June 30, 2018:

Myers-Wilkins Community School Collaborative

Recommendation: It is recommended that the Duluth School Board accept and approve the above item.

D. Resolutions

1) Resolution E-09-17-3478 - Acceptance of Grant Awards to Duluth Public Schools

24

Attached is Resolution E-09-17-3478 - Acceptance of Grant Awards to Duluth Public Schools, to accept and approve grant awards from the following organizations:

Open Your Heart to the Hungry and Homeless
Minnesota Department of Education - Safety, Health and Nutrition
Division
State of Minnesota Indian Affairs Council
Northland Foundation

Recommendation: It is recommended that the Duluth School Board accept and approve Resolution E-09-17-3478 - Acceptance of Grant Awards to Duluth Public Schools.

2) Resolution E-09-17-3479 - Support of Restricting Youth Access to Flavored Tobacco Products 30

Attached is Resolution E-09-17-3479 - Support of Restricting Youth Access to Flavored Tobacco Products, to accept and approve Duluth Public Schools' support of current efforts to reduce access to products such as menthol and other flavored tobacco products that appeal specifically to children.

Recommendation: It is recommended that the Duluth School Board accept and approve Resolution E-09-17-3479 - Support of Restricting Youth Access to Flavored Tobacco Products.

E. Diploma Requests 31

The following students have met all graduation requirements for the Duluth Public Schools and should be awarded a Diploma:

Kailey Rya Engstrom - June 8, 2017
 Melissa Marie Tveiten - August 16, 2017
 Abrianna V. Harney - August 16, 2017

Recommendation: It is recommended that the Duluth School Board accept and approve the above Diploma Requests.

3. **Future Items**

Policy Updates

September 2017

Pathways2Teaching

I have been working with district leadership to establish a partnership with the College of St. Scholastica to create a career pathway in the field of education for students of color to earn high school and college credit in grades 11 or 12. In Minnesota we are experiencing an increase in student diversity but educators do not reflect this increase (96.5% of teachers in MN are white). More and more literature suggests that students of color have improved student achievement when they have teachers of color. Pathways2Teaching comes from the University of Colorado in Denver and Dr. Margarita Bianco has led this program nationally. The goal is create the course for students by the fall of 2018.

Staff Development Day

We had our district-wide staff development day on August 29. The superintendent shared a welcome back video that all employees were able to view as part of the day. The important take-away message from the video, all employees play a valuable role in contributing to the success of our students.

The training day for elementary classroom teachers was focused on orienting them to the new Reading Wonders curriculum. Elementary special education teachers and interventionists received training on intervention curriculum as part of our MTSS plan. Secondary principals facilitated staff development activities for their schools specific to the work being done with their Continuous Improvement Teams to improve student outcomes. All other employee groups within our organization, including paraprofessionals, facilities, transportation, etc. all received training on August 29 specific to their role in ISD709.

Book Study

I have asked district leaders, cabinet and principals to join me in reading the following book, "**Courageous Conversations About Race: A Field Guide for Achieving Equity in Schools**" by Glenn Singleton and Curtis Linton. The achievement gap continues to be our most important work. I will be engaging in a book study with principals using this book as a way to facilitate deep conversations. Several folks have already read this book and it comes highly recommended. I invite you to read this book in order develop common language and understanding across the district regarding this important work.



Update: College and Career Readiness

Duluth Public Schools
2017-2018

Dr. Michael Cary, Director of Curriculum and Instruction
Dr. Tawnyea Lake, Director of Assessment and Evaluation



“Career and college ready” means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment.

Students who are career and college ready are able to successfully complete credit-bearing coursework at a two or four-year college or university or other credit-bearing postsecondary program without need for remediation.

Minnesota Statute 120B.30



College and Career Readiness

Programming

State Requirements

- ▷ State of MN sets requirements for career and college readiness
 - More detailed slides included in the appendices

Requirements

- ▷ Aligned curriculum
 - Ensure rigor
- ▷ Career interest inventory and planning tool
 - Students set goals
 - Students, parents and school review annually
- ▷ Set career and/or college goals and track progress
 - Within career planning tool

Requirements

7

- ▷ Provide rigorous career oriented courses
- ▷ Provide access to career/college oriented counseling services
- ▷ Local collaboration to improve opportunities

Our Process and Supports

- ▷ Align curriculum to meet the standards set by the state of Minnesota
- ▷ Student interest inventory and planning tools in MCIS
- ▷ Student access to counselors and career centers
- ▷ Career focused courses through CTE

Our Process and Supports

- ▷ College level courses through Advanced Placement and CITS and articulation agreements
- ▷ Collaboration with local universities, workforce development agencies, and industry groups



College and Career Readiness

2017 ACT Results

ACT Overview

Curriculum-based measure that provides a readiness indicator for college-level work

Tests achievement in 4 primary areas:

- ▷ English (College English)
- ▷ Math (College Algebra)
- ▷ Reading (College Social Science)
- ▷ Science (College Biology)

Year to year comparisons are difficult – participation requirements have changed over time

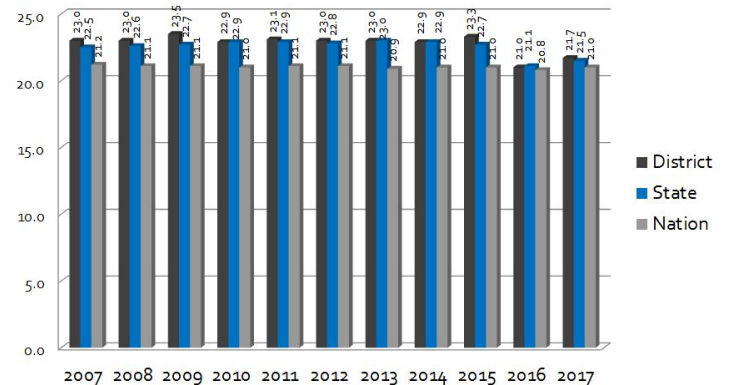
Results reported are for graduating class of 2017

Participation Numbers By Year

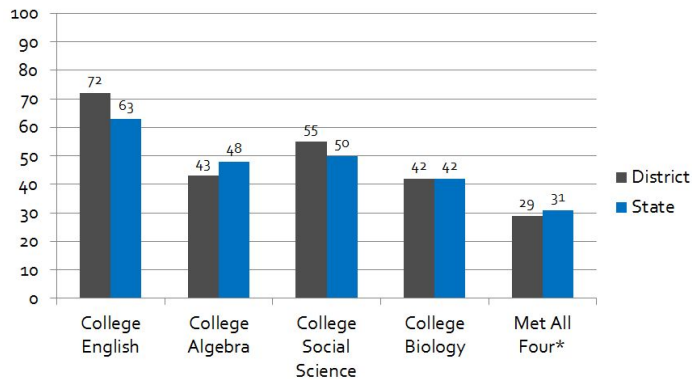
| Graduating Class | Number of Students Tested | Required? | Offered During School Day at School | Free? |
|------------------|---------------------------|-----------|-------------------------------------|---|
| 2013 | 469 | No | No | No |
| 2014 | 402 | No | No | No |
| 2015 | 377 | No | No | No |
| 2016 | 658 | Yes | Yes | Yes |
| 2017 | 495 | No | Yes | Yes |
| 2018 | ?? | No | Yes | Yes |
| 2019 | ?? | No | Yes | Yes, if qualify for FRL or "cannot pay" |

Over 80% of the graduating class of 2017 took the ACT.

District Composite Scores



Percent of Students Ready for College-Level Coursework



District made increases in all four areas, as well as "Met All Four".

Percent Taking Core or More By Year 9

| Graduating Class | Composite Score | Percent Taking Core or More | Number of Students Tested |
|------------------|-----------------|-----------------------------|---------------------------|
| 2015 | 23.3 | 93 | 377 |
| 2016 | 21.0 | 73 | 658 |
| 2017 | 21.7 | 75 | 495 |

Composite Scores By Ethnicity

| Student Group | Composite Score | Number of Students Tested | Percent Taking Core or More |
|--|-----------------|---------------------------|-----------------------------|
| Black/African American | 15.0 | 13 | 46 |
| American Indian | 15.9 | 11 | 55 |
| White | 22.5 | 377 | 80 |
| Hispanic/Latino | 18.4 | 17 | 82 |
| Asian | * | 6 | * |
| Native Hawaiian/Other Pacific Islander | * | 1 | * |
| Two or more races | 20.1 | 35 | 63 |
| Prefer not to respond | 20.2 | 35 | 46 |

ACT Themes

- ▶ There was a significant decrease in the number of students who took the ACT from 2016 to 2017.
- ▶ Participation requirements have changed over time; Caution should be used in making year to year comparisons.
- ▶ The district's average composite score increased slightly from last year to this year. The district's scores are slightly above the state and national averages.

ACT Themes

- ▷ The district's percentage of students meeting college readiness benchmarks was greater than the state in the areas of in 2 of the 4 areas, College English Composition and College Social Science. The district was lower than the state in readiness for College Algebra, and was on par with the state for readiness for College Biology.
- ▷ Increases in the percentage of students meeting college readiness benchmarks were noted in all four areas (College English, College Algebra, College Social Science, College Biology). There was also an increase in the percentage of students who met all 4 college readiness benchmarks.

ACT Themes

10

- ▷ Course work matters. Students who take more core or more earn substantially higher ACT composite scores.
- ▷ Gaps between White students and students of color exist in participation rates and performance. Disparities also exist in course patterns (core or more).

Next Steps

- ▷ Increase access for students to take the ACT
- ▷ Continue to evaluate curriculum for areas for improvement
 - Evaluate/increase the rigor of courses offered
- ▷ Middle level career exploration course?
- ▷ Improve continuity and cohesion between plan elements
- ▷ Explore more options for integrating required content into career focused courses

Next Steps

- ▷ Provide effective intervention to keep students on track to graduation
- ▷ Plan guidance activities specific to students' career and college aspirations
- ▷ Continue to leverage partnerships to provide career and college oriented programming and experiences
- ▷ Strengthen student understanding of career and college programs and supports
 - Make "core or more" an area of focus
 - Ensure students are taking the right kind of courses early in their schooling

Questions?



Programming:
michael.cary@isd709.org

Data:
tawnyea.bolme-lake@isd709.org

11



Appendices

State Requirements

Elements 1-9

State Requirements

Element 1

Provide a comprehensive plan to prepare for and complete a career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills

State Requirements

Element 2

Emphasize academic rigor and high expectations

Element 3

Help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college goals

State Requirements

Element 6

Integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and learning opportunities into strong academic content

State Requirements

12

Elements 4 and 5

Set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals; Help students access education and career options

State Requirements

Element 7

Help identify and access appropriate counseling and other supports and assistance

State Requirements

Element 8

Help identify collaborative partnerships that support students' transition to postsecondary education and employment and provide students with applied and experiential learning opportunities

State Requirements

13

Element 9

Be reviewed and revised at least annually by the student, the student's parent or guardian, and the school or district to ensure that the student is making adequate progress to meet state and local academic standards and high school graduation requirements

ACT Supplemental Data

Graduating Class of 2017

2017 Information By School

| School | Class of 2017 Composite Score | Number of Students Tested | Percent Taking Core or More |
|----------------------------|-------------------------------|---------------------------|-----------------------------|
| Academic Excellence Online | * | 2 | * |
| Area Learning Center | * | 1 | * |
| Denfeld | 19.6 | 180 | 63 |
| East | 23.3 | 291 | 86 |
| Chester Creek Academy | * | 1 | * |
| Merritt Creek Academy | * | 3 | * |
| Woodland Hills Academy | * | 3 | * |

Composite Scores By School, By Year

| School | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------|------|------|------|------|------|
| Denfeld | 21.6 | 21.2 | 20.9 | 19.0 | 19.6 |
| East | 23.8 | 23.6 | 24.3 | 22.9 | 23.3 |

PROFILING ISN'T COOL.¹⁵

Big tobacco has profiled the African American community, women, LGBTQ and youth with menthol tobacco marketing since the early 1960's.

POVERTY IS THE #1 INDICATOR OF TOBACCO USE

Studies show that while the rich quit smoking the poor did not.

44%

OF MINNESOTA HIGH SCHOOL SMOKERS

use Menthol.

28%

OF DULUTH 11TH GRADERS HAVE USED TOBACCO *in the last 30 days.*

IN DULUTH

3 OUT OF 4

Are concerned about youth smoking

2 OUT OF 3

Support regulations to limit the sale and marketing of menthol and flavored tobacco.



IT'S TIME TO DO SOMETHING ABOUT IT!

TELL YOUR CITY COUNCILORS

Move menthol & other flavored tobacco products to adult only tobacco stores.

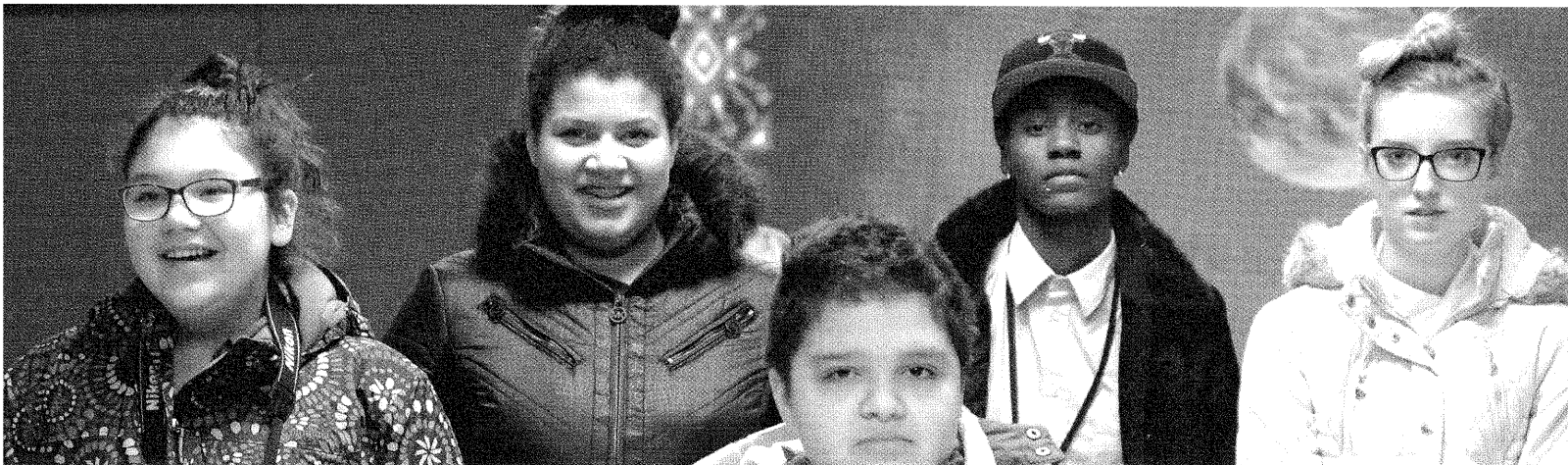


American Lung Association in Minnesota
218.726.4858 | northlandMN@lung.org

FIND US ON FACEBOOK AT LETHAL LURE MN

Tobacco is still the #1 killer

Together We Can Change That

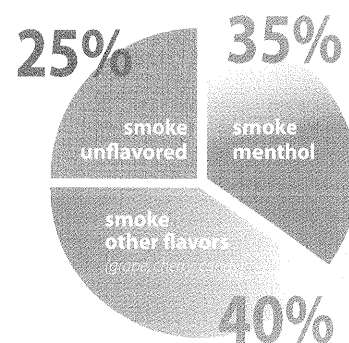


TEENS WHO TRY
FLAVORED
TOBACCO
ARE 3X MORE
LIKELY TO SMOKE.

3x

75%

OF YOUNG USERS CHOOSE
FLAVORED TOBACCO



DULUTH is leading the way to move menthol and flavored tobacco to adult only tobacco stores

This will greatly reduce the exposure of youth from the influence of big tobacco marketing techniques designed to recruit the next generation of tobacco addicts.



PROTECTING OUR YOUTH FROM
A LIFETIME OF TOBACCO ADDICTION

**MYERS-WILKINS COMMUNITY SCHOOL COLLABORATIVE
DATA SHARING AGREEMENT FOR RELEASE OF DATA
UNDER "SCHOOL OFFICIAL" AND "EVALUATION" EXCEPTIONS**

This Data Sharing Agreement ("Agreement") between Independent School District No. 709, Duluth Public Schools ("District") and the [*MYERS-WILKINS COMMUNITY SCHOOL COLLABORATIVE*], is entered into as of [July 1, 2017] ("Effective Date"). The District and the [*MYERS-WILKINS COMMUNITY SCHOOL COLLABORATIVE*] are referred to collectively as the "Parties."

WHEREAS, certain individuals affiliated with the [*MYERS-WILKINS COMMUNITY SCHOOL COLLABORATIVE*] (hereinafter "Requesting Entity") will provide [*Evaluation*] to the District for the 2017-2018 school year; and

WHEREAS, the services to be provided by individuals affiliated with Requesting Entity are institutional services and functions for which the District would otherwise use its own employees; and

WHEREAS, the District anticipates individuals affiliated with Requesting Entity will be required to access personally identifiable information related to students and educational data in order to effectively provide services to the District; and

WHEREAS, both the Family Educational Rights and Privacy Act ("FERPA") and the Minnesota Government Data Practices Act ("MGDPA") allow certain contractors, consultants, volunteers, and other parties to access information that would otherwise be protected from disclosure under a "school official" exception; and

WHEREAS, individuals affiliated with Requesting Entity will be providing services in a manner that meets the relevant requirements to qualify as a "school official" under both FERPA and the MGDPA; and

WHEREAS, the Parties wish to enter into this Agreement in order to outline in greater detail the terms and conditions upon which individuals affiliated with Requesting Entity will be granted access to certain protected student data as a "school official"; and

WHEREAS, Requesting Entity receives funding from [*21st Century Community Schools*], which is funded by the [*several grants including MN Dept of Education*]; and

WHEREAS, as a condition of receiving grant funding, Requesting Entity must complete certain reports related to the effectiveness of educational programs funded with grant money; and

WHEREAS, the District desires to designate Requesting Entity as its authorized representative for evaluating and reviewing data for the purpose of measuring the effectiveness of educational programs funded through the [21st Century Community Schools Grant]; and

WHEREAS, in order to share personally identifiable information related to students and educational records, for the purpose of evaluating the effectiveness of educational programs funded with [21st Century Community Schools Grant], the District and Requesting Entity must enter into a written agreement that meets the requirements outlined in 34 C.F.R. § 99.35.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Parties agree to the following:

1. **Services Provided to District.** Requesting Entity is a [non-profit] whose [Executive Director] will provide [Evaluation] to the District. The services to be provided to the District are institutional services and functions for which the District would otherwise use its own employees.
2. **Protected Student Data Defined.** "Protected Student Data" means any data defined as "personally identifiable information" contained in educational records as the term is defined in FERPA and its implementing regulations, 20 U.S.C. § 1232g and 34 C.F.R. § 99.31, or "educational data" as defined in the MGDPA, Minn. Stat. § 13.32.
3. **Types of Data to be Accessed.** In the course of providing the services described in Paragraph 1, individuals affiliated with Requesting Entity will have a legitimate need to access Protected Student Data in the form of *ATTENDANCE, GRADES, GRADEBOOK, TRANSCRIPTS, TEST SCORES, BEHAVIOR AND SCHEDULES*. The data described in this Paragraph is subject to disclosure restrictions imposed by FERPA and the MGDPA.
4. **District's Control over Use and Maintenance of Data.** The following terms and conditions will govern the manner in which individuals affiliated with Requesting Entity will have access to Protected Student Data:
 - a. [Executive Director] shall be the only representatives of Requesting Entity granted access to Protected Student Data in accordance with the terms of this Agreement. Protected Student Data shall not be shared with any employee, agent, volunteer, or other affiliate of Requesting Entity who is not within the group of individuals defined in this Paragraph. Prior to being granted access to Protected Student Data, each [Executive Director] must

review and sign the acknowledgement and consent form attached hereto as Exhibit A.

- b. Requesting Entity shall not attempt to use, access, or maintain Protected Student Data for any reason other than purposes legitimately necessary to provide the services referenced in Paragraph 1. Requesting Entity shall not maintain its own files, documents, or any other form of records containing Protected Student Data or attempt to obtain access to Protected Student Data for anyone other than an individual described Paragraph 4(a).
- c. The use and maintenance of Protected Student Data by [*Executive Director*] shall be at all times subject to the District's direct control.
- d. Individuals providing services as [*Executive Director*] shall be granted access to Protected Student Data through the District's Infinite Campus system in a manner deemed appropriate by the District. Requesting Entity shall supply the District with a list of the names of the individuals providing services as [*Executive Director*] to the principal of the building in which each individual will be providing services. Upon receipt of the list of names, the District will determine using its sole discretion the extent to which each individual will be granted access to Protected Student Data through the Infinite Campus system. Under no circumstance will an individual be granted greater access to Protected Student Data than what is legitimately necessary to effectively provide the services listed in Paragraph 1. The District retains the right to alter at any time and in its sole discretion the manner in which individuals providing services as [*Executive Director*] access Protected Student Data. No individual will be granted access to Protected Student Data unless the person has signed the form attached as Exhibit A and provided a copy to the principal of the building in which the individual will be providing services.
- f. The individuals providing services as [*Executive Director*] shall not copy, duplicate, alter, modify, or otherwise make changes to or reproductions of Protected Student Data unless legitimately necessary to perform the services described in Paragraph 1. If any individual who has been granted access to data in accordance with this agreement has maintained copies or other reproductions of Protected Student Data for legitimate purposes, such copies or other reproductions must be destroyed within 30 days of the expiration of this Agreement.
- g. The District reserves the right to restrict, modify, or discontinue the use and maintenance of Protected Student Data authorized by this agreement for any reason. If the District exercises its sole discretion to restrict or cancel

access to data, Requesting Entity and/or its affected representatives shall destroy any copies or reproductions of data which they no longer have access in accordance with the time-frame and requirements of Paragraph 4(f) of this Agreement.

5. **Evaluation of Educational Programs Funded with [Executive Director] Funds.** The Parties acknowledge that the services identified in Paragraph 1 are funded through the [FEDERALLY OR STATE]-funded [21st Century Community Schools Grant]. As a condition of receiving funds through the [21st Century Community Schools Grant], Requesting Entity must compile aggregate data related to the effectiveness of services funded by the grant and report the results to [GRANTOR]. Notwithstanding Paragraph 4, the following terms and conditions apply to the District's release of Protected Student Data to Requesting Entity for the purpose of evaluating the effectiveness of grant-funded services:
- a. **Authorized Representative.** The District designates Requesting Entity as its authorized representative for evaluating the effectiveness of [SPECIFICALLY DESCRIBE SERVICES/PROGRAMS FUNDED BY GRANT].
 - b. **Records to be Disclosed.** The District shall disclose [ATTENDANCE, GRADES, GRADEBOOK, TRANSCRIPTS, TEST SCORES, BEHAVIOR AND SCHEDULES] to Requesting Entity for the purpose of evaluating [FEDERALLY OR STATE]-funded educational programs funded through the [21ST Century Community Schools Grant]. Requesting Entity has designated [EXECUTIVE DIRECTOR] as the individual who will conduct the evaluation and review the Protected Student Data disclosed pursuant to this Paragraph. Prior to being granted access to Protected Student Data, the individuals who will conduct the evaluation must review and sign the acknowledgement form attached to this Agreement as Exhibit B.
 - c. **Scope of Access to Data for Evaluation.** Upon Requesting Entity's request, the District shall provide access to [ATTENDANCE, GRADES, GRADEBOOK, TRANSCRIPTS, TEST SCORES, BEHAVIOR AND SCHEDULES NEEDED FOR THE EVALUATION] to the individuals designated by Requesting Entity to evaluate the effectiveness of educational programs funded through the [21st Century Community Schools Grant]. Following Requesting Entity's request for access to the records and information described in this Paragraph, the District will determine using its sole discretion the most appropriate manner in which to grant access to the individuals who will conduct the evaluation. The records and information described in this Paragraph have been determined by the Parties to be necessary to properly conduct an evaluation of the effectiveness of

educational programs provided to students attending schools in the District and funded through the [21st Century Community Schools Grant]. In the course of evaluating the effectiveness of educational programs funded through the [21st Century Community Schools Grant] the District shall not provide any records or information other than those specified in this Paragraph.

- d. **Destruction of Data.** Requesting Entity must destroy any Protected Student Data provided by the District pursuant to Paragraphs 5(b) and 5(c) within 30 days of when such records and information are no longer needed for the purpose of conducting an evaluation of educational programs funded through the [21st Century Community Schools Grant]. Within 10 days of the destruction of Protected Student Data pursuant to this Paragraph, Requesting Entity must provide [Director of Assessment and Evaluation] with a sworn statement attesting to the fact that all Protected Student Data maintained by Requesting Entity and its representatives have been destroyed.
 - e. **Results of Evaluation.** Requesting Entity shall not disclose any Protected Student Data when reporting the aggregate results of its evaluation to any third-party. Protected Student Data must be removed from all reports.
6. **Policies and Procedures to Protect Data.** In the event the District discloses Protected Student Data to Requesting Entity pursuant to Paragraph 5, the Parties agree to comply with the following policies and procedures to protect the privacy of Protected Student Data:
- a. Requesting Entity shall only use Protected Student Data to the extent reasonably necessary to carry out an evaluation of educational programs funded through [21st Century Community Schools Grant]. Requesting Entity is expressly prohibited from using Protected Student Data for any other purpose.
 - b. Requesting Entity shall not disclose Protected Student Data except as specifically authorized by this Agreement. Prior to disclosing the aggregate results of its evaluation to any third party, Requesting Entity must submit the results to the District for its review and approval in order to ensure Requesting Entity will not disclose Protected Student Data to a third party.
 - c. Requesting Entity shall develop its own policies, procedures, and systems to implement appropriate safeguards to protect the privacy of Protected Student Data. The District maintains the right to audit and monitor policies, procedures, and systems implemented by Requesting Entity.

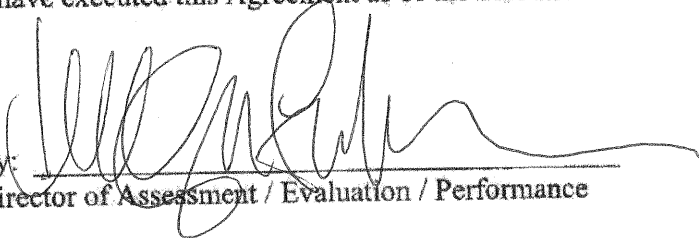
- d. Prior to requesting data pursuant to this Agreement, Requesting Entity shall provide appropriate training to its employees, volunteers, and other representatives with respect to FERPA, the MGDPA, and how to protect personally identifiable information contained in education records.
 - e. Prior to requesting data pursuant to this Agreement, Requesting Entity shall implement appropriate disciplinary policies for employees, volunteers, and other representatives that violate FERPA and the MGDPA.
 - f. Requesting Entity and its employees, volunteers, and other representatives shall at all times comply with Federal and State laws governing data privacy, including but not limited to FERPA and the MGDPA.
7. **Redisclosure of Protected Student Data Prohibited.** In the course of performing the services described in Paragraph 1, the Parties agree that individuals providing services to the district as [*Executive Director/Evaluator*] shall not disclose Protected Student Data to any representative of Requesting Entity not within the class of individuals identified in Paragraph 4(a) or any person or party other than a school official with a legitimate need to know the information unless disclosure is specifically permitted or required by law. In the event a parent or eligible student requests disclosure of Protected Student Data to a third party, Requesting Entity and its representatives shall direct the requesting parent or eligible student to the appropriate building principal, who will process each request to disclose Protected Student Data in accordance with applicable District policies and procedures. In the event Requesting Entity receives Protected Student Data for the purpose of conducting an evaluation as provided in Paragraph 5, Requesting Entity shall not redisclose Protected Student Data to any third party, including employees or other individuals affiliated with Requesting Entity who are not involved in the evaluation, for any reason, including when reporting the aggregate results of the evaluation to [*GRANTOR*].
8. **Data Related to [*Grant*] Evaluations.** The Parties agree that data maintained by the District with respect to individuals who perform services on a voluntary basis for the District is defined as personnel data by the MGDPA, Minn. Stat. § 13.43. In the event Requesting Entity requests information from the District that is not classified as public data pursuant to Minn. Stat. § 13.43, subd. 2, Requesting Entity shall obtain a written consent of the subject of the data prior to requesting the data from the District.
9. **Term.** This agreement shall be valid from the date duly approved by both Parties through June 30, 2018. On July 1, 2018, this agreement shall terminate and the

District will terminate the ability of the individuals described in Paragraph 4(a) to access Protected Student Data.

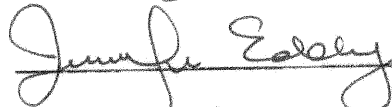
- 10. **Successors and Assigns.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. No Party may assign or transfer this Agreement or any of its rights, interests or obligations hereunder without the prior written consent of the other Party.
- 11. **Amendment/Modification.** This Agreement may be amended or modified only by a writing executed by the Parties. No custom or practice of the Parties at variance with the terms hereof will have any effect.
- 12. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties relative to the subject matter hereof. The parties have not relied upon any promises, representations, warranties, agreements, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement replaces and supersedes any and all prior oral or written agreements, representations and discussions relating to such subject matter.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date first written above.

DATE: 9/6/17

By: 
Director of Assessment / Evaluation / Performance

DATE: 9/6/17

By: 
Title: Executive Director - MWCS C
Phone: 218-343-9952

DATE: _____

By: _____
School Board Chair, Duluth School District 709

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grant from said organization in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to this organization.

| Organization | Author/Contact | Project Title | Award Amount | Terms |
|--|-----------------|--|--------------|--|
| Open Your Heart to the Hungry and Homeless | Katie Danielson | Open Your Heart to the Hungry and Homeless Grant | \$3,000.00 | Funds will support the educational pursuits of students who are homeless. |
| State of Minnesota Indian Affairs Council | Edye Howes | Dakota and Ojibwe Language Revitalization Grant | \$80,063.43 | Funds will support the cost of an Ojibwe Immersion Coordinator, technology for students, curriculum development and family/teacher Ojibwe Language Camps. |
| Minnesota Department of Agriculture | Pam Bowe | Fresh Fruit & Vegetable Program Grant | \$14,484.00 | Funds will be used for produce and food preparation equipment at Stowe Elementary School. |
| Northland Foundation | Jennifer Jaros | ECFE - The First Year Program Grant | \$5,000.00 | Funds will be used to continue to support the Early Childhood Family Education (ECFE) First Year Program. The program assists first-time parents (18 years and over) who have experienced multiple ACES (Adverse Childhood Experiences), have identified mental health needs and received limited support during the critical transition time between pregnancy and actual parenthood. |



July 17, 2017

Katie Danielson
ISD 709
215 N. 1st Ave. E
Duluth, MN 55802

Re: Grant ID# 17E016

Dear Katie,

We are pleased to notify you that the Board of Directors of Open Your Heart to the Hungry and Homeless has approved ISD 709's grant request for discretionary funding for the educational pursuits of students who are homeless!

The award amount is \$3000. If this amount is less than you requested, you have received a partial grant.

Please note that this grant is only for the educational pursuits of students who are homeless and not for food and shelter, which we fund through our other grant programs. This grant is meant to be an emergency fund for students who are homeless when they come across a barrier to thriving in school.

ELIGIBLE ACTIVITIES

Discretionary funds are designated to meet unique needs of homeless students as they arise.

This funding is available only for purposes that will assist homeless youth in their educational pursuits. Typical uses for discretionary funds might include school supplies, books, uniforms, and activity costs, but could be anything that the grantee thinks a homeless child needs to be successful in school.

INELIGIBLE ACTIVITIES

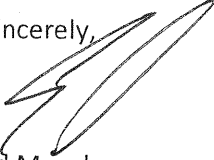
Ineligible activities include operating costs, salaries (except for tutoring), employee benefits, and agency-sponsored after-school activities (aside from tutoring and other academic programs).

As part of your grant closure process, we ask that you keep track of how these funds are used and why in this tracking sheet. This sheet was sent to you by email, but can also be found at the bottom of this page: <http://www.oyh.org/grant-programs/education-grant/>. Please include as much detail as you can in the description as it will help us better understand the needs of homeless students and therefore help us create better grants for youth in the future.

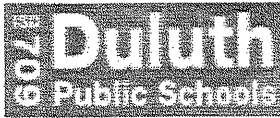
There will also be a short Grant Closure Survey when you have used your grant funds. Along with general survey questions about your work, we will ask you if you have any stories about the effect these grants funds have had on any of your students and if you have any photos to go along with the stories. This is optional but highly appreciated.

If you have any questions or feedback on this grant or the grant process, please feel free to contact me!

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Murphy', written over a white background.

Ed Murphy
Executive Director
emurphy@oyh.org



Pamela Bowe <pamela.bowe@isd709.org>

Food and Nutrition Service - FFVP Application Approved

1 message

mde.ffvp@state.mn.us <mde.ffvp@state.mn.us>
To: pamela.bowe@isd709.org

Thu, Jul 13, 2017 at 8:23 AM

Dear Pamela Bowe,

Sponsoring Authority Name: Duluth ISD #709
Sponsoring Authority Sponsor ID Number: 1000003456

The Minnesota Department of Education (MDE), Safety, Health and Nutrition Division, has approved the following Fresh Fruit and Vegetable Site Application:

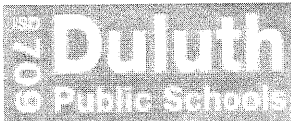
Site Name: Stowe Elementary
Site ID Number: 1000002255

Please note the effective start and end dates for the Site's participation in FFVP:

Effective start date: July 01, 2017
Effective end date: June 30, 2018

For further details, Please review the final approved FFVP Site application.

If you have any questions, please contact FNS at 1-800-366-8922 or (651) 582-8526 or via email at mde.ffvp@state.mn.us



Stowe Fresh Fruit & Vegetable Grant

3 messages

Pamela Bowe <pamela.bowe@isd709.org>

Mon, Aug 14, 2017 at 8:47 AM

To: Amy Starzecki <amy.starzecki@isd709.org>, Douglas Hasler <douglas.hasler@isd709.org>, Nichele Canavan <nichele.canavan@isd709.org>, Peggy Blalock <peggy.blalock@isd709.org>, nathan glockle <nathan.glockle@isd709.org>

Good Morning;

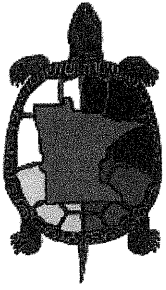
Stowe School has been awarded the Fresh Fruit & Vegetable Program grant. The budget for the program has been approved by the State. The program will start on October 2, 2017.

The total grant award is \$14,484: the money is to be used for produce and equipment. The Child Nutrition Department will submit the claims to the state for reimbursement.

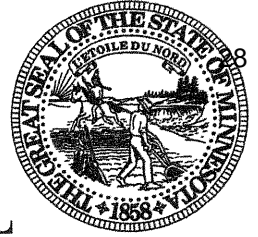
If you have any questions or concerns, please do not hesitate to contact me.

Thank you.

--
Pamela Bowe, R.D.L.D.



STATE OF MINNESOTA INDIAN AFFAIRS COUNCIL



<http://mn.gov/indianaffairs/>

August 18, 2017

Edye Howes
Misaabekong Ojibwe Immersion Program
ISD 709 Duluth Public Schools
215 North First Avenue East
Duluth, MN 55802

Greetings Edye Howes,

Congratulations! The Minnesota Indian Affairs Council is pleased to announce an award of \$80,063.43 for the Dakota and Ojibwe Language Revitalization Grant for state fiscal year 2018. Your original grant request was in the amount of \$85,988.00. Based on the available language revitalization appropriation, all awards were reduced uniformly. Please submit a revised budget and any applicable revisions to the narrative of your project via email to Shannon.Geshick@state.mn.us. As you revise your budget, please keep costs related to administration to a minimum. The purpose of this grant is to provide funding for costs "direct and necessary" to language revitalization.

The Minnesota Indian Affairs Council will review your revised budget and prepare a grant agreement for review and signatures. The terms of the contract will be based on your grant proposal. Please note that work on this contract must not start until the contract is fully executed. An Arts and Cultural Heritage Fund grants guideline document is forthcoming. Also, one site monitoring visit will be conducted as required by this grant.

Should you have questions concerning your award or terms of this grant, please email or contact me at 651-249-0160. Once again, congratulations and I look forward to working with you.

Miigwech/Pidamayaye/Thank You.

Shannon Geshick
Grants Director

July 31, 2017

Project # 17-17565

Jennifer Jaros
Duluth Early Childhood Family Education
Barnes Early Childhood Center
2102 N. Blackman Ave.
Duluth, Minnesota 55811

Dear Mrs. Jennifer Jaros:

I am pleased to inform you that the Northland Foundation has reviewed your proposal for the **ECFE - The First Year Program** and has approved a grant of **\$5,000.00** for the period (09/01/2017 to 06/30/2018) to **Duluth Early Childhood Family Education**. If the timeline for your project is different than what is identified above, please notify us and your reporting date will be adjusted.

The Agreement of Grantee is attached for your review. If you agree with the conditions presented, please have it signed by the authorized official.

The Northland Foundation has implemented an Electronic Funds Transfer process (electronic checks) for grant payments. Enclosed is an ACH Credit Authorization Agreement form to be completed with the grantee organization or fiscal agent organization bank account information.

Please return the signed Agreement of Grantee and ACH Credit Authorization forms immediately to the Northland Foundation via email (scanned copies), fax (218-723-4048), or USPS (hard copies) in order for our accounting department to release your payment from Republic Bank.

The Northland Foundation will issue a single payment for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$5,000.00 on 09/01/2017**.

The Northland Foundation will be making public news releases through the regional media regarding all of the grants awarded. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the activities, outcomes, and financial expenditures of your project. We will expect this report from you by: **07/31/2018**.

Please provide us sufficient narrative to describe the activities and impact of your project. For your convenience, you may access the report form through the Grantee Portal.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carol Chipman, Grants Manager if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Tony Sertich
President

Attachments
cc: Carol Chipman



RESOLUTION

Support of Restricting Youth Access to Flavored Tobacco Products

WHEREAS, tobacco use among youth is a community wide issue;

WHEREAS, the School District has adopted a Wellness Policy to promote healthy choices in our schools;

WHEREAS, lung cancer is the leading cause of cancer death in the United States;

WHEREAS, more than 90% of deaths from lung cancer are caused by cigarette smoking and exposure to secondhand smoke;

WHEREAS, tobacco companies continue to market specifically to children with youth-appealing packaging and additives such as candy, fruit, menthol, and desert flavorings;

NOW, THEREFORE, BE IT RESOLVED that the Duluth School Board, in an effort to decrease the rates of tobacco addiction and therefore lung cancer in our community, supports current efforts to reduce access to products such as menthol and other flavored tobacco products that appeal specifically to children and urge the Duluth City Council to restrict the sale of menthol and other flavored tobacco products to adult only tobacco stores within the city.

8/10/2017

Amy Starzecki
 Independent School District 709
 215 N 1st Ave E
 Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

| <u>NAME OF GRADUATE</u> | <u>SCHOOL ON DIPLOMA</u> | <u>GRADUATION DATE</u> |
|-------------------------|--------------------------|------------------------|
| Kailey Rya Engstrom | Duluth Public Schools | 6/8/2017 |

Please send diploma to Kim LeDoux at the Area Learning Center, Room 126

Adrian Norman
 Principal

Kimberly LeDoux
 Administrative Assistant
 Area Learning Center

8/10/2017

Amy Starzecki
 Independent School District 709
 215 N 1st Ave E
 Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

| <u>NAME OF GRADUATE</u> | <u>SCHOOL ON DIPLOMA</u> | <u>GRADUATION DATE</u> |
|-------------------------|--------------------------|------------------------|
| Melissa Marie Tveiten | Duluth Public Schools | 8/16/2017 |

Please send diploma to Kim LeDoux at the Area Learning Center, Room 126

Adrian Norman
 Principal

Kimberly LeDoux
 Administrative Assistant
 Area Learning Center

8/24/2017

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Stazecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive her diploma from the school listed.

NAME OF GRADUATE

Abrianna V. Harney

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/16/2017

Please send diploma to Michelle Porter at the Area Learning Center, Room 126.

Adrian Norman
Principal

Michelle Porter
Administrative Assistant
Area Learning Center