

Human Resources Committee
Duluth Public Schools, ISD 709
Agenda
Wednesday, September 13, 2017
District Services Center
709 Portia Johnson Dr.
Duluth, MN 55811
4:15 PM

1. Staffing Report Action Items

2

2. Other HR Action Items

A. *Placeholder - Approval of Individual Contract

3. Informational Items

A. There are no HR Informational Items at this time

4. Future Items

A. There are no Future HR Items at this time.

HUMAN RESOURCES ACTION ITEMS FOR: 9/19/2017

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BANDELIN, AIMEE	.6 FAMILIES IN TRANSITION INTERV/CONGDON PARK, IV 4, J DICKINSON	08/29/17
BLOOMQUIST, EMILY	EARLY CHILDHOOD/MYERS-WILKINS, III 2, L WATKINS-MELBY	08/29/17
BOITZ, KIMBERLY	SPEC ED ADAPTIVE PHY ED/DW, III+45 8, S CHESLEY	08/29/17
DUPRE, KATHLEEN	.8 ART/WOODLAND HILLS, IV 5, NEW POS	08/29/17
HARDWIG, KIMBERLY	SPEC ED LD RESOURCE/MYERS-WILKINS, IV 8, K DRENGLER	08/29/17
HOEFT, MYKAYLA	SPEC ED ASD III/LESTER PARK, III 3, REALLOCATE FTE	08/29/17
HUIBREGTSE, SARAH	GRADE 1/CONGDON PARK, III 6, A COLLINS	08/29/17
HURON, JESSICA	SPEC ED ASD III/MACARTHUR, III 5, D LEPPER	08/29/17
LOCHNER, LISA	EARLY CHILDHOOD/HDST/HOMECROFT, IV 6, NEW POS	08/29/17
MCKECHNIE, KAITLYN	.4 ECFE/LESTER PARK, IV 9, TEMP HOURLY POSITION	08/29/17 06/08/18
NORTON, ABBY	GRADE 5/MYERS-WILKINS, III 6, A RADZAK	08/29/17
PELKEY, KAYLEE	.2 READING INTERV/DW, III 2, NEW POS	08/29/17
PELKEY, KAYLEE	.5 ACADEMIC EXTENSIONS INTERV/TOSA/DW, III 2, NEW POS	08/29/17
PYKKONEN, HALEY	SPEC ED DCD-M III/DENFELD, III 6, T NELSON	08/29/17
SAMPSON, JULIA	KINDERGARTEN/LESTER PARK, III 7, NEW POS	08/29/17
SHEIKH, SUMAIR	CAREER & COLLEGE READINESS/TOSA/DW, IV 7, NEW POS	08/29/17
STOLARZYK, BRIAN	SPEC ED EBD RESOURCE/DENFELD, IV 6, M HALLGREN	08/29/17
TOKARCZYK, KAREN	GRADE 2/MYERS-WILKINS, IV 6, K TOLO	08/29/17
WALSH, REGAN	.5 MUSIC SPEC/LOWELL, .5 MUSIC SPEC/MACARTHUR, III 3, NEW POS	08/29/17
YANG, LIANG-PI	.3 CHINESE/EAST, .3 CHINESE/DENFELD, III 6, R WANG	08/29/17
*Placeholder		
Total: 20		

<u>CERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
JOHNSON, ELISABETH	EARLY CHILDHOOD/HDST/PIEDMONT, NOT TO EXCEED 80 HRS	08/14/17 08/25/17
ROED, SHAWN	ACTIVITY DIRECTOR/EAST, NOT TO EXCEED 160 HRS	07/01/17 06/30/18
VOLD, CHRIS	MDE REPORTING/AEO, NOT TO EXCEED 50 HRS, CHANGE IN HOURS	06/12/17 08/25/17
*Placeholder		
Total: 3		

<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
FELDMAN MCCULLOUGH, HARMONY	PRE-K/HDST/BARNES, .625 TO .675	08/29/17
HAUGEN, MARGARET	PRE-K/HDST/PIEDMONT, .625 TO .825	08/29/17
MANOPPO, PAUL	BUSINESS EDUCATION/LINCOLN PARK, .8 TO 1.0	08/29/17
MCNEIL, DENISE	EARLY CHILDHOOD FLOAT/DW, .5 TO 1.0	08/29/17
*Placeholder		
Total: 4		

<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BROADMOORE, AMY	MEDIA SPECIALIST/MYERS-WILKINS	08/28/17
GREWE, JODI	GRADE 5/PIEDMONT	08/08/17
HEILIG, JASON	SPEC ED/DENFELD-PRESUMED RESIGNED	06/09/17
KNUTSEN, JESSICA	SPEC ED/EAST - PRESUMED RESIGNED	06/09/17
SUNDIN, MELANIE	GRADE 2/PIEDMONT-PRESUMED RESIGNED	06/09/17
*Placeholder		
Total: 5		

<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
WATTERSON, GAIL	GRADE 5/STOWE	09/07/17
*Placeholder		
Total: 1		

<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BAMBENEK, PATRICIA	CURRICULUM DEVELOPMENT/HOCHS, 1.0 TO .6, TEMPORARY REDUCTION	08/29/17 06/08/18
NELSON, COLLEEN	ART/DENFELD/ORDEAN EAST, 1.0 TO .9, VOLUNTARY REDUCTION	08/29/17 06/08/18
NORMAN, JULIE	TITLE I/CHESTER CREEK, 1.0 TO .90, VOLUNTARY REDUCTION	08/29/17 06/08/18
WEBSTER, SAMANTHA	ECFE/DW, .70 TO .6625, VOLUNTARY REDUCTION	08/29/17 06/08/18
*Placeholder		
Total: 4		

CERT TEMP INCREASE

BUSSE, JULIE
 GLASER, LINDA
 HALVER, DAVID
 HIETALA, JOSEPH
 JONES, GREG
 MILLER, JENNIFER
 MORRIS-JOHNSON, KRISTI
 SOLAND, STUART
 SWEDBERG, JUDITH
 *Placeholder
 Total: 9

POSITION/LOCATION/CONDITION

SPEC ED PHYSICALLY IMPAIRED/DW, 1/6 OVERLOAD
 ECFE PARENT EDUCATOR/LESTER PARK, .50 TO .775
 EMERGENCY RESPONSE COORD/TOSA/FACILITIES, 1/6 OVERLOAD
 PHY ED/EAST, 1/6 OVERLOAD
 STAFF DEVELOPMENT COORD/HOCHS, 1/6 OVERLOAD
 GRAPHIC ARTS/EAST, 1/6 OVERLOAD
 SPEECH LANGUAGE PATHOLOGIST/DW, 1/6 OVERLOAD, J RAY
 AUTOMOTIVE/DENFELD, 1/6 OVERLOAD
 ECFE PARENT EDUCATOR/DW, .75 TO .95

EFFECTIVE DATES

08/29/17 06/08/18
 08/29/17 06/08/18
 08/29/17 06/08/18
 08/29/17 06/08/18
 08/29/17 06/08/18
 08/29/17 06/08/18
 08/29/17 01/19/18
 08/29/17 06/08/18
 09/29/17 06/08/18

NONCERT APPOINTMENT

CAMPBELL, GAIL
 KOLBERG, STEPHEN
 RICHARDS, SUSAN
 *Placeholder
 Total: 3

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

OFFICE SUPP SPEC INTER/EAST, 40/44WKS, \$16.01/HR, K HILL
 FIRE II/DENFELD, 40/52WKS, \$18.80/HR, D MOKROS
 EARLY CHILDHOOD BUS MGR/BARNES, 36/52WKS, \$854.10/WK, NEW POS

EFFECTIVE DATES

08/14/17
 08/23/17
 07/01/17

NONCERT LEAVES

DORN, DANIELLE
 DUPRE, KATHLEEN
 NELSON, STEVEN
 *Placeholder
 Total: 3

POSITION/LOCATION/TYPE OF LEAVE

SYSTEM SPECIALIST/APP ANALYST/TECHNOLOGY, PARENTAL W/O PAY
 SPEC ED PARA/STUD SPEC/CHESTER CREEK, W/O PAY
 CUSTODIAN II/ORDEAN EAST, 'A' MEDICAL W/O PAY, RETURN DATE TBD

EFFECTIVE DATES

10/02/17 11/03/17
 08/29/17 06/08/18
 08/17/17

NONCERT RECLASSIFICATION

*Placeholder
 Total:

NEW POSITION/LOCATION/OLD POSITION/RATE OF PAY**EFFECTIVE DATES****NONCERT RESIGNATION**

ANDERSON, GWENDOLYN
 BICKFORD, MEGAN
 BISSELL, LORRI
 BUKOWIEC, MARGARET
 HALL, JEFFREY
 HARRIS, JES WA
 NELSON, DAYLE
 PAPPAS, HEATHER
 PIERCE, LUISA
 RABOLD, JEFFREY
 RUSK, TIMOTHY
 SHEA, DESIREE
 STRONG, GWENDOLYN
 TRAYLOR, MINDY
 UDENBERG, THOMAS
 ULVESTAD, ANNMARIE
 VALENTINE, RANDY
 WALKER, TAMMY
 WEBER, NATALIE
 ZWICKY, RACHEL
 *Placeholder
 Total: 20

POSITION/LOCATION

HEALTH PARA/LPN/ORDEAN EAST
 SPEC ED PARA/DENFELD
 HELPER/DENFELD
 INSTR PARA/PIEDMONT HDST
 SPEC ED PARA/HOMECROFT
 INTEGRATION SPECIALIST/ORDEAN EAST
 BUS HELPER/TRANSPORTATION
 SCHOOL BUS DRIVER II/TRANSPORTATION
 INTEGRATION SPECIALIST/DW
 BUS DRIVER II/TRANSPORTATION
 SCHOOL MAINTENANCE CUSTODIAN/STOWE
 HELPER/EAST
 SPECL ED PARA/DENFELD
 HELPER/EAST
 SUPV PARA/DENFELD
 LATCHKEY SITE SUPERVISOR/MACARTHUR
 BUS DRIVER II/TRANSPORTATION
 INDIAN YOUTH ADVOCATE/DW
 INSTR PARA/BARNES HDST
 SPEC ED PARA/STOWE

EFFECTIVE DATES

08/16/17
 08/22/17
 06/10/17
 08/15/17
 06/09/17
 08/28/17
 08/11/17
 08/29/17
 08/25/17
 08/28/17
 08/25/17
 08/11/17
 08/13/17
 06/09/17
 08/21/17
 09/01/17
 09/05/17
 06/09/17
 08/27/17
 08/28/17

NONCERT RETIREMENT

DEAN, JEFFREY
 MILLER, MARK
 *Placeholder
 Total: 2

POSITION/LOCATION

CUSTODIAN II/EAST
 SPEC ED PARA/EAST

EFFECTIVE DATES

09/08/17
 08/28/17