

## Business Committee-Regular Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, January 20, 2015

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Financial Report**
  - A. Financial Report 3
  - B. Approval of Payment of Claims  
This item is attached as an "extra" on board book.
  - C. Budget Revisions 28
  - D. Wire Transfers 30
  - E. Investment Transactions 31
  - F. WADM Projections 32
  - G. Fund Raisers-None
2. **Bids, R.F.P.s and Quotes Reports**
  - A. Bids
  - B. R.F.P.s
  - C. Quotes
3. **Policies and Regulations**
  - A. Annual Review of Policy 8030 - School Board Member Compensation 33  
After review at the committee meeting, the school board is not recommending any changes to the policy at this time.
  - B. New Policy #1098- Gifts to Employees and School Board Members 34  
Attached is a MSBA Model Policy dealing with Gifts to Employees and School Board Members. The corresponding Statutes are also attached.  
  
Recommendation: It is recommended that the Duluth School Board approve Policy #1098 - Gifts to Employees and School Board Members for the First Reading.
4. **Contracts, Change Orders, and Leases**
  - A. Contracts
  - B. Change Orders
  - C. Leases
5. **Resolutions**
  - A. B-1-15-3232- Acceptance of Donations to Duluth Public Schools 41  
  
Recommendation: It is recommended that the Duluth School Board approve resolution B-1-15-3232- Acceptance of Donations to Duluth Public Schools.
  - B. B-1-15-3233 - Legislative Platform 42  
Attached is a draft Legislative Platform to be reviewed for possible use during the 2015 Legislative Session.

Recommendation: It is recommended that the Duluth School Board approve Resolution B-1-15-3233 - Legislative Platform.

C. Resolution B-1-15-3234 - Resolution Confirming Remaining Work Scope of the District Long-range Facilities Plan 44

Recommendation: It is recommended that the Duluth School Board approve Resolution B-1-15-3234 - Resolution Confirming Remaining Work Scope of the District Long-range Facilities Plan

D. Resolution B-1-15-3235 - Relating To \$4,400,000 Taxable General Obligation Aid Anticipation Certificates Of Indebtedness, Series 2015A; Authorizing The Issuance And Establishing The Terms Thereof; And Awarding The Sale Thereof 67

The final sales document will be presented at the board meeting on January 20, 2014.

Recommendation: It is recommended that the Duluth School Board Approve Resolution B-1-15-3235 - Relating To \$4,400,000 Taxable General Obligation Aid Anticipation Certificates Of Indebtedness, Series 2015A; Authorizing The Issuance And Establishing The Terms Thereof; And Awarding The Sale Thereof.

**6. Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts 81  
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of December 2014

B. Revenue Contracts - None

C. Other Contracts - None

D. Facilities Management & Capital Project Status Report 103  
Kerry Leider will be present to answer questions regarding the attached report.

E. Quarterly Grants and Donations 108  
Attached are the charts of Grants and Donations for the period October-December 2014

**7. Future Items**

A. Woodland Hills Lease Agreement

B. FY16 Budget Development

**Duluth Public Schools - ISD 709  
Cash Flow Report  
Month Ending 11/30/14**

		Fund										
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79
Cash and investments	10/31/2014	\$ 27,524,118	\$ 17,287,159	\$ 824,450	\$ (1,604,573)	\$ 731,173	\$ (5,719,168)	\$ 5,718,874	\$ 7,400,911	\$ 1,642,309	\$ 160,113	\$ 1,082,870
Receivables (increase)/decrease -		10,216,824	9,138,151	562	6,660	907,358	-	-	-	164,585	(491)	-
Payables increase/(decrease) -		(554,181)	(674,294)	(5,556)	192,239	(58,158)	10,721	(19,134)	-	-	-	-
Revenues increase/(decrease) -		(465,803)	(537,567)	411,027	100,117	(713,998)	32,731	14,655	156,588	-	70,645	-
Expenditures (increase)/decrease -		(8,883,733)	(6,936,029)	(359,317)	(773,892)	(516,556)	(186,624)	(57,274)	(1,750)	-	(52,291)	-
<hr/>		<hr/>										
Cash and investments	11/30/2014	\$ 27,837,226	\$ 18,277,420	\$ 871,166	\$ (2,079,448)	\$ 349,819	\$ (5,862,339)	\$ 5,657,122	\$ 7,555,749	\$ 1,806,894	\$ 177,975	\$ 1,082,870

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$31,042	\$31,817
Interest	218	343	(125)	(36.5)	74	441	(367)	(83.2)	77	77
Tuition, Fees, Admissions	(869)	(1,022)	153	15.0	1,032	756	276	36.6	4,092	4,092
Other Local Revenues	543	450	93	20.7	1,259	1,203	56	4.6	1,609	1,885
State Sources	2,010	1,937	73	3.8	28,067	35,275	(7,208)	(20.4)	86,939	86,292
Federal Aids from MDE	(1,685)	(1,053)	(632)	(60.0)	1,122	1,758	(636)	(36.2)	9,165	9,791
Federal Direct Aids	(812)	-	(812)	N/A	(812)	(789)	(23)	(2.9)	2,856	2,856
Local Sales	129	3	126	4,201.8	319	374	(55)	(14.8)	1,667	1,688
Sale of Bonds or Loans	-	-	0	N/A	-	-	0	N/A	0	0
<b>Total Revenues</b>	<b>(466)</b>	<b>658</b>	<b>(1,124)</b>	<b>(170.8)</b>	<b>31,062</b>	<b>39,018</b>	<b>(7,956)</b>	<b>(20.4)</b>	<b>137,447</b>	<b>138,498</b>
<u>Expenditures</u>										
Salaries	5,148	4,683	(465)	(9.9)	16,237	15,416	(821)	(5.3)	60,190	60,273
Benefits	2,130	2,024	(106)	(5.2)	7,897	7,589	(308)	(4.1)	28,364	28,817
Purchased Services	1,065	915	(150)	(16.3)	3,562	3,720	158	4.3	12,954	12,997
Supplies & Materials	373	310	(63)	(20.4)	2,082	1,346	(736)	(54.7)	5,058	5,473
Chargebacks	-	(2)	(2)	(100.0)	0	(1)	(1)	(105.2)	(159)	92
Capital Expenditures	143	560	417	74.5	2,167	7,895	5,728	72.5	5,205	7,269
Debt Service	2	-	(2)	N/A	4,972	5,176	204	3.9	21,191	21,191
Other	24	45	21	46.7	150	323	173	53.5	932	1,000
<b>Total Expenditures</b>	<b>8,884</b>	<b>8,535</b>	<b>(349)</b>	<b>(4.1)</b>	<b>37,068</b>	<b>41,464</b>	<b>4,396</b>	<b>10.6</b>	<b>133,735</b>	<b>137,112</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(9,350)</b>	<b>(\$7,877)</b>	<b>(1,473)</b>	<b>(18.7)</b>	<b>(6,006)</b>	<b>(\$2,446)</b>	<b>(3,560)</b>	<b>(145.5)</b>	<b>\$3,712</b>	<b>\$1,386</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
November 14  
General Fund **TOTAL**

**STATEMENT OF REVENUES AND EXPENDITURES**  
(IN THOUSANDS)

**PAGE 3**

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$10,475	\$10,475
Interest	218	343	(125)	(36.5)	73	436	(363)	(83.3)	55	55
Tuition, Fees, Admissions	(982)	(1,113)	131	11.8	398	196	202	103.3	1,843	1,843
Other Local Revenues	391	292	99	34.1	729	551	178	32.3	245	445
State Sources	1,867	1,668	199	11.9	24,583	31,666	(7,083)	(22.4)	75,471	75,599
Federal Aids from MDE	(1,917)	(1,286)	(631)	(49.1)	(25)	726	(751)	(103.4)	6,785	7,405
Federal Direct Aids	(114)	0	(114)	N/A	(114)	21	(135)	(644.5)	0	0
Local Sales	0	0	0	N/A	0	9	(9)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>(538)</b>	<b>(96)</b>	<b>(442)</b>	<b>(460.0)</b>	<b>25,645</b>	<b>33,605</b>	<b>(7,960)</b>	<b>(23.7)</b>	<b>94,873</b>	<b>95,823</b>
<u>Expenditures</u>										
Salaries	4,609	4,159	(450)	(10.8)	14,269	13,536	(733)	(5.4)	53,744	53,836
Benefits	1,832	1,738	(94)	(5.4)	6,697	6,528	(169)	(2.6)	24,669	25,058
Purchased Services	366	383	17	4.4	1,886	2,081	195	9.4	6,765	6,885
Supplies & Materials	111	90	(21)	(23.3)	665	484	(181)	(37.4)	1,694	1,611
Chargebacks	0	0	0	N/A	0	(2)	(2)	(102.6)	(565)	(314)
Capital Expenditures	15	3	(12)	(405.7)	410	96	(314)	(326.8)	232	634
Debt Service	0	0	0	N/A	47	79	32	40.5	20	20
Other	2	28	26	92.1	119	182	63	34.9	697	750
<b>Total Expenditures</b>	<b>6,936</b>	<b>6,401</b>	<b>(535)</b>	<b>(8.4)</b>	<b>24,092</b>	<b>22,984</b>	<b>(1,108)</b>	<b>(4.8)</b>	<b>87,255</b>	<b>88,480</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,347)	(6,347)
<b>Operating Excess (Deficit)</b>	<b>(\$7,474)</b>	<b>(\$6,497)</b>	<b>(977)</b>	<b>(15.0)</b>	<b>\$1,552</b>	<b>\$10,621</b>	<b>(\$9,069)</b>	<b>(85.4)</b>	<b>\$1,272</b>	<b>\$996</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$9,996	\$9,996
Interest	218	343	(125)	(36.5)	73	436	(363)	(83.3)	55	55
Tuition, Fees, Admissions	(982)	(1,113)	131	11.8	373	188	185	98.3	1,360	1,360
Other Local Revenues	100	69	31	45.2	190	153	37	24.0	245	289
State Sources	1,889	1,666	223	13.4	24,494	30,566	(6,072)	(19.9)	64,049	64,055
Federal Aids from MDE	(8)	0	(8)	N/A	(0)	0	(0)	N/A	0	20
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>1,217</b>	<b>965</b>	<b>252</b>	<b>26.1</b>	<b>25,129</b>	<b>31,343</b>	<b>(6,214)</b>	<b>(19.8)</b>	<b>75,704</b>	<b>75,775</b>
<u>Expenditures</u>										
Salaries	3,852	3,651	(201)	(5.5)	11,682	11,688	6	0.1	43,665	43,895
Benefits	1,505	972	(533)	(54.8)	5,557	5,161	(396)	(7.7)	19,333	19,475
Purchased Services	321	312	(9)	(2.9)	1,624	1,868	244	13.0	5,922	5,853
Supplies & Materials	79	74	(5)	(6.7)	552	414	(138)	(33.3)	1,095	1,151
Chargebacks	0	0	0	N/A	0	(3)	(3)	(100.0)	(2,041)	(2,122)
Capital Expenditures	14	1	(13)	(1,292.1)	229	43	(186)	(431.6)	87	337
Debt Service	0	0	0	N/A	47	79	32	40.5	20	20
Other	(1)	14	15	103.9	89	121	32	26.2	4	(15)
<b>Total Expenditures</b>	<b>5,771</b>	<b>5,024</b>	<b>(747)</b>	<b>(14.9)</b>	<b>19,780</b>	<b>19,371</b>	<b>(409)</b>	<b>(2.1)</b>	<b>68,085</b>	<b>68,594</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,347)	(6,347)
<b>Operating Excess (Deficit)</b>	<b>(\$4,554)</b>	<b>(\$4,059)</b>	<b>(495)</b>	<b>(12.2)</b>	<b>\$5,350</b>	<b>\$11,972</b>	<b>(\$6,622)</b>	<b>(55.3)</b>	<b>\$1,272</b>	<b>\$835</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$479	\$479
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	26	8	18	221.3	483	483
Other Local Revenues	291	223	68	30.6	539	398	141	35.5	0	156
State Sources	(22)	2	(24)	(1,212.0)	89	1,100	(1,011)	(91.9)	11,422	11,543
Federal Aids from MDE	(1,909)	(1,286)	(623)	(48.5)	(25)	726	(751)	(103.4)	6,785	7,386
Federal Direct Aids	(114)	0	(114)	N/A	(114)	21	(135)	(644.5)	0	0
Local Sales	0	0	0	N/A	0	9	(9)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>(1,754)</b>	<b>(1,061)</b>	<b>(693)</b>	<b>(65.4)</b>	<b>515</b>	<b>2,262</b>	<b>(1,747)</b>	<b>(77.2)</b>	<b>19,169</b>	<b>20,047</b>
<u>Expenditures</u>										
Salaries	757	508	(249)	(49.0)	2,588	1,848	(740)	(40.0)	10,079	9,942
Benefits	327	766	439	57.3	1,140	1,367	227	16.6	5,336	5,583
Purchased Services	45	71	26	36.7	261	213	(48)	(22.7)	843	1,032
Supplies & Materials	32	16	(16)	(99.8)	113	70	(43)	(61.3)	599	460
Chargebacks	0	0	0	N/A	0	1	1	94.8	1,475	1,808
Capital Expenditures	1	2	1	37.6	181	53	(128)	(241.9)	144	297
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	3	14	11	80.4	29	61	32	52.1	693	765
<b>Total Expenditures</b>	<b>1,165</b>	<b>1,377</b>	<b>212</b>	<b>15.4</b>	<b>4,312</b>	<b>3,613</b>	<b>(699)</b>	<b>(19.4)</b>	<b>19,169</b>	<b>19,887</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$2,920)</b>	<b>(2,438)</b>	<b>(482)</b>	<b>(19.8)</b>	<b>(\$3,797)</b>	<b>(\$1,351)</b>	<b>(\$2,446)</b>	<b>(181.1)</b>	<b>\$0</b>	<b>\$161</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	1	0	1	N/A	2	2	(0)	(0.8)	15	15
State Sources	27	21	6	29.9	52	37	15	40.7	171	171
Federal Aids from MDE	254	244	10	4.0	644	522	122	23.4	2,207	2,207
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	129	138	(9)	(6.5)	313	304	9	3.0	1,232	1,232
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>411</b>	<b>403</b>	<b>8</b>	<b>2.0</b>	<b>1,012</b>	<b>865</b>	<b>147</b>	<b>16.9</b>	<b>3,624</b>	<b>3,624</b>
<u>Expenditures</u>										
Salaries	95	93	(2)	(2.0)	326	297	(29)	(9.8)	1,068	1,068
Benefits	36	35	(1)	(2.3)	121	114	(7)	(5.9)	409	409
Purchased Services	5	7	2	32.5	24	22	(2)	(10.6)	103	103
Supplies & Materials	198	165	(33)	(20.1)	531	457	(74)	(16.2)	1,864	1,860
Chargebacks	0	0	0	N/A	0	0	0	N/A	151	151
Capital Expenditures	13	0	(13)	N/A	108	24	(84)	(351.5)	9	153
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	13	13	0	2.8	14	14	0	3.2	20	20
<b>Total Expenditures</b>	<b>359</b>	<b>313</b>	<b>(46)</b>	<b>(14.8)</b>	<b>1,124</b>	<b>928</b>	<b>(196)</b>	<b>(21.2)</b>	<b>3,624</b>	<b>3,764</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$52</b>	<b>\$90</b>	<b>(\$38)</b>	<b>(42.5)</b>	<b>(\$113)</b>	<b>(\$63)</b>	<b>(\$50)</b>	<b>(79.1)</b>	<b>\$0</b>	<b>(\$140)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	5	(5)	(100.0)	80	80
State Sources	100	92	8	8.8	1,309	1,435	(126)	(8.8)	5,446	5,446
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	6	0	6	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>100</b>	<b>92</b>	<b>8</b>	<b>8.8</b>	<b>1,314</b>	<b>1,440</b>	<b>(126)</b>	<b>(8.7)</b>	<b>5,526</b>	<b>5,526</b>
<u>Expenditures</u>										
Salaries	100	105	5	5.0	354	355	1	0.4	1,158	1,158
Benefits	71	71	(0)	(0.2)	217	220	3	1.3	725	725
Purchased Services	571	424	(147)	(34.7)	1,166	956	(210)	(22.0)	4,020	4,020
Supplies & Materials	32	26	(6)	(23.0)	117	86	(31)	(36.2)	327	327
Chargebacks	0	0	0	N/A	0	0	0	N/A	31	31
Capital Expenditures	0	0	0	N/A	2	0	(2)	N/A	206	206
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	1	0	(1)	N/A	1	1
<b>Total Expenditures</b>	<b>774</b>	<b>626</b>	<b>(148)</b>	<b>(23.6)</b>	<b>1,857</b>	<b>1,617</b>	<b>(240)</b>	<b>(14.8)</b>	<b>6,468</b>	<b>6,468</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$674)</b>	<b>(\$534)</b>	<b>(\$140)</b>	<b>(26.2)</b>	<b>(\$543)</b>	<b>(\$177)</b>	<b>(\$366)</b>	<b>(206.6)</b>	<b>(\$942)</b>	<b>(\$942)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$929	\$929
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	114	91	23	24.8	634	560	74	13.2	1,350	1,350
Other Local Revenues	78	88	(10)	(11.2)	112	192	(80)	(41.5)	72	146
State Sources	(187)	(25)	(162)	(646.1)	717	800	(83)	(10.4)	1,951	1,951
Federal Aids from MDE	(22)	(11)	(11)	(97.8)	0	0	0	N/A	173	178
Federal Direct Aids	(697)	0	(697)	N/A	(697)	(810)	113	13.9	1,773	1,773
Local Sales	0	0	0	N/A	0	1	(1)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>(714)</b>	<b>143</b>	<b>(857)</b>	<b>(599.3)</b>	<b>766</b>	<b>743</b>	<b>23</b>	<b>3.1</b>	<b>6,248</b>	<b>6,327</b>
<u>Expenditures</u>										
Salaries	278	267	(11)	(4.1)	940	933	(7)	(0.8)	3,432	3,423
Benefits	116	108	(8)	(7.4)	436	391	(45)	(11.4)	1,345	1,357
Purchased Services	94	86	(8)	(9.2)	358	278	(80)	(28.9)	758	809
Supplies & Materials	14	16	2	11.0	91	76	(15)	(19.3)	275	281
Chargebacks	0	0	0	N/A	0	1	1	100.0	205	205
Capital Expenditures	5	0	(5)	N/A	5	0	(5)	N/A	14	23
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	9	1	(8)	(813.1)	13	8	(5)	(62.2)	176	187
<b>Total Expenditures</b>	<b>517</b>	<b>478</b>	<b>(39)</b>	<b>(8.1)</b>	<b>1,844</b>	<b>1,687</b>	<b>(157)</b>	<b>(9.3)</b>	<b>6,204</b>	<b>6,284</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
<b>Operating Excess (Deficit)</b>	<b>(\$1,231)</b>	<b>(\$335)</b>	<b>(\$896)</b>	<b>(267.3)</b>	<b>(\$1,078)</b>	<b>(\$944)</b>	<b>(\$134)</b>	<b>(14.2)</b>	<b>\$43</b>	<b>\$43</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$979	\$979
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	2	1	1	85.0	7	58	(51)	(87.2)	12	13
State Sources	31	18	13	71.6	337	256	81	31.7	1,023	1,023
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	8	(8)	(100.0)	0	22
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>33</b>	<b>19</b>	<b>14</b>	<b>72.3</b>	<b>345</b>	<b>322</b>	<b>23</b>	<b>7.0</b>	<b>2,013</b>	<b>2,035</b>
<u>Expenditures</u>										
Salaries	61	53	(8)	(15.3)	322	264	(58)	(21.9)	689	689
Benefits	25	21	(4)	(18.3)	140	118	(22)	(19.0)	295	347
Purchased Services	9	9	(0)	(0.7)	37	313	276	88.2	312	104
Supplies & Materials	16	11	(5)	(48.1)	673	240	(433)	(180.4)	300	790
Chargebacks	0	0	0	N/A	0	0	0	N/A	20	20
Capital Expenditures	75	45	(30)	(67.4)	1,005	923	(82)	(8.8)	3,825	3,743
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	3	3	100.0	0	117	117	100.0	0	0
<b>Total Expenditures</b>	<b>187</b>	<b>142</b>	<b>(45)</b>	<b>(31.4)</b>	<b>2,177</b>	<b>1,975</b>	<b>(202)</b>	<b>(10.2)</b>	<b>5,441</b>	<b>5,693</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	6,347	6,347
<b>Operating Excess (Deficit)</b>	<b>(\$154)</b>	<b>(\$123)</b>	<b>(\$31)</b>	<b>(25.1)</b>	<b>(\$1,832)</b>	<b>(\$1,653)</b>	<b>(\$179)</b>	<b>(10.8)</b>	<b>\$2,919</b>	<b>\$2,689</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$921	\$921
Interest	0	0	0	N/A	0	1	(1)	(59.6)	-	-
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	5	0	5	N/A	0	0
State Sources	15	61	(46)	(76.0)	168	174	(6)	(3.4)	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	(135)	135	100.0	0	52	(52)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>15</b>	<b>(74)</b>	<b>89</b>	<b>119.8</b>	<b>174</b>	<b>227</b>	<b>(53)</b>	<b>(23.5)</b>	<b>1,090</b>	<b>1,090</b>
<u>Expenditures</u>										
Salaries	5	6	1	12.4	26	31	5	16.5	100	100
Benefits	2	2	0	8.9	10	11	1	10.5	30	30
Purchased Services	15	2	(13)	(657.2)	68	48	(20)	(41.0)	14	94
Supplies & Materials	2	2	0	23.8	5	2	(3)	(165.6)	19	25
Chargebacks	0	(2)	(2)	(100.0)	0	0	0	N/A	0	0
Capital Expenditures	34	512	478	93.5	637	6,852	6,215	90.7	920	2,510
Debt Service	0	0	0	N/A	0	0	(0)	N/A	0	0
Other	0	0	0	N/A	4	2	(2)	(119.1)	7	10
<b>Total Expenditures</b>	<b>57</b>	<b>522</b>	<b>465</b>	<b>89.0</b>	<b>750</b>	<b>6,946</b>	<b>6,196</b>	<b>89.2</b>	<b>1,090</b>	<b>2,770</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$43)</b>	<b>(\$596)</b>	<b>\$553</b>	<b>92.8</b>	<b>(\$577)</b>	<b>(\$6,719)</b>	<b>\$6,142</b>	<b>91.4</b>	<b>\$0</b>	<b>(\$1,680)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$17,737	\$18,512
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	157	102	55	53.5	901	907	(6)	(0.7)	2,709	1,934
Federal Aids from MDE	0	0	0	N/A	503	510	(7)	(1.4)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	1,084	1,084
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>157</b>	<b>102</b>	<b>55</b>	<b>53.5</b>	<b>1,404</b>	<b>1,417</b>	<b>(13)</b>	<b>(0.9)</b>	<b>21,530</b>	<b>21,530</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	2	0	(2)	N/A	4,925	5,097	172	3.4	21,171	21,171
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>2</b>	<b>0</b>	<b>(2)</b>	<b>N/A</b>	<b>4,925</b>	<b>5,097</b>	<b>172</b>	<b>3.4</b>	<b>21,171</b>	<b>21,171</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$155</b>	<b>\$102</b>	<b>\$53</b>	<b>51.8</b>	<b>(\$3,521)</b>	<b>(\$3,680)</b>	<b>\$159</b>	<b>4.3</b>	<b>\$359</b>	<b>\$359</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	1	4	(3)	(72.0)	19	19
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	200	200
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>1</b>	<b>4</b>	<b>(3)</b>	<b>(72.0)</b>	<b>219</b>	<b>219</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	200	200
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>200</b>	<b>200</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>	<b>\$1</b>	<b>\$4</b>	<b>(\$3)</b>	<b>(72.0)</b>	<b>\$19</b>	<b>\$19</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

Revenues	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	71	69	2	2.4	402	395	7	1.9	785	785
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>71</b>	<b>69</b>	<b>2</b>	<b>2.4</b>	<b>402</b>	<b>395</b>	<b>7</b>	<b>1.9</b>	<b>785</b>	<b>785</b>
<b>Expenditures</b>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	48	49	1	2.5	277	207	(70)	(33.6)	690	690
Purchased Services	4	4	(0)	(12.4)	22	22	(0)	(0.7)	54	54
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>52</b>	<b>53</b>	<b>1</b>	<b>1.3</b>	<b>299</b>	<b>229</b>	<b>(70)</b>	<b>(30.4)</b>	<b>744</b>	<b>744</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$18</b>	<b>\$16</b>	<b>\$2</b>	<b>14.7</b>	<b>\$104</b>	<b>\$166</b>	<b>(\$62)</b>	<b>(37.5)</b>	<b>\$41</b>	<b>\$41</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
November 14  
Student Activities

**STATEMENT OF REVENUES AND EXPENDITURES**  
(IN THOUSANDS)

**PAGE 14**

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	3	3
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	899	899
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	201	201
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	435	435
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>1,538</b>	<b>1,538</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	928	928
Supplies & Materials	0	0	0	N/A	0	1	1	100.0	579	579
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	31	31
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>100.0</b>	<b>1,538</b>	<b>1,538</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>	<b>\$0</b>	<b>(\$1)</b>	<b>\$1</b>	<b>100.0</b>	<b>(\$0)</b>	<b>(\$0)</b>

November 14  
ALL FUNDS

## BALANCE SHEET

ASSETS	11/30/14	06/30/14	11/30/13
Cash / Investments	\$27,837	\$50,814	\$50,853
Taxes & Credits Receivable	6,595	21,618	5,404
Accounts / Interest Receivable	255	105	223
Due from Other Funds	0	165	202
Due from Other MN Districts	0	1,023	0
Due From MDE	7,731	7,959	11,127
Due From Federal thru MDE	58	1,997	0
Due From Federal - Direct	0	812	0
Due from Other Governments	0	89	0
Inventory	196	203	362
Prepays	50	134	53
<b>Total Assets</b>	<b><u>\$42,722</u></b>	<b><u>\$84,916</u></b>	<b><u>\$68,224</u></b>

LIABILITIES	11/30/14	06/30/14	11/30/13
Tax and Aid Anticipation Payable	\$ -	\$ 22,000	\$ 22,000
Accrued Interest Payable	0	0	0
Salaries Payable	(138)	12,130	(182)
Accounts Payable	346	1,554	4,709
Due to Other Funds	0	165	202
Due to Other MN Districts	0	87	0
Due to Other Governments	0	0	0
Claims Payable	168	168	166
Deferred Revenue	598	1,060	1,517
Taxes Levied for Subsequent Yr.	31,729	31,729	22,151
Property tax shift	0	(0)	(9)
<b>Total Liabilities</b>	<b><u>\$32,704</u></b>	<b><u>\$68,892</u></b>	<b><u>\$50,554</u></b>

FUND BALANCES	11/30/14	06/30/14	11/30/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	203	203	391
Nonspendable Prepays	134	134	97
Staff Development	108	108	179
Reemployment comp	0	0	0
Basic skills	0	0	231
Learning development	0	0	0
Desegregation	0	0	293
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	212	212	202
Community Education	350	350	359
Community Services	220	220	27
Operating Capital	0	0	0
Facilities	4,243	4,243	2,709
Alternative facilities	1,988	1,988	7,145
Restricted Programs	67	67	0
Bond Refunding	0	0	0
Endowment	1,822	1,821	1,890
Encumbrances	0	0	0
Severance-Insurance Prem	3,698	3,698	3,682
Area Learning Center	22	22	0
Designated for:			
Textbooks	795	795	502
Carryovers	169	169	319
Operating Capital	0	0	69
Referendum	0	0	0
Undesignated	(4,013)	1,994	(425)
<b>Total Fund Balance</b>	<b><u>\$10,018</u></b>	<b><u>\$16,024</u></b>	<b><u>\$17,670</u></b>

<b>Liabilities &amp; Fund Balance</b>	<b><u>\$42,722</u></b>	<b><u>\$84,916</u></b>	<b><u>\$68,224</u></b>
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November 14

# BALANCE SHEET

General Fund

ASSETS	11/30/14	06/30/14	11/30/13
Cash / Investments	\$18,277	\$33,960	\$41,353
Taxes & Credits Receivable	(5,612)	9,411	(4,589)
Accounts / Interest Receivable	222	7	185
Due from Other Funds	0	0	0
Due from Other MN Districts	0	1,023	0
Due From MDE	7,365	7,406	10,611
Due From Federal thru MDE	0	1,917	0
Due From Federal - Direct	0	114	0
Due from Other Governments	0	89	0
Inventory	82	79	115
Prepays	50	128	53
<b>Total Assets</b>	<b>\$20,386</b>	<b>\$54,134</b>	<b>\$47,728</b>

LIABILITIES	11/30/14	06/30/14	11/30/13
Tax and Aid Anticipation Payable	\$0	\$22,000	\$22,000
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(657)	11,590	(721)
Accounts Payable	88	640	276
Due to Other Funds	0	114	149
Due to Other MN Districts	0	87	0
Due to Other Governments	0	0	0
Claims Payable	168	168	166
Deferred Revenue	33	334	596
Taxes Levied for Subsequent Yr.	10,254	10,254	4,983
Property tax shift	0	(0)	0
<b>Total Liabilities</b>	<b>\$9,886</b>	<b>\$45,187</b>	<b>\$27,449</b>

FUND BALANCES	11/30/14	06/30/14	11/30/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	79	79	106
Nonspendable Prepays	128	128	92
Staff Development	108	108	179
Reemployment comp	0	0	0
Basic skills	0	0	231
Learning development	0	0	0
Integration	0	0	293
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	3,698	3,698	3,682
Encumbrances	0	0	0
Area Learning Center	22	22	0
Designated for:			
Textbooks	0	0	0
Carryovers	169	169	306
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	6,296	4,744	15,390
<b>Total Fund Balance</b>	<b>\$10,500</b>	<b>\$8,947</b>	<b>\$20,279</b>
<b>Liabilities &amp; Fund Balance</b>	<b>\$20,386</b>	<b>\$54,134</b>	<b>\$47,728</b>

Duluth Public Schools - ISD #709  
November 14  
Food Service Fund

## BALANCE SHEET

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$871	\$993	\$995	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	5	0	5	Nonspendable Inventory	121	121	100
Due from Other Funds	0	0	0	Nonspendable Prepays	1	1	1
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	58	58	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	114	121	71	Gifted and Talented	0	0	0
Prepays	0	1	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,048</u>	<u>\$1,173</u>	<u>\$1,071</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	66	20	67	Restricted Programs	0	0	0
Accounts Payable	15	73	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	845	957	903
Property tax shift	0	0	0				
Total Liabilities	<u>\$81</u>	<u>\$93</u>	<u>\$67</u>	Total Fund Balance	<u>\$967</u>	<u>\$1,080</u>	<u>\$1,004</u>
				Liabilities & Fund Balance	<u>\$1,048</u>	<u>\$1,173</u>	<u>\$1,071</u>

November 14

## BALANCE SHEET

Transportation Fund

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	(\$2,079)	(\$1,649)	(\$1,930)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	12	78	20	Nonspendable Inventory	3	3	3
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	24	24	48	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(0)	3	(4)	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>(\$2,043)</b>	<b>(\$1,544)</b>	<b>(\$1,866)</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	144	32	151	Restricted Programs	0	0	0
Accounts Payable	153	222	2	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(2,344)	(1,801)	(2,022)
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$298</b>	<b>\$254</b>	<b>\$153</b>	<b>Total Fund Balance</b>	<b>(\$2,341)</b>	<b>(\$1,798)</b>	<b>(\$2,019)</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>(\$2,043)</b>	<b>(\$1,544)</b>	<b>(\$1,866)</b>



November 14

## BALANCE SHEET

Capital Expenditures

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	(\$5,862)	(\$4,034)	(\$8,555)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	2	Nonspendable Inventory	0	0	182
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	182	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b><u>(\$5,862)</u></b>	<b><u>(\$4,034)</u></b>	<b><u>(\$8,371)</u></b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	82	34	73	Restricted Programs	0	0	0
Accounts Payable	0	45	2	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	795	795	502
Deferred Revenue	0	0	182	School Carryover	0	0	13
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	0	0	69
Property tax shift	0	0	0	Undesignated	(6,740)	(4,908)	(9,394)
<b>Total Liabilities</b>	<b><u>\$82</u></b>	<b><u>\$79</u></b>	<b><u>\$257</u></b>	<b>Total Fund Balance</b>	<b><u>(\$5,945)</u></b>	<b><u>(\$4,113)</u></b>	<b><u>(\$8,628)</u></b>
				<b>Liabilities &amp; Fund Balance</b>	<b><u>(\$5,862)</u></b>	<b><u>(\$4,034)</u></b>	<b><u>(\$8,371)</u></b>

November 14

## BALANCE SHEET

Building Construction Fund

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$5,657	\$6,611	\$7,417	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	17	17	23	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b><u>\$5,674</u></b>	<b><u>\$6,628</u></b>	<b><u>\$7,440</u></b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	4,243	4,243	2,709
Accrued Interest Payable	0	0	0	Alternative facilities	1,988	1,988	7,145
Salaries Payable	4	7	6	Restricted Programs	0	0	0
Accounts Payable	15	390	4,300	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0				
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(577)	0	(6,720)
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b><u>\$19</u></b>	<b><u>\$397</u></b>	<b><u>\$4,306</u></b>	<b>Total Fund Balance</b>	<b><u>\$5,655</u></b>	<b><u>\$6,231</u></b>	<b><u>\$3,134</u></b>
				<b>Liabilities &amp; Fund Balance</b>	<b><u>\$5,674</u></b>	<b><u>\$6,628</u></b>	<b><u>\$7,440</u></b>

November 14

## BALANCE SHEET

Debt Service Fund

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$7,556	\$11,079	\$8,955	Reserved for:			
Taxes & Credits Receivable	11,602	11,602	9,357	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	196	196	257	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$19,354</b>	<b>\$22,876</b>	<b>\$18,569</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	2	129	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	518	518	688	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	20,446	20,446	16,593	Undesignated	(1,611)	1,910	1,159
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$20,964</b>	<b>\$20,966</b>	<b>\$17,410</b>	<b>Total Fund Balance</b>	<b>(\$1,611)</b>	<b>\$1,910</b>	<b>\$1,159</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$19,354</b>	<b>\$22,876</b>	<b>\$18,569</b>

November 14

# BALANCE SHEET

Trust & Agency Funds

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$1,807	\$1,641	\$1,679	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	15	15	9	Nonspendable Inventory	0	0	0
Due from Other Funds	0	165	202	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,822</u>	<u>\$1,821</u>	<u>\$1,890</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	1,822	1,821	1,890
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	0	0	0
Property tax shift	0	0	0				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Total Fund Balance	<u>\$1,822</u>	<u>\$1,821</u>	<u>\$1,890</u>
				Liabilities & Fund Balance	<u>\$1,822</u>	<u>\$1,821</u>	<u>\$1,890</u>

November 14

## BALANCE SHEET

Dental Internal Service Fund

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$178	\$156	\$100	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	1	1	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$179</b>	<b>\$157</b>	<b>\$101</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	67	67	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	82	(10)	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	112	9	111
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$67</b>	<b>\$148</b>	<b>(\$10)</b>	<b>Total Fund Balance</b>	<b>\$112</b>	<b>\$9</b>	<b>\$111</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$179</b>	<b>\$157</b>	<b>\$101</b>

November 14  
Student Activities

## BALANCE SHEET

ASSETS	11/30/14	06/30/14	11/30/13	FUND BALANCES	11/30/14	06/30/14	11/30/13
Cash / Investments	\$1,083	\$1,083	\$1,094	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$1,083</b>	<b>\$1,083</b>	<b>\$1,094</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,083	1,083	1,094
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>Total Fund Balance</b>	<b>\$1,083</b>	<b>\$1,083</b>	<b>\$1,094</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$1,083</b>	<b>\$1,083</b>	<b>\$1,094</b>





**ISD #709 - Duluth Public Schools  
ACH & Wire Transfer Summary  
Period Ending 11/30/2014**

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
11/07/2014	V106466	CITISTREET FOR MSRS	143,479.62
11/07/2014	V79764	DULUTH FEDERATION OF TEA	23,618.29
11/07/2014	V107231	DULUTH TEACHERS CREDIT	9,123.28
11/07/2014	V79711	DULUTH TEACHERS RETIRE EFT	258,377.14
11/07/2014	V106637	EBC - FLEX EFT	12,703.17
11/07/2014	V106636	EBC - TSA EFT	75,697.85
11/07/2014	V79771	EDUCATION MN CLERICAL	1,254.56
11/07/2014	V102915	FEDERAL 941 PR TAXES	598,421.09
11/07/2014	V108066	MG TRUST	118,960.87
11/07/2014	V05173	MN CHILD SUPPORT EFT	2,752.27
11/07/2014	V102916	MN STATE PR TAXES	100,374.33
11/07/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	86,164.35
11/07/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,534,207.25
11/21/2014	V106466	CITISTREET FOR MSRS	140,755.06
11/21/2014	V79764	DULUTH FEDERATION OF TEA	23,515.85
11/21/2014	V107231	DULUTH TEACHERS CREDIT	9,073.28
11/21/2014	V79711	DULUTH TEACHERS RETIRE EFT	253,849.09
11/21/2014	V106637	EBC - FLEX EFT	12,661.08
11/21/2014	V106636	EBC - TSA EFT	73,298.21
11/21/2014	V79771	EDUCATION MN CLERICAL	1,254.56
11/21/2014	V102915	FEDERAL 941 PR TAXES	575,006.98
11/21/2014	V108066	MG TRUST	122,104.59
11/21/2014	V05173	MN CHILD SUPPORT EFT	2,959.56
11/21/2014	V108320	MN DEPT OF REVENUE EFT	497.14
11/21/2014	V102916	MN STATE PR TAXES	96,046.53
11/21/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	90,188.30
11/21/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,518,017.85
11/26/2014	V06645	MEDICA HEALTH PLAN (EFT)	168,623.30
11/26/2014	V106638	PEIP - HLTH EFT	1,172,937.96
11/26/2014	V80030	DELTA DENTAL PLAN OF MN(EFT)	52,291.00
11/26/2014	V104923	HARRIS BANK	33,102.01
11/26/2014	V05246	MN UI FUND EFT	13,269.17
			7,324,585.59

**ISD 709 – Duluth Public Schools  
GF Investment Activity for FY 2015  
As of November 30, 2014**

**Beginning Investment Balance** (October 31, 2014): \$ **2,005,353.52**

**Add Purchases:**

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
11/07	Term Series	PMA	01/28/15	0.07%	\$ 5,000,000.00
11/12	Beal Bank USA (NV)	MBS	01/14/15	0.20%	249,000.00
11/12	Mizrahi Tefahot Bank (CA)	MBS	01/12/15	0.20%	249,000.00
11/14	Wex Bank (UT)	MBS	01/14/15	0.10%	249,000.00
11/17	Homestreet Bank (WA)	MBS	01/20/15	0.15%	249,000.00

**Total Purchases** \$ **5,996,000.00**

**Deduct Maturities/Calls/Sales:**

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
11/19	Bank of India NY (NY)	MBS	11/19/14	0.25%	\$ 249,000.00
11/20	Peoples United Bank (CT)	MBS	11/20/14	0.25%	249,000.00
11/20	Citizens Bank NA (RI)	MBS	11/20/14	0.30%	249,000.00
11/20	Santander Bank NA (DE)	MBS	11/20/14	0.30%	249,000.00

**Total Maturities** \$ **996,000.00**

**Other items:**

Add:	Money Market Funds Interest	\$ 45.98
	Beginning Value Adjustment	0.00
	Other Interest/Cash Balance on Account	0.00
Deduct:	Transaction Fees/Other	0.00
	Market Value Adjustment	0.00

**Total Other** \$ **45.98**

**Ending Investment Balance** (November 30, 2014) \$ **7,005,399.50**

Note: Ending Investment Balance as of November 30, 2013 was \$14,992,052.28

**Duluth Public Schools-ISD 709**  
**WADM Projection Report - FY 2015**  
**January 2015**

<b>Grade Levels</b>	<b>Jan Enrollment</b>	<b>Progression to ADM</b>	<b>Projected ADM</b>	<b>PUW</b>	<b>Projected WADM</b>	<b>EOY PU 1314</b>
KG	622	0.998925710	621.33	1.00	621.33	<b>668.79</b>
HK	64	0.975449735	62.43	1.00	62.43	<b>80.61</b>
Gr 1-3	1973	0.989644321	1952.57	1.00	1952.57	<b>1956.70</b>
Gr 4-6	1802	0.982717586	1770.86	1.00	1770.86	<b>1718.09</b>
Gr 7-8	1160	0.967406377	1122.19	1.20	1346.63	<b>1426.21</b>
Gr 9-12	2844.73	0.941955338	2679.61	1.20	3215.53	<b>3187.70</b>
<b>Sub-Total</b>	8465.73				<b>8969.35</b>	<b>9038.11</b>

**Other WADM Generators**

<b>Early Childhood</b>	<b>Jan Enrollment</b>	<b>Progression to ADM</b>	<b>Projected ADM</b>	<b>PUW</b>	<b>Projected WADM</b>	<b>EOY PU 1314</b>
	213	0.407155714	86.72	1.000	<b>86.72</b>	<b>83.09</b>

**Early Childhood Details**

	<b>Final Count</b>	<b>Jan 1 Count</b>	<b>Final ADM</b>
11-12	432	265	94.8
12-13	344	196	91.75
13-14	368	210	83.09
14-15*		213	86.72

**Resident Tuition\*\***

**Resident Tuition Details**

	<b>Total WADM</b>	
11-12	54.15	46.36
12-13	48.46	
13-14	36.47	
14-15*	46.36	

**ALC**

**ALC Details\*\***

	<b>Total WADM</b>	
11-12	285.78	265.87
12-13	273.97	
13-14	237.86	
14-15*	265.87	

**Projected Total WADM**

**Budgeted WADM**

**Net**

<b>9056.07</b>	<b>9121.20</b>
9213.32	
-157.25	

\* Projected

\*\*Included in Grade Level Projections

### 8030 - School Board Member Compensation

School Board members shall be compensated for School Board work. Compensation shall be a stipend of \$630.00 per month, to a maximum of \$7,560.00 (excluding negotiations) during one (1) calendar year. The Chairperson, however, shall receive an additional \$52.50 per month for discharging the duties of his/her office. The maximum compensation for the chairperson shall not exceed \$8,190.00 (excluding negotiations) during one (1) calendar year. This policy shall be effective January 1, 2008, and reviewed annually in January.

Board compensation is the stipend for all Board related activities, including committee assignments.

Board members shall not accept additional compensation from any source for Board related activities.

Adopted: 02-10-81 ISD 709

Revised: 07-10-84

03-08-88

03-10-92

01-09-95

06-20-95

03-18-97

02-28-06

06-20-06

02-28-07

02-26-08

01-22-13 ISD 709

## **1098 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS**

### **I. PURPOSE**

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

### **III. DEFINITIONS**

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.

- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.

#### **IV. PROCEDURES**

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

#### **V. VIOLATIONS**

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

***Legal References:*** Minn. Stat. § 10A.07 (Conflicts of Interest)  
 Minn. Stat. § 10A.071 (Prohibition of Gifts)  
 Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)  
 Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

***Cross References:*** MSBA/MASA Model Policy 421 (Gifts to Employees & School Board Members)  
 MSBA/MASA Model Policy 209 (Code of Ethics)  
 MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)  
 MSBA/MASA Model Policy 306 (Administrator Code of Ethics)

Adopted: February 24, 2015

**10A.07 CONFLICTS OF INTEREST.**

Subdivision 1. **Disclosure of potential conflicts.** A public official or a local official elected to or appointed by a metropolitan governmental unit who in the discharge of official duties would be required to take an action or make a decision that would substantially affect the official's financial interests or those of an associated business, unless the effect on the official is no greater than on other members of the official's business classification, profession, or occupation, must take the following actions:

(1) prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict of interest;

(2) deliver copies of the statement to the official's immediate superior, if any; and

(3) if a member of the legislature or of the governing body of a metropolitan governmental unit, deliver a copy of the statement to the presiding officer of the body of service.

If a potential conflict of interest presents itself and there is insufficient time to comply with clauses (1) to (3), the public or local official must orally inform the superior or the official body of service or committee of the body of the potential conflict.

Subd. 2. **Required actions.** If the official is not a member of the legislature or of the governing body of a metropolitan governmental unit, the superior must assign the matter, if possible, to another employee who does not have a potential conflict of interest. If there is no immediate superior, the official must abstain, if possible, in a manner prescribed by the board from influence over the action or decision in question. If the official is a member of the legislature, the house of service may, at the member's request, excuse the member from taking part in the action or decision in question. If the official is not permitted or is otherwise unable to abstain from action in connection with the matter, the official must file a statement describing the potential conflict and the action taken. A public official must file the statement with the board and a local official must file the statement with the governing body of the official's political subdivision. The statement must be filed within a week of the action taken.

Subd. 3. **Interest in contract; local officials.** This section does not apply to a local official with respect to a matter governed by sections 471.87 and 471.88.

Subd. 4. **Exception; judges.** Notwithstanding subdivisions 1 and 2, a public official who is a district court judge, an appeals court judge, or a Supreme Court justice is not required to comply with the provisions of this section.

**History:** 1974 c 470 s 7; 1975 c 271 s 6; 1978 c 463 s 33; 1986 c 444; 1990 c 608 art 2 s 1; 1974 c 470 s 7; 1975 c 271 s 6; 1978 c 463 s 33; 1986 c 444; 1990 c 608 art 2 s 1; 1999 c 220 s 50; 2013 c 138 art 2 s 2

**10A.071 CERTAIN GIFTS BY LOBBYISTS AND PRINCIPALS PROHIBITED.**

Subdivision 1. **Definitions.** (a) The definitions in this subdivision apply to this section.

(b) "Gift" means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment, that is given and received without the giver receiving consideration of equal or greater value in return.

(c) "Official" means a public official, an employee of the legislature, or a local official of a metropolitan governmental unit.

Subd. 2. **Prohibition.** A lobbyist or principal may not give a gift or request another to give a gift to an official. An official may not accept a gift from a lobbyist or principal.

Subd. 3. **Exceptions.** (a) The prohibitions in this section do not apply if the gift is:

(1) a contribution as defined in section 10A.01, subdivision 11;

(2) services to assist an official in the performance of official duties, including but not limited to providing advice, consultation, information, and communication in connection with legislation, and services to constituents;

(3) services of insignificant monetary value;

(4) a plaque with a resale value of \$5 or less;

(5) a trinket or memento costing \$5 or less;

(6) informational material with a resale value of \$5 or less; or

(7) food or a beverage given at a reception, meal, or meeting if:

(i) the reception, meal, or meeting is held away from the recipient's place of work by an organization before whom the recipient appears to make a speech or answer questions as part of a program; or

(ii) the recipient is a member or employee of the legislature and an invitation to attend the reception, meal, or meeting was provided to all members of the legislature at least five days prior to the date of the event.

(b) The prohibitions in this section do not apply if the gift is given:

(1) because of the recipient's membership in a group, a majority of whose members are not officials, and an equivalent gift is given to the other members of the group; or

(2) by a lobbyist or principal who is a member of the family of the recipient, unless the gift is given on behalf of someone who is not a member of that family.

**History:** 1994 c 377 s 5; 1999 c 220 s 50; 2005 c 156 art 6 s 4; 2008 c 295 s 3; 2010 c 327 s 7,8; 2013 c 138 art 1 s 18; art 2 s 3

**15.43 ACCEPTANCE OF ADVANTAGE BY STATE EMPLOYEE; PENALTY.**

Subdivision 1. **Financial interest of agents.** No employee of the state or of the University of Minnesota in direct contact with suppliers or potential suppliers to the state or the university, or who may directly or indirectly influence a purchasing decision or contract by establishing specification, testing purchased products, evaluating contracted services, or otherwise has official involvement in the purchasing or contracting process may:

(1) have any financial interest or have any personal beneficial interest directly or indirectly in contracts or purchase orders for goods or services used by, or purchased for resale or furnished to a department or agency of the state or the university; or

(2) accept directly or indirectly from a person, firm, or corporation to which a contract or purchase order has been or may be, awarded, a rebate, gift, money, or anything of value other than items of nominal value. No such employee may further accept any promise, obligation or contract for future reward.

Subd. 2. **Textbooks exempted.** Textbooks, software, and other course materials authored by an employee of the Minnesota State Colleges and Universities or of the University of Minnesota may be used as required course material. Instructors in state institutions and at the university may accept free samples of textbooks and related teaching materials.

Subd. 3. **Other exemptions.** The commissioners of human services and corrections may by rule prescribe procedures for the acceptance of gifts from any person or organization, provided that such gifts are accepted by the commissioner, or a designated representative of the commissioner, and that such gifts are used solely for the direct benefit of patients or inmates under the jurisdiction of the accepting state officer.

Subd. 4. **Penalties.** A violation of this section is a misdemeanor.

**History:** 1973 c 349 s 2; 1973 c 400 s 1; 1975 c 321 s 2; 1982 c 560 s 7; 1984 c 654 art 5 s 58; 1986 c 444; 1996 c 398 s 1,2

**471.895 CERTAIN GIFTS BY INTERESTED PERSONS PROHIBITED.**

Subdivision 1. **Definitions.** (a) The definitions in this subdivision apply to this section.

(b) "Gift" has the meaning given it in section 10A.071, subdivision 1.

(c) "Interested person" means a person or a representative of a person or association that has a direct financial interest in a decision that a local official is authorized to make.

(d) "Local official" means:

(1) an elected or appointed official of a county or city or of an agency, authority, or instrumentality of a county or city; and

(2) an elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer of any independent school district.

Subd. 2. **Prohibition.** An interested person may not give a gift or request another to give a gift to a local official. A local official may not accept a gift from an interested person.

Subd. 3. **Exceptions.** (a) The prohibitions in this section do not apply if the gift is:

(1) a contribution as defined in section 211A.01, subdivision 5;

(2) services to assist an official in the performance of official duties, including but not limited to providing advice, consultation, information, and communication in connection with legislation, and services to constituents;

(3) services of insignificant monetary value;

(4) a plaque or similar memento recognizing individual services in a field of specialty or to a charitable cause;

(5) a trinket or memento costing \$5 or less;

(6) informational material of unexceptional value; or

(7) food or a beverage given at a reception, meal, or meeting away from the recipient's place of work by an organization before whom the recipient appears to make a speech or answer questions as part of a program.

(b) The prohibitions in this section do not apply if the gift is given:

(1) because of the recipient's membership in a group, a majority of whose members are not local officials, and an equivalent gift is given or offered to the other members of the group;

(2) by an interested person who is a member of the family of the recipient, unless the gift is given on behalf of someone who is not a member of that family; or

(3) by a national or multistate organization of governmental organizations or public officials, if a majority of the dues to the organization are paid from public funds, to attendees at a conference sponsored

by that organization, if the gift is food or a beverage given at a reception or meal and an equivalent gift is given or offered to all other attendees.

**History:** *1994 c 377 s 6; 2001 c 93 s 1; 2005 c 156 art 6 s 66; 2014 c 279 s 13*

RESOLUTION  
Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various organizations.

<b>INDEPENDENT SCHOOL DISTRICT NO. 709</b>				
<b>DONATIONS</b>				
<b>SCHOOL</b>	<b>FIRST NAME</b>	<b>LAST NAME/ORG.</b>	<b>RESTRICTION</b>	<b>AMOUNT</b>
Lester Park	Andrew/Amy	Likar	Classroom Projects	10.00
Lester Park	Lester Park Students		Giving Tree Projects	1,149.39
Lester Park	Lester Park Students		Giving Tree Projects	62.92
Piedmont		Anonymous	Wolf Ridge	2,000.00
Academic Excellence Online	Jerry & Carolyn	Zanko	Fish Tank	In Kind
Academic Excellence Online	Essentia Duluth		Office Furniture	In Kind
OEMS	Kristina	Solen-Boe	Art Club	20.00
OEMS	James & Susan	Rovano	Art Club	20.00
OEMS	Guy & Janet	Deyer Stedt	Art Club	10.00
OEMS	Jason & Amy	Dons	Art Club	15.00
OEMS	Sarah	Ziering	Art Club	10.00
OEMS	Dawn	Anderson	Art Club	10.00
			<b>TOTAL</b>	<b>3,307.31</b>

## **LEGISLATIVE PLATFORM 2015**

### **DRAFT**

#### **State or Federal Mandates**

State or Federal mandates imposed on local schools must be suspended or accompanied with sufficient resources to enable public schools to meet those mandates such as special education underfunding and charter school lack of funding for resident students.

#### **Integration Revenue**

The State of Minnesota should continue funding of both inter-district and intra-district integration revenue. Any further redistribution of integration aid should be tied to a specific consensus on the proper use of integration funding. The MDE should continue to cooperate with districts to further develop programs that provide choice, reduce segregation, close the learning gap, and promote integrated learning experiences for all students.

#### **Permanent Structural Change**

Permanent structural change in Minnesota's tax system must be combined with school finance reform efforts being considered. Tax reform should include replacing school district reliance on property tax increases with other state taxes, greater equalization of the operating referendum, and continuing to restore the original level of debt service equalization.

#### **Mandate Reform and Reduction**

Mandates that have negative, unintended consequences should be considered for repeal or revision. Included would be system-wide technology infrastructure investments that would result in enhanced efficiency, eliminating mandated newspaper publishing that could be more effectively done via websites and provide funding to implement staff evaluation systems.

The Duluth Public Schools serve the City of Duluth and certain outlying areas beyond the city limits. This area constitutes 328 square miles. The majority of the schools serving the district lie within the city limits. These schools are located within or near a ribbon of land two miles wide and seventeen miles long which follows the shoreline of Lake Superior and the St. Louis River.

The Duluth School System currently provides service to 8,800 students in the city of Duluth and outlying townships, including PreK and ECFE programs and education at the Area Learning Center and Secondary Vocational Programs.

Independent School District 709 is committed to ensure that all requirements in hiring, training, promotion, personnel management practices and collective bargaining agreements are structured and administered in a manner which furthers equal employment principles.

**RESOLUTION CONFIRMING REMAINING WORK SCOPE OF THE DISTRICT LONG-RANGE FACILITIES PLAN, THEREFOR**

BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota (the “District”), as follows:

WHEREAS, The Board approved on June 19, 2007, a Long-Range Facilities Plan (the “Facilities Plan”), which calls for renewal and remodeling of existing school facilities, additions to existing facilities and construction of new schools; and

WHEREAS, The District submitted the Facilities Plan to the Minnesota Department of Education (i) for approval of the Facilities Plan; (ii) for approval of the financing of the Facilities Plan; and (iii) for review and comment on the Facilities Plan. The Commissioner of Education approved the Facilities Plan and the financing and submitted its review and comment dated November 2007, although approval of the new Piedmont/Lincoln Elementary and the new West Middle School were delayed, but later approved pursuant to its review and comment dated July 2009; and

WHEREAS, The board approved on June 24, 2010, an amended Long-Range Facilities Plan. The Commissioner of Education approved the amendments to the Facilities Plan and the associated financing plan; and

WHEREAS, The board approved on June 27, 2011, a second amendment to its Long-Range Facilities Plan; and the Commissioner of Education approved the amendments to the Facilities Plan and the associated financing plan.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby confirms its approval and direction to the Administration to complete project work scope as summarized on “Remaining Work Scope” Exhibit dated January 20, 2015 (Exhibit (A) attached to this resolution). By approving the Board authorizes the Administration to take all necessary action to retain necessary professional services to design, manage and complete construction associated with this work scope. Implementation is to be completed in accordance with, and subject to all requirements of, all applicable Minnesota Statutes, District’s Policies, School Board Resolutions and other applicable requirements. The Board will be kept apprised of the status of completion of these remaining work scopes and understand all of the listed work may not be completed depending on actual cost of progress as it is made.

BE IT FURTHER RESOLVED, the Board directs the Administration to develop work scope necessary to further improve the educational adequacy of secondary career and technical education spaces and equipment in the high schools with any remaining funds as it is consistent with previous actions authorizing the transfer of these programs from the STC buildings to East and Denfeld high schools; and authorizes the Administration to take all necessary action to retain necessary professional services to design, manage and complete construction associated with the career and technical education program facilities work scope determined.

***School Construction and Repair Projects Scope Remaining:***

Congdon Park Elementary School	\$8,000
Denfeld High School	\$698,880
East High School	\$635,940
Denfeld & East (Career & Technical Education)	\$1,200,000
Historic Old Central High School	\$1,484,379
Homecroft Elementary School	\$50,440
Lakewood Elementary School	\$198,940
Laura MacArthur Elementary School	\$109,640
Lester Park Elementary School	\$74,460
Lowell Elementary School	\$41,640
Myers-Wilkins Elementary School	\$8,000
Ordean East Middle School	\$837,940
Stowe Elementary School	\$25,520
Total Remaining Estimated Cost	<b>\$5,373,779</b>

Funding for Lincoln and Piedmont have been exhausted, any remaining project scope will be addressed by use of annual funding sources.

# Long-Range Facilities Plan Status Report

Business Committee January 12, 2015

**Total Expended as of 11/30/14: \$309,603,689**

**LRFP Remaining Workslope Committed: \$2,684,379**

- *\$1,484,379 HOCHS*
- *\$1,200,000 Career & Technical Education equipment and spaces, Denfeld and Duluth East High Schools*

**Total Project Revenue as of 11/30/14: \$314,977,468**

- *Bonds, COP, and Earned Interest*

**LRFP Budget not Committed as of 11/30/14: \$2,689,400**

**Remaining Funds Percentage of Total Budget: - 0.85%**

## School Construction and Repair Projects Scope Remaining:

Congdon Park Elementary School	\$8,000
Denfeld High School	\$698,880
East High School	\$635,940
Denfeld & East (Career & Technical Education)	\$1,200,000
Historic Old Central High School	\$1,484,379 (Plus \$487,293 10-Yr Plan)
Homecroft Elementary School	\$50,440
Lakewood Elementary School	\$198,940
Laura MacArthur Elementary School	\$109,640
Lester Park Elementary School	\$74,460
Lowell Elementary School	\$41,640
Myers-Wilkins Elementary School	\$8,000
Ordean East Middle School	\$837,940
Stowe Elementary School	\$25,520
<b>Total Remaining Estimated Cost</b>	<b>\$5,373,779</b>

*Funding for Lincoln and Piedmont have been exhausted, any remaining project scope will be addressed by use of annual funding sources.*



## Congdon Park – Scope Remaining

- Pave failed bare earth gap in parking lot

**Building Total:      \$8,000**

## Denfeld High School – Scope Remaining



- Additional Casework in Main Office
- New Addition Dark Out Shades (111 Count/\$80 ea)
- Discus Cage, Shot Put Pads and Throw Areas  
    Located at Laura MacArthur
- New Tennis Courts at Laura MacArthur
- Purchase Property from Westminster Church
- Fitness Room Wall Mirrors
- Fitness Room Acoustical Ceiling Clouds and Wall Panels  
    Pavement and Bike Racks
- Pave Outdoor Eating Area
- Expand and Improve Vocational Spaces and Equipment
- Increase CCTV Camera Recorder Capacity/30-day Record
- Increase CCTV Cameras
- Connect and Rebuild Parking Lots and Realign Alley at  
    Former Church Property
- Bury Overhead Utilities, Main Parking Lot & School Entrance

**Building Total      \$698,880**

## Duluth East HS – Scope Remaining



- Additional Gym Storage Rooms
- Batting Cage and Discus Lights and Power
- Three Compartment Sink Culinary Arts Lab Rm
- Relocate Granite Sign from Old East
- Dark Out Shades 151 Count at \$80 ea
- Door and Wall Separating Counseling Area/Main Office
- Add 200 9<sup>th</sup> Grade Student Lockers/Avoid Locker Sharing
- Add Visiting Team Restroom, Concession Bldg Lower Level
- Loading Dock Screening Fence
- 40th Ave. Staff Lot Lighting - MN Power Pole Option
- Fitness Room Acoustical Ceiling Clouds and Wall Panels
- Fitness Room Wall Mirrors
- Additional Fencing & Roofing to Secure & Weather Shield Storage Under Bleachers
- Transition Learning Room Casework
- Expand and Improve Vocational Spaces and Equipment
- Increase CCTV Capacity/30-day Record

**Building Total: \$635,940**



## Denfeld & Duluth East High School – Career & Tech Ed Scope Remaining

- Specific Scope to Be Determined

**Total: \$1,200,000**



## Historic Old Central High School - Scope Remaining



- Lighting: Lighting Retrofit
- Plumbing: Water Conservation Upgrades
- Communication and Security: Access Controls
- Communication and Security: CCTV
- Communication and Security: Cabling Upgrade
- Pave and Repair Sidewalks
- Rebuild Stone Retaining Wall
- Exterior Walls: Roof-Level Wall Restoration
- Partial Roof Replacement Section 2B, 7B, 7C, 8
- Replace Boiler Roof Section 5A 5
- Lighting Equipment: Repair and Restore Exterior Lighting

**LRFP Building Total: \$1,484,379**

- 
- Exterior Walls: Roof-Level Wall Restoration
  - Rebuild Stone Retaining Walls
  - Equipment and Furnishings – Accessibility
  - Interior Construction Accessibility
  - Plumbing – Accessibility
  - Site Improvements – Accessibility
  - Replace 30-Yr Old Carpeting

**10-Yr Plan Alternative Facilities: \$487,293**



## Homecroft Elementary - Scope Remaining

- Gym Sound System System
- Dark Out Shades 118 Count at \$80 ea
- Replace Classroom Locksets with Interior Lockable Type for Lockdown Purposes
- Install Dock Lift at Receiving Dock

**Building Total: \$50,440**



## Lakewood Elementary - Scope Remaining

- Change Out Exterior Lighting Changed Over from Low Pressure Sodium to Metal Halide
- Replace Classroom Locksets with Interior Lockable Type for Lockdown Purposes
- Dark Out Shades 40 Count at \$80 ea
- Add Door in Folding Wall Between Gym and Cafeteria to Improve Security and Access Control
- HVAC: Boiler Upgrade
- Pave Back Road

**Building Total: \$198,940**



## Laura MacArthur Elementary - Scope Remaining

- Add Door Hold Opens
- Dark Out Shades 58 Count at \$80 ea
- Install Elevator to Make Valley Youth Accessible to Main Building Areas

**Building Total \$109,640**



## Lester Park Elementary - Scope Remaining

- Additional Bike Rack Rack
- Dark Out Shades 112 Count at \$80 ea
- Hard Surface Outdoor Play Court
- Pave and Fence Around Playground
- Sidewalk to Media Center Door

**Building Total: \$74,460**



## Lowell Elementary - Scope Remaining

- Replace Classroom Locksets with Interior Lockable Type for Lockdown Purposes
- Dark Out Shades 83 Count at \$80 ea
- New Door from Entrance Lobby into Main Office

**Building Total: \$41,640**



## Myers-Wilkins Elementary - Scope Remaining

- Cafeteria Sound System - ESC 102213 Estimate
- New Fence at Grant Field to Separate Field Recess Area from Play Equipment

**Building Total: \$8,000**



## Ordean East MS - Scope Remaining

- New Granite Monument Sign w/Existing Foundation/Columns
- Shades in Pool Windows
- Additional Girls' Toilet Stall in Locker Room
- Dark Out Shades 193 Count at \$80 ea
- Add Locker Room Floor Drains
- Softball Batting Cage Title IX ?
- Softball/Soccer Scoreboard Title IX ?
- Flagpole by Scoreboard
- Door Hold Opens
- Loading Dock Leveler
- Portable Outfield Fence (\$700/10 FT) (Tomark Sports MOD TB-K10737)
- Upgrade Gym Lighting/District Secondary School Standards
- Increase CCTV Camera Recorder Capacity/30-day Record
- Auditorium Sound and Lighting Replacement

**Building Total : \$837,940**



## Stowe Elementary - Scope Remaining

- Replace Classroom Locksets with Interior Lockable Type for Lockdown Purposes
- Dark Out Shades 69 Count at \$80 ea

**Building Total: \$25,520**

## Lincoln Park MS and Piedmont ES

The funding source for these two schools has been spent and there are no LRFP remaining funds that can be spent on these two schools.

Any remaining project scope will be addressed by use of annual funding sources.





## Lincoln Park MS - Scope Remaining

- Dark Out Shades 95 Count at \$80 ea
- Field Scoreboard
- Increase CCTV Camera Recorder Capacity/30-day Record
- Janitor's Sink in Pool Area

**Building Total: \$72,600**



## Piedmont Elementary - Scope Remaining

- Door Hold Opens
- Finish Room 206 as Kindergarten Room - Locker Cubbies and Sink
- Dark Out Shades 58 Count at \$80 ea

**Building Total: \$47,140**

## ISD 709 Administration Recommendation:

- Before December 2015, complete all identified remaining and deferred project work scope: **\$2,689,400**
- Complete remaining HOCHS and CTE workscope: **\$2,684,379**

## Recommended School Board Action:

- Resolution Directing Administration to complete LRFP remaining and deferred work scope spending approximately **\$5,373,779** including the hiring of design and where appropriate construction management services necessary for completing this work.

# Long-Range Facilities Plan Implementation Status Report and Remaining Work

Recommended Action Discussion

RESOLUTION RELATING TO \$4,400,000 TAXABLE GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2015A; AUTHORIZING THE ISSUANCE AND ESTABLISHING THE TERMS THEREOF; AND AWARDING THE SALE THEREOF

BE IT RESOLVED by the School Board (the "School Board") of Independent School District No. 709, St. Louis County, Minnesota (the "District"), as follows:

Section 1. Certificates Purpose and Authorization.

1.01 Statutory Authority. Under and pursuant to the authority contained in Minnesota Statutes, Sections 126C.50 through 126C.56, as amended (the "Act"), and Minnesota Statutes, Chapter 475, the board of any school district may borrow money upon aid anticipation certificates in anticipation of receipt of state aid for schools as defined by Minnesota State and federal school aids to be distributed by or through the Minnesota Department of Education (the "Department").

1.02 Purpose of Borrowing. The School Board hereby determines that it is necessary to borrow, pursuant to the Act, upon aid anticipation certificates of indebtedness in the amount of \$4,400,000 in anticipation of receipt of state aids for schools and of federal school aids to be distributed by or through the Department during the July 1, 2014 to June 30, 2015 fiscal year (the "School Aids"), which are necessary for timely payments of anticipated expenditures from the District's operating funds (the "Funds"). Such amount does not exceed 75% of the School Aids which are receivable by the District in such fiscal year as estimated by the Commissioner of the Department.

1.03 Certificates of Indebtedness. The School Board hereby determines that it is necessary and expedient that the District issue general obligation aid anticipation certificates of indebtedness as described in Section 1.02 above in a single issuance of \$4,400,000 Taxable General Obligation Aid Anticipation Certificates of Indebtedness, Series 2015A (the "Certificates").

1.04 Notice of Sale to Bidders. PMA Securities, Inc., independent financial advisor to the District, has given notification to at least two firms determined by PMA Securities, Inc., to be prospective bidders on the Certificates at least two days (omitting Saturdays, Sundays and legal holidays) before the date set for receipt of bids on the Certificates. All actions of the Chair, the Clerk and PMA Securities, Inc. taken with regard to the sale of the Certificates are hereby ratified and approved.

Section 2. Award of Sale. Pursuant to such solicitation for bids for the sale of the Certificates, the School Board has received and considered all bids presented pursuant to the Notice of Sale and has determined that the most favorable bid is that of \_\_\_\_\_, of \_\_\_\_\_, \_\_\_\_\_ (the "Purchaser"), to purchase the Certificates at a cash price of \$\_\_\_\_\_, plus accrued interest on the total principal amount from February 23, 2015, to the date of delivery and upon the condition that the Certificates mature and bear interest at the time and annual rate set forth in Section 2. The School Board,

after due consideration, finds such offer reasonable and proper and the offer of the Purchaser is hereby accepted. The Chair and the Clerk are hereby authorized and directed to execute on the part of the District a contract for the sale of the Certificates in accordance with the Purchaser's proposal.

Section 3. Full Faith and Credit Pledge. The School Board hereby declares that the full faith and credit and taxing power of the District and the receipts of the School Aids, to the extent necessary to repay the Certificates, shall be and are hereby at all times irrevocably pledged for the payment of principal and interest on the Certificates when due.

Section 4. Certificates; Terms. The Certificates to be issued hereunder shall be dated February 23, 2015, shall be issued in the denomination of \$5,000 each, or any integral multiple thereof, in fully registered form, lettered and numbered R-1 and upward. The Certificates shall mature on June 1, 2015 (the "Maturity Date").

The Certificates shall not be subject to redemption prior to the Maturity Date. The interest on the Certificates shall be payable on the Maturity Date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The Bond Registrar designated below shall make the interest payments with respect to the Certificates by check or draft mailed to the registered owners of the Certificates shown on the bond registration records maintained by the Bond Registrar at the close of business on the 15th day prior to the Maturity Date, whether or not a business day, at such owners' addresses shown on such bond registration records. Principal of each Certificate shall be payable in accordance with and on presentation and surrender of the Certificate to the Bond Registrar.

Section 5. Bond Registrar; Registration of Certificates.

5.01 Appointment of Bond Registrar. A. School Board hereby appoints U.S. Bank National Association of St. Paul, Minnesota, as registrar, authenticating agent, paying agent and transfer agent for the Certificates (such bank or its successor thereof is herein referred to as the "Bond Registrar"). No Certificate shall be valid or obligatory for any purpose unless or until the Bond Registrar's authentication certificate on such Certificate, substantially as set forth in Section 6 hereof, shall have been duly executed by an authorized representative of the Bond Registrar. Authentication certificates on different Certificates need not be signed by the same representative. The executed authentication certificate on each Certificate shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

B. The District shall cause to be kept at the principal corporate office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the District shall provide for the registration of the Certificates and the registration of transfers of the Certificates entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the School Board.

C. At the option of the registered owners, the Certificates may be exchanged for other Certificates of any authorized denomination, of a like aggregate principal amount, maturing upon the same date, upon surrender of the Certificates to be exchanged at the principal corporate office of the Bond Registrar. Whenever any Certificates are so surrendered for exchange, the District shall execute and the Bond Registrar shall authenticate, if required by law or this Resolution, and deliver the Certificates which the registered owner making the exchange is entitled to receive. Upon surrender for transfer of any Certificate at the principal corporate office of the Bond Registrar, the District shall execute and the Bond Registrar shall authenticate, if required by law or this Resolution, and deliver, in the names(s) of the designated transferee(s), one or more new certificates of a like aggregate principal amount, as requested by the transferor. All Certificates surrendered upon the exchange provided for in this Resolution shall be promptly cancelled by the Bond Registrar and thereafter disposed of as directed by the School Board. All Certificates issued in exchange for or upon transfer of the Certificates shall be valid obligations of the District evidencing the same debt and entitled to the same benefits under this Resolution as the Certificates surrendered for such exchange or transfer. Every Certificate presented for a transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the District and the Bond Registrar, duly executed by the registered owner thereof or the owner's attorney duly authorized in writing. The District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of the Certificates, other than exchange expressly provided in this Resolution to be made, without expense or without charge to the registered owner.

D. Each Certificate delivered upon transfer of or in exchange for or in lieu of any other Certificate shall carry all of the rights to interest, accrued and unpaid and to accrue, which are carried by such other Certificate. Each Certificate shall be dated by the Bond Registrar as of the date of its authentication or manual execution, as the case may be. The District and the Bond Registrar shall not be required to make any transfer or exchange during the 15 days next preceding the Maturity Date.

#### 5.02 Book-Entry System.

A. In order to make the Certificates eligible for the services provided by the Depository Trust Company ("DTC"), the District has previously agreed to the applicable provisions set forth in the Blanket Issuer Letter of Representations which has been executed by the District and DTC (the "Representation Letter").

B. Notwithstanding any provision herein to the contrary, so long as the Certificates shall be in Book-Entry Form, the provisions of this Section 5.02 shall govern.

C. All of the Certificates shall be registered in the name of Cede & Co., as nominee for DTC. Payment of interest on and principal of any Certificate registered in the name of Cede & Co. shall be made by wire transfer or New York Clearing House or equivalent same day funds by 10:00 a.m. CT or as soon as possible thereafter following the Bond Registrar's receipt of funds from the District on the Maturity Date to the account of Cede & Co. at the address indicated in or pursuant to the Representation Letter.

D. DTC (or its nominees) shall be and remain recorded on the Bond Register as the holder of all Certificates which are in Book-Entry Form. No transfer of any Certificate in Book-Entry Form shall be made, except from DTC to another depository (or its nominee) or except to terminate the Book-Entry Form. All Certificates of such stated maturity of any Certificates in Book-Entry Form shall be issued and remain in a single Certificate registered in the name of DTC (or its nominee); provided, however, that upon termination of the Book-Entry Form pursuant to the Representation Letter, the District shall, upon delivery of all Certificates of such series from DTC, promptly execute, and the Bond Registrar shall thereupon authenticate and deliver, Certificates of such series to all persons who were beneficial owners thereof immediately prior to such termination; and the Bond Registrar shall register such beneficial owners as holders of the applicable Certificates.

The Bond Registrar shall maintain accurate books and records of the principal balance, if any, of each such outstanding Certificate in Book-Entry Form, which shall be conclusive for all purposes whatsoever. Upon the authentication of any new Certificate in Book-Entry Form in exchange for a previous Certificate, the Bond Registrar shall designate thereon the principal balance remaining on such Certificate according to the Bond Registrar's books and records.

No beneficial owner (other than DTC) shall be registered as the holder on the Bond Register for any Certificate in Book-Entry Form or entitled to receive any bond certificate. The beneficial ownership interest in any Certificate in Book-Entry Form shall be recorded, evidenced and transferred solely in accordance with the Book-Entry System.

Except as expressly provided to the contrary herein, the District and the Bond Registrar may treat and deem DTC to be the absolute owner of all Certificates of each series which are in Book-Entry Form (i) for the purpose of payment of the principal of and interest on such Certificate, (ii) for the purpose of giving notices hereunder, and (iii) for all other purposes whatsoever.

E. The District and the Bond Registrar shall each give notices to DTC of such matters and at such times as are required by the Representation Letter, including with respect to any notice required or permitted under this Bond Resolution to be given to any holder of a Certificate.

All notices of any nature required or permitted hereunder to be delivered to a holder of a Certificate in Book-Entry Form shall be transmitted to beneficial owners of such Certificates at such times and in such manners as shall be determined by DTC, the participants and indirect participants in accordance with the Book-Entry System and the Representation Letter.

F. All payments of principal, redemption price of and interest on any Certificates in Book-Entry Form shall be paid to DTC (or Cede & Co.) in accordance with the Book-Entry System and the Representation Letter in same day funds by wire transfer.

5.03 Lost or Damaged Certificates. If a Certificate becomes mutilated or is destroyed, stolen or lost, the Bond Registrar will deliver a new Certificate of like amount, number, maturity

date and tenor in exchange and substitution for and upon cancellation of the mutilated Certificate or in lieu of and in substitution for any Certificate destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the District in connection therewith, including the cost of printing new Certificates; and, in the case of a Certificate destroyed, stolen or lost, upon filing with the Bond Registrar and the District of evidence satisfactory to them that the Certificate was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar and the District of an appropriate bond or indemnity in form, substance and amount satisfactory to them and as provided by law, in which both the District and the Bond Registrar must be named as obligees. Certificates so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the District. If the mutilated, destroyed, stolen or lost Certificate has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Certificate prior to payment.

5.04 Payment of Certificates.

A. The District and the Bond Registrar may treat the person in whose name any Certificate is registered as the owner of such Certificate for the purpose of receiving payment of principal of and interest on such Certificate and for all other purposes whatsoever, whether or not such Certificate be overdue, and neither the District nor the Bond Registrar shall be affected by notice to the contrary.

B. The principal of and interest on the Certificates shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The District shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

5.05 Delivery. Delivery of the Certificates and payment of the purchase price shall be made at a place mutually satisfactory to the District and the Purchaser. Printed or typewritten and executed Certificates shall be furnished by the District without cost to the Purchaser. The Certificates, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the Clerk to the Purchaser upon receipt of the purchase price plus accrued interest.

Section 6. Form of Certificate. The Certificates to be issued hereunder shall be printed or typewritten in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
COUNTY OF ST. LOUIS

INDEPENDENT SCHOOL DISTRICT NO. 709  
(DULUTH)

TAXABLE GENERAL OBLIGATION AID ANTICIPATION CERTIFICATE  
OF INDEBTEDNESS, SERIES 2015A

R-1

\$4,400,000

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
____%	June 1, 2015	February 23, 2015	_____

REGISTERED OWNER: CEDE &amp; CO.

PRINCIPAL AMOUNT: FOUR MILLION FOUR HUNDRED THOUSAND DOLLARS

Independent School District No. 709, St. Louis County, State of Minnesota (the "District"), acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above on the maturity date specified above, together with interest thereon from the date of original issue specified above until paid at the annual interest rate specified above. The interest shall be payable on the Maturity Date specified above, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal amount is paid or has been provided for. This Certificate is not subject to redemption prior to maturity. Both principal and interest are payable at U.S. Bank National Association, in St. Paul, Minnesota, as registrar, paying agent, authenticating agent and transfer agent (the "Bond Registrar"), or at the office of such successor Bond Registrar as may be designated by the School Board, in coin or currency of the United States of America, which on the date of payment is legal tender for payment of public and private debts. The Bond Registrar shall make the interest payment with respect to this Certificate directly to the registered owner hereof shown on the bond registration records maintained on behalf of the District by the Bond Registrar at the close of business on the 15<sup>th</sup> day of the month next preceding the Maturity Date (whether or not a business day) at such owner's address shown on said bond registration records, without, except for the payment of principal of the Certificate, the presentation and surrender of this Certificate, and all such payments shall discharge the obligation of the District to the extent of the payments so made. Payment of principal of the Certificates shall be made to the registered owner upon presentation and surrender of this Certificate to the Bond Registrar when due.

This Certificate is one of a series issued by the District in the aggregate amount of \$4,400,000, pursuant to the authority contained in Minnesota Statutes, Sections 126C.50 through 126C.56, as amended, and Chapter 475, and all other laws and pursuant to an authorizing resolution adopted by the School Board of the District on January 20, 2015 (the "Resolution").

It is hereby certified and recited that the amount of School Aids as defined in the Resolution to be received by the District in the July 1, 2014 to June 30, 2015 fiscal year, for deposit in the District's operating funds (the "Funds") is in the amount of \$56,460,303 as estimated by the State of Minnesota Commissioner of Education; that heretofore no aid anticipation certificates have been issued against said School Aids; and that the Certificates are issued in anticipation of collection of said School Aids.

This Certificate constitutes a general obligation of the District, and the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged to provide monies for the prompt and full payment of principal and interest when due. This Certificate is payable from a special debt service fund of the District established for payment of the Certificates by the Resolution.

The District has qualified the Certificates for participation in the State of Minnesota program to preclude default of school district debt, pursuant to Minnesota Statutes, Section 126C.55, as amended. If the District is unable to make any portion of the principal or interest payments on the Certificates on or before the date due, the State of Minnesota has agreed to make such payment in the District's place.

The Certificates of this series are issued as fully registered certificates without coupons, in the denomination of \$5,000 each, or any integral multiple thereof. Subject to limitations set forth in the Resolution, the District will, at the request of the registered owner, issue one or more new fully registered certificates in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Certificate, and of like tenor except as to number and principal amount. Subject to the limitations set forth in the Resolution, this Certificate is transferable by the registered owner hereof upon surrender of this Certificate for transfer at the principal corporate office of the Bond Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bond Registrar and executed by the registered owner hereof or the owner's attorney duly authorized in writing. Thereupon the District shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Certificate, one or more new fully registered certificates in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of this Certificate. No service charge shall be made for any transfer or exchange hereinbefore referred to but the District may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

IT IS FURTHER CERTIFIED AND RECITED that all acts and conditions required by the Constitution and laws of the State of Minnesota to be done, and to exist precedent to and in the issuance of this Certificate in order to

make it a valid and binding general obligation of the District in accordance with its terms, have been done and do exist in form, time, and manner as so required; and this Certificate, together with all other debts of the District outstanding on the date hereof and the date of its actual issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness; that all taxable property within the boundaries of the District is subject to the levy of ad valorem taxes to the extent needed to pay the principal hereof and the interest hereon when due, without limitation as to rate or amount.

This Certificate shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Bond Registrar’s Authentication Certificate hereon shall have been executed by the Bond Registrar by one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 709, by its School Board, has caused this Certificate to be executed in its name by the signatures of the Chair and the Clerk of the School Board; and the District has caused this Certificate to be dated the date of original issue set forth above.

Attest:

(form – no signature required)  
Clerk

(form – no signature required)  
Chair

Date of Authentication: \_\_\_\_\_

BOND REGISTRAR’S AUTHENTICATION CERTIFICATE

The Bond Registrar confirms that the books reflect the ownership of a Certificate registered in the name of the owner named above in the principal amount stated above and this Certificate is one of the Certificates of the series issued pursuant to the Resolution hereinabove described.

U.S. BANK NATIONAL ASSOCIATION  
St. Paul, Minnesota

By \_\_\_\_\_  
Authorized Representative

REGISTRATION CERTIFICATE

This Certificate must be registered as to both principal and interest in the name of the owner on the books to be kept by U.S. Bank National Association of St. Paul, Minnesota, as Bond Registrar. No transfer of this Certificate shall be valid unless made on said books by the registered owner or the owner’s attorney thereunto duly authorized and similarly noted on the registration books. The

ownership of the unpaid principal balance of this Certificate and the interest accruing thereon is registered on the books of U.S. Bank National Association in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
_/_/15	Cede & Co. c/o The Depository Trust Company 570 Washington Bldg. Jersey City, NJ 07310 Federal Taxpayer I.D. No.: 13-2555119	_____

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_ Social Security or other

\_\_\_\_\_ Identifying Number of Assignee

the within Certificate and all rights thereunder and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_

NOTICE: The signature of this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

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(Bank, Trust Company, member of  
National Securities Exchange)

*Unless this Certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the District or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.*

Section 7. Funds; Deposits.

A. The Treasurer shall credit the proceeds of the sale of the Certificates to the Funds, except for the deposit to the Debt Service Fund, and shall be used solely to pay claims duly approved and allowed with respect to current operating expenses of the kinds and within the amounts provided in the official budget of the District. Such proceeds shall be recorded as liabilities of the Funds, pursuant to Minnesota Statutes, Section 123B.78 and the proceeds shall be used for the purposes for which the School Aids may be utilized and to pay the costs of issuance of the Certificates.

B. A separate debt service fund for the Certificates is hereby created, to be designated as the “Series 2015A General Obligation Aid Anticipation Certificates of Indebtedness Fund” (the “Debt Service Fund”), to be used solely for the payment of interest on and the principal of the Certificates when due. The Treasurer shall credit to the Debt Service Fund all proceeds of the Certificates in excess of \$4,400,000. At such time as State Aids distributable to the District for the current school year, receipts of which are to be recorded as assets of the Funds pursuant to the Uniform Financial Accounting and Reporting System for Minnesota school districts, and which remain to be received, are in the amount of 105% of the principal and interest due on the Certificates issued to fund the deposit to the Funds, on the Maturity Date, there shall be deposited in the Debt Service Fund all subsequent receipts of State Aids or other monies of the District legally available therefor, until the balance in the Debt Service Fund is sufficient to pay all principal and interest due on the Certificates at maturity.

C. The School Board hereby certifies that the School Aids for the July 1, 2014 to June 30, 2015 fiscal year to be received are in the amount of \$56,460,303.

D. The full faith and credit of the District are pledged to pay the Certificates. If the School Aids are insufficient to pay all principal and interest on the Certificates when due, the Treasurer shall, nevertheless, provide sufficient monies from other funds of the District which are available for that purpose, and such other funds shall be reimbursed from the Funds when the

balance therein is sufficient. It is recognized that the District's liability on the Certificates is not limited to the collection of the School Aids, and the School Board covenants and agrees that it will levy upon all taxable property within the boundaries of the District and cause to be extended, assessed, and collected any additional taxes found necessary for full payment of the principal of and interest on the Certificates, without limitation as to rate or amount. The School Board hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended.

E. The School Board authorizes and directs the Board Chair, the Superintendent or the Chief Financial Officer/Executive Director of Business Services to submit a Minnesota School District Credit Enhancement Program Application for Default Preclusion to the Minnesota Department of Education, as provided by Minnesota Statutes, Section 126C.55. All actions by such officers taken with regard to such application prior to the date of this resolution are ratified and approved. The School Board hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Certificates and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee, to the extent provided therein, payment of the principal and interest on the Certificates when due. The School Board further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Certificates, or if, on the day two (2) business days prior to the date a payment is due on the Certificates, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Certificates of this issue remain outstanding.

F. The District further covenants to comply with all procedures now or hereafter established by the Department of Management and Budget and the Department of Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Clerk, Superintendent or Chief Financial Officer/Executive Director of Business Services are authorized to execute any applicable Minnesota Department of Education forms regarding such program.

G. The School Board acknowledges, represents and covenants that it must include a provision in its agreement with the Bond Registrar, as paying agent for the Certificates, that requires the Bond Registrar to inform the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Certificates or if, on the day two business days prior to the date a payment is due on the Certificates, there are insufficient funds to make the payment on deposit with the Bond Registrar.

Section 8. Filing with County Auditor. The Clerk of the District is directed to file with the County Auditor a certified copy of this Resolution, and such other information as the County Auditor may require, and to obtain from the County Auditor a certificate stating that the Certificates herein authorized have been duly entered on his register.

Section 9. Certified Proceedings. The officers of the District and the County Auditor are authorized and directed to prepare and furnish to the Purchaser of the Certificates and to bond counsel certified copies of all proceedings and records of the District pertaining to the authorization, issuance, and sale of the Certificates and such other affidavits and certificates as may reasonably be required to show the facts relating to the legality and marketability of the Certificates as such facts appear from the official books and records of the officers' custody or are otherwise known. All such certified copies, certificates, and affidavits, including any heretofore furnished, constitute representations of the District as to the correctness of facts recited therein and the actions stated therein to have been taken.

Section 10. Absent or Disabled Officers. In the event of the absence or disability of the Chair, the Clerk or the Treasurer, such officers or members of the School Board as in the opinion of the District's attorney may act in their behalf shall, without further act or authorization, execute and deliver the Certificates, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 11. Continuing Disclosure. The School Board of the District acknowledges that the Certificates are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the bondholders to provide continuing disclosure with respect to the obligations. To provide for the public availability of certain information relating to the Certificates and the security therefor and to permit underwriters of the Certificates to comply with the Rule, which will enhance the marketability of the Certificates, the Chair and the Clerk are hereby authorized and directed to execute a Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the District.

Section 12. Official Statement. The Chair and the Clerk are hereby authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Certificates and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date thereof.

Adopted: January 20, 2015.

Motion made by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, to approve Resolution #B-1-15-\_\_\_\_, as presented. Upon a vote taken, the same was approved as follows:

Yeah:

Nay:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chair

M:\DOCS\05953\000060\ROL\12P6299.DOCX



Expenditure Contracts Signed – December 2014

For your information, the Superintendent or the Director of Business Services has signed the following contracts, during the month of December 2014:

Expenditure Contracts

<u>Name</u>	<u>Amount</u>	<u>Source</u>	<u>Description</u>
Yuling Lee	\$10,000.00	Head Start	Translation/Interpretation Services
Lisa Mitchell Krocak	3,000.00	General	Restorative Learning Training
Christina Trok	2,000.00	OEE	African American Culture Presentations
Jonathan Fribley	5,000.00	Head Start	OWL Literacy Instruction
DECC	2,774.00	General	ALC/ABE Graduation
Glen Cooper, LP	3,000.00	Habitat	Circle of Security training
Nordic Auction	20% - Sales	General	Auction of District Property
JCI-Johnson Controls Inc.	9,346.00	Facilities	3 year Subscription Energy Management Software

## AGREEMENT

**THIS AGREEMENT**, made and entered into this 24th day of November 2014 by and between Independent School District #709, a public corporation, hereinafter called District, and Yuling Lee an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of November 24, 2014, and shall remain in effect until June 30, 2015 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance. Chinese Language Translation and Interpretation Services for a Duluth Head Start Family at the rate of \$20.00 per hour.**
3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$10,000. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
4. **Requests for Reimbursement.** Contractor shall request reimbursement on a monthly basis. This invoice must be submitted within 10 days of the end of the month being billed for.
5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.
6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.
7. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the Worker's Compensation Act on behalf of the Contractor's officers, agents, servants or employees shall in no way be the responsibility of the District.

8. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Duluth Head Start, ISD 709, 2102 N. Blackman Avenue, Duluth, MN 55811. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to 516 E. 4<sup>th</sup> St. Duluth MN 55805

9. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

10. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

11. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

12. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

13. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

14. **Insurance.** (If applicable)

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT**, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

**INDEPENDENT SCHOOL DISTRICT NO. 709**

**CONTRACTOR**

\_\_\_\_\_  
Chair/Date

\_\_\_\_\_  
Name

*Yulmg Lee*

\_\_\_\_\_  
Clerk/Date

\_\_\_\_\_  
Title/Date

*Dec 15 2014*

*James M. Bee* 12/19/14  
\_\_\_\_\_  
Program Director/Date

\_\_\_\_\_  
Taxpayer Identification Number or  
Social Security number

*WCHanson*  
\_\_\_\_\_  
Director of Budget and Finance/Date

## AGREEMENT

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**THIS AGREEMENT**, made and entered into this 2nd day of September 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Lisa Mitchell Kocak, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of 9/2/14, and shall remain in effect until 5/30/15, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.**  
I. Restorative Learning Training (OR SEE ATTACHED)

3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services in performing said obligations up to a sum not to exceed \$3000.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

4. **Requests for Reimbursement.** Contractor shall request reimbursement on a monthly basis, using the District Invoice attached as Attachment A. This invoice must be submitted within 30 days of the end of the month being billed for.

5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

6. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the Worker's Compensation Act on behalf of the Contractor's officers, agents, servants or employees shall in no way be the responsibility of the District.

OK  
EB

8. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of \_\_\_\_\_, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to: \_\_\_\_\_

9. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

10. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

11. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

12. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.


13. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

14. **Insurance.** (If applicable)


**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT**, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

  
\_\_\_\_\_  
Program Director

  
\_\_\_\_\_  
Contractor Signature

  
\_\_\_\_\_  
CFO/Executive Director of Business Services

\_\_\_\_\_  
Taxpayer ID Number

# AGREEMENT

**THIS AGREEMENT**, made and entered into this 16th day of December, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Christina Trok, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of December 16, 2014, and shall remain in effect until June 30, 2015, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Classroom presentations for students and Professional Development presentations for staff on Diverse Perspectives - African American Culture
3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations at a rate of \$200.00 per presentation, up to a sum not to exceed \$2,000.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any

item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of the Office of Education Equity, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail: Christina Beatrice Trok, 4921 West Pioneer Road, Duluth 55803.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered

except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

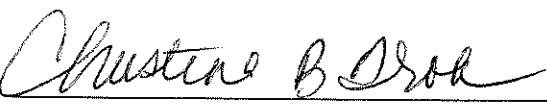


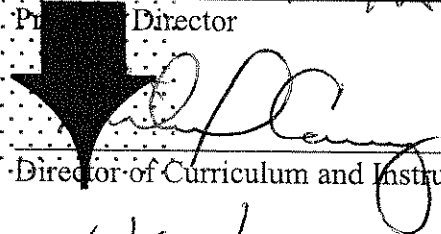

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

		12-18-14
Signature	SSN/ Tax Identification Number	Date
		12/17/14
Director		Date
		12/18/14
Director of Curriculum and Instruction		Date
		12/19/14
Director of Business Service / Superintendent of Schools		Date

## AGREEMENT

**THIS AGREEMENT**, made and entered into this 11th day of November, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Jonathan Fribley, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of November 11, 2014, and shall remain in effect until March 31, 2015, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.**

**Objective**

**Participants will use the OWL Early Literacy Curriculum to support intentional instruction in print awareness, alphabet knowledge, phonological awareness, comprehension, oral language, and background knowledge. Up to 2 days of on-site professional development, November 17, 2014 and a possible future date in the late winter if necessary.**

**November 17 – One Day Training**

- **Elements of Early Literacy and OWL Curriculum Overview**
- **Story Book Reading for Comprehension and Vocabulary**
- **Morning Meeting – Scaffolding Children’s Play**
- **Group Activities for Phonological Awareness and Alphabet Knowledge – Songs, Word Play, and Letters**
- **Information Text for Background Knowledge and Genre Experience – “Let’s Find Out About It”**

3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$5000. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Pam Rees, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail 423 16th Ave N Saint Cloud, MN 56303-3952.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR


\_\_\_\_\_  
Chair

  
Jonathan Fribley

\_\_\_\_\_  
Clerk

Proprietor, Education Consulting  
Title

  
Director of Business Service

  
Taxpayer Identification Number

## DULUTH ENTERTAINMENT CONVENTION CENTER RENTAL AGREEMENT

*THE ENTIRE DECC COMPLEX IS A NON-SMOKING FACILITY*

In consideration of the fees and covenants herein expressed by the DULUTH ENTERTAINMENT CONVENTION CENTER AUTHORITY, an Authority created by charter by the State of Minnesota, herein referred to as the "DECC" does hereby give permission to the following:

Organization/Company Name: **Duluth Public Schools**  
(hereinafter referred to as the "Permittee")

Address: **ALC, 215 N. 1st Avenue E, Duluth, MN, 55802**

Telephone: **218-336-8700, extension 1162**

Contact Name: **Brenda VanDell**

For the Sole Purpose of: **ALC/ABE/GED Graduation**

To use the following specified facilities of the Duluth Entertainment Convention Center on the following day(s):

**June 2, 2015 (Tuesday)**  
**Symphony Hall**

1. The rent to be paid by the Permittee is in the amount and on the basis and terms as follows:

**\$2,590.00 (Two Thousand Five Hundred Ninety Dollars and no cents)**

**Plus the following:**

**Additional Microphone: \$29.00**

**DECC Screen/AV Cart: \$50.00**

**DECC Upright Piano: \$100.00, plus tuning at current rate**

**DECC Parking Passes: \$5.00 each, or current rate**

**Equipment List and Audio-Visual - (Effective 1/2015) or current rates**

**Catering and/or Exhibit Arrangements by Separate Agreement**

2. ~~A \$1,000.00 non-refundable deposit is required seven (7) business days after receiving this contract.~~ Remaining balance will be billed and due upon receipt.
3. All food and beverage must be purchased through the Duluth Entertainment Convention Center. A pre-determined menu is required for all meal functions. The DECC requires that menu selections be made at least four (4) weeks prior to the event.
4. Because the DECC prepares for the number of meals guaranteed, a guaranteed number of meals is required 5 business days in advance. This number is not subject to reduction within this 5 business day period. Permittee will be charged for the number guaranteed, unless additional meals are served. If no guarantee is received, Permittee will be charged for the number on the catering confirmation.
5. Permittee agrees not to use any decorative materials prohibited by city ordinance including, but not limited to, crepe paper (flameproof or not), cellophane (shredded or not), confetti, cornstalks, and helium balloons. Display items may not be affixed to any wall, floor or ceiling with nails, staples, tape or any other substance.

6. Permittee agrees not to stage any act or performance in which fire or flame is involved without first seeking written permission from the Fire Prevention Bureau of the City of Duluth.
7. The DECC will use its best efforts to accommodate the Permittee with specified rooms, however, should the circumstances warrant, the DECC reserves the right to move the event from one room to another. Advance notification will be made should this situation arise.
8. The DECC is a SMOKE FREE BUILDING. We request that only *designated* outside areas be used.
9. Permittee shall indemnify and hold the DECC harmless of and free from any and all loss, damage, or injury to any person or persons, whomsoever, or property arising from the use of described facilities.
10. Insurance is required for any group over 500 people when the event is open to the public. Permittee agrees to obtain, at its own cost and expense, public liability insurance in the sum of not less than \$500,000.00 for each person injured or killed, and not less than \$1,000,000.00 for the injury or death of two or more persons in any one occurrence, and property damage in the sum of not less than \$100,000.00 for each occurrence. All policies of insurance **shall name the City of Duluth and The Duluth Entertainment Convention Center Authority as additional insureds** and shall contain a provision that such policy shall not be canceled without thirty (30) days written notice to the Duluth Entertainment Convention Center Authority. Permittee shall, at the time of the execution of this agreement, furnish the DECC with a copy of said policy or policies, or a certificate or certificates that such insurance has been issued.
11. The DECC is the official exhibit decorator for the Duluth Entertainment Convention Center. The DECC agrees to receive display materials one week prior to the opening of any show. The DECC will utilize reasonable efforts to secure and safeguard said display items while in storage. However, the Permittee shall be fully responsible for such materials while in storage.
12. This contract shall be binding by the DECC and the Permittee, its successors or assignees. The Permittee and the DECC agree that the DECC will not be liable for non-performance of this contract when non-performance is attributable to events beyond reasonable control of the DECC such as acts of God, national emergencies, and inoperable building conditions.
13. Permittee shall not assign or transfer this agreement, or sublet any portion thereof, without the written consent of the DECC. The Permittee herein is an independent contractor and not the agent or employee of the DECC.
14. The DECC reserves the right to refuse the sale or distribution of any or all novelty items or merchandise which the DECC deems offensive or objectionable.
15. The DECC will provide standard room-set per room used, public address system, heat, light, ventilation, air conditioning, building maintenance, janitorial services and building attendant.
16. The City represents, to the best of its knowledge, that the Duluth Entertainment Convention Center meets applicable requirements of the Americans with Disabilities Act (ADA) of 1990 and will hold harmless the Permittee from any claims of violations or non-compliance with the ADA that are beyond the control of the Permittee.
17. The DECC is the official decorator for the installation of exhibit booths, decorations, etc. The DECC and Permittee shall enter separate contract for decorator and convention services. You are welcome to bring in free of charge, any custom booths and custom items from your decorator. However, if they are standard items that we could supply Permittee agrees to pay 50% upcharge on services of any outside decorating firm on what our current year prices would have been. Permittee shall be responsible to Executive Director for any damage to building through erection of such booths or decorations. The DECC agrees to receive display material and equipment one week prior to the opening of any show, however, the Permittee shall hold full responsibility for such material while in storage. The DECC, its employees, or its assigns shall install all electrical outlets and cables to the booth area at the specified rates as established in Electrical Order Form. Permittee agrees to compensate the DECC for any loss of equipment or damage to any wiring, from any cause, to furnish the Permittee the use of the facilities herein described. Permittee further agrees to reimburse the DECC for any loss of equipment or damage to any wiring, from any cause, during the

running of the show excepting that of natural wear of the electrical equipment. The DECC shall furnish the Permittee an inventory of such equipment at time of installation.

IN WITNESS WHEREOF, the DECC has caused these presents to be signed by its Executive Director or Authorized Representative, and the Permittee has executed the same the day and date first written.

**Dated this 21<sup>st</sup> day of November, 2014**

DULUTH ENTERTAINMENT CONVENTION CENTER

By: \_\_\_\_\_

Executive Director  
Duluth Entertainment Convention Center  
(DECC)

*WCHanson*

Permittee Signature

*CFO*

Permittee Title

*12/4/14*

Date



**CONTRACT FOR PURCHASE OF CIRCLE OF SECURITY©**  
**Clinical Supervision**

This contract, entered into this day September 1, 2014 by and between Independent School District # 709, Duluth MN (hereafter referred to as the SCHOOL DISTRICT) and **Glen Cooper, LP,** (hereafter referred to as the AGENCY) witnesses that:

WHEREAS, THE SCHOOL DISTRICT has determined that it is necessary to retain the services of a qualified agency to meet needs documented of training in the **Circle of Security©;**

Whereas the AGENCY is duly qualified to perform these services for Habitat Program.

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:

Staff training and development in assessment and intervention training, ongoing supervision and technical assistance in Circle of Security to Habitat staff up to 5 hours a week at a cost of \$150 per hour;

2. The AGENCY shall perform these services electronically to staff at Habitat.
3. The approximate date the service will begin is September 1, 2014, and shall not extend beyond June 30, 2015; the contract not to exceed a total cost of \$3,000.
4. The SCHOOL DISTRICT shall make payments for the services to the AGENCY as follows: **Upon receipt of quarterly/annual billing statement**
5. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided as follows:

The Circle of Security© trainer will build upon previous themes learned by Habitat staff in training in Circle of Security Parenting Reflection, Circle of Security Assessment and Treatment Planning, and Circle of Security Preschool and High School Approach. The trainer will provide distance training and ongoing supervision and technical assistance in the Circle of Security© intervention protocol. Central to the supervision will be a focus upon access to a systematic approach for evaluating parental states of mind using the Circle of Security Interview, identifying precise

**Page 2 - Contract for Purchase of Circle of Security© supervision**

strengths and lynchpin difficulties in parent/child interactions using Ainsworth's Strange Situation, creating specific intervention plans tailored to the unique themes of each parent/child dyad, and supervision of the implementation a detailed protocol addressing core intervention themes. All training will be done within the context of the 'learner-friendly' accessibility provided by the Circle of Security Protocol. The underlying focus will be upon teaching a practical application for intervention with parent/child dyads (birth to five years). Central to this approach will be an emphasis upon differential diagnosis. Supervision will lead to certification as a Circle of Security Provider. Themes central to the training outcomes will include building observational skills via video review; building reflective functioning via video review; and dyadic regulation of affects as the foundation of treatment.

6. Either party may terminate this agreement as follows: Thirty (30) days written notice or upon mutual agreement.

7. Both parties agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data related to this Agreement.

.....  
**SIGNED:**

Glen Cooper MA  
Name of Agency

By Glen Cooper  
Authorized Agent

11/19/14  
Date

.....  
**INDEPENDENT SCHOOL DISTRICT #709**

**Duluth, Minnesota**  
W. Hanson  
C.F.O. Executive Director of Business Services

Date 12/3/14

.....

# Memorandum

**To:** Bill Hanson

**From:** Kerry M. Leider



**Date:** December 19, 2014

**Re:** Personal Property Auction Contract – Nordic Auction Company, Inc.

Attached is a copy of the Personal Property Auction Contract between Independent School District #709 and Nordic Auction Company, Inc. for the sale of miscellaneous district property stored at STC Main. The total estimated auctioneer's fee for these services will be 20% of the proceeds from the sale.

I am recommending approval of the agreement with Nordic Auction Company, Inc. After review and if you concur, please sign the Agreement and return it to the Facilities Management office for processing.

Attachments



# PERSONAL PROPERTY AUCTION CONTRACT



## Agreement for Sale of Personal and Chattel Property by Auction

Agreement made this 10<sup>th</sup> day of Dec, 2014 between  
Duluth Public Schools  
 of I.S.D. #709, hereafter called Seller,  
 and NORDIC AUCTION CO., Inc., hereafter called Auctioneers.

The auctioneer hereby agrees to use his professional skill, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale.

The seller hereby agrees to turn over and deliver to the auctioneers, to be sold at public auction the items listed below and on the reverse side and attached sheets. No item shall be sold or withdrawn from the sale prior to the auction except by mutual agreement between seller and auctioneer. If item is sold or withdrawn auctioneer shall receive full commission on the item.

-----  
 -----  
 -----

The auction is to be held at 808<sup>th</sup> E. Central Entrance Duluth, MN.

on the 17<sup>th</sup> day of JAN, 2015. And in case of postponement because of inclement weather, said auction will take place on later date agreeable to both parties. It is mutually agreed that all said goods be sold to the highest bidder, with the exception of items specified by seller in writing to be protected. Auctioneer shall receive full commission on any item withdrawn from sale or transferred or sold within 60 days after the auction. It is further mutually agreed that the auctioneers may deduct their fee at set rate below from the gross sales receipts, resulting from said auction sale. The auctioneers agree to turn net proceeds from sale over to seller immediately following auction, along with sale records and receipts. The seller agrees that all expenses incurred for the advertisement, promotion, and of conducting said auction shall be first paid from the proceeds realized from said auction before the payment and satisfaction of any liens or encumbrances.

The seller covenants and agrees that he has good title and the right to sell, and said goods are free from all incumbrances except as follows: (if none WRITE NONE) NONE

Item	Mortgage or Lein Holder	Address	Approximate Unpaid Balance

Seller agrees to provide merchantable title to all items sold and deliver title to purchasers. Seller agrees to hold harmless, the auctioneers against any claims of the nature referred to in this contract.

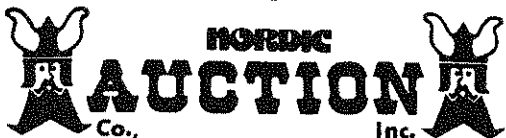
Seller agrees to pay all sale expenses including:

Auctioneer's Fee 20%  
 Clerk's Fee 0  
 Cashier's Fee 0  
 Other Personnel 0  
 Advertising Actual

Other \_\_\_\_\_  
 (x) Tom S. Ewald  
 (Auctioneer's Signature)

(x) W.C. Hanson 218/336-8704  
 (Seller's Signature) (Telephone)

(x) \_\_\_\_\_  
 (Seller's Signature) (Telephone)



14 Royalton Road, Superior, WI 54880  
 715/392-2542

# Memorandum

**To:** Kerry Leider  
Bill Hanson

**From:** Dave Spooner *Dave Spooner*

**Date:** December 19, 2014

**Re:** Metasys ADX Software Subscription

Please find attached an agreement with JCI to provide a 3 year subscription / agreement for our new District Wide JCI Energy Management Software.

Since I am not fully aware of how a subscription of this nature works, I have asked Corey Karren and Bart Smith to review. Both have indicated to me that this is standard, appropriate, and typical for District software of this nature. It appears most if not all software the district owns do have similar agreements. From what I have learned, this subscription will keep us up to date with patches, security, and upgrades, which if bought separately would be at a much higher cost. I have attached some general info from our JCI representative Nathanael Opperud for review if required.

With that, I am recommending we enter into agreement for this 3 year software subscription.

We do however have two options to pay for this. One would be pay in full now, but I asked if there was an option to "pay as we go", and learned that they would be willing to add this agreement as a change order to our 5 year chiller planned services agreement and pay quarterly for the next 3 years.

Please let me know if you have questions, as well as which option you prefer for payment that I move forward with. I will be available for discussion as required.

Thank you.



Duluth MN Common Branch - 0N51  
4627 AIRPARK BLVD  
DULUTH MN 55811-5750  
PH: (866) 211 3536  
FAX: (218) 727 7945

# Proposal

**TO:** INDEPENDENT SCHOOL DISTRICT  
709  
215 N 1ST AVE E  
  
DULUTH, MN 55802

**Date:** 11/24/2014

**Quote Ref:** 1-7HO8UMO  
**Project Name:** Duluth Schools Metasys Subscription  
**Site:** INDEPENDENT SCHOOL DISTRICT 709  
730 E CENTRAL ENTRANCE  
DULUTH, MN 55811-15578

**ATTN:** Dave Spooner

We propose to furnish the materials and/or perform the work below for the net price of: \$9,346.00

**For the above price this proposal includes:**

- 1. Three-year Metasys ADX 10 User Software Subscription.

**This proposal DOES NOT include:**

- 1. Labor or material not specifically described above is excluded from this proposal.
- 2. Unless otherwise stated, any and all overtime labor is excluded from this proposal.
- 3. Applicable taxes or special freight charges are excluded from this proposal.
- 4. Installation labor is not included with this pricing
- 5. SQL software; The customers is responsible to provide current SQL as needed.

**Important:** This proposal incorporates by reference the Terms and Conditions attached

This proposal is hereby accepted and Johnson Controls is authorized to proceed with the work, subject to credit approval by Johnson Controls, Inc. Milwaukee, WI.

This proposal is valid through: 12/24/2014

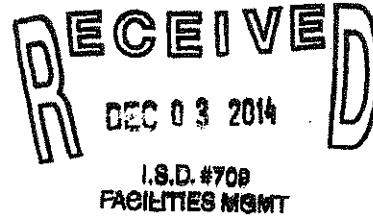
INDEPENDENT SCHOOL DISTRICT 709

Signature: Bill Hanson  
Name: BILL HANSON  
Title: CFD  
Date: 12/22/14  
PO: \_\_\_\_\_

**Johnson Controls**  
Signature: Nathaniel Spence  
Name: Nathaniel Spence  
Title: SW  
Date: 11/24/14

**(IMPORTANT):** This proposal incorporates by reference the terms and conditions which are attached to this document. All work is to be performed Monday through Friday during normal JCI business hours unless otherwise noted. This proposal, or any accepted alternates, are hereby accepted and Johnson Controls is authorized to proceed with the work; subject, however, to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin

Johnson Controls, Inc.  
4627 Airpark Boulevard, Duluth, MN 55811  
Tel 218 727 8996 Fax 218 727 7945



IDS 709  
215 N 1<sup>st</sup> Ave N  
Duluth, MN 55802

December 1<sup>st</sup> 2014

Re: Software Subscription

Dear David Spooner,

Thank you for your recent inquiry in regards to purchasing a software subscription. We appreciate the opportunity to partner with you. District Information Technologists typically prefer to purchase software subscriptions for the following reasons.

Keeping your Metasys software current provides three basic benefits:

1. Keep up with security risks
2. Keep up with the latest features and benefits
3. Reduced energy costs; and reduced software costs

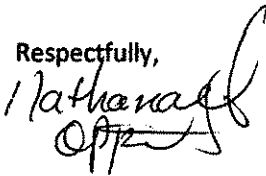
In this day and age of security breaches; it is important to keep your software current. Operating system manufacturers are trying to keep on top of the latest global threats. This evolution of change forces software developers to continue to evolve and update their software. Our software engineers are committed to helping our customers achieve their security goals by providing both major releases and minor releases as needed. Having a software subscription allows you to receive timely updates as they're released from the factory.

Keeping your Metasys system up to date with a software subscription allows you to take advantage of the latest technologies as they become available. Through the years our software engineers have continued to provide the very best in class; in energy and system management tools. This is accomplished through the innovation of new software developments, such as chiller plant optimization 10 and Ready Access Portal (RAP). This is accomplished through the integration of multiple platforms, including card access, "School Dude", "Facility Dude" and many security platforms. Finally this is accomplished through innovative ways of monitoring and controlling energy use through, energy essentials and panoptix.

Purchasing a Metasys subscription allows end users to purchase software updates at a significantly reduced price. To purchase an ADX software upgrade outside of a subscription will cost at present value \$7,820 per update. We generally see a major release every two years and at least one minor release every year. Over the course of three years you can expect to pay over \$24,000 to keep your software current. Purchasing software through a subscription on a 3 year plan will allow the district to realize over \$14,654 in savings over purchasing individual software upgrades.

As Metasys continues to grow and evolve we want to see our end users continue to grow and develop with it. Thank you again for choosing Metasys building automation products. We value our partnership and look forward to continuing to work with you both now and into the future.

Respectfully,

A handwritten signature in black ink, appearing to read "Nathanael Opperud". The signature is written in a cursive style with a large, sweeping initial "N".

Nathanael Opperud  
Duluth Service Manager

## **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT December 2014**

### **Facilities Management – General**

In the past month the maintenance crews have completed 216 work orders, and are currently working on 587 open work orders.

Facilities maintenance trade crews are currently scheduled district-wide. This open period allows us to catch up on maintenance tasks where needed, that may have come up between previously identified scheduled maintenance.

CHS, STC Main, STC Annex, and Rockridge have been inspected by the City of Duluth for I & I compliance and we have received the Point of Sale Certificate stating we are compliant.

### **Capital Construction:**

The Denfeld basement trench drainage project is now complete.

Jamar will install a new sump pit drainage system in the new basement at MWE over the holiday break.

LHB is investigating moisture issues under the gym floor at LPMS.

### **Operations**

December was a busy month for Operations staff as it is the month of setups and tear downs for the holiday programs for students and their families.

This December was mild compared to last year, which should be reflected in our utility and snow removal bills. During the winter break, Operations employees' time was scheduled to elevate cleaning, change air filters and perform general maintenance to keep the sites operating efficiently. This break we scheduled a crew to start cleaning out the basement levels of Denfeld after floor drains were installed. We also dumped a considerable amount of water and added fresh to the Ordean East Middle School pool to get the Total Dissolved Solids (TDS) lowered.

Greg Fuller, the fireperson at Piedmont, retired in December after working 29 years for the Duluth school district. We wish him well in his new endeavors.

The District is planning an auction to liquidate the remaining items at STC. The auction is predominantly excess items from the industrial education programs and will be held in the STC main building on January 17, 2015.

### **Health, Safety & Environmental Management**

- Environmental/Health/Safety
  - Working with the shops in the district to trial an alternative parts cleaner, which is non-flammable and non-hazardous to the environment. The current cleaner is considered a hazardous waste.
  - An office at Lincoln Park Middle School was experiencing a mold/mildew smell. The office was checked and it was determined the carpet gets wet from swimmers and over time it begins to smell. The carpet was cleaned to eliminate the concerns.
  - Approximately 6,800 pounds of electronic waste was recycled this month.
  - Researched a new regulation that would allow "zones" to be cleared when a fire alarm goes off prior to students evacuating. This would be beneficial on cold winter

days; however, current systems and procedures make compliance difficult so research was halted.

- Workers' Compensation Activities
  - OSHA Recordables: 3 recordable incidents (engineer/custodians) from conducting regular job duties.
  - Incidents Reported: 26 injuries reported of which three were slip on ice/snow incidents.

### **Risk Management**

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2015

105

FQA: 06-870-215-386-702

ALT FAC/DENFELD SUMP PITS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/11/2014	172711	267040	00000691	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	911039	OH	28,656.00	0.00	28,656.00
						<b>Object 152000</b>		<b>Total:</b>	28,656.00	0.00	28,656.00
						<b>FQA 06-870-215-386-702</b>		<b>Total:</b>	28,656.00	0.00	28,656.00

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	19,061.29	0.00	19,061.29
						<b>Object 152000</b>		<b>Total:</b>	19,061.29	0.00	19,061.29
						<b>FQA 06-870-435-386-JOB</b>		<b>Total:</b>	19,061.29	0.00	19,061.29

FQA: 06-870-470-386-JOB

ALT FACILITIES/MYERS-WILKINS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	6,250.00	0.00	6,250.00
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	9,584.51	0.00	9,584.51
						<b>Object 152000</b>		<b>Total:</b>	15,834.51	0.00	15,834.51
						<b>FQA 06-870-470-386-JOB</b>		<b>Total:</b>	15,834.51	0.00	15,834.51

FQA: 06-871-012-000-000

GENERAL FUND SAVINGS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/11/2014	190882	267037	00000688	V104657	ARROWHEAD RADIO & SECURITY	BUILDING ACQUISITION/CONSTRUCT	911039	OH	275.00	0.00	275.00
						<b>Object 152000</b>		<b>Total:</b>	275.00	0.00	275.00
						<b>FQA 06-871-012-000-000</b>		<b>Total:</b>	275.00	0.00	275.00

FQA: 06-871-435-000-000

GEN FUND SAVINGS-CONGDON PK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
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User: PLBLAL

PEGGY L BLALOCK

Page: 1

Current Date: 12/12/2014

Report: GLTRNS\_DISD\_parts\_daGL Transactions Detail

Time: 09:12:39

**GL Transactions by Object Code within Org. Key**

GL Ledger Code: GL  
Fiscal Year: 2015

106

11/28/2014	JE510228		N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	1,361.52	0.00	1,361.52
						<b>Object 152000</b>	<b>Total:</b>	1,361.52	0.00	1,361.52
						<b>FQA 06-871-435-000-000</b>	<b>Total:</b>	1,361.52	0.00	1,361.52

**FQA: 06-871-470-000-000                      GEN FUND SAVINGS MYERS-WILKINS**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	3,125.00	0.00	3,125.00
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	1,597.42	0.00	1,597.42
						<b>Object 152000</b>	<b>Total:</b>		4,722.42	0.00	4,722.42
						<b>FQA 06-871-470-000-000</b>	<b>Total:</b>		4,722.42	0.00	4,722.42

**FQA: 06-873-350-000-000                      LRF-P-LINCOLN PK MIDDLE SCHOOL**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/07/2014	081514-4	267434	00636454	V108651	AIRDUCT CLEANING EXPERTS	BUILDING ACQUISITION/CONSTRUCT	910771	OH	1,200.00	0.00	1,200.00
						<b>Object 152000</b>	<b>Total:</b>		1,200.00	0.00	1,200.00
						<b>FQA 06-873-350-000-000</b>	<b>Total:</b>		1,200.00	0.00	1,200.00

**FQA: 06-876-220-000-000                      COP 2012A-EAST HIGH SCHOOL**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/24/2014	2014364	268739	00636667	V108662	AMITY CREEK LANDSCAPING	BUILDING ACQUISITION/CONSTRUCT	912644	OH	840.00	0.00	840.00
						<b>Object 152000</b>	<b>Total:</b>		840.00	0.00	840.00
						<b>FQA 06-876-220-000-000</b>	<b>Total:</b>		840.00	0.00	840.00

**FQA: 06-876-320-000-000                      COP 2012A-EAST HS**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/24/2014	3002836	268738	00636758	V61525	SELL HARDWARE INC	BUILDING ACQUISITION/CONSTRUCT	912644	OH	1,210.00	0.00	1,210.00
						<b>Object 152000</b>	<b>Total:</b>		1,210.00	0.00	1,210.00
						<b>FQA 06-876-320-000-000</b>	<b>Total:</b>		1,210.00	0.00	1,210.00

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2015

107

FQA: 06-876-435-000-000

COP 2012A-CONGDON PARK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	0.00	20,422.81	-20,422.81
						<b>Object 152000</b>		<b>Total:</b>	0.00	20,422.81	-20,422.81
						<b>FQA 06-876-435-000-000</b>		<b>Total:</b>	0.00	20,422.81	-20,422.81

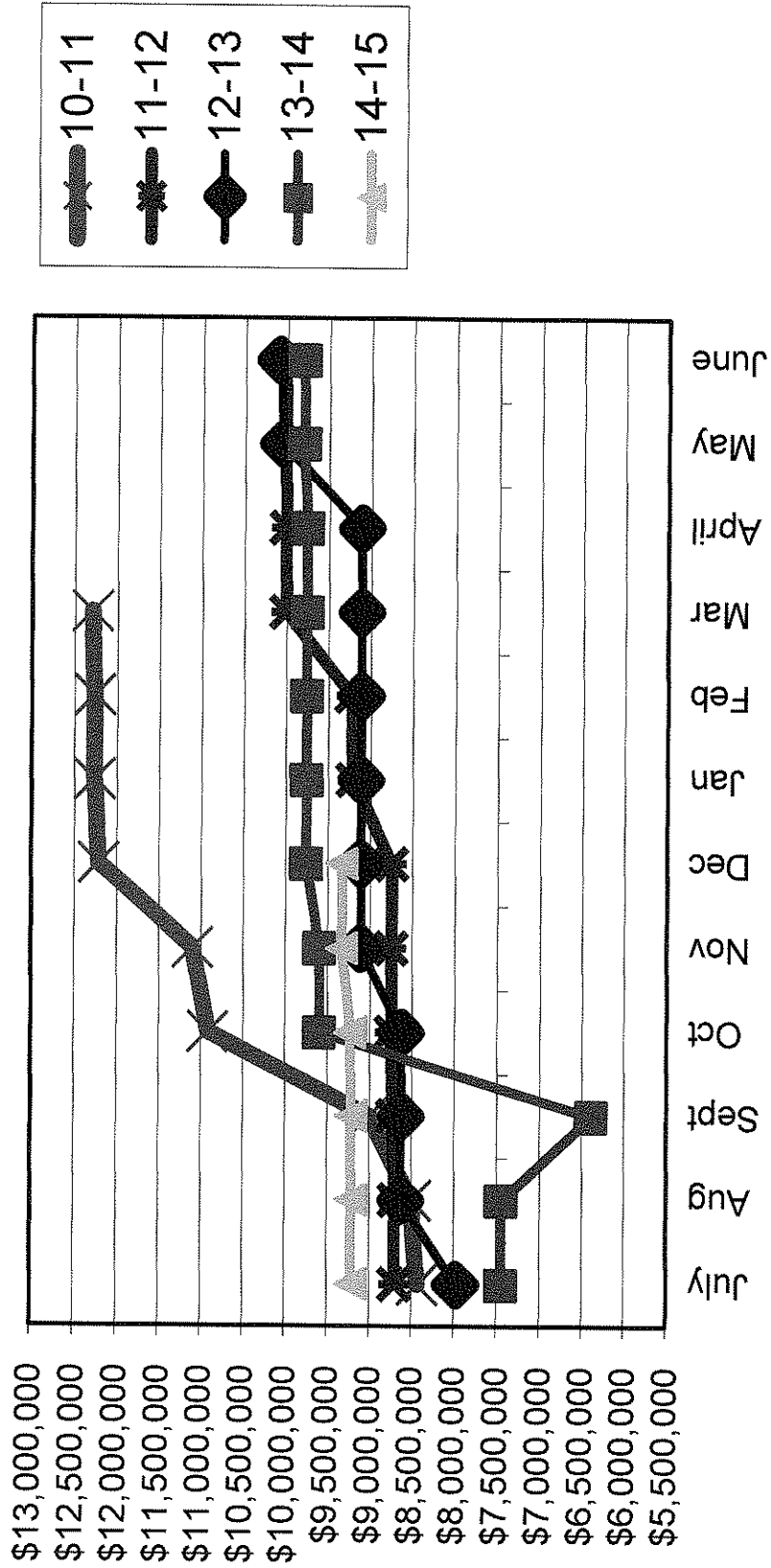
FQA: 06-876-470-000-000

COP 2012A-MEYERS WILKINS

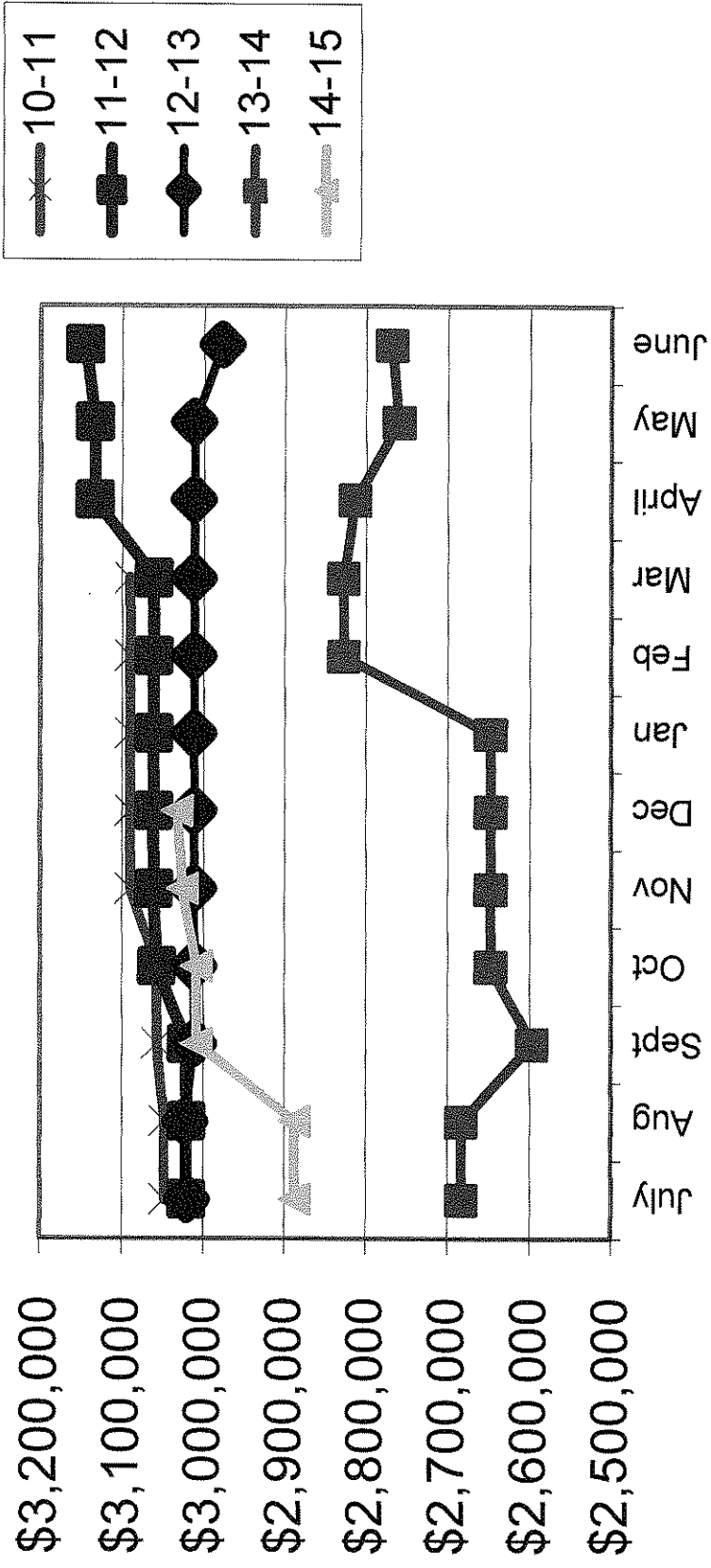
Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/20/2014	3002752	268470	00636758	V61525	SELL HARDWARE INC	BUILDING ACQUISITION/CONSTRUCT	912322	OH	1,350.00	0.00	1,350.00
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	0.00	9,375.00	-9,375.00
11/28/2014	JE510228			N/A..N/A		CORRECT JCI ACCRUAL REVERSAL	913178	JE	0.00	11,181.93	-11,181.93
						<b>Object 152000</b>		<b>Total:</b>	1,350.00	20,556.93	-19,206.93
						<b>FQA 06-876-470-000-000</b>		<b>Total:</b>	1,350.00	20,556.93	-19,206.93
						<b>Grand Total:</b>			<u>74,510.74</u>	<u>40,979.74</u>	<u>33,531.00</u>

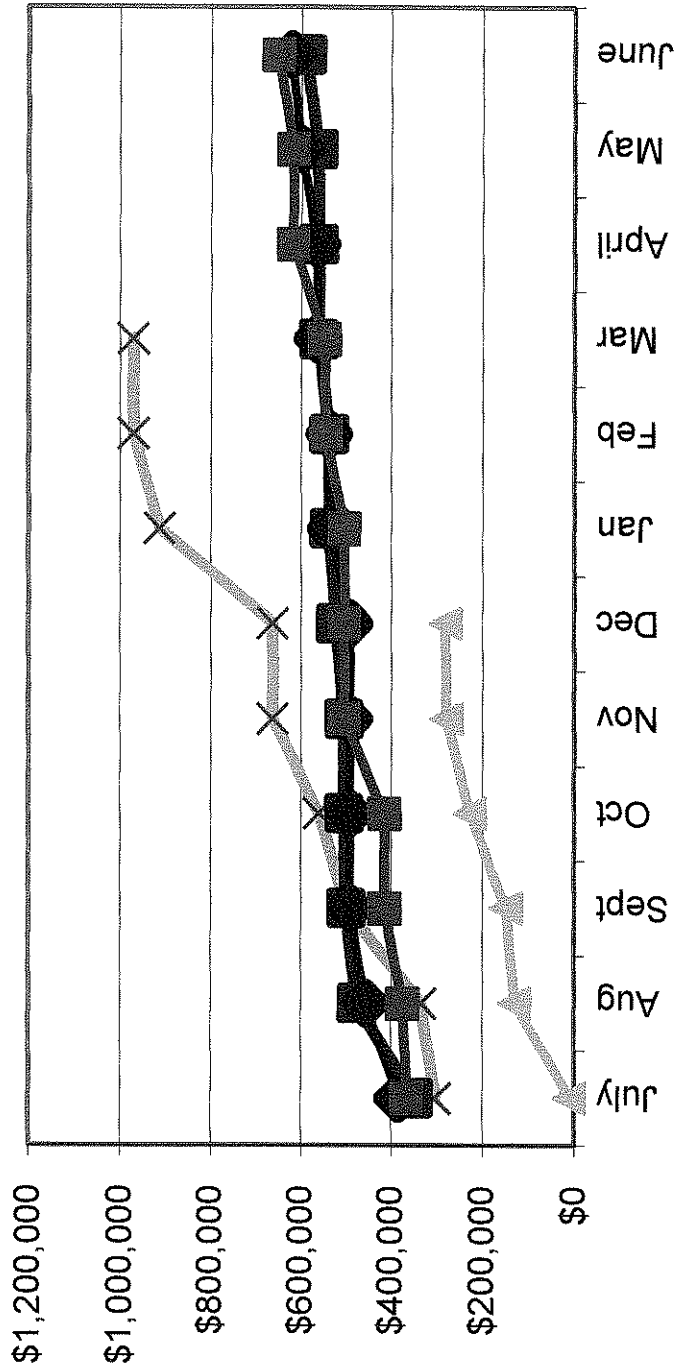
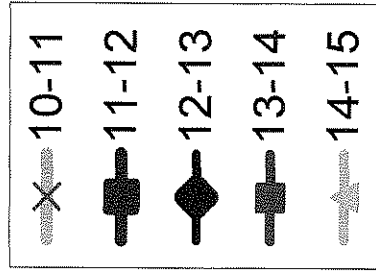
# Federal Grants



# State Grants



# Local Grants



# Donations

