

**Annual Organizational Meeting**

Duluth Public Schools, ISD 709

Agenda

Monday, January 5, 2015

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:30 PM

1. **Call to Order by Temporary Chairperson Mike Miernicki**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Election of Chairperson**
5. **Election of Vice Chairperson**
6. **Election of Clerk**
7. **Election of Treasurer**
8. **Appointment of Deputy Clerk**
9. **Appointment of Board Secretary**
10. **Resolution B-1-15-3224 - Selection of Meeting Dates/Times** 2
11. **Resolution B-1-15-3225 - Designation of Depositories and Acceptance of Collateral** 3
12. **Resolution B-1-15-3226 - Designation of Authority to Perform Electronic Fund Transfers** 4
13. **Resolution B-1-15-3227 - Authorization for Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants** 5
14. **Resolution B-1-15-3228 - Selection of District's Legal Counsel** 6
15. **Resolution B-1-15-3229 - Selection of District's Official Newspaper** 7
16. **Adjournment**

**RESOLUTION****Selection of Meeting Dates/Times**

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the Regular meetings of the School Board shall be held the third Tuesday of each month at 6:30 p.m. at the Historic Old Central High School unless otherwise scheduled by the School Board.

RESOLUTION  
Designation of Depositories and Acceptance of Collateral

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that Duluth Teachers Credit Union, US Bank, North Shore Bank of Commerce, Wells Fargo Bank, Park State Bank, BMO Harris Bank, Associated Bank, and Western Bank shall be depositories of the funds of this School District for up to a one year period commencing January 1, 2015, and said banks shall be required to deposit with said district collateral securities, subject to approval by the School Board, and kept in trust;

RESOLVED, That the collateral securities pledged by Duluth Teachers Credit Union and placed in trust at Federal Reserve Bank of Boston; North Shore Bank of Commerce and placed in trust at U S Bank N. A.; Key Bank and placed in trust at Federal Reserve Bank of Boston; all as provided by law and evidence by trust agreements executed by the Treasurer of the School Board, an officer of the depository bank, and acknowledged by an officer of the bank holding the securities in trust, shall be approved.

**DULUTH TEACHERS CREDIT UNION –**

\$250,000.00 FNSM, Cusip xxxxxxVM2, due 3/14/2017

\$500,000.00 FHOR, Cusip xxxxxxS36, due 8/07/2017

\$250,000.00 FNNT, Cusip xxxxxx7E5, due 11/28/2016

**NORTH SHORE BANK OF COMMERCE –**

\$100,000.00 FHLB, Cusip xxxxxxCV7, due 3/10/2017

**BMO HARRIS BANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

**U S BANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

**KEYBANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

**WELLS FARGO BANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

**PARK STATE BANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

**WESTERN BANK –**

Authorized up to maximum of \$250,000 on deposit at any one time

RESOLVED, That the Treasurer, Clerk, and/or CFO/Executive Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

**RESOLUTION****Designation of Authority to Perform Electronic Fund Transfers**

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the CFO/Executive Director of Business Services has the authority to designate a district employee/employees to initiate electronic fund transfers, as required by MS 471.38.

**RESOLUTION****Authorization for Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants**

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that to increase operational efficiency, it is requested that authorization to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits up to \$25,000 be granted to the Superintendent of Schools and CFO/Executive Director of Business Services. This delegation of authorization is allowable under Minnesota Statute 123B.52 subd. 2. The superintendent's designee will review each contract before execution.

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Superintendent of Schools, or in his/her absence the CFO/Executive Director of Business Services, be designated the legal authorized representative to sign applications and execute grant documents for and in behalf of the school district in connection with federal and state laws and funding authorities and local, public, and private funding agencies that offer categorical financial support to this school district.

**RESOLUTION**  
Selection of District's Legal Counsel

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the following firms have been selected as legal counsel for the District.

Fryberger, Buchanan, Smith & Frederick, P.A.  
 700 Lonsdale Building  
 302 West Superior Street  
 Duluth, MN 55802

Ratwik, Roszak & Maloney  
 300 US Trust Building  
 730 Second Avenue South  
 Minneapolis, MN 55402

Dryer, Storaasli, Knutson & Pommerville  
 202 West Superior Street, Suite 200  
 Duluth, MN 55802

Rupp, Anderson, Squires & Waldspurger, P.A.  
 527 Marquette Avenue South, Suite 1200  
 Minneapolis, MN 55402  
 612. 436.4300 (office)  
 612.436.4340 (fax)

RESOLVED, that the authorized contact persons for the District are as follows:

Chair of the School Board  
 Superintendent of Schools  
 Executive Assistant to Superintendent  
 Assistant Superintendent  
 CFO/Executive Director of Business Services  
 Director of Special Education  
 Manager of Facilities  
 Finance Manager  
 Business Services Secretary  
 Senior Human Resources Manager  
 Human Resources Manager for Non-Certified Staff  
 Human Resources Benefits Coordinator

**RESOLUTION****Selection of District's Official Newspaper**

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the District's official newspaper will continue to be the Duluth News Tribune.