

**Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, October 21, 2014

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Financial Report**
  - A. Financial Report 3
  - B. Approval of Payment of Claims  
This item is attached as an "extra" on board book.
  - C. Budget Revisions
    - 1) Final FY14 Budget Revisions 16
    - 2) August Budget Revisions 18
  - D. Wire Transfers 20
  - E. Investment Transactions 21
  - F. WADM Projections 22
  - G. Fund Raisers 23
2. **Bids, R.F.P.s and Quotes Reports**
  - A. Bids
  - B. R.F.P.s
  - C. Quotes
3. **Policies and Regulations**
4. **Contracts, Change Orders, and Leases**
  - A. Contracts
    - 1) Marlys Johnson - Mental Health Consultant 24  
Attached is a contract with Marlys Johnson to provide mental health consulting services to Headstart parents, students, and staff for the 2014-15 school year. The contract is not to exceed \$36,000.00  
  
Recommendation: It is recommended that the Duluth School Board approve the contract with Marlys Johnson in an amount not to exceed \$36,000.00.
  - B. Change Orders
    - 1) Congdon Park Elementary School 27  
Change Order #1, Bid #1232 – The Jamar Company  
Congdon Park ES - 2014 Roof Replacement and Masonry Restoration.  
Change Order decrease for masonry work eliminated during construction **Deduct: \$2,863.35**  
  
Recommendation: It is recommended the School Board approve the change order as listed above at Congdon Park Elementary School reflecting a total decrease of \$2,863.35.

C. <u>Leases</u>	
5. <b><u>Resolutions</u></b>	
A. <u>B-10-14-3206 - Authorized Student Activity Bank Account Signer</u>	<u>30</u>
<u>Recommendation:</u> It is recommended that the Duluth School Board approve Resolution B-10-14-3206 - Authorized Student Activity Bank Account Signer.	
B. <u>B-10-14-3207 - Acceptance of Donations to Duluth Public Schools</u>	<u>31</u>
<u>Recommendation:</u> It is recommended that the Duluth School Board approve resolution B-10-14-3207 - Acceptance of Donations to Duluth Public Schools.	
6. <b><u>Informational - These items are provided for informational purposes only and no action is required.</u></b>	
A. <u>Expenditure Contracts</u>	<u>32</u>
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of September 2014	
B. <u>Revenue Contracts - None</u>	
C. <u>Other Contracts</u>	<u>51</u>
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of September 2014.	
D. <u>Facilities Management &amp; Capital Project Status Report</u>	<u>54</u>
Kerry Leider will be present to answer questions regarding the attached report.	
E. <u>Quarterly Report of Grants and Donations</u>	<u>57</u>
Attached is a report of Quarterly Grants and Donations for the period July-September 2014	
7. <b><u>Future Items</u></b>	
A. FY 14 Financial Audit	
B. Woodland Hills Lease Agreement	
C. Voyageur Bus Company Contract	
D. Cash Flow Borrowing	

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$31,042	\$31,817
Interest	4	1,486	(1,482)	(99.8)	(149)	62	(211)	(340.1)	77	77
Tuition, Fees, Admissions	110	1,128	(1,018)	(90.2)	278	1,230	(952)	(77.4)	4,092	4,092
Other Local Revenues	55	83	(28)	(33.9)	287	245	42	17.0	1,609	1,709
State Sources	13,271	14,745	(1,474)	(10.0)	15,306	19,607	(4,301)	(21.9)	86,939	86,234
Federal Aids from MDE	480	196	284	144.8	1,040	1,106	(66)	(5.9)	9,165	9,654
Federal Direct Aids	-	-	0	N/A	-	-	0	N/A	2,856	2,856
Local Sales	4	147	(143)	(97.2)	4	148	(144)	(97.2)	1,667	1,667
Sale of Bonds or Loans	-	-	0	N/A	-	-	0	N/A	0	0
<b>Total Revenues</b>	<b>13,924</b>	<b>17,785</b>	<b>(3,861)</b>	<b>(21.7)</b>	<b>16,767</b>	<b>22,398</b>	<b>(5,631)</b>	<b>(25.1)</b>	<b>137,447</b>	<b>138,107</b>
<u>Expenditures</u>										
Salaries	1,591	1,432	(159)	(11.1)	1,815	1,939	124	6.4	60,190	60,157
Benefits	538	460	(78)	(17.0)	1,717	1,721	4	0.2	28,364	28,673
Purchased Services	421	767	346	45.1	618	1,150	532	46.2	12,954	12,941
Supplies & Materials	523	155	(368)	(237.6)	616	211	(405)	(192.0)	5,058	5,434
Chargebacks	-	-	0	N/A	-	-	0	N/A	(159)	87
Capital Expenditures	1,247	2,173	926	42.6	1,349	4,943	3,594	72.7	5,205	6,476
Debt Service	8	(132)	(140)	(106.1)	4,920	5,090	170	3.3	21,191	21,191
Other	14	120	106	88.7	62	190	128	67.3	932	920
<b>Total Expenditures</b>	<b>4,342</b>	<b>4,975</b>	<b>633</b>	<b>12.7</b>	<b>11,098</b>	<b>15,244</b>	<b>4,146</b>	<b>27.2</b>	<b>133,735</b>	<b>135,880</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>9,582</b>	<b>\$12,810</b>	<b>(3,228)</b>	<b>(25.2)</b>	<b>5,669</b>	<b>\$7,154</b>	<b>(1,485)</b>	<b>(20.8)</b>	<b>\$3,712</b>	<b>\$2,227</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
 August 14  
 General Fund **TOTAL**

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

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	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$10,475	\$10,475
Interest	3	31	(28)	(91.6)	(150)	57	(207)	(363.1)	55	55
Tuition, Fees, Admissions	0	993	(993)	(100.0)	59	1,027	(968)	(94.3)	1,843	1,843
Other Local Revenues	22	48	(26)	(54.5)	51	63	(12)	(18.8)	245	334
State Sources	11,939	13,128	(1,189)	(9.1)	13,638	17,503	(3,865)	(22.1)	75,471	75,541
Federal Aids from MDE	411	364	47	13.0	411	528	(117)	(22.1)	6,785	7,275
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>12,375</b>	<b>14,564</b>	<b>(2,189)</b>	<b>(15.0)</b>	<b>14,009</b>	<b>19,178</b>	<b>(5,169)</b>	<b>(27.0)</b>	<b>94,873</b>	<b>95,522</b>
<u>Expenditures</u>										
Salaries	1,242	1,211	(31)	(2.5)	1,384	1,507	123	8.2	53,744	53,710
Benefits	376	337	(39)	(11.5)	1,374	1,392	18	1.3	24,669	24,927
Purchased Services	361	594	233	39.3	515	764	249	32.6	6,765	6,882
Supplies & Materials	71	109	38	35.3	120	150	30	20.0	1,694	1,521
Chargebacks	0	0	0	N/A	0	0	0	N/A	(565)	(319)
Capital Expenditures	2	69	67	97.2	91	74	(17)	(22.8)	232	482
Debt Service	0	0	0	N/A	0	0	0	N/A	20	20
Other	12	28	16	56.1	57	96	39	40.8	697	682
<b>Total Expenditures</b>	<b>2,063</b>	<b>2,348</b>	<b>285</b>	<b>12.1</b>	<b>3,541</b>	<b>3,983</b>	<b>442</b>	<b>11.1</b>	<b>87,255</b>	<b>87,904</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,347)	(6,347)
<b>Operating Excess (Deficit)</b>	<b>\$10,312</b>	<b>\$12,216</b>	<b>(1,904)</b>	<b>(15.6)</b>	<b>\$10,468</b>	<b>\$15,195</b>	<b>(\$4,727)</b>	<b>(31.1)</b>	<b>\$1,272</b>	<b>\$1,272</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$9,996	\$9,996
Interest	3	31	(28)	(91.6)	(150)	57	(207)	(363.1)	55	55
Tuition, Fees, Admissions	(1)	1,020	(1,021)	(100.1)	33	1,024	(991)	(96.8)	1,360	1,360
Other Local Revenues	17	27	(10)	(37.5)	42	37	5	12.6	245	261
State Sources	11,856	13,001	(1,145)	(8.8)	13,555	17,376	(3,821)	(22.0)	64,049	64,049
Federal Aids from MDE	8	0	8	N/A	8	0	8	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>11,883</b>	<b>14,079</b>	<b>(2,196)</b>	<b>(15.6)</b>	<b>13,488</b>	<b>18,494</b>	<b>(5,006)</b>	<b>(27.1)</b>	<b>75,704</b>	<b>75,720</b>
<u>Expenditures</u>										
Salaries	965	974	9	1.0	1,030	1,153	123	10.7	43,665	43,692
Benefits	313	281	(32)	(11.4)	1,173	1,215	42	3.5	19,333	19,384
Purchased Services	237	549	312	56.9	386	707	321	45.5	5,922	5,854
Supplies & Materials	68	106	38	35.9	117	146	29	19.6	1,095	1,131
Chargebacks	0	0	0	N/A	0	0	0	N/A	(2,041)	(2,121)
Capital Expenditures	2	34	32	94.3	2	34	32	94.3	87	253
Debt Service	0	0	0	N/A	0	0	0	N/A	20	20
Other	12	24	12	48.4	56	91	35	38.0	4	(111)
<b>Total Expenditures</b>	<b>1,597</b>	<b>1,968</b>	<b>371</b>	<b>18.9</b>	<b>2,764</b>	<b>3,346</b>	<b>582</b>	<b>17.4</b>	<b>68,085</b>	<b>68,102</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,347)	(6,347)
<b>Operating Excess (Deficit)</b>	<b>\$10,286</b>	<b>\$12,111</b>	<b>(1,825)</b>	<b>(15.1)</b>	<b>\$10,724</b>	<b>\$15,148</b>	<b>(\$4,424)</b>	<b>(29.2)</b>	<b>\$1,272</b>	<b>\$1,272</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$479	\$479
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	1	(27)	28	103.7	25	3	22	748.3	483	483
Other Local Revenues	5	21	(16)	(76.3)	9	26	(17)	(63.5)	0	73
State Sources	83	127	(44)	(34.7)	83	127	(44)	(34.7)	11,422	11,492
Federal Aids from MDE	403	364	39	10.7	403	528	(125)	(23.7)	6,785	7,275
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>492</b>	<b>485</b>	<b>7</b>	<b>1.4</b>	<b>521</b>	<b>684</b>	<b>(163)</b>	<b>(23.8)</b>	<b>19,169</b>	<b>19,802</b>
<u>Expenditures</u>										
Salaries	277	237	(40)	(17.0)	354	354	(0)	(0.0)	10,079	10,018
Benefits	63	56	(7)	(11.9)	202	177	(25)	(13.9)	5,336	5,543
Purchased Services	124	45	(79)	(174.9)	129	57	(72)	(126.7)	843	1,028
Supplies & Materials	3	3	0	14.8	3	4	1	35.5	599	390
Chargebacks	0	0	0	N/A	0	0	0	N/A	1,475	1,802
Capital Expenditures	0	35	35	100.0	89	40	(49)	(122.4)	144	229
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	(0)	4	4	102.5	0	5	5	93.5	693	793
<b>Total Expenditures</b>	<b>466</b>	<b>380</b>	<b>(86)</b>	<b>(22.6)</b>	<b>777</b>	<b>637</b>	<b>(140)</b>	<b>(22.0)</b>	<b>19,169</b>	<b>19,802</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$26</b>	<b>105</b>	<b>(79)</b>	<b>(75.3)</b>	<b>(\$256)</b>	<b>\$47</b>	<b>(\$303)</b>	<b>(644.5)</b>	<b>\$0</b>	<b>(\$0)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	1	(1)	(90.4)	1	1	(0)	(46.1)	15	15
State Sources	0	0	0	N/A	0	0	0	N/A	171	171
Federal Aids from MDE	62	22	40	181.5	120	57	63	109.8	2,207	2,207
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	4	4	0	1.1	4	4	0	1.8	1,232	1,232
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>66</b>	<b>27</b>	<b>39</b>	<b>144.7</b>	<b>124</b>	<b>62</b>	<b>62</b>	<b>100.4</b>	<b>3,624</b>	<b>3,624</b>
<u>Expenditures</u>										
Salaries	46	41	(5)	(12.3)	59	54	(5)	(9.3)	1,068	1,068
Benefits	13	11	(2)	(16.9)	23	21	(2)	(11.8)	409	409
Purchased Services	2	(3)	(5)	(173.2)	8	3	(5)	(178.9)	103	103
Supplies & Materials	35	25	(10)	(39.4)	35	26	(9)	(36.0)	1,864	1,860
Chargebacks	0	0	0	N/A	0	0	0	N/A	151	151
Capital Expenditures	12	0	(12)	N/A	12	0	(12)	N/A	9	153
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	1	1	88.0	1	1	0	8.0	20	20
<b>Total Expenditures</b>	<b>108</b>	<b>75</b>	<b>(33)</b>	<b>(44.2)</b>	<b>139</b>	<b>105</b>	<b>(34)</b>	<b>(32.6)</b>	<b>3,624</b>	<b>3,764</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$42)</b>	<b>(\$48)</b>	<b>\$6</b>	<b>12.4</b>	<b>(\$15)</b>	<b>(\$43)</b>	<b>\$28</b>	<b>65.1</b>	<b>\$0</b>	<b>(\$140)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	(19)	19	100.0	0	5	(5)	(100.0)	80	80
State Sources	588	546	42	7.7	685	897	(212)	(23.7)	5,446	5,446
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>588</b>	<b>527</b>	<b>61</b>	<b>11.6</b>	<b>685</b>	<b>902</b>	<b>(217)</b>	<b>(24.1)</b>	<b>5,526</b>	<b>5,526</b>
<u>Expenditures</u>										
Salaries	68	68	(0)	(0.4)	81	81	(0)	(0.6)	1,158	1,158
Benefits	18	19	1	6.6	33	35	2	5.3	725	725
Purchased Services	19	71	52	73.4	19	54	35	65.2	4,020	4,020
Supplies & Materials	16	12	(4)	(32.8)	26	19	(7)	(34.9)	327	327
Chargebacks	0	0	0	N/A	0	0	0	N/A	31	31
Capital Expenditures	0	(1)	(1)	(100.0)	0	0	0	N/A	206	206
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	(0)	N/A	0	0	(0)	N/A	1	1
<b>Total Expenditures</b>	<b>121</b>	<b>169</b>	<b>48</b>	<b>28.5</b>	<b>159</b>	<b>189</b>	<b>30</b>	<b>15.8</b>	<b>6,468</b>	<b>6,468</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$467</b>	<b>\$358</b>	<b>\$109</b>	<b>30.5</b>	<b>\$526</b>	<b>\$713</b>	<b>(\$187)</b>	<b>(26.3)</b>	<b>(\$942)</b>	<b>(\$942)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$929	\$929
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	110	135	(25)	(18.3)	220	203	17	8.2	1,350	1,350
Other Local Revenues	0	29	(29)	(99.9)	32	83	(51)	(60.9)	72	82
State Sources	242	564	(322)	(57.1)	282	608	(326)	(53.6)	1,951	1,951
Federal Aids from MDE	7	(118)	125	105.6	7	11	(4)	(40.0)	173	173
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	1,773	1,773
Local Sales	0	0	0	N/A	0	1	(1)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>359</b>	<b>610</b>	<b>(251)</b>	<b>(41.2)</b>	<b>541</b>	<b>906</b>	<b>(365)</b>	<b>(40.3)</b>	<b>6,248</b>	<b>6,258</b>
<u>Expenditures</u>										
Salaries	131	38	(93)	(243.5)	147	182	35	19.0	3,432	3,433
Benefits	34	17	(17)	(97.9)	97	99	2	2.2	1,345	1,345
Purchased Services	13	36	23	64.2	32	55	23	41.1	758	768
Supplies & Materials	14	7	(7)	(100.7)	21	14	(7)	(48.1)	275	275
Chargebacks	0	0	0	N/A	0	0	0	N/A	205	205
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	14	14
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	(1)	(1)	(100.0)	0	1	1	80.0	176	176
<b>Total Expenditures</b>	<b>191</b>	<b>97</b>	<b>(94)</b>	<b>(97.0)</b>	<b>298</b>	<b>351</b>	<b>53</b>	<b>15.2</b>	<b>6,204</b>	<b>6,215</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
<b>Operating Excess (Deficit)</b>	<b>\$168</b>	<b>\$513</b>	<b>(\$345)</b>	<b>(67.3)</b>	<b>\$243</b>	<b>\$555</b>	<b>(\$312)</b>	<b>(56.2)</b>	<b>\$43</b>	<b>\$43</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$979	\$979
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	1	(19)	20	107.1	3	5	(2)	(46.0)	12	12
State Sources	172	122	50	41.3	201	173	28	16.1	1,023	1,023
Federal Aids from MDE	0	(11)	11	100.0	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	8	(8)	(100.0)	0	8	(8)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>174</b>	<b>100</b>	<b>74</b>	<b>73.7</b>	<b>204</b>	<b>186</b>	<b>18</b>	<b>9.5</b>	<b>2,013</b>	<b>2,013</b>
<u>Expenditures</u>										
Salaries	98	63	(35)	(54.9)	133	104	(29)	(28.3)	689	689
Benefits	33	22	(11)	(49.3)	64	55	(9)	(16.2)	295	347
Purchased Services	15	61	46	75.4	17	246	229	93.2	312	103
Supplies & Materials	388	2	(386)	(19,281.6)	412	2	(410)	(20,492.9)	300	852
Chargebacks	0	0	0	N/A	0	0	0	N/A	20	20
Capital Expenditures	839	683	(156)	(22.8)	852	877	25	2.9	3,825	3,661
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	90	90	100.0	0	90	90	100.0	0	0
<b>Total Expenditures</b>	<b>1,372</b>	<b>921</b>	<b>(451)</b>	<b>(48.9)</b>	<b>1,478</b>	<b>1,374</b>	<b>(104)</b>	<b>(7.5)</b>	<b>5,441</b>	<b>5,671</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	6,347	6,347
<b>Operating Excess (Deficit)</b>	<b>(\$1,198)</b>	<b>(\$821)</b>	<b>(\$377)</b>	<b>(45.9)</b>	<b>(\$1,274)</b>	<b>(\$1,188)</b>	<b>(\$86)</b>	<b>(7.2)</b>	<b>\$2,919</b>	<b>\$2,689</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$921	\$921
Interest	0	1,437	(1,437)	(100.0)	0	1	(1)	(79.2)	-	-
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	5	0	5	N/A	0	0
State Sources	5	0	5	N/A	5	0	5	N/A	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	135	(135)	(100.0)	0	135	(135)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>5</b>	<b>1,572</b>	<b>(1,567)</b>	<b>(99.7)</b>	<b>10</b>	<b>136</b>	<b>(126)</b>	<b>(92.3)</b>	<b>1,090</b>	<b>1,090</b>
<u>Expenditures</u>										
Salaries	7	11	4	40.6	9	11	2	13.9	100	100
Benefits	2	4	2	54.2	4	5	1	14.4	30	30
Purchased Services	7	4	(3)	(69.5)	19	19	0	1.9	14	84
Supplies & Materials	0	0	(0)	N/A	3	0	(3)	N/A	19	20
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	395	1,422	1,027	72.2	395	3,992	3,597	90.1	920	1,961
Debt Service	0	0	0	N/A	0	0	(0)	N/A	0	0
Other	1	2	1	42.2	4	2	(2)	(109.1)	7	10
<b>Total Expenditures</b>	<b>411</b>	<b>1,443</b>	<b>1,032</b>	<b>71.5</b>	<b>434</b>	<b>4,029</b>	<b>3,595</b>	<b>89.2</b>	<b>1,090</b>	<b>2,205</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$406)</b>	<b>\$129</b>	<b>(\$535)</b>	<b>(414.7)</b>	<b>(\$423)</b>	<b>(\$3,893)</b>	<b>\$3,470</b>	<b>89.1</b>	<b>\$0</b>	<b>(\$1,116)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$17,737	\$18,512
Interest	0	1	(1)	(99.9)	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	325	385	(60)	(15.7)	496	426	70	16.4	2,709	1,934
Federal Aids from MDE	0	(61)	61	100.0	503	510	(7)	(1.4)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	1,084	1,084
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>325</b>	<b>325</b>	<b>(0)</b>	<b>(0.1)</b>	<b>999</b>	<b>936</b>	<b>63</b>	<b>6.7</b>	<b>21,530</b>	<b>21,530</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	8	(132)	(140)	(106.1)	4,920	5,090	171	3.3	21,171	21,171
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>8</b>	<b>(132)</b>	<b>(140)</b>	<b>(106.1)</b>	<b>4,920</b>	<b>5,090</b>	<b>171</b>	<b>3.3</b>	<b>21,171</b>	<b>21,171</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$317</b>	<b>\$457</b>	<b>(\$140)</b>	<b>(30.7)</b>	<b>(\$3,921)</b>	<b>(\$4,154)</b>	<b>\$233</b>	<b>5.6</b>	<b>\$359</b>	<b>\$359</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	1	17	(16)	(94.6)	1	4	(3)	(77.2)	19	19
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	(1)	0	(1)	N/A	0	0	0	N/A	200	200
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>17</b>	<b>(17)</b>	<b>(99.8)</b>	<b>1</b>	<b>4</b>	<b>(3)</b>	<b>(77.2)</b>	<b>219</b>	<b>219</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	200	200
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>200</b>	<b>200</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$0</b>	<b>\$17</b>	<b>(\$17)</b>	<b>(99.8)</b>	<b>\$1</b>	<b>\$4</b>	<b>(\$3)</b>	<b>(77.2)</b>	<b>\$19</b>	<b>\$19</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

Revenues	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	32	43	(11)	(24.6)	195	88	107	121.1	785	785
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>32</b>	<b>43</b>	<b>(11)</b>	<b>(24.6)</b>	<b>195</b>	<b>88</b>	<b>107</b>	<b>121.1</b>	<b>785</b>	<b>785</b>
<b>Expenditures</b>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	64	50	(14)	(27.6)	121	114	(7)	(6.5)	690	690
Purchased Services	4	4	(0)	(9.8)	9	9	0	2.3	54	54
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>68</b>	<b>54</b>	<b>(14)</b>	<b>(26.3)</b>	<b>130</b>	<b>123</b>	<b>(7)</b>	<b>(5.8)</b>	<b>744</b>	<b>744</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$36)</b>	<b>(\$11)</b>	<b>(\$25)</b>	<b>(225.1)</b>	<b>\$64</b>	<b>(\$35)</b>	<b>\$99</b>	<b>283.9</b>	<b>\$41</b>	<b>\$41</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
 August 14  
 Student Activities

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

**PAGE 14**

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2015	FY2014	\$ Variance	% Variance	FY2015	FY2014	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	3	3
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	899	899
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	201	201
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	435	435
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>1,538</b>	<b>1,538</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	928	928
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	579	579
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	31	31
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>1,538</b>	<b>1,538</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>	<b>(\$0)</b>	<b>(\$0)</b>









**ISD #709 - Duluth Public Schools  
ACH & Wire Transfer Summary  
Period Ending 08/31/2014**

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
08/01/2014	V106466	CITISTREET FOR MSRS	83,833.68
08/01/2014	V79764	DULUTH FEDERATION OF TEA	21,909.73
08/01/2014	V107231	DULUTH TEACHERS CREDIT	9,117.67
08/01/2014	V79711	DULUTH TEACHERS RETIRE EFT	234,693.56
08/01/2014	V106637	EBC - FLEX EFT	11,999.34
08/01/2014	V106636	EBC - TSA EFT	78,820.80
08/01/2014	V102915	FEDERAL 941 PR TAXES	485,634.59
08/01/2014	V108066	MG TRUST	82,487.99
08/01/2014	V05173	MN CHILD SUPPORT EFT	1,715.61
08/01/2014	V102916	MN STATE PR TAXES	82,324.77
08/01/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	41,917.52
08/01/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,218,434.44
08/15/2014	V79764	DULUTH FEDERATION OF TEA	21,909.73
08/15/2014	V107231	DULUTH TEACHERS CREDIT	9,067.67
08/15/2014	V79711	DULUTH TEACHERS RETIRE EFT	227,079.32
08/15/2014	V106637	EBC - FLEX EFT	11,791.01
08/15/2014	V106636	EBC - TSA EFT	76,617.66
08/15/2014	V102915	FEDERAL 941 PR TAXES	465,793.45
08/15/2014	V108066	MG TRUST	82,567.16
08/15/2014	V05173	MN CHILD SUPPORT EFT	1,715.61
08/15/2014	V108320	MN DEPT OF REVENUE EFT	523.77
08/15/2014	V102916	MN STATE PR TAXES	78,822.38
08/15/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	41,145.21
08/15/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,171,009.00
08/28/2014	V106737	ASSOCIATED BANK (EFT)	837,134.00
08/28/2014	V06645	MEDICA HEALTH PLAN (EFT)	167,430.30
08/28/2014	V106638	PEIP - HLTH EFT	1,125,909.88
08/28/2014	V05012	U S BANK TRUST N A CORP EFT	6,323.42
08/28/2014	V80030	DELTA DENTAL PLAN OF MN(EFT)	68,201.64
08/28/2014	V104923	HARRIS BANK	11,813.95
08/29/2014	V106466	CITISTREET FOR MSRS	55,548.08
08/29/2014	V79764	DULUTH FEDERATION OF TEA	20,662.00
08/29/2014	V79711	DULUTH TEACHERS RETIRE EFT	235,329.29
08/29/2014	V106637	EBC - FLEX EFT	335.00
08/29/2014	V106636	EBC - TSA EFT	1,925.40
08/29/2014	V102915	FEDERAL 941 PR TAXES	528,728.90
08/29/2014	V05173	MN CHILD SUPPORT EFT	1,851.74
08/29/2014	V108320	MN DEPT OF REVENUE EFT	929.38
08/29/2014	V102916	MN STATE PR TAXES	92,442.78
08/29/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	48,331.99
08/29/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,356,733.30
			<u>9,100,562.72</u>

**ISD 709 – Duluth Public Schools  
GF Investment Activity for FY 2015  
As of August 31, 2014**

**Beginning Investment Balance (July 31, 2014):** **\$ 13,503,212.64**

**Add Purchases:**

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
08/20	Bank of India (NY)	MBS	11/19/14	0.25%	\$ 249,000.00
08/20	Peoples United Bank (CT)	MBS	11/20/14	0.25%	249,000.00
08/20	RBS Citizens NA (RI)	MBS	11/20/14	0.30%	249,000.00
08/20	Santander Bank NA (DE)	MBS	11/20/14	0.30%	249,000.00

**Total Purchases** **\$ 996,000.00**

**Deduct Maturities/Calls/Sales:**

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
08/13	Term Series	PMA	08/13/14	0.08%	\$ 4,000,000.00
08/14	Bank Baroda (NY)	MBS	08/14/14	0.25%	249,000.00
08/14	State Bank of India (IL)	MBS	08/14/14	0.25%	249,000.00
08/18	Texas Capital Bank (TX)	MBS	08/18/14	0.20%	249,000.00
08/19	Oriental Bank & Trust (PR)	MBS	08/19/14	0.20%	249,000.00
08/25	Investors Bank (NJ)	MBS	08/25/14	0.20%	249,000.00
08/27	Bank of India (NY)	MBS	08/27/14	0.25%	249,000.00

**Total Maturities** **\$ 5,494,000.00**

**Other items:**

Add:	Money Market Funds Interest	\$ 47.46
	Beginning Value Adjustment	0.00
	Other Interest/Cash Balance on Account	0.00

Deduct:	Transaction Fees/Other	0.00
	Market Value Adjustment	0.00

**Total Other** **\$ 47.46**

**Ending Investment Balance (August 31, 2014)** **\$ 9,005,260.10**

Note: Ending Investment Balance as of August 31, 2013 was \$8,547,910.76

**Duluth Public Schools-ISD 709**  
**WADM / PU Projection Report - FY 2015**  
**October 2014**

**October Enrollment**

**Grade Levels**

Grade Levels	Oct Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	PRELIMINARY EOY PU 1314
KG	641	0.9849631811487	631.36	1.00	631.36	<b>667.98</b>
HK	63	1.3003225806450	81.92	1.00	81.92	<b>80.62</b>
Gr 1-3	2001	0.9942632113821	1989.52	1.00	1989.52	<b>1956.71</b>
Gr 4-6	1821	0.9834210526316	1790.81	1.00	1790.81	<b>1719.02</b>
Gr 7-8	1174.67	0.9721123693023	1141.91	1.20	1370.29	<b>1424.72</b>
Gr 9-12	2892.34	0.9136094022714	2642.47	1.20	3170.96	<b>3184.66</b>
<b>Sub-Total</b>	8593.01				<b>9034.87</b>	<b>9033.71</b>

**Other WADM Generators**

Other WADM Generators	Oct Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	PRELIMINARY EOY PU 1314
<b>Early Childhood</b>	185	0.463786302	85.80	1.000	<b>85.80</b>	<b>83.40</b>

Early Childhood Details

Final Count	Oct 1 Count	Final ADM
11-12	432	220
12-13	344	184
13-14	363	188
14-15*		185

**Resident Tuition\*\***

Resident Tuition Details

Resident Tuition Details	Total WADM	Projected WADM
11-12	54.15	46.11
12-13	48.46	
13-14	35.71	
14-15*	46.11	

**ALC\*\***

ALC Details

ALC Details	Total WADM	Projected WADM
11-12	285.78	265.72
12-13	273.97	
13-14	237.40	
14-15*	265.72	

**Projected Total WADM**

**Budgeted WADM**

**Net**

<b>Projected Total WADM</b>	<b>9120.67</b>	<b>9117.11</b>
<b>Budgeted WADM</b>	<b>9213.32</b>	
<b>Net</b>	<b>-92.65</b>	

\* Projected

\*\* Included in Grade level projections



## AGREEMENT

**THIS AGREEMENT**, made and entered into this 1st day of September 2013 by and between Independent School District #709, a public corporation, hereinafter called District, and Marlys Johnson an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of September 1, 2014, and shall remain in effect until June 30, 2015 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** (see attachment)
3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$36,000. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
4. **Requests for Reimbursement.** Contractor shall request reimbursement on a monthly basis. This invoice must be submitted within 10 days of the end of the month being billed for.
5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.
6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.
7. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the Worker's Compensation Act on behalf of the Contractor's officers, agents, servants or employees shall in no way be the responsibility of the District.

8. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Duluth Head Start, ISD 709, 2102 N. Blackman Avenue, Duluth, MN 55811. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to 5162 London Rd, Duluth, MN 55804

9. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

10. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

11. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

12. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

13. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

14. **Insurance.** (If applicable)

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT**, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

\_\_\_\_\_  
Chair

*Maelys Johnson*  
Name

\_\_\_\_\_  
Clerk

*Mental Health Consultant*  
Title

*Pamela M. Heer*  
Program Director

471-54-0941  
Taxpayer Identification Number

\_\_\_\_\_  
Director of Budget and Finance

*WJH*  
*9/16/14*

### Contract Purpose

The Mental Health Consultant (MHC) provides consultations to staff and parents, and observations and written reports of individual and groups of children to the classroom staff and Disabilities/Mental Health Coordinator in order to promote the social and emotional well-being of children in Head Start.

### Contract Requirements

1. The MHC will complete behavioral health observations and submit subsequent written reports for children referred by the D/MH Coordinator in order to:
  - a. Provide informal behavioral health assessment information for child either with an elevated ASQ: SE and indication from the teacher that there are behavioral concerns in the classroom; or report from the teacher that the child's behavior is not responding to strategies from the Head Start Behavior Guidance Policy.
  - b. Schedule follow up meetings with classroom staff and parent(s) to talk about findings from the observation and offer suggestions and strategies for helping the child function more successfully in the classroom (and/or at home.) (Child Action Plan)
  - c. Consult with D/MH Coordinator to refer children/families as needed for further mental health assessments either through community mental health services or Early Childhood Special Education, ISD #709
2. The MHC may be asked to re-visit the classrooms a few weeks after the initial observations in order to:
  - a. Re-look at the child and identify changes in classroom behavior.
  - b. Provide follow-up information to the teacher and family advocate that can be shared with parents.
3. The MHC will occasionally be asked to make whole class observations and submit subsequent written reports in order to look at group dynamics and other issues when several children have behavior issues. (Classroom Action Plan). The MHC will follow up with a meeting with the classroom team to devise strategies and discuss relationship issues within the team and within the group.
4. The MHC will consult with Family Advocates on an as-needed basis to assist them in working with parents who have concerns about their children's behavior.
5. The MHC will meet with the Head Start Director and/or D/MH Coordinator regularly to:
  - a. Assess the efficacy of the Classroom Observation model in terms of meeting individual child and family needs and to identify possible changes and adaptations as needed.
  - b. Identify other needed services for Head Start and make plans to develop them, such as training staff, attending mental health workshops, or providing input into the MH Service Plan and PIR for Duluth Head Start.

# Memorandum

**To: Bill Hanson**  
**School Board Members**

**From: Kerry M. Leider**



**Date: September 23, 2014**

**Re: Bid #1232 - 2014 Roof Replacement and Masonry Restoration at Congdon Park School – The Jamar Company – Change Order #1**

Bid #1232 - 2014 Roof Replacement and Masonry Restoration at Congdon Park School was approved at the Regular School Board Meeting on April 22, 2014 with a base bid of \$814,000.00.

Change Order #1 to this bid is a credit for masonry work not performed on the east wall during construction resulting in a decrease of \$2,863.35.

**Recommendation:**

It is recommended the School Board approve the change order as listed above pertaining to the Roof Replacement and Masonry Restoration at Congdon Park Elementary School deducting \$2,863.35 from the previously awarded base bid for a new contract total of \$811,136.65.

Attachment



THE JAMAR COMPANY/4701 MIKE COLALILLO DR. ■ DULUTH, MN 55807-2762 ■ PHONE 218-628-1027 ■ FAX 218-628-1174

September 22, 2014

AMBE LTD.  
7201 Ohms Lane  
Suite #150  
Minneapolis, MN 55439

Attn: Mike Johnston  
Job: R14007  
Subject: Congdon Park Elementary Re-Roof  
Change Order #001 (*Masonry Credit*)

Dear Mr. Johnston

As per requested, The Jamar Company is submitting the attached change order for your approval on the above mention project. This change to the contract price is to credit the project for masonry work that was eliminated during construction. Please feel free to contact me with any questions or concerns that you may have regarding this matter. Thank you for your time.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Garrett K. Bunkowske". The signature is fluid and cursive, written over a white background.

Garrett K. Bunkowske  
Project Manager  
Architectural Division

GB/mz  
Cc: Job Folder



# CHANGE ORDER

**CUSTOMER:** Duluth Public Schools, ISD 709

**SUBMITTED ON:** 09/22/14

**JOB NAME:** Congdon Park Elementary Re-Roof

**JOB #:** R14007

**LOCATION:** 3116 W. Superior St.

**PHASE #:** \_\_\_\_\_

Duluth, MN 55802

**CUSTOMER PO #:** \_\_\_\_\_

**CHANGE TYPE:**

Firm Price     T&M     T&M Not to Exceed

Other (Describe) \_\_\_\_\_

**Scope:** Credit for masonry work not preformed on East wall of the project area.

<u>Item #</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unity Price</u>	<u>Total Cost</u>
1	Stretar Masonry Credit	1	LS	\$ (2,727.00)	\$ (2,727.00)
2	Jamar Sub-Contract 5 % Mark-Up	1	LS	\$ (136.35)	\$ (136.35)

Net Change Order Amount:            \$            (2,863.35)

Orginal Contract Amount:            \$            814,000.00

**Revised Contract Amount:    \$    811,136.65**

PREPARED BY:

ACCEPTED BY (Customer):

**THE JAMAR COMPANY**

(Jamar Superintendent)

(Authorized Signature)

September 22, 2014

Date

Date

NOTE: Unless expressly noted above to the contrary, The Jamar Company reserves the right to claim later for such delay costs and indirect and impact costs as may be attributable to this change.

**Distribution:**

- White - Jamar Office
- Yellow - Jamar Field
- Pink - Customer

**RESOLUTION**

**Authorized Student Activity Bank Account Signer**

RESOLVED, by the School Board of Independent School District No. 709, St.

Louis County, Minnesota, that it hereby authorizes the following:

<u>District Building</u>	<u>Banking Institution</u>	<u>Account Number</u>	<u>Addition of Authorized Signer</u>	<u>Removal of Authorized Signer</u>
Headstart	DTCU	XXXXXX0	Jennifer Jaros	Barbara Farrell

**RESOLUTION**  
Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various organizations.

<b>SCHOOL</b>	<b>NAME</b>	<b>RESTRICTION</b>	<b>AMOUNT</b>
East High	Maurices	None	1,000.00
East High	Debora Rachell Inc.	Art Dept.	353.50
East High	Fitz Photo	Exec. Board	75.00
East High	Ascential Wealth Advisors	Exec. Board	100.00
East High	Center for Muscle/Joint Therapy	Exec. Board	100.00
East High	Carlson Orthodontics	Exec. Board	50.00
East High	Roy Marlow	Exec. Board	500.00
East High	World Block	Exec. Board	100.00
East High	Joseph Peterson/Elizabeth Metzen	Art Dept.	55.00
East High	RBC Foundation	Athletics	250.00
Lester Park	Nathanael Elling	Lester Park School Forest	50.00
Lester Park	Lori Amundson	Lester Park School Forest	35.00
Lester Park	Dave Blustin	Lester Park School Forest	50.00
Lester Park	Michael Baasch	Lester Park School Forest	25.00
Lester Park	Jason Thackeray	Lester Park School Forest	100.00
Lester Park	S.E. Stevens	Lester Park School Forest	25.00
Lester Park	Bernard Lovely	Lester Park School Forest	50.00
Lester Park	Erika Running	Lester Park School Forest	50.00
Lester Park	Beth Waksdahl	Lester Park School Forest	25.00
Denfeld High	Irving Community Association	Cheer Team	400.00
Denfeld High	Mary Anderson	Athletics/In Memory of Elgin Anderson	25.00
Denfeld High	Irving Community Assn	Robotics Program	800.00
Denfeld High	Matthew Rannila	Skills USA Club	275.00
		<b>TOTAL</b>	<b>\$6,993.50</b>

Expenditure Contracts Signed – September 2014

For your information, the Superintendent or the Director of Business Services has signed the following contracts, during the month of September 2014:

Expenditure Contracts

<u>Name</u>	<u>Amount</u>	<u>Source</u>	<u>Description</u>
LeAnna Hudson	\$22,000.00	General	Families in Transition Program
Duluth Frontiers, Inc.	2,825.00	General	Respect Retreat
Duluth Congregational Church	2,520.00	General	Parking at East High School
Karen Sheldon	7,500.00	Spec Serv	Interpreter Services
Kathleen Youngbloom	7,500.00	Spec Serv	Interpreter Services
YWCA Early Childhood Center	14,000.00	Early Childhood	Headstart Services

## AGREEMENT

**THIS AGREEMENT**, made and entered into this 2<sup>nd</sup> day of September, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and LeAnna Hudson, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of Sept 2, 2014, and shall remain in effect until June 30, 2015 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** (insert programs or services to be performed by contractor)

3. **Background Check.** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 22,000. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of \_\_\_\_\_, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail \_\_\_\_\_ (mailing address including Zip Code).

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

\_\_\_\_\_  
Chair

*LeAnna Hudson*  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Clerk

*Parent Educator*  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Program Director

~~XXXXXXXXXXXX~~  
\_\_\_\_\_  
Taxpayer Identification Number

*WC Hanson*  
\_\_\_\_\_  
**Director of Business Service**

## **Families in Transition Program Agreement**

Support services to be provided to the Families in Transition Program include:

- Connecting with ISD 709 Families in Transition program coordinator to determine needs of families and students
- Meet with families in shelters or households to determine concerns and community support options
- Provide parenting support individually or in small groups at shelter and/or transitional housing sites
- Assist parents in maintaining appointments for children/youth within the community and school

Funding will be provided by the Families in Transition Program funds. The program will be invoiced monthly at the rate of \$32.00 an hour between the months of September 1, 2014 – June 30, 2015

LeAnna Hudson was contracted to work with parents in the Families in Transition Program and provide added community and school support. A clear and thorough understanding of the Duluth community and local agencies is important for this role to be effective. We did not feel it necessary to pursue other options as her experiences with the community were sufficient and very adequate. The contract amount was based on an average hourly rate according to the DFT labor contract.

# Youth Frontiers, Inc. Respect Retreat Contract

## I) Agreement

This agreement is made on 2/24/2014 between Youth Frontiers, Inc., 6009 Excelsior Blvd., Minneapolis, MN 55416 (952) 922-0222 (hereafter "YOUTH FRONTIERS") and **Denfeld High School**, whose address is 401 North 44th Avenue W, Duluth, MN 55807-1494 (hereafter "SPONSOR"). If this agreement is not signed and returned by SPONSOR within 30 days of 2/24/2014 (with the deposit amount stated below), SPONSOR'S reservation may be forfeited.

**Sponsor Contact** Tom Tusken **Phone Number** 218-336-8830 x1968 **Retreat ID** 61888

---

## II) Retreat Specifics

YOUTH FRONTIERS agrees to provide Denfeld High School with a **Respect Retreat on 10/1/2014**  
**Number of Participants: Grade: 9th**

### Requirements of SPONSOR:

**Location:** to be determined and set up by SPONSOR.

**Small Group Leaders:** YOUTH FRONTIERS recommends 1 leader for every 6 students. Youth Frontiers reserves the right to reschedule or cancel your retreat if you do not have at least 1 leader/chaperone per 10 students. Youth Frontiers recommends that student leaders be high school juniors or seniors. Small group leaders that are younger than juniors or seniors must receive approval from YOUTH FRONTIERS. SPONSOR is responsible for selecting group leaders and all appropriate background checks for these leaders.

**Retreat Length:** Recommended retreat length for our Respect Retreat, depending on group size is 5 hours 30 minutes.

**Number of Participants:** Retreat participants, excluding leaders, should not exceed 225 Students. Groups that exceed this number must receive approval from YOUTH FRONTIERS or be split into multiple retreats. Youth Frontiers retreats are for one grade level.

**Preparing for Retreat:** YOUTH FRONTIERS will provide SPONSOR with a Prep Pack to plan the retreat at <http://www.youthfrontiers.org/schools/respect-retreat/#required-prep>. SPONSOR agrees to complete the planning requirements included in the Prep Pack, including logistics for small group leaders, retreat location, and transportation for students and leaders. YOUTH FRONTIERS requires SPONSOR to complete a Priority One Form at least one month prior to the retreat date.

**YOUTH FRONTIERS reserves the right to cancel the retreat at any time if these criteria are not met.**

---

## III) Fees and Expenses

The fee for the retreat is \$2825.00. A deposit of \$750.00 is required at the time of this agreement, with the balance due upon receipt of invoice. The retreat fee includes travel expense costs for Youth Frontiers. Please mail the balance to the Youth Frontiers address under Section I. All payments should be made to Youth Frontiers, Inc.

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## IV) Cancellations/Rescheduling

Should SPONSOR cancel and not reschedule the retreat for any reason, it is agreed that the deposit will be forfeited. In addition, should SPONSOR cancel or reschedule the retreat for any reason, or if the retreat cannot be given as scheduled due to an unavoidable circumstance, it is agreed that any expenses incurred by YOUTH FRONTIERS and/or the SPONSOR, including, but not limited to: facility fees, lodging, meals, transportation, program staff, etc., will be paid by SPONSOR. Should the retreat be postponed by the SPONSOR and rescheduled, the rescheduled retreat will be held at a time and date mutually agreed upon by the SPONSOR and YOUTH FRONTIERS. YOUTH FRONTIERS will confirm any date changes by letter or email communication.

---

# Youth Frontiers, Inc. Respect Retreat Contract

## V) Indemnification

SPONSOR hereby agrees to indemnify, hold harmless, and defend YOUTH FRONTIERS and any director, employee, or agent thereof (each an "Indemnified Party") against all claims, liabilities, losses, expenses (including attorneys' fees and legal expenses related to such defense), fines, penalties, taxes, or damages (collectively, "Liabilities") asserted by or on behalf of any retreat participant, except for claims of willful misconduct. SPONSOR'S obligation to indemnify and defend any Indemnified Party will survive the cancellation, expiration, or termination of this contract by either party for any reason. YOUTH FRONTIERS shall promptly notify SPONSOR of any such claim and SPONSOR shall, at YOUTH FRONTIERS' option, conduct the defense at SPONSOR'S sole expense, and YOUTH FRONTIERS shall cooperate with such defense.

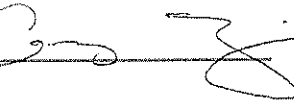
Andy Zimney  
Business Manager  
Youth Frontiers, Inc.

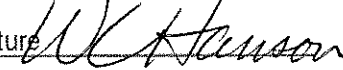
Sponsor (Please Print)

Return contact with billing  
information to Youth Frontiers, Inc.

Name Bill Hanson

Billing Information:

Signature 

Signature 

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Send payments to:

Youth Frontiers, Inc.  
6009 Excelsior Blvd.  
Minneapolis, MN 55416

Phone 952-922-0222  
Fax 952-922-2122

## PARKING LOT USE AGREEMENT

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THIS AGREEMENT made as of the 30<sup>th</sup> day of August, 2014, by and between The Duluth Congregational Church, Minnesota, a non-profit corporation, CHURCH, and Independent School District No. 709, a public corporation under the laws of the State of Minnesota, DISTRICT;

WITNESSETH, that in consideration of the rent reserved herein and the mutual covenants and conditions contained herein, the Parties agree as follows:

1. The Church hereby agrees, and District hereby accepts and takes, without any obligation on the part of the Church to make any improvements, the shared use of up to Forty (40) parking spaces in the parking lot located at 3833 East Superior St.
2. The term of the Agreement shall be from September 2, 2014 until May 31, 2015 or until terminated by either party upon 60 days written notice.
3. As and for payment for the above described shared use, District agrees to pay the Church a reimbursement of the cost of operating and maintenance of the parking lot which cost is agreed to equal the sum of TWO HUNDRED EIGHTY DOLLARS (\$280.00) per month.
4. Church warrants that it has good title to the above described premises and has the right to enter into this joint use agreement, and that so long as District is not in default under this Agreement, the District will be entitled to quiet and peaceful enjoyment of the parking lot premises and shall not be disturbed or interfered with by Church or by any person claiming by, through or under the Church.
5. By entering into this Agreement, District shall not be liable for the payment of any taxes, assessments or other impositions imposed upon said lands, District's liability being solely that for the payment of cost described herein above.
6. Upon the termination of this Agreement through forfeiture or through lapse of time or any other means, District shall surrender its use of the above described premises to Church in as good a condition as received, reasonable wear and tear excepted.
7. District shall name the Church as additional insured upon its policy of liability insurance, and to the extent of such insurance and to the limits therein provided, or to the limits set forth in Minnesota Statute §466.04, whichever limits are greater, agrees to indemnify and save Church harmless from any claims, demands, actions or causes of action arising out of District's use and occupancy of said premises.
8. The use of said parking lot shall be for the shared use of the Church and District from 7:00 a.m. until 5:30 p.m. on weekdays during the term of this Lease. At other hours and times, the Church shall be entitled to the exclusive use of said premises.
9. The use of said parking lot shall be designated for the exclusive use of the Church on occasion during the period of 7:00 a.m. until 5:30 p.m. on weekdays during the term of this Agreement for the purposes of conducting funerals or other special events by the Church providing at least 24 hour advance notice to the District (East High School Principal).

10. The District agrees that during the term of this Agreement it will provide labor to monitor, pick up and dispose of refuse left in the lot by the District's users during the period from 7:00 a.m. until 5:30 p.m. on weekdays during the term of this Agreement.

11. The District agrees to manage the use of the Church Parking Lot by the District's students and/or other users authorized by the District, thru the issuance of parking permits that shall be visibly displayed in each vehicle that is authorized by the District to park in the lot according to the terms of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CHURCH:

THE DULUTH CONGREGATIONAL CHURCH

BY: Charles E. Voss  
Chuck Voss, Church Moderator

DISTRICT:

INDEPENDENT SCHOOL DISTRICT NO. 709

BY: William C. Hanson  
William C. Hanson  
Director of Business Services

# Interpreting Service Contract- ISD 709

This Service Contract is made as of September 8, 2014, by and between the undersigned Partners.

## I. Formation

The undersigned hereby form a general partnership in, and in accordance with the laws of, the State of Minnesota.

## II. Involved Parties

The partnership shall be between Karen C. Sheldon, independent contract interpreter and ISD 709, Duluth Public School.

## III. Term

The contract shall begin on September 8, 2014, and shall continue until June 5, 2015 and thereafter from year to year unless earlier terminated by either party.

## IV. Purpose of Services

The purpose of will be to faithfully render equivalent message from spoken English to a visually signed system, most often ASL or a variation of SEE, or from the signed source to spoken English. This service will be executed to provide access to communication in the classroom and other educational settings on behalf of the student, teachers, faculty and peers. Tutoring type services can be discussed on case by case basis.

## V. Compensation

Compensation will be at a rate of \$35.00 hourly with a two hour minimum required for booking. Fees will be applied at a rate of \$5 per 5 minute the appointment runs over the scheduled time limits. Invoices will be email to ISD 709 Special Services 215 N 1st Ave. E, Duluth, MN 55802 twice a month. Payment is due within 14 days of receipt.

Total compensation for this contract will not exceed \$7,500.00

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## VI. Cancellation

Cancellation with more than 24 hour notice from the requesting organization (ISD 709) will not be charged. Cancellation with less than 24 hour notice from the requesting organization will be charged the full rate. Cancellation due to inclement weather will be charged at the full rate.

In the event the interpreter is unable to attend a scheduled job for emergency or illness, notification to the responsible party, Carla Larson 218-930-0709, will occur as soon as possible. No fee for services will apply. The interpreter will not be responsible for finding a replacement interpreter.

## VII. Travel

Should the working assignment require travel between sites after the start of the initial assignment, a mileage rate of \$0.38 per mile will be charged. Documentation of travel will be included in the invoice.

## VIII. Contact

The interpreter, Karen C. Sheldon, can be contacted at 952-567-1079 voice/text/FaceTime or via email at carla.larson@isd709.org. Correspondence can be mailed to 1019 North 59<sup>th</sup> Ave West, Duluth MN 55807

This contract for services shall be binding upon the respective heirs, executors, administrators, and personal representatives of the parties.

The parties have caused this Agreement of Partnership to be executed on the dates indicated below, effective as of the date indicated above.

*Karen C. Sheldon*  
Karen C. Sheldon, Interpreter

*KAREN C. SHELDON*  
Partner (Signature)

Date

Laura Fredrickson, Director of SpEd  
ISD 709 Representative Name and Title

*Laura Fredrickson*  
Partner (Signature)

*9/10/14*  
Date

William Hanson, Director of Business Services  
ISD 709 Representative Name and Title

*W. C. Hanson*  
Partner (Signature)

*9/15/14*  
Date

KATHLEEN YOUNGBLOM  
AND  
DULUTH PUBLIC SCHOOLS, ISD 709

AGREEMENT FOR FREELANCE SIGN LANGUAGE INTERPRETER SERVICES

The following is an Agreement between Kathleen Youngblom, 3251 Dahl Road, Duluth, MN 55804, the (SIGN LANGUAGE INTERPRETER PROVIDER) and Duluth Public Schools, ISD 709 (hereafter referred to as the DISTRICT). This Agreement shall be effective Sept 10, 2014 through May 2014.

THE SIGN LANGUAGE INTERPRETER PROVIDER AGREES:

To provide INTREPRETING SERVICES, for students with a disability and who have an IEP/IFSP/IIIP documenting the need for such services under contract at the District sites. Services shall be provided as prescribed by the student's IEP/IFSP/IIIP in order to meet the goals as determined by the IEP team.

To provide INTREPRETING SERVICES by a certified Sign Language Interpreter.

Not to exceed forty (40) hours per week of INTREPRETING SERVICES for the District.

THE DISTRICT AGREES:

To pay the SIGN LANGUAGE INTERPRETER for INTREPRETING SERVICES at the contract rate of \$42.50/hour, billed from arrival to departure time. Total compensation for this contract will not to exceed \$7,500.00.

To remit to the SIGN LANGUAGE INTERPRETER, upon receipt of weekly invoice, the amount due and owing for the services provided.

Cancellation with more than 24 hour notice from the requesting organization (ISD709) will not be charged. Cancellation with less than 24 hour notice from the requesting organization will be charged the full rate. Cancellation due to inclement weather will be charged at the full rate.

The Director of Special Services shall supervise the contracted services to ensure that services are provided in accordance with the students' IEP/IFSP/IIIPs.

INDEPENDENT CONTRACTOR

Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture or co-partnership between the parties, which are and shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

MINNESOTA DATA PRACTICES ACT

The SIGN LANGUAGE INTERPRETER and the District agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data related to this Agreement.

MUTUAL AGREEMENTS

This Agreement shall be effective beginning Sept 10th 2014 and ending May 2014. Any modification to this Agreement must be made in writing. Either party may cancel this Agreement by giving a 7-day written notice of cancellation to the other party.

Agreed to by:

DULUTH PUBLIC SCHOOLS, ISD 709

KATHLEEN YOUNGBLOM

By Laura Fredrickson  
Laura Fredrickson

By Kathleen Youngblom  
Kathleen Youngblom

Title Director of Special Services

Title Freelance Sign Language Interpreter

Date 9-16-14

Date \_\_\_\_\_

By William C. Hanson  
William C. Hanson

Title Director of Business and Finance

Date 9/16/14

**DULUTH PUBLIC SCHOOLS/DULUTH HEAD START-YWCA EARLY CHILDHOOD  
CENTER COLLABORATION AGREEMENT  
2014-2015**

**1. THE PURPOSE OF THE COLLABORATION**

- a. To offer Head Start and Early Head Start services in a full-day, full-year child care center.
- b. To coordinate the resources, skills and expertise of Head Start and YWCA Early Childhood Center staff in order to provide Head Start and Early Head Start services for families and children aged six weeks to five years of age.

**2. BRIEF DESCRIPTION OF THE COLLABORATION**

This collaboration provides for full-day, full-year childcare at YWCA Early Childhood Center, provided by the YWCA Early Childhood staff. Duluth Head Start will, in cooperation with YWCA Childcare staff, provide services as specified in the Head Start Performance Standards, in the areas of Health & Nutrition, Disabilities, Mental Health, Social Services and Parent Involvement. Early Head Start services for infants and toddlers and their families will be provided from July through June of each school year and Head Start services to preschool children and families will be provided from September through the first week of June in keeping with the 9 month school calendar. Head Start will provide periodic staff training to YWCA Early Childhood staff. All regulations and performance standards of Head Start, the Minnesota Department of Human Services Rule 3 for Child Care Centers and the National Academy of Early Childhood Programs will be met and maintained.

**3. PARTIES INVOLVED AND KEY COLLABORATION CONTACT PERSONS**

- a. This Collaboration is between two distinct entities, the YWCA Early Childhood Center and Duluth Public Schools/Duluth Head Start.
- b. Key Contact Persons:
  - YWCA Early Childhood Center
    - YWCA Executive Director
    - Early Childhood Program Director
  - Duluth Head Start
    - Duluth Head Start Director

**4. HEAD START PROGRAM RESPONSIBILITIES SERVING  
HEAD START ELIGIBLE FAMILIES**

**A. Child Health and Developmental Services (1304.20)**

**Responsibility:**

**Description:**

<p>The Duluth Head Start Health Services Coordinator and the Duluth Head Start Disabilities Coordinator will ensure that, through collaboration with families, staff and health professionals, all child health and developmental concerns are identified and children and families are linked to an ongoing source of</p>	<p>-Duluth Head Start Health Coordinator -Duluth Head Start Disabilities</p>
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continuous, accessible care to meet basic health needs and schedules of such will be followed as per Head Start performance standards.

Coordinator  
-Duluth Head Start  
Director  
-YWCA Early  
Childhood Program  
Director

### **B. Education and Early Childhood Development (1304.21)**

**Description:** The Duluth Head Start Collaboration Teacher/Advocate and other Duluth Head Start staff will work with the YWCA Early Childhood staff in the areas of curriculum development and documentation, individualization and child outcomes to meet Head Start performance standards. The role of the Duluth Head Start staff in this collaboration can best be described as that of a coach; supporting, challenging, introducing new strategies and ensuring compliance with Head Start performance standards. Screening tools are the Ounce, ASQ/ASQSE, Creative Curriculum and the DIAL.

-Duluth Head Start  
Education  
Coordinator  
-Duluth Head Start  
Director  
-YWCA Early  
Childhood Program  
Director

### **C. Child Health and Safety (1304.22)**

**Description:** The Duluth Head Start Health Services Coordinator will work with the YWCA Early Childhood staff to support healthy physical development by encouraging practices that prevent illness or injury, and by promoting positive, culturally relevant health practices. And to insure compliance with Head Start performance standards for health and medical requirements.

-Duluth Head Start  
Health Coordinator  
-Duluth Head Start  
Director  
-YWCA Early  
Childhood Program  
Director

### **D. Child Nutrition (1304.23)**

**Description:** The Duluth Head Start Nutrition Services Coordinator will work with the YWCA Early Childhood staff to provide for nutritional services that supplement and compliment those of the home and community, working with families to meet each child's nutritional needs and to establish good eating habits and insure compliance with Head Start performance standards. Services will include training on food safety, family style food service and sanitation as well as family assistance with nutrition.

-Duluth Head Start  
Nutrition  
Coordinator  
-Duluth Head Start  
Director  
- YWCA Early  
Childhood Program  
Director

### **E. Child Mental Health (1304.24)**

**Description:** The Duluth Head Start Disabilities Coordinator will assist the YWCA Early Childhood staff and parents to secure services of mental health professionals and to develop a regular schedule of on-site mental health consultations involving mental health professionals, YWCA Early Childhood staff and parents and insure compliance with Head Start performance standards. Parents of Duluth Head Start infants, toddlers and preschoolers will be given the Ages and Stages questionnaire/Social Emotional (ASQSE) as an interview which will serve as a social /emotional screening.

-Duluth Head Start  
Mental Health  
Coordinator  
-Duluth Head Start  
Mental Health  
Consultant  
Duluth Head Start  
Director  
- YWCA Early  
Childhood Program  
Director

#### **F. Family Partnerships (1304.40)**

**Description:** The Duluth Head Start Collaboration Teacher/Advocate with support from the Duluth Head Start and YWCA Early Childhood staff will initiate family goal setting and will assist families in finding community services to help them meet their needs and insure compliance with Head Start performance standards. They will work with the childcare staff to facilitate monthly parent meetings, trainings, and communication and to secure a policy council representative.

#### **Responsibility:**

- Duluth Head Start Family Services Coordinator
- Duluth Head Start Director
- YWCA Early Childhood Program Director

#### **YWCA EARLY CHILDHOOD CENTER RESPONSIBILITIES:**

**Description:** YWCA Early Childhood Center will provide full-day, full-year care for Head Start and Early Head Start eligible children. The actual number of Head Start and Early Head Start enrolled children will be specified in the yearly Head Start State grant application and is variable based on enrollment requirements. During the 2014-2015 grant period, we will serve 21 children through this collaboration. The YWCA Early Childhood staff, with support from the and YWCA Early Childhood Program Director, Duluth Head Start Collaboration Teacher/Advocate, Duluth Head Start Director and Service Area Coordinators will be responsible to monitor and insure compliance with all Head Start Performance Standards and other licensing regulations that apply. The YWCA Early Childhood Program Director will directly supervise the YWCA Early Childhood staff.

#### **5. PROGRAM DESIGN AND MANAGEMENT:**

A. The Duluth Head Start Director and YWCA Early Childhood Program Director shall each be responsible for the performance of their respective staffs. All staff members will follow rules and regulations of the Head Start performance standards and the Minnesota Department of Human Services Rule 3 for Child Care Centers.

B. The Duluth Head Start Collaboration Teacher/Advocate and YWCA Early Childhood Program Director, with assistance from the Duluth Head Start program staff, are responsible for compliance with the facilities, materials and equipment Performance Standards.

C. The YWCA Executive Director and Duluth Head Start Director will review this agreement at the start of each academic year and make any modifications necessary, as agreed upon by both parties.

## **6. PROGRAM COORDINATION EXPECTATIONS**

- A. Meetings between the, YWCA Early Childhood Program Director YWCA Site Manager and Duluth Head Start Collaboration Teacher /Advocate will be held at least monthly to discuss collaboration concerns, issues and progress and to insure clear communication between the two parties.
- B. The Duluth Head Start Collaboration Teacher/Advocate will meet with each YWCA teacher once each month for the purposes of supporting the Duluth Head Start and YWCA Early Childhood program goals, objectives, and philosophy and mission statements, This support includes lesson planning, individualization, assessment and best practices in early childhood education and problem solving.
- C. The Duluth Head Start Director, Service Area Coordinators and the YWCA Childcare administrative staff will meet at least quarterly for the purposes of reviewing progress, solving joint issues and concerns in support of this collaboration.
- D. Communication between YWCA Early Childhood staff and the Duluth Head Start staff will be open and respectful. Problems and issues will be addressed in a constructive and inclusive manner. Problems may be resolved at the center level with the Duluth Head Start Collaboration Teacher/Advocate or YWCA Childcare Site Manager mediating and guiding discussion. Problems not resolved at the center level should be resolved by discussing them up the chain of command. The next step would be to include either or both the Duluth Head Start Director and YWCA Early Childhood Program Director and YWCA Executive Director and finally the Head Start Policy Council, Governing Board and the YWCA Early Childhood Board of Directors.

## **7. EVALUATION AND PROGRAM IMPROVEMENTS**

- A. Annual Self-Assessment of the collaboration: The Duluth Head Start Collaboration Teacher/Advocate, with assistance from the Duluth Head Start Director and YWCA Early Childhood Program Director and their respective staffs will formally solicit feedback from staff and parents involved in the collaboration. This assessment will be conducted in January of each year and will include areas needing improvement, an improvement plan and follow-up to be shared with the Duluth Head Start, YWCA Early Childhood Center staff, Duluth Head Start Policy Council and the YWCA Board of Directors.
- B. State Head Start Monitoring: a Minnesota State Head Start Program officer will conduct on-site reviews and desk monitoring to insure compliance with Head Start Performance Standards and stipulations within the state grant application.
- C. Annual Assessment of Partnership: The YWCA Early Childhood Program Director and the Duluth Head Start Director will each solicit feedback from their management staffs about how the partnership is functioning to the benefit of families and the Early Head Start/ YWCA Early Childhood Center programs. Assessments and evaluations will be reviewed jointly. Additionally, the financial impact of the partnership will be reviewed.

## PARTICIPATION AND ELIGIBILITY GUIDELINES

- A. Eligible families must meet Head Start income guidelines and/or the state childcare subsidy eligibility criteria for full-day child care services.
- B. Families are responsible for paying their required monthly family fee as per subsidy rules.
- C. Families will retain their Head Start eligibility as specified by Head Start regulations.
- D. Should a family lose their childcare subsidy or is soon to do so, the Duluth Head Start Teacher/Advocate will offer assistance as needed to help the child remain in childcare and the parent to regain the subsidy. If this is not possible, the teacher/advocate will work with the parent to secure the best possible placement for the child, including possible temporary enrollment in Duluth Head Start Families in Transition services as per the availability of space.
- E. Eligible children entering YWCA Early Childhood Center may be recruited for Early Head Start and Head Start all year long and will be enrolled depending upon their eligibility and available enrollment slots within the collaboration. Family participation may range from two full days a week to five full days a week.

## 8. BUDGET

The following amounts have been budgeted to support this collaborative agreement. The YWCA will invoice Duluth Head Start for charges in these categories. Invoices and or reimbursement claims are expected to be submitted to Duluth Head Start on a monthly basis and should include detailed accounting of all expenditures with supporting documentation. Duluth Head Start will reimburse the YWCA Childcare Center upon receipt of invoice.

Code-1303/1305	Contracted Services	7000.
	Building Maintenance	2000.
Code-136602	Travel/Conference Fees/Trainings.	2000.
Code- 1403	Classroom Supplies	1000.
Code-1430	Food	2000.
Total-		\$14,000.

9. TERMINATION OF AGREEMENT

This agreement shall remain in force and effect unless one of the parties requests a modification or until one of the parties gives a thirty (30) day written notice of their intention to terminate the agreement.

Made and entered into this 2nd day of September 2014

Christina Woods  
Printed Name  
YWCA Executive Director

Christina Woods  
Signature  
YWCA Executive Director

PAMELA M. REES  
Printed Name  
Duluth Head Start Director

Pamela M. Rees  
Signature  
Duluth Head Start Director

Bill HANSON  
Printed Name  
ISD 709

Bill Hanson  
Signature  
ISD 709



**Agreement for Teacher Education Candidates Classroom Participation  
Between  
Duluth Public Schools ISD #709  
and the  
University of Minnesota Duluth**

**RECEIVED**  
AUG 28 2014  
HUMAN RESOURCES

**THIS AGREEMENT** is entered into effective as of May 6, 2014 by and between Regents of the University of Minnesota (the "University"), a Minnesota constitutional corporation, and Duluth Public Schools (the "School"), a public school system. This agreement is entered into by the University through its University of Minnesota Duluth, College of Education and Human Service Professions.

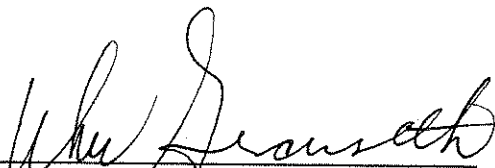
1. **Student Teaching.** The University and School agree to permit candidates from the University to devote a reasonable amount of time in observation, participation and student teaching in the School. Student teaching and allied activities shall be under the direction of the Superintendent/Head of School, in accordance with the policy, procedures and regulations determined by the parties, and as governed by the licensure rules of the State of Minnesota.

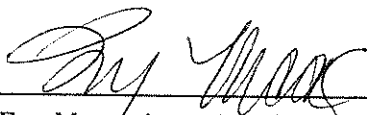
2. **Honoraria.** In consideration of the above, the University will pay an honorarium for each candidate assigned to a pre-student teaching experience and an honorarium for each candidate assigned as a student teacher. The amount and mode of distribution of these funds will be determined by the current policies, procedures and regulations as referred to in paragraph one.

3. This agreement, effective on the date of signing, shall remain in force for five years from the date of this contract or until such time as either party to the contract shall terminate it by two months' notice in writing to the other party.

**IN WITNESS WHEREOF,** The University and School have executed this Agreement as of the day and year first above written.

Dated this 12th day of May, 2014.

  
\_\_\_\_\_  
William Gronseth  
Superintendent

  
\_\_\_\_\_  
Fay Maas, Associate Dean  
College of Education and Human  
Service Professions

REVIEW AND CONTINUATION OF THE  
CLINICAL LEARNING EXPERIENCE AGREEMENT  
BETWEEN

The College of St. Scholastica  
School of Nursing  
1200 Kenwood Avenue  
Duluth, Minnesota 55811-4199  
(Hereinafter referred to as the **COLLEGE**)

AND

Duluth Public School System - ISD #709  
215 N 1st Ave E  
Duluth, MN 55802  
(Hereinafter referred to as the **FACILITY**)

We have reviewed the Clinical Learning Experience Agreement between the **COLLEGE** and the **FACILITY**. The **COLLEGE** and the **FACILITY** agree to continue all terms and conditions previously agreed upon in the Clinical Learning Experience Agreement entered into on 7/30/2013.

This Agreement will be reviewed and evaluated at the close of each academic year by both parties and revisions or alterations made as are deemed advisable. Agreed upon revisions and alterations must be made in writing approved with signatures of those positions required on the primary Agreement.

This Agreement shall continue in effect unless written notice of desire to change or terminate the Agreement is given by either party to the other by June 1 of the year preceding the one in which termination is to become effective with provisions for safeguarding the program of students currently enrolled in the nursing program.

Upon signature of all parties listed below, this extension becomes effective.

Marty Wittrak 7-29-14  
Signature Date

Marty Wittrak, PhD, RN, FAAN  
Dean, School of Nursing  
The College of St. Scholastica

W. Hanson 9/22/14  
Signature Date

Administrator  
Duluth Public School System - ISD #709

Pat Flattery 9-12-14  
Signature Date

Pat Flattery  
Vice President for Finance  
The College of St. Scholastica

## **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT September 2014**

### **Facilities Management – General**

In the past month the maintenance crews have completed 293 work orders, and are currently working on 553 open work orders.

The District continues to work with MNPower and their consultant to determine if we are potentially eligible for monetary rebates through Comfort Systems of Duluth related to the reduced gas consumption of our new high efficiency boilers at all our renovated sites. We will continue to work on this and make every effort to achieve rebate funds. This process may take several months or longer to finalize.

Maintenance crews are on scheduled maintenance at Denfeld.

ABE/UHL is performing district-wide boiler inspections and annual maintenance and is almost complete.

HOCHS remodeling project is almost complete.

An estimate was provided to the 1890's Preservation Committee to upgrade non-compliant tower stairs and handrails to make passage safer for tours. Included in this estimate was the replacement of very old heavy roof deck hatches. We have no update at this time from this committee as to whether they want to proceed.

General fall maintenance is being performed to prepare for winter.

Repairs for the vandalism to STC Main will be done as soon as the new equipment arrives.

We are installing fence additions for Head Start at Piedmont and MWE.

Chiller work for winter shutdown will commence shortly.

### **Capital Construction:**

Jamar is working on the large Denfeld basement drainage project, which will be completed in the next few months.

### **Operations**

In September, the school year had a relatively smooth start from an operations perspective. Operations staffing is not completely in place yet as the district is working on a different model which makes daily staffing for the interim challenging.

Presently we are organizing the excess items at STC and various closed sites and posting them on the Public Surplus website. The district is planning to have a regular auction at the end of October or early November for the remainder of the items.

## **Health, Safety & Environmental Management**

- Environmental/Health/Safety
  - Required information went out to parents for school start-up and reminder emails were sent to principals to ensure fire drills are completed at the beginning of the school year.
  - Playground inspections were completed for all required schools. The playgrounds were in good condition with the exception of a few loose bolts and a handful of parts that need to be replaced. There were no immediate hazards.
  - Responded to a gas smell at Piedmont. The smell was tracked down to the stovetop oven using a multi-gas monitor. The line was shut down and tagged out until the unit could be repaired.
  - A meeting was held with the district-wide safety team. We discussed the need for more training and a safety orientation. We also discussed the process, communication, and understanding of how to respond to injury report needs, which needs to be clarified to supervisors.
  
- Workers' Compensation Activities
  - OSHA Recordables: 2 recordable incidents in September.
  - Incidents Reported: 18 injuries reported.

## **Risk Management**

A near drowning incident at Lincoln Park Middle School has been followed up on by the district's health and safety coordinator and others to determine action or measures in addition to the addition of life guards during PE classes. One of the measures being considered is the addition of lighting that will raise the level of illumination in the center of the pools to a level above what is required by code.

There have been no other significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2015

56

FQA: 06-870-435-386-712

C/F-CONGDON CHIMNEY & BRICK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
08/25/2014	171205		00635619	V34360	JAMAR COMPANY	CONGDON ROOF	901838	OH	77,662.50	0.00	77,662.50
						<b>Object 152000</b>		<b>Total:</b>	77,662.50	0.00	77,662.50
						<b>FQA 06-870-435-386-712</b>		<b>Total:</b>	77,662.50	0.00	77,662.50

FQA: 06-873-350-000-000

LRFP-LINCOLN PK MIDDLE SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
08/01/2014	70817	260944	00635461	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	899760	OH	477.00	0.00	477.00
						<b>Object 152000</b>		<b>Total:</b>	477.00	0.00	477.00
						<b>FQA 06-873-350-000-000</b>		<b>Total:</b>	477.00	0.00	477.00

FQA: 06-876-470-000-000

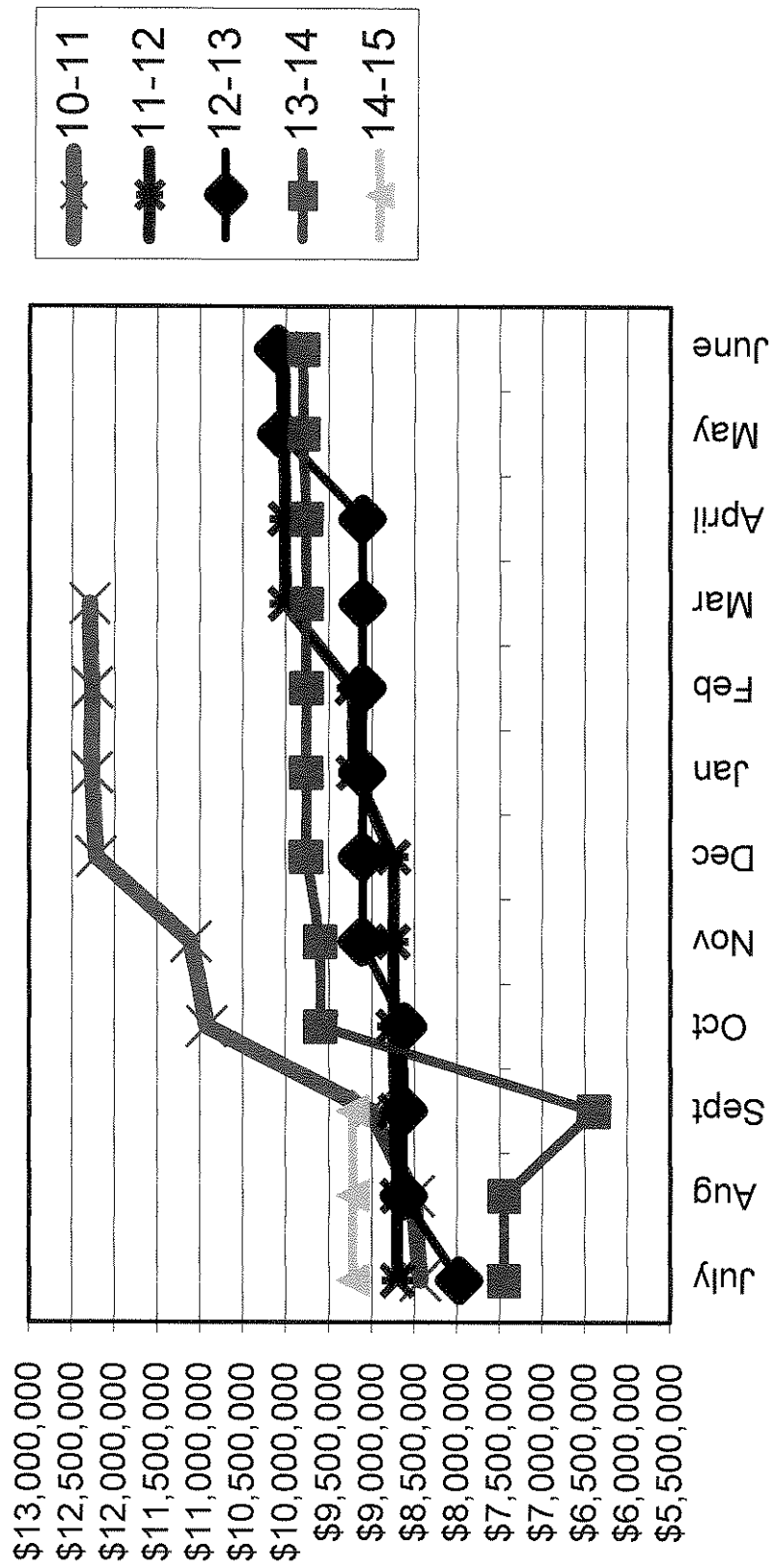
COP 2012A-MEYERS WILKINS

Object: 182000 DUES,MMBERSHIP,SFTWRE LIC,FEES

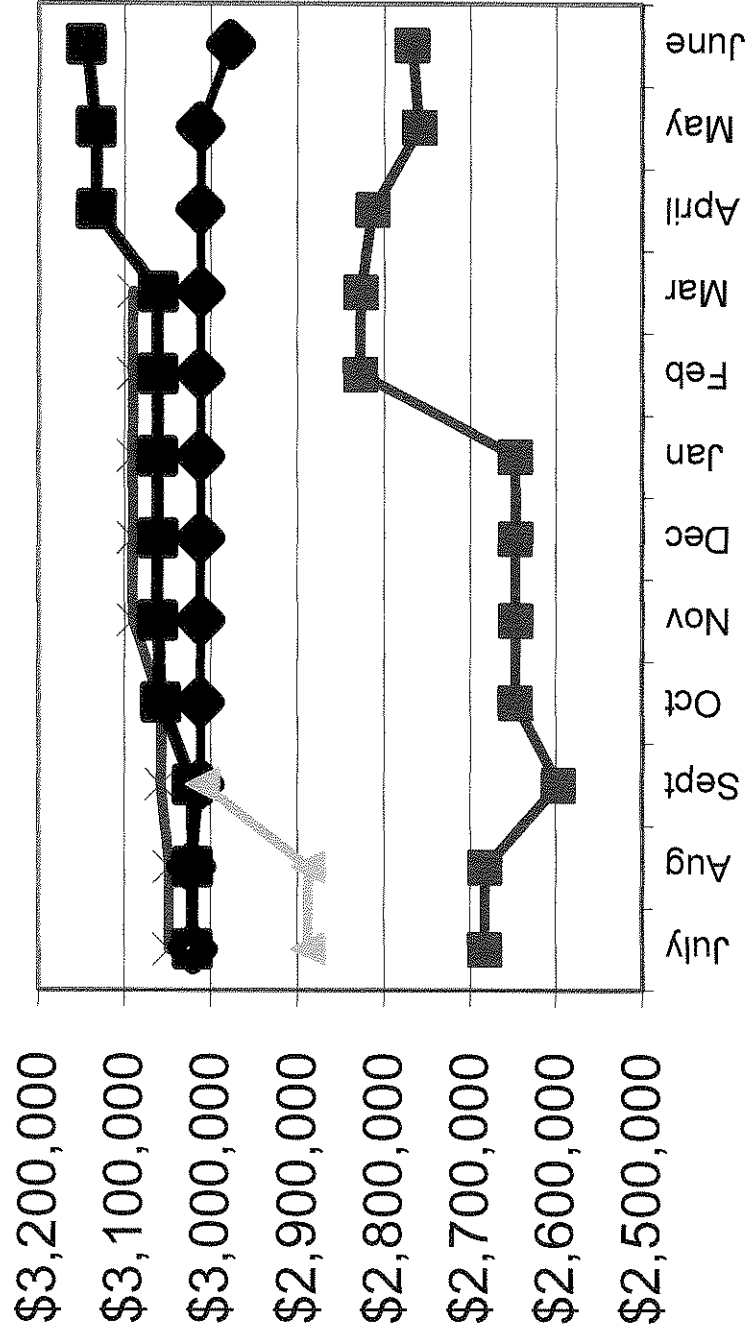
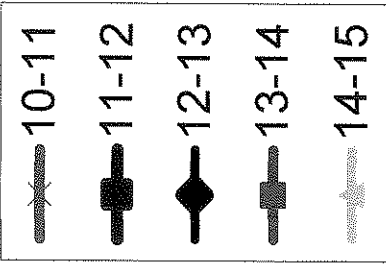
<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
08/01/2014	RESOLUTION#61272		00635416	V12580	CITY OF DULUTH MINNESOTA	DUES,MMBERSHIP,SFTWRE LIC,FEES	899760	OH	57.00	0.00	57.00
						<b>Object 182000</b>		<b>Total:</b>	57.00	0.00	57.00
						<b>FQA 06-876-470-000-000</b>		<b>Total:</b>	57.00	0.00	57.00

**Grand Total:** 78,196.50      0.00      78,196.50

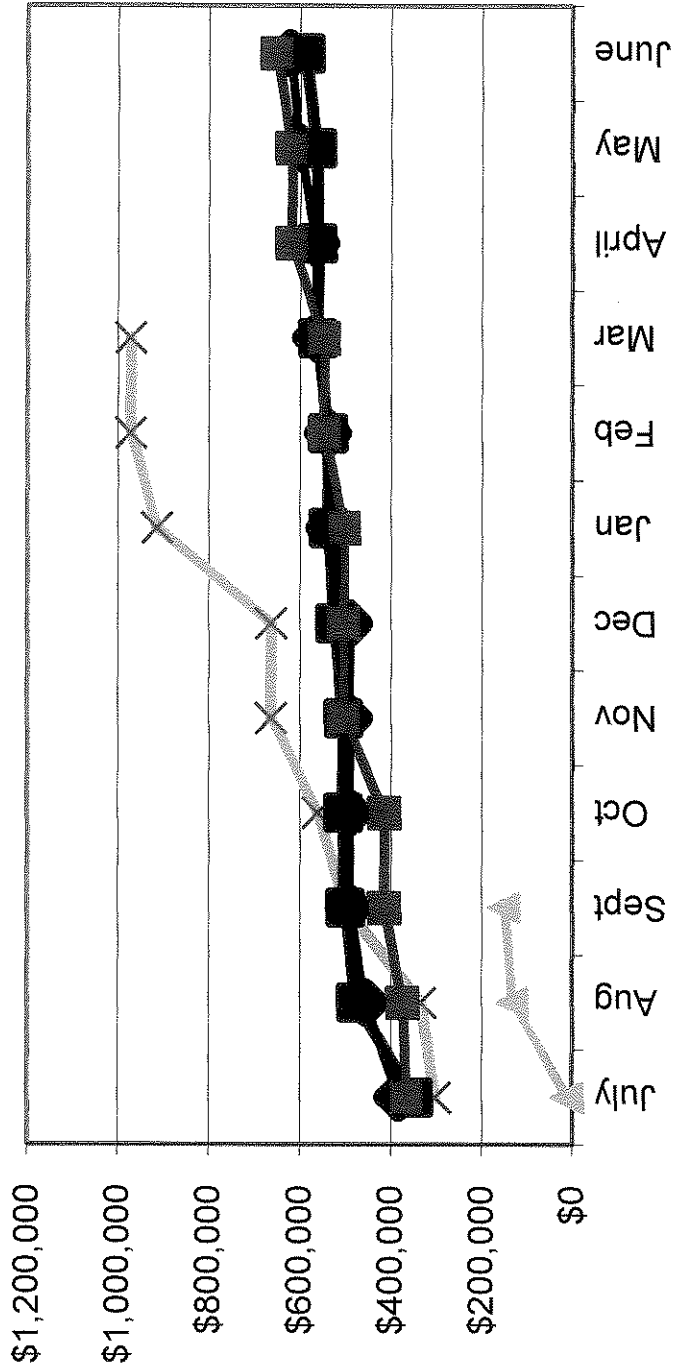
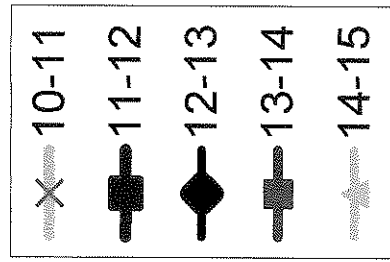
# Federal Grants



# State Grants



# Local Grants



# Donations

