

## **Business Committee-Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, March 18, 2014

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Financial Report**
  - A. Financial Report 3
  - B. Approval of Payment of Claims  
This item is attached as an "extra" on board book.
  - C. Budget Revisions 28
  - D. Wire Transfers 30
  - E. Investment Transactions 32
  - F. WADM Projections 33
  - G. Fund Raisers-None
  - H. Investments in School Children 34
2. **Bids, R.F.P.s and Quotes Reports**
  - A. Bids
  - B. R.F.P.s
  - C. Quotes
3. **Policies and Regulations**
  - A. Policies
  - B. Regulations
4. **Contracts, Change Orders, and Leases**
  - A. Contracts
  - B. Change Orders
  - C. Leases
5. **Resolutions**
  - A. Resolution B-3-14-3167 - Adoption of the Considerations and Investments for the Fiscal Year 2015 Budget 35
6. **Informational - These items are provided for informational purposes only and no action is required.**
  - A. Expenditure Contracts 37  
Superintendent Gronseth or the Director of Business Services has signed the following contracts during the month of February 2014
  - B. Revenue Contracts 58  
Superintendent Gronseth or the Director of Business Services has signed the following contracts during the month of February 2014
  - C. Other Contracts 61  
Superintendent Gronseth or the Director of Business Services has signed the following contracts during the month of February 2014

D. <u>Facilities Management &amp; Capital Project Status Report</u>	<u>70</u>
E. <u>Contracts Signed in Relation to the Long Range Facilities Plan - None</u>	
F. <u>Change Orders Signed in Relation to the Long Range Facilities Plan - None</u>	
7. <b><u>Future Items</u></b>	
A. Congdon Park Roof Replacement Bids	

**Duluth Public Schools - ISD 709  
Cash Flow Report  
Month Ending 01/31/14**

		Fund											
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79	
Cash and investments	12/31/2013	\$ 53,764,160	\$ 37,675,361	\$ 1,064,780	\$ (2,059,633)	\$ 206,324	\$ (2,413,902)	\$ 7,155,424	\$ 9,111,231	\$ 1,631,626	\$ 118,547	\$ 1,274,403	
Receivables (increase)/decrease -		497,811	462,008	11,435	20,225	737	1,556	112	-	-	1,736	-	
Payables increase/(decrease) -		475,565	139,624	26,321	232,239	63,458	12,790	1,132	-	-	-	-	
Revenues increase/(decrease) -		11,149,455	9,649,541	220,183	36,496	478,796	6,881	140	678,064	4,016	75,339	-	
Expenditures (increase)/decrease -		(26,880,712)	(9,351,990)	(265,831)	(758,846)	(567,633)	(127,303)	(331,377)	(15,427,210)	-	(50,522)	-	
Cash and investments	1/31/2014	\$ 39,006,278	\$ 38,574,545	\$ 1,056,887	\$ (2,529,519)	\$ 181,683	\$ (2,519,978)	\$ 6,825,431	\$ (5,637,915)	\$ 1,635,642	\$ 145,100	\$ 1,274,403	

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$24,522	\$24,544
Interest	7	12	(5)	(44.9)	468	(211)	679	321.9	73	73
Tuition, Fees, Admissions	231	304	(73)	(23.9)	1,450	2,503	(1,053)	(42.1)	3,657	3,657
Other Local Revenues	70	218	(148)	(67.8)	1,034	1,056	(22)	(2.1)	1,931	2,291
State Sources	9,378	7,792	1,586	20.4	51,460	63,078	(11,618)	(18.4)	82,835	82,954
Federal Aids from MDE	1,300	203	1,097	540.3	4,189	3,074	1,115	36.3	7,622	9,945
Federal Direct Aids	-	652	(652)	(100.0)	3	1,746	(1,743)	(99.8)	3,022	3,022
Local Sales	88	97	(9)	(9.4)	824	638	186	29.2	1,779	1,779
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>11,074</b>	<b>9,278</b>	<b>1,796</b>	<b>19.4</b>	<b>59,429</b>	<b>71,884</b>	<b>(12,455)</b>	<b>(17.3)</b>	<b>125,440</b>	<b>128,265</b>
<u>Expenditures</u>										
Salaries	6,993	4,600	(2,393)	(52.0)	27,012	25,849	(1,163)	(4.5)	51,925	53,661
Benefits	2,478	1,978	(500)	(25.3)	11,823	11,437	(386)	(3.4)	26,921	27,506
Purchased Services	1,148	964	(184)	(19.1)	6,030	5,597	(433)	(7.7)	12,170	12,812
Supplies & Materials	274	281	7	2.6	2,082	1,773	(309)	(17.4)	4,728	5,087
Chargebacks	5	0	(5)	N/A	940	1	(939)	(93,922.9)	163	191
Capital Expenditures	488	3,266	2,778	85.0	7,785	18,094	10,309	57.0	5,438	13,536
Debt Service	15,427	15,077	(350)	(2.3)	20,606	20,232	(374)	(1.8)	21,108	21,108
Other	17	45	28	62.9	366	452	86	19.0	839	1,256
<b>Total Expenditures</b>	<b>26,830</b>	<b>26,211</b>	<b>(619)</b>	<b>(2.4)</b>	<b>76,644</b>	<b>83,435</b>	<b>6,791</b>	<b>8.1</b>	<b>123,291</b>	<b>135,158</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(15,756)</b>	<b>(\$16,933)</b>	<b>1,177</b>	<b>7.0</b>	<b>(17,215)</b>	<b>(\$11,551)</b>	<b>(5,664)</b>	<b>(49.0)</b>	<b>\$2,149</b>	<b>(\$6,893)</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
January 14  
General Fund **TOTAL**

**STATEMENT OF REVENUES AND EXPENDITURES**  
(IN THOUSANDS)

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	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,684	\$6,706
Interest	2	12	(10)	(79.5)	458	13	445	3,423.2	55	55
Tuition, Fees, Admissions	112	154	(42)	(27.1)	438	1,709	(1,271)	(74.3)	1,392	1,392
Other Local Revenues	72	210	(138)	(65.6)	705	870	(165)	(18.9)	569	855
State Sources	8,817	7,289	1,528	21.0	46,629	56,510	(9,881)	(17.5)	72,116	72,080
Federal Aids from MDE	645	10	635	6,352.4	2,291	1,874	417	22.2	5,544	7,678
Federal Direct Aids	0	81	(81)	(100.0)	21	81	(60)	(74.5)	135	135
Local Sales	0	0	0	N/A	9	0	9	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>9,650</b>	<b>7,756</b>	<b>1,894</b>	<b>24.4</b>	<b>50,551</b>	<b>61,057</b>	<b>(10,506)</b>	<b>(17.2)</b>	<b>86,495</b>	<b>88,902</b>
<u>Expenditures</u>										
Salaries	6,265	4,100	(2,165)	(52.8)	23,874	22,574	(1,300)	(5.8)	45,728	47,261
Benefits	2,171	1,499	(672)	(44.8)	10,176	9,804	(372)	(3.8)	23,160	23,682
Purchased Services	797	650	(147)	(22.6)	3,442	3,259	(183)	(5.6)	6,089	6,488
Supplies & Materials	105	97	(8)	(8.5)	695	639	(56)	(8.8)	1,411	1,710
Chargebacks	(0)	0	0	N/A	(3)	(1)	2	150.8	(183)	(181)
Capital Expenditures	0	95	95	100.0	110	449	339	75.5	421	248
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	15	39	24	62.1	204	394	190	48.3	612	817
<b>Total Expenditures</b>	<b>9,352</b>	<b>6,480</b>	<b>(2,872)</b>	<b>(44.3)</b>	<b>38,577</b>	<b>37,030</b>	<b>(1,547)</b>	<b>(4.2)</b>	<b>77,257</b>	<b>80,044</b>
Transfers In (Out)	0	0	0	N/A	(6,165)	(3,589)	0	0.0	(6,165)	(6,165)
<b>Operating Excess (Deficit)</b>	<b>\$298</b>	<b>\$1,276</b>	<b>(978)</b>	<b>(76.7)</b>	<b>\$5,809</b>	<b>\$20,438</b>	<b>(\$14,629)</b>	<b>(71.6)</b>	<b>\$3,073</b>	<b>\$2,693</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,227	\$6,227
Interest	2	12	(10)	(79.5)	458	13	445	3,423.2	55	55
Tuition, Fees, Admissions	4	(2)	6	302.8	272	1,367	(1,095)	(80.1)	914	914
Other Local Revenues	28	177	(149)	(84.3)	195	471	(276)	(58.5)	246	315
State Sources	8,763	7,210	1,553	21.5	45,475	55,267	(9,792)	(17.7)	67,733	67,733
Federal Aids from MDE	1	0	1	N/A	1	0	1	N/A	0	20
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>8,798</b>	<b>7,397</b>	<b>1,401</b>	<b>18.9</b>	<b>46,401</b>	<b>57,118</b>	<b>(10,717)</b>	<b>(18.8)</b>	<b>75,174</b>	<b>75,263</b>
<u>Expenditures</u>										
Salaries	5,467	3,491	(1,976)	(56.6)	20,718	19,148	(1,570)	(8.2)	39,294	39,306
Benefits	1,876	1,226	(650)	(53.0)	8,296	8,314	18	0.2	20,229	20,260
Purchased Services	737	609	(128)	(21.1)	3,122	2,967	(155)	(5.2)	5,322	5,486
Supplies & Materials	85	62	(23)	(36.5)	585	505	(80)	(15.8)	1,016	1,131
Chargebacks	(0)	0	0	N/A	(4)	(1)	3	279.4	(216)	(214)
Capital Expenditures	0	48	48	100.0	56	298	242	81.1	197	133
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	13	39	26	67.6	139	351	212	60.4	74	83
<b>Total Expenditures</b>	<b>8,177</b>	<b>5,475</b>	<b>(2,702)</b>	<b>(49.4)</b>	<b>32,991</b>	<b>31,494</b>	<b>(1,497)</b>	<b>(4.8)</b>	<b>65,935</b>	<b>66,204</b>
Transfers In (Out)	0	0	0	N/A	(6,165)	(3,589)	0	0.0	(6,165)	(6,165)
<b>Operating Excess (Deficit)</b>	<b>\$621</b>	<b>\$1,922</b>	<b>(1,301)</b>	<b>(67.7)</b>	<b>\$7,245</b>	<b>\$22,035</b>	<b>(\$14,790)</b>	<b>(67.1)</b>	<b>\$3,073</b>	<b>\$2,894</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$457	\$479
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	108	156	(48)	(30.6)	166	342	(176)	(51.4)	478	478
Other Local Revenues	44	33	11	34.7	510	399	111	27.8	323	540
State Sources	54	79	(25)	(31.4)	1,154	1,243	(89)	(7.1)	4,383	4,348
Federal Aids from MDE	645	10	635	6,345.3	2,290	1,874	416	22.2	5,544	7,658
Federal Direct Aids	0	81	(81)	(100.0)	21	81	(60)	(74.5)	135	135
Local Sales	0	0	0	N/A	9	0	9	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>851</b>	<b>359</b>	<b>492</b>	<b>137.2</b>	<b>4,150</b>	<b>3,939</b>	<b>211</b>	<b>5.4</b>	<b>11,321</b>	<b>13,638</b>
<u>Expenditures</u>										
Salaries	798	609	(189)	(31.0)	3,156	3,426	270	7.9	6,434	7,955
Benefits	295	273	(22)	(8.0)	1,880	1,490	(390)	(26.2)	2,931	3,422
Purchased Services	59	41	(18)	(44.6)	320	292	(28)	(9.5)	767	1,003
Supplies & Materials	21	35	14	41.1	111	134	23	17.5	395	579
Chargebacks	0	0	0	N/A	1	0	(1)	N/A	33	33
Capital Expenditures	0	47	47	100.0	54	151	97	64.6	224	115
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	2	0	(2)	N/A	65	43	(22)	(50.4)	538	733
<b>Total Expenditures</b>	<b>1,175</b>	<b>1,005</b>	<b>(170)</b>	<b>(16.9)</b>	<b>5,586</b>	<b>5,536</b>	<b>(50)</b>	<b>(0.9)</b>	<b>11,321</b>	<b>13,840</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$323)</b>	<b>(646)</b>	<b>323</b>	<b>49.9</b>	<b>(\$1,436)</b>	<b>(\$1,597)</b>	<b>\$161</b>	<b>10.1</b>	<b>\$0</b>	<b>(\$201)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	2	4	(2)	(43.0)	23	23
State Sources	11	17	(6)	(36.0)	66	71	(5)	(7.6)	168	168
Federal Aids from MDE	129	186	(57)	(30.6)	863	900	(37)	(4.1)	2,078	2,078
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	80	97	(17)	(17.4)	507	480	27	5.5	1,240	1,240
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>220</b>	<b>300</b>	<b>(80)</b>	<b>(26.6)</b>	<b>1,437</b>	<b>1,455</b>	<b>(18)</b>	<b>(1.2)</b>	<b>3,509</b>	<b>3,509</b>
<u>Expenditures</u>										
Salaries	108	74	(34)	(45.9)	500	462	(38)	(8.3)	1,042	1,042
Benefits	44	31	(13)	(43.1)	194	175	(19)	(10.7)	426	426
Purchased Services	3	17	14	83.6	29	47	18	39.3	83	93
Supplies & Materials	111	131	20	15.5	737	780	43	5.5	1,777	1,767
Chargebacks	0	0	0	N/A	0	1	1	92.8	156	156
Capital Expenditures	0	0	0	N/A	24	41	17	40.6	9	66
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	14	15	1	10.0	17	17
<b>Total Expenditures</b>	<b>266</b>	<b>253</b>	<b>(13)</b>	<b>(5.1)</b>	<b>1,498</b>	<b>1,521</b>	<b>23</b>	<b>1.5</b>	<b>3,509</b>	<b>3,566</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$46)</b>	<b>\$47</b>	<b>(\$93)</b>	<b>(197.1)</b>	<b>(\$61)</b>	<b>(\$66)</b>	<b>\$5</b>	<b>7.9</b>	<b>\$0</b>	<b>(\$57)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	5	24	(19)	(78.8)	17	17
State Sources	36	77	(41)	(52.6)	1,887	2,664	(777)	(29.2)	5,257	5,257
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>36</b>	<b>77</b>	<b>(41)</b>	<b>(52.6)</b>	<b>1,892</b>	<b>2,688</b>	<b>(796)</b>	<b>(29.6)</b>	<b>5,274</b>	<b>5,274</b>
<u>Expenditures</u>										
Salaries	146	99	(47)	(47.4)	603	552	(51)	(9.2)	1,094	1,094
Benefits	102	68	(34)	(49.6)	393	351	(42)	(11.9)	696	696
Purchased Services	302	229	(73)	(31.7)	1,651	1,644	(7)	(0.5)	3,889	3,892
Supplies & Materials	36	23	(13)	(56.6)	153	156	3	2.0	364	364
Chargebacks	0	0	0	N/A	0	0	(0)	N/A	1	1
Capital Expenditures	173	0	(173)	N/A	173	6	(167)	(2,782.3)	216	214
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	1	0	(1)	N/A	1	0	(1)	N/A	1	1
<b>Total Expenditures</b>	<b>759</b>	<b>419</b>	<b>(340)</b>	<b>(81.1)</b>	<b>2,974</b>	<b>2,709</b>	<b>(265)</b>	<b>(9.8)</b>	<b>6,261</b>	<b>6,261</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$722)</b>	<b>(\$342)</b>	<b>(\$380)</b>	<b>(111.2)</b>	<b>(\$1,082)</b>	<b>(\$21)</b>	<b>(\$1,061)</b>	<b>(5,052.0)</b>	<b>(\$987)</b>	<b>(\$987)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$996	\$996
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	119	150	(31)	(20.6)	807	794	13	1.7	1,295	1,295
Other Local Revenues	(2)	7	(9)	(128.0)	189	101	88	87.0	20	94
State Sources	347	352	(5)	(1.5)	1,149	1,502	(353)	(23.5)	1,816	1,970
Federal Aids from MDE	7	0	7	N/A	7	293	(286)	(97.6)	0	189
Federal Direct Aids	0	0	0	N/A	(17)	522	(539)	(103.3)	1,770	1,770
Local Sales	8	0	8	N/A	8	0	8	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>479</b>	<b>509</b>	<b>(30)</b>	<b>(5.9)</b>	<b>2,143</b>	<b>3,212</b>	<b>(1,069)</b>	<b>(33.3)</b>	<b>5,897</b>	<b>6,314</b>
<u>Expenditures</u>										
Salaries	381	265	(116)	(43.7)	1,585	1,819	234	12.9	3,252	3,431
Benefits	132	104	(28)	(27.2)	629	671	42	6.2	1,348	1,407
Purchased Services	32	59	27	46.1	387	256	(131)	(51.0)	673	766
Supplies & Materials	21	23	2	6.7	111	147	36	24.5	246	280
Chargebacks	0	0	(0)	N/A	2	1	(1)	(93.7)	189	216
Capital Expenditures	0	0	0	N/A	2	1	(1)	(131.7)	17	21
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	1	6	5	78.0	18	31	13	43.2	171	193
<b>Total Expenditures</b>	<b>568</b>	<b>457</b>	<b>(111)</b>	<b>(24.2)</b>	<b>2,733</b>	<b>2,926</b>	<b>193</b>	<b>6.6</b>	<b>5,897</b>	<b>6,314</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
<b>Operating Excess (Deficit)</b>	<b>(\$89)</b>	<b>\$52</b>	<b>(\$141)</b>	<b>(270.8)</b>	<b>(\$590)</b>	<b>\$286</b>	<b>(\$876)</b>	<b>(306.3)</b>	<b>(\$0)</b>	<b>(\$0)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$1,411	\$1,411
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	(0)	1	(1)	(123.5)	59	57	2	3.5	72	72
State Sources	7	16	(9)	(55.5)	329	495	(166)	(33.5)	602	602
Federal Aids from MDE	0	7	(7)	(100.0)	0	7	(7)	(100.0)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	8	158	(150)	(95.1)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>7</b>	<b>24</b>	<b>(17)</b>	<b>(71.3)</b>	<b>396</b>	<b>717</b>	<b>(321)</b>	<b>(44.8)</b>	<b>2,085</b>	<b>2,085</b>
<u>Expenditures</u>										
Salaries	84	55	(29)	(53.4)	403	411	8	2.1	718	735
Benefits	26	24	(2)	(9.9)	166	177	11	6.4	311	315
Purchased Services	12	1	(11)	(1,086.9)	335	309	(26)	(8.4)	312	371
Supplies & Materials	0	6	6	99.3	241	23	(218)	(946.7)	300	300
Chargebacks	5	0	(5)	N/A	940	0	(940)	N/A	0	0
Capital Expenditures	0	85	85	100.0	0	1,116	1,116	100.0	3,796	3,596
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	119	0	(119)	N/A	0	120
<b>Total Expenditures</b>	<b>127</b>	<b>171</b>	<b>44</b>	<b>25.6</b>	<b>2,203</b>	<b>2,036</b>	<b>(167)</b>	<b>(8.2)</b>	<b>5,436</b>	<b>5,436</b>
Transfers In (Out)	0	0	0	N/A	6,165	577	0	0.0	1,265	6,165
<b>Operating Excess (Deficit)</b>	<b>(\$120)</b>	<b>(\$147)</b>	<b>\$27</b>	<b>18.1</b>	<b>\$4,357</b>	<b>(\$742)</b>	<b>\$5,099</b>	<b>687.2</b>	<b>(\$2,086)</b>	<b>\$2,814</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$935	\$935
Interest	0	0	0	N/A	1	(212)	213	100.7	1	1
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	9	0	9	N/A	0	0
State Sources	0	0	0	N/A	174	199	(25)	(12.5)	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	105	0	105	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>290</b>	<b>(13)</b>	<b>303</b>	<b>2,332.8</b>	<b>1,104</b>	<b>1,104</b>
<u>Expenditures</u>										
Salaries	10	7	(3)	(37.3)	47	31	(16)	(53.1)	92	98
Benefits	3	2	(1)	(32.6)	16	9	(7)	(78.6)	30	31
Purchased Services	4	8	4	55.7	60	82	22	26.6	0	79
Supplies & Materials	0	1	1	88.1	3	28	25	89.0	0	36
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	315	3,086	2,771	89.8	7,476	16,481	9,005	54.6	980	9,391
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	2	12	10	83.2	0	71
<b>Total Expenditures</b>	<b>331</b>	<b>3,104</b>	<b>2,773</b>	<b>89.3</b>	<b>7,604</b>	<b>16,643</b>	<b>9,039</b>	<b>54.3</b>	<b>1,102</b>	<b>9,706</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>(\$331)</b>	<b>(\$3,104)</b>	<b>\$2,773</b>	<b>89.3</b>	<b>(\$7,314)</b>	<b>(\$16,656)</b>	<b>\$9,342</b>	<b>56.1</b>	<b>\$2</b>	<b>(\$8,603)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$14,496	\$14,496
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	160	41	119	289.4	1,226	1,637	(411)	(25.1)	2,709	2,709
Federal Aids from MDE	518	0	518	N/A	1,028	0	1,028	N/A	0	0
Federal Direct Aids	0	571	(571)	(100.0)	0	1,143	(1,143)	(100.0)	1,117	1,117
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>678</b>	<b>612</b>	<b>66</b>	<b>10.8</b>	<b>2,255</b>	<b>2,780</b>	<b>(525)</b>	<b>(18.9)</b>	<b>18,322</b>	<b>18,322</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	15,427	15,077	(350)	(2.3)	20,527	20,320	(207)	(1.0)	21,088	21,088
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>15,427</b>	<b>15,077</b>	<b>(350)</b>	<b>(2.3)</b>	<b>20,527</b>	<b>20,320</b>	<b>(207)</b>	<b>(1.0)</b>	<b>21,088</b>	<b>21,088</b>
Transfers In (Out)	0	0	0	N/A	0	3,012	0	0.0	4,900	0
<b>Operating Excess (Deficit)</b>	<b>(\$14,749)</b>	<b>(\$14,465)</b>	<b>(\$284)</b>	<b>(2.0)</b>	<b>(\$18,273)</b>	<b>(\$14,528)</b>	<b>(\$3,745)</b>	<b>(25.8)</b>	<b>\$2,135</b>	<b>(\$2,765)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	4	0	4	N/A	8	(12)	20	166.5	12	12
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	220	220
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>N/A</b>	<b>8</b>	<b>(12)</b>	<b>20</b>	<b>166.5</b>	<b>232</b>	<b>232</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	250	250	100.0	250	250	0	0.0	250	250
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>250</b>	<b>250</b>	<b>100.0</b>	<b>250</b>	<b>250</b>	<b>0</b>	<b>0.0</b>	<b>250</b>	<b>250</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$4</b>	<b>(\$250)</b>	<b>\$254</b>	<b>101.6</b>	<b>(\$242)</b>	<b>(\$262)</b>	<b>\$20</b>	<b>7.6</b>	<b>(\$18)</b>	<b>(\$18)</b>

**STATEMENT OF REVENUES AND EXPENDITURES**  
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	75	68	7	10.8	539	498	41	8.3	785	785
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>75</b>	<b>68</b>	<b>7</b>	<b>10.8</b>	<b>539</b>	<b>498</b>	<b>41</b>	<b>8.3</b>	<b>785</b>	<b>785</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	46	41	(5)	(12.5)	298	296	(2)	(0.6)	700	700
Purchased Services	4	4	(0)	(10.3)	31	31	0	0.4	54	54
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Expenditures</b>	<b>51</b>	<b>45</b>	<b>(6)</b>	<b>(12.3)</b>	<b>329</b>	<b>327</b>	<b>(2)</b>	<b>(0.5)</b>	<b>754</b>	<b>754</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$25</b>	<b>\$23</b>	<b>\$2</b>	<b>7.9</b>	<b>\$211</b>	<b>\$171</b>	<b>\$40</b>	<b>23.2</b>	<b>\$31</b>	<b>\$31</b>

DULUTH PUBLIC SCHOOLS - ISD 709  
January 14  
Student Activities

**STATEMENT OF REVENUES AND EXPENDITURES**  
(IN THOUSANDS)

**PAGE 14**

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	1	0	1	N/A	5	5
Tuition, Fees, Admissions	0	0	0	N/A	205	0	205	N/A	970	970
Other Local Revenues	0	0	0	N/A	64	0	64	N/A	225	225
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	188	0	188	N/A	538	538
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>457</b>	<b>0</b>	<b>457</b>	<b>N/A</b>	<b>1,738</b>	<b>1,738</b>
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	126	0	(126)	N/A	1,070	1,070
Supplies & Materials	0	0	0	N/A	142	0	(142)	N/A	630	630
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	9	0	(9)	N/A	39	39
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>277</b>	<b>0</b>	<b>(277)</b>	<b>N/A</b>	<b>1,738</b>	<b>1,738</b>
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
<b>Operating Excess (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>	<b>\$180</b>	<b>\$0</b>	<b>\$180</b>	<b>N/A</b>	<b>\$0</b>	<b>\$0</b>

January 14  
ALL FUNDS

### BALANCE SHEET

ASSETS	01/31/14	06/30/13	01/31/13
Cash / Investments	\$39,006	\$50,413	\$55,891
Taxes & Credits Receivable	3,402	19,527	3,191
Accounts / Interest Receivable	78	310	113
Due from Other Funds	0	202	0
Due from Other MN Districts	0	1,037	925
Due From MDE	11,127	11,262	27,316
Due From Federal thru MDE	0	2,108	35
Due From Federal - Direct	0	873	0
Due from Other Governments	0	123	0
Inventory	355	390	1,558
Prepays	53	97	59
<b>Total Assets</b>	<b>\$54,022</b>	<b>\$86,340</b>	<b>\$89,087</b>

LIABILITIES	01/31/14	06/30/13	01/31/13
Tax and Aid Anticipation Payable	\$ 22,000	\$ 23,000	\$ 23,000
Accrued Interest Payable	0	0	0
Salaries Payable	134	12,488	35
Accounts Payable	4,945	6,247	125
Due to Other Funds	0	202	0
Due to Other MN Districts	0	106	8
Due to Other Governments	0	0	0
Claims Payable	166	165	171
Deferred Revenue	1,520	1,870	2,615
Taxes Levied for Subsequent Yr.	22,151	22,151	19,985
Property tax shift	(9)	(9)	(864)
<b>Total Liabilities</b>	<b>\$50,907</b>	<b>\$66,220</b>	<b>\$45,075</b>

FUND BALANCES	01/31/14	06/30/13	01/31/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	390	390	220
Nonspendable Prepays	97	97	81
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Desegregation	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	202	202	191
Community Education	359	359	281
Community Services	27	27	27
Operating Capital	0	0	0
Facilities	2,709	2,709	27,888
Alternative facilities	7,145	7,145	13,561
Restricted Programs	0	0	0
Bond Refunding	0	0	0
Endowment	1,644	1,886	1,652
Encumbrances	0	0	0
Severance-Insurance Prem	3,682	3,682	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	502	502	273
Carryovers	13	319	328
Operating Capital	69	69	95
Referendum	0	0	0
Undesignated	(14,425)	2,032	(1,337)

Total Fund Balance \$3,115 \$20,120 \$44,012

Liabilities & Fund Balance \$54,022 \$86,340 \$89,087

January 14  
General Fund

## BALANCE SHEET

ASSETS	01/31/14	06/30/13	01/31/13
Cash / Investments	\$38,575	\$28,006	\$39,693
Taxes & Credits Receivable	(6,590)	9,535	(5,393)
Accounts / Interest Receivable	64	71	(500)
Due from Other Funds	0	0	0
Due from Other MN Districts	0	989	901
Due From MDE	10,611	10,637	23,611
Due From Federal thru MDE	0	2,053	0
Due From Federal - Direct	0	63	0
Due from Other Governments	0	121	0
Inventory	120	106	177
Prepays	53	92	59
<b>Total Assets</b>	<b>\$42,831</b>	<b>\$51,672</b>	<b>\$58,548</b>

LIABILITIES	01/31/14	06/30/13	01/31/13
Tax and Aid Anticipation Payable	\$22,000	\$23,000	\$23,000
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(731)	11,955	(718)
Accounts Payable	349	886	121
Due to Other Funds	0	149	0
Due to Other MN Districts	0	106	8
Due to Other Governments	0	0	0
Claims Payable	166	165	171
Deferred Revenue	599	771	602
Taxes Levied for Subsequent Yr.	4,983	4,983	5,461
Property tax shift	(0)	(0)	(850)
<b>Total Liabilities</b>	<b>\$27,366</b>	<b>\$42,015</b>	<b>\$27,795</b>

FUND BALANCES	01/31/14	06/30/13	01/31/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	106	106	131
Nonspendable Prepays	92	92	78
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Integration	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	3,682	3,682	-
Encumbrances	0	0	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	0	0	0
Carryovers	0	306	307
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	10,884	4,769	29,485
<b>Total Fund Balance</b>	<b>\$15,466</b>	<b>\$9,657</b>	<b>\$30,753</b>
<b>Liabilities &amp; Fund Balance</b>	<b>\$42,831</b>	<b>\$51,672</b>	<b>\$58,548</b>

Duluth Public Schools - ISD #709  
January 14  
Food Service Fund

## BALANCE SHEET

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$1,057	\$970	\$898	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	4	2	50	Nonspendable Inventory	100	100	89
Due from Other Funds	0	0	0	Nonspendable Prepays	1	1	1
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	43	35	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	62	100	43	Gifted and Talented	0	0	0
Prepays	0	1	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,122</u>	<u>\$1,117</u>	<u>\$1,026</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	113	18	98	Restricted Programs	0	0	0
Accounts Payable	0	30	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	908	969	838
Property tax shift	0	0	0				
Total Liabilities	<u>\$113</u>	<u>\$47</u>	<u>\$98</u>	Total Fund Balance	<u>\$1,009</u>	<u>\$1,070</u>	<u>\$928</u>
				Liabilities & Fund Balance	<u>\$1,122</u>	<u>\$1,117</u>	<u>\$1,026</u>

January 14

## BALANCE SHEET

Transportation Fund

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	(\$2,530)	(\$1,908)	(\$3,652)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	80	141	Nonspendable Inventory	3	3	0
Due from Other Funds	0	0	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	48	24	Staff Development	0	0	0
Due From MDE	48	0	2,166	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(5)	3	(10)	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	(\$2,486)	(\$1,777)	(\$1,331)	Community Education	0	0	0
				Community Services	0	0	0
				Operating Capital	0	0	0
				Facilities	0	0	0
				Alternative facilities	0	0	0
				Restricted Programs	0	0	0
				Escrow Account	0	0	0
				Endowment	0	0	0
				Encumbrances	0	0	0
				Designated for:			
				Textbooks	0	0	0
				Operating Capital	0	0	0
				Undesignated	(2,926)	(1,844)	(1,562)
				Total Fund Balance	(\$2,924)	(\$1,842)	(\$1,562)
				Liabilities & Fund Balance	(\$2,486)	(\$1,777)	(\$1,331)

January 14

## BALANCE SHEET

Community Service Fund

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$182	\$121	\$532	Reserved for:			
Taxes & Credits Receivable	636	636	629	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	7	46	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	4	4	2
Due from Other MN Districts	0	0	0	Staff development	0	0	0
Due From MDE	188	345	514	Reemployment comp	0	0	0
Due From Federal thru MDE	0	11	0	Basic skills	0	0	0
Due From Federal - Direct	0	810	0	Learning development	0	0	0
Due from Other Governments	0	2	0	Desegregation	0	0	0
Inventory	(2)	0	(3)	Gifted and Talented	0	0	0
Prepays	0	4	0	Pupil Transportation Safety	0	0	0
				ECFE	202	202	191
<b>Total Assets</b>	<b><u>\$1,003</u></b>	<b><u>\$1,935</u></b>	<b><u>\$1,718</u></b>	Community Education	359	359	281
				Community Services	27	27	27
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	373	453	318	Restricted Programs	0	0	0
Accounts Payable	3	148	0	Escrow Account	0	0	0
Due to Other Funds	0	53	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	61	124	60	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	575	575	569	Undesignated	(590)	0	284
Property tax shift	(9)	(9)	(14)				
				<b>Total Fund Balance</b>	<b><u>\$1</u></b>	<b><u>\$591</u></b>	<b><u>\$785</u></b>
<b>Total Liabilities</b>	<b><u>\$1,002</u></b>	<b><u>\$1,344</u></b>	<b><u>\$933</u></b>				
				<b>Liabilities &amp; Fund Balance</b>	<b><u>\$1,003</u></b>	<b><u>\$1,935</u></b>	<b><u>\$1,718</u></b>

January 14

## BALANCE SHEET

Capital Expenditures

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	(\$2,520)	(\$6,910)	(\$7,295)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	4	364	Nonspendable Inventory	182	182	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	182	182	1,351	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b><u>(\$2,338)</u></b>	<b><u>(\$6,724)</u></b>	<b><u>(\$5,580)</u></b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	98	26	102	Restricted Programs	0	0	0
Accounts Payable	0	43	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	502	502	273
Deferred Revenue	182	182	1,351	School Carryover	13	13	21
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	69	69	95
Property tax shift	0	0	0	Undesignated	(3,382)	(7,740)	(7,422)
<b>Total Liabilities</b>	<b><u>\$279</u></b>	<b><u>\$250</u></b>	<b><u>\$1,453</u></b>	<b>Total Fund Balance</b>	<b><u>(\$2,617)</u></b>	<b><u>(\$6,975)</u></b>	<b><u>(\$7,033)</u></b>
				<b>Liabilities &amp; Fund Balance</b>	<b><u>(\$2,338)</u></b>	<b><u>(\$6,724)</u></b>	<b><u>(\$5,580)</u></b>

January 14

## BALANCE SHEET

Building Construction Fund

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$6,825	\$14,479	\$24,727	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	135	11	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	23	23	60	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(0)	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$6,848</u>	<u>\$14,637</u>	<u>\$24,798</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	2,709	2,709	27,888
Accrued Interest Payable	0	0	0	Alternative facilities	7,145	7,145	13,561
Salaries Payable	8	9	4	Restricted Programs	0	0	0
Accounts Payable	4,300	4,774	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0				
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(7,314)	0	(16,655)
Property tax shift	0	0	0				
Total Liabilities	<u>\$4,308</u>	<u>\$4,783</u>	<u>\$4</u>	Total Fund Balance	<u>\$2,540</u>	<u>\$9,854</u>	<u>\$24,794</u>
				Liabilities & Fund Balance	<u>\$6,848</u>	<u>\$14,637</u>	<u>\$24,798</u>

January 14

## BALANCE SHEET

Debt Service Fund

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	(\$5,638)	\$12,771	(\$1,865)	Reserved for:			
Taxes & Credits Receivable	9,357	9,357	7,955	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	257	257	965	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$3,976</b>	<b>\$22,386</b>	<b>\$7,055</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	129	266	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	688	688	602	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	16,593	16,593	13,955	Undesignated	(13,434)	4,838	(7,502)
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$17,410</b>	<b>\$17,547</b>	<b>\$14,557</b>	<b>Total Fund Balance</b>	<b>(\$13,434)</b>	<b>\$4,838</b>	<b>(\$7,502)</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$3,976</b>	<b>\$22,386</b>	<b>\$7,055</b>

January 14

# BALANCE SHEET

Trust & Agency Funds

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$1,636	\$1,676	\$1,652	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	9	9	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	202	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,644</u>	<u>\$1,886</u>	<u>\$1,652</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	1,644	1,886	1,652
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	0	0	0
Property tax shift	0	0	0				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Total Fund Balance	<u>\$1,644</u>	<u>\$1,886</u>	<u>\$1,652</u>
				Liabilities & Fund Balance	<u>\$1,644</u>	<u>\$1,886</u>	<u>\$1,652</u>

January 14

## BALANCE SHEET

Dental Internal Service Fund

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$145	\$112	\$79	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	1	1	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$146</b>	<b>\$114</b>	<b>\$80</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	63	4	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	(10)	105	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	156	(55)	76
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>(\$10)</b>	<b>\$168</b>	<b>\$4</b>	<b>Total Fund Balance</b>	<b>\$156</b>	<b>(\$55)</b>	<b>\$76</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$146</b>	<b>\$114</b>	<b>\$80</b>

January 14  
Student Activities

## BALANCE SHEET

ASSETS	01/31/14	06/30/13	01/31/13	FUND BALANCES	01/31/14	06/30/13	01/31/13
Cash / Investments	\$1,274	\$1,094	\$1,122	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
<b>Total Assets</b>	<b>\$1,274</b>	<b>\$1,094</b>	<b>\$1,122</b>	Community Education	0	0	0
				Community Services	0	0	0
<b>LIABILITIES</b>				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,274	1,094	1,122
Property tax shift	0	0	0				
<b>Total Liabilities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>Total Fund Balance</b>	<b>\$1,274</b>	<b>\$1,094</b>	<b>\$1,122</b>
				<b>Liabilities &amp; Fund Balance</b>	<b>\$1,274</b>	<b>\$1,094</b>	<b>\$1,122</b>





**ISD #709 - Duluth Public Schools  
ACH & Wire Transfer Summary  
Period Ending 01/31/2014**

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
01/03/2014	V106466	CITISTREET FOR MSRS	8,801.49
01/03/2014	V79764	DULUTH FEDERATION OF TEA	22,642.93
01/03/2014	V107231	DULUTH TEACHERS CREDIT	9,743.28
01/03/2014	V79711	DULUTH TEACHERS RETIRE EFT	229,199.93
01/03/2014	V106637	EBC - FLEX EFT	12,159.30
01/03/2014	V106636	EBC - TSA EFT	77,495.64
01/03/2014	V79771	EDUCATION MN CLERICAL	1,155.69
01/03/2014	V102915	FEDERAL 941 PR TAXES	546,065.88
01/03/2014	V108066	MG TRUST	117,142.40
01/03/2014	V05173	MN CHILD SUPPORT EFT	1,630.40
01/03/2014	V108320	MN DEPT OF REVENUE EFT	253.28
01/03/2014	V102916	MN STATE PR TAXES	90,887.43
01/03/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	85,026.75
01/03/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,415,730.48
01/17/2014	V106466	CITISTREET FOR MSRS	96,139.40
01/17/2014	V79764	DULUTH FEDERATION OF TEA	22,487.24
01/17/2014	V107231	DULUTH TEACHERS CREDIT	9,693.28
01/17/2014	V79711	DULUTH TEACHERS RETIRE EFT	229,350.52
01/17/2014	V106637	EBC - FLEX EFT	12,181.04
01/17/2014	V106636	EBC - TSA EFT	75,714.46
01/17/2014	V79771	EDUCATION MN CLERICAL	1,159.69
01/17/2014	V102915	FEDERAL 941 PR TAXES	524,420.57
01/17/2014	V108066	MG TRUST	116,699.96
01/17/2014	V05173	MN CHILD SUPPORT EFT	1,488.33
01/17/2014	V102916	MN STATE PR TAXES	87,875.21
01/17/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	71,048.73
01/17/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,345,079.12
01/30/2014	V106737	ASSOCIATED BANK (EFT)	4,531,035.00
01/30/2014	V06645	MEDICA HEALTH PLAN (EFT)	169,649.15
01/30/2014	V106638	PEIP - HLTH EFT	1,149,094.22
01/30/2014	V05012	U S BANK TRUST N A CORP EFT	10,895,743.69
01/30/2014	V80030	DELTA DENTAL PLAN OF MN(EFT)	50,521.52
01/30/2014	V104923	HARRIS BANK	18,608.47
01/30/2014	V100499	MN DEPT OF REVENUE EFT	89.00
01/30/2014	V05246	MN UI FUND EFT	24,222.13
01/31/2014	V106466	CITISTREET FOR MSRS	194,527.87
01/31/2014	V79764	DULUTH FEDERATION OF TEA	21,900.25
01/31/2014	V79711	DULUTH TEACHERS RETIRE EFT	233,969.68
01/31/2014	V106636	EBC - TSA EFT	12,477.53
01/31/2014	V79771	EDUCATION MN CLERICAL	1,159.69
01/31/2014	V102915	FEDERAL 941 PR TAXES	586,413.51
01/31/2014	V108066	MG TRUST	32,152.84
01/31/2014	V05173	MN CHILD SUPPORT EFT	1,563.54
01/31/2014	V108320	MN DEPT OF REVENUE EFT	112.50

**ISD #709 - Duluth Public Schools**  
**ACH & Wire Transfer Summary**  
Period Ending 01/31/2014

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
01/31/2014	V102916	MN STATE PR TAXES	101,112.63
01/31/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	79,117.66
01/31/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,527,411.77
			<u>24,842,155.08</u>

**ISD 709 – Duluth Public Schools  
GF Investment Activity for FY 2014  
As of January 31, 2014**

**Beginning Investment Balance** (December 31, 2013): **\$ 16,984,100.44**

<b>Add Purchases:</b>					Yield	
<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>(YTM)</u>		
01/17	Enterprise Bank (PA)	MBS	06/20/14	0.25%	\$	245,000.00

**Total Purchases \$ 245,000.00**

<b>Deduct Maturities/Calls/Sales:</b>					Yield	
<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>(YTM)</u>		
01/13	State Bank of India (IL)	MBS	01/13/14	0.20%	\$	249,000.00
01/29	Term Series	PMA	01/29/14	0.09%		4,000,000.00
01/29	Bank of India (NY)	MBS	01/29/14	0.30%		245,000.00
01/30	Wex Bank (UT)	MBS	01/30/14	0.20%		245,000.00

**Total Maturities \$ 4,739,000.00**

<b>Other items:</b>				
Add:	Money Market Funds Interest		\$	48.22
	Market Value Adjustment			0.00
	Other Interest			0.00
Deduct:	Transaction Fees/Other			0.00
	Beginning Value Adjustment			0.00
	<b>Total Other</b>	<b>\$</b>		<b>48.22</b>

**Ending Investment Balance** (January 31, 2014) **\$ 12,490,148.66**

Note: Ending Investment Balance as of January 31, 2013 was \$ 11,280,546.25

**Duluth Public Schools-ISD 709**  
**WADM Projection Report - FY 2014**  
**March 2014**

Grade Levels	Mar Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	FINAL 1213
KG	665	1.006322051	669.20	0.61	409.55	382.95
HK	81	0.975693971	79.03	1.000	79.03	73.59
Gr 1-3	1974	0.990044632	1954.35	1.12	2179.10	2201.73
Gr 4-6	1752	0.973600414	1705.75	1.060	1808.09	1931.12
Gr 7-8	1231.33	0.984882395	1212.72	1.300	1576.53	1404.73
Gr 9-12	2841	0.976663305	2759.70	1.300	3587.61	3703.40
<b>Sub-Total</b>	8544.33				<b>9639.92</b>	9697.52
<b>Other WADM Generators</b>						
	<b>Mar Enrollment</b>	<b>Progression to ADM</b>	<b>Projected ADM</b>	<b>PUW</b>	<b>Projected WADM</b>	
<b>Early Childhood</b>	223	0.383503994	85.52	1.250	<b>106.90</b>	114.63
Early Childhood Details	Final Count	Mar 1 Count	Final ADM			
10-11	474	283	100.12			
11-12	432	265	94.8			
12-13	344	209	91.75			
13-14*						
<b>Resident Tuition**</b>						
Resident Tuition Details	Total WADM				49.58	
10-11	46.14					
11-12	54.15					
12-13	48.46					
13-14*	49.58					
<b>ALC**</b>						
ALC Details	Total WADM				271.92	
10-11	256.02					
11-12	285.78					
12-13	273.97					
13-14*	271.92					
<b>Projected Total WADM</b>					<b>9746.82</b>	<b>9812.15</b>
<b>Budgeted WADM</b>					9669.00	
<b>Net</b>					77.82	

\* Projected

\*\*Included in Grade Level Projections

**DONATIONS/INVESTMENTS IN SCHOOL CHILDREN**

<b>SCHOOL</b>	<b>FIRST NAME</b>	<b>LAST NAME/ORG.</b>	<b>RESTRICTION</b>	<b>AMOUNT</b>
East High	Mr. & Mrs.	Robb	Activities	2,480.00
East High		Maurices	None	190.00
East High	Jim	Quist	Cheerleading Program	100.00
East High		Edgewood Hermantown Sr. Living	Sterling Strings	100.00
East High		Fitger's	Sterling Strings	100.00
East High		Keystone Bluffs	Sterling Strings	100.00
Homecroft		Homecroft PTA	Differentiated Instruction Materials	2,110.00
Child Nutrition		Anonymous	Unpaid Student Lunches	100.00
Homecroft		Family of God Church	None	25.00
			<b>TOTAL</b>	<b>5,305.00</b>

**RESOLUTION****Adoption of the Considerations and Investments for the Fiscal Year 2015 Budget**

BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, State of Minnesota, that the attached considerations and investments for the fiscal year 2015 budget as presented to the School Board, be adopted.

**FY 15 PROPOSED Budget Considerations & Investments**  
**3/10/2014**

	<u>Amount</u>
<b><u>PROPOSED FY 15 Savings:</u></b>	
Telephone Line Savings	\$ 25,000
Preliminary DW Consideration Plan	\$ 250,000
Sub-Total - Considerations	\$ 275,000
<b><u>PROPOSED FY 15 Investments:</u></b>	
Add Teachers to Reduce Class Size	\$ 1,450,000
Additional Investment for Curriculum Materials	150,000
Additional Investment for Student Achievement	200,000
Curriculum Alignment Work (One-time)	275,000
Pension Cost Increase (DTRFA)	85,000
Sub-Total Investments	\$ 2,160,000
<b>NET-TOTAL PROPOSED Items</b>	<b>\$ (1,885,000)</b>

**INFORMATIONAL: Items From Previous Budget Discussions**

District Administration Reductions:		
Review Non-labor Budgets for HOCHS Departments	\$	TBD
Learning Services:		
Revise Intervention Plan		TBD
Modify Allocation of Data Coaches		90,000
Review Teacher Development Stipends		TBD
Curriculum Modifications		TBD
Special Service Modifications		TBD
Review Program Expenses for:		TBD
Co-Curricular/Extra-Curricular Activities		
ELL		
Gifted & Talented		
Homeless		
Business Services:		
Facilities Modifications		
Finance Modifications		
Human Resources Modifications		
Transportation Modifications		
Increase Walking Distance - Elementary	400,000	
Increase Walking Distance - Middle School	20,000	
Technology:		
One-time spending reduction	150,000	
Instruction:		
Site Administration Reductions	TBD	
Reduce Special Services Expenses	TBD	
Reduce Middle School Staffing Allocation	315,000	3.5 fte
Limit HS schedule to six classes	90,000	Applies only to Grade 9 now
Reduce Zero Hour Staffing Allocation	180,000	1.0 fte per HS site
Review all Non-Intervention Classes < 25/1	TBD	
Furniture/Labor for closed campus	200,000	
District Wide Other:		
Revenues		
Increase Chargeback to Food Service and Community Education	TBD	
Seek Contributions in Exchange for Naming Rights	TBD	



## AGREEMENT

**THIS AGREEMENT**, made and entered into this 22<sup>nd</sup> day of , January 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Aliese Hoesel, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of January 22<sup>nd</sup> 2014, and shall remain in effect until May 8, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Coordinate the Spring Theatre Program for Myers-Wilkins and Lowell Schools.

3. **Background Check .**

Contractor must provide signed permission form for the Myers-Wilkins Community School Collaborative to conduct a background check. The background check will be completed prior to the beginning of the Spring session Theatre Program at Myers-Wilkins and Lowell Schools.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$3,042. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Bill Hanson, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail (520 North Lake Ave. , Duluth, MN 55805)

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Aliese E Hoese

Contractor

~~XXXXXXXXXX~~

SSN/ Tax Identification Number

02/07/2014

Date

Steve Willson

Program Director

2/20/14

2/7/14

Date

WC Hanson

Director of Business Service / Superintendent of Schools

2/27/14

Date

Jean Sramek

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## AGREEMENT

**THIS AGREEMENT**, made and entered into this 22<sup>nd</sup> day of , January 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Jean Sramek, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of January 22<sup>nd</sup> 2014, and shall remain in effect until May 8, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Write expanded "All Aboard the Peace Train" Script for 2014 Spring Theatre Project at Myers-Wilkins and Lowell Schools
3. **Background Check .** Contractor must provide signed permission form for the Myers-Wilkins Community School Collaborative to conduct a background check. The background check will be completed prior to the beginning of the Spring session Theatre Program at Myers-Wilkins and Lowell Schools.
4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$1,200. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:
  - a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
  - b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.
6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or dis allowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The Contractor reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement. The contractor agrees to partner with Myers-Wilkins Elementary school in sharing the use of the script produced for All Aboard the Peace Train.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Bill Hanson, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail: Jean Sramek, 316 Mygatt Ave, Duluth MN 55803.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without

cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

<u>Jean Sramek</u>	<u>[REDACTED]</u>	<u>2/7/14</u>
Contractor	SSN/ Tax Identification Number	Date
<u>[Signature]</u>	<u>[Signature]</u>	<u>2/20/14</u>
Program Director		Date
<u>W. K. Hanson</u>		<u>2/27/14</u>
Director of Business Service / Superintendent of Schools		Date

# AGREEMENT

**THIS AGREEMENT**, made and entered into this 22<sup>nd</sup> day of , January 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Mary Plaster, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of January 22<sup>nd</sup> 2014, and shall remain in effect until May 8, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Build Life-Sized Puppets for Spring 2014 Theatre Project at Myers-Wilkins and Lowell Schools.
3. **Background Check .**  
Contractor must provide signed permission form for the Myers-Wilkins Community School Collaborative to conduct a background check. The background check will be completed prior to the beginning of the Spring session Theatre Program at Myers-Wilkins and Lowell Schools.
4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$1,500. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:
  - a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
  - b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.
6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or dis allowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.
7. **Ownership of Materials.** The Contractor reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement. The contractor agrees to partner with Myers-Wilkins Elementary school in sharing the use and display of puppets produced for All Aboard the Peace Train.
8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Bill Hanson, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail Mary Plaster 2737 Russell Road Duluth, MN 55810.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT,** set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

*Mary K Plaster*

2/4/14

Contractor

SSN/ Tax Identification Number

Date

~~Mary Witham~~

Program Director

2/20/14  
2/2/14  
Date

W. Hanson

Director of Business Service / Superintendent of Schools

2/27/14  
Date

**CONTRACT FOR PURCHASE OF SPECIAL EDUCATION SERVICES**

This contract, entered into this day January 30, 2014 by and between Independent School District # 709, Duluth, MN (hereafter referred to as the SCHOOL DISTRICT) and Lakeview Montessori (hereafter referred to as the AGENCY) witnesses that: WHEREAS, THE SCHOOL DISTRICT has determined that it is necessary to retain the services of a qualified agency to meet needs documented in [REDACTED] [REDACTED] individual Education Plan (IEP).

Whereas the AGENCY is duly qualified to perform these services for preschool program as determined by student's IEP team.

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:  
Preschool programming for 4 hours a day 2 days per week; Tuesday and Friday.
2. The AGENCY shall perform these services at: [REDACTED] 55812.
3. The approximate date the service will begin is January 6, 2014, and shall not extend beyond May 30, 2014; the contract not to exceed a total of 18 weeks of service and a total cost up to \$594.00.
4. The SCHOOL DISTRICT shall make payments for the services to the AGENCY as follows: Upon receipt of monthly/quarterly billing statement.
5. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided as follows: Supervision will be provided by the Special Education Director located in the Special Services Department. Student attendance will be provided to the Early Childhood Special Education (ECSE) program at Historical Old Central High School (HOCHS) on the 15<sup>th</sup> of each month for the preceding month
6. Either party may terminate this agreement as follows: Thirty (30) days written notice or upon mutual agreement.

Page 2 - Contract for Purchase of Special Education Services

- 7. Both parties agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data related to this Agreement.

SIGNED:

LAKEVIEW MONTESSORI

Name of Agency

By Lynn M Newberg  
Authorized Agent

Date 1/31/14

INDEPENDENT SCHOOL DISTRICT #709

Duluth, Minnesota

W. C. Hanson  
C.F.O. Executive Director of Business Services

Date 2/7/14

Special Services Department  
215 N. 1<sup>st</sup> Ave. East  
Duluth, MN 55802

By Laura Judichon  
Director

Date 2-07-2014

February 11, 2014

**Legislative Session Contract**

Start date of this agreement is on or before the 2014 Session start date and ending date is last day of the Session.

This agreement between the Kelly Inn and Ron Soberg states that the Kelly Inn will provide a guestroom for the length of the 2014 legislative session. If the above named guest terminates their length of stay any time before the last day of the session, the Kelly Inn will charge the guest the full 2014 government rate (\$109.99 plus tax) retroactive from the guests arrival date, or will charge the remaining term of the contract stated above at the session rate.

The 2014 Legislative session rate will remain the same as 2013 at **\$45.00** per day. Payment should be made on or about the last day of every month. We will create two accounts for your billing requests. One account will have the room charges that will be posted daily, and the other will have the incidental charges posted as they are incurred.

Please tell us how you will settle your monthly invoice:

Guest room charge	Incidental charge
Credit Card # <u>  </u>	<u>  </u> Credit Card # <u>  </u>
Expiration Date <u>  </u>	<u>  </u> Expiration Date <u>  </u>

Included in your accommodations will be a St. Paul Pioneer Press morning edition newspaper Monday - Friday, free local phone calls, free high speed internet, daily housekeeping, and free parking.

Room selection: Please provide us your choice of rooms. Every effort will be made to accommodate all requests. If we cannot honor your request, we will contact you to offer a second choice.

Room with a king bed and a pull out sofa-bed   ✓  

Room with two double beds    Favorite room #

Optional Selections: Please note your request in the section below.

Special requests or comments:

IF you have a recliner in addition  
to or in place of the couch -

I agree to the terms and conditions of this agreement with the BEST WESTERN PLUS Kelly Inn for the 2014 Legislative session.

Guest Signature: Ron Soberg/burst WK Hanson Date: 2/13/14

Hotel Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Please give the following information:

Name: Ron Soberg Address: \_\_\_\_\_  
Phone: 612-201-0198 work  
home 218-3

*ed*

Best e-mail soberg@coxinternet.com

Please tell us your check-in date 1-23-14. If this changes, please call us so we do not cancel the room.

Please sign and date the contract and fax it to 651-227-1698 or e-mail it to [bfannemel@kellyinns.com](mailto:bfannemel@kellyinns.com) to assure your reservations.

## AGREEMENT

**THIS AGREEMENT**, made and entered into this 5th day of February, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Men As Peacemakers, an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of March 1, 2014, and shall remain in effect until April 30, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first. William Howes, District Representative as Project Supervisor.
2. **Performance.** The 2014 Women's Welding project is an extension of programming that started in 2010. Each year the project is a huge success where girls not only learn new skills, but also are recognized for their completion of a college course. The Women's Welding Project will take place at a local technical college.

Some goals of this project are as follows:

- Support the idea of college and encourage the girls to consider a college career or further education beyond high school. By receiving a college credit, the girls are encouraged to continue to further their education past high school.
- Introduce the girls to a traditionally male dominated field and offer an opportunity to interact with a positive female role model (the instructor) who is succeeding in a traditionally male dominated field.
- Empower: Working on a hands-on project to create a tangible object while working with large machines, fire, and tools is empowering.
- Create a team building and trust building opportunity, expanding positive relationships between the girls and female participants.
- Community Colleges are typically small campuses, with good student/teacher ratios. This is a good potential match for the girls in the program.
- The welding program is short (under 1 year) and gives the opportunity to have a high paying job upon graduation. This is a good potential match for the girls in the program.
- Community resources will collaborate, providing girls with opportunities to connect with other adult community members and intervention programs. This program would be collaboration with the following community programs: Men As Peacemakers, Denfeld High School, and Office of Education Equity.

The course will begin in March 2014. The course will meet five times for 3-4 hours per session. This will be a pass/fail partial college credit course. All girls who complete the course will receive a college ID and college Welding credit.

The following is a detailed approximate budget plan:

\$2500.00 costs for 14 girls to attend the class (college participation costs), earn college credit and cover

material costs.

\$200.00 cost transportation for 14 girls.

\$50.00 for material costs to make DVD's of the project.

Total amount: \$2750.00

3. **Background Check.** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$2750.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District in the amount of two thousand eight hundred and fifty dollars upon approval of contract by district and contractor.
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way

of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of: Office of Education Equity, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail: Men as Peacemakers, Attention: Elena Bantle, 205 W 2<sup>nd</sup> St Suite 15, Duluth, MN 55802.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

**Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance

for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

**Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT**, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Men As Peacemakers [REDACTED]  
Contractor SSN/ Tax Identification Number

2/13/14  
Date

[Signature]  
Glena Bender With Hanson  
Program Director

2/19/14  
2/13/14  
Date

WCHanson  
Director of Business Service / Superintendent of Schools

2/20/14  
Date

OK  
[Signature]



<b>For Internal Use Only</b>	
<b>Depts must provide:</b>	
ESAF #	888
Chart/Field Account No.	1026-10412-

<b>For Internal Use Only</b>	
<b>OES must provide:</b>	
OES Contract #	9221
Analyst	dsj

## UNIVERSITY OF MINNESOTA

### Workshop/Presentation Agreement

The Regents of the University of Minnesota, through its Bell Museum of Natural History ("University"), agree to provide a workshop/presentation for Duluth ISD 709, a Minnesota Public Corporation ("Company"), on the following terms and conditions:

**1. Description of Workshop/Presentation:** The University will conduct the following programs for the company: ExploraDome Programming

**2. Date, Location, and Time:**  
 Date: Monday March 3 & Tuesday March 4, 2014  
 Location: Myers-Wilkins Elementary  
 1027 North 8<sup>th</sup> Ave E.  
 Duluth, MN 55805  
 Time: 5.5 hrs of programming on Monday 3/3/14  
 3 hrs of programming on Tuesday 3/4/14

**3. Payment Terms:** For the services under Section 1., Company shall pay University \$1700 for 8.5 hours of programming billed at \$200/hour, plus \$116.48 in mileage charges beyond 100 miles round trip from University, plus lodging at \$376.00, for a total of two thousand one hundred ninety two and 48/100 dollars (\$2192.48). Payment is due on the day of the workshop/presentation or upon receipt of invoice. In the event Company cancels for any reason, except for extraordinary causes beyond the reasonable control of Company, Company shall remain obligated for the full amount set forth in this paragraph.

**4. Obligations of Company.** Company agrees to provide the following accommodations, equipment, and material: **Company agrees to return this service agreement to the University within one (1) week upon receiving this agreement or the visit will be cancelled. Company will also provide the following items to the University five (5) business days prior to delivery of the program(s):**

**a. Specific unloading location with convenient access (no steps) to the presentation area.**

**b. Name, phone number and email address for Company's primary contact person.**

**c. Confirm you will have three (3) people who will help with unloading, setup, take down, and loading.**

**d. A room that is at least 37' square and has at least 14' of height that is free of sprinkler heads, smoke detectors and light fixtures. The floor must be clean, and carpeted or if possible, covered with mats.**

**e. Two grounded 120-volt standard electrical outlets that are on separate circuits.**

**f. Detailed instructions for Internet access.**

**g. Proposed program schedule--allow five (5) minute breaks between programs**

**5. Ownership of Materials and Presentation.** All materials provided by University during the presentation shall remain the property of University. Company is provided a license to use the material in connection with the workshop/presentation, but Company may not copy or distribute the material without the express written consent of University. University further owns all rights to the workshop/presentation and the workshop/presentation shall not be recorded or taped in any form without the express written consent of University.

**6. Disclaimer.** University makes no claims of any kind with respect to the workshop/presentation and shall not be liable for participant's reliance on any statements or demonstrations made during the workshop/presentation. University's maximum obligation to Company for any cause of action arising under this Agreement, including failure to perform, shall not exceed the amount actually paid to University by Company under Section 3.

**7. Complete Agreement/Governing Law.** This Agreement, including any attached exhibits, represents the complete agreement of the parties. No amendments to this Agreement shall be binding upon University unless signed by an authorized University representative. This Agreement cancels, supersedes and revokes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement. The terms and conditions of any purchase order or similar document submitted by Company in connection with the services provided under this Agreement shall not be binding upon University. This Agreement shall be governed by the laws of Minnesota and any action to enforce this Agreement shall be brought only in Hennepin County, Minnesota.

IN WITNESS WHEREOF, the parties have entered into the Agreement effective when signed.

**Regents of the University of Minnesota**

**Myers-Wilkins Elementary, Duluth Public Schools ISD  
709**

By: \_\_\_\_\_  
Name: **Susan Weller**  
Title: **Director, Bell Museum of Natural History**  
Date: \_\_\_\_\_

By: WC Hanson  
Name: **William Hanson**  
Title: **Director of Business Services**  
Date: 2/13/14  
Address: **215 North 1<sup>st</sup> Ave E  
Duluth, MN 55805**  
Phone: **218-336-8704** Fax: **218-336-8873**



# Memorandum

**To:** Bill Hanson

**From:** Kerry M. Leider

*Kerry M. Leider BB*

**Date:** January 5, 2014

**Re:** Amendment of Lease Agreement with Johnson Controls, Inc. at HOCHS

Enclosed find two (2) copies of the Amendment of Lease Agreement between ISD #709 and Johnson Controls, Inc. pertaining to the exclusive use of space in Room 100 at Historic Old Central High School (HOCHS). The current Lease Agreement expired December 31, 2013. This extension will continue on a month-to-month basis beginning January 1, 2014 at a monthly rent of \$311.17.

After review, please sign both copies of the Lease Amendment and return them to the Facilities Management office for processing.

Attachment

## AMENDMENT OF LEASE AGREEMENT

This amendment is made and entered into this 1<sup>st</sup> day of January, 2014, by and between INDEPENDENT SCHOOL DISTRICT #709, a public corporation, party of the first part, hereinafter called the Lessor, and JOHNSON CONTROLS, INC., a private, for-profit corporation, party of the second part hereinafter called the Lessee.

WHEREAS, the Lessor and the Lessee entered into an Agreement dated December 1, 2008 to lease exclusive space in the Historic Old Central High School (HOCHS) building located at 215 North First Avenue East, Duluth, Minnesota from December 1, 2008 through December 1, 2012, which was amended on June 14, 2012 extending the Agreement from December 1, 2012 through December 31, 2013; and

WHEREAS, the last rent payment of the current contract was payable December 1, 2013 and there is no provision for the annual rent after this date; and

WHEREAS, Article 20 of the original Lease Agreement stipulates the Agreement may be terminated by either party with 90 days notice;

NOW, THEREFORE, in consideration of the terms described above, the parties hereto agree that this Agreement will be extended and amended from January 1, 2014 to continue on a month-to-month basis at a monthly rent of Three Hundred Eleven Dollars and 17/100ths (\$311.17); and

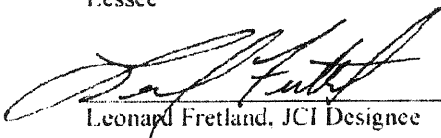
The parties further stipulate this Agreement may be terminated by either party with 30 days written notice with notices sent to the parties set forth in the original Agreement under Article 21;


and except as herein amended, all other terms and conditions of the original Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment and affixed their seals thereto, the day and year first above written.

JOHNSON CONTROLS, INC.  
Lessee

INDEPENDENT SCHOOL DISTRICT NO.709  
Lessor

  
Leonard Fretland, JCI Designee      2/4/2014  
Date

  
William Hanson, Dir. of Business Services      2/7/14  
Date



# Memorandum

**To:** Bill Hanson

**From:** Kerry M. Leider



**Date:** February 20, 2014

**Re:** Loading Dock Entrance Demolition and Reconstruction at Lincoln Park Middle School

Attached are two (2) copies of the Agreement between Independent School District #709 and Kelleher Construction, Inc. to demolish and reconstruct the concrete loading dock entrance at Lincoln Park Middle School. This is an extension of their original agreement under Bid #1184, BP #2, WS #3 at no cost to the district for this work.

I am recommending approval of the agreement with Kelleher Construction, Inc. After review and if you concur, please sign both copies of the Agreement and return them to the Facilities Management office for processing.

Attachments

## AGREEMENT

**THIS AGREEMENT**, made and entered into this 14<sup>th</sup> day of February, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Kelleher Construction, Inc., an independent contractor, hereinafter called Contractor.

**THE PURPOSE OF THE AGREEMENT** is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of January 24, 2014, and shall remain in effect until work is completed, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** PROVIDE ALL LABOR, MATERIAL, EQUIPMENT, AND SERVICES NECESSARY TO DEMO AND RECONSTRUCT THE CONCRETE LOADING DOCK ENTRANCE AT LINCOLN PARK MIDDLE SCHOOL AS INDICATED BELOW AND AS PER ATTACHED DRAWINGS AND SPECIFICATIONS. All general terms and conditions of Kelleher Construction, Inc. Bid #1184, Bid Package #2 –West Middle School (WS #3) – Concrete, are incorporated by reference, except notwithstanding terms specifically contained within this Agreement.
3. **Contract Documents.** It is understood that this Contract consists of the following:
  1. Printed Memoranda of Agreement and Title Sheet;
  2. Contractor's Quote;
  3. Attached Drawings and Specifications
  4. Contractor's Insurance Policy;
  5. Insurance Requirements; and
  6. Any other documents identified by the District.
4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$0.00. This sum is agreed by Kraus-Anderson Construction Company, LHB Engineers and Architects, Kelleher Construction, Inc. and the District as part of a dispute resolution relating to unacceptable loading dock conditions that are affecting its use and function.
5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:
  - a. No payment will be made by the District to the Contractor;
6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs, or to seek other damages.

7. **Ownership of Materials.** The District reserves the rights to reproduce the documents that are the subject of the Contract, in any form, in any fashion, or appropriate the contents of the documents, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that the Contractor will act as an independent contractor in the performance of its duties under this Agreement and is not an employee of the District. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Kerry M. Leider, ISD 709, Duluth Public Schools, 215 North 1<sup>st</sup> Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail sent to: Kelleher Construction, Inc. at 11531 Rupp Drive, Burnsville, MN 55337

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota without regard to conflict of laws considerations.

14. **Compliance with Laws.** The Contractor shall comply with all governing laws, rules and regulations, whether federal, state, local or those of the District. Those governing laws include but are not limited to Minnesota Statute 16C.05 (5) (formerly 1998 Minnesota Laws Ch. 386, Art. 1 Section 6) which Statute presently provides that the books, records, documents and accounting procedures and practices of the vendor or other party, that are relevant to the Contractor transaction, are subject to examination by the contracting agency and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years. The other provisions of the Statute also apply.

15. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to “data on individuals”; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

19. **Workers’ Compensation Insurance:** Contractor must provide Workers’ Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers’ Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer’s Liability.

20. **Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract. The District shall be listed as the certificate holder and shall be named an additional insured under said policy and proof of this insurance shall be provided to the District. This insurance shall be in at least the amount of \$1,500,000.

21. **Bonding.** None are required for this Agreement.

22. **Representatives of the District.** The Contractor shall perform work pursuant to this Agreement pursuant to the request and authority of the following persons:

<u>District Employee</u>	<u>Position</u>
William Hanson	Director of Business Services

The Consultant shall report to the following persons regarding its work pursuant to this Agreement, or the designees:

<u>District Employee</u>	<u>Position</u>
Kerry M. Leider	Property and Risk Manager

23. **Protection of the District.** To the extent that work by the Contractor or others on behalf of the District is to be planned, conducted, supervised or reviewed by the Contractor, the Contractor shall advise the District if such work:

- a. is not being performed pursuant to the plans and specifications, according to the best practice or in accordance with industry standards;
- b. should be rejected or modified;

- c. if the work should be performed in a different manner and whether other work should be performed;
- d. if the District should be advised of any other facts or opinions regarding that work.

In all respects, the Contractor shall represent the interests of the District and act to protect those interests and endeavor to guard the District against defects, deficiencies and omissions in the performance of the work.

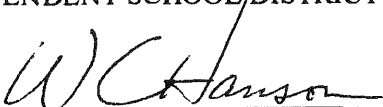
24. **Negotiation, Mediation and Arbitration.** Any disputes between the parties shall first be negotiated. If the parties are not successful in negotiation, they then shall subject the dispute to mediation. If mediation is not successful, then any disputes between the district and the Consultant shall be resolved through binding arbitration. The arbitration shall be conducted in the State of Minnesota, and Minnesota law shall apply. Unless otherwise agreed by the parties, the arbitration shall be conducted pursuant to the rules of the American Arbitration Association.

At the option of the District, the arbitration shall include in one consolidated arbitration proceeding, all claims and disputes regarding the Contractor and any architects, contractors, subcontractors, materialmen and other consultants as may be involved in the dispute. Contractor shall include this paragraph in all its subcontracts dealing with the work of the District.

Following the issuance of a demand for arbitration, any party to the arbitration shall be entitled to use all discovery methods permitted in the Minnesota Rules of Civil Procedures for the District courts. Once selected, the arbitrator shall hear any discovery disputes regarding discovery unless otherwise agreed by the parties.

**AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT**, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709



William C. Hanson  
Director of Business Services

Kelleher Construction, Inc.



Signature

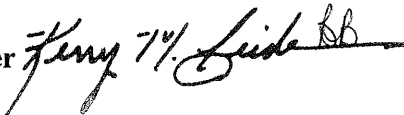
Todd Kamrud  
Printed Name

Senior Project Manager  
Title

# Memorandum

**To:** Bill Hanson

**From:** Kerry M. Leider



**Date:** February 3, 2014

**Re:** Christ Lutheran Church Field Use Agreement for Piedmont School

Attached please find two (2) copies of the Field Use Agreement between Independent School District #709 and Christ Lutheran Church for the shared use of the Church's field near Piedmont Elementary School for various school supervised activities from 10:00 a.m. until 1:30 p.m. each school day. This Agreement will be in effect from February 1, 2014 until terminated by either party upon 30 days written notice. In exchange for use of the field, the District will furnish and install "No Parking" signs on the north side of Ensign Street and will take action with the City of Duluth to install a sidewalk on the east side of Church Place to access the field

After review and if you concur, please sign both copies of the Agreement and return them to the Facilities Management office for distribution.

Attachments

## FIELD USE AGREEMENT

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THIS AGREEMENT made as of the 15th day of January, 2014, by and between Christ Lutheran Church, Minnesota, a non-profit corporation, CHURCH, and Independent School District No. 709, a public corporation under the laws of the State of Minnesota, DISTRICT;

WITNESSETH, that in consideration of the rent reserved herein and the mutual covenants and conditions contained herein, the Parties agree as follows:

1. The Church hereby agrees, and District hereby accepts and takes, without any obligation on the part of the Church to make any improvements, the use of the church's field for various school supervised activities.
2. Students will be escorted to and from the field by school authorized personnel. Student access to the field will be along Church Place via the grass median between the road surface and the paved parking lot surface only. Students will not be escorted through Church parking lot.
3. The ISD 709 will furnish and install "No Parking" signs on the North side of Ensign Street between Church Place and our East driveway, (it is understood that this will happen after ground thaw spring 2014).
4. ISD 709 will take action with the City of Duluth to install a sidewalk on the East side of Church Place to access the field; and this agreement will be considered void without some formal communication from the City of Duluth confirming that application regarding the sidewalk has been received by March 1, 2014, with construction to be complete by September 2014.
5. The term of the Agreement shall be from February, 2014 until terminated by either party upon 30 days written notice.
6. Church warrants that it has good title to the above described premises and has the right to enter into this joint use agreement, and that so long as District is not in default under this Agreement, the District will be entitled to quiet and peaceful enjoyment of the field during the hours of 10:00 a.m. and 1:30 pm each school day and shall not be disturbed or interfered with by any person claiming by, through or under the Church except where the Church has communicated its need for use of the field to the School Principal at least 24 hours in advance of such planned use.
7. Upon the termination of this Agreement through forfeiture or through lapse of time or any other means, District shall surrender its use of the above described premises to Church in as good a condition as received, reasonable wear and tear excepted.
8. District shall name the Church as additional insured upon its policy of liability insurance, and to the extent of such insurance and to the limits therein provided, or to the limits set forth in Minnesota Statute §466.04, whichever limits are greater, agrees to indemnify and save Church harmless from any claims, demands, actions or causes of action arising out of District's use and occupancy of said premises.

**Field Use Agreement Between  
Christ Lutheran Church and Independent School District No. 709**

9. The use of said field shall be for the shared use of the Church and District from 10:00 a.m. until 1:30 p.m. on weekdays during the school year. At other dates and times, the Church's other permitted users shall be entitled to use of said premises. The District is required to request permission from the Church for any use of the field other than times listed above.

10. The use of said field shall be designated for the exclusive use of the Church on occasion during the period of 7:00 a.m. until 5:30 p.m. on weekdays during the term of this Agreement for the purposes of conducting funerals or other special events by the Church with the Church endeavoring to provide at least 24 hour advance notice to the District (Piedmont School Principal) to allow the District to communicate with its users there will be no field use allowed on such dates.

11. The District agrees it will provide labor to monitor, pick up and dispose of refuse left on the field by the District's users during the period from 10:00 a.m. until 1:30 p.m. on weekdays during the term of this Agreement. Annually prior to the beginning of the school year in September the school principal and church leadership will review the condition of the field to document its condition and to discuss any other management coordination necessary. The District agree any extensive damage to field surface, beyond normal wear and tear, caused by the school's use or activities shall be repaired by the District at its sole expense.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CHURCH:

CHRIST LUTHERAN CHURCH

BY: \_\_\_\_\_

Les Johnson

Church Council President

DISTRICT:

INDEPENDENT SCHOOL DISTRICT NO. 709

BY: \_\_\_\_\_

William C. Hanson

Director of Business Services

BY: \_\_\_\_\_

Becky Evers-Gerdes

Piedmont School Principal

## **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT February 2014**

### **Facilities Management – General**

In the past month the maintenance crews have completed 192 work orders, and are currently working on 530 open work orders.

Maintenance crews are on scheduled maintenance and focusing on HOCHS at this time.

The Utility crew worked many hours and did a great job moving snow from the recent storm, which allowed school to start back up from winter break week in a safe manner.

### **Capital Construction:**

We are working with AMBE Ltd. to review plans and specifications for the summer Congdon roof and wall project.

Work is continuing on structural support enhancements for LPMS commons area.

We are working with DSGW / Bossardt and others to determine a solution to the loading dock issues at MWE.

We are working with LHB / KA and others to schedule the work to accomplish the loading dock solution work at LPMS, along with any other outstanding issues.

### **Operations**

February 2014 was a cold and snowy month. Operations staff were busy keeping the walks clear as they were limited as to where they could put all the snow. We are finding the snow is interfering with the operation of roof fans and boilers, and some of the intakes need to be cleared, especially where the snow drifts. During the break in February, all buildings were put in the unoccupied mode to save energy and to accomplish this, building temperatures were set back to 62-65 degrees depending on the site. During the break, the District sponsored a floor cleaning seminar for Operations staff to highlight some new techniques and demonstrate proper floor care to our employees.

### **Health, Safety & Environmental Management**

- Emergency Response Crisis Management
  - Met with St. Luke's to look at their command center and procedures for responding to a catastrophic event. We will be looking into the benefits of preparing a central meeting place at HOCHS for district employees and outside agencies to coordinate efforts in the event of catastrophic events.
- Environmental
  - Annual Tier II submissions completed.
  - Investigations of boiler exhaust/gas smells and concerns at Congdon Park, Myers-Wilkins, and Piedmont were conducted. Investigations found some

exhaust leaks which the installation company had knowledge of and will be installing new parts to correct the issue.

- Investigation of the boiler exhaust concern at East was conducted. The boiler was found to have a heat exchanger leak and was shut down. The leak is from over-torqued brass bolts, and will be corrected on all the boilers by the boiler company.
- Workers' Compensation Activities
  - OSHA Recordables
    - 1 Recordable: Knee injury resulting in one day away from work.
  - Incidents Reported: 13 injuries reported.

### **Risk Management**

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2014

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FQA: 06-870-220-386-JOB

ALT FACILITIES/EAST

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/27/2014	EAST FINAL		00632847	V107122	TWIN CITY ACOUSTICS INC	EAST MIDDLE FINAL	879433	OH	1,447.50	0.00	1,447.50
							<b>Object 152000</b>	<b>Total:</b>	1,447.50	0.00	1,447.50
							<b>FQA 06-870-220-386-JOB</b>	<b>Total:</b>	1,447.50	0.00	1,447.50

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/10/2014	174535	247245	00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	429.66	0.00	429.66
01/27/2014	CGDN APP 6		00632845	V63580	ST GERMAINS GLASS CO	CONGDON APPLICATION 6	879433	OH	327.25	0.00	327.25
01/27/2014	CGDN APP 3		00632838	V92302	HOVLAND MASONRY INC	CONGDON APPLICATION 3	879433	OH	15,378.68	0.00	15,378.68
01/27/2014	CGDN FINAL		00632834	V108048	CUSTOM DRYWALL INC	CONGDON FINAL APP	879433	OH	29,803.76	0.00	29,803.76
01/27/2014	CGDN APP 7		00632843	V107336	NORTHLAND FLOORING &	CONGDON APPLICATION 7	879433	OH	2,604.90	0.00	2,604.90
01/27/2014	CGDN PROF		00632840	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 35	879433	OH	2,137.00	0.00	2,137.00
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	2,230.20	0.00	2,230.20
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	945.70	0.00	945.70
							<b>Object 152000</b>	<b>Total:</b>	53,857.15	0.00	53,857.15
							<b>FQA 06-870-435-386-JOB</b>	<b>Total:</b>	53,857.15	0.00	53,857.15

FQA: 06-870-470-386-JOB

ALT FACILITIES/MYERS-WILKINS

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/10/2014	174535		00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	474.67	0.00	474.67
01/16/2014	JE509779			N/A..N/A		CORRECT OLYMPUS LOCKERS	878473	JE	0.00	524.40	-524.40
01/27/2014	MWE APP 13		00632832	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 13	879433	OH	950.00	0.00	950.00
01/27/2014	MWE PROF		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS PROF FEE 32	879433	OH	964.00	0.00	964.00
01/27/2014	MWE FINAL		00632846	V106591	TEST & BALANCE ASSOCIATES INC	MYERS-WILKINS FINAL APP	879433	OH	1,321.88	0.00	1,321.88
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	1,395.00	0.00	1,395.00
01/27/2014	MWE FINAL		00632839	V106832	HUFCOR MINNESOTA LLC	MYERS-WILKINS FINAL APP	879433	OH	470.25	0.00	470.25
01/27/2014	MWE APP 11		00632837	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS APP 11	879433	OH	1,997.13	0.00	1,997.13
01/27/2014	MWE BOSS		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 12/13	879433	OH	953.65	0.00	953.65
01/27/2014	MWE APP 8		00632843	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 8	879433	OH	7,453.15	0.00	7,453.15
01/27/2014	MWE APP 17		00632844	V105887	SHANNON'S INC	MYERS-WILKINS APP 17	879433	OH	54,614.95	0.00	54,614.95

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL  
Fiscal Year: 2014

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Object 152000	Total:	70,594.68	524.40	70,070.28
FQA 06-870-470-386-JOB	Total:	70,594.68	524.40	70,070.28

**FQA: 06-871-215-000-000                      GF SAVINGS-DENFELD**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	895.00	0.00	895.00	
<b>Object 152000</b>									<b>Total:</b>	895.00	0.00	895.00
<b>FQA 06-871-215-000-000</b>									<b>Total:</b>	895.00	0.00	895.00

**FQA: 06-871-220-000-000                      GEN FUND SAVINGS-EAST**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
01/07/2014	166980	247009	00000207	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	877437	OH	6,047.63	0.00	6,047.63	
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	895.00	0.00	895.00	
01/27/2014	EAST FINAL 2		00632841	V00917	LIPE BROS CONST INC	EAST MIDDLE FINAL	879433	OH	118.20	0.00	118.20	
<b>Object 152000</b>									<b>Total:</b>	7,060.83	0.00	7,060.83
<b>FQA 06-871-220-000-000</b>									<b>Total:</b>	7,060.83	0.00	7,060.83

**FQA: 06-871-435-000-000                      GEN FUND SAVINGS-CONGDON PK**

**Object: 118501                      OVERTIME,SHIFT DIFFERENTIAL**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
01/03/2014	02010DP	EARN REG		7066		BERNDT, BETTY            GRS.	876843	3	73.35	0.00	73.35	
01/31/2014	02030DP	EARN REG		7066		BERNDT, BETTY            GRS.	879695	3	48.90	0.00	48.90	
<b>Object 118501</b>									<b>Total:</b>	122.25	0.00	122.25

**Object: 121000                      FICA/MEDICARE**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
01/03/2014	02010DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	876843	2	4.71	0.00	4.71	
01/31/2014	02030DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	879695	2	3.74	0.00	3.74	
<b>Object 121000</b>									<b>Total:</b>	8.45	0.00	8.45

**Object: 121400                      PERA**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/03/2014	02010DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	876843	2	5.32	0.00	5.32

GL Transactions by Object Code within Org. Key

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01/31/2014	02030DP	CONT REG	N/A..N/A		GF SAVING-CONGPK	879695	2	3.54	0.00	3.54
<b>Object 121400</b>							<b>Total:</b>	8.86	0.00	8.86

**Object: 127000 WORKERS COMPENSATION**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/03/2014	02010DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	876843	2	0.26	0.00	0.26
01/31/2014	02030DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	879695	2	0.17	0.00	0.17
<b>Object 127000</b>							<b>Total:</b>	0.43	0.00	0.43	

**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/10/2014	174535		00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	214.83	0.00	214.83
01/14/2014	1090349	247429	00000226	V100715	PER MAR SECURITY SERVICES	BUILDING ACQUISITION/CONSTRUCT	878210	OH	3,688.80	0.00	3,688.80
01/16/2014	JE509779			N/A..N/A		CORRECT OLYMPUS LOCKERS	878473	JE	524.40	0.00	524.40
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	796.50	0.00	796.50
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	337.75	0.00	337.75
01/27/2014	CGDN APP 3		00632838	V92302	HOVLAND MASONRY INC	CONGDON APPLICATION 3	879433	OH	29,852.72	0.00	29,852.72
01/27/2014	CGDN PROF		00632840	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 35	879433	OH	1,068.50	0.00	1,068.50
01/27/2014	CGDN FINAL		00632834	V108048	CUSTOM DRYWALL INC	CONGDON FINAL APP	879433	OH	17,503.79	0.00	17,503.79
<b>Object 152000</b>							<b>Total:</b>	53,987.29	0.00	53,987.29	
<b>FQA 06-871-435-000-000</b>							<b>Total:</b>	54,127.28	0.00	54,127.28	

**FQA: 06-871-470-000-000 GEN FUND SAVINGS MYERS-WILKINS**

**Object: 118501 OVERTIME,SHIFT DIFFERENTIAL**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/03/2014	02010DP	EARN REG		7066		BERNDT, BETTY GRS.	876843	3	73.35	0.00	73.35
01/31/2014	02030DP	EARN REG		7066		BERNDT, BETTY GRS.	879695	3	48.90	0.00	48.90
<b>Object 118501</b>							<b>Total:</b>	122.25	0.00	122.25	

**Object: 121000 FICA/MEDICARE**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/03/2014	02010DP	CONT REG		N/A..N/A		GF SAVING-MYERS	876843	2	4.71	0.00	4.71
01/31/2014	02030DP	CONT REG		N/A..N/A		GF SAVING-MYERS	879695	2	3.74	0.00	3.74
<b>Object 121000</b>							<b>Total:</b>	8.45	0.00	8.45	

**Object: 121400 PERA**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
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**GL Transactions by Object Code within Org. Key**

GL Ledger Code: GL

Fiscal Year: 2014

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01/03/2014	02010DP	CONT REG	N/A..N/A		GF SAVING-MYERS	876843	2	5.32	0.00	5.32
01/31/2014	02030DP	CONT REG	N/A..N/A		GF SAVING-MYERS	879695	2	3.55	0.00	3.55
<b>Object 121400</b>						<b>Total:</b>		8.87	0.00	8.87

**Object: 127000 WORKERS COMPENSATION**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/03/2014	02010DP	CONT REG		N/A..N/A		GF SAVING-MYERS	876843	2	0.26	0.00	0.26
01/31/2014	02030DP	CONT REG		N/A..N/A		GF SAVING-MYERS	879695	2	0.17	0.00	0.17
<b>Object 127000</b>						<b>Total:</b>		0.43	0.00	0.43	

**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/10/2014	174535		00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	237.34	0.00	237.34
01/13/2014	CR079032	78248		N/A..N/A		BELKNAP ELECTRI REIMB/MYERS WI	878053	CR	0.00	525.50	-525.50
01/14/2014	1090354	247430	00000226	V100715	PER MAR SECURITY SERVICES	BUILDING ACQUISITION/CONSTRUCT	878210	OH	3,848.80	0.00	3,848.80
01/27/2014	MWE APP 17		00632844	V105887	SHANNON'S INC	MYERS-WILKINS APP 17	879433	OH	14,043.84	0.00	14,043.84
01/27/2014	MWE FINAL		00632846	V106591	TEST & BALANCE ASSOCIATES INC	MYERS-WILKINS FINAL APP	879433	OH	264.38	0.00	264.38
01/27/2014	MWE PROF		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS PROF FEE 32	879433	OH	482.00	0.00	482.00
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	697.50	0.00	697.50
01/27/2014	MWE APP 13		00632832	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 13	879433	OH	570.00	0.00	570.00
01/27/2014	MWE FINAL		00632842	V108173	LSI CORPORATION	MYERS-WILKINS FINAL APP	879433	OH	11,015.06	0.00	11,015.06
01/27/2014	MWE FINAL		00632833	V108139	BUILDING MATERIAL SUPPLY INC	MYERS-WILKINS FINAL APP	879433	OH	1,590.33	0.00	1,590.33
01/27/2014	MWE BOSS		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 12/13	879433	OH	476.83	0.00	476.83
01/27/2014	MWE APP 8		00632843	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 8	879433	OH	10,502.16	0.00	10,502.16
01/27/2014	MWE APP 11		00632837	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS APP 11	879433	OH	1,569.17	0.00	1,569.17
<b>Object 152000</b>						<b>Total:</b>		45,297.41	525.50	44,771.91	
<b>FQA 06-871-470-000-000</b>						<b>Total:</b>		45,437.41	525.50	44,911.91	

**FQA: 06-871-475-000-000 GEN FUND SAVINGS-HOMECROFT**

**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	895.00	0.00	895.00
<b>Object 152000</b>						<b>Total:</b>		895.00	0.00	895.00	
<b>FQA 06-871-475-000-000</b>						<b>Total:</b>		895.00	0.00	895.00	

**FQA: 06-871-500-000-000 GEN FUND SAVINGS-LAKEWOOD**

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL  
 Fiscal Year: 2014  
 Object: 152000

**BUILDING ACQUISITION/CONSTRUCT**

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Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	850.00	0.00	850.00	
<b>Object 152000</b>									<b>Total:</b>	850.00	0.00	850.00
<b>FQA 06-871-500-000-000</b>									<b>Total:</b>	850.00	0.00	850.00

**FQA: 06-873-350-000-000                      LRF-P-LINCOLN PK MIDDLE SCHOOL**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	950.00	0.00	950.00	
01/24/2014	36976	248172	00632755	V07422	AIM ELECTRONICS INC	DAKTRONICS WRLES/LINCOLN PK	879379	OH	490.00	0.00	490.00	
01/27/2014	WMS FINAL		00632848	V102745	VEIT AND COMPANY INC	WEST MIDDLE FINAL APP	879433	OH	15,000.00	0.00	15,000.00	
<b>Object 152000</b>									<b>Total:</b>	16,440.00	0.00	16,440.00
<b>FQA 06-873-350-000-000</b>									<b>Total:</b>	16,440.00	0.00	16,440.00

**FQA: 06-873-550-000-000                      LRF-P-PIEDMONT LINCOLN**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
01/27/2014	PIED FINAL		00632836	V107474	FLR SANDERS INC	PIEDMONT FINAL APP	879433	OH	11,900.00	0.00	11,900.00	
<b>Object 152000</b>									<b>Total:</b>	11,900.00	0.00	11,900.00
<b>FQA 06-873-550-000-000</b>									<b>Total:</b>	11,900.00	0.00	11,900.00

**FQA: 06-876-435-000-000                      COP 2012A-CONGDON PARK**

**Object: 152000                      BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
01/10/2014	174535		00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	214.83	0.00	214.83	
01/14/2014	1090349		00000226	V100715	PER MAR SECURITY SERVICES	BUILDING ACQUISITION/CONSTRUCT	878210	OH	922.20	0.00	922.20	
01/27/2014	CGDN APP 6		00632845	V63580	ST GERMAINS GLASS CO	CONGDON APPLICATION 6	879433	OH	267.75	0.00	267.75	
01/27/2014	CGDN PROF		00632840	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 35	879433	OH	1,068.50	0.00	1,068.50	
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	67.55	0.00	67.55	
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	159.30	0.00	159.30	
<b>Object 152000</b>									<b>Total:</b>	2,700.13	0.00	2,700.13
<b>FQA 06-876-435-000-000</b>									<b>Total:</b>	2,700.13	0.00	2,700.13

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2014

FQA: 06-876-470-000-000

COP 2012A-MEYERS WILKINS

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**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/10/2014	1197	247249	00632619	V108391	NORTHSTAR INSULATING	BUILDING ACQUISITION/CONSTRUCT	877879	OH	925.00	0.00	925.00
01/10/2014	174535		00632606	V104710	MARSH & MCLENNAN AGENCY	BUILDING ACQUISITION/CONSTRUCT	877879	OH	474.67	0.00	474.67
01/14/2014	1090354		00000226	V100715	PER MAR SECURITY SERVICES	BUILDING ACQUISITION/CONSTRUCT	878210	OH	962.20	0.00	962.20
01/20/2014	11-5027	247832	00632734	V104288	SALO ENGINEERING INC	BUILDING ACQUISITION/CONSTRUCT	878760	OH	600.00	0.00	600.00
01/27/2014	MWE APP 8		00632843	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 8	879433	OH	15,922.64	0.00	15,922.64
01/27/2014	MWE APP 17		00632844	V105887	SHANNON'S INC	MYERS-WILKINS APP 17	879433	OH	9,362.56	0.00	9,362.56
01/27/2014	PGM MGMT		00632840	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 66	879433	OH	232.50	0.00	232.50
01/27/2014	MWE FINAL		00632846	V106591	TEST & BALANCE ASSOCIATES INC	MYERS-WILKINS FINAL APP	879433	OH	176.24	0.00	176.24
01/27/2014	MWE APP 13		00632832	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 13	879433	OH	380.00	0.00	380.00
01/27/2014	MWE FINAL		00632833	V108139	BUILDING MATERIAL SUPPLY INC	MYERS-WILKINS FINAL APP	879433	OH	1,060.22	0.00	1,060.22
01/27/2014	MWE FINAL		00632835	V108012	D & M IRON WORKS INC	MYERS-WILKINS FINAL APP	879433	OH	13,705.45	0.00	13,705.45
01/27/2014	MWE FINAL		00632842	V108173	LSI CORPORATION	MYERS-WILKINS FINAL APP	879433	OH	3,671.69	0.00	3,671.69
01/27/2014	MWE PROF		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS PROF FEE 32	879433	OH	964.00	0.00	964.00
01/27/2014	MWE BOSS		00632840	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 12/13	879433	OH	953.65	0.00	953.65
<b>Object 152000 Total:</b>									49,390.82	0.00	49,390.82
<b>FQA 06-876-470-000-000 Total:</b>									49,390.82	0.00	49,390.82

**FQA: 06-876-510-000-000 COP 2012A-LESTER PARK**

**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	595.00	0.00	595.00
<b>Object 152000 Total:</b>									595.00	0.00	595.00
<b>FQA 06-876-510-000-000 Total:</b>									595.00	0.00	595.00

**FQA: 06-876-525-000-000 COP 2012A-LAURA MACARTHUR**

**Object: 152000 BUILDING ACQUISITION/CONSTRUCT**

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
01/07/2014	1073909	730437	00000212	V100715	PER MAR SECURITY SERVICES	REFRIGERATION MONITORING EQUIP	877441	OH	595.00	0.00	595.00
<b>Object 152000 Total:</b>									595.00	0.00	595.00
<b>FQA 06-876-525-000-000 Total:</b>									595.00	0.00	595.00

**Grand Total:** 316,785.80 1,049.90 315,735.90