

Human Resources Committee
Duluth Public Schools, ISD 709
Agenda
Monday, September 16, 2013
District Services Center
709 Portia Johnson Dr.
Duluth, MN 55811
4:15 PM

1. Staffing Report Action Items

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2. Other Action Items

A. There are no other HR Action Items at this time.

3. Informational Items

A. There are no Informational Items at this time.

4. Future Items

A. There are no HR Future Items at this time.

HUMAN RESOURCES ACTION ITEMS FOR: 9/24/2013

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
ANDERSON, HEATHER	KDGN/MYERS-WILKINS, III 4, T BETLEWSKI	09/02/13
ANDERSON, KEVIN	.6 MEDIA SPECIALIST/MACARTHUR, 06/02, REALLOC OF FTE	09/05/13
BORLING, AMANDA	.4 SOCIAL WORKER/DW, IV+30 6, J SARGENT	08/26/13
COLE, JESSICA	.8 MATH/LINCOLN, IV+45 9, REALLOC OF FTE	09/02/13
CRONIN-PETERSON, BLAKE	BAND/EAST, IV 6, B BROWN	09/02/13
ERICKSON, JULIE	.6 HEALTH/ORDEAN, III 3, REALLOC OF FTE	09/02/13
FISCHER, ALISON	ESL/EAST, III, 1, REALLOC OF FTE	09/02/13
FLAA, KIMBERLY	GUIDANCE COUNSELOR/LINCOLN, IV 8, S SEGLEM	08/26/13
FRANCKOWIAK, KIMBERLY	SOCIAL STUDIES/ALC, III 2, REALLOC OF FTE	09/02/13
HANSON, BENJAMIN	MUSIC/.2 ALC, .2 EAST. 1. CHESTER CREEK, III 3, REALLOC OF FTE	09/02/13
HESS, VALERIE	.8 EBD/SUPERIOR ACADEMY, III 3, S NORMAN	09/02/13
IDEKER, BRIDGET	.65 FAMILY ADV/DW HDST, IV 3, REALLOC OF FTE	09/02/13
LETOURNEAU, CASSIE	.4 SPECIAL ED EBD/DENFELD, III+15 4, REALLOC OF FTE	09/05/13 06/06/14
MERTES, EMILY	DATA COACH/MACARTHUR, PHD 5, REALLOC OF FTE	09/02/13
MULLER, MAGGIE	.4 READING/.2 ENGLISH/LINCOLN, .3 ENGLISH/EAST, III 3, REALLOC OF FTE	09/02/13
MULLINER, KELLIE	GR 5/MACARTHUR, III 4, REALLOC OF FTE	09/02/13
PEDERSON, JENNIFER	.5 LITERACY/MACARTHUR, .5 MEDIA SPEC/MYERS-WILKINS, III 4, REALLOC OF FTE	09/02/13
RADZAK, ANGELA	.6 READ 180/TRANS READING/.4 ENGLISH/LINCOLN, III 6, M BREEMEERSCH	09/02/13
RICKETTS, TRACY	.6 MATH/DENFELD, IV+45 8, REALLOC OF FTE	09/02/13
ROCK, TORY	GUIDANCE COUNSELOR/LINCOLN, IV 4, G SAARI	09/02/13
THOUIN, PHILLIP	SCIENCE/ALC, III+15 2, REALLOC OF FTE	09/02/13
TOUMI, LYNN	MEDIA/.6 PIEDMONT/.4 LAKEWOOD, III+45 9. REALLOC OF FTE	09/02/13
WELLNITZ, JENNIFER	.8 GUIDANCE COUNSELOR/DENFELD, IV 6, E MARTIN	08/30/13
WOLFF, STEFANIE	DATA COACH/LESTER/LAKEWOOD, IV 8, P ISBELL	09/02/13
Total: 24		
<u>CERT EXTENSION</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
GUDDECK, JULIE	ESY-D/HH & ACAD SUP CLASSRM/DW, NOT TO EXCEED 34 HRS, CHG IN HRS	08/05/13 08/16/13
PEARSON, TOM	ACTIVITY DIRECTOR/DENFELD, NOT TO EXCEED 160 HRS	07/01/13 06/30/14
ROED, SHAWN	ACTIVITY DIRECTOR/EAST, NOT TO EXCEED 160 HRS	07/01/13 06/30/14
WIKSTROM, MICHELLE	ESY-0T, B-3/DW, NOT TO EXCEED 130 HRS, CHANGE IN HOURS	06/10/13 08/30/13
Total: 4		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
FALK, MARY	MATH/EAST, MEDICAL, .2 W/O PAY	09/02/13 06/06/14
MADOLE, JENNIFER	AGRI-BUS/EAST, P#4125, .4 W/O PAY, EXTENSION	09/02/13 06/07/14
MARTIN, ELLEN	GUIDANCE COUNSELOR/DENFELD, MID-CAREER, W/O PAY	08/26/13 09/27/13
MCNEIL, DENISE	PARENT EDUCATOR/BARNES ECFE, P#4125, W/O PAY	09/02/13 06/06/14
PETERS-RUST, ELIZABETH	SPEECH LANGUAGE PATH/BARNES, PARENTAL, W/O PAY	09/26/13 10/03/13
STACK, NAIRI	ORCHESTRA/ORDEAN EAST, P#4125, .3 W/O PAY, EXTENSION	09/02/13 06/06/14
Total: 6		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BORLING, AMANDA	SOCIAL WORKER/DW, .4 TO .8	09/02/13
CRONIN, VICKI	PARENT ED/LESTER ECFE, .4375 TO .55	09/02/13
EMERSON, MICHAEL	WORK EXP/.6 DENFELD, .4 EAST, .8 TO 1.0	09/02/13
ERICKSON, JULIE	.6 HEALTH/ORDEAN, .2 PHYED/ALC, .6 TO .8	09/02/13
HILLE, JANICE	MATH/LINCOLN, .8 TO 1.0	09/02/13
LEMKE, BEVERLY	.5 DATA COACH/WOODLAND HILLS, .3 LD/BETHANY, .6 TO .8	09/02/13
MORTLAND, NEIL	.5 ADAP PHYED/STOWE, .5 PHYED SPEC/MYERS-WILKINS, .5 TO 1.0	09/02/13
SAARI, LORI	SCHOOL NURSE/DW, .8 TO 1.0	09/02/13
TARNOWSKI, NORLIZA	GR 1/MACARTHUR, .5 TO 1.0	09/02/13
WARMANEN, PHILIP	GR 5/MACARTHUR, .5 TO 1.0	09/02/13
Total: 10		
<u>CERT RECALL FROM LAYOFF</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BRADLEY, ELAINE	.8 ORCHESTRA/EAST	09/02/13
BROWN, DELAINE	1.0 BAND/EAST	09/02/13
HOBAN, JOHN	1.0 AUTISM/MACARTHUR	09/04/13
NORTHEY, SHAWN	.4 MATH/LINCOLN	09/03/13
Total: 4		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
KRAMER, JESSICA	LD/CONGDON/CHESTER CREEK ACADEMY	08/19/13
Total: 1		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
MARTIN, ELLEN	GUIDANCE COUNSELOR/DENFELD (CHANGE IN DATE)	09/27/13
Total: 1		

CERT TEMP INCREASE

BERGUM, LADONNA
 ERICKSON, JULI
 GRONSETH, DEANNA
 JONES, GREG
 KOLODGE, LISA
 MORRIS, JOANNE
 NYGAARD, WILLIAM
 RAY, JULIE
 ZIFKO, SARA
 Total: 9

POSITION/LOCATION/CONDITION

SPANISH/EAST, 1/6 OVERLOAD
 SPEECH LANG PATH/DW, 1/6 OVERLOAD
 SPEECH LANGUAGE PATH/DW, 1/6 OVERLOAD
 STAFF DEVELOPMENT/HOCHS, 1/6 OVERLOAD
 SPEECH LANGUAGE PATH/BARNES, 1/6 OVERLOAD
 SPEECH LANGUAGE PATH/DW, 1/6 OVERLOAD
 SOCIAL STUDIES/EAST, 1/6 OVERLOAD
 SPEECH LANG PATH/DW, 1/6 OVERLOAD
 SPEECH LANG PATH/DW, 1/6 OVERLOAD

EFFECTIVE DATES

09/02/13 01/17/14
 09/02/13 09/30/13
 09/02/13 10/04/13
 09/02/13 10/04/13
 09/02/13 10/04/13
 09/02/13 01/17/14
 09/02/13 09/30/13
 09/02/13 09/30/13

NONCERT APPOINTMENT

BEAULIER, TIMOTHY
 BLACKORBY, LESLIE
 HANSON, BRENDA
 JASKI, TERESA
 LIECHTY, LAURA
 PORTER, MICHELLE
 SCHMITZ, MICHAEL
 SISLO, KATHRYN
 Total: 8

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

HELPER/LOWELL, 15/38WKS, \$10.30/HR, REALLOC OF FTE
 HELPER/LOWELL, 15/38WKS, \$10.30/HR, REALLOC OF FTE
 SCHL BUS DRIVER II/TRANSPORTATION, 25/38WKS, \$14.15/HR, REALLOC OF FTE
 HELPER/LOWELL, 15/38WKS, \$10.30/HR, REALLOC OF FTE
 HELPER/MYERS-WILKINS, 15/38WKS, \$10.30/HR, REALLOC OF FTE
 EXEC CLERICAL LEVEL C/HOCHS/HR, 40/52WKS, \$20.32/HR, B SISLO
 SCHL BUS DRIVER II/TRANS, 25/38WKS, \$14.15/HR, REALLOC OF FTE
 OFF SUP SPEC INTERMEDIATE/WDLAND HILLS,40/40WKS,\$15.77/HR., J GILBERTSON

EFFECTIVE DATES

09/04/13
 09/04/13
 08/28/13
 09/04/13
 09/04/13
 09/03/13
 08/28/13
 08/26/13

NONCERT EXTENSION

TARAN, ROBERTA
 Total: 1

POSITION/LOCATION/LENGTH

SATELLITE MGR I/MYERS-WILKINS, NOT TO EXCEED 70 HRS

EFFECTIVE DATES

08/19/13 08/30/13

NONCERT LEAVES

KRAFTHEFER, FABIAN
 LAPLANTE, DAVID
 NEUBARTH, TRICIA
 Total: 3

POSITION/LOCATION/TYPER OF LEAVE

SCHOOL CUSTODIAN II/DENFELD, "A" PERSONAL, W/O PAY
 HELPER/LOWELL, 'A' MEDICAL, W/O PAY, CHANGE IN DATES
 OFF SUP SPEC INTERMEDIATE/DENFELD, "B" PERSONAL, W/O PAY

EFFECTIVE DATES

08/05/13 08/07/13
 12/13/12 09/02/13
 09/03/13 09/03/14

NONCERT PERM DECREASE

HOFFBAUER, JESSE
 Total: 1

POSITION/LOCATION/TYPER OF LEAVE

SPECIAL ED BW PARA/LOWELL, .8125 TO .78125

EFFECTIVE DATES

09/03/13

NONCERT PERM INCREASE

BLEVINS, SHARIE
 CARTER, DARCY
 HALVORSON, MARY
 WALDRIFF, TRACY
 Total: 4

POSITION/LOCATION/TYPER OF LEAVE

OFF SUP INTERMEDIATE/BARNES/ECFE, .4 TO .875
 OFF SUP SPEC INTERMEDIATE/EAST, .8 TO 1.0, 44WKS TO 52WKS
 INSTR PARA/MYERS-WILKINS, .4375 TO .975
 INSTR PARA/WASHINGTON CTR/ECFE, .325 TO .3625

EFFECTIVE DATES

08/19/13
 10/08/12
 09/03/13
 09/03/13

NONCERT PROMOTION

ADAMS, KATHLEEN
 PETERSON, LINDA
 Total: 2

NEW POSITION/LOCATION

SPEC ED PROG PARA/MYERS-WILKINS, SUPV PARA/EAST, \$15.84/HR
 SPEC ED PROG PARA/MYERS-WILKINS, INSTR PARA/PIEDMONT ECFE, \$15.96/HR

EFFECTIVE DATES

09/03/13
 09/03/13

NONCERT RECALL

CLEMENTS, GREGORY
 URBANIAK, JOAN
 Total: 2

NEW POSITION/LOCATION

.5 SPECIAL ED/JOB COACH/MALE REQ/HOCHS
 .375 SUPV PARA/LINCOLN

EFFECTIVE DATES

09/03/13
 09/04/13

NONCERT RESIGNATION

CARLSON, JOSHUA
 DAVIS, ELSIE
 PEDLEY, STEVEN
 SISLO, KATHRYN
 TODD, ANN
 Total: 5

POSITION/LOCATION

LICENSED SIGN LANGUAGE INTERPRETER/CHESTER CREEK ACADEMY
 INSTR PARA/LESTER
 HELPER/MYERS-WILKINS
 SUPV PARA/ORDEAN
 HELPER/LESTER

EFFECTIVE DATES

07/01/13
 09/02/13
 08/27/13
 08/04/13
 08/03/13

NONCERT RETIREMENT

GILBERTSON, JUDY
 LUNDAHL, DONNA
 PEDERSON, PHYLLIS
 STENSTROM, STEPHEN
 Total: 4

POSITION/LOCATION

OFF SUP SPECIALIST/WOODLAND HILLS ACADEMY
 OFF SUP SPECIALIST/WOODLAND HILLS ACADEMY
 SPECIAL ED BW PARA/LOWELL
 ENGINEER II/LOWELL

EFFECTIVE DATES

06/07/13
 09/21/13
 06/07/13
 09/30/13

NONCERT SUMMER SCHOOL

MCKEEVER, JUDITH
 Total: 1

POSITION/LOCATION

ESY/SPECIAL ED PARA/MACARTHUR, NOT TO EXCEED 32 HRS

EFFECTIVE DATES

08/06/13 08/16/13