

**Human Resources Committee**  
Duluth Public Schools, ISD 709  
Agenda  
Monday, March 11, 2013  
UnitedHealth Group Building  
4316 Rice Lake Road  
Suite 108  
Duluth, MN 55811  
4:15 PM

**1. Staffing Report Action Items**

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**2. Other Action Items**

*A. There are no other HR Action Items at this time.*

**3. Informational Items**

*A. There are no Informational Items at this time.*

**4. Future Items**

*A. There are no HR Future Items at this time.*

**HUMAN RESOURCES ACTION ITEMS FOR: 03/19/13**

<b><u>CERT COCURRICULAR</u></b>	<b><u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u></b>	<b><u>EFFECTIVE DATES</u></b>
KATKA, TIMOTHY STENVICK, JOSHUA VELANDER, DAWN WAGNER, JESSICA Total: 4	GR 7 HD BOYS BASKETBALL/ORDEAN EAST, 12/13, \$1269.00 4(1 ACT) PLAYS/DENFELD, 12/13, \$2128.00 TECHNOLOGY COORD/PIEDMONT, 12/13, \$2414.00 ASST SPEECH/EAST, 12/13, \$1179.00, CHANGE IN FTE	
<b><u>CERTIFIED DECEASED</u></b>	<b><u>POSITION/LOCATION</u></b>	<b><u>EFFECTIVE DATES</u></b>
KNUTSEN, JOAN Total: 1	ENGLISH/EAST (ON LEAVE)	02/08/13
<b><u>CERT EXTENSION</u></b>	<b><u>POSITION/LOCATION/CONDITION</u></b>	<b><u>EFFECTIVE DATES</u></b>
LEIBFRIED, CHARLES Total: 1	PRINCIPAL/LAKEWOOD, NOT TO EXCEED 16 HRS	02/21/13 02/22/13
<b><u>CERT LEAVES</u></b>	<b><u>POSITION/LOCATION/LEAVE TYPE</u></b>	<b><u>EFFECTIVE DATES</u></b>
BARTHOLDT, SABINE BJERKLIE, JANINE CARLSON, CYNTHIA Total: 2	SOCIAL STUDIES/EAST, MID-CAREER EXTENSION, W/O PAY SPECIAL ED OCCUPATIONAL THERAPIST/DW, P#4125, W/O PAY ECSE/BARNES, MID-CAREER, W/O PAY	09/02/13 06/06/14 03/20/13 03/22/13 09/02/13 06/03/16
<b><u>CERT LONG TERM SUB</u></b>	<b><u>POSITION/LOCATION/CLASS &amp; STEP/REPLACING</u></b>	<b><u>EFFECTIVE DATES</u></b>
BURRIS, SARAH DAHL, DEANN HITI, ANNE KEMP, HEATHER OLMEM, NANCY Total: 5	SPECIAL ED/MACARTHUR, III 2, M DARVELL, TO BE DETERMINED LITERACY COACH/MACARTHUR, III+30 3, P WARMANEN .5 KDGN/HOMECROFT, III 2, T KOLENDA MATH/LINCOLN, III 2, S HODGSON, TO BE DETERMINED SPECIAL ED/MACARTHUR, IV+45 9, M DARVEL, CHANGE IN DATES	02/25/13 02/25/13 06/07/13 02/25/13 06/07/13 01/23/13 01/22/13 02/14/13
<b><u>CERT RESIGNATION</u></b>	<b><u>POSITION/LOCATION</u></b>	<b><u>EFFECTIVE DATES</u></b>
PALM, KRISTEN Total: 1	GR 4/LOWELL,(ON LEAVE)	06/07/13
<b><u>CERT RETIREMENT</u></b>	<b><u>POSITION/LOCATION</u></b>	<b><u>EFFECTIVE DATES</u></b>
SOMMERFELD, SUSAN VEILLET, LINDA Total: 2	MUSIC/HOMECROFT/LESTER GR 6/ORDEAN EAST	06/07/13 06/07/13
<b><u>CERT TEMP INCREASE</u></b>	<b><u>POSITION/LOCATION/CONDITION</u></b>	<b><u>EFFECTIVE DATES</u></b>
WAGNER, DEBORAH Total: 1	HOMELESS TUTOR/DW, 1/6 OVERLOAD	02/25/13 06/07/13
<b><u>NONCERT APPOINTMENT</u></b>	<b><u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u></b>	<b><u>EFFECTIVE DATES</u></b>
MAGOMOLLA, BETH *PLACEHOLDER *PLACEHOLDER *PLACEHOLDER Total: 4	HELPER/EAST, 15/38WKS, \$10.30/HR, T ROSE	03/04/13
<b><u>NONCERT DEMOTION</u></b>	<b><u>NEW POSITION/OLD POSITION/RATE OF PAY</u></b>	<b><u>EFFECTIVE DATES</u></b>
ADAMS, KATHLEEN Total: 1	SUPV PARA/EAST, SPECIAL ED BW PARA/MACARTHUR, \$14.96/HR	02/11/13

<u>NONCERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
*PLACEHOLDER		
*PLACEHOLDER		
*PLACEHOLDER		
*PLACEHOLDER		
Total: 4		

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
BROWN, RYAN	HELPER/LINCOLN, 'A' ADMIN LEAVE WITH PAY	02/27/13 03/04/13
FALK, KAREN	SPEC ED PROG PARA/WOODLAND HILLS, 'A' PERSONAL, W/O PAY, CHNG IN DATES	11/26/12 12/19/12
FALK, KAREN	SPEC ED PROG PARA/WOODLAND HILLS, 'A' PERSONAL, W/O PAY	01/09/13 01/22/13
MCLELLAN, DEBORAH	HELPER/LESTER, 'A' PERSONAL, W/O PAY, CHANGE IN DATES	02/25/13 04/03/13
SUTHERLAND, LINDA	SCHOOL CUSTODIAN II/LESTER, SUSPENSION, W/O PAY	02/28/13 03/28/13
SWEARENGIN, SANDRA	HELPER/CONGDON, 'A' PERSONAL, W/O PAY	01/23/13 01/25/13
WINKLESKY, DANYEL	HELPER/PIEDMONT, 'A' PERSONAL, W/O PAY	03/18/13 03/22/13
Total: 7		

<u>NONCERT PROMOTION</u>	<u>NEW POSITION/OLD POSITION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
MASSIE, BEVERLY	SPECIAL ED/JOB COACH PARA/HOCHS, SUPV PARA/EAST, \$15.73/HR TEMPOS	02/11/13 06/07/13
YANG, LIANG-PI	CULTURAL CTR PARA/LOWELL, SPEC ED STUD SPEC PARA/LINCOLN, \$16.78/HR TEMP	02/14/13 06/07/13
Total: 2		

<u>NON-CERT TERM</u>	<u>NEW POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BISHOP, DALE	HELPER/CONGDON	02/04/13
Total: 1		

<u>NONCERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
SODERLUND, MELANIE	EXEC CLERICAL LEVEL C/HOCHS/HUMAN RESOURCES, 1.0 TO .8125	03/04/13 06/28/13
Total: 1		

<u>NONCERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
GUNSOLUS, LAURELEI	SPECIAL ED STUDENT SPEC PARA/LINCOLN, .5 TO .96875	02/14/13 06/07/13
KRENNER, CHERYL	SPECIAL ED BW PARA/HOMECROFT, .4 TO .5, TEMPOS	01/22/13 06/07/13
RONINGEN, JUDY	INSTR PARA/NETTLETON/HDST, .4375 TO .97	01/22/13 06/07/13
Total: 3		