

Human Resources Committee
Duluth Public Schools, ISD 709
Agenda
Wednesday, November 14, 2012
District Services Center
709 Portia Johnson Dr.
Duluth, MN 55811
4:15 PM

1. Staffing Report Action Items

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2. Other Action Items

A. There are no Other Action Items at this time.

3. Informational Items

A. There are no Informational Items at this time.

4. Future Items

A. There are no HR Future Items at this time.

HUMAN RESOURCES ACTION ITEMS FOR: 11/20/2012

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
EHNES, MEGHAN	SPECIAL ED ASDIII/MACARTHUR, III 1, V STORTZ	10/08/12
KRAMER, JESSICA	SPECIAL ED/.4 CHESTER CREEK LITTLE LEARNERS,.6 CONGDON IV+15 6, S NORMAN	10/08/12
MITCHELL, LORRAINE	KDGN/STOWE, PHD 8, B WINDSOR	10/04/12
MULLINER, KELLIE	GR 1/MACARTHUR, III 3, REALLOC OF FTE	09/03/12
SONG, YANG	MANDARIN CHINESE/.4 DENFELD, .4 EAST, IV 8, REALLOC OF FTE	09/03/12
URBAN, KAREN	GUIDANCE COUNSELOR/NON-PUBLIC, IV 7, REALLOC OF FTE	10/08/12
Total: 6		
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
NACHBAR, CATHERINE	.33 GR 9 INTRAMURALS/EAST, 11/12, \$578.82	
Total: 1		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
FLEEGE, PATRICIA	ABE/ALC, P#4125, .25 W/O PAY, CHANGE IN FTE	09/03/12 06/07/13
Total: 1		
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
COEN, TISHA	ENGLISH/.1 DENFELD,.6 EAST, III 2, J KNUITSEN, TO BE DETERMINED	10/24/12
Total: 1		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
ANDERSON, JESSICA	GUIDANCE COUNSELOR/MARSHALL, .8 TO 1.0	09/17/12
Total: 1		
<u>CERT RECALL FROM LAYOFF</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
HOBAN, JOHN	.2 SPECIAL ED/AMBERWING, .1 ART/CONGDON	10/05/12
PIORO, ROBERT	ADAPTIVE PHY-ED/DW, .2	10/17/12
TONKIN, JEANNE	HOMEBOUND/DW, .2	10/15/12
VALENTO, CHRISTINE	EBD/WOODLAND HILLS, 1.0	10/08/12
Total: 4		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
DEETZ, WILLIAM	GR 1/HOMECROFT	01/18/13
KAIM, ETHELYN	GR 2/MACARTHUR	12/31/12
KRYSIAK, MARK	GRADE 6/ORDEAN EAST	01/18/13
MAUS, GREGG	PRINCIPAL/WOODLAND HILLS, CHANGE IN DATE	08/31/12
PHILLIPS, GLORIA	PRE-KDGN/DW	01/18/13
VUKSON, LINDA	MEDIA GENERALIST/EAST	01/18/13
Total: 6		
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
GROHN, SUSAN	SCHOOL NURSE/DW, .8 TO .775	10/22/12 06/07/13
KNUTSEN, JOAN	ENGLISH/EAST, .8 TO .6, TO BE DETERMINED	09/21/12
KNUTSEN, JOAN	ENGLISH/EAST, 1.0 TO .8	09/03/12 09/21/12
NORMAN, SUSAN	SPECIAL ED/.6 CONGDON/.4 SUPERIOR ACADEMY, 1.0 TO .9	10/08/12 06/07/13
PULKRABEK, AMANDA	ECSE/DW, 1.0 TO .6	10/08/12 06/07/13
Total: 5		
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
ASPOAS, LOUANN	PHYED SPECIALIST/LAKEWOOD/PIEDMONT, 0.9 TO 1.0	09/03/12 06/07/13
JOHNSON, KATHRYN	EARLY CHILDHOOD SCREENING/BARNES, .75 TO 1.0	09/03/12 06/07/13
LEONE, ANTHONY	EBD/DENFELD/VOCATIONAL/EAST, 1/6 OVERLOAD	09/03/12 06/07/13
RANFRANZ, SUSAN	ART SPECIALIST/CONGDON/LOWELL, 1/6 OVERLOAD	09/03/12 10/31/12
SEVERSON, LAURIE	EARTH SCIENCE/ORDEAN EAST, 1/6 OVERLOAD	10/22/12 01/18/13
SORENSEN, STUART	ENGLISH/EAST, 1/6 OVERLOAD	10/01/12 06/07/13
WILLIAMS, PAULA	GUIDANCE COUNSELOR/ALC, 1/6 OVERLOAD	08/27/12 10/12/12
WIPSON, PATRICIA	MEDIA SPECIALIST/CONGDON/LOWELL, 1/6 OVERLOAD	09/03/12 06/07/13
Total: 8		

<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BARSNESS, JASON	HEALTH,SAFETY & ENVIRONMENTAL COORD/FACILITIES, 40/52, \$1051/WK,C CONRAD	11/05/12
CLEMENTS, GREGORY	SUPV PARA/LINCOLN, 30/38/WKS, \$13.68/HR, S WANGEN	10/15/12
BISHOP, DALE	HELPER/CONGDON, 15/38WKS, \$10.30/HR, J MILLER	10/17/12
BLACKWOOD, TIMOTHY	SCHOOL CUSTODIAN II/ORDEAN EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/07/12
BOOTH, JAMES	SCHOOL CUSTODIAN II/DENFELD, 40/52/WKS, \$11.26/HR, REALLOC OF FTE	10/26/12
GOODREAU, WILLIAM	SCHOOL CUSTODIAN II/EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/05/12
JAMES, DYREK	SCHOOL CUSTODIAN II/HOCHS, 40/52/WKS, \$11.26/HR	11/06/12
LUOTO, KIMBERLY	SCHOOL CUSTODIAN II/CONGDON, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/31/12
MCKENDRICK, JOSHUA	SCHOOL CUSTODIAN II/ORDEAN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/01/12
PETERSON, CHRISTOPHER	ACCOUNTANT I/HOCHS/FINANCE, 40/52WKS, \$941/WK, REALLOC OF FTE	10/08/12
RICHARDS, PHILIP	SCHOOL CUSTODIAN II/EAST, 40/52/WKS, \$11.26/HR, REALLOC OF FTE	10/25/12
RUNMARK, ADAM	SCHOOL CUSTODIAN II/LINCOLN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/23/12
SEELEN, ANTHONY	SCHOOL CUSTODIAN II/LINCOLN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/29/12
SOMROCK, SUZANNA	OFF SUP INTERMED/EAST, 40/44WKS, \$15.09/HR, D CARTER	10/22/12
THOMPSON, BENJAMIN	SCHOOL CUSTODIAN II/EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/24/12
VALENTINE, SUSAN	HELPER/NETTLETON, 15/38/WKS, \$10.30/HR, J BOOTH	10/17/12
Total: 16		
<u>NONCERT LAYOFF</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CARLSON, JOSHUA	LICENSED SIGN LANG INTERPRETER/CHESCRK	11/09/12
Total: 1		
<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
BANKS, JANET	HELPER/EAST, 'A' PERSONAL, W/O PAY	10/25/12 10/28/12
ECKDAHL, CAREY	HELPER/LINCOLN, 'A', PERSONAL, W/O PAY	10/08/12 10/11/12
FALK, KAREN	SPECIAL ED PROG PARA/WOODLAND HILLS, 'A', PERSONAL, W/O PAY	10/02/12 10/18/12
LAPLANTE, DAVID	HELPER/LOWELL, 'A' MEDICAL, W/O PAY, TO BE DETERMINED	12/13/12
MCLELLAN, DEBORAH	HELPER/LESTER, 'A' PERSONAL, W/O PAY	02/26/13 04/03/13
RESTAD, TERISA	HEALTH/LPN PARA/LAKEWOOD, PARENTAL, W/O PAY	10/16/12 01/16/13
ROSE, TINA	HELPER/EAST, 'A' PERSONAL, W/O PAY	11/19/12 11/28/12
SMITH, ROY	MASTER ELECTRICIAN/FACILITIES, 'A' PERSONAL, W/O PAY	09/20/12 09/24/12
Total: 8		
<u>NONCERT PERM DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
HILL, CATHY	INSTR PARA/BARNES HDST, 1.0 TO .975	09/04/12
Total: 1		
<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CARTER, DARCY	OFFICE SPECIALIST INTERMEDIATE/EAST, 44 TO 52 WKS, FTE 1.0 TO .8	10/08/12
ECKDAHL, CAREY	HELPER/LINCOLN, .375 TO .40625	10/12/12
FOUTS, PAMELA	SPECIAL ED BW PARA/MACARTHUR, .5 TO .78125	10/22/12
PETERSON, TERESA	SPECIAL ED PROG/JOB COACH PARA/HOCHS, .4375 TO .5	10/29/12
SALMELA, GAYLE	SPECIAL ED PROG PAR/PIEDMONT/ECSE, .375 TO .4375, RESCIND	09/13/12
Total: 5		
<u>NONCERT PROMOTION</u>	<u>NEW POSITION/OLD POSITION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
CHOPP, JEROME	FIREPERSON II/LINCOLN, FIREPERSON I/LAKEWOOD, \$18.35/HR	10/22/12
GOLEN, WILLIAM	ENGINEER II/NETTLETON, FIREPERSON II/LINCOLN, \$21.64/HR	10/19/12
PETERSON, LINDA	SPECIAL ED BW PARA/LINCOLN, SUPV PARA/LINCOLN, \$15.84/HR	10/29/12
SALMELA, GAYLE	SPECIAL ED PROG PARA/PIEDMONT ECSE, INSTR PARA/PIEDMONT/ECFE, \$15.84/HR	11/05/12
SCANLON, TIM	POOL CUSTODIAN/ORDEAN, CUSTODIAN II/PIEDMONT, \$16.69/HR	08/20/12
Total: 5		
<u>NONCERT RECALL</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
GANDT, JULIE	SUPV PAR/ORDEAN, .475	10/08/12
MCCRACKEN, CRYSTAL	SPECIAL ED PROG PARA/PIEDMONT/ECSE, .4735	10/29/12
Total: 2		
<u>NONCERT RECLASS</u>	<u>NEW POSITION/OLD POSITION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
CONLEY, KELLEY	MISA PARA/ALC, LEVEL 4 TO LEVEL 5, \$17.23/HR	09/04/12
LEDOUX, KIMBERLY	EXEC ASST/HOCHS/PAYROLL, OFFICE SUP SENIOR/HOCHS/PAYROLL, \$21.63/HR	07/01/12
Total: 2		
<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
CAMPS, KATHERINE	HELPER/DENFELD	11/30/12
GANDT, JULIE	SUPV PARA/ORDEAN-EAST	10/26/12
KROCHALK, SUSAN	SPECIAL ED PROG PARA/PIEDMONT ECSE	11/02/12
Total: 3		

NONCERT RETIREMENT

SZYMCZAK, ROBERT
Total: 1

POSITION/LOCATION

RECEIVING/DISTRIBUTION CLERK/HOCHS

EFFECTIVE DATES

11/06/12

NONCERT TERM

ETHERIDGE, SAMANTHA
MCNABNEY, RICHARD
Total: 2

POSITION/LOCATION

HELPER/EAST
SPECIAL ED BW PARA/LINCOLN

EFFECTIVE DATES

10/12/12
10/12/12

NONCERT TEMP DECREASE

SODERLUND, MELANIE
Total: 1

POSITION/LOCATION/CONDITION

EXECUTIVE CLERICAL LEVEL C/HOCHS/HUMAN RESOURCES, 1.0 TO .625

EFFECTIVE DATES

10/25/12 03/01/13

NONCERT TEMP INCREASE

CARTER, DARCY
GAVITT, MARY
JOHNSON, ELIZABETH
LIVESAY, LORELEI
ROSETH, RICHARD
SCARCELLA, PEGGY
Total: 6

POSITION/LOCATION/CONDITION

OFF SUP SPEC INTERMEDIATE/EAST, .8 TO 1.0
SUPV PARA/ORDEAN EAST, .8125 TO .9375
INSTR PARA/STOWE ECFE, .4375 TO .475
SUPV PARA/LINCOLN, .475 TO .75
SUPV PARA/DENFELD, .7 TO .825
SUPV PARA/ORDEAN, .625 TO .75

EFFECTIVE DATES

10/22/12 06/21/13
10/15/12 06/06/13
09/04/12 06/07/13
10/09/12 10/12/12
09/24/12 06/07/13
10/15/12 06/06/13