

Human Resources Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 18, 2012

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Staffing Report Action Items

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2. Other Action Items**3. *There are no Other Action Items at this time*****4. Informational Items***A. There are no Informational Items at this time.***5. Future Items***A. There are no HR Future Items at this time.*

HUMAN RESOURCES ACTION ITEMS FOR: 09/18/12

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BORLING, AMANDA	SOCIAL WORKER/DW, IV 30 5, R. LAKE	08/27/12
DARVELL, MEGAN	SPECIAL ED ASD III/MACARTHUR, III 2, L. WATKINS-MELBY	09/03/12
LULL, EMILY	.6 ENGLISH/.2 GERMAN/ORDEAN EAST III 5, REALLOC OF FTE	09/03/12
MCDONALD, RHETT	SPECIAL ED DCD/SMI SETTING III, III 2, A. JACKSON	09/03/12
POWER, LEEA	PRINCIPAL/ALC/RESIDENTIALS, V 3, W. CRANDALL/G. MAUS	09/03/12
HINTSALA, JACOB	ASST. PRINC/LINCOLN PARK MIDDLE II, 1, A. NORMAN	09/03/12
Total: 6		
<u>CERT EXTENSION</u>	<u>POSITION/SITE/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
LEIBFRIED, CHARLES	SUPV OF FEDERAL PROG/HOCHS, NOT TO EXCEED 40 HRS	08/06/12 08/10/12
MICKOLAJAK, TODD	SPECIAL ED/WOODLAND HILLS, NOT TO EXCEED 40 HRS	08/27/12 08/31/12
NESS, JANE	SPECIAL ED/LAKESIDE ACADEMY, NOT TO EXCEED 16 HRS	08/27/12 08/31/12
NORGARD, ALLISON	ESY/SPEECH/LANG PATH/DW, NOT TO EXCEED 60 HRS, CHG IN DATES	06/12/12 08/24/12
NORMAN, SUSAN	SPECIAL ED/WOODLAND HILLS, NOT TO EXCEED 40 HRS	08/27/12 08/31/12
OLESON, SUSAN	SPECIAL ED/WOODLAND HILLS, NOT TO EXCEED 40 HRS	08/27/12 08/31/12
OPACK, DOROTHY	SPECIAL ED/LAKESIDE ACADEMY, NOT TO EXCEED 16 HRS	08/27/12 08/31/12
Total: 7		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BOYNTON, SANDRA	MUSIC/BAND/ORDEAN-EAST, POLICY #4125, .4 W/O PAY	09/03/12 06/07/13
HOUGLUM, DIANE	EBD/CHESTER CREEK, MEDICAL, W/O PAY, TO BE DETERMINED	11/14/12
LARSON, AMY	GR 1/LOWELL, .5 JOB SHARE	09/03/12 06/07/13
LOVOLD, MARY	ENGLISH/ORDEAN, POLICY #4125, W/O PAY	09/03/12 06/07/13
Total: 4		
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
LETOURNEAU, CASSIE	EBD/CHESTER CREEK, III 3, REALLOC OF FTE	09/03/12 06/07/13
RILEY, MICHELLE	EARTH SCIENCE/LINCOLN PARK, IV 8, P. SANDHOLM	09/03/12 01/18/13
Total: 2		
<u>CERT RECALL FROM LAYOFF</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BROWN, DELAINE	.4 MUSIC/BAND/EAST	09/03/12
CARLSON, JAMES	EBD/PIEDMONT, 1.0	09/03/12
HOLMSTROM, ERIC	.2 BIOLOGY/EAST, .2 BIOLOGY/.4 PHYSICAL SCIENCE/DENFELD	09/03/12
KROLL STRUKEL, KIMBERLY	SPANISH/.6 EAST, .4 ORDEAN/EAST	09/03/12
VAN CAMP, MARCIA	MUSIC/VOCAL/DENFELD, 1.0	09/03/12
Total: 5		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
GEARY, CANDICE	PRE-KINDERGARTEN/BARNES HDST	08/29/12
ISENSEE, KAREN	SPANISH/WOODLAND	06/08/12
MAUS, GREGG	PRINCIPAL/WOODLAND HILLS	09/01/12
Total: 3		
<u>CERTIFIED SUMMER SCHOOL</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BACKUS, GINGER	EXCEL FACILITATOR/EAST, NOT TO EXCEED 90 HRS	08/06/12 08/30/12
HANEY, ERIN	EXCEL/CONGDON PARK, NOT TO EXCEED 96HRS	08/13/12 08/30/12
RUDOLPH-LAVALIER, CYNTHIA	EXCEL/LOWELL, NOT TO EXCEED 96 HRS	08/13/12 08/31/12
Total: 3		

<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
KROPF, CAROL	GUIDANCE COUNSELOR/DENFELD, 1.0 TO .8	08/27/12 06/14/13
TAMMINEN, BETH	COORD/ABE/ALC, 1.0 TO .625	08/06/12 07/05/13
Total: 2		
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
FORD, TED	PHYSICS/EAST, 1/6 OVERLOAD	09/03/12 06/07/13
SWEDBERG, JUDITH	PRE-KDGN/BARNES, .625 TO .75	09/03/12 06/07/13
Total: 2		
<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BOOTH, JAMES	HELPER/NETTLETON, 15/38WKS, \$10.30/HR, REALLOC OF FTE	09/05/12
ECKDAHL, CAREY	HELPER/LINCOLN PARK, 15/38WKS, \$10.30/HR, REALLOC OF FTE	09/05/12
ENGESETH, JERALDINE	HELPER/ORDEAN, 15/38WKS, \$10.30/HR, D. LEFAIVE	09/05/12
GRAY, MARIAN	HEALTH/LPN PARA/ORDEAN/EAST, 30/38WKS, \$16.41/HR, K. MAINELLA	09/04/12
JARVELA, LISA	OFF SUP SPEC/MERRITT CREEK, 40/40WKS, \$13.59, S. NELSON	08/20/12
MACDOUGALL, DONNA	HELPER/CONGDON PARK, 15/38WKS, \$10.30/HR, REALLOC OF FTE	09/05/12
PEDLEY, SEVEN	HELPER/NETTLETON, 15/38WKS, \$10.30/HR, REALLOC OF FTE	09/05/12
TUVE, TROY	SCHOOL BUS DRIVER II/TRANS, 25/38WKS, \$14.15/HR, REALLOC OF FTE	08/13/12
WANAMAKER, ANNA	HELPER/LINCOLN PARK, 15/38WKS, \$10.30/HR, J. TERRY	09/05/12
Total: 9		
<u>NONCERT DEMOTION</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
MORRIS, MARY	INSTR PARA/NETTLETON/HDST, SUPV PARA/ORDEAN EAST, \$14.56/HR	09/04/12
OLSON, JEANNETTE	SUPV PARA/FEM REQ/DENFELD, SPEC ED PROG PARA/ WOOD HILLS, \$16.23	09/04/12
VILLEBURN-VRANEK, KAREN	OFF SUP SPEC INTERM/TRANS, OFF SUP SPEC SENIOR/HOCHS, \$17.66/HR	08/13/12
Total: 3		
<u>NONCERT EXTENSION</u>	<u>POSITION/LOCATION/LENGTH</u>	<u>EFFECTIVE DATES</u>
GILBERTSON, JUDY	OFF SUP SPEC/WOODLAND HILLS, NOT TO EXCEED 40 HRS	08/27/12 08/31/12
Total: 1		
<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>
DAVIS, ELSIE	INSTR PARA/LESTER PARK, "B" PERSONAL, W/O PAY	09/04/12 08/31/13
DEAN, JEFFREY	CUSTODIAN II/EAST, "A" MEDICAL, CHANGE IN DATES	02/17/12 08/29/12
HURLEY, CAROLYN	SATELLITE MGR II/ALC, "A" PERSONAL W/O PAY	08/16/12 08/21/12
NORMAN, JOANN	SATELLITE MGR II/PIEDMONT, "A" PERSONAL, W/O PAY	08/06/12 08/10/12
Total: 4		
<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>
NELSON, SUSAN	OFFICE SUPPORT SPECIALIST/EAST, 40 TO 44 WKS	08/06/12
SALMELA, GAYLE	SPECIAL ED PROG PARA/PIEDMONT/ECSE, .375 TO .4375	09/13/12
Total: 2		
<u>NONCERT PROMOTION</u>	<u>NEW POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
COPPERUD, CARRIE	SITE COORD LEAD/COM ED/DW, LATCHKEY SUPV/NETTLETON, \$18.27/HR	09/04/12
DARTANYAN, ALAN	FIREPERSON II/ORDEAN, FIRE I/CONGDON, \$18.35/HR	07/30/12
GERTH, DAVID	FIREPERSON I/HOMECROFT, SCHOOL CUSTODIAN II/EAST, \$17.24/HR	07/27/12
LANE, DANIEL	UTILITY PERSON I/DW, \$16.85/HR	08/16/12
LEDoux, JASON	FIREPERSON I/LESTER, SCHOOL CUSTODIAN II/LESTER, \$17.24/HR	08/26/12
LUBANSKY, KRAIG	ENGINEER 1/HOMECROFT, FIREPERSON II/EAST, \$20.67/HR	07/24/12
MOKROS, DANIEL	FIREPERSON II/DENFELD, CUSTODIAN II/MACARTHUR, \$18.35/HR	07/26/12
PLANTE, JOAN	OCC THER PARA/DW, SPEC ED PROG PARA/CHESTER CRK, \$17.65/HR	09/04/12
RUDD, RANDY	FIREPERSON II/CONGDON, FIREPERSON I/HOMECROFT, \$18.35/HR	07/27/12

NONCERT PROMOTION

TRUONG, SI
VANG, PAO
Total: 11

NEW POSITION/LOCATION

FIREPERSON I/LOWELL, SCHOOL CUSTODIAN II/ORDEAN, \$17.24/HR
COMM LIAISON/MACARTHUR, SPEC ED BW PARA/CONGDON, \$17.06/HR

EFFECTIVE DATES

07/25/12
09/04/12

NONCERT RECALL

LIVESAY, LORELEI
WILLIAMS, CORAL
Total: 2

NEW POSITION/LOCATION

SUPV PARA/ORDEAN EAST, .475
INSTR PARA/PIEDMONT, .4375

EFFECTIVE DATES

09/04/12
09/04/12

NONCERT RECLASS

BRAUN, WENDY
Total: 1

NEW POSITION/LOCATION

EXECUTIVE ASST/HOCHS, OFF SUP SENIOR/HOCHS/CURRIC, \$21.63/HR

EFFECTIVE DATES

07/18/12

NONCERT RESIGNATION

COLLARD, DONNA
OTTEN, JOSHUA
QUILLIEN, VERONICA
THERESE, MAUREEN
Total: 4

POSITION/LOCATION

HELPER/STOWE
LATCH KEY SITE SUPV/LOWELL
INTEGRATION SPECIALIST/CONGDON
INSTR PARA/PIEDMONT HDST

EFFECTIVE DATES

08/09/12
08/31/12
08/21/12
08/09/12

NONCERT RETIREMENT

BATES, NEIL
BOYNTON, ROBERT
BREEMEERSCH, GWENDELYN
GREEN, BRUCE
JOHN, PAULINE
MACKAY, SANDRA
SCHINIGOI, CHERYL
Total: 7

POSITION/LOCATION

ENGINEER 2/NETTLETON
PAINTER/FACILITIES
OCCUP THERAPY PARA/MACARTHUR
COMMUNITY LIAISON/DW
EXECUTIVE ASST/HOCHS/FINCANCE
SUPV PARA/DENFELD, CHANGE IN DATE
INSTR PARA/BARNES/HDST, CHANGE IN DATE

EFFECTIVE DATES

08/31/12
08/31/12
08/17/12
08/31/12
09/28/12
06/08/12
06/08/12

NONCERT SUMMER SCHOOL

BARTLETT, TONNA
DONALDSON, PATRICIA
MAYVILLE, RICHARD
Total: 3

POSITION/LOCATION

SCHOOL BUS DRIVER II/TRANSPORATION
SCHOOL BUS DRIVER II/TRANSPORTATION
SCHOOL BUS DRIVER II/TRANSPORTATION

EFFECTIVE DATES

08/06/12 08/31/12
08/03/12 08/31/12
08/06/12 08/31/12

NONCERT TEMP INCREASE

FARNHAM, DEBBIE
Total: 1

POSITION/LOCATION/CONDITION

LATCH KEY SITE SUPV/MACARTHUR, .75 TO 1.0

EFFECTIVE DATES

06/11/12 08/24/12