

## **Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, June 19, 2012

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

### **1. Financial Report**

Recommendation: It is recommended that the Duluth School Board approve the Financial Report as presented.

A. Financial Report

B. Approval of Payment of Claims (*Attached separately as Extra*)

This item is attached as an "extra" on BoardBook.

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

G. Fund Raisers

H. Investments in School Children

### **2. Bids, R.F.P.s and Quotes Reports**

A. Bids

1) **PLACEHOLDER - Bid #1215 – Myers-Wilkins Elementary School Bid Package #1**

Recommendation: It is recommended that the Duluth School Board approve

2) **PLACEHOLDER – Bid #1222 – Congdon Park Elementary – Bid package #1**

Recommendation: It is recommended that the Duluth School Board approve

3) PLACEHOLDER - for Bids Related to the LRFP

B. R.F.P.s

1) PLACEHOLDER – For RFPs Related to the LRFP

C. Quotes

1) PLACEHOLDER – For Quotes Related to the LRFP

### **3. Policies and Regulations**

A. Policies

1) Policy 3187 - Use Policy for Internet Access

Attached are proposed revisions to Policy 3187 - Use Policy for Internet Access for the second reading.

Recommendation: It is recommended that the Duluth School Board approve the proposed revisions to Policy 3187 - Use Policy for Internet Access for the second reading.

2) Policy 3136/Regulation 3136 R - Suspension

Administration is requesting to suspend Policy 3136 - Travel In District, In State, and Out of State, to allow for the purchase of airfare outside the policy for students attending a HOSA Tournament. This allows the purchase under a group discount.

Recommendation: It is recommended that the Duluth School Board suspend Policy 3136 - to allow for the purchase of the airfare.

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

B. Change Orders

1) Eastern Middle School (Ordean East Middle School)

a. Eastern MS LRFP – Concrete

Change Order #22, Bid #1165, WS #2 – Northland Concrete & Masonry Company, LLC

Change Order increase for additional floor infill in room 3401   **Add: \$651.00**

b. Eastern MS LRFP – Concrete

Change Order #23, Bid #1165, WS #2 – Northland Concrete & Masonry Company, LLC

Change Order increase for locker bases for hallway lockers and a new sidewalk at the fence gate

**Add: \$10,228.00**

c. Eastern MS LRFP – Masonry

Change Order #27, Bid #1165, WS #5 – Harbor City Masonry, Inc.

Change Order increase to replace the metal stud door infill with CMU   **Add: \$589.00**

d. Eastern MS LRFP – Masonry

Change Order #28, Bid #1165, WS #5 – Harbor City Masonry, Inc.

Change Order increase to add lintels in the attic space   **Add: \$996.00**

e. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #12, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.

Change Order increase to provide angles for opening 1113 and 1114 cut into the existing masonry wall

**Add: \$590.00**

- f. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply  
Change Order #13, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.  
Change Order increase to provide a longer lintel due to a wider opening **Add: \$705.00**
- g. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply  
Change Order #14, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.  
Change Order increase to provide rail at the pool equipment room **Add: \$382.00**
- h. Eastern MS LRFP – Structural and Miscellaneous Metals  
Change Order #8, Bid #1165, WS #6 – Northern Industrial Erectors, Inc.  
Change Order increase to infill the floor openings at the abandoned stairs **Add: \$2,054.00**
- i. Eastern MS LRFP – Structural and Miscellaneous Metals  
Change Order #9, Bid #1165, WS #6 – Northern Industrial Erectors, Inc.  
Change Order increase to slot holes in the beams in the vent chamber and modify the gusset **Add: \$1,373.00**
- j. Eastern MS LRFP – Carpentry Materials and installation  
Change Order #18, Bid #1165, WS #7 – Lipe Brothers Construction, Inc.  
Change Order increase to demo the wood floor to prep for the shower and add wood blocking for the door infill **Add: \$600.00**
- k. Eastern MS LRFP – Carpentry Materials and installation  
Change Order #19, Bid #1165, WS #7 – Lipe Brothers Construction, Inc.  
Change Order increase to demo the chase not shown on the drawings **Add: \$272.00**
- l. Eastern MS LRFP – Carpentry Materials and installation  
Change Order #20, Bid #1165, WS #7 – Lipe Brothers Construction, Inc.  
Change Order increase to demo the walls and add a door for the new ship’s ladder access **Add: \$1,382.00**
- m. Eastern MS LRFP – Carpentry Materials and installation  
Change Order #21, Bid #1165, WS #7 – Lipe Brothers Construction, Inc.  
Change Order increase to demo the temporary carpet and add wood blocking for the band room windows **Add: \$1,948.00**
- n. Eastern MS LRFP – Joint Sealers  
Change Order #3, Bid #1165, WS #12 – Carciofini Company  
Change Order increase to add caulking for the smoke barrier per City Code **Add: \$3,769.00**
- o. Eastern MS LRFP – Drywall and Plaster  
Change Order #12, Bid #1165, WS #16 – RTL Construction, Inc  
Change Order increase to infill door 455 and credit window infill in room

3132     **Add: \$241.00**

p. Eastern MS LRFP – Drywall and Plaster

Change Order #13, Bid #1165, WS #16 – RTL Construction, Inc

Change Order increase for additional sheetrock and framing in the old choir room, to furr out over existing walls, for new walls to keep conduit out of stairwell walls and to sheetrock over the existing window     **Add: \$15,389.00**

q. Eastern MS LRFP – Carpet/Resilient Flooring

Change Order #6, Bid #1165, WS #19 – MCI, Inc dba Multiple Concepts Interiors

Change Order decrease to delete the VCT in room 3218     **Deduct: \$60.00**

r. Eastern MS LRFP – Carpet/Resilient Flooring

Change Order #7, Bid #1165, WS #19 – MCI, Inc dba Multiple Concepts Interiors

Change Order decrease to delete the VCT in room 3130     **Deduct: \$509.00**

s. Eastern MS LRFP – Chain Link Fence and Gates

Change Order #1, Bid #1165, WS #34 – Century Fence Company

Change Order increase to provide two person doors with panic devices for emergency exit at the fire lane     **Add: \$6,676.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Eastern Middle School (Ordean East Middle School) reflecting a total increase of \$47,276.00.

2) Denfeld High School

a. Denfeld HS LRFP – Resilient Flooring/Carpet

Change Order #6, Bid #1193, BP #4 (Contract #0965) – MCI, Inc dba Multiple Concepts Interiors

Change Order decrease to credit the base installation at rooms 1128, 1132, 1147 and 1149     **Deduct: \$198.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Denfeld High School reflecting a total decrease of \$198.00.

3) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. Resolutions

A. Resolution B-6-12-3028 - Financial Institution Account Line of Credit

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-12-3028 - Financial Institution Account Line of Credit.

B. Resolution B-6-12-2029 - Resolution to Amend JOBZ Zone

Recommendation: It is recommended the School Board approve Resolution B-6-12-3029 - Resolution to Amend JOBZ Zone.

C. Resolution #B-6-12-3033 – Resolution Authorizing the Purchase of Real Property from Christ Lutheran Church

Recommendation: It is recommended the Duluth School Board approve Resolution #B-6-12-3033 – Resolution Authorizing the Purchase of Real Property from Christ Lutheran Church

D. Resolution #B-6-12-3034 – Resolution Authorizing the Application for Conveyance and Purchase of Tax Forfeited Land near Homecroft School

Recommendation: It is recommended the Duluth School Board approve Resolution #B-6-12-3034 – Resolution Authorizing the Application for Conveyance and Purchase of Tax Forfeited land near Homecroft School

E. **PLACEHOLDER** - Resolution B-6-12-3016 - Resolution Authorizing The Execution And Delivery Of An Amendment To Installment Purchase Contract And A Supplement To Declaration Of Trust And Approving The Issuance, Sale And Delivery Of \$12,801,327 Full Term Capital Appreciation Certificates Of Participation, Series 2012A

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-12-3016 - Resolution Authorizing The Execution And Delivery Of An Amendment To Installment Purchase Contract And A Supplement To Declaration Of Trust And Approving The Issuance, Sale And Delivery Of \$12,801,327 Full Term Capital Appreciation Certificates Of Participation, Series 2012A

F. **PLACEHOLDER** - Resolution B-6-12-3017 - Resolution Authorizing The Execution And Delivery Of An Amendment To Lease Purchase Agreement And Supplement To Declaration Of Trust And Approving The Issuance, Sale And Delivery Of \$6,340,000 Certificates Of Participation, Series 2012B

The final version of this resolution will be presented at the Board meeting.

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-12-3017 - Authorizing The Execution And Delivery Of An Amendment To Lease Purchase Agreement And Supplement To Declaration Of Trust And Approving The Issuance, Sale And Delivery Of \$6,340,000 Certificates Of Participation, Series 2012B

G. Resolution B-6-12-3030 - Adoption of the FY13 Budget

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-12-3030 - Adoption of the FY13 Budget.

H. PLACEHOLDER - Resolutions authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

I. PLACEHOLDER - Resolutions authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

J. PLACEHOLDER - Resolutions for Schematic Designs and Working Drawings related to the LRFPP

## **6. Informational**

The items listed below are informational only and do not require board action.

A. Expenditure Contracts

The Superintendent or the Director of Business Services has signed the following expenditure contracts during the month of May 2012

B. Revenue Contracts

The Superintendent or the Director of Business Services has signed the following revenue contracts during the month of May 2012

C. Other Contracts

The Superintendent or the Director of Business Services has signed the following no cost contracts during the month of May 2012

D. Facilities Management & Capital Project Status Report

Kerry Leider will be in attendance to answer questions regarding the enclosed report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

F. Change Orders Relating to the Long Range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the enclosed report.

G. Contracts Signed in Relation to the Long Range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the enclosed report.

7. **Future Items**

A. Property, Liability, Auto, Workers Compensation Insurance Renewal