

Human Resources Committee
Duluth Public Schools, ISD 709
Agenda
Monday, December 13, 2010
District Services Center
709 Portia Johnson Dr.
Duluth, MN 55811
4:15 PM

1. **Staffing Reports** **2**
2. **Action Items - Other**
 - A. **Placeholder - Approval of the Duluth Principals' Collective Bargaining Agreement*
3. **Informational Items**
 - A. *There are no Informational Items at this time.*
4. **Future Items**
 - A. *There are no HR Future Items at this time.*

HUMAN RESOURCES ACTION ITEMS FOR 12/21/10

<u>CERT APPOINTMENT</u>	<u>POSITION/LOCATION/CLASS/STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
GERARD, JENNIFER	.400 SPEECH LANGUAGE PATH/DW, IV 4, G. BURNS (CHANGE IN FTE/START DATE)	10/12/10 10/29/10
HANSON, SHARON	.200 DAPE/DW/.200 PHYED/HEALTH/ALC, III 8, H. BOWEN	10/18/10 06/10/11
Total: 2		
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
AEBI, CAROLYN	HEAD CHEERLEADING ADV/EAST, 10/11 \$ \$2973.00	
BABST, ROSE	.500 ASST GIRLS HOCKEY/CENTRAL 10/11 \$1577.00	
BAKER, CHAD	.500 ASST FOOTBALL/EAST, 10/11 \$1171.50 (CHANGE IN FTE)	
BERGSON, PAUL	ASST VOLLEYBALL/EAST, 10/11 \$2592.00	
BOURDEAU, SHARON	ASST GIRLS VOLLEYBALL/CENTRAL, 10/11 \$2592.00	
GILBERT, GARY	ASST FOOTBALL/CENTRAL, 10/11 \$3154.00	
HALVER, DEBRA	.500 ASST CHEERLEADING/CENTRAL, 10/11 \$966.50	
HANSON, ERIK	HEAD JV FOOTBALL/CENTRAL, 10/11 \$3154.00	
JAZDZEWSKI, TIMOTHY	ASST GR 9 FOOTBALL/CENTRAL, 10/11 \$2343.00	
JOHNSON, AARON	.500 ASST FOOTBALL/EAST, 10/11 \$1577.00	
JOHNSON, KELSEY	ASST 9TH GR GIRLS VOLLEYBALL/CENTRAL, 10/11 \$2050.00	
KALLEVIG, BRYAN	ASST FOOTBALL/EAST, 10/11 \$3154.00, (CHANGE IN FTE .33 TO 1.0)	
KRENZEN, MIKAELA	ASST 9TH GR VOLLEYBALL/EAST, 10/11 \$2050.00	
LAMMI, JACOB	ASST BOYS SOCCER/CENTRAL, 10/11 \$2245.00	
LARSON, ELIZABETH	PLAY(3ACTS)/CENTRAL, 10/11 \$1557.00	
LEMKE, TOBIAS	9TH GR ASST FOOTBALL/CENTRAL, 10/11 \$2343.00	
LINN, CAROLYN	.300 ASST GIRLS SWIM/EAST, 10/11 \$772.80	
MCKINNON, JAMES	.500 9TH GR ASST FOOTBALL/EAST, 10/11 \$1171.50 (CHANGE IN FTE)	
NORMAN, ADRIAN	.545 ASST GIRLS TENNIS/CENTRAL, 10/11 \$1200.00 (CHANGE IN FTE)	
PAVLOVICH, JASON	.250 ASST BOYS SOCCER/EAST, 10/11 \$561.25	
RADLOFF, ANTHONY	ASST FOOTBALL/CENTRAL, 10/11 \$3154.00	
SCHARTE, NICOLE	.800 HEAD DANCELINE/CENTRAL, 10/11 \$1616.80 (CHANGE IN FTE)	
SUNDEEN, SALLY	.250 HEAD GIRLS SWIM/EAST, 10/11 \$968.00	
VEDDER, KYLE	.500 ASST FOOTBALL/EAST, 10/11 \$1577.00	
WEBER, THERESA	.500 ASST SOCCER/CENTRAL, 10/11 \$1122.50	
WEST, CARLY	.500 ASST GIRLS SOCCER/CENTRAL, 10/11 \$1122.50	
Total: 26		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
SUNDSTROM, JOLANE	ART/WOODLAND HILLS/ALC, P#4125 W/O PAY	01/25/11 02/18/11
VUKSON, LINDA	MEDIA GENERALIST/EAST, P#4125 W/O PAY (CHANGE IN DATES)	12/15/10 12/22/10
WOOD, ALISON	SCIENCE/CENTRAL, PARENTAL W/O PAY, 01/03/11-01/06/11, 01/10/11-01/20/11	12/06/10 12/17/10
WOOD, ALISON	SCIENCE/CENTRAL, PARENTAL W/O PAY, 11/08/10-11/23/10, 11/29/10-12/02/10	10/15/10 10/21/10
Total: 3		
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS/STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
SUNDIN, MELANIE	GR 2/MACARTHUR, III+15 5, J. SHYNE (CHANGE IN DATES)	09/06/10 10/20/10
SWEDBERG, JUDITH	.6125 FAMILY PARTNERSHIP/FAC/MACARTHUR/HDST, III+15 2, ST. JOHN-STEBE	11/01/10 12/10/10
Total: 2		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
PIERCE, JARED	.400 MATH CENTRAL/.200 MORGAN PARK (.400 TO .600)	11/15/10
Total: 1		
<u>CERT RECALL FROM LAYOFF</u>	<u>POSITION/LOCATION/CLASS/STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
MATTSON, TIFFANY	.500 GUIDANCE COUNSELOR/MORGAN PARK	11/15/10
Total: 1		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
NORD, RYAN	MATH/EAST	11/19/10
Total: 1		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
ANTONICH, MARY	MATH/EAST	01/21/11
HOLTE, INESE	PRE-K/MACARTHUR HEADSTART	02/01/11
LYONS, CHERYL	TITLE I/WOODLAND HILLS	01/21/11
Total: 3		
<u>CERTIFIED, PLACEHOLDER</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
RETIREMENT	SUPERINTENDENT KEITH DIXON	06/30/11
UNREQUESTED LEAVE		
Total: 2		
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
SAICE, PEGGY	MEDIA SPECIALIST/MACARTHUR/STOWE, 1.00 TO .700	11/01/10 06/10/11
Total: 1		

<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
KO LODGE, LISA	SPEECH LANGUAGE PATH/DW, .500 TO 1.00	09/07/10 06/10/11
NELSON ALBEE, JENNIFER	SOCIAL WORKER/DW, .400 TO .600	11/29/10 06/10/11
RING, JACALYN	SOCIAL STUDIES/ALC/EAST, 1/6 OVERLOAD	09/09/10 01/21/11
Total: 3		
<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REPLACING</u>	<u>EFFECTIVE DATES</u>
CIURLEO, VERONICA	SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS, \$13.83/HR, M. BOURASSA	11/30/10
FRASER, TERRI	SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS, \$13.83/HR, REALLOC FTE	11/30/10
LITZINGER, LYNN	CLERICAL LEVEL D/LOWELL, 40/45WKS, \$14.79/HR, B. VANDELL	12/06/10
MALONEY, MARJORIE	SUPV ASST/EAST, 24/38WKS \$15.52/HR, C. MENDOZA	11/10/10
MASSIE, BEVERLY	SPECIAL ED PROG/JOB COACH/DW/EAST, 20/38WKS \$14.14, M. HAUGEN	11/08/10
PAQUETTE, PATRICIA	CLERICAL LEVEL C/WOODLAND HILLS, 25/41WKS, \$14.05/HR, J. FOSLE	11/02/10
TUURA, JILL	SPECIAL ED PROG PARA/LINCOLN 31.25/38WKS \$15.46/HR, K. ROBINSON	11/10/10
Total: 7		
<u>NONCERT EXTENSION</u>	<u>POSITION/LOCATION/LENGTH</u>	<u>EFFECTIVE DATES</u>
SALMELA, GAYLE	INSTR PARA/NETTLETON HDST, NOT TO EXCEED 80.5 HRS (CHANGE FROM SUM SCHOOL)	06/14/10 07/23/10
Total: 1		
<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
LARSON, DAWN	PHYSICAL THERAPIST PARA/MACARTHUR, "A" PERSONAL W/O PAY	03/02/11 03/04/11
TAYLOR, PAULINE	HELPER/LOWELL, "A" PERSONAL W/O PAY	02/28/11 03/04/11
Total: 2		
<u>NONCERT PERM DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CLYNCH, JESSICA	SCHOOL BUS DRIVER II/TRANSPORTATION, 1.00 TO .875	11/01/10
DONALDSON, PATRICIA	SCHOOL BUS DRIVER II/TRANSPORTATION, 1.00 TO .75	11/01/10
FREEMAN, CAROL	SPECIAL ED PROG PARA/MERRITT CREEK ACADEMY, .78125 TO .750	11/15/10
LARSON, MARTIN	SCHOOL BUS DRIVER II/TRANSPORTATION, 1.00 TO .875	11/01/10
LUNDGREN, KATHLEEN	BUS HELPER/TRANSPORTATION, 1.00 TO .875	11/01/10
MISIEWICZ, RICHARD	SCHOOL BUS DRIVER II/TRANSPORTATION, 1.00 TO .875	11/01/10
NELSON, DAYLE	BUS HELPER/TRANSPORTATION, 1.00 TO .875	11/01/10
PIKE, JOHN	SCHOOL BUS DRIVER II/TRANSPORTATION, 1.00 TO .875	11/01/10
Total: 8		
<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
DEFRANG, DARCI	BUS HELPER/TRANSP, .625 TO .875	11/01/10
KOOSMAN, CHRISTINE	BUS HELPER/TRANSP, .635 TO .875	11/01/10
MARKLE, PATRICIA	CLERICAL LEVEL C/BARNES HDST, .475 TO .500	12/06/10
MAYVILLE, RICHARD	SCHOOL BUS DRIVER II/TRANSPORTATION, .625 TO .750	11/01/10
PETERSON, LINDA	SPECIAL ED PROG PARA/LINCOLN, .375 TO .78125	11/15/10
Total: 5		
<u>NONCERT PROMOTION</u>	<u>NEW POSITION/LOCATION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
OMAN, DAVID	STOREROOM TRUCK DRIVER/HOCHS, SCHOOL CUSTODIAN II/CENTRAL, \$16.58/HR	11/15/10
STOVER, ALICE	SPECIAL ED BW PARA/LINCOLN, INSTR PARA/DW/HDST, \$15.46/HR	11/22/10
Total: 2		
<u>NONCERT RECALL</u>	<u>POSITION/LOCATION/RATE OF PAY/REPLACING</u>	<u>EFFECTIVE DATES</u>
BAASCH, STEPHANIE	SPECIAL ED BW PARA/LINCOLN, 31.25/38WKS \$15.35/HR C. PETERSON	11/15/10
HARTLEY, ATHENA	.4375 INSTR PARA/DW/HDST	11/22/10
KNEELAND, STEVE	SPECIAL ED BW PARA/MALE REQ/MORGAN PARK 33.75/38WKS \$14.14/HR M. MAKI	11/08/10
KOIVISTO, KEN	1.00 SCHOOL CUSTODIAN II/CENTRAL	11/15/10
KRENNER, CHERYL	SPECIAL ED BW PARA/LINCOLN ECSE, 15/38WKS \$14.14/HR D. FRENCH	11/15/10
MCCRACKEN, CRYSTAL	.4375 INSTR PARA/DW/LINCOLN/HDST	11/22/10
PETERSON, ANGELA	.375 SPECIAL ED PROG PARA/LOWELL/ECSE	11/23/10
RONINGEN, JUDY	.4375 INSTR PARA/DW/NETTLETON HDST	11/22/10
Total: 8		
<u>NONCERT RECLASS</u>	<u>NEW POSITION/LOCATION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
COYLE, SANDRA	CLERICAL LEVEL E/HOCHS, CLERICAL LEVEL D/HOCHS/ED EQUITY, \$18.28/HR	10/20/10
Total: 1		
<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BOURASSA, MICHAEL	SCHOOL BUS DRIVER II/TRANSPORTATION	11/12/10
PAPPAS, PETER	HEALTH/LPN PARA/NETTLETON	11/09/10
Total: 2		

NON-CERT SUSPENSION

JOHN, DANIEL
MILLER, LORRIE
Total: 2

POSITION/LOCATION

FIREPERSON II/CENTRAL, W/O PAY
HELPER/MORGAN PARK, SUSPENSION W/O PAY

EFFECTIVE DATES

10/21/10 TO BE DETER
11/17/10 11/23/10

NON-CERT TERM

BECKOM, TYRELL
Total: 1

POSITION/LOCATION

HELPER/CENTRAL

EFFECTIVE DATES

10/29/10

NONCERT TEMP INCREASE

BRZEZINSKI, PETER
CARLSON, SUSAN
FLATT, CAROL
FLIPPIN, JUNEVELA
HALL, JEFFREY
HALVORSON, MARY
HUGHLEY, MARY
KOSKI, DONNA
MARKLE, PATRICIA
MARKLE, PATRICIA
MCKOWSKI, DEBRA
NORMAN, JOANN
PAQUETTE, PATRICIA
PUFF, JODI
RIDGEWELL, LINDA
VAN ALLEN, GEORGIA
WAKEFIELD, WENDY
Total: 16

POSITION/LOCATION/CONDITION

SUPV PARA/MORGAN PARK, .750 TO .875
HELPER/STOWE, .375 TO .40625
HELPER/LINCOLN, .375 TO .40625
HELPER/MACARTHUR, .375 TO .40625
SPECIAL ED BW PARA/LINCOLN, .78125 TO .84375
SUPV PARA/MORGAN, .750 TO .875
SPECIAL ED PROG PARA/LINCOLN, .78125 TO .84375
HELPER/LINCOLN, .375 TO .40625
CLERICAL LEVEL C/BARNES HDST, .475 TO 1.00
CLERICAL LEVEL C/BARNES HDST, .500 TO .625
SATELLITE MGR I/EAST, .8125 TO .84375
PRODUCTION MGR/CENTRAL, .9375 TO 1.00
CLERICAL LEVEL C/WOODLAND HILLS, .625 TO .875
SATELLITE MGR II/HOMECROFT, .53125 TO .59375
HELPER/STOWE .375 TO .40625
HELPER/MACARTHUR, .4375 TO .46875
SATELLITE MGR II/STOWE, .5625 TO .78125

EFFECTIVE DATES

11/15/10 06/10/11
11/15/10 06/09/10
09/27/10 06/09/11
11/15/10 06/09/11
11/16/10 06/10/11
11/15/10 06/10/11
11/16/10 06/10/11
09/27/10 06/09/11
12/01/10 12/10/10
12/13/10 06/24/11
11/15/10 06/09/11
11/15/10 06/09/11
11/01/10 12/22/10
11/15/10 06/09/11
11/15/10 06/09/11
11/15/10 06/09/11
11/15/10 06/09/11