

Agenda of Board Workshop/Regular Meeting

The Board of Trustees Mineral Wells Independent School District

A Board Workshop/Regular Meeting of the Board of Trustees of Mineral Wells Independent School District will be held Monday, August 10, 2026, beginning at 5:30 PM in the District Services Complex | Board Room.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. Call to Order/Establish Quorum**
- 2. Board Workshop/Dinner - No Action Will Be Taken**
 - A. Agenda Review
 - B. Planning for 2026-2027 School Year
 - C. Policy Review
- 3. Closed Session - Texas Government Code 551.074, Texas Government Code 551.076, Texas Government Code 551.082 and Texas Government Code 551.072**
 - A. Texas Government Code 551.074
 - 1) Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
 - 2) Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel
 - B. Texas Government Code 551.076
 - 1) Security - Personnel, Devices, Audits
 - C. Texas Government Code 551.082
 - 1) Student Discipline
- 4. Open Session - 7:00 p.m.**
- 5. Prayer**
- 6. Pledges - U.S./Texas Flags**
- 7. Mission & Vision Statements**
- 8. Public Comment**
- 9. Special Recognition**
- 10. President's Report**

11. Superintendent Report	
A. Enrollment Comparison	
12. <u>Action Item:</u> Consent Agenda	
A. Monthly Financial Reports, Accounts Payable Listing, and Tax Receipt	4
B. Water, Electricity, Gas Reports	20
C. Minutes of the July 13, 2026, Regular Meeting of the Board of Trustees	25
D. Leasor Crass, P.C. Proactive Legal Services & Retainer Program	31
13. Announce Tentative Tax Rate; Board Meeting for August 25, 2025, for Adoption of Final Budget, New Budget, and Tax Rate	41
Presenter: Paul Hearn, Chief Financial Officer	
14. <u>Action Item:</u> Discuss, Consider, and Take Any Necessary Action Regarding the Designation of Security Officers as recommended by the Superintendent	<u>42</u>
Presenter: David Wells, Assistant Superintendent of Student Services	
15. <u>Action Item:</u> Discuss, Consider, and Take Any Necessary Action Regarding the Authorizing the initiation of proceedings for the Sale of Real Property Specifically Described as Approximately Of a 1.572 acres tract of land out of the T. & P. R.R. Co. SURVEY, SECTION No. 13, E.O.B., ABSTRACT No. 701, Palo Pinto County, Texas: being a portion of Mineral Wells I.S.D.'s called 23.185 acres tract of land as described in Volume 833, Page 822, Official Public Records, Palo Pinto County, Texas	<u>44</u>
Presenter: David Tarver, Superintendent	
16. <u>Action Item:</u> Discuss, Consider, and Take Any Necessary Action Regarding the Authorizing the initiation of proceedings for the Sale of Real Properties Specifically Described as Approximately 0.861 acre tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including all of Lot 1 and part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; according to the plat recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.333 acres tract described in Volume 2050, Page 177 of the Official Public Records of Palo Pinto County and Approximately 1.004 acres tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; said Addition being recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.369 acres tract described in Volume 1676, Page 333 of the Official Public Records of Palo Pinto County, Texas	<u>51</u>
Presenter: David Tarver, Superintendent	
17. <u>Action Item:</u> Discuss, Consider and Take Any Necessary Action on the Resolution Regarding Extracurricular Status of 4-H Organization	<u>60</u>
Presenter: David Tarver, Superintendent	
18. <u>Action Item:</u> Discuss, Consider, and Take Any Necessary Action Regarding the Memorandum of Understanding Between Moore Connections, Inc. and	<u>71</u>

Mineral Wells Independent School District for the Teen Court Program for the 2026–2027 School Year

Presenter: David Tarver, Superintendent

19. **Action Item:** Discuss, Consider and Take Any Necessary Action Regarding Approval of Interlocal Agreement for Emergency Medical Services **94**

Presenter: David Tarver, Superintendent

20. **Action Item:** Discuss, Consider, and Take Any Necessary Action Regarding Approval of the Attendance-Taking Policy for Texas Connections Academy at Mineral Wells in Accordance with Texas Education Code Chapter 30B. **111**

Presenter: Angie Myrick, Executive Director of Accountability

21. **Action Item:** Discuss, Consider, and take Any Necessary Action Regarding the Approval of Purchase of Texas Tech Credit By Exam Assessments

Presenter: Natalie Griffin, Assistant Superintendent

22. Information

- A. **Information Only:** Mineral Wells ISD ECI MOU 2026-27 **124**

Presenter: David Tarver, Superintendent

B. Review District Calendars on our MWISD Website

Description: MWISD Academic and Athletic Calendar

23. **Action Item:** Vote on Closed Session Items

24. **Action Item:** Adjournment



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Monthly Financial Report, Tax Receipt and Accounts Payable Listings

RECOMMENDED ACTION: It is recommended that the monthly Financial Reports, Tax Receipt, Accounts Payable Listing be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached information.

FISCAL IMPACT: Variable revenue and expenditures to District

ATTACHMENTS: Financial Statement, Tax Receipt Report, AP Listing

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn David TAYLOR

8.10.26 Financial Reports Cover Doc

Final Audit Report

2026-08-10

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHtqGOzmy3hKU8Jqd_f4jsds0sVg3B36O

"8.10.26 Financial Reports Cover Doc" History

-  Document created by Lizbeth Paez (lpaez@mwisd.net)
2026-08-10 - 1:27:28 PM GMT
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Signature Date: 2026-08-10 - 1:48:21 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
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**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
CASH POSITION**

FOR PERIOD ENDING JUNE, 2026

GENERAL FUND	\$ 6,105,799.95
FOOD SERVICE	\$ 559,742.83
SPECIAL REVENUE	\$ 301,584.43
INTEREST & SINKING	\$ 2,125,779.42
INSURANCE FUND	\$ 1,192.16
WORKERS' COMPENSATION	\$ 607.55
TRUST & AGENCY FUND	\$ 221,758.19
PAYROLL	\$ (69,099.84)
TOTAL	\$ 9,247,364.69

Lone Star Investment

General Fund	\$ 2,172,665.99
Food Service Fund	\$ 4.63
Interest & Sinking	\$ 1,336,670.29
Insurance Fund	\$ 565,573.37
TOTAL INVESTMENTS	\$ 4,074,914.28

										2025-2026	YTD	Encumbered	Unencumbered	
Fnd	T	Fn	Obj	Sb	Org	F	Pr	L	L2	Obj	BUDGET	EXPENDED	Amount	Balance
XXX	R	00	----	--	----	--	--	--	--	----	49,548,150.00	40,922,254.70	0.00	8,625,895.30
XXX	E	11	----	--	----	--	--	--	--	----	24,711,972.00	19,691,282.46	248,981.40	4,771,708.14
XXX	E	12	----	--	----	--	--	--	--	----	2,046,244.00	1,704,968.02	61,275.69	280,000.29
XXX	E	13	----	--	----	--	--	--	--	----	416,540.00	320,362.75	6,750.00	89,427.25
XXX	E	21	----	--	----	--	--	--	--	----	340,315.00	289,894.08	6,369.53	44,051.39
XXX	E	23	----	--	----	--	--	--	--	----	2,681,825.00	2,223,152.80	22,380.78	436,291.42
XXX	E	31	----	--	----	--	--	--	--	----	1,527,279.00	1,203,534.66	6,781.10	316,963.24
XXX	E	33	----	--	----	--	--	--	--	----	460,592.00	370,944.01	400.00	89,247.99
XXX	E	34	----	--	----	--	--	--	--	----	1,427,724.00	1,153,557.92	247,724.04	26,442.04
XXX	E	35	----	--	----	--	--	--	--	----	2,220,366.00	1,686,003.36	10,732.17	523,630.47
XXX	E	36	----	--	----	--	--	--	--	----	1,401,405.00	1,408,496.23	27,715.02	-34,806.25
XXX	E	41	----	--	----	--	--	--	--	----	2,003,209.00	1,753,156.50	15,702.77	234,349.73
XXX	E	51	----	--	----	--	--	--	--	----	5,484,564.00	4,230,740.35	54,691.51	1,199,132.14
XXX	E	52	----	--	----	--	--	--	--	----	126,941.00	144,426.21	0.00	-17,485.21
XXX	E	53	----	--	----	--	--	--	--	----	225,678.00	208,574.27	21,771.92	-4,668.19
XXX	E	61	----	--	----	--	--	--	--	----	82,094.00	9,118.94	0.00	72,975.06
XXX	E	71	----	--	----	--	--	--	--	----	3,791,695.00	3,096,332.94	0.00	695,362.06
XXX	E	81	----	--	----	--	--	--	--	----	0.00	48,000.00	33,750.00	-81,750.00
XXX	E	93	----	--	----	--	--	--	--	----	71,100.00	66,749.00	0.00	4,351.00
XXX	E	97	----	--	----	--	--	--	--	----	528,607.00	547,927.46	0.00	-19,320.46
Grand Revenue Totals											49,548,150.00	40,922,254.70	0.00	8,625,895.30
Grand Expense Totals											49,548,150.00	40,157,221.96	765,025.93	8,625,902.11
Grand Totals											0.00	765,032.74	765,025.93	6.81
												Profit	Loss	Loss

Number of Accounts: 1779

***** End of report *****

Fnd	Fnd	Expended	Encumbered	2025-2026 Budget	Balance
180	CO-CURRICULAR	1,371,843.70	27,715.02	1,376,589.00	-22,969.72
199	GENERAL FUND	32,193,355.99	616,920.39	39,821,130.00	7,010,853.62
211	TITLE I, PART A	734,383.11	267.00	1,146,573.00	411,922.89
224	IDEA-B FORMULA	690,312.37	765.00	813,374.00	122,296.63
225	IDEA-B PRESCHOOL	18,861.69	0.00	16,556.00	-2,305.69
240	FOOD SERVICE	1,669,952.37	10,732.17	2,190,341.00	509,656.46
244	CARL PERKINS BASIC FORM. GRANT	57,542.21	10,929.22	52,594.00	-15,877.43
255	TITLE II, PART A-SUP EFF INSTR	172,571.90	0.00	245,687.00	73,115.10
263	Title III, PART A-ELA	49,323.76	392.70	63,328.00	13,611.54
270	TITLE V,B,SP 2, RLIS	69,778.64	7,401.10	20,673.00	-56,506.74
289	FEDERALLY FUNDED SPECIAL REV	70,572.97	0.00	83,915.00	13,342.03
410	STATE TEXTBOOK FUND	22,202.88	89,307.08	191,780.00	80,270.04
429	STATE FUNDED SPECIAL REVENUE	133,431.65	250.25	134,098.00	416.10
461	CAMPUS ACTIVITY FUND	20,014.41	346.00	15,289.00	-5,071.41
599	DEBT SERVICE	2,883,074.31	0.00	3,376,223.00	493,148.69
880	CUSTODIAL FUND - SCHOLARSHIPS	-5,988.69	0.00	37,141.00	43,129.69
Grand Expense Totals		40,151,233.27	765,025.93	49,585,291.00	8,669,031.80

Number of Accounts: 1722

***** End of report *****

<u>Fnd</u> <u>Fnd</u>	<u>CASH</u> <u>RECEIVED</u>	<u>2025-2026</u> <u>Budget</u>	<u>Balance</u>
180 CO-CURRICULAR	268,333.31	441,178.00	172,844.69
199 GENERAL FUND	33,136,102.56	40,756,541.00	7,620,438.44
211 TITLE I, PART A	585,230.81	1,146,573.00	561,342.19
224 IDEA-B FORMULA	542,185.30	813,374.00	271,188.70
225 IDEA-B PRESCHOOL	15,087.87	16,556.00	1,468.13
240 FOOD SERVICE	1,969,245.45	2,190,341.00	221,095.55
244 CARL PERKINS BASIC FORM. GRANT	46,276.79	52,594.00	6,317.21
255 TITLE II, PART A-SUP EFF INSTR	153,837.22	245,687.00	91,849.78
263 Title III, PART A-ELA	40,836.50	63,328.00	22,491.50
270 TITLE V,B,SP 2, RLIS	68,548.94	20,673.00	-47,875.94
289 FEDERALLY FUNDED SPECIAL REV	59,387.69	83,915.00	24,527.31
410 STATE TEXTBOOK FUND	108,409.97	191,780.00	83,370.03
429 STATE FUNDED SPECIAL REVENUE	191,843.38	134,098.00	-57,745.38
461 CAMPUS ACTIVITY FUND	12,342.54	15,289.00	2,946.46
599 DEBT SERVICE	3,724,586.37	3,376,223.00	-348,363.37
753 INSURANCE FUND	17,606.83	22,036.00	4,429.17
880 CUSTODIAL FUND - SCHOLARSHIPS	30,946.09	37,141.00	6,194.91
Grand Revenue Totals	40,970,807.62	49,607,327.00	8,636,519.38

Number of Accounts: 95

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK CHE NUMBER TYP</u>	<u>AMOUNT</u>
MASSEY'S SEPTIC TANK	53200	Pumping of Grease Trap	07/02/2026	6692 R	600.00
MASSEY'S SEPTIC TANK	53141	Pumping of Grease Trap	07/02/2026	6692 R	975.00
MSTS RECEIVABLES, LL	6092f032	Food for ESY and supply for summer feeding	07/02/2026	6693 R	37.10
MSTS RECEIVABLES, LL	1908304f	Supplies	07/02/2026	6693 R	12.24
MSTS RECEIVABLES, LL	6d85144b	Supplies	07/02/2026	6693 R	64.93
OAK FARMS DAIRY	0630	Milk and Juice for June (SSO) (Summer Feeding)	07/02/2026	6694 R	1,618.28
Bullock, Leiana	0630	Mileage Reimbursement	07/15/2026	6695 R	58.22
PATINO, PAMELA	630	Mileage Reimbursement	07/15/2026	6696 R	52.20
Alcorn, Rebecca	0727	Lunch Account Refund	07/29/2026	6697 R	48.50
BENNETT'S OFFICE SUP	0265996-00	Office Supplies	07/29/2026	6698 R	55.00
HEARTLAND PAYMENT SY	HSSREC0428	POS Software (Mosaic)	07/29/2026	6699 R	2,335.00
LABATT FOOD SERVICE	07069647	Food Service Supplies	07/29/2026	6700 R	466.29
RESCUE FIRE AND SAFE	43865	Fire and Safety Inspections/Parts Replacement	07/29/2026	6701 R	346.00
RESCUE FIRE AND SAFE	43867	Fire and Safety Inspections/Parts Replacement	07/29/2026	6701 R	223.50
RESCUE FIRE AND SAFE	43866	Fire and Safety Inspections/Parts Replacement	07/29/2026	6701 R	229.50
RESCUE FIRE AND SAFE	43864	Fire and Safety Inspections/Parts Replacement	07/29/2026	6701 R	242.50
RESCUE FIRE AND SAFE	43861	Fire and Safety Inspections/Parts Replacement	07/29/2026	6701 R	320.00
Totals for checks					7,684.26

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	48.50	7,635.76	7,684.26
***	Fund Summary Totals ***	0.00	48.50	7,635.76	7,684.26

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK CHE NUMBER TYP</u>	<u>AMOUNT</u>
ABM TEXAS GENERAL SE	1000078476	CUSTODIAL SERVICES	07/02/2026	10743 R	80,100.74
ACCOUNTABLE CARE NOW	1160	Open Purchase Order for DOT physicals and drug testing.	07/02/2026	10744 R	540.00
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	07/02/2026	10745 R	36.98
ALLSTAR CUSTOM APPAR	Multiple	Multiple Invoices	07/02/2026	10746 R	1,288.34
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	07/02/2026	10749 R	5,179.12
Brock, Kylie	0630	ESY Breakfast pick up (Mileage) JUNE	07/02/2026	10750 R	23.93
BURNS, JOHN	Multiple	Multiple Invoices	07/02/2026	10751 R	7,347.00
CANDOR CONSULTING AN	4097	INV #4097 LSSP Services, Evaluations and Report Writing (Berenice Saez Briceno)	07/02/2026	10752 R	1,959.30
CDW-G	Multiple	Multiple Invoices	07/02/2026	10753 R	8,100.88
Cedillo, Daniella	0630	ESY Breakfast/Lunch pick up (Mileage) JUNE	07/02/2026	10754 R	71.78
CRISIS PREVENTION IN	NAIN-23618	PLACE HOLDER- AUGUST CPI Certification/Membership (Worrell/Rothe)	07/02/2026	10755 R	200.00
EDUCATION SERVICE CT	1002600871	ESC REGION 11 TITLE IX WORKSHOP JUNE 29, 2026 DAVID WELLS	07/02/2026	10756 R	125.00
Evans, Edmond	0629	power washers, ultra quiet air	07/02/2026	10757 R	1,729.97
FAMOUS MINERAL WATER	Multiple	Multiple Invoices	07/02/2026	10758 R	71.75
Fowler, Kendra	0624	Reimbursement- Staff Birthday Tickets	07/02/2026	10759 R	109.50
FRONTIER WASTE-CRESS	Multiple	Multiple Invoices	07/02/2026	10760 R	8,088.07
FRYE, Stacie	000048	SIGN GYPSIES WELCOME BACK SIGN	07/02/2026	10761 R	60.00
Geer, Rebeka	0608	Reimbursement	07/02/2026	10762 R	56.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	07/02/2026	10763 R	4,315.56
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	07/02/2026	10764 R	257.61
PARENTSQUARE, INC.	2024-29266	ParentSquare / SmartSites annual subscription	07/02/2026	10765 R	21,704.62
Roe, Gary JR	0617	License renewal for GRoe	07/02/2026	10766 R	75.00
STEP 'N WASH LLC	sfy3119	Step n Wash- Stainless Steel Step Stool/Lamar Student (per Maintenance)	07/02/2026	10767 R	932.06
Tarver, David	0617	SLI Mileage June 17-20, 2026 103 (51.5 miles) x .725 = \$74.67	07/02/2026	10768 R	74.67
TASB	691308	TASB Localized Update 127	07/02/2026	10769 R	1,164.00
TRACTOR SUPPLY PLAN	200424830	MAINTENANCE-June 2026	07/02/2026	10770 R	549.99
UNIFIRST CORPORATION	2810758505	Uniforms	07/02/2026	10771 R	66.27
WELLS FARGO VENDOR F	5039210726	PLACE HOLDER- JULY Rental on Copiers 3554ci s/n 19x3x04801, 405ci s/n 19z4416980	07/02/2026	10772 R	455.27
WEX BANK	113288531	FUEL	07/02/2026	10773 R	445.70
WORKERS' COMPENSATIO	0701	WORKERS' COMP CLAIMS	07/02/2026	10774 R	7,830.63
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	07/15/2026	10836 R	571.21
AIRGAS USA, LLC	Multiple	Multiple Invoices	07/15/2026	10837 R	280.71
ATTACK FIRE	1044	Yearly inspection fire ext	07/15/2026	10838 R	3,221.27
ATWOOD DISTRIBUTING	Multiple	Multiple Invoices	07/15/2026	10839 R	171.80
AWARDS & MORE ENGRAV	Multiple	Multiple Invoices	07/15/2026	10840 R	162.00

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	CHECK DATE	CHECK CHE NUMBER TYP	AMOUNT
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	07/15/2026	10844 R	11,835.38
Burr, Chance	0630	Mileage May-Jun 2026: Burr	07/15/2026	10845 R	101.28
CDW-G	Multiple	Multiple Invoices	07/15/2026	10846 R	8,916.53
CITY WATER WORKS	630	SERVICE	07/15/2026	10847 R	19,913.30
DOSHIER APPLIANCE	60117	MAINTENANCE-June 2026	07/15/2026	10848 R	394.45
EDUCATION SERVICE CT	1002601111	Open PO for 20 bus certification class	07/15/2026	10849 R	300.00
EDUCATION SERVICE CT	201403	REGION 10 ESC MWISD CCMR INSIGHT 2026-2027	07/15/2026	10850 R	4,000.00
ELAN FINANCIAL SERVI	Multiple	Multiple Invoices	07/15/2026	10853 R	5,832.11
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	07/15/2026	10854 R	1,798.62
ELLIS EQUIPMENT CO.	CT41579	MAINTENANCE-June 2026	07/15/2026	10855 R	22.80
ENVIROMATIC SERVICES	Multiple	Multiple Invoices	07/15/2026	10856 R	2,750.00
FOOD SERVICE, CHILD	284	PLACE HOLDER- JULY/ESY MEALS (7/1-2, 7/20-23)	07/15/2026	10857 R	324.00
FRED GARRISON OIL CO	D89479	Fuel	07/15/2026	10858 R	2,353.95
FREEZE CARPETS, INC.	1259	MAINTENANCE-June 2026	07/15/2026	10859 R	67.50
GOTO COMMUNICATIONS,	IN71055107	SERVICE	07/15/2026	10860 R	5,442.18
GRAINGER	9956819776	MAINTENANCE-June 2026	07/15/2026	10861 R	34.81
HOMEBASE #250 MW	Multiple	Multiple Invoices	07/15/2026	10863 R	1,519.32
INFINITY SOUND, LTD	9330	AUDITORIUM SOUND	07/15/2026	10864 R	635.00
INTERQUEST DETECTION	117381	CANINE DETECTION	07/15/2026	10865 R	200.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	07/15/2026	10866 R	700.03
LEASOR CRASS, P.C.	30697	Leasor Crass (JULY)	07/15/2026	10867 R	482.00
LINEBARGER GOGGAN BL	002	STATE AID GAINED OR RECAPTURE REDUCTION	07/15/2026	10868 R	17,727.00
MARTIN OIL COMPANY	Multiple	Multiple Invoices	07/15/2026	10869 R	200.04
MASSEY'S SEPTIC TANK	53201	MAINTENANCE-June 2026	07/15/2026	10870 R	300.00
MCCORMICK'S GROUP ,L	477920	show prop panels color guard flags color guard uniforms	07/15/2026	10871 R	4,388.93
MUSIC & ARTS	Multiple	Multiple Invoices	07/15/2026	10872 R	566.74
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	07/15/2026	10873 R	476.25
NEXTLINK	B100000024	1Gb Internet service due 07/31/2026	07/15/2026	10874 R	150.00
O'REILLY AUTOMOTIVE,	Multiple	Multiple Invoices	07/15/2026	10875 R	357.24
ON TRACK	P13548	MAINTENANCE-June 2026	07/15/2026	10876 R	78.90
Paragon Sports Const	26-332-1	TURF MAINTENCE	07/15/2026	10877 R	3,000.00
PITNEY BOWES GLOBAL	3322689431	4/30/26-7/29/26	07/15/2026	10878 R	211.50
RESCUE FIRE AND SAFE	Multiple	Multiple Invoices	07/15/2026	10879 R	526.00
Reyes, Jacqueline	713	CDL	07/15/2026	10880 R	73.00
SHERWIN-WILLIAMS	Multiple	Multiple Invoices	07/15/2026	10881 R	2,305.08
SITEONE LANDSCAPE SU	Multiple	Multiple Invoices	07/15/2026	10882 R	413.44
Slaughter, Casey	630	Mileage May-Jun 2026: Slaughter	07/15/2026	10883 R	81.85
TEPSA	200040816	TEPSA CONFERENCE-WEAR	07/15/2026	10884 R	599.00
TEXAS SHRED, INC.	Multiple	Multiple Invoices	07/15/2026	10885 R	370.00
THE COLLEGE BOARD	Multiple	Multiple Invoices	07/15/2026	10886 R	2,229.32
UNIFIRST CORPORATION	Multiple	Multiple Invoices	07/15/2026	10887 R	2,757.48
UNITED AG & TURF	14679050	MAINTENANCE-June 2026	07/15/2026	10888 R	492.04
UNITED WORTH HYDROCH	123211	MAINTENANCE-June 2026	07/15/2026	10889 R	350.00
UNITED REFRIGERATION	Multiple	Multiple Invoices	07/15/2026	10890 R	2,906.74
WEATHERFORD ISD ATHL	0507-0509	AREA BASEBALL PLAYOFF MINERAL WELLS FEE	07/15/2026	10891 R	1,194.75
WELLS FARGO VENDOR F	5039192840	JULY 2026	07/15/2026	10892 R	874.20
WES GRABLE COMPANY	071326	Redo of gym floors	07/15/2026	10893 R	8,450.00
WINSTON WATER COOLER	Multiple	Multiple Invoices	07/15/2026	10894 R	3,774.19

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK CHE NUMBER TYP</u>	<u>AMOUNT</u>
BENNETT'S OFFICE SUP	0265840-00	Copier rental (June)	07/23/2026	10895 R	928.00
BURNS, JOHN	761218	Travis RR X 2	07/23/2026	10896 R	3,992.00
CDW-G	Multiple	Multiple Invoices	07/23/2026	10897 R	3,032.00
CharacterStrong LLC	INV247726	Character Strong curriculum for 26-27 school year (renewal)	07/23/2026	10898 R	3,498.00
EDUCATION SERVICE CT	1002600873	T-TESS Cert for new AP, Courtney Marshall	07/23/2026	10899 R	950.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	07/23/2026	10900 R	3,161.04
REGION 4 ESC	F114630	PLACE HOLDER- MAY/Teacher manuals-Student materials (40 Students)	07/23/2026	10901 R	942.99
RIVERSIDE INSIGHTS	INV284220	RIVERSIDE IOWA ASSESSMENT TEXAS RECLASSIFICATION ASSESSMENT	07/23/2026	10902 R	13.55
RMA TOLL PROCESSING	Multiple	Multiple Invoices	07/23/2026	10903 R	33.01
SHELL ENERGY SOLUTIO	2438681	SERVICES	07/23/2026	10904 R	51,853.77
SHERWIN-WILLIAMS	Multiple	Multiple Invoices	07/23/2026	10905 R	593.81
TEXAS SHRED, INC.	Multiple	Multiple Invoices	07/23/2026	10906 R	180.00
TEXAS GAS SERVICES	0701	SERVICES	07/23/2026	10907 R	3,010.26
THE FLOWER SHOP AT 7	005078	GRADUATION	07/23/2026	10908 R	407.50
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	07/29/2026	10909 R	152.44
ALLSTAR CUSTOM APPAR	Multiple	Multiple Invoices	07/29/2026	10910 R	1,385.60
ALPHA FIRE SPRINKLER	Multiple	Multiple Invoices	07/29/2026	10911 R	3,177.15
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	07/29/2026	10912 R	1,732.00
BUCKS WHEEL & EQUIP	169924	Parts	07/29/2026	10913 R	698.44
BURNS, JOHN	761219	HS wash room	07/29/2026	10914 R	2,530.00
CDW-G	Multiple	Multiple Invoices	07/29/2026	10915 R	1,850.00
Cranford, Gregory	721	THSCA CONVENTION TRAVEL REIMBURSEMENT	07/29/2026	10916 R	75.00
EDUCATION SERVICE CT	Multiple	Multiple Invoices	07/29/2026	10917 R	1,475.00
ELLIOTT ELECTRIC SUP	95-64716-0	PLACEHOLDER - MAY	07/29/2026	10918 R	21.25
FAMOUS MINERAL WATER	4369	FAMOUS MINERAL WATER COMPANY INVOICE 4369	07/29/2026	10919 R	41.00
FOOD SERVICE, CHILD	286	PLACE HOLDER- AUGUST Food Reinforcers/Houston	07/29/2026	10920 R	312.78
FRESH & FRUITY	0000371	FRESH & FRUITY NEW TEACHER ACADEMY LUNCH 2026-2027	07/29/2026	10921 R	145.00
FRONTLINE TECHNOLOGI	INVUS24909	PLACE HOLDER- AUGUST IEP Management/SIS Integration-Demographic/SIS Integration-Special Ed/26-27 YEAR	07/29/2026	10922 R	21,567.38
HOMEBASE #250 MW	Multiple	Multiple Invoices	07/29/2026	10923 R	100.15
IN TOUCH THERAPY, PL	2026_MW_SU	PLACE HOLDER- JULY Contracted PT Services	07/29/2026	10924 R	712.00
JW PEPPER & SON INC	368612994	marching music	07/29/2026	10925 R	130.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	07/29/2026	10926 R	3,651.76
McCune, Timothy	721	THSCA CONVENTION TRAVEL REIMBURSEMENT	07/29/2026	10927 R	524.50
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	07/29/2026	10928 R	927.95
ONDECK ROADSIDE SERV	21448	Tire repair	07/29/2026	10929 R	25.00
QUALITY AIR & LIFT L	497642	Work on lift	07/29/2026	10930 R	1,269.30
R & D SERVICE / STRA	108688	install new vent hood for dishwasher @ Houston	07/29/2026	10931 R	6,385.00
RAYS PAINT & BODY RE	2026774	Deductible	07/29/2026	10932 R	1,000.00

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	CHECK DATE	CHECK CHE NUMBER TYP	AMOUNT
RECORDS CONSULTANTS,	56067	Records Retention	07/29/2026	10933 R	2,040.00
RUSH BUS CENTERS	1030-bb251	Bus Purchase	07/29/2026	10934 R	148,771.00
SHERWIN-WILLIAMS	Multiple	Multiple Invoices	07/29/2026	10935 R	1,127.11
SOUTHWEST INTERNATIO	02p261408	Parts	07/29/2026	10936 R	746.82
TASSP	Multiple	Multiple Invoices	07/29/2026	10937 R	1,200.00
TEXAS HIGH SCHOOL CO	Multiple	Multiple Invoices	07/29/2026	10938 R	925.00
TOP WINDOW CLEANING	840787	Clean windows @ DSC	07/29/2026	10939 R	600.00
UNIFIRST CORPORATION	Multiple	Multiple Invoices	07/29/2026	10940 R	151.24
UNITE PRIVATE NETWOR	SI-26-0381	Monthly WAN service due 08/01/2026	07/29/2026	10941 R	530.94
VINMARK ROOFING AND	528	Repair of roof at HS	07/29/2026	10942 R	3,675.00
WELLS FARGO VENDOR F	5039536891	AUGUST 2026	07/29/2026	10943 R	874.20
Worrell, Cody	718	THSCA CONVENTION TRAVEL REIMBURSEMENT	07/29/2026	10944 R	524.50
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	07/02/2026	252600315 A	3,161.76
HENDERSON, DONNA	0620	SLI Mileage June 17-20, 2026 103 (51.5 miles) x .725 = \$74.67	07/02/2026	252600316 A	74.67
Hons, Brandon	0620	SLI Mileage June 17-20, 2026 103 (51.5 miles) x .725 = \$74.67	07/02/2026	252600317 A	74.67
Lascsak, Justin	0629	TETL conference reimbursement	07/02/2026	252600318 A	1,085.85
MSTS RECEIVABLES, LL	Multiple	Multiple Invoices	07/02/2026	252600319 A	146.13
Tallant, Carol	25/26-11	PLACE HOLDER- JUNE Contracted services for Coordinator	07/02/2026	252600320 A	2,737.15
3720 MINERAL WELLS L	Multiple	Multiple Invoices	07/15/2026	252600324 A	360.00
Acker, Frances	0701	TRAVEL	07/15/2026	252600325 A	79.13
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	07/15/2026	252600326 A	558.39
CARRIER ENTERPRISES,	17140442-0	MAINTENANCE-June 2026	07/15/2026	252600327 A	342.00
ENTERPRISE FM TRUST	FBN5683579	LEASE STMT# 614394-070326	07/15/2026	252600328 A	21,227.59
INTEGRATED SYSTEMS C	5458	INSTALLATION OF SMTP EMAIL RELAY SERVICES BY ISCORP, SMTP EMAIL RELAY SERVICES ANNUAL FEE	07/15/2026	252600329 A	4,500.00
MSTS RECEIVABLES, LL	Multiple	Multiple Invoices	07/15/2026	252600330 A	166.04
Murphy, Ronda	630	Mileage May-Jun 2026: Murphy	07/15/2026	252600331 A	82.36
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	07/23/2026	252600333 A	3,184.53
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	07/29/2026	252600334 A	1,062.74
CARRIER ENTERPRISES,	Multiple	Multiple Invoices	07/29/2026	252600335 A	5,599.80
Clay, Jacob	726	THSCA CONVENTION TRAVEL REIMBURSEMENT	07/29/2026	252600336 A	75.00
MSTS RECEIVABLES, LL	Multiple	Multiple Invoices	07/29/2026	252600337 A	1,025.94
Totals for checks					609,037.87

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
180	CO-CURRICULAR	0.00	0.00	14,458.03	14,458.03
199	GENERAL FUND	0.00	0.00	594,579.84	594,579.84
***	Fund Summary Totals ***	0.00	0.00	609,037.87	609,037.87

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK CHE NUMBER TYP</u>	<u>AMOUNT</u>
HEINEMANN	956463440	HEINEMANN / SAXON PHONICS 2026-2027 LAMAR	07/02/2026	1389 R	15,968.28
HEINEMANN	956463440	HEINEMANN / SAXON PHONICS 2026-2027 LAMAR	07/23/2026	1389 V	-15,968.28
LITERACY RESOURCES,	INV-260407	2026-2027 HEGGERTY/LITERACY RESOURCES RENEWAL BILINGUAL LAMAR	07/02/2026	1390 R	267.00
REALITYWORKS	80675	Med Term Curriculum Kit	07/02/2026	1391 R	2,359.61
The Lampo Group, LLC	INV3287650	RAMSEY EDUCATION MWHS 2026-2027	07/02/2026	1392 R	4,398.40
ELAN FINANCIAL SERVI	0519	LASO GRANT END OF THE YEAR LUNCH MEETING INSTRUCTIONAL COACHES 5/19/26	07/15/2026	1393 R	138.50
ELAN FINANCIAL SERVI	603	LASO GRANT BLUEBONNET LEARNING PD LUNCH 6/3/26	07/15/2026	1393 R	111.75
DATA CENTER WAREHOUS	INV-032899	Computer Science Equipment	07/23/2026	1394 R	8,569.61
HOUGHTON MIFFLIN COM	956491866	HMH WRITABLE, WORLD LANGUAGES & SOCIAL STUDIES 2026-2027	07/23/2026	1395 R	17,765.00
HOUGHTON MIFFLIN COM	956494419	HMH WRITABLE, WORLD LANGUAGES & SOCIAL STUDIES 2026-2027	07/23/2026	1395 R	109.86
HOUGHTON MIFFLIN COM	956500436	HMH WRITABLE, WORLD LANGUAGES & SOCIAL STUDIES 2026-2027	07/23/2026	1395 R	6,512.19
IMAGINE LEARNING, IN	1146769	IMAGINE LEARNING MWHS 2026-2027	07/23/2026	1396 R	30,542.00
LEARNING WITHOUT TEA	INV253390	LEARNING WITHOUT TEARS HANDWRITING BOOKS HOUSTON 2ND BILINGUAL 2026-2027	07/23/2026	1397 R	392.70
Quizizz Inc.	36587	QUIZZIZZ INC. (DBA WAYGROUND) 2026-2027	07/23/2026	1398 R	15,321.43
Summit K12 Holdings,	INV005357	SUMMIT K12 BILINGUAL / ELD 2026-2027	07/23/2026	1399 R	5,828.50
HEINEMANN	956463440	HEINEMANN / SAXON PHONICS 2026-2027 LAMAR	07/23/2026	1400 R	15,968.28
BENNETT'S OFFICE SUP	0266022-00	INVOICE # 0266022-001 BENNETT'S-LAMAR ELEM BINDER MATERIALS -STUDENT PARENT TEACHER COMMUNICATION NOTEBOOKS 2026-2027	07/29/2026	1401 R	3,165.50
INSTRUCTURE, INC.	INV688291	TECHNICAL CONSULTING	07/29/2026	1402 R	875.00
RENAISSANCE LEARNING	INV5708567	RENAISSANCE ACCELERATED READER HOUSTON ELEM / FRECKLE MATH LAMAR ELEM 2026-2027	07/29/2026	1403 R	15,685.00

Totals for checks 128,010.33

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
211	TITLE I, PART A	0.00	0.00	4,307.50	4,307.50
244	CARL PERKINS BASIC FORM. GRANT	0.00	0.00	10,929.22	10,929.22
263	Title III, PART A-ELA	0.00	0.00	6,221.20	6,221.20
270	TITLE V,B,SP 2, RLIS	0.00	0.00	31,006.43	31,006.43
410	STATE TEXTBOOK FUND	0.00	0.00	75,295.73	75,295.73
429	STATE FUNDED SPECIAL REVENUE	0.00	0.00	250.25	250.25
***	Fund Summary Totals ***	0.00	0.00	128,010.33	128,010.33

***** End of report *****

August 4, 2026
2025-2026 TAX COLLECTIONS
June 30, 2026

MAINTENANCE & OPERATIONS						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 11,129,959.00	\$ 125,734.75	\$ 10,297,288.45	\$ 10,423,023.20	\$ 706,935.80	93.65%
DELINQUENT TAXES	\$ 197,910.00	\$ 11,797.43	\$ 116,527.22	\$ 128,324.65	\$ 69,585.35	64.84%
PENALTY & INTEREST	\$ 220,020.00	\$ 21,533.17	\$ 177,554.80	\$ 199,087.97	\$ 20,932.03	90.49%
GRAND TOTAL	\$ 11,547,889.00	\$ 159,065.35	\$ 10,591,370.47	\$ 10,750,435.82	\$ 797,453.18	93.09%

INTEREST & SINKING						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 3,140,253.00	\$ 35,993.32	\$ 2,901,732.10	\$ 2,937,725.42	\$ 202,527.58	93.55%
DELINQUENT TAXES	\$ 66,918.00	\$ 3,196.26	\$ 34,624.38	\$ 37,820.64	\$ 29,097.36	56.52%
PENALTY & INTEREST	\$ 56,006.00	\$ 5,943.88	\$ 29,884.74	\$ 35,828.62	\$ 20,177.38	63.97%
GRAND TOTAL	\$ 3,263,177.00	\$ 45,133.46	\$ 2,966,241.22	\$ 3,011,374.68	\$ 251,802.32	92.28%



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Water/Electricity/Gas Reports

RECOMMENDED ACTION: It is recommended that the Water/Electricity/Gas Reports be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached utility reports.

FISCAL IMPACT: Variable Cost to District

ATTACHMENTS: Water/Electricity/Gas/Reports

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: David TAYLOR

Board Cover Doc Utilities 8.10.26

Final Audit Report

2026-08-07

Created:	2026-08-07
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAANhUIEQ-tcAatxvM8GSEHgp6fNdddLWE

"Board Cover Doc Utilities 8.10.26" History

-  Document created by Lizbeth Paez (lpaez@mwisd.net)
2026-08-07 - 6:56:43 PM GMT
-  Document emailed to David TARVER (dtarver@mwisd.net) for signature
2026-08-07 - 6:57:07 PM GMT
-  Email viewed by David TARVER (dtarver@mwisd.net)
2026-08-07 - 7:56:50 PM GMT
-  Document e-signed by David TARVER (dtarver@mwisd.net)
Signature Date: 2026-08-07 - 7:57:01 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-08-07 - 7:57:01 PM GMT

Electricity

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	23,818.74	16,129.45	14,900.96	13,689.20	14,570.08	14,862.69	14,588.07	18,728.04	21,068.43	20,114.63	19,384.76	20,276.08	212,131.13
MW Academy	271.30	191.55	170.32	164.44	172.12	173.57	148.27	169.00	221.33	221.23	246.65	248.65	2,398.43
Junior High	9,914.99	7,478.83	6,734.43	6,135.46	7,793.75	8,309.59	7,877.54	6,505.79	7,647.38	7,396.75	8,249.87	9,022.37	93,066.75
Travis	6,715.50	5,211.05	4,369.68	3,955.09	4,222.90	4,632.91	4,419.35	4,367.23	5,983.72	5,294.67	6,217.55	7,403.50	62,793.15
Houston	5,077.31	3,658.97	2,999.58	2,445.22	2,532.47	2,724.95	2,511.84	3,031.15	4,215.30	4,059.72	4,461.80	5,029.44	42,747.75
Lamar	6,595.42	5,184.84	4,510.72	4,120.23	4,032.15	3,565.64	3,529.48	4,613.65	6,143.06	6,017.55	6,940.22	7,631.06	62,884.02
DSC	2,994.60	2,277.19	2,035.15	1,669.48	1,559.88	1,500.94	1,456.47	1,843.72	2,424.74	2,870.28	3,656.93	3,718.98	28,008.36
Athletics	798.70	7,052.23	5,986.71	5,894.56	8,067.09	8,494.95	8,534.19	6,156.99	4,333.43	5,796.87	3,862.25	4,537.03	69,515.00
Transportation	596.28	564.94	523.03	671.40		1,461.26	661.42	502.39	423.22	478.50	481.59	474.79	6,838.82
Total	56,782.84	47,749.05	42,230.58	38,745.08	42,950.44	45,726.50	43,726.63	45,917.96	52,460.61	52,250.20	53,501.62	58,341.90	580,383.41

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	19,533.27	17,005.63	16,786.45	14,031.29	21,872.41	14,984.39	12,603.49	18,933.81	13,709.03	17,631.10	15,769.66	19,198.57	202,059.10
MW Academy	198.77	161.86	175.86	143.59	165.86	142.52	156.20	132.18	183.78	189.27	300.99	347.41	2,298.29
Junior High	8,392.02	6,800.67	7,144.77	6,654.50	7,898.36	7,281.22	5,884.70	5,783.23	6,264.42	6,711.79	8,619.39	10,899.32	88,334.39
Travis	6,909.16	5,374.88	4,341.10	4,394.67	4,392.70	4,284.99	3,741.20	4,039.38	4,757.32	5,595.05	6,440.58	9,003.50	63,274.53
Houston	4,916.77	3,425.24	2,854.53	2,549.01	2,674.16	2,838.47	2,624.04	2,926.75	3,631.40	3,957.98	4,702.04	6,492.18	43,592.57
Lamar	6,801.19	5,327.15	4,440.85	4,496.31	3,823.77	4,208.02	4,439.58	5,061.56	6,307.68	6,629.94	7,143.21	9,266.27	67,945.53
DSC	3,208.13	2,385.87	1,834.35	1,581.62	1,759.59	1,767.44	1,685.49	1,863.31	2,068.36	2,920.20	3,514.48	4,398.67	28,987.51
Athletics	6,847.35	6,387.49	6,875.64	8,190.76	3,530.04	9,530.77	8,524.24	2,419.70	5,104.74	842.73	3,863.46	7,189.24	69,306.16
Transportation	462.45	535.20	673.50	739.00	620.13	710.43		962.10	382.49	458.55	555.07	670.38	6,769.30
Total	57,269.11	47,403.99	45,127.05	42,780.75	46,737.02	45,748.25	39,658.94	42,122.02	42,409.22	44,936.61	50,908.88	67,465.54	572,567.38

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,094.76	18,119.52	15,456.54	18,444.83	15,174.36	16,548.46	14,384.04	17,785.80	15,275.55	15,251.93	15,697.79	17,784.46	200,018.04
MW Academy	384.67	275.15	221.74	165.22	178.28	222.83	240.12	195.09	345.56	404.62	396.75	429.92	3,459.95
Junior High	10,246.79	7,744.21	7,080.51	6,839.96	9,227.35	7,561.05	6,018.32	6,288.20	7,309.88	7,336.60	7,646.31	9,558.31	92,857.49
Travis	8,375.77	6,164.37	4,646.89	4,116.45	4,905.51	4,323.38	3,833.01	4,210.65	5,163.32	5,388.70	6,067.76	7,513.51	64,709.32
Houston	6,488.61	4,745.79	3,425.34	2,650.04	3,016.67	2,987.65	2,805.34	3,184.62	3,711.17	4,363.26	4,807.26	5,925.36	48,111.11
Lamar	8,712.70	7,052.94	6,026.03	4,023.07	4,530.44	4,125.85	4,541.64	5,574.52	6,845.79	7,704.75	7,783.65	8,454.69	75,376.07
DSC	3,927.88	3,071.75	2,229.64	1,794.17	1,987.09	1,974.13	1,894.99	2,074.23	2,340.88	2,927.33	3,239.92	3,669.64	31,131.65
Athletics	8,137.75	5,480.59	7,629.46	3,641.38	9,992.26	8,060.88	6,859.95	3,202.72	5,479.84	5,234.37	4,016.62	5,425.37	73,161.19
Transportation	600.20	542.36	638.28	558.25	795.57	566.32	497.27	549.39	438.07	470.40	612.89	651.07	6,920.07
Total	66,969.13	53,196.68	47,354.43	42,233.37	49,807.53	46,370.55	41,074.68	43,065.22	46,910.06	49,081.96	50,268.95	59,412.33	595,744.89

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	22,193.07	17,526.12	15,501.14	16,122.24	15,781.94	16,401.16	14,147.49	13,583.28	17,363.83	18,959.73	14,837.95	15,756.63	198,174.58
MW Academy	476.21	379.44	320.29	310.31	165.19	303.65	319.50	295.63	322.00	301.17	315.37	354.34	3,863.10
Junior High	9,033.13	7,093.17	6,217.19	6,759.81	8,080.76	8,362.18	7,036.96	6,401.79	6,734.80	6,609.59	7,203.83	8,305.61	87,838.82
Travis	7,560.61	5,779.49	5,186.37	4,033.10	4,652.73	5,027.17	4,077.91	4,648.72	5,314.55	6,041.69	6,240.20	7,825.77	66,388.31
Houston	5,353.77	4,147.34	3,829.41	3,083.58	3,351.74	3,660.31	2,803.37	3,670.70	4,123.18	4,707.66	4,984.99	5,626.92	49,342.97
Lamar	7,804.22	6,004.42	5,240.47	4,682.51	4,324.59	5,016.64	4,813.42	5,176.87	5,678.58	6,495.45	6,348.47	7,408.35	68,993.99
DSC	3,322.64	2,611.49	2,375.77	1,780.50	1,964.24	2,155.31	1,937.67	2,055.48	2,443.46	2,950.00	3,282.21	3,331.99	30,210.76
Athletics	1,865.07	5,619.96	5,147.06	5,914.07	7,840.33	9,267.41	6,179.37	5,588.74	2,323.37	823.68	4,155.62	5,022.04	59,746.72
Transportation	462.93	454.68	540.06	578.82	662.27	755.29	526.55	533.45	443.73	434.14	472.94	492.63	6,357.49
Total	58,071.65	49,616.11	44,357.76	43,264.94	46,823.79	50,949.12	41,842.24	41,954.66	44,747.50	47,323.11	47,841.58	54,124.28	570,916.74

2025-2026	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	16,574.59	15,599.60	13,525.91	13,008.74	12,257.04	12,222.07	12,571.06	13,204.44	14,436.91	15,277.73			
MW Academy	403.91	372.89	264.78	213.17	238.59	178.60	212.92	277.28	329.06	366.01			
Junior High	8,593.61	7,958.77	6,427.85	7,258.15	7,274.80	7,443.30	6,273.31	6,773.93	7,259.70	7,818.66			
Travis	7,813.32	6,915.19	4,849.95	4,685.19	4,726.06	4,746.19	5,441.20	5,283.99	6,051.71	6,786.62			
Houston	5,178.65	4,780.16	3,335.21	2,768.06	2,650.66	2,775.21	5,273.28	3,494.93	4,325.17	4,931.55			
Lamar	7,404.39	6,695.77	5,264.85	4,941.23	4,743.99	4,758.17	2,936.29	5,761.68	6,387.13	7,506.15			
DSC	3,315.07	2,930.48	2,083.13	1,893.95	1,876.95	2,026.43	2,086.37	2,251.59	2,436.37	3,356.05			
Athletics	6,177.46	6,067.93	5,258.95	8,084.29	8,308.29	9,941.59	7,867.29	5,693.17	4,976.91	5,355.08			
Transportation	492.18	455.13	526.68	738.62	672.49	748.51	586.69	480.54	429.67	455.92			
Total	55,953.18	51,775.92	41,537.31	43,591.40	42,748.87	44,840.07	43,248.41	43,221.55	46,632.63	51,853.77	-	-	-

Water

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,339.79	2,493.16	2,228.00	2,181.86	2,794.16	2,386.10	2,609.90	2,857.49	3,671.42	1,764.86	1,785.27	2,087.82	29,199.83
Junior High	1,571.80	1,590.57	1,613.19	1,861.45	2,121.11	1,620.86	1,222.66	1,241.69	1,302.94	655.54	625.70	1,439.27	16,866.78
Travis	2,963.35	2,698.82	2,756.45	3,703.37	3,441.66	1,829.39	1,678.94	1,769.01	387.32	366.22	370.44	374.66	22,339.63
Houston	1,019.67	1,014.33	674.94	517.37	515.96	321.95	223.57	230.60	269.99	209.49	213.71	243.26	5,454.84
Lamar	1,361.69	1,372.38	1,218.98	1,150.04	1,271.04	1,111.61	1,191.34	1,320.79	1,458.67	482.22	482.22	1,220.89	13,641.87
DSC	385.10	395.79	444.27	393.61	409.09	283.42	246.69	264.99	264.99	229.81	217.14	353.63	3,888.53
Athletics	2,854.33	2,473.80	6,181.77	9,172.91	2,569.88	1,637.85	2,396.01	3,157.05	4,776.50	7,665.98	5,561.55	5,894.19	54,341.82
Transportation	249.12	274.51	269.62	276.66	249.93	269.62	282.30	256.97	280.88	247.11	268.22	261.18	3,186.12
Total	12,744.85	12,313.36	15,387.22	19,257.27	13,372.83	9,460.80	9,851.41	11,098.59	12,412.71	11,621.23	9,524.25	11,874.90	148,919.42

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,332.67	2,202.51	2,435.77	2,390.33	2,026.37	2,475.28	1,996.54	2,569.91	2,468.00	3,073.93	1,532.56	3,003.08	28,506.95
Junior High	1,358.46	1,347.93	1,055.59	1,062.84	953.10	1,226.19	1,029.36	1,185.03	1,101.28	808.72	667.20	1,038.21	12,833.91
Travis	381.70	385.92	414.27	413.73	407.79	415.22	409.27	416.70	415.22	389.97	395.91	406.31	4,852.01
Houston	303.76	244.66	270.15	294.85	324.55	242.88	266.63	287.42	245.85	220.60	254.75	238.42	3,194.52
Lamar	1,354.56	1,398.17	1,308.57	1,463.49	1,282.31	1,436.75	1,173.91	1,551.10	1,494.68	440.32	364.58	1,766.43	15,034.87
DSC	423.98	433.83	527.38	533.80	349.65	346.68	282.83	312.53	324.41	291.74	248.68	306.59	4,382.10
Athletics	2,885.77	3,923.80	2,799.00	4,390.05	3,018.93	2,136.45	2,096.66	2,248.24	2,013.30	1,985.37	1,674.69	2,462.69	31,634.95
Transportation	238.67	240.08	235.41	263.08	292.78	277.93	245.26	283.88	249.72	267.53	282.38	190.31	3,067.03
Total	9,279.57	10,176.90	9,046.14	10,812.17	8,655.48	8,557.38	7,500.46	8,854.81	8,312.46	7,478.18	5,420.75	9,412.04	103,506.34

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	3,197.70	3,389.40	5,043.76	4,335.73	4,973.59	5,192.06	4,476.48	6,003.88	5,614.58	3,870.27	3,870.27	6,169.75	56,137.47
Junior High	1,253.99	1,290.27	2,093.51	2,694.32	2,581.71	2,290.48	2,150.89	2,484.23	2,144.78	1,299.45	1,299.45	1,375.29	22,958.37
Travis	398.88	403.34	907.04	907.04	909.74	917.83	907.04	912.43	907.04	898.94	898.94	890.85	9,859.11
Houston	238.42	257.72	530.87	549.76	547.06	558.44	605.43	618.93	605.44	589.26	589.26	581.15	6,271.74
Lamar	1,387.75	1,585.25	2,308.98	2,241.54	2,322.48	2,764.94	2,330.57	2,994.29	2,783.84	1,067.91	1,067.91	1,011.25	23,866.71
DSC	294.71	306.59	570.33	551.45	570.33	691.74	591.91	627.00	610.80	532.56	532.56	800.46	6,680.44
Athletics	2,905.55	2,931.57	5,233.81	4,764.15	5,328.45	4,941.84	4,597.57	6,206.79	5,899.58	4,729.22	4,729.22	9,455.40	61,723.15
Transportation	187.35	135.37	221.97	284.03	235.46	262.44	270.54	3,300.40	313.71	216.58	216.58	224.67	5,869.10
Total	9,864.35	10,299.51	16,910.27	16,328.02	17,468.82	17,619.77	15,930.43	23,147.95	18,879.77	13,204.19	13,204.19	20,508.82	193,366.09

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	5,155.93	6,021.83	4,645.99	3,928.10	5,202.26	4,986.19	4,626.15	5,691.21	5,705.29	5,059.46	2,042.18	4,664.39	57,728.98
Junior High	2,500.00	2,689.21	2,127.68	2,069.34	2,377.52	2,549.13	2,064.07	2,849.79	2,228.74	1,362.34	1,204.95	2,045.98	26,068.75
Travis	907.04	915.13	906.46	903.75	903.75	909.18	909.18	922.77	909.18	898.31	892.87	911.91	10,889.53
Houston	5,847.66	6,174.12	6,092.92	5,285.37	6,511.64	6,084.75	3,931.31	2,324.37	2,188.43	1,081.80	673.94	2,144.92	48,341.23
Lamar	2,686.70	2,940.32	2,289.37	2,050.09	2,281.21	2,566.70	2,210.52	2,920.18	2,784.22	976.09	886.37	2,362.78	26,954.55
DSC	678.25	1,080.25	583.77	556.58	610.67	632.70	613.67	684.37	646.30	564.73	583.77	2,500.66	9,736.01
Athletics	6,666.32	14,893.04	6,005.74	3,954.41	4,224.68	4,564.65	6,392.46	4,643.55	4,632.04	5,124.49	7,970.63	12,583.14	81,655.15
Transportation	136.62	283.94	248.93	251.64	335.94	270.68	235.34	227.18	227.18	178.23	170.07	295.15	2,860.90
Total	24,578.52	34,997.84	22,900.86	18,999.28	22,447.96	22,563.98	20,982.70	20,263.42	19,321.38	15,245.45	14,424.78	27,508.93	264,235.10

2025-2026	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	5,256.64	5,215.07	3,917.45	3,583.49	3,656.09	4,441.86	4,479.42	5,697.05	5,482.37	4,273.50			
Junior High	2,714.74	2,679.57	2,324.08	2,251.02	3,191.24	2,560.06	2,291.25	3,172.56	2,393.40	1,605.31			
Travis	890.15	3,308.66	917.29	911.77	911.77	925.57	917.29	928.33	922.81	895.21			
Houston	3,520.75	3,056.13	2,224.10	1,815.61	1,633.45	2,182.70	2,061.26	2,099.89	2,290.33	941.38			
Lamar	3,260.05	958.13	2,128.18	2,042.62	1,979.14	2,442.82	1,062.82	3,811.78	2,337.95	816.49			
DSC	1,100.38	953.55	551.86	604.29	538.05	615.33	372.45	836.13	913.41	684.33			
Athletics	8,769.38	8,422.17	9,799.76	4,261.10	5,822.02	5,873.29	7,969.03	4,202.41	7,074.32	10,199.66			
Transportation	210.87	289.71	229.70	224.18	224.19	207.62	271.10	240.75	185.54	497.42			
Total	25,722.96	24,882.99	22,092.42	15,694.08	17,955.95	19,249.25	19,424.62	20,988.90	21,600.13	19,913.30			

Gas

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	793.89	1,007.48	2,358.19	7,490.34	7,750.28	8,307.96	3,800.23	6,344.93	562.20	423.69	457.13	978.53	40,274.85
MW Academy	109.33	113.06	138.11	252.67	322.42	364.83	245.82	89.06	109.77	111.44	109.81	109.75	2,076.07
Junior High	477.98	788.46	2,164.93	3,400.41	3,777.03	4,150.81	2,122.82	1,603.33	446.82	397.52	391.98	600.56	20,322.65
Travis	335.36	557.74	2,449.02	3,874.12	4,165.75	4,574.51	2,680.63	1,282.78	314.28	239.40	239.53	318.46	21,031.58
Houston	353.77	512.42	1,965.92	2,972.40	3,060.42	3,419.13	1,660.07	794.93	1,062.83	670.75	397.74	402.67	17,273.05
Lamar	188.86	280.95	1,554.73	3,416.71	3,331.40	3,705.76	2,002.51	243.61	227.65	174.98	143.74	194.32	15,465.22
DSC	207.28	295.56	1,571.47	2,806.56	2,997.36	3,029.32	1,675.00	209.47	215.91	166.31	170.10	180.28	13,524.62
Transportation	129.38	286.04	736.65	1,476.59	2,114.66	1,718.58	828.72	70.67	281.73	153.31	153.33	154.55	8,104.21
Total	2,595.85	3,841.71	12,939.02	25,689.80	27,519.32	29,270.90	15,015.80	10,638.78	3,221.19	2,337.40	2,063.36	2,939.12	138,072.25

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	887.46	3,266.01	8,341.51	11,504.65	9,518.59	4,407.09	1,345.03	1,245.43	707.08	591.86	596.40	578.54	42,989.65
MW Academy	113.29	156.78	342.48	471.35	442.49	328.59	268.77	231.33	175.01	229.51	230.32	229.51	3,219.43
Junior High	616.98	761.16	3,050.61	5,022.04	4,480.09	1,917.18	881.08	478.05	242.14	271.88	229.51	279.37	18,230.09
Travis	325.56	795.22	4,219.41	7,158.55	6,628.51	2,534.20	1,366.96	466.58	1,042.12	242.09	243.85	260.10	25,283.15
Houston	318.94	431.34	2,590.55	4,516.45	4,830.57	1,673.67	958.05	567.47	350.84	461.69	459.98	462.26	17,621.81
Lamar	199.40	389.02	3,675.66	6,525.04	6,122.16	2,116.33	972.26	491.18	265.48	252.71	244.80	263.32	21,517.36
DSC	168.85	541.45	2,271.14	3,017.46	3,312.93	1,517.96	607.41	339.23	199.03	234.36	233.34	232.75	12,675.91
Transportation	163.16	396.70	1,589.10	2,263.69	1,892.39	853.45	362.04	246.92	222.38	234.36	229.51	231.92	8,685.62
Total	2,793.64	6,737.68	26,080.46	40,479.23	37,227.73	15,348.47	6,761.60	4,066.19	3,204.08	2,518.46	2,467.71	2,537.77	150,223.02

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	624.65	1,127.57	3,691.15	2,317.07	6,360.32	2,553.40	1,479.91	1,055.40	521.74	481.22	491.39	722.29	21,426.11
MW Academy	229.51	248.24	277.63	403.09	434.42	315.41	264.96	240.29	229.51	250.55	249.66	250.46	3,393.73
Junior High	318.73	956.48	1,650.68	2,690.96	3,674.67	1,666.30	941.24	564.66	313.70	260.91	265.48	322.09	13,625.90
Travis	524.42	1,166.92	2,266.53	3,713.15	4,382.67	2,027.74	1,139.10	687.28	496.54	514.21	511.29	532.57	17,962.42
Houston	463.88	813.75	1,654.65	2,918.45	3,423.19	1,908.66	1,220.92	623.65	465.45	501.45	500.32	505.97	15,000.34
Lamar	278.30	965.62	2,228.60	3,627.99	4,288.73	1,837.62	1,034.58	773.15	590.73	465.80	410.20	368.36	16,869.68
DSC	235.34	467.16	1,046.21	1,984.36	2,763.05	1,310.92	666.82	388.78	248.80	251.79	250.66	249.66	9,863.55
Transportation	232.38	385.83	782.74	1,167.41	1,412.83	677.01	407.37	307.01	246.65	279.47	261.63	262.95	6,423.28
Total	2,907.21	6,131.57	13,598.19	18,822.48	26,739.88	12,297.06	7,154.90	4,640.22	3,113.12	3,005.40	2,940.63	3,214.35	104,565.01

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	494.08	883.14	2,771.20	5,260.93	6,985.88	6,145.25	1,838.34	923.84	1,117.08	1,745.15	1,280.27	602.17	30,047.33
MW Academy	249.66	249.66	321.62	370.82	478.00	490.39	403.80	315.47	270.27	269.20	270.24	269.20	3,958.33
Junior High	340.24	410.92	1,239.18	2,239.71	4,017.82	3,137.97	2,206.87	1,386.69	-	-	-	327.02	15,306.42
Travis	572.92	573.01	1,833.79	2,733.15	4,284.84	2,844.15	2,244.73	715.47	624.09	561.60	539.65	544.85	18,072.25
Houston	505.37	514.57	1,449.87	2,218.99	3,234.22	2,573.97	1,158.74	607.10	547.21	540.98	538.40	545.92	14,435.34
Lamar	344.44	484.80	2,367.47	2,328.79	4,679.79	3,553.22	1,143.22	488.62	397.75	360.72	325.03	359.53	16,833.38
DSC	251.67	264.91	1,351.46	1,854.79	3,314.00	2,674.13	742.55	304.71	272.98	271.78	276.64	275.65	11,855.27
Transportation	271.37	320.48	1,067.75	1,750.81	1,923.33	1,348.13	490.80	362.45	313.29	289.83	287.81	290.71	8,716.76
Total	3,029.75	3,701.49	12,402.34	18,757.99	28,917.88	22,767.21	10,229.05	5,104.35	3,542.67	4,039.26	3,518.04	3,215.05	119,225.08

2025-2026	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	666.23	1,006.42	2,112.13	4,067.55	6,776.18	2,266.84	949.21	631.29	454.32	612.44	-	-	-
MW Academy	269.20	271.45	309.13	368.43	517.24	230.13	262.30	215.91	213.51	240.29	-	-	-
Junior High	359.74	542.86	-	5,438.95	5,203.20	1,265.16	701.24	469.67	283.69	273.79	-	-	-
Travis	546.08	675.38	1,849.98	3,569.70	5,555.09	1,952.43	1,133.97	685.01	520.73	485.54	-	-	-
Houston	549.39	630.42	1,418.78	2,526.40	4,051.39	1,409.44	806.14	507.65	435.08	339.28	-	-	-
Lamar	355.00	698.80	2,438.44	4,244.23	6,091.32	2,357.94	1,275.01	709.19	347.12	483.06	-	-	-
DSC	281.29	365.33	1,029.36	2,256.72	3,647.41	881.61	512.45	363.20	284.86	310.82	-	-	-
Transportation	289.90	323.42	877.12	1,307.00	2,046.43	1,017.25	646.55	431.97	243.90	265.04	-	-	-
Total	3,316.83	4,514.08	10,034.94	23,778.98	33,888.26	11,380.80	6,286.87	4,013.89	2,783.21	3,010.26	-	-	-



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)**Academic Goals**

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Minutes of the July 13, 2026, Meeting of the Board of Trustees

RECOMMENDED ACTION:

It is recommended that the July 13, 2026, Minutes of the Regular Meeting of the Board of Trustees be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

BE(LOCAL)

OVERVIEW:

Review and approve minutes from July 13, 2026, Regular Meeting of the Board of Trustees.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Minutes

DEPARTMENT(S) SUBMITTING FORM:

Superintendent

DEPARTMENT SIGNATURE/APPROVAL:

David TAVNER

Board Cover Doc Minutes 8.10.26

Final Audit Report

2026-08-07

Created:	2026-08-07
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcbUwwCfbjoaA9uZkZLGB7eVCev0uwMv3

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Signature Date: 2026-08-07 - 7:56:42 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
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2026-08-07 - 7:56:42 PM GMT



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: July 13, 2026
TIME: 5:30 p.m.

Board Members Present: Brandon Hons, Vice President - Place 2
Donna Henderson, Secretary - Place 4
Sunny Lee - Place 5
Zane Bell- Place 6
Maria Jones, President - Place 7

Board Members Absent: Scott Aaron - Place 1
Joe Ruelas - Place 3

Central Administrators Present: David Tarver, Superintendent
David Wells, Assistant Superintendent of Student Services
Natalie Griffin, Assistant Superintendent of Human Resources
Angie Myrick, Executive Director of Accountability
Justic Lascsak, Director of Technology
Karyn Bullock, Director of Communications

Call to Order/Establish Quorum: The regular meeting was called to order at 5:30 p.m. by Maria Jones, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Board Workshop/Dinner: The Board workshop started at 5:36 p.m. and ended at 6:30 p.m. No action was taken during workshop.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:31 p.m. No action was taken during closed session.

Open Session: The Board reconvened in open session at 7:01 p.m.

Prayer Donna Henderson opened the meeting with prayer.

Pledges – U.S./Texas The Board led the audience in the Pledges of Allegiance.

Mission and Vision Statements Brandon Hons read the Mission and Vision Statement.

Public Comment

No Public Comment

Special Recognition

Karyn Bullock recognized the Mineral Wells Lady Rams Softball and Rams Baseball Programs for their outstanding seasons and numerous district, regional, and state honors. Lady Rams Rylan Tarver was recognized for being one of the top players in the state and All-State Team. Kinley Harkins was recognized for earning All-State honors.

The Rams Baseball Program was recognized for the accomplishments of Braxton May, Reagan Sims, and Courtney Henry, who received various district, regional, state, academic honors and Big Country. Coach Clay was recognized as Region 2 Baseball Coach of the Year, and Assistant Coach Starnes was recognized as Region 2 Assistant Baseball Coach of the Year.

The Board congratulated the student-athletes and coaches on their outstanding accomplishments.

President's Report

Maria Jones shared that four Board members and Mr. Tarver attended the TASB Summer Leadership Institute Conference in Fort Worth in mid-June. She noted that the group gained valuable information and participated in several informative and engaging sessions.

Maria Jones also took a moment to express her heartfelt appreciation to Sunny Lee for her dedicated service and contributions to the MWISD School Board. Sunny Lee has served on the Board for a little over 11 years and is stepping down from her seat.

Superintendent's Report

Mr. Tarver announced that members of the public wishing to exit the meeting could do so at this time. He then introduced Amber Moore for her Related/Compensatory Education Home Instruction 2026-2027.

**Report Only: Pregnancy
Related
Services/Compensatory
Education Home Instruction
2026-2027**

Amber Moore presented the Board with an overview of the 2025–2026 Pregnancy Related Services (PRS) and Compensatory Education Home Instruction (CEHI) program, including program services, student participation, outcomes, and goals for continued improvement. During the 2025–2026 school year, six students were served, with two receiving CEHI. Amber also highlighted student outcomes and the district's goal of continuing to improve identification, follow-through, and staff awareness of PRS(See Attachment).

Action Items:

Consent Agenda Items:

- A. Monthly Financial Reports and Accounts Payable Listing
- B. Water/Electricity/Gas Reports
- C. Investment Report
- D. Minutes of the June 8, 2026, Regular Board Meeting and June 15, 2026, Special Meeting of the Board of Trustees

Brandon Hons moved and Sunny Lee seconded a motion to approve the consent agenda items as presented(See attachments). ***The motion passed 5–0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider and Take
Any Necessary Action
Regarding the Acceptance of
Donation to the Mineral
Wells ISD Drone Program

Donna Henderson moved and Zane Bell seconded a motion to approve the donation to the Mineral Wells ISD Drone Program as presented. ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider, and Take
Any Necessary Action
Regarding Approval of the
2026-2027 Innovative
Courses List

Zane Bell moved and Donna Henderson seconded a motion to approve the 2026-2027 Innovative Course List as presented(See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider, and Take
Any Necessary Action
regarding the 2026-2027
Student Code of Conduct

Donna Henderson moved and Brandon Hons seconded a motion to approve the 2026-2027 Student Code of Conduct as presented(See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider, and Take
Any Necessary Action
Regarding the 2026-2027
Teacher Appraisal Calendar
and T-TESS Appraiser List

Donna Henderson moved and Brandon Hons seconded a motion to approve the 2026-2027 Teacher Appraisal Calendar and T-TESS Appraiser List as presented(See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider, and Take
Any Necessary Action
Regarding the Adoption of
Resolution for Nonbusiness
Days under House Bill 3033

Brandon Hons moved and Donna Henderson seconded a motion to approve the Resolution for Nonbusiness Days under House Bill 3033 as presented(See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider and Take
Any Necessary Action
Regarding the Endorsement
of a Candidate
for TASB Board of
Directors, Region 11, Position
C

Brandon Hons moved and Donna Henderson seconded a motion to approve the endorsement Justin Chapa, Arlington ISD as the candidate for TASB Board of Directors, Region 11 Position C(See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Discuss, Consider, and Take
Any Necessary Action
Regarding a Resolution
Authorizing Initiation of
Proceedings for Sale of Real
Property for the Following
Described Real Property,
Located and Situated in the
City of Mineral Wells, Palo
Pinto County, Texas

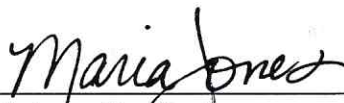
Brandon Hons moved and Zane Bell seconded a motion to approve the Resolution authorizing the initiation of proceedings for sale of real property for the Old Fannin (See attachments). ***The motion passed 5-0 with the following votes: : Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Information Only:

PUBLIC HEARING: 2026-2027
Every Student Succeeds Act

Natalie Griffin provided the Board with information regarding the 2026–2027 ESSA planning amounts, including anticipated funding and proposed uses for Title I, Title II,

(ESSA) Planning Amounts	Title III Bilingual/ESL, Title IV, Perkins V CTE, and Title III Immigrant/Migrant funds through the Region 11 Shared Service Arrangement(See attachments).
Employee Handbook for 2026-2027	Natalie Griffin presented the 2026–2027 Employee Handbook to the Board and highlighted the key changes and updates for the upcoming school year(See attachments).
Student Handbook for 2026-2027	David Wells presented the 2026–2027 Student Handbook to the Board and highlighted the key changes and updates for the upcoming school year (see attachments). David Wells also took a moment to thank Angie Myrick for her assistance in making the transition smooth and successful.
<u>Review District Calendars on our MWISD Website</u>	David Tarver highlighted that next Monday will mark the first day back for a large portion of MWISD staff for the 2026–2027 school year. He took a moment to thank Angie Myrick for all of her hard work and continued by expressing his appreciation to everyone who contributes to the success of Mineral Wells ISD. He recognized that the district’s success is the result of the dedication and efforts of many individuals working together to support students and staff.
<u>Action Item:</u> <u>Vote on Closed Session Items</u>	N/A
<u>Adjournment</u>	Upon a motion by Sunny Lee and seconded by Brandon Hons, the meeting was adjourned at 7:49 p.m. <i>The motion passed 5-0 with the following votes: Sunny Lee – Yes, Zane Bell – Yes, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes</i>


 Maria Jones, President


 Donna Henderson, Secretary



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
- ☐ Fiscal Responsibility
- ☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Approval of Leasor Crass, P.C Proactive Legal Services and Retainer Program

RECOMMENDED ACTION: It is recommended that the Board approve the Leasor Crass, P.C Proactive Legal Services and Retainer Program as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy BDD(LOCAL)

OVERVIEW:

The Board shall retain an attorney or attorneys, as necessary, to serve as the District's legal counsel and representatives in matters requiring legal services. Services to be performed and reasonable compensation to be paid by the Board shall be set forth in a written contract between the Board and the attorney or attorneys. In accordance with the written contract, individual Trustees shall channel legal inquiries through the Superintendent or Board designee, as appropriate, when advice or information from the District's legal counsel is sought. Staff requests for legal advice from the District's legal counsel shall be submitted through the Superintendent or designee. A report of legal advice received shall be presented to the Board when deemed appropriate by the administration or upon request of the Board.

FISCAL IMPACT: _____
Invoice

ATTACHMENTS: _____
Superintendent

DEPARTMENT(S) SUBMITTING FORM: _____

DEPARTMENT SIGNATURE/APPROVAL: David TAVNER

Board Cover Doc Leasor Crass, P.C Retainer

8.10.26

Final Audit Report

2026-08-07

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"Board Cover Doc Leasor Crass, P.C Retainer 8.10.26" History

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LEASOR CRASS, P.C.
YOUR SCHOOL • OUR MISSION

PROACTIVE LEGAL SERVICES & RETAINER PROGRAM INFORMATION SHEET

The Mineral Wells Independent School District (hereinafter "District"), acting by and through the authorized Trustee or Employee whose signature appears below, hereby retains the law firm of Leasor Crass, P.C. (hereinafter "Law Firm"), to provide the services to the District set forth below.

- Cost:** There is no annual fee for this Retainer Agreement. However, your signature is required to obtain the advantages of this Agreement.
- Telephone Consultation:** The Law Firm shall provide telephone consultations of up to 12 minutes on routine, non-recurring District operational matters at no charge. This benefit extends to the District's Trustees, Superintendent, and any Superintendent designee, each of whom shall be provided with the direct office and cell phone numbers of the firm's attorneys.
- Email Questions:** The Law Firm shall provide email consultations of up to 12 minutes at no charge on routine, non-recurring matters arising from District operations. Consultations are available to the District's Trustees, Superintendent, and any Superintendent designee. Trustees and staff shall have direct access to attorneys through their cell phone and direct office numbers.
- Legal Work:** Legal work may include, but is not limited to, negotiation of contracts, grievances, personnel nonrenewal or terminations, review of construction documents, intellectual property, review and preparation for ARD and §504 meetings, litigation, administrative appeals, and specialized trainings. This includes research, the preparation of opinion letters and memorandum of law, the provision of legal advice, and extended phone conferences or lengthy emails as well as representation in adversarial matters. All time, including telephone calls, is charged at the hourly rates set forth below billable in six (6) minute increments, plus expenses and shall be charged and invoiced on a monthly basis.

Fees for Retainer Districts and Charter Schools

Shareholders	Partners	Sr. Associates	Associates	Law Clerks	Paralegals
\$330/hour	\$320/hour	\$300/hour	\$290/hour	\$175/hour	\$150/hour

- Access to Publications:** The Law Firm shall send information in the form of publications to designated District personnel and trustees on a routine basis relating to developments in school law. The content and publication schedule of such updates shall be determined by the Law Firm.

6. **District Trainings:** Individuals at the law firm are approved by TEA to provide professional continuing education credits for administrators. Discounted rates will be provided to your District for training in the areas listed below. Customized programs at special rates can be negotiated for your specific district.
7. **School Board Trainings:** Individuals at the law firm are approved by TEA to provide board training continuing education credits for school board trustees. Discounted rates will be provided to your District for the annual required school board training hours. Customized programs at special rates can be negotiated for your specific district.
8. **Administrator Recruitment:** Because of the vast networking opportunities available, combined with our many years of service, both as educators and school attorneys, we are in a unique position to assist the District in recruiting top candidates for your administrator positions. Firm members will assist the Superintendent/Human Resources Department in soliciting, contacting, or evaluating individuals for key administrator positions within your District at a nominal charge to the District.
9. **Scope of Attorney-Client Relationship:** Membership in the Leasor Crass Proactive Legal Services & Retainer Program establishes a limited attorney-client relationship only between the Law Firm and the District. The relationship exists only as to the consultations and additional legal work that are requested by the District. Membership in the Proactive Legal Services & Retainer Program does not impose any duty upon the Law Firm to provide advice or legal services to the District regarding matters unless a specific request by the District's Board President, Superintendent or designee is made for specific advice. The Law Firm and the District acknowledge and represent that this Agreement does not establish an attorney-client relationship between the Law Firm and any individual Trustee or employee of the District. If a lawsuit or other adversarial matter is brought against the District and/or any Trustee or employee of the District, the Law Firm may require the execution of one or more separate letters of engagement prior to establishing an attorney-client relationship in the matter.

The State Bar of Texas asks every lawyer to advise his or her clients that the State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office of General Counsel will provide you with information about these matters. For more information, call 1-800-932-1900. This is a toll-free call.

10. **Term of Agreement:** Upon execution, this Agreement shall be effective immediately and shall renew annually on September 1st unless written notice of cancellation is received by Leasor Crass. Access to the publications shall become effective upon completion and return of the District Information Sheet included herein.

Effective this 10th day of August, 2026.

LEASOR CRASS, P.C. Mineral Wells INDEPENDENT SCHOOL DISTRICT

By: Mike Leason
Mike Leason, Shareholder

By: David Tarver, Superintendent

By: Rhonda Crass
Rhonda Crass, Shareholder



LEASOR CRASS, P.C.
YOUR SCHOOL • OUR MISSION

PROACTIVE LEGAL SERVICES & RETAINER PROGRAM INFORMATION SHEET

District: Mineral Wells
Superintendent: David Tarver
906 SW 5th Ave Mineral Wells, TX 76067
Address: _____
940.325.6404
Phone: _____ Fax: _____

DISTRICT EMAIL INFORMATION SHEET

RECIPIENT NAME/TITLE	RECIPIENT EMAIL
David Tarver, Superintendent	dtarver@mwisd.net
David Wells, Assistant Superintendent	dwells@mwisd.net
Natalie Griffin, Assistant Superintendent	ngriffin@mwisd.net
Lizbeth Paez, Admin Assistant of Superintendent	lpaez@mwisd.net
Maria Jones Board President	mjones@mwisd.net
Brandon Hons Board Vice President	bhons@mwisd.net
Donna Henderson Board Secretary	dhenderson@mwisd.net
Scott Aaron Board Member	saaron@mwisd.net
Joe Ruelas Board Member	jruelas@mwisd.net
Zane Bell Board Member	zbell@mwisd.net
Board Member	



LEASOR CRASS, P.C.
YOUR SCHOOL • OUR MISSION

PROACTIVE LEGAL SERVICES & RETAINER PROGRAM INFORMATION SHEET

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4. **Legal Work:** Legal work may include, but is not limited to, negotiation of contracts, grievances, personnel nonrenewal or terminations, review of construction documents, intellectual property, review and preparation for ARD and §504 meetings, litigation, administrative appeals, and specialized trainings. This includes research, the preparation of opinion letters and memorandum of law, the provision of legal advice, and extended phone conferences or lengthy emails as well as representation in adversarial matters. All time, including telephone calls, is charged at the hourly rates set forth below billable in six (6) minute increments, plus expenses and shall be charged and invoiced on a monthly basis.

Fees for Retainer Districts and Charter Schools

Shareholders	Partners	Sr. Associates	Associates	Law Clerks	Paralegals
\$330/hour	\$320/hour	\$300/hour	\$290/hour	\$175/hour	\$150/hour

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8. **Administrator Recruitment:** Because of the vast networking opportunities available, combined with our many years of service, both as educators and school attorneys, we are in a unique position to assist the District in recruiting top candidates for your administrator positions. Firm members will assist the Superintendent/Human Resources Department in soliciting, contacting, or evaluating individuals for key administrator positions within your District at a nominal charge to the District.
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Effective this 10th day of August, 2026.

LEASOR CRASS, P.C.

Mineral Wells

INDEPENDENT SCHOOL DISTRICT

By: Mike Leasor
Mike Leasor, Shareholder

By: David Tarver, Superintendent

By: Rhonda Crass
Rhonda Crass, Shareholder



LEASOR CRASS, P.C.
YOUR SCHOOL • OUR MISSION

PROACTIVE LEGAL SERVICES & RETAINER PROGRAM INFORMATION SHEET

District: Mineral Wells
Superintendent: David Tarver
906 SW 5th Ave Mineral Wells, TX 76067
Address: _____
940.325.6404
Phone: _____ Fax: _____

DISTRICT EMAIL INFORMATION SHEET

RECIPIENT NAME/TITLE	RECIPIENT EMAIL
David Tarver, Superintendent	dtarver@mwisd.net
David Wells, Assistant Superintendent	dwells@mwisd.net
Natalie Griffin, Assistant Superintendent	ngriffin@mwisd.net
Lizbeth Paez, Admin Assistant of Superintendent	lpaez@mwisd.net
Maria Jones Board President	mjones@mwisd.net
Brandon Hons Board Vice President	bhons@mwisd.net
Donna Henderson Board Secretary	dhenderson@mwisd.net
Scott Aaron Board Member	saaron@mwisd.net
Joe Ruelas Board Member	jruelas@mwisd.net
Zane Bell Board Member	zbell@mwisd.net
Board Member	



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☐ Action Item
☒ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☒ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☒ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☒ Fiscal Responsibility
☒ Safe and Secure Schools

TITLE: Announce Tentative Tax Rate; Board Meeting for August 24, 2026 for Adoption of Final Budget, New Budget, and Tax Rate

RECOMMENDED ACTION: This item for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CE(LOCAL)

OVERVIEW:

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District-and- campus level planning and decision making committees. Budget planning and evaluation are continuous processes and shall be a part of each month;s activities.

Tentative Tax Rate: .9873 (General Fund .7516 and Debt Service .2120595)

Proposed Budget Schedule:

August 17, 2026 Budget Workshop 5:30

August 24, 2026 Approve final budget amendment, adopt 2026-2027 budget and set tax rate - 5:30

FISCAL IMPACT: \$41,129,386 General Fund Budget and \$3,376,598 Debt Service Budget

ATTACHMENTS: Tax Notice

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/26

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
- ☐ Fiscal Responsibility
- ☒ Safe and Secure Schools

TITLE: Discuss, Consider and Take Any Necessary Action Regarding the Designation of Security of Officers as recommended by the Superintendent

RECOMMENDED ACTION: It is recommended that the board adopt the recommendation of the Superintendent regarding the security officers assigned to campuses.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TEC 37.0614; HB 3; Texas Government Code 551.076

OVERVIEW:

House Bill 3 requires that school districts have armed security officers at all campuses during the regular school day. It also requires that the school board establish a minimum number of security officers appropriate for each campus. Under Texas Government Code 551.067, school boards are exempted from Open Meetings Requirements for discussions related to specific security operations of the district. Under this exception, MWISD will keep the number of armed guards assigned to campuses as well as the names of security officers confidential.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Assistant Superintendent

DEPARTMENT(S) SUBMITTING FORM:

DEPARTMENT SIGNATURE/APPROVAL:

David Wells

David TAYLOR

8.10.26 SRO Designation Cover Doc

Final Audit Report

2026-08-08

Created:	2026-08-08
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMvQ5eLapEsyWw0giksX1BiL49Ogmnxcr

"8.10.26 SRO Designation Cover Doc" History

-  Document created by Lizbeth Paez (lpaez@mwisd.net)
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BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Authorizing the initiation of Proceedings for the Sale of Real Property Specifically Described as Approximately of a 1.572 acres tract of land

RECOMMENDED ACTION: It is recommended that the Board approve the authorization of the initiation of proceedings for the sale of property specifically described as approximately of a 1.572 tract acre of land.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

Board Policy CDB(LEGAL), Texas Education Code 11.154, Local Gov't Code 272.001 (a), (d)

OVERVIEW:

A board may authorize the sale of any property, other than minerals, held in trust for free school purposes.

In most cases, before land owned by a district may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must be published in two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication. The board is not required to accept any bid or offer or to complete a sale or exchange.

The land under consideration is raw and unused, and not currently needed by Mineral Wells ISD for any purpose. If sold, this parcel could be returned to school tax rolls and could be used for productive purposes as the city of Mineral Wells sees development occurring in various locations around the city.

Legal Description Provided in Resolution.

FISCAL IMPACT: Immediate financial gain of at least the appraised value of the land(appraisal to be pursued if approved), plus increase to school tax rolls

ATTACHMENTS: Resolution

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: David TAVNER

Authorizing Initiation of Proceedings for Sale of Property 1.572 Acre Tarct Cover Doc

Final Audit Report

2026-08-10

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
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"Authorizing Initiation of Proceedings for Sale of Property 1.572 Acre Tarct Cover Doc" History

-  Document created by Lizbeth Paez (lpaez@mwisd.net)
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-  Agreement completed.
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**RESOLUTION AUTHORIZING THE INITIATION OF
PROCEEDINGS FOR THE SALE OF REAL PROPERTY**

WHEREAS, THE Board of Trustees (the "Board") of the Mineral Wells Independent School

District (the "District") is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District; and

WHEREAS, under Texas Education Code § 11.151 (c), all rights and titles to the real property of the District are vested in the Board and their successors in office; and

WHEREAS, pursuant to Texas Education Code § 11.151(c) and 11.154(a), the Board may dispose of property that is no longer necessary for the operation of the District and may, by resolution, authorize the sale of such property; and

WHEREAS, the Board has determined that the property commonly known as Of a 1.572 acres tract of land out of the T. & P. R.R. Co. SURVEY, SECTION No. 13, E.O.B., ABSTRACT No. 701, Palo Pinto County, Texas: being a portion of Mineral Wells I.S.D.'s called 23.185 acres tract of land as described in Volume 833, Page 822, Official Public Records, Palo Pinto County, Texas: being further described by metes and bounds as follows;

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying & Engineering, Inc. and reflect Surface Adjusted, N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202, using Texas Department of Transportation Surface Adjustment Factor of 1.00012. (U.S. Survey Feet)

BEGINNING at a found disturbed 3/8" iron rod in the north right of way of U.S. Highway No. 180, at the southerly southwest corner of said Mineral Wells I.S.D. tract, same being the southeast corner of Lot 1, Block A, PANDA EXPRESS ADDITION, according to the plat as recorded in Volume 11, Page 32, Slide 1031, Plat Records Palo Pinto County, Texas, for the southwest and beginning corner of this tract.

(the "Property"), more specifically described in Exhibit A, is no longer needed for the educational purposes and operation

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT:

RESOLVED, the Board finds that the Property is no longer needed for educational purposes and operation of the District, but is still an important symbol of the District's history and community; and

RESOLVED, the Board authorizes and directs the Superintendent or designee to initiate the proceedings for a sale of the Property, pursuant to the notice and bid provisions of Local

Government Code § 272.001, to advertise the property for sale and to enlist the services of a licensed appraiser, and a licensed real estate broker or salesperson, should the Superintendent or designee determine that such services will aid in obtaining the best price for the Property.

PASSED AND APPROVED this 10th day of August, 2026 by the Board of Trustees for the Mineral Wells Independent School District.

By: _____

Attest:

Maria Jones, Board President
Secretary

Donna Henderson, Board

EXHIBIT A
Legal Description of Property

Of a 1.572 acres tract of land out of the T. & P. R.R. Co. SURVEY, SECTION No. 13, E.O.B., ABSTRACT No. 701, Palo Pinto County, Texas: being a portion of Mineral Wells I.S.D.'s called 23.185 acres tract of land as described in Volume 833, Page 822, Official Public Records, Palo Pinto County, Texas: being further described by metes and bounds as follows;

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying & Engineering, Inc. and reflect Surface Adjusted, N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202, using Texas Department of Transportation Surface Adjustment Factor of 1.00012. (U.S. Survey Feet)

BEGINNING at a found disturbed 3/8" iron rod in the north right of way of U.S. Highway No. 180, at the southerly southwest corner of said Mineral Wells I.S.D. tract, same being the southeast corner of Lot 1, Block A, PANDA EXPRESS ADDITION, according to the plat as recorded in Volume 11, Page 32, Slide 1031, Plat Records Palo Pinto County, Texas, for the southwest and beginning corner of this tract.

THENCE N 00°42'41" W 175.00 feet along the east line of said Lot 1, Block A to a set 1/2" iron rod with plastic cap stamped "TEXAS SURVEYING", for the northwest corner of this tract. WHENCE a found 1/2" iron rod at the northeast corner of said Lot 1, Block A bears N 00°42'41" W 74.03 feet.

THENCE S 89°48'47" E 391.37 feet to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING", in the west right of way of Lady Ram Boulevard, no right of way description or dedication found at the time of survey, for the northeast corner of this tract.

THENCE S 00°41'05" E 175.00 feet thirty feet west of (30'/W) of & parallel (//) to the center line of said roadway to a set 1/2" iron rod with plastic cap stamped "TEXAS SURVEYING", in the north right of way of said U.S. Highway No. 180, for the southeast corner of this tract.

THENCE N 89°48'47" W 391.29 feet along the north right of way of said U.S. Highway No. 180 to the POINT OF BEGINNING.

**RESOLUTION AUTHORIZING THE INITIATION OF
PROCEEDINGS FOR THE SALE OF REAL PROPERTY**

WHEREAS, THE Board of Trustees (the "Board") of the Mineral Wells Independent School District (the "District") is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District; and

WHEREAS, under Texas Education Code § 11.151 (c), all rights and titles to the real property of the District are vested in the Board and their successors in office; and

WHEREAS, pursuant to Texas Education Code § 11.151(c) and 11.154(a), the Board may dispose of property that is no longer necessary for the operation of the District and may, by resolution, authorize the sale of such property; and

WHEREAS, the Board has determined that the property commonly known as Of a 1.572 acres tract of land out of the T. & P. R.R. Co. SURVEY, SECTION No. 13, E.O.B., ABSTRACT No. 701, Palo Pinto County, Texas: being a portion of Mineral Wells I.S.D.'s called 23.185 acres tract of land as described in Volume 833, Page 822, Official Public Records, Palo Pinto County, Texas: being further described by metes and bounds as follows;

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying & Engineering, Inc. and reflect Surface Adjusted, N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202, using Texas Department of Transportation Surface Adjustment Factor of 1.00012. (U.S. Survey Feet)

BEGINNING at a found disturbed 3/8" iron rod in the north right of way of U.S. Highway No. 180, at the southerly southwest corner of said Mineral Wells I.S.D. tract, same being the southeast corner of Lot 1, Block A, PANDA EXPRESS ADDITION, according to the plat as recorded in Volume 11, Page 32, Slide 1031, Plat Records Palo Pinto County, Texas, for the southwest and beginning corner of this tract.
(the "Property"), more specifically described in Exhibit A, is no longer needed for the educational purposes and operation

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
MINERAL WELLS INDEPENDENT SCHOOL DISTRICT:**

RESOLVED, the Board finds that the Property is no longer needed for educational purposes and operation of the District, but is still an important symbol of the District's history and community; and

RESOLVED, the Board authorizes and directs the Superintendent or designee to initiate the proceedings for a sale of the Property, pursuant to the notice and bid provisions of Local Government Code § 272.001, to advertise the property for sale and to enlist the services of a licensed appraiser, and a licensed real estate broker or salesperson, should the

Superintendent or designee determine that such services will aid in obtaining the best price for the Property.

PASSED AND APPROVED this 10th day of August, 2026 by the Board of Trustees for the Mineral Wells Independent School District.

By: 
Maria Jones, Board President

Attest: 
Donna Henderson, Board Secretary



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Authorizing the Initiation of Proceedings for the Sale of Real Properties

RECOMMENDED ACTION: It is recommended that the Board approve the authorization of the initiation of proceedings for the sale of properties better know as Old Fannin and Senior Center as presented to the board.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CDB(LEGAL), Texas Education Code 11.154, Local Gov't Code 272.001 (a), (d)

OVERVIEW:

A board may authorize the sale of any property, other than minerals, held in trust for free school purposes.

In most cases, before land owned by a district may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must be published in two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication. The board is not required to accept any bid or offer or to complete a sale or exchange.

The land under consideration is raw and unused, and not currently needed by Mineral Wells ISD for any purpose. If sold, this parcel could be returned to school tax rolls and could be used for productive purposes as the city of Mineral Wells sees development occurring in various locations around the city.

Legal Description Provided in Resolution.

FISCAL IMPACT: Immediate financial gain of at least the appraised value of the land (appraisal to be pursued if approved), plus increase to school tax rolls

ATTACHMENTS: Resolution

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: David TARKER

Resolution Authorizing Initiation of Proceedings for Sale of Property Cover Doc

Final Audit Report

2026-08-10

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
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"Resolution Authorizing Initiation of Proceedings for Sale of Property Cover Doc" History



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Agreement completed.

2026-08-10 - 3:21:17 PM GMT

**RESOLUTION AUTHORIZING THE INITIATION OF
PROCEEDINGS FOR THE SALE OF REAL PROPERTY**

WHEREAS, THE Board of Trustees (the "Board") of the Mineral Wells Independent School

District (the "District") is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District; and

WHEREAS, under Texas Education Code § 11.151 (c), all rights and titles to the real property of the District are vested in the Board and their successors in office; and

WHEREAS, pursuant to Texas Education Code § 11.151(c) and 11.154(a), the Board may dispose of property that is no longer necessary for the operation of the District and may, by resolution, authorize the sale of such property; and

WHEREAS, the Board has determined that the property commonly known as the Old Fannin

High School, located Of a 0.861 acre tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including all of Lot 1 and part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; according to the plat recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.333 acres tract described in Volume 2050, Page 177 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows:

Beginning at a found "X" on concrete at the northwest intersection of Northwest 5th Avenue and West Hubbard Street and at the southeast corner of said Lot 1 and said 1.333 acres tract for the southeast and beginning corner of this tract.(the "Property"), more specifically described in Exhibit A, and the commonly known as Mineral Wells Senior Center Being a 1.004 acres tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; said Addition being recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.369 acres tract described in Volume 1676, Page 333 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows:

Beginning at a found 3/8" iron rod at the southwest corner of said Lot 2 and at the northeast intersection of West Hubbard Street (paved) and Northwest 6th Avenue (paved) at the most southerly southwest corner of said 1.369 acres tract for the most southerly southwest and beginning corner of this tract in Exhibit B, is no longer needed for the educational purposes and operation

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
MINERAL WELLS INDEPENDENT SCHOOL DISTRICT:**

RESOLVED, the Board finds that the Property is no longer needed for educational purposes and operation of the District, but is still an important symbol of the District's history and community; and

RESOLVED, the Board authorizes and directs the Superintendent or designee to initiate the proceedings for a sale of the Properties, pursuant to the notice and bid provisions of Local Government Code § 272.001, to advertise the property for sale and to enlist the services of a licensed appraiser, and a licensed real estate broker or salesperson, should the Superintendent or designee determine that such services will aid in obtaining the best price for the Properties.

PASSED AND APPROVED this 10th day of August 2026, by the Board of Trustees for the Mineral Wells Independent School District.

By: _____

Attest:

Maria Jones, Board President
Secretary

Donna Henderson, Board

EXHIBIT A
Legal Description of Property

Of a 0.861 acre tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including all of Lot 1 and part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; according to the plat recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.333 acres tract described in Volume 2050, Page 177 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows:

Beginning at a found "X" on concrete at the northwest intersection of Northwest 5th Avenue and West Hubbard Street and at the southeast corner of said Lot 1 and said 1.333 acres tract for the southeast and beginning corner of this tract.

Thence N. 89 deg. 51 min. 42 sec. W. 199.99 feet to a found 3/8" iron rod in the north right of way line of said West Hubbard Street, at the southwest corner of Subdivision "A" of said Lot 2, Block 1 for the southwest corner of this and said 1.333 acres tract.

Thence N. 00 deg. 18 min. 51 sec. E. 187.54 feet to a found 1/2" iron rod with cap (PRICE SURVEYING) in the west line of said 1.333 acres tract and at the southwest corner of a certain 0.472 acre tract described in Volume 2053, Page 232 of said Official Public Records for the northwest corner of this tract.

Thence S. 89 deg. 40 min. 40 sec. E. 198.30 feet to a found "MAG" nail on the east edge of a rock wall, in the east line of said 1.333 acres tract and in the west line of said Northwest 5th Avenue at the southeast corner of said 0.472 acre tract for the northeast corner of this tract. Thence S. 00 deg. 12 min. 06 sec. W. 189.14 feet to the place of beginning.

EXHIBIT B
Legal Description of Property

Being a 1.004 acres tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; said Addition being recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.369 acres tract described in Volume 1676, Page 333 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows: Beginning at a found 3/8" iron rod at the southwest corner of said Lot 2 and at the northeast intersection of West Hubbard Street (paved) and Northwest 6th Avenue (paved) at the most southerly southwest corner of said 1.369 acres tract for the most southerly southwest and beginning corner of this tract.

Thence N. 00 deg. 02 min. 31 sec. W. 139.11 feet to a set "PK" nail at the northwest corner of said Lot 2 and at the northeast corner of said Northwest 6th Avenue for an ell corner of this and said 1.369 acres tract.

Thence along the north line of said Northwest 6th Avenue, N. 89 deg. 52 min. 23 sec. W. 86.00 feet to a found 3/8" iron rod for the most westerly southwest corner of this and said 1.369 acres tract.

Thence N. 00 deg. 02 min. 03 sec. W. 161.55 feet to a found 1" iron rod at the most westerly southwest corner of a certain 3.609 acres tract described in Volume 1415, Page 645 of the Official Public Records and at the most westerly northwest corner of said 1.369 acres tract for the northwest corner of this tract.

Thence S, 86 deg. 50 min. 08 sec. E. 191.26 feet to a found "PK" nail in concrete at an ell corner of said 3.609 acres tract and at a corner of said 1.369 acres tract for the northeast corner of this tract.

Thence S. 01 deg. 30 min. 30 sec. W. 40.29 feet to a found 3/8" iron rod for a corner of this and said 1.369 acres tract and said 3.609 acres tract.

Thence S. 00 deg. 53 min. 18 sec. W. 251.30 feet to a found 3/8" iron rod in the south line of said Lot 2, Block 1, in the north line of said West Hubbard Street and at the most southerly southwest corner of said 3.609 acres tract for the southeast corner of this and said 1.369 acres tract.

Thence with the north line of said West Hubbard Street, N. 89 deg. 16 min. 41 sec. W. 99.82 feet to the place of beginning.

**RESOLUTION AUTHORIZING THE INITIATION OF
PROCEEDINGS FOR THE SALE OF REAL PROPERTY**

WHEREAS, THE Board of Trustees (the "Board") of the Mineral Wells Independent School District (the "District") is authorized by Texas Education Code§ 11.151 to govern and oversee the management of the public schools in the District; and

WHEREAS, under Texas Education Code § 11.151 (c), all rights and titles to the real property of the District are vested in the Board and their successors in office; and

WHEREAS, pursuant to Texas Education Code §1 1.151(c) and 11.154(a), the Board may dispose of property that is no longer necessary for the operation of the District and may, by resolution, authorize the sale of such property; and

WHEREAS, the Board has determined that the property commonly known as the Old Fannin High School, located Of a 0.861 acre tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including all of Lot 1 and part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; according to the plat recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.333 acres tract described in Volume 2050, Page 177 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows:

Beginning at a found "X" on concrete at the northwest intersection of Northwest 5th Avenue and West Hubbard Street and at the southeast corner of said Lot 1 and said 1.333 acres tract for the southeast and beginning corner of this tract.(the "Property"), more specifically described in Exhibit A, and the commonly known as Mineral Wells Senior Center Being a 1.004 acres tract of land out of Section No. 39, T. & P. R.R. Co. Survey, Block "A", E.O.B., Abstract No. 718, and including part of Lot 2, Block 1, College Addition to the City of Mineral Wells, Palo Pinto County, Texas; said Addition being recorded in Volume 2, Page 46 of the Plat Records of Palo Pinto County, Texas; and being part of a certain 1.369 acres tract described in Volume 1676, Page 333 of the Official Public Records of Palo Pinto County, Texas; and being further described by metes and bounds as follows:

Beginning at a found 3/8" iron rod at the southwest corner of said Lot 2 and at the northeast intersection of West Hubbard Street (paved) and Northwest 6th Avenue (paved) at the most southerly southwest corner of said 1.369 acres tract for the most southerly southwest and beginning corner of this tract in Exhibit B, is no longer needed for the educational purposes and operation

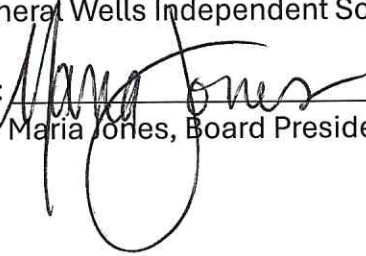
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
MINERAL WELLS INDEPENDENT SCHOOL DISTRICT:**

RESOLVED, the Board finds that the Property is no longer needed for educational purposes and operation of the District, but is still an important symbol of the District's history and community; and

RESOLVED, the Board authorizes and directs the Superintendent or designee to initiate the proceedings for a sale of the Properties, pursuant to the notice and bid provisions of Local Government Code § 272.001, to advertise the property for sale and to enlist the services of a licensed appraiser, and a licensed real estate broker or salesperson, should the Superintendent or designee determine that such services will aid in obtaining the best price for the Properties.

PASSED AND APPROVED this 10th day of August 2026, by the Board of Trustees for the Mineral Wells Independent School District.

By:



Maria Jones, Board President

Attest:



Donna Henderson, Board Secretary



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☐ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider and Take Any Necessary Action on the Resolution Regarding Extracurricular Status of 4-H Organization

RECOMMENDED ACTION: It is recommended that the Resolutions of Palo Pinto County Extracurricular Status of 4-H Organization/Adjunct Faculty Appointment be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TAC §76.1

OVERVIEW:

An extracurricular activity is an activity sponsored by the University Interscholastic League (UIL), The school district board of trustees, or an organization sanctioned by resolution of the board of trustees. The activity is not necessarily directly related to instruction of the essential knowledge and skills but may have an indirect relation to some areas of the curriculum, and club activities, with the exception of public performances.

Texas administrative Code, Title 19, Part 1 Chapter 76. Extracurricular Activities
Statutory Authority: The provisions of this Chapter 76 issued the Texas Education Code, §7.102(b)(28) and §33.081 unless otherwise noted.

FISCAL IMPACT: N/A

ATTACHMENTS: Resolutions of Palo Pinto County Extracurricular Status of 4-H Organization/Adjunct Faculty Appointment

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: David TAVNER

Board Cover Doc 4-H Resolution 8.10.26

Final Audit Report

2026-08-10

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
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Palo Pinto County Office

July 6, 2026

Mr. David Tarver
Superintendent
Mineral Wells I.S.D.
906 S.W. 5th Ave.
Mineral Wells, TX 76067

Dear Mr. Tarver,

On behalf of the 4-H members of Palo Pinto County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We also request that we be recognized as adjunct staff members and to count students participating in 4-H/Extension educational activities in attendance.

The enclosed resolutions should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Mineral Wells Independent School District. We further request that questions regarding these resolutions be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of both resolutions, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of the Board of Trustees for your consideration of this request and for your continued support of the 4-H program in Palo Pinto County.

Sincerely,



Lynette Babcock
County Extension Agent
Family & Community Health
Palo Pinto County



Jason Westbrook
County Extension Agent
Agriculture & Natural Resources
Palo Pinto County

Enclosures

Texas A&M Agrilife Extension Service - Palo Pinto County Office
221 S. 5th Avenue • P.O. Box 130 • Palo Pinto, Texas 76484

Telephone: 940.659.1228 • Fax: 940.659.2655 • Website: palopinto.agrilife.org • Email: palopint@ag.tamu.edu

RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Mineral Wells Independent School District

meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Palo Pinto County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under the provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension will request academic eligibility for all 4-H competitive activities, regardless if a school absence is or is not required, and for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 2026.

(For the Board of Trustees)

(Superintendent)

RESOLUTION
ADJUNCT FACULTY APPOINTMENT

PALO PINTO COUNTY 4-H
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Adjunct faculty status is granted to all members of the current county Extension faculty, who meet the eligibility requirements for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree. The county Extension staff will annually provide a current list of adjunct faculty to the appropriate officials on or before request of completion of Declaration of Eligibility Forms. If the faculty changes, the list shall be edited by the county Extension staff and forwarded to the appropriate officials. This appointment is subject to the following conditions and provisions of such appointment, to wit:

1. Adjunct faculty member will receive no compensation, salary, or remuneration from Mineral Wells I.S.D.
2. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
3. Adjunct faculty member shall be under the direction of the District 3 Extension Administrator.
4. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any/all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such Palo Pinto County Extension Agents who have been herein designated as an adjunct faculty member.

This appointment is made by the Mineral Wells Independent School District by and through the action of the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for Foundation School Program purposes.

This appointment of the Palo Pinto County Extension Agents (Extension employees) is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by the Mineral Wells Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Approved this ____ day of _____, 2026.

(For the Board of Trustees)

(Superintendent)

ADJUNCT FACULTY APPOINTMENT

Palo Pinto County requests adjunct staff member status for the county Extension agents for the school year 2026-2027. The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name	Title	Degrees
Jason Westbrook	County Extension Agent <i>Agriculture & Natural Resources</i>	Master of Science, Teaching Agricultural Education Tarleton State University 1993 Bachelor of Science, General Agriculture Tarleton State University 1992
Lynette Babcock	County Extension Agent <i>Family & Community Health</i>	Master of Science, Agriculture Science Texas A&M University – Kingsville August 2010 Bachelor of Science, Human Development & Family Studies Texas Tech University December 1992

RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Mineral Wells Independent School District

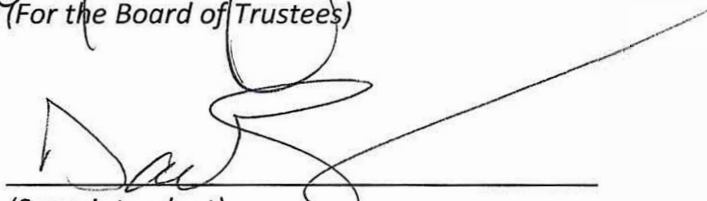
meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Palo Pinto County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under the provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension will request academic eligibility for all 4-H competitive activities, regardless if a school absence is or is not required, and for non-competitive purposes when an absence is required.

Approved this 10th day of August, 2026.


(For the Board of Trustees)


(Superintendent)

RESOLUTION
ADJUNCT FACULTY APPOINTMENT

PALO PINTO COUNTY 4-H
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Adjunct faculty status is granted to all members of the current county Extension faculty, who meet the eligibility requirements for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree. The county Extension staff will annually provide a current list of adjunct faculty to the appropriate officials on or before request of completion of Declaration of Eligibility Forms. If the faculty changes, the list shall be edited by the county Extension staff and forwarded to the appropriate officials. This appointment is subject to the following conditions and provisions of such appointment, to wit:

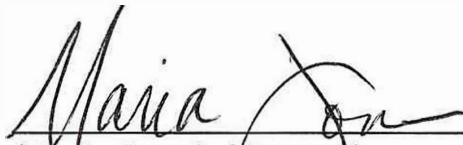
1. Adjunct faculty member will receive no compensation, salary, or remuneration from Mineral Wells I.S.D.
2. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
3. Adjunct faculty member shall be under the direction of the District 3 Extension Administrator.
4. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any/all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

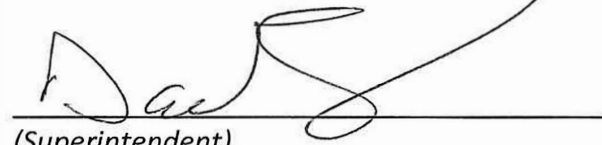
Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such Palo Pinto County Extension Agents who have been herein designated as an adjunct faculty member.

This appointment is made by the Mineral Wells Independent School District by and through the action of the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for Foundation School Program purposes.

This appointment of the Palo Pinto County Extension Agents (Extension employees) is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by the Mineral Wells Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Approved this 10th day of August, 2026.


(For the Board of Trustees)


(Superintendent)

ADJUNCT FACULTY APPOINTMENT

Palo Pinto County requests adjunct staff member status for the county Extension agents for the school year 2026-2027. The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name	Title	Degrees
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BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☐ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider and Take Any Necessary Action Regarding the MOU Between Moore Connections, Inc and MWISD for the Teen Court Program for the 2026-2027 School Year

RECOMMENDED ACTION: It is recommended that the board approve the MOU between MOore Connections, Inc. and MWISD for the Teen Court Program for the 26-27 SY as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Texas Education Code 22.0834(d), 22.0834(e)

OVERVIEW:

The purpose of this Memorandum of Understanding is to establish a collaborative partnership between Moore Connections, Inc. and Mineral Wells Independent School District to implement and operate the Teen Court Program within designated MWISD schools. The Teen Court Program is designed to provide early intervention, support, accountability, and positive youth development services for students identified as being at risk of engaging in delinquent conduct.

FISCAL IMPACT: _____
ATTACHMENTS: MOU

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: David TARNER

Board Cover Doc MOU Moore Connections Teen Court 8.10.26

Final Audit Report

2026-08-08

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Moore Connections, Inc.

Memorandum of Understanding

Dates of Agreement: September 1, 2026 – August 31, 2027

Moore Connections, Inc. and Mineral Wells Independent School District

Between Moore Connections, Inc. and Mineral Wells Independent School District

This Memorandum of Understanding ("MOU") is entered into by and between **Moore Connections, Inc.** ("Moore Connections") and **Mineral Wells Independent School District** ("MWISD" or "District"), collectively referred to as the "Parties."

I. PURPOSE

The purpose of this Memorandum of Understanding is to establish a collaborative partnership between Moore Connections, Inc. and Mineral Wells Independent School District to implement and operate the **Teen Court Program** within designated MWISD schools. The Teen Court Program is designed to provide early intervention, support, accountability, and positive youth development services for students identified as being at risk of engaging in delinquent conduct.

The program seeks to improve student behavior, increase school engagement, strengthen family involvement, reduce disciplinary referrals, and prevent deeper involvement in the juvenile justice system.

II. RESPONSIBILITIES OF MOORE CONNECTIONS, INC.

Moore Connections shall provide the following services:

A. Program Staffing

1. Moore Connections shall employ and supervise two (2) dedicated Teen Court Case Managers responsible for the overall coordination, implementation, and oversight of Teen Court Program services.
2. Each Case Manager will be assigned to serve up to six schools, ensuring consistent presence and ongoing collaboration with students, families, school personnel, and community partners.

B. Student Services

1. The Teen Court Program will serve students referred by MWISD who are identified as being at risk due to:
 - Behavioral concerns;
 - Attendance issues;
 - Disciplinary incidents;
 - Referrals to the Disciplinary Alternative Education Program (DAEP); and/or
 - Other risk factors associated with delinquent conduct.
2. The program can serve up to:
 - 15 students per school;
 - 45 students per Case Manager; and
 - 90 students total across six (6) schools.
3. Case Managers will provide individualized case management services, which may include:
 - Goal setting and progress monitoring;
 - Mentoring and coaching;
 - Referrals to community-based services and resources;
 - Family engagement and support;
 - Coordination with school personnel;
 - Advocacy for students and families;
 - Documentation and case tracking; and
 - Follow-up services as needed.

C. Teen Court Operations

Moore Connections will:

1. Facilitate Teen Court activities and proceedings in accordance with program guidelines and objectives.
2. Monitor student participation and compliance with Teen Court requirements.
3. Track program outcomes and maintain records necessary for reporting and evaluation.

4. Implement positive youth development strategies and accountability measures designed to improve student outcomes.

D. DAEP Transition Support

Case Managers will provide support services for students assigned to DAEP, including:

1. Maintaining communication with students during placement, when appropriate;
2. Coordinating with DAEP staff and home-campus personnel;
3. Assisting students in developing transition plans; and
4. Supporting successful reintegration into the student's home school following completion of DAEP placement.

III. RESPONSIBILITIES OF MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

The District agrees to:

A. Student Referrals

1. Identify and refer students who may benefit from participation in the Teen Court Program.
2. Provide timely information necessary for appropriate referrals, consistent with applicable federal and state confidentiality laws and District policies.
3. Designate appropriate campus personnel to coordinate referrals and communication with Case Managers.

B. Facilities and Program Support

The District will provide:

1. Appropriate and confidential meeting space for Case Managers to conduct student meetings and case management activities.
2. Suitable space for after-school program services and youth development activities associated with the Teen Court Program.
3. Reasonable access to designated campuses during agreed-upon operating hours.

C. Collaboration

The District will:

1. Facilitate communication between school personnel and Case Managers as needed to support participating students.

2. Participate in collaborative planning and case coordination efforts.
3. Support student participation in program services, where appropriate.
4. Collaborate with Moore Connections regarding DAEP student transitions and reintegration planning.

IV. CONFIDENTIALITY

Both Parties agree to maintain the confidentiality of student records and personally identifiable information in accordance with:

- The Family Educational Rights and Privacy Act (FERPA);
- Applicable Texas laws and regulations;
- District policies; and
- Any other applicable federal or state confidentiality requirements.

Information will be shared only to the extent necessary to support program objectives and as permitted by law.

V. NON-DISCRIMINATION

Both Parties agree that services provided under this MOU will be offered without discrimination based on race, color, national origin, religion, sex, disability, age, or any other protected status under applicable federal or state law.

VI. CRIMINAL HISTORY CHECKS

Section 22.0834 of the Texas Education Code requires school District contractors (vendors) to obtain state and national criminal history record information on their non-certified employees who will have direct contact with students through the criminal history clearinghouse as provided by Section 411.0845, Texas Government Code (Department of Public Safety's criminal history clearing house). To the extent allowed by Texas and federal laws, if Contractor or its employees will have direct contact with students, Contractor will obtain all criminal record information on any of its employees who perform services under this Agreement and will have direct contact with students, through the criminal history clearing house and supply to the District the certification required by Section 22.0834(d), Subchapter C, Chapter 22, Texas Education Code, prior to providing services. Contractor further acknowledges that Section 22.0834(e) of the Texas Education Code allows the District to obtain a copy of Contractor's criminal history record information through the

criminal history clearing house. If Contractor is unable to perform a criminal history check that complies with Texas Education Code Section 22.0834, on all Contractor employees who have or will have continuing duties related to the services to be performed for the District and have or will have direct contact with the District's students ("Covered Employee"), the Contractor shall submit to the District the name and all necessary identifying information to enable the District to obtain the state and national criminal history information on Covered Employees before they perform any services under the Agreement.

The Contractor will not assign any Covered Employee with a "Disqualifying Criminal History (as defined below) to perform services under the Agreement. If the Contractor receives information that a Covered Employee has a reported Disqualifying Criminal History, then the Contractor will immediately remove the Covered Employee from performing services under the Agreement and notify the District in writing within three (3) business days. "Disqualifying Criminal History" means any conviction or other criminal history information designated by the District (see below); any felony or misdemeanor conviction that would disqualify a person from obtaining educator certification under Texas Education Code Section 21.060, and 19 Texas Administrative Code Section 249.16; or one of the following offenses, if at the time of the offense, the victim was under 18 years of age or enrolled in a public school; a felony offense under Texas Penal Code Title 5 Offense Against Persons; an offense for which a defendant is required to register as a sex offender under Texas Code of Criminal Procedure Chapter 62; or an equivalent offense under federal law or the laws of another state.

Contractor shall not permit any employee or subcontractor's employee to render services at or on the District's property under this Agreement where students may be present when those employees of contractor or subcontractor's employees have charges pending, have been convicted of, received probation for, or deferred adjudication for:

- Any offense against a child;
- Any sex offense;
- Any crimes against persons involving weapons or violence;
- Any felony offenses involving controlled substances;
- Any felony offense against property; or
- Any other offense that, in the district's sole discretion, might compromise the safety of students, staff, or property.

VII. TERM AND TERMINATION

This MOU shall become effective on the date of the final signature and will remain in effect until _____, unless terminated earlier by either Party.

VIII. FUNDING

Unless otherwise stated in a separate agreement, each Party will be responsible for its own personnel, operating expenses, and costs associated with fulfilling its obligations under this MOU.

IX. INDEPENDENT CONTRACTOR

Moore Connections and its employees, agents, and representatives shall act as independent contractors and shall not be considered employees of Mineral Wells Independent School District for any purpose.

X. NO DISTRICT INDEMNIFICATION & HOLD HARMLESS.

Moore Connections recognizes that District is a political subdivision of the State of Texas and the Texas Constitution prohibits District from giving indemnities. Notwithstanding any contrary provisions of the Agreement, the Parties agree that the District cannot legally indemnify Moore Connections or any other entity and that the District does not agree to do so. Any provisions requiring the District to indemnify Moore Connections or others are void and of no effect. The District and its employees can neither agree to hold Moore Connections harmless nor agree to indemnify Moore Connections, and any provisions in the Agreement to the contrary are void. Nothing in the Agreement should be construed to abrogate any rights or affirmative defenses available to District under doctrines of sovereign and official immunity.

SIGNATURES

Moore Connections, Inc.

Name: Dr. Carlin Caliman-Hardy

Title: Executive Director

Date: July 22, 2026

Signature

Mineral Wells Independent School District

By: _____

Name: _____

Title: _____

Date: _____

Signature

Program Scope: Two Case Managers serving six schools, up to 90 students total, providing Teen Court services, case management, family engagement, community resource coordination, DAEP transition support, and positive youth development programming in partnership with Mineral Wells Independent School District.

Moore Connections, Inc.

Memorandum of Understanding

Dates of Agreement: September 1, 2026 – August 31, 2027

**Moore Connections, Inc.
and
Mineral Wells Independent School District**

Between Moore Connections, Inc. and Mineral Wells Independent School District

This Memorandum of Understanding ("MOU") is entered into by and between Moore Connections, Inc. ("Moore Connections") and Mineral Wells Independent School District ("MWISD" or "District"), collectively referred to as the "Parties."

I. PURPOSE

The purpose of this Memorandum of Understanding is to establish a collaborative partnership between Moore Connections, Inc. and Mineral Wells Independent School District to implement and operate the **Teen Court Program** within designated MWISD schools. The Teen Court Program is designed to provide early intervention, support, accountability, and positive youth development services for students identified as being at risk of engaging in delinquent conduct.

The program seeks to improve student behavior, increase school engagement, strengthen family involvement, reduce disciplinary referrals, and prevent deeper involvement in the juvenile justice system.

II. RESPONSIBILITIES OF MOORE CONNECTIONS, INC.

Moore Connections shall provide the following services:

A. Program Staffing

1. Moore Connections shall employ and supervise two (2) dedicated Teen Court Case Managers responsible for the overall coordination, implementation, and oversight of Teen Court Program services.
2. Each Case Manager will be assigned to serve up to six schools, ensuring consistent presence and ongoing collaboration with students, families, school personnel, and community partners.

B. Student Services

1. The Teen Court Program will serve students referred by MWISD who are identified as being at risk due to:
 - Behavioral concerns;
 - Attendance issues;
 - Disciplinary incidents;
 - Referrals to the Disciplinary Alternative Education Program (DAEP); and/or
 - Other risk factors associated with delinquent conduct.
2. The program can serve up to:
 - 15 students per school;
 - 45 students per Case Manager; and
 - 90 students total across six (6) schools.
3. Case Managers will provide individualized case management services, which may include:
 - Goal setting and progress monitoring;
 - Mentoring and coaching;
 - Referrals to community-based services and resources;
 - Family engagement and support;
 - Coordination with school personnel;
 - Advocacy for students and families;
 - Documentation and case tracking; and
 - Follow-up services as needed.

C. Teen Court Operations

Moore Connections will:

1. Facilitate Teen Court activities and proceedings in accordance with program guidelines and objectives.
2. Monitor student participation and compliance with Teen Court requirements.
3. Track program outcomes and maintain records necessary for reporting and evaluation.

4. Implement positive youth development strategies and accountability measures designed to improve student outcomes.

D. DAEP Transition Support

Case Managers will provide support services for students assigned to DAEP, including:

1. Maintaining communication with students during placement, when appropriate;
2. Coordinating with DAEP staff and home-campus personnel;
3. Assisting students in developing transition plans; and
4. Supporting successful reintegration into the student's home school following completion of DAEP placement.

III. RESPONSIBILITIES OF MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

The District agrees to:

A. Student Referrals

1. Identify and refer students who may benefit from participation in the Teen Court Program.
2. Provide timely information necessary for appropriate referrals, consistent with applicable federal and state confidentiality laws and District policies.
3. Designate appropriate campus personnel to coordinate referrals and communication with Case Managers.

B. Facilities and Program Support

The District will provide:

1. Appropriate and confidential meeting space for Case Managers to conduct student meetings and case management activities.
2. Suitable space for after-school program services and youth development activities associated with the Teen Court Program.
3. Reasonable access to designated campuses during agreed-upon operating hours.

C. Collaboration

The District will:

1. Facilitate communication between school personnel and Case Managers as needed to support participating students.

2. Participate in collaborative planning and case coordination efforts.
3. Support student participation in program services, where appropriate.
4. Collaborate with Moore Connections regarding DAEP student transitions and reintegration planning.

IV. CONFIDENTIALITY

Both Parties agree to maintain the confidentiality of student records and personally identifiable information in accordance with:

- The Family Educational Rights and Privacy Act (FERPA);
- Applicable Texas laws and regulations;
- District policies; and
- Any other applicable federal or state confidentiality requirements.

Information will be shared only to the extent necessary to support program objectives and as permitted by law.

V. NON-DISCRIMINATION

Both Parties agree that services provided under this MOU will be offered without discrimination based on race, color, national origin, religion, sex, disability, age, or any other protected status under applicable federal or state law.

VI. CRIMINAL HISTORY CHECKS

Section 22.0834 of the Texas Education Code requires school District contractors (vendors) to obtain state and national criminal history record information on their non-certified employees who will have direct contact with students through the criminal history clearinghouse as provided by Section 411.0845, Texas Government Code (Department of Public Safety's criminal history clearing house). To the extent allowed by Texas and federal laws, if Contractor or its employees will have direct contact with students, Contractor will obtain all criminal record information on any of its employees who perform services under this Agreement and will have direct contact with students, through the criminal history clearing house and supply to the District the certification required by Section 22.0834(d), Subchapter C, Chapter 22, Texas Education Code, prior to providing services. Contractor further acknowledges that Section 22.0834(e) of the Texas Education Code allows the District to obtain a copy of Contractor's criminal history record information through the

criminal history clearing house. If Contractor is unable to perform a criminal history check that complies with Texas Education Code Section 22.0834, on all Contractor employees who have or will have continuing duties related to the services to be performed for the District and have or will have direct contact with the District's students ("Covered Employee"), the Contractor shall submit to the District the name and all necessary identifying information to enable the District to obtain the state and national criminal history information on Covered Employees before they perform any services under the Agreement.

The Contractor will not assign any Covered Employee with a "Disqualifying Criminal History (as defined below) to perform services under the Agreement. If the Contractor receives information that a Covered Employee has a reported Disqualifying Criminal History, then the Contractor will immediately remove the Covered Employee from performing services under the Agreement and notify the District in writing within three (3) business days. "Disqualifying Criminal History" means any conviction or other criminal history information designated by the District (see below); any felony or misdemeanor conviction that would disqualify a person from obtaining educator certification under Texas Education Code Section 21.060, and 19 Texas Administrative Code Section 249.16; or one of the following offenses, if at the time of the offense, the victim was under 18 years of age or enrolled in a public school; a felony offense under Texas Penal Code Title 5 Offense Against Persons; an offense for which a defendant is required to register as a sex offender under Texas Code of Criminal Procedure Chapter 62; or an equivalent offense under federal law or the laws of another state.

Contractor shall not permit any employee or subcontractor's employee to render services at or on the District's property under this Agreement where students may be present when those employees of contractor or subcontractor's employees have charges pending, have been convicted of, received probation for, or deferred adjudication for:

- Any offense against a child;
- Any sex offense;
- Any crimes against persons involving weapons or violence;
- Any felony offenses involving controlled substances;
- Any felony offense against property; or
- Any other offense that, in the district's sole discretion, might compromise the safety of students, staff, or property.

VII. TERM AND TERMINATION

This MOU shall become effective on the date of the final signature and will remain in effect until _____, unless terminated earlier by either Party.

VIII. FUNDING

Unless otherwise stated in a separate agreement, each Party will be responsible for its own personnel, operating expenses, and costs associated with fulfilling its obligations under this MOU.

IX. INDEPENDENT CONTRACTOR

Moore Connections and its employees, agents, and representatives shall act as independent contractors and shall not be considered employees of Mineral Wells Independent School District for any purpose.

X. NO DISTRICT INDEMNIFICATION & HOLD HARMLESS.

Moore Connections recognizes that District is a political subdivision of the State of Texas and the Texas Constitution prohibits District from giving indemnities. Notwithstanding any contrary provisions of the Agreement, the Parties agree that the District cannot legally indemnify Moore Connections or any other entity and that the District does not agree to do so. Any provisions requiring the District to indemnify Moore Connections or others are void and of no effect. The District and its employees can neither agree to hold Moore Connections harmless nor agree to indemnify Moore Connections, and any provisions in the Agreement to the contrary are void. Nothing in the Agreement should be construed to abrogate any rights or affirmative defenses available to District under doctrines of sovereign and official immunity.

SIGNATURES

Moore Connections, Inc.

Name: Dr. Carlin Caliman-Hardy

Title: Executive Director

Date: July 22, 2026

Signature

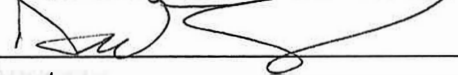
Mineral Wells Independent School District

By: Mineral Wells ISD

Name: David Tarver

Title: Superintendent

Date: August 10, 2026


Signature

Program Scope: Two Case Managers serving six schools, up to 90 students total, providing Teen Court services, case management, family engagement, community resource coordination, DAEP transition support, and positive youth development programming in partnership with Mineral Wells Independent School District.

Moore Connections, Inc.

Memorandum of Understanding

Dates of Agreement: September 1, 2026 – August 31, 2027

**Moore Connections, Inc.
and
Mineral Wells Independent School District**

Between Moore Connections, Inc. and Mineral Wells Independent School District

This Memorandum of Understanding ("MOU") is entered into by and between Moore Connections, Inc. ("Moore Connections") and Mineral Wells Independent School District ("MWISD" or "District"), collectively referred to as the "Parties."

I. PURPOSE

The purpose of this Memorandum of Understanding is to establish a collaborative partnership between Moore Connections, Inc. and Mineral Wells Independent School District to implement and operate the **Teen Court Program** within designated MWISD schools. The Teen Court Program is designed to provide early intervention, support, accountability, and positive youth development services for students identified as being at risk of engaging in delinquent conduct.

The program seeks to improve student behavior, increase school engagement, strengthen family involvement, reduce disciplinary referrals, and prevent deeper involvement in the juvenile justice system.

II. RESPONSIBILITIES OF MOORE CONNECTIONS, INC.

Moore Connections shall provide the following services:

A. Program Staffing

1. Moore Connections shall employ and supervise two (2) dedicated Teen Court Case Managers responsible for the overall coordination, implementation, and oversight of Teen Court Program services.
2. Each Case Manager will be assigned to serve up to six schools, ensuring consistent presence and ongoing collaboration with students, families, school personnel, and community partners.

B. Student Services

1. The Teen Court Program will serve students referred by MWISD who are identified as being at risk due to:
 - Behavioral concerns;
 - Attendance issues;
 - Disciplinary incidents;
 - Referrals to the Disciplinary Alternative Education Program (DAEP); and/or
 - Other risk factors associated with delinquent conduct.
2. The program can serve up to:
 - 15 students per school;
 - 45 students per Case Manager; and
 - 90 students total across six (6) schools.
3. Case Managers will provide individualized case management services, which may include:
 - Goal setting and progress monitoring;
 - Mentoring and coaching;
 - Referrals to community-based services and resources;
 - Family engagement and support;
 - Coordination with school personnel;
 - Advocacy for students and families;
 - Documentation and case tracking; and
 - Follow-up services as needed.

C. Teen Court Operations

Moore Connections will:

1. Facilitate Teen Court activities and proceedings in accordance with program guidelines and objectives.
2. Monitor student participation and compliance with Teen Court requirements.
3. Track program outcomes and maintain records necessary for reporting and evaluation.

4. Implement positive youth development strategies and accountability measures designed to improve student outcomes.

D. DAEP Transition Support

Case Managers will provide support services for students assigned to DAEP, including:

1. Maintaining communication with students during placement, when appropriate;
2. Coordinating with DAEP staff and home-campus personnel;
3. Assisting students in developing transition plans; and
4. Supporting successful reintegration into the student's home school following completion of DAEP placement.

III. RESPONSIBILITIES OF MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

The District agrees to:

A. Student Referrals

1. Identify and refer students who may benefit from participation in the Teen Court Program.
2. Provide timely information necessary for appropriate referrals, consistent with applicable federal and state confidentiality laws and District policies.
3. Designate appropriate campus personnel to coordinate referrals and communication with Case Managers.

B. Facilities and Program Support

The District will provide:

1. Appropriate and confidential meeting space for Case Managers to conduct student meetings and case management activities.
2. Suitable space for after-school program services and youth development activities associated with the Teen Court Program.
3. Reasonable access to designated campuses during agreed-upon operating hours.

C. Collaboration

The District will:

1. Facilitate communication between school personnel and Case Managers as needed to support participating students.

2. Participate in collaborative planning and case coordination efforts.
3. Support student participation in program services, where appropriate.
4. Collaborate with Moore Connections regarding DAEP student transitions and reintegration planning.

IV. CONFIDENTIALITY

Both Parties agree to maintain the confidentiality of student records and personally identifiable information in accordance with:

- The Family Educational Rights and Privacy Act (FERPA);
- Applicable Texas laws and regulations;
- District policies; and
- Any other applicable federal or state confidentiality requirements.

Information will be shared only to the extent necessary to support program objectives and as permitted by law.

V. NON-DISCRIMINATION

Both Parties agree that services provided under this MOU will be offered without discrimination based on race, color, national origin, religion, sex, disability, age, or any other protected status under applicable federal or state law.

VI. CRIMINAL HISTORY CHECKS

Section 22.0834 of the Texas Education Code requires school District contractors (vendors) to obtain state and national criminal history record information on their non-certified employees who will have direct contact with students through the criminal history clearinghouse as provided by Section 411.0845, Texas Government Code (Department of Public Safety's criminal history clearing house). To the extent allowed by Texas and federal laws, if Contractor or its employees will have direct contact with students, Contractor will obtain all criminal record information on any of its employees who perform services under this Agreement and will have direct contact with students, through the criminal history clearing house and supply to the District the certification required by Section 22.0834(d), Subchapter C, Chapter 22, Texas Education Code, prior to providing services. Contractor further acknowledges that Section 22.0834(e) of the Texas Education Code allows the District to obtain a copy of Contractor's criminal history record information through the

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Moore Connections, Inc.

Name: Dr. Carlin Caliman-Hardy

Title: Executive Director

Date: July 22, 2026

Dr. Carlin Caliman-Hardy
Signature

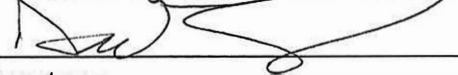
Mineral Wells Independent School District

By: Mineral Wells ISD

Name: David Tarver

Title: Superintendent

Date: August 10, 2026


Signature

Program Scope: Two Case Managers serving six schools, up to 90 students total, providing Teen Court services, case management, family engagement, community resource coordination, DAEP transition support, and positive youth development programming in partnership with Mineral Wells Independent School District.



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☐ Fiscal Responsibility
☒ Safe and Secure Schools

TITLE: Discuss, Consider and Take Any Necessary Action Regarding Approval of Interlocal Agreement for Emergency Medical Services

RECOMMENDED ACTION: It is recommended that the Interlocal Agreement for Emergency Medical Services be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy FM(LEGAL); UIL Constitution & Rules (C&CR), Contest-Subchapter C, Section 1208

OVERVIEW:

MWISD and the City of Mineral Wells propose to enter into an agreement wherein, for fair compensation by MWISD, the City of Mineral Wells provides two Emergency Medical Technicians and one ambulance at home football games and certain other events, pursuant to provisions stipulated in the attached agreement.

FISCAL IMPACT: \$50/hour

ATTACHMENTS: Interlocal Agreement for Emergency Medical Services

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: David TAVNER

8.10.26 Cover Doc EMS Interlocal Agreement

Final Audit Report

2026-08-10

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiJA8lijelqf475vQYibGaJjyHunZH4uE

"8.10.26 Cover Doc EMS Interlocal Agreement" History

-  Document created by Lizbeth Paez (lpaez@mwisd.net)
2026-08-10 - 2:16:54 PM GMT
-  Document emailed to David TARVER (dtarver@mwisd.net) for signature
2026-08-10 - 2:17:22 PM GMT
-  Email viewed by David TARVER (dtarver@mwisd.net)
2026-08-10 - 2:17:33 PM GMT
-  Document e-signed by David TARVER (dtarver@mwisd.net)
Signature Date: 2026-08-10 - 2:17:46 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-08-10 - 2:17:46 PM GMT

COUNTY OF PALO PINTO §

Pursuant to V.T.C.A., Government Code §§791.001 et seq. (the "Act") the City of Mineral Wells, Texas, ("CITY"), and the Mineral Wells Independent School District ("MWISD"), each being a unit of "Local Government" as defined by the Act, make and enter into this Agreement for the purposes and consideration as set out below.

WHEREAS, MWISD desires the Fire Department of CITY and CITY EMTs to assist MWISD in maintaining a safe environment for MWISD sponsored sporting events and activities; and

WHEREAS, the MWISD Board of Trustees has found, and hereby declares, it is in need of emergency medical services to protect the safety and welfare of its student athletes at MWISD sponsored sporting events and activities; and

WHEREAS, the CITY desires to provide MWISD the required emergency medical services;

NOW, THEREFORE, in consideration of the premises and of the terms,

provisions, and mutual provisions herein contained, CITY and MWISD hereby agree as follows:

I.

Purpose

1.01 The primary purpose of this Agreement is for MWISD to secure emergency medical services to protect the safety and welfare of MWISD students at MWISD sponsored sporting events and activities.

II.

Services and Obligations of City

The CITY, through CITY EMTs, shall provide MWISD the following services and related activities:

Emergency Medical Services

2.1 Beginning August 28, 2026, two (2) Emergency Medical Technicians (EMTs) and an ambulance will be provided by CITY for emergency medical services at MWISD football games for 2026 and other extra school-related events as requested by the ISD during the school year. [*See Attachment A: Mineral Wells ISD Stadium Ambulance Service Schedule for regular season games*].

2.2 For extra school-related events, CITY EMTs and ambulance will be provided subject to availability of CITY EMTs and scheduling.

III.

Qualifications

Any EMT assigned by CITY Fire Department shall have the following qualifications:

3.1 Must continuously satisfy all minimum standards for EMTs established from time to time by the Texas Department of State Health Services and additional standards, if any, of CITY Fire Department.

3.2 Must have passed a criminal background check in accordance with Section 22.083 of the Texas Education Code.

3.3 Initial selection and assignment of the EMTs will be by CITY's Fire Department.

IV.

Employees of the City

4.1 All EMTs furnished by CITY will be employees of CITY and will at all times be subject to the supervision and control of the CITY's Fire Chief or his designee and shall be responsible to the Fire Chief or his designee.

4.2 All EMTs and ambulance furnished by CITY have the protection of CITY as their primary responsibility. Therefore, at any time when staffing requirements demand more personnel for protection of CITY, all or a portion of the EMTs and/or the ambulance may be removed from games for a temporary period until those EMTs and/or ambulance are no longer required for the reasonable protection of CITY.

4.3 The supervisory personnel of the EMTs who are responsible for their direct supervision shall be available at all reasonable times to report to and confer with designated officials of MWISD.

V.

Services and Obligations of MWISD

MWISD shall fulfill the following obligations in return for the CITY's performance of the foregoing services:

- 5.1 The CITY shall invoice MWISD and MWISD shall pay the City a fee of \$50 per hour for the use of a CITY Fire Department ambulance and the contracted services of two (2) EMTs, to be charged a minimum of three (3) hours per event, exclusive of the total time the ambulance is on standby at the event. Both governing bodies of the respective parties find this fair compensation for services performed. Within 30 days of receipt of invoice from City, MWISD shall deliver payment to:

P.O. Box 460
Mineral Wells,
TX 76068

5.2 Payments for the above described governmental services must be made from current revenues available to the school district.

5.3 In the event the CITY ambulance and EMTs are removed from service at an MWISD location or function due to the provision set forth in section 4.2 and a replacement apparatus with EMT compliment is unavailable on scene, the MWISD will not be required to compensate the CITY for the affected EMTs or ambulance.

VI.

Term

6.1 The term of this Agreement shall commence on August 28, 2026, and shall continue for the 2026 football season including any extended play and playoff games.

6.2 Either party may terminate the Agreement by giving 30 days written notice and the Agreement shall terminate on the date set out in the notice. Termination of this Agreement shall not excuse any of the payments due for services provided during the term in which the notice of termination was given. For example, if the Agreement terminates on September 5th, the payment for services provided on September 5th still must be paid.

VII.

Notices and Administration

7.1 All notices, communications and reports required or permitted under this Agreement shall be personally delivered to the respective parties, by depositing same in the United States mail, postage prepaid, at the addresses shown below, unless and until either party is subsequently notified otherwise in writing:

If intended for CITY, to:

FIRE CHIEF
City of Mineral Wells
P.O. Box 460
Mineral Wells, TX
76086

If intended for MWISD, to:

SUPERINTENDENT OF SCHOOLS

Mineral Wells Independent School District

906 SW 5th Ave.

Mineral Wells, TX 76067

VIII.

Miscellaneous Provisions

8.1 VENUE: The obligations of the parties are performable in Mineral Wells, Texas, and if legal action is necessary to enforce same, exclusive venue shall be in PALO PINTO County, Texas.

8.2 APPLICABLE LAW: This Agreement is made subject to the provisions of the Charter and Ordinances of CITY, as amended, enacted written Policies of MWISD's Board of Trustees, as amended, and all applicable State and Federal laws.

8.3 GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas.

8.4 LEGAL CONSTRUCTION: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of it and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

8.5 CAPTIONS: The captions to the various clauses of this Agreement are for informational purposes only and shall not alter the substance of the terms and conditions of this Agreement.

8.6 COUNTERPARTS: This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

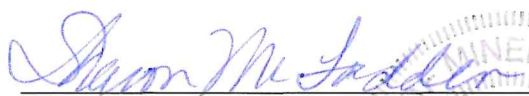
8.7 ENTIRE AGREEMENT: This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters in this Agreement, and, except as otherwise provided herein, cannot be modified without written agreement of the parties to be attached to and made a part of this Agreement.

8.9 PAYMENT: All payments to the Mineral Wells Fire/EMS shall be invoiced through and made to the City of Mineral Wells.

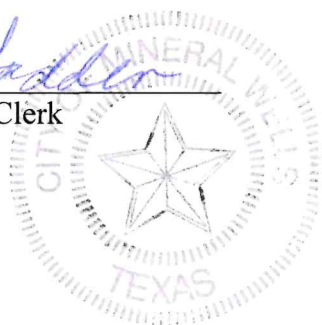
EXECUTED the date and year first above written and effective from August 28, 2026.

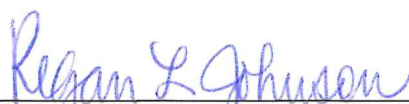
ATTEST:

CITY OF MINERAL WELLS, TEXAS



Sharon McFadden, City Clerk





Regan Johnson, Mayor

**MINERAL WELLS INDEPENDENT
SCHOOL DISTRICT**

David Tarver, Superintendent

ATTACHMENT A

Varsity:

Thursday, 8/20 (Scrimmage vs. Krum) 5:00 p.m.

8/28 (Vernon) 7:00 p.m.

9/4 (Pilot Point) 7:00 p.m.

9/25 (Boyd) 7:00 p.m.

10/16 (Graham) 7:00 p.m.

11/6 (Brock) 7:00 p.m.

JV/Freshman:

Wed, 10/16 (Carrolton Turner) 5:00 p.m.

10/9 (Iowa Park) 5:00 p.m.

10/22 (Bridgeport) 5:00 p.m.

10/29 (Burkburnett) 5:00 p.m.

****We may add another game here on our BYE Week**

JH:

9/8 - 5:30 p.m.

9/15 - 5:30 p.m.

9/21 - 5:30 p.m.

9/29 - 5:30 p.m.

10/6 - 5:30 p.m.

10/20 - 5:30 p.m.

10/26 - 5:30 p.m.

****Will probably add one more game for the JH League "Championship Week" on the last week of the season.**

provisions, and mutual provisions herein contained, CITY and MWISD hereby agree as follows:

I.

Purpose

1.01 The primary purpose of this Agreement is for MWISD to secure emergency medical services to protect the safety and welfare of MWISD students at MWISD sponsored sporting events and activities.

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3.2 Must have passed a criminal background check in accordance with Section 22.083 of the Texas Education Code.

3.3 Initial selection and assignment of the EMTs will be by CITY's Fire Department.

IV.

Employees of the City

4.1 All EMTs furnished by CITY will be employees of CITY and will at all times be subject to the supervision and control of the CITY's Fire Chief or his designee and shall be responsible to the Fire Chief or his designee.

4.2 All EMTs and ambulance furnished by CITY have the protection of CITY as their primary responsibility. Therefore, at any time when staffing requirements demand more personnel for protection of CITY, all or a portion of the EMTs and/or the ambulance may be removed from games for a temporary period until those EMTs and/or ambulance are no longer required for the reasonable protection of CITY.

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Services and Obligations of MWISD

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8.6 COUNTERPARTS: This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

8.7 ENTIRE AGREEMENT: This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters in this Agreement, and, except as otherwise provided herein, cannot be modified without written agreement of the parties to be attached to and made a part of this Agreement.

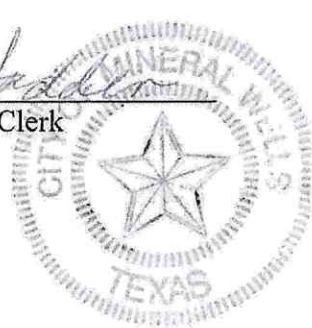
8.9 PAYMENT: All payments to the Mineral Wells Fire/EMS shall be invoiced through and made to the City of Mineral Wells.

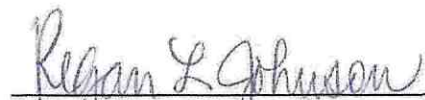
EXECUTED the date and year first above written and effective from August 28, 2026.

ATTEST:

CITY OF MINERAL WELLS, TEXAS


Sharon McFadden, City Clerk




Regan Johnson, Mayor

**MINERAL WELLS INDEPENDENT
SCHOOL DISTRICT**


David Tarver, Superintendent

ATTACHMENT A

Varsity:

Thursday, 8/20 (Scrimmage vs. Krum) 5:00 p.m.

8/28 (Vernon) 7:00 p.m.

9/4 (Pilot Point) 7:00 p.m.

9/25 (Boyd) 7:00 p.m.

10/16 (Graham) 7:00 p.m.

11/6 (Brock) 7:00 p.m.

JV/Freshman:

Wed, 10/16 (Carrolton Turner) 5:00 p.m.

10/9 (Iowa Park) 5:00 p.m.

10/22 (Bridgeport) 5:00 p.m.

10/29 (Burkburnett) 5:00 p.m.

****We may add another game here on our BYE Week**

JH:

9/8 - 5:30 p.m.

9/15 - 5:30 p.m.

9/21 - 5:30 p.m.

9/29 - 5:30 p.m.

10/6 - 5:30 p.m.

10/20 - 5:30 p.m.

10/26 - 5:30 p.m.

****Will probably add one more game for the JH League "Championship Week" on the last week of the season.**



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)**Academic Goals**

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding Approval of the Attendance-Taking Policy for Texas Connections Academy at Mineral Wells in Accordance with Texas Education Code Chapter 30B

RECOMMENDED ACTION: It is recommended that the board approve the Attendance-Taking Policy for Texas Connections Academy as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TEC §30B.106, TEC §30B.101, TEC §48.266(b-1)

OVERVIEW:

This policy establishes the District's framework for determining, documenting, and reporting daily attendance for students participating in a full-time virtual program. The policy outlines qualifying attendance indicators, attendance windows, instructional time requirements, documentation and recordkeeping standards, and the responsibilities of teachers and administrators for verifying attendance. The policy is designed to align with Texas Education Agency guidance, the Student Attendance Accounting Handbook (SAAH), and applicable provisions of Texas Education Code Chapter 30B. See attached report.

FISCAL IMPACT: _____
ATTACHMENTS: Attendance Policy for Full-Time Virtual Programs

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: *Aji Malik* David TAYLOR

8.10.26 Attendance Policy TCAMW

Final Audit Report

2026-08-12

Created:	2026-08-10
By:	Lizbeth Paez (lpaez@mwisd.net)
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BOARD OF TRUSTEES Agenda Item

MEETING DATE: 5/12/25

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)**Academic Goals**

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☐ Promote Community/School Partnerships
☒ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding Approval of the Attendance-Taking Policy for Texas Connections Academy at Mineral Wells in Accordance with Texas Education Code Chapter 30B

RECOMMENDED ACTION: It is recommended that the board approve the Attendance-Taking Policy for Texas Connections Academy as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TEC §30B.106, TEC §30B.101, TEC §48.266(b-1)

OVERVIEW:

This policy establishes the District's framework for determining, documenting, and reporting daily attendance for students participating in a full-time virtual program. The policy outlines qualifying attendance indicators, attendance windows, instructional time requirements, documentation and recordkeeping standards, and the responsibilities of teachers and administrators for verifying attendance. The policy is designed to align with Texas Education Agency guidance, the Student Attendance Accounting Handbook (SAAH), and applicable provisions of Texas Education Code Chapter 30B. See attached report.

FISCAL IMPACT: _____

ATTACHMENTS: Attendance Policy for Full-Time Virtual Programs

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: _____

Attendance Policy for Full-Time Virtual Programs Under Texas Education Code Chapter 30B

1. Purpose and Scope

The District adopts this policy to govern attendance for students participating in a District-approved full-time virtual program operated under Texas Education Code Chapter 30B. Texas Education Agency guidance recognizes that school systems may offer full-time virtual or hybrid programs under Chapter 30B without establishing a separate campus when the program operates within an existing campus and enrollment in the program is less than 50 percent of the total campus enrollment.

This policy is intended to establish a clear, daily, evidence-based method for determining and recording attendance in a virtual setting while preserving the District's authority to define implementation procedures consistent with TEA guidance, the Student Attendance Accounting Handbook, and applicable state and federal requirements.

References in this policy to TEA guidance, SAAH provisions, or TEC Chapter 30B include any successor guidance, rules, or statutory amendments. In the event of a conflict between this policy and current TEA guidance or state law, the current TEA guidance or state law shall control, and the Superintendent or designee is authorized to update administrative procedures accordingly.

This policy applies to full-time virtual programs operating within an existing campus with less than 50 percent of the campus's total enrollment. If the District at any time seeks TEA authorization for a full-time virtual or hybrid campus under TEC §30B.101, this policy shall apply to the extent consistent with campus authorization requirements, and the Superintendent or designee is authorized to update administrative procedures to reflect the ADA calculation methodology under TEC §30B.106 and applicable TEA authorization guidance.

2. Definition of Daily Attendance in a Virtual Setting

For purposes of a full-time virtual program, daily attendance means that, for a scheduled instructional day, the District has documentation of at least one qualifying attendance indicator demonstrating the student's engagement with instruction, consistent with the approved instructional plan.

A student's attendance must be supported by evidence that the student accessed instruction on the applicable scheduled instructional day. TEA's Chapter 30B guidance permits attendance for full-time virtual and hybrid programs to be reported based on the school system-approved instructional plan and policy, including synchronous or asynchronous participation.

3. Daily Attendance Requirement

Attendance shall be measured daily for each scheduled instructional day on which the virtual program is open for instruction. Attendance may be recorded, finalized, or corrected in the attendance system within a reasonable timeframe in accordance with District procedures.

Original documentation supporting each daily attendance determination must be created at the time of the instructional activity it documents, consistent with SAAH §1.2. Documentation created after the fact to substantiate a prior day's attendance is not permitted. In a virtual program, LMS timestamps, third-party integrated tool logs, LiveLesson attendance logs, assignment submission timestamps, and same-day teacher logs of instructional interactions serve as the original, contemporaneous documentation of attendance. Attendance entry into the District's approved attendance-accounting system is a downstream administrative step that must be completed in time to satisfy (i) the applicable PEIMS Six Weeks Attendance Submission deadline established by TEA under TEC §48.266(b-1), and the timelines published by TEA in the Texas Education Data Standards (TEDS), and (ii) SAAH §2.1's requirement that records be available within 20 working days of any TEA audit request.

A student shall be marked present for a scheduled instructional day only when the student has at least one qualifying attendance indicator for that day.

A student shall be marked absent for a scheduled instructional day when no qualifying attendance indicator is available for that day within the applicable attendance window, unless another state-recognized attendance rule or District-approved correction process applies. Attendance may not be awarded based on later-completed work unless the later evidence, taken together with other contemporaneous evidence, demonstrates that the student engaged in instruction during the applicable attendance window, or unless a District-approved correction process applies.

4. Qualifying Attendance Indicators

A qualifying attendance indicator must demonstrate that the student accessed instruction on the scheduled instructional day. At least one of the following categories shall qualify, as further defined in District procedures:

1. **Learning management system progress or activity** that confirms the student accessed instruction, as defined by the District or campus-approved instructional plan;
2. **Teacher-student interaction** that confirms the student accessed instruction, including synchronous or asynchronous instructional interaction; or
3. **Completion or submission of instructional work**, including an assignment, assessment, activity, or other instructional product submitted to the teacher or through the approved online instructional platform.
4. Any other evidence approved in administrative procedures that demonstrates the student's engagement with instruction on the scheduled instructional day, consistent with TEA guidance and the approved instructional plan.

These categories are intended to align with TEA's daily measurement options for full-time virtual and hybrid programs under SB 569 daily attendance determination. At least one qualifying attendance indicator must be established for each scheduled instructional day for a student to be recorded present. If the District's locally approved instructional plan expressly defines a combination-of-evidence approach as its "locally approved daily measurement" under SAAH §12.2.2.2, the combination shall demonstrate that the student engaged in instruction on the scheduled instructional day and shall be applied consistently to students participating in the same virtual program model.

For purposes of this policy, a login without any associated instructional activity is generally not sufficient to establish attendance; however, administrative procedures may define login events accompanied by measurable time-on-task, content interaction, or other indicators as qualifying evidence.

For students in early grades or programs where the instructional plan expressly authorizes a learning coach model, teacher-verified learning coach attestations of the student's daily instructional activity, submitted through the approved system, may qualify.

Off-platform instructional activities may support attendance under one of two distinct SAAH frameworks, which shall be applied separately:

(a) SAAH §12.2.2.2 Daily-Measurement Equivalents. Off-platform activities that are documented and time-stamped by the District's approved system, including instructor-supervised tutoring, work-based learning placements, CTE practicums, internships, dual-credit college classes, and other instructional placements expressly identified in the District's locally approved instructional plan, may serve as a qualifying attendance indicator under Section 4 above. Documentation must satisfy SAAH §1.2's original-documentation-at-time-of-attendance requirement.

(b) SAAH §3.6.3 Present-at-Initial-Entry Categories. State-required assessments, board-approved school-sponsored activities with the supervision requirements set forth in SAAH §3.6.3, school-sponsored competitions authorized under SAAH §3.6.3, and other categories expressly recognized under SAAH §3.6.3 shall be treated under the present-at-initial-entry framework set forth in Administrative Procedures, not as SAAH §12.2.2.2 daily-measurement indicators. Documentation shall satisfy SAAH §3.6.3's specific category-by-category requirements and shall be retained in accordance with SAAH §1.4 and District records procedures.

5. Attendance Window

Attendance may be determined anytime during the scheduled instructional day, from 12:00 a.m. through 11:59 p.m., or within a more specific daily time frame established by the District, campus, or program in the approved instructional plan or administrative procedures. Student participation records are maintained through system-generated timestamps in Pearson Online Classroom and other District-approved systems. Although system reports may display timestamps in different formats, attendance and instructional participation are attributed to the applicable instructional day based on the student's assigned local time zone in the system. The District will use the system date attribution, together with any supporting documentation, to determine whether qualifying participation occurred within the approved attendance window. All participation records remain date-stamped, auditable, and capable of being reproduced for compliance review. The attendance window shall apply consistently to students participating in the same virtual program model, unless a student's individualized program, accommodation plan, or other legally required plan provides otherwise.

The program will follow its approved instructional calendar. Attendance shall be collected only for scheduled instructional days on which the program is open for instruction. Non-instructional days, holidays, and days on which the program is not open for instruction

shall not be used for attendance unless they are designated as instructional days on the approved calendar or instructional track.

6. Responsibility for Recording and Updating Attendance

The certified Homeroom Teacher of Record (HTOR) or, if the District's SIS is configured to require per-course attendance at secondary levels, the certified Teacher of Record for the student's applicable instructional block, is responsible for reviewing attendance evidence, determining daily attendance status, and completing the District's required attendance verification process for students assigned to the teacher's homeroom roster or applicable instructional block.

For all students participating in the virtual program, the certified Homeroom Teacher of Record (HTOR) is responsible for reviewing attendance evidence and completing the District's required attendance verification process.

The LMS (Pearson Online Classroom) and other District-approved attendance accounting systems may automate the collection and initial population of qualifying attendance evidence; however, automated collection of evidence does not constitute completion of the attendance review process. The certified Homeroom Teacher of Record remains responsible for reviewing attendance evidence and completing the District's required attendance verification process in the LMS (Pearson Online Classroom). The certified Homeroom Teacher of Record's completion of the attendance verification process in the LMS (Pearson Online Classroom), through the teacher's unique system login, shall provide an audit trail documenting completion of the required attendance review process. Any electronic review, verification, approval, certification, or other attendance-accounting action completed through the District's approved paperless attendance system shall be maintained in accordance with SAAH §2.2.3 paperless attendance accounting requirements. Additional attendance-accounting procedures may be implemented within the Student Information System (SIS) when required to comply with applicable law, TEA guidance, SAAH requirements, or District attendance accounting procedures.

The certified Homeroom Teacher of Record, together with any authorized staff member who enters or corrects attendance data, is responsible for ensuring that the original documentation supporting each attendance determination was captured at the time of the

instructional activity, consistent with SAAH §1.2 and §2.1. Original documentation may not be created after the fact for the purpose of supporting attendance for a prior day.

Only the certified Homeroom Teacher of Record (or, where applicable, the certified Teacher of Record) shall determine each student's daily attendance status. Authorized attendance and support staff may gather evidence, prepare data, and enter or correct attendance data as delegated, but shall not determine attendance status independent of the certified Teacher of Record's verified review. Consistent with SAAH §3.1, attendance personnel shall not be assigned the responsibility of determining a student's special-program coding.

The District may delegate initial attendance entry to program administrators, virtual program coordinators, attendance clerks, or automated LMS/SIS integrations, provided that (i) the certified Homeroom Teacher of Record has documented responsibility for reviewing attendance evidence and completing the District's required attendance verification process, (ii) the system meets SAAH §2.2.3 paperless attendance accounting requirements, and (iii) each delegated staff member who enters data into the attendance-accounting system electronically attests, consistent with SAAH §3.1, that the data entered are true and correct to the best of the staff member's knowledge, through the staff member's unique system login in the District's approved paperless attendance-accounting system. For attendance data pre-populated or introduced through automated LMS/SIS integrations, the source system, the automated process, and the responsible District position(s) shall be identifiable in the paperless attendance-accounting system audit trail, and the certified Homeroom Teacher of Record's review and verification through the HTOR's unique system login shall provide the SAAH §3.1 attestation for that data.

Consistent with SAAH §3.1, the designated School Leader for the virtual program shall review the Campus Summary Reports for the reporting period for completeness and accuracy and affirm by indicating approval of the data electronically that the attendance data has been checked for accuracy and authenticity. This attestation shall be completed for each six-week reporting period. Consistent with SAAH §3.1, the Superintendent (or the Superintendent's designee) shall sign the District Summary Report attesting that measures have been taken to verify the accuracy and authenticity of the attendance data.

Consistent with SAAH §3.1, the Superintendent is ultimately responsible for the accuracy and safekeeping of all attendance records and reports. By indicating approval of the data electronically, the Superintendent shall affirm that the Superintendent has taken

measures to verify the accuracy and authenticity of the attendance data. This attestation shall be completed for each six-week reporting period consistent with the applicable PEIMS Six Weeks Attendance Submission deadline established by TEA under TEC §48.266(b-1) and the timelines published by TEA in the Texas Education Data Standards (TEDS).

The electronic attestations shall additionally affirm the propriety of student eligibility determinations, including determinations of student eligibility for particular educational programs, consistent with SAAH §3.1.

7. Present and Absent Determinations

A student shall be recorded present for a scheduled instructional day when the student is scheduled for instruction and has at least one qualifying attendance indicator within the approved attendance window.

A student shall be recorded absent for a scheduled instructional day when the student does not have a qualifying attendance indicator for that day. Excused and unexcused absence classifications, truancy notices, make-up work, grading consequences, and attendance-for-credit determinations shall be handled under applicable District policy and law, but those classifications shall not replace the daily present/absent determination required for attendance accounting purposes.

Make-up work may be used for instructional recovery, grading purposes, and, for excused absences in SAAH §3.6.3 categories other than the "first five reasons", compulsory attendance credit consistent with SAAH §3.6.3 and TEC §25.087(d) as allowed by District policy and applicable state law. However, completion of make-up work after the attendance window does not, by itself, establish FSP present-status for a prior scheduled instructional day unless the Program determines that the attendance record is being corrected based on qualifying evidence that was generated within the applicable attendance window or another applicable state attendance rule.

Administrative procedures may establish a limited grace period during which qualifying evidence submitted after the daily attendance window may be applied to the prior scheduled instructional day, provided the evidence demonstrates the student's engagement with instruction on that prior day. Consistent with SAAH §3.6.3, a student who is not otherwise engaged in a qualifying attendance indicator on a scheduled instructional day may nevertheless be recorded present at initial attendance entry when the student meets a specific SAAH-recognized category for being considered in

attendance and the required documentation supports the determination. Administrative procedures shall identify the SAAH-recognized categories applicable to the virtual program, the documentation required for each, and the process for recording present status at initial entry.

Consistent with SAAH §3.6.3 and TEC §25.087(d), a student whose absence is excused under a SAAH §3.6.3 category- other than the "first five reasons" listed at the beginning of SAAH §3.6.3 (off-campus dual credit, off-campus work-based learning, full-time virtual or hybrid campus under TEC Chapter 30B, full-time virtual or hybrid program under TEC Chapter 30B, and full-time TXVSN)- shall be allowed a reasonable amount of time to make up school work missed on the day of the excused absence. If the student satisfactorily completes the make-up work, the day of absence shall be counted as a day of compulsory attendance.

The make-up work compulsory attendance rule set forth in this paragraph does not apply to a student's participation in the full-time virtual program itself, because the full-time virtual program is one of the "first five reasons" for which the SAAH §3.6.3 make-up work paragraph does not apply. A student's daily attendance status for the virtual program is determined by whether the student meets the District's locally approved instructional plan and policy each scheduled instructional day, as set forth in Section 2 of this policy.

Administrative procedures shall establish the workflow for identifying eligible excused absences, providing reasonable make-up time, determining satisfactory completion, and recording compulsory attendance credit consistent with this paragraph and applicable state law.

8. Instructional Time and ADA Eligibility

The virtual program shall be designed and scheduled to meet applicable state instructional time requirements. To be eligible to generate average daily attendance, students must be scheduled for and receive instruction in accordance with state minimum daily instructional time requirements, including at least 120 minutes of instruction per day for half-day attendance eligibility and at least 240 minutes of instruction per day for full-day attendance eligibility.

A qualifying attendance indicator establishes whether attendance may be recorded for the day; it does not reduce or replace the District's responsibility to schedule and provide the required amount of instruction. Instructional time shall not be averaged across days to

determine daily attendance eligibility unless expressly permitted by state law or TEA guidance.

For asynchronous instruction, instructional minutes may be measured based on the scheduled, teacher-designed instructional activities assigned for the day (including estimated time-on-task for content, assignments, and interactions), rather than solely on real-time system usage, consistent with TEA guidance and the approved instructional plan.

9. Documentation and Records

Original attendance documentation must be created contemporaneously with the instructional activity it supports, consistent with SAAH §1.2 and §2.1. The District's LMS, SIS, and integrated attendance systems capture qualifying attendance evidence at the time of the instructional activity through automated timestamps and logs. For qualifying evidence not automatically captured by an approved system (e.g., certain teacher-student interactions), the certified teacher of record or authorized staff member shall record the evidence in the approved student log on the same scheduled instructional day.

The District shall maintain records sufficient to support each daily attendance determination for students participating in the virtual program. The District may rely on system-generated reports and dashboards from the LMS, SIS, or integrated attendance platforms as primary documentation, provided the reports meet SAAH's audit-trail and identity-verification standards for paperless attendance accounting systems.

Supporting records may include attendance entries, LMS activity records, teacher-student interaction records, assignment submission records, instructional schedules, program calendars, and other documentation identified in District procedures.

The District shall maintain attendance documentation in accordance with state attendance accounting requirements, District records procedures, and applicable retention rules.

10. Administrative Procedures

The Superintendent or designee shall develop and maintain administrative procedures to implement this policy. The administrative procedures shall constitute the District's attendance system procedures manual for the virtual program consistent with SAAH §2.2.5. Procedures shall define, at minimum:

1. The approved daily attendance window for each virtual program model;
2. The specific types of LMS progress or activity that confirm access to instruction;

3. The types of teacher-student interaction that may qualify as attendance evidence;
4. The assignment, assessment, or instructional submission types that may qualify;
5. The staff role responsible for daily review, entry, correction, and approval of attendance;
6. The timeline for recording and correcting attendance;
7. The process for reviewing attendance documentation and resolving discrepancies; and
8. The process for ensuring that students are scheduled for and receive required instructional minutes.
9. A variance/exception mechanism for individual students on IEPs, 504 plans, medically fragile students, or dual-enrollment scenarios.

The Superintendent or designee is authorized to develop, adopt, and update administrative procedures to implement this policy consistent with TEA guidance, SAAH requirements, TEC Chapter 30B, applicable law, and any successor guidance or rules, or operational learnings at anytime, without requiring board action. The administrative procedures may include examples for staff and families, but examples shall not be interpreted to limit other qualifying evidence that meets TEA guidance and District-approved definitions.

The Superintendent or designee shall also develop and maintain the District's locally approved instructional plan for the full-time virtual program under SAAH §12.2.2.2 and TEA guidance. The instructional plan shall define the program's delivery model, daily attendance measurement methodology, and other specifications required by SAAH, TEA guidance, and applicable law. The instructional plan may be updated by the Superintendent or designee as program design evolves, consistent with TEA guidance and any applicable authorization requirements.



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: 8/10/2026

MEETING TYPE:

- ☒ Regular Meeting
☐ Special Meeting

AGENDA ITEM TYPE:

- ☒ Action Item
☐ Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- ☐ Academic Competitiveness
- ☐ Early Literacy (HB3)
 - ☐ Early Math (HB3)
 - ☐ Other
- ☐ Career Certifications (HB3)

Operational Goals

- ☒ Promote Community/School Partnerships
☐ Fiscal Responsibility
☐ Safe and Secure Schools

TITLE: Discuss, Consider, and Take any Necessary Action Regarding the MOU with ECI

RECOMMENDED ACTION: It is recommended that the MOU with ECI pursuant to 34 CFR 300.124(a) be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): CFR §300.124(a)

OVERVIEW:

Mineral Wells ISD needs to update the required annual MOU with ECI.

Pursuant to 34 CFR §300.124(a), for each child enrolled in an Early Childhood Intervention (ECI) program assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs.

FISCAL IMPACT: N/A

ATTACHMENTS: MOU with ECI

DEPARTMENT(S) SUBMITTING FORM: Special Education

DEPARTMENT SIGNATURE/APPROVAL: Kendra Fowler

David TAYLOR

ECI MOU Board Cover Doc 8.10.26

Final Audit Report

2026-08-10

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MEMORANDUM OF UNDERSTANDING

Mineral Wells ISD and ECI of North Central Texas 2026-2027

Overview:

Pursuant to 34 CFR §300.124(a), for each child enrolled in an Early Childhood Intervention (ECI) program assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs.

Purpose:

While the eligibility requirements for ECI programs may not be the same as the eligibility requirements for LEAs, this Memorandum, as adopted by each agency, provides for the implementation of a seamless model of services from ECI (IDEA Part C) to LEA (IDEA Part B) services for eligible children.

This Memorandum sets forth the intention of the ECI(s) and LEA(s) to work together to ensure this seamless transition occurs. Attached is a detail of ECI and LEA responsibilities, including statutory requirements, in accomplishing this objective. Revisions to the memorandum and detailed responsibility attachment will be developed as needed to reflect major agency reorganizations or statutory changes that affect the agencies and/or their responsibilities.

Terms of Agreement:

This Memorandum will be effective for the 2026-27 fiscal year (September 1, 2026 through August 31, 2027); and may be expanded, modified, or amended, as needed, at any time by the unanimous consent of the signatory agencies.

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I. Deaf or Hard of Hearings (D/HH) and/or Visual Impairments (VI)

D/HH/VI ECI	D/HH/VI LEA
1. Will be the lead agency responsible for services available as per Part C to all infants and toddlers with disabilities, birth through two years of age. a. Must develop the IFSP within 45 days of initial referral to ECI; b. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; c. Must attempt to reschedule missed or cancelled visits within 1 week of missed visit; and d. Will provide training of LEA personnel on DHH/VI documentation procedures through an online website process.	1. Will meet all Part C requirements, including but not limited to, a family-focused process, flexible hours, full-year (year-round 52 weeks) services, timelines, and procedural safeguards for children, birth through two years of age. a. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; and b. Must document attempts to reschedule missed or cancelled visits within 1 week of missed visit. c. Requirements defined by Part C as specified definitions. d. Must make services available to families and be flexible in accommodating their schedules. e. Extended year services does not apply to Part C – Service grids should not be altered to meet staff availability.
2. Identifies and accesses all LEA services for children birth through two, with known or suspected hearing and/or vision concerns, including the development of an IFSP in coordination with the LEA, within 45 days of referral. a. Teacher of students who are DHH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.	2. As soon as possible, but in no case more than seven days, provide referrals to the local ECI program for all children under three years of age discovered through the Child Find process. a. Teacher of students who are DHH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.
3. Provides children from birth through 2 suspected of having DHH and/or VI with: a. Assistance in accessing an evaluation by a licensed ophthalmologist or optometrist; b. Assistance in accessing an audiological evaluation by a licensed audiologist; c. With parent consent, refer all children who are suspected of being DHH and/or a VI to the LEA within 5 days for an evaluation by a TODHH and/or TVI and a COMS, whichever is appropriate; d. An invitation to the TODHH and/or TVI, as appropriate, to attend the initial and annual IFSP (Individualized Family Service Plan) meetings, and to other IFSP meetings when issues related to or affected by being DHH and/or VI will be addressed; e. Coordinated service delivery with the LEA and other service agencies through case management, teaming meetings, and joint visits; and f. Paperwork that has been received and documented by the 20th of each month.	3. Will keep a folder on each child that contains, at a minimum, the following documentation: Basic child and family information: a. Referral information; b. A copy of the eye doctor report and/or audiologist report; c. Evaluation/assessment reports; d. The initial and subsequent IFSPs; e. Documentation that written information about the Texas School for the Blind and Visually Impaired (TSBVI) and/or the Texas School for the Deaf (TSD) was given to and signed by parents annually, including documentation of: parent refusal to sign, contacts and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.) f. For children with visual impairments, the Consent for Release of Confidential Information: Student with a Visual Impairment for TEA to release information from the January Registration of Students with Visual Impairments and, for children with deaf-blindness, permission to release information from the Deaf-Blind Child Count;

D/HH/VI ECI	D/HH/VI LEA
	g. Copies of progress reports, to be copied to ECI weekly, but no later than the 5th business day of the following month (a copy will be given to the parent.).
4. Ensures that all children are referred to the LEA of residence for evaluation and services related to a visual impairment within 5 days, with appropriate written referrals and notifications including the following: a. Referral for a functional vision evaluation and learning media assessment by a Teacher of students with Visual Impairments (TVI); b. Referral for an Orientation and Mobility Evaluation completed by a Certified Orientation and Mobility Specialist (COMS); c. Invitation to initial and annual IFSP meetings through a 10-day prior written notice to the TVI and COMS, as well as other IFSP meetings when issues related to or impacted by the visual impairment will be addressed; and d. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about the visual impairment. * Services for VI included in the IFSP must be provided by a TVI and COMS.	4. Ensures that all children, birth through two, referred with identified or suspected visual impairments will be provided the following: a. A functional vision evaluation and learning media assessment by a TVI; b. An orientation and mobility evaluation completed by a Certified Orientation and Mobility Specialist; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines, with a recommended timeframe of approximately two weeks, but no later than 30 days after receipt of the request. d. A TVI and a COMS to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; e. A TVI and a COMS to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meetings that address issues related to and impacted by the visual impairment. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; f. Services by a TVI and a COMS, as specified by the IFSP; g. Progress notes only contain information about a specific ECI child. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrhc.org) using a designated naming convention in the subject line within one week following the day of the visit, but no later than the 5th business day of the following month; h. Materials that are available through Quota Funds as specified by the IFSP; and i. Registration on the Annual Registration of Students with Visual Impairments; and as appropriate, on the Deaf-Blind Child Count.
5. Ensures that all children are referred to the LEA of residence for evaluation and services related to being D/HH within 5 days, with appropriate written referrals and notifications including the following: a. Referral for a communication evaluation, including sign language and oral language, conducted by a TODHH and Speech Language Pathologist; c. Invitation to initial and annual IFSP meetings through a 10- day prior written notice to the TODHH, as well as other IFSP meetings when	5. Ensures that all children, birth through two, referred to the LEA with identified or suspected hearing loss will be provided the following: a. Assessments required to determine the need for services or adaptive equipment related to being DHH; b. A TODHH to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; c. Evaluations/assessments that are completed and

D/HH/VI ECI	D/HH/VI LEA
issues related to or impacted by being DHH will be addressed; and c. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about appropriate services for children who are DHH. * Services for children who are DHH included in the IFSP must be provided by a TODHH.	reports provided to the ECI program within LEA timelines from signed parent consent provided by parent or by ECI to the district, with a recommended timeframe of approximately two weeks, but no later than 30 days after receipt of consent; d. A TODHH to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meeting that addresses issues related to and impacted by the child's hearing status. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; e. Services by a TODHH, as specified by the IFSP; f. Progress notes that do not contain information about any other children. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrte.org) within one week following the day of the visit, but no later than the 5th business day of the following month. g. Necessary instructional support to ensure that communication options along the continuum are considered, including American Sign Language (ASL), English based sign systems, and/or Listening and Spoken Language; and h. Information about Deaf culture, Deaf mentors, and all educational options, including TSD.
6. Ensures that notification of initial, periodic review, and annual IFSP meetings are sent to the TODHH and/or TVI 10-days prior to IFSP meeting. If no response comes from LEA of residence, issues related to or affected by being D/HH and/or VI will not be addressed at that scheduled IFSP meeting. A later periodic review meeting will be scheduled in order to address issues related to or affected by being D/HH and/or VI with the TODHH and/or TVI present.	6. Ensures that the TODHH and/or TVI will respond in writing to the 10-day prior written notice of the initial, periodic review, and annual IFSP meetings, to indicate the intention to attend or not attend or the need to reschedule.
7. Ensures that TODHH and/or TVI will have the opportunity to review IFSP periodic reviews developed during both attended and unattended meetings within two days after the IFSP meeting concludes. In the case of disagreement with IFSP changes, the TODHH and/or TVI must request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP.	7. Ensures that the TODHH and/or TVI will review and sign IFSP periodic reviews developed during unattended meetings. TODHH and/or TVI will request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP if they see a need for additional discussion or changes in recommendations.
8. No Additional Requirements	8. Documentation that written information about the TSBVI and/or the TSD was given to and signed by parents annually, including documentation of: parent refusal to sign, contacts, and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.)
9. No Additional Requirements	9. Ensures that each LEA will enroll all children, birth through two years of age, with deaf and/or visual impairments who need specialized services and include them in the Public Education Information Management System (PEIMS), in accordance with current LEA

D/HH/VI	ECI	D/HH/VI	LEA
			enrollment regulations for birth to 3. Regardless of enrollment into school, services must be provided within 28 days of the signed IFSP.
10. No Additional Requirements		10. Ensures that each LEA will cooperate fully with all complaint investigations conducted under Part C or the Family Educational Rights and Privacy Act (FERPA) and all data collection efforts to the extent permitted by law.	
11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.		11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.	
12. No Additional Requirements		12. Recognizes that D/HH/VI children birth through age two with deaf and/or visual impairments will also follow transition process and timelines through the LEA of residence, as outlined.	

II. Transition Process

Transition	ECI	Transition	LEA
1. By 27-33 months, strategies addressing transition must be included in the IFSP. The IFSP must include the steps ECI will take to assist the family in preparing their child for transition, which will take place on the child's 3 rd birthday to:	• Early Childhood Special Education; or • Other services that may be available, if appropriate.	1. LEAs will collaborate with ECI programs to support parent involvement in the transition planning process, as evidenced by:	• Signature on MOU; • Attendance at transition conferences with sharing of information related to processes / referral / evaluation with family; • Preparation of agenda / script / information to be shared by ECI if an LEA representative is not present.
2. Part B Potentially Eligible Notification: ECI is required to notify the LEA of children who are potentially eligible for the special education program at least 90 days before the child's 3 rd birthday unless the parent opts out. ECI staff will inform the parent that opting in at a later date may impact entitlement to eligibility determination by the child's 3 rd birthday. This can be done at the transition conference, in a referral packet.	In addition, the stand-alone LEA notification form may be sent to the LEA without parental consent, provided the parent has not opted out. With parent's consent, ECI will send to the LEA (by fax or email) accompanying documentation, including family information, the date of initial eligibility, the initial IFSP, and the most recent progress notes. ECI will use the definition of potentially eligible provided by the State ECI. <i>IFSP teams will need to consider the 13 disability categories for special education. *Texas uses the following list of disability categories to determine if a</i>	2. LEA will treat the Part B Potentially Eligible Notification as the initial referral. LEA will work with ECI to obtain written consent to determine eligibility with a recognition that a family may determine that they do not want to proceed after the transition conference.	

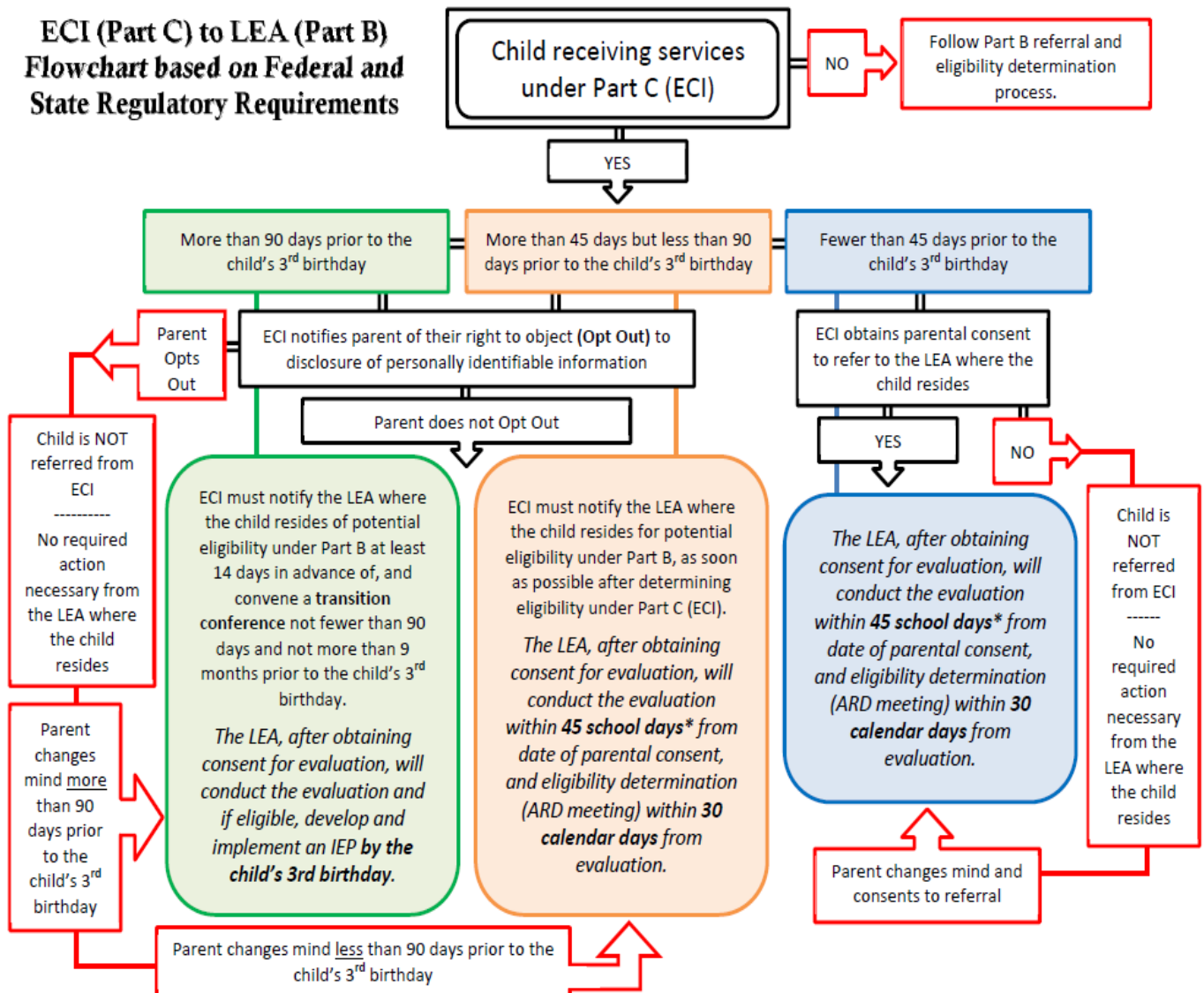
Transition ECI	Transition LEA
<i>child (aged 3-21) is eligible for special education and related services:</i> • <i>Deaf or Hard of Hearing (D/HH)</i> • <i>Autism (AU)</i> • <i>Deaf-Blindness (DB)</i> • <i>Emotional Disturbance (ED)</i> • <i>Intellectual and Development Disabilities (IDD)</i> • <i>Multiple Disabilities (MD)</i> • <i>Orthopedic Impairment (OI)</i> • <i>Other Health Impairment (OHI)</i> • <i>Learning Disability (LD)</i> • <i>Speech Impairment (SI)</i> • <i>Traumatic Brain Injury (TBI)</i> • <i>Visual Impairment (VI)</i> <i>To be eligible for special education services the child must have a disability identified in one of the categories above AND have an educational or developmental need.</i> <i>Teams may want to consider a child potentially eligible for special education if the child has a disability (or disabilities) that can be expected to adversely affect his/her ability to reach age-appropriate educational goals without direct or indirect support from a special education teacher, therapist, and/or other special educator. A disability can affect the educational process when it interferes with the child's ability to:</i> • <i>Learn,</i> • <i>Maintain health status required to attend and participate in school,</i> • <i>Navigate the school environment,</i> • <i>Make and maintain positive relationship with other children,</i> • <i>Communicate effectively with others,</i> • <i>Understand and process verbal instruction and/or</i> • <i>Manage his/her own behavior.</i>	
3. The ECI service coordinator contacts the LEA to coordinate the transition conference (face-to-face meeting or video telehealth). The transition conference may occur as early as nine months prior to and no later than 90 days prior to the child's 3rd birthday. The ECI service coordinator and family must attend face-to-face or via video telehealth; LEA participation may occur in person, via video telehealth, or by telephone. 108.1217 (b) If the parent gives approval to convene the LEA Transition Conference, the contractor must: (1) Meet the requirements in 34 CFR 303.342 and 303.343 which requires: (A) The face-to-face attendance of the parent and the service coordinator; and (B) At least one other ECI professional who is a member of the IFSP team who may participate through other means, such as: providing information, contributing face-to-face, or by telephone. ECI will invite the LEA special education director or designee 14 days before the transition conference.	3. Each LEA will participate in transition planning conferences arranged by the designated local ECI program with 14 days' notice (unless waived). ECI and LEA may designate times and dates each month for transition planning conferences. In Texas, the transition planning conferences are held no later than 90 days before the child's 3rd birthday. LEA may waive the 14-day requirement upon verbal request to convene at an earlier date. At the transition conference, the family will meet with the LEA contact who will: (sample agenda attached - page 13) • Discuss how eligibility is determined, the assessment process, and the ARD process • Discuss the continuum of services that may be available to the child should the child be determined eligible for services under Part B • Document the date of the transition conference, participants, and the steps discussed to determine the child's Part B eligibility. • Explain timelines to determining eligibility. • Follow up with the family as appropriate after the

Transition ECI	Transition LEA
If the child referred to ECI is less than 90 days prior to the child's 3rd birthday, no transition conference is required.	transition conference. Inform the family that if the parent decides not to refer initially, they can still request an evaluation for special education services after the age of 3. By the 3rd birthday, an ARD meeting has convened and an IEP has been developed if the child is found eligible. (34 CFR §300.124; 34 CFR §300.101) Services are made available to students as determined by the ARD Committee.
4. If the LEA representative is not available, ECI will conduct the transition meeting and provide the parent information about special education and related services, including a description of the Part B eligibility definitions, transition timelines, and the process for consenting to an evaluation and eligibility determination and extended year service, as provided by LEA.	4. LEA will provide the following information to ECI: - information about special education and related services, including a description of the Part B eligibility definitions; - transition timelines; - process for consenting to an evaluation; - eligibility determination; and - extended year services.
5. No Additional Requirements	5. If the child's 3rd birthday occurs during the summer, the child's ARD committee shall determine eligibility, and if appropriate, determine the date when services under the IEP will begin. The ARD committee decides when services begin on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). (34 CFR §300.101(b)(2))
6. No Additional Requirements	6. LEA will schedule a meeting to discuss evaluation and obtain consent for evaluation prior to the child's 3rd birthday. The parent is provided a copy of the <u>Notice of Procedural Safeguards: Rights of Parents of Students with Disabilities and a Guide to the Admission, Review and Dismissal Process</u> Parent signs a receipt verifying that they have received the documents and understand the contents. The LEA shall have procedures in place which meet the timeline requirements for evaluation and the initial ARD committee meeting for children referred during the summer. The ARD Committee decides when services begin for these children on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). If the LEA determines that it will not conduct an evaluation requested by the parent of the child, the LEA will provide the parent Prior Written Notice and a copy of the <i>Notice of Procedural Safeguards</i> of this decision within five school days of the decision. (34 CFR §300.503; 19 TAC §89.1015) and explain process for Child Find. With parental consent, LEA will notify ECI of decision to not conduct an evaluation.
7. The ECI service coordinator may attend the evaluation upon request of the child's parent. Parent consent is required for the attendance of the ECI service	7. The LEA will conduct a full and individual evaluation (FIE) according to IDEA guidelines. (34 CFR §300.301)

Transition ECI	Transition LEA
coordinator at the evaluation.	- The LEA will review grids, goals, and documentation from ECI to identify and then notify necessary specialists for evaluation (ST, OT, PT, TOD/HH, TVI, COMS, etc.). - The LEA may accept an outside evaluation as part of the FIE to determine eligibility for special education services under Part B.
8. The ECI service coordinator may be notified of the ARD meeting with parent consent.	8. The LEA will schedule an ARD meeting with the family to review the results of the evaluation. LEAs will invite the ECI service coordinator to the initial ARD committee meeting at the request of the parent.
9. The ECI service coordinator may attend the ARD meeting as requested by the parent or the LEA. Parent consent is required for the attendance of the ECI service coordinator at the request of the LEA. The ECI service coordinator is not a member of the ARD team, but is available to provide information and support.	9. During the ARD meeting, the evaluation results are discussed and the eligibility determination is made. If the child is determined eligible for special education services under Part B, the IEP is developed (34 CFR §300.323) - The ARD committee determines placement based on the least restrictive environment (LRE), within a continuum of services in which a child's IEP goals can be achieved. - The parent must provide consent for initial placement prior to initiation and implementation of special education services. - The parent reserves the right to not provide consent for the initial provision of special education and related services. - The parent reserves the right to revoke consent for special education services at any time. - With parental consent LEA will notify ECI when the LEA refuses to initiate an evaluation or the ARD committee finds the child not eligible for special education services or parental refusal of services.
10. ECI will continue to provide full IFSP services until the child's 3 rd birthday.	10. The LEA will provide services as outlined in the IEP.

III. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3rd Birthday

90 Days	ECI	90 Days	LEA
1.	If a child is referred to ECI 6 months to 45 days prior to child's 3 rd birthday, ECI will develop transition steps and strategies with the family at the IFSP meeting.	1.	See flowchart below
2.	If a child is referred to ECI between 90 to 45 days prior to their 3 rd birthday, ECI will make a determination of potential eligibility, as soon as possible, and will notify the LEA, unless the parent opts out. A transition conference is not required but will be attempted to be scheduled with the LEA. The LEA will be notified of the reason for the delay.	2.	See flowchart below
3.	If a child is referred to ECI fewer than 45 days before the child's 3 rd birthday, the IFSP team is not required to conduct pre-enrollment, evaluation, or IFSP. ECI will refer child directly to the LEA with written parent consent, if the child appears to be potentially eligible.	3.	See flowchart below



* In accordance with current State established initial evaluation timelines.

IV. School Action Plan

Event	LEA Action Required
1. Part B Potentially Eligible Notification	- Document and treat as referral - Collaborate with parent to get consent to evaluate. - Assess - Hold ARD meeting - Develop IEP by 3rd Birthday
2. Invitation to Transition Conference	- Respond to invitation to transition conference - Attend the conference - Document date of conference, the participants, and the steps to determine a child's part B eligibility.
3. Electronic Communication	- Parent gives Consent - District employees are subject to public record requests.
4. DHH/VI Referral for Services (0-3)	- Refer ECI to TODHH and/or TVI then: - Obtain copy of Assessment Consent Form - Assess - Attend IFSP meeting - Begin services if eligible - Report progress notes for each visit to ECI on a weekly basis, but no later than the 5th day of the following month.

V. Definitions

Word / Acronym	Definition
ARD	Admission Review and Dismissal Meeting held to determine eligibility, and if the child is eligible to put services in place through the LEA children (ages 3-21); similar to an IFSP meeting
COMS	Certified Orientation and Mobility Specialist; person certified to teach individuals with visual impairments to travel safely, confidently, and independently in their environment
DHH	Deaf or Hard of Hearing
ECI	Early Childhood Intervention; a statewide program for families with children, birth-to-three, with disabilities and developmental delays ECI services provided in Tarrant, Denton, Cooke, Ellis, Erath, Hood, Johnson, Navarro, Palo Pinto, Parker, Somervell & Wise Counties are offered through the Early Childhood Services division of My Health My Resources (MHMR) of Tarrant County
ECS	Early Childhood Services
ECSE	Early Childhood Special Education
EIS	Early Intervention Specialist; credentialed professional who meets specific educational requirements established by HHS ECI and has specialized knowledge in early childhood cognitive, physical, communication, social-emotional, and adaptive development
ESC Region 11	Education Service Center Region 11
ESY	Extended School Year
IDEA Part B	Individuals with Disabilities Education Act - Part B A federal program that provides grants to states to assist in providing a free appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21
IDEA Part C	Individuals with Disabilities Education Act - Part C A federal grant program that assists states in operating a comprehensive statewide program of early intervention services for infants and toddlers with disabilities, ages birth through age 2 years, and their families
IEP	Individualized Education Plan used to define services for children (ages 3-21)

Word / Acronym	Definition
IFSP	Individualized Family Service Plan as defined in 34 CFR §303.20. A written plan of care for providing early childhood intervention services and other medical, health and social services to an eligible child and the child's family when necessary to enhance the child's development.
IFSP Team	An interdisciplinary team that meets the requirements in 34 CFR §303.24(b) (relating to Multidisciplinary), and develops, reviews, modifies, and approves the IFSP and includes the parent, service coordinator, all ECI professionals providing services to the child, as planned on the IFSP, Teacher of students who are Deaf/Hard of Hearing (TODHH), as appropriate, and/or Teacher of students with Visual Impairments (TVI) and COMS, as appropriate
LEA	Local Education Agency; a term commonly used to mean a school district or charter school
Limited Personally Identifiable Information	The child's and the parent's names, addresses, and phone number; child's date of birth; service coordinator's name; language spoken by the child and family
LRE (LEA)	Least Restrictive Environment A law under IDEA that students with disabilities receive their education, to the maximum extent appropriate, with nondisabled peers and that special education students are not removed from regular classes unless, even with supplemental aids and services, education in regular classes cannot be achieved satisfactorily. [20 United States Code (U.S.C.) Sec. 1412(a)(5)(A); 34 Code of Federal Regulations (C.F.R.) Sec. 300.114.]
Natural Environment (ECI)	As defined in 34 CFR §303.26, natural environments are settings that are natural or typical for a same- aged infant or toddler without a disability. They may include the home or community settings and must be consistent with the provisions of 34 CFR §303.126. (What are not natural environments? Hospitals, clinics, rehab centers, therapist's offices, group home settings.) Settings that individual families identify as natural or normal for their family, including the home, neighborhoods, and community settings in which children without disabilities participate.
Part B Potential Eligibility Notification	Information sent to the school to begin the referral process; similar to the former 90-day referral
Prior Written Notice	The school district must provide a written notice (information received in writing) whenever the school district: (1) Proposes to begin or change the identification, evaluation, or educational placement of a child or the provision of a free appropriate public education (FAPE) to a child; or (2) Refuses to begin or change the identification, evaluation, or educational placement of a child or the provision of FAPE to a child. The school district must provide the notice in understandable language (34 CFR §300.503(c)).
Procedural Safeguards	This document gives a parent of a child with a disability a description of their legal rights, or procedural safeguards, under the Individuals with Disabilities Education Act (IDEA). Part B and Part C
Receiving services	Date eligibility for ECI / Part C services is determined. Note this is definition is different from the date for initiation of services for Part B
RDSPD	Regional Day School Program for the Deaf
Service Coordinator	The ECI employee or subcontractor who: (1) Meets all applicable requirements in Subchapter C of this chapter (relating to staff qualifications); (2) Is assigned to be the single contact point for the family; (3) Is responsible for providing case management services as described in §108.405 of this title (relating to Case Management Services); and (4) Is from the profession most relevant to the child's or family's needs or is otherwise qualified to carry out all applicable responsibilities.

Word / Acronym	Definition
SPP12	State Performance Plan Indicator 12 for federal data collection on Early Childhood Transition from Part C to Part B, required of LEA
TEA	Texas Education Agency is the state agency that oversees primary and secondary public education to provide leadership, guidance and resources to help schools meet the educational needs of all students.
TODHH	Teacher of the Deaf and Hard of Hearing; teacher certified to work with students who are Deaf/Hard of Hearing
Transition Conference	Face-to-face or video telehealth meeting with LEA, ECI, and parent; coordinated by ECI
TSBVI	Texas School for the Blind and Visually Impaired
TSD	Texas School for the Deaf
TVI	Teacher of students with Visual Impairments; a teacher certified to work with students with visual impairments
VI	Visual Impairment

VI. Signatures

We have reviewed and adopted this Memorandum of Understanding between Mineral Wells ISD (LEA) and ECI of North Central Texas (ECI).

On behalf of Mineral Wells ISD (LEA).

<i>Signature</i>	<i>Printed Name</i>	<i>Title</i>		<i>Date</i>

<i>Signature</i>	<i>Printed Name</i>	<i>Title</i>		<i>Date</i>

On behalf of ECI of North Central Texas:

	<i>Anisha Philips</i>	<i>MHMR of Tarrant County ECI Director</i>		
<i>Signature</i>	<i>Printed Name</i>	<i>Title</i>		<i>Date</i>

VII. Sample LEA Agenda

- referenced on page 6

The Transition Conference should cover all the following:

SAMPLE

LEA Agenda

1. Transition Conference
 - Informational meeting for parents to include eligibility definitions, timelines, process for consenting to an evaluation and eligibility determination, district continuum of placement options, and extended year services
 - Opportunity for parents to ask questions about transition
2. Referral Meeting
 - Documents required at referral meeting
 - ✓ Official Birth Certificate (or within 30 days)
 - ✓ Social Security Card (this is optional - parents can refuse to provide it)
 - ✓ Proof of Address (i.e. electric bill, water bill, lease, etc.)
 - ✓ Affidavit of Residency may be required if parent has no household bills in their name
 - Complete referral forms
 - Sign consent for evaluation (if all information for referral is complete)
 - Schedule evaluation (when all referral documents are received)
3. Evaluation
 - Your child will participate in an evaluation which may include:
 - observing your child in a play setting
 - parent interview
 - activities with LEA staff
 - Schedule Admission, Review, and Dismissal (ARD) meeting
4. ARD Meeting
 - Review evaluation report
 - Determine eligibility for special education services*
 - Develop Individual Education Plan (for eligible special education services)
 - Determine placement (for eligible special education services)
 - With parental consent, results of ARD meeting will be reported to ECI
5. Student will begin any eligible special education services on his/her third birthday, or as agreed upon during the ARD meeting.

ISD Contact Information:

Phone: 000-000-0000

*Your child must meet the criteria for one or more of the disability categories listed below and have an educational need to be eligible for special education services:

• Deaf/Hard of Hearing	• Orthopedic Impairment
• Autism*	• Other Health Impairment
• Deaf-Blindness	• Specific Learning Disability*
• Emotional Disturbance*	• Speech or Language Impairment
• Intellectual Disabilities*	• Traumatic Brain Injury
• Multiple Disabilities	• Visual Impairment

[illegible]

MEMORANDUM OF UNDERSTANDING

Mineral Wells ISD and ECI of North Central Texas 2026-2027

Overview:

Pursuant to 34 CFR §300.124(a), for each child enrolled in an Early Childhood Intervention (ECI) program assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs.

Purpose:

While the eligibility requirements for ECI programs may not be the same as the eligibility requirements for LEAs, this Memorandum, as adopted by each agency, provides for the implementation of a seamless model of services from ECI (IDEA Part C) to LEA (IDEA Part B) services for eligible children.

This Memorandum sets forth the intention of the ECI(s) and LEA(s) to work together to ensure this seamless transition occurs. Attached is a detail of ECI and LEA responsibilities, including statutory requirements, in accomplishing this objective. Revisions to the memorandum and detailed responsibility attachment will be developed as needed to reflect major agency reorganizations or statutory changes that affect the agencies and/or their responsibilities.

Terms of Agreement:

This Memorandum will be effective for the 2026-27 fiscal year (September 1, 2026 through August 31, 2027); and may be expanded, modified, or amended, as needed, at any time by the unanimous consent of the signatory agencies.

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I. Deaf or Hard of Hearings (D/HH) and/or Visual Impairments (VI)

D/HH/VI ECI	D/HH/VI LEA
1. Will be the lead agency responsible for services available as per Part C to all infants and toddlers with disabilities, birth through two years of age. a. Must develop the IFSP within 45 days of initial referral to ECI; b. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; c. Must attempt to reschedule missed or cancelled visits within 1 week of missed visit; and d. Will provide training of LEA personnel on DHH/VI documentation procedures through an online website process.	1. Will meet all Part C requirements, including but not limited to, a family-focused process, flexible hours, full-year (year-round 52 weeks) services, timelines, and procedural safeguards for children, birth through two years of age. a. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; and b. Must document attempts to reschedule missed or cancelled visits within 1 week of missed visit. c. Requirements defined by Part C as specified definitions. d. Must make services available to families and be flexible in accommodating their schedules. e. Extended year services does not apply to Part C – Service grids should not be altered to meet staff availability.
2. Identifies and accesses all LEA services for children birth through two, with known or suspected hearing and/or vision concerns, including the development of an IFSP in coordination with the LEA, within 45 days of referral. a. Teacher of students who are DHH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.	2. As soon as possible, but in no case more than seven days, provide referrals to the local ECI program for all children under three years of age discovered through the Child Find process. a. Teacher of students who are DHH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.
3. Provides children from birth through 2 suspected of having DHH and/or VI with: a. Assistance in accessing an evaluation by a licensed ophthalmologist or optometrist; b. Assistance in accessing an audiological evaluation by a licensed audiologist; c. With parent consent, refer all children who are suspected of being DHH and/or a VI to the LEA within 5 days for an evaluation by a TODHH and/or TVI and a COMS, whichever is appropriate; d. An invitation to the TODHH and/or TVI, as appropriate, to attend the initial and annual IFSP (Individualized Family Service Plan) meetings, and to other IFSP meetings when issues related to or affected by being DHH and/or VI will be addressed; e. Coordinated service delivery with the LEA and other service agencies through case management, teaming meetings, and joint visits; and f. Paperwork that has been received and documented by the 20th of each month.	3. Will keep a folder on each child that contains, at a minimum, the following documentation: Basic child and family information: a. Referral information; b. A copy of the eye doctor report and/or audiologist report; c. Evaluation/assessment reports; d. The initial and subsequent IFSPs; e. Documentation that written information about the Texas School for the Blind and Visually Impaired (TSBVI) and/or the Texas School for the Deaf (TSD) was given to and signed by parents annually, including documentation of: parent refusal to sign, contacts and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.) f. For children with visual impairments, the Consent for Release of Confidential Information: Student with a Visual Impairment for TEA to release information from the January Registration of Students with Visual Impairments and, for children with deaf-blindness, permission to release information from the Deaf-Blind Child Count;

D/HH/VI ECI	D/HH/VI LEA
	g. Copies of progress reports, to be copied to ECI weekly, but no later than the 5th business day of the following month (a copy will be given to the parent.).
4. Ensures that all children are referred to the LEA of residence for evaluation and services related to a visual impairment within 5 days, with appropriate written referrals and notifications including the following: a. Referral for a functional vision evaluation and learning media assessment by a Teacher of students with Visual Impairments (TVI); b. Referral for an Orientation and Mobility Evaluation completed by a Certified Orientation and Mobility Specialist (COMS); c. Invitation to initial and annual IFSP meetings through a 10-day prior written notice to the TVI and COMS, as well as other IFSP meetings when issues related to or impacted by the visual impairment will be addressed; and d. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about the visual impairment. * Services for VI included in the IFSP must be provided by a TVI and COMS.	4. Ensures that all children, birth through two, referred with identified or suspected visual impairments will be provided the following: a. A functional vision evaluation and learning media assessment by a TVI; b. An orientation and mobility evaluation completed by a Certified Orientation and Mobility Specialist; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines, with a recommended timeframe of approximately two weeks, but no later than 30 days after receipt of the request. d. A TVI and a COMS to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; e. A TVI and a COMS to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meetings that address issues related to and impacted by the visual impairment. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; f. Services by a TVI and a COMS, as specified by the IFSP; g. Progress notes only contain information about a specific ECI child. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrhc.org) using a designated naming convention in the subject line within one week following the day of the visit, but no later than the 5th business day of the following month; h. Materials that are available through Quota Funds as specified by the IFSP; and i. Registration on the Annual Registration of Students with Visual Impairments; and as appropriate, on the Deaf-Blind Child Count.
5. Ensures that all children are referred to the LEA of residence for evaluation and services related to being D/HH within 5 days, with appropriate written referrals and notifications including the following: a. Referral for a communication evaluation, including sign language and oral language, conducted by a TODHH and Speech Language Pathologist; c. Invitation to initial and annual IFSP meetings through a 10- day prior written notice to the TODHH, as well as other IFSP meetings when	5. Ensures that all children, birth through two, referred to the LEA with identified or suspected hearing loss will be provided the following: a. Assessments required to determine the need for services or adaptive equipment related to being DHH; b. A TODHH to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; c. Evaluations/assessments that are completed and

D/HH/VI ECI	D/HH/VI LEA
issues related to or impacted by being DHH will be addressed; and c. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about appropriate services for children who are DHH. * Services for children who are DHH included in the IFSP must be provided by a TODHH.	reports provided to the ECI program within LEA timelines from signed parent consent provided by parent or by ECI to the district, with a recommended timeframe of approximately two weeks, but no later than 30 days after receipt of consent; d. A TODHH to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meeting that addresses issues related to and impacted by the child's hearing status. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; e. Services by a TODHH, as specified by the IFSP; f. Progress notes that do not contain information about any other children. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrte.org) within one week following the day of the visit, but no later than the 5th business day of the following month. g. Necessary instructional support to ensure that communication options along the continuum are considered, including American Sign Language (ASL), English based sign systems, and/or Listening and Spoken Language; and h. Information about Deaf culture, Deaf mentors, and all educational options, including TSD.
6. Ensures that notification of initial, periodic review, and annual IFSP meetings are sent to the TODHH and/or TVI 10-days prior to IFSP meeting. If no response comes from LEA of residence, issues related to or affected by being D/HH and/or VI will not be addressed at that scheduled IFSP meeting. A later periodic review meeting will be scheduled in order to address issues related to or affected by being D/HH and/or VI with the TODHH and/or TVI present.	6. Ensures that the TODHH and/or TVI will respond in writing to the 10-day prior written notice of the initial, periodic review, and annual IFSP meetings, to indicate the intention to attend or not attend or the need to reschedule.
7. Ensures that TODHH and/or TVI will have the opportunity to review IFSP periodic reviews developed during both attended and unattended meetings within two days after the IFSP meeting concludes. In the case of disagreement with IFSP changes, the TODHH and/or TVI must request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP.	7. Ensures that the TODHH and/or TVI will review and sign IFSP periodic reviews developed during unattended meetings. TODHH and/or TVI will request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP if they see a need for additional discussion or changes in recommendations.
8. No Additional Requirements	8. Documentation that written information about the TSBVI and/or the TSD was given to and signed by parents annually, including documentation of: parent refusal to sign, contacts, and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.)
9. No Additional Requirements	9. Ensures that each LEA will enroll all children, birth through two years of age, with deaf and/or visual impairments who need specialized services and include them in the Public Education Information Management System (PEIMS), in accordance with current LEA

D/HH/VI	ECI	D/HH/VI	LEA
			enrollment regulations for birth to 3. Regardless of enrollment into school, services must be provided within 28 days of the signed IFSP.
10. No Additional Requirements		10. Ensures that each LEA will cooperate fully with all complaint investigations conducted under Part C or the Family Educational Rights and Privacy Act (FERPA) and all data collection efforts to the extent permitted by law.	
11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.		11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.	
12. No Additional Requirements		12. Recognizes that D/HH/VI children birth through age two with deaf and/or visual impairments will also follow transition process and timelines through the LEA of residence, as outlined.	

II. Transition Process

Transition	ECI	Transition	LEA
1. By 27-33 months, strategies addressing transition must be included in the IFSP. The IFSP must include the steps ECI will take to assist the family in preparing their child for transition, which will take place on the child's 3 rd birthday to:	• Early Childhood Special Education; or • Other services that may be available, if appropriate.	1. LEAs will collaborate with ECI programs to support parent involvement in the transition planning process, as evidenced by:	• Signature on MOU; • Attendance at transition conferences with sharing of information related to processes / referral / evaluation with family; • Preparation of agenda / script / information to be shared by ECI if an LEA representative is not present.
2. Part B Potentially Eligible Notification: ECI is required to notify the LEA of children who are potentially eligible for the special education program at least 90 days before the child's 3 rd birthday unless the parent opts out. ECI staff will inform the parent that opting in at a later date may impact entitlement to eligibility determination by the child's 3 rd birthday. This can be done at the transition conference, in a referral packet.	In addition, the stand-alone LEA notification form may be sent to the LEA without parental consent, provided the parent has not opted out. With parent's consent, ECI will send to the LEA (by fax or email) accompanying documentation, including family information, the date of initial eligibility, the initial IFSP, and the most recent progress notes. ECI will use the definition of potentially eligible provided by the State ECI. <i>IFSP teams will need to consider the 13 disability categories for special education. *Texas uses the following list of disability categories to determine if a</i>	2. LEA will treat the Part B Potentially Eligible Notification as the initial referral. LEA will work with ECI to obtain written consent to determine eligibility with a recognition that a family may determine that they do not want to proceed after the transition conference.	

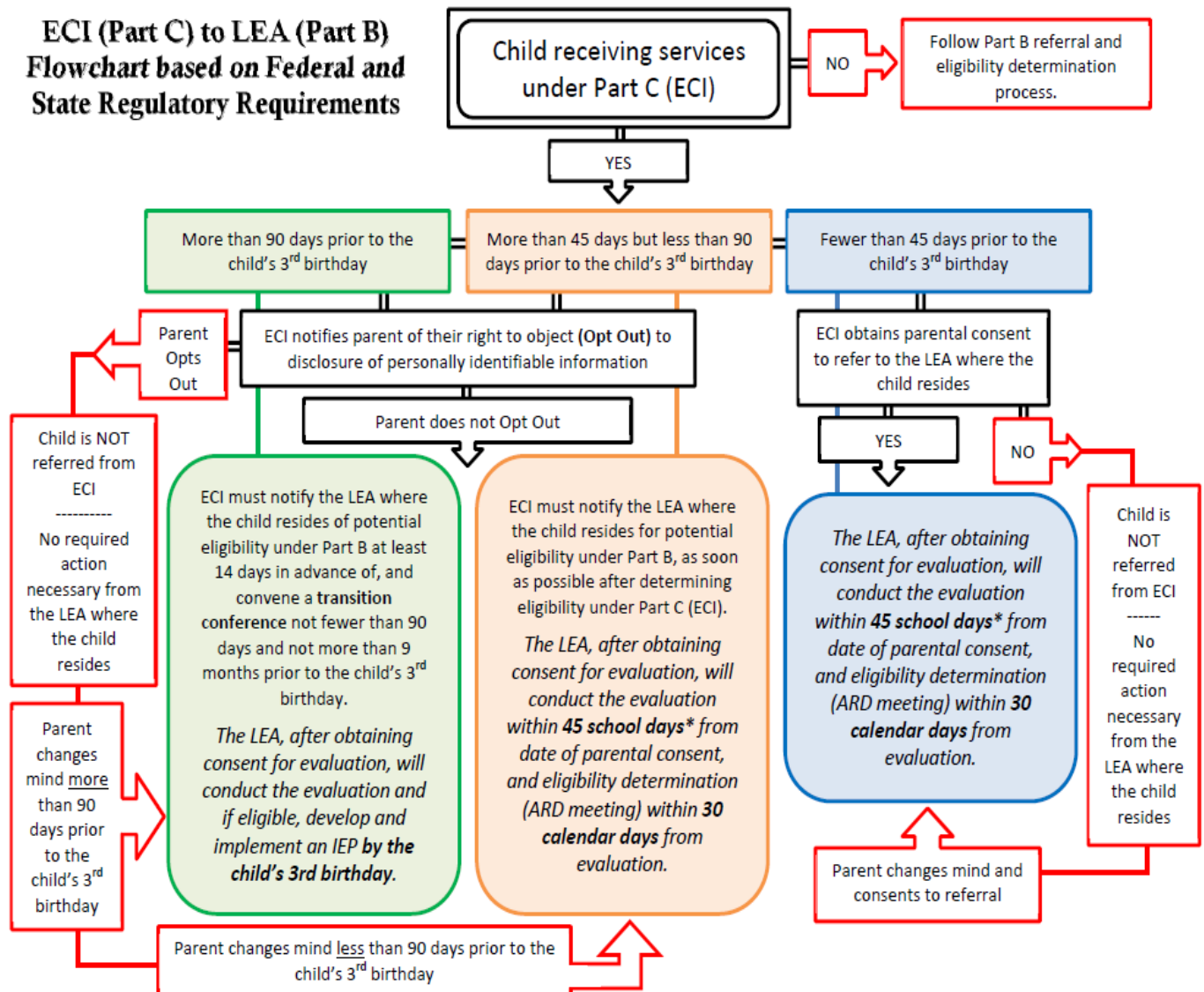
Transition ECI	Transition LEA
<i>child (aged 3-21) is eligible for special education and related services:</i> • <i>Deaf or Hard of Hearing (D/HH)</i> • <i>Autism (AU)</i> • <i>Deaf-Blindness (DB)</i> • <i>Emotional Disturbance (ED)</i> • <i>Intellectual and Development Disabilities (IDD)</i> • <i>Multiple Disabilities (MD)</i> • <i>Orthopedic Impairment (OI)</i> • <i>Other Health Impairment (OHI)</i> • <i>Learning Disability (LD)</i> • <i>Speech Impairment (SI)</i> • <i>Traumatic Brain Injury (TBI)</i> • <i>Visual Impairment (VI)</i> <i>To be eligible for special education services the child must have a disability identified in one of the categories above AND have an educational or developmental need.</i> <i>Teams may want to consider a child potentially eligible for special education if the child has a disability (or disabilities) that can be expected to adversely affect his/her ability to reach age-appropriate educational goals without direct or indirect support from a special education teacher, therapist, and/or other special educator. A disability can affect the educational process when it interferes with the child's ability to:</i> • <i>Learn,</i> • <i>Maintain health status required to attend and participate in school,</i> • <i>Navigate the school environment,</i> • <i>Make and maintain positive relationship with other children,</i> • <i>Communicate effectively with others,</i> • <i>Understand and process verbal instruction and/or</i> • <i>Manage his/her own behavior.</i>	
3. The ECI service coordinator contacts the LEA to coordinate the transition conference (face-to-face meeting or video telehealth). The transition conference may occur as early as nine months prior to and no later than 90 days prior to the child's 3rd birthday. The ECI service coordinator and family must attend face-to-face or via video telehealth; LEA participation may occur in person, via video telehealth, or by telephone. 108.1217 (b) If the parent gives approval to convene the LEA Transition Conference, the contractor must: (1) Meet the requirements in 34 CFR 303.342 and 303.343 which requires: (A) The face-to-face attendance of the parent and the service coordinator; and (B) At least one other ECI professional who is a member of the IFSP team who may participate through other means, such as: providing information, contributing face-to-face, or by telephone. ECI will invite the LEA special education director or designee 14 days before the transition conference.	3. Each LEA will participate in transition planning conferences arranged by the designated local ECI program with 14 days' notice (unless waived). ECI and LEA may designate times and dates each month for transition planning conferences. In Texas, the transition planning conferences are held no later than 90 days before the child's 3rd birthday. LEA may waive the 14-day requirement upon verbal request to convene at an earlier date. At the transition conference, the family will meet with the LEA contact who will: (sample agenda attached - page 13) • Discuss how eligibility is determined, the assessment process, and the ARD process • Discuss the continuum of services that may be available to the child should the child be determined eligible for services under Part B • Document the date of the transition conference, participants, and the steps discussed to determine the child's Part B eligibility. • Explain timelines to determining eligibility. • Follow up with the family as appropriate after the

Transition ECI	Transition LEA
If the child referred to ECI is less than 90 days prior to the child's 3rd birthday, no transition conference is required.	transition conference. Inform the family that if the parent decides not to refer initially, they can still request an evaluation for special education services after the age of 3. By the 3rd birthday, an ARD meeting has convened and an IEP has been developed if the child is found eligible. (34 CFR §300.124; 34 CFR §300.101) Services are made available to students as determined by the ARD Committee.
4. If the LEA representative is not available, ECI will conduct the transition meeting and provide the parent information about special education and related services, including a description of the Part B eligibility definitions, transition timelines, and the process for consenting to an evaluation and eligibility determination and extended year service, as provided by LEA.	4. LEA will provide the following information to ECI: - information about special education and related services, including a description of the Part B eligibility definitions; - transition timelines; - process for consenting to an evaluation; - eligibility determination; and - extended year services.
5. No Additional Requirements	5. If the child's 3rd birthday occurs during the summer, the child's ARD committee shall determine eligibility, and if appropriate, determine the date when services under the IEP will begin. The ARD committee decides when services begin on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). (34 CFR §300.101(b)(2))
6. No Additional Requirements	6. LEA will schedule a meeting to discuss evaluation and obtain consent for evaluation prior to the child's 3rd birthday. The parent is provided a copy of the <u>Notice of Procedural Safeguards: Rights of Parents of Students with Disabilities and a Guide to the Admission, Review and Dismissal Process</u> Parent signs a receipt verifying that they have received the documents and understand the contents. The LEA shall have procedures in place which meet the timeline requirements for evaluation and the initial ARD committee meeting for children referred during the summer. The ARD Committee decides when services begin for these children on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). If the LEA determines that it will not conduct an evaluation requested by the parent of the child, the LEA will provide the parent Prior Written Notice and a copy of the <i>Notice of Procedural Safeguards</i> of this decision within five school days of the decision. (34 CFR §300.503; 19 TAC §89.1015) and explain process for Child Find. With parental consent, LEA will notify ECI of decision to not conduct an evaluation.
7. The ECI service coordinator may attend the evaluation upon request of the child's parent. Parent consent is required for the attendance of the ECI service	7. The LEA will conduct a full and individual evaluation (FIE) according to IDEA guidelines. (34 CFR §300.301)

Transition ECI	Transition LEA
coordinator at the evaluation.	- The LEA will review grids, goals, and documentation from ECI to identify and then notify necessary specialists for evaluation (ST, OT, PT, TOD/HH, TVI, COMS, etc.). - The LEA may accept an outside evaluation as part of the FIE to determine eligibility for special education services under Part B.
8. The ECI service coordinator may be notified of the ARD meeting with parent consent.	8. The LEA will schedule an ARD meeting with the family to review the results of the evaluation. LEAs will invite the ECI service coordinator to the initial ARD committee meeting at the request of the parent.
9. The ECI service coordinator may attend the ARD meeting as requested by the parent or the LEA. Parent consent is required for the attendance of the ECI service coordinator at the request of the LEA. The ECI service coordinator is not a member of the ARD team, but is available to provide information and support.	9. During the ARD meeting, the evaluation results are discussed and the eligibility determination is made. If the child is determined eligible for special education services under Part B, the IEP is developed (34 CFR §300.323) - The ARD committee determines placement based on the least restrictive environment (LRE), within a continuum of services in which a child's IEP goals can be achieved. - The parent must provide consent for initial placement prior to initiation and implementation of special education services. - The parent reserves the right to not provide consent for the initial provision of special education and related services. - The parent reserves the right to revoke consent for special education services at any time. - With parental consent LEA will notify ECI when the LEA refuses to initiate an evaluation or the ARD committee finds the child not eligible for special education services or parental refusal of services.
10. ECI will continue to provide full IFSP services until the child's 3 rd birthday.	10. The LEA will provide services as outlined in the IEP.

III. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3rd Birthday

90 Days	ECI	90 Days	LEA
1.	If a child is referred to ECI 6 months to 45 days prior to child's 3 rd birthday, ECI will develop transition steps and strategies with the family at the IFSP meeting.	1.	See flowchart below
2.	If a child is referred to ECI between 90 to 45 days prior to their 3 rd birthday, ECI will make a determination of potential eligibility, as soon as possible, and will notify the LEA, unless the parent opts out. A transition conference is not required but will be attempted to be scheduled with the LEA. The LEA will be notified of the reason for the delay.	2.	See flowchart below
3.	If a child is referred to ECI fewer than 45 days before the child's 3 rd birthday, the IFSP team is not required to conduct pre-enrollment, evaluation, or IFSP. ECI will refer child directly to the LEA with written parent consent, if the child appears to be potentially eligible.	3.	See flowchart below



* In accordance with current State established initial evaluation timelines.

IV. School Action Plan

Event	LEA Action Required
1. Part B Potentially Eligible Notification	• Document and treat as referral • Collaborate with parent to get consent to evaluate. • Assess • Hold ARD meeting • Develop IEP by 3rd Birthday
2. Invitation to Transition Conference	• Respond to invitation to transition conference • Attend the conference • Document date of conference, the participants, and the steps to determine a child's part B eligibility.
3. Electronic Communication	• Parent gives Consent • District employees are subject to public record requests.
4. DHH/VI Referral for Services (0-3)	• Refer ECI to TODHH and/or TVI then: a. Obtain copy of Assessment Consent Form b. Assess c. Attend IFSP meeting d. Begin services if eligible e. Report progress notes for each visit to ECI on a weekly basis, but no later than the 5th day of the following month.

V. Definitions

Word / Acronym	Definition
ARD	Admission Review and Dismissal Meeting held to determine eligibility, and if the child is eligible to put services in place through the LEA children (ages 3-21); similar to an IFSP meeting
COMS	Certified Orientation and Mobility Specialist; person certified to teach individuals with visual impairments to travel safely, confidently, and independently in their environment
DHH	Deaf or Hard of Hearing
ECI	Early Childhood Intervention; a statewide program for families with children, birth-to-three, with disabilities and developmental delays ECI services provided in Tarrant, Denton, Cooke, Ellis, Erath, Hood, Johnson, Navarro, Palo Pinto, Parker, Somervell & Wise Counties are offered through the Early Childhood Services division of My Health My Resources (MHMR) of Tarrant County
ECS	Early Childhood Services
ECSE	Early Childhood Special Education
EIS	Early Intervention Specialist; credentialed professional who meets specific educational requirements established by HHS ECI and has specialized knowledge in early childhood cognitive, physical, communication, social-emotional, and adaptive development
ESC Region 11	Education Service Center Region 11
ESY	Extended School Year
IDEA Part B	Individuals with Disabilities Education Act - Part B A federal program that provides grants to states to assist in providing a free appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21
IDEA Part C	Individuals with Disabilities Education Act - Part C A federal grant program that assists states in operating a comprehensive statewide program of early intervention services for infants and toddlers with disabilities, ages birth through age 2 years, and their families
IEP	Individualized Education Plan used to define services for children (ages 3-21)

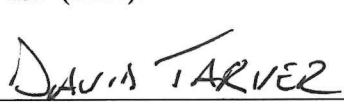
Word / Acronym	Definition
IFSP	Individualized Family Service Plan as defined in 34 CFR §303.20. A written plan of care for providing early childhood intervention services and other medical, health and social services to an eligible child and the child's family when necessary to enhance the child's development.
IFSP Team	An interdisciplinary team that meets the requirements in 34 CFR §303.24(b) (relating to Multidisciplinary), and develops, reviews, modifies, and approves the IFSP and includes the parent, service coordinator, all ECI professionals providing services to the child, as planned on the IFSP, Teacher of students who are Deaf/Hard of Hearing (TODHH), as appropriate, and/or Teacher of students with Visual Impairments (TVI) and COMS, as appropriate
LEA	Local Education Agency; a term commonly used to mean a school district or charter school
Limited Personally Identifiable Information	The child's and the parent's names, addresses, and phone number; child's date of birth; service coordinator's name; language spoken by the child and family
LRE (LEA)	Least Restrictive Environment A law under IDEA that students with disabilities receive their education, to the maximum extent appropriate, with nondisabled peers and that special education students are not removed from regular classes unless, even with supplemental aids and services, education in regular classes cannot be achieved satisfactorily. [20 United States Code (U.S.C.) Sec. 1412(a)(5)(A); 34 Code of Federal Regulations (C.F.R.) Sec. 300.114.]
Natural Environment (ECI)	As defined in 34 CFR §303.26, natural environments are settings that are natural or typical for a same- aged infant or toddler without a disability. They may include the home or community settings and must be consistent with the provisions of 34 CFR §303.126. (What are not natural environments? Hospitals, clinics, rehab centers, therapist's offices, group home settings.) Settings that individual families identify as natural or normal for their family, including the home, neighborhoods, and community settings in which children without disabilities participate.
Part B Potential Eligibility Notification	Information sent to the school to begin the referral process; similar to the former 90-day referral
Prior Written Notice	The school district must provide a written notice (information received in writing) whenever the school district: (1) Proposes to begin or change the identification, evaluation, or educational placement of a child or the provision of a free appropriate public education (FAPE) to a child; or (2) Refuses to begin or change the identification, evaluation, or educational placement of a child or the provision of FAPE to a child. The school district must provide the notice in understandable language (34 CFR §300.503(c)).
Procedural Safeguards	This document gives a parent of a child with a disability a description of their legal rights, or procedural safeguards, under the Individuals with Disabilities Education Act (IDEA). Part B and Part C
Receiving services	Date eligibility for ECI / Part C services is determined. Note this is definition is different from the date for initiation of services for Part B
RDSPD	Regional Day School Program for the Deaf
Service Coordinator	The ECI employee or subcontractor who: (1) Meets all applicable requirements in Subchapter C of this chapter (relating to staff qualifications); (2) Is assigned to be the single contact point for the family; (3) Is responsible for providing case management services as described in §108.405 of this title (relating to Case Management Services); and (4) Is from the profession most relevant to the child's or family's needs or is otherwise qualified to carry out all applicable responsibilities.

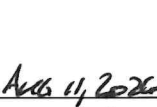
Word / Acronym	Definition
SPP12	State Performance Plan Indicator 12 for federal data collection on Early Childhood Transition from Part C to Part B, required of LEA
TEA	Texas Education Agency is the state agency that oversees primary and secondary public education to provide leadership, guidance and resources to help schools meet the educational needs of all students.
TODHH	Teacher of the Deaf and Hard of Hearing; teacher certified to work with students who are Deaf/Hard of Hearing
Transition Conference	Face-to-face or video telehealth meeting with LEA, ECI, and parent; coordinated by ECI
TSBVI	Texas School for the Blind and Visually Impaired
TSD	Texas School for the Deaf
TVI	Teacher of students with Visual Impairments; a teacher certified to work with students with visual impairments
VI	Visual Impairment

VI. Signatures

We have reviewed and adopted this Memorandum of Understanding between Mineral Wells ISD (LEA) and ECI of North Central Texas (ECI).

On behalf of Mineral Wells ISD (LEA).

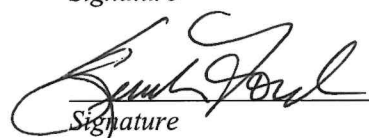


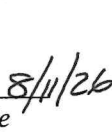
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Signature

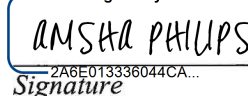
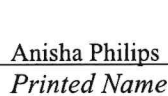
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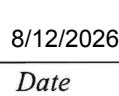
Title

Date

On behalf of ECI of North Central Texas:

DocuSigned by:



Signature

Printed Name

Title

Date

VII. Sample LEA Agenda

- referenced on page 6

The Transition Conference should cover all the following:

SAMPLE

LEA Agenda

1. Transition Conference
 - Informational meeting for parents to include eligibility definitions, timelines, process for consenting to an evaluation and eligibility determination, district continuum of placement options, and extended year services
 - Opportunity for parents to ask questions about transition
2. Referral Meeting
 - Documents required at referral meeting
 - ✓ Official Birth Certificate (or within 30 days)
 - ✓ Social Security Card (this is optional - parents can refuse to provide it)
 - ✓ Proof of Address (i.e. electric bill, water bill, lease, etc.)
 - ✓ Affidavit of Residency may be required if parent has no household bills in their name
 - Complete referral forms
 - Sign consent for evaluation (if all information for referral is complete)
 - Schedule evaluation (when all referral documents are received)
3. Evaluation
 - Your child will participate in an evaluation which may include:
 - observing your child in a play setting
 - parent interview
 - activities with LEA staff
 - Schedule Admission, Review, and Dismissal (ARD) meeting
4. ARD Meeting
 - Review evaluation report
 - Determine eligibility for special education services*
 - Develop Individual Education Plan (for eligible special education services)
 - Determine placement (for eligible special education services)
 - With parental consent, results of ARD meeting will be reported to ECI
5. Student will begin any eligible special education services on his/her third birthday, or as agreed upon during the ARD meeting.

ISD Contact Information:

Phone: 000-000-0000

*Your child must meet the criteria for one or more of the disability categories listed below and have an educational need to be eligible for special education services:

• Deaf/Hard of Hearing	• Orthopedic Impairment
• Autism*	• Other Health Impairment
• Deaf-Blindness	• Specific Learning Disability*
• Emotional Disturbance*	• Speech or Language Impairment
• Intellectual Disabilities*	• Traumatic Brain Injury
• Multiple Disabilities	• Visual Impairment

[illegible]

