

Agenda of Board Workshop/Regular Meeting

The Board of Trustees Mineral Wells ISD

A Board Workshop/Regular Meeting of the Board of Trustees of Mineral Wells ISD will be held Monday, June 13, 2022, beginning at 5:30 PM in the District Services Complex.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order/Establish Quorum

2. Oath of Office for Elected Board Members

Presenter: Shelia Crabtree, Notary Public

A. Brandon Hons - Place 2

3. Board Internal Organization

4

Presenter: Maria Jones, Board President

4. Board Photo

5. Board Workshop/Dinner - No Action Will Be Taken

A. Fannin Building Update - This item is for information only

B. Planning for 2022-2023

C. Agenda Review

6. Closed Session - Texas Government Code 551.074 and 551.076 and Texas Government Code § 551.076

A. Security Personnel, Devices, Audits

Presenter: Dr. John Kuhn, Superintendent

B. Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel

C. Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel

7. Open Session - 7:00 p.m.

8. Prayer

9. Pledges - U.S./Texas Flags	
10. Mission & Vision Statements	
11. Public Comment	
12. President's Report	
Presenter: Maria Jones, Board President	
A. Welcome Brandon Hons	
B. Summer Leadership Institute June 29-July 2	
13. Superintendent's Report	
Presenter: Dr. John Kuhn, Superintendent	
A. Enrollment Comparison	5
B. Biennial Evaluation Planning of District Processes	7
Presenter: Dr. John Kuhn, Superintendent	
14. Consent Agenda Items	
A. Monthly Financial Reports and Accounts Payable Listing	12
B. Water/Electricity/Gas Reports	17
C. Interlocal Agreement for Palo Pinto Assessment and Collection Services	21
Presenter: Paul Hearn, Chief Financial Officer	
D. Proposed Budget Calendar	25
Presenter: Paul Hearn, Chief Financial Officer	
E. Minutes of the May 09, 2022 Meeting of the Board and Minutes of the May 17, 2022 Special Meeting of the Board	27
15. Discuss, Consider, and Take Any Necessary Action Regarding a Waiver for Staff Development in Place of Student Instruction for up to 2,100 minutes during the 2022-2023 School Year	35
Presenter: Angie Myrick, Executive Director of Curriculum, Instruction, and Assessment	
16. Discuss, Consider, and Take Any Necessary Action Regarding HB 3 Reading Academies Memorandum of Understanding with ESC Region 11	39
Presenter: Angie Myrick, Executive Director of Curriculum, Instruction, and Assessment	
17. Discuss, Consider, and Take Any Necessary Action Regarding the Appointment or Reappointment of a Member of the Board of Directors of the Tax Increment Reinvestment Zone #2, City of Mineral Wells	44
Presenter: Dr. John Kuhn, Superintendent	
18. Discuss, Consider and Take Any Necessary Action Regarding the Education Service Center Region 11 Contract for Services for the 2022-2023 School Year	45
Presenter: Dr. John Kuhn, Superintendent	
19. Discuss, Consider and Take Any Necessary Action Regarding the Adoption of TASB EFB(LOCAL) Related to Instructional Materials	49
Presenter: Dr. John Kuhn, Superintendent	
20. Information	
A. Calendars for July and August	
21. Vote on Closed Session Items	

22. Adjournment

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Board Officers	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board, other than the President, shall be filled by majority action of the Board.
Term and Duties	Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	In addition to the duties required by law, the President of the Board shall: <ol style="list-style-type: none">1. Preside at all Board meetings unless unable to attend.2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
Vice President	The Vice President of the Board shall: <ol style="list-style-type: none">1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.2. Automatically become President of the Board if a vacancy in that office occurs.
Secretary	The Secretary of the Board shall: <ol style="list-style-type: none">1. Ensure that an accurate record is kept of the proceedings of each Board meeting.2. Ensure that notices of Board meetings are posted and sent as required by law.3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.4. Sign or countersign documents as directed by action of the Board.



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Enrollment Comparison

RECOMMENDED ACTION: This item is for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached information

FISCAL IMPACT: Rising enrollment results in revenue increase

ATTACHMENTS: Enrollment Report for May 2022

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:

Mineral Wells I.S.D. Campus Summary Report as of May 25th (18 school days)

Total # of Students:	3203
Refined ADA:	2867.2
% of Attendance:	93.90%

ADA Enrollment 3177
26 Co-op or Speech EE Students

School	Student Enrollment	Refined ADA	% Attendance
Mineral Wells H.S.	828	735.52	89.33%
Academy	17	20.16	81.04%
Mineral Wells JH	493	467	95.01%
Travis Elementary	691	664.61	95.81%
Houston Elementary	476	454.65	96.35%
Lamar Elementary	698	525.29	95.65%

May 2021

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	May	May	May	May	May	May
EE	31	29	18	32	30	26
PK	224	218	221	217	146	206
K	203	266	246	265	245	206
1st	235	208	265	253	240	260
2nd	267	229	206	250	247	233
3rd	223	259	225	209	244	243
4th	260	231	242	225	206	244
5th	261	252	231	244	210	222
6th	217	261	250	229	242	225
7th	228	219	264	270	238	248
8th	214	222	226	253	261	245
9th	221	201	223	239	241	280
10th	226	208	190	199	208	217
11th	207	208	176	152	171	175
12th	178	182	197	160	136	156
Academy	24	12	10	36	17	17
Total	3,219	3,205	3,190	3,233	3,082	3,203



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Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Biennial Evaluation of Planning and Decision-Making Processes

RECOMMENDED ACTION: Information Only

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BQ (LEGAL), Education Code 11.252(d)

OVERVIEW:

At least every two years, an ISD must evaluate the effectiveness of the district's decision-making and planning policies, procedures, and staff development activities related to district- and campus-level decision making and planning to ensure that they are effectively structured to positively impact student performance.

FISCAL IMPACT: _____

ATTACHMENTS: none _____

DEPARTMENT(S) SUBMITTING FORM: Superintendent's office _____

DEPARTMENT SIGNATURE/APPROVAL:  _____



MINERAL WELLS
R A M S

Evaluation of District Planning Processes:
A Report to the MWISD Board of Trustees

June 13, 2022

OVERVIEW OF THE REPORT

MWISD Board Policy BQ (Local) and TEC 11.251(b) require a biennial review of the ISD's planning and decision-making processes. This report shall serve as notification to the MWISD Board of Trustees that this evaluation has been conducted.

PLANNING PROCESS REQUIRED ELEMENTS

All ISD's are required to have both campus improvement planning processes and district improvement planning processes in place. These processes must meet numerous legal requirements at both the state and federal levels:

- The planning process must involve:
 - Professional staff of the district
 - Parents of students enrolled in the district
 - Business representatives
 - Community members
- Planning committees must be involved in establishing and reviewing:
 - District and campus educational plans
 - District and campus educational goals
 - District and campus performance objectives
 - Major classroom instructional programs
- District and campus plans must:
 - Be developed, reviewed, and revised annually
 - Support district and campus performance objectives approved by the board of trustees
 - Support state goals and objectives under TEC Chapter 4
- The **district plan** must:
 - Provide for an annual Comprehensive Needs Assessment that
 - Addresses achievement indicator performance
 - Disaggregates achievement data by subgroups including
 - Categories of ethnicity
 - Socioeconomic status
 - Sex
 - Special populations, including special education
 - Provide for measurable district performance objectives
 - For all appropriate achievement indicators
 - For all student subpopulations served in the district
 - Provide strategies for performance improvement that include
 - Instructional methods for lower-performing groups
 - Methods for addressing needs of special populations, including

- Suicide prevention programs
 - Conflict resolution programs
 - Violence prevention programs
 - Dyslexia treatment programs
 - Dropout reduction
 - Integration of technology
 - Discipline management
 - Staff development
 - Career education
 - Accelerated education
 - Provide strategies for informing middle, junior high, and high schools students, teachers, and parents about:
 - Higher education admissions and financial aid
 - The TEXAS grant program
 - The Teach for Texas grant program
 - Need for informed curriculum choices
 - Information sources regarding admissions and financial aid
 - List resources required to implement strategies
 - Name staff responsible for implementing strategies
 - List implementation timelines
 - Provide formative evaluation criteria for effectiveness of strategies
 - Provide a discipline management program addressing
 - Unwanted aggression
 - Sexual harassment
 - Bullying
 - Provide for a dating violence policy
 - Provide for a policy related to sexual abuse of children
- Each **campus plan** must:
 - Assess the academic achievement of each student
 - Set campus performance objectives
 - Identify how campus goals will be met for each student
 - Identify resources needed to implement the plan
 - Identify staff needed to implement the plan
 - Set timelines
 - Measure progress toward performance objectives
 - Encourage parental involvement at the campus
 - Include goals and methods for violence prevention
 - For elementary, middle, and junior highs:
 - Set goals and objectives for a coordinated health program that
 - Uses student fitness assessment data
 - Uses student academic performance data
 - Uses student attendance data
 - Uses percent of educationally disadvantaged students

- Relies on data about use and success of methods to encourage physical activity
 - Uses other indicators recommended by the SHAC
- Each **campus or district that receives Title 1, Part A funds** must include in their plan:
 - Parent and family engagement strategies

EVALUATION

District and campus plans pass/fail percentage grade was given to each plan.

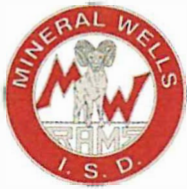
Mineral Wells Elementary Plan Score: Pass

Mineral Wells Junior High Plan Score: Pass

Mineral Wells High School Plan Score: Pass

Mineral Wells Academy Plan Score: Pass

Mineral Wells ISD Plan Score: Pass



BOARD OF TRUSTEES Agenda Item

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BOARD GOALS (check all that apply)

Academic Goals

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AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Monthly Financial Reports and Accounts Payable Listing

RECOMMENDED ACTION: It is recommended that the monthly Financial Reports and Account Payable Listing be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached information.

FISCAL IMPACT: Variable revenue and expenditures to District

ATTACHMENTS: Financial Statement and AP Listing

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:  

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
CASH POSITION**

FOR PERIOD ENDING APRIL 30, 2022

GENERAL FUND	\$ 6,239,724.41
FOOD SERVICE	\$ 124,001.62
SPECIAL REVENUE	\$ 1,732,805.74
INTEREST & SINKING	\$ 1,311,007.86
INSURANCE FUND	\$ 389,149.56
WORKERS' COMPENSATION	\$ 339.55
TRUST & AGENCY FUND	\$ 176,199.36
PAYROLL	\$ (78,517.67)
TOTAL	\$ 9,894,710.43
<u>Lone Star Investment</u>	
General Fund	\$ 7,370.31
Food Service Fund	\$ 3.85
Interest & Sinking	\$ 0.05
Insurance Fund	\$ 93,212.80
TOTAL INVESTMENTS	\$ 100,587.01

<u>Fnd</u>	<u>End</u>	CASH <u>RECEIVED</u>	2021-2022 <u>Budget</u>	<u>Balance</u>
180	CO-CURRICULAR	136,271.49	140,093.00	3,821.51
199	GENERAL FUND	22,866,287.59	34,327,251.00	11,460,963.41
211	TITLE I, PART A	537,638.73	1,095,473.00	557,834.27
240	FOOD SERVICE	1,600,018.55	2,193,982.00	593,963.45
244	CARL PERKINS BASIC FORM. GRANT	51,675.68	54,994.00	3,318.32
255	TITLE II, PART A-SUP EFF INSTR	88,477.18	139,414.00	50,936.82
263	Title III, PART A-ELA	15,064.62	40,623.00	25,558.38
266	ESSER GRANT	85,380.25	165,669.00	80,288.75
270	TITLE V,B,SP 2, RLIS	6,859.58	81,167.00	74,307.42
281	ESSER II PPRP	77,048.09	2,912,634.00	2,835,585.91
289	FEDERALLY FUNDED SPECIAL REV	53,011.73	83,220.00	30,208.27
313	IDEA-B FORMULA	563,749.86	1,152,601.00	588,851.14
314	IDEA-B PRESCHOOL	16,803.25	37,890.00	21,086.75
410	STATE TEXTBOOK FUND	24,160.00	123,698.00	99,538.00
429	STATE FUNDED SPECIAL REVENUE	2,100.00	43,272.00	41,172.00
437	SPECIAL EDUCATION	775,927.61	1,040,695.00	264,767.39
455	SHARS-MEDICAID	779,299.03	742,590.00	-36,709.03
461	CAMPUS ACTIVITY FUND	20,966.35	0.00	-20,966.35
599	DEBT SERVICE	3,540,025.09	3,560,033.00	20,007.91
753	INSURANCE FUND	456.76	499.00	42.24
829	SCHOLARSHIP FUND	0.00	220.00	220.00
880	CUSTODIAL FUND - SCHOLARSHIPS	5,831.13	0.00	-5,831.13
Grand Revenue Totals		31,247,052.57	47,936,018.00	16,688,965.43

Number of Accounts: 113

***** End of report *****

MINERAL WELLS ISD
COMPARISON OF EXP/ENC BY FUND (Date: 5/2022)

<u>End Fnd</u>	<u>Expended</u>	<u>Encumbered</u>	<u>2021-2022 Budget</u>	<u>Balance</u>
180 CO-CURRICULAR	1,163,504.88	71,804.97	1,299,631.00	64,321.15
199 GENERAL FUND	24,267,961.32	288,853.46	33,167,713.00	8,610,898.22
211 TITLE I, PART A	682,520.16	2,491.08	1,095,473.00	410,461.76
240 FOOD SERVICE	1,603,432.43	4,697.29	2,193,982.00	585,852.28
244 CARL PERKINS BASIC FORM. GRANT	54,540.68	0.00	54,994.00	453.32
255 TITLE II, PART A-SUP EFF INSTR	104,146.11	1,468.27	139,414.00	33,799.62
263 Title III, PART A-ELA	18,695.85	0.00	40,623.00	21,927.15
266 ESSER GRANT	256,538.13	27,534.10	165,669.00	-118,403.23
270 TITLE V,B,SP 2, RLIS	9,544.58	15,108.00	81,167.00	56,514.42
281 ESSER II PPRP	616,931.53	2,331,477.75	2,912,634.00	-35,775.28
289 FEDERALLY FUNDED SPECIAL REV	55,248.38	0.00	83,220.00	27,971.62
313 IDEA-B FORMULA	729,483.06	104,040.10	1,152,601.00	319,077.84
314 IDEA-B PRESCHOOL	20,812.23	0.00	37,890.00	17,077.77
364 ARRA IDEA B FORMULA	53,107.69	499.00	0.00	-53,606.69
410 STATE TEXTBOOK FUND	28,460.00	0.00	123,698.00	95,238.00
429 STATE FUNDED SPECIAL REVENUE	2,100.00	0.00	43,272.00	41,172.00
437 SPECIAL EDUCATION	528,072.37	1,686.18	1,040,695.00	510,936.45
455 SHARS-MEDICAID	114,031.45	581.49	738,806.00	624,193.06
461 CAMPUS ACTIVITY FUND	22,042.24	8,064.41	0.00	-30,106.65
599 DEBT SERVICE	2,754,199.31	0.00	3,560,033.00	805,833.69
880 CUSTODIAL FUND - SCHOLARSHIPS	4,400.00	0.00	0.00	-4,400.00
Grand Expense Totals	33,089,772.40	2,858,306.10	47,931,515.00	11,983,436.50

Number of Accounts: 2052

***** End of report *****

MINERAL WELLS ISD
COMPARISON OF EXPENDITURES/ENCUMBRANCES (Date: 5/2022)

Fnd T Fn Obj Sb Org F Pr L L2 Obj	2021-2022	YTD	Encumbered	Unencumbered
	BUDGET	EXPENDED	Amount	Balance
XXX E 00	536,951.00	143,781.57	0.00	393,169.43
XXX E 11	20,345,801.00	13,178,569.95	130,389.64	7,036,841.41
XXX E 12	1,194,732.00	1,047,060.85	49,566.11	98,105.04
XXX E 13	311,492.00	227,139.60	10,476.43	73,875.97
XXX E 21	137,520.00	70,606.70	10,331.12	56,582.18
XXX E 23	2,385,360.00	1,778,134.15	26,107.03	581,118.82
XXX E 31	483,141.00	364,285.20	973.38	117,882.42
XXX E 33	419,861.00	288,701.06	3,395.27	127,764.67
XXX E 34	1,180,904.00	931,961.60	20,368.55	228,573.85
XXX E 35	2,225,656.00	1,621,207.43	4,697.29	599,751.28
XXX E 36	1,332,737.00	1,187,223.90	72,390.87	73,122.23
XXX E 41	1,483,466.00	1,137,740.42	11,681.37	334,044.21
XXX E 51	3,263,084.00	2,813,621.93	33,043.07	416,419.00
XXX E 52	68,272.00	45,737.96	0.00	22,534.04
XXX E 53	200,285.00	173,354.10	0.00	26,930.90
XXX E 71	3,799,174.00	2,943,506.81	0.00	855,667.19
XXX E 81	0.00	1,004,008.12	0.00	-1,004,008.12
XXX E 93	685,401.00	646,202.91	0.00	39,198.09
XXX E 97	167,522.00	208,295.92	0.00	-40,773.92
Grand Expense Totals	40,221,359.00	29,811,140.18	373,420.13	10,036,798.69

Number of Accounts: 1713

***** End of report *****



BOARD OF TRUSTEES
Agenda Item

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- Regular Meeting
- Special Meeting

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
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- Career Certifications (HB3)

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Water/Electricity/Gas Reports

RECOMMENDED ACTION: It is recommended that the Water/Electricity/Gas Reports be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached utility reports.

FISCAL IMPACT: Variable cost to District

ATTACHMENTS: Water/Electricity/Gas Reports

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: [Signature] [Signature]

Water

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,756.59	2,569.46	2,053.89	2,060.25	2,039.80	1,774.43	1,654.41	2,041.42	1,740.43	1,027.42	786.43	1,492.43	21,996.96
Junior High	1,189.08	1,232.27	1,716.51	1,154.41	802.60	742.60	761.30	774.65	693.27	1,129.25	794.57	791.09	11,281.60
Travis	1,245.64	2,276.77	1,804.49	1,689.91	1,742.52	1,304.50	1,493.51	1,516.52	1,410.50	895.51	580.52	1,174.26	17,044.65
Houston	2,348.96	2,847.77	1,618.26	1,399.30	1,059.91	1,318.92	1,472.92	1,502.92	3,442.90	632.90	828.95	1,093.91	17,506.52
Lamar	1,288.38	3,677.70	853.20	869.74	662.51	813.78	745.60	836.34	836.51	1,411.76	6,501.16	797.37	19,294.05
DSC	792.01	742.70	792.87	845.07	573.10	851.54	711.10	687.54	735.10	766.09	752.27	978.96	9,228.35
Athletics	4,399.92	6,726.55	1,804.00	1,477.44	981.19	1,242.67	1,077.14	1,282.62	1,034.73	2,843.80	3,447.24	2,789.21	29,106.51
Transportation	147.86	119.86	107.13	113.50	89.92	205.90	81.90	92.91	82.91	115.90	68.91	101.90	1,328.60
Total	14,168.44	20,292.58	10,750.35	9,609.62	7,951.55	8,254.34	7,997.88	8,774.92	7,976.35	8,732.63	13,559.45	9,219.13	127,287.24

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,877.42	1,777.42	1,698.70	2,135.78	1,943.91	1,765.39	1,674.40	1,722.63	1,788.27	1,068.37	1,872.41	1,460.98	20,785.68
Junior High	2,050.48	2,860.17	900.61	1,011.92	818.24	790.29	723.68	775.94	834.74	411.48	418.81	713.62	12,309.98
Travis	1,824.52	1,688.50	1,637.84	1,511.64	1,998.99	1,711.70	1,534.53	1,776.66	1,550.94	741.43	578.30	431.58	16,986.63
Houston	1,610.92	1,643.91	1,893.61	1,094.36	1,558.11	1,481.16	1,530.73	1,717.46	1,702.06	559.10	548.84	1,244.47	16,584.73
Lamar	1,511.84	938.82	889.93	701.45	998.88	988.73	884.41	984.86	945.88	371.53	317.14	816.75	10,350.22
DSC	758.88	769.10	791.64	780.36	776.25	770.10	770.99	788.43	798.69	741.23	695.07	770.99	9,211.73
Athletics	2,903.21	2,180.50	1,555.99	1,027.56	1,730.00	951.04	1,344.57	1,160.79	1,205.79	2,066.10	1,488.66	1,885.77	19,499.98
Transportation	89.92	97.90	127.61	87.60	99.91	107.10	95.67	95.67	93.62	97.72	77.20	103.88	1,173.80
Total	12,627.19	11,956.32	9,495.93	8,350.67	9,924.29	8,565.51	8,558.98	9,022.44	8,919.99	6,056.96	5,996.43	7,428.04	106,902.75

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,793.41	2,002.35	2,077.96	1,352.11	2,761.64	1,630.65	4,459.94	1,791.19	1,604.97	1,052.63	980.76	1,475.33	22,982.94
Junior High	894.63	1,124.27	823.31	667.31	825.28	982.72	482.65	759.68	574.70	365.66	420.75	756.47	8,677.43
Travis	2,956.57	1,769.29	2,275.21	1,914.24	2,791.32	2,879.13	2,052.84	2,209.42	1,726.97	609.72	452.08	458.42	22,095.21
Houston	1,725.66	2,328.61	1,891.37	1,746.70	2,122.29	2,861.84	1,213.47	1,776.32	1,488.54	879.84	841.05	1,409.21	20,284.90
Lamar	992.25	1,041.73	908.43	755.02	942.28	942.28	885.15	1,018.46	984.60	630.18	460.89	891.49	10,452.76
DSC	746.37	798.89	831.23	814.75	834.86	796.77	844.23	798.89	845.44	831.04	828.51	809.47	9,780.45
Athletics	2,601.71	2,375.07	1,532.22	1,924.56	1,312.88	1,348.02	1,375.72	1,324.17	1,348.06	2,033.00	1,671.53	2,920.34	21,767.28
Transportation	107.99	120.25	113.03	109.67	113.91	114.96	118.14	120.25	112.84	116.03	459.87	111.79	1,718.23
Total	11,818.59	11,560.46	10,452.76	9,284.36	11,704.46	11,556.37	11,432.14	9,798.38	8,686.12	6,518.10	6,115.44	8,832.52	117,759.70

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,035.85	1,841.10	1,632.61	1,576.98	1,745.54	2,020.16	1,685.36	2,035.33	1,640.82	915.49	713.22	1,391.03	19,233.49
Junior High	1,852.81	1,636.34	1,119.09	1,098.72	1,319.49	1,768.03	1,268.32	1,243.90	1,069.90	757.09	734.00	1,282.05	15,149.74
Travis	3,238.70	2,257.94	2,068.61	1,886.65	1,992.11	1,912.15	1,479.83	2,002.55	1,544.75	825.01	1,023.19	1,609.64	21,841.13
Houston	1,805.94	1,777.39	1,613.69	1,622.97	1,861.73	1,672.80	1,434.05	1,794.50	1,502.44	847.60	897.43	1,606.73	18,437.27
Lamar	1,173.98	1,230.05	1,103.44	1,033.90	1,103.44	1,239.05	1,051.29	1,339.88	1,083.74	574.93	600.43	1,244.83	12,778.96
DSC	850.77	874.00	905.79	944.04	979.97	964.70	999.67	1,034.44	1,002.44	941.67	801.85	768.63	11,068.92
Athletics	2,097.28	1,914.95	1,798.22	1,472.44	1,437.23	1,436.02	1,427.63	1,491.29	1,442.04	1,331.90	1,341.56	3,890.43	21,080.99
Transportation	126.60	135.05	139.64	150.08	165.13	160.50	205.71	186.00	163.97	162.82	167.45	184.85	1,947.80
Total	13,181.88	11,666.82	10,381.09	9,785.78	10,604.64	11,173.41	9,551.86	11,127.89	9,450.10	6,356.51	6,280.13	11,978.19	121,538.30

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,966.40	2,147.15	1,730.77	1,513.98	1,707.02	1,872.76	885.08	702.67	1,037.72	629.04	613.02	1,271.69	16,077.30
Junior High	1,603.39	2,624.26	1,027.81	819.54	943.91	1,121.78	650.49	502.94	471.09	826.08	627.80	1,096.43	12,315.52
Travis	1,668.76	2,786.04	1,648.91	1,948.28	1,637.02	1,892.45	1,205.79	845.82	603.47	924.23	675.94	1,514.66	17,351.37
Houston	2,017.02	2,197.82	2,266.41	1,651.03	2,145.23	2,151.17	2,136.91	426.19	1,002.37	1,112.86	1,319.57	1,522.42	19,979.00
Lamar	1,692.21	1,527.63	1,580.20	1,007.58	1,157.27	1,241.62	570.40	419.52	420.71	443.28	487.24	880.47	11,428.13
DSC	821.40	853.85	833.39	833.99	676.00	540.56	381.37	359.37	358.79	338.60	350.48	489.47	6,837.27
Athletics	2,409.03	2,148.83	1,689.16	1,531.17	1,493.16	1,534.38	1,398.14	1,357.39	1,411.05	1,397.33	1,481.61	2,762.80	20,614.05
Transportation	209.18	216.13	211.19	229.02	218.34	232.58	211.21	210.01	213.58	219.52	236.15	265.84	2,672.75
Total	12,387.39	14,501.71	10,987.84	9,534.59	9,977.95	10,587.30	7,439.39	4,823.91	5,518.78	5,890.94	5,791.81	9,833.78	107,275.39

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,706.46	1,733.80	1,646.64	1,322.04	1,464.25	1,445.60	1,687.31	1,857.03	2,196.34	1,093.67	958.10	1,689.35	18,800.59
Junior High	1,038.88	947.49	883.72	796.12	1,287.90	1,981.24	964.53	1,024.66	972.29	646.54	510.89	954.35	12,008.61
Travis	2,010.06	2,228.48	1,994.75	1,491.09	1,776.98	1,613.99	2,380.21	2,458.34	2,276.65	927.28	749.60	1,913.60	21,830.69
Houston	2,158.30	429.75	1,521.43	2,071.10	2,376.71	1,849.32	1,874.70	671.48	860.21	537.89	504.63	768.60	15,275.52
Lamar	1,197.67	1,291.51	1,427.16	912.80	1,098.51	1,047.73	1,241.45	1,425.34	1,381.73	578.79	494.54	994.29	13,051.52
DSC	410.43	654.61	373.07	354.32	399.10	384.41	403.81	410.49	432.50	387.07	357.69	381.04	4,948.54
Athletics	1,845.97	1,733.82	2,193.89	1,797.03	1,899.54	2,526.83	1,977.06	1,930.79	1,970.25	1,785.48	1,934.81	2,621.30	24,216.77
Transportation	261.09	281.29	254.47	245.10	245.12	242.44	261.14	263.81	261.14	326.61	162.28	246.46	3,050.95
Total	10,628.86	9,900.75	10,345.13	8,989.60	10,551.11	11,091.56	10,800.21	10,041.94	9,951.61	6,283.33	5,630.54	9,568.55	113,183.19

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,339.79	2,493.16	2,228.00	2,181.86	2,794.16	2,386.10	2,609.90	2,857.49	-	-	-	-	19,890.46
Junior High	1,571.80	1,590.57	1,613.19	1,861.45	2,121.11	1,620.86	1,222.66	1,241.69	-	-	-	-	12,843.33
Travis	2,963.35	2,698.82	2,756.45	3,703.37	3,441.66	1,829.39	1,678.94	1,769.01	-	-	-	-	20,840.99
Houston	1,019.67	1,014.33	674.94	517.37	515.96	321.95	223.57	230.60	-	-	-	-	4,518.39
Lamar	1,361.69	1,372.38	1,218.98	1,150.04									

Electricity

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	19,285.40	15,918.24	13,217.08	12,119.56	12,391.10	12,945.46	12,504.04	14,102.71	15,918.01	16,544.52	17,055.63	19,227.03	181,728.78
MW Academy	394.74	304.86	234.31	197.90	169.91	212.95	222.70	237.02	234.78	274.14	340.01	352.41	3,175.73
Junior High	10,124.71	8,047.37	5,640.91	5,564.80	7,076.18	6,175.75	4,874.22	5,368.50	6,903.49	7,314.44	8,113.13	9,072.99	84,276.44
Travis	6,935.27	5,488.57	4,472.25	4,143.23	4,741.02	4,350.36	3,903.49	4,272.60	5,080.47	5,055.78	5,063.45	6,665.61	60,172.10
Houston	5,048.44	4,076.30	3,078.51	2,634.63	2,777.62	2,857.03	2,613.39	3,053.52	3,672.34	3,773.49	3,661.17	4,516.26	41,762.70
Lamar	7,851.26	6,504.78	6,448.78	5,099.57	5,270.30	5,076.47	5,212.08	5,936.37	6,725.60	6,569.01	6,499.47	7,041.73	74,234.92
DSC	3,338.58	2,618.40	1,895.75	1,691.02	1,404.89	1,845.69	1,757.64	1,917.04	3,036.51	3,620.96	3,590.07	3,500.07	29,429.73
Athletics	5,608.54	5,357.91	5,083.66	5,182.59	7,418.72	6,262.19	5,577.03	5,277.06	6,793.48	5,011.11	6,097.92	5,694.99	66,364.88
Transportation	340.53	223.64	244.25	397.82	462.24	456.16	349.05	383.82	332.44	342.16	386.79	403.73	4,322.63
Total	58,027.47	48,539.52	40,815.50	37,031.12	42,111.98	40,182.06	37,813.64	40,548.64	44,973.47	47,921.16	50,838.53	56,564.82	545,467.91

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,919.65	16,973.39	16,003.06	13,586.05	14,301.45	15,573.28	15,439.78	17,512.44	18,420.45	17,210.10	16,163.45	19,799.39	201,901.99
MW Academy	389.94	316.29	267.34	159.44	230.63	270.18	245.11	265.42	259.59	250.29	280.20	319.12	3,212.55
Junior High	10,762.22	8,325.76	7,036.01	6,515.25	7,160.18	6,048.94	4,952.82	6,358.84	6,953.10	5,892.68	6,368.37	9,211.03	85,785.15
Travis	7,961.38	6,093.17	5,107.87	4,412.35	4,838.40	4,487.88	4,049.43	5,025.42	5,326.86	4,997.80	5,191.39	6,718.73	64,210.68
Houston	5,439.03	4,177.62	3,674.72	2,829.03	2,840.76	2,883.24	2,744.48	3,176.95	3,503.66	2,688.73	2,210.28	4,871.16	41,039.66
Lamar	8,119.62	7,803.98	7,800.60	6,189.96	5,447.49	5,484.12	5,807.16	6,639.01	6,522.83	5,740.62	5,001.62	6,931.25	77,488.26
DSC	3,263.69	2,632.65	2,234.54	1,685.86	1,796.32	1,724.01	1,953.49	2,202.40	2,397.56	3,088.17	3,428.29	3,508.26	29,915.24
Athletics	5,812.57	5,032.72	5,117.11	6,011.04	6,037.43	6,842.30	5,712.03	4,763.88	3,493.39	4,701.27	4,380.02	4,518.22	62,421.98
Transportation	396.81	329.94	332.01	457.77	642.83	587.63	466.11	360.33	469.20	377.02	415.92	421.99	5,257.56
Total	63,064.91	51,885.52	47,573.26	41,446.75	43,295.49	43,861.58	41,369.91	46,304.69	47,345.64	44,946.68	43,439.49	56,299.15	571,833.07

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,964.79	17,125.19	14,383.09	14,348.03	13,867.31	14,530.75	12,948.84	15,373.78	17,994.50	17,853.85	17,135.62	18,680.20	195,205.95
MW Academy	360.46	277.60	257.11	246.51	184.54	228.89	199.80	190.17	233.70	299.20	268.17	316.68	3,062.83
Junior High	10,253.48	7,699.62	5,307.05	6,673.01	7,770.87	7,347.54	6,261.66	6,675.49	7,384.95	7,054.17	7,915.46	9,454.23	89,797.53
Travis	7,608.70	5,901.07	4,151.22	4,637.92	5,438.93	4,925.77	4,161.10	4,699.43	5,840.13	5,629.80	5,912.99	6,745.18	65,652.24
Houston	5,478.81	4,433.23	3,025.93	2,820.42	3,123.12	3,039.27	2,555.92	3,206.64	4,287.62	4,177.63	4,741.04	4,810.21	45,699.84
Lamar	7,105.51	6,564.41	5,829.67	5,587.82	4,357.69	5,047.29	4,443.31	5,716.89	6,753.37	6,864.56	6,753.36	7,287.57	72,311.45
DSC	3,284.29	2,538.91	1,895.38	1,985.06	1,912.56	1,868.35	1,670.00	2,116.76	2,665.65	3,397.56	3,537.50	3,412.22	30,264.24
Athletics	6,529.66	5,215.85	7,024.63	5,078.74	6,758.31	7,074.44	6,005.25	5,518.98	4,236.23	5,171.44	5,004.87	5,012.44	68,630.44
Transportation	423.30	362.94	523.97	616.39	813.05	698.49	445.97	461.36	413.16	494.58	518.08	510.69	6,281.98
Total	62,009.00	50,118.82	42,398.05	41,973.40	44,226.38	44,760.79	38,691.85	43,959.50	49,809.31	50,942.79	51,787.19	56,229.42	576,906.50

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,022.10	16,004.47	13,995.43	12,571.13	12,701.49	14,411.68	12,722.34	15,478.05	16,871.46	16,597.18	16,815.57	21,528.40	189,709.30
MW Academy	271.21	195.10	147.85	123.84	117.57	137.82	115.46	184.26	243.02	289.49	384.65	435.73	2,650.00
Junior High	9,384.43	7,000.42	6,821.27	6,855.84	7,901.36	7,526.86	7,038.19	5,739.45	6,327.74	6,681.61	7,309.58	9,250.23	87,836.98
Travis	7,750.05	5,803.50	4,647.11	4,279.74	4,326.99	4,907.85	4,562.72	4,047.71	4,860.13	4,904.84	5,677.17	7,328.97	63,096.78
Houston	5,227.47	3,728.27	2,557.39	2,096.01	2,535.17	2,723.18	2,449.58	2,376.43	2,911.73	3,060.62	3,632.95	4,734.33	38,033.13
Lamar	8,104.29	6,576.67	4,852.09	3,548.17	4,534.93	5,165.77	4,518.18	4,867.48	5,657.92	5,789.92	5,903.56	7,245.77	66,764.75
DSC	3,203.42	2,410.42	1,672.48	1,608.66	1,729.17	1,870.30	1,609.06	1,868.75	2,232.64	2,892.74	3,161.22	3,854.53	28,113.39
Athletics	5,674.74	5,015.86	4,313.50	4,735.02	5,527.09	7,066.19	6,109.50	4,774.90	3,508.63	3,365.80	3,367.34	4,546.34	58,004.91
Transportation	479.19	473.59	505.78	648.24	747.52	678.67	624.23	453.65	411.95	371.73	402.51	517.93	6,314.99
Total	60,116.90	47,212.30	39,502.90	36,466.65	40,121.29	44,428.32	39,749.26	39,790.68	43,025.22	43,953.93	46,654.55	59,443.23	540,524.23

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	22,679.97	19,582.17	14,311.84	14,530.53	431.71	no invoice	38,170.15	21,743.55	10,986.18	12,724.20	14,295.02	17,472.72	186,928.04
MW Academy	444.46	338.01	193.69	376.97	167.87	due to credit	398.06	338.26	272.07	336.76	436.04	440.20	3,742.39
Junior High	10,178.17	8,220.93	7,173.69	14,064.87	14,145.87	see Jan stmt	15,144.03	7,514.17	3,604.14	5,791.60	6,286.20	8,596.11	100,719.78
Travis	8,256.19	6,412.48	4,595.62	9,113.66	9,178.84		8,617.57	4,090.81	3,092.05	4,367.65	5,317.18	6,929.66	69,971.71
Houston	5,345.56	4,378.75	2,817.25	5,459.31	(23,828.38)		(23,101.16)	(25,709.88)	2,036.35	3,154.19	3,826.27	4,522.97	(41,098.77)
Lamar	8,169.94	6,962.42	5,196.58	9,543.70	8,790.10		11,561.93	8,416.85	4,556.69	4,894.83	5,665.99	6,924.68	80,683.71
DSC	3,603.12	2,862.11	1,748.93	3,507.88	3,457.80		3,875.85	2,371.70	1,878.50	2,531.42	3,183.80	3,520.32	32,541.43
Athletics	5,273.56	5,363.28	6,261.44	11,393.38	4,603.76		13,942.82	7,023.54	2,117.78	2,932.28	3,190.79	3,786.40	66,049.03
Transportation	552.56	568.54	740.84	1,462.66	712.99		1,280.45	1,253.73	276.60	425.11	554.09	554.94	8,382.51
Total	64,503.53	54,688.69	43,039.88	69,452.96	17,720.56	-	69,889.70	27,042.73	28,920.36	37,158.04	42,755.38	52,748.00	507,918.83

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	18,672.72	14,702.00	16,373.27	9,864.01	11,020.00	11,357.87	11,092.58	12,504.06	14,491.08	14,943.71	15,197.20	17,169.11	167,386.61
MW Academy	284.88	193.34	126.78	113.95	99.36	109.22	136.17	205.01	201.22	318.99	331.30	360.65	2,480.81
Junior High	9,278.42	6,943.37	7,274.86	6,372.17	7,097.54	8,392.06	5,797.66	5,485.33	6,405.18	6,870.01	6,805.28	8,208.69	84,930.57
Travis	7,211.69	4,953.92	4,749.05	3,774.89	4,131.23	4,625.14	3,607.65	3,907.08	4,552.03	4,651.84	4,916.94	6,125.06	57,205.78
Houston	5,038.23	3,274.40	2,816.47	2,128.61	3,200.64	2,351.14	2,176.62	2,284.18	2,823.05	3,486.07	3,760.01	6,030.67	38,412.09
Lamar	7,565.80	4,777.35	7,182.65	3,183.70	3,512.36	4,020.25	3,408.77	3,886.53	4,863.91	5,813.56	5,610.03	4,340.51	58,165.42
DSC	2,950.93	2,245.38	1,900.42	1,421.65	1,503.54	1,457.21	1,347.26	1,555.41	1,754.58	2,490.26	2,697.42	2,954.99	24,279.05
Athletics</													

Gas

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	551.84	875.92	811.28	3,194.39	4,208.18	4,040.01	1,327.14	736.38	423.32	319.76	244.71	314.89	17,058.82
MW Academy	42.55	42.55	42.55	79.84	90.58	103.41	60.93	48.73	43.42	42.55	43.56	42.55	683.22
Junior High	142.55	226.20	566.12	3,899.08	3,424.80	4,077.63	1,607.25	1,021.59	366.05	224.31	158.07	110.35	15,114.00
Travis	151.31	204.71	469.75	1,921.77	2,598.33	2,675.07	1,318.77	566.16	200.93	124.67	104.21	110.55	10,446.23
Houston	126.79	188.27	253.78	1,116.70	1,573.45	1,871.61	915.62	381.99	144.06	131.26	105.11	106.55	6,921.19
Lamar	181.92	247.71	1,023.00	3,139.21	3,676.37	3,066.41	1,095.53	426.77	165.35	82.22	55.40	51.82	13,211.71
DSC	46.22	48.51	202.30	1,397.68	1,703.64	1,598.46	644.44	240.37	114.28	68.93	58.09	59.97	6,182.89
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	52.36	48.51	56.51	727.89	1,034.43	972.76	693.35	105.41	85.59	88.71	90.35	96.15	4,052.02
Total	1,338.09	1,925.93	3,467.84	14,809.11	18,352.33	18,453.91	7,705.58	3,570.89	1,585.55	1,124.96	902.05	945.38	74,181.62

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	604.99	973.81	2,123.93	4,204.14	5,986.69	4,607.88	2,605.42	1,593.29	594.71	313.63	228.21	348.17	24,184.87
MW Academy	42.55	44.25	42.55	107.92	185.50	126.77	128.27	77.07	43.59	42.55	43.73	42.55	927.30
Junior High	183.91	262.38	527.74	2,586.04	3,696.92	4,908.83	1,805.30	772.50	447.72	347.24	192.35	86.83	15,817.76
Travis	149.29	194.26	351.21	2,030.50	3,476.95	2,773.33	1,039.06	474.97	246.93	164.07	117.23	114.43	11,132.23
Houston	151.95	192.24	309.48	755.98	446.91	359.19	194.99	90.51	86.03	85.10	85.10	85.10	2,842.58
Lamar	129.85	346.88	1,341.96	2,937.79	4,188.51	2,884.89	1,500.08	492.31	246.27	87.76	47.91	59.44	14,263.65
DSC	47.89	50.63	91.98	1,238.59	2,142.99	1,636.62	715.08	298.26	205.58	135.89	85.85	46.95	6,696.31
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	96.04	107.23	164.20	826.59	1,630.72	1,389.34	280.51	134.65	88.79	74.14	69.51	44.02	4,899.74
Total	1,449.02	2,214.23	4,995.60	14,730.10	21,797.74	18,729.40	8,311.26	3,977.05	2,002.17	1,292.93	906.44	870.04	81,275.98

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	615.95	740.47	1,026.91	3,569.45	7,600.59	5,613.48	2,846.87	759.23	569.07	213.11	373.85	430.89	24,358.87
MW Academy	42.55	42.55	63.83	122.50	308.31	182.05	147.66	72.57	55.69	42.55	43.93	42.55	1,166.84
Junior High	163.62	220.76	844.47	2,651.06	5,403.41	4,533.34	2,360.45	1,263.58	463.54	243.79	223.61	237.34	18,608.97
Travis	143.39	167.96	498.06	2,140.69	4,670.36	3,087.28	2,017.47	818.30	446.94	271.96	302.01	292.44	14,856.86
Houston	85.10	85.10	114.81	301.84	501.29	5,862.55	1,316.94	523.74	271.86	130.19	117.73	130.80	9,441.95
Lamar	111.95	160.16	476.27	1,714.44	4,128.15	3,104.00	1,624.58	708.62	281.09	82.49	76.37	97.72	12,565.84
DSC	46.92	56.96	316.45	1,404.65	2,777.14	2,189.25	1,058.18	340.53	172.98	66.93	65.38	67.04	8,562.41
Athletics	42.55												42.55
Transportation	44.01	44.35	364.21	1,154.11	1,602.85	1,125.52	420.04	134.63	107.77	76.66	75.18	76.83	5,226.16
Total	1,296.04	1,518.31	3,705.11	13,058.74	26,992.10	25,696.47	11,792.19	4,621.20	2,368.94	1,127.68	1,278.06	1,375.61	94,830.45

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	661.89	624.07	1,674.62	4,148.47	6,827.47	5,923.24	4,435.73	1,406.14	337.42	288.36	293.75	242.42	26,863.58
MW Academy	42.55	54.78	123.88	304.70	362.89	283.53	248.16	130.12		82.81	91.57	80.16	1,805.25
Junior High	241.49	550.95	1,278.47	3,283.51	4,222.67	3,197.52	2,510.40	961.55	159.99	261.28	180.92	92.96	16,941.71
Travis	181.19	403.37	1,339.50	3,160.76	4,000.28	3,391.25	2,571.19	853.66	69.12	231.18	201.06	174.75	16,577.31
Houston	191.14	284.22	881.11	2,365.71	2,912.38	2,286.74	1,857.70	668.57	59.68	209.10	190.27	163.10	12,069.72
Lamar	252.52	482.74	1,695.63	3,456.13	3,591.56	2,664.71	2,135.88	669.71	105.74	155.07	126.62	85.23	15,421.54
DSC	67.40	164.95	830.08	1,771.29	2,210.28	2,162.66	1,648.35	418.15	106.89	156.65	110.63	84.15	9,731.48
Transportation	75.68	200.57	427.34	1,170.85	2,180.86	1,786.57	1,281.68	386.59	26.63	119.39	105.24	80.26	7,841.66
Total	1,713.86	2,765.65	8,250.63	19,661.42	26,308.39	21,696.22	16,689.09	5,494.49	865.47	1,503.84	1,300.06	1,003.13	107,252.25

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	464.81	625.18	1,526.98	7,010.89	4,466.58	3,507.60	1,946.76						19,577.74
MW Academy	80.26	81.62	116.46	296.18	224.72	186.79	122.41	50.13	81.26	80.26	77.72	78.79	1,476.60
Junior High	142.74	221.36	580.81	3,433.80	2,852.83	2,116.85	656.97	347.04	227.84	195.09	194.24	260.19	11,229.70
Travis	192.36	223.34	616.89	4,662.23	3,111.89	2,707.19	1,530.91	391.33	211.76	180.41	176.79	177.87	14,183.17
Houston	219.09	247.48	526.45	2,964.78	1,801.49	1,516.39	724.71	316.08	183.32	172.28	156.63	171.71	9,000.41
Lamar	120.35	147.06	618.99	4,783.68	1,249.52	1,688.13	890.36	322.54	87.41	82.59	77.72	100.25	10,168.60
DSC	81.54	81.87	326.05	2,127.94	1,769.88	1,338.12	526.54	154.62	152.94	143.43	139.44	151.56	6,993.93
Transportation	81.54	82.33	382.81	1,852.51	1,294.77	975.09	533.94	141.70	100.51	103.67	91.66	91.64	5,732.47
Total	1,382.69	1,710.24	4,695.54	27,132.01	16,771.68	14,036.16	6,932.60	1,723.44	1,045.04	957.73	914.50	1,060.99	78,362.62

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	297.29	1,344.73	2,438.19	6,238.04	5,158.02	7,437.69	2,340.61	788.08	563.32	280.27	189.71	492.62	27,568.57
MW Academy	78.31	120.49	227.69	327.49	293.46	259.32	198.64	47.90	85.44	79.06	110.60	109.09	1,937.49
Junior High	193.28	747.38	1,588.53	2,981.87	2,951.05	3,649.25	1,644.94	555.17	433.29	279.07	303.14	392.59	15,719.56
Travis	179.08	769.96	2,049.26	4,396.13	3,417.63	4,215.44	3,359.11	410.30	271.24	172.89	232.25	277.88	17,751.17
Houston	179.67	566.94	1,334.29	2,138.18	2,486.13	3,011.99	1,230.02	373.02	270.14	199.87	260.62	296.60	12,347.47
Lamar	112.49	690.06	1,963.33	4,720.46	3,392.19	4,754.40	1,037.44	327.64	188.96	112.64	107.78	151.42	17,058.81
DSC	113.90	495.28	1,135.52	2,189.58	2,474.40	2,972.82	665.70	219.11	196.57	168.17	199.58	204.40	10,955.03
Transportation	113.63	572.83	1,248.58	1,636.42	1,547.22	1,437.43	624.59	387.95	175.24	104.70	127.81	128.04	8,104.44
Total	1,267.65	5,307.67	11,985.39	24,048.17	21,720.10	27,738.34	9,101.05	3,109.17	2,184.20	1,396.67	1,531.49	2,052.64	111,442.54

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	793.89	1,007.48	2,358.19	7,490.34	7,750.28	8,307.96	3,800.23	6,344.93					37,853.30
MW Academy	109.33	113.06	138.11	252.67	322.42	364.83	245.82	89.06					1,635.30
Junior High	477.98	788.46	2,164.93	3,400.41	3,777.03	4,150.81	2,122.82	1,603.33					18,485.77
Travis	335.36	557.74	2,449.02	3,874.12	4,165.75	4,574.51	2,680.63	1,282.78					19,919.91
Houston	353.77	512.42	1,965.92	2,972.40	3,060.42	3,419.13	1,660.07	794.93					14,73



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action regarding the Interlocal Agreement for Assessment and Collection of Property Taxes

RECOMMENDED ACTION: It is recommended that the Interlocal Agreement for Assessment and Collection of Property Taxes for the year 2022-2023 be approved as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Education Code 45.231; Tax Code 6.22(c) and 6.24(a)

OVERVIEW:

The Board may employ a person to assess or collect the District's taxes and may compensate the person as the Board considers appropriate. Education Code 45.231

The District may also provide for the assessment or collection of the District's taxes under one of the following methods:

1. Require the county to assess and collect taxes for the District. The Board may revoke the requirement at any time by official action. Tax Code 6.22(c)
2. Contract with another taxing unit or the county appraisal district(s) to perform duties relating to the assessment or collection of taxes. Tax Code 6.24(a)

FISCAL IMPACT: Tax Revenue

ATTACHMENTS: Interlocal Agreement for Assessment and Collection of Property Taxes

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:  



P.O. Box 160
Palo Pinto, Texas 76484-0160

(940) 659-1271
Fax # (940) 659-3628

Stacy L. Choate, PCAC
Tax Assessor-Collector
Palo Pinto County
stacy.choate@co.palo-pinto.tx.us

May 27, 2022

Superintendent John Kuhn
Mineral Wells ISD
906 S.W. 5th Ave.
Mineral Wells, Texas 76067

Mr. Kuhn,

I am enclosing the interlocal agreement for assessment and collection of property taxes for approval by your board of trustees. Please return both copies to this office no later than July 20, 2022 so that we may provide an original, filed copy to you after final approval by County Judge Shane Long. Commissioners Court will be July 25, 2022.

We look forward to working with you during the tax rate calculation process and the following collection period. Please do not hesitate to contact us if you need any current year collection information or if we can be of help to you in any way.

Sincerely,

Stacy L. Choate

Stacy L. Choate

THE STATE OF TEXAS

COUNTY OF PALO PINTO

CONTRACT FOR ASSESSMENT AND COLLECTION SERVICES

On this the 1st day of August 2022, the Palo Pinto County Tax Assessor-Collector and the MINERAL WELLS INDEPENDENT SCHOOL DISTRICT, (hereinafter called "Taxing Unit"), enter into the following agreement for a period of one year from the date above.

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes with Palo Pinto County Tax Assessor-Collector. The Taxing Unit enters this agreement to eliminate the duplication of services and to promote governmental efficiency.

The parties enter this contract pursuant to the authority granted by Section 6.24, Texas Property Tax Code, and Interlocal Cooperation Act, Government Code Chapter 791.

SERVICES TO BE PERFORMED

- (1) The county shall collect taxes owing to the Taxing Unit. The county further agrees to perform for the Taxing Unit all the duties provided by the law of the State of Texas for the collection of taxes for the said Taxing Unit.
- (2) The county shall collect the taxes levied by the Taxing Unit on property located in Palo Pinto County. The Taxing Unit will contract with a third party to provide for the collection of taxes levied on property located outside the boundary of Palo Pinto County.
- (3) The county shall perform all the functions in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for all parcels of property located in Palo Pinto County. The county shall mail said tax statement to each taxpayer.
- (4) Each Taxing Unit hereby designates the county Tax Assessor-Collector as its Tax Assessor-Collector for purpose of compliance with the Property Tax Code. In addition, the parties agree that the Tax Assessor-Collector shall perform all the duties of the Tax Assessor-Collector of the taxing unit as set forth in Chapters 31 and 33 of the Property Tax Code. The Taxing Unit hereby also specifically designates the Tax Assessor-Collector as the person to fulfill the duties outlined in Chapter 26 of the Code on behalf of the Taxing Unit.
- (5) The county shall issue tax certificates by the authority granted by Section 31.08 of the Property Tax Code. Said fee for tax certificate to be retained by the county to cover cost of this service.

PAYMENT

- (1) The county has estimated its cost of assessing and collecting taxes for all participating taxing units for the period of this contract during the normal budgeting process. The estimate of the cost of assessing and collecting has been approved in the same manner as the rest of the budget.
- (2) Based upon budgeted estimates and methods set forth in paragraph (1) of this Section, the Taxing Unit agrees to pay the Palo Pinto County Tax Assessor-Collector one Percent (1%) of the gross taxes collected for services rendered during the term of this contract.

REMITTANCE OF COLLECTIONS

During the tax collection year, disbursements shall be made to the Taxing Unit on a weekly basis by the Tax Assessor-Collector.

LOCATION OF TAX OFFICE

The tax assessing and collecting office shall be located during the term of this contract within the Courthouse of Palo Pinto County, Palo Pinto, Texas as determined by the Commissioners Court.

ADMINISTRATIVE PROVISIONS

- (1) The County shall not be liable to the Taxing Unit because of any failure to collect taxes nor shall the Tax Assessor-Collector be liable unless the failure to collect taxes results from some failure on his part to perform the duties imposed upon him by law and by this agreement.
- (2) An annual audit of Palo Pinto County operations, including operations of the Tax Assessor-Collector's office, shall be made by an independent certified public accountant selected by the County. The costs and expenses related to such audit shall be paid with general operation funds of the County. The annual Audit Report, performed in accordance with generally accepted accounting principles, shall be available upon request to the Taxing Unit.

DELINQUENT TAX COLLECTIONS

The Tax Assessor-Collector of the County of Palo Pinto shall be required to exert a good faith effort to collect taxes due and payable for the benefit of the Taxing Unit when and if same shall have become delinquent by mailing adequate notices to such delinquent taxpayers in a timely manner. Such notices shall include information regarding the tax years being delinquent and information related to penalties, interest and related costs that may become due and payable prior to turning such delinquent accounts over to an attorney for additional collection efforts.

Pursuant to section 6.30(b) of the Texas Property Tax Code, the Taxing Unit hereby expressly authorizes the County to contract with an attorney to enforce, through all lawful remedies, the collection of the Taxing Unit's delinquent taxes.

DEFINITIONS

For purpose of this agreement the terms "Assessment and Collections" shall include the following: calculation of tax, preparation of tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collections of delinquent taxes, issuance of refunds, and calculations of an effective tax rate required by the Property Tax Code.

Executed at Palo Pinto, Texas on the ___ day of _____, 2022.

 SHANE LONG
 COUNTY JUDGE
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

 STACY L. CHOATE
 TAX ASSESSOR-COLLECTOR
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

ATTEST:

 JANETTE K. GREEN
 COUNTY CLERK
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

ATTEST:

TAXING UNIT:

 SECRETARY

 AUTHORIZED REPRESENTATIVE



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
- Special Meeting

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Proposed Budget Calendar

RECOMMENDED ACTION: This item is for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached calendar

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District and campus level planning and decision making committees. Budget planning and evaluation are continuous processes and shall be a part of each month's activities.

FISCAL IMPACT: N/A

ATTACHMENTS: Budget Calendar

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:

Proposed Budget Schedule:

- | | |
|---------------------|---|
| June 13, Monday | Propose budget schedule at regular board meeting |
| August 4 , Thursday | 1st Budget workshop 6:00 |
| August 8, Monday | Announce tentative tax rate and set meeting for adoption of final budget, new budget and tax rate (Aug. 29) |
| August 22, Monday | 2nd Budget workshop 6:00 (If needed) |
| August 29, Monday | Approve final budget amendment, adopt 2022-2023 budget and set tax rates - 6:00 |



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
- Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Minutes of the May 9, 2022 Regular and May 17, 2022 Special Meetings of the Board

RECOMMENDED ACTION: It is recommended that the May 9, 2022 and May 17, 2022 minutes be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BE(LOCAL)

OVERVIEW:

Review and approve minutes from prior meetings(s) of the Board of Trustees

FISCAL IMPACT: N/A

ATTACHMENTS: Minutes

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: 

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: May 9, 2022
TIME: 5:30 p.m.

Board Members Present: Maria Jones, President
Joe Ruelas
Greg Malone
Lauretta Poole
Scott Elder

Board Members Absent: Sunny Lee
Donna Henderson

Central Administrators Present: John Kuhn, Superintendent
David Tarver, Assistant Superintendent
Angie Myrick, Executive Director of Curriculum
Natalie Griffin, Executive Director of Special Programs

Call to Order/Establish Quorum: The regular meeting was called to order at 5:30 p.m. by President Maria Jones. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Board Workshop/Dinner: The Board workshop started at 5:30 p.m. and ended at 6:35 p.m. No action was taken during the workshop.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:35 p.m. The closed session ended at 7:02 p.m. No action was taken in closed session.

Open Session: The Board reconvened in open session at 7:02 p.m.

Prayer: Lauretta Poole opened the meeting with prayer.

Pledges – U.S./Texas The Board led the audience in the Pledges of Allegiance.

Flags:

Mission & Vision Greg Malone read the Mission and Vision Statements.

Statements:

Public Comment No one registered for Public Comment.

Comments, Compliments, Recognition:

Partners in Education

Karyn Bullock recognized local businesses who have partnered with MWISD to help make our school district the best it can be. These businesses provide support in any way they can to help out our campuses. The businesses highlighted at tonight's meeting are as follows:

- Superior Services MW
- Four Seasons Dental
- Accountable Care Now
- Mineral Wells Eye Center
- Pray Family Chiropractic Services

State Recognition

TASCO Academic All-state

To receive an academic all-state acknowledgement, the student must be:

- An athlete in good standing with the team
- Of good moral character
- A senior
- Have an overall grade point average of 92 or above for THSCA * TASCO
- 94 or above for TGCA (Texas Girls Coaches Association)

The students being recognized for TASCO Academic All-state are as follows:

- Aidan Crawford
- Angel Dominguez
- Ryan Carter
- Vicente Martinez
- Hannah Seaton
- Allee Elder

THSCA Academic All-State

The students being recognized for THSCA Academic All-state are as follows:

- Aidan Crawford – 2nd Team
- Ryan Carter – 2nd Team
- Vicente Martinez-Honorable Mention
- Hannah Seaton – 2nd Team

TGCA

The student being recognized for TGCA (Texas Girls Coaches Association) is:

- Hanna Seaton

THSCA Baseball Academic All-State

The student being recognized for THSCA Baseball Academic All-state is:

- Isaiah Santibanez

THSCA Tennis Academic All-state

The students being recognized for THSCA Tennis Academic All-state are:

- Emily Myrick – 1st Team
- Ryan Carter – 2nd Team

Track and Field Competition

FFA Nursery/Landscape

Landon Russell competed at the regional track and field in Lubbock and recorded his personal best of 156 ft 6 inches in the discus. This throw makes him a top contender at state.

The following students have qualified for state in FFA Nursery/Landscape:

- Ryan Carter
- Carson Huseman
- Allee Elder
- Allie Goodwin
- Jenny Alexander
- Hudson Hobbs

Travis 6th Grade Advanced Pod “The Million Dollar Project”

Mrs. Gridgesby’s 6th grade class presented their Million Dollar Project to the Board. The students were given the task of starting a business from scratch, they had to budget, make blueprints, find a location, hire workers, and create a 3-D model of the business. They had to make sure they had enough money to pay employees, utilities and maintenance. It was a very in-depth project and the students were so engrossed and did a fabulous job. There was a slideshow and samples of the 3-D models.

President’s Report:

5 board members will be attending the Summer Leadership Institute at the end of June.

Superintendent’s Report:

Enrollment Report

Dr. Kuhn, Superintendent, reported that attendance is rebounding. We were at 93.91% in April with enrollment being at 3228.

Ag Barn Construction Update

Bobby Mori, Maintenance Director showed pictures of the progress of the construction on the New Ag Barn facility. Everyone is invited to attend the Open House on May 23.

Update on Region 11 MOU Regarding the Healthy Schools Alliance Program

Dr. Kuhn announced that we have withdrawn from the agreement with Region 11 regarding the Healthy Schools Alliance Program.

MWISD Fiscal Update

Dr. Kuhn presented a slideshow to the board regarding the current fiscal status of MWISD.

Recognition of Scott Elder - Retirement

Dr. Kuhn recognized board member, Scott Elder, for his dedication to the Board for 13 years of service to MWISD. Scott was presented with a rocking chair as his thank you for all his years of service.

Recognition of Carrie Davis – Retirement

Dr. Kuhn recognized Carrie Davis, Food Service Director, she is retiring and will not be returning next year. Dr. Kuhn presented her with a beautiful plant.

Approval of Overnight and Out of State Student Travel

David Tarver, Assistant Superintendent, stated that we have approved overnight and out of state travel for students going to state competitions.

School Health Advisory Committee Annual Report 2021-2022

Martha Casey shared the 2021-2022 SHAC Report which included the updated Sexual Education Course, Living Well Aware.

Spring Athletic Report

Coach Hobbs and Coach Raffaele shared the boys' and girls' athletic reports with the board.

Food Service Report

Carrie Davis, Food Service Director and David Wells, incoming Food Service Director, shared the Food Service Report which included information about the district receiving free lunches for the next 4 years.

Information Only – Considerations Regarding a 4 Day School Week

David Tarver, Angie Myrick, and Natalie Griffin presented a slideshow about considering a 4 day school week. No action was taken.

FIRST READING: TASB Model Policy EFB (LOCAL) Related to Instructional Materials

Dr. Kuhn did a FIRST READING of EFB(LOCAL) Related to Instructional Materials.

Action Items:

Consent Agenda Items:

- A. **Monthly Financial Reports and Accounts Payable Listing**
- B. **Water/Electricity/Gas Reports**
- C. **Minutes of the April 11, 2022 Regular Meeting of the Board.**

Scott Elder moved and Greg Malone seconded a motion to approve the consent agenda items as presented. **The motion carried 5-0. (copies attached)**

Discuss, Consider, and Take Any Necessary Action Regarding the Resignation of Member of the Board of Trustees, Scott Elder

Joe Ruelas moved and Greg Malone seconded a motion to accept the resignation of Board of Trustees member, Scott Elder. ***The motion passed 4-0 (Scott Elder abstained from the vote)***

Discuss, Consider, and Take Any Necessary Action Regarding the Appointment of New

Maria Jones moved, and Joe Ruelas seconded a motion to appoint Brandon Hons as a new member of the Board of Trustees. ***The motion passed 4-0 (Scott Elder abstained from the vote)***

Member of the Board of Trustees

Discuss, Consider, and Take Any Necessary Action Regarding a Waiver for Missed Instructional Minutes for Travis Elementary School and Mineral Wells Academy

Joe Ruelas moved and Scott Elder seconded a motion to accept a Waiver for Missed Instructional Minutes for Travis Elementary and Mineral Wells Academy. ***The motion passed 5-0.***

Discuss, Consider and Take Any Necessary Action Regarding the 2022-23 Allotment & TEKS Certification Form

Joe Ruelas moved and Scott Elder seconded a motion to approve the 2022-23 Allotment and TEKS Certification Form. ***The motion passed 5-0***

Discuss, Consider, and Take Any Necessary Action Regarding the Optional Flexible School Day Program

Scott Elder moved and Joe Ruelas seconded a motion to approve the Optional Flexible School Day Program. ***The motion passed 5-0***

Discuss, Consider and Take Any Necessary Action Regarding the Approval of a Request for Proposals for Contract Custodial Services

Maria Jones moved and Laretta Poole seconded a motion to approve the Request for Proposals for Contract Custodial Services. ***The motion passed 5-0***

Vote on Closed Session items

No items to vote on.

Calendars

The Board was given calendars for the months of May and June 2022.

Adjournment

Upon a motion by Scott Elder and seconded by Greg Malone the meeting was adjourned at 9:04 p.m. ***The motion passed 5-0***

Maria Jones, President

Sunny Lee, Acting Secretary

SC

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Special Called Meeting
PLACE: District Services Complex
DATE: May 17, 2022
TIME: 5:30 p.m.

Board Members Present: Maria Jones, President
Greg Malone
Sunny Lee, Vice President
Lauretta Poole
Donna Henderson
Joe Ruelas

Board Members Absent: Scott Elder, Secretary

Central Administrators Present: John Kuhn, Superintendent
David Tarver, Assistant Superintendent
Angie Myrick, Executive Director of Curriculum
Natalie Griffin, Executive Director of Special Programs

Call to Order/Establish Quorum: The special meeting was called to order at 5:30 p.m. by President Maria Jones. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Public Comment: None

PUBLIC HEARING: PUBLIC HEARING was held regarding the Return to In-Person Instruction and Continuity of Services (RIPICS) Plan

Action Items:

Discuss, Consider, and Take Any Necessary Action Regarding Returning to In-Person Instruction and Continuity of Services (RIPICS) Plan Donna Henderson moved and Lauretta Poole seconded a motion to approve Returning to In-Person Instruction and Continuity of Services (RIPICS) Plan. ***The motion passed 6-0***

Discuss, Consider, and Take Any Necessary Action Regarding the Adoption of an Amended 2022-2023 School Calendar Sunny Lee moved and Donna Henderson seconded a motion to approve the Adoption of an Amended 2022-2023 School Calendar. ***The motion passed 5-1: 5 YEA, 1 NAY.***

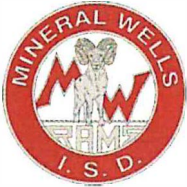
Adjournment:

Upon a motion by Joe Ruelas and a second by Greg Malone, the meeting adjourned at 6:36 p.m. ***The motion carried 6-0.***

Maria Jones, President

Scott Elder, Secretary

SC



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 13, 2022

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding a Waiver for Staff Development in Place of Student Instruction for up to 2,100 Minutes During the 2022-23 School Year.

RECOMMENDED ACTION: It is recommended to approve the waiver as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

According to TEA, "The Staff Development Minutes Waiver provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes."

" This waiver allows the district and charter schools to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year."

The following professional dates would be utilized in place of student instruction:

August 26, 2022

October 7, 2022

November 4, 2022

January 27, 2022

February 10, 2022

March 24, 2022

Adjustments will be made if the board makes changes during the 2022-2023 school year.

FISCAL IMPACT: ADA - Operational Expenses

ATTACHMENTS: _____

DEPARTMENT(S) SUBMITTING FORM: Curriculum, Instruction, & Assessment

DEPARTMENT SIGNATURE/APPROVAL:



[Home \(/\)](#) / [Texas Schools \(/texas-schools/\)](#) / [Waivers \(/texas-schools/waivers/\)](#)
/ [State Waivers \(/texas-schools/waivers/state-waivers/\)](#)

State Waiver Types - Expedited

This page outlines information on the various expedited waivers available through TEA. Certain waiver requests may be requested and approved for up to three years.

Modified Schedule/State Assessment Testing Days

This waiver allows the district or charter school to modify the schedule of classes for students who are not being tested to report to and attend school after the state assessment testing period has ended, therefore reducing the interruptions during testing period. Students who are not being tested must still meet the maximum 2-through-4 hour requirement for funding (see SAAH 3.6.6 Attendance Accounting during Testing Days).

Foreign Exchange Student

This waiver allows the districts or charter schools to limit the number of foreign exchange students to a number that is **5 or more** per high school under Texas Education Code §25.001 (e). A request to limit the number to less than five per high school must be submitted as a general waiver application.

- The approval of this waiver is not retroactive and takes effect on the date that the agency approves the application.
- The districts and charter schools must enroll foreign exchange students who arrive in the district or who have requested enrollment in the district prior to the waiver approval date.

[Foreign Exchange Student Waiver Guidelines \(/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=51539622783\)](#)

[Foreign Exchange Student Waiver FAQ's \(/node/103813\)](#)

Teacher Data Portal of the Texas Assessment Management System

The assessment data portal of the Texas Assessment Management System became fully operational in October 2011 and complies with the requirements of Texas Education Code (TEC), §32.258, as enacted by House Bill 3, 81st Legislature. Districts that are interested in fulfilling the requirement of TEC, §32.258 to provide teacher access to student assessment data through a local student data system must apply for an expedited waiver from the Texas Education Agency (TEA). The local data portal must meet the following requirements:

- The local data portal must be accessible to all teachers in the core subject areas (reading/English Language Arts, mathematics, science, and social studies) and must allow teachers to view their own students' assessment data. It is a local decision whether to extend access to teachers outside of the four core subjects; however, districts must consider whether there exists a sound educational reason, allowable under the Family Educational Rights and Privacy Act (FERPA), for non-core teachers to have access to student-level data.
- Student data must be available from the 2007–2008 school year forward and include data indicating progress in student achievement.
- Student data must be available on or before the first instructional day of the year following the year in which the data were collected.
- The local data portal must permit comparisons of student performance at the classroom, campus, district, and state levels. Though it will not be necessary for local data portals to contain statewide data for comparisons of student performance, local portals must include a link to the TEA's website where statewide reports (/student.assessment/results) are posted.
- As a condition to granting a waiver for teacher access to the state data portal, local systems must have all of the above data available to teachers.

Note that districts and charter schools that receive a waiver from the requirement to provide teachers with access to the state data portal must still provide the teacher-student linking information in their summer PEIMS submissions. There is no waiver from the PEIMS submission requirement.

The deadline for submitting an expedited waiver request to fulfill the requirements of TEC, §32.258 through a local student data portal is August.

Staff Development

This waiver allows the district and charter schools to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year.

Effective with the 2018-2019 school year the *Staff Development Minutes Waiver* provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes.

Each district and open-enrollment charter school may choose how to apply their approved *Staff Development Minutes Waiver*. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. **Effective with the 2018-2019 school year**, the *Staff Development Minutes Waiver* may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. *Instructional* minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

There will be no change in the waiver application for staff development minutes for the 2019-2020 or 2020-2021 school year. Districts and charter schools should continually seek to provide high-quality staff development that will impact student outcomes.



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 13, 2022

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding a Memorandum of Understanding with ESC 11 to Provide Reading Academies Training.

RECOMMENDED ACTION: It is recommended to approve the Memorandum of Understanding with ESC 11 to Provide Reading Academies Training as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

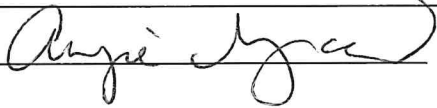
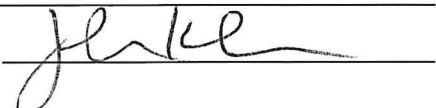
The Texas Education Agency requires all K-3 grade teachers with the exception of some fine arts and PE teachers, to participate in the 60-hour Science of Teaching Reading training also known as Reading Academies. ESC 11 provides a blended cohort model that allows teachers to work at their own pace within a specific timeline.

Mineral Wells ISD provided training for kindergarten and second grade teachers this year. This allows some first and third grade teachers to begin this summer.

FISCAL IMPACT: None

ATTACHMENTS: Reading Academies Memorandum of Understanding

DEPARTMENT(S) SUBMITTING FORM: Curriculum, Instruction, & Assessment

DEPARTMENT SIGNATURE/APPROVAL:  



MEMORANDUM OF UNDERSTANDING
Reading Academies Blended Cohort(s)

RECITALS

THIS INTERLOCAL AGREEMENT (hereinafter referred to as “Agreement”) is made and entered into by and between the _____ Mineral Wells ISD _____, (hereinafter referred to as “The District” and Education Service Center Region 11, (hereinafter referred to as “ESC Region 11”),

WHEREAS, the Texas Government Code, Chapter 791, the “Interlocal Cooperation Act,” authorizes local government entities to enter into interlocal contracts for governmental purposes; and

WHEREAS, to accomplish the outcome of every Kindergarten through Third Grade teacher and principal receiving Reading Academy training, TEA has published guidance in the form of letters to school districts and FAQ guidance to Education Service Centers; and

WHEREAS, the most recent guidance to Education Service Center regarding their provision of Reading Academies to school districts and is incorporated for all purposes into this MOU as if reproduced in its entirety; and

WHEREAS, TEA states that school districts have the following three options relating to ensuring their teachers obtain Reading Academies training:

1. **Use an Authorized Provider** for Comprehensive and/or Blended training for teachers and principals.
 - District pays per participant (\$3,000 for Comprehensive; \$400 for Blended).
2. **Apply to be an approved Authorized Provider** and provide the training to participants.
 - As an Authorized Provider, the district would assume all costs for the training.
3. **Sign an MOU with an Authorized Provider, then employ staff to act as Cohort Leaders and provide either the Blended or Comprehensive training locally to teachers and principals.**

- District pays a flat fee to the Authorized Provider (\$10,000 per Cohort Leader for Blended; \$12,000 per Cohort Leader for Comprehensive).

WHEREAS, ESC Region 11, as an Authorized Provider, desires to comply with the guidance set forth by TEA by entering into this MOU with school districts that opt to provide Reading Academy training for their teachers and principals through Options 1 and 3 above.

NOW, THEREFORE, in consideration of the mutual promises and subject to the terms and conditions set forth herein, the Parties hereto agree as follows:

I. Designation by District of Reading Academies Services to be Provided by ESC Region 11:

The District opts for ESC Region 11 to provide Reading Academies training to the District as follows:

Use ESC Region 11 as an Authorized Provider, and ESC Region 11 will employ staff to act as Cohort Leaders and provide the Blended training to participants.

II. Responsibilities of the Parties.

a. For ESC Region 11:

- 1) Ensure all Cohort Leaders meet the screening requirements determined by TEA.
- 2) Hire Cohort Leaders and assume responsibility for providing salary and benefits.
- 3) Ensure all Cohort Leaders attend the Cohort Leader training provided by TEA.
- 4) Ensure all Cohort Leaders abide by the established participant limitations for each cohort:
 - i. The leader of a Blended Cohort may manage a cohort of up to 100 participants - Blended Cohort Leaders may lead up to 3 cohorts at a time.
- 5) Support online training as determined by the TEA Blended Model.
- 6) Review submitted assignments and provide individual scoring and feedback.
- 7) Coordinate any additional logistics with the district.
- 8) Communicate monthly progress towards participant course completion.

b. For the District:

- 1) Assign one or more individuals to support the coordination and implementation of Reading Academies.
- 2) Support district participants in creation of TEALearn Account.
- 3) Structure the district professional development calendar to support the implementation of Reading Academies.
- 4) Support ESC Region 11 in tracking and supporting teacher completion of Reading Academy requirements, including ensuring participant fidelity to pacing guide.
- 5) Ensure all participants attend a 1-hour mandatory onboarding meeting with Cohort Leader.

- 6) Communicate Reading Academies expectations to participants and collect signed “Participant Statement of Understanding” for all participants enrolled in the course. The statement of understanding will be provided by ESC Region 11.
- 7) Ensure participants are willing and able to complete the entirety of the Reading Academies content within the course time period, unless one of the following exceptions arises: Resignation, Retirement, Termination, Reassignment outside of K-3, FMLA, personal COVID diagnosis, or another extreme circumstance deemed appropriate by TEA and/or ESC Region 11.

III. TERM OF AGREEMENT

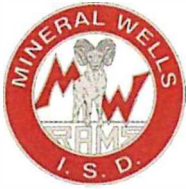
This Agreement shall be effective on June 2022, and terminate, except as provided herein, on May 2023, unless sooner terminated upon 30 days prior written notice by either party or upon completion of all training by ESC Region 11 of the District’s personnel (the “Term”). Upon termination hereof, each party agrees to cooperate with the other to fulfill any action required by TEA in its regulation of Reading Academies. No monies will be refunded unless Agreement is terminated within 30 days of initial signing date. No paid spots will be deferred to a future cohort launch.

IV. FEES

District pays a \$400 fee per participant, with a total of 15 participants for a total cost of \$ 6,000.00. Breakdown of participants is as follows: ~ Admin/ 15 ELAR/ ~ SLAR

V. ADDITIONAL TERMS AND CONDITIONS.

1. **Assignments.** Neither Party may assign this Agreement without the prior written consent of the other.
2. **Entire Agreement.** This Agreement contains all of the agreement between the Parties with respect to the matters contained herein and no prior agreement or understanding pertaining to any such matters shall be effective for any purpose.
3. **Independent Contractor Status.** Each party and its people are independent contractors in relation to the other party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the parties.
4. **Third Party Beneficiaries.** Nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement.
5. **Governing Law.** This Agreement shall be governed, construed, and enforced according to the laws of the State of Texas, without giving effect to principles of conflicts of laws, and the Parties agree to resolve any dispute in the state and federal courts having jurisdiction in Tarrant County, Texas.
6. **Sovereign Immunity.** Nothing in this Agreement shall be deemed to waive the sovereign immunity of ESC Region 11, of the staff and employees of ESC Region 11, or of the District.



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 6/13/22

- MEETING TYPE:**
- Regular Meeting
 - Special Meeting

- AGENDA ITEM TYPE:**
- Action Item
 - Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Appointment or Reappointment of a Member of the Board of Directors of the Tax Increment Reinvestment Zone #2, City of Mineral Wells

RECOMMENDED ACTION: Reappoint Scott Elder as the MWISD appointee to the Board of Directors of the Tax Increment Reinvestment Zone #2, City of Mineral Wells

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): CCGB (LEGAL), Tax Code 311.009(a), (b), Tax Increment Financing Act

OVERVIEW:

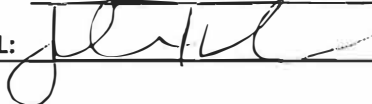
Each ISD that levies taxes on real property in a reinvestment zone designated by a county or municipality in accordance with the Tax Increment Financing Act, Tax Code Chapter 311, may appoint one member of the reinvestment zone ("TIRZ") board of directors if the district has approved the payment of all or part of the tax increment produced by the district into the tax increment fund for the zone. A district may waive its right to appoint a director.

Former MWISD Trustee Scott Elder has served on the TIRZ board for several years and is willing to continue serving.

FISCAL IMPACT: Increased school funding as property values rise due to development promoted by economic development activities

ATTACHMENTS: none

DEPARTMENT(S) SUBMITTING FORM: Superintendent's office

DEPARTMENT SIGNATURE/APPROVAL: 



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Education Service Center Region 11 Contract Services for the 2022-2023 School Year

RECOMMENDED ACTION: It is recommended that the Education Service Center Region 11 Contract for Services for the 2022-2023 School Year be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See overview contract.

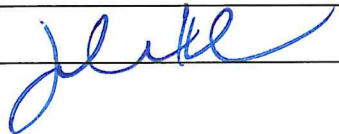
ESC 11 provides some of the following services:

- Support and professional development designed to address the full range of student and district needs
- Curriculum support system
- Comprehensive range of technical services designed to assist districts in meeting federal, state, and local program requirements of the USDA's National School Lunch and School Breakfast Programs
- Ongoing, year round technical assistance, valuable trainings during the school year, and informative summer workshops for all levels of administration, management, paraprofessionals, and food service personnel
- Professional development and technical assistance on federal and state accountability systems and federal and state assessment to district and campus leadership in the areas of accountability updates, resources, and data analysis.

FISCAL IMPACT: \$89,382.22

ATTACHMENTS: ESC Region 11 Contract for 2022-2023

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: 



1451 S. Cherry Lane
White Settlement, TX 76108

MINERAL WELLS ISD Contract Summary Report

Last Year Enrollment: 3235

<u>Contract</u>	<u>Lock Date</u>	<u>Enroll Start</u>	<u>Enroll End</u>	<u>Total</u>
Comprehensive Services Basic Contract	04/15/2022	09/01/2022	08/31/2023	\$650.00
HR Systems	04/15/2022	09/01/2022	08/31/2023	\$8,777.88
Instructional Services SSA Title I, Part C Migrant Education Program	04/15/2022	09/01/2022	08/31/2023	--
Instructional Solutions and Support	04/15/2022	09/01/2022	08/31/2023	\$27,291.59
OnDataSuite	04/15/2022	09/01/2022	08/31/2023	\$5,800.00
Technology Services	04/15/2022	09/01/2022	08/31/2023	\$5,000.00
TEKS Resource System	04/15/2022	09/01/2022	08/31/2023	\$17,440.00
TSDS (PEIMS, TIMS, UID, Core Collections)	04/15/2022	09/01/2022	08/31/2023	\$4,850.00
				\$69,809.47

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Signature of Board President or Designee

Date Approved by Board of Trustees

Signature of Superintendent or Designee

Date

Designated District Contact

E-mail of District Contact

Please fax or e-mail to:
Education Service Center Region 11
Atten: Dr. Clyde W. Steelman, Jr.
1451 S. Cherry Lane
White Settlement, Texas 76108
Fax (817) 740-7675
clydes@esc11.net

For additional information, contact:
Dr. Clyde W. Steelman, Jr.
(817) 740-3630
clydes@esc11.net

ESC Region 11 Executive Director Signature



1451 S. Cherry Lane
White Settlement, TX 76108

MINERAL WELLS ISD Contract Summary Report

Last Year Enrollment: 3235

<u>Contract</u>	<u>Lock Date</u>	<u>Enroll Start</u>	<u>Enroll End</u>	<u>Total</u>
DMAC Solutions	05/12/2022	09/01/2022	08/31/2023	\$19,572.75
				\$19,572.75

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Signature of Board President or Designee

Date Approved by Board of Trustees

Signature of Superintendent or Designee

Date

Designated District Contact

E-mail of District Contact

Please fax or e-mail to:
Education Service Center Region 11
Atten: Dr. Clyde W. Steelman, Jr.
1451 S. Cherry Lane
White Settlement, Texas 76108
Fax (817) 740-7675
clydes@esc11.net

For additional information, contact:
Dr. Clyde W. Steelman, Jr.
(817) 740-3630
clydes@esc11.net

ESC Region 11 Executive Director Signature



Master Interlocal Agreement (MLA)

This Master Interlocal Agreement (“Agreement”) is made by and between Education Service Center Region 11 (“ESC Region 11”) and Mineral Wells ISD (“Local Government”), (collectively referred to as the “Parties” or individually as the “Party”) acting herein by and through their respectively authorized officers or employees.

PREMISES

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and

WHEREAS, the governing bodies of the Parties, individually and together , do hereby adopt and find the foregoing promises as findings of said governing bodies; and

NOW THEREFORE, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

AGREEMENT

- Term:** This Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.
- Purpose:** This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order contract, agreement, or other appropriate legal method from ESC Region 11; and (2) Allow the Local Government to join ESC Region 11-sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.
- Relationship:** The relationship between the Parties is that of Independent Contractor. Neither Party has the authority to bind the other in any manner The Local Government may be required to enter into subsequent contractual arrangements with ESC Region 11 for specific products or services.
- Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms, and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Tarrant County, Texas.
- Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Local Government

Mineral Wells ISD

Name of Local Government

906 SW 5th Ave, Mineral Wells

Address of Local Government

John Kuhn 940-325-6404

Contact Name and Telephone Number

Board President or Authorized Rep Signature /Date

June 13, 2022

Board Approval Date (if applicable)

ESC Region 11

1451 S. Cherry Lane

White Settlement, Texas 76108

Attn: Purchasing

Authorized ESC Representative Signature

Date

Authorized ESC Representative Title



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 6/13/22

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider and Take Any Necessary Action Regarding the Adoption of TASB EFB (LOCAL) Related to Instructional Materials

RECOMMENDED ACTION: It is recommended that the Board approve revisions to policy EFB(LOCAL) as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): EFB(LOCAL); BF(LOCAL)

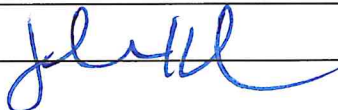
OVERVIEW:

On April 11, 2022, the Texas Education Agency released a model local policy for selecting and reviewing library materials. TASB Policy Service has since issued a revised EFB(LOCAL) version for local boards' consideration, to address the selection and review of library materials as well as parental complaints about such materials.

FISCAL IMPACT: none

ATTACHMENTS: Sample Policy EFB(LOCAL)

DEPARTMENT(S) SUBMITTING FORM: Superintendent's office

DEPARTMENT SIGNATURE/APPROVAL: 

Definitions

Instructional materials are defined by Texas Education Code §31.002 as content that conveys the essential knowledge and skills of a subject in the public school curriculum through a medium or a combination of media for conveying information to students.

For purposes of this policy, library materials, whether held in a formal school library or in a classroom, are defined as electronic, print, and nonprint resources, excluding textbooks, for independent use by students and faculty outside of the District's core educational program.

While instructional materials and library materials are both considered instructional resources, they are not the same, and the terms shall not be used interchangeably.

Objectives

Since school and classroom libraries are viewed as places for voluntary inquiry, library materials must be treated differently from instructional materials used in classroom instruction. This policy provides criteria for the selection, removal, and replacement of library materials, focused on maximizing transparency with parents and community members while meeting student needs to provide supplemental enrichment in their learning with appropriate materials. Through the provision of these library materials, the District shall recognize that parents hold an essential role in the education of their children and have the right to guide what their children read.

The District shall apply the standards, dimensions, and expectations as defined by rule 13 TAC §4.1, and any related guidance including the Texas State Library and Archives Commission's Guidance for School Libraries on Collection Development, as well as the School Library Programs: Standards and Guidelines for Texas to evaluate and set goals for the school library collection in alignment with board-approved policies and procedures.

**Avoiding
Inappropriate
Material**

In addition to the above criteria for selection, all material should be appropriate for students. Texas Penal Code §43.24(a)(2) describes harmful material as material whose dominant theme taken as a whole: (1) appeals to the prurient interest of a minor, in sex, nudity, or excretion; (2) is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and (3) is utterly without redeeming social value for minors. It is an offense in Texas to distribute this material in violation of Texas Penal Code §43.24(b). No library material shall be used if it contains content that can meet the harmful material standard. Finally, collection development policies must demonstrate a commitment to compliance with the Children's Internet Protection Act (CIPA) as specified in 47 U.S.C. §254(h)(5), including technology protection measures.

Responsibility for Selection

The legal responsibility for the purchase of all library materials is vested in the Board. The board will provide final approval for all new materials added to the library. Recommendations for new material and reorders of existing materials shall be made by the district-level library supervisor or similar administrator designated by the Superintendent. This individual, with the assistance of other school personnel, shall discharge this obligation consistent with the Board's adopted selection criteria and procedures.

Criteria for Selection

The district-level library supervisor or designated administrator shall work cooperatively with library staff, faculty, and the administration to interpret and guide the application of this policy in making selections. To ensure parental engagement, the District shall make the selection process of library materials readily available for parental review, with a list of all library materials posted on-line on the district's website, and the content of all materials available for direct review during reasonable hours specified for such review.

Each item selected shall:

1. Support and enrich the curriculum and/or students' personal interests and learning;
2. Meet high standards in literary, artistic, and aesthetic quality; technical aspects; and physical format;
3. Be appropriate for the subject area and for the age, intellectual development, and ability level of the students for whom the materials are selected;
4. For non-fiction resources, incorporate accurate and authentic factual content from authoritative sources;
5. Earn favorable reviews in standard reviewing sources and/or favorable recommendations based on preview and examination of materials by professional personnel;
6. Balance cost with need.

In addition to the above criteria, fiction, narrative nonfiction (memoirs and biographies), and graphic novels must each meet the following selection criteria, with the District determining that such materials:

1. Are integral to the instructional program.
2. Reflect the interests and needs of the students and faculty.
3. Are appropriate for the reading levels and understanding of students.
4. Are included because of their literary or artistic value and merit.
5. If narrative nonfiction, present information with the greatest degree of accuracy and clarity.

Prior to any material being selected for inclusion, a library material shall have been read, reviewed, and recommended for inclusion by the district-level library supervisor or individual(s) designated by that supervisor. If more support and/or resources are needed for this review, the Board may approve the engagement of a cooperative of other Texas public schools and rely upon the recommendation of that cooperative.

**Acquisition
Procedures**

The district-level Library supervisor or designated administrator shall select material based on their own expertise and solicit recommendations from others. Recommendations for library acquisitions shall involve administrators, teachers, other District personnel, parents, and community representatives, as appropriate.

Selection of materials is an ongoing process that includes the removal of collections deemed by the Board or its delegates to be no longer appropriate and the periodic replacement or repair of materials still of educational value.

School library materials orders shall be approved by the District-level library supervisor or designee, for both orders at the district and campus level.

When acquiring new library material content not previously acquired, the District-level librarian or designee shall submit a list to the Superintendent for inclusion in a board agenda. The Board shall be provided the list at least thirty days prior to action.

Individual board member review. If any board member questions or desires further information on any title or author, he/she shall contact the Superintendent at least fifteen (15) days before board action. The Superintendent or designee shall then contact the district-level library supervisor to obtain copies of professional reviews of any library material in question. If so desired, the board member can obtain a copy of the library material from another source.

Board action. The order for library materials in its entirety, including any materials in question by individual board members, shall be presented to the Board following the 30-day review period. Prior to voting, individual Board members shall have an opportunity to present their rationale for desiring to exclude certain books from the order, with amendments to the proposed list considered either as a group or individually, depending on board action. After Board approval, the final list shall be processed for order. As the new materials are received, they shall be checked against a master list of materials ordered.

The selection and acquisition of the digital library collection will follow the same policies and procedures as the physical library collection. The district shall ensure that the method by which students access the digital library will allow students only to access age/grade-appropriate content. The curator will apply access levels by consulting the peer-reviewed recommended age group, District librarians, and educators. Access levels shall be applied as:

Recommended Ages	Grade Span	Content Access Level
4-10	PK-5	Juvenile
11-13	6-8	Middle School
14+	9-12	High School
Adult	9-12	High School

TexQuest digital resources. TexQuest is the Texas State Library and Archives Commission's (TSLAC's) electronic instructional resources program for public schools. District participation in TexQuest is voluntary. TexQuest is supported by the Texas Legislature and by participation fees paid by school districts and open enrollment charter schools. TSLAC administers all aspects of the TexQuest program and coordinates with districts on the implementation and management of any TexQuest resources the district or school system selects to make available for its students.

TSLAC licenses resources for the TexQuest program following state procurement practices and with opportunities for community input. Professional librarians evaluate resources for inclusion in the program based on the TexQuest Collection Development Policy and actively manage the resulting contracts. Use of any or all TexQuest digital resources and e-books remains a Board decision.

Challenge Procedures

A parent of a District student or any District resident may formally challenge library material used in the District's educational program on the basis of appropriateness. The school receiving a complaint about the appropriateness of a library material shall try to resolve the matter informally through a telephone conference or meeting between the complainant and the school librarian, designated campus administrator, or District-level library supervisor. The conference may also include other necessary staff members as deemed appropriate by district-level library personnel.

If the complainant wishes to file a formal request for reconsideration, a copy of the "Request for Reconsideration of Library

Materials" form shall be provided to the complainant by district-level library supervisor or appropriate administrator. The following shall apply:

1. All formal concerns regarding library materials shall be submitted on the form provided by the District and shall submit the completed and signed form to district-level library supervisor or designated administrator.
2. The District-level library supervisor shall appoint a reconsideration committee within ten business days that shall review the challenged material and determine whether it conforms to the principles of selection set out in this policy.
3. The reconsideration committee shall include both district and campus-level professional staff, including at least one member who has experience using the challenged resource with students or is familiar with the content of the challenged material, and two parents of students. The Superintendent or designee shall chair the committee.
4. The total voting committee membership shall be an uneven number. The complainant will not be a member of the committee, but the complainant's written submission will be thoughtfully considered by the committee.
5. Prior to the committee meeting, each committee member will read a copy of the library material in question.
6. All committee members shall review the submitted written concern.
7. The committee will review all items on the Checklist for Reconsideration of Library Materials.
8. After working through the checklist for reconsideration of library materials and any deliberations the committee feels necessary, committee members will vote on the disposition of the library material being considered.

The major criterion for the final decision on challenged library material is the appropriateness of the resource for its intended educational use. The plurality opinion in *Bd. of Educ. v. Pico*, 457 U.S. 853 (1982) uses the standard that no challenged instructional resource shall be removed solely because of the ideas expressed therein. The opinion allows the removal of materials because they are pervasively vulgar or based upon the lack of educational suitability of the library material. Further, making a determination of appropriateness will include a review of and compliance with 47 U.S.C. §254(h)(5), Texas Penal Code §43.24(a)(2), and Texas Penal Code §43.24(b).

When the committee has reached a decision, the appropriate District-level administrator shall notify the complainant. The decision shall be in written form, dated, and provided to the complainant

within ten (10) District business days of the committee's meeting. All other appropriate staff members will be informed of the reconsideration and the outcome.

A specific library material that completes the formal challenge process and remains in the library will not be reconsidered within one year of final determination, and any material removed will not be eligible for consideration to be added again for at least 10 years. The district shall verify previous decisions prior to convening a reconsideration committee.

As noted above, TSLAC administers all aspects of the TexQuest program and has adopted policies for the selection and management of TexQuest resources. Challenges to material provided through the program would follow the TSLAC TexQuest Content review process.

Appeal of Reconsideration Committee. The complainant may appeal the decision of the reconsideration committee by filing the appropriate district grievance form (FNG or GF).

**Opportunity for
Parent Review**

In recognizing that parents hold an essential role in the education of their children and have the right to guide what their children read, each library shall maintain a printed list of materials onsite and on the school library website that shows what has been selected as well as what is slated for acquisition. The Superintendent, or designated District-level administrator, will offer a "Parent Preview" at least ten days before books are to be placed on the shelves, once in the fall and once in the spring. Audio-visual materials are to be made available to parents for in-person review, upon request, on the same basis as printed materials are made available.

**Other Parental
Considerations**

In school libraries, students are afforded the opportunity to self-select texts as part of literacy development. While librarians are trained in selecting materials in accordance with Board policy and the outlined selection criteria and may provide guidance to students in selecting texts, the ultimate determination of appropriateness lies with the student and parent.

School librarians, or designated campus administrators, are to encourage parents to share any considerations regarding their students' book selections. Parents may contact the campus librarian directly and/or complete an online form for library book opt-out decisions. School librarians will accommodate individual requests by parents, within reason, which may include restricting specific titles or books.

Criteria for Gifts and Donations

Gifts and donations to the school library or classroom libraries are accepted with the understanding that the decision for use and disposition of the materials and/or funds will be determined using the same selection criteria as purchased materials. All materials should support the curriculum and needs of library users. Gifts and donations, like purchased resources, will be removed from the collection at the end of their useful life. Gifts and donations will be subject to the acquisition policy and process for approval before including in the school library collection or in a classroom library.

Routine Review and Removal of Materials

Bi-annually, the District-level library supervisor shall collaborate with campus library personnel and administration to conduct an inventory of the school library collection and equipment. The inventory can be used to determine losses and remove damaged or worn materials which can then be considered for replacement. The inventory can also be used to deselect and remove materials that are no longer relevant to the curriculum or of interest to students. Additionally, the District-level library supervisor should develop a collection maintenance plan that includes systematic inspection of materials that would result in removing outdated, damaged, or irrelevant materials from the collection. All materials removed from the collection shall be disposed of in accordance with the District's property disposal procedures. Incorporated into this routine review and removal of existing inventory, the District shall create an ongoing cycle to review content existing in circulation.