Regular Board of Education Meeting
Monday, October 19, 2026 5:30 PM
Board Room
1107 N Saunders Avenue
Sutton, NE 68979

1. Open the Meeting
   1.1. Call to Order and Roll Call
      1.1.1. Consider Excusing of Absent Board Members
   1.2. Recognize Posting of the Open Meetings Act
   1.3. Approval of Agenda
2. Consent Agenda
   2.1. Approve the minutes of previous meeting(s)
   2.2. Approve the Treasurers Report
   2.3. Approve the General Fund Claims
   2.4. Approve the Activity Fund Account
   2.5. Approve the Special Building Fund
   2.6. Approve the Qualified Capital Fund
3. Public Comment
4. Special Presentation
   4.1. BVH and Northland Securities — Facility Study
5. Administrator Reports
   5.1. Elementary Principal Report
   5.2. Secondary Principal Report
   5.3. Superintendent Report
6. Discussion Items
   6.1. LB 399 - Americanism
   6.2. Annual Computer Science Education Status Report.
   6.3. Policy Review
   6.4. Bus #12 Repairs
7. Action Items
   7.1. Discuss, Consider, and Take Any Necessary Action on Policy #4030
   7.2. Discuss, Consider, and Take Any Necessary Action on Policy #6014
8. Adjournment

The Board of Education reserves the legal right to convene in "closed session" for discussion of any and/or all agenda items that may legally be discussed in a Closed Session, R.R.S. 84-1410.

I, TERYL ANDERSEN , Secretary of the Board of Education, District #2, Clay County, Nebraska state that the foregoing agenda items were discussed and appropriately acted upon at the regular meeting, dated below.

Date: _____ Signature: _____

Budget Hearing
Monday, September 21, 2026 7:45 PM

Board Room
1107 N Saunders Avenue
Sutton, NE 68979

Teryl Andersen:	Present
Jarrod Aspegren:	Present
Jolene Griess:	Absent
James Jones:	Absent
Brent Mau:	Present
Jerry Overturf:	Present
James Jones:	Present

1. Open the Meeting

1.1. Call to Order and Roll Call

1.1.1. Consider Excusing of Absent Board Members
Jim Jones Jr. entered the meeting at 7:51pm
It was moved by Jarrod Aspegren and seconded by Brent Mau to To excuse Jim and Jolene from the meeting On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Absent
Brent Mau:	Yea
Jerry Overturf:	Yea

1.2. Recognize Posting of the Open Meetings Act
President Jones referred to the Open Meeting Laws/Act.

1.3. Approval of Agenda
It was moved by Brent Mau and seconded by Jarrod Aspegren to Approve the agenda as established in advance of the meeting On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Absent
Brent Mau:	Yea
Jerry Overturf:	Yea

2. Presentation of the 2026-2027 Budget
Mr. Cline gave a PowerPoint presentation of the budget.

3. Public Comment on Agenda Items

4. Adjournment

It was moved by Jerry Overturf and seconded by Brent Mau to To adjourn the meeting at 8:10pm
On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

ATTEST:

_____
Secretary of the Board of
School District #2

_____
President of the Board of
School District #2

Regular Board of Education Meeting
Monday, September 21, 2026 Immediately following Tax Request Hearing

Board Room
1107 N Saunders Avenue
Sutton, NE 68979

Teryl Andersen:	Present
Jarrod Aspegren:	Present
Jolene Griess:	Absent
James Jones:	Present
Brent Mau:	Present
Jerry Overturf:	Present

1. Open the Meeting

1.1. Call to Order and Roll Call

1.1.1. Consider Excusing of Absent Board Members
It was moved by Jerry Overturf and seconded by Brent Mau to To excuse Jolene from the meeting. On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

1.2. Recognize Posting of the Open Meetings Act
President Jones referred to the Open Meeting Laws/Act.

1.3. Approval of Agenda
It was moved by Brent Mau and seconded by Jarrod Aspegren to Approve the agenda as established in advance of the meeting On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

2. Student Presentation

2.1. FFA Student Group - School Based Enterprise
FFA students shared information on a grant they were awarded to buy a laser engraver. FFA

students will start a business engraving cattle ear tags. They will also compete for more money at the FFA state convention.
Students will be here to share information on the recent grant awards to purchase a laser engeraver

3. Consent Agenda
It was moved by Brent Mau and seconded by Jerry Overturf to to approve the consent agenda less the Aspegren Repair On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

It was moved by Jerry Overturf and seconded by Brent Mau to to approve the Aspegren Repair Bill On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Abstain (With Conflict)
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

Separate Approvals:

General Fund:
Check #30189 - Aspegren Repair - $2,092.44
Check #30214 - Mustang Media - $125.00

Activity Fund:
Check #23618 - Mustang Media - $4,198.93
Check #23620 - Mustang Media - $479.94
Check #23619 - Mustang Media - $390.00
Check #23636 - Mustang Media - $493.74
Check #23635 - Mustang Media - $225.00

3.1. Approve the minutes of previous meeting(s)

3.2. Approve the Treasurers Report

3.3. Approve the General Fund Claims

3.4. Approve the Activity Fund Account

3.5. Approve the Special Building Fund

Invoice from BVH - Facility Study.

4. Public Comment

5. Administrator Reports

5.1. Elementary Principal Report
Mr. Shively reported that MAP Growth Testing is finishing up. Dibels benchmark testing is completed. Farm Safety day went well. P/T conferences are Sept 30 and Oct 1.

5.2. Secondary Principal Report
Mr. Cafferty reported Homecoming, Career Day, Pep Rally, volleyball games, Football games, Golf, One Act all going on this week. The Plasma cutting table has been cleaned up. 3 teachers and 1 student will be trained on using it. Breckyn Peterson selected for FFA National Choir again. Band will go to Harvest of Harmony Oct. 3

5.3. Superintendent Report
Mr. Cline-Monthly budget. The NASB Strategic Overview committee will meet October 22nd before the community engagement meeting at 6:30pm. Classified staff hired-2 paras. Upcoming meeting dates.
Monthly Budget Update (Through August)
Received: $7,824,548
Spent: $7,412,145
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NASB Strategic Overview Committee:
**When do we want to schedule this, and who should be on it?
-October 22 - community engagement meeting set for 6:30 (before or after?).
-We can use the school team that has already met with NASB but need some community members. Thoughts?
Staff Members Include: Admin, Leinen, K. Ladehoff, Sheridan

What it's About:
The Strategic Overview Committee represents a cross-section of both internal and external stakeholders. The development of the Strategic Overview Committee (SOC)is crucial for the effective creation of a Strategic Plan. This committee will be tasked with:

- Engaging in conversation about vision and direction of district
- Reviewing and providing feedback regarding the district mission and vision.
- Roughly 60 minutes long

Committee Makeup:
The Strategic Overview Committee (SOC) is critical to the success of the district's strategic planning process; therefore, the committee must:

- Be composed of individuals who represent a cross-section of the community and district.
- Ensure diverse expertise, knowledge, and perspectives provide the collaborative representation necessary for the development of a quality strategic plan.
- Usually made up of about 20 total stakeholders

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State Ed Conference — If you're interested in attending, let me know, as registration has already started. Nov. 18-20

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Classified Staff Hired:
Koti Wiedel - Sped Para (based on needs)
Elizabeth Heizer - Sped Para (replace Sara)
Sarai Alarcon-Sanchez - EL Para (replace Angie).

Classified Staff Resignation:
Angelica Serrano - "Angie" - moved to Lincoln
Sara Roberts - took a 12-month position.

New Local Substitute Certification:
Garrett Leach
Mary Hull - Para Sub - filling out paperwork

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Conference I will be attending:
*NASB Labor Relations - September 29-30 in Lincoln (If anyone on the negotiation committee would like to attend, let me know).
*NCSA School Budget and Finance Institute (new) - October 15 in Lincoln

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Upcoming Meetings:

Facilities Community Engagement Meetings: Will need to advertise

- November 2 at 6:30 p.m.
- November 17 at 6:30 p.m.
- December 15 at 6:30 p.m.

Strategic Planning Discussion Meetings:

- October 15 at 6:00 p.m. (translators will be available) - Jimmy and Jolene will attend.
- October 22 at 6:30 p.m. - Teryl, Jerry, and Brent will attend

6. Action Items

6.1. Discuss, Consider, and Take Any Necessary Action to Approve the 2026-2027 Budget
It was moved by Brent Mau and seconded by Jerry Overturf to approve the 2026-2027 budget as presented. On roll call vote, motion Passed.

Teryl Andersen: Yea
Jarrod Aspegren: Yea

Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

The budget was presented during the budget hearing. My recommendation is to approve the budget as presented.

6.2. Discuss, Consider, And Take Any Necessary Action to Approve the 2026-2027 Tax Request
It was moved by Jerry Overturf and seconded by Brent Mau to approve the tax request for the 2026-2027 school year as presented. On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

The tax request was presented during the budget and tax request hearing. I recommend moving forward with the proposed tax request for the 2026-2027 school year.

6.3. Discuss, Consider, And Take Any Necessary Action to Approve the 2026-2027 Tax Asking Resolution
It was moved by Jarrod Aspegren and seconded by Brent Mau to Approve the 2026-2027 tax asking resolution On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

The tax asking resolution is where you all vote to assess taxes to fund the budget. This is a roll call vote and everyone will have to sign the resolution before leaving the meeting.

The 2026 -2027 property tax request will be set at:
General Fund - $5,942,721
Special Building Fund - $260,648

6.4. Discuss, Consider, and Take Any Necessary Action to Allow FFA to Travel Out of State
It was moved by Jarrod Aspegren and seconded by Jerry Overturf to approve the FFA National Convention Trip for the 2026-2027 School Year. On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea

Brent Mau:	Yea
Jerry Overturf:	Yea

In the past, the board approved for the FFA Group to attend the National Convention in Indianapolis. The convention this year is scheduled for October 20-24.

Attached is a document with all the details.

6.5. Discuss, Consider, and Take Any Necessary Action to Purchase Equipment — FFA
It was moved by Jerry Overturf and seconded by Brent Mau to approve the purchase of the laser engraver using the grant funds that have been received. On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

The amount for the engraver is: $13,245.00
Filter System : $2,999.99
The Year One Filter Kit: $365.00
Total: $16,609.99

Grant Amounts:
$13,249 - CPI, NE FFA Foundation, NIFA
$4,999 - Farm Credit Services and American FCS

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6.6. Correct June Board Meeting Minutes - Sub Rate of Pay
It was moved by Brent Mau and seconded by Jarrod Aspegren to approve the half-day substitute teacher rate of pay to $80 for the 2026-2027 School Year. On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

There was a typo in the June board meeting minutes regarding Substitute Teacher Rates for 2026-2027.

7.5: Original Motion:
It was moved by Brent Mau and seconded by Jarrod Aspegren to approve the substitute teacher rates of $160/day, **$73 1/2 day,** $175 long term after the 11th day, and $15.50/hr for para substitute.

Correction: The half day should be $80, not $73.

7. Adjournment

It was moved by Jerry Overturf and seconded by Brent Mau to To adjourn the meeting at 8:56pm
On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

ATTEST:

_____
Secretary of the Board of
School District #2

_____
President of the Board of
School District #2

Tax Request Hearing
Monday, September 21, 2026 Immediately following the Budget Hearing

Board Room
1107 N Saunders Avenue
Sutton, NE 68979

Teryl Andersen:	Present
Jarrod Aspegren:	Present
Jolene Griess:	Absent
James Jones:	Present
Brent Mau:	Present
Jerry Overturf:	Present

1. Open the Meeting

1.1. Call to Order and Roll Call

1.1.1. Consider Excusing of Absent Board Members
It was moved by Brent Mau and seconded by Jarrod Aspegren to To excuse Jolene from the meeting, On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

1.2. Recognize Posting of the Open Meetings Act
President Jones referred to the Open Meeting Laws/Act.

1.3. Approval of Agenda
It was moved by Jerry Overturf and seconded by Brent Mau to Approve the agenda as established in advance of the meeting On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

2. Presentation of 2026-2027 Tax Request

3. Public Comment on Agenda Items

4. Adjournment

It was moved by Jerry Overturf and seconded by Brent Mau to To adjourn the meeting at 8:17pm
On roll call vote, motion Passed.

Teryl Andersen:	Yea
Jarrod Aspegren:	Yea
Jolene Griess:	Absent
James Jones:	Yea
Brent Mau:	Yea
Jerry Overturf:	Yea

ATTEST:

_____
Secretary of the Board of
School District #2

_____
President of the Board of
School District #2

SCHOOL DISTRICT # 2, GENERAL FUND

September 2026 Treasurer's Report

09/01/26	**Beginning Balance**		**$77,717.29**
09/01/26	Cornerstone Bank Money Market Interest	$6,407.93	
09/01/26	Waypoint Bank Money Market Interest	$92.17	
09/01/26	State of NE - MIPS August 2026	$3,191.12	
09/09/26	Misc Pay - DOEP Treas 310 - REAP Reimbursement	$39,249.00	
09/09/26	Clay County Treasurer	$633,755.75	
09/10/26	York County Treasurer	$18,238.94	
09/10/26	Hamilton County Treasurer	$34,436.27	
09/15/26	Fillmore County Treasurer	$174,087.62	
09/17/26	ACH Return - A Serrano Payroll (Acct Closed)	$1,365.20	
09/29/26	Cash - Laptop Fee	$40.00	
09/29/26	Preschool Tuition - Cash & Check	$615.00	
09/29/26	ESU # 9 - TNTP Stipend	$2,570.93	
09/29/26	SPS - Lunch: NPERS; P/R; W/H	$480.89	
09/29/26	SPS - Lunch: FED/SS/MED; P/R; W/H	$1,556.85	
09/29/26	SPS - Lunch: FED/SS/MED; P/R; W/H	$56.36	
09/29/26	SPS - Lunch: State; P/R; W/H	$63.96	
09/30/26	Thomas Moore - Dependent Insurance Premium	$765.06	
09/30/26	State of NE - State Aid	$90,246.00	
09/30/26	Interest	$824.20	
TOTAL DEPOSITS			$1,008,043.25
TOTAL CHECKS			$891,508.92
09/30/26	**Ending Balance**		**$194,251.62**

09/30/2026

General Fund (Cornerstone Bank)	$194,251.62
Money Market (Cornerstone Bank)	$2,843,100.00
Money Market Interest (Cornerstone Bank)	$5,612.65
Money Market (Waypoint Bank)	$50,000.00
Money Market Interest (Waypoint Bank)	$89.32
Depreciation Fund (Cornerstone Bank)	$818,715.96
Special Building Fund (Cornerstone Bank)	$1,615,156.62
Cafeteria Plan (Cornerstone Bank)	$21,402.22
Qualified Capital Projects (Cornerstone Bank)	$37,315.20
Employee Benefit Fund CD (Cornerstone Bank)	$37,163.18
TOTAL ALL ACCOUNTS	**$5,622,806.77**

Erin M Huber, Treasurer

SUTTON
CASH POSITION
OCTOBER 19, 2026

Money Market	$ 2,518,100.00
Checking Account Balance	121,844.86
Receipts to Date (OCTOBER 19)	138,865.86
Transfer to Cornerstone from MMA	375,000.00
Total To Account For	$ 3,153,810.72
OCTOBER 2026 Claims and Payroll	614,807.98
Transfer to MMA from Cornerstone	
Balance	$ 2,539,002.74

Clay Co. Levy - $95,967.79
Fillmore Co. Levy – $25,631.93
Hamilton Co. Levy - $1,841.49
York Co. Levy - $1,201.57

*** OCTOBER 2025 balance - $2,318,183.27***

SUTTON PUBLIC SCHOOLS
GENERAL FUND-CASH/CD/MMA

Fiscal	Year	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2014-15													
	Cash	$34,269.69	$23,472.22	$13,712.17	$18,803.77	$29,538.36	$53,131.04	$18,041.40	$18,667.06	$2,260.16	$63,964.69	$30,506.42	$12,583.09
	MMA	$925,000.00	$925,000.00	$550,000.00	$200,000.00	$700,000.00	$700,000.00	$650,000.00	$450,000.00	$1,350,000.00	$1,350,000.00	$1,200,000.00	$700,000.00
	Total	$959,269.69	$948,472.22	$563,712.17	$218,803.77	$729,538.36	$753,131.04	$668,041.40	$468,667.06	$1,352,260.16	$1,413,964.69	$1,230,506.42	$712,583.09
2015-16													
	Cash	$44,916.26	$50,857.10	$17,114.92	$10,542.33	$46,854.87	$109,634.26	$38,298.22	$6,808.00	$635,010.73	$72,703.83	$5,289.69	$32,210.79
	MMA	$1,300,000.00	$1,150,000.00	$825,000.00	$475,000.00	$825,000.00	$825,000.00	$825,000.00	$600,000.00	$800,000.00	$1,400,000.00	$1,150,000.00	$600,000.00
	Total	$1,344,916.26	$1,200,857.10	$842,114.92	$485,542.33	$871,854.87	$934,634.26	$863,298.22	$606,808.00	$1,435,010.73	$1,472,703.83	$1,155,289.69	$632,210.79
2016-17													
	Cash	$57,450.21	$76,462.40	$3,514.26	$15,798.64	$45,856.72	$82,063.40	$20,701.53	$17,617.62	$98,244.87	$38,507.48	$1,021.17	$46,885.80
	MMA	$950,000.00	$950,000.00	$650,000.00	$250,000.00	$750,000.00	$750,000.00	$600,000.00	$500,000.00	$1,200,000.00	$1,500,000.00	$1,200,000.00	$600,000.00
	Total	$1,007,450.21	$1,026,462.40	$653,514.26	$265,798.64	$795,856.72	$832,063.40	$620,701.53	$517,617.62	$1,298,244.87	$1,538,507.48	$1,201,021.17	$646,885.80
2017-18													
	Cash	$75,279.18	$107,422.86	$9,169.75	$31,622.46	$47,933.81	$59,024.36	$41,630.28	$38,815.84	$49,016.57	$84,619.79	$31,451.69	$9,470.48
	MMA	$1,000,000.00	$1,000,000.00	$750,000.00	$350,000.00	$800,000.00	$950,000.00	$850,000.00	$700,000.00	$1,700,000.00	$1,700,000.00	$1,350,000.00	$850,000.00
	Total	$1,075,279.18	$1,107,422.86	$759,169.75	$381,622.46	$847,933.81	$1,009,024.36	$891,630.28	$738,815.84	$1,749,016.57	$1,784,619.79	$1,381,451.69	$859,470.48
2018-19													
	Cash	$43,606.19	$15,158.53	$37,724.47	$50,373.76	$12,285.23	$40,564.45	$27,189.15	$12,451.95	$75,716.11	$70,475.00	$22,122.22	$47,752.23
	MMA	$1,350,000.00	$1,300,000.00	$900,000.00	$500,000.00	$1,000,000.00	$950,000.00	$800,000.00	$600,000.00	$1,750,000.00	$1,750,000.00	$1,450,000.00	$1,000,000.00
	Total	$1,393,606.19	$1,315,158.53	$937,724.47	$550,373.76	$1,012,285.23	$990,564.45	$827,189.15	$612,451.95	$1,825,716.11	$1,820,475.00	$1,472,122.22	$1,047,752.23
2019-20													
	Cash	$90,508.74	$68,064.54	$40,327.35	$9,718.15	$25,152.32	$85,337.35	$2,993.54	$7,673.05	$42,045.71	$32,065.99	$48,736.01	$42,212.12
	MMA	$1,300,000.00	$1,300,000.00	$900,000.00	$600,000.00	$900,000.00	$1,100,000.00	$900,000.00	$800,000.00	$1,800,000.00	$1,750,000.00	$1,500,000.00	$1,100,000.00
	Total	$1,390,508.74	$1,368,064.54	$940,327.35	$609,718.15	$925,152.32	$1,185,337.35	$902,993.54	$807,673.05	$1,842,045.71	$1,782,065.99	$1,548,736.01	$1,142,212.12
2020-21													
	Cash	100,099.41	29,375.06	57,211.07	166,653.10	604,053.73	54,973.05	54,025.08	2,001.81	5,948.46	4,597.90	8,542.03	6,764.17
	MMA	1,500,000.00	1,500,00.00	$1,100,000.00	700,000.00	700,000.00	1,300,000.00	1,340,000.00	1,480,000.00	2,550,000.00	2,470,000.00	2,110,000.00	$1,890,000.00
	Total	1,600,099.41	1,529,375.06	$1,157,211.07	866,653.10	1,304,053.73	1,354,973.05	1,394,025.08	1,482,001.81	2,555,948.46	2,474,597.90	2,118,542.00	1,896,764.17
2021-22													
	Cash	11,930.97	13,524.37	6,477.57	10,380.32	18,377.38	10,997.94	1,909.80	1,909.80	5,252.89	18,187.34	33,681.95	39,228.59
	MMA	2,410,000.00	2,060,000.00	$1,760,000.00	1,430,000.00	1,855,000.00	1,730,000.00	1,595,000.00	1,500,000.00	2,535,000.00	2,535,000.00	1,985,000.00	$1,335,000.00
	Total	2,421,930.97	2,073,524.37	$1,766,477.57	1,440,380.32	1,873,377.38	1,740,997.94	1,596,909.80	1,501,909.80	2,540,252.89	2,553,187.34	2,018,681.95	1,374,228.59
2022-23	Cash	18,920.96	9,288.28	5,287.06	14,250.42	50,341.48	47,174.99	1,257.26	38,525.85	5,918.30	6,170.13	33,134.55	13,964.26
	MMA	1,875,000.00	1,675,000.00	1,595,000.00	1,245,000.00	1,745,000.00	1,745,000.00	1,745,000.00	1,645,000.00	2,590,000.00	2,640,000.00	2,190,000.00	1,540,000.00
	Total	1,893,920.96	1,684,288.28	1,600,287.06	1,259,250.42	1,795,341.48	1,792,174.99	1,746,257.26	1,683,525.85	2,595,918.30	2,646,170.13	2,223,134.55	1,553,964.26
2023-24	Cash	4,466.35	61,050.85	4,122.09	9,166.52	6,890.38	7,656.70	4,355.26	18,607.11	8,315.80	4,380.52	40,971.87	735.14
	MMA	1,540,000.00	1,795,000.00	1,435,000.00	1,125,000.00	1,638,033.00	1,898,033.00	1,873,033.00	1,623,033.00	3,023,100.00	2,848,100.00	2,398,100.00	1,298,100.00
	Total	1,544,466.35	1,856,050.85	1,439,122.09	1,134,166.52	1,644,923.38	1,905,689.70	1,877,388.26	1,641,640.11	3,031,415.80	2,852,480.52	2,439,071.87	1,298,835.14
2024-25	Cash	23,896.27	19,446.88	19,770.84	31,046.97	26,798.29	5,466.01	6,832.78	10,849.91	15,006.96	22,599.14	20,760.95	1,035.62
	MMA	1,773,100.00	1,648,100.00	1,273,100.00	973,100.00	1,273,100.00	1,648,100.00	2,218,100.00	2,118,100.00	3,483,100.00	3,498,106.96	3,291,381.82	2,343,100.00
	Total	1,796,996.27	1,667,546.88	1,292,870.84	1,004,146.97	1,299,898.29	1,653,566.01	2,224,932.78	2,128,949.91	3,498,106.96	3,520,706.10	3,312,142.77	2,344,135.62
							.						
2025-26	Cash	25,083.27	6,100.83	9,008.70	21,839.58	15,092.07	10,569.62	14,525.15	6,732.71	14,764.77	3,941.47	10,915.77	12,336.33
	MMA	2,293,100.00	1,868,100.00	1,848,100.00	1,423,100.00	1,673,100.00	2,273,100.00	2,443,100.00	2,168,100.00	4,118,100.00	4,118,100.00	3,658,100.00	2,568,100.00
	Total	2,318,183.27	1,874,200.83	1,857,108.70	1,444,939.58	1,688,192.07	2,283,669.62	2,457,625.15	2,174,832.71	4,132,864.77	4,122,041.47	3,669,015.77	2,580,436.33
2026-27	Cash	30,051.76	20,902.74										
	MMA	2,893,100.00	2,518,100.00										
	Total	2,923,151.76	2,539,002.74										

The totals are as of the board meeting not end of the month totals.

Check #	Vendor Name	Description	Amount
Checking	1		
Checking	**1 Fund: 01 GENERAL FUND**		
30238	A & L ELECTRIC	MAINTENANCE - EQUIPMENT REPAIR	1,088.00
30239	A STREET AUTO PARTS INC	MAINTENANCE - SUPPLIES	89.82
30240	ASPEGREN REPAIR TOWING	BUS BARN - BUS REPAIR	1,528.85
30241	AUTO GLASS EXPERTS LLC	BUS - WINDSHIELD REPAIR	65.00
30242	BALDWIN, KATIE	DUAL CREDIT REIMBURSEMENT	120.00
30243	BAUER, HOLLY	MILEAGE FOR ESU 9 TRAINING-HOLLY BAUER	100.32
30244	BIO CORPORATION	lab supplies	24.36
30245	BLACK HILLS ENERGY	UTILITIES - NATURAL GAS	837.62
30246	BROWN'S THRIFT STORE	GPD SUPPLIES	161.20
30246	BROWN'S THRIFT STORE	SUPPLIES & MEALS-PREK, BUS, B.O.E., PTC	376.16
30247	BURTON ENTERPRISES L.L.C.	MONTHLY GARBAGE BILL	355.00
30248	CAROLINA BIOLOGICAL SUPPLY COMPANY	SECONDARY SCIENCE - SUPPLIES	180.00
30249	CENTRAL NE REFRIGERATION INC.	FCS COOLER REPAIR	289.89
30250	CITY OF SUTTON	UTILITIES - ELECTRIC AND WATER/SEWER	8,538.97
30251	CLAY COUNTY NEWS, LLC	LEGAL PUBLICATIONS	830.25
30252	CLINE, JASON	SUPERINTENDENT MILEAGE	849.68
30253	COOPERATIVE PRODUCERS	MAINTENANCE - FUEL & SUPPLIES	288.38
30254	DAS STATE ACCOUNTING - CENTRAL FINANCE	NETWORK NEBRASKA SERVICES	593.42
30255	DIETZE MUSIC	Mouthpiece Cleaner	10.80
30256	ESSENTIAL SCREENS	BUS BARN - ANNUAL DOT & FMCSA FEES/DRUG	371.11
30257	ESU #3	PREK TRAINING FEES - PARAS & TEACHER	120.00
30258	ESU #9	Shared ESU9 Tech Fees	8,250.00
30258	ESU #9	SPED, TRAINING, COMP REPAIRS, SUPPLIES	12,166.98
30259	ESU COORDINATING COUNCIL	NEBPS MEMBERSHIP & PSCB REPORTS	6,905.00
30260	FILLMORE COUNTY HOSPITAL	BEHAVIORAL SERVICES	73.00
30261	FRIESEN, LINCOLN	DUAL CREDIT REIMBURSEMENT	120.00
30262	GAIL'S CARPENTRY & CABINETRY	ELEMENTARY SPED DOOR WINDOW	139.00
30264	GEORGE'S 66 SERVICE	FUEL - PREK VAN, SPED VAN, REG BUS/VAN	4,818.37
30263	GEORGE, ADDISON	DUAL CREDIT REIMBURSEMENT	120.00
30265	GINNY PEARSON	FUEL FOR ADMIN VAN FOR STATE GOLF	37.40
30266	GO PHYSICAL THERAPY, LLC	OT & PT SERVICES - SEPTEMBER	11,124.44
30267	HAJNY, BRYAH	DUAL CREDIT REIMBURSEMENT	120.00
30268	HAMILTON COUNTY CLERK	PRIMARY ELECTION 2026	100.00
30269	HOMETOWN LEASING	COPIER/PRINTER LEASING	2,696.93
30270	INSPIRA FINANCIAL	CAFETERIA PLAN FEE	100.00
30271	JAY HUEBERT PIANO SERVICE	PIANO TUNING	175.00
30272	KEARNEY AREA CHILDRENS MUSEUM	FIELD TRIP	135.00
30273	KSB SCHOOL LAW, PC LLO	LEGAL FEES	82.00
30274	LAB-AIDS INC.	testing solution	70.00
30275	LINCOLN JOURNAL STAR / LEE ENTERPRISES	LIBRARY - NEWSPAPER SUBSCRIPTION	220.79
30276	MID-AMERICAN RESEARCH CHEMICAL	MAINTENANCE - SUPPLIES	3,398.00
30277	MIRANDA, MIRANDA	PTC - INTERPRETER	156.25
30278	NEBR. ASSOC. OF SCHOOL BOARDS	SUPT & B.O.E. MEETING REG FEE	564.00
30279	NEBRASKA SCHOOLMASTERS CLUB	SUPERINTENDENT FALL CONF	60.00
30280	NIPPON SANSO MATHESON, INC	VO-AG RENTAL SUPPLIES	121.60
30281	NOEL, MONICA	COUNSELOR CONF PARKING	15.00

Check #	Vendor Name	Description	Amount
30282	ONE SOURCE	EMPLOYMENT BACKGROUND CHECKS	236.00
30283	PAINT AND PAPER PALACE	MAINTENANCE SUPPLIES	37.99
30284	PRESTO-X-COMPANY	PEST/TERMITE CONTROL	2,482.06
30285	PUMPKIN BARN, THE	PREK FIELD TRIP	60.00
30286	RUTT'S HEATING & AIR CONDITIONING	GYM & THEATRE HVAC UNIT REPAIRS	12,516.07
30287	SCHOOL SPECIALTY SUPPLY, LLC	conglomerate rock for FOSS science	38.79
30288	STEINHAUER, KAMRYN	DUAL CREDIT REIMBURSEMENT	120.00
30289	STUHR MUSEUM-EDUCATION DEPT.	Fall Field Trip	128.00
30290	SUTTON AUTO SUPPLY	MAINTENANCE - PARTS & SUPPLIES, BUS BARN	2,286.89
30291	SUTTON IRRIGATION & REPAIR	MAINTENANCE - REPAIR BOBCAT BRUSH	481.53
30292	SUTTON LUMBER CO.	SUPPLIES - MAINTENANCE & IND ARTS	202.95
30293	SUTTON SCHOOL LUNCH	PTC SUPPLIES	17.49
30294	TIME MANAGEMENT SYSTEMS	TIME COLOCK - SUBSCR, SUPPORT, SERVICES	180.60
30295	US BANK	Conference	180.00
30295	US BANK	Sped Supplies	111.08
30295	US BANK	Workshop Set aside money NATA	323.70
30295	US BANK	OT & Life Skills Supplies	77.16
30295	US BANK	Workshop and hotel expenses	230.00
30295	US BANK	Toolkit and Pep Band Folders	67.98
30295	US BANK	SUPPLIES, POSTAGE, REG FEE, TRAVEL	847.27
30295	US BANK	Sensory room built from scratch	454.06
30299	US BANK	Tank and stand	295.61
30295	US BANK	DampRid bags	12.48
30296	VANESSA HIGBY-VILLARREAL	PTC MEALS	585.00
30297	WINDSTREAM	PHONE SERVICES	524.75
30298	WOODWARD'S DISPOSAL SERVICE, INC.	DOCUMENT DESTRUCTION	27.50
		Fund Total:	**91,112.55**
		Monthly Payroll Total:	**523,635.43**

DISBURSEMENT BALANCE IN SUMMARY
10/2026

Account Number	Account Description	Budget Amt.	Mth. Expnd	Yr. to Date	% Expd.	Adjust. Bal.
01	**GENERAL FUND**					
1100	REGULAR INSTRUCTIONAL PROGRAMS	$3,680,986.22	$266,045.74	$539,659.25	14.89	$3,141,326.97
1150	ELL	$119,480.79	$7,670.18	$15,904.01	13.31	$103,576.78
1160	POVERTY	$71,077.32	$8,176.53	$14,557.49	20.48	$56,519.83
1190	EARLY CHILDHOOD EDUCATIONAL PROGRAMS	$0.00	$5,042.20	$10,491.77	0.00	($10,491.77)
1200	SPECIAL EDUCATION PROGRAMS	$774,438.18	$84,515.19	$158,810.12	20.63	$615,628.06
1291	SPED-AGE 3-5	$37,930.71	$2,744.51	$4,654.28	13.20	$33,276.43
1292	SPED-AGE 0-2	$20,202.21	$217.17	$217.17	1.07	$19,985.04
2110	ATTENDANCE AND SOCIAL WORK	$0.00	$0.00	$0.00	0.00	$0.00
2120	GUIDANCE SERVICES	$165,297.15	$13,892.62	$28,658.73	19.98	$136,638.42
2130	HEALTH SERVICES	$35,755.15	$3,951.53	$6,874.12	19.23	$28,881.03
2141	PSYCHOLOGICAL SERVICES-SPED-SCH AGE	$29,726.20	$3,745.73	$3,745.73	12.60	$25,980.47
2142	PSYCHOLOGICAL SERVICES-SPED-AGE 3-5	$4,411.81	$236.43	$236.43	5.36	$4,175.38
2143	PSYCHOLOGICAL SERVICES-SPED-AGE 0-2	$2,205.90	$0.00	$0.00	0.00	$2,205.90
2151	SPEECH PATH/AUDIO SERV-SPED-SCH AGE	$111,974.16	$7,595.87	$15,839.81	14.15	$96,134.35
2152	SPEECH PATH/AUDIO SERV-SPED-AGE 3-5	$17,921.93	$100.32	$100.32	0.56	$17,821.61
2153	SPEECH PATH/AUDIO SERV-SPED-AGE 0-2	$10,753.77	$0.00	$0.00	0.00	$10,753.77
2161	OCCUPATIONAL THERAPY-SPED-SCH AGE	$46,321.86	$5,490.00	$9,010.00	19.45	$37,311.86
2162	OCCUPATIONAL THERAPY-SPED-AGE 3-5	$25,477.13	$1,090.00	$1,090.00	4.28	$24,387.13
2163	OCCUPATIONAL THERAPY-SPED-AGE 0-2	$10,478.03	$0.00	$20.00	0.19	$10,458.03
2171	PHYSICAL THERAPY-SPED-SCH AGE	$31,433.06	$3,815.20	$5,164.00	16.43	$26,269.06
2172	PHYSICAL THERAPY-SPED-AGE 3-5	$7,169.18	$520.00	$1,328.80	18.53	$5,840.38
2173	PHYSICAL THERAPY-SPED-AGE 0-2	$7,169.18	$209.24	$209.24	2.92	$6,959.94
2181	VISION SERV-SPED-SCH AGE	$3,860.33	$310.89	$310.89	8.05	$3,549.44
2182	VISION SERVICES-SPED-AGE 3-5	$110.30	$0.00	$0.00	0.00	$110.30
2183	VISION SERVICES-SPED-AGE 0-2	$1,654.43	$68.41	$68.41	4.13	$1,586.02
2212	INSTRUCTION & CURRICULUM DEVELOP	$22,417.77	$0.00	$136.00	0.61	$22,281.77
2213	INSTRUCTION STAFF TRAINING	$21,993.23	$143.56	$143.56	0.65	$21,849.67
2220	LIBRARY	$135,335.91	$7,960.87	$15,735.95	11.91	$119,599.96
2224	EDUC TELEVISION SERVICE	$2,423.52	$0.00	$0.00	0.00	$2,423.52
2230	INSTRUCTIONAL RELATED TECH	$193,329.57	$18,283.28	$29,493.25	18.07	$163,836.32
2310	BOARD OF EDUCATION	$35,000.00	$1,433.09	$1,591.08	4.55	$33,408.92
2320	EXECUTIVE ADMINISTRATION	$270,000.00	$22,657.88	$44,203.60	16.37	$225,796.40
2330	DISTRICT LEGAL SERVICES	$20,000.00	$82.00	$82.00	0.41	$19,918.00
2410	OFFICE OF THE PRINCIPAL	$449,500.00	$37,648.24	$77,638.26	17.27	$371,861.74
2490	SCHOOL ADMINISTRATION-OTHER	$0.00	$750.06	$1,500.12	0.00	($1,500.12)
2510	FISCAL SERVICES	$192,860.51	$8,645.51	$18,336.68	9.51	$174,523.83
2570	PERSONNEL SERVICES	$120.20	$0.00	$0.00	0.00	$120.20
2580	ADMINISTRATIVE TECHNOLOGY SERVICES	$12,019.29	$2,696.93	$5,393.86	44.88	$6,625.43
2610	OPERATION OF PLANT	$568,985.37	$42,313.88	$92,184.97	16.20	$476,800.40
2620	MAINTENANCE OF BLDG	$118,004.91	$16,225.13	$22,488.95	19.06	$95,515.96
2630	CARE & UPKEEP OF GROUNDS	$44,915.55	$280.40	$5,774.62	12.86	$39,140.93
2640	CARE & UPKEEP OF EQUIPMENT	$55,991.96	$562.61	$571.10	1.02	$55,420.86
2650	VEHICLE PURCHASING	$100,000.00	$0.00	$0.00	0.00	$100,000.00
2660	SECURITY	$6,021.00	$0.00	$0.00	0.00	$6,021.00
2670	SAFETY	$6,081.21	$0.00	$0.00	0.00	$6,081.21
2710	VEHICLE OPERATION & PURCHASING-REG ED	$674,595.80	$17,223.40	$29,866.82	4.43	$644,728.98
2712	VEHICLE OPERATION & PURCHASING-SCH AGE S	$22,659.10	$1,816.69	$3,197.52	14.11	$19,461.58
2713	VEHICLE OPERATION & PURCHASING-BAF SPED	$8,663.34	$155.40	$320.05	3.69	$8,343.29
2730	VEHICLE SERVICING & MAINT REG ED	$30,904.20	$1,593.85	$3,722.75	12.05	$27,181.45
2732	VEHICLE SERVICING & MAINT SCH AGE SPED	$453.60	$0.00	$65.00	14.33	$388.60

DISBURSEMENT BALANCE IN SUMMARY
10/2026

Account Number	Account Description	Budget Amt.	Mth. Expnd	Yr. to Date	% Expd.	Adjust. Bal.
2733	VEHICLE SERVICING & MAINT BAF SPED	$498.96	$0.00	$0.00	0.00	$498.96
3535	HIGH ABILITY LEARNERS	$17,500.00	$0.00	$0.00	0.34	$17,500.00
3551	CAREER EDUCATION	$7,500.00	$0.00	$0.00	0.00	$7,500.00
6200	6200	$65,422.67	$6,047.26	$12,998.71	19.87	$52,423.96
6310	TITLE II, PART A ESSA SUPPORTING INSTRUC	$2,175.12	$0.00	$0.00	0.00	$2,175.12
6406	IDEA PRESCHOOL BASE-3 & 4 YEAR OLDS	$3,794.80	$0.00	$0.00	0.00	$3,794.80
6408	IDEA PART B BASE & ENROLL POV AGE 0-21	$62,414.75	$2,182.19	$4,191.88	6.72	$58,222.87
6421	IDEA PART B-ARP-BASE/ENROLLMENT POVERTY	$4,750.92	$0.00	$0.00	0.00	$4,750.92
6422	IDEA PRESCHOOL ARP-BASE/ENROLLMENT POVERTY	$572.40	$0.00	$0.00	0.00	$572.40
6700	CARL PERKINS/REVISION GRANT	$12,878.47	$0.00	$0.00	0.00	$12,878.47
6992	REAP	$22,990.87	$6,905.00	$6,905.00	30.03	$16,085.87
8000	TRANSFERS	$600,000.00	$10.80	$10.80	0.00	$599,989.20
9000	NON-PROGRAMMED CHARGES	$0.00	$0.00	$2,158.06	0.00	($2,158.06)
01	GENERAL FUND	$9,008,610.00	$611,055.79	$1,195,661.16	13.49	$7,812,948.84

SUTTON JUNIOR/SENIOR HIGH SCHOOL
Activity Account Balance
September 2026

Waypoint Beginning Balance	$322,553.90
Waypoint September Receipts	$17,551.69
Book Balance	$340,105.59
Waypoint September Disbursements	$23,185.57
Waypoint Bank Balance September	$316,920.02

Batch Description: SEPTEMBER 2026 CHECK REC **Processing Month:** 09/2026
Checking Account: 5 5

Check/Reference Number	Description	Date	Amount
	Statement Balance	09/30/2026	317,010.02

Outstanding Checks

Check/Reference Number	Description	Date	Amount
23344	ELLA HOCHSTEIN	01/08/2026	15.44
23362	LUKE DEROWITSCH	01/15/2026	170.00
23435	MARK HINTZ	02/12/2026	165.00
23461	TROY HAYES	02/27/2026	100.00
23629	CENTENNIAL PUBLIC SCHOOL	08/28/2026	120.00
23648	ROBIN GRIESS	08/31/2026	200.00
23649	JLM AG	08/31/2026	150.00
23652	OSWALD INC	08/31/2026	225.00
23660	DAVID CITY PUBLIC SCHOOL	09/08/2026	1,000.00
23667	JORDAN BRENNFOEDER	09/10/2026	125.00
23668	ZACH BRENNFOERDER	09/10/2026	125.00
23678	JACKSON PERRIEN	09/10/2026	125.00
23680	Trevor Roth	09/10/2026	180.00
23682	THAYER CENTRAL HIGH SCHOOL	09/10/2026	120.00
23696	EXETER MILLIGAN FRIEND HIGH SCHOOL	09/17/2026	110.00
23697	EXETER MILLIGAN FRIEND HIGH SCHOOL	09/17/2026	90.00
23698	FULLERTON HIGH SCHOOL	09/17/2026	110.00
23701	MINDEN PUBLIC SCHOOLS	09/17/2026	90.00
23704	NEBRASKA FFA ASSOC.	09/17/2026	315.00
23708	ADAMS CENTRAL PUBLIC SCHOOL	09/24/2026	150.00
23709	TERRY ARNOLD	09/24/2026	180.00
23715	FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA	09/24/2026	1,080.00
23716	FFA CONVENTION TOUR - NEBRASKA GROUP	09/24/2026	740.00
23717	JOSTENS	09/24/2026	440.95
23718	JOSTENS	09/24/2026	254.55
23721	NEBRASKA HIGH SCHOOL SPORTS HALL OF FAME FOUNDATION	09/24/2026	516.00
23724	ERIC MCMURRAY	09/24/2026	180.00
		Total:	7,076.94

Statement Balance	Outstanding Total	Balance on Books	Cash Account Balance	Difference
317,010.02	(7,076.94)	309,933.08	309,933.08	0.00

Cleared Automatic Payment Total:
Cleared Checks Total: 23,185.57
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total: 17,551.69
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

Check #	Vendor Name	Description	Amount
Checking	5		
Checking	**5 Fund: 05**	**ACTIVITY FUND**	
23708	ADAMS CENTRAL PUBLIC SCHOOL	Entry Fee	150.00
23691	ALARCON, GABRIEL	11 CHEER BOWS	132.00
23709	ARNOLD, TERRY	VARSITY VB OFFICIAL 9/25	180.00
23685	BARRETT, DEAN	9/15 JV/VARSITY VB OFFICIAL	140.00
23692	BARRETT, DEAN	JV/VARSITY VB OFFICIAL	140.00
23693	BARRETT, DEAN	JV/VARSITY VB OFFICIAL 9/22	140.00
23710	BARRETT, DEAN	JV/VARSITY VB OFFICIAL 9/24	140.00
23667	BRENNFOEDER, JORDAN	9/14 JH/JV OFFICIAL	125.00
23668	BRENNFOERDER, ZACH	9/14 JH/JV OFFICIAL	125.00
23686	CASH	HIGH SCHOOL PETTY CASH	50.00
23711	CASH	START CASH FOR BOOK FAIR	200.00
23660	DAVID CITY PUBLIC SCHOOL	SNC Dues	1,000.00
23687	DIETZE MUSIC	HSUTT03 INV-FG7817-0 & FG7223-0	562.64
23661	ERICKSON, BARBARA	refs	140.00
23688	ERICKSON, BARBARA	9/15 JV/VARSITY VB OFFICIAL	140.00
23694	ERICKSON, BARBARA	JV/VARSITY VB OFFICIAL	140.00
23695	ERICKSON, BARBARA	JV/VARSITY VB OFFICIAL 9/22	140.00
23712	ERICKSON, BARBARA	JV/VARSITY VB OFFICIAL 9/24	140.00
23713	ERICKSON, CHRISTOPHER	VARSITY FB OFFICIAL 9/25	180.00
23714	ERICKSON, NOAH	VARSTIY FB OFFICIAL 9/25/26	180.00
23662	EXETER MILLIGAN FRIEND HIGH SCHOOL	entry fee	140.00
23696	EXETER MILLIGAN FRIEND HIGH SCHOOL	EMF JH VB Tournament ENTRY FEE	110.00
23697	EXETER MILLIGAN FRIEND HIGH SCHOOL	girls golf ENTRY FEE	90.00
23715	FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA	Unlimited Membership Package	1,080.00
23716	FFA CONVENTION TOUR - NEBRASKA GROUP	LOUISVILLE EXPERIENCE	740.00
23663	FOX HOLLOW COUNTRY CLUB	Invite Meals	350.00
23698	FULLERTON HIGH SCHOOL	entry fee.	110.00
23669	GODTEL, JAKOB	9/11 VARSITY FB OFFICIAL	180.00
23670	GRIESS, SHEILA	8/31CGAME, ABC GAME 9/10 VB OFFICIAL	240.00
23699	GRIESS, SHEILA	JH VB OFFICIAL A&B GAMES	120.00
23671	HARCO ATHLETIC RECONDITIONING, INC.	helmets	990.00
23689	HASTINGS TRIBUNE, THE	FALL SPORTS PREVIEW AD#00113116	125.00
23664	HEARTLAND COMM. SCHOOLS	girls golf entry fee	110.00
23672	HONORS GRADUATION LLC	Graduation Stoles	918.00
23700	HONORS GRADUATION LLC	Cap & Gowns for Class of 2027 HS-152	809.69
23673	JOSTENS	Diploma for Giovanni Gutierrez	21.15
23717	JOSTENS	Diplomas for Class of 2027	440.95
23718	JOSTENS	Class of 2027 - Diplomas	254.55
23674	KITZING, ANDREW	9/11 VARSITY FB OFFICIAL	180.00
23719	LADEHOFF, NATHAN	DJ FOR HOMECOMING	150.00
23675	LEICHLEITER, AUDRA	8/31CGAME, ABC GAME 9/10 OFFICIAL	240.00
23720	LINCOLN CHRISTIAN SCHOOL	entry fee	150.00
23724	MCMURRAY, ERIC	VARSITY FB OFFICIAL 9/25/26	180.00
23701	MINDEN PUBLIC SCHOOLS	entry fee GIRLS GOLF	90.00
23677	MUSTANG INC.	FB COACH INV20842	79.99
23702	MUSTANG INC.	INV 20872 FFA CHAPTER SHIRTS	1,609.00
23676	MUSTANG INC	jerseys	300.00
23703	NATIONAL FFA ORGANIZATION	freshman FFA jackets	644.00
23704	NEBRASKA FFA ASSOC.	IGNITE 8 STUD 1 advisor	315.00

Check #	Vendor Name	Description	Amount	
23721	NEBRASKA HIGH SCHOOL SPORTS HALL OF FAME FOUNDATION	Jamboree Fee	516.00	
23665	PEPSI COLA OF HASTINGS	6100151876 & 6100152261 - credit $70.11	1,644.49	
23705	PEPSI COLA OF HASTINGS	INV 6100152575	564.95	
23706	PEPSI COLA OF HASTINGS	INV 6100152771	597.35	
23722	PEPSI COLA OF HASTINGS	INV 6100153110	799.20	
23678	PERRIEN, JACKSON	9/14 JH/JV OFFICIAL	125.00	
23679	Roth, Trent	9/11 VARSITY FB OFFICIAL	180.00	
23680	Roth, Trevor	9/11 VARSITY FB OFFICIAL	180.00	
23681	SCEPANIAK, LEVI	9/11 VARSITY FB OFFICIAL	180.00	
23666	SHEPARD, KATHY	refs	140.00	
23707	SUE SPONGBERG	JH VB OFFICIAL A&B GAMES	120.00	
23690	SUTTON LUMBER CO.	2608-185926 FB FIELD RED PAINT	119.88	
23682	THAYER CENTRAL HIGH SCHOOL	JH VB Tournmanet 9/12- Thayer Central	120.00	
23723	VAUGHT, JAKE	VARSITY FB OFFICIAL 9/25/26	180.00	
23683	WILD ROOTS GREENHOUSE & MARKET	Fall mum plant order	475.40	
		Fund Total:		**20,854.24**
		Checking Account Total:		**20,854.24**

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2026 - 09/2026

Regular; Beginning Month 09/2026; Processing Month 09/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0001	FUND BALANCE-GENERAL	37,212.89	50.00	0.00	0.00	37,162.89
05 704 0003	FUND BALANCE-IMPRESSED FUND	180.83	0.00	0.00	0.00	180.83
05 704 0004	FUND BALANCE-ATHLETICS	83,054.80	8,465.88	9,049.00	0.00	83,637.92
05 704 0007	FUND BALANCE-FCCLA	10,471.22	1,080.00	420.00	0.00	9,811.22
05 704 0008	FUND BALANCE-CONCESSIONS	485.78	3,605.99	4,413.00	0.00	1,292.79
05 704 0009	FUND BALANCE-MISC. FUND	875.22	0.00	27.49	0.00	902.71
05 704 0010	FUND BALANCE-YEARBOOK	3,167.27	0.00	541.00	0.00	3,708.27
05 704 0011	FUND BALANCE-VO AG	218.06	0.00	0.00	0.00	218.06
05 704 0012	FUND BALANCE-FALL SHOW	3,546.28	0.00	0.00	0.00	3,546.28
05 704 0013	FUND BALANCE-THESPIAN/ORATORY	435.56	0.00	0.00	0.00	435.56
05 704 0014	FUND BALANCE-S-CLUB	1,818.62	0.00	0.00	0.00	1,818.62
05 704 0015	FUND BALANCE-FFA	24,552.62	3,308.00	0.00	0.00	21,244.62
05 704 0016	FUND BALANCE-FFA GREENHOUSE	8,830.07	475.40	952.00	0.00	9,306.67
05 704 0017	FUND BALANCE-STUDENT COUNCIL	4,581.32	150.00	0.00	0.00	4,431.32
05 704 0018	FUND BALANCE-INST. MUSIC	763.93	562.64	0.00	0.00	201.29
05 704 0019	FUND BALANCE-VOCAL MUSIC	1,873.38	0.00	0.00	0.00	1,873.38
05 704 0020	FUND BALANCE-MUSICAL	13,009.52	0.00	0.00	0.00	13,009.52
05 704 0021	FUND BALANCE-DISTRICT MUSIC	1,138.19	0.00	0.00	0.00	1,138.19
05 704 0023	FUND BALANCE-LIBRARY	675.70	200.00	0.00	0.00	475.70
05 704 0026	FUND BALANCE-ELEM STUDENT CO	3,304.11	0.00	0.00	0.00	3,304.11
05 704 0028	FUND BALANCE-NAT'L HONOR SOC.	2,163.90	0.00	0.00	0.00	2,163.90
05 704 0031	FUND BALANCE-MUSIC TRIP	12,623.60	0.00	0.00	0.00	12,623.60
05 704 0033	FUND BALANCE-SCIENCE	695.59	0.00	0.00	0.00	695.59
05 704 0038	FUND BALANCE-SPEECH	4,579.09	0.00	0.00	0.00	4,579.09
05 704 0039	FUND BALANCE-POPCORN MACHINE	4,414.55	0.00	0.00	0.00	4,414.55
05 704 0040	STUDENT FEE FUND-ATHLETICS	110.00	0.00	0.00	0.00	110.00
05 704 0042	STUDENT FEE FUND-FCCLA	3,031.75	0.00	0.00	0.00	3,031.75
05 704 0043	STUDENT FEE FUND-ART	2,684.89	0.00	0.00	0.00	2,684.89
05 704 0044	STUDENT FEE FUND-AG	(204.53)	0.00	0.00	0.00	(204.53)
05 704 0045	STUDENT FEE FUND-IA	(35.18)	0.00	0.00	0.00	(35.18)
05 704 0046	STUDENT FEE FUND-FCS	66.12	0.00	0.00	0.00	66.12
05 704 0050	FUND BALANCE-SPIRIT WEAR	(293.48)	0.00	0.00	0.00	(293.48)
05 704 0067	FUND BALANCE CLASS OF 2017	694.64	0.00	0.00	0.00	694.64
05 704 0068	FUND BALANCE CLASS OF 2018	857.61	0.00	0.00	0.00	857.61
05 704 0069	FUND BALANCE- CLASS OF 2019	400.21	0.00	0.00	0.00	400.21
05 704 0070	FUND BALANCE-CLASS OF 2020	25.60	0.00	0.00	0.00	25.60

Regular; Beginning Month 09/2026; Processing Month 09/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0071	FUND BALANCE-CLASS OF 2021	2,930.28	0.00	0.00	0.00	2,930.28
05 704 0074	FUND BALANCE-CLASS OF 2024	1,115.21	0.00	0.00	0.00	1,115.21
05 704 0075	FUND BALANCE-CLASS OF 2025	450.18	0.00	0.00	0.00	450.18
05 704 0076	FUND BALANCE-CLASS OF 2026	42.45	21.15	0.00	0.00	21.30
05 704 0077	FUND BALANCE CLASS OF 2027	7,351.55	2,423.19	0.00	0.00	4,928.36
05 704 0078	FUND BALANCE CLASS OF 2028	5,867.45	0.00	0.00	0.00	5,867.45
05 704 0079	FUND BALANCE CLASS OF 2029	5,646.05	0.00	0.00	0.00	5,646.05
05 704 0080	FUND BALANCE CLASS OF 2030	3,556.46	0.00	0.00	0.00	3,556.46
05 704 0081	FUND BALANCE CLASS OF 2031	1,893.16	0.00	0.00	0.00	1,893.16
05 704 0103	FUND BALANCE-STRIV	100.00	0.00	0.00	0.00	100.00
05 704 0104	FUND BALANCE-ASTRA BANK DEBIT CARD PROG	2,195.01	0.00	0.00	0.00	2,195.01
05 704 0105	FUND BALANCE-CLOSE-UP	304.17	0.00	0.00	0.00	304.17
05 704 0106	FUND BALANCE-DANCE SCHOLARSHIP	47.63	0.00	0.00	0.00	47.63
05 704 0122	FUND BALANCE-CAREER PREP	13.93	0.00	0.00	0.00	13.93
05 704 0123	FUND BALANCE-JOURNALISM	436.20	0.00	0.00	0.00	436.20
05 704 0124	FOOTBALL FUND BALANCE	837.98	79.99	0.00	0.00	757.99
05 704 0125	VOLLEYBALL FUND BALANCE	847.91	0.00	1,384.40	0.00	2,232.31
05 704 0126	WRESTLING FUND BALANCE	12,216.65	0.00	0.00	0.00	12,216.65
05 704 0127	TRACK FUND BALANCE	2,889.75	0.00	0.00	0.00	2,889.75
05 704 0128	GIRLS BASKETBALL FUND BALANCE	3,100.45	0.00	0.00	0.00	3,100.45
05 704 0129	BOYS BASKETBALL FUND BALANCE	6,199.06	300.00	0.00	0.00	5,899.06
05 704 0131	FUND BALANCE GIRLS GOLF	623.33	0.00	690.00	0.00	1,313.33
05 704 0132	CHEER FUND BALANCE	276.19	132.00	74.80	0.00	218.99
05 704 0150	FUND BALANCE ELEMENTARY REVOLVING	1,269.39	0.00	0.00	0.00	1,269.39
05 704 0151	FUND BALANCE SCIENCE & MATH DONATION	2,918.65	0.00	0.00	0.00	2,918.65
05 704 0152	MANUFACTURING ENTREPRENEUR FUND BALANCE	250.00	0.00	0.00	0.00	250.00
05 704 0154	MUSIC BOOSTERS	13,778.10	0.00	0.00	0.00	13,778.10
05 704 0155	FUND BALANCE ED RISING	4,068.71	0.00	0.00	0.00	4,068.71
	Fund Total: 05	313,235.63	20,854.24	17,551.69	0.00	309,933.08

SPECIAL BUILDING FUND
Expenditure List
October 19, 2026

Check No.	Vendor	Description	Amount
645	BVH Architecture	Facility Study	$ 1,907.84
		Total	$ 1,907.84

BVH ARCHITECTURE

440 N 8th St Ste 100
Lincoln, NE 68508

INVOICE

Invoice Number: 47609
Date: October 12, 2026
Project Number: 25063

Sutton Public Schools
1107 N Saunders Ave
Sutton, NE 68979

Sutton Public Schools MP

For Professional Services Rendered Through: September 30, 2026

Fee Services

	Contract Amount	Percent Complete	Fee Earned	Prior Billings	Current Billings	
Master Planning	$25,000.00	92.00	$23,000.00	$21,250.00	$1,750.00	
	$25,000.00		$23,000.00	$21,250.00	$1,750.00	
						$1,750.00

Reimbursable Expenses

	Amount	
Mileage	$100.32	
Travel	$57.52	
		$157.84

Invoice Total **$1,907.84**

Reimbursables Invoiced Summary

Previously Invoiced	$1,894.19
This Invoice	$157.84
Total Invoiced	$2,052.03

QUALIFIED CAPITAL FUND
Expenditure List
October 19, 2026

Check No.	Vendor	Description	Amount
1009	Communications Engineering, Inc	Additional Cameras	$ 9,833.00
		Total	$ 9,833.00

COMMUNICATIONS ENGINEERING, INC.
CEI SECURITY AND SOUND
1000 East 2nd
Hastings, Nebraska 68901

Invoice

Date	Invoice #
9/21/2026	2026273

Bill To

Sutton School
1107 North Saunders
Sutton, NE 68979

P.O. No.	Terms	Due Date
	Due on receipt	9/21/2026

Description	Qty	Rate	Amount
Additional Cameras			
Alta 16.0C-H6ADH-DO1-IR-30 2x 8MP, 30 Day, Outdoor, H6A Dual Head camera***Elem Playground, NE HS drive and track***	3	2,025.00	6,075.00
Avigilon DMSLD-1201 Weathershield for Dual-Head cameras **El playground**	1	42.00	42.00
Alta 5.0C-H6M-D1-IR-30 ***Ice room***	2	517.00	1,034.00
Alta AWA-CLD-1Y Aware License 1 year	5	141.00	705.00
CAT6- Plenum Cable	900	0.48	432.00
Installation materials	1	45.00	45.00
Installation	1	1,500.00	1,500.00

Thank you for your business!!
We appreciate your prompt payment

Subtotal	$9,833.00
Sales Tax (0.0%)	$0.00
Total	$9,833.00
Payments/Credits	$0.00
Balance Due	$9,833.00

We now accept Mastercard, Visa & Discover!
Please call our office or email Paige if you would like to pay by credit card.
Please note, a 3% convenience fee will be added to the billing

Phone/fax # 402-463-7330 paige@ceisecurityandsound.com

Please Remit Payment to:
PO Box 161
Hastings, NE 68902

Michael Shively
Elementary Principal
10-19-26

- Parent Teacher Conferences were successful. Overall attendance was 97%.
- Oct. 19 Inservice Day
- PTO Carnival Nov. 13
- Teacher Observations and Evals. are underway
- CLSD Grant
    - All teachers that participated last year are now certified in the Science of Reading.
        - Their mandatory walkthroughs for the state have been completed
    - New teachers this year are taking the course
    - Teachers in K-6 and our Eng. Teachers in the High School will all be trained, plus SpED, EL, and our Specialists.
- Took part in an External Visit for DT

Board Report October 2026

What's happening:

- Football wrapping up and looking towards playoffs Oct. 30 (Host)
- Volleyball Sub District Oct. 26-28
- Girls Golf 5th place at the State Tournament - Tied School record
- FFA Nationals sending 9 students
- JH sports wrapped up Football 4-1 Volleyball 9-6
- PT Conferences 70% attendance
- PD Day - Adams Central Conference
- Talent Show
- OneACT
- Downs list (MTSS)

2026-27 Budget Update

Through September 2026

	September 2021	09/01/2022	September 2023	September 2024	September 2025	September 2026
Total Receipts	$1,395,175.86	$1,192,178.02	$1,232,274.13	$1,095,397.85	$823,794.82	$1,008,043.25
Total Spent	$531,657.47	$596,021.72	$586,599.35	$647,013.09	$537,901.24	$584,605.37

EXPENDITURE COMPARISON from Selected Categories

Through September 2026

	September 2021	09/01/2022	September 2023	September 2024	September 2025	September 2026
TOTAL Regular Instruction Programs	$297,479.30	$318,533.98	$333,105.62	$412,127.36	$306,969.14	$297,815.21
Total Administration (Includes Counselor & AD's)	$77,407.92	$84,984.72	$87,379.80	$86,981.17	$83,463.73	$89,598.00
Maint/Operation of Plant	$44,158.35	$70,862.65	$56,779.27	$33,855.16	$38,087.61	$61,637.62
All SPED/IDEA/SPED Transportation (Includes Preschool)	$101,136.26	$102,255.39	$97,073.85	$102,865.70	$98,820.66	$120,782.22
ALL Regular Transportation (Busing & Parent Trans)	$11,475.64	$19,384.98	$12,260.81	$11,183.70	$10,560.10	$14,772.32
All Supplies	$84,154.80	$117,953.07	$109,960.38	$157,483.27	$35,265.18	$45,257.48

****Figures below are already factored into totals above...just want to monitor them seperately as well****

Through September 2026

	September 2021	09/01/2022	September 2023	September 2024	September 2025	September 2026
ALL Subs (Teacher/Non-Teachers)	$5,168.23	$7,160.41	$6,053.85	$10,421.93	$9,664.94	$10,235.83
ALL Natural Gas	$442.47	$540.70	$1,017.71	$719.58	$744.20	$219.98
ALL Electricity & Water/Sewer	$11,458.04	$11,344.09	$8,592.18	$8,082.39	$8,496.68	$8,568.03

Sutton's School District's 2025-2026 Annual Computer Science Education Status Report

This report has been prepared to satisfy the annual reporting requirement under Neb. Rev. Stat. § 79-3305.

Sutton Public Schools is pleased to report on student progress in computer science and technology education and the following district determined measures of progress. The following data illustrate the district's progress in implementing computer science and technology education.

Computer Science & Technology Opportunities

High School Computer Science (Grades 9-12)

Note: Per NRS 79-3304, beginning in the 2027-2028 school year, all students must receive a minimum of five high school credit hours (one semester equivalent) of computer science and technology prior to graduation.

Enrollment Data (Graduation Requirement Only):

In preparation to meet the upcoming graduation requirement that begins with the graduating class of the 2027-2028 school year, Sutton Public Schools requires all 8th grade students to take Introduction to Computer Science and Technology.

Enrollment data for the 2025-2026 school year:

Course Name	NDE Course Code	Grade Level	Total Enrollment
Intro to Computer Science & Technology	270415	8th	37

High School Elective & Advanced Computer Science Courses

Additional Computer Science opportunities offered beyond the graduation requirement*:*

Course Name	**NDE Course Code**	**Total Enrollment**
Media Production	270610	0
Digital Design	270611	0
Video Production	270609	0
Digital Media	270602	14

Middle School Computer Science (Grades 6-8)

Middle school students in Sutton Public Schools are offered a variety of Computer Science and Technology Courses. These courses are each one semester in length and build on Computer Science education received at the elementary level.

Middle School Courses that include Computer Science Instruction*:*

Grade Level	**Course/Unit Name**	**NDE Course**	
6th Grade	6th Grade Tech	270411	25
7th Grade	Comp.Lit. 7	279931	29
8th Grade	Intro to Computer Science & Technology	270415	37

Elementary Computer Science (Grades K-5)

Sutton Public Schools employs a librarian that serves the 7th grade and Elementary students for their technology purposes.

Direct instruction on Computer Science and Technology at the elementary level*:*

Grade Level	**Average Instructional Time per Year**	**Primary Delivery Method**
Kindergarten	9 hours	Specials 1x/week

1st Grade	9 hours	Specials 1x/week
2nd Grade	9 hours	Specials 1x/week
3rd Grade	12 hours	Specials 1x/week
4th Grade	12 hours	Specials 1x/week
5th Grade	12 hours	Specials 1x/week

Teacher Certification & Capacity

Sample Community Schools employs the following staff positions related to Computer Science and Technology Education:

- Jr. High Technology educator: 1.0 FTE
- High School Computer Science educator: 1.0 FTE
- High School Business and Marketing educator: 1.0 FTE

Sutton Public Schools conducts Computer Science-specific professional development twice annually for all three educators who provide Computer Science instruction.

Additional professional development, specific to Elementary Computer Science education, would be beneficial.

Student Progress

The Sutton Schools Board of Education has made Computer Science and Technology preparedness a priority for all students. Sutton Public Schools uses course completion, enrollment in advanced computer science coursework, and locally identified skill indicators to monitor student progress. During the 2025–26 school year, 90% of students enrolled in the district's introductory computer science course successfully completed the course.

Reporting Period: 2025-2026 School Year
Presented to the Board of Education: November 2026
Submitted to the Nebraska Department of Education: November 2026

3047
Data Breach Response

I. Preparation

A data breach is an instance in which personal information as defined by state law or personally identifiable information as defined by federal law is released or accessed in an unauthorized manner. The district will implement and maintain reasonable security procedures and practices that are appropriate to the nature and sensitivity of the personal information handled by the district. In order to ensure compliance with state and federal law; in the event of a breach the following preparatory steps shall be taken.

A. Data Governance

The superintendent, or their designee, will create an annually updated data directory that will include:

1. Computing devices purchased by the district,

2. Software that is installed on district devices,

3. Staff members with access to district devices,

4. Staff members with active usernames and passwords for any district software.

B. New Devices and Software

Any new software or device that is used in a district building for district purposes will be submitted to the superintendent or their designee for inclusion in the directory.

II. Incident Response Plan

A. Assessment and Investigation

1. If the District becomes aware of a data breach it will make every reasonable effort to remedy the cause of the breach as soon as possible.

2. The District will conduct a good faith, reasonable, and prompt investigation to determine the likelihood that

personal information has been or will be used for an unauthorized purpose.

3. This investigation will include, but not be limited to, an assessment of what software, hardware, and physical documents were accessed; which District personnel had access to the compromised data; and what specific data was compromised.

B. Notification of Effected Individuals

1. If the investigation determines that the use of information about a Nebraska resident for an unauthorized purpose has occurred or is reasonably likely to occur, the district shall give notice to the affected Nebraska resident.

2. Notice shall be made as soon as possible and without unreasonable delay, consistent with the legitimate needs of law enforcement and consistent with any measures necessary to determine the scope of the breach and to restore the reasonable integrity of the computerized data system.

C. Notification of Law Enforcement and Outside Organizations

1. Should notice of the breach be required to any individual, notice of the breach will be simultaneously sent to the Nebraska Attorney General's office.

2. The Superintendent will determine if the Family Policy Compliance Office will be notified of the breach.

3. The Superintendent will determine if the Privacy Technical Assistance Center will be notified of the breach.

Adopted on: July 17, 2023
Revised on: _____
Reviewed on: May 15, 2023

6020
Multicultural Education

In every curriculum area and at all grades, the school district will provide programs which foster and develop an appreciation and understanding of the racial, ethnic, and cultural heritage of all students. These programs will allow students to explore the history and contributions made by various ethnic groups and will emphasize human relations, sensitivity toward all races, and the rich diversity of the population of the United States. The district's multicultural education curriculum will be consistent with the district's responsibility under state law to ensure that youth are given the opportunity to become competent, responsible, patriotic, and civil citizens. The district's civics curriculum and multicultural curriculum will work together to make students fully aware of the liberties, opportunities, and advantages we possess and the sacrifices and struggles through whose efforts these benefits were gained.

Philosophy, Mission, and Program Goals. The school district respects and appreciates cultural diversity and seeks to promote the understanding of unique cultural and ethnic heritage. The district will promote the development of a culturally responsible and responsive curriculum. The school district's program will explore the attitudes, skills, and knowledge necessary to function in various cultures.

District Guides, Frameworks, or Standards. Appropriate district staff and/or committee(s) will review the school district curriculum guides, frameworks, or standards to determine that they appropriately incorporate multicultural education.

Selecting Appropriate Instructional Materials. Appropriate school district staff and/or committee(s) will review instructional materials and make a recommendation regarding those that are appropriate for the school district's multicultural education program.

Providing Staff Development. Appropriate school district staff and/or committee(s) will review the staff development provided for administrators, teachers, and support staff to determine that it includes appropriate multicultural education that is consistent with school district and program goals.

Periodic Assessment. Appropriate school district staff and/or committee(s) will periodically review the school district's multicultural

education program by reviewing the criteria in this policy to assess whether the school district is adequately and appropriately incorporating multicultural education in all curriculum areas in all grades.

Annual Status Report. The superintendent will provide the board with a report on the status of the school district's multicultural education program annually.

Adopted on: October 16, 2023
Revised on: _____
Reviewed on: October 2, 2023

6014

School Attendance on Days of Scheduled Activities

Students must attend school one-half (8:10-12:00PM or 12:00PM-3:30PM) by the start of 2nd Period. on the day of the scheduled activity. Students absent for more than one-half day will be ineligible for the activity, athletic event, practice or rehearsal that day. The principal retains the right to grant participation should exceptional circumstances prevail.

Adopted on: October 16, 2023
Revised on: _____
Reviewed on: October 2, 2023

4030
Evaluation of Certificated Employees

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

It every three years.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

> **Entire Instructional Period.** For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual

observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

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Superintendent Evaluation

The board shall observe and evaluate the superintendent based upon actual classroom observations for an entire instructional period at least twice during his first year of employment and at least once each year thereafter. Additional evaluations may be conducted at the discretion of the board. For the purposes of this policy, "actual classroom observation" shall mean observing the superintendent performing activities that are typical of his or her position. An "entire instructional period" for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of some aspect of the superintendent's work during the semester for no less than 40 minutes.

Purpose. The purposes of the formal job evaluation are:

1. To provide a means of rational, structured communication between the board and superintendent to create a more constructive and effective working relationship.
2. To provide a basis for commending, rewarding and reinforcing good work, as well as identifying areas where the superintendent needs to improve.
3. To clarify the superintendent's role and inform the superintendent of the board's expectations.

Dates. Unless otherwise provided for in the superintendent's employment contract, the first year evaluations should take place (1) at or prior to the October board meeting, and (2) at or prior to the January board meeting. Annual evaluations shall take place at a board meeting held during the month before the date in the superintendent's employment contract by which the board must notify the superintendent of its intention to consider the nonrenewal or amendment of the contract. In the absence of such a contract provision, the annual evaluation should take place at or prior to the March board meeting. The Superintendent shall remind the Board members in writing at least 45 days before the date of each upcoming evaluation and shall make his evaluation an agenda item for the board meeting.

Evaluation Document. The superintendent shall submit a recommended evaluation document to the board. The board shall meet and discuss the proposed document with the superintendent. The board may amend and adopt the proposed evaluation document. The board may amend the document or adopt a new document without amending this policy. The superintendent shall submit the evaluation document to the Nebraska Department of Education.

Evaluation Procedures. Each board member shall have the opportunity to complete a draft evaluation document. The board president shall compile the individual draft evaluations into a single and final evaluation, provide a copy to the superintendent, and discuss it with him or her. The superintendent's evaluation may be conducted in closed session if it is necessary to prevent needless injury to the superintendent's reputation and if he or she has not requested it be done in open session.

Deficiencies. If deficiencies are noted in the superintendent's work performance, the board shall provide the superintendent at the time of the observation with a list of deficiencies and a list of suggestions for improvement and assistance in overcoming the deficiencies. The board shall also provide the superintendent with follow-up evaluations and assistance when deficiencies remain, a timeline for improvement, and sufficient time to improve. In the alternative, the board may rely upon the superintendent's education, training, and expertise and require him or her to submit a "list of suggestions for improvement" or plan of improvement for the board's consideration.

Personnel File. The evaluation shall be signed by the board president (or other member of the board) and the superintendent. The superintendent shall place a copy of the evaluation in his or her personnel file. The superintendent may provide a written response to the evaluation to the board. A copy of the response shall also be placed in the superintendent's personnel file. The board may meet with the superintendent to discuss the written response.

Policy Limitation. The evaluation procedures are included in this policy as a result of the board's statutory obligation to evaluate the superintendent and do not give the superintendent any rights not provided by statute. The board's failure to comply with any procedures provided in this policy but not required by law shall not prohibit the board from taking any action regarding the superintendent's employment, up to and including the nonrenewal, amendment, or cancellation of the employment contract.

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