

Agenda of Regular Meeting

The Board of Trustees Grand Prairie Independent School District

A Regular Meeting of the Board of Trustees of Grand Prairie Independent School District will be held Thursday, February 13, 2025, beginning at 5:30 PM in the Board Room at the Education Center, 2602 South Belt Line Road, Grand Prairie, TX 75052.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

1. **5:30 P.M. - CALL TO ORDER**
2. **RECESS TO CLOSED SESSION**
 - A. Personnel Matters (§ 551.074)
Appointments, Discipline, Dismissals, Duties, Employment, Employment Contracts, Evaluations, Extensions, Leaves of Absence, Nonrenewals, Proposals for Nonrenewals, Renewals, Reassignments, Retirements, Job Abandonment, Terminations, Proposed Terminations, Requests for Leave of Absence, Requests for Extended Leave Without Pay, Proposed Suspension Without Pay, Resignations, and Settlements, for Administrators, Principals, Teachers and/or other Employees.
 1. Chapter 21 Administrator Contract Recommendations for 2025-2026
 2. Superintendent Search
 - B. Deliberation Regarding Real Property (§ 551.072).
 1. District Properties and Facilities
 - C. School Children; School District Employees; Disciplinary Matter or Complaint (§ 551.082).
 - D. Consultation with Attorney (§ 551.071)
Consultation with the attorney with respect to pending or contemplated litigation, settlement offers, and matters where the attorney's duty to the district, pursuant to the code of professional responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Act, or on a matter which the attorney determines should be confidential, including, but not limited to, contract negotiations in accordance with the Texas Government Code §§ 551.071, 551.082, 551.0821, 551.087.

- E. Deliberation Regarding Security Devices or Security Audits (§§ 551.076; .089).
The deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.
 - 1. Intruder Detection Audit.
- 3. **RECONVENE IN OPEN SESSION**
- 4. **INVOCATION**
- 5. **PLEDGE TO THE AMERICAN FLAG AND TEXAS FLAG**
- 6. **RECOGNITION OF SPECIAL GUESTS**
Presenter: Sam Buchmeyer, Public Information Officer
 - A. Special Performance
 - B. Black History Month - MLK Essay Winners
 - C. CTE Month Recognition / CTSO State Winners / Elementary Career Poster Contest Winners
 - D. National School Counseling Week
 - E. National STEM Certification
 - F. Presidential Award for Excellence in Mathematics and Science - Michelle Duphorne, GPCI
 - G. Cream of the Crop Award - GPISD Child Nutrition
 - H. 14th Annual GPISD Experience
- 7. **OPEN FORUM FOR AGENDA ITEMS**
 - A. Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President or designee by 7:00 p.m. The first Open Forum is limited to agenda items other than personnel, public officers, and individual/specific students. Speakers will be limited to three (3) minutes. When more than one individual wishes to address the same agenda item, the President may ask the group to appoint one spokesperson.
- 8. **ACTION AS A RESULT OF CLOSED SESSION**
- 9. **CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**
 - A. Minutes
 - 1. Minutes 1.7.25 4
 - 2. Minutes 1.16.25 5
 - B. Personnel: Routine Action
 - 1. Employment, Retirement(s), Termination(s)/Proposed Termination(s), Proposed Nonrenewal(s), Request(s) for Leave of Absence, Request(s) for Extended Leave Without Pay, Resignation(s), Reassignment(s), Request(s) for Temporary Disability, Job Abandonment, Proposed Extension of Probationary Contract(s), Proposed Suspension Without Pay, Administrator Contract Recommendations, Non-Administrator Contract Recommendations
 - 2. Personnel Report
 - a. Personnel Report
 - C. Regular Reports of the Superintendent
Presenter: Tracy Ray, Deputy Superintendent of Business Operations
 - 1. Contract Listing
 - a. Board Agenda Contracts
 - 2. Property Tax Collection Report
 - a. Tax Report 9
 - 3. Revenue and Expenditure
 - a. Revenue and Expenditure 10
 - b. Revenue and Expenditure - \$16 Million Donation 11
 - c. Revenue and Expenditure - Capital Funds Projects 12
 - 4. Budget Transfers and Amendments
 - a. Budget Transfers and Amendments - General Fund #6 13

D.	Waiver for Missed School Day	14
	Presenter: Dr. Melissa Steger, Chief Data and Information Systems Officer	
E.	Adoption of Amended Order of Election	15
	Presenter: Debbie Torres, Director of Purchasing/Elections Coordinator	
F.	Audit Engagement	19
	Presenter: Tracy Ray, Deputy Superintendent of Business Operations	
	1. Engagement Letter	20
10.	CONSIDER APPROVAL OF ACTION AGENDA ITEMS	
A.	Out-of-State Student Travel to the 2025 National High School Dance Festival in Pittsburgh, Pennsylvania	33
	Presenter: Lance Morse, Assistant Director of Fine Arts	
B.	Out-of-State Student Travel to the 2024-2025 SkillsUSA National Officer Training in Ashburn, VA	36
	Presenter: Traci Davis, Associate Superintendent of Academics, Innovation and School Leadership; and Aniska Douglas, Chief of Career and Technical Education & Innovative Programs	
C.	Targeted Improvement Plans	39
	Presenter: Traci Davis, Associate Superintendent of Academics, Innovation, and School Leadership, and Susanna Ramirez, Associate Superintendent of Early Childhood and Parent Engagement	
D.	Local Policy Update	40
	Presenter: Dr. Melissa Kates, General Counsel	
11.	INFORMATION/DISCUSSION ITEMS	
A.	Student Device Refresh	90
	Presenter: Dr. Melissa Steger, Chief Data and Information Systems Officer	
B.	Campus Kitchen Equipment Replacement Construction	91
	Presenter: Joel Falcon, Chief of Operations	
C.	Replacement of Fire Alarm Panels at Arnold MS, Daniels ES, and Jackson MS	92
	Presenter: Joel Falcon, Chief of Operations	
D.	College, Career, and Military Readiness (CCMR) Update	93
	Presenter: Dr. Holly Mohler, Director of College, Career, and Military Readiness Outcome	
12.	OPEN FORUM FOR NON-AGENDA ITEMS	
A.	Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President or designee by 7:00 p.m. This second Open Forum allows individuals to address the Board on any subject, except personnel and individual/specific students. Any personnel concern should be brought directly to the attention of the Superintendent prior to the meeting. Speakers will be limited to three (3) minutes. When more than one individual wishes to address the same topic, the Board President may ask the group to appoint one spokesperson.	
13.	COMMENTS FROM INDIVIDUAL BOARD MEMBERS AND SUPERINTENDENT UPDATE	
A.	Board of Trustees' expressions of thanks, congratulations, and condolences.	
14.	ADJOURNMENT	

Special Meeting

Tuesday, January 7, 2025, 6:30 PM

Board Room at the Education Center, 2602 South Belt Line Road, Grand Prairie, Texas
75052

1. **6:30 P.M. - CALL TO ORDER**
Board President Amber Moffitt called the meeting to order at 6:32 p.m. Other trustees present were Nancy Bridges, Emily Liles, David Espinosa, and Bryan Parra. Terry Brooks and Gloria Carrillo were not in attendance.

2. **RECESS TO CLOSED SESSION**
 - A. Personnel Matters (§ 551.074)
Appointments, Discipline, Dismissals, Duties, Employment, Employment Contracts, Evaluations, Extensions, Leaves of Absence, Nonrenewals, Proposals for Nonrenewals, Renewals, Reassignments, Retirements, Job Abandonment, Terminations, Proposed Terminations, Requests for Leave of Absence, Requests for Extended Leave Without Pay, Proposed Suspension Without Pay, Resignations, and Settlements.
 - B. Deliberation Regarding Real Property (§ 551.072).
 1. District Facilities and Properties
 - C. Consultation with Attorney (§ 551.071)
Consultation with the attorney with respect to pending or contemplated litigation, settlement offers, and matters where the attorney's duty to the district, pursuant to the code of professional responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Act, or on a matter which the attorney determines should be confidential, including, but not limited to, contract negotiations in accordance with the Texas Government Code §§ 551.071, 551.082, 551.0821, 551.087.
 - D. Deliberation Regarding Security Devices or Security Audits (§§ 551.076; .089).
The deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.
 1. Intruder Detection Audit.

3. **RECONVENE IN OPEN SESSION**
The Board reconvened in open session at 10:26 p.m.

4. **OPEN FORUM FOR AGENDA ITEMS**
No one addressed the Board during Open Forum for Agenda Items.

5. **ADJOURNMENT**
President Moffitt adjourned the meeting at 10:26 p.m.

Approved: February 13, 2025

President, Board of Education

Attest: _____

Secretary, Board of Education

Regular Meeting

Thursday, January 16, 2025, 5:30 PM

Board Room at the Education Center, 2602 South Belt Line Road, Grand Prairie, Texas 75052

1. 5:30 P.M. - CALL TO ORDER

Board President Amber Moffitt called the meeting to order at 5:31 p.m.

Other trustees present were Gloria Carrillo, Terry Brooks, Nancy Bridges, Emily Liles, David Espinosa, and Bryan Parra.

2. RECESS TO CLOSED SESSION

A. Personnel Matters (§ 551.074)

Appointments, Discipline, Dismissals, Duties, Employment, Employment Contracts, Evaluations, Extensions, Leaves of Absence, Nonrenewals, Proposals for Nonrenewals, Renewals, Reassignments, Retirements, Job Abandonment, Terminations, Proposed Terminations, Requests for Leave of Absence, Requests for Extended Leave Without Pay, Proposed Suspension Without Pay, Resignations, and Settlements, for Superintendent, Administrators, Principals, Teachers and/or other employees.

1. Termination of Probationary Contract During the Term of the Contract

B. Deliberation Regarding Real Property (§ 551.072).

1. District Facilities and Properties

C. School Children; School District Employees; Disciplinary Matter or Complaint (§ 551.082).

D. Consultation with Attorney (§ 551.071)

Consultation with the attorney with respect to pending or contemplated litigation, settlement offers, and matters where the attorney's duty to the district, pursuant to the code of professional responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Act, or on a matter which the attorney determines should be confidential, including, but not limited to, contract negotiations in accordance with the Texas Government Code §§ 551.071, 551.082, 551.0821, 551.087.

1. Legal issues related to employment of Superintendent, including Cause No. DC 24-18108 and Dkt. 067-LH-12-2024

E. Deliberation Regarding Security Devices or Security Audits (§§ 551.076; .089).

The deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.

1. Intruder Detection Audit.

3. RECONVENE IN OPEN SESSION

The Board reconvened in open session at 7:23 p.m.

4. INVOCATION

5. PLEDGE TO THE AMERICAN FLAG AND TEXAS FLAG

6. RECOGNITION OF SPECIAL GUESTS

Sam Buchmeyer, Public Information Officer

A. School Board Recognition Month

- B. National Merit Scholars
 - C. Students of Character
7. **OPEN FORUM FOR AGENDA ITEMS**
No one addressed the Board during Open Forum for Agenda Items.
8. **ACTION AS A RESULT OF CLOSED SESSION**
No action taken.
9. **CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**
Ms. Liles made the motion that the consent agenda be approved as presented. Mr. Parra seconded the motion. Motion passed 7-0.
- A. Minutes
 - 1. Minutes 12.2.24
 - 2. Minutes 12.12.24
 - B. Personnel: Routine Action
 - 1. Employment, Retirement(s), Termination(s)/Proposed Termination(s), Proposed Nonrenewal(s), Request(s) for Leave of Absence, Request(s) for Extended Leave Without Pay, Resignation(s), Reassignment(s), Request(s) for Temporary Disability, Job Abandonment, Proposed Extension of Probationary Contract(s), Proposed Suspension Without Pay, Administrator Contract Recommendations, Non-Administrator Contract Recommendations
 - 2. Personnel Report
 - a. Personnel Report
 - C. Regular Reports of the Superintendent
 Tracy Ray, Deputy Superintendent of Business Operations
 - 1. Contract Listing
 - 2. Property Tax Collection Report
 - a. Tax Report
 - 3. Revenue and Expenditure
 - a. Revenue and Expenditure
 - b. Revenue and Expenditure - \$16 Million Donation
 - c. Revenue and Expenditure - Capital Funds Project
 - 4. Budget Transfers and Amendments
 - a. Budget Transfers and Amendments - General Fund #5
 - D. Quarterly Reports
 - E. Waiver for Missed School Days
 Dr. Melissa Steger, Chief Data and Information Systems Officer
10. **CONSIDER APPROVAL OF ACTION AGENDA ITEMS**
- A. HVAC at Grand Prairie High School Tower
 Joel Falcon, Chief of Operations
 - B. Mr. Brooks made the motion to approve the HVAC at Grand Prairie High School Tower as presented. Mr. Parra seconded the motion. Motion passed 7-0.**
 - C. Campus Kitchen Equipment Replacement
 Joel Falcon, Chief of Operations
Ms. Liles made the motion to approve the Campus Kitchen Equipment Replacement as presented. Mr. Parra seconded the motion. Motion passed 7-0.

- D. Elementary Shade Structures
Joel Falcon, Chief of Operations
Ms. Carrillo made the motion to approve the Elementary Shade Structures as presented. Mr. Parra seconded the motion. Motion passed 7-0.

- E. Order of Election
Debbie Torres, Director of Purchasing/Elections Coordinator
Mr. Brooks made the motion to approve the Order of Election as presented. Ms. Liles seconded the motion. Motion passed 7-0.

- F. Resolution to Pay during Emergency Weather Closure
Tracy Ray, Acting Superintendent of Schools
Mr. Parra made the motion to approve the Resolution to Pay during Emergency Weather Closure as presented. Ms. Carrillo seconded the motion. Motion passed 7-0.

- G. Annual Financial Report for Fiscal Year Ended August 31, 2024
Tracy Ray, Deputy Superintendent of Business Operations
Mr. Parra made the motion to approve the Annual Financial Report for Fiscal Year Ended August 31, 2024, as presented. Ms. Carrillo seconded the motion. Motion passed 7-0.

- 11. **INFORMATION/DISCUSSION ITEMS**
 - A. Targeted Improvement Plans
Traci Davis, Associate Superintendent of Teaching and Learning, School Leadership and Innovation, and Susanna Ramirez, Associate Superintendent of Early Learning and Family Engagement

 - B. Replacement of Underground Fuel Storage Tanks at Gentry Long Service Center
Joel Falcon, Chief of Operations

 - C. Local Policy Update
Dr. Melissa Kates, General Counsel

- 12. **OPEN FORUM FOR NON-AGENDA ITEMS**
Gracie Cortez
Daniel Becerra
Claudia Flores
Araceli Mercado

- 13. **RECESS TO CLOSED SESSION**

- 14. **RECONVENE IN OPEN SESSION**
The Board reconvened in open session at 9:43 p.m.

- 15. **COMMENTS FROM INDIVIDUAL BOARD MEMBERS AND SUPERINTENDENT UPDATE**
 - A. Board of Trustees' expressions of thanks, congratulations, and condolences.

- 16. **ADJOURNMENT**
President Moffitt adjourned the meeting at 9:55 p.m.

Approved: February 13, 2025

President, Board of Education

Attest: _____
Secretary, Board of Education



**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
PROPERTY TAX COLLECTION REPORT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

MAINTENANCE & OPERATION (M&O)

Description	2024-2025		DECEMBER	
	Original Budget	Revised Budget	2024-2025 Monthly Activity	2024-2025 FYTD Activity
LOCAL TAXES-CURRENT	\$ 99,004,150.00	\$ 99,004,150.00	\$ 26,712,251.23	\$ 32,773,208.80
LOCAL TAXES-PRIOR YR	700,000.00	700,000.00	(23,480.72)	(194,196.65)
PENALTY/INTEREST	500,000.00	500,000.00	14,245.07	102,283.47
TOTAL	\$ 100,204,150.00	\$ 100,204,150.00	\$ 26,703,015.58	\$ 32,681,295.62

INTEREST & SINKING (I&S)

Description	2024-2025		DECEMBER	
	Original Budget	Revised Budget	2024-2025 Monthly Activity	2024-2025 FYTD Activity
LOCAL TAXES - CUR YR	\$ 39,850,000.00	\$ 39,850,000.00	\$ 10,699,757.13	\$ 13,127,510.83
LOCAL TAXES - PRIOR YEAR	100,000.00	100,000.00	(10,924.34)	(89,142.58)
PENALTY/INTEREST/DEL	50,000.00	50,000.00	6,217.24	42,857.93
TOTAL	\$ 40,000,000.00	\$ 40,000,000.00	\$ 10,695,050.03	\$ 13,081,226.18

This report is prepared for the Board of Trustees meeting held February 13, 2025.

2024-2025 GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FINANCIAL POSITION AS OF DECEMBER 31, 2024

	General Fund Original Budget	December 31, 2024 Amended Budget	12/31/24 Revenue, Expenditures, and Change in FB	% of Budget
REVENUES:				
5700 Local revenues	\$ 111,959,150	\$ 111,959,150	\$ 36,561,893	33%
5800 State revenues	173,892,315	171,808,993	85,136,818	50%
5900 Federal revenues	2,330,000	2,330,000	134,439	6%
TOTAL REVENUES	\$ 288,181,465	\$ 286,098,143	\$ 121,833,150	43%
EXPENDITURES:				
11 Instruction	\$ 173,193,831	\$ 173,307,778	\$ 39,947,146	23%
12 Inst. Resources/Media	3,381,558	3,382,098	876,735	26%
13 Curr & Staff Develop	3,300,393	3,272,078	694,363	21%
21 Inst Leadership	5,377,921	5,362,623	1,714,772	32%
23 School Leadership	20,331,486	20,353,797	6,295,852	31%
31 Guidance/Counseling	12,914,276	12,771,508	3,858,172	30%
32 Social Services	1,057,700	1,067,700	339,895	32%
33 Health Services	3,934,927	3,935,577	931,731	24%
34 Transportation	7,524,808	8,818,608	2,580,883	29%
35 Food Service	76,250	76,250	-	0%
36 Extra-Curricular	6,280,584	6,284,605	1,815,717	29%
41 General Admin.	7,575,789	7,578,109	2,775,553	37%
51 Maint & Operations	32,616,470	33,491,876	11,374,700	34%
52 Security	6,261,966	6,261,966	1,284,974	21%
53 Data Processing	8,152,201	8,154,681	3,994,113	49%
61 Community Services	4,607,753	4,641,728	1,014,567	22%
71 Debt Service	1,201,600	1,201,600	-	0%
81 Facilities Acq/Constr.	143,763	143,763	19,492	14%
95 Juvenile Justice Prgm	31,450	31,450	3,000	10%
97 Payments to TIF	-	-	-	0%
99 Intergovernmental Chgs	420,939	420,939	238,566	57%
TOTAL EXPENDITURES	\$ 298,385,665	\$ 300,558,734	\$ 79,760,231	27%
OTHER SOURCES:				
7912 Sale of Property	\$ -	\$ -	\$ 2,951	
7913 Proceeds from Capital Leases	-	-	-	
7915 Operating Transfer In	-	-	-	
TOTAL OTHER SOURCES	\$ -	\$ -	\$ 2,951	
OTHER USES:				
8911 Operating Transfer Out	-	686,000	686,000	
TOTAL OTHER USES	\$ -	\$ 686,000	\$ 686,000	
CHANGE IN FUND BALANCE	\$ (10,204,200)	\$ (15,146,591)	\$ 41,389,870	

2024-2025 GENERAL FUND - MACKENZIE SCOTT DONATION
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FINANCIAL POSITION AS OF DECEMBER 31, 2024

	MacKenzie Scott Donation Original Budget	December 31, 2024 Amended Budget	12/31/24 Revenue, Expenditures, and Change in FB	% of Budget
REVENUES:				
5700 Local revenues	\$ 450,000	\$ 450,000	\$ 174,522	39%
5800 State revenues	-	-	-	0%
5900 Federal revenues	-	-	-	0%
TOTAL REVENUES	\$ 450,000	\$ 450,000	\$ 174,522	39%
EXPENDITURES:				
11 Instruction	\$ 3,589,244	\$ 3,589,244	\$ 181,403	5%
12 Inst. Resources/Media	-	-	-	0%
13 Curr & Staff Develop	-	-	-	0%
21 Inst Leadership	-	-	-	0%
23 School Leadership	-	-	-	0%
31 Guidance/Counseling	1,148,196	1,148,196	1,091,000	95%
32 Social Services	-	-	-	0%
33 Health Services	-	-	-	0%
34 Transportation	-	-	-	0%
35 Food Service	-	-	-	0%
36 Extra-Curricular	849,438	849,438	-	0%
41 General Admin.	-	-	-	0%
51 Maint & Operations	-	-	-	0%
52 Security	-	-	-	0%
53 Data Processing	-	-	-	0%
61 Community Services	-	-	-	0%
71 Debt Service	-	-	-	0%
81 Facilities Acq/Constr.	5,822,107	5,822,107	-	0%
95 Juvenile Justice Prgm	-	-	-	0%
97 Payments to TIF	-	-	-	0%
99 Intergovernmental Chgs	-	-	-	0%
TOTAL EXPENDITURES	\$ 11,408,985	\$ 11,408,985	\$ 1,272,403	11%
OTHER SOURCES:				
7912 Sale of Property	\$ -	\$ -	\$ -	
7913 Proceeds from Capital Leases	-	-	-	
7915 Operating Transfer In	-	-	-	
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	
OTHER USES:				
8911 Operating Transfer Out	\$ -	\$ -	\$ -	
TOTAL OTHER USES	\$ -	\$ -	\$ -	
CHANGE IN FUND BALANCE	\$ (10,958,985)	\$ (10,958,985)	\$ (1,097,881)	

8/31/24 FUND BALANCE	\$ 11,411,535
2024-2025 Revenue (Interest Earnings) as of 12/31/24	\$ 174,522
2024-2025 Expenditures as of 12/31/24	\$ (1,272,403)
12/31/24 FUND BALANCE	\$ 10,313,654

2024-2025 LOCALLY DEFINED CAPITAL PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FINANCIAL POSITION AS OF DECEMBER 31, 2024

	Locally Defined Capital Project Fund Original Budget	December 31, 2024 Amended Budget	12/31/24 Revenue, Expenditures, and Change in FB	% of Budget
REVENUES:				
5700 Local revenues	\$ 215,000	\$ 215,000	\$ 148,710	69%
5800 State revenues	-	-	-	0%
5900 Federal revenues	-	-	-	0%
TOTAL REVENUES	\$ 215,000	\$ 215,000	\$ 148,710	69%
EXPENDITURES:				
11 Instruction	\$ -	\$ -	\$ -	0%
12 Inst. Resources/Media	-	-	-	0%
13 Curr & Staff Develop	-	-	-	0%
21 Inst Leadership	-	-	-	0%
23 School Leadership	-	-	-	0%
31 Guidance/Counseling	-	-	-	0%
32 Social Services	-	-	-	0%
33 Health Services	-	-	-	0%
34 Transportation	-	-	-	0%
35 Food Service	-	-	-	0%
36 Extra-Curricular	-	-	-	0%
41 General Admin.	-	-	-	0%
51 Maint & Operations	245,909	245,909	-	0%
52 Security	399,922	399,922	-	0%
53 Data Processing	6,613,995	6,613,995	2,684,002	41%
61 Community Services	-	-	-	0%
71 Debt Service	-	-	-	0%
81 Facilities Acq/Constr.	671,618	1,357,618	(58,064)	-4%
95 Juvenile Justice Prgm	-	-	-	0%
97 Payments to TIF	-	-	-	0%
99 Intergovernmental Chgs	-	-	-	0%
TOTAL EXPENDITURES	\$ 7,931,444	\$ 8,617,444	\$ 2,625,938	30%
OTHER SOURCES:				
7912 Sale of Property	\$ -	\$ -	\$ -	
7913 Proceeds from Capital Leases	-	-	-	
7915 Operating Transfer In	-	686,000	686,000	
TOTAL OTHER SOURCES	\$ -	\$ 686,000	\$ 686,000	
OTHER USES:				
8911 Operating Transfer Out	\$ -	\$ -	\$ -	
TOTAL OTHER USES	\$ -	\$ -	\$ -	
CHANGE IN FUND BALANCE	\$ (7,716,444)	\$ (7,716,444)	\$ (1,791,228)	

08/31/24 FUND BALANCE	\$ 9,031,093
2024-2025 Revenue (Interest Earnings) as of 12/31/24	\$ 148,710
2024-2025 Transfer In from General Fund as of 12/31/24	\$ 686,000
2024-2025 Expenditures as of 12/31/24	\$ (2,625,938)
12/31/24 FUND BALANCE	\$ 7,239,865

**2024-2025 General Fund
Summary of Proposed Budget Transfers/Amendments
02/13/2025 Regular Board Meeting**

	General Fund Original Budget	January, 2025 Amended Budget	February 15, 2025 Proposed Budget Transfers	February 15, 2025 Proposed Budget Amendment	February 15, 2025 Proposed Amended Budget
REVENUES:					
5700 Local revenues	\$ 111,959,150	\$ 111,959,150	\$ -	\$ -	\$ 111,959,150
5800 State revenues	173,892,315	171,808,993	-	-	171,808,993
5900 Federal revenues	2,330,000	2,330,000	-	-	2,330,000
TOTAL REVENUES	\$ 288,181,465	\$ 286,098,143	\$ -	\$ -	\$ 286,098,143
EXPENDITURES:					
11 Instruction	\$ 173,193,831	\$ 173,207,124	\$ 1,188	\$ -	\$ 173,208,312
12 Inst. Resources/Media	3,381,558	3,382,098	-	-	3,382,098
13 Curr & Staff Develop	3,300,393	3,423,168	3,596	-	3,426,764
21 Inst Leadership	5,377,921	5,354,899	14,685	-	5,369,584
23 School Leadership	20,331,486	20,363,287	(600)	-	20,362,687
31 Guidance/Counseling	12,914,276	12,757,847	(17,400)	-	12,740,447
32 Social Services	1,057,700	1,067,700	-	-	1,067,700
33 Health Services	3,934,927	3,935,577	-	-	3,935,577
34 Transportation	7,524,808	8,764,706	-	-	8,764,706
35 Food Service	76,250	76,250	-	-	76,250
36 Extra-Curricular	6,280,584	6,285,635	-	-	6,285,635
41 General Admin.	7,575,789	7,593,109	89,607	355,325	8,038,041
51 Maint & Operations	32,616,470	33,491,996	330	-	33,492,326
52 Security	6,261,966	6,261,966	-	-	6,261,966
53 Data Processing	8,152,201	8,154,681	(145)	-	8,154,536
61 Community Services	4,607,753	4,640,939	(91,261)	-	4,549,678
71 Debt Service	1,201,600	1,201,600	-	-	1,201,600
81 Facilities Acq/Constr.	143,763	9,918,763	-	(9,775,000)	143,763
95 Juvenile Justice Prgm	31,450	31,450	-	-	31,450
99 Intergovernmental Chgs	420,939	420,939	-	-	420,939
TOTAL EXPENDITURES	\$ 298,385,665	\$ 310,333,734	\$ -	\$ (9,419,675)	\$ 300,914,059
OTHER SOURCES:					
7912 Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -
7913 Proceeds from Capital Leases	-	-	-	-	-
7915 Operating Transfer In	-	-	-	-	-
7917 SBITA	-	-	-	-	-
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER USES:					
8911 Operating Transfer Out	\$ -	\$ 686,000	\$ -	\$ 9,775,000	\$ 10,461,000
TOTAL OTHER USES	\$ -	\$ 686,000	\$ -	\$ 9,775,000	\$ 10,461,000
CHANGE IN FUND BALANCE	\$ (10,204,200)	\$ (24,921,591)	\$ -	\$ (355,325)	\$ (25,276,916)

Grand Prairie ISD Board of Trustees

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Consent

Topic: Waiver for Missed School Day

Submitted by: Dr. Melissa Steger, Chief Data and Information Systems Officer

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration recommends that the Board of Trustees approve a waiver for the missed school day for Dubiski Career High School for the date of January 15, 2025.

Rationale:

Districts or campuses can request a waiver for excused absences if instructional days are missed due to inclement weather, health, safety-related, or other issues. The first two days missed for any reason must be made up, using either designated makeup days or additional minutes.

The missed instructional day was January 15, 2025, due to a safety-related issue. Two previously missed school days were already made up using additional minutes that were built into the academic calendar.

Budget Information:

If the waiver is granted, the district will not have to make up the lost minutes that could be subject to low attendance.

Board Policy Reference and Compliance:

EB (LEGAL)

Grand Prairie ISD Board of Trustees

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Action

Consent

Topic: Adoption of Amended Order of Election

Submitted by: Debbie Torres, Director of Purchasing/Elections Coordinator

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration recommends that the Board of Trustees adopt the Amended Order of Election as submitted and establish the date of Saturday, May 3, 2025, for the Board of Trustees election.

Rationale:

An Amended Order of Election has been prepared for a Board of Trustees election to be held on Saturday, May 3, 2025. The Order is presented to the Board of Trustees for adoption at this Board meeting.

The Amended Order of Election changes the first day of early voting to Tuesday, April 22, 2025. Monday, April 21, 2025, is San Jacinto Day, a legal holiday; early voting will not be conducted on this day.

Budget Information:

General Fund

Board Policy Reference and Compliance:

BBB(LEGAL) and BBB(LOCAL)

AMENDED ORDER OF ELECTION

An election is hereby ordered to be held on May 3, 2025 for the purpose of electing to the Board of Trustees of the Grand Prairie Independent School District one trustee each for positions designated as Single Member District 6 and At Large Place 7 for a full three-year term.

Early voting by personal appearance will be conducted as follows:

Crosswinds High School	1100 N. Carrier Pkwy., 75050
Betty Warmack Library	760 Bardin Rd., 75052
<hr/>	
Apr 22 (Tuesday through Friday) – Apr 25	8:00 a.m. to 5:00 p.m.
Apr 26 (Saturday)	7:00 a.m. to 7:00 p.m.
Apr 27 (Sunday)	12:00 p.m. to 6:00 p.m.
Apr 28 (Monday and Tuesday) – Apr 29	7:00 a.m. to 7:00 p.m.

Applications for ballot by mail shall be submitted by mail, carrier delivery, fax or Email to:

Heider Garcia, Early Voting Clerk
(Name of Early Voting Clerk)

1520 Round Table Drive
(Address)

Dallas 75247
(City) (Zip Code)

evapplications@dallascounty.org
Email Address

214-819-6303
Fax

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 22, 2025.

Issued this the 13th day of February 2025

Amber Moffitt, Board President/Presiding Officer

Nancy Bridges, Board Member

Bryan Parra, Board Vice President

Terry Brooks, Board Member

Emily Liles, Board Secretary

Gloria Carrillo, Board Member

David Espinosa, Board Member

MODIFICADO ORDEN DE ELECCIONES

Por la presente, se ordena se lleven a cabo elecciones el día 3 de mayo del 2025 con el propósito de elegir a los miembros consejeros de la Junta Directiva del Distrito Escolar Independiente de Grand Prairie. Se elegirá al miembro consejero único designado en el distrito 6 y al miembro por votación general del precinto electoral 7. Los miembros consejeros electos servirán en su posición por un período de tres años.

La votación anticipada en persona se llevará a cabo en los siguientes lugares y fechas:

Preparatoria Crosswinds	1100 N. Carrier Pkwy., 75050
Biblioteca Betty Warmack	760 Bardin Rd., 75052
<hr/>	
Abr 22 – 25 (martes a viernes)	8:00 a.m. a 5:00 p.m.
Abr 26 (sábado)	7:00 a.m. a 7:00 p.m.
Abr 27 (domingo)	12:00 p.m. a 6:00 p.m.
Abr 28 – 29 (lunes y martes)	7:00 a.m. a 7:00 p.m.

Las solicitudes de boletas de votación por correo deberán pedirse a través de correo postal, servicios de mensajería, fax o correo electrónico a:

Heider García, Oficial de Votación Anticipada
(Nombre del Secretario de Votación Anticipada)

1520 Round Table Drive
(Dirección)

Dallas 75247
(Ciudad) (Código Postal)

evapplications@dallascounty.org
Dirección de Correo Electrónico

214-819-6303
Número de Fax

Las solicitudes de boletas electorales de votación por correo deberán recibirse a más tardar al cierre de operaciones del martes 22 de abril del 2025.

Emitido el día 13 de febrero del 2025

Amber Moffitt, Presidenta de la Junta/Presidenta Oficial

Nancy Bridges, Miembro de la Junta Directiva

Bryan Parra, Vicepresidente de la Junta Directiva

Terry Brooks, Miembro de la Junta Directiva

Emily Liles, Secretario de la Junta Directiva

Gloria Carrillo, Miembro de la Junta Directiva

David Espinosa, Miembro de la Junta Directiva

SỬA ĐỔI SẮC LỆNH BẦU CỬ

Cuộc bầu cử theo đây được lệnh tổ chức vào ngày 3 tháng 5 năm 2025 với mục đích bầu vào Hội đồng Quản trị của Khu học chánh Độc lập Grand Prairie, mỗi người một ủy viên cho các vị trí được chỉ định là Thành viên Duy nhất Khu vực 6 và Theo thông lệ Khu vực 7 cho nhiệm kỳ đầy đủ ba năm.

Bỏ phiếu sớm trực tiếp sẽ được tiến hành như sau:

Crosswinds High School
Betty Warmack Library

1100 N. Carrier Pkwy., 75050
760 Bardin Rd., 75052

Ngày 22 tháng 4	(Thứ Ba đến Thứ Sáu) – Ngày 25 tháng 4	8:00 giờ sáng đến 5:00 giờ chiều
Ngày 26 tháng 4	(Thứ Bảy)	7:00 giờ sáng đến 7:00 giờ tối
Ngày 27 tháng 4	(Chủ Nhật)	12:00 giờ trưa đến 6:00 giờ chiều
Ngày 28 tháng 4	(Thứ Hai và Thứ Ba) – ngày 29 tháng 4	7:00 giờ sáng đến 7:00 giờ tối

Đơn xin đăng ký lá phiếu qua đường bưu điện phải được gửi qua đường bưu điện, chuyển phát nhanh, fax hoặc Email tới:

Heider Garcia, Thư ký Phụ trách Bầu cử Sớm
(Tên Thư ký Phụ trách Bầu cử Sớm)

1520 Round Table Drive
(Địa chỉ)

Dallas 75247
(Thành phố) (Mã vùng)

evapplications@dallascounty.org
Địa chỉ email

214-819-6303
Fax

Đơn đăng ký lá phiếu qua thư phải được nhận trước khi kết thúc ngày làm việc vào thứ Ba, ngày 22 tháng 4 năm 2025.

Lệnh này được ban hành ngày 13 tháng 2 năm 2025

Amber Moffitt, Chủ tịch Hội đồng/Giám đốc

Nancy Bridges, Thành viên Hội đồng

Bryan Parra, Phó chủ tịch Hội đồng

Terry Brooks, Thành viên Hội đồng

Emily Liles, Thư ký Hội đồng

Gloria Carrillo, Thành viên Hội đồng

David Espinosa, Thành viên Hội đồng

Grand Prairie ISD Board of Trustees

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Consent

Topic: Consider Approval of Weaver and Tidwell, LLP Audit Engagement Letter for the 2024-2025 Fiscal Year

Submitted by: Tracy Ray, Deputy Superintendent of Business Operations

Approved for Transmittal: 

Board Meeting Date: 2/13/2025

Recommendation:

The Administration recommends that the Board of Trustees approve Weaver and Tidwell, LLP, to perform the annual external financial audit services for the 2024-2025 fiscal year as outlined in the engagement letter.

Rationale:

Weaver and Tidwell is a well-known and reputable firm that has an extensive history as a governmental audit firm. They specialize in education audits, and they currently provide audit services for 50+ public and charter schools, including the five largest districts within the state.

Budget Information:

General Fund Budget

Board Policy Reference and Compliance:

CFC(LEGAL)

CFC(LOCAL)

January 31, 2025

To the Board of Trustees and Management of
Grand Prairie Independent School District
2602 South Belt Line Road
Grand Prairie, Texas 750052

Dear Board of Trustees and Management:

Weaver and Tidwell, L.L.P. ("our", "us", and "we") will perform an audit of the basic financial statements of Grand Prairie Independent School District, which comprise the financial statements of governmental activities, each major fund, and the aggregate remaining fund information (as applicable) as of August 31, 2025, and the related notes to the financial statements.

In addition, we will audit the entity's compliance over major federal award programs for the period ended August 31, 2025.

The following accompanying supplementary information will also be subjected to our auditing procedures, as well as certain additional procedures:

1. Management's Discussion and Analysis
2. Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
3. Schedule of the District's Proportionate Share of the Net Pension Liability of a Cost – Sharing Multiple – Employer Pension Plan – Teacher Retirement System
4. Schedule of District Contributions to the Teacher Retirement System Pension Plan
5. Schedule of the District's Proportionate Share of the Net Pension Liability of a Cost – Sharing Multiple – Employer OPEB Plan – Teacher Retirement System
6. Schedule of District's Contributions to the Teacher Retirement System OPEB Plan

This required supplementary information ("RSI") will be subjected to certain limited procedures but will not be audited:

1. Schedule of Expenditures of Federal Awards
2. Combining and Individual Fund Financial Statements
3. Compliance Schedules

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Introductory Section
2. Statistical Section

We are pleased to confirm our acceptance and our understanding of this engagement by means of this letter.

Weaver and Tidwell, L.L.P.

Applicable Standards and Framework

The auditing standards applicable to this engagement will be U.S. GAAS (generally accepted auditing standards in the United States of America) and, if applicable, the Government Auditing Standards ("GAGAS"), any state or regulatory audit requirements, the Single Audit Act Amendments of 1996, and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance").

The financial reporting framework applicable to this engagement is U.S. GAAP (generally accepted accounting principles in the United States of America).

Engagement Objectives

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with applicable auditing standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user of the financial statements.

Our Responsibilities

We will conduct our engagement in accordance with the applicable standards described above. As part of an engagement conducted in accordance with the applicable standards, we exercise professional judgment and maintain professional skepticism throughout the engagement.

We also do the following:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the system of internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit that we have identified during the engagement.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the ability to continue as a going concern for a reasonable period of time.

If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of assets, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding.

January 31, 2025

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may exist and not be detected, even though the audit is properly planned and performed in accordance with applicable standards.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

The accompanying supplementary information referred to above will be presented for purposes of additional analysis and is not a required part of the financial statements. Such information will be subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with applicable standards. Our auditor's report will provide an opinion on the supplementary information in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

Our responsibilities for this engagement are limited to the period covered by our engagement and do not extend to any other periods.

Jennifer Ripka is the engagement partner or equivalent for the attest services specified in this letter and is responsible for supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign our report.

We expect to begin our procedures in June 2025 and issue our report in January 2026. We will issue a written report only upon completion of our engagement. Our report will be addressed to the entity's Board of Trustees of the District.

We cannot provide assurance that an unmodified audit opinion will be expressed. Circumstances may arise in which it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraphs, delay the initiation or completion of our engagement, or withdraw from the engagement. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance.

If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from the engagement.

GAGAS

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will consider the entity's internal control over financial reporting and perform tests of the entity's compliance with the provisions of applicable laws, regulations, contracts, and grant agreements that could have a direct and material effect on the determination of financial statement amounts.

In accordance with the requirements of GAGAS, we will also issue a written report describing the scope of our testing over internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and grant agreements, including the results of that testing. However, providing an opinion on internal control over financial reporting and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Uniform Guidance

Our audit of the entity's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the provisions of the Uniform Guidance (including the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs).

Our procedures will include tests of accounting records and a determination of major federal award programs in accordance with the Uniform Guidance. We will also perform other procedures we consider necessary to enable us to obtain reasonable assurance about whether the entity complied with applicable laws, regulations, and provisions of contracts and grant agreements applicable to major federal award programs, so that we may express an opinion or disclaimer of opinion on major federal award program compliance and render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our report will include any significant deficiencies and material weaknesses identified. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

Required Supplementary Information (RSI)

U.S. GAAP, as promulgated by the Governmental Accounting Standards Board ("GASB"), requires that management's discussion and analysis and budgetary comparison information, among other items, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by GASB, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the RSI in accordance with U.S. GAAS. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.

Non-Attest Services

We will perform this additional non-attest (non-audit services) as part of this engagement.

- Preparation of the financial statements and the related notes
- Preparation of the schedule of expenditures of federal awards (as applicable)
- Assisting with entries to convert accounting records from modified accrual to full accrual (GASB 34 entries)
- Prepare the Data Collection Form

GAGAS require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the financial statements and related schedules or disclosures as these actions are deemed a non-attest service. The entity has designated Lara Brown, Executive Director of Finance, to oversee these services.

These non-attest services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS.

Data Collection Form on Reporting for Single Audits

It is expected that prior to the conclusion of the engagement, sections of the Data Collection Form will be completed by our firm. The sections that we will complete summarize our audit findings by federal grant or contract. Management is responsible to submit the reporting package (defined as including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. The instructions to the Data Collection Form require that the reporting package be an unlocked, unencrypted, text searchable portable document file (PDF) or else it will be rejected by the Federal Audit Clearinghouse. We will be available to assist management in creating the PDF if needed.

We will coordinate with you the electronic submission and certification upon the reporting package completion. If applicable, we will provide copies of our report for you to include with the reporting package if there is a need to submit the package to pass-through entities.

The Data Collection Form and the reporting package must be submitted within the earlier of thirty (30) days after receipt of our reports or nine (9) months after the end of the audit period.

Third-Party Service Providers

Depending on the requirements of this engagement, we may use the services of our affiliate, Weaver and Tidwell India LLP, a limited liability partnership incorporated in India, or one or more other third-party service providers to assist us. Before sharing confidential information with those service providers, we will (i) secure agreements to maintain the confidentiality of confidential information and ensure the confidential information is only used for the purpose of assisting us with the performance of this engagement and (ii) take commercially reasonable precautions to determine the service providers have appropriate procedures in place to prevent the unauthorized disclosure of confidential information. If we use such service providers, we will remain responsible for all work performed and any breach of our confidentiality arrangements by those service providers.

Management's Responsibilities

Our engagement will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility for:

- a. the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework described above;
- b. the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- c. the design, implementation, and maintenance of programs and controls to prevent and detect fraud;
- d. informing us of any known or suspected fraud involving management, employees with significant roles in the system of internal control and others where fraud could have a material effect on the financial statements (including any allegations of fraud or suspected fraud received in communications from employees, former employees, regulators, or others);
- e. providing us with:
 - i. access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, including the disclosures, such as records, documentation, and other matters;

- ii. additional information that we may request from management for the purpose of the engagement;
and
- iii. unrestricted access to persons from whom we determine it necessary to obtain evidence;
- f. including our report, and our report on any supplementary information if described above, in any document containing financial statements that indicates that such financial statements have been audited by us;
- g. identifying and ensuring compliance with the laws and regulations applicable to activities;
- h. adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- i. maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- j. the accuracy and completeness of all information provided;
- k. with regard to the supplementary information referred to above: (a) the preparation of the supplementary information in accordance with the applicable criteria; (b) providing us with the appropriate written representations regarding supplementary information; (c) including our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) presenting the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon;
- l. the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to violations of laws, governmental regulations, grant agreements, or contractual agreements;
- m. identifying all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
- n. providing us with access to all information of which management is aware that is relevant to federal award programs;
- o. preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- p. the design, implementation, and maintenance of internal control over compliance;
- q. identifying and ensuring that entity complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs;
- r. following up and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- s. following up and taking corrective action on current period audit findings and preparing a corrective action plan for such findings;
- t. submitting the reporting package and data collection form to the appropriate parties;

- u. making us aware of any significant vendor relationships where the vendor is responsible for program compliance;
- v. informing us of facts that may affect the financial statements of which you may become aware during the period from the date of our report to the date the financial statements are issued; and
- w. confirming your understanding of your responsibilities in this letter to us in your management representation letter.

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we request.

If we agree herein or otherwise to perform any non-attest services (such as tax services or any other non-attest services), you agree to assume all management responsibilities for those services; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. We will perform any such non-attest services in accordance with applicable professional standards.

During the course of our engagement, we will request information and explanations from management regarding operations, internal controls, future plans, specific transactions and accounting systems and procedures. At the conclusion of our engagement, we will also require, as a precondition to the issuance of our report, that management provide certain representations in a written letter concerning representations made to us in connection with our engagement. You agree that as a condition of our engagement, management will, to the best of its knowledge and belief, be truthful, accurate and complete in all representations made to us during the course of the engagement and in the written representation letter. The procedures we perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. False or misleading representations could cause us to expend unnecessary efforts in the engagement; or, worse, could cause a material error or a fraud to go undetected by our procedures.

Fees and Invoicing

We estimate the fee for this engagement will be \$80,000. The total fee for our services will be determined by the complexity of the work performed and the tasks required. Individual hourly rates vary according to the degree of responsibility involved and the skills required. It is understood that neither our fees nor the payment thereof will be contingent upon the results of this engagement.

Our fee estimate is based on anticipated cooperation from all involved and the assumption that unexpected circumstances will not be encountered during the engagement. Our fee estimate does not contemplate our consultation with you on the adoption of new accounting standards or any future increased duties we may have because of the actions of any regulatory body, implementation of any new auditing standard, or occurrence of an unknown or unplanned significant transaction. If significant additional time is necessary, we will discuss the reasons with you and arrive at a new fee estimate before we incur the additional costs.

Our invoices are payable on presentation and will be rendered (generally monthly) as work progresses.

Documentation and Deliverable

The documentation we prepare pertaining to and in support of this engagement is our property and constitutes confidential information.

If you intend to make reference to our firm or include a report or portion of a report we issue in a published document or other reproduction that includes a modified version of the report or financial information to which it was attached, you agree to provide us with printers' proofs or masters for our review and approval before reproducing. You also agree to provide us with a copy of the final reproduced material for our written approval.

January 31, 2025

before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our approval. This requirement does not pertain to distributing unmodified reports along with the attached financial information or dissemination of your financial information as a standalone document, such as on your website.

Unless we provide you with written consent in advance of such use, reports we issue are not intended to and should not be provided or otherwise made available for use in connection with the sale of debt or other securities. If, in our professional judgment, the circumstances require, we may withhold our consent.

Consistent with professional standards, our firm is subject to peer review and inspection by the PCAOB. Those programs require that our system of quality management and a sample of our work be periodically examined by another independent accounting firm or the PCAOB, respectively. A copy of our latest external peer review report is available at peerreview.aicpa.org. The work we perform for you may be selected for review. If it is, we will provide the reviewers with the required information without notice to you. Professional standards and PCAOB regulations provide the applicable confidentiality requirements.

Incorporated General Terms

Attached are our General Terms that provide additional terms (including but not limited to provisions on confidentiality, limitations on liability, indemnifications, dispute resolution, jury waiver, etc.) for this engagement. Those terms are incorporated and apply to all services described herein.

We appreciate the opportunity to assist you and look forward to working with you and your team.

Sincerely,

Weaver and Tidwell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

Dallas, Texas

Please sign and return a copy of this letter to indicate acknowledgment of, and agreement with, the arrangements for our engagement as described herein, including each party's respective responsibilities. By signing below, the signatory also represents that they have been authorized to execute this agreement.

Grand Prairie Independent School District

By: _____

Printed Name: _____

Title: _____

Date: _____

GENERAL TERMS

1. Expenses.

In addition to the fee for our services, reasonable and necessary out-of-pocket expenses we incur (such as parking, reproduction and printing, postage and delivery, and out-of-market travel, meals, and accommodations) will be invoiced at cost. The total amount stated on each invoice will include a separate administrative and technology charge. The charge represents an estimated allocation of our support personnel, telecommunication, and technology infrastructure expenses. The amount stated on each invoice will also include any sales, use, gross receipts, excise, or other transaction tax imposed on our fees or expenses.

2. Payment.

Any disagreement with the charges must be communicated to us in writing within thirty (30) days of the invoice date, after which any right to contest the invoices will be waived. For invoices not paid within sixty (60) days of the invoice date, a late charge will be added to any uncontested outstanding balance. The late charge will be assessed at a rate of half a percent (0.5%) of the unpaid balance per month. If invoices are not paid within ninety (90) days of the invoice date, this engagement (and any other engagements for the same party) will be placed on hold and we will stop work until the balance is brought current, or we may withdraw, and we will not be liable for any damages that may result.

3. Term.

A. This engagement ends at the earlier of the completion of our services described above, the provision of any deliverables described above, or the termination of this engagement. Any party may earlier terminate this engagement at any time with ten (10) days' written notice to the other party. If the engagement is terminated, our engagement will be deemed to have been completed upon written notification of termination, and we will be paid for our time expended and expenses incurred through the date of termination.

B. If we are requested to perform additional services not addressed in this engagement letter, we will communicate our ability to perform the services, the scope of additional services we agree to perform, and the fee arrangements we would use. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting the arrangement for performance of such additional services, those services will continue to be governed by the terms of this engagement letter.

4. Ethical Conflict Resolution.

In the unlikely event that circumstances occur which we in our sole discretion believe could create a conflict with either

the ethical standards of our firm or the ethical standards of our profession in continuing our engagement, we may suspend our services until a satisfactory resolution can be achieved or we may resign from the engagement. We will provide notice of such conflict as soon as practicable and discuss any possible means of resolving the conflict prior to suspending our services.

5. Non-Solicitation of Our Staff.

We value every one of our partners, employees, and contractors and have spent a great deal of time and resources to locate, train, and retain those individuals. Accordingly, during the term of this engagement letter and for two (2) years after the later of the termination of this engagement letter or conclusion of the performance of all of our services performed hereunder, no party, whether voluntarily or involuntarily, directly or indirectly, will solicit to employ or engage, on a partner, employee, contractor, or other basis, any of our partners, employees, or contractors who perform these services, without obtaining the prior written consent of our CEO or COO.

6. Confidentiality.

A. During the course of this engagement, the parties may disclose to each other, orally, in writing, or otherwise, information that is identified as or which is otherwise categorized by law as proprietary, confidential, or privileged ("Confidential Information"). Confidential Information does not include material which (i) is in the public domain through no fault of the receiving party, (ii) was already known to the receiving party before it was first disclosed to the receiving party by or on behalf of the disclosing party related to this engagement, (iii) is received by the receiving party from third-parties without confidentiality restrictions, unless those third-parties were acting for or on behalf of the disclosing party related to this engagement, or (iv) is developed by the receiving party independently of, and without reference to, any Confidential Information communicated to the receiving party by or on behalf of the disclosing party. We will use the Confidential Information disclosed to us during this engagement solely to perform services for which we have been engaged.

B. We may be requested to make the Confidential Information available to regulators and other government agencies, pursuant to authority given by law or regulation. Responding to many such requests is mandatory. In those cases, access to such Confidential Information will be provided under our supervision and we may, upon their request, provide the regulator or agency with copies of all or selected portions of the Confidential Information. The requesting party may intend or decide to distribute the

copies or information contained therein to others, including other regulators or agencies.

C. Unless otherwise stated herein, prohibited by law or direction of law enforcement, or agreed in writing, the parties will (i) provide prompt notice of any request received to make Confidential Information pertaining to this engagement, including any of our work product, available to outside parties not involved in the performance of these services and (ii) obtain written consent from the affected party before disclosing the Confidential Information in response to the request. If consent is withheld, the parties will cooperate with any lawful efforts taken to minimize the disclosure or protect the Confidential Information.

D. We will invoice for reasonable and necessary time and out-of-pocket expenses we incur to respond to any request (such as a subpoena, summons, court order, or administrative investigative demand) pertaining to this engagement in a legal matter to which we are not a party. Our time to facilitate the response will be charged at our then-current standard hourly rates, our expenses (including attorney's fees) will be invoiced at cost, and our administrative and technology charge will be applied. If we agree to perform additional substantive services related to or arising out of the request, such matters may be the subject of a new engagement letter.

E. The parties agree to maintain Confidential Information using the same standard of care each uses to protect its own information of like importance but in no case less than a reasonable standard of care.

F. All rights to Confidential Information (including patent, trademarks, copyrights, or other intellectual property rights) shall remain vested in the disclosing party, and no rights in the Confidential Information are vested in the receiving party, except the limited right to use the Confidential Information solely to perform its obligations or exercise its rights under this engagement letter.

G. We will return or destroy the Confidential Information upon the disclosing party's request within a reasonable period of time, except that we will maintain any copies of the Confidential Information for the period necessary to comply with any applicable laws or professional standards and our own document retention policy (e.g. we will maintain our workpapers for seven (7) years from the date of any attest report we issue). Following such a period, we may destroy the Confidential Information without notice.

H. We may at times provide (i) documents marked as drafts or (ii) preliminary or ancillary information or advice (not included in a final deliverable). Those documents, information, and/or advice are for review and consideration purposes only and should not be relied upon or distributed, and should be destroyed, unless otherwise required by law.

If further analysis, information, or advice is desired, we will be informed in writing. We may assist if the matter is within our expertise. Unless already encompassed by the scope of our engagement letter, if we agree to provide such further assistance, our services will be handled as additional services in the manner described above.

I. We may transmit and store data via email, the cloud, or other electronic and Internet-based mechanisms to facilitate this engagement. Please be aware that those mediums inherently pose a risk of misdirection or interception of Confidential Information. Any request to limit such transmissions or use a different means of transmission or storage must be made in writing and we will not be responsible for any resulting compromise in data security.

J. We do not act as the host or repository of financial or non-financial information or as an information back-up service provider for our clients. It is the responsibility of our clients to maintain a complete set of their own financial and non-financial data and records. If some portion of the data and records is contained only within our files, inform us before the issuance of our deliverable and we will provide a copy.

K. Unless otherwise stated herein or agreed in writing, neither this engagement nor engagement letter is intended for the benefit of any third party. Any party may inform us of any third party who will receive our deliverable. If we are not informed in writing by a party, we are not aware of the identity of such third parties and we do not anticipate their reliance upon our professional services or deliverable unless otherwise agreed in writing.

7. Limitations on Liability and Indemnifications.

A. Each party to this engagement letter other than us gives the following releases and indemnifications to us and our affiliates' partners, employees, and contractors, and each of their heirs, executors, personal representatives, successors and assigns ("Our Representatives"). We and Our Representatives are hereby released, indemnified, and held harmless, from and against any liability and costs, including related liabilities, losses, damages, costs, expenses, and attorneys' fees, resulting from or arising out of: (i) knowing misrepresentations or unintentional or unauthorized disclosures to us or Our Representatives by any party (other than us) or the officers, employees, or others acting or purporting to act on their behalf, (ii) disclosure of our work product to anyone not a party this engagement letter who we were not informed of in advance, or (iii) misdirection, interception, or failed delivery of information connected with this engagement during transmission, submission, or storage.

B. Our and Our Representatives' total aggregate liability pertaining to this engagement and engagement letter shall be limited to one (1) times the amount of our fees (excluding any reimbursable expenses) the party bringing the claim paid to us for the services in question. In no event shall we or Our Representatives be liable for indirect, incidental, consequential, special, multiple, exemplary, or punitive losses or damages—even if advised of their possible existence.

C. Satisfaction of a claim or cause of action arising from nonattest services (if any) which are part of this engagement or performed pursuant to this engagement letter shall only be sought from the limited liability partnership, Weaver and Tidwell, L.L.P. In no event will our partners, directors, employees, or agents be individually liable for any liability, damages, expenses, or losses of any nature, caused by or resulting from the engagement, engagement letter, or use of our work product. While we are entering into this engagement letter on our own behalf, this paragraph is also intended for the benefit of Our Representatives.

D. All limitations on liability and indemnifications contained herein shall apply to the fullest extent permissible by applicable laws and professional standards (including, without limitation, any applicable rules and interpretations of the AICPA, PCAOB, and SEC), regardless of the cause of action (whether contract, negligence, or otherwise), except as finally determined to have resulted solely from our fraud, gross negligence, or willful misconduct.

8. Dispute Resolution Procedure including Jury Waiver.

A. No claim arising out of or relating to this engagement or engagement letter shall be filed more than two (2) years after the earlier of the termination of this engagement or the date of the delivery of our work product in question, if any. This limitation applies and begins to run even if no damage or loss has been suffered, or the injured or damaged party has not become aware of the existence or possible existence of a dispute.

B. If a dispute arises out of or relates to this engagement or engagement letter, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to litigation. In such event, the parties will attempt to agree upon a location, mediator, and mediation procedures, but absent such agreement any party may require mediation in Houston, Texas, administered by the AAA under its Commercial Mediation Procedures.

C. This engagement letter and all disputes between the parties shall be governed by, resolved, and construed in accordance with the laws of the State of Texas, without regard to conflict-of-law principles. Any action arising out of

or relating to this engagement or engagement letter shall only be brought in, and each party agrees to submit and consent to the exclusive jurisdiction of the federal or state courts in the State of Texas and convenience of those situated in Harris County, Texas.

D. Each party hereby irrevocably waives any right it may have to trial by jury in any proceeding arising out of or relating to this engagement or this engagement letter.

E. Whenever possible, this engagement letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretation, but if any term of this engagement letter is declared illegal, unenforceable, or unconscionable, that term shall be severed or modified, and the remaining terms of the engagement letter shall remain in force. The court should in such case modify any term declared to be illegal, unenforceable, or unconscionable in a manner that will retain the intended term as closely as possible.

F. If because of a change in status or due to any other reason, any of the terms of this engagement or any contract we have now or enter into in the future with any of the other parties, would be prohibited by, or would impair our independence when required under laws, regulations or published interpretations by governmental bodies, professional organizations or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and the contract shall consist of the remaining portions.

9. Miscellaneous.

A. We have non-CPA owners who may provide services pertaining to this engagement.

B. We do not provide legal advice or services. If necessary, refer to appropriate legal counsel for advice or services of that nature.

C. This engagement letter sets forth all agreed upon terms and conditions of our engagement with respect to the matters covered herein and supersedes any that may have come before. This engagement letter may not be amended or modified except by further writing signed by all the parties. Any provisions of this engagement letter which expressly or by implication are intended to survive its termination or expiration will survive and continue to bind the parties. The use of electronic signatures or multiple counterparts to execute this engagement letter shall have the same force and effect as a manually or physically signed original instrument.



Report on Firm's System of Quality Control

September 19, 2022

To the Partners of Weaver & Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations [SOC 1 and SOC 2 engagements].)

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver & Tidwell, L.L.P. has received a peer review rating of *pass*.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Eide Bailly LLP

Grand Prairie ISD Board of Trustees

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Information

Action

Consent

Topic: Out-of-State Student Travel to the 2025 National High School Dance Festival in Pittsburg, Pennsylvania

Submitted by: Lance Morse, Assistant Director of Fine Arts

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration is requesting Board approval for the Grand Prairie Fine Arts Academy Dance Ensemble to travel to the 2025 National High School Dance Festival in Pittsburg, PA. Travel dates are February 26, 2025, through March 2, 2025.

Rationale:

Students will participate in a conference where they will have the opportunity to attend multiple dance classes and educational workshops taught by professionals in the dance field. Other opportunities include meeting college recruiters, auditions for scholarships, and a performance opportunity to represent GPFAA.

Budget Information:

Student and Guild (Booster Club) funded.

Board Policy Reference and Compliance:

FMG(LOCAL)

NHSDF Itinerary

Wednesday February 26th

9am Meet at DFW Airport

10:56am Plane Boards **pack a lunch or purchase at Pittsburgh Airport**

3pm Arrive at Pittsburgh International Airport

3:30pm Drop off Luggage/Registration Check In

5pm Dance Meeting

6pm Dinner

7:30pm Pack Lunches/Breakfast

10:30pm Room Curfew

Thursday February 27th

7am-7:20am Breakfast

7:30am Group 1 to Class

8:30am Group 2 to Class

8am-5pm Classes/Workshops/Lectures

6pm-7:30pm Dinner

8pm-9pm Opening Ceremony

9:30pm Pack Lunches

10:30pm Room Curfew

Friday February 28th

7am-7:20am Breakfast

7:30am Group 1 to Class

8:30am Group 2 to Class

8am-5pm Classes/Workshops/Lectures

6pm-7:30pm Dinner

8pm-9pm Concert

9:30pm Pack Lunches

10:30pm Room Curfew

NHSDF Itinerary

Saturday March 1st

7am-7:20am Breakfast

7:30am Group 1 to Class

8:30am Group 2 to Class

8am-5pm Classes/Workshops/Lectures

6pm-7:30pm Dinner

8pm-9pm Concert

9:30pm Pack Lunches/Luggage

10:30pm Room Curfew

Sunday March 2nd

7am-7:20am Breakfast

7:30am Group 1 to Class

8:30am Group 2 to Class

8am-10:50am Classes/Workshops

11:30am-1pm Closing Ceremony

2pm Lunch

5:00pm Arrive at DFW Airport

6:41 Plane Boards

7:11pm Plane Departs

Grand Prairie ISD Board of Trustees

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Information

Action

Consent

Topic: Out-of-State Travel – 2024-2025 SkillsUSA National Officer Training – Ashburn, VA

Submitted by: Traci Davis, Associate Superintendent of Academics, Innovation and School Leadership, and Aniska Douglas, Chief of Career and Technical Education & Innovative Programs

Approved for Transmittal: 

Board Meeting Date: 2/13/2025

Recommendation:

The GPISD CTE Department requests that the Board approve out-of-state travel for the 2024-2025 SkillsUSA National Officer Training in Ashburn, Virginia, March 7-9, 2025, and April 2-5, 2025. A student from Grand Prairie Collegiate Institute will attend.

Rationale:

The student from GPCI was elected during the SkillsUSA National Leadership Conference in June 2024.

Budget Information:

Local General Fund

Board Policy Reference and Compliance:

EHBF(LEGAL) - SPECIAL PROGRAMS: CAREER AND TECHNICAL EDUCATION



National Officer Calendar

2024 - 2025

Brave Beginnings Training

- **July 1 - 3, virtual**
 - Essential Element: Professional development, self-motivation, professionalism, teamwork
 - The Art of the Gathering Book L launch: Jessie Lumpkins
 - Parliamentary Procedure: Nikki Fideldy-Doll and Joe Ramstad

Navigation Training

- **August 20-24, SkillsUSA Headquarters, Ashburn, VA (5 days)**
- Essential Elements: Teamwork, leadership, communication, professionalism, job-specific skills
- **Onsite Staff:** Sara Cobb, Dan Kelly, Melinda Lloyd

Washington Leadership and Training Institute (WLTi)

- **September 18 - 25, Hilton Alexandria Mark Hotel, Alexandria, VA (8 days)**
- Essential Elements: Teamwork, leadership, communication, professionalism, job-specific skills
- **Onsite Staff:** Sara Cobb, Dan Kelly, Karolina Belen, Madison Kraemer

Fall Leadership Conferences

- **Dates and locations vary based on state requests and national officer availability.**
- Essential Elements: Teamwork, leadership, communication, professionalism, job-specific skills

Trailblazer Training

- **November 1, Virtual - Microsoft Teams (2 hours)**
 - Essential Elements: Multicultural Sensitivity and Awareness
 - Diversity, Equity, and Inclusion Training (Ricardo Romanillos)
- **November 15, Virtual - Microsoft Teams (2 hours)**

- Essential Elements: Service orientation, professional development
- Implementing an Effective Chapter Visit

New Horizons

- **January 5 - 8, SkillsUSA Headquarters, Ashburn, VA (4 days)**
 - Essential Elements: Job-specific skills, service orientation, communication, decision-making, professionalism
 - **Onsite Staff:** Sara Cobb, Dan Kelly

State Leadership and Skills Conferences

- **Dates and locations vary based on state requests and national officer availability.**
- Essential Elements: Teamwork, leadership, communication, professionalism, job-specific skills

SkillsUSA Week Trainings

- **February 2 - 7, SkillsUSA Headquarters, Ashburn, VA (6 days)**
- Essential Elements: Job-specific skills, service orientation, communication, decision-making, professionalism, leadership, adaptability/flexibility
- **Onsite Staff:** Sara Cobb, Dan Kelly

Beyond Boundaries

- **April, SkillsUSA Headquarters, Ashburn, VA (4 days)**
 - **Specific dates to be determined**
 - Essential Elements: Teamwork, leadership, communication, professionalism, job-specific skills
 - **Onsite Staff:** Sara Cobb, Dan Kelly, Melinda Lloyd, Devin Goodman

Grand Prairie ISD Board of Trustees

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Information

Action

Consent

Topic: Targeted Improvement Plans

Submitted by: Traci Davis, Associate Superintendent of Academics, Innovation, and School Leadership, and Susanna Ramirez, Associate Superintendent of Early Learning and Family Engagement

Approved for Transmittal: 

Board Meeting Date: 2/13/2025

Recommendation:

The Administration requests that the Board approve the proposed plans for targeted intervention presented in January.

Rationale:

Budget Information:

Board Policy Reference and Compliance:

Grand Prairie ISD Board of Trustees

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Information

Action

Consent

Topic: Local Policy Updates

Submitted by: Dr. Melissa Kates, General Counsel

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration recommends that the Board approve proposed policy revisions, including Update 123. Attachment A provides a list of the policies for which updates are recommended.

Rationale:

The attached policies are recommended for adoption by the Board to align with the changes to law.

Budget Information:

No budgetary impact.

Board Policy Reference and Compliance:

BAA(LEGAL)

BAA(LOCAL)

BBD(LOCAL) BOARD MEMBERS: TRAINING AND ORIENTATION
BBFA(LOCAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES
CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS
CKE(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL
CKEC(LOCAL) SECURITY PERSONNEL: SCHOOL RESOURCE OFFICERS
CQC(LOCAL) TECHNOLOGY RESOURCES: EQUIPMENT
DCE(LOCAL) EMPLOYMENT PRACTICES: OTHER TYPES OF CONTRACTS
DGBA(LOCAL) PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES
EEH (LOCAL) INSTRUCTIONAL ARRANGEMENTS: HOMEBOUND INSTRUCTION
EF(LOCAL) INSTRUCTIONAL RESOURCES
EFA(LOCAL) INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS
EFB(LOCAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS
FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES
GF(LOCAL) PUBLIC COMPLAINTS



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

**Public Information
Coordinator**

[After Election or
Appointment](#)

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

[After a Violation](#)

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

**Annual Financial
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Firearms

Purpose

~~The Board has adopted these provisions regarding firearms to address concerns about effective and timely response to emergency situations on District property, including invasion of a school by an armed outsider; a hostage situation; actions of a student or employee who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.~~

Authorization

~~Pursuant to its authority under state law, the Board may authorize specific District employees to possess certain firearms in schools, at Board meetings, and at school sponsored or school related events on District property, to the extent allowed by law.~~

~~Each specifically authorized employee shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved employee.~~

~~Participation in this safety program shall be strictly voluntary and shall not be a requirement of any employee position.~~

Revocation

~~The Superintendent, as well as the Board, shall have the authority to revoke at any time a specific employee's authorization to possess a firearm under this policy.~~

~~However, authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.~~

Handgun Licensees

~~Only a District employee who maintains a current license to carry a handgun in accordance with state law shall be eligible for authorization to possess a firearm on District property under this policy and in accordance with the District's emergency operations plan.~~

~~A District employee who is a handgun license holder but who has not been specifically authorized by Board action under this policy~~

	shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).
Training	The District shall provide to each District employee who is authorized to possess a firearm on District property specialized training in crisis intervention, management of hostage situations, and other topics the Board may determine necessary or appropriate.
Permitted Weapons and Ammunition	Only District approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.
Notice Regarding Violent Activity	The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

**School Resource
Officers**

To implement the District's comprehensive safety programs, the District has entered into a memorandum of understanding (MOU) with each local law enforcement agency that provides the District with school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

Jurisdiction

The jurisdiction of school resource officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authority and Duties

A school resource officer shall perform duties as described in the MOU and as included in the District improvement plan and the Student Code of Conduct. Pursuant to the MOU, a school resource officer shall:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, school resource officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry a firearm in accordance with the MOU and the directives with the commissioning entity.
8. Carry out all other duties in accordance with the MOU.

A school resource officer shall not be assigned routine classroom discipline or administrative tasks. Each school resource officer

shall receive at least the minimum amount of education and training required by law.

[See CKE(LEGAL) and CKEC(LEGAL)]

Contracted Security Officers

To assist with implementing the District's comprehensive safety programs, the District has entered into an agreement with a security services contractor for security officers in accordance with law. Contracted security officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

Jurisdiction

The jurisdiction of contracted security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authorization

Pursuant to its authority under state law, the Board may authorize contracted security officers to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each contracted security officer shall have immunities as provided by law.

Each specifically authorized contracted security officer shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved officer. The written authorization shall specify the District premises and other property where the contracted security officer is authorized to carry a firearm, as well as the means of carrying and storing the firearm.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a specific contracted security officer's authorization to possess a firearm on District property under this policy.

In addition, authorization for a specific contracted security officer to possess a firearm on District property under this policy shall be automatically revoked if the agreement with the security services contractor expires or is severed.

Duties

A contracted security officer shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.

In the scope of their services as contracted security personnel, each security officer shall:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.

	<ol style="list-style-type: none">2. Carry out all other duties in accordance with the agreement.
Training	<p>The District shall ensure that each contracted security officer receives specialized training in crisis intervention, management of hostage situations, and other topics the Board may determine necessary or appropriate.</p> <p>In addition, each contracted security officer shall receive training in the following:</p> <ol style="list-style-type: none">1. Student mental health, including suicide awareness;2. Trauma-informed care;3. Age-appropriate responses;4. Child abuse identification and reporting;5. Bullying, cyberbullying, harassment, and dating violence;6. Special accommodations for students with disabilities (including behavior de-escalation techniques);7. Confidentiality; and8. Board policies and District regulations.
Peace Officers Providing Security Services	<p>To assist with implementing the District's comprehensive safety programs and Board policy, the District shall employ or accept as a volunteer for security services a reserve, retired, or off-duty peace officer who shall have the same jurisdiction, duties, authorities, and immunities as commissioned peace officers regularly employed by or assigned to the District.</p>
Security Officers Authorized to Possess Firearms	<p>To assist with implementing the District's comprehensive safety programs, the District shall employ security officers as defined by Occupations Code Chapter 1702. To be authorized to carry a firearm, a security officer shall have completed the Department of Public Safety (DPS) Level III training course in order to be commissioned. The District shall comply with DPS rules for the employment of commissioned security officers. Security officers shall be accountable to and shall report to the Superintendent.</p>
Jurisdiction	<p>The jurisdiction of security officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.</p>
Authorization	<p>Pursuant to its authority under state law, the Board shall authorize security officers to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on</p>

District property, to the extent allowed by law. Each authorized security officer shall have immunities as provided by law.

Each specifically authorized security officer shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved security officer. The written authorization shall specify the District premises and other property where the security officer is authorized to carry a firearm, as well as the means of carrying and storing the firearm.

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a security officer's authorization to possess a firearm under this policy.

In addition, authorization for a security officer to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.

Duties

An authorized security officer shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.

In addition to complying with the relevant DPS regulations, a security officer shall:

1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District;
2. Maintain school security by patrolling campus hallways, completing door checks, and monitoring the perimeter of the campus throughout the day;
3. Routinely check exterior doors and interior classroom doors to ensure they are locked;
4. Complete weekly exterior door audits;
5. Inform campus administrators of malfunctioning cameras, doors, locks, gates, windows, etc., that require the submission of a work order for repair;
6. Assist with campus safety drills (i.e., fire, hold, secure, lockdown, evacuate, shelter);
7. Assist and coordinate with law enforcement personnel as needed;
8. Notify the police, fire department, emergency responders, or other appropriate authority of any situation requiring immediate attention; and

	<ol style="list-style-type: none">9. Perform other tasks and carry out all other lawful duties as directed by the Superintendent.
Handgun Licensees	Each security officer shall be required to maintain a current license to carry a handgun in accordance with state law.
Training	<p>In addition to the training required by law and applicable DPS rules, each security officer assigned to a campus shall receive training in the following:</p> <ol style="list-style-type: none">1. Student mental health, including suicide awareness;2. Trauma-informed care;3. Age-appropriate responses;4. Child abuse identification and reporting;5. Bullying, cyberbullying, harassment, and dating violence;6. Special accommodations for students with disabilities (including behavior de-escalation techniques);7. Confidentiality; and8. Board policies and District regulations.
Permitted Weapons and Ammunition	Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.
Implementation	The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.
Employees Authorized to Possess Firearms for Emergency Response	The Board has adopted these provisions regarding firearms to address concerns about effective and timely response to emergency situations on District property, including invasion of a school by an armed outsider; a hostage situation; actions of a student or employee who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.
Purpose	
Authorization	<p>Pursuant to its authority under state law, the Board may authorize specific District employees to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property, to the extent allowed by law. Each authorized employee shall have immunities as provided by law.</p> <p>Each specifically authorized employee shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved employee. The written authorization shall specify</p>

	<p>the District premises and other property where the employee is authorized to carry a firearm, as well as the means of carrying and storing the firearm.</p> <p>Participation in this safety and security program shall be strictly voluntary.</p>
<i>Revocation</i>	<p>The Superintendent, as well as the Board, shall have the authority to revoke at any time a specific employee's authorization to possess a firearm under this policy.</p> <p>In addition, authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.</p>
Duties	<p>An authorized employee shall not perform routine law enforcement duties unless the duty is performed in response to an emergency that poses a threat of death or serious bodily injury to a student, employee, or other individual on a District campus.</p> <p>In an emergency an authorized employee shall:</p> <ol style="list-style-type: none">1. Act as necessary to protect the safety and welfare of any person in the jurisdiction of the District; and2. Carry out all other lawful duties as directed by the Superintendent.
Handgun Licensees	<p>Only a District employee who maintains a current license to carry a handgun in accordance with state law shall be eligible for authorization to possess a firearm on District property under this policy and in accordance with the District's emergency operations plan.</p> <p>A District employee who is a handgun license holder but who has not been specifically authorized by Board action under this policy shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).</p>
Training	<p>The District shall provide to each District employee who is authorized to possess a firearm on District property specialized training in crisis intervention, management of hostage situations, and other topics the Board may determine necessary or appropriate.</p>
Permitted Weapons and Ammunition	<p>Only District-approved firearms and ammunition shall be authorized for possession and use under this policy and the District's emergency operations procedures.</p>
Implementation	<p>The Superintendent shall ensure that procedures to implement this safety and security program are detailed in the District's emergency operations plan.</p>

SECURITY PERSONNEL
SCHOOL RESOURCE OFFICERS

CKEG
(LOCAL)

~~To implement the District's comprehensive safety programs, the District has entered into an agreement with a local law enforcement agency for school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.~~

~~A school resource officer shall perform duties as described in the agreement and as included in the District improvement plan and the Student Code of Conduct. A school resource officer shall not be assigned routine classroom discipline or administrative tasks.~~

~~All school resource officers shall receive at least the minimum amount of education and training required by law.~~

With this policy, the Board adopts the model health and safety guidelines for the effective integration of digital devices in schools that have been developed by the Texas Education Agency and the Health and Human Services Commission.

The Superintendent shall develop regulations that implement these guidelines.

**Non-Chapter 21
Contracts**

Non-Chapter 21 contracts shall be provided for positions listed in administrative regulations. A non-Chapter 21 contract shall not be governed by Chapter 21 of the Education Code.

**Appeal of
Employment Actions**

In accordance with DCE(LEGAL), an employee may request a hearing before the Board to appeal discharge during the contract period ~~in accordance with DCE(LEGAL).~~

**An Termination
During Contract
Term**

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with [the DIA series](#).
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with [the DIA series](#).
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with [the DIA series](#).
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	<p>An employee may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.</p>
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	<p>Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.</p> <p>[See DG]</p>
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee's absence.

Response	At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."
Representative	<p>"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Level Three

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three

presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

General Education

Consistent with ~~TEA's~~the Texas Education Agency (TEA) *Student Attendance Accounting Handbook (SAAH)*, a student may be eligible for general education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks of confinement need not be consecutive. The parent's request for services shall be submitted to the principal in accordance with TEA's *SAAH* and administrative procedures.

The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Special Education

Consistent with state rule and the *SAAH*, a student receiving special education services may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. ~~If a student is chronically ill, the student's admission, review, and dismissal (ARD) committee shall determine whether the~~The weeks of confinement need ~~to~~not be consecutive.

~~If the ARD~~If a student's admission, review, and dismissal committee determines that homebound instruction is appropriate, the committee shall determine the type and amount of instruction to be provided in accordance with law, and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Documentation of Services

The District shall maintain full documentation about students receiving homebound services, in accordance with administrative procedures, the *SAAH*, and a student's individualized education program (~~IEP~~), as applicable.

Note: For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see CMD and EFA.

Objectives

The District shall provide a wide range of instructional resources and library resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although professional staff members may select instructional resources for their use in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

In this policy, "instructional resources" may include textbooks, library acquisitions, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional resources are to implement, enrich, and support the District's educational program.

The Board shall rely on District professional staff to select and acquire instructional resources that:

1. Enrich and support the curriculum, taking into consideration students' varied interests, abilities, learning styles, and maturity levels.
2. Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards.
3. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives.
4. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.
5. Provide a wide range of background information that will enable students to make intelligent judgments in their daily lives.

Selection Criteria

In the selection of instructional resources, the building principal, in consultation with the campus advisory committee, the campus librarian, and with assistance from subject areas facilitators and/or the library media facilitator, shall ensure that the resources:

1. Support and are consistent with the general educational goals of the state and District, the goals and objectives applicable to

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

~~the grade level(s) or course(s) as established in the District's curriculum guides, and the aims and objectives of individual schools and specific courses consistent with the District and campus improvement plans.~~

- ~~2. Meet high standards for artistic quality and/or literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.~~
- ~~3. Are appropriate for the subject area and for the age, ability level, learning styles, and social and emotional development of the students for whom they are selected.~~
- ~~4. Are designed to help students gain an awareness of our pluralistic society.~~
- ~~5. Are designed to provide information that will motivate students and staff to examine their own attitudes and behavior; to understand their duties, responsibilities, rights, and privileges as citizens participating in our society; and to make informed choices in their daily lives.~~
- ~~6. For library selections, are integral to the instructional program, are appropriate for the reading levels and understanding of students, reflect the interests and needs of the students and faculty, are included because of their literary or artistic value and merit, and present information with the greatest degree of accuracy and clarity.~~

~~Administrators, teachers, library media specialists, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection. Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).~~

~~Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.~~

Controversial Issues

District professional staff shall endeavor to maintain a balanced collection representing various views when selecting instructional resources on controversial issues. Resources shall be chosen to clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively, placing emphasis on recognizing and understanding social and economic problems. [See also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction.]

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

**Challenged
Resources**

A parent of a District student, any employee, or any District resident may formally challenge an instructional resource used in the District's educational program on the basis of appropriateness.

Informal
Reconsideration

The school receiving a complaint about the appropriateness of an instructional resource shall try to resolve the matter informally using the following procedure:

1. The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource.
2. The principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use.
3. If appropriate, the principal or designee may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged resource.
4. If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the resource.

Formal
Reconsideration

A complainant shall make any formal objection to an instructional resource or library resource on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals. The complainant shall not be a member of the reconsideration committee.

All members of the committee shall review the challenged resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy. The committee shall prepare a written report of its findings and provide copies to the principal, the Superintendent or designee, and the complainant. The decision of the reconsideration committee shall be binding for the affected school.

INSTRUCTIONAL RESOURCES

EF
(LOCAL)

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting with the appropriate administrator. [See DGBA, FNG, and GF]

Guiding Principles

The following principles shall guide the Board and staff in responding to challenges of instructional resources:

1. A complainant may raise an objection to an instructional resource or library resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.
2. A parent's ability to exercise control over reading, listening, or viewing matter extends only to his or her own child.
3. Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use or pleasure reading as well as age appropriateness based on professional reviews. No challenged instructional resource shall be removed solely because of the ideas expressed therein.

Note: For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

Objectives

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

Selection

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

Reconsideration of Instructional Materials

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the adminis-

	<p>trator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged material.</p> <p>If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.</p>
Formal Request for Reconsideration	<p>A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.</p> <p>The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.</p> <p>All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.</p>
<i>Frequency of Review</i>	<p>After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.</p>
Appeal	<p>The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]</p>

Note: For information related to the selection of instructional materials, see EFA.

**Collection
Development Policy**

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

In this policy, "library materials" may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library.

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, and online catalogs.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff trained on the proper collection development standards select and acquire library materials in accordance with state law and rules, this collection development policy, and administrative procedures.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law and the District's collection development purpose and goals.

**Collection
Development Goals**

In addition to the requirements in state law and rules, the District's library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

6. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Selection and
Evaluation of
Materials

Library materials shall be selected and acquired in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

When selecting, acquiring, and evaluating library materials, librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the selection of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District community members.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental
Involvement

Parents and guardians are the primary decision makers regarding their student's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their student.

In accordance with state law and administrative procedures, parents or guardians may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Online Catalog

A parent or guardian who wishes to access an online catalog shall submit a written request to the principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

Protection from
Inappropriate
Material

Library materials shall not include "harmful material" as defined by Penal Code 43.24(a)(2); "obscene" material as defined by Penal Code 43.21(a)(1); any library material that is pervasively vulgar or educationally unsuitable as referenced in *Board of Education v. Pico*; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Reconsideration of
Library Material

A District employee or a parent or guardian of a District student may request the reconsideration of a library material maintained in the District's library program.

*Guiding
Principles*

The following principles shall guide the review of a request to reconsider a library material:

1. An individual may raise an objection to a library material used in the District's library program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for library materials set out in this policy.
2. A parent's or guardian's ability to exercise control over instruction and instructional resources, including library materials, extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a student if requested by the student's parent or guardian.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

*Informal
Reconsideration*

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or adminis-

trator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and a form to request a formal reconsideration of the library material.

*Formal Request
for
Reconsideration*

The District shall make a form to request reconsideration of library material available in the District's administrative office.

If an employee or a parent or guardian of a District student wishes to request reconsideration of a library material, they shall follow the procedures to complete and submit the request for reconsideration form.

After a request for reconsideration form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Reconsideration
Committee*

For purposes of this policy, "days" shall mean District business days, unless otherwise noted.

The principal shall appoint a reconsideration committee and notify committee members within 10 days of receiving the request for reconsideration form.

The reconsideration committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

Within 10 days of appointment of the committee the District shall provide members of the committee the relevant materials to review. If additional time is required to obtain and distribute the materials for review, all members of the committee shall be informed that a reasonable extension of time is needed.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

Absent extenuating circumstances, the written report shall be provided to the administration within 60 days of the District providing the material to the committee members. In calculating timelines under this policy, the day the committee is provided the materials is "day zero." The following business day is "day one."

Extensions of time due to extenuating circumstances shall take into consideration the time necessary to convene the committee members, the amount of material being reviewed, and any other pending reconsideration requests being handled by the committee.

An extension of any deadline shall be promptly communicated to the individual who submitted the request for reconsideration.

The Superintendent, the school librarian, the individual submitting the request for reconsideration, and any other appropriate administrators shall receive a copy of the committee's report.

Appeal

An individual who submitted a request for reconsideration may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the level immediately preceding Board consideration of a complaint. [See DGBA and FNG]

Frequency of Review

After a library material has been reviewed through the reconsideration process, it shall not be reviewed again within two calendar years of the reconsideration committee's final decision.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

Gifts and Donations

The District shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

Complaints

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with [the FFH series](#).
2. Complaints concerning dating violence shall be submitted in accordance with [the FFH series](#).
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with [the FFH series](#).
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Extracurricular
Activity Complaints**

For a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Education Code Chapter 26, the Level Two decision is final and may not be appealed to the Board.

**Notice to Students
and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board

	policy, nor to require a full evidentiary hearing or “mini-trial” at any level.
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.
General Provisions	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Filing	
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student’s or parent’s absence.
Response	At Levels One and Two, “response” shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s or parent’s email address of record, or sent by U.S. Mail to the student’s or parent’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”
Representative	“Representative” shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint. The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Consolidating Complaints Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information

concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

With the exception of complaints regarding extracurricular activities, described above, if the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with [the CKE series](#).

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on

the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date

of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other

relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation

from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Grand Prairie ISD Board of Trustees

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Action

Consent

Topic: Student Device Refresh

Submitted by: Dr. Melissa Steger, Chief Data and Information Systems Officer

Approved for Transmittal: 

Board Meeting Date: 2/13/2025

Recommendation:

The Administration will update the Board of Trustees on a refresh of student devices. This is the second of three phases that were first presented to the Board in the spring of 2024. Phase 1, which involved refreshing existing devices for secondary students, occurred in the summer of 2024 with devices being distributed to middle and high school students at the start of the 2024-2025 school year. Phase 2, which involves refreshing existing devices for students in grades 3-5, will occur in the spring of 2025 with devices to be distributed to students at the beginning of the 2025-2026 school year. Phase 3, which involves refreshing existing devices for students in grades PreK-2, will occur in the spring of 2026.

Rationale:

The current iPads for students in grades 3-5 are in their fifth year of use, are out of warranty for repair, and are in greatest need of refreshing.

Budget Information:

Local Technology Budget

Instructional Materials and Technology Allotment (IMTA)

Board Policy Reference and Compliance:

CQ (LEGAL)

Grand Prairie ISD Board of Trustees

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Consent

Topic: Campus Kitchen Equipment Replacement Construction

Submitted by: Joel Falcon, Chief of Operations

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration will update the Board of Trustees on the construction portion of replacing kitchen equipment at DATA at Adams Middle School, Arnold Middle School, Jackson Middle School, Reagan Middle School, and Powell Elementary.

Rationale:

These schools will be getting serving-line upgrades that are more conducive to cross-functional services modes, including grab-n-go options that will create a better-quality product, increase participation, and allow more students to move through the line at a faster pace, resulting in better line flow.

Budget Information:

General Fund

Board Policy Reference and Compliance:

CH (LOCAL)

CH (LOCAL)

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Action

Consent

Topic: Replacement of Fire Alarm Panels at Arnold MS, Daniels ES, and Jackson MS

Submitted by: Joel Falcon, Chief of Operations

Approved for Transmittal:



Board Meeting Date: 2/13/2025

Recommendation:

The Administration will update the Board of Trustees on replacement of fire panels at Arnold Middle School, Daniels Elementary, and Jackson Middle School.

Rationale:

Fire alarm panels are obsolete, and parts are no longer available.

Budget Information:

General Fund

Board Policy Reference and Compliance:

CH (LOCAL)

CH (LOCAL)

Grand Prairie ISD Board of Trustees

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Action

Consent

Topic: College, Career and Military Readiness (CCMR) Update

Submitted by: Dr. Holly Mohler, College, Career, and Military Readiness Outcome

Approved for Transmittal: *Gacey Ray*

Board Meeting Date: 2/6/2025

Recommendation:

No recommendation, this is an information only report to the Board of Trustees.

Rationale:

This information item will provide the Board with an update of CCMR data in the district.

Budget Information:

N/A

Board Policy Reference and Compliance:

CK (LEGAL) & (LOCAL)