

**Board of Education Regular Meeting  
Monday, December 11, 2023 7:00 PM**

**Bayard High School Library  
726 4th Avenue  
Bayard, NE 69334**

Notice is hereby given that a Board of Education Regular Meeting of the School District of Bayard in the Counties of Morrill, Scotts Bluff, Box Butte, and Banner in the State of Nebraska will be held on Monday, December 11, 2023 at 7:00 PM in the Bayard High School Library located at 726 4<sup>th</sup> Avenue, Bayard, NE 69334, which meeting shall be open to the public. An agenda for such meeting, kept continuously current is available for public inspection during normal business hours at the office of the Superintendent, located at 726 4<sup>th</sup> Avenue, Bayard, NE 69334.

### **AGENDA**

- I. Opening the Meeting
  - I.A. Call to Order
  - I.B. Open Meetings Act
  - I.C. Notice of Meeting
  - I.D. Roll Call
  - I.E. Status of Absent Board Members
- II. Approval of Agenda
- III. Introduction of Guests
- IV. Public Comments
- V. Recognition of Student Achievements
- VI. Student Board Representative Report
- VII. Invited Presentations and Discussions with Presenters
  - VII.A. Strategic Plan Progress Presentation and Discussion
  - VII.B. Presentation by Bayard Public Schools Lead Team Regarding Food Drive.
- VIII. Board Committee Reports and Recommendations
- IX. Action Items
  - IX.A. Consent Agenda
    - IX.A.1. Minutes of Previous Meeting
    - IX.A.2. Bills
    - IX.A.3. Board Member Reports
    - IX.A.4. Reports and Correspondence Requiring No Action
      - IX.A.4.a. General Reports and Financial Reports
      - IX.A.4.b. Reports for Information Only
    - IX.A.5. Adoption of Policies on First Reading
    - IX.A.6. Adoption of Policies on Second Reading
    - IX.A.7. Approval of Contracts within Policy Guidelines
  - IX.B. Discuss, Consider, and Take All Necessary Action to Amend the School Calendar to Reward the Students for the Food Drive Initiative Contingent Upon the Students Meeting Their Goal.
  - IX.C. Discuss, Consider, and Take All Necessary Action to the Approval of the Bayard International Club
  - IX.D. Discuss, Consider, and Take All Necessary Action to the Purchase and Installation of Stage Curtains Contingent on Arts NOW Grant Award.

- IX.E. Discuss, Consider, and Take All Necessary Action in Regard to Consideration of Nominations for the Volunteer Section of the A.M. "Mike" Cillessen Memorial Board
- IX.F. Discuss, Consider, and Take All Necessary Action to the Approval of the Retirement of Holly Nolte
- IX.G. Discuss, Consider, and Take All Necessary Action to the Employment of Breanna Smith as Secondary English Teacher
- IX.H. Discuss, Consider, and Take All Necessary Action in Regard to Evaluation of the Superintendent.
- X. Discussion Items
  - X.A. Review and Discussion of Policies 5117 through 5901 in the 5000 series.
- XI. Reports
  - XI.A. Principals and District Administrators
  - XI.B. Superintendent
- XII. Set Next Meeting Date
- XIII. Adjournment

**The Bayard Public Schools Board of Education reserves the right to convene a Closed Session for purposes in accordance with 84-1410(1). The Board of Education also reserves the right to change the order of agenda items at the discretion of the Presiding Officer of the Board of Education.**

# Bayard School Board of Education Annual Calendar

January	February	March	April	May	June
<ul style="list-style-type: none"> <li>* Oath of Office</li> <li>* Board Officer Elections</li> <li>* Designate Depository of the District</li> <li>* Designate Legal Firm for the District</li> <li>* Designate Auditors for the District</li> <li>* Designate Official to Apply for Grants and Testify Before Legislature</li> <li>* Board Code of Ethics</li> <li>* Discuss Board Committees</li> <li>* Approve Policy Manual</li> <li>* Review of Accountability and Disclosure Commission Conflict of Interest Reporting Form</li> <li>* NASB Legislative Issues Conference</li> </ul>	<ul style="list-style-type: none"> <li>* Committee on American Civics Meeting</li> <li>* Policy Committee Meeting</li> <li>* Board Committee Assignments</li> <li>* Review Draft of School Calendar</li> <li>* Curriculum Review and Approve Course Catalog</li> <li>* Approve Negotiated Agreement with BEA</li> <li>* Update on State Standards Requirements</li> <li>* Discuss and Take Action on Compensation of Principals and Directors</li> <li>* NASB President's Retreat</li> <li>* NASB Budget and Finance Workshop</li> <li>* NSBA Advocacy Institute</li> </ul>	<ul style="list-style-type: none"> <li>* Curriculum Committee Meeting</li> <li>* Building Committee Meeting</li> <li>* Approve School Calendar</li> <li>* Adopt Resolution Pertaining to Non-Resident Students</li> <li>* Tour of School Buildings, Facilities, Bus Barn</li> <li>* Review 5 Year Facilities Plan</li> <li>* Consider Curriculum Proposals</li> <li>* Discuss Compensation of Superintendent</li> <li>* NASB Membership Renewal</li> <li>* NAEP State Convention</li> </ul>	<ul style="list-style-type: none"> <li>* Board Workshop</li> <li>* Board Self-Assessment And Board Goals</li> <li>* Approve FFA Trip to National FFA Convention</li> <li>* Review Strategic Plan Progress Report</li> <li>* Take Action on Compensation of Superintendent</li> <li>* NASB Spring Legal Workshop</li> <li>* NRCSA Conference</li> <li>* NSBA Annual Conference and Exposition</li> </ul>	<ul style="list-style-type: none"> <li>* Review Extra-Duty Assignments</li> <li>* Approve Classified Staff Handbook, Preschool Handbook, and Pathfinders Program Handbook</li> <li>* Finalize Plan for District Summer Improvements</li> <li>* Review Pathfinders Program</li> <li>* Distribute Superintendent Evaluation (Long Form)</li> <li>* Attend Graduation Ceremony</li> <li>* Attend Staff Retirement Recognition</li> </ul>	<ul style="list-style-type: none"> <li>* NSAA Related Activities Budget</li> <li>* Approve Activities Handbook for Head Coaches and Sponsors, Student and Parent Activity Handbook, and Student and Parent Handbook</li> <li>* Review State Aid Certification</li> <li>* Transportation Director Report</li> <li>* Evaluate Superintendent (Long Form) and Superintendent Goals</li> <li>* NASB School Law Seminar</li> </ul>

# Bayard School Board of Education Annual Calendar

July	August	September	October	November	December
<ul style="list-style-type: none"> <li>* Policy Committee Meeting</li> <li>* Establish Prices for Athletic Admission and Activity Tickets</li> <li>* Establish Prices for School Lunch and Breakfast Programs</li> <li>* Reaffirm Vision Statement, Mission Statement, and Core Covenants</li> <li>* Approve Certificated Staff Handbook and Substitute Teacher Handbook</li> <li>* Hearing on Student Fee Policy, Parental Involvement Policy, Student Anti-Bullying Policy, and School Wellness Policy</li> </ul>	<ul style="list-style-type: none"> <li>* Budget and Audit Committee Meeting for District Budget</li> <li>* Budget and Audit Committee Meeting with Auditors</li> <li>* Tour of School Buildings, Facilities, and Bus Barn</li> <li>* Authorize Payment of Bills Through End of August</li> <li>* Review Annual Emergency Plan</li> <li>* District School Safety Assessment</li> <li>* Board Welcome of New Staff</li> <li>* Board Staff Steak Fry</li> <li>* NASB Area Membership Meetings</li> </ul>	<ul style="list-style-type: none"> <li>* Budget Hearing</li> <li>* Final Tax Request Hearing</li> <li>* Adopt District Budget</li> <li>* Approve Tax Resolution For General Fund, Special Building Fund, and Bond Fund</li> <li>* Review Summer School Program</li> <li>* NASA/NASB Labor Relations Conference</li> </ul>	<ul style="list-style-type: none"> <li>* Policy Committee Meeting</li> <li>* Board Workshop</li> <li>* Consider BEA Request for Recognition as Bargaining Agent</li> <li>* Discuss Negotiations Timeline and Collective Bargaining with BEA</li> <li>* Review Fall District Enrollment Numbers</li> <li>* Review SPED and HAL Programs</li> <li>* Review Statewide Assessment Results</li> <li>* Appoint NASB Delegate Assembly Representative</li> <li>* NASB Facilities and Construction Workshop</li> </ul>	<ul style="list-style-type: none"> <li>* Committee on American Civics Meeting</li> <li>* Teacher Staff Committee Meeting for Negotiations</li> <li>* Approve Audit/Annual Financial Report</li> <li>* Review ACT Results</li> <li>* Prom Plan Presentation</li> <li>* Review District Annual Report</li> <li>* Request Nominations for the Volunteer Section of the Mike Cillessen Memorial Board</li> <li>* Distribute Superintendent Evaluation (Short Form)</li> <li>* NASB State Education Conference</li> <li>* NASB Delegate Assembly</li> </ul>	<ul style="list-style-type: none"> <li>* Teacher Staff Committee Distributes Staff Recognition Items</li> <li>* Select Nominations for the Volunteer Section of the Mike Cillessen Memorial Board</li> <li>* Superintendent Evaluation (Short Form)</li> <li>* NASB New Board Member Workshop</li> </ul>

## **POLICY NO. 9106 - BOARD MEMBER CODE OF ETHICS**

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

### **AS A SCHOOL BOARD MEMBER:**

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

#### IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY:

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

#### IN MY RELATIONSHIP WITH THE SUPERINTENDENT AND EMPLOYEES:

1. I will function, in meeting the legal responsibility that is mine, as part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to hire employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS:

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the individual under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference:                      Neb. Statute 79-526

Adopted: 10-08-12

Reviewed: 1-12-15, 1-11-16, 5-8-17, 1-14-19, 3-11-19, 1-13-20

# Public Comment Sign-In Sheet

During the public comments portion of the meeting there is a time limit of 5 minutes per speaker and a time limit of 30 minutes for the duration of the public comments portion of the meeting as per Board Policy NO. 9239. Visitors will be required to identify themselves if they speak at this meeting.

Comments will be received in the order in which individuals have placed their names on the sign-in sheet.

The Board will not respond or take action on public comments.

The Board meeting is a business meeting open to the public but it is not a public meeting.

#	Name: (Please Print)	Signature:
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# Student Board Representative Summary Report to the Board of Education

Submitted By: Leah Nesbitt

Student Board Representative

## Student Board Representative Initiative:

Zach and I are working together on our initiative this year, and our major goal was to spread the word about student activities and success to community members. Over the past couple months, I have been working to get a system, like the one at Tiger Paws, set up in other businesses around the community. With the help of many people, we have found TV's and the money to purchase such items to put in place. We have all the TV's so far and all that is left is to order the Chrome boxes. After Christmas, Zach will take over in installing the system into each business that agreed to have us donate a system to them.

## Meetings Attended and Hours of Service Log:

Meeting/Activity	Hours
Board Meeting - Sep. 11	2
Board Meeting-Nov. 13	2
Board Meeting - Dec. 11	2
Meeting with Businesses	2




### Successes Experienced:

I have successfully gotten the TV's needed for our initiative and done my part in the project for the school. I am super honored and proud to have helped develop this. The community members are so supportive of our school and I know they will be thrilled to see all the activities coming up, student successes and any other school announcements. I really enjoyed working with coaches and teachers to stay updated on school events. I learned a lot from each one.

### Challenges/Obstacles Experiences:

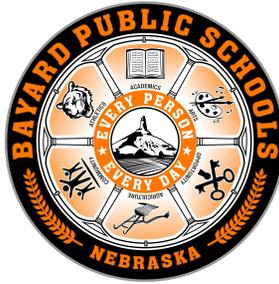
This experience has been amazing and the obstacles I faced were all expected and good. We had so many great things happen over the course of the first semester that I had to make sure I got every student-athlete achievement. Other than that, I think the experience has been great, and I really enjoyed taking another step into the achievements of the students.

### Opportunities to Improve the Student Board Representative Program:

I think the Student Board Representative Program has been great for the students who are looking to step into a leadership role with more responsibility. The only recommendation I have for future students looking to participate in the program is to have it presented more. We have a lot more capable students who are scared to take the opportunity because they don't know what to expect. After speaking with a few I thought would qualify, they told me that they thought it was going to be hard. I assured them that there are some challenges, but it is a great opportunity.

### Thoughts/Recommendations for other students who might be interested in serving as a Student Board Representative:

For future students, I recommend starting a spreadsheet to help keep track of all the student-athlete success. I recorded academic awards, scores of each game and any other activity that went on. This process helped me keep track of everything that was going on around



the school. The main thing is to stay organized and responsible because this will make the experience much more enjoyable and easier in the long run.



# BAYARD PUBLIC SCHOOLS STRATEGIC PLAN





# MESSAGE FROM THE BOARD

Dear Bayard School Community,

We are pleased to share the Bayard Public Schools Strategic Plan. The strategic plan is the result of the contributions of students, staff, parents, community members, and school officials working in partnership with the Board of Education over the past two years. During that time we have listened to stakeholders, identified strengths and opportunities, clarified expectations for improvement, and engaged in the process of continuous improvement.

Examples of progress that have already resulted from the strategic planning process include partnerships to develop leadership in every person associated with our school, a refined school mission statement and development of the academic seal highlighting areas of pride and focus for our school district. We are also in the process of improving communications to strengthen our shared commitment with parents to promote learning and achievement for each student.

Our progress as a school community must continue each year in every classroom and every home. This plan is intended to guide us as we work to take our students, staff, and school community to continuously higher levels of performance. Our plan to achieve higher levels of performance involves the following four strategic priorities: Academics, Leadership, Engagement, and Community.

Within each strategic priority, we have identified strategies to leverage improvement. The pages of this plan document twenty-one strategies that will be implemented by our school team over the next four years. School personnel will develop specific actions intended to ensure the success of each of these twenty-one strategies.

This plan is ambitious and is intended to result in meaningful educational progress. Fulfillment of the plan will require a diligent effort on the part of all stakeholders in our school community. We look forward to partnering with our community in completing the challenging and essential work that must be done to accomplish our strategic priorities.

Bayard Public Schools is committed to excellence for every person, every day. This plan represents our commitment to continue to make improvements that benefit our students today and positively impact the future of our community and world.

Our mission is to partner with parents to provide a successful educational experience and diverse opportunities. We look forward to a continued partnership with the entire school community in fulfillment of that mission.

Sincerely,

Kim Kildow, President

Donna Stuart, Vice President

Carolyn Applegate, Secretary

Craig Henkel, Treasurer

Kim Burry, Member

Lisa Ouderkirk, Member



# MISSION VISION AND CORE COVENANTS

## MISSION STATEMENT

The mission of Bayard Public Schools is to partner with parents to provide a successful educational experience and diverse opportunities.

## VISION STATEMENT

Bayard Public Schools will effectively provide and adapt its programs to meet the needs of its students, today and in the future.

## CORE COVENANTS

### Focused on the Student

- Positive Interactions and Relationships
- Focus on Student Potential
- Diverse Opportunities
- Unconditional Acceptance

### Attitude of Excellence

- Act with Integrity
- Expect to be Great
- Accept Daily Challenges and Setbacks
- Think “Big Picture”

### Community

- Support each Other
- Set Aside Self for Benefit of the Group
- Respect Everyone
- Be a Wing, Not a Weight

Tiger Way!

*Every Person, Every Day.*  
**It's a FACT!**

## ADMINISTRATION

Dr. Travis W. Miller, Superintendent of Schools  
Mr. Matthew McLaughlin, Elementary Principal  
Mrs. Kelley Rice, Jr./Sr. High School Principal  
Mr. James Miller, Activities Director/Assistant Principal  
Mrs. Kari Foreman, Director of Special Education

# ACADEMIC SEAL



At the center of the seal is an image of Chimney Rock. This historic landmark was used by the first Americans, and later by the pioneers as a guide on their epic journeys. Chimney Rock continues to inspire countless travelers and residents alike. Chimney Rock enhances our sense of place and instills pride, as the landmark prominently stands above the fertile North Platte River Valley.

The phrase, *Every Person, Every Day*, which is derived from the Core Covenants of Bayard Public Schools, reminds us of the dignity and value of every member of our school community. Every person matters for the future of our school and community, and every day is an opportunity to make a contribution to our greater well-being.

Surrounding the central ring are academic pillars and six icons describing our enduring strengths, values, and aspirations.

**Academics:** At the top of the seal is a Book of Knowledge, symbolizing academics as our highest institutional value and first priority.

**Athletics and Arts:** Flanking the Book of Knowledge on the left is the school's Tiger mascot, representing athletics and the fiercely competitive nature of our student-athletes. Flanking the Book of Knowledge on the right is an artists' palette and musical notes, representing the arts and the creative talents of our student performers. Athletics and arts support and enhance the academic and personal development of our students.

**Community:** The efforts of the school are supported by the entire community. Regular interactions between the faculty, staff, students, parents, and patrons are essential to a vibrant community and a strong school.

**Opportunity:** Two keys and a lock represent the importance of opportunity. Education provides a key to unlocking many opportunities for our students. Equally important, providing our students with many opportunities is key to their development.

**Agriculture:** Our community and economy are supported by an agricultural base. The plow symbolizes agriculture and the strong agrarian work ethic of our community and our students.

# STRATEGY

Bayard Public Schools' Strategic Plan is focused on four key areas.



ACADEMICS



LEADERSHIP



ENGAGEMENT



COMMUNITY

## STRATEGIC PLAN OVERVIEW

In August 2016, the Bayard Board of Education initiated the development of a Strategic Plan in efforts to guide the vision and direction of education for Bayard Public Schools. Students, staff, parents, community members, business leaders, and administrators were key participants throughout the process to ensure a comprehensive and collaborative planning approach. Marcia Herring with the Nebraska Association of School Boards (NASB) facilitated these meetings and worked with the Board of Education and administration to develop the initial direction for this plan. Marcia and her team at NASB helped bring the voices of the stakeholders of the Bayard Public Schools Community together to inform the future direction of the school district.

This document is the result of the extensive time, work, and collaboration by all stakeholders, and illustrates the strategic direction and objectives that will serve as priorities for Bayard Public Schools for the next three to five years. It is the Board of Education's intent that the priorities, goals, and action items resulting from this body of work will be used as a guide for administrative decision making, policy development, faculty and staff direction, and allocation of district resources.

## BPS BY THE NUMBERS



23

People on the Strategic Planning Committee



262.9

Square Miles (Geographical Size of the School District)



5

Focus Group Meetings



15

years of learning opportunity for each child (Preschool for ages 3 and 4 through – 12th Grade)



4

Strategic Priorities



21

Strategies



90

Adults Trained so far in the 7 Habits of Highly Effective People



1<sup>st</sup>

Strategic Plan for Bayard Public Schools



5

School Based CERT Team Classes Trained since 2013-2014



# STRATEGIES

- Continue to implement and refine a system of curriculum, instruction, and assessment, aligned to Nebraska State Standards, that will enable every student to engage in challenging, rigorous, and creative learning experiences throughout the district.
- Develop and support the implementation of individualized learning opportunities to enable each student to reach his or her potential.
- Research and implement best practices and processes that will support effective student transitions (early childhood to preschool, preschool to grade school, grade school to middle school, middle school to high school, high school to college/career).
- Engage parents, students, and staff with timely and relative feedback to improve instruction in student learning and achievement.
- Review and modify the district's lesson plan philosophy and best practices to ensure consistency and accountability for quality instruction district-wide.
- Evaluate, research, and implement practices that align grading and instruction to effective learning.
- Develop a system to evaluate the effectiveness of current curriculum, programs, and services.

## STRATEGIC PRIORITY 1

# ACADEMICS

*Our commitment to the pursuit of academic success for every student, every day.*

*“Academics are the fundamental building blocks upon which our students achieve excellence.”*

*-Kim Kildow*

Emphasis on Academic Excellence is the first priority and highest institutional value at Bayard Public Schools. At all levels, our staff are committed to our mission of maximizing student potential through challenging and integrated curriculum, as well as diverse educational opportunities that focus on individualized student needs. We strive to provide a system of education that engages students in a challenging, inspiring academic setting that will prepare them for a successful future.

## STRATEGIC PRIORITY 2

# LEADERSHIP

*Our commitment to an organizational culture of leadership, empowerment, and excellence for all.*

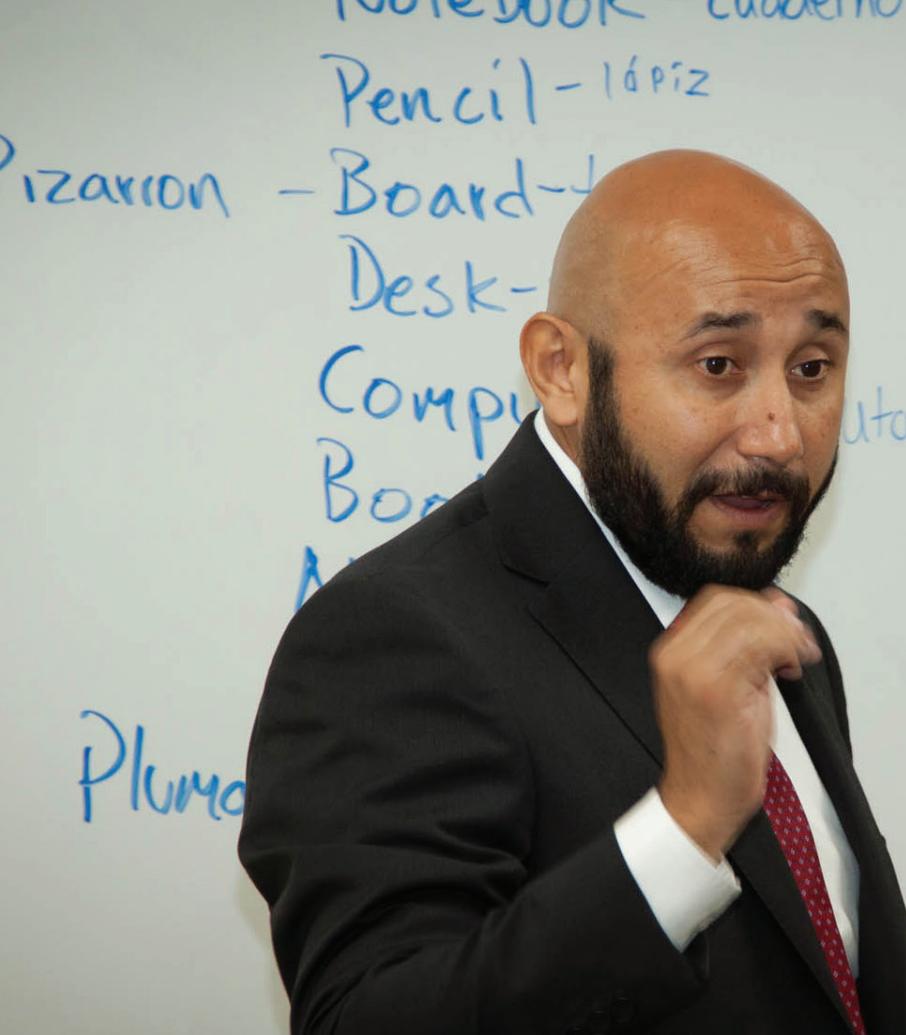
*“Leadership and learning are indispensable to each other.”  
– John F. Kennedy.*

The Bayard Public School District recognizes that to build a sustainable, successful future with a culture of excellence in our classrooms, we must develop great leaders from within. The Bayard School District is proud to announce that it has recently secured a commitment to leadership development through a partnership with the world-renowned FranklinCovey Institute. Through this, as well as additional opportunities, we are inspired to drive greater, more positive influence within our classrooms and community by adopting principles that will empower all educational stakeholders to lead and serve with excellence.

# STRATEGIES

- Invest in professional development opportunities to support staff in every work area to become leaders in their field.
- Develop processes to identify and inspire the leadership potential, talents, and gifts in each child.
- Continue to invest in student development by maximizing the leadership potential of the Pathfinders After-School Program.
- Continue to offer leadership opportunities for students through the Bayard Public Schools Community Emergency Response Team (CERT) Program, in addition to other programs and extracurricular activities.
- Continue to maximize the impact of the Bayard Public Schools partnership with the FranklinCovey Institute, with a focus on professional development and the *LEAD/Leader in Me* Programs.





# STRATEGIES

## STRATEGIC PRIORITY 3

# ENGAGEMENT

*Our commitment to the intentional and effective use of resources to optimize the educational experience of students, staff, families, and community members.*

**“Caring about students beyond the boundaries of the classroom is the first step of sparking engagement”**

**-Beth Marrow**

The Bayard Public School District recognizes that engagement of students, staff, families, and community members is necessary to maximize student achievement. To obtain our common goal of success for each student, Bayard Public Schools is committed to developing and enhancing systems that will lead to a quality educational environment for a diverse population of students.

- Utilize integrated technology to engage and inspire students in an effort to support efficacious instruction and growth of learning.
- Support advancements in technology for students and staff by evaluating opportunities for technological investments, through the inventory of current resources and infrastructure, and by efficiently managing existing equipment.
- Develop processes to ensure a positive and conducive environment for student learning.
- Utilize effective communication systems to engage staff, students, parents, and community members in relationships that support student learning.
- Research and implement strategies to mitigate the educational risks to students experiencing poverty and mobility.

## STRATEGIC PRIORITY 4

# COMMUNITY

*Our commitment to programs and services that support the growth and development of the whole child (academic, social, emotional, physical, and nutritional).*

*“Focusing on the whole child is changing the world. It changes the world one student, one classroom, one school, and one community at a time”.*

*– Amanda Koonlaba*

Every person, every day is a core philosophy at Bayard Public Schools. Inspired by the acronym FACT, which encompasses the Bayard School District's core covenants, we are empowered to support and promote the development and well-being of the whole child. As community leaders, we knowingly recognize that our responsibility and influence transcend far beyond academics, and we are committed to offering and supporting services that will assist our students in becoming the very best they can be, in every aspect of life.

# STRATEGIES

- Identify and develop panhandle partnerships that will support safe community opportunities for youth (including but not limited to: summer camps, enrichment activities, arts, music, athletics, etc.).
- Continue ongoing efforts regarding positive student behavior programs in an effort to support a quality learning environment for all staff and students.
- Offer and support programs and services that effectively contribute to the wellbeing of all educational stakeholders, including students, staff, parents, and community members.
- Provide effective college/career preparation to support the long-term success of all students districtwide.



# THANK YOU

## Strategic Planning Process Core Committee Membership

### 2016 Board of Education

Tate Rice  
Kim Kildow  
Carolyn Applegate  
Craig Henkel  
Kim Burry  
Donna Stuart

### Community Members

Kent Andreas  
Diane Coon  
Hugh Houchin

### Administration

Travis Miller  
Matt McLaughlin  
Tom Perlinski  
Tammy Tillman

### Teaching Staff

Doug Babic  
Jocilyn Blanco  
Cheryl Ferrero  
Micki McKibbin  
Holly Nolte  
Candace Smith

### Classified Staff

Jennifer Kriha  
Heather Oliverius

### Students

Catherine Applegate  
Carissa Wolfe





*This Strategic Plan is a living document that provides strategic direction and guidance for Bayard Public Schools. The Bayard Public School District is committed to successfully implementing these objectives in our pursuit of fulfilling our vision, mission, and core covenants. It is with anticipation that the strategies presented in this plan will be completed by the end of the 2022-2023 school year.*





**Bayard Public Schools**

726 4<sup>th</sup> Avenue – P.O. Box 607

Bayard, NE 69334

[bayardpublicschools.org](http://bayardpublicschools.org)

Elementary | 308.586.1211

Jr./Sr. High School | 308.586.1700

District Office | 308.586.1325

## **Board of Education Regular Meeting**

Monday, November 13, 2023 7:00 PM

Bayard High School Library  
726 4th Avenue  
Bayard, NE 69334

Carolyn Applegate:	Absent
Joe Applegate:	Absent
Kim Burry:	Present
Randy Eirich:	Present
Bill Ferrero:	Present
Donna Stuart:	Present

### **I. Opening the Meeting**

#### **I.A. Call to Order**

The regular meeting of Bayard Public Schools Board of Education was called to order by President Stuart at 07:00p.m. President Stuart noted a copy of the Board Member Code of Ethics and the Annual Calendar of the Board of Education were included with the meeting materials for board members' reference.

#### **I.B. Open Meetings Act**

The Board President informed the audience that the Open Meetings Act was posted and informed the audience of the Board's policy and procedures regarding public comment.

#### **I.C. Notice of Meeting**

The public notice of the regular meeting of the Bayard Board of Education, Morrill County School District No. 21 was published in the Bayard Transcript in accordance with Board Policy No. 9238. The agenda remained on file at the office of the superintendent and was open for public inspection.

#### **I.D. Roll Call**

The following members were present: Kim Burry, Bill Ferrero, Randy Eirich, Donna Stuart, and Student Board Representative Leah Nesbitt. Administrators present Superintendent Olson, Principals Ehler and Rice, and Director Nesbitt.

#### **I.E. Status of Absent Board Members**

No motion was taken for the absence of board members Carolyn Applegate and Joe Applegate

### **II. Approval of Agenda**

**Motion Passed:** Motion to approve the agenda passed with a motion by Kim Burry and a second by Randy Eirich.

Votes: Kim Burry: Yea, Randy Eirich: Yea, Bill Ferrero: Yea, Donna Stuart: Yea

### **III. Introduction of Guests**

The guests introduced themselves to the board.

### **IV. Public Comments**

## **V. Recognition of Student Achievements**

The following students were recognized:

Elementary: 3rd & 4th Grade Carpenter Center Football Team- Runner Up

Lincoln Wood

Demarcus Miller

Logan Stuart

Landon Brown

Cutler Schmaltz

Braxton lee

Mason Dalbey

Axton Schultz

Paxton Dalbey

Mac Simons

Jonathon Kabugo

Cord Armstrong

Parker Dudden

Scholastic Day awards

Bree Romey - 6th Art Drawing

Jessica Kappen - 3rd Animal Science, 5th in Equine management, 3rd in Vet science

Scarlett Norman - 3rd in Earth Science and 5th in Physical Science

Taylor Petersen - 4th in Personal Finance

Zach Araujo - 6th in American Government

Ashley Garza - Softball - Batting avg of .627, 32 hits, 43 stolen bases, and 21 runs during the 2023 season. All season records

Lilie Posey - softball - Fielding percentage of .955.

Softball All-State Honorable Mention-

Scarlett Norman,

Lilie Posey,

Ashley Garza,

Shayleigh West

Hayley Edmunds

Kolby Houchin - Offensively, All purpose yards 2023 season - 1,457 yards, all purpose yards career - 2,912, yards per game - 284, yards in a season - 1405, yards in a career - 2340, touchdowns in a game - 5, touchdowns in a season - 21, touchdowns in a career - 37.

Defensively, fumbles recovered in season - 7, sacks per season - 4, sacks career - 6, tackles for loss season - 16, tackles for loss career - 26.

Leah Nesbitt - Volleyball - assists per season 808 assists in 2023, aces per season tied with 62 aces 2023 season.

Joslyn Hopkins - Volleyball - 113 blocks in 2023 season.

Danika Hassel - Volleyball - 2022 season kills record with 314, career kills record of 988, career digs of 759, career aces with 180.

Conference awards:

Volleyball

All-Conference

Lexi Fiscus (12) Bayard

Dani Harter (12) Bayard

Danika Hassel (12) Bayard

Leah Nesbitt (12) Bayard

Honorable Mention:

Bayard- Joslyn Hopkins (12), Jordyn Reish(12)

Football:

Offensive MVP: Kolby Houchin, Bayard QB/LB (12) for 8 man

8-Man All-Conference

Kolby Houchin, Bayard QB/LB (12)

Brock Burry, Bayard WR/LB (12)

Sam Ferrero, Bayard RB/LB (12)

Honorable Mention: Bayard- Caleb Leonard (12), Adam Staman (11).

XC WTC All- Conference:

Nate Barker(also State Qualifier)

Trenton Carrizales

Girl's Golf WTC All-Conference- Riley Hopkins

## **VI. Student Board Representative Report**

Aleah Nesbitt provided her report to the board. Student Activities: The volleyball team finished the regular season with an undefeated record going 28-0, which is the first time in school history. The season ended with a record of 30-1. They are also the WTC and MAC Champions for the second year in a row and sub-district champions.

The football team ended the season with a 3-5 record. Kolby Houchin ended the season by breaking 12 records for 8-man football. All the new records can be found on the Records Board TV in the school.

Nate Barker placed 13th at districts and made it to state.

JH fall sports have been done for a while and both teams did great work throughout the season. JH girls basketball has their first game on the 16th. JH wrestling has had five meets so far this year. In the latest one in Hemingford, 5 wrestlers were first place in their bracket: Cole Rafferty, Aiden Schultz, Holdyn Quick, Wyatt Edmunds, and Isaac Houchin. Deryn Wood placed second and Trenton Weaver placed 3rd.

The FFA program had a team of four students qualify for state land judging and placed 10th out of 36 teams. The seniors went to National FFA in Indianapolis, Indiana. All the seniors really enjoyed the experience and on behalf of the seniors, we would like to say thank you to the board for giving us this opportunity and experience.

At the fall awards banquet on Thursday the 9th, 6 students received plaques with the records they broke plastered on the front. Kolby Houchin broke 12 records. The softball team set all the records, seeing as this is only their second year playing. Ashley Garza ended the season with being third in the state in three different areas and 13th in the nation for stolen bases. Danika Hassel broke 4 records for volleyball. Joslyn Hopkins broke one record and Leah Nesbitt broke two records for volleyball

8 students also received the All-State Academic Award for their respective sport. i. 18 students received the Academic Letter for keeping their grades, attendance and athletics up to the best of their ability.

Scholastic Day also took place where 5 students placed in the top ten in different events. The members are Bree Romey, Jessica Kappen, Scarlett Norman, Taylor Petersen and Zach Araujo. Their competitions and places can be found on the

Bayard Instagram and Facebook page. Other Pertinent Student Information/Feedback: The feedback from students has been fairly quiet over the past month. Although, some students still feel that there should be an assigned parking spot in the parking lot. The students have also talked about how they feel they do not get enough time to eat during lunch and would like extended lunch periods. The students in art are working on repainting the wall outside the library and I have heard some positive feedback from students who are excited about the new change of color. Progress on Student Board Representative Initiative: After talking to Zach and Mr. Nesbitt, I have started updating the record board with current numbers. I have been digging up as many old records as I can find to double-check each. Zach and I are also working with Mr. Nesbitt and Mrs. Gier to get the technology needed to add TV's, like the one at Tiger Paws, to complete this project. The estimated total cost is around \$1,500 to purchase four TVs and four Chrome boxes for completion of the project. This is a one time fee. The information we hope to share with the community would include but not limited to seniors profiles, Monday minutes, activity announcements, student accomplishments, lunch menus, and other Bayard Public School highlights. We have heard a great amount of positive feedback from community members about the TV at Tiger Paws. The goal of this project is to continue to keep the community engaged and informed about the amazing things happening at Bayard Public Schools.

My responsibilities during this project are to present it to the board and work with Mr. Nesbitt to find the money and sponsors to donate the needed resources. I will then look at the resources we have and make a plan of how many TVs we can provide and where they need to go. Zach will then help set up the TV's and programs around the community. Zach and I will both make sure there are no problems after the TVs are set up, and we will do monthly checkups with the owners to document how effective the TVs are.

## **VII. Invited Presentations and Discussions with Presenters**

### **VII.A. Presentation with Members of the Junior Class Regarding Plans for the Junior/Senior Prom**

The juniors presented to the board about the junior/Senior Prom.

### **VII.B. Presentation with Mrs. Ferguson Regarding Potential Bayard International Club**

Mrs. Ferguson presented regarding a potential Bayard International Club

## **VIII. Board Committee Reports and Recommendations**

### **IX. Action Items**

#### **IX.A. Consent Agenda**

**Motion Passed:** Motion to approve the Consent Agenda passed with a motion by Randy Eirich and a second by Bill Ferrero.

Votes: Kim Burry: Yea, Randy Eirich: Yea, Bill Ferrero: Yea, Donna Stuart: Yea

#### **IX.A.1. Minutes of Previous Meeting**

#### **IX.A.2. Bills**

#### **IX.A.3. Board Member Reports**

#### **IX.A.4. Reports and Correspondence Requiring No Action**

##### **IX.A.4.a. General Reports and Financial Reports**

##### **IX.A.4.b. Reports for Information Only**

#### **IX.A.5. Adoption of Policies on First Reading**

#### **IX.A.6. Adoption of Policies on Second Reading**

#### **IX.A.7. Approval of Contracts within Policy Guidelines**

#### **IX.B. Discuss, Consider, and Take All Necessary Action in Regard to the Audit/Annual Financial Report for the Fiscal Year Ending August 31, 2023.**

**Motion Passed:** Motion to approve the 2022-2023 Audit passed with a motion by Kim Burry and a second by Randy Eirich.

Votes: Kim Burry: Yea, Randy Eirich: Yea, Bill Ferrero: Yea, Donna Stuart: Yea

#### **IX.C. Discuss, Consider, and Take All Necessary Action to Approval of Becca Smith and Wyatt Fiscus Local Substitute Certificates**

**Motion Passed:** Motion to approve local sub certificates for Becca Smith and Wyatt Fiscus passed with a motion by Bill Ferrero and a second by Randy Eirich.

Votes: Kim Burry: Yea, Randy Eirich: Yea, Bill Ferrero: Yea, Donna Stuart: Yea

### **X. Discussion Items**

#### **X.A. Discussion Regarding Upcoming Nominations for the Volunteer Section of the Mike Cillessen Memorial Board**

The board discussed the upcoming nomination for the volunteer section of the Mike Cillessen Memorial Board.

#### **X.B. Discussion Regarding the Upcoming Superintendent Evaluation**

The board discussed the upcoming superintendent evaluation.

#### **X.C. Review and Discussion of Policies 5096 through 5115 in the 5000 series.**

The board discussed policies 5096 through 5115 in the 5000 series.

### **XI. Reports**

#### **XI.A. Principals and District Administrators**

Mrs. Ehler provided her report to the board. Academics: Our “Ketchup List” is going out weekly to track students who have low grades and need extra assistance from teachers during Academic Intervention. We have 9 reading tutoring groups up and running in conjunction with our WORDS project with UNL. The instructors are teachers and paras and are compensated by the project. Our WORDS coaches were here November 9 and \_\_\_ to observe classes. PLCs have met to review test scores for NSCAS and MAPS. I attended two CSI training sessions online. These sessions focus on coaching instructional leaders and using the TNTP Observation tool to rate the culture of learning, essential content (rigor and engagement), student ownership, and demonstration of learning. Mrs. Nesbitt and I will be attending a session in Scottsbluff on November 14 to observe classes in Scottsbluff using this same tool and working with the TNTP and NDE staff. Progress monitoring will be starting as well for our reading tracker, Dibels 8, which also generates intervention plans using mClass. Leadership: Mr. Olson and I traveled to St. Agnes and met with their principal, Mrs. Brown. We plan to invite their 5th-grade students to our Student Showcase and will set up visitations or a transition day to anyone interested. Student Lighthouse Team continues to take an active role in many areas including assemblies, AR party planning, and fundraising. We will have our Leader in Me Lighthouse Status review on January

31st. Our coach will be here December 14th to help us prepare for review. Engagement: A parent, Jessica Dankowski, would like to reinstate the Bayard Boosters at the elementary school. She plans to send out a survey to parents to see who would like to be involved and when is the best time to meet. We have had several family events to start the year, most recently we had Lights on After School, and the book fair is our next family night with soup supper November 16! Admission will be a free-will donation of either canned food or monetary. This will work in conjunction with our Thanksgiving food boxes. Local businesses are being contacted to donate turkeys. I have created the first of what I hope to be a series of videos with a "First Quarter Recap". This is posted on social media to engage the community in ongoing, in-school, events. This is in line with one of our communication goals we made with NRCSA. Community: Mrs. Jobman partnered with the Lions Club of Bridgeport for Health screenings and PPHD for dental screenings. We had a great Red Ribbon Week with dress-up days and learning about the effects of drug use. Our students were able to travel to Janice Scott's home (Jessica Klassen's mother) to pick pumpkins, enjoy fresh baked cookies, apple cider, and koolaid. This was a wonderful event, provided free of charge, and we are so thankful for her willingness to grow these pumpkins and host and entire event for our students. We celebrated Fire Safety Week with a visit from the Bayard Fire Department.

Dr. Rice provided her report to the board. Academics: All Sophomores will take the PreACT on Tuesday, November 14. 17 Sophomores took part in the Career Cab event (formally the Business and Industry Tour) on November 8th. Thank you to Mrs. Rafferty for making this event possible for our students. All of our Freshmen and Sophomore students will participate in the Connect the Dots career exploration program on November 30th in Bridgeport. This program is sponsored by Nebraska Extension. We will utilize the upcoming teacher inservice day on November 27th to conduct PLCs and work on our standards alignment document. Leadership: Our JH students will take the lead for our school-wide food drive in December. Several of our HS students have taken over updating the honor boards and are working to gain continued sponsorship. I would like to commend Mrs. Rafferty, Mrs. Ferguson, Zach Araujo, Nate Barker, Ashley Garza, and Lexi Nesbitt for helping to organize our Veteran's Day Program. I would like to commend Mr. Nesbitt for the job he has done during the fall season. We have had many compliments from patrons and officials throughout the season. I would like to commend Haley Edmunds for organizing a community Pep Band. They will be playing during the basketball season and demonstrating how much fun band can be. I have applied for a Fine Arts grant through NDE and the Art Council to replace the stage curtains. While the grant is for \$9,999.00, the curtains will be more costly. I would like to ask the board to consider covering the remaining cost, should we receive the grant. I have attached the 3 proposals for your review. Engagement: We had 4 Students attend the CSC Art Day on November 7th. Thank you to Mrs. Klassen for her dedication to this program. We had 26 students participate in the Scholastic Contest at CSC and placed 2nd in Division IV! Congratulations to all who participated! We had 10 students participate in the WTC Honor Choir on November 13th. I would like to commend these students for the work they did outside of the classroom to prepare for this event. The Choir also had 4 students audition for the UNK Honor Choir and 5 audition for the CSC High Plains Honor Choir. The results will be announced for both in December. Community: The 21st Century Singers did not perform at Old West Weekend due to state volleyball and National FFA. The students will be caroling at their Christmas concert and will compete in Alliance this Spring. We held a "Bring your own bucket" event on Halloween. Staff and students were encouraged to dress up and bring a bucket to school. Teachers provided treats for their students while the offices provided treats

for all staff and students who participated. Approximately half of the student body participated and many stated they enjoyed the event. I would like to thank the staff for making this event possible!

Mr. Nesbitt provided his report to the board. Academics: We had 10 students in fall activities to be nominated and were part of the Academic All-State team. We gave them awards during our awards ceremony on Thursday, November 9th, 2023. We are working on the academic letter from the previous year. I am hoping to get those out to the kids soon. Leadership: Facilities: I appreciate our custodial staff working hard to ensure facilities are well-kept and safe. They have been doing a great job keeping up with our busy year. Football: Year in Review: This year the football team went 3-5 and had a lot of close games that went down to the wire. It was a team that fought all season long and saw a lot of improvement. Many young players had to step in and fill in spots and showed a lot of growth throughout the season. We had great leadership from our 4 seniors this year. We finished third in the District and WTC. Volleyball: Year in Review: 28-0 Regular season, first time in school history, Back-to back WTC Conference and season champs, back-to-back MAC conference champs, C2-5 district runners-up. In the last 2 seasons, this team compiled a record of 60 wins and only 3 losses! The work these girls have done to accomplish these goals was truly amazing. From the first day of practice to the last day every girl on the team showed tremendous growth and improvement as an athlete and as an individual. ❖ Softball: Year in Review: What an exceptional year for Bayard High School Softball! Just in our second season, we've made significant strides and broken barriers. We celebrated a landmark achievement with our first subdistrict win, and the exciting news is that the backbone of our dynamic team will return next season. We surpassed every team and individual record this year, with our players standing out on state and national leaderboards. As we wrap up, we're proud to announce that several of our standout athletes are in discussions with colleges, ready to continue their athletic journey. Girls Golf: Girls golf had a great year with new clubs. We had girls who finished in the Top 10 in 3 different meets this year. We will be returning all but one golfer next year with lots of experience and knowledge growing for the game. He is hoping to have 7-8 girls out again next year. XC: WTC was definitely a highlight meet for us. As a team, times had dropped tremendously and they ran really competitive races. Altogether, this was a really memorable season. Having a smaller team, it has been a really great experience to see them bond together and push each other. The seniors have run together for six years and they have grown so much as athletes and as people. They have been a great example for our junior high runners as well. Our Pledge Run fundraiser this year also went to benefit the Panhandle Youth Shelter in Scottsbluff, Nebraska. This year, even with a small amount of runners, we will be donating \$400. 21st show choir: They are prepping for their Christmas concert. We had some students also try out and participated for the WTC honor choir. They also are looking to their competitions that will be coming up in the Winter months. Also, they are raising money for the Nuggets game after Christmas and have had a great start to this. Boys Basketball: Mr. Mancias will be taking over for Joe as an assistant coach with Mr. Hergenreder. They had a meeting and are expecting 9-12 boys out this year. Girls Basketball: They are expecting 12-13 out for basketball this year. Boys Wrestling: We expect 8-10 out this year. Girls Wrestling: They are expecting 5-8 girls out this year. Esports: Jeff Erdman is working hard to get kids to participate to play the winter months. He told me he is getting more response from some students to get a full team going for the winter months which is teams of 4. One Acts: 18 total. Started their season at a pre-season evening in Scottsbluff. They have the WTC, MAC, and district events all in November. They have a busy month. Mrs. Posey has worked hard to make this year a better year for her team. FFA: They

went to the National Convention in Louisville. The seniors that went in FFA said they had a great time. They went to many different events and tourist locations to get the full experience. We had some kids qualify for the State Land Judging event and did well. They are getting into more competitions and events throughout the winter months. Engagement: FFA just got back from National FFA Convention and heard they had a good time learning and exploring new activities. Looking forward to the start of the winter sports season. November 13 is the first day of practice. We have 2 coaches and 8 kids going to the NCA leadership conference in Alliance. Fall 2023 Athletic Awards Ceremony is set and we had a good night on Thursday, November 9th, 2023. We have some kids set up to update the record boards that was part of last years board project. Community: The entire community support has been overwhelming for the girls for district volleyball. They community really rallied around our softball girls during subdistricts and their first win. We had a huge crowd at the Kimball football game for the Tigger Cheer camp. It was cool to see the crowd so large even on a cold night. The LEAD team has been meeting and working to set up speakers and other ideas to increase school spirit. We had a lot of school, staff, and community participation in our student-led pep rallies. The students did a great job including all and we were able to acknowledge some great accomplishments for different groups, not just volleyball.

#### **XI.B. Superintendent**

Mr. Olson provided his report to the board. NDE Advisor Attendance issue: We are getting the attendance corrected in NDE Advisor. The NDE Helpdesk is working with us to determine why the preschool and elementary attendance initially pulled correctly from Infinite Campus and later didn't pull absences.

Rule 10 compliance checks are nearly complete.

The meeting with Community Christian on Thursday, Oct. 26 went very well. They have significant interest in potential partnerships with Bayard and are also interested in the prospect of us hosting an Open House for them in the spring. This is something we will most likely want to include our patrons who currently homeschool. Those in attendance from our side included Mrs. Rafferty, Mr. Nesbitt, Dr. Rice, Mrs. Applegate, and myself.

The St Agnes meeting held on Monday the 30<sup>th</sup> was also well received by Principal Brown. She had numerous questions concerning our curriculum, class size, and both the Pathfinders and the Leader in Me programs. Like Community Christian, they were also interested in the prospect of an open house or to view our spring showcase. Our curriculum, activities, vocational programs and size appeared to be viewed with favor when considering us as a possible school of progression. We could become a school of progression for grade 6 in the case of St Agnes and grade 9 for Community Christian. Since this was my initial meeting with personnel from St. Agnes I asked Mrs. Ehler to also attend to help and answer elementary-specific questions that Mrs. Brown may have. In both cases, St Agnes and Community Christian's, the major concern appeared to be transportation. Given the changes we have made in transportation and our effort to increase possible drivers, we are in or close to a position where we may be able to meet that need. Given typical state aid, our breakeven for providing transportation would be at about 3 students.

Later in the morning of the 30<sup>th</sup> Mrs. Ehler, Bobbie, and I met with the administration from Scottsbluff concerning their Career Academy but primarily the legal hurdles they encountered in establishing the partnership with Aulick Industries and other Twin City industries. This was a

continuation of talks that stemmed from Early Childhood and daycare needs that Jake Aulick attended at Bayard earlier in the year. Individuals at the forefront of the early meetings were Bobbie, Mrs. Burry, and Mrs. Ehler. The meeting with the Scottsbluff public was very informative and encouraging. The administration and their Business Manager shared a great deal of information with us concerning the operation and opportunities afforded their students through their Career Academy.

Aulick Industries is eager to begin a partnership with Bayard Schools and at this point, we should be able to start to formalize the process and get a memorandum of understanding (MOU) in place. This doesn't currently exist between Scottsbluff Public and local industries but would probably be a good document for us to have in place to add clarity concerning expectations within any partnership. We will be reaching out to Jake Aulick later in the week to discuss this and possible partnerships.

Mrs. Rafferty is working with the NE Dept. of Labor through Workforce Development concerning training and job opportunities for students 16 and above. There are several new Federal programs that can provide interagency opportunities for student training and employment. It appears that we may be the test site for the Panhandle.

We are working with fellow WTC schools and the legal council to get a better understanding of where girls wrestling fits into Jr. High activities and possible Title IX ramifications from the Conference, host schools, competing schools, NSAA, and NDE perspective.

We probably need to discuss the prospect of looking into future cooperative programs at the 7-12 levels.

While our elementary numbers continue to slowly climb we have lost a number at the 7-12 level primarily due to families moving out of the District. It appears that we may very well have daycare numbers that will require an expansion which we can accommodate at this point.

At the December Board Meeting, we may have students at both the elementary and secondary approach the Board about a District-wide community food drive for our local food pantry and possible goals and incentives.

Hope Wurderman has been given a contract and will return it once she is released from her teaching contract. Since Minatare has certificated elementary paras on staff the real concern was replacing her as a bus driver. It appears that obstacle no longer exists and she may be able to start over Christmas break. The timing meshes well with our needs as Kurt's house in WY is all but complete at this point.

Jenny Wyckoff currently has a 14-passenger bus license and has taken the course work for her Class B CDL which will allow her to drive the larger buses. She is practicing driving just south of the track for her upcoming driving test.

A couple of weeks back we sent out and posted on our website, information concerning winter driving conditions, frostbite, and protocols concerning appropriate winter dress for bus passengers. In addition to this, parents were notified about alternative pickup and drop-off points during adverse weather conditions. Both teachers and students are aware of our practice of alternative (Zoom or other) instruction for the upper elementary and 7-12 students in the event of school not being in session more than one day due to adverse weather.

While we will be adding two local substitutes to our substitute list relatively new regulation changes at NDE now allow anyone with an existing local substitute certificate to work at any

school in NE without making a new application. This saves the individual money and time and is designed to help with the substitute teacher shortage.

I spoke with Jacob Hurla about our concern of possible damage to the HAVAC units located at the ground level on the east side of the elementary. Community Building Solutions will have Van Pelt Fencing Inc. provide a chain-link fence and gate around the units. Everything appears to be working well here. I do have a couple of concerns as it relates to the electrical that I have spoken to Jacob about in addition to the company that did the wiring for the heat pumps providing heat and air for the library, music room and hallways.

We have been having some problems with water backing up in the elementary and will have Pipe-Works do some minor repair and snake the pipes.

While there has been substantial work done to our high school roof and leaking is very minimal at this point there are a few things that should be covered by insurance that I want to talk to the building committee about. There are also a few things at the elementary as well.

## **XII. Set Next Meeting Date**

Next meeting set for December 11, 2023 at 7:00p.m.

## **XIII. Adjournment**

**Motion Passed:** Motion for adjournment at 8:44p.m. passed with a motion by Randy Eirich and a second by Kim Burry.

Votes: Kim Burry: Yea, Randy Eirich: Yea, Bill Ferrero: Yea, Donna Stuart: Yea

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Secretary

## **Committee on American Civics Meeting**

Monday, November 13, 2023 6:00 PM

Bayard High School Library  
726 4th Avenue  
Bayard, NE 69334

### **I. Opening the Meeting**

#### **I.A. Call to Order**

Meeting was called to order at 6:00p.m.

#### **I.B. Open Meetings Act**

#### **I.C. Notice of Meeting**

#### **I.D. Roll Call of Committee Members**

The following committee members were present: Bill Ferrero, Kim Burry, and Donna Stuart.

#### **I.E. Status of Absent Committee Members**

### **II. Approval of Agenda**

**Motion Passed:** Motion to Approve the Agenda passed with a motion by Kim Burry and a second by Bill Ferrero

Votes: Kim Burry: Yea, Donna Stuart: Yea, Bill Ferrero: Yea

### **III. Introduction of Guests**

Mrs. Rafferty was in attendance

### **IV. Public Comments**

### **V. Review Nebraska State Statute 79-724**

### **VI. Committee Discussion Items**

#### **VI.A. Discussion Regarding Social Studies Curriculum and Instruction Compliance with Nebraska State Statutes 79-719 to 79-723 and the Social Studies Standards Adopted by the Nebraska State Board of Education.**

Mrs. Rafferty discussed the social studies curriculum and instruction compliance with Nebraska State Statutes 79-719 to 79-723 and the social studies standards adopted by the Nebraska State Board of Education.

#### **VI.B. Discussion Regarding Compliance with Statutory Requirements for Students**

Mrs. Rafferty discussed compliance with statutory requirements for students.

#### **VI.C. Discussion Regarding Curricular Materials/Resources and Recommendations for Updating of Altering Curricular Resources**

Mrs. Rafferty discussed curricular materials and resources and recommendations for updating of altering curricular resources.

#### **VI.D. Discussion Regarding Potential Strategies to Increase Positive Student Civics Participation in the Bayard Public Schools Community**

Mrs. Rafferty discussed potential strategies to increase positive student civics participation in the Bayard School Community.

**VII. Set Next Meeting Date**

Next meeting set for May 2024

**VIII. Adjourn**

**Motion Passed:** Motion for adjournment at 6:31p.m. passed with a motion by Kim Burry and a second by Bill Ferrero

Votes: Kim Burry: Yea, Donna Stuart: Yea, Bill Ferrero: Yea

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Secretary

**Bayard Public Schools**

**12/11/2023**

**GENERAL FUND**

<b>Vendor Name</b>	<b>GL Acct #</b>	<b>Description</b>	<b>Amount</b>
AL'S MARKET	01 2710 610 000 000 0	water for drivers	18.95
	01 6968 610 002 002 2	cooking club	17.64
	01 6968 610 002 002 2	cooking club	52.13
	<b>Total</b>		<b>88.72</b>
ALARM SECURITY TECHNICIANS	01 2510 352 002 002 2	ast monitoring	28.95
	01 2620 352 001 001 1	ast monitoring	28.95
	<b>Total</b>		<b>57.90</b>
Amazon Capital Services	01 2620 610 002 002 2	1/2" X1/2" super firm weather stripping	66.92
	01 1100 610 000 000 0	Dual Wireless Lavalier Microphone for Ca	29.98
	01 1100 610 000 000 0	Logitech Wireless Presenter R400, Wirele	32.99
	01 1100 610 000 000 0	credit	(74.00)
	01 2610 610 001 001 1	Drinking fountain filters	599.00
	01 1100 610 001 001 1	for MacBook Air 13" A2179 EMC 3302	172.50
	01 1100 610 001 001 1	Klein Tools VDV500-920 Wire Tracer Tone	149.99
	01 3540 610 002 002 2	https://www.amazon.	32.99
	01 3540 610 002 002 2	https://www.amazon.com/100Yards-	35.98
	01 3535 610 000 000 0	Crayola Air Dry Clay for Kids, Natural W	9.99
	01 3535 610 000 000 0	Play-Doh Bulk Winter Colors 12-Pack of N	13.99
	01 3535 610 000 000 0	GOHOF Macrame Cord 3mm x 328yards	12.99
	01 3535 610 000 000 0	GOHOF Macrame Cord 3mm x 328yards	13.99
	01 3535 610 000 000 0	Teexpert Crystal Clear Epoxy Resin Kit 1	69.98
	01 2620 610 002 002 2	Lights for ELm gym	425.00
	<b>Total</b>		<b>1,592.29</b>
BAYARD AUTOMOTIVE	01 1100 610 001 001 1	5/8 drill bit for project and air chuch	40.39
	01 1100 610 001 001 1	fuel line disconnect tool	73.66
	01 2610 610 001 001 1	Hydro hose for snow blade	70.46
	01 2730 610 000 000 0	supplies	1.96
	01 2730 610 000 000 0	supplies	246.72
	01 2730 610 000 000 0	supplies	8.64
	<b>Total</b>		<b>441.83</b>
BAYARD PUBLIC SCHOOLS - LUNCH	01 6968 610 002 002 2	lights on after school	201.15
	<b>Total</b>		<b>201.15</b>
BAYARD TRANSCRIPT	01 2310 540 000 000 0	publications	548.63
	<b>Total</b>		<b>548.63</b>
BENZEL PEST CONTROL	01 2620 352 001 001 1	pest control	110.78
	01 2620 352 002 002 2	pest control	110.77
	<b>Total</b>		<b>221.55</b>
Binder, Brittani	01 1100 610 002 002 2	supply reimb	39.15
	<b>Total</b>		<b>39.15</b>
BLACK HILLS ENERGY	01 2610 621 002 002 2	#462419 heating fuels	226.74
	01 2610 621 001 001 1	#242155 heating fuels	3,115.43
	<b>Total</b>		<b>3,342.17</b>
CANNON FINANCIAL SERVICES	01 1100 352 001 001 1	copier lease	142.45
	01 1100 352 002 002 2	copier lease	142.45
	<b>Total</b>		<b>284.90</b>
CITY OF BAYARD	01 2610 621 000 000 0	#31200 electric	37.00
	01 2610 621 001 001 1	#75400 electric	6,251.74
	01 2610 410 001 001 1	#75400 utilities	1,014.00
	01 2610 621 002 002 2	#75600 electric	425.49
	01 2610 410 002 002 2	#75600 utilities	1,262.25
	<b>Total</b>		<b>8,990.48</b>
CONNECTING POINT	01 1100 382 000 000 0	nov23 service contract copiers	1,398.67
	<b>Total</b>		<b>1,398.67</b>

CRABLE, BOB	01 2730 352 000 000 0	service calls	3,117.34
	<b>Total</b>		<b>3,117.34</b>
CULLIGAN WATER CONDITION	01 2620 352 001 001 1	r/o system	109.90
	01 2620 352 002 002 2	r/o system	27.50
	<b>Total</b>		<b>137.40</b>
DAS STATE ACCOUNTING - CENTRAL	01 1100 382 000 000 0	oct23 network	267.63
	<b>Total</b>		<b>267.63</b>
EAKES OFFICE SOLUTIONS	01 2510 610 000 000 0	checks	191.44
	01 2610 610 002 002 2	towels	129.10
	01 2610 610 002 002 2	Clean by Peroxy	86.60
	01 2610 610 002 002 2	urinal screens cuc/melon	29.46
	<b>Total</b>		<b>436.60</b>
EDUCATIONAL SERVICE UNIT #13	01 1200 591 003 002 2	panhandle beginnings	965.70
	01 2190 591 000 000 0	deaf/hard of hearing services	3,527.00
	01 2190 591 000 000 0	secondary transition services	3,284.00
	01 2190 591 000 000 0	non sped counseling	2,111.64
	01 1100 382 001 001 1	dl	826.00
	01 1100 382 001 001 1	erate	350.00
	01 1160 591 000 000 0	neva	708.33
	01 1292 591 003 000 0	0-2 instructional prek	425.50
	01 1292 591 003 000 0	0-2 sup instructional prek	34.04
	01 1292 591 003 000 0	0-2 sup esu programs	34.22
	01 1292 591 003 000 0	0-2 sup ot	5.52
	01 2153 591 003 000 0	0-2 speech	427.73
	01 2161 591 003 002 2	elem ot	1,303.64
	01 2161 591 003 001 1	secondary ot	46.00
	01 2171 591 003 001 1	secondary pt	60.30
	01 2181 591 003 002 2	elem low vision	567.00
	01 2163 591 003 000 0	0-2 ot	69.00
	01 1200 330 003 000 0	sped inservice	67.20
	01 1200 591 003 000	sup esu programs homeschool	11.86
	01 1200 591 003 000	sup esu programs sa	819.41
	01 1200 591 003 001 1	meridian speech	53.98
	01 1200 591 003 001 1	meridian a	2,199.00
	01 1200 591 003 000	consult coordinate sped	1,300.00
	01 1200 591 003 002 2	sup elem ot	104.29
	01 1200 591 003 001 1	sup secondary pt	4.82
	01 1200 591 003 002 2	sup elem low vision	45.36
	01 1200 591 003 001 1	sup secondary ot	3.68
	01 1291 591 003 000 0	sup 3-5 ot	58.88
	01 1291 591 003 000 0	3-5 instructional prek	419.58
	01 1291 591 003 000 0	sup 3-5 instructional	33.57
	01 1291 591 003 000 0	3-5 sup esu programs	70.36
	01 2162 591 003 000	3-5 ot	736.00
	01 2152 591 003 000 0	3-5 speech	879.55
	01 2151 591 003 001 1	meridian speech	674.73
	01 2151 591 003 002 2	homeschool speech	148.17
	01 2151 591 003 001 1	secondary speech	405.74
	01 2151 591 003 002 2	elem speech	4,882.03
	01 2141 591 003 001 1	secondary psych	1,801.95
	01 2141 591 003 002 2	elem psych	3,085.71
	<b>Total</b>		<b>32,551.49</b>
FLOYD'S SALES & SERVICE INC.	01 2730 610 000 000 0	Second fuel filter	265.56
	<b>Total</b>		<b>265.56</b>
HEMINGFORD PULIC SCHOOLS	01 1100 382 001 001 1	dl spanish classes 1st semester	10,156.74
	<b>Total</b>		<b>10,156.74</b>
IDEAL LINEN SUPPLY	01 2610 610 001 001 1	mats rags mops	289.89
	01 2610 610 002 002 2	mats rags mops	450.88

	<b>Total</b>		<b>740.77</b>
J W PEPPER & SON INC.	01 1100 610 001 001 1	music Inv#365268052	17.94
	01 1100 610 001 001 1	music Inv #365784383	86.42
	01 1100 610 001 001 1	music Inv#365782165	426.39
	01 1100 610 001 001 1	unapplied payment 3/16/21	(28.76)
	01 1100 610 001 001 1	unapplied payment 3/01/2022	(198.00)
	<b>Total</b>		<b>303.99</b>
JUNIOR LIBRARY GUILD	01 2220 640 002 002 2	Humor Elementary Plus (Grades 2-6)	250.74
	01 2220 640 002 002 2	Graphic Novels Elementary Plus (Grades	288.96
	01 2220 640 002 002 2	Primary (Grades K-1)	236.64
	01 2220 640 002 002 2	Easy Reading (Grades 1-3)	220.68
	<b>Total</b>		<b>997.02</b>
KNOW BUDDY RESOURCES	01 2220 640 002 002 2	Grizzly Bear vs. Polar Bear	20.70
	01 2220 640 002 002 2	Hammerhead vs. Bull Shark	20.70
	01 2220 640 002 002 2	Honey Badger Vs. Hyena	20.70
	01 2220 640 002 002 2	Wolf Pack vs. Moose	20.70
	01 2220 640 002 002 2	Wolverine vs. Tasmanian Devil	20.70
	01 2220 640 002 002 2	Eagles	24.47
	01 2220 640 002 002 2	Falcons	24.47
	01 2220 640 002 002 2	Hawks	24.47
	01 2220 640 002 002 2	Kites	24.47
	01 2220 640 002 002 2	Owls	24.47
	01 2220 640 002 002 2	Vultures	24.47
	01 2220 640 002 002 2	Ford GT	18.81
	01 2220 640 002 002 2	Koenigsegg Regera	18.81
	01 2220 640 002 002 2	Lamborghini Aventador	18.81
	01 2220 640 002 002 2	McLaren Elva	18.81
	01 2220 640 002 002 2	Circulatory System	21.64
	01 2220 640 002 002 2	Digestive System	21.64
	01 2220 640 002 002 2	Muscular System	21.64
	01 2220 640 002 002 2	Nervous System	21.64
	01 2220 640 002 002 2	Respiratory System	21.64
	01 2220 640 002 002 2	Skeletal System	21.64
	01 2220 640 002 002 2	Earthquakes	19.75
	01 2220 640 002 002 2	Extreme Cold and Blizzards	19.75
	01 2220 640 002 002 2	Extreme Heat and Drought	19.75
	01 2220 640 002 002 2	Hurricanes	19.75
	01 2220 640 002 002 2	Tornadoes	19.75
	01 2220 640 002 002 2	Wildfires	19.75
	01 2220 640 002 002 2	Handling Charge	10.00
	<b>Total</b>		<b>583.90</b>
KUSKIE STATION LLC	01 2710 626 000 000	nov23 fuel	3,093.73
	01 2610 626 001 001 1	nov23 custodial fuel	50.06
	<b>Total</b>		<b>3,143.79</b>
Lakeshore	01 3540 610 002 002 2	easy climb step stool	598.00
	01 3540 610 002 002 2	no slip classroom step stoo.	159.00
	01 3540 610 002 002 2	shipping	113.55
	<b>Total</b>		<b>870.55</b>
MATHESON TRI-GAS INC.	01 1100 610 001 001 1	Welding gas	473.57
	<b>Total</b>		<b>473.57</b>
MCI COMM SERVICE	01 2510 382 000 000 0	telephone	38.09
	<b>Total</b>		<b>38.09</b>
MENARDS	01 2610 610 002 002 2	Cement patch, water salt, Elem	143.39
	01 1100 610 001 001 1	lumber/supplies 8th grade stools/shop	400.84
	01 1100 610 001 001 1	shop vac	184.99
	<b>Total</b>		<b>729.22</b>
MID-AMERICAN RESEARCH CHEMICAL	01 2610 610 002 002 2	Big Kahuna in the personal sized bottles	109.83
	<b>Total</b>		<b>109.83</b>

MIDAMERICA BOOKS	01 2220 640 001 001 1	United States Encyclopedias (4 volume se	139.80
	01 2220 640 001 001 1	Crafting with Wood: DIY Woodworking	24.95
	01 2220 640 001 001 1	Creating with Ceramics: DIY Clay & Potte	24.95
	01 2220 640 001 001 1	Designing with Graphic Arts: DIY Visual	24.95
	01 2220 640 001 001 1	Designing with Textiles: DIY Fabric & Fi	24.95
	01 2220 640 001 001 1	Engineering with Circuits: DIY Motor & R	24.95
	01 2220 640 001 001 1	Making with Metal: DIY Metalworking Proj	24.95
	01 2220 640 001 001 1	Afghanistan	28.95
	01 2220 640 001 001 1	Argentina	28.95
	01 2220 640 001 001 1	Australia	28.95
	01 2220 640 001 001 1	Brazil	28.95
	01 2220 640 001 001 1	China	28.95
	01 2220 640 001 001 1	Egypt	28.95
	01 2220 640 001 001 1	France	28.95
	01 2220 640 001 001 1	Germany	28.95
	01 2220 640 001 001 1	India	28.95
	01 2220 640 001 001 1	Israel	28.95
	01 2220 640 001 001 1	Italy	28.95
	01 2220 640 001 001 1	Japan	28.95
	01 2220 640 001 001 1	Kenya	28.95
	01 2220 640 001 001 1	Mexico	28.95
	01 2220 640 001 001 1	Russia	28.95
	01 2220 640 001 001 1	Ukraine	28.95
	01 2220 640 001 001 1	United Kingdom	28.95
	01 2220 640 001 001 1	Venezuela	28.95
	<b>Total</b>		<b>810.60</b>
MOBIUS	01 2620 352 001 001 1	annual max pro cloud	110.00
	<b>Total</b>		<b>110.00</b>
NE COLORADO CELLULAR, INC	01 1100 382 000 000 0	hotspots	286.74
	<b>Total</b>		<b>286.74</b>
NE SAFETY CENTER	01 2710 330 000 000 0	driver training	395.00
	<b>Total</b>		<b>395.00</b>
ONE SOURCE	01 1200 810 003 002 2	background check	24.00
	<b>Total</b>		<b>24.00</b>
PITSCO	01 1100 610 001 001 1	co2 car kits	475.00
	01 1100 610 001 001 1	freight	47.50
	<b>Total</b>		<b>522.50</b>
POWER SCHOOL GROUP LLC	01 2510 810 000 000 0	23-24 renewal applicant tracking	1,054.79
	<b>Total</b>		<b>1,054.79</b>
RAUNER & ASSOCIATES	01 2310 315 000 000 0	22/23 audit report	19,200.00
	01 2310 315 000 000 0	nssrs testing	300.00
	01 2310 315 000 000 0	mileage	151.96
	<b>Total</b>		<b>19,651.96</b>
SCHOLASTIC BOOK FAIRS	01 2220 640 002 002 2	Moon Rising	12.99
	01 2220 640 002 002 2	Dream Team	5.99
	01 2220 640 002 002 2	Starfish's Story	7.99
	01 2220 640 002 002 2	Backcountry	8.99
	01 2220 640 002 002 2	Waddle I Do Without You?	7.99
	01 2220 640 002 002 2	Piggy: The Cure	7.99
	01 2220 640 002 002 2	Piggy: Permanent Detention	12.99
	01 2220 640 002 002 2	Bad Bunny	7.99
	01 2220 640 002 002 2	Discovering Dragons	10.99
	01 2220 640 002 002 2	Grumpy Monkey Oh, No! Christmas	7.99
	01 2220 640 002 002 2	Grumpy Monkey Party Time!	7.99
	01 2220 640 002 002 2	Pete the Kitty and the Unicorn's Missing	4.99
	01 2220 640 002 002 2	Sleepy Sheepy	18.99
	01 2220 640 002 002 2	Don't Let the Pigeon Drive the Sleigh!	18.99
	01 2220 640 002 002 2	The Bad Seed	5.99

01 2220 640 002 002 2	I'm a Unicorn	7.99
01 2220 640 002 002 2	Pretty Perfect Kitty Corn	7.99
01 2220 640 002 002 2	There was an Old Lady Who Swallowed a	6.99
01 2220 640 002 002 2	Itty-Bitty Kitty Corn	7.99
01 2220 640 002 002 2	The Good Egg and the Talent Show	4.99
01 2220 640 002 002 2	The Bad Seed Goes to the Library	4.99
01 2220 640 002 002 2	Best Friends Furever	5.99
01 2220 640 002 002 2	Fly Guy Presents Dogs	4.99
01 2220 640 002 002 2	What if you had T. Rex Teeth?	4.99
01 2220 640 002 002 2	The Bad Guys in Let the Games Begin	6.99
01 2220 640 002 002 2	Piggy: Infected	7.99
01 2220 640 002 002 2	Diary of a Pug - Pug's New Puppy	5.99
01 2220 640 002 002 2	Dragon Girls - Rosie the Twilight Dragon	5.99
01 2220 640 002 002 2	Cat Kid Comic Club Collaborations	12.99
01 2220 640 002 002 2	Miles Morales Stranger Tides	12.99
01 2220 640 002 002 2	Four Eyes	12.99
01 2220 640 002 002 2	Stacey's Mistake	12.99
01 2220 640 002 002 2	Terry's Crew	12.99
01 2220 640 002 002 2	Search and Rescue Pentagon Escape	7.99
01 2220 640 002 002 2	The Last Comics on Earth	14.99
01 2220 640 002 002 2	Diary of a Wimpy Kid Rodrick Rules	14.99
01 2220 640 002 002 2	Tales from a Not-So-Posh Paris Adventure	14.99
01 2220 640 002 002 2	Diary of a Wimpy Kid No Brainer	19.98
01 2220 640 002 002 2	The Maze of Bones	12.99
01 2220 640 002 002 2	Karen's Haircut	12.99
01 2220 640 002 002 2	Frizzy	12.99
01 2220 640 002 002 2	Nugly	7.99
01 2220 640 002 002 2	Forget Me Nat	12.99
01 2220 640 002 002 2	I Survived the Wellington Avalanche, 191	5.99
01 2220 640 002 002 2	I Survived the Great Chicago Fire, 1871	10.99
01 2220 640 002 002 2	I Survived the American Revolution, 1776	10.99
01 2220 640 002 002 2	Diary of a Wimpy Kid The Deep End	9.99
01 2220 640 002 002 2	We Are Family	9.99
01 2220 640 001 001 1	Dragon Ops	3.00
01 2220 640 001 001 1	Escape from Stalingrad	7.99
01 2220 640 001 001 1	Zombie Season	8.99
01 2220 640 001 001 1	Refugee	8.99
01 2220 640 001 001 1	Search and Fescue	7.99
01 2220 640 001 001 1	Diary of a Wimpy Kid The Deep End	5.00
01 2220 640 001 001 1	We Are Family	9.99
01 2220 640 001 001 1	Backcountry	8.99
01 2220 640 001 001 1	Diary of a Wimpy Kid No Brainer	9.99
01 2220 640 001 001 1	Speak Up!	3.00
01 2220 640 001 001 1	All's Faire in Middle School	10.99
01 2220 640 001 001 1	Everyday Air Fryer	17.99
01 2220 640 001 001 1	Dog Man Twenty Thousand Fleas Under	14.99
01 2220 640 001 001 1	Diary of a Wimpy Kid Diper Overlode	9.99
01 2220 640 001 001 1	Escape From Chernobyl	7.99
01 2220 640 001 001 1	Camp Care	8.99
01 2220 640 001 001 1	Nightmare King	7.99
01 2220 640 001 001 1	Parachute Kids	12.99
01 2220 640 001 001 1	Tumble	8.99
01 2220 640 001 001 1	City of Dragons - Rise of the Shadowfire	12.99
01 2220 640 001 001 1	Wings of Fire - the Graphic Novel - Moon	12.99
01 2220 640 001 001 1	As Cooked on Tik Tok	14.99
01 2220 640 001 001 1	Boards, Platters & More	19.99
01 2220 640 001 001 1	Minecraft's Cookbook	12.99
01 2220 640 001 001 1	The Official Harry Potter Cookbook	19.99

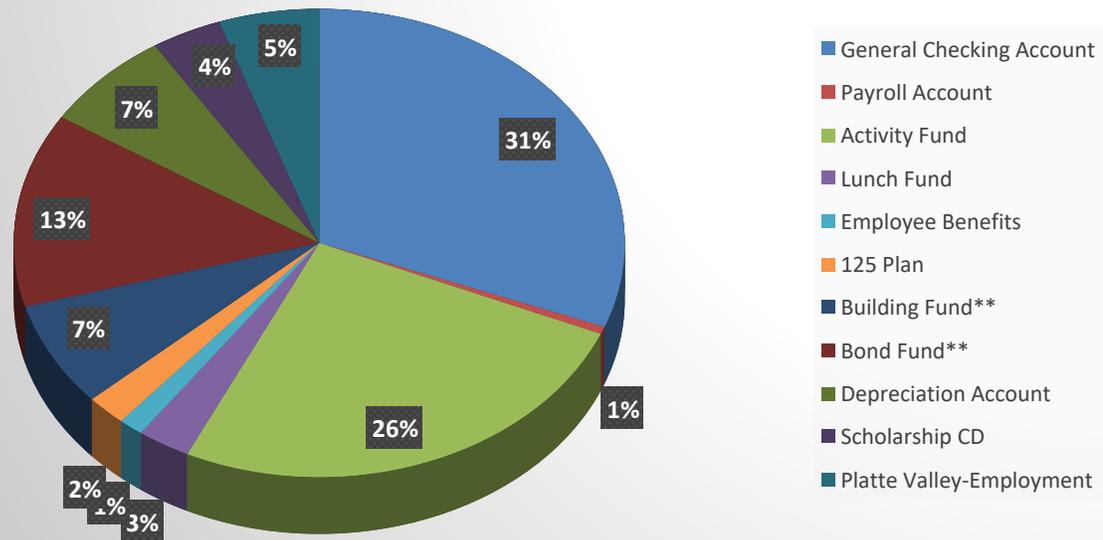
	<b>Total</b>		<b>747.29</b>
SHERWIN WILLIAMS	01 2610 610 001 001 1	Paint and supplies	320.29
	<b>Total</b>		<b>320.29</b>
SIMMONS OLSEN LAW FIRM P.C.	01 2330 317 000 000 0	legal services	202.50
	<b>Total</b>		<b>202.50</b>
SOAR PEDIATRIC THERAPY, LLC	01 2173 591 003 000 0	0-2 pt	162.00
	01 2172 591 003 000 0	3-5 pt	533.25
	01 2171 591 003 002 2	sa pt	1,217.70
	01 2171 591 003 002 2	pt mileage	136.24
	<b>Total</b>		<b>2,049.19</b>
TEACHER INNOVATIONS, INC.	01 1100 810 001 001 1	1 year subscription to planbook.com	553.50
	<b>Total</b>		<b>553.50</b>
TEAM CHEVROLET	01 2730 610 000 000 0	Relay	19.04
	<b>Total</b>		<b>19.04</b>
TIME MANAGEMENT SYSTEMS	01 2510 810 000 000 0	timeclock	182.00
	<b>Total</b>		<b>182.00</b>
ULINE	01 1100 733 001 001 1	Stairwell for sh-	1,550.75
	<b>Total</b>		<b>1,550.75</b>
VERIZON	01 2710 610 000 000 0	gps	210.47
	<b>Total</b>		<b>210.47</b>
WILLOW LANE EDUCATION	01 2220 640 002 002 2	The Green Girls	20.89
	01 2220 640 002 002 2	Timothy Dinoman and the Attack of the Da	22.79
	01 2220 640 002 002 2	Minecraft Crafting: Unofficial Kids' Gui	20.52
	01 2220 640 002 002 2	Minecraft Farming: An Unofficial Kids' G	20.52
	01 2220 640 002 002 2	Minecraft Mobs: An Unofficial Kids' Guid	20.52
	01 2220 640 002 002 2	Minecraft Redstone: An Unofficial Kids'	20.52
	01 2220 640 002 002 2	Clothes We Wear	19.59
	01 2220 640 002 002 2	Holiday Fun	19.59
	01 2220 640 002 002 2	I Ride	19.59
	01 2220 640 002 002 2	Inside My Home	19.59
	01 2220 640 002 002 2	My School	19.59
	01 2220 640 002 002 2	We All Need Food	19.59
	01 2220 640 002 002 2	Earth & Space: Let's Investigate	21.46
	01 2220 640 002 002 2	Forces & Magnets: Let's Investigate	21.46
	01 2220 640 002 002 2	Rocks: Let's Investigate	21.46
	01 2220 640 002 002 2	Solids, Liquids, & Gases	21.46
	01 2220 640 002 002 2	Shark Life	20.52
	01 2220 640 002 002 2	Sharks and People	20.52
	01 2220 640 002 002 2	Super Sharks	20.52
	01 2220 640 002 002 2	Weird and Wonderful Sharks	20.52
	01 2220 640 002 002 2	Meet Justin Herbert: Los Angeles Charger	21.46
	01 2220 640 002 002 2	Meet Justin Jefferson: Minnesota Vikings	21.46
	01 2220 640 002 002 2	Meet Sabrina Ionescu: New York Liberty S	21.46
	01 2220 640 002 002 2	Meet Vladimir Guerrero Jr.: Toronto Blue	21.46
	01 2220 640 002 002 2	Come Closer If You Dare: Animal Predator	22.39
	01 2220 640 002 002 2	Inside Alcatraz	20.52
	01 2220 640 002 002 2	Inside Area 51	20.52
	01 2220 640 002 002 2	Inside King Tut's Tomb	20.52
	01 2220 640 002 002 2	Inside the Bermuda Triangle	20.52
	01 2220 640 002 002 2	Inside the London Catacombs	20.52
	01 2220 640 002 002 2	Inside the Titanic	20.52
	01 2220 640 002 002 2	Meet Patrick Mahomes	21.46
	01 2220 640 002 002 2	Meet Stephen Curry	21.46
	01 2220 640 002 002 2	shipping	10.00
	<b>Total</b>		<b>695.49</b>
WOODWIND BRASSWIND	01 1100 610 002 002 2	Treeworks Extra Large MultiTree Chimes	159.99
	01 1100 610 002 002 2	Nino Wood Guiro with Scraper	19.99
	01 1100 610 002 002 2	LP LP234A Standard Wood	44.99

	01 1100 610 002 002 2	LP Standard Ratchet	49.99
	01 1100 610 002 002 2	Meinl Professional Wood Block Natural La	24.99
	01 1100 610 002 002 2	Rhythm Band RB702 Agogo Bell with	23.99
	01 1100 610 002 002 2	LP Vibra-slap	49.99
	01 1100 610 002 002 2	Stagg Wooden Castanets Pair	25.98
	<b>Total</b>		<b>399.91</b>
COMMUNITY BUILDING SOLUTIONS LLC	03 4700 720 000 000	50% #3 HVAC	53,612.50
	<b>Total</b>		<b>53,612.50</b>
JOHNSON CONTROLS	03 4700 720 000 000	cooler deductible-insurance paying	500.00
	<b>Total</b>		<b>500.00</b>
COMMUNITY BUILDING SOLUTIONS LLC	06 2510 739 000 000	50% #3 HVAC	53,612.50
	<b>Total</b>		<b>53,612.50</b>
		General Fund Total	<b>\$101,916.95</b>
		Building Fund	<b>\$54,112.50</b>
		Payroll	
		Depreciation	<b>\$53,612.50</b>

BAYARD PUBLIC SCHOOL  
 TREASURER REPORT  
 BANK STATEMENT BALANCES as of November 2023

General Checking Account	\$	468,658.64	
Payroll Account	\$	7,762.11	
Activity Fund	\$	391,257.41	
Lunch Fund	\$	42,900.40	
Employee Benefits	\$	19,925.21	
125 Plan	\$	32,146.89	
Building Fund**	\$	110,249.60	
Bond Fund**	\$	203,708.43	
Depreciation Account	\$	105,323.02	
Scholarship CD	\$	56,589.50	
Platte Valley-Employment	\$	80,856.60	
	\$		1,519,377.81

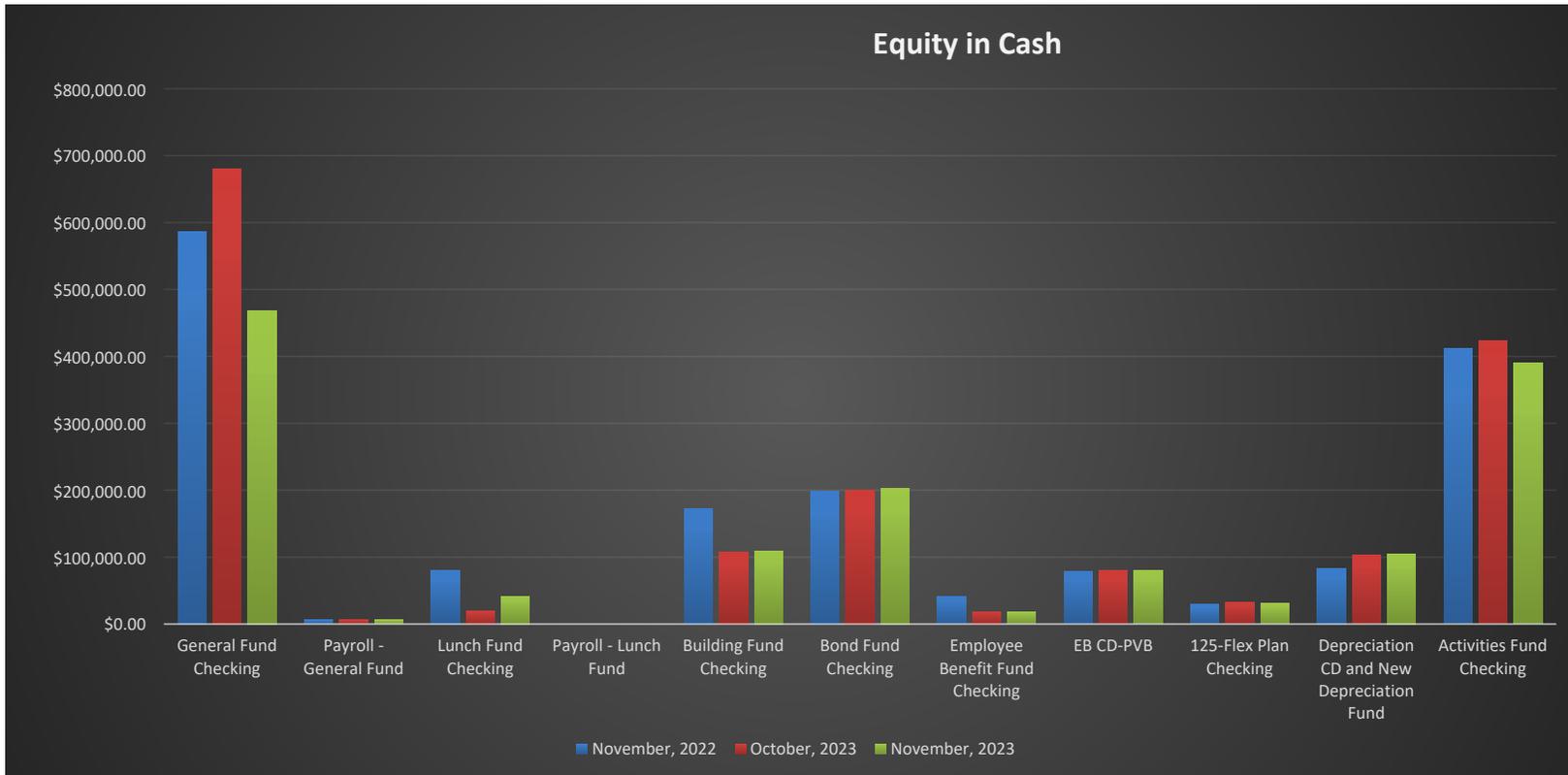
Account Percentages



# Bayard Public Schools

Equity in Cash  
November 30, 2023

Fund	Fund #	November, 2022 PRIOR YEAR BALANCE	October, 2023 PRIOR MONTH BALANCE	November, 2023 REVENUES	November, 2023 EXPENSES	November, 2023 ENDING BALANCE
General Fund Checking	01-101	\$586,833.60	680,822.58	298,102.54	(510,266.48)	\$468,658.64
Payroll - General Fund	01-104	\$7,812.34	\$ 7,775.81	432,316.61	(432,330.31)	\$ 7,762.11
Lunch Fund Checking	02-101	\$80,746.45	21,318.61	53,205.53	(31,623.74)	\$42,900.40
Payroll - Lunch Fund	02-104	\$0.00	0.00	11,944.84	(11,944.84)	\$0.00
Building Fund Checking	03-101	\$174,316.28	108,603.60	1,646.00	0.00	\$110,249.60
Bond Fund Checking	04-101	\$199,048.29	201,532.57	5,170.86	(2,995.00)	\$203,708.43
Employee Benefit Fund Checking	05-101	\$41,960.49	19,897.25	46.44	(18.48)	\$19,925.21
EB CD-PVB	05-106-1000	\$80,213.61	80,856.60	0.00	0.00	\$80,856.60
125-Flex Plan Checking	05-107	\$30,515.04	33,194.99	4,324.98	(5,373.08)	\$32,146.89
Depreciation CD and New Depreciation Fund	06-101	\$83,870.37	105,197.65	125.37	0.00	\$105,323.02
Activities Fund Checking	07-101	\$413,438.09	424,765.28	24,069.11	(57,576.98)	\$391,257.41
Scholarship CD	07-114	\$61,360.87	55,964.41	625.09	0.00	\$56,589.50
<b>TOTAL</b>		<b>\$1,760,115.43</b>	<b>\$ 1,739,929.35</b>	<b>\$ 831,577.37</b>	<b>\$ (1,052,128.91)</b>	<b>\$1,519,377.81</b>



**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
Check Number: 14772		Check Type: Check	Check Date: 11/07/2023	Vendor: 5STAR	5 STAR FUNDRAISING	Check Total:	1,755.00
11-5-23	11/07/2023		butter braids	07 2900 610 225 000 0	1,755.00		
Check Number: 14773		Check Type: Check	Check Date: 11/07/2023	Vendor: ALSMARKET	AL'S MARKET	Check Total:	36.38
7874	10/27/2023	24-000227	hospitality	07 2900 610 102 000 0	24.02		
8520	10/27/2023	24-000273	Hospitality	07 2900 610 102 000 0	12.36		
Check Number: 14774		Check Type: Check	Check Date: 11/07/2023	Vendor: SYNCB	Amazon Capital Services	Check Total:	541.44
19fl-q7yy-46v3	11/07/2023	24-000301	chin cups	07 2900 610 102 000 0	70.74		
1cg7-4pvv-1kpm	10/27/2023	24-000188	Lanyards Keychain Wrist Wristlet Strap K	07 2900 610 122 000 0	98.80		
1nwp-h7h4-73c6	10/27/2023	24-000235	Indoor softballs	07 2900 610 153 000 0	79.90		
1p1j-lkgf-pk9w#2	11/02/2023	24-000031	labels	07 2900 610 102 000 0	13.12		
1rnc-q4xt-cy4w	10/10/2023	24-000153	joggers	07 2900 610 105 000 0	222.96		
1yvx-q7nv-km13	11/02/2023	24-000299	6.35 mm to iphone	07 2900 610 102 000 0	55.92		
Check Number: 14775		Check Type: Check	Check Date: 11/07/2023	Vendor: SYNCB	Amazon Capital Services	Check Total:	20.42
1yvx-q7nv-km13	11/02/2023	24-000299	6.35 mm to 3.5 mm	07 2900 610 102 000 0	21.50		
1yvx-q7nv-km13	11/02/2023	24-000299	shipping	07 2900 610 102 000 0	7.28		
1yvx-q7nv-km13	11/02/2023	24-000299	promotion	07 2900 610 102 000 0	(8.36)		
Check Number: 14776		Check Type: Check	Check Date: 11/07/2023	Vendor: BANCTY	BANNER COUNTY SCHOOL	Check Total:	75.00
20231030	10/30/2023	24-000291	wrestling fee	07 2900 810 102 000 0	75.00		
Check Number: 14777		Check Type: Check	Check Date: 11/07/2023	Vendor: BAYACT	BAYARD PUBLIC SCHOOLS - ACTIVITY	Check Total:	74.00
20231102	11/02/2023	24-000311	Halloween treats	07 2900 610 133 000 0	74.00		
Check Number: 14778		Check Type: Check	Check Date: 11/07/2023	Vendor: TIGERPAWS	Bayard Tiger Paws	Check Total:	119.76
20231030	10/30/2023	24-000294	breakfast burritos	07 2900 610 102 000 0	71.76		
20231030-0001	10/30/2023	24-000295	hospitality	07 2900 610 102 000 0	48.00		
Check Number: 14779		Check Type: Check	Check Date: 11/07/2023	Vendor: BSNSPORTS	BSN Sports	Check Total:	298.63
923185345	11/02/2023	24-000165	field paint	07 2900 610 102 000 0	298.63		
Check Number: 14780		Check Type: Check	Check Date: 11/07/2023	Vendor: WALMARTC	Capital One	Check Total:	147.88
20231030	10/30/2023	24-000174	pep rally supplie	07 2900 610 132 000 0	42.58		
20231030-0001	10/30/2023	24-000219	Food and prizes	07 2900 610 103 000 0	105.30		

**Detail Check Register**

Checking Account: 7

**Student Activity**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
14781	Check	11/07/2023	CARD	CARDMEMBER SERVICE	5,864.61
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231106	11/06/2023		act travel	07 2900 580 102 000 0	616.77
20231106	11/06/2023		ffa travel	07 2900 580 124 000 0	3,903.40
20231106	11/06/2023		hospitality	07 2900 610 102 000 0	58.80
20231106	11/06/2023		travel	07 2900 610 153 000 0	651.15
20231106-0002	11/06/2023	24-000117	WTC Music	07 2900 610 135 000 0	178.11
20231106-0002	11/06/2023	24-000117	WTC Music	07 2900 610 135 000 0	47.93
20231106-0004	11/06/2023	24-000149	Bookbags	07 2900 610 125 000 0	342.00
20231106-0005	11/06/2023	24-000200	Homecoming Prizes	07 2900 610 103 000 0	66.45
14782	Check	11/07/2023	CARD	CARDMEMBER SERVICE	678.01
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231106-0007	11/06/2023	24-000102	NFHS coaching courses	07 2900 810 102 000 0	115.00
20231106-0008	11/06/2023	24-000097	Tux pants	07 2900 610 135 000 0	27.00
20231106-0008	11/06/2023	24-000097	Tux Shirt	07 2900 610 135 000 0	16.50
20231106-0008	11/06/2023	24-000097	Shipping	07 2900 610 135 000 0	8.00
20231106-0009	11/06/2023	24-000132	dinner	07 2900 580 119 000 0	213.31
20231106-0010	11/06/2023	24-000189	Tax	07 2900 610 114 000 0	18.20
20231106-0010	11/06/2023	24-000189	Coaching gear	07 2900 610 114 000 0	280.00
14783	Check	11/07/2023	CARD	CARDMEMBER SERVICE	3,070.66
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231106-0011	11/06/2023	24-000100	Esports online membership	07 2900 610 156 000 0	37.26
20231106-0013	11/06/2023	24-000075	FFA meal at Oles in Paxton	07 2900 610 124 000 0	537.14
20231106-0014	11/06/2023	24-000115	FFA meal at Burger Werx	07 2900 610 124 000 0	210.51
20231106-0015	11/06/2023	24-000136	FFA t-shirts	07 2900 610 124 000 0	1,085.75
20231106-0017	11/06/2023	24-000162	National FFA Convention registration	07 2900 810 124 000 0	1,200.00
14784	Check	11/07/2023	WESTATESBA	CASH	300.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231107	11/07/2023	24-000325	cash drawer for bookstore in/out	07 2900 610 122 000 0	300.00
14785	Check	11/07/2023	CASHDIST	CASH-WA DISTRIBUTING	476.61
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
13940325	11/06/2023		concession inventory	07 2900 610 118 000 0	521.78
cm3434797	09/11/2023		credit	07 2900 610 118 000 0	(45.17)
14786	Check	11/07/2023	CHADRON	Chadron High School	50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20231102	11/02/2023	24-000308	streaming	07 2900 810 102 000 0	50.00
14787	Check	11/07/2023	FLOBAS	FLOWER BASKET	200.00

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
865039	11/06/2023	24-000096	attendant bouquets	07 2900 610 103 000 0	125.00		
865039	11/06/2023	24-000096	queen bouquet	07 2900 610 103 000 0	75.00		
Check Number: 14788	Check Type: Check	Check Date: 11/07/2023	Vendor: FNBO	FNBO	Check Total:		70.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231106	11/06/2023	24-000225	mat cleaner	07 2900 610 102 000 0	70.85		
Check Number: 14789	Check Type: Check	Check Date: 11/07/2023	Vendor: FNBOCARD	FNBO CARD	Check Total:		5,074.39
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231106	11/06/2023	24-000223	Service fee for screen repair	07 2900 610 133 000 0	105.44		
20231106-0002	11/06/2023	24-000226	hospitality	07 2900 610 102 000 0	2.13		
20231106-0003	11/06/2023	24-000275	Hospitality	07 2900 610 102 000 0	12.75		
20231106-0004	11/06/2023	24-000274	Hospitality	07 2900 610 102 000 0	32.07		
20231107	11/07/2023	24-000240	Nuggets Tickets	07 2900 610 135 000 0	4,532.00		
20231107-0002	11/07/2023	24-000238	FFA AET subscription	07 2900 810 124 000 0	390.00		
Check Number: 14790	Check Type: Check	Check Date: 11/07/2023	Vendor: FNBOCARD	FNBO CARD	Check Total:		1,192.54
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231107-0003	11/07/2023	24-000239	Coaching sweatshirt	07 2900 610 114 000 0	71.89		
oct23ce	11/06/2023		state xc meals and fuel	07 2900 580 111 000 0	290.83		
oct23jr	11/07/2023		state ffa travel	07 2900 580 124 000 0	188.97		
oct23jr	11/07/2023		museum tickets	07 2900 810 124 000 0	460.00		
oct23kr	11/07/2023		vb meal	07 2900 610 102 000 0	180.85		
Check Number: 14791	Check Type: Check	Check Date: 11/07/2023	Vendor: GORDONRUSH	Gordon-Rushville High School	Check Total:		75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231030	10/30/2023	24-000293	wrestling fee	07 2900 810 102 000 0	75.00		
Check Number: 14792	Check Type: Check	Check Date: 11/07/2023	Vendor: HOLIDAYKEA	HOLIDAY INN - KEARNEY	Check Total:		509.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
98195/98198/98199	10/30/2023		state xc lodging	07 2900 580 111 000 0	509.85		
Check Number: 14793	Check Type: Check	Check Date: 11/07/2023	Vendor: KIMBALL	Kimball Public Schools	Check Total:		75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231030	10/30/2023	24-000296	wrestling fee	07 2900 810 102 000 0	75.00		
Check Number: 14794	Check Type: Check	Check Date: 11/07/2023	Vendor: LINGLEFT	LINGLE-FORT LARAMIE HIGH SCHOOL	Check Total:		75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231030	10/30/2023	24-000292	wrestling fee	07 2900 810 102 000 0	75.00		
Check Number: 14795	Check Type: Check	Check Date: 11/07/2023	Vendor: MEN	MENARDS	Check Total:		786.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
89306	10/17/2023		burning of b supplies	07 2900 610 102 000 0	43.65		
90033	10/27/2023	24-000169	<a href="https://www.menards.com/main/appliances/">https://www.menards.com/main/appliances/</a>	07 2900 610 122 000 0	559.99		

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
91366	11/07/2023	24-000144	Materials for door	07 2900 610 131 000 0	172.67		
91367	11/07/2023	24-000310	tide detergent	07 2900 610 102 000 0	10.44		
Check Number: 14796	Check Type: Check	Check Date: 11/07/2023	Vendor: NBDA	NBDA Inc	Check Total:	65.00	
20231102	11/02/2023	24-000302	This is for membership to the Nebraska B	07 2900 610 114 000 0	65.00		
Check Number: 14797	Check Type: Check	Check Date: 11/07/2023	Vendor: NCAPS	NCAPS	Check Total:	240.00	
20231102	11/02/2023	24-000303	Nebraska DI fees	07 2900 610 121 000 0	240.00		
Check Number: 14798	Check Type: Check	Check Date: 11/07/2023	Vendor: NESBZAC	ZACH NESBITT	Check Total:	1,134.46	
fal23	10/30/2023		ad mileage reimb fall 23	07 2900 580 102 000 0	1,134.46		
Check Number: 14799	Check Type: Check	Check Date: 11/07/2023	Vendor: OGALLALA	OGALLALA PULIC SCHOOLS	Check Total:	35.00	
20231102	11/02/2023	24-000304	district golf fee	07 2900 810 102 000 0	35.00		
Check Number: 14800	Check Type: Check	Check Date: 11/07/2023	Vendor: PEPSI	Pepsi-Cola of Western NE	Check Total:	723.65	
5100123718	10/30/2023		bubblers tea soda jerky	07 2900 610 118 000 0	657.90		
5100124251	10/25/2023		soda	07 2900 610 122 000 0	26.30		
5100124252	10/27/2023		soda	07 2900 610 133 000 0	39.45		
Check Number: 14801	Check Type: Check	Check Date: 11/07/2023	Vendor: TEAMLEADER	TEAMLEADER	Check Total:	159.99	
125283	11/06/2023	23-001310	Skirt/shell	07 2900 610 132 000 0	159.99		
Check Number: 14802	Check Type: Check	Check Date: 11/07/2023	Vendor: WORFINCH	WORLD'S FINEST CHOCOLATE INC	Check Total:	1,440.00	
751741	10/30/2023	24-000298	Educators Rising World's Finest Chocolat	07 2900 610 152 000 0	1,440.00		
Check Number: 14803	Check Type: Check	Check Date: 11/10/2023	Vendor: ALSMARKET	AL'S MARKET	Check Total:	43.41	
9103	11/10/2023	24-000283	pastries	07 2900 610 146 000 0	43.41		
Check Number: 14804	Check Type: Check	Check Date: 11/10/2023	Vendor: SYNCB	Amazon Capital Services	Check Total:	70.80	
1ft9-m4l3-1htf	11/10/2023	24-000314	Tape	07 2900 610 102 000 0	70.80		
Check Number: 14805	Check Type: Check	Check Date: 11/10/2023	Vendor: WESTATESBA	CASH	Check Total:	3,300.00	
20231110	11/10/2023	24-000335	Cash 33 \$100 bills- eha wellness grant r	07 2900 610 140 000 0	3,300.00		
Check Number: 14806	Check Type: Check	Check Date: 11/10/2023	Vendor: CASTARMAND	AMRAND CASTANEDA	Check Total:	166.25	

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231110	11/10/2023	24-000329	officials fee	07 2900 352 102 000 0	140.00	
20231110	11/10/2023	24-000329	mileage half	07 2900 352 102 000 0	26.25	
Check Number: 14807	Check Type: Check	Check Date: 11/10/2023	Vendor: CHADRONSTA	CHADRON STATE CONFERENCING	Check Total:	127.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
54907	11/10/2023	24-000318	meals for Chadron FFA Contest	07 2900 580 124 000 0	127.20	
Check Number: 14808	Check Type: Check	Check Date: 11/10/2023	Vendor: GRIESSDAVE	DAVE GRIESS	Check Total:	166.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231110	11/10/2023	24-000330	officials	07 2900 352 102 000 0	140.00	
20231110	11/10/2023	24-000330	mileage half	07 2900 352 102 000 0	26.25	
Check Number: 14809	Check Type: Check	Check Date: 11/10/2023	Vendor: GROSSSEAN	SEAN GROSS	Check Total:	98.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231110	11/10/2023	24-000327	officials	07 2900 352 102 000 0	70.00	
20231110	11/10/2023	24-000327	half mileage	07 2900 352 102 000 0	28.75	
Check Number: 14810	Check Type: Check	Check Date: 11/10/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	98.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231110	11/10/2023	24-000328	officials fee	07 2900 352 102 000 0	70.00	
20231110	11/10/2023	24-000328	mileage half	07 2900 352 102 000 0	28.75	
Check Number: 14811	Check Type: Check	Check Date: 11/10/2023	Vendor: MEN	MENARDS	Check Total:	25.24
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
91526	11/10/2023	24-000320	pre wash spray	07 2900 610 102 000 0	19.30	
91527	11/10/2023	24-000144	Materials for door	07 2900 610 131 000 0	5.94	
Check Number: 14812	Check Type: Check	Check Date: 11/10/2023	Vendor: NORTHROCK	NORTH OF THE ROCK DESIGNS	Check Total:	378.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
265	11/10/2023	24-000326	Special Volleyball season t-shirts	07 2900 610 105 000 0	330.00	
266	11/10/2023		chest print for hoodies	07 2900 610 114 000 0	48.00	
Check Number: 14813	Check Type: Check	Check Date: 11/10/2023	Vendor: PANYOU	PANHANDLE YOUTH SHELTER	Check Total:	400.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231110	11/10/2023	24-000331	Check for Panhandle Youth Shelter	07 2900 610 119 000 0	400.00	
Check Number: 14814	Check Type: Check	Check Date: 11/17/2023	Vendor: AHRTRA	TRAVIS AHRENDT	Check Total:	340.07
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231117	11/17/2023	24-000366	officials fee	07 2900 352 102 000 0	325.00	
20231117	11/17/2023	24-000366	mileage split	07 2900 352 102 000 0	15.07	
Check Number: 14815	Check Type: Check	Check Date: 11/17/2023	Vendor: BALTHJAMEY	JAMEY BALTHAZOR	Check Total:	340.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20231117	11/17/2023	24-000389	officials fee	07 2900 352 102 000 0	170.00	

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>			
20231117-0001	11/17/2023	24-000389	officials fee	07 2900 352 102 000 0	170.00			
Check Number: 14816	Check Type: Check	Check Date: 11/17/2023	Vendor: BAYACT	BAYARD PUBLIC SCHOOLS - ACTIVITY	Check Total:		50.00	
20231117	11/17/2023		meals from freshman concessions	07 2900 610 102 000 0	50.00			
Check Number: 14817	Check Type: Check	Check Date: 11/17/2023	Vendor: BENJOE	JOE BENSON	Check Total:		89.38	
20231117	11/17/2023	24-000397	officials fee	07 2900 352 102 000 0	75.00			
20231117	11/17/2023	24-000397	mileage half	07 2900 352 102 000 0	14.38			
Check Number: 14818	Check Type: Check	Check Date: 11/17/2023	Vendor: CASTARMAND	AMRAND CASTANEDA	Check Total:		178.76	
20231117	11/17/2023	24-000400	officials fee	07 2900 352 102 000 0	75.00			
20231117	11/17/2023	24-000400	mileage half	07 2900 352 102 000 0	14.38			
20231117-0001	11/17/2023	24-000396	officials fee	07 2900 352 102 000 0	75.00			
20231117-0001	11/17/2023	24-000396	mileage	07 2900 352 102 000 0	14.38			
Check Number: 14819	Check Type: Check	Check Date: 11/17/2023	Vendor: CHADRON	Chadron High School	Check Total:		50.00	
20231117	11/17/2023		SOFTBALL SUB DISTRICTS STREAMING	07 2900 610 102 000 0	50.00			
Check Number: 14820	Check Type: Check	Check Date: 11/17/2023	Vendor: CHRICHARLE	CHARLES CHRISTENSEN	Check Total:		170.00	
20231117	11/17/2023	24-000395	officials fee	07 2900 352 102 000 0	170.00			
Check Number: 14821	Check Type: Check	Check Date: 11/17/2023	Vendor: CSCMUSIC	CSC DEPARTMENT OF MUSIC	Check Total:		100.00	
20231117	11/17/2023	24-000347	Audition Fees	07 2900 610 135 000 0	100.00			
Check Number: 14822	Check Type: Check	Check Date: 11/17/2023	Vendor: DERRBRAD	BRADLEY DERR	Check Total:		170.00	
20231117	11/17/2023	24-000392	officials fee	07 2900 352 102 000 0	170.00			
Check Number: 14823	Check Type: Check	Check Date: 11/17/2023	Vendor: GEARCHR	CHRISTOPHER GEARY	Check Total:		217.50	
20231117	11/17/2023	24-000393	officials fee	07 2900 352 102 000 0	170.00			
20231117	11/17/2023	24-000393	mileage	07 2900 352 102 000 0	47.50			
Check Number: 14824	Check Type: Check	Check Date: 11/17/2023	Vendor: GONZTIM	TIMOTHY GONZALES	Check Total:		340.07	
20231117	11/17/2023	24-000367	officials fee	07 2900 352 102 000 0	325.00			
20231117	11/17/2023	24-000367	mileage split	07 2900 352 102 000 0	15.07			
V*20231117	11/28/2023	24-000367	officials fee	07 2900 352 102 000 0	(325.00)			
V*20231117	11/28/2023	24-000367	mileage split	07 2900 352 102 000 0	(15.07)			

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
Check Number: 14825	Check Type: Check	Check Date: 11/17/2023	Vendor: GONJAI	JAIME GONZALEZ	Check Total:	170.00	
20231117	11/17/2023	24-000388	officials fee	07 2900 352 102 000 0	170.00		
Check Number: 14826	Check Type: Check	Check Date: 11/17/2023	Vendor: NEBFFA	GRAFTON & ASSOCIATES, PC	Check Total:	1,180.00	
2412	11/17/2023	24-000358	FFA Dues	07 2900 810 124 000 0	1,180.00		
Check Number: 14827	Check Type: Check	Check Date: 11/17/2023	Vendor: GRIESSDAVE	DAVE GRIESS	Check Total:	89.38	
20231117	11/17/2023	24-000398	officials fee	07 2900 352 102 000 0	75.00		
20231117	11/17/2023	24-000398	mileage half	07 2900 352 102 000 0	14.38		
Check Number: 14828	Check Type: Check	Check Date: 11/17/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	243.13	
20231117	11/17/2023	24-000399	officials fee	07 2900 352 102 000 0	75.00		
20231117	11/17/2023	24-000399	mileage	07 2900 352 102 000 0	14.38		
20231117-0001	11/17/2023	24-000370	officials fee	07 2900 352 102 000 0	140.00		
20231117-0001	11/17/2023	24-000370	mileage split	07 2900 352 102 000 0	13.75		
Check Number: 14829	Check Type: Check	Check Date: 11/17/2023	Vendor: MARSHJOHN	JOHN MARSHALL	Check Total:	170.00	
20231117	11/17/2023	24-000391	officials fee	07 2900 352 102 000 0	170.00		
Check Number: 14830	Check Type: Check	Check Date: 11/17/2023	Vendor: MYERRICK	RICK MeYER	Check Total:	170.00	
20231117	11/17/2023	24-000394	officials fee	07 2900 352 102 000 0	170.00		
Check Number: 14831	Check Type: Check	Check Date: 11/17/2023	Vendor: MORRILLSCH	MORRILL PUBLIC SCHOOLS	Check Total:	75.00	
20231117	11/17/2023	24-000351	JH wrestling fee	07 2900 810 102 000 0	75.00		
Check Number: 14832	Check Type: Check	Check Date: 11/17/2023	Vendor: OLSENMIKE	MICHAEL OLSEN	Check Total:	340.07	
20231117	11/17/2023	24-000368	officials fee	07 2900 352 102 000 0	325.00		
20231117	11/17/2023	24-000368	mileage split	07 2900 352 102 000 0	15.07		
Check Number: 14833	Check Type: Check	Check Date: 11/17/2023	Vendor: ROSEART	ARTHUR ROSE	Check Total:	89.38	
20231117	11/17/2023	24-000401	officials half	07 2900 352 102 000 0	75.00		
20231117	11/17/2023	24-000401	mileage	07 2900 352 102 000 0	14.38		
V*20231117	11/29/2023	24-000401	officials half	07 2900 352 102 000 0	(75.00)		
V*20231117	11/29/2023	24-000401	mileage	07 2900 352 102 000 0	(14.38)		
Check Number: 14834	Check Type: Check	Check Date: 11/17/2023	Vendor: SALDEN	DENZEL SALAZAR	Check Total:	153.75	

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231117	11/17/2023	24-000371	officials fee	07 2900 352 102 000 0	140.00		
20231117	11/17/2023	24-000371	mileage split	07 2900 352 102 000 0	13.75		
Check Number: 14835	Check Type: Check	Check Date: 11/17/2023	Vendor: SCBSCHOOL	SCOTTSBLUFF PUBLIC SCHOOLS	Check Total:	250.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231117	11/17/2023	24-000359	One Act fees	07 2900 810 102 000 0	250.00		
Check Number: 14836	Check Type: Check	Check Date: 11/17/2023	Vendor: AAPORTAPOT	ALVARO SILVA	Check Total:	1,555.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
9269	11/17/2023		portable toilets aug	07 2900 352 102 000 0	250.00		
9270	11/17/2023		portable toilets aug fb	07 2900 352 102 000 0	600.00		
9271	11/17/2023		portable toiletsgolf	07 2900 352 102 000 0	195.00		
9290	11/17/2023		portable toilets OCT FB	07 2900 352 102 000 0	340.00		
9291	11/17/2023		portable toilets	07 2900 352 102 000 0	170.00		
Check Number: 14837	Check Type: Check	Check Date: 11/17/2023	Vendor: STONEJARED	JARED STONE	Check Total:	340.07	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231117	11/17/2023	24-000369	officials fee	07 2900 352 102 000 0	325.00		
20231117	11/17/2023	24-000369	mileage split	07 2900 352 102 000 0	15.07		
Check Number: 14838	Check Type: Check	Check Date: 11/17/2023	Vendor: WINKLER	TAYLOR WINKLER	Check Total:	198.75	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231117	11/17/2023	24-000387	officials fee	07 2900 352 102 000 0	170.00		
20231117	11/17/2023	24-000387	mileage	07 2900 352 102 000 0	28.75		
Check Number: 14839	Check Type: Check	Check Date: 11/17/2023	Vendor: WOLFEJEFF	JEFFREY WOLFE	Check Total:	217.50	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
20231117	11/17/2023	24-000390	officials fee	07 2900 352 102 000 0	170.00		
20231117	11/17/2023	24-000390	mileage	07 2900 352 102 000 0	47.50		
Check Number: 14840	Check Type: Check	Check Date: 11/28/2023	Vendor: AHLERS	Ahlers Baking Inc.	Check Total:	151.93	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
11/21	11/27/2023	24-000438	hospitality	07 2900 610 102 000 0	91.96		
9802-2	11/27/2023	24-000436	hospitality	07 2900 610 102 000 0	59.97		
Check Number: 14841	Check Type: Check	Check Date: 11/28/2023	Vendor: ALSMARKET	AL'S MARKET	Check Total:	788.37	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
0473	11/27/2023	24-000435	hospitality	07 2900 610 102 000 0	70.71		
0692	11/27/2023	24-000437	hospitality	07 2900 610 102 000 0	111.09		
9920	11/20/2023	24-000420	holiday meals	07 2900 610 122 000 0	180.75		
9945	11/21/2023		meal kit supplies	07 2900 610 134 000 0	425.82		
Check Number: 14842	Check Type: Check	Check Date: 11/28/2023	Vendor: SYNCB	Amazon Capital Services	Check Total:	130.99	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
1krc-wq46-cg6t	11/20/2023	24-000408	gym screen	07 2900 610 102 000 0	130.99		
Check Number: 14843	Check Type: Check	Check Date: 11/28/2023	Vendor: TIGERPAWS	Bayard Tiger Paws	Check Total:	384.00	
20231122	11/22/2023	24-000402	hospitality	07 2900 610 102 000 0	384.00		
Check Number: 14844	Check Type: Check	Check Date: 11/28/2023	Vendor: BSNSPORTS	BSN Sports	Check Total:	1,231.20	
923439948	11/20/2023		girls singlets	07 2900 610 102 000 0	615.60		
923439948	11/20/2023		girls singlets	07 2900 610 155 000	615.60		
Check Number: 14845	Check Type: Check	Check Date: 11/28/2023	Vendor: CARD	CARDMEMBER SERVICE	Check Total:	7,366.39	
20231121	11/21/2023		travel	07 2900 580 124 000 0	6,434.68		
20231121	11/21/2023		refund	07 2900 610 114 000 0	(74.55)		
20231121	11/21/2023		travel	07 2900 610 153 000 0	751.26		
20231121	11/21/2023		athletic.net	07 2900 810 102 000 0	255.00		
Check Number: 14846	Check Type: Check	Check Date: 11/28/2023	Vendor: CASTARMAND	AMRAND CASTANEDA	Check Total:	89.38	
20231128	11/28/2023	24-000447	officials fee	07 2900 352 102 000 0	75.00		
20231128	11/28/2023	24-000447	mileage split	07 2900 352 102 000 0	14.38		
Check Number: 14847	Check Type: Check	Check Date: 11/28/2023	Vendor: CASTLED	DAVID CASTLE	Check Total:	154.38	
20231127	11/27/2023	24-000427	ref fee	07 2900 352 102 000 0	140.00		
20231127	11/27/2023	24-000427	mileage split	07 2900 352 102 000 0	14.38		
Check Number: 14848	Check Type: Check	Check Date: 11/28/2023	Vendor: CASTLED	DAVID CASTLE	Check Total:	154.38	
20231128	11/28/2023	24-000445	officials fee	07 2900 352 102 000 0	140.00		
20231128	11/28/2023	24-000445	mileage split	07 2900 352 102 000 0	14.38		
Check Number: 14849	Check Type: Check	Check Date: 11/28/2023	Vendor: CHAVMARIO	MARIO CHAVEZ	Check Total:	606.44	
5	11/27/2023	24-000439	JH wrestling	07 2900 352 102 000 0	606.44		
Check Number: 14850	Check Type: Check	Check Date: 11/28/2023	Vendor: DERRASH	ASHLEY DERR	Check Total:	167.50	
20231127	11/27/2023	24-000428	officials fee	07 2900 352 102 000 0	140.00		
20231127	11/27/2023	24-000428	mileage fee	07 2900 352 102 000 0	27.50		
Check Number: 14851	Check Type: Check	Check Date: 11/28/2023	Vendor: DERRASH	ASHLEY DERR	Check Total:	154.38	
20231128	11/28/2023	24-000446	officials fee	07 2900 352 102 000 0	140.00		

**Detail Check Register**

<b>Checking Account: 7</b>		<b>Student Activity</b>						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>			
20231128	11/28/2023	24-000446	mileage split	07 2900 352 102 000 0	14.38			
Check Number: 14852	Check Type: Check	Check Date: 11/28/2023	Vendor: FAIFIELIN	FAIRFIELD BY MARRIOTT LINCOLN	Check Total:	508.00		
435k200005144	11/20/2023		coaches clinic lodging	07 2900 610 106 000 0	294.00			
435k200005145	11/20/2023		coaches clinic lodging	07 2900 610 106 000 0	214.00			
Check Number: 14853	Check Type: Check	Check Date: 11/28/2023	Vendor: GRIESSDAVE	DAVE GRIESS	Check Total:	154.38		
20231127	11/27/2023	24-000425	game fees	07 2900 352 102 000 0	140.00			
20231127	11/27/2023	24-000425	milege fee	07 2900 352 102 000 0	14.38			
Check Number: 14854	Check Type: Check	Check Date: 11/28/2023	Vendor: GRIESSDAVE	DAVE GRIESS	Check Total:	154.38		
20231128	11/28/2023	24-000444	officials fee	07 2900 352 102 000 0	140.00			
20231128	11/28/2023	24-000444	mileage split	07 2900 352 102 000 0	14.38			
Check Number: 14855	Check Type: Check	Check Date: 11/28/2023	Vendor: GRIESSDAVE	DAVE GRIESS	Check Total:	89.38		
20231128-0001	11/28/2023	24-000448	officials fee	07 2900 352 102 000 0	75.00			
20231128-0001	11/28/2023	24-000448	mileage split	07 2900 352 102 000 0	14.38			
Check Number: 14856	Check Type: Check	Check Date: 11/28/2023	Vendor: HERRYAN	Ryan Hergenreder	Check Total:	650.65		
20231127	11/27/2023	24-000431	reimburse shirts	07 2900 610 115 000 0	473.20			
20231127	11/27/2023	24-000431	reimburse shirts	07 2900 610 115 000 0	177.45			
Check Number: 14857	Check Type: Check	Check Date: 11/28/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	154.38		
20231127	11/27/2023	24-000426	ref fees	07 2900 352 102 000 0	140.00			
20231127	11/27/2023	24-000426	mileage split	07 2900 352 102 000 0	14.38			
Check Number: 14858	Check Type: Check	Check Date: 11/28/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	167.50		
20231127-0001	11/27/2023	24-000429	officials fee	07 2900 352 102 000 0	140.00			
20231127-0001	11/27/2023	24-000429	mileage split	07 2900 352 102 000 0	27.50			
Check Number: 14859	Check Type: Check	Check Date: 11/28/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	50.00		
20231127-0002	11/27/2023	24-000430	officials fee	07 2900 352 102 000 0	50.00			
Check Number: 14860	Check Type: Check	Check Date: 11/28/2023	Vendor: HERTRE	TREVOR HERGENREDER	Check Total:	154.38		
20231128	11/28/2023	24-000443	officials fee	07 2900 352 102 000 0	140.00			
20231128	11/28/2023	24-000443	mileage	07 2900 352 102 000 0	14.38			

**Detail Check Register**

**Checking Account:** 7

**Student Activity**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
14861	Check	11/28/2023	IMPERIALIN	IMPERIAL INN	735.00
2023	11/22/2023		wrestling lodging	07 2900 580 111 000 0	735.00
14862	Check	11/28/2023	LONGSCOTT	SCOTT LONG	179.58
20231128	11/28/2023	24-000450	official fee	07 2900 352 102 000 0	170.00
20231128	11/28/2023	24-000450	mileage split	07 2900 352 102 000 0	9.58
14863	Check	11/28/2023	METROENTER	METROPOLITAN ENTERTAINMENT& CONVENTION AUTHORITY	1,410.50
2024 state wrestling	11/21/2023		state wrestling tickets	07 2900 610 106 000 0	1,410.50
14864	Check	11/28/2023	MORENO	PETER MORENO	179.58
20231128	11/28/2023	24-000449	officials fee	07 2900 352 102 000 0	170.00
20231128	11/28/2023	24-000449	mileage split	07 2900 352 102 000 0	9.58
14865	Check	11/28/2023	NCAPS	NCAPS	120.00
20231128	11/28/2023	24-000442	Nebraska Di Fees	07 2900 610 121 000 0	120.00
14866	Check	11/28/2023	PROSPORTS	Pro Sports	2,756.00
923873171	11/27/2023	23-001297	Orange game jerseys	07 2900 610 114 000 0	1,300.00
923873171	11/27/2023	23-001297	Orange game shorts	07 2900 610 114 000 0	1,300.00
923873171	11/27/2023	23-001297	shipping	07 2900 610 114 000 0	156.00
V*923873171	11/28/2023	23-001297	Orange game jerseys	07 2900 610 114 000 0	(1,300.00)
V*923873171	11/28/2023	23-001297	Orange game shorts	07 2900 610 114 000 0	(1,300.00)
V*923873171	11/28/2023	23-001297	shipping	07 2900 610 114 000 0	(156.00)
14867	Check	11/28/2023	SCHKLI	KLINT SCHNELL	338.13
20231127	11/27/2023	24-000440	JH wrestling	07 2900 352 102 000 0	325.00
20231127	11/27/2023	24-000440	mileage	07 2900 352 102 000 0	13.13
14868	Check	11/28/2023	SCHWTORY	TORY SCHWARTZ	179.58
20231128	11/28/2023	24-000451	mileage split	07 2900 352 102 000 0	9.58
20231128	11/28/2023	24-000451	officials fee	07 2900 352 102 000 0	170.00

\*Denotes Expensed Invoice Item

Checking Account ID: 7

Total without Voids: 53,703.65

<b>Extra-Duty Assignments for 2023-2024</b>		
<b>Full Year Activities</b>		
Annual	Head	Jessica Klassen
Band	Director	Sara Schmidt
Cheerleading	Sponsor	Tressa White
Class of 2024 and Graduation	Sponsor	Linde Rafferty
Class of 2024 and Graduation	Sponsor	Justin Rafferty
Class of 2024 and Graduation	Sponsor	Zach Nesbitt
Class of 2025 and Prom Sponsors	Sponsor	Jessica Klassen
Class of 2025 and Prom Sponsors	Sponsor	Laurie Bauer
Class of 2025 and Prom Sponsors	Sponsor	Steven Posey
Class of 2026	Sponsor	Jim Roberts
Class of 2026	Sponsor	Mykayla Torres
Class of 2026	Sponsor	Holly Nolte
Class of 2027	Sponsor	Elliot Reish
Class of 2027	Sponsor	Sara Schmidt
Class of 2027	Sponsor	Stephanie Barker
Class of 2028	Sponsor	Randy McKibbin
Class of 2028	Sponsor	Kimberly Ferguson
Class of 2028	Sponsor	Bobbie Stuart
Class of 2029	Sponsor	Barbara Pieper
Class of 2029	Sponsor	Colton Ehler
Class of 2029	Sponsor	Brandon Stuart
Educators Rising Sponsor	Head	Mykayla Torres
Elementary Home Work Club	Shared	Cheryl Ferrero
Elementary Home Work Club	Shared	Michelle Martinez
Elementary Home Work Club	Shared	Brittany Binder
Elementary Home Work Club	Shared	Amanda Anderson
Elementary Leader in Me	Shared	Cheryl Ferrero
Elementary Leader in Me	Shared	Lacee James
eSports	Sponsor	Jeff Erdman
FFA Advisor	Advisor	Justin Rafferty
Newspaper	Sponsor	Stephanie Barker
High Ability Learner (HAL) Coordinator	Coordinator	Lacee James
Home Work Club	Sponsor	Jennifer Gier
Honor Society Advisor	Advisor	Laurie Bauer
HOSA (Health Occupations Students of America)	Sponsor	Zach Nesbitt
School Improvement Coordinator	Coordinator	Cheryl Ferrero
Secondary LEAD Team (Jr./Sr. High)	Shared Sponsor	Jennifer Gier
Secondary LEAD Team (Jr./Sr. High)	Shared Sponsor	Linde Rafferty
SkillsUSA Sponsor	Sponsor	
Student Council (Elementary)	Shared Sponsor	Lacee James
Student Council (Elementary)	Shared Sponsor	Brittany Binder

Student Council (Jr./Sr. High)	Head Sponsor	Linde Rafferty
Student Council (Jr./Sr. High)	Assistant Sponsor	Justin Rafferty
Quiz Bowl	Sponsor	Linde Rafferty
Vocal	Director	Kelley Rice
Webpage Coordinator	Coordinator	Jennifer Gier
Weights(Zero Hour??)	Lead	Colton Ehler
<b>Fall Activities</b>		
Cross Country	Head Coach	Candace Ehler
Cross Country	Assistant Coach	Alex Araujo
Football	Head Coach	Brandon Stuart
Football	Assistant Coach	Colton Ehler
Football	Assistant Coach	Joe Foland
Football	Assistant Coach	Zay Mancias
Girls Golf	Coach	Jim Roberts
Jr. High Football	Head Coach	Mike Simons
Jr. High Football	Assistant Coach	Elliot Reish
Jr. High Volleyball	Head Coach	Julie Cochran
Jr. High Volleyball	Assistant Coach	Barbara Pieper
One Act Plays	Director	Jenny Posey
Softball	Head Coach	Steven Posey
Softball	Assistant Coach	Tressa White
Volleyball	Head Coach	Cindy Korrell
Volleyball	Assistant Coach	Justine Jobman
<b>Winter Activities</b>		
Boys Basketball	Head Coach	Ryan Hergenreder
Boys Basketball	Assistant Coach	Zay Mancias
Girls Basketball	Head Coach	Colton Ehler
Girls Basketball	Assistant Coach	Grace Dobrinski
Jr. High Boys Basketball	Head Coach	Brandon Stuart
Jr. High Boys Basketball	Assistant Coach	Barbara Pieper
Jr. High Girls Basketball	Head Coach	Mike Simons
Jr. High Girls Basketball	Assistant Coach	Barbara Pieper
Jr. High Wrestling	Head Coach	Randy McKibbin
Jr. High Wrestling	Assistant Coach	Elliot Reish
Jr. High Girls Wrestling	Head Coach	Randy McKibbin
Jr. High Girls Wrestling	Assistant Coach	
Speech	Head Coach	Amanda Anderson
Wrestling - Boys	Head Coach	Cory Barker
Wrestling - Boys	Assistant Coach	Garrett Schukei
Wrestling - Girls	Head Coach	Randy McKibbin
Wrestling - Girls	Coaches Assistant	Kadee Armstrong

**Spring Activities**

Boys Golf	Coach	Jim Roberts
Destination Imagination - Elementary	Sponsor	Jennifer Tavenner
Destination Imagination - Secondary	Sponsor	Barbara Pieper
Jr. High Boys Track	Head Coach	Brandon Stuart
Jr. High Boys Track	Assistant Coach	Mike Simons
Jr. High Girls Track	Head Coach	Colton Ehler
Jr. High Girls Track	Assistant Coach	Grace Dobrinski
Track - Boys	Head Coach	Mike Simons
Track - Boys	Assistant Coach	Teri Stuart
Track - Girls	Head Coach	Brandon Stuart
Track - Girls	Assistant Coach	Zach Nesbitt



## Monthly Update for your Board Meeting Agenda

### December 2023

Networking & Events  
Latest 'Board Notes' – Monthly Newsletter  
Annual Board Calendar Summary  
Government Relations & Advocacy  
This Month In ...  
Monthly Agenda Video Updates & NASB's Video Resources  
Contact Us



### 2024 Advocacy Handbook

<https://members.nasbonline.org/government-relations/nasb-advocacy-handbook>

(www.NASBonline.org – Government Relations – Advocacy Handbook)

**COMING SOON ...** With the approval of the NASB bylaws, standing positions and legislative resolutions at the 2023 Delegate Assembly, look for the 2024 NASB Advocacy Handbook to be posted prior to this year's legislative session.



### Networking & Events ... Register Now

<https://members.nasbonline.org/events>

(www.NASBonline.org – Events)

*All Dates & Locations Tentative & Subject to Change*

**14<sup>th</sup> Annual Nebraska Child Health & Education Summit - December 13 - Omaha**

<https://www.eventbrite.com/e/14th-annual-ne-child-health-education-summit-tickets-749525329437?aff=oddtcreator%20>

### JANUARY 2024

**School Board Member Week in Nebraska - January 21-28**

<https://members.nasbonline.org/events/school-board-member-week>

**Legislative Issues Conference - January 21-22 - Lincoln**

<https://members.nasbonline.org/events/legislative-issues-conference>

**Board President's Retreats - January 28-29 - Norfolk**

<https://members.nasbonline.org/events/board-president-retreat>

## FEBRUARY 2024

**Board President's Retreats - February 4-5 – Kearney**  
<https://members.nasbonline.org/events/board-president-retreat>



## Latest 'Board Notes' – Monthly Newsletter

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

([www.NASBonline.org](http://www.NASBonline.org) - News & Resources - Board Notes)

- *Learning, Leading & Lasting Impressions*
- *The Annual Passing of the Gavel*
- *At The Board Table*
- *ALICAP Recognizes its Annual Award Winners*
- *EPIC Tax Referendum & The Use of Public Resources*
- *AI in Education*
- *Training, Networking, Engagement & Events*
- *This Month In ... And Much More!*



## "Annual Board Calendar Summary"

View the full detailed calendar at:

<https://members.nasbonline.org/board-leadership/resources>

([www.NASBonline.org](http://www.NASBonline.org) – Board Leadership – Resources)

### December Board Agenda Items

In addition to routine agenda items, time sensitive topics include:

- **Advocacy** - Review the 2024 Legislative Session Calendar
- **Student Accountability** - Review the NDE State of Schools Report
- **District/ESU Resources [Budget]** - ESU Annual Financial Report On or before January 31, the ESU Administrator of each ESU will submit to the Commissioner of Education an Annual Financial Report. § 79-1229
- **Board Elections** - Notify the County Clerk/Election Commissioner. On or before February 1, the board must notify the County Clerk of Election Commissioner of the member seats open for the upcoming election.

**\*\*Review the full November Agenda in the 2023 NASB Board Meeting Guide & Annual Board Calendar.**

### Board Self-Assessment

Following the board's evaluation of the superintendent or ESU Administrator, consider administering a Board Self-Assessment. This provides an opportunity for board members to self-reflect and collectively consider the effectiveness of the board's governance leadership and working relationship with the superintendent or ESU Administrator. Schedule a board retreat with Marcia or Stacie to review the results and participate in discussion of goals to address the board's identified areas of growth. Please contact Katie Corfield or Marcia Herring at 402-817-0296 to schedule a time to administer the board self-assessment.

## **Board Retreat**

As the new year is fast approaching, it is a perfect time to schedule a board retreat to set goals, discuss the board role and responsibilities, develop board protocols, or customize the retreat to meet the board-superintendent /ESU Administrator vision or needs. Please contact Marcia Herring at 402-817-0296 to schedule your board's next retreat.

## **NASB President Retreats**

**January 28-29, 2024 in Norfolk**

**February 4-5, 2024 in Kearney**

Join the NASB Board Leadership Team in Norfolk and Kearney for the opportunity to engage with fellow or other leadership teams including the board president, aspiring presidents, and superintendents. The agenda will include a leadership activity on Sunday with a social and dinner, and a full agenda on Monday addressing board meeting protocols, Open Meetings Law, policy, committee work, scenarios, goal planning, superintendent evaluation, and more. Stay tuned for more information regarding the registration details.



## **Government Relations & Advocacy**

<https://members.nasbonline.org/government-relations>

(www.NASBonline.org – Government Relations)

The 2024 Legislative Session starts January 3<sup>rd</sup>!



## **This Month In ...**

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

(www.NASBonline.org - News & Resources - Board Notes)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the Board Notes newsletter for “This Month In ...”  
*Advocacy & Government Relations - ALICAP & Insurance - Board Leadership - Data Analytics - Energy Purchasing - Member Engagement - Policy - Search, Strengths & Awards - Technology*



## **Monthly Agenda Video Updates & NASB's Video Resources**

<https://members.nasbonline.org/news-resources/video-library>

(www.NASBonline.org - News & Resources – Video Library)

Monthly Board Agenda videos, Legal Resources, NASB's Live & Learn Series, Member Zoom's, Q&A's with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, and MUCH more!



## **Contact Us**

<https://members.nasbonline.org/about-us>

([www.NASBonline.org](http://www.NASBonline.org) – About Us)

Follow NASB on twitter at [www.twitter.com/NASBonline](http://www.twitter.com/NASBonline) using the hashtag #liveNASB  
and on Facebook at [www.facebook.com/NASBonline](http://www.facebook.com/NASBonline)



# Tour Price Quote

## WWII and the Western Front

**Prepared For**  
Kimberly Ferguson

**Prepared On**  
October 18, 2023

**Your Tour Number**  
2719862TK

**Your Tour Website**  
[www.ef tours.com/2719862TK](http://www.ef tours.com/2719862TK)

**Alternate Tour Choice**

2nd Choice: WWII and the Western Front (11 Days)

### Lowest Price

Price valid for travelers enrolled October 18, 2023 - October 31, 2023\*

**Student**

**\$5,409**

or \$178 / 30 mos

**Adult**

**\$6,349**

or \$209 / 30 mos

**Price Breakdown**

Program Price (includes extension)	\$5,419
Global Travel Protection	\$190
Early Enrollment Discount	-\$200

\*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [eftours.com/baggage](http://eftours.com/baggage). All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit [eftours.com/bc](http://eftours.com/bc).



### Your travel details

**Total Length**  
14 days

**Departing From**  
Denver (CO)

**Requested Travel Dates**  
Wednesday, May 27, 2026 - Tuesday, June 9, 2026

**Your Departure Date Range**

Earliest       Requested       Latest  
 Sun. May 24      Wed. May 27      Sat. May 30

### Your experience includes

**An All-inclusive Tour**

Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at [www.ef tours.com/2719862TK](http://www.ef tours.com/2719862TK).

**Full-time Tour Director**

Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

**Expert Local Guides**

Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.

**Personalized Learning Support**

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

**Continuous Support**

Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

**Worldwide Presence**

EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

**24-hour Emergency Service**

Travelers and their families can count on EF's dedicated emergency service team.

**Peace of Mind Program**

Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at [eftours.com/peaceofmind](http://eftours.com/peaceofmind).

### Your Tour Consultant



**Margaret Shepard**  
800-637-8222  
[margaret.shepard@ef.com](mailto:margaret.shepard@ef.com)





# Price details

Price valid until 10/31/2023

**STUDENT**

**\$5,409**  
or \$178/ 30 mos

**ADULT**

**\$6,349**  
or \$209/ 30 mos

26

Program Price

\$5,419

12

Global Travel Protection

\$190

est

Jrn

Early Enrollment Discount

-\$200

For every 6 paying travelers, 1 chaperone travels free.

**YOUR TOUR**

**TEAM & SUPPORT**



Airfare & transportation



Hotels



Regional-style meals



Guided sightseeing



Entrances







GET IN TOUCH

DAY 2

London



Margaret Shepard

**GET IN TOUCH**

### Requested travel dates

2026

MAY 24

MAY 27 – JUN 9

JUN 12

Earliest  
departure

Requested  
dates

Latest  
return

✈ Depart from Denver (CO)

### Alternate Tour

[WWII and the Western Front \(11 days\)](#)



Price valid until 10/31/2023

STUDENT

**\$5,409**

or \$178/ 30 mos

ADULT

**\$6,349**

or \$209/ 30 mos

YOUR TOUR

TEAM & SUPPORT



GET IN TOUCH

DAY 2

London



Meet your Tour Director at the airport

Take a walking tour of London

Visit the Imperial War Museum

Travel by ferry to Caen

Visit the Caen Memorial

Excursion to the Normandy beaches

[GET IN TOUCH](#)

DAY 2

London



Visit the American Cemetery in Colleville

Visit Pointe du Hoc

Travel via Rouen to Paris

Take a walking tour of Rouen

Visit the Rouen Cathedral

Catch a glimpse of Notre-Dame Cathedral

Walking tour of the Latin Quarter

Enjoy dinner in the Latin Quarter

Take a guided tour of Paris

With your expert local guide you will see:

- Place de la Concorde
- Champs-Élysées
- Arc de Triomphe
- Les Invalides
- Eiffel Tower

Explore on your own or add this in-depth excursion:



## Versailles



Enjoy an excursion to the grand palace of Versailles, where Louis XIV held court in the most lavish style imaginable. On a tour, stroll through the elegantly landscaped gardens, the historic Hall of Mirrors, and the ornately decorated State Apartments. *Note: Versailles is closed on Mondays.*



GET IN TOUCH

DAY 2

London



Travel to Bastogne

Guided sightseeing of Bastogne

Travel to Cologne

Visit the Henri-Chapelle American Cemetery and Memorial

Visit Cologne Cathedral

Take a walking tour of Cologne

Enjoy lunch in Cologne

Travel by train to Berlin

Take a guided tour of Berlin

With your expert local guide you will see:

- Brandenburg Gate
- Kurfürstendamm
- Remains of the Berlin Wall

Explore Berlin on your own

Visit the Topography of Terror Museum

See Checkpoint Charlie

Travel to Nuremberg

[GET IN TOUCH](#)

DAY 2

London



Visit Courtroom 600

Take a walking tour of Nuremberg

Travel via Dachau to Munich

Visit the Dachau Concentration Camp Memorial Site

Take a guided tour of Munich

With your expert local guide you will see:

- Olympic Stadium
- Residenz
- Marienplatz

Take a day trip to Salzburg

Visit the Eagles Nest cable car

Tour the Dokumentation Obersalzberg Center (*November-April*) or the Eagle's Nest with an expert local guide (*May-October*)

Visit the Obersalzberg Documentation Center



## International Club Timeline

November 13, 2023 - Present to the Board

December 11, 2023 - Receive decision from the Board

December 12-18 2023 - Put up posters about upcoming trip meeting

December 18, 2023 - Meet with parents/students about trip

December 19 2023 - Start signing up students

Here are a few more details I was able to get

1. The last possible day to enroll would be February 6, 2026 but I would greatly recommend enrolling ASAP to avoid increased costs and monthly payments.
2. Here is a guide on tipping:

Tips should be given per day per traveler, including Group Leaders and Free Places.

- **\$6-\$8** per traveler per day for the **Tour Director**
- **\$3** per traveler per day for the **bus driver(s)** - see chart below for Europe guidelines!
  - *There are times when your group will have multiple bus drivers for one tour (ex: multi-country itineraries). GLs should present the tip to the appropriate bus driver at the end of their time with him/her before moving on to the next location.*
- **\$2** per traveler per **local guide**

### **STANDARD CANCELLATION**

150 days or more prior to departure: Full refund less the \$95 non-refundable enrollment deposit, all Non-Refundable Fees, and a \$300 cancellation fee.

149 to 110 days prior to departure: Full refund less the \$95 non-refundable enrollment deposit, all Non-Refundable Fees, and a \$500 cancellation fee.

109 to 45 days prior to departure: Full refund less the \$95 non-refundable enrollment deposit, all Non-Refundable Fees, and 50% of the program price.

44 days or less prior to departure: No refund will be issued

Bayard Public Schools  
Secondary  
Bayard, NE



April 19,

School  
69361

P. O. Box 2796  
Parker, CO 80138  
303-346-0703  
[ajreuter@aol.com](mailto:ajreuter@aol.com)

2023

Dec Board meeting  
These are the  
quotes for the  
Curtains

If says April 19, but  
they were just sent  
10/11/23

## PROPOS

We propose to furnish the following items for your stage area. We will furnish materials, labor and installation. All drape will be made with 50% fullness, pleats and grommets on one foot centers. A chain will be added in a separate pocket inside the bottom hem to aid in smooth opening and closing and to reduce fluttering from breezes. The Main drape and valance will be fabricated using an 22 oz IFR (inherently flame retardant) synthetic velour, color to be determined. All stage blacks will be made of 15oz IFR synthetic velour.

Main stage drape two pieces with 2' cross over in center opening 26'W X 19' H by 2 pieces	\$ 3,994.00
Main drape valance (48' wide X 5" high)	1,510.00
Roto Drape legs, 3 sets, 6 pieces 7' wide X 19 tall	2,550.00
Borders 50' wide X 6' high X 2 pieces	2,100.00
Back Stage traveler 21' wide X 18' high x 2 pieces	2,450.00
Travel and Installation	2,000.00

Total price is 14,604.00 Payment terms are 50% down with signing of contract and balance due net 15 from installation. Installation will be arranged with the school schedule.

AJR Enterprises shall carry all necessary workmen's compensation and public liability insurance in conjunction with its own personnel. Client and/or its agents shall be responsible for all necessary insurance in conjunction with its own personnel.

Any changes and/or modifications to this contract shall be done only upon prior written notifications from an authorized representative of Client. Should this project be canceled for any reason beyond the control of AJR Enterprises, once production has begun, the entire amount shall be due and payable.

AJR Enterprises shall not be responsible for any delays in work caused by Acts of God, Conditions of War, or any other events beyond the control of AJR Enterprises. AJR Enterprises shall not be responsible for any delays in the orderly progression of work caused by staff and/or agents of Client.**APPROVED AND ACCEPTED:**

---

Client

Date D.P. Ladany, AJR Enterprises Date

Bayard Public Schools  
Secondary  
Bayard, NE

School  
69361



P. O. Box 2796  
Parker, CO 80138  
303-346-0703  
[ajreuter@aol.com](mailto:ajreuter@aol.com)

October

10, 2023

**PROPOS**

**AL**

We propose to furnish the following items for your stage area: We will furnish materials, labor, and installation. All drapes will be made with 50% fullness, pleats, and grommets on one-foot centers. A chain will be added in a separate pocket inside the bottom hem to aid in smooth opening and closing and to reduce fluttering from breezes. All drapes, except for the black borders, will be fabricated using an IFR (inherently flame retardant) synthetic velour.

Main stage drape two pieces with 2' cross over in center opening 26'W X 19' H by 2 pieces (Color to be determined)	\$ 3,994.00
Mainn drape valance (48' wide X 5" high)	1,510.00
Roto Drape legs, 3 sets, 6 pieces 7' wide X 19 tall	3,114.00
Borders 50' wide X 6' high X 2 pieces (15oz Prism)	2,100.00
Back Stage traveler 21' wide X 18' high x 2 pieces	3,070.00
Travel and Installation	2,000.00

Total price is 15,788.00 Payment terms are 50% down with signing of contract and balance due net 15 from installation. Installation will be arranged with the school schedule.

AJR Enterprises shall carry all necessary workmen's compensation and public liability insurance in conjunction with its own personnel. Client and/or its agents shall be responsible for all necessary insurance in conjunction with its own personnel.

Any changes and/or modifications to this contract shall be done only upon prior written notifications from an authorized representative of Client. Should this project be canceled for any reason beyond the control of AJR Enterprises, once production has begun, the entire amount shall be due and payable.

AJR Enterprises shall not be responsible for any delays in work caused by Acts of God, Conditions of War, or any other events beyond the control of AJR Enterprises. AJR Enterprises shall not be responsible for any delays in the orderly progression of work caused by staff and/or agents of Client.**APPROVED AND ACCEPTED:**

---

Client

Date D.P. Ladany, AJR Enterprises Date

Bayard Public Schools  
Secondary  
Bayard, NE

School  
69361



P. O. Box 2796  
Parker, CO 80138  
303-346-0703  
[ajreenter@aol.com](mailto:ajreenter@aol.com)

April 19,

2023

## PROPOS

## AL

We propose to furnish the following items for your stage area: We will furnish materials, labor and installation. All drape will be made with 50% fullness, pleats and grommets on one foot centers. A chain will be added in a separate pocket inside the bottom hem to aid in smooth opening and closing and to reduce fluttering from breezes. All drapes will be fabricated using an IFR (inherently flame retardant) synthetic velour.

Main stage drape two pieces with 2' cross over in center opening 26'W X 19' H by 2 pieces (Color to be determined)	\$ 3,994.00
Mainn drape valance (48' wide X 5" high)	1,510.00
Roto Drape legs, 3 sets, 6 pieces 7' wide X 19 tall	3,114.00
Borders 50' wide X 6' high X 2 pieces	2,750.00
Back Stage traveler 21' wide X 18' high x 2 pieces	3,070.00
Travel and Installation	2,000.00

Total price is 16,438.00 Payment terms are 50% down with signing of contract and balance due net 15 from installation. Installation will be arranged with the school schedule.

AJR Enterprises shall carry all necessary workmen's compensation and public liability insurance in conjunction with its own personnel. Client and/or its agents shall be responsible for all necessary insurance in conjunction with its own personnel.

Any changes and/or modifications to this contract shall be done only upon prior written notifications from an authorized representative of Client. Should this project be canceled for any reason beyond the control of AJR Enterprises, once production has begun, the entire amount shall be due and payable.

AJR Enterprises shall not be responsible for any delays in work caused by Acts of God, Conditions of War, or any other events beyond the control of AJR Enterprises. AJR Enterprises shall not be responsible for any delays in the orderly progression of work caused by staff and/or agents of Client.**APPROVED AND ACCEPTED:**

---

Client

Date D.P. Ladany, AJR Enterprises Date

**A.M. "Mike" Cillessen Memorial Board  
Volunteer Section Award Nomination Form**

**Nominee:**

Name: Kim Burry

**Nominated by:**

Name: Bobbie Stuart

Daytime Phone: \_\_\_\_\_ Home or Mobile Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Please provide a brief statement below. Areas of consideration include but are NOT limited to the following:**

**Need:** Briefly describe nominee's volunteer services and the need for these services in the school.

**Impact:** Describe the impact or difference the nominee's volunteer service made in the school.

**Initiative:** Did nominee start a new program, use new methods to solve problems, initiate activities?

**Challenges:** Did the nominee overcome unusual challenges, such as a disability, limited resources, and public perception?

You may attach up to two pages of attachments to this form.

I nominate Kim Burry for her countless hours dedicated in providing opportunities for the youth of our community. Kim has dedicated and sacrificed countless hours to enhance Early Childhood education for our community. The amount of time and effort exceed her role as a board member. Kim also recently secured an amazing opportunity for our secondary students and is continually looking for additional opportunities to make our school and community grow. Her passion and commitment to this school and community do not go unnoticed and is inspiring to others.

DEADLINE FOR SUBMISSION IS THE FIRST THURSDAY IN DECEMBER.

SEND NOMINATIONS TO:

Bayard Public Schools, Attn: Office of the Superintendent, PO Box 607, Bayard, NE 69334

**A.M. "Mike" Cillessen Memorial Board  
Volunteer Section Award Nomination Form**

**Nominee:**

Name: City of Bayard

**Nominated by:**

Name: Bobbie Stuart

Daytime Phone: \_\_\_\_\_ Home or Mobile Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Please provide a brief statement below. Areas of consideration include but are NOT limited to the following:**

**Need:** Briefly describe nominee's volunteer services and the need for these services in the school.

**Impact:** Describe the impact or difference the nominee's volunteer service made in the school.

**Initiative:** Did nominee start a new program, use new methods to solve problems, initiate activities?

**Challenges:** Did the nominee overcome unusual challenges, such as a disability, limited resources, and public perception?

You may attach up to two pages of attachments to this form.

I am nominating the City of Bayard for partnering with Bayard Public Schools and Bayard Tigercub Childcare Center by being the fiscal sponsor of the Federal CRSSA grant. The City's willingness to partner with us helped secure a community educational need while conserving tax payer dollars. I look forward to future partnerships between Bayard Public Schools and the City of Bayard

DEADLINE FOR SUBMISSION IS THE FIRST THURSDAY IN DECEMBER.

SEND NOMINATIONS TO:

Bayard Public Schools, Attn: Office of the Superintendent, PO Box 607, Bayard, NE 69334

**POLICY NO. 5117 - EDUCATIONAL REQUIREMENTS FOR GRADUATION**

Graduation Requirements for Bayard High School are the successful completion of 260 semester hours.

The total number of credits must include at least the number of semester hours listed in the following areas:

- English – 40 semester hours
- Mathematics – 30 semester hours
- Science – 30 semester hours
- Social Science – 30 semester hours
- Physical Education – 10 credit hours
- Community Service – 8 hours Junior Year and 8 hours Senior Year

Preferred Sequence of Core and Technical Classes for Graduation Progress:

**Freshman Year**

English I  
Math I  
Physical Science  
World Geography

**Sophomore Year**

English II  
Math II  
Biology  
World History  
8 hours Community Service

**Junior Year**

English III  
American History  
Math III  
Science III  
8 hours Community Service

**Senior Year**

College English  
or  
English IV  
American Government  
8 hours Community Service

A student who has earned all required credits may graduate early. Students who graduate early may choose to have their diplomas awarded at the time of completion or the student may participate in the spring commencement activities.

Adopted: 8-9-99

Revised: 3-14-05; 8-9-10; 7-9-12, 3-10-14, 12-14-20, 8-8-22

Reviewed: 7-12-10

**POLICY NO. 5118 - CHANGE OF EDUCATIONAL PLACEMENT**

A principal, with approval from the Superintendent of Schools, may change the educational placement or program of any student, if the principal feels that a change would benefit the educational process of the student or prevent the disruption of the educational program for an entire class.

Adopted: 8-9-99

Reviewed: 7-12-10

**POLICY NO. 5119 - EVIDENCE OF BIRTH DATE**

Upon enrollment of a student in the Bayard Public Schools, the parent or legal guardian of any child in pre-school to grade 12 shall furnish:

A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced.

The administration shall notify the person enrolling the student of the requirement that state law further requires that such proof of identity and age be given to the school within thirty days of enrollment (if enrollment without such has been allowed). If this requirement is not met; the administration shall give another notice to the person enrolling the student that unless he or she complies within ten days, the matter shall be referred to the local law enforcement agency for investigation. Any affidavit received as proof of the child's identity and age that appears inaccurate or suspicious in form or content shall be reported immediately to the local law enforcement agency by the school.

Legal Reference: Neb. Rev. Stat. 79-214  
Neb. Rev. Stat. 43-2007

Adopted 8-13-01

Reviewed: 7-12-10

**POLICY NO. 5120 - ENROLLMENT OF EXPELLED STUDENTS**

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in the School District until the expulsion period from such other school has expired, unless the School Board of this School District in its sole and absolute discretion upon a proper application approves by a majority vote, the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act of Nebraska, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Nebraska Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference:      Neb. Rev. Stat. 79-266.01

Adopted 8-13-01

Reviewed: 7-12-10

**POLICY NO. 5121 - STUDENT FEES**

The Board of Education adopts the following student fees policy in accordance with the Nebraska Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for free instruction in accordance with the Nebraska State Constitution. The District also provides activities; programs and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the District is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or Board regulations. Students are encouraged to contact their building administration, their teachers or their coaches and sponsors for further specifics.

A. Definitions.

1. "Students" shall mean students, their parents, guardians or other legal representatives.
2. "Extracurricular activities" shall mean student activities or organizations that (1) are supervised or administered by the District; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the District.
3. "Post-secondary education costs" shall mean tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. *Guidelines for Clothing Required for Specified Courses and Activities.*

Students are responsible for complying with the District's grooming and attire guidelines. They are also responsible for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach or sponsor of the activity will provide students with written guidelines that will detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. *Safety Equipment and Attire.*

The District will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such

equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

*3. Personal or Consumable Items.*

Teachers may not require students to supply various personal or consumable items for use in courses. However, they may state that students are requested but not required to bring the following items for use in school. The school must supply any items required for course work but not brought by students. The district may set reasonable general guidelines on the use of consumables to avoid abuse and unnecessary waste of district resources. The district may require students to provide such personal and consumable items for extra curricular activities such as reeds for musical instruments, protective mouthpieces, and blank audio or video tapes.

*4. Materials Required for Course Projects.*

Students in some courses produce a project that becomes their property at the end of the course. In those circumstances, students must either furnish or pay for the reasonable cost of any materials required for the course project; otherwise the project remains in the ownership of the school district.

*5. Extracurricular Activities.*

The District may charge students a fee to participate in extracurricular activities to cover the District's reasonable costs in offering such activities. The District may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of District owned equipment or attire. The coach or sponsor will provide students with written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

*6. Post-secondary Education Costs.*

Some students enroll in post-secondary courses while still enrolled in the District's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive both high school and post-secondary education credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the District shall offer the course without charge for tuition, transportation, books or other fees, except tuition and other fees associated with obtaining credits from a post-secondary educational institution.

*7. Transportation Costs.*

The District will charge students reasonable fees for transportation services provided by the District to the extent permitted by federal and state statutes and regulations.

*8. Copies of Student Files or Reports.*

The District will charge a fee for making copies of a student's files or records for the parents or guardians of such students. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the student's files or records without the payment of a fee, and no fee shall be charged to search for or retrieve any student's files or records.

*9. Participation in Before-and-After-School or Pre-kindergarten Services.*

The District will charge reasonable fees for participation in before-and-after-school or pre-kindergarten services offered by the District pursuant to statute.

*10. Participation in Summer School or Night School.*

The District will charge reasonable fees for participation in summer school or night school, and may charge reasonable fees for correspondence courses.

*11. Charges for Food Consumed by Students.*

The District will charge for items that students purchase from the District's breakfast and lunch programs. The fees charges for these items will be set according to applicable federal and state statutes and regulations. The District will charge students for the cost of food, beverages, and the like that students purchase from a school store, a vending machine, a booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities and (2) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waiver provided in this section. The District is not obligated to provide any particular type or quality of equipment or other materials to eligible students.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

Adopted: 6-10-02

Revised: 2-14-05; 8-8-11

Reviewed: 8-8-05; 8-14-06; 8-13-07; 8-11-08; 7-12-10

**CERTIFICATION**

On the 9th day of June, 2003, the Board of Education of Bayard Public Schools held a public hearing on a proposed student fee policy. The hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the 2002-2003 school year. This student fee policy was then adopted by a majority vote of the school board at an open public meeting conducted in compliance with the Public Meetings Law.

Adopted: 6-10-02

Revised: 2-14-05

Reviewed: 8-8-05; 8-14-06; 8-13-07; 8-11-08; 7-12-10; 8-8-11

## STUDENT FEE WAIVER PROCEDURES

The Board recognizes that while certain fees, specialized equipment, specialized attire, or project materials are appropriate and authorized, some students and their families are not financially able to afford them. The school district will grant waivers upon request to the students of families eligible for free or reduced priced meals under the federal Child Nutrition program.

Waivers must be requested prior to the waiver deadlines as listed below. Waivers will not be approved retroactively for fees previously paid or specialized items, attire or project materials purchased by students. Only those fees and items eligible for waivers as required by state statute shall be waived.

The following deadlines will apply to requests for waivers:

1. Extracurricular Activity Participating Fees – The end of the first week of practice for a particular sport or activity.
2. Extracurricular Activity Specialized Equipment and Attire – The end of the first week of practice for a particular sport or activity.

Parents or students eligible for waivers shall make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually. Denial of a waiver may be appealed to the superintendent, but eligibility is strictly dependent upon meeting financial guidelines established by the Child Nutrition program.

The school district will treat the application and waiver process, as any other student record and student confidentiality and access provisions will be followed.

The school district will annually notify parents and students of the waiver. The student fee policy and guidelines will be published annually in the Student Handbook

**REGULATIONS FOR PROVIDING REQUIRED SPECIALIZED EQUIPMENT OR ATTIRE IN EXTRACURRICULAR ACTIVITIES**

The following extracurricular activities require specialized equipment or specialized attire to be provided by participating students. Students qualifying for free or reduced price meals are eligible to apply for waivers under school policy.

**ACTIVITY**

**DESCRIPTION**

All Classes No class dues will be assessed. All class money for class activities will be earned through fundraising activities. If you want to take part in the class activities you must work the fundraising projects.

Band Instruments; meals during competition; band uniform cleaning fee; registrations fees (All-State, High Plains, etc.).

Choir Registration fees (All-State, High Plains, etc.); meals at contests; folder for music (2-pocket); choir trip.

Elementary Music Miscellaneous costumes and props for Elementary shows.

Magic Rhythm Performance outfit (girls – dresses, briefs, shoes and nylons. boys – shirt, pants, vest, tie, cummerbund, socks and shoes); meals on competition days.

21<sup>st</sup> Century Performance outfit (girls – dresses, briefs, shoes and nylons. boys – shirt, pants, vest, black socks and shoes); white shirts for caroling; meals on competition days; miscellaneous costumes and props for annual show; 21<sup>st</sup> trip.

JR. High Swing Choir T-shirt; meals for competitions.

FFA Meals for trips, FFA jackets.

Jr. Class Play Costumes.

Library OVER DUE charge \$.25 per item per day starting the second week material is over due. They have a one-week grace period to return or renew material. LOST library material – pay the replacement cost of the item. If item is found money is refunded. DAMAGED library material – if material is severely damaged there will be a replacement cost charge. REPAIR of textbooks will be charged by the instructor.

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National Honor Society Each member is required to collect 5 pledges or donations for the bowl-a-thon fundraiser. Each member pays for the games they bowl (2-3 games).

One-Act Plays Costumes.

Quiz Bowl Meals at competition.

Senior Class Class t-shirt; donating items for concessions, prom, etc.; flower for graduation if class funds are not available.

Spanish Club \$3 fee for annual dinner; Spanish Dictionary is optional – some are provided in class for the students' use. In the event of a Foreign Language Fair at Chadron State College, student may be required to pay an enrollment fee (usually only charged, if needed to pay for materials) – sack lunches will be provided by the school.

Speech Meals at competition.

Cheerleading Cheerleading uniform – cheerleader will conduct fundraisers to help with the cost of uniform. You must help with these activities in order to be a cheerleader.

Basketball (Boys/Girls) Basketball shoes (JH/High School).

Football Football shoes.

Golf (Boys/Girls) Golf clubs, bag, tees, balls.

Track (Boys/Girls) Track shoes (running spikes, field event shoes, jumping event shoes, etc.); t-shirts/sweatshirts; gloves and cap; and meals on competition days.

Volleyball Meals on competition days and black spandex shorts.

Wrestling Shoes.

X-Country T-shirt (optional), jacket (optional), shoes- spikes (optional), socks, running tights, one size fits all gloves, head bands (ear covers) and meals on competition days.

JR High Football Football shoes (optional) may wear tennis shoes.

JR High Track (Boys/Girls) Track shoes and meals on competition days.

This list is not all inclusive. Activities and items may be added during the year.

### **STUDENT FEE ASSESSMENTS**

The following fees, charges or fines will be assessed during the school year for students

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involved in the activities described.

Students may apply for waivers of some fees under district waiver guidelines. The student fee policy and guidelines will be published annually in the Student Handbook.

<u>ACTIVITY</u>	<u>COST</u>
Lunch	Price established for the year.
Band Uniform Cleaning Fees	\$10.00
FFA, FCCLA	As set by the organization.
Cheerleading Clinic	As set by sponsoring group.
Miscellaneous Fees:	
Lost textbooks and library books.	Cost to replace.
Damaged textbooks and library books.	Cost to repair or replace.
Lost school or athletic equipment.	Cost to replace.
Broken or destroyed school or athletic equipment.	Cost to repair or replace.

**SUGGESTED PERSONAL OR CONSUMABLE ITEMS**

Teachers may suggest students to supply various personal or consumable items for use in school. The following list provides an example of the types of items that may be considered personal or consumable. Teachers shall furnish the principal with a list of all items suggested prior to the beginning of the school year. This will allow students and parent's time to purchase them.

Pencils	Markers (no neon or glitter)
Colored Pencils	Highlighters
Pens	Activity Calendars
Paper	Compass
Graph Paper	Protractor
Tablets	Calculator (Tillman's class TI-36X or 30X IIS)

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Notebooks	Blank Computer Disks
White Out	Blank Audio or Video Tapes
Organizers	Reeds for Musical Instruments
Planners	Make-up kits for Drama
Scissors	Protective Mouthpiece for Sports
Erasers	Elmer's Glue (other types may create usage
Glue Stick	difficulties)

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**STUDENT FEE WAIVER APPLICATION**

Students whose families meet the income guidelines for free and reduced price lunches are eligible to have expenses of certain fees, specialized equipment, and specialized attire and project materials waived as provided by district policy. All information provided in connection with this application will be kept confidential. This waiver does not carry over from year to year and must be completed annually.

ALL INFORMATION REQUESTED ON THIS FORM MUST BE COMPLETED FOR THE FEE WAIVER APPLICATION TO BE PROCESSED

**PLEASE PRINT**

Date Completed: \_\_\_\_\_

Name of Parent or Guardian: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Student Name(s)	School Attending	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your signature below is required for the release of information regarding the student or students' family financial eligibility for the programs checked above. Without your signature, this application cannot be processed.

Signature of parent or guardian: \_\_\_\_\_

\*\*\*\*\*

Specific fees, equipment, attire or materials to which this wavier applies: \_\_\_\_\_

Administrator's Signature: \_\_\_\_\_

Submit this form to Mr. Dennis Dubry at the Elementary Principals Office

**STUDENT COURSE PROJECT PURCHASE FORM**

Amendments to the Public Elementary and Secondary Student Fee Authorization Act prohibit the district from requiring students to furnish materials for standard course projects. In general, all course projects will remain the property of the district. However, it is the district's policy to allow students to purchase their projects provided they have agreed to such a purchase prior to beginning work on the project.

**ALL INFORMATION REQUESTED ON THIS FORM MUST BE COMPLETED PRIOR TO BEGINNING THE PROJECT TO ALLOW PURCHASE BY THE STUDENT.**

**PLEASE PRINT**

To be completed by the instructor:

Course: \_\_\_\_\_

Expected Completion Date \_\_\_\_\_

Project

\_\_\_\_\_

Estimated Cost: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_

I \_\_\_\_\_ agree to purchase this project and/or all project

Student's Name

Materials following the project's expected completion date:

Student's Signature: \_\_\_\_\_

I permit my student to purchase this project and/or all project materials following the project's expected completion date:

Parent/Guardian's Signature \_\_\_\_\_

Adopted: 6-10-02

Revised: 2-14-05

Reviewed: 8-8-05, 8-14-06, 8-13-07, 8-11-08; 7-12-10; 8-8-11

**POLICY NO. 5121-A - STUDENT TRANSFERS OUT OR WITHDRAWALS**

If the student's parents wish to withdraw or transfer the student from school prior to completing and graduating from the education program, they shall notify the principal in writing as soon as possible of the decision to withdraw or transfer the student from the education program. The student or parent should present this written notice at the office and receive instructions regarding the return of textbooks, library books, locker equipment, hot lunch tickets and completion of grade records.

The notice shall state the student's final day of attendance. If the student is not enrolling in another school district, the school district shall maintain the student's records in the same manner as the records of students who have graduated from the school district.

If the parents wish to have the student's cumulative record sent to the new school district, the parents shall notify the superintendent in writing. This notice shall include the name of the school district and the person at the new school district to whom the student's cumulative records should be sent. If the new school district requests the student's cumulative records, the school district will forward the cumulative records and notify the parents the records have been sent.

**Withdrawal and Transfer Procedure**

The procedure for withdrawal or transferring is as follows:

1. Secure authorization withdrawal or transfer not from the parent or guardian.
2. Obtain appropriate forms from the guidance office or principal's office.
3. Have the forms filled out by teacher, return all schoolbooks and property, and make sure all fees are paid.

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4. Take completed forms to the guidance or principal's office for final clearance.

Approved 8-12-02; 7-12-10

**POLICY NO. 5122 - STUDENT ATTENDANCE RECORDS**

As part of the school district's records, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the district.

It shall be the responsibility of the principals to ensure that such reports contain all information required by law and are filed with the administrative office.

Legal Reference: Neb. Statue 79-205 to 207

Cross Reference: 203.01 Compulsory Attendance  
507 Student Records

Approved 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5123 - STUDENTS OF LEGAL AGE**

Students who have attained legal age (19) may continue the education program without payment of tuition as long as they have not graduated from high school, are eligible to attend a Nebraska public school and are residents of the school district.

Parents will be allowed to access and view the student's records without written permission from the student if the student is still a dependent for tax purposes. In most cases, with the discretion of the principal or the superintendent, the student will be able to make decisions and sign documents rather than requiring parental permission or signature.

Legal Reference: Neb. Statue 43-2101  
79-1126  
20 U.S.C. \* 1232g (1994).

Approved 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5124 - STUDENT CONDUCT**

The board believes inappropriate student conduct causes serious disruption to the learning environment, interferes with the rights of others, and threatens the health and safety of students, employees and the public. The Superintendent and staff will develop and implement age-appropriate student codes of conduct to facilitate the educational process.

Students shall conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district. This policy will also apply while on school owned, operated or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

Students who violate this policy and the administrative regulations supporting it will be subject to disciplinary measures including, but not limited to, removal from the classroom, detention, suspension, probation and expulsion. The codes of conduct will include measures to prevent or discourage behavior which interferes with the educational program, behavior which disrupts the orderly and efficient operation of the school or the functioning of school activities, behavior which interferes with the maintenance of a learning environment, behavior that is violent or destructive, or behavior which interferes with the rights of other students to pursue their education. Procedures will be available to allow rights of due process for all students.

This disciplinary process is designed to create the expectation that the degree of discipline imposed by the school will be proportionate to the severity of the behavior of the particular

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student, the previous discipline history of the student and other relevant factors. It will also include parental involvement processes designed to enable parents, guardians, teachers and school administrators to work together to improve and enhance appropriate student behavior and academic performance. All student codes of conduct shall be submitted to the board for approval or review.

The code of conduct will be included in the student handbook, and a parent/guardian will sign and promptly return an acknowledgement of receipt of the handbook which specifically mentions the student code of conduct.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975)

Neb. Statute 79-2,114 et seq. (NE Equal Opportunity in Education Act)

79-254 et seq. (Student Discipline Act)

Approved: 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5125 - STUDENT CONDUCT ON BUSES**

The privilege of riding a school bus is contingent upon a student's good behavior and observance of established regulations for student conduct both at bus stops and onboard buses. Since bus transportation is provided to assist the education program, the board shall require students to conduct themselves on the bus in a manner consistent with established standards for classroom behavior.

The driver of a school bus shall be responsible for safety of the students on the bus, both during the ride and while students are entering or leaving the vehicle. Therefore, it is the bus driver's duty to notify the supervisor of transportation or the principal of the school involved if any student persists in violating the established rules of conduct.

After due warning has been given to the student and to parents/guardians, the principal may withhold from the student the privilege of riding the school bus. In such cases, the parents of the children involved will be responsible for seeing that their children get to and from school safely.

The student may also face detention, suspension or expulsion, in accordance with established policies, for flagrant violation of school bus rider conduct regulations or conduct detrimental to the safe operation of the bus.

Approved 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5126 - REGULATED DEVICES-BEEPERS, CELL PHONES AND LASER POINTERS**

Any prohibited items or devices brought to school or school events may be confiscated by district staff. Prohibited items will be turned over to the student's parents or guardian on request unless the object seized is dangerous, contrary to law, or has been turned over to legal authorities. Students violating this policy shall be subject to the district's disciplinary rules.

Prohibited devices shall include any item, which is sufficiently annoying, offensive, unpleasant, or obnoxious that it substantially interferes with or materially disrupts the educational process. Students shall be advised annually through the Student Handbook of items that are prohibited on school grounds or at school activities.

Approved 8-12-02

Revised: 4-10-06

Reviewed: 7-12-10

**POLICY NO. 5127 - SEARCH, SEIZURE AND ARRESTS-USE OF DRUG DETECTION DOGS**

As part of the district's effort to keep the secondary school safe and free from illegal drugs, the secondary school principal may authorize the use of law enforcement drug detection dogs to search school lockers and cars parked in the school parking lot under for following guidelines.

1. The dogs will be brought into the secondary school both during and after school hours. The Secondary Principal shall determine when the drug detection dogs will be used. Sniff searches will be conducted at random times throughout the school year.
2. The dogs will search lockers and cars parked in the school parking lot only. Students will not be searched by drug detection dogs. During the school day sniff searches, students will be in classrooms.
3. If the drug detection dog identifies a locker or car, than school officials and law enforcement personnel will search the area and conduct an investigation. Parents/guardians will be notified if illegal drugs or contraband are discovered in a students' locker or car. School penalties for possession of an illegal substance are governed by the school discipline code and may range from suspension to expulsion.
4. If an illegal drug is found, law enforcement will conduct a criminal investigation. If, during this investigation, probable cause exists to warrant an arrest, an arrest will be made.
5. If a student refuses to unlock a vehicle identified by a drug detection dog, the student will be subject to school sanctions for refusing to submit to a search. Law enforcement personnel will take appropriate action based on departmental policies.

6. Drug detection dog searches in the Bayard Public Schools may involve the Bayard Police Department, Morrill County Sheriff and/or the Nebraska State Patrol.

Adopted: 3-10-08

Reviewed: 7-12-10

**POLICY NO. 5128 - QUESTIONING OF STUDENTS BY OUTSIDE AGENCIES**

Generally, students may not be interviewed during the school day by persons other than parents and school district officials and employees.

Requests from law enforcement officers and from persons other than parents, school district officials, and employees to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Generally, prior to granting a request, the principal shall attempt to contact the parents to inform them of the request and to ask them to be present.

If a child abuse investigator wishes to interview a student, the principal will defer to the investigator's judgment as to whether the student should be interviewed independently from the student's parents, whether the school is the most appropriate setting for the interview, and who will be present during the interview.

Students will not be taken from school without the consent of the principal and without proper warrant when applicable.

Legal Reference: Neb. Statue 79-294

Approved: 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5129 - STUDENT RECORDS ACCESS**

The board recognizes the importance of maintaining student records and preserving their confidentiality. Student records shall be maintained so as to separate academic and disciplinary matters. Student records may be maintained in the central administration office or administrative office of the student's attendance center. This policy does not apply to student directory information.

The following records shall be maintained as permanent records of the students:

- \* The student's social security number;
- \* The record of dates of attendance;
- \* Highest grade level completed;
- \* A transcript of classes taken with grades and credits received;
- \* The records of inoculations and health examinations which are given to the class or student body as a whole;
- \* The record of participation in extracurricular school activities and sports;
- \* The signatures of people who are required to sign for access to student records and the statement of purpose for such access;
- \* The student's or student's parents' written consent of release of student records.

All other student records shall be removed and destroyed after a student's continuous absence from the school for three years.

Any student, his or her parents/guardians, teachers, counselors or school administrators

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shall have access to the student's records during the regular business hours of the district. In addition, authorized representative of the State or Federal government, and state educational authorities connected with the enforcement of requirements of certain educational programs as prescribed by law shall have access to student records within the limitations of state statutes. No one else shall have access to the records and the records shall not be divulged to any person.

The Superintendent shall establish reasonable fees for providing copies of the student's records to a parent or guardian. No fees shall be charged for the right to inspect and review the records.

Legal Reference:    20 U.S.C. \* 1232g (FERPA)  
                              34 C.F.R. Pt. 99, 300.560 - .574 (1996)  
                              45 C.F.R. Part 99 (Privacy Rights of Parents and Students)  
                              NE Statute 79-2,104 and 2,105  
                                      79-2539  
                                      79-4,157 and 4,158  
                                      84-1,212.01 et seq.

Approved: 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5130 - STUDENT LIBRARY CIRCULATION RECORDS**

Student library circulation records are designed to be used internally to assist in the orderly administration of the school district libraries and media center. As a general rule, student library circulation records are considered confidential records and will not be released without parental consent. Individuals who may access such records include a student's parents, the student, authorized licensed employees, authorized government officials from the U.S. Comptroller General, the Secretary of Education, the Commissioner and Director of the National Institute of Education, and the Assistant Secretary for Education and State Education Department. Appropriate authorities in a health or safety emergency may access the student's library circulation records without the approval or the notification of the student's parents.

It shall be the school librarian's responsibility, as the person maintaining the student library circulation records, to approve requests for access to student library circulation records. Students' library circulation records may be accessed during the regular business hours of the school district. If copies of documents are requested, a fee for such copying shall be charged.

It shall be the responsibility of the Superintendent, in conjunction with the school librarian, to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. \*1232g (1994)

34 C.F.R. Pt. 99 (1996)

Approved: 8-12-02

Reviewed: 7-12-10

**POLICY NO. 5131 - HARASSMENT BY STUDENTS**

Harassment of students, staff or visitors by other students will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment prohibited by the school district includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status or disability. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, suspension and expulsion.

Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, offensive or hostile learning or work environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, achievements, etc.

Harassment on the basis of race, creed, color, religion, national origin, marital status or disability means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or
- creating an intimidating, offensive or hostile learning or work environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual.

The district will promptly and reasonably investigate allegations of harassment. The building principal will be responsible for handling all complaints by students alleging harassments.

Retaliation against an individual because the individual has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against an individual in violation of this policy will be subject to discipline, up to and including, suspension and expulsion.

It shall also be the responsibility of the Superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. These rules will be printed and distributed to students and parents in the student handbook. The superintendent shall also be responsible for organization training programs for students and employees. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Approved: 8-11-03

Reviewed: 7-12-10

**POLICY NO. 5132 - ASTHMA AND ALLERGIC REACTION PROTOCOL**

The district will adopt and implement the Emergency Response to Life-Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis) Protocol as required by the Nebraska Department of Education.

The superintendent, in conjunction with licensed health personnel, shall establish administrative regulations for the implementation of this policy during regular hours while school classes are in session. The regulations established shall comply with NDE rules regarding the protocol to follow in case of a life-threatening asthma or systemic allergic reaction and use of an EpiPen and albuterol. Also, these shall ensure that each school building will procure and maintain the equipment and medication necessary under the protocol in the case of any student or school staff emergency. Staff training in using the protocol shall occur periodically. Records of such training and occurrences of administering medication under the protocol shall be maintained.

The parent or guardian of a student of minority age may sign a waiver requesting that their student not receive emergency treatment under this protocol. Information about the waiver shall be provided to parents in the student handbook.

Legal Reference: NDE Rule 59.006

Cross Reference: 508-02 Administration of Medication to Students

Approved: 8-9-04

Reviewed: 7-12-10

Revised: 8-9-10

**ASTHMA AND ALLERGIC REACTION PROTOCOL**

**EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS (ANAPHYLAXIS)**

**DEFINITION:** Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, AND DEATH CAN OCCUR. Immediate allergic reactions may require emergency treatment and medications.

**LIFE-THREATENING ASTHMA SYMPTOMS:** Any of these symptoms may occur.

Chest tightness

Wheezing

Severe shortness of breath

Retractions (chest or neck “sucked in”)

Cyanosis (lips and nail beds exhibit a grayish or bluish color)

Change in mental status, such as agitation, anxiety, or lethargy

A hunched-over position

Breathlessness causing speech in one-to-two word phrases or complete inability to speak.

**ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM:** Any of the symptoms may occur within seconds. The more immediate the reactions, the more severe the reaction may become. Any of the symptoms present requires several hours of monitoring.

*Skin:* warmth, itching, and/or tingling of underarms/groin, flushing, hives

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*Abdominal:* pain, nausea and vomiting, diarrhea

*Oral/Respiratory:* sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat,

hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing

reaction.

*Cardiovascular:* headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid

heart rate, ventricular fibrillation (no pulse).

*Mental status:* apprehension, anxiety, restlessness, irritability.

**EMERGENCY PROTOCOL:**

1. CALL 911
2. Summon school nurse if available, if not; summon designated trained, non-medical staff to implement emergency protocol.
3. Check airway patency, breathing, respiratory rate and pulse.
4. Administer medications (EpiPen and albuterol) per standing order.
5. Determine cause as quickly as possible.
6. Monitor vital signs (pulse, respiration, etc.).
7. Contact parents immediately and physician as soon as possible.
8. Any individual treated for symptoms with epinephrine at school will be transferred to medical facility.

**STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:** Administer an IM EpiPen-Jr. for a child less than 50 pounds or and adult Epi-Pen for any individual over 50 pounds. Follow with nebulized albuterol (premixed) while awaiting EMS. If not better, may repeat times two, back-to-back administer CPR, if indicated.

\_\_\_\_\_ Date \_\_\_\_\_

(PHYSICIAN)

\_\_\_\_\_ Date \_\_\_\_\_

(PHYSICIAN)

**WAIVER OF EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS PROTOCOL**

Bayard School District

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

I am aware of the school policy that provides a protocol to follow by school personnel to administer EpiPen/albuterol to a student when it is determined that the student is suffering a life-threatening asthma or systemic allergic reaction while school is in session.

After considering the school policy and the best interests of my child, \_\_\_\_\_

I do not wish to have him/her administered albuterol or medication from an EpiPen by school personnel under any circumstances for the 20\_\_\_\_-20\_\_\_\_ school year.

\_\_\_\_\_ Date: \_\_\_\_\_

(Signature of Parent/Legal Guardian/Custodian of Child)

**POLICY NO. 5133 - STUDENT USE OF CELLULAR TELEPHONES**

Students may be in possession of a cellular telephone subject to the terms of this policy and the administrative rules of the District. Use of the device shall be limited to the period before classes begin in the morning and after the student's last class in the afternoon. Such devices shall not be used during school time which includes all class time and passing time between classes unless there is a bona fide health or safety emergency.

Visible possession of all cell phones is prohibited in any area where there is an expectation of privacy.

Students violating this policy may be subject to disciplinary action; i.e., detention, suspension and/or expulsion.

The administration shall promulgate rules to enforce this policy at the building level.

Adopted: 4-10-06

Reviewed: 7-12-10

**POLICY NO. 5134 - HIGH SCHOOL CREDIT FOR MIDDLE SCHOOL COURSES**

High school credit may be awarded to students in a middle grades course if the course content and requirements are equivalent to a course offered in the high school. For the purposes of this policy, 6<sup>th</sup> grade is considered to be included in the middle grades (in alignment with Nebraska Department of Education reporting requirements).

Legal Reference: NDE Rule 10.003.05B

Adopted: 8-11-14

Revised: 3-08-21

Legal Reference: NDE Rule 10.003.05B

Adopted: 8-11-14

**POLICY NO. 5135 - STUDENTS WITH ALLERGIES**

Bayard Public Schools is committed to providing a safe and nurturing environment for students. The Board of Education understands the increasing prevalence of life threatening and substantially limiting allergies among school populations.

Recognizing that the risk of exposure to allergens can be reduced in the school setting, Bayard Public Schools is committed to working in cooperation with parents, students, and physicians, to minimize risks and provide a safe educational environment for all students. The focus of allergy management shall be on prevention, education, awareness, communication and emergency response.

It is the policy of the district to provide all students, through necessary accommodations where required for students with disabilities, the opportunity to participate in all school programs and activities for which they are otherwise eligible. Accordingly, all staff shall act affirmatively and, through the school's regular communication policies and procedures, work closely with parents to assure that the needs of children with documented allergies are taken into consideration in planning for district programs.

The goals for allergy management include:

1. To define a formal process for identifying, managing, and ensuring continuity of care for students with life-threatening or substantially limiting allergies.
2. To maintain the health and protect the safety of children who have life-threatening or substantially limiting allergies in ways that are developmentally appropriate, promote self-advocacy and competence in self-care and provide appropriate educational opportunities.
3. To ensure that interventions and individual health care plans for students with life-threatening or substantially limiting allergies are based on accurate information and evidence-based practices.

Responsibilities of Staff.

Staff shall develop plans to minimize risks and provide a safe educational environment for students with allergies. Upon being informed of the student needs, the appropriate team shall convene (IEP team for students with verified disabilities; 504 team for students with a 504-qualifying disability without an IEP; and individual health care team for students who do not qualify for IEP or 504 services or accommodations). The team shall consider the unique needs of the individual student in developing the appropriate plan for each student.

Consideration shall be given, but not limited to, the following:

- Restrict foods and other allergens from the classroom(s) of the student with allergies or from other areas where student with allergies may be exposed, such as the food services environment (which may include restricting foods in specified eating areas, restricting foods served in the meal line, and identifying foods containing common allergens), during field trips, student transportation vehicles, and extracurricular activities or events.
- Encouraging washing of hands before and after handling foods.
- Develop appropriate cleaning protocols.
- Inform and educate staff about the identity and needs of students with allergies, in a manner consistent with FERPA and other confidentiality or privacy laws.
- Use signage to inform building users of building-wide restrictions on common allergens.
- Be aware of location(s) of auto-injectable epinephrine for the student in the event of an emergency, understand the signs and recognize the symptoms of an allergic emergency and be aware of how to administer auto-injectable epinephrine and/or who to contact in the event of an emergency.

Responsibilities of Students with Allergies, and their Parents.

- Inform the school nurse, the head cook, and the building administrator of the student's allergies and provide medical verification, physician treatment protocols and prescribed medication as appropriate.
- Avoid anything with unknown ingredients or known to contain any food to which the student is allergic or knowingly or carelessly expose oneself to items to which the student is allergic.
- Be proactive in the care and management of the student's allergies and reactions based on their developmental level.
- Notify an adult immediately if the student eats or is exposed to the food or other allergies to which the student is allergic.

Responsibilities of Other Students.

- Not intentionally or carelessly expose those with allergies to foods or other allergens that may create an adverse reaction.
- Follow directives given with regard to food restrictions and protocols.
- Not bully or pick on a student with a food allergy because of the student's condition.

Failure to meet the foregoing expectations may subject the violating student to disciplinary consequences, up to and including expulsion.

Legal Reference: Americans with Disabilities Act of 1990 (ADA)

Section 504 of the Rehabilitation Act of 1973 (Section 504)

NDE Rule 59

Adopted: 05-11-2015

**POLICY NO. 5136 - SEIZURE SAFE SCHOOLS**

In any district school with at least one student identified as having a seizure disorder, if the student's parent/guardian and health care provider have worked with the school to develop a seizure action plan that school shall have at least one employee who has met the training requirements necessary to administer or assist with the self-administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved by the United States Food and Drug Administration.

The training shall include instruction in administering seizure medications, recognizing the signs and symptoms of seizures, and responding to such signs and symptoms with the appropriate steps.

Prior to the administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms by a school employee, a student's parent or guardian shall:

1. Provide the school with a written authorization to administer the medication at school;
2. Provide a written statement from the student's health care practitioner containing the following information:
  - a. The student's name;
  - b. The name and purpose of the medication;
  - c. The prescribed dosage;
  - d. The route of administration;
  - e. The frequency that the medication may be administered; and
  - f. The circumstances under which the medication may be administered.
3. Provide the medication to the school in its unopened, sealed package with the intact label affixed by the dispensing pharmacy; and
4. Collaborate with school employees to create a seizure action plan.

If specified in a student's seizure action plan, such student shall be permitted to possess the supplies, equipment, and medication necessary to treat a seizure disorder in accordance with such seizure action plan.

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The authorization, statement, and seizure action plan required for each student shall be kept on file in the office of the school nurse or school administrator.

Each seizure action plan shall be distributed to any school personnel or volunteers responsible for the supervision or care of the student for whom such seizure action plan was created.

Any authorization provided by a parent or guardian shall be effective only for the school year in which it is provided and shall be renewed each following school year.

For all schools in the district regardless of whether any students are identified as having a seizure disorder, each certificated school employee shall participate in a minimum of one hour of self-study review of seizure disorder materials at least once in every two school years.

Schools or school employees who act in compliance with the Seizure Safe Schools Act shall not be liable for damages related to the care of a student's seizure disorder unless such damages resulted from an act of willful or wanton misconduct by the school or school employee nor shall school employees be subject to any disciplinary proceeding related to an act taken in compliance with the Seizure Safe Schools Act unless such action constitutes willful or wanton misconduct.

Legal Reference: Neb. Statute 79-3201 to 3207

Adopted: 8-8-2022

Revised:

Reviewed:

**POLICY NO. 5202 - CONFIDENTIALITY OF STUDENT RECORDS**

School staff shall maintain student records in compliance with state and federal law.

**Confidentiality of Student Records.**

Student files and other education records shall not be released or divulged except in compliance with state and federal law.

School officials may have access to only those education records in which they have a legitimate educational interest, unless the parent has given written and dated consent for the access. A school official who violates this restriction shall be subject to disciplinary action up to and including termination.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility and effectively provide the function or service for which they are responsible.

A school official for purposes of access to education records is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

To the extent permitted by law, contractors, consultants and volunteers may be permitted to have access to education records where they are performing a function or service that would otherwise be done by a school employee. Their access is limited to education records in which they have a legitimate educational interest; which means records needed to effectively provide the function or service for which they are responsible.

**Student and Parent Access to Student Records.**

A parent or guardian of a student or former student, and a student or former student who is eighteen (18) years of age or older, shall be given the opportunity upon request to inspect and review the education records of the student or former student. Non-custodial parents will be provided full and equal access to the education records of his or her child unless there is a court order to the contrary.

**Maintenance and Destruction.**

Student files or records shall be maintained so as to separate academic and disciplinary matters. All disciplinary material in a student's file shall be removed and destroyed after the student's continuous absence from the school for a period of three (3) years.

**Amendment of Student Records.**

Parents and eligible students (a student who has reached 18 years of age or is attending an institution of postsecondary education) have the right to challenge any information contained in the records that they believe is inaccurate, misleading or violates the privacy rights of the student. Such a challenge may be made by making a written request to the Principal to amend the records. If a decision is made not to amend the education records in accordance with the request, the Principal shall so inform the parents of the student and the Superintendent. The parent shall be advised of the right to a hearing.

If a hearing is requested, the Superintendent shall conduct a hearing (or delegate the role to another school official who does not have a direct interest in the outcome of the hearing) and provide the parent or eligible student a full and fair opportunity to present evidence relevant to the issues raised in conformance with applicable law.

Legal Reference: Neb. Rev. Stat. 42-364(4) & 42-381; Neb. Rev. Stat. 43-3001  
Neb. Rev. Stat. 79-2, 104 & 79-2, 105; Neb. Rev. Stat. 79-539  
Neb. Rev. Stat. 84-1201 to 84-1220  
Family Educational Rights and Privacy Act of 1974

Adopted: 7-14-08

Reviewed: 7-12-10

**POLICY NO. 5401 - ANTI-DISCRIMINATION, ANTI-HARASSMENT, AND ANTI-RETALIATION**

**A. Elimination of Discrimination.**

The Bayard Public School District hereby gives this statement of compliance and intends to comply with all state and federal laws prohibiting discrimination. This school district intends to take any necessary measures to assure compliance with such laws against any prohibited form of discrimination.

The Bayard Public School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Secondary Principal, 726 4th Avenue, Bayard, NE 69334 (308) 586-1700.

Employees and Others: Superintendent, 726 4th Avenue, Bayard, NE 69334 (308) 586-1325

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact OCR at One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, Missouri 64106, (816) 268-0550 (voice), Fax (816) 268-0599, (800) 877-8339 (telecommunications device for the deaf), or [ocr.kansascity@ed.gov](mailto:ocr.kansascity@ed.gov).

**B. Prohibited Harassment, Discrimination, and Retaliation of Employees, Students and Others.**

**1. Purpose:**

The Bayard Public School District is committed to offering employment and educational opportunity to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination, harassment and retaliation of any kind by District employees, including, co-workers, non-employees (such as volunteers), third parties, and others is strictly prohibited and will not be tolerated.

Harassment is a form of discrimination and includes verbal, non-verbal, written, graphic, or physical conduct relating to a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, that is sufficiently serious to deny, interfere

with, or limit a person's ability to participate in or benefit from an educational or work program or activity, including, but not limited to:

- c. Conduct that is sufficiently severe or pervasive to create an intimidating, hostile, or abusive educational or work environment, or
- d. Requiring an individual to endure the offensive conduct as a condition of continued employment or educational programs or activities, including the receipt of aids, benefits, and services.

Educational programs and activities include all academic, educational, extracurricular, athletic, and other programs of the school, whether those programs take place in a school's facilities, on a school bus, at a class or training program sponsored by the school at another location, or elsewhere.

Discriminatory harassment because of a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, may include, but is not limited to:

- k. Name-calling,
- l. Teasing or taunting,
- m. Insults, slurs, or derogatory names or remarks,
- n. Demeaning jokes,
- o. Inappropriate gestures,
- p. Graffiti or inappropriate written or electronic material,
- q. Visual displays, such as cartoons, posters, or electronic images,
- r. Threats or intimidating or hostile conduct,
- s. Physical acts of aggression, assault, or violence, or
- t. Criminal offenses

The following examples are additional or more specific examples of conduct that may constitute sexual harassment:

- a. Unwelcome sexual advances or propositions,
- b. Requests or pressure for sexual favors,
- c. Comments about an individual's body, sexual activity, or sexual attractiveness,
- d. Physical contact or touching of a sexual nature, including touching intimate body parts and inappropriate patting, pinching, rubbing, or brushing against another's body,
- e. Physical sexual acts of aggression, assault, or violence, including criminal offenses (such as rape, sexual assault or battery, and sexually motivated stalking), against a person's will or where a person is incapable of giving consent due to the victim's age, intellectual disability, or use of drugs or alcohol,

- f. Requiring sexual favors or contact in exchange for aids, benefits, or services, such as grades, awards, privileges, promotions, etc., or
- g. Gender-based harassment; acts of verbal, nonverbal, written, graphic, or physical conduct based on sex or sex-stereotyping, but not involving conduct of a sexual nature.

If the District knows or reasonably should know about possible harassment, including violence, the District will conduct a prompt, adequate, reliable, thorough, and impartial investigation to determine whether unlawful harassment occurred (see section entitled "Grievance Procedures," below), and take appropriate interim measures, if necessary. If the District determines that unlawful harassment occurred, the District will take prompt and effective action to eliminate the harassment, prevent its recurrence, and remedy its effects, if appropriate. If harassment or violence that occurs off school property creates a hostile environment at school, the District will follow this policy and grievance procedure, within the scope of its authority.

All District employees are expected to take prompt and appropriate actions to report and prevent discrimination, harassment, and retaliation by others. Employees who witness or become aware of possible discrimination, including harassment and retaliation, must immediately report the conduct to his or her supervisor or the compliance coordinator designated to handle complaints of discrimination (designated compliance coordinator).

**2. Anti-retaliation:**

The District prohibits retaliation, intimidation, threats, coercion, or discrimination against any person for opposing discrimination, including harassment, or for participating in the District's discrimination complaint process or making a complaint, testifying, assisting, or participating in any manner, in an investigation, proceeding, or hearing. Retaliation is a form of discrimination.

The District will take immediate steps to stop retaliation and prevent its recurrence against the alleged victim and any person associated with the alleged victim. These steps will include, but are not limited to, notifying students, employees, and others, that they are protected from retaliation, ensuring that they know how to report future complaints, and initiating follow-up contact with the complainant to determine if any additional acts of discrimination, harassment, or retaliation have occurred. If retaliation occurs, the District will take prompt and strong responsive action, including possible discipline, including expulsion or termination, if applicable.

**3. Grievance (or Complaint) Procedures:**

Employees or students should initially report all instances of discrimination, harassment or retaliation to their immediate supervisor or teacher or to the compliance coordinator designated to handle complaints of discrimination (designated coordinator). If the

employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student may report the alleged discrimination, harassment or retaliation (“discrimination”) to the designated coordinator, or in the case of students, to another staff person (such as a counselor or principal).

Other individuals may report alleged discrimination to the designated coordinator. If the designated coordinator is the person alleged to have committed the discriminatory act, then the complaint should be submitted to the Superintendent for assignment. A discrimination complaint form is attached to this grievance procedure and is available in the office of each District building, on the District's website, and from the designated coordinators.

Under no circumstances will a person filing a complaint or grievance involving discrimination be retaliated against for filing the complaint or grievance.

*ii. Level 1 (Investigation and Findings):*

Once the District receives a grievance, complaint or report alleging discrimination, harassment, or retaliation, or becomes aware of possible discriminatory conduct, the District will conduct a prompt, adequate, reliable, thorough, and impartial investigation to determine whether unlawful harassment occurred. If necessary, the District will take immediate, interim action or measures to protect the alleged victim and prevent further potential discrimination, harassment, or retaliation during the pending investigation. The alleged victim will be notified of his or her options to avoid contact with the alleged harasser, such as changing a class or prohibiting the alleged harasser from having any contact with the alleged victim pending the result of the District’s investigation. The District will minimize any burden on the alleged victim when taking interim measures to protect the alleged victim.

The District will promptly investigate all complaints of discrimination, even if an outside entity or law enforcement agency is investigating a complaint involving the same facts and allegations. The District will not wait for the conclusion or outcome of a criminal investigation or proceeding to begin an investigation required by this grievance procedure. If the allegation(s) involve possible criminal conduct, the District will notify the complainant of his or her right to file a criminal complaint, and District employees will not dissuade the complainant from filing a criminal complaint either during or after the District’s investigation.

The District will aim to complete its investigation within **ten (10) working days** after receiving a complaint or report, unless extenuating circumstances exist. Extenuating circumstances may include the unavailability of witnesses due to illness or incapacitation, or additional time needed because of the complexity of the investigation, the need for outside experts to evaluate the evidence (such as forensic evidence), or multiple

complainants or victims. If extenuating circumstances exist, the extended timeframe to complete the investigation will **not exceed ten (10) additional working days without the consent of the complainant, unless the alleged victim agrees to a longer timeline.** Periodic status updates will be given to the parties, when appropriate.

The District's investigation will include, but is not limited to:

- e. Providing the parties with the opportunity to present witnesses and provide evidence.
- f. An evaluation of all relevant information and documentation relating to the alleged discriminatory conduct.
- g. For allegations involving harassment, some of the factors the District will consider include: 1) the nature of the conduct and whether the conduct was unwelcome, 2) the surrounding circumstances, expectations, and relationships, 3) the degree to which the conduct affected one or more students' education, 4) the type, frequency, and duration of the conduct, 5) the identity of and relationship between the alleged harasser and the suspect or suspects of the harassment, 6) the number of individuals involved, 7) the age (and sex, if applicable) of the alleged harasser and the alleged victim(s) of the harassment, 8) the location of the incidents and the context in which they occurred, 9) the totality of the circumstances, and 10) other relevant evidence.
- h. A review of the evidence using a "preponderance of the evidence" standard (based on the evidence, is it more likely than not that discrimination, harassment, or retaliation occurred?)

The designated compliance coordinator (or designated investigator) will complete an investigative report, which will include:

- d. A summary of the facts,
- e. Findings regarding whether discrimination, harassment or other inappropriate conduct occurred, and
- f. If a finding is made that discrimination, harassment or other inappropriate conduct occurred, the recommended remedy or remedies necessary to eliminate discrimination, harassment or other inappropriate conduct.

If someone other than the designated compliance coordinator conducted the investigation, the compliance coordinator will review, approve, and sign the investigative report. The District will ensure that prompt, appropriate, and effective remedies are provided if a finding of discrimination, harassment, or retaliation is made. The District will maintain relevant documentation obtained during the investigation and documentation supportive of the findings and any subsequent determinations, including the investigative report, witness statements, interview summaries, and any transcripts or audio recordings, pertaining to the investigative and appeal proceedings.

The District will send concurrently to the parties written notification of the decision (findings and any remedy) regarding the complaint within **one (1) working day** after the investigation is completed. The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 11232g; 34 C.F.R. Part 99, permits the District to disclose relevant information to a student who was discriminated against or harassed.

*ii. Level 2 (Appeal to the Superintendent):*

If a party is not satisfied with the findings or remedies (or both) set forth in the decision, he or she may file an appeal in writing with the Superintendent within **five (5) working days** after receiving the decision. The Superintendent will review the appeal and the investigative documentation and decision, conduct additional investigation, if necessary, and issue a written determination about the appeal **within ten (10) working days** after receiving the appeal. The party who filed the appeal will be sent the Superintendent's determination at the time it is issued, and a copy will be sent to the designated compliance coordinator. [If the Superintendent is the subject of the complaint, the party will file the appeal directly with the Board.]

*iii. Level 3 (Appeal to the Board):*

If the party is not satisfied with the Superintendent's determination, he or she may file an appeal in writing with the Board of Education **within five (5) working days** after receiving the Superintendent's determination. The Board of Education will review the appeal, the Superintendent's determination, the investigative documentation and decision, and allow the party to address the Board at a Board meeting to present his or her appeal. The party will be allowed to address the Board at the Board's next regularly scheduled Board meeting (unless the Board receives the appeal within one week of the next regularly scheduled Board meeting) or at a time and date agreed to by the Board, designated compliance officer and the party. The Board will issue a written determination about the appeal **within thirty (30) days** after the party addresses the Board. The party who filed the appeal will be sent the Board's determination at the time it is issued, and a copy will be sent to the designated compliance coordinator. The Board's determination, and any actions taken, will be final on behalf of the District.

**4. Confidentiality:**

The identity of the complainant will be kept confidential to the extent permitted by state and federal law. The District will notify the complainant of the anti-retaliation provisions of applicable laws and that the District will take steps to prevent retaliation and will take prompt and strong responsive actions if retaliation occurs.

If a complainant requests confidentiality or asks that the complaint not be pursued, the District will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or the request not to pursue an investigation, as long as doing so does not prevent the District from responding effectively to the harassment and preventing harassment of other students. If a

complainant insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, the District will inform the complainant that its ability to respond may be limited. Even if the District cannot take disciplinary action against the alleged harasser, the District will pursue other steps to limit the effects of the alleged harassment and prevent its recurrence, if warranted,

**5. Training:**

The District will ensure that relevant District employees, including but not limited to officials, administrators, teachers, substitute teachers, counselors, nurses and other health personnel, coaches, assistant coaches, paraprofessionals, aides, bus drivers, and school law enforcement officers, are adequately trained so they understand and know how to identify acts of discrimination, harassment, and retaliation, and how to report it to appropriate District officials or employees.

**6. Designated Compliance Coordinators:**

Designated compliance coordinators will be responsible for:

- l. Coordinating efforts to comply with anti-discrimination, anti-harassment, and anti-retaliation laws and regulations.
- m. Coordinating and implementing training for students and employees pertaining to anti-discrimination, anti-harassment and anti-retaliation laws and regulations, including the training areas listed above.
- n. Investigating complaints of discrimination (unless the coordinator designates other trained individuals to investigate).
- o. Monitoring substantiated complaints or reports of discrimination, as needed (and with the assistance of other District employees, if necessary), to ensure discrimination or harassment does not recur, and that retaliation conduct does not occur or recur.
- p. Overseeing discrimination complaints, including identifying and addressing any patterns or systemic problems, and reporting such patterns or systemic problems to the Superintendent and the Board of Education.
- q. Communicating regularly with the District's law enforcement unit investigating cases and providing current information to them pertaining to anti-discrimination, anti-harassment, and anti-retaliation standards and compliance requirements.
- r. Reviewing all evidence in harassment or violence cases brought before the District's disciplinary committee or administrator to determine whether the complainants are entitled to a remedy under anti-discrimination laws and regulations that was not available in the disciplinary process.
- s. Ensuring that investigations address whether other students or employees may have been subjected to discrimination, including harassment and retaliation.
- t. Determining whether District employees with knowledge of allegations of discrimination, including harassment and retaliation, failed to carry out

their duties in reporting the allegations to the designated compliance coordinator and responding to the allegations.

- u. Recommending changes to this policy and grievance procedure.
- v. Performing other duties as assigned.

The designated compliance coordinators will not have other job responsibilities that may create a conflict of interest with their coordinator responsibilities.

**7. Preventive Measures:**

The District will publish and widely distribute on an ongoing basis a notice of nondiscrimination (notice) in electronic and printed formats, including prominently displaying the notice on the District's website and posting the notice at each building in the District. The District also will designate an employee to coordinate compliance with anti-discrimination laws (see Designated Compliance Coordinator section, above, for further information on compliance coordinator), and widely publish and disseminate this grievance procedure, including prominently posting it on the District's website, at each building in the District, reprinting it in District publications, such as handbooks, and sending it electronically to members of the school community. The District will provide training to employees and students at the beginning of each academic year in the areas (B.6.a-g) identified in the Training section, above.

The District also may distribute specific harassment and violence materials (such as sexual violence), including a summary of the District's anti-discrimination, anti-harassment, and anti-retaliation policy and grievance procedure, and a list of victim resources, during events such as school assemblies and back to school nights, if recent incidents or allegations warrant additional education to the school community.

Date of Adoption: 9-13-21

**POLICY NO. 5401A – COMPLAINT FORM – DISCRIMINATION, HARASSMENT OR RETALIATION**

**Complaint Form**

**Discrimination, Harassment or Retaliation**

The Bayard Public School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. This complaint form is to be used when a person has a complaint related to discrimination, harassment or retaliation on such bases in regard to employment or the programs and activities of the school district.

Refer to Board Policy 4003 and/or 5401 for the particulars of the complaint and grievance process. You may attach additional materials to this form if needed.

The applicable coordinator may be contacted if you have questions about filling out this complaint form:

Students: Secondary Principal, 726 4th Avenue, Bayard, NE 69334 (308) 586-1700.

Employees and Others: Superintendent, 726 4th Avenue, Bayard, NE 69334 (308) 586-1325

Name: \_\_\_\_\_

Date: \_\_\_\_\_

(1) Description of the complaint: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(2) Names of any witnesses to the matter being complained about: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(3) Identify and attach any document supporting the complaint: \_\_\_\_\_  
\_\_\_\_\_.

(4) Confidentiality: I \_\_\_ do\_\_\_ do not give consent to my identity being shared with the person(s) against whom I am complaining. If I do not give consent, I understand that the investigation may be hindered, but that the District will nonetheless investigate and take prompt and effective action to remediate the concerns I have raised, if appropriate.  
\_\_\_\_\_  
\_\_\_\_\_.

(5) Relief requested (what I want done in response to this complaint):

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The undersigned states: The facts in this complaint are true to the best of my knowledge, information and belief. I give permission for an investigation to be made into this complaint. I understand that the District will take steps to prevent me being retaliated against for filing this complaint, that I am to notify the District if any such retaliation occurs, and that the District will take prompt and strong responsive action if retaliation occurs.

Signature: \_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Adopted: 9-13-21

**POLICY NO. 5408 - STUDENT HEALTH INSPECTIONS**

The school district shall cause every child under its jurisdiction to be separately and carefully inspected, except as otherwise provided by law, to ascertain if such a child is suffering from (1) defective sight or hearing, (2) dental defects, or (3) other conditions as prescribed by the Department of Health and Human Services (“Department”). Such inspections shall be conducted on a schedule prescribed by the Department and shall be based on current medical and public health practice. In lieu of conducting the inspections, the school board may employ regularly licensed physicians to make such inspections.

If such inspection determines that any child has defective sight or hearing, dental defects, or other condition for which screening is required, the school shall notify the parent of the child in writing of such condition and explain to the parent the necessity of professional attendance for such child.

Whenever a child apparently shows symptoms of any contagious or infectious disease, such child shall be sent home immediately or as soon as safe and proper conveyance can be found and the school board shall be at once notified. Such student may be excluded from school as provided in the Student Discipline Act.

A child shall not be required to submit to an inspection required by this policy if his or her parent or guardian provides school authorities with a statement signed by a physician, a physician assistant, or an advanced practice registered nurse practicing under and in accordance with his or her respective credentialing act or other qualified provider as identified by the Department’s applicable rules and regulations, stating that such child has undergone such required inspection within the past six months. A child shall submit to any required inspection for which such a statement is not received.

Legal Reference: Neb. Rev. Stat. §§ 79-248 and 79-249

Neb. Rev. Stat. § 79-264

Neb. Rev. Stat. § 79-526

Adopted: 6-14-10

Reviewed: 7-12-10

## POLICY NO. 5416 - SCHOOL WELLNESS POLICY

The Bayard Public School (BPS) District is committed to providing school environments that promote and protect children's health, well being, and ability to learn by supporting healthy eating and physical activity. Therefore, it is the policy of the Bayard Public School District that practical and reasonable efforts will be made to comply with the following:

- The school district will engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district wide nutrition and physical activity policies.
- All students in grades K 12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans.
- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; will accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- To the maximum extent practicable, our district will participate in available federal school meal programs.
- The district will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.

### TO ACHIEVE THESE POLICY GOALS:

#### **I. Wellness Team (School Health Advisory Committee)**

The school district will create, strengthen, or work within the existing wellness team to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The team will also serve as resources for implementing these policies. (The wellness team consists of a group of individuals representing the school and community, and should include parents, students, representatives of the school food authority, members of the school board, school administrators, teachers, health professionals, and members of the public.)

#### **II. Nutritional Quality of Foods and Beverages Sold and Served on Campus**

##### **School Meals**

Meals served through the National School Food Program will meet, at a minimum, nutrition requirements established by local, state, and federal statutes and regulations. When practical and

available in a form that can be efficiently prepared, local foods will be used in the school lunch program.

**Free and Reduced priced Meals**

BPS will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced price school meals.

**Food Vending Machines**

Any food vending will be in compliance with the Nebraska Department of Education School Nutrition Program guidelines.

**Fundraising Activities**

To support children's health and school nutrition education efforts, BPS will encourage fundraising activities that will promote physical activity and/or involve food that is in compliance with USDA regulations.

**Snacks**

Snacks served during the school day will have an emphasis on serving fruits and vegetables as the primary snacks and water or milk as the primary beverage. BPS will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations.

**Rewards**

If using foods or beverages as rewards for academic performance or good behavior, BPS will encourage staff members to use foods or beverages that are in compliance with USDA regulations. BPS will not withhold food or beverages (including food served through school meals) as a punishment.

**Celebrations**

BPS will limit celebrations that involve food during the school day. The district will keep a list of ideas for healthy celebrations/parties.

**III. Nutrition and Physical Activity Promotion and Food Marketing**

**Nutrition Education and Promotion**

Bayard Public School District aims to teach, encourage, and support healthy eating by students. Schools may provide nutrition education and engage in nutrition promotion as follows:

- Encourage nutrition education and nutrition promotion not only health education classes, but also classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects;
- Administrators may inform teachers about opportunities to attend training on nutrition and the importance of role modeling healthful habits for students;
- Teachers will have access to nutrition resources via Nebraska Action for Healthy Kids website and the Nebraska Department of Education Nutrition Services website.

### **Family & Community**

Parents may, from time to time, be invited to join students for school meals. Family members and community members are encouraged to become actively involved in programs that provide nutrition education.

### **Staff Wellness**

Bayard Public School District highly values the health and well being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle. This wellness team will develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan should be based on input solicited from school staff and should outline ways to encourage healthy eating, exercise, and other elements of a healthy lifestyle among school staff. BPS staff members are encouraged to serve as healthy role models for students.

## **IV. Physical Activity Opportunities and Physical Education**

### **Physical Education (P.E.)**

- All students in grades K 6, including students with disabilities, special health care needs, and in alternative educational settings, will be provided the opportunity to receive physical education for the entire school year. Students in grades 7-12 may received physical education as is allowed within their course schedules.
- Students will spend at least 50 percent of physical education class time participating in moderate to vigorous exercise.
- The curriculum will meet or exceed the health and physical education standards established by the Nebraska Department of Education.

### **Daily Recess**

Elementary students will have at least 20 minutes a day of supervised recess, preferably outdoors. As a general guideline, if the wind chill factor is above zero degrees Fahrenheit recess will be conducted outdoors. Parents of students with medical conditions for whom this policy is a concern are to inform the school nurse, the classroom teacher, and the building administrator and upon request from school personnel shall provide medical verification, physician treatment protocols and prescribed medication as appropriate.

Moderate to vigorous exercise will be encouraged verbally and through the provision of adequate space and age appropriate equipment.

### **Physical Activity and Punishment (This guideline does not apply to extracurricular activities)**

Teachers and other school personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity, other than reasonable limitations on recess, as

punishment. Upon the agreement of the teacher, the principal, and the parent, students may be required to complete school assignments prior to attending recess. Alternative recess times or alternate recess activities may be assigned (walking during recess or cleaning the sidewalk during recess) for school disciplinary purposes.

### **Integrating Physical Activity into the Classroom Setting**

For students to receive the nationally recommended amount of daily exercise (i.e., at least 60 minutes per day) and for students to fully embrace regular physical activity as a personal behavior, students need opportunities for exercise beyond physical education class. Toward that end:

- Classroom health education will complement physical education by reinforcing the knowledge and self management skills needed to maintain a physically active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- Opportunities for physical activity will be incorporated into other subject lessons;
- When circumstances make it necessary for students to remain indoors and inactive for more than two consecutive hours, the students will be given periodic breaks during which they will be encouraged to stand and be moderately active;
- School administrators may inform teachers about opportunities to attend training on physical activity/physical education and the importance of modeling healthful habits for students; and
- Teachers will be able to access physical education/physical activity resources via Nebraska Action for Healthy Kids website and the Nebraska Department of Education PE Health website.

### **Family & Community**

Information will be made available upon request to help families incorporate physical activity into the lives of all household members. Families and community members may be encouraged to institute programs that support physical activity, such as a walk to school program. The district may provide information about physical education and other school based physical activity opportunities before, during, and after the school day, and support parents' efforts to provide their children with opportunities to be physically active outside of school. Such supports may include sharing information about physical activity and physical education through a website, newsletter, or other take home materials, special events, or physical education homework.

School staff will continue to make school facilities available to community members and groups to promote physical activity and wellness for community members in accordance with other board policies and in accordance with the requirements of the district's insurance.

### **V. Monitoring and Policy Review**

### **Monitoring**

The superintendent or designee will monitor compliance with established district wide nutrition and physical activity wellness policies. The elementary and high school principal or designee will monitor compliance with those policies in their school and will report on the school's compliance to the school district superintendent or designee upon request of the superintendent.

School food service staff will monitor compliance with nutrition policies within school food service areas and will report on this matter to the superintendent upon request of the superintendent.

The district may annually incorporate wellness policy information into the annual report.

### **Policy Review**

To help with the initial development of the 2015 revision of the district's wellness policies, a baseline assessment of the school's existing nutrition and physical activity environments was conducted in 2015 utilizing the *School Health Index* from the Centers for Disease Control and Prevention. As part of that review, the school district reviewed nutrition and physical activity policies, provisions of an environment that supports healthy eating and physical activity; and nutrition and physical education policies and program elements. The district may as necessary revise the wellness policies and develop work plans to facilitate their implementation and the School Health Index may be reviewed at least every three years.

Policy Reference: Policy No. 1000 – Principles and Objectives for Community Relations  
Policy No. 1401 – General Regulations for Use of School Facilities  
Policy No. 1406 – Use of School Grounds and Facilities

Adopted: 5-8-06

Reviewed: 7-12-10

Revised: 6-8-15

**POLICY NO. 5418 - HOMELESS STUDENTS**

This School District will comply with the federal and state law related to homeless students.

A “homeless child” for purposes of this Policy is a child who lacks a fixed, regular, and adequate nighttime residence, as defined by applicable federal and state law related to homeless students.

An “unaccompanied youth” is a child who is not in the physical custody of a parent or guardian.

6. Homeless Coordinator: The District’s designated Homeless Coordinator is the Superintendent. The Homeless Coordinator may delegate the specified duties as the Homeless Coordinator determines to be appropriate. The Homeless Coordinator shall serve as the school liaison for homeless children and youth.
  - a. Responsibilities. The responsibilities of the Homeless Coordinator are to assist with identification, enrollment, and placement of homeless children and to provide staff development activities to all school personnel regarding the educational rights and needs of homeless children and youth. The Homeless Coordinator shall ensure that:
    - i. homeless children are identified by school personnel;
    - ii. homeless children enroll in, and have a full and equal opportunity to succeed in school;
    - iii. homeless children and their families receive educational service for which they are eligible and referrals to health, dental, and mental health services and other appropriate services;
    - iv. the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
    - v. public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens;

- vi. enrollment disputes are mediated in accordance with law; and
  - vii. the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law.
- b. Coordination. The Homeless Coordinator shall coordinate with State coordinators and community and school personnel responsible for the provisions of education and related services to homeless children. Coordination activities with area shelters and other homeless service providers are to be established by the Homeless Coordinator.
- c. Financial. The Homeless Coordinator shall ensure that financial records are maintained to show expenditures are for authorized activities. Title I, Part A homeless set-aside funds are also to be used for services for homeless children. Materials and equipment purchased with grant funds are properly identified and inventoried.
- d. Program Activities. The Homeless Coordinator shall design program activities to meet the greatest need as determined by the District and homeless service providers.
- e. Documentation. The Homeless Coordinator shall document the number of homeless children and youth receiving services.
- f. Student Records. The Homeless Coordinator shall ensure that any record ordinarily kept related to students, including immunization or medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, are to be maintained so that the records of a homeless child are available, in a timely fashion, when the child enters a new school or school district and in a manner consistent with the Federal Education Rights and Privacy Act.



2. The school of the attendance area in which the child is actually living.
  - ii. If placed in the school of origin, the placement shall continue for the duration of the child's homelessness. If the child becomes permanently housed (no longer homeless) during the school year, the placement in the school of origin will be continued for the remainder of that school year.
  - iii. To the extent feasible the placement shall be in the school of origin except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the District shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian.
  - iv. If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal.
  - v. The grade placement for the homeless child will be the appropriate grade level as determined by the building principal or designee using the same procedures that are used for placing non-homeless children attending that school.
  
8. Educational Services and Stigmatization or Segregation: It is the District's policy that homeless children not be stigmatized or segregated on the basis of their status as homeless. Homeless children will be provided the same free, appropriate public education as other students. Homeless students will be provided services comparable to services offered to other students in the school in which the homeless child has been placed, including the following: transportation services, educational services for which the student meets the eligibility criteria, such as services provided under Title I, educational programs for children with disabilities, and educational programs for students with limited English proficiency, programs in vocational and technical education, programs for gifted and talented students, and school nutrition programs.
  
9. Transportation: Transportation will be provided to homeless students to the extent required by law.

- a. Comparable Service. Transportation will be provided to a homeless student comparable to that provided to students who are not homeless.
  - b. School of Origin. When the homeless student attends the school of origin, transportation will be provided to and from the school of origin upon request of the parent or guardian of the homeless child, or upon request of the Homeless Coordinator in the case of an unaccompanied youth. If the homeless child relocates out of the District but continues to be enrolled in this School District based on it being the school of origin, this School District will negotiate with the school district in which the child is residing to develop a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin. If agreement is not reached, the responsibility and cost for transportation shall be shared equally.
  - c. Eliminate Barriers. Transportation will be provided when necessary to eliminate barriers to school enrollment and the retention of students experiencing homelessness.
10. Dispute Resolution Process. The process to resolve disputes concerning the enrollment or placement of a child or youth experiencing homelessness is as follows:
- a. The child and the parent, guardian or other person having legal or actual charge or control of the child shall be referred to the Homeless Coordinator. The Homeless Coordinator shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute within not less than thirty (30) calendar days. The dispute resolution process is as follows:
    - i. The child or parent/guardian will notify the Homeless Coordinator. The District's Dispute Resolution Form shall be used if such is available.
    - ii. When it is determined that additional information would be helpful, the Homeless Coordinator will schedule a meeting within 10 days, or such time as practicable, at which the child and parent/guardian will be given the opportunity to provide information in support of their position.
    - iii. The Homeless Coordinator will contact school officials and others as determined appropriate to obtain information to corroborate the information provided in support of the positions of the child and parent/guardian and the District.

- iv. The Homeless Coordinator will provide a written response and explanation of a decision regarding the dispute within 30 calendar days after receiving the dispute statement.
  - v. The written response and explanation of the decision will include a notice of the right to appeal using the appeal process provided for in the Nebraska Department of Education Rule 19.
- b. In the case of an unaccompanied youth, the District liaison will ensure that the youth is enrolled immediately in the school in which enrollment is sought pending resolution of the dispute;
  - c. The District will ensure the immediate enrollment of the child in the school in which enrollment is sought pending resolution of the dispute; and
  - d. The District's written response will include a notice of the right to appeal as provided in Nebraska Department of Education Rule 19, Section 005.03.

11. Right to Appeal.

- a. Any parent, guardian or other person having legal or actual charge or control of a homeless child or youth or an unaccompanied youth that is dissatisfied with the decision of the District after the dispute resolution process may file a written appeal with the Nebraska Commissioner of Education within thirty (30) calendar days of receipt of the decision. Refer to NDE, Rule 19, Section 005.03 for further details.
- b. A party may appeal the decision of the Commissioner or designee by filing a Petition with the State Board of Education within thirty (30) calendar days of the receipt of the decision. Refer to NDE, Rule 19, Section 005.03C for further details.

Legal Reference: Neb. Rev. Stat. § 79-215

Nebraska Department of Education Rule 19

McKinney-Vento Homeless Assistance Act, 42 USC §§11431, et seq.

Adopted: 11-14-16

**Homeless Education Program**

**HOMELESS STUDENT ENROLLMENT INFORMATION  
& PLACEMENT REQUEST**

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Grade \_\_\_\_\_  
(Last Name) (First Name) (M.I.)

Parent/Guardian Name \_\_\_\_\_ Unaccompanied Youth \_\_\_\_\_  
(Last Name) (First Name) (M.I.)  
("Yes" or "No")

Current Address \_\_\_\_\_

Telephone Number: \_\_\_\_\_

(If phone # not available, phone number of someone who can be contacted and their relationship, if any).

Information provided on this form is confidential.

1. Homeless Status

a. Do you live in any of these following situations?

\_\_\_\_\_ sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (example: evicted from home, cannot afford housing, etc.)

BOARD POLICY BAYARD PUBLIC SCHOOLS

\_\_\_\_\_ in a motel, hotel, campground or similar setting due to lack of alternative adequate accommodations

\_\_\_\_\_ in emergency or transitional shelters such as domestic violence or homeless shelters or transitional housing shelter or agency

\_\_\_\_\_ have a primary nighttime residence that is a place not designed for or ordinarily used as a regular sleeping accommodation for humans

\_\_\_\_\_ in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings

\_\_\_\_\_ None of the above.

b. How long do you anticipate living in current location? \_\_\_\_\_

2. School Most Recently Attended

School: \_\_\_\_\_

(State) (School Name) (City)

Dates of Attendance: \_\_\_\_\_ to \_\_\_\_\_

Grade level when last attended: \_\_\_\_\_

3. Eligible for any of these educational and school related activities and services?

Special Education (IDEA) If yes, please identify disability and special education services previously provided : \_\_\_\_\_

English Language Learners (ELL)  Gifted  Vocational Education

Other \_\_\_\_\_

4. Possible Barriers to Education

BOARD POLICY BAYARD PUBLIC SCHOOLS

- No Birth Certificate  No immunizations or other medical records
- No School Records  Transportation  School Selection
- Other issues/barriers \_\_\_\_\_

5. Requested Services and Activities to be Provided by Homeless Student Program

- Obtaining or transferring records necessary for enrollment
- Emergency assistance related to school attendance
- Expedited evaluations
- Transportation  Clothing to meet a school requirement  School supplies
- Early childhood program  Tutoring or other instructional support
- Before/after-school, mentoring, summer programs
- Referrals for medical, dental, or other health services
- Referral to other programs/services
- Assistance with participation in school programs
- Parent education related to rights/resources
- Coordination between schools and agencies
- Counseling  Addressing needs related to domestic violence
- Staff professional development/awareness
- Other \_\_\_\_\_

6. Placement

a. School placement requested by parent/guardian or unaccompanied youth:

\_\_\_\_\_

b. Reason(s) for Request: \_\_\_\_\_

\_\_\_\_\_

c. Name of "School of Origin" \_\_\_\_\_

(School of Origin means the school that the child attended when permanently housed or the school in which the child was last enrolled).

Enrollment Date \_\_\_\_\_

Has student been withdrawn? \_\_\_\_\_

If so, what was the withdraw date? \_\_\_\_\_

d. Distance from:

i. Residence to the school of origin (miles): \_\_\_\_\_

ii. Residence to the school requested (if not school of origin): \_\_\_\_\_

\_\_\_\_\_  
Parent or Guardian or Unaccompanied Youth's signature

\_\_\_\_\_  
Date

Children living in homeless situations have certain rights under the McKinney-Vento Homeless Assistance Act. Please contact the Homeless Coordinator with any questions.

**WRITTEN NOTIFICATION OF  
ENROLLMENT/PLACEMENT DECISION FOR HOMELESS STUDENT**

Child's Name: \_\_\_\_\_

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian \_\_\_\_\_ Unaccompanied Youth \_\_\_\_\_

( Name)

(Name)

After reviewing your request to enroll the child, the determinations are as follows:

**Homeless student program eligibility:**

\_\_\_\_\_ Child does not qualify under the homeless student program.

\_\_\_\_\_ Child qualifies under the homeless student program. This determination was based upon: \_\_\_\_\_

\_\_\_\_\_

**Placement** (if enrolled under the homeless student program) was made based on best interest of the student. The placement will be at: \_\_\_\_\_

( Name)

Explanation for this determination (if not school of origin or the choice of parent/guardian or unaccompanied youth, give detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you are not satisfied with the determinations, you have the right to use the dispute resolution process. Contact the Homeless Coordinator and complete a Dispute Resolution Form.

Notices:

- The student has the right to be immediately admitted in the school in which enrollment is sought pending resolution of the dispute.

- You may contact the state coordinator:

Education Specialist & Homeless Education / NCLB Programs

Nebraska Department of Education

**<http://www.education.ne.gov/federalprograms/Title%20X.html>**

Telephone: (402) 471-1419 Facsimile: (402) 742-2371

- You may seek the assistance of advocates or attorneys.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

Written Notification Form was given to parent/guardian or unaccompanied youth on

\_\_\_\_\_(Name)\_\_\_\_\_(Date).

**Homeless Education Program**

**DISPUTE RESOLUTION FORM**

This form should be completed when a dispute arises over school enrollment/placement.

Child's Name: \_\_\_\_\_

Person completing form: \_\_\_\_\_

( Name)

(Relation to Student)

I may be contacted at (address/phone/e-mail): \_\_\_\_\_

I wish to dispute the following decision: \_\_\_\_\_

The decision I am disputing was wrong because (give detailed information in support of your position and use an attachment if necessary): \_\_\_\_\_

Persons who have information to support my position (include contact information): \_\_\_\_\_

I request that the following action be taken on this dispute: \_\_\_\_\_

Parent or Guardian or Unaccompanied Youth's signature

Date

-----**For School Use**-----

Date received by Homeless Coordinator \_\_\_\_\_

-----**Determination of Homeless Coordinator**-----

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian \_\_\_\_\_ Unaccompanied Youth \_\_\_\_\_

(Name)  
(Name)

After reviewing the information relevant to your dispute my determination is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Explanation for this determination: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Notice of Right to Appeal: If you are not satisfied with the determination on this dispute, you have the right to appeal as provided for in the Nebraska Department of Education Rule 19. The appeal is to be filed with the Commissioner of Education within 30 calendar days of receipt of this decision. For information about an appeal you may contact the state coordinator:

Education Specialist & Homeless Education / NCLB Programs

Nebraska Department of Education

<http://www.education.ne.gov/federalprograms/Title%20X.html>

Telephone: (402) 471-1419 Facsimile: (402) 471-0117

---

Administrator

---

Date

The Determination of the Homeless Coordinator on this dispute was given to parent/guardian or unaccompanied youth on \_\_\_\_\_ (Date).

## POLICY NO. 5419 - STUDENT PRIVACY PROTECTION

It is the policy of Bayard Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The District's policies in this regard include the following:

A. Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties

Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent's child.

B. Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive

The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed Definition of Surveys of Matters Deemed to be Sensitive), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: Notification of and Right to Opt-Out of Specific Events.

C. Right of Parents to Inspect Instructional Materials

Parents shall have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term instructional materials for purposes of this policy.

The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be

accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator=s intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

D. Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings

The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parent opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: Notification of and Right to Opt-Out of Specific Events.

E. Protection of Student Privacy in Regard to Personal Information Collected from Students

The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information.

Personal information for purposes of this policy means individually identifiable information about a student including: (1) a student or parent's first and last name, (2) home address, (3) telephone number, and (4) social security number. The term personal information, for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by

elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

F. Parent Access to Instruments used in the Collection of Personal Information

While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received.

The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy

The District shall provide parents with reasonable notice of the adoption or continued use of this policy and other policies related to the student privacy. Such notice shall be given to parents of students enrolled in the District at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events

The District shall directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information);

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and

Any nonemergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parent opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities. In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

#### Definition of Surveys of Matters Deemed to be Sensitive

Any survey containing one or more of the following matters shall be deemed to be Asensitive@ for purposes of this policy:

1. political affiliations or beliefs of the student or the student's parent;
2. mental or psychological problems of the student or the student's parent;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating or demeaning behavior;
5. critical appraisals of other individuals with whom the student has close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
7. Religious practices, affiliations, or beliefs of the students or the student's parent;
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

## Mental Health Assessment or Service

The District shall obtain informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under the Every Student Succeeds Act (“ESSA”). Before obtaining the consent, the District shall provide the parent written notice describing in detail such mental health assessment or service, including the purpose for such assessment or service, the provider of such assessment or service, when such assessment or service will begin, and how long such assessment or service may last. The informed consent from the parent described in this section is not required in (1) an emergency, where it is necessary to protect the immediate health and safety of the child, other children, or any District personnel or (2) in other instances in which the District actively seeks parental consent but such consent cannot be reasonably obtained, including without limitation, the case of a child whose parents has not responded to the notice described above in this section or a child who has attained the age of 14 and is either homeless or not in the physical custody of a parent or guardian.

Legal Authorities: Every Student Succeeds Act

Protection of Pupil Privacy Amendment, 20 U.S.C. Sec. 1232h and 34 CFR Part 98;

Family Educational Rights and Privacy Act, 20 U.S.C. Sec.1232g;

Neb. Rev. Stat. Sec. 79-530 to 79-533

Adopted: 11-14-16

## **POLICY NO. 5800 - STUDENTS – ANTI BULLYING**

One of the missions of the District is to provide a physically safe and emotionally secure environment for all students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal reference: Laws 2008, LB 205

Student Discipline Act, Neb. Rev. Stat 79-254 to 79-296;

NDE February 2003 State Board Action; Reaffirmed December 2005

Adopted: 8-9-04

Revised: 7-14-08

Reviewed: 7-12-10

## POLICY NO. 5801 - DATING VIOLENCE PREVENTION

The board prohibits behavior that has a negative impact on student health, wealth, safety, and the school's learning environment. Incidents of dating violence will not be tolerated on school grounds, in district vehicles, or at school sponsored activities or school-sponsored athletic events.

Dating violence is defined as a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. Dating partner means any person regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious or long-term.

The district will provide appropriate training to staff and incorporate within its educational program age-appropriate dating violence education that shall include, but not be limited to, defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

This policy shall be published in the student handbook.

Legal Reference: Neb. Stat 79-2,141

Adopted: 4-12-10

Reviewed: 7-12-10

## POLICY NO. 5802 - BAYARD PUBLIC SCHOOLS SAFE PUPIL TRANSPORTATION PLAN

This Safe Pupil Transportation Plan sets forth the District's plan for providing safe transportation to students being transported in pupil transportation vehicles.

**1. Weapons-** Upon becoming aware of a weapon aboard a pupil transportation vehicle, the driver will make every attempt to:

A. Radio transportation dispatch and notify them of the situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location. Examples of a safe haven include, but are not limited to, any school building site, emergency service station (law enforcement or fire department), community service agency, etc.

B. Pull vehicle over to safe and secure area.

C. Confiscate weapon (if it doesn't jeopardize student or driver safety).

D. Give description of weapon and participating parties to dispatch.

E. Dispatch will immediately notify appropriate law enforcement agencies and school administration.

**2. Pupil behavior-** Students are expected to follow student conduct rules while in a pupil transportation vehicle. The pupil transportation driver is responsible for controlling behavior which affects safety and for reporting rule violations to school administration. In the event a student's behavior jeopardizes safety, the driver will make every attempt to:

A. First seek to resolve incident through discussion with the student(s) involved.

B. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.

C. Activate emergency flashers.

- D. Bring vehicle to a safe stop. Seek to resolve the incident, using physical force only as necessary to protect students or yourself.
- E. Report and document discipline problems to the school administrator on a Bus Conduct Report/Incident Form.

**3. Terrorist threats-** A person commits a terroristic threat if the person threatens to commit a crime of violence with the intent to terrorize another or with the intent of causing evacuation of a building, place of assembly or facility of public transportation or in reckless disregard of the risk of causing such terror or evacuation. Upon becoming aware of a terroristic threat relating to a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Make every attempt to keep passengers calm (this may mean complying with the terrorist).
- C. Dispatch will immediately notify appropriate law enforcement agencies and school administration.
- D. Driver should wait for instructions from dispatch *if possible*.

**4. Severe weather-** Upon becoming aware of severe weather while aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Return to the school if less than five minutes away and follow the directions of the school administrator.
- C. If more than five minutes away from school, go to the nearest school and follow the directions of the school administrator.

- D. If more than five minutes away from the nearest school or there is immediate danger, get to the nearest basement or underground shelter with all students.
- E. If there is no shelter and there is immediate danger the driver and passengers are to follow evacuation procedures and get everyone off the vehicle into the nearest ditch or culvert at least 100 feet away from the vehicle.

5. **Hazardous materials**-Upon becoming aware of a hazardous material aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Pull vehicle over to safe and secure area.
- C. Give description of hazardous materials in question to dispatch.
- D. Dispatch will immediately notify appropriate law enforcement and school administration.
- E. Driver should wait for instructions from dispatch *if possible*.

6. **Medical emergencies**- Upon becoming aware of a medical emergency aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Dispatch will immediately notify appropriate medical agencies and school administration.
- C. Driver should follow instructions from dispatch, school officials, and parents when such information can be obtained quickly enough. If not available, follow emergency first aid procedures.

- D. ***Only if necessary***, the driver should move passengers only enough to get them out of danger of traffic or fire. If moved, the driver and aide are to keep them where placed until a medical agency arrives, unless a parent has taken charge of their child.
- E. Driver should try to keep student passengers as calm as possible.

**7. Procedures in the event of mechanical breakdowns of the vehicle-** Upon becoming aware of a mechanical breakdown aboard a Pupil transportation vehicle, the driver will make every attempt to:

- A. Pull vehicle over to safe and secure area ***if possible***
- B. Radio transportation dispatch and notify them of situation ***if possible***. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- C. Activate emergency flashers and place warning flares/reflectors in accordance with safety guidelines, if not in secure area.
- D. Driver should try to keep student passengers as calm as possible.
- E. Dispatch will arrange for assistance and a relief vehicle ***if needed***.

**8. Procedures in the event the drop-off location is uncertain or appears unsafe to leave students.** In the event the drop-off location is uncertain or appears unsafe to leave students, the driver will make every attempt to:

- A. Radio transportation or otherwise communicate with dispatch to notify them of the situation if possible.
- B. Release children only if an adult responsible for the children is present. If not, keep children who are to be released in the vehicle, continue with route, and return children who were to be released to the school.
- C. Dispatch will notify appropriate law enforcement agencies and school administration if appropriate given the circumstances.

**9. Documentation under Safe Pupil Transportation Plan.** Each pupil transportation driver is required to complete and submit to the school administration a bus conduct report or incident report involving the pupil transportation vehicle operated by the driver or any pupils transported in it. Documentation is to include the occurrence of any of the following events: weapons, student behavior which affects safety, terroristic threats, severe weather, hazardous materials, or medical emergencies. Documentation of such events shall be completed and submitted as soon as practicable after the incident.

**10. Transportation of Unsafe Items.** Drivers shall not permit pupil transportation vehicles to transport any items, animals, materials, weapons or look-a-like weapons or equipment which in any way would endanger the lives, health or safety of the children or other passengers and the driver. Look-a-like weapons associated with a school sponsored or approved activity may be transported only with written permission of a school administrator. Any items that would break or could produce injury if tossed about inside the pupil transportation vehicle when involved in an accident or sudden stop shall be secured.

**11. Supplemental Information.** A copy of this plan shall be placed in each pupil transportation vehicle, kept at each school building, and made available upon request. Supplemental information with respect to operational and procedural guidelines used to administer this plan can be found in the District's safety and security plan adopted pursuant to 92 NAC10 and in the Nebraska Department of Education Pupil Transportation Guide.

Legal Reference: Neb. Rev. Stat. §§ 79-318, 79-602, 79-607 and 79-608

Title 92, Nebraska Administrative Code, Chapter 91

Adopted: 08/11/2014

## POLICY NO. 5900 - SERVICE ANIMALS

Individuals with disabilities, including but not limited students, may use a service animal (as defined herein) on school district property on the terms and subject to the conditions in this policy.

A. Services Animal Defined. This policy shall apply to “service animals” defined as follows: Service animal means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the handler’s disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

B. Service Animal Allowed. Except as specifically provided in this policy, individuals with disabilities may be permitted to be accompanied by their service animal in all areas of the district’s facilities where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go, but only during the times such persons, as relevant, are allowed to go to those places.

C. Inquiries. School representatives may ask an individual seeking access for a service animal (1) whether the service animal is required because of disability and (2) what work or task the animal has been trained to perform. Notwithstanding the forgoing, school representatives may **not** (1) ask about the nature or extent of a person’s disability; (2) require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal; or (3) make the inquiries permitted above if it is readily apparent that the service animal is trained to do tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has

low visions, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).

D. Service Animal Under Handler's Control. A service animal shall be under the control of its handler. A service animal shall have a harness, leash, or other tether, unless the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

E. Care or Supervision and Damages. The school and its employees, agents, contractors, and representatives are not responsible for the care and supervision of service animals on district property. To the extent allowed by law, an individual with a disability shall be charged for damage caused by his or her service animal.

F. Health and Safety. If a service animal on district property imposes a threat to the health and safety of others, the school district will reasonably modify its policies, practices, and procedures, or provide reasonable auxiliary aids or services to mitigate the threat. To the extent allowed by law, the school district may exclude a service animal based on its threat to the health and safety of others if there is no reasonable means of mitigation. To determine whether a threat to the health and safety of others exists, the school district will make an individualized assessment to ascertain the nature, duration, and severity of the threat and the probability that the potential injury will occur. This individualized assessment will be based on reasonable judgment that relies on the best available objective evidence, which may include current medical knowledge.

G. Other Reasons for Exclusion or Removal. A service animal may be removed or excluded from district property if (1) the animal is out of control and the animal's handler does not take effective action to control it; (2) the animal is not housebroken; or (3) removal or exclusion of the service animal is mandated or permissible under applicable and controlling law, rule, or regulation. If a service animal is excluded from district property, the individual with a disability shall still have the opportunity to participate in the service, program, or activity without having the service animal on district property.

Adopted: 2-14-11

## **POLICY NO. 5901 - MINIATURE HORSES**

If an individual with a disability, including but not limited to a student, requests the use of a miniature horse on district property, and the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability, then the superintendent of schools, or if the superintendent is unavailable, an available school administrator, shall make an assessment based on the following factors to determine whether to permit the miniature horse into a specific facility:

1. The type, size and weight of the miniature horse and whether the facility can accommodate these features;
2. Whether the handler has sufficient control of the miniature horse;
3. Whether the miniature horse is housebroken; and
4. Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

The provisions of the district's Service Animal Policy shall apply to the allowance and use of miniature horses on district property, except to the extent those provisions are inconsistent with this policy.

Adopted: 2-14-11