

**Board of Education Regular Meeting
Monday, September 19, 2022 7:00 PM**

**Bayard High School Library
726 4th Avenue
Bayard, NE 69334**

Notice is hereby given that a Board of Education Regular Meeting of the School District of Bayard in the Counties of Morrill, Scotts Bluff, Box Butte, and Banner in the State of Nebraska will be held on Monday, September 19, 2022 at 7:00 PM in the Bayard High School Library located at 726 4th Avenue, Bayard, NE 69334, which meeting shall be open to the public. An agenda for such meeting, kept continuously current is available for public inspection during normal business hours at the office of the Superintendent, located at 726 4th Avenue, Bayard, NE 69334.

AGENDA

- I. Opening the Meeting
 - I.A. Call to Order
 - I.B. Open Meetings Act
 - I.C. Notice of Meeting
 - I.D. Roll Call
 - I.E. Status of Absent Board Members
- II. Approval of Agenda
- III. Introduction of Guests
- IV. Public Comments
- V. Recognition of Student Achievements
- VI. Student Board Representative Report
- VII. Invited Presentations and Discussions with Presenters
 - VII.A. Report on 2022 Summer School
 - VII.B. Strategic Plan Progress Presentation and Discussion
- VIII. Board Committee Reports and Recommendations
- IX. Action Items
 - IX.A. Consent Agenda
 - IX.A.1. Minutes of Previous Meeting
 - IX.A.2. Bills
 - IX.A.3. Board Member Reports
 - IX.A.4. Reports and Correspondence Requiring No Action
 - IX.A.4.a. General Reports and Financial Reports
 - IX.A.4.b. Reports for Information Only
 - IX.A.5. Adoption of Policies on First Reading
 - IX.A.6. Adoption of Policies on Second Reading
 - IX.A.7. Approval of Contracts within Policy Guidelines
 - IX.B. Administer Oath of Office to Student Board Representative for Fall of 2022
 - IX.B.1. Student Board Representative Report
 - IX.C. Discuss, Consider, and Take Any Necessary Action in Regard to Approval of an FFA Trip to the National FFA Convention in Indianapolis, Indiana on October 26-29, 2022
 - IX.D. Discuss, Consider, and Take All Necessary Action in Regard to Adoption of the 2022-2023 School Term Budget for the General Fund, Depreciation Fund, Employee Benefit Fund, Activities Fund, School Nutrition Fund, Bond Fund, Special Building Fund, Cooperative Fund, and Student Fee Fund

- IX.E. Discuss, Consider, and Take All Necessary Action in Regard to Approval of the Tax Request Resolution for the 2022-2023 School Term for the General Fund, Bond Fund, and Special Building Fund for Morrill County School District 21
- IX.F. Discuss, Consider, and Take All Necessary Action to Approval of Repairs to the Secondary Building Boiler and Retiring the Elementary Building Boiler.
- X. Discussion Items
 - X.A. Review and Discussion of Policies 5130 through 5901 in the 5000 series.
 - X.B. Discussion regarding the Bayard Public School's Strategic Plan.
- XI. Reports
 - XI.A. Principals and District Administrators
 - XI.B. Superintendent
- XII. Set Next Meeting Date
- XIII. Adjournment

The Bayard Public Schools Board of Education reserves the right to convene a Closed Session for purposes in accordance with 84-1410(1). The Board of Education also reserves the right to change the order of agenda items at the discretion of the Presiding Officer of the Board of Education.

Bayard School Board of Education Annual Calendar

January	February	March	April	May	June
<ul style="list-style-type: none"> * Oath of Office * Board Officer Elections * Designate Depository of the District * Designate Legal Firm for the District * Designate Auditors for the District * Designate Official to Apply for Grants and Testify Before Legislature * Board Code of Ethics * Discuss Board Committees * Approve Policy Manual * Review of Accountability and Disclosure Commission Conflict of Interest Reporting Form * NASB Legislative Issues Conference 	<ul style="list-style-type: none"> * Committee on American Civics Meeting * Policy Committee Meeting * Board Committee Assignments * Review Draft of School Calendar * Curriculum Review and Approve Course Catalog * Approve Negotiated Agreement with BEA * Update on State Standards Requirements * Discuss and Take Action on Compensation of Principals and Directors * NASB President's Retreat * NASB Budget and Finance Workshop * NSBA Advocacy Institute 	<ul style="list-style-type: none"> * Curriculum Committee Meeting * Building Committee Meeting * Approve School Calendar * Adopt Resolution Pertaining to Non-Resident Students * Tour of School Buildings, Facilities, Bus Barn * Review 5 Year Facilities Plan * Consider Curriculum Proposals * Discuss Compensation of Superintendent * NASB Membership Renewal * NAEP State Convention 	<ul style="list-style-type: none"> * Board Workshop * Board Self-Assessment And Board Goals * Approve FFA Trip to National FFA Convention * Review Strategic Plan Progress Report * Take Action on Compensation of Superintendent * NASB Spring Legal Workshop * NRCSA Conference * NSBA Annual Conference and Exposition 	<ul style="list-style-type: none"> * Review Extra-Duty Assignments * Approve Classified Staff Handbook, Preschool Handbook, and Pathfinders Program Handbook * Finalize Plan for District Summer Improvements * Review Pathfinders Program * Distribute Superintendent Evaluation (Long Form) * Attend Graduation Ceremony * Attend Staff Retirement Recognition 	<ul style="list-style-type: none"> * NSAA Related Activities Budget * Approve Activities Handbook for Head Coaches and Sponsors, Student and Parent Activity Handbook, and Student and Parent Handbook * Review State Aid Certification * Transportation Director Report * Evaluate Superintendent (Long Form) and Superintendent Goals * NASB School Law Seminar

Bayard School Board of Education Annual Calendar

July	August	September	October	November	December
<ul style="list-style-type: none"> * Policy Committee Meeting * Establish Prices for Athletic Admission and Activity Tickets * Establish Prices for School Lunch and Breakfast Programs * Reaffirm Vision Statement, Mission Statement, and Core Covenants * Approve Certificated Staff Handbook and Substitute Teacher Handbook * Hearing on Student Fee Policy, Parental Involvement Policy, Student Anti-Bullying Policy, and School Wellness Policy 	<ul style="list-style-type: none"> * Budget and Audit Committee Meeting for District Budget * Budget and Audit Committee Meeting with Auditors * Tour of School Buildings, Facilities, and Bus Barn * Authorize Payment of Bills Through End of August * Review Annual Emergency Plan * District School Safety Assessment * Board Welcome of New Staff * Board Staff Steak Fry * NASB Area Membership Meetings 	<ul style="list-style-type: none"> * Budget Hearing * Final Tax Request Hearing * Adopt District Budget * Approve Tax Resolution For General Fund, Special Building Fund, and Bond Fund * Review Summer School Program * NASA/NASB Labor Relations Conference 	<ul style="list-style-type: none"> * Policy Committee Meeting * Board Workshop * Consider BEA Request for Recognition as Bargaining Agent * Discuss Negotiations Timeline and Collective Bargaining with BEA * Review Fall District Enrollment Numbers * Review SPED and HAL Programs * Review Statewide Assessment Results * Appoint NASB Delegate Assembly Representative * NASB Facilities and Construction Workshop 	<ul style="list-style-type: none"> * Committee on American Civics Meeting * Teacher Staff Committee Meeting for Negotiations * Approve Audit/Annual Financial Report * Review ACT Results * Prom Plan Presentation * Review District Annual Report * Request Nominations for the Volunteer Section of the Mike Cillessen Memorial Board * Distribute Superintendent Evaluation (Short Form) * NASB State Education Conference * NASB Delegate Assembly 	<ul style="list-style-type: none"> * Teacher Staff Committee Distributes Staff Recognition Items * Select Nominations for the Volunteer Section of the Mike Cillessen Memorial Board * Superintendent Evaluation (Short Form) * NASB New Board Member Workshop

POLICY NO. 9106 - BOARD MEMBER CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY:

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

IN MY RELATIONSHIP WITH THE SUPERINTENDENT AND EMPLOYEES:

1. I will function, in meeting the legal responsibility that is mine, as part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to hire employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS:

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the individual under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference: Neb. Statute 79-526

Adopted: 10-08-12

Reviewed: 1-12-15, 1-11-16, 5-8-17, 1-14-19, 3-11-19, 1-13-20

Public Comment Sign-In Sheet

During the public comments portion of the meeting there is a time limit of 5 minutes per speaker and a time limit of 30 minutes for the duration of the public comments portion of the meeting as per Board Policy NO. 9239. Visitors will be required to identify themselves if they speak at this meeting.

Comments will be received in the order in which individuals have placed their names on the sign-in sheet.

The Board will not respond or take action on public comments.

The Board meeting is a business meeting open to the public but it is not a public meeting.

#	Name: (Please Print)	Signature:
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Student Board Representative

Board of Education Report

September 19, 2022

Submitted by: Kierra Miller

First Semester Student Board Representative

1. Student Activities:

- a. Volleyball is 9-0. They defeated Gordon, which was a very big win.
- b. Softball is making history. They are 1-11. The first win in school history was against Schuyler on 8/20/22.
- c. Football is 0-3.
- d. Cross-country has had Emilee Houchin, Jacob Carlizales, Zachary Araujo, Kianna Tavenner, and Nathaniel Barker place throughout their meets. The high school boys team was third at two meets.
- e. Jr. High volleyball is A:0-3, B:1-2.
- f. Jr. High football is 1-0.
- g. Homecoming week was a blast, Aron and Erika Flores were king and queen.
- h. FFA labor auction set a new record.

2. Other Pertinent Student Information/ Feedback from students

- a. Overall, school morale is low. Many people aren't motivated at the moment. I believe this is due to student mindset issues. My hope is when things settle down in the next couple of weeks this changes, but if it does not, we may need to explore some solutions.
- b. Many students would like to extend the lunch period to 45 minutes. I understand that this throws the entire schedule off, but maybe we can find a solution. Their reasoning is that with lunch no longer being free, they go home for lunch. When they get home, they only have about 10 minutes to eat before they need to head back.
- c. School Board members please need to stand during the school song. You are there to support the school and not to go against in any way. Though it may be unintentional, people notice and have been upset by it.



3. Progress on Student Board Representative Initiative
 - a. The boards are in, they just need to be put up.
 - b. The LEAD team was 100% on board with taking this project over when I leave. Many of the members are helping me gather information for the boards. We are working with Mrs. Bauer to scan the yearbooks and put them on the boards, which I believe will be great for alumni. My goal is to have the record boards presentable by our next meeting.

Summer School 2022- May 23- June 14

Teachers: Mrs. Batt, Mrs. Nesbitt, Mr. McLaughlin, Mrs. Schuller

Attendance:

Kindergarten	4
First	3
Second	2
Third	2
Fourth	4
Fifth	8
Sixth	4

Content covered:

- Data was analyzed for each student coming to summer school to find standards that each student was needing to work on. Those standards were then assigned to them through IXL. Growth was monitored through that program.
- AN IXL diagnostic was also completed by each student to see what content areas it flagged for each student to work on. The diagnostic and data analysis from NWEA matched up very well.

Extra Opportunities: Several of the students attended field trips during this time as well, in partnership with Summer Pathfinders.

- Legacy of the Plains
- Agate Fossil Beds
- Riverside Zoo
- Community Garden
- Bayard Elementary Orchard



BAYARD PUBLIC SCHOOLS STRATEGIC PLAN





MESSAGE FROM THE BOARD

Dear Bayard School Community,

We are pleased to share the Bayard Public Schools Strategic Plan. The strategic plan is the result of the contributions of students, staff, parents, community members, and school officials working in partnership with the Board of Education over the past two years. During that time we have listened to stakeholders, identified strengths and opportunities, clarified expectations for improvement, and engaged in the process of continuous improvement.

Examples of progress that have already resulted from the strategic planning process include partnerships to develop leadership in every person associated with our school, a refined school mission statement and development of the academic seal highlighting areas of pride and focus for our school district. We are also in the process of improving communications to strengthen our shared commitment with parents to promote learning and achievement for each student.

Our progress as a school community must continue each year in every classroom and every home. This plan is intended to guide us as we work to take our students, staff, and school community to continuously higher levels of performance. Our plan to achieve higher levels of performance involves the following four strategic priorities: Academics, Leadership, Engagement, and Community.

Within each strategic priority, we have identified strategies to leverage improvement. The pages of this plan document twenty-one strategies that will be implemented by our school team over the next four years. School personnel will develop specific actions intended to ensure the success of each of these twenty-one strategies.

This plan is ambitious and is intended to result in meaningful educational progress. Fulfillment of the plan will require a diligent effort on the part of all stakeholders in our school community. We look forward to partnering with our community in completing the challenging and essential work that must be done to accomplish our strategic priorities.

Bayard Public Schools is committed to excellence for every person, every day. This plan represents our commitment to continue to make improvements that benefit our students today and positively impact the future of our community and world.

Our mission is to partner with parents to provide a successful educational experience and diverse opportunities. We look forward to a continued partnership with the entire school community in fulfillment of that mission.

Sincerely,

Kim Kildow, President

Donna Stuart, Vice President

Carolyn Applegate, Secretary

Craig Henkel, Treasurer

Kim Burry, Member

Lisa Ouderkirk, Member



MISSION VISION AND CORE COVENANTS

MISSION STATEMENT

The mission of Bayard Public Schools is to partner with parents to provide a successful educational experience and diverse opportunities.

VISION STATEMENT

Bayard Public Schools will effectively provide and adapt its programs to meet the needs of its students, today and in the future.

CORE COVENANTS

Focused on the Student

- Positive Interactions and Relationships
- Focus on Student Potential
- Diverse Opportunities
- Unconditional Acceptance

Attitude of Excellence

- Act with Integrity
- Expect to be Great
- Accept Daily Challenges and Setbacks
- Think “Big Picture”

Community

- Support each Other
- Set Aside Self for Benefit of the Group
- Respect Everyone
- Be a Wing, Not a Weight

Tiger Way!

Every Person, Every Day.
It's a FACT!

ADMINISTRATION

Dr. Travis W. Miller, Superintendent of Schools
 Mr. Matthew McLaughlin, Elementary Principal
 Mrs. Kelley Rice, Jr./Sr. High School Principal
 Mr. James Miller, Activities Director/Assistant Principal
 Mrs. Kari Foreman, Director of Special Education

ACADEMIC SEAL



At the center of the seal is an image of Chimney Rock. This historic landmark was used by the first Americans, and later by the pioneers as a guide on their epic journeys. Chimney Rock continues to inspire countless travelers and residents alike. Chimney Rock enhances our sense of place and instills pride, as the landmark prominently stands above the fertile North Platte River Valley.

The phrase, *Every Person, Every Day*, which is derived from the Core Covenants of Bayard Public Schools, reminds us of the dignity and value of every member of our school community. Every person matters for the future of our school and community, and every day is an opportunity to make a contribution to our greater well-being.

Surrounding the central ring are academic pillars and six icons describing our enduring strengths, values, and aspirations.

Academics: At the top of the seal is a Book of Knowledge, symbolizing academics as our highest institutional value and first priority.

Athletics and Arts: Flanking the Book of Knowledge on the left is the school's Tiger mascot, representing athletics and the fiercely competitive nature of our student-athletes. Flanking the Book of Knowledge on the right is an artists' palette and musical notes, representing the arts and the creative talents of our student performers. Athletics and arts support and enhance the academic and personal development of our students.

Community: The efforts of the school are supported by the entire community. Regular interactions between the faculty, staff, students, parents, and patrons are essential to a vibrant community and a strong school.

Opportunity: Two keys and a lock represent the importance of opportunity. Education provides a key to unlocking many opportunities for our students. Equally important, providing our students with many opportunities is key to their development.

Agriculture: Our community and economy are supported by an agricultural base. The plow symbolizes agriculture and the strong agrarian work ethic of our community and our students.

STRATEGY

Bayard Public Schools' Strategic Plan is focused on four key areas.



ACADEMICS



LEADERSHIP



ENGAGEMENT



COMMUNITY

STRATEGIC PLAN OVERVIEW

In August 2016, the Bayard Board of Education initiated the development of a Strategic Plan in efforts to guide the vision and direction of education for Bayard Public Schools. Students, staff, parents, community members, business leaders, and administrators were key participants throughout the process to ensure a comprehensive and collaborative planning approach. Marcia Herring with the Nebraska Association of School Boards (NASB) facilitated these meetings and worked with the Board of Education and administration to develop the initial direction for this plan. Marcia and her team at NASB helped bring the voices of the stakeholders of the Bayard Public Schools Community together to inform the future direction of the school district.

This document is the result of the extensive time, work, and collaboration by all stakeholders, and illustrates the strategic direction and objectives that will serve as priorities for Bayard Public Schools for the next three to five years. It is the Board of Education's intent that the priorities, goals, and action items resulting from this body of work will be used as a guide for administrative decision making, policy development, faculty and staff direction, and allocation of district resources.

BPS BY THE NUMBERS



23

People on the Strategic Planning Committee



262.9

Square Miles (Geographical Size of the School District)



5

Focus Group Meetings



15

years of learning opportunity for each child (Preschool for ages 3 and 4 through – 12th Grade)



4

Strategic Priorities



21

Strategies



90

Adults Trained so far in the 7 Habits of Highly Effective People



1st

Strategic Plan for Bayard Public Schools



5

School Based CERT Team Classes Trained since 2013-2014



STRATEGIES

- Continue to implement and refine a system of curriculum, instruction, and assessment, aligned to Nebraska State Standards, that will enable every student to engage in challenging, rigorous, and creative learning experiences throughout the district.
- Develop and support the implementation of individualized learning opportunities to enable each student to reach his or her potential.
- Research and implement best practices and processes that will support effective student transitions (early childhood to preschool, preschool to grade school, grade school to middle school, middle school to high school, high school to college/career).
- Engage parents, students, and staff with timely and relative feedback to improve instruction in student learning and achievement.
- Review and modify the district's lesson plan philosophy and best practices to ensure consistency and accountability for quality instruction district-wide.
- Evaluate, research, and implement practices that align grading and instruction to effective learning.
- Develop a system to evaluate the effectiveness of current curriculum, programs, and services.

STRATEGIC PRIORITY 1

ACADEMICS

Our commitment to the pursuit of academic success for every student, every day.

“Academics are the fundamental building blocks upon which our students achieve excellence.”

-Kim Kildow

Emphasis on Academic Excellence is the first priority and highest institutional value at Bayard Public Schools. At all levels, our staff are committed to our mission of maximizing student potential through challenging and integrated curriculum, as well as diverse educational opportunities that focus on individualized student needs. We strive to provide a system of education that engages students in a challenging, inspiring academic setting that will prepare them for a successful future.

STRATEGIC PRIORITY 2

LEADERSHIP

Our commitment to an organizational culture of leadership, empowerment, and excellence for all.

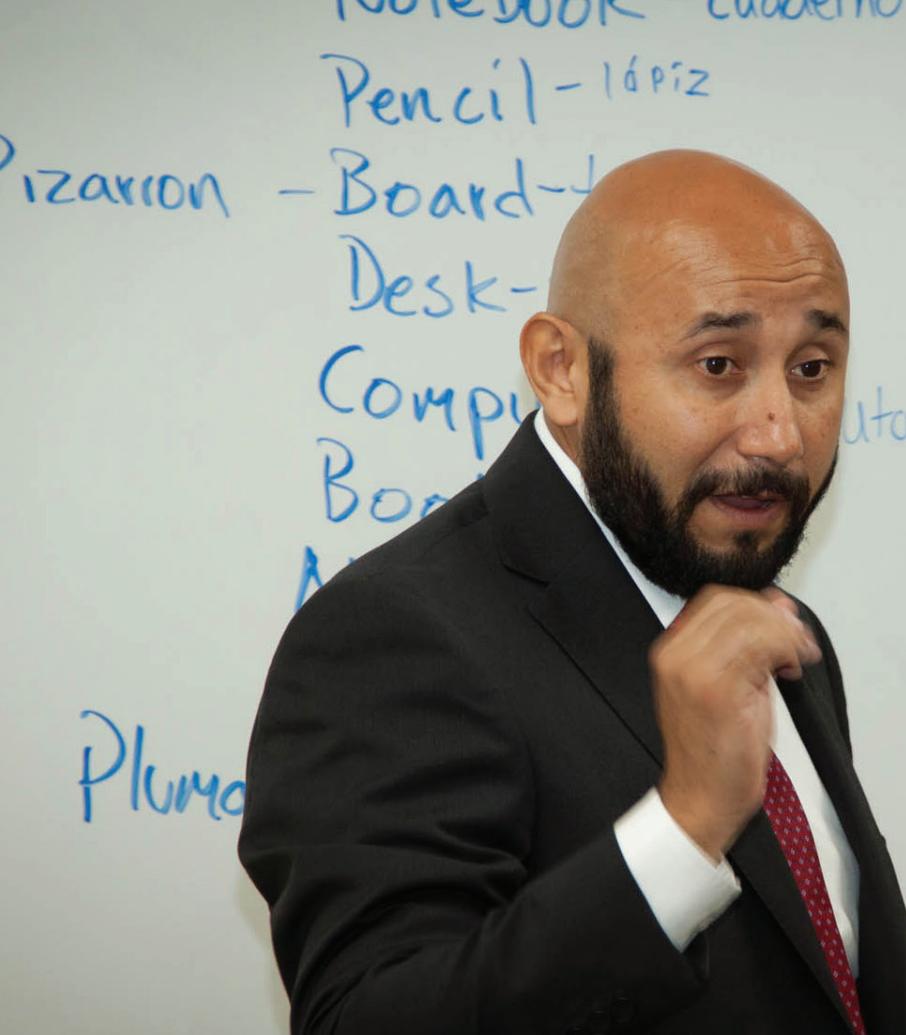
*“Leadership and learning are indispensable to each other.”
– John F. Kennedy.*

The Bayard Public School District recognizes that to build a sustainable, successful future with a culture of excellence in our classrooms, we must develop great leaders from within. The Bayard School District is proud to announce that it has recently secured a commitment to leadership development through a partnership with the world-renowned FranklinCovey Institute. Through this, as well as additional opportunities, we are inspired to drive greater, more positive influence within our classrooms and community by adopting principles that will empower all educational stakeholders to lead and serve with excellence.

STRATEGIES

- Invest in professional development opportunities to support staff in every work area to become leaders in their field.
- Develop processes to identify and inspire the leadership potential, talents, and gifts in each child.
- Continue to invest in student development by maximizing the leadership potential of the Pathfinders After-School Program.
- Continue to offer leadership opportunities for students through the Bayard Public Schools Community Emergency Response Team (CERT) Program, in addition to other programs and extracurricular activities.
- Continue to maximize the impact of the Bayard Public Schools partnership with the FranklinCovey Institute, with a focus on professional development and the *LEAD/Leader in Me* Programs.





STRATEGIES

STRATEGIC PRIORITY 3

ENGAGEMENT

Our commitment to the intentional and effective use of resources to optimize the educational experience of students, staff, families, and community members.

“Caring about students beyond the boundaries of the classroom is the first step of sparking engagement”

-Beth Marrow

The Bayard Public School District recognizes that engagement of students, staff, families, and community members is necessary to maximize student achievement. To obtain our common goal of success for each student, Bayard Public Schools is committed to developing and enhancing systems that will lead to a quality educational environment for a diverse population of students.

- Utilize integrated technology to engage and inspire students in an effort to support efficacious instruction and growth of learning.
- Support advancements in technology for students and staff by evaluating opportunities for technological investments, through the inventory of current resources and infrastructure, and by efficiently managing existing equipment.
- Develop processes to ensure a positive and conducive environment for student learning.
- Utilize effective communication systems to engage staff, students, parents, and community members in relationships that support student learning.
- Research and implement strategies to mitigate the educational risks to students experiencing poverty and mobility.

STRATEGIC PRIORITY 4

COMMUNITY

Our commitment to programs and services that support the growth and development of the whole child (academic, social, emotional, physical, and nutritional).

“Focusing on the whole child is changing the world. It changes the world one student, one classroom, one school, and one community at a time”.

– Amanda Koonlaba

Every person, every day is a core philosophy at Bayard Public Schools. Inspired by the acronym FACT, which encompasses the Bayard School District's core covenants, we are empowered to support and promote the development and well-being of the whole child. As community leaders, we knowingly recognize that our responsibility and influence transcend far beyond academics, and we are committed to offering and supporting services that will assist our students in becoming the very best they can be, in every aspect of life.

STRATEGIES

- Identify and develop panhandle partnerships that will support safe community opportunities for youth (including but not limited to: summer camps, enrichment activities, arts, music, athletics, etc.).
- Continue ongoing efforts regarding positive student behavior programs in an effort to support a quality learning environment for all staff and students.
- Offer and support programs and services that effectively contribute to the wellbeing of all educational stakeholders, including students, staff, parents, and community members.
- Provide effective college/career preparation to support the long-term success of all students districtwide.



THANK YOU

Strategic Planning Process Core Committee Membership

2016 Board of Education

Tate Rice
Kim Kildow
Carolyn Applegate
Craig Henkel
Kim Burry
Donna Stuart

Community Members

Kent Andreas
Diane Coon
Hugh Houchin

Administration

Travis Miller
Matt McLaughlin
Tom Perlinski
Tammy Tillman

Teaching Staff

Doug Babic
Jocilyn Blanco
Cheryl Ferrero
Micki McKibbin
Holly Nolte
Candace Smith

Classified Staff

Jennifer Kriha
Heather Oliverius

Students

Catherine Applegate
Carissa Wolfe





This Strategic Plan is a living document that provides strategic direction and guidance for Bayard Public Schools. The Bayard Public School District is committed to successfully implementing these objectives in our pursuit of fulfilling our vision, mission, and core covenants. It is with anticipation that the strategies presented in this plan will be completed by the end of the 2022-2023 school year.





Bayard Public Schools

726 4th Avenue – P.O. Box 607
Bayard, NE 69334

bayardpublicschools.org

Elementary | 308.586.1211

Jr./Sr. High School | 308.586.1700

District Office | 308.586.1325

Board of Education Regular Meeting

Monday, August 8, 2022 7:00 PM

Bayard High School Library
726 4th Avenue
Bayard, NE 69334

Carolyn Applegate: Present
Joe Applegate: Present
Kim Burry: Present
Becky Henkel: Absent
Kim Kildow: Present
Donna Stuart: Present

I. Opening the Meeting

I.A. Call to Order

The regular meeting of Bayard Public Schools Board of Education was called to order by President Kildow at 07:00p.m. President Kildow noted a copy of the Board Member Code of Ethics and the Annual Calendar of the Board of Education were included with the meeting materials for board members' reference.

I.B. Open Meetings Act

The Board President informed the audience that the Open Meetings Act was posted and informed the audience of the Board's policy and procedures regarding public comment.

I.C. Notice of Meeting

The public notice of the regular meeting of the Bayard Board of Education, Morrill County School District No. 21 was published in the Bayard Transcript in accordance with Board Policy No. 9238. The agenda remained on file at the office of the superintendent and was open for public inspection.

I.D. Roll Call

The following members were present: Carolyn Applegate, Kim Burry, Kim Kildow, Joe Applegate, Donna Stuart Administrators present: Superintendent Olson, Principals Rice and Ehler, and Director Nesbitt

I.E. Status of Absent Board Members

Motion Passed: Motion to excuse Board Member Becky Henkel passed with a motion by Joe Applegate and a second by Carolyn Applegate.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

II. Approval of Agenda

Motion Passed: Motion to approve the agenda passed with a motion by Kim Burry and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

III. Introduction of Guests

The guests introduced themselves.

IV. Public Comments

Stan Tavenner addressed the board.

V. Recognition of Student Achievements

The following students were recognized:

2022 Morrill County Fair 3D projects:

Grand Champion Open Class- Krista West

Honorable Mention Open Class- Layni Nesbitt

2022 Morrill County Grand and Reserve FFA Champions

Nate Barker--Grand Champion Rabbit Showmanship, Reserve Overall Rabbit, Small Animal Round Robin Champion

Kali Hopkins--Grand Champion FFA Beef Showmanship, Grand Champion Cattle Showman, Reserve Champion FFA Market Steer

Lexi Fiscus--Reserve Champion FFA Market Heifer

Hallie Cochran--Reserve Champion FFA Beef Showmanship

Riley Hopkins--Reserve Champion FFA Swine Showmanship

Emily Bennett--Grand Champion FFA Market Swine, FFA Rate of Gain Swine

Shelbie McKibbin--Reserve Champion FFA Market Swine

Jessi Kappen--Grand Champion FFA Sheep Showmanship, Grand Champion Sheep Showmanship, Grand Champion Breeding Sheep, Grand Champion FFA Market Sheep

Amy Albro--FFA Rate of Gain Lamb

VI. Tour of School District Buildings

Tour of School District Buildings started at 7:08p.m. and concluded at 8:00p.m.

VII. Student Board Representative Report

VIII. Invited Presentations and Discussions with Presenters

VIII.A. Strategic Plan Progress Presentation and Discussion

IX. Board Committee Reports and Recommendations

X. Action Items

X.A. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda passed with a motion by Kim Burry and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.A.1. Minutes of Previous Meeting

X.A.2. Bills

X.A.3. Board Member Reports

X.A.4. Reports and Correspondence Requiring No Action

X.A.4.a. General Reports and Financial Reports

X.A.4.b. Reports for Information Only

X.A.5. Adoption of Policies on First Reading

X.A.6. Adoption of Policies on Second Reading

X.A.7. Approval of Contracts within Policy Guidelines

X.A.8. Safety and Security Self-Assessment

X.B. Discuss, Consider, and Take All Necessary Action in Regard to Approval of Student Board Representative Initiative.

Motion Passed: Motion to approve the Student Board Representative Initiative passed with a motion by Kim Burry and a second by Donna Stuart.

Votes: Carolyn Applegate: Nay, Joe Applegate: Nay, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.C. Discuss, Consider, and Take All Necessary Action on Restructuring of Current Rule 11 Preschool.

Motion Passed: Motion to restructure current Rule 11 Preschool passed with a motion by Joe Applegate and a second by Kim Burry.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.D. Discuss, Consider, and Take All Necessary Action in Regard to Approval of Certificated Employment of April Halverson .6FTE for Early Childhood Education.

Motion Passed: Motion to Approve the Employment of April Halverson 0.6 FTE as Early Childhood Teacher passed with a motion by Donna Stuart and a second by Joe Applegate.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.E. Discuss, Consider, and Take All Necessary Action in Regard to Approving Contract for Rule 11 Early Childhood Services to Grace Dobrinski contingent on NDE Waiver.

Motion Passed: Motion to Approve Rule 11 Daycare Services from Grace Dobrinski contingent on NDE Waiver passed with a motion by Kim Burry and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.F. Discuss, Consider, and Take All Necessary Action in Regard to Dr. Radford's Release of Contract with Soliant Health

Motion Passed: Motion to approve in buying out Dr. Radford's contract with Soliant Health in the amount of \$22,500 passed with a motion by Joe Applegate and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.G. Discuss, Consider, and Take All Necessary Action in Regard to Approval of Extra Duty Assignments

Motion Passed: Motion to Approve the Extra Duty Contracts passed with a motion by Kim Burry and a second by Joe Applegate.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.H. Discuss, Consider, and Take All Necessary Action on Approval of Local Substitute Maddison Schlosser & Cody Reffalt.

Motion Passed: Motion to approve Maddison Schlosser's & Cody Reffalt's request for a local substitute teaching certificate passed with a motion by Donna Stuart and a second by Kim Burry.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.I. Discuss, Consider, and Take All Necessary Action in Regard to Approval of Continuity of Learning Plans for the 2022-2023 School Year

Motion Passed: Motion to approve the 2022-2023 Continuity of Learning and Reopening Plan as Presented passed with a motion by Donna Stuart and a second by Joe Applegate.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.J. Discuss, Consider, and Take All Necessary Action in Regard to Adoption of the School District's Emergency Operations Plans for the 2022-2023 School Term

Motion Passed: Motion to approve the 2022-2023 revisions to the Bayard Public Schools Emergency Operation Plans passed with a motion by Carolyn Applegate and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.K. Discuss, Consider, and Take All Necessary Action in Regard to Authorizing Payment of Bills and Authorizing Transfers to the Activity Fund and Employee Benefit Fund Through the End of August 2022

Motion Passed: Motion to Authorize Payment of Bills and Authorize Transfers to the Activity Fund (\$150,000) and Employee Benefit Fund (\$10,000) Through the End of August 2022 passed with a motion by Joe Applegate and a second by Kim Burry.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.L. Discuss, Consider, and Take All Necessary Action in Regard to Revising Adult Meal Prices for the School Lunch and Breakfast Programs to Reflect our Reimbursement Rates

Motion Passed: Motion to set adult breakfast prices at the NDE School Nutrition minimum rate of \$2.75 and the lunch rate (\$0.10 above the minimum of \$4.65) at \$4.75 passed with a motion by Kim Burry and a second by Donna Stuart.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.M. Discuss, Consider, and Take All Necessary Action in Regard to Approving a Bid from Frontier Basement Solutions for Secondary Building Foundation Repairs

Motion Passed: Motion to accept Frontier Basement Solutions bid in the amount of \$107,900 to install piling and concrete repair to the foundation footings of the high school building and \$9,100 to inject polyurethane foam under the interior slabs of the high school building passed with a motion by Kim Burry and a second by Joe Applegate.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

X.N. Discuss, Consider, and Take All Necessary Action in Regard to Approval of Estimate from Pipeworks to Replace Elementary Water Heater.

Motion Passed: Motion to approve the Estimate from Pipeworks to Replace the Elementary Water Heater for \$10,850 passed with a motion by Kim Burry and a second by Joe Applegate

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

XI. Discussion Items

XI.A. Review and Discussion of Policies 5118 through 5129 in the 5000 series.

The board discussed policies 5118 through 5129

XI.B. Discussion regarding the Board of Education attending the NASB Area Membership Meeting in Gering, Nebraska on August 29,2022.

Discussion regarding the Board of Education attending the NASB Area Membership Meeting in Gering, Nebraska on August 29,2022.

XII. Reports

XII.A. Principals and District Administrators

Dr. Rice provided her report to the board. Academics: The In-service schedule is set and teachers will be focused on planning for the year. During the 3 days, the staff will also complete the required Driver's, Concussion, and Suicide Training. We would like to officially welcome Mrs. Ashmore and Dr. Radford to our staff. I have taken over as the District Assessment Coordinator and participated in a webinar sponsored by NDE to discuss the changes to the NSCAS testing system. The Fall MAPS and NSCAS testing window is August 15th - September 30th. Leadership: Our leadership team will once again hold a Penny Carnival in conjunction with the Open House on August 18th. Mrs. Rafferty, Mrs. Gier, and Mrs. White are to be commended for their work organizing our students to run the event. We will have a sign-up for our Leadership team on August 18th during the opening assembly. Mrs. White and Ms. Pahl are working on creating a photo booth for the first day of school. Engagement: Teachers will be working together on the 15th to set individual and building goals based on the data collected last spring. The Open House is planned for Thursday, August 18th from 5-7 pm. During this time we will have staff available to help parents sign into Infinite Campus and Remind so that we can optimize our communication efforts with families. Parents will also be able to turn in the Student Handbook paperwork and Network Acceptable Use form so that students can be issued their Chromebook. Community: Roberto Gonzales, Jeff Erdman, and Connie Loutzenhiser are to be commended for their work. Our buildings and grounds look amazing! Ben from ESU has completed the camera installation at the High School. His dedication to ensuring the system was up and running in time for school is to be commended. Our students represented our school well at the Morrill and Scottsbluff County Fairs. We will have a complete list of accomplishments available at the next board meeting. Our initial enrollment numbers are as follows: 2022-2023 ~173 students (beginning of the year) 2021-2022 175 students (Beginning of the year) 2020-2021 178 students (End of the year) 2019-2020 180 students (End of the year).

Mrs. Ehler provided her report to the board. Academics: Teachers have already undergone some training for our new Language Arts curriculum and will be working more on that as the year progresses. Homeroom teachers for K-3 will be: Kindergarten with Mrs. Rafferty, first-grade with Mrs. Batt, second-grade with Ms. Anderson, and third-grade with Mrs. McKibbin. K-1 will have Mrs. Nesbitt teach reading and math to reduce instructional group sizes throughout the day in math and reading, as well as some second-grade intervention. 4-6 will have Mrs. Barker as a fourth-grade homeroom teacher and Science, Ms. Martinez as fourth and fifth Math as well as fifth homeroom, Mrs. Tavenner as fourth/sixth Language Arts and fifth-grade homeroom, Mrs. Ferrero will be fifth Language Arts, sixth Math/homeroom, and Miss Binder as Social Studies and sixth-grade homeroom teachers. First round of assessments will be determined shortly and we should be able to present information to the board on general assessment results in October. Leadership: Leader in Me is up and going. Mrs. James, Mrs. Ferrero, and I have been working on gathering information for our evidence presentation to achieve Lighthouse status this year. We will be adding some activities this year to really push that work to the next level and meet all qualifications. Our teachers and staff have done a wonderful job settling into new classrooms and roles, as some of their positions have changed to accommodate for the daycare coming in. Engagement: Mr. Ziegler and Mr. Coon are commended for the work they have done in order to get our building ready for students. Mrs. James, Mrs. Schuller, Ms. Jones, and Miss Dobrinski have also put in extra time to help teachers move and complete several projects to have our

building ready for students to arrive. We will be revisiting goals for the school year based on our “Gripe Jam” that we completed at the end of last year and decide on some measurable practices so that we can continue to build on the great things already in place. Community: Several of our staff has been working on our Early Childhood Advisory Board to guide the development of our childcare center. We have several community members and parents that are also serving on that board. We are very excited about how the collaboration is coming together and being able to offer something that our community is in such need of. We look forward to our open house to welcome children and families back into our building. We have made a lot of changes that we are excited to share inside our building as well as outside, one being the addition of our community garden in the back of the building. Enrollment Data by classroom day 1 Grade Students PreSchool 17 Kindergarten -12 1st- 16 2nd- 15 3rd- 20 4th- 19 5th(two sections) -27 6th(two sections) -29. Enrollment Data by student population Year Students Enrolled 2022-2023 156 ,2021-2022 174 ,2020-2021 18,1 2019-2020 196, 2018-2019 216, 2017-2018 220.

Mr. Nesbitt provided his report to the board. Academics: Met with most fall coaches to discuss the new grading policy. We also discussed sending students down in even 1 class to academic intervention to check in with their teachers. Student packets were sent home that included forms to be signed by parents for both academic and activity acknowledgment. I have created a slide show to include paying for lunches, school calendars and grading policy. Those will be discussed on August 11th at the concussion meeting. Leadership: Will be working with coaches to create a unity council. This will be a group of students from every activity to help students have a voice in Working with the NSAA and coaches to understand the new heat illness prevention guidelines. We received our Wet Bulb Globe Temperature(WBGT) unit to use for outdoor sports. We are in the process of training the staff on appropriate use. Working with NSAA to ensure we have completed all proper forms, imported students into the database, and completed appropriate documents to ensure our school and students are prepared for the upcoming year. Working to ensure that all coaches are up to date on certifications (cardiac arrest training, heat acclimatization training, etc.) Safety improvement: New Volleyball Boxes came in and are put together. Identified safety improvements, talking with administration and custodial staff about ice machine and options. Engagement: NSAA Classifications -Football D-1, Volleyball C-2 , Cross Country D, Girls Golf C, Softball C, Classifications for Winter and Spring Activities will be determined by NSAA after NDE Fall Enrollment Reporting is completed (end of October). Participation numbers: Fall Sports begin on Monday, August 8th. We will get actual numbers this week, but have added some estimated numbers from head coaches. Coach Roberts estimates about 6 girls out for golf this year. Coach Unzicker estimates 15-17 girls out for volleyball this year. Coach Stuart had 17 at conditioning this week and estimate getting possibly 3-5 more students for a total of 22 out for football this year. Coach Posey estimates 11-13 girls out for softball this season. Upcoming Events: August 11: Mandatory Concussion meeting at 6:30 in the auditorium. August 18: Varsity volleyball jamboree in Hyannis. Football Gatorade Scrimmage August 20: Softball tournament at North Bend Central 9 am. August 22: Softball @ Gering 5 pm August 23: FFA Labor Auction August 25: Bayard Golf 9:00 am, XC at Bluffs 3:00 pm August 26: FB home against Hitchcock County 6:00 pm(Cheerleaders at half time) August 27: JV and Varsity VB @ Bridgeport 10 and 11 am. August 29: JV football home vs Hemingford @ 5 pm, Softball @ Hershey 4 pm, JH volleyball home vs Garden County at 4 and 5 pm. August 30: Girls golf either in Kimball or Scottsbluff. Reminder all events are subject to change, please watch the school’s activity schedule on the website. Bus Driver/Activity Sponsor training (2-hour state-mandated training) will be completed during teacher in-service days. All new staff

will be CPR certified on August 12th as part of new teacher orientation. Mr. Erdman and the custodial staff are to be commended for their hard work in completing the floors and gyms and fields prior to the first day of practices. Community: Met with Bayard organized baseball and the parks committee at the City of Bayard. We signed contracts to use the field, a shed, and appropriate equipment for softball. We talked about closing off some roads and alleys to create a single entrance to the softball field. We talked about who would be dragging the field, and maintaining the facilities for our 2 games on September 15th and September 29th. The Bayard Athletic golf tournament will be on Saturday, August 6th. We had multiple activities participate in the golf tournament and we got a good response from the community. We had a full tournament and numerous sponsors from the Panhandle. I have reached out and talked with some individuals about volunteering to take tickets, and run the clock, but I am still working to get other positions filled with volunteers through the sports season. I sat with Brian Sauer and Brenda Krantz at the golf course as we verified dates for events at the golf course.

Dr. Radford provided her report to the board. Academics: IEPs are being reviewed to make sure we are providing the services that are needed to make our students successful. IEPs are also being aligned with student needs and previous evaluations. Leadership: We have a new special education teacher in the secondary building. She will receive new staff orientation as well as individualized support from Dr. Radford this year. She has a smaller caseload allowing her more time to focus on student needs and learning how to help students. Our Physical Therapist, Occupational Therapist, School Psychologist are the same from last year. ESU will assign our speech pathologist once the school year begins. Engagement: Families are being encouraged to enroll their children in school and encourage good attendance. Children miss out on learning opportunities any time they are not in school. It is especially detrimental to the special education population and struggling learners. The message will be communicated with families and the community that we want children in school. IEPs will be scheduled a semester in advance to help ensure parent, service provider, and teacher involvement. Community: IEPs will align with evaluations to ensure that academic, physical, and social emotional needs are being met. Progress monitoring will be done every other week to monitor growth and ensure progress. Special Education Numbers 2021-2022 School Year 2022-2023 (August) Birth-5 10 4 Elementary 32 28 Secondary 27 26 Meridian/ Panhandle New Beginnings 2/1 2/2 Speech Only 11

XII.B. Superintendent:

Areas of focus over the last couple of weeks:

1. Working with Alicap concerning claims to roofs and scoreboard.
2. Working with NDE Dept. of Early Childhood concerning assessment training, certification, certification waivers, grant transfers and partnership opportunities with other agencies/entities.
3. Worked with some staff members concerning questions they may have about retirement concerning the application process and anticipated compensation.
4. Worked on NDE reports and grants.
5. Kurt took me on the District's routes.
6. Reached out to the NE Safety Center concerning transportation training(s).
7. Met with ESU 13 personnel concerning program availability, the District's anticipated needs and how best to bridge any apparent gap.

8. Note: Custodians are getting the building/facilities prepped for student return and many teachers are getting their rooms ready.

XIII. Set Next Meeting Date

Next meeting set for September 12, 2022 at 7:00p.m.

XIV. Adjournment

Motion Passed: Motion to adjourn the meeting at 9:21p.m. passed with a motion by Donna Stuart and a second by Kim Burry.

Votes: Carolyn Applegate: Yea, Joe Applegate: Yea, Kim Burry: Yea, Kim Kildow: Yea, Donna Stuart: Yea

Secretary

Bayard Public Schools

9/19/2022

GENERAL FUND

Vendor Name	GL Acct #	Description	Amount
HONEY WAGON EXPRESS LLC	01 2620 352 001 001 1	clean sand traps	<u>588.00</u>
	Total		588.00
ALARM SECURITY TECHNICIANS	01 2620 352 002 002 2	ast monitoring	28.95
	01 2620 352 001 001 1	ast monitoring	28.95
	01 2620 352 002 002 2	ast monitoring	28.95
	01 2620 352 001 001 1	ast monitoring	<u>28.95</u>
	Total		115.80
AMERICAN LEGION	01 2310 610 000 000 0	staff appreciation	<u>1,750.00</u>
	Total		1,750.00
B.E. PUBLISHING	01 1100 610 001 001 1	Keyboarding curriculum	<u>274.75</u>
	Total		274.75
BAYARD AUTOMOTIVE	01 2710 610 000 000 0	Interstate baterys SILICONE	515.05
	01 1100 610 001 001 1	Shop supplies	<u>141.14</u>
	Total		656.19
BAYARD PUBLIC SCHOOLS - LUNCH	01 2410 610 002 002 2	grandparents day hospitality	281.11
	01 1160 610 000 000	adult meals	455.08
	01 1370	aug22 prek meals	<u>239.65</u>
	Total		975.84
BAYARD TRANSCRIPT	01 2220 640 001 001 1	bayard high school renewal	20.00
	01 2220 640 001 001 1	library bayard high school renewal	20.00
	01 2220 640 002 002 2	bayard elem school renewal	20.00
	01 2310 540 000 000 0	publications	<u>894.68</u>
	Total		954.68
BENZEL PEST CONTROL	01 2620 352 001 001 1	pest cotnrol	110.78
	01 2620 352 002 002 2	pest cotnrol	<u>110.77</u>
	Total		221.55
BLACK HILLS ENERGY	01 2610 621 001 001 1	# 242155 heating fuels	196.69
	01 2610 621 002 002 2	#462419 heating fuels	126.36
	01 2610 621 000 000 0	#267959 heating fuels	<u>54.64</u>
	Total		377.69
BOX LIGHT INC	01 2510 531 000 000 0	return shipping cost for replacement bul	<u>22.61</u>
	Total		22.61
BRENING, PERRY	01 1100 352 001 001 1	Piano Tuning	180.00
	01 1100 352 001 001 1	Piano Tuning	<u>80.00</u>
	Total		260.00
BYTE SPEED	01 6990 610 004 000 0	Asus Server System-GEER	<u>2,828.00</u>
	Total		2,828.00
CANNON FINANCIAL SERVICES	01 1100 610 001 001 1	copier rental	129.50
	01 1100 610 002 002 2	copier rental	<u>129.50</u>
	Total		259.00
CARDMEMBER SERVICE	01 1100 810 001 001 1	Google for Education Plus LMS subscripti	1,620.68
	01 3535 610 000 000 0	CoreIDRAW Annual Subscriptions	455.82
	01 2610 610 002 002 2	bleach laundry detergent	70.77
	01 2510 810 000 000 0	mailchimp	11.00
	01 2510 580 000 000 0	postage	28.80
	01 2710 626 000 000	bus repair trip fuel	500.00
	01 2510 810 000 000 0	fees	<u>72.15</u>
	Total		2,759.22
CARR-TRUMBULL LUMBER CO	01 2620 610 001 001 1	ceiling tiles	<u>4,146.80</u>
	Total		4,146.80
CENGAGE LEARNING	01 1100 610 001 001 1	Big Ideas Student online access	<u>2,792.63</u>
	Total		2,792.63
CENTURY LINK	01 2510 382 000 000 0	#0450 telephone	175.82
	01 2510 382 000 000 0	#1785 telephone	620.33
	01 2510 382 000 000 0	#7931 telephone	194.07
	01 2510 382 000 000 0	#1510 telephone	128.41
	01 2510 382 000 000 0	#0450 telephone	175.82
	01 2510 382 000 000 0	#1785 telephone	598.20
	01 2510 382 000 000 0	#7931 telephone	195.47
	01 2510 382 000 000 0	#1510 telephone	<u>58.26</u>
	Total		2,146.38
CITY OF BAYARD	01 2610 410 002 002 2	#75600 utilities	1,564.50
	01 2610 621 002 002 2	#75600 electric	3,011.96
	01 2610 621 000 000 0	#31200 electric	37.00
	01 2610 410 001 001 1	# 75400 utilities	2,607.75
	01 2610 621 001 001 1	#75400 electric	<u>7,289.85</u>
	Total		14,511.06
COACH MASTERS INC	01 2710 610 000 000 0	repairs act bus	2,438.88

	01 2710 610 000 000 0	repairs to charter	2,438.88
	Total		4,877.76
CONNECTING POINT	01 1100 610 001 001 1	copier service contract	441.19
	01 1100 610 001 001 1	copier service contract	441.19
	Total		882.38
CONSONUS MUSIC INSTITUTE	01 1100 610 001 001 1	Consonus Beginning Guitar	230.00
	Total		230.00
CROSSROADS MUSIC	01 1100 610 002 002 2	Roland Keyboard	849.99
	01 1100 610 002 002 2	Stand	69.99
	Total		919.98
CULLIGAN WATER CONDITION	01 2610 610 001 001 1	r/o	25.50
	01 2610 610 002 002 2	r/o	105.90
	Total		131.40
Docu-Shred	01 2510 352 001 001 1	shred service	90.00
	Total		90.00
DUEKER, NEAL	01 2710 332 000 000 0	mileage	97.90
	Total		97.90
EDUCATIONAL SERVICE UNIT #13	01 1100 382 001 001 1	dl consortium	757.00
	01 1100 382 001 001 1	erate consortium	350.00
	01 1160 591 000 000 0	NEVA	708.33
	01 1200 591 003 002 2	sup summer speech	11.68
	01 1200 591 003 002 2	sup summer ot	10.22
	01 1292 591 003 000 0	0-2 sup summer speech	51.10
	01 1291 591 003 000 0	3-5 sup ot	16.20
	01 1291 591 003 000 0	sup summer speech 3-5	59.33
	01 2161 591 003 002 2	elem ot	127.80
	01 2162 591 003 000 0	3-5 ot	202.50
	01 2153 591 003 000 0	0-2 ot	638.75
	01 2152 591 003 000 0	3-5 summer speech	741.68
	01 2151 591 003 001 1	secondary summer speech	146.00
	Total		3,820.59
ESU COORDINATING COUNCIL	01 1100 735 001 001 1	movie site license	175.50
	01 1100 735 002 002 2	movie site license	175.50
	01 2220 640 001 001 1	streaming library	187.44
	Total		538.44
Halverson, April	01 3599 610 400 000 0	reimburse supplies	60.00
	Total		60.00
IDEAL LINEN SUPPLY	01 2610 610 001 001 1	mops mats	434.14
	01 2610 610 002 002 2	mops mats	424.20
	Total		858.34
IDEAL/BLUFFS FACILITY SOLUTIONS	01 2610 610 001 001 1	floor pads toilet tissue paper towels	160.99
	01 2610 610 001 001 1	pumie sticks	47.00
	01 2610 610 001 001 1	laundry detergent bleach floor pads soap	2,136.14
	01 2610 610 001 001 1	floor pads	39.32
	01 2610 610 001 001 1	hornet spray	185.12
	01 2610 610 001 001 1	Sanitary wax liners	354.00
	01 2610 610 001 001 1	paper towels	402.00
	01 2610 610 001 001 1	sanitary dispenser	178.00
	Total		3,502.57
IMAGINE LEARNING	01 1100 810 001 001 1	ODYSSEYWARE 22-23	8,550.00
	Total		8,550.00
INLAND TRUCK PARTS COMPANY	01 2710 610 000 000 0	fleet runner belt	159.56
	Total		159.56
INNOVATIVE OFFICE SOLUTIONS LLC	01 1200 610 003 001 1	calculator	214.02
	Total		214.02
JIRDON AGRI CHEMICALS INC.	01 2610 610 001 001 1	fertilizer for all grass	866.40
	Total		866.40
JOHNSON CONTROLS SECURITY	01 2620 352 001 001 1	door system 8/22-7/23	407.09
	01 2620 352 002 002 2	door system 8/22-7/23	407.09
	Total		814.18
KUSKIE OIL CO.	01 2710 626 000 000 0	aug22 fuel	1,170.72
	Total		1,170.72
LINGO COMMUNICATIONS	01 2510 382 000 000 0	telephone	208.74
	Total		208.74
Loqoz	01 2310 610 000 000 0	student recognition shirts	1,200.00
	Total		1,200.00
MATH LEARNING CENTER, THE	01 1100 610 002 002 2	Number Corner Workbooks grade 1	36.00
	01 1100 610 002 002 2	shipping	10.00
	Total		46.00
MCI COMM SERVICE	01 2510 382 000 000 0	telephone	36.00
	Total		36.00
MENARDS	01 2620 610 000 000 0	supplies for wall repair	233.94
	01 1100 610 001 001 1	Perlite for 8th grade lab	32.50

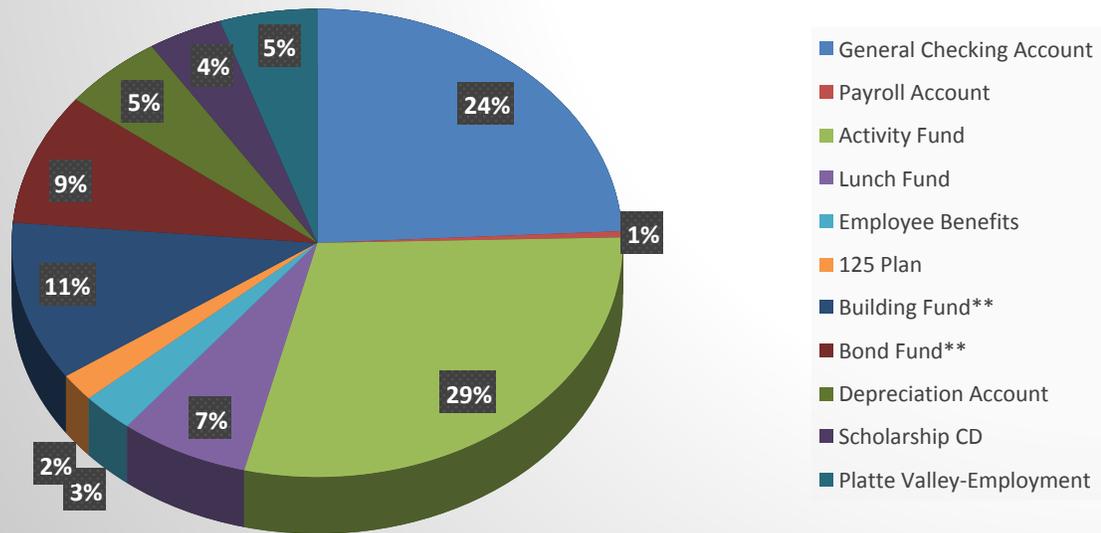
	01 2610 610 001 001 1	supplies for H.S. and Elm.	41.01
	Total		307.45
MIDWEST BUS REPAIR	01 2710 610 000 000 0	bus parts	478.57
	Total		478.57
NATIONAL ART & SCHOOLS SUPPLIES, INC.	01 1100 610 002 002 2	markers highlighters tape whiteout	635.89
	Total		635.89
NATIONAL BUSINESS FURNITURE LLC	01 2410 610 001 001 1	locking cabinet	1,393.62
	Total		1,393.62
NE COLORADO CELLULAR, INC	01 1100 382 000 000 0	striv/hudl	285.84
	Total		285.84
NE RURAL COMMUNITY SCHOOLS ASSOC.	01 2310 810 000 000 0	22-23 nrdsa dues	850.00
	Total		850.00
NE SAFETY CENTER	01 2710 330 000 000 0	2 hr inservice for 22-23	250.00
	Total		250.00
NEBRASKA ASSOCIATION OF SCHOOL	01 2510 810 000 000 0	stuart naep dues	35.00
	01 2310 330 000 000 0	stuart kildow membership meeting	154.00
	01 2510 810 000 000 0	NAEP membership	35.00
	Total		224.00
NEBRASKA CENTRAL EQUIPMENT INC.	01 2710 610 000 000 0	mirror and wingknob lock	142.40
	Total		142.40
NOTABLE INC	01 1100 810 001 001 1	Kami teacher Plan	990.00
	Total		990.00
PIPE WORKS PLUMBING LLC	01 2660 352 000 000 0	r/o systems for lead locations	2,400.00
	Total		2,400.00
PRINT EXPRESS INC.	01 2510 810 000 000 0	fc	0.78
	Total		0.78
QUADIENT FINANCE USA, INC	01 2510 531 000 000 0	postage	500.00
	01 2510 531 000 000 0	POSTAGE	546.72
	Total		1,046.72
ROCKET ALUMNI SOLUTIONS INC	01 2410 610 001 001 1	Website Software- lead team funds	2,500.00
	Total		2,500.00
S & S WORLDWIDE, INC.	01 1100 610 000 000 0	construction paper	206.25
	Total		206.25
Savvas Learning Company LLC	01 1100 640 001 001 1	5 MyMathLab Access Codes	262.35
	Total		262.35
SHERWIN WILLIAMS	01 2620 610 002 002 2	paint	298.70
	01 2620 610 002 002 2	paint	37.00
	01 2620 610 002 002 2	SW 6342 Spicy Hue	37.00
	Total		372.70
SIMMONS OLSEN LAW FIRM P.C.	01 2330 317 000 000 0	legal services	20.00
	01 2330 317 000 000 0	legal services	780.00
	Total		800.00
SIMPLOT GROWER SOLUTIONS	01 2610 610 001 001 1	weed killer, Grub killer	515.00
	Total		515.00
SOAR PEDIATRIC THERAPY, LLC	01 2172 591 003 000 0	3-5 pt	570.05
	01 2171 591 003 002 2	s/a pt	422.00
	Total		992.05
STAPLES	01 2510 610 000 000 0	Yellow ink cartridge	12.99
	01 2510 610 000 000 0	Magenta ink cartridge	25.98
	01 2510 610 000 000 0	6 pack label maker tape	134.99
	01 2510 610 000 000 0	Coupons	(20.00)
	01 2410 610 001 001 1	18" x 11" 2022-2023 Academic Calendar	8.49
	01 2610 610 001 001 1	hp deskjet 2549 ink cartridge #61	48.89
	Total		211.34
STAR-HERALD	01 2220 640 001 001 1	newspaper renewal	446.99
	Total		446.99
STATE FIRE MARSHAL AGENCY/BOILER	01 2620 352 002 002 2	elem boiler certificate	36.00
	Total		36.00
STERLING COMPUTERS CORP	01 6992 610 004 000 0	Panasonic Toughbook 55 - Rugged - 180-	3,462.60
	Total		3,462.60
SYNCB/AMAZON	01 6998 610 000 000 0	prizes for summer workbooks	55.44
	01 6998 610 000 000 0	prizes for summer workbooks	84.93
	01 3540 610 002 002 2	Amazon order listed on Google Sheet	191.73
	01 1100 610 002 002 2	SZXIMU 1 Inch Curtain Rods 72 to 144	35.19
	01 1100 610 002 002 2	4K60HZ 50FT HDMI Cable	36.99
	01 1100 610 002 002 2	shower curtain	37.98
	01 1100 610 002 002 2	shower curtain	33.98
	01 2660 610 000 000	vinyl for doors	20.88
	01 1100 610 002 002 2	Zigel Self Inking Heavy Duty Style Custo	59.90
	01 2410 610 002 002 2	https://www.amazon.com/Acrylic-	38.99
	01 6998 610 000 000 0	prizes for summer workbooks	48.96
	01 3540 610 002 002 2	Amazon order listed on Google Sheet	45.88
	01 2310 610 000 000 0	Retirement gift card Gonzales	200.00

	01 1100 610 002 002 2	https://www.amazon.com/Acrylic-	69.99
	01 6998 610 000 000 0	prizes for summer workbooks	<u>40.95</u>
	Total		1,001.79
TEAM CHEVROLET	01 2710 610 000 000 0	repairs 11 chevy	<u>1,226.92</u>
	Total		1,226.92
TIME MANAGEMENT SYSTEMS	01 2510 610 000 000 0	timeclock	<u>188.50</u>
	Total		188.50
TOUCH SCREENS INC	01 2310 610 000 000 0	55 in touch screens	<u>5,000.00</u>
	Total		5,000.00
VAULT, THE	01 2410 610 001 001 1	airpots inservice	<u>80.00</u>
	Total		80.00
VERIZON	01 2710 610 000 000 0	gps	210.47
	01 2710 610 000 000 0	jul22 gps	<u>210.47</u>
	Total		420.94
WPCI	01 2710 340 000 000 0	random pool	<u>108.00</u>
	Total		108.00
20/20 TECHNOLOGIES LLC	03 6997 734 000 000 0	final payment cameras	<u>31,825.00</u>
	Total		31,825.00
JOHNSON CONTROLS	03 4700 720 000 000	ball valves storage area	<u>1,305.79</u>
	Total		1,305.79
PIPE WORKS PLUMBING LLC	03 4700 720 000 000	elem water heater	<u>10,850.00</u>
	Total		10,850.00
		General Fund Total	\$91,751.88
		Building Fund	\$43,980.79
		Payroll	\$432,747.40

BAYARD PUBLIC SCHOOL
 TREASURER REPORT
 BANK STATEMENT BALANCES as of August 2022

General Checking Account	\$	375,449.45	
Payroll Account	\$	6,681.31	
Activity Fund	\$	453,506.73	
Lunch Fund	\$	106,234.89	
Employee Benefits	\$	42,791.64	
125 Plan	\$	29,813.97	
Building Fund**	\$	170,937.89	
Bond Fund**	\$	141,432.31	
Depreciation Account	\$	83,505.50	
Scholarship CD	\$	61,327.69	
Platte Valley-Employment	\$	80,213.61	
	\$		1,551,894.99

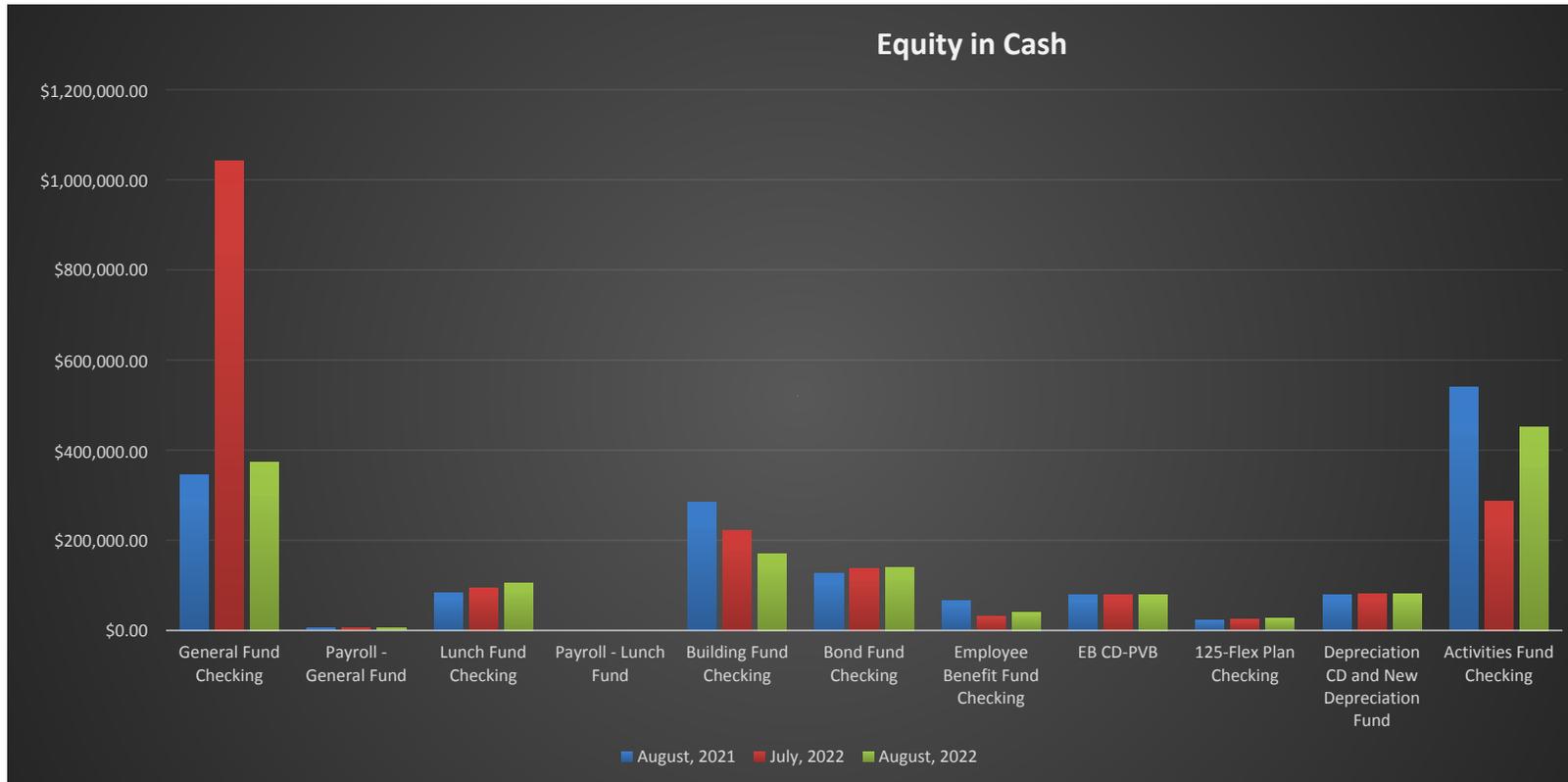
Account Percentages



Bayard Public Schools

Equity in Cash August 31, 2022

Fund	Fund #	August, 2021 PRIOR YEAR BALANCE	July, 2022 PRIOR MONTH BALANCE	August, 2022 REVENUES	August, 2022 EXPENSES	August, 2022 ENDING BALANCE
General Fund Checking	01-101	\$346,080.33	1,043,622.33	261,414.20	(929,587.08)	\$375,449.45
Payroll - General Fund	01-104	\$6,880.66	\$ 6,795.31	396,560.22	(389,764.43)	\$6,681.31
Lunch Fund Checking	02-101	\$85,802.83	95,931.42	91,232.33	(80,928.86)	\$106,234.89
Payroll - Lunch Fund	02-104	\$0.00	0.00	2,619.03	(2,619.03)	\$0.00
Building Fund Checking	03-101	\$286,321.99	223,693.19	27,827.18	(80,582.48)	\$170,937.89
Bond Fund Checking	04-101	\$128,888.18	139,788.94	1,643.37	0.00	\$141,432.31
Employee Benefit Fund Checking	05-101	\$68,455.04	34,115.72	14,056.15	(5,380.23)	\$42,791.64
EB CD-PVB	05-106-1000	\$80,053.43	80,213.61	0.00	0.00	\$80,213.61
125-Flex Plan Checking	05-107	\$25,930.36	27,906.26	4,218.32	(2,310.61)	\$29,813.97
Depreciation CD and New Depreciation Fund	06-101	\$82,057.91	83,373.59	131.91	0.00	\$83,505.50
Activities Fund Checking	07-101	\$540,845.25	288,993.14	212,855.38	(48,341.79)	\$453,506.73
Scholarship CD	07-114	\$65,720.87	66,173.68	35.01	(4,881.00)	\$61,327.69
TOTAL		\$1,717,036.85	\$ 2,090,607.19	1,012,593.10	\$(1,544,395.51)	\$1,551,894.99



ALICAP Inspection Report

Member School District: Bayard Public Schools

Date of Inspection: August 23, 2022

NASB Loss Prevention Consultant: Ken Navratil

Key person(s) met with: Rod Olson, Superintendent

Ms. Bobbie Stuart, Chairperson of the Safety and Security Committee

Phone Number: 308-586-1325

Email: rodney.olson@bayardtigers.org

"Experience Modifier" and worker injury history:

Your 2022-2023 "Experience Modifier" is 0.73. Last year it was 1.01 and the year before that it was 1.01. An excellent safety record for the last several years is lowering your insurance costs. Great job!!

What's New:

- (1) ALICAP has a new website/portal/platform that is available to you to view all things ALICAP. Your district's Coverage Memo, Auto ID Cards, SafeSchools Training Status, Claims counts/dollars all in one site.
- (2) ALICAP's Claims TPA – Sedgwick is providing a Work Comp Claims Nurse's Line. If any employee gets hurt at work, he or she (along with their supervisor) can call the nurse's line for assistance. The phone number is 1-855-364-9865.
- (3) Are you aware that Homeland Security offers Cyber screenings, vulnerability assessments, and penetration testing for schools – FOR FREE?? If you are interested, you can contact Nic Brand at Nicholas.brand@cisa.dhs.gov

Regular Administration:

ALICAP reminds members to continue to work with your IT Director and/or ESU to implement the "Five Critical Controls" necessary to qualify for Ransomware coverage.

Your school district has achieved "Qualified Status". Great job!!

(If you need more information on how to obtain 'adequate controls' you can visit)

www.cybridgepro.com or contact:

Erich Falke, Esq., CISO & Cyber Risk Practice Manager

ePlace Solutions, Inc.

Main: 800-387-4468/Direct: 760-270-4811

(Or see end of this report for a reprint of February 2022 'Risk Alert' entitled "CYBER AND RANSOMWARE")

The school district is complying with the Title IX regulations concerning sexual harassment which went became effective on August 14, 2020. The school district has identified their coordinator and investigator. The entire staff has been informed of the new requirements.

Employee and student orientation efforts address sexual abuse, sexual harassment, and appropriate communication via social media for staff and students.

Job descriptions are reviewed annually and define 'lifting requirements' where appropriate.

The school district conducts and documents all required drills:

- (1) Fire drills are conducted once a month with one additional drill the first 30 days of school;
- (2) Tornado drills are conducted during the first two weeks of school and once in March; and
- (3) Bus evacuation drills are conducted once during the first month of school and once in January.

The school building fire alarm system is not connected to the local fire department. The school district is considering connecting to the local fire department.

Local law enforcement and fire department are familiar with the school building(s).

The school district has adopted the "I Love You Guys" standard response protocol recommended by the Nebraska Department of Education.

We recommend that school personnel conduct WEEKLY inspections of the playground(s) and document each inspection. In particular, maintain the manufacturer's recommended depth of surface material under the playground equipment.

We recommend that school administrators and maintenance personnel conduct regular monthly inspections of the buildings and grounds. Document each inspection.

Cables and belts supporting the basketball baskets in the gym should be inspected every year. (The warranty is probably guaranteed for 10 years.)

'High Risk' activities that are not recommended (not limited to this list):

- 'Track and Field Day' for students and staff;
- 'Community Service' activities arranged by the school;
- FFA 'Student Employment Day Sale' as a fund raiser;
- Climbing walls
- Rodeo or Roping
- Trampolines
- Climbing Ropes
- Boating, Rafting or Float Trips
- Bike Races
- Dunk Tanks
- Hayrides or Tractor-Trailer Rides
- Skateboarding, Rollerblading, Ice Skating, or Roller Skating
- Horseback Riding
- Fairs or Carnivals
- Bonfires
- Fire Baton Twirling
- Mechanical Bulls
- Archery
- Trap League

If anyone has questions or concerns regarding these activities or other possible 'High-Risk Activities', please feel free to contact the ALICAP office. 'High-Risk Activities' are not limited to the activities listed above.

ALICAP CONTACT INFORMATION

Public Risk Management Office
Pat Ryan or Sheri Shonka
1-877-649-4612

NASB-ALICAP Office
Megan Boldt
1-800-422-4572

Safety Committee(s) & Safety Training:

The Bayard School District has a safety committee that meets quarterly. There are two sets of regulations that guide your safety committee(s). We recommend that your safety committee has separate agendas for each meeting.

- (1) The Nebraska Department of Education Rule 10 requires school districts to have a 'Safety and Security Committee'. This committee is composed of administrators, teachers, staff, parents, and students. The committee is required to meet at least once a year. The focus of this committee is to develop a 'Safety and Security Plan' for their school district to properly respond to a crisis or emergency. Rule 10 also requires a school district to bring in an outside person to conduct an annual safety review and submit a written report to the superintendent.
- (2) The state and federal worker safety laws are codified in Nebraska in LB-757. This law requires school districts to have a 'Labor Committee' that has representatives from each work department and meets quarterly. Keep documentation of the meetings for at least three years. The focus of this committee is on the 'day-to-day safety' of the workers and students.

All school employees that have contact with students have taken the Nebraska Department of Education required suicide awareness/prevention online training.

All coaches and extra-duty sponsors have taken the 'concussion protocol' and 'heat acclimation' training prior to the start of the fall sports season.

Staff has received training in 'Stop the Bleed', 'Active Shooter' and 'Emergency Operation Planning'.

Monthly 'Risk Alerts' from ALICAP are forwarded to all school employees.

The Bayard staff did not complete any "SafeSchools" online safety training videos in the last year. We recommend adding "Slips, Trips, and Falls" and "Lifting: Back and Shoulder Injuries" to your rotation of safety trainings. We also recommend the new safety training videos on "Boundaries" and "Grooming".

Exterior Grounds:

- (1) Football Field/Athletic Field
 - a. The football field/athletic field appears in good condition.
 - b. Metal frame bleachers appear in good condition (if these bleachers have wooden planks to stand and sit on, the wooden planks should be inspected before the fall and spring sports seasons).

c. Press box appears in good condition. There are no hand rails leading into the press box.

(2) Playground

- a. The playground equipment appears in good condition
- b. The concrete pad (for basketball) appears in good condition
- c. The fencing around the playground appears in good condition
- d. No hazards were noted in the play area
- e. A program for weekly inspection of the playground site should be in place
- f. Maintain the manufacturer's recommended depth of surface material (pea gravel).

(3) Sidewalks

- a. Most of the concrete sidewalks appear in good condition. There are portions starting to deteriorate and will need attention in the near future.
- b. We recommend that each year you replace portions of sidewalks that are deteriorating in order to stay ahead of any problem areas.

General Interior of Pre-K thru Grade 6 Elementary Building:

The school building has a controlled entry system (buzz-in with camera ID).

The school building has multiple surveillance cameras and recording equipment.

The exterior doors are numbered.

The fire alarm system is inspected twice a year.

The fire alarm system is not connected to the local fire department.

All fire extinguishers are inspected annually by a qualified person and monthly operational checks are performed by in-house personnel (tags are initialed and dated).

The exits and hallways were not blocked or obstructed.

All exit lights appear to be in working condition.

Emergency lights appear to be in working condition and should be tested monthly (fire code).

Classrooms, Offices & Storage Rooms :

The classrooms were well organized. Seating arrangement allows for all students to exit easily.

The fire exit routes and the route to the tornado shelter(s) are posted in the classrooms and offices.

There were no electrical cords on the classroom floors or in the offices that would be considered a tripping hazard.

The storage rooms were well-organized.

The boiler system has been inspected.

General Interior of the 7-12 High School Building:

The school building has a controlled entry system (buzz-in with camera ID).

The school building has multiple surveillance cameras and recording equipment.

The fire alarm system is inspected twice a year and is connected to the local fire department.

All fire extinguishers are inspected by a qualified person and monthly operational checks are performed by in-house personnel (tags are initialed and dated).

The school building is not connected to the local fire department.

All exit lights appear to be in working condition.

Emergency lights appear to be in working condition and should be tested monthly (fire code).

The classrooms are well-organized. Seating arrangements allow for all students to exit easily.

Fire routes and the route to the tornado shelter(s) are posted in the classrooms and offices.

There were no electrical cords on the classroom floors or in the offices that would be considered a tripping hazard.

The exits and hallways were not blocked or obstructed.

The concession stand has a fire extinguisher but the tag was out-of-date.

Art classroom – OK. The Art classroom was well organized with materials and projects properly stored. The kiln is in a separate room and properly vented (fire code). Child prepared artwork does not exceed 20% of the wall area.

Vocal Music room – OK.

In the high school Science classroom, there is an eye-wash station, fire extinguisher, fire blanket, and first aid kit. There is an easily located gas shut-off valve. The electrical outlets are properly grounded. The corrosive acids are stored in an approved lockable composite material cabinet and identified with proper signage. Flammable chemicals are stored in a lockable metal cabinet and identified with proper signage.

In the Woods/Metals work area, the power tools are properly grounded, the electrical cords are not frayed, and the manufacturer's guards are in place. There is a fire extinguisher. The ventilation system above the welders is in working condition. I recommend having an eye-wash bottle available in the work area. I also recommend that you consider building a staircase with handrails to the upper storage area in the woods workshop. Right now, you have a ladder attached to the wall. It does not appear to be very safe.

Mechanical/Storage/Kitchen:

The boiler system has been inspected and the current inspection certificate is posted in the boiler room. The boiler system has an emergency shut-off. There is a fire extinguisher in the boiler room.

There is easy access to the main water shut-off valve and the main electrical shut-off panels.

The storage rooms are well organized. Try to add more 'shelving' whenever possible to keep things off the floor. Items on the floor become tripping hazards.

The kitchen is a large, well-organized area. I did not see any standing water or tripping hazards. The food storage area is well-organized.

Recommendations:

1. You have achieved 'Qualified' status for cyber security renewal. Good job!! Keep doing the things you need to do in order to keep your 'Qualified' status.
2. I recommend you resume utilizing the "SafeSchools" safety training videos. In particular, I recommend rotating "Slips, Trips, and Falls" and "Lifting: Back and Shoulder Injuries" every other year. I also recommend the trainings on "Grooming" and "Boundaries".
3. In the Woods workshop, the upper storage area is accessed by a ladder attached to the wall. I recommend you build stairs with handrails to this storage area.
4. In the metals workshop, I recommend having a bottle of eye-wash available.
5. The weight room has no windows or natural light. There are no exit lights or emergency lighting in this area. I recommend that you install exit lights (that have the two emergency lights attached) in the weight room.
6. The press box on the football field does not have handrails. I recommend that you consider installing handrails.
7. On the playground, you have pea gravel as a surface material. Make sure you maintain the manufacturer's recommended depth of surface. I recommend weekly inspections on the playground and document each inspection.
8. I recommend that you replace portions of concrete sidewalks that are deteriorating.
9. Your FFA fundraiser – 'Student Employment Day Sale' – should be reconsidered.

Reporting a Claim:

Workers Compensation Claims:
Sexual Harassment/Assault Claims
Auto, Property, Liability Claims:

Jennifer Cheever
Michelle Bock
Sarah Loftus

402-963-2804
402-963-2813
402-963-2861

Taken from ALICAP's February 2022 monthly "Risk Alerts":

TOPIC: CYBER AND RANSOMWARE

RANSOMWARE AND CRITICAL CONTROLS

It is no surprise to report that Cyber Insurance and Ransomware attacks are on the rise and the outlook for 2022 and beyond reflects more of the same. ALICAP has experienced the rise in frequency and severity of cyber claims and want to remind members they are a target for bad actors.

Our February 2022 "Risk Alert" reminds ALICAP members to continue to work with their IT Directors and/or ESU's to implement the "Five Critical Controls" necessary to qualify for Ransomware Coverage and reduce the Cyber Security deductible from \$75,000 to \$1,000.

To qualify, we need to hear that you have the following MFA (Multi-Factor Authentication) settings enabled and that back-up files are disconnected and inaccessible from your general network.

Are advanced threat protection settings enabled for all email users?

These settings within a school's system, especially email as relates to attachments and imbedded links, are a great tool to prevent hackers from successfully tricking internal users into executing malicious codes such as ransomware. Ideally these settings prevent the content from coming into the system. If it does come in, it also puts the content in a 'sandbox' to be able to safely detonate the code prior to approving or removing from the environment.

Are multi-factor authentication settings enabled for access to privileged accounts or files?

Given the sensitivity of such accounts which commonly have access to finance systems; other systems with PII; back-ups, is a critical exposure point.

Are multi-factor authentication settings enabled for access to back-up files?

Second access credentials and MFA are critical security measures to prevent ransomware from further infecting the back-ups as well. As per the above, integrity of the back-up files is critical to preventing a need to pay a ransom.

Are back-up files disconnected and inaccessible from your organization's general network?

A common reference to this is 3-2-1 back-ups or commonly called "Air Gapping". This practice greatly reduces, if not eliminates, the need to pay a ransom if the systems are compromised. It also provides a quick method to restore your systems with confidence.

MFA ENABLED FOR ALL EMAIL USERS:

Considering the complexities of requiring younger students who may or may not have a second device to verify identify, ALICAP has received approval for the following alternative controls:

1. Student email environments are isolated from other business operations environments of the school.
2. Student email accounts cannot receive any email from outside of the organization.
3. If student emails cannot be secured with MFA – are those email accounts needed/can they be deactivated?
4. Any other information or details explaining how a ransomware event on a student email environment cannot spread to the rest of the organizations' environment or back-ups.



STATE OF NEBRASKA

Nebraska State Fire Marshal Agency
Boiler Inspection Division
246 S. 14th Street, Suite 1
Lincoln, NE 68508

Phone (402) 471-9902, Email sfm.boilers@nebraska.gov

Chris Cantrell
Chief Boiler Inspector
State Fire Marshal

Bayard City Schools
726 4th Ave
PO Box 607
Bayard, NE 69334-0607

08/15/2022

RE: State #: NE31439 Inspected by: Tyler Boman
Last External Inspection: 08/19/2021 Last Internal Inspection: 08/09/2022
Located at: Bayard City Elementary, 726 4th Ave , Bayard

A recent inspection of the unit referenced above indicates that the unit does not fully meet the requirements of the State of Nebraska Boiler Inspection Act. The items listed below shall be corrected within thirty (30) days from the date of this letter. If there is a valid reason that the thirty (30) day requirement cannot be met a request for an extension shall be submitted to the Chief Boiler Inspector stating the reason for the request and the estimated time of completion.

Links to the Boiler Inspection Act and the Nebraska Administrative Code (Title 229) can be found at: <http://www.sfm.nebraska.gov>

When the items listed below have been corrected, please fill in the information at the end of the letter and return to the Boiler Inspection Division. When there is additional documentation required for any of the items listed below, such documentation shall be attached to this letter when it is sent back to this office. At the discretion of the Chief Boiler Inspector, a re-inspection may be made to verify the completion of any repairs and/or installation of safety control devices.

The following inspection findings were noted and shall be completed in the required timeframe:

The refractory in boiler number NE31439 was damaged and should be repaired before the boiler is returned to service. The purpose of refractory is to maintain a stable flame, protect boiler surfaces from direct contact with the flame or products of combustion, direct the flow of combustion gases through the boiler and insulate the boiler to prevent excessive heat and the products of combustion from entering the boiler room.

Nebraska Boiler Inspection Division
Voice (402) 471-9902

Date Completed

Signature of Owner/User

Repair Company Name & Signature



STATE OF NEBRASKA

Nebraska State Fire Marshal Agency

Boiler Inspection Division

246 S. 14th Street, Suite 1

Lincoln, NE 68508

Phone (402) 471-9902, Email sfm.boilers@nebraska.gov

Chris Cantrell
Chief Boiler Inspector
State Fire Marshal

Bayard City Schools
726 4th Ave
PO Box 607
Bayard, NE 69334-0607

08/15/2022

RE: State #: NE15158 Inspected by: Tyler Boman
Last External Inspection: 06/09/2022 Last Internal Inspection: 08/09/2022
Located at: Bayard City High School, 726 4th Ave , Bayard

A recent inspection of the unit referenced above indicates that the unit does not fully meet the requirements of the State of Nebraska Boiler Inspection Act. The items listed below shall be corrected within thirty (30) days from the date of this letter. If there is a valid reason that the thirty (30) day requirement cannot be met a request for an extension shall be submitted to the Chief Boiler Inspector stating the reason for the request and the estimated time of completion.

Links to the Boiler Inspection Act and the Nebraska Administrative Code (Title 229) can be found at: <http://www.sfm.nebraska.gov>

When the items listed below have been corrected, please fill in the information at the end of the letter and return to the Boiler Inspection Division. When there is additional documentation required for any of the items listed below, such documentation shall be attached to this letter when it is sent back to this office. At the discretion of the Chief Boiler Inspector, a re-inspection may be made to verify the completion of any repairs and/or installation of safety control devices.

The following inspection findings were noted and shall be completed in the required timeframe:

The refractory in boiler number NE15158 was damaged and should be repaired before the boiler is returned to service. The purpose of refractory is to maintain a stable flame, protect boiler surfaces from direct contact with the flame or products of combustion, direct the flow of combustion gases through the boiler and insulate the boiler to prevent excessive heat and the products of combustion from entering the boiler room.

Nebraska Boiler Inspection Division
Voice (402) 471-9902

Date Completed

Signature of Owner/User

Repair Company Name & Signature



NASB Monthly Update for Board Meeting Agenda Item

September 2022

Coming Soon: September Agenda Video Update

<http://members.nasbonline.org/index.php/news-resources/videos>



State Conference Registration Opens September 13th

<http://members.nasbonline.org/index.php/state-education-conference>

Latest 'Board Notes' – Monthly Newsletters

(www.NASBonline.org - News & Resources - Board Notes)

- *Hitting the Road ... Leadership at the Local Level*
- *ALICAP Returning \$2.6 Million to its Members*
- *Board Calendar Agenda Items for your September Meetings - Board Operating Protocols*
- *Welcome New Superintendents for 2022-23*
- *How Well Do You Know Your Board's Policies?*
- *Legislative Candidate Questionnaires*
- *The Nebraska Reads Initiative*
- *... And Much More!*

"NASB Update – Annual Board Calendar Summary"

View the full detailed calendar at: <http://members.nasbonline.org/index.php/resources>

(www.NASBonline.org – Board Leadership – Resources)

As a board, some items you should doing, or have on the monthly agenda include:

MISSION, VISION & GOALS

- Strategic Plan Update; District Goals Update

POLICY GOVERNANCE

- Review Annual District Report. Review, update, and adopt policy

ACCOUNTABILITY & STUDENT ACHIEVEMENT

- Review Summer School Programs
- Review ACT Results
- Review Certified Staff Professional Development Calendar and Budget
- Review School Improvement Plan
- District Membership Report. On or before Oct 15, of each year, the superintendent of each district shall file with the commissioner the fall school district membership report, which report shall include the number of children from birth through twenty years of age enrolled in the district on Oct 1 of a given school year. The report shall enumerate (i) students by grade level, (ii) school district levies and total assessed valuation for the current fiscal year, (iii) students enrolled in the district as option students, resident students enrolled in another district as option students, students enrolled in the district as open enrollment students, and resident students enrolled in another district as open enrollment students, and (iv) such other information as the Commissioner of Ed directs.
- Pending in Legislature - Distance Education Incentives Denial Appeal – Due Oct 1

DISTRICT/ESU RESOURCES (BUDGET)

- Negotiations contract dispute decision (year of contract, if needed); Due Sept 15
- Collective Bargaining Timeline. On or before Sept 1 of the year preceding the contract year in question, the certificated and instructional employees' collective-bargaining agent shall request recognition as bargaining agent. The governing board shall respond to such request not later than the following Oct 1.
- Collective Bargaining Mediation Decision. On or before Sept 15, the commission will render a decision on any contract dispute in regard to a non-agreed upon agreement that was due March 25. Negotiations board must respond to agent request; Due Oct 1
- Elementary site allowance; calculation. On or before Oct 15, each school district who qualifies for an elementary site allowance to submit the applicable form to the NDE.
- Tax Request Hearing for Fund Levies. On or before Oct 15, it is required that a school board, ESU, or the learning community council, setting the tax request at a different amount than the prior year, to hold a special public hearing, provide proper notice at least five days prior to the hearing, pass by a majority vote a resolution or ordinance increasing the tax amount and to certify and submit the resolution to the county clerk on or before Oct 13.
- ESU Audit. On or before Jan 31, the ESU Audit Report will be presented to the ESU board for review. The board of each ESU shall cause a complete and comprehensive annual audit to be made of the books, accounts, records, and affairs of the ESU. The audits shall be conducted annually, except that the Auditor of Public Accounts may determine an audit of less frequency to be appropriate but not less than once in any three-year period.

REPORTS

- Board Committees; Superintendent; Administrators. Annual Emergency Safety Plan – Annual Adoption

BOARD LEADERSHIP DEVELOPMENT

- Review and discuss Board Governance Standard VII. Board Operations
- NASB Area Membership Meetings
- NASB Facilities & Construction

LEARNING COMMUNITY

- Learning Community Coordinating Council Only. On or before Oct 15, the learning community levies and total assessed valuation.

NASB's Video Resources:

<http://members.nasbonline.org/index.php/news-resources/videos>

(www.NASBonline.org – News & Resources – Videos)

Legal Resources, NASB's Live & Learn Series, Member Zoom's, Q&A's with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, Monthly Board Agendas, and MUCH more!

Networking & Events ... Register Now

<http://members.nasbonline.org/index.php/events>

(www.NASBonline.org – Events)

All Dates & Locations Tentative & Subject to Change

Area Membership Meetings

<http://members.nasbonline.org/index.php/area-membership-meetings>

September 7 - York

September 20 – North Platte

September 21 – Kearney

2022 NASB Board Candidate Webinars

Wednesday, September 14 at 12:00 PM to 1:00 PM CT / 7:00 PM to 8:30 PM CT

Annual Sparq Date Solutions Tailgate

September 17 – Lincoln

Facilities & Construction Workshop

<http://members.nasbonline.org/index.php/facilities-construction-workshop>

September 22 – Kearney

Labor Relations Conference

October 5-6 – Lincoln

2022 NASB Board Candidate Webinars

Wednesday, October 5 at 12:00 PM to 1:00 PM CT / 7:00 PM to 8:30 PM CT

State Education Conference

<http://members.nasbonline.org/index.php/state-education-conference>

November 16-18 – Omaha

**Sparq Open House ... Tuesday, November 15th – 7:00 to 11:00 PM*

New Board Member Workshops

December 5 – Gering

December 6 – North Platte

December 7 – Kearney

December 8 – York

December 13 – La Vista

December 14 - Norfolk

NASB Member Virtuals

<http://members.nasbonline.org/index.php/nasb-member-virtuals>

(www.NASBonline.org – Events – NASB Member Virtuals)

- **Previous Member Virtuals Available to Watch Include:**

- 2022 Legislative Recap & Look Ahead
- Tough Times & Tough Meetings: The Board's Role in Navigating Hot Button Issues
- NASB Member Virtuals w/ Commissioner Blomstedt & Dr. Jeffrey Gold of UNMC, Bryce Wilson of NDE on Cares Act Funds Q&A for School Boards, and More ...

Advocacy

<http://members.nasbonline.org/index.php/government-relations>

(www.NASBonline.org – Government Relations)

2022 Legislative Candidate Questionnaires

<http://members.nasbonline.org/index.php/2022-legislative-candidate-questionnaire>

Now on the NASB GR Page ...

LB 644 - THE POSTCARD BILL - WHAT YOU NEED TO KNOW

<http://members.nasbonline.org/index.php/government-relations>

Upcoming Legislative Meet & Greets ... Join Us!

MEET & GREET W/ DISTRICT 18 LEGISLATIVE CANDIDATE YOUNG
SEPTEMBER 8 - ELKHORN - 4:00 TO 6:00 PM CT

MEET & GREET W/ DISTRICT 24 LEGISLATIVE CANDIDATE HOTOVY
SEPTEMBER 13 - STROMSBURG - 4:30 TO 6:00 PM

MEET & GREET W/ DISTRICT 48 LEGISLATIVE CANDIDATE HARDIN
SEPTEMBER 27 - SCOTTSBLUFF - 4:30 TO 6:00 PM

RSVP to mbelka@NASBonline.org

Previous Legislative Meet & Greets include:

District 42 Legislative Candidate Jacobson - April - North Platte
District 44 Legislative Candidate Ibach - June – Lexington
District 34 Legislative Candidate Lippincott - July - Central City
District 36 Legislative Candidate Holdcroft - August - Springfield
District 24 Legislative Candidate Hughes - August – York
District 36 Legislative Candidate Lauritsen - August – Papillion
District 48 Legislative Candidate Lease II - August – Scottsbluff
District 24 Legislative Candidate DeKay - August – Plainview

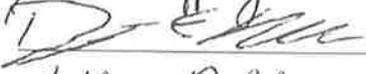
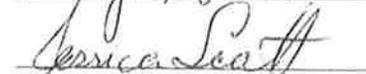
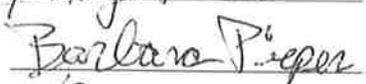
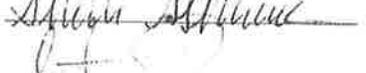
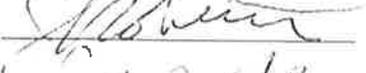
All Dates & Locations Tentative & Subject to Change

Follow NASB on twitter at www.twitter.com/NASBOnline using the hashtag #liveNASB
and on Facebook at www.facebook.com/NASBOnline
Watch all of the NASB videos at <http://members.nasbonline.org/index.php/news-resources/videos>
(www.NASBOnline.org – News & Resources – Videos)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the
Board Notes newsletter for “This Month In ...” To access the latest newsletter, click here:
<http://members.nasbonline.org/index.php/news-resources/board-notes>
(www.NASBOnline.org - News & Resources - Board Notes)

TO THE BAYARD SCHOOL DISTRICT NO. 21 BOARD OF EDUCATION:

We are teachers employed by the Bayard School District No. 21, Morrill County, Nebraska, and do not want to be represented by the Bayard Education Association. We ask that you do not negotiate a new Collective Bargaining Contract for the 2023-2024 contract year with the Bayard Education Association covering us.

Signature	Printed Name	Date Signed
	Justin Rafferty	9-9-22
	Dwight Mulick	9-9-22
	Holly Nolte	9-9-22
	Jessica Scott	9-9-22
	Elliot Reisk	9-9-22
	Linde Rafferty	9-9-22
	Jennifer Grier	9-9-22
	Barbara Pieper	9-14-22
	Kimberly Ferguson	9-15-22
	Steven Posey	9-15-22
	Mykayla Torres	9-15-22
	Shania Ashmore	9-15-22
	Steven James	9-15-22
	Tim Roberts	9-15-22
	Colton Ehler	9-15-22

MORRILL COUNTY SCHOOL DISTRICT #21
STUDENT REPRESENTATIVE OATH OF OFFICE

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of the Student Representative to the Bayard School District Board of Education according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Signature: _____ Date: ____ / ____ / ____

Printed Name: _____



Student Board Representative

Board of Education Report

September 19, 2022

Submitted by: Kierra Miller

First Semester Student Board Representative

1. Student Activities:

- a. Volleyball is 6-0. They defeated Gordon, which was a very big win.
- b. Softball is making history. They are 1-11. The first win in school history was against Schuyler on 8/20/22.
- c. Football is 0-3.
- d. Cross-country has had Emilee Houchin, Jacob Carlizales, Zachary Araujo, Kianna Tavenner, and Nathaniel Barker place throughout their meets. The high school boys team was third at two meets.
- e. Jr. High volleyball is A:0-3, B:1-2.
- f. Jr. High football is 1-0.
- g. Homecoming week was a blast, ___ and ___ were king and queen.
- h. FFA labor auction set a new record.

2. Other Pertinent Student Information/ Feedback from students

- a. Overall, school morale is low. Many people aren't motivated at the moment. I believe this is due to student mindset issues. My hope is when things settle down in the next couple of weeks this changes, but if it does not, we may need to explore some solutions.
- b. Many students would like to extend the lunch period to 45 minutes. I understand that this throws the entire schedule off, but maybe we can find a solution. Their reasoning is that with lunch no longer being free, they go home for lunch. When they get home, they only have about 10 minutes to eat before they need to head back.
- c. School Board members please need to stand during the school song. You are there to support the school and not to go against in any way. Though it may be unintentional, people notice and have been upset by it.



3. Progress on Student Board Representative Initiative
 - a. The boards are in, they just need to be put up.
 - b. The LEAD team was 100% on board with taking this project over when I leave. Many of the members are helping me gather information for the boards. We are working with Mrs. Bauer to scan the yearbooks and put them on the boards, which I believe will be great for alumni. My goal is to have the record boards presentable by our next meeting.

USEFUL INFORMATION

Note to MAC Users:

You can use a MAC to input information but there have been issues noted in printing from the MAC. The only solution that is known is to print via a PC.

MUST COMPLETE THIS PAGE - Basic Data Input Area

The Basic Data Input Area is designed to help common information flow throughout the Budget Form.

Cover Page - Page 1

The Total Property Tax Requirement is carried forward from Page 2; however, you will need to input how much of that tax request is for Principal and Interest on Bonds.

Outstanding Bonded Indebtedness - if you complete the worksheet pages this will fill in automatically. If you do not you will need to indicate your balances as of September 1.

Pages 2 through 4 (If you utilize the Worksheet Pages - Begin Inputting on Worksheet Pages)

These pages are currently completed with formulas which pull from the Worksheet Pages. **If you utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.** If you do not wish to utilize the worksheet pages you can simply type in your numbers on Pages 2 through 4. The only cells with formulas that cannot be over-written are those that provide an essential calculation (example - Total Resources Available).

A complete and accurate budget should have the prior year Balance Forward **equal** Total of Beginning Balances. We have built into the spreadsheet a comparison between these two numbers. If these two numbers **do not agree** a statement will appear indicating it must equal prior year balance forward.

We have also built in a comparison between the Total Requirement and Total Resources Available. If these two numbers **do not agree** in the budget you will receive the message "Budget Not Balanced".

Worksheet Pages - ***FOR YOUR USE ONLY - NOT TO BE SUBMITTED TO THE STATE***

The last sheets of this file are worksheet (individual fund) pages. These pages are provided for your use; however, you do not have to use them. For more information about the worksheets, see the Budget Guidelines. ***If you do utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.***

Moving From Page to Page:

There are several ways to move around your budget form. You can hold down the CTRL and hit either Page Down (Moves you ahead a sheet) or Page Up (Moves you to previous sheet). The other option is to use your mouse to click on the different sheet tabs.

I Want to See Descriptions on Left When Inputting Numbers in Budget Column:

On the "View" ribbon in the Window area there is an item called Freeze Panes. Freeze Panes allows you to tell the computer what columns and/or rows you wish to see at all times. Freeze Panes will freeze whatever rows are above your active cell and also whatever columns are to the left of your active cell. By choosing the option again it will turn the option off.

The Cell Is Locked:

UNDER NO CIRCUMSTANCES WILL PASSWORDS BE GIVEN OUT. Either the cell is locked because it contains a formula or you are trying to input information in the wrong cell.

You Note Any Errors Or Have Any Problems:

We have tested this spreadsheet through various methods to help identify any problem areas and to ensure formulas are correct. However, we cannot account for all the variables that occur with each individual budget. If you feel there is an error in a formula please contact us immediately so we can go over the problem(s) and if necessary correct the situation.

All of your comments or ideas to better the budget form are taken into consideration. Please feel free to [contact us at \(402\) 471-2111](#) with these items. We make this available to you to HELP in the budget process and wish to make any improvements that would make the spreadsheet more user friendly.

Checklist of Items to be Completed and Submitted

Due by September 30th:

- Budget Form
- Page 2, Total Resources Available (Column 4) agrees to Total Requirements (Column 9).
- Page 2, Total Beginning Balance (Column 1) agrees to Page 3 Total Ending Balance (Column 8).
- Page 3, Total Beginning Balance (Column 1) agrees to Page 4 Total Ending Balance (Column 8).
- Page 4, Total Beginning Balance (Column 1) agrees to the prior School District Budget Form, Page 4, Total Ending Balance (Column 8). If it does not agree, please provide explanation.
- Page 6 - Real Growth Value per Assessor agrees to Certification from County Assessor
- Page 6 - Prior Year Total Real Property Valuation agrees to Certification from County Assessor
- Page 6 - Current tax request (line 7) agrees to total tax request on cover page
- Page 6 - Prior year tax request (line 1) agrees to tax request on cover page of last year's budget
- Page 6 - If Line 7 is greater than Line 6, political subdivision participated in Joint Public Hearing, and was included on Postcard notification
- Schedule B, shows the District is in compliance with State Statutes
- Proof of Publication for Notice of Budget Hearing (NBH).
- Schedules A, B, and D completed and submitted
- Certificate of Valuation(s). Total Certified Valuation was completed on Page 1.
- Lid Computation Form LC-2 and the Special Grant Fund List completed and submitted
- Joint Public Agency & Interlocal Agreements is indicated by checking the box. If school district answers YES, the Report of Joint Public Agency & Interlocal Agreements is due on or before September 30th. This report should detail interlocal agreements the District was involved in during the 2021-2022 year.

If your school district has held a successful election to override the levy limits, which is in effect for this budget year, you will also need:

- Election Ballot and Certified Election Results for the special election to override the levy limits.

Please Complete this **Basic Data Input** -It will put information consistently through

INPUT ↓

County-District #:	<u>62-0021</u>	
Name of School:	<u>Bayard Public Schools</u>	
Name of County:	<u>Morrill</u>	<i>Do not include the word "County"</i>
Class:	<u>3</u>	
Current School District Taxable Value	<u>320,070,950</u>	<i>From County Assessor Certifi</i>
Prior School District Taxable Value	<u>307,166,534</u>	<i>From Prior Year Budget, Cove</i>
Prior Year Property Tax Request	<u>3,337,745.00</u>	<i>From Prior Year Budget, Cove</i>
Prior Year Levy Rate	<u>1.086624</u>	<i>Prior Year total levy set by Cc</i>
School District Real Growth Value	<u>1,502,950.00</u>	<i>From County Assessor Certifi</i>
School District Prior Year Total Real Property Valuation	<u>284,369,188.00</u>	<i>From County Assessor Certifi</i>
Hearing Held On:	<u></u>	
Day of month:	<u>19th</u>	
Month:	<u>September</u>	
Year:	<u>2022</u>	
Time:	<u>6:30</u>	
A.M. or P.M.:	<u>P.M.</u>	
Location of Hearing:	<u>Bayard Public Schools High School Library</u>	
Special Hearing to Set Final Tax Request Held On:	<u></u>	
Day of month:	<u>19th</u>	
Month:	<u>September</u>	
Year:	<u>2022</u>	
Time:	<u>6:45 or at conclusion of the Budget Hearing</u>	
A.M. or P.M.:	<u>P.M.</u>	
Location of Hearing:	<u>Bayard Public Schools High School Library</u>	

2022-2023
STATE OF NEBRASKA
SCHOOL DISTRICT BUDGET FORM

County-District #: 62-0021 Class #: 3
 Bayard Public Schools
 TO THE COUNTY BOARD AND COUNTY CLERK OF
 Morrill County

This budget is for the Period **SEPTEMBER 1, 2022 through AUGUST 31, 2023**

Upon Filing, The School Certifies the Information Submitted on this Form to be Correct:

AMOUNT OF PERSONAL AND REAL PROPERTY TAX REQUIRED FOR:	Principal and Interest on Bonds	All Other Purposes	TOTAL
General Fund	\$ 3,564,660.00	\$ (339,953.00)	\$ 3,224,707.00
Bond Fund(s) <i>[If More Than 1 Bond Fund - Total All Together]</i>	\$ 2,158.00	213658	\$ 215,816.00
Special Building Fund	\$ 120,000.00	\$ 1,212.00	\$ 121,212.00
Qualified Capital Purpose Undertaking Fund		\$ -	\$ -
Total All Funds	\$ 122,158.00	\$ (125,083.00)	\$ 3,561,735.00

Outstanding Bonded Indebtedness as of September 1, 2022 <i>(Include Bond Fund(s) and Qualified Capital Purpose Undertaking Fund)</i> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 15%; text-align: right;">\$ 1,045,000.00</td> <td>Principal</td> </tr> <tr> <td style="text-align: right;">\$ 3,658.00</td> <td>Interest</td> </tr> <tr> <td style="text-align: right;">\$ 1,048,658.00</td> <td>Total Outstanding Bonded Indebtedness</td> </tr> </table>	\$ 1,045,000.00	Principal	\$ 3,658.00	Interest	\$ 1,048,658.00	Total Outstanding Bonded Indebtedness	<table border="1" style="width: 100%; margin-bottom: 10px;"> <tr> <td style="width: 70%;">Total Certified Valuation (All Counties)</td> <td align="right">\$ 320,070,950</td> </tr> </table> (Certification of Valuation(s) from County Assessor MUST be attached)	Total Certified Valuation (All Counties)	\$ 320,070,950
\$ 1,045,000.00	Principal								
\$ 3,658.00	Interest								
\$ 1,048,658.00	Total Outstanding Bonded Indebtedness								
Total Certified Valuation (All Counties)	\$ 320,070,950								
Report of Joint Public Agency & Interlocal Agreements									
Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2021 through June 30, 2022? align="center"> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, Please submit Interlocal Agreement Report by September 30th.									

County Clerk's Use Only	<table border="1" style="width: 100%; margin-bottom: 10px;"> <tr> <td colspan="2" style="text-align: center;">Report of Trade Names, Corporate Names & Business Names</td> </tr> <tr> <td colspan="2"> Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2021 through June 30, 2022? align="center"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, Please submit Trade Name Report by September 30th. </td> </tr> <tr> <td colspan="2"> Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2022-2023 school fiscal year? align="center"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </td> </tr> </table>	Report of Trade Names, Corporate Names & Business Names		Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2021 through June 30, 2022? align="center"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, Please submit Trade Name Report by September 30th.		Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2022-2023 school fiscal year? align="center"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Report of Trade Names, Corporate Names & Business Names							
Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2021 through June 30, 2022? align="center"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, Please submit Trade Name Report by September 30th.							
Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2022-2023 school fiscal year? align="center"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							

APA Contact Information Auditor of Public Accounts State Capitol, Suite 2303 Lincoln, NE 68509 Telephone: (402) 471-2111 FAX: (402) 471-3301 Website: auditors.nebraska.gov Questions - E-Mail: Jeff.Schreier@nebraska.gov	<table border="1" style="width: 100%; margin-bottom: 10px;"> <tr> <td style="text-align: center;">Submission Information</td> </tr> </table> <h2 style="margin: 0;">Budget Due by 9-30-2022</h2> <p align="center">Submit budget to:</p> <ol style="list-style-type: none"> 1. Auditor of Public Accounts -Electronically on Website or Mail 2. County Board (SEC. 13-508), C/O County Clerk 3. Nebraska Dept. of Education -Upload to NDE Portal only 	Submission Information
Submission Information		

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # 62-0021
 Bayard Public Schools

2022-2023 BUDGET ADOPTED									
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	NECESSARY CASH RESERVE (Column 8)	TOTAL REQUIREMENTS (Col 7 + Col 8) (Column 9)
General	626,005.00	4,826,011.00	3,192,460.00	8,018,471.00	750,000.00	6,668,471.00	7,418,471.00	600,000.00	8,018,471.00
Depreciation	133,374.00	133,374.00		133,374.00			133,374.00		133,374.00
Employee Benefit	140,206.00	140,206.00		140,206.00			140,206.00	-	140,206.00
Contingency	-	-		-			-		-
Activities	419,973.00	419,973.00		419,973.00			419,973.00	-	419,973.00
School Nutrition	101,570.00	291,570.00		291,570.00			291,570.00	-	291,570.00
Bond	192,238.00	192,238.00	213,658.00	405,896.00			213,658.00	192,238.00	405,896.00
Special Building	200,557.00	201,637.00	120,000.00	321,637.00			321,637.00		321,637.00
Qualified Capital Purpose Undertaking	-	-	-	-			-	-	-
Cooperative	-	-		-			-	-	-
Student Fee	5,027.00	5,027.00		5,027.00			5,027.00	-	5,027.00
				-					-
TOTAL ALL FUNDS	1,818,950.00	6,210,036.00	3,526,118.00	9,736,154.00	750,000.00	6,668,471.00	8,943,916.00	792,238.00	9,736,154.00

PERSONAL AND REAL PROPERTY TAX RECAP	General Fund	Bond Fund(s) [Total Of All Bond Funds]	Special Building Fund	Qualified Capital Purpose Undertaking Fund
PERSONAL AND REAL PROPERTY TAXES FROM COLUMN 3 (Line A)	3,192,460.00	213,658.00	120,000.00	-
COUNTY TREASURER'S COMMISSION 1% OF TAXES COLLECTED (Line B)	32,247.00	2,158.00	1,212.00	-
TOTAL PERSONAL AND REAL PROPERTY TAXES (Line A + Line B) (Line C)	3,224,707.00	215,816.00	121,212.00	-

CERTIFIED STATE AID	MOTOR VEHICLE TAXES
\$ 1,847,935.00	\$ 170,000.00

COUNTY TREASURER'S BALANCE, 9-1-2022			
300,000.00	2,238.00	1,557.00	-

2021-2022 ACTUAL/ESTIMATED								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,063,123.00	4,559,476.00	2,909,737.00	7,469,213.00	642,539.00	6,200,669.00	6,843,208.00	626,005.00
Depreciation	82,058.00	133,374.00		133,374.00			-	133,374.00
Employee Benefit	174,439.00	180,790.00		180,790.00			40,584.00	140,206.00
Contingency	-	-		-			-	-
Activities	498,349.00	858,316.00		858,316.00			438,343.00	419,973.00
School Nutrition	85,803.00	371,181.00		371,181.00			269,611.00	101,570.00
Bond	179,505.00	194,198.00	210,408.00	404,606.00			212,368.00	192,238.00
Special Building	311,502.00	458,938.00	75,431.00	534,369.00			333,812.00	200,557.00
Qualified Capital Purpose Undertaking	-	-	-	-			-	-
Cooperative	-	-		-			-	-
Student Fee	-	5,027.00		5,027.00			-	5,027.00
				-				-
TOTAL ALL FUNDS	2,394,779.00	6,761,300.00	3,195,576.00	9,956,876.00	642,539.00	6,200,669.00	8,137,926.00	1,818,950.00

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Workshe

MOTOR VEHICLE TAXES
\$ 170,593.00

2020-2021 ACTUAL								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,221,353.00	4,780,020.00	2,806,478.00	7,586,498.00	551,639.00	5,971,736.00	6,523,375.00	1,063,123.00
Depreciation	137,189.00	180,907.00		180,907.00			98,849.00	82,058.00
Employee Benefit	160,865.00	221,330.00		221,330.00			46,891.00	174,439.00
Contingency	-	-		-			-	-
Activities	459,025.00	735,595.00		735,595.00			237,246.00	498,349.00
School Lunch	106,744.00	363,146.00		363,146.00			277,343.00	85,803.00
Bond	165,224.00	1,434,682.00	201,663.00	1,636,345.00			1,456,840.00	179,505.00
Special Building	297,813.00	307,605.00	105,596.00	413,201.00			101,699.00	311,502.00
Qualified Capital Purpose Undertaking	-	-	-	-			-	-
Cooperative	-	-		-			-	-
Student Fee	-	-		-			-	-
				-			-	-
TOTAL ALL FUNDS	\$ 2,548,213.00	8,023,285.00	3,113,737.00	11,137,022.00	551,639.00	5,971,736.00	8,742,243.00	2,394,779.00

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Workshe

MOTOR VEHICLE TAXES	
\$	173,876.00

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME Bayard Public Schools
 ADDRESS 726 4th Avenue
 CITY & ZIP CODE Bayard, NE 69334
 TELEPHONE (308) 586-1325
 WEBSITE www.bayardpublicschools.org

	<u>BOARD CHAIRPERSON</u>	<u>CLERK/TREASURER/SUPERINTENDENT/OTHER</u>	<u>PREPARER</u>
NAME	<u>Kim Kildow</u>	<u>Rodney E. Olson Jr.</u>	<u>Rodney E. Olson Jr.</u>
TITLE /FIRM NAME	<u>Chairperson</u>	<u>Superintendent</u>	<u>Superintendent</u>
TELEPHONE	<u>(308) 631-0389</u>	<u>(402) 984-4193</u>	<u>(402) 984-4193</u>
EMAIL ADDRESS	<u>kkildow@charter.net</u>	<u>rodney.olson@bayardtigers.org</u>	<u>rodney.olson@bayardtigers.org</u>

For Questions on this form, who should we contact (please one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

Bayard Public Schools

2022-2023 ALLOWABLE GROWTH PERCENTAGE COMPUTATION FORM

CALCULATION OF ALLOWABLE GROWTH PERCENTAGE

Prior Year Total Property Tax Request (1) \$ 3,337,745.00
(Total Personal and Real Property Tax Required from prior year budget - Cover Page)

Base Limitation Percentage Increase (2%) 2.00 % (2)

Real Growth Percentage Increase

$$\frac{1,502,950.00}{2022 \text{ Real Growth Value per Assessor}} \div \frac{284,369,188.00}{\text{Prior Year Total Real Property Valuation per Assessor}} = \underline{0.53} \% (3)$$

Note: Real Growth Value per Assessor for purposes of the Property Tax Request Act (§77-1631) is different than the growth value for purposes of the Lid on Restricted Funds (§13-518). The County Assessor must provide you with separate growth amounts.

Total Allowable Growth Percentage Increase (Line 2 + Line 3) (4) 2.53 %

Allowable Dollar Amount of Increase to Property Tax Request (Line 1 x Line 4) (5) \$ 84,444.95

TOTAL BASE PROPERTY TAX REQUEST AUTHORITY (Line 1 + Line 5) (6) \$ 3,422,189.95

ACTUAL PROPERTY TAX REQUEST

2022-2023 ACTUAL Total Property Tax Request (7) \$ 3,561,735.00
(Total Personal and Real Property Tax Required from Cover Page)

Property Tax Request exceeds allowable growth percentage. Political subdivision MUST complete the postcard notification requirements, and participate in the joint public hearing.

If line (7) is **greater than** line (6), your political subdivision **is required** to participate in the joint public hearing, and complete the postcard notification requirements of §77-1633. You must provide your proposed property tax request and telephone number to the County Clerk by September 5th. You are not required to hold the Special Hearing to Set the Final Tax Request outlined in §77-1632. The joint public hearing is completed in lieu of this hearing.

If line (7) is **less than** line (6), your political subdivision **is not required** to participate in the joint public hearing, or complete the postcard notification requirements of §77-1633. You are required to hold the Special Hearing to Set the Final Tax Request outlined in §77-1632.

SCHEDULE A GENERAL FUND LID EXCLUSIONS

County-District #

62-0021

Bayard Public Schools

Line No.		2022-2023 Amount Budgeted To Spend
1	Repairs to Infrastructure Damaged by a Natural Disaster: (List repair)	
2		
3		
4		
5		
6		
7		
8		
9	Total Repairs to Infrastructure Damaged by a Natural Disaster (Lines 1 through 8)	\$ -
10	Judgments: (List the types of judgments obtained against your School District to the extent such judgment is not paid by liability insurance)	
11		
12		
13		
14		
15		
16		
17	Total Judgments (Lines 11 through 16)	\$ -
18	Distance Education Courses	
19	Amounts eligible as exclusion for Voluntary Termination Agreements	\$ 30,000.00
20	Retirement Contribution Increase	\$ 90,574.00
21	Native American Impact Aid	
22	Total General Fund Lid Exclusions - To LC-2 Form (Line 9 + Line 17 to 21)	\$ 120,574.00

Bayard Public Schools
Schedule B - Levies

Levy Limit Compliance

NOTE: The Schedule portion below is to determine if the School District has met the levy limitations.

Line No.		General Fund (Column A)	Bond Funds (Column B)	Special Building Funds (Column C)	Qualified Capital Purpose Undertaking Funds (Column D)
1	Total Personal and Real Property Taxes -Cover Page	3,224,707.00	213,658.00	121,212.00	-
2	Exclusions:				
3	Bonded indebtedness secured by a levy on property (Includes Co. Treasurer Comm.)	-	213,658.00		-
4	Judgments not paid by liability insurance	-			
5	Voluntary termination agreements with certificated staff / employees occurring prior to 9/1/17	-			
6	Voluntary termination agreements with certificated Teachers 9/1/17 and after	-			
7					
8					
9					
10					
11					
12	Total Exclusions (Line 3 + Line 11)	-	213,658.00	-	-
13	Total Personal and Real Property Tax Requirement Subject to the Levy Limitation (Line 1 minus Line 12)	3,224,707.00	-	121,212.00	-
14	Assessed Valuation	320,070,950	320,070,950	320,070,950	320,070,950
15	Levy Subject to Limitation ((Line 13 / Line 14) x 100)	1.007498	0.000000	0.037870	0.000000
16	Total Levy for Compliance	1.045368			

If the **total** levy on Line 16 is \$1.05, or less, the levy limitation per State Statute Section 77-3442 has been met.

If Total of Line 16 is greater than \$1.05 and you **did not** hold a successful election to override the levy, you are in violation of the levy lid. The school district **must reduce property taxes** to meet the levy limitation.

If Total of Line 16 is greater than \$1.05 and you **held** a successful election to override the levy, which is in effect for the you must **attach a copy of the election ballot and the certified election returns** to your budget.

Qualified Capital Purpose Undertaking Fund levy. A district may only exceed the maximum levy of five and one-fifth cents per one hundred dollars of taxable valuation in any year if (i) the taxable valuation of the district is lower than the taxable valuation in the year in which the district last issued capital purpose undertaking bonds or (ii) such maximum levy is insufficient to meet the annual principal and interest obligations for all capital purpose undertaking bonds. Projects beginning after April 19, 2016 can only have a maximum levy of three cents per one hundred dollars of taxable valuation in any year. (Statute 79-10,110 & 79-10,110.02).

Special Building Fund levy. Limit on Building Fund levy of 14 cents (Statute 79-10,120)

REMINDER: School districts that have combined levies greater than \$1.20 or the combined levies that exceeded the maximum levy approved at a special election may be subject to petitions for the free holding of territory. Combined levies do not include levies for bonded indebtedness approved by the voters of a school district or levies for the refinancing of such bonded indebtedness.

Voluntary Termination Exclusions

Line 5 Amounts to pay for current and future sums agreed to be paid by a school district to certificated employees in exchange for a voluntary termination of employment occurring prior to 9/1/17

Line 6 Amount levied by school district at maximum levy to pay for current and future qualified voluntary termination incentives for certificated teachers pursuant to statute. Payments cannot exceed \$35,000, must be paid within 5 years, will result in savings to the school, were not included in a collective bargaining agreement

Line 7 Amounts levied by school district at maximum levy to pay for 50% of the current and future sums agreed to be paid to certificated employees in exchange for voluntary termination between 9/1/18 to 8/31/19 as a result of collective bargaining agreement in force on 9/1/17

Levies Expected to be Set by County

NOTE: The Schedule portion below is to assist with the Levy setting process.

Fund	Property Taxes	Valuation	Expected Levy
------	----------------	-----------	---------------

General Fund	\$ 3,224,707.00	\$ 320,070,950	1.007498
Special Building Fund	\$ 121,212.00	\$ 320,070,950	0.037870
Bond Fund		\$ 320,070,950	0.000000
Bond Fund	\$ -	\$ 320,070,950	0.000000
Bond Fund	\$ 215,816.00	\$ 320,070,950	0.067428
QCPUF Fund	\$ -	\$ 320,070,950	0.000000
QCPUF Fund	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
	\$ -	\$ 320,070,950	0.000000
Total	\$ 3,561,735.00		\$ 1.112796

Must agree to Cover

Superintendent Pay Transparency Notice—Proposed Contract (*Name of current or new superintendent*)

Notice is hereby given that _____ Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on _____, 20__ at ___ am/pm at the _____ Room in _____, Nebraska.

After the 2022/23 school year, how many years remain on the contract:
(Column F must be completed if additional years remain on contract.)

1

The estimated costs to the district for the 2022/23 year and future years are listed below:

	2022/23 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE	\$ 135,000.00	\$ 135,000.00	\$ 270,000.00
Compensation for activities outside of the regular salary:			
• <i>Extended contracts / Activities outside of regular salary</i>			\$ -
• <i>Bonus/Incentive/Performance Pay</i>			\$ -
• <i>Stipends</i>			\$ -
• <i>All other costs not mentioned above</i>			\$ -
Benefits and Payroll Costs Paid by district:			
• <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 14,610.00	14610	\$ 29,220.00
• <i>Cafeteria Plan Stipend</i>			\$ -
• <i>Cash in lieu of insurance</i>			\$ -
• <i>Employee's share of retirement, deferred compensation, FICA and Medicare if paid by the district</i>			\$ -
• <i>District's share of retirement, FICA and Medicare</i>	\$ 23,679.00	\$ 23,679.00	\$ 47,358.00
• <i>IRS value of housing allowance</i>			\$ -
• <i>IRS value of vehicle allowance</i>			\$ -
• <i>Additional leave days</i>			\$ -
• <i>Annuities</i>			\$ -
• <i>Service credit purchase</i>			\$ -
• <i>Association / Membership dues</i>			\$ -
• <i>Cell Phone/Internet reimbursement</i>			\$ -
• <i>Relocation reimbursement</i>			\$ -
• <i>Travel allowance/reimbursement</i>			\$ -
• <i>Mileage Allowance</i>			\$ -
• <i>Educational tuition assistance</i>			\$ -
• <i>All other benefit costs not mentioned above</i>			\$ -
Totals:	\$ 173,289.00	\$ 173,289.00	\$ 346,578.00

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. _____

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of Bayard Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Bayard Public Schools resolves that:

- 1. The 2022-2023 property tax request be set at:

General Fund:	\$	3,224,707.00
Bond Fund:	\$	215,816.00
Special Building Fund:	\$	121,212.00
Qualified Capital Purpose	\$	-
Undertaking Fund:		

- 2. The total assessed value of property differs from last year’s total assessed value by 4.2 percent.
- 3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.042813 per \$100 of assessed value.
- 4. Bayard Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.112796 per \$100 of assessed value.
- 5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Bayard Public Schools will increase (or decrease) last year’s budget by -16.4 percent.
- 6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Motion by _____, seconded by _____ to adopt Resolution # _____.

Voting yes were:

Voting no were:

Dated this _____ day of _____, 2022

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Bayard Public Schools (62-0021) in Morrill County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 19th day of September, 2022 at 6:30 o'clock, P.M., at Bayard Public Schools High School Library for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2020-2021 (1)	2021-2022 (2)	2022-2023 (3)			
General	\$ 6,523,375.00	\$ 6,843,208.00	\$ 7,418,471.00	\$ 600,000.00	\$ 4,826,011.00	\$ 3,224,707.00
Depreciation	\$ 98,849.00	\$ -	\$ 133,374.00		\$ 133,374.00	
Employee Benefit	\$ 46,891.00	\$ 40,584.00	\$ 140,206.00	\$ -	\$ 140,206.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 237,246.00	\$ 438,343.00	\$ 419,973.00	\$ -	\$ 419,973.00	
School Nutrition	\$ 277,343.00	\$ 269,611.00	\$ 291,570.00	\$ -	\$ 291,570.00	
Bond	\$ 1,456,840.00	\$ 212,368.00	\$ 213,658.00	\$ 192,238.00	\$ 192,238.00	\$ 215,816.00
Special Building	\$ 101,699.00	\$ 333,812.00	\$ 321,637.00		\$ 201,637.00	\$ 121,212.00
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ -	\$ -	\$ 5,027.00	\$ -	\$ 5,027.00	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 8,742,243.00	\$ 8,137,926.00	\$ 8,943,916.00	\$ 792,238.00	\$ 6,210,036.00	\$ 3,561,735.00

Notice of Special Hearing To Set Final Tax Request

Bayard Public Schools (62-0021) in Morrill County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 19th day of, September 2022 at 6:45 or at conclusion of the Budget Hearing o'clock P.M., at Bayard Public Schools High School Library for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2021-2022	2022-2023	Change
Property Valuations	307,166,534	320,070,950	4%

2021-2022 Budget Information

2022-2023 Budget Information

Fund	2021-2022 Operating Budget	2021-2022 Property Tax Request	2021 Tax Rate	Property Tax Rate (2021-2022 Request Divided By 2022 Valuation)	2022-2023 Operating Budget	2022-2023 Proposed Property Tax Request	Proposed 2022 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	8,198,881.00	3,062,626.00	0.997057	0.956858	7,418,471.00	3,224,707.00	1.007498	1%	-10%
Bond Fund(s) K - 12	387,843.00	214,513.00	0.069836	0.067020	213,658.00	215,816.00	0.067428	-3%	-45%
Special Building Fund	927,821.00	60,606.00	0.019731	0.018935	321,637.00	121,212.00	0.037870	92%	-65%
Total	9,514,545.00	3,337,745.00	1.086624	1.042813	7,953,766.00	3,561,735.00	1.112796	2%	-16%

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **62-0021**

Line No.	GENERAL FUND	Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	All Instruction Except Special Education Instructional Programs	1000's	2,857,152.00	2,243,514.00	2,605,000.00
3	Special Education Instructional Programs (Include Pre-School)	1200's	529,215.00	559,174.00	625,000.00
4	Support Services - Pupils (SPED Related)	2100's		77,319.00	100,000.00
5					
6	Support Services - Pupil (Non-SPED Related)	2100's	205,546.00	81,000.00	150,000.00
7	Support Services - Instructional	2200's	111,749.00	190,380.00	200,000.00
8	Regular Instruction Flex Spending			18,757.00	20,000.00
9	Board of Education	2310	137,243.00	155,007.00	160,000.00
10	Executive Administration Services	2320	172,087.00	173,895.00	180,000.00
11	District Legal Services	2330	10,386.00	9,412.00	12,000.00
12	Office of the Principal	2410	398,473.00	323,813.00	340,000.00
13	General Administration - Business Services	2500	231,433.00	237,748.00	240,000.00
14	Maintenance and Operation of Building(s) & Site(s)	2600's	622,646.00	595,000.00	600,000.00
15	Vehicle Acquisition & Maintenance	2650			85,000.00
16	Regular Pupil Transportation	2710 / 2720 / 2730 / 2790	137,026.00	217,745.00	235,000.00
17	Special Education Pupil Transportation (Include Pre-School)	2712 / 2713 / 2722 / 2723 / 2732 / 2733 / 2792 /	22,424.00	6,046.00	25,000.00
18	Summer School	1300	22,317.00	22,153.00	25,000.00
19	Community Services	3300	261.00	355.00	
20	Categorical Grant from Corporation	3400	13,272.00		
21	State Categorical Programs	3500's	115,340.00	108,000.00	115,000.00
22	Debt Services	5000			
23	Federal Programs	6000's	703,462.00	720,000.00	710,000.00
24	Other Support Services	21343	21,343.00	8,700.00	10,000.00
25	Transfers to _____ Fund	8000	212,000.00	300,000.00	150,000.00
26	Early Childhood	3540		103,112.00	190,000.00
27	Limited English Prof.			23,910.00	25,000.00
28	Poverty Expenditures			668,168.00	616,471.00
29	Guidance & Non-Sped Services				
30	Total Disbursements & Transfers (Including SPED)		6,523,375.00	6,843,208.00	
31	Total Special Education Disbursements	1200 + 2100 + 27X2	551,639.00	642,539.00	750,000.00
32	Total Non-Special Education Disbursements & Transfers		5,971,736.00	6,200,669.00	6,668,471.00
33	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Including SPED)				7,418,471.00
34	NECESSARY CASH RESERVE				600,000.00
35	TOTAL REQUIREMENTS				8,018,471.00

36					
37	BEGINNING BALANCES				
38	Cash Balance, 9-1		1,221,353.00	1,063,123.00	326,005.00
39	Investments, 9-1				
40	County Treasurer's Balance, 9-1				300,000.00
41	Total Beginning Balance		1,221,353.00	1,063,123.00	626,005.00
42					
43	RECEIPTS, & TRANSFERS				
44	LOCAL SOURCES				
45	Carline Tax	1115	21,886.00	20,568.00	20,000.00
46	Public Power District Sales Tax	1120	2,412.00	2,469.00	2,000.00
47	Motor Vehicle Taxes	1125	173,876.00	170,593.00	170,000.00
48	Tuition Received from Other Districts	1321 / 1323 / 1335		3,000.00	
49	Tuition Received from Individuals	1311-13 / 1370	6,795.00	6,990.00	7,000.00
50	Other Tuition	1315 / 1320 / 1322 / 1330 / 1331 / 1340 / 1360			
51	Transportation Received from Individuals	1410-1411			
52	Transportation Received from Other Districts	1420-1440			1,000.00
53	Interest	1510 / 1520	109.00	96.00	100.00
54	Community Service Activities	1800			
55	Other Local Receipts	1910 / 1920 / 1990	24,664.00	1,548.00	10,000.00
56	Local License Fees/Court Fines	1911 / 1921		1,030.00	
57	Nameplate Capacity Tax	3133			
58	Categorical Grants from Corporations / Private	1925		2,000.00	1,000.00
59					
60					
61					
62					
63					
64	COUNTY AND ESU SOURCES				
65	Fines and License Fees	2110	30,626.00	26,751.00	25,000.00
66	Other County Sources	2130			
67	ESU Receipts	2210	17,946.00	18,581.00	10,000.00
68					
69					
70	STATE SOURCES				
71	State Aid	3110	1,974,495.00	1,985,560.00	1,847,935.00
72	Special Education Programs	3120	180,453.00	227,849.00	240,000.00
73	Special Education Transportation	3125	7,367.00	8,605.00	5,000.00
74	Homestead Exemption	3130	55,193.00	52,468.00	

75	Payments for Wards of the State or Court	3160 / 3161			
76	Pro-Rate Motor Vehicles	3180	6,978.00	7,084.00	7,000.00
77	Payments for High Ability Learners	3535	4,745.00	4,740.00	3,500.00
78	Other State Appropriations		42,808.00		20,000.00
79	Flex Funding School Age		12,783.00		15,000.00
80	Distant Education		14,474.00	5,910.00	5,000.00
81	Early Childhood		41,087.00		101,000.00
82					
83					
84	State Apportionment	3400		42,100.00	40,000.00
85	Other				
86	State Categorical Programs	3500's	18,745.00		10,000.00
87	Other State Receipts	3990	67,454.00		40,000.00
88	Property Tax Credit and Personal Property Tax Credit	3131 / 3132 / 3134	182,281.00	188,046.00	
89	FEDERAL SOURCES				
90	Title ESSA Programs (Includes ESSA Title I)	4500-4511	154,931.00		150,000.00
91		4526-4528, 4531			
92	REAP		23,683.00		23,000.00
93	Title I Comp. Support		172,916.00	305,833.00	200,000.00
94	IDEA Programs	4512-4523		19,981.00	15,000.00
95	IDEA Preschool Base & Part B to 21	4416-4418	108,682.00	75,489.00	75,000.00
96					
97	Medicaid in Public Schools	4708		14,559.00	10,000.00
98	Medicaid Administrative Activities in Public Schools	4709	22,017.00	5,810.00	5,000.00
99	Title 8 (Impact Aid)	4305			
100	Other Federal Non-Categorical Receipts	4524			
101					
102	ESSER III			115,222.00	195,000.00
103	ESSER II			128,658.00	40,000.00
104	Vocational Education (Carl Perkins)	4525			5,000.00
105	Other Federal Categorical Receipts	4530	38,807.00	4,813.00	5,000.00
106	Title IV, Part B 21st Century		50,000.00	50,000.00	50,000.00
107	Grants from Corporations & Other Private Interests	4710			
108	ESSER I		100,454.00		
109	NON-REVENUE SOURCES				
110	Tax Anticipation Notes	5150			
111	Long Term Loans	5400			
112	Insurance Adjustments	5301			
113	Sale of Property	5300			
114	Transfers from _____ Fund	5200			
115	Cash Balance from Dissolved/Merged Districts	5610			

116					846,471.00
117	Other Non-Revenue Receipts	5690			
118	Learning Community Property Taxes				
119	Interfund Loan/Repayment From _____ Fund				
120	Total Available Resources Before Property Taxes		4,780,020.00	4,559,476.00	4,826,011.00
121	Personal and Real Property Taxes	1100	2,806,478.00	2,909,737.00	3,192,460.00
122	TOTAL RESOURCES AVAILABLE		7,586,498.00	7,469,213.00	8,018,471.00
123	Less: Disbursements & Transfers		6,523,375.00	6,843,208.00	
124	BALANCE FORWARD		1,063,123.00	626,005.00	

1. Tax from Line 121
2. Compute County Treasurer's Commission at 1% of tax collections.
3. Total Personal and Real Property Tax Requirement

PROPERTY TAX RECAP	
	3,192,460.00
	32,247.00
	3,224,707.00

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 122 must agree with TOTAL REQUIREMENTS on line 35 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	DEPRECIATION FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Capital Outlay	2900	98,849.00		133,374.00
4					
5					
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		98,849.00	-	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				133,374.00
14	TOTAL REQUIREMENTS				133,374.00
15	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
16	Cash Balance, 9-1		137,189.00	82,058.00	73,374.00
17	Investments, 9-1				60,000.00
18	Total Beginning Balance		137,189.00	82,058.00	133,374.00
19	LOCAL SOURCES				
20	Interest	1510	1,718.00	1,316.00	
21					
22	NON-REVENUE SOURCES				
23	Transfers from General Fund	5200	42,000.00	50,000.00	
24					
25					
26					
27	TOTAL RESOURCES AVAILABLE		180,907.00	133,374.00	133,374.00
28	Less: Disbursements & Transfers		98,849.00	-	
29	BALANCE FORWARD		82,058.00	133,374.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 27 must agree with TOTAL REQUIREMENTS on line 14 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	EMPLOYEE BENEFIT FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Employee Benefits	2900	11,871.00		
4	Retirement Incentive Plan Payments	2900	34,984.00	35,586.00	100,000.00
5	Other Expenses	2900	36.00	4,998.00	40,206.00
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		46,891.00	40,584.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				140,206.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				140,206.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		160,865.00	174,439.00	80,206.00
18	Investments, 9-1				60,000.00
19	Total Beginning Balance		160,865.00	174,439.00	140,206.00
20	LOCAL SOURCES				
21	Interest	1510	465.00		
22					
23	NON-REVENUE SOURCES				
24	Transfers from General Fund	5200	60,000.00		
25	Tuition Reimbursement			6,351.00	
26					
27					
28	TOTAL RESOURCES AVAILABLE		221,330.00	180,790.00	140,206.00
29	Less: Disbursements & Transfers		46,891.00	40,584.00	
30	BALANCE FORWARD		174,439.00	140,206.00	

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	ACTIVITIES FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2					
3					
4					
5					
6					
7					
8					
9					
10	Miscellaneous Expenditures/Distributions	2900	237,246.00	438,343.00	419,973.00
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		237,246.00	438,343.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				419,973.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				419,973.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		459,025.00	498,349.00	219,973.00
18	Investments, 9-1				200,000.00
19	Total Beginning Balance		459,025.00	498,349.00	419,973.00
20	LOCAL SOURCES				
21	Interest	1510			
22	Activities Receipts	1790	166,570.00	239,967.00	
23	Admissions	1710			
24					
25	NON-REVENUE SOURCES				
26	Transfers from General Fund	5200	110,000.00	120,000.00	
27					
28	TOTAL RESOURCES AVAILABLE		735,595.00	858,316.00	419,973.00
29	Less: Disbursements & Transfers		237,246.00	438,343.00	
30	BALANCE FORWARD		498,349.00	419,973.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	SCHOOL NUTRITION FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100's	55,513.00	70,000.00	75,000.00
3	Employee Benefits	200's	24,873.00	30,000.00	32,000.00
4	Purchased Services	300 / 400			
5	Supplies & Materials (Excluding Food)	610	6,081.00	9,452.00	
6	Food	630	148,495.00	152,418.00	180,000.00
7	Capital Outlay (New & Replacement)	731, 733, 739	39,157.00	5,384.00	4,570.00
8	Other	3100	3,224.00	2,357.00	
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		277,343.00	269,611.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				291,570.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				291,570.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		106,744.00	85,803.00	101,570.00
18	Investments, 9-1				
19	Total Beginning Balance		106,744.00	85,803.00	101,570.00
20	LOCAL SOURCES				
21	Interest	1510	12.00	9.00	
22	Sale of Lunches/Milk	1610-1650	13,788.00	14,603.00	70,000.00
23	Other Local Receipts	1990	4,150.00	2,920.00	
24	STATE SOURCES				
25	State Reimbursement	3150	1,667.00		
26					
27	FEDERAL SOURCES				
28	Federal Reimbursement	4210 / 4211	236,785.00	267,846.00	120,000.00
29					
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5200			
32					
33	TOTAL RESOURCES AVAILABLE		363,146.00	371,181.00	291,570.00
34	Less: Disbursements & Transfers		277,343.00	269,611.00	
35	BALANCE FORWARD		85,803.00	101,570.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

School Nutrition Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	BOND FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Bond - Refunded	831	1,215,000.00		
3	Bond - Principal	831	195,000.00	205,000.00	210,000.00
4	Bond - Interest	832	23,867.00	7,368.00	3,658.00
5			22,973.00		
6	Transfers to General Fund	8000-911			
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		1,456,840.00	212,368.00	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				213,658.00
10	NECESSARY CASH RESERVE				192,238.00
11	TOTAL REQUIREMENTS				405,896.00
12	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
13	Cash Balance, 9-1		165,224.00	179,505.00	190,000.00
14	Investments, 9-1				
15	County Treasurers Balance, 9-1				2,238.00
16	Total Beginning Balance		165,224.00	179,505.00	192,238.00
17	LOCAL SOURCES				
18	Carline Tax	1115	1,580.00	308.00	
19	Interest	1510	16.00	19.00	
20			45.00		
21	Other State Receipts		175.00		
22	STATE SOURCES				
23	Homestead Exemption	3130	3,984.00	3,646.00	
24	Pro-Rate Motor Vehicle	3180	500.00	359.00	
25					
26	Property Tax Credit		13,158.00	10,361.00	
27	NON-REVENUE SOURCES				
28	Sales of Bonds (Re-funding)	5101	1,250,000.00		
29	Transfers from General Fund	5200			
30					
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		1,434,682.00	194,198.00	192,238.00
33	Personal and Real Property Taxes	1100	201,663.00	210,408.00	213,658.00
34	TOTAL RESOURCES AVAILABLE		1,636,345.00	404,606.00	405,896.00
35	Less: Disbursements & Transfers		1,456,840.00	212,368.00	
36	BALANCE FORWARD		179,505.00	192,238.00	

PROPERTY TAX RECAP

213,658.00
2,158.00
215,816.00

1. Tax From Line 33
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

Bond Fund

School District Total Debt Outstanding as of September 1, 2022

The district officers of any school district in Nebraska shall have power, on the terms and conditions set forth in sections 10-702 to 10-716, to issue the bonds of the district for the purpose of (1) purchasing a site for and erecting thereon a schoolhouse or schoolhouses or a teacherage or teacherages, or for such purchase or erection, or purchasing an existing building or buildings for use as a schoolhouse or schoolhouses, including the site or sites upon which such building or buildings are located, and furnishing the same, in such district, (2) retiring registered warrants, and (3) paying for additions to or repairs for a schoolhouse or schoolhouses or a teacherage or teacherages.

School districts also have the ability to issue bonds as set forth in State Statute Section 79-10,110 for the purpose of paying amounts necessary for the abatement of environmental hazards, accessibility barrier elimination, or modifications for life safety code violations, indoor air quality, or mold abatement and prevention.

The District has the following debt outstanding as of September 1, 2022:
(Include Bond fund(s) and Qualified Capital Purpose Undertaking Fund)

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022-2023	\$ <u>210,000.00</u>	\$ <u>3,657.50</u>	\$ <u>213,657.50</u>
2023-2024	\$ <u>205,000.00</u>	\$ <u>4,175.00</u>	\$ <u>209,175.00</u>
2024-2025	\$ <u>210,000.00</u>	\$ <u>3,780.00</u>	\$ <u>213,780.00</u>
2025-2026 and thereafter	\$ <u>420,000.00</u>	\$ <u>4,725.00</u>	\$ <u>424,725.00</u>
Total All Years	\$ <u>1,045,000.00</u>	\$ <u>16,337.50</u>	\$ <u>1,061,337.50</u>

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	SPECIAL BUILDING FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Purchased Services	400			
3	Supplies	600			
4	Capital Outlay (New Only)	700's	101,699.00	31,825.00	101,637.00
5	Site Acquisition & Improvements	710			
6	Building Acquisition & Improvement	720			
7	Loan Repayment	831 / 832			
8	Building Improvements (local and ESSER II funds)			301,987.00	220,000.00
9	Interfund Loan/Repayment To _____ Fund				
10	Total Disbursements & Transfers		101,699.00	333,812.00	
11	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				321,637.00
12	TOTAL REQUIREMENTS				321,637.00
13	BEGINNING BALANCES & RECEIPTS				
14	Cash Balance, 9-1		297,813.00	311,502.00	99,000.00
15	Investments, 9-1				100,000.00
16	County Treasurer's Balance, 9-1				1,557.00
17	Total Beginning Balance		297,813.00	311,502.00	200,557.00
18	LOCAL SOURCES				
19	Carlisle Tax	1115	794.00	497.00	500.00
20	Interest	1510	28.00	27.00	30.00
21	Public Power Dist. Tax		88.00	45.00	50.00
22					
23	STATE SOURCES				
24	Homestead Exemption	3130	2,002.00	908.00	
25	Pro-Rate Motor Vehicles	3180	267.00	509.00	500.00
26					
27	Property Tax Credit	3131	6,613.00	3,519.00	
28	FEDERAL SOURCES				
29	Total Federal Receipts	4000's		141,931.00	
30	NON-REVENUE SOURCES				
31	Sale of Bonds	5101			
32	Long Term Loans	5400			
33	Sale of Property	5300			
34	Learning Community Property Taxes				
35	Interfund Loan/Repayment From _____ Fund				
36	Total Available Resources Before Property Taxes		307,605.00	458,938.00	201,637.00
37	Personal and Real Property Taxes	1100	105,596.00	75,431.00	120,000.00
38	TOTAL RESOURCES AVAILABLE		413,201.00	534,369.00	321,637.00
39	Less: Disbursements & Transfers		101,699.00	333,812.00	
40	BALANCE FORWARD		311,502.00	200,557.00	

PROPERTY TAX RECAP

120,000.00
1,212.00
121,212.00

1. Tax From Line 37
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 38 must agree with TOTAL REQUIREMENTS on line 12 in the Adopted Column.

Special Building Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **62-0021**

Line No.	QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND	Object/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Building & Site Improvement	720			
3	Bond - Refunded	831			
4	Bond - Principal	831			
5	Bond - Interest	832			
6					
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		-	-	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				-
10	NECESSARY CASH RESERVE				
11	TOTAL REQUIREMENTS				-
12	BEGINNING BALANCES & RECEIPTS				
13	Cash Balance, 9-1				
14	Investments, 9-1				
15	County Treasurers Balance, 9-1				
16	Total Beginning Balance		-	-	-
17	LOCAL SOURCES				
18	Carline Tax	1115			
18	Interest	1510			
20					
21	STATE SOURCES				
22	Homestead Exemption	3130			
23	Pro-Rate Motor Vehicle	3180			
24					
25	Property Tax Credit	3131			
26	FEDERAL SOURCES				
27	Total Federal Receipts	4000's			
28	NON-REVENUE SOURCES				
29	Qualified School Construction Bonds	5301			
30	Long Term Loans	5400			
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		-	-	-
33	Personal and Real Property Taxes	1100			
34	TOTAL RESOURCES AVAILABLE		-	-	-
35	Less: Disbursements & Transfers		-	-	
36	BALANCE FORWARD		-	-	

PROPERTY TAX RECAP

1. Tax From Line 33
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

-
-
-

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

Qualified Capital Purpose Undertaking Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	COOPERATIVE FUND	Function/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS				
2	All Instruction	1000's / 1200's			
3	Support Services - Pupils (SPED and Non-SPED Related)	2100's			
4	Support Services - Staff	2200's			
5	Executive Administration Services	2320			
6	Office of the Principal	2410			
7	General Administration - Business Services	2500			
8	Community Services	3300			
9	State Categorical Programs	3500's			
10	Federal Programs	6000's			
11					
12					
13					
14	Total Disbursements		-	-	
15	TOTAL BUDGET OF DISBURSEMENTS				-
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				-
18	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
19	Cash Balance, 9-1				
20	Investments, 9-1				
21	Total Beginning Balance		-	-	-
22	LOCAL SOURCES				
23	Tuition Received from Districts	1321			
24					
25	STATE SOURCES				
26	State Non-Categorical Programs				
27	State Categorical Programs	3500			
28					
29	FEDERAL SOURCES				
30	Federal Programs	4000's			
31					
32					
33	NON-REVENUE SOURCES				
34	Transfers from General Fund	5200			
35					
36	TOTAL RESOURCES AVAILABLE		-	-	-
37	Less: Disbursements		-	-	
38	BALANCE FORWARD		-	-	

NOTE: Pages should only be filled out by the school acting as the fiscal agent for the Cooperative. All schools show payment for services in the General Fund.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 36 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.

Cooperative Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

62-0021

Line No.	STUDENT FEE FUND	Function/ Source Number	ACTUAL 9-1-2020 to 8-31-2021 (Column 1)	ACTUAL/ESTIMATED 9-1-2021 to 8-31-2022 (Column 2)	ADOPTED 9-1-2022 to 8-31-2023 (Column 3)
1	DISBURSEMENTS				
2	Extracurricular Activities				1,500.00
3	Postsecondary Education				3,000.00
4	Summer or Night School				527.00
5					
6					
7					
8					
9					
10					
11					
12					
13					
14	Total Disbursements		-	-	
15	TOTAL BUDGET OF DISBURSEMENTS				5,027.00
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				5,027.00
18	BEGINNING BALANCES & RECEIPTS				
19	Cash Balance, 9-1				5,027.00
20	Investments, 9-1				
21	Total Beginning Balance		-	-	5,027.00
22	LOCAL SOURCES				
23	Interest	1510		27.00	
24	Extracurricular Activities Fees	1741			
25	Postsecondary Education Fees	1742			
26	Summer or Night School Fees	1743			
27	Transfer from general fund.			5,000.00	
28					
29					
30	NON-REVENUE SOURCES				
31					
32					
33					
34	TOTAL RESOURCES AVAILABLE		-	5,027.00	5,027.00
35	Less: Disbursements		-	-	
36	BALANCE FORWARD		-	5,027.00	

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. _____

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of Bayard Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Bayard Public Schools resolves that:

1. The 2022-2023 property tax request be set at:

General Fund:	\$	3,224,707.00
Bond Fund:	\$	215,816.00
Special Building Fund:	\$	121,212.00
Qualified Capital Purpose	\$	-
Undertaking Fund:		

2. The total assessed value of property differs from last year's total assessed value by 4.2 percent.

3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.042813 per \$100 of assessed value.

4. Bayard Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.112796 per \$100 of assessed value.

5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Bayard Public Schools will increase (or decrease) last year's budget by -16.4 percent.

6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Motion by _____, seconded by _____ to adopt Resolution # _____.

Voting yes were:

Voting no were:

Dated this _____ day of _____, 2022

POLICY NO. 5130 - STUDENT LIBRARY CIRCULATION RECORDS

Student library circulation records are designed to be used internally to assist in the orderly administration of the school district libraries and media center. As a general rule, student library circulation records are considered confidential records and will not be release without parental consent. Individuals who may access such records include a student's parents, the student, authorized licensed employees, authorized government officials from the U.S. Comptroller General, the Secretary of Education, the Commissioner and Director of the National Institute of Education, and the Assistant Secretary for Education and State Education Department. Appropriate authorities in a health or safety emergency may access the student's library circulation records without the approval or the notification of the student's parents.

It shall be the school librarian's responsibility, as the person maintaining the student library circulation records, to approve requests for access to student library circulation records. Students' library circulation records may be accessed during the regular business hours of the school district. If copies of documents are requested, a fee for such copying shall be charged.

It shall be the responsibility of the Superintendent, in conjunction with the school librarian, to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. *1232g (1994)

34 C.F.R. Pt. 99 (1996)

Approved: 8-12-02

Reviewed: 7-12-10

POLICY NO. 5131 - HARASSMENT BY STUDENTS

Harassment of students, staff or visitors by other students will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment prohibited by the school district includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status or disability. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, suspension and expulsion.

Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, offensive or hostile learning or work environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, achievements, etc.

Harassment on the basis of race, creed, color, religion, national origin, marital status or disability means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or
- creating an intimidating, offensive or hostile learning or work environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual.

The district will promptly and reasonably investigate allegations of harassment. The building principal will be responsible for handling all complaints by students alleging harassments.

Retaliation against an individual because the individual has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against an individual in violation of this policy will be subject to discipline, up to and including, suspension and expulsion.

It shall also be the responsibility of the Superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. These rules will be printed and distributed to students and parents in the student handbook. The superintendent shall also be responsible for organization training programs for students and employees. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Approved: 8-11-03

Reviewed: 7-12-10

POLICY NO. 5132 - ASTHMA AND ALLERGIC REACTION PROTOCOL

The district will adopt and implement the Emergency Response to Life-Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis) Protocol as required by the Nebraska Department of Education.

The superintendent, in conjunction with licensed health personnel, shall establish administrative regulations for the implementation of this policy during regular hours while school classes are in session. The regulations established shall comply with NDE rules regarding the protocol to follow in case of a life-threatening asthma or systemic allergic reaction and use of an EpiPen and albuterol. Also, these shall ensure that each school building will procure and maintain the equipment and medication necessary under the protocol in the case of any student or school staff emergency. Staff training in using the protocol shall occur periodically. Records of such training and occurrences of administering medication under the protocol shall be maintained.

The parent or guardian of a student of minority age may sign a waiver requesting that their student not receive emergency treatment under this protocol. Information about the waiver shall be provided to parents in the student handbook.

Legal Reference: NDE Rule 59.006

Cross Reference: 508-02 Administration of Medication to Students

Approved: 8-9-04

Reviewed: 7-12-10

Revised: 8-9-10

ASTHAM AND ALLERGIC REACTION PROTOCOL

EMERGENCY RESPONSE TO LIFE-THREATENIGN ASTHMA OR SYSTEMIC ALLERGIC REACTIONS (ANAPHYLAXIS)

DEFINITION: Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, AND DEATH CAN OCCUR. Immediate allergic reactions may require emergency treatment and medications.

LIFE-THREATENING ASTHMA SYMPTOMS: Any of these symptoms may occur.

Chest tightness

Wheezing

Severe shortness of breath

Retractions (chest or neck “sucked in”)

Cyanosis (lips and nail beds exhibit a grayish or bluish color)

Change in mental status, such as agitation, anxiety, or lethargy

A hunched-over position

Breathlessness causing speech in one-to-two word phrases or complete inability to speak.

ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reactions, the more severe the reaction may become. Any of the symptoms present requires several hours of monitoring.

Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives

Abdominal: pain, nausea and vomiting, diarrhea

Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat,

hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing

reaction.

Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid

heart rate, ventricular fibrillation (no pulse).

Mental status: apprehension, anxiety, restlessness, irritability.

EMERGENCY PROTOCOL:

1. CALL 911
2. Summon school nurse if available, if not; summon designated trained, non-medical staff to implement emergency protocol.
3. Check airway patency, breathing, respiratory rate and pulse.
4. Administer medications (EpiPen and albuterol) per standing order.
5. Determine cause as quickly as possible.
6. Monitor vital signs (pulse, respiration, etc.).
7. Contact parents immediately and physician as soon as possible.
8. Any individual treated for symptoms with epinephrine at school will be transferred to medical facility.

STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS: Administer an IM EpiPen-Jr. for a child less than 50 pounds or an adult Epi-Pen for any individual over 50 pounds. Follow with nebulized albuterol (premixed) while awaiting EMS. If not better, may repeat times two, back-to-back administer CPR, if indicated.

_____ Date _____

(PHYSICIAN)

_____ Date _____

(PHYSICIAN)

WAIVER OF EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS PROTOCOL

Bayard School District

Student Name: _____ Date of Birth: _____

School: _____ Grade: _____

I am aware of the school policy that provides a protocol to follow by school personnel to administer EpiPen/albuterol to a student when it is determined that the student is suffering a life-threatening asthma or systemic allergic reaction while school is in session.

After considering the school policy and the best interests of my child, _____

I do not wish to have him/her administered albuterol or medication from an EpiPen by school personnel under any circumstances for the 20____-20____ school year.

Date: _____

(Signature of Parent/Legal Guardian/Custodian of Child)

POLICY NO. 5133 - STUDENT USE OF CELLULAR TELEPHONES

Students may be in possession of a cellular telephone subject to the terms of this policy and the administrative rules of the District. Use of the device shall be limited to the period before classes begin in the morning and after the student's last class in the afternoon. Such devices shall not be used during school time which includes all class time and passing time between classes unless there is a bona fide health or safety emergency.

Visible possession of all cell phones is prohibited in any area where there is an expectation of privacy.

Students violating this policy may be subject to disciplinary action; i.e., detention, suspension and/or expulsion.

The administration shall promulgate rules to enforce this policy at the building level.

Adopted: 4-10-06

Reviewed: 7-12-10

POLICY NO. 5134 - HIGH SCHOOL CREDIT FOR MIDDLE SCHOOL COURSES

High school credit may be awarded to students in a middle grades course if the course content and requirements are equivalent to a course offered in the high school. For the purposes of this policy, 6th grade is considered to be included in the middle grades (in alignment with Nebraska Department of Education reporting requirements).

Legal Reference: NDE Rule 10.003.05B

Adopted: 8-11-14

Revised: 3-08-21

Legal Reference: NDE Rule 10.003.05B

Adopted: 8-11-14

POLICY NO. 5135 - STUDENTS WITH ALLERGIES

Bayard Public Schools is committed to providing a safe and nurturing environment for students. The Board of Education understands the increasing prevalence of life threatening and substantially limiting allergies among school populations.

Recognizing that the risk of exposure to allergens can be reduced in the school setting, Bayard Public Schools is committed to working in cooperation with parents, students, and physicians, to minimize risks and provide a safe educational environment for all students. The focus of allergy management shall be on prevention, education, awareness, communication and emergency response.

It is the policy of the district to provide all students, through necessary accommodations where required for students with disabilities, the opportunity to participate in all school programs and activities for which they are otherwise eligible. Accordingly, all staff shall act affirmatively and, through the school's regular communication policies and procedures, work closely with parents to assure that the needs of children with documented allergies are taken into consideration in planning for district programs.

The goals for allergy management include:

1. To define a formal process for identifying, managing, and ensuring continuity of care for students with life-threatening or substantially limiting allergies.
2. To maintain the health and protect the safety of children who have life-threatening or substantially limiting allergies in ways that are developmentally appropriate, promote self-advocacy and competence in self-care and provide appropriate educational opportunities.
3. To ensure that interventions and individual health care plans for students with life-threatening or substantially limiting allergies are based on accurate information and evidence-based practices.

Responsibilities of Staff.

Staff shall develop plans to minimize risks and provide a safe educational environment for students with allergies. Upon being informed of the student needs, the appropriate team shall convene (IEP team for students with verified disabilities; 504 team for students with a 504-qualifying disability without an IEP; and individual health care team for students who do not qualify for IEP or 504 services or accommodations). The team shall consider the unique needs of the individual student in developing the appropriate plan for each student.

Consideration shall be given, but not limited to, the following:

- Restrict foods and other allergens from the classroom(s) of the student with allergies or from other areas where student with allergies may be exposed, such as the food services environment (which may include restricting foods in specified eating areas, restricting foods served in the meal line, and identifying foods containing common allergens), during field trips, student transportation vehicles, and extracurricular activities or events.
- Encouraging washing of hands before and after handling foods.
- Develop appropriate cleaning protocols.
- Inform and educate staff about the identity and needs of students with allergies, in a manner consistent with FERPA and other confidentiality or privacy laws.
- Use signage to inform building users of building-wide restrictions on common allergens.
- Be aware of location(s) of auto-injectable epinephrine for the student in the event of an emergency, understand the signs and recognize the symptoms of an allergic emergency and be aware of how to administer auto-injectable epinephrine and/or who to contact in the event of an emergency.

Responsibilities of Students with Allergies, and their Parents.

- Inform the school nurse, the head cook, and the building administrator of the student's allergies and provide medical verification, physician treatment protocols and prescribed medication as appropriate.
- Avoid anything with unknown ingredients or known to contain any food to which the student is allergic or knowingly or carelessly expose oneself to items to which the student is allergic.
- Be proactive in the care and management of the student's allergies and reactions based on their developmental level.
- Notify an adult immediately if the student eats or is exposed to the food or other allergies to which the student is allergic.

Responsibilities of Other Students.

- Not intentionally or carelessly expose those with allergies to foods or other allergens that may create an adverse reaction.
- Follow directives given with regard to food restrictions and protocols.
- Not bully or pick on a student with a food allergy because of the student's condition.

Failure to meet the foregoing expectations may subject the violating student to disciplinary consequences, up to and including expulsion.

BOARD POLICY BAYARD PUBLIC SCHOOLS

Legal Reference: Americans with Disabilities Act of 1990 (ADA)
 Section 504 of the Rehabilitation Act of 1973 (Section 504)

NDE Rule 59

Adopted: 05-11-2015

POLICY NO. 5202 - CONFIDENTIALITY OF STUDENT RECORDS

School staff shall maintain student records in compliance with state and federal law.

Confidentiality of Student Records.

Student files and other education records shall not be released or divulged except in compliance with state and federal law.

School officials may have access to only those education records in which they have a legitimate educational interest, unless the parent has given written and dated consent for the access. A school official who violates this restriction shall be subject to disciplinary action up to and including termination.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility and effectively provide the function or service for which they are responsible.

A school official for purposes of access to education records is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

To the extent permitted by law, contractors, consultants and volunteers may be permitted to have access to education records where they are performing a function or service that would otherwise be done by a school employee. Their access is limited to education records in which they have a legitimate educational interest; which means records needed to effectively provide the function or service for which they are responsible.

Student and Parent Access to Student Records.

A parent or guardian of a student or former student, and a student or former student who is eighteen (18) years of age or older, shall be given the opportunity upon request to inspect and review the education records of the student or former student. Non-custodial parents will be provided full and equal access to the education records of his or her child unless there is a court order to the contrary.

Maintenance and Destruction.

Student files or records shall be maintained so as to separate academic and disciplinary matters. All disciplinary material in a student's file shall be removed and destroyed after the student's continuous absence from the school for a period of three (3) years.

Amendment of Student Records.

Parents and eligible students (a student who has reached 18 years of age or is attending an institution of postsecondary education) have the right to challenge any information contained in the records that they believe is inaccurate, misleading or violates the privacy rights of the student. Such a challenge may be made by making a written request to the Principal to amend the records. If a decision is made not to amend the education records in accordance with the request, the Principal shall so inform the parents of the student and the Superintendent. The parent shall be advised of the right to a hearing.

If a hearing is requested, the Superintendent shall conduct a hearing (or delegate the role to another school official who does not have a direct interest in the outcome of the hearing) and provide the parent or eligible student a full and fair opportunity to present evidence relevant to the issues raised in conformance with applicable law.

Legal Reference: Neb. Rev. Stat. 42-364(4) & 42-381; Neb. Rev. Stat. 43-3001
Neb. Rev. Stat. 79-2, 104 & 79-2, 105; Neb. Rev. Stat. 79-539
Neb. Rev. Stat. 84-1201 to 84-1220
Family Educational Rights and Privacy Act of 1974

Adopted: 7-14-08

Reviewed: 7-12-10

POLICY NO. 5401 – ANTI-DISCRIMINATION, ANTI-HARASSMENT, AND ANTI-RETALIATION

A. Elimination of Discrimination.

The Bayard Public School District hereby gives this statement of compliance and intends to comply with all state and federal laws prohibiting discrimination. This school district intends to take any necessary measures to assure compliance with such laws against any prohibited form of discrimination.

The Bayard Public School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Secondary Principal, 726 4th Avenue, Bayard, NE 69334 (308) 586-1700.

Employees and Others: Superintendent, 726 4th Avenue, Bayard, NE 69334 (308) 586-1325

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact OCR at One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, Missouri 64106, (816) 268-0550 (voice), Fax (816) 268-0599, (800) 877-8339 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.

B. Prohibited Harassment, Discrimination, and Retaliation of Employees, Students and Others.

1. Purpose:

The Bayard Public School District is committed to offering employment and educational opportunity to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination, harassment and retaliation of any kind by District employees, including, co-workers, non-employees (such as volunteers), third parties, and others is strictly prohibited and will not be tolerated.

Harassment is a form of discrimination and includes verbal, non-verbal, written, graphic, or physical conduct relating to a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, that is sufficiently serious to deny, interfere

with, or limit a person's ability to participate in or benefit from an educational or work program or activity, including, but not limited to:

- c. Conduct that is sufficiently severe or pervasive to create an intimidating, hostile, or abusive educational or work environment, or
- d. Requiring an individual to endure the offensive conduct as a condition of continued employment or educational programs or activities, including the receipt of aids, benefits, and services.

Educational programs and activities include all academic, educational, extracurricular, athletic, and other programs of the school, whether those programs take place in a school's facilities, on a school bus, at a class or training program sponsored by the school at another location, or elsewhere.

Discriminatory harassment because of a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, may include, but is not limited to:

- k. Name-calling,
- l. Teasing or taunting,
- m. Insults, slurs, or derogatory names or remarks,
- n. Demeaning jokes,
- o. Inappropriate gestures,
- p. Graffiti or inappropriate written or electronic material,
- q. Visual displays, such as cartoons, posters, or electronic images,
- r. Threats or intimidating or hostile conduct,
- s. Physical acts of aggression, assault, or violence, or
- t. Criminal offenses

The following examples are additional or more specific examples of conduct that may constitute sexual harassment:

- a. Unwelcome sexual advances or propositions,
- b. Requests or pressure for sexual favors,
- c. Comments about an individual's body, sexual activity, or sexual attractiveness,
- d. Physical contact or touching of a sexual nature, including touching intimate body parts and inappropriate patting, pinching, rubbing, or brushing against another's body,
- e. Physical sexual acts of aggression, assault, or violence, including criminal offenses (such as rape, sexual assault or battery, and sexually motivated stalking), against a person's will or where a person is incapable of giving consent due to the victim's age, intellectual disability, or use of drugs or alcohol,

- f. Requiring sexual favors or contact in exchange for aids, benefits, or services, such as grades, awards, privileges, promotions, etc., or
- g. Gender-based harassment; acts of verbal, nonverbal, written, graphic, or physical conduct based on sex or sex-stereotyping, but not involving conduct of a sexual nature.

If the District knows or reasonably should know about possible harassment, including violence, the District will conduct a prompt, adequate, reliable, thorough, and impartial investigation to determine whether unlawful harassment occurred (see section entitled "Grievance Procedures," below), and take appropriate interim measures, if necessary. If the District determines that unlawful harassment occurred, the District will take prompt and effective action to eliminate the harassment, prevent its recurrence, and remedy its effects, if appropriate. If harassment or violence that occurs off school property creates a hostile environment at school, the District will follow this policy and grievance procedure, within the scope of its authority.

All District employees are expected to take prompt and appropriate actions to report and prevent discrimination, harassment, and retaliation by others. Employees who witness or become aware of possible discrimination, including harassment and retaliation, must immediately report the conduct to his or her supervisor or the compliance coordinator designated to handle complaints of discrimination (designated compliance coordinator).

2. Anti-retaliation:

The District prohibits retaliation, intimidation, threats, coercion, or discrimination against any person for opposing discrimination, including harassment, or for participating in the District's discrimination complaint process or making a complaint, testifying, assisting, or participating in any manner, in an investigation, proceeding, or hearing. Retaliation is a form of discrimination.

The District will take immediate steps to stop retaliation and prevent its recurrence against the alleged victim and any person associated with the alleged victim. These steps will include, but are not limited to, notifying students, employees, and others, that they are protected from retaliation, ensuring that they know how to report future complaints, and initiating follow-up contact with the complainant to determine if any additional acts of discrimination, harassment, or retaliation have occurred. If retaliation occurs, the District will take prompt and strong responsive action, including possible discipline, including expulsion or termination, if applicable.

3. Grievance (or Complaint) Procedures:

Employees or students should initially report all instances of discrimination, harassment or retaliation to their immediate supervisor or teacher or to the compliance coordinator designated to handle complaints of discrimination (designated coordinator). If the

employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student may report the alleged discrimination, harassment or retaliation (“discrimination”) to the designated coordinator, or in the case of students, to another staff person (such as a counselor or principal).

Other individuals may report alleged discrimination to the designated coordinator. If the designated coordinator is the person alleged to have committed the discriminatory act, then the complaint should be submitted to the Superintendent for assignment. A discrimination complaint form is attached to this grievance procedure and is available in the office of each District building, on the District's website, and from the designated coordinators.

Under no circumstances will a person filing a complaint or grievance involving discrimination be retaliated against for filing the complaint or grievance.

ii. Level 1 (Investigation and Findings):

Once the District receives a grievance, complaint or report alleging discrimination, harassment, or retaliation, or becomes aware of possible discriminatory conduct, the District will conduct a prompt, adequate, reliable, thorough, and impartial investigation to determine whether unlawful harassment occurred. If necessary, the District will take immediate, interim action or measures to protect the alleged victim and prevent further potential discrimination, harassment, or retaliation during the pending investigation. The alleged victim will be notified of his or her options to avoid contact with the alleged harasser, such as changing a class or prohibiting the alleged harasser from having any contact with the alleged victim pending the result of the District's investigation. The District will minimize any burden on the alleged victim when taking interim measures to protect the alleged victim.

The District will promptly investigate all complaints of discrimination, even if an outside entity or law enforcement agency is investigating a complaint involving the same facts and allegations. The District will not wait for the conclusion or outcome of a criminal investigation or proceeding to begin an investigation required by this grievance procedure. If the allegation(s) involve possible criminal conduct, the District will notify the complainant of his or her right to file a criminal complaint, and District employees will not dissuade the complainant from filing a criminal complaint either during or after the District's investigation.

The District will aim to complete its investigation within **ten (10) working days** after receiving a complaint or report, unless extenuating circumstances exist. Extenuating circumstances may include the unavailability of witnesses due to illness or incapacitation, or additional time needed because of the complexity of the investigation, the need for outside experts to evaluate the evidence (such as forensic evidence), or multiple

complainants or victims. If extenuating circumstances exist, the extended timeframe to complete the investigation will **not exceed ten (10) additional working days without the consent of the complainant, unless the alleged victim agrees to a longer timeline.** Periodic status updates will be given to the parties, when appropriate.

The District's investigation will include, but is not limited to:

- e. Providing the parties with the opportunity to present witnesses and provide evidence.
- f. An evaluation of all relevant information and documentation relating to the alleged discriminatory conduct.
- g. For allegations involving harassment, some of the factors the District will consider include: 1) the nature of the conduct and whether the conduct was unwelcome, 2) the surrounding circumstances, expectations, and relationships, 3) the degree to which the conduct affected one or more students' education, 4) the type, frequency, and duration of the conduct, 5) the identity of and relationship between the alleged harasser and the suspect or suspects of the harassment, 6) the number of individuals involved, 7) the age (and sex, if applicable) of the alleged harasser and the alleged victim(s) of the harassment, 8) the location of the incidents and the context in which they occurred, 9) the totality of the circumstances, and 10) other relevant evidence.
- h. A review of the evidence using a "preponderance of the evidence" standard (based on the evidence, is it more likely than not that discrimination, harassment, or retaliation occurred?)

The designated compliance coordinator (or designated investigator) will complete an investigative report, which will include:

- d. A summary of the facts,
- e. Findings regarding whether discrimination, harassment or other inappropriate conduct occurred, and
- f. If a finding is made that discrimination, harassment or other inappropriate conduct occurred, the recommended remedy or remedies necessary to eliminate discrimination, harassment or other inappropriate conduct.

If someone other than the designated compliance coordinator conducted the investigation, the compliance coordinator will review, approve, and sign the investigative report. The District will ensure that prompt, appropriate, and effective remedies are provided if a finding of discrimination, harassment, or retaliation is made. The District will maintain relevant documentation obtained during the investigation and documentation supportive of the findings and any subsequent determinations, including the investigative report, witness statements, interview summaries, and any transcripts or audio recordings, pertaining to the investigative and appeal proceedings.

The District will send concurrently to the parties written notification of the decision (findings and any remedy) regarding the complaint within **one (1) working day** after the investigation is completed. The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 11232g; 34 C.F.R. Part 99, permits the District to disclose relevant information to a student who was discriminated against or harassed.

ii. Level 2 (Appeal to the Superintendent):

If a party is not satisfied with the findings or remedies (or both) set forth in the decision, he or she may file an appeal in writing with the Superintendent within **five (5) working days** after receiving the decision. The Superintendent will review the appeal and the investigative documentation and decision, conduct additional investigation, if necessary, and issue a written determination about the appeal **within ten (10) working days** after receiving the appeal. The party who filed the appeal will be sent the Superintendent's determination at the time it is issued, and a copy will be sent to the designated compliance coordinator. [If the Superintendent is the subject of the complaint, the party will file the appeal directly with the Board.]

iii. Level 3 (Appeal to the Board):

If the party is not satisfied with the Superintendent's determination, he or she may file an appeal in writing with the Board of Education **within five (5) working days** after receiving the Superintendent's determination. The Board of Education will review the appeal, the Superintendent's determination, the investigative documentation and decision, and allow the party to address the Board at a Board meeting to present his or her appeal. The party will be allowed to address the Board at the Board's next regularly scheduled Board meeting (unless the Board receives the appeal within one week of the next regularly scheduled Board meeting) or at a time and date agreed to by the Board, designated compliance officer and the party. The Board will issue a written determination about the appeal **within thirty (30) days** after the party addresses the Board. The party who filed the appeal will be sent the Board's determination at the time it is issued, and a copy will be sent to the designated compliance coordinator. The Board's determination, and any actions taken, will be final on behalf of the District.

4. Confidentiality:

The identity of the complainant will be kept confidential to the extent permitted by state and federal law. The District will notify the complainant of the anti-retaliation provisions of applicable laws and that the District will take steps to prevent retaliation and will take prompt and strong responsive actions if retaliation occurs.

If a complainant requests confidentiality or asks that the complaint not be pursued, the District will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or the request not to pursue an investigation, as long as doing so does not prevent the District from responding effectively to the harassment and preventing harassment of other students. If a

complainant insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, the District will inform the complainant that its ability to respond may be limited. Even if the District cannot take disciplinary action against the alleged harasser, the District will pursue other steps to limit the effects of the alleged harassment and prevent its recurrence, if warranted,

5. Training:

The District will ensure that relevant District employees, including but not limited to officials, administrators, teachers, substitute teachers, counselors, nurses and other health personnel, coaches, assistant coaches, paraprofessionals, aides, bus drivers, and school law enforcement officers, are adequately trained so they understand and know how to identify acts of discrimination, harassment, and retaliation, and how to report it to appropriate District officials or employees.

6. Designated Compliance Coordinators:

Designated compliance coordinators will be responsible for:

- l. Coordinating efforts to comply with anti-discrimination, anti-harassment, and anti-retaliation laws and regulations.
- m. Coordinating and implementing training for students and employees pertaining to anti-discrimination, anti-harassment and anti-retaliation laws and regulations, including the training areas listed above.
- n. Investigating complaints of discrimination (unless the coordinator designates other trained individuals to investigate).
- o. Monitoring substantiated complaints or reports of discrimination, as needed (and with the assistance of other District employees, if necessary), to ensure discrimination or harassment does not recur, and that retaliation conduct does not occur or recur.
- p. Overseeing discrimination complaints, including identifying and addressing any patterns or systemic problems, and reporting such patterns or systemic problems to the Superintendent and the Board of Education.
- q. Communicating regularly with the District's law enforcement unit investigating cases and providing current information to them pertaining to anti-discrimination, anti-harassment, and anti-retaliation standards and compliance requirements.
- r. Reviewing all evidence in harassment or violence cases brought before the District's disciplinary committee or administrator to determine whether the complainants are entitled to a remedy under anti-discrimination laws and regulations that was not available in the disciplinary process.
- s. Ensuring that investigations address whether other students or employees may have been subjected to discrimination, including harassment and retaliation.
- t. Determining whether District employees with knowledge of allegations of discrimination, including harassment and retaliation, failed to carry out

their duties in reporting the allegations to the designated compliance coordinator and responding to the allegations.

- u. Recommending changes to this policy and grievance procedure.
- v. Performing other duties as assigned.

The designated compliance coordinators will not have other job responsibilities that may create a conflict of interest with their coordinator responsibilities.

7. Preventive Measures:

The District will publish and widely distribute on an ongoing basis a notice of nondiscrimination (notice) in electronic and printed formats, including prominently displaying the notice on the District's website and posting the notice at each building in the District. The District also will designate an employee to coordinate compliance with anti-discrimination laws (see Designated Compliance Coordinator section, above, for further information on compliance coordinator), and widely publish and disseminate this grievance procedure, including prominently posting it on the District's website, at each building in the District, reprinting it in District publications, such as handbooks, and sending it electronically to members of the school community. The District will provide training to employees and students at the beginning of each academic year in the areas (B.6.a-g) identified in the Training section, above.

The District also may distribute specific harassment and violence materials (such as sexual violence), including a summary of the District's anti-discrimination, anti-harassment, and anti-retaliation policy and grievance procedure, and a list of victim resources, during events such as school assemblies and back to school nights, if recent incidents or allegations warrant additional education to the school community.

Date of Adoption: 9-13-21

POLICY NO. 5401A – COMPLAINT FORM – DISCRIMINATION, HARASSMENT OR RETALIATION

**Complaint Form
Discrimination, Harassment or Retaliation**

The Bayard Public School District does not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. This complaint form is to be used when a person has a complaint related to discrimination, harassment or retaliation on such bases in regard to employment or the programs and activities of the school district.

Refer to Board Policy 4003 and/or 5401 for the particulars of the complaint and grievance process. You may attach additional materials to this form if needed.

The applicable coordinator may be contacted if you have questions about filling out this complaint form:

Students: Secondary Principal, 726 4th Avenue, Bayard, NE 69334 (308) 586-1700.

Employees and Others: Superintendent, 726 4th Avenue, Bayard, NE 69334 (308) 586-1325

Name: _____

Date: _____

(1) Description of the complaint: _____

(2) Names of any witnesses to the matter being complained about: _____

(3) Identify and attach any document supporting the complaint: _____

(4) Confidentiality: I ___ do ___ do not give consent to my identity being shared with the person(s) against whom I am complaining. If I do not give consent, I understand that the investigation may be hindered, but that the District will nonetheless investigate and take prompt and effective action to remediate the concerns I have raised, if appropriate.

(5) Relief requested (what I want done in response to this complaint):

The undersigned states: The facts in this complaint are true to the best of my knowledge, information and belief. I give permission for an investigation to be made into this complaint. I understand that the District will take steps to prevent me being retaliated against for filing this complaint, that I am to notify the District if any such retaliation occurs, and that the District will take prompt and strong responsive action if retaliation occurs.

Signature: _____

Received by: _____

Date: _____

Adopted: 9-13-21

POLICY NO. 5408 - STUDENT HEALTH INSPECTIONS

The school district shall cause every child under its jurisdiction to be separately and carefully inspected, except as otherwise provided by law, to ascertain if such a child is suffering from (1) defective sight or hearing, (2) dental defects, or (3) other conditions as prescribed by the Department of Health and Human Services ("Department"). Such inspections shall be conducted on a schedule prescribed by the Department and shall be based on current medical and public health practice. In lieu of conducting the inspections, the school board may employ regularly licensed physicians to make such inspections.

If such inspection determines that any child has defective sight or hearing, dental defects, or other condition for which screening is required, the school shall notify the parent of the child in writing of such condition and explain to the parent the necessity of professional attendance for such child.

Whenever a child apparently shows symptoms of any contagious or infectious disease, such child shall be sent home immediately or as soon as safe and proper conveyance can be found and the school board shall be at once notified. Such student may be excluded from school as provided in the Student Discipline Act.

A child shall not be required to submit to an inspection required by this policy if his or her parent or guardian provides school authorities with a statement signed by a physician, a physician assistant, or an advanced practice registered nurse practicing under and in accordance with his or her respective credentialing act or other qualified provider as identified by the Department's applicable rules and regulations, stating that such child has undergone such required inspection within the past six months. A child shall submit to any required inspection for which such a statement is not received.

Legal Reference: Neb. Rev. Stat. §§ 79-248 and 79-249
Neb. Rev. Stat. § 79-264

Neb. Rev. Stat. § 79-526

Adopted: 6-14-10

Reviewed: 7-12-10

POLICY NO. 5416 - SCHOOL WELLNESS POLICY

The Bayard Public School (BPS) District is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity. Therefore, it is the policy of the Bayard Public School District that practical and reasonable efforts will be made to comply with the following:

- The school district will engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.
- All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans.
- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; will accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- To the maximum extent practicable, our district will participate in available federal school meal programs.
- The district will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.

TO ACHIEVE THESE POLICY GOALS:

I. Wellness Team (School Health Advisory Committee)

The school district will create, strengthen, or work within the existing wellness team to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The team will also serve as resources for implementing these policies. (The wellness team consists of a group of individuals representing the school and community, and should include parents, students, representatives of the school food authority, members of the school board, school administrators, teachers, health professionals, and members of the public.)

II. Nutritional Quality of Foods and Beverages Sold and Served on Campus

School Meals

Meals served through the National School Food Program will meet, at a minimum, nutrition requirements established by local, state, and federal statutes and regulations. When practical and

available in a form that can be efficiently prepared, local foods will be used in the school lunch program.

Free and Reduced-priced Meals

BPS will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

Food Vending Machines

Any food vending will be in compliance with the Nebraska Department of Education School Nutrition Program guidelines.

Fundraising Activities

To support children's health and school nutrition-education efforts, BPS will encourage fundraising activities that will promote physical activity and/or involve food that is in compliance with USDA regulations.

Snacks

Snacks served during the school day will have an emphasis on serving fruits and vegetables as the primary snacks and water or milk as the primary beverage. BPS will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations.

Rewards

If using foods or beverages as rewards for academic performance or good behavior, BPS will encourage staff members to use foods or beverages that are in compliance with USDA regulations. BPS will not withhold food or beverages (including food served through school meals) as a punishment.

Celebrations

BPS will limit celebrations that involve food during the school day. The district will keep a list of ideas for healthy celebrations/parties.

III. Nutrition and Physical Activity Promotion and Food Marketing

Nutrition Education and Promotion

Bayard Public School District aims to teach, encourage, and support healthy eating by students. Schools may provide nutrition education and engage in nutrition promotion as follows:

- Encourage nutrition education and nutrition promotion not only health education classes, but also classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects;
- Administrators may inform teachers about opportunities to attend training on nutrition and the importance of role modeling healthful habits for students;
- Teachers will have access to nutrition resources via Nebraska Action for Healthy Kids website and the Nebraska Department of Education Nutrition Services website.

Family & Community

Parents may, from time to time, be invited to join students for school meals. Family members and community members are encouraged to become actively involved in programs that provide nutrition education.

Staff Wellness

Bayard Public School District highly values the health and well-being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle. This wellness team will develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan should be based on input solicited from school staff and should outline ways to encourage healthy eating, exercise, and other elements of a healthy lifestyle among school staff. BPS staff members are encouraged to serve as healthy role models for students.

IV. Physical Activity Opportunities and Physical Education

Physical Education (P.E.)

- All students in grades K-6, including students with disabilities, special health-care needs, and in alternative educational settings, will be provided the opportunity to receive physical education for the entire school year. Students in grades 7-12 may receive physical education as is allowed within their course schedules.
- Students will spend at least 50 percent of physical education class time participating in moderate to vigorous exercise.
- The curriculum will meet or exceed the health and physical education standards established by the Nebraska Department of Education.

Daily Recess

Elementary students will have at least 20 minutes a day of supervised recess, preferably outdoors. As a general guideline, if the wind chill factor is above zero degrees Fahrenheit recess will be conducted outdoors. Parents of students with medical conditions for whom this policy is a concern are to inform the school nurse, the classroom teacher, and the building administrator and upon request from school personnel shall provide medical verification, physician treatment protocols and prescribed medication as appropriate.

Moderate to vigorous exercise will be encouraged verbally and through the provision of adequate space and age-appropriate equipment.

Physical Activity and Punishment (This guideline does not apply to extracurricular activities)

Teachers and other school personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity, other than reasonable limitations on recess, as

punishment. Upon the agreement of the teacher, the principal, and the parent, students may be required to complete school assignments prior to attending recess. Alternative recess times or alternate recess activities may be assigned (walking during recess or cleaning the sidewalk during recess) for school disciplinary purposes.

Integrating Physical Activity into the Classroom Setting

For students to receive the nationally-recommended amount of daily exercise (i.e., at least 60 minutes per day) and for students to fully embrace regular physical activity as a personal behavior, students need opportunities for exercise beyond physical education class. Toward that end:

- Classroom health education will complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- Opportunities for physical activity will be incorporated into other subject lessons;
- When circumstances make it necessary for students to remain indoors and inactive for more than two consecutive hours, the students will be given periodic breaks during which they will be encouraged to stand and be moderately active;
- School administrators may inform teachers about opportunities to attend training on physical activity/physical education and the importance of modeling healthful habits for students; and
- Teachers will be able to access physical education/physical activity resources via Nebraska Action for Healthy Kids website and the Nebraska Department of Education PE Health website.

Family & Community

Information will be made available upon request to help families incorporate physical activity into the lives of all household members. Families and community members may be encouraged to institute programs that support physical activity, such as a walk to school program. The district may provide information about physical education and other school-based physical activity opportunities before, during, and after the school day, and support parents' efforts to provide their children with opportunities to be physically active outside of school. Such supports may include sharing information about physical activity and physical education through a website, newsletter, or other take-home materials, special events, or physical education homework.

School staff will continue to make school facilities available to community members and groups to promote physical activity and wellness for community members in accordance with other board policies and in accordance with the requirements of the district's insurance.

V. Monitoring and Policy Review

Monitoring

The superintendent or designee will monitor compliance with established district-wide nutrition and physical activity wellness policies. The elementary and high school principal or designee will monitor compliance with those policies in their school and will report on the school's compliance to the school district superintendent or designee upon request of the superintendent.

School food service staff will monitor compliance with nutrition policies within school food service areas and will report on this matter to the superintendent upon request of the superintendent.

The district may annually incorporate wellness policy information into the annual report.

Policy Review

To help with the initial development of the 2015 revision of the district's wellness policies, a baseline assessment of the school's existing nutrition and physical activity environments was conducted in 2015 utilizing the *School Health Index* from the Centers for Disease Control and Prevention. As part of that review, the school district reviewed nutrition and physical activity policies, provisions of an environment that supports healthy eating and physical activity; and nutrition and physical education policies and program elements. The district may as necessary revise the wellness policies and develop work plans to facilitate their implementation and the School Health Index may be reviewed at least every three years.

Policy Reference: Policy No. 1000 – Principles and Objectives for Community Relations
Policy No. 1401 – General Regulations for Use of School Facilities
Policy No. 1406 – Use of School Grounds and Facilities

Adopted: 5-8-06

Reviewed: 7-12-10

Revised: 6-8-15

POLICY NO. 5418 - HOMELESS STUDENTS

This School District will comply with the federal and state law related to homeless students.

A “homeless child” for purposes of this Policy is a child who lacks a fixed, regular, and adequate nighttime residence, as defined by applicable federal and state law related to homeless students. An “unaccompanied youth” is a child who is not in the physical custody of a parent or guardian.

6. Homeless Coordinator: The District’s designated Homeless Coordinator is the Superintendent. The Homeless Coordinator may delegate the specified duties as the Homeless Coordinator determines to be appropriate. The Homeless Coordinator shall serve as the school liaison for homeless children and youth.
 - a. Responsibilities. The responsibilities of the Homeless Coordinator are to assist with identification, enrollment, and placement of homeless children and to provide staff development activities to all school personnel regarding the educational rights and needs of homeless children and youth. The Homeless Coordinator shall ensure that:
 - i. homeless children are identified by school personnel;
 - ii. homeless children enroll in, and have a full and equal opportunity to succeed in school;
 - iii. homeless children and their families receive educational service for which they are eligible and referrals to health, dental, and mental health services and other appropriate services;
 - iv. the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
 - v. public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens;

- vi. enrollment disputes are mediated in accordance with law; and
 - vii. the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law.
-
- b. Coordination. The Homeless Coordinator shall coordinate with State coordinators and community and school personnel responsible for the provisions of education and related services to homeless children. Coordination activities with area shelters and other homeless service providers are to be established by the Homeless Coordinator.

 - c. Financial. The Homeless Coordinator shall ensure that financial records are maintained to show expenditures are for authorized activities. Title I, Part A homeless set-aside funds are also to be used for services for homeless children. Materials and equipment purchased with grant funds are properly identified and inventoried.

 - d. Program Activities. The Homeless Coordinator shall design program activities to meet the greatest need as determined by the District and homeless service providers.

 - e. Documentation. The Homeless Coordinator shall document the number of homeless children and youth receiving services.

 - f. Student Records. The Homeless Coordinator shall ensure that any record ordinarily kept related to students, including immunization or medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, are to be maintained so that the records of a homeless child are available, in a timely fashion, when the child enters a new school or school district and in a manner consistent with the Federal Education Rights and Privacy Act.

2. The school of the attendance area in which the child is actually living.
 - ii. If placed in the school of origin, the placement shall continue for the duration of the child's homelessness. If the child becomes permanently housed (no longer homeless) during the school year, the placement in the school of origin will be continued for the remainder of that school year.
 - iii. To the extent feasible the placement shall be in the school of origin except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the District shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian.
 - iv. If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal.
 - v. The grade placement for the homeless child will be the appropriate grade level as determined by the building principal or designee using the same procedures that are used for placing non-homeless children attending that school.

8. Educational Services and Stigmatization or Segregation: It is the District's policy that homeless children not be stigmatized or segregated on the basis of their status as homeless. Homeless children will be provided the same free, appropriate public education as other students. Homeless students will be provided services comparable to services offered to other students in the school in which the homeless child has been placed, including the following: transportation services, educational services for which the student meets the eligibility criteria, such as services provided under Title I, educational programs for children with disabilities, and educational programs for students with limited English proficiency, programs in vocational and technical education, programs for gifted and talented students, and school nutrition programs.

9. Transportation: Transportation will be provided to homeless students to the extent required by law.

- a. Comparable Service. Transportation will be provided to a homeless student comparable to that provided to students who are not homeless.
 - b. School of Origin. When the homeless student attends the school of origin, transportation will be provided to and from the school of origin upon request of the parent or guardian of the homeless child, or upon request of the Homeless Coordinator in the case of an unaccompanied youth. If the homeless child relocates out of the District but continues to be enrolled in this School District based on it being the school of origin, this School District will negotiate with the school district in which the child is residing to develop a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin. If agreement is not reached, the responsibility and cost for transportation shall be shared equally.
 - c. Eliminate Barriers. Transportation will be provided when necessary to eliminate barriers to school enrollment and the retention of students experiencing homelessness.
10. Dispute Resolution Process. The process to resolve disputes concerning the enrollment or placement of a child or youth experiencing homelessness is as follows:
- a. The child and the parent, guardian or other person having legal or actual charge or control of the child shall be referred to the Homeless Coordinator. The Homeless Coordinator shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute within not less than thirty (30) calendar days. The dispute resolution process is as follows:
 - i. The child or parent/guardian will notify the Homeless Coordinator. The District's Dispute Resolution Form shall be used if such is available.
 - ii. When it is determined that additional information would be helpful, the Homeless Coordinator will schedule a meeting within 10 days, or such time as practicable, at which the child and parent/guardian will be given the opportunity to provide information in support of their position.
 - iii. The Homeless Coordinator will contact school officials and others as determined appropriate to obtain information to corroborate the information provided in support of the positions of the child and parent/guardian and the District.

- iv. The Homeless Coordinator will provide a written response and explanation of a decision regarding the dispute within 30 calendar days after receiving the dispute statement.
 - v. The written response and explanation of the decision will include a notice of the right to appeal using the appeal process provided for in the Nebraska Department of Education Rule 19.
- b. . In the case of an unaccompanied youth, the District liaison will ensure that the youth is enrolled immediately in the school in which enrollment is sought pending resolution of the dispute;
- c. The District will ensure the immediate enrollment of the child in the school in which enrollment is sought pending resolution of the dispute; and
- d. The District's written response will include a notice of the right to appeal as provided in Nebraska Department of Education Rule 19, Section 005.03.

11. Right to Appeal.

- a. Any parent, guardian or other person having legal or actual charge or control of a homeless child or youth or an unaccompanied youth that is dissatisfied with the decision of the District after the dispute resolution process may file a written appeal with the Nebraska Commissioner of Education within thirty (30) calendar days of receipt of the decision. Refer to NDE, Rule 19, Section 005.03 for further details.
- b. A party may appeal the decision of the Commissioner or designee by filing a Petition with the State Board of Education within thirty (30) calendar days of the receipt of the decision. Refer to NDE, Rule 19, Section 005.03C for further details.

Legal Reference: Neb. Rev. Stat. § 79-215

Nebraska Department of Education Rule 19

McKinney-Vento Homeless Assistance Act, 42 USC §§11431, et seq.

Adopted: 11-14-16

Homeless Education Program

**HOMELESS STUDENT ENROLLMENT INFORMATION
& PLACEMENT REQUEST**

Child's Name: _____ Birth Date: _____ Grade _____
(Last Name) (First Name) (M.I.)

Parent/Guardian Name _____ Unaccompanied Youth _____
(Last Name) (First Name) (M.I.)
("Yes" or "No")

Current Address _____

Telephone Number: _____

(If phone # not available, phone number of someone who can be contacted and their relationship, if any).

Information provided on this form is confidential.

1. Homeless Status

a. Do you live in any of these following situations?

_____ sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (example: evicted from home, cannot afford housing, etc.)

BOARD POLICY BAYARD PUBLIC SCHOOLS

_____ in a motel, hotel, campground or similar setting due to lack of alternative adequate accommodations

_____ in emergency or transitional shelters such as domestic violence or homeless shelters or transitional housing shelter or agency

_____ have a primary nighttime residence that is a place not designed for or ordinarily used as a regular sleeping accommodation for humans

_____ in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings

_____ None of the above.

b. How long do you anticipate living in current location? _____

2. School Most Recently Attended

School: _____

(State) (School Name) (City)

Dates of Attendance: _____ to _____

Grade level when last attended: _____

3. Eligible for any of these educational and school related activities and services?

Special Education (IDEA) If yes, please identify disability and special education services previously provided : _____

English Language Learners (ELL) Gifted Vocational Education

Other _____

4. Possible Barriers to Education

- No Birth Certificate No immunizations or other medical records
- No School Records Transportation School Selection
- Other issues/barriers _____

5. Requested Services and Activities to be Provided by Homeless Student Program

- Obtaining or transferring records necessary for enrollment
- Emergency assistance related to school attendance
- Expedited evaluations
- Transportation Clothing to meet a school requirement School supplies
- Early childhood program Tutoring or other instructional support
- Before/after-school, mentoring, summer programs
- Referrals for medical, dental, or other health services
- Referral to other programs/services
- Assistance with participation in school programs
- Parent education related to rights/resources
- Coordination between schools and agencies
- Counseling Addressing needs related to domestic violence
- Staff professional development/awareness
- Other _____

6. Placement

a. School placement requested by parent/guardian or unaccompanied youth:

b. Reason(s) for Request: _____

c. Name of "School of Origin" _____

(School of Origin means the school that the child attended when permanently housed or the school in which the child was last enrolled).

Enrollment Date _____

Has student been withdrawn? _____

If so, what was the withdraw date? _____

d. Distance from:

i. Residence to the school of origin (miles): _____

ii. Residence to the school requested (if not school of origin): _____

Parent or Guardian or Unaccompanied Youth's signature

Date

Children living in homeless situations have certain rights under the McKinney-Vento Homeless Assistance Act. Please contact the Homeless Coordinator with any questions.

**WRITTEN NOTIFICATION OF
ENROLLMENT/PLACEMENT DECISION FOR HOMELESS STUDENT**

Child's Name: _____

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian _____ Unaccompanied Youth _____

(Name)

(Name)

After reviewing your request to enroll the child, the determinations are as follows:

Homeless student program eligibility:

_____ Child does not qualify under the homeless student program.

_____ Child qualifies under the homeless student program. This determination was based upon: _____

Placement (if enrolled under the homeless student program) was made based on best interest of the student. The placement will be at: _____

(Name)

Explanation for this determination (if not school of origin or the choice of parent/guardian or unaccompanied youth, give detail): _____

If you are not satisfied with the determinations, you have the right to use the dispute resolution process. Contact the Homeless Coordinator and complete a Dispute Resolution Form.

Notices:

- The student has the right to be immediately admitted in the school in which enrollment is sought pending resolution of the dispute.

- You may contact the state coordinator:

Education Specialist & Homeless Education / NCLB Programs

Nebraska Department of Education

<http://www.education.ne.gov/federalprograms/Title%20X.html>

Telephone: (402) 471-1419 Facsimile: (402) 742-2371

- You may seek the assistance of advocates or attorneys.

Administrator

Date

Written Notification Form was given to parent/guardian or unaccompanied youth on _____ (Date).

Homeless Education Program

DISPUTE RESOLUTION FORM

This form should be completed when a dispute arises over school enrollment/placement.

Child's Name: _____

Person completing form: _____

(Name)

(Relation to Student)

I may be contacted at (address/phone/e-mail): _____

I wish to dispute the following decision: _____

The decision I am disputing was wrong because (give detailed information in support of your position and use an attachment if necessary): _____

Persons who have information to support my position (include contact information): _____

I request that the following action be taken on this dispute: _____

Parent or Guardian or Unaccompanied Youth's signature

Date

-----**For School Use**-----

Date received by Homeless Coordinator _____

-----**Determination of Homeless Coordinator**-----

In compliance with the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Parent/Guardian _____ Unaccompanied Youth _____

(Name)

(Name)

After reviewing the information relevant to your dispute my determination is as follows:

Explanation for this determination: _____

Notice of Right to Appeal: If you are not satisfied with the determination on this dispute, you have the right to appeal as provided for in the Nebraska Department of Education Rule 19. The appeal is to be filed with the Commissioner of Education within 30 calendar days of receipt of this decision. For information about an appeal you may contact the state coordinator:

Education Specialist & Homeless Education / NCLB Programs

Nebraska Department of Education

<http://www.education.ne.gov/federalprograms/Title%20X.html>

Telephone: (402) 471-1419 Facsimile: (402) 471-0117

Administrator

Date

The Determination of the Homeless Coordinator on this dispute was given to parent/guardian or unaccompanied youth on _____ (Date).

POLICY NO. 5419 - STUDENT PRIVACY PROTECTION

It is the policy of Bayard Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The District=s policies in this regard include the following:

A. Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties

Parents shall have the right to inspect, upon the parent=s request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent=s child.

B. Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive

The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed Definition of Surveys of Matters Deemed to be Sensitive), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: Notification of and Right to Opt-Out of Specific Events.

C. Right of Parents to Inspect Instructional Materials

Parents shall have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term instructional materials for purposes of this policy.

The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review

by the parent, at such reasonable times and place as will not interfere with the educator=s intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

D. Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings

The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parent opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: Notification of and Right to Opt-Out of Specific Events.

E. Protection of Student Privacy in Regard to Personal Information Collected from Students

The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information.

Personal information for purposes of this policy means individually identifiable information about a student including: (1) a student or parent=s first and last name, (2) home address, (3) telephone number, and (4) social security number. The term personal information, for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical,

aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

F. Parent Access to Instruments used in the Collection of Personal Information

While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received.

The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy

The District shall provide parents with reasonable notice of the adoption or continued use of this policy and other policies related to the student privacy. Such notice shall be given to parents of students enrolled in the District at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events

The District shall directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information);

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and

Any nonemergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parent opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities. In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive

Any survey containing one or more of the following matters shall be deemed to be sensitive for purposes of this policy:

1. political affiliations or beliefs of the student or the student=s parent;
2. mental or psychological problems of the student or the student=s parent;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating or demeaning behavior;
5. critical appraisals of other individuals with whom the student has close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
7. Religious practices, affiliations, or beliefs of the students or the student=s parent;
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Mental Health Assessment or Service

The District shall obtain informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under the Every Student Succeeds Act (“ESSA”). Before obtaining the consent, the District shall provide the parent written notice describing in detail such mental health assessment or service, including the purpose for such assessment or service, the provider of such assessment or service, when such assessment or service will begin, and how long such assessment or service may last. The informed consent from the parent described in this section is not required in (1) an emergency, where it is necessary to protect the immediate health and safety of the child, other children, or any District personnel or (2) in other instances in which the District actively seeks parental consent but such consent cannot be reasonably obtained, including without limitation, the case of a child whose parents has not responded to the notice described above in this section or a child who has attained the age of 14 and is either homeless or not in the physical custody of a parent or guardian.

Legal Authorities: Every Student Succeeds Act

Protection of Pupil Privacy Amendment, 20 U.S.C. Sec. 1232h and 34 CFR Part 98;

Family Educational Rights and Privacy Act, 20 U.S.C. Sec.1232g;

Neb. Rev. Stat. Sec. 79-530 to 79-533

Adopted: 11-14-16

POLICY NO. 5800 - STUDENTS - ANTI BULLYING

One of the missions of the District is to provide a physically safe and emotionally secure environment for all students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal reference: Laws 2008, LB 205

Student Discipline Act, Neb. Rev. Stat 79-254 to 79-296;

NDE February 2003 State Board Action; Reaffirmed December 2005

Adopted: 8-9-04

Revised: 7-14-08

Reviewed: 7-12-10

POLICY NO. 5801 - DATING VIOLENCE PREVENTION

The board prohibits behavior that has a negative impact on student health, wealth, safety, and the school's learning environment. Incidents of dating violence will not be tolerated on school grounds, in district vehicles, or at school sponsored activities or school-sponsored athletic events.

Dating violence is defined as a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. Dating partner means any person regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious or long-term.

The district will provide appropriate training to staff and incorporate within its educational program age-appropriate dating violence education that shall include, but not be limited to, defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

This policy shall be published in the student handbook.

Legal Reference: Neb. Stat 79-2,141

Adopted: 4-12-10

Reviewed: 7-12-10

POLICY NO. 5802 - BAYARD PUBLIC SCHOOLS SAFE PUPIL TRANSPORTATION PLAN

This Safe Pupil Transportation Plan sets forth the District's plan for providing safe transportation to students being transported in pupil transportation vehicles.

1. Weapons- Upon becoming aware of a weapon aboard a pupil transportation vehicle, the driver will make every attempt to:

A. Radio transportation dispatch and notify them of the situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location. Examples of a safe haven include, but are not limited to, any school building site, emergency service station (law enforcement or fire department), community service agency, etc.

B. Pull vehicle over to safe and secure area.

C. Confiscate weapon (if it doesn't jeopardize student or driver safety).

D. Give description of weapon and participating parties to dispatch.

E. Dispatch will immediately notify appropriate law enforcement agencies and school administration.

2. Pupil behavior- Students are expected to follow student conduct rules while in a pupil transportation vehicle. The pupil transportation driver is responsible for controlling behavior which affects safety and for reporting rule violations to school administration. In the event a student's behavior jeopardizes safety, the driver will make every attempt to:

A. First seek to resolve incident through discussion with the student(s) involved.

B. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.

C. Activate emergency flashers.

D. Bring vehicle to a safe stop. Seek to resolve the incident, using physical force only as necessary to protect students or yourself.

- E. Report and document discipline problems to the school administrator on a Bus Conduct Report/Incident Form.

3. Terrorist threats- A person commits a terroristic threat if the person threatens to commit a crime of violence with the intent to terrorize another or with the intent of causing evacuation of a building, place of assembly or facility of public transportation or in reckless disregard of the risk of causing such terror or evacuation. Upon becoming aware of a terroristic threat relating to a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Make every attempt to keep passengers calm (this may mean complying with the terrorist).
- C. Dispatch will immediately notify appropriate law enforcement agencies and school administration.
- D. Driver should wait for instructions from dispatch *if possible*.

4. Severe weather- Upon becoming aware of severe weather while aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Return to the school if less than five minutes away and follow the directions of the school administrator.
- C. If more than five minutes away from school, go to the nearest school and follow the directions of the school administrator.
- D. If more than five minutes away from the nearest school or there is immediate danger, get to the nearest basement or underground shelter with all students.

- E. If there is no shelter and there is immediate danger the driver and passengers are to follow evacuation procedures and get everyone off the vehicle into the nearest ditch or culvert at least 100 feet away from the vehicle.

5. **Hazardous materials**-Upon becoming aware of a hazardous material aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Pull vehicle over to safe and secure area.
- C. Give description of hazardous materials in question to dispatch.
- D. Dispatch will immediately notify appropriate law enforcement and school administration.
- E. Driver should wait for instructions from dispatch *if possible*.

6. **Medical emergencies**- Upon becoming aware of a medical emergency aboard a pupil transportation vehicle, the driver will make every attempt to:

- A. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- B. Dispatch will immediately notify appropriate medical agencies and school administration.
- C. Driver should follow instructions from dispatch, school officials, and parents when such information can be obtained quickly enough. If not available, follow emergency first aid procedures.
- D. *Only if necessary*, the driver should move passengers only enough to get them out of danger of traffic or fire. If moved, the driver and aide are to keep them where placed until a medical agency arrives, unless a parent has taken charge of their child.
- E. Driver should try to keep student passengers as calm as possible.

7. **Procedures in the event of mechanical breakdowns of the vehicle-** Upon becoming aware of a mechanical breakdown aboard a Pupil transportation vehicle, the driver will make every attempt to:

- A. Pull vehicle over to safe and secure area *if possible*
- B. Radio transportation dispatch and notify them of situation *if possible*. If not possible, the driver will make every attempt to telephone dispatch from a cellular telephone or from the nearest safe haven location.
- C. Activate emergency flashers and place warning flares/reflectors in accordance with safety guidelines, if not in secure area.
- D. Driver should try to keep student passengers as calm as possible.
- E. Dispatch will arrange for assistance and a relief vehicle *if needed*.

8. **Procedures in the event the drop-off location is uncertain or appears unsafe to leave students.** In the event the drop-off location is uncertain or appears unsafe to leave students, the driver will make every attempt to:

- A. Radio transportation or otherwise communicate with dispatch to notify them of the situation if possible.
- B. Release children only if an adult responsible for the children is present. If not, keep children who are to be released in the vehicle, continue with route, and return children who were to be released to the school.
- C. Dispatch will notify appropriate law enforcement agencies and school administration if appropriate given the circumstances.

9. **Documentation under Safe Pupil Transportation Plan.** Each pupil transportation driver is required to complete and submit to the school administration a bus conduct report or incident report involving the pupil transportation vehicle operated by the driver or any pupils transported in it. Documentation is to include the occurrence of any of the following events: weapons, student behavior which affects safety, terroristic threats, severe weather, hazardous materials, or medical emergencies. Documentation of such events shall be completed and submitted as soon as practicable after the incident.

10. Transportation of Unsafe Items. Drivers shall not permit pupil transportation vehicles to transport any items, animals, materials, weapons or look-a-like weapons or equipment which in any way would endanger the lives, health or safety of the children or other passengers and the driver. Look-a-like weapons associated with a school sponsored or approved activity may be transported only with written permission of a school administrator. Any items that would break or could produce injury if tossed about inside the pupil transportation vehicle when involved in an accident or sudden stop shall be secured.

11. Supplemental Information. A copy of this plan shall be placed in each pupil transportation vehicle, kept at each school building, and made available upon request. Supplemental information with respect to operational and procedural guidelines used to administer this plan can be found in the District's safety and security plan adopted pursuant to 92 NAC10 and in the Nebraska Department of Education Pupil Transportation Guide.

Legal Reference: Neb. Rev. Stat. §§ 79-318, 79-602, 79-607 and 79-608

Title 92, Nebraska Administrative Code, Chapter 91

Adopted: 08/11/2014

POLICY NO. 5900 - SERVICE ANIMALS

Individuals with disabilities, including but not limited students, may use a service animal (as defined herein) on school district property on the terms and subject to the conditions in this policy.

A. Services Animal Defined. This policy shall apply to “service animals” defined as follows: Service animal means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the handler’s disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

B. Service Animal Allowed. Except as specifically provided in this policy, individuals with disabilities may be permitted to be accompanied by their service animal in all areas of the district’s facilities where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go, but only during the times such persons, as relevant, are allowed to go to those places.

C. Inquiries. School representatives may ask an individual seeking access for a service animal (1) whether the service animal is required because of disability and (2) what work or task the animal has been trained to perform. Notwithstanding the forgoing, school representatives may **not** (1) ask about the nature or extent of a person’s disability; (2) require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal; or (3) make the inquiries permitted above if it is readily apparent that the service animal is trained to do tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has

low visions, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).

D. Service Animal Under Handler's Control. A service animal shall be under the control of its handler. A service animal shall have a harness, leash, or other tether, unless the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

E. Care or Supervision and Damages. The school and its employees, agents, contractors, and representatives are not responsible for the care and supervision of service animals on district property. To the extent allowed by law, an individual with a disability shall be charged for damage caused by his or her service animal.

F. Health and Safety. If a service animal on district property imposes a threat to the health and safety of others, the school district will reasonably modify its policies, practices, and procedures, or provide reasonable auxiliary aids or services to mitigate the threat. To the extent allowed by law, the school district may exclude a service animal based on its threat to the health and safety of others if there is no reasonable means of mitigation. To determine whether a threat to the health and safety of others exists, the school district will make an individualized assessment to ascertain the nature, duration, and severity of the threat and the probability that the potential injury will occur. This individualized assessment will be based on reasonable judgment that relies on the best available objective evidence, which may include current medical knowledge.

G. Other Reasons for Exclusion or Removal. A service animal may be removed or excluded from district property if (1) the animal is out of control and the animal's handler does not take effective action to control it; (2) the animal is not housebroken; or (3) removal or exclusion of the service animal is mandated or permissible under applicable and controlling law, rule, or regulation. If a service animal is excluded from district property, the individual with a disability shall still have the opportunity to participate in the service, program, or activity without having the service animal on district property.

Adopted: 2-14-11

POLICY NO. 5901 - MINIATURE HORSES

If an individual with a disability, including but not limited to a student, requests the use of a miniature horse on district property, and the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability, then the superintendent of schools, or if the superintendent is unavailable, an available school administrator, shall make an assessment based on the following factors to determine whether to permit the miniature horse into a specific facility:

1. The type, size and weight of the miniature horse and whether the facility can accommodate these features;
2. Whether the handler has sufficient control of the miniature horse;
3. Whether the miniature horse is housebroken; and
4. Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

The provisions of the district's Service Animal Policy shall apply to the allowance and use of miniature horses on district property, except to the extent those provisions are inconsistent with this policy.

Adopted: 2-14-11

1. ALICAP insurance review.
2. Frantz Law Group reported that the Attorneys General suit against Juul has been settled in the amount of 439 million, Altria was not included in this action. The first school district testimony in Altria litigation will begin Nov. 7th. Frantz Law Group will keep schools informed concerning the process of both law suits.
3. The first WTC admin./AD meeting was held in Kimball on Wed. 9/7. All member schools in attendance with no major concerns at this point.
4. Homecoming week went smooth with students/staff exhibiting a great deal of spirit.
5. I will reach out to the Bridgeport concerning the Jr. High football helmet concerns as appeared in the Bridgeport board minutes.
6. School Pictures on 9/21 (Elem.) and 9/28 (7-12). The process will be the same as in years past.
7. The MAC administrative and AD meetings are set for Wed. 9/27 at 9:00 in Sidney.
8. Tentative bus training dates and review of D.O.T./NDE transportation documentation will occur on Friday Oct. 7-9th.
9. I want to complement students, staff and parents for following the Chain of Command.