

Hastings Area Public Schools - ISD 200

School Board Meeting Agenda

Wednesday, December 18, 2024
Regular Meeting
Middle School Media Center

- I. **Call Meeting to Order**
 - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to Approve the Agenda/Table File**
 - a. Approval of the Minutes from the:
 - 11.20.24 Regular Board Meeting
- IV. **Recognition of Visitors**
- V. **Raider Spotlight**
 - Employees of the Fall 2024 Semester
 - SPARK Grant Recipients
- VI. **Public Comment Session**
- VII. Student School Board Representative Updates
- VIII. Truth in Taxation
- IX. **Reports and Discussions**
 - a. Superintendent Report
 - i. Cadence Review
 - ii. Pathways Update
 - iii. Goal Review by Directors/Principals
 - b. Gymnastics Review
 - c. ALC Partnership with Red Wing
 - d. Kennedy Privacy Restroom Update
 - e. HCTV Contract
 - f. Building Construction Fund Project Update
 - g. Legal: Data Request Update
 - h. Board Meeting Calendar Draft
 - i. Delegate Assembly Update
 - j. School Board Representatives/Committees
 - i. ISD 917 School Board Representative Update
 - ii. AMSD Update
 - iii. Community Collaboration Committee Update
 - iv. Facilities Committee Update
 - v. Finance Committee Update
 - vi. Joint Powers Committee Update
 - vii. NAPAC Committee Update
 - viii. Student School Board Committee Update
 - ix. Policy Committee Update
 - k. Policies
 - i. First Readings
 - 534 Unpaid Meal Charges
 - 610 Field Trips
 - 613 Graduation Requirements
 - 614 School District Testing Plan and Procedure

- 615 Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
 - 721 Uniform Grant
 - ii. Second Readings
 - 524 Internet and Technology Acceptable Use and Safety Policy
 - 524.1 Cell Phones and Electronic Devices
 - 533 Wellness
- X. **Action Items**
 - a. Consent Agenda
 - i. Bills Payable
 - ii. Personnel Report
 - iii. Policies for Approval after Third Reading
 - 530 Immunization Requirements
 - iv. Other Policies for Approval
 - 507.5 School Resource Officers (Non Substantive Revisions)
 - 519 Interview of Students by Outside Agencies (Non Substantive Revisions)
 - v. ALC Partnership
 - b. Items for Individual Action
 - i. HCTV Contract
 - ii. Payable Levy
 - iii. Revised Budget
 - iv. Policy 613 Graduation Requirements (Expedited)
 - v. Kennedy Privacy Restroom
- XI. **Future Meetings**
- XII. **Adjournment**

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Wednesday, November 20, 2024 at the Hastings Middle School Media Center.

The Meeting was called to order at 6:00 PM by Chairperson Carrie Tate.

The following board members were present: Jenny Wiederholt-Pine, Philip Biermaier, Mark Zuzek, Jessica Dressely, Carrie Tate, Matt Bruns and Melissa Millner. Roll call attendance was taken by Melissa Millner. Superintendent Champa was also present at the meeting. The following Student School Board Representatives were present: Briseis Rusnacko, Aidan Suarez Garcia, Jenevieve Behnke, and Victoria Steinke.

A motion to approve the agenda was made by Jessica Dressely and seconded by Mark Zuzek. Upon no discussion, the motion was brought to a vote. With 7 ayes, 0 nays, the motion carried unanimously.

A motion to approve the minutes from the 10.23.24 Regular Meeting and 11.07.24 Special Meeting of the Hastings School Board was made by Mark Zuzek and seconded by Philip Biermaier. With 7 ayes, 0 nays, the motion carried unanimously.

Chairperson Tate recognized the visitors in the room and those viewing remotely.

Superintendent Champa presented the Raider Spotlight, which recognized Erik Dietz and MSBA Director Award recipients Mark Zuzek and Jessica Dressely.

The Public Comment Session was held with one person speaking.

Superintendent Champa provided the Board with the Superintendent Report.

Director of Human Resources, Cathy Moen and Director of Teaching and Learning, Andrew Hodges presented to the Board their individual goals for the 2024-2025 school year.

The Student Representatives provided their school updates.

The School Perceptions Survey results were provided by Daren Sievers.

The Second SRO recommendation was provided by Hastings Police Chief Wilske.

The Kennedy Elementary privacy restroom update and plan was provided by Sal Bagley of Wold Architects.

The Audit Report Presentation was provided by auditor Aaron Neilson.

The Comprehensive Achievement and Civic Readiness report was provided by Andrew Hodges, Director of Teaching and Learning.

An overview of the Thailand Trip request was provided by Superintendent Champa.

The Pathways Update was provided by Andrew Hodges, Director of Teaching and Learning.

The OPEB Review information was provided by Jennifer Seubert, Director of Finance and Operations.

Athletic/Activity Transportation history and additional information was provided by Trent Hanson, Athletic Director.

A motion was made by Carrie Tate to add the Athletic/Activity Transportation decision to an individual action item. Seconded by Jessica Dressely. With 7 ayes, 0 nays, the motion carried unanimously.

The School Board One Year Work Plan was provided by Board Chair Carrie Tate.

The Building and Construction Fund Project update was provided by Jennifer Seubert.

The Data Request update was provided by Cathy Moen.

The ISD 917 update was provided by Mark Zuzek.

The AMSD update was provided by Matt Bruns.

The Community Collaboration Committee update was provided by Jenny Wiederholt-Pine.

The Facilities Committee update was provided by Melissa Millner.

The Finance Committee update was provided by Mark Zuzek.

The NAPAC Committee update was provided by Matt Bruns.

The Joint Powers Committee update was provided by Superintendent Champa, no meeting held since the last update.

The Student School Board Committee update was provided by Jessica Dressely, no meeting held since the last update.

The Policy Committee update was provided by Jessica Dressely which included a First Reading of Policy 524, 524.1, and 533. Second Reading of Policy 530 and Third Reading of Policy 516.

A motion to approve the Consent Agenda was made by Mark Zuzek, and seconded by Jessica Dressely. With a vote of 7 ayes, and 0 nays, the motion carried unanimously. The following items were approved under the consent agenda:

- Bills Payable
- Personnel Report
- Change Order No. 2 - District Wide Hardware
- Fundraising Report
- Policies for Approval after Third Reading: 514, 526, 531, 909

A motion was made by Carrie Tate for two additional design options for the Kennedy Privacy Restroom remodel to be presented at a future meeting and seconded by Jessica Dressely. With a vote of 5 ayes and 2 nays, the motion carries. Voting nay were Matt Bruns and Mark Zuzek.

A motion was made by Carrie Tate to request additional information for the Athletic/Activity Transportation to opt in for a fee from parents and seconded by Jessica Dressely. With a vote of 1 ayes and 6 nays, the motion failed with Carrie Tate voting aye.

A motion was made by Jessica Dressely to approve the addition of a second SRO and seconded by Philip Biermaier. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

A motion was made by Mark Zuzek to approve the Audit Report and seconded by Jessica Dressely. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

A motion was made by Jessica Dressely to approve the Comprehensive Achievement and Civic Readiness Plan and seconded by Mark Zuzek. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

A motion was made by Melissa Millner to approve the Thailand trip request and seconded by Jenny Wiederholt-Pine. With a vote of 0 ayes and 7 nays, the motion failed.

A motion was made by Mark Zuzek to approve the PERA Irrevocable Trust (Fund 45) and Pension/ASL Funds and seconded by Jessica Dressely. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

A motion was made by Jessica Dressely to approve the School Board One Year Work Plan and seconded by Melissa Millner. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

A motion was made by Jessica Dressely to approve Policy 516 and seconded by Matt Bruns. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

Future meetings were presented and discussed by Carrie Tate.

With no further business to discuss, a motion was made to adjourn the meeting by Jessica Dressely and seconded by Melissa Millner. With a vote of 7 ayes and 0 nays, the motion carried unanimously.

The meeting was adjourned at 10:08 PM.



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

December 18, 2024 Student Representative Reports

Briseis Rusnacko

HHS:

-Basketball:

- Girls basketball started off with a big 62-27 win.
- Boys basketball won against Coon Rapids recently with a 83-68 win

-Hockey:

- Girl's Hockey has won many games this season so far with an 8-1 scoring

-Wrestling:

- Boys wrestling started off strong with a 3 match win streak

-Dance team:

- The new Hastings Dance Team had their very first competition this month

-Chef Chris and Mike showed 2 of Ms. Millholin's classes some fabulous dishes and the classes got to use their culinary skills to help make the dishes.

-Ms. Moss' 10th grade health classes got 'Stop the Bleed' training with new kits provided to the high school, and were even on the news!

-Band and Orchestra concert- 10th- combined for a holiday concert and their electric guitarist, Ben Rudey, even composed his own part for the mass piece.

-Jazz tour- two days ago, Jazz 1 and 2 combined went to all 5 schools in ISD200 and performed holiday jazz tunes, even playing Frosty the Snowman with the elementary school choirs.

-Holiday Choir concert- December 14th- all 6 choirs performed and local and student musicians played for the choirs.

-Fire last Monday- (stressful situation, good reply time), exit building in 4 mins, busses came, 7 min response time from firefighters

-Holiday spirit- dress up days, music on monday morning, decorations

Tilden Preschool:

-Preschoolers explored their five senses and worked on fine motor skills by making slime!

-Several volunteers from the senior center had the pleasure of joining Ms. Michelle's preschool class to create gingerbread houses. It's one of the many special opportunities they have at Tilden, with a span of generations under one roof.

-This week, they will have their holiday program



Aidan Suarez-Garcia

McAuliffe Elementary

- In December, there was OL and LA (Hola) which went over the curriculum for reading teachers. The kids take vision and hearing screenings. The Native Liaison met and connected with 14 students and she helped them in any way they needed relating to their culture in the school. The 4th graders are taking a trip to the Carpenter Nature Center, where they will be learning about winter survival. Moving to the kindergarteners, they are having a story visit which is for education and tons of fun for them as well. Also, they celebrated Grandparents Day with their grandparents in attendance. The Kindergarteners made gingerbread houses with them to add to their festival fun. On the topic of kindergarteners, I was able to visit a classroom where I spent time in Ms. Jonely's room. I was able to talk with them about the cultures of different countries around the world (pictures are on the next page). Finally, this Monday the High School performed Jazz Music at the school.

ALC (Alternative Learning Center)

- This month, I interviewed some students who attend the ALC. During these interviews, I was able to connect with these students and get to know them by name to gain their perspectives and also as friends. During my time with them, we discussed their Thanksgiving meal. When asked this question, common words that were repeated were family, home, and support. Overall, it was just a great month for the ALC.



Mexico

Feliz



Navidad

In Mexico it is a tradition for families to celebrate Los Posadas, which begins on December 16th and lasts nine days. One part of this celebration that children love is the Piñata. Piñatas are made of paper and filled with treats. At the parties surrounding the posadas, children will put on a blindfold and take turns to try and hit the Piñata with a stick. When it bursts the candies shower down to the floor and are shared with everyone. Another tradition is to decorate using the beautiful red poinsettia plant known as flor de Noche Buena, which is native to Mexico. ¡FELIZ NAVIDAD!



in
up
on floor
around

I can sit like a Mermaid

- Legs bent to the side
- Feet next to legs
- Hands in lap



Victoria Steinke

Hastings Middle School Student Activities

Athletics

- 7th and 8th grade boys basketball registration
- Nordic and Alpine skiing in pre-competition phase.
- December 16th: Girls basketball at Inver Grove Heights Middle School
- December 17th: Wrestling team conference champions!



- Gymnastics (varsity) meets: 12/5 vs Tartan at home, 12/12 at Two Rivers, and tomorrow 12/19 vs. North St. Paul at home.

Arts

- December 5th: 5th and 6th grade band concert
- December 12th: 5th grade choir concert and 6th grade choir concert
- December 16th and 17th: auditions for the winter play, "Game of Tiaras"
- December 17th: 7th grade choir concert and 8th grade choir concert.

Achievements

- Rockstar awards

More student events

- Members at HMS are looking to start a chess club
- December 6th: 7th and 8th grade dance
- December 10th: knowledge bowl meet at Mahtomedi
- December 20th: Ugly sweater day and jingle bingo!

Jen Behnke**Kennedy:**

Kennedy has had a fun December so far! They started with 10 Days of Giving on December 1-10th, partnering with Hastings Family Service to help families in need this winter! Last year, all elementary schools raised 14,000 dollars and 4,700 lbs of food! This year's top donating school will get a scoop of custard for the students and a butter burger with fries for the staff! New members of the PTA were also welcomed by a Grinch party, getting to watch the movie in the gym! Students also got in touch with their emotions this month with a schoolwide theme of emotional management. They learned a new system to express their feelings and have implemented it throughout the month!

Pinecrest:

This month, Pinecrest was also involved in the 10 Days of Giving. They were the big winners last year and they hope to defend their title! Pinecrest has also revamped its Pinecrest PRIDE (Problem Solver, Respectful and Responsible, Independent, Demonstrate Self-Control, and Empathetic) system this year. With this revamp there is an incentive: Students who got 3 PRIDE tickets before December 13th got an invite to a Hot Chocolate party!



Hastings Public Schools, ISD 200

Public Hearing for Taxes Payable in 2025

DECEMBER 18, 2024

PRESENTED BY:

JENNIFER SEUBERT,

DIRECTOR OF FINANCE &
OPERATIONS

Minnesota State Law Requirements

A Public Meeting...

- Between November 25th & December 30th
- At 6:00 PM or later
- May be part of regularly scheduled meeting
- Must allow for public comments
- May adopt final levy at same meeting

...and Presentation of:

- Current year budget
- Proposed property tax levy

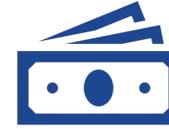
Hearing Agenda



Background
Information on
School Funding



District's Budget



District's Proposed
Tax Levy for Taxes
Payable in 2025



Public Comments

MN Legislature Must Set Funding for Minnesota Public Schools

Minnesota Constitution ARTICLE XIII

MISCELLANEOUS SUBJECTS

Section 1

“UNIFORM SYSTEM OF PUBLIC SCHOOLS. The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The *legislature shall make such provisions by taxation or otherwise* as will secure a thorough and efficient system of public schools throughout the state.”

As a Result, Funding is Highly Regulated

State Sets:

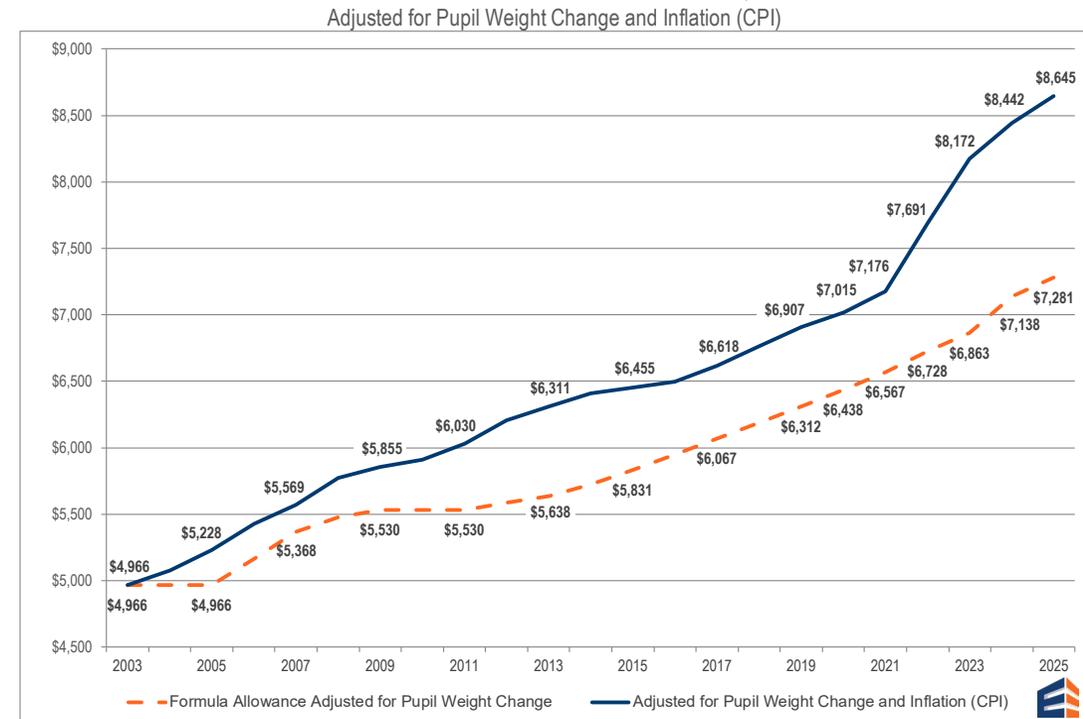
- Formulas which determine revenue; most revenue based on specified amounts per pupil
- Tax policy for local schools
- Maximum authorized property tax levy
 - Districts can levy less, but not more than amount authorized by state, unless approved by voters in November

State also authorizes school board to submit referendums for operating & capital needs to voters for approval

General Education Formula Allowance, 2003-25

- Since 2002-03, state General Education Revenue formula has not kept pace with inflation
- For Fiscal Year 2023-24, an increase of 4.00% or \$275 over previous year was approved
- For Fiscal Year 2024-25, an increase of 2.00% or \$143 over previous year was approved

Per-pupil allowance for Fiscal Year 2024-25 of \$7,281 would need to increase by another \$1,364 (18.7%) to have kept pace with inflation since 2002-03, resulting in an allowance of \$8,645



According to MN Department of Education (MDE):

FY 2023 costs of providing programs were underfunded statewide by \$726 million

Even with recent funding, costs will be underfunded by \$455 million statewide by FY 2027



Primary options to bridge funding gap are to cut regular program budgets or increase referendum revenue, most districts have done both

Underfunding of Special Education

Budget Information

Because approval of school district budget lags certification of tax levy by six months, state requires only current year budget information be presented at this hearing. Fiscal Year 2025-26 budget will be adopted by School Board in June 2025.

School district budgets are divided into separate funds, based on purposes of revenue, as required by law.

Our District's Funds:

- General
- Food Service
- Community Service
- Building Construction
- Debt Service
- Trust
- Internal Service
- OPEB* Trust

**Other Post-Employment Benefits*



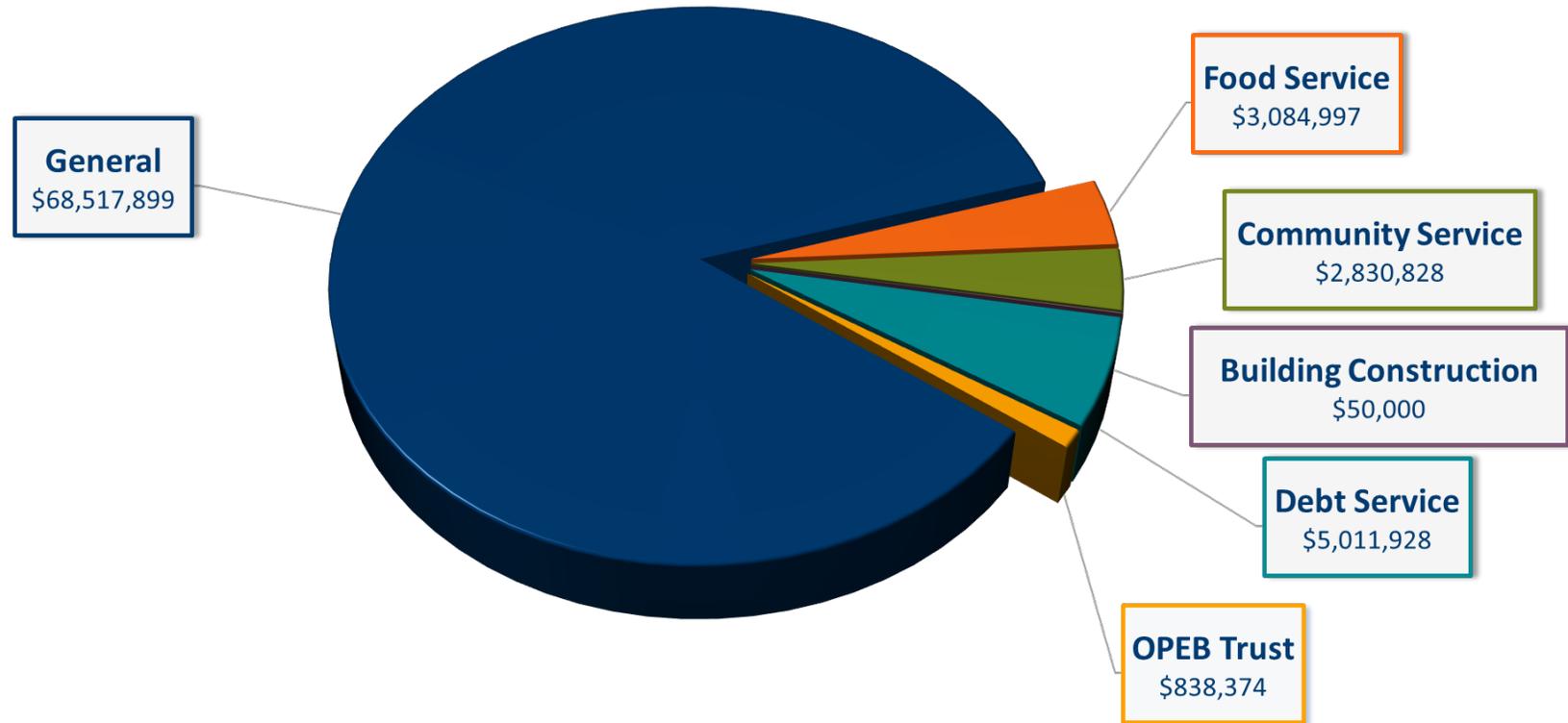
District Revenues & Expenditures
Actual for FY 2024, Budget for FY 2025

FUND	FISCAL 2024 BEGINNING	2023-24 ACTUAL		JUNE 30, 2024 ACTUAL	2024-25 BUDGET		JUNE 30, 2025 PROJECTED
	FUND BALANCES	REVENUES & TRANSFERS IN	EXPENDITURES & TRANSERS OUT	FUND BALANCES	REVENUES & TRANSERS IN	EXPENDITURES & TRANSERS OUT	FUND BALANCES
General/Restricted	\$12,711,434	\$8,114,605	\$8,073,062	\$12,752,978	\$10,964,018	\$11,311,904	\$12,405,092
General/Other	16,517,951	59,726,169	56,474,514	19,769,607	57,553,881	57,526,081	19,797,406
Food Service	1,022,386	3,226,223	3,303,245	945,364	3,084,997	3,530,227	500,134
Community Service	388,175	2,810,138	2,866,378	331,935	2,830,828	2,864,210	298,553
Building Construction	4,869,085	187,707	2,407,352	2,649,440	50,000	2,699,440	0
Debt Service	15,102,116	5,349,943	3,871,750	16,580,309	5,011,928	20,619,675	972,562
Trust	61,611	938	0	62,549	67	62,616	0
Internal Service	5,603,971			5,538,894			5,543,409
OPEB* Irrevocable Trust	5,931,462	426,573	0	6,358,035	838,374	308,626	6,887,783
Total All Funds	62,208,191	79,842,297	76,996,300	64,989,111	80,334,093	98,922,779	46,404,939

*Other Post Employment Benefits

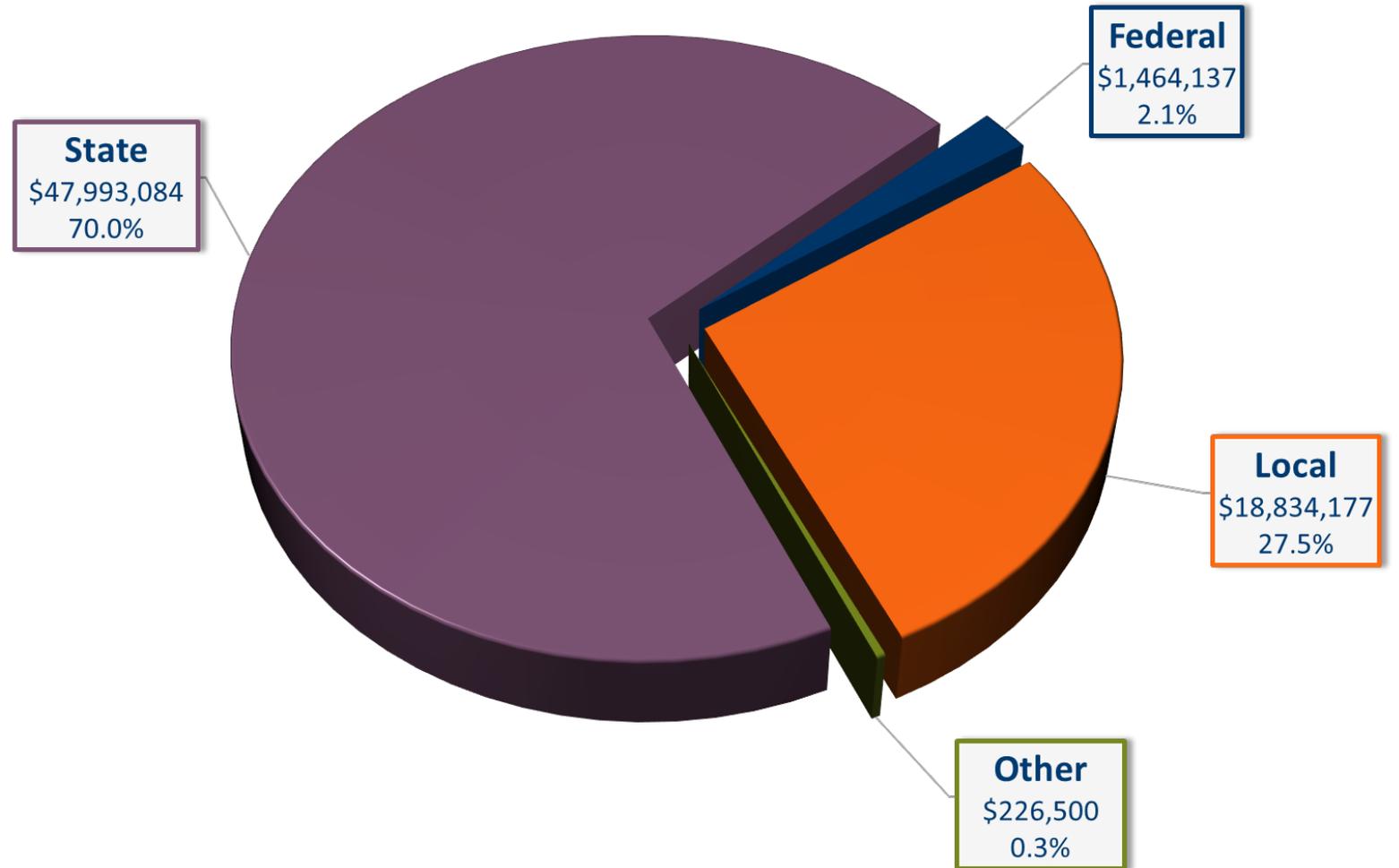
Revenue - All Funds -

2024-25 Budget
\$80,334,093



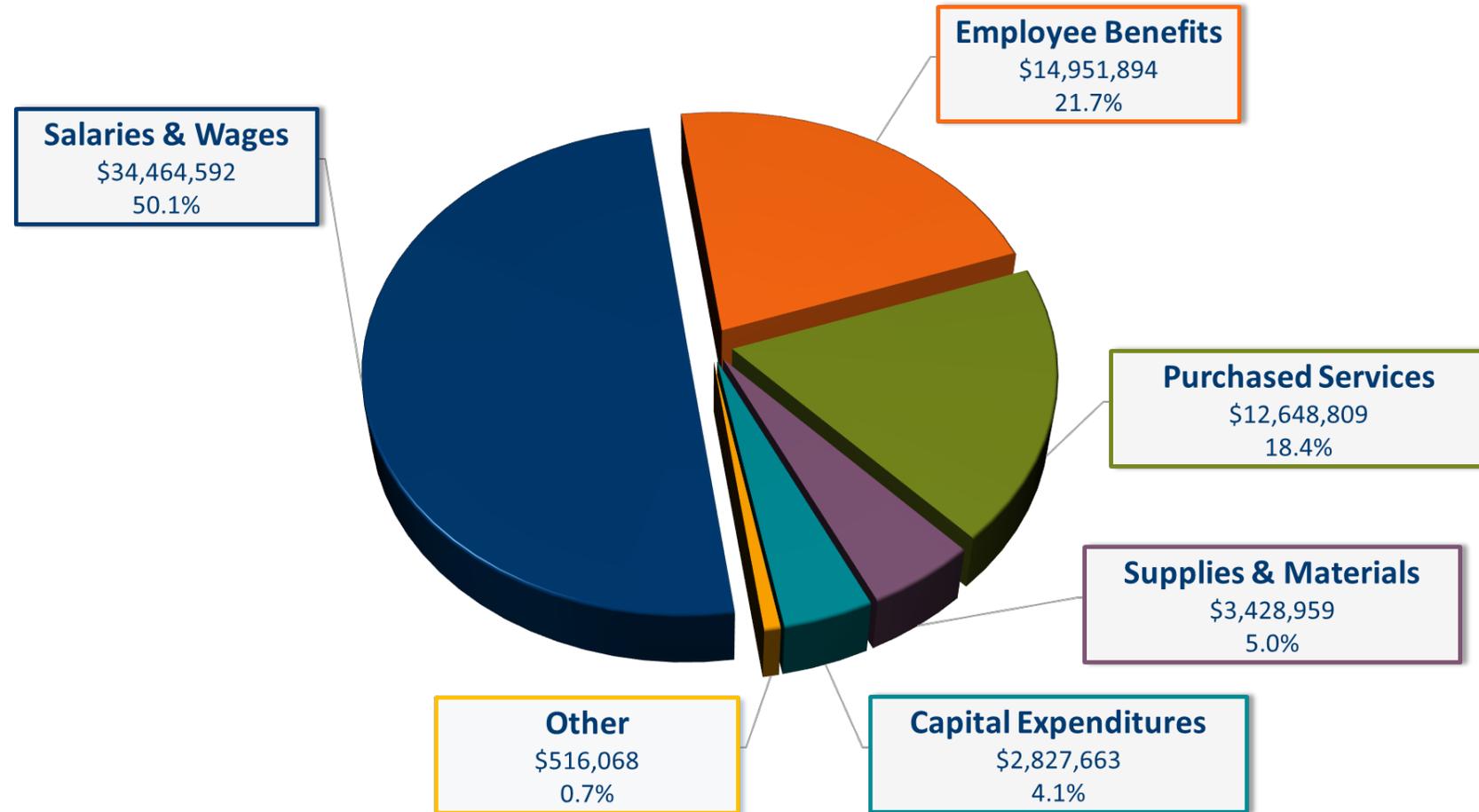
General Fund Revenue

2024-25 Budget
\$68,517,899



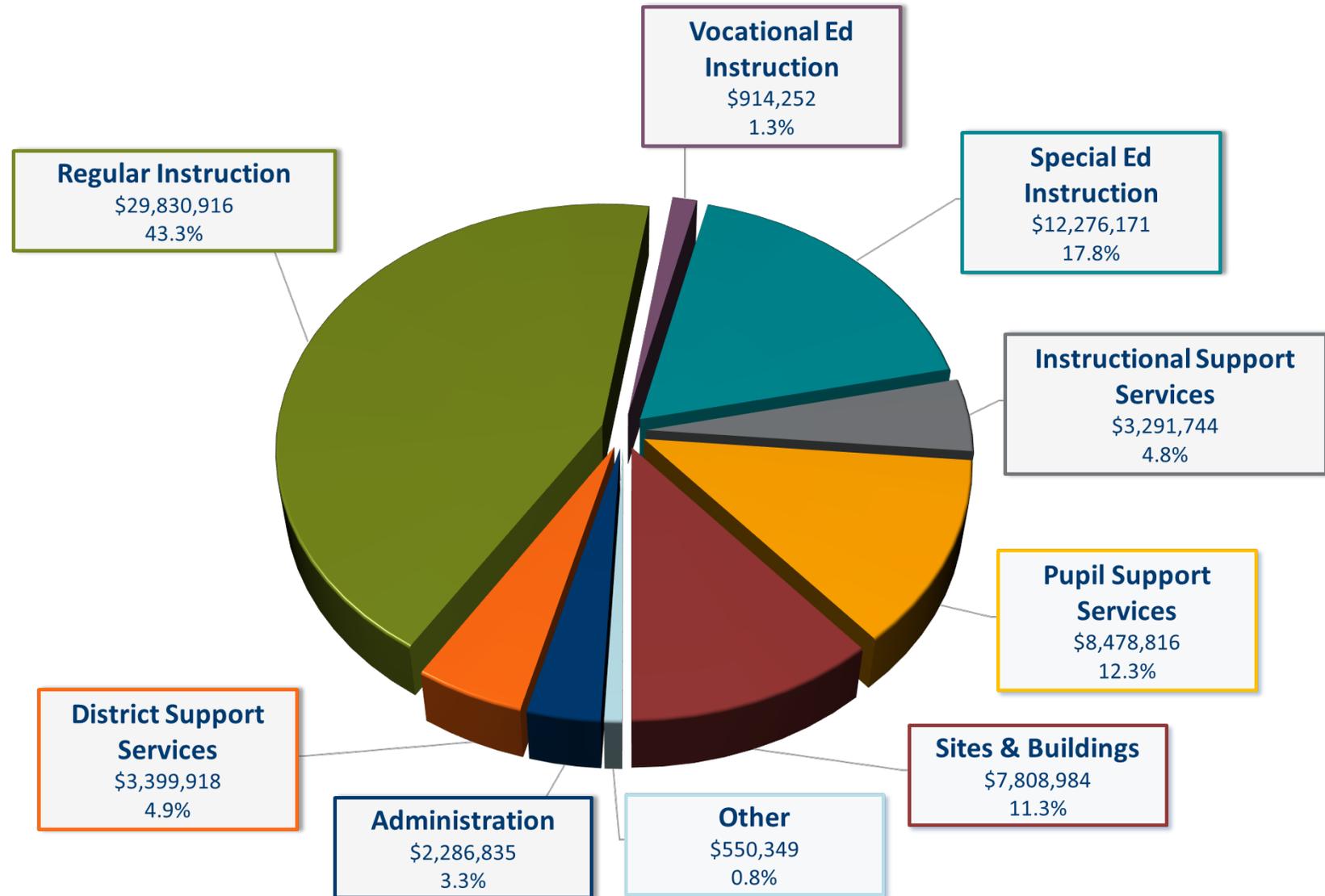
General Fund Expenditures - by Object -

2024-25 Budget
\$68,937,985



General Fund Expenditures - by Program -

2024-25 Budget
\$68,837,985



Change in Tax Levy does not Determine Change in Budget



Tax levy is based on many state-determined formulas plus voter approved referendums



Some increases in tax levies are revenue neutral, offset by reductions in state aid



Expenditure budget is limited by state-set revenue formulas, voter-approved levies & fund balance



An increase in school taxes does not always correlate to an equal increase in budget

Difference in Levy Cycles



School District:

- Budget year begins July 1st
- 2025 taxes provide revenue for 2025-26 fiscal year
- Budget adopted in June 2025



City/County:

- Budget year begins January 1st
- 2025 taxes provide revenue for 2025 calendar year budget

Sample of parcel specific notice mailed to every property owner between November 10th – 25th

Property Tax Background:

- Every owner of taxable property pays property taxes to various “taxing jurisdictions” (county, city/township, school district, special districts) in which property is located
- Each taxing jurisdiction sets own tax levy, often based on limits in state law
- County sends bills, collects taxes from property owners & distributes funds back to other taxing jurisdictions



Spruce County
Jane Smith, Auditor-Treasurer
345 12th Street East, Box 78
Spruceville, MN 55555-5555
(555) 345-6789
www.co.spruce.mn.us

TAXPAYER(S):

John and Mary Johnson
123 Pine Rd S
Spruceville, MN 55555-5555

Property Information

PIN Number: 01.234.56.789.R1 Property Address: 789 Pine Rd S
Spruceville, MN 55555

Property Description:
Lot 1, Block 1, Spruce Acres Subdivision

PROPOSED TAXES 2025

THIS IS NOT A BILL. DO NOT PAY.

VALUES AND CLASSIFICATION			
Step	Taxes Payable Year	2024	2025
1	Estimated Market Value	\$125,000	\$150,000
	Homestead Exclusion	\$	\$33,0500
	Taxable Market Value	\$125,000	\$116,950
	Class	Res NHmstd	Res Hmstd
PROPOSED TAX			
2	Property taxes before credits		\$1,562.46
	School building bond credit		\$ 12.00
	Agricultural market value credit		
	Other credits		
	Property taxes after credits		\$1,550.46
PROPERTY TAX STATEMENT			
3	Coming in 2025		
The time to provide feedback on PROPOSED LEVIES is NOW It is too late to appeal your value without going to Tax Court.			

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2024	Proposed 2025
State General Property Tax	No public meeting	\$0	\$0
County of Spruce Spruce County Courthouse 123 Spruce St Spruceville, MN 55555 www.co.spruce.mn.us (555) 123-4567	December 5, 7:00 PM	\$438.06	\$484.18
City of Spruceville Mayor's Office 456 Spruce St Spruceville, MN 55555 www.ci.spruceville.mn.us (555) 123-7654	December 2, 6:30 PM Spruceville City Hall	\$273.79	\$312.06
Spruceville School District 999 150 1st St N Spruceville, MN 55555 www.spruceville.k12.mn.us (555) 123-6789 Voter Approved Levies Other Levies	December 9, 7:00 PM Spruceville High School Cafeteria	\$289.35 \$340.11	\$296.68 \$374.60
Metro Special Taxing Districts		\$57.76	\$58.70
Spruceville Metropolitan Council www.spruce.metrocouncil.org (555) 555-5555 Spruceville, MN 55055	December 11, 7:30 PM Spruce Park Centre 500 Pine St.		
Other Special Taxing Districts Tax Increment Tax	No public meeting No public meeting	\$12.80 \$10.15	\$13.02 \$11.22
Total excluding any special assessments		\$1,422.02	\$1,550.46 9.0%

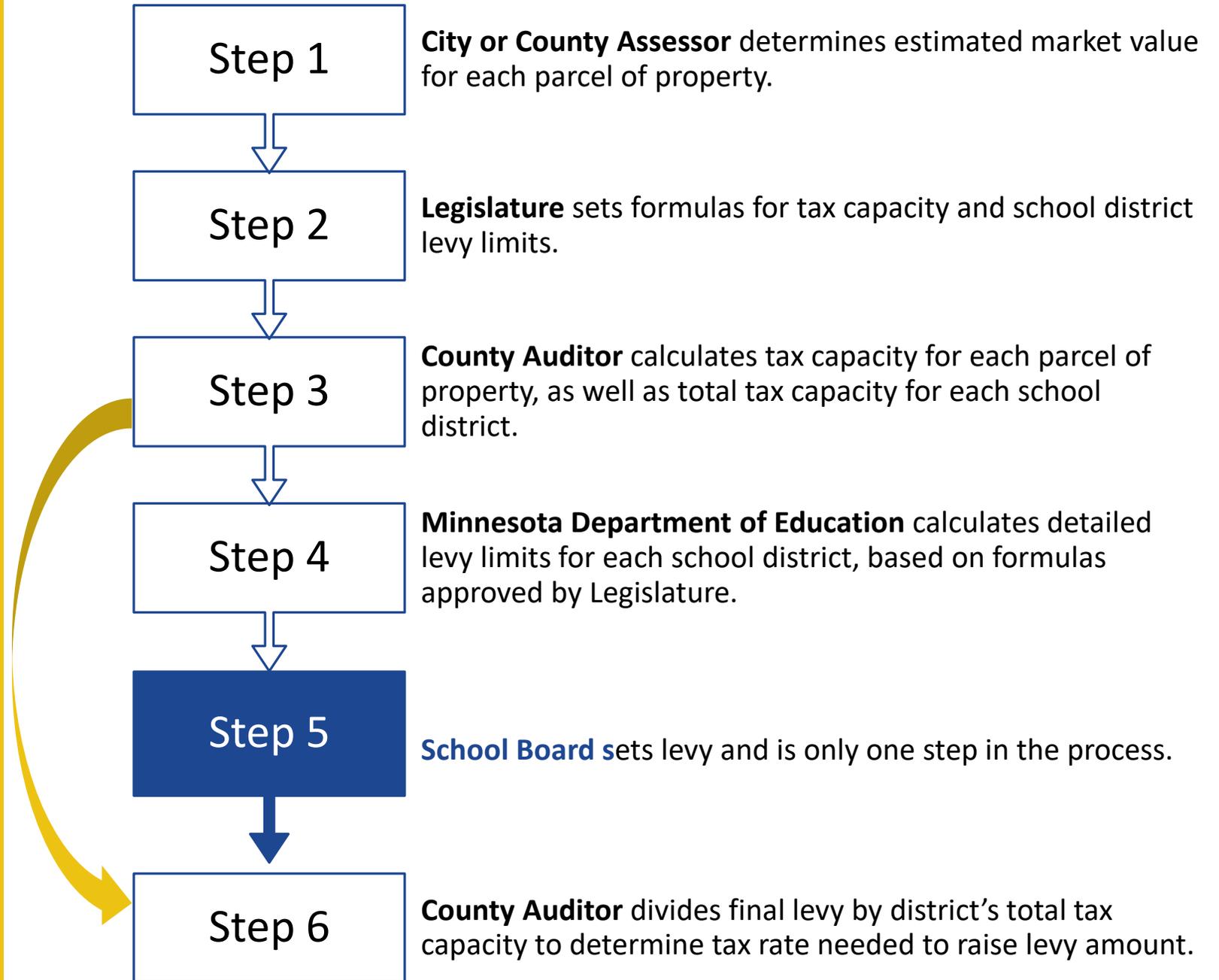
Your school district was scheduled to hold a referendum at the November general election. If the referendum was approved by the voters, the school district's voter approved property tax for 2025 may be higher than the proposed amount shown on this notice.

School District Property Taxes

- Each school district has limited authority to levy taxes
- MDE calculates levy amounts for various categories, set by:
 - State law
 - Voter approval

School District Property Tax Process

Note: For certain levy categories, tax rates & levy amounts are based on referendum market value, rather than tax capacity.



Approval of District's Tax Levy in 2024 (Payable 2025)





Overview of District's Proposed Tax Levy

- Proposed Payable 2025 tax levy is a decrease from 2024 of \$97,923 or 0.5%
- Changes by levy category and reasons for major increases & decreases in levy are included on following slides

Comparison of Actual Tax Levy Payable in 2024 to Proposed Levy Payable in 2025

Fund Levy Category	Actual Levy Payable in 2024	Proposed Levy Payable in 2025	\$ Change	% Change
General				
Voter Approved Operating Referendum	\$7,279,150	\$7,423,126	\$143,976	
Local Optional Revenue (LOR)	3,127,063	3,108,022	(19,041)	
Equity	392,803	405,170	12,367	
Voter Approved Capital Project Referendum	2,000,000	2,150,880	150,880	
Operating Capital	602,194	632,765	30,571	
Long Term Facilities Maintenance (LTFM)	1,402,000	1,347,647	(54,353)	
Instructional Lease	263,974	265,894	1,920	
Other	644,840	636,321	(8,519)	
Prior Year Adjustments	254,776	67,201	(187,575)	
Total, General Fund	\$15,966,800	\$16,037,026	\$70,226	0.4%
Community Service				
Basic Community Education	\$226,634	\$208,850	(\$17,784)	
Early Childhood Family Education	121,036	126,594	5,558	
School-Age Child Care	99,000	99,000	0	
Other	7,675	7,586	(89)	
Prior Year Adjustments	(5,944)	398	6,342	
Total, Community Service Fund	\$448,400	\$442,428	(\$5,972)	-1.3%
Debt Service				
Voter Approved	\$4,914,105	\$4,919,460	\$5,355	
Reduction for Debt Excess	(243,758)	(418,882)	(175,124)	
Prior Year Adjustments	1,290	8,882	7,593	
Total, Debt Service Fund	\$4,671,636	\$4,509,460	(\$162,176)	-3.5%
Total Levy, All Funds	\$21,086,836	\$20,988,913	(\$97,923)	-0.5%
Subtotal by Truth in Taxation Categories:				
Voter Approved	14,368,601	14,117,109	(251,492)	
Other	6,718,235	6,871,804	153,570	
Total	\$21,086,836	\$20,988,913	(\$97,923)	-0.5%

Explanation of Levy Changes

Category:

- General Fund - Voter Approved Operating Referendum

Change:

- +\$143,976

Use of Funds:

- General Operating Expenses

Reason for Change:

- Voter approved operating referendum authority includes an annual inflationary increase

Explanation of Levy Changes

Category:

- General Fund - Voter Approved Capital Project Referendum

Change:

- +\$150,880

Use of Funds:

- Technology Costs

Reason for Change:

- Capital Project Levy is a voter approved tax rate
- As property valuation increases the levy increases

Explanation of Levy Changes

Category:

- General Fund – Prior Year Adjustments

Change:

- -\$187,575

Use of Funds:

- Various

Reason for Change:

- Initial levies are based on estimates
- In later years, amounts are updated and levies are retroactively adjusted

Explanation of Levy Changes

Category:

- Debt Service – Reduction for Debt Excess

Change:

- -\$175,124

Use of Funds:

- Debt Payments

Reason for Change:

- Districts are required to levy at 105% of debt service payment amounts to cover delinquencies in tax collections
- Because delinquencies are generally less than 5%, most districts gradually build up fund balances in debt service funds
- Formulas in state law determine adjustments to tax levy for debt excess balances

Factors Impacting Individual Taxpayers' School Taxes

Many factors can cause a tax bill for an individual property to increase or decrease from year to year

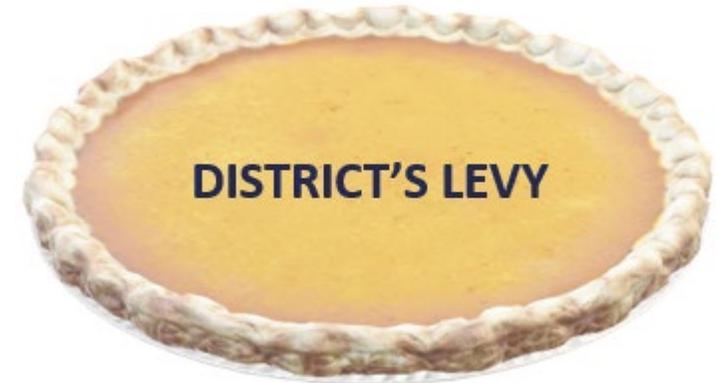
- Changes in value of individual property
- Changes in total value of all property within District
- Increases or decreases in levy amounts caused by changes in state funding formulas, local needs & costs, voter-approved referendums & other factors

What's happening with each slice?

Higher Market Value Increase = Bigger Slice



Lower Market Value Increase = Smaller Slice



Each Property Owner pays a portion of the pie

Impact of Property Valuations

Two properties in the district

- Both houses are valued at \$100,000

Total levy of \$500

- Each property will pay \$250 of levy

\$100,000



\$100,000



Impact of Property Valuations

Two properties in the district

- Orange house value increases by 10%
- Blue house value increases by 25%

Total levy of \$500

- School District will still generate the same amount of levy even though values increased
- Orange house pays less
- Blue house pays more

\$110,000



\$125,000





Minnesota Legislative Changes for Pay 2025

In 2023, The Minnesota State Legislature passed laws that affect property taxes for taxes payable in 2025.

Recap of major changes:

- Provided a tax benefit to homeowners by increasing the homestead exclusion for valuations between \$76,000 and \$517,000; and
- Increased the first-tier limit for Ag Homestead land to \$3.5M from \$2.15M

Four Year School Levy Comparison

- Examples include school district taxes only & are shown based on no change and a 24.2% increase in property value for residential homes over the past four years
 - Actual changes in value may be more or less than this for any parcel of property
 - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties
- Examples are for property in City of Hastings
- Amounts for 2025 are preliminary estimates; final amounts could change slightly
- Estimates prepared by Ehlers (District's municipal financial advisors)

Estimated Changes in School Property Taxes, 2022 to 2025

Based on No Changes in Property Values

Type of Property	Estimated Market Value	Actual Taxes Payable in 2022	Actual Taxes Payable in 2023	Actual Taxes Payable in 2024	Estimated Taxes Payable in 2025	Change in Taxes 2022 to 2025	Change in Taxes 2024 to 2025
Residential Homestead	\$100,000	\$339	\$325	\$332	\$305	-\$34	-\$27
	200,000	738	703	726	685	-53	-41
	300,000	1,137	1,080	1,120	1,066	-71	-54
	400,000	1,536	1,458	1,514	1,446	-90	-68
	500,000	1,923	1,825	1,895	1,826	-97	-69
Commercial/ Industrial #	\$250,000	\$976	\$944	\$1,000	\$954	-\$22	-\$46
	500,000	2,026	1,957	2,083	1,986	-40	-97
	1,000,000	4,126	3,982	4,248	4,052	-74	-196
Agricultural Homestead (average value per acre of land and buildings)	\$7,000	\$3.65	\$3.02	\$3.92	\$3.89	\$0.23	-\$0.03
	9,000	\$4.71	\$3.89	\$5.04	5.00	0.29	-0.03
	11,000	\$5.75	\$4.75	\$6.15	6.11	0.36	-0.04

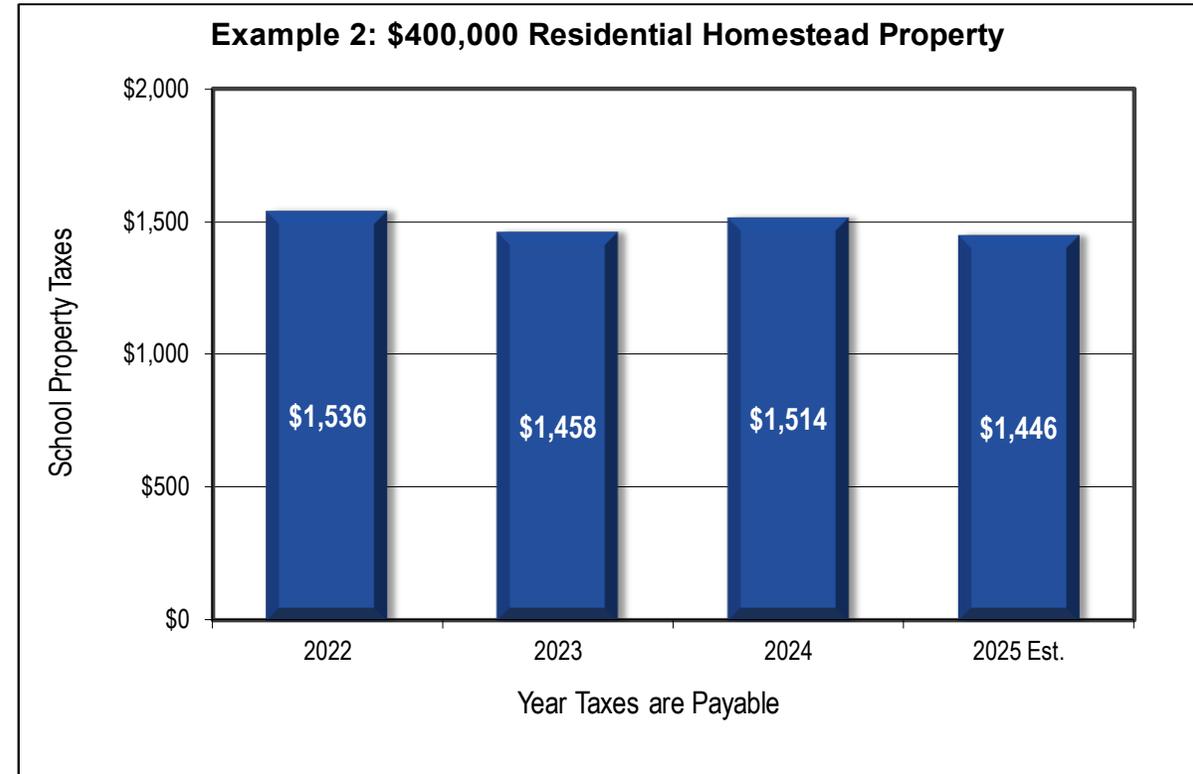
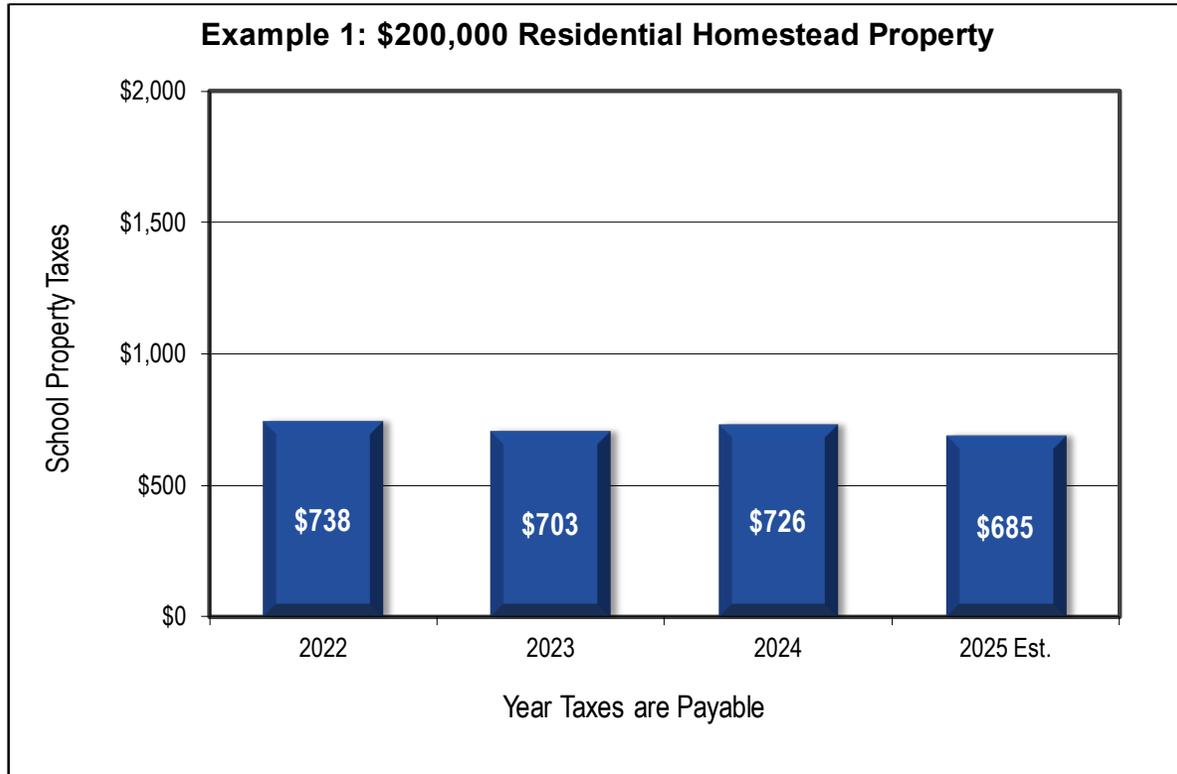
For commercial-industrial property, amounts above are for property in Hastings. Taxes for commercial-industrial property in other municipalities may be slightly different, due to the impact of the Fiscal Disparities Program.

General Notes

1. Amounts are based on school district taxes only, and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2025 are preliminary, based on the best data available.
3. For all examples of properties, taxes are calculated based on no changes in estimated market value from 2022 to 2025.
4. For agricultural property, estimates of taxes include impact of School Building Bond Agricultural Credit. Average value per acre is total estimated market value of all land and buildings, divided by total acres. Homestead examples do not include value of house, garage, and one acre, for which tax impact will be same as on a residential homestead property. This calculation does not include impact of Agricultural Homestead Credit, which reduces taxes on each parcel of agricultural homestead property by varying amounts.

Estimated Changes in School Property Taxes, 2022-25

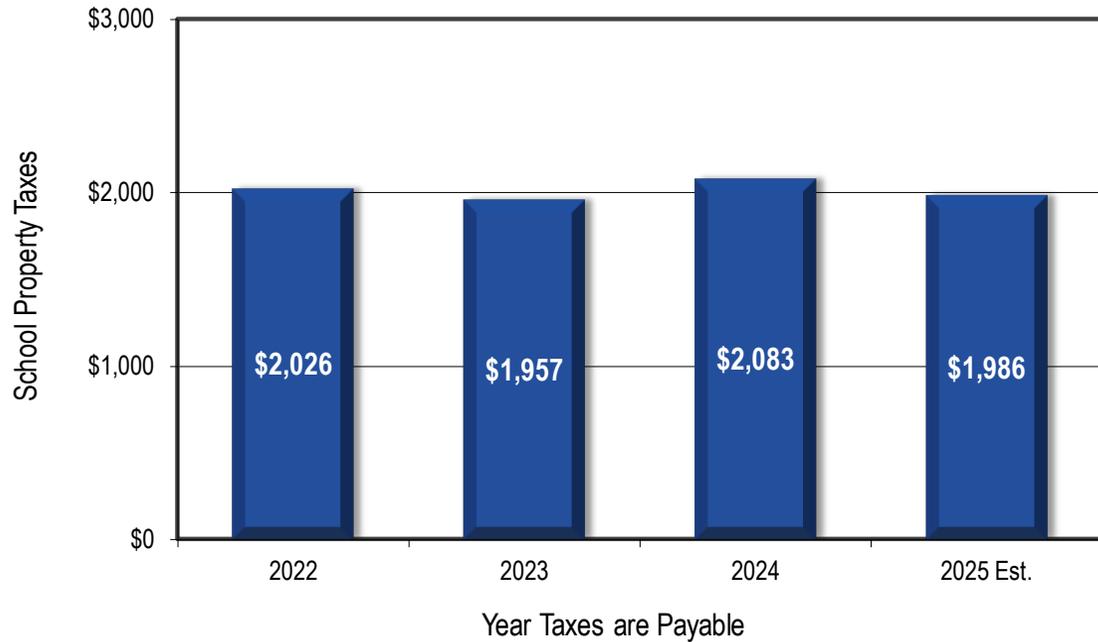
Based on No Changes in Property Value



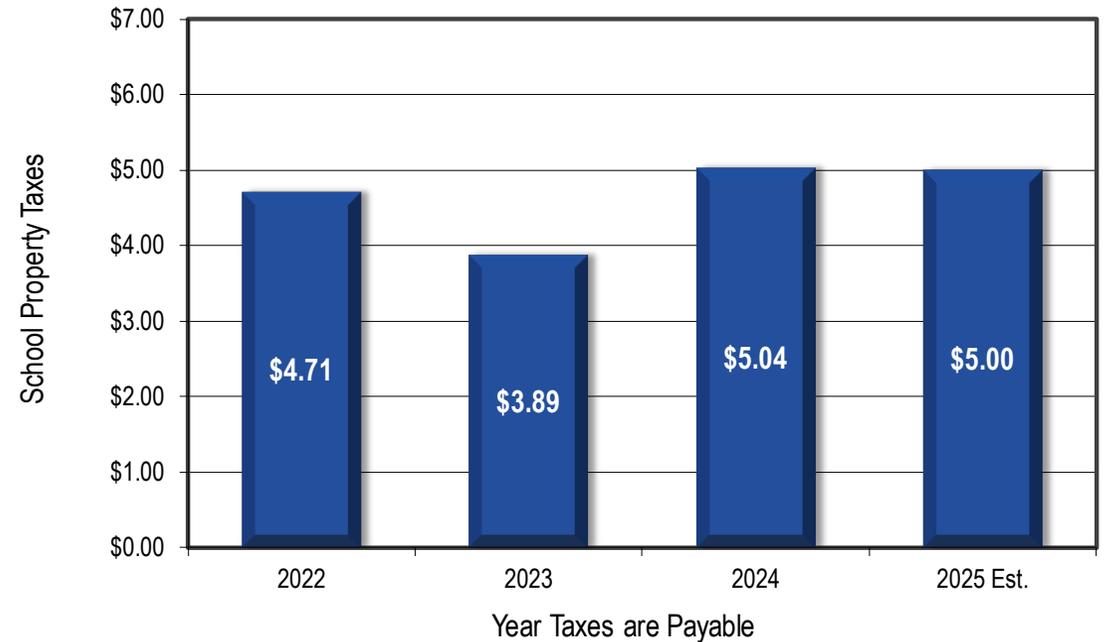
Estimated Changes in School Property Taxes, 2022-25

Based on No Changes in Property Value

Example 3: \$500,000 Commercial - Industrial Property

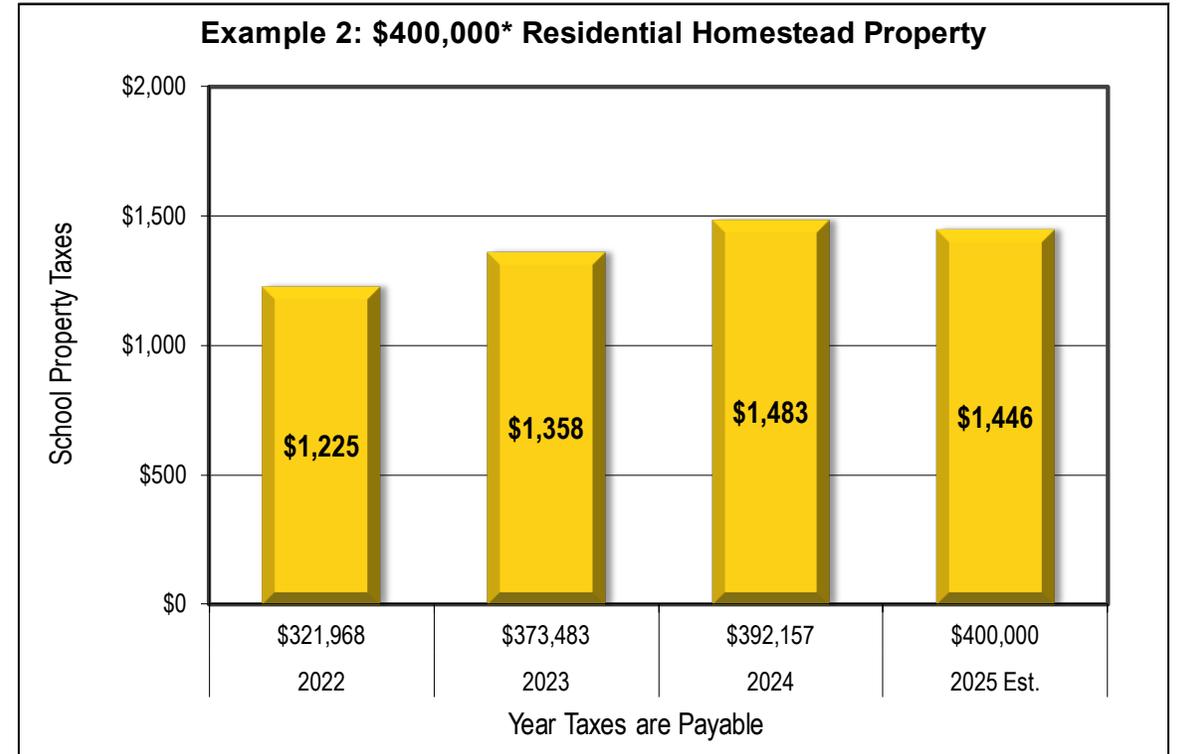
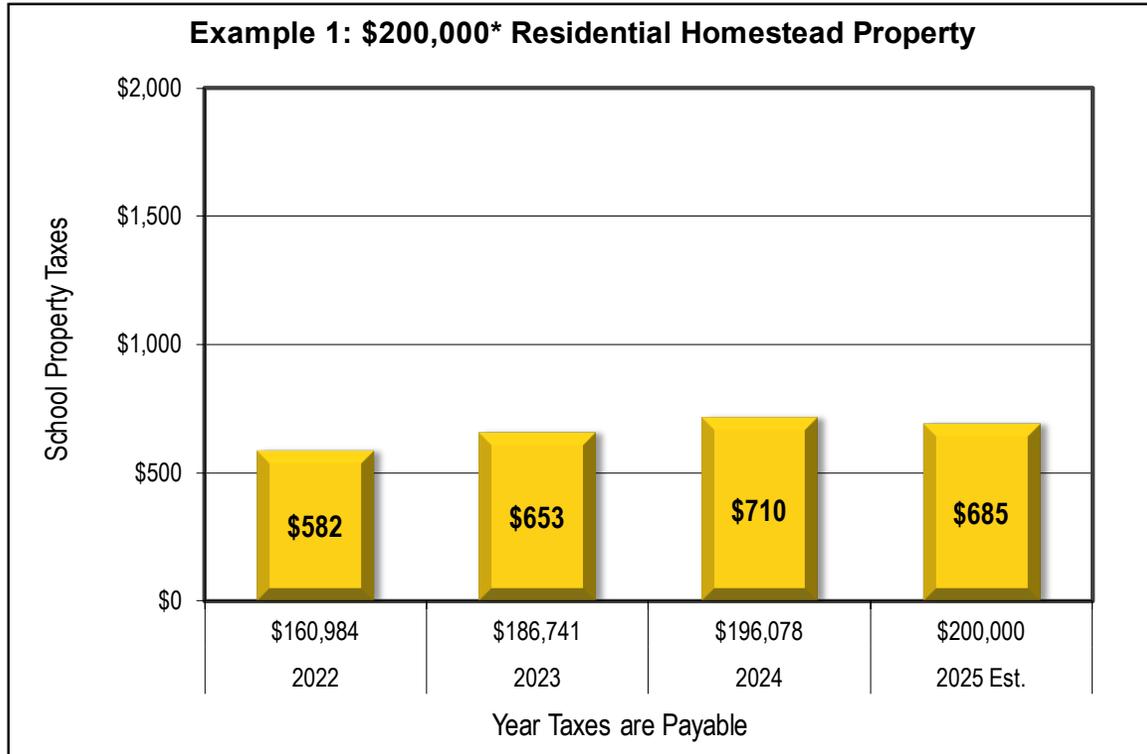


Example 4: \$9,000 Agricultural - Homestead Property



Estimated Changes in School Property Taxes, 2022-25

Based on 24.2% Cumulative Changes in Property Value



* Estimated market value for taxes payable in 2025. Taxes are calculated based on changes in market value of 16.0% from 2022 to 2023, 5.0% from 2023 to 2024 and 2.0% from 2024 to 2025.

State Property Tax Refunds & Deferral

Homestead Credit Refund

- Available for all homestead property, both residential and agricultural (house, garage and one acre (HGA) only)
- Refund is sliding scale, based on total property taxes and income (maximum refund is \$3,310 for homeowners and \$2,640 for renters)

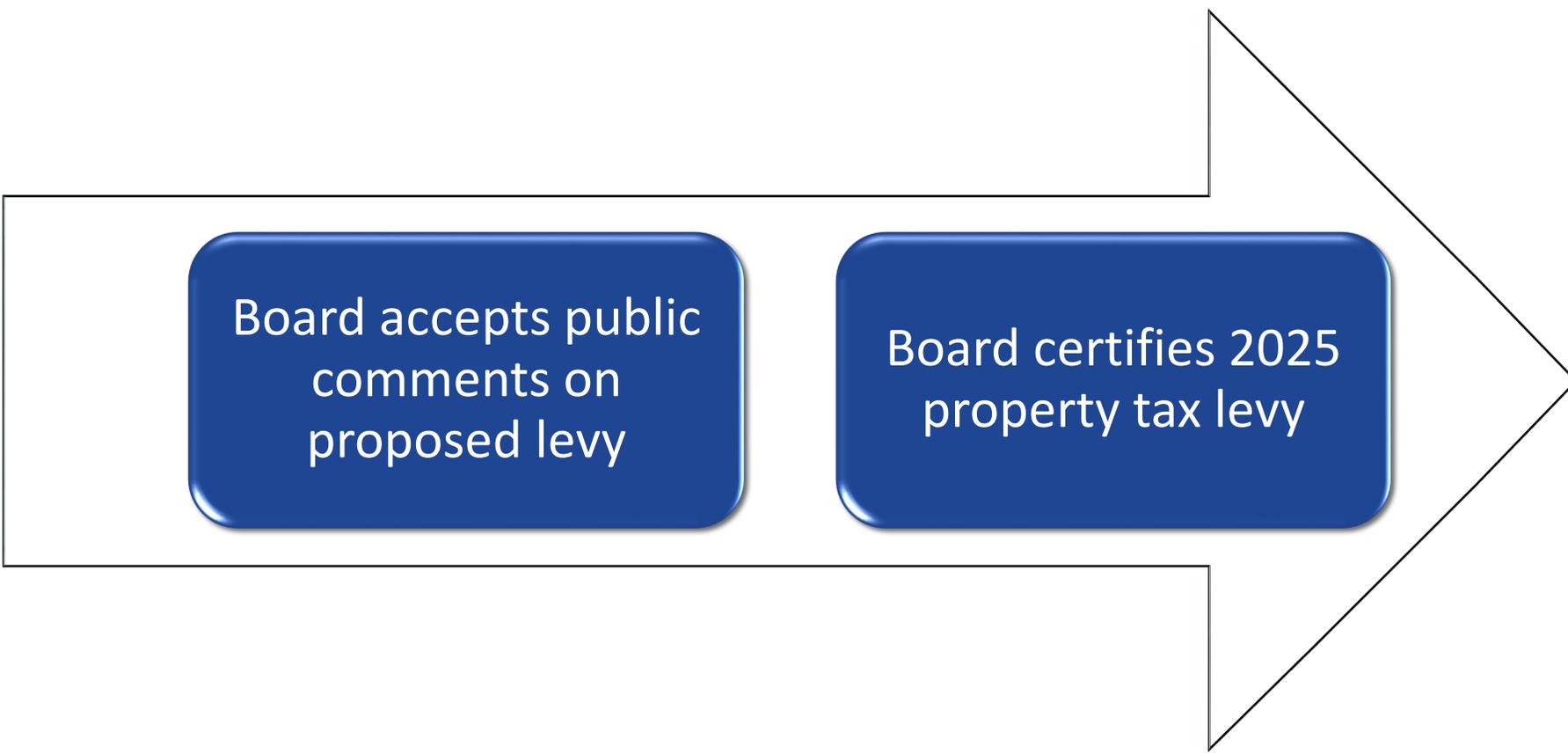
Special Property Tax Refund

- Available for all homestead property, both residential & agricultural (HGA only) with a gross tax increase of at least 12% and \$100 over prior year
- Refund is 60% of tax increase that exceeds greater of 12% or \$100 (max \$1,000)

Senior Citizen Property Tax Deferral

- Allows people 65 years of age or older with household income of \$96,000 or less to defer a portion of property taxes on their home
- Deferred property taxes plus accrued interest must be paid when home is sold or homeowner(s) dies

Next Steps



Board accepts public
comments on
proposed levy

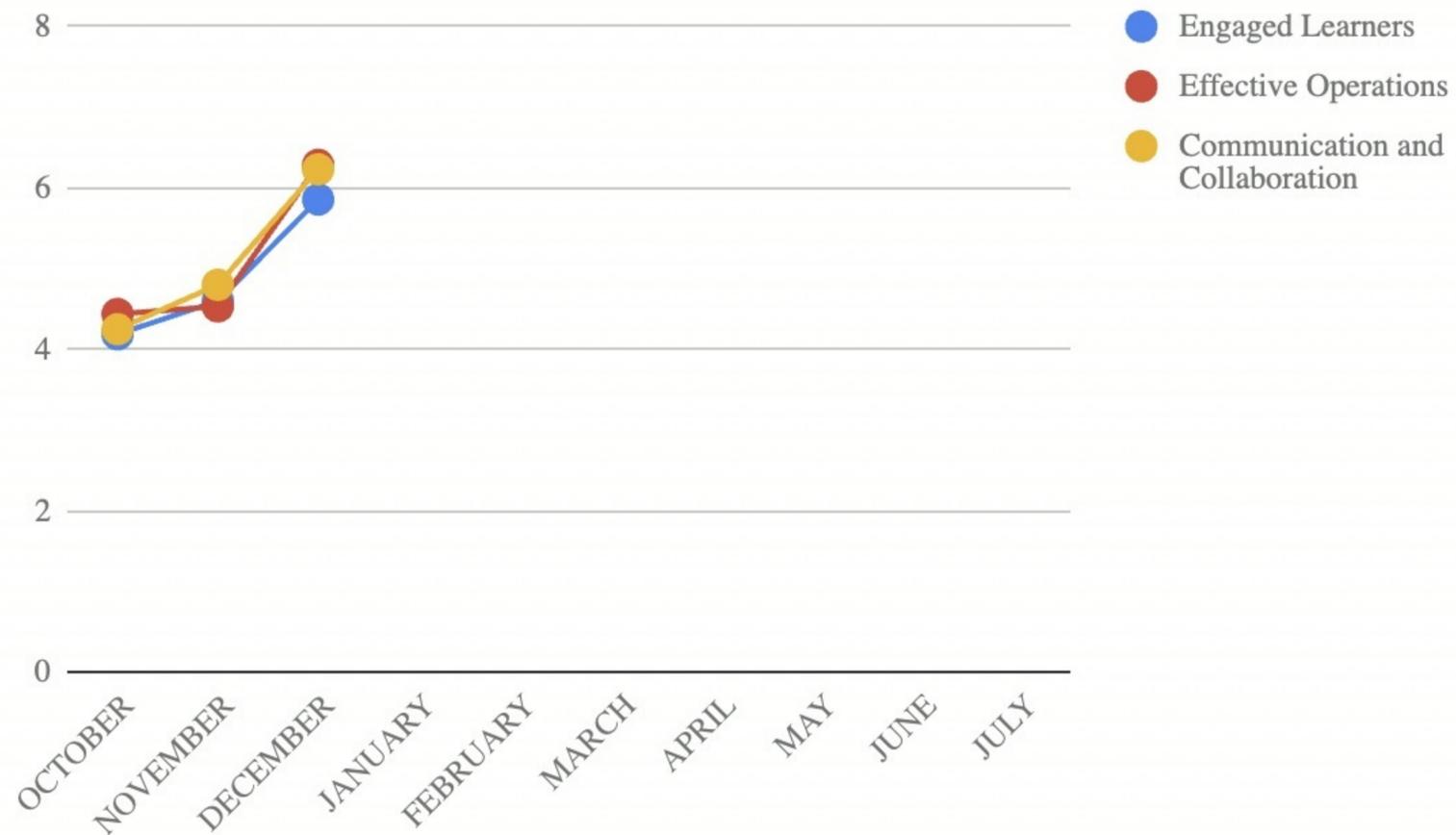
Board certifies 2025
property tax levy



PUBLIC COMMENTS

CADENCE OF RAIDER RESPONSIBILITY

Cadence of Raider Responsibility



Single Stall Restroom Renovation - Kennedy Elementary 2025

History of Project Proposal:

The submission of the grant application was completed for the following reasons:

1. MN Department of Education grant funding for \$75,000
2. LTFM Requirements beginning in 2025
3. On-going building/plumbing needs in Kennedy and across the district.

Grant narrative:

This grant application seeks funding to install one set of gender-neutral restrooms at Kennedy Elementary. The addition of one set of gender-neutral restrooms begins to address the LTFM requirement to address provisions to include a gender-neutral restroom at each school within the district (Minnesota Session Law 2023, section 123B.595, subdivision 4) starting in 2025. More importantly, the installation of gender-neutral restrooms promotes inclusivity, equity and safety among 456 students and anyone visiting Kennedy Elementary. This project is directly aligned to the district's commitment to continuously improving the safety of all of our buildings and to meeting the ever-increasing diverse needs of our students and community. Furthermore, this project is directly aligned to the following published core values of the district:

1. Student-Centered: *Students at the heart of our words, actions, and decisions*
2. Compassion and Respect: *How we treat each other daily*
3. Agility: *Building capacity and skill to proactively respond to the signs of the times, the conditions, and the needs of oneself and others*
4. Innovation: *Constantly striving to improve and to creatively address challenges and opportunities*
5. Partnership: *Seeking to connect, to engage, to leverage the assets and interests of others to improve our students, schools, and communities*
6. Empathy: *Aspiring to understand and share the feelings of another*

Grant requirement, as noted, includes the following:

Please plan for full in-person days from approximately 8:30 am – 4 pm.

Friday, December 13th

Wednesday, February 19th

Tuesday, April 15th

Wednesday, June 4th

The first meeting will be held on Friday, December 13th at the Minnesota Department of Education office, at ***400 Stinson Blvd, Minneapolis MN 55413.***

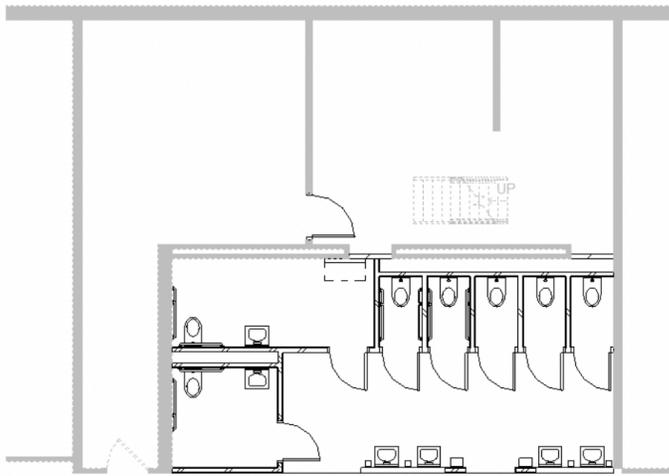
The proposed layout at the 11/20 school board meeting provided by WOLD was as follows:

SCHEDULE

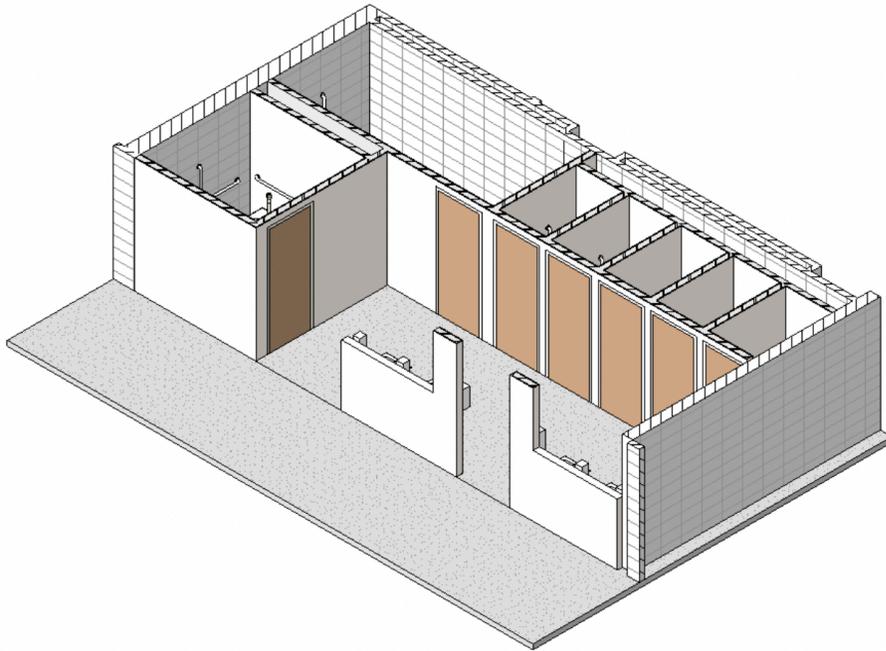
DESIGN – OCTOBER 2024 THROUGH JANUARY 2025

BID – MID FEBRUARY 2025

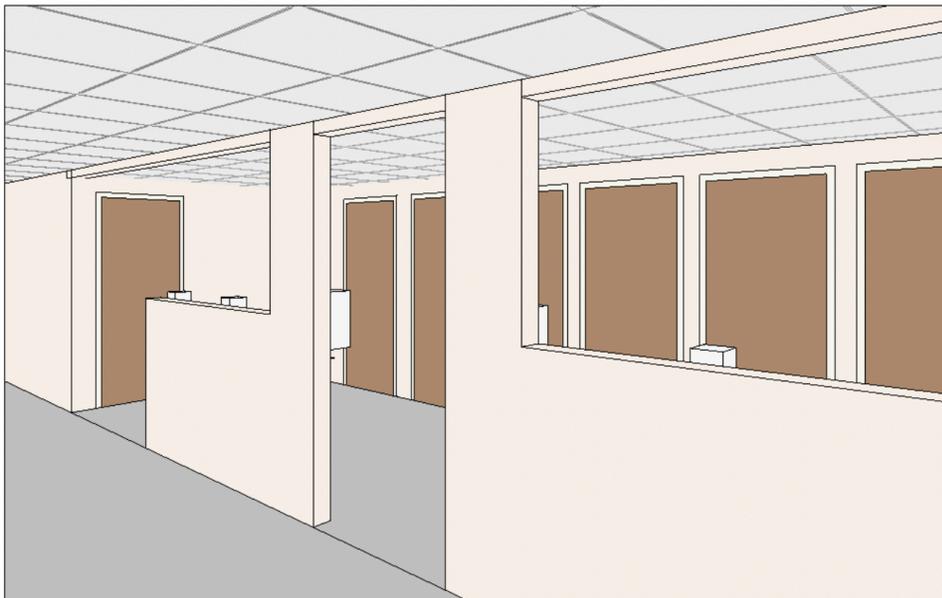
CONSTRUCTION – SUMMER 2025



PROPOSED LAYOUT



AXON VIEW



3D VIEW

The budget was a combination of \$75,000 grant dollars + \$425,000 LTFM.

Budget of proposed plan:	
Grant	\$75,000
LTFM	\$425,000

Total:	\$500,000
--------	-----------

11/20/24 Board Action Requested the review of 2 additional options

1. The addition of urinals in the larger two stalls
2. Add a single stall elsewhere in the building

Both options are reviewed below:

1. The addition of 2 urinals would add \$2,000-3,000 per stall. Kennedy principal Kyle Latch has also suggested that one stall be labeled staff, which would reduce the additional urinals to 1.

Budget of additional option 1:	
Grant	\$75,000
LTFM	\$428,000-\$431,000
Total:	\$503,000-\$506,000

2. Add a single stall elsewhere
There is currently a single stall at the entrance of the building. There is not interest in adding the expense for additional options.

Next Steps:

Determine option for moving forward to the 12/18 board meeting:

- A. Original Design/Plan
- B. Added Urinals
- C. Reprioritize plumbing/bathroom work in overall LTFM plan.

HCTV's Partnership with ISD 200

-Hastings Community TV is the small 501(c)(3) non-profit that is located on the third floor of the High School. We have been serving the Hastings community since 1983 and are thankful for the partnership we have with the Hastings school district.

-Our funding primarily comes from the number of Comcast cable TV subscribers there are in Hastings. We do not receive revenue through internet subscribers.

-As people switch to video streaming services like Netflix, Hulu, and Amazon Prime video, Hastings residents are cutting cable TV at an alarming rate. This means our funding is dropping rapidly.

-The vast majority of our views come via our Youtube Channel and Facebook page... *not* through Comcast Cable TV subscriptions, our source of revenue. Online viewing allows families not only in Hastings but throughout the country to watch and support their students activities and accomplishments.

-Due to these circumstances, our organization is facing a more than \$30,000 shortfall on a less than \$290,000 annual budget. This budget already includes as many cuts as currently feasible and is the second year in a row of utilizing past savings to balance the budget.

-Prior to 2014, HCTV did not pay rent because of all of the school video coverage we provide the district, free of charge. We are now producing more content than ever before for the school district, while our budget is smaller than it has ever been. We are asking you to consider going back to the rent-free structure because of the vast amount of video coverage we provide ISD 200.

Here are Some Examples of HCTV's School Video Coverage:

*-Film and Livestream **65-70 High School Sporting Events a Year**. This costs HCTV approximately \$560 a game: This breaks down to \$36,400 to \$39,200 a year. **Note: A Live multi-camera sports setup with a production crew from most companies would cost \$4,000 to \$6,000 or more per event. The figures I am giving you for HCTV costs are for staff and contractors pay only and do not include equipment costs.***

*-**Assist a HHS educator with teaching the high school video class (formerly known as the Ekko, now called Raiders in Action)**. We currently have 40 students signed up for the class which is the biggest group we have ever assisted with! Teach students how to operate cameras and edit video. Assist with anchor shoots at the HCTV studio. Provide tech support to students as needed. Cost is difficult to calculate due to a vast amount of responsibilities, and the class going through an evolution this year.*

-Produced the **Hastings Public Schools Promotional Video** for ISD 200 with future annual revisions as requested by ISD 200. This plays on the homepage of the Hastings Public Schools website. This cost HCTV approximately \$5,000 to produce. [A video in this style would have cost over \\$9,000 from most video production companies.](#)

-Film and Livestream annual **Graduation Ceremony**. This costs HCTV approximately \$888 to produce. [Note: A Live multi-camera setup with a production crew could cost anywhere from \\$1,800 to \\$6,000 or more from most video production companies.](#)

-Film and Livestream **Prom**. This costs HCTV approximately \$430 to produce.

-Film and Livestream **High School Awards Night**. This costs HCTV approximately \$430 to produce.

-Film and Livestream additional annual school programs like the **Homecoming and SnoWeek Coronations, Veterans Day program, ISD 200 Retirement program, Native Graduate Honoring Ceremony, Senior Awards Night, Middle School Tug of War Fundraiser, Raider Sports Awards Program, Author visits, and other school speakers**. This costs HCTV Approximately \$350 per event to produce.

-Film and Livestream **monthly School Board meetings** plus additional school board meetings that arise from time to time. We also provide tech support for any camera or audio issues. We also saved the school district money by providing the Tricaster, which is the required Live-streaming device that costs approximately \$16,000. Had we not provided this it would have needed to be purchased by the school district. To film school board meetings this costs HCTV approximately \$100 a meeting from testing to filming.

-Film **Marching Band Preview Show** each year. This costs HCTV approximately \$630 to produce.

-Film **High School Parent Athlete Video** each year with Trent Hanson. This costs HCTV approximately \$500 to produce.

-Film **High School Athlete Letter Signings**. This costs HCTV approximately \$340 to produce.

-Film **Raider Sports Updates** on the school bridge with coaches. This costs HCTV approximately \$250 a year.

-Film **Educator of the Year video**. This last year the video featured Kyle Kreuser. This cost HCTV approximately \$2,000 to produce.

-Producing new **Pathways Promotional Video** for students and parents releasing in February from the school district. This will cost HCTV approximately \$1,000 to produce.

HCTV is also a Pathways partnering business, giving Broadcast Journalism job shadowing opportunities to HHS students.

Total: HCTV provides over \$55,318 worth of video services to ISD 200 annually. This does not include the services we provide for the new “Raiders in Action” class.

Additional Notes:

*-Produce, Film, and Livestream **School Board Candidate Forums** that I believe all of you have been a part of.*

*-Provide **job opportunities for High School students** interested in video production work. Students serve in a contractor role primarily for filming sporting events.*

-The costs to HCTV mentioned above only include what we pay HCTV staff and contractors. It does not include equipment costs.

-There are other school programs that we do that are not listed above.

-Note: HCTV also produces two other tiers of programming: GOVERNMENT & PUBLIC but approximately 80% of what we produce is school related.

Final Notes:

*-Ideally we will receive some form of **state funding** for Community TV Stations as early as 2026. We are trying to survive until additional funding arrives by pulling money from our savings.*

The exchange of rent for the services provided to Hastings Public Schools has been imperative to our ability to retain quality staff and equipment to provide the content we do for Hastings. If rent were to be imposed on our already negative budget we would be forced to induce further cuts, jeopardizing our content and the longevity of HCTV. Thank you for your consideration!

Building Construction Fund Projects as of 11/30/2024

	A	B	C	D	E	A-C-D-E	
Project	Project Budget	Vendor Bid Amount +/- Change Orders	Vendor Contract Expenses to Date	Wold/Loeffler Fees to Date	Other Expenses Less Rebates to Date	Remaining Funds	Status
High School Roof Replacement	4,645,800	2,944,318	2,944,318	294,530	11,568	1,395,384	Complete
High School & Pinecrest Chillers	1,182,000	753,551	753,551	74,842	(34,273)	387,879	Complete
Multi-Site Exterior Lighting	468,500	246,483	246,483	30,569	(26,321)	217,770	Complete
High School & McAuliffe Parking Lot	1,516,540	1,084,851	1,084,851	116,970	22,836	291,883	Complete
High School Track Resurfacing	360,000	286,864	286,864	23,219	3,323	46,593	Complete
High School BAS Replacement	1,951,100	606,642	606,642	123,429	28,570	1,192,459	Complete
Pinecrest Partial Roof Replacement	373,000	289,800	289,800	23,757	248	59,194	Complete
McNamara Stadium Improvements	3,370,000	2,688,639	2,688,639	216,215	286,531	178,615	Complete
Pinecrest Deferred Maintenance	968,000	602,279	602,279	62,183	248	303,290	Complete
Early Childhood Improvements (High School)	445,000	275,513	275,513	28,362	1,414	139,711	Complete
District Wide Camera Project	382,000	192,975	192,975	24,421	22,175	142,429	Complete
Tilden Deferred Maintenance & Roof	828,746	691,944	691,944	49,803	29,121	57,878	Complete
Board Room Renovations	93,359	-	-	-	63,193	30,166	Complete
High School Athletic Field Parking Lot	506,000	426,038	426,038	27,646	20,549	31,766	Complete
Pinecrest Exterior Emergency Lighting	10,000	-	-	-	4,780	5,220	Complete
High School Tennis Court Replacement	542,000	495,345	495,345	34,683	34,647	(22,674)	Complete
Kennedy & McAuliffe Partial Roof Replacement	533,200	405,900	405,900	33,978	3,154	90,168	Complete
High School Lecture Hall	140,000	-	-	-	139,530	470	Complete
Replace Middle School Softball & Baseball Backstops	160,000	-	-	-	84,647	75,353	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	367,100	-	-	-	135,856	231,244	Complete
High School Baseball Drainage	200,000	-	-	-	61,770	138,230	Complete
Tilden Asbestos	18,400	-	-	-	-	18,400	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	27,800	-	-	-	9,005	18,795	Complete
Middle School Improvements	23,814,024	22,189,111	22,189,111	1,385,892	251,768	(12,747)	Complete
High School Retaining Wall	50,000	-	-	339	47,500	2,161	Complete
Middle School Privacy Improvements	324,300	263,071	263,071	15,522	1,261	44,446	Complete
High School Parking Lot Improvement - Phase 3	324,760	138,208	138,208	6,340	7,100	173,112	Complete
High School Lighting (split from HS Deferred Maintenance)	119,939	128,822	128,822	2,555	(11,439)	0	Complete
District Office Renovations	278,000	164,723	164,723	19,169	98,904	(4,796)	Complete
Middle School Storage Building	452,500	418,363	418,363	15,275	19,518	(657)	Complete
ALC Renovation	1,421,640	1,169,674	1,165,674	120,806	116,940	18,220	Complete
McAuliffe Deferred Maintenance & Water Coolers	336,731	288,842	288,842	12,216	42,869	(7,197)	Complete
Middle School Track	404,750	341,273	341,273	40,196	17,334	5,947	Complete
Monument Signs	357,000	326,472	326,472	14,029	8,609	7,890	Complete
Board Room Renovations - Phase II	6,641	-	-	-	5,845	796	Complete
Water Coolers (Tilden & Middle School)	182,000	142,500	142,500	11,559	198	27,743	Complete
HHS Privacy Improvements	1,013,063	876,007	876,007	127,025	6,880	3,150	Complete
Middle School Partial Roof Replacement	717,200	747,255	747,255	45,778	6,376	(82,210)	Complete
Gymnastics	50,000	-	-	-	21,913	28,087	Complete
Tilden Preschool Classroom	90,000	60,660	60,660	5,877	678	22,785	Complete
Door & Glass Improvements Phase I	67,262	31,450	31,450	-	35,812	(0)	Complete
Safety & Security Improvements-Phase I	33,245	33,245	33,245	-	-	-	Complete
Middle School Media Center	160,000	-	-	-	92,157	67,843	Complete
Replace High School Carpet (Phase I&II)	537,629	376,700	376,700	43,234	117,695	0	Complete
High School Fire Alarm/Alert System Replacement	410,000	362,552	362,552	27,735	135	19,579	Complete
District Wide Fire Alarm/Alert System Replacement	205,000	161,250	161,250	23,110	1,864	18,775	Complete
Kennedy Deferred Maintenance	662,576	599,554	599,554	19,106	6,951	36,965	Complete
Nature Preserve Gravel Parking Lot & Monument Sign	9,100	-	-	-	9,100	-	Complete
High School Student Entrance Bollards	5,000	-	-	-	5,000	-	Complete
Technology Improvements	2,529,625	-	-	-	2,529,625	-	Complete
Replace High School Carpet (Phase III)	74,471	-	-	-	74,471	-	Complete
Contingency	2,007,858	-	-	-	-	2,007,858	Contingency
Reallocations from/to projects	(9,731,222)	-	-	-	-	(9,731,222)	Reallocation
Interest Earnings	-	-	-	-	-	2,616,799	Interest Earnings
Subtotal	46,001,637	40,810,874	40,806,874	3,100,370	4,417,637	293,554	

Remaining funds from complete projects are available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-C-D-E	
Door & Glass Improvements (Middle School split w/LTFM)	432,738	380,393	361,239	33,445		38,054	In Process
Safety & Security Improvements	576,468	424,152	396,384	68,020	17,193	94,871	In Process
Interior Locks Allowance-Door Hardware Upgrades	420,000	379,619	240,155	35,694	2,026	142,125	In Process
High School Deferred Maintenance (Storefront/Shower Valves)	236,461	227,515	78,335	36,172	242	121,712	In Process
Grounds/Site Improvements	500,000	500,182	369,504	33,009	222	97,266	In Process
Middle School Pod Redesign	235,000	57,045	57,045	-	104,162	73,792	In Process
High School TuckPoint (split from HS Deferred Maintenance)	265,000	230,865	175,444	-	284	89,272	In Process
Subtotal	2,665,667	2,199,771	1,678,107	206,339	124,128	657,093	

Remaining funds from in process projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-D-E	
	-	-	-	-	-	-	In Design
Subtotal	-	-	-	-	-	-	

Remaining funds from in design projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-E	
Radio Replacement	100,000	-	-	-	27,069	72,931	Not Completed
Flexible Learning Furniture	600,000	-	-	-	547,987	52,013	Not Completed
Subtotal	700,000	-	-	-	575,056	124,944	

Remaining funds from not completed projects are not available for excess costs on other identified projects or reallocation for new projects.

Total	49,367,304	43,010,645	42,484,981	3,306,709	5,116,821	1,075,592	
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Complete and In Process (does not include contingency)	52,494,896
Project Total	49,367,304
%	106%

Transfers from/(to) Contingency:

\$445,000 Early Childhood Improvements (High School)
 \$ 87,000 High School Athletic Field Parking Lot
 \$ 44,300 High School Retaining Wall
 \$113,024 Middle School Bathrooms near Auditorium
 \$300,000 Technology
 \$244,500 Water Coolers (\$50,000 Tilden, \$62,500 McAuliffe, \$132,000 Middle School)
 \$746,250 High School Privacy Improvements (Athletic Locker Rooms)
 \$160,476 Kennedy Deferred Maintenance
 \$167,131 McAuliffe Deferred Maintenance
 \$290,000 Middle School Storage Building
 \$542,000 High School Tennis Court Replacement
 \$330,000 District Office Renovations
 \$100,000 Board Room Renovations
 \$85,000 Entrance Security Improvements
 \$503,750 Additional to HHS Privacy Improvements (Bathrooms)
 \$362,500 Middle School Privacy Improvements
 \$140,000 High School Lecture Hall
 \$200,000 HHS Baseball Field Drainage
 \$493,750 Middle School Track Replacement
 \$856,563 HS Team Locker Privacy Improvements
 \$1,421,640 ALC Renovation
 \$397,500 Transferred from HHS Privacy Improvements to Middle School Storage Building
 \$160,100 Additional to Middle School Improvements
 (\$38,200) from Middle School Privacy Improvements
 (\$600,000) from High School Privacy Improvements
 (\$50,000) from High School Carpet
 \$86,000 Additional to Kennedy Deferred Maintenance
 \$400,000 Technology
 \$200,000 Monument Signs
 \$500,000 Grounds/Site Improvements

\$300,000 Additional to Safety & Security Improvements
 \$202,000 Additional to Monument Signs
 (\$52,000) from District Office Renovation
 (\$96,000) from HS Privacy
 (\$89,000) from MS Track
 (\$235,000) from Storage Building
 (\$160,000) from DW Fire Alarm/Alert System
 (\$25,000) from HS Fire Alarm/Alert System
 \$324,713 Safety & Security Improvements
 \$120,000 Interior Locks Allowance (Middle School add)
 \$629,625 Technology
 \$ 50,000 Gymnastics
 \$160,000 Middle School Media Center
 \$ 90,000 Tilden Preschool Classroom
 \$ 5,000 High School Student Entrance Bollards
 \$ 50,000 Nature Preserve Gravel Parking Lot
 \$ 17,000 High School Shower Valves
 \$235,000 Middle School Pod Redesign
 (\$85,900) from Nature Preserve Parking Lot & Monument Sign

January 2025

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17*
20	21	22	23	24
27	28	29	30	31

February 2025

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2025

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

July 2025

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August 2025

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

2025
School Board
Calendar
~DRAFT~



Key

 Board Organizational Meeting
 Work Session
 Regular Board Meeting - Wednesdays
 No Meetings Allowed
 Election Days

Dates at a Glance

Jan 6	School Board Organizational Meeting
Jan 6	Board Work Session
Jan 7	Board Work Session
Jan 20	No Meetings Allowed
Jan 22	Regular School Board Meeting
Feb 12	Board Work Session
Feb 17	No Meetings Allowed
Feb 26	Regular School Board Meeting
Mar 11	No Meetings 6:00 pm - 8:00 pm
Mar 12	Board Work Session
Mar 12	Facilitated Board Retreat - Closed Session
Mar 26	Regular School Board Meeting
April 9	Board Work Session
April 23	Regular School Board Meeting
May 14	Board Work Session
May 26	No Meetings Allowed
May 28	Regular School Board Meeting (HHS Orchestra Concert)
June 11	Board Work Session
June 19	No Meetings Allowed
June 25	Regular School Board Meeting
July 4	No Meetings Allowed
July 9	Board Work Session (optional?)
July 23	Regular School Board Meeting
Aug 13	Board Work Session
Aug 27	Regular School Board Meeting
Sept 1	No Meetings Allowed
Sept 10	Board Work Session
Sept 24	Regular School Board Meeting
Oct 8	Board Work Session
Oct 13	No Meetings Allowed
Oct 22	Regular School Board Meeting
Nov 4	No Meetings 6:00 pm - 8:00 pm
Nov 5	Board Work Session
Nov 11	No Meetings Allowed
Nov 19	Regular School Board Meeting
Nov 27 & 28	No Meetings Allowed
Dec 3	Board Work Session
Dec 17	Regular School Board Meeting
Dec 25	No Meetings Allowed
Jan 5, 2026	School Board Organizational Meeting

2024 MSBA Delegate Assembly – Resolutions Voting Tracker

Resolution #1 (Page 11 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO CONTINUE TO HOLD HARMLESS ON COMPENSATORY FUNDING FOR SCHOOL DISTRICTS NEGATIVELY IMPACTED BY THE FORMULA CHANGE BASED UPON DIRECT CERTIFICATION ONLY AND/OR ESTABLISH A FORMULA THAT PROVIDES FUNDING BASED ON THE STUDENTS' NEED FOR SERVICES.

PASS X FAIL _____

Resolution #2 (Page 21 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO REQUIRE THE MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY TO REVIEW AND APPROVE BUILDING PLANS WITHIN THREE WEEKS OF SUBMISSION BY SCHOOL DISTRICTS. ADDITIONALLY, WE RECOMMEND THE MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY ESTABLISH A TRAINING PROGRAM FOR LOCAL CODE OFFICIALS TO ENHANCE THE EFFICIENCY IN MANAGING AND APPROVING SCHOOL DISTRICT BUILDING PLANS.

PASS X FAIL _____

Resolution #3 (Page 29 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO FULLY COVER THE COST OF A CARTON OF MILK FOR PUBLIC SCHOOL STUDENTS WHO BRING A HOME-PREPARED MEAL TO SCHOOL FOR LUNCH.

PASS X FAIL _____

Resolution #4 (Page 37 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO IMMEDIATELY PROVIDE FULL FUNDING (\$169 PER PUPIL IN STATE AID, AND THE ABILITY TO LEVY LOCAL TAXPAYERS FOR AN ADDITIONAL \$91 PER PUPIL) TO ALL PUBLIC SCHOOL DISTRICTS CURRENTLY ON THE WAITLIST FOR Q-COMP (ALTERNATIVE TEACHER PROFESSIONAL PAY SYSTEM).

PASS X FAIL _____

Resolution #5 (Page 45 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO PRIORITIZE AND ENHANCE CYBERSECURITY MEASURES ACROSS MINNESOTA SCHOOLS BY ALLOCATING DEDICATED FUNDING AND RESOURCES. THIS WOULD INCLUDE IMPLEMENTING A STRATEGIC CYBERSECURITY PLAN THAT ENCOMPASSES VULNERABILITY ASSESSMENTS, STAFF TRAINING, INCIDENT RESPONSE PROTOCOLS, AND INFRASTRUCTURE IMPROVEMENTS TO PROTECT AGAINST POTENTIAL CYBER THREATS. FURTHERMORE, MSBA RECOMMENDS THAT THE LEGISLATURE CONSIDER THE DEVELOPMENT OF A STATEWIDE CYBERSECURITY TASK FORCE OR SIMILAR, WITH APPROPRIATE FUNDING TO PAY FOR THE IMPLEMENTATION AND DEVELOPMENT OF CYBERSECURITY TASK FORCE SUPPORT, DEDICATED TO SUPPORTING AND GUIDING SCHOOL DISTRICTS IN THEIR EFFORTS TO SECURE SENSITIVE INFORMATION AND MAINTAIN SAFE AND RELIABLE EDUCATIONAL ENVIRONMENTS.

PASS X FAIL

Resolution #6 (Page 53 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO ALLOW FOR BROADER USE OF FOOD SERVICE FUNDS TO INCORPORATE ALL PURCHASES THAT IMPROVE THE FUNCTIONALITY OF CAFETERIA, FOOD PREPARATION, STORAGE, AND FOOD SERVICE AREAS. THIS INCLUDES THE ALLOCATION OF FUNDS FROM THE FOOD SERVICE FUND FOR RENOVATIONS AND MODERNIZATION OF SERVING AREAS AND LUNCHROOMS TO IMPROVE EFFICIENCY, SAFETY, AND THE OVERALL DINING EXPERIENCE FOR STUDENTS, WITH PREAPPROVAL FROM MDE.

PASS X FAIL

Resolution #7 (Page 59 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO PROVIDE FUNDING TO SCHOOLS TO PAY FOR COSTS ASSOCIATED WITH CHANGING THEIR MASCOT AND/OR LOGO ACCORDING TO THE PROHIBITION ON AMERICAN INDIAN MASCOTS LAW, MINN. STATUTE 121A.041.

PASS X FAIL

Resolution #8 (Page 69 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO IMPLEMENT A SUPPLEMENTAL FUNDING FORMULA THAT ADDRESSES THE CHALLENGES FACED BY SCHOOL DISTRICTS EXPERIENCING DECLINING ENROLLMENT. SPECIFICALLY, DISTRICTS WITH A DECLINE IN ENROLLMENT OVER THE PAST THREE (3) SCHOOL YEARS BE ALLOCATED SUPPLEMENTAL FUNDING BASED ON THE AVERAGE NUMBER OF STUDENTS PRIOR TO THAT THREE (3) YEAR DECLINE CYCLE.

PASS X FAIL _____

Resolution #9 (Page 85 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO INCREASE THE CAREER AND TECHNICAL FUNDING FROM 35 PERCENT TO 50 PERCENT OF DISTRICTS' APPROVED EXPENDITURES.

PASS X FAIL _____

Resolution #10 (Page 93 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO INCREASE THE STATE'S TRANSPORTATION SPARSITY FORMULA FROM 35% TO A MINIMUM OF 70%.

PASS X FAIL _____

Resolution #11 (Page 99 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO LIMIT THE USE OF GRANTS AS A FUNDING MECHANISM FOR MINNESOTA PUBLIC SCHOOLS. A GRANT-BASED SYSTEM PLACES A BURDEN ON SOME SCHOOL DISTRICTS TO COMPETE FOR FUNDING AND POTENTIALLY DIVERTS VALUABLE TIME AND RESOURCES AWAY FROM EDUCATIONAL ACTIVITIES AND STUDENT SUPPORTS. FUNDING MECHANISMS SHOULD PRIORITIZE THE EQUITABLE DISTRIBUTION OF RESOURCES TO ALL PUBLIC SCHOOLS ENSURING THAT EVERY STUDENT HAS ACCESS TO A HIGH-QUALITY EDUCATION REGARDLESS OF THEIR DISTRICT'S ABILITY TO SECURE ADDITIONAL FUNDING THROUGH GRANTS.

PASS _____ FAIL X

Resolution #12 (Page 105 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO CREATE SEASONAL RECREATIONAL TAX BASE REPLACEMENT AID TO REDUCE THE LOCAL TAX EFFORT REQUIRED FOR VOTER APPROVED LEVIES FOR SCHOOL DISTRICTS WITH LOW PROPERTY TAX WEALTH AND HIGH SEASONAL RECREATIONAL TAX BASE.

PASS X FAIL _____

Resolution #13 (Page 111 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO SIGNIFICANTLY INCREASE THE PER PUPIL LEASE LEVY LIMIT AND TO ADD AN INFLATIONARY ANNUAL INCREASE TO THE LEVY LIMIT.

PASS X FAIL _____

Resolution #14 (Page 117 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO PASS LEGISLATION ALLOWING LOCALLY ELECTED SCHOOL BOARDS TO RENEW AN EXISTING CAPITAL PROJECTS LEVY ONE TIME WITHOUT AN ELECTION.

PASS X FAIL _____

Resolution #15 (Page 133 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO INCREASE THE LOCAL OPTIONAL REVENUE LEVY AUTHORITY FROM \$724 PER STUDENT TO \$974 PER STUDENT TO ACCOUNT FOR INFLATION FROM 2015 THROUGH 2027 AND INCREASE THE PER STUDENT AMOUNT BY INFLATION INTO THE FUTURE.

PASS X FAIL _____

Resolution #16 (Page 149 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO ALLOW SCHOOL BOARDS TO LEVY FOR COSTS OF PROPERTY/CASUALTY INSURANCE SAFEGUARDING THE COMMUNITY INVESTMENT IN THEIR SCHOOL FACILITY AS THIS ISSUE IS IN CONCERT WITH A SCHOOL DISTRICT'S ABILITY TO LEVY UNDER LTFM FOR ROOF PROJECTS THAT EXCEED \$100,000 AS A SCHOOL DISTRICT'S ABILITY TO MAINTAIN ITS ROOF IS BECOMING REQUIRED TO SECURE A QUOTE FOR INSURANCE.

PASS _____ FAIL X

Resolution #17 (Page 155 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO CHANGE MN STATUTE 122A.181 TIER 1 LICENSE AND MN STATUTE 122A.182 TIER 2 LICENSE SUBD. 4 APPLICATION. SUGGESTED CHANGED WORDING TO: THE PROFESSIONAL EDUCATOR LICENSING AND STANDARDS BOARD MUST ACCEPT AND REVIEW APPLICATIONS FOR A TIER 1 TEACHING LICENSE BEGINNING ON JUNE 1 OF THE SCHOOL YEAR FOR WHICH THE LICENSE IS REQUESTED; AT THE BOARD'S DISCRETION, THE BOARD MAY BEGIN TO ACCEPT AND REVIEW APPLICATIONS BEFORE JUNE 1.

PASS X FAIL _____

Resolution #18 (Page 161 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO FULLY FUND AND TO BRING BACK THE RULE OF 90 FOR TEACHERS, OR A NEW FORM OF 62 YEARS OF AGE WITH 30 YEARS OF SERVICE.

PASS _____ FAIL X

Resolution #19 (Page 167 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO ALLOW SCHOOL BOARDS TO PUT TO A VOTE OF THEIR PUBLIC WHETHER TO GO TO A 5-MEMBER BOARD.

PASS= X FAIL= _____

Resolution #20 (Page 171 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO PROVIDE FUNDING FOR A NEW VOLUNTARY DISTRICT SCHOOL PILOT PROGRAM TO LENGTHEN THE SCHOOL YEAR.

PASS X FAIL _____

Resolution #21 (Page 175 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO OPPOSE STATEWIDE RULES AND LAWS REGARDING CELL PHONES IN SCHOOLS.

PASS X FAIL _____

Resolution #22 (Page 177 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO ELIMINATE STATE STATUTE REQUIRING THREE-DAY NOTICE FOR REMOTE SCHOOL BOARD MEETING ACCESS IN ORDER TO ALLOW BOARD MEMBERS TO PARTICIPATE IN MEETINGS REMOTELY IN CASE SOMEONE IS SICK OR CAN'T ATTEND IN PERSON AFTER THE THREE (3) DAY POSTING.

PASS X FAIL _____

Resolution #23 (Page 183 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO AMEND THE MINNESOTA GOVERNMENT DATA PRACTICES ACT TO AUTHORIZE THE RESPONSIBLE AUTHORITY IN A SCHOOL DISTRICT TO REQUIRE A PERSON TO IDENTIFY THEMSELVES BY FULL LEGAL NAME AND TO AMEND MINNESOTA GOVERNMENT DATA PRACTICES ACT TO AUTHORIZE THE RESPONSIBLE AUTHORITY TO ASSESS AND RECOVER ACTUAL COSTS OF SEARCHING AND RETRIEVING GOVERNMENT DATA IF THE REQUESTING INDIVIDUAL ABANDONS OR FAILS TO INSPECT THE DATA ONCE IT HAS BEEN PREPARED.

PASS X FAIL _____

Resolution #24 (Page 191 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO EXTEND THE STATUTORY 15-DAY DROP TO ALLOW DISTRICTS ADDITIONAL TIME TO ENGAGE OR FIND STUDENTS AND FAMILIES.

PASS X FAIL _____

Resolution #25 (Page 213 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO REQUIRE THAT THE MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL) RECORD AND LIVESTREAM ALL BOARD OF DIRECTOR MEETINGS AND PROVIDE AGENDAS AND SUPPORTING MATERIALS BE MADE AVAILABLE TO MEMBERS OF THE PUBLIC THROUGH ELECTRONIC MEANS.

PASS _____ FAIL X

Resolution #26 (Page 217 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO REVISE MN STATUTE RELATIVE TO NATIVE AMERICAN MASCOTS TO GRANT DECISION-MAKING AUTHORITY ABOUT MASCOTS TO THE NEAREST TRIBE TO A SCHOOL DISTRICT OR THE TRIBE WITH THE MOST CHILDREN SERVED BY THE DISTRICT AND PROVIDE FUNDING FOR DISTRICTS THAT NEED TO MAKE A MASCOT CHANGE.

PASS _____ FAIL X

Resolution #27 (Page 225 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO PROVIDE A COMPREHENSIVE REVIEW AND REDESIGN OF THE MINNESOTA STATE CONTENT STANDARDS TO INCLUDE SIGNIFICANT ONE-TIME FUNDING TO SUPPORT A MAJOR REVISION THAT ACCOUNTS FOR THE COMPETENCIES REQUIRED TO THRIVE IN AN AI-ENHANCED SOCIETY AND WORLD.

PASS X FAIL _____

Resolution #28 (Page 229 of Guidebook)

BE IT RESOLVED, THAT MSBA URGES THE LEGISLATURE TO RESCIND THE K-3 EXCLUSIVE DISCIPLINE LAW AND ALLOW FOR DISMISSALS AND SUSPENSIONS OF K-3 STUDENTS IN CERTAIN CASES.

PASS X FAIL _____

2024 MSBA Delegate Assembly
112 MSBA Elected Delegates were present
14 MSBA Board of Director members were present
126 Total Delegates present

Recap of Hastings School Board's Proposed Resolutions

In September, the Hastings School Board submitted 3 Proposed Resolutions to MSBA.

- *The Minnesota State Legislature should put in all effort necessary to close the cross-subsidy as a measure to support fully-funding public education.* Result: Affirms existing positions:1.001, 1.025
- *Limit seat time requirements for students to earn credits necessary for graduation to allow districts to be innovative and purposeful in meeting student needs.* Result: Affirms existing positions:5.036, 4.006

★ Resolutions #23 - Data Practices

Submitted by: Hastings, Farmington, and Rochester School Boards

Recommendation: Without Recommendation

Urges the Minnesota Legislature to amend the Minnesota Government Data Practices Act to authorize the responsible authority in a school district to require a person to identify themselves by full legal name and to amend Minnesota Government Data Practices Act to authorize the responsible authority to access and recover actual cost of searching and retrieving government data, if the requesting individual abandons or fails to inspect the data once it has been prepared.

- Director Tate made the motion to adopt resolution #23
- Director Dressely seconded the motion
- Director Tate and two Directors from Rochester spoke in support of the resolution and one Director from Wayzata spoke in opposition of the resolution.

Result: Resolution Passed

Recap of the MSBA Delegate Assembly

The Delegate Assembly met to discuss and act on 28 legislative resolutions, both Chair Tate and I were in attendance. Note: Every proposed resolution includes an MSBA Recommendation

Passage (23 resolutions)

Opposition in lieu of current resolutions (2 resolutions)

Opposition (1 resolution) Resolution #18- Rule of 90

Without Recommendation (2 resolutions)

Resolutions Presented: 28

Resolutions Passed: 23

Resolutions Failed: 4

Resolution Died with lack of motion: 1 (Resolution #18- Rule of 90)

The Delegate Assembly approved 23 resolutions, including proposals urging the Minnesota Legislature to:

- Continue to hold harmless compensatory funding for our school districts.
- Increase career and technical education funding.
- Increase the state's transportation sparsity formula.
- Provide greater flexibility with food service expenditures.
- Provide inflationary increases for Local Optional Revenue (LOR).
- Amend the Minnesota Government Data Practices Act.
- Rescind the K-3 Exclusive discipline law.

See the Resolution Voting Tracker for full details



ISD 917 BOARD NOTES

DECEMBER 10, 2024 BOARD MEETING

The ISD 917 School Board met for a Work Session and Regular Meeting on December 10, 2024. School Board information and resources are available on our website at https://www.isd917.org/about/school_board.

WORK SESSION

COMMUNICATION

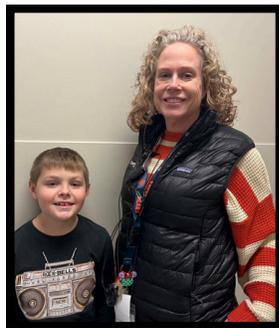
- Reviewed 2023-2024 audit

INTEGRITY

- Reviewed Clerical Contract for 2024-2026

COMMUNICATION

- Student Services Report
- Updates from Member Districts





ISD 917 BOARD NOTES

DECEMBER 10, 2024 BOARD MEETING

REGULAR BOARD MEETING

COMMUNICATIONS

- Approved Agenda
- Licensed and Non-Licensed Employees of the Fall Quarter
 - Kim Wald - Licensed Employee of the Quarter
 - Becky Splett - Non-Licensed Employee of the Quarter
- Approved Consent Items:
 - 11/14/24 ISD 917 School Board Meeting minutes
 - Donations:
 - Kathy Early, Prime Engineering, value of \$6,500
 - Allina Health System (Stacy Bosonen), value of \$500
 - Policies:
 - Policy 516 - Student Medication
 - Personnel Report:
 - New Hires:
 - Effective 11/11/24:
 - Tabby Pinor, Teacher
 - Effective 12/18/24:
 - Nicole Flesner, Director of Human Resources
 - Re-Hires:
 - None
 - Change in Status:
 - None
 - Leaves of Absence:
 - None
 - Resignations & Terminations
 - Effective 11/8/24:
 - Janelle Sikich, Education Support Professional
 - Effective 11/26/24:
 - Sainquece Walker-Sawyer, Education Support Professional
 - Effective 12/11/24:
 - Connor Hofmeister, Education Support Professional
 - Retirements
 - None

STEWARDSHIP

- Approved bills
- Approved wire transfers
- Approved investment reports

COLLABORATION

- Approved Evaluation Rubric for Dr. Favor's 2024-2025 Goals
- Approved Clerical Contract for 2024-2026
- Approved 2023-2024 Audit



Association of Metropolitan School Districts

November 27, 2024

To: AMSD Board of Directors

From: Scott Croonquist, Executive Director

RE: Board of Directors Meeting
7 – 9 a.m., December 6, 2024
Quora Education Center
70 County Road B2 W, Little Canada, MN

AGENDA

- | | | |
|------|---|------------|
| I. | Welcome and Introductions | Oksnevad |
| II. | Routine Business | |
| | • Approval of Minutes of November 1 Meeting | Oksnevad |
| III. | Executive Committee Report | Oksnevad |
| | • Election to Fill Vacancy on Executive Committee | |
| | ○ Executive Committee Nominee: Alison Sherman, Stillwater Area Schools | |
| IV. | Legislative Committee Report | Oksnevad |
| | • Approval of 2025 Legislative Platform | |
| | • Approval of Updated Position Papers | |
| V. | Executive Director's Report | Croonquist |
| | • 2025 Session Preview & Overview of Updated AMSD Website | |
| | ○ AMSD Consultants Kris Amundson and Lori Grivna | |
| | ○ AMSD Communications Director Troy Melhus | |
| VI. | Guest Speakers | Oksnevad |
| | • Eden Prairie Schools: <i>"ACT"ing on Change: Modernizing Student Accountability For Our Community</i> | |
| | ○ Supt. Dr. Josh Swanson | |
| | ○ Ms. Felicia Thames | |
| | ○ Dr. Robb Virgin | |
| VII. | Upcoming Meetings | Oksnevad |

Executive/Legislative Committee Meeting
7:30 – 9 a.m., Friday, Dec. 20, 2024
2 Pine Tree Dr., Room 301
Arden Hills

AMSD Session Preview
7:30 – 9:45 a.m., Friday, Jan. 10, 2025
Quora Education Center
70 County Road B2 W., Little Canada

CONNECTIONS

News from the Association of Metropolitan School Districts

December 2024
Volume 22
Number 3

Investing in Leaders: Supporting Principals for Student Success

December 20, 2024 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

January 10, 2025 Legislative Session Preview

7:30 a.m. - 9:45 a.m.
Quora Education Center
NE Metro 916
Little Canada

January 31, 2025 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

February 7, 2025 Board of Directors Meeting

7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

Research shows that principals are the most important factor in student success within a school district. [According to the Wallace Foundation](#), effective principals contribute significantly to outcomes like student achievement, reduced absenteeism, and teacher retention. Recognizing this, School District 197 has been working intentionally to strengthen the partnership between the district office and principals to maximize their impact.

Creating Conditions for Success

To support district principals effectively, School District 197 has adopted The Principal Support Framework, developed by the University of Washington Center for Educational Leadership (CEL). This framework outlines how district office leaders and principals can collaborate to address inequities in education and improve student outcomes.

“Our goal is that every school in our district is a place where all students feel happy, proud, and have a sense of belonging,” Superintendent Dr. Peter Olson-Skog shared. “Our theory of action, rooted in the Principal Support Framework, is that students thrive when there is high-quality teaching in every classroom. This happens when teachers are supported by strong, equity-driven instructional leadership from principals. This happens when district office leaders create an inclusive culture through strategic partnerships with principals.”



District office leaders and principals gather for a beginning-of-the-school-year retreat to connect and plan for the year ahead.

Continued on page 2

I am looking forward to sharing AMSD's 2025 legislative platform, highlighted in this month's newsletter, with our legislators at the annual session preview on Friday, Jan. 10 from 7:30 – 9:45 a.m. The preview will be held in a hybrid format with the option to attend in person at the Quora Education Center or participate virtually via Zoom. The program includes a legislative panel discussion with the co-chairs of the House Education Finance Committee and the chair and lead of the Senate Education Finance Committee. We have also invited Gov. Walz and Commissioner Jett to share some remarks. Happy holidays and I look forward to joining you in advocating for our students and schools in the New Year!

From the AMSD Chair, Laura Oksnevad, St. Anthony-New Brighton Board Member

Intentional Principal Partnerships Create Improved Outcomes

Continued from page 1

The Principal Support Framework identifies four key action areas for district office leaders to improve support for principals:

- 1. Foster an inclusive leadership culture focused on creating equitable experiences and outcomes:** District office leaders create conditions for, model and sustain ways of learning and working that empower school leaders to foster equitable school communities for all students.
- 2. Co-create a shared vision of principals as leaders:** Collaborating with the school community, the district office leaders define clear expectations for principals to lead for equitable student experiences and outcomes.
- 3. Build a system of support for principals to grow as leaders:** District office leaders ensure a coherent approach to help principals continuously develop knowledge, mindsets, and practices for equity leadership.
- 4. Develop a strategic partnership between the district office and principals:** District office leaders and principals work together to integrate processes and services that prioritize equitable school leadership.

Aligning with the Strategic Framework

School District 197's intentional focus on principal support directly aligns with their strategic framework and mission statement: *School District 197 is committed to caring relationships, equitable practices, and high achievement for all.*

As outlined in the strategic framework, positive learning experiences for students begin with connections where they feel trusted, affirmed, and valued. From there, everyone in the district holds themselves accountable for removing barriers and creating equitable systems. Only then can all students achieve academically, socially, and emotionally. Strengthening partnerships with principals ensures they are building equitable school environments that reflect these commitments, supporting both educators and students in meaningful ways.

Building Partnerships in School District 197

Here are some ways School District 197 is collaborating with principals to make every school a place where all students can thrive.

- **Co-Creation of District Systems** - The adage "Nothing about us without us" is applied when deciding how best to support principals. School District 197 is intentional about having principal voice at the table as they define what their district systems will be. It's more than input—it's creating systems together from the ground up.
- **Speed-Dating Style Feedback Sessions** - District leaders host "speed dating" events where principals rotate between department leaders and answer the question, "How can we better meet your needs?" This open dialogue has helped align district resources with school needs.
- **Providing Focused Professional Development** - Principals participate in the Minnesota Instructional Leadership Academy professional development program to build a shared language for effective instructional practice. Beyond common language, the program improves principals' ability to have meaningful conversations and promotes deep reflection by teachers on their practice.
- **Weekly Principal Meetings and Regular Check-ins** - Principals meet nearly weekly in both one-on-one and group settings with district leaders. Together, leaders have authentic conversations about challenges, successes, and opportunities. Additionally, there is targeted leadership development (where the content is co-created with principals) to address needs identified by principals.

Through intentional partnerships and targeted support, School District 197 is committed to helping their principals lead schools where every teacher and student thrive. By working together, they're building the foundation for equitable, high-quality education across the district.

This month's member feature was submitted by Sara Blair, Director of Communications, School District 197.

AMSD Board Adopts 2025 Legislative Platform



Association of Metropolitan School Districts

LEGISLATIVE PLATFORM

2025

Keeping Students at the Center

Public education is foundational to Minnesota's future prosperity.

Our ability to compete in the global economy is directly tied to our success in closing the significant racial and socioeconomic disparities in our educational outcomes. All students, and all Minnesotans, will benefit when each and every student has access to an equitable and excellent education.

The AMSD Board of Directors has identified the following priorities to help stabilize school budgets and create more equitable academic opportunities for all students.



ABOUT AMSD

The Association of Metropolitan School Districts represents 47 K-12 school districts and six intermediate / cooperative districts. AMSD member school districts enroll more than one-half of all public school students in Minnesota, with the mission to lead the transformation of public education.

AMSD stands ready to assist state policymakers by providing current research and data to help them make informed decisions.

WWW.AMSD.ORG

WWW.FACEBOOK.COM/AMSDMN

[@AMSDMN](https://WWW.TWITTER.COM/AMSDMN)

The 2025 legislative session convenes Jan. 14. While the primary focus of the session will be the adoption of a new biennial budget, 2025 will be no ordinary session.

For only the second time in state history, it appears the Minnesota House will be deadlocked in a 67-67 tie. DFL Speaker Designate Rep. Melissa Hortman and Republican Speaker Designate Rep. Lisa Demuth announced that each committee will have DFL and Republican co-chairs and be equally divided in membership. That means bills will need to have bipartisan support to pass out of committee. The Senate remains in DFL control after Sen. Ann Johnson Stewart (DFL-Minnetonka) won a special election maintaining a razor thin 34-33 DFL margin.

Then there's the November economic forecast. The Minnesota Management and Budget Office issued the November State Budget and Economic Forecast last week which projects a \$616 million balance at end of FY26-27 biennium — \$1.1 billion less than prior estimates. Compounding the challenge, the forecast projects a growing structural

imbalance and a budget deficit of more than \$5 billion for the FY28-29 biennium.

All that makes for a difficult session as many of our school districts face tight budgets of their own in the face of rising operational and labor costs and expansive new requirements approved in the last biennium. To address the projected budget shortfalls, and other important issues, the Association of Metropolitan School Districts Board of Directors has adopted a legislative platform for 2025 focused on several areas:

Funding Priorities.

While the basic formula now includes an inflationary increase of at least two, but not more than three percent, that will fall far short of keeping pace with inflationary cost pressures impacting school districts. It's for that reason the platform leads with AMSD urging lawmakers to increase the formula allowance by 3 percent over current law for FY26 and FY27.

Another key platform plank urges lawmakers to increase Local Optional Revenue (LOR) from \$724 to \$974 per pupil to recover ground lost to that inflation. LOR has been frozen at the same level since school districts started receiving it in 2015.

The platform also calls for funding to cover new mandates and programs approved last biennium — namely the costs of the Minnesota Unemployment Insurance and Paid Leave programs and the ongoing required teacher training and curriculum under the Read Act. Also critical is reforming the compensatory funding formula to ensure school districts don't lose significant revenue following the passage of the Universal School Meals legislation in 2023.

Continued on page 4

Focus on Student-Centered Learning

Continued from page 3

Enhance Student-Centered Learning.

A continuing focus for AMSD districts is removing barriers to enhancing student-centered learning opportunities. AMSD is calling on legislators to enhance the student experience through broadening the definition of hours of instruction to allow students to earn credit for learning wherever it occurs, eliminating existing barriers to student-centered learning, and reforming the assessment system, including replacing the high school MCA exams with a nationally recognized college entrance exam.

Ensure Safe Schools for Students and Staff.

School and student safety remain paramount to AMSD members. To protect public assets and ensure safe and secure learning environments for students and staff, the AMSD 2025 platform calls on state policymakers to:

- Increase the per pupil allocation for the Long-Term Facilities Maintenance (LTFM), Operating Capital, and Lease Levy programs to recover ground lost to inflation since 2014, and expand the allowable uses of LTFM revenue to include security modifications and additions for instructional space;
- Allow limited removal time from class within Non-Exclusionary Discipline (NED) to enable schools to plan effective reentry supports and interventions to ensure safe classrooms; and
- Increase the Safe Schools Levy.

Restore Managerial Rights and Enhance Local Control.

One policy area in which nearly all school leaders agree is the need for state policymakers to acknowledge the challenge of one-size-fits-all mandates for school districts — and that there are appreciable differences between school districts based on factors including the local labor market, district size, and demographics to name just a few.

With that in mind, AMSD is calling on the 2025 Legislature to restore inherent managerial rights and allow locally-elected school boards to meet the needs of their students, staff, and community, including:

- Repealing the requirement that locally elected school boards negotiate e-learning days, student testing, and student-to-staff ratios;
- Allowing locally elected school boards to renew an existing capital project levy at the same rate after a public hearing;
- Allowing school boards to establish the school calendar that best meets the needs of their students, staff, and community; and
- Allowing school districts to publish official proceedings on the district website in lieu of publishing them in a newspaper.

Likewise, to protect districts from the burdensome costs of anonymous data requests, AMSD is calling on legislators to require individuals submitting data requests to identify themselves and the organization they represent — and allow districts to recover the rapidly escalating costs, including legal costs, associated with them.

Finally, AMSD urges the lawmakers to refrain from enacting any new mandates to allow school districts to successfully implement the new programs and requirements adopted during the last biennium.

- **Link:** [View the full AMSD 2025 Legislative Platform](#)

“ACT”ing on Change: Modernizing Student Accountability For Our Community

The Past, Present, and Future of Assessment



EDEN PRAIRIE SCHOOLS

Eden Prairie Team

Ms. Felicia Thames,
Assist Superintendent



Dr. Robb Virgin,
Assist Superintendent



Dr. Josh Swanson,
Superintendent





Today we are going to start with assessing your proficiency: This might take 20-30 minutes of your time. It won't be used for anything else of value to you, but we appreciate your time.

This will be timed. We will send a report to your boss and your family. In addition, we will send a report about the proficiency of School Board Members and Superintendents and that will tell us if AMSD is effective. :) It will have no other value to you and not help you in any other way. Are you ready???



Today we are going to determine if you are proficient or not....

Before hiring a cashier, the grocery store manager uses a random number simulation to determine the probability that exactly 3 of the next 5 people she interviews are qualified. She runs 10 trials, J – S, and uses 0, 1, 2, 3, 4, 5 to represent qualified people and 6, 7, 8, 9 to represent unqualified people.

Hiring Simulation Trials

What is the experimental probability that exactly 3 of the next 5 people she interviews are qualified?

- A. 0.35
- B. 0.50
- C. 0.60
- D. 1.00

	Person				
	1	2	3	4	5
Trial J	1	4	9	2	8
Trial K	9	2	4	0	9
Trial L	1	1	5	8	9
Trial M	0	0	2	1	7
Trial N	1	4	3	9	1
Trial O	8	6	0	9	7
Trial P	3	2	9	9	0
Trial Q	1	6	9	6	3
Trial R	0	9	1	3	1
Trial S	2	8	3	5	6

Today we are going to determine if you are proficient or not....

A geometric sequence is shown.

$\frac{1}{3}$	1	3	$\left(\frac{1}{3}\right)^n$	3^n	a_n	a_{n-1}
$(a_n)^3$	$(a_{n-1})^3$					

$$a_1 = 729$$

$$a_n = \boxed{} \cdot \boxed{}$$



“ACT”ing on Change: Modernizing Student Accountability for Our Community

MSBA Description: As MCA student opt-outs increase exponentially at the high school level, we recognized the need for an assessment that is relevant and meaningful for our students, staff, families, and community. Starting this year, the ACT will be used as our board and community’s standardized accountability measure, but more importantly aligned with a comprehensive 21st-century plan that values essential knowledge, skills, and dispositions for each student.





Purpose and Outcomes

Don't expect answers from this.... This is NOT perfect....

We will share how we've been grappling over 10+ years....

You will walk away with understanding some of our logic....

Think about what is important to our students, families, future educational institutions, community, employers?

Dialogue with colleagues to think about assessment should be....

Primer for potential work with Dr. John Tanner....



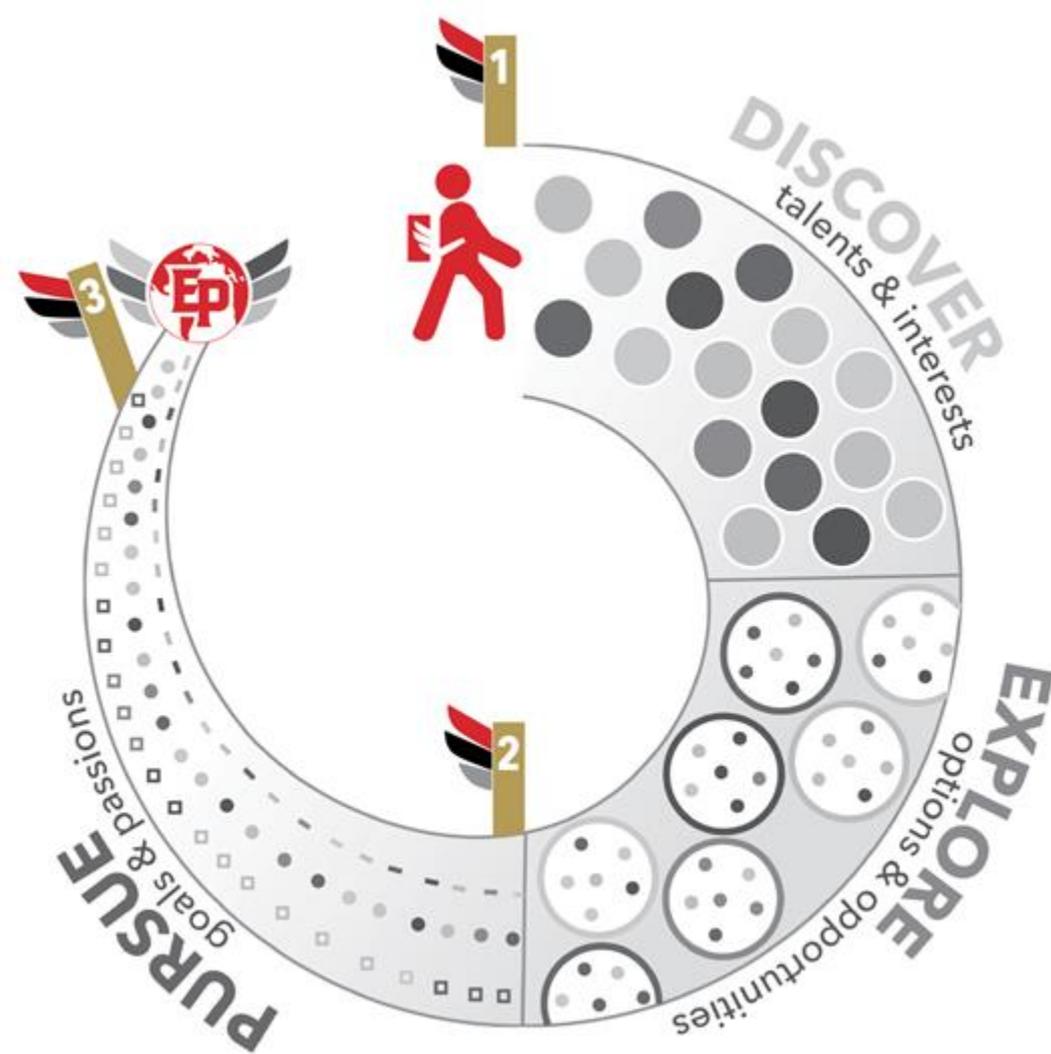


Our Mission

Inspire each student to learn continuously so they are empowered to reach personal fulfillment and contribute purposefully to our ever-changing world.



Mission Outcomes



Each student will be inspired to learn continuously and achieve district expectations.



Each student will enthusiastically and confidently engage in the continual pursuit of personal goals and aspirations.



Each student will proactively engage in actions that contribute to community.

Strategic Delimiter: We will not adopt any new program or service unless it aligns with and contributes to our mission.

Profile of a Graduate/Learner



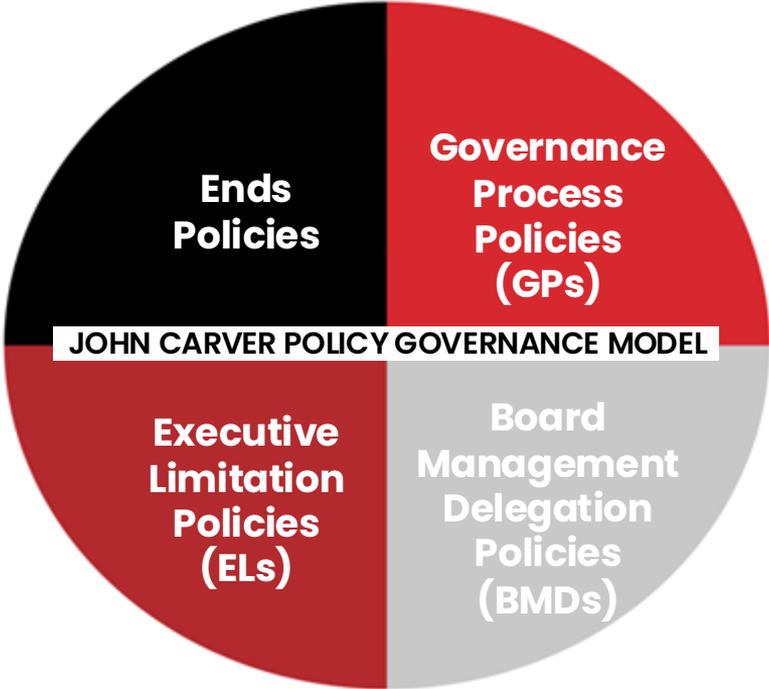
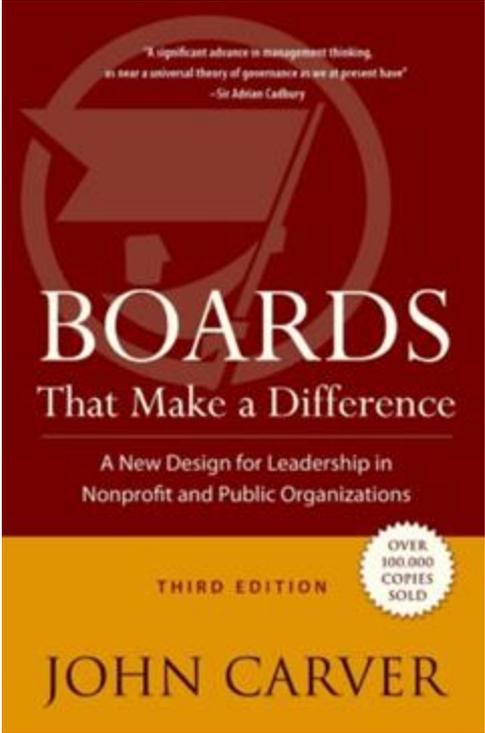
EPS EDEN PRAIRIE
SCHOOLS

Portrait of a Learner

-  Balanced
-  Collaborator
-  Communicator
-  Content
-  Continuous Learner
-  Contributing Citizen
-  Creator
-  Critical Thinker
-  Seeker of Perspectives



Board Governance Model



Board Ends Policies

- 1.1** Graduates and preparation for after high school
- 1.2** Third grade reading proficiency
- 1.3** Growth and proficiency in but not limited to Language Art, Math, Science
- 1.4** Broad based education
- 1.5** 21st Century Skills: Creativity, Collaboration, Communication, Critical Thinking (4Cs)
- 1.6** Citizenship and contributions to society





Ends Policy 1.1: Each student graduates and is academically prepared to progress to multiple opportunities after high school.

- Goal: 95% of EPHS students will graduate in 4 years
- Goal: 80% of 12th grade students will achieve at least one of the three indicators of post-secondary readiness:
 - Score a 21 or greater on the ACT
 - Earn credit in college-level coursework, such as PSEO, concurrent college enrollment, AP courses, CTE courses, or bilingual seal certification
 - Earn credit in a Pathways Capstone course



Ends Policy 1.2: Each student is reading at grade level by the end of third grade.

- Goal: 80% of 3rd grade students will be proficient in two of three aligned reading assessments:
 - MCA/MTAS
 - FastBridge aReading
 - FastBridge CBMR





Ends Policy 1.3: Each student achieves individual growth and proficiency expectations annually in, but not limited to, Language Arts, Math, and Science.

- Goal: The percentage of students in grades 3-8 proficient on the MCA/MTAS will increase two percentage points from the previous year's final results
 - Reading: +2 percentage points from 23-24 results
 - Math: +2 percentage points from 23-24 results
 - Science: +2 percentage points from 23-24 results
- Goal: Of 12th grader students who have taken the ACT and PreACT, 80% will meet or exceed the ACT score predicted by their PreACT
- Goal: The average GPA across each curriculum area of business, fine or applied arts, health, physical education, social studies, technology, and world language will increase by 0.1 from 23-24 results
- Goal: 40% of students (grades K-5) below grade level in reading/math will achieve aggressive growth from fall to spring
- Goal: The percentage of ML students meeting their growth target on the ACCESS/Alt ACCESS will increase 2 percentage points from the previous year's final results
 - +2 percentage points from 23-24 results





Ends Policy 1.4: Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements.

- Goals: Each student experiences an Inspired Journey of discovery, exploration, and pursuit
 - Elementary
 - 100% of students will participate in Discovery groups
 - 65% of students will have exposure to multiple Pathways within the same year
 - 100% of 5th grade students will complete a Steppingstone project
 - Baseline: Students will engage with an industry professional or site visit
 - Student engagement in Discovery groups collected through survey questions will increase 2 percentage points from 23-24 results
 - Middle
 - Average GPA for Exploration courses will increase 0.1 from 23-24 results
 - Baseline: 8th grade students will complete a Milestone project
 - Baseline: Students will engage with an industry professional or site visit
 - Student engagement in Exploration courses collected through survey questions will increase 2 percentage points from 23-24 results
 - High
 - Average GPA for Capstone courses will increase 0.1 from 23-24 results
 - 10% of 12th grade students will complete a Pathway
 - 100% of students in a Capstone course will engage with an industry professional
 - Student engagement in Capstone courses collected through survey questions will increase 2 percentage points from 23-24 results
 - Student participation in extracurricular activities will increase by 2 percentage points from 23-24
- Goal: 90% of seniors will graduate with more than 54 credits



Ends Policy 1.5: Each student has the 21st century skills needed to succeed in the global economy.

- Goal: 80% of students will be proficient in each of the 4Cs (Collaboration, Communication, Creativity, Critical Thinking) assessed through proficiency scales
- Goal: Students in Capstone courses will increase their self-assessment on the 4Cs by 5 percentage points from the beginning of the course to the end of the course
- Goal: 90% of students will set goals
 - Elementary/Middle: Students will set personal and academic goals
 - High: Students will create a graduation plan



Ends Policy 1.6: Each student has the knowledge that citizens and residents of the United States need to contribute positively to society.

- Goal: Favorable responses of students' self-assessment on safe, kind, and responsible behavior will increase by 5 percentage points from the beginning of the year to the end of the year
- Goal: Favorable responses of staff assessment on students' safe, kind, and responsible behavior will increase by 5 percentage points from the beginning of the year to the end of the year
- Goal: 80% of students will be proficient in digital citizenship
- Goal: The percentage of chronically absent students will be 15% or less.





Ends Policy 1.3: Each student achieves individual growth and proficiency expectations annually in, but not limited to, Language Arts, Math, and Science.

Zoning in on High School

- Why did we ACT?
- History and commitment to open doors for Each
- Leveraged the year the state provided the exam
- Resource and budget commitment
- Over 95% of our students take the ACT by their choice
- So why eliminate HS MCA's from our district measures?





Student and Family Voice

How did they tell us?

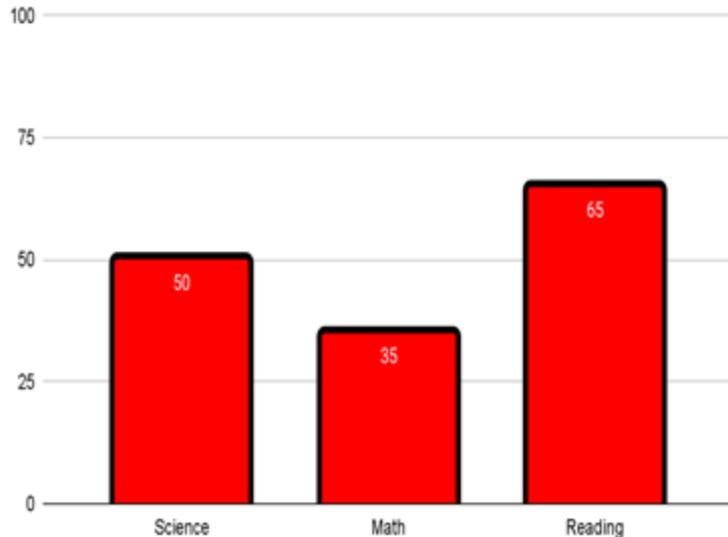
Each spring we provide numerous assessments.
Many students sign up to take more than one.

- AP Exams
- Bi-Lingual Seal
- Technical Certifications
- ACT
- SAT
- And then there are MCA's = Opt Outs



Eden Prairie High School MCA Opt Outs

Percentage of HS Students Taking MCA's



MCA High School Participation Rates

- Reading: 65%
- Math: 35%
- Science: 50%





PreACT – ACT Metrics

- All 9th & 10th grade students are offered the preACT at no cost during the school day
 - 90% participation rate
- Provides a score a score and predicted score range
- Create target to meet or exceed growth goals that is based on each student





Purposeful Assessment

We believe assessment should have meaning to the learner.... That can be meaningful in a number of ways. A few examples may be....

- Real time learner feedback
- Access to further learning or opens doors
- Motivation or to learn more or curiosity
- Financial
- Proximal to learning or an accomplishment





Its an iteration.....

What challenges exist with this?

- Cost: this is NOT cheap
- We've just swapped one standardized test for another
- We still have to give the MCA and jump the hoops
- The state tells us we have to give the assessment, but also clearly communicate and publish how to opt out of the assessment
- This is NOT going to help us with state reporting





Which standardized assessment is NOT the most important part!

So what is most important about designing assessment/accountability models?

- Holistic assessment that is meaningful
- Validates student learning and strengths
- Supports student growth
- Provides value to students and families through any number of value propositions
- Open doors and support their aspirations and goals.





Importance of Planning for the Long Haul

- Bias toward action and evolution
- Best move at the best moment
- Year by year and provide “runway”
- Keep asking questions like “What may be better than {MCA} or {ACT} or {Rubrics} or {Self Assessment} or {.....}??”
- Annual process and “productive accountability”
- Balanced and valuable to those being assessed as well as the system being assessed

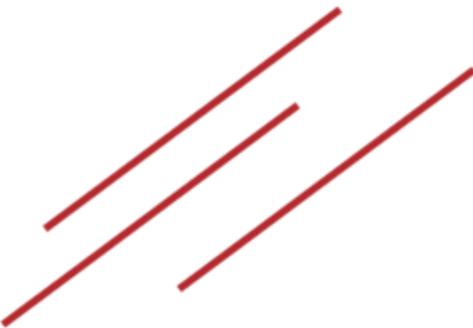


AMSD: Enabling Student Centered Learning Systems in Minnesota

	Culture of Innovation Recommendations	7
➔	1. Develop a model state portrait	8
	2. Improve policy flexibility guidance	9
	3. Improve funding flexibility guidance	10
	4. Study policy structures and recommend changes	11
	5. Establish sustainable school and district implementation supports	12
	6. Establish a student-centered learning network	13
	7. Create a dedicated state funding stream	14
	Empowering Educators Recommendations	15
	8. Expand access to student-centered trained educators	16
	9. Create statewide student-centered professional development opportunities	17
	10. Revisit teacher development evaluation	18
	11. Study high-quality student-centered learning	19
	Assessments Recommendations	20
➔	12. Develop a student-centered assessment pilot	21
➔	13. Evolve the state's assessment system	22



FLIGHT PLAN EP

2035 



<https://www.menti.com/alh4id1f85te>



10 years from now....

What should we measure to indicate that each of our students is thriving in 2035, while creating healthy views and perceptions of the gifts and talents of each of our students?



What knowledge, skills, and dispositions will our each of our students need in 2035 to thrive as we think about our increasingly diverse community and world?

“ACT”ing on Change: Modernizing Student Accountability For Our Community

The Past, Present, and Future of Assessment



EDEN PRAIRIE SCHOOLS



FINANCE COMMITTEE DECEMBER 4, 2024 MINUTES, Summary

Purpose Statement: The mission of the Finance Committee is to provide strategic guidance of budget and finance activities on behalf of ISD 200. The committee will support sustainability, transparency, and equity for the School Board and the community at large.

Present at the meeting were: Dr. Tammy Champa, Director Jennifer Seubert, Chairperson Carrie Tate, and Treasurer Mark Zuzek. There were no members absent.

The goal of the meeting was to provide:

- Review of the 2024-2025 Revised Budget
- Advise on the highpoints and low level summary points for the presentation at the December 4, 2024 School Board session
 - Treasurer Zuzek volunteered to introduce director Seubert and provide context to the rest of the school board to explain the need for revisions to the budget.
 - Chair Tate and Treasurer Zuzek provided recommendations on when to modify the spoken presentation. Ms. Seubert was appreciative of those recommendations.
- Agree on the next meeting date

Because committee assignments have not been made for the 2025-2026 School year, there are no additional dates presently set. It is likely that a final quarterly meeting would be set for April or early May.



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Joint Powers Meeting:

November 21, 2024
7:30 - 8:30 am
Tilden, Room 108

Attendees: Dr. Champa, LynDee Humble, Jen Seubert, Kari Gorr, Chair Tate, Mark Zuzek, Melissa Millner, Kari Gorr, Chris Jenkins, DawnMarie Vhrachoff, Dave Pemble, Tim Lawrence

Joint Powers Meeting Summary

1. Welcome and Introductions
2. School District Updates
 - a. Pathways
 - b. 2nd SRO
 - c. Safe Routes to School
 - d. School Perceptions Survey
3. City Updates
 - a. City is working on setting boundaries due to the cannabis laws in MN changing
 - b. PFAS
 - c. New Sewage Treatment plant off of E 10th St has been paused
 - i. Considering a pipeline to Empire treatment plant instead
 - d. Hwy 61 project will be starting late summer 2025 and heavy work will be in 2026
 - e. City Hall improvements and how state funded grants have assisted in that
 - f. Record turnout for election - including that 43% of Hastings voters cast their ballots early.
 - g. Senior Center has increasing enrollment
 - i. 1300+ members
 - ii. 225 Registered for the Thanksgiving meal that was to be held that day!
 - iii. Capital improvement projects
 1. Roof, LED light replacement, parking lot repaved, security cameras installed, bulletproof door/security door installed, water fountains installed, gym floor redone, monument sign and HVAC
4. Joint Maintenance Facility
 - a. The district bought 45% of the building - the city owns the land
 - b. Needed projects
 - i. There is no heat in the shop - so a 2nd heat system is needed
 - ii. Resealing on the exterior of the building
 - iii. Roof
5. Opportunities for partnership and communication
 - a. We talked about a Community Planning Team
 - i. Include District, City and Township representation
 - b. For the January meeting we will look at streamlining and updating all agreement documents so they are current and more representative of our partnership.
 - c. We are looking at meeting quarterly for long range planning for facilities and capital improvements

Future Joint Powers Committee Meetings: Friday Jan 24, 2025 7:30 - 8:30 am Tilden Room 108



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Native American Parent Advisory Council: Summary of December 5, 2024

- I. **Hanging Tribal Nation Flags**
 - A. Flags have arrived and are ready to be put up.
 - B. Hanging of tribal nation flags is on pause until the final school board policy related to wall hangings is finalized and brought forward to the board.
 - C. The committee would like to move forward with installing the flags on a permanent basis.
 - D. Hastings NAPAC will pursue a letter to the board expressing their desire to have the flags displayed at Hastings High School and will share their message at public comment.
 - II. **Office of American Indian Education is building a library of professional development**
 - A. Hope is for a Spring 2025 implementation
 - B. Available to all educators
 - III. **FY26 Budget was submitted to the Office of American Indian Education**
 - A. Feedback has not been received from the state
 - B. Collaborative nature of this budget drafting was appreciated
 - IV. **Indigenous Little Free Library Grant**
 - A. Grant awarded
 - B. Library going up at Pinecrest Elementary
 - V. **Winter Story Night**
 - A. Middle School Auditorium
 1. February 19, 2024
 2. Reserved from 4:30 PM to 8:00 PM
 3. Social hour to begin at 5:30 PM
 4. Storytelling to begin at 6:00 PM
 - B. Food
 - C. Author/Speaker
 - D. Flyer has been drafted
 - VI. **FY25 Budget:** On target and/or under budget
 - VII. **Intervention Data**
 - A. **Reading:** Native American students in K-4 are meeting or exceeding their growth goals at a rate faster than any other group. *Progress is monitored every two weeks.*
 - B. **Math:** Data is being pulled
-

C. Winter screening data will be available next month

VIII. Native American Education Liaison Updates [there are many]

A. Is very likely we will reach 100 students enrolled in Hastings Public Schools that identify as Native American, which would trip a Native Language Course requirement.

B. Student experiences and attendance at those experiences are up by greater than 10%.

C. Now a dedicated classroom space at Hastings High School (A204).

D. Johnson O'Malley funding procedures have been developed and is being prepared to go to families, unlocking a new funding source.

E. Oyate Kinipi: Native Archery Group

1. Exploring competitive Native Archery program for Native students.

2. **Logistics**

a) Twice per month, 2 hour practices for any students interested in 4th grade and up

b) Parents are encouraged to participate and learn to shoot with the students as well

c) End of year tournament at Mystic Lake with teams from all over Minnesota

3. **Costs**

a) \$350 per practice, two practices a month (starting in January): \$3500

b) \$500 for end of year tournament registration and participation

IX. TNEC Updates: Need within district to expand knowledge of Native and Tribal colleges and related opportunities



Policy Committee Mission

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

In Attendance December 9, 2024: Drew Cooper, Jessica Dressely, Andrew Hodges, Kim Hoff, LynDee Humble, Naomi Marietta, Cathy Moen, and Carrie Tate

Next Policy Committee Meetings

December 18, 2024

December 9 & 18, 2024 Summary

[Review Cycle Tracker](#)

Committee Summary

The policy committee reviewed 8 policies that will be detailed in the readings that follow. The next committee meeting will be scheduled after the Organizational Meeting in January. During the first quarter of 2025, the committee will focus on completing the review of the 500 Series- Student Policies and will start to review the 600 Series- Education Programs Policies. During 2024 the policy committee reviewed and adopted 70 policies and revised and adopted 33 policies with legislative updates.

1st Readings

534 Unpaid Meal Charges

- Committee Discussion: Reviewed Cycle- updated to reflect MSBA model policy and ISD 200 procedures
 - Committee Recommendation: ***1st Reading***

610 Field Trips

- Committee Discussion:
 - Section II (C)(1): "*Extended trips may be instructional*" replaced "*may*" with "*must*"
 - Section II (C)(1): added "*The form must indicate any potentially hidden costs (i.e. pre-trips) and/or perceived risks of the trip*"
 - Section III(C): removed reference to 903.1 (ISD 200 does not have 903.1)
 - Updated Legal and Cross References
 - Committee Recommendation: ***1st Reading***

613 Graduation Requirements

- Committee Discussion: Policy Service Newsletter Nov.2024/ Full review in April 2025
 - Considered adding language to limit the number of study halls. The Director of Teaching and Learning suggested addressing this in a written administrative procedure.
- The following revisions were made to align with model policy
 - General Statement of Policy: Revised to align with MSBA model policy
 - Section VI (B)(1-6): Corrected paragraph references
 - Section VII: Revised to align with MSBA model policy
 - Section VIII: Revised to align with MSBA model policy
 - Committee Recommendation: ***1st Reading & Action Item***
Rationale for expedited adoption: Registration for fall 2025 school year begins in January.

614 School District Testing Plan and Procedure

- Committee Discussion: Policy Service Newsletter Nov.2024
 - This policy has not had a full review since 2006, as a result there are many substantive changes, it is recommended that we follow the 3 reading process
 - Committee Recommendation: *1st Reading*

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

- Committee Discussion: Policy Service Newsletter Nov.2024
 - Revised title and purpose statement. Since these are substantive changes it is recommended that we follow the 3 reading process
 - Committee Recommendation: *1st Reading*

721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

- Committee Discussion: Updated to reflect MSBA model policy.
 - Committee Recommendation: *1st Reading*

2nd Readings & 3rd Readings

No changes since last reading

MSBA Policy Services Newsletter: November 2024 (non substantive changes)

507.5 School Resource Officers

- Committee Discussion: Policy Service Newsletter Nov.2024
 - Updated legal reference
 - Committee Recommendation: Consent Agenda

519 Interview of Students by Outside Agencies

- Committee Discussion: Policy Service Newsletter Nov.2024
 - Section III(A): Added “Reporting of”
 - Committee Recommendation: Consent Agenda

December 18, 2024 Board Meeting

Ist Readings:

534 Unpaid Meal Charges

610 Field Trips

614 School District Testing Plan and Procedure

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

2nd readings:

524 Internet and Technology Acceptable Use and Safety Policy

524.1 Cell Phones and Electronic Devices

533 Wellness

Individual Action (Expedited)

613 Graduation Requirements

Consent Agenda:

507.5 School Resource Officers

519 Interview of Students by Outside Agencies

- 3rd Reading/ Consent Agenda

- 530 Immunization Requirements



534 UNPAID MEAL CHARGES

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or seconds as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. All a la carte items or second meal purchases are to be prepaid before meal service begins on the district website under: Parents - Online Payments - Food Service/MealPay Plus. A student who does not have sufficient funds will not be allowed to charge a la carte items or a second meal until additional money is deposited in the student's account.
- B. A school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.
- C. Each school that participates in the free school meals program must:
 - 1. participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and
 - 2. provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.
- D. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meal balance.

- E. When the student has a negative balance, the student will not be allowed to charge a snack item.
- F. If a parent/guardian chooses to send in one payment that is to be divided between sibling accounts, the parent/guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent/guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families and employees when meal account balances are low or fall below zero, ~~of a low account balance when the account is below \$0.00,~~ via the district's automated alert notification system. ~~Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program. A meal will not be taken away from a student with an overdrawn account.~~¶¶
- B. Families will be notified of an outstanding negative balance notification when their student's account is below \$0.00, twice per week via the district's automated alert notification system.
- C. ~~Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing non reimbursable meals; or affixing stickers, stamps, or pins. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing non reimbursable meals; or affixing stickers, stamps, or pins.~~
- D. ~~When an account balance reaches negative \$50, the Food & Nutrition Services Department shall notify the parent(s)/guardian(s) via letter. Such letter shall notify the parent(s)/guardian(s) of the expectation that the account be brought to a positive balance within ten days or as specified in a repayment plan, and will include a meal application (if one is not already on file).~~¶¶

¶¶

~~E. When an account balance reaches negative \$75, building principals shall contact the parent(s)/guardian(s) via phone to communicate the expectation that the account be brought to a positive balance within ten days or as specified in a repayment plan.~~

~~¶~~

~~The following individuals may personally call students' parent(s)/guardian(s), mail letters, or send letters home in students' backpacks if necessary:~~

~~¶~~

~~• Food & Nutrition Services Department Director or secretary~~

~~Individual school buildings principals, secretaries, social workers, or community support social workers.~~

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$100, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing or via the student handbook to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post the policy on the school district’s website, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district’s school meals policy.

Legal References: *Minn. Stat. § 123B.37 (Prohibited Fees)*
Minn. Stat. § 124D.111, Subd. 4 (School Meals Policies; Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 et seq. (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 et seq. (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

Cross References: *None*

Policy Reviewed: ~~12.09.2024~~ ~~05.29.2020~~
Policy Adopted: 06.24.2020
Policy Revised: 07.27.2023



610 FIELD TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Additional criteria to be considered include trip crisis plan (Examples; student injury, student illness, lead organizer illness, death of family member at home, etc.), total cost to the participant and/or district, effect of absence upon scholastic performance of participating students and impact upon the overall operation of the school. The school board reserves the right to approve extended trips on an individual basis.

Student trips will be categorized within three general areas:

A. Required Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Students without parent permission will participate in an alternate activity with the same learning objectives and credit. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Optional Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which supplement the instructional or activity program goals. **These trips** usually take place outside the regular school day. Examples of trips in this category involve cultural events, student activities, clubs, and other special interest groups or social activities. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees).

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips

must ~~may~~ be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. The form must indicate any potentially hidden costs (i.e. pre-trips) and/or perceived risks of the trip. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.
3. Participating in overnight trips for curricular, co-curricular, or extracurricular activities is a privilege. To ensure the safety of the traveling party, participants may be subject to a search of their person or possessions by school administrators prior to boarding the transportation for an overnight event.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activities.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. All volunteers accompanying students on extended trips will be subject to a background check. ~~in accordance with Policy 903.1.~~ Volunteers will be responsible for the cost of the background check.
- D. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- E. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- F. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain pre-approval by administration of student transportation

by a personal vehicle, pursuant to Section III.E.1, if practicable. If pre-approval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy or the school board may, at any time, decide to cancel a pre-approved trip. This decision would typically occur due to safety concerns for the students and staff.

The Superintendent has the discretion to cancel any trip at any time if he/she determines that proceeding with the field trip may unduly jeopardize students' health or safety. The district may not be responsible for any financial loss associated with the cancellation of trips. Therefore, students or chaperones participating in any activity involving substantial prepayment of fees are highly recommended to seek a reputable travel insurance policy.

Legal References: *Minn. Stat. § 123B.36 (Authorized Fees)*
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Co-curricular and Extracurricular Activities; Insurance)
Minn. Stat. § 169.011, Subd. 71(a) (Definitions of a School Bus)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards — Exemption)
Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)
Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References: ~~*MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)*~~
ISD 200 Policy 423 (Employee – Student Relationships)
ISD 200 Policy 506 (Student Discipline)
~~*MSBA/MASA Model Policy 707 (Transportation of Public School Students)*~~
ISD 200 Policy 709 (Student Transportation Safety Policy)
ISD 200 Policy 710 (Extracurricular Transportation)
ISD 200 Policy 903A

Policy Reviewed: 07.11.2022
Policy Adopted: 07.22.2020
Policy Revised: 12.09.2024 ~~07.27.2022~~



613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of one semester of study or a student’s mastery of the applicable subject matter, as determined by the school district. (Two semester credits equals one academic year.)
- B. “English language learners” or “ELL” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- C. “Individualized Education Program” or “IEP” means a written statement developed for a student eligible by law for special education and services.
- D. “Required standard” mean a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, health and the arts, and locally developed academic standards in health apply until statewide rules implementing statewide health standards under Minnesota Statutes, section 120B.021, subdivision 3, are required to be implemented in the classroom.
- E. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

The Director of Teaching and Learning or delegate shall be named the school district test administrator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. ASSESSMENT GRADUATION REQUIREMENTS

A. Graduation Requirements

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

1. Achievement and career and college readiness in mathematics, reading, and writing, consistent with paragraph (k) and to the extent available, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student; and
2. Consistent with this paragraph and Minnesota Statutes section 120B.125, age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
3. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.

B. Targeted Instruction Plan

1. A student must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
2. Consistent with Minnesota Statutes, sections 120B.13, 124D.09, 124D.091, 124D.49, and related sections, an enrolling school or district must actively encourage a student in grade 11 or 12 who is identified as academically ready for a career or college to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment under this subdivision to graduate from high school.
3. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.

- C. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete 44 credits, as determined by the school district, the following high school level credits for graduation:

A. Credit Requirements

1. Eight credits of language arts sufficient to satisfy all academic standards in English language arts;
2. Six credits of mathematics, sufficient to satisfy all of the academic standards in mathematics;
3. Six credits of science, including two credits to satisfy all the earth and space science standards for grades 9 through 12, two credits to satisfy all the life science standards for grades 9 through 12, and two credits to satisfy all the chemistry or physics standards for grades 9 through 12;
4. Eight credits of social studies, encompassing at least United States history, geography, government and citizenship, in either grade 11 or 12 for students beginning in grade 9 in the 2025-2026 school year and later or an advanced placement, international baccalaureate, or other rigorous course on government and citizenship under Minnesota Statutes, section 120B.21, subdivision 1a, and a combination of other credits encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;
5. Two credits in the arts satisfy all of the academic standards in the arts;
6. Two credits of health;
7. One credit of physical education or human performance; and
8. A minimum of eleven elective credits.
9. Students who begin grade 9 in the 2024-2025 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.

B. Credit equivalencies:

1. One credit of economics taught in a school's agricultural, food, and natural resources

education or business education program or department may fulfill one credit in social studies under Paragraph (A)(4)~~D~~, above, if the credit is sufficient to satisfy all of the academic standards in economics.

2. Two agricultural science or career and technical education credits may fulfill the elective science credit required under Paragraph (A)(3)~~D~~, above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph (A)(3)~~D~~, above, if the credit meets the state chemistry academic standards or all of the physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph (A)(3)~~C~~, above.
3. Two career and technical education credits may fulfill a mathematics or arts credit requirement under Paragraph (A)(2)~~B~~ or Paragraph (A)(5)~~E~~, above.
4. Two computer science credits may fulfill a mathematics credit requirement under Paragraph (A)(2)~~B~~, above, if the credit meets state academic standards in mathematics.
5. Two Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph (A)(2)~~B~~ or Paragraph(A)(3)~~C~~, above, if the credit meets the state academic standards in mathematics or science.
6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
~~All students must satisfactorily complete the following academic standard to meet the required Graduation Standards:~~
 1. School District Standards, Health (K-12);
 2. School District Standards, Career and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).

- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis. A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.

* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.

- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):

1. Minnesota Academic Standards, English Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12; ~~and~~
5. Minnesota Academic Standards, Physical Education K-12; ~~and~~ ;
6. Minnesota Academic Standards, Arts K-12.

~~School District Standards, Health (K-12)~~

~~Minnesota Academic Standards or School District Standards, Arts K-12 ¶~~

~~(State standards in the Arts K-12 are required beginning in the 2024-2025 school year.)~~

- D. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes section 120B.07, ~~upon meeting the following conditions:~~

- A. All course of standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

IX. NOTICE

The school district will notify students and their parents of the school district's graduation requirements within 30 working days of a student's entry into ninth grade.

Legal References: *Minn. Stat § 120B.018 (Definitions)*
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals, Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.30 (General Requirements; Statewide Assessments)
Minn. Stat. § 120B.303 (Assessment Graduation Requirements)
Minn. Stat. § 120B.307 (College and Career Readiness)
Minn. Rules Part 3501.0660 (Academic Standards For Kindergarten through Grade 12)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Arts Standards for Kindergarten through Grade 12)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Child Succeeds Act)t)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 616 (School District System Accountability)

Policy Reviewed: ~~12.09.2024~~ ~~09.11.2023~~
Policy Adopted: 07.31.2024
Policy Revised: 07.01.2024



614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

~~It is the purpose of this policy to set forth the school district's testing plan and procedure.~~ The purpose of this policy is to set forth the school district's testing plan and procedure.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to implement procedures for testing, test security, ~~reporting, documentation, notification to students and parents and student record keeping in~~ accordance with Minnesota law.

III. DUTIES OF SCHOOL DISTRICT PERSONNEL REGARDING TEST ADMINISTRATION ~~TEST ADMINISTRATOR~~

A. Superintendent

1. Responsibilities before testing:

- a) Designate a district assessment coordinator and district technology coordinator.
- b) The superintendent, or a designee who has been authorized to be the identified official with authority by the school board, pre-authorizes staff access for applicable Minnesota Department of Education (MDE) secure systems.
- c) Annually review and recertify staff who have access to MDE secure systems.
- d) Read and complete the Assurance of Test Security and Non-Disclosure.
- e) Establish a culture of academic integrity.
- f) Fully cooperate with MDE representatives conducting site visits or Minnesota Test of Academic Skills (MTAS) audits during testing.
- g) Ensure student information is current and accurate.
- h) Ensure that a current district test security procedure is in place and that all relevant staff have been provided district training on test administration and test security.
- i) Ensure that a current process is included for tracking which students tested with which test monitors and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
- j) Confirm the district assessment coordinator has current information and training

specific to test security and the administration of statewide assessments.

- k) Confirm the district assessment coordinator completes Pre-test Editing in the Test Web Edit System (WES).
- l) Post on the school district website the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form.

2. Responsibilities after testing:

- a) Confirm the district assessment coordinator and Minnesota Automated Reporting Student System (MARSS) coordinator complete Post-test Editing in Test WES.
- b) Verify with the district assessment coordinator that all test security issues have been reported to MDE and are being addressed.
- c) Confirm the MARSS coordinator has updated all student records for Post-test Editing.
- d) Confirm the district assessment coordinator has finalized the district's assessment information prior to the close of Post-test Editing in Test WES.
- e) Confirm the district assessment coordinator, or designee, has access to the Graduation Requirements Records (GRR) system and enters necessary information.
- f) Discuss assessment results with the district assessment coordinator and school administrators.

B. District Assessment Coordinator

1. Responsibilities before testing:

- a) Serve as primary contact with MDE regarding policy and procedure questions related to test administration.
- b) Read and complete the Assurance of Test Security and Non-Disclosure.
- c) Confirm all staff who handle test materials, administer tests, or have access to secure test content have completed the Assurance of Test Security and Non-Disclosure.
 - (1) Maintain the completed Assurance of Test Security and Non-Disclosure for two years after the end of the academic school year in which testing took place.

- d) Review with all staff the Assurance of Test Security and Non-Disclosure and their responsibilities thereunder.
- e) Identify appropriate tests for students and ensure student data sent to service providers for testing are correct.
- f) Establish district testing schedule within the testing windows specified by the MDE and service providers.
- g) Prepare testing conditions, including user access to service provider websites, preparing readiness for online testing, preparing a plan for tracking which students test on which computers or devices, ensure accommodations are indicated as necessary, providing students with opportunity to become familiar with test format, item types, and tools prior to test administration; establishing process for inventorying and distributing secure test materials where necessary; preparing procedures for expected and unexpected situations occurring during testing; planning for addressing technical issues while testing; identify staff who will enter student responses from paper accommodated test materials and scores from MTAS administration online.
- h) Train school assessment coordinators, test monitors, MTAS test administrators, and ACCESS (test for English language learners) and Alternate ACCESS test administrators.
 - (1) Provide training on proper test administration and test security (Pearson's Training Management System).
 - (2) Verify staff complete any and all test-specific training.
- i) Maintain security of test content, test materials, and record of all staff involved.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Define chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials

after testing is completed.

j) Confirm that all students have appropriate test materials.

2. Responsibilities on testing day(s):

a) Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and policies and procedures.

b) Fully cooperate with MDE representatives conducting site visits or MTAS audits.

c) Contact the MDE assessment contact within 24 hours of a security breach and submit the Test Security Notification in Test WES within 48 hours.

d) Address invalidations and test or accountability codes.

3. Responsibilities after testing:

a) Ensure that student responses from paper accommodated test materials and MTAS scores are entered.

b) Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.

c) Return secure test materials as outlined in applicable manuals and resources.

d) Collect security documents and maintain them for two years from the end of the academic school year in which testing took place.

e) Review student assessment data and resolve any issues.

f) Distribute Individual Student Reports no later than fall parent/teacher conferences.

g) Enter Graduation Requirements Records in the GRR system.

C. School Principal

1. Responsibilities before testing:

a) Designate a school assessment coordinator and technology coordinator for the building.

b) Be knowledgeable about proper test administration and test security as outlined in manuals and directions.

c) Read and complete the Assurance of Test Security and Non-Disclosure.

- d) Communicate the importance of test security and expectation that staff will keep test content secure and act with honesty and integrity during test administration.
 - e) Provide adequate secure storage space for secure test materials before, during, and after testing until they are returned to the service provider or securely disposed of.
 - f) Ensure adequate computers and/or devices are available and rooms are appropriately set up for online testing.
 - g) Verify that all test monitors and test administrators receive proper training for test administration.
 - h) Ensure students taking specified tests have the opportunity to become familiar with test format, item types, and tools prior to test administration.
 - i) Include the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form in the student handbook.
2. Responsibilities on testing day(s):
- a) Ensure that test administration policies and procedures and test security requirements in all manuals and directions are followed.
 - b) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
3. Responsibilities after testing:
- a) Ensure all secure test materials are collected, returned, and/or disposed of securely as required in any manual.
 - b) Ensure requirements for embargoed final assessment results are followed.

D. School Assessment Coordinator

1. Responsibilities before testing:
- a) Implement test administration and test security policies and procedures.
 - b) Read and complete the Assurance of Test Security and Non-Disclosure.
 - c) Ensure all staff who handle test materials, administer tests, or have access to secure test content read and complete the Assurance of Test Security and Non-Disclosure.
 - d) Identify appropriate tests for students and ensure student data sent to service

providers for testing are correct.

- e) Prepare testing conditions, including the following: schedule rooms and computer labs; arrange for test monitors and administrators; arrange for additional staff to assist with unexpected situations; arrange for technology staff to assist with technical issues; develop a plan for tracking which students test on which computers or devices; plan seating arrangements for students; ensure preparations are completed for Optional Local Purpose Assessment (OLPA), Minnesota Comprehensive Assessment (MCA), and ACCESS online testing; ensure accommodations are properly reported; confirm how secure paper test materials will arrive and quantities to expect; address accommodations and specific test administration procedures; determine staff who will enter the student responses from paper accommodated test materials and scores from MTAS administrations online.
- f) Train staff, including all state-provided training materials, policies and procedures, and test-specific training.
- g) Maintain security of test content and test materials.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Follow chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials after testing is completed.
 - (4) Identify the need for additional test materials to the district assessment coordinator.
 - (5) Provide MTAS student data collection forms if necessary.
 - (6) Distribute applicable ACCESS and Alternate ACCESS Test Administrator Scripts and Test Administration Manuals to test administrators so they can become familiar with the script and prepare for test administration.

- (7) Confirm that all students taking ACCESS and Alternate ACCESS have appropriate test materials and preprinted student information on the label is accurate.

2. Responsibilities on testing day(s):

- a) Distribute materials to test monitors and ACCESS test administrators and ensure security of test materials between testing sessions and that district procedures are followed.
- b) Ensure Test Monitor and Student Directions and Test Administrator Scripts are followed and answer questions regarding the same.
- c) Fully cooperate with MDE representatives conducting site visits or MTAS audits, as applicable.
- d) Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and test administration policies and procedures.
- e) Report testing irregularities to the district assessment coordinator using the Test Administration Report.
- f) Report security breaches to the district assessment coordinator as soon as possible.

3. Responsibilities after testing:

- a) Ensure that all paper test materials are kept locked and secure and security checklists completed.
- b) Ensure that student responses from paper accommodated test materials and MTAS scores are entered.
- c) Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.
- d) Return secure test materials as outlined in applicable manuals and resources.
- e) Prepare materials for pickup by designated carrier on designated date(s). Maintain security of all materials.
- f) Ensure requirements for embargoed final assessment results are followed.

E. Technology Coordinator

1. Ensure that the district is prepared for online test administration and provide

technical support to district staff.

2. Acquire all necessary user identifications and passwords.
3. Read and complete the Assurance of Test Security and Non-Disclosure.
4. Fully cooperate with MDE representatives conducting site visits or MTAS audits.
5. Attend district training and any service provider technology training.
6. Review, use, and be familiar with all service provider technical documentation.
7. Prepare computers and devices for online testing.
8. Confirm site readiness.
9. Provide all necessary accessories for testing, technical support/troubleshooting during test administration and contact service provider help desks as needed.

F. Test Monitor

1. Responsibilities before testing:
 - a) Read and complete the Assurance of Test Security and Non-Disclosure.
 - b) Attend trainings related to test administration and security.
 - c) Complete required training course(s) for tests administering.
 - d) Be knowledgeable about how to contact the school assessment coordinator during testing, where to pick up materials on day of test, and plan for securing test materials between test sessions.
 - e) Be knowledgeable regarding student accommodations.
 - f) Remove or cover any instructional posters or visual materials in the testing room.
2. Responsibilities on testing day(s).
 - a) Before test:
 - (1) Receive and maintain security of test materials.
 - (2) Verify that all test materials are received.
 - (3) Ensure proper number of computers/devices or paper accommodated test materials are present.

- (4) Verify student testing tickets and appropriate allowable materials.
- (5) Assign numbered test books to individual students.
- (6) Complete information as directed.
- (7) Record extra test materials.

b) During test:

- (1) Verify that students are logged in and taking the correct test or using the correct grade-level and tier test booklet for students with paper accommodated test materials.
- (2) Follow all directions and scripts exactly.
- (3) Follow procedures for restricting student access to cell phones and other electronic devices, including wearable electronic devices.
- (4) Stay in **the** testing room and remain attentive during **the** entire test session. Practice active monitoring by circulating throughout the room during testing.
- (5) Be knowledgeable about responding to emergency or unusual circumstances and technology issues.
- (6) Do not review, discuss, capture, email, post, or share test content in any format.
- (7) Ensure all students have been provided the opportunity to independently demonstrate their knowledge.
- (8) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
- (9) Document the students who tested with the test monitor and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
- (10) Document students who require a scribe or translated directions or any unusual circumstances and report to **the** school assessment coordinator.
- (11) Report any possible security breaches as soon as possible.

c) After **the** test:

- (1) Follow directions and scripts exactly.
- (2) Collect all materials and keep secure after each session. Upon completion, return to the school assessment coordinator.
- (3) Immediately report any missing test materials to the school assessment coordinator.

G. MTAS Test Administrator

1. Before testing:

- a) Read and complete the Assurance of Test Security and Non-Disclosure.
- b) Attend trainings related to test administration and security.
- c) Complete required training course(s) for tests administering.
- d) Be knowledgeable as to when and where to pick up MTAS materials and the school's plan for keeping test materials secure.
- e) Prepare test materials for administration, including objects and manipulatives, special instructions, and specific adaptations for each student.

2. Responsibility on testing day(s):

a) Before the test:

- (1) Maintain security of materials.
- (2) Confirm appropriate MTAS materials are available and prepared for **each** student.

b) During the test:

- (1) Administer each task to each student and record the score.
- (2) Be knowledgeable about how to contact the district or school assessment coordinator, if necessary, and how to respond to emergency and unusual circumstances.
- (3) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
- (4) Document and report and unusual circumstances to **the** district or school assessment coordinator.

- c) After the test.:
 - (1) Keep materials secure.
 - (2) Return all materials.
 - (3) Return objects and manipulatives to classroom.
 - (4) Enter MTAS scores online or return data collection forms to the district or school assessment coordinator.

H. MARSS Coordinator

1. Responsibilities before testing:

- a) Confirm all eligible students have unique state student identification (SSID) or MARSS numbers.
- b) Ensure English language and special education designations are current and correct for students testing based on those designations.
- c) Submit MARSS data on an ongoing basis to ensure accurate student demographic and enrollment information.

2. Responsibilities after testing:

- a) Ensure accurate enrollment of students in schools during the accountability windows.
- b) Ensure MARSS identifying characteristics are correct, especially for any student not taking an accountability test.
- c) Work with district assessment coordinator to edit discrepancies during the Post-test Edit window in Test WES.

I. Any Person with Access to Test Materials

Read and complete the Assurance of Test Security and Non-Disclosure.

IV. TEST SECURITY

A. Test Security Procedures will be adopted by school district administration.

B. Students will be informed of the following:

- 1. The importance of test security;

2. Expectation that students will keep test content secure;
3. Expectation that students will act with honesty and integrity during test administration;
4. Expectation that students will not access cell phones, wearable technology (e.g., smart watches, fitness trackers), or other devices that can electronically send or receive information. The test of a student who wears a device during testing must be invalidated.

If a student completes testing and then accesses a cell phone or other prohibited device (including wearable technology), the school district must take further action to determine if the test should be invalidated, rather than automatically invalidating the test.

5. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior.

C. Staff will be informed of the following:

1. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior.
2. Other contact information and options for reporting security concerns.

~~The school district test administrator as named in Policy 613, Graduation Requirements, shall be responsible for preparing and presenting annually to the school board for approval, and overseeing the publishing of the basic standards test administration plan. The school district test administrator shall file the plan with the Department of Education (“Department”) and deliver the plan to all households in the school district by October 15 of each year. The plan shall include, at a minimum, the following:~~

~~The graduation requirements,¶¶~~

~~D. The number of opportunities a student shall have to retake tests of basic standards during each year,¶¶~~

~~E. The opportunities for remediation for a student who has not passed tests of basic standards,¶¶~~

~~F. The process for requesting an additional testing opportunity and accommodations for a senior who has met all other graduation requirements but has not passed one or more basic standards,¶¶~~

- ~~G. The process for appealing the school district's response to requests in item C.,~~
- ~~H. The method to report breaches in test security procedures to the school district and the Department, and~~
- ~~I. Procedures for meeting the needs of Limited English Proficient students, students who require an IEP or students who require Section 504 Accommodation.~~

~~TEST SECURITY~~

~~J. **Security Requirements.** When administering tests for the basic standards, the school district shall observe the following test security measures in addition to any requirements imposed by the Minnesota Department of Education.~~

~~¶~~

~~1. All test booklets, answer sheets, and test materials shall be placed in locked storage before and after the test administration,~~

~~¶~~

~~2. The tests, testing materials, and answer sheets are nonpublic data under Minn. Stat. § 13.34,~~

~~¶~~

~~3. No copies of test booklets or answer sheets shall be made, and~~

~~¶~~

~~4. The school district shall report any violations of test security to the Department. The Department shall receive reports of violations of test security from anyone with knowledge of such an incident.~~

~~¶~~

~~K. **Security Violations.** The Department shall investigate any reported incidents of breaches in test security. The consequences of a violation of test security may include:~~

~~¶~~

~~1. The invalidation of test scores if a violation is found to justify serious questions about the integrity of the results of the test administration, or~~

~~¶~~

~~V. **Other reasonable sanctions that are necessary to preserve the security and confidentiality of future tests and test administrations.**~~

~~SCHOOL DISTRICT REPORTING TO THE DEPARTMENT AND PUBLIC~~

~~¶~~

~~A. The school district shall report the information specified below to the Department annually by October 15 in a format to be determined by the Department.~~

~~B. The school district shall prepare and disseminate annually by October 15 a public report of the information specified below through the official newspaper or through~~

~~publications sent to all households in the school district.~~

~~C. The reports required above shall include:~~

- ~~1. The number of students enrolled at each grade level 9 through 12 according to the end of the year Minnesota Automated Reporting Student System (MARSS) report;~~
- ~~2. The number of students at each grade level 9 through 12 passing each basic standard at the state standards level;~~
- ~~3. The number of students at each grade level 9 through 12 passing each basic standard at an individualized level under an IEP or a Section 504 Accommodation plan;~~
- ~~4. The number of students at each grade level 9 through 12 passing tests in each basic standard with tests that have been translated into a language other than English;~~
- ~~5. The number of students at each grade level 9 through 12 exempt from testing in each basic standard; and~~
- ~~6. For grade 12 of the previous year only, the number of students currently denied a high school diploma because of not passing the state standard for a basic standard when all other graduation requirements have been met.~~

~~The superintendent shall submit reports identifying expenditures related to basic standards testing, to the Department as required by law.~~

VI. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

A. The school district shall maintain records necessary for program audits conducted by MDE.~~the Department.~~ The records must include documentation consisting of the following:~~that:~~

1. Signed Assurance of Test Security and Non-Disclosure forms must be maintained for two years after the end of the academic year in which the testing took place.
2. School district security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
3. School security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.

4. Test Monitor Test Materials Security Checklist provided for each group of students assigned to a test monitor must be maintained for two years after the end of the academic school year in which testing took place.
 5. School district test monitor tracking documentation must be maintained for two years after the end of the academic year in which the tracking took place.
 6. ACCESS and Alternate ACCESS Packing List and Security Checklist provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
 7. Documentation of school district staff training on test administration and test security must be maintained for two years after the end of the academic school year in which testing took place.
 8. Test Security Notification must be maintained for two years after the end of the academic school year in which testing took place.
 9. Test Administration Report must be maintained for one year after the end of the academic school year in which testing took place.
 10. Record of staff trainings and test-specific trainings must be maintained for one year after the end of the academic year in which testing took place.
- ~~B. Required notifications to parents and students meet the requirements of Minn. Rules Part 3501.0120;¶¶~~
- ~~C. Required student records meet the requirements of Minn. Rules Part 3501.0130;¶¶~~
- ~~D. The school district's process for additional testing of students meets the requirements of Minn. Rules Part 3501.0050;¶¶~~
- ~~E. Test security procedures comply with Minn. Rules Part 3501.0150;¶¶~~
- ~~F. The school district's decisions regarding testing accommodations, modifications, and granting exemptions are in compliance with Minn. Rules Parts 3501.0090 and 3501.0100;¶¶~~
- ~~G. The school district's curriculum and instruction provides appropriate learning opportunities in the basic standards in compliance with Minn. Rules Part 3501.0110;¶¶~~
- ~~H. Remediation plans for students are on file consistent with Minn. Rules Part 3501.0110;¶¶~~
- ~~I. The basic standards test administration plan complies with Minn. Rules Part 3501.0140, subpart 2;¶¶~~
- ~~J. The documentation for students granted accommodations or exempted from testing complies with Minn. Rules Part 3501.0090;¶¶~~
- ~~K. The assessments and documentation of performance for students granted modifications of statewide standards comply with Minn. Rules Part 3501.0090, subpart 2, item C, and¶¶~~

~~L. The school district's process for testing considerations for LEP students complies with Minn. Rules Part 3501.0100.~~

~~REQUIRED NOTIFICATION TO PARENTS AND STUDENTS~~

~~¶~~

~~M. **Written Notice.** The school district shall establish and maintain a system to provide written notice to parents and students about graduation requirements.~~

~~¶~~

~~N. **Notice of Graduation Requirements.** No later than thirty (30) working days after the date of the entrance into the 9th grade or transfer of a student into the school district during or after 9th grade, the school district shall provide to the parents and the student written notice of:~~

~~¶~~

~~1. The graduation requirements, and~~

~~¶~~

~~2. The grade in which the student shall have the first opportunity to take a test in basic standards.~~

~~¶~~

~~O. **Notice of Test Results and Remediation Opportunities.** The school district shall provide no later than ninety (90) days after a student takes a test of basic standards, written notice to the parents and the student of:~~

~~1. Basic standards test results, and~~

~~2. Consistent with Minn. Rules Part 3501.0050, subpart 3, if the student is in the graduating year:~~

~~a) The process by which a parent or student can request additional testing and testing accommodations after April 1, and~~

~~b) The process by which a parent or student can appeal the school district's decision if additional testing or testing accommodation is denied.~~

~~VII. **Notice Pertaining to Adequate Yearly Progress.** If the school district is proposed for identification for school improvement, for corrective action, or for restructuring by the Minnesota Department of Education, the school district shall provide to parents of students in the school district sufficiently detailed summary data of its academic assessments or other academic indicators reviewed to determine whether the school is making adequate yearly progress to permit parents to appeal the Department's proposal:~~

~~STUDENT RECORD KEEPING~~

~~A. **Test Results.** The school district shall keep a record on each student that includes.¶¶~~

~~1. The basic standards tests taken, and¶¶~~

~~2. The results of the most recent basic standards tests given.¶¶~~

~~B. **Student Progress.** Individual student progress shall be reported on a student record as described in items 1. to 4. below.¶¶~~

~~¶¶~~

~~1. “Pass-state level” shall be noted on the record of a student who passes a basic standards test under standard conditions or with an accommodation. The records for students passing with an accommodation shall not be different from the records of students passing the test under standard conditions.¶¶~~

~~¶¶~~

~~2. “Pass-individual level” shall be noted on the record of a student who passes a basic standards test with a modification established in the IEP or Section 504 Accommodation plan in accordance with Minn. Rules Part 3501.0090.¶¶~~

~~¶¶~~

~~3. “Pass-translation” shall be noted on the record of a student who passes a basic standards test that has been translated into a language other than English and has not been validated by the state as a state test with a set passing score.¶¶~~

~~¶¶~~

~~VIII. **“Exempt” shall be noted on the record of a student who has been exempted from a basic standards test.**~~

~~RETALIATION PROHIBITED~~

~~An employee who discloses information to the MDE Commissioner or a parent or guardian about service disruptions or technical interruptions related to administering assessments under this section is protected under section 181.932, governing disclosure of information by employees.~~

Legal References:

Minn. Stat. § 13.34 (Examination Data)

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)

Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)

Minn. Stat. § 120B.30 (School Accountability)

Minn. Rules Parts 3501..0660 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Part 3501.082 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social

Studies)

Minn Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*

ISD 200 Policy 613 (Graduation Requirements)

ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

ISD 200 Policy 616 (School District System Accountability)

Minnesota Pearson Access Next Resources and Forms:

<http://minnesota.pearsonaccessnext.com/policies-and-procedures/>

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615 ~~BASIC STANDARDS TESTING; ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPs, SECTION 504 PLANS-ACCOMMODATIONS, AND LEP STUDENTS~~

I. PURPOSE

The purpose of the policy is to provide adequate opportunities for students identified as having an individualized education program (IEP), Rehabilitation Act of 1973, Section 504 accommodation plan (504 plan), or English Learner (EL) needs to participate in statewide assessment systems designed to hold schools accountable for the academic performance of all students. ~~The purpose of the policy is to provide adequate opportunity for students identified as having IEP, Section 504 Accommodation, or LEP needs to meet the graduation requirements of basic skills testing.~~

II. GENERAL STATEMENT OF POLICY

A. Minnesota Test of Academic Skills (MTAS)

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how a student with a disability will participate in statewide testing.
2. Participation decisions will be made separately for mathematics, reading, and science. The assessment options are the Minnesota Comprehensive Assessment (MCA) and the MTAS.
3. Eligibility Requirements
 - a) The following requirements must be met for a student with a significant cognitive disability to be eligible for the MTAS:
 - (1) The IEP team must consider the student's ability to access the MCA, with or without accommodations;
 - (2) The IEP must review the student's instructional program to ensure that the student is receiving instruction linked to the general education curriculum to the extent appropriate. If instruction is not linked to the general education curriculum, the IEP team must review the student's goals and determine how access to the general curriculum will be provided;
 - (3) The IEP team determined the student's cognitive functioning to be significantly below age expectations. The team also determined that the student's disability has a significant impact on his or her ability to function in

multiple environments, including home, school, and community;

- (4) The IEP team determined that the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments;
- (5) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate measure of the student's academic progress and how the student would participate in statewide testing.

b) MTAS participation decisions must not be made on the following factors:

- (1) Student's disability category;
- (2) Placement;
- (3) Participation in a separate, specialized curriculum;
- (4) An expectation that the student will receive a low score on the MCA;
- (5) Language, social, cultural, or economic differences;
- (6) Concern for accountability calculations.

B. Alternate ACCESS for ELs

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how an identified EL student with a disability will participate in statewide testing.
2. Eligibility Requirements
 - a) The student must be identified as EL in MARSS in order to take an English language proficiency assessment.
 - b) The student must have a significant cognitive disability. If the student has been identified as eligible to take the MTAS in mathematics, reading, or science, the student meets this criterion.
 - c) For students in grades that the MTAS is not administered:
 - (1) the student must have cognitive functioning significantly below age level;
 - (2) the student's disability must have a significant impact on his or her ability to function in multiple environments, including home, school, and community;

and

- (3) the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments.
 - d) The IEP team must consider the student’s ability to access the ACCESS, with or without accommodations.
 - e) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate English language proficiency assessment for the student.
3. Alternate ACCESS participation decisions must not be made on the following factors:
- a) Student’s disability category
 - b) Participation in a separate, specialized curriculum;
 - c) Current level of English language proficiency;
 - d) The expectation that the student will receive a low score on the ACCESS for ELs;
 - e) Language, social, cultural, or economic difference
 - f) Concern for accountability calculations.

C. EL Students New to the United States

EL students new to the United States will take all assessments, including all academic assessments (math, reading, and science), as well as the English Language Proficiency Assessment (ACCESS).

III. DEFINITION OF TERMS

See the current “Procedures Manual for the Minnesota Assessments” which is produced by the Minnesota Department of Education and available through minnesota.pearsonaccessnext.com/policies-and-procedures.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR BASIC STANDARDS TESTING

See Chapter 45 of the current “Procedures Manual for the Minnesota Assessments” and Guidelines for Administration of Accommodations and Linguistic Supports.

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the School District Test Administrator. The School District Test Administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

Legal References: *Minn. Stat. § 120B.11 (School District Process For Reviewing Curriculum, Instruction and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)*
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 125A.08 (Individualized Education Programs)
Minn. Rules Parts 3501.0660 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
Eligibility Requirements for the Minnesota Test of Academic Skills (MTAS), <https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mda2/~edisp/006087.pdf>
Alternate ACCESS for ELLs Participation Guidelines, <https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mdq5/~edisp/049763.pdf>

Cross References: ~~*ISD 200 Policy 104 (School District Mission Statement)*~~
ISD 200 Policy 601 (School District Curriculum and Instruction Goals)
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 616 (School District System Accountability)

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721 **UNIFORM GRANT GUIDANCE POLICY REGARDING FEDERAL REVENUE SOURCES**

I. PURPOSE

The purpose of this policy is to ensure compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district.

II. DEFINITIONS

- A. “Compensation for personal services” includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries.
Compensation for personal services may also include fringe benefits which are addressed in 2 Code of Federal Regulations, section 200.431 (Compensation - Fringe Benefits).
- B. “Contract” means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 Code of Federal Regulations Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.
- C. “Direct costs” are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.
- D. “Equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$10,000.
- E. “Federal award” has the meaning, depending on the context, in either paragraph 1. or 2. of this definition:
 - 1.
 - a. The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described

in 2 Code of Federal Regulations section 200.101 (Applicability); or

- b. The cost-reimbursement contract under the federal Acquisition Regulations that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations section 200.101 (Applicability).
2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 Code of Federal Regulations section 200.40 (Federal Financial Assistance), or the cost-reimbursement contract awarded under the federal Acquisition Regulations.
3. “Federal award” does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.

F. Grants

1. “State-administered grants” are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).
 2. “Direct grants” are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.
- G. “Non-federal entity” means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.

~~“Federal award” has the meaning, depending on the context, in either paragraph 1. or 2. of this definition.~~

~~The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations section 200.101 (Applicability), or~~

~~The cost-reimbursement contract under the federal Acquisition Regulations that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations section 200.101 (Applicability).~~

~~The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 Code of Federal Regulations section 200.40 (Federal Financial Assistance), or the cost-reimbursement contract awarded under the federal Acquisition Regulations.~~

~~“Federal award” does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.¶¶~~

~~“Contract” means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 Code of Federal Regulations Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.~~

H. “Post-retirement health plans” refer to costs of health insurance or health services not included in a pension plan covered by 2 Code of Federal Regulations, section 200.431(g) for retirees and their spouses, dependents, and survivors.

I. Procurement Methods

1. “Procurement by micro-purchase” is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (generally \$10,000, except as otherwise discussed in 48 Code of Federal Regulations Subpart 2.1 or as periodically adjusted for inflation).
2. “Procurement by small purchase procedures” are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$175250,000 (periodically adjusted for inflation).
3. “Procurement by sealed bids (formal advertising)” is a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
4. “Procurement by competitive proposals” is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.
5. “Procurement by noncompetitive proposals” is procurement through solicitation of a proposal from only one source.

~~“Equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$105,000.~~

~~“Compensation for personal services” includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries.~~

~~Compensation for personal services may also include fringe benefits which are addressed in 2 Code of Federal Regulations section 200.431 (Compensation - Fringe Benefits).~~

~~“Post-retirement health plans” refer to costs of health insurance or health services not included in a pension plan covered by 2 Code of Federal Regulations section 200.431(g) for retirees and their spouses, dependents, and survivors.~~

- J. “Relocation costs” are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.
- K. “Severance pay” is a payment in addition to regular salaries and wages by the non-federal entities to workers whose employment is being terminated.

~~“Direct costs” are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.~~

~~“Relocation costs” are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.~~

- L. “Travel costs” are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

III. CONFLICT OF INTEREST

A. Employee Conflict of Interest.

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which

employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The employees, officers, and agents of the school district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the school district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by employees, officers, or agents of the school district.

- B. Organizational Conflicts of Interest. The school district is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization because of relationships with a parent company, affiliate, or subsidiary organization.
- C. Disclosing Conflicts of Interest. The school district must disclose in writing any potential conflict of interest to MDE in accordance with applicable federal awarding agency policy.

IV. ACCEPTABLE METHODS OF PROCUREMENT

- A. General Procurement Standards.

The school district must use its own documented procurement procedures which reflect applicable state laws, provided that the procurements conform to the applicable federal law and the standards identified in the Uniform Grant Guidance.

- B. The school district must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- C. The school district's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach.
- D. The school district must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- E. The school district must maintain records sufficient to detail the history of procurement.

These records will include, but are not necessarily limited to, the following: rationale for the method of procurement; selection of the contract type; contractor selection or rejection; and the basis for the contract price.

- F. The school district alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the school district of any contractual responsibilities under its contracts.
- G. The school district must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- H. Methods of Procurement.

The school district must use one of the following methods of procurement:

1. Procurement by micro-purchases. To the extent practicable, the school district must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the school district considers the price to be reasonable.
2. Procurement by small purchase procedures. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
3. Procurement by sealed bids (formal advertising).
4. Procurement by competitive proposals. If this method is used, the following requirements apply:
 - a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b. Proposals must be solicited from an adequate number of qualified sources;
 - c. The school district must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - e. The school district may use competitive proposal procedures for

qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method where price is not used as a selection factor can only be used in procurement of A/E professional services; it cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals. Procurement by noncompetitive proposals may be used only when one or more of the following circumstances apply:
 - a. The item is available only from a single source;
 - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c. The DOE or MDE expressly authorizes noncompetitive proposals in response to a written request from the school district; or
 - d. After solicitation of a number of sources, competition is determined inadequate.

I. Competition.

The school district must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When making a clear and accurate description of the technical requirements is impractical or uneconomical, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

- J. The school district must ensure that all prequalified lists of persons, firms, or products

which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the school district must not preclude potential bidders from qualifying during the solicitation period.

- K. Non-federal entities are prohibited from contracting with or making sub awards under “covered transactions” to parties that are suspended or debarred or whose principals are suspended or debarred. “Covered transactions” include procurement contracts for goods and services awarded under a grant or cooperative agreement that are expected to equal or exceed \$25,000.
- L. All non-procurement transactions entered into by a recipient (i.e., sub awards to sub recipients), irrespective of award amount, are considered covered transactions, unless they are exempt as provided in 2 Code of Federal Regulations section 180.215.

V. **MANAGING EQUIPMENT AND SAFEGUARDING ASSETS**

A. Property Standards.

The school district must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as provided to property owned by the non-federal entity. Federally owned property need not be insured unless required by the terms and conditions of the federal award. The school district must adhere to the requirements concerning real property, equipment, supplies, and intangible property set forth in 2 Code of Federal Regulations sections 200.311, 200.314, and 200.315.

B. Equipment

Management requirements.

Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until disposition takes place will, at a minimum, meet the following requirements:

1. Property records must be maintained that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.
2. A physical inventory of the property must be taken and the results reconciled with

the property records at least once every two years.

3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
4. Adequate maintenance procedures must be developed to keep property in good condition.
5. If the school district is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

C. Cybersecurity

The school district must take reasonable cybersecurity and other measures to safeguard

1. Personally identifiable information;
2. Information that the federal agency or pass-through entity designates as sensitive; and
3. Other information that the school district considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

VI. FINANCIAL MANAGEMENT REQUIREMENTS

A. Financial Management

The school district's financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the federal statutes, regulations, and the terms and conditions of the federal award.

B. Payment

The school district must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement between the school district and the financial management systems that meet the standards for fund control.

Advance payments to a school district must be limited to the minimum amounts needed and timed to be in accordance with the actual, immediate cash requirements of the school district in carrying out the purpose of the approved program or project. The

timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the non-federal entity for direct program or project costs and the proportionate share of any allowable indirect costs. The school district must make timely payment to contractors in accordance with the contract provisions.

C. Internal Controls

The school district must establish and maintain effective internal control over the federal award that provides reasonable assurance that the school district is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States, or the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The school district must comply with the United States Constitution, federal statutes, regulations, and the terms and conditions of the federal award. ~~The school district must comply with federal statutes, regulations, and the terms and conditions of the federal award.~~

The school district must ~~also~~ evaluate and monitor the school district’s compliance with statutes, regulations, and the terms and conditions of the federal award.

The school district must also take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

The school district must take reasonable measures to safeguard protected personally identifiable information considered sensitive consistent with applicable federal and state laws regarding privacy and obligations of confidentiality.

VII. ALLOWABLE USE OF FUNDS AND COST PRINCIPLES

A. Allowable Use of Funds.

The school district administration and board will enforce appropriate procedures and penalties for program, compliance, and accounting staff responsible for the allocation of federal grant costs based on their allowability and their conformity with federal cost principles to determine the allowability of costs.

B. Definitions

1. “Allowable cost” means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance,

applications, and approved grant awards.

2. “Education Department General Administrative Regulations (EDGAR)” means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements). EDGAR can be accessed at:
<http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.
3. “Omni Circular” or “2 Code of Federal Regulations Part 200s” or “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” means federal cost principles that provide standards for determining whether costs may be charged to federal grants.
4. “Advance payment” means a payment that a federal awarding agency or pass-through entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-federal entity disburses the funds for program purposes.

C. Allowable Costs.

The following items are costs that may be allowable under the 2 Code of Federal Regulations Part 200s under specific conditions:

1. Advisory councils;
2. Audit costs and related services;
3. Bonding costs;
4. Communication costs;
5. Compensation for personal services;
6. Depreciation and use allowances;
7. Employee morale, health, and welfare costs;
8. Equipment and other capital expenditures;
9. Gains and losses on disposition of depreciable property and other capital assets and substantial relocation of federal programs;

10. Insurance and indemnification;
11. Maintenance, operations, and repairs;
12. Materials and supplies costs;
13. Meetings and conferences;
14. Memberships, subscriptions, and professional activity costs;
15. Security costs;
16. Professional service costs;
17. Proposal costs;
18. Publication and printing costs;
19. Rearrangement and alteration costs;
20. Rental costs of building and equipment;
21. Training costs; and
22. Travel costs.

D. Costs Forbidden by Federal Law.

2 Code of Federal Regulations Part 200s and EDGAR identify certain costs that may never be paid with federal funds. The following list provides examples of such costs. If a cost is on this list, it may not be supported with federal funds. The fact that a cost is not on this list does not mean it is necessarily permissible. Other important restrictions apply to federal funds, such as those items detailed in the 2 Code of Federal Regulations Part 200s; thus, the following list is not exhaustive:

1. Advertising and public relations costs (with limited exceptions), including promotional items and memorabilia, models, gifts, and souvenirs;
2. Alcoholic beverages;
3. Bad debts;
4. Contingency provisions (with limited exceptions);
5. Fundraising and investment management costs (with limited exceptions);
6. Donations;

7. Contributions;
8. Entertainment (amusement, diversion, and social activities and any associated costs);
9. Fines and penalties;
10. General government expenses (with limited exceptions pertaining to Indian tribal governments and Councils of Government (COGs));
11. Goods or services for personal use;
12. Interest, except interest specifically stated in 2 Code of Federal Regulations section 200.441 as allowable;
13. Religious use;
14. The acquisition of real property (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs);
15. Construction (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs); and
16. Tuition charged or fees collected from students applied toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

E. Program Allowability

1. Any cost paid with federal education funds must be permissible under the federal program that would support the cost.
2. Many federal education programs detail specific required and/or allowable uses of funds for that program. Issues such as eligibility, program beneficiaries, caps or restrictions on certain types of program expenses, other program expenses, and other program specific requirements must be considered when performing the programmatic analysis.
3. The two largest federal K-12 programs, Title I, Part A, and the Individuals with Disabilities Education Act (IDEA), do not contain a use of funds section delineating the allowable uses of funds under those programs. In those cases, costs must be consistent with the purposes of the program in order to be allowable.

F. Federal Cost Principles

1. The Omni Circular defines the parameters for the permissible uses of federal funds. While many requirements are contained in the Omni Circular, it includes five core

principles that serve as an important guide for effective grant management. These core principles require all costs to be:

- a. Necessary for the proper and efficient performance or administration of the program.
- b. Reasonable. An outside observer should clearly understand why a decision to spend money on a specific cost made sense in light of the cost, needs, and requirements of the program.
- c. Allocable to the federal program that paid for the cost. A program must benefit in proportion to the amount charged to the federal program – for example, if a teacher is paid 50% with Title I funds, the teacher must work with the Title I program/students at least 50% of the time. Recipients also need to be able to track items or services purchased with federal funds so they can prove they were used for federal program purposes.
- d. Authorized under state and local rules. All actions carried out with federal funds must be authorized and not prohibited by state and local laws and policies.
- e. Adequately documented. A recipient must maintain proper documentation so as to provide evidence to monitors, auditors, or other oversight entities of how the funds were spent over the lifecycle of the grant.

G. Program Specific Fiscal Rules.

The Omni Circular also contains specific rules on selected items of costs. Costs must comply with these rules in order to be paid with federal funds.

1. All federal education programs have certain program specific fiscal rules that apply. Determining which rules apply depends on the program; however, rules such as supplement, not supplant, maintenance of effort, comparability, caps on certain uses of funds, etc., have an important impact when analyzing whether a particular cost is permissible.
2. Many state-administered programs require local education agencies (LEAs) to use federal program funds to supplement the amount of state, local, and, in some cases, other federal funds they spend on education costs and not to supplant (or replace) those funds. Generally, the “supplement, not supplant” provision means that federal funds must be used to supplement the level of funds from non-federal sources by providing additional services, staff, programs, or materials. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds (and, in some cases, with other federal funds).

3. Auditors generally presume supplanting has occurred in three situations:
 - a. School district uses federal funds to provide services that the school district is required to make available under other federal, state, or local laws.
 - b. School district uses federal funds to provide services that the school district provided with state or local funds in the prior year.
 - c. School district uses Title I, Part A, or Migrant Education Program funds to provide the same services to Title I or Migrant students that the school district provides with state or local funds to non participating students.
4. These presumptions apply differently in different federal programs and also in school wide program schools. Staff should be familiar with the supplement not supplant provisions applicable to their program.

H. Approved Plans, Budgets, and Special Conditions

1. As required by the Omni Circular, all costs must be consistent with approved program plans and budgets.
2. Costs must also be consistent with all terms and conditions of federal awards, including any special conditions imposed on the school district's grants.

I. Training

1. The school district will provide training on the allowable use of federal funds to all staff involved in federal programs.
2. The school district will promote coordination between all staff involved in federal programs through activities, such as routine staff meetings and training sessions.

J. Employee Sanctions. Any school district employee who violates this policy will be subject to discipline, as appropriate, up to and including the termination of employment.

K. Mandatory Disclosures

The school district must promptly disclose whenever, in connection with the Federal award (including any activities or subawards thereunder), it has credible evidence of the commission of a violation of Federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in 18 United States Code or a violation of the civil False Claims Act (31 United States Code, sections 3729–3733).

The disclosure must be made in writing to the Federal agency, the agency's Office of

Inspector General, and pass-through entity (if applicable). School districts are also required to report matters related to recipient integrity and performance in accordance with Appendix XII of this part. Failure to make required disclosures can result in any of the remedies described in 2 Code of Federal Regulations, section 200.339.

VIII. COMPENSATION – PERSONAL SERVICES EXPENSES AND REPORTING

A. Compensation – Personal Services

Costs of compensation are allowable to the extent that they satisfy the specific requirements of the Uniform Grant Guidance and that the total compensation for individual employees:

1. Is reasonable for the services rendered and conforms to the established written policy of the school district consistently applied to both federal and non-federal activities; and
2. Follows an appointment made in accordance with a school district's written policies and meets the requirements of federal statute, where applicable.

Unless an arrangement is specifically authorized by a federal awarding agency, a school district must follow its written non-federal, entity-wide policies and practices concerning the permissible extent of professional services that can be provided outside the school district for non-organizational compensation.

B. Compensation – Fringe Benefits

1. During leave.

The costs of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:

- a. They are provided under established written leave policies;
- b. The costs are equitably allocated to all related activities, including federal awards; and
- c. The accounting basis (cash or accrual) selected for costing each type of leave is consistently followed by the school district.

2. The costs of fringe benefits in the form of employer contributions or expenses for social security; employee life, health, unemployment, and worker's compensation insurance (except as indicated in 2 Code of Federal Regulations section 200.447(d)); pension plan costs; and other similar benefits are allowable, provided such benefits are granted under established written policies. Such benefits must be allocated to federal awards and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to such federal awards and other activities and charged as direct or indirect costs in accordance with the school district's accounting practices.
3. Actual claims paid to or on behalf of employees or former employees for workers' compensation, unemployment compensation, severance pay, and similar employee benefits (e.g., post-retirement health benefits) are allowable in the year of payment provided that the school district follows a consistent costing policy.
4. Pension plan costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with the written policies of the school district.
5. Post-retirement costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with established written policies of the school district.
6. Costs of severance pay are allowable only to the extent that, in each case, severance pay is required by law; employer-employee agreement; established policy that constitutes, in effect, an implied agreement on the school district's part; or circumstances of the particular employment.

C. Insurance and Indemnification.

Types and extent and cost of coverage are in accordance with the school district's policy and sound business practice.

D. Recruiting Costs.

Short-term, travel visa costs (as opposed to longer-term, immigration visas) may be directly charged to a federal award, so long as they are:

1. Critical and necessary for the conduct of the project;
2. Allowable under the cost principles set forth in the Uniform Grant Guidance;
3. Consistent with the school district's cost accounting practices and school district

policy; and

4. Meeting the definition of “direct cost” in the applicable cost principles of the Uniform Grant Guidance.

E. Relocation Costs of Employees

Relocation costs are allowable, subject to the limitations described below, provided that reimbursement to the employee is in accordance with the school district’s reimbursement policy.

F. Travel Costs

Travel costs may be charged on an actual cost basis, on a per diem or mileage basis in lieu of actual costs incurred, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip, and results in charges consistent with those normally allowed in like circumstances in the school district’s non-federally funded activities and in accordance with the school district’s reimbursement policies.

Costs incurred by employees and officers for travel, including costs of lodging, other subsistence, and incidental expenses, must be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the school district in its regular operations according to the school district’s written reimbursement and/or travel policies.

In addition, when costs are charged directly to the federal award, documentation must justify the following:

1. Participation of the individual is necessary to the federal award; and
2. The costs are reasonable and consistent with the school district’s established travel policy.

Temporary dependent care costs above and beyond regular dependent care that directly results from travel to conferences is allowable provided the costs are:

1. A direct result of the individual’s travel for the federal award;
2. Consistent with the school district’s documented travel policy for all school district travel; and
3. Only temporary during the travel period.

Legal References: 2 C.F.R. § 200.1 (*Definitions; Capital Assets*)
2 C.F.R. § 200.112 (*Conflict of Interest*)

2 C.F.R. § 200.113 (Mandatory Disclosures)
 2 C.F.R. § 200.205~~(d)~~ (Federal Awarding Agency Review of Merit of
 Proposals of Risk Posed by Applicants)
 2 C.F.R. § 200.214 (Suspension and Debarment)
 2 C.F.R. § 200.300(b) (Statutory and National Policy Requirements)
 2 C.F.R. § 200.302 (Financial Management)
 2 C.F.R. § 200.303 (Internal Controls)
 2 C.F.R. § 200.305(b)(1) (Federal Payment)
 2 C.F.R. § 200.310 (Insurance Coverage)
 2 C.F.R. § 200.311 (Federally-owned and Exempt Property)
 2 C.F.R. § 200.313(d) (Equipment)
 2 C.F.R. § 200.314 (Supplies)
 2 C.F.R. § 200.315 (Intangible Property)
 2 C.F.R. § 200.318 (General Procurement Standards)
 2 C.F.R. § 200.319(c) (Competition)
 2 C.F.R. § 200.320 (Methods of Procurement to be Followed)
 2 C.F.R. § 200.321 (Contracting with Small and Minority Businesses,
 Women's Business Enterprises, and Labor Surplus Area Firms)
 2 C.F.R. § 200.328 (Financial reporting)
 2 C.F.R. § 200.339 (Remedies for Noncompliance)
 2 C.F.R. § 200.403(c) (Factors Affecting Allowability of Costs)
 2 C.F.R. § 200.430 (Compensation – Personal Services)
 2 C.F.R. § 200.431 (Compensation – Fringe Benefits)
 2 C.F.R. § 200.447 (Insurance and Indemnification)
 2 C.F.R. § 200.463 (Recruiting Costs)
 2 C.F.R. § 200.464 (Relocation Costs of Employees)
 2 C.F.R. § 200.473 (Transportation Costs)
 2 C.F.R. § 200.474 (Travel Costs)

Cross References: ISD 200 Policy 208 (Development, Adoption, and Implementation of
 Policies)
 ISD 200 Policy 210 (Conflict of Interest – School Board Members)
 ISD 200 Policy 412 (Expense Reimbursement)
~~ISD 200 Policy 701 (Establishment and Adoption of School District Budget)¶¶~~
~~ISD 200 Policy 701.1 (Modification of School District Budget)¶¶~~
~~ISD 200 Policy 702 (Accounting) ¶¶~~
~~ISD 200 Policy 703 (Annual Audit)~~

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 Policy Adopted: 06.24.2020
 Policy Revised: 06.19.2020



524 **INTERNET AND TECHNOLOGY, ~~AND CELL PHONE~~ ACCEPTABLE USE AND SAFETY POLICY**

I. PURPOSE

The purpose of this policy is to set forth ~~policies and~~ guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. DEFINITIONS

- A. “Harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- B. “School-issued device” means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student’s dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- C. “Technology provider” means a person who:
1. contracts with the school district, as part of a one-to-one program or otherwise, to

provide a school-issued device for student use; and

2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.

IV. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

V. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

VI. UNACCEPTABLE USES

A. **While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:**

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the

educational process;

- e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including, **but not limited to**, prejudicial or discriminatory attacks.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
 6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
 - a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents/**guardians** or other staff members related to students).
 - b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may

not post personal contact information or other personally identifiable information about students unless:

- (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
- (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, ~~social~~ networks such as “Facebook,” “~~X~~ ~~Twitter~~,” “Instagram,” “Snapchat,” and “Reddit,” and similar websites or applications.
7. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system (to include electronic messaging) for conducting business, for unauthorized commercial purposes, for outside organizational information, or for personal/financial gain unrelated to the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the

appropriate school district official.

10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (ISD 200 Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. ~~Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted.~~ If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VII. FILTER

- A. With respect to any of its ~~electronic devices~~ ~~computers~~ with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any

visual depictions that are:

1. Obscene;
 2. Child pornography; or
 3. Harmful to minors.
- B. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- C. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- D. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents/**guardians** have the right at any time to investigate or review the contents of their child's files and email files. Parents/**guardians** have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and email files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or

discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).

- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents/~~guardians~~, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user ~~and~~; the parent/~~guardian~~. ~~or guardian, and the supervising teacher. Documentation is maintained digitally. The form must then be filed electronically at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.~~

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district ~~diskettes, tapes~~, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district ~~electronic devices~~~~diskettes~~, hard drives, or

- servers.
- b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents/guardians.
 6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406 Public and Private Personnel Data, and Policy 515 Protection and Privacy of Pupil Records.
 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XIII. PARENT/GUARDIAN RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents/guardians bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents/guardians are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents/guardians will be notified that their students will be using school district

resources/accounts to access the Internet and that the school district will provide parents/**guardians** the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents/**guardians** have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
4. A statement that the Internet Use Agreement must be signed by the user, the parent/**guardian or guardian**, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIV. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

A.

~~“Parent” means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.~~

Within 30 days of the start of each school year, the school district must give parents/**guardians** and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

1. identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. include information about the contract inspection and provide contact information for a school department to which a parent/**guardian** or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- B. The school district must provide parents/**guardians** and students an opportunity to inspect a complete copy of any contract with a technology provider.
- C. A contract between a technology provider and the school district must include

requirements to ensure appropriate security safeguards for educational data. The contract must require that:

1. the technology provider's employees or contractors have access to educational data only if authorized; and
 2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- D. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XV. SCHOOL-ISSUED DEVICES

- A. Except as provided in paragraph B, the school district or a technology providers must not **routinely** electronically access or monitor:
1. any location-tracking feature of a school-issued device;
 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. **student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.**
- B. The school district or a technology provider may only engage in activities prohibited by paragraph C if:
1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. the activity is permitted under a judicial warrant;
 3. the school district is notified or becomes aware that the device is missing or stolen;
 4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. **the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or**
 6. the activity is necessary to participate in federal or state funding programs, including

but not limited to the E-Rate program.

- C. If the school district or a technology provider interacts with a school-issued device as provided in paragraph B, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent/guardian and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XVI. CELL PHONE USE

~~See policy 524.1 (Cell Phone and Electronic Devices). The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria. ¶¶~~

- ~~A. Students are prohibited from using cell phones and other electronic communication devices during the instructional day. Students also are prohibited from using a cell phone or other electronic communication device to engage in conduct prohibited by school district policies including, but not limited to, cheating, bullying, harassment, and malicious and sadistic conduct. ¶¶~~
- ~~B. If the school district has reasonable suspicion that a student's cell phone or other electronic communication device contains evidence that the student has violated a school policy, rule, or law, the school district may search the device.. ¶¶~~
- ~~C. Students who use an electronic communication device during the school day and/or in violation of school district policies may be subject to disciplinary action pursuant to the school district's discipline policy. In addition, a student's cell phone or electronic communication device may be confiscated by the school district and, if applicable, provided to law enforcement. Cell phones or other electronic communication devices that are confiscated and retained by the school district will be returned in accordance with school building procedures.~~

XVII. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for

whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration ~~will~~may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy. ~~for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.~~
- B. The administration shall revise the user notifications, including student and parent/guardian notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: *Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)*
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
15 U.S.C. § 6501 et seq. (Children’s Online Privacy Protection Act) *17 U.S.C. § 101 et seq. (Copyrights)*
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA)) *47 C.F.R. § 54.520 (FCC rules implementing CIPA)*
Mahanoy area Sch. Dist. v. B.L., 594 U.S. 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 1942003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), aff’d on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)

M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: *ISD 200 Policy 406 (Public and Private Personnel Data)*
ISD 200 Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
ISD 200 Policy 506 (Student Discipline) ISD 200 Policy 514 (Bullying Prohibition Policy)
ISD 200 Policy 515 (Protection and Privacy of Pupil Records)
ISD 200 Policy 519 (Interviews of Students by Outside Agencies)
ISD 200 Policy 521 (Student Disability Nondiscrimination)
ISD 200 Policy 522 (Student Sex Nondiscrimination)
ISD 200 Policy 524.1 (Cell Phone and Electronic Devices)
ISD 200 Policy 603 (Curriculum Development) Policy 606 (Textbooks and Instructional Materials)
ISD 200 Policy 806 (Crisis Management Policy)

Policy Reviewed: ~~11.01.2024~~ ~~08.07.2024~~

Policy Adopted: 08.28.2024

Policy Revised: 07.01.2024



524.1 CELL PHONES AND ELECTRONIC DEVICES

I. PURPOSE

The purpose of this policy is to set clear and consistent expectations regarding the use of cell phones and electronic devices. The school board aims to provide a safe and distraction-free learning environment where students can focus on their academic pursuits and thrive intellectually. This policy supports the district's commitment to fostering a productive and engaging educational atmosphere, ensuring that all students have the opportunity to succeed academically. This policy does not include the use of district issued devices or wired headphones used for instructional purposes on school-issued devices.

II. GENERAL STATEMENT OF POLICY

A. Students are encouraged **not to bring cell phones** or electronic devices including smartwatches, headphones, earbuds/airpods to school;

1. If students choose to bring a cell phone or electronic devices to school, the following expectations apply:

a) Students are individually accountable for the safekeeping and protection of any electronic device including cell phones brought onto school property. The school district is not responsible for lost or stolen cell phones or any other electronic devices, its programs or its contents; and

b) Students will face disciplinary actions for violations of this policy.

B. Students without cell phone access, who need to be in contact with their family during the school day must ask permission to use one of the school phones. Parents are welcome and encouraged to contact the school's office if there is a message that needs to be relayed to their child. Please note that students will not be called out of class to receive phone messages except in the event of an emergency; and

C. To encourage a collaborative approach to student safety and well-being, school administrators will ensure that parents are promptly informed of any important updates or incidents involving their child.

III. DEFINITIONS

A. "Cell phone" means a portable electronic device capable of making and receiving calls, sending and receiving text messages, accessing the internet, and/or running various applications, regardless of whether or not the phone is connected to a network provider or phone service. It encompasses any handheld device that falls under this description.

- B. “Classrooms/instructional spaces” means the physical space where teaching and learning take place, including advisory, study hall, and the media center.
- C. “Confiscate” means the device will be removed from the student’s possession and brought to the office until the end of the school day.
- D. “Electronic device” means earbuds, airpods, smart watches, handheld gaming systems, tablets, laptops, and non-district issued ipads and chromebooks.
- E. “Emergency” means a serious, or unexpected situation requiring immediate action.
- F. “Instructional time” means the duration during which students are engaged in learning activities while in a classroom/instructional space. It represents the entire class period from bell to bell.
- G. “Parent” includes a legal guardian or other person who is legally responsible for the welfare of the child. Rights under this policy transfer from the parents or guardians to a student who is 18 years old.
- H. “School day” means from the first bell to the last bell.

IV. DISTRICT-WIDE DEVICE RESTRICTIONS

These rules apply across all buildings, regardless of individual school guidelines:

A. Prohibited Conduct

Students are strictly prohibited from using cell phones or electronic devices for any activities that violate school district policies.

1. Locker Rooms and Bathrooms

Devices with photo or video capabilities are never permitted to be accessed in locker rooms or bathrooms. If such devices are found in these areas, they will be confiscated and searched according to district policies and applicable laws.

2. Lockdowns and Fire Drills

Cell phone use during lockdowns and fire drills is strictly prohibited to ensure safety and minimize distractions.

3. Unauthorized Recording

Video and voice recording or photographing others without their consent in any school setting, including on the bus, is strictly forbidden. Students who engage in unauthorized recording will face disciplinary action.

V. CELL PHONE GUIDELINES BY BUILDING

A. Elementary Schools

Cell phones are not allowed during the school day. Smart watches, including all wearable electronic devices capable of sending/receiving messages and phone calls, or accessing the internet are prohibited for use in this capacity during the school day.

B. Middle School

Cell phone use is not allowed during the school day. Students must keep cell phones in lockers or in the main office. Cell phone use is allowed before and after school. Smart watches, including all wearable electronic devices capable of sending/receiving messages and phone calls, or accessing the internet are prohibited for use in this capacity during the school day. The use of wired headphones on school issued devices is allowed.

C. High School & Alternative Learning Program Limited Access

Cell phone possession and use is not allowed in classrooms/instructional spaces.

If students choose to bring a cell phone/device to school the expectations are as follows: Cell phones, electronic devices (including smart watches) and earbuds/air pods will be turned off and remain in student backpacks/lockers during instructional time.

1. Students who need to be in contact with their family during the academic day are to ask permission to use one of the school phones;
2. Parents are welcome and encouraged to contact our student office or attendance line if there is a message that needs to be relayed;
3. Cell phone use is allowed between classes and during lunch only;
4. Students assume the risk of damage, theft, or loss when choosing to bring a phone or electronic device to school;
5. Cell phone use of any kind is not permitted in locker rooms or bathrooms;
6. Phone usage during emergency drills or actual events is prohibited;
7. Using a cell phone to voice or video record or take photos of staff members or other students is not allowed without permission;
8. Recording or taking photos of classmates with the intent to bully or harass is not permitted. Students in violation are subject to the district's Bullying and Harassment Policies;
9. Using social media, apps, or any other function of a cell phone/device to spread

rumors, bully, make fun of, exclude, or create a disruption in school or outside of school is not permitted; and

10. Sharing or asking classmates for inappropriate content is not permitted.

VI. DISTRICT-WIDE ENFORCEMENT AND CONSEQUENCES

A. Teachers, staff, and administrators are responsible for enforcing this policy. Cell phone and electronic devices will be confiscated when used in violation of this policy;

B. Consequences for use of cell phones and electronic devices will be progressive in nature and include:

1. First Instance

a) Staff member holds the device or turns it into the office and documents internally;

b) Device Retrieval:

(1) K - 8: student retrieves the device at the end of the day;

(2) Grade 9 -12: student retrieves the device at the end of the day; and

(a) school administration notifies the parents/guardian

2. Second Instance

a) Staff member turns the device into the office and documents internally;

b) Device Retrieval:

(1) Grades K-8: School Administration notifies the parent/guardian to pick up the device.

(2) Grades 9-12: Student retrieves the device at end of the day

(a) School Administration notifies the parents/guardian.

3. Third Instance

a) The device is turned into the school's office for parent/guardian pick up;

b) School Administration notifies the parent/guardian to pick up the device and a plan is created with the school administration and the parent/guardian (device is held by admin during the school day or device is not allowed on school grounds);

c) Plan must be signed by parent/guardian and the student and will be in effect for the remainder of the school year; and

d) Internal documentation will include the signed success plan.

C. School administration may impose additional consequences for violations of this policy.

VII. EXCEPTIONS

A. Students who use their cell phone to monitor a medical condition (i.e. diabetes, epilepsy) may have their cell phone with them at all times, but must adhere to all other expectations of the cell phone policy;

1. Please contact school administration if there is an essential need for a phone. In the case of medical necessity, a student should have prior approval;

B. Wired headphones may be allowed at designated times for instructional purposes on school-issued devices;

C. Guidelines for cell phone/device use for off-campus school activities (i.e. extracurricular activities, outdoor and service trips, school field trips) will be individualized depending on the specific trip and activities. Teachers, coaches or advisors will provide guidance.

D. Exceptions to this policy may be granted by the building principal.

VIII. DISSEMINATION, REVIEW, AND MONITORING OF POLICY

A. This policy shall be included in Student Handbook, posted on the district website and distributed upon request;

B. This policy will be reviewed annually until June 2027;

C. Each building will provide a quarterly report to the school board containing the following data:

1. Number of students with one violation;

2. Number of students with two violations; and

3. Number of students with three or more violations and a success plan in place.

4. The superintendent may request additional data.

Legal References: *Minn. Stat. § 121A.73 (School Cell Phone Policy) Garcetti v. Ceballos, 547 U.S. 410, 126 S. Ct. 1951, 164 L. Ed. 2d 689 (2006)*
Pickering v. Bd. of Ed. of Twp. High Sch. Dist. 205, Will County., Illinois 391 U.S. 563, 88 S. Ct. 1731, 20 L. Ed. 2d 811 (1968)

Cross References: *ISD 200 Policy 524 Internet and Technology Acceptable Use and Safety Policy*

Policy Reviewed: *11.01.2024*

Policy Adopted:

Policy Revised:

00.00.2024



533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards. ~~The purpose of this policy is to assure a school environment that promotes and protects students' physical, social and emotional health and development, and ability to learn by supporting healthy eating and physical activity. The Hastings Public School District encourages and promotes life long healthy eating and physical activity.~~

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a) offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b) part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c) enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. All students in each grade, K-12, have the opportunity to receive weekly, standards-based physical education taught by a licensed instructor;
2. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television, or using a cell phone or other electronic device;
3. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate;
4. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate; and
5. Elementary school students have quality recess with adequate space, structure and equipment to encourage active play.

C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role

in promoting their children’s health and well-being.

2. The school district will support parents’ efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents’ efforts to provide their children with opportunities to be physically active outside of school.

~~DEFINITIONS~~

~~¶~~

~~D. “Competitive Foods” means all foods sold: (a) outside the school meal programs; (b) on the school campus; (c) at any time during the school day. ¶~~

~~¶~~

~~E. “School Day” means for the purpose of competitive food standards implementation, the period from the midnight before, to 30 minutes after the end of the official school day. ¶~~

~~¶~~

~~F. “School Campus” means for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day. ¶~~

~~GENERAL STATEMENT OF POLICY~~

~~G. The school board recognizes that nutrition education and physical education are essential components of the educational process and that good health fosters student attendance and education. ¶~~

~~¶~~

~~H. The school environment should promote and protect students’ health, well-being, and ability to learn by encouraging, and making available opportunities for healthy eating and physical activity. ¶~~

~~¶~~

~~I. The school district encourages the involvement of students, parents, teachers, food service staff, board members, administrators and other interested persons in implementing, monitoring, and reviewing school district nutrition and physical activity policies. ¶~~

~~¶~~

~~J. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive. ¶~~

~~¶~~
~~K. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis. ¶~~

~~¶~~
~~L. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.~~

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals ~~National School Lunch & Breakfast Program Operations~~

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations; ~~All reimbursable school breakfast and lunch meals, as set by the District's Food Service Director, will meet or exceed current USDA Dietary Guidelines for American.~~
2. The school district will make every effort to provide students with adequate time for school meals in a pleasant dining environment and to schedule lunch after recess when possible;
3. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; ~~The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.~~
4. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; ~~The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.~~
5. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat; ~~Food service personnel shall adhere to all federal, state and local food safety and security guidelines.~~
6. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards; ~~The school district will make every effort to provide students with sufficient time to eat after sitting down for school~~

~~meals (10 minutes for breakfast and 20 minutes for lunch) in a pleasant dining environment and to schedule lunch after recess.~~

7. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines; ~~The school district, to the extent possible, will utilize a variety of methods to serve school breakfast and encourage participation. Each site will determine if breakfast will be allowed to be consumed in the classroom.~~
8. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals; ~~The school district will discourage tutoring, club or organizational meetings or activities during mealtimes, unless students may eat during such activities.~~
9. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks; ~~The school district will recognize and accommodate students with special dietary needs due to a chronic health condition or food allergy or intolerance.~~
10. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day; and ~~As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.~~
11. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel ~~Foods and Beverages Available Outside the School Meals~~

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines. ~~Elementary school students shall not have access to competitive foods other than fruits, vegetables, low-calorie whole grain items, low-fat dairy and water.~~
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools. ~~All foods sold (a) outside the school~~

~~meal program; (b) on the school campus; and (c) at any time during the school day will meet the nutrition standards set for by the USDA “Smart Snacks in School Regulation”, (Exhibit I)~~

~~All foods sold (a) outside the school meal program; (b) on the school campus; and (c) at any time during the school day will meet the nutrition standards set for by the USDA “Smart Snacks in School Regulation”, (Exhibit I). ¶¶~~

~~¶¶~~

- ~~3. Schools will use a variety of rewards for academic performance and good behavior with an emphasis on non-food rewards such as theater tickets, school spirit apparel and other items; ideas include 1st to lunch, free time in elementary, etc. ¶¶~~

~~¶¶~~

- ~~4. Non-food fundraising will be encouraged by the district. Foods sold in fundraising during the school day must meet the nutrition standards and frequency standards as set forth by the USDA “Smart Snacks in Schools Regulation”, (Exhibit I). ¶¶~~

C. Competitive Foods and Beverages Nutrition Education and Promotion

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered “competitive foods.” Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers. ~~Non-food fundraising will be encouraged by the district. Foods sold in fundraising during the school day must meet the nutrition standards and frequency standards as set forth by the USDA “Smart Snacks in Schools Regulation”, (Exhibit I)~~
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district’s nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:

- a) Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas; and
 - b) Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student’s individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
 3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

¶¶

~~a) Non-food fundraising will be encouraged by the district. Foods sold in fundraising during the school day must meet the nutrition standards and frequency standards as set forth by the USDA “Smart Snacks in Schools Regulation”, (Exhibit I).~~ ¶¶

¶¶

~~b) integrated in to K-12 curriculum delivered by licensed elementary (K-5) or Health Educator (7-12);~~ ¶¶

¶¶

~~c) enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste-testing, and field trips.~~

¶¶

~~3. The school district will ensure consistent messages are provided throughout the school, classroom and cafeteria through promotion of healthy foods and beverages by:~~ ¶¶

¶¶

~~a) Utilizing marketing strategies to promote fruits, vegetables, whole grains, lean proteins, water and low-fat dairy.~~ ¶¶

¶¶

~~b) Utilizing marketing strategies to promote fruits, vegetables, whole grains, lean proteins, water and low-fat dairy.¶¶~~

~~¶¶~~

~~e) Educating parents through dissemination of healthy snack and celebration food and beverage lists, guidance on packing healthy lunches and other nutrition education topics throughout the school year. All classroom celebration foods should meet Hastings Healthy Food Guidelines (Exhibit 1). The exception to this section is Valentine's Day and Halloween.¶¶~~

~~¶¶~~

~~d) Encouraging teacher modeling of healthy eating behaviors.¶¶~~

~~¶¶~~

~~e) Prohibiting the withholding of foods or beverages as punishment.¶¶~~

~~¶¶~~

~~F. Physical Activity and Physical Education¶¶~~

~~¶¶~~

~~Students need opportunities for physical activity in various school settings (PE classes, recess and classroom) to foster lifelong, regular physical activity, maintain a healthy weight, develop an understanding of teamwork, and achieve academic success. As such, the school district will ensure:¶¶~~

~~¶¶~~

~~1. All students in each grade, K-12, have the opportunity to receive weekly, standards-based physical education taught by a licensed instructor.¶¶~~

~~¶¶~~

~~2. All physical education classes include an emphasis on moderate to vigorous physical activities in all or most lessons.¶¶~~

~~¶¶~~

~~3. Physical education staff is provided with adequate professional development.¶¶~~

~~¶¶~~

~~4. Classroom teachers provide short physical activity breaks between classes, as appropriate.¶¶~~

~~¶¶~~

~~5. All elementary school students have a minimum 20 minutes of daily quality recess with adequate space, structure and equipment to encourage active play.¶¶~~

~~¶¶~~

~~6. Parents and guardians receive information on school-based physical activity opportunities, how to integrate physical activity into a child's daily life at home, as well as the use of school facilities outside of school hours for physical activity programs offered by community-based organizations.¶¶~~

~~¶¶~~

~~7. Physical activity or recess shall not be withheld regularly or used as~~

~~punishment, unless the safety of students is in question.~~

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication ~~The wellness policy will be implemented throughout the school district.~~

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post this wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

The District will maintain a Smart Choices/Wellness Committee to support District policy regarding nutrition, healthy eating, physical activity, and healthy lifestyles and serve as a resource to school sites for school wellness policy implementation.

C. Triennial Assessment ~~The Wellness Committee will be composed of representatives from each school, staff, parents, students, school administrators and the public.~~

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a) the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b) the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c) a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).¶¶

~~E. The Wellness Committee will establish a plan to monitor and measure progress toward meeting District Wellness policy objectives and the Chair will provide an annual report on such progress to the school board. The report will be posted on the District Website.¶¶~~

¶¶

~~F. The Superintendent or designee will ensure compliance with the wellness policy.~~

Legal References: *Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)*
 42 U.S.C. § 1751 et seq. (Healthy and Hunger-Free Kids Act) ~~Richard B. Russell National School Lunch Act~~
 42 U.S.C. § 1758b (Local School Wellness Policy)
 42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)
 ~~*P.L. 108-265 (2004) § 204 (Local Wellness Policy)*~~
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
 7 C.F.R. § 210.10 (School Lunch Program Regulations)
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local References: *Minnesota Department of Education, www.education.state.mn.us*
 Minnesota Department of Health, www.health.state.mn.us
 County Health Departments
 Action for Healthy Kids Minnesota, www.actionforhealthykids.org
 United States Department of Agriculture, www.fns.usda.gov

Reviewed: *11.15.2024*
Revised: *04.17.2015*
Adopted: *05.2006*

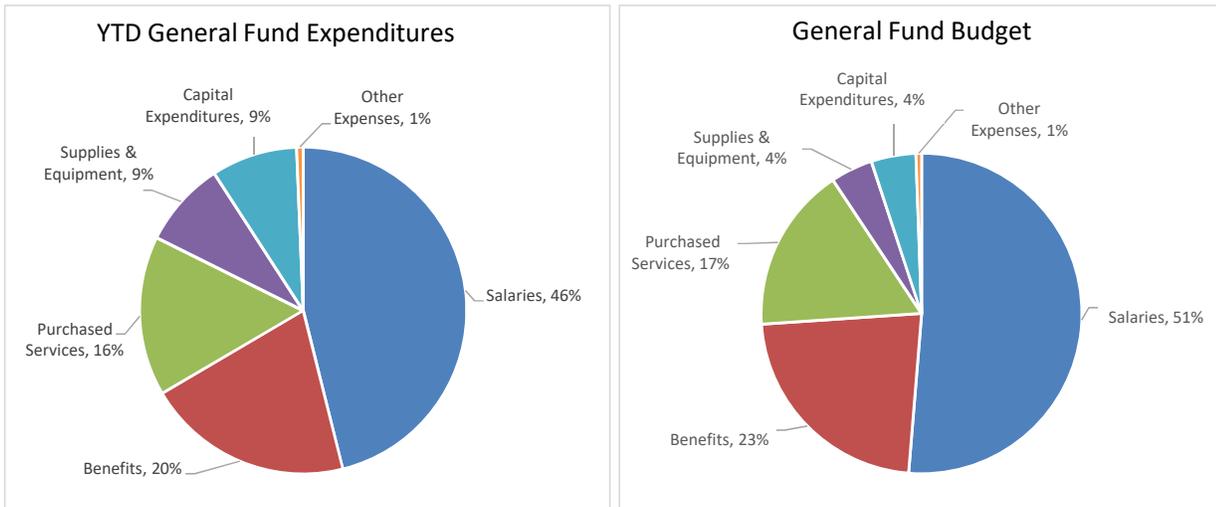
HASTINGS ISD #200 BOARD REPORT FOR THE MONTH ENDING: November 2024

EXPENDITURE TOTALS

	FY 2025 Budget (ADP)	**Monthly Expenditures	Year-to-Date Expenditures	Remaining Balance	% Spent
General Fund (01)					
100 Salaries	35,006,117	2,907,328	9,412,215	25,593,902	27%
200 Benefits	15,457,400	1,159,453	4,176,829	11,280,571	27%
300 Purchased Services	11,429,448	1,019,311	3,226,904	8,202,544	28%
400 Supplies & Equipment	2,903,938	149,476	1,738,072	1,165,865	60%
500 Capital Expenditures	3,076,223	971,313	1,735,655	1,340,568	56%
800 Other Expenses	377,153	(5,203)	129,789	247,365	34%
	68,250,279	6,201,677	20,419,465	47,830,814	30%
Food Service Fund (02)	3,391,156	437,057	1,193,044	2,198,112	35%
Community Service Fund (04)	2,942,700	245,192	1,142,229	1,800,471	39%
Building Construction Fund (06)	2,250,000	40,268	1,610,456	639,544	72%
Debt Service Fund (07)	20,619,675	0	177,063	20,442,613	1%
Student Activities Fund (10)	250,000	21,982	85,486	164,514	34%
Deferred Accounts- Donations/Misc Fund (11)	640,619	85,200	203,745	436,874	32%
Scholarships Fund (12)	120,000	0	1,000	119,000	1%
Totals	\$98,464,429	\$7,031,376	\$24,832,489	\$73,631,940	

** Monthly expenditures include payroll, finance and encumbrances.

** Some payments are coded to revenue codes and are not included in above monthly expenditures but are included on payment registers.



PAYROLL DISBURSEMENTS

Checks & Direct Deposits	11/1/2024	11/30/2024	2,048,032	Pay dates 11/5 and 11/20 Bd. Share \$377,198
Liability Checks & Wires	11/1/2024	11/30/2024	1,473,265	
Total			\$3,521,298	

FINANCE DISBURSEMENTS

Checks & Wires	11/1/2024	11/30/2024	2,218,690
Total			\$2,218,690

SELF-FUNDED INSURANCE

	Revenue YTD	Expenses YTD	YTD Balance
Dental	306,980	299,476	\$7,504
Health	3,988,739	3,628,466	\$360,273

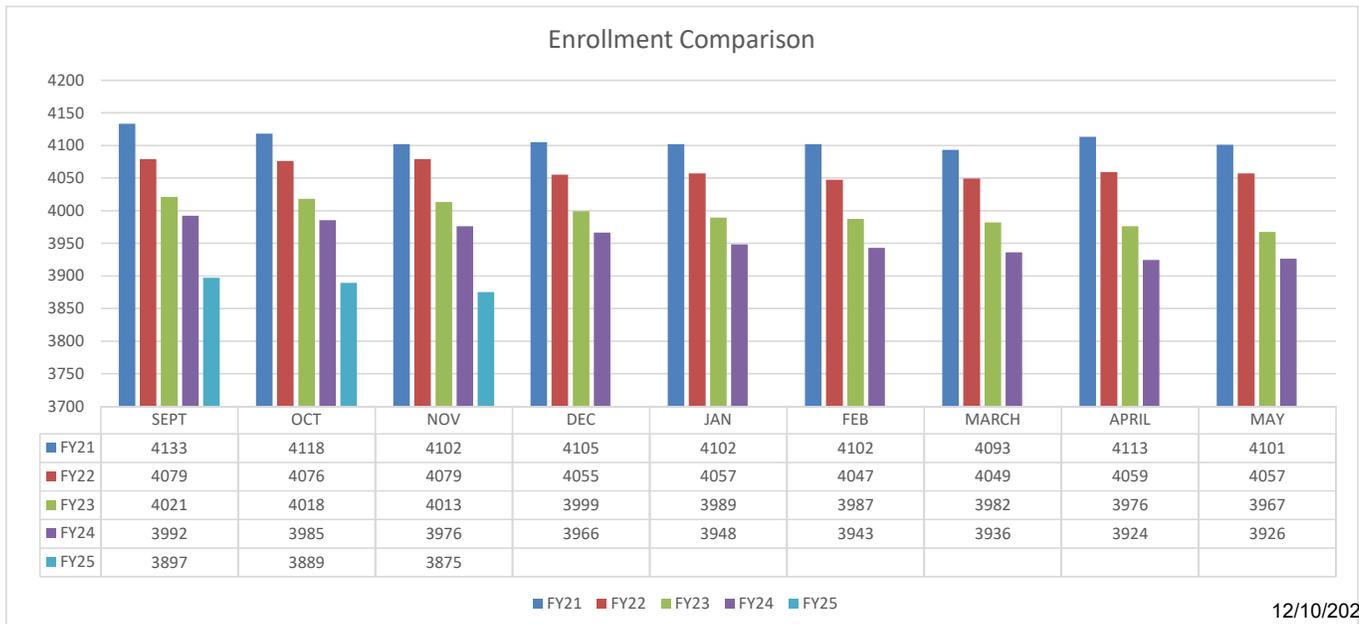
12/10/2024

ELECTRONIC FUND TRANSFERS

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
11/1/2024	MSDLAF General	MSDLAF AP	701,969.42	Accounts Payable
11/4/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
11/4/2024	MSDLAF General	MSDLAF GeneralMAX	3,000,000.00	Exchange
11/5/2024	MSDLAF General	MSDLAF Payroll	1,689,018.64	Payroll
11/5/2024	MSDLAF General	MSDLAF Flex	20,802.71	Payroll
11/5/2024	MSDLAF General	MSDLAF Health Self Funded	812,794.93	Health Insurance
11/5/2024	MSDLAF General	MSDLAF Health Self Funded	32,401.41	Health Insurance
11/5/2024	MSDLAF General	MSDLAF Dental Self Funded	60,128.86	Dental Insurance
11/8/2024	MSDLAF General	MSDLAF AP	806,633.53	Accounts Payable
11/12/2024	Merchants Bank	MSDLAF General	50,000.00	Local Receipts
11/13/2024	MSDLAF General	Vermillion Bank	5,285.54	Local Receipts
11/13/2024	MSDLAF General	MSDLAF AP	17,353.02	Accounts Payable
11/15/2024	MSDLAF General	MSDLAF AP	1,012,122.32	Accounts Payable
11/18/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
11/20/2024	MSDLAF General	MSDLAF Flex	20,772.75	Accounts Payable
11/20/2024	MSDLAF General	MSDLAF Payroll	1,803,051.67	Accounts Payable
11/21/2024	MSDLAF General	MSDLAF Health Self Funded	32,434.73	Health Insurance
11/22/2024	MSDLAF General	MSDLAF Payroll	22,754.22	Payroll
11/22/2024	MSDLAF General	MSDLAF AP	51,412.22	Accounts Payable
11/26/2024	MSDLAF General	MSDLAF Dental Self Funded	549.80	Dental Insurance
11/26/2024	MSDLAF General	MSDLAF Flex	414.26	Payroll
11/26/2024	MSDLAF Health Self Funded	MSDLAF General	4,507.16	Health Insurance
11/26/2024	MSDLAF General	MSDLAF AP	322,975.72	Accounts Payable
11/26/2024	Merchants Bank	MSDLAF General	75,000.00	Local Receipts
11/26/2024	MSDLAF General	MSDLAF Payroll	9,299.77	Payroll
11/26/2024	MSDLAF General	MSDLAF Scholarship	4,489.34	Local Receipts
11/27/2024	MSDLAF GeneralMAX	MSDLAF General	1,000,000.00	Exchange
			\$11,606,172.02	

ENROLLMENT

<u>GRADE</u>	<u>COUNT</u>	<u>SCHOOL</u>	<u>COUNT</u>
K	257	HALC	33
1	257	High School	1293
2	282	Middle School	1185
3	280	Kennedy Elementary	461
4	288	Pinecrest Elementary	432
5	285	McAuliffe Elementary	471
6	296		3875
7	308		
8	296		
9	299		
10	332	Elementary	1364
11	356	Middle School	1185
12	339	High School/HALC	1326
	3875	Total District	3875



INDEPENDENT SCHOOL DISTRICT NO. 200
Hastings High School and Middle School
Extra Curricular Student Activity Accounts
Statement of Receipts and Disbursements
Year ended June 30, 2025
Current Statement as of 11/30/2024

Crs Code	Activity Account	Balance 7/1/2024	Receipts	Disbursements	Subtotal (Less Interest)	Interest Earned	Balance 11/30/2024
601	Art Club	389.29	0.00	50.30	338.99	4.9964	343.99
608	AVID	3,537.27	0.00	0.00	3,537.27	49.3210	3,586.59
602	Band	12,069.74	8,564.77	444.00	20,190.51	246.6325	20,437.14
605	Basketball - Boys	3,375.11	0.00	1,296.72	2,078.39	33.1519	2,150.84
609	Choir Tour	1,713.20	0.00	0.00	1,713.20	23.8876	1,737.09
610	Cross Country Running	290.32	1,173.00	934.00	529.32	8.6150	537.93
613	Fellowship Christian Athletes (FCA)	2,478.49	3,048.00	1,672.90	3,853.59	49.5577	3,903.15
615	Gymnastics	4,376.24	0.00	0.00	4,376.24	61.0190	4,437.26
616	French Honor Society (FHS)	1,453.27	0.00	55.58	1,397.69	19.7864	1,417.48
622	Marching Band	36,853.69	37,873.43	57,102.77	17,624.35	350.7116	17,975.06
675	INTEREST EARNED	0.00	2,735.93	0.00	2,735.93	-	0.00
623	National Honor Society (NHS)	2,356.95	790.00	35.66	3,111.29	40.9925	3,152.28
625	Nordic Skiing	382.57	0.00	0.00	382.57	5.3343	387.90
626	Orchestra	278.74	0.00	0.00	278.74	3.8865	282.63
618	Peer Helpers	18.55	0.00	14.28	4.27	0.1361	4.41
632	Show Choir	36,140.07	30,243.75	6,812.80	59,571.02	704.7043	60,275.72
647	Spanish Club	6,498.83	267.80	1,933.05	4,833.58	75.8951	4,909.48
650	Student Council	57,778.41	2,889.00	11,347.65	49,319.76	724.6014	50,044.36
652	Tennis - Boys	3,733.32	0.00	487.50	3,245.82	46.2547	3,292.07
653	Tennis - Girls	918.97	2,303.35	478.70	2,743.62	31.4844	2,775.10
655	Thespians	565.57	0.00	0.00	565.57	7.8859	573.46
656	Track	14,031.40	0.00	1,555.00	12,476.40	178.9650	12,655.37
654	Ultimate Frisbee	25.23	101.19	0.00	126.42	1.6542	128.07
659	Wrestling	629.12	0.00	0.00	629.12	8.7720	637.89
665	Middle School Yearbook	14.01	0.00	0.00	14.01	0.1953	14.21
666	Middle School Student Council	4,821.46	421.63	1,265.44	3,977.65	57.4892	4,035.14
		194,729.82	90,411.85	85,486.35	199,655.32	2,735.9300	199,655.32

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

November 2024 Investment Reconciliation - %-104-%

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND - 01	13,000,000.00	3,000,000.00	5,000,000.00	11,000,000.00
SCHOLARSHIP FUND - 12	10,000.00	0.00	0.00	10,000.00
DENTAL SELF FUNDED - 20	486,000.00	0.00	0.00	486,000.00
HEALTH SELF FUNDED - 21	2,000,000.00	0.00	0.00	2,000,000.00
TOTALS	15,496,000.00	3,000,000.00	5,000,000.00	<u>13,496,000.00</u>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Certificates of Deposit - MSDLAF - General	0.00	0.00	0.00
Term - MSDLAF - General	11,000,000.00	0.00	11,000,000.00
Scholarship CD	10,000.00	0.00	10,000.00
Certificates of Deposit - MSDLAF - Dental	486,000.00	0.00	486,000.00
Term - MSDLAF - Health	2,000,000.00	0.00	2,000,000.00
TREASURER'S BALANCE	13,496,000.00	0.00	<u>13,496,000.00</u>

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

November 2024 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND- 01	25,874,765.52	4,634,641.43	(5,928,163.83)	24,581,243.12
FOOD SERVICE FUND - 02	610,997.48	344,347.79	(287,342.44)	668,002.83
COMMUNITY ED - 04	529,957.08	223,660.98	(62,342.92)	691,275.14
BUILDING CONSTRUCTION - 06	1,111,702.48	4,157.44	(40,268.28)	1,075,591.64
DEBT REDEMPTION - 07	20,098,265.63	44,942.24	1,792,389.77	21,935,597.64
STUDENT ACTIVITY FUND -10	188,531.83	32,312.65	(21,989.16)	198,855.32
DEFERRED ACCOUNTS - 11	665,960.45	80,239.65	(48,756.08)	697,444.02
SCHOLARSHIP - 12	284,363.07	4,665.16	500.00	289,528.23
TRUST - 18	0.00	0.00	0.00	0.00
DENTAL SELF FUNDED - 20	840,781.71	3,075.29	5,919.14	849,776.14
HEALTH SELF FUNDED -21	2,278,171.44	7,349.01	114,023.09	2,399,543.54
OPEB PERA/CE TRUST - 45	6,205,179.06	0.00	14,144.14	6,219,323.20
TOTALS	58,688,675.75	5,379,391.64	(4,461,886.57)	59,606,180.82

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Merchants Bank	76,103.48	0.00	0.00	3,683.64	79,787.12
MSDLAF AP	470,005.88	(367,948.37)	0.00	0.00	102,057.51
MSDLAF Payroll	134,142.12	(33,475.53)	0.00	0.00	100,666.59
MSDLAF Scholarship	289,528.23	0.00	0.00	0.00	289,528.23
MSDLAF General	33,223,022.40	0.00	16,381.47	0.00	33,239,403.87
MSDLAF Flex	48,775.94	0.00	0.00	2,288.44	51,064.38
MSDLAF Dental Self Funded	796,579.85	(7,288.64)	0.00	0.00	789,291.21
MSDLAF Health Self Funded	1,615,702.29	(1,344.60)	0.00	0.00	1,614,357.69
MSDLAF Bond Proceeds	1,075,591.64	0.00	0.00	0.00	1,075,591.64
Vermillion Bank	175,018.60	(984.45)	0.00	0.00	174,034.15
MidAmerica - CE Trust	0.00	0.00	0.00	0.00	0.00
OPEB PERA/CE Trust Account	6,497,586.20	0.00	0.00	0.00	6,497,586.20
US Bank Escrow	15,592,812.23	0.00	0.00	0.00	15,592,812.23
TREASURER'S BALANCE	59,994,868.86	(411,041.59)	16,381.47	5,972.08	59,606,180.82

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
MB	P505MB	108893		Wire	1	10229	MERCHANTS BANK FEES	C Corporation	No	Yes	No	11/13/2024	63.47
												Bank Total:	\$63.47
USAP	P504A	108892		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	11/12/2024	15,470.38
USAP	P50515	108903		Wire	1	10920	AFFINETY - MERCH BANK FEES (WIRE)	S Corporation	No	Yes	No	11/15/2024	6,812.26
USAP	P50515	108904		Wire	1	2976	SALES TAX (MN DEPT REVENUE)	Other	No	Yes	No	11/15/2024	369.00
USAP	P50515	108905		Wire	1	9860	MINNESOTA STATE RETIREMENT SYS1	Other	No	Yes	No	11/15/2024	18,802.80
USAP	P50515	108906		Wire	1	9935	ELEYO FEES	S Corporation	No	Yes	No	11/15/2024	4,315.34
USAP	P504B	109076		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	11/26/2024	27,034.48
USAP	P50530	109077		Wire	1	3167	MSDLAF BANK FEES	Other	No	Yes	No	11/26/2024	210.11
USAP	P41102	106870	834723	Check	1	5907	DULUTH DENFIELD HS	Other	Yes	No	Yes	11/15/2024	(200.00)
USAP	P41103	106984	834851	Check	1	11718	R3 KELLEY DEWALD		Yes	No	Yes	11/15/2024	(4.00)
USAP	P50315	108207	835758	Check	1	11998	CHERRY, ALYSSA		Yes	No	Yes	11/15/2024	(10.59)
USAP	P50502	108885	836279	Check	1	5098	ADVANCED SPORTSWEAR	S Corporation	Yes	No	No	11/08/2024	312.00
USAP	P50502	108866	836280	Check	1	11213	ANDERSON, ERIN		Yes	No	No	11/08/2024	191.62
USAP	P50502	108875	836281	Check	1	1235	CITY OF HASTINGS	Other	Yes	No	No	11/08/2024	8,861.99
USAP	P50502	108887	836282	Check	1	6745	CULLIGAN OF STILLWATER	S Corporation	Yes	No	No	11/08/2024	447.55
USAP	P50502	108891	836283	Check	1	9582	ERICKSON, ANGILEE		Yes	No	No	11/08/2024	62.72
USAP	P50502	108876	836284	Check	1	1550	H&B SPECIALIZED PRODUCTS INC	S Corporation	Yes	No	No	11/08/2024	721,484.00
USAP	P50502	108874	836285	Check	1	12032	HALBERG, ROBERT		Yes	No	No	11/08/2024	310.91
USAP	P50502	108868	836286	Check	1	11582	HEWITT, SARA		Yes	No	No	11/08/2024	24.45
USAP	P50502	108877	836287	Check	1	1845	HORIZON COMMERCIAL POOL SUPPLY	S Corporation	Yes	No	No	11/08/2024	3,609.37
USAP	P50502	108886	836288	Check	1	5828	JIM CARLSON LEASING CO.	C Corporation	Yes	No	No	11/08/2024	710.00
USAP	P50502	108870	836289	Check	1	11726	JOHNSON, STEFANIE		Yes	No	No	11/08/2024	33.97
USAP	P50502	108873	836290	Check	1	12031	KUECHENMEISTER, KEVIN		Yes	No	No	11/08/2024	1,848.84
USAP	P50502	108867	836291	Check	1	11261	R2 LAFORCE LLC	S Corporation	Yes	No	No	11/08/2024	23,520.00
USAP	P50502	108888	836292	Check	1	7173	MEDICINE LAKE TOURS	S Corporation	Yes	No	No	11/08/2024	1,222.00
USAP	P50502	108878	836293	Check	1	1942	MENARDS	S Corporation	Yes	No	No	11/08/2024	523.05
USAP	P50502	108890	836294	Check	1	9188	MIKLA, KATIE		Yes	No	No	11/08/2024	22.91
USAP	P50502	108879	836295	Check	1	1988	MINNESOTA HISTORICAL SOCIETY	C Corporation	Yes	No	No	11/08/2024	1,432.00
USAP	P50502	108884	836296	Check	1	4163	MN DEPT OF LABOR & INDUSTRY	Other	Yes	No	No	11/08/2024	320.00
USAP	P50502	108889	836297	Check	1	7883	R1 NAC MECHANICAL & ELECRICAL SERV	C Corporation	Yes	No	No	11/08/2024	13,991.00
USAP	P50502	108869	836298	Check	1	11590	NELSON, TARA		Yes	No	No	11/08/2024	166.96
USAP	P50502	108880	836299	Check	1	2163	R1 PAN-O-GOLD BAKING CO	C Corporation	Yes	No	No	11/08/2024	20.00
USAP	P50502	108871	836300	Check	1	11776	REARDON, JOSEPH		Yes	No	No	11/08/2024	152.55
USAP	P50502	108882	836301	Check	1	2819	REPUBLIC SERVICES #923	C Corporation	Yes	No	No	11/08/2024	11,417.55
USAP	P50502	108881	836302	Check	1	2341	SCHINDLER ELEVATOR CORP.	C Corporation	Yes	No	No	11/08/2024	9,450.00
USAP	P50502	108865	836303	Check	1	10903	R1 SECURITAS TECHNOLOGY CORPORAT	C Corporation	Yes	No	No	11/08/2024	3,104.05
USAP	P50502	108872	836304	Check	1	12025	SPEECH CORNER LLC	LLC - S Corp	Yes	No	No	11/08/2024	436.94

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
USAP	P50502	108864	836305	Check	1	10648	TWIN CITIES DOTS AND POP LLC	Ind/Sole Proprietor	Yes	No	No	11/08/2024		845.60
USAP	P50502	108883	836306	Check	1	3374	R1 ZIEGLER INC	S Corporation	Yes	No	No	11/08/2024		2,111.50
USAP	P50515	108993	836307	Check	1	5510	ACCELERATED TECHNOLOGIES LLC	Partnership	Yes	No	No	11/15/2024		548.84
USAP	P50515	108930	836308	Check	1	11576	R1 AGILEBITS INC	C Corporation	Yes	No	No	11/15/2024		2,876.40
USAP	P50515	108913	836309	Check	1	10630	ALL STRINGS ATTACHED	S Corporation	Yes	No	No	11/15/2024		1,225.00
USAP	P50515	108907	836310	Check	1	10142	ALLSTREAM	LLC - C Corp	Yes	No	No	11/15/2024		580.00
USAP	P50515	108991	836311	Check	1	5432	AMERICAN RED CROSS-TRAINING SEF	Other	Yes	No	No	11/15/2024		75.00
USAP	P50515	108919	836312	Check	1	10919	R1 ARVIG	S Corporation	Yes	No	No	11/15/2024		1,205.95
USAP	P50515	108924	836313	Check	1	11204	ASLIS	S Corporation	Yes	No	No	11/15/2024		151.00
USAP	P50515	109016	836314	Check	1	9066	BAKKER, PAUL	Other	Yes	No	No	11/15/2024		171.55
USAP	P50515	109011	836315	Check	1	8057	BFG SUPPLY CO	LLC - C Corp	Yes	No	No	11/15/2024		522.47
USAP	P50515	108990	836316	Check	1	5112	BIO CORPORATION	S Corporation	Yes	No	No	11/15/2024		86.00
USAP	P50515	108928	836317	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	11/15/2024		2,701.17
USAP	P50515	109004	836318	Check	1	7309	BROWER TIMING SYSTEMS LLC	LLC - S Corp	Yes	No	No	11/15/2024		2,875.00
USAP	P50515	109003	836319	Check	1	7120	R2 BSN SPORTS LLC	C Corporation	Yes	No	No	11/15/2024		36.99
USAP	P50515	109013	836320	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	No	No	11/15/2024		6,153.77
USAP	P50515	109024	836321	Check	1	9893	CAPONI ART PARK	Other	Yes	No	No	11/15/2024		240.00
USAP	P50515	108944	836322	Check	1	1214	CDW GOVERNMENT	LLC - C Corp	Yes	No	No	11/15/2024		9,650.00
USAP	P50515	109009	836323	Check	1	7911	CENTURYLINK	C Corporation	Yes	No	No	11/15/2024		80.52
USAP	P50515	108939	836324	Check	1	11978	CHARPENTIER ENTERPRISES LLC	LLC - Partnership	Yes	No	No	11/15/2024		94.40
USAP	P50515	108941	836325	Check	1	11998	CHERRY, ALYSSA		Yes	No	No	11/15/2024		10.59
USAP	P50515	108914	836326	Check	1	10837	CLASS CREATOR	C Corporation	Yes	No	No	11/15/2024		606.40
USAP	P50515	108945	836327	Check	1	1251	COMMERCIAL KITCHEN SERVICES	S Corporation	Yes	No	No	11/15/2024		3,448.00
USAP	P50515	108946	836328	Check	1	1281	R1 CRISIS PREVENTION INSTITUTE	C Corporation	Yes	No	No	11/15/2024		2,049.00
USAP	P50515	108908	836329	Check	1	10245	CSTMN LLC	LLC - S Corp	Yes	No	No	11/15/2024		15,135.67
USAP	P50515	108947	836330	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	11/15/2024		176.39
USAP	P50515	108909	836331	Check	1	10278	R1 DECKER	S Corporation	Yes	No	No	11/15/2024		1,177.68
USAP	P50515	109014	836332	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	11/15/2024		1,420.23
USAP	P50515	109015	836333	Check	1	8840	R2 DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	11/15/2024		214.00
USAP	P50515	108915	836334	Check	1	10860	DEPARTMENT OF TRANSPORTATION	Other	Yes	No	No	11/15/2024		743.00
USAP	P50515	109021	836335	Check	1	9593	DREAMSCAPES BY KRISTI	Ind/Sole Proprietor	Yes	No	No	11/15/2024		350.00
USAP	P50515	108996	836336	Check	1	6190	R2 EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	No	No	11/15/2024		553.57
USAP	P50515	109018	836337	Check	1	9325	EXCEL LEGAL COURIER	S Corporation	Yes	No	No	11/15/2024		86.79
USAP	P50515	108937	836338	Check	1	11858	FAMILY ACHIEVEMENT CENTER	S Corporation	Yes	No	No	11/15/2024		7,075.13
USAP	P50515	109005	836339	Check	1	7322	R1 FERGUSON ENTERPRISES	C Corporation	Yes	No	No	11/15/2024		608.66
USAP	P50515	109012	836340	Check	1	8293	GANRUD, PATRICIA		Yes	No	No	11/15/2024		28.54
USAP	P50515	109023	836341	Check	1	9863	R2 GENUINE PARTS COMPANY	C Corporation	Yes	No	No	11/15/2024		179.60
USAP	P50515	108926	836342	Check	1	11220	GOPHERMODS LLC	S Corporation	Yes	No	No	11/15/2024		59.00
USAP	P50515	108948	836343	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	No	No	11/15/2024		1,378.48

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P50515	108949	836344	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	No	No	11/15/2024	162.00
USAP	P50515	108982	836345	Check	1	3030	GROTH MUSIC	S Corporation	Yes	No	No	11/15/2024	695.16
USAP	P50515	108950	836346	Check	1	1555	R1 HAWKINS, INC.	C Corporation	Yes	No	No	11/15/2024	838.62
USAP	P50515	108951	836347	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	11/15/2024	1,121.99
USAP	P50515	108910	836348	Check	1	10420	HOPE ENGLISH-SPANISH INTERPRETE	Ind/Sole Proprietor	Yes	No	No	11/15/2024	3,620.00
USAP	P50515	108955	836349	Check	1	1845	HORIZON COMMERCIAL POOL SUPPLY	S Corporation	Yes	No	No	11/15/2024	1,637.17
USAP	P50515	108938	836350	Check	1	11943	IMPERIAL DADE	Ind/Sole Proprietor	Yes	No	No	11/15/2024	4,099.97
USAP	P50515	108925	836351	Check	1	11207	INFINITE HEALTH COLLABORATIVE	C Corporation	Yes	No	No	11/15/2024	175.00
USAP	P50515	108987	836352	Check	1	3584	INFOPRO LEGAL RESOURCES INC	S Corporation	Yes	No	No	11/15/2024	2,801.50
USAP	P50515	109007	836353	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	11/15/2024	7,862.87
USAP	P50515	108952	836354	Check	1	1664	INTERMEDIATE DIST 287	Other	Yes	No	No	11/15/2024	390.00
USAP	P50515	108953	836355	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	No	No	11/15/2024	10,039.60
USAP	P50515	109000	836356	Check	1	6741	IVY GARTH SEEDS & PLANTS INC	C Corporation	Yes	No	No	11/15/2024	927.07
USAP	P50515	108954	836357	Check	1	1679	R1 J.W. PEPPER & SON INC	S Corporation	Yes	No	No	11/15/2024	303.88
USAP	P50515	108986	836358	Check	1	3562	JUNIOR LIBRARY GUILD	C Corporation	Yes	No	No	11/15/2024	2,343.43
USAP	P50515	108999	836359	Check	1	6681	KENNEDY & GRAVEN, CHARTERD	C Corporation	Yes	No	No	11/15/2024	2,625.00
USAP	P50515	109002	836360	Check	1	7069	KITTELSON MARKETING CO.	S Corporation	Yes	No	No	11/15/2024	2,286.00
USAP	P50515	108998	836361	Check	1	6670	KOCH, JASON		Yes	No	No	11/15/2024	106.72
USAP	P50515	109001	836362	Check	1	6786	KOEHLER & DRAMM	S Corporation	Yes	No	No	11/15/2024	469.40
USAP	P50515	109019	836363	Check	1	9459	R1 KONICA MINOLTA/LOFFLER	C Corporation	Yes	No	No	11/15/2024	2,054.00
USAP	P50515	108942	836364	Check	1	12020	KUMMER, JUSTIN		Yes	No	No	11/15/2024	28.20
USAP	P50515	108927	836365	Check	1	11391	LOEFFLER CONSTRUCTION & CONSUI	LLC - S Corp	Yes	No	No	11/15/2024	3,045.00
USAP	P50515	109022	836366	Check	1	9776	R1 LOFFLER COMPANIES	S Corporation	Yes	No	No	11/15/2024	2,154.50
USAP	P50515	108956	836367	Check	1	1914	MCEA EXECUTIVE OFFICE	Other	Yes	No	No	11/15/2024	1,974.00
USAP	P50515	108957	836368	Check	1	1919	R01 MCGRAW HILL	C Corporation	Yes	No	No	11/15/2024	247.89
USAP	P50515	108933	836369	Check	1	11760	MCSAS PRODUCTIONS LLC	Ind/Sole Proprietor	Yes	No	No	11/15/2024	500.00
USAP	P50515	108958	836370	Check	1	1942	MENARDS	S Corporation	Yes	No	No	11/15/2024	69.93
USAP	P50515	108959	836371	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	No	No	11/15/2024	637,326.65
USAP	P50515	108985	836372	Check	1	3462	MN MUSIC EDUCATORS ASSN	Other	Yes	No	No	11/15/2024	400.00
USAP	P50515	108994	836373	Check	1	5528	MSC INDUSTRIAL SUPPLY INC	C Corporation	Yes	No	No	11/15/2024	206.72
USAP	P50515	108979	836374	Check	1	2795	MTI DISTRIBUTING, INC.	C Corporation	Yes	No	No	11/15/2024	552.53
USAP	P50515	108931	836375	Check	1	11732	MY LIFE IGNITED LLC	Ind/Sole Proprietor	Yes	No	No	11/15/2024	234.00
USAP	P50515	109008	836376	Check	1	7883	R1 NAC MECHANICAL & ELECRICAL SERV	C Corporation	Yes	No	No	11/15/2024	21,425.03
USAP	P50515	108960	836377	Check	1	2054	NARDINI FIRE EQUIPMENT	LLC - Partnership	Yes	No	No	11/15/2024	468.00
USAP	P50515	108997	836378	Check	1	6651	NASP INC	C Corporation	Yes	No	No	11/15/2024	872.50
USAP	P50515	108912	836379	Check	1	10559	R1 NEW PRAGUE HIGH SCHOOL	Other	Yes	No	No	11/15/2024	200.00
USAP	P50515	108936	836380	Check	1	11771	NOVA EDUCATION CONSULTANTS	Partnership	Yes	No	No	11/15/2024	2,175.00
USAP	P50515	109017	836381	Check	1	9208	NUTRISLICE, INC	C Corporation	Yes	No	No	11/15/2024	2,425.56
USAP	P50515	108961	836382	Check	1	2163	R1 PAN-O-GOLD BAKING CO	C Corporation	Yes	No	No	11/15/2024	342.90

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

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												Date		
USAP	P50515	108921	836383	Check	1 11186	R2	PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	11/15/2024		13,236.59
USAP	P50515	108971	836384	Check	1 2477		PHOENIX SCHOOL COUNSELING	LLC - Partnership	Yes	No	No	11/15/2024		5,687.13
USAP	P50515	108932	836385	Check	1 11740		PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	No	No	11/15/2024		13,225.67
USAP	P50515	108962	836386	Check	1 2231		PRO ED	S Corporation	Yes	No	No	11/15/2024		135.30
USAP	P50515	108963	836387	Check	1 2251		RATWIK, ROSZAK, & MALONEY P.A.	C Corporation	Yes	No	No	11/15/2024		2,305.50
USAP	P50515	108964	836388	Check	1 2266		REGION 3AA	C Corporation	Yes	No	No	11/15/2024		7,641.00
USAP	P50515	108965	836389	Check	1 2275		RENT & SAVE	S Corporation	Yes	No	No	11/15/2024		1,207.50
USAP	P50515	109010	836390	Check	1 7918		RIESTER REFRIGERATION	S Corporation	Yes	No	No	11/15/2024		390.00
USAP	P50515	109020	836391	Check	1 9479	R1	SAF-GARD SAFETY SHOE CO	S Corporation	Yes	No	No	11/15/2024		94.49
USAP	P50515	108966	836392	Check	1 2347	R1	SCHOLASTIC BOOK FAIRS	C Corporation	Yes	No	No	11/15/2024		766.04
USAP	P50515	108967	836393	Check	1 2352	R1	SCHOOL HEALTH CORPORATION	S Corporation	Yes	No	No	11/15/2024		59.97
USAP	P50515	108934	836394	Check	1 11766		SCHOOL PERCEPTIONS LLC	LLC - Partnership	Yes	No	No	11/15/2024		11,350.00
USAP	P50515	108981	836395	Check	1 2850	R1	SCHOOL SPECIALTY	C Corporation	Yes	No	No	11/15/2024		140.92
USAP	P50515	108918	836396	Check	1 10903	R1	SECURITAS TECHNOLOGY CORPORAT	C Corporation	Yes	No	No	11/15/2024		64.26
USAP	P50515	108968	836397	Check	1 2387		SHERWIN WILLIAMS CO	C Corporation	Yes	No	No	11/15/2024		52.88
USAP	P50515	108923	836398	Check	1 11196	R1	SHRED IT USA - C/O STERICYCLE INC.	C Corporation	Yes	No	No	11/15/2024		99.01
USAP	P50515	108969	836399	Check	1 2424		SOUTHWEST MN STATE UNIVERSITY	Other	Yes	No	No	11/15/2024		31,900.00
USAP	P50515	108970	836400	Check	1 2476		STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	No	No	11/15/2024		1,755.00
USAP	P50515	108992	836401	Check	1 5445	r2	SUMMIT FIRE PROTECTION	C Corporation	Yes	No	No	11/15/2024		290.00
USAP	P50515	108972	836402	Check	1 2499		SUPER DUPER SCHOOL COMPANY	C Corporation	Yes	No	No	11/15/2024		84.24
USAP	P50515	108929	836403	Check	1 11563		SVL INC.	S Corporation	Yes	No	No	11/15/2024		285.21
USAP	P50515	108917	836404	Check	1 10898	R1	SYMMETRY ENERGY SOLUTIONS	LLC - Partnership	Yes	No	No	11/15/2024		4,832.86
USAP	P50515	108935	836405	Check	1 11768	R1	TAHER INC	S Corporation	Yes	No	No	11/15/2024		14,375.00
USAP	P50515	108940	836406	Check	1 11994		TGA OF EASTERN TWIN CITIES	C Corporation	Yes	No	No	11/15/2024		3,520.00
USAP	P50515	108973	836407	Check	1 2548	R1	T-MOBILE	C Corporation	Yes	No	No	11/15/2024		60.00
USAP	P50515	109006	836408	Check	1 7351		TOAY, GRETCHEN	Ind/Sole Proprietor	Yes	No	No	11/15/2024		90.00
USAP	P50515	108943	836409	Check	1 12040		TORI SCHAEFFER		Yes	No	No	11/15/2024		80.00
USAP	P50515	108916	836410	Check	1 10864	R1	TRANE U.S. INC	C Corporation	Yes	No	No	11/15/2024		1,160.35
USAP	P50515	108974	836411	Check	1 2559		TRIO SUPPLY	C Corporation	Yes	No	No	11/15/2024		4,185.26
USAP	P50515	109025	836412	Check	1 9916	R1	TURNITIN LLC	LLC - Partnership	Yes	No	No	11/15/2024		8,304.00
USAP	P50515	108995	836413	Check	1 5557	R1	ULINE SHIPPING SUPPLIES	S Corporation	Yes	No	No	11/15/2024		235.93
USAP	P50515	108975	836414	Check	1 2579		UNIVERSITY OF MINNESOTA, TWIN CIT	Other	Yes	No	No	11/15/2024		15,660.00
USAP	P50515	108983	836415	Check	1 3277		UPPER LAKES FOODS, INC	S Corporation	Yes	No	No	11/15/2024		46,476.23
USAP	P50515	108988	836416	Check	1 4015	R1	VIRCO	C Corporation	Yes	No	No	11/15/2024		353.60
USAP	P50515	108922	836417	Check	1 11187	R1	VISTAR	C Corporation	Yes	No	No	11/15/2024		1,793.40
USAP	P50515	108980	836418	Check	1 2837		WARD'S SCIENCE	C Corporation	Yes	No	No	11/15/2024		278.10
USAP	P50515	108911	836419	Check	1 10452		WAYNE PETERSON ENTERPRISES	S Corporation	Yes	No	No	11/15/2024		2,209.00
USAP	P50515	108989	836420	Check	1 4588		WERNER IMPLEMENT INC	Partnership	Yes	No	No	11/15/2024		6,550.00
USAP	P50515	108976	836421	Check	1 2645		WHISTLING WELL FARM	Ind/Sole Proprietor	Yes	No	No	11/15/2024		2,668.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
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USAP	P50515	108977	836422	Check	1	2663	WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	No	No	11/15/2024		1,891.13
USAP	P50515	108978	836423	Check	1	2673	WORLD CUP SUPPLY, INC.	C Corporation	Yes	No	No	11/15/2024		523.90
USAP	P50515	108920	836424	Check	1	10949	YALE MECHANICAL LLC	LLC - C Corp	Yes	No	No	11/15/2024		1,772.50
USAP	P50515	108984	836425	Check	1	3374	R1 ZIEGLER INC	S Corporation	Yes	No	No	11/15/2024		3,058.50
USAP	P50503	109049	836426	Check	1	11558	BATAGLIA, KATHERINE		Yes	No	No	11/22/2024		154.77
USAP	P50503	109069	836427	Check	1	9953	BEHNKE, KERI		Yes	No	No	11/22/2024		54.94
USAP	P50503	109055	836428	Check	1	1204	R1 CARPENTER ST. CROIX VALLEY NATUI	C Corporation	Yes	No	No	11/22/2024		592.00
USAP	P50503	109064	836429	Check	1	3748	CENTERPOINT ENERGY	C Corporation	Yes	No	No	11/22/2024		9,617.79
USAP	P50503	109057	836430	Check	1	1221	CHANHASSEN DINNER THEATER	Partnership	Yes	No	No	11/22/2024		3,283.40
USAP	P50503	109054	836431	Check	1	11998	CHERRY, ALYSSA		Yes	No	No	11/22/2024		46.63
USAP	P50503	109046	836432	Check	1	10245	CSTMN LLC	LLC - S Corp	Yes	No	No	11/22/2024		9,516.18
USAP	P50503	109058	836433	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	11/22/2024		55.25
USAP	P50503	109067	836434	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	11/22/2024		1,579.81
USAP	P50503	109051	836435	Check	1	11938	R1 GREAT MINDS PBC	C Corporation	Yes	No	No	11/22/2024		12,600.00
USAP	P50503	109068	836436	Check	1	9329	HOMETOWN ACE HARDWARE	S Corporation	Yes	No	No	11/22/2024		1,602.99
USAP	P50503	109066	836437	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	11/22/2024		402.39
USAP	P50503	109053	836438	Check	1	11982	R3 JACKIE BAUER		Yes	No	No	11/22/2024		6.00
USAP	P50503	109063	836439	Check	1	3071	KENNEDY PETTY CASH ACCOUNT		Yes	No	No	11/22/2024		487.21
USAP	P50503	109050	836440	Check	1	11590	NELSON, TARA		Yes	No	No	11/22/2024		147.94
USAP	P50503	109048	836441	Check	1	11373	ROBERTSON, SAM		Yes	No	No	11/22/2024		41.47
USAP	P50503	109056	836442	Check	1	12041	SANVILLE, BRYCE		Yes	No	No	11/22/2024		72.23
USAP	P50503	109062	836443	Check	1	2850	R1 SCHOOL SPECIALTY	C Corporation	Yes	No	No	11/22/2024		265.16
USAP	P50503	109052	836444	Check	1	11955	SEA LIFE MINNESOTA LLC	LLC - C Corp	Yes	No	No	11/22/2024		1,380.00
USAP	P50503	109047	836445	Check	1	11169	TECH ACADEMY	S Corporation	Yes	No	No	11/22/2024		45.00
USAP	P50503	109059	836446	Check	1	1575	TESSIER-MORSE, HAILEN		Yes	No	No	11/22/2024		38.05
USAP	P50503	109065	836447	Check	1	7490	UNIVERSITY LANGUAGE CTR INC	C Corporation	Yes	No	No	11/22/2024		420.97
USAP	P50503	109060	836448	Check	1	2635	WENGER CORPORATION	S Corporation	Yes	No	No	11/22/2024		7,083.65
USAP	P50503	109061	836449	Check	1	2640	WEST MUSIC	S Corporation	Yes	No	No	11/22/2024		1,918.39
USAP	P50530	109078	836450	Check	1	1029	AIM ELECTRONICS, INC.	C Corporation	Yes	No	No	11/26/2024		1,490.00
USAP	P50530	109130	836451	Check	1	7110	APPLE EDUCATION INC	C Corporation	Yes	No	No	11/26/2024		249.99
USAP	P50530	109084	836452	Check	1	11056	ARCHER MECHANICAL LLC	LLC - S Corp	Yes	No	No	11/26/2024		482.50
USAP	P50530	109086	836453	Check	1	11204	ASLIS	S Corporation	Yes	No	No	11/26/2024		1,100.00
USAP	P50530	109083	836454	Check	1	10995	BACKES, RACHEL	Other	Yes	No	No	11/26/2024		241.94
USAP	P50530	109088	836455	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	11/26/2024		2,128.99
USAP	P50530	109098	836456	Check	1	12042	BRANDI TITUS		Yes	No	No	11/26/2024		120.00
USAP	P50530	109113	836457	Check	1	1949	BRIGHTWORKS	Other	Yes	No	No	11/26/2024		735.00
USAP	P50530	109090	836458	Check	1	11737	BURNN BOILER & MECHANICAL	S Corporation	Yes	No	No	11/26/2024		1,300.00
USAP	P50530	109131	836459	Check	1	7295	CENTURYLINK	C Corporation	Yes	No	No	11/26/2024		170.14
USAP	P50530	109132	836460	Check	1	7332	CENTURYLINK	C Corporation	Yes	No	No	11/26/2024		3,722.15

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
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USAP	P50530	109114	836461	Check	1 2019		CHASKA HIGH SCHOOL	Other	Yes	No	No	11/26/2024		105.00
USAP	P50530	109097	836462	Check	1 11998		CHERRY, ALYSSA		Yes	No	No	11/26/2024		27.74
USAP	P50530	109094	836463	Check	1 11856		COFFEE MILL INC.	S Corporation	Yes	No	No	11/26/2024		362.00
USAP	P50530	109103	836464	Check	1 1257		COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	No	No	11/26/2024		1,125.00
USAP	P50530	109104	836465	Check	1 1281	R1	CRISIS PREVENTION INSTITUTE	C Corporation	Yes	No	No	11/26/2024		580.00
USAP	P50530	109105	836466	Check	1 1286		CUB FOODS	LLC - S Corp	Yes	No	No	11/26/2024		69.28
USAP	P50530	109087	836467	Check	1 11555		CUSTOM COMMUNICATIONS INC	S Corporation	Yes	No	No	11/26/2024		246.48
USAP	P50530	109101	836468	Check	1 12047		DANA MCGREE		Yes	No	No	11/26/2024		85.00
USAP	P50530	109136	836469	Check	1 8840		DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	11/26/2024		178.47
USAP	P50530	109139	836470	Check	1 9593		DREAMSCAPES BY KRISTI	Ind/Sole Proprietor	Yes	No	No	11/26/2024		420.00
USAP	P50530	109129	836471	Check	1 6808		ECKROTH MUSIC	C Corporation	Yes	No	No	11/26/2024		104.62
USAP	P50530	109100	836472	Check	1 12046		EVERYDAY SPEECH LLC	Partnership	Yes	No	No	11/26/2024		499.99
USAP	P50530	109140	836473	Check	1 9863	R2	GENUINE PARTS COMPANY	C Corporation	Yes	No	No	11/26/2024		7.79
USAP	P50530	109106	836474	Check	1 1482		GRAINGER, W.W..	C Corporation	Yes	No	No	11/26/2024		1,292.25
USAP	P50530	109123	836475	Check	1 3030		GROTH MUSIC	S Corporation	Yes	No	No	11/26/2024		240.74
USAP	P50530	109089	836476	Check	1 11630		HARMON, KATIE		Yes	No	No	11/26/2024		241.94
USAP	P50530	109099	836477	Check	1 12043		HEIDI GIANNINI		Yes	No	No	11/26/2024		120.97
USAP	P50530	109095	836478	Check	1 11900		HENRY SCHEIN, INC	C Corporation	Yes	No	No	11/26/2024		3,258.10
USAP	P50530	109107	836479	Check	1 1582		HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	11/26/2024		752.60
USAP	P50530	109110	836480	Check	1 1845		HORIZON COMMERCIAL POOL SUPPLY	S Corporation	Yes	No	No	11/26/2024		1,008.00
USAP	P50530	109096	836481	Check	1 11943		IMPERIAL DADE	Ind/Sole Proprietor	Yes	No	No	11/26/2024		6,063.72
USAP	P50530	109125	836482	Check	1 3584		INFOPRO LEGAL RESOURCES INC	S Corporation	Yes	No	No	11/26/2024		2,775.00
USAP	P50530	109134	836483	Check	1 7721	R3	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	11/26/2024		1,412.18
USAP	P50530	109108	836484	Check	1 1660		INSTITUTE FOR ENVIRONMENTAL ASS	S Corporation	Yes	No	No	11/26/2024		925.99
USAP	P50530	109109	836485	Check	1 1679	R1	J.W. PEPPER & SON INC	S Corporation	Yes	No	No	11/26/2024		128.79
USAP	P50530	109079	836486	Check	1 10700		KELLY, EMILY		Yes	No	No	11/26/2024		241.94
USAP	P50530	109128	836487	Check	1 6786		KOEHLER & DRAMM	S Corporation	Yes	No	No	11/26/2024		956.13
USAP	P50530	109112	836488	Check	1 1942		MENARDS	S Corporation	Yes	No	No	11/26/2024		717.66
USAP	P50530	109137	836489	Check	1 9188		MIKLA, KATIE		Yes	No	No	11/26/2024		22.85
USAP	P50530	109133	836490	Check	1 7659	R1	MISSISSIPPI WELDERS SUPPLY CO INC	S Corporation	Yes	No	No	11/26/2024		66.42
USAP	P50530	109135	836491	Check	1 7883	R1	NAC MECHANICAL & ELECRICAL SERV	C Corporation	Yes	No	No	11/26/2024		313.00
USAP	P50530	109115	836492	Check	1 2055	R2	NASCO	C Corporation	Yes	No	No	11/26/2024		203.52
USAP	P50530	109080	836493	Check	1 10721	R4	NORTHFIELD SOLAR LLC	LLC - Partnership	Yes	No	No	11/26/2024		97,371.35
USAP	P50530	109093	836494	Check	1 11771		NOVA EDUCATION CONSULTANTS	Partnership	Yes	No	No	11/26/2024		1,582.50
USAP	P50530	109111	836495	Check	1 1882		OFFICE OF MN IT SERVICES	Other	Yes	No	No	11/26/2024		136.50
USAP	P50530	109116	836496	Check	1 2163	R1	PAN-O-GOLD BAKING CO	C Corporation	Yes	No	No	11/26/2024		820.10
USAP	P50530	109085	836497	Check	1 11186	R2	PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	11/26/2024		6,504.22
USAP	P50530	109117	836498	Check	1 2204		PINE HARBOR CHRISTIAN ACADEMY	C Corporation	Yes	No	No	11/26/2024		6,121.01
USAP	P50530	109091	836499	Check	1 11740		PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	No	No	11/26/2024		8,294.65

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
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USAP	P50530	109102	836500	Check	1	12048	RACHEL KLEIS		Yes	No	No	11/26/2024		85.00
USAP	P50530	109138	836501	Check	1	9532	RATHER BEE CRAFTING	Ind/Sole Proprietor	Yes	No	No	11/26/2024		640.00
USAP	P50530	109092	836502	Check	1	11745	SCHREIBER MULLANEY CONSTRUCTI	S Corporation	Yes	No	No	11/26/2024		8,560.00
USAP	P50530	109118	836503	Check	1	2465	STATE SUPPLY CO INC	S Corporation	Yes	No	No	11/26/2024		60.54
USAP	P50530	109141	836504	Check	1	9886	R2 STERICYCLE INC	C Corporation	Yes	No	No	11/26/2024		191.19
USAP	P50530	109119	836505	Check	1	2522	TERRY'S HARDWARE	S Corporation	Yes	No	No	11/26/2024		1,943.03
USAP	P50530	109120	836506	Check	1	2548	R1 T-MOBILE	C Corporation	Yes	No	No	11/26/2024		147.81
USAP	P50530	109121	836507	Check	1	2559	TRIO SUPPLY	C Corporation	Yes	No	No	11/26/2024		2,155.21
USAP	P50530	109124	836508	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	No	No	11/26/2024		25,264.32
USAP	P50530	109126	836509	Check	1	4015	R1 VIRCO	C Corporation	Yes	No	No	11/26/2024		3,716.54
USAP	P50530	109081	836510	Check	1	10722	R4 WALCOTT SOLAR LLC	LLC - Partnership	Yes	No	No	11/26/2024		48,539.96
USAP	P50530	109082	836511	Check	1	10723	R4 WARSAW SOLAR LLC	LLC - Partnership	Yes	No	No	11/26/2024		44,132.72
USAP	P50530	109122	836512	Check	1	2645	WHISTLING WELL FARM	Ind/Sole Proprietor	Yes	No	No	11/26/2024		440.00
USAP	P50530	109127	836513	Check	1	6727	ZEH TEK INC	S Corporation	Yes	No	No	11/26/2024		149.00

Bank Total: \$2,218,626.11

Report Total: \$2,218,689.58

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USPR	p255p1	108847		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	11/06/2024	68,498.52
USPR	p255p1	108848		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	11/06/2024	52,899.39
USPR	p255p1	108849		Wire	1	2016	MN TRA	Other	No	Yes	No	11/06/2024	189,451.46
USPR	p255p1	108850		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	11/06/2024	323,729.92
USPR	p255p1	108851		Wire	1	3880	MII LIFE	C Corporation	No	Yes	No	11/06/2024	0.00
USPR	p255p1	108852		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	11/06/2024	47,565.14
USPR	p255p2	109026		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	11/21/2024	71,320.03
USPR	p255p2	109027		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	11/21/2024	58,383.80
USPR	p255p2	109028		Wire	1	2016	MN TRA	Other	No	Yes	No	11/21/2024	185,543.98
USPR	p255p2	109029		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	11/21/2024	347,030.00
USPR	p255p2	109030		Wire	1	3283	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	11/21/2024	350.23
USPR	p255p2	109031		Wire	1	3880	MII LIFE	C Corporation	No	Yes	No	11/21/2024	0.00
USPR	p255p2	109032		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	11/21/2024	65,972.02
USPR	p255p2	109042		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	11/22/2024	348.85
USPR	p255p2	109043		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	11/22/2024	3,569.84
USPR	p255p2	109044		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	11/22/2024	2,766.46
USPR	p255p3	109143		Wire	1	3166	BREMER BANK FEES	Other	No	Yes	No	11/27/2024	241.30
USPR	p255p1	108855	105790	Check	1	8800	GLYNN, JOHN THOMAS		Yes	No	No	11/06/2024	506.60
USPR	p255p1	108853	105791	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	No	No	11/06/2024	18,300.26
USPR	p255p1	108854	105792	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	No	No	11/06/2024	10.00
USPR	p255p2	109039	105793	Check	1	5234	EDUCATION MINNESOTA	Other	Yes	No	No	11/21/2024	16.00
USPR	p255p2	109033	105794	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	No	No	11/21/2024	1,560.48
USPR	p255p2	109035	105795	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	No	No	11/21/2024	18,360.60
USPR	p255p2	109041	105796	Check	1	7384	HIGH SCHOOL FACULTY SCHOLARSHII		Yes	No	No	11/21/2024	82.00
USPR	p255p2	109036	105797	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	No	No	11/21/2024	10.00
USPR	p255p2	109037	105798	Check	1	2002	MINNESOTA TEAMSTERS LOCAL 320	Other	Yes	No	No	11/21/2024	2,717.00
USPR	p255p2	109038	105799	Check	1	2010	NCPERS GROUP LIFE INS -157410	C Corporation	Yes	No	No	11/21/2024	32.00
USPR	p255p2	109040	105800	Check	1	6780	SEIU LOCAL 284	Other	Yes	No	No	11/21/2024	1,569.68
USPR	p255p2	109034	105801	Check	1	11741	ST. CROIX VALLEY FOUNDATION	C Corporation	Yes	No	No	11/21/2024	80.00
USPR	p255p3	109144	105802	Check	1	11734	THE HARTFORD	C Corporation	Yes	No	No	11/27/2024	12,349.93

Bank Total: \$1,473,265.49

Report Total: \$1,473,265.49

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USBP	P505B1	108894	1332	Check	1 10641		BAYCOM INC	S Corporation	Yes	No	No	11/14/2024	23,268.99
USBP	P505B1	108898	1333	Check	1 7883	R1	NAC MECHANICAL & ELECRICAL SERV	C Corporation	Yes	No	No	11/14/2024	15,182.90
USBP	P505B1	108896	1334	Check	1 12039		STERLING SYSTEMS INC	S Corporation	Yes	No	No	11/14/2024	515.97
USBP	P505B1	108895	1335	Check	1 11378		THE JOURNAL	Ind/Sole Proprietor	Yes	No	No	11/14/2024	567.36
USBP	P505B1	108897	1336	Check	1 2663		WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	No	No	11/14/2024	733.06
Bank Total:												\$40,268.28	
Report Total:												\$40,268.28	

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
ACTV	P04ASA	108842		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	11/01/2024	1,882.64
ACTV	P04ASB	108863		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	11/08/2024	1,858.99
ACTV	P04ASB	109142		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	11/27/2024	444.00
ACTV	P05AS1	108840	38293	Check	1	12033	MELISSA SLAPNICHER		Yes	Yes	No	11/01/2024	473.02
ACTV	P05AS1	108841	38294	Check	1	2091	NIELSEN, ROCHELLE		Yes	No	No	11/01/2024	315.45
ACTV	P05AS2	108857	38295	Check	1	12036	BAUER, ANNA		Yes	Yes	No	11/08/2024	315.93
ACTV	P05AS2	108861	38296	Check	1	7427	CPBA, CHAMPLIN PARK BAND ASSOC	Other	Yes	Yes	No	11/08/2024	100.00
ACTV	P05AS2	108862	38297	Check	1	7689	MOA ENTERTAINMENT	LLC - Partnership	Yes	Yes	No	11/08/2024	5,400.00
ACTV	P05AS2	108858	38298	Check	1	12037	RED WING MUSIC LLC	LLC - Partnership	Yes	Yes	No	11/08/2024	166.00
ACTV	P05AS2	108856	38299	Check	1	12035	STOLTZ, SUSIE		Yes	Yes	No	11/08/2024	101.70
ACTV	P05AS2	108860	38300	Check	1	3626	THE WEXFORD AT EMERALD GREENS	Ind/Sole Proprietor	Yes	Yes	No	11/08/2024	5,616.00
ACTV	P05AS2	108859	38301	Check	1	2563	TROPHIES PLUS	Ind/Sole Proprietor	Yes	Yes	No	11/08/2024	224.00
ACTV	P05AS3	108899	38302	Check	1	11176	HASTINGS GOLF CLUB	S Corporation	Yes	Yes	No	11/15/2024	582.00
ACTV	P05AS3	108901	38303	Check	1	7997	TOTINO-GRACE HIGH SCHOOL	Other	Yes	Yes	No	11/15/2024	750.00
ACTV	P05AS3	108902	38304	Check	1	9223	TRESONA MULTIMEDIA LLC	LLC - Partnership	Yes	Yes	No	11/15/2024	3,400.00
ACTV	P05AS3	108900	38305	Check	1	2563	TROPHIES PLUS	Ind/Sole Proprietor	Yes	No	No	11/15/2024	192.00
ACTV	P05AS4	109045	38306	Check	1	12045	MAULUCCI, ERIN	Ind/Sole Proprietor	Yes	No	No	11/22/2024	160.00

Bank Total: \$21,981.73

Report Total: \$21,981.73

HASTINGS PUBLIC SCHOOLS

Dental Self-Funded Summary

Period Ending November 30, 2024

Sequence: Crs, Org, Fd

										25ADP				% YTD		Remaining
Description										Annual Budget	Period 202505	Year To Date	% YTD	Encumbrances	+ Enc	Balance
R	20	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00
R	20	000	000	000	092	000	422	000	Interest-Dental	(40,000.00)	(3,075.29)	(18,148.62)	45%	0.00	45%	(21,851.38)
R	20	000	000	000	095	000	422	000	Employer Share/Premiums	(491,628.00)	(41,313.60)	(198,054.53)	40%	0.00	40%	(293,573.47)
R	20	000	000	000	097	000	422	000	Employee Share/Premiums	(104,718.00)	(9,354.89)	(36,274.94)	35%	0.00	35%	(68,443.06)
R	20	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(119,011.00)	(9,816.44)	(54,501.91)	46%	0.00	46%	(64,509.09)
E	20	005	105	000	236	000	422	000	Dental Insurance Claims	0.00	51,487.79	284,388.77	0%	0.00	0%	(284,388.77)
E	20	005	105	000	301	000	422	000	Fees-Carrier & Consultant	36,369.00	3,078.00	15,087.30	41%	0.00	41%	21,281.70
E	20	005	105	000	302	000	422	000	Claims-Dental	615,081.00	0.00	0.00	0%	0.00	0%	615,081.00
000 Districtwide										(103,907.00)	(8,994.43)	(7,503.93)	7%	0.00	7%	(96,403.07)
Report Totals:										(103,907.00)	(8,994.43)	(7,503.93)	7%	0.00	7%	(96,403.07)

HASTINGS PUBLIC SCHOOLS

Health Self-Funded Summary

Period Ending November 30, 2024

Sequence: Crs, Org, Fd

										25ADP				% YTD	Remaining		
										Annual Budget	Period 202505	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
										Description						+ Enc	Balance
R	21	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00	
R	21	000	000	000	095	000	422	000	Employer Share/Premiums	(8,166,826.00)	(593,916.51)	(2,755,911.69)	34%	0.00	34%	(5,410,914.31)	
R	21	000	000	000	097	000	422	000	Employee Share/Premiums	(1,220,330.00)	(145,459.99)	(689,850.11)	57%	0.00	57%	(530,479.89)	
R	21	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(444,961.00)	(35,648.10)	(191,667.67)	43%	0.00	43%	(253,293.33)	
R	21	000	000	000	099	000	422	000	ER/Trust Share for Retirees	(27,899.00)	(13,702.00)	(34,797.00)	125%	0.00	125%	6,898.00	
R	21	000	000	000	092	000	422	000	Interest -Health	(165,000.00)	(7,167.02)	(41,750.04)	25%	0.00	25%	(123,249.96)	
E	21	005	105	000	314	000	422	000	Springbuk Fee \$1/pm/pm	4,968.00	1,215.00	2,445.00	49%	0.00	49%	2,523.00	
E	21	005	105	000	317	000	422	000	Network Fees	0.00	500.00	541.65	0%	0.00	0%	(541.65)	
E	21	005	105	000	322	000	422	000	PaydHealth Fees	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	223	000	422	000	Medical Insurance Claims	0.00	285,024.48	2,082,916.70	0%	0.00	0%	(2,082,916.70)	
E	21	005	105	000	224	000	422	000	Pharmacy Claims	0.00	384,517.99	1,032,729.02	0%	0.00	0%	(1,032,729.02)	
E	21	005	105	000	300	000	422	000	Pharmacy Rebates/Admin Fex	(100,000.00)	0.00	(50,574.80)	51%	0.00	51%	(49,425.20)	
E	21	005	105	000	301	000	422	000	Veiba/Flex/TrustPoint	20,000.00	1,513.50	7,631.04	38%	0.00	38%	12,368.96	
E	21	005	105	000	302	000	422	000	Claims-Medical	7,990,000.00	0.00	0.00	0%	0.00	0%	7,990,000.00	
E	21	005	105	000	305	000	422	000	Claims-Pharmacy/RX	1,410,000.00	0.00	0.00	0%	0.00	0%	1,410,000.00	
E	21	005	105	000	307	000	422	000	Health Carrier TPA	243,829.00	0.00	95,696.72	39%	0.00	39%	148,132.28	
E	21	005	105	000	308	000	422	000	StopLoss	506,134.00	0.00	159,530.86	32%	0.00	32%	346,603.14	
E	21	005	105	000	309	000	422	000	Fitness reimbursements	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	312	000	422	000	Consultant-OneDigital \$40,00	41,200.00	0.00	20,600.00	50%	0.00	50%	20,600.00	
000 Districtwide										91,115.00	(123,122.65)	(362,460.32)	(398%)	0.00	(398%)	453,575.32	
R	21	000	000	000	094	326	422	000	Employer-VEBA Trust Rev	(654,000.00)	(64,886.14)	(271,441.50)	42%	0.00	42%	(382,558.50)	
R	21	000	000	000	089	326	422	000	Employer-PCORI-ACA	(3,045.00)	0.00	(3,321.00)	109%	0.00	109%	276.00	
E	21	005	105	000	301	326	422	000	Employer-VEBA Trust Pmt.	654,000.00	64,836.14	271,391.50	41%	0.00	41%	382,608.50	
E	21	005	105	000	313	326	422	000	Employer-PCORI- ACA	3,045.00	0.00	3,321.00	109%	0.00	109%	(276.00)	
326 District Additional R/E										0.00	(50.00)	(50.00)	0%	0.00	0%	50.00	
R	21	000	000	000	088	331	422	000	P1 Wellness Credit	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	314	331	422	000	Consultant Expense Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	335	331	422	000	Short-Term Lease/Rental	0.00	447.55	2,237.75	0%	0.00	0%	(2,237.75)	
E	21	005	105	000	366	331	422	000	Participation Fees Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	401	331	422	000	Supplies Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	309	331	422	000	Wellbeats/JE Fitness Reimb.	0.00	0.00	0.00	0%	0.00	0%	0.00	
E	21	005	105	000	305	331	422	000	Consult/Fees For Svc	0.00	0.00	0.00	0%	0.00	0%	0.00	
331 Wellness R/E										0.00	447.55	2,237.75	0%	0.00	0%	(2,237.75)	
Report Totals:										91,115.00	(122,725.10)	(360,272.57)	(395%)	0.00	(395%)	451,387.57	

HR PERSONNEL REPORT

Board Meeting Date:

12.18.24

RETIREMENT/RESIGNATION/TERMINATION

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE
Anderson, Debra	Resignation	Paraprofessional; 6.25 Hours / Day McAuliffe Elementary	ED MN - ESP	December 19, 2024
Boldt, Kaylee	Resignation	Paraprofessional; 6.25 Hours / Day Hastings Middle School	ED MN - ESP	November 29, 2024
Buros, Kayla	Resignation	Volleyball Coach - B Squad Hastings High School	NA	November 5, 2024
Hering, Nicole	Resignation	Grade 2 Teacher; 1.0 FTE Kennedy Elementary	ED MN - Teachers	December 3, 2024
Kuhn, Tom	Resignation	Asst Girls Hockey Coach Hastings High School	N/A	November 6, 2024
Paulson, Lydia	Resignation	Cook Assistant; 3 Hours / Day Hastings Middle School	Food Service	November 27, 2024
Perseke, Tia	Termination	Paraprofessional Sub; Hours Vary District Wide	N/A	November 15, 2024
Trapp, Luke	Termination	Custodian; 8 Hours / Day Hastings High School	Custodian	December 11, 2024
Wold, Michael	Resignation	Custodian; 8 Hours / Day Hastings High School	Custodian	December 9, 2024

HIRES / REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Appert, Emma	Paraprofessional Substitute; Hours Vary District Wide	\$19.40 / Hour	N/A	November 21, 2024
Bauer, Elena	Paraprofessional Substitute; Hours Vary District Wide	\$19.40 / Hour	N/A	November 26, 2024
Garner, Samantha	Nurse Substitute; Hours Vary District Wide	\$31.42 / Hour	N/A	November 22, 2024
Lefebvre, Kristin	Paraprofessional Substitute; Hours Vary District Wide	\$19.40 / Hour	N/A	November 21, 2024
McCoy, Jennifer	Early Childhood Asst; 8 Hours / Day Tilden	\$19.05 / Hour	Comm. Ed Para	December 6, 2024
Meyer, Cassidy	Kids Campus PSA; 1.75 Hours / Day Pinecrest Elementary	\$21.96 / Hour	N/A	December 2, 2024
Montgomery, Jessica	Paraprofessional Substitute; Hours Vary District Wide	\$19.40 / Hour	N/A	November 21, 2024
Oliver, Janelle	Paraprofessional Substitute; Hours Vary District Wide	\$19.40 / Hour	N/A	December 10, 2024
Talley, Diane	Non Public Title One Teacher Saint Elizabeth Ann Seton	\$32.46 / Hour	N/A	December 4, 2024
Wojcik, Megan	Nurse Substitute; Hours Vary District Wide	\$31.42 / Hour	N/A	December 3, 2024

Wold, Michael	Custodian; 8 Hours / Day Hastings High School	\$22.44 / Hour	Custodian	December 5, 2024
Zachariah, Ayub	Custodian; 8 Hours / Day Hastings High School	\$22.44 / Hour	Custodian	December 5, 2024

LEAVE APPROVAL

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Braun, LouAnn	Approve	Grade 2 Teacher; 1.0 FTE Pinecrest Elementary	ED MN - Teachers	January 15, 2025 - April 9, 2025

ASSIGNMENT CHANGES

NAME	FROM	TO	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Humble, LynDee	Administrative Assistant; 8 Hours / Day Kennedy Elementary	Administrative Assistant to Superintendent; 8 Hours / Day District Office	Unaffiliated	December 2, 2024
Strauss, Robyn	Paraprofessional; 6.25 Hours / Day Kennedy Elementary	Paraprofessional Substitute; Hours Vary District Wide	N/A	November 18, 2024
Wolkerstorfer, Ruth	Paraprofessional; 6.25 Hours / Day Kennedy Elementary	Administrative Assistant; 8 Hours / Day Kennedy Elementary	Secretary	December 2, 2024



530 IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from ~~vaccine preventable~~ communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

- A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:
1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
 2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.
- C. The parent or guardian of persons receiving instruction in a home school shall submit

one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent/designee of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any **vaccine preventable** communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.
- C. **The district and staff will respect the rights of parents and students to make**

immunization decisions for themselves

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health (please see Hastings Public Schools Enrollment Packet);
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.
- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References: *Minn. Stat. § 13.32 (Educational Data)*
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)

Cross References: *ISD 200 Policy 515 (Protection and Privacy of Pupil Records)*

Policy Reviewed: ~~08.11.2022~~ 10.04.2024

Policy Adopted: 11.15.2006

Policy Revised: 09.28.2022



507.5 SCHOOL RESOURCE OFFICERS

I. PURPOSE

The purpose of this policy is to establish the contractual duties and training requirements of a school resource officer.

II. GENERAL STATEMENT OF POLICY

The school district, upon securing the services of one or more school resource officers, is committed to establishing the qualifications and duties required of these officers. Any contract for the services of a school resources officer with the school district must meet the requirements of this policy.

III. DEFINITIONS

- A. "School" means an elementary school, middle school or secondary school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13.
- B. "School Resource Officer" means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer's regular responsibilities through the terms of a contract entered between the peace officer's employer and the designated school district or charter school.

IV. CONTRACTUAL DUTIES

- A. A school resource officer's contractual duties with the school district shall include:
 - 1. fostering a positive school climate through relationship building and open communication;
 - 2. protecting students, staff, and visitors to the school grounds from criminal activity;
 - 3. serving as a liaison from law enforcement to school officials;
 - 4. providing advice on safety drills;
 - 5. identifying vulnerabilities in school facilities and safety protocols;
 - 6. educating and advising students and staff on law enforcement topics; and,
 - 7. enforcement of criminal laws.
- B. The school district may contract with a school resource officer's employer for the officer to perform additional duties to those described in paragraph

IV.A.

- C. A school resource officer must not use force or the authority of their office solely to enforce school rules or policies or participate in the enforcement of discipline for violations of school rules.
- D. Nothing in this Article limits any other duty or responsibility imposed on peace officers; limits the expectation that peace officers will exercise professional judgment and discretion to protect the health, safety, and general welfare of the public when carrying out their duties; or creates a duty for school resource officers to protect students, staff, or others on school grounds that is different from the duty to protect the public as a whole.

V. TRAINING

- A. Except as provided for in paragraphs V.B., V.C., and V.D. below, beginning September 1, 2025, a peace officer assigned to serve as a school resource officer must complete a training course that provides instruction on the learning objectives identified in Minnesota Statutes, section 626.8482, subdivision 4 prior to assuming the duties of a school resource officer.
- B. A peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the training mandated under paragraph V.A. above before June 1, 2027. A peace officer covered under this paragraph may complete a supplemental training course approved by the board pursuant to Minnesota Statutes, section 626.8482, subdivision 4, paragraph (b), to satisfy the training requirement.
- C. If an officer's employer is unable to provide the required training course to the officer prior to the officer assuming the duties of a school resource officer, the officer must complete the required training within six months of assuming the duties of a school resource officer. The officer is not required to perform the duties described in Minnesota Statutes, section 626.8482, subdivision 2, paragraph (a), clause (4) or (5), until the officer has completed the required training course. The officer must review any policy adopted by the officer's employer pursuant to section 626.8482, subdivision 6 before assuming the other duties of a school resource officer and must comply with that policy.
- D. An officer who is serving as a substitute school resource officer for fewer than 60 student contact days within a school year is not obligated to complete the required training or perform the duties described in Minnesota Statutes, section 626.8482 subdivision 2, paragraph (a), clause (4) or (5), but must review and comply with any policy adopted pursuant to subdivision 6 by the law enforcement agency that employs the substitute school resource officer.

- E. For each school resource officer employed by an agency, the chief law enforcement officer must maintain a copy of the most recent training certificate issued to the officer for completion of the training mandated under this section.

Legal References: *Minn. Stat. § 120A.05, subds. 9, 11, and 13 (Definitions)*
Minn. Stat. § 1230B.02, subd. 25 (General Powers of Independent School Districts – School Resource Officers)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

Cross References: *ISD 200 Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)*
ISD 200 Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
ISD 200 Policy 506 (Student Discipline)

Policy Reviewed: 05.17.2024
Policy Adopted: 07.31.2024
Policy Revised: 12.09.2024



519 INTERVIEW OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

- A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.
- B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. When prudent, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

- A. In the case of an investigation pursuant to the [Reporting of Maltreatment of Minors Act](#), Minnesota Statutes Chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.
- B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law

enforcement agency.

- C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct and interview on school district property. Where the interviews are conducted by the local welfare agency, the notification must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.
- D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.
- E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: *Minn. Stat. § 13.32 (Educational Data)*
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: *ISD 200 Policy 103 (Complaints – Students, Employees, Parents, Other Persons)*

ISD 200 Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
ISD 200 l Policy 515 (Protection and Privacy of Pupil Records)

Policy Reviewed: 05.30.2024
Policy Adopted: 08.28.2024
Policy Revised: 12.09.2024 ~~02.23.2022~~

District Levy Summary

Subtotals By Levy Category

Title	Limit	Proposed	Certified
GENERAL - RMV VOTER	7,456,769.32	7,456,769.32	7,456,769.32
GENERAL - RMV OTHER	3,595,336.81	3,595,336.81	3,595,336.81
GENERAL - NTC VOTER	2,150,879.88	2,150,879.88	2,150,879.88
GENERAL - NTC OTHER	2,834,039.56	2,834,039.56	2,834,039.56
COMMUNITY SERVICE - NTC OTHER	442,427.95	442,427.95	442,427.95
GENERAL DEBT - NTC VOTER	4,509,459.95	4,509,459.95	4,509,459.95
GENERAL DEBT - NTC OTHER	0.00	0.00	0.00
OPEB DEBT - NTC VOTER	0.00	0.00	0.00
OPEB DEBT - NTC OTHER	0.00	0.00	0.00

Subtotals By Fund

Title	Limit	Proposed	Certified
GENERAL FUND	16,037,025.57	16,037,025.57	16,037,025.57
COMMUNITY SERVICES FUND	442,427.95	442,427.95	442,427.95
GENERAL DEBT SERVICE FUND	4,509,459.95	4,509,459.95	4,509,459.95
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00

Subtotals By Tax Base

Title	Limit	Proposed	Certified
REFERENDUM MARKET VALUE	11,052,106.13	11,052,106.13	11,052,106.13
NET TAX CAPACITY	9,936,807.34	9,936,807.34	9,936,807.34

Subtotals By Truth In Taxation Category

Title	Limit	Proposed	Certified
VOTER APPROVED	14,117,109.15	14,117,109.15	14,117,109.15
OTHER	6,871,804.32	6,871,804.32	6,871,804.32

Total Levy

Title	Limit	Proposed	Certified
TOTAL LEVY	20,988,913.47	20,988,913.47	20,988,913.47

Minnesota Department of Education
 Levy Limitation and Certification Report
 2024 Payable 2025

District Number-Type: 0200-01
 District Name: Hastings Public School District
 Home County: Dakota County

Date Printed: 12/18/24
 Limits Updated: 12/9/24
 Certified Submitted: 12/18/24

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER	7,456,769.32	7,456,769.32	7,456,769.32
GENERAL - RMV OTHER	3,595,336.81	3,595,336.81	3,595,336.81
GENERAL - NTC VOTER	2,150,879.88	2,150,879.88	2,150,879.88
GENERAL - NTC OTHER	2,834,039.56	2,834,039.56	2,834,039.56
COMMUNITY SERVICE - NTC OTHER	442,427.95	442,427.95	442,427.95
GENERAL DEBT - NTC VOTER	4,509,459.95	4,509,459.95	4,509,459.95
GENERAL DEBT - NTC OTHER	0.00	0.00	0.00
OPEB DEBT - NTC VOTER	0.00	0.00	0.00
OPEB DEBT - NTC OTHER	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	16,037,025.57	16,037,025.57	16,037,025.57
COMMUNITY SERVICES FUND	442,427.95	442,427.95	442,427.95
GENERAL DEBT SERVICE FUND	4,509,459.95	4,509,459.95	4,509,459.95
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	11,052,106.13	11,052,106.13	11,052,106.13
NET TAX CAPACITY	9,936,807.34	9,936,807.34	9,936,807.34
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	14,117,109.15	14,117,109.15	14,117,109.15
OTHER	6,871,804.32	6,871,804.32	6,871,804.32
TOTAL LEVY			
TOTAL LEVY	20,988,913.47	20,988,913.47	20,988,913.47

The school district must submit the completed original of this form to the home county auditor by December 28, 2024. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by January 7, 2025.

The certified levy listed above is the levy voted by the school board for taxes payable in 2025.

Signature of School Board Clerk _____

Date of Certification _____

2024-2025

REVISED BUDGET





**INDEPENDENT
SCHOOL
DISTRICT 200**

STRATEGIC PLAN

ONE MISSION. SEVEN CORE VALUES. ALL LEARNERS.



MISSION

Our Core Purpose

We Care
We Empower
We Achieve

Students are the heart of all we do

OUR CORE VALUES

Drivers of Our Words and Actions

- 1 Student-Centered** - Students at the heart of our words, actions, and decisions
- 2 Compassion and Respect** - How we treat each other daily
- 3 Agility** - Building capacity and skill to proactively respond to the signs of the times, the conditions, and the needs of oneself and others
- 4 Innovation** - Constantly striving to improve and to creatively address challenges and opportunities
- 5 Voice and Choice** - Expressing one's experiences and pursue one's passions
- 6 Partnership** - Seeking to connect, to engage, to leverage the assets and interests of others to improve our students, schools, and communities
- 7 Empathy** - Aspiring to understand and share the feelings of another

VISION

What We Intend to Create

Hastings Public Schools is The Choice of Families for:

A **Caring** and Inclusive Culture for All

- Safe, accepting, and respectful schools where individual uniqueness, talents, and interests are nurtured
- One's voice is expressed, heard, and valued
- A united and resilient culture of family and community

That **Empowers** Students, Families, and Staff

- Opportunities and choices are accessible and diverse
- Community collaborations and connections are abundant, robust, and engaging
- Service and support to school and community is energized, recognized, and celebrated

Focused on **Achievement** and Engagement in All We Do

- All students and staff realize the depth and breadth of their passions and are supported academically, socially, and emotionally to achieve
- Learning and development as a whole person is energizing, empowering, engaging, and excelling for students and staff

STRATEGIC ANCHORS

Drivers of Our Continuous Improvement

- A. Engaged Learners**
- B. Effective Operations**
- C. Communication and Collaboration**

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BUDGET TIMELINE HASTINGS ISD 200

January

- ❖ Capital requests for next fiscal year from Principals, Directors, Technology, Maintenance
- ❖ Capital and LTFM project planning for next fiscal year started
- ❖ Technology preliminary budget for next fiscal year
- ❖ Staff Dev/Assessment/Testing preliminary budgets

February

- ❖ Start negotiations on contracts/bids for next year (Transportation Provider, Copiers, Health/Dental/Life/LTD, Student Photographer, Transportation Routing/Oversight, Facility Capital and Maintenance Planning, Environmental Health & Safety Services, School Resource Officer/Traffic Control)
- ❖ Revenue budget for next fiscal year
- ❖ Review current Food Service budget and budget for next fiscal year
- ❖ Finalize Technology budget for next fiscal year
- ❖ Review any changes for Operations & Maintenance budget for next fiscal year
- ❖ Staffing model completed based on enrollment projection and class size ratios

March

- ❖ Community Education budget for next fiscal year
- ❖ Finalize Capital budget for next fiscal year
- ❖ Finalize LTFM budget for next fiscal year
- ❖ Finalize Operations & Maintenance budget for next fiscal year

April

- ❖ Title program budgets for next fiscal year
- ❖ Special Services programs finance budgets for next fiscal year
- ❖ All district wide office budgets for next fiscal year
- ❖ Any redistribution of next year's budget \$'s for buildings and athletics to Business Office
- ❖ Every department should review budgets and make final purchases for current year

May

- ❖ Payroll Calculation for next fiscal year
- ❖ Send invoices to Business Office for payment of final purchases for current year
- ❖ Clean up any outstanding PO's on the system for current year
- ❖ Start OPEB Study (every other year)

June

- ❖ Application and board approval of Aid Anticipation Certificates of Indebtness for next fiscal year
- ❖ Update APU projections according to first MARSS run for current year
- ❖ Adopted budget for next fiscal year approved by the board
- ❖ Submit 10 Year LTFM Plan to MDE

July-September

- ❖ Audit completed
- ❖ Update 5 Year Forecast
- ❖ Preliminary local property tax levy information for next fiscal year submitted to Mn. Dept. of Ed. and approved by the school board

October

- ❖ Preliminary audit numbers for prior year should be available
- ❖ Revise current year budget based on audit information, other contract updates, and updated APU projections based on Oct. 1 count
- ❖ Update supply budgets based on Oct. 1 enrollment
- ❖ Budget adjustment process for next fiscal year

November-December

- ❖ Auditor presentation to the board
- ❖ Truth in Taxation hearing
- ❖ Board certifies final property tax levy for next fiscal year
- ❖ Revised Budget for current year is approved by the board
- ❖ Budget adjustment process for next fiscal year
- ❖ Budget Publication in official newspaper

Revenue/Expenditure/Fund Balance Changes- Adopted VS Revised Budget 24-25

Revenues General Fund Unassigned	Amount
APU Adp 4,372 to Rev 4,364 (-8), Prior Yr. Final 4,437 -Rev (-73)	(39,987)
State Special Ed Aid (budget \$11,000,000)	720,000
Interest	330,000
ASL/Pension to Committed	42,221
All Other Revenues	23,285
Tuition - Out of State	12,796
Rent - HCTV	(9,250)
E-Rate	(39,000)
High School Athletic Fee Increase (Revenues = Expenditures)	18,000
Title I, II, III (Revenues = Expenditures)	42,517
Lease Accounting Change to unassigned (Revenues = Expenditures)	182,471
American Indian & Student Support Personnel Aid to new reserve accounts (Revenues = Expenditures)	(149,670)
Federal Special Education (Revenues = Expenditures)	(160,418)
Total Revenue Budget Increase F1-Unassigned	972,965.37

Expenditures General Fund Unassigned	
Substitute teacher costs to finance with Teachers on Call (Effective February 1, 2025)	267,063
Tuition - Care & Treatment & Charges from Colleges/Technical Schools	230,887
Fees with change to Teachers on Call (Effective February 1, 2025)	75,475
District Wide Budgets	46,636
Purchased Services Int. District 917	63,692
All Other	(10,172)
Supply Budget Changes (Enrollment & Elimination of sports/clubs)	(28,196)
Liability Study-OPEB Payment to Trust (\$588,374)	(106,595)
Utilities	(177,184)
Subsequent Years Expenditures (Prior Reserve)	(791,134)
Payroll/Benefit Annual Budget Calc (includes the following)	(216,192)
* 0.89 FTE increase	
* New hires updated from estimated to actual	
* Sub costs moved to finance (Effective February 1, 2025)	
* Settled groups are actuals, Principals and Technology are estimates	
High School Athletic Fee Increase (Revenues = Expenditures)	18,000
Title I, II, III (Revenues = Expenditures)	42,517
Lease Accounting Change to unassigned (Revenues = Expenditures)	182,471
American Indian & Student Support Personnel Aid to new reserve accounts (Revenues = Expenditures)	(149,670)
Federal Special Education (Revenues = Expenditures)	(160,418)
Total Expenditure Budget Decrease F1-Unassigned	(712,820)
	1,685,785

Fund Balances-Projected Ending Balances General Fund	Net Change
Change reflects audited 23-24 ending fund balances and adjustments above	
Restricted -Capital, Def Maint, H&S, GT,St Dev, Tchr Eval	2,826,956
Committed- Pension/ASL, Technology	164,630
Assigned	800,000
Unassigned	2,945,292
Total Projected Fund Balance Changes F1	6,736,878

	Unassigned	2,945,292
23-24 Variance to budget		1,259,508
24-25 Adopted vs Revised Changes		1,685,785

Actual Unassigned Ending Fund Balance 19-20	14,195,982	652,805
Actual Unassigned Ending Fund Balance 20-21	15,004,570	808,588
Actual Unassigned Ending Fund Balance 21-22	14,155,694	(848,876)
Actual Unassigned Ending Fund Balance 22-23	15,455,621	1,299,927
Actual Unassigned Ending Fund Balance 23-24	17,135,231	1,679,611

Hastings ISD # 200		2024-2025 Revised				
		Audited				
		Balance 6/30/24	Revenues	Expenditures	Net Budget	Balance 6/30/25
1/10/11/12	GENERAL FUND					
403	Staff Development	135,096.57	635,543.93	770,640.50	(135,096.57)	0.00
412	Literacy Incentive Aid	180,762.87	187,419.42	0.00	187,419.42	368,182.29
456	Literacy Aid	-	163,554.00	0.00	163,554.00	163,554.00
457	Teacher Comp for READ Act Training	-	147,665.70	147,665.70	0.00	0.00
467	LTFM (old def maint and H&S)	5,653,822.80	1,663,590.48	2,500,000.00	(836,409.52)	4,817,413.28
424	Operating Capital	4,300,980.39	1,149,600.81	1,343,408.00	(193,807.19)	4,107,173.20
424-287	Lease Levy Capital	(85,483.63)	71,690.47	71,690.47	0.00	(85,483.63)
428	Learning & Development	0.00	858,340.60	858,340.60	0.00	0.00
434	Area Learning Center	0.00	375,000.00	375,000.00	0.00	0.00
438	Gifted & Talented	113,249.12	56,737.20	57,107.58	(370.38)	112,878.74
439	English Learners	0.00	54,698.08	54,698.08	0.00	0.00
441/459	Basic Skills	1,060,702.66	1,594,928.38	1,200,291.23	394,637.15	1,455,339.81
441-620	Basic Skills-ECSE	15,548.54	71,828.30	73,009.00	(1,180.70)	14,367.84
441-630	Basic Skills-Staars	10,539.24	8,696.70	3,000.00	5,696.70	16,235.94
443	School Library Aid	0.00	70,310.00	70,310.00	0.00	0.00
449	Safe Schools-Crime Levy	0.00	150,633.84	150,633.84	0.00	0.00
448	Achievement & Integration	0.00	318,617.33	318,617.33	0.00	0.00
420	American Indian Education	0.00	75,000.00	75,000.00	0.00	0.00
471	Student Support Personnel	0.00	74,544.00	74,544.00	0.00	0.00
472	MA/3rd Party	306,142.29	225,000.00	157,329.00	67,671.00	373,813.29
407	Tech Levy	0.00	2,000,000.00	2,000,000.00	0.00	0.00
401	Student Activities (Fund 10 - tied to fund 1)	194,729.82	250,000.00	250,000.00	0.00	194,729.82
464	Donations & Grants (Fund 11 - tied to fund 1)	593,297.35	640,619.00	640,619.00	0.00	593,297.35
402	Scholarships (Fund 12 - tied to fund 1)	273,588.93	120,000.00	120,000.00	0.00	273,588.93
	RESTRICTED	12,752,976.95	10,964,018.24	11,311,904.33	(347,886.09)	12,405,090.86
418	Pension and ASL (trnsf from 422)	109,009.83	92,444.00	122,429.66	(29,985.66)	79,024.17
461-392	Technology (trnsf from 422)	888,500.40	0.00	0.00	0.00	888,500.40
	COMMITTED	997,510.23	92,444.00	122,429.66	(29,985.66)	967,524.57
462-001	Subsequent Year's Expenditures	791,133.75	0.00	791,133.75	(791,133.75)	0.00
462-002	Middle School Project Timing	45,731.54	0.00	45,731.54	(45,731.54)	0.00
462-003	Site Improvements	400,000.00	0.00	0.00	0.00	400,000.00
462-004	Safety & Security	100,000.00	0.00	0.00	0.00	100,000.00
462-005	Curriculum	300,000.00	0.00	0.00	0.00	300,000.00
	ASSIGNED	1,636,865.29	0.00	836,865.29	(836,865.29)	800,000.00
397,891 CO	GASB 68 TRA/State contribution	0.00	180,000.00	180,000.00	0.00	0.00
	Fed. Title-Spec Ed, AI Aid, LCTS R=E	0.00	1,578,917.47	1,578,917.47	0.00	0.00
	Technology/Pension, ASL	0.00	(92,444.00)	0.00	(92,444.00)	(92,444.00)
	English Learners	0.00	0.00	475,954.97	(475,954.97)	(475,954.97)
	Area Learning Center	0.00	0.00	188,081.00	(188,081.00)	(188,081.00)
	Safe Schools/Crime Levy	0.00	0.00	188,491.29	(188,491.29)	(188,491.29)
	Unassigned	17,135,231.00	55,794,963.27	53,955,340.84	1,839,622.43	18,974,853.43
	Includes pmt to OPEB Trust (\$558,049) 24-25 & 25-26					
422	UNASSIGNED	17,135,231.00	57,461,436.74	56,566,785.57	894,651.17	18,029,882.17
1/10/11/12	TOTAL GENERAL FUND	32,522,583.47	68,517,898.98	68,837,984.85	(320,085.87)	32,202,497.60
			68,517,898.98	68,837,984.85	(791,133.75)	24-25 Adp
			0.00	0.00	(1,685,784.92)	(SpEd Aid-11,000,000)

Hastings ISD # 200	2024-2025 Revised
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Audited						
		Balance 6/30/24	Revenues	Expenditures	Net Budget	Balance 6/30/25

2	FOOD SERVICE FUND					
464-418	Pension and ASL (trnsf from 464)	34,428.36	4,622	2,137	2,485	36,913.34
464	Food Service Program	910,935.97	3,080,375	3,528,090	(447,715)	463,221.09
	Includes pmt to OPEB Trust (\$11,720) 24-25 & 25-26					
	RESTRICTED	945,364.33	3,084,997	3,530,227	(445,230)	500,134.43
	TOTAL FOOD SERVICE FUND	945,364.33	3,084,997	3,530,227	(445,230)	500,134.43

4	COMMUNITY SERVICE FUND					
431	Community Education General	276,032.52	1,738,705	1,761,962	(23,257)	252,775.48
432	ECFE	11,213.50	289,263	316,966	(27,703)	(16,489.12)
444	School Readiness	6,581.78	595,428	603,797	(8,369)	(1,786.92)
447	ABE	0.00	15,622	15,622	0	0.00
464-418	Pension and ASL (trnsf from trust 18 & above GL)	13,477.40	62,616	35,720	26,896	40,373.15
464-599	Screening	0.00	10,137	19,235	(9,098)	(9,097.73)
464	Non Public	24,629.29	119,057	110,908	8,149	32,778.01
	Includes pmt to OPEB Trust (\$18,605) 24-25 & 25-26					
	RESTRICTED	331,934.49	2,830,828	2,864,210	(33,382)	298,552.87
	TOTAL COMMUNITY SERVICE FUND	331,934.49	2,830,828	2,864,210	(33,382)	298,552.87

6	BUILDING CONSTRUCTION FUND					
464	Building Construction	2,649,440.37	50,000	2,699,440	(2,649,440)	0.00
	RESTRICTED	2,649,440.37	50,000	2,699,440	(2,649,440)	0.00
	TOTAL BLDG CONSTRUCTION FUND	2,649,440.37	50,000	2,699,440	(2,649,440)	0.00

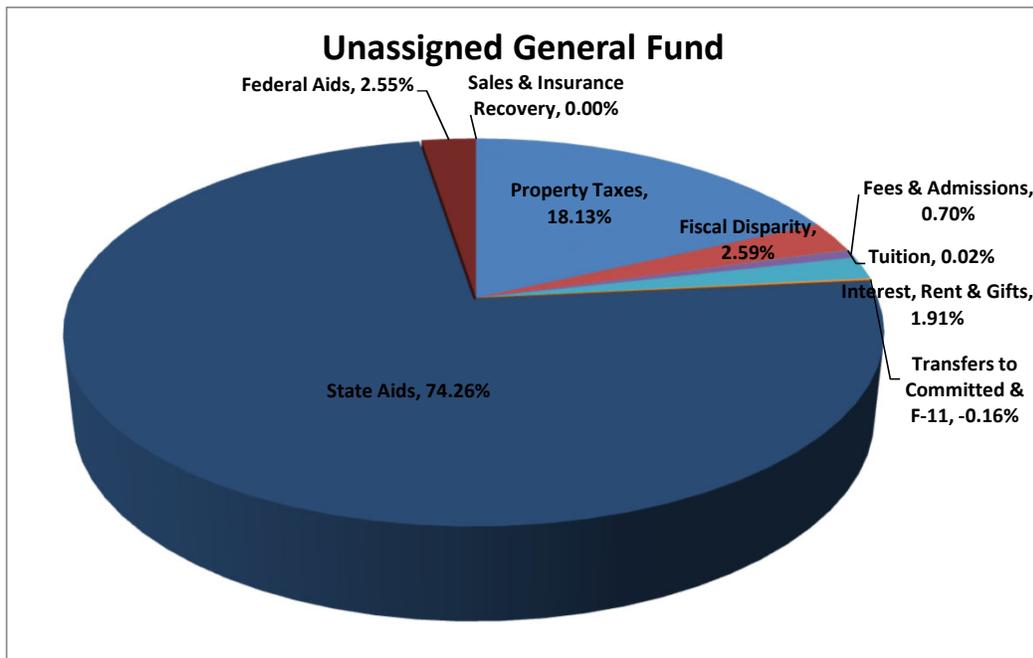
7	DEBT SERVICE FUND					
451	QSCB Sinking Fund (GL JE)	15,641,874.90	648,518	15,938,000	(15,289,482)	352,392.42
464	Debt Service	938,434.17	4,363,410	4,681,675	(318,265)	620,169.17
	RESTRICTED	16,580,309.07	5,011,928	20,619,675	(15,607,747)	972,561.59
	TOTAL DEBT SERVICE FUND	16,580,309.07	5,011,928	20,619,675	(15,607,747)	972,561.59

TRUST FUNDS						
18	CE Pension and ASL	62,549.40	67	62,616	(62,549)	0.00
20	Dental Self-Funded	1,328,272.21	746,675.00	651,045.00	95,630	1,423,902.21
21	Health Self-Funded	4,210,623.97	10,682,337.00	10,773,452.00	(91,115)	4,119,508.97
45---000	IRR-OPEB- PERA	6,358,034.75	838,374	308,626	529,748	6,887,782.75
	TOTAL TRUST FUNDS	11,959,480.33	12,267,453	11,795,739	471,714	12,431,193.93

TOTAL ALL FUNDS		64,989,112	91,763,105	110,347,276	(18,584,172)	46,404,940
			91,763,104.82	110,347,276.46		
			0	0		

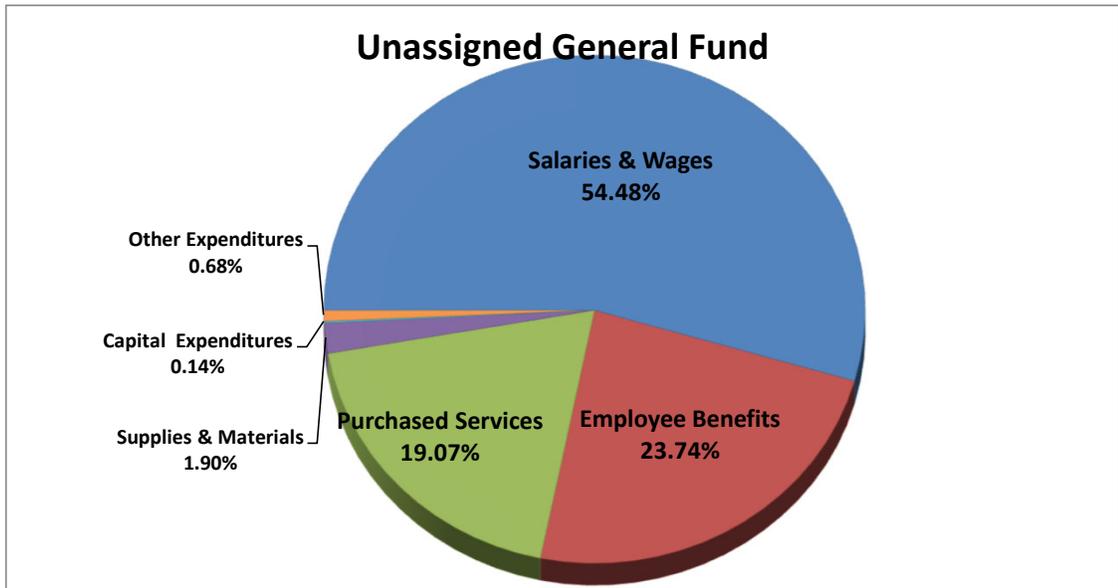
HASTINGS ISD # 200 REVENUES BY SOURCE

General Fund (1)		Final	Final	Adopted	Revised
		22-23	23-24	24-25	24-25
Restricted					
001-020	Property Taxes	2,296,877	2,431,865	4,453,879	4,271,408
050-069	Fees/Admissions	94,899	106,735	102,000	102,000
070-079	3rd Party Medical Asst.	219,499	226,623	225,000	225,000
090-099	Interest, Rent & Gifts	30,000	30,000	30,000	30,000
200-399	State Aids	1,603,958	4,636,644	4,867,222	5,324,991
600-630	Sales & Insurance Recovery	1,500	338,719	0	0
		4,246,733	7,770,587	9,678,102	9,953,399
Committed					
090-099	Interest	0	0	0	0
090-099	E-Rate	0	0	0	0
090-099	Transfer from Unassigned	134,665	134,665	134,665	92,444
		134,665	134,665	134,665	92,444
Unassigned/Assigned					
001-020	Property Taxes	8,781,799	10,361,324	10,237,765	10,420,236
001-020	Fiscal Disparity	1,655,194	1,490,284	1,490,284	1,490,284
021-049	Tuition	113,816	7,782	0	12,796
050-069	Fees & Admissions	436,943	462,519	385,304	403,304
090-099	Interest, Rent & Gifts	1,229,994	1,918,231	813,280	1,095,030
090-099	Transfers to Committed & F-11	(135,142)	(135,120)	(136,284)	(92,444)
200-399	State Aids	39,703,118	41,716,595	42,096,884	42,668,093
400-599	Federal Aids	4,782,524	3,200,553	1,601,238	1,464,137
600-630	Sales & Insurance Recovery	9,761	7,160	0	0
		56,578,007	59,029,328	56,488,471	57,461,437
Student Activities Fund (10)					
050-069	Fees/Admissions	145,852	150,739	131,000	131,000
090-099	Interest/Rent/Gifts/Grant	4,052	66,126	22,500	22,500
600-630	Sales	54,064	51,426	96,500	96,500
		203,969	268,291	250,000	250,000
Deferred Accounts-Donations/Misc (11)					
050-069	Fees/Admissions	85,920	97,420	125,000	125,000
090-099	Deferred Donations	6,004	(55,291)	0	0
090-099	Transfer from Unassigned	477	455	1,619	0
090-099	Interest/Rent/Gifts/Grant	382,605	415,217	384,000	385,619
600-630	Sales	43,048	47,740	130,000	130,000
		518,053	505,540	640,619	640,619
Scholarships Fund (12)					
090-099	Interest/Rent/Gifts/Grant	146,156	132,363	120,000	120,000
600-630	Sales	1,270	0	0	0
		147,426	132,363	120,000	120,000
General Fund (01/10/11/12) Total		61,828,853	67,840,775	67,311,857	68,517,899



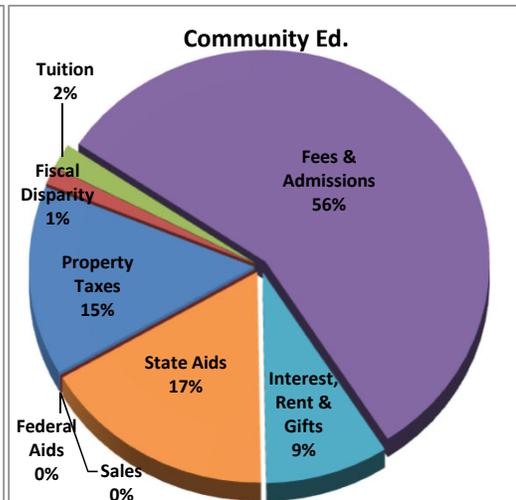
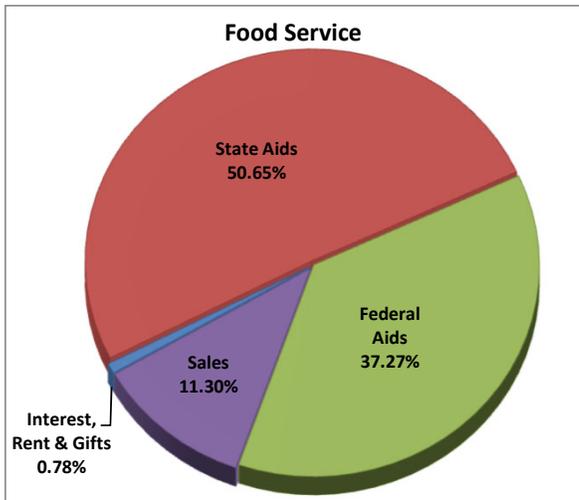
HASTINGS ISD # 200 EXPENDITURES BY OBJECT

General Fund (1)	Final 21-22	Final 22-23	Final 23-24	Adopted 24-25	Revised 24-25
Restricted					
100-199 Salaries & Wages	1,012,444	713,532	2,578,800	3,744,612	3,113,057
200-299 Employee Benefits	441,775	269,109	750,362	1,342,096	1,200,165
300-399 Purchased Services	560,496	705,401	1,159,960	1,015,038	1,446,663
400-499 Supplies & Materials	283,203	474,907	454,444	1,794,949	1,841,187
500-599 Capital Expenditures	1,910,437	1,105,558	3,175,281	3,043,305	2,699,513
800-899 Other Expenditures	10,141	5,283	8,239	300	700
	<u>4,218,496</u>	<u>3,273,790</u>	<u>8,127,086</u>	<u>10,940,300</u>	<u>10,301,285</u>
Committed					
100-199 Salaries & Wages	6,479	6,479	0	7,163	7,163
200-299 Employee Benefits	324,558	193,912	106,799	23,211	115,267
300-399 Purchased Services	0	0	9,265	0	0
400-499 Supplies & Materials	0	0	23,125	0	0
500-599 Capital Expenditures	0	0	13,653	0	0
	<u>331,036</u>	<u>200,391</u>	<u>152,842</u>	<u>30,374</u>	<u>122,430</u>
Unassigned/Assigned					
100-199 Salaries & Wages	29,508,544	30,424,369	29,740,720	31,254,342	31,271,023
200-299 Employee Benefits	13,241,184	13,219,442	13,647,399	14,092,093	13,625,197
300-399 Purchased Services	8,162,101	9,462,292	9,950,363	10,414,410	10,945,641
400-499 Supplies & Materials	1,501,291	2,508,396	1,247,244	1,108,989	1,093,272
500-599 Capital Expenditures	109,268	256,047	105,591	32,918	78,150
800-899 Other Expenditures	402,963	365,772	678,663	376,853	390,368
	<u>52,925,350</u>	<u>56,236,318</u>	<u>55,369,979</u>	<u>57,279,605</u>	<u>57,403,651</u>
Student Activities Fund (10)					
300-399 Purchased Services	86,245	134,902	74,500	86,500	86,500
400-599 Supplies & Capital	85,039	74,584	120,071	158,500	158,500
800-899 Other Expenditures	19,428	16,449	19,111	5,000	5,000
	<u>190,712</u>	<u>225,934</u>	<u>213,682</u>	<u>250,000</u>	<u>250,000</u>
Deferred Accounts-Donations/Misc (11)					
100-199 Salaries & Wages	86,418	91,439	90,429	73,349	73,349
200-299 Employee Benefits	9,709	10,578	10,535	11,265	11,265
300-399 Purchased Services	101,917	104,886	166,534	170,005	170,005
400-499 Supplies & Materials	143,129	259,506	163,349	361,000	361,000
500-599 Capital Expenditures	127,251	61,928	129,960	25,000	25,000
800-899 Other Expenditures	205	1,274	1,369	0	0
	<u>468,629</u>	<u>529,611</u>	<u>562,176</u>	<u>640,619</u>	<u>640,619</u>
Scholarships Fund (12)					
800-899 Other Expenditures	120,100	120,100	121,810	120,000	120,000
	<u>120,100</u>	<u>120,100</u>	<u>121,810</u>	<u>120,000</u>	<u>120,000</u>
General Fund (01/10/11/12) Total	58,254,324	60,586,145	64,547,575	69,260,898	68,837,985



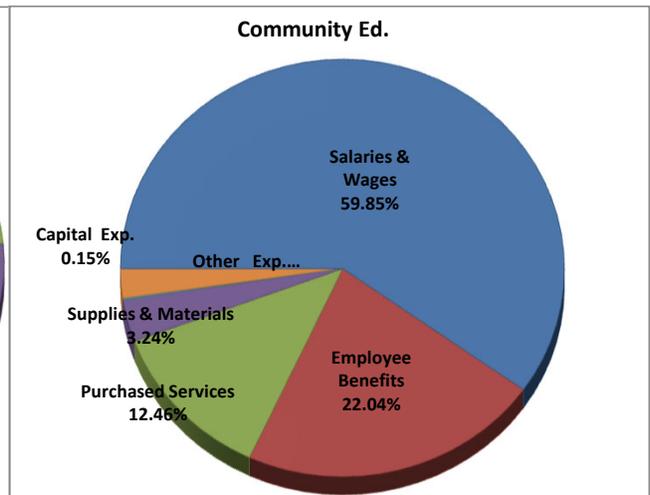
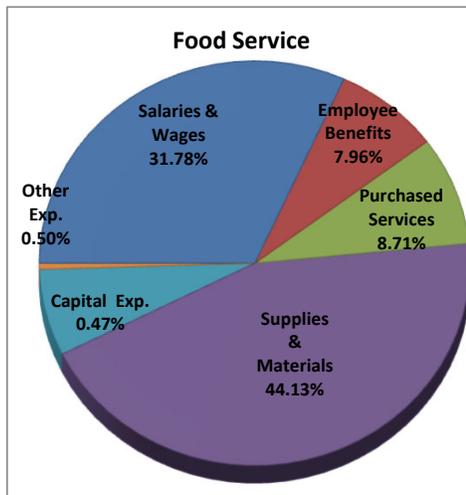
HASTINGS ISD # 200 REVENUES BY SOURCE

	Final <u>22-23</u>	Final <u>23-24</u>	Adopted <u>24-25</u>	Revised <u>24-25</u>
Food Service (2)				
090-099 Interest, Rent & Gifts	38,785	43,854	6,070	24,000
200-399 State Aids	98,025	1,526,870	1,602,082	1,562,561
400-599 Federal Aids	1,349,681	1,312,276	1,245,091	1,149,737
600-630 Sales	<u>1,124,169</u>	<u>343,222</u>	<u>316,961</u>	<u>348,700</u>
Food Service Fund (2) Total	2,610,660	3,226,223	3,170,204	3,084,997
Community Service Fund (4)				
001-020 Property Taxes	399,690	410,299	410,156	410,156
001-020 Fiscal Disparity	61,748	53,714	38,027	38,027
021-049 Tuition	52,599	53,449	46,249	53,449
050-069 Fees & Admissions	1,315,523	1,610,712	1,629,078	1,598,370
090-099 Interest, Rent & Gifts	223,852	235,646	200,820	251,660
200-399 State Aids	360,320	430,286	465,903	479,166
400-599 Federal Aids	8,025	9,258	0	0
600-630 Sales	<u>7,159</u>	<u>6,773</u>	<u>0</u>	<u>0</u>
Community Service Fund (4) Total	2,428,916	2,810,138	2,790,234	2,830,828
Building Construction Fund (6)				
090-099 Interest/Misc Rev	238,198	187,707	50,000	50,000
631-640 Sale of Bonds & Loans	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Building Construction Fund (6) Total	238,198	187,707	50,000	50,000
Debt Service Fund (7)				
001-020 Property Taxes	3,772,041	3,706,565	3,658,974	3,658,974
001-020 Fiscal Disparity	618,965	516,495	396,181	396,181
090-099 Interest/Misc Rev	737,754	803,063	648,518	648,518
200-399 State Aids/Credits	318,696	323,820	308,255	308,255
400-599 Federal Aids	0	0	0	0
631-640 Sale of Bonds & Loans	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service Fund (7) Total	5,447,455	5,349,943	5,011,928	5,011,928
Trust Fund (18)				
090-099 Interest/Scholarship Receipts	881	938	129	67
600-630 Sales	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Trust Fund (18) Total	881	938	129	67
Self-Funded Insurance (20-21)				
080-099 Interest/Premiums/Prescription Rebates	<u>9,127,780</u>	<u>10,085,745</u>	<u>11,437,418</u>	<u>11,429,012</u>
Self-Funded Insurance (20-21) Total	9,127,780	10,085,745	11,437,418	11,429,012
OPEB Irrevocable Trust Fund (45)				
092 Interest	227,678	350,128	250,000	250,000
614 Contribution for Post Employment Benefit	<u>709,829</u>	<u>76,445</u>	<u>709,829</u>	<u>588,374</u>
OPEB Irrevocable Trust Fund (45) Total	937,507	426,573	959,829	838,374
TOTAL ALL FUNDS	82,620,250	89,928,042	90,731,598	91,763,105



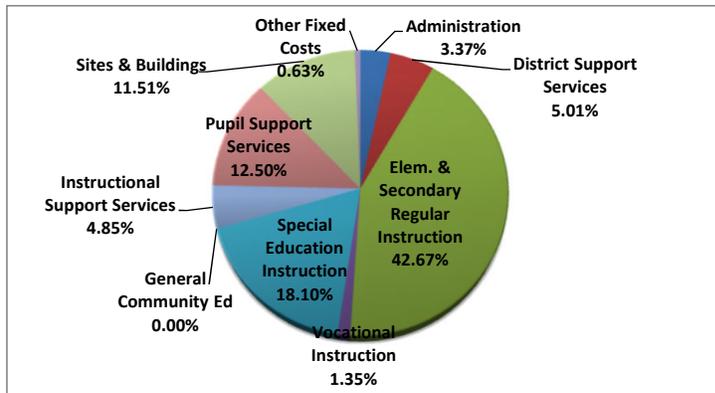
HASTINGS ISD # 200 EXPENDITURES BY OBJECT

	<u>Final</u> <u>21-22</u>	<u>Final</u> <u>22-23</u>	<u>Final</u> <u>23-24</u>	<u>Adopted</u> <u>24-25</u>	<u>Revised</u> <u>24-25</u>
<u>Food Service (2)</u>					
100-199 Salaries & Wages	858,383	761,945	997,975	1,113,995	1,122,070
200-299 Employee Benefits	286,103	265,022	283,846	338,396	280,842
300-399 Purchased Services	123,627	186,377	272,869	276,900	307,450
400-499 Supplies & Materials	1,337,731	1,244,701	1,598,212	1,571,865	1,557,865
500-599 Capital Expenditures	43,640	193,873	135,497	75,000	245,000
800-899 Other Expenditures	10,974	51,178	14,846	15,000	17,000
Food Service Fund (2) Total	2,660,458	2,703,097	3,303,245	3,391,156	3,530,227
<u>Community Service Fund (4)</u>					
100-199 Salaries & Wages	1,490,448	1,545,758	1,775,081	1,768,803	1,714,341
200-299 Employee Benefits	548,203	510,110	599,054	687,287	631,415
300-399 Purchased Services	184,030	277,451	325,274	336,599	357,023
400-499 Supplies & Materials	76,287	81,323	98,283	80,825	92,921
500-599 Capital Expenditures	5,142	10,458	1,917	5,001	3,506
800-899 Other Expenditures	52,563	56,398	66,768	64,185	65,005
Community Service Fund (4) Total	2,356,673	2,481,498	2,866,378	2,942,700	2,864,210
<u>Building Construction Fund (6)</u>					
300-399 Purchased Services	660,145	192,620	320,275	50,000	50,000
400-499 Supplies & Materials	803,882	600,883	428,225	200,000	462,000
500-599 Capital Expenditures	2,998,568	4,552,295	1,658,852	2,000,000	2,037,440
800-899 Other Expenditures	0	0	0	0	150,000
Building Construction Fund (6) Total	4,462,596	5,345,798	2,407,352	2,250,000	2,699,440
<u>Debt Service Fund (7)</u>					
500-599 Capital Expenditures	0	0	0	0	0
700-799 Debt Service	3,871,913	3,872,540	3,871,750	20,619,675	20,619,675
900-999 Other Financing Uses	0	0	0	0	0
Debt Service Fund (7) Total	3,871,913	3,872,540	3,871,750	20,619,675	20,619,675
<u>Trust Fund (18)</u>					
300-399 Purchased Services	0	0	0	0	0
400-499 CE Retirement Payments	19,668	8,483	0	62,540	62,616
800-899 Scholarship Payments	0	0	0	0	0
Trust Fund (18) Total	19,668	8,483	0	62,540	62,616
<u>Self-Funded Insurance Fund (20&21)</u>					
300-499 Purchased Services/Supplies	9,711,384	9,232,677	10,150,822	11,424,626	11,424,497
Self-Funded Insurance Fund (20&21) Total	9,711,384	9,232,677	10,150,822	11,424,626	11,424,497
<u>OPEB Irrevocable Trust Fund (45)</u>					
200-299 Employee Benefits	485,627	485,070	0	133,043	308,626
OPEB Irrevocable Trust Fund (45) Total	485,627	485,070	0	133,043	308,626
TOTAL ALL FUNDS	81,822,642	84,715,308	87,147,123	110,084,638	110,347,276



HASTINGS ISD # 200 EXPENDITURES BY PROGRAM

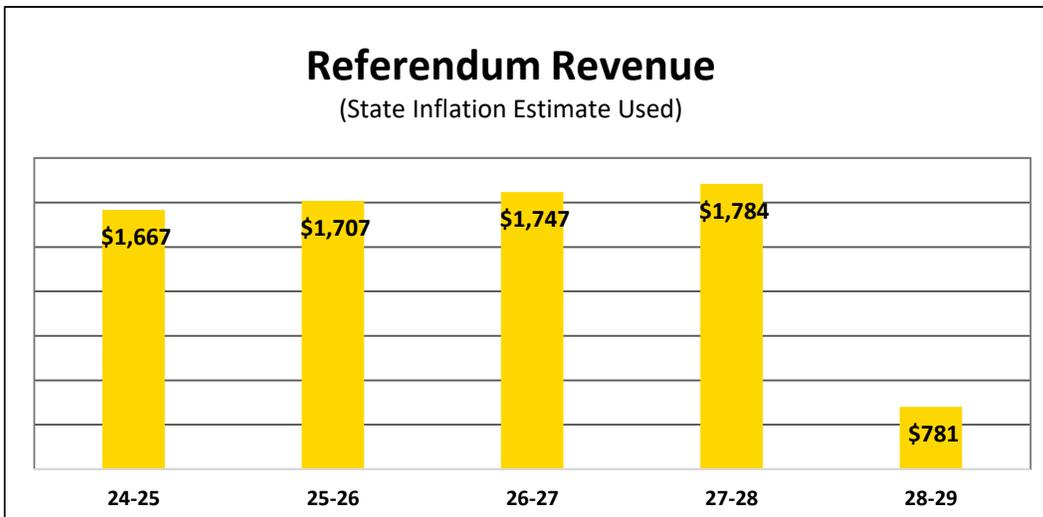
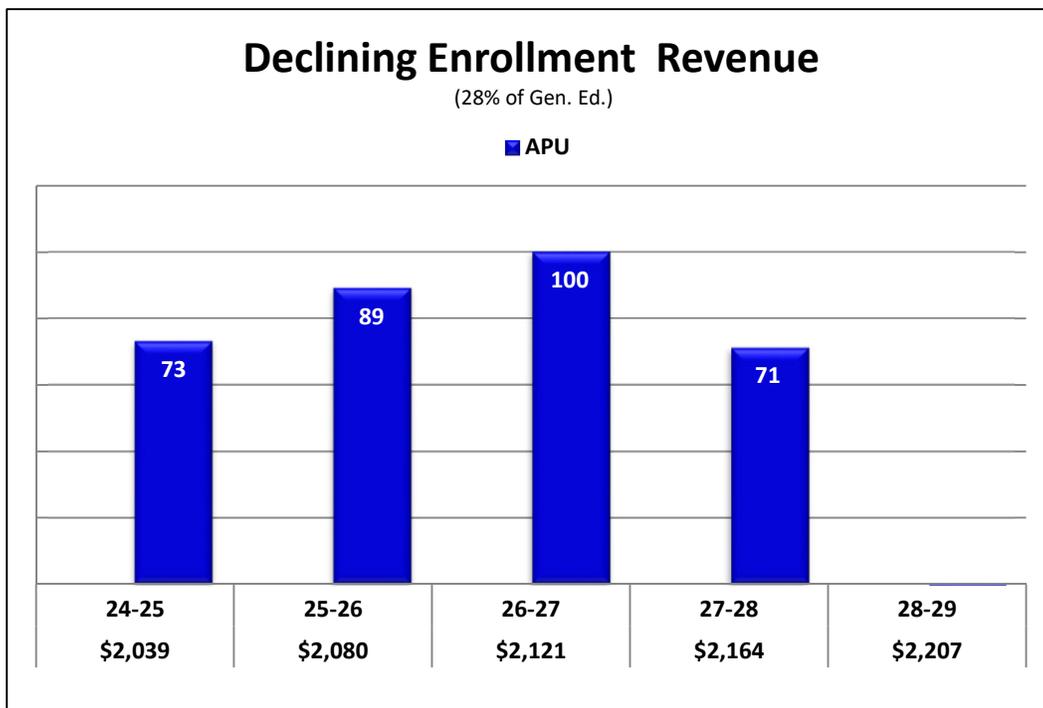
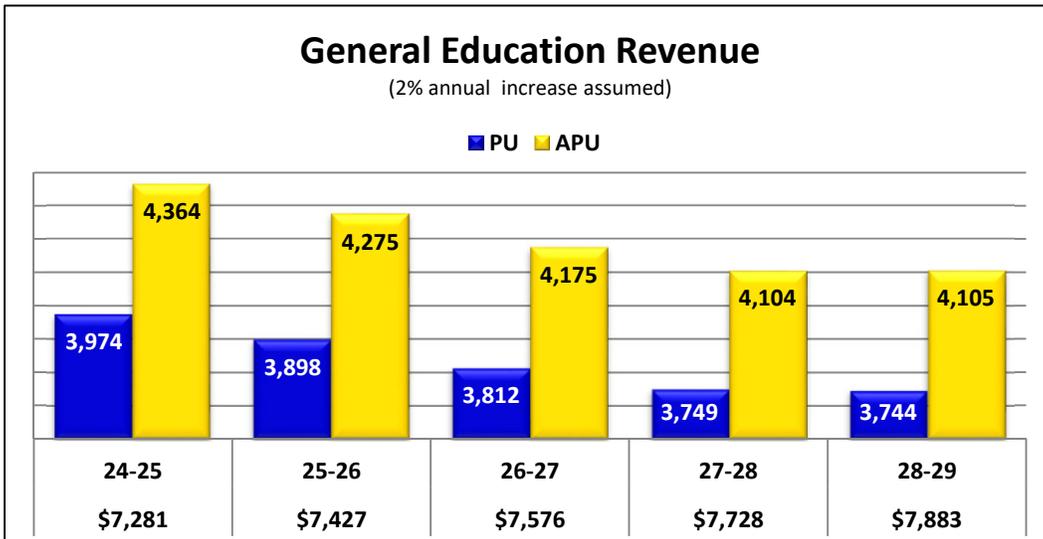
	Final <u>22-23</u>	Final <u>23-24</u>	Adopted <u>24-25</u>	Revised <u>24-25</u>
General Fund (1)				
000-099 Administration	2,212,821	2,125,692	2,240,791	2,286,835
100-199 District Support Services	2,439,646	2,528,787	3,088,830	3,399,918
200-299 Elem. & Secondary Regular Instruction	25,830,170	26,897,952	28,794,148	28,940,297
300-399 Vocational Instruction	878,719	883,162	909,392	914,252
400-499 Special Education Instruction	10,769,542	11,735,978	12,709,058	12,276,171
500-599 General Community Ed	812	15,310	0	0
600-699 Instructional Support Services	2,744,349	2,872,219	3,409,105	3,291,744
700-799 Pupil Support Services	8,639,896	8,298,170	8,684,158	8,478,816
800-899 Sites & Buildings	5,859,619	7,891,013	7,984,449	7,808,984
900-999 Other Fixed Costs	<u>334,926</u>	<u>401,625</u>	<u>430,349</u>	<u>430,349</u>
General Fund (1) Total	59,710,500	63,649,908	68,250,279	67,827,366
Student Activities Fund (10)				
200-299 Elem. & Secondary Regular Instruction	<u>225,934</u>	<u>213,682</u>	<u>250,000</u>	<u>250,000</u>
Student Activities Fund (10) Total	225,934	213,682	250,000	250,000
Donations Fund (11)				
100-199 District Support Services	1,208	398	0	0
200-299 Elem. & Secondary Regular Instruction	376,429	424,382	640,619	640,619
300-399 Vocational Instruction	14,349	10,726	0	0
400-499 Special Education Instruction	23,672	10,787	0	0
600-699 Instructional Support Services	28,338	12,108	0	0
700-799 Pupil Support Services	85,614	103,775	0	0
800-899 Sites & Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Donations Fund (11) Total	529,611	562,176	640,619	640,619
Scholarships Fund (12)				
960 Other Non-Recurring	<u>120,100</u>	<u>121,810</u>	<u>120,000</u>	<u>120,000</u>
Scholarships Fund (12) Total	120,100	121,810	120,000	120,000
Food Service Fund (2)				
700-799 Pupil Support Services	<u>2,703,097</u>	<u>3,303,245</u>	<u>3,391,156</u>	<u>3,530,227</u>
Food Service Fund (2) Total	2,703,097	3,303,245	3,391,156	3,530,227
Community Service Fund (4)				
500-599 Community Education & Services	2,446,987	2,813,135	2,886,761	2,811,714
700-799 Pupil Support Services	<u>34,511</u>	<u>53,243</u>	<u>55,939</u>	<u>52,496</u>
Community Service Fund (4) Total	2,481,498	2,866,378	2,942,700	2,864,210
Building Construction Fund (6)				
800-899 Sites & Buildings	<u>5,345,798</u>	<u>2,407,352</u>	<u>2,250,000</u>	<u>2,699,440</u>
Building Construction Fund (6) Total	5,345,798	2,407,352	2,250,000	2,699,440
Debt Service Fund (7)				
900-999 Other Fixed Costs	<u>3,872,540</u>	<u>3,871,750</u>	<u>20,619,675</u>	<u>20,619,675</u>
Building Construction Fund (6) Total	3,872,540	3,871,750	20,619,675	20,619,675
Trust Fund (18)				
960 Other Non-Recurring	<u>8,483</u>	<u>0</u>	<u>62,540</u>	<u>62,616</u>
Trust Fund (18) Total	8,483	0	62,540	62,616
Self-Funded Insurance (20 & 21)				
105 District Support Services	<u>9,232,677</u>	<u>10,150,822</u>	<u>11,424,626</u>	<u>11,424,497</u>
Self-Funded Insurance (20 & 21) Total	9,232,677	10,150,822	11,424,626	11,424,497
OPEB Irrevocable Trust Fund (45)				
935 Post Employment Benefits	<u>485,070</u>	<u>0</u>	<u>133,043</u>	<u>308,626</u>
Trust Fund (45) Total	485,070	0	133,043	308,626
TOTAL ALL FUNDS	84,715,308	87,147,123	110,084,638	110,347,276



TEACHER STAFFING SUMMARY

	DISTRICT-WIDE TOTAL STAFFING - LICENSED FTE					
	2021-2022 FTE	2022-2023	2023-2024	2024-2025	INCR/DECR FROM PRIOR	
	FTE	FTE	FTE	FTE	YR FTE	
Early Childhood	4.95	4.87	6.10	5.10	-1.00	
Elementary Classroom	66.00	63.00	64.00	64.00	0.00	
Elementary Specialists	13.93	17.10	19.59	18.19	-1.40	
Secondary Classroom	122.80	121.40	118.19	115.76	-2.43	
Counselors	8.00	8.00	8.00	8.00	0.00	
ALC	3.00	3.00	3.20	3.29	0.09	
Special Education	66.50	67.90	70.30	69.00	-1.30	
District-wide Staff	6.10	8.90	7.01	8.01	1.00	
Floating Subs*		6.00	6.80	0.00	-6.80	
TOTAL DISTRICT-WIDE FTE	291.28	300.17	303.19	291.35	-11.85	

PROJECTED PUPIL UNITS



Hastings Public School District

Total Enrollment Projection

	Enrollment History			Enrollment Projections					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
ECSE	47.6	48.0	51.4	50.6	50.4	49.9	48.5	47.9	47.3
Pre K	0.0	0.0	13.2	13.0	13.0	12.8	12.5	12.3	12.2
HK	47.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K	225.6	258.4	256.4	252.6	251.6	249.1	242.2	238.9	236.1
1	269.4	284.9	256.0	260.0	256.2	255.1	252.6	245.6	242.2
2	283.0	275.2	283.7	258.5	262.5	258.6	257.6	255.1	248.0
3	277.6	289.0	285.1	290.1	264.2	268.3	264.4	263.4	260.8
4	273.2	277.5	291.2	287.1	292.1	266.1	270.2	266.3	265.2
5	306.2	289.2	288.5	303.0	298.8	304.0	276.9	281.2	277.1
6	299.4	310.1	298.5	294.9	309.8	305.4	310.8	283.1	287.5
7	287.2	295.4	309.3	297.0	293.4	308.2	303.9	309.2	281.7
8	326.9	290.6	294.6	311.0	298.6	295.0	309.9	305.6	310.9
9	401.6	368.4	296.2	316.8	334.5	321.1	317.3	333.3	328.6
10	357.5	359.3	337.8	270.3	289.0	305.2	293.0	289.5	304.1
11	361.7	338.2	357.7	329.1	263.4	281.7	297.4	285.5	282.1
12	308.8	352.0	354.9	364.0	334.9	268.0	286.6	302.6	290.5
K-12	4,025.1	3,987.9	3,909.8	3,834.3	3,749.0	3,686.0	3,682.8	3,659.2	3,614.7
ECSE-12	4,072.6	4,036.0	3,974.4	3,897.9	3,812.3	3,748.7	3,743.8	3,719.3	3,674.2
Adjusted Pupil Units	4,481.4	4,436.7	4,364.4	4,275.5	4,175.1	4,104.5	4,105.4	4,084.5	4,033.8
% Change K-12	-1.56%	-0.92%	-1.96%	-1.93%	-2.23%	-1.68%	-0.08%	-0.64%	-1.21%

ISD #200 CAPITAL 2024-2025 REVISED

EQUIPMENT/BOOKS PLAN

Fixed Costs

01-005-850-302-896-000	Txs/Assessments	0	
01-005-107-302-560-000	Copier Lease	24,648	
01-005-110-302-316-000	Region V	9,952	
01-005-720-302-401-000	Menstrual & Opiate Antagonists	8,892	
01-005-850-302-335-000	Todd Field Parking Lot Lease (MN DOT)	8,916	
	Total Fixed		52,408

Other Costs

01-005-203/211-302-460-341	Text Books-Initial (\$185,000 25-26)	525,500
01-005-203/211-302-xxx-342	Text Books-Recurring	325,000

Site Allocations

01-005-810-302-529/530-035	Maintenance	10,000	
01-129-211-302-460/520/530-026	High School	50,000	
01-130-211-302-460/520/530-027	Middle School	35,000	
01-609-203-302-460/520-530-028	Kennedy	10,000	
01-610-203-302-460/520-530-029	Pincrest	10,000	
01-612-203-302-460/520-530-030	McAuliffe	10,000	
01-100-420-302-305/530/555-031	Spec Services	2,000	
01-136-211-302-305/530/555-032	ALC-HS	2,000	
01-129-292-302-530-033	Athletics HS	7,000	
01-130-292-302-530-034	Athletics MS	2,500	
01-005-770-302-530-036	Food Service	2,000	
	Total Other		991,000

FACILITIES PLAN

Fixed Costs

01-xxx-xxx-302-xxx-280	DW Projects/Equipment	300,000	
	Total Fixed		300,000

Other Costs-reduces fund balance

Total Other 0

Total Expenses	1,343,408.00	
Aid	607,669.87	
Levy	409,930.94	
Sr Ctr Constr. Contribution	30,000.00	
HS Parking	102,000.00	
Total Revenue	1,149,600.81	-193,807
Beginning Fund Balance	4,300,980.39	
Projected Ending Fund Balance	4,107,173.20	-193,807

MISC. CAPITAL - LTFM - COMMITTED

Capital Building Lease Levy

	Beginning Fund Balance	(85,483.63)	
	Lease Levy Revenue	71,690.47	
01-005-850-302-570-287	Building Lease Levy Pmts	71,690.47	Ice Arena
	Ending Fund Balance	(85,483.63)	
			1,221,291.28
			1,415,098.47

LTFM

	Beginning Fund Balance	5,653,822.80	
R 01-xxx-865/866-xxx-xxx-xxx	Revenue	1,663,590.48	
E 01-xxx-865/866-xxx-xxx-xxx	Planned expenditures	<u>2,500,000.00</u>	
	Ending Fund Balance	4,817,413.28	

HASTINGS CAPITAL 2024-25 for Revised		
Available Funds		\$300,000
SITE	DESCRIPTION	BUDGET
HS	Bollards - Student Entrance	\$15,350.00
HS	Backpack Vacuum	\$3,000.00
DW	Custodial Equipment	\$34,000.00
McA	Backpack Vacuum	\$1,500.00
PC	Doodle Bug	\$1,500.00
Tilden	Carpet Shampooer	\$7,200.00
DW	Irrigation	\$75,000.00
PI	Cafeteria Wall	\$16,000.00
MS	Flex Seating/Pod Redesign	\$35,000.00
HS	Orchestra Equipment (Water Damaged)	\$15,000.00
District To be determined		\$96,450.00
Total Budgeted 24-25		\$300,000.00
Reserve Carryover Next Year		\$0.00

HASTINGS LTFM 2024-25 for Revised		
Available Funds		\$2,500,000.00
SITE	DESCRIPTION	BUDGET
917	Annual-H&S Costs	\$13,245.00
DW	Annual-H&S Costs	\$187,606.00
DW	Annual-Constr Mgmt/Health & Safety Consultant	\$57,000.00
DW	ICS Annual Fee	\$6,000.00
KE	Door Replacement	\$107,182.55
PI	Door Replacement	\$134,383.00
MS	Door Replacement	\$90,000.00
DW	Painting Exterior Buildings	\$36,501.39
JMF	RPZ Replacement	\$3,000.00
HS	Seating - Bleachers	\$760,000.00
HS	Plumbing Fixture Valves	\$10,000.00
MS	PA System Repair	\$10,000.00
MS	Pool Resurface	\$207,250.00
MS	Carpet	\$50,000.00
MS	Drain Tile by Auditorium	\$2,000.00
MS	IT Closet - Critical Cooling	\$38,575.77
MS	Chillers	\$50,000.00
MC	Landscaping	\$5,000.00
TF	SW Light Pole - New Electrical	\$7,000.00
PI	Media Center & Classrooms Carpet Replacement	\$53,000.00
HS	1C Restroom Hardware/Door Replacement	\$9,000.00
HS	1A/2A Restroom Hardware Replacement	\$12,000.00
HS	Commons Flooring Replacement	\$165,957.01
HS	Fine Arts Flooring Replacement	\$59,105.71
HS	Air Compressor (Moved to Shops)	\$3,000.00
KE	Privacy Restroom (split fiscal years)	\$275,000.00
MS	Catch Basin Repair	\$2,700.00
HS	Elevator Repair	\$30,000.00
DW	Door Hardware	\$24,800.00
HS	Parking Lot Restriping	\$965.00
JMF	Drainage Repair	\$10,000.00
District To be determined		\$79,728.57
Total Budgeted 24-25		\$2,500,000.00
Reserve Carryover Next Year		\$0

STAFF DEVELOPMENT DETAIL

**24-25
Revised Budget**

Estimated APU	4,364.40
Formula Allowance	\$7,281.00
Basic Revenue	\$31,777,196.40
MN State Academies Adj	\$0.00
Revenue 2% Set-Aside	\$635,543.93

Designated Budget	\$239,092.00 <i>See below</i>
Chbk Staff Budget	\$396,451.50
Designated Carryover - Obj 367	\$135,097.00 <i>See below</i>
Expenditures	\$770,640.50

		24-25	Prior Yr Carry Over	Total 24-25 Revised Budget
Mentoring Program	307/000	3,540	0	3,540
Superintendent/District Office/Principal	308/303	29,000	0	29,000
High School	306/000	15,000	0	15,000
Middle School	306/000	12,500	0	12,500
Kennedy	306/000	6,666	0	6,666
Pinecrest	306/000	6,667	0	6,667
McAuliffe	306/000	6,667	0	6,667
District Staff Dev Requests/AVID Summer Institute	308/000	40,240	0	40,240
TD&E, Cognitive Coaching, CPI, Staff Dev Committee	308/299	25,079	0	25,079
Curriculum Training, Writing & Review	308/302	69,300	0	69,300
Other	308/300	24,433	135,097	159,530
		239,092	135,097	374,189

Carryover budgets are not available until the Revised Budget

**PROPOSED SCHOOL PROPERTY TAX LEVY
Hastings Public School # 200**

	2022 Pay 2023 for 23-24 <u>Levy</u>	2023 Pay 2024 for 24-25 <u>Levy</u>	<u>Change</u>
PROPERTY TAXES DETERMINED BY STATE LEGISLATION			
General Fund (Excludes Referendum	6,522,999	6,269,816	(253,183)
Community Education & Services	<u>466,913</u>	<u>448,400</u>	<u>(18,513)</u>
Total Based Upon State Legislation	6,989,912	6,718,216	(271,696)
	4.62%	-3.89%	
PROPERTY TAX AUTHORITY PROVIDED BY LOCAL VOTERS			
Referendum Levy	7,624,113	9,696,984	2,072,871
Total Based on Voter Authority	23.06%	27.19%	
DEBT REDEMPTION LEVY			
Voter Approved Building Bonds	4,205,773	4,671,618	465,845
Alternative Facility H & S	<u>283,878</u>	<u>19</u>	<u>(283,860)</u>
Total Debt Redemption Levy	4,489,651	4,671,636	181,985
	-3.34%	4.05%	
TOTAL PROPERTY TAXES	19,103,676	21,086,836	1,983,160
Percent Increase in Tax Levy	9.03%	10.38%	
TAX BASE (Adjusted Net Tax Capacity for District)	50,786,269	60,435,660	9,649,391
	4.08%	19.00%	
Referendum Market Value	3,768,897,825	4,461,411,200	692,513,375
	3.06%	18.37%	

Hastings ISD # 200 2023-2024 Final

		Audited Balance 6/30/23	Revenues	Expenditures	Net Budget	Balance 6/30/24
1/10/11/12	GENERAL FUND					
403	Staff Development	318,151.38	633,349.03	816,403.82	(183,054.79)	135,096.59
412	Literacy Incentive Aid	-	180,762.87	0.00	180,762.87	180,762.87
467	LTFM (old def maint and H&S)	6,179,152.73	1,693,475.24	2,218,805.17	(525,329.93)	5,653,822.80
424	Operating Capital	4,933,491.46	1,194,865.39	1,827,376.46	(632,511.07)	4,300,980.39
424-287	Lease Levy Capital	(57,229.75)	237,046.23	265,300.11	(28,253.88)	(85,483.63)
428	Learning & Development	0.00	869,406.79	869,406.79	0.00	0.00
434	Area Learning Center	0.00	320,080.07	320,080.07	0.00	0.00
438	Gifted & Talented	95,082.51	57,674.63	39,508.02	18,166.61	113,249.12
439	English Learners	0.00	397,190.51	397,190.51	0.00	0.00
441/459	Basic Skills	0.00	1,400,883.94	340,181.28	1,060,702.66	1,060,702.66
441-620	Basic Skills-ECSE	0.00	40,565.56	25,017.02	15,548.54	15,548.54
441-630	Basic Skills-Staars	2,101.59	8,503.65	66.00	8,437.65	10,539.24
443	School Library Aid	0.00	71,979.48	71,979.48	0.00	0.00
449	Safe Schools-Crime Levy	0.00	155,371.23	155,371.23	0.00	0.00
448	Achievement & Integration	0.00	202,579.71	202,579.71	0.00	0.00
420	American Indian Education	0.00	26,881.64	26,881.64	0.00	0.00
471	Student Support Personnel	0.00	53,347.92	53,347.92	0.00	0.00
472	MA/3rd Party	187,593.57	226,623.49	108,074.77	118,548.72	306,142.29
401	Student Activities (Fund 10 - tied to fund 1)	140,120.38	268,291.04	213,681.60	54,609.44	194,729.82
464	Donations & Grants (Fund 11 - tied to fund 1)	649,933.27	-56,635.92	0.00	(56,635.92)	593,297.35
402	Scholarships (Fund 12 - tied to fund 1)	263,035.97	132,362.96	121,810.00	10,552.96	273,588.93
	RESTRICTED	12,711,433.11	8,114,605.46	8,073,061.60	41,543.86	12,752,976.97
418	Pension and ASL (trnsf from 422)	81,143.99	134,665.00	106,799.16	27,865.84	109,009.83
461-392	Technology (trnsf from 422) <small>no e-rate, no expenses until bond \$ are spent</small>	934,543.50	0.00	46,043.10	(46,043.10)	888,500.40
	COMMITTED	1,015,687.49	134,665.00	152,842.26	(18,177.26)	997,510.23
462-001	Subsequent Year's Expenditures	46,643.18	0.00	(744,490.57)	744,490.57	791,133.75
462-002	Middle School Project Timing	0.00	0.00	(45,731.54)	45,731.54	45,731.54
462-003	Site Improvements	0.00	0.00	(400,000.00)	400,000.00	400,000.00
462-004	Safety & Security	0.00	0.00	(100,000.00)	100,000.00	100,000.00
462-005	Curriculum	0.00	0.00	(300,000.00)	300,000.00	300,000.00
	ASSIGNED	46,643.18	0.00	(1,590,222.11)	1,590,222.11	1,636,865.29
397,891 CC	GASB 68 TRA/State contribution	0.00	163,690.00	163,690.00	0.00	0.00
F4%,320	Fed. Title-Spec Ed, AI Aid, LCTS R=E	0.00	1,488,320.57	1,488,320.57	0.00	0.00
F1%	Esser R=E	0.00	1,753,800.42	1,753,800.42	0.00	0.00
	Technology/Pension, ASL	0.00	(134,665.00)	0.00	(134,665.00)	(134,665.00)
	English Learners	0.00	0.00	301,751.67	(301,751.67)	(301,751.67)
	Basic Skills (JE Year end)	0.00	0.00	0.00	0.00	0.00
	Area Learning Center	0.00	0.00	177,197.70	(177,197.70)	(177,197.70)
	Safe Schools/Crime Levy	0.00	0.00	212,318.38	(212,318.38)	(212,318.38)
	Spec. Ed. State/Misc	0.00	10,250,271.60	10,267,774.06	(17,502.46)	(17,502.46)
	Transportation	0.00	2,058,921.64	5,740,193.07	(3,681,271.43)	(3,681,271.43)
	<small>(does not include extra curr. budgeted at sites)</small>					
	Unassigned	15,455,620.53	44,011,165.21	37,806,847.85	6,204,317.36	21,659,937.89
	<small>includes pmt to OPEB Trust (\$644,644) 22-23 & 23-24</small>					
422	UNASSIGNED (includes non spendable)	15,455,620.53	59,591,504.44	57,911,893.72	1,679,610.72	17,135,231.25
1/10/11/12	TOTAL GENERAL FUND	29,229,384.31	67,840,774.90	64,547,575.47	3,293,199.43	32,522,583.74
			67,840,774.90	64,547,575.47	420,102.94	23-24 Rev #2
			0.00	0.00	(1,259,507.78)	(SpEd Aid-9,980,000

Hastings ISD # 200		2023-2024 Final				
Audited						
		Balance 6/30/23	Revenues	Expenditures	Net Budget	Balance 6/30/24
2	FOOD SERVICE FUND					
464-418	Pension and ASL (trnsf from 464)	33,603.42	7,779	6,954	825	34,428.36
464	Food Service Program	988,782.90	3,218,444	3,296,291	(77,847)	910,935.97
	<i>Includes pmt to OPEB Trust (\$20,933) 22-23 & 23-24</i>					
	RESTRICTED	1,022,386.32	3,226,223	3,303,245	(77,022)	945,364.33
	TOTAL FOOD SERVICE FUND	1,022,386.32	3,226,223	3,303,245	(77,022)	945,364.33
4	COMMUNITY SERVICE FUND					
431	Community Education General	252,088.55	1,770,610	1,746,666	23,944	276,032.52
432	ECFE	75,310.20	297,370	361,466	(64,097)	11,213.50
444	School Readiness	22,669.35	598,945	615,033	(16,088)	6,581.78
447	ABE	0.00	17,974	17,974	0	0.00
464-418	Pension and ASL (trnsf from trust 18 & above GL)	13,477.40	0	0	0	13,477.40
464-599	Screening	0.00	17,381	17,381	0	0.00
464	Non Public	24,629.29	107,858	107,858	0	24,629.29
	<i>Includes pmt to OPEB Trust (\$24,252) 22-23 & 23-24</i>					
	RESTRICTED	388,174.79	2,810,138	2,866,378	(56,240)	331,934.49
	TOTAL COMMUNITY SERVICE FUND	388,174.79	2,810,138	2,866,378	(56,240)	331,934.49
6	BUILDING CONSTRUCTION FUND					
464	Building Construction	4,869,085.05	187,707	2,407,352	(2,219,645)	2,649,440.37
	RESTRICTED	4,869,085.05	187,707	2,407,352	(2,219,645)	2,649,440.37
	TOTAL BLDG CONSTRUCTION FUND	4,869,085.05	187,707	2,407,352	(2,219,645)	2,649,440.37
7	DEBT SERVICE FUND					
451	QSCB Sinking Fund (GL JE)	14,026,812.14	803,063	(812,000)	1,615,063	15,641,874.90
464	Debt Service	1,075,303.58	4,546,881	4,683,750	(136,869)	938,434.17
	RESTRICTED	15,102,115.72	5,349,943	3,871,750	1,478,193	16,580,309.07
	TOTAL DEBT SERVICE FUND	15,102,115.72	5,349,943	3,871,750	1,478,193	16,580,309.07
	TRUST FUNDS					
18	CE Pension and ASL	61,611.35	938	0	938	62,549.40
20	Dental Self-Funded	1,194,890.07	783,310.81	649,928.67	133,382	1,328,272.21
21	Health Self-Funded	4,409,083.27	9,302,434.34	9,500,893.64	(198,459)	4,210,623.97
45---000	IRR-OPEB- PERA	5,931,462.24	426,573	0	426,573	6,358,034.75
	TOTAL TRUST FUNDS	11,597,046.93	10,513,256	10,150,822	362,433	11,959,480.33
	TOTAL ALL FUNDS	62,208,193	89,928,042	87,147,123	2,780,919	64,989,112
			<u>89,928,041.90</u>	<u>87,147,122.69</u>		
			0	0		



613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of one semester of study or a student’s mastery of the applicable subject matter, as determined by the school district. (Two semester credits equals one academic year.)
- B. “English language learners” or “ELL” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- C. “Individualized Education Program” or “IEP” means a written statement developed for a student eligible by law for special education and services.
- D. “Required standard” mean a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, health and the arts, and locally developed academic standards in health apply until statewide rules implementing statewide health standards under Minnesota Statutes, section 120B.021, subdivision 3, are required to be implemented in the classroom.
- E. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

The Director of Teaching and Learning or delegate shall be named the school district test administrator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. ASSESSMENT GRADUATION REQUIREMENTS

A. Graduation Requirements

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

1. Achievement and career and college readiness in mathematics, reading, and writing, consistent with paragraph (k) and to the extent available, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student; and
2. Consistent with this paragraph and Minnesota Statutes section 120B.125, age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
3. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.

B. Targeted Instruction Plan

1. A student must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
2. Consistent with Minnesota Statutes, sections 120B.13, 124D.09, 124D.091, 124D.49, and related sections, an enrolling school or district must actively encourage a student in grade 11 or 12 who is identified as academically ready for a career or college to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment under this subdivision to graduate from high school.
3. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.

- C. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete 44 credits, as determined by the school district, the following high school level credits for graduation:

A. Credit Requirements

1. Eight credits of language arts sufficient to satisfy all academic standards in English language arts;
2. Six credits of mathematics, sufficient to satisfy all of the academic standards in mathematics;
3. Six credits of science, including two credits to satisfy all the earth and space science standards for grades 9 through 12, two credits to satisfy all the life science standards for grades 9 through 12, and two credits to satisfy all the chemistry or physics standards for grades 9 through 12;
4. Eight credits of social studies, encompassing at least United States history, geography, government and citizenship, in either grade 11 or 12 for students beginning in grade 9 in the 2025-2026 school year and later or an advanced placement, international baccalaureate, or other rigorous course on government and citizenship under Minnesota Statutes, section 120B.21, subdivision 1a, and a combination of other credits encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;
5. Two credits in the arts satisfy all of the academic standards in the arts;
6. Two credits of health;
7. One credit of physical education or human performance; and
8. A minimum of eleven elective credits.
9. Students who begin grade 9 in the 2024-2025 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.

B. Credit equivalencies:

1. One credit of economics taught in a school's agricultural, food, and natural resources

education or business education program or department may fulfill one credit in social studies under Paragraph (A)(4)~~D~~, above, if the credit is sufficient to satisfy all of the academic standards in economics.

2. Two agricultural science or career and technical education credits may fulfill the elective science credit required under Paragraph (A)(3)~~D~~, above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph (A)(3)~~D~~, above, if the credit meets the state chemistry academic standards or all of the physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph (A)(3)~~C~~, above.
3. Two career and technical education credits may fulfill a mathematics or arts credit requirement under Paragraph (A)(2)~~B~~ or Paragraph (A)(5)~~E~~, above.
4. Two computer science credits may fulfill a mathematics credit requirement under Paragraph (A)(2)~~B~~, above, if the credit meets state academic standards in mathematics.
5. Two Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph (A)(2)~~B~~ or Paragraph(A)(3)~~C~~, above, if the credit meets the state academic standards in mathematics or science.
6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
~~All students must satisfactorily complete the following academic standard to meet the required Graduation Standards:~~
 1. School District Standards, Health (K-12);
 2. School District Standards, Career and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).

B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis. A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.

* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.

C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):

1. Minnesota Academic Standards, English Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12; ~~and~~
5. Minnesota Academic Standards, Physical Education K-12; ~~and~~ ;
6. Minnesota Academic Standards, Arts K-12.

~~School District Standards, Health (K-12)~~

~~Minnesota Academic Standards or School District Standards, Arts K-12 ¶~~

~~(State standards in the Arts K-12 are required beginning in the 2024-2025 school year.)~~

D. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes section 120B.07, ~~upon meeting the following conditions:~~

- A. All course of standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

IX. NOTICE

The school district will notify students and their parents of the school district's graduation requirements within 30 working days of a student's entry into ninth grade.

Legal References: *Minn. Stat § 120B.018 (Definitions)*
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals, Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.30 (General Requirements; Statewide Assessments)
Minn. Stat. § 120B.303 (Assessment Graduation Requirements)
Minn. Stat. § 120B.307 (College and Career Readiness)
Minn. Rules Part 3501.0660 (Academic Standards For Kindergarten through Grade 12)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Arts Standards for Kindergarten through Grade 12)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Child Succeeds Act)t)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 616 (School District System Accountability)

Policy Reviewed: ~~12.09.2024~~ ~~09.11.2023~~
Policy Adopted: 07.31.2024
Policy Revised: 07.01.2024



Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
 1000 11TH STREET WEST
 HASTINGS, MN 55033-2597
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 Fax (651) 480-7004

BRIDGE TO SUCCESS

Dr. Tamara Champa
 SUPERINTENDENT

2024 Hastings School Board & Committee Future Meetings

This document is a list of all the dates for work sessions, board meetings, special meetings, and committee meetings.

Committee descriptions and members are listed below the list of meetings.

Any questions or concerns regarding meetings can be directed to LynDee Humble at 651-480-7013 or via email at lhumble@isd200.org.

Color Key	Regular Board Work Session	Regular School Board Meeting Including Closed & Special Meetings	Community Collaboration Committee	Facilities Committee	Finance Committee	Policy Committee	Joint Powers	Student School Board Committee
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Future Meeting Dates

Date	Time	Description	Board or Committee	Location
12.18.2024	11:15 am - 12:00 pm	Policy Meeting	Policy Committee	District Office Conference Room A
12.18.2024	6:00 PM	Regular Board Meeting	School Board	Hastings Middle School Media Center
12.18.2024	6:00 PM	Truth in Taxation	School Board	Hastings Middle School Media Center
12.18.2024	6:00 PM	Closed Board Meeting	School Board	District Office Conference Room A
01.06.2025	6:00 PM	Organizational Meeting	School Board	Hastings Middle School Media Center
01.06.2025	6:00 PM	Board Work Session	School Board	Hastings Middle School Media Center
01.07.2025	6:00 PM	Board Work Session	School Board	District Office Conference Room A

Community Collaboration Committee (3)

Purpose Statement: *The Community Collaboration Committee is a link between the Hastings School District and the ISD 200 community. The committee focuses on identifying avenues to continuously improve the district's communication process for increased transparency and to better articulate the district's goals with its stakeholders. The committee seeks opportunities for shared learning, knowledge, awareness, experience, and growth to create a stronger, more united community.*

Committee Members: Jenny Wiederhold-Pine (Chair) :: Matt Bruns :: Phil Biermaier :: Tammy Champa

Facilities Committee (2)

Purpose Statement: *The mission of the Facilities Committee is to provide strategic guidance of substantial facilities investment activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the community at large. This will in turn enhance public confidence in the district's ability to effectively manage, maintain and improve District facilities through communication of the results of its work to the School Board and by educating the public regarding the facility usage, condition and outlook for the District.*

Committee Members: Melissa Millner (Chair) :: Mark Zuzek :: Jen Seubert :: Tammy Champa

Finance Committee (2)

Purpose Statement: *The mission of the Finance Committee is to provide strategic guidance of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity for the School Board and the community at large.*

Committee Members: Mark Zuzek (Chair) :: Carrie Tate :: Jen Seubert :: Tammy Champa

Policy Committee (3)

Purpose Statement: *The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.*

Committee Members: Jessica Dressely (Chair) :: Mark Zuzek :: Carrie Tate :: Tammy Champa :: Guests as determined by policy review

Student School Board Committee (3)

Purpose Statement: *The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The Student School Board Committee will focus on identifying, interviewing, and recommending student representatives to serve on the school board.*

Committee Members: Jessica Dressely (Chair) :: Melissa Millner :: Matt Bruns :: Tammy Champa

917 REP (1)
Commitment: Typical 1 meeting per month

Mark Zuzek

RELICENSURE COMMITTEE REP

Philip Biermaier

MSHSL REP (1)

Jenny Wiederholt-Pine

AMSD Liaison (1)

Matt Bruns

BRIGHTWORKS (1) If appointment is open

Jessica Dressely

Native American Parent Advisory Committee Liaison

Matt Bruns
Backup - Jessica Dressely