

Hastings Area Public Schools - ISD 200

School Board Meeting Agenda

Wednesday, May 22, 2024
Regular Meeting
Middle School Media Center

- I. **Call Meeting to Order**
 - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to Approve the Agenda/Table File**
 - a. Approval of the Minutes from the:
 - 04.24.24 Regular Board Meeting
 - 05.09.24 Special Meeting of the Hastings School Board
 - 05.13.24 Closed Session for Negotiation Parameters Meeting
- IV. **Recognition of Visitors**
- V. **Raider Spotlight**
 - Minnesota Bilingual Seal Award Recipients
 - Rotary HHS Second Semester Winners
 - AAUW MN Young Women for Equity Grant Winner
 - MIEA Parent Advisory Committee Member of the Year Award Winner
 - Logan Farm Designs
- VI. **Public Comment Session**
- VII. **Reports and Discussions**
 - a. Superintendent Report
 - Celebrating our Staff:
 - Principal Appreciation Day - May 1
 - School Lunch Hero's Appreciation Day - May 3
 - Nurse Appreciation Day - May 8
 - Teacher Appreciation Week - May 6-10
 - Communications Appreciation Day - May 10
 - i. Cadence Review
 - b. Building Construction Fund Project Update
 - c. Legal: Data Request Update
 - d. MS Science Curriculum Review and Discussion
 - e. School Board Representatives/Committees
 - i. ISD 917 School Board Representative Update
 - ii. Community Collaboration Committee Update
 - iii. Facilities Committee Update
 - iv. Finance Committee Update
 - v. NAPAC Committee Update
 - vi. Student School Board Committee Update
 - vii. Policy Committee Update
 - f. Policies
 - i. First Reading
 - 505 Distribution of Non-School Sponsored Materials on School Premises by Students and Employees
 - 507 Corporal Punishment and Prone Restraint
 - 507.5 School Resource Officer

- 508 Extended School Year For Certain Students with Individualized Education Programs
- ii. Second Reading
 - 423 Employee-Student Relationships
 - 430 Employee Recognition
 - 501 School Weapons Policy
 - 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person
 - 503 Student Attendance
 - 503.2PR Early Admission to Kindergarten
 - 529 Staff Notification of Violent Behavior by Students

VIII. Action Items

- a. Consent Agenda
 - i. Policies for Approval after Third Reading
 - 220 School Board Student Representatives
 - 604 Instructional Curriculum
 - 616 School District System Accountability
 - 618 Assessment of Student Achievement
 - 619 Staff Development for Standards
 - 802 Disposition of Obsolete Equipment and Materials
 - ii. Bills Payable
 - iii. Personnel Report
 - iv. Recommendation for Approval to Renew the BoardBook Contract for One Year
 - v. Sunset Policies
 - 428 Ethical Behavior
 - 429 Conflict of Interest
 - 432 Employee Social Media
 - vi. Approval of Prime Food Service Vendors
 - Bix Produce
 - Bimbo Bread
 - Upper Lakes Foods
 - Prairie Farms Dairy
 - vii. Property/Casualty and Workers Compensation Renewals
 - viii. Addendum to Superintendent's Employment Contract
- b. Items for Individual Action
 - i. ISD 917 LTFM
 - ii. MS Pod Redesign
 - iii. Dance Team Proposal
 - iv. Recommendation for Approval of the New Student School Board Members
 - v. Final Approval for the San Juan Trip in June 2024

IX. Future Meetings

X. Adjournment

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Wednesday, April 24, 2024, at the Hastings Middle School Media Center.

The meeting was called to order at 6:01 PM.

The following board members were present: Jessica Dressely, Melissa Millner, Jenny Wiederholt-Pine, Philip Biermaier, Matt Bruns, Mark Zuzek, and Carrie Tate. Superintendent Champa was also present at the meeting.

After the Pledge of Allegiance, a motion to approve the agenda with a few items moved was made by Philip Biermaier and seconded by Mark Zuzek. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the minutes from the 03.27.24 Regular Board Meeting, the 04.22.24 Closed Session Security Overview Meeting, and the 04.23.24 Closed Session Negotiations Parameters Meetings. This motion was made by Jessica Dressely and seconded by Matt Bruns. The vote was: 7 ayes, 0 nays, motion carried unanimously.

Chairperson Tate recognized the visitors in the room and those viewing remotely.

Superintendent Champa presented the Raider Spotlight.

The Public Comment Session was held with one person speaking.

Superintendent Champa provided the Board with the Superintendent report which included the Cadence Review.

The Building and Construction Fund Project update was presented by Jen Seubert.

The Native American Parent Advisory Committee Non-concurrence Response update was presented by Superintendent Champa.

The ISD 917 update was given by Mark Zuzek.

The AMSD update was given by Matt Bruns

The BrightWorks update was given by Jessica Dressely

The Community Collaboration Committee update was given by Jenny Wiederholt-Pine.

The Facilities Committee update was given by Melissa Millner, no meeting held since the last update.

The Finance Committee update was given by Mark Zuzek, no meeting held since the last update.

The NAPAC update was given by Matt Bruns

The Student School Board Committee update was given by Jessica Dressely.

Jessica Dressely provided the Board with an update from the Policy Committee which included the first readings of the following policies: 423, 430, 501, 502, 503, 503.2PR, and 529. As well as a second reading of the following policies: 220, 604, 616, 618, 619, and 802.

A motion to approve the Consent Agenda with the Multisite Grounds Improvement Project - Bid Award and the Sunset Policies moved to Items for Individual Action was made by Mark Zuzek and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to postpone voting on the Sunset Policies until the May regular board meeting was made by Carrie Tate and seconded by Mark Zuzek. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to postpone the Multisite Grounds Improvement Project - Bid Award until it goes to the facilities committee to review and bring back more information was made by Jessica Dressely and seconded by Philip Biermaier. The vote was 3 ayes, 4 nays, motion failed. Matt Bruns, Melissa Millner, Jenny Wiederholt-Pine and Mark Zuzek voted nay.

A motion to approve the Multisite Grounds Improvement Project - Bid Award as originally presented in the agenda was made by Mark Zuzek and seconded by Jenny Wiederholt-Pine. The vote was 4 ayes, 3 nays, motion carried. Jessica Dressely, Philip Biermaier and Carrie Tate voted nay.

A motion to approve the Bills Payable was made by Jessica Dressely and seconded by Jenny Wiederholt-Pine. Matt Bruns abstained from the vote. The vote was: 6 ayes, 0 nays, 1 abstain, motion carried.

A motion to approve the Donations was made by Melissa Millner and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Boston Trip in October 2025 was made by Jessica Dressely and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the last day of school for seniors as Friday, May 31st was made by Mark Zuzek and seconded by Jenny Wiederholt-Pine. The vote was: 7 ayes, 0 nays, motion carried unanimously.

Future meetings were presented and discussed by Carrie Tate.

With no further business to discuss, a motion was made to adjourn the meeting by Jessica Dressely and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously.

The meeting was adjourned at 7:04 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Thursday, March 9, 2024, at the Hastings Middle School Media Center.

The meeting was called to order by Chairperson Carrie Tate at 6:00 PM.

The following board members were present: Jessica Dressely, Melissa Millner, Jenny Wiederholt-Pine, Philip Biermaier, Matt Bruns, Mark Zuzek, and Carrie Tate. Superintendent Champa was also present at the meeting.

The Pledge of Allegiance was recited.

A motion to approve the changes to the amendment to the 23/24 calendar and end the middle school one day early was made by Mark Zuzek and seconded by Philip Biermaier. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the recommendation to approve the updated non-contracted rates of pay was made by Jessica Dressely and seconded by Mark Zuzek. The vote was: 7 ayes, 0 nays, motion carried unanimously.

With no further business to discuss, a motion was made to adjourn the meeting by Matt Bruns and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously. The meeting was adjourned at 6:04 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Monday, May 13th, 2024, at the Hastings ISD 200 District Office in Conference Room A.

The meeting was called to order at 7:01 PM.

The following board members were present: Matt Bruns, Jenny Wiederholt-Pine, Philip Biermaier, Melissa Millner, Mark Zuzek, Jessica Dressely, and Carrie Tate. Others in attendance were: Superintendent Champa, Jen Seubert, Cathy Moen.

The item before the board is to move to a closed session for Negotiation Parameters - Pursuant to Minn Stat. 13D.03.

A motion to move to a closed session was made by Jessica Dressely and seconded by Mark Zuzek. Those voting in favor: Matt Bruns, Jenny Wiederholt-Pine, Jessica Dressely, Philip Biermaier, Melissa Millner, Mark Zuzek, and Carrie Tate. Motion carried unanimously.

The meeting was closed at 7:03 PM.

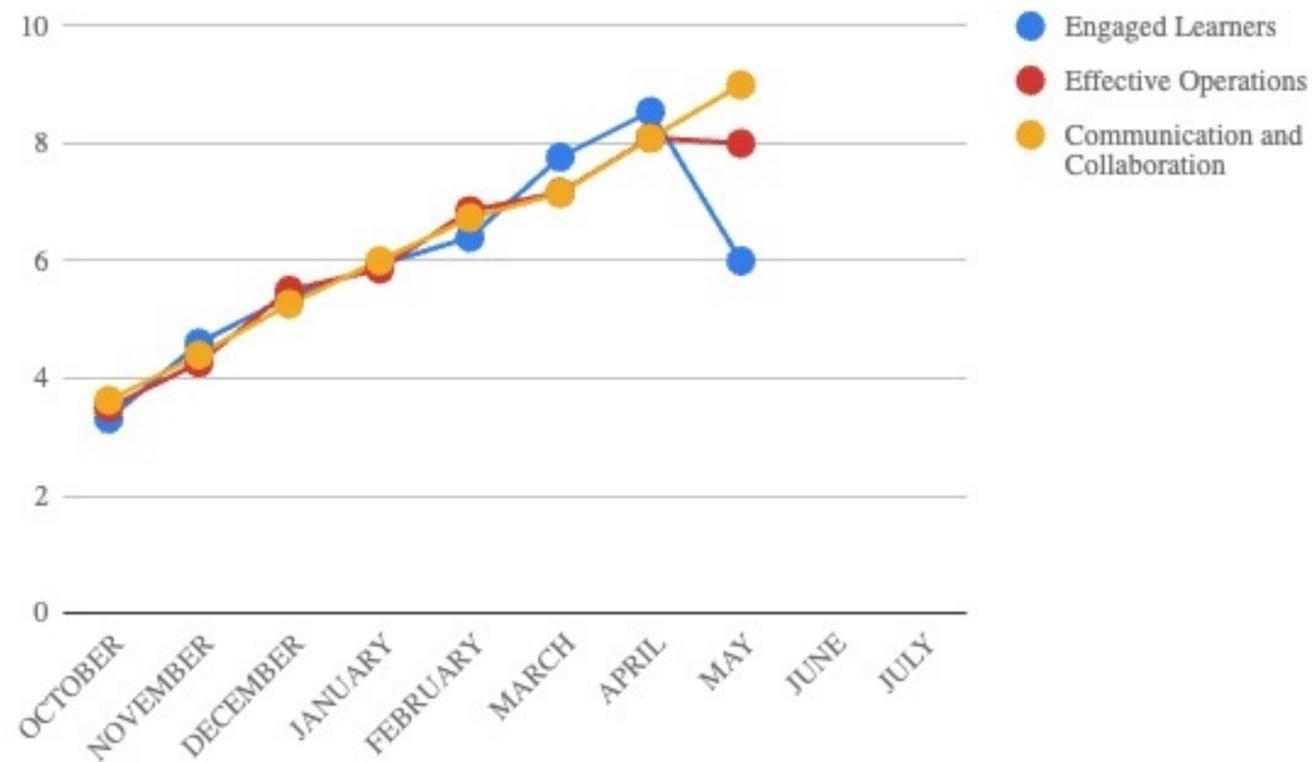
Meeting Closed

A motion to move to an open session was made by Jessica Dressely and seconded by Philip Biermaier. Those voting in favor: Matt Bruns, Jenny Wiederholt-Pine, Philip Biermaier, Melissa Millner, Mark Zuzek, Jessica Dressely, and Carrie Tate. Motion carried unanimously.

With no further business Jenny Wiederholt-Pine made a motion to adjourn the meeting, seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously. Meeting adjourned at 8:21 PM.

CADENCE OF RAIDER RESPONSIBILITY

Cadence of Raider Responsibility



Building Construction Fund Projects as of 4/30/2024

	A	B	C	D	E	A-C-D-E	
Project	Project Budget	Vendor Bid Amount +/- Change Orders	Vendor Contract Expenses to Date	Wold/Loeffler Fees to Date	Other Expenses Less Rebates to Date	Remaining Funds	Status
High School Roof Replacement	4,645,800	2,944,318	2,944,318	294,530	11,568	1,395,384	Complete
High School & Pinecrest Chillers	1,182,000	753,551	753,551	74,842	(34,273)	387,879	Complete
Multi-Site Exterior Lighting	468,500	246,483	246,483	30,569	(26,321)	217,770	Complete
High School & McAuliffe Parking Lot	1,516,540	1,084,851	1,084,851	116,970	22,836	291,883	Complete
High School Track Resurfacing	360,000	286,864	286,864	23,219	3,323	46,593	Complete
High School BAS Replacement	1,951,100	606,642	606,642	123,429	28,570	1,192,459	Complete
Pinecrest Partial Roof Replacement	373,000	289,800	289,800	23,757	248	59,194	Complete
McNamara Stadium Improvements	3,370,000	2,688,639	2,688,639	216,215	286,531	178,615	Complete
Pinecrest Deferred Maintenance	968,000	602,279	602,279	62,183	248	303,290	Complete
Early Childhood Improvements (High School)	445,000	275,513	275,513	28,362	1,414	139,711	Complete
District Wide Camera Project	382,000	192,975	192,975	24,421	22,175	142,429	Complete
Tilden Deferred Maintenance & Roof	828,746	691,944	691,944	49,803	29,121	57,878	Complete
Board Room Renovations	93,359	-	-	-	63,193	30,166	Complete
High School Athletic Field Parking Lot	506,000	426,038	426,038	27,646	20,549	31,766	Complete
Pinecrest Exterior Emergency Lighting	10,000	-	-	-	4,780	5,220	Complete
High School Tennis Court Replacement	542,000	495,345	495,345	34,683	34,647	(22,674)	Complete
Kennedy & McAuliffe Partial Roof Replacement	533,200	405,900	405,900	33,978	3,154	90,168	Complete
High School Lecture Hall	140,000	-	-	-	139,530	470	Complete
Replace Middle School Softball & Baseball Backstops	160,000	-	-	-	84,647	75,353	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	367,100	-	-	-	135,856	231,244	Complete
High School Baseball Drainage	200,000	-	-	-	61,770	138,230	Complete
Tilden Asbestos	18,400	-	-	-	-	18,400	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	27,800	-	-	-	9,005	18,795	Complete
Middle School Improvements	23,814,024	22,189,111	22,189,111	1,385,892	251,768	(12,747)	Complete
High School Retaining Wall	50,000	-	-	339	47,500	2,161	Complete
Middle School Privacy Improvements	324,300	263,071	263,071	15,522	1,261	44,446	Complete
High School Parking Lot Improvement - Phase 3	324,760	138,208	138,208	6,340	7,100	173,112	Complete
High School Lighting (split from HS Deferred Maintenance)	119,939	128,822	128,822	2,555	(11,439)	0	Complete
District Office Renovations	278,000	164,723	164,723	19,169	98,904	(4,796)	Complete
Middle School Storage Building	452,500	418,363	418,363	15,275	19,518	(657)	Complete
ALC Renovation	1,421,640	1,169,674	1,165,674	120,806	116,940	18,220	Complete
McAuliffe Deferred Maintenance & Water Coolers	336,731	288,842	288,842	12,216	42,869	(7,197)	Complete
Middle School Track	404,750	341,273	341,273	40,196	17,334	5,947	Complete
Monument Signs	357,000	326,472	326,472	14,029	8,609	7,809	Complete
Board Room Renovations - Phase II	6,641	-	-	-	5,845	796	Complete
Water Coolers (Tilden & Middle School)	182,000	142,500	142,500	11,559	198	27,743	Complete
HHS Privacy Improvements	1,013,063	876,007	876,007	127,025	6,880	3,150	Complete
Middle School Partial Roof Replacement	717,200	747,255	747,255	45,778	6,376	(82,210)	Complete
Gymnastics	50,000	-	-	-	21,913	28,087	Complete
Tilden Preschool Classroom	90,000	60,660	60,660	5,877	678	22,785	Complete
Door & Glass Improvements Phase I	67,262	31,450	31,450	-	35,812	(0)	Complete
Safety & Security Improvements-Phase I	33,245	33,245	33,245	-	-	-	Complete
Middle School Media Center	160,000	-	-	-	92,157	67,843	Complete
Replace High School Carpet (Phase I&II)	537,629	376,700	376,700	43,234	117,695	0	Complete
High School Fire Alarm/Alert System Replacement	410,000	362,552	362,552	27,735	135	19,579	Complete
District Wide Fire Alarm/Alert System Replacement	205,000	161,250	161,250	23,110	1,864	18,775	Complete
Contingency	2,007,858	-	-	-	-	2,007,858	Contingency
Reallocations from/to projects	(9,582,122)	-	-	-	-	(9,582,122)	Reallocation
Interest Earnings	-	-	-	-	-	2,555,480	Interest Earnings
Subtotal	42,869,965	40,211,320	40,207,320	3,081,264	1,792,490	344,371	

Remaining funds from complete projects are available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-C-D-E	
Kennedy Deferred Maintenance	662,576	599,554	576,054	19,106	6,951	60,465	In Process

Door & Glass Improvements (Middle School split w/LTFM)	432,738	359,278		32,408		400,330	In Process
Replace High School Carpet (Phase III)	74,471					74,471	In Process
Safety & Security Improvements	576,468	424,152	90,554	62,107	16,847	406,960	In Process
Interior Locks Allowance-Door Hardware Upgrades	420,000	353,853	225,179	33,699	2,026	159,096	In Process
High School Deferred Maintenance (Storefront/Shower Valves)	236,461	149,258	14,780	36,172	242	185,267	In Process
Grounds/Site Improvements	500,000	498,600	-	19,759	-	480,241	In Process
High School TuckPoint (split from HS Deferred Maintenance)	265,000	230,865		-	284	264,716	In Process
Subtotal	3,167,714	2,615,560	906,566	203,252	26,350	2,031,546	

Remaining funds from in process projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-D-E	
High School Student Entrance Bollards	5,000	-	-	-	-	5,000	In Design
Nature Preserve Gravel Parking Lot & Monument Sign	95,000	-	-	-	9,100	85,900	In Design
Subtotal	100,000	-	-	-	9,100	90,900	

Remaining funds from in design projects are not available for excess costs on other identified projects or reallocation for new projects.

Other District Projects	A	B	C	D	E	A-B-E	
Technology Improvements	2,529,625	-	-	-	2,249,159	280,466	Not Completed
Radio Replacement	100,000					100,000	Not Completed
Flexible Learning Furniture	600,000	-	-	na	519,127	80,873	Not Completed
Subtotal	3,229,625	-	-	-	2,768,286	461,339	

Remaining funds from not completed projects are not available for excess costs on other identified projects or reallocation for new projects.

Total	49,367,304	42,826,880	41,113,887	3,284,516	4,596,225	2,928,157	
--------------	-------------------	-------------------	-------------------	------------------	------------------	------------------	--

Complete and In Process (does not include contingency)	52,996,943
Project Total	49,367,304
%	107%

Transfers from/(to) Contingency:

\$445,000 Early Childhood Improvements (High School)
\$ 87,000 High School Athletic Field Parking Lot
\$ 44,300 High School Retaining Wall
\$113,024 Middle School Bathrooms near Auditorium
\$300,000 Technology
\$244,500 Water Coolers (\$50,000 Tilden, \$62,500 McAuliffe, \$132,000 Middle School)
\$746,250 High School Privacy Improvements (Athletic Locker Rooms)
\$160,476 Kennedy Deferred Maintenance
\$167,131 McAuliffe Deferred Maintenance
\$290,000 Middle School Storage Building
\$542,000 High School Tennis Court Replacement
\$330,000 District Office Renovations
\$100,000 Board Room Renovations
\$85,000 Entrance Security Improvements
\$503,750 Additional to HHS Privacy Improvements (Bathrooms)
\$362,500 Middle School Privacy Improvements
\$140,000 High School Lecture Hall
\$200,000 HHS Baseball Field Drainage
\$493,750 Middle School Track Replacement
\$856,563 HS Team Locker Privacy Improvements
\$1,421,640 ALC Renovation
\$397,500 Transferred from HHS Privacy Improvements to Middle School Storage Building
\$160,100 Additional to Middle School Improvements
(\$38,200) from Middle School Privacy Improvements
(\$600,000) from High School Privacy Improvements
(\$50,000) from High School Carpet
\$86,000 Additional to Kennedy Deferred Maintenance
\$400,000 Technology
\$200,000 Monument Signs
\$500,000 Grounds/Site Improvements

\$300,000 Additional to Safety & Security Improvements
\$202,000 Additional to Monument Signs
(\$52,000) from District Office Renovation
(\$96,000) from HS Privacy
(\$89,000) from MS Track
(\$235,000) from Storage Building
(\$160,000) from DW Fire Alarm/Alert System
(\$25,000) from HS Fire Alarm/Alert System
\$324,713 Safety & Security Improvements
\$120,000 Interior Locks Allowance (Middle School add)
\$629,625 Technology
\$ 50,000 Gymnastics
\$160,000 Middle School Media Center
\$ 90,000 Tilden Preschool Classroom
\$ 5,000 High School Student Entrance Bollards
\$ 50,000 Nature Preserve Gravel Parking Lot
\$ 17,000 High School Shower Valves



Intermediate School District 917
Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * <http://www.isd917.org>

ISD 917
Update to Staff

May 8, 2024

Updates from Dr. Favor



Greetings ISD 917 Staff! At our ISD 917 School Board meeting on Tuesday night, 5/7/24, the acknowledgement of our teachers, school nurses, interpreters and transliterators, and speech pathologists with board resolutions offered us an opportunity to reflect on all the great work that has been accomplished this year, both at individual sites and district-wide. Some highlights of the 2023-2024 school year include:

- Teacher Apprenticeship Program development
- Listening Circles to strengthen staff retention
- READ Act implementation plans
- Hiring and welcoming teachers from the Philippines
- Core Values Committee work
- Relationship-Centered Schools work with Mentor Minnesota
- CTE Program Approval work
- Emergency Response Protocol implementation
- Grant funds to support Teacher Apprenticeship Program, full licensure for Tier 1 & 2 special education teachers, aspiring paraprofessional training, mentoring and retention of teachers from historically underrepresented racial and ethnic groups and Indigenous teachers
- Legislative funds to support our Teacher Apprenticeship Program and Career & Technical Education programs
- Implementation of 2023 MN legislation

We have truly grown together this year, and I appreciate the contributions each and every one of you has made to improve the lives of ISD 917 students and families. I hope you all take some time during this last month of the school year to celebrate your accomplishments. Thank you for all you do!

◆ Collaboration

- **Registered Teacher Apprenticeship Program** - Thanks to the collaboration among the four Intermediate School Districts, MSU-Mankato, and Brightworks during this past year, we will begin work with our first cohort of Registered Teacher Apprentices and JourneyWorkers this summer! This is an incredible opportunity for paraprofessionals to leverage the expertise they have developed through their work in classrooms so they can continue their professional growth and earn a Bachelor's degree and dual licensure in Autism Spectrum Disorders and Emotional-Behavioral Disorders.

◆ Empathy

- **Staff Recognition Event** - Thank you to the Staff Recognition Committee for planning a great celebration event, and thank you to all of you who were able to join us! It was truly wonderful to have so many of us in the same room at the same time. Congratulations to our retirees, staff celebrating milestone anniversaries, Core Values award recipients, and Employees of the Year!
 - **2023-2024 Licensed Employee of the Year:**
 - ◆ **Alison McCusker** - TESA Special Education Teacher (DCTC)
 - **2023-2024 Non-Licensed Employee of the Year:**
 - ◆ **KJ Bruels** - D/HH Intervener (Lincoln Center Elementary)
- **Board Resolutions** - Click on these links to read the ISD 917 School Board Resolutions in honor of [Interpreter Appreciation Day](#), [Teacher Appreciation Week](#), [School Nurses Day](#), and [Speech Pathologist Day](#).

◆ Innovation

- **Perkins Consortium** - Our Dakota County Perkins Consortium recently submitted their application for the 2024-2025 school year, with their budget and programs focused on strengthening the relationships between and among Consortium middle and high schools, postsecondary institutions, and industry. We are excited to increase opportunities for CTE students and staff to engage with local industries and prepare students for sustainable postsecondary and career success.

◆ Stewardship

- **Pathways to Special Education Teacher Licensure** - Throughout this school year, we have intentionally focused on staff recruitment, development, and retention, with increased attention paid to [pathways to special education teacher licensure](#). Thanks to grant funding, we have a variety of options to support staff to earn their special education teacher license, and, thanks to the work we are doing with strategic partners, we are continuing to establish new pathways as well. Stay tuned!

◆ Integrity

- **Summer Learning at ISD 917** - Thank you to all those who will continue to support ISD 917 student and staff learning throughout the summer of 2024! In addition to our multiple Extended School Year programs, CTE staff will collaborate with Dakota County staff on a Career Success Academy in June, Registered Teacher Apprentices will participate in related technical instruction with MSU-Mankato, and work will continue in the district office to interpret and learn to implement updated legislation and guidance from MDE and other entities as we prepare for the 2024-2025 school year.
- **Board Notes** - Please read the below [Board Notes](#) to see how our ISD 917 school board is aligning actions with our values and beliefs.

◆ Equity

- **Equity Resource(s):**
 - [Minnesota Education Equity Partnership](#)
 - [Anti-Racist Parenting: Resources and Frameworks](#)
 - [Understand Native Minnesota Podcast](#)
 - [Minnesota Humanities Center Summer Professional Development Offerings](#)



Intermediate School District 917
Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * <http://www.isd917.org>

- [Becoming Trauma-Informed: A Primer for Educators](#) (FREE!)

◆ **Diversity**

- **Resistance, Resilience, & Reimagination** - Thanks to a grant from PELSB (Professional Educator Licensing and Standards Board), ISD 917, the Minnesota Humanities Center, and Metro State are, once again, collaborating to support the mentorship and retention of teachers from historically underrepresented groups and Indigenous teachers. This work will include cross-district affinity groups, professional development, mentorship opportunities, and graduate coursework to earn a first Master's degree or second teaching license. We will share details in the upcoming months.

- **May Commemorations**

- Month:

- [National Mental Health Awareness Month](#)
- [Military Appreciation Month](#)
- [National Physical Fitness & Sports Month](#)
- [Asian, Native Hawai'ian & Pacific-Island Heritage Month](#)
- [Haitian Heritage Month](#)
- [Jewish American Heritage Month](#)
- [Older Americans Month](#)
- [Personal History Awareness Month](#)
- [National Speech-Language-Hearing Month](#)

- Weeks:

- 5/6/24 - 5/12/24 - [National School Nurse Week](#)
- 5/6/24 - 5/10/24 - [Teacher Appreciation Week](#)

- Days:

- 5/1/24 - [School Principals Day](#) & [National Interpreter Appreciation Day](#)
- 5/3/24 - [Orthodox Good Friday](#) (Christian) & [School Lunch Hero Day](#)
- 5/5/24 - [Orthodox Easter](#) (Christian) & [Cinco de Mayo](#)
- 5/6/24 - [Yom Hashoah](#) (Holocaust Remembrance Day)
- 5/8/24 - [National School Nurses Day](#)
- 5/10/24 - [School Communicators Day](#)
- 5/12/24 - [Mother's Day](#)
- 5/18/24 - [National Speech Pathologist Day](#)
- 5/27/24 - [Memorial Day](#)

June Commemorations

- Month:

- [Celebrating Black Music Month](#)
- [National Safety Month](#)
- [Pride Month](#)
- [Caribbean American Heritage Month](#)
- [Professional Wellness Month](#)

- Weeks:

- 6/9/24 - 6/15/24 - [National Flag Week](#)

- Days:
 - 6/1/24 - [Global Day of Parents](#)
 - 6/11/24-6/13/24 - [Shavuot](#) (Jewish)
 - 6/16/24-6/17/24 - [Eid al-Adha](#) (Muslim)
 - 6/16/24 - [Father's Day](#)
 - 6/19/24 - [Juneteenth](#)

◆ **Personalization**

- **ISD 917 Graduations** - Thank you to all of you who are planning and implementing graduation and milestone ceremonies for ISD 917 students! These events are always designed with great care for our students and families, and you do an incredible job of honoring who our students are and who they want to be. I look forward to celebrating our 2024 graduates with you!

◆ **Communication**

- **Captivate Media Videos** - Thank you to all the staff and students who participated in the Captivate Media video filming! We have received the final videos, and they are truly a testament to ISD 917 where we belong to each other and we grow together. Keep an eye out on our social media and website for them!

Upcoming Calendar Events

- 5/27/24 - No School/Holiday
- 5/29/24 - TESA-BTC Graduation
- 5/31/24 - Concord Education Center, Lebanon Education Center, and Alliance Education Center Graduations
- 6/3/24 - Cedar School Graduation
- 6/5/24 - TESA-DCTC and DCALS Graduations
- 6/6/24 - Last Day of School and Lincoln Center Elementary PreK Graduation
- 6/7/24 - Licensed Staff Professional Development (0.5 day)

Favor's 4-Star Flavors: *Manhunt* (Apple+ mini-series), *The Big Door Prize* (Apple+ series),

**Thank you for all you do.
At ISD 917, we belong to each other.**



Intermediate School District 917
Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * <http://www.isd917.org>

May 7, 2024
Board Notes

The ISD 917 School Board met for a Work Session and Regular Meeting on May 7, 2024. School Board information and resources are available on our website at https://www.isd917.org/about/school_board.

Work Session

- Integrity
 - DCALS Update
 - Grants Summary
 - Reviewed Accounts Receivable Aging Report
 - Reviewed Uncollectible Accounts
 - Reviewed Long-Term Facilities Maintenance Plan
 - Reviewed Long-Term Facilities Maintenance Revenue Resolution
 - Reviewed Resale Account Budget Revision
 - Reviewed Levy Allocations for 2024 Payable 2025-2026
 - Reviewed Resolutions for School Nurses, Speech Pathologists, Interpreters, and Teachers
 - Reviewed Revised Bloodborne Pathogens Exposure Control Plan
 - Reviewed Updated MOU for Teachers' Contract
 - Student Services Update
 - Member District Updates

Regular Board Meeting

- Collaboration:
 - Reviewed and approved the agenda
- Communications:
 - Approved Consent Agenda:
 - Minutes from 4/2/24 Regular Board Meeting
 - Minutes from 4/22/24 Special Board Meeting
 - Personnel:
 - New Hires:
 - Effective 4/4/24:
 - Annette Dunigan, Classroom Assistant
 - Effective 4/11/24:
 - Keelahni Cummings, Classroom Assistant
 - Effective 4/16/24:
 - Cerina Pratt, Classroom Assistant
 - Effective 4/29/24:
 - Amelia Peterson, Classroom Assistant
 - Effective 8/20/24:
 - Mary Heller, Teacher
 - Molly Heller, Teacher
 - Re-Hires:
 - Effective 4/8/24:
 - Rozalyn Wenger-Vaughn, Classroom Assistant
 - Change in Status:
 - None
 - Leaves of Absence:
 - None
 - Resignations & Terminations:
 - Effective 4/12/24:
 - Willie Wilson, Classroom Assistant
 - Effective 4/18/24:
 - Crystal Konen, Classroom Assistant



Intermediate School District 917
Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * <http://www.isd917.org>

- Effective 4/23/24:
 - Keith Malone, Classroom Assistant
- Effective 4/26/24:
 - Edward Carter, Classroom Assistant
- Effective 4/29/24:
 - Kimberly Allen, Program Assistant
- Effective 6/5/24:
 - Cerina Pratt, Classroom Assistant
- Effective 6/6/24:
 - Fardowsa Omar, Classroom Assistant
- Effective 6/7/24:
 - Charity Last, Intervener
- Effective 6/30/24:
 - Angela Ridgley, Licensed School Nurse
- Effective 8/1/24:
 - Hallie Miasaszek, Board-Certified Behavior Analyst
- Effective 8/1/24:
 - Thomas Garding, Teacher
- Retirements:
 - Effective 8/28/24: (updated)
 - Shannon Brennan, Principal/Assistant Director of Special Education
 - Effective 10/31/24:
 - Nicolle Roush, Executive Director of Business Services
- Donations:
 - Hosanna Church in Rosemount - Family Bingo Night at Alliance Education Center
 - Community Garden for Alliance Education Center
- Stewardship:
 - Executive Director of Business Services Reports
 - Bills
 - Wire Transfers
 - Investment Reports
- Collaboration:
 - Approved School Nurse Day Resolution
 - Approved Interpreter Appreciation Day Resolution
 - Approved Speech Pathologist Day Resolution
 - Approved Teacher Appreciation Week Resolution
 - Approved Updated MOU for Teachers Contract
 - Approved Revised Bloodborne Pathogens Exposure Control Plan
 - Reviewed Accounts Receivable Aging Report
 - Approved Uncollectible Accounts
 - Approved Resale Account Budget Revision
 - Approved Agreement between ISD 271 and ISD 917 for Early Childhood Mental Health Program
 - Approved Long-Term Facilities Maintenance Plan
 - Approved Long-Term Facilities Maintenance Revenue Resolution
 - Approved Levy Allocations for 2024 Payable 2025-2026

Community Collaboration Committee

Preparation meeting: 5/15/2024 at 6:00 p.m. at the Middle School Media Center

Committee Members Present:

- Superintendent Dr. Tammy Champa
- Chair: Director Jenny Wiederholt-Pine
- Director Matt Bruns
- Director Philip Biermaier

Meeting Summary:

District story wall activity

- Community members engage in mapping the district's history
- Interactive activity with the district timeline
- 4 round tables for 10 minutes each on the following topics:
 - Dr. Champa: Innovation Team
 - Director Bruns: Legislation Update
 - Director Biermaier: Election Years – odd vs even
 - Director Wiederholt-Pine: READ Act
 - Wrap up – strategic plan overview and call to action
 - Future topics / feedback
 - Community process for board member behavior
 - More notification about meeting date/times (post meeting in more places)
 - Policy for displayed materials
 - Board member behavior expectations
 - Include public for innovation work
 - More detail regarding strategic plan work from the board
 - Making a safe school space for marginalized communities
 - Request for information on D.E.I. and anti-racism for staff?
 - Building safety for students and staff; air quality, allergies, water, mold
 - Promote more community involvement, increase participation at future community collaboration meetings

Facilities Committee Meeting Summary:

Friday, May 3, 2024

8 am

Attendees: Tammy Champa, Mark Zuzek, Melissa Millner, Jen Seubert, Cam Peterson

Purpose statement:

The mission of the Facilities Committee is to provide strategic guidance of substantial facilities investment activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the community at large. This will in turn enhance public confidence in the district's ability to effectively manage, maintain and improve District facilities through communication of the results of its work to the School Board, and by educating the public regarding the facility usage, condition and outlook for the District.

Frequency of meetings:

Quarterly - Fridays at 8 am

Upcoming dates:

August 9

November 1

Meeting topics:

- a. Funding overview (capital, LTFM, supply budgets)
 - i. Types of funds were explained
 - ii. Funding sources
 - iii. Budgets
 1. Reviewed the Capital budgeted projects
 2. Reviewed the LTFM (Long-Term Facilities Maintenance) budgeted projects
 3. Grounds and maintenance project breakdown by location
 4. LTFM 10 Year Plan will be brought to the full board in June. Revenue decreases as enrollment decreases.

Next meeting:

Aug 9, 2024 will have a project update



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Native American Parent Advisory Council: Summary of May 2, 2024 Meeting

I. District Updates

- A. Received feedback from staff about curriculum and representation next year. Working with experts to make it happen
 - 1. Have expressed our need for resources to MDE
 - 2. MDE is reviewing the curriculum with tribes
 - 3. There is a companion curriculum for Northern Lights (grade six social studies)
- B. Shared that response letter related to no consent vote was reviewed at the last regular board meeting (4/24/2024)
- C. Graduation ceremony was also on the agenda and promoted to the community

II. Committee Updates

- A. MIEA Recap
 - 1. Well attended (SOLD OUT)
 - a) Breakout sessions were full
 - b) Attendees spanned a wide range of domains,
 - (1) Tribal members and representatives
 - (2) Education professionals (birth through higher education)
 - 2. Breakout sessions provided tremendous learning opportunities
 - a) Dreamcatchers program information
 - b) PBIS
 - c) Blanket exercise
 - d) Visual Arts
 - e) Indigenous Education for All (Hastings will be a pilot program)
 - 3. Awards
 - a) Student recognized as female athlete of the year
 - b) Parent recognized as committee member of the year
 - c) Hastings NAPAC received high-praise for their efforts over the last year
 - 4. Will take place at Prairie Island next year

5. NAPAC is planning to send students to Youth Day

B. Graduate Honoring Ceremony

1. Hastings High School Commons
2. Agenda is finalized
3. Noteworthy times
 - a) 6 PM: Guest Arrival
 - b) 6:15 PM: Color Guard & Flag Song
 - c) 7:05 PM: Meal to Follow Ceremony
 - d) 8:00 PM: Travel Song

C. Commencement Discussion

1. Add language to program to identify meaning of stoles and other unique symbols to educate audience members
2. Language will be read at commencement by principal or superintendent
3. Language will be drafted by NAPAC

III. Upcoming Dates

A. Graduate Honoring Ceremony:

1. Hastings High School Commons
2. Tuesday, May 7
3. Doors at 5 PM & Event at 6 PM

B. Commencement: June 7, 2024 @ Todd Field

C. June Meeting: June 13, 2024, 6 PM @ Pleasant Hill Library

D. July Meeting: July 11, 2024, 6 PM @ Pleasant Hill Library



Student School Board Committee

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The Student School Board Committee will focus on identifying, interviewing, and recommending students to serve on the school board.

Meeting Summary **Agenda, May 6, 2024**

Interviews

- Interviewing team conducted interviews with 11 students
- During the interview process each student was asked six questions, each question was rated 1-4 by each member of the interviewing team
- The committee used the combined score from all three members of the interviewing team (possible combined score range 24-72)
- Based on the combined scores the committee identify two students per grade level
- Committee members have contacted these students and all have accepted

Interviewing Process Feedback:

- **Committee discussion:**
 - Clarity around announcement timeline
 - Including the HS Principal on the interviewing team was very valuable
 - Update interview questions before next year
 - Scoring process: using the combined total scores went well and kept this process fair.
- **Committee recommendations:**
 - The committee recommends four Student School Board Representatives be seated for the 2024-2025 school year

Summer Training Session for Student Representatives

Late August. Date & time: TBD

Next Committee Meeting

August 8, 2024 at 5:30pm



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Policy Committee Mission

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Policy Committee Meetings

Time: May 6 & 17, 2024

05.06.2024 & 05.17.2024 Summary

[Review Cycle Tracker](#)

Committee Summary for May:

1. The committee met twice in May. There are a number of policies that are in the process of being reviewed and will be brought to the board in the coming months, including Policies 417 Chemical Use and Abuse, 504 Student Dress and Appearance, and 506 Student Discipline. The committee reviewed three current policies, one new policy and also revised three policies that will be detailed in the readings that follow.

Upcoming Policy Committee Meetings:

May 30, 2024 at 11am

June 21, 2024 at 11am

July 26, 2024 at 11am

August 8, 2024 at 11am

(FYI: additional summer meetings may be needed)

Policies for 1st Readings:

505 Distribution of Non-School Sponsored Materials on School Premises by Students and Employees

1. Committee Discussion: Updated to align with MSBA model policy
 - a. III(A) added temporarily
2. Committee Recommendation: 1st reading in May

507 Corporal Punishment and Prone Restraint

1. Committee Discussion: Updated based on MSBA's update newsletter
2. Committee Recommendation: 1st reading in May

507.5 School Resource Officer

1. Committee Discussion: This recommendation is based on MSBA's creation of this policy
2. Committee Recommendation: Adopt MSBA Model Policy, 1st reading in May

508 Extended School Year for Certain Students with Individualized Education Programs

1. Committee Discussion: Updates reflect changes in MSBA's model policy in 2022/ Cleaned up formatting
2. Committee Recommendation: 1st reading in May

Revised Policies

616 School District System Accountability

618 Assessment of Student Achievement

619 Staff Development for Standards

1. Committee Discussion: Due to legislative updates this language was revised to reflect statute in all 3 policies the committee replaced “World’s Best Workforce” with “Comprehensive Achievement and Civic Readiness”

Placeholder for Quarterly Schedule:

Annual review policies in May & June

Ist Readings:

505 Distribution of Non-School Sponsored Materials on School Premises by Students and Employees

507 Corporal Punishment and Prone Restraint

507.5 School Resource Officer

508 Extended School Year for Certain Students with Individualized Education Programs

2nd readings:

423 Employee-Student Relationships

430 Employee Recognition Compensation

501 School Weapons Policy

502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person

503 Student Attendance

503.2 Early Admission to Kindergarten

529 Staff Notification of Violent Behavior by Students

3rd readings:

220 School Board Student Representatives

604 Instructional Curriculum

616 School District System Accountability

618 Assessment of Student Achievement

619 Staff Development for Standards

802 Disposition of Obsolete Equipment and materials

Policies for approval after 3rd reading/ Consent Agenda

220 School Board Student Representatives

604 Instructional Curriculum

616 School District System Accountability

618 Assessment of Student Achievement

619 Staff Development for Standards

802 Disposition of Obsolete Equipment and materials

Sunset/ Consent Agenda

428 Ethical Behavior

429 Conflict of Interest

432 Employee Social Media



505 DISTRIBUTION OF NON-SCHOOL SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, non-school-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of non-school-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, temporarily posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Non-school-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of non-school-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. “Minors” means any person under the age of eighteen (18).
- E. “Material and substantial disruption” of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, **specific facts must exist upon ~~there must exist specific facts upon~~** which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at

reasonable times and places as set forth in this policy, and in a reasonable manner, non-school-sponsored material.

B. Requests for distribution of non-school-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:

1. is obscene to minors;
2. is libelous or slanderous;
3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
4. advertises or promotes any product or service not permitted to minors by law;
5. advocates violence or other illegal conduct;
6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

C. Distribution by students and employees of non-school-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of

school district equipment, or other resources;

6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No non-school-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of non-school-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school

day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

- D. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References:

U. S. Const., Amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675 (1986)
Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)

Cross References:

ISD 200 Policy olicy 403 (Discipline, Suspension, and Dismissal of School District Employees)

ISD 200 Policy 506 (Student Discipline)

ISD 200 Policy 512 (School-Sponsored Student Publications)

ISD 200 Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Policy Reviewed: 05.06.2024

Policy Adopted: 11.15.2006

Policy Revised:



507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

I. PURPOSE

The purpose of this policy is to describe limitations on use of corporal punishment and prone restraint of a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student except as provided below.

III. DEFINITIONS

- A. “Corporal Punishment” means conduct involving:
 - 1. hitting or spanking a person with or without an object; or
 - 2. unreasonable physical force that causes bodily harm or substantial emotional harm.
- B. “Employee or agent of the district” does not include a school resource officer as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c)
- C. “Prone restraint” means placing a child in a face-down position.

IV. PROHIBITIONS

- A. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.

- B. An employee or agent of the school district shall not use prone restraint.

~~An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not use prone or compressive restraint except that the restrictions on prone and compressive restraints do not apply under the circumstances enumerated in Minnesota Statutes, section 609.06, subdivision 1(1). All peace officers, including those who are school resource officers or otherwise agents of a school district, may use force as reasonably necessary to carry out official duties, including, but not limited to, making arrests and enforcing orders of the court.~~

- C. An employee or agent of a district, ~~including a school resource officer, security~~

~~personnel, or police officer contracted with a district,~~ shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso. Except that the restrictions on prone and compressive restraints do not apply under the circumstances enumerated in Minnesota Statutes, section 609.06, subdivision 1(1). All peace officers, including those who are school resource officers or otherwise agents of a school district, may use force as reasonably necessary to carry out official duties, including, but not limited to, making arrests and enforcing orders of the court.

- D. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that violates IV.A above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582. **The use of reasonable force as set forth in Section V does not authorize conduct prohibited pursuant to Minnesota Statutes, section 125A.0942.**

V. REASONABLE FORCE EXCEPTIONS

- A. Reasonable force may be used upon or toward the person of another without the other's consent when used by a teacher, school principal, school employee, school bus driver, or other agent of the school in the exercise of lawful authority, to restrain a child or pupil to prevent bodily harm or death to the child, pupil, or another.
- B. Reasonable force may be used upon or toward the person of a child without the child's consent when used by a teacher, school principal, school employee, school bus driver, other agent of the district, or other member of the instructional, support, or supervisory staff upon or toward a child or pupil when necessary to restrain the child or pupil to prevent bodily harm or death to the child, pupil, or another pursuant to Minnesota Statutes, section 609.379. Nothing in section 609.379 limits any other authorization to use reasonable force including but not limited to authorizations under Minnesota Statutes, section 121A.582, subdivision 1, and section 609.06, subdivision 1.
- C. A teacher, school principal, and other school staff may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).

VI. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: *Minn. Stat. § 123B.25 (Actions Against Districts and Teachers)*
Minn. Stat. § 121A.58 (Corporal Punishment, Prone Restraints, and Physical Holds)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0941 (Definitions)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 609 (Criminal Code)
Minn. Stat. § 609.06 Subd. 1 (6)(7) (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)
Minn. Stat. § 645.241 (Punishment for Prohibited Acts)
~~*Op. Atty. Gen. 169f (August 22, 2023) (School Pupils: Discipline)*~~
~~*Op. Atty. Gen. 169f Supp. (September 20, 2023) (School Pupils: Discipline)*~~

Cross References: *ISD 200 Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)*
ISD 200 Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
ISD 200 Policy 506 (Student Discipline)

Policy Reviewed: 05.17.2024
Policy Adopted: 12.20.2023
Policy Revised: 06.28.2023



507.5 SCHOOL RESOURCE OFFICERS

~~[Note: The provisions of this policy substantially reflect statutory requirements. School districts utilizing school resource officers may choose to adopt this policy.]~~

I. PURPOSE

The purpose of this policy is to establish the contractual duties and training requirements of a school resource officer.

II. GENERAL STATEMENT OF POLICY

The school district, upon securing the services of one or more school resource officers, is committed to establishing the qualifications and duties required of these officers. Any contract for the services of a school resources officer with the school district must meet the requirements of this policy.

III. DEFINITIONS

- A. “School” means an elementary school, middle school or secondary school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13.
- B. “School Resource Officer” means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer’s regular responsibilities through the terms of a contract entered between the peace officer’s employer and the designated school district or charter school.

IV. CONTRACTUAL DUTIES

- A. A school resource officer’s contractual duties with the school district shall include:
 - 1. fostering a positive school climate through relationship building and open communication;
 - 2. protecting students, staff, and visitors to the school grounds from criminal activity;
 - 3. serving as a liaison from law enforcement to school officials;
 - 4. providing advice on safety drills;
 - 5. identifying vulnerabilities in school facilities and safety protocols;
 - 6. educating and advising students and staff on law enforcement topics; and,
 - 7. enforcement of criminal laws.

- B. The school district may contract with a school resource officer's employer for the officer to perform additional duties to those described in paragraph IV.A.
- C. A school resource officer must not use force or the authority of their office solely to enforce school rules or policies or participate in the enforcement of discipline for violations of school rules.
- D. Nothing in this Article limits any other duty or responsibility imposed on peace officers; limits the expectation that peace officers will exercise professional judgment and discretion to protect the health, safety, and general welfare of the public when carrying out their duties; or creates a duty for school resource officers to protect students, staff, or others on school grounds that is different from the duty to protect the public as a whole.

V. TRAINING

- A. Except as provided for in paragraphs V.B., V.C., and V.D. below, beginning September 1, 2025, a peace officer assigned to serve as a school resource officer must complete a training course that provides instruction on the learning objectives identified in Minnesota Statutes, section 626.8482, subdivision 4 prior to assuming the duties of a school resource officer.
- B. A peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the training mandated under paragraph V.A. above before June 1, 2027. A peace officer covered under this paragraph may complete a supplemental training course approved by the board pursuant to Minnesota Statutes, section 626.8482, subdivision 4, paragraph (b), to satisfy the training requirement.
- C. If an officer's employer is unable to provide the required training course to the officer prior to the officer assuming the duties of a school resource officer, the officer must complete the required training within six months of assuming the duties of a school resource officer. The officer is not required to perform the duties described in Minnesota Statutes, section 626.8482, subdivision 2, paragraph (a), clause (4) or (5), until the officer has completed the required training course. The officer must review any policy adopted by the officer's employer pursuant to section 626.8482, subdivision 6 before assuming the other duties of a school resource officer and must comply with that policy.
- D. An officer who is serving as a substitute school resource officer for fewer than 60 student contact days within a school year is not obligated to complete the required training or perform the duties described in Minnesota Statutes, section 626.8482

subdivision 2, paragraph (a), clause (4) or (5), but must review and comply with any policy adopted pursuant to subdivision 6 by the law enforcement agency that employs the substitute school resource officer.

- E. For each school resource officer employed by an agency, the chief law enforcement officer must maintain a copy of the most recent training certificate issued to the officer for completion of the training mandated under this section.

Legal References: *Minn. Stat. § 120A.05, subds. 9, 11, and 13 (Definitions)*
Minn. Stat. § 120B.02, subd. 25 (General Powers of Independent School Districts – School Resource Officers)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

Cross References: ~~*MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)*~~
ISD 200 MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
ISD 200 MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
ISD 200 MSBA/MASA Model Policy 506 (Student Discipline)

Policy Reviewed: 00.00.00
Policy Adopted: 00.00.00
Policy Revised: 00.00.00



508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

I. PURPOSE

The purpose of this policy is to ensure that the school district complies with the overall requirements of law as mandated for students with special education needs who are eligible for an individualized education plan (IEP) when necessary to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. Extended School Year Services Must Be Available to Provide a FAPE. The school district shall provide extended school year (ESY) services to a student who is on an IEP, if the student's IEP team determines the services are necessary during a break in instruction in order to provide a FAPE.
- B. Extended School Year Determination. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
1. There will be significant regression of a skill or acquired knowledge from the student's level of performance on an annual goal that requires more than the length of the break in instruction to recoup, unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 2. Services are necessary for the student to attain and maintain self-sufficiency because of the critical nature of the skill addressed by an annual goal, the student's age and level of development, and the timeliness for teaching the skill; OR
 3. The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. Required Factors Schools Must Consider in Making ESY Determinations: The IEP team must decide ESY eligibility using information including:

1. Prior observations of the student's regression and recoupment over the summer;
 2. Observations of the student's tendency to regress over extended breaks in instruction during the school year; and
 3. Experience with other students with similar instructional needs.
- D. Additional Factors to Consider, Where Relevant. In making its determination of ESY needs, the following factors must be considered, where relevant:
1. The student's progress and maintenance of skills during the regular school year.
 2. The student's degree of impairment.
 3. The student's rate of progress.
 4. The student's behavioral or physical problems.
 5. The availability of alternative resources.
 6. The student's ability and need to interact with nondisabled peers.
 7. The areas of the student's curriculum which need continuous attention.
 8. The student's vocational needs.
- E. No Unilateral Decisions.
In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.
- F. Services to Nonresident Students Temporarily Placed in School District.
A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References: *Minn. Stat. § 125A.14 (Extended School Year)*
Minn. Rules Part 3525.0755
20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Improvement Act of 2004)
~~*(Individuals with Disabilities Education Act)*~~
34 C.F.R. Part 300 (Assistance to States for the Education of Children with Disabilities)

Cross References: *None*

Policy Reviewed: 05.06.2024~~08.11.2022~~
Policy Adopted:
Policy Revised: 09.28.2022



423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.
 - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 - 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

~~[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]~~

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: *Minn. Stat. § 13.43, Subd. 16 (Personnel Data)*
Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of Licenses)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Employment; Contracts; Termination)
Minn. Stat. §§ 609.341-609.352 (Definitions)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

~~[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]~~

Cross References: ~~ISD 200 MSBA/MASA Model~~ Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
~~ISD 200 MSBA/MASA Model~~ Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
~~ISD 200 MSBA/MASA Model~~ Policy 306 (Administrator Code of Ethics)
~~ISD 200 MSBA/MASA Model Policy~~ 403 (Discipline, Suspension, and Dismissal of School District Employees)
~~ISD 200 MSBA/MASA Model~~ Policy 413 (Harassment and Violence)
~~ISD 200 MSBA/MASA Model~~ Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
~~ISD 200 MSBA/MASA Model~~ Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
~~ISD 200 MSBA/MASA Model~~ Policy 421 (Gifts to Employees and School Board Members)
~~ISD 200 MSBA/MASA Model~~ Policy 507 (Corporal Punishment)

Reviewed: 04.12.2024

Adopted:

Revised:



430 EMPLOYEE RECOGNITION ~~COMPENSATION~~

I. Purpose

The purpose of this policy is to provide guidance for the ~~Hastings~~ School ~~District~~ in providing proper incentives and improvement of employee morale through district recognition of staff.

II. General Statement of Policy

- A. The school district shall provide recognition awards for employees for exemplary work or effort and/or years of service whenever fiscally possible. This form of in-kind compensation shall include, but is not limited to, recognition meals, plaques and similar awards. It shall not include cash or gift card payments of any kind.
- B. The ~~school~~ district, through the school board, shall declare its intent to provide this recognition prior to the beginning of each school year. This declaration shall include a description of the types of incentives and the date they will be delivered. It is expected that the district will determine a list of priorities for each of the incentive types.
- C. The ~~school~~ district shall be fiscally responsible in determining the level of incentive for recognition that will be provided each year. The district priorities will guide decisions on making the determinations.
- D. Nothing in this policy sets a precedent for the presence or absence of recognition awards on a year-to-year basis.

III. Definitions

- A. Recognition means the acknowledgement of exemplary work or effort and/or years of service.

Policy Reviewed: 04.12.2024 ~~06.23.2021~~

Policy Adopted: 06.23.2021

Policy Revised:



501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. “Weapon”

1. A “weapon” means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e. lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate. Such use will be treated as the possession and use of a weapon.

B. “School Location” includes any school building or grounds, whether leased

rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

- C. “Possession” means having a weapon on one’s person or in an area subject to one’s control in a school location.
- D. “Dangerous Weapon” means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flashpoint below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal’s office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal’s office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon’s location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
 - 1. active licensed peace officers;
 - 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 - 3. persons authorized to carry a pistol under Minnesota Statutes section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or

rear area of the vehicle;

4. persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes section 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner,

such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to non-student permit-holders authorized under Minnesota Statutes section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/DISTRIBUTION

A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students **willfully** possessing, using, or distributing weapons shall include:

1. immediate out-of-school suspension;
2. confiscation of the weapon;
3. immediate notification of police;
4. parent or guardian notification; and
5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.

B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

C. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENT

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Non Students

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

The school district must electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes section 121A.06.

Legal References: *Minn. Stat. § 97B.045 (Transportation of Firearms)*
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor-~~(Referral to Police)~~)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
~~*Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)*~~
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)

Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)

18 U.S.C. § 921 (Definition of Firearm)

In re C.R.M. 611 N.W.2d 802 (Minn. 2000)

In re A.D., 883 N.W.2d 251 (Minn. 2016)

Cross References: ~~*ISD 200 MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)*~~

~~*ISD 200 MSBA/MASA Model Policy 506 (Student Discipline)*~~

~~*ISD 200 MSBA/MASA Model Policy 525 (Violence Prevention)*~~

ISD 200 Policy 903 ((Visitors to School District Buildings and Sites)

Policy Reviewed: 04.12.2024

Policy Adopted: 08.25.2021

Policy Revised: 08.02.2021



Hastings Public School
District ISD #200

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes [121A.72](#), school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

- D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. “Contraband” means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and “look-alikes,” alcoholic beverages, controlled substances and “look-alikes,” overdue books and other materials belonging to the school district, and stolen property.
- B. “Personal possessions” includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official’s personal observation, a report from a student, parent or staff member, a student’s suspicious behavior, a student’s age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student’s person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student’s person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to

students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.

- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: *U. S. Const., amend. IV*
Minn. Const., art. I, § 10
Minn. Stat. § 121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: ~~ISD 200 MSBA/MASA Model~~ Policy 417 (Chemical Use and Abuse)
~~ISD 200 MSBA/MASA Model~~ Policy 418 (Drug-Free
Workplace/Drug-Free School)
~~ISD 200 MSBA/MASA Model~~ Policy 501 (School Weapons)
~~ISD 200 MSBA/MASA Model~~ Policy 506 (Student Discipline)

Policy Reviewed: 04.12.2024
Policy Adopted: 08.25.2021
Policy Revised: 08.02.2021



503 STUDENT ATTENDANCE

I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes and study halls every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, it is the student's responsibility to request any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's responsibility to work cooperatively with the student's parent or

guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a) It is the administrator's responsibility to require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
- b) In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes section § 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Attendance Procedures

Attendance procedures shall be presented to the school board for review and approval. When approved by the school board, the attendance procedures will be included as an addendum to this policy.

1. Excused Absences

- a) To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.
- b) The following reasons shall be sufficient to constitute excused absences:
 - (1) Illness
 - (2) Serious illness in the student's immediate family
 - (3) A death or funeral in the student's immediate family or of a close friend or relative
 - (4) Medical, dental, or orthodontic treatment, or a counseling appointment

- (5) Court appearances occasioned by family or personal action
- (6) Religious instruction not to exceed three hours in any week
- (7) Physical emergency conditions such as fire, flood, storm, etc.
- (8) Official school field trip or other school-sponsored outing
- (9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (10) Family emergencies
- (11) Active duty in any military branch of the United States
- (12) Religious holidays
- (13) Family vacations
- (14) Personal trips to colleges or schools
- (15) A student's condition that requires ongoing treatment for a mental health diagnosis

c) Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) ~~Work missed because of absence must be made up within ___ days from the days from the date of the student's return to school. Provisions will be established by the school district to allow reasonable time for make-up work.~~ Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

2. Unexcused Absences

a) The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.

- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home
- (4) Work at a business, except under a school-sponsored work release program
- (5) Absences resulting from accumulated unexcused tardies (three (3) tardies equal one unexcused absence)
- (6) Any other absence not included under the attendance procedures set out in this policy

b) Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.
- (4) Students with unexcused absences shall be subject to disciplinary consequences as established at each school site.

C. Tardiness

1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.
2. Procedures for Reporting Tardiness
 - a) Students tardy at the start of school must report to the school office for an admission slip.
 - b) Tardiness between periods will be handled by the teacher.
3. Excused Tardiness Valid excuses for tardiness are:
 - a) Illness.

- b) Serious illness in the student's immediate family.
- c) A death or funeral in the student's immediate family or of a close friend or relative.
- d) Medical, dental, orthodontic, or mental health treatment.
- e) Court appearances occasioned by family or personal action.
- f) Physical emergency conditions such as fire, flood, storm, etc.
- g) Any tardiness for which the student has been excused in writing by an administrator or faculty member.
- h) Religious instruction or commitment.

4. Unexcused Tardiness

- a) An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
- b) Consequences of tardiness may include detention after ___ unexcused tardies. In addition, ___ unexcused tardies are equivalent to one unexcused absence. ~~unexcused tardiness will be established at each school site.~~

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student must be present for at least 50% of their scheduled school day in order to be eligible to participate on that given day.
4. Students who are in attendance at the start of the school day will typically not be allowed to participate in any extra-curricular activities if the student leaves school due to personal illness.
5. If a student is absent from school due to medical reasons (except illness noted above), he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program. Coaches/Advisors will monitor and enforce this procedure.

6. Students missing school for reasons other than illness must have an excused absence in order to participate. Final authority for infractions of this rule will rest with the overseeing administration. Examples of excused absences: doctor excused, family emergency, death in family, school authorized absences (i.e. field trips, college visits, etc.), religious release and family vacations.

III. DISSEMINATION OF POLICY

Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

IV. REQUIRED REPORTING

A. Continuing Truant

Minnesota Statutes section 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minnesota Statutes section 120A.22 and is absent from instruction in a school, as defined in Minnesota Statutes section 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or
2. Three or more class periods on three days if the child is in middle school or high school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minnesota Statutes section 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minnesota Statutes section 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minnesota Statutes section 120A.34;
4. That this notification serves as the notification required by Minnesota Statutes section 120A.34;

5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minnesota Statutes section 260C;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minnesota Statutes section 260C.201; and
9. It is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day.

C. Habitual Truant

1. A habitual truant is a child under the age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

Legal References:

- Minn. Stat. § 120A.05 (Definitions)
- Minn. Stat. § 120A.22 (Compulsory Instruction)
- Minn. Stat. § 120A.24 (Reporting)
- Minn. Stat. § 120A.26 (Enforcement and Prosecution)
- Minn. Stat. § 120A.34 (Violations; Penalties)
- Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
- Minn. Stat. § 260A.02 (Definitions)
- Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)
- Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
- Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
- Goss v. Lopez*, 419 U.S. 565, 95 S.Ct. 729 (1975)
- Slocum v. Holton Board of Education*, 429 N.W.2d 607 (Mich. App. Ct. 1988)
- Campbell v. Board of Education of New Milford*, 475 A.2d 289 (Conn. 1984)

Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)
Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978)
Knight v. Board of Education, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

Cross References: ISD 200 Policy 506 (Student Discipline)

Policy Reviewed: 04.12.2024 ~~11.23.2021~~

Policy Adopted: 12.20.2023

Policy Revised:



503.2PR EARLY ADMISSION TO KINDERGARTEN

I. Purpose

The Purpose of this policy is to provide guidance for early admission to Hastings Public Schools for a student who has not met the kindergarten age requirements established in statute.

II. General Statement of Policy

Pursuant to Minnesota Statutes 2012, Section 124D.02, subdivision 1, the Hastings ISD 200 School Board chooses to provide opportunities for children who have not reached the age of five years by September one (1) in any year to be considered for early admission into kindergarten for that year upon application by the parent/guardian and successfully meeting the District's requirements.

A. Kindergarten enrollment. Entrants, in general, must be five (5) years of age by September 1 of the current school year.

1. Children born between September 2 through October 31 who, after a comprehensive evaluation in cognitive, social, and emotional development domains, have been determined by District staff to have demonstrated superior cognitive ability, above average social and emotional maturity, and have led District staff to determine that the child has the ability to satisfactorily meet kindergarten expectations and the ability to progress to first grade in the subsequent year may be admitted if qualified under provisions specified below.
 - a) Testing, information obtained from a parent/guardian, and teacher observations of the child's knowledge, skills, and abilities will be used to determine placement. The comprehensive evaluation will use valid and reliable instruments and be aligned with Minnesota's kindergarten expectations in addition to the expectations noted above.
 - b) Students are required to undergo an evaluation administered by a School District school psychologist.
 - c) Students are required to be current on immunizations and, for students seeking admission into kindergarten, must undergo early childhood health and developmental screening.

- d) Parent(s)/guardian(s) are required to complete a child development inventory as selected by District personnel.
- e) Costs associated with individual student testing will be borne by the student's parent(s)/guardian(s). However, the district may assist families with costs associated with district delivered assessments, due to financial hardship.
- f) The final decision for determining early entrance will be made by the Superintendent/Designee after the evaluation is concluded.
- g) The Superintendent (or designee) will establish a timeline and procedures to administer this policy.

Legal References: *Minn. Stat. § 120A.20 (Admission to Public School)*
Minn. Stat. § 124D.02 (School Board Powers; Enrollment)

Cross References: *ISD 200 Policy*~~*Hastings Policy*~~ *607 Organization of Grade Levels*

Policy Reviewed: 04.12.2024

Policy Adopted: 07.28.2021

Policy Revised: 06.22.2022



529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

~~*[Note: School districts are not required to adopt a policy regarding staff notification of violent behavior by students. State law does, however, require school districts to provide classroom teachers with notice of the placement of students with a history of violent behavior in their classrooms. Thus, school districts may decide the manner in which they provide such notice. In 2003, the Minnesota Legislature required a committee, including a representative from the Minnesota School Boards Association (MSBA), to develop a model policy for schools to notify staff about violent behavior by students. That model policy is available on the Minnesota Department of Administration's website. MSBA has modified the committee-developed policy for consistency with its other model policies and to reflect management perspectives. MSBA recommends this policy.]*~~

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff officials about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such students.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the superintendent, building principal, or other designee.

B. Classroom Teacher

“Classroom teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or causes physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or
3. Perform a service or benefit for the student or the student’s family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Official

“School staff officials” includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

~~*[Note: School districts may wish to reference other school staff members such as paraprofessionals, bus drivers, occupational therapists, or police liaison officers in the definition of a “school staff member.” However, the definition of a “school staff member” in this policy should be identical to the school district’s definition of a “school official” in Policy 515, Protection and Privacy of Pupil Records.]*~~

IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above) will receive written notification from the administration prior to placement of the student in the teacher’s classroom. In addition, written notice will be given by the administration to other school staff officials who have a legitimate educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher’s classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff official, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff officials have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff officials will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff officials notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff officials is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff officials with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.
2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. MAINTENANCE AND TRANSFER OF RECORDS

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. PARENTAL NOTICE

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff officials notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff officials, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. TRAINING NEEDS

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: *Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)*
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction)
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers' Legitimate Educational Interest)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: *ISD 200 Policy 515 (Protection and Privacy of Pupil Records)*

Reviewed: *04.12.2024*

Adopted:

Revised:



220 STUDENT SCHOOL BOARD REPRESENTATIVE

I. PURPOSE

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The purpose of this policy is to define the application process, and to establish the rights and responsibilities of student representatives on the school board.

II. GENERAL STATEMENT OF PROCEDURE

The school board values the voices of students and wishes to both encourage student involvement and promote a communications link between the school board and the students of the district by authorizing up to four (4) student representatives to serve on the school board as non-voting members.

III. TERMS AND QUALIFICATIONS

- A. An application for the position of Student School Board Representative is open to all students in grade 10 and 11;
- B. Student representatives will serve on the board for a 1-year term that begins in May (mentors will be appointed during the May Board Meeting);
- C. Student representatives will **not** be expected to attend board meetings during the summer months, but will be expected to attend 1 onboarding meeting at the district office; and
- D. Student representatives will officially be seated at the board table during the September regular board meeting.

IV. APPLICATIONS & INTERVIEWS

- A. Application: The Student School Board Committee (SSBC) or designee will review and present recommendations to the board.
- B. Interviews: The Student School Board Committee (SSBC) will provide progress updates to the board per the timeline established in 220.1PR.

V. RIGHTS AND RESPONSIBILITIES

- A. Attend regular board meetings. Regular board meetings are typically held on the fourth Wednesday of each month beginning at 6:00 PM and generally concluding by 8:00 PM. Meetings held during the summer or school breaks are not required, but are

encouraged. It is expected that student representatives will attend a majority of these meetings.

If a student is unable to attend a meeting, they are expected to share any comments, presentations, etc. to the administrative assistant and board chair.

- B. Student representatives will not attend closed meetings.
- C. Student representatives, in consultation with the superintendent and board chair, may attend working sessions, board retreats, special meetings, and workshops.
- D. Student representatives will sit at the board table during meetings.
- E. Student representatives will be bound by all rules, policies, and regulations that bind the school board.
- F. Student representatives will present regularly to the board (students may determine what the report includes) and one annual report on student activities.
- G. Student representatives will serve as ex-officio members of the school board, and will not have official voting rights. Student representatives may participate in all discussions before the official vote by the board.
- H. Student representative will not have access to the following:
 - 1. Sensitive personnel matters;
 - 2. Legal action strategy;
 - 3. Negotiations strategy; or
 - 4. Other confidential matters.
- I. Student representatives shall access meeting agendas on BoardBook. All information received must be handled in an appropriate manner.
- J. Student representatives shall act appropriately while serving on the school board, in a manner consistent with other school board members and the school board Code of Ethics.
- K. Student representatives on the school board shall work to represent opinions of the student body and not solely the representative's own opinions.
- L. Student representatives shall consult with the superintendent and/or assigned mentor in carrying out the responsibilities associated with serving on the school board.
- M. If a student is unable or unwilling to fulfill the requirements of their role on the school board, the committee may seek an alternate recommendation from the high school principal, or the board may leave the position open.

VI. COMPENSATION, SCHOLARSHIPS/ REIMBURSEMENT

- A. Student representatives shall not receive compensation.
- B. Student representatives are eligible to apply for one of two MSBA Student School Board Member Scholarships. Applications for MSBA scholarships must be submitted by mid-March each year.
- C. Expense reimbursements will only be made for pre-approved expenditures.

Revised: 04.12.2024

Adopted:

Reviewed:



604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. basic communication skills including reading and writing, literature, and fine arts;
2. mathematics and science;
3. social studies, including history, geography, economics, government, and citizenship that includes civics;
4. health and physical education;
5. the arts;
6. career and technical education; and
7. world languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.

C. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.

D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.

E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.

F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.

- G. The school district may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

- A. The following subject areas are required for statewide accountability:

1. language arts;
2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of **linear** algebra;
3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
4. social studies, including history, geography, economics, and government and citizenship that includes civics;
5. physical education;
6. health, for which locally developed academic standards apply; and
7. the arts.

- B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for

arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide one time cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. At the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits;
 - 2. emphasize academic rigor and high expectations and inform the student, and the

student's parent or guardian if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;

3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
 4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
 5. help students access education and career options;
 6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
 7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
 8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
 9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial coursework.
- B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.
- C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and

sufficient resources to enable English learners to become career and college ready.

- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student’s plan reflect the student’s unique talents, skills, and abilities as the student grows, develops, and learns.
- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student’s plan under this provision shall continue while a student is enrolled.

Legal References: *Minn. Stat. § 120A.22 (Compulsory Instruction)*
 Minn. Stat. § 120B.101 (Curriculum)
 Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
 Minn. Stat. § 120B.20 (Parental Curriculum Review)
 Minn. Stat. § 120B.021 (Required Academic Standards)
 Minn. Stat. § 120B.022 (Elective Standards)
 Minn. Stat. § 120B.023 (Benchmarks Implement, Supplement Statewide Academic Standards)
 Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
 Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: *ISD 200 Policy 603 (Curriculum Development)*
 ISD 200 Policy 605 (Alternative Programs)

Reviewed: *04.12.2024*
Adopted:
Revised:



616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process ~~that~~^{which} promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding ~~the~~^{the} implementation of the Minnesota Academic K-12 Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota K-12 Academic Standards and federal law requires accountability for the school district. The school district ~~established~~^{will establish} a system to transition to the graduation requirements of the Minnesota K-12 Academic Standards. The school district also established a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Comprehensive achievement and civic readiness” means striving to: meet school readiness goals; close the academic achievement and opportunity gaps among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness s before graduating from high school; have all students graduate from high school; and prepare students to be lifelong learners.

“World’s best workforce” means striving to: meet school readiness goals; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals that provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota K-12 Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district's Advisory Committee.
2. The District Advisory Committee created under Policy 603 (Curriculum Development) is established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
3. The school district-wide improvement goals should address recommendations identified through the District Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes section 123B.147, and teacher evaluations under Minnesota Statutes section 122A.40 or 122A.41

~~[Insert Local Cycle in this space]~~The District Advisory Committee meets at a minimum of three times a year.

C. Implementation of Graduation Requirements

1. The District Advisory Committee shall also advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the District Advisory Committee shall be published annually to the community. The school board shall receive public input and comment and shall adopt or update this policy at least annually.
2. The school board shall annually review and determine if student achievement levels at each school site meet state and federal expectations. If the school board determines that student achievement levels at a school site do not meet state and

federal expectations and the site has not made adequate yearly progress for two consecutive school years, the District Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet state and federal expectations. The District Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.

3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of current achievement that show growth relative to an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. Comprehensive Continuous Improvement of Student Achievement

1. By October 15 of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
2. The Advisory Committee, working in cooperation with other committees of the school district, will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals; and,
 - d. Advising the school board about development of the annual budget.
3. The District Advisory Committee shall meet the following criteria:
 - a. The District Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The District Advisory Committee shall make recommendations to the school

board on school district-wide standards, assessments, and program evaluation.

- c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
- d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the District Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.¶

~~e.~~

- 4. Translation services should be provided to the extent appropriate and practicable.

~~The District Advisory Committee shall meet the following timeline each year:¶~~

~~Month: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.¶~~

~~Month(s): Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.¶~~

~~Month(s): Review evaluation results and prepare recommendations.¶~~

~~Month: Present recommendations to the school board for its input and approval.~~

- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the District Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. This plan shall annually be approved by the school board.

F. Reporting

- 1. Consistent with Minnesota Statutes, section 120B.36, subdivision. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans,

strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.

2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.
3. The school district must annually report the district's class size ratios by each grade to the commissioner of education in the form and manner specified by the commissioner.
4. The school district must report whether programs funded with compensatory revenue are consistent with best practices demonstrated to improve student achievement.

~~The procedures of this policy are laid out in Policy 601.¶~~

Legal References: *Minn. Stat. § 120B.018 (Definitions)*
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for Comprehensive achievement and civic readiness "the World's Best Workforce")
Minn. Stat. § 120B.35 (Student Academic Achievement and Growth)
Minn. Stat. § 120B.36 (School Accountability)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
Minn. Stat. § 123B.147 (Principals)
Minn. Stat. § 126C.12 (Learning and Development Revenue Amount and Use)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 603 (Curriculum Development)
ISD 200 Policy 606 (Textbooks and Instruction Materials)
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 618 (Assessment of Student Achievement)
ISD 200 Policy 619 (Staff Development for Standards)
ISD 200 Policy 620 (Credit for Learning)

Policy Reviewed: 02.28.2024

Policy Adopted: 07.28.2021

Policy Revised: 05.09.2024 ~~02.23.2022~~



618 ASSESSMENT OF STUDENT ACHIEVEMENT

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete Graduation Requirements. This procedure includes the adoption of performance assessment methods to be used in measuring student performance. The school district strives to continually enhance student achievement of Graduation Requirements.

III. DEFINITIONS

- A. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- B. “Benchmark” means the specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. “Career and college ready,” for purposes of statewide accountability, means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment. Students who are career and college ready are able to successfully complete credit-bearing coursework at a two- or four-year college or university or other credit-bearing postsecondary program without need for remediation.
- D. “Cultural competence,” for purposes of statewide accountability, means the ability and will to interact effectively with people of different cultures, native languages, and socioeconomic backgrounds.
- E. “Elective standards” means a locally adopted expectation for student learning in career and technical education and world languages.
- F. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships,

or other cooperative work experience, youth apprenticeship, or employment.

- G. “Required standard” means (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

- A. The *[school board/superintendent/director of teaching and learning]* shall establish criteria by which student performance of local academic standards and elective standards are to be evaluated and approved. The criteria will be submitted to the school board for approval. Upon approval by the school board, the criteria shall be deemed part of this policy.
- B. The superintendent shall ensure that students and parents or guardians are provided with notice of the process by which academic standards will be assessed.
- C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the implementation of assessments under the Minnesota Academic Standards.

V. STANDARDS FOR MINNESOTA ACADEMIC STANDARDS PERFORMANCE ASSESSMENTS

A. Benchmarks

The school district will offer and students must achieve all benchmarks for an academic standard to satisfactorily complete that state standard. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

~~*[School districts are required to formally establish a periodic review cycle for academic standards and related benchmarks in health, world languages, and career and technical education.]*~~

B. Statewide Academic Standards Testing

1. The school district will utilize statewide assessments developed from and aligned with the state’s required academic standards as these tests become available to evaluate student progress toward career and college readiness in the context of the state’s academic standards.
2. The school district will administer annually, in accordance with the process determined by the Minnesota Department of Education, the state-constructed tests

aligned with state standards to all students in grades 3 through 8 and at the high school level as follows:

- a) computer-adaptive reading and mathematics assessments in grades 3 through 8;
 - b) high school reading in grade 10, mathematics in grade 11, and a high school writing test, (when it becomes available); and
 - c) science assessments in one grade in the grades 3 through 5 span, the grades 6 through 8 span, and a life science assessment in the grades 9 through 12 span (a passing score on high school science assessments is not a condition of receiving a diploma).
3. The school district will develop and administer locally-constructed tests in social studies, health and physical education, and the arts to determine if a student has met the required academic standards in these areas.
 4. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.
 5. For students in grade 8, the school district must record on the high school transcript a student's progress toward career and college readiness. In addition, the school district may include a notation of high achievement on the high school diplomas of those graduating seniors who, according to established school board criteria, demonstrate exemplary academic achievement during high school.
 6. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments administered in high school, must be informed that admission to a public school is free and available to any resident under 21 years of age. The school district will determine how this notice is given.

C. Student Participation

1. The Minnesota Commissioner of Education must create and publish a form for parents and guardians that:
 - a) explains the need for state academic standards;
 - b) identifies the state assessments that are aligned with state standards;

- c) identifies the consequences, if any, the school or student may face if a student does not participate in state or locally required standardized assessments;
 - d) states that students who receive a college-ready benchmark on the high school Minnesota Comprehensive Assessment are not required to take a remedial, noncredit course at a Minnesota state college or university in the corresponding subject area;
 - e) summarizes the provisions in Minnesota Statutes section 120B.301(a) and (c); and
 - f) notifies a parent of the right to not have the parent's child participate in the state and locally required assessments and asks a parent that chooses to not have a child participate in the assessments the basis for the decision.
2. The school district must post the form created by the Commissioner on the school district website and include it in the school district's student handbook.

VI. RIGOROUS COURSE OF STUDY WAIVER

- A. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the school board determines that the student:
 1. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or post-secondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;
 2. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program if the student were required to achieve the academic standard to be waived; and
 3. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program.
- B. The school board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.
- C. A student who satisfactorily completes a post-secondary enrollment options course or program or an advanced placement or international baccalaureate course or program is not required to complete other requirements of the academic standards

corresponding to that specific rigorous course of study.

VII. CAREER EXPLORATION ASSESSMENT

- A. Student assessments, in alignment with state academic standards, shall include clearly defined career and college readiness benchmarks and satisfy Minnesota's postsecondary admissions requirements. Achievement and career and college readiness in mathematics, reading, and writing must also be assessed. When administering formative or summative assessments used to measure the academic progress, including the oral academic development, of English learners and inform their instruction, schools must ensure that the assessments are accessible to the students and students have the modifications and supports they need to sufficiently understand the assessments.
- B. On an annual basis, the school district must use the career exploration elements in these assessments, beginning no later than grade 9, to help students and their families explore and plan for postsecondary education or careers based on the students' interests, aptitudes, and aspirations. The school district must use timely regional labor market information and partnerships, among other resources, to help students and their families successfully develop, pursue, review, and revise an individualized plan for postsecondary education or a career. This process must help increase students' engagement in and connection to school, improve students' knowledge and skills, and deepen students' understanding of career pathways as a sequence of academic and career courses that lead to an industry-recognized credential, an associate's degree, or a bachelor's degree and are available to all students, whatever their interests and career goals.
- C. All students, except those eligible for alternative assessments, will be encouraged to participate in a nationally normed college entrance exam in grade 11 or 12. A student under this paragraph who demonstrates attainment of required state academic standards on these assessments, which include career and college readiness benchmarks, is academically ready for a career or college and is encouraged to participate in courses awarding college credit to high school students. Such courses and programs may include sequential courses of study within broad career areas and technical skill assessments that extend beyond course grades.

To the extent state funding for college entrance exam fees is available, the school district will pay the cost, one time, for an interested student in grade 11 or 12, who is eligible for a free or reduced-priced meal, to take a nationally recognized college entrance exam before graduating. The school district may require a student who is not eligible for a free or reduced-priced meal to pay the cost of taking a nationally recognized college entrance exam. The school district will waive the cost for a

student who is unable to pay.

- D. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- E. In developing, supporting, and improving students' academic readiness for a career or college, the school district must have a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without need for postsecondary remediation.

Legal References: *Minn. Stat. § 120B.018 (Definitions)*
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for Comprehensive Achievement and Civic Readiness—the World's Best Workforce)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.31 (System Accountability and Statistical Adjustments)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.3520 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 616 (School District System Accountability)

Reviewed: 03.06.2024

Adopted:

Revised: 05.09.2024



619 STAFF DEVELOPMENT FOR STANDARDS

I. PURPOSE

The purpose of this policy is to establish opportunities for staff development which advance the staff's ability to work effectively with the Graduation Assessment Requirements and with students as they progress to achievement of those Graduation Assessment Requirements and meet the requirements of federal law.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction, and assessment to ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels.

III. STANDARDS FOR STAFF DEVELOPMENT

- A. The Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (Committee) shall address the needs of all staff in prioritizing staff development which will ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels. The Committee will advise the school board on the planning of staff development opportunities.
- B. The school district shall place a high priority on staff development including activities, programs, and other efforts to implement the Graduation Assessment Requirements effectively and to upgrade that implementation continuously.
- C. Staff development plans for the school district shall address identified needs for Graduation Assessment Requirements implementation throughout all levels of the school district programs.
- D. In service, staff meetings, and district and building level staff development plans and programs shall focus on improving implementation of the Graduation Assessment Requirements at all levels for all students, including those with special needs.

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

- A. Paraprofessionals. The school district will provide each paraprofessional who assists a licensed teacher in providing student instruction with initial training.

Such training will include training in emergency procedures, confidentiality, vulnerability, reporting obligations, discipline, policies, roles, and responsibilities, and building orientation. Training will be provided within the first 60 days a paraprofessional begins supervising or working with students.

Additionally, with regard to paraprofessionals providing support to special education students, the school district will ensure that annual training opportunities are required to enable the paraprofessional to further develop the knowledge and skills that are specific to the students with whom the paraprofessional works, including understanding disabilities, the unique and individual needs of each student according to the student's disability and how the disability affects the student's education and behavior, following lesson plans, and implementing follow-up instructional procedures and activities.

- B. Teachers and Administrators. The school district will provide high quality and ongoing professional development activities as required by state and federal laws.

Legal References: *Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)*
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for Comprehensive Achievement and Civic Readiness ~~the World's Best Workforce~~)
Minn. Stat. § 120B.363 (Credential for Education Paraprofessionals)
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 616 (School District System Accountability)

Reviewed: 03.06.2024

Adopted:

Revised: 05.09.2024



802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

- A. "Contract" means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. "Official newspaper" is a regular issue of a qualified legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

B. Contracts Over \$175,000

1. If the value of the equipment or materials is estimated to exceed \$175,000, sealed bids shall be solicited by two weeks' published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by

being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.

4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$175,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, ~~at~~ in the discretion of the school board.

The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

1. A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment, including a tablet device, by conveying the property and title to:
 - a) another school district;
 - b) the state department of corrections;

- c) the board of trustees of Minnesota State Colleges and Universities;
 - d) the family of a student residing in the district whose total family income meets the federal definition of poverty; or
 - e) a charitable organization under section 501(c)(3) of the Internal Revenue Code that is registered with the attorney general's office for educational use.
2. If surplus school computers are not disposed of as described in Paragraph 1., upon adoption of a written resolution of the school board, when updating or replacing school computers, including tablet devices, used primarily by students, the school district may sell or give used computers or tablets to qualifying students at the price specified in the written resolution. A student is eligible to apply to the school board for a computer or tablet under this subdivision if the student is currently enrolled in the school and intends to enroll in the school in the year following the receipt of the computer or tablet. If more students apply for computers or tablets than are available, the school must first qualify students whose families are eligible for free or reduced-price meals and then dispose of the remaining computers or tablets by lottery.

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. § 15.054 (Sale or Purchase of State Property; Penalty)
Minn. Stat. § 123B.29 (Sale at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Cross References: MSBA School Law Bulletin "F" (School District Contract and Biddings Procedures)

Reviewed: 02.28.2024

Adopted:

Revised:

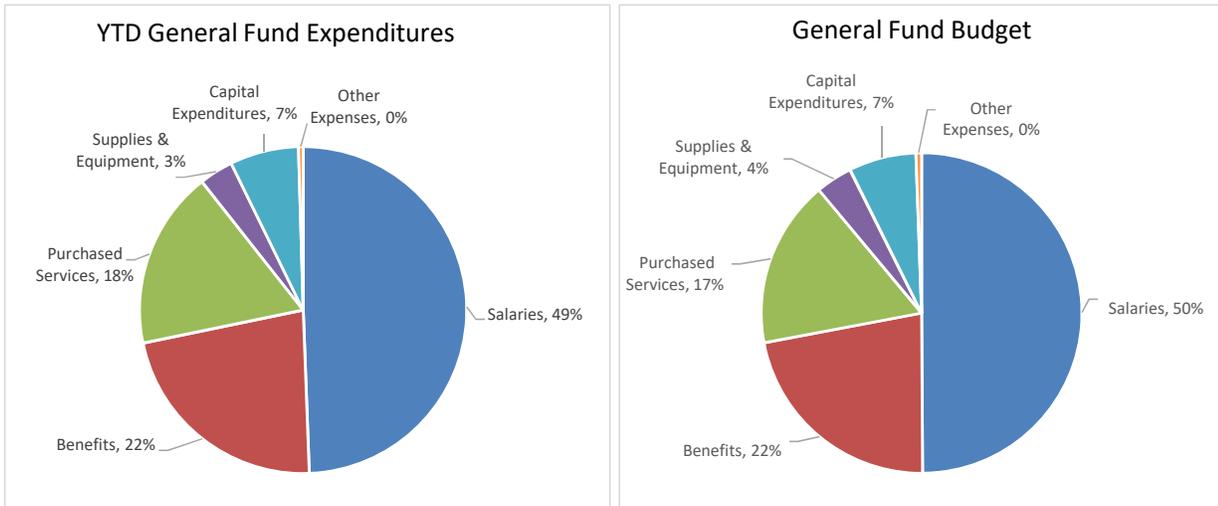
HASTINGS ISD #200 BOARD REPORT FOR THE MONTH ENDING: April 2024

EXPENDITURE TOTALS

	FY 2024 Budget (REV#2)	**Monthly Expenditures	Year-to-Date Expenditures	Remaining Balance	% Spent
General Fund (01)					
100 Salaries	33,508,317	2,773,163	22,944,304	10,564,013	68%
200 Benefits	14,866,318	1,129,474	10,382,242	4,484,076	70%
300 Purchased Services	11,358,943	1,448,114	8,186,032	3,172,912	72%
400 Supplies & Equipment	2,476,105	161,580	1,564,260	911,845	63%
500 Capital Expenditures	4,559,335	428,025	3,155,518	1,403,817	69%
800 Other Expenses	383,873	18,323	216,548	167,325	56%
	67,152,892	5,958,680	46,448,905	20,703,987	69%
Food Service Fund (02)	3,696,765	415,809	2,574,979	1,121,787	70%
Community Service Fund (04)	2,849,349	228,558	2,210,084	639,265	78%
Building Construction Fund (06)	5,009,085	75,966	2,108,926	2,900,159	42%
Debt Service Fund (07)	3,871,750	0	3,870,700	1,050	100%
Student Activities Fund (10)	250,000	27,767	157,390	92,610	63%
Deferred Accounts- Donations/Misc Fund (11)	640,619	87,540	392,062	248,557	61%
Scholarships Fund (12)	120,000	1,400	121,210	(1,210)	101%
Totals	\$83,590,460	\$6,795,720	\$57,884,254	\$25,706,206	

** Monthly expenditures include payroll, finance and encumbrances.

** Some payments are coded to revenue codes and are not included in above monthly expenditures but are included on payment registers.



PAYROLL DISBURSEMENTS

Checks & Direct Deposits	4/1/2024	4/30/2024	1,980,284	Pay dates 4/5 and 4/19 Bd. Share \$406,079
Liability Checks & Wires	4/1/2024	4/30/2024	1,419,348	
Total			\$3,399,633	

FINANCE DISBURSEMENTS

Checks & Wires	4/1/2024	4/30/2024	2,252,253
Total			\$2,252,253

SELF-FUNDED INSURANCE

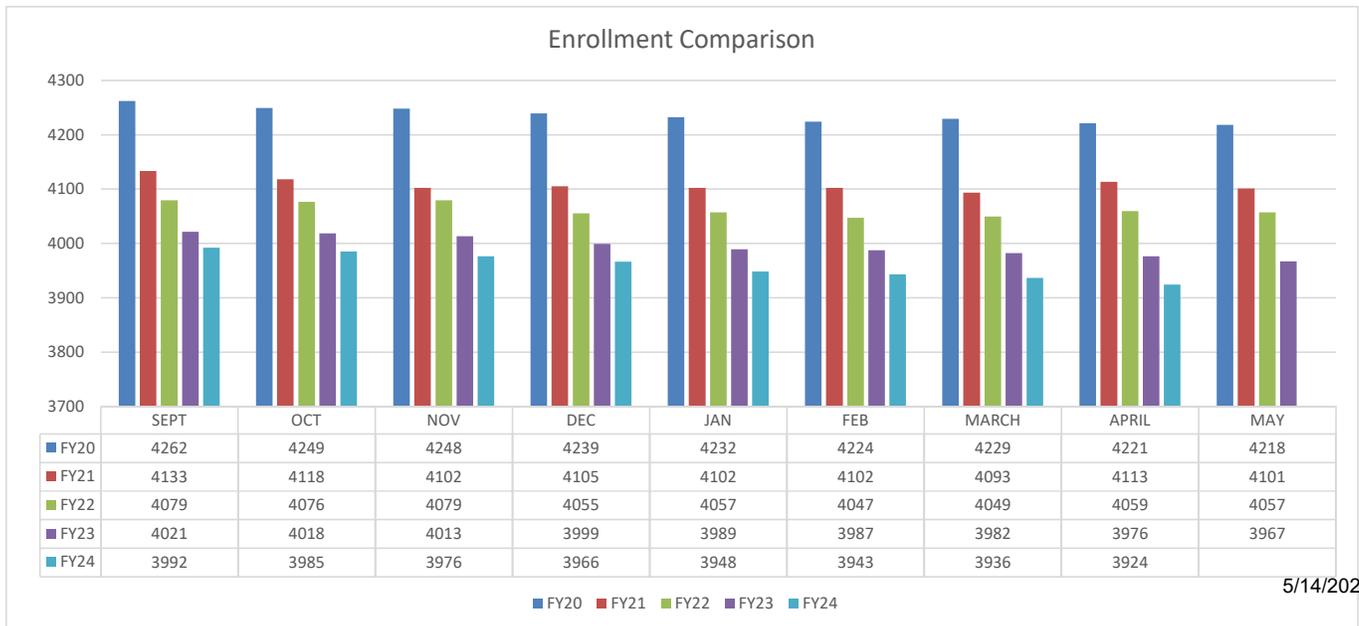
	Revenue YTD	Expenses YTD	YTD Balance
Dental	643,785	526,416	\$117,369
Health	7,693,314	7,537,842	\$155,472

ELECTRONIC FUND TRANSFERS

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
4/1/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
4/1/2024	MSDLAF General	MSDLAF Health Self Funded	726,715.93	Health Insurance
4/1/2024	MSDLAF General	MSDLAF GeneralMAX	2,000,000.00	Exchange
4/1/2024	MSDLAF General	MSDLAF Dental Self Funded	62,574.13	Dental Insurance
4/4/2024	MSDLAF General	MSDLAF AP	523,154.34	Accounts Payable
4/5/2024	MSDLAF General	MSDLAF Payroll	1,596,055.39	Payroll
4/5/2024	MSDLAF General	MSDLAF Flex	17,027.56	Payroll
4/5/2024	MSDLAF General	MSDLAF Health Self Funded	28,533.44	Health Insurance
4/8/2024	Merchants Bank	MSDLAF General	50,000.00	Local Receipts
4/9/2024	Vermillion Bank	MSDLAF General	5,576.00	Accounts Payable
4/9/2024	MSDLAF General	MSDLAF Payroll	608.90	Payroll
4/12/2024	MSDLAF General	MSDLAF AP	211,712.73	Accounts Payable
4/12/2024	MSDLAF Bond Proceeds	MSDLAF AP	1,259.82	Accounts Payable
4/15/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
4/15/2024	MSDLAF General	MSDLAF AP	432,977.14	Accounts Payable
4/18/2024	MSDLAF General	MSDLAF Health Self Funded	28,050.19	Health Insurance
4/19/2024	MSDLAF General	MSDLAF Flex	16,628.02	Payroll
4/19/2024	MSDLAF General	MSDLAF Payroll	1,796,721.26	Payroll
4/19/2024	MSDLAF General	MSDLAF AP	134,770.50	Accounts Payable
4/22/2024	MSDLAF Health Self FundedMAX	MSDLAF Health Self Funded	500,000.00	Exchange
4/25/2024	MSDLAF General	MSDLAF Dental Self Funded	59,523.92	Dental Insurance
4/25/2024	MSDLAF General	MSDLAF Health Self Funded	715,620.66	Health Insurance
4/26/2024	MSDLAF General	MSDLAF AP	391,985.98	Accounts Payable
4/29/2024	MSDLAF General	MSDLAF AP	8,337.80	Accounts Payable
4/30/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
4/30/2024	MSDLAF General	MSDLAF Scholarship	1,632.00	Local Receipts
4/30/2024	MSDLAF General	MSDLAF Payroll	4,542.49	Payroll
4/30/2024	MSDLAF General	MSDLAF AP	542,972.54	Accounts Payable
			<hr/>	
			\$9,931,980.74	

ENROLLMENT

<u>GRADE</u>	<u>COUNT</u>	<u>SCHOOL</u>	<u>COUNT</u>
K	256	HAHS	35
1	284	High School	1338
2	272	Middle School	1173
3	289	Kennedy Elementary	454
4	277	Pinecrest Elementary	443
5	288	McAuliffe Elementary	481
6	309		3924
7	291		
8	285		
9	346		
10	347	Elementary	1378
11	333	Middle School	1173
12	347	High School/HAHS	1373
	3924	Total District	3924



INDEPENDENT SCHOOL DISTRICT NO. 200
Hastings High School and Middle School
Extra Curricular Student Activity Accounts
Statement of Receipts and Disbursements
Year ended June 30, 2024
Current Statement as of 4/30/2024

Crs Code	Activity Account	Balance 7/1/2023	Receipts	Disbursements	Subtotal (Less Interest)	Interest Earned	Balance 4/30/2024
601	Art Club	489.27	5,662.00	5,723.84	427.43	8.2593	435.69
608	AVID	3,024.06	901.00	259.85	3,665.21	62.3530	3,727.56
602	Band	1,033.95	24,036.11	8,353.47	16,716.59	201.7182	16,918.31
604	Baseball	242.36	0.00	242.36	0.00	2.7276	2.73
605	Basketball - Boys	2,249.20	0.00	2,238.26	10.94	14.4350	25.38
609	Choir Tour	546.42	5,426.00	4,279.00	1,693.42	14.5100	1,707.93
610	Cross Country Running	74.60	1,289.00	1,081.12	282.48	5.7536	288.23
613	Fellowship Christian Athletes (FCA)	826.02	1,573.00	844.48	1,554.54	26.4701	1,581.01
614	Football	1,450.41	0.00	0.00	1,450.41	26.5250	1,476.94
615	Gymnastics	2,531.20	1,765.00	0.00	4,296.20	58.7052	4,354.91
616	French Honor Society (FHS)	1,716.75	225.00	445.45	1,496.30	30.0512	1,526.35
622	Marching Band	20,178.35	26,280.68	39,278.19	7,180.84	258.8415	7,439.68
675	INTEREST EARNED	0.00	2,966.58	0.00	2,966.58	-	0.00
623	National Honor Society (NHS)	2,348.30	4,624.00	1,973.16	4,999.14	58.7415	5,057.88
625	Nordic Skiing	153.60	1,540.00	1,320.00	373.60	6.5792	380.18
626	Orchestra	271.96	0.00	0.00	271.96	4.9736	276.93
627	Outdoor Club	0.16	0.00	0.16	0.00	0.0009	0.00
618	Peer Helpers	37.19	0.00	19.24	17.95	0.4365	18.39
632	Show Choir	5,978.31	92,603.66	65,468.40	33,113.57	523.7348	33,637.30
643	Soccer - Boys	286.99	0.00	286.99	0.00	1.6149	1.61
647	Spanish Club	11,260.05	4,992.30	3,818.41	12,433.94	214.6009	12,648.54
650	Student Council	59,545.20	21,838.00	11,163.67	70,219.53	1,097.2740	71,316.80
652	Tennis - Boys	3,190.68	350.00	27.77	3,512.91	59.3593	3,572.27
653	Tennis - Girls	243.27	1,036.00	678.88	600.39	12.7855	613.18
655	Thespians	601.44	0.16	49.88	551.72	10.1591	561.88
656	Track	9,549.31	0.00	3,248.00	6,301.31	128.9457	6,430.26
654	Ultimate Frisbee	417.68	1,035.00	687.42	765.26	9.4194	774.68
659	Wrestling	5,229.57	0.00	4,635.50	594.07	25.7099	619.78
665	Middle School Yearbook	1,557.83	0.00	1,046.59	511.24	10.8218	522.06
666	Middle School Student Council	5,086.25	0.00	219.48	4,866.77	91.0732	4,957.84
		140,120.38	198,143.49	157,389.57	180,874.30	2,966.5800	180,874.30

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

April 2024 Investment Reconciliation - %-104-%

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND - 01	20,000,000.00	0.00	0.00	20,000,000.00
BOND FUND - 06	0.00	0.00	0.00	0.00
SCHOLARSHIP FUND - 12	10,000.00	0.00	0.00	10,000.00
DENTAL SELF FUNDED - 20	486,000.00	0.00	0.00	486,000.00
HEALTH SELF FUNDED - 21	2,000,000.00	0.00	0.00	2,000,000.00
TOTALS	22,496,000.00	0.00	0.00	<u>22,496,000.00</u>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Certificates of Deposit - MSDLAF - General	0.00	0.00	0.00
Term - MSDLAF - General	20,000,000.00	0.00	20,000,000.00
Term - MSDLAF - Bond	0.00	0.00	0.00
Managed Account - MSDLAF - Bond	0.00	0.00	0.00
Scholarship CD	10,000.00	0.00	10,000.00
Certificates of Deposit - MSDLAF - Dental	486,000.00	0.00	486,000.00
Term - MSDLAF - Health	2,000,000.00	0.00	2,000,000.00
TREASURER'S BALANCE	22,496,000.00	0.00	<u>22,496,000.00</u>

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

April 2024 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND- 01	12,374,193.28	6,397,015.35	(5,832,287.20)	12,938,921.43
FOOD SERVICE FUND - 02	856,557.98	274,586.51	(372,933.18)	758,211.31
COMMUNITY ED - 04	735,152.80	185,885.00	(225,225.84)	695,811.96
BUILDING CONSTRUCTION - 06	2,986,457.02	12,665.14	(70,965.71)	2,928,156.45
DEBT REDEMPTION - 07	17,202,537.02	0.00	310,952.45	17,513,489.47
STUDENT ACTIVITY FUND -10	173,875.97	32,632.68	(26,434.35)	180,074.30
DEFERRED ACCOUNTS - 11	639,692.41	32,998.53	(60,250.11)	612,440.83
SCHOLARSHIP - 12	218,680.36	7,600.17	(1,415.00)	224,865.53
TRUST - 18	62,295.79	0.00	83.61	62,379.40
DENTAL SELF FUNDED - 20	819,010.78	3,442.27	3,805.91	826,258.96
HEALTH SELF FUNDED -21	2,532,790.22	215,712.57	(353,947.80)	2,394,554.99
OPEB PERA/CE TRUST - 45	6,275,954.09	0.00	26,839.75	6,302,793.84
TOTALS	44,877,197.72	7,162,538.22	(6,601,777.47)	45,437,958.47

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Merchants Bank	59,026.74	0.00	0.00	56.56	59,083.30
MSDLAF AP	660,937.06	(559,561.98)	0.00	0.00	101,375.08
MSDLAF Payroll	131,726.58	(30,924.03)	0.00	100.00	100,902.55
MSDLAF Scholarship	226,865.53	(2,000.00)	0.00	0.00	224,865.53
MSDLAF General	16,857,197.57	0.00	36,224.52	0.00	16,893,422.09
MSDLAF Flex	111,659.74	0.00	0.00	2,102.83	113,762.57
MSDLAF Dental Self Funded	826,258.96	0.00	0.00	0.00	826,258.96
MSDLAF Health Self Funded	2,399,570.90	0.00	0.00	50.00	2,399,620.90
MSDLAF Bond Proceeds	2,928,756.45	(600.00)	0.00	0.00	2,928,156.45
Vermillion Bank	170,629.48	(6,054.00)	0.00	0.00	164,575.48
MidAmerica - CE Trust	62,379.40	0.00	0.00	0.00	62,379.40
OPEB PERA/CE Trust Account	6,306,401.34	0.00	0.00	0.00	6,306,401.34
US Bank Escrow	15,257,154.82	0.00	0.00	0.00	15,257,154.82
TREASURER'S BALANCE	45,998,564.57	(599,140.01)	36,224.52	2,309.39	45,437,958.47

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

											Pay/Void			
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount	
MB	P410MB	106714		Wire	1	10229	MERCHANTS BANK FEES	C Corporation	No	Yes	No	04/26/2024	279.25	
Bank Total:												\$279.25		
USAP	p410a	106493		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	04/12/2024	13,974.59	
USAP	P41015	106537		Wire	1	10920	AFFINETY - MERCH BANK FEES (WIRE)	S Corporation	No	Yes	No	04/15/2024	4,192.82	
USAP	P41015	106538		Wire	1	2976	SALES TAX (MN DEPT REVENUE)	Other	No	Yes	No	04/15/2024	135.00	
USAP	P41015	106539		Wire	1	9935	ELEYO FEES	S Corporation	No	Yes	No	04/15/2024	4,826.81	
USAP	P410B	106718		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	04/30/2024	18,137.58	
USAP	P41030	106719		Wire	1	3167	MSDLAF BANK FEES	Other	No	Yes	No	04/30/2024	116.16	
USAP	P41001	106459	834412	Check	1	8045	ALLINA HOSPITALS & CLINICS	Other	Yes	Yes	No	04/03/2024	650.00	
USAP	P41001	106437	834413	Check	1	10453	ANDERSON, CARA		Yes	Yes	No	04/03/2024	225.00	
USAP	P41001	106443	834414	Check	1	11897	BEARD, KAREN		Yes	No	No	04/03/2024	132.69	
USAP	P41001	106463	834415	Check	1	9953	BEHNKE, KERI		Yes	Yes	No	04/03/2024	16.08	
USAP	P41001	106448	834416	Check	1	1945	BONNEVILLE, THOMAS	Ind/Sole Proprietor	Yes	Yes	No	04/03/2024	240.00	
USAP	P41001	106461	834417	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	Yes	No	04/03/2024	446.75	
USAP	P41001	106462	834418	Check	1	8741	CLARK, JAMIE		Yes	Yes	No	04/03/2024	85.16	
USAP	P41001	106445	834419	Check	1	1257	COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	Yes	No	04/03/2024	1,584.00	
USAP	P41001	106455	834420	Check	1	3055	CONTINENTAL CLAY COMPANY	C Corporation	Yes	Yes	No	04/03/2024	928.42	
USAP	P41001	106446	834421	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	Yes	No	04/03/2024	28.68	
USAP	P41001	106454	834422	Check	1	3030	GROTH MUSIC	S Corporation	Yes	Yes	No	04/03/2024	13.00	
USAP	P41001	106458	834423	Check	1	4980	HANSON, TRENT		Yes	Yes	No	04/03/2024	363.10	
USAP	P41001	106438	834424	Check	1	11582	HEWITT, SARA		Yes	Yes	No	04/03/2024	63.18	
USAP	P41001	106444	834425	Check	1	11899	R1 JTM	S Corporation	Yes	Yes	No	04/03/2024	2,354.25	
USAP	P41001	106456	834426	Check	1	3071	KENNEDY PETTY CASH ACCOUNT		Yes	Yes	No	04/03/2024	475.02	
USAP	P41001	106439	834427	Check	1	11589	R2 LVC COMPANIES INC	S Corporation	Yes	Yes	No	04/03/2024	232.50	
USAP	P41001	106460	834428	Check	1	8342	M JUDGE ELECTRIC LLC	Ind/Sole Proprietor	Yes	Yes	No	04/03/2024	320.50	
USAP	P41001	106447	834429	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	04/03/2024	59.25	
USAP	P41001	106449	834430	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/03/2024	498,188.48	
USAP	P41001	106450	834431	Check	1	2055	R1 NASCO	C Corporation	Yes	Yes	No	04/03/2024	38.56	
USAP	P41001	106440	834432	Check	1	11771	NOVA EDUCATION CONSULTANTS	Partnership	Yes	Yes	No	04/03/2024	540.00	
USAP	P41001	106441	834433	Check	1	11776	REARDON, JOSEPH		Yes	Yes	No	04/03/2024	104.59	
USAP	P41001	106451	834434	Check	1	2267	REGION V COMPUTER SERVICES	Other	Yes	Yes	No	04/03/2024	114.75	
USAP	P41001	106452	834435	Check	1	2819	REPUBLIC SERVICES #923	C Corporation	Yes	Yes	No	04/03/2024	10,202.60	
USAP	P41001	106442	834436	Check	1	11893	RESPONSIVE LEARNING	Partnership	Yes	Yes	No	04/03/2024	405.00	
USAP	P41001	106453	834437	Check	1	2850	R1 SCHOOL SPECIALTY	C Corporation	Yes	Yes	No	04/03/2024	592.78	
USAP	P41001	106457	834438	Check	1	4645	SUNDE LAND SURVEYING, LLC	LLC - Partnership	Yes	Yes	No	04/03/2024	4,750.00	
USAP	P41002	106500	834439	Check	1	11598	ALEXANDRIA TECHNICAL & COMMUNIT	Other	Yes	Yes	No	04/12/2024	708.90	
USAP	P41002	106511	834440	Check	1	11901	AMERICAN UNION VENTURES INC.	S Corporation	Yes	Yes	No	04/12/2024	270.00	
USAP	P41002	106494	834441	Check	1	10453	ANDERSON, CARA		Yes	Yes	No	04/12/2024	89.68	

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P41002	106498	834442	Check	1	11213	ANDERSON, ERIN		Yes	Yes	No	04/12/2024	68.47
USAP	P41002	106499	834443	Check	1	11558	BATAGLIA, KATHERINE		Yes	Yes	No	04/12/2024	22.24
USAP	P41002	106517	834444	Check	1	1949	BRIGHTWORKS	Other	Yes	Yes	No	04/12/2024	711.00
USAP	P41002	106534	834445	Check	1	8581	CIRILLO, MOLLY		Yes	Yes	No	04/12/2024	176.21
USAP	P41002	106509	834446	Check	1	11840	COOL AIR MECHANICAL INC	C Corporation	Yes	Yes	No	04/12/2024	64,160.75
USAP	P41002	106526	834447	Check	1	5504	COON RAPIDS HIGH SCHOOL	Other	Yes	No	No	04/12/2024	250.00
USAP	P41002	106528	834448	Check	1	6745	CULLIGAN OF STILLWATER	S Corporation	Yes	Yes	No	04/12/2024	447.55
USAP	P41002	106536	834449	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/12/2024	144.11
USAP	P41002	106535	834450	Check	1	8663	DEPT OF THE TREASURY		Yes	Yes	No	04/12/2024	427.22
USAP	P41002	106513	834451	Check	1	1328	DEWALL, JOHN		Yes	Yes	No	04/12/2024	27.02
USAP	P41002	106530	834452	Check	1	7631	EF EDUCATIONAL TOURS	C Corporation	Yes	Yes	No	04/12/2024	418.09
USAP	P41002	106508	834453	Check	1	11786	ENCORE GROUP LLC	LLC - S Corp	Yes	Yes	No	04/12/2024	4,676.50
USAP	P41002	106514	834454	Check	1	1522	HASTINGS AREA CHAMBER OF COMME	Other	Yes	Yes	No	04/12/2024	295.00
USAP	P41002	106512	834455	Check	1	11903	HENDRICKSON'S PAINTING LLC	Ind/Sole Proprietor	Yes	Yes	No	04/12/2024	1,485.00
USAP	P41002	106531	834456	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/12/2024	239.36
USAP	P41002	106515	834457	Check	1	1664	INTERMEDIATE DIST 287	Other	Yes	Yes	No	04/12/2024	2,111.40
USAP	P41002	106516	834458	Check	1	1679	J.W. PEPPER & SON INC	S Corporation	Yes	Yes	No	04/12/2024	160.00
USAP	P41002	106506	834459	Check	1	11726	JOHNSON, STEFANIE		Yes	Yes	No	04/12/2024	23.32
USAP	P41002	106505	834460	Check	1	11719	KENNETH BORASH		Yes	Yes	No	04/12/2024	104.50
USAP	P41002	106503	834461	Check	1	11717	LAVONNE SOLEIM		Yes	Yes	No	04/12/2024	98.00
USAP	P41002	106533	834462	Check	1	8342	M JUDGE ELECTRIC LLC	Ind/Sole Proprietor	Yes	Yes	No	04/12/2024	1,176.00
USAP	P41002	106504	834463	Check	1	11717	MARGIE BOYD		Yes	Yes	No	04/12/2024	98.00
USAP	P41002	106502	834464	Check	1	11717	MARY SCHANNO		Yes	Yes	No	04/12/2024	98.00
USAP	P41002	106518	834465	Check	1	1988	MINNESOTA HISTORICAL SOCIETY	C Corporation	Yes	Yes	No	04/12/2024	792.00
USAP	P41002	106519	834466	Check	1	1993	MINNESOTA SCHOOL BOARDS ASS'N.	Other	Yes	Yes	No	04/12/2024	840.00
USAP	P41002	106527	834467	Check	1	6653	NCS PEARSON	C Corporation	Yes	Yes	No	04/12/2024	176.50
USAP	P41002	106507	834468	Check	1	11749	NOBLE CONSERVATION SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/12/2024	21,509.92
USAP	P41002	106495	834469	Check	1	10721	NORTHFIELD SOLAR LLC	LLC - Partnership	Yes	Yes	No	04/12/2024	32,257.23
USAP	P41002	106524	834470	Check	1	3070	PINECREST PETTY CASH ACCOUNT		Yes	Yes	No	04/12/2024	470.36
USAP	P41002	106520	834471	Check	1	2251	RATWIK, ROSZAK, & MALONEY P.A.	C Corporation	Yes	Yes	No	04/12/2024	41,212.58
USAP	P41002	106532	834472	Check	1	7918	RIESTER REFRIGERATION	S Corporation	Yes	Yes	No	04/12/2024	315.00
USAP	P41002	106523	834473	Check	1	3029	SCHMITT MUSIC	S Corporation	Yes	Yes	No	04/12/2024	47.00
USAP	P41002	106501	834474	Check	1	11717	SUZIE SCHWEICH		Yes	Yes	No	04/12/2024	40.00
USAP	P41002	106521	834475	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	Yes	No	04/12/2024	189.70
USAP	P41002	106510	834476	Check	1	11898	THOSTENSON, HANNA		Yes	Yes	No	04/12/2024	109.50
USAP	P41002	106529	834477	Check	1	7490	UNIVERSITY LANGUAGE CTR INC	C Corporation	Yes	Yes	No	04/12/2024	974.37
USAP	P41002	106522	834478	Check	1	2579	UNIVERSITY OF MINNESOTA, TWIN CIT	Other	Yes	Yes	No	04/12/2024	145.00
USAP	P41002	106496	834479	Check	1	10722	WALCOTT SOLAR LLC	LLC - Partnership	Yes	Yes	No	04/12/2024	17,972.75
USAP	P41002	106497	834480	Check	1	10723	WARSAW SOLAR LLC	LLC - Partnership	Yes	Yes	No	04/12/2024	15,860.33

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P41002	106525	834481	Check	1	3652	WESTRE, MARGARET		Yes	Yes	No	04/12/2024	88.55
USAP	P41015	106553	834482	Check	1	11380	A TOUCH OF MAGIC	S Corporation	Yes	Yes	No	04/15/2024	431.00
USAP	P41015	106540	834483	Check	1	1012	ACCLAIM SERVICES, INC	C Corporation	Yes	Yes	No	04/15/2024	2,989.00
USAP	P41015	106562	834484	Check	1	11772	AMY BROWN COUNSELING SERVICES	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024	2,500.00
USAP	P41015	106545	834485	Check	1	10919	R1 ARVIG	S Corporation	Yes	Yes	No	04/15/2024	1,205.95
USAP	P41015	106547	834486	Check	1	10946	R1 BIMBO BAKERIES USA	C Corporation	Yes	Yes	No	04/15/2024	1,771.29
USAP	P41015	106589	834487	Check	1	5112	BIO CORPORATION	S Corporation	Yes	Yes	No	04/15/2024	821.19
USAP	P41015	106554	834488	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	Yes	No	04/15/2024	4,577.85
USAP	P41015	106590	834489	Check	1	5226	BJORKLUND COMPENSATION CONSUL	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024	450.00
USAP	P41015	106591	834490	Check	1	5997	R1 BRAINPOP LLC	LLC - S Corp	Yes	Yes	No	04/15/2024	2,520.00
USAP	P41015	106599	834491	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	Yes	No	04/15/2024	6,153.77
USAP	P41015	106565	834492	Check	1	1214	CDW GOVERNMENT	LLC - C Corp	Yes	Yes	No	04/15/2024	412.91
USAP	P41015	106588	834493	Check	1	4811	CENTER FOR EFFECTIVE SCHOOL OPI	LLC - S Corp	Yes	Yes	No	04/15/2024	9,250.00
USAP	P41015	106598	834494	Check	1	7911	CENTURYLINK	C Corporation	Yes	No	No	04/15/2024	80.52
USAP	P41015	106566	834495	Check	1	1251	COMMERCIAL KITCHEN SERVICES	S Corporation	Yes	Yes	No	04/15/2024	5,515.12
USAP	P41015	106567	834496	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	04/15/2024	64.67
USAP	P41015	106604	834497	Check	1	9747	R1 CULINEX	S Corporation	Yes	Yes	No	04/15/2024	87,824.74
USAP	P41015	106585	834498	Check	1	3399	R1 DALCO	S Corporation	Yes	Yes	No	04/15/2024	6,064.05
USAP	P41015	106600	834499	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/15/2024	635.05
USAP	P41015	106543	834500	Check	1	10860	DEPARTMENT OF TRANSPORTATION	Other	Yes	Yes	No	04/15/2024	743.00
USAP	P41015	106557	834501	Check	1	11655	R1 EDUCATIONAL DEVELOPMENT CORP	C Corporation	Yes	Yes	No	04/15/2024	1,326.00
USAP	P41015	106592	834502	Check	1	6190	R2 EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	Yes	No	04/15/2024	553.57
USAP	P41015	106568	834503	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	Yes	No	04/15/2024	73.20
USAP	P41015	106595	834504	Check	1	7843	FUN AND FUNCTION	LLC - Partnership	Yes	Yes	No	04/15/2024	74.93
USAP	P41015	106563	834505	Check	1	11844	FUTURA LANGUAGE PROFESSIONALS	LLC - S Corp	Yes	Yes	No	04/15/2024	3,344.00
USAP	P41015	106569	834506	Check	1	1477	GOPHER HILLS GOLF COURSE, INC.		Yes	Yes	No	04/15/2024	300.00
USAP	P41015	106551	834507	Check	1	11220	GOPHERMODS LLC	S Corporation	Yes	Yes	No	04/15/2024	188.00
USAP	P41015	106570	834508	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	04/15/2024	4,248.51
USAP	P41015	106596	834509	Check	1	7862	GREEN COMPANIES LLC	Ind/Sole Proprietor	Yes	No	No	04/15/2024	2,875.00
USAP	P41015	106583	834510	Check	1	3030	GROTH MUSIC	S Corporation	Yes	Yes	No	04/15/2024	58.50
USAP	P41015	106564	834511	Check	1	11900	HENRY SCHEIN, INC	C Corporation	Yes	Yes	No	04/15/2024	231.21
USAP	P41015	106606	834512	Check	1	9998	HIRTE, DIANA	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024	108.00
USAP	P41015	106586	834513	Check	1	3584	INFOPRO LEGAL RESOURCES INC	C Corporation	Yes	Yes	No	04/15/2024	2,362.50
USAP	P41015	106594	834514	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/15/2024	6,078.89
USAP	P41015	106571	834515	Check	1	1657	INSECT LORE	C Corporation	Yes	Yes	No	04/15/2024	260.83
USAP	P41015	106572	834516	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	Yes	No	04/15/2024	6,831.40
USAP	P41015	106593	834517	Check	1	6681	KENNEDY & GRAVEN, CHARTERD	C Corporation	Yes	Yes	No	04/15/2024	3,292.00
USAP	P41015	106603	834518	Check	1	9459	R1 KONICA MINOLTA/LOFFLER	C Corporation	Yes	Yes	No	04/15/2024	2,054.00
USAP	P41015	106605	834519	Check	1	9776	R1 LOFFLER COMPANIES	S Corporation	Yes	Yes	No	04/15/2024	2,012.00

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
USAP	P41015	106573	834520	Check	1	1863	MACKIN EDUCATIONAL RESOURCES	S Corporation	Yes	Yes	No	04/15/2024		539.82
USAP	P41015	106574	834521	Check	1	1891	MASBO	C Corporation	Yes	Yes	No	04/15/2024		330.00
USAP	P41015	106559	834522	Check	1	11760	MCSAS PRODUCTIONS LLC	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024		250.00
USAP	P41015	106575	834523	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	04/15/2024		1,108.18
USAP	P41015	106576	834524	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/15/2024		125,586.55
USAP	P41015	106597	834525	Check	1	7883	R1 NAC MECHANICAL & ELECRICAL SERV	S Corporation	Yes	Yes	No	04/15/2024		264.00
USAP	P41015	106561	834526	Check	1	11771	NOVA EDUCATION CONSULTANTS	Partnership	Yes	Yes	No	04/15/2024		1,147.50
USAP	P41015	106552	834527	Check	1	11262	R1 PARAGON VISUAL LLC	S Corporation	Yes	Yes	No	04/15/2024		97.47
USAP	P41015	106548	834528	Check	1	11186	R2 PERFORMANCE FOOD SERVICE	C Corporation	Yes	Yes	No	04/15/2024		7,802.86
USAP	P41015	106579	834529	Check	1	2477	PHOENIX SCHOOL COUNSELING	LLC - Partnership	Yes	Yes	No	04/15/2024		3,858.17
USAP	P41015	106558	834530	Check	1	11740	PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	Yes	No	04/15/2024		12,603.05
USAP	P41015	106581	834531	Check	1	2552	R1 PUSH PEDAL PULL	S Corporation	Yes	Yes	No	04/15/2024		1,035.80
USAP	P41015	106546	834532	Check	1	10925	REMMERT EDUCATIONAL CONSULTING	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024		16,285.50
USAP	P41015	106544	834533	Check	1	10865	SCHOOLMART	S Corporation	Yes	Yes	No	04/15/2024		1,431.39
USAP	P41015	106550	834534	Check	1	11196	R1 SHRED IT USA - C/O STERICYCLE INC.	C Corporation	Yes	Yes	No	04/15/2024		100.53
USAP	P41015	106587	834535	Check	1	4529	SOUTHWEST METRO INTERMEDIATE #	Other	Yes	Yes	No	04/15/2024		7,711.20
USAP	P41015	106555	834536	Check	1	11622	R1 SPECIAL OLYMPICS MINNESOTA	C Corporation	Yes	Yes	No	04/15/2024		760.00
USAP	P41015	106577	834537	Check	1	2465	STATE SUPPLY CO INC	S Corporation	Yes	Yes	No	04/15/2024		1,193.60
USAP	P41015	106578	834538	Check	1	2476	STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024		1,530.00
USAP	P41015	106560	834539	Check	1	11768	R1 TAHER INC	S Corporation	Yes	Yes	No	04/15/2024		14,375.00
USAP	P41015	106601	834540	Check	1	9380	THE WORKS	Other	Yes	Yes	No	04/15/2024		1,045.25
USAP	P41015	106580	834541	Check	1	2544	THRUSH, LAURIE		Yes	Yes	No	04/15/2024		32.58
USAP	P41015	106582	834542	Check	1	2559	TRIO SUPPLY	C Corporation	Yes	Yes	No	04/15/2024		4,755.24
USAP	P41015	106542	834543	Check	1	10648	TWIN CITIES DOTS AND POP LLC	Ind/Sole Proprietor	Yes	Yes	No	04/15/2024		670.80
USAP	P41015	106584	834544	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	Yes	No	04/15/2024		41,741.29
USAP	P41015	106549	834545	Check	1	11187	R1 VISTAR	C Corporation	Yes	Yes	No	04/15/2024		331.17
USAP	P41015	106541	834546	Check	1	10452	WAYNE PETERSON ENTERPRISES	S Corporation	Yes	No	No	04/15/2024		2,038.40
USAP	P41015	106602	834547	Check	1	9382	WAYZATA RESULTS	Ind/Sole Proprietor	Yes	No	No	04/15/2024		900.00
USAP	P41015	106556	834548	Check	1	11649	YOGA BY THERESA	LLC - S Corp	Yes	Yes	No	04/15/2024		352.80
USAP	P41003	106618	834549	Check	1	11718	R6 ADAM OR BETH SHOFNER		Yes	No	No	04/19/2024		13.56
USAP	P41003	106623	834550	Check	1	11909	ANDERSON, TODD	Ind/Sole Proprietor	Yes	Yes	No	04/19/2024		500.00
USAP	P41003	106646	834551	Check	1	9953	BEHNKE, KERI		Yes	No	No	04/19/2024		32.16
USAP	P41003	106630	834552	Check	1	1949	BRIGHTWORKS	Other	Yes	No	No	04/19/2024		340.00
USAP	P41003	106639	834553	Check	1	7120	R2 BSN SPORTS LLC	C Corporation	Yes	Yes	No	04/19/2024		1,377.09
USAP	P41003	106624	834554	Check	1	1257	COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	Yes	No	04/19/2024		1,780.67
USAP	P41003	106620	834555	Check	1	11840	COOL AIR MECHANICAL INC	C Corporation	Yes	Yes	No	04/19/2024		11,439.25
USAP	P41003	106625	834556	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	04/19/2024		62.95
USAP	P41003	106641	834557	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/19/2024		301.35
USAP	P41003	106642	834558	Check	1	8840	R1 DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/19/2024		170.11

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P41003	106616	834559	Check	1	11657	ERLANDSON, ANGELA	Ind/Sole Proprietor	Yes	Yes	No	04/19/2024	531.25
USAP	P41003	106643	834560	Check	1	9325	EXCEL LEGAL COURIER	S Corporation	Yes	No	No	04/19/2024	95.20
USAP	P41003	106621	834561	Check	1	11858	FAMILY ACHIEVEMENT CENTER	S Corporation	Yes	No	No	04/19/2024	4,191.88
USAP	P41003	106645	834562	Check	1	9863	R2 GENUINE PARTS COMPANY	C Corporation	Yes	Yes	No	04/19/2024	212.33
USAP	P41003	106626	834563	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	04/19/2024	1,318.55
USAP	P41003	106640	834564	Check	1	8359	HOLT, KELLY		Yes	No	No	04/19/2024	266.73
USAP	P41003	106644	834565	Check	1	9329	HOMETOWN ACE HARDWARE	S Corporation	Yes	No	No	04/19/2024	933.88
USAP	P41003	106627	834566	Check	1	1679	R1 J.W. PEPPER & SON INC	S Corporation	Yes	Yes	No	04/19/2024	159.80
USAP	P41003	106617	834567	Check	1	11717	R6 JEANNE SCHUMANN		Yes	Yes	No	04/19/2024	360.00
USAP	P41003	106636	834568	Check	1	3071	KENNEDY PETTY CASH ACCOUNT		Yes	Yes	No	04/19/2024	489.15
USAP	P41003	106615	834569	Check	1	11287	LINDE GAS & EQUIPMENT INC	C Corporation	Yes	Yes	No	04/19/2024	1,045.48
USAP	P41003	106628	834570	Check	1	1891	MASBO	C Corporation	Yes	Yes	No	04/19/2024	290.00
USAP	P41003	106638	834571	Check	1	4228	MCGINNIS, ANGELA		Yes	Yes	No	04/19/2024	446.13
USAP	P41003	106629	834572	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	04/19/2024	778.90
USAP	P41003	106631	834573	Check	1	1988	MINNESOTA HISTORICAL SOCIETY	C Corporation	Yes	No	No	04/19/2024	144.00
USAP	P41003	106619	834574	Check	1	11749	NOBLE CONSERVATION SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/19/2024	93,151.51
USAP	P41003	106632	834575	Check	1	2146	ORKIN PEST CONTROL INC.	C Corporation	Yes	No	No	04/19/2024	387.25
USAP	P41003	106633	834576	Check	1	2341	SCHINDLER ELEVATOR CORP.	C Corporation	Yes	Yes	No	04/19/2024	1,906.49
USAP	P41003	106622	834577	Check	1	11902	SCHLOMKA'S VAC TRUCK SERVICE INC	S Corporation	Yes	Yes	No	04/19/2024	1,253.60
USAP	P41003	106613	834578	Check	1	10898	R1 SYMMETRY ENERGY SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/19/2024	7,778.18
USAP	P41003	106634	834579	Check	1	2522	TERRY'S HARDWARE	S Corporation	Yes	Yes	No	04/19/2024	831.01
USAP	P41003	106635	834580	Check	1	2546	TK ELEVATOR CORPORATION	C Corporation	Yes	No	No	04/19/2024	648.09
USAP	P41003	106637	834581	Check	1	3652	WESTRE, MARGARET		Yes	Yes	No	04/19/2024	152.76
USAP	P41003	106614	834582	Check	1	11115	WORLD FUEL SERVICES, INC	C Corporation	Yes	Yes	No	04/19/2024	1,381.19
USAP	P41004	106697	834583	Check	1	5223	AGL CONSULTING	S Corporation	Yes	No	No	04/26/2024	2,520.00
USAP	P41004	106685	834584	Check	1	1949	BRIGHTWORKS	Other	Yes	No	No	04/26/2024	255.00
USAP	P41004	106686	834585	Check	1	1949	R2 BRIGHTWORKS	Other	Yes	No	No	04/26/2024	2,580.00
USAP	P41004	106703	834586	Check	1	7120	R2 BSN SPORTS LLC	C Corporation	Yes	No	No	04/26/2024	214.50
USAP	P41004	106667	834587	Check	1	10132	BURMEISTER, ANNE		Yes	No	No	04/26/2024	191.38
USAP	P41004	106699	834588	Check	1	6063	BUTLER, TEMIRA		Yes	No	No	04/26/2024	129.31
USAP	P41004	106677	834589	Check	1	11910	CRAYON KELLY LLC	Ind/Sole Proprietor	Yes	No	No	04/26/2024	250.00
USAP	P41004	106707	834590	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	04/26/2024	294.66
USAP	P41004	106691	834591	Check	1	2365	EAST RIDGE HIGH SCHOOL	Other	Yes	No	No	04/26/2024	520.00
USAP	P41004	106702	834592	Check	1	6808	ECKROTH MUSIC	C Corporation	Yes	No	No	04/26/2024	35.00
USAP	P41004	106679	834593	Check	1	11913	FARBER, MICHAEL		Yes	No	No	04/26/2024	35.00
USAP	P41004	106695	834594	Check	1	3921	FOLLETT SCHOOL SOLUTIONS INC	C Corporation	Yes	No	No	04/26/2024	724.27
USAP	P41004	106678	834595	Check	1	11912	GREISKALNS, DINA		Yes	No	No	04/26/2024	23.92
USAP	P41004	106694	834596	Check	1	3030	GROTH MUSIC	S Corporation	Yes	No	No	04/26/2024	304.00
USAP	P41004	106680	834597	Check	1	11917	HAMLIN TRACK & FIELD		Yes	No	No	04/26/2024	160.00

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P41004	106669	834598	Check	1	10826	HANSON, MEREDITH		Yes	No	No	04/26/2024	287.07
USAP	P41004	106693	834599	Check	1	2879	HASTINGS AREA ROTARY CLUB	Other	Yes	No	No	04/26/2024	170.00
USAP	P41004	106672	834600	Check	1	11677	HULTBERG, KATHERINE		Yes	No	No	04/26/2024	205.91
USAP	P41004	106706	834601	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	04/26/2024	3,042.54
USAP	P41004	106681	834602	Check	1	1679	R1 J.W. PEPPER & SON INC	S Corporation	Yes	No	No	04/26/2024	262.92
USAP	P41004	106676	834603	Check	1	11907	JACKSON, MELISSA		Yes	No	No	04/26/2024	139.50
USAP	P41004	106673	834604	Check	1	11717	R7 JEAN LUND		Yes	No	No	04/26/2024	45.00
USAP	P41004	106671	834605	Check	1	11573	R2 JEFF DEHLER PUBLIC RELATIONS LLC	Ind/Sole Proprietor	Yes	No	No	04/26/2024	615.00
USAP	P41004	106698	834606	Check	1	5828	JIM CARLSON LEASING CO.	C Corporation	Yes	No	No	04/26/2024	630.00
USAP	P41004	106700	834607	Check	1	6156	JOSTENS		Yes	No	No	04/26/2024	738.68
USAP	P41004	106701	834608	Check	1	6681	KENNEDY & GRAVEN, CHARTERD	C Corporation	Yes	No	No	04/26/2024	850.00
USAP	P41004	106683	834609	Check	1	1890	R2 MASA (MN ASSN OF SCHOOL ADMIN)	C Corporation	Yes	No	No	04/26/2024	816.00
USAP	P41004	106684	834610	Check	1	1915	MCGINNIS, PETER		Yes	No	No	04/26/2024	22.24
USAP	P41004	106708	834611	Check	1	9427	MERZER M.A., L.P., SHEILA	Ind/Sole Proprietor	Yes	No	No	04/26/2024	62.50
USAP	P41004	106687	834612	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/26/2024	376,761.02
USAP	P41004	106688	834613	Check	1	1990	MN ORCHESTRA ASSOC.	Other	Yes	No	No	04/26/2024	165.00
USAP	P41004	106668	834614	Check	1	10500	R4 MRI SOFTWARE LLC	LLC - Partnership	Yes	No	No	04/26/2024	600.90
USAP	P41004	106675	834615	Check	1	11892	NORTHLAND VISIONS	Ind/Sole Proprietor	Yes	No	No	04/26/2024	1,198.50
USAP	P41004	106682	834616	Check	1	1882	OFFICE OF MN IT SERVICES	Other	Yes	No	No	04/26/2024	23.10
USAP	P41004	106670	834617	Check	1	11186	R1 PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	04/26/2024	608.36
USAP	P41004	106689	834618	Check	1	2275	RENT & SAVE	S Corporation	Yes	No	No	04/26/2024	647.00
USAP	P41004	106690	834619	Check	1	2306	ROSEMOUNT HIGH SCHOOL	Other	Yes	No	No	04/26/2024	125.00
USAP	P41004	106692	834620	Check	1	2850	R1 SCHOOL SPECIALTY	C Corporation	Yes	No	No	04/26/2024	192.18
USAP	P41004	106696	834621	Check	1	4449	SEUBERT, JENNIFER		Yes	No	No	04/26/2024	74.37
USAP	P41004	106674	834622	Check	1	11718	R7 STEPHEN KING		Yes	No	No	04/26/2024	22.00
USAP	P41004	106704	834623	Check	1	7311	STEVE WEISS MUSIC INC.	S Corporation	Yes	No	No	04/26/2024	2,731.95
USAP	P41004	106709	834624	Check	1	9766	R1 T&S PROPERTIES, LLC	LLC - Partnership	Yes	No	No	04/26/2024	790.00
USAP	P41004	106705	834625	Check	1	7351	TOAY, GRETCHEN	Ind/Sole Proprietor	Yes	No	No	04/26/2024	260.00
USAP	P41030	106721	834626	Check	1	10630	ALL STRINGS ATTACHED	S Corporation	Yes	No	No	04/30/2024	3,994.40
USAP	P41030	106742	834627	Check	1	11916	BACKYARD PARTY RENTALS	LLC - Partnership	Yes	No	No	04/30/2024	970.00
USAP	P41030	106730	834628	Check	1	11580	BEN BROUWER PIANO CARE	Ind/Sole Proprietor	Yes	No	No	04/30/2024	150.00
USAP	P41030	106724	834629	Check	1	10946	R1 BIMBO BAKERIES USA	C Corporation	Yes	No	No	04/30/2024	942.29
USAP	P41030	106729	834630	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	04/30/2024	3,360.71
USAP	P41030	106778	834631	Check	1	5997	R1 BRAINPOP LLC	LLC - S Corp	Yes	No	No	04/30/2024	2,520.00
USAP	P41030	106786	834632	Check	1	9270	BUCK HILL	S Corporation	Yes	No	No	04/30/2024	5,373.00
USAP	P41030	106790	834633	Check	1	9893	CAPONI ART PARK	Other	Yes	No	No	04/30/2024	180.00
USAP	P41030	106773	834634	Check	1	3748	CENTERPOINT ENERGY	C Corporation	Yes	No	No	04/30/2024	13,816.78
USAP	P41030	106781	834635	Check	1	7295	CENTURYLINK	C Corporation	Yes	No	No	04/30/2024	168.48
USAP	P41030	106782	834636	Check	1	7332	CENTURYLINK	C Corporation	Yes	No	No	04/30/2024	3,436.68

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
USAP	P41030	106743	834637	Check	1	11918	CLAUSSEN, KURT	Ind/Sole Proprietor	Yes	No	No	04/30/2024		250.00
USAP	P41030	106722	834638	Check	1	10730	COMMUNITIES IN SCHOOLS OF THE TV	Other	Yes	No	No	04/30/2024		25,250.00
USAP	P41030	106739	834639	Check	1	11846	CONQUER NINJA GYMS-ROSEMOUNT	Partnership	Yes	No	No	04/30/2024		636.80
USAP	P41030	106747	834640	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	04/30/2024		18.30
USAP	P41030	106728	834641	Check	1	11555	CUSTOM COMMUNICATIONS INC	S Corporation	Yes	No	No	04/30/2024		246.48
USAP	P41030	106772	834642	Check	1	3399	R1 DALCO	S Corporation	Yes	No	No	04/30/2024		2,572.17
USAP	P41030	106784	834643	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	04/30/2024		67.75
USAP	P41030	106748	834644	Check	1	1319	DEMCO	S Corporation	Yes	No	No	04/30/2024		1,858.83
USAP	P41030	106749	834645	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	No	No	04/30/2024		2,240.63
USAP	P41030	106774	834646	Check	1	3865	FLINN SCIENTIFIC	C Corporation	Yes	No	No	04/30/2024		344.74
USAP	P41030	106737	834647	Check	1	11765	FLOURISH CONSULTING LLC	LLC - S Corp	Yes	No	No	04/30/2024		5,000.00
USAP	P41030	106744	834648	Check	1	11919	GOUCHER, LAURA ANN	Ind/Sole Proprietor	Yes	No	No	04/30/2024		250.00
USAP	P41030	106750	834649	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	No	No	04/30/2024		4,012.06
USAP	P41030	106751	834650	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	No	No	04/30/2024		7,005.00
USAP	P41030	106768	834651	Check	1	3030	GROTH MUSIC	S Corporation	Yes	No	No	04/30/2024		609.47
USAP	P41030	106727	834652	Check	1	11399	GUETTER, LINDSEY	Ind/Sole Proprietor	Yes	No	No	04/30/2024		175.00
USAP	P41030	106752	834653	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	04/30/2024		147.25
USAP	P41030	106783	834654	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	04/30/2024		5,151.97
USAP	P41030	106753	834655	Check	1	1657	INSECT LORE	C Corporation	Yes	No	No	04/30/2024		151.84
USAP	P41030	106754	834656	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	No	No	04/30/2024		147,797.41
USAP	P41030	106779	834657	Check	1	6681	KENNEDY & GRAVEN, CHARTERD	C Corporation	Yes	No	No	04/30/2024		1,110.00
USAP	P41030	106745	834658	Check	1	11920	KRUEGER, LEE	Ind/Sole Proprietor	Yes	No	No	04/30/2024		250.00
USAP	P41030	106755	834659	Check	1	1799	R1 LAKESHORE LEARNING MATERIALS	S Corporation	Yes	No	No	04/30/2024		17.98
USAP	P41030	106775	834660	Check	1	4233	LAKEVILLE NORTH HIGH SCHOOL	Other	Yes	No	No	04/30/2024		275.00
USAP	P41030	106731	834661	Check	1	11589	r1 LVC COMPANIES INC	S Corporation	Yes	No	No	04/30/2024		6,778.00
USAP	P41030	106733	834662	Check	1	11712	MADAUS, KIRSTEN	Ind/Sole Proprietor	Yes	No	No	04/30/2024		18.00
USAP	P41030	106756	834663	Check	1	1942	MENARDS	S Corporation	Yes	No	No	04/30/2024		232.00
USAP	P41030	106757	834664	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	No	No	04/30/2024		98,977.45
USAP	P41030	106789	834665	Check	1	9861	MN LYNX BOX OFFICE	Partnership	Yes	No	No	04/30/2024		500.00
USAP	P41030	106767	834666	Check	1	2795	MTI DISTRIBUTING, INC.	C Corporation	Yes	No	No	04/30/2024		308.69
USAP	P41030	106734	834667	Check	1	11732	MY LIFE IGNITED LLC	Ind/Sole Proprietor	Yes	No	No	04/30/2024		312.00
USAP	P41030	106736	834668	Check	1	11749	NOBLE CONSERVATION SOLUTIONS	LLC - Partnership	Yes	No	No	04/30/2024		56,062.00
USAP	P41030	106738	834669	Check	1	11771	NOVA EDUCATION CONSULTANTS	Partnership	Yes	No	No	04/30/2024		990.00
USAP	P41030	106725	834670	Check	1	11186	R2 PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	04/30/2024		6,123.04
USAP	P41030	106758	834671	Check	1	2219	POSTMASTER	Other	Yes	No	No	04/30/2024		1,452.48
USAP	P41030	106735	834672	Check	1	11740	PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	No	No	04/30/2024		3,566.88
USAP	P41030	106776	834673	Check	1	4498	R M COTTON COMPANY	S Corporation	Yes	No	No	04/30/2024		677.40
USAP	P41030	106759	834674	Check	1	2267	REGION V COMPUTER SERVICES	Other	Yes	No	No	04/30/2024		13,424.25
USAP	P41030	106740	834675	Check	1	11906	REM5 LLC	LLC - Partnership	Yes	No	No	04/30/2024		60.00

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
USAP	P41030	106720	834676	Check	1	10576	R1	RIVERSIDE INSIGHTS	LLC - Partnership	Yes	No	No	04/30/2024	168.83
USAP	P41030	106771	834677	Check	1	3343		SALEM PRESS	C Corporation	Yes	No	No	04/30/2024	758.16
USAP	P41030	106760	834678	Check	1	2387		SHERWIN WILLIAMS CO	C Corporation	Yes	No	No	04/30/2024	136.32
USAP	P41030	106746	834679	Check	1	11921		STODOLA, HEIDI	Ind/Sole Proprietor	Yes	No	No	04/30/2024	190.00
USAP	P41030	106777	834680	Check	1	5445	r2	SUMMIT FIRE PROTECTION	C Corporation	Yes	No	No	04/30/2024	290.00
USAP	P41030	106770	834681	Check	1	3282	R1	SUNBURST DIGITAL	LLC - Partnership	Yes	No	No	04/30/2024	1,875.00
USAP	P41030	106761	834682	Check	1	2519		TEAM SPORTING GOODS	S Corporation	Yes	No	No	04/30/2024	4,226.04
USAP	P41030	106788	834683	Check	1	9380		THE WORKS	Other	Yes	No	No	04/30/2024	2,477.50
USAP	P41030	106762	834684	Check	1	2548	R1	T-MOBILE	C Corporation	Yes	No	No	04/30/2024	146.36
USAP	P41030	106763	834685	Check	1	2559		TRIO SUPPLY	C Corporation	Yes	No	No	04/30/2024	866.95
USAP	P41030	106764	834686	Check	1	2563		TROPHIES PLUS	Ind/Sole Proprietor	Yes	No	No	04/30/2024	82.00
USAP	P41030	106741	834687	Check	1	11914		TWIN CITY ROTARY INC	C Corporation	Yes	No	No	04/30/2024	19,819.65
USAP	P41030	106785	834688	Check	1	9047	R1	UHL COMPANY, INC	S Corporation	Yes	No	No	04/30/2024	357.00
USAP	P41030	106787	834689	Check	1	9280		UNITED PROMOTIONS	Ind/Sole Proprietor	Yes	No	No	04/30/2024	1,020.90
USAP	P41030	106769	834690	Check	1	3277		UPPER LAKES FOODS, INC	S Corporation	Yes	No	No	04/30/2024	34,972.80
USAP	P41030	106726	834691	Check	1	11187	R1	VISTAR	C Corporation	Yes	No	No	04/30/2024	1,478.07
USAP	P41030	106765	834692	Check	1	2641		WESTERN PSYCHOLOGICAL SERVICE	LLC - S Corp	Yes	No	No	04/30/2024	75.00
USAP	P41030	106723	834693	Check	1	10851	R2	XELLO INC	C Corporation	Yes	No	No	04/30/2024	12,819.24
USAP	P41030	106732	834694	Check	1	11649		YOGA BY THERESA	LLC - S Corp	Yes	No	No	04/30/2024	152.00
USAP	P41030	106766	834695	Check	1	2687		YOUTH FRONTIERS, INC.	C Corporation	Yes	No	No	04/30/2024	8,800.00
USAP	P41030	106780	834696	Check	1	6727		ZEH TEK INC	S Corporation	Yes	No	No	04/30/2024	149.00
Bank Total:													\$2,251,973.52	
Report Total:													\$2,252,252.77	

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USPR	p410p1	106471		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	04/08/2024	66,021.48
USPR	p410p1	106472		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/08/2024	50,627.65
USPR	p410p1	106473		Wire	1	2016	MN TRA	Other	No	Yes	No	04/08/2024	175,581.76
USPR	p410p1	106474		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	04/08/2024	307,389.04
USPR	p410p1	106475		Wire	1	3283	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/08/2024	392.38
USPR	p410p1	106476		Wire	1	3880	MII LIFE	C Corporation	No	Yes	No	04/08/2024	0.00
USPR	p410p1	106477		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	04/08/2024	45,469.56
USPR	p410p1	106481		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/10/2024	25.00
USPR	p410p1	106482		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	04/10/2024	105.82
USPR	p410p1	106483		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	04/10/2024	74.04
USPR	p410p2	106647		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	04/22/2024	68,172.61
USPR	p410p2	106648		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/22/2024	58,010.51
USPR	p410p2	106649		Wire	1	2016	MN TRA	Other	No	Yes	No	04/22/2024	180,442.05
USPR	p410p2	106650		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	04/22/2024	347,770.96
USPR	p410p2	106651		Wire	1	3166	BREMER BANK FEES	Other	No	Yes	No	04/22/2024	251.20
USPR	p410p2	106652		Wire	1	3283	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/22/2024	947.04
USPR	p410p2	106653		Wire	1	3880	MII LIFE	C Corporation	No	Yes	No	04/22/2024	0.00
USPR	p410p2	106654		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	04/22/2024	65,078.05
USPR	p410p1	106478	105709	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	Yes	No	04/08/2024	16,936.85
USPR	p410p1	106479	105710	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	04/08/2024	434.00
USPR	p410p2	106662	105711	Check	1	5234	EDUCATION MINNESOTA	Other	Yes	No	No	04/22/2024	16.00
USPR	p410p2	106655	105712	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	Yes	No	04/22/2024	1,643.36
USPR	p410p2	106665	105713	Check	1	8800	GLYNN, JOHN THOMAS		Yes	Yes	No	04/22/2024	679.65
USPR	p410p2	106657	105714	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	No	No	04/22/2024	16,936.85
USPR	p410p2	106664	105715	Check	1	7384	HIGH SCHOOL FACULTY SCHOLARSHII		Yes	Yes	No	04/22/2024	82.00
USPR	p410p2	106658	105716	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	04/22/2024	10.00
USPR	p410p2	106659	105717	Check	1	2002	MINNESOTA TEAMSTERS LOCAL 320	Other	Yes	Yes	No	04/22/2024	2,453.50
USPR	p410p2	106660	105718	Check	1	2010	NCPERS GROUP LIFE INS -157410	C Corporation	Yes	No	No	04/22/2024	32.00
USPR	p410p2	106663	105719	Check	1	6780	SEIU LOCAL 284	Other	Yes	Yes	No	04/22/2024	1,423.57
USPR	p410p2	106656	105720	Check	1	11741	ST. CROIX VALLEY FOUNDATION	C Corporation	Yes	Yes	No	04/22/2024	80.00
USPR	p410p2	106661	105721	Check	1	2576	UNITED WAY	Other	Yes	No	No	04/22/2024	383.00
USPR	p410p3	106666	105722	Check	1	11734	THE HARTFORD	C Corporation	Yes	No	No	04/25/2024	11,878.53

Bank Total: \$1,419,348.46

Report Total: \$1,419,348.46

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USBP	P410B1	106486		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	04/11/2024	1,259.82
USBP	P410B1	106491	1291	Check	1	7110	APPLE EDUCATION INC	C Corporation	Yes	Yes	No	04/11/2024	1,399.00
USBP	P410B1	106487	1292	Check	1	11555	CUSTOM COMMUNICATIONS INC	S Corporation	Yes	Yes	No	04/11/2024	27,932.70
USBP	P410B1	106492	1293	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/11/2024	18,407.00
USBP	P410B1	106488	1294	Check	1	11589	R2 LVC COMPANIES INC	S Corporation	Yes	Yes	No	04/11/2024	5,700.65
USBP	P410B1	106489	1295	Check	1	11661	VERMILLION TOWNSHIP	Other	Yes	No	No	04/11/2024	600.00
USBP	P410B1	106490	1296	Check	1	2663	WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	Yes	No	04/11/2024	15,666.54

Bank Total: \$70,965.71

Report Total: \$70,965.71

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
ACTV	P09ASB	106485		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	04/11/2024	4,024.77
ACTV	P10AS1	106436	38218	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/03/2024	2,852.25
ACTV	P10AS2	106484	38219	Check	1	3626	EMERALD GREENS GOLF COURSE/WE	Ind/Sole Proprietor	Yes	Yes	No	04/11/2024	9,657.12
ACTV	P10AS4	106710	38220	Check	1	1531	HASTINGS FAMILY SERVICE	Other	Yes	No	No	04/26/2024	3,760.00
ACTV	P10AS4	106712	38221	Check	1	7236	HEIFER PROJECT INT'L	Other	Yes	No	No	04/26/2024	1,902.00
ACTV	P10AS4	106713	38222	Check	1	9351	INSTRUMENTALIST AWARDS LLC	LLC - Partnership	Yes	No	No	04/26/2024	232.00
ACTV	P10AS4	106711	38223	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/26/2024	4,044.00

Bank Total: \$26,472.14

Report Total: \$26,472.14

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
SCH	P4103P	106791		Wire	1 3167		MSDLAF BANK FEES	Other	No	Yes	No	04/30/2024	15.00
SCH	P4094P	106362	304538	Check	1 11259		NORMANDALE COMMUNITY COLLEGE	Other	Yes	Yes	Yes	04/30/2024	(600.00)
SCH	P4101P	106607	304540	Check	1 1670		INVER HILLS COMMUNITY COLLEGE		Yes	No	No	04/19/2024	2,000.00
Bank Total:												\$1,415.00	
Report Total:												\$1,415.00	

HASTINGS PUBLIC SCHOOLS

Dental Self-Funded Summary

Period Ending April 30, 2024

Sequence: Crs, Org, Fd

										24REV#2				% YTD		Remaining
Description										Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
R	20	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00
R	20	000	000	000	092	000	422	000	Interest-Dental	(36,000.00)	(3,442.27)	(46,998.59)	131%	0.00	131%	10,998.59
R	20	000	000	000	095	000	422	000	Employer Share/Premiums	(509,364.00)	(41,826.34)	(410,881.61)	81%	0.00	81%	(98,482.39)
R	20	000	000	000	097	000	422	000	Employee Share/Premiums	(110,074.00)	(10,033.23)	(87,511.99)	80%	0.00	80%	(22,562.01)
R	20	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(104,819.00)	(7,664.35)	(98,392.57)	94%	0.00	94%	(6,426.43)
E	20	005	105	000	301	000	422	000	Fees-Carrier & Consultant	35,957.00	3,009.60	29,858.40	83%	0.00	83%	6,098.60
E	20	005	105	000	302	000	422	000	Claims-Dental	605,136.00	52,708.41	496,557.47	82%	0.00	82%	108,578.53
000 Districtwide										(119,164.00)	(7,248.18)	(117,368.89)	98%	0.00	98%	(1,795.11)
Report Totals:										(119,164.00)	(7,248.18)	(117,368.89)	98%	0.00	98%	(1,795.11)

HASTINGS PUBLIC SCHOOLS

Health Self-Funded Summary

Period Ending April 30, 2024

Sequence: Crs, Org, Fd

										24REV#2			% YTD			
										Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Remaining Balance
										Description						
R	21	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00
R	21	000	000	000	092	000	422	000	Interest -Health	(165,000.00)	(9,480.77)	(167,956.85)	102%	0.00	102%	2,956.85
R	21	000	000	000	095	000	422	000	Employer Share/Premiums	(6,910,523.00)	(591,633.19)	(5,757,566.51)	83%	0.00	83%	(1,152,956.49)
R	21	000	000	000	097	000	422	000	Employee Share/Premiums	(1,190,911.00)	(96,014.56)	(857,429.18)	72%	0.00	72%	(333,481.82)
R	21	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(385,263.00)	(24,831.73)	(333,738.05)	87%	0.00	87%	(51,524.95)
R	21	000	000	000	099	000	422	000	ER/Trust Share for Retirees	(19,410.00)	(3,141.18)	(20,882.36)	108%	0.00	108%	1,472.36
E	21	005	105	000	317	000	422	000	Network Fees	18,000.00	250.00	9,083.08	50%	0.00	50%	8,916.92
E	21	005	105	000	322	000	422	000	PaydHealth Fees	68,870.13	8,503.94	63,024.86	92%	0.00	92%	5,845.27
E	21	005	105	000	300	000	422	000	Pharmacy Rebates/Admin Fee	(279,266.00)	(72,542.50)	(352,663.22)	126%	0.00	126%	73,397.22
E	21	005	105	000	301	000	422	000	Veba/Flex/TrustPoint	20,000.00	1,515.50	15,375.42	77%	0.00	77%	4,624.58
E	21	005	105	000	302	000	422	000	Claims-Medical	7,422,512.00	731,792.90	5,452,160.51	73%	0.00	73%	1,970,351.49
E	21	005	105	000	307	000	422	000	Health Carrier TPA	226,512.00	18,480.00	167,496.00	74%	0.00	74%	59,016.00
E	21	005	105	000	308	000	422	000	StopLoss	404,988.00	32,726.40	325,504.76	80%	0.00	80%	79,483.24
E	21	005	105	000	309	000	422	000	Fitness reimbursements	0.00	0.00	1,190.00	0%	0.00	0%	(1,190.00)
E	21	005	105	000	312	000	422	000	Consultant-OneDigital \$40,00	41,200.00	0.00	40,600.00	99%	0.00	99%	600.00
E	21	005	105	000	305	000	422	000	Claims-Pharmacy/RX	1,602,559.00	148,597.18	1,264,138.99	79%	0.00	79%	338,420.01
E	21	005	105	000	314	000	422	000	Springbuk Fee \$1/pm/pm	5,148.00	1,242.00	5,127.00	100%	0.00	100%	21.00
000 Districtwide										859,416.13	145,463.99	(146,535.55)	(17%)	0.00	(17%)	1,005,951.68
R	21	000	000	000	094	326	422	000	Employer-VEBA Trust Rev	(668,400.00)	(56,583.63)	(539,069.32)	81%	0.00	81%	(129,330.68)
R	21	000	000	000	089	326	422	000	Employer-PCORI-ACA \$2.54	(3,045.00)	0.00	(3,186.18)	105%	0.00	105%	141.18
E	21	005	105	000	301	326	422	000	Employer-VEBA Trust Pmt.	668,400.00	56,583.63	539,069.32	81%	0.00	81%	129,330.68
E	21	005	105	000	313	326	422	000	Employer-PCORI- ACA \$2.54	3,045.00	0.00	3,186.18	105%	0.00	105%	(141.18)
326 District Additional R/E										0.00	0.00	(0.00)	0%	0.00	0%	(0.00)
R	21	000	000	000	088	331	422	000	P1 Wellness Credit	(15,000.00)	(7,676.31)	(13,485.58)	90%	0.00	90%	(1,514.42)
E	21	005	105	000	335	331	422	000	Short-Term Lease/Rental	5,000.00	447.55	4,349.41	87%	0.00	87%	650.59
E	21	005	105	000	366	331	422	000	Participation Fees Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00
E	21	005	105	000	401	331	422	000	Supplies Wellness	9,500.00	0.00	0.00	0%	0.00	0%	9,500.00
E	21	005	105	000	305	331	422	000	Consult/Fees For Svc	0.00	0.00	200.00	0%	0.00	0%	(200.00)
E	21	005	105	000	314	331	422	000	Consultant Expense Wellness	500.00	0.00	0.00	0%	0.00	0%	500.00
E	21	005	105	000	309	331	422	000	Wellbeats/JE Fitness Reimb.	0.00	0.00	0.00	0%	0.00	0%	0.00
331 Wellness R/E										0.00	(7,228.76)	(8,936.17)	0%	0.00	0%	8,936.17
Report Totals:										859,416.13	138,235.23	(155,471.72)	(18%)	0.00	(18%)	1,014,887.85

HR PERSONNEL REPORT

Board Meeting Date:

5.22.24

RETIREMENT/RESIGNATION/TERMINATION

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE
Weber, Vicki	Resignation	Paraprofessional; 4 Hours / Day Pinecrest Elementary	Teacher Aide	June 7, 2024
Stephens, Dawn	Resignation	Special Education Teacher; 1.0 FTE McAuliffe Elementary	ED MN - Teachers	June 7, 2024
Shick, Angela (Olive)	Resignation	Technician; 8 Hours / Day Kennedy Elementary	Technicians	June 7, 2024
Novalany, Renee	Resignation	Kids Campus Assistant; 2.5 Hours / Day McAuliffe & Pinecrest Elementary	ED MN - ESP	May 3, 2024
Heiam, Rebecca	Resignation	Cook; 6.25 Hour / Day Hastings High School	Food Service	May 10, 2024
Ekvall, Marijana	Resignation	Speech Pathologist; .5 FTE Pinecrest Elementary	ED MN - Teachers	June 7, 2024
Arnold, Karen	Retirement	Grade 4 Teacher; 1.0 FTE Kennedy Elementary	ED MN - Teachers	June 7, 2024

HIRES / REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Achman, Jade	Counselor; 1.0 FTE Hastings Middle School	\$61,582 Annually	ED MN - Teachers	August 22, 2024
Appert, Nicole	Kids Campus Assistant; 4 Hours / Day McAuliffe Elementary	\$16.70 / Hour	Comm. Ed Para	May 2, 2024
Bauler, Christine	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Condon, Mackenzie	Special Education Teacher; 1.0 FTE Kennedy Elementary	\$53,125 Annually	ED MN - Teachers	August 22, 2024
Cooper, Jennifer	Art Teacher; 1.0 FTE Kennedy Elementary	\$77,181 Annually	ED MN - Teachers	August 22, 2024
Dean-Kautto, Bridget	Special Education Teacher; 1.0 FTE Hastings Middle School	\$52,069 Annually	ED MN - Teachers	August 22, 2024
Dillon, Desire	Art Teacher; 1.0 FTE Pinecrest Elementary	\$46,143 Annually	ED MN - Teachers	August 22, 2024
Ellsworth, Margaret	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Ely, Crystal	Paraprofessional; 6.25 Hours / Day Pinecrest Elementary	\$19.85 / Hour	Teacher Aide	May 13, 2024
Garcia, Roman	Cook Assistant; 3 Hours / Day Hastings Middle School	\$18.47 / Hour	Food Service	May 7, 2024
Gullicks, Elizabeth	Science Teacher; 1.0 FTE Hastings High School	\$46,143 Annually	ED MN - Teachers	August 22, 2024

Halberg, Robert	Adult Services Coordinator; 8 Hours / Day Tilden	\$31.42 / Hour	Unaffiliated	June 3, 2024
Hodges, Andrew	Director of Teaching and Learning; District Wide	\$149,978 Annually	Admin	July 1, 2024
Horsch, Jeff	Summer Grounds; Hours Vary District Wide	\$15.00 / Hour	N/A	March 7, 2024 - Approx. August 30, 2024
Johnson, Annika	Student Locker Cleaner; 56 Hours Total Hastings Middle School	\$11.00 / Hour	N/A	June 6, 2024 - June 14, 2024
Jones, Christine	Paraprofessional; 3.5 Hour/ Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Kochendorfer, Guy	Seasonal Large Mower; Hours Vary District Wide	\$15.50 / Hour	N/A	May 7, 2024 - Approx. August 30, 2024
Koswenda, Kristina	Reading Intervention Teacher; 1.0 FTE Hastings Middle School	\$73,947 Annually	ED MN - Teachers	August 22, 2024
Kreuser, Kyle	Summer Grounds; Hours Vary District Wide	\$16.00 / Hour	N/A	May 28, 2024 - Approx. August 30, 2024
Lester, Megan	Paraprofessional; 3.5 Hour/ Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Meyer, Cassidy	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Meyer, Sue	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Niebur, Sara	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Reudy, Cal	Seasonal Large Mower; Hours Vary District Wide	\$15.50 / Hour	N/A	April 29, 2024 - Approx. August 30, 2024
Schumacher, Deb	ESY Instructional Assistant SpEd; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Simpson, Grace	SPARK Instructor; 91 Hours Total Tilden	\$18.75 / Hour	N/A	June 18, 2024 - July 31, 2024
Stockdale, Scott	Director of Facilities and Safety District Wide	\$120,314 Annually	Admin	July 1, 2024
Swanson, Sydney	Paraprofessional; 3.5 Hour/ Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Teal, Christine	Paraprofessional ; 3.5 Hour / Day District Wide	\$22.00 / Hour	N/A	June 17, 2024 - July 11, 2024
Thuet, Teresa	Food Service Substitute; District Wide	\$17.00 / Hour	N/A	April 29, 2024
Trapp, Luke	Custodian; 8 Hours / Day Hastings High School	\$18.20 / Hour	Custodian	April 30, 2024
Villavicencio, Lacey	Special Education Teacher; 1.0 FTE Hastings Middle School	\$46,143 Annually	ED MN - Teachers	August 22, 2024
Wald, Ella	Student Locker Cleaner; 56 Hours Total Hastings Middle School	\$11.00 / Hour	N/A	June 6, 2024 - June 14, 2024
Wenisch, Nicholas	Paraprofessional Substitute; District Wide	\$19.40 / Hour	N/A	May 2, 2024

LEAVE APPROVAL

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Leontovich, Kelcey	Approve	Kindergarten Teacher; 1.0 FTE Pinecrest Elementary	ED MN - Teachers	September 23, 2024 - December 20, 2024 Approximate Dates
Paulson, Kelsey	Approve	Title One Intervention Teacher; 1.0 FTE McAuliffe Elementary	ED MN - Teachers	August 26, 2024 - November 18, 2024 Approximate Dates
Ryan, Cassie	Approve	School Psychologist; 1.0 FTE Hastings High School	ED MN - Teachers	August 26, 2024 - November 11, 2024 Approximate Dates
Wieneke, Madeline	Approve	MTTS - Secondary; 1.0 FTE Hastings Middle School & High School	ED MN - Teachers	September 5, 2024 - October 29, 2024 Approximate Dates

ASSIGNMENT CHANGES

NAME	FROM	TO	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Davis, Jelena	Dishwasher; 3 Hours / Day McAuliffe Elementary	Cook; 6.25 Hours / Day McAuliffe Elementary	Food Service	April 8, 2024
Gartzke, Katherine	Paraprofessional; 6.25 Hours / Day Hastings High School	Paraprofessional Substitute; District Wide	N/A	May 6, 2024
Mikla, Katie	Speech Pathologist; 1.0 FTE Hastings Middle School	Speech Pathologist; .9 FTE Hastings Middle School	ED MN - Teachers	August 22, 2024
Petersen, Jill	Assistant Director of Special Services \$114,748 Annually	Director of Special Services \$125,517 Annually	Admin	May 2, 2024
Arellano, Carolyn	Paraprofessional ; 6.25 Hours / Day Kennedy Elementary	Paraprofessional Substitute; District Wide	N/A	April 22, 2024

Where Minnesota School Boards Learn to Lead

April 30, 2024

BoardBook Premier Subscriber:

Regarding: Changes to the BoardBook Premier Subscription

Thank you for being a valued BoardBook Subscriber! We appreciate your support.

We are committed to providing value with BoardBook Premier. To ensure an optimal meeting management system, all BoardBook Premier subscribers are being transitioned to the BoardBook Tier 2 product, which will offer expanded features and functionality to improve your experience.

Here's what you need to know

The Tier 1 product is being retired and is no longer available. **As of MSBA's Uniform Subscription Date of July 1, 2024, user subscriptions will need to be upgraded to the Tier 2 product.** This renewal will result in a higher cost as you transition from Tier 1 to Tier 2, but it also comes with new and expanded features with additional functionality to help you manage your board and committee meetings even more effectively. The initial proposal from BoardBook was to convert all Tier 1 users in fiscal year 2025 and would have changed to \$3,100. MSBA negotiated a phase-in over a three-year period to soften the budget impact of removing the Tier 1 option.

As a result of negotiations, your Tier 2 subscription fees for the next three subscription years shall be as follows:

July 1, 2024 – June 30, 2025	\$2,700
July 1, 2025 – June 30, 2026	\$2,950
July 1, 2026 – June 30, 2027	\$3,100

If you have questions or concerns about this change, please contact Greg Abbott at 507-420-1881.

With this upgrade, you will benefit from new functionality to help manage meetings including:

- **Automated electronic voting** — This feature streamlines in-meeting voting by easily and accurately capturing votes and voting records.
- **Expanded committee capabilities** — This feature allows users to track committees in one place, such as safety and security and special education.
- **Reference material and document storage** — Efficiently organize reference materials by keeping the board's planning documents and manuals (i.e. strategic plan, policies, etc.) close at hand.

What to expect next

The change will happen automatically upon renewal and will not affect any existing functionality, user logins, or meetings. Starting July 1, 2024, when you log into BoardBook, you will see two new items on the navigation bar. The **Books** section, which allows you to upload and store documents, and **Goals**, which allows you to create different "Goal Types" (ex. "Board Goals" or "Campus Goals" and tie them to relevant agenda items in your meetings).

As a result of this change, the End User Agreement ("EUA") needs to be updated to reflect this current offering. Therefore, with this letter as a separate attachment, we are providing you with the updated EUA. Please review, complete, sign, and return to Joel Stencel (jstencel@mnmsba.org) by May 24, 2024.



428 Ethical Behavior

I. Purpose

The purpose of this policy is to observe state statutes regarding ethical behavior and to ensure that employees engage in school district business activities in a fashion designed to avoid any appearance of unethical behavior.

II. General Statement

Hastings Public Schools-ISD 200 requires district employees to observe high standards of business and personal ethics while performing their duties and responsibilities. All school district employees are required to comply with all applicable laws and regulatory requirements. Unethical actions, or the appearance of unethical actions, are unacceptable under any conditions. The reputation of the district depends to a very large extent on the following considerations.

III. Practice of Ethical Behavior

- A. Is my action legal?
- B. Is my action ethical?
- C. Does my action comply with Hastings Public Schools-ISD 200's policy and procedures?
- D. Am I sure my action does not appear inappropriate?
- E. Am I sure that I would not be embarrassed or compromised if my action became known within the Hastings Public Schools-ISD 200 or publicly?
- F. Am I sure my action meets my personal code of ethics and behavior?
- G. Would I feel comfortable defending my actions on the 6 o'clock news?

Each employee should be able to answer "yes" to all of these questions before taking action.

Each employee must apply her or his own sense of personal ethics, which should extend beyond compliance with applicable laws and regulations in business situations, to govern behavior where no existing regulation provides a guideline. Each employee is responsible for applying common sense in business decisions where specific rules do not provide all the answers.

In determining compliance with this standard in specific situations, employees should ask themselves the following questions:

IV. Compliance with Laws, Regulations, and Hastings Public Schools-ISD 200 Policies

A. Hastings Public Schools-ISD 200 does not tolerate:

- i. The willful violation or circumvention of any federal, state, local, or applicable foreign law by an employee during the course of that person’s employment with the district. For purposes of this Policy, “applicable foreign law” means the laws of any country where an employee is located as part of their duties as a district employee or when they are acting as a chaperone for any district students.
- ii. The disregard or circumvention of the district’s guidelines or engagement in unscrupulous dealings.

B. Employees should not attempt to accomplish by indirect means, through agents or intermediaries, that which is directly forbidden.

C. The performance of all levels of employees will be measured against implementation of the provisions of these standards.

Legal References: None

Cross References: Hastings Public Schools-ISD 200 Accounting & Financial Procedures Manual.

Policy Reviewed: 04.12.2024 ~~08.11.2022~~

Policy Adopted: 04.28.2021

Policy Revised:

Sunset: 04.24.2024



429 Conflict of Interest

I. Purpose

The purpose of this policy is to observe state laws regarding conflicts of interest and to ensure that employees act in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

II. General Statement

Situations may arise in which a Hastings Public Schools-ISD 200 employee has a conflict of interest; or acts in a manner which may create an appearance of a conflict of interest

All district employees have an obligation to:

- a. Avoid conflicts of interest, or the appearance of conflicts of interest, between personal interests and those of the district in dealing with outside entities or individuals.
- b. Disclose real and apparent conflicts of interest to the Superintendent.
- c. Refrain from participation in any decisions on matters that involve a real conflict of interest or the appearance of a conflict of interest.

III. What Constitutes a Conflict of Interest

All district employees owe a duty of loyalty to the district. This duty necessitates that in serving the district they act solely in the interests of the district, including district students and staff, and not in their personal interests or in the interests of others.

The persons covered under this policy shall hereinafter be referred to as “interested persons”. Interested persons include all district employees, as well as persons with the following relationships to district employees:

- a. Spouses or domestic partners
- b. Brothers and sisters
- c. Parents, children, grandchildren, and great-grandchildren
- d. Spouses of individuals listed in A and B
- e. Corporations, partnerships, limited liability companies (LLCs), and other forms of businesses in which an employer, either individually or in

combination with individuals listed in A, B, C, or D, collectively possess a 35% or more ownership or beneficial interest.

- f. Other relationships such as close friendships may also cause a conflict of interest. Each situation must be evaluated for actual or potential conflict of interest.

Conflicts of interest arise when the interests of an interested party may be seen as competing with those of the district. Conflicts of interest may be:

- a. Financial - where an interested party benefits financially directly or indirectly from its relationship with the district.
- b. Non-Financial - seeking preferential treatment from the district or using confidential information received from the district.

A conflict of interest arises when a district employee involved in making a decision on behalf of the district or their immediate family, is in the position to benefit, directly or indirectly, from the employee's decision. Immediate family is the following who owns/receives more than 1% of the benefiting business/profits (spouse, parent, child, brother, sister and spouse of parent, child, brother or sister).

IV. Examples of Conflicts of Interest

- a. Negotiates or approves a contract, purchase, sale, or lease on behalf of the district and has a direct or indirect interest in, or receives personal benefit from, the entity or individual providing the goods or service to the district.
- b. Employs, approves the employment of, or supervises a person who is an immediate family member of the employee.
- c. Sells products or services in competition with the district.
- d. Uses the district's facilities, supplies, assets, employees, or other resources for personal gain.
- e. Receives a gift valued at more than \$5 from a vendor, if the employee is responsible for initiating or approving purchases from that vendor.
- f. If a board member is a member of a financial institution that does business with the school district.

V. Honoraria Acceptance

A Hastings Public Schools-ISD 200 employee shall not accept an honorarium for an activity conducted where district-reimbursed travel, work time, or resources are used, or where the activity can be construed as having a relationship to the employee's position with the district. Such activity would be considered official duty on behalf of the district. A relationship exists between the activity and the employee's position with the district if the employee would not participate in the activity in the same manner or capacity if he

or she did not hold his or her position with the district. The employee should make every attempt to avoid the appearance of impropriety.

An employee may receive an honorarium for activities performed during regular non-working Hours or while on leave if the following conditions are met:

- a. All expenses are the total responsibility of the employee or the sponsor of the activity in which the employee is participating.
- b. The activity has no relationship to the employee's district duties.

Nothing in this document shall be interpreted as preventing the payment to the district by an outside source for actual expenses incurred by an employee in an activity, or the payment of a fee to the district (in lieu of an honorarium to the individual) for the services of the employee. Any such payments made to the district should be deposited to the district's account.

VI. Disclosure Requirements

A district employee who believes that he or she has a conflict of interest or may be perceived as having a conflict of interest in a discussion or decision must disclose that conflict to the group making the decision. Most concerns about conflicts of interest may be resolved and appropriately addressed through prompt and complete disclosure.

Therefore, Hastings Public Schools-ISD 200 requires the following:

- a. The Superintendent or designee shall review all potential conflicts reported by employees, and the school board shall review all potential conflicts reported by the Superintendent and determine appropriate resolution in accordance with the next section.
- b. If required by Federal awarding agencies, Hastings Public Schools-ISD 200 will notify those agencies in writing of any *potential* conflict of interest. (2CFR Part 200.112)

VII. Resolution of Conflicts of Interest

Every district employee shall disclose any real, apparent, or potential conflicts of interest to the Superintendent or designee of Hastings Public Schools-ISD 200.

Conflicts shall be resolved as follows:

- a. The board or Superintendent shall resolve or remedy conflicts in accordance with Minnesota law and in the district's best interests. Said resolution may include, but is not limited to, having the employee/personnel abstain from any decision-making involving the underlying decision which led to the conflict of interest or potential conflict of interest.

1. The chair of the board shall be responsible for identifying resolutions involving the Superintendent.
2. The Superintendent or designee shall be responsible for making all decisions concerning resolutions of conflicts involving district employees.

VIII. Violations of Conflict of Interest

Failure to comply with the standards contained in this manual could lead to disciplinary action.

Legal References:

Cross References: *Hastings Public Schools-ISD 200 Accounting & Financial Procedures Manual.*

Adopted: *INDEPENDENT SCHOOL DISTRICT 200*

Policy Reviewed: *04.12.2024*~~*08.11.2022*~~

Policy Adopted: *04.28.2021*

Policy Revised:

Sunset: *04.24.2024*



432 EMPLOYEE USE OF ONLINE SOCIAL MEDIA

I. Purpose

District 200 recognizes the value and increasing role of online social media. The purpose of this regulation is to address the use of social media in the classroom and also to provide guidance to employees on the maintenance of professional ethics and boundaries when utilizing social media in their personal and professional lives.

II. Definitions

- A. **Public online social media** are defined to include: Websites, Web logs (blogs), wikis, social networks, online forums, virtual worlds, and any other interactive social media generally available to the public on the Internet (e.g., Facebook, Twitter, LinkedIn, Flickr, YouTube, etc.).
- B. **District-approved, password-protected online social media** are interactive media within the district's electronic technologies network or which the district has approved for educational use. The district has greater authority and responsibility to protect minors from inappropriate content and can limit public access within this forum.

III. Classroom Use of Online Social Media

Teachers may elect to utilize district-approved, password-protected online social media in the classroom for purposes of instruction. Teachers may also elect to use public online social media in the classroom for purposes of instruction. Use of online social media in the classroom is subject to the following:

- A. When using either type of online social media in the classroom, teachers shall instruct students on the appropriate use of such sites as described in Policy 524 Acceptable Use, each site must ensure that a signed "Permission for Student Access to the Internet" is on file for each student using the Internet in the classroom.
- B. Teachers should use caution that private student data, as outlined in Policy 515 Protection and Privacy of Pupil Records, and work is not made public on public online social media sites without written permission.

- C. When utilizing either type of online social media in the classroom, teachers shall ensure compliance with any applicable terms of use of the online social media site.

IV. Personal Use of Public Online Social Media By Employees

The decision to make personal use of public online social media is left to the discretion of each employee. District 200 does not affirmatively monitor employee use of public online social media; however, it may take appropriate responsive action when it becomes aware of, or suspects, conduct or communication on a public online social media site that adversely affects the workplace or violates applicable professional codes of ethics.

Employees will be held responsible for their disclosure, whether purposeful or inadvertent, of confidential or private information, information that violates the privacy rights or other rights of a third party, or for the content of anything communicated by the employee on any online social media site.

An employee who fails to comply with the guidance set forth in this regulation may be subject to disciplinary and other consequences, up to and including termination, subject to applicable collective bargaining agreements. For that reason, employees shall observe the following when using public online social media:

- A. Employees must consider their role as school personnel before posting or communicating content that is obscene, profane, vulgar, harassing, threatening, bullying, libelous, **offensive, disrespectful**, or defamatory or that discusses or encourages any illegal activity or the inappropriate use of alcohol, use of illegal drugs, sexual behavior or sexual harassment.
- B. Views expressed on a public online social media site are the employee's alone and do not necessarily reflect the views of District 200. Employees may not act as a spokesperson for the district or post comments as a representative of the district, except as authorized by the superintendent or the superintendent's designee.
- C. Employees may not disclose information on any public online social media site that is private, confidential or proprietary to District 200, its students, or

employees or that is protected by data privacy laws or Policy 515 Protection and Privacy of Pupil Records.

- D. Employees may not use or post the District 200 or a school logo on any public online social media site without permission from the superintendent, the school principal, or designee.
- E. District 200 recognizes that student groups or members of the public may create public online social media representing students or groups within the district. When employees, including coaches/advisors, choose to join or engage with these social networking groups, they do so as an employee of the district.
- F. Employees have responsibility for maintaining appropriate employee-student relationships at all times. This includes using professional judgment when necessary for the safety of students online and responding appropriately as a mandated reporter when applicable.

V. Official School or District Public Online Social Media Sites

District 200 and individual schools and departments may choose to establish an official presence on public online social media sites with prior administrative approval. When such a presence is established, an employee shall be designated as the website manager and login credentials must be shared with the website manager's supervisor and the school district's coordinator of technology. The website manager is responsible for keeping the website updated and monitoring the content on the website.

Sites may be linked from the school district or school's official District 200 homepage and must otherwise comply with applicable provisions for District Websites. The website manager is responsible for ensuring compliance with applicable records retention requirements.

Legal References: *Minnesota Administrative Rule 3512.5200, Code of Ethics For School Administrators*
 Minnesota Administrative Rule 8710.2100, Code of Ethics For Minnesota Teachers
 47 U.S.C § 254 (h), Children's Internet Protection Act - Administrative Regulation

Cross References: *Policy 524 Acceptable use of Internet*
 Policy 515 Protection and Privacy of Pupil Records

Policy Reviewed: 04.12.2024~~05.19.2022~~
Policy Adopted: 12.09.2020
Policy Revised: 05.25.2022
Sunset: 04.24.2024



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

DATE: May 22, 2024
TO: ISD #200 School Board
FROM: Brittney Hirschauer, Director of Food and Nutrition Services
SUBJECT: Prime Food Service Vendors Recommendation 2024-2025

Recommendation to approve the 2024-2025 Bids for Food Service Vendors

- Bix Produce
- Bimbo Bread
- Prairie Farms

The district participates in the Big 8 Buying Group. District's include West St Paul, Burnsville, Stillwater, Mahtomedi, Inver Grove Heights, South St Paul, South Washington County and Hastings. West St Paul collects and approves all bids for vendors for the group with district input. The Big 8 Buying Group allows Hastings to leverage the buying power of the group and ultimately receive better pricing than we would receive individually.

Vendors

- Bix
 - Primary produce vendor for many years
 - Excellent customer service including weekly market update reports
 - High product quality
 - Main produce vendor for Minnesota schools
- Bimbo
 - Primary bread vendor for many years
 - Great product and customer service
 - Only bread vendor that responded to the RFP, due to strict USDA regulations for schools
 - State awarded contract
- Prairie Farms
 - Local company utilizing local dairy farmers
 - Stepped in when Hastings Dairy closed
 - No change in pricing from last year
 - Big 8 contract renews next year
 - Lowest bid price

There are no significant changes with these recommendations. We are continuing to use the same vendors we have in the past, Bix and Bimbo did not have price increases since they were two year contracts.



Child Nutrition Office

1897 Delaware Avenue
Mendota Heights, MN 55118
P 651-403-7320 | F 651-452-1993
www.isd197.org

May 2, 2024

Steve Pagel
Director of Sales
Bix Produce Company
3060 Centerville Road
Little Canada, MN 55117

Dear Mr. Pagel,

Please sign below confirming extension of terms of the 2022-2024 Fresh Produce contract for the two (2) year period July 1, 2024 through June 30, 2026, between Bix Produce Company and Big 8 school districts (Stillwater ISD #834, Mahtomedi ISD #832, Burnsville ISD #191, Inver Grove Heights ISD #199, South St. Paul SSD #6, West St. Paul ISD #197, Hastings ISD #200, and South Washington County ISD #833).

This document serves as acceptance of the terms and conditions outlined in the West St. Paul Schools original 2022-2024 proposal document for the Big 8 member school districts and extends them for the 2024-2025 and 2025-2026 school years.

Please acknowledge Bix Produce Company's acceptance of this contract extension and agreement by signing below and returning one original to: Jeff Wolfer, Child Nutrition Supervisor, 1897 Delaware Avenue, Mendota Heights, MN 55118.

The Big 8 looks forward to another mutually successful year with Bix!

Sincerely,

Jason Stegeman
Director of Business Services
West St. Paul Schools

Accepted By:

Name: Russ Heath

Signature: Russ Heath

Date: 5-8-24



Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Voice: 651.296.2600
Fax: 651.297.3996

February 26, 2024

Ms. Rosalie Szabo
Bimbo Bakeries USA
244 Clayton Forest Rd
Kernersville NC 27284

Dear Ms. Szabo:

The following documents are enclosed for you to complete and return:

- Amendment No. 3 to SWIFT Contract No. 211935, Release No. B-287(5)
- Amendment No. 3 – Exhibit D: Price Schedule, effective June 1, 2024

Please sign and return **the** documents, **VIA DocuSign**, to Kathryn Kemerley at the following email address kathryn.kemerley@state.mn.us by **March 4, 2024**.

If the Amendment is not properly executed it will be returned to you. Upon receipt of the properly executed document, and after signatures are obtained from the appropriate State authorities, a copy of the completed Amendment will be sent to your company.

If you have any questions, please feel free to contact me.

Sincerely,

K. Kemerley

Acquisition Management Specialist
Enclosure

AMENDMENT NO. 3 TO CONTRACT NO. 211935, RELEASE NO. B-287(5)

THIS AMENDMENT is by and between the State of Minnesota, acting through its Commissioner of Administration (“State”), and Bimbo Bakeries USA, 244 Clayton Forest Rd, Kernersville, NC 27284 (“Contractor”).

WHEREAS, the State has a Contract with the Contractor identified as Contract No. 211935, June 1, 2022, through May 31, 2024 (“Contract”), to provide Fresh Bakery Products for State Facilities, Agencies, and Cooperative Purchasing Venture (CPV) Members; and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the Commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Office of State Procurement and the Contractor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That the Contract is extended through May 31, 2025.
2. That Amendment No. 2 – Exhibit D: Price Schedule is DELETED in its entirety and REPLACED with Amendment No. 3 – Exhibit D: Price Schedule, effective June 1, 2024.
3. All other terms and conditions remain the same.

This Amendment is effective beginning June 1, 2024, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

<p>1. BIMBO BAKERIES USA The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.</p> <p>By: <u>Rosalie Szabo</u> <small>Signature</small> Rosalie Szabo <small>Printed Name</small></p> <p>Title: <u>Food Service Bid Manager</u></p> <p>Date: <u>2/28/24</u></p> <p>By: _____ <small>Signature</small></p> <p>_____ <small>Printed Name</small></p> <p>Title: _____</p> <p>Date: _____</p>	<p>2. OFFICE OF STATE PROCUREMENT In accordance with Minn. Stat. § 16C.03, subd. 3.</p> <p>By: <u>Kathryn Kemerley</u> <small>DocuSigned by:</small> 657A9EA2374747F...</p> <p>Title: <u>Acquisition Management Specialist</u></p> <p>Date: <u>2/28/2024</u></p> <p>3. COMMISSIONER OF ADMINISTRATION Or delegated representative. <small>DocuSigned by:</small></p> <p>By: <u>Justin Patrick</u> <small>DocuSigned by:</small> D0517CF9A9854F3...</p> <p>Date: <u>2/28/2024</u></p>
---	---

Amendment No. 2 - Exhibit D: Price Schedule, effective June 1, 2024											
Contract No. 211935											
Bimbo Bakeries USA											
Brand	Full (not Abbreviated) Description	Item Description	Item No.	UPC	Unit of Measure	Size	Pack Qty	Unit of Measure Cost	New Cost	Shelf Life	Days of Availability
Sara Lee	Sara Lee Artesano White Bakery Bread, 20 oz	SL ARTESANO 20Z	0929	72945-61241	PK	20 ounce	1	\$2.40	\$2.83	13	Mon,Tues, Thur, Fri, Sat
Foodservice	Foodservice Sourdough Bread, 24 oz	R&I SOUGDOGH 24Z	1608	78700-80195	PK	24 ounce	1	\$2.64	\$3.12	13	Mon, Thur
Foodservice	Foodservice Hearty Rye Bread, 18 oz	R&I HEARTY RYE 18Z	2037	78700-80305	PK	18 ounce	1	\$2.64	\$3.12	17	Mon,Tues, Thur, Fri, Sat
Foodservice	FS 12 Grain Wide Pan Bread 24oz	FS 12GRN WPBRD 24Z	2045	78700-80303	PK	24 ounce	1	\$1.92	\$2.27	14	Mon,Tues, Thur, Fri, Sat
Sara Lee Artesano	Sara Lee Artesano White Bakery Rolls, 12 count, 18 oz	SL ARTESANO RL 12P18	2389	72945-61249	PK	18 ounce	12	\$1.62	\$1.91	13	Monday
Sara Lee	Sara Lee Butter Bread, 20 oz	SL WHITE BUTTER 20Z	2766	72945-61190	PK	20 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri, Sat
Ball Park	Ball Park White Hamburger Buns, 8 count, 15 oz	BP WHITE HAM RL8P15Z	2768	50400-73942	PK	15 ounce	8	\$1.40	\$1.65	21	Mon,Tues, Thur, Fri, Sat
Ball Park	Ball Park White Hot Dog Buns, 8 count, 13 oz	BP WHITE HD 8P 14Z	2771	50400-75116	PK	13 ounce	8	\$1.40	\$1.65	21	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee 100% Whole Wheat Bread, 20 oz	SL CL 100%WW RT 20Z	2773	72945-60134	PK	20 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee Delightful 45 Calorie Healthy Multigrain Bread, 20 oz	SL DEL MGRN 20Z	2779	72945-71588	PK	20 ounce	1	\$1.92	\$2.27	13	Mon, Thur, Sat
Sara Lee	Sara Lee Delightful 45 Calorie 100% Whole Wheat Made with Honey Bread, 20 oz	SL 45CAL DEL WW/HY20	2780	72945-71589	PK	20 ounce	1	\$1.92	\$2.27	13	Mon, Thur, Sat
Sara Lee	Sara Lee Honey Wheat Bread, 20 oz	SL CL HNYWHEAT RT20Z	2823	72945-60136	PK	20 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee Soft & Smooth Made with Whole Grain White Bread, 20 oz	SL S&S WGW RT BRD20Z	3087	72945-70544	PK	20 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri, Sat
Foodservice	Foodservice, Made with Whole Grain White Roundtop Bread, 24 oz	FS WGW Bread 24oz	3239	71673-01212	PK	24 ounce	1	\$1.56	\$1.84	21	Mon, Thur
Sara Lee	Sara Lee Classic White Bread, 20 oz	SL CL WHITE 20Z	3253	72945-60133	PK	20 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri, Sat
Foodservice	Foodservice Made with Whole Grain White 4" Hamburger Buns, 12 count, 26 oz	R&I WGW HAM 12P26Z	3447	78700-80021	PK	26 ounce	12	\$2.10	\$2.48	21	Mon, Thur
Foodservice	Foodservice Made with Whole Grain White 6" Sub Rolls, 6 count, 16 oz	FS WGW SUB 6P 16Z	4259	78700-80031	PK	16 ounce	16	\$1.60	\$1.89	21	Mon, Thur
Foodservice	Foodservice Whole Grain White 6" Hot Dog Buns, 16 count, 34 oz	R&I WGW HD 16P 34Z	4266	78700-80070	PK	34 ounce	16	\$2.80	\$3.31	21	Mon, Thur
Foodservice	Foodservice White 4" Hamburger Buns, 30 count, 60 oz	FS 4"WHI HAMS 30P60	4268	78700-80184	PK	60 ounce	30		\$6.20	13	Mon,Tues, Thur, Fri, Sat
Foodservice	Foodservice Sesame 5" Hamburger Buns, 20 count, 64 oz	R&I SES 5"HAM 20P64Z	4269	78700-80185	PK	64 ounce	20	\$4.68	\$5.53	17	Mon,Tues, Thur, Fri, Sat
Brownberry	Brownberry Italian Bread 22oz* (select routes)	BB PLN ITL BRD 22Z	5166	73410-95616	PK	22 ounce	1		\$2.42	13	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee Restaurant Style White Hamburger Buns, 16 count, 30 oz	SL RS WHI HAM 16P30Z	5454	72945-60164	PK	30 ounce	16	\$2.80	\$3.31	21	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee Restaurant Style White Hot Dog Buns, 16 count, 26 oz	SL RS HOT 16P 28Z	5455	72945-60163	PK	26 ounce	16	\$2.80	\$3.31	21	Mon,Tues, Thur, Fri, Sat
Master	Master English Muffin Toasting Bread, 16 oz	MST MUFFIN BRD 16Z	5509	78700-00025	PK	16 ounce	1	\$1.80	\$2.13	21	Mon,Tues, Thur, Fri, Sat
Ball Park	Ball Park Golden Hamburger Buns, 12 count, 23 oz	BP 4"GOLD HAM 12P23Z	5538	50400-73954	PK	23 ounce	12	\$2.10	\$2.48	21	Thursday
Foodservice	Foodservice Sesame Steak Roll, 24 count, 66 oz	FS SES SUB 24P 66.5Z	5553	78700-80233	PK	66 ounce	24		\$8.10	13	Mon,Tues, Thur, Fri, Sat
Foodservice	Foodservice Made with Whole Grain White 4" Hamburger Buns, 30 count, 65 oz	R&I WGW4"HAM 30P65Z	5600	78700-80198	PK	65 ounce	30	\$5.25	\$6.20	21	Mon, Thur
Foodservice	Foodservice White 10" Hot Dog Buns, 6 count, 16 oz	R&I 10" CONEY 6P 16Z	5659	78700-37087	PK	16 ounce	6	\$2.76	\$3.26	13	Mon,Tues, Thur, Fri, Sat
Master	Master Plain English Muffins, 12 count, 26 oz	MST WHTE EMF 12P26Z	5940	78700-00493	PK	26 ounce	12	\$2.28	\$2.69	12	Mon, Fri
D'Italiano	D'Italiano Seeded Italian Bread, 16 Oz	DI SD ITL BRD 16Z	6142	78700-00914	PK	16 ounce	1		\$2.42	17	Mon,Tues, Thur, Fri
Master	Master Wheat English Muffins, 12 count, 26 oz	MST WHEAT EMF 12P26Z	6276	78700-00494	PK	26 ounce	12	\$2.28	\$2.69	12	Mon, Fri
Sara Lee	Sara Lee Sweet Hawaiian Dinner Rolls, 12 count, 15 oz	SL HAWAIIAN RL12P15Z	6493	72945-61221	PK	15 ounce	12	\$1.62	\$1.91	13	Monday
Foodservice	Foodservice, Made with Whole Grain White Dinner Rolls, 12 count, 17 oz	RP 53WGW DR 12p 17z	6619	78700-80096	PK	17 ounce	12	\$1.62	\$1.91	21	Monday
Thomas	Thomas Cinnamon Raisin Bread 16oz* (select routes)	TH CRSN SWRL BRD 16Z	7097	48121-22903	PK	16 ounce	1		\$3.00	21	Tues, Thurs, Sat
Ball Park	Ball Park Tailgater 4.5 Gourmet Buns, 8 count, 21 oz	BP TG GRMT HAM 8P21Z	7945	50400-74014	PK	23 ounce	12		\$2.72	21	Mon,Tues, Thur, Fri, Sat
Sara Lee	Sara Lee Small White Bread, 16 oz	SL CL WHITE 16Z BRD	9300	72945-61274	PK	16 ounce	1	\$1.74	\$2.05	21	Mon,Tues, Thur, Fri
Foodservice	Foodservice Cinnamon Raisin Bread 16oz	FS CRSN SWRL BRD 16Z	9403	78700-80357	PK	16 ounce	1		\$3.00	21	Tues, Thurs, Sat
Sara Lee Artesano	Sara Lee Artesano Sausage Roll, 6 count	SL ART WHI SAUS RL6P	12542	72945-61287	PK	15 ounce	6		\$2.67	13	Mon,Tues, Thur, Fri, Sat
Sara Lee Artesano	Sara Lee Artesano Hawaiian Bakery Bread 20oz	SL ART HAW 20Z	14760	72945-76606	PK	20 ounce	1		\$2.67	15	Mon, Tues, Thurs - new rela

Admin Minnesota

Office of State Procurement

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996
Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: B-287(5)

DATE: JUNE 1, 2022

PRODUCT/SERVICE: BAKERY PRODUCTS, FRESH NOT FROZEN, FOR STATE FACILITIES, AGENCIES, AND COOPERATIVE PURCHASING VENTURE (CPV) MEMBERS

CONTRACT PERIOD: JUNE 1, 2022, THROUGH MAY 31, 2024

EXTENSION OPTIONS: UP TO 36 MONTHS

ACQUISITION MANAGEMENT SPECIALIST /BUYER (AMS): KATHRYN KEMERLEY

PHONE: 651.201.3171 **E-MAIL:** Kathryn.Kemerley@state.mn.us **WEB SITE:** www.mmd.admin.state.mn.us

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
BIMBO BAKERIES USA 720 North Prior Avenue St. Paul, MN 55104 USA	211935	NET 30	7 DAYS

VENDOR NO: 0000901207

Scott Knoespel
Operation Sales Leader/ PO Contact
OFFICE: 612.839.6672
EMAIL: Scott.Knoespel@grupobimbo.com

Gary Daniels
Zone Sales Leader
OFFICE: 630.330.0412
EMAIL: gary.daniels@grupobimbo.com

Jeff Wuczynski
Food Service Sales Manager
OFFICE: 312.213.5270
EMAIL: jeffery.wuczynski@grupobimbo.com

Rosalie Szabo
Bid coordinator
OFFICE: 804.295.39328
EMAIL: Rosalie.Szabo@grupobimbo.com

CONTRACT USERS. This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members
- Limited to the following entities only _____

STATE AGENCY CONTRACT USE. This Contract must be used by State agencies unless a specific exception is granted in writing by the AMS listed above.

STATE AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should

Contract Release: X-XXX

include his or her name and phone number. Orders may be submitted via the route salesperson, fax or via web ordering. Customers, please note that the Vendor's website does not meet the State of Minnesota Digital Accessibility Standards and does not have text alternatives capabilities. The Contract Vendor will set up the user account for the ordering entity. To set up the web ordering user account and to obtain the login information, the ordering entity must provide their name, agency name, phone number and a business email to Bradley Levenhagen at bradley.levenhagen@grupobimbo.com. Once the user account is set up, the ordering entity can follow the Web Ordering. Link to the web ordering portal is: <https://orders.bbuconnect.com> and instruction on the account set up are at the link: [BBU Web Ordering Instructions](#).

CONTRACT FEEDBACK. If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

SPECIAL TERMS AND CONDITIONS

SCOPE. The Contractor provide Fresh Bakery Products to State Government Facilities, State Agencies, and Cooperative Purchasing Venture (CPV) Members (hereinafter referred to as "Customers" or "Ordering Entities"). The contract excludes frozen bakery products. The Contractor will deliver fresh bakery products to each ordering entity within the agreed upon time. There are no minimum orders required. Customers will determine which food products they will order and their delivery schedule. The delivery locations are within the borders of the State of Minnesota

The Contractor must provide a variety of nutritious fresh bakery products of premium quality to Customers on as needed basis. Once customers determine the items they will include on their standard delivery schedule, stock items will not be permitted to remain out of stock with any frequency or regularity. All product(s) delivered must meet all State and Federal requirements for food products for human consumption. The State reserves the right to request additional items to be added to the Contract to best serve the changing needs of its customers.

EXHIBIT C: SPECIFICATIONS, DUTIES, AND SCOPE OF WORK

<http://www.mmd.admin.state.mn.us/pdf/ExhibitCSpecificationsDutiesandScopeofWorkContractNo.211935.pdf>:

PRICES. Prices are firm through the initial period of the contract. After that period, prices may increase once a year. Price increases are not effective until they are approved by the AMS. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a [Vendor Performance Report](#) if there is a discrepancy between the price on the invoice and the Contract price.

FREIGHT (FOB). All shipments are FOB Destination, with freight charges prepaid and allowed (the Contract Vendor is **not** allowed to invoice freight charges.)

DELIVERY: Contractor must be able to receive Customer orders and deliver within 7 days. No deliveries will be made on Wednesdays or Sundays. The Contractor must discuss order deadlines with each Customer to ensure compliance with meeting expected delivery dates and time.

SWIFT LINE:

LINE 01 is a group line for all items on the Price Schedule. **UNSPSC CODE:** 50000000

VERIFYING THE CONTRACT PRICES.

The following information explains the method(s) for calculating and/or confirming the contract prices.

_____ The Contract(s) was executed with FIXED PRICING. The pricing offered must match or be lower than that detailed herein.

Contract Release: X-XXX

Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and reworked by the Contract Vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing payment on an invoice, inspect the goods and/or deliverables to ensure they match both the terms and pricing of the contract.

[Link to Sample Invoice:](#)

[Link to Sample Quote:](#)

EXHIBIT D PRICE SCHEDULE, CONTRACT NO. 211935

[Link to Exhibit D Price Schedule](#)

Contact the AMS/Buyer detailed herein to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

REVISIONS.



March 27, 2024

Brittney Hirschauer
Food Director
Hastings Public Schools, ISD #200
1000 W. 11th St.
Hastings, MN 55033

Dear Brittney:

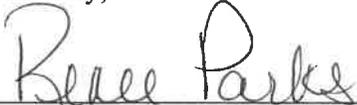
Upper Lakes Foods is pleased to renew with Big 8 for the upcoming 2024-2025 school year. The fixed fee is based on our school/distributor partnership, current market costs, and changes in the economy since the conception of our agreement currently in place.

\$1.40 Per Case Fix Fee Grocery

Upper Lakes Foods, Inc. shall not be charged with liquidated damages when delay in delivery is due to unforeseeable cause beyond the control of Upper Lakes Foods, Inc., including but not restricted to Acts of God, acts of the public enemy, epidemics, quarantine restrictions, strikes, and freight embargoes.

Please sign below and return via email or mail.

Sincerely,



Renee Parks, Upper Lakes Foods, Inc.
800-879-1265 Ext 4208
rparks@ulfoods.com

3/27/2024

Date

Purchasing Agent

Date

TEL-651-730-2220



PRAIRIE FARMS DAIRY
1930 Wooddale Drive
Woodbury, MN 55125

May 16, 2024

Hastings School District #200

Re: Pricing July 2024 through June 2025

Escalator/de-escalator May 2024 Prices

<u>ITEM</u>	<u>PRICE</u>
Skim White Milk Half Pints	.3017
1% White Milk Half Pints	.3155
1% Chocolate Milk Half Pints	.3386
1% Choc Milk HP Shelf Stable	.64
1% Lactose Free HP Shelf Stable	.79
1% Milk Gallon	3.9289

Ron McNamara
Assistant Sales Manager
Prairie Farms

Signature: *Ron McNamara*
Date: 5-16-24

Brittney Hirschauer
Director of Food & Nutrition Service
Hastings ISD 200

Signature: _____
Date: _____



Milk Escalator / De-Escalator Pricing Clause

The pricing quoted is based on May 2024 Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$0.15 per CWT (up or down) will move the cost of a half pint \$ 0.001.

Prices will also be adjusted based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products.

All price changes will become effective on the 1st day of the month following the price announcement.



Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

BRIDGE TO SUCCESS

DATE: May 17, 2024
TO: ISD #200 School Board
FROM: Jennifer Seubert, Director of Finance and Operations
SUBJECT: Property/Casualty and Workers Compensation Insurance Rates for 2024-2025

Recommendation to approve the 2024-2025 rates for Property/Casualty and Workers Compensation Insurance.

Type	Company	Increase Decrease	Year	Rate
Property & Casualty	M.I.S.T-Fixed Costs	-1.78%	24-25	\$316,896
	M.I.S.T-Loss Fund	43.63%	24-25	\$113,453
	Net Costs	7.15%		\$430,349
Workers Compensation	SFM	0.67%	24-25	\$178,141
Agency Fee	Maguire Agency	0.00%	24-25	\$12,000
	Net Costs	0.63%		\$190,141

Property/Casualty renewal with M.I.S.T. with an overall increase of 7.15%.

Major contributing factors:

- No changes to terms, conditions, limits or deductibles.
- In order to reduce fixed cost premium dollars, M.I.S.T. added on a layer of self-insurance, excess of the pool SIR, called a corridor deductible. This is a one-time deductible for the pool. The corridor deductible is eligible to be rolled over to future years if unused with good claims experience.
- Property values is still the driving force behind market challenges and renewal increases.
- Inflation increases have leveled/showed slight decreases but year over year increases in materials is still a factor.
- Slight decrease on cyber insurance.

Workers Compensation renewal with SFM and Maguire with an overall increase of 0.63%.

Major contributing factors:

- Increase in experience modification rate from .85 to .91.
- A reduction in the Lost Cost Modifiers, which results in a lower rate.
- Increase in covered wages of 4%
- Agency fee with Maguire Agency remained the same.

ADDENDUM TO SUPERINTENDENT'S EMPLOYMENT CONTRACT

WHEREAS, Independent School District No. 200, Hastings, Minnesota ("School District") and Dr. Tamara Champa ("Superintendent") are parties to an Employment Contract for the term commencing on July 1, 2023, and ending on June 30, 2026 ("Contract"); and

WHEREAS, the School District and Superintendent wish to enter into this Addendum to modify and add certain provisions to the Contract.

NOW, THEREFORE, the School District and the Superintendent agree as follows:

1. Article VIII, Section 5 of the Contract is modified to extend the residency requirement from June 30, 2024 to June 30, 2025. All other language and requirements in Article VIII, Section 5 remain unchanged.

2. The following is added to Article IX of the Contract:

Section 2 - Compensation for Teaching and Learning Director Duties

The Superintendent shall be paid the total gross sum of \$30,000 in consideration of and compensation for performing teaching and learning duties in the absence of a Teaching and Learning Director during the period of October 30, 2023 to June 30, 2024. Such amount shall be paid in one payment no later than June 30, 2024, and will be subject to applicable payroll withholdings and deductions. The payment shall not be included in the Superintendent's base salary for purposes of calculating the Superintendent's daily rate of pay applicable to any benefits and/or payouts in the Contract.

All terms, conditions, and provisions of the Superintendent's Contract, except those specifically set forth in this Addendum, remain unchanged and in full force and effect for the term of the Superintendent's Contract.

IN WITNESS WHEREOF, I have subscribed
My signature this _____ day of
_____, 2024.

Dr. Tamara Champa, Superintendent

IN WITNESS WHEREOF, I have subscribed
My signature this _____ day of
_____, 2024.

School Board Chair

School Board Clerk

		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	ED - 02478-09 old form correct years
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesc			
District Info.		Enter Information	
District Name:	Intermediate School District 917		
District Number:	907-06		
District Contact Name:	Nicolle Roush		
Contact Phone #	651-423-8227		
Expenditure Categories			2034
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.			
Finance Code	Category (1)		
347	Physical Hazards		\$2,950
349	Other Hazardous Materials		\$0
352	Environmental Health and Safety Management		\$35,500
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
Total Health and Safety Capital Projects			\$38,450
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year			
Finance Code	Category (2)		
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
Total Health and Safety Capital Projects \$100,000 or More			\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151			
Finance Code	Category 3 (a)		
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.		\$0
Total Remodeling for Approved Voluntary Pre-K Projects			\$0
Remodeling for Gender-Neutral Single-User Restrooms			
Finance Code	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025		
UFARS Coding Pending	Remodeling for gender-neutral single user restroom per site.		\$0
Total Remodeling for Gender-Neutral Single User Projects			\$0
Accessibility			
Finance Code	Category (4)		
367	Accessibility		\$0
Total Accessibility Projects			\$0
Deferred Capital Expenditures and Maintenance Projects			
Finance Code	Category (5)		
368	Building Envelope		\$50,000
369	Building Hardware and Equipment		\$0
370	Electrical		\$0
379	Interior Surfaces		\$75,000
380	Mechanical Systems		\$0
381	Plumbing		\$0
382	Professional Services and Salary		\$0
383	Roof Systems		\$0
384	Site Projects		\$0
Total Deferred Capital Expense and Maintenance			\$125,000
Total Annual 10-Year Plan Expenditures			\$163,450
Fund Balance Section			
Fund 01			
	Beginning Fund Balance 01-467-XX		\$0
	LTFM Fiscal Year Revenue - Levy		\$0
	LTFM Fiscal Year Revenue - AID if Applicable		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT if applicable - Special Legislation		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
Ending Fiscal Year Fund Balance 01-467-XX			\$0
Fund 06			
	Beginning Fund Balance 06-467-XX		\$0
	LTFM Fiscal Year Bonded Revenue		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0
	Other Transfers		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
Ending Fiscal Year Fund Balance 06-467-XX			\$0

**Intermediate School District #917
Proposed Health and Safety Plan FY26
Approved May 7, 2024 Board meeting**

Appendix A

Environmental Health and Safety - Finance Code 352		
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures		
Project	Object Code Description	Expenditures
305	Fees For Services (Hepatitis A & B, Metro ECSU, Safe Schools training	\$7,500.00
366	CPR training and mileage reimbursements	\$0.00
401	Supplies (personal protective equipment disposable gloves,cloths,pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$11,533.00
170	IAQ Coordinator	\$4,400.00
200	benefits	\$667.00
820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$4,000.00
		\$28,100.00
Physical Hazard Control - Finance Code 347		
Project	Object Code Description	Expenditures
	401 PPE for shop areas (harness, boots, safety glasses etc) and safety equipment for special education programs	\$2,400.00
		\$2,400.00
Building Envelope - Finance Code 368		
Project	Object Code Description	Expenditures
	520 Interior floor replacement	\$40,000.00
		\$40,000.00
Mechanical Systems - Finance Code 380		
Project	Object Code Description	Expenditures
	520 HVAC Unit replacements- RTU #5,17,18,20	\$185,000.00
		\$185,000.00

Total \$255,500.00

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #200
(Hastings)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District #200, State of Minnesota, was held on _____, 2024 at _____ m., for the purpose, in part, of approving the Intermediate School District No. 917's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 917'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE
DISTRICT'S APPLICATION FOR LONG-TERM FACILITY
MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of Independent School District #200, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2025-2026 school year in the amount of \$255,500.00 of which our District #200's proportionate share is \$19,494.65. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A.)
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a formula that weights two components equally between

the member districts; total net tax capacity and Adjusted Marginal Cost pupil units. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2026 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

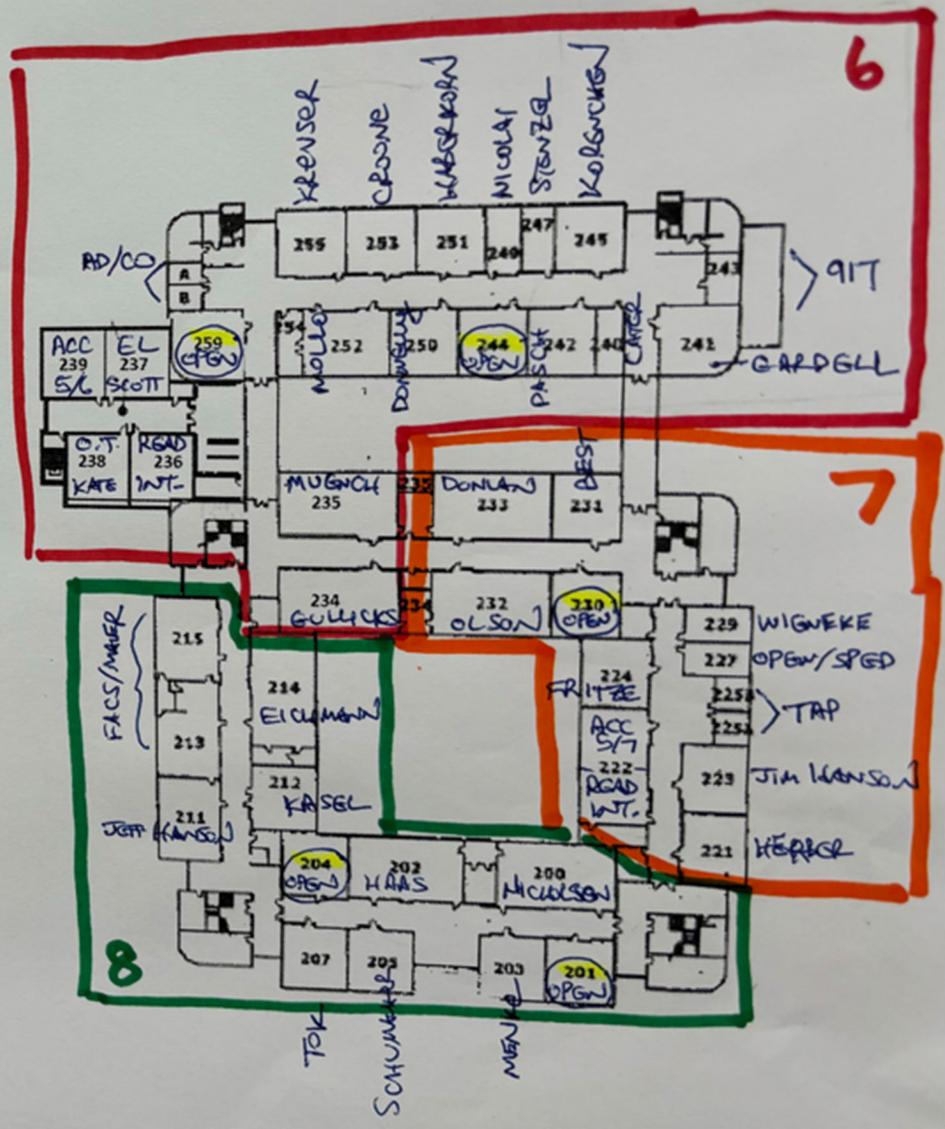
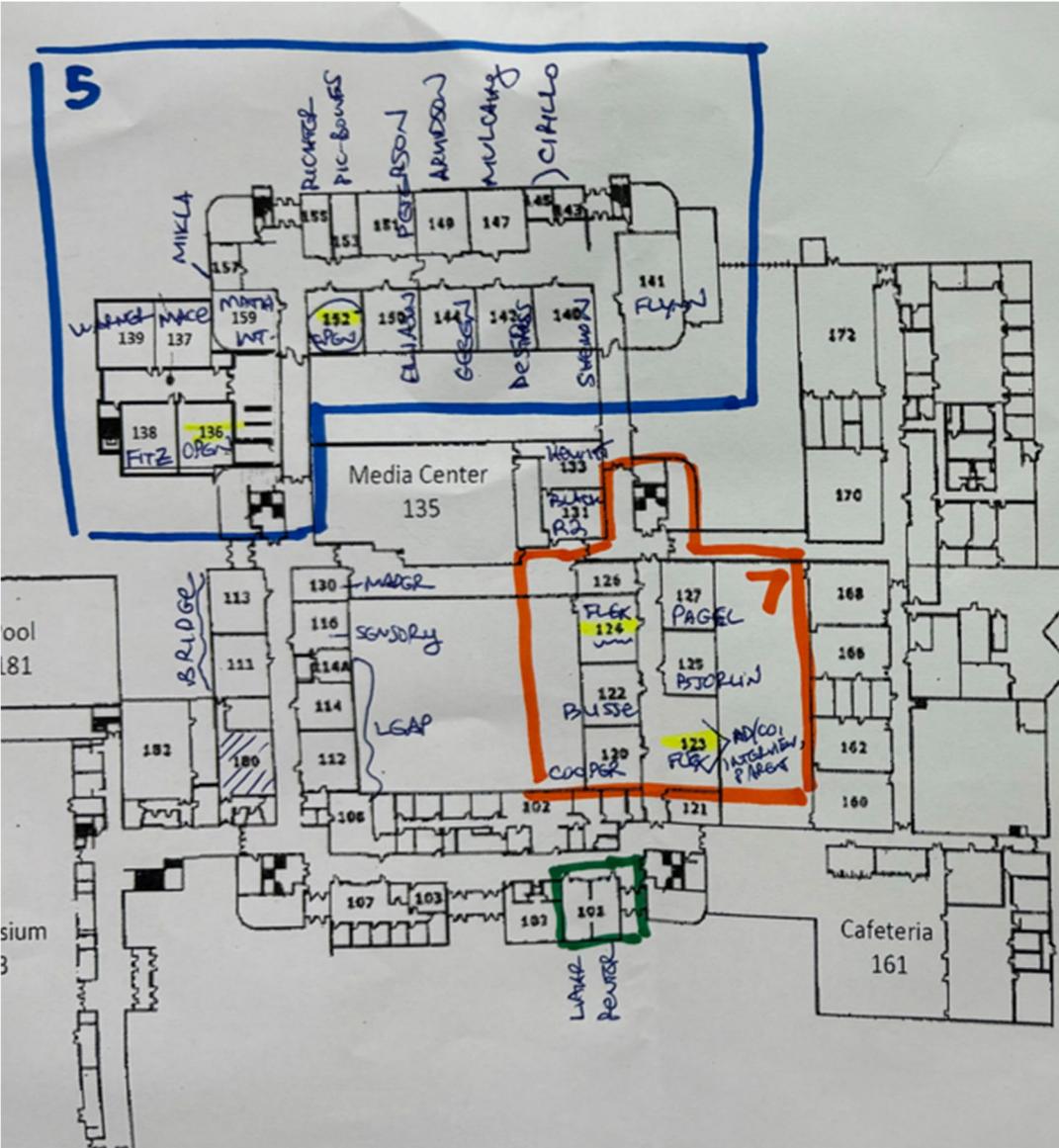
STATE OF MINNESOTA

COUNTY OF DAKOTA

I, the undersigned, being the duly qualified and acting Clerk of Independent School District #200, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District #200, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 917's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2024.

Clerk
Independent School District #200



Potential Projects

Contingency Remaining as of 4/30/24		\$344,371
Project	Projected Cost	Projected Contingency Remaining
Middle School Pod Redesign	\$235,000	\$109,371



HHS DANCE TEAM PROPOSAL - April 2024

INTENTION

1. Add Dance Team as a MSHSL winter sport at HHS in 2024-25 (both jazz and high kick). Jazz = more technical dance-specific skills, Kick = requires minimum number of actual kicks (#110).

DEPARTMENT IMPACT

1. HHS currently offers 28 of 32 MSHSL non-adapted sports; 14 girls and 14 boys programs. We currently do not offer girls badminton, girls synchronized swim, dance (jazz), or dance (high kick). ** Trap & Robotics (MSHSL presenting partner) and Boys Volleyball (MSHSL emerging activity) are not included.
2. HHS also offers three different adapted sports opportunities in the Dakota United cooperative with schools like Rosemount, Eastview, Eagan.
3. We average 650 single-count and 1000 duplicated participants per year.
4. Our average overall participation rate is 45-50% of the HHS student body, and the average program retention rate representing all sports and levels is 75-80%.
5. The 2022-23 male/female ratio of the student body at HHS is 50%M, 50%F.
6. Males represent 54% of our athletes, females 46%, meaning the gender proportionality of our athletes in particular is 4%. (which meets Title IX prong 1)

ACTIVITY BASELINE

7. Danceline is a fall, non-MSHSL club. Dance Team is a winter MSHSL sport.
8. This proposal is to add the Dance Team as a recognized MSHSL sport at HHS.
9. The Hastings "Dance Team Club" has been active as a club both in the fall and winter since 2021 (three years). Three-year participation rates include:
 - a. Fall line: 19, 32, 26. Average = 26.
 - b. Winter comp team: 22, 11. Average 16. (45 tried out for 2023-24 team)
 - c. 80% of participants between fall and winter were in grades 7-10.
 - d. "Mini-Raiders" youth camp for grades K-6 were 119, 129. Average = 124.
 - e. "Typical" participation rates for our conference; 10-20 kids per team, per level (e.g. 40-80 kids total in both varsity and JV, if two teams for both jazz and kick)
10. Both current coaches are professional dance coaches with extensive backgrounds in competition dance. Kayla Sohn is six-year Minnesota Vikings Cheerleader and dance studio owner). Katie Givens attended HHS. Parent leaders include Robin Seiebenaler and Shonna Nadeau. Team [webpage](#).

IMPLEMENTATION TIMELINE

11. Register Dance Team with the MSHSL in the 2024-25 cycle (summer 2024).
12. Notify Metro East Conference of intent to participate in the MEC rotation (summer 2024).
13. Three-year self-funded program via booster club donations to Fund 11 ('24-25, '25-26, '26-27) with ISD 200 full budget adoption '27-28. Anticipated annual net expenses are \$15,000. Example:
 - a. Credits = \$5,000 participation fees (#30), \$500 gate receipts
 - b. Debits = \$10,000 coaching salaries, \$5000 transportation, \$1500 supplies/rentals, \$1000 event staff, \$2500 entry fees
14. ISD 200 would assume all operating expenses beginning with the 2027-28 school/fiscal year.
15. The most recent district-funded program addition was boys and girls lacrosse in 2017-18. That sport was added to MSHSL in 2007-08. HHS added a booster-funded program from 2011-12. Lacrosse engaged for six years as a booster-funded MSHSL sport before ISD 200 adopted it as a fully funded program.
16. The team will have try-outs after registration. The coaches will model their approach after Two Rivers and other MEC schools, meaning there will be varsity and JV lines for both Jazz and Kick. Dancers with more experience will be grouped together, beginner dancers will be grouped together. This positively impacts retention and sustainability overall. We anticipate 10+ kids, on four different teams.
17. The Dance Team intends to practice at the studio that coach Kayla Sohn owns and will use Robin's Nest daycare gym as a backup training location. Many MSHSL Dance Teams use an off-campus training site (as do other HHS teams like skiing and hockey). Will give consideration to implementing in-district facility options over time (HHS, elementary gyms).



Student School Board Committee

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The Student School Board Committee will focus on identifying, interviewing, and recommending students to serve on the school board.

Meeting Summary **Agenda, May 6, 2024**

Interviews

- Interviewing team conducted interviews with 11 students
- During the interview process each student was asked six questions, each question was rated 1-4 by each member of the interviewing team
- The committee used the combined score from all three members of the interviewing team (possible combined score range 24-72)
- Based on the combined scores the committee identify two students per grade level
- Committee members have contacted these students and all have accepted

Interviewing Process Feedback:

- **Committee discussion:**
 - Clarity around announcement timeline
 - Including the HS Principal on the interviewing team was very valuable
 - Update interview questions before next year
 - Scoring process: using the combined total scores went well and kept this process fair.
- **Committee recommendations:**
 - The committee recommends four Student School Board Representatives be seated for the 2024-2025 school year

Summer Training Session for Student Representatives

Late August. Date & time: TBD

Next Committee Meeting

August 8, 2024 at 5:30pm

FINAL REQUEST FOR APPROVAL FORM

This form is to be completed by the teacher at least 30 days prior to the date of the requested field trip.

May 13, 2024
Date of Final Application

Teacher(s) Initiating the Trip Cindy Davis, Ashley Hoffman, Julia Massmann

1. Explanation of the trip as to educational values and purposes.

This is a language immersion experience including language classes, cultural opportunities, site visits, and family stays.

2. Itinerary to be followed. * Attached

On a separate paper, in specific terms, list all departing dates and times, destinations, modes of transportation, overnight accommodations, meal arrangements, recreational and educational activities, and any other relevant information as it pertains to the proposed trip. All points of interest involving two hours or more should be listed.

3. Student Information. * Attached

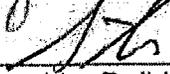
List names and grade levels. In addition, list any specific needs of the students. (Diet, medications, handicaps, etc.)

4. Supervising teacher and chaperone information.

List names, addresses, and telephone numbers. * No community chaperones. All teachers

5. Date students and parents will be informed of the rules and regulations of the trip. (Please attach a list of rules and regulations students will be asked to follow).

Signature of the Teacher(s) 

 Date 5-13-24
Approval by Building Principal

FINANCIAL ARRANGEMENTS FORM

The responsibility for the collection of all money necessary for the proposed field trip rests with the teacher and/or the parent group in charge. Please complete this form and submit it to the building principal for approval at least 30 days prior to the scheduled date of the trip.

Our trip is nearly all-inclusive, except for a few meals.

1. Transportation

Total Estimated Cost \$ included

* Bus driver tips covered by stipend from Xperitas

2. Overnight Accommodations

Total Estimated Cost \$ included

3. Meals

Total Estimated Cost \$ includes

see note below

4. Other Costs

see note below.

Signature of Teacher(s)

Ashley White
Cynthia J Davis

Signature of Building Principal

[Signature]

**All costs were covered by the student fee.*

** Students will bring approx. \$100 for a few meals that are not covered by Xperitas.*

Contact Information

Leader	Cynthia (Cindy) Davis	+1-651-605-5877
Co-Leader	Ashley Hoffman	+1-320-223-0058
Co-Leader	Julia Massmann	+1-320-345-0529
Xperitas Program Manager	Katie Blood	+1-612-436-8260
Land Operator	Institute of Spanish Language Acquisition (ISLA)	+1-787-771-8888
Family Stay Coordinator	Institute of Spanish Language Acquisition (Adryanna Muller)	+1-787-710-3073
Insurance	Core Travel Insurance	+1-518-708-4192
Medical Emergency Number (when calling from outside the U.S.)	N/A	N/A
Medical Emergency Number (when calling from inside the U.S.)	Zurich Travel Assist	+1-866-224-0146
Xperitas Emergency Contact	After Hours Emergency Phone	+1-612-643-1473

Itinerary Details

Date	Location	Time	Activity	Notes
Day 1 22 Jun 2024, Saturday	En Route	Morning	Depart for San Juan	See Flight Details
	En Route	Afternoon	Transfer to Hotel by Bus	Included Meals Noted
	San Juan	Evening	Welcome Dinner	10 minute walk to Cayo Caribe Restaurante Address: 1451 Asnford Ave, San Juan, 00907, Puerto Rico
	San Juan	Late evening	Condado Palm Inn San Juan	Address: 55 Condado Avenue San Juan, Puerto Rico, 00907 +1 787-721-9500

Date	Location	Time	Activity	Notes
Day 2 23 Jun 2024, Sunday	San Juan	Early morning	Breakfast at the Hotel	
	San Juan	Morning	Viejo San Juan Walking Tour	8:30am pickup at Hotel
	En Route	Early afternoon	Transfer to Luquillo by Bus	2:30pm pickup at Plaza Colón
	En Route	Evening	Transfer to Host Families	
	Fajardo	Evening	Bo Bay Kayaking Tour	
	San Juan	Late evening	The Tryst Hotel	Leader Hotel Address: 1 Calle Vendig San Juan, Puerto Rico, 00907 +1 787-965-5239
Day 3 24 Jun 2024, Monday	San Juan	Early morning	Breakfast with Host Families	
	ISLA	Morning	Spanish Class	Begin with Spanish- Placement test
	ISLA	Early afternoon	Lunch	School Address: Quisqueya #50, San Juan, PR, 00917
	San Juan	Afternoon	Río Piedras Farmer's Market Tour	1pm pickup at ISLA
	San Juan	Evening	Dinner with Host Family	
	San Juan	Late evening	The Tryst Hotel	Leader Hotel Address: 1 Calle Vendig San Juan, Puerto Rico, 00907 +1 787-965-5239
Day 4 25 Jun 2024, Tuesday	San Juan	Early morning	Breakfast with Host Families	
	ISLA	Morning	Spanish Class	
	Guavate	Early afternoon	Guavate Tour and Lunch	12pm pickup at ISLA
	San Juan	Evening	Dinner with Host Family	
	San Juan	Late evening	The Tryst Hotel	Leader Hotel Address: 1 Calle Vendig San Juan, Puerto Rico, 00907 +1 787-965 5239
Day 5 26 Jun 2024, Wednesday	San Juan	Early morning	Breakfast with Host Families	
	ISLA	Morning	Spanish Class	
	ISLA	Early afternoon	Lunch	School Address: Quisqueya #50, San Juan, PR, 00917
	San Juan	Late afternoon	Watch Movie at Local Theater	
	San Juan	Evening	Dinner with Host Family	
	San Juan	Late evening	The Tryst Hotel	Leader Hotel Address: 1 Calle Vendig San Juan, Puerto Rico, 00907

Date	Location	Time	Activity	Notes
Day 6 27 Jun 2024, Thursday	San Juan	Early morning	Breakfast with Host Families	School Address: Quisqueya #50, San Juan, PR, 00917 Leader Hotel Address: 1 Calle Vendig San Juan, Puerto Rico, 00907 +1 787-965-5239
	ISLA	Morning	Spanish Class	
	ISLA	Early afternoon	Lunch	
	San Juan	Evening	Dinner with Host Family	
	San Juan	Late evening	The Tryst Hotel	
	Day 7 28 Jun 2024, Friday	San Juan	Early morning	
ISLA		Morning	Spanish Class	
ISLA		Early afternoon	Lunch	
En Route		Afternoon	Transfer to Luquillo by Bus	
Luquillo		Late afternoon	Enjoy Luquillo Beach	
Luquillo		Evening	Dinner	
Fajardo		Late evening	Fajardo Inn	School Address: Quisqueya #50, San Juan, PR, 00917 Address: 52 Parcelas Beltran, 349 Calle Unión, Fajardo, 00740, Puerto Rico +1 787-860-6000
Day 8 29 Jun 2024, Saturday	Fajardo	Early morning	Breakfast at the Hotel	8:15am pickup at Hotel Address, 52 Parcelas Beltran, 349 Calle Unión, Fajardo, 00740, Puerto Rico +1 787-860-6000
	Piñones	Morning	Bomba and African Turban Workshop	
	Piñones	Late morning	Samuel Lind Art Studio Visit	
	Río Grande	Late afternoon	El Yunque Rainforest Hike	
	Luquillo	Evening	Dinner	
	Fajardo	Late evening	Fajardo Inn	

Date	Location	Time	Activity	Notes
Day 9 30 Jun 2024, Sunday	Fajardo	Early morning	Breakfast at the Hotel	
	Luquillo	Morning Afternoon	Catamaran Sailing and Snorkeling	5-hour tour Lunch included
	En Route San Juan	Late afternoon Late evening	Transfer to San Juan by Bus Condado Palm Inn San Juan	Address 55 Condado Avenue San Juan, Puerto Rico, 00907 +1 787-721-9500
Day 10 1 Jul 2024, Monday	San Juan	Morning	Breakfast at Hotel	
	En Route	Early afternoon	Transfer to Airport by Bus	
	En Route	Afternoon	Depart for United States	

Flight Information

Depart	Date	Time	Airline	Flight #	Arrive	Date	Time	Airline Locator
MINNEAPOLIS (MSP)	06/22/2024	8:05 AM	DELTA	1975	SAN JUAN, PR (SJU)	06/22/2024	2:20 PM	
SAN JUAN, PR (SJU)	07/01/2024	3:50 PM	UNITED	2088	CHICAGO O'HARE (ORD)	07/01/2024	8:01 PM	
CHICAGO O'HARE (ORD)	07/01/2024	9:40 PM	UNITED	2000	MINNEAPOLIS (MSP)	07/01/2024	11:13 PM	

Air Travel Notes

This is your current flight information and electronic ticket confirmation.

- A valid passport is required at check in, except for U.S. citizens traveling to Puerto Rico (photo identification is required if 18 or older). Visit www.travel.state.gov for more information. Other documentation may be required for non-U.S. citizens.
- Due to long lines and heightened security at airports, check-in 3 hours prior to departure (where possible).
- Checked baggage policies vary by airline. Please check the airline website for current information. Baggage fees must be paid at check-in by credit or debit card.
- Federal Law restricts certain items in your carry-on and checked bags. Visit <https://www.tsa.gov/travel/security-screening> for more information.
- Meal, snack and beverage availability and costs vary by airline and route. Check with the airline regarding these services. Payment for food, beverage and onboard services may be restricted to credit or debit card. Special meals, including those for health reasons, should be requested directly with the airline.
- Seats are assigned per airline policy. Special seat requests cannot be guaranteed. Airline charges may apply for seat assignments and/or special seat requests. Upgrades may not be possible. Most seat assignment changes can be made and paid for on the airline website.
- Contact the airline to add Frequent Flyer, Known Traveler, Secure Flight, and Global Entry information.
- Passengers are responsible for all additional costs noted above unless prepaid by special agreement with Xperitas prior to departure.
- Flight numbers, routes and schedules may change prior to flight time. Please confirm your reservation and flight

Future Meetings

Date	Time	Description	Location
06.04.2024	5:00 PM	Building Tour	McAuliffe Elementary School
06.04.2024	6:00 PM	Regular Board Work Session	HMS Media Center
06.26.2024	5:00 PM	Building Tour	Pinecrest Elementary School
06.26.2024	6:00 PM	Regular Board Meeting	HMS Media Center
07.31.2024	6:00 PM	Regular Board Meeting	HMS Media Center
08.07.2024	6:00 PM	Regular Board Work Session	HMS Media Center
08.28.2024	5:00 PM	Building Tour	Tilden
08.28.2024	6:00 PM	Regular Board Meeting	HMS Media Center
09.10.2024	6:00 PM	Regular Board Work Session	HMS Media Center
09.25.2024	6:00 PM	Regular Board Meeting	HMS Media Center
10.08.2024	6:00 PM	Regular Board Work Session	HMS Media Center
10.23.2024	6:00 PM	Regular Board Meeting	HMS Media Center
11.07.2024	6:00 PM	Regular Board Work Session	HMS Media Center
11.20.2024	6:00 PM	Regular Board Meeting	HMS Media Center
12.05.2024	6:00 PM	Regular Board Work Session	HMS Media Center
12.18.2024	6:00 PM	Regular Board Meeting	HMS Media Center



BRIDGE TO SUCCESS

Dr. Tamara Champa
SUPERINTENDENT

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

2024 Hastings School Board Directed Committees

Policy Committee (3)

Meeting Schedule:

01.26.2024 - 9:30-11:00 AM :: 02.16.2024 - 10:00-11:30 AM :: ~~2.22.2024 - 12:00-1:30 PM~~ meeting has been canceled 2.26.24 - 1:00-3:00 PM meeting has been canceled and rescheduled 02.28.2024 - 11:00 AM-1:00 PM :: 03.06.2024 - 3:00-4:00 PM :: 04.12.2024 - 10:00-12:00 PM :: 05.06.2024 11:30-1:00 PM :: 05.17.2024 - 10:00-11:30 AM :: 05.30.24 - 11:00-12:30 PM :: 06.21.24 - 11:00-12:30 PM :: 07.26.24 - 11:00-12:30 PM :: 08.08.24 - 11:00-12:30 PM

Meeting Location: District Office Conference Room A

Purpose Statement:

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Jessica Dressely (Chair)	Mark Zuzek	Carrie Tate	Tammy Ludwig
Tammy Champa	Guests as determined by policy review		

Finance Committee (2)

Meeting Schedule:

02.28.2024 - 3:00-4:15 PM :: 5.29.2024 - 12:30-2:00 PM :
: 10.15.24 - 11:00-12:30 PM :: 12.04.24 - 11:15-12:45 PM

Meeting Location: District Office Conference Room A

Purpose Statement:

The mission of the Finance Committee is to provide strategic guidance of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity for the School Board and the community at large.

Mark Zuzek (Chair)	Carrie Tate	Jen Seubert	Tammy Champa

Facilities Committee (2)

Meeting Schedule:

01.26.2024, 05.03.2024, 08.09.2024, 11.01.2024

All meetings are from 8:00-9:00 AM

Meeting Location: District Office Conference Room A

Purpose Statement:

The mission of the Facilities Committee is to provide strategic guidance of substantial facilities investment activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the community at large. This will in turn enhance public confidence in the district's ability to effectively manage, maintain and improve District facilities through communication of the results of its work to the School Board and by educating the public regarding the facility usage, condition and outlook for the District.

Melissa Millner (Chair)	Mark Zuzek	Jen Seubert	Cam Peterson
Tammy Champa			

Student School Board Committee (3)

Meeting Schedule:

02.01.2024 - 4:00-5:30 PM :: 02.13.2024 - 5:30-6:00 PM :: 04.03.24 - 5:45-6:00 PM :: 05.06.23 - 7:00-7:30 PM :: 08.08.24 - 5:30-6:30 PM

Meeting Location: District Office Conference Room A

Purpose Statement:

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The Student School Board Committee will focus on identifying, interviewing, and recommending student representatives to serve on the school board.

Jessica Dressely (Chair)	Melissa Millner	Matt Bruns	
--------------------------	-----------------	------------	--

Community Collaboration Committee (3)

Meeting Schedule:

01.29.2024 - 4:00-6:00 PM :: 03.20.2024 - 6:00 PM Coffee and Conversation (HS Lecture Hall) :: 04.17.24 - 5:30-6:30 PM :: 05.15.24 - 6:00-7:30 PM (HMS Media Center)

Meeting Location: District Office Conference Room A - see above for coffee and conversation locations

Purpose Statement:

The Community Collaboration Committee is a link between the HASTINGS School District and the ISD 200 community. The committee focuses on identifying avenues to continuously improve the district's communication process for increased transparency and to better articulate the district's goals with its stakeholders. The committee seeks opportunities for shared learning, knowledge, awareness, experience, and growth to create a stronger, more united community.

Jenny Pine (Chair)	Matt Bruns	Phil Biermaier	Tammy Champa
--------------------	------------	----------------	--------------



Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
 1000 11TH STREET WEST
 HASTINGS, MN 55033-2597
 Phone (651) 480-7000
 Fax (651) 480-7004

BRIDGE TO SUCCESS

Dr. Tamara Champa
 SUPERINTENDENT

--	--	--	--

917 REP (1) Commitment: Typical 1 meeting per month			
--	--	--	--

Mark Zuzek			
------------	--	--	--

RELICENSURE COMMITTEE REP			
----------------------------------	--	--	--

Mark Zuzek			
------------	--	--	--

MSHSL REP (1)			
----------------------	--	--	--

Jenny Wiederholt-Pine			
-----------------------	--	--	--

AMSD Liaison (1)			
-------------------------	--	--	--

Matt Bruns			
------------	--	--	--

BRIGHTWORKS (1) If appointment is open			
---	--	--	--

Jessica Dressely			
------------------	--	--	--

Native American Parent Advisory Committee Liaison *March 7, 2024 at 5:30pm - Pleasant Hill Library *April 4, 2024 at 5:30pm - Pleasant Hill Library*May 2, 2024 at 6pm - Location TBD*June 5, 2024 at 6pm - Location TBD			
--	--	--	--

Matt Bruns	Backup - Jessica Dressely		
------------	---------------------------	--	--