

Hastings Area Public Schools - ISD 200

School Board Meeting Agenda

Wednesday, March 27, 2024
Regular Meeting
Middle School Media Center

- I. **Call Meeting to Order**
 - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to Approve the Agenda/Table File**
 - a. Approval of the minutes from the:
 - 02.21.24 Regular Board Meeting
 - 03.07.24 Special Board Meeting
 - 03.18.24 Closed Board Meeting
- IV. **Recognition of Visitors**
- V. **Raider Spotlight**
 - Elementary All-Star Choir
 - Wind Ensemble
 - Fall Employee of the Semester Winners
 - Career and Technical Teachers
- VI. **Listening Session Summary**
- VII. **Reports and Discussions**
 - a. Superintendent
 - i. Cadence Review
 - b. NAPAC Non-Concurrence Plan Review
 - c. Building Construction Fund Project Update
 - d. Data Request Update
 - e. School Board Representatives/Committees
 - i. ISD 917 School Board Representative Update
 - ii. Community Collaboration Committee Update
 - iii. Facilities Committee Update
 - iv. Finance Committee Update
 - v. Student School Board Committee Update
 - Accept Student Board Member Applications (March 1-31)
 - vi. Policy Committee Update
 - f. Policies
 - i. First Reading
 - 220 - Student School Board Representatives
 - 417 - Chemical Use and Abuse
 - 604 - Instructional Curriculum
 - 616 - School District System Accountability
 - 618 - Assessment of Student Achievement
 - 619 - Staff Development for Standards
 - 802 - Disposition of Obsolete Equipment and Materials
 - ii. Second Reading
 - 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
 - 419 - Tobacco Free Environment
 - 421 - Gifts to Employees and School Board Members

VIII. Action Items

- a. Consent Agenda
 - i. Change Orders
 - Change Order #1 - Schreiber Mullaney Construction
 - Change Order #2 - Schreiber Mullaney Construction
 - ii. High School Shower Valve Recommendation
 - iii. Policies for Approval after Third Reading
 - 620 - Credit for Learning
 - iv. Personnel Report
 - v. District Insurance Renewal Recommendation
- b. Items for Individual Action
 - i. 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
 - ii. Bills Payable
 - iii. Revised Budget #2
 - iv. Approval of Separation Agreement with Employee A
 - v. Read Act Curriculum

IX. Future Meetings

- Closed Session Negotiation Parameters
- Closed Session Security Overview
- Added Special Meeting Working Session

X. Adjournment

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Wednesday, February 21st, 2024, at the Hastings Middle School Media Center.

The meeting was called to order at 6:00 PM.

The following board members were present: Jessica Dressely, Melissa Millner, Jenny Wiederholt-Pine, Philip Biermaier, Matt Bruns, Mark Zuzek, and Carrie Tate. Superintendent Champa was also present at the meeting.

After the Pledge of Allegiance, a motion to approve the agenda was made by Mark Zuzek and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the minutes from the January 24th, 2024, Regular Board Meeting was made by Philip Biermaier and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

Chairperson Tate recognized the visitors in the room and those viewing remotely.

The School Board and the school bus staff were recognized during the Raider Spotlight. Mark Zuzek was also presented with a certificate from MSBA.

Chairperson Carrie Tate summarized the listening session.

Superintendent Champa provided the Board with the Superintendent report which included the Cadence Review.

Leadership Goal updates were given by: Scott Doran, Mindy Travernier, and Chris Moore.

Andy Larson, Brie McNamara, and Madeline Wieneke presented the Teaching and Learning report.

The Native American Parent Advisory Committee Resolution was presented by Keenan Humpfreys.

Building and Construction Fund Project update presented by Jen Seubert.

The Middle School Athletics and Activities discussion update was given by Pete McGinnis.

The ISD update was given by Mark Zuzek.

The Community Collaboration Committee update was given by Jenny Wiederholt-Pine.

The Facilities Committee update was given by Milissa Millner.

The Finance Committee update was given by Mark Zuzek.

The Student School Board Committee update was given by Jessica Dressely.

Jessica Dressely provided the Board with an update from the Policy Committee which included a first reading of the following policies: 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, 419 - Tobacco Free Environment, 421 - Gifts to Employees and School Board Members. As well as a second reading of the following policies: 206 - Public Participation in School Board Meetings/Complaints about persons at School Board Meetings and Data Privacy Considerations.

A motion to approve the Consent Agenda was made by Jessica Dressely and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Bills Payable was made by Mark Zuzek and seconded by Philip Biermaier. Matt Bruns abstained from the vote. The vote was: 6 ayes, 0 nays, 1 abstain, motion carried.

A motion to approve the Discontinuation of the HASTINGS Middle School Football program was made by Mark Zuzek and seconded by Jenny Wiederholt-Pine. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Director of Facilities and Safety Position was made by Jessica Dressely and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Native American Parent Advisory Committee Liaison was made by Matt Bruns and seconded by Philip Biermaier. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Read Act PD was made by Melissa Millner and seconded by Jenny Wiederholt-Pine. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Read Act MOU was made by Mark Zuzek and seconded by Matt Bruns. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the School Board Handbook was made by Jessica Dressely and seconded by Philip Biermaier. The vote was: 7 ayes, 0 nays, motion carried unanimously.

Future meetings were presented and discussed by Carrie Tate.

With no further business to discuss, a motion was made to adjourn the meeting by Matt Bruns and seconded by Mark Zuzek. The vote was: 7 ayes, 0 nays, motion carried unanimously. The meeting was adjourned at 8:02 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Thursday, March 7, 2024, at the Hastings Middle School Media Center.

The meeting was called to order by Chairperson Carrie Tate at 6:00 PM.

The following board members were present: Jessica Dressely, Melissa Millner, Jenny Wiederholt-Pine, Philip Biermaier, Matt Bruns, Mark Zuzek, and Carrie Tate. Superintendent Champa was also present at the meeting.

After the Pledge of Allegiance, a motion to approve the agenda was made by Mark Zuzek and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Summer paraprofessional pay rates was made by Jessica Dressely and seconded by Philip Biermaier. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the Interim principal approval for the remainder of the year was made by Matt Bruns and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously. Philip Biermaier publicly thanked Trent for his work as Interim Middle School Principal.

With no further business to discuss, a motion was made to adjourn the meeting by Mark Zuzek and seconded by Melissa Millner. The vote was: 7 ayes, 0 nays, motion carried unanimously.

The meeting was adjourned at 6:03 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Monday, March 18, 2024, at the Hastings ISD 200 District Office in Conference Room A.

The meeting was called to order at 6:00 PM.

The following board members were present: Matt Bruns, Jenny Wiederholt-Pine, Philip Biermaier, Melissa Millner, and Carrie Tate. Others in attendance were: Superintendent Champa, Cathy Moen, Jennifer Early-Ratwick PA.

The item before the board is to move to a closed session for the preliminary consideration of allegations or charges against an individual subject to the School Board's authority in accordance with Minnesota Statutes, section 13D.05, subdivision 2(b).

A motion to move to a closed session was made by Melissa Millner and seconded by Matt Bruns. There was a roll call vote and those voting in favor: Matt Bruns, Jenny Wiederholt-Pine, Philip Biermaier, Melissa Millner, and Carrie Tate. Motion carried unanimously.

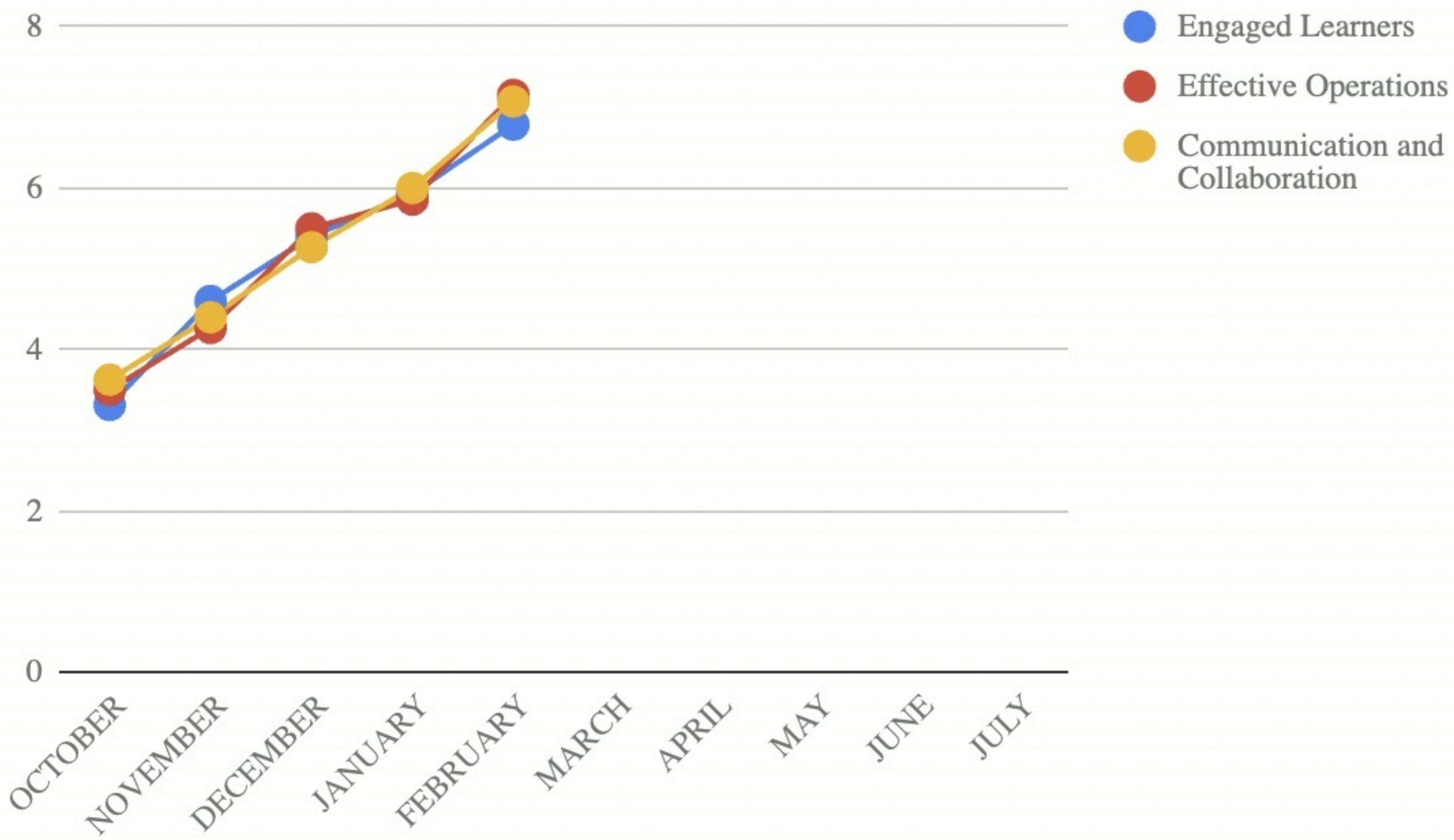
The meeting was closed at 6:03 PM.

Meeting Closed

A motion to move to an open session was made by Melissa Millner and seconded by Philip Biermaier. There was a roll call vote and those voting in favor: Matt Bruns, Jenny Wiederholt-Pine, Philip Biermaier, Melissa Millner, and Carrie Tate. Motion carried.

With no further business Matt Bruns made a motion to adjourn the meeting, seconded by Melissa Millner. The vote was: 5 ayes, 0 nays, motion carried unanimously.
Meeting adjourned at 7:10 PM.

Cadence of Raider Responsibility



American Indian Education Aid Program Plan Review

This document serves as the foundation for how your district is fulfilling the measurable goals of the program plan, reviewed and approved by the Office of American Indian Education at the Minnesota Department of Education. This document is necessary to submit with your compliance documentation and eligibility for American Indian Education Aid next year.

Minnesota Statutes 2022, section 124D.81, subdivision 3. Additional requirements.

Each district receiving aid under this section must each year conduct a count of American Indian children in the schools of the district; test for achievement; identify the extent of other educational needs of the children to be enrolled in the American Indian education program; and classify the American Indian children by grade, level of educational attainment, age and achievement. Participating schools must maintain records concerning the needs and achievements of American Indian children served.

Directions

This document should be shared with the American Indian Parent Advisory Committee (AIPAC) and district staff that work primarily with American Indian students. Both the AIPAC and district staff will meaningfully and authentically collaborate to complete this document which will be uploaded with your compliance documentation due to the Office of American Indian Education on March 1, 2024. Ultimately, this document is a portion of the Compliance documentation submitted to the Office of American Indian Education as required by Minnesota Statutes 2022, 124D.78, subdivision 2.

Using the approved American Indian Education Aid application that was submitted Fall 2023, communicate how the district has progressed towards all the goals outlined within each narrative that was provided for areas 1-6. Data should be shared with the AIPAC in order for the AIPAC to concur with the district plan. Additionally, the Self-Assessment Rubric for districts is another useful tool for AIPACs to understand programming and to vote on concurrence.

Measurable Goals

These program details must align to Minnesota Statutes 124D.81, subdivision 2.

Focus Area 1: Support postsecondary preparation for pupils

Focus Area 2: Support the academic achievement of American Indian students

Focus Area 3: Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils

Focus Area 4: Provide positive reinforcement of the self-image of American Indian pupils

Focus Area 5: Develop intercultural awareness among pupils, parents, and staff

Focus area 6: Supplement (not supplant) state and federal educational and co-curricular programs

Focus Area	Measurable Goal	Progress towards Goal	Is Progress sufficient for concurrence?
Support postsecondary preparation for pupils	Hastings Public Schools in cooperation with our Native American Parent Advisory Committee will hire a full-time Native American Cultural Liaison.	Position was approved and posted with interviews scheduled in March 2024.	No - while significant progress has been made, the additional support has not been in place for much of the 23-24 school year.
Support the academic achievement of American Indian students	<p>Our Native American Cultural Liaison will assist with identification and will work with all identified students and families to support the academic achievement of Native American Students. Specific actions will include:</p> <ol style="list-style-type: none"> 1. Students in grades 8-11 will have the opportunity to meet with our liaison prior to high school course registration. 2. Our cultural liaison will provide periodic check-ins with families regarding social/emotional development and academic progress. 3. Our liaison will ensure that all identified students in grades 10-12 have access to attend at least one college 	<p>Position was approved and posted with interviews scheduled in March 2024.</p> <p>To date, students have access to counselors across the district. Students have had access to the MN Native American College and Career Fair in the fall of each year.</p>	No - while significant progress has been made, the additional support has not been in place for much of the 23-24 school year.

	<p>visit.</p> <p>4. Annually, our identified students will be provided an opportunity to attend the MN Native American College and Career Fair at the Minnesota History Center.</p> <p>5. Our cultural liaison will provide guidance for each Native American student based on their desired post high school plans.</p> <p>6. Our cultural liaison will advocate for tiered support for both academic and behavior supports and interventions, when warranted.</p>		
<p>Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils</p>	<p>The district has enacted a diversity, equity and inclusion framework which includes auditing both the curriculum and the environment to ensure that the materials and environment represent our Native American students.</p> <p>The district will engage with Native American speakers and mentors to provide curriculum and experiences for our staff and students.</p>	<p>All staff have been provided our diversity, equity and inclusion framework and have walked through the audit.</p> <p>The district has brought in speakers to share lived experiences and is working to provide additional professional development for the 24-25 school year.</p>	<p>Progress has been made, but much of the action plan is for the 24-25 school year.</p>
<p>Provide positive</p>	<p>Goal #1</p>	<p>Both goals have either</p>	<p>Yes; however, work will</p>

<p>reinforcement of the self image of American Indian pupils</p>	<p>During the 23-24 school year, a winter meet and greet will be specifically held for all Native American families. All will be invited to celebrate our Native American students and families.</p> <p>Goal #2 Native American seniors will be honored and celebrated at a special feather ceremony and quilt presentation.</p> <ul style="list-style-type: none"> • Event will include both Dakota and Ojibwe speakers and drummers. 	<p>taken place or have been scheduled.</p>	<p>continue to expand.</p>
<p>Develop intercultural awareness among pupils, parents, and staff</p>	<p>Goal #1 During the 23-24 and 24-25 school year, all staff members are engaging in culturally responsive teaching professional development sessions. Staff Development for the 24-25 school year includes specifics for our Native American students.</p> <p>Goal #2 Students have access to all recommended literature, which was added to libraries in the fall of 2023.</p> <p>Goal #3 Artifact trunks are available for grade levels as appropriate. (NOTE: For the 23-24 school year, these were removed to inventory and audit all included materials.)</p>	<p>All goals are in progress.</p>	<p>Partial, the 24-25 school year will provide specific staff development.</p> <p>When materials have been determined, artifact trunks will be redistributed as grade level appropriate.</p>

	Goal #4 Students, parents, and staff will have the ability to attend the Minnesota Indian Education Association (MIEA) Conference.		
Supplement (not supplant) state and federal educational and co-curricular programs	The district is volunteering for participation in Tribal Nations Consulting for guidance to our identification, programming, and monitoring.	Attended two consulting events.	Yes

Approval

AIPAC Chairperson

Date

Director of Indian Education

Date

Contact us

*For more information, please visit our website at
<https://education.mn.gov/MDE/dse/indian/parent/>
Please submit this documentation to: MDE.AIEA@state.mn.us*

Building Construction Fund Projects as of 2/29/2024

	A	B	C	D	E	A-C-D-E	
Project	Project Budget	Vendor Bid Amount +/- Change Orders	Vendor Contract Expenses to Date	Wold/Loeffler Fees to Date	Other Expenses Less Rebates to Date	Remaining Funds	Status
High School Roof Replacement	4,645,800	2,944,318	2,944,318	294,530	11,568	1,395,384	Complete
High School & Pinecrest Chillers	1,182,000	753,551	753,551	74,842	(34,273)	387,879	Complete
Multi-Site Exterior Lighting	468,500	246,483	246,483	30,569	(26,321)	217,770	Complete
High School & McAuliffe Parking Lot	1,516,540	1,084,851	1,084,851	116,970	22,836	291,883	Complete
High School Track Resurfacing	360,000	286,864	286,864	23,219	3,323	46,593	Complete
High School BAS Replacement	1,951,100	606,642	606,642	123,429	28,570	1,192,459	Complete
Pinecrest Partial Roof Replacement	373,000	289,800	289,800	23,757	248	59,194	Complete
McNamara Stadium Improvements	3,370,000	2,688,639	2,688,639	216,215	286,531	178,615	Complete
Pinecrest Deferred Maintenance	968,000	602,279	602,279	62,183	248	303,290	Complete
Early Childhood Improvements (High School)	445,000	275,513	275,513	28,362	1,414	139,711	Complete
District Wide Camera Project	382,000	192,975	192,975	24,421	22,175	142,429	Complete
Tilden Deferred Maintenance & Roof	828,746	691,944	691,944	49,803	29,121	57,878	Complete
Board Room Renovations	93,359	-	-	-	63,193	30,166	Complete
High School Athletic Field Parking Lot	506,000	426,038	426,038	27,646	20,549	31,766	Complete
Pinecrest Exterior Emergency Lighting	10,000	-	-	-	4,780	5,220	Complete
High School Tennis Court Replacement	542,000	495,345	495,345	34,683	34,647	(22,674)	Complete
Kennedy & McAuliffe Partial Roof Replacement	533,200	405,900	405,900	33,978	3,154	90,168	Complete
High School Lecture Hall	140,000	-	-	-	139,530	470	Complete
Replace Middle School Softball & Baseball Backstops	160,000	-	-	-	84,647	75,353	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	367,100	-	-	-	135,856	231,244	Complete
High School Baseball Drainage	200,000	-	-	-	61,770	138,230	Complete
Tilden Asbestos	18,400	-	-	-	-	18,400	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	27,800	-	-	-	9,005	18,795	Complete
Middle School Improvements	23,814,024	22,189,111	22,189,111	1,385,892	251,768	(12,747)	Complete
High School Retaining Wall	50,000	-	-	339	47,500	2,161	Complete
Middle School Privacy Improvements	324,300	263,071	263,071	15,522	1,261	44,446	Complete
High School Parking Lot Improvement - Phase 3	324,760	138,208	138,208	6,340	7,100	173,112	Complete
High School Lighting (split from HS Deferred Maintenance)	119,939	128,822	128,822	2,555	(11,439)	0	Complete
District Office Renovations	278,000	164,723	164,723	19,169	98,904	(4,796)	Complete
Middle School Storage Building	452,500	418,363	418,363	15,275	19,518	(657)	Complete
ALC Renovation	1,421,640	1,169,674	1,165,674	120,806	116,940	18,220	Complete
McAuliffe Deferred Maintenance & Water Coolers	336,731	288,842	288,842	12,216	42,869	(7,197)	Complete
Middle School Track	404,750	341,273	341,273	40,196	17,334	5,947	Complete
Monument Signs	357,000	326,472	326,472	14,029	8,609	7,809	Complete
Board Room Renovations - Phase II	6,641	-	-	-	5,845	796	Complete
Water Coolers (Tilden & Middle School)	182,000	142,500	142,500	11,559	198	27,743	Complete
HHS Privacy Improvements	1,013,063	876,007	876,007	127,025	6,880	3,150	Complete
Middle School Partial Roof Replacement	717,200	747,255	747,255	45,778	6,376	(82,210)	Complete
Gymnastics	50,000	-	-	-	21,913	28,087	Complete
Tilden Preschool Classroom	90,000	60,660	60,660	5,877	678	22,785	Complete
Door & Glass Improvements Phase I	67,262	31,450	31,450	-	35,812	(0)	Complete
Safety & Security Improvements-Phase I	33,245	33,245	33,245	-	-	-	Complete
Middle School Media Center	160,000	-	-	-	92,157	67,843	Complete
Replace High School Carpet (Phase I&II)	537,629	376,700	376,700	43,234	117,695	0	Complete
Contingency	2,007,858	-	-	-	-	2,007,858	Contingency
Reallocations from/to projects	(9,565,122)	-	-	-	-	(9,565,122)	Reallocation
Interest Earnings	-	-	-	-	-	2,529,473	Interest Earnings
Subtotal	42,271,965	39,687,518	39,683,518	3,030,419	1,790,491	297,010	

Remaining funds from complete projects are available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-C-D-E	
Kennedy Deferred Maintenance	662,576	599,554	576,054	19,106	6,951	60,465	In Process
Door & Glass Improvements (Middle School split w/LTFM)	432,738	359,278	-	32,408	-	400,330	In Process
District Wide Fire Alarm/Alert System Replacement	205,000	161,250	153,188	23,110	1,864	26,838	In Process

High School Fire Alarm/Alert System Replacement	410,000	362,552	342,682	27,735	135	39,449	In Process
Replace High School Carpet (Phase III)	74,471					74,471	In Process
Safety & Security Improvements	576,468	424,152	90,554	61,885	537	423,492	In Process
Interior Locks Allowance-Door Hardware Upgrades	420,000	353,853	225,179	33,699	2,026	159,096	In Process
High School Deferred Maintenance (Storefront/Shower Valves)	219,461	149,258	14,780	36,172	242	168,267	In Process
High School TuckPoint (split from HS Deferred Maintenance)	265,000	230,865	-	-	284	264,716	In Process
Subtotal	3,265,714	2,640,762	1,402,436	234,116	12,038	1,617,124	

Remaining funds from in process projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-D-E	
High School Student Entrance Bollards	5,000	-	-	-	-	5,000	In Design
Nature Preserve Gravel Parking Lot & Monument Sign	95,000	-	-	-	8,500	86,500	In Design
Subtotal	100,000	-	-	-	8,500	91,500	

Remaining funds from in design projects are not available for excess costs on other identified projects or reallocation for new projects.

Other District Projects	A	B	C	D	E	A-B-E	
Technology Improvements	2,529,625	-	-	-	2,200,392	329,233	Not Completed
Radio Replacement	100,000					100,000	Not Completed
Grounds/Site Improvements	500,000	-	-	-	-	500,000	Not Completed
Flexible Learning Furniture	600,000	-	-	na	519,127	80,873	Not Completed
Subtotal	3,729,625	-	-	-	2,719,519	1,010,106	

Remaining funds from not completed projects are not available for excess costs on other identified projects or reallocation for new projects.

Total	49,367,304	42,328,280	41,085,954	3,264,535	4,530,549	3,015,739	
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Complete and In Process (does not include contingency)	53,094,943
Project Total	49,367,304
%	108%

Transfers from/(to) Contingency:

\$445,000 Early Childhood Improvements (High School)
\$ 87,000 High School Athletic Field Parking Lot
\$ 44,300 High School Retaining Wall
\$113,024 Middle School Bathrooms near Auditorium
\$300,000 Technology
\$244,500 Water Coolers (\$50,000 Tilden, \$62,500 McAuliffe, \$132,000 Middle School)
\$746,250 High School Privacy Improvements (Athletic Locker Rooms)
\$160,476 Kennedy Deferred Maintenance
\$167,131 McAuliffe Deferred Maintenance
\$290,000 Middle School Storage Building
\$542,000 High School Tennis Court Replacement
\$330,000 District Office Renovations
\$100,000 Board Room Renovations
\$85,000 Entrance Security Improvements
\$503,750 Additional to HHS Privacy Improvements (Bathrooms)
\$362,500 Middle School Privacy Improvements
\$140,000 High School Lecture Hall
\$200,000 HHS Baseball Field Drainage
\$493,750 Middle School Track Replacement
\$856,563 HS Team Locker Privacy Improvements
\$1,421,640 ALC Renovation
\$397,500 Transferred from HHS Privacy Improvements to Middle School Storage Building
\$160,100 Additional to Middle School Improvements
(\$38,200) from Middle School Privacy Improvements
(\$600,000) from High School Privacy Improvements
(\$50,000) from High School Carpet
\$86,000 Additional to Kennedy Deferred Maintenance
\$400,000 Technology
\$200,000 Monument Signs
\$500,000 Grounds/Site Improvements

\$300,000 Additional to Safety & Security Improvements
\$202,000 Additional to Monument Signs
(\$52,000) from District Office Renovation
(\$96,000) from HS Privacy
(\$89,000) from MS Track
(\$235,000) from Storage Building
(\$160,000) from DW Fire Alarm/Alert System
(\$25,000) from HS Fire Alarm/Alert System
\$324,713 Safety & Security Improvements
\$120,000 Interior Locks Allowance (Middle School add)
\$629,625 Technology
\$ 50,000 Gymnastics
\$160,000 Middle School Media Center
\$ 90,000 Tilden Preschool Classroom
\$ 5,000 High School Student Entrance Bollards
\$ 50,000 Nature Preserve Gravel Parking Lot



Intermediate School District 917
Purposeful. Personalized. Partners.

1300 145th Street East, Rosemount, MN 55068
(651) 423-8229 * <http://www.isd917.org>

March 5, 2024
Board Notes

The ISD 917 School Board met for a Work Session and Regular Meeting on March 5, 2024. School Board information and resources are available on our website at https://www.isd917.org/about/school_board.

Work Session

- Integrity
 - Reviewed policies
 - Final reading:
 - Policy 410 - Medical and Family Leave Policy
 - First reading:
 - Policy 533 - Wellness
 - Set date for Board Orientation
 - Reviewed Memorandums of Understanding with Teachers and Paraprofessionals for Teacher Apprenticeship Program
 - Reviewed Superintendent contract for 2024-2027
 - Member district updates

Regular Board Meeting

- Communications:
 - Reviewed and approved the agenda
 - Update from Student Services
 - Approved Consent Agenda:
 - Minutes from 2/6/24 Regular Board Meeting
 - Personnel:
 - New Hires:
 - Effective 2/5/24:
 - Tiffany Brenner, Administrative Assistant I
 - Jessica Uehling, Classroom Assistant
 - Effective 2/12/24:
 - Claire Honetschlager, Classroom Assistant
 - Bridget Shambour, Classroom Assistant
 - Effective 2/13/24:
 - Paige Hernandez, Classroom Assistant
 - Re-Hires:
 - None
 - Change in Status:
 - Effective 1/29/24:
 - Lauren Weeks - Classroom Assistant to Teacher
 - Effective 2/20/24:
 - Johanna Iversen - Classroom Assistant to Teacher
 - Effective 7/1/24:

- Pearl Devenow - Teacher, FTE reduction from 0.75 FTE to 0.70 FTE (2024-2025 school year only)
 - Matthew Newquist - BCBA, FTE reduction from 1.0 FTE to 0.80 FTE (2024-2025 school year only)
 - Amanda Peters - Teacher, FTE reduction from 1.0 FTE to 0.80 FTE (2024-2025 school year only)
 - Jackie Pauley - Assistant Principal to Assistant Director of Special Education/Principal
 - Leaves of Absence:
 - None
 - Resignations & Terminations:
 - Effective 11/28/23:
 - Dawn Keenan, Classroom Assistant
 - Effective 1/5/24:
 - Megan Marlar, Teacher
 - Effective 2/12/24:
 - Bridget Sham bour, Classroom Assistant
 - Effective 2/29/24:
 - Gabriel Murgo, Classroom Assistant
 - Emil Boysen, Classroom Assistant
 - Retirements:
 - Effective 2/29/24:
 - Danny Hoffman, Tech Tutor
 - Effective 6/6/24:
 - Teresa Stiff, Program Assistant
 - Effective 6/7/24:
 - Becky McNam ara-Rachuy, Teacher
 - Maureen Vetell, Tech Tutor
 - Donations:
 - Give to the Max Day Donations
 - Policies:
 - Approved Policy 410 - Medical and Family Leave Policy
- Stewardship:
 - Executive Director of Business Services Reports
 - Bills
 - Wire Transfers
 - Investment Reports
 - Policies:
 - First Reading:
 - Policy 533 - Wellness
- Collaboration:
 - Licensed Employee of the Quarter Winner - **Phillip Tarmann**, Mental Health Professional
 - Non-Licensed Employee of the Quarter Winner - **Melissa McElroy**, Program Assistant
 - Approved Memorandums of Understanding with Teachers and Paraprofessionals for Teacher Apprenticeship Program
 - Approved Superintendent contract for 2024-2027
 - Approved Superintendent Mid- Year Evaluation

Definitions

- **Organizational Culture:** *“The set of values, beliefs, attitudes, systems, and rules that outline and influence employee behavior within an organization. The culture reflects how employees, customers, vendors, and stakeholders experience the organization and its brand.”*
(<https://www.achievers.com/blog/organizational-culture-definition/>)
- **School Culture:** *“School culture can be used to encompass all the attitudes, expected behaviors and values that impact how the school operates.”* (Fullan, 2007)
- **Core Values:** “The deeply ingrained principles that guide all of a company’s actions; they serve as its cultural cornerstones.” (<https://hbr.org/2002/07/make-your-values-mean-something>)
- **Values-Based Organization:** “A living, breathing culture of shared core values among all employees.” (*Society for Human Resource Management*)

Navigating a Changing Landscape

Politics & Legislation

Global
National
State
Local

Education

Purpose
Teaching
Learning
Stakeholders
Funding
College & Careers

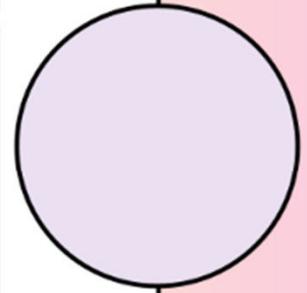
Critical Race Theory
COVID Era
George Floyd
Human-Centered
Sense of Belonging
Trauma
Artificial Intelligence
Flexibility
Disparities

Demographics

Students
Staff
Families
Communications

Workforce

Recruitment
Retention
Development
Pipelines
Communications



A Changing Landscape in Minnesota

Employment

Staffing Shortages
New Standards of Effective Practice
Teacher Licensure
Unemployment for Hourly Workers

Education

READ Act (Science of Reading)
Ethnic Studies
Holocaust & Genocide Studies
Civics & Personal Finance
CTE Frameworks & Standards

Funding & Leadership

Education Funding
Cross-Subsidies
School Boards & Candidates
Transportation
Culturally Responsive Leadership
Age 22

Workforce

Recruitment
Retention
Development
Pipelines
Communications



ISD 917 Mission, Vision, Core Values, & Strategic Directions

Mission

In partnership with member districts, Intermediate School District 917 provides high quality, equitable, and specialized programming to meet the needs of all students.

Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

Strategic Directions

Increase student achievement and engagement

Support and lead staff through continuous improvement

Increase social-emotional learning and skills for students and staff

Increase support for ALL through inclusive practices

Deepen engagement of stakeholders through quality, equitable communication practices

Core Values

Collaboration

Working together to achieve more collectively

Empathy

Considering and respecting the perspective and needs of member districts, students, families, and staff

Innovation

Ongoing improvement of programs and services

Stewardship

Managing financial and human resources carefully and responsibly

Communication

Multi-dimensional, transparent conversation focused on sharing information and creating a positive learning and working environment

Integrity

Aligning our actions with our values and beliefs

Personalization

Building on the strengths and addressing the unique needs of individual students

Equity

Intentionally providing opportunities while removing barriers at all levels of the organization

Diversity

Appreciating and valuing everyone's unique selves

Community Collaboration Committee

Coffee and Conversation – Hastings High School Lecture Hall – March 20, 2024 at 6 p.m.

Committee Members Present:

- Superintendent Dr. Tammy Champa
- Chair: Director Jenny Wiederholt-Pine
- Director Matt Bruns
- Director Philip Biermaier

Meeting Minutes:

Review of purpose statement:

The Community Collaboration Committee is a link between the Hastings School District and the ISD200 community. The committee focuses on identifying avenues to continuously improve the district's communication process for increased transparency and to better articulate the district's goals with its stakeholders. The committee seeks opportunities for shared learning, knowledge, awareness, experience, and growth to create a stronger, more united community.

- Brief presentation by Dr. Champa
 - Tech levy gratitude
 - Survey results
 - Grants received
- Community discussion topics:
 - School board elections on non-election years
 - Staff retention
 - ESSER funds
 - Special Education
 - IEP support
 - Safety
 - Discipline
 - "Free" breakfast and lunch funding / qualifications
 - Diversity position / Native American Liaison position recently posted
 - Legislation
 - Unfunded mandates
 - Staff appreciation event
 - Student conferences
 - Back to school open house
- Next quarterly meeting – tentatively May 15th

Joint Powers Agreement meeting - Facilities committee

March 25, 2024

7 pm

In Attendance: Dan Wietecha - City Administrator, Dave Pemble - City Council member, Chris Jenkins - Parks and Recreation Director, DawnMarie Vihrachoff - City Council Member, Director Mark Zuzek, Director Melissa Millner, Dr. Champa - Superintendent

Purpose Statement (From 2018 Joint Powers Agreement between ISD 200 and the City of Hastings)

The purpose of this agreement is to jointly explore opportunities for collaboration in Joint Powers Programs pursuant to M.S. 124D.18 et. seq. In order to make maximum use of resources between the SCHOOL DISTRICT and the CITY.

Frequency of meetings:

Quarterly

Future Dates:

TBD

Topics of Discussion:

Introductions

Joint Powers Agreement Document

Overview and history of Joint Powers

Why Joint Powers meetings came to a stop

Brainstorming opportunities for partnership and communication

How can we, together, keep Hastings growing and flourishing

During the Hwy 61 road construction, how can we support the businesses that will be affected along the construction path

Current Civic Arena Update project

Brainstorm other ideas to address in future meetings



FINANCE COMMITTEE

February 28, 2024

Minutes

Mission Statement: *The mission of the Finance Committee is to provide strategic guidance of budget and financial activities on behalf of ISD 200.*

Members Present: Jen Seubert, Tammy Champa, Cindy Westlund, Kim Nelson, Pam Cox, Aaron Neilson, Carrie Tate, Mark Zuzek, and one visitor.

- **Finance Department**
 - a. Team Members
 - b. Internal Control Roles & Responsibilities - Receivables and Payables

- **Special Education Funding Update - FY2023-24**
 - a. Increase Special Education revenue net of expenses by \$500,000 based on updated MDE model (Special Education What-If)
 - i. Increase Special Education state revenue by \$500,000
 - ii. Move salaries and benefits from federal to state for \$180,000
 - iii. Decrease Special Education federal revenue by \$180,000 (Applied to tuition)
 - iv. Revenue and Expenditures for tuition costs \$330,000
 - v. Increase Special Education state revenue by \$180,000

- **Revised Budget#2 FY2023-24**
 - a. Timing
 - i. Review at work session on March 7th
 - ii. Action item on March 27th
 - b. Special Education Updates - see above

- **Assigned Fund Balance - discussion**

- **Appropriate Expenditure Guideline - work session?**

- **Irrigation Project - discussion**

- **Purpose Statement of Finance Committee**
 - a. Previous Mission Statement:
The mission of the Finance Committee is to provide strategic oversight of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the

community at large. This will in turn enhance public confidence in the district's ability to effectively handle its financial affairs through the communication of the results of its work to the School Board, and by educating the public regarding the financial position and outlook for the District.

New Mission Statement:

The mission of the Finance Committee is to provide strategic guidance of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity for the School Board and the community at large.

- **Finance Committee Calendar**

- a. March (2/28)
- b. June (5/29 12:30-2:00) - Proposed adopted budget review, review of self-funded health and dental insurance, assigned fund balance
- c. October (10/15 11:00-12:30) - Audit update, enrollment update and budget impact, School Board professional development next steps
- d. December (12/4 11:15-12:45) - Proposed revised budget review, OPEB Contribution review, Truth in Taxation

Schedule prior to work session

- **Finance 101 - Recommendations**



206.1FRM PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS- PROCEDURE & REQUEST FORM

To address the school board during the public comment portion of the regular board meeting, please read the procedures outlined below, complete this form, and deliver it to the District Office in person at 1000 W. 11th St., Hastings, MN 55033 or by email to: tludwig@isd200.org.

This form must be delivered no later than 8:00A.M. on the day prior to the regularly scheduled board meeting at which you intend to speak. If you intend to provide documents to the school board, please email the documents to tludwig@isd200.org in advance of the meeting.

The public comment portion of a board meeting is an opportunity for residents to address the board. The board values this opportunity to listen to residents and get their input on matters important to our school district. To ensure an orderly meeting and to comply with the Minnesota Government Data Practices Act, which classifies information about students and employees as private data, please be aware of the following:

- You must have a direct connection to Independent School District 200, such as being a parent/guardian of a student in attendance, a taxpayer, a business owner in the local community, an employee of the district, or having another clear connection to the district, in order to provide public comments to the school board; ~~You must be a resident or employee of Independent School District 200, in order to provide comments to the board during this time;~~
- The public comment portion of the meeting is limited to a maximum of five speakers;
- Each individual speaker is limited to three minutes;
- After being recognized by the board chair, each speaker will identify themselves/the group they represent, if any. (If you are part of a group that plans to speak on a topic, we ask that you designate one individual to speak on the topic, so other residents have an opportunity to be heard on other topics);
- Public comment is not the place to address matters or complaints about specific students or staff. Please reference Policy 103 for the appropriate method to be heard on those matters or bring concerns to District personnel, such as the building principal or superintendent.
- Public comment is a valuable listening session. Board members may not directly respond to issues raised by a speaker at the board meeting, but they may ask clarifying questions. Individuals are always welcome to schedule an appointment with individual board members to follow-up on matters raised during public comment.

Contact Information:

Name: _____

Address: _____
(Street, City, State, Zip Code)

Phone Number: _____ Email Address: _____

Date of board meeting at which you plan to speak during public comment: _____

Are you a resident of ISD 200? Yes No

If you will be speaking as a representative of an organization or group, name and/or description:

Nature of Comments:

Do you plan to comment on an agenda item?

Yes – Identify the agenda item _____

No - Topic of public comment _____

Have you contacted District personnel about the topic? If so, who and when

By signing below, I agree that:

- I will be respectful while addressing the board and will not engage in slanderous language or character assassination;
- I will not disclose any private information, which includes student or personnel complaints or matters specific to students or staff, even without naming such person(s);
- I will use language that is not in violation of FCC rules, as the meeting may be broadcasted and recorded;
- I will conduct myself in an acceptable manner and I understand that the board chair will rule me out of order and I will lose the remainder of my time, if I violate these procedures; and
- I understand that continued or repeat violations of the procedures outlined on this form may result in my loss of privilege to address the school board during public comments at future board meetings.

I acknowledge that I have read and that I understand ISD 200 Policy 206, and I will abide by the procedures and limitations outlined on this form when addressing the school board during the public comments portion of the school board meeting.

First and Last Name (please print)

Signature

Date: _____



Hastings Public Schools
ISD #200

206.1 FRM PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS – PROCEDURE & REQUEST FORM

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This form must be delivered no later than 8:00A.M. on the day prior to the regularly scheduled Board meeting at which you intend to speak. If you intend to provide documents to the School Board, please email the documents to tludwig@isd200.org in advance of the meeting.

Procedures and Limitations:

1. Speakers must have a direct connection to Independent School District No. 200, such as being a parent/guardian of a student in attendance, a taxpayer, a business owner in the local community, an employee of the School District, or having another clear connection to the District;
2. The public comment portion of the meeting is limited to a maximum of five speakers;
3. Each individual speaker is limited to three minutes;
4. After being recognized by the Board chair, each speaker will identify themselves/the group they represent, if any. If the speaker is part of a group that plans to speak on a topic, he/she will be expected to designate one individual to speak on the topic, so other speakers have an opportunity to be heard on other topics;
5. Public comment is not the place to address matters related to specific students or staff. Please reference Policy 103 for the appropriate method to be heard on those matters or bring concerns to District personnel, such as the building principal or superintendent;
6. Personally identifiable information, including, but not limited to names of students or School District personnel must not be disclosed in the course of public comment;
7. Speakers are expected to refrain from the use of profanity or obscenities or conduct that poses a substantial or material disruption to the Board meeting;
8. If a speaker violates the procedures and limitations set forth herein, he/she may be ruled out of order, which will result in forfeiture of the remainder of the speaker's time. Continued or repeat violations of the procedures and limitations may result in the loss of the privilege to address the Board at future meetings;

9. Public comment is a valuable listening session. Board members may not directly respond to issues raised by a speaker at the Board meeting, but they may ask clarifying questions. Individuals are always welcome to schedule an appointment with individual Board members to follow up on matters raised during public comment.

Speaker Information:

Name: _____

Date of board meeting at which you plan to speak during public comment: _____

Are you a resident of ISD No. 200? Yes No

If no, what is your direct connection to the School District?

If you will be speaking as a representative of a group, name and/or description of the group:

Topic:

Do you plan to comment on an agenda item?

Yes – Identify the agenda item _____

No – Topic of public comment _____

Have you contacted District personnel about the topic? If so, who and when?

I acknowledge that I have read and that I understand the procedures and limitations for public comment, as outlined on this form, and I agree to abide by them.

First and Last Name (please print)

Signature

Date: _____



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Policy Committee Mission

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Policy Committee Meetings

Time: February 16, 2024 10:00 AM Central Time (US and Canada)

Attendees: Superintendent Champa, Scott Doran, Jessica Dressely, Rachel Haider, Tammy Ludwig, Carrie Tate, and Mark Zuzek

February 16, 2024 Summary

[*Review Cycle Tracker*](#)

Committee Summary

1. On February 16, 2024, the committee met with Scott Doran, Rachel Haider, and Amy and received extensive feedback from district and site level experts regarding MSBA's Newly Created Model Policy *606.5 Library Materials*.
2. The committee received information from the District's Media Specialist to assist the committee in formulating a future recommendation regarding policy 606.5. Information included:
 - Current library system used by the district (Destiny)
 - Current material selection process & selection criteria for library materials at HHS (follows Policy 606.1 in the selection of approximately 400-500 new books each year)
 - Current process for weeding out unused, and outdated library materials
 - Additional capabilities of the system (Destiny)
 - Current process for reconsideration of materials & the number of requests(2022= k-4 level one request/ 9-12 level one request/ 2023= 9-12 level one request
 - Ebook availability and partnership with the Dakota County Library
 - Since our three elementary schools & the middle school do not have a specific media specialist, it is unclear what selection process is followed or if selection criteria is established.
3. Discussed the combination of *606 Textbooks and Instructional Materials*, *606.1 Textbooks and Instructional Materials - Responsibility of Selection*, & *606.2 Textbooks and Instructional Materials - Reconsideration of Textbooks or Other Instructional Materials*. It may be awhile before these recommendations come to the board because of the intense level of alignment that is required with other 600 series policies.

Upcoming Policy Committee Meetings

February 28, 2024; 11:00am - 1:00pm



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Policy Committee Mission

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Policy Committee Meetings

Time: February 28, 2024 11:00 AM Central Time (US and Canada)

Attendees: Superintendent Champa, Jessica Dressely, Tammy Ludwig, Carrie Tate, and Mark Zuzek

02.28.2024 Summary

[*Review Cycle Tracker*](#)

Committee Summary:

1. On February 28th, 2024, the committee reviewed 4 policies and 1 district procedure that will be detailed in the readings that follow. It is important to note that Policy 802 Disposition of Obsolete Equipment and materials is a new ISD 200 policy that mirrors MSBA model policy 802.

Upcoming Policy Committee Meetings:

March 7, 2024 @ 3pm

Ist Reading:

417 Chemical Use and Abuse

1. Committee Discussion: received guidance and the committee is recommending the additions to Section IV (F)
2. Committee Recommendation: 1st reading

616 School District System Accountability

1. Committee Discussion: This policy has been on the committee agenda since February 2023, considering all of the revisions to other 600 series policies the committee recommends the revisions to align with MSBA model policy language
2. Committee Recommendation: 1st reading

802 Disposition of Obsolete Equipment and materials

1. Committee Discussion: MSBA model policy/ New ISD 200 policy
2. Committee Recommendation: 1st reading

3rd Reading

620 Credit for Learning

1. Committee Discussion: This policy had a 1st & 2nd reading in 2023, the committee recommends maintaining MSBA model policy language
2. Committee Recommendation: 3rd reading

Procedures

601.1PR School District Curriculum and Instruction Goals

1. Committee Discussion: 601.1PR outlines a procedure that is outdated and is no longer current practice
2. Committee/Administrator Recommendation: Removing this procedure from the policy manual

Follow up from Working Session:

- Request, recommendation, or question:
- Committee Discussion:
 - Committee Recommendation:

Placeholder for New ISD 200 Policies:

Placeholder for Quarterly Schedule:

1st Readings:

417 Chemical Use and Abuse

616 School District System Accountability

802 Disposition of Obsolete Equipment and materials

2nd readings:

415 Mandated Reporting of Maltreatment of Vulnerable Adults

419 Tobacco Free Environment

421 Gifts to Employees and School Board Members

3rd readings:

206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

620 Credit for Learning

Policies for approval after 3rd reading/ Consent Agenda

206 Public Participation in School Board Meetings

620 Credit for Learning



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HASTINGS, MN 55033-2597
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Policy Committee Mission

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Policy Committee Meetings

Time: March 6, 2024 3:00PM Central Time (US and Canada)

Attendees: Superintendent Champa, Jessica Dressely, Tammy Ludwig, Jen Subert, Carrie Tate, and Mark Zuzek

03.06.2024 Summary

[Review Cycle Tracker](#)

Committee Summary:

1. On March 6th, 2024, the committee reviewed 5 policies and 1 form that will be detailed in the readings that follow.

Upcoming Policy Committee Meetings:

April 5, 2024 @ 10:00am

April 13, 2024 @ 10:00am

May 3, 2024 @ 9:30am

Ist Reading:

220 School Board Student Representatives

1. Committee Discussion: New ISD 200 policy (no model policy)
2. Committee Recommendation: 1st reading

604 Instructional Curriculum

1. Committee Discussion: MSBA model policy/ New ISD 200 policy
2. Committee Recommendation: 1st reading

618 Assessment of Student Achievement

1. Committee Discussion: MSBA model policy/ New ISD 200 policy
2. Committee Recommendation: 1st reading

619 Staff Development for Standards

1. Committee Discussion: MSBA model policy/ New ISD 200 policy
2. Committee Recommendation: 1st reading

Discussion

709 Student Transportation Safety Policy

1. Committee Discussion: The policy language ensures student safety, bus route efficiency, and is an effective use of district funds. The committee will review this policy again in January 2025.
2. Committee Recommendation: Committee reviewed this policy and is recommending no changes at this time.

206 Public Participation in School Board Meetings

1. Committee Discussion:
2. Committee Recommendation: 3rd Reading

206.1FRM Public Participation at School Board Meetings- Procedure & Request Form

1. Committee Discussion:
2. Committee Recommendation: Bring to Working Session

Placeholder for New ISD 200 Policies:

529 Placeholder

Placeholder for Quarterly Schedule:

428 Ethical Behavior

429 Conflict of Interest

430 Employee Recognition Compensation

432 Employee Social Media

1st Readings:

220 School Board Student Representatives

417 Chemical Use and Abuse

604 Instructional Curriculum

616 School District System Accountability

618 Assessment of Student Achievement

619 Staff Development for Standards

802 Disposition of Obsolete Equipment and materials

2nd readings:

415 Mandated Reporting of Maltreatment of Vulnerable Adults

419 Tobacco Free Environment

421 Gifts to Employees and School Board Members

3rd readings:

206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

620 Credit for Learning

Policies for approval after 3rd reading/ Consent Agenda

206 Public Participation in School Board Meetings

620 Credit for Learning



220 STUDENT SCHOOL BOARD REPRESENTATIVE

I. PURPOSE

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The purpose of this policy is to define the application process, and to establish the rights and responsibilities of student representatives on the school board.

II. GENERAL STATEMENT OF PROCEDURE

The school board values the voices of students and wishes to both encourage student involvement and promote a communications link between the school board and the students of the district by authorizing up to four (4) student representatives to serve on the school board as non-voting members.

III. TERMS AND QUALIFICATIONS

- A. An application for the position of Student School Board Representative is open to all students in grade 10 and 11;
- B. Student representatives will serve on the board for a 1-year term that begins in May (mentors will be appointed during the May Board Meeting);
- C. Student representatives will **not** be expected to attend board meetings during the summer months, but will be expected to attend 1 onboarding meeting at the district office; and
- D. Student representatives will officially be seated at the board table during the September regular board meeting.

IV. APPLICATIONS & INTERVIEWS

- A. Application: The Student School Board Committee (SSBC) or designee will review and present recommendations to the board.
- B. Interviews: The Student School Board Committee (SSBC) will provide progress updates to the board per the timeline established in 220.1PR.

V. RIGHTS AND RESPONSIBILITIES

- A. Attend regular board meetings. Regular board meetings are typically held on the fourth Wednesday of each month beginning at 6:00 PM and generally concluding by 8:00 PM. Meetings held during the summer or school breaks are not required, but are encouraged. It is expected that student representatives will attend a majority of these meetings.

If a student is unable to attend a meeting, they are expected to share any comments, presentations, etc. to the administrative assistant and board chair.

- B. Student representatives will not attend closed meetings.
- C. Student representatives, in consultation with the superintendent and board chair, may attend working sessions, board retreats, special meetings, and workshops.
- D. Student representatives will sit at the board table during meetings.
- E. Student representatives will be bound by all rules, policies, and regulations that bind the school board.
- F. Student representatives will present regularly to the board (students may determine what the report includes) and one annual report on student activities.
- G. Student representatives will serve as ex-officio members of the school board, and will not have official voting rights. Student representatives may participate in all discussions before the official vote by the board.
- H. Student representative will not have access to the following:
 - 1. Sensitive personnel matters;
 - 2. Legal action strategy;
 - 3. Negotiations strategy; or
 - 4. Other confidential matters.
- I. Student representatives shall access meeting agendas on BoardBook. All information received must be handled in an appropriate manner.
- J. Student representatives shall act appropriately while serving on the school board, in a manner consistent with other school board members and the school board Code of Ethics.
- K. Student representatives on the school board shall work to represent opinions of the student body and not solely the representative's own opinions.
- L. Student representatives shall consult with the superintendent and/or assigned mentor in carrying out the responsibilities associated with serving on the school board.
- M. If a student is unable or unwilling to fulfill the requirements of their role on the school board, the committee may seek an alternate recommendation from the high school principal, or the board may leave the position open.

VI. COMPENSATION, SCHOLARSHIPS/ REIMBURSEMENT

- A. Student representatives shall not receive compensation.

- B. Student representatives are eligible to apply for one of two MSBA Student School Board Member Scholarships. Applications for MSBA scholarships must be submitted by mid-March each year.
- C. Expense reimbursements will only be made for pre-approved expenditures.

Revised:

Adopted:

Reviewed:



417 CHEMICAL USE AND ABUSE

I. PURPOSE

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students and employees and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. The school board believes that the public school has a role in education, intervention, and prevention of chemical use and abuse. The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing procedures for education and intervention.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of controlled substances, toxic substances, medical cannabis, and alcohol before, during or after school hours, at school or in any other district location, is prohibited in accordance with school district policies with respect to a Drug-Free Workplace/Drug-Free School.
- B. The school district shall develop, implement, and evaluate comprehensive programs and activities that foster safe, healthy, supportive, and drug-free environments that support student academic achievement.
- C. Every school that participates in a school district chemical abuse program shall establish a chemical abuse preassessment team. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.
- D. The school district shall establish a drug-free awareness program for its employees.

III. DEFINITIONS

- A. “Chemical abuse,” as applied to students and employees, means use of any psychoactive or mood-altering chemical substance, without compelling medical reason, in a manner that induces mental, emotional, or physical impairment and causes socially dysfunctional or socially disordering behavior, to the extent that the minor’s normal function in academic, school, or social activities is chronically impaired.
- B. “Controlled substances,” as applied to the chemical abuse assessment of students, means a drug, substance, or immediate precursor in Schedules I through V of Minnesota Statutes section 152.02 and “marijuana” as defined in Minnesota

Statutes section 152.01, subdivision 9~~-~~, -but not distilled spirits, wine, malt beverages, intoxicating liquors or tobacco. As otherwise defined in this policy, “controlled substances” include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 United States Code section 812, including analogues and look-alike drugs.

- C. “Drug Prevention,” means prevention, early intervention, rehabilitation referral, recovery support services, or education related to the illegal use of drugs, such as raising awareness about the consequences of drug use that are evidence-based.
- D. “Teacher,” means all persons employed in a public school or education district or by a service cooperative as members of the instructional, supervisory, and support staff including superintendents, principals, supervisors, secondary vocational and other classroom teachers, librarians, counselors, school psychologists, school nurses, school social workers, audio-visual directors and coordinators, recreation personnel, media generalists, media supervisors, and speech therapists.

IV. STUDENTS

- A. Districtwide School Discipline Policy
Procedures for detecting and addressing chemical abuse problems of a student while on school premises are included in the districtwide school student discipline policy.
- B. Programs and Activities
 - 1. The school district shall develop, implement, and evaluate comprehensive programs and activities that foster safe, healthy, supportive, and drug-free environments that support student academic achievements. The programs and activities may include, among other programs and activities, drug prevention activities and programs that may be evidence-based, including programs to educate students against the use of alcohol, tobacco, marijuana, smokeless tobacco products, and electronic cigarettes.
 - 2. As part of its drug-free programs, the school district may implement the drug abuse resistance education program (DARE) that enables peace officers to undergo the training to teach a curriculum on drug abuse resistance in schools.
- C. Reports of Use, Possession, or Transfer of Alcohol or a Controlled Substance
 - 1. A teacher in a nonpublic school participating in a school district chemical use program, or a public school teacher, who knows or has reason to

believe that a student is using, possessing, or transferring alcohol or a controlled substance while on the school premises or involved in school-related activities, shall immediately notify the school's chemical abuse preassessment team, or staff member assigned duties similar to those of such a team, of this information.

2. Students involved in the abuse, possession, transfer, distribution, or sale of chemicals may be suspended and proposed for expulsion in compliance with the student discipline policy and the Pupil Fair Dismissal Act, Minnesota Statutes, section 121A.40-121A.56, and proposed for expulsion.
3. Searches by school district officials in connection with the use, possession, or transfer of alcohol or a controlled substance will be conducted in accordance with school board policies related to search and seizure.
4. Nothing in paragraph IV.B.1. prevents a teacher or any other school employee from reporting to a law enforcement agency any violation of law occurring on school premises or at school sponsored events.

D. Preassessment Team

1. Every school that participates in a school district chemical abuse program shall establish a chemical abuse preassessment team designated by the superintendent or designee. The team must be composed of classroom teachers, administrators, and to the extent they exist in the school, school nurse, school counselor or psychologist, social worker, chemical abuse specialist, and other appropriate professional staff. For schools that do not have a chemical abuse program and team, the superintendent or designee will assign these duties to a designated school district employee.
2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.
3. Within forty-five (45) days after receiving an individual reported case, the team shall make a determination whether to provide the student and, in the case of a minor, the student's parents with information about school and community services in connection with chemical abuse.

E. Data Practices

1. Student data may be disclosed without consent in health and safety emergencies pursuant to Minnesota Statutes, section 13.32 and applicable

federal law and regulations.

2. Destruction of Records

- a. If the preassessment team decides not to provide a student and, in the case of a minor, the student's parents with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the determination is made.
- b. If the team decides to provide the student and, in the case of a minor or a dependent student, the student's parents with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the student is no longer enrolled in the district.
- c. Destruction of records identifying individual students shall be governed by paragraph IV.E.2. notwithstanding Minnesota Statutes, section 138.163 (Preservation and Disposal of Public Records).

F. Consent

~~Per Minnesota state statute, a~~ Any minor may give effective consent for medical, mental, and other health services to determine the presence of or to treat conditions associated with alcohol and other drug abuse, and the consent of no other person is required.

It is the practice of Hastings Public Schools to inform parents, when treatment is recommended, unless the minor student (under 18 years of age) requests nondisclosure to their parents. The district personnel may deny the nondisclosure request if they determine failure to inform the parent would seriously jeopardize the health of the minor.

V. **EMPLOYEES**

- A. The school district shall establish a drug-free awareness program to inform employees, about:
 1. The dangers of drug abuse in the workplace.
 2. The school district's policy of maintaining a drug-free workplace.

3. Any available drug counseling, rehabilitation, and employee assistance programs.
 4. The penalties that may be imposed on employees for drug abuse violations.
- B. The school district shall notify any federal granting agency required to be notified under the Drug-Free Workplace Act within ten (10) days after receiving notice from the employee or otherwise receiving actual notice of any criminal drug statute conviction occurring in the workplace.

Legal References:

- Minn. Stat. § 13.32 (Educational Data)
- Minn. Stat. § 121A.25-121A.29 (Chemical Abuse)
- Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
- Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
- Minn. Stat. § 124D.695 (Approved Recovery Program Funding)
- Minn. Stat. § 126C.44 (Safe Schools Levy)
- Minn. Stat. § 138.163 (Preservation and Disposal of Public Records)
- Minn. Stat. § 144.343 (Pregnancy, Venereal Disease, Alcohol or Drug Abuse, Abortion)
- Minn. Stat. § 152.01 (Definitions)
- Minn. Stat. § 152.02 (Schedules of Controlled Substances; Administration of Chapter)
- Minn. Stat. § 152.22 (Definitions; Medical Cannabis)
- Minn. Stat. § 152.23 (Limitations; Medical Cannabis)
- Minn. Stat. § 299A.33 (DARE Program)
- Minn. Stat. § 466.07, subd. 1 (Indemnification Required)
- Minn. Stat. § 609.101, subd. 3(e) (Controlled Substance Offenses; Minimum Fines)
- 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
- 20 U.S.C. §§ 7101-7122 (Student Support and Academic Enrichment Grants)
- 20 U.S.C. § 5812 (National Education Goals)
- 20 U.S.C. § 7175 (Local Activities)
- 41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
- 34 C.F.R. Part 84 (Government-Wide Requirements for Drug-Free Workplace)

Cross References:

- ISD 200 Policy 416 (Drug and Alcohol Testing)
- ISD 200 Policy 418 (Drug-Free Workplace/Drug Free School)
- ISD 200 Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
- ISD 200 Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
- ISD 200 Policy 506 (Student Discipline)

ISD 200 Policy 515 (Protection and Privacy of Pupil Records)
ISD 200 Policy 527 (Student Use and Parking of Motor Vehicles; Patrols,
Inspections, and Searches)

Policy Reviewed: 01/26/2024

Policy Adopted: 01/25/2023

Policy Revised: 01/25/2023



604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. basic communication skills including reading and writing, literature, and fine arts;
2. mathematics and science;
3. social studies, including history, geography, economics, government, and citizenship that includes civics;
4. health and physical education;
5. the arts;
6. career and technical education; and
7. world languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.

C. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.

D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.

E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.

F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.

- G. The school district may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

A. The following subject areas are required for statewide accountability:

1. language arts;
2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;
3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
4. social studies, including history, geography, economics, and government and citizenship that includes civics;
5. physical education;
6. health, for which locally developed academic standards apply; and
7. the arts.

B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and

assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide one time cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. At the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits;
 - 2. emphasize academic rigor and high expectations and inform the student, and the student's parent or guardian if the student is a minor, of the student's achievement

level score on the Minnesota Comprehensive Assessments that are administered during high school;

3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
 4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
 5. help students access education and career options;
 6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
 7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
 8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
 9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial coursework.
- B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.
- C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college ready.

- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student’s plan reflect the student’s unique talents, skills, and abilities as the student grows, develops, and learns.
- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student’s plan under this provision shall continue while a student is enrolled.

Legal References: *Minn. Stat. § 120A.22 (Compulsory Instruction)*
 Minn. Stat. § 120B.101 (Curriculum)
 Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
 Minn. Stat. § 120B.20 (Parental Curriculum Review)
 Minn. Stat. § 120B.021 (Required Academic Standards)
 Minn. Stat. § 120B.022 (Elective Standards)
 Minn. Stat. § 120B.023 (Benchmarks Implement, Supplement Statewide Academic Standards)
 Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
 Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: *ISD 200 Policy 603 (Curriculum Development)*
 ISD 200 Policy 605 (Alternative Programs)

Reviewed: 03.06.2024

Adopted:

Revised:



616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process ~~that~~^{which} promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding ~~the~~^{the} implementation of the Minnesota Academic K-12 Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota K-12 Academic Standards and federal law requires accountability for the school district. The school district ~~established~~^{will establish} a system to transition to the graduation requirements of the Minnesota K-12 Academic Standards. The school district also established a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “World’s best workforce” means striving to: meet school readiness goals; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals that provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota K-12 Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the

school board. The school board shall adopt annual goals based on the recommendations of the school district's Advisory Committee.

2. The District Advisory Committee created under Policy 603 (Curriculum Development) is established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
 3. The school district-wide improvement goals should address recommendations identified through the District Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.
- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes section 123B.147, and teacher evaluations under Minnesota Statutes section 122A.40 or 122A.41

~~[Insert Local Cycle in this space]~~ The District Advisory Committee meets at a minimum of three times a year.

C. Implementation of Graduation Requirements

1. The District Advisory Committee shall also advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the District Advisory Committee shall be published annually to the community. The school board shall receive public input and comment and shall adopt or update this policy at least annually.
2. The school board shall annually review and determine if student achievement levels at each school site meet **state and** federal expectations. If the school board determines that student achievement levels at a school site do not meet **state and** federal expectations and the site has not made adequate yearly progress for two consecutive school years, the District Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet **state and** federal expectations. The District Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement

components.

3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of current achievement that show growth relative to an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. Comprehensive Continuous Improvement of Student Achievement

1. By October 15 of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
2. The Advisory Committee, working in cooperation with other committees of the school district, will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals; and,
 - d. Advising the school board about development of the annual budget.
3. The District Advisory Committee shall meet the following criteria:
 - a. The District Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The District Advisory Committee shall make recommendations to the school board on school district-wide standards, assessments, and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.

- d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the District Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.¶

~~e.~~

- 4. Translation services should be provided to the extent appropriate and practicable.

~~The District Advisory Committee shall meet the following timeline each year:¶~~

~~Month: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.¶~~

~~Month(s): Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.¶~~

~~Month(s): Review evaluation results and prepare recommendations.¶~~

~~Month: Present recommendations to the school board for its input and approval.~~

- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the District Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. This plan shall annually be approved by the school board.

F. Reporting

- 1. Consistent with Minnesota Statutes, section 120B.36, subdivision. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the

Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.

2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.
3. The school district must annually report the district's class size ratios by each grade to the commissioner of education in the form and manner specified by the commissioner.
4. The school district must report whether programs funded with compensatory revenue are consistent with best practices demonstrated to improve student achievement.

~~The procedures of this policy are laid out in Policy 601.¶~~

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.35 (Student Academic Achievement and Growth)
Minn. Stat. § 120B.36 (School Accountability)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
Minn. Stat. § 123B.147 (Principals)
Minn. Stat. § 126C.12 (Learning and Development Revenue Amount and Use)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: ISD 200 Policy 601 (School District Curriculum and Instruction Goals)
ISD 200 Policy 603 (Curriculum Development)
ISD 200 Policy 606 (Textbooks and Instruction Materials)
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 618 (Assessment of Student Achievement)
ISD 200 Policy 619 (Staff Development for Standards)
ISD 200 Policy 620 (Credit for Learning)

Policy Reviewed: 02.~~08.2022~~.28.2024

Policy Adopted: 07.28.2021

Policy Revised: 02.23.2022



618 ASSESSMENT OF STUDENT ACHIEVEMENT

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete Graduation Requirements. This procedure includes the adoption of performance assessment methods to be used in measuring student performance. The school district strives to continually enhance student achievement of Graduation Requirements.

III. DEFINITIONS

- A. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- B. “Benchmark” means the specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. “Career and college ready,” for purposes of statewide accountability, means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment. Students who are career and college ready are able to successfully complete credit-bearing coursework at a two- or four-year college or university or other credit-bearing postsecondary program without need for remediation.
- D. “Cultural competence,” for purposes of statewide accountability, means the ability and will to interact effectively with people of different cultures, native languages, and socioeconomic backgrounds.
- E. “Elective standards” means a locally adopted expectation for student learning in career and technical education and world languages.
- F. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships,

or other cooperative work experience, youth apprenticeship, or employment.

- G. “Required standard” means (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

- A. The *[school board/superintendent/director of teaching and learning]* shall establish criteria by which student performance of local academic standards and elective standards are to be evaluated and approved. The criteria will be submitted to the school board for approval. Upon approval by the school board, the criteria shall be deemed part of this policy.
- B. The superintendent shall ensure that students and parents or guardians are provided with notice of the process by which academic standards will be assessed.
- C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the implementation of assessments under the Minnesota Academic Standards.

V. STANDARDS FOR MINNESOTA ACADEMIC STANDARDS PERFORMANCE ASSESSMENTS

A. Benchmarks

The school district will offer and students must achieve all benchmarks for an academic standard to satisfactorily complete that state standard. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

[School districts are required to formally establish a periodic review cycle for academic standards and related benchmarks in health, world languages, and career and technical education.]

B. Statewide Academic Standards Testing

1. The school district will utilize statewide assessments developed from and aligned with the state’s required academic standards as these tests become available to evaluate student progress toward career and college readiness in the context of the state’s academic standards.
2. The school district will administer annually, in accordance with the process determined by the Minnesota Department of Education, the state-constructed tests

aligned with state standards to all students in grades 3 through 8 and at the high school level as follows:

- a) computer-adaptive reading and mathematics assessments in grades 3 through 8;
 - b) high school reading in grade 10, mathematics in grade 11, and a high school writing test, (when it becomes available); and
 - c) science assessments in one grade in the grades 3 through 5 span, the grades 6 through 8 span, and a life science assessment in the grades 9 through 12 span (a passing score on high school science assessments is not a condition of receiving a diploma).
3. The school district will develop and administer locally-constructed tests in social studies, health and physical education, and the arts to determine if a student has met the required academic standards in these areas.
 4. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.
 5. For students in grade 8, the school district must record on the high school transcript a student's progress toward career and college readiness. In addition, the school district may include a notation of high achievement on the high school diplomas of those graduating seniors who, according to established school board criteria, demonstrate exemplary academic achievement during high school.
 6. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments administered in high school, must be informed that admission to a public school is free and available to any resident under 21 years of age. The school district will determine how this notice is given.

C. Student Participation

1. The Minnesota Commissioner of Education must create and publish a form for parents and guardians that:
 - a) explains the need for state academic standards;
 - b) identifies the state assessments that are aligned with state standards;

- c) identifies the consequences, if any, the school or student may face if a student does not participate in state or locally required standardized assessments;
 - d) states that students who receive a college-ready benchmark on the high school Minnesota Comprehensive Assessment are not required to take a remedial, noncredit course at a Minnesota state college or university in the corresponding subject area;
 - e) summarizes the provisions in Minnesota Statutes section 120B.301(a) and (c); and
 - f) notifies a parent of the right to not have the parent's child participate in the state and locally required assessments and asks a parent that chooses to not have a child participate in the assessments the basis for the decision.
2. The school district must post the form created by the Commissioner on the school district website and include it in the school district's student handbook.

VI. RIGOROUS COURSE OF STUDY WAIVER

- A. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the school board determines that the student:
- 1. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or post-secondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;
 - 2. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program if the student were required to achieve the academic standard to be waived; and
 - 3. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program.
- B. The school board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.
- C. A student who satisfactorily completes a post-secondary enrollment options course or program or an advanced placement or international baccalaureate course or program is not required to complete other requirements of the academic standards

corresponding to that specific rigorous course of study.

VII. CAREER EXPLORATION ASSESSMENT

- A. Student assessments, in alignment with state academic standards, shall include clearly defined career and college readiness benchmarks and satisfy Minnesota's postsecondary admissions requirements. Achievement and career and college readiness in mathematics, reading, and writing must also be assessed. When administering formative or summative assessments used to measure the academic progress, including the oral academic development, of English learners and inform their instruction, schools must ensure that the assessments are accessible to the students and students have the modifications and supports they need to sufficiently understand the assessments.
- B. On an annual basis, the school district must use the career exploration elements in these assessments, beginning no later than grade 9, to help students and their families explore and plan for postsecondary education or careers based on the students' interests, aptitudes, and aspirations. The school district must use timely regional labor market information and partnerships, among other resources, to help students and their families successfully develop, pursue, review, and revise an individualized plan for postsecondary education or a career. This process must help increase students' engagement in and connection to school, improve students' knowledge and skills, and deepen students' understanding of career pathways as a sequence of academic and career courses that lead to an industry-recognized credential, an associate's degree, or a bachelor's degree and are available to all students, whatever their interests and career goals.
- C. All students, except those eligible for alternative assessments, will be encouraged to participate in a nationally normed college entrance exam in grade 11 or 12. A student under this paragraph who demonstrates attainment of required state academic standards on these assessments, which include career and college readiness benchmarks, is academically ready for a career or college and is encouraged to participate in courses awarding college credit to high school students. Such courses and programs may include sequential courses of study within broad career areas and technical skill assessments that extend beyond course grades.

To the extent state funding for college entrance exam fees is available, the school district will pay the cost, one time, for an interested student in grade 11 or 12, who is eligible for a free or reduced-priced meal, to take a nationally recognized college entrance exam before graduating. The school district may require a student who is not eligible for a free or reduced-priced meal to pay the cost of taking a nationally recognized college entrance exam. The school district will waive the cost for a

student who is unable to pay.

- D. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- E. In developing, supporting, and improving students' academic readiness for a career or college, the school district must have a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without need for postsecondary remediation.

Legal References: *Minn. Stat. § 120B.018 (Definitions)*
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.31 (System Accountability and Statistical Adjustments)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.3520 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 616 (School District System Accountability)

Reviewed: 03.06.2024

Adopted:

Revised:



619 STAFF DEVELOPMENT FOR STANDARDS

I. PURPOSE

The purpose of this policy is to establish opportunities for staff development which advance the staff's ability to work effectively with the Graduation Assessment Requirements and with students as they progress to achievement of those Graduation Assessment Requirements and meet the requirements of federal law.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction, and assessment to ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels.

III. STANDARDS FOR STAFF DEVELOPMENT

- A. The Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (Committee) shall address the needs of all staff in prioritizing staff development which will ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels. The Committee will advise the school board on the planning of staff development opportunities.
- B. The school district shall place a high priority on staff development including activities, programs, and other efforts to implement the Graduation Assessment Requirements effectively and to upgrade that implementation continuously.
- C. Staff development plans for the school district shall address identified needs for Graduation Assessment Requirements implementation throughout all levels of the school district programs.
- D. In service, staff meetings, and district and building level staff development plans and programs shall focus on improving implementation of the Graduation Assessment Requirements at all levels for all students, including those with special needs.

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

- A. Paraprofessionals. The school district will provide each paraprofessional who assists a licensed teacher in providing student instruction with initial training.

Such training will include training in emergency procedures, confidentiality, vulnerability, reporting obligations, discipline, policies, roles, and responsibilities, and building orientation. Training will be provided within the first 60 days a paraprofessional begins supervising or working with students.

Additionally, with regard to paraprofessionals providing support to special education students, the school district will ensure that annual training opportunities are required to enable the paraprofessional to further develop the knowledge and skills that are specific to the students with whom the paraprofessional works, including understanding disabilities, the unique and individual needs of each student according to the student's disability and how the disability affects the student's education and behavior, following lesson plans, and implementing follow-up instructional procedures and activities.

- B. Teachers and Administrators. The school district will provide high quality and ongoing professional development activities as required by state and federal laws.

Legal References: *Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)*
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.363 (Credential for Education Paraprofessionals)
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 616 (School District System Accountability)

Reviewed: 03.06.2024

Adopted:

Revised:



802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

- A. "Contract" means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. "Official newspaper" is a regular issue of a qualified legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

B. Contracts Over \$175,000

1. If the value of the equipment or materials is estimated to exceed \$175,000, sealed bids shall be solicited by two weeks' published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.
3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by

being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.

4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$175,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, ~~at~~ in the discretion of the school board.

The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

1. A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment, including a tablet device, by conveying the property and title to:
 - a) another school district;
 - b) the state department of corrections;

- c) the board of trustees of Minnesota State Colleges and Universities;
 - d) the family of a student residing in the district whose total family income meets the federal definition of poverty; or
 - e) a charitable organization under section 501(c)(3) of the Internal Revenue Code that is registered with the attorney general's office for educational use.
2. If surplus school computers are not disposed of as described in Paragraph 1., upon adoption of a written resolution of the school board, when updating or replacing school computers, including tablet devices, used primarily by students, the school district may sell or give used computers or tablets to qualifying students at the price specified in the written resolution. A student is eligible to apply to the school board for a computer or tablet under this subdivision if the student is currently enrolled in the school and intends to enroll in the school in the year following the receipt of the computer or tablet. If more students apply for computers or tablets than are available, the school must first qualify students whose families are eligible for free or reduced-price meals and then dispose of the remaining computers or tablets by lottery.

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. § 15.054 (Sale or Purchase of State Property; Penalty)
Minn. Stat. § 123B.29 (Sale at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Cross References: MSBA School Law Bulletin “F” (School District Contract and Biddings Procedures)

Reviewed: 02.28.2024

Adopted:

Revised:



415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to ~~fully~~ comply fully with Minnesota Statutes section 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

- A. “Abuse” means:
 - 1. (a) An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in Minnesota Statutes sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in Minnesota Statutes section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in Minnesota Statutes section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in Minnesota Statutes sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction.
 - 2. Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or

involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under Minnesota Statutes section 245.825.

3. Any sexual contact or penetration as defined in Minnesota Statute section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility.
4. The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another.

Abuse does not include actions specifically excluded by Minnesota Statutes [section 626.5572](#), Subd. 2.

- B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.
- C. "Common entry point" means the entity responsible for receiving reports of alleged or suspected maltreatment of a vulnerable adult and designated by the Commissioner of the Minnesota Department of Human Services as the MN Adult Abuse Reporting Center (MAARC).
- D. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion, or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.
- E. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.

~~F. “Mandated reporters” are education professionals or professional’s delegate identified by law who MUST make a report if they have reason to believe that the abuse, neglect, or financial exploitation of a vulnerable adult has occurred. means a professional or professional’s delegate while ¶ engaged in education.~~

~~“Mandated Reporters” means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.~~

.F “Maltreatment” means the neglect, abuse, or financial exploitation of a vulnerable adult.

G. “Mandated reporters” are education professionals or professional’s delegate identified by law who MUST make a report if they have reason to believe that the abuse, neglect, or financial exploitation of a vulnerable adult has occurred.

HE. “Neglect” means the failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care, or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult’s physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct.

Neglect also includes the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult’s health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by Minnesota Statutes section 626.5572, Subd. 17.

I. “School Personnel” means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement, or other caretaking services of vulnerable adults.

~~D. “Abuse” means: ¶~~

~~1. (a) An act against a vulnerable adult that constitutes a violation ¶ of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in section 609.322; and (4) criminal sexual conduct in the first~~

~~through fifth degrees as defined in sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction. (b) ¶~~

~~2. Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under section 245.825. ¶~~

~~(c)3. Any sexual contact or penetration as defined in section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility. ¶~~

~~(d)4. The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another. ¶~~

~~Abuse does not include actions specifically excluded by Minn. Stat. § 626.5572, Subd. 2.~~

~~E. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion, or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.~~

~~JKF.~~ "Vulnerable ~~a~~Adult" means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed

under ~~Minnesota Statutes chapter Minn. Stat. Ch.~~ 245A, except as excluded under ~~Minnesota Statutes section Minn. Stat. §~~ 626.5572, Subd. 21(a)(2); (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or ~~whether any~~ type of service ~~is~~ received, possesses a physical or mental infirmity or other physical, mental, or emotional dysfunction that impairs the individual's ability to ~~adequately~~ provide ~~adequately~~ for the individual's ~~person's~~ own care without assistance or supervision and, because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individual's self from maltreatment.

- ~~G. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.~~
- ~~H. "School Personnel" means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement, or other caretaking services of vulnerable adults.~~
- ~~I. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.~~

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point responsible for receiving reports.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The reporter shall, to the extent possible, identify the vulnerable adult, the caregiver, the nature and extent of the suspected maltreatment, any evidence of previous maltreatment, the name and address of the reporter, the time, date, and location of the incident, and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose *not public data* as defined under ~~Minnesota Statutes section Minn.~~

~~Stat. §~~ 13.02, to the extent necessary to comply with the above reporting requirements.

- D. A person mandated to report suspected maltreatment of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A ~~mandated~~mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting, or who intentionally fails to provide all the material circumstances surrounding the reported incident may be guilty of a misdemeanor.
- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against a vulnerable adult who is named in a report is prohibited.
- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks where appropriate.
- B. The school district will develop a method of discussing this policy with employees where appropriate.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 13.02 (Government Data Practices; Definitions ~~Collection, Security, and Dissemination of Records; Definitions~~)
Minn. Stat. Ch. 245A (Human Services Licensing)
Minn. Stat. § 245.825 (Aversive and Deprivation Procedures; Licensed Facilities and Services)
Minn. Stat. §§ 609.221-609.224 (Assault)
Minn. Stat. § 609.232~~4~~ (Crimes Against Vulnerable Adults; Definitions ~~the Person~~)
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)

Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. §§ 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: ~~ISD 200MSBA/MASA Model~~ Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
~~ISD 200MSBA/MASA Model~~ Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
~~ISD 200MSBA/MASA Model~~ Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
~~ISD 200MSBA/MASA Model~~ Policy 406 (Public and Private Personnel Data)
~~ISD 200MSBA/MASA Model~~ Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
~~ISD 200MSBA/MASA Model~~ Policy 515 (Protection and Privacy of Pupil Records)

Policy Reviewed: ~~01.26.2024~~07.22.2020
Policy Adopted: 08.26.2020
Policy Revised: 07.17.2020



419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS AND PREVENTION INSTRUCTION

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

III. DEFINITION ~~STOBAGGO AND TOBAGGO-RELATED DEVICES DEFINED~~

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through inhalation of aerosol or vapor from the product. Electronic delivery devices include, but are not limited to, devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery devices include any component part of a product, whether or not marketed or sold separately. Electronic delivery devices exclude drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

~~“Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.~~

- B. “Heated tobacco product” means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.
- C. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- D. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of aerosol or vapors of tobacco or

tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.

- E. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.
- F. “Vaping” means **using** an activated electronic delivery device or heated tobacco product.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when ~~an Native American Indian~~ adult lights tobacco on school district property as a part of a traditional **Native American** spiritual or cultural ceremony. A ~~Native American Indian~~ student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices. A ~~Native American Indian~~ is a person who is a member of ~~a Native American Indian~~ **a Native American Indian** tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. VAPING PREVENTION INSTRUCTION

- A. The school district must provide vaping prevention instruction at least once to students **in grades six 6 through eight8**.
- B. The school district may use instructional materials based upon the Minnesota Department of Health’s school e-cigarette toolkit or may use other smoking prevention instructional materials with a focus on vaping and the use of electronic delivery devices and heated tobacco products. The instruction may be provided as part of the school district’s locally developed health standards.

VI. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to **Persons Under Age 21 Children**)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: ISD 200 Policy 506 (Student Discipline)

Policy Reviewed: 01.26.2024

Policy Adopted: 06.28.2023

Policy Revised: 06.28.2023



421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given

without something of equal or greater value being received in return.

- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.
- C. “Financial interest” means any ownership or control in an asset which has the potential to produce a monetary return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee;
Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: ~~ISD 200MSBA/MASA Model~~ Policy 209 (Code of Ethics)
~~ISD 200MSBA/MASA Model~~ Policy 210 (Conflict of Interest – School
Board Members)
~~ISD 200MSBA/MASA Model~~ Policy 306 (Administrator Code of Ethics)

Policy Reviewed: 01.26.2024

Policy Adopted: 03.24.2021

Policy Revised:



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Change Order

PROJECT: *(Name and address)*Kennedy and Pinecrest Door Replacements (232077)
Kennedy Elementary School
1175 Tyler Street
Hastings, Minnesota 55033Pinecrest Elementary School
975 West 12th Street
Hastings, Minnesota 55033**OWNER:** *(Name and address)*Independent School District #200
1000 West 11th Street
Hastings, Minnesota 55033**CONTRACT INFORMATION:**

Contract For: General Construction

Date: August 24, 2023

CHANGE ORDER INFORMATION:

Change Order Number: One (1)

Date: March 19, 2024

ARCHITECT: *(Name and address)*Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, Minnesota 55101**CONTRACTOR:** *(Name and address)*Schreiber Mullaney Construction
1286 Hudson Road
Saint Paul, Minnesota 55106**THE CONTRACT IS CHANGED AS FOLLOWS:***(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

At Kennedy Elementary, replace doors A101A, A101B, and A134A.

At Kennedy Elementary, remove doors A107B, A108, A115, A127, A134B, A136, A141A, and A141B from door replacement scope.

At Pinecrest Elementary, replace B170B.

At Pinecrest Elementary, remove doors B51B, B52B, B52C, B136B, B163C, B166, and B167 from door replacement scope.

TOTAL CHANGE ORDER NO. 1 DEDUCT (\$9,395.00)

The original Contract Sum was	\$	243,590.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	243,590.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	9,395.00
The new Contract Sum including this Change Order will be	\$	234,195.00

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion will be August 2, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Wold Architects and Engineers

ARCHITECT *(Firm name)***SIGNATURE**

Tyler Ertl, AIA

PRINTED NAME AND TITLE

03/19/24

DATE

Schreiber Mullaney Construction

CONTRACTOR *(Firm name)***SIGNATURE****PRINTED NAME AND TITLE****DATE**

Independent School District #200

OWNER *(Firm name)***SIGNATURE****PRINTED NAME AND TITLE****DATE**



Kennedy Elementary

<u>Description</u>	<u>Tag</u>	<u>Hours</u>	<u>Labor Rate</u>	<u>Sub Total</u>	<u>Notes</u>
Add Door	A101A	2.5	\$ 90.00	\$ 225.00	Single Door
Add Door	A101B	2.5	\$ 90.00	\$ 225.00	Single Door
Add Door	A134A	2.5	\$ 90.00	\$ 225.00	Single Door
Remove Door	A107B	-2.5	\$ 90.00	\$ (225.00)	Single Door / No Transom
Remove Door	A108	-2.5	\$ 90.00	\$ (225.00)	Single Door / No Transom
Remove Door	A115	-2.5	\$ 90.00	\$ (225.00)	Single Door / No Transom
Remove Door	A127	-2.5	\$ 90.00	\$ (225.00)	Single Door / No Transom
Remove Door	A134B	-4	\$ 90.00	\$ (360.00)	Remove Borrowed Lite from Scope
Remove Door	A136	-2.5	\$ 90.00	\$ (225.00)	Single Door / No Transom
Remove Door	A141A	-4	\$ 90.00	\$ (360.00)	Remove Borrowed Lite from Scope
Remove Door	A141B	-4	\$ 90.00	\$ (360.00)	Remove Borrowed Lite from Scope
		-17			
			KENEDY TOTAL	\$ (1,530.00)	

Pinecrest Elementary

<u>Description</u>	<u>Tag</u>	<u>Hours</u>	<u>Labor Rate</u>	<u>Sub Total</u>	<u>Notes</u>
Add Door	B170B	2.5	\$ 90.00	\$ 225.00	Single Door
Remove Door	B51B	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B52B	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B52C	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B136B	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B163C	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B166	-2.5	\$ 90.00	\$ (225.00)	Single Door
Remove Door	B167	-2.5	\$ 90.00	\$ (225.00)	Single Door
		-15			
			PINECREST TOTAL	\$ (1,350.00)	

PROJECT TOTAL \$ (2,880.00)

valley builders hardware co. inc.

1527 International Drive
Eau Claire, WI. 54702-0689



Contract Change Proposal

To: Schreiber Mullaney Construction
1286 Hudson Road
St. Paul, MN 55106

Date: 2/22/2024

Attn: Doyle Horwart

Project: Kennedy and Pinecrest Door Replacement
Hastings, MN

Description:

PR #001

Add doors A101A, A101B, and A134A at Kennedy Elementary. Delete doors A107B, A108, A127, A136, A141A and A141B at Kennedy Elementary and B51B, B52B, B52C, B136B, B136C, B166 and B167 at Pinecrest Elementary. Delete window moulding for door A134B at Kennedy Elementary. Delete 33 hinges.

Total Deduct 5,635.00

Submitted by:

A handwritten signature in black ink, appearing to read 'Todd Johnson', written over a horizontal line.

Todd Johnson, AHC

Request for Change Order Proposal

PAINTING BY


1

Date: 2/16/2024

Pages: 1

Project: Kennedy Pinecrest Doors

To: Shaw-Lundquist Construction

Attn: Doyle Howart
 1286 Hudson Rd.
 St Paul, MN 55106

Project #: _____

Email: doyle@schreibermullaney.com

From: Josh Rodriguez

Approved
 Rejected

#	Date	Description of Change:	Amount
1.1	2/16/2024	Replace doors A101A, A101B and A134A: Material = \$30.00 Labor = \$210.00	\$240.00
1.2	2/16/2024	Remove doors A107B, A108, A115, A127, A134B, A136, A141A and A141B from scope of work Material = \$80.00 Labor = \$560.00	-\$640.00
1.3	2/16/2024	Replace door 170B: Material = \$10.00 Labor = \$70.00	\$80.00
1.4	2/16/2024	Remove doors B51B, B52B, B52C, B136B, B163C, B166 and B167 from scope of work Material = -\$70.00 Labor = -\$490.00	-\$560.00

Total this request: \$ (880.00)

Accepted By: _____

Title: _____



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Change Order

PROJECT: *(Name and address)*

Kennedy and Pinecrest Door Replacements (232077)
Kennedy Elementary School
1175 Tyler Street
Hastings, Minnesota 55033

Pinecrest Elementary School
975 West 12th Street
Hastings, Minnesota 55033

OWNER: *(Name and address)*

Independent School District #200
1000 West 11th Street
Hastings, Minnesota 55033

CONTRACT INFORMATION:

Contract For: General Construction

Date: August 24, 2023

CHANGE ORDER INFORMATION:

Change Order Number: Two (2)

Date: March 20, 2024

ARCHITECT: *(Name and address)*

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, Minnesota 55101

CONTRACTOR: *(Name and address)*

Schreiber Mullaney Construction
1286 Hudson Road
Saint Paul, Minnesota 55106

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Kennedy Elementary - Concealed Overhead Door Stops Ten Openings. Six Single Doors (A103, A111A, A112A, A116A, A137A, A139A), Two Double Doors (A104A, A104B).

Single Doors to Receive 4400 Series Overhead Stops. Double Doors to Receive 9000 Series Overhead Stops.

TOTAL CHANGE ORDER NO. 2 \$1,760.62

The original Contract Sum was	\$	243,590.00
The net change by previously authorized Change Orders	\$	-9,395.00
The Contract Sum prior to this Change Order was	\$	234,195.00
The Contract Sum will be increased by this Change Order in the amount of	\$	1,760.62
The new Contract Sum including this Change Order will be	\$	235,955.62

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion will be August 2, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects and Engineers

ARCHITECT *(Firm name)*

SIGNATURE

Tyler Ertl, AIA

PRINTED NAME AND TITLE

03/20/2024

DATE

Schreiber Mullaney Construction

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Independent School District #200

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



valley builders hardware company, inc.

1527 international dr, eau claire, wi 54701 phone (715) 834-1256 fax (715) 834-7962

Web Site: <http://www.vbhci.com>

Q U O T A T I O N

DATE: 02/20/24

ADDENDUM:

PROJECT: Kennedy Pinecrest Door Replacement

WE PROPOSE TO FURNISH THE FOLLOWING MATERIALS:

Change to add surface mounted overhead stops to openings
A103 A111A A112A A116A 1137A A139 single doors.
A104A A104B pairs of doors.

6 overhead stops 4424 US32D
4 overhead stops 9024 US32D

Price: \$ 1,652.00

PRICES ARE BASED ON VALLEY BUILDERS HARDWARE STANDARD TERMS & CONDITIONS
VBH STANDARD CERTIFICATE OF LIABILITY INSURANCE AND LIMITS APPLY TO THIS QUOTE.
ANY ADDITIONAL COVERAGE REQUIRED WILL BE AN ADDITIONAL COST.

PRICES ARE FIRM FOR 60 DAYS AND SUBJECT TO OUR STANDARD TERMS

PRICES ARE BASED ON STANDARD FACTORY LEAD TIMES

F.O.B. JOBSITE
MATERIAL ONLY
Tax Included

SUBMITTED BY:  _____
Jeff Parr

SHOULD THERE BE A QUESTION OR PROBLEM, PLEASE CALL (715) 834-1256 OR FAX (715) 834-7962



March 20, 2024

Jennifer Seubert, Director of Business
Independent School District #200
1000 West Eleventh Street
Hastings, Minnesota 55033

Re: Independent School District #200
Hastings High School Shower Valve Replacement
Commission No. 202189A

Dear Jen:

We have received two quotes for the replacement of shower valves throughout the physical education and team locker rooms at Hastings High School.

We have reviewed the quote from the apparent low-quoter, Northern Air Corporation, and have determined it to be a fair value to the District.

Our recommendation, in summary, is to award the Contract to Northern Air Corporation, as follows:

Base Quote: \$66,900

Upon approval from the School Board, we will forward Contracts to Northern Air Corporation to allow them to begin the project. Please reach out with questions, but we otherwise look forward to a successful project with Hastings Public Schools.

The Hastings High School Deferred Maintenance project, which includes separate bids for replacement of lighting and controls, replacement of exterior storefront systems, tuckpointing, and replacement of shower valves, was originally budgeted at a total of \$604,400 in 2017. Due to inflation and changes in construction costs since 2017, we recommend that an additional \$17,000 be moved from bond contingency to the Hastings High School Deferred Maintenance project in response to the actual bid results and maintain construction contingency for these projects. The current bond contingency is approximately \$297,000.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Kyle Edsten".

Kyle Edsten | P.E.
Associate

Enclosure

cc: Cameron Peterson, ISD #200
Sal Bagley, Wold
Tyler Ertl, Wold

CM/Admin/MN/ISD_200/202189A/crsp/2024.03.20 Letter to Jen Seubert

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name: HASTINGS HS SHOWER VALVE REPLACEMENT BID TABULATION

Commission No.: 202189A
 Date: 2/19/2024
 Time: 2:00p

Wold Architects and Engineers
 332 Minnesota Street, Suite W2000
 Saint Paul, Minnesota 55101
 651.227.7773 Fax: 651.223.5646

BIDDERS' NAMES:	ADDENDUM NUMBERS:	BID SECURITY:	BASE BID:				REMARKS:
NORTHERN AIR CORPORATION 1001 LABORE INDUSTRIAL COURT VADNAIS HEIGHTS, MN 55110 P: 651 490 9868			\$66,900.00				
SIGNATURE MECHANICAL 8260 ARTHUR STREET NE, STE A SPRING LAKE PARK, MN 55432 P: 763 788 9844 F: 763 788 9868			\$92,000.00				



206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public comments to the school board as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to encourage comments to the school board by persons of subjects related to the school district. ~~prior to the start of regular school board meetings.~~ The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free comments to the school board by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means government data on individuals maintained because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor. ~~"Personnel data" means government data on individuals maintained because they are or were employees of the school district, applicants for employment. For the purposes of this policy, "employee", or includes a volunteers or an independent contractor. For the school district, or members of or applicants for an advisory board or commission. Personnel data include data submitted to the school district by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to~~

~~improve school district operations. An employee who is identified in a suggestion shall have access to all data in the suggestion except the identity of the employee making the suggestion.~~

- B. Personnel data on current and former employees that is “public” includes: Name; employee identification number, which must not be the employee’s social security number; actual gross salary; salary range; terms and conditions of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee’s work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee’s reasons for the use of sick or other medical leave or other not public data.
- C. Personnel data on current and former applicants for employment that is “public” includes:
- Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, “finalist” means an individual who is selected to be interviewed by the appointing authority prior to selection.
- D. “Educational data” means data maintained by the school district which relates to a student.

- E. “Student” means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.

- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant’s application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multi member agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
 - 1. Right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 - 2. Right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 - 3. Right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);

4. Right to a private hearing for licensed or non-licensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. Right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 2. Right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 3. Right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES FOR COMMENTS TO THE BOARD

- A. ~~Comments to the school board will begin fifteen minutes prior to the scheduled regular school board meeting. This time is for citizens who wish to address the board regarding School District related items. A maximum of five speakers will be given the opportunity to provide public comment.~~ The school board will not engage in discussion or provide responses during this time, however, may respond at a later time and/or direct administration to follow up with the speaker.
- B. To be recognized, citizens must complete the Public Participation at School Board Meetings Procedures and Request (Form 206.1FRM) and submit their request via email or drop it off at the district office no later than 8 am on the day prior to the regularly scheduled board meeting. If a group or organization wishes to address the school board on a topic, one representative shall be designated as the speaker. Selected speakers will be notified by the administrative assistant to the superintendent [district representative].

- C. Only those speakers recognized by the school board will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, school board, or the proceedings may be directed to leave.
- D. ~~Each speaker will be limited to 3 minutes. This time may not be ceded to another speaker. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one representative or spokespersons to speak on behalf of the group or organization.~~
- E. Matters which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
- F. The school board shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual and any media feed will be cut immediately.
- G. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.

~~PUBLIC HEARINGS~~



~~The procedures identified in Section IV A-G will also be used for comments to the school board during a public hearing, unless otherwise determined by statute or by the school board.~~

VII. COMPLAINTS

- A. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
- B. If the complaint is against an employee relating to child abuse, -discrimination, racial, religious, sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.

- C. Unresolved complaints from Paragraph 1 of this section or problems concerning the school district should be directed to the superintendent's office.
- D. Complaints which are unresolved at the superintendent's level may be brought before the board as a whole by notifying the school board ~~chair~~ in writing.

VIII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

IX. PROCEDURES

The Board may determine at the Organizational Meeting, or as otherwise necessary at a board meeting, the time, place, and manner considerations for this policy as outlined in 206.2. ¶

¶

~~Meeting start time and day of the week ¶~~

- ~~1. Start time of the public comment session ¶~~
- ~~2. The location of the public comment session ¶~~
- ~~3. If the public comment sessions will be recorded/live-streamed ¶~~
- ~~4. If public comment sessions will be summarized as outlined in Policy 203.2.~~

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
 Minn. Stat. § 13.43 (Personnel Data)
 Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
 Minn. Stat. § 13D.05 (Meetings Having Data Classified as Public)
 Minn. Stat. § 121A.47, Subd. 5 (Exclusion and Expulsion Procedures; Closed or Open Meeting)

Minn. Stat. § 122A.33, Subd. 3 (License and Degree Exemption for Head Coach; Notice of Nonrenewal; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Employment; Contracts; Termination; Hearing Procedures)
Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers)
Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts; Employees; Contracts for Services)
Minn. Stat. § 123B.143, Subd. 2 (Superintendents; Disclose Past Buyouts or Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. 852 (July 14, 2006)

Cross References: ISD 200 Policy 203.2PR (Order of the Regular School Board Meeting)
ISD 200 Policy 205 (Open Meetings and Closed Meetings)
ISD 200 Policy 206.2PR (Board Procedures for Policy 206)
ISD 200 Policy 207 (Public Hearings)
SD 200 Policy 406 (Public and Private Personnel Data)
ISD 200 Policy 515 (Protection and Privacy of Pupil Records)
MSBA School Law Bulletin “C” (Minnesota’s Open Meeting Law)
MSBA School Law Bulletin “I” (School Records – Privacy – Access to Data)

Policy Reviewed: 01.19.2024
Policy Adopted: 05.24.2023
Policy Revised: 05.24.2023



620 CREDIT FOR LEARNING

I. PURPOSE

This policy ~~is to~~ recognizes student achievement that occurs in postsecondary enrollment options and other advanced enrichment programs. This policy also ~~is to~~ recognizes student achievement which occurs in other schools, in alternative learning sites, and in out-of-school experiences such as community organizations, work-based learning, and other educational activities and opportunities. This policy addresses transfer of student credit from out-of-state, private, or home schools and online learning programs and to address how the school district will recognize student achievement obtained outside of the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to provide a process for awarding students credit toward graduation requirements for credits and grades students complete in other schools, postsecondary or higher education institutions, other learning environments, and online courses and programs.

III. DEFINITIONS

- A. “Accredited school” means a school that is accredited by an accrediting agency, recognized according to Minnesota Statutes section 123B.445 or recognized by the Commissioner of the Minnesota Department of Education (Commissioner).
- B. “Concurrent enrollment” means nonsectarian courses in which an eligible pupil under ~~Minnesota Statutes, section 124D.09~~~~Minnesota Statutes, section 124D.09-45~~, subdivision 5 or 5b enrolls to earn both secondary and postsecondary credits, are taught by a secondary teacher or a postsecondary faculty member, and are offered at a high school for which the district is eligible to receive concurrent enrollment program aid under Minnesota Statutes, section 124D.091.
- C. “Course” means a course or program.
- D. “Eligible institution” means a Minnesota public ~~postsecondary~~~~post-secondary~~ institution, a private, nonprofit two-year trade and technical school granting associate degrees, an opportunities industrialization center accredited by an accreditor recognized by the United States Department of Education, or a private, residential, two-year or four-year, liberal arts, degree-granting college or university located in Minnesota. ~~An eligible institution must not require a faith statement from a secondary student seeking to enroll in a postsecondary course~~

~~under this section during the application process or vase any part of the admission decision on a student's race, creed, ethnicity, disability, gender, or sexual orientation or religious beliefs or affiliations.~~

- E. "Nonpublic school" is a private school or home school in which a child is provided instruction in compliance with the Minnesota compulsory attendance laws.
- F. "Weighted grade" is a letter or numerical grade that is assigned a numerical advantage when calculating the grade point average.

IV. TRANSFER OF CREDIT FROM OTHER SCHOOLS

- A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools
 - 1. The school district will accept and transfer secondary credits and grades awarded to a student from another Minnesota public secondary school upon presentation of a certified transcript from the transferring public secondary school evidencing the course taken and the grade and credit awarded.
- B. Transfer of Academic Requirements from Other Schools
 - 1. The school district will accept secondary credits and grades awarded to a student for courses successfully completed at a public school outside of Minnesota or an accredited nonpublic school upon presentation of a certified transcript from the transferring public school in another state or nonpublic school evidencing the course taken and the grade and credit awarded.
 - a. When a determination is made that the content of the course aligns directly with school district graduation requirements, the student will be awarded commensurate credits and grades.
 - b. In the event the content of a course taken at an accredited nonpublic school or public school in another state does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements. Credit that does not fully align with the school district's high school graduation requirements will not be used to compute honor roll and/or class rank.

- c. If no comparable course is offered by the school district for which high school graduation credit would be provided, no credit will be provided to the student.
 2. Students transferring from a non-accredited, nonpublic school shall receive credit from the school district upon presentation of a transcript or other documentation evidencing the course taken and grade and credit awarded.
 - a. Students will be required to provide copies of course descriptions, syllabi, or work samples for determination of appropriate credit. In addition, students also may be asked to provide interviews/conferences with the student and/or student's parent and/or former administrator or teacher; review of a record of the student's entire curriculum at the nonpublic school; and review of the student's complete record of academic achievement.
 - b. Where the school district determines that a course completed by a student at a non-accredited, nonpublic school is commensurate with school district graduation requirements, credit shall be awarded, but the grade shall be "P" (pass).
 - c. In the event the content of a course taken at a non-accredited, nonpublic school does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.
 - d. If no comparable course is offered by the school district for which local high school graduation credit would be provided, no credit will be provided to the student.
 - e. Credit and grades earned from a non-accredited nonpublic school shall not be used to compute honor roll and/or class rank.
 3. A student must provide the school with a copy of the student's grades in each course taken for secondary credit under this policy, including interim or nonfinal grades earned during the academic term.

V. POSTSECONDARY ENROLLMENT CREDIT

- A. A student who satisfactorily completes a postsecondary enrollment options course or program under Minnesota Statutes section 124D.09 that has been approved as meeting the necessary requirements is not required to complete other

requirements of the Minnesota Academic Standards content standards corresponding to that specific rigorous course of study.

- B. Secondary credits granted to a student through a ~~postsecondary~~~~post-secondary~~ enrollment options course or program must be counted toward the graduation requirements and subject area requirements of the district.

~~program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.~~

1. Course credit will be considered by the school district only upon presentation of a certified transcript from an eligible institution evidencing the course taken and the grade and credit awarded.
 2. Seven quarter or four semester ~~postsecondary~~~~post-secondary~~ credits shall equal at least one full year of high school credit. Fewer ~~postsecondary~~~~post-secondary~~ credits may be prorated.
 3. When a determination is made that the content of the ~~postsecondary~~~~post-secondary~~ course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
 4. In the event the content of the ~~postsecondary~~~~post-secondary~~ course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
 5. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner, who shall determine the number of credits that shall be granted to a student.
 6. When secondary credit is granted for ~~postsecondary~~~~post-secondary~~ credits taken by a student, the school district will record those credits on the student's transcript as credits earned at a ~~postsecondary~~~~post-secondary~~ institution.
- C. A list of the courses or programs meeting the necessary requirements may be obtained from the school district.

- D. By the earlier of (1) three weeks prior to the date by which a student must register for district courses for the following school year, or (2) March 1 of each year, the school district must provide up-to-date information on the district's website and in materials that are distributed to parents and students about the program, including information about enrollment requirements and the ability to earn postsecondary credit to all pupils in grades 8,9,10, and 11.

VII. CREDIT FOR EMPLOYMENT WITH HEALTH CARE PROVIDERS

In the event that a medical pathways program exists in Hastings Public Schools, then consistent with the career and technical pathways program, a student in grade 11 or 12 who is employed by an institutional long-term care or licensed assisted living facility, a home and community-based services and supports provider, a hospital or health system clinic, or a child care center may earn up to two elective credits each year toward graduation under Minnesota Statutes, section 120B.024, subdivision 1, paragraph (a), clause (7), at the discretion of the enrolling school district. A student may earn one elective credit for every 350 hours workdays, including hours worked during the summer. A student who is employed by an eligible employer must submit an application, in the form or manner required by the school district, for elective credit to the school district in order to receive elective credit. The school district must verify the hours worked with the employer before awarding elective credit.

VIII. ADVANCED ACADEMIC CREDIT

- A. The school district will grant academic credit to a student attending an accelerated or advanced academic course offered by a higher education institution or a nonprofit public agency, other than the school district.
- B. Course credit will be considered only upon official documentation from the higher education institution or nonprofit public agency that the student successfully completed the course attended and passed an examination approved by the school district.
- C. When a determination is made that the content of the advanced academic course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
- D. In the event the content of the advanced academic course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
- E. If no comparable course is offered by the school district for which high school

graduation credit would be provided, the school district will notify the Commissioner and request a determination of the number of credits that shall be granted to a student.

IX. WEIGHTED GRADES

- A. The school district does not offer weighted grades.

X. PROCESS FOR AWARDING CREDIT

- A. The building principal will be responsible for carrying out the process to award credits and grades pursuant to this policy. The building principal will notify students in writing of the decision as to how credits and grades will be awarded.
- B. A student or the student's parent or guardian may seek reconsideration of the decision by the building principal as to credits and/or grades awarded upon request of a student or the student's parent or guardian if the request is made in writing to the superintendent within five school days of the date of the building principal's decision. The request should set forth the credit and/or grade requested and the reason(s) why credit(s)/grade(s) should be provided as requested. Any pertinent documentation in support of the request should be submitted.
- C. The decision of the superintendent as to the award of credits or grades shall be a final decision by the school district and shall not be appealable by the student or student's parent or guardian except as set forth in Section IX.D. below.
- D. If a student disputes the number of credits granted by the school district for a particular ~~postsecondary~~~~post-secondary~~ enrollment course, online learning course, or advanced academic credit course, the student may appeal the school district's decision to the Commissioner. The decision of the Commissioner shall be final.
- E. At any time during the process, the building principal or superintendent may ask for course descriptions, syllabi, or work samples from a course where content of the course is in question for purposes of determining alignment with graduation requirements or the number of credits to be granted. Students will not be provided credit until requested documentation is available for review, if requested.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforces)

Minn. Stat. § 120B.14 (Advanced Academic Credit)
 Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
 Minn. Stat. § 123B.024 (Credits)
 Minn. Stat. § 123B.445 (Nonpublic Education Council)
 Minn. Stat. § 124D.03, Subd. 9 (Enrollment Options Program)
 Minn. Stat. § 124D.09 (Postsecondary Enrollment Options Act)
 Minn. Stat. § 124D.091 (Concurrent Enrollment Program Aid)
 Minn. Stat. § 124D.094 (Online Instruction Act)
 Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
 Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
 Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
 Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
 Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
 Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
 Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Cross References: ISD 200 Policy 601 (School District Curriculum and Instruction Goals)
 ISD 200 Policy 613 (Graduation Requirements)
 ISD 200 Policy 614 (School District Testing Plan and Procedure)
 ISD 200 Policy 615 (~~Basic Standards Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students~~)
 ISD 200 Policy 616 (School District System Accountability)

Policy Reviewed: 02.28.2024
Policy Adopted: 06.24.2020
Policy Revised: 08.23.2023

HR PERSONNEL REPORT

Board Meeting Date:

3.27.24

RETIREMENT/RESIGNATION/TERMINATION

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE
Bartz, Tara	Resignation	Cook; 5.75; Hours/Day Hastings High School	Food Service	February 20, 2024
Blanchard, Alison	Resignation	Special Education LEAP Teacher; 1.0 FTE Hastings Middle School	ED MN - Teachers	June 7, 2024
Burgess, Joseph	Resignation	Custodian; 8 Hours / Day Hastings High School	Custodian	March 5, 2024
Dorschner, Devin	Termination	Paraprofessional; 6.25 Hours / Day Hastings Middle School	ED MN - ESP	February 20, 2024
Frederickson, Lindsay	Resignation	Art Teacher; 1.0 FTE Kennedy Elementary	ED MN - Teachers	June 7, 2024
Miller, Megan	Resignation	Director of Special Services; Salaried Position District Office	Administrators	June 30, 2024
Post, Halina	Resignation	ESL Teacher on LOA; 1.0 FTE McAuliffe Elementary	ED MN - Teachers	June 7, 2024
Sinclair, Alyssa	Resignation	Special Education LEAP Teacher; 1.0 FTE Hastings Middle School	ED MN - Teachers	June 7, 2024
Thrush, Laurie	Retirement	Senior Program Coordinator; 8 Hours / Day Tilden - Community Education	Unaffiliated	June 28, 2024
Wassink, Dirk	Retirement	Social Worker; 1.0 FTE Kennedy Elementary	ED MN - Teachers	June 7, 2024
Westre, Margaret	Retirement	Occupational Terapist; 1.0 FTE Tilden	ED MN - Teachers	June 19, 2024
Zephier, Chessa	Termination	Dishwasher; 3 Hours / Day Hastings Middle School	Food Service	February 20, 2024

HIRES / REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Aadalen, Aimee	Sub Paraprofessional; Hours Vary District Wide	\$19.40 / Hour	N/A	March 5, 2024
Beebe, Kay	Paraprofessional; 6.25 Hours / Day Hastings Middle School	\$19.85 / Hours	ED MN - ESP	March 18, 2024

Boudreau, Janice	Camp Horizon's Lead Staff; 8 Hours / Day District Wide	\$21.50 / Hour	N/A	June 10, 2024 - August 23, 2024
Kizer, Patrick	LTS Social Teacher; 1.0 FTE Hastings High School	\$243.47 / Day	N/A	March 7, 2024 - June 7, 2024
Linna, Karla	Recess/Lunch Aide; 2.5 Hours / Day Kennedy Elementary	\$19.96 / Hour	ED MN - ESP	February 22, 2024
Mace, William	Custodian; 8 Hours / Day Hastings Middle School	\$18.20 / Hour	Custodian	March 19, 2024
McGinnis, Grace	Camp Horizon's Lead Staff; 8 Hours / Day District Wide	\$21.50 / Hour	N/A	June 10, 2024 - August 23, 2024
McLay, Josh	Badminton Instructor; 4 Hours Total Community Education	\$34.00 / Hour	N/A	March 20, 2024
Simpson, Angela	Kids Campus Asst Sub; Hours Vary District Wide	\$15.30 / Hour	N/A	February 28, 2024
Simpson, Carter	Camp Horizon's Asst; Hours Vary District Wide	\$15.30 / Hour	N/A	June 10, 2024 - August 23, 2024
Trembath, Linnzi	Kids Campus Sub; Hours Vary District Wide	\$15.30 / Hour	N/A	March 12, 2024

ASSIGNMENT CHANGES

NAME	FROM	TO	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Brown, Alisha	Kids Campus Asst; 1.5 Hours / Day Hastings High School	Kids Campus Asst; 4.75 Hours / Day Hastings High School	Comm Ed Para	March 18, 2024
Letourneau, Anthony	English/French Teacher; 1.0 FTE Hastings High School	English/French Teacher; 1.143 FTE Hastings High School	ED MN - Teachers	February 21, 2024 - March 22, 2024
Mikla, Katie	Speech Pathologist; 1.0 FTE Hastings Middle School	Speech Pathologist, .9 FTE Hastings Middle School	ED MN - Teachers	August 26, 2024

PROBATIONARY/OTHER RELEASES

NAME	BUILDING	POSITIONS	FTE	EFFECTIVE DATE
Boldt, Mollie	Pinecrest Elementary	Grade 4 Teacher	1.0	June 7, 2024
Bafaro, Riley	Pinecrest Elementary	Art Teacher	1.0	June 7, 2024
Charbonneau, Kori	Kennedy Elementary	Student Support Specialist	1.0	June 7, 2024
Johnson, Nicole	Pinecrest Elementary	Student Support Specialist	1.0	June 7, 2024
McDonald, Erika	McAuliffe Elementary	Physical Education Teacher	1.0	June 7, 2024
Myers, Megan	Kennedy Elementary	Grade 2 Teacher	1.0	June 7, 2024

Ross, Connor	McAuliffe Elementary	Student Support Specialist	1.0	June 7, 2024
Stradtman, Sarah	Pinecrest Elementary	Grade 2 Teacher	1.0	June 7, 2024
Zwolski, Michelle	Kennedy Elementary	Grade 1 Teacher	1.0	June 7, 2024
Gustafson, Nicole	Hastings Middle School	Math Teacher	1.0	June 7, 2024
LaVold, Mariah	Hastings High School	Social Worker	1.0	June 7, 2024
Lawrenz, Callie	Hastings Middle School	Coach	1.0	June 7, 2024
Melin, Rebecca	Hastings Middle School	Math Teacher	1.0	June 7, 2024
Streeter, McKennan	Hastings Middle School	Art Teacher	0.6	June 7, 2024
Wilson, Victoria	Hastings Middle School	Social Studies Teacher	0.6	June 7, 2024
Hardcastle, Jane	Kennedy Elementary	Special Education Resource Teacher	1.0	June 7, 2024
Hendrickson, Renee	Hastings High School	Special Education Resource Teacher	1.0	June 7, 2024
Kennedy, Susan	Hastings High School	Special Education Resource Teacher	1.0	June 7, 2024
Otterness, Chad	Hastings High School	Special Education Resource Teacher	1.0	June 7, 2024
Schlottman, Michael	Hastings High School	Special Education - Center Based Teacher	1.0	June 7, 2024



APPROVAL OF 2024-25 INSURANCE RENEWALS March 27, 2024

BACKGROUND

HITA Requirement

In 2014, the legislature enacted the Health Insurance Transparency and Accountability Act (HITA). As a part of this law, the District is required to complete an official bid request for health insurance providers at least once every 24 months. For our renewal, effective July 1, 2024, Hastings Public Schools was required to complete this process. The required steps included:

- Complete an RFP (Request for Proposals) process for sealed bids at least 150 days prior to the expiration of the current contract; Bids must remain sealed until they are opened
- Bid must be opened no less than 90 days prior to the effective date, in the presence of up to three representatives selected by the largest bargaining group
- The District may continue to negotiate with any entity that submitted an initial proposal in order to reduce costs or improve benefits; following negotiations, entities that submitted an initial proposal may submit a final proposal no less than 75 days prior to the effective date
- Bids become public data 15 days before selection of the provider

We received initial proposals from five carriers including UMR (current provider), Blue Cross Blue Shield (BCBS), HealthPartners, Medica, and PEIP (Public Employees Insurance Plan). The proposal from PEIP was not considered as they do not provide a self-funded option. Initial bids were opened on February 6, 2024. After reviewing the initial proposals, the District insurance committee, with the assistance of our benefits consultant, OneDigital, chose to request a best and final proposal from all carriers, with the exception of PEIP. The best and final proposal opening took place on March 5, 2024.

On March 20, 2024, the District insurance committee met to discuss the final proposals. Below is a summary of the overall percent increase to our current plans, proposed by each carrier.

INSURANCE CARRIER	UMR (Current Provider)	BCBS	HealthPartners	Medica
PERCENT INCR.	21.74%	24.93%	26.13%	26.54%

Although the rates to remain with UMR were lower than those proposed by other carriers, as a result of significant concerns with customer service and accurate processing of claims for our employees, the committee unanimously recommended moving our plan to Blue Cross Blue Shield.

HEALTH INSURANCE RENEWAL RECOMMENDATION

Administration is recommending moving the District's health insurance plan to Blue Cross Blue Shield (BCBS), with a 25% increase in premiums. This change would be effective beginning July 1, 2024. BCBS is able to replicate our current plan, with the exception of our current PaydHealth program. This program requires employees taking high cost specialty drugs to enroll, allowing the plan to seek opportunities such as grants, to offset the cost of the prescription to the District's plan. BCBS does not offer PaydHealth, but they do have a similar plan of their own; the difference is that the plan is voluntary on the part of the employee. There is, however, some offset to our prescription costs, as the District receives rebates on prescription drugs processed through our plan. Additionally, BCBS has agreed to provide \$100,000 in implementation credits, to offset costs related to transitioning our plan.

Health Insurance Renewal Information

Administrative Costs

Administrative costs are the costs paid to the carrier to process and pay insurance claims on the District's behalf. Administrative rates with the renewal from BCBS will increase by 8% (\$22,237) over current rates, and 6% (\$16,772) over proposed renewal rates from UMR. A rate guarantee through June 30, 2026, was obtained.

Stop Loss Coverage

Stop Loss Coverage is the cap at which the District is responsible for claims. Our plan includes stop loss coverage that picks up the cost for all claims that exceed \$225,000, per covered individual. Our stop loss renewal with BCBS includes a rate increase of 30.3% over current rates (\$117,729) and 9% (\$41,957) over proposed renewal rates from UMR. A second year rate cap of 14.9% was obtained.

Renewal Rates / District Health Insurance Reserve

The District's 2023-2024 target insurance reserve is approximately \$3.3 million, which is approximately 40% of expected claims. The District's current reserve is approximately \$4.5 million. Over the past two years, we have seen significant increases in claims/utilization. As a result, our reserve is anticipated to be spent down so that we will be at our goal reserve amount by the end of the runout period for the current year.

Using historical information, in February of 2022, we were at 95% of annual anticipated claims, and ended our plan year at 115% of what we expected for annual claims; this resulted in spend down of our reserve. In February of this year, we were again at 95% of anticipated claims and are anticipating to end the year at about 115-119% of anticipated claims. This is where the spend-down of any remaining buffer we have in our reserve, above our goal amount, will occur. In order to ensure we do not drop below our goal of 40% of expected claims, a significant increase in premiums is required. Our increase in premiums, if we remained with UMR, would be just under 22%. With the recommendation to move to BCBS, we will experience a 25% increase in premiums.

In an effort to offer a plan with lower premium increases, we added a second plan at the start of the 2023-2024 plan year, which included increased deductibles and copays. Bargaining groups were offered the option to vote to move to the new plan (Plan 2) with a 7% increase in premiums, or stay with the old plan (Plan 1) and take a 15% increase. Due to the fact that contracts contained a \$15 cap on the increase for employee cost for family insurance, about half of the groups opted to move to the new plan, the others remained on Plan 1. The \$15 cap that was included in some contracts will expire on June 30, 2024. As such, we will be offering the option again, during the month of April, for those groups who chose to remain on Plan 1 to move to Plan 2, prior to the start of our open enrollment period, which begins in May.

DENTAL INSURANCE RENEWAL RECOMMENDATION

The District offers employee dental insurance through a self-funded insurance plan provided through HealthPartners. The District's current reserve is very healthy. We anticipate that by the end of our current plan year our reserve will continue to grow slightly, to just under \$1.3 million, the equivalent of 23.25 months of spend. Given this, administration recommends no change in premiums for the upcoming plan year.

Submitted by: Cathy Moen, Director of Human Resources

Date: March 27, 2024



Insurance Renewal Information 2024-2025

Insurance/Plan Contract	2023-2024 Current Rate/Month	2024-2025 Renewal Rate/Month	Increase/Decrease
<u>Health and Hospitalization Insurance ~ Blue Cross Blue Shield (BCBS) (Self-Funded)</u>			
PLAN 1 - CE Paraprofessionals, Custodians, Food Service, Principals, Secretaries			
Comp Basic Single Plan	\$884.00	\$1,105.00	\$221.00
Comp Basic Family Plan	\$2,524.50	\$3,156.00	\$631.50
High Deductible / VEBA Single Plan	\$762.50	\$953.00	\$190.50
High Deductible / VEBA Family Plan	\$2,202.50	\$2,753.00	\$550.50
PLAN 2 - Administrators, Licensed CE Coordinator, Paras, Superintendent, Supervisors, Teachers, Technology, Unaffiliated (includes Health Services and non-licensed CED Coordinators)			
Comp Basic Single Plan	\$822.50	\$1,028.00	\$205.50
Comp Basic Family Plan	\$2,349.00	\$2936.00	\$587.00
High Deductible / VEBA Single Plan	\$709.50	\$887.00	\$177.50
High Deductible / VEBA Family Plan	\$2,049.50	\$2562.00	\$512.50
Note: Rate guarantee through June 30, 2026 on the admin fee. Cap of 14.9% on Stop Loss for 2025-2026.			
<u>Dental Insurance ~ HealthPartners Dental (Self-Funded)</u>			
Single Plan	\$119.33	\$119.33	\$0.00
Family Plan	\$137.45	\$137.45	\$0.00
Note: Rate guarantee through June 30, 2025 on the admin fee.			
<u>Life and AD&D Insurance ~ The Hartford</u>			
Life and AD&D	\$.08/\$1,000/month	\$.08/\$1,000/month	\$0.00
Note: Rate guarantee through June 30, 2026.			
<u>Supplemental Life Insurance ~ The Hartford</u>			
Employee Life and AD&D	Age Rate Table/\$1,000/month	Age Rate Table/\$1,000/month	\$0.00
Spouse Life	Age Rate Table/\$1,000/month	Age Rate Table/\$1,000/month	\$0.00
Dependent Life (Spouse/Child)	\$2.065/month	\$2.065/month	\$0.00
Note: Rate guarantee through June 30, 2026.			



Insurance Renewal Information 2024-2025

Insurance/Plan Contract	2023-2024 Current Rate/Month	2024-2025 Renewal Rate/Month	Increase/Decrease
<u>Long Term Disability Insurance ~ The Hartford</u>			
Employee Plan	\$.26/\$100	\$.26/\$100	\$0.00
Note: Rate guarantee through June 30, 2026			
<u>Employee Assistance Program (EAP) ~ The Hartford</u>			
Provided as a Value Add with Hartford LTD/Life Insurance Plans		No Cost	N/A



206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public comments to the school board as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to encourage comments to the school board by persons of subjects related to the school district. ~~prior to the start of regular school board meetings.~~ The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free comments to the school board by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means government data on individuals maintained because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor. ~~"Personnel data" means government data on individuals maintained because they are or were employees of the school district, applicants for employment. For the purposes of this policy, "employee", or includes a volunteers or an independent contractor. For~~ for the school district, or members of or applicants for an advisory board or commission. ~~Personnel data include data submitted to the school district by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations. An employee who is identified in a suggestion~~

~~shall have access to all data in the suggestion except the identity of the employee making the suggestion.~~

- B. Personnel data on current and former employees that is “public” includes: Name; employee identification number, which must not be the employee’s social security number; actual gross salary; salary range; terms and conditions of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee’s work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee’s reasons for the use of sick or other medical leave or other not public data.
- C. Personnel data on current and former applicants for employment that is “public” includes:
- Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, “finalist” means an individual who is selected to be interviewed by the appointing authority prior to selection.
- D. “Educational data” means data maintained by the school district which relates to a student.

- E. “Student” means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.

- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant’s application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multi member agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
 - 1. Right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 - 2. Right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 - 3. Right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);
 - 4. Right to a private hearing for licensed or non-licensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.

- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. Right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 2. Right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 3. Right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES FOR COMMENTS TO THE BOARD

- A. ~~Comments to the school board will begin fifteen minutes prior to the scheduled regular school board meeting. This time is for citizens who wish to address the board regarding School District related items. A maximum of five speakers will be given the opportunity to provide public comment. The school board will not engage in discussion or provide responses during this time, however, may respond at a later time and/or direct administration to follow up with the speaker.~~
- B. To be recognized, **citizens** ~~those who want to participate in public comments~~ must complete the Public Participation at School Board Meetings Procedures and Request (~~Form 206.1FRM~~) and submit their request via email or drop it off at the district office no later than 8 am on the day prior to the regularly scheduled board meeting. If a group or organization wishes to address the school board on a topic, one representative shall be designated as the speaker. Selected speakers will be notified by the **administrative assistant to the superintendent** ~~[district representative]~~.
- C. Only those speakers recognized by the school board will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, school board, or the proceedings may be directed to leave.

- D. ~~Each speaker will be limited to 3 minutes. This time may not be ceded to another speaker. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one representative or spokespersons to speak on behalf of the group or organization.~~
- E. Matters which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
- F. The school board shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual and any media feed will be cut immediately.
- G. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.

~~**PUBLIC HEARINGS**~~



~~The procedures identified in Section IV A-G will also be used for comments to the school board during a public hearing, unless otherwise determined by statute or by the school board.~~

VII. COMPLAINTS

- A. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
- B. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.
- C. Unresolved complaints from Paragraph 1 of this section or problems concerning the school district should be directed to the superintendent's office.
- D. Complaints which are unresolved at the superintendent's level may be brought before the board as a whole by notifying the school board ~~chair~~ in writing.

VIII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

IX. PROCEDURES

The Board may determine at the Organizational Meeting, or as otherwise necessary at a board meeting, the time, place, and manner considerations for this policy as outlined in 206.2. ¶

¶

~~Meeting start time and day of the week ¶~~

- ~~1. Start time of the public comment session ¶~~
- ~~2. The location of the public comment session ¶~~
- ~~3. If the public comment sessions will be recorded/live-streamed ¶~~
- ~~4. If public comment sessions will be summarized as outlined in Policy 203.2.~~

Legal References: *Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)*
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
Minn. Stat. § 13D.05 (Meetings Having Data Classified as Public)
Minn. Stat. § 121A.47, Subd. 5 (Exclusion and Expulsion Procedures; Closed or Open Meeting)
Minn. Stat. § 122A.33, Subd. 3 (License and Degree Exemption for Head Coach; Notice of Nonrenewal; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Employment; Contracts; Termination; Hearing Procedures)
Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers)
Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts; Employees; Contracts for Services)
Minn. Stat. § 123B.143, Subd. 2 (Superintendents; Disclose Past Buyouts or

Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. Ch. 260E(Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. 852 (July 14, 2006)

Cross References: *ISD 200 Policy 203.2PR (Order of the Regular School Board Meeting)*
ISD 200 Policy 205 (Open Meetings and Closed Meetings)
ISD 200 Policy 206.2PR (Board Procedures for Policy 206)
ISD 200 Policy 207 (Public Hearings)
SD 200 Policy 406 (Public and Private Personnel Data)
ISD 200 Policy 515 (Protection and Privacy of Pupil Records)
MSBA School Law Bulletin “C” (Minnesota’s Open Meeting Law)
MSBA School Law Bulletin “I” (School Records – Privacy – Access to Data)

Policy Reviewed: 01.19.2024
Policy Adopted: 05.24.2023
Policy Revised: 05.24.2023

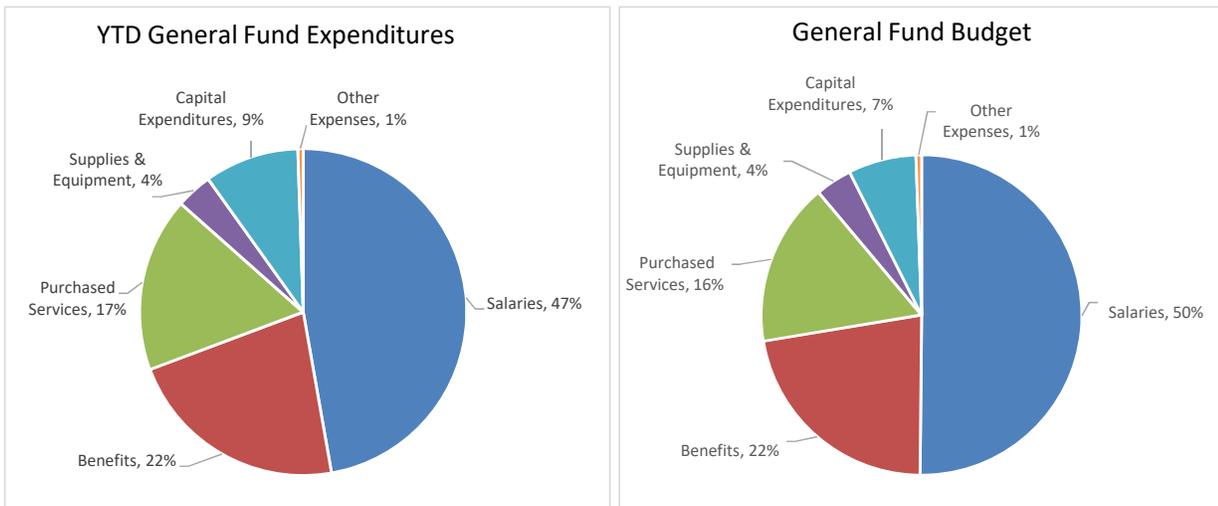
HASTINGS ISD #200 BOARD REPORT FOR THE MONTH ENDING: February 2024

EXPENDITURE TOTALS

	FY 2024 Budget (REV)	**Monthly Expenditures	Year-to-Date Expenditures	Remaining Balance	% Spent
General Fund (01)					
100 Salaries	33,508,317	2,761,148	17,354,901	16,153,416	52%
200 Benefits	14,866,318	1,134,876	8,117,408	6,748,910	55%
300 Purchased Services	11,028,943	1,427,129	6,340,915	4,688,028	57%
400 Supplies & Equipment	2,476,105	105,898	1,322,932	1,153,173	53%
500 Capital Expenditures	4,559,335	875,901	3,431,642	1,127,693	75%
800 Other Expenses	383,873	6,588	193,497	190,377	50%
	66,822,892	6,311,541	36,761,295	30,061,597	55%
Food Service Fund (02)	3,696,765	397,863	1,968,467	1,728,299	53%
Community Service Fund (04)	2,849,349	222,614	1,767,299	1,082,050	62%
Building Construction Fund (06)	5,009,085	242,353	2,058,541	2,950,544	41%
Debt Service Fund (07)	3,871,750	0	3,870,700	1,050	100%
Student Activities Fund (10)	250,000	8,267	105,965	144,035	42%
Deferred Accounts- Donations/Misc Fund (11)	640,619	55,200	300,300	340,319	47%
Scholarships Fund (12)	120,000	10,860	114,510	5,490	95%
Totals	\$83,260,460	\$7,248,697	\$46,947,077	\$36,313,383	

** Monthly expenditures include payroll, finance and encumbrances.

** Some payments are coded to revenue codes and are not included in above monthly expenditures but are included on payment registers.



PAYROLL DISBURSEMENTS

Checks & Direct Deposits	2/1/2024	2/29/2024	1,979,741	Pay dates 2/5 and 2/20 Bd. Share \$405,890
Liability Checks & Wires	2/1/2024	2/29/2024	1,413,786	
Total			\$3,393,526	

FINANCE DISBURSEMENTS

Checks & Wires	2/1/2024	2/29/2024	1,874,631
Total			\$1,874,631

SELF-FUNDED INSURANCE

	Revenue YTD	Expenses YTD	YTD Balance
Dental	514,720	409,106	\$105,613
Health	6,105,797	5,889,252	\$216,545

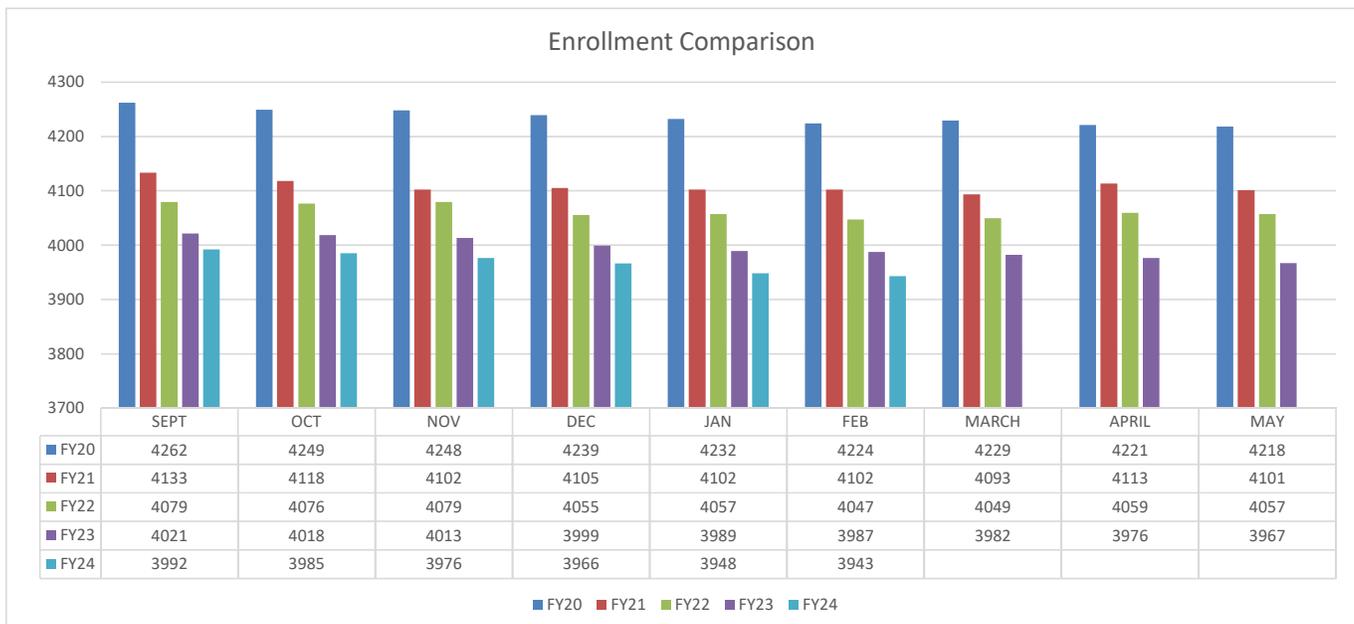
ELECTRONIC FUND TRANSFERS

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
2/2/2024	MSDLAF General	MSDLAF Health Self Funded	27,666.86	Health Insurance
2/2/2024	MSDLAF General	MSDLAF AP	386,657.82	Accounts Payable
2/5/2024	MSDLAF General	MSDLAF Payroll	1,678,054.50	Payroll
2/5/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
2/5/2024	MSDLAF General	MSDLAF Flex	16,331.95	Payroll
2/7/2024	MSDLAF General	MSDLAF Health Self Funded	29,198.97	Health Insurance
2/7/2024	MSDLAF General	MSDLAF Payroll	3,400.79	Payroll
2/8/2024	MSDLAF ScholarshipMAX	MSDLAF Scholarship	25,000.00	Exchange
2/9/2024	MSDLAF General	MSDLAF AP	35,410.72	Accounts Payable
2/9/2024	Vermillion Bank	MSDLAF General	2,724.83	Accounts Payable
2/9/2024	MSDLAF General	MSDLAF GeneralMAX	2,000,000.00	Exchange
2/12/2024	Merchants Bank	MSDLAF General	100,000.00	Local Receipts
2/15/2024	MSDLAF General	MSDLAF AP	370,354.14	Accounts Payable
2/16/2024	MSDLAF General	MSDLAF Health Self Funded	28,216.86	Health Insurance
2/16/2024	MSDLAF General	MSDLAF AP	32,336.73	Accounts Payable
2/20/2024	MSDLAF General	MSDLAF Payroll	1,702,140.21	Payroll
2/20/2024	MSDLAF General	MSDLAF Flex	16,710.58	Payroll
2/20/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
2/23/2024	MSDLAF General	MSDLAF AP	33,940.40	Accounts Payable
2/23/2024	MSDLAF General	MSDLAF Payroll	3,060.90	Payroll
2/26/2024	MSDLAF General	MSDLAF Health Self Funded	723,783.83	Health Insurance
2/26/2024	MSDLAF General	MSDLAF Dental Self Funded	62,456.02	Dental Insurance
2/27/2024	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
2/28/2024	MSDLAF General	MSDLAF Payroll	6,696.27	Payroll
2/29/2024	MSDLAF General	MSDLAF AP	1,008,907.71	Accounts Payable
2/29/2024	MSDLAF General	MSDLAF Scholarship	13,472.00	Local Receipts

\$8,381,522.09

ENROLLMENT

<u>GRADE</u>	<u>COUNT</u>	<u>SCHOOL</u>	<u>COUNT</u>
K	258	HAHS	35
1	286	High School	1348
2	276	Middle School	1173
3	290	Kennedy Elementary	458
4	277	Pinecrest Elementary	444
5	288	McAuliffe Elementary	485
6	308		3943
7	291		
8	286		
9	355		
10	352	Elementary	1387
11	333	Middle School	1173
12	343	High School/HAHS	1383
	3943	Total District	3943



INDEPENDENT SCHOOL DISTRICT NO. 200
Hastings High School and Middle School
Extra Curricular Student Activity Accounts
Statement of Receipts and Disbursements
Year ended June 30, 2024
Current Statement as of 2/29/2024

Crs Code	Activity Account	Balance 7/1/2023	Receipts	Disbursements	Subtotal (Less Interest)	Interest Earned	Balance 2/29/2024
601	Art Club	489.27	0.00	48.61	440.66	5.1501	445.81
608	AVID	3,024.06	901.00	144.72	3,780.34	38.9335	3,819.27
602	Band	1,033.95	19,593.36	683.25	19,944.06	139.5426	20,083.60
604	Baseball	242.36	0.00	242.36	0.00	1.6856	1.69
605	Basketball - Boys	2,249.20	0.00	2,087.89	161.31	9.3128	170.62
609	Choir Tour	546.42	2,864.00	2,979.00	431.42	5.6756	437.10
610	Cross Country Running	74.60	1,289.00	1,081.12	282.48	3.5556	286.04
613	Fellowship Christian Athletes (FCA)	826.02	1,573.00	844.48	1,554.54	16.3581	1,570.90
614	Football	1,450.41	0.00	0.00	1,450.41	16.3921	1,466.80
615	Gymnastics	2,531.20	1,765.00	0.00	4,296.20	36.2789	4,332.48
616	French Honor Society (FHS)	1,716.75	200.00	99.69	1,817.06	19.7274	1,836.79
622	Marching Band	20,178.35	29,297.43	38,839.00	10,636.78	168.9987	10,805.78
675	INTEREST EARNED	0.00	1,871.53	0.00	1,871.53	-	0.00
623	National Honor Society (NHS)	2,348.30	744.00	113.66	2,978.64	31.0317	3,009.67
625	Nordic Skiing	153.60	1,540.00	1,180.00	513.60	4.5527	518.15
626	Orchestra	271.96	0.00	0.00	271.96	3.0736	275.03
627	Outdoor Club	0.16	0.00	0.16	0.00	0.0006	0.00
618	Peer Helpers	37.19	0.00	19.24	17.95	0.2698	18.22
632	Show Choir	5,978.31	84,872.59	38,171.65	52,679.25	379.5536	53,058.80
643	Soccer - Boys	286.99	0.00	286.99	0.00	0.9980	1.00
647	Spanish Club	11,260.05	3,138.00	1,859.14	12,538.91	132.1242	12,671.03
650	Student Council	59,545.20	3,938.00	7,530.95	55,952.25	642.8871	56,595.14
652	Tennis - Boys	3,190.68	0.00	27.77	3,162.91	35.7703	3,198.68
653	Tennis - Girls	243.27	1,036.00	678.88	600.39	7.9012	608.29
655	Thespians	601.44	0.16	49.88	551.72	6.2782	558.00
656	Track	9,549.31	0.00	3,248.00	6,301.31	79.6864	6,381.00
654	Ultimate Frisbee	417.68	575.00	87.42	905.26	6.3079	911.57
659	Wrestling	5,229.57	0.00	4,395.50	834.07	16.5143	850.58
665	Middle School Yearbook	1,557.83	0.00	1,046.59	511.24	6.6877	517.93
666	Middle School Student Council	5,086.25	0.00	219.48	4,866.77	56.2818	4,923.05
		140,120.38	155,198.07	105,965.43	189,353.02	1,871.5300	189,353.02

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

February 2024 Investment Reconciliation - %-104-%

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND - 01	23,000,000.00	2,000,000.00	5,000,000.00	20,000,000.00
BOND FUND - 06	0.00	0.00	0.00	0.00
SCHOLARSHIP FUND - 12	10,000.00	0.00	0.00	10,000.00
DENTAL SELF FUNDED - 20	486,000.00	0.00	0.00	486,000.00
HEALTH SELF FUNDED - 21	2,000,000.00	0.00	0.00	2,000,000.00
TOTALS	25,496,000.00	2,000,000.00	5,000,000.00	<u>22,496,000.00</u>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Certificates of Deposit - MSDLAF - General	0.00	0.00	0.00
Term - MSDLAF - General	20,000,000.00	0.00	20,000,000.00
Term - MSDLAF - Bond	0.00	0.00	0.00
Managed Account - MSDLAF - Bond	0.00	0.00	0.00
Scholarship CD	10,000.00	0.00	10,000.00
Certificates of Deposit - MSDLAF - Dental	486,000.00	0.00	486,000.00
Term - MSDLAF - Health	2,000,000.00	0.00	2,000,000.00
TREASURER'S BALANCE	22,496,000.00	0.00	<u>22,496,000.00</u>

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

February 2024 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND- 01	7,446,079.08	6,053,371.83	(3,181,696.40)	10,317,754.51
FOOD SERVICE FUND - 02	608,481.13	553,398.92	(287,505.04)	874,375.01
COMMUNITY ED - 04	723,992.99	185,851.00	(192,700.15)	717,143.84
BUILDING CONSTRUCTION - 06	3,176,566.26	13,319.80	(174,146.92)	3,015,739.14
DEBT REDEMPTION - 07	16,552,159.44	1,313.30	649,064.28	17,202,537.02
STUDENT ACTIVITY FUND -10	187,452.84	9,367.09	(8,266.91)	188,553.02
DEFERRED ACCOUNTS - 11	660,535.47	27,603.88	(31,001.21)	657,138.14
SCHOLARSHIP - 12	198,668.10	14,317.62	(12,500.00)	200,485.72
TRUST - 18	62,128.58	0.00	80.82	62,209.40
DENTAL SELF FUNDED - 20	797,375.77	3,258.15	13,869.56	814,503.48
HEALTH SELF FUNDED -21	2,717,865.89	186,949.80	(449,187.34)	2,455,628.35
OPEB PERA/CE TRUST - 45	6,219,463.57	0.00	28,600.01	6,248,063.58
TOTALS	39,350,769.12	7,048,751.39	(3,645,389.30)	42,754,131.21

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Merchants Bank	88,160.71	0.00	0.00	52.00	88,212.71
MSDLAF AP	1,135,515.01	(1,033,997.50)	0.00	(225.62)	101,291.89
MSDLAF Payroll	134,085.24	(34,827.50)	0.00	117.87	99,375.61
MSDLAF Scholarship	206,985.72	(6,500.00)	0.00	0.00	200,485.72
MSDLAF General	13,803,161.19	0.00	654,083.52	33.90	14,457,278.61
MSDLAF Flex	68,633.90	0.00	0.00	934.36	69,568.26
MSDLAF Dental Self Funded	818,512.71	(4,009.23)	0.00	0.00	814,503.48
MSDLAF Health Self Funded	2,620,301.98	(160,542.82)	0.00	50.00	2,459,809.16
MSDLAF Bond Proceeds	3,021,645.54	(5,906.40)	0.00	0.00	3,015,739.14
Vermillion Bank	190,932.09	(743.31)	0.00	0.00	190,188.78
MidAmerica - CE Trust	62,209.40	0.00	0.00	0.00	62,209.40
OPEB PERA/CE Trust Account	6,249,266.08	0.00	0.00	0.00	6,249,266.08
US Bank Escrow	14,946,202.37	0.00	0.00	0.00	14,946,202.37
TREASURER'S BALANCE	43,345,611.94	(1,246,526.76)	654,083.52	962.51	42,754,131.21

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MB	p408mb	106005		Wire	1	10229	MERCHANTS BANK FEES	C Corporation	No	Yes	No	02/16/2024	27.70
Bank Total: \$27.70													
USAP	P40802	105880	833969	Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	02/09/2024	11,335.49
USAP	P40815	105909	833970	Wire	1	10920	AFFINETY - MERCH BANK FEES (WIRE)	S Corporation	No	Yes	No	02/15/2024	1,912.48
USAP	P40815	105910	833971	Wire	1	2976	SALES TAX (MN DEPT REVENUE)	Other	No	Yes	No	02/15/2024	323.00
USAP	P40815	105911	833972	Wire	1	3167	MSDLAF BANK FEES	Other	No	Yes	No	02/15/2024	125.04
USAP	P40815	105912	833973	Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	02/15/2024	6,563.65
USAP	P40815	105913	833974	Wire	1	9860	MINNESOTA STATE RETIREMENT SYST	Other	No	Yes	No	02/15/2024	3,000.00
USAP	P40815	105914	833975	Wire	1	9935	ELEYO FEES	S Corporation	No	Yes	No	02/15/2024	5,475.85
USAP	P40804	106033	833976	Wire	1	11575	ARBITERSPORTS LLC - WIRE	LLC - Partnership	No	Yes	No	02/23/2024	12,000.00
USAP	P40830	106077	833977	Wire	1	9012	PITNEY BOWES POSTAGE BY PHONE	C Corporation	No	Yes	No	02/29/2024	3,000.00
USAP	p40801	105833	833978	Check	1	11213	ANDERSON, ERIN	Other	Yes	Yes	No	02/02/2024	98.77
USAP	p40801	105832	833979	Check	1	1087	ASCD	Other	Yes	Yes	No	02/02/2024	89.00
USAP	p40801	105845	833980	Check	1	5596	BARNES & NOBLE INC	C Corporation	Yes	Yes	No	02/02/2024	2,208.83
USAP	p40801	105851	833981	Check	1	9953	BEHNKE, KERI	Other	Yes	Yes	No	02/02/2024	15.98
USAP	p40801	105840	833982	Check	1	1949	BRIGHTWORKS	Other	Yes	Yes	No	02/02/2024	79.00
USAP	p40801	105835	833983	Check	1	1235	CITY OF HASTINGS	Other	Yes	Yes	No	02/02/2024	11,949.12
USAP	p40801	105836	833984	Check	1	1281	CRISIS PREVENTION INSTITUTE	C Corporation	Yes	Yes	No	02/02/2024	29.99
USAP	p40801	105847	833985	Check	1	6190	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	Yes	No	02/02/2024	533.82
USAP	p40801	105834	833986	Check	1	11657	ERLANDSON, ANGELA	Ind/Sole Proprietor	Yes	Yes	No	02/02/2024	800.00
USAP	p40801	105837	833987	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	Yes	No	02/02/2024	103.39
USAP	p40801	105850	833988	Check	1	9880	GUSTAFSON, JILL	Other	Yes	Yes	No	02/02/2024	120.26
USAP	p40801	105846	833989	Check	1	5667	KREHBIEL, GWEN	Other	Yes	Yes	No	02/02/2024	95.69
USAP	p40801	105838	833990	Check	1	1799	LAKESHORE LEARNING MATERIALS	S Corporation	Yes	Yes	No	02/02/2024	106.92
USAP	p40801	105839	833991	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	02/02/2024	568.32
USAP	p40801	105841	833992	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	02/02/2024	356,069.28
USAP	p40801	105843	833993	Check	1	2819	REPUBLIC SERVICES #923	C Corporation	Yes	Yes	No	02/02/2024	8,734.69
USAP	p40801	105849	833994	Check	1	7918	RIESTER REFRIGERATION	S Corporation	Yes	Yes	No	02/02/2024	706.00
USAP	p40801	105844	833995	Check	1	2850	SCHOOL SPECIALTY	C Corporation	Yes	Yes	No	02/02/2024	294.63
USAP	p40801	105848	833996	Check	1	6284	SENSKE, STACY	C Corporation	Yes	Yes	No	02/02/2024	100.05
USAP	p40801	105842	833997	Check	1	2633	ZAYO GROUP HOLDINGS INC	C Corporation	Yes	Yes	No	02/02/2024	3,954.08
USAP	P40802	105881	833998	Check	1	1015	ACT	Other	Yes	Yes	No	02/09/2024	442.00
USAP	P40802	105901	833999	Check	1	7911	CENTURYLINK	C Corporation	Yes	Yes	No	02/09/2024	90.21
USAP	P40802	105882	833999	Check	1	10968	CHANDLER, EMILY	C Corporation	Yes	Yes	No	02/09/2024	85.28
USAP	P40802	105896	833999	Check	1	6887	CLARK, DAVID	C Corporation	Yes	Yes	No	02/09/2024	40.00
USAP	P40802	105889	833999	Check	1	1257	COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	Yes	No	02/09/2024	2,500.00
USAP	P40802	105897	833999	Check	1	6745	CULLIGAN OF STILLWATER	S Corporation	Yes	Yes	No	02/09/2024	430.35
USAP	P40802	105898	833999	Check	1	7631	EF EDUCATIONAL TOURS	C Corporation	Yes	No	No	02/09/2024	117.43

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Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P40802	105899	833996	Check	1	7631	EF EDUCATIONAL TOURS	C Corporation	Yes	No	No	02/09/2024	190.80
USAP	P40802	105890	833997	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	Yes	No	02/09/2024	45.00
USAP	P40802	105900	833998	Check	1	7862	GREEN COMPANIES LLC	Ind/Sole Proprietor	Yes	No	No	02/09/2024	1,100.00
USAP	P40802	105885	833999	Check	1	11582	HEWITT, SARA		Yes	Yes	No	02/09/2024	28.95
USAP	P40802	105883	834000	Check	1	11193	HIRSCHAUER, BRITTNEY		Yes	Yes	No	02/09/2024	53.96
USAP	P40802	105884	834001	Check	1	11315	LAVOLD, MARIAH		Yes	Yes	No	02/09/2024	15.37
USAP	P40802	105895	834002	Check	1	5218	LEE, ERIN		Yes	Yes	No	02/09/2024	7.28
USAP	P40802	105893	834003	Check	1	2888	LINDSTROM, PAUL		Yes	Yes	No	02/09/2024	353.55
USAP	P40802	105894	834004	Check	1	4772	MINNESOTA DNR - OMB	Other	Yes	Yes	No	02/09/2024	488.61
USAP	P40802	105888	834005	Check	1	11776	REARDON, JOSEPH		Yes	Yes	No	02/09/2024	108.42
USAP	P40802	105892	834006	Check	1	2850	SCHOOL SPECIALTY	C Corporation	Yes	Yes	No	02/09/2024	182.22
USAP	P40802	105887	834007	Check	1	11736	SOLIAN HEALTH LLC	LLC - Partnership	Yes	Yes	No	02/09/2024	2,740.50
USAP	P40802	105886	834008	Check	1	11724	SQUIRES, WALDSPURGER & MACE P.A	C Corporation	Yes	Yes	No	02/09/2024	9,012.52
USAP	P40802	105902	834009	Check	1	8776	STAARS PROGRAM PETTY CASH FUNE		Yes	Yes	No	02/09/2024	48.35
USAP	P40802	105891	834010	Check	1	2687	YOUTH FRONTIERS, INC.	C Corporation	Yes	Yes	No	02/09/2024	6,000.00
USAP	P40815	105976	834011	Check	1	3753	AFFINETY SOLUTIONS INC	S Corporation	Yes	Yes	No	02/15/2024	2,030.00
USAP	P40815	105946	834012	Check	1	11881	APPTGEY INC	C Corporation	Yes	Yes	No	02/15/2024	9,000.00
USAP	P40815	105923	834013	Check	1	10919	ARVIG	S Corporation	Yes	Yes	No	02/15/2024	1,205.95
USAP	P40815	105996	834014	Check	1	9953	BEHNKE, KERI		Yes	Yes	No	02/15/2024	32.16
USAP	P40815	105929	834015	Check	1	11355	BENCHMARK EDUCATION COMPANY L	LLC - Partnership	Yes	Yes	No	02/15/2024	6,765.00
USAP	P40815	105990	834016	Check	1	8057	BFG SUPPLY CO	LLC - C Corp	Yes	Yes	No	02/15/2024	2,101.33
USAP	P40815	105931	834017	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	Yes	No	02/15/2024	3,544.84
USAP	P40815	105978	834018	Check	1	5226	BJORKLUND COMPENSATION CONSUL	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	450.00
USAP	P40815	105935	834019	Check	1	11718	BLAIR HEUSDENS		Yes	No	No	02/15/2024	3.50
USAP	P40815	105947	834020	Check	1	11883	BLOOMSBURY PUBLISHING INC	C Corporation	Yes	No	No	02/15/2024	658.17
USAP	P40815	105988	834021	Check	1	7937	BROTHERS FIRE PROTECTION CO	C Corporation	Yes	Yes	No	02/15/2024	404.00
USAP	P40815	105942	834022	Check	1	11870	CHAPMAN, TYLER	Ind/Sole Proprietor	Yes	No	No	02/15/2024	533.50
USAP	P40815	105949	834023	Check	1	1235	CITY OF HASTINGS	Other	Yes	Yes	No	02/15/2024	8,879.88
USAP	P40815	105948	834024	Check	1	11884	CLIA LABORATORY PROGRAM	Other	Yes	Yes	No	02/15/2024	180.00
USAP	P40815	105941	834025	Check	1	11856	COFFEE MILL INC.	S Corporation	Yes	Yes	No	02/15/2024	357.00
USAP	P40815	105921	834026	Check	1	10730	COMMUNITIES IN SCHOOLS OF THE T	Other	Yes	Yes	No	02/15/2024	26,250.00
USAP	P40815	105950	834027	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	02/15/2024	104.13
USAP	P40815	105972	834028	Check	1	3399	DALCO	S Corporation	Yes	Yes	No	02/15/2024	3,477.57
USAP	P40815	105916	834029	Check	1	10278	DECKER	S Corporation	Yes	Yes	No	02/15/2024	50.95
USAP	P40815	105991	834030	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	02/15/2024	1,052.96
USAP	P40815	105992	834031	Check	1	8940	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	02/15/2024	144.11
USAP	P40815	105922	834032	Check	1	10860	DEPARTMENT OF TRANSPORTATION	Other	Yes	Yes	No	02/15/2024	743.00
USAP	P40815	105980	834033	Check	1	6183	ECSI	S Corporation	Yes	Yes	No	02/15/2024	657.50
USAP	P40815	105981	834034	Check	1	6190	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	Yes	No	02/15/2024	553.57

HASTINGS PUBLIC SCHOOLS

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P40815	105943	834035	Check	1	11872	EXPERIA USA, INC.	C Corporation	Yes	Yes	No	02/15/2024	4,764.00
USAP	P40815	105983	834036	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	Yes	No	02/15/2024	132.96
USAP	P40815	105987	834037	Check	1	7843	FUN AND FUNCTION	LLC - Partnership	Yes	Yes	No	02/15/2024	58.92
USAP	P40815	105951	834038	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	02/15/2024	2,183.57
USAP	P40815	105952	834039	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	Yes	No	02/15/2024	387.00
USAP	P40815	105975	834040	Check	1	3718	HASTINGS PARKS & RECREATION	Other	Yes	Yes	No	02/15/2024	27,858.55
USAP	P40815	105953	834041	Check	1	1555	HAWKINS, INC.	C Corporation	Yes	Yes	No	02/15/2024	776.20
USAP	P40815	105954	834042	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	Yes	No	02/15/2024	228.71
USAP	P40815	105957	834043	Check	1	1845	HORIZON COMMERCIAL POOL SUPPLY	S Corporation	Yes	Yes	No	02/15/2024	439.23
USAP	P40815	105973	834044	Check	1	3584	INFOPRO LEGAL RESOURCES INC	C Corporation	Yes	Yes	No	02/15/2024	2,887.50
USAP	P40815	105986	834045	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	02/15/2024	5,284.86
USAP	P40815	105955	834046	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	Yes	No	02/15/2024	50,283.01
USAP	P40815	105956	834047	Check	1	1679	J.W. PEPPER & SON INC	S Corporation	Yes	Yes	No	02/15/2024	48.20
USAP	P40815	105993	834048	Check	1	9080	KAREN CASS FELLING, M.A., LP	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	800.00
USAP	P40815	105982	834049	Check	1	6786	KOEHLER & DRAMM	S Corporation	Yes	Yes	No	02/15/2024	137.63
USAP	P40815	105994	834050	Check	1	9459	KONICA MINOLTA/LOFFLER	C Corporation	Yes	Yes	No	02/15/2024	2,054.00
USAP	P40815	105928	834051	Check	1	11260	KRISTIN DAVIS LAW LLC	LLC - S Corp	Yes	Yes	No	02/15/2024	630.00
USAP	P40815	105989	834052	Check	1	7981	LIEBOVICH BROS	C Corporation	Yes	Yes	No	02/15/2024	713.97
USAP	P40815	105995	834053	Check	1	9776	LOFFLER COMPANIES	S Corporation	Yes	Yes	No	02/15/2024	2,012.00
USAP	P40815	105934	834054	Check	1	11712	MADAUS, KIRSTEN	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	18.00
USAP	P40815	105958	834055	Check	1	1890	MASA (MN ASSN OF SCHOOL ADMIN)	C Corporation	Yes	Yes	No	02/15/2024	329.00
USAP	P40815	105959	834056	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	02/15/2024	848.01
USAP	P40815	105960	834057	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	02/15/2024	72,368.35
USAP	P40815	105937	834058	Check	1	11732	MY LIFE IGNITED LLC	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	546.00
USAP	P40815	105961	834059	Check	1	2054	NARDINI FIRE EQUIPMENT	LLC - Partnership	Yes	Yes	No	02/15/2024	2,195.55
USAP	P40815	105915	834060	Check	1	10019	NCS PEARSON INC	C Corporation	Yes	Yes	No	02/15/2024	310.80
USAP	P40815	105962	834061	Check	1	2094	NINE EAGLES PROMOTIONS	S Corporation	Yes	No	No	02/15/2024	275.00
USAP	P40815	105918	834062	Check	1	10721	NORTHFIELD SOLAR LLC	LLC - Partnership	Yes	Yes	No	02/15/2024	11,470.26
USAP	P40815	105940	834063	Check	1	11771	NOVA EDUCATION CONSULTANTS	Partnership	Yes	Yes	No	02/15/2024	5,955.00
USAP	P40815	105944	834064	Check	1	11879	PBC GURU LLC	LLC - Partnership	Yes	No	No	02/15/2024	1,175.00
USAP	P40815	105924	834065	Check	1	11186	PERFORMANCE FOOD SERVICE	C Corporation	Yes	Yes	No	02/15/2024	585.00
USAP	P40815	105925	834066	Check	1	11186	PERFORMANCE FOOD SERVICE	C Corporation	Yes	Yes	No	02/15/2024	4,508.69
USAP	P40815	105967	834067	Check	1	2477	PHOENIX SCHOOL COUNSELING	LLC - Partnership	Yes	Yes	No	02/15/2024	3,858.17
USAP	P40815	105939	834068	Check	1	11740	PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	Yes	No	02/15/2024	5,603.92
USAP	P40815	105963	834069	Check	1	2350	SCHOLASTIC INC.	C Corporation	Yes	Yes	No	02/15/2024	1,983.00
USAP	P40815	105964	834070	Check	1	2352	SCHOOL HEALTH CORPORATION	S Corporation	Yes	Yes	No	02/15/2024	294.66
USAP	P40815	105974	834071	Check	1	3611	SHELDON THEATER		Yes	No	No	02/15/2024	45.00
USAP	P40815	105945	834072	Check	1	11880	SHINE EARLY LEARNING INC	C Corporation	Yes	Yes	No	02/15/2024	182.00
USAP	P40815	105927	834073	Check	1	11196	SHRED IT USA - C/O STERICYCLE INC.	C Corporation	Yes	Yes	No	02/15/2024	96.10

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USAP	P40815	105932	834074	Check	1	11574	SOCIAL CLUB SIMPLE LLC	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	30.00
USAP	P40815	105938	834075	Check	1	11736	SOLANT HEALTH LLC	LLC - Partnership	Yes	Yes	No	02/15/2024	3,240.75
USAP	P40815	105977	834076	Check	1	4529	SOUTHWEST METRO INTERMEDIATE #	Other	Yes	Yes	No	02/15/2024	794.19
USAP	P40815	105936	834077	Check	1	11724	SQUIRES, WALDSPURGER & MACE P.A	C Corporation	Yes	Yes	No	02/15/2024	23,159.22
USAP	P40815	105965	834078	Check	1	2465	STATE SUPPLY CO INC	S Corporation	Yes	Yes	No	02/15/2024	620.77
USAP	P40815	105966	834079	Check	1	2476	STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	1,260.00
USAP	P40815	105930	834080	Check	1	11486	THE BOELTER COMPANIES, INC.	C Corporation	Yes	Yes	No	02/15/2024	329.79
USAP	P40815	105984	834081	Check	1	7351	TOAY, GRETCHEN	Ind/Sole Proprietor	Yes	Yes	No	02/15/2024	120.00
USAP	P40815	105968	834082	Check	1	2559	TRIO SUPPLY	C Corporation	Yes	Yes	No	02/15/2024	3,575.42
USAP	P40815	105979	834083	Check	1	5557	ULINE SHIPPING SUPPLIES	S Corporation	Yes	Yes	No	02/15/2024	212.17
USAP	P40815	105985	834084	Check	1	7490	UNIVERSITY LANGUAGE CTR INC	C Corporation	Yes	Yes	No	02/15/2024	404.37
USAP	P40815	105971	834085	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	Yes	No	02/15/2024	23,617.26
USAP	P40815	105926	834086	Check	1	11187	VISTAR	C Corporation	Yes	Yes	No	02/15/2024	2,880.97
USAP	P40815	105919	834087	Check	1	10722	WALCOTT SOLAR LLC	LLC - Partnership	Yes	Yes	No	02/15/2024	7,277.08
USAP	P40815	105920	834088	Check	1	10723	WARSAW SOLAR LLC	LLC - Partnership	Yes	Yes	No	02/15/2024	6,139.70
USAP	P40815	105917	834089	Check	1	10452	WAYNE PETERSON ENTERPRISES	S Corporation	Yes	No	No	02/15/2024	2,311.40
USAP	P40815	105969	834090	Check	1	2630	WELCH VILLAGE SKI INC.	C Corporation	Yes	Yes	No	02/15/2024	172.00
USAP	P40815	105970	834091	Check	1	2640	WEST MUSIC	S Corporation	Yes	Yes	No	02/15/2024	36.60
USAP	P40815	105933	834092	Check	1	11649	YOGA BY THERESA	LLC - S Corp	Yes	Yes	No	02/15/2024	256.00
USAP	P40803	105998	834093	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	Yes	No	02/16/2024	40.59
USAP	P40803	106003	834094	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	02/16/2024	77.20
USAP	P40803	106000	834095	Check	1	1946	MESPA	Other	Yes	Yes	No	02/16/2024	500.00
USAP	P40803	105999	834096	Check	1	11740	PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	Yes	No	02/16/2024	4,076.08
USAP	P40803	106004	834097	Check	1	9479	SAF-GARD SAFETY SHOE CO	S Corporation	Yes	Yes	No	02/16/2024	89.98
USAP	P40803	106001	834098	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	Yes	No	02/16/2024	1,025.84
USAP	P40803	106002	834099	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	Yes	No	02/16/2024	26,527.04
USAP	P40804	106034	834100	Check	1	1012	ACCLAIM SERVICES, INC	C Corporation	Yes	No	No	02/23/2024	658.50
USAP	P40804	106035	834101	Check	1	10630	ALL STRINGS ATTACHED	S Corporation	Yes	No	No	02/23/2024	225.00
USAP	P40804	106055	834102	Check	1	7120	BSN SPORTS LLC	C Corporation	Yes	No	No	02/23/2024	694.07
USAP	P40804	106058	834103	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	Yes	No	02/23/2024	446.75
USAP	P40804	106053	834104	Check	1	3055	CONTINENTAL CLAY COMPANY	C Corporation	Yes	No	No	02/23/2024	1,499.10
USAP	P40804	106042	834105	Check	1	11858	FAMILY ACHIEVEMENT CENTER	S Corporation	Yes	No	No	02/23/2024	1,719.62
USAP	P40804	106044	834106	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	No	No	02/23/2024	203.67
USAP	P40804	106037	834107	Check	1	11193	HIRSCHAUER, BRITTNEY	S Corporation	Yes	Yes	No	02/23/2024	24.92
USAP	P40804	106059	834108	Check	1	9329	HOMETOWN ACE HARDWARE	S Corporation	Yes	No	No	02/23/2024	343.55
USAP	P40804	106038	834109	Check	1	11207	INFINITE HEALTH COLLABORATIVE	C Corporation	Yes	No	No	02/23/2024	1,125.00
USAP	P40804	106045	834110	Check	1	1664	INTERMEDIATE DIST 287	Other	Yes	No	No	02/23/2024	3,275.40
USAP	P40804	106040	834111	Check	1	11719	JENNIFER KING		Yes	No	No	02/23/2024	19.15
USAP	P40804	106057	834112	Check	1	8342	M JUDGE ELECTRIC LLC	Ind/Sole Proprietor	Yes	No	No	02/23/2024	489.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P40804	106054	834113	Check	1	3072	MCAULIFFE PETTY CASH ACCOUNT		Yes	Yes	No	02/23/2024	464.63
USAP	P40804	106046	834114	Check	1	1915	MCGINNIS, PETER		Yes	Yes	No	02/23/2024	22.24
USAP	P40804	106047	834115	Check	1	1942	MENARDS	S Corporation	Yes	No	No	02/23/2024	99.59
USAP	P40804	106039	834116	Check	1	11331	MIDWEST MACHINERY CO	S Corporation	Yes	No	No	02/23/2024	144.50
USAP	P40804	106056	834117	Check	1	7883	NAC MECHANICAL & ELECTRICAL SERV	S Corporation	Yes	No	No	02/23/2024	2,444.00
USAP	P40804	106043	834118	Check	1	11888	NOVOTNY, TRAVIS		Yes	Yes	No	02/23/2024	70.00
USAP	P40804	106048	834119	Check	1	2146	ORKIN PEST CONTROL INC.	C Corporation	Yes	No	No	02/23/2024	387.25
USAP	P40804	106052	834120	Check	1	3023	SAFETY-KLEEN SYSTEMS	C Corporation	Yes	No	No	02/23/2024	1,396.52
USAP	P40804	106041	834121	Check	1	11736	SOLIANI HEALTH LLC	LLC - Partnership	Yes	No	No	02/23/2024	1,957.50
USAP	P40804	106049	834122	Check	1	2522	TERRY'S HARDWARE	S Corporation	Yes	No	No	02/23/2024	563.24
USAP	P40804	106036	834123	Check	1	10648	TWIN CITIES DOTS AND POP LLC	Ind/Sole Proprietor	Yes	No	No	02/23/2024	619.20
USAP	P40804	106050	834124	Check	1	2651	VAIL RESORTS MGMT CO INC	C Corporation	Yes	No	No	02/23/2024	858.00
USAP	P40804	106051	834125	Check	1	2654	WILD MOUNTAIN	S Corporation	Yes	No	No	02/23/2024	2,190.00
USAP	P40830	106140	834126	Check	1	5510	ACCELERATED TECHNOLOGIES LLC	Ind/Sole Proprietor	Yes	No	No	02/29/2024	1,833.95
USAP	P40830	106094	834127	Check	1	11576	AGILEBITS INC	C Corporation	Yes	No	No	02/29/2024	1,140.16
USAP	P40830	106080	834128	Check	1	1029	AIM ELECTRONICS, INC.	C Corporation	Yes	No	No	02/29/2024	517.90
USAP	P40830	106101	834129	Check	1	11772	AMY BROWN COUNSELING SERVICES	Ind/Sole Proprietor	Yes	No	No	02/29/2024	2,500.00
USAP	P40830	106083	834130	Check	1	10641	BAYCOM INC	S Corporation	Yes	No	No	02/29/2024	67.50
USAP	P40830	106092	834131	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	02/29/2024	4,989.71
USAP	P40830	106151	834132	Check	1	7937	BROTHERS FIRE PROTECTION CO	C Corporation	Yes	No	No	02/29/2024	1,390.20
USAP	P40830	106105	834133	Check	1	11876	BUSSEY, BENJAMIN	Ind/Sole Proprietor	Yes	No	No	02/29/2024	250.00
USAP	P40830	106078	834134	Check	1	10128	CAN CAN WONDERLAND	S Corporation	Yes	No	No	02/29/2024	45.00
USAP	P40830	106155	834135	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	No	No	02/29/2024	5,707.02
USAP	P40830	106152	834136	Check	1	8241	CAPSTONE PUBLISHERS	LLC - Partnership	Yes	No	No	02/29/2024	798.00
USAP	P40830	106145	834137	Check	1	7295	CENTURYLINK	C Corporation	Yes	No	No	02/29/2024	168.90
USAP	P40830	106147	834138	Check	1	7332	CENTURYLINK	C Corporation	Yes	No	No	02/29/2024	3,679.11
USAP	P40830	106102	834139	Check	1	11845	CHANEY ELECTRONICS INC	S Corporation	Yes	No	No	02/29/2024	923.99
USAP	P40830	106088	834140	Check	1	11236	CHORDS AND BOARDS LLC	LLC - S Corp	Yes	No	No	02/29/2024	270.00
USAP	P40830	106108	834141	Check	1	1251	COMMERCIAL KITCHEN SERVICES	S Corporation	Yes	No	No	02/29/2024	446.00
USAP	P40830	106109	834142	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	02/29/2024	49.66
USAP	P40830	106157	834143	Check	1	9747	CULINEX	S Corporation	Yes	No	No	02/29/2024	3,855.88
USAP	P40830	106091	834144	Check	1	11555	CUSTOM COMMUNICATIONS INC	S Corporation	Yes	No	No	02/29/2024	246.48
USAP	P40830	106135	834145	Check	1	3399	DALCO	S Corporation	Yes	No	No	02/29/2024	4,574.13
USAP	P40830	106079	834146	Check	1	10278	DECKER	S Corporation	Yes	No	No	02/29/2024	920.95
USAP	P40830	106110	834147	Check	1	1319	DEMCO	S Corporation	Yes	No	No	02/29/2024	247.85
USAP	P40830	106090	834148	Check	1	11483	DORAN, SCOTT		Yes	No	No	02/29/2024	112.30
USAP	P40830	106106	834149	Check	1	11877	DR. WARD MILLER LLC	S Corporation	Yes	No	No	02/29/2024	325.00
USAP	P40830	106146	834150	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	No	No	02/29/2024	398.87
USAP	P40830	106099	834151	Check	1	11765	FLOURISH CONSULTING LLC	LLC - S Corp	Yes	No	No	02/29/2024	13,000.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P40830	106159	834152	Check	1	R2	GENUINE PARTS COMPANY	C Corporation	Yes	No	No	02/29/2024	18.68
USAP	P40830	106084	834153	Check	1		GERGEN, JASON		Yes	No	No	02/29/2024	300.16
USAP	P40830	106156	834154	Check	1		GOODHUE COUNTY ED DISTRICT 6051	Other	Yes	No	No	02/29/2024	24,073.64
USAP	P40830	106111	834155	Check	1		GRAINGER, W.W..	C Corporation	Yes	No	No	02/29/2024	2,142.57
USAP	P40830	106112	834156	Check	1		GRAPHIC DESIGN INC	S Corporation	Yes	No	No	02/29/2024	122.00
USAP	P40830	106132	834157	Check	1		GROTH MUSIC	S Corporation	Yes	No	No	02/29/2024	36.00
USAP	P40830	106113	834158	Check	1		HASTINGS AREA CHAMBER OF COMME	Other	Yes	No	No	02/29/2024	120.00
USAP	P40830	106114	834159	Check	1	R1	HAWKINS, INC.	C Corporation	Yes	No	No	02/29/2024	115.80
USAP	P40830	106115	834160	Check	1		HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	02/29/2024	176.11
USAP	P40830	106154	834161	Check	1		IMAGINATION PLAYGROUND	Ind/Sole Proprietor	Yes	No	No	02/29/2024	1,920.08
USAP	P40830	106136	834162	Check	1		INFOPRO LEGAL RESOURCES INC	C Corporation	Yes	No	No	02/29/2024	2,625.00
USAP	P40830	106149	834163	Check	1	R3	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	02/29/2024	6,089.44
USAP	P40830	106116	834164	Check	1	R1	J.W. PEPPER & SON INC	S Corporation	Yes	No	No	02/29/2024	110.49
USAP	P40830	106141	834165	Check	1		JIM CARLSON LEASING CO.	C Corporation	Yes	No	No	02/29/2024	42.50
USAP	P40830	106142	834166	Check	1		KENNEDY & GRAVEN, CHARTERD	C Corporation	Yes	No	No	02/29/2024	175.00
USAP	P40830	106089	834167	Check	1	R2	LAFORCE LLC	S Corporation	Yes	No	No	02/29/2024	5,050.00
USAP	P40830	106097	834168	Check	1		MAD DOG BRASS AND WOODWIND RE	Ind/Sole Proprietor	Yes	No	No	02/29/2024	210.00
USAP	P40830	106153	834169	Check	1		MAHTOMEDI HIGH SCHOOL	Other	Yes	No	No	02/29/2024	176.00
USAP	P40830	106118	834170	Check	1		MASSP	Other	Yes	No	No	02/29/2024	175.00
USAP	P40830	106119	834171	Check	1		MENARDS	S Corporation	Yes	No	No	02/29/2024	84.90
USAP	P40830	106104	834172	Check	1		MEYER, JACOB	Ind/Sole Proprietor	Yes	No	No	02/29/2024	250.00
USAP	P40830	106120	834173	Check	1		MINNESOTA COACHES INC	S Corporation	Yes	No	No	02/29/2024	664,317.91
USAP	P40830	106082	834174	Check	1		MINNESOTA DEPT OF HEALTH	Other	Yes	No	No	02/29/2024	35.00
USAP	P40830	106122	834175	Check	1		MINNESOTA SCHOOL BOARDS ASS'N.	Other	Yes	No	No	02/29/2024	230.00
USAP	P40830	106121	834176	Check	1		MIN ORCHESTRA ASSOC.	Other	Yes	No	No	02/29/2024	193.75
USAP	P40830	106107	834177	Check	1		MOREY, MELISSA	Ind/Sole Proprietor	Yes	No	No	02/29/2024	250.00
USAP	P40830	106125	834178	Check	1		MSOPA	Other	Yes	No	No	02/29/2024	360.00
USAP	P40830	106150	834179	Check	1	R1	NAC MECHANICAL & ELECRICAL SERV	S Corporation	Yes	No	No	02/29/2024	22,426.75
USAP	P40830	106123	834180	Check	1		NARDINI FIRE EQUIPMENT	LLC - Partnership	Yes	No	No	02/29/2024	928.43
USAP	P40830	106124	834181	Check	1	R1	NASCO	C Corporation	Yes	No	No	02/29/2024	250.20
USAP	P40830	106133	834182	Check	1	R2	NASSP	Other	Yes	No	No	02/29/2024	385.00
USAP	P40830	106098	834183	Check	1	R1	NOBLE CONSERVATION SOLUTIONS	LLC - Partnership	Yes	No	No	02/29/2024	93,151.51
USAP	P40830	106100	834184	Check	1		NOVA EDUCATION CONSULTANTS	Partnership	Yes	No	No	02/29/2024	4,162.50
USAP	P40830	106117	834185	Check	1		OFFICE OF MN IT SERVICES	Other	Yes	No	No	02/29/2024	33.60
USAP	P40830	106158	834186	Check	1		OPG-3 INC.	S Corporation	Yes	No	No	02/29/2024	205.00
USAP	P40830	106160	834187	Check	1	R1	PC PARTS PLUS LLC	LLC - S Corp	Yes	No	No	02/29/2024	39.98
USAP	P40830	106086	834188	Check	1	R2	PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	02/29/2024	9,792.83
USAP	P40830	106081	834189	Check	1		POELLINGER, KRISTIN		Yes	No	No	02/29/2024	30.12
USAP	P40830	106096	834190	Check	1		PRAIRIE FARMS - WOODBOURY, MN	C Corporation	Yes	No	No	02/29/2024	7,601.59

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P40830	106103	834191	Check	1	11871	RABAEY, JOE		Yes	No	No	02/29/2024	300.16
USAP	P40830	106144	834192	Check	1	7142	REGION 4 AA	C Corporation	Yes	No	No	02/29/2024	360.00
USAP	P40830	106131	834193	Check	1	3029	SCHMITT MUSIC	S Corporation	Yes	No	No	02/29/2024	77.00
USAP	P40830	106126	834194	Check	1	2370	SECRETARY OF STATE	Other	Yes	No	No	02/29/2024	120.00
USAP	P40830	106093	834195	Check	1	11574	SOCIAL CLUB SIMPLE LLC	Ind/Sole Proprietor	Yes	No	No	02/29/2024	45.00
USAP	P40830	106137	834196	Check	1	4529	SOUTHWEST METRO INTERMEDIATE #	Other	Yes	No	No	02/29/2024	14,222.88
USAP	P40830	106139	834197	Check	1	5445	SUMMIT FIRE PROTECTION	C Corporation	Yes	No	No	02/29/2024	280.00
USAP	P40830	106085	834198	Check	1	10898	SYMMETRY ENERGY SOLUTIONS	LLC - Partnership	Yes	No	No	02/29/2024	15,373.08
USAP	P40830	106138	834199	Check	1	5207	THE BOOMERANG PROJECT	S Corporation	Yes	No	No	02/29/2024	11,175.00
USAP	P40830	106127	834200	Check	1	2548	T-MOBILE	C Corporation	Yes	No	No	02/29/2024	146.62
USAP	P40830	106128	834201	Check	1	2559	TRIO SUPPLY	C Corporation	Yes	No	No	02/29/2024	2,763.51
USAP	P40830	106148	834202	Check	1	7490	UNIVERSITY LANGUAGE CTR INC	C Corporation	Yes	No	No	02/29/2024	220.20
USAP	P40830	106134	834203	Check	1	3277	UPPER LAKES FOODS, INC	C Corporation	Yes	No	No	02/29/2024	58,838.19
USAP	P40830	106087	834204	Check	1	11187	VISTAR	C Corporation	Yes	No	No	02/29/2024	2,584.28
USAP	P40830	106129	834205	Check	1	2635	WENGER CORPORATION	S Corporation	Yes	No	No	02/29/2024	2,016.25
USAP	P40830	106130	834206	Check	1	2658	WILLIAMS, MELISSA		Yes	No	No	02/29/2024	270.44
USAP	P40830	106095	834207	Check	1	11649	YOGA BY THERESA	LLC - S Corp	Yes	No	No	02/29/2024	100.00
USAP	P40830	106143	834208	Check	1	6727	ZEH TEK INC	S Corporation	Yes	No	No	02/29/2024	149.00

Bank Total: \$1,874,603.60

Report Total: \$1,874,631.30

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USPR	P248P1	105858		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	02/06/2024	67,122.81
USPR	P248P1	105859		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	02/06/2024	53,006.84
USPR	P248P1	105860		Wire	1	2016	MN TRA	Other	No	Yes	No	02/06/2024	178,696.15
USPR	P248P1	105861		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	02/06/2024	323,943.66
USPR	P248P1	105862		Wire	1	3880	MIL LIFE	C Corporation	No	Yes	No	02/06/2024	0.00
USPR	P248P1	105863		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	02/06/2024	52,058.53
USPR	P248P2	106006		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	02/21/2024	67,106.60
USPR	P248P2	106007		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	02/21/2024	54,219.08
USPR	P248P2	106008		Wire	1	2016	MN TRA	Other	No	Yes	No	02/21/2024	179,418.84
USPR	P248P2	106009		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	02/21/2024	327,851.85
USPR	P248P2	106010		Wire	1	3880	MIL LIFE	C Corporation	No	Yes	No	02/21/2024	0.00
USPR	P248P2	106011		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	02/21/2024	54,866.15
USPR	p248p3	106069		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	02/26/2024	96.44
USPR	p248p3	106070		Wire	1	2016	MN TRA	Other	No	Yes	No	02/26/2024	375.52
USPR	p248p3	106071		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	02/26/2024	498.27
USPR	p248p3	106072		Wire	1	3166	BREMER BANK FEES	Other	No	Yes	No	02/26/2024	268.80
USPR	p248p3	106073		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	02/26/2024	50.06
USPR	P248P1	105867	105673	Check	1	8854	FELHABER LARSON	C Corporation	Yes	Yes	Yes	02/06/2024	100.00
USPR	P248P1	105867	105673	Check	1	8854	FELHABER LARSON	C Corporation	Yes	Yes	Yes	02/21/2024	(100.00)
USPR	P248P1	105865	105674	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	Yes	No	02/06/2024	16,996.62
USPR	P248P1	105866	105675	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	02/06/2024	10.00
USPR	P248P1	105864	105676	Check	1	11853	RIVERVIEW LAW OFFICE, PLLC	S Corporation	Yes	Yes	No	02/06/2024	264.42
USPR	p248p1	105869	105677	Check	1	11861	VITZHUM, DENISE		Yes	Yes	No	02/08/2024	207.79
USPR	P248p2	106020	105678	Check	1	5234	EDUCATION MINNESOTA	Other	Yes	No	No	02/21/2024	16.00
USPR	P248p2	106012	105679	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	No	No	02/21/2024	1,668.62
USPR	P248p2	106015	105680	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	No	No	02/21/2024	16,996.62
USPR	P248p2	106022	105681	Check	1	7384	HIGH SCHOOL FACULTY SCHOLARSHI		Yes	Yes	No	02/21/2024	82.00
USPR	P248p2	106016	105682	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	02/21/2024	10.00
USPR	P248p2	106017	105683	Check	1	2002	MINNESOTA TEAMSTERS LOCAL 320	Other	Yes	Yes	No	02/21/2024	2,280.00
USPR	P248p2	106018	105684	Check	1	2010	NC'PERS GROUP LIFE INS -157410	C Corporation	Yes	Yes	No	02/21/2024	32.00
USPR	P248p2	106014	105685	Check	1	11853	RIVERVIEW LAW OFFICE, PLLC	S Corporation	Yes	Yes	No	02/21/2024	270.83
USPR	P248p2	106021	105686	Check	1	6780	SEIU LOCAL 284	Other	Yes	No	No	02/21/2024	1,409.37
USPR	P248p2	106013	105687	Check	1	11741	ST. CROIX VALLEY FOUNDATION	C Corporation	Yes	Yes	No	02/21/2024	80.00
USPR	P248p2	106019	105688	Check	1	2576	UNITED WAY	Other	Yes	No	No	02/21/2024	363.00
USPR	p248p2	106024	105689	Check	1	11889	ZEPHIER, CHESSA		Yes	Yes	No	02/22/2024	499.48
USPR	p248p2	106026	105690	Check	1	2482	STORLIE, AL		Yes	No	No	02/22/2024	51.71
USPR	p248p2	106025	105691	Check	1	11890	WILSON, ANGELA		Yes	No	No	02/22/2024	1,137.06

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USPR	p248p3	106074	105692	Check	1	11734	THE HARTFORD	C Corporation	Yes	No	No	02/26/2024	11,830.42
Bank Total:													\$1,413,785.54
Report Total:													\$1,413,785.54

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USBP	P408B1	106063	1284	Check	1 5078		BREDEMUS HARDWARE CO INC	C Corporation	Yes	Yes	No	02/23/2024	1,582.02
USBP	P408B1	106060	1285	Check	1 10938		DERAU CONSTRUCTION LLC	LLC - S Corp	Yes	Yes	No	02/23/2024	166,658.50
USBP	P408B1	106062	1286	Check	1 4015	R1	VIRCO	C Corporation	Yes	No	No	02/23/2024	4,651.07
USBP	P408B1	106061	1287	Check	1 2663		WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	No	No	02/23/2024	1,255.33
Bank Total:													\$174,146.92
Report Total:													\$174,146.92

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
ACTV	P07ASB	105875		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	02/09/2024	4,228.09
ACTV	P08AS2	105877	38201	Check	1	7337	GATEWAY MUSIC FESTIVALS & TOURS	S Corporation	Yes	Yes	No	02/09/2024	115.00
ACTV	P08AS2	105876	38202	Check	1	11773	HARTMAN, ANN		Yes	Yes	No	02/09/2024	132.97
ACTV	P08AS2	105879	38203	Check	1	8694	KUMMER, CINDY		Yes	Yes	No	02/09/2024	1,727.85
ACTV	P08AS2	105878	38204	Check	1	7355	YOUTH IN MUSIC	LLC - Partnership	Yes	Yes	No	02/09/2024	850.00
ACTV	P08AS3	105997	38205	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	Yes	No	02/16/2024	242.36
ACTV	P08AS4	106030	38206	Check	1	11887	DELAINA KURTZ		Yes	No	No	02/23/2024	48.23
ACTV	P08AS4	106032	38207	Check	1	7166	FORTRESS SOFTWARE INC	C Corporation	Yes	No	No	02/23/2024	484.70
ACTV	P08AS4	106028	38208	Check	1	11773	HARTMAN, ANN		Yes	No	No	02/23/2024	21.56
ACTV	P08AS4	106027	38209	Check	1	11362	OUT THERE NORDIC	C Corporation	Yes	Yes	No	02/23/2024	1,040.00
ACTV	P08AS4	106029	38210	Check	1	11857	SAWYER TJOMSLAND		Yes	No	No	02/23/2024	48.82
ACTV	P08AS4	106031	38211	Check	1	2563	TROPHIES PLUS	Ind/Sole Proprietor	Yes	No	No	02/23/2024	140.00

Bank Total: \$9,079.58

Report Total: \$9,079.58

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
SCH	p4073p	105689	304520	Check	1	11327	MINNESOTA STATE UNIVERSITY, MANK	Other	Yes	Yes	Yes	02/22/2024	(2,000.00)
SCH	P4081P	105831	304523	Check	1	11882	NORTH DAKOTA STATE COLLEGE OF S		Yes	Yes	No	02/01/2024	1,000.00
SCH	P4082P	105856	304524	Check	1	11598	ALEXANDRIA TECHNICAL & COMMUNIT	Other	Yes	Yes	No	02/06/2024	1,000.00
SCH	P4082P	105855	304525	Check	1	1132	BEMIDJI STATE UNIVERSITY	Other	Yes	Yes	No	02/06/2024	1,000.00
SCH	P4082P	105857	304526	Check	1	8076	UNIVERSITY OF NORTHWESTERN - MN	Other	Yes	Yes	No	02/06/2024	2,500.00
SCH	P4083P	105874	304527	Check	1	5293	CONCORDIA UNIVERSITY	C Corporation	Yes	Yes	No	02/08/2024	500.00
SCH	P4083P	105870	304528	Check	1	11306	DAKOTA COUNTY TECHNICAL COLLEG	Other	Yes	Yes	No	02/08/2024	1,000.00
SCH	P4083P	105871	304529	Check	1	11306	DAKOTA COUNTY TECHNICAL COLLEG	Other	Yes	Yes	No	02/08/2024	1,000.00
SCH	P4083P	105872	304530	Check	1	11650	ST CLOUD STATE UNIVERSITY	Other	Yes	Yes	No	02/08/2024	1,000.00
SCH	P4083P	105873	304531	Check	1	2579	UNIVERSITY OF MINNESOTA, TWIN CI	Other	Yes	Yes	No	02/08/2024	1,000.00
SCH	P4084P	106023	304532	Check	1	11604	COLLEGE OF SAINT BENEDICT	C Corporation	Yes	Yes	No	02/22/2024	500.00
SCH	P4085P	106076	304533	Check	1	8712	LUTHER COLLEGE		Yes	No	No	02/27/2024	2,000.00
SCH	P4085P	106075	304534	Check	1	11339	UNIVERSITY OF WISCONSIN - STOUT	Other	Yes	No	No	02/27/2024	2,000.00

Bank Total: \$12,500.00

Report Total: \$12,500.00

HASTINGS PUBLIC SCHOOLS
Dental Self-Funded Summary
Period Ending February 29, 2024

Sequence: Crs, Org, Fd

						24REV											
		Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	% YTD	Remaining Balance						
R	20	000	000	000	087	000	422	000	000	000	000	000	000	000	000	000	000
						EE Unpaid Premiums											
R	20	000	000	000	092	000	422	000	(3,258.15)	(40,031.65)	111%	0.00	0.00	111%	0.00	4,031.65	
						Interest-Dental											
R	20	000	000	000	095	000	422	000	(509,364.00)	(327,113.95)	64%	0.00	0.00	64%	0.00	(182,250.05)	
						Employer Share/Premiums											
R	20	000	000	000	097	000	422	000	(110,074.00)	(67,468.18)	61%	0.00	0.00	61%	0.00	(42,605.82)	
						Employee Share/Premiums											
R	20	000	000	000	098	000	422	000	(104,819.00)	(80,105.99)	76%	0.00	0.00	76%	0.00	(24,713.01)	
						Retiree-Cobra Share/Premium											
E	20	005	105	000	301	000	422	000	35,957.00	23,865.60	66%	0.00	0.00	66%	0.00	12,091.40	
						Fees-Carrier & Consultant											
E	20	005	105	000	302	000	422	000	605,136.00	385,240.76	64%	0.00	0.00	64%	0.00	219,895.24	
						Claims-Dental											
						000 Districtwide											
						Report Totals:											
									(119,164.00)	(105,613.41)	89%	0.00	0.00	89%	0.00	(13,550.59)	
									(119,164.00)	(105,613.41)	89%	0.00	0.00	89%	0.00	(13,550.59)	

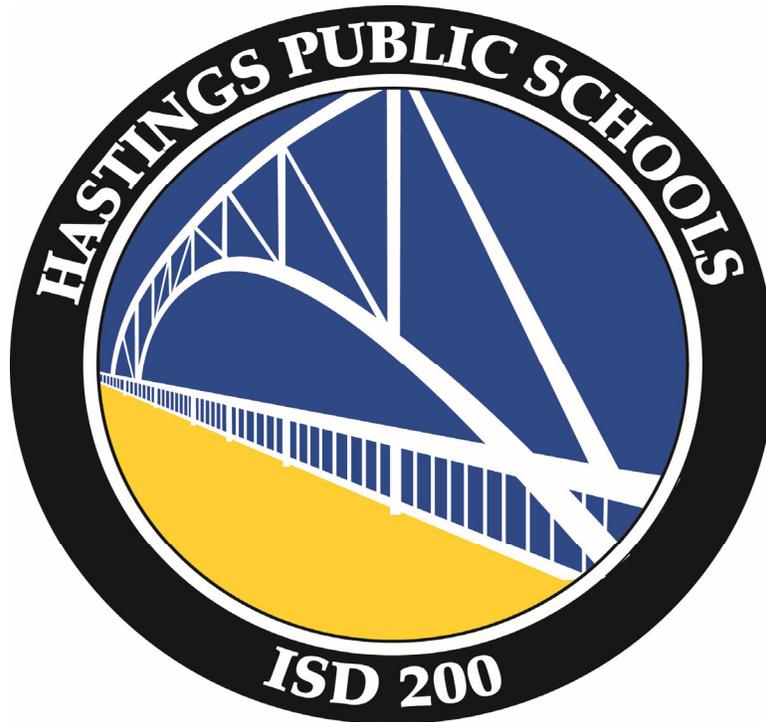
HASTINGS PUBLIC SCHOOLS

Health Self-Funded Summary

Period Ending February 29, 2024

Sequence: Crs, Org, Fd

						24REV													
						Annual Budget		Period 202408		Year To Date		% YTD Encumbrances		% YTD + Enc		Remaining Balance			
R	21	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00	0.00		
R	21	000	000	000	092	000	422	000	Interest - Health	(165,000.00)	(9,887.22)	(148,729.29)	90%	0.00	90%	(16,270.71)			
R	21	000	000	000	095	000	422	000	Employer Share/Premiums	(6,910,523.00)	(587,889.51)	(4,572,316.58)	66%	0.00	66%	(2,338,206.42)			
R	21	000	000	000	097	000	422	000	Employee Share/Premiums	(1,190,911.00)	(95,650.00)	(665,940.11)	56%	0.00	56%	(524,970.89)			
R	21	000	000	000	098	000	422	000	Retiree-Cobra Share/Premium	(385,263.00)	(39,041.82)	(274,422.82)	71%	0.00	71%	(110,840.18)			
R	21	000	000	000	099	000	422	000	ER/Trust Share for Retirees	(19,410.00)	(1,202.50)	(14,600.00)	75%	0.00	75%	(4,810.00)			
E	21	005	105	000	317	000	422	000	Network Fees	18,000.00	(6,269.27)	2,063.81	11%	0.00	11%	15,936.19			
E	21	005	105	000	322	000	422	000	PaydHealth Fees	68,870.13	6,630.00	48,593.56	71%	0.00	71%	20,276.57			
E	21	005	105	000	300	000	422	000	Pharmacy Rebates/Admin Fee	(279,266.00)	(46,792.14)	(243,237.30)	87%	0.00	87%	(36,028.70)			
E	21	005	105	000	301	000	422	000	Veba/Flex/TrustPoint	20,000.00	1,485.00	12,349.92	62%	0.00	62%	7,650.08			
E	21	005	105	000	302	000	422	000	Claims-Medical	7,422,512.00	841,648.39	4,222,487.58	57%	0.00	57%	3,200,024.42			
E	21	005	105	000	307	000	422	000	Health Carrier TPA	226,512.00	18,480.00	135,288.00	60%	0.00	60%	91,224.00			
E	21	005	105	000	308	000	422	000	StopLoss	404,988.00	32,493.84	266,926.52	66%	0.00	66%	138,061.48			
E	21	005	105	000	309	000	422	000	Fitness reimbursements	0.00	0.00	1,190.00	0%	0.00	0%	(1,190.00)			
E	21	005	105	000	312	000	422	000	Consultant-OneDigital \$40.00	41,200.00	0.00	40,600.00	99%	0.00	99%	600.00			
E	21	005	105	000	305	000	422	000	Claims-Pharmacy/RX	1,602,559.00	146,042.72	965,652.32	60%	0.00	60%	636,906.68			
E	21	005	105	000	314	000	422	000	Springbuk Fee \$1/pm/pm	5,148.00	1,293.00	3,885.00	75%	0.00	75%	1,263.00			
									000 Districtwide	859,416.13	261,340.49	(220,209.39)	(26%)	0.00	(26%)	1,079,625.52			
R	21	000	000	000	094	326	422	000	Employer-VEBA Trust Rev	(668,400.00)	(55,367.02)	(426,601.97)	64%	0.00	64%	(241,798.03)			
R	21	000	000	000	089	326	422	000	Employer-PCORI-ACA \$2.54	(3,045.00)	0.00	(3,186.18)	105%	0.00	105%	141.18			
E	21	005	105	000	301	326	422	000	Employer-VEBA Trust Prnt.	668,400.00	55,833.72	426,601.97	64%	0.00	64%	241,798.03			
E	21	005	105	000	313	326	422	000	Employer-PCORI- ACA \$2.54	3,045.00	0.00	3,186.18	105%	0.00	105%	(141.18)			
									326 District Additional R/E	0.00	466.70	0.00	0%	0.00	0%	(0.00)			
R	21	000	000	000	088	331	422	000	P-1 Wellness Credit	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)			
E	21	005	105	000	335	331	422	000	Short-Term Lease/Rental	5,000.00	430.35	3,464.31	69%	0.00	69%	1,535.69			
E	21	005	105	000	366	331	422	000	Participation Fees Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00			
E	21	005	105	000	401	331	422	000	Supplies Wellness	9,500.00	0.00	0.00	0%	0.00	0%	9,500.00			
E	21	005	105	000	305	331	422	000	Consult/Fees For Svc	0.00	0.00	200.00	0%	0.00	0%	(200.00)			
E	21	005	105	000	314	331	422	000	Consultant Expense Wellness	500.00	0.00	0.00	0%	0.00	0%	500.00			
E	21	005	105	000	309	331	422	000	Wellbeats/JE Fitness Reimb.	0.00	0.00	0.00	0%	0.00	0%	0.00			
									331 Wellness R/E	0.00	430.35	3,664.31	0%	0.00	0%	(3,664.31)			
									Report Totals:	859,416.13	262,237.54	(216,545.08)	(25%)	0.00	(25%)	1,075,961.21			



REVISED BUDGET #2
2023-2024
March 2024



**INDEPENDENT
SCHOOL
DISTRICT 200**

STRATEGIC PLAN

ONE MISSION. SEVEN CORE VALUES. ALL LEARNERS.



MISSION

Our Core Purpose

We Care
We Empower
We Achieve

Students are the heart of all we do

OUR CORE VALUES

Drivers of Our Words and Actions

- 1 Student-Centered** - Students at the heart of our words, actions, and decisions
- 2 Compassion and Respect** - How we treat each other daily
- 3 Agility** - Building capacity and skill to proactively respond to the signs of the times, the conditions, and the needs of oneself and others
- 4 Innovation** - Constantly striving to improve and to creatively address challenges and opportunities
- 5 Voice and Choice** - Expressing one's experiences and pursue one's passions
- 6 Partnership** - Seeking to connect, to engage, to leverage the assets and interests of others to improve our students, schools, and communities
- 7 Empathy** - Aspiring to understand and share the feelings of another

VISION

What We Intend to Create

Hastings Public Schools is The Choice of Families for:

A **Caring** and Inclusive Culture for All

- Safe, accepting, and respectful schools where individual uniqueness, talents, and interests are nurtured
- One's voice is expressed, heard, and valued
- A united and resilient culture of family and community

That **Empowers** Students, Families, and Staff

- Opportunities and choices are accessible and diverse
- Community collaborations and connections are abundant, robust, and engaging
- Service and support to school and community is energized, recognized, and celebrated

Focused on **Achievement** and Engagement in All We Do

- All students and staff realize the depth and breadth of their passions and are supported academically, socially, and emotionally to achieve
- Learning and development as a whole person is energizing, empowering, engaging, and excelling for students and staff

STRATEGIC ANCHORS

Drivers of Our Continuous Improvement

- A. Engaged Learners**
- B. Effective Operations**
- C. Communication and Collaboration**

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BUDGET TIMELINE HASTINGS ISD 200

January

- ❖ Capital requests for next fiscal year from Principals, Directors, Technology, Maintenance
- ❖ Capital and LTFM project planning for next fiscal year started
- ❖ Technology preliminary budget for next fiscal year
- ❖ Staff Dev/Assessment/Testing preliminary budgets

February

- ❖ Start negotiations on contracts/bids for next year (Transportation Provider, Copiers, Health/Dental/Life/LTD, Student Photographer, Transportation Routing/Oversight, Facility Capital and Maintenance Planning, Environmental Health & Safety Services, School Resource Officer/Traffic Control)
- ❖ Revenue budget for next fiscal year
- ❖ Review current Food Service budget and budget for next fiscal year
- ❖ Finalize Technology budget for next fiscal year
- ❖ Review any changes for Operations & Maintenance budget for next fiscal year
- ❖ Staffing model completed based on enrollment projection and class size ratios

March

- ❖ Community Education budget for next fiscal year
- ❖ Finalize Capital budget for next fiscal year
- ❖ Finalize LTFM budget for next fiscal year
- ❖ Finalize Operations & Maintenance budget for next fiscal year

April

- ❖ Title program budgets for next fiscal year
- ❖ Special Services programs finance budgets for next fiscal year
- ❖ All district wide office budgets for next fiscal year
- ❖ Update 5 Year Forecast
- ❖ Any redistribution of next year's budget \$'s for buildings and athletics to Business Office.
- ❖ Every department should review budgets and make final purchases for current year

May

- ❖ Payroll Calculation for next fiscal year
- ❖ Send invoices to Business Office for payment of final purchases for current year
- ❖ Clean up any outstanding PO's on the system for current year
- ❖ Start OPEB Study (every other year)

June

- ❖ Application and board approval of Aid Anticipation Certificates of Indebtness for next fiscal year
- ❖ Update APU projections according to first MARSS run for current year
- ❖ Adopted budget for next fiscal year approved by the board
- ❖ Submit 10 Year LTFM Plan to MDE

July-September

- ❖ Audit completed
- ❖ Preliminary local property tax levy information for next fiscal year submitted to Mn. Dept. of Ed. and approved by the school board

October

- ❖ Preliminary audit numbers for prior year should be available
- ❖ Revise current year budget based on audit information, other contract updates, and updated APU projections based on Oct. 1 count
- ❖ Update supply budgets based on Oct. 1 enrollment
- ❖ Budget adjustment process for next fiscal year

November-December

- ❖ Auditor presentation to the board
- ❖ Truth in Taxation hearing
- ❖ Board certifies final property tax levy for next fiscal year
- ❖ Revised Budget for current year is approved by the board
- ❖ Budget adjustment process for next fiscal year
- ❖ Budget Publication in official newspaper

Revenue/Expenditure/Fund Balance Changes- Revised #1 VS Revised #2 Budget 23-24
--

<u>Revenues General Fund Unassigned</u>	<u>Amount</u>
State Special Ed Aid (budget \$9,980,000)	680,000
Federal Special Ed Aid - salaries and benefits from federal to state	(180,000)
Federal Special Ed Aid - applied to tuition	330,000

Total Revenue Budget Increase F1-Unassigned	830,000
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<u>Expenditures General Fund Unassigned</u>	
Federal Special Ed Tuition Bills	330,000

Total Expenditure Budget Increase F1-Unassigned	330,000
--	----------------

500,000

Fund Balances-Projected Ending Balances General Fund

	<u>Net Change</u>	<u>Revised #2</u>	<u>Revised #1</u>
Restricted -Capital, Def Maint, H&S, GT,St Dev, Tchr Eval	0	10,840,334	10,840,334
Committed- Pension/ASL, Technology	0	698,603	698,603
Unassigned	500,000	<u>15,875,723</u>	<u>15,375,723</u>
Total Projected Fund Balance Changes F1	500,000	27,414,661	26,914,661

Hastings ISD # 200 2023-2024 Revised #2

		Audited				
		<u>Balance 6/30/23</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>	<u>Balance 6/30/24</u>
1/10/11/12	GENERAL FUND					
403	Staff Development	318,151.38	634,680.98	952,832.36	(318,151.38)	0.00
412	Literacy Incentive Aid	-	216,494.04	0.00	216,494.04	216,494.04
467	LTFM (old def maint and H&S)	6,179,152.73	1,756,749.82	3,100,000.00	(1,343,250.18)	4,835,902.55
424	Operating Capital	4,933,491.46	1,135,452.80	2,283,837.09	(1,148,384.29)	3,785,107.17
424-287	Lease Levy Capital	(57,229.75)	255,506.68	255,506.68	0.00	(57,229.75)
428	Learning & Development	0.00	854,608.30	854,608.30	0.00	0.00
434	Area Learning Center	0.00	375,000.00	375,000.00	0.00	0.00
438	Gifted & Talented	95,082.51	57,795.92	58,576.62	(780.70)	94,301.81
439	English Learners	0.00	65,225.22	65,225.22	0.00	0.00
441/459	Basic Skills	0.00	1,399,448.83	752,933.68	646,515.15	646,515.15
441-620	Basic Skills-ECSE	0.00	40,565.56	27,238.00	13,327.56	13,327.56
441-630	Basic Skills-Staars	2,101.59	8,503.65	100.00	8,403.65	10,505.24
443	School Library Aid	0.00	71,979.48	71,979.48	0.00	0.00
449	Safe Schools-Crime Levy	0.00	155,371.23	155,371.23	0.00	0.00
448	Achievement & Integration	0.00	288,677.11	288,677.11	0.00	0.00
472	MA/3rd Party	187,593.57	225,000.00	170,273.00	54,727.00	242,320.57
401	Student Activities (Fund 10 - tied to fund 1)	140,120.38	250,000.00	250,000.00	0.00	140,120.38
464	Donations & Grants (Fund 11 - tied to fund 1)	649,933.27	640,619.00	640,619.00	0.00	649,933.27
402	Scholarships (Fund 12 - tied to fund 1)	263,035.97	120,000.00	120,000.00	0.00	263,035.97
	RESTRICTED	12,711,433.11	8,551,678.62	10,422,777.77	(1,871,099.15)	10,840,333.96
418	Pension and ASL (trnsf from 422)	81,143.99	134,665.00	88,390.04	46,274.96	127,418.95
461-392	Technology (trnsf from 422) <small>e-rate, no expenses until bond \$ are spent</small>	934,543.50	0.00	363,359.00	(363,359.00)	571,184.50
	COMMITTED	1,015,687.49	134,665.00	451,749.04	(317,084.04)	698,603.45
462-001	Subsequent Year's Expenditures	46,643.18	0.00	46,643.18	(46,643.18)	0.00
	ASSIGNED	46,643.18	0.00	46,643.18	(46,643.18)	0.00
397,891 CO	GASB 68 TRA/State contribution	0.00	180,000.00	180,000.00	0.00	0.00
	Fed. Title-Spec Ed, AI Aid, LCTS R=E	0.00	1,571,663.48	1,571,663.48	0.00	0.00
	Esser R=E	0.00	1,759,802.32	1,759,802.32	0.00	0.00
	Technology/Pension, ASL	0.00	(134,665.00)	0.00	(134,665.00)	(134,665.00)
	English Learners	0.00	0.00	268,763.78	(268,763.78)	(268,763.78)
	Basic Skills (JE Year end)	0.00	0.00	0.00	0.00	0.00
	Area Learning Center	0.00	0.00	181,511.00	(181,511.00)	(181,511.00)
	Safe Schools/Crime Levy	0.00	0.00	183,320.06	(183,320.06)	(183,320.06)
	Student Support Personnel	0.00	93,347.92	93,347.92	0.00	0.00
	Spec. Ed. State/Misc	0.00	10,010,000.00	10,485,250.00	(475,250.00)	(475,250.00)
	Transportation	0.00	2,058,747.17	5,240,171.15	(3,181,423.98)	(3,181,423.98)
	<small>(does not include extra curr. budgeted at sites)</small>					
	Unassigned	15,455,620.53	42,123,547.56	37,278,510.80	4,845,036.76	20,300,657.29
	<small>Fund 1 includes pmt to OPEB Trust (\$644,644) 22-23 & 23-24</small>					
422	UNASSIGNED	15,455,620.53	57,662,443.45	57,242,340.51	420,102.94	15,875,723.47
1/10/11/12	TOTAL GENERAL FUND	29,229,384.31	66,348,787.07	68,163,510.50	(1,814,723.43)	27,414,660.88
			66,348,787.07	68,163,510.50	(79,897.06)	
			0.00	0.00	(500,000.00)	

22-23 Rev #1
(SpEd Aid-9,980,000)

Hastings ISD # 200	2023-2024 Revised #2
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Audited					
	Balance 6/30/23	Revenues	Expenditures	Net Budget	Balance 6/30/24

2	FOOD SERVICE FUND					
464-418	Pension and ASL (trnsf from 464)	33,501.76	7,849	6,954	895	34,396.70
			includes \$70 interest			
464	Food Service Program	988,884.56	3,395,999	3,689,811	(293,812)	695,072.36
	Includes pmt to OPEB Trust (\$20,933) 22-23 & 23-24					
	RESTRICTED	1,022,386.32	3,403,848	3,696,765	(292,917)	729,469.06
	TOTAL FOOD SERVICE FUND	1,022,386.32	3,403,848	3,696,765	(292,917)	729,469.06

4	COMMUNITY SERVICE FUND					
431	Community Education General	252,088.55	1,677,893	1,700,575	(22,682)	229,406.33
432	ECFE	75,310.20	287,513	348,281	(60,768)	14,542.64
444	School Readiness	22,669.35	605,386	656,401	(51,014)	(28,345.05)
447	ABE	0.00	13,042	13,042	0	0.00
464-418	Pension and ASL (trnsf from trust 18 & above GL)	13,477.40	25,080	0	25,080	38,557.40
464-599	Screening	0.00	9,033	29,211	(20,178)	(20,177.74)
464	Non Public	24,629.29	101,839	101,840	(1)	24,628.39
	RESTRICTED	388,174.79	2,719,786	2,849,349	(129,563)	258,611.97
	TOTAL COMMUNITY SERVICE FUND	388,174.79	2,719,786	2,849,349	(129,563)	258,611.97

6	BUILDING CONSTRUCTION FUND					
464	Building Construction	4,869,085.05	140,000	5,009,085	(4,869,085)	0.00
	RESTRICTED	4,869,085.05	140,000	5,009,085	(4,869,085)	0.00
	TOTAL BLDG CONSTRUCTION FUND	4,869,085.05	140,000	5,009,085	(4,869,085)	0.00

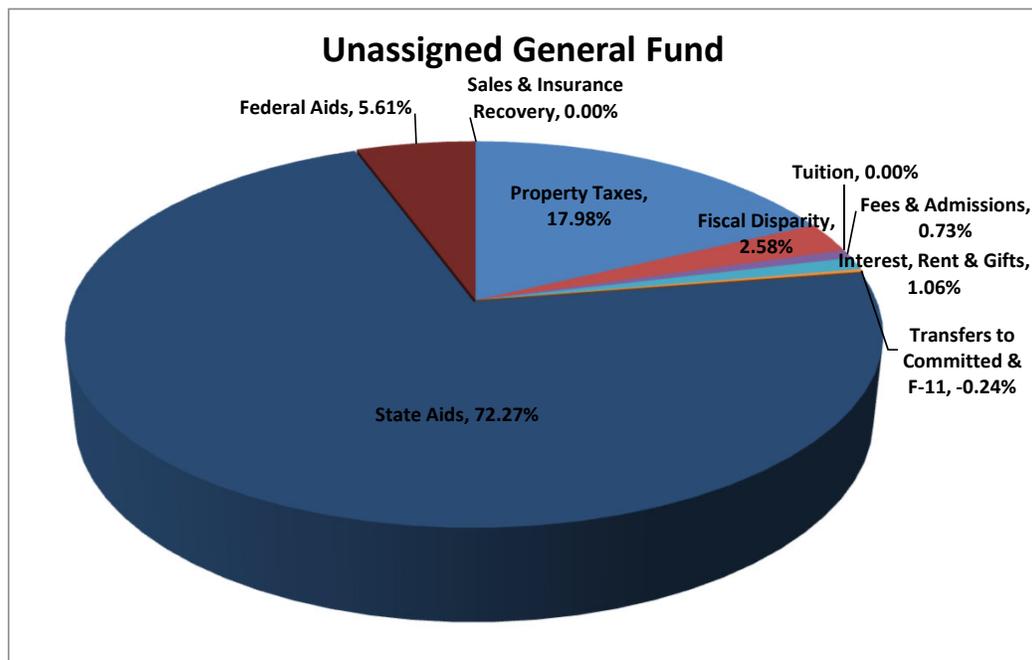
7	DEBT SERVICE FUND					
451	QSCB Sinking Fund (GL JE)	14,026,812.14	648,518	(812,000)	1,460,518	15,487,329.66
464	Debt Service	1,075,303.58	4,586,868	4,683,750	(96,882)	978,421.58
	RESTRICTED	15,102,115.72	5,235,386	3,871,750	1,363,636	16,465,751.24
	TOTAL DEBT SERVICE FUND	15,102,115.72	5,235,386	3,871,750	1,363,636	16,465,751.24

TRUST FUNDS						
18	CE Pension and ASL	61,611.35	800	0	800	62,411.35
20	Dental Self-Funded	1,194,890.07	760,257.00	641,093.00	119,164	1,314,054.07
21	Health Self-Funded	4,409,083.27	9,357,552.00	10,216,968.13	(859,416)	3,549,667.14
45---000	IRR-OPEB- PERA	5,931,462.24	959,829	596,085	363,744	6,295,206.14
	TOTAL TRUST FUNDS	11,597,046.93	11,078,438	11,454,146	(375,708)	11,221,338.70

	TOTAL ALL FUNDS	62,208,193	88,926,245	95,044,606	(6,118,361)	56,089,832
			88,926,245.00	95,044,606.27		
			0	0		

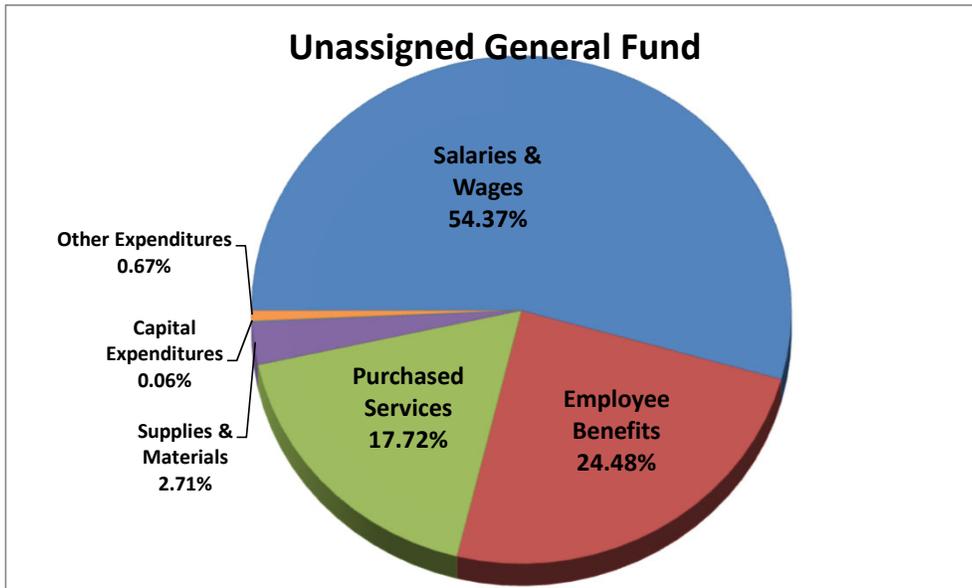
HASTINGS ISD # 200 REVENUES BY SOURCE

General Fund (1)		Final	Final	Revised	Revised #2
		21-22	22-23	23-24	23-24
Restricted					
001-020	Property Taxes	2,523,402	2,296,877	2,428,932	2,428,932
050-069	Fees/Admissions	95,022	94,899	102,000	102,000
070-079	3rd Party Medical Asst.	310,997	219,499	225,000	225,000
090-099	Interest, Rent & Gifts	31,500	30,000	30,000	30,000
200-399	State Aids	1,610,859	1,603,958	4,755,127	4,755,127
600-630	Sales & Insurance Recovery	30,185	1,500	0	0
		4,601,966	4,246,733	7,541,060	7,541,060
Committed					
090-099	Interest	521	0	0	0
090-099	E-Rate	0	0	0	0
090-099	Transfer from Unassigned	146,211	134,665	134,665	134,665
		146,732	134,665	134,665	134,665
Unassigned					
001-020	Property Taxes	8,748,736	8,781,799	10,366,864	10,366,864
001-020	Fiscal Disparity	1,656,173	1,655,194	1,490,284	1,490,284
021-049	Tuition	108,364	113,816	0	0
050-069	Fees & Admissions	356,993	436,943	422,629	422,629
090-099	Interest, Rent & Gifts	212,206	1,229,994	613,280	613,280
090-099	Transfers to Committed & F-11	(147,319)	(135,142)	(136,284)	(136,284)
200-399	State Aids	38,531,010	39,703,118	40,989,785	41,669,785
400-599	Federal Aids	2,960,019	4,782,524	3,085,886	3,235,886
600-630	Sales & Insurance Recovery	9,070	9,761	0	0
		52,435,253	56,578,007	56,832,443	57,662,443
Student Activities Fund (10)					
050-069	Fees/Admissions	127,669	145,852	131,000	131,000
090-099	Interest/Rent/Gifts/Grant	2,146	4,052	22,500	22,500
600-630	Sales	65,804	54,064	96,500	96,500
		195,619	203,969	250,000	250,000
Deferred Accounts-Donations/Misc (11)					
050-069	Fees/Admissions	69,360	85,920	125,000	125,000
090-099	Deferred Donations	106,143	6,004	0	0
090-099	Transfer from Unassigned	1,108	477	1,619	1,619
090-099	Interest/Rent/Gifts/Grant	243,918	382,605	384,000	384,000
600-630	Sales	48,100	43,048	130,000	130,000
		468,629	518,053	640,619	640,619
Scholarships Fund (12)					
090-099	Interest/Rent/Gifts/Grant	126,562	146,156	120,000	120,000
600-630	Sales	601	1,270	0	0
		127,163	147,426	120,000	120,000
General Fund (01/10/11/12) Total		57,975,361	61,828,853	65,518,787	66,348,787



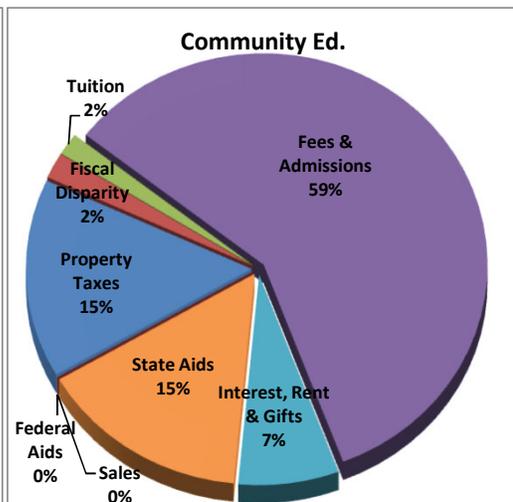
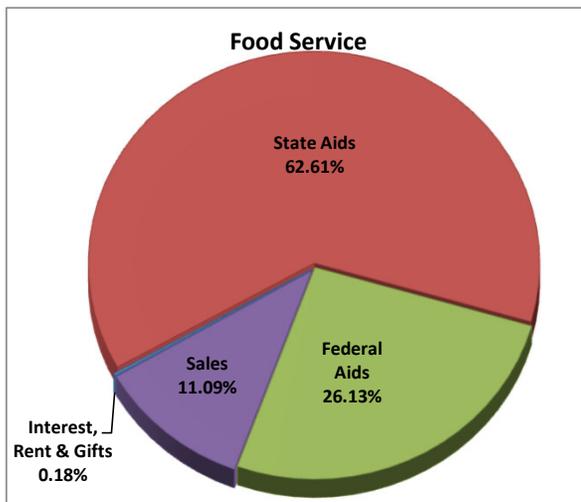
HASTINGS ISD # 200 EXPENDITURES BY OBJECT

<u>General Fund (1)</u>	<u>Final</u>	<u>Final</u>	<u>Revised</u>	<u>Revised #2</u>
	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>
Restricted				
100-199 Salaries & Wages	1,012,444	713,532	2,361,889	2,361,889
200-299 Employee Benefits	441,775	269,109	752,412	752,412
300-399 Purchased Services	560,496	705,401	1,210,153	1,210,153
400-499 Supplies & Materials	283,203	474,907	601,947	601,947
500-599 Capital Expenditures	1,910,437	1,105,558	4,485,458	4,485,458
800-899 Other Expenditures	10,141	5,283	300	300
	<u>4,218,496</u>	<u>3,273,790</u>	<u>9,412,159</u>	<u>9,412,159</u>
Committed				
100-199 Salaries & Wages	6,479	6,479	0	0
200-299 Employee Benefits	324,558	193,912	88,390	88,390
300-399 Purchased Services	0	0	0	0
400-499 Supplies & Materials	0	0	322,400	322,400
500-599 Capital Expenditures	0	0	40,959	40,959
	<u>331,036</u>	<u>200,391</u>	<u>451,749</u>	<u>451,749</u>
Unassigned				
100-199 Salaries & Wages	29,508,544	30,424,369	31,146,428	31,146,428
200-299 Employee Benefits	13,241,184	13,219,442	14,025,516	14,025,516
300-399 Purchased Services	8,162,101	9,462,292	9,818,791	10,148,791
400-499 Supplies & Materials	1,501,291	2,508,396	1,551,758	1,551,758
500-599 Capital Expenditures	109,268	256,047	32,918	32,918
800-899 Other Expenditures	402,963	365,772	383,573	383,573
	<u>52,925,350</u>	<u>56,236,318</u>	<u>56,958,984</u>	<u>57,288,984</u>
Student Activities Fund (10)				
300-399 Purchased Services	86,245	134,902	86,500	86,500
400-599 Supplies & Capital	85,039	74,584	158,500	158,500
800-899 Other Expenditures	19,428	16,449	5,000	5,000
	<u>190,712</u>	<u>225,934</u>	<u>250,000</u>	<u>250,000</u>
Deferred Accounts-Donations/Misc (11)				
100-199 Salaries & Wages	86,418	91,439	73,349	73,349
200-299 Employee Benefits	9,709	10,578	11,265	11,265
300-399 Purchased Services	101,917	104,886	170,005	170,005
400-499 Supplies & Materials	143,129	259,506	361,000	361,000
500-599 Capital Expenditures	127,251	61,928	25,000	25,000
800-899 Other Expenditures	205	1,274	0	0
	<u>468,629</u>	<u>529,611</u>	<u>640,619</u>	<u>640,619</u>
Scholarships Fund (12)				
800-899 Other Expenditures	120,100	120,100	120,000	120,000
	<u>120,100</u>	<u>120,100</u>	<u>120,000</u>	<u>120,000</u>
General Fund (01/10/11/12) Total	58,254,324	60,586,145	67,833,511	68,163,511



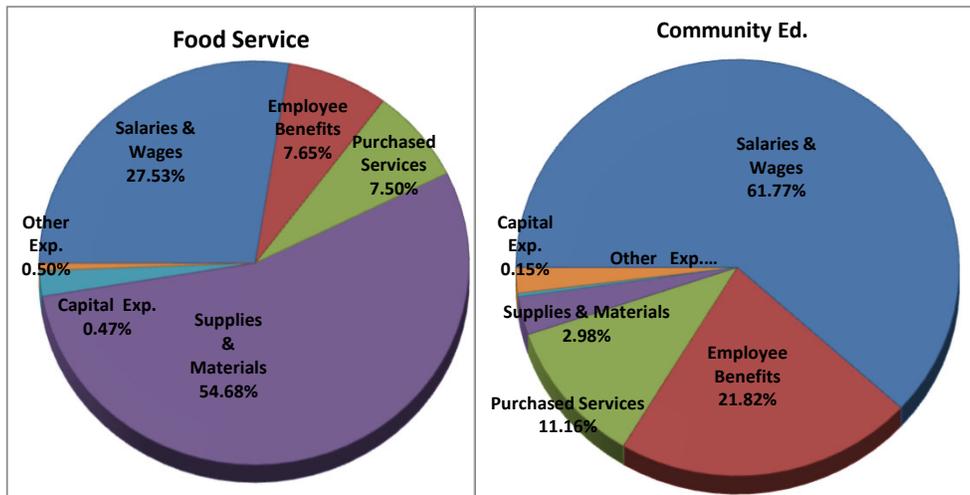
HASTINGS ISD # 200 REVENUES BY SOURCE

	Final <u>21-22</u>	Final <u>22-23</u>	Revised <u>23-24</u>	Revised #2 <u>23-24</u>
<u>Food Service (2)</u>				
090-099 Interest, Rent & Gifts	2,609	38,785	6,070	6,070
200-399 State Aids	89,580	98,025	2,131,118	2,131,118
400-599 Federal Aids	2,901,111	1,349,681	889,260	889,260
600-630 Sales	<u>291,232</u>	<u>1,124,169</u>	<u>377,400</u>	<u>377,400</u>
Food Service Fund (2) Total	3,284,532	2,610,660	3,403,848	3,403,848
<u>Community Service Fund (4)</u>				
001-020 Property Taxes	396,131	399,690	413,154	413,154
001-020 Fiscal Disparity	60,055	61,748	53,714	53,714
021-049 Tuition	52,999	52,599	46,249	46,249
050-069 Fees & Admissions	1,244,203	1,315,523	1,597,378	1,597,378
090-099 Interest, Rent & Gifts	190,416	223,852	196,320	196,320
200-399 State Aids	373,739	360,320	412,971	412,971
400-599 Federal Aids	27,383	8,025	0	0
600-630 Sales	<u>11,074</u>	<u>7,159</u>	<u>0</u>	<u>0</u>
Community Service Fund (4) Total	2,356,001	2,428,916	2,719,786	2,719,786
<u>Building Construction Fund (6)</u>				
090-099 Interest/Misc Rev	485,513	238,198	140,000	140,000
631-640 Sale of Bonds & Loans	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Building Construction Fund (6) Total	485,513	238,198	140,000	140,000
<u>Debt Service Fund (7)</u>				
001-020 Property Taxes	3,671,746	3,772,041	3,784,279	3,784,279
001-020 Fiscal Disparity	587,799	618,965	516,495	516,495
090-099 Interest/Misc Rev	504,863	737,754	648,518	648,518
200-399 State Aids/Credits	286,470	318,696	286,094	286,094
400-599 Federal Aids	0	0	0	0
631-640 Sale of Bonds & Loans	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service Fund (7) Total	5,050,878	5,447,455	5,235,386	5,235,386
<u>Trust Fund (18)</u>				
090-099 Interest/Scholarship Receipts	1,258	881	800	800
600-630 Sales	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Trust Fund (18) Total	1,258	881	800	800
<u>Self-Funded Insurance (20-21)</u>				
080-099 Interest/Premiums/Prescription Rebates	<u>9,089,035</u>	<u>9,127,780</u>	<u>10,117,809</u>	<u>10,117,809</u>
Self-Funded Insurance (20-21) Total	9,089,035	9,127,780	10,117,809	10,117,809
<u>OPEB Irrevocable Trust Fund (45)</u>				
092 Interest	14,806	227,678	250,000	250,000
614 Contribution for Post Employment Benefit	<u>1,133,311</u>	<u>709,829</u>	<u>709,829</u>	<u>709,829</u>
OPEB Irrevocable Trust Fund (45) Total	1,148,117	937,507	959,829	959,829
TOTAL ALL FUNDS	79,390,696	82,620,250	88,096,245	88,926,245



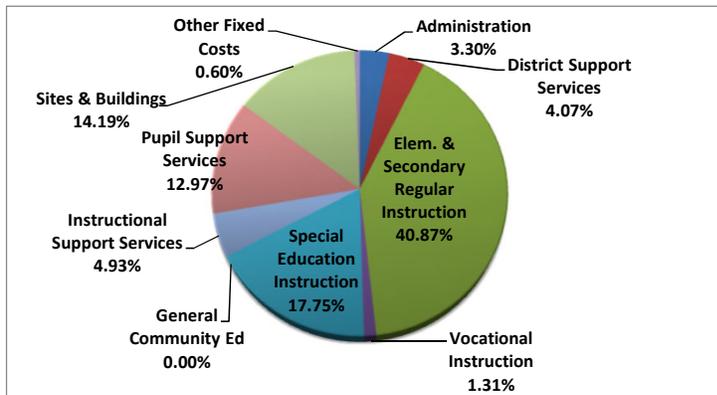
HASTINGS ISD # 200 EXPENDITURES BY OBJECT

	<u>Final</u>	<u>Final</u>	<u>Revised</u>	<u>Revised #2</u>
	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>
<u>Food Service (2)</u>				
100-199 Salaries & Wages	858,383	761,945	1,017,577	1,017,577
200-299 Employee Benefits	286,103	265,022	282,778	282,778
300-399 Purchased Services	123,627	186,377	277,100	277,100
400-499 Supplies & Materials	1,337,731	1,244,701	2,021,310	2,021,310
500-599 Capital Expenditures	43,640	193,873	76,000	76,000
800-899 Other Expenditures	<u>10,974</u>	<u>51,178</u>	<u>22,000</u>	<u>22,000</u>
Food Service Fund (2) Total	2,660,458	2,703,097	3,696,765	3,696,765
<u>Community Service Fund (4)</u>				
100-199 Salaries & Wages	1,490,448	1,545,758	1,760,083	1,760,083
200-299 Employee Benefits	548,203	510,110	621,819	621,819
300-399 Purchased Services	184,030	277,451	318,075	318,075
400-499 Supplies & Materials	76,287	81,323	84,925	84,925
500-599 Capital Expenditures	5,142	10,458	8,001	8,001
800-899 Other Expenditures	<u>52,563</u>	<u>56,398</u>	<u>56,446</u>	<u>56,446</u>
Community Service Fund (4) Total	2,356,673	2,481,498	2,849,349	2,849,349
<u>Building Construction Fund (6)</u>				
300-399 Purchased Services	660,145	192,620	200,000	200,000
400-499 Supplies & Materials	803,882	600,883	610,000	610,000
500-599 Capital Expenditures	2,998,568	4,552,295	4,199,085	4,199,085
790 Other Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Building Construction Fund (6) Total	4,462,596	5,345,798	5,009,085	5,009,085
<u>Debt Service Fund (7)</u>				
500-599 Capital Expenditures	0	0	0	0
700-799 Debt Service	3,871,913	3,872,540	3,871,750	3,871,750
900-999 Other Financing Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service Fund (7) Total	3,871,913	3,872,540	3,871,750	3,871,750
<u>Trust Fund (18)</u>				
300-399 Purchased Services	0	0	0	0
400-499 CE Retirement Payments	19,668	8,483	0	0
800-899 Scholarship Payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Trust Fund (18) Total	19,668	8,483	0	0
<u>Self-Funded Insurance Fund (20&21)</u>				
300-499 Purchased Services/Supplies	<u>9,711,384</u>	<u>9,232,677</u>	<u>10,858,061</u>	<u>10,858,061</u>
Self-Funded Insurance Fund (20&21) Total	9,711,384	9,232,677	10,858,061	10,858,061
<u>OPEB Irrevocable Trust Fund (45)</u>				
200-299 Employee Benefits	<u>485,627</u>	<u>485,070</u>	<u>596,085</u>	<u>596,085</u>
OPEB Irrevocable Trust Fund (45) Total	485,627	485,070	596,085	596,085
TOTAL ALL FUNDS	81,822,642	84,715,308	94,714,606	95,044,606



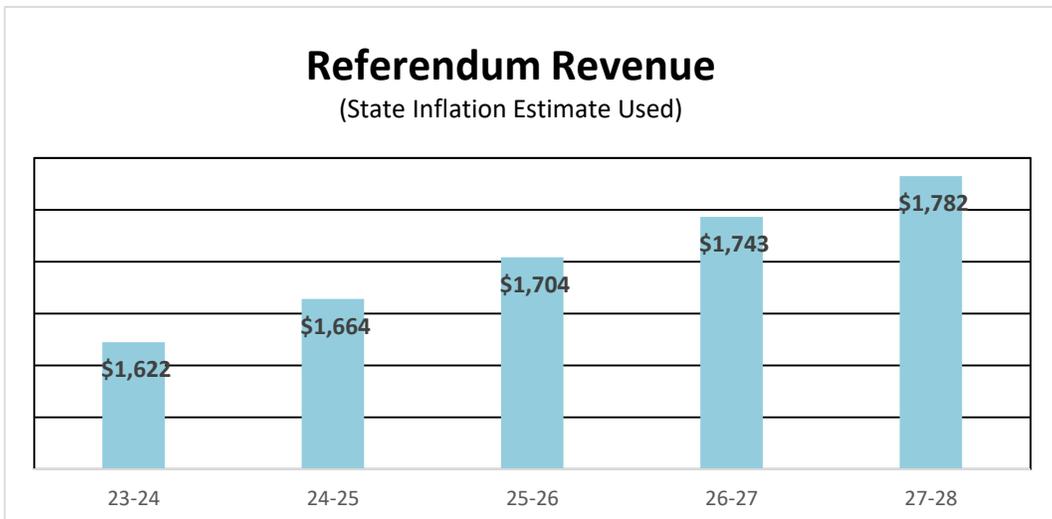
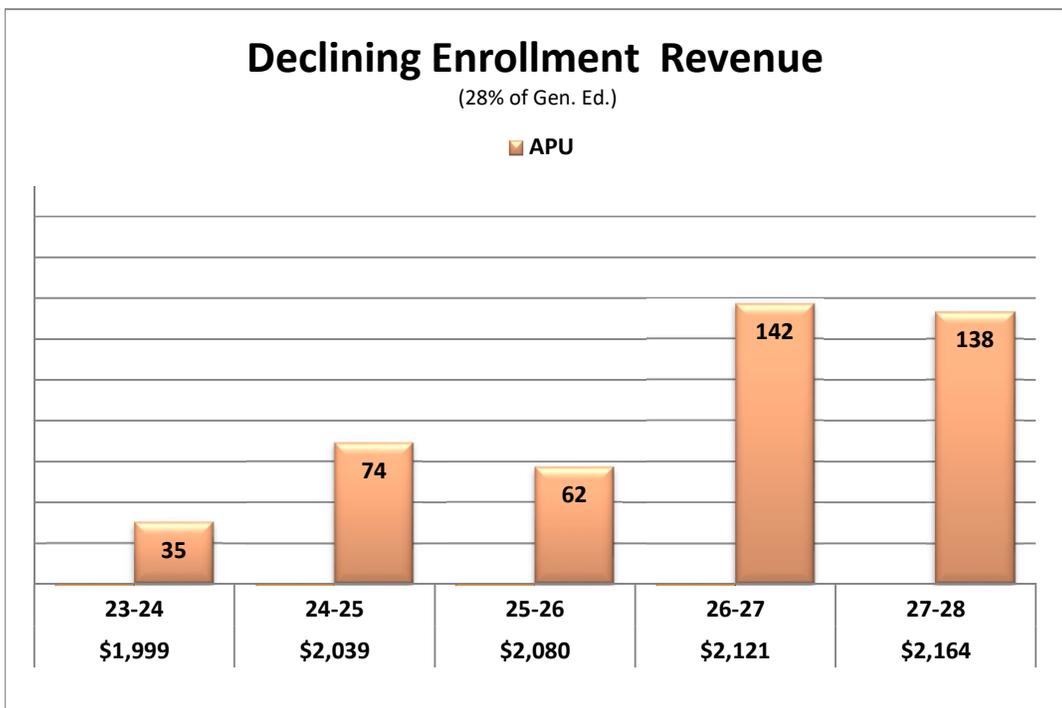
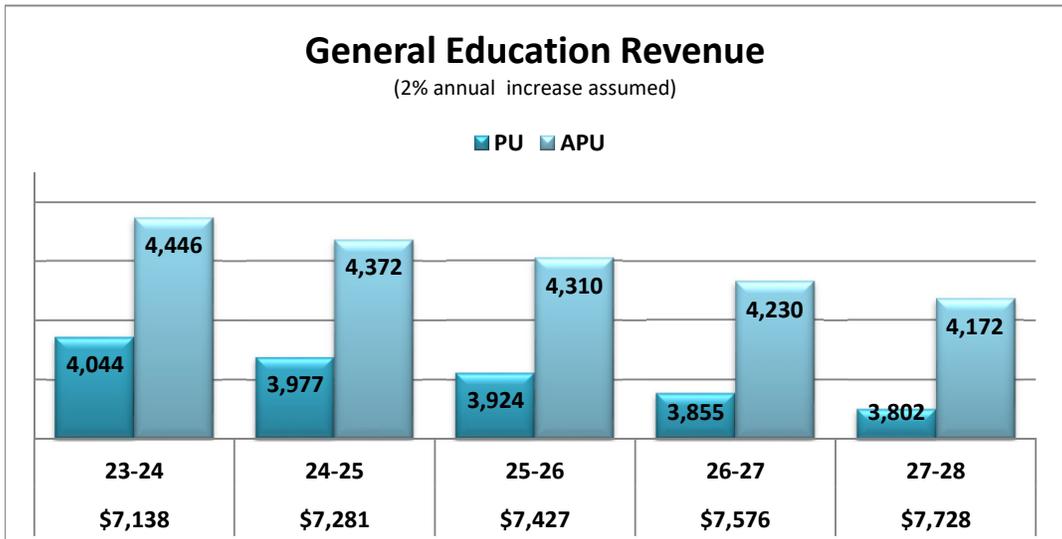
HASTINGS ISD # 200 EXPENDITURES BY PROGRAM

	<u>Final</u> <u>21-22</u>	<u>Final</u> <u>22-23</u>	<u>Revised</u> <u>23-24</u>	<u>Revised #2</u> <u>23-24</u>
General Fund (1)				
000-099 Administration	2,167,756	2,212,821	2,216,172	2,216,172
100-199 District Support Services	2,171,756	2,439,646	2,736,213	2,736,213
200-299 Elem. & Secondary Regular Instruction	25,821,780	25,830,170	27,448,342	27,448,342
300-399 Vocational Instruction	613,370	878,719	880,525	880,525
400-499 Special Education Instruction	10,579,128	10,769,542	11,589,728	11,919,728
500-599 General Community Ed	0	812	0	0
600-699 Instructional Support Services	2,716,603	2,744,349	3,310,916	3,310,916
700-799 Pupil Support Services	6,907,583	8,639,896	8,712,501	8,712,501
800-899 Sites & Buildings	6,233,228	5,859,619	9,526,870	9,526,870
900-999 Other Fixed Costs	<u>263,678</u>	<u>334,926</u>	<u>401,625</u>	<u>401,625</u>
General Fund (1) Total	57,474,882	59,710,500	66,822,892	67,152,892
Student Activities Fund (10)				
200-299 Elem. & Secondary Regular Instruction	<u>190,712</u>	<u>225,934</u>	<u>250,000</u>	<u>250,000</u>
Student Activities Fund (10) Total	190,712	225,934	250,000	250,000
Donations Fund (11)				
100-199 District Support Services	256	1,208	0	0
200-299 Elem. & Secondary Regular Instruction	306,641	376,429	640,619	640,619
300-399 Vocational Instruction	13,223	14,349	0	0
400-499 Special Education Instruction	32,125	23,672	0	0
600-699 Instructional Support Services	16,645	28,338	0	0
700-799 Pupil Support Services	99,740	85,614	0	0
800-899 Sites & Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Donations Fund (11) Total	468,629	529,611	640,619	640,619
Scholarships Fund (12)				
960 Other Non-Recurring	<u>120,100</u>	<u>120,100</u>	<u>120,000</u>	<u>120,000</u>
Scholarships Fund (12) Total	120,100	120,100	120,000	120,000
Food Service Fund (2)				
700-799 Pupil Support Services	<u>2,660,458</u>	<u>2,703,097</u>	<u>3,696,765</u>	<u>3,696,765</u>
Food Service Fund (2) Total	2,660,458	2,703,097	3,696,765	3,696,765
Community Service Fund (4)				
500-599 Community Education & Services	2,315,707	2,446,987	2,793,410	2,793,410
700-799 Pupil Support Services	<u>40,966</u>	<u>34,511</u>	<u>55,939</u>	<u>55,939</u>
Community Service Fund (4) Total	2,356,673	2,481,498	2,849,349	2,849,349
Building Construction Fund (6)				
800-899 Sites & Buildings	<u>4,462,596</u>	<u>5,345,798</u>	<u>5,009,085</u>	<u>5,009,085</u>
Building Construction Fund (6) Total	4,462,596	5,345,798	5,009,085	5,009,085
Debt Service Fund (7)				
900-999 Other Fixed Costs	<u>3,871,913</u>	<u>3,872,540</u>	<u>3,871,750</u>	<u>3,871,750</u>
Debt Service Fund (7) Total	3,871,913	3,872,540	3,871,750	3,871,750
Trust Fund (18)				
960 Other Non-Recurring	<u>19,668</u>	<u>8,483</u>	<u>0</u>	<u>0</u>
Trust Fund (18) Total	19,668	8,483	0	0
Self-Funded Insurance (20 & 21)				
105 District Support Services	<u>9,711,384</u>	<u>9,232,677</u>	<u>10,858,061</u>	<u>10,858,061</u>
Self-Funded Insurance (20 & 21) Total	9,711,384	9,232,677	10,858,061	10,858,061
OPEB Irrevocable Trust Fund (45)				
935 Post Employment Benefits	<u>485,627</u>	<u>485,070</u>	<u>596,085</u>	<u>596,085</u>
Trust Fund (45) Total	485,627	485,070	596,085	596,085
TOTAL ALL FUNDS	81,822,642	84,715,308	94,714,606	95,044,606



	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>22-23</u>	<u>23-24</u>	
Staffing Summary							
(includes overload)							
Kennedy	25.53	25.53	25.53	24.03	24.53	25.69	
McAuliffe	26.54	30.54	26.54	25.29	26.54	26.7	
Pinecrest	25.53	26.53	24.53	23.28	23.53	23.2	
Total Elementary	77.60	82.60	76.60	72.60	74.60	75.59	0.9909
Middle School	63.9	64.3	62.3	60	60.2	61.7	1.5000
High School	73.169	71.735	66.101	64.414	65.214	65.994	0.7800
Special Education	63.596	64.7	63.9	65.3	65.3	71.8	6.5000
Special Ed ADSIS Grant	4	4	4	4	4	4	0.0000
ALC-HS	2.8	3	3	3	3	3.2	0.2000
ESL	2.2	2.5	3	3	3	3	0.0000
Title/Gifted/Gen Fund	2	2	2	2	2	2	0.0000
Teacher Spec Assign.	3	3	3	11.2	11	12	1.0000
Community Education	4.95	4.95	4.44	4.44	4.17	5.7	1.5300
Grand Total FTE's	297.2150	302.7850	288.3410	289.9540	292.4840	304.9849	12.5009
	5.8599	5.5700	-14.4440	1.6130	2.5300	12.5009	

PROJECTED PUPIL UNITS



HASTINGS Public School District

Historical Adjusted Average Daily Membership (ADM)

Grade	Actual 19-20	Actual 20-21	Actual 21-22	Actual 22-23	Budget 23-24	Projected 24-25	Projected 25-26	Projected 26-27	Projected 27-28
EC	40	37	44	48	49	46	45	44	44
PKG	0	0	0	0	0	0	0	0	0
Kgt Hdp	35	40	40	47	54	55	53	53	52
KDG	253	228	224	226	206	208	202	201	199
1	273	282	276	269	285	267	270	262	261
2	313	269	282	283	278	290	273	275	268
3	314	305	268	278	290	278	291	273	275
4	296	296	304	273	278	290	278	291	273
5	321	291	296	306	286	283	295	283	296
6	352	319	286	299	312	288	285	297	285
7	324	356	321	287	294	311	286	284	296
8	348	317	352	327	294	297	314	289	287
9	353	399	383	402	373	339	342	362	334
10	394	316	374	358	371	345	314	317	336
11	361	370	306	362	333	353	328	298	302
12	339	359	379	309	344	329	348	324	295
	4,315	4,185	4,133	4,073	4,044	3,977	3,924	3,855	3,802
Projected	4,739	4,609	4,556	4,481	4,446	4,372	4,310	4,230	4,172

ISD #200 CAPITAL 2023-2024 REVISED

EQUIPMENT/BOOKS PLAN

Fixed Costs

	Network Adm & Lead Computer Tech		
01-005-xxx-302-xxx-000	Salary/Benefits	127,927	
01-005-850-302-896-000	Txs/Assessments	0	
01-005-110-302-316-000	Region V	9,898	
01-005-107-302-560-000	2 Copiers Copy Center-Loffler Lease	41,873	thru 6/2028
01-005-720-302-401-000	Menstrual & Opiate Antagonists	8,892	
	Total Fixed		188,590

Other Costs

01-005-203/211-302-460-341	Text Books-Initial	380,000
01-005-203/211-302-xxx-342	Text Books-Reoccurring	105,000

Site Allocations

01-005-810-302-529/530-035	Maintenance	10,000	
01-129-211-302-460/520/530-026	High School	50,000	
01-130-211-302-460/520/530-027	Middle School	35,000	
01-609-203-302-460/520-530-028	Kennedy	10,000	
01-610-203-302-460/520-530-029	Pinecrest	10,000	
01-612-203-302-460/520-530-030	McAuliffe	10,000	
01-100-420-302-305/530/555-031	Spec Services	2,000	
01-136-211-302-305/530/555-032	ALC-HS	2,000	
01-129-292-302-530-033	Athletics HS	7,000	
01-130-292-302-530-034	Athletics MS	2,500	
01-005-770-302-530-036	Food Service	2,000	
	Total Other		625,500

FACILITIES PLAN

Fixed Costs

01-xxx-xxx-302-xxx-280	DW Projects/Equipment	300,000	
01-xxx-xxx-302-xxx-280	DW Proj/Equip -carryover	1,169,747	
	Total Fixed		1,469,747

Other Costs-reduces fund balance

Total Other 0

Total Expenses	2,283,837.09	
Aid	517,854.31	
Levy	485,598.49	
Sr Ctr Constr. Contribution	30,000.00	
HS Parking	102,000.00	
Total Revenue	1,135,452.80	-1,148,384
Beginning Fund Balance	4,933,491.46	
Projected Ending Fund Balance	3,785,107.17	-1,148,384

MISC. CAPITAL - LTFM - COMMITTED

Capital Building Lease Levy

	Beginning Fund Balance	(57,229.75)	
	Lease Levy Revenue	255,506.68	
01-005-850-302-570-287	Building Lease Levy Pmts	255,506.68	Various
	Ending Fund Balance	(57,229.75)	
			1,390,959.48
			2,539,343.77

LTFM

	Beginning Fund Balance	6,179,152.73
R 01-xxx-865/866-xxx-xxx-xxx	Revenue	1,756,749.82
E 01-xxx-865/866-xxx-xxx-xxx	Planned expenditures	3,100,000.00
	Ending Fund Balance	4,835,902.55

HASTINGS CAPITAL 2023-24 for Revised		
Available Funds		\$1,469,747
SITE	DESCRIPTION	BUDGET
DW	LinPol Gloss Floorcare Program	\$50,000.00
MS	Floor Scrubber	\$28,000.00
Grounds	Forklift	\$10,000.00
Tilden	Concrete Replacement-North	\$10,000.00
DW	Security Cameras	\$10,000.00
DW	Ceiling Level Safety & Security Mirrors	\$15,000.00
HS	Flag Pole Move	\$5,000.00
DW	LED Lighting Retrofit Project	\$1,169,746.89
DO	Door Hardware (Security)	\$1,600.00
District To be determined		\$170,400.00
Total Budgeted 23-24		\$1,469,746.89
Reserve Carryover Next Year		\$0.00

HASTINGS LTFM 2023-24 for Revised		
Available Funds		\$3,100,000.00
SITE	DESCRIPTION	BUDGET
917	Annual-H&S Costs	\$7,913.00
917	Def. Maint. Proj.	\$0.00
DW/917	H&S \$100,000 to < 2m per site	\$0.00
DW	Annual-H&S Costs	\$216,369.00
DW	Annual-Construction Mgmt Consultant	\$35,800.00
DW	PA System Repair	\$10,000.00
HS	Storm Drain Repair	\$32,000.00
HS	Auditorium Emergency Lighting	\$1,200.00
HS	Elevator Component Replacement	\$87,500.00
HS	Drain Basin Reclamation	\$60,000.00
MS	Dust Collector Replacement	\$180,000.00
MS	Storm Drain Repair (2)	\$30,000.00
MS	Sprinkler Riser Valve Replacement	\$8,000.00
MS	Mechanical Fence Replacement	\$11,000.00
MS	Carpet Replacement (Media Ctr & Aud)	\$140,000.00
KE	Carpet Replacement	\$20,000.00
KE	Door Replacement	\$120,000.00
KE	Floor-cafeteria	\$15,000.00
KE	Univent Component Replacement	\$340,000.00
MC	Carpet Replacement	\$20,000.00
PI	Carpet Replacement	\$20,000.00
PI	Exterior Gym Wall Seal	\$25,000.00
PI	Door Replacement	\$140,000.00
PI	Univent Component Replacement	\$320,000.00
TI	Restroom Remodel	\$85,000.00
TI	Storm Drain Repair	\$20,000.00
PI	Boiler Re-pipe	\$265,000.00
KE	Boiler Re-pipe	\$260,000.00
MS	Transformer - Irrigation Pump	\$5,000.00
HS	Transformer - Pump House	\$27,000.00
DW	Sealcoating	\$7,000.00
KE	Sealcoating	\$20,000.00
PI	Sealcoating	\$35,000.00
TI	Sealcoating	\$14,000.00
MC	Sealcoating	\$12,000.00
MS	Sealcoating	\$65,000.00
HS	Gym (Basketball Hoop)	\$4,000.00
HS	Gym (Bleachers)	\$25,000.00
MS	Pool Patch	\$17,000.00
MS	Chillers, VFD Replacement, AHU	\$55,000.00
MC	Light Pole Replacement	\$8,000.00
HS	AHU 8 Motor Replacement	\$2,300.00
TI	Fence Replacement	\$13,891.00
DW	Painting Exterior Buildings	\$50,000.00
HS	Dust Collector	\$10,000.00
MS	Door Replacement	\$154,000.00
HS	AHU 19 Motor Replacement	\$12,000.00
District To be determined		\$94,027.00
Total Budgeted 23-24		\$3,100,000.00
Reserve Carryover Next Year		\$0

STAFF DEVELOPMENT DETAIL

**23-24
Revised Budget**

Estimated APU	4,445.84
Formula Allowance	\$7,138.00
Basic Revenue	\$31,734,405.92
MN State Academies Adj	-\$356.90
Revenue 2% Set-Aside	\$634,680.98

Designated Budget	\$239,092.00 <i>See below</i>
Chbk Staff Budget	\$395,588.98
Designated Carryover - Obj 367	\$318,151.38 <i>See below</i>
Expenditures	\$952,832.36

		23-24	Prior Yr Carry Over	Total 23-24 Adopted Budget
Mentoring Program	307/000	17,000	0	17,000
Supt	308/303	10,000	35,363	45,363
High School	306/000	20,552	19,002	39,554
Middle School	306/000	18,673	5,310	23,983
Kennedy	306/000	7,755	40,152	47,907
Pinecrest	306/000	7,755	38,580	46,335
McAuliffe	306/000	7,766	15,654	23,420
Curriculum Development	308/000	107,376	27,832	135,208
Related Services	308/299	1,000	6,055	7,055
District Technology Development	308/302	10,000	23,575	33,575
District Wide Initiatives (ema)	308/300	31,215	106,630	137,845
		239,092	318,153	557,245

Carryover budgets are not available until the Revised Budget

PROPOSED SCHOOL PROPERTY TAX LEVY
Hastings Public School # 200

	2021 Pay 2022 for 22-23	2022 Pay 2023 for 23-24	
	<u>Levy</u>	<u>Levy</u>	<u>Change</u>
PROPERTY TAXES DETERMINED BY STATE LEGISLATION			
General Fund (Excludes Referendum)	6,218,056	6,522,999	304,943
Community Education & Services	<u>463,351</u>	<u>466,913</u>	<u>3,561</u>
Total Based Upon State Legislation	6,681,408	6,989,912	308,504
	-2.87%	4.62%	
PROPERTY TAX AUTHORITY PROVIDED BY LOCAL VOTERS			
Referendum Levy	6,195,455	7,624,113	1,428,658
Total Based on Voter Authority	0.75%	23.06%	
DEBT REDEMPTION LEVY			
Voter Approved Building Bonds	4,350,039	4,205,773	(144,266)
Alternative Facility H & S	<u>294,606</u>	<u>283,878</u>	<u>(10,728)</u>
Total Debt Redemption Levy	4,644,645	4,489,651	(154,994)
	3.61%	-3.34%	
TOTAL PROPERTY TAXES	17,521,507	19,103,676	1,582,169
Percent Increase in Tax Levy	0.06%	9.03%	
TAX BASE (Adjusted Net Tax Capacity for District)	48,793,153	50,786,269	1,993,116
	6.64%	4.08%	
Referendum Market Value	3,657,066,525	3,768,897,825	111,831,300
	5.86%	3.06%	

Hastings ISD # 200		2022-2023 Final				
		Audited				
		Balance 6/30/22	Revenues	Expenditures	Net Budget	Balance 6/30/23
1/10/11/12	GENERAL FUND					
403	Staff Development	402,349.42	614,946.76	699,144.80	(84,198.04)	318,151.38
467	LTFM (old def maint and H&S)	5,583,279.35	1,670,689.44	1,074,816.06	595,873.38	6,179,152.73
424	Operating Capital	4,663,150.28	1,170,445.49	900,104.31	270,341.18	4,933,491.46
424-287	Lease Levy Capital	(50,902.92)	268,077.77	274,404.60	(6,326.83)	(57,229.75)
428	Learning & Development	0.00	851,810.15	851,810.15	0.00	0.00
434	Area Learning Center	0.00	308,780.70	308,780.70	0.00	0.00
438	Gifted & Talented	66,663.48	58,257.68	29,838.65	28,419.03	95,082.51
441/459	Basic Skills	0.00	453,552.80	453,552.80	0.00	0.00
441-620	Basic Skills-ECSE	0.00	9,397.44	9,397.44	0.00	0.00
441-630	Basic Skills-Staars	2,135.11	0.00	33.52	(33.52)	2,101.59
449	Safe Schools-Crime Levy	0.00	227,691.03	227,691.03	0.00	0.00
401	Student Activities (Fund 10 - tied to fund 1)	162,085.85	203,968.91	225,934.38	(21,965.47)	140,120.38
464	Donations & Grants (Fund 11 - tied to fund 1)	661,490.99	(11,557.72)	0.00	(11,557.72)	649,933.27
402	Scholarships (Fund 12 - tied to fund 1)	235,709.66	147,426.31	120,100.00	27,326.31	263,035.97
448	Achievement & Integration	0.00	235,419.52	235,419.52	0.00	0.00
472	MA/3rd Party	18,725.40	219,499.33	50,631.16	168,868.17	187,593.57
	RESTRICTED	11,744,686.62	6,428,405.61	5,461,659.12	966,746.49	12,711,433.11
418	Pension and ASL (trnsf from 422)	146,870.01	134,665.00	200,391.02	(65,726.02)	81,143.99
461-392	Technology (trnsf from 422) <small>e-rate, no expenses until bond \$ are spent</small>	934,543.50	0.00	0.00	0.00	934,543.50
	COMMITTED	1,081,413.51	134,665.00	200,391.02	(65,726.02)	1,015,687.49
462-001	Subsequent Year's Expenditures	1,004,881.98	0.00	958,238.80	(958,238.80)	46,643.18
	ASSIGNED	1,004,881.98	0.00	958,238.80	(958,238.80)	46,643.18
397,891 CO	GASB 68 TRA/State contribution	0.00	161,867.00	161,867.00	0.00	0.00
	Fed. Title-Spec Ed, AI Aid, LCTS R=E	0.00	1,560,215.25	1,560,215.25	0.00	0.00
	Technology/Pension, ASL	0.00	(134,665.00)	0.00	(134,665.00)	(134,665.00)
	Basic Skills (JE Year end)	0.00	0.00	0.00	0.00	0.00
	Area Learning Center	0.00	0.00	155,957.51	(155,957.51)	(155,957.51)
	Safe Schools/Crime Levy	0.00	0.00	111,814.11	(111,814.11)	(111,814.11)
	Spec. Ed. State/Misc	0.00	7,428,268.25	9,254,350.75	(1,826,082.50)	(1,826,082.50)
	Transportation	0.00	2,023,458.27	5,096,893.79	(3,073,435.52)	(3,073,435.52)
	(does not include extra curr. budgeted at sites)					
	Unassigned	14,155,693.59	44,226,639.01	37,624,757.43	6,601,881.58	20,757,575.17
			includes one-time adjustment to move Fund 11 balance from deferred revenue to fund balance			
	<small>Fund 1 includes pmt to OPEB Trust (\$644,644) 22-23 & 23-24</small>					
422	UNASSIGNED	14,155,693.59	55,265,782.78	53,965,855.84	1,299,926.94	15,455,620.53
1/10/11/12	TOTAL GENERAL FUND	27,986,675.70	61,828,853.39	60,586,144.78	1,242,708.61	29,229,384.31
			61,828,853.39	60,586,144.78	655,302.28	22-23 Adp
			0.00	0.00	(644,624.66)	(SpEd Aid-6,599,843)

Hastings ISD # 200		2022-2023 Final				
Audited						
		Balance 6/30/22	Revenues	Expenditures	Net Budget	Balance 6/30/23
2	FOOD SERVICE FUND					
464-418	Pension and ASL (trnsf from 464)	44,134.85	7,779	18,412	(10,633)	33,501.76
464	Food Service Program	1,070,688.44	2,602,881	2,684,685	(81,804)	988,884.56
	Includes pmt to OPEB Trust (\$20,933) 22-23 & 23-24					
	RESTRICTED	1,114,823.29	2,610,660	2,703,097	(92,437)	1,022,386.32
	TOTAL FOOD SERVICE FUND	1,114,823.29	2,610,660	2,703,097	(92,437)	1,022,386.32
4	COMMUNITY SERVICE FUND					
431	Community Education General	279,162.05	1,555,239	1,582,312	(27,074)	252,088.55
432	ECFE	71,626.61	283,359	279,676	3,684	75,310.20
444	School Readiness	51,846.53	468,725	497,902	(29,177)	22,669.35
447	ABE	0.00	15,690	15,690	0	0.00
464-418	Pension and ASL (trnsf from trust 18 & above GL)	13,477.40	8,483	8,483	0	13,477.40
464-599	Screening	0.00	15,865	15,865	0	0.00
464	Non Public	24,644.55	81,555	81,571	(15)	24,629.29
	RESTRICTED	440,757.14	2,428,916	2,481,498	(52,582)	388,174.79
	TOTAL COMMUNITY SERVICE FUND	440,757.14	2,428,916	2,481,498	(52,582)	388,174.79
6	BUILDING CONSTRUCTION FUND					
464	Building Construction	9,976,685.23	238,198	5,345,798	(5,107,600)	4,869,085.05
	RESTRICTED	9,976,685.23	238,198	5,345,798	(5,107,600)	4,869,085.05
	TOTAL BLDG CONSTRUCTION FUND	9,976,685.23	238,198	5,345,798	(5,107,600)	4,869,085.05
7	DEBT SERVICE FUND					
451	QSCB Sinking Fund (GL JE)	12,477,058.58	737,754	(812,000)	1,549,754	14,026,812.14
464	Debt Service	1,050,141.68	4,709,702	4,684,540	25,162	1,075,303.58
	RESTRICTED	13,527,200.26	5,447,455	3,872,540	1,574,915	15,102,115.72
	TOTAL DEBT SERVICE FUND	13,527,200.26	5,447,455	3,872,540	1,574,915	15,102,115.72
	TRUST FUNDS					
18	CE Pension and ASL	69,213.72	881	8,483	(7,602)	61,611.35
20	Dental Self-Funded	1,043,423.65	751,298.40	599,831.98	151,466	1,194,890.07
21	Health Self-Funded	4,665,446.53	8,376,481.46	8,632,844.72	(256,363)	4,409,083.27
45---000	IRR-OPEB- PERA	5,479,025.58	937,507	485,070	452,437	5,931,462.24
	TOTAL TRUST FUNDS	11,257,109.48	10,066,167	9,726,230	339,937	11,597,046.93
	TOTAL ALL FUNDS	64,303,251.10	82,620,250	84,715,308	(2,095,058)	62,208,193
		63,641,760.11	82,620,249.84	84,715,307.82		
		661,491	0	0		

Beg. Bal. Adj. Fund 11

Literacy Curriculum Recommendation

March 27th, 2024



Overall Review

The Minnesota Department of Education approved 5 resources in January that met the high standards set forth by the body of research known as the Science of Reading.

3 of those programs were foundational skills curriculums, meaning they focused on phonemic awareness, phonics, and other early literacy skills.

1 of those 3 was the University of Florida Literacy Institute's Foundations program, better known as UFLI Foundations. This is a program our teachers piloted this year and overwhelmingly support.



Overall Review

The 2 remaining programs were programs that covered the other main pillars of literacy: fluency, vocabulary, and comprehension.

Those two program were

- EL Education
- Wit and Wisdom



Overall Review

During the state's review process, 24 programs were closely evaluated and only the 5 mentioned passed the evaluation procedure.

In order to receive funding through the state to help pay for a curriculum, a district must select one of the approved programs.

MDE is allowing a resubmission process for these curriculums, but the turnaround for resubmission was two months.



Hastings Journey

We have been going through this review process for the last year and a half.

The time our teachers have dedicated to this process is immeasurable. We know that literacy is the single most important skill a student must possess to be successful in life, and so all of us entered into this review process knowing this decision would be massively important.



Teacher Feedback

I feel I can implement effective lessons.		
	EL	Wit + Wisdom
1-2	25%	11%
3	25%	17%
4-5	50%	72%
3-5	75%	89%



Teacher Feedback

I feel content is engaging for students.

	EL	Wit + Wisdom
1-2	32%	25%
3	7%	25%
4-5	61%	50%
3-5	68%	75%



Teacher Feedback

I would feel comfortable using this curriculum in our district.

	EL	Wit + Wisdom
1-2	36%	14%
3	21%	28%
4-5	43%	58%
3-5	64%	86%



Concerns

Concerns have been brought to the school board about the inclusion of certain books in this curriculums.

Concerns about material presented to kids is always important to consider, so I will take you through our review process that we use for all of our curriculum.



Curriculum Process

The resources we use to teach our state standards are just that: resources. Our curriculum is the standards. THAT is what we are required to teach.

Through every review process that we go through, we as teachers must always ask ourselves: which standards does this resource cover?

So while we call this our “curriculum recommendation”, it’s really a resource recommendation.



Curriculum Process

Before we use a resource to teach, we preview it. Intentionally and methodically, we go through the books we are reading, the work we are asking students to do, and the standards that the resource covers.

We sit down with our grade level teams and plan out the unit. During this time, we have an opportunity to look at the material and decide if they cover our standards and if there are additional standards that are not covered.



Curriculum Process

Also during this time, we look through resources and decide which ones are age appropriate. If a book or lesson is not appropriate, we modify it or replace it with a different one.

This is what good teachers do. This is what our teachers do. They know that a new resource will inevitably mean more work, but it's work that must be done, regardless of the resource.



Recommendation

There will be materials that when we look through them, we decide not to teach.

There will be materials we will have to add in, in order to teach our curriculum, the state standards.

But we know the quality strategies and rigorous thinking that Wit and Wisdom will bring to our students.

And so the teachers and administrators of Hastings Public Schools bring you our unified resource recommendation: Wit and Wisdom



Future Meetings

Date	Time	Description	Location
04.09.2024	6:00 PM	School Board Retreat	District Office Conf. Room A
04.24.2024	6:00 PM	Regular Board Meeting	HMS Media Center
05.09.2024	6:00 PM	Regular Board Work Session	HMS Media Center
05.22.2024	6:00 PM	Regular Board Meeting	HMS Media Center
06.04.2024	6:00 PM	Regular Board Work Session	HMS Media Center
06.26.2024	6:00 PM	Regular Board Meeting	HMS Media Center
07.31.2024	6:00 PM	Regular Board Meeting	HMS Media Center
08.07.2024	6:00 PM	Regular Board Work Session	HMS Media Center
08.28.2024	6:00 PM	Regular Board Meeting	HMS Media Center
09.10.2024	6:00 PM	Regular Board Work Session	HMS Media Center
09.25.2024	6:00 PM	Regular Board Meeting	HMS Media Center
10.08.2024	6:00 PM	Regular Board Work Session	HMS Media Center
10.23.2024	6:00 PM	Regular Board Meeting	HMS Media Center
11.07.2024	6:00 PM	Regular Board Work Session	HMS Media Center
11.20.2024	6:00 PM	Regular Board Meeting	HMS Media Center
12.05.2024	6:00 PM	Regular Board Work Session	HMS Media Center
12.18.2024	6:00 PM	Regular Board Meeting	HMS Media Center



BRIDGE TO SUCCESS

Dr. Tamara Champa
SUPERINTENDENT

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
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2024 Hastings School Board Directed Committees

Policy Committee (3)

Meeting Schedule:

01.26.2024 - 9:30-11:00 AM :: 02.16.2024 - 10:00-11:30 AM :: ~~2.22.2024 - 12:00-1:30PM~~ meeting has been canceled 2.26.24 - 1:00-3:00 PM meeting has been canceled and rescheduled 02.28.2024 - 11:00 AM-1:00 PM :: 03.06.2024 - 3:00-4:00 PM :: 04.05.2024 - 10:00-11:30 AM :: 04.12.2024 - 10:00-11:30 AM
:: 05.03.2024 9:30-11:00 AM :: 05.17.2024 - 10:00-11:30 AM

Meeting Location: District Office Conference Room A

Purpose Statement:

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Jessica Dressely (Chair)	Mark Zuzek	Carrie Tate	Tammy Ludwig
Tammy Champa	Guests as determined by policy review		

Finance Committee (2)

Meeting Schedule:

02.28.2024 - 3:00-4:15 PM
5.29.2024 - 12:30-2:00 PM
10.15.24 - 11:00-12:30 PM
12.04.24 - 11:15-12:45 PM

Meeting Location: District Office Conference Room A

Purpose Statement:

The mission of the Finance Committee is to provide strategic guidance of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity for the School Board and the community at large.

Mark Zuzek (Chair)	Carrie Tate	Jen Seubert	Tammy Champa

Facilities Committee (2)

Meeting Schedule:

01.26.2024, 05.03.2024, 08.09.2024, 11.01.2024

All meetings are from 8:00-9:00 AM

Meeting Location: District Office Conference Room A

Purpose Statement:

The mission of the Facilities Committee is to provide strategic guidance of substantial facilities investment activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the community at large. This will in turn enhance public confidence in the district's ability to effectively manage, maintain and improve District facilities through communication of the results of its work to the School Board and by educating the public regarding the facility usage, condition and outlook for the District.

Melissa Millner (Chair)	Mark Zuzek	Jen Seubert	Cam Peterson
Tammy Champa			

Student School Board Committee (3)

Meeting Schedule:

02.01.2024 - 4:00-5:30 PM :: 02.13.2024 - 5:30-6:00 PM

Meeting Location: District Office Conference Room A

Purpose Statement:

The school board believes that the views, insights, and suggestions of student representatives on the school board can be an advantage to the school board in its decision-making role. The Student School Board Committee will focus on identifying, interviewing, and recommending student representatives to serve on the school board.

Jessica Dressely (Chair)	Melissa Millner	Matt Bruns	
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Community Collaboration Committee (3)

Meeting Schedule:

01.29.2024 - 4:00-6:00 PM :: 03.20.2024 - 6:00 PM Coffee and Conversation (HS Lecture Hall)

Meeting Location: District Office Conference Room A - see above for coffee and conversation locations

Purpose Statement:

The Community Collaboration Committee is a link between the HASTINGS School District and the ISD 200 community. The committee focuses on identifying avenues to continuously improve the district's communication process for increased transparency and to better articulate the district's goals with its stakeholders. The committee seeks opportunities for shared learning, knowledge, awareness, experience, and growth to create a stronger, more united community.

Jenny Pine (Chair)	Matt Bruns	Phil Biermaier	Tammy Champa
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BRIDGE TO SUCCESS

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 SUPERINTENDENT

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917 REP (1) Commitment: Typical 1 meeting per month			
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Mark Zuzek			
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RELICENSURE COMMITTEE REP			
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Mark Zuzek			
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MSHSL REP (1)			
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Jenny Wiederholt-Pine			
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AMSD Liaison (1)			
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Matt Bruns			
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BRIGHTWORKS (1) If appointment is open			
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Jessica Dressely			
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Native American Parent Advisory Committee Liaison *March 7, 2024 at 5:30pm - Pleasant Hill Library *April 4, 2024 at 5:30pm - Pleasant Hill Library*May 2, 2024 at 6pm - Location TBD*June 5, 2024 at 6pm - Location TBD			
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Matt Bruns	Backup - Jessica Dressely		
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