

Hastings Area Public Schools - ISD 200

School Board Meeting Agenda

Wednesday, May 24, 2023
Regular Meeting
Middle School Media Center

- I. **Call Meeting to Order**
 - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to approve the agenda/table file**
 - a. Approval of the minutes from the:
 - April 24th, 2023 Special Board Meeting
 - April 26th, 2023 Regular Board Meeting
 - May 10, 2023 Special Board Meeting
 - May 16, 2023 Special Board Meeting
- IV. **Recognition of visitors**
- V. **Announcements and Recognitions**
- VI. **Listening Session Summary**
- VII. **Reports and Discussions**
 - a. Superintendent
 - b. Building Construction Fund Project Update
 - c. May Fundraising Report
 - d. School Board Self Evaluation Discussion
 - e. ISD 917 Update
 - f. Policy Committee Update
 - g. Policy Readings
 - i. First Reading
 1. Policy 209 Code of Ethics
 2. Policy 212 School Board Member Development
 3. Policy 630 School District Curriculum and Instruction Goals
 4. Policy 908 Naming Policy
 - ii. Second Reading
 1. Policy 516 Student Medication
 2. Policy 616 School District System Accountability
- VIII. **Action Items**
 - a. Consent Agenda
 - i. Change Orders
 1. Change Order No. 6 - CM Construction
 - ii. Bills Payable
 - iii. Personnel Report
 - iv. Joint Powers Agreement for School Wellness
 - v. Construction Bid Recommendation - HMS Additional Roof Drains
 - b. Items for Individual Action
 - i. ISD 917 LTFM
 - ii. Property & Liability, workers comp
 - iii. Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Consideration
 - iv. International Trip Approval
 - v. 2023-2024 MSHSL Membership

- vi. Approval of Juneteenth (June 19th, 2023) as a paid holiday.
- vii. Last day of school for Seniors

IX. **Future Meetings**

X. **Adjournment**

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Board Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Monday, April 24, 2023, at the Hastings Middle School Media Center.

The meeting was called to order by Chairperson Lisa Hedin at 6:01 PM.

The following board members were present: Becky Beissel, Jessica Dressely, Lisa Hedin, Stephanie Malm, Carrie Tate, and Mark Zuzek. The following members were absent: Brian Davis.

After the Pledge of Allegiance, a motion was made to approve the agenda. This motion was made by Becky Beissel and seconded by Stephanie Malm. The vote was: 6 ayes, 0 nays, motion carried.

The time was then turned over to Barb Dorn, the Director of Leadership Development and Executive Search, and Amy Jordan, the Executive Search Specialist, to review the stakeholder Superintendent Search Survey stakeholder input, discuss the next steps in the Superintendent Search process, review and discuss protocol and process for Superintendent position interviews, and determine the next steps for the first round of interviews. Brian Davis was marked present for these discussions at 6:12 PM.

Once Ms. Dorn was finished the Board had an initial discussion regarding the Superintendent contract negotiations.

With no further business to discuss, a motion to adjourn the meeting was made by Brian Davis and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously. The meeting was adjourned at 9:25 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Regular Board Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Wednesday, April 26, 2023, at the Hastings Middle School Media Center.

The meeting was called to order by Chairperson Lisa Hedin at 6:00 PM.

The following members were present: Mark Zuzek, Jessica Dressely, Becky Beissel, Carrie Tate, Stephanie Malm, and Lisa Hedin. Members absent: Brian Davis. Superintendent McDowell was also in attendance.

After the Pledge of Allegiance, board member Brian Davis was marked as present at 6:03 PM. A motion to approve the agenda was made by Stephanie Malm and seconded by Mark Zuzek. A motion to amend the agenda to add a discussion topic about the next steps regarding sexually explicit materials in schools based on the February 8th Board Work Session was made by Carrie Tate. This motion was seconded by Jessica Dressely. The vote was: 4 ayes and 3 nays with Lisa Hedin, Brian Davis, and Stephanie Malm voting against. The motion carried. The vote to approve the amended agenda was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the minutes from the March 22nd, 2023 Regular Board Meeting, the March 27th, 2023 Special Board Meeting, the March 29th, 2023 Special Board Meeting, and the April 12th, 2023 Special Board Meeting, was made by Mark Zuzek and seconded by Becky Beissel. The vote was: 7 ayes, 0 nays, motion carried unanimously.

Lisa Hedin took a moment to welcome all those members of the community who were present in person at the meeting and all those watching the meeting from home. The time was turned over to Superintendent McDowell who took a moment to recognize the spring employees of the semester, the Hastings High School wrestling team, and Trent Hanson who introduced wrestling coach Time Haneberg and explained his recent State Coach of the Year award and the section 3AAA High School Coach of the Year awards.

Jessica Dressely informed the Board that there was no listening session summary to provide.

The time was turned over to Superintendent McDowell who provided the board with an update on the referendum process and reminders, the residential survey update, and a reminder that the results would be shared at the May 10, 2023, Board Work Session, and details on the new referendum webpage for the community to view and research.

Jennifer Seubert, Director of Finance and Operations, provided the Board with a construction fund update.

Chairperson Lisa Hedin provided the Board with an update on ISD 917.

Stephanie Malm provided the Board with an update on the Policy Committee's recent meetings. There was a first reading of the following policies: 516 Student Medication, 603 Curriculum Development, and 616 School District System Accountability. There was a second reading of Policy 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Consideration. Lastly, there was a fourth reading of Policy 601 School District Curriculum and Instructional Goals. A motion to move Policy 601 to an action item for approval was made by Mark Zuzek and seconded by Stephanie Malm. The vote was: 7 ayes, 0 nays, motion carried unanimously.

There was a discussion about the next steps regarding sexually explicit materials in schools. No action was taken regarding this item.

A motion to approve the consent agenda was made by Becky Beissel and seconded by Brian Davis. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the personnel report was made by Stephanie Malm and seconded by Brian Davis. The vote was: 6 ayes, 0 nays, and Lisa Hedin abstained, motion carried.

The following resolution was read for approval:

I, Becky Beissel, introduce the following resolution and move for its adoption:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts and donations to the District;

WHEREAS, Minnesota Statutes Section 465.03 states that the School Board may accept a gift, grant, or devise of real or personal property in accordance with the terms prescribed by the donor only by the adoption of a resolution approved by two-thirds of its members; and

WHEREAS, the referenced donations in the District 200 Donations Report from January 2023 to March 2023 have been generously donated.

Lisa Hedin duly seconded the motion for the adoption of the foregoing resolution.

Voting in favor of the resolution:

Becky Beissel, Brian Davis, Jessica Dressely, Carrie Tate, Mark Zuzek, Stephanie Malm, and Lisa Hedin

Voting against:

None

THEREFORE, BE IT RESOLVED by the Hastings Public School District School Board to gratefully accept these gifts.

A motion to have Policy 604 Inclusive Education Program removed from the Hastings ISD 200 Policy book was made by Mark Zuzek and seconded by Brian Davis. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the following bond projects was made: safety and security improvements project camera expansion and replacement of services radio replacement, HMS door replacement project, technology newline display project and replacement devices, gymnastics project, Tilden preschool classroom project, HHS student entrance bollards project, the HMS media center updates project, and the nature preserve parking lot project. The motion to approve all of the indicated projects was made by Stephanie Malm and seconded by Lisa Hedin. A motion to remove the nature preserve parking lot project and the HMS media center updates project to a separate action item was made by Carrie Tate and seconded by Mark Zuzek. The vote on the amendment was: 6 ayes, 1 nay with Lisa Hedin voting against, motion carried. The amended motion for the projects to be approved was: safety and security improvements project camera expansion and replacement of services radio replacement, HMS door replacement project, technology newline display project and replacement devices, gymnastics project, Tilden preschool classroom project, and the HHS student entrance bollards project. The vote to approve the amended motion to approve the indicated projects was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the HMS media center upgrades bond project and the nature preserve gravel parking lot bond project was made by Brian Davis and seconded by Jessica Dressely. The vote was: 6 ayes, 1 nay with Carrie Tate voting against, motion carried.

A motion to approve change order number one was made by Brian Davis and seconded by Becky Beissel. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to approve the amending the recommended name on the signage for the donated land to be: Hastings ISD #200 Nature Preserve. This motion was made by Mark Zuzek and seconded by Jessica Dressely. The vote was: 5 ayes, 2 nays with Jessica Dressely and Carrie Tate voting against, motion carried.

A motion to approve Policy 601 School District Curriculum and Instructional Goals was made by Becky Beissel and seconded by Stephanie Malm. The vote was: 6 ayes, 1 nay with Carrie Tate voting against, motion carried.

With no further business to discuss, a motion to adjourn the Regular Meeting was made by Jessica Dressely and seconded by Brian Davis. The vote was: 7 ayes, 0 nays, motion carried unanimously. The Regular Meeting of the Board was adjourned at 9:08 PM.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Board Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota, was held on Wednesday, May 10, 2023, at the Hastings Middle School Media Center.

The meeting was called to order by Chairperson Lisa Hedin at 7:06 PM.

The following board members were present: Becky Beissel, Brian Davis, Carrie Tate, Jessica Dressely, Mark Zuzek, Stephanie Malm, and Lisa Hedin.

After the Pledge of Allegiance, Brian Davis made a motion to approve the agenda and Mark Zuzek seconded it. The vote was: 7 ayes, 0 nays, motion carried unanimously.

The time was then turned over to Barb from MSBA who provided further details and training to the board in relation to round 1 interviews and questions. The board then had a discussion regarding which candidates to bring in for round one interviews.

After deliberations, a motion was made to extend an offer for first-round interviews was made to the following candidates: La Shawn Ray, Dr. Ken Mutchler, Dr. Michelle Mortensen, Dr. Brenda Lewis, Dr. Tamara Champa, and Dr. John Bezek. This motion was made by Mark Zuzek and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

With no further business to discuss, a motion to adjourn the meeting was made by Stephanie Malm and seconded by Brian Davis. The vote was: 7 ayes, 0 nays, motion carried unanimously.

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Special Meeting of the Schol Board of Independent School District No. 200, Hastings, Minnesota, was held on Tuesday, May 16, 2023, at the Hastings District Office Conference Room A.

The meeting was called to order by Chairperson Lisa Hedin at 1:46 PM.

The following members of the Board were present: Becky Beissel, Brian Davis, Mark Zuzek, Carrie Tate, Jessica Dressely, Stephanie Malm, and Lisa Hedin.

A motion to approve the agenda was made by Stephanie Malm and seconded by Brian Davis. The vote was: 7 ayes, 0 nays, motion carried unanimously.

After the Pledge of Allegiance, Barb Dorn from MSBA addressed any questions the Board might have prior to the interviews starting.

The Board conducted first-round interviews with La Shawn Ray, Dr. John Bezek, and Dr. Tamara Champa.

After interviews, the Board took a break and moved from the District Office to the Middle School Media Center. The board resumed the meeting at 6:00 PM and entered deliberations to determine which candidates would be invited to return for final round interviews.

A motion to extend invitations to Dr. John Bezek and Dr. Tamara Champa to return to second-round interviews was made by Becky Beissel and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

The Board then discussed second-round interview questions, superintendent contract parameters, and established how to handle the negotiations. A motion was made by Jessica Dressely to appoint Director Mark Zuzek to enter into draft negotiations once the board has identified the final candidate for the superintendent position, who must accept the invitation by the board as well as pass the in-depth background check that will be conducted by MSBA for the open Hastings ISD 200 superintendent position. Director Zuzek will have the latitude to operate within the following parameters:

- The superintendent contract will use the MSBA model contract as the base to build from.
- The draft superintendent contract will align with the existing administrator contract.
- The initial placement will not exceed the average identified in our comparable districts.
- 100% of the average identified in comparable districts will be achieved by year three of the contract.

This motion was seconded by Stephanie Malm. The vote was: 7 ayes, 0 nays, motion carried unanimously.

A motion to have MSBA conduct a more thorough background check for the cost of \$395.00 was made by Becky Beissel and seconded by Jessica Dressely. The vote was: 7 ayes, 0 nays, motion carried unanimously.

With no further business to discuss, a motion to adjourn the meeting was made by Jessica Dressely and seconded by Brian Davis. The vote was 7 ayes, 0 nays, motion carried unanimously. Meeting adjourned at 7:32 PM.

Building Construction Fund Projects as of 4/30/2023

	A	B	C	D	E	A-C-D-E	
Project	Project Budget	Vendor Bid Amount +/- Change Orders	Vendor Contract Expenses to Date	Wold/Loeffler Fees to Date	Other Expenses Less Rebates to Date	Remaining Funds	Status
High School Roof Replacement	4,645,800	2,944,318	2,944,318	294,530	11,568	1,395,384	Complete
High School & Pinecrest Chillers	1,182,000	753,551	753,551	74,842	(34,273)	387,879	Complete
Multi-Site Exterior Lighting	468,500	246,483	246,483	30,569	(26,321)	217,770	Complete
High School & McAuliffe Parking Lot	1,516,540	1,084,851	1,084,851	116,970	22,836	291,883	Complete
High School Track Resurfacing	360,000	286,864	286,864	23,219	3,323	46,593	Complete
High School BAS Replacement	1,951,100	606,642	606,642	123,429	28,570	1,192,459	Complete
Pinecrest Partial Roof Replacement	373,000	289,800	289,800	23,757	248	59,194	Complete
McNamara Stadium Improvements	3,370,000	2,688,639	2,688,639	216,215	286,531	178,615	Complete
Pinecrest Deferred Maintenance	968,000	602,279	602,279	62,183	248	303,290	Complete
Early Childhood Improvements (High School)	445,000	275,513	275,513	28,362	1,414	139,711	Complete
District Wide Camera Project	382,000	192,975	192,975	24,421	22,175	142,429	Complete
Tilden Deferred Maintenance & Roof	828,746	691,944	691,944	49,803	29,121	57,878	Complete
Board Room Renovations	93,359	-	-	-	63,193	30,166	Complete
High School Athletic Field Parking Lot	506,000	426,038	426,038	27,646	20,549	31,766	Complete
Pinecrest Exterior Emergency Lighting	10,000	-	-	-	4,780	5,220	Complete
High School Tennis Court Replacement	542,000	495,345	495,345	34,683	34,647	(22,674)	Complete
Kennedy & McAuliffe Partial Roof Replacement	533,200	405,900	405,900	33,978	3,154	90,168	Complete
High School Lecture Hall	140,000	-	-	-	139,530	470	Complete
Replace Middle School Softball & Baseball Backstops	160,000	-	-	-	84,647	75,353	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	367,100	-	-	-	135,856	231,244	Complete
High School Baseball Drainage	200,000	-	-	-	61,770	138,230	Complete
Tilden Asbestos	18,400	-	-	-	-	18,400	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	27,800	-	-	-	9,005	18,795	Complete
Middle School Improvements	23,814,024	22,189,111	22,189,111	1,385,892	251,768	(12,747)	Complete
High School Retaining Wall	50,000	-	-	339	47,500	2,161	Complete
Middle School Privacy Improvements	324,300	263,071	263,071	15,522	933	44,774	Complete
High School Parking Lot Improvement - Phase 3	324,760	138,208	138,208	6,340	7,100	173,112	Complete
High School Lighting (split from HS Deferred Maintenance)	119,939	128,822	128,822	2,555	(11,439)	0	Complete
Contingency	2,007,858	-	-	-	-	2,007,858	Contingency
Reallocations from/to projects	(9,565,122)	-	-	-	-	(9,565,122)	Reallocation
Interest Earnings	-	-	-	-	-	2,345,809	Interest Earnings
Subtotal	36,164,304	34,710,353	34,710,353	2,575,254	1,198,435	26,071	

Remaining funds from complete projects are available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-C-D-E	
Water Coolers (Tilden & Middle School)	182,000	142,500	-	11,559	198	170,243	In Process
McAuliffe Deferred Maintenance & Water Coolers	336,731	283,897	267,893	12,216	42,869	13,752	In Process
Kennedy Deferred Maintenance	662,576	580,060	524,420	19,106	6,731	112,319	In Process
Middle School Partial Roof Replacement	717,200	628,800	306,850	45,778	3,943	360,629	In Process
District Office Renovations	278,000	164,723	149,112	19,169	98,904	10,814	In Process
HHS Privacy Improvements	1,013,063	876,007	837,081	127,025	4,254	44,703	In Process
Door & Glass Improvements	500,000	31,450	27,978	31,879	3,000	437,143	In Process
Middle School Track	404,750	341,274	324,210	40,196	17,334	23,010	In Process
Middle School Storage Building	452,500	418,363	385,966	15,275	13,613	37,646	In Process
District Wide Fire Alarm/Alert System Replacement	205,000	161,250	-	23,110	469	181,421	In Process
High School Fire Alarm/Alert System Replacement	410,000	355,000	58,900	27,735	135	323,231	In Process
Replace High School Carpet	612,100	376,700	376,700	43,234	16,808	175,358	In Process
Safety & Security Improvements	709,713	119,545	54,037	3,417	23,486	628,773	In Process
Interior Locks Allowance	420,000	237,800	33,060	19,358	444	367,138	In Process
Monument Signs	402,000	364,300	-	10,990	10,024	380,985	In Process
Board Room Renovations - Phase II	6,641	-	-	-	-	6,641	In Process
ALC Renovation	1,421,640	1,165,311	1,141,476	120,580	120,021	39,564	In Process
Subtotal	8,733,914	6,246,980	4,487,683	570,628	362,232	3,313,371	

Remaining funds from in process projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-D-E	
High School Deferred Maintenance	484,461	-	-	36,172	-	448,289	In Design
Middle School Media Center	160,000	-	-	-	-	160,000	In Design
Tilden Preschool Classroom	90,000	-	-	-	-	90,000	In Design
High School Student Entrance Bollards	5,000	-	-	-	-	5,000	In Design
Nature Preserve Gravel Parking Lot	50,000	-	-	-	-	50,000	In Design
Gymnastics	50,000	-	-	-	-	50,000	In Design
Subtotal	839,461	-	-	36,172	-	803,289	

Remaining funds from in design projects are not available for excess costs on other identified projects or reallocation for new projects.

	A	B	C	D	E	A-B-E	
Technology Improvements	2,529,625	-	-	na	1,578,766	950,859	Not Completed
Grounds/Site Improvements	500,000	-	-	-	-	500,000	Not Completed
Flexible Learning Furniture	600,000	-	-	na	456,602	143,398	Not Completed
Subtotal	3,629,625	-	-	-	2,035,368	1,594,257	

Remaining funds from not completed projects are not available for excess costs on other identified projects or reallocation for new projects.

Total	49,367,304	40,957,333	39,198,036	3,182,054	3,596,035	5,736,987	
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Complete and In Process (does not include contingency)

52,248,583

Project Total

49,367,304

%

106%

Transfers from/(to) Contingency:

\$445,000 Early Childhood Improvements (High School)
\$ 87,000 High School Athletic Field Parking Lot
\$ 44,300 High School Retaining Wall
\$113,024 Middle School Bathrooms near Auditorium
\$300,000 Technology
\$244,500 Water Coolers (\$50,000 Tilden, \$62,500 McAuliffe, \$132,000 Middle School)
\$746,250 High School Privacy Improvements (Athletic Locker Rooms)
\$160,476 Kennedy Deferred Maintenance
\$167,131 McAuliffe Deferred Maintenance
\$290,000 Middle School Storage Building
\$542,000 High School Tennis Court Replacement
\$330,000 District Office Renovations
\$100,000 Board Room Renovations
\$85,000 Entrance Security Improvements
\$503,750 Additional to HHS Privacy Improvements (Bathrooms)
\$362,500 Middle School Privacy Improvements
\$140,000 High School Lecture Hall
\$200,000 HHS Baseball Field Drainage
\$493,750 Middle School Track Replacement
\$856,563 HS Team Locker Privacy Improvements
\$1,421,640 ALC Renovation
\$397,500 Transferred from HHS Privacy Improvements to Middle School Storage Building
\$160,100 Additional to Middle School Improvements
(\$38,200) from Middle School Privacy Improvements
(\$600,000) from High School Privacy Improvements
(\$50,000) from High School Carpet
\$86,000 Additional to Kennedy Deferred Maintenance
\$400,000 Technology
\$200,000 Monument Signs
\$500,000 Grounds/Site Improvements

\$300,000 Additional to Safety & Security Improvements
\$202,000 Additional to Monument Signs
(\$52,000) from District Office Renovation
(\$96,000) from HS Privacy
(\$89,000) from MS Track
(\$235,000) from Storage Building
(\$160,000) from DW Fire Alarm/Alert System
(\$25,000) from HS Fire Alarm/Alert System
\$324,713 Safety & Security Improvements
\$120,000 Interior Locks Allowance (Middle School add)
\$629,625 Technology
\$ 50,000 Gymnastics
\$160,000 Middle School Media Center
\$ 90,000 Tilden Preschool Classroom
\$ 5,000 High School Student Entrance Bollards
\$ 50,000 Nature Preserve Gravel Parking Lot

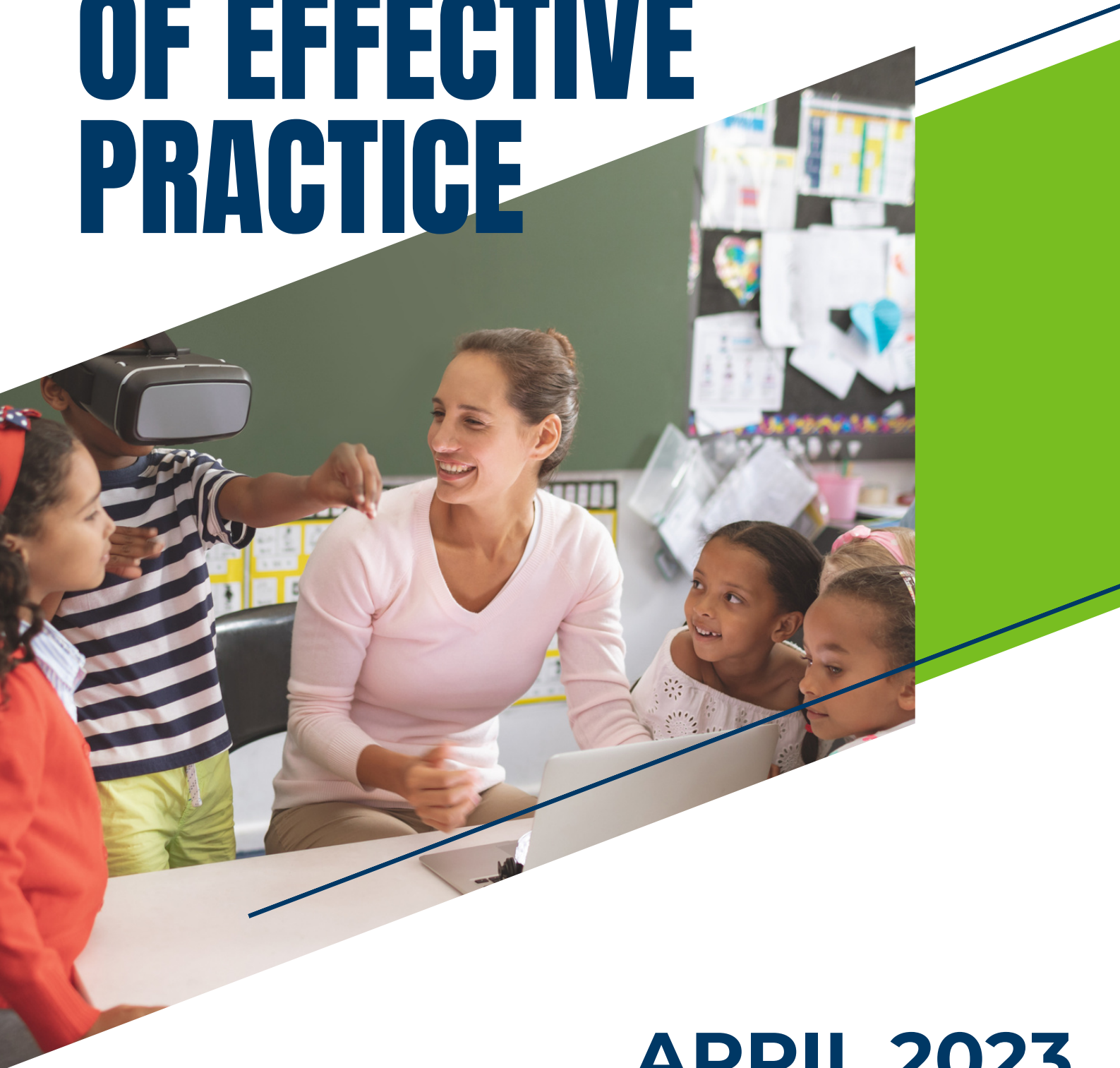
May 2023 BUILDING FUNDRAISING REPORT

November 1, 2022 thru April 30, 2023					
Fundraiser Description	How funds are raised	Time of year for fundraiser	Funds used for:	Net Amount Fundraised	Site
Boys Tennis Jersey Mike's	They give us half the proceeds for one night	spring 4/26/23	equipment, food	\$ 500.00	HHS
Global Language Department Fundraiser	Students sell fruits and other foods	November-December 2023	Spanish Club Events, Spanish Honor Society Events, Donation to Friends of Guatemala	\$ 1,939.00	HHS
Show Choir Jersey Mike's	Half of proceeds from sales on one night	Early January	Help offset student fees	\$ 450.00	HHS
Band and Orchestra Gerten's Spring Plant Sale	Sale of Gerten's plants & flowers	5/21/2022	marching band & jazz trips, Band/Orch Tour, attire	\$ 7,021.00	HHS - Band & Orchestra
Marching Band Dugarel's Meat Raffle	Meat Raffle	June 2022	marching band trips and expenses	\$ 350.00	HHS - Band
Band and Orchestra Pizza Card Sale	Papa Murphy's discount cards	September 2022	marching band & jazz trips, Band/Orch Tour, attire	\$ 2,265.00	HHS - Band & Orchestra
Band and Orchestra Cub Bagging	Bagging groceries	September 2022	marching band & jazz trips, Band/Orch Tour, attire	\$ 1,956.30	HHS - Band & Orchestra
Marching Band Dugarel's Meat Raffle	Meat Raffle	March 2023	marching band trips and expenses	\$ 300.00	HHS - Band
None				\$ -	HMS
None				\$ -	KEL
None				\$ -	MEL
None				\$ -	PEL
Greeting Card Fundraiser	Selling Greeting Cards	March 24-April 4, 2023	Little Learner Scholarship Fund	\$ 1,144.00	Tilden

May 2023 Athletics Fundraising Report

November 1, 2022 thru April 30, 2023					
Sport	Fundraiser Description	How Funds Are Raised	Time of Year	Funds Used For	Net Amount Fundraised
Boys Tennis	Jersey Mike's Night	Percentage of sales/donation from Jersey Mike's subs	4/26/23	Tennis equipment and food at tournaments	\$ 500.00
Gymnastics	MEC JV Conference Meet	Concessions	February 2023	Not spent yet (usually equipment or food at meets)	\$ 175.00

STANDARDS OF EFFECTIVE PRACTICE



APRIL 2023

FREQUENTLY ASKED QUESTIONS

What are the Standards of Effective Practice?

The Standards of Effective Practice are the essential knowledge and skills a teacher needs in order to be effective from “Day 1” in the classroom. The Professional Educator Licensing and Standards Board (PELSB) adopted new Standards of Effective Practice in 2023 – relying on years of stakeholder input, as well as research on the science of learning and development.

Who is required to meet the Standards of Effective Practice?

All teacher candidates completing an initial teacher licensure program in Minnesota and all teachers seeking an initial Tier 3 license via the licensure via portfolio process.

Who is required to hold a teaching license in Minnesota?

A teacher who provides instruction in a public school or charter school is required to hold a license aligned to the field and grade level taught (Minn. Stat. 120A.22, subd. 10).

STANDARDS OF EFFECTIVE PRACTICE

1

STUDENT
LEARNING

pg. 4

5

INSTRUCTIONAL
STRATEGIES

pg. 8

2

LEARNING
ENVIRONMENTS

pg. 5

6

PROFESSIONAL
RESPONSIBILITIES

pg. 9

3

ASSESSMENT

pg. 6

7

COLLABORATION
& LEADERSHIP

pg. 10

4

PLANNING FOR
INSTRUCTION

pg. 7

8

RACIAL
CONSCIOUSNESS
& REFLECTION

pg. 11

STANDARD 1. STUDENT LEARNING

"The teacher understands how alignment with a student's cultural background is necessary to make meaningful connections..." - Standard 1, D.

A. The teacher understands that students bring assets for learning based on their individual experiences, abilities, talents, prior learning, and peer and social group interactions, as well as language, culture, family, and community values, and approaches their work and students with this asset-based mindset, affirming the validity of students' backgrounds and identities.

B. The teacher understands multiple theories of identity formation and knows how to help students develop positive social identities based on their membership in multiple groups in society.

C. The teacher understands how students construct knowledge and acquire skills.

D. The teacher understands how alignment with a student's cultural background is necessary to make meaningful connections that enable the construction of knowledge and acquisition of skills.

E. The teacher understands the cognitive processes associated with various kinds of learning, including critical and creative thinking, problem framing and problem solving, invention, memorization, and recall.

F. The teacher understands how culture influences cognitive processes and how these processes can be stimulated in a cultural frame.

G. The teacher understands that each student's cognitive, linguistic, social, emotional, and physical development influences learning and makes instructional decisions that build on learners' strengths, needs, and cultural ways of knowing.

H. The teacher understands the role of language and culture in learning and knows how to modify instruction to make language comprehensible and instruction relevant, accessible, and challenging.

I. The teacher understands language development and the benefits of multilingualism and multiliteracy and knows how to incorporate instructional strategies and resources to support language development.

J. The teacher understands the exceptional needs of students, including those with disabilities and giftedness, and knows how to use strategies and resources to address these needs.

K. The teacher is able to recognize the distinguishing characteristics of reading disabilities, including dyslexia, and knows how to implement appropriate accommodations.

L. The teacher understands the diverse impacts of individual and systemic trauma, such as experiencing homelessness, foster care, incarceration, migration, medical fragility, racism, and micro and macro aggressions, on learning and development and knows how to support students using culturally responsive strategies and resources to address these impacts.

M. The teacher is able to recognize symptoms of mental health illnesses and their impact on learning and knows how to use strategies and resources to address these impacts.

N. The teacher understands the influence of use of tobacco, alcohol, and drugs on student life and learning.

STANDARD 2. LEARNING ENVIRONMENTS

"The teacher understands and supports students as they recognize and process dehumanizing biases, discrimination, prejudices, and structural inequities."
- Standard 2, E.

A. The teacher knows how to collaborate with students to create a welcoming and inclusive classroom community that reflects the diversity of student cultures in the design of the physical and virtual space, expectations, and organizational routines that represent the needs of all students.

B. The teacher understands the relationship between motivation and engagement and knows how to design learning experiences using strategies that build student self-direction and ownership of learning.

C. The teacher understands the importance of relationship-based, culturally affirming, and proactive approaches to behavior and implements these approaches in order to improve student outcomes and reduce exclusionary practices.

D. The teacher fosters an environment that ensures student identities such as race/ethnicity, national origin, language, sex and gender, gender identity, sexual orientation, physical/developmental/emotional ability, socioeconomic class, and religious beliefs are historically and socially contextualized, affirmed, and incorporated into a learning

E. The teacher understands and supports students as they recognize and process dehumanizing biases, discrimination, prejudices, and structural inequities.

F. The teacher communicates verbally and nonverbally in ways that demonstrate respect for and responsiveness to the cultural backgrounds and differing perspectives learners bring to the learning environment.



STANDARD 3. ASSESSMENT

A. The teacher understands the varying types and multiple purposes of assessment.

B. The teacher understands how to design, adapt, and select appropriate assessments to address specific learning goals and individual differences.

C. The teacher understands bias in assessment, evaluates standardized and teacher-created assessments for bias, and designs and modifies assessments that minimize sources of bias.

D. The teacher understands the positive impact of effective descriptive feedback for learners, engages students in understanding and identifying quality work, and uses a variety of strategies for communicating this feedback.

E. The teacher knows how and when to engage students in analyzing their own assessment results and setting goals for their own learning.

F. The teacher regularly assesses individual and group performance in order to design and modify instruction to meet students' needs in each area of development, including cognitive, linguistic, social, emotional, and physical, and scaffolds the next level of development.

G. The teacher, independently and in collaboration with colleagues, uses a variety of data, including data disaggregated by student race, ethnicity, and home language, to evaluate the outcomes of teaching and learning and to adapt planning and practice.

H. The teacher uses assessment strategies and devices that are nondiscriminatory, and takes into consideration the impact of disabilities, methods of communication, cultural background, and primary language on measuring knowledge and performance of students.



"The teacher uses assessment strategies and devices that are nondiscriminatory, and takes into consideration the impact of disabilities, methods of communication, cultural background, and primary language on measuring knowledge and performance of students." - Standard 3, H.



STANDARD 4. PLANNING FOR INSTRUCTION

A. The teacher understands Minnesota's English Language Development Standards Framework and uses the framework components to develop learning experiences that support the development of language in content instruction.

B. The teacher understands cross-disciplinary instruction, with particular attention to historically marginalized disciplines to engage learners purposefully in applying content knowledge.

C. The teacher creates or adapts lessons, unit plans, learning experiences, and aligned assessments based on Minnesota's academic standards, or if unavailable, local, national, or international discipline-specific standards.

D. The teacher designs instruction to build on learners' prior knowledge, culture, and experiences, allowing learners to accelerate as they demonstrate their understandings.

E. The teacher plans how to achieve each student's learning goals by choosing anti-racist, culturally relevant, and responsive instructional strategies, accommodations, and resources to differentiate instruction for individuals and groups of learners.

F. The teacher demonstrates the ability to feature, highlight, and use resources written and developed by traditionally marginalized voices that offer diverse perspectives on race, culture, language, gender, sexual identity, ability, religion, nationality, migrant/refugee status, socioeconomic status, housing status, and other identities traditionally silenced or omitted from curriculum by offering a wide range of curriculum materials.

G. The teacher creates opportunities for students to learn, practice, and use language of the content area.

H. Consistent with the local curriculum and state and local academic standards, the teacher demonstrates the ability to create opportunities for students to learn about power, privilege, intersectionality, and systemic oppression in the context of various communities and empowers learners to be agents of social change to promote equity.

I. The teacher explores and applies instructional design principles to create innovative digital learning environments that engage and support learning.

"The teacher plans how to achieve each student's learning goals by choosing anti-racist, culturally relevant, and responsive instructional strategies, accommodations, and resources to differentiate instruction for individuals and groups of learners." - Standard 4, E.

STANDARD 5. INSTRUCTIONAL STRATEGIES

"...the teacher demonstrates the ability to nurture critical thinking about culture and race and knows how to include multiple perspectives and missing narratives from the dominant culture..." - Standard 5, H.

A. The teacher collaborates with students to design and implement culturally relevant learning experiences, identify their strengths, and access family and community resources to develop their areas of interest.

B. The teacher understands the value of and knows how to implement instructional approaches that integrate real-world learning opportunities, including service learning, community-based learning, and project-based learning, into instruction.

C. The teacher develops learning experiences that engage students in collaborative and self-directed learning and that extend student interaction with ideas and people locally and globally.

D. The teacher uses learners' native languages as a resource in creating effective differentiated instructional strategies for multilingual learners, including those who are developing literacy skills.

E. The teacher provides multiple models and representations of concepts and skills which consider diverse cultural ways of knowing with opportunities for learners to demonstrate their knowledge through a variety of products and performances.

F. The teacher asks questions to stimulate discussion that serves different purposes, such as probing for learner understanding, helping students articulate their ideas and thinking processes, stimulating curiosity, and helping students to question.

G. The teacher engages all students in developing higher-order questioning skills and metacognitive processes.



H. Consistent with the local curriculum and state and local academic standards, the teacher demonstrates the ability to nurture critical thinking about culture and race and knows how to include multiple perspectives and missing narratives from the dominant culture by offering a range of curriculum materials.

I. The teacher varies learning activities to involve whole group, small group, and individual work, and to develop a range of learner skills.

J. The teacher uses technology to create, adapt, and personalize learning experiences that foster independent learning and accommodate learner differences and needs.

K. The teacher employs a variety of strategies to assist students to develop social and emotional competencies, including self-awareness, self-management, social awareness, relationship skills, and responsible decision making.

STANDARD 6. PROFESSIONAL RESPONSIBILITIES

A. The teacher understands the standards of professional conduct in the Code of Ethics for Minnesota Teachers, including the role of social media, privacy, and boundaries in relationships with students.

B. The teacher understands laws related to student rights and teacher responsibilities, such as for educational equity, appropriate education for students with disabilities, confidentiality, privacy, appropriate treatment of students, data practices, and mandatory reporting requirements in situations of known or suspected abuse or neglect.

C. The teacher understands the historical foundations of education in Minnesota, including laws, policies, and practices, that have and continue to create inequitable opportunities, experiences, and outcomes for learners, especially for Indigenous students and students historically denied access, underserved, or underrepresented on the basis of race, class, disability, religion, gender, sexual orientation, language, socioeconomic status, or country of origin.

D. The teacher understands how prejudice, discrimination, and racism operates at the interpersonal, intergroup, and institutional levels.

E. The teacher explores their own intersecting social identities and how they impact daily experience as an educator.

F. The teacher assesses how their biases, perceptions, and academic training may affect their teaching practice and perpetuate oppressive systems and utilizes tools to mitigate their own behavior to disrupt oppressive systems.

G. The teacher uses a variety of self-assessment and problem-solving strategies to analyze and reflect on their practice and to make adaptations and adjustments toward more equitable outcomes.

H. The teacher demonstrates continual growth in knowledge and skills of current and emerging technologies and applies them to improve personal productivity and professional practice.

I. The teacher advocates, models, and teaches safe, legal, and ethical use of information and technology, including appropriate documentation of sources and respect for others in use of social media.

J. The teacher actively seeks professional, community, and technological resources, within and outside the school, as supports for analysis, reflection, and problem solving.

"The teacher explores their own intersecting social identities and how they impact daily experience as an educator." - Standard 6, E.

STANDARD 7. COLLABORATION & LEADERSHIP

"The teacher knows how to collaborate with a culturally relevant and responsive lens with families to support student learning and secure appropriate services to meet the needs of students." - Standard 7, B.



A. The teacher understands the importance of engaging in culturally affirming, reciprocal communication with families about student development, learning, and performance.

B. The teacher knows how to collaborate with a culturally relevant and responsive lens with families to support student learning and secure appropriate services to meet the needs of students.

C. The teacher plans collaboratively with professionals who have specialized expertise to design and jointly deliver, as appropriate, learning experiences to meet unique learning needs.

D. The teacher demonstrates the ability to identify gaps where the curriculum does not address multiple perspectives, cultures, and backgrounds, and understands how curriculum and instruction impacts students that are not part of the dominant culture.

E. The teacher recognizes the responsibility to question normative school knowledge, conventional teaching and other professional practices, and beliefs and assumptions about diverse students, their families, and communities that adversely impact learning.


F. The teacher understands multiple leadership models for teachers; knows how to take on leadership roles at the school, district, state, or national level; and advocates for students, the school, the community, and the profession.


STANDARD 8. RACIAL CONSCIOUSNESS & REFLECTION

- A. The teacher understands multiple theories of race and ethnicity, including but not limited to racial formation, processes of racialization, and intersectionality.
- B. The teacher understands the definitions of and difference between prejudice, discrimination, bias, and racism.
- C. The teacher understands how ethnocentrism, eurocentrism, deficit-based teaching, and white supremacy undermine pedagogical equity.
- D. The teacher understands that knowledge creation, ways of knowing, and teaching are social and cultural practices shaped by race and ethnicity, often resulting in racially disparate advantages and disadvantages.
- E. The teacher understands the histories and social struggles of historically defined racialized groups, including but not limited to Indigenous people, Black Americans, Latinx Americans, and Asian Americans.
- F. The teacher understands the cultural content, world view, concepts, and perspectives of Minnesota-based American Indian Tribal Nations and communities, including Indigenous histories and languages.
- G. The teacher understands the impact of the intersection of race and ethnicity with other forms of difference, including class, gender, sexuality, religion, national origin, immigration status, language, ability, and age.

"The teacher understands the cultural content, world view, concepts, and perspectives of Minnesota-based American Indian Tribal Nations and communities, including Indigenous histories and languages." - Standard 8, F.



 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06							
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells									
District Info.		Enter Information		District Info.		Enter Information			
District Name:	Intermediate School District 917	Date:	5/10/2023						
District Number:	917-06	Email:	nicolle.roush@isd917.org						
District Contact Name:	Nicolle Roush								
Contact Phone #	651-423-8227								
Fiscal Year (FY) Ending June 30									
Expenditure Categories		2023 (base year)	2024	2025	2026	2027	2028	2029	2030
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.									
Finance Code	Category (1)								
347	Physical Hazards	\$2,186	\$2,251	\$2,350	\$2,400	\$2,450	\$2,525	\$2,600	\$2,700
349	Other Hazardous Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$25,679	\$26,449	\$27,250	\$28,100	\$28,900	\$29,800	\$30,650	\$31,600
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$27,865	\$28,700	\$29,600	\$30,500	\$31,350	\$32,325	\$33,250	\$34,300
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year									
Finance Code	Category (2)								
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151									
Finance Code	Category (3)								
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility									
Finance Code	Category (4)								
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects									
Finance Code	Category (5)	2023	2024	2025	2026	2027	2028	2029	2030
368	Building Envelope	\$0	\$0	\$0	\$0	\$100,000	\$0	\$39,000	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$30,000	\$0	\$128,000	\$129,000
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$44,000	\$0	\$41,000
380	Mechanical Systems	\$100,000	\$160,000	\$144,000	\$180,000	\$141,000	\$175,000	\$97,000	\$185,000
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$127,000	\$100,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$534,000
384	Site Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Deferred Capital Expense and Maintenance		\$100,000	\$160,000	\$144,000	\$180,000	\$271,000	\$346,000	\$364,000	\$889,000
Total Annual 10-Year Plan Expenditures		\$127,865	\$188,700	\$173,600	\$210,500	\$302,350	\$378,325	\$397,250	\$923,300

 DEPARTMENT OF EDUCATION		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Projects Only		ED - 02478-08 old form correct years	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota provided.							
District Info.		Enter Information					
District Name:	Intermediate School District 917						
District Number:	917-06						
District Contact Name:	Nicole Roush						
Contact Phone #	651-423-8227						
Expenditure Categories				2031	2032	2032	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code	Category (1)						
347	Physical Hazards			\$2,800	\$2,850	\$2,900	
349	Other Hazardous Materials			\$0	\$0	\$0	
352	Environmental Health and Safety Management			\$32,500	\$33,500	\$34,500	
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	
363	Fire Safety			\$0	\$0	\$0	
366	Indoor Air Quality			\$0	\$0	\$0	
Total Health and Safety Capital Projects				\$35,300	\$36,350	\$37,400	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code	Category (2)						
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	
363	Fire Safety			\$0	\$0	\$0	
366	Indoor Air Quality			\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More				\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code	Category (3)						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	
Accessibility							
Finance Code	Category (4)						
367	Accessibility			\$0	\$0	\$0	
Total Accessibility Projects				\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects				2031	2032	2032	
Finance Code	Category (5)						
368	Building Envelope			\$0	\$0	\$0	
369	Building Hardware and Equipment			\$0	\$0	\$0	
370	Electrical			\$310,000	\$137,000	\$0	
379	Interior Surfaces			\$0	\$117,000	\$0	
380	Mechanical Systems			\$0	\$0	\$0	
381	Plumbing			\$0	\$0	\$0	
382	Professional Services and Salary			\$0	\$0	\$0	
383	Roof Systems			\$578,000	\$347,500	\$0	
384	Site Projects			\$0	\$0	\$0	
Total Deferred Capital Expense and Maintenance				\$888,000	\$601,500	\$0	
Total Annual 10-Year Plan Expenditures				\$923,300	\$637,850	\$37,400	

Intermediate School District #917
Proposed Health and Safety Plan FY25
Approved May 2, 2023 Board meeting

Appendix A

Environmental Health and Safety - Finance Code 352		
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures		
Project	Object Co Description	Expenditures
305	Fees For Services (Hepatitis A & B, Metro ECSU, Safe Schools tr	\$7,183.00
366	CPR training and mileage reimbursements	\$0.00
401	Supplies (personal protective equipment disposable gloves,cloths,pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$11,000.00
170	IAQ Coordinator	\$4,400.00
200	benefits	\$667.00
820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$4,000.00
		\$27,250.00
		28700
Physical Hazard Control - Finance Code 347		
Project	Object Co Description	Expenditures
	401 PPE for shop areas (harness, boots, safety glasses etc)	\$2,350.00
		\$2,350.00
Mechanical Systems - Finance Code 380		
Project	Object Co Description	Expenditures
	520 HVAC Unit replacements	\$144,000.00
		\$144,000.00
Total		\$173,600.00



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Policy Committee Mission

The Hastings School Board Policy Committee serves to review and revise current policies, and propose policy changes for adoption based on statute, at the direction of the School Board or administrator, and as identified for the benefit for the students and staff of ISD 200.

Policy Committee Meeting

Time: May 3, 2023 4:00PM Central Time (US and Canada)

Attendees: Jessica Dressely, Becky Garcia, Stephanie Malm, Mark Zuzek

Committee Agenda

5.3.2023

1. **Policy 908, Facilities Naming:** reviewed policy and struck references to naming facilities after individuals. Added III.C.1. to outline the decision to refrain from naming facilities after individuals, living or deceased but that the policy is not retroactive so any facilities named after individuals will remain in place. Formatting correction will take place after content is approved.
 2. **Policy 209, Code of Ethics:** made recommendations to a few paragraphs (see redline remarks) for board consideration. Summary of recommended changes:
 - II.A.4 and 5: combine these two.
 - II.A.6. (Renumbered to 5 if 4 and 5 are combined): reword for clarification.
 - II.B.2. added a caveat that the board is responsible for the 200 series procedures.
 - II.C.4. added wording for clarification about accepting fiduciary responsibilities.
 - II.E.1. added wording for clarification about responsibility and accountability.
 3. **Policy 212, School Board Member Development:** added wording to II.A. for all new board members to, at minimum, review the policies outlined in the Handbook. Added wording to II.B. that the board should try to send two board members to a national conference, periodically, at the discretion of the sitting board. Recommending adding verbiage from 412 to the Board Handbook that outlines expense reimbursement.
 4. **Policy 206, Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Consideration:** cleared out edits to make this policy clean and easy to read before moving forward. Added Section X for consideration that the board may develop procedures under 206.2 specifying the time, place, and manner of this policy at the organizational meeting or as determined necessary by the Board. Note: broadcasting meetings is different from one
-

district to the other and is not required by statute. If recording or live-streaming sessions is written in policy, the board will need to consider purchasing their own equipment for recording and live streaming. The district does not own nor do we have control over the non-profit organization. *Recommendation: keep the policy as written with the currently proposed changes. Will likely need to discuss procedures when we review the Board Handbook.*

5. **MSBA Policy Newsletter (February 2023): Model Policy 516.5 - Overdose Medication:** Committee created separate paragraphs for Narcan and Epinephrine to policy 516.
6. **Policy 603, Curriculum Development:** pause on 2nd reading until Supt. McDowell and Ms. Larson are available at a policy committee meeting to discuss/clarify the process re committee w/ diversifying viewpoints and opinions. *Recommendation: approve this policy without changes except updating the format of our cross-references.*
7. **Policy 616, School District System Accountability (amendment to the March/April 2023 policy committee summary):** Struck paragraphs III.A., B., C., IV.A.1-6, B., C. 1-3., D. 3-6, E., and F. Edited paragraphs II (K-12), IV.D. 1. (WBWF is now the Advisory Committee), IV.D.2. a-c. Added the disclaimer that the procedures for 616 are outlined in policy 601 at the bottom of the policy. These changes are done to decrease redundancy, increase policy clarity, and remove procedures from policy. *Recommendation: approve this policy without changes except updating the format of our cross-references.*
8. **Policy 630 (618), Grading: (amendment to the March/April 2023 policy committee summary):** Struck or edited paragraphs II.A.3. and 4., II.C., II.E., II.F. and III.C., this is in an effort to decrease redundancy and procedures out of policy. Recommend approval of this policy with the changes that are reflected in this document. Future of this policy: there's a request for principals to review this policy in the future and bring it back to the policy committee with recommended changes.

Next Meetings: May 31 at 4:30pm and June 21, 2023 at 3:30pm (District Office Conference Room)



209 CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to assist the individual school board member in understanding his or her role as part of a school board and in recognizing the contribution that each member must make to develop an effective and responsible school board.

II. GENERAL STATEMENT OF POLICY

Each school board member shall follow the code of ethics stated in this policy.

A. AS A MEMBER OF THE SCHOOL BOARD, I WILL:

1. Attend school board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
4. ~~Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.~~ ¶
- ¶
5. ~~Support the decision of the school board, even if my position concerning the issue was different.~~

Can we combine 4 and 5 to read: The School Board members respect the majority decision after honoring the right of members to express opposing viewpoints and vote their convictions.

- ~~5.6. Recognize the integrity of my predecessors and associates and appreciate their work..~~ Seek to understand the context of the decisions made by previously made by previous Boards.
67. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
78. Inform myself about the proper duties and functions of a school board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, I WILL:

1. Focus on education policy as much as possible.
2. Remember my responsibility is to set policy – not to implement policy with the exception of the 200 series policies which directly apply to the Board.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
4. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of school board decisions to the superintendent.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, I WILL:

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
4. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the school board.

D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, I WILL:

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
2. Attempt to obtain adequate financial support for the school district's

programs.

3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold my responsibilities and accountability to the taxpayers in my school district and **fully accept my fiduciary responsibility.**

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, I WILL:

1. Hold the superintendent responsible for the administration of the school district **and accountable to the School Board.**
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the school board adequately informed at all times.
7. Offer the superintendent counsel and advice.
8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.
9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, I WILL:

1. Comply with all federal, state, and local laws relating to my work as a school board member.
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
4. Recognize that school district business may be legally transacted only in an open meeting of the school board.
5. Avoid conflicts of interest and refrain from using my school board position for personal gain.
6. Take no private action that will compromise the school board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (General Powers of Independent School District)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross References:

Policy Reviewed: 08.11.2022
Policy Adopted: 02.26.2020
Policy Revised:



212 SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the need for continuing in-service training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. New school board members will be provided the opportunity and encouragement to attend the orientation and training sessions sponsored by the Minnesota School Boards Association (MSBA). School board members shall receive training in school finance and management developed in consultation with MSBA. **New School Board members are encouraged to review all policies outlined in the Board Handbook and seek clarification on all policies and procedures.**
- B. **The School Board will strive to send two members to participate in national conferences, on a periodic basis, to be determined by the Board as a whole.**
- C. All school board members are encouraged to participate in school board and related workshops and activities sponsored by local, state, and national school boards associations, as well as in the activities of other educational groups.
- D. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.
- E. The school board will reimburse the necessary expenses of all school board members who attend meetings and conventions pertaining to school activities and the objectives of the school board, within the approved policy and budget allocations of the school district relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)

Cross References: ~~ISD 200 MSBA/MASA Model~~ Policy 214 (Out-of-State Travel by School Board Members)
~~ISD 200 MSBA/MASA Model~~ Policy 412 (Expense Reimbursement)

Policy Reviewed: 02.19.2020

Policy Adopted: 02.26.2020

Policy Revised:



618630 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

I. PURPOSE

The purpose of this policy is to provide a structure and framework for grading student learning in the district.

II. GENERAL STATEMENT OF POLICY

- A. The purpose of student grading includes:
 - 1. Communicating the achievement status of students to parents and others.
 - 2. Providing information that students can use for self-evaluation.
 - 3. ~~Providing incentives to learn.~~
 - 4. ~~Evaluating the effectiveness of instructional programs and classroom instruction.~~
- B. Grading should reflect student performance as measured by several forms of assessment. Student performance and achievement should be assessed on classroom subject or course-determined curriculum standards and objectives.
- C. Grades reflect a combination of student achievement, student progress in learning, and other student learning factors. ~~(i.e. effort, attitude/behavior, work completion).~~
- D. Student understanding of scoring criteria is a hallmark of quality standards based instruction and grading.
- E. Course or subject objectives are aligned with state ~~district curriculum~~ standards. Grading practices will be based on assessment of students against a standard for learning ~~and not on arbitrary predetermined percentages that consider quantitative grading conclusions.~~
- F. The grading system at the high school involves non-weighted grading values. ~~The district supports a grading system designed to encourage well-rounded students taking a wide variety of coursework.~~

III. DEFINITIONS

- A. “Grades” an assessment tool used by teachers to communicate the achievement status of students to parents, students and others.
- B. “Progress Reports” periodic reporting that provides a grade status report for a student’s scheduled classes or coursework.
- C. ~~Academic Standards – National, State or locally designed grade and course specifications in particular learning areas of content that drive the curriculum.~~

- D. “Grading Procedure” the teacher responsible for the instruction of the student’s class or course will complete the necessary assessments and provide the appropriate grade. No grade will be altered without consultation with the assigned teacher.

Policy Reviewed:

Policy Adopted:

08.23.2017

Policy Revised:



908 NAMING FACILITIES

I. Purpose

The purpose of this policy is to establish the criteria and procedures for granting naming rights in relation to school district facilities, including buildings and grounds.

II. General Statement of Policy

Hastings Public Schools recognizes the importance and significance of naming school district facilities, memorials, and grounds. All School District owned facilities hold meaning for students and community members during the expected lifetime of the facility. ~~Facilities are district-owned buildings and properties and~~ names will be consistent with the School District's mission, values, and align with the strategic plan. Facility names may reflect geographic locations, topographical characteristics, significant historical or social events, concepts central to democracy, or properly vetted prominent persons of local, national or international repute who have made lasting contributions to society.

III. Definitions

- A. "Facilities" are school district-owned buildings, properties and structures, including, but not limited to, spaces within buildings, outdoor fields, streets, donated property, and other areas.
- ~~B. "Naming in recognition" is naming a facility or education program in recognition of individuals who have attained achievements of extraordinary and lasting distinction.~~
- B. "Naming rights in consideration" is recognition for financial contributions, sponsorship or other commercial transactions.
- C. "Naming rights in recognition" is recognition of a significant contribution to the school district that the district wishes to honor.

IV. Authority

The school board exercises approval authority for naming all facilities.

V. Procedures for Naming District Property

- A. When a new facility is acquired or constructed or a request for naming a facility is made, the superintendent will forward the facility naming considerations or request to the school board.

- B. At the direction of the school board, the board may request that the superintendent convene a committee to study the potential names and make a recommendation. In the circumstance of a newly constructed facility, the school board will direct the superintendent or designee to establish such a committee.
- C. If a committee is established, the superintendent or designee will be charged with the responsibility of determining a process for soliciting and evaluating names. The superintendent will make the final recommendation(s) to the school board for approval. The superintendent will supply the school board with a history of the name recommendation and the rationale to support recommendation.
- D. If a committee is not established, the superintendent will make a recommendation to the school board for approval. The superintendent will supply the school board with a history of the name recommendation and the rationale to support recommendation.

VI. Naming Processes and Criteria

A. Naming in Consideration

The school district will not grant naming rights in exchange for contributions (financial, sponsorship or the provision of equipment, materials, land or services) made to the district.

~~B. Naming in Recognition ¶¶~~

~~The school district may name a facility to recognize outstanding personal contributions to the district. Naming in recognition for such contributions is at the district's discretion and in support of its values and mission. When naming a facility after an individual, consideration will be given to persons who have significance to students, employees and/or the community. Except in unusual circumstances or for compelling reasons, individual names to be considered should be individuals who are deceased. One of the following criteria must be met for naming in recognition. ¶¶~~

- ~~1. Recognition of outstanding service to the district while serving in an employment capacity or outstanding service to the Hastings community; or ¶¶~~
- ~~2. Recognition of the achievements of distinguished alumni; ¶¶~~
- ~~3. Recognition of a generous financial or other contribution (be it by way of donation, bequest, sponsorship, etc.), such being voluntary and not rendered in consideration of granting of~~

~~naming rights, or~~

~~4. If a portion of a school building or school grounds (media center, auditorium, gymnasium, field, etc.) is proposed to be named after an individual, that person shall have attained local or national prominence via significant contributions. Such contributions or the significance of their place in history shall be clearly established beyond the generation of the contribution. Further, the individual for whom a portion of a school building or school grounds is to be named must be shown to have broad-based, long-term impact to the school district community. ¶¶~~

~~¶¶~~
~~5. Naming a site or facility after a deceased person shall be done after taking the above criteria into consideration and after a waiting period of at a minimum of one year following the individual's death.~~

C. Specific Naming Criteria

1. It is the policy of the District that facilities will not be named after individuals, living or deceased. This policy is not retroactive and facilities already named after individuals will retain their name unless as identified in section VII.
2. The role played by the name of a facility, space or education program in assisting employees, students and visitors to orient themselves is recognized.
3. Names must always be consistent with the district's mission and vision.
4. The long-term effects of the name must be considered.
5. The department/school affected by the name to be granted must be consulted before any decision is made.
- ~~6. The district will not name a facility without the informed consent of the named party or their descendants. ¶¶~~
7. The district retains all rights to discontinue any name to avoid the district being brought into disrepute, as determined by the district.
8. The proposed name will be vetted against any trademark or copyright infringement.
9. Due regard must be taken into consideration when naming a

facility including historical or current context and reputation.

¶

~~D. Granting Naming Rights~~

VII. Name Changes/Re-Naming

Once a facility is named, that name will remain with the facility unless changed or removed by the school board. Names will be changed using the same process outlined above. Names may be changed when the specific program or theme for which the facility was named changes, when the current name no longer supports the objective of the facility, or due to additions or renovations to an existing facility. Names may be removed at the discretion of the school board.

VIII. Granting, Limiting, or Terminating Naming Rights

A. Granting naming rights may be exclusive to a facility or space, or may be in conjunction with an existing name already in use. Facilities for which naming rights may be awarded are auditoriums/theaters, gymnasiums, libraries, gardens, donated properties, athletic fields and facilities, and other areas as approved by the school board.

~~B. Limit of Naming Rights~~

~~1. On the Part of the District¶~~

~~¶~~

~~The school district's right to use the name and other brand elements of the named party is permitted by express agreement with the named party.¶~~

~~2. On the Part of the Named Party¶~~

~~¶~~

~~The named party, after whom a facility or space is named, has no decision-making rights as to the purpose of the facility or space unless specifically provided for in the written agreement between the parties. The school district will not agree to any condition in an agreement that could unnecessarily limit progress toward the district's mission and purpose, statutory obligations, or the local authority of the school board. In turn, the named party has no liability in respect of that facility or space unless provided for in a specific contract between the parties. Any such limits must be included in any naming rights' agreement.~~

~~B. In addition to any remedies for breach of the written agreement granting naming rights, the parties may terminate a naming rights agreement in advance of the scheduled termination date under the following conditions:¶~~

¶

~~1. Termination by the District¶~~

~~¶~~

~~The school district reserves the right, at its sole discretion, to terminate the naming rights without refund of consideration, prior to the scheduled termination date, should it feel it is necessary to do so to avoid the district being brought into disrepute.~~

~~2. Termination by the Named Party¶~~

~~¶~~

~~The named party may, without refund of consideration, at its sole discretion, terminate its acceptance of the naming rights prior to the scheduled termination date, in the event that the school district directly brings the named party into disrepute.~~

Policy Reviewed:

Policy Adopted:

Policy Revised:



516 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering medications to students.

II. GENERAL STATEMENT OF POLICY

The Hastings school district acknowledges that some students may require medication during the school day. Medications that can be administered to the student appropriately before or after school will be the responsibility of the parent(s) or guardian. Medications must be Federal Drug Administration (FDA) approved; no dietary or herbal supplements will be administered. School Nursing staff or RN delegated school personnel will administer medications in accordance with law and school district procedures.

III. REQUIREMENTS

A. CONSENT TO GIVE MEDICATIONS

Prescription medication can only be administered according to the written order of a licensed prescriber (MS 151.01 subd 23) and written authorization of a parent or guardian. Over-the-counter medication needs written authorization of a parent or guardian. If more than 10 doses of an over-the-counter medication are required in a school year, a licensed prescriber's signature is necessary in addition to parent signature.

Appropriate written authorization must be completed each school year and/or when a change in the prescription or requirements for administration occurs.

The school must be notified immediately by the parent of any changes in the student's medication. A new container with the new pharmacy/physician instructions shall be required within two days of the change.

B. MEDICATION CONTAINERS

Prescription medications must be brought to school in an original pharmacy labeled container that includes the student's name, medication name, dosage,

route of administration, and time(s) to be given. (Parent should ask the pharmacist to divide the prescription into two bottles; one for school and one for home). Nonprescription medication must come to school in the original container.

C. STORAGE AND TRANSPORTATION OF MEDICATION

All medications are to be stored in locked cabinets in the health office unless noted in a written agreement between school district, parent, and physician, i.e. Action Plans or Individual Health Plans (IHP).

Controlled substances must always be kept in a locked cabinet in the health office and shall not be self administered.

D. DOCUMENTATION OF MEDICATION

A record of the administration of the medication at school shall be kept. School Nursing staff or designated person shall be responsible for the filing of the permission forms in the health folder portion of the student record.

Whenever a controlled substance is brought to school, the amount of the medication will be counted and documented in the student's health record by School Nursing staff.

E. NARCAN

The District will obtain and possess Narcan (naloxone) to be maintained and administered by trained school staff to a student or other individual if it is determined in good faith that person is experiencing an opioid overdose.

1. Minnesota Statute (604A.04) "Good Samaritan Overdose Protection" allows for "A person who is not a healthcare professional who acts in good faith in administering an opiate antagonist to another person whom the person believes in good faith to be suffering an opioid overdose is immune from criminal prosecution for the act and is not liable for any civil damages for acts or omissions resulting from the act."
2. In accordance with this statute, the individual who is seeking assistance and the individual who is experiencing an overdose have a limited immunity from prosecution.
3. The District will obtain a standing order for Narcan (naloxone) by a licensed medical prescriber and update as needed.
4. Stock Narcan (naloxone) will be clearly labeled and stored in a secured location that is accessible by trained staff.
5. Health Services and School Administration will identify appropriate staff to be

trained annually at each school site.

F. EPINEPHRINE

The District will obtain and possess Epinephrine to be maintained and administered by trained school staff to a student or other individual if it is determined in good faith that person is experiencing an anaphylactic reaction.

1. Minnesota Statute 604A.01? <https://www.revisor.mn.gov/statutes/cite/604A.01> ~~Minnesota Statute (604A.04) “Good Samaritan Overdose Protection” allows for “A person who is not a healthcare professional who acts in good faith in administering an opiate antagonist to another person whom the person believes in good faith to be suffering an opioid overdose is immune from criminal prosecution for the act and is not liable for any civil damages for acts or omissions resulting from the act.”~~
2. ~~In accordance with this statute,~~ The individual who is seeking assistance and the individual who is experiencing an anaphylactic reaction have a limited immunity from prosecution.
3. The District will obtain a standing order for Epinephrine by a licensed medical prescriber and update as needed.
4. Stock ~~Narcan (naloxone)~~ and Epinephrine will be clearly labeled and stored in a secured location that is accessible by trained staff.
5. Health Services and School Administration will identify appropriate staff to be trained annually at each school site.

IV. SPECIFIC EXCEPTIONS

- A. Special health treatments such as catheterization, tracheotomy suctioning, and gastrostomy feeding do not constitute administration of drugs and medicine.
- B. Drugs or medicine provided by a public health agency to prevent or control an illness or disease outbreak are not governed by this policy.
- C. Medications that are used in connection with activities that occur before or after the regular school day (including athletics or extracurricular activities) are not governed by this policy.

D. SELF-CARRY INHALER

Drugs or medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an inhaler if:

1. the school district has received a written authorization from a licensed prescriber and parent permitting the student to self-administer the medication;
2. the inhaler is properly labeled for that student; and
3. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. The parent must submit written verification from the licensed prescriber which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

School Nursing staff must assess the student's knowledge and skills to safely possess and use an inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of inhalers.

If the parent, licensed prescriber or School Nursing staff determine the student is unable to possess the inhaler, the student will have immediate access to the inhaler which will be kept in the health office.

Each school year the parent, School Nursing staff, and the licensed prescriber must develop and implement an individualized written health plan for a student who is prescribed inhalers for use during the school day. The plan must designate the School Nursing staff or RN delegated school personnel responsible for implementing the student's health plan, including recognizing asthma exacerbation and administering inhalers when required, consistent with state law.

E. SELF CARRY NON-PRESCRIPTION MEDICATION

Prescription medications are not to be carried by the student. A secondary student may possess and use nonprescription pain relief medication in a manner consistent with the labeling, if the school district has received written authorization from the student's parent permitting the student to self-administer the medication. The parent must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain relievers. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudo ephedrine as its sole active ingredient or as one of its active ingredients.

F. SELF CARRY NON-SYRINGE INJECTORS OF EPINEPHRINE

Non-syringe injectors of epinephrine that are prescribed for anaphylactic reactions can be self-administered or carried by a student if:

- a. the school district has received a written authorization from a licensed prescriber and the parent permitting the student to self-administer/carry the medication;
- b. the non-syringe injector of epinephrine is properly labeled for that student; and
- c. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer/carry the medication each school year. The parent must submit written verification from the licensed prescriber which documents that an assessment of the student's knowledge and skills to safely possess and use a non-syringe injector of epinephrine in a school setting has been completed.

School Nursing staff must assess the student's knowledge and skills to safely possess and use a non-syringe injector of epinephrine in a school setting and enter into the student's school health record a plan to implement safe possession and use of non-syringe injectors of epinephrine.

If the parent, licensed prescriber or School Nursing staff determine the student is unable to possess the epinephrine, the student will have immediate access to non-syringe injectors of epinephrine which will be kept in the health office.

Each school year the parent, School Nursing staff, and the licensed prescriber must develop and implement an individualized written health plan for a student who is prescribed non-syringe injectors of epinephrine. The plan must designate the School Nursing staff and/or RN delegated school personnel responsible for implementing the student's health plan, including recognizing anaphylaxis and administering non-syringe injectors of epinephrine when required, consistent with state law.

- G. The school district reserves the right to not administer any medication that is not recommended or whose dosage exceeds recommended levels as noted in designated drug reference resource.
- H. "Parent" for students 18 years old or older is the student.

Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)
Minn. Rules Chapter 3501 (Graduation Standards)

Cross References: ~~ISD 200MSBA/MASA Model~~ Policy 603 (Curriculum Development)
~~ISD 200MSBA/MASA Model~~ Policy 604 (Instructional Curriculum)
~~ISD 200MSBA/MASA Model~~ Policy 605 (Alternative Programs)
~~ISD 200MSBA/MASA Model~~ Policy 707 (Transportation of Public School Students)

Policy Reviewed: 02.08.2022
Policy Adopted : 5/9/74
Policy Revised : 02.23.2022



616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic K-12 Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota K-12 Academic Standards and federal law requires accountability for the school district. The school district will establish a system to transition to the graduation requirements of the Minnesota K-12 Academic Standards. The school district also established a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. Comprehensive Continuous Improvement of Student Achievement

1. By October 15 of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
2. The Advisory Committee, working in cooperation with other committees of the school district, will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals; and,

- d. Advising the school board about development of the annual budget.

The procedures of this policy are laid out in Policy 601.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)
Minn. Stat. § 120B.35 (Student Academic Achievement and Growth)
Minn. Stat. § 120B.36 (School Accountability)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
Minn. Stat. § 123B.147 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
ISD 200 Policy 601 (School District Curriculum and Instruction Goals)
ISD 200 Policy 603 (Curriculum Development)
ISD 200 Policy 606 (Textbooks and Instruction Materials)
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 614 (School District Testing Plan and Procedure)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
ISD 200 Policy 618 (Assessment of Student Achievement)

MSBA/MASA Model Policy 619 (Staff Development for Standards)
ISD 200 Policy 620 (Credit for Learning)

Policy Reviewed: 02.08.2022

Policy Adopted: 07.28.2021

Policy Revised: 02.23.2022



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
 ALC Renovation at Hastings High School
 (212253)
 Hastings High School
 200 General Sieben Drive
 Hastings, Minnesota 55033

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: March 25, 2022

CHANGE ORDER INFORMATION:
 Change Order Number: Six (6)
 Date: April 26, 2023

OWNER: *(Name and address)*
 Independent School District #200
 1000 West 11th Street
 Hastings, Minnesota 55033

ARCHITECT: *(Name and address)*
 Wold Architects and Engineers
 332 Minnesota Street, Suite W2000
 Saint Paul, Minnesota 55101

CONTRACTOR: *(Name and address)*
 CM Construction Company, Inc.
 12215 Nicollet Avenue South
 Burnsville, Minnesota 55337

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PR #14: Added emergency lighting. Add \$1,523.00

GCPR #14: Wall/door paint touch-ups. Add \$840.00

TOTAL CHANGE ORDER NO. 6 ADD \$2,363.00

The original Contract Sum was	\$	1,095,800.00
The net change by previously authorized Change Orders	\$	69,511.00
The Contract Sum prior to this Change Order was	\$	1,165,311.00
The Contract Sum will be increased by this Change Order in the amount of	\$	2,363.00
The new Contract Sum including this Change Order will be	\$	1,167,674.00

The Contract Time will be unchanged by Zero (0) days.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects and Engineers

ARCHITECT *(Firm name)*

SIGNATURE

DOUGLAS KAHL, PROJECT MANAGER

PRINTED NAME AND TITLE

04/26/2023

DATE

CM Construction Company, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Charles M. Peterson J.P.

DATE

Independent School District #200

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

January 17, 2023

Wold Architects & Engineers
332 Minnesota Street, Suite W2000
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. PR #014 (1/5/23) added emergency lighting.

A. Electrical work			\$1,317.00
B. supervision	labor	1hrs @ \$100/hr	\$100.00
C. P & O.H. (GC)	10%		\$10.00
D. P & O.H. (Sub)	5%		\$66.00
E. Bond	2%		\$30.00

ADD

\$1,523.00

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.

Thank you,

Charles Peterson
CM CONSTRUCTION COMPANY, INC.
Vice President

SCHAMMEL ELECTRIC, INC. - PR #14 PRICING RESPONSE



PROPOSAL REQUEST

ISD #200: Hastings Public Schools	Hastings High School Privacy Improvements
CM Construction Company, Inc.	Attn: Chuck Peterson
12215 Nicollet Avenue	
Burnsville, Minnesota 55337	
P: 952 895 8223	F: 952 895 8183
E: chuck.peterson@cmconstructionco.com	

Submit an itemized (labor and material) quotation for the proposed modifications to the contract documents as described herein within 21 days of receipt. If a cost is not submitted within 21 days, this Proposal Request can be accepted at no additional cost. Written approval is required prior to proceeding with this change.	PR: #014
	Comm: 212253
	Const. Pkg:

COST EXPECTATIONS: DEDUCT NO COST ADD

Distribution:

- Cam Peterson, ISD #200
- Douglas Kahl, Wold
- Nick Pieper, Wold
- Kyle Edsten, Wold
- Holly Nelson, Wold
- Sitha Chhum, Wold
- Fu Xiong, Wold
- Cameron Dahlin, Loeffler
- Carlos Alderete, CM
- Collin Peterson, CM

Item	Description
	Provide added emergency lighting as requested per AHJ:
14.1	Sheet E1.00 – LIGHTING PLAN - Provide UL924 relay in Classroom A133 and connect to light fixture type 'D1' as shown and noted for added emergency lighting.
	WORK SCOPE DESCRIPTION
	1 - UL 924 RELAY, INTERCEPT LIGHTING LOAD CCT
	1 - 4" SQ BOX COVER, MOUNTING HDWE
	60' - 12/2+G MC CABLE , 2 MC CABLE CONN, 6 CABLE SUPPORTS, CONN TO EXIST EM CCT
	1 - WALL PENETRATION, MISC HDWE, MILEAGE ETC.
	TOTAL ELECTRICAL PRICING (PER ATTACHED SUMMARY)..... \$ 1,317.00

Attachments:

Drawings: E1.00

Issued By: Sitha Chhum/Fu Xiong | SC/FX

Date: 01/05/2023

SCHAMMEL ELECTRIC, INC.
 Kevin J. Schammel
 Digitally signed by Kevin J. Schammel
 Date: 2023.01.13 13:38:18 -06'00'
KEVIN J. SCHAMMEL

Wold Architects and Engineers
 332 Minnesota Street, Suite W2000
 Saint Paul, MN 55101
 woldae.com | 651 227 7773

PLANNERS ARCHITECTS ENGINEERS

SCHAMMEL ELECTRIC, INC. -- BID SUMMARY			DATE:	01/13/2023	PR	NO .	14		
SIZE	MATL	DESCRIPTION	QUANTITY	PRICE	UNIT	AMOUNT	HOURS	PER	TOTAL
		JOB: ISD 200 HASTINGS HS - ALC RENOVATION				ADD UL 924 EM	CCT RELAY RM	A133	
1/2"	EMT	CONDUIT SUPPORT/HANGER	6	118.00	100	7.08	0.00	1	0.00
12/3	MC	METAL CLAD CABLE	60	924.00	1000	55.44	5.00	100	3.00
	MC	METAL CLAD CABLE CONNECTOR	2	202.16	100	4.04	0.02	1	0.04
UL924	EM	EMERGENCY RELAY/ CONTROLLER	1	225.10	1	225.10	0.50	1	0.50
RACO	232	4" SQ X 2-1/8 DP BOX 1/2" & 3/4 TKO	1	3.50	1	3.50	0.60	1	0.60
RACO	752	4" SQ BLANK COVER	1	0.75	1	0.75	0.10	1	0.10
	JB	J-BOX WITH COVER	1	2.00	1	2.00	0.50	1	0.50
	RED	SCOTCHLOK WIRENUT CONNECTOR	6	22.83	100	1.37	0.00	1	0.00
	GPT	GROUND PIGTAILS	1	95.00	100	0.95	0.00	1	0.00
		INTERCEPT LIGHT FIXTURE LOAD CIRCUIT	1	5.00	1	5.00	0.50	1	0.50
		CONN TO EXIST LOCAL EMERGENCY CIRCUIT	1	5.00	1	5.00	0.50	1	0.50
PLATED		ANCHOR BOX/STRAP: 1 X 10 OR 1/4-20	8	35.00	100	2.80	0.02	1	0.16
CADDY		BOX SUPPORT	1	7.85	1	7.85	0.25	1	0.25
	MISC	COST: MILEAGE	90	0.57	1	51.30	0.00	65	0.00
		SUBTOTALS		MATERIAL		454	HOURS		6.2
7.3875		PERCENT SALES TAX				34			
		MATERIAL SUBTOTAL				488			
		OH & P MATERIAL(10% OF MAT'L)	10	% OF MATERIAL		49			
		MATERIAL TOTAL				537			
6.2		HOURS LABOR @ REG HOURLY RATE:	\$110.09	PER HOUR		677			
0.0		HOURS LABOR @ OT HOURLY RATE:	\$148.08	PER HOUR		0			
		OH & P ON SELF PERFORMED LABOR	10	% OF GROSS		68			
		LABOR TOTAL				745			
		MATERIAL TOTAL (FROM ABOVE)				537			
		SUBTOTAL				1,282			
		INSPECTION FEE				35			
		GRAND TOTAL PRICE				1,317			



VIKING ELECTRIC
 5033 COMMERCIAL DRIVE SW
 ROCHESTER, MN 55902-2650
 507-281-2232 Fax 507-280-7700

Joey.Costa@vkingelectric.com

QUOTE TO:
 SCHAMMEL ELECTRIC INC
 PO BOX 735
 AUSTIN, MN 55912-0735
 507-433-3486

Quotation

QUOTE DATE	QUOTE NUMBER
01/13/23	S006571872
PAGE NO.	
1 of 1	

SHIP TO:
 SCHAMMEL HASTINGS HS ALC
 C/O SCHAMMEL ELECTRIC INC
 200 GENERAL SIEBEN DR
 HASTINGS, MN 55033-2597
 507-433-3486

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
60398	23122 - PR#14		KEVIN SCHAMMEL		
SALESPERSON		SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE	
JOEY COSTA		MPL-004A	No	02/12/23	
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
1ea	019304735682	LITH NPP16DEREFP POWER/RELAY PACK	225.100	e	225.10

TERMS & CONDITIONS **TAXES NOT INCLUDED**
 OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND
 CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT
www.vkingelectric.com/terms ADDITIONAL OR CONFLICTING TERMS ARE REJECTECT, VOID AND OF NO
 FORCE OR EFFECT.

Subtotal	225.10
S&H CHGS	0.00
Amount Due	225.10



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

February 15, 2023

Wold Architects & Engineers
332 Minnesota Street, Suite W2000
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. GCPR #14 (2/15/23) additional work requested.

A. remove lettering & paint existing door A100A per architect.		\$385.00	
B. paint exposed conduit added in room A140 to serve reception desk per architect.		\$450.00	
C. remove wayfinding sign & paint existing door to room A120 staff room per architect.		\$190.00	
D. supervision	2hrs @ \$100/hr	\$200.00	
E. P & O.H. (GC)	10%	\$20.00	
F. P & O.H. (Sub)	5%	\$51.00	#29.00
G Bond	2%	\$26.00	#16.00
	Add	\$1,322.00	\$840.00

* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.
Thank you.

Charles Peterson
CM CONSTRUCTION COMPANY, INC
Vice President



4570 196th Street W.
Farmington, MN 55024

CM Construction Company

*ALC Renovations at
Hastings High School*
200 General Sieben Drive
Hastings, MN 55033
December 24th, 2022
Addendum 1 Noted
Addendum 1 Plans Dated: 3/9/2022

****CO #04 Pricing****

North Star Commercial Finishes, Inc., proposes to furnish all labor, material, and equipment necessary on the above-mentioned project.

Section 09 91 00 Painting:

CO #04

Item #4.1 – Additional work at room A101A Vestibule; remove lettering at door, sand, repaint (spring 2023) ← (A)

Labor Cost... \$300.00

Material Cost... \$85.00

Item #4.2 – Additional work at room A115 Lab; repainting throughout due to damage from casework and markerboard installation

Labor Cost... \$285.00

Material Cost... \$50.00

Item #4.3 – Additional work at room A120 Staff Room; remove wayfinding sign and repaint frame ← (C)

Labor Cost... \$190.00

~~Item #4.4 – Added conduit at A140 Teacher Planning; prep and paint conduit installed due to electrician's mistake ← (B)~~

~~Labor Cost... \$360.00~~

~~Material Cost... \$90.00~~

For the Sum

of.....\$1,360.00

For questions or clarifications, please call Shawn Buckingham #612-735-1428 cell or e-mail shawn@northstarcommercialfinishes.com. Thank you for the opportunity!

Signed: _____ Date: _____

Title: _____

Shawn Buckingham

Shawn Buckingham, President
North Star Commercial Finishes, Inc.

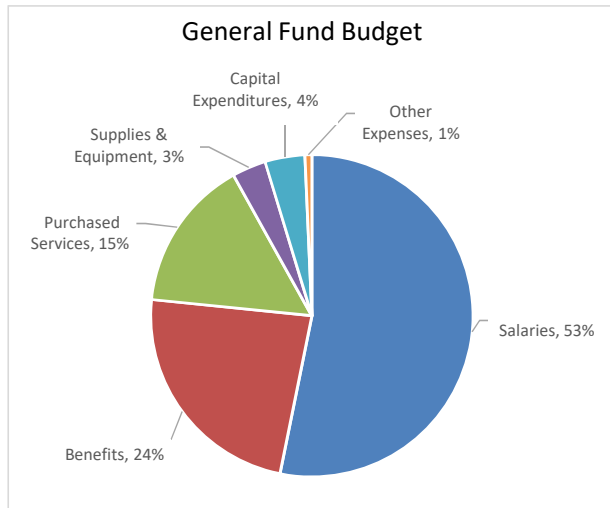
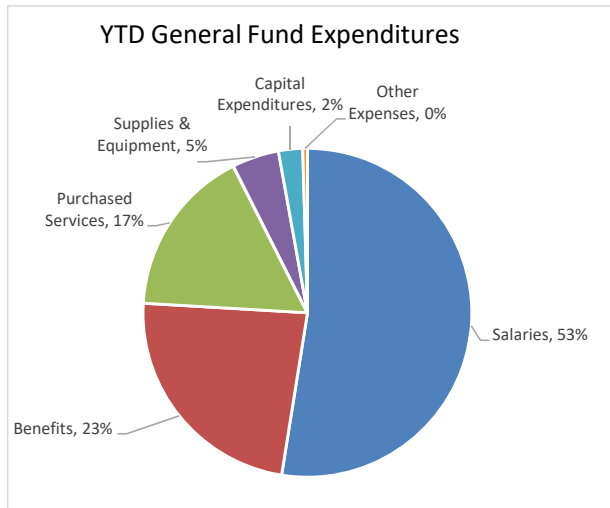
HASTINGS ISD # 200 BOARD REPORT FOR THE MONTH ENDING: April 2023

EXPENDITURE TOTALS

	FY 2023 Budget (REV)	**Monthly Expenditures	Year-to-Date Expenditures	Remaining Balance	% Spent
General Fund (01)					
100 Salaries	31,739,400	2,692,907	21,958,874	9,780,526	69%
200 Benefits	13,994,879	1,061,203	9,788,932	4,205,947	70%
300 Purchased Services	9,129,663	595,130	6,957,521	2,172,141	76%
400 Supplies & Equipment	2,029,916	459,707	1,929,897	100,019	95%
500 Capital Expenditures	2,387,692	127,355	990,150	1,397,542	41%
800 Other Expenses	413,797	16,378	194,386	219,411	47%
	59,695,347	4,952,681	41,819,761	17,875,586	70%
Food Service Fund (02)	3,119,971	294,730	2,117,174	1,002,798	68%
Community Service Fund (04)	2,337,632	204,637	1,913,057	424,575	82%
Building Construction Fund (06)	10,066,685	235,909	4,449,612	5,617,073	44%
Debt Service Fund (07)	3,873,090	0	3,871,490	1,600	100%
Student Activities Fund (10)	250,000	36,262	198,918	51,083	80%
Deferred Accounts- Donations/Misc Fund (11)	640,619	54,264	376,668	263,951	59%
Scholarships Fund (12)	120,000	3,750	113,350	6,650	94%
Totals	\$80,103,345	\$5,782,232	\$54,860,028	\$25,243,317	

** Monthly expenditures include payroll, finance and encumbrances.

** Some payments are coded to revenue codes and are not included in above monthly expenditures but are included on payment registers.



PAYROLL DISBURSEMENTS

Checks & Direct Deposits	4/1/2023	4/30/2023	1,894,880	Pay dates 4/5 and 4/20
Liability Checks & Wires	4/1/2023	4/30/2023	1,379,223	Bd. Share \$388,725
Total			\$3,274,103	

FINANCE DISBURSEMENTS

Checks & Wires	4/1/2023	4/30/2023	967,749
Total			\$967,749

SELF-FUNDED INSURANCE

	Revenue YTD	Expenses YTD	YTD Balance
Dental	613,085	493,006	\$120,079
Health	6,915,718	7,032,440	(\$116,721)

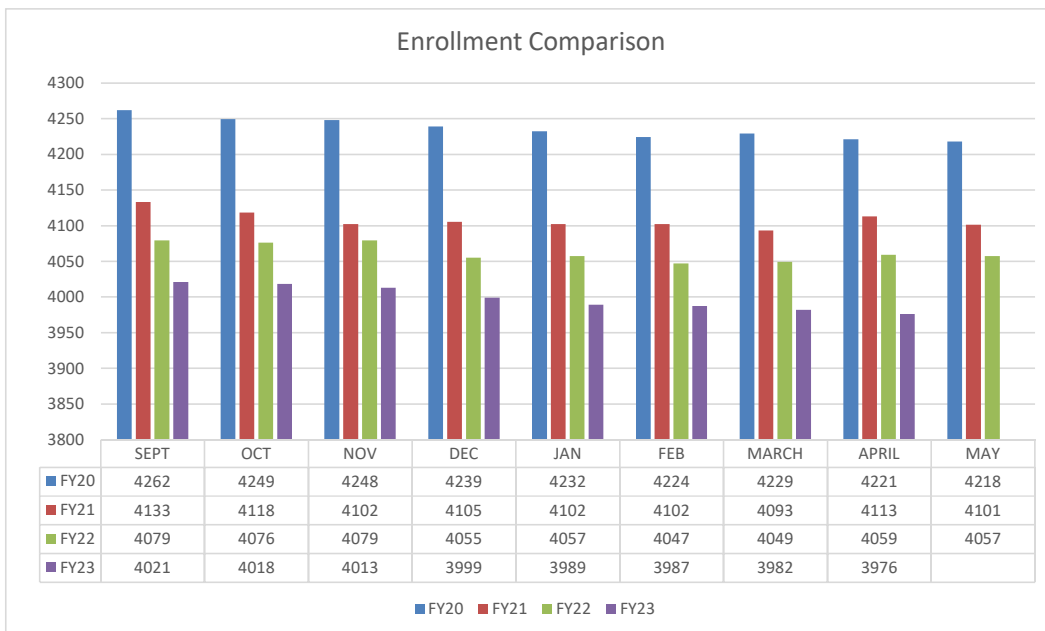
5/10/2023

ELECTRONIC FUND TRANSFERS

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
4/3/2023	MSDLAF Scholarship	MSDLAF ScholarshipMAX	30,000.00	Exchange
4/5/2023	MSDLAF General	MSDLAF Health Self Funded	126.02	Health Insurance
4/5/2023	MSDLAF General	MSDLAF Health Self Funded	21,983.38	Health Insurance
4/5/2023	MSDLAF General	MSDLAF Payroll	1,510,401.63	Payroll
4/5/2023	MSDLAF General	MSDLAF Flex	13,214.27	Payroll
4/6/2023	MSDLAF General	MSDLAF AP	93,251.57	Accounts Payable
4/6/2023	MSDLAF Bond Proceeds	MSDLAF AP	1,652.29	Accounts Payable
4/13/2023	MSDLAF Flex	MSDLAF General	149.86	Payroll
4/14/2023	MSDLAF General	MSDLAF Payroll	47,922.18	Payroll
4/14/2023	MSDLAF General	Vermillion Bank	2,876.92	Local Receipts
4/17/2023	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
4/17/2023	MSDLAF General	MSDLAF AP	304,756.84	Accounts Payable
4/18/2023	MSDLAF Dental Self Funded	MSDLAF General	294.40	Dental Insurance
4/18/2023	MSDLAF Health Self Funded	MSDLAF General	2,830.00	Health Insurance
4/18/2023	MSDLAF General	MSDLAF Health Self Funded	22,383.38	Health Insurance
4/20/2023	MSDLAF General	MSDLAF Payroll	1,709,568.28	Payroll
4/20/2023	MSDLAF General	MSDLAF Flex	12,907.16	Payroll
4/21/2023	MSDLAF Bond Proceeds	MSDLAF AP	1,170.75	Accounts Payable
4/21/2023	MSDLAF General	MSDLAF AP	97,463.92	Accounts Payable
4/24/2023	Merchants Bank	MSDLAF General	50,000.00	Local Receipts
4/25/2023	MSDLAF General	MSDLAF Payroll	5,225.11	Payroll
4/25/2023	MSDLAF General	MSDLAF Health Self Funded	653,130.66	Health Insurance
4/25/2023	MSDLAF General	MSDLAF Dental Self Funded	62,336.26	Dental Insurance
4/28/2023	MSDLAF General	MSDLAF AP	470,945.31	Accounts Payable
4/28/2023	MSDLAF General	MSDLAF Scholarship	1,086.00	Local Receipts
			\$5,140,676.19	

ENROLLMENT

<u>GRADE</u>	<u>COUNT</u>	<u>SCHOOL</u>	<u>COUNT</u>	<u>RACE/ETHNICITY</u>	<u>TOTALS</u>
K	273	HAHS	30	Hispanic/Latino	280
1	269	High School HOA	66	American Indian/Alaska Native	22
2	281	High School	1302	Asian	48
3	276	Middle School	1208	Black	125
4	271	Elementary:		Native Hawaiian/Pacific Islander	3
5	307	Kennedy	448	White	3256
6	294	Pinecrest	450	Two or more races	242
7	285	McAuliffe	472		3976
8	322		3976		
9	386				
10	356	Elementary	1370		
11	354	Middle School	1208		
12	302	High School/HOA/HAHS	1398		
	3976	Total District	3976		



INDEPENDENT SCHOOL DISTRICT NO. 200
Hastings High School and Middle School
 Extra Curricular Student Activity Accounts
 Statement of Receipts and Disbursements
 Year ended June 30, 2023
 Current Statement as of 4/30/2023

Crs Code	Activity Account	Balance 7/1/2022	Receipts	Disbursements	Subtotal (Less Interest)	Interest Earned	Balance 4/30/2023
601	Art Club	580.76	3,332.00	3,332.00	580.76	2.9411	583.70
608	AVID	2,476.48	540.00	696.95	2,319.53	13.6113	2,333.14
602	Band	1,835.75	3,973.93	4,550.81	1,258.87	10.2293	1,269.10
604	Baseball	3,764.20	0.00	0.00	3,764.20	19.0626	3,783.26
605	Basketball - Boys	312.23	0.00	249.92	62.31	1.1864	63.50
609	Choir Tour	543.20	0.00	0.00	543.20	2.7509	545.95
610	Cross Country Running	23.15	972.87	922.18	73.84	0.6542	74.49
613	Fellowship Christian Athletes (FCA)	993.16	590.00	579.67	1,003.49	4.7540	1,008.24
614	Football	2,405.82	0.00	0.00	2,405.82	12.1835	2,418.00
615	Gymnastics	2,345.50	171.50	0.00	2,517.00	12.1453	2,529.15
616	French Honor Society (FHS)	1,733.07	170.00	170.47	1,732.60	8.6749	1,741.27
624	Golf - Girls	6.14	6.14	6.14	6.14	0.0167	6.16
622	Marching Band	35,127.21	34,511.00	55,492.10	14,146.11	120.3016	14,266.41
675	INTEREST EARNED	0.00	770.42	0.00	770.42	-	0.00
623	National Honor Society (NHS)	2,487.83	4,825.00	1,402.84	5,909.99	17.8978	5,927.89
625	Nordic Skiing	3,508.25	0.00	2,666.93	841.32	10.7734	852.09
626	Orchestra	270.36	0.00	0.00	270.36	1.3692	271.73
627	Outdoor Club	50.22	2.00	52.20	0.02	0.1167	0.14
618	Peer Helpers	180.68	0.00	109.34	71.34	0.7905	72.13
632	Show Choir	19,683.21	100,749.98	116,104.38	4,328.81	97.7947	4,426.60
643	Soccer - Boys	633.40	0.00	0.00	633.40	3.2077	636.61
647	Spanish Club	12,645.00	4,809.00	4,736.98	12,717.02	65.8619	12,782.88
650	Student Council	41,636.89	17,420.25	7,949.76	51,107.38	226.1435	51,333.52
652	Tennis - Boys	3,290.90	0.00	0.00	3,290.90	16.6658	3,307.57
653	Tennis - Girls	294.16	895.00	947.45	241.71	1.3332	243.04
655	Thespians	545.84	359.00	306.37	598.47	2.5417	601.01
656	Track	10,097.35	0.00	256.00	9,841.35	49.9383	9,891.29
654	Ultimate Frisbee	524.38	1,040.00	400.00	1,164.38	3.4035	1,167.78
658	Volleyball	527.70	0.00	527.70	0.00	0.8223	0.82
659	Wrestling	5,358.49	0.00	0.00	5,358.49	27.1364	5,385.63
665	Middle School Yearbook	1,423.11	125.72	0.00	1,548.83	7.6967	1,556.53
666	Middle School Student Council	6,781.41	0.00	2,017.91	4,763.50	28.4150	4,791.91
		162,085.85	175,263.81	203,478.10	133,871.56	770.4200	133,871.56

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

April 2023 Investment Reconciliation - %-104-%

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND - 01	19,000,000.00	0.00	0.00	19,000,000.00
BOND FUND - 06	0.00	0.00	0.00	0.00
SCHOLARSHIP FUND - 12	10,000.00	0.00	0.00	10,000.00
DENTAL SELF FUNDED - 20	488,000.00	0.00	0.00	488,000.00
HEALTH SELF FUNDED - 21	2,000,000.00	0.00	0.00	2,000,000.00
TOTALS	21,498,000.00	0.00	0.00	<u>21,498,000.00</u>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Certificates of Deposit - MSDLAF - General	0.00	0.00	0.00
Term - MSDLAF - General	19,000,000.00	0.00	19,000,000.00
Term - MSDLAF - Bond	0.00	0.00	0.00
Managed Account - MSDLAF - Bond	0.00	0.00	0.00
Scholarship CD	10,000.00	0.00	10,000.00
Certificates of Deposit - MSDLAF - Dental	488,000.00	0.00	488,000.00
Term - MSDLAF - Health	2,000,000.00	0.00	2,000,000.00
TREASURER'S BALANCE	21,498,000.00	0.00	<u>21,498,000.00</u>

INDEPENDENT SCHOOL DISTRICT NO. 200
HASTINGS, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

April 2023 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND- 01	8,713,166.86	6,060,682.31	(4,783,035.43)	9,990,813.74
FOOD SERVICE FUND - 02	1,013,308.61	169,231.43	(224,195.49)	958,344.55
COMMUNITY ED - 04	962,305.80	150,444.97	(205,708.11)	907,042.66
BUILDING CONSTRUCTION - 06	5,931,240.40	23,264.97	(217,518.49)	5,736,986.88
DEBT REDEMPTION - 07	17,876,347.39	0.00	0.00	17,876,347.39
STUDENT ACTIVITY FUND -10	141,098.17	28,995.58	(37,022.19)	133,071.56
DEFERRED ACCOUNTS - 11	579,219.59	77,566.92	(44,508.48)	612,278.03
SCHOLARSHIP - 12	207,316.85	41,911.82	(3,750.00)	245,478.67
TRUST - 18	61,396.81	0.00	72.29	61,469.10
DENTAL SELF FUNDED - 20	647,943.73	2,529.91	25,028.90	675,502.54
HEALTH SELF FUNDED -21	2,457,360.34	45,950.17	45,372.86	2,548,683.37
OPEB PERA/CE TRUST - 45	5,861,251.13	0.00	22,838.80	5,884,089.93
TOTALS	44,451,955.68	6,600,578.08	(5,422,425.34)	45,630,108.42

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Merchants Bank	169,744.05	0.00	0.00	33.94	169,777.99
MSDLAF AP	593,609.90	(542,552.49)	0.00	0.00	51,057.41
MSDLAF Payroll	140,387.35	(39,772.40)	0.00	(103.58)	100,511.37
MSDLAF Scholarship	209,228.67	(3,750.00)	0.00	0.00	205,478.67
MSDLAF General	16,352,549.77	0.00	48,495.98	0.00	16,401,045.75
MSDLAF Flex	98,600.86	0.00	0.00	2,067.00	100,667.86
MSDLAF Dental Self Funded	681,881.24	(6,378.70)	0.00	0.00	675,502.54
MSDLAF Health Self Funded	2,582,798.06	(301,999.93)	0.00	0.00	2,280,798.13
MSDLAF Bond Proceeds	5,747,449.74	(10,462.86)	0.00	0.00	5,736,986.88
Vermillion Bank	152,431.62	(23,097.94)	0.00	0.00	129,333.68
MidAmerica - CE Trust	61,469.10	0.00	0.00	0.00	61,469.10
OPEB PERA/CE Trust Account	5,887,535.43	0.00	0.00	0.00	5,887,535.43
US Bank Escrow	13,829,943.61	0.00	0.00	0.00	13,829,943.61
TREASURER'S BALANCE	46,507,629.40	(928,014.32)	48,495.98	1,997.36	45,630,108.42

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MB	P310MB	102481		Wire	1	10229	MERCHANTS BANK FEES	C Corporation	No	Yes	No	04/21/2023	24.99
Bank Total: \$24.99													
USAP	P31001	102357		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	04/06/2023	10,245.96
USAP	P31015	102397		Wire	1	2976	SALES TAX (MIN DEPT REVENUE)	Other	No	Yes	No	04/14/2023	198.00
USAP	P31002	102486		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	04/21/2023	18,566.97
USAP	P31002	102487		Wire	1	9935	ELEYO FEES	S Corporation	No	Yes	No	04/21/2023	5,026.78
USAP	P31030	102554		Wire	1	10920	AFFINETY - MERCH BANK FEES (WIRE)	S Corporation	No	Yes	No	04/28/2023	3,425.53
USAP	P31030	102555		Wire	1	11575	ARBITERSPORTS LLC - WIRE	LLC - Partnership	No	No	No	04/28/2023	4,000.00
USAP	P31030	102556		Wire	1	3167	MSDLAF BANK FEES	Other	No	Yes	No	04/28/2023	156.36
USAP	P30415	100406	829935	Check	1	11492	SHALEAH TELLEVIK		Yes	Yes	Yes	04/14/2023	(14.00)
USAP	P30402	100518	829988	Check	1	11492	SYDNEY BREWER		Yes	Yes	Yes	04/14/2023	(5.99)
USAP	P31001	102360	831304	Check	1	10604	ACCUTRAIN CORP	C Corporation	Yes	Yes	No	04/06/2023	464.00
USAP	P31001	102361	831305	Check	1	10946	BIMBO BAKERIES USA	C Corporation	Yes	Yes	No	04/06/2023	536.00
USAP	P31001	102373	831306	Check	1	5997	BRAINPOP LLC	LLC - S Corp	Yes	Yes	No	04/06/2023	4,750.00
USAP	P31001	102362	831307	Check	1	10960	DEWITT, LAURA		Yes	Yes	No	04/06/2023	46.18
USAP	P31001	102366	831308	Check	1	11640	FOOD STAFFING SERVICES	LLC - S Corp	Yes	Yes	No	04/06/2023	11,131.95
USAP	P31001	102369	831309	Check	1	1478	GOPHER SPORT	S Corporation	Yes	Yes	No	04/06/2023	251.02
USAP	P31001	102372	831310	Check	1	5828	JIM CARLSON LEASING CO.	C Corporation	Yes	Yes	No	04/06/2023	680.00
USAP	P31001	102364	831311	Check	1	11492	KAYLA HUESMAN		Yes	No	No	04/06/2023	6.99
USAP	P31001	102359	831312	Check	1	10476	MILLER, DANA		Yes	Yes	No	04/06/2023	199.76
USAP	P31001	102370	831313	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/06/2023	30,916.37
USAP	P31001	102368	831314	Check	1	11652	O'ROURKE MEDIA GROUP	LLC - S Corp	Yes	Yes	No	04/06/2023	800.00
USAP	P31001	102358	831315	Check	1	10326	POELLINGER, KRISTIN		Yes	Yes	No	04/06/2023	11.46
USAP	P31001	102374	831316	Check	1	7142	REGION 4 AA	C Corporation	Yes	Yes	No	04/06/2023	9,035.00
USAP	P31001	102365	831317	Check	1	11635	SCHADEGG MECHANICAL, INC.	S Corporation	Yes	Yes	No	04/06/2023	22,500.00
USAP	P31001	102363	831318	Check	1	11311	SILL, KIM		Yes	Yes	No	04/06/2023	42.72
USAP	P31001	102367	831319	Check	1	11651	SPLITTSTOESSER, JESSICA		Yes	No	No	04/06/2023	293.90
USAP	P31001	102375	831320	Check	1	8776	STAARS PROGRAM PETTY CASH FUNI		Yes	Yes	No	04/06/2023	72.32
USAP	P31001	102371	831321	Check	1	2579	UNIVERSITY OF MINNESOTA, TWIN CIT	Other	Yes	Yes	No	04/06/2023	435.00
USAP	P31001	102376	831322	Check	1	9791	USA INFLATABLES	S Corporation	Yes	Yes	No	04/06/2023	832.94
USAP	P31015	102401	831323	Check	1	10630	ALL STRINGS ATTACHED	S Corporation	Yes	Yes	No	04/14/2023	180.00
USAP	P31015	102470	831324	Check	1	8045	ALLINA HOSPITALS & CLINICS	Other	Yes	Yes	No	04/14/2023	11,900.00
USAP	P31015	102402	831325	Check	1	10919	ARVIG	S Corporation	Yes	Yes	No	04/14/2023	1,205.95
USAP	P31015	102471	831326	Check	1	8057	BFG SUPPLY CO	LLC - C Corp	Yes	Yes	No	04/14/2023	698.03
USAP	P31015	102418	831327	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	Yes	No	04/14/2023	9,622.43
USAP	P31015	102436	831328	Check	1	1945	BONNEVILLE, THOMAS	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	480.00
USAP	P31015	102469	831329	Check	1	7937	BROTHERS FIRE PROTECTION CO	C Corporation	Yes	Yes	No	04/14/2023	8,551.21
USAP	P31015	102472	831330	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	Yes	No	04/14/2023	14,873.69

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P31015	102458	831331	Check	1	3861	CARLSON AUTO TRUCK INC	S Corporation	Yes	Yes	No	04/14/2023	78.00
USAP	P31015	102414	831332	Check	1	11473	Carolyn Emrick		Yes	Yes	No	04/14/2023	100.00
USAP	P31015	102468	831333	Check	1	7911	CENTURYLINK	C Corporation	Yes	Yes	No	04/14/2023	89.40
USAP	P31015	102426	831334	Check	1	1251	COMMERCIAL KITCHEN SERVICES	S Corporation	Yes	Yes	No	04/14/2023	2,452.60
USAP	P31015	102398	831335	Check	1	10245	CSTMN LLC	LLC - S Corp	Yes	Yes	No	04/14/2023	25,572.81
USAP	P31015	102427	831336	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	04/14/2023	73.19
USAP	P31015	102463	831337	Check	1	6745	CULLIGAN OF STILLWATER	S Corporation	Yes	Yes	No	04/14/2023	430.35
USAP	P31015	102416	831338	Check	1	11555	CUSTOM COMMUNICATIONS INC	S Corporation	Yes	Yes	No	04/14/2023	176.80
USAP	P31015	102425	831339	Check	1	11654	DAKOTA ASSEMBLIES, INC.	S Corporation	Yes	Yes	No	04/14/2023	425.00
USAP	P31015	102456	831340	Check	1	3399	DALCO	S Corporation	Yes	Yes	No	04/14/2023	1,326.67
USAP	P31015	102473	831341	Check	1	8940	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	04/14/2023	445.25
USAP	P31015	102428	831342	Check	1	1319	DEMCO	S Corporation	Yes	Yes	No	04/14/2023	870.45
USAP	P31015	102421	831343	Check	1	11634	EAST SUBURBAN SCHOOL COUNSEL	Other	Yes	No	No	04/14/2023	30.00
USAP	P31015	102460	831344	Check	1	6183	ECSI	S Corporation	Yes	Yes	No	04/14/2023	310.00
USAP	P31015	102461	831345	Check	1	6190	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	Yes	No	04/14/2023	533.82
USAP	P31015	102417	831346	Check	1	11556	ES LACROSSE	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	265.88
USAP	P31015	102465	831347	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	Yes	No	04/14/2023	278.65
USAP	P31015	102422	831348	Check	1	11640	FOOD STAFFING SERVICES	LLC - S Corp	Yes	Yes	No	04/14/2023	6,503.66
USAP	P31015	102477	831349	Check	1	9863	GENUINE PARTS COMPANY	C Corporation	Yes	Yes	No	04/14/2023	52.65
USAP	P31015	102408	831350	Check	1	11220	GOPHERMODS LLC	LLC - S Corp	Yes	Yes	No	04/14/2023	79.00
USAP	P31015	102429	831351	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	04/14/2023	1,582.13
USAP	P31015	102430	831352	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	Yes	No	04/14/2023	155.00
USAP	P31015	102453	831353	Check	1	3030	GROTH MUSIC	S Corporation	Yes	Yes	No	04/14/2023	352.00
USAP	P31015	102412	831354	Check	1	11444	H2I GROUP	S Corporation	Yes	Yes	No	04/14/2023	12,020.20
USAP	P31015	102451	831355	Check	1	2879	HASTINGS AREA ROTARY CLUB	Other	Yes	Yes	No	04/14/2023	150.00
USAP	P31015	102404	831356	Check	1	11133	HASTINGS CREAMERY LLC	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	7,264.88
USAP	P31015	102431	831357	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	Yes	No	04/14/2023	227.04
USAP	P31015	102478	831358	Check	1	9998	HIRTE, DIANA	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	216.00
USAP	P31015	102399	831359	Check	1	10420	HOPE ENGLISH-SPANISH INTERPRETE	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	1,826.25
USAP	P31015	102423	831360	Check	1	11642	ICS CONSULTING, LLC-138006	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	7,000.00
USAP	P31015	102457	831361	Check	1	3584	INFOPRO LEGAL RESOURCES INC	C Corporation	Yes	Yes	No	04/14/2023	2,250.00
USAP	P31015	102466	831362	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/14/2023	4,183.93
USAP	P31015	102432	831363	Check	1	1657	INSECT LORE	C Corporation	Yes	Yes	No	04/14/2023	188.90
USAP	P31015	102433	831364	Check	1	1679	J.W. PEPPER & SON INC	S Corporation	Yes	Yes	No	04/14/2023	7.98
USAP	P31015	102419	831365	Check	1	11573	JEFF DEHLER PUBLIC RELATIONS LLC	Ind/Sole Proprietor	Yes	No	No	04/14/2023	937.50
USAP	P31015	102407	831366	Check	1	11218	JORGENSEN, ANGIE		Yes	Yes	No	04/14/2023	33.04
USAP	P31015	102415	831367	Check	1	11489	JOSH WERNER		Yes	Yes	No	04/14/2023	208.00
USAP	P31015	102464	831368	Check	1	6786	KOEHLER & DRAMM	S Corporation	Yes	Yes	No	04/14/2023	94.36
USAP	P31015	102411	831369	Check	1	11391	LOEFFLER CONSTRUCTION & CONSUI	LLC - S Corp	Yes	Yes	No	04/14/2023	4,162.50

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P31015	102476	831370	Check	1	R1	LOFFLER COMPANIES	S Corporation	Yes	Yes	No	04/14/2023	587.00
USAP	P31015	102434	831371	Check	1		MASSP	Other	Yes	No	No	04/14/2023	885.00
USAP	P31015	102454	831372	Check	1		MCMAULIFFE PETTY CASH ACCOUNT		Yes	Yes	No	04/14/2023	380.78
USAP	P31015	102435	831373	Check	1		MENARDS	S Corporation	Yes	Yes	No	04/14/2023	382.95
USAP	P31015	102459	831374	Check	1	R1	MHS (MULTI-HEALTH SYSTEM)	C Corporation	Yes	Yes	No	04/14/2023	315.00
USAP	P31015	102437	831375	Check	1		MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/14/2023	81,375.67
USAP	P31015	102449	831376	Check	1		MTI DISTRIBUTING, INC.	C Corporation	Yes	Yes	No	04/14/2023	310.64
USAP	P31015	102467	831377	Check	1		NAC MECHANICAL & ELECTRICAL SERV	S Corporation	Yes	Yes	No	04/14/2023	6,959.00
USAP	P31015	102403	831378	Check	1	R1	PADLET	C Corporation	Yes	No	No	04/14/2023	1,612.00
USAP	P31015	102462	831379	Check	1		PAPCO	C Corporation	Yes	Yes	No	04/14/2023	249.00
USAP	P31015	102409	831380	Check	1	R1	PARAGON VISUAL LLC	S Corporation	Yes	Yes	No	04/14/2023	93.54
USAP	P31015	102413	831381	Check	1	R10	Paula Angell		Yes	Yes	No	04/14/2023	30.00
USAP	P31015	102443	831382	Check	1		PHOENIX SCHOOL COUNSELING	LLC - Partnership	Yes	Yes	No	04/14/2023	2,285.05
USAP	P31015	102446	831383	Check	1	R1	PUSH PEDAL PULL	S Corporation	Yes	Yes	No	04/14/2023	550.60
USAP	P31015	102452	831384	Check	1	R1	SAFETY-KLEEN SYSTEMS	C Corporation	Yes	Yes	No	04/14/2023	1,260.73
USAP	P31015	102438	831385	Check	1		SAHOJANI, DAWN		Yes	Yes	No	04/14/2023	33.00
USAP	P31015	102439	831386	Check	1		SCHINDLER ELEVATOR CORP.	C Corporation	Yes	Yes	No	04/14/2023	319.95
USAP	P31015	102450	831387	Check	1	R1	SCHOOL SPECIALTY	C Corporation	Yes	Yes	No	04/14/2023	200.13
USAP	P31015	102440	831388	Check	1		SCIENCE MUSEUM OF MN	Other	Yes	Yes	No	04/14/2023	455.00
USAP	P31015	102406	831389	Check	1	R1	SHRED IT USA - C/O STERICYCLE INC.	C Corporation	Yes	Yes	No	04/14/2023	95.02
USAP	P31015	102410	831390	Check	1		SMARTDEPLOY, LLC	C Corporation	Yes	Yes	No	04/14/2023	16,644.00
USAP	P31015	102420	831391	Check	1	R1	SPECIAL OLYMPICS MINNESOTA	C Corporation	Yes	No	No	04/14/2023	680.00
USAP	P31015	102474	831392	Check	1		SPORTSENGIN INC	C Corporation	Yes	Yes	No	04/14/2023	300.00
USAP	P31015	102441	831393	Check	1		STATE CHEMICAL SOLUTIONS	S Corporation	Yes	Yes	No	04/14/2023	508.28
USAP	P31015	102442	831394	Check	1		STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	3,198.08
USAP	P31015	102424	831395	Check	1		SWEETWATER SOUND HOLDINGS, LLC	LLC - Partnership	Yes	Yes	No	04/14/2023	1,791.98
USAP	P31015	102444	831396	Check	1		TEAM SPORTING GOODS	S Corporation	Yes	Yes	No	04/14/2023	117.35
USAP	P31015	102475	831397	Check	1		THE WORKS	Other	Yes	Yes	No	04/14/2023	1,674.00
USAP	P31015	102445	831398	Check	1	R1	T-MOBILE	C Corporation	Yes	Yes	No	04/14/2023	1,600.00
USAP	P31015	102447	831399	Check	1		TRIO SUPPLY	C Corporation	Yes	Yes	No	04/14/2023	2,596.09
USAP	P31015	102455	831400	Check	1		UPPER LAKES FOODS, INC	S Corporation	Yes	Yes	No	04/14/2023	40,435.03
USAP	P31015	102405	831401	Check	1	R1	VISTAR	C Corporation	Yes	Yes	No	04/14/2023	5,441.36
USAP	P31015	102400	831402	Check	1		WAYNE PETERSON ENTERPRISES	S Corporation	Yes	Yes	No	04/14/2023	1,421.00
USAP	P31015	102448	831403	Check	1		WESTERN PSYCHOLOGICAL SERVICE: LLC - S Corp	LLC - S Corp	Yes	Yes	No	04/14/2023	170.50
USAP	P31002	102496	831404	Check	1		A TOUCH OF MAGIC	S Corporation	Yes	No	No	04/21/2023	426.00
USAP	P31002	102521	831405	Check	1		AAA AWARDS	S Corporation	Yes	No	No	04/21/2023	14.50
USAP	P31002	102494	831406	Check	1		ANDERSON, ERIN		Yes	Yes	No	04/21/2023	56.85
USAP	P31002	102493	831407	Check	1	R1	BIMBO BAKERIES USA	C Corporation	Yes	No	No	04/21/2023	1,025.35
USAP	P31002	102492	831408	Check	1		BRANDT, JULIANA		Yes	Yes	No	04/21/2023	99.96

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P31002	102489	831409	Check	1	10626	CATER, SAMANTHA		Yes	No	No	04/21/2023	6.62
USAP	P31002	102508	831410	Check	1	3748	CENTERPOINT ENERGY	C Corporation	Yes	No	No	04/21/2023	26,150.79
USAP	P31002	102500	831411	Check	1	1257	COMPUTER INTEGRATION TECHNOLOG	S Corporation	Yes	Yes	No	04/21/2023	3,450.08
USAP	P31002	102518	831412	Check	1	8940	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	04/21/2023	144.11
USAP	P31002	102490	831413	Check	1	10860	DEPARTMENT OF TRANSPORTATION	Other	Yes	Yes	No	04/21/2023	743.00
USAP	P31002	102497	831414	Check	1	11483	DORAN, SCOTT		Yes	No	No	04/21/2023	117.90
USAP	P31002	102513	831415	Check	1	6808	ECKROTH MUSIC	C Corporation	Yes	No	No	04/21/2023	2,756.00
USAP	P31002	102515	831416	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	No	No	04/21/2023	1,044.98
USAP	P31002	102501	831417	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	No	No	04/21/2023	28.64
USAP	P31002	102519	831418	Check	1	9329	HOMETOWN ACE HARDWARE	S Corporation	Yes	No	No	04/21/2023	833.38
USAP	P31002	102503	831419	Check	1	1621	IASCO	C Corporation	Yes	No	No	04/21/2023	770.10
USAP	P31002	102516	831420	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	04/21/2023	702.84
USAP	P31002	102499	831421	Check	1	11573	JEFF DEHLER PUBLIC RELATIONS LLC	Ind/Sole Proprietor	Yes	No	No	04/21/2023	1,692.50
USAP	P31002	102512	831422	Check	1	6786	KOEHLER & DRAMM	S Corporation	Yes	Yes	No	04/21/2023	94.15
USAP	P31002	102520	831423	Check	1	9459	KONICA MINOLTA/LOFFLER	C Corporation	Yes	No	No	04/21/2023	2,705.18
USAP	P31002	102517	831424	Check	1	8342	M JUDGE ELECTRIC LLC	Ind/Sole Proprietor	Yes	No	No	04/21/2023	2,177.35
USAP	P31002	102509	831425	Check	1	4228	MCGINNIS, ANGELA		Yes	Yes	No	04/21/2023	383.30
USAP	P31002	102514	831426	Check	1	6981	MINNESOTA FFA	Other	Yes	No	No	04/21/2023	156.00
USAP	P31002	102488	831427	Check	1	10500	MRI SOFTWARE LLC	LLC - Partnership	Yes	No	No	04/21/2023	20.00
USAP	P31002	102510	831428	Check	1	4344	ROWAN, MARY		Yes	Yes	No	04/21/2023	13.62
USAP	P31002	102504	831429	Check	1	2350	SCHOLASTIC INC.	C Corporation	Yes	No	No	04/21/2023	101.00
USAP	P31002	102505	831430	Check	1	2352	SCHOOL HEALTH CORPORATION	S Corporation	Yes	No	No	04/21/2023	608.68
USAP	P31002	102491	831431	Check	1	10898	SYMMETRY ENERGY SOLUTIONS	LLC - Partnership	Yes	No	No	04/21/2023	12,173.16
USAP	P31002	102506	831432	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	No	No	04/21/2023	10,709.50
USAP	P31002	102507	831433	Check	1	2522	TERRY'S HARDWARE	S Corporation	Yes	Yes	No	04/21/2023	996.66
USAP	P31002	102495	831434	Check	1	11378	THE JOURNAL	Ind/Sole Proprietor	Yes	No	No	04/21/2023	448.88
USAP	P31002	102498	831435	Check	1	11542	XIONG, KONG		Yes	No	No	04/21/2023	64.79
USAP	P31002	102511	831436	Check	1	6727	ZEH TEK INC	S Corporation	Yes	No	No	04/21/2023	112.00
USAP	P31002	102502	831437	Check	1	1442	ZEIEN, GINDY		Yes	No	No	04/21/2023	48.96
USAP	P31030	102629	831438	Check	1	5223	AGL CONSULTING	S Corporation	Yes	No	No	04/28/2023	2,940.00
USAP	P31030	102559	831439	Check	1	10630	ALL STRINGS ATTACHED	S Corporation	Yes	No	No	04/28/2023	1,650.00
USAP	P31030	102573	831440	Check	1	11409	AUGSBURG UNIVERSITY	Other	Yes	No	No	04/28/2023	1,550.00
USAP	P31030	102577	831441	Check	1	11558	BATAGLIA, KATHERINE		Yes	No	No	04/28/2023	13.45
USAP	P31030	102645	831442	Check	1	8057	BFG SUPPLY CO	LLC - C Corp	Yes	No	No	04/28/2023	85.87
USAP	P31030	102567	831443	Check	1	10946	BIMBO BAKERIES USA	C Corporation	Yes	No	No	04/28/2023	189.00
USAP	P31030	102578	831444	Check	1	1156	BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	04/28/2023	6,083.18
USAP	P31030	102630	831445	Check	1	5226	BJORKLUND COMPENSATION CONSUL	Ind/Sole Proprietor	Yes	No	No	04/28/2023	145.00
USAP	P31030	102647	831446	Check	1	9102	BRENNY, TOM		Yes	No	No	04/28/2023	135.22
USAP	P31030	102557	831447	Check	1	10132	BURMEISTER, ANNE		Yes	No	No	04/28/2023	243.93

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P31030	102568	831448	831448	Check	1	11177	CAMP FIRE MINNESOTA	Other	Yes	No	No	04/28/2023	787.50
USAP	P31030	102635	831449	831449	Check	1	5986	CENGAGE LEARNING	C Corporation	Yes	No	No	04/28/2023	771.75
USAP	P31030	102639	831450	831450	Check	1	7295	CENTURYLINK	C Corporation	Yes	No	No	04/28/2023	163.22
USAP	P31030	102641	831451	831451	Check	1	7332	CENTURYLINK	C Corporation	Yes	No	No	04/28/2023	3,558.35
USAP	P31030	102590	831452	831452	Check	1	1235	CITY OF HASTINGS	Other	Yes	No	No	04/28/2023	10,459.03
USAP	P31030	102582	831453	831453	Check	1	11658	COACH CLIFF'S GAGE BALL PITS, LLC	LLC - Partnership	Yes	No	No	04/28/2023	786.00
USAP	P31030	102591	831454	831454	Check	1	1251	COMMERCIAL KITCHEN SERVICES	S Corporation	Yes	No	No	04/28/2023	498.00
USAP	P31030	102592	831455	831455	Check	1	1257	COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	No	No	04/28/2023	1,497.00
USAP	P31030	102621	831456	831456	Check	1	3055	CONTINENTAL CLAY COMPANY	C Corporation	Yes	No	No	04/28/2023	3,025.74
USAP	P31030	102632	831457	831457	Check	1	5504	COON RAPIDS HIGH SCHOOL	Other	Yes	No	No	04/28/2023	250.00
USAP	P31030	102587	831458	831458	Check	1	11664	CROWELL, JEFFERY	Ind/Sole Proprietor	Yes	No	No	04/28/2023	180.00
USAP	P31030	102593	831459	831459	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	04/28/2023	75.47
USAP	P31030	102651	831460	831460	Check	1	9747	CULINEX	S Corporation	Yes	No	No	04/28/2023	48.71
USAP	P31030	102576	831461	831461	Check	1	11555	CUSTOM COMMUNICATIONS INC	S Corporation	Yes	No	No	04/28/2023	234.00
USAP	P31030	102594	831462	831462	Check	1	1299	DAKOTA COUNTY PROPERTY TAXATIO	Other	Yes	No	No	04/28/2023	3,506.28
USAP	P31030	102624	831463	831463	Check	1	3399	DALCO	S Corporation	Yes	No	No	04/28/2023	5,084.94
USAP	P31030	102558	831464	831464	Check	1	10278	DECKER	S Corporation	Yes	No	No	04/28/2023	397.56
USAP	P31030	102646	831465	831465	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	04/28/2023	197.17
USAP	P31030	102595	831466	831466	Check	1	1319	DEMCO	S Corporation	Yes	No	No	04/28/2023	728.15
USAP	P31030	102563	831467	831467	Check	1	10787	DOWNTOWN TIRE AND AUTO INC	S Corporation	Yes	No	No	04/28/2023	39.95
USAP	P31030	102610	831468	831468	Check	1	2365	EAST RIDGE GOLF BOOSTERS CLUB	Other	Yes	No	No	04/28/2023	250.00
USAP	P31030	102581	831469	831469	Check	1	11655	EDUCATIONAL DEVELOPMENT CORP	C Corporation	Yes	No	No	04/28/2023	1,496.00
USAP	P31030	102631	831470	831470	Check	1	5479	ESTR PUBLICATIONS	C Corporation	Yes	No	No	04/28/2023	280.60
USAP	P31030	102642	831471	831471	Check	1	7457	EXPERIENCE SHOWS LLC	Ind/Sole Proprietor	Yes	No	No	04/28/2023	150.00
USAP	P31030	102640	831472	831472	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	No	No	04/28/2023	492.14
USAP	P31030	102596	831473	831473	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	No	No	04/28/2023	599.54
USAP	P31030	102589	831474	831474	Check	1	11667	GIPPER MEDIA, INC.	C Corporation	Yes	No	No	04/28/2023	846.23
USAP	P31030	102597	831475	831475	Check	1	1482	GRAINGER, W.W.	C Corporation	Yes	No	No	04/28/2023	523.98
USAP	P31030	102598	831476	831476	Check	1	1483	GRAPHIC DESIGN INC	S Corporation	Yes	No	No	04/28/2023	6,821.00
USAP	P31030	102620	831477	831477	Check	1	3030	GROTH MUSIC	S Corporation	Yes	No	No	04/28/2023	1,966.11
USAP	P31030	102588	831478	831478	Check	1	11665	HAMMERMAN, AARON	Ind/Sole Proprietor	Yes	No	No	04/28/2023	180.00
USAP	P31030	102565	831479	831479	Check	1	10826	HANSON, MEREDITH		Yes	No	No	04/28/2023	243.93
USAP	P31030	102626	831480	831480	Check	1	3799	HASTINGS SR HIGH ACTIVITY ACCT	Other	Yes	No	No	04/28/2023	500.00
USAP	P31030	102599	831481	831481	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	04/28/2023	1,385.44
USAP	P31030	102585	831482	831482	Check	1	11662	HOLMES, ERIN	Ind/Sole Proprietor	Yes	No	No	04/28/2023	270.00
USAP	P31030	102625	831483	831483	Check	1	3584	INFOPRO LEGAL RESOURCES INC	C Corporation	Yes	No	No	04/28/2023	11,370.00
USAP	P31030	102644	831484	831484	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	04/28/2023	6,148.54
USAP	P31030	102600	831485	831485	Check	1	1657	INSECT LORE	C Corporation	Yes	No	No	04/28/2023	82.92
USAP	P31030	102601	831486	831486	Check	1	1664	INTERMEDIATE DIST 287	Other	Yes	No	No	04/28/2023	2,618.80

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
										Yes	No	No	Date	
USAP	P31030	102602	831487	831487	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	No	No	04/28/2023	143,740.41
USAP	P31030	102603	831488	831488	Check	1	1679	J.W. PEPPER & SON INC	S Corporation	Yes	No	No	04/28/2023	439.44
USAP	P31030	102564	831489	831489	Check	1	10825	JACOBSON, ANDREW	Ind/Sole Proprietor	Yes	No	No	04/28/2023	350.00
USAP	P31030	102637	831490	831490	Check	1	6786	KOEHLER & DRAMM	S Corporation	Yes	No	No	04/28/2023	164.94
USAP	P31030	102583	831491	831491	Check	1	11659	KRUSCHWITZ, RON	Ind/Sole Proprietor	Yes	No	No	04/28/2023	75.00
USAP	P31030	102586	831492	831492	Check	1	11663	KRUSEMARK, BRADY	Ind/Sole Proprietor	Yes	No	No	04/28/2023	220.00
USAP	P31030	102571	831493	831493	Check	1	11261	LAFORCE LLC	S Corporation	Yes	No	No	04/28/2023	90.00
USAP	P31030	102604	831494	831494	Check	1	1799	LAKESHORE LEARNING MATERIALS	S Corporation	Yes	No	No	04/28/2023	5,111.47
USAP	P31030	102579	831495	831495	Check	1	11589	LVC COMPANIES INC	S Corporation	Yes	No	No	04/28/2023	4,085.00
USAP	P31030	102605	831496	831496	Check	1	1894	MASSP	Other	Yes	No	No	04/28/2023	985.00
USAP	P31030	102606	831497	831497	Check	1	1942	MENARDS	S Corporation	Yes	No	No	04/28/2023	388.00
USAP	P31030	102638	831498	831498	Check	1	7290	MIDWEST FENCE & MFG.	C Corporation	Yes	No	No	04/28/2023	2,124.00
USAP	P31030	102607	831499	831499	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	No	No	04/28/2023	77,740.31
USAP	P31030	102627	831500	831500	Check	1	3917	MINNESOTA UI FUND	Other	Yes	No	No	04/28/2023	92.80
USAP	P31030	102633	831501	831501	Check	1	5528	MSC INDUSTRIAL SUPPLY INC	C Corporation	Yes	No	No	04/28/2023	689.28
USAP	P31030	102560	831502	831502	Check	1	10721	NORTHFIELD SOLAR LLC	LLC - Partnership	Yes	No	No	04/28/2023	43,157.85
USAP	P31030	102608	831503	831503	Check	1	2146	ORKIN PEST CONTROL INC.	C Corporation	Yes	No	No	04/28/2023	387.25
USAP	P31030	102636	831504	831504	Check	1	6426	PAPCO	C Corporation	Yes	No	No	04/28/2023	35.76
USAP	P31030	102569	831505	831505	Check	1	11186	PERFORMANCE FOOD SERVICE	C Corporation	Yes	No	No	04/28/2023	844.20
USAP	P31030	102609	831506	831506	Check	1	2267	REGION V COMPUTER SERVICES	Other	Yes	No	No	04/28/2023	13,235.25
USAP	P31030	102566	831507	831507	Check	1	10925	REMMERT EDUCATIONAL CONSULTING	Ind/Sole Proprietor	Yes	No	No	04/28/2023	3,000.00
USAP	P31030	102623	831508	831508	Check	1	3943	SALEM PRESS	C Corporation	Yes	No	No	04/28/2023	1,224.00
USAP	P31030	102572	831509	831509	Check	1	11335	SALVO, JOEL	Ind/Sole Proprietor	Yes	No	No	04/28/2023	300.00
USAP	P31030	102619	831510	831510	Check	1	2850	SCHOOL SPECIALTY	C Corporation	Yes	No	No	04/28/2023	2,350.88
USAP	P31030	102648	831511	831511	Check	1	9186	SEMBDA	Other	Yes	No	No	04/28/2023	144.00
USAP	P31030	102611	831512	831512	Check	1	2387	SHERWIN WILLIAMS CO	C Corporation	Yes	No	No	04/28/2023	160.50
USAP	P31030	102574	831513	831513	Check	1	11435	SIGN-XPRESS LLC	S Corporation	Yes	No	No	04/28/2023	279.96
USAP	P31030	102612	831514	831514	Check	1	2445	ST. JOHN THE BAPTIST SCHOOL	Other	Yes	No	No	04/28/2023	5,164.65
USAP	P31030	102628	831515	831515	Check	1	4405	STEP SAVER INC	S Corporation	Yes	No	No	04/28/2023	55.86
USAP	P31030	102613	831516	831516	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	No	No	04/28/2023	2,400.04
USAP	P31030	102614	831517	831517	Check	1	2548	T-MOBILE	C Corporation	Yes	No	No	04/28/2023	145.82
USAP	P31030	102615	831518	831518	Check	1	2559	TRIO SUPPLY	C Corporation	Yes	No	No	04/28/2023	1,882.90
USAP	P31030	102584	831519	831519	Check	1	11660	TVEDTEN, ERIK	Ind/Sole Proprietor	Yes	No	No	04/28/2023	100.00
USAP	P31030	102634	831520	831520	Check	1	5557	ULINE SHIPPING SUPPLIES	S Corporation	Yes	No	No	04/28/2023	416.27
USAP	P31030	102649	831521	831521	Check	1	9280	UNITED PROMOTIONS	Ind/Sole Proprietor	Yes	No	No	04/28/2023	736.02
USAP	P31030	102643	831522	831522	Check	1	7490	UNIVERSITY LANGUAGE CTR INC	C Corporation	Yes	No	No	04/28/2023	225.20
USAP	P31030	102622	831523	831523	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	No	No	04/28/2023	12,423.61
USAP	P31030	102616	831524	831524	Check	1	2585	VALLEY FAIR	LLC - Partnership	Yes	No	No	04/28/2023	7,800.00
USAP	P31030	102570	831525	831525	Check	1	11187	VISTAR	C Corporation	Yes	No	No	04/28/2023	3,268.91

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USAP	P31030	102575	831526	Check	1	11437	VOLUME CASES	S Corporation	Yes	No	No	04/28/2023	6,113.15
USAP	P31030	102561	831527	Check	1	10722	WALCOTT SOLAR LLC	LLC - Partnership	Yes	No	No	04/28/2023	21,651.30
USAP	P31030	102562	831528	Check	1	10723	WARSAW SOLAR LLC	LLC - Partnership	Yes	No	No	04/28/2023	19,048.68
USAP	P31030	102650	831529	Check	1	9382	WAYZATA RESULTS	Ind/Sole Proprietor	Yes	No	No	04/28/2023	900.00
USAP	P31030	102617	831530	Check	1	2641	WESTERN PSYCHOLOGICAL SERVICE: LLC - S Corp	LLC - S Corp	Yes	No	No	04/28/2023	272.00
USAP	P31030	102580	831531	Check	1	11633	YANG, VATOUA		Yes	No	No	04/28/2023	16.90
USAP	P31030	102618	831532	Check	1	2683	YMCA CAMP ST. CROIX	C Corporation	Yes	No	No	04/28/2023	1,232.64
Bank Total:													\$967,723.93
Report Total:													\$967,748.92

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USPR	P23AP1	102351		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	04/06/2023	69,497.50
USPR	P23AP1	102352		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/06/2023	49,010.26
USPR	P23AP1	102353		Wire	1	2016	MN TRA	Other	No	Yes	No	04/06/2023	167,557.13
USPR	P23AP1	102354		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	04/06/2023	294,648.92
USPR	P23AP1	102355		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	04/06/2023	37,530.95
USPR	P23AP2	102530		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	04/25/2023	72,118.23
USPR	P23AP2	102531		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/25/2023	57,016.13
USPR	P23AP2	102532		Wire	1	2016	MN TRA	Other	No	Yes	No	04/25/2023	175,211.91
USPR	P23AP2	102533		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	04/25/2023	342,729.94
USPR	P23AP2	102534		Wire	1	3166	BREMER BANK FEES	Other	No	Yes	No	04/25/2023	245.30
USPR	P23AP2	102535		Wire	1	3283	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	04/25/2023	296.54
USPR	P23AP2	102536		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	04/25/2023	56,790.62
USPR	P23AP1	102349	105539	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	Yes	No	04/06/2023	16,523.25
USPR	P23AP1	102350	105540	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	04/06/2023	187.50
USPR	P23AP2	102544	105541	Check	1	5234	EDUCATION MINNESOTA	Other	Yes	No	No	04/25/2023	24.00
USPR	P23AP2	102537	105542	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	No	No	04/25/2023	1,915.53
USPR	P23AP2	102538	105543	Check	1	1529	HASTINGS EDUCATION ASS'N. MN.		Yes	No	No	04/25/2023	16,464.56
USPR	P23AP2	102543	105544	Check	1	4539	HASTINGS PUBLIC SCHOOLS FOUNDA	Other	Yes	No	No	04/25/2023	955.00
USPR	P23AP2	102546	105545	Check	1	7384	HIGH SCHOOL FACULTY SCHOLARSHI		Yes	Yes	No	04/25/2023	86.00
USPR	P23AP2	102547	105546	Check	1	8164	MESSERLI & KRAMER		Yes	No	No	04/25/2023	137.36
USPR	P23AP2	102539	105547	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	No	No	04/25/2023	187.50
USPR	P23AP2	102540	105548	Check	1	2002	MINNESOTA TEAMSTERS LOCAL 320	Other	Yes	No	No	04/25/2023	2,101.00
USPR	P23AP2	102541	105549	Check	1	2010	NC'PERS GROUP LIFE INS -157410	C Corporation	Yes	No	No	04/25/2023	48.00
USPR	P23AP2	102545	105550	Check	1	6780	SEIU LOCAL 284	Other	Yes	No	No	04/25/2023	1,021.64
USPR	P23AP2	102542	105551	Check	1	2576	UNITED WAY	Other	Yes	No	No	04/25/2023	730.48
USPR	P23AP2	102548	105552	Check	1	8906	WINGS FINANCIAL CREDIT UNION	C Corporation	Yes	No	No	04/25/2023	200.00
USPR	P23AP3	102551	105553	Check	1	10169	STANDARD INSURANCE COMPANY	C Corporation	Yes	No	No	04/26/2023	15,987.33

Bank Total: \$1,379,222.58

Report Total: \$1,379,222.58

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
USBP	P310B1	102356		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	04/06/2023	1,652.29
USBP	P310B2	102396		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	04/14/2023	1,170.75
USBP	P310B2	102390	1177	Check	1	11434	CM CONSTRUCTION COMPANY INC.	S Corporation	Yes	Yes	No	04/14/2023	56,682.93
USBP	P310B2	102395	1178	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	04/14/2023	19,441.12
USBP	P310B2	102393	1179	Check	1	1799	LAKESHORE LEARNING MATERIALS	S Corporation	Yes	Yes	No	04/14/2023	3,156.75
USBP	P310B2	102389	1180	Check	1	11391	LOEFFLER CONSTRUCTION & CONSUI	LLC - S Corp	Yes	Yes	No	04/14/2023	4,028.35
USBP	P310B2	102392	1181	Check	1	11656	MAERTENS-BRENNY CONSTRUCTION	S Corporation	Yes	Yes	No	04/14/2023	42,600.00
USBP	P310B2	102387	1182	Check	1	10533	MINNESOTA DEPT OF LABOR & INDUS	Other	Yes	Yes	No	04/14/2023	410.00
USBP	P310B2	102391	1183	Check	1	11602	PRO-TEC DESIGN, INC.	S Corporation	Yes	Yes	No	04/14/2023	37,664.13
USBP	P310B2	102388	1184	Check	1	11378	THE JOURNAL	Ind/Sole Proprietor	Yes	Yes	No	04/14/2023	1,050.90
USBP	P310B2	102394	1185	Check	1	2663	WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	Yes	No	04/14/2023	529.26
USBP	P310B3	102524	1186	Check	1	11648	CAPITAL CITY GLASS INC	S Corporation	Yes	Yes	No	04/24/2023	15,425.15
USBP	P310B3	102529	1187	Check	1	9926	DOOR SERVICE COMPANY OF THE TW	S Corporation	Yes	Yes	No	04/24/2023	23,244.00
USBP	P310B3	102528	1188	Check	1	5635	ERIC ARMIN INC.	C Corporation	Yes	No	No	04/24/2023	149.95
USBP	P310B3	102523	1189	Check	1	11494	NEO ELECTRICAL SOLUTIONS LLC	Ind/Sole Proprietor	Yes	No	No	04/24/2023	6,441.11
USBP	P310B3	102526	1190	Check	1	2850	SCHOOL SPECIALTY	C Corporation	Yes	No	No	04/24/2023	1,508.20
USBP	P310B3	102525	1191	Check	1	11661	VERMILLION TOWNSHIP	Other	Yes	No	No	04/24/2023	2,000.00
USBP	P310B3	102527	1192	Check	1	4015	VIRCO	C Corporation	Yes	No	No	04/24/2023	363.60

Bank Total: \$217,518.49

Report Total: \$217,518.49

HASTINGS PUBLIC SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
ACTV	P23101	102386		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	04/14/2023	8,020.12
ACTV	P23102	102348	38110	Check	1	7937	GATEWAY MUSIC FESTIVALS & TOURS	S Corporation	Yes	Yes	No	04/05/2023	453.30
ACTV	P23102	102347	38111	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	04/05/2023	204.50
ACTV	P23101	102384	38112	Check	1	11285	BORASH, TRACY		Yes	Yes	No	04/14/2023	584.93
ACTV	P23101	102383	38113	Check	1	11176	HASTINGS GOLF CLUB	S Corporation	Yes	No	No	04/14/2023	2,530.00
ACTV	P23101	102385	38114	Check	1	2291	RIVER OAKS GOLF COURSE	Other	Yes	Yes	No	04/14/2023	4,441.40
ACTV	P23103	102480	38115	Check	1	9783	LOCK AND DAM EATERY	LLC - Partnership	Yes	No	No	04/21/2023	2,424.00
ACTV	P23103	102479	38116	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	No	No	04/21/2023	14,046.94
ACTV	P23104	102549	38117	Check	1	1531	HASTINGS FAMILY SERVICE	Other	Yes	No	No	04/25/2023	2,132.00
ACTV	P23104	102550	38118	Check	1	7236	HEIFER PROJECT INT'L	Other	Yes	No	No	04/25/2023	1,200.00
ACTV	P23105	102553	38119	Check	1	9351	INSTRUMENTALIST AWARDS LLC	LLC - Partnership	Yes	No	No	04/27/2023	225.00

Bank Total:

\$36,262.19

Report Total:

\$36,262.19

HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Pay/Void	Amount
SCH	P3101P	102522	304476	Check	1	11306	DAKOTA COUNTY TECHNICAL COLLEG	Other	Yes	No	No	04/21/2023		2,000.00
SCH	P3102P	102552	304477	Check	1	11598	ALEXANDRIA TECHNICAL & COMMUNIT	Other	Yes	No	No	04/26/2023		1,750.00
Bank Total:													\$3,750.00	

Report Total: \$3,750.00

HASTINGS PUBLIC SCHOOLS
Dental Self-Funded Summary
Period Ending April 30, 2023

Sequence: Crs, Org, Fd

			23REV											
			Annual Budget		Period 202310		Year To Date		% YTD Encumbrances		% YTD + Enc		Remaining Balance	
			Description											
R	20	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0%	0.00	0.00
R	20	000	000	000	092	000	422	000	Interest-Dental	(8,473.00)	(18,322.15)	216%	9,849.15	9,849.15
R	20	000	000	000	095	000	422	000	Employer Share/Premiums	(521,283.00)	(417,347.57)	80%	(103,935.43)	(103,935.43)
R	20	000	000	000	097	000	422	000	Employee Share/Premiums	(88,476.00)	(89,108.28)	101%	632.28	632.28
R	20	000	000	000	098	000	422	000	Retiree-Cobra Share/Premium	(104,819.00)	(88,306.51)	84%	(16,512.49)	(16,512.49)
E	20	005	105	000	301	000	422	000	Fees-Carrier & Consultant	31,181.00	25,989.80	83%	5,191.20	5,191.20
E	20	005	105	000	302	000	422	000	Claims-Dental	597,548.00	467,015.82	78%	130,532.18	130,532.18
			000	Districtwide						(94,322.00)	(120,078.89)	127%	25,756.89	25,756.89
									Report Totals:	(94,322.00)	(120,078.89)	127%	25,756.89	25,756.89

HASTINGS PUBLIC SCHOOLS

Health Self-Funded Summary

Period Ending April 30, 2023

Sequence: Crs, Org, Fd

						23REV													
						Annual Budget		Period 202310		Year To Date		% YTD Encumbrances		% YTD + Enc		Remaining Balance			
R	21	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00	0.00		
R	21	000	000	000	092	000	422	000	Interest -Health	(76,453.00)	(86,546.52)	(86,546.52)	113%	0.00	113%	10,093.52	10,093.52		
R	21	000	000	000	095	000	422	000	Employer Share/Premiums	(6,117,088.00)	(5,114,825.63)	(5,114,825.63)	84%	0.00	84%	(1,002,262.37)	(1,002,262.37)		
R	21	000	000	000	097	000	422	000	Employee Share/Premiums	(1,079,486.00)	(874,661.48)	(874,661.48)	81%	0.00	81%	(204,824.52)	(204,824.52)		
R	21	000	000	000	098	000	422	000	Retiree-Cobra Share/Premium	(343,367.00)	(294,431.28)	(294,431.28)	86%	0.00	86%	(48,935.72)	(48,935.72)		
R	21	000	000	000	099	000	422	000	ER/Trust Share for Retirees	(75,373.00)	(18,349.72)	(18,349.72)	24%	0.00	24%	(57,023.28)	(57,023.28)		
E	21	005	105	000	317	000	422	000	Network Fees	10,000.00	14,949.67	14,949.67	149%	0.00	149%	(4,949.67)	(4,949.67)		
E	21	005	105	000	322	000	422	000	PaydHealth Fees	68,870.13	81,448.43	81,448.43	118%	0.00	118%	(12,578.30)	(12,578.30)		
E	21	005	105	000	300	000	422	000	Pharmacy Rebates/Admin Fet	(279,266.00)	(203,082.05)	(203,082.05)	73%	0.00	73%	(76,183.95)	(76,183.95)		
E	21	005	105	000	301	000	422	000	Veba/Flex/TrustPoint	18,000.00	15,321.05	15,321.05	85%	0.00	85%	2,678.95	2,678.95		
E	21	005	105	000	302	000	422	000	Claims-Medical	6,368,563.00	5,050,282.69	5,050,282.69	79%	0.00	79%	1,318,280.31	1,318,280.31		
E	21	005	105	000	307	000	422	000	Health Carrier TPA	226,512.00	187,176.00	187,176.00	83%	0.00	83%	39,336.00	39,336.00		
E	21	005	105	000	308	000	422	000	StopLoss	431,037.00	300,446.43	300,446.43	70%	0.00	70%	130,590.57	130,590.57		
E	21	005	105	000	309	000	422	000	Fitness reimbursements	8,160.00	6,570.00	6,570.00	81%	0.00	81%	1,590.00	1,590.00		
E	21	005	105	000	312	000	422	000	Consultant-OneDigital \$40.00	40,000.00	40,000.00	40,000.00	100%	0.00	100%	0.00	0.00		
E	21	005	105	000	305	000	422	000	Claims-Pharmacy/RX	1,123,864.00	1,013,449.50	1,013,449.50	90%	0.00	90%	110,414.50	110,414.50		
E	21	005	105	000	314	000	422	000	Springbuk Fee \$1/pm/pm	5,148.00	3,756.00	3,756.00	73%	0.00	73%	1,392.00	1,392.00		
									000 Districtwide	329,121.13	121,503.09	121,503.09	37%	0.00	37%	207,618.04	207,618.04		
R	21	000	000	000	094	326	422	000	Employer-VEBA Trust Rev	(667,200.00)	(514,875.90)	(514,875.90)	77%	0.00	77%	(152,324.10)	(152,324.10)		
R	21	000	000	000	089	326	422	000	Employer-PCORI-ACA \$2.54	(3,045.00)	(3,037.72)	(3,037.72)	100%	0.00	100%	(7.28)	(7.28)		
E	21	005	105	000	301	326	422	000	Employer-VEBA Trust Prnt.	667,200.00	514,875.90	514,875.90	77%	0.00	77%	152,324.10	152,324.10		
E	21	005	105	000	313	326	422	000	Employer-PCORI- ACA \$2.54	3,045.00	3,037.72	3,037.72	100%	0.00	100%	7.28	7.28		
									326 District Additional R/E	0.00	0.00	0.00	0%	0.00	0%	0.00	0.00		
R	21	000	000	000	088	331	422	000	P-1 Wellness Credit	(15,000.00)	(8,990.00)	(8,990.00)	60%	0.00	60%	(6,010.00)	(6,010.00)		
E	21	005	105	000	335	331	422	000	Short-Term Lease/Rental	5,000.00	4,108.25	4,108.25	82%	0.00	82%	891.75	891.75		
E	21	005	105	000	366	331	422	000	Participation Fees Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00	0.00		
E	21	005	105	000	401	331	422	000	Supplies Wellness	9,500.00	0.00	0.00	0%	0.00	0%	9,500.00	9,500.00		
E	21	005	105	000	305	331	422	000	Consult/Fees For Svc	0.00	100.00	100.00	0%	0.00	0%	(100.00)	(100.00)		
E	21	005	105	000	314	331	422	000	Consultant Expense Wellness	500.00	0.00	0.00	0%	0.00	0%	500.00	500.00		
E	21	005	105	000	309	331	422	000	Wellbeats/JE Fitness Reimb.	0.00	0.00	0.00	0%	0.00	0%	0.00	0.00		
									331 Wellness R/E	0.00	(4,781.75)	(4,781.75)	0%	0.00	0%	4,781.75	4,781.75		
									Report Totals:	329,121.13	116,721.34	116,721.34	35%	0.00	35%	212,399.79	212,399.79		

HR PERSONNEL REPORT

Board Meeting Date:

5.24.23

RETIREMENT/RESIGNATION/TERMINATION

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE
Berg, Nicole	Resignation	Paraprofessional; 5.75 Hours / Day Hastings Middle School	ED MN - ESP	April 28, 2023
Black, Adam	Resignation	Paraprofessional; 5.75 Hours / Day Hastings Middle School	ED MN - ESP	June 29, 2023
Fox, Katie	Termination	Community Ed Para - SAC; 5 Hours / Day Tilden	Comm Ed Para	May 16, 2023
Halfen, Susan	Resignation	Paraprofessional; 6.25 Hours / Day Pinecrest Elementary	ED MN - ESP	May 9, 2023
Hanson, Ashley	Resignation	Title One Teacher; 1.0 FTE McAuliffe Elementary	ED MN -Teachers	June 5, 2023
Hughes, Mary	Resignation	Food Service Sub; Hours Vary District Wide	N/A	May 5, 2023
Jorgensen, Angie	Resignation	Grade 3 Teacher; 1.0 FTE Pinecrest Elementary	ED MN - Teachers	June 9, 2023
Keyport, Robyn	Retirement	Science Teacher; .667 FTE Hastings High School	ED MN - Teachers	August 27, 2023
Krinke, Julee	Resignation	Lunch / Recess Aide; 2.5 Hours / Day Pinecrest Elementary	ED MN - ESP	May 9,2023
Parmeter, Hope	Resignation	Paraprofessional; 5.75 Hours / Day Pinecrest Elementary	ED MN - ESP	May 12, 2023
Stanley, Laura	Resignation	EL Teacher; 1.0 FTE Hastings Middle School	ED MN - Teachers	June 9, 2023
Valek, Andy	Resignation	Tech Lit Teacher; 1.0 FTE Hastings Middle School	ED MN - Teachers	June 9, 2023
Xiong, Kong	Resignation	School Psychologist; 1.0 FTE Kennedy Elementary & Tilden	ED MN - Teachers	June 9, 2023

HIRES / REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Anderson, Audrey	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Anderson, Deb	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Anderson, Mikah	Lunch / Recess Aide; 2.5 Hours / Day Pinecrest Elementary	\$16.37 / Hour	ED MN - ESP	May 8, 2023
Atkins, Elle	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Boudreau, Isabelle	Kids Campus Assistant Sub; Hours Vary District Wide	\$15.30 / Hour	N/A	May 16, 2023
Boudreau, Isabelle	Camp Horizons Assistant Sub; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023

HIRES / REHIRES (Cont'd)

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Boudrea, Janice	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Boudreau, Mia	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Brenny, Christian	Summer Seasonal Grounds Worker; Hours Vary District Wide	\$15.00 / Hour	N/A	May 30, 2023 - Approx. August 31, 2023
Brenny, Isaiah	Summer Seasonal Grounds Worker; Hours Vary District Wide	\$15.00 / Hour	N/A	May 15, 2023 - Approx. August 31, 2023
Brown, Alisha	Kids Campus Asst; 3 Hours / Day District Wide	\$16.37 / Hour	Comm Ed Para	May 8, 2023
Charbonneau, Kori	Camp Horizons Lead Staff; Hours Vary Hastings Middle School	\$21.50 / Hour	N/A	June 12, 2023 - August 26, 2023
Foster, Ava	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Gernes, Kailyn	Camp Horizons PSA; Hours Vary Hastings Middle School	\$18.00 / Hour	N/A	June 12, 2023 - August 26, 2023
Greiskalns, Dina	Preschool Teacher; .93 FTE Tilden	\$65,579 / Year	ED MN - Teachers	August 24, 2023
Hodorff, Norma	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Holler, Kathleen	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Johnson, Nicole	Camp Horizons Lead Staff; Hours Vary Hastings Middle School	\$21.50 / Hour	N/A	June 12, 2023 - August 26, 2023
Kochendorfer, Guy	Summer Seasonal Grounds Large Mower; Hours Vary District Wide	\$15.50 / Hour	N/A	May 10, 2023 - Approx. October31, 2023
Kolta, Nicole	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Lipinski, Riley	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
McGinnis, Grace	Camp Horizons Lead Staff; Hours Vary Hastings Middle School	\$21.50 / Hour	N/A	June 12, 2023 - August 26, 2023
McTague, Sarah	Camp Horizons Lead Staff; Hours Vary Hastings Middle School	\$21.50 / Hour	N/A	June 12, 2023 - August 26, 2023
Myrick, Michelle	Camp Horizons PSA; Hours Vary Hastings Middle School	\$18.00 / Hour	N/A	June 12, 2023 - August 26, 2023
Rowan, Sophie	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Samuelson, Lindsey	Camp Horizons PSA; Hours Vary Hastings Middle School	\$18.00 / Hour	N/A	June 12, 2023 - August 26, 2023
Schluessler, Val	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Schmugge, Sandra	Camp Horizons Assistant Sub; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023

HIRES / REHIRES (Cont'd)

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	EMPLOYEE GROUP	EFFECTIVE DATE
Shenton, Graham	ESY Student Asst; 3 Hours / Day McAuliffe Elementary	\$11.00 / Hour	N/A	June 19, 2023 - July 13, 2023
Shofner, Adam	Summer Seasonal Grounds Worker; Hours Vary District Wide	\$15.00 / Hour	N/A	June 12, 2023 - Aprox. August 31, 2023
Siebenaler, Natalie	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Simpson, Carter	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Sjoblom, Matt	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023
Stradtman, Sarah	Grade 2 Teacher; 1.0 FTE Pinecrest Elementary	\$75,354 / Year	ED MN - Teachers	August 24, 2023
Werner, Laurel	Camp Horizons Nurse; Hours Vary Hastings Middle School	\$23.22 / Hour	N/A	June 12, 2023 - August 26, 2023
Wilson, Amanda	Special Education Teacher; 1.0 FTE STAARS	\$70,871 / Year	ED MN - Teachers	August 24, 2023
Wroblewski, Kayla	Camp Horizons Assistant; Hours Vary Hastings Middle School	\$15.30 / Hour	N/A	June 12, 2023 - August 26, 2023

ASSIGNMENT CHANGES

NAME	FROM	TO	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Niesen, Renee	Cook; 5.75 Hours / Day McAuliffe Elementary	LTS - Lead Cook; 4 Hours / Day Cook; 3 Hours/Day McAuliffe Elementary	Food Service	May 12, 2023 - June 9, 2023
Oviatt, Jessica	Paraprofessional; 5.75 Hours / Day Hastings High School	Paraprofessional; 6.25 Hours / Day Hastings High School	ED MN - ESP	February 7, 2023
Sill, Kim	Copy Center/ Bldg & Grounds/ Food Service Admin Support Asst; 8 Hours / Day \$16.38 / Hour District Office	Community Education Admin Support Asst II; 8 Hours/ Day \$19.40 / Hour Tilden	HESA	May 22, 2023
Teal, Christine	Paraprofessional; 5.75 Hours / Day Tilden	Paraprofessional; 5.75 Hours / Day McAuliffe Elementary	ED MN - ESP	May 29, 2023 - June 8, 2023

**JOINT POWERS AGREEMENT FOR SCHOOL WELLNESS
BETWEEN THE COUNTY OF DAKOTA AND
INDEPENDENT SCHOOL DISTRICT 200**

This Joint Powers Agreement (“Agreement”) is entered into by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Department of Public Health, and Independent School District 200, 1000 West 11th St., Hastings, MN 55033 (“School District” or “Contractor”), by and through their respective governing bodies.

RECITALS

WHEREAS, the County and the School District are governmental units as that term is defined in Minn. Stat. §471.59;

WHEREAS, under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units;

WHEREAS, the County has received a grant of monies from the State of Minnesota acting through the Minnesota Department of Health Grant Project Agreement No. 183510 for implementation of the County’s Statewide Health Improvement Program (“SHIP”);

WHEREAS, the County is permitted to make sub-grants of its SHIP funds and the County has solicited and considered grant applications from entities for use of such funds; and

WHEREAS, the County has awarded School District with SHIP funds described herein based the grant expenditures outlined in Exhibit 2, Service grid.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the County and School District hereby agree as follows:

1. Effective Date. This Agreement shall be effective as of the dates of signature by the parties.
2. Purpose. The purpose of this Agreement is to provide funding by the County to the School District so that the School District may participate in the Dakota County SHIP School Wellness program. All funds provided by the County are to be used by the School District solely for the purposes described in Exhibit 2, Service Grid.
3. School District obligations under State Contracts. The grant funds provided to School District under this agreement are subject to the terms and conditions contained in both the Master Grant Contract between Dakota County and the State of Minnesota dated September 18, 2019, as may be periodically amended, and the SHIP Grant Project Agreement between the Dakota County Community Health Board and the State of Minnesota dated October 1, 2020, as may be periodically amended, including amendments dated August 23, 2021 and October 18, 2022.(“State Contracts”). School District agrees to comply with all terms and conditions contained in such

contracts that are applicable to the County. County will provide copies of these contracts to School District upon request.

4. County Obligations. The County agrees to reimburse the School District in an amount not to exceed \$5,010 for costs incurred in performing services fulfilling the Purpose described above from the Effective Date through 10/31/2024
5. Reimbursement and Reporting. After this Agreement has been executed by both parties, the School District may claim reimbursement for expenditures incurred in connection with the performance of activities that are eligible for reimbursement in accordance with this Agreement.

The County will reimburse the School District within 45 calendar days of the School District's submission of invoices to the County. Invoices must be submitted using the form in Exhibit 4. All requests for reimbursement must be submitted by 11/13/24. The School District must certify that the requested reimbursements are accurate, appropriate and eligible in accordance with the State Contracts, that it has documentation of the actual expenditures for which reimbursement is sought, and that such expenditures have not been otherwise reimbursed. School District should report their accomplishments and successes using the form in Exhibit 3 Reporting Form. All expenditures and reimbursements must be submitted using the form in Exhibit 4.

6. Authorized Representatives. The following named persons are designated as the Authorized Representatives of the parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications, except that the Authorized Representatives shall have only authority specifically granted by their respective governing boards. Notice required to be provided pursuant this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement, or in a modification to this Agreement.

The County's Authorized Representative is:

Marti Fischbach, 1 Mendota Rd. W., Ste. 500, West St. Paul, MN 55118

Telephone: 651-554-5742

Email: Marti.Fischbach@co.dakota.mn.us

Jennifer Seubert, or his/her successor, has the responsibility to monitor the School District's performance pursuant to this Agreement and the authority to approve invoices submitted for reimbursement.

The School District's Authorized Representative is:

Jennifer Seubert, 1000 West 11th St., Hastings, MN 55033

Telephone: 651-480-7005

Email: jseubert@isd200.org

The parties shall provide written notification to each other of any change to the Authorized Representative. Such written notification shall be effective to change the designated liaison under this Agreement, without necessitating an amendment of this Agreement.

7. Assignment. The School District may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the County and a fully executed assignment agreement, executed by the County and the School District.

8. Use of Subcontractors. The School District may engage subcontractors to perform activities funded pursuant to this Agreement. However, the School District retains primary responsibility to the County for performance of the activities and the use of such subcontractors does not relieve the School District from any of its obligations under this Agreement. If the School District engages any subcontractors to perform any part of the activities, the School District agrees that the subcontract for such services shall include the following provisions:
 - (a) The subcontractor must maintain all records and provide all reporting as required by this Agreement.
 - (b) The subcontractor must defend, indemnify, and save harmless the County from all claims, suits, demands, damages, judgments, costs, interest, and expenses arising out of or by reason of the performance of the contracted work, caused in whole or in part by any negligent act or omission of the subcontractor, including negligent acts or omissions of its employees, subcontractors, or anyone for whose acts any of them may be liable.
 - (c) The subcontractor must provide and maintain insurance through the term of this Agreement in amounts and types of coverage as set forth below, and provide to the County, prior to commencement of the contracted work, a certificate of insurance evidencing such insurance coverage:
 - General liability coverage of at least \$1,500,000 per occurrence and aggregate and naming Dakota County as an additional insured;
 - Automobile liability coverage of at least \$1,500,000 per occurrence and aggregate and naming Dakota County as an additional insured,
 - Professional liability (errors and omissions) insurance coverage of at least \$1,500,000, and
 - Workers' compensation coverage or certification of excluded employment from workers' compensation requirements.
 - (d) The subcontractor must be an independent contractor for the purposes of completing the contracted work.
 - (e) The subcontractor must acknowledge that the contract between the School District and the subcontractor does not create any contractual relationship between County and the subcontractor.
 - (f) The subcontractor shall perform and complete the activities in full compliance with this Agreement and all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or local political subdivisions having jurisdiction over the activities.

9. Indemnification. To the fullest extent permitted by law, School District agrees to indemnify the County, its officers, employees, agents, and others acting on its behalf and to hold them harmless and defend and protect them from and against any and all loss, damage, liability, cost and expense, specifically including reasonable attorneys' fees and other costs and expenses of defense, for any actions, claims or proceedings of any sort which are caused by any act or omission of School District, its officers, employees, agents, subcontractors, invitees, or any other person(s) or entity(ies) for whose acts or omissions School District may be legally responsible. Nothing herein shall be construed as a waiver by School District of any of the immunities or limitations of liability to which it may be entitled pursuant to Minn. Stat. Ch. 466 or any other statute or law.

10. Insurance Terms. In order to protect itself and to protect the County under the indemnity provisions set forth above, School District shall, at its expense, procure and maintain policies of insurance covering the term of this Agreement. All retentions and deductibles under such policies shall be paid by the School District.
11. Audit. The School District shall maintain books, records, documents and other evidence pertaining to the costs or expenses associated with the work performed pursuant to this Agreement. Upon request the School District shall allow the County, Legislative Auditor or the State Auditor to inspect, audit, copy or abstract all of the books, records, papers or other documents relevant to this Agreement. The School District shall use generally accepted accounting principles in the maintenance of such books and records, and shall retain all of such books, records, documents and other evidence for a period of six (6) years from the date of the completion of the activities funded by this Agreement.
12. Data Practices. The School District agrees with respect to any data that it possesses regarding the Agreement to comply with all of the provisions of the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as the same may be amended from time to time.
13. Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed as creating or establishing the relationship of co-partners or joint ventures between the County and the School District, nor shall the County be considered or deemed to be an agent, representative or employee of the School District in the performance of this Agreement. Personnel of the School District or other persons while engaging in the performance of this Agreement shall not be considered employees of the County and shall not be entitled to any compensation, rights or benefits of any kind whatsoever.
14. Governing Law, Jurisdiction and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be with the appropriate state court with competent jurisdiction in Dakota County.
15. Compliance with Law. The School District agrees to conduct its work under this Agreement in compliance with all applicable provisions of federal, state, and local laws, ordinances, or regulations, and further agrees to comply with the Standard Assurances attached as Exhibit 1. The School District is responsible for obtaining and complying with all federal, state, or local permits, licenses, and authorizations necessary for performing the work.
16. Default and Remedies.
 - (a) Events of Default. The following shall, unless waived in writing by the County, constitute an event of default under this Agreement: If the School District fails to fully comply with any material provision, term, or condition contained in this Agreement.
 - (b) Notice of Event of Default and Opportunity to Cure. Upon the County's giving the School District written notice of an event of default, the School District shall have thirty (30) calendar days in which to cure such event of default, or such longer period of time as may be reasonably necessary so long as the School District is using its best efforts to cure and is making reasonable progress in

curing such events of default (the “Cure Period”). In no event shall the Cure Period for any event of default exceed two (2) months. Within ten (10) calendar days after receipt of notice of an event of default, the School District shall propose in writing the actions that the School District proposes to take and the schedule required to cure the event of default.

(c) Remedies. Upon the School District’s failure to cure an event of default within the Cure Period, the County may enforce any or all of the following remedies, as applicable:

- (1) The County may refrain from disbursing the grant monies; provided, however, the County may make such a disbursement after the occurrence of an event of default without thereby waiving its rights and remedies hereunder.
- (2) The County may enforce any additional remedies it may have in law or equity.
- (3) The County may terminate this Agreement and its obligation to provide funds under this Agreement for cause by providing thirty (30) days’ written notice to the School District. Such notice to terminate for cause shall specify the circumstances warranting termination of the Agreement. Cause shall be a material breach of this Agreement and any supplemental agreement or modification to this Agreement or an event of default. Notice of Termination shall be made by certified mail or personal delivery to the Authorized Representative of the other Party. For purposes of termination and default, all days are calendar days.

17. Non-Appropriation. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated immediately by the County in the event sufficient funds from the County, State, or Federal sources are not appropriated, obtained and continued at least the level relied on for the funding of this Agreement, and the non-appropriation of funds did not result from any act or bad faith on the part of the County.

18. Ownership of Materials and Intellectual Property Rights.

- (a) Except as otherwise required by Minnesota or Federal Law, the County agrees to, and hereby does, assign all rights, title and interest it may have in the materials conceived or created by the School District, or its employees or subgrantees, and which arise out of the performance of this Agreement, including any inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer-based training modules, electronically, magnetically or digitally recorded material, and other work in whatever form (“Materials”).
- (b) The School District represents and warrants that Materials produced or used under this Agreement do not and will not infringe upon any intellectual property rights of another. School District shall indemnify and defend the County, at its expense, from any action or claim brought against the County to the extent that it is based on a claim that all or parts of the Materials infringe upon the intellectual property rights of another.

19. Special Conditions. The School District understands and agrees that it will perform the work contemplated by this Agreement in such a way as to comply with and enable the County to comply with all of the requirements imposed upon the County in the State Contracts, including but not limited to the following:

- (a) Any publicity given to the activities occurring as a result of this Agreement, including notices, informational pamphlets, press releases, research, reports, signs and similar public notices shall identify that it is “Supported by the Statewide Health Improvement Partnership, Minnesota Department of Health and Dakota County Public Health Department” and shall not be released unless approved in writing by these entities’ authorized representatives.
- (b) The School District shall indemnify, save and hold the Department, its representatives and employees harmless from any and all claims or causes of action, including reasonable attorney fees incurred by the Department, arising from the performance of the activities funded by this Agreement by the School District or its agents or employees.
- (c) The School District, by executing this Agreement, grants to the Department a perpetual, irrevocable, no-fee right and license to make, have made, reproduce, modify, distribute, perform and otherwise use the Materials for any and all purposes, in all forms and manners that the Department, in its sole discretion, deems appropriate.

20. Exhibits. The following exhibits are attached to and incorporated within this Subgrant Agreement.

- Exhibit 1: Standard Assurances;
- Exhibit 2: Service Grid;
- Exhibit 3: Reporting Form; and
- Exhibit 4: Invoice Form.

21. Waiver. If the County fails to enforce any provision of this Agreement, that failure shall not result in a waiver of the right to enforce the same or another provision of this Agreement.

22. Complete Agreement. This Agreement and Exhibits contain all negotiations and agreements between the County and the School District. Any amendment to this Agreement must be in writing and executed by the County and the School District. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party. In the event of a conflict between the terms of any Exhibit and the body of this Agreement, this Agreement shall control.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

Approved as to form:

COUNTY OF DAKOTA

Assistant County Attorney/Date

By: _____

Title: _____

Date: _____

Dakota County Contract CLA20077
Dakota County BR 22-____

INDEPENDENT SCHOOL DISTRICT 200

By: _____

Title: _____

Date: _____

EXHIBIT 1
STANDARD ASSURANCES

1. **NON-DISCRIMINATION**. During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or applicant for employment because the person is a member of a protected class under, and as defined by, federal law or Minnesota state law including, but not limited to, race, color, creed, religion, sex, gender, gender identity, pregnancy, national origin, disability, sexual orientation, age, familial status, marital status, veteran's status, or public assistance status. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without unlawful discrimination.. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices which set forth the provisions of this nondiscrimination clause.

The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, national origin, disability, sexual orientation, age, marital status, veteran's status, or public assistance status.

No funds received under this Contract shall be used to provide religious or sectarian training or services.

The Contractor shall comply with any applicable federal or state law regarding non-discrimination. The following list includes, but is not meant to limit, laws which may be applicable:

A. The Equal Employment Opportunity Act of 1972, as amended, 42 U.S.C. § 2000e *et seq.* which prohibits discrimination in employment because of race, color, religion, sex, or national origin.

B. Equal Employment Opportunity-Executive Order No.11246, 30 FR 12319, signed September 24, 1965, as amended, which is incorporated herein by reference, and prohibits discrimination by U.S. Government contractors and subcontractors because of race, color, religion, sex, or national origin.

C. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 *et seq.* and 45 C.F.R. 84.3 (J) and (K) implementing Sec. 504 of the Act which prohibits discrimination against qualified handicapped persons in the access to or participation in federally-funded services or employment.

D. The Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 *et seq.* as amended, and Minn. Stat. § 181.81, which generally prohibit discrimination because of age.

E. The Equal Pay Act of 1963, as amended, 29 U.S.C. § 206(d), which provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for the same work.

F. Minn. Stat. Ch. 363A, as amended, which generally prohibits discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.

G. Minn. Stat. § 181.59 which prohibits discrimination against any person by reason of race, creed, or color in any state or political subdivision contract for materials, supplies, or construction. Violation of this section is a misdemeanor and any second or subsequent violation of these terms may be cause for forfeiture of all sums due under the Contract.

H. Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 through 12213, 47 U.S.C. §§ 225, 611, with regulations at 29 C.F.R. § 1630, which prohibits discrimination against qualified individuals on the basis of a disability in term, condition, or privilege of employment.

I. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq.* and including 45 CFR Part 80, prohibits recipients, including their contractors and subcontractors, of federal financial assistance from discriminating on the basis of race, color or national origin which includes not discriminating against those persons with limited English proficiency.

J. The Pregnancy Discrimination Act of 1978, which amended Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq.* which prohibits discrimination on the basis of pregnancy, childbirth, or related medical conditions.

K. Equal Protection of the Laws for Faith-based and Community Organizations-Executive Order No. 13279, signed December 12, 2002 and as amended May 3, 2018. Prohibits discrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants and loans.

L. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212, with regulations at 41 C.F.R. Part 60-250, which prohibits discrimination in employment against protected veterans.

2. **DATA PRIVACY.** For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract are subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, ("MGDPA") and the Minnesota Rules implementing the MGDPA. Contractor must comply with the MGDPA as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. Contractor does not have a duty to provide access to public data to a data requestor if the public data are available from the County, except as required by the terms of this Contract. If Contractor is a subrecipient of federal grant funds under this Contract, it will comply with the federal requirements for the safeguarding of protected personally identifiable information ("Protected PII") as required in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, and the County Protected PII procedures, which are available upon request. Additionally, Contractor must comply with any other applicable laws on data privacy. All subcontracts shall contain the same or similar data practices compliance requirements.

3. **RECORDS DISCLOSURE/RETENTION.** Contractor's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription, and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. The Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

4. **WORKER HEALTH, SAFETY AND TRAINING.** Contractor shall be solely responsible for the health and safety of its employees in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subcontractors and other persons who may perform work in connection with this Contract. Contractor shall ensure all personnel of Contractor and subcontractors are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks engaged in under this Contract. Each Contractor shall comply with federal, state, and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act which are applicable to the work to be performed by Contractor.

5. **PROHIBITED TELLECOMMUNICATIONS EQUIPMENT/SERVICES.** If Contractor is a subrecipient of federal grant funds under this Contract, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018) (the "Act"), and 2 CFR § 200.216, Contractor will not use funding covered by this Contract to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any agreement related to this Contract.

6. **CONTRACTOR GOOD STANDING.** If Contractor is not an individual, Contractor must be registered to do business in Minnesota with the Office of the Minnesota Secretary of State and shall maintain an active/in good standing status with the Office of the Minnesota Secretary of State, and shall notify County of any changes in status within five calendar days of such change. Business entities formed under the laws of a jurisdiction other than Minnesota must maintain a certificate of authority (foreign corporations, limited liability companies, limited partnerships, and limited liability limited partnerships), or a statement of foreign qualification (foreign limited liability partnerships), or a statement of partnership authority (general partnerships). See Minn. Stat. §§ 303.03 (corporations); 322C.0802 (limited liability companies); 321.0902 and 321.0907 (foreign limited partnership); 321.0102(7) (foreign limited liability limited partnerships); 323A.1102(a) (foreign limited liability partnership); 321.0902 and 321.0907 (foreign general partnerships).

7. **CONTRACTOR DEBARMENT, SUSPENSION, AND RESPONSIBILITY CERTIFICATION.** Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract

with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this Contract, the Contractor certifies that it and its principals* and employees:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and

B. Have not within a three (3) year period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Contract are in violation of any of the certifications set forth above; and

E. Shall immediately give written notice to the Authorized Representative should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing a public (federal, state, or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

*"Principals" for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

8. **HEALTH DATA PRIVACY.** When applicable to the Contractor's duties under this Contract, the Contractor agrees to comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), Minnesota Health Records Act, and any other applicable health data laws, rules, standards, and requirements in effect during the term of this Contract.

9. **APPEALS.** The Contractor shall assist the County in complying with the provisions of Minn. Stat. § 256.045, Administrative and Judicial Review of Human Services Matters, if applicable.

10. **REPORTING.** Contractor shall comply with the provisions of the "Child Abuse Reporting Act", Minn. Stat. § 626.556, as amended, and the "Vulnerable Adult Reporting Act", Minn. Stat. § 626.557, as amended, and any rules promulgated by the Minnesota Department of Human Services, implementing such Acts.

11. **PSYCHOTHERAPISTS.** Contractor has and shall continue to comply with the provisions of Minn. Stat. Ch. 604, as amended, with regard to any currently or formerly employed psychotherapists and/or applicants for psychotherapist positions.

12. **EXCLUDED MEDICAL ASSISTANCE PROVIDERS.** By signing this contract, Provider certifies that it is not excluded. 42 U.S.C. § 1397 *et seq.* (subch. XX) of the Social Security Act.

13. **MDHS THIRD-PARTY BENEFICIARY.** The following applies to contracts related to adult mental health services; see Minn. Stat. § 245.466, subd. 2. Contractor acknowledges and agrees that the Minnesota Department of Human Services is a third-party beneficiary and as a third-party beneficiary, is an affected party under this Contract. Contractor specifically acknowledges and agrees that the Minnesota Department of Human Services has standing to and may take any appropriate administrative action or sue Contractor for any appropriate relief in law or equity, including, but not limited to, rescission, damages, or specific performance of all or any part of the Contract between the County Board and Contractor. Contractor specifically acknowledges that the County Board and the Minnesota Department of Human Services are entitled to and may recover from Contractor reasonable attorneys' fees and costs and disbursements associated with any action taken under this paragraph that is successfully maintained. This

provision shall not be construed to limit the rights of any party to the Contract or any other third party beneficiary, nor shall it be construed as a waiver of immunity under the Eleventh Amendment to the United States Constitution or any other waiver of immunity. (Minn. Stat. § 245.466, subd. 3; Minn. R. 9525.1870, subp. 2).

Directions for Online Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at https://oig.hhs.gov/exclusions/exclusions_list.asp

Attycv/Exh SA (Rev. 1-23)

Strategy #1:

Timeline for completion of project:

Contracted timeline: project begins June 1, 2023 – project ends by October 31, 2024

1) Briefly describe your project:

The purpose of the Hastings Public Schools Student Wellness Policy is “to assure a school environment that promotes and protects students’ physical, social and emotional health and development, and ability to learn....”

Hastings Public Schools has seen an increase in situations in which a student becomes dysregulated and needs to leave the classroom in order to calm down. Many of these youth have experienced trauma and/or have a health condition that affects their ability to manage stress. A student who is experiencing dysregulation is not ready to learn. Furthermore a dysregulated student’s behavior can be disruptive and unsafe to themselves, other students, and staff in the building.

A dysregulated student needs a space away from peers where they can calm down and become regulated. Some students engage in self-harm such as hitting their head or punching walls. Students need to be able to regulate safely without harming themselves or others. Trained staff work with the student to safely process their big emotions and, once regulated, teach them calming skills for future use all allow the student can return to class and engage in learning.

At Pinecrest Elementary the current space that is being used for students to become regulated is a small office with brick walls. Students engaging in injurious behaviors can hurt themselves on the brick walls.

Hastings Public Schools has an urgent need to upgrade the physical aspects of the small office space at Pinecrest Elementary so that dysregulated students have an environment that is safe, warm and inviting. To that end we would like to enhance the space by padding the brick walls and providing an inviting atmosphere in the “chill zone space.”

If approved, the timeline for this project would be prioritized by the project champions to implement before Fall of 2023. The school partner would like to put pads on the walls (similar to those found in a gym). See example here: **SAIL partners with SHIP on a Heavy Lift Sensory Area project to help students with emotional regulation.** If the grant money was approved, the timeline for this project would be prioritized by project champions to implement before Fall of 2023. The timeline may potentially be impacted by the availability of items and the shipping time frame. Once the items were received the upgraded chill zone space with new physical safety equipment and materials would become available for staff to begin utilizing the space with students.

1. Select the component(s) of the WSCC model that align with project goal:

- Local School Wellness Policy Revision

*Note: an update of the local school wellness policy (LSWP) can be included in **any** of the WSCC components below or be a stand-alone priority. DC SHIP can support this process.*

- Physical Education and Physical Activity Nutrition Environment and Services
- Health Education Social Emotional Climate Physical Environment
- Health Services Counseling, Psychological and Social Services
- Employee Wellness Community Involvement Family Engagement

a. **Project goal(s):** enhance the current chill zone room space to include equipment and materials for student physical safety and de-stressing.

b. List core activities and general timeline for project implementation of project

(June 2023 – October 2024): With support from the wellness committee, the project champion will review options for equipment and materials. She will connect with hospitals, mental health centers, other schools, and other SHIP grantees who have created safe sensory areas, about what equipment will best serve the purpose of this space.

NOTE: the current chill zone space **has** brick walls that have the potential to harm dysregulated students. The Principal had obtained one quote for materials but the cost was too expensive. Once the correct materials and equipment list is created, they will obtain bids for the project in July 2023.

Based on the needs of the school the ideal timeline will be to have the equipment installed and available for use by fall of 2023.

Note: Items of interest include the following. We will work with our Public Health Liaison to make final decisions on items, pricing and to seek approval on all before purchasing.

Padding/Mats on the wall

- mats for wall coverage
- Floating wall (for middle of the room)
- Calming corner kit
- Magnetic dry erase board/wall and magnetic containers for storage in and outside the room or a containers/bins on a cart
- Lighting (string lights, lamps, dim lighting, and/or fluorescent light covers)
- Noise canceling headphones
- 5x7 or 8x10 Rug
- Seating (one or two nugget systems)
- Sit'n'spin and or mini trampoline
- Timers
- Weighted blanket and/or weighted stuffed animals

2) How will this project:

a) **Help meet a need of your school, district, and/or community** (please include quantitative or qualitative data, if relevant)?

As stated in our wellness policy, the district needs to have a school environment that promotes and protects students' physical, social and emotional health and development, and ability to learn. Mental Health, Well-Being and Safety are some of the biggest priorities for the district, students, staff and the wellness committee. The district has collected data that can be shared to demonstrate this need/priority.

- b) **Foster a healthy and equitable school environment which considers the needs of all children as the central focus of education?** (e.g.: use data to identify gaps, removing system barriers to student success, prioritizing voices, revising policies and practices, redistributing resources, collaboration with community partners, cultivating positive relationships, integrating school practices and services to serve all students, etc).

Many youths who have experienced trauma and mental health barriers also experience academic barriers to success. In addition, other students and staff at school often experience disruptions in teaching when students require higher levels of support for physical regulation. These disruptions can often require evacuation of entire classrooms to a safe space and/or redirection of student traffic through walkways/hallways.. Additional staff need to step away from their current tasks to assist.

The district has identified the need for a physical safe space as an urgent need due to the increase in student scenarios that require a physical safe space. This "chill zone" room will allow for students in crisis to be in a safe space to de-escalate and decrease the disruptions to other students and staff while preserving their own dignity. This space will allow students the time and space to re-regulate at their own pace so they can return to class and stay engaged at school.

- c) **Will your project focus on a specific population and/or group who experience greater barriers to achieving good health?** Yes No

The student body within Hastings Public Schools includes youth who have experienced trauma, struggle with emotional regulation, have unique sensory needs that impact their ability to

self-regulate and/or have other health conditions such as anxiety or autism. These students without support and resources can cause physical harm to themselves, other students, and staff, which can lead to further consequences and ultimately leads to increased absenteeism and academic decline.

- 3) **Who else from the school district will be involved in planning, implementing and/or supporting the project?** (e.g.: wellness committee representatives, students, specific staff/teachers, cultural liaisons or family advocates, Diversity/Equity/Inclusion directors etc.)

In addition to the project champion Michaela Burr, Social Worker, and the wellness committee lead Mary Ellen Fox, Licensed School Nurse, Health Services Supervisor, the current Wellness Committee members, School Occupational Therapist, Principal, other Special Ed staff will be involved in the process of upgrading the current chill zone space.

- 4) **How do you plan to communicate/share-out this project in your school community?** (e.g. social media, district website, in school announcements, staff newsletters, bulletin boards, parent communications, etc.)

With support from Dakota County, the district will develop communications around systems and procedures for access to the space, utilization of the space, maintenance, and other best practices. These will be shared through regular school communication channels. The staff with direct access to the space will be briefed on utilization. The wellness committee will also plan to communicate to parents and the school community about the space enhancements via the district wellness newsletter.

- 5) **Share your ideas for how this effort will be sustained after this award/project period.** (e.g., district policy will be updated to reflect current/new practices, staff will incorporate new skills into their teaching methods, additional funding by school or other grant, community partnerships, etc.)

Once the main objective is completed (physical enhancements to the walls of existing calming room to secure safety) and additional chill zone supplies are obtained the space will be

self-sustaining. The wellness committee, staff and administration will continue to seek professional development opportunities related to creating a trauma-responsive process for student social and emotional regulation.

- 6) **What would *success* look like for this proposed project in creating sustainable change in your school, district, and/or community?**

Physical enhancements of the chill zone room at the school and integration of this space with educators who provide specialized support to students is completed. Thus, this complete safe space is minimizing further risks to students and staff. Additionally, new policy/procedures which were adopted by district to support the well-being of the students as well as staff who are struggling with dysregulation. Our goal is to have the space upgraded for safety by fall of 2023.

PROJECT BUDGET

Budget Item	Brief Description <i>(Include description of how time and/or purchases will be utilized and how request was calculated)</i>	TOTAL \$ Requested
District Staff Project Champion Staff Time (Max of 2 champions per site or project) (Max \$250 (gross income) per person, per site (\$500 Total) per cycle)	Name/Position: Michaela Burr \$500	\$ 500

All other Materials/Supplies/Equipment/Curriculum	Calm Room/Safe Space Materials, For example: <ul style="list-style-type: none"> ● Safety padding for walls ● Calming corner kit ● Doodle/writing board – (magnetic dry erase board/wall and magnetic containers for storage) or a Storage unit/containers/bins/baskets on a cart - inside and outside of room ● Lighting (lava lamp, string lights, lamps, dim lighting etc) ● Noise cancelling headphones ● Seating (nugget sit'n'spin) ● Timer ● Weighted blanket/stuffed animal 	\$ 4,510
TOTAL MINI-GRANT REQUEST		\$ 5,010 (Total of above)
<i>Estimated in-kind (10% minimum of total mini-grant request)</i>	10% staff time dedicated to project planning and evaluation	\$510
TOTAL PROJECT BUDGET (Total mini-grant request + <i>Estimated in-kind</i>)		\$5,520 (Total of mini-grant request + <i>Est. in-kind</i>)

*Changes to the above Strategies #1-3 must be mutually agreed upon and provided to the County Liaison prior to completion

Contractor Roles and Responsibilities

1. Contractor will carry out (implement) work, budget and deliverable as stated in attached project proposal form, Exhibit 3,
2. Any changes to planned strategies, deliverables, expectations and/or budget must be mutually agreed upon and provided to the County Liaison prior to implementation. Please allow a minimum of 7 business days for pre-approvals on final purchasing of supplies, or services.
3. Contractor’s District (or site) Wellness Committee will meet regularly (e.g. quarterly), or as often as Contractor determines, and include broad representation from multiple levels, buildings, and disciplines.
4. Contractor will have at least one representative (not including the consultant), attend SHIP Dakota County School Wellness meetings (9/20/23; 1/17/24; 5/22/24, 9/21/24).
5. Contractor will provide to the County, the name, phone, and email of its Wellness Committee Chair, or ‘designee’ for District Wellness projects’ overall coordination. Such designee is responsible for completing Exhibit 4, Final Reporting, by set due dates (see ‘**Important Dates**’ below)
6. Project Champion(s) must meet deliverables set by public health liaison and keep in regular communication with public health liaison and School Wellness Consultant, if applicable, to qualify for project champion compensation.
7. The County recommends that Contractor complete or confirm Contractor has completed a school health assessment within the last three school years.

8. The County recommends that Contractor notify its stakeholders, such as: community, school board, and or city, about changes such as policies, procedures or system(s) changes that are implemented because of this Contract.
9. Contractor shall submit all SHIP-related communications to public health liaison for pre-approval. **Please allow a minimum of 7 business days for approvals in advance of public release.**
10. Contractor shall submit Exhibit 5, Invoice Form, by set due dates (see ‘**Important Dates**’ below) and within two weeks of Contract end date; however, they may be submitted more frequently if desired.

Important Dates	
Exhibit 5 – Invoice Form-for expenses incurred through 10/31/23	11/13/23
Exhibit 5 – Invoice Form-for expenses incurred through 03/01/24	03/15/24
Exhibit 5 – Invoice Form-for expenses incurred through 06/14/24	06/30/24
Exhibit 5 – Invoice Form-for expenses incurred through 10/31/24	11/13/24
Complete a School Health Assessment, or updates, if applicable	6/14/24
Exhibit 4 – Final Reporting - for each strategy	9/15/24
SHIP School Wellness Meetings	9/20/23; 1/17/24; 5/22/24, 9/21/24
Contract Expires	10/31/24

County roles and responsibilities:

- Provide technical assistance and support through process.
- Organize and facilitate SHIP school wellness meetings (three per contract period).
- Research and provide school wellness tools and resources.
- Compile submitted SHIP Reporting from each district to provide to MDH and meet County requirements.

Notes:

The grant funds provided to Contractor under this agreement are also subject to the terms and conditions contained in both the Master Grant Contract and the Project Agreement between the Dakota County Community Health Board and the State of Minnesota. The County will provide copies of these contracts to Contractor upon request. Contractor agrees to comply with all such terms and conditions

Insurance, Diversity, and Equity

The County embraces and supports person-centered practices and expects contractors to do the same. Person-centered practices are structured in a way to support a client’s comfort and ability to express choice, control, and direction in all aspects of service delivery and support. While the nature of some services and service deliveries is such that it must account for factors beyond the client’s choice, control and direction, including, but not limited to, the terms of this Contract, court orders, the safety of the client and others, and governing law, the County values consideration of the client’s perspective, knowing that services are more efficient and effective when aligned with client choice. [For more information, refer to *Person-Centered, Informed Choice and Transition Protocol*, Minnesota Department of Human Services, issued 3/27/17 and updates.]

The County further recognizes that pervasive racism, discrimination and other institutional and community biases, as well as harm from historical trauma, are experienced by cultural communities and that this may contribute to overrepresentation of cultural communities in some County services. Appropriate service delivery often requires open discussion considering the real-life experiences of the people served, paying attention to the impact of pervasive racism and bias. At the referral level, it means inquiring with families about how to integrate their family or individual culture into service delivery. At the service level, it includes attention to outcomes for families receiving services in order to assess whether effectiveness differs in cultural communities and responding to any differences.

It is expected that while performing services for the County, the Contractor shall abstain from unacceptable behaviors including, but not limited to:

- Racial, ethnic or discriminatory jokes or slurs;
- Hostile, condemning, or demeaning communications, both verbal and written;
- Behavior demonstrating disrespect, dishonesty, intimidation, or disruption to the work relationship; and
- Retaliation against any person who reports or addresses unacceptable behavior.

It is the responsibility of the Contractor to ensure staff delivering services for the County are aware of these expectations and trained as needed to ensure respectful, cooperative and professional conduct in interactions with County staff and clients. If the County experiences or receives a report of an unacceptable behavior, it will share the report with Contractor. The Contractor must inform the County of steps taken to remedy the unacceptable behavior within ten (10) working days. If the unacceptable behavior persists, the County may terminate the Contract pursuant to the termination provision in the Contract.

Dakota County SHIP 2023 School Wellness Community Partner Award Reporting



Exhibit 3 Reporting

Describe your accomplishments toward the objective(s) outlined in the approved SHIP 2023 application.

1. Which Statewide Health Improvement Partnership (SHIP) context strategy is this project related to?
 - MN EATS – Healthy Food Access
 - MN MOVES – Active Living
 - MN Well-Being – Mental Health Wellbeing and Resiliency
 - MN BEATHES - Commercial Free Tobacco-Living

2. Which Whole School, Whole Community, Whole Child is this strategy is this related to? *Check all that apply.*
 - Local School Wellness Policy Revision
 - Physical Education and Physical Activity
 - Nutrition Environment and Services
 - Health Education
 - Social Emotional Climate
 - Physical Environment
 - Health Services
 - Counseling, Psychological and Social Services
 - Employee Wellness
 - Community Involvement
 - Family Engagement

3. Please provide a short description of strategy activities:

4. Is the strategy complete?
 - Yes
 - No
 - In process, explain:

5. List and describe any barriers:

- 6. List and describe practices, systems or environmental change(s) that occurred (i.e. healthier snacks added to the menu, outdoor classrooms or chill spaces created, , vaping policy updated, new system in place for outdoor recess)

- 7. Was this change added to the building or district wellness policy?
 - Yes*
 - No
 - In Process to adding a policy at the district level

*If "Yes," please attach policy

- 8. Provide estimated numbers of **staff** impacted by the proposed project (if less than whole district)

- 9. Provide estimated of number of **students** (including school sites) impacted by the proposed project.

- 10. If you have additional data not shared with your public health liaison, please share it here (i.e. survey data from a training provided, % enrollment in school lunch program at pre/post, # of students using the chill space/zone monthly, other measures related to changes made).

- 11. List any grants received during this reporting period (include date awarded, source and amount).
Example: March 2023, MnDOT Safe Routes to School Boost Grant, \$14,000 grant
Example: November 2023, WholeKids Foundation Garden Grant, \$3,000 for garden equipment, Farm to School Kitchen Equipment Grant, May 2023, \$10,000).

- 12. Share a success story (2-3 sentences) from your SHIP 2023 School Wellness Community Partner Award highlighting how the project supported creating sustainable change in your school, district, and/or community. Feel free to include quotes, number of people affected, photos or additional detail, if desired.

- 13. You may list/describe any additional school wellness successes or changes not captured in the action plan.

- 14. Do you have any photos (**with permission** to share) related to your project? If so, please send directly to your Public Health Community Liaison via email.

Exhibit 4 - Invoice Form

Invoice #:
Contract #: CLA20077
Project Name SHIP 2023 School Wellness Community Partner Award

Invoice Date:

Remit to:
 District:
 Attn:
 Address
 Address

Bill to:
 Dakota County Public Health Department
 Public Health Liaison
 Attn: Kassy Podvin
 Email: kassy.podvin@co.dakota.mn.us
 Phone: 651-554-6134

Detailed description of materials/goods (along with scanned receipts, if over \$_____)	Total Price
Subtotal	

Services (project champion, trainer fees, consultant time) Please list each individual separately	Total Amount
Subtotal	

Comments:	Balance Due:
------------------	---------------------

*Invoices and receipts should be scanned & emailed to the County Public Health Liaison.
 *Contractor shall submit this exhibit, "Invoice Form"

Exhibit 5 – Invoice Form-for expenses incurred through 10/31/23	11/13/23
Exhibit 5 – Invoice Form-for expenses incurred through 03/01/24	03/15/24
Exhibit 5 – Invoice Form-for expenses incurred through 06/14/24	06/30/24
Exhibit 5 – Invoice Form-for expenses incurred through 10/31/23	11/13/24

however, they may be submitted more frequently if desired.



May 11, 2023

Jennifer Seubert, Director of Business
Independent School District #200
1000 West 11th Street
Hastings, Minnesota 55033

Re: Independent School District #200
Hastings Middle School Additional Roof Drains
Commission No. 202186A

Dear Jen:

After the Hastings Middle School Additional Roof Drains project was awarded to Cities 1 Plumbing at the November 22, 2022 School Board meeting, we were made aware that the contractor had prepared their quote with several key omissions and would not be able to complete the project scope within the quoted price.

We recently received two new quotes for the plumbing portion of the Hastings Middle School Additional Roof Drains project. We reached out to four contractors currently performing work in Hastings to provide the most competitive quotes, and due to the location and small scope of work, two declined to provide a quote. Refer to the attached quotes.

We have reviewed the quote from the apparent low-quoter, Signature Mechanical, and have determined it to be a fair value to the District.

Our recommendation, in summary, is to award the contract to Signature Mechanical, as follows:

Base Quote:	\$128,000
-------------	-----------

Upon approval from the School Board, we will forward contracts to Signature Mechanical to allow them to begin the project. Please reach out with questions, but we otherwise look forward to a successful project with Hastings Public Schools.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Kyle Edsten".

Kyle Edsten | P.E.
Associate

Enclosure

cc: Cameron Peterson, ISD #200
Scott McQueen, Wold
Sal Bagley, Wold
Douglas Kahl, Wold

AM/N:/ISD_200/202186A/crsp/may23

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name: HASTINGS MIDDLE SCHOOL
ADDITIONAL ROOF DRAINS

BID TABULATION

Commission No.: 202186A
Date: 5/5/2023
Time: 4:00p

Wold Architects and Engineers
 332 Minnesota Street, Suite W2000
 Saint Paul, Minnesota 55101
 651.227.7773 Fax: 651.223.5646

BIDDERS' NAMES:	ADDENDUM NUMBERS:	BID SECURITY:	BASE BID:				REMARKS:
BSI MECHANICAL 10327 FLANDERS STREET NE BLAINE, MN 55449 P: 763-784-8178 F: 763-784-8307	X	X	\$138,000.00				
SIGNATURE MECHANICAL 8260 ARTHUR STREET NE, SUITE A SPRING LAKE PARK, MN 55432 P: 612-788-9844 F: 612-788-9868	X	X	\$128,000.00				

SECTION 00 41 13

QUOTE FORM

**INDEPENDENT SCHOOL DISTRICT #200
HASTINGS MIDDLE SCHOOL ADDITIONAL ROOF DRAINS**

QUOTE TO: Wold Architects and Engineers
Attn: Kyle Edsten, kedsten@woldae.com

QUOTE DUE: 4:00 p.m. on October 7, 2022

1. Contractor agrees to complete the Project by August 4, 2023. It is anticipated the building will be ready for work on June 12, 2022. Submittals and permitting shall begin immediately upon acceptance of quote.
2. Each quote must include all costs for items required to complete all work, including all necessary material(s), overhead, profit and applicable taxes, freight, handling, installation, etc.
3. Contractor is to submit shop drawings/sample panels/samples to Architect for approval prior to work on those items as noted in the project manual.
4. The Contractor shall apply and pay for the building permit.
5. The cost of a Performance Bond and Labor and Material Bond in the amount of 100% of the quoted price is included in the quote, if progress payments are expected by Contractor.
6. The cost of liability insurance to meet current state statutes is included in the quote. The Owner will carry "all-risk" property insurance.
7. I understand final payment cannot occur until the following documents are provided:
 - Minnesota Tax Form IC-134
 - Consent of Surety to Final Payment AIA Document G707
 - Contractor's Affidavit of Payment of Debts and Claims, AIA Document G706
 - Contractor's Affidavit of Release of Liens, AIA Document G706A
8. I understand this quote may not be withdrawn for a period of thirty (30) days from the date quotes are due.

A. Responsible Contractor Compliance

1. By signing this quote form, I am an Owner or Officer of the firm name listed on the quote form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

BASE QUOTE: THE SUM OF:

One Hundred Thirty Eight Thousand dollars Dollars \$ \$138,000⁰⁰

DATE 4/11/23

FIRM NAME BSI Mech Inc.

OFFICIAL ADDRESS 10327 Flanders St NE.
Blaine MN 55449

TELEPHONE NUMBER (763) 784-8178

FAX NUMBER (763) 784-8307

BY Jesse Edwards

TITLE Project Manager

END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of BSI Mechanical (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
 - i. Is in compliance with workers' compensation and unemployment insurance requirements;
 - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
 - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
 - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
 - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
 - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
 - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
 - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
 - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
 - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

BSI Mech Inc

By: Steve M Hynes

Its: Owner

STATE OF Minnesota)

)SS.

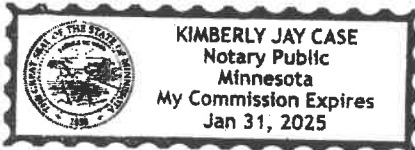
COUNTY OF Anoka)

Kimberly J Case

Sworn to and subscribed to before me this 1th day of April, 2023.

Notary Public, Anoka County, State of Minnesota

My Commission Expires: 1/31/2025



END OF SECTION 00 41 15

SECTION 00 41 13

QUOTE FORM

**INDEPENDENT SCHOOL DISTRICT #200
HASTINGS MIDDLE SCHOOL ADDITIONAL ROOF DRAINS**

QUOTE TO: Wold Architects and Engineers
Attn: Kyle Edsten, kedsten@woldae.com

QUOTE DUE: 4:00 p.m. on October 7, 2022

1. Contractor agrees to complete the Project by August 4, 2023. It is anticipated the building will be ready for work on June 12, 2022. Submittals and permitting shall begin immediately upon acceptance of quote.
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3. Contractor is to submit shop drawings/sample panels/samples to Architect for approval prior to work on those items as noted in the project manual.
4. The Contractor shall apply ad pay for the building permit.
5. The cost of a Performance Bond and Labor and Material Bond in the amount of 100% of the quoted priced is included in the quote, if progress payments are expected by Contractor.
6. The cost of liability insurance to meet current state statues is included in the quote. The Owner will carry "all-risk" property insurance.
7. I understand final payment cannot occur until the following documents are provided:
 - Minnesota Tax Form IC-134
 - Consent of Surety to Final Payment AIA Document G707
 - Contractor's Affidavit of Payment of Debts and Claims, AIA Document G706
 - Contractor's Affidavit of Release of Liens, AIA Document G706A
8. I understand this quote may not be withdrawn for a period of thirty (30) days from the date quotes are due.

A. Responsible Contractor Compliance

1. By signing this quote form, I am an Owner or Officer of the firm name listed on the quote form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

BASE QUOTE: THE SUM OF:

One hundred twenty eight thousand Dollars \$ 128,000.00

DATE 5-5-2023

FIRM NAME PALEN KIMBALL LLC DBA SIGNATURE MECHANICAL

OFFICIAL ADDRESS 8260 ARTHUR ST NE SUITE A
SPRING LAKE PARK, MN 55432

TELEPHONE NUMBER (612) 788-9844

FAX NUMBER (612) 788-9868

BY  JAMES P FROUETTE

TITLE President

END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Signature Mechanical (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:

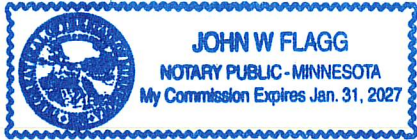
- i. Is in compliance with workers' compensation and unemployment insurance requirements;
 - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
 - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
 - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
 - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
 - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
 - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
 - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
 - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.



CONTRACTOR OR SUBCONTRACTOR

Signature Mechanical

By: [Signature]
Its: President

STATE OF Minnesota)
)SS.
COUNTY OF Anoka)

Sworn to and subscribed to before me this 5th day of May, 20 23.

Notary Public, Hennepin County, State of Minnesota
My Commission Expires: January 31 2027

END OF SECTION 00 41 15

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #200
(Hastings)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District #200, State of Minnesota, was held on _____, 2023 at _____ m., for the purpose, in part, of approving the Intermediate School District No. 917's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 917'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE
DISTRICT'S APPLICATION FOR LONG-TERM FACILITY
MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of Independent School District #200, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2024-2025 school year in the amount of \$173,600.00 of which our District #200's proportionate share is \$13,245.68. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A.)
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a formula that weights two components equally between

the member districts; total net tax capacity and Adjusted Marginal Cost pupil units. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2025 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

I, the undersigned, being the duly qualified and acting Clerk of Independent School District #200, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District #200, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 917's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2023.

Clerk
Independent School District #200



Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

BRIDGE TO SUCCESS

DATE: May 18, 2023
TO: ISD #200 School Board
FROM: Jennifer Seubert, Director of Finance and Operations
SUBJECT: Property/Casualty and Workers Compensation Insurance Rates for 2023-2024

Recommendation to approve the 2023-2024 rates for Property/Casualty and Workers Compensation Insurance.

Type	Company	Increase Decrease	Year	Rate
Property & Casualty	M.I.S.T-Fixed Costs	28.04%	23-24	\$322,637
	M.I.S.T-Loss Fund	7.69%	23-24	\$78,988
	Net Costs	23.45%		\$401,625
Workers Compensation	SFM	6.44%	22-23	\$176,950
Agency Fee	Maguire Agency	0.00%	22-23	\$12,000
	Net Costs	6.01%		\$188,950

Property/Casualty renewal with M.I.S.T. with an overall increase of 23.45%.

Major contributing factors:

- Inflation - General inflation increases high. Increased building materials, fuel and labor costs, leading to increased overall claim costs.
- Property values (buildings) adjusted for current replacement costs, which increases premiums.
- The public sector continues to experience an increase in sexual abuse and school board legal claims. Third party litigation continues to drive up claim costs and sexual abuse claims are becoming more present than seen previously.
- Flat renewal on cyber insurance.
- The actuarial debit/credit system resulted in a 4% credit on the package and 7% credit on the loss fund, which is much better than last year's 3% debit on the package and 1% debit on the lost fund, based upon losses reported in the previous 5 years.

Workers Compensation renewal with SFM and Maguire with an overall increase of 6.01%.

Major contributing factors:

- Increase in experience modification rate from .80 to .85.
- Agency fee with Maguire Agency remained the same.



206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public comments to the school board as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to encourage comments to the school board by persons of subjects related to the school district prior to the start of regular school board meetings. The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free comments to the school board by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means government data on individuals maintained because they are or were employees of the school district, applicants for employment, or volunteers or independent contractors for the school district, or members of or applicants for an advisory board or commission. Personnel data include data submitted to the school district by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations. An employee who is identified in a suggestion shall have access to all data in the suggestion except the identity of the employee making the suggestion.
- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the employee's social security number; actual gross salary; salary range; terms and conditions

of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat.

§ 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the school district which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multi member agency pursuant to

Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
 - 1. Right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 - 2. Right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 - 3. Right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);
 - 4. Right to a private hearing for licensed or non-licensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
 - 1. Right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 - 2. Right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 - 3. Right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have

complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES FOR COMMENTS TO THE BOARD

- A. Comments to the School Board will begin fifteen minutes prior to the scheduled regular school board meeting. This time is for citizens who wish to address the board regarding School District related items. A maximum of five speakers will be given the opportunity to provide public comment.. The school board will not engage in discussion or provide responses during this time, however may respond at a later time and/or direct administration to follow-up with the speaker.
- B. To be recognized, citizens must complete the Public Participation at School Board Meetings Procedures and Request (Form 206.1) and submit their request via email or drop it off at the district office no later than 8 am on the day prior to the regularly scheduled board meeting. If a group or organization wishes to address the school board on a topic, one representative shall be designated as the speaker. Selected speakers will be notified by the [district representative].
- C. Only those speakers recognized by the school board will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, school board, or the proceedings may be directed to leave.
- D. Each speaker will be limited to 3 minutes. This time may not be ceded to another speaker. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one representative or spokespersons to speak on behalf of the group or organization.
- E. Matters which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
- F. The school board shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
- G. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.

VII. PUBLIC HEARINGS

The procedures identified in Section IV A,1-8 will also be used for comments to the school board during a public hearing, unless otherwise determined by statute or by the school board.

VIII. COMPLAINTS

- A. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
- B. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.
- C. Unresolved complaints from Paragraph 1 of this section or problems concerning the school district should be directed to the superintendent's office.
- D. Complaints which are unresolved at the superintendent's level may be brought before the board as a whole by notifying the school board chair in writing.

IX. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

X. PROCEDURES

The Board will determine at the Organizational Meeting, or as otherwise necessary at a board meeting, the time, place, and manner considerations for this policy as outlined in 206.2.

- 1. Meeting start time and day of the week
- 2. Start time of the public comment session
- 3. The location of the public comment session
- 4. If the public comment sessions will be recorded/live streamed
- 5. If public comment sessions will be summared as outlined in Policy 203.2.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment) Minn. Stat. § 13D.05 (Meetings Having Data Classified as Public)
Minn. Stat. § 121A.47, Subd. 5 (Exclusion and Expulsion Procedures; Closed or Open Meeting)
Minn. Stat. § 122A.33, Subd. 3 (License and Degree Exemption for Head Coach; Notice of Nonrenewal; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Employment; Contracts; Termination; Hearing Procedures)
Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers)
Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts; Employees; Contracts for Services)
Minn. Stat. § 123B.143, Subd. 2 (Superintendents; Disclose Past Buyouts or Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. 852 (July 14, 2006)

Cross References: [ISD 200 Policy 203.2 \(Order of the Regular School Board Meeting\)](#)
[ISD 200 Policy 205 \(Open Meetings and Closed Meetings\)](#)
[ISD 200 Policy 206.2 \(Board Procedures for Policy 206\)](#)
[ISD 200 Policy 207 \(Public Hearings\)](#)
[SD 200 Policy 406 \(Public and Private Personnel Data\)](#)
[ISD 200 Policy 515 \(Protection and Privacy of Pupil Records\)](#)
[MSBA School Law Bulletin “C” \(Minnesota’s Open Meeting Law\)](#)
[MSBA School Law Bulletin “I” \(School Records – Privacy – Access to Data\)](#)

Policy Reviewed: 04.07.2022
Policy Adopted: 08.25.2021
Policy Revised: 02.23.2022

TO: Dr. Bob McDowell
FROM: Rochelle Nielsen, Cindy Davis, Ashley Hoffman, Julia Massmann
DATE: May 11, 2023
SUBJECT: TRIP TO PUERTO RICO—SUMMER 2024

We would like to propose a summer cultural and language immersion trip to Puerto Rico in the summer of 2024. Based on the success of our past trips to Spain, Mexico, Costa Rica, Peru, Puerto Rico and Panama in 2018, we are interested in pursuing a similar option for travel in 2024. These trips are the perfect combination of Spanish immersion (successful family stays), culture, environmental awareness, history and adventure.

For the summer of 2024, we are interested in leading another group to Puerto Rico. We would plan on departing on June 22, 2024. The trip would last 10 days. Our groups have ranged in size from 9-35 students. If this trip is approved, and there is enough student interest, Ashley Hoffman and Cindy Davis will chaperone the trip. We will be traveling with the organization Xperitas, which is based out of Minneapolis, Minnesota.

We chose Xperitas for a number of reasons. First, Xperitas has an excellent reputation and has been arranging travel programs for schools for over twenty-five years (www.xperitas.org). Second, the Hastings Spanish program has traveled with Xperitas, (formally ISE), several times before (Spain, Costa Rica, Mexico, Puerto Rico, Peru, and Panamá) and has had very positive experiences. Third, Xperitas philosophy and commitment to language use, cultural investigation, family stay and hands-on learning is similar to our own classroom and program expectations. Additionally, we have always been very impressed with the in-country staff.

This program is a wonderful opportunity for the students. In it, the students agree that they will make every effort to use Spanish during this immersion experience. They are able to experience real-life situations through asking directions, meals, shopping, tours, making new friends, family interaction, etc. The students will prepare for this trip for an entire year. They will attend bimonthly meetings/classes in which they study culture, history and customs of the country. Our goal is to give them a solid confidence in their knowledge and abilities before arriving in Puerto Rico.

Attached is a copy of the Xperitas philosophy and our tentative itinerary. When the students are not with their families, we will be staying in three and four star hotels (2-3 students per room). Our travel will include transportation by both bus and plane; all arrangements made by Xperitas. The approximate cost of the trip is \$3754 (this includes plane tickets, hotels, insurance, 24/7 emergency support while abroad, admission tickets and up to two meals a day).

We understand that you and the ISD 200 School Board prefer 30 days to make decisions regarding trips. We are hoping that since we have chosen a destination that is a US Commonwealth, perhaps that decision could be made a little sooner. We would like to have a preliminary interest meeting with students and families on May 30. That way, if the trip is approved, the students and their families have enough time to consider the opportunity and take advantage of the early-bird pricing discount that is valid through June 15. We hope that you and the board will be as excited about this life-changing cultural and language exchange as we are!

If you have any other questions, feel free to contact me. Thank you so much for your time and attention.

Cindy Davis

Who is Xperitas?

Xperitas is a nonprofit educational organization dedicated to promoting global citizenship through authentic immersion experiences. Founded in 1972 by world language teachers and enriched the decades of shared experience of Intercultural Student Experiences and Global Citizens Network. Xperitas offers programs that embody true language and cultural immersion, inspire personal-connections with diverse individuals and communities worldwide and provide transformational experiences for our participants.

What are the benefits of traveling abroad?

There are numerous benefits to traveling abroad. Among them are:

- Increased level of language proficiency
- More job opportunities. Employers consider fluency in several languages to be a highly desirable skill.
- Cultural immersion can lead to greater appreciation of one's own culture and a broader world perspective, as well as improved self-esteem and confidence after partaking in an immersion experience.
- The development of global competency and critical thinking skills. The Xperitas experience is only the first step on a lifelong journey to develop these skills, which are in high demand across many industries.
- The Xperitas program fosters a personal connection to the larger world that may open many doors in the future. Once on path to international learning, students often discover new options and new possibilities for their lives. Additionally, parents consistently tell us the Xperitas program helped their child develop independent thinking and living skills which helped them to go away to college.
- Make new friends and gain exposure to new outlooks on life by living in the local culture.

What financing options are available to participants?

Xperitas awards more than \$50,000 in financial aid each year to students who qualify. There is a financial aid page on their website that provides information. Applications are accepted on a rolling basis and participants are encouraged to apply as soon as possible following enrollment.

Are any discounts available to participants?

Yes! Participants on Xperitas Language immersion programs are eligible for a variety of discounts including:

- Early bird: Participants who register by June 15th for spring and summer travel are eligible for a \$200.00 credit, which will be deducted from the program price at the time of final billing.
- Family member: Any fully paying participant who has an immediate* family member also registered as a fully paying participant on an Xperitas Language Immersion Program is eligible for a credit of \$100.00 per family member. Leaders are ineligible, as are participants who have a modified price (ie land or air only).

*Living in the same household: eg: siblings, parents

What kind of insurance does Xperitas provide to participants?

- Medical coverage for accidents and illness while on program up to \$50,000.
- Trip cancellation coverage due to medical reasons only
- Trip cancellation and delay insurance (additional coverage up to \$2000 for issues related to COVID-19 and more!)
- Emergency medical evacuation per doctor orders or natural disaster/political instability involving the program location
- Liability insurance for group leaders
- Teacher stipends to minimize teacher's out-of-pocket costs during the program (meal expenses only)
- Clear cancellation policies

[Itinerary](#)

[Code of Conduct](#)



**2023-2024 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2023. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and. Participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____



RECOMMENDATION FOR APPROVAL OF JUNETEENTH (JUNE 19) AS A PAID HOLIDAY IN JUNE OF 2023

May 24, 2023

Implementation of Juneteenth (June 19) as a state holiday, not allowing public business to be conducted, legislatively went into effect for June of 2023. This implementation was initially set for June of 2024.

This change will impact employees covered under collective bargaining agreements/terms and conditions of employment, who were regularly scheduled to work on this date. This does not include individuals employed in temporary, non-contracted, or summer employment.

Future Meetings

Date	Time	Description	Location
05/31/2023	4:30 PM	Policy Committee Meeting	Hastings District Office Conference Room A
05/31/2023	6:00 PM	Special Meeting - Superintendent Contract Approval	HMS Media Center
06/14/2023	6:00 PM	Board Work Session	HMS Media Center
06/21/2023	3:30 PM	Policy Committee Meeting	Hastings District Office Conference Room A
06/28/2023	6:00 PM	Regular Board Meeting	HMS Media Center
07/12/2023	6:00 PM	Board Work Session	HMS Media Center
07/26/2023	6:00 PM	Regular Board Meeting	HMS Media Center
08/09/2023	6:00 PM	Board Work Session	HMS Media Center
08/23/2023	6:00 PM	Regular Board Meeting	HMS Media Center
09/13/2023	6:00 PM	Board Work Session	HMS Media Center
09/27/2023	6:00 PM	Regular Board Meeting	HMS Media Center
10/11/2023	6:00 PM	Board Work Session	HMS Media Center
10/25/2023	6:00 PM	Regular Board Meeting	HMS Media Center
11/08/2023	6:00 PM	Board Work Session	HMS Media Center
11/21/2023	6:00 PM	Regular Board Meeting	HMS Media Center
12/06/2023	6:00 PM	Board Work Session	HMS Media Center
12/20/2023	6:00 PM	Regular Board Meeting	HMS Media Center