

Hastings Area Public Schools - ISD 200

School Board Meeting Agenda

Wednesday, January 11, 2023
Org. Meeting
Middle School Media Center

- I. **Call Meeting to Order**
 - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to approve the agenda/table file**
 - a. Approval of the minutes from the December 7, 2022 Regular Board Meeting
- IV. **Election of officers to the School Board**
 - a. Election of Chairperson of the Board
 - b. Election of Vice-Chairperson of the Board
 - c. Election of the Clerk of the Board
 - d. Election of the Treasurer of the Board
- V. **Recognition of visitors**
- VI. **Items for Discussion**
 - a. Board Committee Membership for the 2023 Calendar Year
 - b. 2023 Board Retreats
 - c. Listening Session Rotation
- VII. **Action Items**
 - a. Individual Action Items
 - i. Regular Board Meeting Dates
 - ii. Authorize the Director of Finance and Operations to perform the day-to-day duties of the Clerk and Treasurer.
 - iii. Establish the 2023 Board Member Compensation
 - iv. Official District Depositories
 - v. Electronic Fund Transfers
 - vi. Authority to sign contracts and enter into agreements
 - vii. Joint Powers purchasing agreements
 - viii. Designation of Identified Officials with Authority (IOwA)
 - ix. Official Publication
 - x. Legal Counsel
 - xi. District Auditors
 - xii. Facsimile Signatures
 - xiii. Approval Of Committees: Policy, Comm. Engagement, 917, MNSHSL, MetroESCU, relicensure, AMSD, SEE
 - xiv. Approval of Finance Committee
 - xv. 2023 Board Calendar
 - b. Requests for Future Topics
- VIII. **Adjournment**

**Board of Education
Independent School District 200
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota was held on Wednesday, December 7, 2022, at the Hastings Middle School Media Center.

The meeting was called to order by School Board Chairperson Brian Davis at 6:02 PM.

Those in attendance were: Carrie Tate, Mark Zuzek, Stephanie Malm, Brian Davis, Lisa Hedin, and Becky Beissel. Members absent: Jessica Dressely. Superintendent McDowell was also present at the meeting.

After the Pledge of Allegiance, a motion to approve the agenda was made by Stephanie Malm and seconded by Lisa Hedin. Motion passed with 6 ayes and 0 nays.

A motion to approve the minutes from the November 17, 2022 Special Board Meeting was made by Stephanie Malm and seconded by Becky Beissel. Motion carried with 6 ayes and 0 nays.

A motion to approve the minutes from the November 22, 2022 Regular Board Meeting was made by Stephanie Malm and seconded by Lisa Hedin. Motion passed with 6 ayes and 0 nays.

A motion to approve the minutes from the November 30, 2022 Special Board Meeting was made by Becky Beissel and seconded by Stephanie Malm. Motion was passed with 6 ayes and 0 nays.

Chairperson Davis took a moment to recognize those attending the meeting in person as well as virtually.

Superintendent McDowell then took a moment to recognize some Elementary programs. The first being a before and after school guitar program being offered at all 3 elementary buildings through Community Ed. The other was hearing from the students of Ms. Davis' class from Pinecrest Elementary. These students had a chance to meet with meteorologist Belinda Jensen from Kare11 news. They shared with the board what they learned during their visit.

Lisa Hedin followed up with a report on the Listening Session Summary.

The Superintendent's Report was used to walk through the World's Best Workforce Report. This report was given by Rachel Larson.

Jennifer Seubert presented the Board with the OPEB and Truth and Taxation reports.

The Board heard public comment from one attendee in regards to the Truth and Taxation report.

Lisa Hedin took time to update the Board on the 917 board meeting as well as an update on the Finance Committee meeting.

Stephanie Malm then took some time to present the Board with an update from the Policy Committee Meeting.

The Board moved on to a first reading of the following policies: 208 Development of Policies.

The Board moved on to a second reading of the following policies: 417 Chemical Use and Abuse, 623 Mandatory Summer School Instruction, and 722 Public Data Requests.

A motion was made by Lisa Hedin and seconded by Mark Zuzek to move policy 417 Chemical Use and Abuse, with consideration to the comments made during discussion, to an action item for the Regular Board Meeting on January 25, 2023. Motion was passed with 6 ayes and 0 nays.

A motion was made by Stephanie Malm and seconded by Lisa Hedin to move policy 623 Mandatory Summer School Instruction, with consideration to make noted changes, to an action item at the Regular Board meeting on January 25, 2023. The motion was passed unanimously.

A motion was made by Mark Zuzek and seconded by Lisa Hedin to move policy 722 Public Data Request, to an action item at the Regular Board Meeting on January 25, 2023. The motion was passed unanimously.

With no further reports, the Board moved on to the first item of business. A motion to approve the consent agenda was made by Becky Beissel and seconded by Stephanie Malm, The vote was: 6 ayes, 0 nays. The motion carried unanimously.

A motion was made by Stephanie Malm and seconded by Mark Zuzek to approve the PERA Irrevocable Trust (Fund 45). The motion carried with 6 ayes and 0 nays.

A motion was made by Stephanie Malm and seconded by Lisa Hedin to approve the Pension/ASL Funds Contribution. The motion passed unanimously.

The Board was presented the Replacement Elementary Literacy Resources overview by Andy Larson, Elementary Curriculum Coordinator. After hearing from Mr. Larson, a motion was made by Stephanie Malm and seconded by Becky Beissel. The no discussion, the motion passed with 6 ayes and 0 nays.

A motion was made by Mark Zuzek and seconded by Stephanie Malm to approve the High School Calendar Adjustment - Testing/Asynchronous Day, March 7, 2023. The motion passed unanimously.

A motion was made by Stephanie Malm and seconded by Becky Beissel to approve the Revised Budget. The motion carried with 6 ayes and 0 nays.

A motion was made by Lisa Hedin and seconded by Becky Beissel to approve the 2022 Payable 2023 Levy. Motion carried with 6 ayes and 0 nays.

A motion was made by Mark Zuzek and seconded by Stephanie Malm to approve the Paraprofessional Contract. After discussion the motion passed with 6 ayes and 0 nays.

A motion was made by Lisa Hedin and seconded by Stephanie Malm to approve the Community Education Paraprofessional Contract. After discussion, the motion was passed with 6 ayes and 0 nays.

A motion was made by Mark Zuzek and seconded by Becky Beissel to approve the Policies up for Approval.

After discussion, a motion was made by Carrie Tate to not approve policy 506 at this time. There was no second, and a discussion was had. During discussion, a Call to Question was made by Lisa Hedin. The vote for the Call to Question passed with 6 ayes and 0 nays.

With no further discussion, the original motion to approve the Policies up for Approval was passed with the vote being: 5 ayes and 1 nay with Carrie Tate voting against.

With no further business to discuss, a motion to adjourn the meeting was made by Mark Zuzek and seconded by Becky Beissel. The vote was unanimous with 6 ayes and 0 nays. Meeting adjourned at 8:59 PM.

2023 Draft Board Member Rotation for Listening Sessions

January	Stephanie	Jessica
February	Brian	Carrie
March	Lisa	Mark
April	Stephanie	Becky
May	Brian	Jessica
June	Lisa	Carrie
July	Stephanie	Mark
August	Brian	Becky
September	Lisa	Jessica
October	Becky	Carrie
November	Stephanie	Mark
December	Brian	Lisa

ISD 200 Resolution to Combine the day-to-day Duties of the School Board Clerk and Treasurer

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 200 (Hastings Public Schools), State of Minnesota, was held in the said school district on January 4, 2023, at 5:00 o'clock p.m.

WHEREAS, Minnesota Statutes 123B.14, Subd. 1, empowers the School Board to combine the duties of the offices of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the Director of Finance and Operations of the School District is designated by the School Board of Independent School District No. 200 to perform the day-to-day duties of Clerk and Treasurer of the District.

Moved by:

Seconded by:

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted.



BRIDGE TO SUCCESS

Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200
1000 11TH STREET WEST
HASTINGS, MN 55033-2597
Phone (651) 480-7000
Fax (651) 480-7004

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which state that all user access right to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: Hastings Public School District

6- Digit or 9 Digit Organization Number (e.g. 1234-01 or 1234-01-000): 0200-01

The Director recommends the Board Authorize the below named individual(s) to act as the Identified official with Authority (IOwA) for this Organization:

Print Name: Robert McDowell

Title: Superintendent

Board Member Signature: _____

Name: _____

Date: _____

2023 School Board Calendar



January 2023

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2023

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2023

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2023

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2023

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2023

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

July 2023

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2023

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2023

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Key

- Board Organizational Meeting
- Work Session
- Regular Board Meeting - 4th Wednesday of the Month
- No Meetings Allowed
- Election Days (no public meetings until after 8 PM)

Dates at a Glance

Jan. 2nd	No Meetings Allowed
Jan. 4th	School Board Organizational Meeting
Jan. 16th	No Meetings Allowed
Jan. 25th	Regular School Board Meeting
Feb. 8th	Board Work Session
Feb. 20th	No Meetings Allowed
Feb. 22nd	Regular School Board Meeting
Mar. 8th	Board Work Session
Mar. 14th	Township Election Day - No meetings or activities until after 8:00 p.m.
Mar. 22nd	Regular School Board Meeting
April 12th	Board Work Session
April 26th	Regular School Board Meeting
May 10th	Board Work Session
May 24th	Regular School Board Meeting
May 29th	No Meetings Allowed
June 14th	Board Work Session
June 28th	Regular School Board Meeting
July 4th	No Meetings Allowed
July 12th	Board Work Session
July 26th	Regular School Board Meeting
Aug. 9th	Board Work Session
Aug. 23rd	Regular School Board Meeting
Sept. 4th	No Meetings Allowed
Sept. 13th	Board Work Session
Sept. 27th	Regular School Board Meeting
Nov. 7th	Election Day - No meetings or activities until after 8:00 p.m.
Nov. 8th	Board Work Session
Nov. 21st	Regular School Board Meeting
Nov. 23rd & 24th	No Meetings Allowed
Dec. 6th	Board Work Session
Dec. 20th	Regular School Board Meeting
Jan. 3rd, 2024	Board Organizational Meeting
Jan. 3rd, 2024	Board Work Session

Note: No public meetings until after 8 p.m. on March 14th or November 7th