

**Hastings Area Public Schools - ISD 200**  
**School Board Meeting Agenda**

Wednesday, August 24, 2022  
Regular Meeting  
Middle School Media Center

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- I. **Call Meeting to Order**
  - a. Attendance
- II. **Pledge of Allegiance**
- III. **Motion to approve the agenda/table file**
  - a. Approval of the minutes from the July 27th, 2022 Regular Board Meeting
- IV. **Recognition of visitors**
- V. **Announcements and Recognitions**
- VI. **Listening Session Summary**
- VII. **Reports and Discussions**
  - a. Superintendent
  - b. Building Construction Fund Project Update
  - c. Discipline Policy Update
  - d. Policy Committee
  - e. Policies
    - i. First Reading
      - 1. Policy 428 Ethical Behavior
      - 2. Policy 429 Conflict of Interest
      - 3. Policy 602 Organization of School Calendar and School Day
      - 4. Policy 612 Development of Parent and Family Engagement Policies for Title I Programs
      - 5. Policy 903 Visitors to School District Buildings and Sites
    - ii. Second Reading
      - 1. Policy 530 Immunizations
- VIII. **Action Items**
  - a. Consent Agenda
    - i. Change Orders
      - 1. Change Order No. 3 - CM Construction Co.
    - ii. Personnel Report
    - iii. Agreement to Extend Probationary Period for Employee
    - iv. 22-23 Adult Meal Charges
  - b. Items for Individual Action
    - i. Bills Payable
    - ii. OPEB
    - iii. Technology Fund Transfer
    - iv. International trip moratorium
    - v. Resolution Calling a Special Election to Fill a School Board Vacancy
    - vi. 2022-2023 Staff Recognition
    - vii. ISD 200 LTFM
    - viii. Requests for Future Topics
- IX. **Future Meetings**
- X. **Adjournment**

**Board of Education  
Independent School District 200  
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District No. 200, Hastings, Minnesota was held on Wednesday, July 27, 2022, at the Hastings Middle School Media Center.

The meeting was called to order by School Board Chairperson Brian Davis at 6:01 PM.

The following board members were present: Jessica Dressely, Lisa Hedin, Stephanie Malm, Carrie Tate, and Brian Davis. Members absent: Becky Beissel and Mike Reis. Superintendent McDowell was also present at the meeting.

After the Pledge of Allegiance, a motion to amend the agenda to remove the following policies up for yearly approval: Policy 410, 413, 414 514, 522, 524, and 616 was made by Stephanie Malm and was seconded by Lisa Hedin. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion to amend the agenda by moving the personnel report from the consent agenda to an individual action item was made by Jessica Dressely and seconded by Carrie Tate. The vote was: 4 ayes, 1 nay, motion carried with Lisa Hedin voting nay.

A motion to amend the agenda by moving the yearly board membership renewals from the consent agenda to an individual action item was made by Carrie Tate and seconded by Jessica Dressely. The vote was: 3 ayes, 2 nays, motion carried with Stephanie Malm and Lisa Hedin voting nay.

A motion to approve the amended agenda was made by Brian Davis and seconded by Jessica Dressely. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion to approve the minutes from the June 22, 2022, Regular Board Meeting was made by Lisa Hedin and seconded by Stephanie Malm. The vote was: 5 ayes, 0 nays, motion carried unanimously.

Chair Davis took a moment to recognize those attending the meeting in person as well as remotely. Superintendent McDowell didn't have any announcements or recognitions. Lisa Hedin did, however, take time to recognize the Hastings EKKO Hastings Community TV and the recent recognition that they have received. Stephanie Malm provided a summary of the board listening session.

Superintendent McDowell took some time to provide the Board with the Superintendent's report which included: a reminder about immunizations, sports physicals, free and reduced meal applications, an increase in Raider Update communications, and site-specific communications leading up to the start of the school year.

Jennifer Seubert, the Director of Finance and Operations, gave the report an update on the building construction fund.

Lisa Hedin provided the board with an update on ISD 917 based on their most recent meetings.

Stephanie Malm provided the board with an update on the most recent policy committee meeting.

There was a first reading of Policy 530 Immunization Requirements.

There was a third reading of Policy 610 Field Trips. A motion to move this policy to an action item was made by Jessica Dressely and seconded by Stephanie Malm. The vote was: 5 ayes, 0 nays, motion carried unanimously.

After some discussion about the international trip moratorium, a motion was made by Brian Davis to move this to an action item and seconded by Jessica Dressely. After further discussion, the motion was withdrawn by Brian Davis with the understanding that the Superintendent would create a form moratorium for the Board to vote on in August.

A motion to approve the consent agenda was made by Stephanie Malm and seconded by Lisa Hedin. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion to approve the bills payable was made by Lisa Hedin and seconded by Stephanie Malm. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion to approve the personnel report was made by Lisa Hedin and seconded by Stephanie Malm. The vote was: 4 ayes, 1 nay, motion carried with Jessica Dressely voting nay.

A motion to approve the yearly board membership renewals was made by Stephanie Malm and seconded by Lisa Hedin. The vote was: 4 ayes, 1 nay, motion carried with Carrie Tate voting nay.

The following donation resolution was introduced for a roll call vote:

#### **Donation Acceptance Resolution**

I, Stephanie Malm, introduce the following resolution and move for its adoption:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts and donations to the District;

WHEREAS, Minnesota Statutes Section 465.03 states that the School Board may accept a gift, grant, or devise of real or personal property in accordance with the terms prescribed by the donor only by the adoption of a resolution approved by two-thirds of its members; and

WHEREAS, the referenced donations in the District 200 Donations Report from April 2022 to June 2022 have been generously donated.

Lisa Hedin duly seconded the motion for adoption of the foregoing resolution.

Voting in favor of the resolution: Jessica Dressely, Lisa Hedin, Stephanie Malm, Carrie Tate, and Brian Davis.

Voting against: None

Becky Beissel and Mike Reis were absent for the vote.

THEREFORE, BE IT RESOLVED by the Hastings Public School District School Board to gratefully accept these gifts.

A motion to designate HCTV as ISD 200's educational television producer for sporting events was made by Stephanie Malm and seconded by Jessica Dressely. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion to approve the following contingency bond projects:

- Technology: \$400,000
- Exterior Monument Signs: \$200,000
- Grounds /Site Improvements: \$500,000
- Safety & Security: \$300,000

This motion was made by Lisa Hedin and seconded by Jessica Dressely. The vote was: 4 ayes, 1 nay, motion carried with Carrie Tate voting nay.

A motion to approve the changes to Policy 610 Field Trips was made by Jessica Dressely and seconded by Stephanie Malm. The vote was: 5 ayes, 0 nays, motion carried unanimously.

The following resolution was presented for the Board to vote on through a roll call vote:

#### **RESOLUTION ACCEPTING RESIGNATION**

WHEREAS, Board Member Mike Reis submitted a resignation from the School Board of Independent School District No. 200, effective July 18, 2022;

WHEREAS, upon the School Board's acceptance of Board Member Reis's resignation, a vacancy will exist in the office of School Board member with a term expiring the first Monday in January, 2026;

WHEREAS, the vacancy occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurred;

WHEREAS, the vacancy must be filled by board appointment at a regular or special meeting, and if the appointment becomes effective, it shall continue until an election is held under Minn. Stat. § 123B.09, subdivision 5b; and

WHEREAS, a special election must be held no later than November 8, 2022.

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 200, State of Minnesota, as follows:

1. The Board hereby accepts Board Member Reis's resignation, effective July 18, 2022. A vacancy exists in the Office of School Board member with a term expiring the first Monday in January, 2026.
2. Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, the Board is required to fill the vacancy by appointment. The School Board intends to adopt a resolution in the future that outlines the process in which the School Board will choose an appointee until a special election is held to replace the vacancy created by the resignation of Board Member Mike Reis.

Moved by: Brian Davis

Seconded by: Lisa Hedin

The following voted in favor: Carrie Tate, Jessica Dressely, Lisa Hedin, Stephanie Malm, and Brian Davis

The following voted against: None

Becky Beissel was absent for the vote.

WHEREUPON the resolution was declared adopted on the 27th day of July 2022.

Member Lisa Hedin introduced the following resolution and moved for its adoption: A RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY.

BE IT RESOLVED by the School Board of Independent School District No. 200, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No.200 shall begin on August 2nd, 2022, and shall close on August 16th, 2022. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16th, 2022.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district as soon as practicable.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district as soon as practicable.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 200  
HASTINGS PUBLIC SCHOOLS  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No.200 shall begin on August 2nd, 2022, and shall close at 5:00 o'clock p.m. on August 16th, 2022.

The special election shall be held on Tuesday, November 8th, 2022. At that election, one member will be elected to fill the vacancy on the School Board for a term expiring on the first Monday in January, 2026.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 200, 1000 W 11th St Hastings, MN 55033. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the special election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 16th, 2022.

Dated: July 27th, 2022

BY ORDER OF THE SCHOOL BOARD



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School District Clerk  
Independent School District No. 200  
(Hastings Public Schools)  
State of Minnesota

The motion of the foregoing resolution was duly seconded by Stephanie Malm.

On a roll call vote, the following voted in favor:

Lisa Hedin, Carrie Tate, Jessica Dressely, Stephanie Malm, and Brian Davis

The following voted against the same:

None

Becky Beissel was absent for the vote.

WHEREUPON said resolution was declared duly passed and adopted.

A motion was made by Jessica Dressely to have the board give direction to the policy committee to review a certain number of policies (37) for the remainder of the year at a work session, to establish a policy regarding filling a vacancy on the board, request the board to define the policy terms reviewed, revised, and adopted. The motion was seconded by Carrie Tate. The vote was: 4 ayes, and 1 nay, motion carried with Lisa Hedin voting nay.

A motion to add rescinding the \$300,000 from the general fund for technology to be added to the August 2022 Regular Board Meeting was made by Stephanie Malm and seconded by Jessica Dressely. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A motion was made by Lisa Hedin to have an informational session on IDEA and 504's at a future work session and was seconded by Brian Davis. The vote was: 5 ayes, 0 nays, motion carried unanimously.

A topic regarding a closed session was brought up by Carrie Tate which Chairperson Davis determined he would look into further and would discuss further with Director Tate.

With no further business to discuss, a motion to adjourn the meeting was made by Carrie Tate and seconded by Jessica Dressely. The vote was 5 ayes, 0 nays, motion carried unanimously. The meeting was adjourned at 7:39 PM.

### Building Construction Fund Projects as of 7/31/2022

	A	B	C	D	E	A-C-D-E	
Project	Project Budget	Vendor Bid Amount +/- Change Orders	Vendor Contract Expenses to Date	Wold Fees to Date	Other Expenses Less Rebates to Date	Remaining Funds	Status
High School Roof Replacement	4,645,800	2,944,318	2,944,318	294,530	11,568	1,395,384	Complete
High School & Pinecrest Chillers	1,182,000	753,551	753,551	74,842	(34,273)	387,879	Complete
Multi-Site Exterior Lighting	468,500	246,483	246,483	30,569	(26,321)	217,770	Complete
High School & McAuliffe Parking Lot	1,516,540	1,084,851	1,084,851	116,970	22,836	291,883	Complete
High School Track Resurfacing	360,000	286,864	286,864	23,219	3,323	46,593	Complete
High School BAS Replacement	1,951,100	606,642	606,642	123,429	28,570	1,192,459	Complete
Pinecrest Partial Roof Replacement	373,000	289,800	289,800	23,757	248	59,194	Complete
McNamara Stadium Improvements	3,370,000	2,688,639	2,688,639	216,215	286,531	178,615	Complete
Pinecrest Deferred Maintenance	968,000	602,279	602,279	62,183	248	303,290	Complete
Early Childhood Improvements (High School)	445,000	275,513	275,513	28,362	1,414	139,711	Complete
District Wide Camera Project	382,000	192,975	192,975	24,421	22,175	142,429	Complete
Tilden Deferred Maintenance & Roof	828,746	691,944	691,944	49,803	29,121	57,878	Complete
Board Room Renovations	100,000	-	-	-	63,193	36,807	Complete
High School Athletic Field Parking Lot	506,000	426,038	426,038	27,646	20,549	31,766	Complete
Pinecrest Exterior Emergency Lighting	10,000	-	-	-	4,780	5,220	Complete
High School Tennis Court Replacement	542,000	495,345	495,345	34,683	34,647	(22,674)	Complete
Kennedy & McAuliffe Partial Roof Replacement	533,200	405,900	405,900	33,978	3,154	90,168	Complete
High School Lecture Hall	140,000	-	-	-	139,530	470	Complete
Replace Middle School Softball & Baseball Backstops	160,000	-	-	-	84,647	75,353	Complete
Miscellaneous Deferred Maintenance Projects <\$100,000	367,100	-	-	-	135,856	231,244	Complete
Contingency	2,007,858	-	-	-	-	2,007,858	Contingency
Reallocations from/to projects	(8,590,784)	-	-	-	-	(8,590,784)	Reallocation
Interest Earnings	-	-	-	-	-	2,166,002	Interest Earnings
<b>Subtotal</b>	<b>12,266,060</b>	<b>11,991,142</b>	<b>11,991,142</b>	<b>1,164,606</b>	<b>831,797</b>	<b>444,517</b>	

*Remaining funds from complete projects are available for excess costs on other identified projects or reallocation for new projects.*

	A	B	C	D	E	A-C-D-E	
Middle School Improvements	23,814,024	22,189,111	22,070,281	1,385,892	251,768	106,082	In Process
Water Coolers (Tilden & Middle School)	182,000	137,990	-	11,559	-	170,441	In Process
McAuliffe Deferred Maintenance & Water Coolers	336,731	281,993	267,893	12,134	42,869	13,834	In Process
Kennedy Deferred Maintenance	662,576	486,687	481,820	19,106	6,731	154,919	In Process
Middle School Partial Roof Replacement	717,200	417,000	306,850	45,778	3,533	361,039	In Process
District Office Renovations	330,000	153,305	145,640	19,086	98,904	66,370	In Process
Middle School Privacy Improvements	324,300	261,758	174,128	11,088	933	138,150	In Process
HHS Privacy Improvements	1,109,063	850,991	123,986	102,415	4,065	878,598	In Process
Door & Glass Improvements	500,000	31,450	27,978	27,106	3,000	441,916	In Process
Middle School Track	493,750	297,565	99,368	26,189	13,567	354,627	In Process
High School Lighting (split from HS Deferred Maintenance)	411,000	116,800	-	2,473	203	408,325	In Process
High School Parking Lot Improvement - Phase 3	324,760	142,600	-	2,026	3,534	319,200	In Process
Middle School Storage Building	687,500	415,000	-	13,722	6,171	667,608	In Process
Replace High School Carpet	612,100	371,735	265,429	37,929	16,808	291,935	In Process
District Wide Fire Alarm/Alert System Replacement	365,000	161,250	-	19,888	-	345,112	In Process
High School Fire Alarm/Alert System Replacement	435,000	355,000	-	23,895	1,054	410,050	In Process
ALC Renovation	1,421,640	1,116,912	103,881	94,221	60,519	1,163,019	In Process
<b>Subtotal</b>	<b>32,726,644</b>	<b>27,787,146</b>	<b>24,067,253</b>	<b>1,854,507</b>	<b>513,657</b>	<b>6,291,227</b>	

*Remaining funds from in process projects are not available for excess costs on other identified projects or reallocation for new projects.*

	A	B	C	D	E	A-B-D-E	
High School Retaining Wall	50,000	-	-	339	-	49,661	In Design
Tilden Asbestos	18,400	-	-	-	-	18,400	In Design
High School Deferred Maintenance	193,400	-	-	35,369	-	158,031	In Design
High School Baseball Drainage	200,000	-	-	-	-	200,000	In Design
Entrance Security Improvements	385,000	-	-	-	-	385,000	In Design
Interior Locks Allowance	300,000	-	-	15,705	-	284,295	In Design

Monument Signs	200,000	-	-	-	-	200,000	In Design
<b>Subtotal</b>	<b>1,346,800</b>	-	-	<b>51,413</b>	-	<b>1,295,387</b>	

Remaining funds from in design projects are not available for excess costs on other identified projects or reallocation for new projects.

**Other District Projects**

	A	B	C	D	E	A-B-E	
Technology Improvements	1,900,000	-	-	na	1,504,690	395,310	Not Completed
Grounds/Site Improvements	500,000					500,000	Not Completed
Flexible Learning Furniture	600,000	-	-	na	359,653	240,347	Not Completed
Miscellaneous Deferred Maintenance Projects <\$100,000	27,800	-	-	na	-	27,800	Not Completed
<b>Subtotal</b>	<b>3,027,800</b>	-	-	-	<b>1,864,343</b>	<b>1,163,457</b>	

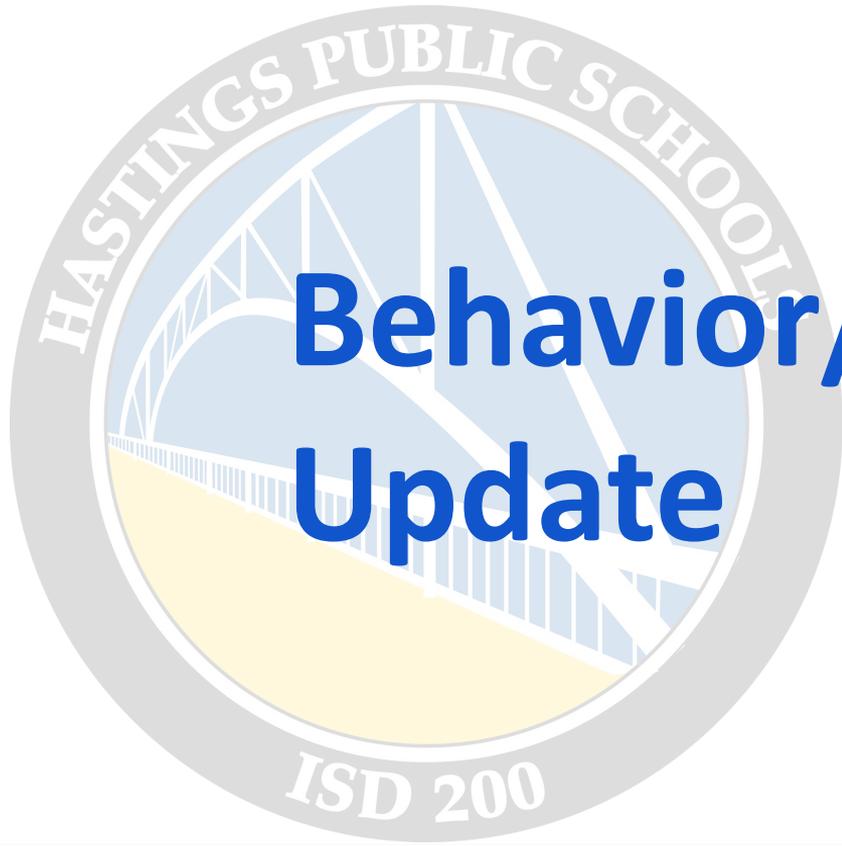
Remaining funds from not completed projects are not available for excess costs on other identified projects or reallocation for new projects.

<b>Total</b>	<b>49,367,304</b>	<b>39,778,288</b>	<b>36,058,395</b>	<b>3,070,526</b>	<b>3,209,797</b>	<b>9,194,589</b>
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Complete and In Process (does not include contingency)	50,375,330
Project Total	49,367,304
%	102%

Transfers from/(to) Contingency:

- \$445,000 Early Childhood Improvements (High School)
- \$ 87,000 High School Athletic Field Parking Lot
- \$ 44,300 High School Retaining Wall
- \$113,024 Middle School Bathrooms near Auditorium
- \$300,000 Technology
- \$244,500 Water Coolers (\$50,000 Tilden, \$62,500 McAuliffe, \$132,000 Middle School)
- \$746,250 High School Privacy Improvements (Athletic Locker Rooms)
- \$160,476 Kennedy Deferred Maintenance
- \$167,131 McAuliffe Deferred Maintenance
- \$290,000 Middle School Storage Building
- \$542,000 High School Tennis Court Replacement
- \$330,000 District Office Renovations
- \$100,000 Board Room Renovations
- \$85,000 Entrance Security Improvements
- \$503,750 Additional to HHS Privacy Improvements (Bathrooms)
- \$362,500 Middle School Privacy Improvements
- \$140,000 High School Lecture Hall
- \$200,000 HHS Baseball Field Drainage
- \$493,750 Middle School Track Replacement
- \$856,563 HS Team Locker Privacy Improvements
- \$1,421,640 ALC Renovation
- \$397,500 Transferred from HHS Privacy Improvements to Middle School Storage Building
- \$160,100 Additional to Middle School Improvements
- (\$38,200) from Middle School Privacy Improvements
- (\$600,000) from High School Privacy Improvements
- (\$50,000) from High School Carpet
- \$86,000 Additional to Kennedy Deferred Maintenance
- \$400,000 Technology
- \$200,000 Monument Signs
- \$500,000 Grounds/Site Improvements
- \$300,000 Additional to Entrance Security Improvements



# **Behavior/Discipline Update**

**August 24, 2022**

# Behavior and Discipline Timeline

- 2018-19 Behavior committee formed
- 2020-21 Discipline policy review
- 2021-22 Updated Discipline policy adopted/Draft Continuum of Responses piloted
- 2021-22 Strategic Plan adopted
- 2021-22 Operational focus areas include mental health, MTSS, and student engagement (ESSER)
- Training on Special Education
- Training on investigations
- Summer 2022 Continuum of Responses updated
- Summer 2022 Behavior/Discipline meetings
- 2022-23 Reset the tracking and alignment of data
- 2022-2023 Additional positions based on feedback and focus on Restorative Practices



# High School

## 2018-19

- 1632 referred incidents
- 1113 (att., parking, work refusal)
- 519 discipline events
- 269 students
- 48 students with 3+ referrals
- 107 out of school suspensions

## 2021-22

- 1429 referred incidents
- 1068 (att., parking, work refusal)
- 362 discipline events
- 190 students
- 32 students with 3+ referrals
- 106 out of school suspensions



# Middle School

## 2018-19

- 1395 referred incidents
- 378 students
- 150 students with 3+ incidents
- 97 out of school suspensions

## 2021-22

- 911 referred incidents
- 274 students
- 96 students with 3+ incidents
- 149 out of school suspensions



# Elementary Schools

## 2018-19

- 309 referred incidents
- 33 students with 3+ incidents
- 38 out of school suspensions
- 8 students with multiple suspensions (35 of the 38 suspensions representing 2.5% of students)

## 2021-22

- 121 referred incidents
- 14 students with 3+ incidents
- 18 out of school suspensions
- 4 students with multiple suspensions (11 of 18 suspensions representing 1.3% of the students)



# Next Steps

- Reset the tracking and alignment of data
- Additional positions based on feedback and focus on Restorative Practices (MTSS, Success Coaches, etc.)
- Work with staff on alignment of systems





BRIDGE TO SUCCESS

# Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200  
1000 11<sup>TH</sup> STREET WEST  
HASTINGS, MN 55033-2597  
Phone (651) 480-7000  
Fax (651) 480-7004

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## Policy Committee Mission

This ad-hoc board committee serves to review current policies and make recommendations for revision or adoption of new policies. The current goal of the committee is to add critical new policies, insure the mandatory annual review of specific policies per statute, and complete a cycle of policy review to insure that the district policy manual is complete and in a standardized format within a two-year period (January, 2022).

## Policy Committee Meeting

Time: August 11, 2022 3:30 PM Central Time (US and Canada)

Attendees: Lisa Hedin, Stephanie Malm, Superintendent McDowell, Becky Garcia, Rachel Larson, Cathy Moen, Jessica Dressely - Absent

## 400 Series Update from Cathy Moen

424 License Status – this is not a required policy as the requirements for licensure are already stated in statute.

Recommend not adding this to our policies.

428 Ethical Behavior – this is not a policy MSBA has. Recommend keeping with no changes. This policy is scheduled for another review in 2024 per the three-year review cycle.

429 Conflict of Interest – this is not a policy MSBA has. Recommend keeping with no changes. This policy is scheduled for another review in 2024 per the three-year review cycle.

## 600 Series Update from Rachel Larson

602 Organization of School Calendar and School Day - reviewed and no changes recommended. Current Policy (updated to match all MSBA changes). This policy is scheduled for another review in 2025 per the three-year review cycle.

612 Development of Parent and Family Engagement Policies for Title I Programs - eliminate Section IV - applies to schoolwide Title I services (which we don't have); except move 3.a-d to III.G – recommend first read in August. Current Policy (all updates made are to match the MSBA policy). This policy is scheduled for another review in 2025 per the three-year review cycle.

616 School District System Accountability - provided as an update from Ms. Larson. There are a few requests for information/clarification we needed from MBSA since MSBA model policy does not reflect what is stated in statute (district vs advisory committee requirements). Requested additional information from MBSA and they are looking into the changes of their Model Policy and suggested we move forward with the statutory verbiage and what is needed for our district. This will remain under review by Mrs. Larson and the policy committee. Once complete, this policy is scheduled for another review in 2025 per the three-year review cycle.

903 Visitors to School District Buildings and Sites – recommend approval by the board in August (1<sup>st</sup> Read). Procedures for 903 (903.1) are developed and is a supporting document to 903 but will not be approved by the board as it's an administrative procedure. This policy is scheduled for another review in 2024 per the three-year review cycle.

## July 2022 MSBA Policy Newsletter

### Substantive Changes:

- 208 Development of Policies - two mandatory annual policies (policies 506, Student Discipline and 722, Public Data Requests, one recommended, 806, Crisis Management Policy, for a total of
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three annual policies. Not ready, will go policy in September w/ 206 for further development before going to the board for consideration.

- 209 Code of Ethics - recommend approval by the board in September (1<sup>st</sup> read).
- 210 Conflict of Interest - recommend approval by the board in September (1<sup>st</sup> read).
- 416 Drug and alcohol Testing - recommend approval by the board in September (1<sup>st</sup> read).
- 417 Chemical Use and Abuse - which changes are statutory requirements? If changes are required by law, we will make the changes. Bring back to policy committee when clarification is received.
- 418 Drug-Free Workplace/School - recommend approval by the board in September (1<sup>st</sup> read).
- 515 Protection of Pupil Records - recommend approval by the board in September (1<sup>st</sup> read).
- 603 Curriculum Development - recommend approval by the board in September (1<sup>st</sup> read).
- 604 Instructional Curriculum - this is being reviewed by Rachel as this policy is completely different from MSBA's policy. Potentially replace 604 Inclusive Programs with 604 Instructional Curriculum. (SSP628 Inclusive Program). This policy is under review and is not ready for 1<sup>st</sup> read.
- 709 Student Transportation Safety - recommend approval by the board in September (1<sup>st</sup> read).
- 721 Uniform Grant - recommend approval by the board in September (1<sup>st</sup> read).
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**Non-substantive Policy Updates** - These changes relate to updating legal references, outdated language, reference updates, etc.

- 404 Employment Background Checks – recommend approval by the board in September (1<sup>st</sup> read).
- 508 ESY for Certain Students - recommend approval by the board in September (1<sup>st</sup> read).
- 509 Enrollment of Nonresident Student - recommend approval by the board in September (1<sup>st</sup> read).
- 522 Title IX Sex Nondiscrimination - recommend approval by the board in September (1<sup>st</sup> read).
- 532 Use of Peace Officers - recommend approval by the board in September (1<sup>st</sup> read).
- 533 Wellness - current and MSBA 533 policy are completely different, recommend approval by the board in September (1<sup>st</sup> read).
- 601 School District Curriculum - recommend approval by the board in September (1<sup>st</sup> read).
- 602 Organization of School Calendar - recommend approval by the board in September (1<sup>st</sup> read).
- 613 Graduation Requirements - recommend approval by the board in September (1<sup>st</sup> read).
- 618 Student Achievement - current and MSBA 618 policy are completely different, recommend approval by the board in September (1<sup>st</sup> read).
- 620 Credit for Learning - recommend approval by the board in September (1<sup>st</sup> read).
- 706 Acceptance of Gifts - recommend approval by the board in September (1<sup>st</sup> read).
- 713 Student Activity Accounting - recommend approval by the board in September (1<sup>st</sup> read).
- 714 Fund Balances - recommend approval by the board in September (1<sup>st</sup> read).

**Policy Committee Meetings:** Pending September meeting dates. Will bring back policies listed above with any recommendations brought forward by the board in August. Mission statement on hold until all committee members can be present to collectively decide our goals. We will continue to receive updates on the 500 and 600 series policies as they progress through the review cycle. The board needs to schedule a work session to discuss 200 series procedures.

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*Hastings Public School District  
ISD #200*

## **428 Ethical Behavior**

### **I. Purpose**

The purpose of this policy is to observe state statutes regarding ethical behavior and to ensure that employees engage in school district business activities in a fashion designed to avoid any appearance of unethical behavior.

### **II. General Statement**

Hastings Public Schools-ISD 200 requires district employees to observe high standards of business and personal ethics while performing their duties and responsibilities. All school district employees are required to comply with all applicable laws and regulatory requirements. Unethical actions, or the appearance of unethical actions, are unacceptable under any conditions. The reputation of the district depends to a very large extent on the following considerations.

### **III. Practice of Ethical Behavior**

Each employee must apply her or his own sense of personal ethics, which should extend beyond compliance with applicable laws and regulations in business situations, to govern behavior where no existing regulation provides a guideline. Each employee is responsible for applying common sense in business decisions where specific rules do not provide all the answers.

In determining compliance with this standard in specific situations, employees should ask themselves the following questions:

- a. Is my action legal?
- b. Is my action ethical?
- c. Does my action comply with Hastings Public Schools-ISD 200's policy and procedures?
- d. Am I sure my action does not appear inappropriate?
- e. Am I sure that I would not be embarrassed or compromised if my action became known within the Hastings Public Schools-ISD 200 or publicly?
- f. Am I sure my action meets my personal code of ethics and behavior?
- g. Would I feel comfortable defending my actions on the 6 o'clock news?

Each employee should be able to answer “yes” to all of these questions before taking action.

#### **IV. Compliance with Laws, Regulations, and Hastings Public Schools-ISD 200 Policies**

A. Hastings Public Schools-ISD 200 does not tolerate:

- The willful violation or circumvention of any federal, state, local, or applicable foreign law by an employee during the course of that person’s employment with the district. For purposes of this Policy, “applicable foreign law” means the laws of any country where an employee is located as part of their duties as a district employee or when they are acting as a chaperone for any district students.
- The disregard or circumvention of the district’s guidelines or engagement in unscrupulous dealings.

B. Employees should not attempt to accomplish by indirect means, through agents or intermediaries, that which is directly forbidden.

C. The performance of all levels of employees will be measured against implementation of the provisions of these standards.

#### ***Legal References:***

***Cross References:*** Hastings Public Schools-ISD 200 Accounting & Financial Procedures Manual.

Adopted: INDEPENDENT SCHOOL DISTRICT 200

*Policy Reviewed:* 08.11.2022

*Policy Adopted:* 04.28.2021

*Policy Revised:*



## **429 Conflict of Interest**

### **I. Purpose**

The purpose of this policy is to observe state laws regarding conflicts of interest and to ensure that employees act in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

### **II. General Statement**

Situations may arise in which a Hastings Public Schools-ISD 200 employee has a conflict of interest; or acts in a manner which may create an appearance of a conflict of interest.

All district employees have an obligation to:

- a. Avoid conflicts of interest, or the appearance of conflicts of interest, between personal interests and those of the district in dealing with outside entities or individuals.
- b. Disclose real and apparent conflicts of interest to the Superintendent.
- c. Refrain from participation in any decisions on matters that involve a real conflict of interest or the appearance of a conflict of interest.

### **III. What Constitutes a Conflict of Interest**

All district employees owe a duty of loyalty to the district. This duty necessitates that in serving the district they act solely in the interests of the district, including district students and staff, and not in their personal interests or in the interests of others.

The persons covered under this policy shall hereinafter be referred to as “interested persons”. Interested persons include all district employees, as well as persons with the following relationships to district employees:

- a. Spouses or domestic partners
- b. Brothers and sisters
- c. Parents, children, grandchildren, and great-grandchildren
- d. Spouses of individuals listed in A and B
- e. Corporations, partnerships, limited liability companies (LLCs), and other forms of businesses in which an employer, either individually or in combination with individuals listed in A, B, C, or D, collectively possess a

35% or more ownership or beneficial interest.

- f. Other relationships such as close friendships may also cause a conflict of

interest. Each situation must be evaluated for actual or potential conflict of interest.

Conflicts of interest arise when the interests of an interested party may be seen as competing with those of the district. Conflicts of interest may be:

- a. Financial - where an interested party benefits financially directly or indirectly from its relationship with the district.
- b. Non-Financial - seeking preferential treatment from the district or using confidential information received from the district.

A conflict of interest arises when a district employee involved in making a decision on behalf of the district or their immediate family, is in the position to benefit, directly or indirectly, from the employee's decision. Immediate family is the following who owns/receives more than 1% of the benefiting business/profits (spouse, parent, child, brother, sister and spouse of parent, child, brother or sister).

#### **IV. Examples of Conflicts of Interest**

- a. Negotiates or approves a contract, purchase, sale, or lease on behalf of the district and has a direct or indirect interest in, or receives personal benefit from, the entity or individual providing the goods or service to the district.
- b. Employs, approves the employment of, or supervises a person who is an immediate family member of the employee.
- c. Sells products or services in competition with the district.
- d. Uses the district's facilities, supplies, assets, employees, or other resources for personal gain.
- e. Receives a gift valued at more than \$5 from a vendor, if the employee is responsible for initiating or approving purchases from that vendor.
- f. If a Board Member is a member of a financial institution that does business with the school district.

#### **V. Honoraria Acceptance**

A Hastings Public Schools-ISD 200 employee shall not accept an honorarium for an activity conducted where district-reimbursed travel, work time, or resources are used, or where the activity can be construed as having a relationship to the employee's position with the district. Such activity would be considered official duty on behalf of the district. A relationship exists between the activity and the employee's position with the district if the employee would not participate in the activity in the same manner or capacity if he or she did not hold his or her position with the district. The employee should make every attempt to avoid the appearance of impropriety.

An employee may receive an honorarium for activities performed during regular

non-working Hours or while on leave if the following conditions are met:

- a. All expenses are the total responsibility of the employee or the sponsor of the activity in which the employee is participating.
- b. The activity has no relationship to the employee's district duties.

Nothing in this document shall be interpreted as preventing the payment to the district by an outside source for actual expenses incurred by an employee in an activity, or the payment of a fee to the district (in lieu of an honorarium to the individual) for the services of the employee. Any such payments made to the district should be deposited to the district's account.

## **VI. Disclosure Requirements**

A district employee who believes that he or she has a conflict of interest or may be perceived as having a conflict of interest in a discussion or decision must disclose that conflict to the group making the decision. Most concerns about conflicts of interest may be resolved and appropriately addressed through prompt and complete disclosure.

Therefore, Hastings Public Schools-ISD 200 requires the following:

- a. The Superintendent or designee shall review all potential conflicts reported by employees, and the School Board shall review all potential conflicts reported by the Superintendent and determine appropriate resolution in accordance with the next section.
- b. If required by Federal awarding agencies, Hastings Public Schools-ISD 200 will notify those agencies in writing of any *potential* conflict of interest. (2CFR Part 200.112)

## **VII. Resolution of Conflicts of Interest**

Every district employee shall disclose any real, apparent, or potential conflicts of interest to the Superintendent or designee of Hastings Public Schools-ISD 200.

Conflicts shall be resolved as follows:

- a. The chair of the Board shall be responsible for making all decisions concerning resolutions of the conflict involving the Superintendent.
- b. The Superintendent or designee shall be responsible for making all decisions concerning resolutions of conflicts involving district employees.
- c. The Board or Superintendent shall resolve or remedy conflicts in accordance with Minnesota law and in the district's best interests. Said resolution may include, but is not limited to, having the employee/personnel abstain from any decision making involving the underlying decision which led to the conflict of interest or potential conflict of interest.

## **VIII. Violations of Conflict of Interest**

Failure to comply with the standards contained in this manual could lead to disciplinary action.

### ***Legal References:***

***Cross References:*** Hastings Public Schools-ISD 200 Accounting & Financial Procedures Manual.

Adopted: INDEPENDENT SCHOOL DISTRICT 200

*Policy Reviewed:* 08.11.2022

*Policy Adopted:* 04.28.2021

*Policy Revised:*



## 602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

### I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

### II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees and the general public for advance, effective planning of the school year. ~~It is important to parents, students, employees, and the general public to have advance knowledge of the school calendar and school day to effectively plan for the school year.~~

### III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1. or III.B.2. Days devoted to teacher's workshops may be held before Labor Day.
  - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
  - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1
  - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

#### IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

#### V. E-Learning Days

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. the school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student’s teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

**Legal References:** Minn. Stat. § 120A.40 (School Calendar)  
Minn. Stat. § 120A.41 (Length of School Year; HoursDays of Instruction)  
Minn. Stat. § 120A.414 (E-Learning Days)  
Minn. Stat. § 120A.415 (Extended School Calendar)  
Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)

Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)  
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)  
Minn. Stat. § 123A.30 (Agreements for Secondary Education)  
Minn. Stat. § 123A.32 (Interdistrict Cooperation)  
Minn. Stat. § 123A.35 (Cooperation and Combination)  
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)  
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)  
Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)  
~~Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)~~  
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

***Cross References:*** MSBA/MASA Model Policy 425 (Staff Development)

Revised: December 13, 2006

Independent School District 200  
Hastings, Minnesota



612                    **DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR  
TITLE I PROGRAMS**

**I.        PURPOSE**

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed, and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

**II.       GENERAL STATEMENT OF POLICY**

- A.        The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of parents and families in its Title I programs.
- B.        The policy of the school district is to fully comply with 20 [United States Code section ~~U.S.C. §~~ 6318](#) which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

**III.      DEVELOPMENT OF DISTRICT LEVEL POLICY**

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A.        Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B.        Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may

include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;

- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

#### ~~IV. DEVELOPMENT OF SCHOOL-LEVEL POLICY~~

~~The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.~~

~~A. The policy will describe the means by which each school with a Title I program will:~~

- ~~1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform~~

~~parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;~~

- ~~2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, as such services relate to parental involvement;~~
- ~~3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;~~
- ~~4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and~~
- ~~5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.~~

~~B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:~~

- ~~1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;~~
- ~~2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.~~

3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
  - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;
  - b. Frequent progress reports to the parents; and
  - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
  - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
  1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
  2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
  3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
  4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
  5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
  6. Provide such other reasonable support for parental involvement activities

as requested by parents.

- D. The policy will also describe the process to be taken if the school district and school choose to:
1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
  2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
  3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
  4. Train parents to enhance the involvement of other parents;
  5. Arrange meetings at a variety of times or conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
  6. Adopt and implement model approaches to improving parental involvement;
  7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
  8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

***Legal References:*** 20 U.S.C. § 6318 (Parent and Family Engagement)

***Cross References:***

*Policy Reviewed:* 06.24.2020

*Policy Adopted:* 07.22.2020

*Policy Revised:* 06.10.2020



## 903 VISITORS TO SCHOOL DISTRICT BUILDINGS AND SITES

### I. PURPOSE

The purpose of this policy is to inform the school community and the general public of the position of the school board on visitors to school buildings and other school property.

### II. GENERAL STATEMENT OF POLICY

- A. The school board encourages interest on the part of parents and community members in school programs and student activities. The school board welcomes visits to school buildings and school property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school district.
- B. The school board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

### III. POST-SECONDARY ENROLLMENT OPTIONS STUDENTS

- A. A student enrolled in a post-secondary enrollment options course may remain at the school site during regular school hours in accordance with established procedures.
- B. A student enrolled in a post-secondary enrollment options course may be provided with reasonable access, during regular school hours, to a computer and other technology resources that the student needs to complete coursework for a post-secondary enrollment course in accordance with established procedures.

### IV. RESPONSIBILITY

- A. The school district administration shall ~~establish~~ ~~present recommended~~ visitor and post-secondary enrollment options student procedures and requirements ~~to the school board for review and approval (903.1). The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the school community and the general public. Upon approval by the school board, such procedures and requirements shall be an addendum to this policy.~~ ¶
- B. ~~The superintendent shall be responsible for providing coordination that may be~~

~~needed throughout the process and providing for periodic school board review and approval of the procedures.~~



## V. VISITOR LIMITATIONS

- A. An individual, post-secondary enrollment options student, or group may be denied permission to visit a school or school property or such permission may be revoked if the visitor(s) does not comply with the school district procedures and regulations or if the visit is not in the best interest of students, employees or the school district.
  
- B. Visitors, including post-secondary enrollment options students, are authorized to park vehicles on school property at times and in locations specified in the approved visitor procedures and requirements which are an addendum to this policy or as otherwise specifically authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
  - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
  
- C. An individual, post-secondary enrollment options student, or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the school principal or a person designated by the school principal in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

**Legal References:** Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Program)  
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)  
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

**Cross References:**

*Policy Reviewed:* 06.18.2020  
*Policy Adopted:* 07.22.2020  
*Policy Revised:* 06.19.2020



## **530 IMMUNIZATION REQUIREMENTS**

### **I. PURPOSE**

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

### **II. GENERAL STATEMENT OF POLICY**

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

### **III. STUDENT IMMUNIZATION REQUIREMENTS**

- A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:
1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
  2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.
- C. The parent or guardian of persons receiving instruction in a home school shall

submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent/designee of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

#### **IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS**

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

#### **V. NOTICE OF IMMUNIZATION REQUIREMENTS**

- A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health (please see Hastings Public Schools Enrollment Packet);
  2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
  3. review student health records to determine whether the required information has been provided; and
  4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.
- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

## **VI. IMMUNIZATION RECORDS**

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

## **VII. OTHER**

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the

Commissioner of the Department of Health.

***Legal References:*** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 121A.17 (School Board Responsibilities)  
Minn. Stat. § 144.29 (Health Records; Children of School Age)  
Minn. Stat. § 144.3351 (Immunization Data)  
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)  
Minn. Stat. § 144.442 (Testing in Schools)  
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)  
*McCarthy v. Ozark Sch. Dist.*, 359 F.3d 1029 (8<sup>th</sup> Cir. 2004)  
Op. Atty. Gen. 169-W (July 23, 1980)  
Op. Atty. Gen. 169-W (Jan. 17, 1968)

***Cross References:*** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

*Policy Reviewed:* 08.11.2022

*Policy Adopted:* 11.15.2006

*Policy Revised:*



**AIA**<sup>®</sup>

# Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
ALC Renovation at Hastings High School  
(212253)  
Hastings High School  
200 General Sieben Drive  
Hastings, Minnesota 55033

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: March 25, 2022

**CHANGE ORDER INFORMATION:**  
Change Order Number: Three (3)  
  
Date: August 8, 2022

**OWNER:** *(Name and address)*  
Independent School District #200  
1000 West 11th Street  
Hastings, Minnesota 55033

**ARCHITECT:** *(Name and address)*  
Wold Architects and Engineers  
332 Minnesota Street, Suite W2000  
Saint Paul, Minnesota 55101

**CONTRACTOR:** *(Name and address)*  
CM Construction Company, Inc.  
12215 Nicollet Avenue South  
Burnsville, Minnesota 55337

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

- PR #1: Plan Review Revisions. Add \$1,664.00
- PR #2: Plan Review Revisions. No Change \$0.00
- PR #4: Electrical Revisions. Add \$8,794.00
- PR #6: Ceiling Height Adjustments. Add \$11,047.00
- GCPR #5: Gypsum Board Removal For Plumbing. Add \$2,572.00
- GCPR #6: Access Panels. Add \$527.00

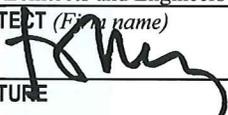
**TOTAL CHANGE ORDER NO. 3 ADD \$24,604.00**

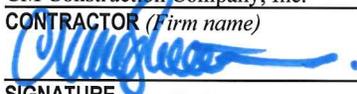
The original Contract Sum was	\$ 1,095,800.00
The net change by previously authorized Change Orders	\$ 21,112.00
The Contract Sum prior to this Change Order was	\$ 1,116,912.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 24,604.00
The new Contract Sum including this Change Order will be	\$ 1,141,516.00

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Wold Architects and Engineers  
 ARCHITECT *(Firm name)*  
  
 SIGNATURE  
 DOUGLAS KAHL, PROJECT MANAGER  
 PRINTED NAME AND TITLE  
 08/08/2022  
 DATE

CM Construction Company, Inc.  
 CONTRACTOR *(Firm name)*  
  
 SIGNATURE  
 Charles M. Peterson U.A.  
 PRINTED NAME AND TITLE  
 8/8/22  
 DATE

Independent School District #200  
 OWNER *(Firm name)*  
 SIGNATURE  
 PRINTED NAME AND TITLE  
 DATE



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

July 12, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. PR #001 (6/10/22) permit review comment clarifications.

A. Plumbing		\$745.00
B. Electrical		\$808.00
C. P & O.H. (GC)	10%	\$0.00
D. P & O.H. (Sub)	5%	\$78.00
E. Bond	2%	<u>\$33.00</u>
	<b>Add</b>	<u><b>\$1,664.00</b></u>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: 0 calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.  
Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President



CM CONSTRUCTION

DATE: JUNE 16, 2022

PROJECT: ALC RENOVATION AT HASTINGS H.S.

PR#001

RE: WATER COOLER CHANGE AND SINK CORRECTION

MATERIALS - \$604.00

LABOR - 1 HOUR @ \$105.00

ADMIN - \$36.00

TOTAL PR# 001 - \$745.00

**SCHAMMEL ELECTRIC, INC. - PR #1 PRICING RESPONSE**

**PROPOSAL REQUEST**



ISD #200: Hastings Public Schools	Hastings High School Privacy Improvements
CM Construction Company, Inc.	Attn: Chuck Peterson
12215 Nicollet Avenue	
Burnsville, Minnesota 55337	
P: 952 895 8223	F: 952 895 8183
E: chuck.peterson@cmconstructionco.com	

Submit an itemized (labor and material) quotation for the proposed modifications to the contract documents as described herein within 21 days of receipt. If a cost is not submitted within 21 days, this Proposal Request can be accepted at no additional cost. Written approval is required prior to proceeding with this change.  COST EXPECTATIONS: <input type="checkbox"/> DEDUCT <input type="checkbox"/> NO COST <input checked="" type="checkbox"/> ADD	PR: #001
	Comm: 212253
	Const. Pkg:

**Distribution:**

- Cam Peterson, ISD #200
- Douglas Kahl, Wold
- Nick Pieper, Wold
- Kyle Edsten, Wold
- Holly Nelson, Wold
- Sitha Chhum, Wold
- Fu Xiong, Wold
- Cameron Dahlin, Loeffler
- Chuck Peterson, CM
- Aaron Harris, CM

Item	Description
	Provide detailed cost changes (material and labor) per item for work described below:
1.1	Sheet A0.10 re-issued to correct fire resistance ratings. No cost is expected.
1.2	Sheet A0.20 re-issued to highlight adjacent toilet room available for use by ALC occupants. No cost is expected.
1.3	Sheet A2.00 re-issued to remove student fridge, microwaves/casework from Circ A100C.
1.4	Sheet A2.00 re-issued to update door hardware groups (group 7 is now group 8 and group 8 is now group 9)
1.4	Sheets A2.00 and A5.00 re-issued to add second drinking fountain.
1.5	Sheets A6.00 and A6.01 re-issued to re-iterate fire resistance requirements for blocking and plywood. No cost is expected.
1.6	Sheet M2.00 re-issued to add second drinking fountain.
1.7	Sheets M2.00 and M7.00 re-issued to correct sink fixture in A120.
1.8	Sheet E0.10 re-issued to change fire alarm system from horn to voice evacuation.
1.9	Sheet E2.00 re-issued to change fire alarm system from horn to voice evacuation and to provide power for electrified door hardware.
	<b>SCHAMMEL WORK SCOPE:</b>
1.6	ASSUME NO CHANGE AS NONE IS SHOWN ON E2.00 (CAN 1 CCT HANDLE 2 DRINKING FOUNT?) IF 2ND RECEIPT AND CCT IS REQD, PLEASE ADVISE, AND THIS PR WILL BE REPRICED.
1.8	FIRE ALARM IS UNDER SEPARATE CONTRACT WITH OWNER PER PLAN NOTES K/E0.10, M/E2.0
1.9	ADD POWER FOR ELECTRIC STRIKE FOR 2 DOORS, 2 JBOXES, 20' - 1/2" EMT, 65' #12 WIRE
	CONNECT TO NEAREST LOCAL CIRCUIT X2 , CONN TO LOCAL POWER SUPPLY PANEL X 2

Attachments: Specification Section: 08 71 00, 22 40 00  
A0.10, A0.20, A2.00, A5.00, A6.00, A6.01, M2.00, M7.00, E0.10, E2.00

**TOTAL ELECTRICAL PRICING (PER ATTACHED SUMMARY).....\$ 808.00**

Issued By: Nick Pieper | NP

Date: 06/10/2022

**SCHAMMEL ELECTRIC, INC.**

Kevin J. Schammel

Digitally signed by Kevin J. Schammel  
Date: 2022.06.27 18:02:50 -05'00'

**KEVIN J. SCHAMMEL, 6/27/22**

**Wold Architects and Engineers**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldae.com | 651 227 7773

**PLANNERS ARCHITECTS ENGINEERS**

SCHAMMEL ELECTRIC, INC. -- BID SUMMARY			DATE:	06/27/2022	PR		NO.	1.9	
JOB: ISD 200 HASTINGS HS - ALC RENOVATION			ADD DOOR STRIKE POWER CONNECTIONS						
SIZE	MATL	DESCRIPTION	QUANTITY	PRICE	UNIT	AMOUNT	HOURS	PER	TOTAL
1/2"	EMT	CONDUIT	20	77.15	100	15.43	5.00	100	1.00
1/2"	EMT	SS STEEL CONNECTORS	4	29.97	100	1.20	0.00	1	0.00
1/2"	EMT	SS STEEL COUPLINGS	2	39.81	100	0.80	0.00	1	0.00
1/2"	EMT	CONDUIT SUPPORT/HANGER	2	118.00	100	2.36	0.00	1	0.00
# 12	STR	THHN COPPER WIRE	65	295.00	1000	19.18	5.00	1000	0.33
RACO	189	4" SQ X 1-1/2 DP BOX 1/2" & 3/4 TKO	2	2.50	1	5.00	0.60	1	1.20
RACO	752	4" SQ BLANK COVER	2	0.75	1	1.50	0.10	1	0.20
	RED	SCOTCHLOK WIRENUT CONNECTOR	6	22.83	100	1.37	0.00	1	0.00
	GPT	GROUND PIGTAILS	2	95.00	100	1.90	0.00	1	0.00
LCP	MISC	LOCAL CONTROL PANEL	2	BY DOOR HDW	1	0.00	0.50	1	1.00
		CONN TO EXIST LOCAL CIRCUIT	2	5.00	1	10.00	0.50	1	1.00
PLATED	ANCH	OR BOX/STRAP: 1 X 10 OR 1/4-20	12	35.00	100	4.20	0.02	1	0.24
		SUBTOTALS		MATERIAL		145	HOURS		5.0
7.3875		PERCENT SALES TAX				11			
		MATERIAL SUBTOTAL				156			
		OH & P MATERIAL (10% OF MAT'L)	10	% OF MATERIAL		16			
		MATERIAL TOTAL				171			
5.0		HOURS LABOR @ REG HOURLY RATE:	\$110.09	PER HOUR		547			
0.0		HOURS LABOR @ OT HOURLY RATE:	\$148.06	PER HOUR		0			
		OH & P ON SELF PERFORMED LABOR	10	% OF GROSS		55			
		LABOR TOTAL				601			
		MATERIAL TOTAL (FROM ABOVE)				171			
		SUBTOTAL				773			
		INSPECTION FEE				35			
		GRAND TOTAL PRICE				808			



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

July 12, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. PR #002 (6/22/22) permit review comment clarifications.

A. fire alarm system		NO CHANGE	\$0.00
B. P & O.H. (GC)	10%		\$0.00
C. P & O.H. (Sub)	5%		\$0.00
D. Bond	2%		<u>\$0.00</u>
		<b>NO CHANGE</b>	<b><u>\$0.00</u></b>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: 0 calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.

Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

**7/22/2022 REVISED**

July 12, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. PR #004 (7/6/22) electrical revisions (**revised 7/22/22**)

A. Electrical work		\$8,211.00
B. P & O.H. (GC)	10%	\$0.00
C. P & O.H. (Sub)	5%	\$411.00
D. Bond	2%	<u>\$172.00</u>
	<b>ADD</b>	<b><u><u>\$8,794.00</u></u></b>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: 0 calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.

Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President



**SCHAMMEL ELECTRIC, INC. - PR # 004 PRICING RESPONSE - REVISED**

**PROPOSAL REQUEST**

ISD #200: Hastings Public Schools	Hastings High School Privacy Improvements
CM Construction Company, Inc.	Attn: Chuck Peterson
12215 Nicollet Avenue	
Burnsville, Minnesota 55337	
P: 952 895 8223	F: 952 895 8183
E: chuck.peterson@cmconstructionco.com	

Submit an itemized (labor and material) quotation for the proposed modifications to the contract documents as described herein within 21 days of receipt. If a cost is not submitted within 21 days, this Proposal Request can be accepted at no additional cost. Written approval is required prior to proceeding with this change.	PR: #004
	Comm: 212253
	Const. Pkg:

COST EXPECTATIONS:  DEDUCT     NO COST     ADD

**Distribution:**

- Cam Peterson, ISD #200
- Douglas Kahl, Wold
- Nick Pieper, Wold
- Kyle Edsten, Wold
- Holly Nelson, Wold
- Sitha Chhum, Wold
- Fu Xiong, Wold
- Cameron Dahlin, Loeffler
- Aaron Harris, CM

Item	Description
	Provide detailed cost changes (material and labor) per item for work described below:
4.1	Sheet E1.00 re-issued to omit installation of undercabinet light from scope. Light to be turned over to owner for future use. Change issued in response to RFI 012.
4.2	Sheet E2.00 re-issued to decrease panel LL13-4 from 84 spaces to 42 spaces. Revise circuiting of Reception A100B, adjacent corridor receptacle and Flex A130B. Change issued in response to supply chain issues. See shop drawing comments.
4.3	Sheet A2.00 re-issued in response to RFI 005. Provide new floor box covers for existing floor boxes.
4.4	Sheet A2.00 re-issued in response to RFI 007. <ol style="list-style-type: none"> <li>Revise wiremold in Teacher Planing A140 to 5400 series. Mount below counter and drop down to surface mounted boxes.</li> <li>Provide additional receptacle at 60" in Office/Flex A113 and A114.</li> <li>In Classrooms A131, A132, A133, and A134; mount receptacles to sides of millwork and install raceway inside millwork. In Office A111, mount devices in NE corner and drop from ceiling. In Office/Flex A113, move devices to east stud wall.</li> </ol>
4.5	Sheet A2.00 re-issued in response to RFI 013. Connect existing CUH-5 to spare in new panel LL13-4. Move reception A100B receptacle and adjacent corridor receptatacle to Office A110 circuit to provide spare.
4.6	Sheet A2.00 re-issued in response to RFI 014. Omit data rough-ins for alternate teacher's station on south wall of Classroom A132. Provide rough-in for receptacle at 60" at alternate teacher's station in northeast corner of room.

Attachments: E1.00, E2.00

Issued By: Holly Nelson

Date: 07/06/2022

TOTAL ELECTRICAL PRICING (PER ATTACHED WORK SUMMARY AND PRICING).... ~~\$9,564.00~~  
**\$8,221.00 REVISED**

**SCHAMMEL ELECTRIC, INC.**

Kevin J. Schammel  
 Digitally signed by Kevin J. Schammel  
 Date: 2022.07.12 12:56:59 -05'00'  
 KEVIN J. SCHAMMEL, 7/11/22

**Wold Architects and Engineers**  
 332 Minnesota Street, Suite W2000  
 Saint Paul, MN 55101  
 woldae.com | 651 227 7773

**PLANNERS ARCHITECTS ENGINEERS**



KEVIN J. SCHAMMEL, PRESIDENT

www.schammelectric.com

**SCHAMMEL REVISION COMMENTS IN RED BELOW**

ISD 200 HASTINGS HS ALC RENOVATION - PR #4 WORK SUMMARY	
4.1) CREDIT INSTALL 1 LIGHT , 1 HR LABOR, 10' - MC CABLE, 2 CONN	
4.2) CREDIT DIFFERENCE IN PANEL COST \$500.	<p><i>CREDIT NOT ACCEPTABLE</i></p> <p><i>SEE ATTACHED VENDOR QUOTES , CREDIT DIFFERENCE - \$1,890.00</i></p> <p><i>IS NOW \$723.40 + 4 ADDL CREDIT HOURS LABOR \$ 723.40</i></p>
4.3) ADD 8 - WIREMOLD RF4B FLOORBOX COVERS/ CARPET TRIM RINGS, NO DEVICE REPLACEMENT OR WIRING REPLACEMENT INCLUDED.	<p><i>SEVERAL COVERS DEMOLISHED DURING CARPET REMOVAL. COST TO BE PARTIALLY COVERED BY OTHERS.</i></p>
4.4) 1) CHANGE TO WIREMOLD 5400 - NO CHANGE	<p><i>FLOOR BOX COVERS WERE NOT SHOWN ON PLAN TO PROTECT AND WERE DAMAGED OR MISSING BEFORE WE ARRIVED AT THE JOBSITE</i></p>
2) ADD 2 DUP RECEPT, 2 BOXES, MUDRINGS, GR TAILS, PLATES, ETC. , USE SAME HR CONDUITS	
3) ADD 8 - CUT-IN BOXES, CREDIT 8 - 4' SQ WITH RINGS, ADD 40' - 5400 WIREMOLD FOR ALTERNATE TEACHER STATIONS, 16-DEVICE BRACKETS, 4- END CAPS, 4- END FEEDS, CREDIT 16' - BOXES, 40' - 1/2" EMT, 8 CONN, 40' - 1" EMT, 8 CONN.	
4.5) REFEED RECEPT FROM PANEL: ADD 180' - 3/4" EMT, 2 CONN, 18 COUP, 18- SUPPORTS, CONN TO BRKR.	
4.6) CREDIT 10' - 1" EMT, 2 BOXES, MUDRINGS	<p><i>PRICING NOT ACCEPTED FOR ITEM 4.5. CUH TO REMAIN ON EXISTING CIRCUIT. "FURNISH AND INSTALL CONDUIT AND WIRE AS NECESSARY FOR CONTINUITY OF ANY FEEDERS OR BRANCH CIRCUITS ORIGINATING OUTSIDE THE DEMOLITION AREA THAT SERVES ANY ELECTRICAL EQUIPMENT OR DEVICES TO REMAIN AFTER DEMOLITION" PER DEMOLITION PLANS. CHANGE FORTHCOMING.</i></p> <p><i>THIS CABINET UNIT HEATER WAS DEMO' D / DISCONNECTED BEFORE WE ARRIVED ONSITE, WAS NOT WORKING. WIRE CANNOT BE PULLED OUT, AND NEW CONDUIT HAS TO BE RUN OVER THE TOP BACK TO THE PANEL. PRICING FOR THIS ITEM REMAINS, UNLESS A NEARBY CIRCUIT CAN BE USED .</i></p>





### Quotation

VIKING ELECTRIC  
 5033 COMMERCIAL DRIVE SW  
 ROCHESTER, MN 55902-2650  
 507-281-2232 Fax 507-280-7700

QUOTE DATE	QUOTE NUMBER
06/30/22	S005960862
PAGE NO.	
1 of 1	

Elliott.Beyers@vikingelectric.com

QUOTE TO:  
 SCHAMMEL ELECTRIC INC  
 PO BOX 735  
 AUSTIN, MN 55912-0735  
 507-433-3486

SHIP TO:  
 SCHAMMEL ELECTRIC INC  
 1200 21ST AVE NE  
 AUSTIN, MN 55912-4100  
 507-433-3486

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
14240	WIREMOLD PRICING		KEVIN		
SALESPERSON		SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE	
ELLIOT BEYERS		ROC-201A	No	07/30/22	
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
8ft	78677653614	W-MOLD 5400TB NM RACEWAY BASE 2 COMP 5400 IVORY	8.620	e	68.96
8ft	78677610043	W-MOLD 5400C 5400 RCWY COVER V	6.160	e	49.28
1ea	78677605911	W-MOLD 5450 NM DEVICE MOUNTING BRACKET 5400 IV	17.710	e	17.71
1ea	78677610033	W-MOLD 5410 NM END CAP 5400 IVORY	10.560	e	10.56

**TERMS & CONDITIONS** TAXES NOT INCLUDED  
 OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND  
 CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT  
[www.vikingelectric.com/terms](http://www.vikingelectric.com/terms) ADDITIONAL OR CONFLICTING TERMS ARE REJECTECT, VOID AND OF NO  
 FORCE OR EFFECT.

<b>Subtotal</b>	<b>146.51</b>
<b>S&amp;H CHGS</b>	<b>0.00</b>
<b>Amount Due</b>	<b>146.51</b>



### Quotation

VIKING ELECTRIC  
 5033 COMMERCIAL DRIVE SW  
 ROCHESTER, MN 55902-2650  
 507-281-2232 Fax 507-280-7700

QUOTE DATE	QUOTE NUMBER
07/12/22	S005991336
PAGE NO.	
1 of 1	

tom.virgin@vkingelectric.com

QUOTE TO:  
 SCHAMMEL ELECTRIC INC  
 PO BOX 735  
 AUSTIN, MN 55912-0735  
 507-433-3486

SHIP TO:  
 SCHAMMEL HASTINGS HS ALC  
 C/O SCHAMMEL ELECTRIC INC  
 200 GENERAL SIEBEN DR  
 HASTINGS, MN 55033-2597  
 507-433-3486

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
60398	WALKER COVER				
SALESPERSON	SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE		
TOM VIRGIN	MPL-004A	No	08/11/22		
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
8ea	78677615205	W-MOLD FPCTCAL FLOORPORT FLANGED CUTOUT TOP AL	203.070	e	1624.56

**TERMS & CONDITIONS** **TAXES NOT INCLUDED**  
 OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND  
 CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT  
[www.vikingelectric.com/terms](http://www.vikingelectric.com/terms) ADDITIONAL OR CONFLICTING TERMS ARE REJECTECT, VOID AND OF NO  
 FORCE OR EFFECT.

<b>Subtotal</b>	<b>1624.56</b>
<b>S&amp;H CHGS</b>	<b>0.00</b>
<b>Amount Due</b>	<b>1624.56</b>



**Prepared By:**  
DAVID STIEN  
GRAYBAR ELECT CO 5818836  
910 SEVENTH ST NW  
ROCHESTER, MN 55901  
david.stien@graybar.com  
D:5072867201

**Proposal Name:** Hastings ALC

**Quote Name:** Hastings ALC

---

**Proposal Number:** P-220722-3177185

**Quote Number:** Q-3473207

**Quote Effective Date:** 07/22/2022

**Through Addenda Number:** 0

**Sales Representative:** Jacob Miller

**Conditions of Sale**

*Except as otherwise provided below, this Quotation is subject to Coordinated Project Terms. See <https://www.schneider-electric.us/en/download/document/0100PL0043>*

Notwithstanding any provision to the contrary in the referenced Coordinated Project Terms or any other documentation provided in connection with this proposal, this quote is valid for 30 days. Quoted lead times are approximate and subject to change.

Schneider Electric reserves the right to amend, withdraw or otherwise alter this submission without penalty or charge as a result of any event beyond its control arising from or due to the current Covid-19 epidemic or events subsequent to this epidemic / pandemic including changes in laws, regulations, by laws or direction from a competent authority.

**Pricing**

<b>Total DISTRIBUTOR SELL PRICE</b>	<b>\$1,176.60</b>
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Seq #	Qty	Product Description
1	1	<p><b>Designation : A</b></p> <p><b>Product Details :</b></p> <p>1 - NQ ML Panel (INTERIOR)-NQ Panelboard            Consisting of            208Y/120V 3Ph 4W 60Hz SCCR: 10kA            Fully Rated            Main Lug Only: 225A            Incoming Conductors: 1 - #6 - 350 kcmil            AL Ground Bar            Bus: 225A Rated Copper: Silver/Tin Plated            42 Circuit Interior            Type 1,Box: 38H x 20W x 5.75D            Incoming: Bottom Trim: Surface with Door            Box Cat No: MH38BE Front Cat No: NC38S            Ref. Drawing: PBA701A            Feeders:            42 - 20A/1P QOB            Optional Features:            Standard Panel (Box Ahead),Blank            Endwalls,Standard Solid            Neutral,Standard Ground Bar            1 - MH38BE-PANELBOARD ENCLOSURE 38" BLANK ENDWALLS</p> <p>1 - NC38S-PANELBOARD COVER/TRIM NF TYPE 1 S 38H</p>

**Estimated days to ship, excluding transit:** 29 working days after customer release to manufacturer. See Conditions of Sale.



**Prepared By:**  
DAVID STIEN  
GRAYBAR ELECT CO 5818836  
910 SEVENTH ST NW  
ROCHESTER, MN 55901  
david.stien@graybar.com  
D:5072867201

**Proposal Name:** Hastings ALC

**Quote Name:** Hastings ALC

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**Proposal Number:** P-220722-3177185

**Quote Number:** Q-3473207

**Quote Effective Date:** 07/22/2022

**Through Addenda Number:** 0

**Sales Representative:** Jacob Miller

### **Conditions of Sale**

*Except as otherwise provided below, this Quotation is subject to Coordinated Project Terms. See <https://www.schneider-electric.us/en/download/document/0100PL0043>*

Notwithstanding any provision to the contrary in the referenced Coordinated Project Terms or any other documentation provided in connection with this proposal, this quote is valid for 30 days. Quoted lead times are approximate and subject to change.

Schneider Electric reserves the right to amend, withdraw or otherwise alter this submission without penalty or charge as a result of any event beyond its control arising from or due to the current Covid-19 epidemic or events subsequent to this epidemic / pandemic including changes in laws, regulations, by laws or direction from a competent authority.

### **Pricing**

\$1,890.00

Seq #	Qty	Product Description
1	1	<p><b>Designation : A</b></p> <p><b>Product Details :</b></p> <p>1 - NQ ML Panel (INTERIOR)-NQ Panelboard</p> <p>Consisting of</p> <p>208Y/120V 3Ph 4W 60Hz SCCR: 10kA</p> <p>Fully Rated</p> <p>Main Lug Only: 225A</p> <p>Incoming Conductors: 1 - #6 - 350 kcmil</p> <p>AL Ground Bar</p> <p>Bus: 225A Rated Copper: Silver/Tin Plated</p> <p>84 Circuit Interior</p> <p>Type 1,Box: 50H x 20W x 5.75D</p> <p>Incoming: Bottom Trim: Surface with Door</p> <p>Box Cat No: MH50BE Front Cat No: NC50S</p> <p>Ref. Drawing: PBA701A</p> <p>Feeders:</p> <p>84 - 20A/1P QOB</p> <p>Optional Features:</p> <p>Standard Panel (Box Ahead),Blank</p> <p>Endwalls,Standard Solid</p> <p>Neutral,Standard Ground Bar</p> <p>1 - MH50BE-PANELBOARD ENCLOSURE 50" BLANK ENDWALLS</p> <p>1 - NC50S-PANELBOARD COVER/TRIM NF TYPE 1 S 50H</p>

**Estimated days to ship, excluding transit:** 29 working days after customer release to manufacturer. See Conditions of Sale.



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

**7/22/22 REVISED**

July 12, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. PR #006 (7/8/22) ceiling height revisions (**revised 7/22/22**)

A. Drywall work	no change	\$0.00
B. Mechanical work		\$7,372.00
C. Electrical work		\$2,942.00
D. P & O.H. (GC)	10%	\$0.00
E. P & O.H. (Sub)	5%	\$516.00
F. Bond	2%	\$217.00
	<b>ADD</b>	<b><u>\$11,047.00</u></b>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: **to be determined** calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.

Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President

## Chuck Peterson

---

**From:** Kevin Schammel <kevin@schammelectric.com> on behalf of Kevin Schammel  
**Sent:** Friday, July 22, 2022 10:21 AM  
**To:** Chuck Peterson; Kris Durant; Mary  
**Cc:** AMY BIRCH  
**Subject:** Re: FW: ISD #200 - ALC Renovation - PR #006 Ceiling Modifications - ELECTRICAL PRICING RESPONSE  
**Attachments:** ISD 200 HASTINGS HS - PR #006 SEI PRICING RESPONSE --SIGNED.pdf

Hello Chuck ,

I am sending over the pricing for PR# 006 , with resupporting existing cable with J hooks only, removing the cable tray, but no additional cable will be pulled or provided here.

Please let me know if you have any questions, and advise with a change order if you want us to proceed, per this proposal.

Thank you,

**Kevin J. Schammel**  
**President**  
**Schammel Electric, Inc.**  
**1200, 21ST AVE NE,**  
**P.O. Box 735**  
**Austin, MN 55912**

507-433-3486 (phone)  
507-433-2222 (fax)  
507-219-0219 (cell)  
**[www.schammelectric.com](http://www.schammelectric.com)**

On Tue, Jul 12, 2022 at 8:49 AM Chuck Peterson <[chuck.peterson@cmconstructionco.com](mailto:chuck.peterson@cmconstructionco.com)> wrote:

Kevin-

Send over pricing on ( see below) this morning.

Thank you.

**Charles M. Peterson**

Vice President

**CM Construction Company, Inc.**



KEVIN J. SCHAMMEL, PRESIDENT

[www.schammelectric.com](http://www.schammelectric.com)

**ISD 200 HASTINGS HS - PR #006 PRICING RESPONSE**

**1) LVC PRICING TO RELOCATE AND JHOOK CABLES (DOES NOT INCLUDE REPULLING ANY CABLE)**

a) LVC TOTAL PRICING .....	\$ 2,165.00
b) SCHAMMEL 5% OH& P ON SUB.....	\$ 108.25
c) TOTAL SUBCONTRACTED WORK.....	\$

**2) SCHAMMEL 4 HRS LABOR TO REMOVE EXISTING CABLE TRAY:**

a) 4 HRS X \$110.03 = .....	\$ 440.12
b) SCHAMMEL 10% ON-SELF PERFORMED.....	\$ 44.01
c) TOTAL SELF PERFORMED WORK.....	\$ 484.13

**3) TOTAL PR PRICING [(1) +2) ABOVE]..... \$ 2,942.00**

**SCHAMMEL ELECTRIC, INC.**

Kevin J.

Schammel

KEVIN J. SCHAMMEL, 7/22/22

Digitally signed by  
Kevin J. Schammel  
Date: 2022.07.22  
10:17:36 -05'00'



Project: ALC Renovation at Hastings High School CO2

Project Drawings:

Date: 7/22/2022

**PRICING SUMMARY**

Voice/Data: \$2,165.00

**VOICE DATA**

- Re-support data cabling with j-hooks on each side of cable tray.
- Remove cable tray when completed.
- All existing cabling to remain.

**BUSINESS CLARIFICATIONS**

- All work will be done during normal business hours of 7 a.m. – 4:00 p.m. Overtime premiums have not been included.
- Any scope changes by customer or from work outside this scope will result in additional costs. A change order request will be presented for customer approval before any additional work will be performed.
- Rough-in conduits and boxes, POE entry sleeves, floor X-rays, wall sleeves, floor sleeves, cable tray, conduit, coring, surface raceway for low voltage cable pathway, telephone grounding bus bar, plywood phone boards, power poles to be supplied by electrician or others.
- Network switches, routers, computers, Integration, and programming of network hardware shall be the responsibility of owner/customer.
- Pricing is valid for 30 days from the date of this proposal.

Thank you again for giving us the opportunity to provide you with this information. If you should need any further clarification or assistance, don't hesitate to contact us! To proceed with the proposal, please sign the Proposal Acceptance portion of the proposal and return to me.

Paul Johnson  
 System Sales | Project Manager  
 952.923.6329(C)  
 pjohnson@lvcinc.com

<b><u>Authorization to Proceed</u></b>	
_____	
Customer Signature	
_____	_____
Printed Name	Date
_____	
P.O. and Total Amount	

**Fire & Life Safety | Fire Suppression | Fire Extinguishers | Video Surveillance | Structured Cable | Access Control | 24 Hour Service**

**MINNESOTA**  
 Minneapolis 952-835-4600  
 Rochester 507-281-4600  
 Hibbing 218-262-2484  
 International Falls 218-286-1141  
 Crosby 218-259-2135  
 Alexandria 320-219-6633

**WISCONSIN**  
 Eau Claire 715-688-4600

**ARIZONA**  
 Tempe 480-967-0800



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

July 27, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. GCPR #5 (7/27/22) remove gyp bd ceiling areas for installation of plumbing vent piping per RFI #19 response.

A. demolition	material		\$50.00
	labor	6hrs @ \$100/hr	\$600.00
	dumpster		\$250.00
B. drywall work			\$1,374.00
C. painting			\$695.00
D. P & O.H. (GC)	10%		\$90.00
E. P & O.H. (Sub)	5%		\$100.00
F. Bond	2%		\$63.00
		<b>Add</b>	<b><u>\$2,572.00</u></b>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: 0 calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.

Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President

**ALC Renovation - Hastings Request for Change**  
 200 General Sieben Drive  
 Hastings, MN 55033



**To: CM Construction**

**RFC Number: RFI #019**

Original Contract : \$93,000.00

Other Approved Change Orders: \$1,548.32

Total Contract to Date: \$94,548.32

Other Pending Requests: \$3,798.04

**This Request: \$1,373.99**

RTL Job # 22-177

Date: 7/22/2022

<b>COST SUMMARY</b>			
<b>Description of Change:</b> Patch & Repair ceiling at existing bathroom ceiling.			
		<b>Cost</b>	<b>Notes/Attachments</b>
Labor	\$	1,140.00	
Material	\$	109.08	
<b>Total Cost</b>	<b>\$</b>	<b>1,249.08</b>	
<b>Overhead and Profit</b>	<b>\$</b>	<b>124.91</b>	<b>10%</b>
<b>Self-Performed Total</b>		<b>\$1,373.99</b>	
<b>Total Change in Contract</b>		<b>\$1,373.99</b>	

<b>Detail Breakdown Below:</b>			
<b>Labor</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>
Labor	12	\$95.00	\$1,140.00
Labor Total	12		\$1,140.00
<b>Material</b>			<b>Total</b>
Material Total			\$109.08

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$1,373.99 will be added to the contract price.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CM Construction



4570 196<sup>th</sup> Street W.  
Farmington, MN 55024

CM Construction Company

*ALC Renovations at  
Hastings High School*  
200 General Sieben Drive  
Hastings, MN 55033  
July 25<sup>th</sup>, 2022  
Addendum 1 Noted  
Addendum 1 Plans Dated: 3/9/2022

**\*\*RFI #019 Pricing\*\***

North Star Commercial Finishes, Inc., proposes to furnish all labor, material, and equipment necessary on the above-mentioned project.

**Section 09 91 00 Painting:**

**RFI #019**

-Lightly patch, sand, prime and paint existing gypsum board ceilings affected by demo/new construction that is associated with RFI #019; paint to closest, logical stopping point at affected areas

Labor Cost.... \$560.00

Material Cost.... \$135.00

**For the Sum**

of.....\$695.00

For questions or clarifications, please call Shawn Buckingham #612-735-1428 cell or e-mail shawn@northstarcommercialfinishes.com. Thank you for the opportunity!

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

*Shawn Buckingham*

Shawn Buckingham, President  
North Star Commercial Finishes, Inc.



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183

July 27, 2022

Wold Architects & Engineers  
332 Minnesota Street, Suite W2000  
St. Paul, MN 55101

Attn: Doug Kahl

Re: ALC Renovation at Hasintgs High School

Dear Doug,

CM Construction is pleased to provide the following pricing on the above referenced project as follows:

1. GCPR #6 (7/27/22) install access panels for electrical access in toilet rooms per RFI #18 response.

A. drywall work		\$492.00
P & O.H. (GC)	10%	\$0.00
P & O.H. (Sub)	5%	\$25.00
Bond	2%	\$10.00
		<u>          </u>
	<b>Add</b>	<b><u><u>\$527.00</u></u></b>

- \* This proposal may be revised or withdrawn if not accepted within 7 calendar days.
- \* Time extension required: 0 calendar days after written approval.
- \* The cost and/or time to do the work in this proposal is solely for the work contemplated in the proposal; the effects of this and other change order work on the project cannot be assessed at this time; and CM Construction reserves the right to claim additional time and compensation for the cumulative impacts of multiple changes on the project.

Exclusions:

Anything not specifically listed as included above.

If there are any questions, or if you need additional information, please don't hesitate to contact me.  
Thank you,

Charles Peterson  
CM CONSTRUCTION COMPANY, INC.  
Vice President

**ALC Renovation - Hastings Request for Change**  
 200 General Sieben Drive  
 Hastings, MN 55033



**To: CM Construction**

**RFC Number: RFI #018**

Original Contract : \$93,000.00

Other Approved Change Orders: \$1,548.32

Total Contract to Date: \$94,548.32

Other Pending Requests: \$3,306.34

**This Request: \$491.70**

RTL Job # 22-177

Date: 7/22/2022

<b>COST SUMMARY</b>		
<b>Description of Change:</b> Provide and Install non-FR Access Panels above bathroom ceiling for existing J Boxes.		
	<b>Cost</b>	<b>Notes/Attachments</b>
Labor	\$ 285.00	
Material	\$ 162.00	
<b>Total Cost</b>	<b>\$ 447.00</b>	
<b>Overhead and Profit</b>	<b>\$ 44.70</b>	<b>10%</b>
<b>Self-Performed Total</b>	<b>\$491.70</b>	
<b>Total Change in Contract</b>	<b>\$491.70</b>	

<b>Detail Breakdown Below:</b>			
Labor	Hours	Rate	Total
Labor	3	\$95.00	\$285.00
Labor Total	3		\$285.00
Material			
Material Total			\$162.00

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$491.70 will be added to the contract price.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CM Construction

**HR PERSONNEL REPORT**

**Board Meeting Date:**

**8/24/2022**

**RETIREMENT/RESIGNATION/TERMINATION**

<b>NAME</b>	<b>STATUS</b>	<b>ASSIGNMENT</b>	<b>EMPLOYEE GROUP</b>	<b>EFFECTIVE DATE</b>
Arnoldy, Leigh	Resignation	Music Teacher; 1.0 FTE Kennedy Elementary	Ed MN - Teachers	June 10, 2022
Dewall, John	Retirement (for TRA purposes)	Horticulture Teacher; 1.0 FTE Hastings High School	Ed MN - Teachers	June 10, 2022
Dushane, Linda	Retirement	Cook; 5.75 Hours / Day Hastings High School	Food Service	August 18, 2022
Rasmussen, Brittany	Resignation	Paraprofessional; 5.75 Hours / Day Pinecrest Elementary	ED MN ESP	June 9, 2022
Sykora, Nicole	Resignation	Paraprofessional; 5.75 Hours / Day Hastings High School	ED MN ESP	June 9, 2022
Thompson, Jennifer	Resignation	Parent Educator; .76 FTE Tilden	Ed MN - Teachers	August 19, 2022
Winkler, Dana	Resignation	Paraprofessional; 5.75 Hours / Day Pinecrest Elementary	ED MN ESP	June 9, 2022

**HIRES**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>SALARY PLACEMENT/HOURLY RATE</b>	<b>EMPLOYEE GROUP</b>	<b>EFFECTIVE DATE</b>
Bartz, Tara	Cook; 5.75 Hours / Day Hastings High School	\$15.05 / Hour	Food Service	August 19, 2022
Cowan, Racheal	Speech Language Pathologist; .5 FTE Tilden	\$58,349 / Year (Revised)	Ed MN - Teachers	August 25, 2022
Dewall, John	Horticulture Teacher; 1.0 FTE Hastings High School	\$91,932 / Year	Ed MN - Teachers	August 29, 2022
Kramer, Bailey	Floating Sub Teacher; 171 Days / Year Pinecrest Elementary	\$200 / Day	N/A	September 6, 2022 - June 9, 2023
Lawrence, Abbriel	Floating Sub Teacher; 171 Days / Year McAuliffe Elementary	\$200 / Day	N/A	September 6, 2022 - June 9, 2023
McAlpin, Katie	Admin Support Asst II; 7.25 Hours / Day Hastings Middle School	\$ 16.59 / Hour	HESA	August 10, 2022
Schroeder, Veronica	Paraprofessional; 5.75 Hours / Day Pinecrest Elementary	\$17.84 / Hour	ED MN ESP	September 6, 2022
Sorenson, Elizabeth	Music Teacher; 1.0 FTE Kennedy Elementary	\$48,081 / Year	Ed MN - Teachers	August 25, 2022
Splittstoesser, Jessica	Kindergarten Teacher; 1.0 FTE Kennedy Elementary	\$68,852 / Year	Ed MN - Teachers	August 25, 2022
Sullivan, Ashleigh	Grade 3 Teacher; 1.0 FTE McAuliffe Elementary	\$50,331 / Year	Ed MN - Teachers	August 25, 2022
Trautmann, Holly	Cook Asst; 3 Hours / Day Hastings High School	\$13.85 / Hour	Food Service	August 19, 2022

Walters, Haley	Floating Sub Teacher; 171 Days / Year Kennedy Elementary	\$200 / Day	N/A	September 6, 2022 - June 9, 2023
Winsor, Samantha	Reading Intervention Teacher; 1.0 FTE Hastings Middle School	\$48,081 / Year	Ed MN - Teachers	August 25, 2022
Youngquist, McKenna	Admin Support Asst II; 8 Hours / Day Pinecrest Elementary	\$17.84 / Hour	HESA	August 23, 2022

#### LEAVE APPROVAL

NAME	STATUS	ASSIGNMENT	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Grosland, Kathy	Approved	Grade 5 Science/Math Teacher; 1.0 FTE Hastings Middle School	Ed MN - Teachers	August 29, 2022- October 19, 2022
Humble, Tonia	Approved	Asst. Director of Special Services; Salary District Wide	Admin	August 11, 2022 - September 22, 2022 (Approximate Dates)
Munson, Hannah	Approved	Grade 3 Teacher; 1.0 FTE McAuliffe Elementary	Ed MN - Teachers	September 29, 2022 - January 3, 2023 (Approximate Dates)
Poncelet, Lisa	Approved	Music Teacher; 1.0 FTE Pinecrest Elementary	Ed MN - Teachers	September 6, 2022 - October 24, 2022
Stephens, Dawn	Approved	Special Education Teacher; 1.0 FTE McAuliffe Elementary	Ed MN - Teachers	August 15, 2022 - September 12, 2022
VanDer Bosch, Sandi	Approved	Paraprofessional; 6.25 Hours/ Day Hastings Middle School	ED MN ESP	August 26, 2022 - September 21, 2022

#### ASSIGNMENT CHANGES

NAME	FROM	TO	EMPLOYEE GROUP	EFFECTIVE DATE(S)
Cook, Kristina	Admin Support Asst II; 210 Days / Year Hastings Middle School	Admin Support Asst II; 220 Days / Year Hastings Middle School	HESA	July 1, 2022
Doty, Logan	Paraprofessional; 6.25 Hours / Day Pinecrest Elementary	Paraprofessional; 5.75 Hours / Day Pinecrest Elementary	ED MN ESP	September 6, 2022
Gartzke, Paige	Paraprofessional; 6.25 Hours / Day Kennedy Elementary	Paraprofessional; 5.75 Hours / Day Kennedy Elementary	ED MN ESP	September 6, 2022
Johnson, Pam	Science Teacher; 1.0 FTE Hastings Middle School	Asst Principal; 207 Days / Year Hastings Middle School	Principals	August 22, 2022 - June 30, 2023
Kimbell, Rebecca	Paraprofessional; 6.25 Hours / Day Hastings High School	Paraprofessional; 5.75 Hours / Day Hastings High School	ED MN ESP	September 6, 2022
Klompnower, Kristin	Paraprofessional; 6.25 Hours / Day McAuliffe Elementary	Paraprofessional; 5.75 Hours / Day McAuliffe Elementary	ED MN ESP	September 6, 2022
McNaughton, Kellie	Paraprofessional; 4.5 Hours / Week Tilden	Paraprofessional; 17.5 Hours / Week Tilden	Comm. Ed Para	September 12, 2022 - June 9, 2023
Schumacher, Deb	Paraprofessional; 6.25 Hours / Day McAuliffe Elementary	Paraprofessional; 5.75 Hours / Day McAuliffe Elementary	ED MN ESP	September 6, 2022
Tutewohl, Judy	Admin Support Asst II; 220 Days / Year Hastings Middle School	Admin Support Asst II; 210 Days / Year Hastings Middle School	HESA	July 1, 2022

**Approve the School Breakfast/Lunch/Milk Prices for 2022-2023 School Year**

		<b>Current 21-22</b>	<b>Proposed 22-23</b>	<b>Increase</b>
<b>K-4 Sites</b>	Lunch	\$2.75	<b>\$2.85</b>	\$0.10
<b>5-8 Site</b>	Lunch	\$2.90	<b>\$3.00</b>	\$0.10
<b>9-12 Site</b>	Lunch	\$3.05	<b>\$3.15</b>	\$0.10
<b>Reduced</b>	Lunch	\$0.00	<b>\$0.00</b>	\$0.00
<b>Adult</b>	Lunch	\$3.90	<b>\$4.95</b>	\$1.05
<b>K-Sites</b>	Breakfast	\$0.00	<b>\$0.00</b>	\$0.00
<b>1-4 Sites</b>	Breakfast	\$1.35	<b>\$1.50</b>	\$0.15
<b>5-8 Site</b>	Breakfast	\$1.35	<b>\$1.50</b>	\$0.15
<b>9-12 Site</b>	Breakfast	\$1.35	<b>\$1.50</b>	\$0.15
<b>Reduced</b>	Breakfast	\$0.00	<b>\$0.00</b>	\$0.00
<b>Adult</b>	Breakfast	\$1.90	<b>\$2.25</b>	\$0.35
<b>All Sites</b>	Milk	\$0.50	<b>\$0.50</b>	\$0.00

Adults 22-23 required price

Lunch	<b>\$4.95</b>
Breakfast	<b>\$2.25</b>

\* Student Meal Prices were previously approved. Adult Meal Prices have now been updated.



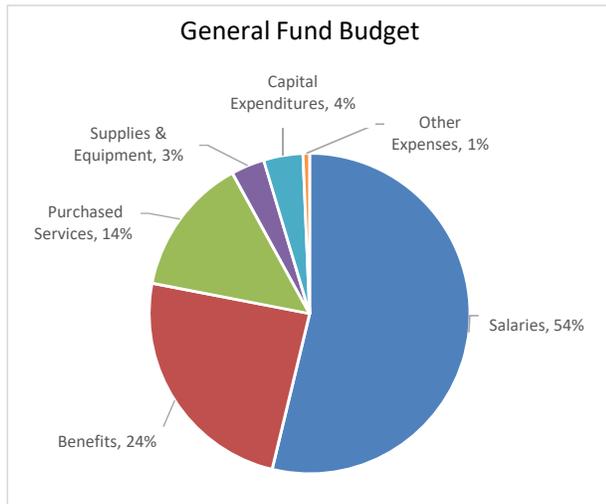
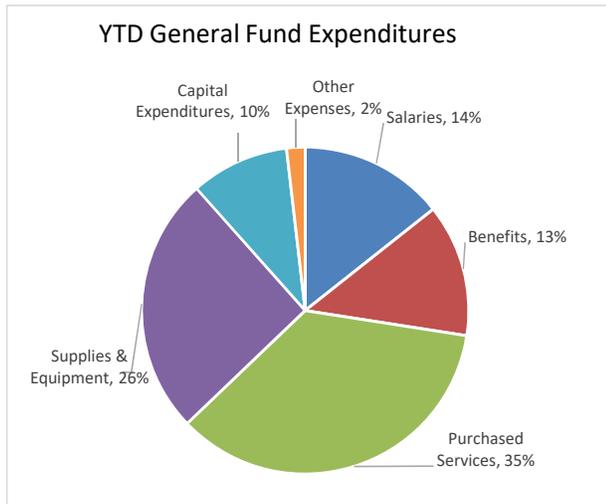
**HASTINGS ISD # 200 BOARD REPORT FOR THE MONTH ENDING: July 2022**

**EXPENDITURE TOTALS**

	<b>FY 2023 Budget (ADP)</b>	<b>**Monthly Expenditures</b>	<b>Year-to-Date Expenditures</b>	<b>Remaining Balance</b>	<b>% Spent</b>
General Fund (01)					
100 Salaries	31,760,365	277,080	277,080	31,483,285	1%
200 Benefits	14,349,213	253,478	253,478	14,095,735	2%
300 Purchased Services	8,255,668	683,480	683,480	7,572,188	8%
400 Supplies & Equipment	1,984,964	494,417	494,417	1,490,547	25%
500 Capital Expenditures	2,342,330	187,946	187,946	2,154,383	8%
800 Other Expenses	390,046	35,440	35,440	354,606	9%
	<b>59,082,586</b>	<b>1,931,842</b>	<b>1,931,842</b>	<b>57,150,744</b>	<b>3%</b>
Food Service Fund (02)	2,798,129	115,892	115,892	2,682,237	4%
Community Service Fund (04)	2,356,817	86,650	86,650	2,270,167	4%
Building Construction Fund (06)	9,870,562	1,009,292	1,009,292	8,861,270	10%
Debt Service Fund (07)	3,873,090	187,970	187,970	3,685,120	5%
Student Activities Fund (10)	350,000	725	725	349,275	0%
Deferred Accounts- Donations/Misc Fund (11)	640,619	10,427	10,427	630,192	2%
Scholarships Fund (12)	120,000	0	0	120,000	0%
<b>Totals</b>	<b>\$79,091,802</b>	<b>\$3,342,798</b>	<b>\$3,342,798</b>	<b>\$75,749,004</b>	

\*\* Monthly expenditures include payroll, finance and encumbrances.

\*\* Some payments are coded to revenue codes and are not included in above monthly expenditures but are included on payment registers.



**PAYROLL DISBURSEMENTS**

Checks & Direct Deposits	7/1/2022	7/31/2022	1,399,396	Pay dates 7/5 and 7/20
Liability Checks & Wires	7/1/2022	7/31/2022	928,863	Bd. Share \$299,647
<b>Total</b>			<b>\$2,328,259</b>	

**FINANCE DISBURSEMENTS**

Checks & Wires	7/1/2022	7/31/2022	2,144,877
<b>Total</b>			<b>\$2,144,877</b>

**SELF-FUNDED INSURANCE**

	<b>Revenue YTD</b>	<b>Expenses YTD</b>	<b>YTD Balance</b>
Dental	87,079	55,663	\$31,415
Health	983,646	668,252	\$315,394

8/10/2022

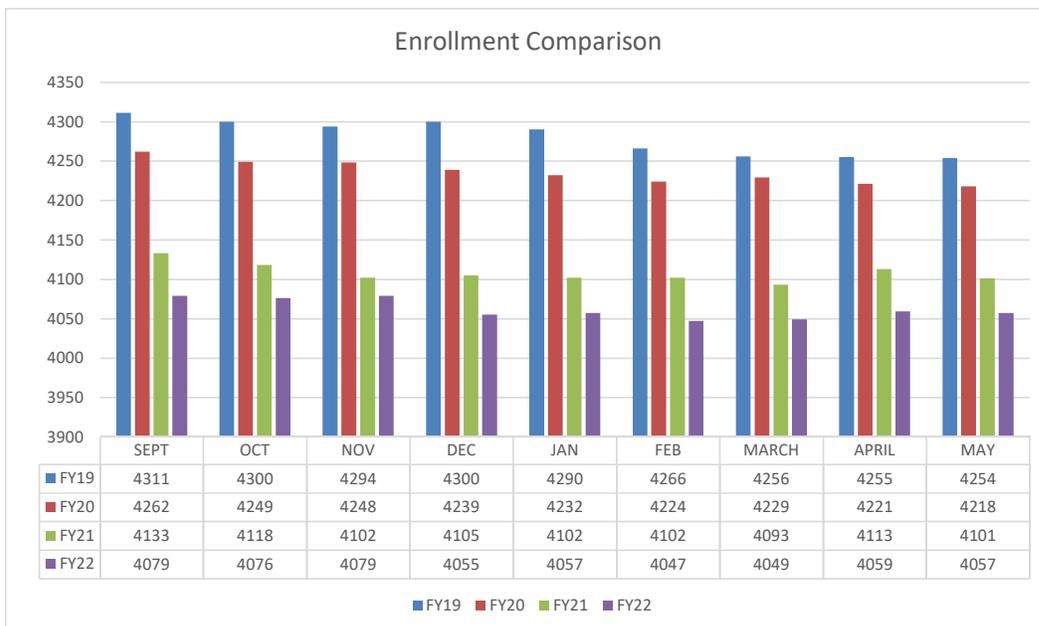
**ELECTRONIC FUND TRANSFERS**

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
7/5/2022	MSDLAF General	MSDLAF Payroll	1,133,753.58	Payroll
7/5/2022	MSDLAF General	MSDLAF Flex	1,454.19	Payroll
7/5/2022	MSDLAF General	MSDLAF AP	10,508.53	Accounts Payable
7/7/2022	MSDLAF General	MSDLAF AP	127,502.03	Accounts Payable
7/7/2022	MSDLAF General	MSDLAF Payroll	8,878.58	Payroll
7/7/2022	MSDLAF General	MSDLAF Health Self Funded	900.00	Health Insurance
7/8/2022	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
7/11/2022	MSDLAF General	MSDLAF AP	201.00	Accounts Payable
7/13/2022	MSDLAF General	MSDLAF Health Self Funded	11,071.91	Health Insurance
7/14/2022	MSDLAF General	Vermillion Bank	8,001.18	Local Receipts
7/15/2022	MSDLAF Bond Proceeds	MSDLAF General	277.54	Accounts Payable
7/15/2022	MSDLAF Bond ProceedsMAX	MSDLAF Bond Proceeds	1,000,000.00	Exchange
7/18/2022	MSDLAF General	MSDLAF AP	842,670.25	Accounts Payable
7/18/2022	Merchants Bank	MSDLAF General	25,000.00	Local Receipts
7/19/2022	MSDLAF General	MSDLAF Health Self Funded	800.00	Health Insurance
7/20/2022	MSDLAF General	MSDLAF Payroll	1,100,879.32	Payroll
7/20/2022	MSDLAF General	MSDLAF Flex	1,484.97	Payroll
7/21/2022	MSDLAF GeneralMAX	MSDLAF General	1,000,000.00	Exchange
7/22/2022	MSDLAF General	MSDLAF AP	410,055.46	Accounts Payable
7/25/2022	MSDLAF General	MSDLAF AP	167,500.00	Accounts Payable
7/25/2022	MSDLAF Bond Proceeds	MSDLAF General	269.98	Accounts Payable
7/26/2022	MSDLAF General	MSDLAF Health Self Funded	135,870.00	Health Insurance
7/26/2022	MSDLAF General	MSDLAF Dental Self Funded	17,291.33	Dental Insurance
7/26/2022	MSDLAF GeneralMAX	MSDLAF General	1,000,000.00	Exchange
7/27/2022	MSDLAF General	MSDLAF Payroll	101,854.06	Payroll
7/29/2022	MSDLAF General	MSDLAF Payroll	5,499.14	Payroll
7/29/2022	MSDLAF General	MSDLAF AP	451,841.78	Accounts Payable
7/29/2022	MSDLAF General	MSDLAF Scholarship	80.00	Local Receipts

\$7,588,644.83

**ENROLLMENT**

<u>GRADE</u>	<u>COUNT</u>	<u>SCHOOL</u>	<u>COUNT</u>	<u>RACE/ETHNICITY</u>	<u>TOTALS</u>
K	266	ALC	36	Hispanic/Latino	267
1	279	High School HOA	84	American Indian/Alaska Native	24
2	281	High School	1294	Asian	51
3	269	Middle School	1243	Black	114
4	305	Elementary:		Native Hawaiian/Pacific Islander	3
5	289	Kennedy	435	White	3347
6	286	Pinecrest	472	Two or more races	251
7	320	McAuliffe	493		4057
8	348		4057		
9	369				
10	362				
11	294	Elementary	1400		
12	353	Middle School	1243		
ALC	36	High School/HOA/ALC	1414		
	4057	<b>Total District</b>	<b>4057</b>		



**INDEPENDENT SCHOOL DISTRICT NO. 200**  
**Hastings High School and Middle School**  
 Extra Curricular Student Activity Accounts  
 Statement of Receipts and Disbursements  
 Year ended June 30, 2023  
 Current Statement as of 7/31/2022

<b>Course Code</b>	<b>Activity Account</b>	<b>Balance 7/1/2022</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Subtotal (Less Interest)</b>	<b>Interest Earned</b>	<b>Balance 6/30/2023</b>
601	Art Club	580.76	0.00	0.00	580.76	0.2730	581.03
608	AVID	2,476.48	0.00	0.00	2,476.48	1.1643	2,477.64
602	Band	1,835.75	0.00	0.00	1,835.75	0.8631	1,836.61
604	Baseball	3,764.20	0.00	0.00	3,764.20	1.7697	3,765.97
605	Basketball - Boys	312.23	0.00	0.00	312.23	0.1468	312.38
609	Choir Tour	543.20	0.00	0.00	543.20	0.2554	543.46
610	Cross Country Running	23.15	0.00	0.00	23.15	0.0109	23.16
613	Fellowship Christian Athletes (FCA)	993.16	0.00	0.00	993.16	0.4669	993.62
614	Football	2,405.82	0.00	0.00	2,405.82	1.1311	2,406.95
615	Gymnastics	2,345.50	0.00	0.00	2,345.50	1.1027	2,346.60
616	French Honor Society (FHS)	1,733.07	0.00	0.00	1,733.07	0.8148	1,733.89
624	Golf - Girls	6.14	0.00	0.00	6.14	0.0029	6.14
622	Marching Band	35,127.21	17,074.51	469.31	51,732.41	23.7215	51,756.14
<b>675</b>	<b>INTEREST EARNED</b>	<b>0.00</b>	<b>83.30</b>	<b>0.00</b>	<b>83.30</b>	<b>-</b>	<b>0.00</b>
623	National Honor Society (NHS)	2,487.83	0.00	0.00	2,487.83	1.1697	2,489.00
625	Nordic Skiing	3,508.25	0.00	0.00	3,508.25	1.6494	3,509.90
626	Orchestra (closed 2020, reopened 2021)	270.36	0.00	0.00	270.36	0.1271	270.49
627	Outdoor Club	50.22	0.00	0.00	50.22	0.0236	50.25
618	Peer Helpers	180.68	0.00	0.00	180.68	0.0849	180.77
632	Show Choir	19,683.21	0.00	0.00	19,683.21	9.2541	19,692.47
643	Soccer - Boys	633.40	0.00	0.00	633.40	0.2978	633.70
647	Spanish Club	12,645.00	0.00	0.00	12,645.00	5.9450	12,650.94
650	Student Council	41,636.89	0.00	0.00	41,636.89	19.5756	41,656.47
652	Tennis - Boys	3,290.90	0.00	0.00	3,290.90	1.5472	3,292.45
653	Tennis - Girls	294.15	0.00	0.00	294.15	0.1383	294.29
655	Thespians	545.84	0.00	0.00	545.84	0.2566	546.09
656	Track	10,097.35	0.00	256.00	9,841.35	4.6362	9,845.99
654	Ultimate Frisbee	524.38	0.00	0.00	524.38	0.2465	524.63
658	Volleyball	527.70	0.00	0.00	527.70	0.2481	527.95
659	Wrestling	5,358.49	0.00	0.00	5,358.49	2.5193	5,361.01
665	Middle School Yearbook	1,423.11	0.00	0.00	1,423.11	0.6691	1,423.78
666	Middle School Student Council	6,781.41	0.00	0.00	6,781.41	3.1883	6,784.60
		<b>162,085.85</b>	<b>17,157.81</b>	<b>725.31</b>	<b>178,518.35</b>	<b>83.3000</b>	<b>178,518.35</b>

INDEPENDENT SCHOOL DISTRICT NO. 200  
HASTINGS, MINNESOTA  
TREASURER'S REPORT TO SCHOOL BOARD

July 2022 Investment Reconciliation - %-104-%

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND - 01	19,500,000.00	0.00	0.00	19,500,000.00
BOND FUND - 06	0.00	0.00	0.00	0.00
SCHOLARSHIP FUND - 12	10,000.00	0.00	0.00	10,000.00
DENTAL SELF FUNDED - 20	498,000.00	0.00	0.00	498,000.00
HEALTH SELF FUNDED - 21	2,500,000.00	0.00	1,000,000.00	1,500,000.00
<b>TOTALS</b>	<b>22,508,000.00</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b><u>21,508,000.00</u></b>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Certificates of Deposit - MSDLAF - General	0.00	0.00	0.00
Term - MSDLAF - General	19,500,000.00	0.00	19,500,000.00
Term - MSDLAF - Bond	0.00	0.00	0.00
Managed Account - MSDLAF - Bond	0.00	0.00	0.00
Scholarship CD	10,000.00	0.00	10,000.00
Certificates of Deposit - MSDLAF - Dental	248,000.00	0.00	248,000.00
Term - MSDLAF - Dental	250,000.00	0.00	250,000.00
Term - MSDLAF - Health	1,500,000.00	0.00	1,500,000.00
<b>TREASURER'S BALANCE</b>	<b>21,508,000.00</b>	<b>0.00</b>	<b><u>21,508,000.00</u></b>

INDEPENDENT SCHOOL DISTRICT NO. 200  
HASTINGS, MINNESOTA  
TREASURER'S REPORT TO SCHOOL BOARD

July 2022 Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND- 01	12,442,321.15	1,820,199.73	(7,338,632.56)	6,923,888.32
FOOD SERVICE FUND - 02	1,133,557.81	116,369.10	(51,172.85)	1,198,754.06
COMMUNITY ED - 04	801,329.52	117,508.30	58,207.38	977,045.20
BUILDING CONSTRUCTION - 06	9,582,521.38	11,716.58	(865,461.82)	8,728,776.14
DEBT REDEMPTION - 07	15,469,879.81	47,800.98	2,738,670.91	18,256,351.70
STUDENT ACTIVITY FUND -10	162,085.85	17,157.81	(725.31)	178,518.35
DEFERRED ACCOUNTS - 11	697,642.98	7,372.11	(50,249.06)	654,766.03
SCHOLARSHIP - 12	225,709.66	354.34	0.00	226,064.00
TRUST - 18	69,213.72	0.00	71.36	69,285.08
DENTAL SELF FUNDED - 20	632,521.81	733.54	(38,371.97)	594,883.38
HEALTH SELF FUNDED -21	3,539,302.92	4,237.01	473,901.17	4,017,441.10
OPEB PERA/CE TRUST - 45	5,479,025.58	0.00	6,136.90	5,485,162.48
<b>TOTALS</b>	<b>50,235,112.19</b>	<b>2,143,449.50</b>	<b>(5,067,625.85)</b>	<b>47,310,935.84</b>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Merchants Bank	86,269.92	0.00	0.00	21.21	86,291.13
MSDLAF AP	959,620.69	(908,792.02)	0.00	0.00	50,828.67
MSDLAF Payroll	128,873.56	(15,840.64)	0.00	22,571.33	135,604.25
MSDLAF Scholarship	226,064.00	0.00	0.00	0.00	226,064.00
MSDLAF General	15,224,883.10	0.00	18,334.18	0.00	15,243,217.28
MSDLAF Flex	42,527.38	0.00	0.00	182.51	42,709.89
MSDLAF Dental Self Funded	607,845.60	(12,962.22)	0.00	0.00	594,883.38
MSDLAF Health Self Funded	4,113,990.37	0.00	0.00	(104,708.59)	4,009,281.78
MSDLAF Bond Proceeds	9,429,021.51	(700,245.37)	0.00	0.00	8,728,776.14
Vermillion Bank	174,854.56	(887.84)	0.00	0.00	173,966.72
MidAmerica - CE Trust	69,285.08	0.00	0.00	0.00	69,285.08
OPEB PERA/CE Trust Account	5,486,510.98	0.00	0.00	0.00	5,486,510.98
US Bank Escrow	12,631,016.54	0.00	0.00	(167,500.00)	12,463,516.54
<b>TREASURER'S BALANCE</b>	<b>49,180,763.29</b>	<b>(1,638,728.09)</b>	<b>18,334.18</b>	<b>(249,433.54)</b>	<b>47,310,935.84</b>

# HASTINGS PUBLIC SCHOOLS

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
MB	P301MB	99357		Wire	1	10229	MERCHANTS BANK FEES	C Corporation	No	Yes	No	07/15/2022	40.34
Bank Total:												\$40.34	
USAP	P30102	99305		Wire	1	9012	PITNEY BOWES POSTAGE BY PHONE	C Corporation	No	Yes	No	07/07/2022	1,000.00
USAP	P30115	99358		Wire	1	10920	AFFINETY - MERCH BANK FEES (WIRE)	S Corporation	No	Yes	No	07/15/2022	873.55
USAP	P30115	99359		Wire	1	2976	SALES TAX (MN DEPT REVENUE)	Other	No	Yes	No	07/15/2022	502.00
USAP	P30115	99360		Wire	1	3917	R1 MINNESOTA UI FUND	Other	Yes	Yes	Yes	07/15/2022	34,379.54
USAP	P30115	99360		Wire	1	3917	R1 MINNESOTA UI FUND	Other	Yes	Yes	Yes	07/22/2022	(34,379.54)
USAP	P30115	99361		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	07/15/2022	4,371.15
USAP	P30115	99408		Wire	1	9557	BMO HARRIS BANK NA	C Corporation	No	Yes	No	07/15/2022	3,508.00
USAP	P30115	99409		Wire	1	9860	MINNESOTA STATE RETIREMENT SYST	Other	No	Yes	No	07/15/2022	6,000.00
USAP	P30103	99454		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	07/22/2022	7,509.76
USAP	P30103	99455		Wire	1	9860	MINNESOTA STATE RETIREMENT SYST	Other	No	Yes	No	07/22/2022	71,187.75
USAP	P30103	99456		Wire	1	9935	ELEYO FEES	S Corporation	No	Yes	No	07/22/2022	4,338.36
USAP	P30103	99477		Wire	1	11387	AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	07/22/2022	7,034.98
USAP	P30103	99478		Wire	1	2855	US BANK	C Corporation	No	Yes	No	07/22/2022	19,957.50
USAP	P30130	99523		Wire	1	3167	MSDLAF BANK FEES	Other	No	Yes	No	07/29/2022	132.68
USAP	P30130	99555		Wire	1	2855	US BANK	C Corporation	No	Yes	No	07/29/2022	167,500.00
USAP	P30101	99291	829011	Check	1	3775	Elementary Summer Schl Petty Cs		Yes	Yes	No	07/01/2022	600.00
USAP	P30101	99297	829012	Check	1	9863	R2 GENUINE PARTS COMPANY	C Corporation	Yes	Yes	No	07/01/2022	143.35
USAP	P30101	99293	829013	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	07/01/2022	384.12
USAP	P30101	99294	829014	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	Yes	No	07/01/2022	407.64
USAP	P30101	99296	829015	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	07/01/2022	2,585.40
USAP	P30101	99292	829016	Check	1	10927	MCDOWELL, ROBERT		Yes	Yes	No	07/01/2022	106.47
USAP	P30101	99290	829017	Check	1	2452	STAGES THEATRE CO INC	C Corporation	Yes	Yes	No	07/01/2022	2,184.00
USAP	P30101	99295	829018	Check	1	4015	R1 VIRCO	C Corporation	Yes	No	No	07/01/2022	4,097.55
USAP	P30102	99333	829019	Check	1	9488	ALLIED BLACKTOP COMPANY	S Corporation	Yes	Yes	No	07/07/2022	37,525.00
USAP	P30102	99318	829020	Check	1	1939	R1 BOOKSOURCE	S Corporation	Yes	Yes	No	07/07/2022	1,309.95
USAP	P30102	99309	829021	Check	1	11159	CAIN, SCOTT		Yes	Yes	No	07/07/2022	500.00
USAP	P30102	99334	829022	Check	1	9747	R1 CULINEX	S Corporation	Yes	Yes	No	07/07/2022	128.26
USAP	P30102	99331	829023	Check	1	9028	DAKOTA COUNTY FINANCIAL SERVICE	Other	Yes	Yes	No	07/07/2022	5,499.06
USAP	P30102	99330	829024	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	07/07/2022	184.38
USAP	P30102	99316	829025	Check	1	1358	EARL F ANDERSEN	LLC - S Corp	Yes	No	No	07/07/2022	7,630.00
USAP	P30102	99327	829026	Check	1	7322	R1 FERGUSON ENTERPRISES	C Corporation	Yes	Yes	No	07/07/2022	783.91
USAP	P30102	99317	829027	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	07/07/2022	101.82
USAP	P30102	99325	829028	Check	1	3030	GROTH MUSIC	S Corporation	Yes	Yes	No	07/07/2022	156.20
USAP	P30102	99307	829029	Check	1	11133	HASTINGS CREAMERY LLC	Ind/Sole Proprietor	Yes	Yes	No	07/07/2022	2,277.66
USAP	P30102	99311	829030	Check	1	11239	R1 HLS OUTDOOR	C Corporation	Yes	Yes	No	07/07/2022	2,429.50
USAP	P30102	99329	829031	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	07/07/2022	3,121.43

## HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USAP	P30102	99337	829032	Check	1	5828	JIM CARLSON LEASING CO.	C Corporation	Yes	No	No	07/07/2022	700.00
USAP	P30102	99312	829033	Check	1	11260	KRISTIN DAVIS LAW LLC	LLC - S Corp	Yes	Yes	No	07/07/2022	575.00
USAP	P30102	99310	829034	Check	1	11163	LEYDE, JEFF OR JILL		Yes	No	No	07/07/2022	250.00
USAP	P30102	99336	829035	Check	1	3120	R1 MASE	C Corporation	Yes	No	No	07/07/2022	1,172.00
USAP	P30102	99328	829036	Check	1	7494	MIDWEST SPECIAL INSTRUMENTS	S Corporation	Yes	Yes	No	07/07/2022	540.00
USAP	P30102	99319	829037	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	07/07/2022	840.93
USAP	P30102	99326	829038	Check	1	5717	NORTHEAST METRO DISTRICT 916	Other	Yes	Yes	No	07/07/2022	23,716.80
USAP	P30102	99313	829039	Check	1	11348	NORTHWEST PASSAGE LTD	C Corporation	Yes	Yes	No	07/07/2022	3,410.00
USAP	P30102	99308	829040	Check	1	11147	R1 PERFORMANCE HEALTH SUPPLY INC	C Corporation	Yes	Yes	No	07/07/2022	2,136.61
USAP	P30102	99338	829041	Check	1	8152	PITNEY BOWES	C Corporation	Yes	Yes	No	07/07/2022	1,863.25
USAP	P30102	99306	829042	Check	1	10201	POEPL, JIM		Yes	Yes	No	07/07/2022	1,000.00
USAP	P30102	99335	829043	Check	1	2819	REPUBLIC SERVICES #923	C Corporation	Yes	Yes	No	07/07/2022	6,572.39
USAP	P30102	99314	829044	Check	1	11373	ROBERTSON, SAM		Yes	Yes	No	07/07/2022	150.00
USAP	P30102	99320	829045	Check	1	2352	R1 SCHOOL HEALTH CORPORATION	S Corporation	Yes	Yes	No	07/07/2022	12,746.44
USAP	P30102	99321	829046	Check	1	2519	TEAM SPORTING GOODS	S Corporation	Yes	Yes	No	07/07/2022	720.12
USAP	P30102	99322	829047	Check	1	2548	R1 T-MOBILE	C Corporation	Yes	Yes	No	07/07/2022	169.54
USAP	P30102	99323	829048	Check	1	2548	R1 T-MOBILE	C Corporation	Yes	Yes	No	07/07/2022	1,600.00
USAP	P30102	99324	829049	Check	1	2563	TROPHIES PLUS	Ind/Sole Proprietor	Yes	Yes	No	07/07/2022	330.00
USAP	P30102	99315	829050	Check	1	11437	VOLUME CASES	S Corporation	Yes	No	No	07/07/2022	6,544.62
USAP	P30102	99332	829051	Check	1	9481	WELCH, MARISSA		Yes	Yes	No	07/07/2022	18.16
USAP	P30115	99391	829052	Check	1	5510	ACCELERATED TECHNOLOGIES LLC	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	2,776.85
USAP	P30115	99434	829053	Check	1	5510	ACCELERATED TECHNOLOGIES LLC	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	110.00
USAP	P30115	99398	829054	Check	1	7780	AMIOT SCHOLASTIC RECOGNITION INI	S Corporation	Yes	Yes	No	07/15/2022	11,533.00
USAP	P30115	99365	829055	Check	1	10886	ANDERSON, DAVE		Yes	Yes	No	07/15/2022	500.00
USAP	P30115	99395	829056	Check	1	7665	R1 ARC DOCUMENT SOLUTIONS LLC	LLC - C Corp	Yes	Yes	No	07/15/2022	218.58
USAP	P30115	99440	829057	Check	1	8674	R1 ARTHUR J. GALLAGHER RISK MGMT SI	C Corporation	Yes	Yes	No	07/15/2022	29,005.76
USAP	P30115	99414	829058	Check	1	10919	R1 ARVIG	S Corporation	Yes	Yes	No	07/15/2022	1,205.95
USAP	P30115	99403	829059	Check	1	8681	CANVAS HEALTH	C Corporation	Yes	Yes	No	07/15/2022	9,044.12
USAP	P30115	99416	829060	Check	1	1214	CDW GOVERNMENT	LLC - C Corp	Yes	Yes	No	07/15/2022	21,380.00
USAP	P30115	99432	829061	Check	1	4811	CENTER FOR EFFECTIVE SCHOOL OPI	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	17,900.00
USAP	P30115	99439	829062	Check	1	7911	CENTURYLINK	C Corporation	Yes	Yes	No	07/15/2022	89.40
USAP	P30115	99442	829063	Check	1	9128	CESO TRANSPORTATION LLC	LLC - S Corp	Yes	Yes	No	07/15/2022	49,500.00
USAP	P30115	99379	829064	Check	1	1235	CITY OF HASTINGS	Other	Yes	Yes	No	07/15/2022	56,324.73
USAP	P30115	99417	829065	Check	1	1235	CITY OF HASTINGS	Other	Yes	Yes	No	07/15/2022	2,833.33
USAP	P30115	99400	829066	Check	1	7840	CLINICARE CORPORATION	S Corporation	Yes	Yes	No	07/15/2022	2,141.40
USAP	P30115	99380	829067	Check	1	1257	COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	Yes	No	07/15/2022	72.50
USAP	P30115	99437	829068	Check	1	6745	CULLIGAN OF STILLWATER	S Corporation	Yes	Yes	No	07/15/2022	406.60
USAP	P30115	99394	829069	Check	1	7398	R1 CUSTOM EDUCATION SOLUTIONS	C Corporation	Yes	Yes	No	07/15/2022	2,947.96
USAP	P30115	99429	829070	Check	1	3399	R1 DALCO	S Corporation	Yes	Yes	No	07/15/2022	183.78

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
												Date		
USAP	P30115	99404	829071	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	07/15/2022	549.35	
USAP	P30115	99405	829072	Check	1	8840	R1 DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	07/15/2022	144.11	
USAP	P30115	99411	829073	Check	1	10860	DEPARTMENT OF TRANSPORTATION	Other	Yes	Yes	No	07/15/2022	743.00	
USAP	P30115	99415	829074	Check	1	11095	EDPUZZLE INC	C Corporation	Yes	No	No	07/15/2022	3,900.00	
USAP	P30115	99435	829075	Check	1	6190	R2 EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	Yes	No	07/15/2022	493.37	
USAP	P30115	99401	829076	Check	1	8293	GANRUD, PATRICIA		Yes	No	No	07/15/2022	30.00	
USAP	P30115	99418	829077	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	Yes	No	07/15/2022	158.39	
USAP	P30115	99419	829078	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	Yes	No	07/15/2022	1,059.24	
USAP	P30115	99446	829079	Check	1	9998	HIRTE, DIANA	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	210.00	
USAP	P30115	99406	829080	Check	1	9329	HOMETOWN ACE HARDWARE	S Corporation	Yes	Yes	No	07/15/2022	1,417.18	
USAP	P30115	99393	829081	Check	1	7323	R1 HOUGHTON MIFFLIN HARCOURT	C Corporation	Yes	Yes	No	07/15/2022	1,123.00	
USAP	P30115	99397	829082	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	07/15/2022	6,980.36	
USAP	P30115	99438	829083	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	07/15/2022	68.16	
USAP	P30115	99381	829084	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	Yes	No	07/15/2022	33,196.94	
USAP	P30115	99420	829085	Check	1	1665	INTERMEDIATE SCHOOL DIST 917	Other	Yes	Yes	No	07/15/2022	57,541.31	
USAP	P30115	99412	829086	Check	1	10868	R1 INTRADO INTERACTIVE SERVICES CO	C Corporation	Yes	Yes	No	07/15/2022	5,722.50	
USAP	P30115	99372	829087	Check	1	11462	JOHNSON, TONY		Yes	Yes	No	07/15/2022	250.00	
USAP	P30115	99399	829088	Check	1	7804	KIDCREATE STUDIO	LLC - S Corp	Yes	Yes	No	07/15/2022	780.00	
USAP	P30115	99362	829089	Check	1	10552	LEE, CODY OR WENDY		Yes	Yes	No	07/15/2022	500.00	
USAP	P30115	99371	829090	Check	1	11287	LINDE GAS & EQUIPMENT INC	C Corporation	Yes	Yes	No	07/15/2022	38.29	
USAP	P30115	99444	829091	Check	1	9776	R1 LOFFLER COMPANIES	S Corporation	Yes	Yes	No	07/15/2022	587.00	
USAP	P30115	99422	829092	Check	1	1890	R1 MASA	C Corporation	Yes	No	No	07/15/2022	199.00	
USAP	P30115	99423	829093	Check	1	1919	R01 MCGRAW HILL	C Corporation	Yes	Yes	No	07/15/2022	33,472.59	
USAP	P30115	99421	829094	Check	1	1786	MCTAGUE, JON		Yes	Yes	No	07/15/2022	30.00	
USAP	P30115	99382	829095	Check	1	1942	MENARDS	S Corporation	Yes	Yes	No	07/15/2022	319.76	
USAP	P30115	99407	829096	Check	1	9427	R1 MERZER M.A., L.P., SHEILA	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	347.50	
USAP	P30115	99424	829097	Check	1	1946	MESPA	Other	Yes	Yes	No	07/15/2022	2,895.00	
USAP	P30115	99369	829098	Check	1	11175	METCALF, MELISSA		Yes	Yes	No	07/15/2022	500.00	
USAP	P30115	99373	829099	Check	1	11463	MIGHTY LOCK AND SAFE SECURITY SC	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	305.00	
USAP	P30115	99383	829100	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	Yes	No	07/15/2022	53,538.59	
USAP	P30115	99441	829101	Check	1	8687	R1 MN INSURANCE SCHOLASTIC TRUST	Other	Yes	Yes	No	07/15/2022	296,316.16	
USAP	P30115	99367	829102	Check	1	10987	NICOL, BARBARA	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	1,050.00	
USAP	P30115	99392	829103	Check	1	5717	NORTHEAST METRO DISTRICT 916	Other	Yes	No	No	07/15/2022	13,572.00	
USAP	P30115	99366	829104	Check	1	10981	OLSEN, KELLY		Yes	No	No	07/15/2022	227.92	
USAP	P30115	99384	829105	Check	1	2146	ORKIN PEST CONTROL INC.	C Corporation	Yes	Yes	No	07/15/2022	387.25	
USAP	P30115	99436	829106	Check	1	6426	PAPCO	C Corporation	Yes	Yes	No	07/15/2022	124.26	
USAP	P30115	99374	829107	Check	1	11464	PARKS, RICHARD		Yes	Yes	No	07/15/2022	250.00	
USAP	P30115	99376	829108	Check	1	11466	POEPL, JACOB		Yes	Yes	No	07/15/2022	500.00	
USAP	P30115	99364	829109	Check	1	10878	R.E. WAHLSTROM CONCRETE AND DIV	Ind/Sole Proprietor	Yes	No	No	07/15/2022	9,600.00	

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												Date		
USAP	P30115	99385	829110	Check	1	2275	RENT & SAVE	S Corporation	Yes	Yes	No	07/15/2022	1,212.60	
USAP	P30115	99378	829111	Check	1	11470	RONDEAU, NICHOLAS OR AMY		Yes	Yes	No	07/15/2022	250.00	
USAP	P30115	99402	829112	Check	1	8633	RUPP ANDERSON SQUIRES & WALDSF	C Corporation	Yes	Yes	No	07/15/2022	3,334.80	
USAP	P30115	99363	829113	Check	1	10848	SAVVAS LEARNING COMPANY LLC	LLC - Partnership	Yes	Yes	No	07/15/2022	1,237.50	
USAP	P30115	99431	829114	Check	1	4351	SCENARIO LEARNING LLC	LLC - C Corp	Yes	Yes	No	07/15/2022	3,325.00	
USAP	P30115	99413	829115	Check	1	10903	SECURITAS ELECTRONIC SECURITY IN	C Corporation	Yes	Yes	No	07/15/2022	2,756.28	
USAP	P30115	99370	829116	Check	1	11196	SHRED IT USA - C/O STERICYCLE INC.	C Corporation	Yes	Yes	No	07/15/2022	187.18	
USAP	P30115	99377	829117	Check	1	11467	SITELOGIQ INC	C Corporation	Yes	Yes	No	07/15/2022	100.00	
USAP	P30115	99390	829118	Check	1	4115	SKYHAWKS	LLC - S Corp	Yes	Yes	No	07/15/2022	309.40	
USAP	P30115	99430	829119	Check	1	4115	SKYHAWKS	LLC - S Corp	Yes	Yes	No	07/15/2022	288.00	
USAP	P30115	99425	829120	Check	1	2461	STATE CHEMICAL SOLUTIONS	S Corporation	Yes	Yes	No	07/15/2022	493.42	
USAP	P30115	99386	829121	Check	1	2476	STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	1,505.00	
USAP	P30115	99426	829122	Check	1	2476	STERNAU & ASSOCIATES	Ind/Sole Proprietor	Yes	Yes	No	07/15/2022	2,323.17	
USAP	P30115	99375	829123	Check	1	11465	STEWART, JOSEPH OR MINDY		Yes	Yes	No	07/15/2022	1,000.00	
USAP	P30115	99443	829124	Check	1	9766	T&S PROPERTIES, LLC	LLC - Partnership	Yes	Yes	No	07/15/2022	315.00	
USAP	P30115	99410	829125	Check	1	1080	TEACHER SYNERGY INC	LLC - Partnership	Yes	Yes	No	07/15/2022	536.67	
USAP	P30115	99433	829126	Check	1	5203	TEACHERS CURRICULUM INSTITUTE	LLC - Partnership	Yes	Yes	No	07/15/2022	7,948.00	
USAP	P30115	99368	829127	Check	1	10990	TEAMWORKS INTERNATIONAL INC.	S Corporation	Yes	No	No	07/15/2022	689.35	
USAP	P30115	99387	829128	Check	1	2522	TERRY'S HARDWARE	S Corporation	Yes	Yes	No	07/15/2022	11,832.99	
USAP	P30115	99445	829129	Check	1	9850	TWIN CITY FILTER SERVICE INC	C Corporation	Yes	Yes	No	07/15/2022	3,293.32	
USAP	P30115	99427	829130	Check	1	2567	U.S. BANK	C Corporation	Yes	Yes	No	07/15/2022	512.50	
USAP	P30115	99388	829131	Check	1	3277	UPPER LAKES FOODS, INC	S Corporation	Yes	Yes	No	07/15/2022	2,331.67	
USAP	P30115	99389	829132	Check	1	4015	VIRCO	C Corporation	Yes	No	No	07/15/2022	2,373.00	
USAP	P30115	99428	829133	Check	1	2633	ZAYO GROUP HOLDINGS INC	C Corporation	Yes	Yes	No	07/15/2022	3,954.08	
USAP	P30115	99396	829134	Check	1	7702	ZIETLOW, ROSEMARIE OR ROBERT		Yes	Yes	No	07/15/2022	250.00	
USAP	P30103	99457	829135	Check	1	10142	ALLSTREAM	LLC - C Corp	Yes	Yes	No	07/22/2022	54,216.53	
USAP	P30103	99466	829136	Check	1	3155	BEHNKE, RON		Yes	Yes	No	07/22/2022	31.24	
USAP	P30103	99467	829137	Check	1	3748	CENTERPOINT ENERGY	C Corporation	Yes	No	No	07/22/2022	7,350.04	
USAP	P30103	99492	829138	Check	1	9747	CULINEX	S Corporation	Yes	Yes	No	07/22/2022	58.16	
USAP	P30103	99489	829139	Check	1	3399	DALCO	S Corporation	Yes	No	No	07/22/2022	768.62	
USAP	P30103	99473	829140	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	Yes	No	07/22/2022	33.48	
USAP	P30103	99471	829141	Check	1	7322	FERGUSON ENTERPRISES	C Corporation	Yes	Yes	No	07/22/2022	4,872.12	
USAP	P30103	99460	829142	Check	1	10558	GORDER, CARRIE		Yes	No	No	07/22/2022	250.00	
USAP	P30103	99488	829143	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	Yes	No	07/22/2022	510.84	
USAP	P30103	99482	829144	Check	1	11239	HLS OUTDOOR	C Corporation	Yes	Yes	No	07/22/2022	235.28	
USAP	P30103	99458	829145	Check	1	10420	HOPE ENGLISH-SPANISH INTERPRETE	Ind/Sole Proprietor	Yes	No	No	07/22/2022	1,149.00	
USAP	P30103	99472	829146	Check	1	7721	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	07/22/2022	43.11	
USAP	P30103	99474	829147	Check	1	9029	KLEIN, JIM		Yes	No	No	07/22/2022	250.00	
USAP	P30103	99463	829148	Check	1	1876	MALLOY, MONTAGUE, KARNOWSKI,	C Corporation	Yes	No	No	07/22/2022	8,310.00	

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												Date		
USAP	P30103	99487	829149	Check	1	11473	R2	Mariel Grubar		Yes	No	No	07/22/2022	215.00
USAP	P30103	99486	829150	Check	1	11473	R1	Mary Kelm		Yes	No	No	07/22/2022	215.00
USAP	P30103	99464	829151	Check	1	1977		MINNESOTA COACHES INC	S Corporation	Yes	No	No	07/22/2022	109,132.86
USAP	P30103	99468	829152	Check	1	3917	R1	MINNESOTA UI FUND	Other	Yes	No	No	07/22/2022	34,379.54
USAP	P30103	99461	829153	Check	1	10780		MN CPR, LLC	Ind/Sole Proprietor	Yes	Yes	No	07/22/2022	900.00
USAP	P30103	99484	829154	Check	1	11449		ORTON-GILLINGHAM OF MN	Other	Yes	No	No	07/22/2022	8,000.00
USAP	P30103	99485	829155	Check	1	11472		PEABODY ENTERPRISES INC	S Corporation	Yes	Yes	No	07/22/2022	34,620.00
USAP	P30103	99465	829156	Check	1	2266		REGION 3AA	C Corporation	Yes	Yes	No	07/22/2022	86.25
USAP	P30103	99476	829157	Check	1	9839		RYMAL, CHRISTA		Yes	No	No	07/22/2022	500.00
USAP	P30103	99469	829158	Check	1	4351	R1	SCENARIO LEARNING LLC	LLC - C Corp	Yes	No	No	07/22/2022	848.00
USAP	P30103	99490	829159	Check	1	4351	R1	SCENARIO LEARNING LLC	LLC - C Corp	Yes	No	No	07/22/2022	9,927.80
USAP	P30103	99481	829160	Check	1	10903	R1	SECURITAS ELECTRONIC SECURITY IN	C Corporation	Yes	Yes	No	07/22/2022	340.20
USAP	P30103	99479	829161	Check	1	10535	R1	SEESAW	C Corporation	Yes	Yes	No	07/22/2022	8,550.00
USAP	P30103	99491	829162	Check	1	8312		SpEd FORMS LLC	Ind/Sole Proprietor	Yes	No	No	07/22/2022	12,234.11
USAP	P30103	99459	829163	Check	1	10538		SPORTSGRAPHICS INC	S Corporation	Yes	Yes	No	07/22/2022	7,820.00
USAP	P30103	99475	829164	Check	1	9030		STRAKA, RYAN		Yes	No	No	07/22/2022	500.00
USAP	P30103	99462	829165	Check	1	10898	R1	SYMMETRY ENERGY SOLUTIONS	LLC - Partnership	Yes	Yes	No	07/22/2022	1,101.64
USAP	P30103	99480	829166	Check	1	1080	R1	TEACHER SYNERGY INC	LLC - Partnership	Yes	No	No	07/22/2022	68.49
USAP	P30103	99483	829167	Check	1	11446		THOMPSON, JENNIFER		Yes	No	No	07/22/2022	160.96
USAP	P30103	99470	829168	Check	1	6727		ZEH TEK INC	S Corporation	Yes	No	No	07/22/2022	112.00
USAP	P30130	99556	829169	Check	1	1012		ACCLAIM SERVICES, INC	C Corporation	Yes	No	No	07/29/2022	4,414.50
USAP	P30130	99535	829170	Check	1	11474		ACOUSTICS ASSOCIATES INC	S Corporation	Yes	No	No	07/29/2022	24,080.00
USAP	P30130	99557	829171	Check	1	1029		AIM ELECTRONICS, INC.	C Corporation	Yes	No	No	07/29/2022	18,764.25
USAP	P30130	99534	829172	Check	1	11452		AIRBORNE ATHLETICS INC	S Corporation	Yes	No	No	07/29/2022	5,345.00
USAP	P30130	99563	829173	Check	1	11468		ANDERSON AUTOMATION LLC	Ind/Sole Proprietor	Yes	No	No	07/29/2022	10,200.14
USAP	P30130	99531	829174	Check	1	11213		ANDERSON, ERIN		Yes	No	No	07/29/2022	209.66
USAP	P30130	99537	829175	Check	1	11485		ANDERSON, LISA		Yes	No	No	07/29/2022	250.00
USAP	P30130	99558	829176	Check	1	10641		BAYCOM INC	S Corporation	Yes	No	No	07/29/2022	520.00
USAP	P30130	99568	829177	Check	1	1156		BIX PRODUCE COMPANY LLC	Partnership	Yes	No	No	07/29/2022	283.20
USAP	P30130	99529	829178	Check	1	10884		BLOOMQUIST, JIM		Yes	No	No	07/29/2022	1,000.00
USAP	P30130	99536	829179	Check	1	11478		BROWN, JASON		Yes	No	No	07/29/2022	250.00
USAP	P30130	99548	829180	Check	1	7120	R2	BSN SPORTS LLC	C Corporation	Yes	No	No	07/29/2022	9,179.70
USAP	P30130	99546	829181	Check	1	4756		BUNKER HILLS GOLF COURSE	Other	Yes	No	No	07/29/2022	294.00
USAP	P30130	99565	829182	Check	1	11475		BUSINESS RADIO LICENSING	Ind/Sole Proprietor	Yes	No	No	07/29/2022	110.00
USAP	P30130	99566	829183	Check	1	11479		BUSSE, THERAN		Yes	No	No	07/29/2022	8.98
USAP	P30130	99594	829184	Check	1	7295		CENTURYLINK	C Corporation	Yes	No	No	07/29/2022	166.06
USAP	P30130	99595	829185	Check	1	7332		CENTURYLINK	C Corporation	Yes	No	No	07/29/2022	3,563.95
USAP	P30130	99559	829186	Check	1	10730	R1	COMMUNITIES IN SCHOOLS OF THE T	Other	Yes	No	No	07/29/2022	95,000.00
USAP	P30130	99570	829187	Check	1	1257		COMPUTER INTEGRATION TECHNOLO	S Corporation	Yes	No	No	07/29/2022	109,705.86

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USAP	P30130	99524	829188	Check	1	10556	CONQUER NINJA GYMS	LLC - Partnership	Yes	No	No	07/29/2022	518.75		
USAP	P30130	99571	829189	Check	1	1286	CUB FOODS	LLC - S Corp	Yes	No	No	07/29/2022	115.73		
USAP	P30130	99587	829190	Check	1	3399	R1 DALCO	S Corporation	Yes	No	No	07/29/2022	1,554.26		
USAP	P30130	99561	829191	Check	1	11192	R48 DANA WINKLER		Yes	No	No	07/29/2022	55.60		
USAP	P30130	99564	829192	Check	1	11473	R3 Dean Markuson		Yes	No	No	07/29/2022	420.00		
USAP	P30130	99551	829193	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	07/29/2022	10.95		
USAP	P30130	99599	829194	Check	1	8840	DEFINITIVE TECHNOLOGY SOLUTIONS	S Corporation	Yes	No	No	07/29/2022	40.04		
USAP	P30130	99602	829195	Check	1	9817	EMERGENCY OUTFITTERS INC	C Corporation	Yes	No	No	07/29/2022	1,237.00		
USAP	P30130	99590	829196	Check	1	5479	ESTR PUBLICATIONS	C Corporation	Yes	No	No	07/29/2022	577.40		
USAP	P30130	99572	829197	Check	1	1409	FISHER SCIENTIFIC	LLC - C Corp	Yes	No	No	07/29/2022	19.29		
USAP	P30130	99553	829198	Check	1	9863	R2 GENUINE PARTS COMPANY	C Corporation	Yes	No	No	07/29/2022	50.98		
USAP	P30130	99573	829199	Check	1	1457	R1 GIBBS FARM/RCHS	C Corporation	Yes	No	No	07/29/2022	915.00		
USAP	P30130	99574	829200	Check	1	1482	GRAINGER, W.W..	C Corporation	Yes	No	No	07/29/2022	616.76		
USAP	P30130	99543	829201	Check	1	3597	GRAND SLAM	S Corporation	Yes	No	No	07/29/2022	1,413.00		
USAP	P30130	99586	829202	Check	1	3030	GROTH MUSIC	S Corporation	Yes	No	No	07/29/2022	67.75		
USAP	P30130	99554	829203	Check	1	9880	GUSTAFSON, JILL		Yes	No	No	07/29/2022	243.60		
USAP	P30130	99533	829204	Check	1	11444	H2I GROUP	S Corporation	Yes	No	No	07/29/2022	9,576.00		
USAP	P30130	99585	829205	Check	1	2879	HASTINGS AREA ROTARY CLUB	Other	Yes	No	No	07/29/2022	150.00		
USAP	P30130	99545	829206	Check	1	3718	HASTINGS PARKS & RECREATION	Other	Yes	No	No	07/29/2022	1,253.76		
USAP	P30130	99575	829207	Check	1	1582	HILLYARD INC-MINNEAPOLIS	C Corporation	Yes	No	No	07/29/2022	477.80		
USAP	P30130	99562	829208	Check	1	11239	R1 HLS OUTDOOR	C Corporation	Yes	No	No	07/29/2022	129.59		
USAP	P30130	99577	829209	Check	1	1845	HORIZON COMMERCIAL POOL SUPPLY	S Corporation	Yes	No	No	07/29/2022	859.56		
USAP	P30130	99596	829210	Check	1	7721	R3 INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	No	No	07/29/2022	3,220.61		
USAP	P30130	99549	829211	Check	1	7804	KIDCREATE STUDIO	LLC - S Corp	Yes	No	No	07/29/2022	407.00		
USAP	P30130	99597	829212	Check	1	7804	KIDCREATE STUDIO	LLC - S Corp	Yes	No	No	07/29/2022	1,080.00		
USAP	P30130	99525	829213	Check	1	10573	KOLPIN, AMANDA		Yes	No	No	07/29/2022	137.12		
USAP	P30130	99578	829214	Check	1	1894	MASSP	Other	Yes	No	No	07/29/2022	4,075.00		
USAP	P30130	99539	829215	Check	1	1942	MENARDS	S Corporation	Yes	No	No	07/29/2022	192.69		
USAP	P30130	99579	829216	Check	1	1942	MENARDS	S Corporation	Yes	No	No	07/29/2022	166.90		
USAP	P30130	99601	829217	Check	1	9427	MERZER M.A., L.P., SHEILA	Ind/Sole Proprietor	Yes	No	No	07/29/2022	500.00		
USAP	P30130	99532	829218	Check	1	11331	R2 MIDWEST MACHINERY CO	S Corporation	Yes	No	No	07/29/2022	15,226.12		
USAP	P30130	99540	829219	Check	1	1977	MINNESOTA COACHES INC	S Corporation	Yes	No	No	07/29/2022	7,589.20		
USAP	P30130	99584	829220	Check	1	2848	MINNSPRA	Other	Yes	No	No	07/29/2022	95.00		
USAP	P30130	99567	829221	Check	1	11480	MORAN, MOLLY		Yes	No	No	07/29/2022	12.40		
USAP	P30130	99526	829222	Check	1	10721	R3 NORTHFIELD SOLAR LLC	LLC - Partnership	Yes	No	No	07/29/2022	120,463.36		
USAP	P30130	99538	829223	Check	1	1882	OFFICE OF MN IT SERVICES	Other	Yes	No	No	07/29/2022	30.45		
USAP	P30130	99550	829224	Check	1	8679	OLSON, MICHAEL		Yes	No	No	07/29/2022	750.00		
USAP	P30130	99591	829225	Check	1	5544	R1 PROFESSIONAL TURF & RENOVATION	S Corporation	Yes	No	No	07/29/2022	3,500.00		
USAP	P30130	99580	829226	Check	1	2267	REGION V COMPUTER SERVICES	Other	Yes	No	No	07/29/2022	13,165.25		

## HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
USAP	P30130	99581	829227	Check	1 2341		SCHINDLER ELEVATOR CORP.	C Corporation	Yes	No	No	07/29/2022		309.87
USAP	P30130	99588	829228	Check	1 4115		SKYHAWKS	LLC - S Corp	Yes	No	No	07/29/2022		1,927.80
USAP	P30130	99541	829229	Check	1 2465		STATE SUPPLY CO INC	S Corporation	Yes	No	No	07/29/2022		1,480.30
USAP	P30130	99603	829230	Check	1 9886	R1	STERICYCLE INC	C Corporation	Yes	No	No	07/29/2022		182.08
USAP	P30130	99569	829231	Check	1 1188		TAYLOR MUSIC	S Corporation	Yes	No	No	07/29/2022		3,950.00
USAP	P30130	99542	829232	Check	1 2519		TEAM SPORTING GOODS	S Corporation	Yes	No	No	07/29/2022		710.20
USAP	P30130	99582	829233	Check	1 2519		TEAM SPORTING GOODS	S Corporation	Yes	No	No	07/29/2022		6,248.87
USAP	P30130	99598	829234	Check	1 7845		TEXTHELP INC	C Corporation	Yes	No	No	07/29/2022		1,800.00
USAP	P30130	99560	829235	Check	1 10888	R3	THE HOME DEPOT PRO	C Corporation	Yes	No	No	07/29/2022		3,161.96
USAP	P30130	99600	829236	Check	1 9380		THE WORKS	Other	Yes	No	No	07/29/2022		1,830.00
USAP	P30130	99593	829237	Check	1 6158		THERAPY SHOPPE	C Corporation	Yes	No	No	07/29/2022		137.37
USAP	P30130	99583	829238	Check	1 2548	R1	T-MOBILE	C Corporation	Yes	No	No	07/29/2022		170.61
USAP	P30130	99592	829239	Check	1 5557	R1	ULINE SHIPPING SUPPLIES	S Corporation	Yes	No	No	07/29/2022		330.76
USAP	P30130	99552	829240	Check	1 9280		UNITED PROMOTIONS	Ind/Sole Proprietor	Yes	No	No	07/29/2022		1,481.19
USAP	P30130	99530	829241	Check	1 11168		USACHEVA, YELENA		Yes	No	No	07/29/2022		750.00
USAP	P30130	99576	829242	Check	1 1586		VALLEY PROMOTIONS-FLEET FEET	LLC - S Corp	Yes	No	No	07/29/2022		2,070.00
USAP	P30130	99589	829243	Check	1 4252	R1	VIKING ELECTRIC SUPPLY INC	C Corporation	Yes	No	No	07/29/2022		777.97
USAP	P30130	99527	829244	Check	1 10722	R3	WALCOTT SOLAR LLC	LLC - Partnership	Yes	No	No	07/29/2022		62,625.12
USAP	P30130	99528	829245	Check	1 10723	R3	WARSAW SOLAR LLC	LLC - Partnership	Yes	No	No	07/29/2022		51,851.17
USAP	P30130	99544	829246	Check	1 3652		WESTRE, MARGARET		Yes	No	No	07/29/2022		92.43
USAP	P30130	99547	829247	Check	1 6727		ZEH TEK INC	S Corporation	Yes	No	No	07/29/2022		112.00
Bank Total:													\$2,144,836.60	
Report Total:													\$2,144,876.94	

## HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
USPR	P231P1	99300		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	07/06/2022	51,715.43
USPR	P231P1	99301		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	07/06/2022	36,994.21
USPR	P231P1	99302		Wire	1	2016	MN TRA	Other	No	Yes	No	07/06/2022	118,322.28
USPR	P231P1	99303		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	07/06/2022	221,789.33
USPR	P231P1	99304		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	07/06/2022	33,249.75
USPR	P231P2	99499		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	07/26/2022	50,261.99
USPR	P231P2	99500		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	07/26/2022	35,403.48
USPR	P231P2	99501		Wire	1	2016	MN TRA	Other	No	Yes	No	07/26/2022	121,097.21
USPR	P231P2	99502		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	07/26/2022	215,297.42
USPR	P231P2	99503		Wire	1	3166	BREMER BANK FEES	Other	No	Yes	No	07/26/2022	514.00
USPR	P231P2	99504		Wire	1	7771	MINNESOTA PERA (WIRE TRANSFER)	Other	No	Yes	No	07/26/2022	25,325.21
USPR	P231P1	99513		Wire	1	10929	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	No	Yes	No	07/26/2022	200.00
USPR	P231P1	99514		Wire	1	1984	MINNESOTA DEPT. OF REVENUE	Other	No	Yes	No	07/26/2022	194.13
USPR	P231P1	99515		Wire	1	2016	MN TRA	Other	No	Yes	No	07/26/2022	1,212.53
USPR	P231P1	99516		Wire	1	2705	EFTPS - TAX PAYMENT		No	Yes	No	07/26/2022	1,417.51
USPR	P231P1	99299	105427	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	Yes	No	07/06/2022	160.50
USPR	P231P2	99505	105428	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	Yes	Yes	07/26/2022	59.96
USPR	P231P2	99505	105428	Check	1	10975	EDUCATION MN HASTINGS ESP'S	Other	Yes	Yes	Yes	07/29/2022	(59.96)
USPR	P231P2	99509	105429	Check	1	4539	HASTINGS PUBLIC SCHOOLS FOUNDA	Other	Yes	No	No	07/26/2022	766.00
USPR	P231P2	99511	105430	Check	1	7384	HIGH SCHOOL FACULTY SCHOLARSHII		Yes	Yes	No	07/26/2022	80.00
USPR	P231P2	99506	105431	Check	1	1974	MINNESOTA CHILD SUPPORT PYMT C	Other	Yes	No	No	07/26/2022	160.50
USPR	P231P2	99507	105432	Check	1	2002	MINNESOTA TEAMSTERS LOCAL 320	Other	Yes	No	No	07/26/2022	1,794.50
USPR	P231P2	99508	105433	Check	1	2010	NCPERS GROUP LIFE INS -157410	C Corporation	Yes	No	No	07/26/2022	48.00
USPR	P231P2	99510	105434	Check	1	6780	SEIU LOCAL 284	Other	Yes	No	No	07/26/2022	223.60
USPR	P231P2	99512	105435	Check	1	8906	WINGS FINANCIAL CREDIT UNION	C Corporation	Yes	No	No	07/26/2022	200.00
USPR	P231P3	99517	105436	Check	1	10169	STANDARD INSURANCE COMPANY	C Corporation	Yes	No	No	07/29/2022	12,435.78
Bank Total:												\$928,863.36	
Report Total:												\$928,863.36	

## HASTINGS PUBLIC SCHOOLS Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount	
											Void	Date		
USBP	P301B3	99493		Wire	1	11387		AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	07/22/2022	269.98
USBP	P301B1	99345	1086	Check	1	1169	R1	BRAUN INTERTEC CORPORATION	S Corporation	Yes	Yes	No	07/11/2022	641.00
USBP	P301B1	99344	1087	Check	1	11434		CM CONSTRUCTION COMPANY INC.	S Corporation	Yes	Yes	No	07/11/2022	36,121.85
USBP	P301B1	99343	1088	Check	1	11391		LOEFFLER CONSTRUCTION & CONSUI	LLC - S Corp	Yes	Yes	No	07/11/2022	13,016.20
USBP	P301B1	99347	1089	Check	1	4163		MN DEPT OF LABOR & INDUSTRY	Other	Yes	No	No	07/11/2022	1,054.10
USBP	P301B1	99346	1090	Check	1	2663		WOLD ARCHITECTS AND ENGNRS INC	C Corporation	Yes	Yes	No	07/11/2022	16,438.28
USBP	P301B2	99355	1091	Check	1	1214		CDW GOVERNMENT	LLC - C Corp	Yes	Yes	No	07/15/2022	169,725.00
USBP	P301B2	99356	1092	Check	1	7721	R3	INNOVATIVE OFFICE SOLUTIONS	LLC - Partnership	Yes	Yes	No	07/15/2022	4,968.74
USBP	P301B4	99521	1093	Check	1	1169	R1	BRAUN INTERTEC CORPORATION	S Corporation	Yes	No	No	07/29/2022	3,239.00
USBP	P301B4	99518	1094	Check	1	11434		CM CONSTRUCTION COMPANY INC.	S Corporation	Yes	No	No	07/29/2022	149,920.45
USBP	P301B4	99519	1095	Check	1	11476		JT EGNER CONSTRUCTION	LLC - S Corp	Yes	No	No	07/29/2022	105,270.54
USBP	P301B4	99520	1096	Check	1	11481		PARK CONSTRUCTION COMPANY	S Corporation	Yes	No	No	07/29/2022	99,367.63
USBP	P301B4	99522	1097	Check	1	2448		ST. PAUL LINOLEUM AND CARPET	S Corporation	Yes	No	No	07/29/2022	265,429.05
Bank Total:													\$865,461.82	
Report Total:													\$865,461.82	

# HASTINGS PUBLIC SCHOOLS

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
ACTV	P23013	99453		Wire	1 11387		AMAZON CAPITAL SERVICES, INC	C Corporation	No	Yes	No	07/21/2022	199.92
ACTV	P23011	99348	38037	Check	1 1365		ED'S TROPHIES	S Corporation	Yes	Yes	No	07/12/2022	256.00
ACTV	P23012	99447	38038	Check	1 8694		KUMMER, CINDY		Yes	No	No	07/18/2022	269.39
Bank Total:												\$725.31	
Report Total:												\$725.31	

**HASTINGS PUBLIC SCHOOLS**  
**Dental Self-Funded Summary**  
**Period Ending July 31, 2022**

Sequence: Crs, Org, Fd

										23ADP				% YTD		Remaining
Description										Annual Budget	Period 202301	Year To Date	% YTD	Encumbrances	+ Enc	Balance
R	20	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00
R	20	000	000	000	092	000	422	000	Interest-Dental	(3,727.00)	493.37	493.37	(13%)	0.00	(13%)	(4,220.37)
R	20	000	000	000	095	000	422	000	Employer Share/Premiums	(509,026.00)	(69,980.76)	(69,980.76)	14%	0.00	14%	(439,045.24)
R	20	000	000	000	097	000	422	000	Employee Share/Premiums	(109,325.00)	(9,064.28)	(9,064.28)	8%	0.00	8%	(100,260.72)
R	20	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(98,004.00)	(8,527.01)	(8,527.01)	9%	0.00	9%	(89,476.99)
E	20	005	105	000	301	000	422	000	Fees-Carrier & Consultant	31,320.00	2,569.40	2,569.40	8%	0.00	8%	28,750.60
E	20	005	105	000	302	000	422	000	Claims-Dental	597,548.00	53,093.90	53,093.90	9%	0.00	9%	544,454.10
<b>000 Districtwide</b>										<b>(91,214.00)</b>	<b>(31,415.38)</b>	<b>(31,415.38)</b>	<b>34%</b>	<b>0.00</b>	<b>34%</b>	<b>(59,798.62)</b>
<b>Report Totals:</b>										<b>(91,214.00)</b>	<b>(31,415.38)</b>	<b>(31,415.38)</b>	<b>34%</b>	<b>0.00</b>	<b>34%</b>	<b>(59,798.62)</b>

## HASTINGS PUBLIC SCHOOLS

### Health Self-Funded Summary

#### Period Ending July 31, 2022

Sequence: Crs, Org, Fd

										23ADP			% YTD			Remaining
										Annual Budget	Period 202301	Year To Date	% YTD	Encumbrances	+ Enc	Balance
										Description						
R	21	000	000	000	095	000	422	000	Employer Share/Premiums	(6,180,649.00)	(836,007.04)	(836,007.04)	14%	0.00	14%	(5,344,641.96)
R	21	000	000	000	097	000	422	000	Employee Share/Premiums	(1,043,111.00)	(107,899.46)	(107,899.46)	10%	0.00	10%	(935,211.54)
R	21	000	000	000	098	000	422	000	Retiree-Cobra Share/Premiurr	(286,389.00)	(30,749.82)	(30,749.82)	11%	0.00	11%	(255,639.18)
R	21	000	000	000	099	000	422	000	ER/Trust Share for Retirees	(61,635.00)	(3,014.68)	(3,014.68)	5%	0.00	5%	(58,620.32)
R	21	000	000	000	092	000	422	000	Interest -Health	(41,290.00)	(1,237.15)	(1,237.15)	3%	0.00	3%	(40,052.85)
R	21	000	000	000	087	000	422	000	EE Unpaid Premiums	0.00	0.00	0.00	0%	0.00	0%	0.00
E	21	005	105	000	312	000	422	000	Consultant-OneDigital \$40,000	40,000.00	20,000.00	20,000.00	50%	0.00	50%	20,000.00
E	21	005	105	000	317	000	422	000	Network Fees	10,000.00	585.56	585.56	6%	0.00	6%	9,414.44
E	21	005	105	000	322	000	422	000	PaydHealth Fees	0.00	0.00	0.00	0%	0.00	0%	0.00
E	21	005	105	000	300	000	422	000	Pharmacy Rebates/Admin Fee	(200,000.00)	10,000.00	10,000.00	(5%)	0.00	(5%)	(210,000.00)
E	21	005	105	000	301	000	422	000	Vebea/Flex/TrustPoint	19,548.00	1,521.51	1,521.51	8%	0.00	8%	18,026.49
E	21	005	105	000	302	000	422	000	Claims-Medical	6,368,563.00	536,934.13	536,934.13	8%	0.00	8%	5,831,628.87
E	21	005	105	000	305	000	422	000	Claims-Pharmacy/RX	1,123,864.00	46,797.63	46,797.63	4%	0.00	4%	1,077,066.37
E	21	005	105	000	307	000	422	000	Health Carrier TPA	226,512.00	18,524.00	18,524.00	8%	0.00	8%	207,988.00
E	21	005	105	000	308	000	422	000	StopLoss	421,037.00	28,805.15	28,805.15	7%	0.00	7%	392,231.85
E	21	005	105	000	309	000	422	000	Fitness reimbursements	16,700.00	740.00	740.00	4%	0.00	4%	15,960.00
E	21	005	105	000	314	000	422	000	Springbuk Fee \$1/pm/pm	5,148.00	0.00	0.00	0%	0.00	0%	5,148.00
<b>000 Districtwide</b>										<b>418,298.00</b>	<b>(315,000.17)</b>	<b>(315,000.17)</b>	<b>(75%)</b>	<b>0.00</b>	<b>(75%)</b>	<b>733,298.17</b>
R	21	000	000	000	089	326	422	000	Employer-PCORI-ACA \$2.54	(3,045.00)	(3,037.72)	(3,037.72)	100%	0.00	100%	(7.28)
R	21	000	000	000	094	326	422	000	Employer-VEBA Trust Rev	(694,800.00)	(1,700.00)	(1,700.00)	0%	0.00	0%	(693,100.00)
E	21	005	105	000	301	326	422	000	Employer-VEBA Trust Pmt.	694,800.00	900.00	900.00	0%	0.00	0%	693,900.00
E	21	005	105	000	313	326	422	000	Employer-PCORI- ACA \$2.54	3,045.00	3,037.72	3,037.72	100%	0.00	100%	7.28
<b>326 District Additional R/E</b>										<b>0.00</b>	<b>(800.00)</b>	<b>(800.00)</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>800.00</b>
R	21	000	000	000	088	331	422	000	P1 Wellness Credit	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
E	21	005	105	000	335	331	422	000	Short-Term Lease/Rental	5,000.00	406.60	406.60	8%	0.00	8%	4,593.40
E	21	005	105	000	366	331	422	000	Participation Fees Wellness	0.00	0.00	0.00	0%	0.00	0%	0.00
E	21	005	105	000	401	331	422	000	Supplies Wellness	9,500.00	0.00	0.00	0%	0.00	0%	9,500.00
E	21	005	105	000	314	331	422	000	Consultant Expense Wellness	500.00	0.00	0.00	0%	0.00	0%	500.00
E	21	005	105	000	305	331	422	000	Consult/Fees For Svc	0.00	0.00	0.00	0%	0.00	0%	0.00
E	21	005	105	000	309	331	422	000	Wellbeats/JE Fitness Reimb.	0.00	0.00	0.00	0%	0.00	0%	0.00
<b>331 Wellness R/E</b>										<b>0.00</b>	<b>406.60</b>	<b>406.60</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(406.60)</b>
<b>Report Totals:</b>										<b>418,298.00</b>	<b>(315,393.57)</b>	<b>(315,393.57)</b>	<b>(75%)</b>	<b>0.00</b>	<b>(75%)</b>	<b>733,691.57</b>

## **Draft- International Student Travel**

I move that the moratorium on international trips be rescinded, but that such trips include the following:

1. Trip insurance must be offered to all participants and declination of such insurance documented.
2. Medical emergency plans must be submitted by the trip organizer, prior to approval.
3. In a situation where a student participant is not allowed to return with the group for any reason (to include departure before or requirements to stay longer than scheduled), parents/guardians must agree to assume responsibility for their student.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION CALLING A SPECIAL ELECTION  
TO FILL A SCHOOL BOARD VACANCY**

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2026;

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 200, State of Minnesota, as follows:

- (a) It is necessary to hold a special election to elect one individual to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2026.
  - (b) The clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
2. The special election shall be held on Tuesday, the 8th day of November, 2022, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

The special election will be held in conjunction with the state general election in an even-numbered year, and as such, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district.

3. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballot used in that polling place.

The clerk is hereby authorized and directed to cause notice of said election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on Election Day.

The notice of election so posted and published shall state each office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

4. The names of candidates to fill the vacancy in office who file or have filed an affidavit of candidacy within the filing period must be listed on the ballot under the separate heading "SPECIAL ELECTION FOR SCHOOL BOARD MEMBER to fill vacancy in term expiring first Monday in January, 2026". Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
5. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill that vacancy in office in the manner specified in Minnesota law.
6. The ballot shall be in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

**SPECIAL ELECTION BALLOT**  
**INDEPENDENT SCHOOL DISTRICT NO. 200**  
**HASTINGS PUBLIC SCHOOLS**

**NOVEMBER 8, 2022**

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**Special Election**  
**for School Board Member to fill vacancy**  
**in term expiring January 5, 2026**

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**INSTRUCTIONS TO VOTERS:**  
To vote, completely fill in the oval(s) next to your choice(s) like this: 

---

**Vote for One**

---



Name



Name



Name



\_\_\_\_\_

write-in, if any

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7. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

\_\_\_\_\_. Upon a roll call vote, the following voted in favor:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA    )  
  )SS  
COUNTY OF DAKOTA    )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 200 (Hastings Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the special election to be held in conjunction with the general election to fill a school board vacancy and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 24th day of August, 2022.

\_\_\_\_\_  
School District Clerk



BRIDGE TO SUCCESS

# Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200  
1000 11<sup>TH</sup> STREET WEST  
HASTINGS, MN 55033-2597  
Phone (651) 480-7000  
Fax (651) 480-7004

## 2022-2023 Staff Recognition Plan

As per Policy 430 Staff Recognition, the following parameters shall be in place for the 2022-2023 school year:

- Employees reaching yearly marks shall be allowed to choose an item or items from the school store as identified below.
    - 5 years - \$30
    - 10 years - \$50
    - 20 years - \$50
    - 30 years - \$60
    - 40 years - \$100
    - 45 years - \$150
  - Retiring employees will be recognized with a stadium blanket.
  - Employees of the semester will be recognized with a certificate.
  - The Employee of the Year will be recognized with a crystal trophy.
-





FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 8/5/2022										
<b>200</b> <= Type in School District Number														
<b>HASTINGS PUBLIC SCHOOL DISTRICT</b>														
		Change only												
		if requiring levy	Payable 2022											
<i>Calculations for Ten Year Projection</i>				Pay 22	adjustments	LLC Certification	Current Estimate							
		LLC #	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
59	Total General Fund Aid = (46) - (53)	493			240,421	239,845	392,034	387,406	377,139	377,164	377,130	377,140	377,121	377,084
60	General Fund Equalized Levy = (58) * (41)	494			1,116,815	1,097,969	1,260,556	1,233,051	1,202,141	1,202,116	1,202,150	1,202,140	1,202,159	1,202,196
61	General Fund Unequalized levy = (57) - (58)	495			360,613	360,749	7,521	9,495	5,674	14,824	6,965	45,265	-	-
62	Total General Fund Levy = (60) + (61)	496			1,477,428	1,458,718	1,268,077	1,242,546	1,207,815	1,216,940	1,209,115	1,247,405	1,202,159	1,202,196
<b>Notes:</b> 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.														

	Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	<b>Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only</b>	ED - 02478-08
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**Instructions:** Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information										
District Name:	Hastings Public Schools	Date:	6/17/2022										
District Number:	0200-01	Email:	jseubert@isd200.org										
District Contact Name:	Jennifer Seubert												
Contact Phone #	651-480-7005												

		Fiscal Year (FY) Ending June 30										
Expenditure Categories		2022 (base year)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>												
<b>Finance Code</b>	<b>Category (1)</b>											
347	Physical Hazards	\$34,152	\$34,157	\$37,462	\$33,167	\$33,172	\$33,178	\$33,183	\$34,189	\$34,194	\$33,990	\$0
349	Other Hazardous Materials	\$14,500	\$164,500	\$14,500	\$19,000	\$20,900	\$20,174	\$14,500	\$14,500	\$14,500	\$14,500	\$0
352	Environmental Health and Safety Management	\$78,061	\$75,807	\$76,166	\$79,087	\$76,589	\$76,653	\$79,279	\$76,788	\$76,858	\$74,448	\$0
358	Asbestos Removal and Encapsulation	\$37,180	\$3,360	\$3,360	\$2,180	\$3,360	\$68,360	\$2,180	\$3,360	\$3,360	\$3,360	\$0
363	Fire Safety	\$110,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$87,200	\$0	\$0	\$71,100	\$64,000	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects</b>		<b>\$274,393</b>	<b>\$302,824</b>	<b>\$156,488</b>	<b>\$245,634</b>	<b>\$159,021</b>	<b>\$223,365</b>	<b>\$225,242</b>	<b>\$217,837</b>	<b>\$153,912</b>	<b>\$151,298</b>	<b>\$0</b>
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>												
<b>Finance Code</b>	<b>Category (2)</b>											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>												
<b>Finance Code</b>	<b>Category (3)</b>											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Accessibility</b>												
<b>Finance Code</b>	<b>Category (4)</b>											
367	Accessibility	\$157,200	\$3,400	\$48,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Accessibility Projects</b>		<b>\$157,200</b>	<b>\$3,400</b>	<b>\$48,700</b>	<b>\$0</b>	<b>\$0</b>						
<b>Deferred Capital Expenditures and Maintenance Projects</b>												
<b>Finance Code</b>	<b>Category (5)</b>											
368	Building Envelope	\$325,776	\$0	\$18,001	\$750,000	\$0	\$0	\$48,000	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$33,352	\$57,700	\$0	\$80,000	\$297,200	\$1,084,600	\$300,000	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$142,000	\$0	\$0	\$115,000	\$0
379	Interior Surfaces	\$280,269	\$131,000	\$165,000	\$67,000	\$98,000	\$149,100	\$1,112,324	\$26,965	\$40,000	\$0	\$0
380	Mechanical Systems	\$1,146,146	\$1,368,376	\$1,529,793	\$191,121	\$625,500	\$11,100	\$152,000	\$800,000	\$250,000	\$835,000	\$28,000
381	Plumbing	\$47,740	\$95,000	\$630,000	\$412,000	\$23,700	\$0	\$0	\$42,000	\$0	\$20,000	\$0
382	Professional Services and Salary	\$35,000	\$85,800	\$35,800	\$35,800	\$35,800	\$35,800	\$35,800	\$35,800	\$35,800	\$0	\$0
383	Roof Systems	\$0	\$0	\$0	\$0	\$9,495	\$0	\$0	\$0	\$45,265	\$0	\$0
384	Site Projects	\$220,351	\$190,000	\$62,000	\$90,000	\$226,000	\$821,362	\$121,000	\$450,000	\$1,720,000	\$34,800	\$0
<b>Total Deferred Capital Expense and Maintenance</b>		<b>\$2,088,634</b>	<b>\$1,927,876</b>	<b>\$2,440,594</b>	<b>\$1,625,921</b>	<b>\$1,315,695</b>	<b>\$2,101,962</b>	<b>\$1,911,124</b>	<b>\$1,354,765</b>	<b>\$2,091,065</b>	<b>\$1,004,800</b>	<b>\$28,000</b>
<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$2,520,227</b>	<b>\$2,234,100</b>	<b>\$2,645,782</b>	<b>\$1,871,555</b>	<b>\$1,474,716</b>	<b>\$2,325,327</b>	<b>\$2,136,366</b>	<b>\$1,572,602</b>	<b>\$2,244,977</b>	<b>\$1,156,098</b>	<b>\$28,000</b>

### ***Future Meetings***

<b>Date</b>	<b>Time</b>	<b>Description</b>	<b>Location</b>
09/14/2022	6:00 PM	Special School Board Meeting - <b><u>CANCELLED</u></b>	HMS Media Center
<b>09/14/2022</b>	<b>6:00 PM</b>	<b>School Board Regular Work Session</b>	<b>HMS Media Center</b>
09/20/2022	4-5:00 PM	Policy Committee Meeting	District Office Conference Room A
<b>09/28/2022</b>	<b>6:00 PM</b>	<b>Regular School Board Meeting</b>	<b>HMS Media Center</b>
9/29/2022	3-4:00 PM	Policy Committee Meeting	District Office Conference Room A
<b>10/5/2022</b>	<b>4-5:00 PM</b>	<b>Policy Committee Meeting</b>	<b>District Office Conference Room A</b>
<b>10/12/2022</b>	<b>6:00 PM</b>	<b>School Board Regular Work Session</b>	<b>HMS Media Center</b>
10/19/2022	4-5:00 PM	Policy Committee Meeting	District Office Conference Room A
<b>10/26/2022</b>	<b>6:00 PM</b>	<b>Regular School Board Meeting</b>	<b>HMS Media Center</b>
10/27/2022	9-10:30 AM	Finance Committee Meeting	District Office Conference Room A
<b>11/09/2022</b>	<b>6:00 PM</b>	<b>School Board Regular Work Session</b>	<b>HMS Media Center</b>
<b>11/22/2022</b>	<b>6:00 PM</b>	<b>Regular School Board Meeting</b>	<b>HMS Media Center</b>
11/30/2022	4-5:00 PM	Policy Committee Meeting	District Office Conference Room A
12/01/2022	3-4:00 PM	Policy Committee Meeting	District Office Conference Room A
<b>12/07/2022</b>	<b>6:00 PM</b>	<b>Regular School Board Meeting</b>	<b>HMS Media Center</b>
12/15/2022	3-4:00 PM	Policy Committee Meeting	District Office Conference Room A