



**HORIZON CITY**

**Incorporated 1988**

**AGENDA  
PUBLIC MEETING  
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING  
THE TOWN OF HORIZON CITY, TEXAS  
Wednesday, September 17, 2025, 6:00 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas will be held on **Wednesday, September 17, 2025 at 6:00 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

Participation by members of the public is welcome during the Open Forum portion of the agenda. To participate in public comment, interested members of the public **MUST** sign up prior to the meeting by emailing [vrojas@horizonedc.com](mailto:vrojas@horizonedc.com) or calling (915) 852-1046, EXT #113. Comments will be limited to 3 minutes per speaker.

An electronic copy of the meeting agenda materials will be posted on our City Website at the following link: <https://meetings.boardbook.org/Public/Organization/928>.

- 1. Call to order; Establishment of Quorum**
- 2. Open Forum:**
- 3. Approval of Minutes from:** August 20, 2025 Regular Board Meeting. **3**
- 4. Discussion and Action:** **5**  
 Presenter: EDC Executive Director  
 On a resolution authorizing the Board President to approve the expenditure of \$7,500.00 by the EDC to sponsor the Texas Economic Development Council's 2025-2026 Conferences.
- 5. Discussion and Action:** **6**  
 Presenter: EDC Executive Director  
 On a Service Agreement entered into by and between the Town of Horizon City, Texas and the Town of Horizon City Economic Development Corporation to promote efficiency of personnel and administrative services.
- 6. Executive Session**  
 The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.
  - A. Description:**  
 Presenter: EDC Executive Director  
 Deliberation regarding economic development incentives for a private development project involving the construction of a medical office center within the municipal boundaries of the Town of Horizon City.  
 551.071 (Consultation with Attorney) and 551.087 (Economic Development).
- 7. Adjournment:**

Adjournment:

Motion to Adjournment: \_\_\_\_\_ 2nd \_\_\_\_\_

Dated this Thursday, September 11, 2025

By: \_\_\_\_\_  
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Thursday, September 11, 2025 by 5:00 p.m.

Agenda Removed: \_\_\_\_\_ Time \_\_\_\_\_ By \_\_\_\_\_

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.



**MINUTES  
PUBLIC MEETING  
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING  
THE TOWN OF HORIZON CITY, TEXAS  
Wednesday, August 20, 2025, 6:00 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Wednesday, August 20, 2025 at 6:00 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

Participation by members of the public is welcome during the Open Forum portion of the agenda. To participate in public comment, interested members of the public **MUST** sign up prior to the meeting by emailing [vrojas@horizonedc.com](mailto:vrojas@horizonedc.com) or calling (915) 852-1046, EXT #113. Comments will be limited to 3 minutes per speaker.

An electronic copy of the meeting agenda materials will be posted on our City Website at the following link: <https://meetings.boardbook.org/Public/Organization/928>.

**1. Call to order; Establishment of Quorum**

Meeting called to order at: 6:00 PM . Quorum established.

Board Members Present: Walter Miller, Aurelio Sillas, Jerry Garcia, Rafael Padilla, Taniesha Chalmers

Board Member Absent: Dean Hulsey, Ruby Maldonado

Staff: Eduardo Garcia, EDC Executive Director; Rafael Arellano, EDC Assistant Director; Lili Gaytan, Finance Director, Veronica Rojas, Board Secretary

**2. Approval of Minutes from:** July 16, 2025 Regular Board Meeting.

The above-stated minutes were approved on a motion by Board Member, Rafael Padilla and seconded by Board Member, Jerry Garcia  
Motion Carried Unanimously (5 – 0)

**3. Discussion and Action:**

That the President of the Horizon Economic Development Corporation's Board of Directors be allowed to sign a Resolution of the Board of Directors of the Town of Horizon City Type 4B Economic Development Corporation, Texas non-profit corporation, authorizing and approving the Performance Agreement between the Horizon City Economic Development Corporation and Project Vida, a Texas Non-Profit Corporation, for the provision of on-site business support and event services; providing for an immediate effective date.

Presenter: EDC Executive Director

A motion was made by Board Member, Rafael Padilla and seconded by Board Member, Jerry Garcia to allow the Board President of the Town of Horizon City Type 4B Economic Development Corporation, Texas non-profit corporation, to sign Resolution authorizing and approving the Performance Agreement between the Horizon City Economic Development Corporation and Project Vida, a Texas Non-Profit Corporation, for the provision of on-site business support and event services, providing for an immediate effective date.  
Motion Carried Unanimously (5 - 0)

**4. Executive Session**

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

**5. Adjournment:**

**ADJOURNMENT**

A motion was made by Board President, Walter Miller and seconded by Board Member, Jerry Garcia o adjourn at 6:13 PM.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Attest:**

\_\_\_\_\_  
Veronica Rojas, Board Secretary

\_\_\_\_\_  
EDC Board President

**RESOLUTION**

That the President of the Horizon Economic Development Corporation Board be allowed to sign a Resolution authorizing the expenditure of \$7,500.00 by the EDC to sponsor the Texas Economic Development Council's 2025-2026 Conferences.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025 at a duly held meeting of the Horizon Economic Development Corporation Board.

**Horizon Economic Development Corporation Board**

\_\_\_\_\_  
Walter Miller, President

**ATTEST:**

\_\_\_\_\_  
Veronica Rojas, Board Secretary

**RESOLUTION**

That the President of the Horizon Economic Development Corporation Board be allowed to sign a Service Agreement by and between the Town of Horizon City, Texas and the Town of Horizon City Economic Development Corporation to promote efficiency of personnel and administrative services.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025 at a duly held meeting of the Horizon Economic Development Corporation Board.

**Horizon Economic Development  
Corporation Board**

\_\_\_\_\_  
Walter Miller, President

**ATTEST:**

\_\_\_\_\_  
Veronica Rojas, Board Secretary

**SERVICES AGREEMENT  
BY AND BETWEEN  
THE  
TOWN OF HORIZON CITY, TEXAS,  
AND THE  
TOWN OF HORIZON CITY TYPE 4B  
ECONOMIC DEVELOPMENT CORPORATION**

This Services Agreement (hereinafter referred to as the “Agreement”) is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 (the “Effective Date”), by and between the **TOWN OF HORIZON CITY, TEXAS**, a Texas home-rule municipality (hereinafter referred to as the “Town”), and the **TOWN OF HORIZON CITY TYPE 4B ECONOMIC DEVELOPMENT CORPORATION**, a Texas non-profit corporation (hereinafter referred to as the “EDC”).

**WHEREAS**, the Town is a Texas home-rule municipality located within El Paso County, Texas; and

**WHEREAS**, the EDC was incorporated pursuant to chapter 505 of the Texas Local Government Code, as amended (hereinafter referred to as the “Act”); and

**WHEREAS**, the EDC shall have and exercise all of the rights, powers, privileges, authority, and functions given by the Act and the Texas Non-Profit Corporation Act, as amended; and

**WHEREAS**, the EDC desires to furnish certain services to the Town as requested; and

**WHEREAS**, the Town and the EDC, in the true spirit of cooperation, intend this Services Contract to promote efficiency of personnel and administrative services.

**NOW, THEREFORE**, for and in consideration of the agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Town and EDC agree as follows:

**SECTION 1. FINDINGS INCORPORATED.**

The foregoing recitals are hereby incorporated into the body of this Agreement and shall be considered part of the mutual covenants, consideration and promises that bind the parties.

**SECTION 2. TERM OF THE AGREEMENT.**

- (a) This Agreement shall be effective **October 1, 2025**, and shall continue through **September 30, 2026**. This Agreement shall automatically renew for successive one year terms unless terminated by either party as provided below.
- (b) This Agreement may be terminated at any time by the Town or the EDC with thirty (30)

day advance written notice to the other party.

**SECTION 3. OBLIGATIONS OF THE PARTIES.**

- (a) **Scope of Services.** Upon request by the Town the EDC agrees to provide any of the following services and personnel as described in *Exhibit A* of this Agreement which is attached hereto and is incorporated herein for all purposes (the “Scope of Services”).
- (b) **Compensation.** The Town agrees to pay to the EDC the annual sum of **Eight Thousand Six Hundred and No/100 Dollars (\$8,600.00)** in twelve (12) monthly installments of **Seven Hundred Sixteen and 66/100 Dollars (\$716.66)** per month for the Scope of Services provided by the EDC to the Town.

**SECTION 4. MISCELLANEOUS PROVISIONS.**

The following miscellaneous provisions are a part of this Agreement:

- (a) **Amendments.** This Agreement constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.
- (b) **Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in El Paso County, Texas. Venue for any action arising under this Agreement shall lie in the state district courts of El Paso County, Texas.
- (c) **Assignment.** This Agreement may not be assigned without the express written consent of the other party.
- (d) **Binding Obligation.** This Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. The Town warrants and represents that the individual or individuals executing this Agreement on behalf of the Town has full authority to execute this Agreement and bind the Town to the same. The EDC warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind it to the same.
- (e) **Caption Headings.** Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of the Agreement.
- (f) **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same document.
- (g) **Notices.** Any notice or other communication required or permitted by this Agreement (hereinafter referred to as the “Notice”) is effective when in writing and (i) personally



**THE PARTIES ACKNOWLEDGE HAVING READ ALL THE PROVISIONS OF THIS AGREEMENT, AND THE PARTIES AGREE TO ITS TERMS. THIS AGREEMENT IS EFFECTIVE AS OF \_\_\_\_\_, 2025.**

**TOWN:**

**TOWN OF HORIZON CITY, TEXAS,**  
A Texas home-rule municipality

\_\_\_\_\_  
Andres Renteria, Mayor

**ATTEST:**

\_\_\_\_\_  
Elvia Schuller, Town Secretary

**EDC:**

**TOWN OF HORIZON CITY TYPE 4B  
ECONOMIC DEVELOPMENT  
CORPORATION,**  
a Texas non-profit corporation

By: \_\_\_\_\_  
, President

## *Exhibit A*

### [Scope of Services]

EDC shall provide the Town with the following services:

- Planning and Development Support
  - Assist with zoning, subdivision, and building code amendments
  - Land development
- Economic Development Support
  - Negotiate Economic Development agreements on behalf of the Town
  - Prepare and deliver presentations to Town Council
  - Provide compliance services on incentive agreements
  - Manage grants, property tax and sales tax payments
  - Initiate contacts with developers and commercial/industrial realtors to provide information on available properties
  - And other economic development duties as requested by the Mayor
- Real Estate Support
  - Negotiate the purchase and sale of property on behalf of the Town
- Annexation Support
  - Work with the Mayor to carry out annexation requests.
- Special Project Manager - EDC Director or designated staff
  - Assist the Mayor with executing policies and providing input on the Town's budgets
  - Assist the Town with developing and implementing strategic plans
  - In coordination with the Mayor, lead the planning, execution and monitoring of city departments to achieve strategic objectives
  - And other duties as requested by the Mayor
- Additional Services
  - In the event the Town wishes to request other services that are not included herein, the Mayor shall confer with the EDC Board President or their designee to outline and discuss additional service. If the EDC wishes to provide said services, it may present a cost proposal to the Town for its consideration.
  - The Town hereby designates the Mayor as the authorized person to request Special Project Management/ Additional Services in writing on behalf of the Town, provided the cost of such additional services does not exceed \$5,000.