



**HORIZON CITY**

Incorporated 1988

**AGENDA  
PUBLIC MEETING  
BOARD OF ADJUSTMENT  
THE TOWN OF HORIZON CITY, TEXAS  
Wednesday, September 28, 2022, 6:00 PM**

Notice is hereby given that a Board of Adjustment of the Town of Horizon City, Texas will be held on **Wednesday, September 28, 2022 at 6:00 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

**1. CALL MEETING TO ORDER, DETERMINATION OF QUORUM:**

**2. OPEN FORUM:**

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**Note:** The Zoning Board of Adjustment encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form and submitting it to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary with any additional questions at (915) 852-1042 ext 404.

**3. PUBLIC HEARINGS**

**NOTICE TO THE PUBLIC AND APPLICANTS:**

The staff report for an agenda item may include conditions, exceptions or modification. The Board motions to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Board restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Board, have been made. If the Board does not wish to approve an exception or modification, or require a condition, then the Board's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

**A. DISCUSSION AND ACTION:**

**4. OTHER BUSINESS**

**A. DISCUSSION AND ACTION:**

On the selection of a Chair for the Zoning Board of Adjustment

**B. DISCUSSION AND ACTION:**

To approve the Board of Adjustment meeting minutes of July 27, 2022.

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**5. ANNOUNCEMENTS**

A. The next regular scheduled meeting: **Wednesday, November 22, 2022, at 6:00 pm**

Adjournment:

Motion to Adjournment: \_\_\_\_\_ 2nd \_\_\_\_\_

Dated this Friday, 9/23/2022

By: \_\_\_\_\_  
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the Board of Adjustment of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Friday, 9/23/2022 by 5:00 p.m.

Agenda Removed: \_\_\_\_\_ Time \_\_\_\_\_ By \_\_\_\_\_

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.

# SPEAKER REQUEST FORM

*(for all persons who wish to address the Board or Commission)*

Date of Meeting: \_\_\_\_\_

Your Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ Contact Number: \_\_\_\_\_

## **IF SPEAKING FOR AN ORGANIZATION:**

Name of Organization: \_\_\_\_\_

Speaker's Official Capacity: \_\_\_\_\_

Agenda Item No.: \_\_\_\_\_ Public Hearing Agenda Item No.: \_\_\_\_\_

For (If applicable)       Against (if applicable)

## **OPEN FORUM:**

To speak on an item not listed on the agenda, known as **OPEN FORUM**, please indicate area of interest:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please remember to step to the podium as soon as you are recognized by the chair; state your name and address before beginning your presentation. If you have written notes you wish to present to the Chair and the Board/Commission, PLEASE FURNISH AN EXTRA COPY FOR THE BOARD/COMMISSION.

The Board/Commission will appreciate each speaker limiting an address on any one item to three minutes.

Thank you for your cooperation.

**PLEASE CARRY THIS FORM TO THE  
BOARD SECRETARY AT THE DESK PRIOR  
TO THE BEGINNING OF THE MEETING.**



MINUTES: REGULAR MEETING OF  
BOARD OF ADJUSTMENT ♦ TOWN OF HORIZON CITY  
HELD ON WEDNESDAY, JULY 27, 2022 @ 6:00 PM  
14999 DARRINGTON RD., HORIZON CITY, TEXAS 79928

1. **CALL MEETING TO ORDER, DETERMINATION OF QUORUM:**

Meeting called to order at 6:00 pm. Board Member Cruz Alvarez was absent. Quorum Established

2. **OPEN FORUM:**

**Note:** The Zoning Board of Adjustment encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form and submitting it to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary with any additional questions at (915) 852-1042 ext 404.

No one signed up to speak.

3. **PUBLIC HEARINGS**

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A. **DISCUSSION AND ACTION:**

On a variance request for wall/fence height extension located on the left front side yard, case #BOA002501-2022, for a property located at **15337 Fairwood CT.**, legally described as *the west 66 feet of Lot 43, Block 3, Horizon Manor Unit Six, El Paso County, Texas, 79928*. Application submitted by Chance & Veronica Lockard, owners.

**ACTION:** Motion to approve variance request to allow a 5 ft height increase to a rock and mortar wall or fence within the front yard of the property made by Lopez and 2nd by McElroy.

**AYES:** Lopez, Ojeda, McElroy, Miller, and Ramos.

**MOTION CARRIED.**

B. **DISCUSSION AND ACTION:**

On a variance request for an existing encroachment into the required front yard with parking setback, case #BOA002502-2022, for a property located at **109 Crocker Dr.**, legally described as *Lot 6, Block 1, Emery Subdivision, Horizon City, Texas, 79928*. Application submitted by Jorge Muniz, Contractor.

**ACTION:** Motion to approve variance request to allow for a 5 ft encroachment into the required front yard setback made by Lopez and 2nd by Miller.

**AYES:** Lopez, Ojeda, McElroy, Miller, and Ramos.

**MOTION CARRIED**

4. **OTHER BUSINESS**

A. **DISCUSSION AND ACTION:**

On the selection of a Chair for the Board of Adjustment



MINUTES: REGULAR MEETING OF  
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ACTION: Motion to appoint Michael McElroy as the Chair for the Board of Adjustments made by Lopez and 2nd by Ramos.  
AYES: Lopez, Ojeda, McElroy, Miller, and Ramos.  
MOTION CARRIED

**B. Discussion and Action:**

On the selection of a Vice Chair for Board of Adjustment.

ACTION: Motion to appoint Fred Lopez as the Vice Chair for the Board of Adjustments made by Lopez and 2nd by Miller.  
AYES: Lopez, Ojeda, McElroy, Miller, and Ramos.  
MOTION CARRIED

**C. DISCUSSION AND ACTION:**

To approve the Board of Adjustment meeting minutes of September 29, 2021.

ACTION: Motion to approve the Board of Adjustment meeting minutes of September 29, 2021 made by McElroy and 2nd by Ramos.  
AYES: Lopez, Ojeda, McElroy, Miller, and Ramos.  
MOTION CARRIED

**5. ANNOUNCEMENTS**

A. The next regular scheduled meeting: **Wednesday, September 28, 2022, at 6:00 pm**

**EXECUTIVE SESSION:** None Required.

ADJOURNMENT: Meeting adjourned at 6:35 PM

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**Jorge Ojeda**, Chairman

ATTEST:

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Elvia Schuller – City Clerk

**DISTRIBUTION OF MINUTES:**

Original: Town of Horizon City Administrative File  
Copy: Chair & BoA Members  
Posted: Internet Website: [www.horizoncity.org](http://www.horizoncity.org)