



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, January 19, 2021, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas will be held on **Tuesday, January 19, 2021 at 6:30 PM** at Virtual Meeting, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

To watch by videoconferencing:

Horizon City Economic Development Corporation Regular Board Meeting
Tuesday, Jan 19, 2021 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81568972191?pwd=b3dMWmx6UWdEU2taZEtzOHQ0Vi96dz09>

Meeting ID: 815 6897 2191

Passcode: 698308

One tap mobile

+13462487799,,81568972191#,,,,*698308# US (Houston)

+12532158782,,81568972191#,,,,*698308# US (Tacoma)

- 1. Call to order; Establishment of Quorum**
- 2. Approval of Minutes from:** November 17, 2020 Regular Board Meeting. **3**
- 3. Discussion:**
Presenter: EDC Executive Director
On recent activities by the Horizon City Economic Development Corporation.
- 4. Discussion:**
Presenter: EDC Executive Director/ Horizon City CIP Manager
On Horizon City CIP Presentation toward creating a Tax Increment Reinvestment Zone to support commercial activity in Horizon City.
- 5. Discussion and Action:**
Presenter: EDC Executive Director
On a plan for marketing activities during 2021 for Horizon City EDC and its Horizon Tech Accelerator Program.
- 6. Discussion and Action:** **6**
Presenter: EDC Executive Director
On an update on the UTEP Hunt Institute's study and approve First Amendment to a contract with the University of Texas at El Paso (Hunt Institute) for Federal Coronavirus Relief (CARE) Funds for study of the impact of the Emergency Health declaration on Horizon City businesses.
- 7. Discussion and Action:**
Presenter: EDC Executive Director

On the possible future conveyance of a city-owned property to Horizon City EDC for commercial or other economic development use.

8. Discussion:

Presenter: EDC Executive Director

On an update regarding the agreement with Polar Service Center/Entrans International for a manufacturing operation.

9. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

A. Discussion and Action:

EDC Executive Director

On real estate negotiations regarding parcels in Horizon City's Transit Oriented Development area. (551.072) (551.087)

10. Adjournment:

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this Posted: Friday, January 15, 2021

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Posted: Friday, January 15, 2021 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.

**MINUTES - NOTES
AGENDA
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, November 17, 2020, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Tuesday, November 17, 2020 at 6:30 PM**, at Virtual Meeting, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

To watch by videoconferencing:

Topic: Horizon City EDC Board Meeting
Time: Nov 17, 2020 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83883572782?pwd=VW5KT3hEdW5Mc2dKczltVGJlenRsdz09>

Meeting ID: 838 8357 2782

Passcode: 715187

One tap mobile

+13462487799,,83883572782#,,,,,0#,,715187# US (Houston)

+16699006833,,83883572782#,,,,,0#,,715187# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/83883572782>

1. Call to order; Establishment of Quorum

Board Members Present: Walter Miller, Karina Hagelsieb, Justin Chapman, Allie Lozano, and Kevin Richardson. Absent Board Members: Jerry Garcia and Dean Hulsey. Quorum Established

Staff Members Present: EDC Executive Director Michael Hernandez; Board Secretary Veronica Rojas; CIP Manager Terry Quezada; Asst. City Atty. Bertha Ontiveros; Board Treasurer Pat Randleel; Horizon City Planning Director Michelle Padilla; IT Specialist Josue Mendoza, HTAP Participant, Phillip Morton

2. Approval of Minutes from: October 20, 2020 Regular Board Meeting.

The above-stated minutes were approved on a motion by Board Member Allie Lozano and seconded by Board Member Karina Hagelsieb. Motion Carried Unanimously (5-0).

3. Discussion:

On recent activities by the Horizon City Economic Development Corporation.

Presenter: EDC Executive Director

EDC Executive Director Michael Hernandez spoke regarding this item.

4. Discussion:

On an update of activities at the Horizon Tech Accelerator Program including a presentation by PM Technologies, an HTAP participant.

Presenter: EDC Executive Director

HTAP Participant Phillip Morton gave a presentation to the Board Members.

5. Discussion and Action:

On Horizon City CIP Presentation toward creating a Tax Increment Reinvestment Zone to support commercial activity in Horizon City.

Presenter: EDC Executive Director/Horizon City CIP Manager

CIP Manager, Terry Quezada gave update on the TIRZ project. No action required on this item.

6. Discussion and Action:

On a Lease Agreement with Darrington Park, LLC for the Horizon City EDC/Horizon Tech Accelerator Program offices.

Presenter: EDC Executive Director

A motion to exercise the right to extend lease agreement for 2 years with Darrington Park LLC for the Horizon City EDC/Horizon Tech Accelerator Program offices was made by Board Member Kevin Richardson and seconded by Board Member Allie Lozano. Motion Carried Unanimously (5-0)

7. Discussion and Action:

On a resolution setting legislative priorities for Horizon Economic Development Corporation.

Presenter: EDC Executive Director

A motion to appoint EDC Executive Director Michael Hernandez and Board President Walter Miller as official spokesperson was made by Board Member Allie Lozano and seconded by Board Member Justin Chapman. Motion Carried Unanimously (5-0)

8. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

9. Adjournment:

ADJOURNMENT

A motion was made by Justin Chapman and seconded by Kevin Richardson to adjourn at 7:18 PM.

Approved this ____ day of _____, 20__.

Attest:

Veronica Rojas, Board Secretary

Board President



Memo

To: Horizon City Economic Development Corporation Board President Walter Miller & Board Members

From: Michael Hernandez, executive director, Horizon City EDC

Date: January 15, 2021

Re: A study by UTEP's Hunt Institute for Global Competitiveness of the Covid-19 pandemic's impact on Horizon City's marketplace and commercial/workforce activity

Background: Horizon City Economic Development Corporation is interested in assessing with the help of the Hunt Institute for Global Competitiveness the impact of the Covid-19 pandemic on commercial activity in Horizon City and the region, especially in the sectors of the economy the EDC supports with investments and engagement.

The EDC currently provides financial assistance to cross-border advanced manufacturing operations as well as engineering and aerospace businesses supporting federal agencies and the defense industry. It is working to attract healthcare related businesses and is seeking to broaden its support of commercial activity with business support events and information. All business sectors, to varying degrees, have been impacted by the pandemic.

The Hunt Institute is the region's leading group for analyzing the economy that stretches across West Texas and extends into Mexico and New Mexico.

The Institute in December 2020 completed an analysis for Horizon City that would capture the pandemic's impact on our economy. Paid for with funding from the federal Coronavirus Aid Relief and Security (CARES) Act administered through the County of El Paso through an agreement with the Town of Horizon City, the study used data and modeling to assess the community's growth, identify the impact on its workforce as telework has reshaped commute-times, travel costs and congestion. It also identifies the industry sectors hardest hit by the pandemic.

The EDC and Institute have discussed the possibility of additional work, which could include surveys of businesses and consumers to help further gauge the impact of the pandemic.

Horizon City EDC seek reimbursement of expenses for the analysis through the federal Coronavirus Aid Relief and Security (CARES) Act for portions of the study completed by Dec. 31, 2020. Such a reimbursement would be processed by El Paso County. The EDC has consulted with County of El Paso officials about the process for that type of reimbursement.

Recommendation: EDC staff recommends approval of an amendment to the agreement with the Town of Horizon City and the County of El Paso to pay for expenses of the study. The amendment, which extends the term of the agreement through 2021, would also allow consideration of additional studies performed by The Hunt Institute on Horizon City using CARES Act funding.

THE STATE OF TEXAS)
)
 COUNTY OF EL PASO) **FIRST AMENDMENT TO
 SUBRECIPIENT/SUBCONTRACTOR
 CARES FUNDS AGREEMENT**

THIS FIRST AMENDMENT to the Subrecipient/Subcontractor CARES Funds Agreement between the parties dated December ____, 2020 (“**Amendment**”) is effective as of the date it is signed by both Parties (“**Effective Date**”) and is between the Town of Horizon City, a home rule municipality, (the “**City**”) and NAME (“**Subcontractor**”). Subcontractor and City may be referred to singularly as a “Party” or collectively as “Parties.” The Parties agree to all the recitals, terms, conditions, and representations contained in this Agreement.

RECITALS

WHEREAS, the City has received funds from the County of El Paso (“**County**”) from the Coronavirus Aid, Relief and Economic Security Act (“**CARES Act**”) administered by the United States Department of Treasury (“**Granting Agency**”) for the Coronavirus Relief Fund program (“**Program Funds**”) through an Interlocal Subrecipient Grant Agreement dated July 14, 2020 for the distribution of such Program Funds, including and as amended by a First Amendment dated October 27, 2020 and a Second Agreement approved on November 23, 2020 which authorizes the City to subcontract with vendors, organizations, non-profits and businesses on Covid-19 related matters (collectively, “**Interlocal Subrecipient Agreement**”);

WHEREAS, the City and the Subcontractor entered into an Subrecipient/Subcontractor Agreement on December ____, 2021 (“**Agreement**”) in the amount of \$_____ to provide funds for _____;

WHEREAS, the County has notified the City that pursuant to federal legislation, the County will amend the Interlocal Subrecipient Agreement to extend the termination date to December 31, 2021 (“**Third County Amendment**”);

WHEREAS, the Parties desire to amend the Subrecipient/Subcontractor CARES Funds Agreement;

WHEREAS, Article 14, Section 14.01 of the Agreement provides that any alterations, additions, or deletions to the terms of the Grant Amendment must be documented in writing; and

WHEREAS, regardless of the date signed by the Parties, this Amendment shall have an effective date of December 30, 2020, subject to the actual approval of the Third County Amendment by El Paso County.

NOW, THEREFORE, the County and the City, in consideration of the mutual covenants and agreements contained in the Agreement and those set forth herein, do hereby agree to amend the Agreement as follows:

- 1. Article I, Section B, Compensation, Reporting and Program Income, Paragraph 2. The last sentence of this section shall be revised to read as follows:

“The Subcontractor also represents and warrants that any expenditures made by the Subcontractor from grant funds under this Agreement will be for (i) necessary expenditures to address emergency individual needs incurred due to the public health emergency with respect to COVID-19, and (ii) expenses that have been incurred during the period that begins on March 1, 2020 and ends on December 31, 2021.”

- 2. New Article III, Section L, Reports, is added to read as follows:

The Subcontractor shall submit a quarterly report to the City on April 1, July 1 and October 1 in 2021. On or before November 15, 2021, the Subcontractor shall provide to the City a report of all funds the Subcontractor determines it may be unable to spend prior to December 31, 2021. Any and all of such funds may be collected by the County of El Paso and redistributed at the County’s discretion.

- 3. The Parties hereby agree that all references to December 30, 2020 in the Agreement and all Amendments shall be changed to December 31, 2021.
- 4. The Agreement, except as amended by this First Amendment, remain in effect in all other aspects.

TOWN OF HORIZON CITY:

 Ruben Mendoza
 Mayor

DATE:_____

ATTEST:

 Elvia Schuller, City Clerk

APPROVED AS TO LEGAL FORM:

 Bertha A. Ontiveros, Asst. City Attorney

NAME

BY: _____

Name: _____

Title: _____

Date: _____

(The foregoing representative of Subcontractor expressly represents that execution of this Amendment has been lawfully authorized by the Subcontractor)