



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
REGULAR PLANNING AND ZONING MEETING
THE TOWN OF HORIZON CITY, TEXAS
Monday, June 15, 2020, 6:00 PM**

Notice is hereby given that a Regular Planning and Zoning Meeting of the Town of Horizon City, Texas will be held on **Monday, June 15, 2020 at 6:00 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

The Planning and Zoning Commission together with City staff will participate in this meeting via videoconference or telephone conference. Members of the public may view the meeting online or by videoconference via the following:

To join and watch by video conference click on the URL below:

<https://townofhorizoncity.my.webex.com/townofhorizoncity.my/j.php?MTID=m922e162379c2dd4c7b7b275c91449b4c>

WebEx

Meeting Number: 126 711 7673

Meeting Password: PZJune2020!

Join by Phone:

+1-408-418-9388 US TOLL

1. CALL MEETING TO ORDER & DETERMINATION OF QUORUM

2. COMMISSION MEMBERS ATTENDANCE:

COMMISSIONERS EXCUSED AND UNEXCUSED:

3. OPEN FORUM:

The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by the downloading the attached form and submitting it to the Board Secretary prior to meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Planning and Zoning Board Secretary at (915) 852-1046 Ext. 404 with any additional questions.

4. PUBLIC HEARING

NOTICE TO THE PUBLIC AND APPLICANTS:

The staff report for an agenda item may include conditions, exceptions or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings

required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

A. DISCUSSION AND RECOMMENDATION:

Planning Director

On a Specific Use Permit (SUP) application (#SUP002441-2020) for property located at 201 Horizon Crossing St., *legally described as Lot 29, Block 22, Horizon Town Center Unit Three*. The applicant is requesting to allow an illuminated sign on the property of the Charter School. Request submitted by Superior Sign & Lighting.

B. DISCUSSION AND RECOMMENDATION:

Planning Director

On a preliminary plat application (#SUB002442-2020) for **WEST EASTLAKE ESTATES UNIT 2**, *legally described as being a portion of Section 31, Block 78, Township 3, Texas and Pacific Railroad Survey, Town of Horizon City, El Paso, County, Texas. Containing 19.28 acres +/-* Application submitted by Ithaca Development, LLC

5. OTHER BUSINESS

A. SUBDIVISION UPDATE

Commissioner Weaver requested an update of City Council's action for this item. On a preliminary and final Replat application for Horizon Manor Unit Three Replat "A" (SUB #002434-2019), legally described as a portion of Lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.935 +/- acres. Application submitted by CAD Consulting Co.

B. DISCUSSION AND ACTION

On the Planning and Zoning meeting minutes of February 17, 2020

C. DISCUSSION AND ACTION

On the Planning and Zoning meeting minutes of January 20, 2020

6. ANNOUNCEMENTS

A. The next regular scheduled meeting: Monday, July 20, 2020 @ 6p

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this on the 12th of June, 2020

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the Regular Planning and Zoning Meeting of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this on the 12th of June, 2020 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.

SPEAKER REQUEST FORM

(for all persons who wish to address the Board or Commission)

Date of Meeting: _____

Your Name: _____

Residence Address: _____

City: _____ Contact Number: _____

IF SPEAKING FOR AN ORGANIZATION:

Name of Organization: _____

Speaker's Official Capacity: _____

Agenda Item No.: _____ Public Hearing Agenda Item No.: _____

For (if applicable) Against (if applicable)

OPEN FORUM:

To speak on an item not listed on the agenda, known as **OPEN FORUM**, please indicate area of interest:

Please remember to step to the podium as soon as you are recognized by the chair; state your name and address before beginning your presentation. If you have written notes you wish to present to the Chair and the Board/Commission, PLEASE FURNISH AN EXTRA COPY FOR THE BOARD/COMMISSION.

The Board/Commission will appreciate each speaker limiting an address on any one item to three minutes.

Thank you for your cooperation.

**PLEASE CARRY THIS FORM TO THE
BOARD SECRETARY AT THE DESK PRIOR
TO THE BEGINNING OF THE MEETING.**



**MINUTES - REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, FEBRUARY 17, 2020 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928**

1. CALL MEETING TO ORDER & DETERMINATION OF QUOROM

2. EXCUSE COMMISSION MEMBERS NOT IN ATTENDANCE: Excused: J. Flores Unexcused:

3. OPEN FORUM:

Note: The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A sign-up form is available outside the City Council Chambers for those who wish to sign up on the day of the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. For more information, please contact the City Administration Office at (915) 852-1046.

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4. PUBLIC HEARING

A. DISCUSSION AND RECOMMENDATION:

This item was postponed at the 1/20/2020 Regular P&Z Meeting

On a preliminary & final Replat application for **Horizon Manor Unit Three Replat "A"** (SUB #002434-2019), legally described as *a portion of lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.935 ± acres.* Application submitted by CAD Consulting Co.

ACTION: Motion made by **MELENDEZ**, 2ND by **CRUZ** to recommend approval for subdivision replat with the condition that all staff comments/conditions be address prior to City Council. **AYES: WEAVER, BERRY, CRUZ, MELENDEZ, RIVENBURG, DURAN and AVILA. MOTION CARRIED**

B. DISCUSSION AND RECOMMENDATION:

On the final plat application (SUB002438-2020) for **Horizon Mesa Commercial Unit Two**, legally described as *a portion of Section 30, Block 78, Township 3, Texas and Pacific Railway Company Surveys, El Paso County, Texas. Containing 25.13 ± Acres.* Application submitted by Hunt Communities Development Co. II, LLC.

ACTION: Motion made by **WEAVER**, 2ND by **DURAN** to recommend approval of the subdivision application with the condition that all staff comments/conditions be address prior to City Council.

AYES: WEAVER, BERRY, CRUZ, MELENDEZ, RIVENBURG, DURAN and AVILA. MOTION CARRIED



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C. DISCUSSION AND RECOMMENDATION:

On a rezoning application request (RZ-002435-202000) to approve a change in zone from R-2 (Residential) to C-2 (Commercial) District for a parcel of land legally described as **Lots 6, 7, 16 and 17, Block 484, Horizon City Unit Sixty-Three, El Paso County, Texas, Containing 1.9 Acres ±** Application submitted by Alfred & Rosa Linda Rossy (Owners)

ACTION: Motion made by **MELENDEZ, 2ND** by **WEAVER** to recommend approval of the rezone application with staff report comments. **AYES: WEAVER, BERRY, CRUZ, MELENDEZ, RIVENBURG, DURAN and AVILA.**
MOTION CARRIED

D. DISCUSSION AND RECOMMENDATION:

On a request regarding the vacation of right-of-way application for a portion of LTV Road (VAC002436-2020), legally described as *a portion of Leigh Clark Survey No. 297, El Paso County, Texas, containing 2.416 acres.* Application submitted by RKM Land Partners, LLC

ACTION: Motion made by **MELENDEZ, 2ND** by **WEAVER** to recommend approval subject to the condition that all staff comments be address and contingent on approval of preliminary plat for RDBU 13.

AYES: WEAVER, BERRY, CRUZ, MELENDEZ. NAYS: RIVENBURG, DURAN and AVILA. MOTION CARRIED

E. DISCUSSION AND RECOMMENDATION:

On a request to approve the Preliminary Plat application for **Rancho Desierto Bello Unit Thirteen Subdivision** (SUB002437-2020), legally described as *a portion of Leigh Clark Survey 297, and Section 43, Block 78, Township 3, Texas and Pacific Railroad Company, Town of Horizon City, El Paso County, Texas. Containing 47.164 Acres ±.* Application submitted by TRE & Associates, L.L.C.

ACTION: Motion made by **MELENDEZ, 2ND** by **WEAVER** to recommend approval of the preliminary plat with the condition that all staff report comments be address prior to City Council and that additional information be considered by City Council concerning first responders and evacuations of the Rancho Desierto Bello area that abuts the LTV Site.

AYES: WEAVER, BERRY, CRUZ, MELENDEZ, RIVENBURG, DURAN and AVILA. MOTION CARRIED

5. OTHER BUSINESS

A. DISCUSSION AND ACTION:

To approve the Planning and Zoning meeting minutes of January 20, 2020

ACTION: Motion made by **RIVENBURG, 2ND** by **WEAVER** to revise meeting minutes.

AYES: WEAVER, BERRY, MELENDEZ, RIVENBURG, and DURAN

ABSTAINED: CRUZ and AVILA.

MOTION CARRIED

6. ANNOUNCEMENTS

A. The next regular scheduled meeting: **Monday, March 16, 2020 at 6:00pm**



**MINUTES - REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, FEBRUARY 17, 2020 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928**

EXECUTIVE SESSION

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

ADJOURNMENT: The meeting adjourned at 7:56 pm.

Robert Rivenburg – Chair

(Date)

ATTEST:

Elizabeth S. Luna
Secretary to the Boards

DISTRIBUTION OF MINUTES:

Original: Horizon City Administrative File
Copy: Planning and Zoning Commission
Posted: Internet Website: www.horizoncity.org



**MINUTES - REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, JANUARY 20, 2020 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928**

1. CALL MEETING TO ORDER & DETERMINATION OF QUOROM

2. EXCUSE COMMISSION MEMBERS NOT IN ATTENDANCE:

Excused: R. Avila, J. Flores, R. Garcia

Unexcused: N. Cruz

3. OPEN FORUM:

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4. PUBLIC HEARING

A. DISCUSSION AND RECOMMENDATION:

On a preliminary & final replat application for **Horizon Manor Unit Three Replat "A"** (SUB #002434-2019), legally described as *a portion of lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.935 ± acres.* Application submitted by CAD Consulting Co.

ACTION: Motion made by **WEAVER**, 2ND by **MELENDEZ** to postpone item to then next meeting as per the applicant's request.

AYES: WEAVER, BERRY, MELENDEZ, RIVENBURG and DURAN. MOTION CARRIED

B. DISCUSSION AND RECOMMENDATION:

On an ordinance adopting the Comprehensive Plan, Shaping our Horizon: 2030 for the Town of Horizon City; and providing for the following: repealer; effective date; and severability.

ACTION: Motion made by **RIVENBURG**, 2ND by **DURAN** to forward the drafted Comprehensive Plan to Council for their review and final recommendations. The Commission raised concerns regarding how attainable the overall vision of the plan is. The larger projects identified in the plan; i.e., the TOD/Town Center and the Sports Complex were questioned as they seem to be too difficult to deliver.



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AYES: WEAVER, BERRY, RIVENBURG, and DURAN. NAYS: MELENDEZ MOTION CARRIED

5. OTHER BUSINESS

A. DISCUSSION AND ACTION:

To approve the Planning and Zoning meeting minutes of **December 16, 2019**

ACTION: Motion made by **MELENDEZ**, 2ND by **DURAN** to approved the meeting minutes of December 16, 2019.

AYES: BERRY, MELENDEZ, RIVENBURG, and DURAN. ABSTAINED: WEAVER MOTION CARRIED

6. ANNOUNCEMENTS

A. The next regular scheduled meeting: **Monday, February 17, 2020 at 6:00pm**

EXECUTIVE SESSION

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

ADJOURNMENT: The meeting adjourned at 7:53pm.

Robert Rivenburg – Chair

(Date)

ATTEST:

Elizabeth S. Luna
Secretary to the Boards

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