

**WASHINGTON COUNTY  
BOARD OF EDUCATION**

**February 6, 2025**

**5:30 PM**

**Central Office**

- I. **Call to Order**
- II. **Special Presentation from Melissa Woods, TSBA Northeast District Director and Kingsport Board of Education Chairman**
- III. **Consideration of Meeting Agenda**
- IV. **Grandview Elementary BETA Club**
- V. **Public Comment**
- VI. **Approval of Meeting Minutes**
  - A. **January 9, 2025**
  - B. **January 28, 2025 (workshop)**
- VII. **Announcements**
  - A. **County Commission Health, Education and Welfare Committee  
February 6, 2025; 1:00 p.m.**
  - B. **TSBA Legislative and Legal Institute  
February 10-11, 2025  
Franklin, TN**
  - C. **2025 TOSS Legislative and Learning Conference  
February 11-13, 2025  
Nashville, TN**
  - D. **County Commission Budget Committee  
February 12, 2025; 9:00 a.m.**
  - E. **Presidents' Day  
School and District Offices Closed  
February 17, 2025**
  - F. **Washington County Board of Education and Washington County  
Commission  
Joint Meeting  
February 20, 2025; 6:00 p.m.**
  - G. **County Commission  
February 24, 2025; 6:00 p.m.**
  - H. **Workshop  
February 25, 2025; 5:00 p.m.**

**VIII. Superintendent's Report**

- A. Student Board Member, Nate Plucker, Daniel Boone High**
- B. Enrollment Update**
- C. Field Trips Report**
- D. Grants Report**
- E. Monthly Financials**
- F. Maintenance Report**

**IX. Consideration of Consent Agenda**

**A. Purchase Orders**

- 1. Purchase Order 4547; University School; Purchase vehicle(s) for Career Exploration and CTE/STEM Educational Experiences; Not to exceed \$60,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 72710 729 002**
- 2. Purchase Order 4548; University School; Build new modular space and Career Exploration Lab and CTE/STEM educational space; Not to exceed \$500,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 76100 706 002**

**B. Agreements/Purchases**

- 1. 3-Year Extension of Service Agreement with Skyward, Inc.; 2601 Skyward Dr., Stevens Point, WI; Effective July 1, 2025 - June 30, 2028; \$68,485.32; Line Item 141E 72250-399**
- 2. Agreement with Critical Response Group, Inc. (CRG) for the Digital Mapping of school system properties (\$51,375.00); Purchase of the LoRa Wearable Panic Button System from Raptor Technology (\$91,000.00). The mapping is required for the implementation of the Panic Button System.  
Funded by the County Educational Capital Fund**
- 3. Purchase of Security Cameras for the stadiums at Daniel Boone High and David Crockett High; Tele-Optics, Inc., Kingsport, TN; \$41,155.18; Funded by County Educational Capital Funds**

**C. Approval to declare the presented items as surplus and sold on GovDeals**

**D. Overnight Trip Requests**

- 1. Daniel Boone High School  
HOSA State Leadership Conference  
Chattanooga, TN  
March 30 - April 2, 2025**
- 2. David Crockett High School  
ROTC  
Montgomery Bell Academy, Nashville, TN  
February 27-28, 2025**
- 3. David Crockett High School  
FFA State Convention  
Gatlinburg, TN  
March 22-26, 2025**

4. **David Crockett High School**  
**FCCLA Leadership Conference and State Competition**  
**Chattanooga, TN**  
**April 1-4, 2025**
5. **David Crockett High School 2025 Athletics Overnight Trip Requests**
6. **David Crockett High School**  
**12th Grade ROTC**  
**Aniston, AL**  
**February 15-18th, 2025**
  
7. **Daniel Boone High School**  
**9-12th Grade Band**  
**Gatlinburg, TN**  
**February 6-8th, 2025**
- X. **Discussions/Presentations**
  - A. **Lewis Group Architects**
  - B. **Approval of HVAC design/engineering services at Daniel Boone High School**
  - C. **Policy Review**
    1. **Summary of Policy Recommendations**
    2. **Policy 4.603 Promotion and Retention**
    3. **Policy 4.700 Grading System**
    4. **Policy 6.3071 Tobacco/Vapor Use by Students**
    5. **Policy 5.118 Background Investigations**
    6. **Policy 4.403 Library Materials**
  - D. **Resolution Proposing Increased Funding For School Safety And Security In Tennessee**
- XI. **Adjournment of Board Meeting**
- XII. **Call to Order for Strategic Plan Worksession**
  - A. **Operations & Facilities**
- XIII. **Adjournment**

# WASHINGTON COUNTY BOARD OF EDUCATION

**January 9, 2025; 6:00 PM; Central Office**

Those present were Chair Annette Buchanan, Vice-Chair David Hammond, Eric Barnes, Whitney Riddle, Mike Masters, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddlestone, and Superintendent Jerry Boyd.

## **I. CALL TO ORDER**

## **II. PUBLIC COMMENT**

No public comment.

## **III. CONSIDERATION OF MEETING AGENDA**

Chad Fleenor moved for approval of the meeting agenda. David Hammond seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

## **IV. APPROVAL OF MEETING MINUTES**

### **A. December 5, 2024 -- Regular Meeting**

Chad Fleenor moved for approval of the meeting minutes as presented. Eric Barnes seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

## **V. ANNOUNCEMENTS**

### **A. January 9, 2025; Various Meetings and Times**

**County Commission HEW Committee Meeting; 1:00 PM**

**Public Safety Committee Meeting; 5:00 PM**

### **B. January 15, 2025; 9:00 a.m.**

**County Commission Budget Committee Meeting**

### **C. January 27, 2025; 6:00 p.m.**

**County Commission Meeting**

### **D. Board Workshop/Strategic Planning Session**

**January 28, 2025; 5:00 p.m.**

### **E. February Regular Meeting**

**February 6, 2025; 5:30 PM**

### **F. Spring 2025 Dates to Note:**

**April 29, 2025: High School Top 10% Banquet**

**May 5, 2025: High School CTE Banquet**

**May 8, 2025: 2025 Teacher of the Year Banquet**

**May 17, 2025: High School Graduation Ceremonies; @ ETSU Mini Dome**

**-DBHS: 9:00 AM**

**-DCHS: 1:00 PM**

## **VI. SUPERINTENDENT'S REPORT**

### **A. Student Board Member, Mackenzie Gaby, David Crockett High School**

### **B. Enrollment Update**

### **C. Monthly Financials**

### **D. Field Trips Report**

### **E. Maintenance Report**

### **F. Personnel Report December**

### **G. Grants Report**

### **H. Other**

## **VII. CONSIDERATION OF CONSENT AGENDA**

Vince Walters moved for approval of the consent agenda. Chad Fleenor seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

### **A. Overnight/Out of State Field Trips**

#### **1. DCHS**

**Overnight and Out of State**

**Wrestling Team**

**Pikeville, Kentucky**

**Departure Date: December 27th**

**Return Date: December 28th**

**Duration: 2 Days**

**Wrestling Team**

**Virginia High School; Bristol, VA**

**Departure Date: January 10, 2025**

**Return Date: January 11, 2025**

## **VIII. DISCUSSIONS/PRESENTATIONS**

### **A. Capital Projects Updates**

### **B. DBHS Survey Proposals**

### **C. Old JES/JMS Survey Proposals**

### **D. Approval of Purchase Orders**

**1. Purchase Order 3719; ACT; Iowa City, Iowa; PreACT Assessment Services;  
\$12784.00; Line Item 141E 72130-322**

**2. Purchase Order 4349; College Board; New York, New York; Advance  
Placement/PreAP Materials & Services (DBHS); Not to Exceed \$20,000.00; Line Item  
141E 72130-322**

Chad Fleenor moved for approval of Purchase Order 3719; ACT; Iowa City, Iowa; PreACT Assessment Services; \$12784.00; Line Item 141E 72130-322 and Purchase Order 4349; College Board; New York, New York; Advance Placement/PreAP Materials & Services (DBHS); Not to Exceed \$20,000.00; Line Item 141E 72130-322. Vince Walters seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

**3. Purchase Order 4363; Preston Woodworking; Johnson City, Tennessee; DCHS Bookstore Cabinets/shelving with installation (DCHS); \$22,246.00; ISM Grant; Line Item 141E 76100-707-002**

Chad Fleenor moved for approval of Purchase Order 4363; Preston Woodworking; Johnson City, Tennessee; DCHS Bookstore Cabinets/shelving with installation (DCHS); \$22,246.00; ISM Grant; Line Item 141E 76100-707-002. Vince Walters seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

**4. Purchase Order 4402; College Board; New York, New York; Advanced Placement & PreAP Materials and Services (DCHS); Not to Exceed \$20,000.00; Line Item 141E 72130-322**

**5. Purchase Order 35770; TNTP, Inc; New York, New York; ELA Curriculum Implementation Support -- 1st Installment (District-Wide); \$18,200.00; HQIM LIN GRANT; 142E 72210-399-951**

**6. Purchase Order 35771; TNTP, Inc; New York, New York; ELA Curriculum Implementation Support -- 2nd Installment (District-Wide); \$18,200.00; HQIM LIN GRANT; 142E 72210-399-951**

**7. Purchase Order 4377; Apptegy, Inc.; Little Rock, AR; District Communication Platform; \$36, 975.00; Line Item 141E 72250-399**

Chad Fleenor moved for approval of Purchase Order 4402; College Board; New York, New York; Advanced Placement & PreAP Materials and Services (DCHS); Not to Exceed \$20,000.00; Line Item 141E 72130-322, Purchase Order 35770; TNTP, Inc; New York, New York; ELA Curriculum Implementation Support -- 1st Installment (District-Wide); \$18,200.00; HQIM LIN GRANT; 142E 72210-399-951, Purchase Order 35771; TNTP, Inc; New York, New York; ELA Curriculum Implementation Support -- 2nd Installment (District-Wide); \$18,200.00; HQIM LIN GRANT; 142E 72210-399-951, and Purchase Order 4377; Apptegy, Inc.; Little Rock, AR; District Communication Platform; \$36, 975.00; Line Item 141E 72250-399. David Hammond seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

**E. Request from Grandview Elementary School to add two (2) student after-school clubs:**

**-Chorus Club**

**-Bridge Club**

Chad Fleenor moved for approval of the addition of two (2) student after-school clubs - Chorus Club and a Bridge Club at Grandview Elementary. Gregg Huddlestone seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

**F. Update on request from Washington County EMS for portion of Lamar Elementary School property to construct a fire station facility next to the existing EMS station.**

Keith Ervin made a motion to donate the identified property at Lamar Elementary for the construction of an EMS Substation to Washington County EMS and if the construction project is

not completed the property ownership will return to Washington County Schools. David Hammond seconded the motion.

Chad Fleenor made an amendment to the motion to ask \$15,000 for the requested property. Eric Barnes seconded the motion which failed on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *no*
- Chad Fleenor: *yes*
- David Hammond: *no*
- Gregg Huddleston: *no*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *no*
- Annette Buchanan: *no*

The original motion carried on roll call vote:

- Eric Barnes: *no*
- Keith Ervin: *yes*
- Chad Fleenor: *no*
- David Hammond: *yes*
- Gregg Huddleston: *yes*
- Mike Masters: *no*
- Whitney Riddle: *no*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

### **G. FY26 Budget Calendar**

Chad Fleenor moved for approval of the FY26 Budget Calendar as presented. Whitney Riddle seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

## **IX. ADDITIONAL ITEMS FOR BOARD APPROVAL**

### **A. Consider Resolution Opposing Vouchers**

Chad Fleenor moved for approval of the Resolution Opposing Vouchers. Gregg Huddleston seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

### **B. Budget Amendment**

#### **FY25 General Purpose School Budget (141)**

Chad Fleenor moved for approval of General Purpose School Budget (141) Budget Amendment #1. Whitney Riddle seconded the motion which carried on roll call vote:

- Eric Barnes: *yes*
- Keith Ervin: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*
- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Annette Buchanan: *yes*

## **X. ADJOURNMENT**

# WASHINGTON COUNTY BOARD OF EDUCATION

January 28, 2025; 5:00 PM; Central Office

Those present were Chairman Annette Buchanan, Vice-Chair David Hammond, Eric Barnes, Whitney Riddle, Mike Masters, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddleston, and Superintendent Jerry Boyd.

## I. Call to Order

### II. Dr. Richard Church, Vice-President -- TCAT – Elizabethton

Dr. Church gave an update on the programs at the Boones Creek TCAT location.

## III. Executive Session

The Board adjourned for an executive session.

## IV. Academics

### A. 2025 Kindergarten Registration Procedures

Cindy Hayes, Chief Academics Officer

Cindy Hayes provided the 2025 kindergarten registration procedures. She explained the screening process will occur the first week of school. On the first day of school all students will report to school and will not have an assigned teacher on the first day. Students will have the opportunity to be placed in each kindergarten teacher's class. After the screening process is complete a teacher will be assigned and the students will have a staggered schedule as down in previous years.

## V. Business/Finance

(Monthly Financials)

### A. Purchase Orders

**1. Purchase Order 4547; University School; Purchase vehicle(s) for Career Exploration and CTE/STEM Educational Experiences; Not to exceed \$60,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 72710 729 002**

**2. Purchase Order 4548; University School; Build new modular space and Career Exploration Lab and CTE/STEM educational space; Not to exceed \$500,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 76100 706 002**

**B. 3-Year Extension of Service Agreement with Skyward, Inc.; 2601 Skyward Dr., Stevens Point, WI; Effective July 1, 2025 - June 30, 2028; \$68, 485.32; Line Item 141E 72250-399**

## VI. Operations

**A. Operations-Digital Mapping and LoRa Wearable Panic Button system proposals  
Funded by County Educational Capital Funds**

Dr. Jarrod Adams, Chief of Operations, provided an estimate for the digital mapping and the implementation of the LoRa Wearable Panic Button system. The mapping was a proposal from Critical Response Group with a quote of \$51,375.00. The panic button system proposal was received from Raptor Technologies for \$42,000.00. Dr. Adams explained the digital mapping of the school system properties was required in order to install the panic button system.

**B. Operations-Security Cameras-DBHS DCHS Stadiums  
Funded by County Educational Capital Funds**

Dr. Adams presented a quote (\$41,155.18) from Tele-Optics for security cameras at both high school stadiums.

**C. Operations-Roofing Assessments-Coryell Roofing**

Dr. Adams presented the roofing assessments that listed all properties of the school system and the projected needs for roof replacement.

**D. Operations-Crossroads Paving Bid (No Funding Source Identified)**

The Board reviewed the bids received for the paving project at Crossroads Church (adjacent to Daniel Boone High School). Two bids were received - \$219,184.00 and \$193,402.30. The Board discussed giving the bids to the Church officials and let them decide on the paving specs. It was suggested to offer a lump sum of \$75,000.00 and establish a use agreement of the parking lot utilized for events at Daniel Boone High School. The Board gave Mr. Boyd authorization to have the discussion with the Church officials.

**E. Operations-Surplus items**

The Board reviewed items to be declared as surplus and sold on GovDeals.

**F. Proposal for HVAC design/engineering services at Daniel Boone High School**

The Board reviewed a proposal from Lewis Group Architects for a new boiler system at Daniel Boone High. Consideration of the proposal will be on the February 6, 2025 meeting agenda. The Board requested representatives from Lewis Group Architects to attend the next workshop to discuss future projects.

**G. 2025 Middle Schools Baseball and Softball Season**

Dr. Adams informed the Board of the middle school teams: West View Elementary baseball is combined with South Central Elementary; West View Elementary softball is combined with Lamar Elementary. West View/South Central baseball games will be played at Grandview.

Sulphur Springs baseball and softball teams will practice and play games at Boones Creek complex.

Jonesborough Elementary baseball and softball teams will practice and play games at Persimmon Ridge.

**H. South Central Ruritan Ballfields and Lease**

Administration will have a meeting with South Central Ruritan representatives.

## **I. Property at Gray Elementary School**

Mr. Barnes provided information on joint owned property with Gray United Methodist Church. He shared there is a parcel in question whether the said parcel is part of the ownership or of a private owner. The property is used for parking by Gray Elementary and the Church. A meeting will be scheduled to discuss the property.

## **VII. Overnight Trip Requests**

**A. Daniel Boone High School  
HOSA State Leadership Conference  
Chattanooga, TN  
March 30 - April 2, 2025**

**B. David Crockett High School  
ROTC  
Montgomery Bell Academy, Nashville, TN  
February 27-28, 2025**

**C. David Crockett High School  
FFA State Convention  
Gatlinburg, TN  
March 22-26, 2025**

**D. David Crockett High School  
FCCLA Leadership Conference and State Competition  
Chattanooga, TN  
April 1-4, 2025**

**E. David Crockett High School 2025 Athletics Overnight Trip Requests**

**F. David Crockett High School  
12th Grade ROTC  
Aniston, AL  
February 15-18th, 2025**

**G. Daniel Boone High School  
9-12th Grade Band  
Gatlinburg, TN  
February 6-8th, 2025**

## **VIII. Policy Review**

**A. Summary of Policy Recommendations**

### **Policy 4.600 - Grading System**

Public Chapter 1005 prohibits creating a local grading policy or procedure that establishes

a minimum grade above zero. Information about this change was sent in the June update. Based on questions from districts, we added a provision to model policy 4.600 noting this requirement.

**Policy 4.403 Library Materials**

As to 4.403, we have updated the review process to align with recent changes to state law. Public Chapter 782 states that the board is the entity that should be receiving the feedback. Under the framework in the board's current policy, the board would only review the complaint if there was an appeal (see pg. 2, line 34). I recommend updating this language to align with our model policy, which does not require an appeal in order for the board to receive the feedback.

**Policy 4.603 - Promotion and Retention**

The State Board of Education updated regulation 0520-01-03-.16 at its November meeting. Parents/guardians who choose to retain their K-2 student must submit a written request within thirty days of the end of the school year. If the student is not eligible for voluntary retention under state law, the district is now required to respond to the parent/guardian in writing. We have added a provision on this requirement to our model policy.

**Policy 5.118 - Background Investigations**

In 2018, the Tennessee General Assembly passed a law requiring background checks every five years for teachers or other positions requiring proximity to children. This requirement was intended to be removed for district employees upon acceptance into the federal bureau of investigation rap back program. As Tennessee has now been accepted into this program, employees must be enrolled in it. Other categories of individuals who may have proximity to children (substitutes, contractors, volunteers) may continue to go through the regular background check process or the district may choose to enroll them in the rap back program as well. We have updated our model policy with provisions outlining these options.

**B. Policy 4.700 Grading System**

**C. Policy 4.704 Promotion and Retention**

**D. Policy 5.118 Background Investigations**

**E. Policy 4.403 Library Materials**

**IX. Student Supports**

**A. Policy 6.3071 Tobacco/Vapor Use by Students**

**X. Strategic Planning Discussion**

Mr. Boyd suggested scheduling a work session specifically for the strategic planning.

**XI. Superintendent**

**XII. Resolution Proposing Increased Funding for School Safety and Security in Tennessee**

**XIII. Adjournment**

School	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	Total
Boones Creek Elementary School	32	24	81	109	81	94	81	103	77	87	69	0	0	0	0	838
Daniel Boone High School	0	0	0	0	0	0	0	0	0	0	0	289	280	280	228	1077
David Crockett High School	0	0	0	0	0	0	0	0	0	0	0	278	285	275	208	1046
Fall Branch Elementary School	0	1	21	32	23	26	36	26	25	23	40	0	0	0	0	253
Gray Elementary School	0	18	64	59	51	57	50	54	56	51	56	0	0	0	0	516
Grandview Elementary School	4	23	71	57	68	58	70	56	49	61	64	0	0	0	0	581
Jonesborough Elementary School	0	18	93	117	109	118	113	91	108	106	121	0	0	0	0	994
Lamar Elementary School	0	23	42	41	53	50	34	37	43	45	42	0	0	0	0	410
Ridgeview Elementary School	5	10	55	64	90	76	80	69	91	97	80	0	0	0	0	717
South Central Elementary School	0	0	14	21	19	23	28	19	11	18	17	0	0	0	0	170
Sulphur Springs Elementary School	0	0	40	35	37	49	34	54	39	43	38	0	0	0	0	369
University School	0	0	20	21	19	20	24	48	52	52	52	86	83	84	76	637
West View Elementary School	1	0	29	23	28	30	31	36	28	32	33	0	0	0	0	271
Tennessee Virtual Learning Academy	0	0	0	0	0	0	0	0	0	0	0	6	11	14	2	33
<b>Total</b>	<b>42</b>	<b>117</b>	<b>530</b>	<b>579</b>	<b>578</b>	<b>601</b>	<b>581</b>	<b>593</b>	<b>579</b>	<b>615</b>	<b>612</b>	<b>659</b>	<b>659</b>	<b>653</b>	<b>514</b>	<b>7912</b>

Submitted		School	Trip Date	Departure	Return		Destination	Class
1/3/2025 9:07:57	lowep@wcde.org	RVES	5/12/2025	8:40:00 AM	9:30:00 PM	approx. 12.5 hours	Ripley's Aquarium in Gatlinburg/Dolly's Stampede in Pigeon Forge	Penny Lowe/Math/Grade 5
1/3/2025 19:16:28	selhorstk@wcde.org	DCHS	1/7/2025	10:00:00 AM	1:00:00 PM	3hrs	Mountain Home VA Cemetery	Warrant Selhorst
1/7/2025 13:27:38	leonards@wcde.org	DCHS	1/13/2025	7:45:00 AM	10:30:00 AM	3 hours	Crumley house	Sabra Leonard/Cosmetology/12th
1/7/2025 21:09:17	gourleyj@wcde.org	DCHS	1/23/2025	4:00:00 PM	9:00:00 PM	5 hours	McKinney Center Jonesborough	J. Gourley 9-12
1/9/2025 20:59:10	crumleya@wcde.org	DCHS	2/21/2025	7:00:00 AM	5:00:00 PM	10 hours	Clyde Austin 4-H Center, Greeneville	Collette, FFA students, 10-12 grade
1/13/2025 11:14:49	armentroutj@wcde.org	DBHS	1/22/2025	1:00:00 PM	9:00:00 PM	8 hours	UT Knoxville	Joshua Armentrout / Agriculture/ 9-12
1/13/2025 11:48:53	grayj3@wcde.org	Asbury	1/23/2025	9:00:00 AM	11:30:00 AM	2.5 hours	TCAT Boones Creek	Carlie Wiedmeier
1/13/2025 12:28:36	hutsonh@wcde.org	RVES	5/7/2025	8:05:00 AM	1:45:00 PM	5 hours 40 minutes	Doe River Gorge, Hampton, TN	Michelle Cooper, 15, 3rd
1/13/2025 22:35:53	davenportk@wcde.org	DCHS	2/22/2025	9:00:00 AM	8:00:00 PM	11 hours	Milligan University	Kelly Davenport
1/14/2025 14:48:57	breedloves@wcde.org	RVES	4/1/2025	8:45:00 AM	2:15:00 PM	5 1/2 hours	Barter Theatre and Mellow Mushroom	Breedlove
1/15/2025 8:04:16	gougen@wcde.org	DBHS	3/3/2025	8:55:00 AM	10:55:00 AM	2hrs	Beta Club Students will travel to Sulphur Springs and Ridgeview schools and read to k-4 students as part of Read Across America a celebration of Dr. Seuss' birthday. They may also participate in a short question/answer session for 8th graders about high school. We will stop at Burger King/McDonalds before returning to school.	Nathan Gouge DBHS 9-12 Social Studies
1/15/2025 9:13:29	lewisc2@wcde.org	GES	5/15/2025	8:00:00 AM	5:30:00 PM	8.5 hours	Walter's State Community College Morristown Campus	Christie Lewis 7th grade
1/15/2025 10:18:23	coxl@wcde.org	DBHS	2/7/2025	8:00:00 AM	2:30:00 AM	6.5 hrs	Regional Skills Competiton/ Northeast State	Lisa Cox Teaching as a Profession/10-12
1/15/2025 11:18:45	altmanna@wcde.org	DBHS	2/27/2025	7:45:00 AM	2:30:00 PM	6.75 hours	TCAT Elizabethton	Amanda Altmann, Nursing Assistant, 11-12

1/15/2025 14:19:39	leonards@wcde.org	DCHS	1/21/2025	7:45:00 AM	10:30:00 AM	3 hours	Crumley house	Sabra Leonard/cos1/12th
1/15/2025 21:27:01	garlandd@wcde.org	BCES	2/7/2025	11:00:00 AM	2:00:00 PM	3 hours	Hands On Museum Gray TN	Dinah Crowe 1st Grade February 7
1/15/2025 22:02:18	garlandd@wcde.org	BCES	4/1/2025	8:30:00 AM	2:30:00 PM	6 hours	Barter Theatre Abingdon, VA. McDonald's at Bristol Pinnacle	Dinah Crowe 1st
1/16/2025 9:35:07	coxl@wcde.org	DBHS	1/23/2025	7:45:00 AM	9:05:00 AM	1.2 hrs	Sulphur Springs Elementary	Lisa Cox
1/16/2025 9:58:00	delavegaa@wcde.org	RVES	5/15/2025	7:30:00 AM	5:30:00 PM	10 hours	Dollywood in Pigeon Forge, TN	Arielle Abraham/6th Grade
1/16/2025 10:12:10	keyss@wcde.org	GVES	5/19/2025	8:30:00 AM	9:00:00 PM	12.5	Dollywood ~ Pigeon Forge, TN	Campbell / 8th grade
1/16/2025 11:24:51	delavegaa@wcde.org	RVES	5/13/2025	8:00:00 AM	1:00:00 PM	5 hours	Pathfinders Youth Camp in Kingsport, TN	Ashley Delavega/6th Grade
1/16/2025 12:42:56	williamsk@wcde.org	WVES	2/26/2025	8:30:00 AM	2:00:00 PM	5.5 hours	David Crockett High School	Katie Edens, Counselor
1/16/2025 16:32:24	davenportk@wcde.org	DCHS	3/6/2025	7:45:00 AM	2:30:00 PM	7+ hours	Greeneville High School - Niswonger Performing Arts Center (NPAC)	Kelly Davenport
1/16/2025 19:26:42	garlandd@wcde.org	BCES	2/21/2025	11:00:00 AM	2:00:00 PM	3	Hands On Museum Gray TN	Dinah Crowe 1st Grade February 7
1/17/2025 10:05:31	jamersonh@wcde.org	RVES	2/26/2025	9:00:00 AM	1:00:00 PM	4 Hours	Warpath Bowling Lanes	Holly Jamerson 6th Grade Math/Science
1/17/2025 10:25:30	goodm@wcde.org	DCHS	2/4/2025	8:00:00 AM	2:30:00 PM	6.5 hours	Sullivan East High School	Mark Good/Construction/9- 12
1/17/2025 13:23:31	jonesb@wcde.org	RVES	5/7/2025	8:45:00 AM	7:45:00 PM	11 hours	Dollywood - Pigeon Forge	Beth Cunningham
1/17/2025 14:27:50	backbergh@wcde.org	DCHS	1/22/2025	8:00:00 AM	2:00:00 PM	Approx 6 Hours	The former Jonesborough Middle School	Hollie Backberg; EMT Class; 12
1/17/2025 14:23:37	backbergh@wcde.org	DBHS	1/22/2025	8:00:00 AM	2:00:00 PM	Approx 6 hours	The former Jonesborough Middle School	Hollie Backberg, EMT-Basic, 12
1/17/2025 15:05:16	baileya@wcde.org	DBHS	2/12/2025	8:00:00 AM	2:00:00 PM	6	Tiebreakers in Johnson City	Bailey
1/20/2025 11:28:42	blantons@wcde.org	DBHS	2/21/2025	8:00:00 AM	5:30:00 AM	8.5 hrs	DBHS	Scott Blanton
1/20/2025 11:34:14	blantons@wcde.org	SSES	2/21/2025	8:00:00 AM	5:30:00 AM	8.5 hrs	DBHS	Scott Blanton

1/20/2025 11:38:04	blantons@wcde.org	RVES	2/21/2025	8:00:00 AM	5:30:00 AM	8.5 hrs	DBHS	Scott Blanton
1/20/2025 11:44:07	blantons@wcde.org	FBES	2/21/2025	8:00:00 AM	5:30:00 PM	8.5 hrs	DBHS	Mickey Murray
1/20/2025 11:48:37	blantons@wcde.org	BCES	2/21/2025	8:00:00 AM	5:30:00 PM	8.5 hrs	DBHS	Brandon Woods
1/20/2025 11:54:23	blantons@wcde.org	GES	2/21/2025	8:00:00 AM	5:30:00 PM	8.5 hrs	DBHS	Brandon Woods
1/20/2025 11:57:30	blantons@wcde.org	RVES	2/14/2025	8:00:00 AM	5:30:00 PM	8.5 hrs	Ross N Robinson MS (Jr. All East Band)	Scott Blanton
1/20/2025 12:01:39	blantons@wcde.org	SSES	2/14/2025	8:00:00 AM	5:30:00 PM	8.5 hrs	Ross N Robinson MS	Brandon Woods
1/21/2025 7:40:12	frankr@wcde.org	DCHS	1/31/2025	9:00:00 AM	2:00:00 PM	5 Hrs	Daniel Boone H.S.	Chief Frank / ROTC / 9 - 12
1/21/2025 7:44:19	frankr@wcde.org	DCHS	2/25/2025	7:00:00 AM	2:30:00 PM	7.5 Hrs	McDowell H.S., Marion, NC	Chief Frank /ROTC/9 - 12
1/21/2025 10:20:40	lyles@wcde.org	SCES	3/6/2025	9:45:00 AM	12:30:00 PM	3 hours	Johnson City Public Library and McDonalds near the ETSU campus	Sarah Whitson-Kindergarten
1/21/2025 10:37:50	lyles@wcde.org	SCES	3/6/2025	9:45:00 AM	12:30:00 PM	3 hours	Johnson City Public Library- Mo Willems read aloud a skit. I would also like for us to stop at McDonalds (near the ETSU campus) for lunch. Students will be given the option to purchase a meal at McD's, pack a lunch from home, or get a lunch from the cafeteria.	Sarah Whitson- K
1/21/2025 13:41:04	baileya@wcde.org	DBHS	2/13/2025	8:00:00 AM	2:00:00 PM	6	Adpative Swimming at Tennessee High School	Ashley Bailey
1/22/2025 10:12:16	priceb@wcde.org	RVES	2/21/2025	8:45:00 AM	1:00:00 PM	4.5 hrs	Daniel Boone High School and LaCaretta	K. Sanders - 8th grade
1/22/2025 14:48:33	storyj@wcde.org	GVES	2/25/2025	8:30:00 AM	2:00:00 PM	5-6 hours	David Crockett High School	Chris Campbell
1/22/2025 16:05:29	selhorstk@wcde.org	DCHS	3/8/2025	6:30:00 AM	5:00:00 PM	11 hours	Volunteer High School 1050 Volunteer St. Church Hill TN 37642	Warrant Selhorst
1/22/2025 16:08:39	selhorstk@wcde.org	DCHS	2/22/2025	6:30:00 AM	4:30:00 PM	10 hours	Warriors State Park, Kingsport TN	Warrant Selhorst
1/23/2025 8:56:51	storyj@wcde.org	GVES	2/25/2025	8:30:00 AM	2:00:00 PM	5-6 hours	David Crockett High School	Chris Campbell

1/23/2025 11:42:31	kitej@wcde.org	DCHS	1/24/2025	12:00:00 PM	11:00:00 PM	11 hours	Pigeon Forge, TN State Sectionals	Tod Parker
1/23/2025 11:54:17	loydj@wcde.org	BCES	3/31/2025	9:15:00 AM	1:30:00 PM	4 hrs	Barter Theatre to see a production of Pete the Cat	Loyd K
1/23/2025 13:32:50	murraym1@wcde.org	DBHS	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/23/2025 13:39:45	murraym1@wcde.org	BCES	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/23/2025 13:42:25	murraym1@wcde.org	FBES	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/23/2025 13:45:11	murraym1@wcde.org	GES	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/23/2025 13:48:54	murraym1@wcde.org	RVES	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/23/2025 13:52:22	murraym1@wcde.org	SSES	5/12/2025	7:00:00 AM	11:00:00 PM	16 hours	Dollywood	Mickey Murray
1/24/2025 9:00:05	grayj3@wcde.org	Asbury	2/21/2025	8:00:00 AM	2:00:00 PM	6	Northeast State Community College, 2425 Highway 75, Blountville TN 37617	Carlie Wiedmeier
1/24/2025 9:31:37	grayj3@wcde.org	Asbury	2/7/2025	9:00:00 AM	11:30:00 AM	2.5 Hours	Food City Conference Room, 920 N State of Franklin Rd, Johnson City, TN 37604	Carlie Wiedmeier
1/24/2025 11:21:34	armentroutj@wcde.org	DBHS	2/1/2025	7:00:00 AM	5:00:00 PM	10hrs	UT Knoxville	Joshua Armentrout
1/24/2025 14:12:07	fordj2@wcde.org	DCHS	2/1/2025	7:00:00 AM	3:00:00 PM	8 hours	University of Tennessee Regional FFA Contests	Ford
1/28/2025 9:10:40	johnsonj@wcde.org	BCES	3/21/2025	9:30:00 AM	2:00:00 PM	4.5 hours	Hands on Museum and Discovery Center in Gray	Jennifer Johnson 4th
1/28/2025 13:04:33	higginbothamr@wcde.org	RVES	2/28/2025	8:45:00 AM	10:45:00 AM	2 hours	Hands On Museum	Rachel Higginbotham/Kindergarten
1/28/2025 14:36:44	princem@wcde.org	DBHS	5/22/2025	9:00:00 AM	5:30:00 PM	7.5 hours	Dollywood	Morgan Prince
1/28/2025 15:03:17	reynoldsc@wcde.org	DBHS	2/21/2025	8:00:00 AM	2:15:00 PM	5.25 hours	Northeast State	Shipley
1/29/2025 8:29:22	whitsonc@wcde.org	JES	2/27/2025	8:30:00 AM	2:15:00 AM	5 hr 45 min	David Crockett High School	Dulaney 8th homeroom
1/29/2025 10:17:46	carra@wcde.org	DBHS	4/3/2025	7:45:00 AM	2:30:00 PM	6 1/2 hours	Warriors Path State Park	Andrea Carr, Envirothon, HS

1/29/2025 11:25:13	fordj2@wcde.org	DCHS	2/18/2025	6:00:00 AM	3:00:00 PM	9 hours	University of Tennessee FFA Goodwill Tour	Ford
1/30/2025 9:11:28	gardnera@wcde.org	DCHS	1/31/2025	8:00:00 AM	2:00:00 PM	6 Hours	Fair Grounds for Skills Battle of the Builds	Gardner Welding
1/30/2025 9:38:34	oglej@wcde.org	JES	2/21/2025	8:20:00 AM	6:00:00 PM	10 hours	Daniel Boone - Washington County Honor Band	Ogle - Band 7-8

<b>Intent to Apply/Research</b>	<b>Grants Writer/Manager's Report</b>	<b>February 2025</b>						
<b>Electric Bus</b>	Central States quote: 155Kw (STD Range) \$373,694.00. Infrastructure: The cost of the Evolution charging station is \$5373 quote. BridgeRidge's estimated cost is \$10,775.00 to connect one charging station at BCE. Two grants to pursue: 1. EPA Clean School Bus (CSB) Rebate Program (federal) due Jan 14th. One School Board member must sign the 2024 CBS Rebate Program School Board Awareness Certification, an example <a href="#">here</a> , for the application. Buses serving school districts that are not prioritized ZE class 7 bus UPTO \$170,000 (bus + charging Infrastructure.) 2. VW STATE GRANT is opening in January. - 75% towards the purchase of a new bus, and that would include infrastructure. The plan is to stack the general and federal awards to pay for the bus and infrastructure. These are matching grants; if only one is awarded, we and/or WCG will need to match the remainder of the funds for the project. Update: The EPA grant has been submitted.							
<b>TREE GRANT</b>	For the other schools not included in the TAEP Community Tree Planting Grant to provide tree shade for community members and students in sporting areas and near school buildings.							
<b>Communication Boards</b>	Research funding for playground communication boards.							
<b>SPARK Equity PE grant</b>	Equipment to support PE classes districtwide for grades K-2 Update: The grant application has been submitted.							
<b>School-Based Mental Health Services Grant Program</b>	SMHS grant application will support the salaries of two Behavioral Interventionist, focusing on Tier II Behavioral support. This forecasted grant opportunity requires non-Federal matching funds amounting at least 25% of their total project budget. This requirement promotes the sustainability of school-based mental health services. The budget that is being suggested for two Behavioral Intervention Specialists equals \$180,000-\$200,000 per year for 5 years. That would be a \$45,000-\$50,000 match (local funds) per year for 5 years. Please approve the 25% match requirement.							
<b>Community Oriented Policing Services (COPS) School Violence Prevention Program (SVPP)</b>	The forecasted grant opportunity is three years (36 months) in duration for a maximum federal share of \$500,000 per award. There is a local cash match (cost share) requirement of at least 25 percent. The grant would be for \$666,666 total with \$500,000 being the federal grant and \$166,667. The district is looking into funding support for fencing and window bullet-resistant film for the schools' doors and windows. Please approve the 25% match requirement.							
<b>STOP School Violence Program</b>	This grant forecast has been paused. When forecasted will consider applying for funding possibilities to support a mental health specialist(s) working with our School Resource Officers. This grant is a federal grant over 3 years.							
<b>Grants Awarded</b>								
<b>Reduced Diesel Emissions for a Healthier Tennessee</b>	Work with Washington County Government to receive \$44,000 award toward two propane buses							
<b>Grants Managed</b>								
<b>Uniformed Grant Guidance</b>	Worked on revising Uniformed Grant Guidance to include recent changes to Federal Grants Management Rules.							
<b>TVA STEM Classroom Grant</b>	Jared Smith's grant proposal for Jonesborough Elementary School in the amount of \$5000 for the project "Eye of the Tiger Film and Digital Media Club" I am the fiscal contact, and assist with all purchasing of items within their budgets. All purchases have been met.							

<b>ESSER Federal Interest Reporting and Recording</b>	Provide individually a Real Property Status Report Attachment A SF-429-A report of which all schools received ESSER funds for capital projects		<b>In addition to 429A reporting, both DBHS and DCHS properties, which have projects over \$1 million, will require Federal Interest Recording, which is a legal document we create and submit to the Washington County Register of Deeds office.</b>			Turned in Federal Interest Reporting and 429 Reporting, Dec. 2024	
<b>TAEP Community Tree Planting Grant</b>	Funds expended prior to the start date are not reimbursable. The expected start date is 12/1/2024.		awarded <b>\$4235.79</b> of <b>\$8471.58</b> cost of project	50:50 match grant awarded on October 21, 2024, provided by TN Department of Agriculture: Division of Forestry		Will assist fiscal and reporting with Grounds supervisor	3 year reporting
<b>Title XI McKinney-Vento Subgrant Hurricane Emergency Relief</b>	<b>Awarded \$14,000</b>	Items of need to be purchased for students who have become displaced due to Helene.	Students must be identified as McKinney-Vento Homeless due to Helene to receive items of need provided by the funding...such as school items and essential personal items such as clothing, food, hygiene products, portable sleeping items.			Working with the Homeless Liaison	Currently do all purchases and assist in reporting.
<b>ETSU SLICE - SL Partnership STEM LITERACY COMPUTATION IN EDUCATION WITH SCHOOL LEADERS</b>	<b>ETSU federal government grant we have partnered</b>	Currently processes quotes and POs for procurements of the minigrants for participating schools' teams. Total award is appx. \$81,000 in materials, equipment, and supplies.	I am the Co-PI-LEA CONTACT for Washington County	Financial reimbursements invoices and execution of purchases with schools' classroom minigrants that will be provided at the end of year 2 grant term and any other needs that may occur.		<b>Mini-Grant portion of the SLICE grant is complete.</b>	
<b>ISM Grant</b>	<b>Currently helping CTE Director write FY 25 ISM application. We have submitted the continual application, grant is approved for the new school year.</b>		Assist CTE Director when needed	Note: schools involved in this grant were awarded (allocated FY2023) BCE \$500,000, DB \$1,000,000, DC \$1,000,000, FB \$200,000, GV \$500,000, Gray \$500,000, JES \$500,000, RV \$500,000, SC \$200,000, SS \$500,000, University \$1,000,000, WV \$500,000			
<b>FY 2025 - CTE Perkins Reserve</b>	Awarded <b>\$50,000</b> for Daniel Boone CTE program in connection with Culinary ARTS and certain populations		Will assist CTE Director with any needs in managing the grant.				
<b>LEAPS PROGRAM</b>	<b>Start new school year, this is year 5 of the program</b>	UPDATED EPLAN BUDGET \$75,000	Provide all necessary documentation into Department of Human Services Child Care Provider Portal to renew the SCES LEAPS site for continuing service	Help with any grant related to personnel, data reporting, purchases and attend meetings with the state department.			
<b>ESSER 3.0</b>	Continual reporting to state department: ESSER 3.0 funds		<b>We will be generating the ESSERF report for the Fiscal year July 2023- which was reimbursed by the state by June 30, 2024. Starting in winter/spring 2025.</b>				
<b>ARP 2.0 Homeless Grant</b>	<b>FY 25 purchasing food, clothing, hygiene products</b>		In collaboration with the Director of Attendance/ Chief Student Supports Officer.	Providing purchasing and documentation support.	HELP WITH REPORTING	help with any grant related reimbursement request documentation	Grant was approved for an extended liquidation and the funding is complete.

## **Monthly Facility Tracker reports**

All Locations -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=af78549c-6e53-41e9-afec-dd4d8bfa815d>

WVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7061e70d-ee81-4bbe-a0a9-333ee6630ce4>

SSES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=82641ccd-b40b-406e-9593-f1f5d6d454ea>

SCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=f4112e8b-ace7-42c8-83ce-ce7cca700d0a>

RVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=abece4e4-3aaf-4e20-afb9-e7a4b253e7ea>

LES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=03c462a1-53fd-429c-8d8a-862353a095d4>

JMS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=047f5116-d265-4220-bca1-d51fd1f24df6>

JES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=3c2e5fd0-4dc5-4a44-b1a8-7ff0bc15c27e>

GES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ef3d7048-0b99-4548-9f31-04632f0fae84>

GVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=e2b27430-f9cb-4618-8958-f37a78a60a75>

FBES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=b9027fb8-5461-4cad-a2ca-4cd8a33ecfbe>

DCHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=88424530-f628-46ae-8852-1a2d40bc9785>

DBHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=1f5402fa-95ef-4b85-bc13-1b2a390eadd8>

BCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=475154ae-7197-4f43-8ec4-6b9764458>

[b84](#)

Midway -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ec7f00ea-3b78-41db-9542-060401a41>

[1e6](#)

Bus Garage -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=13f0ab1b-e7e9-4a01-bbeb-9b2d5181fb5f>

Warehouse -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7da489ac-1553-4a46-a0ac-27646726a003>

Central Office -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=fbf02e24-8b01-46d9-98d1-a5e123581838>

Purchase Order No 4547

PURCHASING DEPARTMENT

Date Issued 1-21-25

WASHINGTON COUNTY BOARD OF EDUCATION

Appropriation No. 141E 72710 729002

PURCHASE ORDER

Dept. ISM Grant

School University School

TO University School  
at ETSU

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Deliver to University School at ETSU  
Address 68 Martha Culp Dr  
Johnson City TN 37614  
Via Brian Partin, Principal

Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
<p>(Unless otherwise stated all prices F.O.B. Destination)</p> <p>ISM Grant funding used to purchase vehicle(s) for Career Exploration and CTE/STEM educational experiences</p> <p>Do Not Exceed \$60,000</p>				
<p><b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b></p>				

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



- [ePlan Home](#)
- [Search](#)
- [Reports](#)
- [Inbox](#)
- [Planning](#)
- [Monitoring](#)
- [Funding](#)
- [Data and Information](#)
- [Reimbursement Requests](#)
- [Project Summary](#)
- [LEA Document Library](#)
- [Address Book](#)
- [TDOE Resources](#)
- [Help for Current Page](#)
- [Contact TDOE](#)
- [ePlan Sign Out](#)

Hauldren, Kelli

**Production**

Session Timeout  
(Hide Timer)  
00:29:56

## Budget Detail

Washington County (900) Public District - FY 2025 - Innovative School Models (ISM) - Rev 3 - Innovative School Models

[Return](#)

Filtering - 1 out of 174 Budget Details match selected filters [Show All](#) / [Clear All](#)

Account Number	Line Item Number	Location Code	Tags	Narrative
72710 - Transportation	All	University School (900...	No Options Selected	No Options Selected

[Download Budget Data](#)

<< First < Previous | 1 | Next > Last >> Items 1-1 out of 1

Items/Page: 10

Budget Detail

Narrative Description

**Account Number:** 72710 - Transportation

**Line Item Number:** 729 - Transportation Equipment

**Priority Area:** Career Exploration

**Optional Program Code:** Space and transportation

**Location Code:** University School (900-0105)

**Quantity:**

**Cost:**

**Line Item Total:**

University School/ETSU will purchase up to two vehicles for Career Exploration and CTE/STEM educational experience for middle and high school students at the University School. University School is part of Washington County Schools but is under ETSU's umbrella. Washington County Schools will handle all reimbursement requests for the University School.

<b>Total for filtered Budget Details:</b>	<input type="text" value="\$60,000.00"/>
<b>Total for all other Budget Details:</b>	<input type="text" value="\$5,169,907.21"/>
<b>Total for all Budget Details:</b>	<input type="text" value="\$5,229,907.21"/>
<b>Adjusted Allocation:</b>	<input type="text" value="\$5,229,907.21"/>
<b>Remaining:</b>	<input type="text" value="\$0.00"/>

[Return](#)

Purchase Order No 4548

PURCHASING DEPARTMENT

Date Issued 1-21-25

WASHINGTON COUNTY BOARD OF EDUCATION

Appropriation No. H1E 76100 706 002

PURCHASE ORDER

Dept. ISM Grant

School University School

TO University School  
at ETSU

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education  
405 West College Street  
Jonesborough, TN 37659  
Telephone (423) 753-1105

Deliver to University School at ETSU

Address 68 Martha Culp Dr.  
Johnson City TN 37614

Via Brian Partin, Principal

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
ISM Grant funding used to <del>purchase</del> build new modular space for Career Exploration and CTE / STEM educational Space - AP or DE or DC - classrooms				
Do Not Exceed \$500,000				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

---

Authorized Signature

APPROVED:

---

Purchasing Agent



- [ePlan Home](#)
- [Search](#)
- [Reports](#)
- [Inbox](#)
- [Planning](#)
- [Monitoring](#)
- [Funding](#)
- [Data and Information](#)
- [Reimbursement Requests](#)
- [Project Summary](#)
- [LEA Document Library](#)
- [Address Book](#)
- [TDOE Resources](#)
- [Help for Current Page](#)
- [Contact TDOE](#)
- [ePlan Sign Out](#)

Hauldren, Kelli

**Production**

Session Timeout

([Hide Timer](#))

00:29:50

## Budget Detail

Washington County (900) Public District - FY 2025 - Innovative School Models (ISM) - Rev 3 - Innovative School Models

[Return](#)



Filtering - 1 out of 174 Budget Details match selected filters

[Show All](#) / [Clear All](#)

Account Number	Line Item Number	Location Code	Tags	Narrative
76100 - Regular Capita...	All	University School (900...	No Options Selected	No Options Selected

[Download Budget Data](#)

<< First < Previous | 1 | Next > Last >> Items 1-1 out of 1

Items/Page:

Budget Detail

Narrative Description

**Account Number:** 76100 - Regular Capital Outlay

**Line Item Number:** 706 - Building Construction

**Priority Area:** Career Exploration

**Optional Program Code:** Space and transportation

**Location Code:** University School (900-0105)

**Quantity:**

**Cost:**

**Line Item Total:**

Under one Modular building roof, the University school will create a new STEM lab classroom to provide CTE/STEM exploration opportunities for grades 6-8 and an AP, Dual Enrollment, or Dual Credit Classroom under the High School's CTE/STEM Programs of Study. This will enhance students' career preparation and exploration experience. University School is part of Washington County Schools but the school is located on East Tennessee State University (ETSU) campus and its umbrella. ETSU/University School will be entirely responsible for the project, and Washington County will handle all reimbursement requests for the University School.

**Total for filtered Budget Details:**

**Total for all other Budget Details:**

**Total for all Budget Details:**

**Adjusted Allocation:**

**Remaining:**

[Return](#)



**ATTN: WASHINGTON COUNTY SCHOOL DISTRICT**

Greetings,

On June 30, 2025, the term of your Software as a Service (SaaS) agreement with Skyward will be expiring. The specific software covered under this agreement is listed on the following pages.

You came to Skyward to become more efficient and deliver a better experience for your district. You've used the time saved on administrative tasks to improve outcomes for your students and staff.

We've seen many exciting improvements here at Skyward, and our goal remains the same as always: to provide you and your staff with the tools and support you need for an efficient, successful, and enjoyable culture. Your Skyward state and federal compliance team works tirelessly to ensure that new software updates reflect all relevant changes in your tracking and reporting requirements.

To aid your district budgeting, Skyward is offering a SaaS Renewal that locks in your district license fee rates for three years effective on July 1, 2025. This amendment is an extension of the original agreement signed with Skyward. Please execute and return the enclosed SaaS Renewal Amendment by March 15, 2025 to protect your district's budget.

We greatly appreciate your business and look forward to continuing to support your needs for three more years.

Sincerely,  
Skyward Sales Administration Department

*Selection Page follows*



WASHINGTON COUNTY SCHOOL DISTRICT

Selection Page

Product	3-year offer* FY 2026 through FY 2028 (July 1, 2025 through June 30, 2028)	1-year offer* FY 2026 (July 1, 2025 through June 30, 2026)
<b>Business Suite-Core Modules</b>	\$3.69	\$4.06
Business - School Based Accounting	\$1.02	\$1.12
Fixed Assets	\$0.05	\$0.06
Insurance Tracking	\$0.05	\$0.06
Support - Business Suite	\$1.90	\$2.09
True Time	\$2.02	\$2.22

All rates presented are per student unless indicated as yearly.

Our district is electing (please check selection):

**Three (3) year commitment with guaranteed pricing**  
If the three-year commitment is selected, please sign and return the enclosed Amendment.

**One (1) year extension**  
One-year extension selected by:

DISTRICT REPRESENTATIVE:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

\_\_\_\_\_  
Date Signed

Please return this selection page and the enclosed Amendment to take advantage of the three-year commitment by **March 15, 2025** to [SalesDepartment@skyward.com](mailto:SalesDepartment@skyward.com)

*\* This renewal offer includes Skyward products only. Any third-party product renewals will continue to be determined by third-party vendors.  
Student counts are gathered from corresponding state website data.*

If you have additional questions, please contact Martyn Baker, your Skyward Account Manager, at 800-236-7274.



**AMENDMENT  
TO  
SAAS LICENSE AGREEMENT**

This Amendment to SaaS Software License Agreement ("Amendment") is made and entered into effective on July 1, 2025 (the "Effective Date"), by and between **Skyward, Inc.**, a Wisconsin corporation with its principal offices located at 2601 Skyward Drive, Stevens Point, Wisconsin 54482 ("Skyward") and **WASHINGTON COUNTY SCHOOL DISTRICT**, a Tennessee K-12 public school ("Customer").

WHEREAS Skyward and Customer previously entered into a SaaS Software License Agreement (the "Agreement"); and

WHEREAS, the initial term of said agreement expires on June 30, 2025 and Skyward and Customer wish to extend the term of the Agreement for an additional three (3) years.

NOW, THEREFORE, Skyward and Customer hereby amend the terms and conditions of the agreement to extend the term of the Agreement for an additional three (3) calendar years commencing immediately following the expiration of the initial term. The annual per student license fee for each of the three (3) calendar years of the extended term shall be as follows:

<b>Product</b>	<b><u>3-year offer*</u> FY 2026 through FY 2028 (July 1, 2025 through June 30, 2028)</b>
<b>Business Suite-Core Modules</b>	\$3.69
Business - School Based Accounting	\$1.02
Fixed Assets	\$0.05
Insurance Tracking	\$0.05
Support - Business Suite	\$1.90
True Time	\$2.02

***All rates presented are per student unless indicated as yearly.***

Skyward and Customer hereby ratify and approve of the remaining terms and conditions of the Agreement as amended by this Amendment, and the Agreement shall continue in full force and effect, as amended by this Amendment.

Customer acknowledges commitment for the entire three (3) year term referenced above. In the event Customer voluntarily terminates the Agreement prior to the expiration of the above referenced three (3) year term, then Customer shall be responsible for the remaining license fees due to Skyward pursuant to this Amendment. Provided, however, the foregoing shall not apply in the event the Agreement is terminated by Customer as a result of a default by Skyward.

*Signature Page follows*



WASHINGTON COUNTY SCHOOL DISTRICT

**AMENDMENT  
TO  
SAAS LICENSE AGREEMENT**

The undersigned have hereby agreed to the terms and conditions of this amendment as of the date first above written.

CUSTOMER:

SKYWARD, INC.:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Chris Casey

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

Sales Director

\_\_\_\_\_  
Printed Title

\_\_\_\_\_  
Date Signed

01/20/2025

\_\_\_\_\_  
Date Signed



Critical Response Group, Inc., proudly proposes a mapping solution born from lessons learned by US Special Operation Forces and successfully transitioned for use by critical infrastructure and domestic public safety professionals.

**Collaborative Response Graphics®** (CRGs®) are site-specific common operating pictures that enable better communication during an emergency. CRGs combine accurate floor plans, high resolution imagery, emergency response pre-planning, and a gridded-overlay into one map. Critical Response Group builds CRGs and distributes them to first responders for use in their pre-existing software applications and provides the necessary training to ensure full implementation.

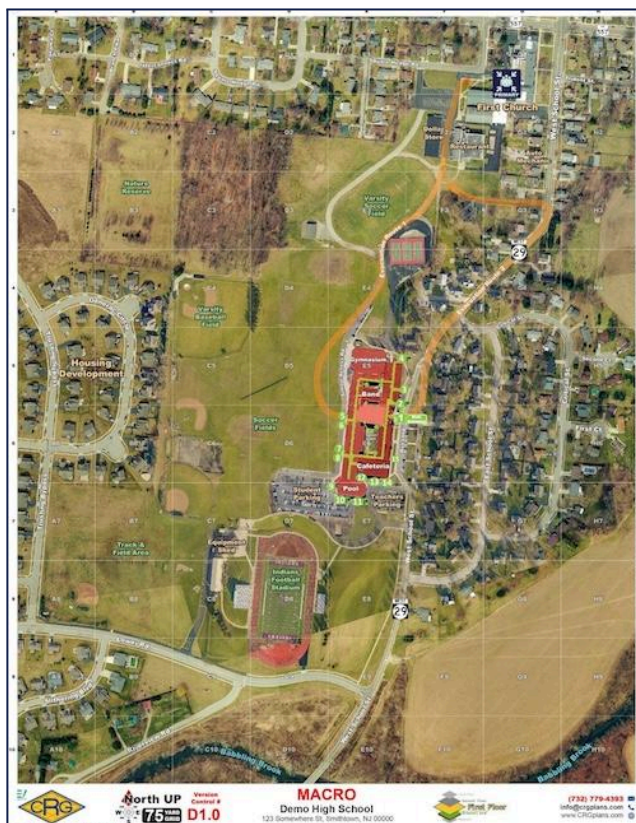
## Your proposal contains two types of CRGs:

### Micro CRGS



Each floor of a building receives a "Micro" CRG to coordinate response inside a building.

### MACRO CRGS



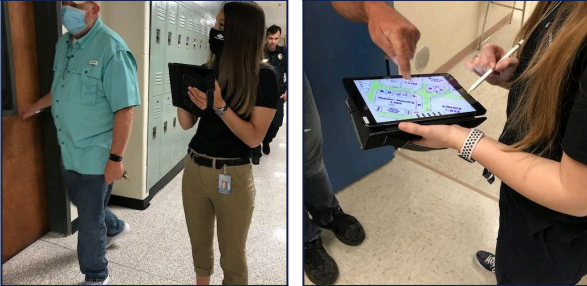
Each campus receives a "MACRO" CRG to coordinate response outside of a building

**Micro CRGs** come standard with labeling for **floor levels, facility nomenclature, doors/access points, main utility shut-offs, roof access points, Fire Alarm Control Panels, security key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure.

**MACRO CRGs** come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property**. MACRO CRGs are used to coordinate events exterior to the structure.

Your proposal also includes a site visit, implementation, and maintenance service that allows us to ensure that your CRGs are accurate and distributed to first responders relevant to your facility.

## This program includes four key elements:



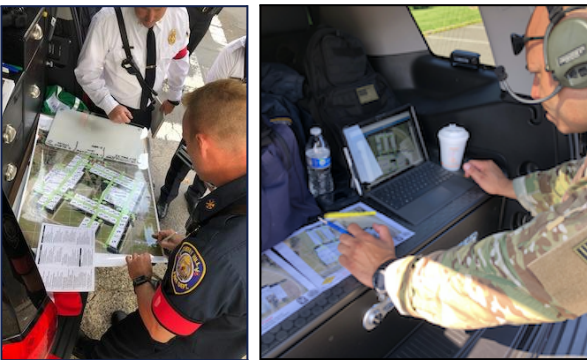
### 1. Site Visit, Updates, and Enhancements

We conduct an initial in-person site visit to ensure the accuracy of your CRGs. During map construction and throughout the first year, we will continue to update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.



### 2. Distribution to your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers or other internal technology systems.



### 3. Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies.



### 4. Compatibility with Third Party Systems

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes.

*The site visit, implementation, and maintenance process is provided in year one to facilitate construction of CRGs and initial distribution to all public safety agencies. It is available for renewal in successive years to ensure maps remain accurate and accessible in all systems.*



# Proposal from Critical Response Group

**ORDER DATE:** December 16, 2024

**FROM:** The Critical Response Group  
200 American Metro Blvd. | #113  
Hamilton Twp, NJ 08619

**TO:** Mr. Heath Bailey  
Network Administrator  
Washington County Department of Education  
baileyh@wcde.org  
423-753-1100

PRODUCT(s)	Micro Maps	MACRO Maps	TOTAL
Asbury Optional High •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Daniel Boone High School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
David Crockett High School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Boones Creek Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Fall Branch Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
Grandview Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Gray Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Jonesborough Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
Lamar Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Ridgeview Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
South Central Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00

Sulphur Springs Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
West View Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
University School •1 MACRO Collaborative Response Graphic (CRG), •4 Micro CRG(s) with GeoRelevant Integrated Floor Plans	4	1	\$6,125.00
<b>Implementation and Maintenance</b>	<b>Sites</b>	<b>Cost Per</b>	<b>Total</b>
<i>Site Visit, Implementation, and Maintenance</i>	14	\$560.00	\$7,840.00
<b>Travel Fee</b>		<b>Cost</b>	<b>Total</b>
<i>First Year Travel Fee to Washington County, TN</i>		\$660.00	\$660.00
<b>Total:</b>			\$51,375.00

<b>Payment Terms</b>	
50% deposit required to begin work	\$25,687.50
50% of project fee due upon delivery of Collaborative Response Graphics®	\$25,687.50
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: <a href="http://www.crgplans.com/terms-and-conditions">http://www.crgplans.com/terms-and-conditions</a> . The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
<b>***Proposal valid for 60 days***</b>	



## Accepted and Agreed By:

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here:*

*<http://www.crgplans.com/terms-and-conditions> and that Critical Response Group, Inc. is to begin work.*



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE: 3/1/2025
INITIAL TERM: 36 months

This Purchase and Subscription Services Agreement (the "Subscription Agreement") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, having offices at 2900 North Loop W, Suite 900, Houston, Texas 77092 ("Raptor"), and Washington County Schools, having office at 405 W College St, Jonesborough, TN 37659 ("Customer").

Each of Raptor and Customer are referred to as a "Party" and collectively as the "Parties." The agreement between the Parties (the "Agreement") consists of this Subscription Agreement, the Terms (defined below), all Invoices, and all other exhibits, schedules, and documentation referenced by or in this Subscription Agreement and the Terms.

Unless otherwise specified, capitalized terms in this Subscription Agreement have the same meanings as set forth in the Terms. In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

- "Terms" means the following documents in effect as of the Effective Date of this Agreement;
i. Raptor Technologies, LLC General Terms and Conditions ("Terms and Conditions") and, if applicable;
ii. SchoolPass Addendum - (https://raptortech.com/2023-SchoolPass-Addendum.pdf);
iii. SchoolPass Hardware Policy - ("SchoolPass Hardware Policy"); and
iv. Alertus® Terms and Conditions - ("Alertus Terms and Conditions")

Access Grant to Raptor Services. Subject to Customer's compliance with the terms and conditions contained in this Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to allow Customer to access and use the Raptor Platform and Annual Subscription Services during the Term (as defined in Section 5.2 (Renewal Terms) of the Terms) as set forth in the attached quote.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

This transaction is not a GSA Schedule sale unless otherwise specified in the Quote or on the Invoice.

Payment Terms.

Fees are due and payable within Net 30 days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties, and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Customer acknowledges and agrees that it has reviewed the Agreement, including without limitation, the applicable Terms, prior to the execution of this Subscription Agreement.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

Washington County Schools

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Quote #: Q-100695-1  
 Date: 11/13/2024 1:45 PM  
 Expires On: 12/13/2024  
 Federal Tax ID #: 45-4914152

To:  
 Washington County Schools  
 405 W College St  
 Jonesborough, TN 37659  
 United States

From:  
 Mark Stevenson  
 mstevenson@raptortech.com

Subscription Term: 36 Months Billing Frequency: Prorated

### One-time Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL
Raptor Badge Alert Implementation	One time implementation fee for the Raptor Badge Alert Suite.	USD 5,000.00	14	USD 70,000.00
Raptor Connect	Allows configuration for external systems to connect to Raptor Alert through a bi-directional API.	USD 0.00	1	USD 0.00
<b>One-time Costs SUBTOTAL:</b>				USD 70,000.00
<b>One-time Costs TOTAL:</b>				USD 70,000.00

### Raptor Recurring Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL
Raptor Badge Alert	Raptor Badge Alert wearable devices and LoRa network with beacons.	USD 3,000.00	14	USD 21,000.00
<b>Raptor Recurring Costs SUBTOTAL:</b>				USD 21,000.00
<b>Raptor Recurring Costs TOTAL:</b>				USD 21,000.00

<b>SUBTOTAL:</b>	USD 91,000.00
<b>TOTAL:</b>	USD 91,000.00

RECURRING COSTS IN THIS QUOTE: USD 42,000.00

**Quote Notes:**

Subscription Term: 6 months  
 Promo Term: months  
 Total Initial Term: 36 months

You may sign electronically; or you may print, sign and scan all pages of the document and email to [mstevenson@raptortech.com](mailto:mstevenson@raptortech.com) or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to [mstevenson@raptortech.com](mailto:mstevenson@raptortech.com).

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email [accounting@raptortech.com](mailto:accounting@raptortech.com).

To order additional or replacement equipment and supplies with a credit card, visit [www.shop.raptortech.com](http://www.shop.raptortech.com).

# Raptor Badge Alert



## What is it?

Seamlessly integrated with the Raptor<sup>®</sup> Alert application, the Raptor Badge Alert provides a powerful, discreet solution for easily initiating an emergency response. The Raptor Badge Alert uses a long-range (LoRa) network dedicated to emergency communication. This helps ensure reliable performance indoors and outdoors, effectively covering the entire school campus without interference from other network demands. The low-maintenance wearable device allows staff to request emergency assistance quickly and confidently, initiating a prompt and effective response in any critical situation.

## How does it work?

In a campus-wide emergency, pressing the Raptor Badge Alert can activate Raptor Alert, which, based on the school's policy, can share the initiation location and notify first responders. Raptor Alert immediately informs designated building and district staff of the emergency type and required response. Predefined notification lists ensure the right people are alerted of the emergency and prepared to assist.

When an alert is initiated through Raptor Badge Alert, users have full access to all Raptor Alert capabilities, including real-time group messaging with a designated response team through the application.

## About Raptor

For over 20 years, Raptor has been driven by our mission to protect every child, every school, every day. Used by over 60,000 schools worldwide, Raptor is the gold standard in school safety.



# Key Features

## Campus-Wide Coverage

LoRa technology provides reliable, long-range coverage across the entire school campus, including outdoor spaces such as playgrounds, parking lots, and athletic fields. This enables help to be summoned from any location on campus, indoors or outdoors.

## Specific Location Visibility

When the alert is activated, the device sends the initiation location to responders through the Raptor Alert platform. A map view is accessible to authorized personnel, enabling security teams or first responders to arrive at the location where the alert was initiated.

## Quick, Accessible Activation

The Raptor Badge Alert is small, lightweight, and simple to use. Its straightforward design makes it easy to use in high-stress situations. The wearable device is readily accessible so staff can activate an alert no matter where they are, reducing response time in emergencies.

## Connecting to 911

When a user activates the Raptor Badge Alert, they can connect directly to 911 through the Raptor Alert application. Essential details are sent to the local 911 dispatch center via RapidSOS, providing first responders with critical context, including the dispatchable address, the user's name and phone number, and the nature of the incident.

## Configurable Alerts

The wearable device can be configured to your school's specific needs for both a campus-wide emergency and a localized incident. The appropriate response teams and notifications will be sent through Raptor Alert.

## Enables Critical Communication

Once the alert has been initiated, the Raptor Alert application utilizes real-time group messaging to reduce stress and improve outcomes by allowing teams to stay in touch and share critical information throughout an incident including precise locations.

## Integrate with Existing Safety Infrastructure

Raptor Badge Alert and the Raptor Alert app can be configured to automatically activate your other mass notification technology such as strobe lights, intercoms, sirens, alarms, etc.

**Learn How We're Reimagining School Safety**

Visit [raptortech.com](https://raptortech.com) to contact us or call **877-772-7867**



[raptortech.com](https://raptortech.com)



**CRITICAL RESPONSE GROUP**  
America's Common Operating Picture®

# SCOPE OF WORK: Washington County Schools





# Asbury Optional High

2002 Indian Ridge Road, Johnson City, TN 37602





# Daniel Boone High

1440 Suncrest Dr, Gray, TN 37615

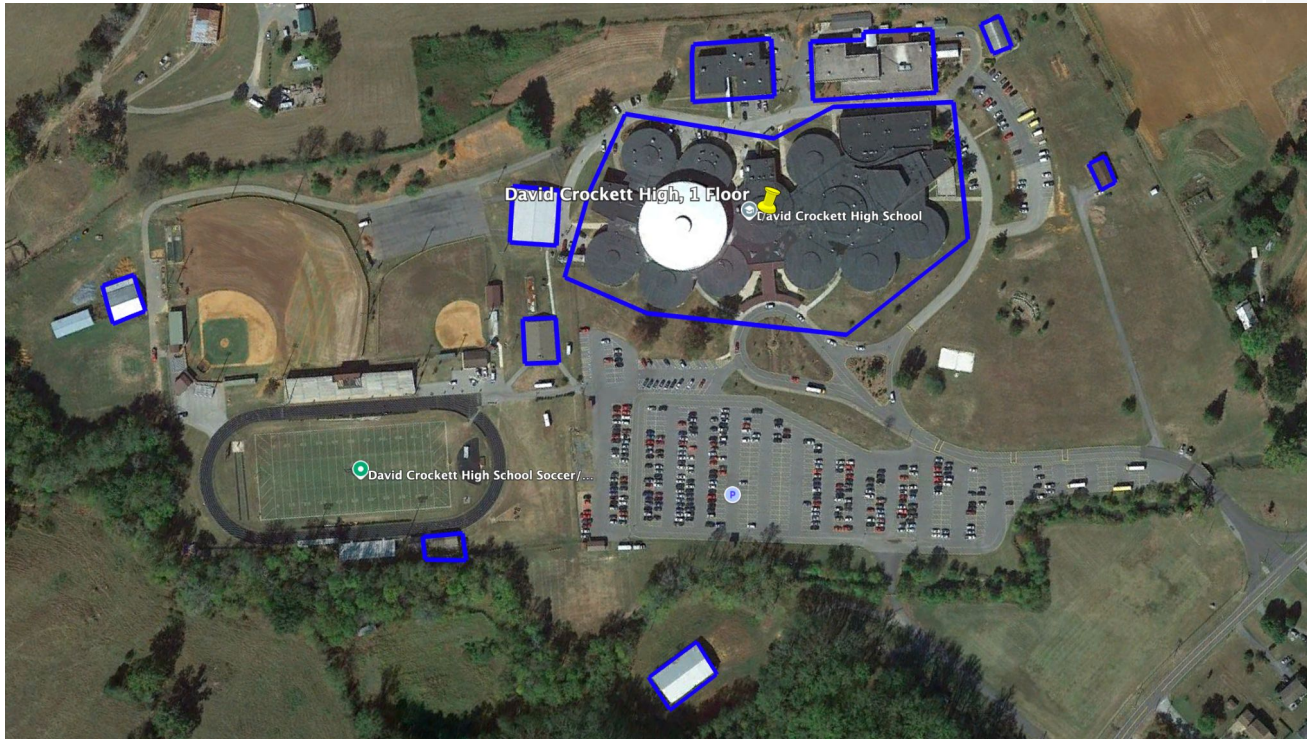


Image © 2024 Airbus



# David Crockett High

684 Old State Rte 34, Jonesborough, TN 37659





# Boones Creek Elementary

132 Highland Church Rd, Johnson City, TN 37615





# Fall Branch Elementary

1061 TN-93, Fall Branch, TN 37656





# Grandview Elementary

2891 US-11E, Telford, TN 37690





# Gray Elementary

755 Gray Station Rd, Gray, TN 37615

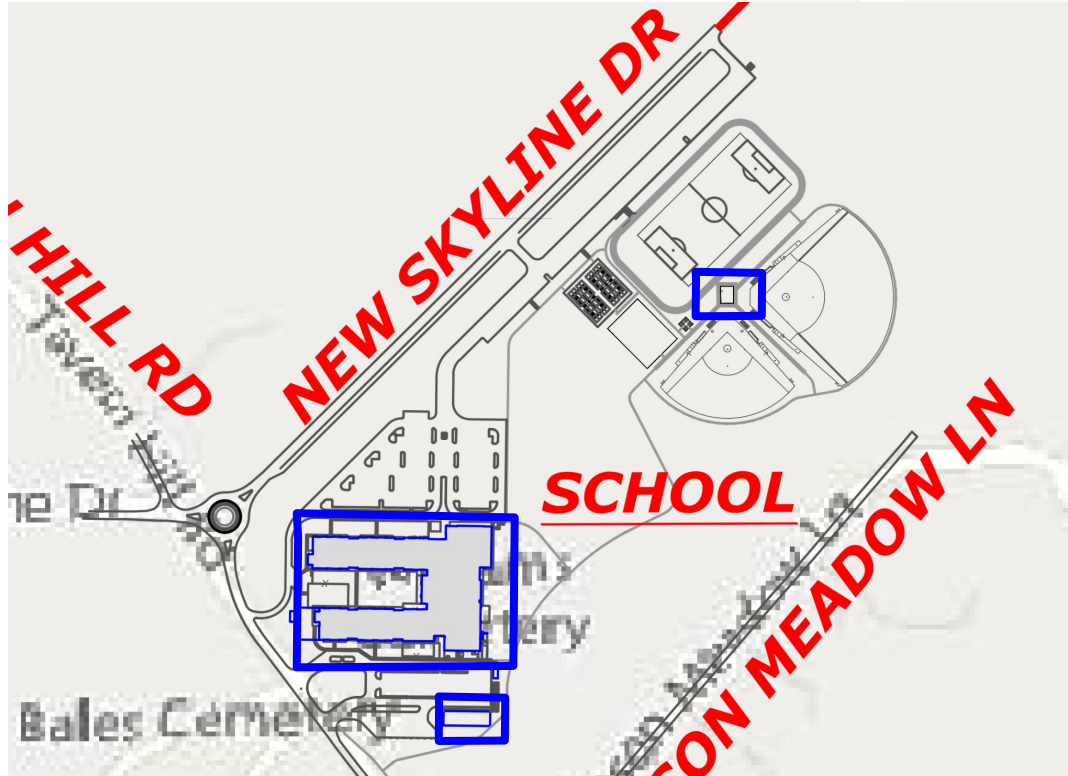


Image © 2024 Airbus



# Jonesborough Elementary

720 N Cherokee Street, Jonesborough, TN 37659





# Lamar Elementary

3261 Highway 81 S, Jonesborough, TN 37659





# Ridgeview Elementary

252 Sam Jenkins Rd, Gray, TN 37615



Image © 2024 Airbus



# South Central Elementary

2955 Highway 107, Chuckey, TN 37641



Image © 2024 Airbus



# West View Elementary

2847 Old State Rte 34, Jonesborough, TN 37659

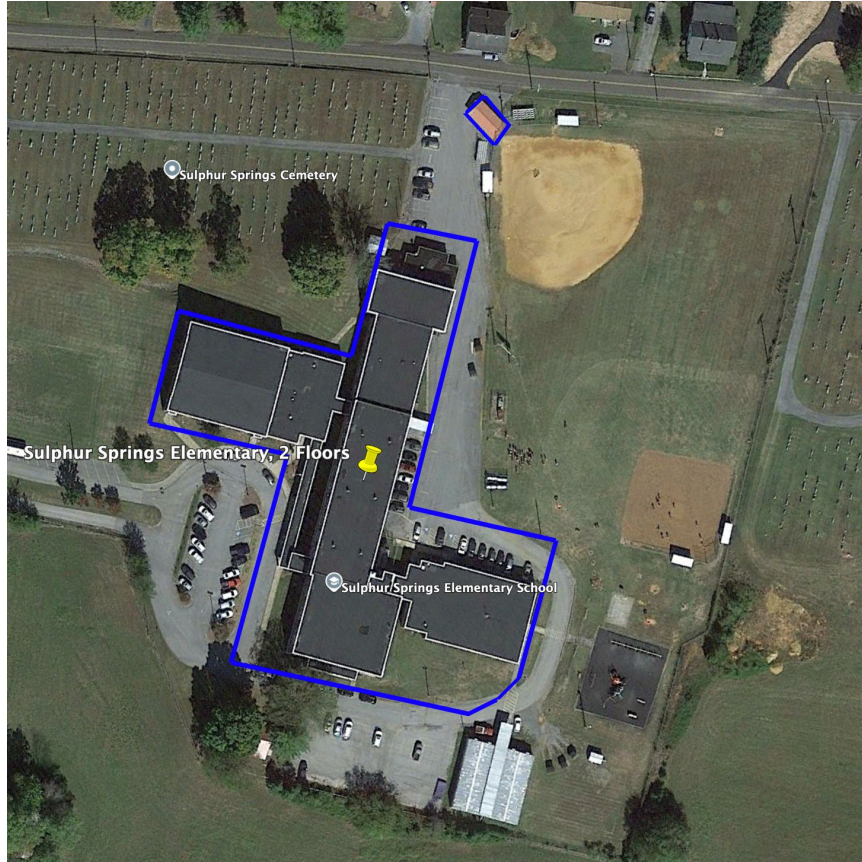


Image © 2024 Airbus



# Sulfur Spring Elementary

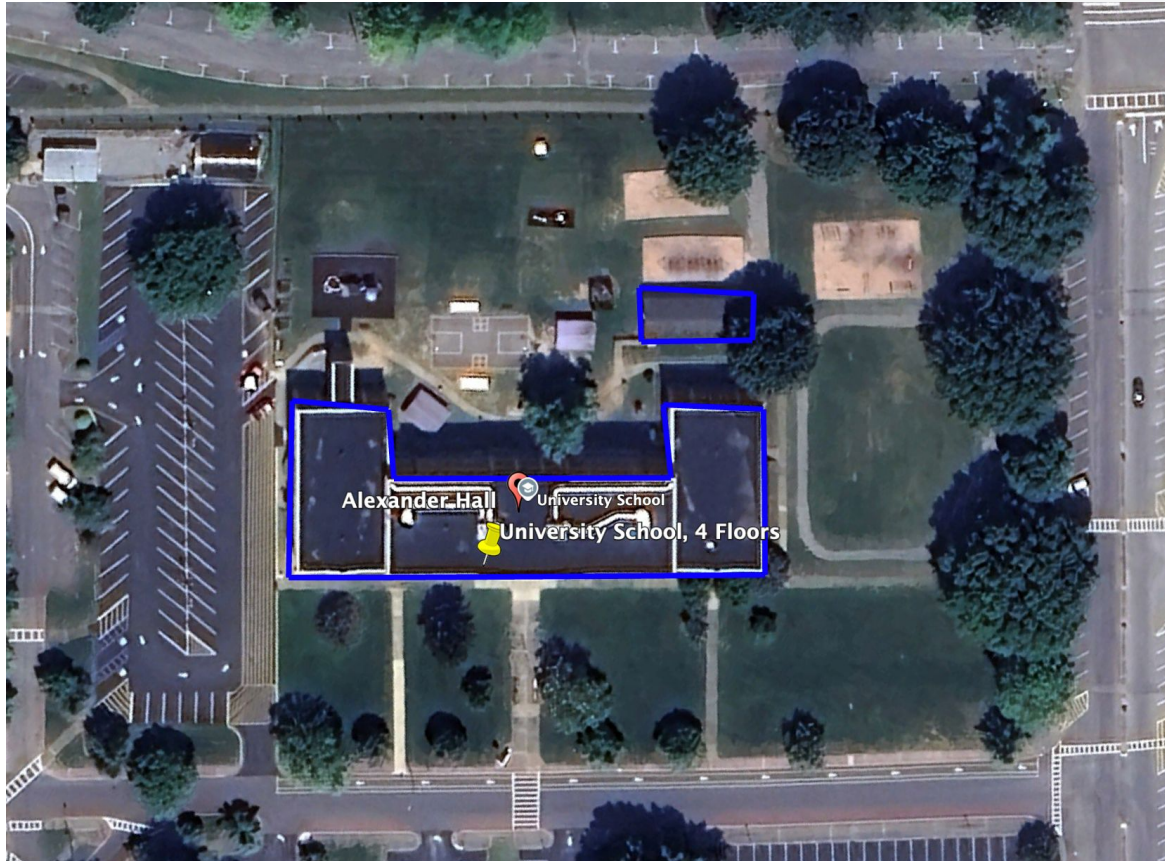
1518 Gray Station Sulphur Springs Rd, Jonesborough, TN 37659





# University School

68 Martha Culp Ave, Johnson City, TN 37614



<b>Tele-Optics Estimates</b>					
<b>DBHS &amp; DCHS Stadium Cameras</b>					
<b>DBHS</b>					
	<b>Hardware</b>	<b>Licenses/Smart Plan</b>	<b>Programming</b>	<b>Installation</b>	<b>Total</b>
<b>Estimate</b>	15,235.13	1,134.96	805.00	3,327.50	20,502.59
<b>DCHS</b>					
	<b>Hardware</b>	<b>Licenses/Smart Plan</b>	<b>Programming</b>	<b>Installation</b>	<b>Total</b>
<b>Estimate</b>	15,235.13	1,134.96	805.00	3,477.50	20,652.59
				<b>Grand Total:</b>	<b>41,155.18</b>



**TELE-OPTICS, INC**  
 TOTAL COMMUNICATIONS SPECIALIST  
 1041 TIDEWATER COURT, KINGSPORT, TN  
 PHONE: 423.246.5704 / FAX: 423.578.3407

# Quotation

**Number** AAAQ44453-04

**Date** Jan 30, 2025

**Sold To**

**Washington Co Tn Dept of Education**  
 Curtis Fullbright  
 Jonesborough, Tn

**Phone**

**Fax**

**Terms**

**P.O. Number**

**Your Sales Rep**

**Eric R. McGlothlin**

423-230-8834

emcglathlin@tele-optics.com

**Email** Curtis Fullbright <fullbrightc@wcde.org> **Ship Via**

Line	Description	Qty	Unit Price	Ext. Price
1	<b>Camera and Radio Equipment for DBHS Athletic Fields</b>			
2	3X8MP; WDR; 270 degree max field of view; Lightcatcher; 3.3-5.7MM; Camera Only	4	\$2,240.10	\$8,960.40
3	Outdoor pendant mount adapter. For use with the Avigilon H5A Multisensor	4	\$168.39	\$673.56
4	Dome bubble and cover; for outdoor surface mount or pendant mount; clear. For use with the Avigilon H5A Multisensor	4	\$168.39	\$673.56
5	Wall Mount for large pendant camera	4	\$102.52	\$410.08
6	Optional IR illuminator ring; up to 30m (100ft); for use with H4AMH-DO-COVR1.	4	\$329.04	\$1,316.16
7	CORNER MNT FOR LRGE PENDT WLMT-1001	3	\$122.53	\$367.59
8	Gigabit 802.3bt 60 W PoE Injector; Indoor; single port	4	\$149.57	\$598.28
9	2x 5MP H5A Dual Head Camera. Outdoor camera with built-in IR	0	\$1,514.27	\$0.00
10	Mount; Pendant Arm; 20cm Long; 1.5 NPT	0	\$88.73	\$0.00
11	Pendant adapter for the H5A Dual Head camera. Also compatible with an optional wall arm; CM-MT-WALL1.	0	\$59.83	\$0.00
12	ACC 7 Enterprise camera channel	4	\$205.74	\$822.96
13	ACC Enterprise Smart Plan; 5 year	4	\$78.00	\$312.00
14	Building-to-Building Bridge 60 GHz PtP link using 802.11ad with 5 GHz radio for backup. Ideal for high-throughput connectivity with a range of up to 500 m.	2	\$623.75	\$1,247.50
15	Outdoor Cat6 Network Drop	8	\$123.50	\$988.00
16	Installation and Programming	1	\$4,132.50	\$4,132.50
17	<b>SubTotal</b>			\$20,502.59
18	<b>Camera and Radio Equipment for DCHS Athletic Fields</b>			
19	3X8MP; WDR; 270 degree max field of view; Lightcatcher; 3.3-5.7MM; Camera Only	4	\$2,240.10	\$8,960.40

\*\* - Quotes are subject to Tele-Optics, Inc. Standard Terms and Conditions.

\*\* - Any additional work not specified within this document will require a Change Order request - the scope of which will be approved by Tele-Optics, Inc. and the customer to determine any additional charges to be accrued on the part of the customer.

Line	Description	Qty	Unit Price	Ext. Price
20	Outdoor pendant mount adapter. For use with the Avigilon H5A Multisensor	4	\$168.39	\$673.56
21	Dome bubble and cover; for outdoor surface mount or pendant mount; clear. For use with the Avigilon H5A Multisensor	4	\$168.39	\$673.56
22	Wall Mount for large pendant camera	4	\$102.52	\$410.08
23	Optional IR illuminator ring; up to 30m (100ft); for use with H4AMH-DO-COVR1.	4	\$329.04	\$1,316.16
24	CORNER MNT FOR LRGE PENDT WLMT-1001	3	\$122.53	\$367.59
25	Gigabit 802.3bt 60 W PoE Injector; Indoor; single port	4	\$149.57	\$598.28
26	2x 5MP H5A Dual Head Camera. Outdoor camera with built-in IR	0	\$1,514.27	\$0.00
27	Mount; Pendant Arm; 20cm Long; 1.5 NPT	0	\$88.73	\$0.00
28	Pendant adapter for the H5A Dual Head camera. Also compatible with an optional wall arm; CM-MT-WALL1.	0	\$59.83	\$0.00
29	ACC 7 Enterprise camera channel	4	\$205.74	\$822.96
30	ACC Enterprise Smart Plan; 5 year	4	\$78.00	\$312.00
31	Building-to-Building Bridge 60 GHz PtP link using 802.11ad with 5 GHz radio for backup. Ideal for high-throughput connectivity with a range of up to 500 m.	2	\$623.75	\$1,247.50
32	Outdoor Cat6 Network Drop	8	\$123.50	\$988.00
33	Installation and Programming	1	\$4,282.50	\$4,282.50
34	<b>SubTotal</b>			\$20,652.59

**Accepted by**

**Date Accepted**



<b>SubTotal</b>	\$41,155.18
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00

<b>Total</b>	<b>\$41,155.18</b>
--------------	--------------------

After walking the site I suggested the 10MP 180 be replaced with the 24MP 180

Please contact me if I can be of further assistance.

\*\* - Quotes are subject to Tele-Optics, Inc. Standard Terms and Conditions.

\*\* - Any additional work not specified within this document will require a Change Order request - the scope of which will be approved by Tele-Optics, Inc. and the customer to determine any additional charges to be accrued on the part of the customer.



# 1. Cafeteria Table with Stools X5



**2. Cafeteria Tables with Stools X5**



**3. Cafeteria Tables with Stools X5**



**4. Cafeteria Tables with Benches X5**



**6. Cafeteria Table with Benches X5**



**6. 26 Dishwasher Glass Racks with 2 Rolling Carts**



**7. Freezer, Condition Unknown**



**8. Cash Cart**



## 9. The Fat Vat



**10. 14 Barcode Scanners**



**11. Warmer #1 Working Condition**



**12. Warmer #2 Working Condition**



**13. Portable Serving Cart, No power installed, must use ice to keep food cold**



**14. Ice Maker, Works but needs cleaning**



**Truck #5 1998 F-150 4X4 Miles:147093 Rust, Engine Misfire, No Battery**



**Additional Pictures of Truck #5**



**Truck #58 2002 Ranger 4X2 Miles:170757, Rough Shape, Engine Misfire,No Battery**



**Additional Pictures of Truck #58**



**Van #76 2007 Chevy Express, Miles:190997, Rust, Low Oil Pressure, NO Battery**



**Additional Pictures of Van #76**



**Van #11 1997 GMC Savana Miles:159348 No Battery**



**Additional Pictures of Van #11**



**Van #68 2007 Chevy Express Miles:223803 Losing Antifreeze, No Battery**



**Additional Pictures of Van #68**



**Truck #17 2001 F-450 4X4 Miles:194499 Rusted-Brake Lines, No Battery, Snow Plow**



**Additional Picture of Truck #17**



**Truck #28 1998 GMC 2500 4X4 Miles:170256 Bad Brakes, Rust, Engine Knocks, No Battery, Snow Plow**



**Additional Picture of Truck #28**

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

RECEIVED  
1/17/25

Date of Request 01/17/2025 School Daniel Boone Trip Date 03/30/25-04/02/25  
Estimated time of departure 8 AM and return 5 pm total time away 4 days  
Destination (include location) HOSA State Leadership Conference Chattanooga, TN  
Teacher Amanda Altmann Class Health Science Classes Grade 9-12  
Jessica Walker Health Science Classes 9-12  
Chaperones Shannon Drinnon Number of Students Involved 32  
Amanda Altmann Estimated Total Miles (both ways) of Trip 416  
Jessica Walker  
Bus Driver/Number Shannon Drinnon/TBD Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Students will be competing and exploring foundational skills & knowledge related to healthcare careers. Students will also have networking opportunities.

Total Cost Estimate 9,332

Plans for meeting the costs CTE funding, DBHS HOSA funds from fundraising

Transportation cost for educational trips shall be calculated in the following manner:  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)  
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.  
\*Refer to Board Policy 4.302

Stephanie  
APPROVED Signature  
BY WC SUPERINTENDENT  
Superintendent's Signature

\_\_\_\_\_  
Date  
1/17/25  
\_\_\_\_\_  
Date

Date Approved by the Board of Education \_\_\_\_\_

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

RECEIVED

JAN 17 2025

BY:

KR

Date of Request 1/14/2025 School David Crockett Trip Date 2/27 & 28

Estimated time of departure 9:00 AM 2/27 and return 10:00 PM 2/28 total time away 37 Hrs

Destination (include location) Montgomery Bell Academy, Nashville, Tn.

Teacher Chief Frank Class ROTC Grade 9 - 12

Chaperones Chief Frank

Number of Students Involved 4

Virginia Ramsey

Estimated Total Miles (both ways) of Trip 600

Bus Driver/Number N/A School Van Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Teamwork, comrodery and sportsmanship

Total Cost Estimate 1,500.00

Plans for meeting the costs ROTC has funds available for this event.

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)

**\$19.15** total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.

\*Refer to Board Policy 4.302

Ashley David  
Principal's Signature

1.15.25  
Date

WC SUPERINTENDENT  
Superintendent's Signature

01-17-2025  
Date

Date Approved by the Board of Education \_\_\_\_\_

Washington County Department of Education  
School Educational OVERNIGHT Trip Authorization\*

RECEIVED  
1/23/25

Date of Request 1/17/24 School David Crockett Trip Date 3/22 - 3/26/25

Estimated time of departure 1:00 pm on 3/22 and return 5:00 pm on 3/24/25 total time away 5 days

Destination (include location) Gatlinburg, TN State FFA Convention

Teacher Ford, Jesse Class Ag Grade 9-12  
Carger, Josh

Chaperones Collette, Amy  
Anderson, Jamie

Number of Students Involved 30  
Estimated Total Miles (both ways) of Trip 150

Bus Driver/Number TBD Bus Driver/ Number TBD

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Students will be competing in state FFA contests. Contests will include Agriscience Fair, Quiz Bowl, Food Science, Milk Quality, and Environmental/Natural Resources

Total Cost Estimate \$10,000

Plans for meeting the costs Fundraisers

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
- \$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

Principal's Signature [Signature]  
**APPROVED**  
**BY WC SUPERINTENDENT**  
Superintendent's Signature [Signature]

Date 1.17.25  
Date 1/23/25

Date Approved by the Board of Education \_\_\_\_\_

RECEIVED  
12/25/24

WASHINGTON COUNTY DEPARTMENT OF EDUCATION

Jonesborough, Tennessee

School Educational **OVERNIGHT** Trip Authorization\*

12/20/2024

Date of Request

School DCHS

Date of Trip April 1-4, 2025

Estimated Time of Departure 8:00 a.m. April 1 and Return April 4 10:00 p.m.

Total Time Away 3 Day 14 hrs

Destination(include location) Chattanooga, TN FCCLA SLC

Teacher J. Gourley Class FCCLA Grade 9-12

Chaperones Chris Tipton Number of Students Involved 10-13

Estimated Total Miles (Both Ways) of Trip \_\_\_\_\_

Bus Driver School Vans

Bus Number \_\_\_\_\_

Will the chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of this trip:

Students will be attending a leadership conference and competing in state competition

Total Cost Estimate: Funds available

Plans for meeting the costs: Concessions, CTE Funds, Catering

transportation cost for education trips shall be calculated in the following manner:

- \$8.00 per hour for driver (2 hour minimum)
- 1.00 per hour to cover fixed charges (SS, Retirement, etc.)
- \$9.00 Total to be remitted to the Central Office

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

Ashley Davis

Principal's Signature

1.22.25

Date

**APPROVED**  
**BY WC SUPERINTENDENT**

1/23/25

Date

\*Refer to Board Policy 4.302

Director of Schools Signature

RECEIVED  
1/24/25  
Jm

## 2025 David Crockett Overnight Trip Requests

### Softball

1. 68 team Spring Break Tournament in Gulf Shores, AL. Depart March 22, Return March 27. 3 coaches, 17 players.
2. Softball state tournament in Murfreesboro, TN. Depart May 19, Return May 23. 4 coaches, 17 players.

### Cheer

1. Summer Camp in Gatlinburg, TN. Depart July 7, Return July 10.

### Girls Basketball

1. State Tournament in Murfreesboro, TN. Depart March 11, Return March 15.

### Boys Soccer

1. Depart to Pensacola, FL on March 22. Depart from Pensacola, FL to Gatlinburg, TN on March 27. Depart from Gatlinburg, TN to home on March 30. In total, overnight stay from March 22-30th.
2. State Tournament in Murfreesboro TN. Depart May 19, Return May 23.

### Wrestling

1. TSSAA Individual State Tournament in Franklin, TN. Depart Feb 20, Return Feb 22.
2. TSSAA Girls Regional Tournament at Gibbs H.S. Depart Feb 14, Return Feb 15.
3. TSSAA State Team Duals in Franklin, TN. Depart Jan 30, Return Feb 1.

### Baseball

1. State Championship in Murfreesboro, TN. Depart May 19, Return May 23.

### Track & Field

1. State Tournament in Murfreesboro, TN. Depart May 19, Return May 22.

APPROVED  
BY WC SUPERINTENDENT



RECEIVED

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

JAN 27 2025

BY: KE

Date of Request 1/23/2025 School David Crockett Trip Date 2/15 - 18/2025

Estimated time of departure 1200 2/15/25 and return 1800 2/18/25 total time away 4 Days

Destination (include location) Aniston, AL, for Navy Nationals Air Rifle Championship

Teacher Chief Frank Class ROTC Grade 12

Chaperones Chief Frank

Number of Students Involved 1

Kelly Frank

Estimated Total Miles (both ways) of Trip 684

Bus Driver/Number N/A Renting a vehicle Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Comrodery, competition

Total Cost Estimate 1800.00

Plans for meeting the costs ROTC funded

Transportation cost for educational trips shall be calculated in the following manner:  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)  
\$**19.15** total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.  
\*Refer to Board Policy 4.302

Ashley Davis  
Principal's Signature

1.24.25  
Date

**APPROVED**

**BY WC SUPERINTENDENT**  
Superintendent's Signature [Signature]

01-27-25  
Date

Date Approved by the Board of Education \_\_\_\_\_

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

RECEIVED

JAN 27 2025

BY: KR

Date of Request 1/21/25 School DOHS Trip Date Feb 6-8

Estimated time of departure 10am Feb 6 and return Feb 8 @ 7pm total time away 2 1/2 days

Destination (include location) Gattinsburg - All East Band Clinic

Teacher Scott Blanton Class Band Grade 9-12

Chaperones Scott Blanton

Number of Students Involved 4(5)

Estimated Total Miles (both ways) of Trip 215

Bus Driver/Number \_\_\_\_\_ Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Band students audition for the All East Bands and earned a chair in the respective bands.

Total Cost Estimate \$1500

Plans for meeting the costs Band Boosters

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$0.75** per mile.

\*Refer to Board Policy 4.302

Stephanna J. [Signature]  
Principal's Signature

1/21/25  
Date

**APPROVED**  
BY WC SUPERINTENDENT [Signature]  
Superintendent's Signature

01-27-25  
Date

Date Approved by the Board of Education \_\_\_\_\_



January 8, 2025

Mr. Jerry Boyd, Director of Schools  
Washington County Schools  
405 West College Street  
Jonesborough, TN 37659

Re: Daniel Boone HS Boiler Building

Mr. Boyd:

We want to thank you for the opportunity to provide you with a proposal for the new boiler building and mechanical equipment to service Daniel Boone High School. Below you will find a description of the scope of the work:

#### **SCOPE**

Per our meeting with Dr. Adams and Jeremy Moore, LGA will provide architectural, structural, mechanical, plumbing and electrical design for a new building to include a new HVAC system for Daniel Boone High School. Mechanical design to include a new closed-circuit cooler, boilers, and pumps to replace existing geothermal fields. New equipment piping will be connected to existing geothermal piping outside.

#### **FEE**

Based on the project scope, LGA proposes a fee of 6% of the cost of the work, plus customary reimbursable expenses. This Basic Services fee does not include the following, but can be provided as an additional service:

- 1) State and Local Review Fees or permit fees
- 2) General Contractor or Construction Manager prints
- 3) Furniture, Fixtures and Equipment Plan (FFE)
- 4) Civil Engineering
- 5) Topographical Survey
- 6) Geotechnical Survey

Mr. Boyd, we appreciate the opportunity to work with you on this project. Please let us know if you have any questions or need clarification pertaining to this proposal. Upon receipt of this signed proposal, this agreement will remain in place until the AIA Contract is executed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd J. Brang', with a stylized flourish at the end.

Todd J. Brang, Principal  
Lewis Group Architects

Approval of Proposal based on the fee for Basic Services

---

Signature Date

---

### **Policy 4.600 - Grading System**

Public Chapter 1005 prohibits creating a local grading policy or procedure that establishes a minimum grade above zero. Information about this change was sent in the June update. Based on questions from districts, we added a provision to model policy 4.600 noting this requirement.

### **Policy 4.403 Library Materials**

As to 4.403, we have updated the review process to align with recent changes to state law. Public Chapter 782 states that the board is the entity that should be receiving the feedback. Under the framework in the board's current policy, the board would only review the complaint if there was an appeal (see pg. 2, line 34). I recommend updating this language to align with our model policy, which does not require an appeal in order for the board to receive the feedback.

### **Policy 4.603 - Promotion and Retention**

The State Board of Education updated regulation 0520-01-03-.16 at its November meeting. Parents/guardians who choose to retain their K-2 student must submit a written request within thirty days of the end of the school year. If the student is not eligible for voluntary retention under state law, the district is now required to respond to the parent/guardian in writing. We have added a provision on this requirement to our model policy.

### **Policy 5.118 - Background Investigations**

In 2018, the Tennessee General Assembly passed a law requiring background checks every five years for teachers or other positions requiring proximity to children. This requirement was intended to be removed for district employees upon acceptance into the federal bureau of investigation rap back program. As Tennessee has now been accepted into this program, employees must be enrolled in it. Other categories of individuals who may have proximity to children (substitutes, contractors, volunteers) may continue to go through the regular background check process or the district may choose to enroll them in the rap back program as well. We have updated our model policy with provisions outlining these options.

# Washington County Board Of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and  
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if  
4 applicable.<sup>1</sup>

5 Students who have difficulty in achieving the requirements for promotion may be considered for  
6 retention. Schools shall identify these students by February 1<sup>st</sup>. Factors used to identify students for  
7 retention shall include:<sup>2</sup>

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;<sup>3</sup>
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a  
24 student is due to:<sup>4</sup>

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are  
28 released; or
- 29
- 30 3. Other academic, social, or emotional factors.

31 **VOLUNTARY RETENTION**

1 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain  
2 his/her student in the current grade level if:

3 1. The student has a documented academic or behavioral delay; and

4  
5 2. The parent/guardian believes that retention may benefit the student.<sup>5</sup>

6 This information shall be submitted in writing within thirty (30) days of the end of the school year.  
7 The district shall send written notice to the parent/guardian confirming whether the student is  
8 eligible for retention under state law.

## 9 **PROMOTION PLANS<sup>6</sup>**

10 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within  
11 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student  
12 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504  
13 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school  
14 counselor, or other appropriate school personnel.

15 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements  
16 that will verify whether a student has made sufficient progress to be promoted to the next grade level,  
17 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade  
18 will include additional requirements for promoting students in these grades. A copy of the plan will be  
19 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-  
20 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then  
21 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the  
22 promotion plan.

23 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be  
24 promoted to the next grade level unless retention is required per additional requirements for students in  
25 third and fourth grade.<sup>7</sup>

26 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by  
27 the end of the school year, the student shall be eligible to enroll in a summer reading or learning  
28 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)  
29 calendar days prior to the start of the next school year if the student was enrolled in a summer program.  
30 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be  
31 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school  
32 year.<sup>8</sup>

## 33 **RETENTION<sup>7</sup>**

34 A student may be retained when such retention is in the best interests of the student or when retention  
35 is required per additional requirements for students in third and fourth grade.

### 36 *Decision of Retention – General<sup>9</sup>*

1 If a student is retained, the Director of Schools/designee shall develop an individualized academic  
2 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of  
3 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its  
4 development. The plan shall include at least one of the following strategies:

- 5 1. Adjustment to the current instructional strategies or materials;
- 6
- 7 2. Additional instructional time;
- 8
- 9 3. Individual tutoring;
- 10
- 11 4. Modification to the student's classroom assignment to ensure the student receives  
12 instruction from a teacher with a level of overall effectiveness of above expectations (level  
13 4) or significantly above expectations (level 5); or
- 14
- 15 5. Attendance or truancy interventions.

16 A student shall not be retained more than once in any grade. The progress of students who are retained  
17 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the  
18 school year in which the student is retained. The Director of Schools shall develop procedures to  
19 ensure appropriate recordkeeping of students who are retained.

#### 20 *Decision of Retention – Third Grade*<sup>10</sup>

21 Third grade students shall not be promoted to the next grade unless they are determined to be  
22 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts  
23 (ELA) based on the student's most recent TCAP test.

24 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 25 1. A student in third grade receiving a performance level rating of “approaching” on the ELA  
26 portion of the student's most recent TCAP test may be promoted if:
  - 27 a. The student is an English language learner and has received less than two (2) full years  
28 of ELA instruction;
  - 29 b. The student was previously retained in grades K-3;
  - 30 c. The student is retested before the next school year and scores proficient in ELA;
  - 31 d. The student attends a learning loss bridge camp before the next school year, maintains a  
32 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-  
33 test at the end of the camp;
  - 34 e. The student receives tutoring for the entirety of the next school year in accordance with  
35 state law; or
  - 36 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in  
37 ELA standards by scoring within the fiftieth percentile on the most recently  
38 administered state-provided benchmark assessment and the district provides tutoring  
39 services to the student during the entire fourth grade school year and notifies the  
40 student's parent/guardian, in writing, of the benefits of enrolling the student in summer  
41

1 programming.

2  
3 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of  
4 the student’s most recent TCAP test may be promoted if:

- 5  
6 a. The student is an English language learner and has received less than two (2) full years  
7 of ELA instruction;  
8 b. The student was previously retained in grades K-3;  
9 c. The student is retested before the next school year and scores proficient in ELA; or  
10 d. The student attends a learning loss bridge camp before the next school year, maintains a  
11 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next  
12 school year in accordance with state law.

13 *Decision of Retention – Fourth Grade*<sup>10</sup>

14 Students in the following categories may be promoted to fifth grade if they demonstrate adequate  
15 growth on the fourth-grade ELA portion of the TCAP test:

- 16 1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the  
17 fourth-grade school year; and  
18  
19 2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while  
20 maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the  
21 fourth grade school year.

22 If a student that was promoted to fourth grade under one of the provisions above does not demonstrate  
23 adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

- 24 1. The student’s principal shall convene a conference consisting of the following parties: the  
25 student’s parent(s)/legal guardian, the student’s ELA teacher, and the student’s principal.  
26  
27 2. The conference shall review the student’s fourth grade ELA performance to determine if the  
28 student should be promoted to fifth grade.  
29  
30 3. At the conclusion of the conference, a majority of the parties shall agree to one of the  
31 following:  
32 a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of  
33 the student’s fifth-grade year; or  
34 b. The student will be retained in fourth grade. A student shall not be retained more than  
35 once in fourth grade.

36 *Decision of Retention – Students with Disabilities*<sup>11</sup>

37 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the  
38 student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of  
39 TCAP was due to the student’s disability. The school district shall not retain a student with a disability  
40 or a suspected disability that impacts their ability to read.

1 **APPEALS**<sup>8,12</sup>

2 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision  
 3 to retain the student and provided with information on the right to appeal the decision. Appeals shall be  
 4 made to a committee appointed by the principal within 10 business days. The student and his/her  
 5 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given  
 6 the opportunity to address the committee. The committee shall conduct a hearing within 5 business days  
 7 to determine if the student will be promoted and issue such decision within 5 business days. Upon  
 8 notification of the committee decision, the principal shall send written notification to the Director of  
 9 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of  
 10 their right to appeal such action within 5 business days to the Director of Schools/designee.

11 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A  
 12 decision shall be issued within 5 business days.

13 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's  
 14 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.  
 15 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.  
 16 The action of the Board shall be final.

17 For students where retention is required per the additional requirements for students in third and fourth  
 18 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.<sup>13</sup>

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Legal References

1. 20 USCA § 1400 et seq.; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. Public Acts of 2024, Chapter No. 829
6. TRR/MS 0520-01-03-.16(6)
7. TRR/MS 0520-01-03-.16(6)(f)
8. TRR/MS 0520-01-03-.16(6)(e)
9. TRR/MS 0520-01-03-.16(6)(g)
10. TRR/MS 0520-01-03-.16(7)
11. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16(7)(e); Public Acts of 2024, Chapter No. 989
12. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
13. TRR/MS 0520-01-03-.16(7)(f)

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Cross References

Credit Recovery 4.210  
 Grading System 4.600  
 Reporting Student Progress 4.601  
 Attendance 6.200  
 Student Assignments 6.205  
 Homeless Students 6.503  
 Student Records 6.600



<b>Washington County Board of Education</b>			
Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Grading System</b>	Descriptor Code: <b>4.700</b>	Issued Date: <b>03/02/23</b>
		Rescinds: <b>4.700</b>	Issued: <b>06/30/22</b>

2 The Director of Schools shall develop an administrative procedure to establish a system of grading and  
3 assessment for evaluating and recording student progress and to measure student performance in  
4 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall  
5 follow all applicable statutes and rules and regulations of the State Board of Education. The  
6 grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the  
7 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes  
8 in grades K-3 according to state rules and regulations.<sup>1</sup>

9 The Director of Schools shall submit a copy of the grading and assessment systems to the Board before  
10 the system is implemented.<sup>2</sup> These guidelines shall be communicated annually to students and  
11 parent(s)/guardian(s).<sup>1</sup>

12 Conduct grades are based on behavior and shall not be reflected in scholastic grades.

13 **GRADING SYSTEM: PRE-KINDERGARTEN THROUGH GRADE 8**

14 **Grading Procedure: Pre-Kindergarten & Kindergarten**

- 15 1. The student's performance on adjustments to school for each reporting period will be  
16 indicated by a check.
- 17 2. Skills will be recorded by S-Satisfactory or N-Needs Improvement.

18 **Grading Procedure: Grade 1**

19 Grading Legend

- 20 ● A.....Excellent Progress
- 21 ● B.....Good Progress
- 22 ● C.....Average Progress
- 23 ● D.....Below Average Progress
- 24 ● F.....Unsatisfactory Progress

25 **Grading Procedure: Grades 2-8**

1 Subject area grades shall be expressed by the following letters with their corresponding  
2 percentage range:

- 3
- 4 ● A.....90-100 (Excellent)
  - 5 ● B.....80-89 (Above Average)
  - 6 ● C.....70-79 (Average)
  - 7 ● D.....60-69 (Low Average but Passing)
  - 8 ● F.....0-59 (Failure)

9 Grades in Art, Music, Physical Education and Conduct (grades 1-8) and specific  
10 academic areas (science and social studies) in grades 1-2 shall be marked as follows:

- 11 ● E.....Excellent
- 12 ● S.....Satisfactory
- 13 ● N.....Needs Improvement

14 Semester grades are not issued in Art, Music, Physical Education, and Conduct (grades  
15 1-8). Conduct grades are based on behavior and shall not be deducted from scholastic  
16 grades.

17 Semester grades in 5-8 will be determined by calculating the average of the two-nine-  
18 week grading periods.

### 19 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)<sup>1</sup>**

20 Schools teaching grades nine (9) through twelve (12) shall use the uniform grading system established  
21 by the State Board of Education. Using the uniform grading system, students' grades shall be reported  
22 for the purposes of application for post-secondary financial assistance administered by the Tennessee  
23 Student Assistance Corporation.

24 Subject-area grades shall be expressed by the following letters with their corresponding percentage  
25 range:

- 26 ● A (90-100)
- 27 ● B (80-89)
- 28 ● C (70-79)
- 29 ● D (60-69)
- 30 ● F (0-59)

31 **Grading floors with a minimum above zero are not permitted.<sup>3</sup>** This grading system shall be uniform  
32 throughout the school district for each grade.

33

1 Advanced coursework grades shall be weighted with additional percentage points to calculate the  
2 semester average. Depending on the course taken, the following percentage points shall be assigned:

- 3 ● Honors Courses – three (3) percentage points;
- 4 ● Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment  
5 Courses – five (5) percentage points; and
- 6 ● Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and  
7 International Baccalaureate Courses – five (5) percentage points.

8 Quality points will be added to the numerical quality point value corresponding to the letter grade  
9 received in the course.

- 10 ● One (1) quality point (A=5, B=4, C=3, D=2, F=1) shall be added to the numerical quality point  
11 value corresponding to the letter grade received in the following early postsecondary course(s):  
12 Advanced Placement (AP), Capstone Industry Credentials, Statewide Dual Credit, or Dual  
13 Enrollment. (\*Capstone Industry Credential should indicate as either Valued or Preferred on  
14 the Tennessee Promoted Student Industry Credential Tier List)

### 15 **LOTTERY SCHOLARSHIPS<sup>3</sup>**

16 Each school counselor shall provide incoming freshman with information on college core courses  
17 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score,  
18 etc.) that must be met in order to receive a scholarship.

19 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal  
20 Student Aid (FAFSA). The FAFSA is available at the guidance office or online. Students shall be made  
21 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

22 Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students  
23 and impress upon them the benefits of making good grades.

### 24 **LOTTERY SCHOLARSHIP DAY**

25 Each school year, prior to scheduling courses for the following school year, schools teaching students in  
26 grades 8-11 shall conduct a lottery scholarship day for students and their parents.<sup>4</sup>  
27

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#### Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education  
Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-4-904, 907
4. TCA 49-4-932(f)

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#### Cross References

Alternative Credit Options 4.209  
Credit Recovery 4.210  
Reporting Student Progress 4.601  
Honor Roll, Awards, & Class Ranking 4.602  
Promotion and Retention 4.603  
Transcript Alterations 4.608

# Washington County Board of Education

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Tobacco/Vapor Use by Students</b>	Descriptor Code: <b>6.3071</b>	Issued Date: <b>09/05/19</b>
		Rescinds: <b>6.3071</b>	Issued: <b>07/06/00</b>

1 Students shall not use or have in their possession tobacco, ~~or~~ vapor products, or paraphernalia in any  
2 form on school premises, on any sponsored event or activity trips, or on school buses during school  
3 hours<sup>1</sup>. ~~Students shall not use or have in their possession tobacco or vapor products in any form at any~~  
4 ~~school-sponsored event or activity.~~<sup>1</sup>

5 To “use” shall mean any holding of a lighted cigarette, cigar, pipe, or vapor product; any inhaling of  
6 the smoke of tobacco or vapor product and/or any chewing or dipping of any tobacco product.

7 “Possession” shall mean having in one's possession any product that contains tobacco or nicotine or  
8 any related paraphernalia (e.g. matches, lighters, spit bottles).

9 “School hours” shall include the period of time beginning with the first bus pickup (or arrival of car  
10 riders) in the morning and ending with the last bus drop in the afternoon.

11 Violations of this policy shall subject the student to penalties as indicated hereunder:

- 12 • First Offense: ~~Suspension from school for five (5) days;~~ 1 - 5 days ISS; Bus  
13 Infractions: 1 - 5 days bus suspension and completion of cessation class.
- 14 • Second Offense: ~~Suspension from school for ten (10) days;~~ 1 - 3 days OSS; Bus  
15 Infractions: 3 - 5 days bus suspension
- 16 • Third Offense: ~~Suspension from school with a hearing before the Hearing Committee~~  
17 ~~for possible recommendation for long-term suspension from school.~~ 3 - 5 days OSS and  
18 meeting with Alternative School Admin, Home School Admin, & Parent(s); Bus  
19 Infractions: 5 - 10 days bus suspension, possible loss of bus service AND citation to  
20 Washington County Juvenile Court<sup>2</sup>.
- 21 • Fourth Offense: 5 - 10 days OSS, remand to Alt School for 9 weeks - 1 semester; Bus  
22 Infractions: Loss of bus privileges for at least 1 semester (remaining time if appropriate)  
23 AND citation to Washington County Juvenile Court<sup>2</sup>.

24 ~~In addition, any student who possesses tobacco or vapor products shall be issued a citation by the~~  
25 ~~school principal/resource officer.~~<sup>2</sup> A citation to Washington County Juvenile Court shall require the  
26 student and their parents to appear in Juvenile Court.

27 The director of schools, in cooperation with the juvenile court and local police/sheriff’s department, is  
28 responsible for developing procedures for issuance of the citations, which shall include the form and  
29 content of citations and methods handling completed citations.

30 Parents and students shall be notified of this citation requirement at the beginning of each school year.

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Legal References

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9), (10)
2. TCA 39-17-1505

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Cross References

Tobacco/Vaping-Free Schools 1.803

# Washington County Board of Education

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Background Investigations</b>	Descriptor Code: <b>5.118</b>	Issued Date: <b>02/04/20</b>
		Rescinds: <b>5.118</b>	Issued: <b>06/25/19</b>

## 1 *General*

2 Background checks shall be required for applicants, employees, contract workers, and volunteers.<sup>1</sup>

3 The Director of Schools/designee shall develop any necessary corresponding procedures.

## 4 **APPLICANTS AND EMPLOYEES**

5 To ensure the safety and welfare of students and staff, the district shall require criminal history  
6 background checks and fingerprinting of applicants for teaching positions and any other positions that  
7 require proximity to children. Further, applicants who (1) have been identified by the Department of  
8 Children's Services as perpetrators of child abuse, severe child abuse, child sexual abuse, or child  
9 neglect, or who pose an immediate threat to the health, safety, or welfare of children; or (2) who are  
10 listed on the state's abuse of vulnerable persons registry maintained by the Department of Health shall  
11 not be employed.<sup>2</sup> Any costs incurred to perform these background checks and fingerprinting shall be  
12 paid by the applicant.<sup>3</sup>

13 Background checks shall be required of these employees at least once every five (5) years after the date  
14 of hire.<sup>1</sup>

15 Applicants or current employees shall be entered into the federal RAP back program.<sup>3</sup> Notice of the  
16 following shall be provided :

17 1. Possible fees charged by the Tennessee Bureau of Investigation; and

18

19 2. Fingerprints will be retained by the Tennessee Bureau of Investigation and the Federal Bureau  
20 of Investigation for all purposes and uses authorized for fingerprint submission.

## 21 **USE AND DISSEMINATION**

22 Fingerprints or other approved forms of positive identification shall be submitted with all requests for  
23 criminal history record checks for non-criminal justice purposes.<sup>4</sup> The Director of Schools shall ensure  
24 the Originating Agency Identifier number is on file at all times.

25 Tennessee and FBI Criminal History Record Information ("CHRI") obtained by the district shall be  
26 solely used to verify criminal violation(s) and shall not be disseminated. Results shall be considered  
27 confidential and only accessible to district personnel identified by the Director of Schools. CHRI shall  
28 only be accessed by authorized personnel in the performance of their duties and shall never be released  
29 to the public.

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1 All persons directly associated with the accessing, maintaining, processing, dissemination, or  
2 destruction of CHRI shall sign an awareness statement and shall indicate that they have been specially  
3 trained on the subject. The training shall provide those with access to CHRI with a working knowledge  
4 of federal and state regulations and laws governing the security and processing of criminal history  
5 information. The Director of Schools is responsible for ensuring that authorized personnel receive such  
6 training within sixty (60) days of employment or job assignment and every three (3) years.

## 7 **RETENTION AND SECURITY**

8 The Director of Schools shall develop procedures to ensure CHRI is stored in a secure location. Areas  
9 in which CHRI is processed and handled shall be restricted to authorized personnel identified by the  
10 Director of Schools. The area shall be out of the view of the public and unauthorized personnel. The  
11 Director of Schools shall maintain a list of all employees who have access to, can process, disseminate,  
12 and/or destroy CHRI.

## 13 **DISPOSAL OF CHRI**

14 When CHRI is no longer needed, it shall be destroyed by burning, shredding, or other methods  
15 rendering the information unreadable. Record destruction shall be conducted under the supervision of  
16 the Director of Schools.

## 17 **MISUSE**

18 Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and  
19 including termination. Any employee with knowledge of misuse shall immediately report a violation to  
20 the Director of Schools.  
21

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### Legal References

1. TCA 49-5-413
2. TCA 49-5-406(a)(1); TCA 49-5-403;  
TCA 49-5-413(a)(2), (e)
3. TCA 49-5-413(c)
4. 34 USCA § 40316

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### Cross References

School Volunteers 4.501  
Application and Employment 5.106

# Washington County Board of Education

Monitoring: <b>Review: Annually</b>	Descriptor Term:  <b>Library Materials</b>	Descriptor Code: <b>4.403</b>	Issued Date: <b>07/11/24</b>
		Rescinds: <b>4.403</b>	Issued: <b>06/29/23</b>

## 1 *General*

2 The Director of Schools/designee shall be responsible for library collection development. He/she shall  
3 post the list of library materials online. Library materials shall be reviewed to ensure the content aligns  
4 with state law. Prior to the purchase of new materials, librarians shall review the age and maturity level  
5 along with the reading level of the selected items for suitability. <sup>1</sup> A list of new materials shall be  
6 reviewed by the Director of School/Designee.

7 Director of Schools/designee shall be responsible for periodically reviewing the district's library  
8 collection in line with these established standards. Any materials found to be out of alignment with the  
9 standards shall be removed, and this action shall be documented in writing and presented to the Director  
10 of Schools and the Board.

## 11 **STANDARDS<sup>2</sup>**

12 The library collection shall adhere to the following criteria:

- 13 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 14 2. Materials shall be appropriate for the age and maturity levels of the students who may access  
15 them. The determining factor will be based on an assessment of any mature themes or content  
16 (i.e., violence, sexual content, vulgar language, substance abuse);
- 17
- 18 3. Materials shall contain literary, historical, and/or artistic value and merit; and
- 19
- 20 4. The collection as a whole shall offer a variety of viewpoints.

21  
22 Any materials that meet the following criteria shall be removed and excluded from the district's library  
23 collection:

- 24
- 25 1. Contains nudity, descriptions or depictions of sexual excitement, sexual conduct, excess  
26 violence, or sadomasochistic abuse as defined by state law<sup>3</sup>;
- 27
- 28 2. Are patently offensive as defined in state law; or
- 29

1 3. Appeal to the prurient interest as defined in state law.  
2

3 The Board shall be notified when any library materials are challenged or removed pursuant to this policy.  
4

## 5 **COMPLAINTS<sup>4</sup>**

### 6 **Tier 1**

7 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint  
8 shall:

- 9 1. Inform the complainant of the selection procedures and make no commitments.
- 10 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 11 3. Inform the principal (and other appropriate personnel).
- 12 4. Keep challenged materials available for use during the reconsideration process.

13  
14  
15  
16 Upon receipt of the completed form, the principal shall notify the Director of Schools. The principal  
17 shall request review of the challenged materials by an ad hoc materials review committee within  
18 fifteen (15) days. A review committee shall be appointed by the principal and must include certified  
19 library media personnel, representatives from classroom teachers, one or more parents, and may  
20 include one or more students. The principal will inform the Director of Schools of the review  
21 committee's progress.

22 The review committee shall take the following steps after receiving the challenged materials:

- 23 1. Read, view, or listen to the contested material in its entirety;
- 24 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 25 3. Determine the extent to which the material is appropriate for the age and maturity levels of the  
26 students who have access to the materials and whether the material is suitable for, and  
27 consistent with, the educational mission of the school;
- 28 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the  
29 material for its strength and value.

30  
31  
32  
33  
34 The principal shall render a decision based upon the recommendation of the review committee. The  
35 principal shall inform the Director of Schools of the decision.

### 36 **Tier 2**

1 The complainant may appeal the principal's decision. The appeal shall be to the Director of Schools.  
2 He/she shall review the recommendation presented by the review committee along with the principal's  
3 recommendation and make the determination whether the material is appropriate for the age and  
4 maturity levels of the students who have access to the materials and whether the material is suitable  
5 for, and consistent with, the educational mission of the school.

### 6 Tier 3

7 The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the  
8 material to determine whether the material is appropriate for the age and maturity levels of the students  
9 who have access to the materials and whether the material is suitable for, and consistent with, the  
10 educational mission of the school.

## 11 REMOVAL OF LIBRARY MATERIALS

12 If, at any tier, it is determined that the material is not appropriate for the age and maturity levels of the  
13 students who have access to them or is not suitable for, and consistent with, the educational mission of  
14 the school, the material shall be removed from the library collection.

15  
16

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#### Legal References

1. [\*Board of Education, Island Trees Union Free School District No. 26 v. Pico\*, 457 U.S. 853, 102 S. Ct. 2799 \(1982\); TCA 49-6-3803](#)
2. [Public Acts of 2024, Chapter No. 782](#)
3. [TCA 39-17-901](#)
4. [TCA 49-6-3803](#)

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#### Cross References

Textbooks and Instructional Materials 4.400  
School and System Websites 4.407  
Controversial Materials 4.801

17

## **MOSS TN School Board Talking Points**

### **Top Line Messaging**

School safety is top of mind for parents, teachers, students, and school leaders.

School threats are becoming even more common – the Tennessee Department of Safety and Homeland Security registered over 700 threats to Tennessee schools in 2024. That’s an average of 11 threats per day.

It is our duty as school board officials to give school districts the resources to access the best available tools to keep students and teachers safe.

Tennessee has the chance to join a growing number of states by empowering teachers and administrators with proven, wearable panic alarm technology to improve school safety.

Wearable panic alarms are becoming a standard of school safety across the country and should be accessible for every Tennessee school.

### **Panic Alarms**

These devices allow teachers to summon help to their location whether for a medical emergency, a fight, or, in the worst-case scenario, an active assailant.

When activated during threat situations, these devices immediately alert both staff and local law enforcement of the emergency, cutting down response times dramatically. Simultaneously, these devices initiate lockdown protocols throughout the building, allowing students and teachers to get to safety quicker.

These devices have proven effective. In the Apalachee High School shooting in Georgia, wearable panic alarms helped mitigate the loss of life by directing the SRO to the exact location of the shooter in under two minutes.

### **Alyssa’s Law Overview**

Alyssa’s Law, which calls for the implementation and funding of panic alarms for all school districts, has been passed in 6 states and on the books in 13 states.

After the tragedy of the Covenant School Shooting in 2023, the Gov. Lee and the Tennessee General Assembly passed a condensed version of Alyssa’s Law, asking LEAs to “consider” the use of panic alarm systems – consideration is not enough to keep our students safe.

Our school board stands with Make Our Schools Safe Tennessee, a nonprofit organization dedicated to ensuring the full implementation of Alyssa’s Law with state-supported funding for panic alarm systems.

LEAs will have the freedom to choose the right systems for their schools. With dedicated funding, LEAs will be able to contract with technology providers to equip their teachers as they see fit with panic alarm systems that meet their needs.

Other than the \$48,000 for the Safety Alert Grant Pilot Program passed last session, there was no new money allocated for school safety in 2024.

It's time we prioritize the safety of our students and teachers with proven technology. Our students deserved the safest possible environment to learn.

# MAKE OUR SCHOOLS SAFE TN

## BACKGROUND

On February 14, 2018, a tragic shooting took place in Parkland, FL at Marjory Stoneman Douglas High School. 17 people were killed, including 14-year-old **Alyssa Alhadeff**.

Alyssa's parents, Ilan and Lori Alhadeff, began advocating for new school safety standards across the country with a coalition known as **Make Our Schools Safe**.

In Tennessee, Alyssa's Law has been loosely adopted. In 2023, Governor Lee signed legislation that public schools "consider" the use of panic alarms. Although this is a good step, this does not provide schools with the resources to meet these safety standards.

In 2024, two Williamson County moms founded **Make Our Schools Safe Tennessee (MOSS TN)** to fight for increased school safety standards, full implementation of Alyssa's Law, and state funding for panic alarms.

## Panic Alarms

With the push of a button, panic alarms notify local law enforcement of the exact location of an emergency, dramatically reducing response times. Simultaneously they initiate lockdown protocol, alerting the entire campus and allowing for students and teachers to find safety.



Scan here for more information



“time equals life”

LORI ALHADEFF,  
ALYSSA'S MOTHER



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[moss.tn](https://www.instagram.com/moss.tn)



Make Our Schools  
Safe Tennessee

# MAKE OUR SCHOOLS SAFE TN

## Alyssa's Law Nationwide

Alyssa's Law has been successfully passed *with dedicated, recurring funding in:*

**Florida (2020)**  
**New York (2022)**  
**Texas (2023)**  
**Utah (2024)**  
**Oklahoma (2024)**

Alyssa's Law has been passed *with no dedicated, recurring funding in:*

**New Jersey (2019)**  
**Tennessee (2023)**

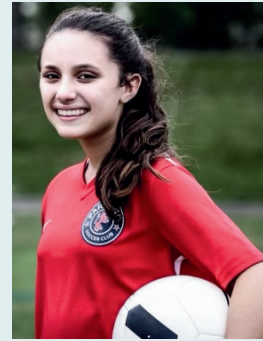
Alyssa's Law has been introduced for passage in:

<b>Alabama</b>	<b>Nebraska</b>
<b>Arizona</b>	<b>Ohio</b>
<b>Georgia</b>	<b>Oregon</b>
<b>Kentucky</b>	<b>Pennsylvania</b>
<b>Massachusetts</b>	<b>Virginia</b>
<b>Michigan</b>	<b>Washington</b>

## TIMELINE

### Feb. 2018

Shooting at Marjory Stoneman Douglas High School in Parkland, FL kills 17 people, including Alyssa Alhadeff



### June 2020

Florida is the first state to implement Alyssa's Law with dedicated recurring funding for a statewide school safety standard

### March 2023

Shooting at The Covenant School in Nashville, TN kills six people

### March 2023

TN Gov. Bill Lee signs the Safe Schools Act, which asks school districts to "consider" the use of panic alarms

### May 2024

TN Gov. Bill Lee signs HB 2528, the Safety Alert Grant Pilot Program, into law

### Nov. 2024

TN Department of Safety and Homeland Security reports an average of 11 school threats per day



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[mosstn](https://www.instagram.com/mosstn)



Make Our Schools  
Safe Tennessee

## **Washington County Board of Education**

### **RESOLUTION PROPOSING INCREASED FUNDING FOR SCHOOL SAFETY AND SECURITY IN TENNESSEE**

WHEREAS, school safety is a top priority for the Washington County Board of Education; and

WHEREAS, students and teachers deserve to teach, learn, and grow in the safest educational environment; and

WHEREAS, in September 2024, the Tennessee Department of Safety and Homeland Security reported 125 school threats in one week across the state; and

WHEREAS, in 2024, the Tennessee Department of Safety and Homeland Security reported over 700 school threats that year, averaging 11 threats per day; and

WHEREAS, Alyssa's Law, which calls for universal adoption of wearable panic alarm systems, has been passed with dedicated funding in six peer states and introduced for passage in thirteen states; and

WHEREAS, the Tennessee General Assembly has passed a version of Alyssa's Law, encouraging LEAs to consider the use of wearable panic alarm systems; and

WHEREAS, wearable panic alarm systems, that directly connect to local law enforcement, providing the exact location of the threat and initiating school lockdown protocols, are proven effective at reducing law enforcement response times and mitigating risks and loss of life in emergencies; and

WHEREAS, wearable panic alarm systems serve a multitude of purposes including empowering teachers, addressing everyday classroom incidents, and increasing the overall safety and security of the school; and

WHEREAS, several Tennessee LEAs have implemented wearable panic alarm systems and can testify to the peace of mind provided by an added layer of protection; and

WHEREAS, every Tennessee school would benefit from access to these life saving devices;

**Washington County Board of Education**

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Education hereby urges Governor Bill Lee, in cooperation with the Tennessee General Assembly, to allocate dedicated funding for the implementation of wearable panic alarm systems in all Tennessee schools; and

THIS RESOLUTION is adopted as of this 6th day of February 2025.

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Annette Buchanan, Chairman

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David Hammond, Vice-Chairman

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Eric Barnes

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Keith Ervin

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Chad Fleenor

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Gregg Huddleston

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Mike Masters

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Whitney Riddle

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Vince Walters



# WASHINGTON COUNTY SCHOOLS

INSPECTED DATE:

8/27/24

INSPECTED BY:

Jake Greene - CSM

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
Asbury Optional High School	Section 1	8,834	EPDM 2006	C-	MODERATE	2028	\$ 162,388	\$ 215,392
	Section 2	5,690	Shingle	B	LOW	2031	\$ -	\$ -
Boones Creek Elementary	Section 1	41,521	EPDM 2017	A	LOW	2039	\$ -	\$ -
	Section 2	115,181	Metal	A	LOW	2039	\$ -	\$ -
Daniel Boone High School	Section 1	87,482	EPDM 2021	A	LOW	2039	\$ -	\$ -
	Section 2	22,224	EPDM	A	LOW	2039	\$ -	\$ -
	Section 3	21,846	EPDM	A	LOW	2039	\$ -	\$ -
	Section 4	29,892	EPDM	A	LOW	2039	\$ -	\$ -
	Section 5	17,146	EPDM	A	LOW	2039	\$ -	\$ -
David Crockett High School	Section 1	17,906	Ballasted EPDM	D	HIGH	2027	\$ 344,691	\$ 452,127
	Section 2	10,376	EPDM 2009	C	MODERATE	2029	\$ 191,437	\$ 253,693
	Section 3	192,527	EPDM 2007	B-	LOW	2030	\$ 3,571,376	\$ 4,726,538
	Section 4	8,155	Metal	B	LOW	2034	\$ -	\$ -
Fall Branch School	Section 1	30,033	EPDM 2012	C	MODERATE	2029	\$ 553,208	\$ 733,406
Grandview Elementary	Section 1	115,550	Metal	A	LOW	2037	\$ -	\$ -
	Section 2	1,429	EPDM 2008	A-	LOW	2035	\$ -	\$ -
Gray Elementary School	Section 1	26,145	EPDM 2008	A-	LOW	2037	\$ -	\$ -
	Section 2	8,595	EPDM 2008	A-	LOW	2035	\$ -	\$ -
	Section 3	6,318	EPDM 2008	A-	LOW	2037	\$ -	\$ -
	Section 4	47,942	EPDM 2008	A-	LOW	2037	\$ -	\$ -

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
Jonesborough Elementary	Section 1	47,072	TPO	A-	LOW	2037	\$ -	\$ -
	Section 2	16,345	TPO 2019	A-	LOW	2037	\$ -	\$ -
	Section 3	15,843	TPO 2019	A-	LOW	2037	\$ -	\$ -
Jonesborough Middle	Section 1	25,484	EPDM	F	HIGH	2025	\$ 419,212	\$ 572,116
	Section 2	21,807	EPDM	F	HIGH	2025	\$ 358,725	\$ 489,567
Lamar School	Section 1	92,576	Standing Seam 1998	C-	MODERATE	2028	\$ 1,620,080	NA
Midway School	Section 1	6,515	EPDM 2014	B	LOW	2035	\$ -	\$ -
	Section 2	3,835	Shingle	A	LOW	2038	\$ -	\$ -
Ridgeview Elementary	Section 1	101,206	Standing Seam 2008	A-	LOW	2037	\$ -	\$ -
	Section 2	6,117	EPDM 2008	C	MODERATE	2029	\$ 114,694	\$ 151,396
South Central Elementary	Section 1	31,866	EPDM 2019	A	LOW	2039	\$ -	\$ -
	Section 2	23,068	EPDM 2019	A	LOW	2039	\$ -	\$ -
	Section 3	9,791	EPDM	A	LOW	2039	\$ -	\$ -
Sulpher Springs Elementary	Section 1	8,989	EPDM 2012	B	LOW	2031	\$ 166,297	\$ 220,231
	Section 2	29,274	EPDM 2012	B	LOW	2031	\$ 541,569	\$ 717,213
	Section 3	13,753	EPDM 2012	B	LOW	2031	\$ 254,431	\$ 336,949
Washington County Central Office	Section 1	7,229	Shingle	A-	LOW	2035	\$ -	\$ -
Washington County Bus Garage	Section 1	6,446	Metal	D-	HIGH	2026	\$ 46,734	\$ 116,028 (RF)

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
<b>West View Elementary</b>	Section 1	13,784	EPDM	A	LOW	2039	\$ -	\$ -
	Section 2	18,814	EPDM	A	LOW	2039	\$ -	\$ -
	Section 3	39,567	EPDM	A-	LOW	2038	\$ -	\$ -
<b>YEAR</b>	<b>2,025</b>	<b>2026</b>	<b>2027</b>	<b>2028*</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	
<b>ESTIMATED LAYOVER TOTALS</b>	<b>777,937</b>	<b>\$46,734.00</b>	<b>\$344,691.00</b>	<b>\$1,782,468.00</b>	<b>\$859,339.00</b>	<b>\$ 3,571,376</b>	<b>\$ 962,297</b>	
<b>ESTIMATED TEAR OFF TOTALS</b>	<b>1,061,683</b>	<b>\$116,028.00</b>	<b>\$452,127.00</b>	<b>\$215,392.00</b>	<b>\$1,138,495.00</b>	<b>\$ 4,726,538</b>	<b>\$ 1,274,393</b>	