

**WASHINGTON COUNTY
BOARD OF EDUCATION**

January 28, 2025

5:00 PM

Central Office

- I. Call to Order**
- II. Dr. Richard Church, Vice-President -- TCAT - Elizabethton**
- III. Executive Session**
- IV. Academics**
 - A. 2025 Kindergarten Registration Procedures**
Cindy Hayes, Chief Academics Officer
- V. Business/Finance**
(Monthly Financials)
 - A. Purchase Orders**
 - 1. Purchase Order 4547; University School; Purchase vehicle(s) for Career Exploration and CTE/STEM Educational Experiences; Not to exceed \$60,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 72710 729 002**
 - 2. Purchase Order 4548; University School; Build new modular space and Career Exploration Lab and CTE/STEM educational space; Not to exceed \$500,000.00; Funded by CTE ISM Grant (Contingent on Purchasing Guidelines being followed with Auditor approval); Line Item 141E 76100 706 002**
 - B. 3-Year Extension of Service Agreement with Skyward, Inc.; 2601 Skyward Dr., Stevens Point, WI; Effective July 1, 2025 - June 30, 2028; \$68, 485.32; Line Item 141E 72250-399**
- VI. Operations**
 - A. Operations-Digital Mapping and LoRa Wearable Panic Button system proposals**
Funded by County Educational Capital Funds
 - B. Operations-Security Cameras-DBHS DCHS Stadiums**
Funded by County Educational Capital Funds
 - C. Operations-Roofing Assessments-Coryell Roofing**
 - D. Operations-Crossroads Paving Bid (No Funding Source Identified)**
 - E. Operations-Surplus items**

- F. **Proposal for HVAC design/engineering services at Daniel Boone High School**
- G. **2025 Middle Schools Baseball and Softball Season**
- H. **South Central Ruritan Ballfields and Lease**
- I. **Property at Gray Elementary School**
- VII. **Overnight Trip Requests**
 - A. **Daniel Boone High School
HOSA State Leadership Conference
Chattanooga, TN
March 30 - April 2, 2025**
 - B. **David Crockett High School
ROTC
Montgomery Bell Academy, Nashville, TN
February 27-28, 2025**
 - C. **David Crockett High School
FFA State Convention
Gatlinburg, TN
March 22-26, 2025**
 - D. **David Crockett High School
FCCLA Leadership Conference and State Competition
Chattanooga, TN
April 1-4, 2025**
 - E. **David Crockett High School 2025 Athletics Overnight Trip Requests**
 - F. **David Crockett High School
12th Grade ROTC
Aniston, AL
February 15-18th, 2025**

 - G. **Daniel Boone High School
9-12th Grade Band
Gatlinburg, TN
February 6-8th, 2025**
- VIII. **Policy Review**
 - A. **Summary of Policy Recommendations**
 - B. **Policy 4.700 Grading System**
 - C. **Policy 4.704 Promotion and Retention**
 - D. **Policy 5.118 Background Investigations**
 - E. **Policy 4.403 Library Materials**
- IX. **Student Supports**
 - A. **Policy 6.3071 Tobacco/Vapor Use by Students**
- X. **Strategic Planning Discussion**
- XI. **Superintendent**
- XII. **Resolution Proposing Increased Funding For School Safety And Security In Tennessee**
- XIII. **Adjournment**



A New Approach to Kindergarten Screening and Class Placement

“Building a Solid Foundation from the Start”

We are excited to introduce a new proposal for kindergarten screening and class placement that is designed to create a more supportive and inclusive environment for all students.

Key Highlights of the Proposal:

- Intentional Student Grouping
 - Students with similar needs will be grouped intentionally to promote meaningful inclusion in balanced, supportive classroom communities.
- Strong Foundations
 - This approach ensures that every child begins Kindergarten with a solid foundation, setting them up for success from day one.
- Collaboration Across Schools
 - A collaborative team representing all schools will plan the opening days to ensure a unified approach and shared vision.
- Family Communication
 - Clear and proactive communication with families will help everyone feel welcomed and supported as children embark on their Kindergarten journey.

Benefits for Special Education Students:

- This approach facilitates a smoother transition for special education students to a larger classroom setting, helping them learn classroom routines in a natural and inclusive environment.

The First Days of school – A Welcoming Experience for Every Child:

- During the opening days of Kindergarten, every child will:
 - Experience a full Kindergarten day, including specials, lunch, and recess.
 - Work with all Kindergarten teachers.
 - Learn important classroom routines and expectations.
 - Complete Kindergarten screenings with teachers and the district team.
 - Interact with different groups of peers to build connections and community.

Making Our Vision Visible to All Stakeholders:

Our commitment to inclusion and intentionality ensures that every child has the opportunity to thrive in a balanced and supportive learning environment. Together, we can create a strong foundation for lifelong learning and success.

Let’s embrace this change and work together to make Kindergarten a meaningful start for every student!

Purchase Order No 4547

PURCHASING DEPARTMENT

Date Issued 1-21-25

WASHINGTON COUNTY BOARD OF EDUCATION

Appropriation No. 141E 72710 729002

PURCHASE ORDER

Dept. ISM Grant

School University School

TO University School
at ETSU

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Deliver to University School at ETSU
Address 68 Martha Culp Dr
Johnson City TN 37614
Via Brian Partin, Principal

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
<p>(Unless otherwise stated all prices F.O.B. Destination)</p> <p>ISM Grant funding used to purchase vehicle(s) for Career Exploration and CTE/STEM educational experiences</p> <p>Do Not Exceed \$60,000</p>				
<p>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</p>				

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



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Hauldren, Kelli

Production

Session Timeout
(Hide Timer)
00:29:56

Budget Detail

Washington County (900) Public District - FY 2025 - Innovative School Models (ISM) - Rev 3 - Innovative School Models

[Return](#)

Filtering - 1 out of 174 Budget Details match selected filters [Show All](#) / [Clear All](#)

Account Number	Line Item Number	Location Code	Tags	Narrative
72710 - Transportation	All	University School (900...	No Options Selected	No Options Selected

[Download Budget Data](#)

<< First < Previous | 1 | Next > Last >> Items 1-1 out of 1

Items/Page: 10

Budget Detail

Narrative Description

Account Number: 72710 - Transportation

Line Item Number: 729 - Transportation Equipment

Priority Area: Career Exploration

Optional Program Code: Space and transportation

Location Code: University School (900-0105)

Quantity:

Cost:

Line Item Total:

University School/ETSU will purchase up to two vehicles for Career Exploration and CTE/STEM educational experience for middle and high school students at the University School. University School is part of Washington County Schools but is under ETSU's umbrella. Washington County Schools will handle all reimbursement requests for the University School.

Total for filtered Budget Details:	<input type="text" value="\$60,000.00"/>
Total for all other Budget Details:	<input type="text" value="\$5,169,907.21"/>
Total for all Budget Details:	<input type="text" value="\$5,229,907.21"/>
Adjusted Allocation:	<input type="text" value="\$5,229,907.21"/>
Remaining:	<input type="text" value="\$0.00"/>

[Return](#)

Purchase Order No 4548

PURCHASING DEPARTMENT

Date Issued 1-21-25

WASHINGTON COUNTY BOARD OF EDUCATION

Appropriation No. H1E 76100 706 002

PURCHASE ORDER

Dept. ISM Grant

School University School

TO University School
at ETSU

NOTICE TO VENDOR

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3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

Deliver to University School at ETSU

Address 68 Martha Culp Dr.
Johnson City TN 37614

Via Brian Partin, Principal

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
ISM Grant funding used to purchase build new modular space for Career Exploration and CTE / STEM educational Space - AP or DE or DC - classrooms				
Do Not Exceed \$500,000				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
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4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



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00:29:50

Budget Detail

Washington County (900) Public District - FY 2025 - Innovative School Models (ISM) - Rev 3 - Innovative School Models

[Return](#)

Filtering - 1 out of 174 Budget Details match selected filters [Show All](#) / [Clear All](#)

Account Number	Line Item Number	Location Code	Tags	Narrative
76100 - Regular Capita...	All	University School (900...	No Options Selected	No Options Selected

[Download Budget Data](#)

<< First < Previous | 1 | Next > Last >> Items 1-1 out of 1

Items/Page: 10

Budget Detail

Narrative Description

Account Number: 76100 - Regular Capital Outlay

Line Item Number: 706 - Building Construction

Priority Area: Career Exploration

Optional Program Code: Space and transportation

Location Code: University School (900-0105)

Quantity: 1.00

Cost: \$500,000.00

Line Item Total: \$500,000.00

Under one Modular building roof, the University school will create a new STEM lab classroom to provide CTE/STEM exploration opportunities for grades 6-8 and an AP, Dual Enrollment, or Dual Credit Classroom under the High School's CTE/STEM Programs of Study. This will enhance students' career preparation and exploration experience. University School is part of Washington County Schools but the school is located on East Tennessee State University (ETSU) campus and its umbrella. ETSU/University School will be entirely responsible for the project, and Washington County will handle all reimbursement requests for the University School.

Total for filtered Budget Details: \$500,000.00

Total for all other Budget Details: \$4,729,907.21

Total for all Budget Details: \$5,229,907.21

Adjusted Allocation: \$5,229,907.21

Remaining: \$0.00

[Return](#)



ATTN: WASHINGTON COUNTY SCHOOL DISTRICT

Greetings,

On June 30, 2025, the term of your Software as a Service (SaaS) agreement with Skyward will be expiring. The specific software covered under this agreement is listed on the following pages.

You came to Skyward to become more efficient and deliver a better experience for your district. You've used the time saved on administrative tasks to improve outcomes for your students and staff.

We've seen many exciting improvements here at Skyward, and our goal remains the same as always: to provide you and your staff with the tools and support you need for an efficient, successful, and enjoyable culture. Your Skyward state and federal compliance team works tirelessly to ensure that new software updates reflect all relevant changes in your tracking and reporting requirements.

To aid your district budgeting, Skyward is offering a SaaS Renewal that locks in your district license fee rates for three years effective on July 1, 2025. This amendment is an extension of the original agreement signed with Skyward. Please execute and return the enclosed SaaS Renewal Amendment by March 15, 2025 to protect your district's budget.

We greatly appreciate your business and look forward to continuing to support your needs for three more years.

Sincerely,
Skyward Sales Administration Department

Selection Page follows



WASHINGTON COUNTY SCHOOL DISTRICT

Selection Page

Product	3-year offer* FY 2026 through FY 2028 (July 1, 2025 through June 30, 2028)	1-year offer* FY 2026 (July 1, 2025 through June 30, 2026)
Business Suite-Core Modules	\$3.69	\$4.06
Business - School Based Accounting	\$1.02	\$1.12
Fixed Assets	\$0.05	\$0.06
Insurance Tracking	\$0.05	\$0.06
Support - Business Suite	\$1.90	\$2.09
True Time	\$2.02	\$2.22

All rates presented are per student unless indicated as yearly.

Our district is electing (please check selection):

Three (3) year commitment with guaranteed pricing
If the three-year commitment is selected, please sign and return the enclosed Amendment.

One (1) year extension
One-year extension selected by:

DISTRICT REPRESENTATIVE:

Signature

Printed Name

Printed Title

Date Signed

Please return this selection page and the enclosed Amendment to take advantage of the three-year commitment by **March 15, 2025** to SalesDepartment@skyward.com

** This renewal offer includes Skyward products only. Any third-party product renewals will continue to be determined by third-party vendors.
Student counts are gathered from corresponding state website data.*

If you have additional questions, please contact Martyn Baker, your Skyward Account Manager, at 800-236-7274.



**AMENDMENT
TO
SAAS LICENSE AGREEMENT**

This Amendment to SaaS Software License Agreement ("Amendment") is made and entered into effective on July 1, 2025 (the "Effective Date"), by and between **Skyward, Inc.**, a Wisconsin corporation with its principal offices located at 2601 Skyward Drive, Stevens Point, Wisconsin 54482 ("Skyward") and **WASHINGTON COUNTY SCHOOL DISTRICT**, a Tennessee K-12 public school ("Customer").

WHEREAS Skyward and Customer previously entered into a SaaS Software License Agreement (the "Agreement"); and

WHEREAS, the initial term of said agreement expires on June 30, 2025 and Skyward and Customer wish to extend the term of the Agreement for an additional three (3) years.

NOW, THEREFORE, Skyward and Customer hereby amend the terms and conditions of the agreement to extend the term of the Agreement for an additional three (3) calendar years commencing immediately following the expiration of the initial term. The annual per student license fee for each of the three (3) calendar years of the extended term shall be as follows:

Product	<u>3-year offer*</u> FY 2026 through FY 2028 (July 1, 2025 through June 30, 2028)
Business Suite-Core Modules	\$3.69
Business - School Based Accounting	\$1.02
Fixed Assets	\$0.05
Insurance Tracking	\$0.05
Support - Business Suite	\$1.90
True Time	\$2.02

All rates presented are per student unless indicated as yearly.

Skyward and Customer hereby ratify and approve of the remaining terms and conditions of the Agreement as amended by this Amendment, and the Agreement shall continue in full force and effect, as amended by this Amendment.

Customer acknowledges commitment for the entire three (3) year term referenced above. In the event Customer voluntarily terminates the Agreement prior to the expiration of the above referenced three (3) year term, then Customer shall be responsible for the remaining license fees due to Skyward pursuant to this Amendment. Provided, however, the foregoing shall not apply in the event the Agreement is terminated by Customer as a result of a default by Skyward.

Signature Page follows



WASHINGTON COUNTY SCHOOL DISTRICT

**AMENDMENT
TO
SAAS LICENSE AGREEMENT**

The undersigned have hereby agreed to the terms and conditions of this amendment as of the date first above written.

CUSTOMER:

SKYWARD, INC.:

Signature

Signature

Printed Name

Chris Casey

Printed Name

Printed Title

Sales Director

Printed Title

Date Signed

01/20/2025

Date Signed



Critical Response Group, Inc., proudly proposes a mapping solution born from lessons learned by US Special Operation Forces and successfully transitioned for use by critical infrastructure and domestic public safety professionals.

Collaborative Response Graphics® (CRGs®) are site-specific common operating pictures that enable better communication during an emergency. CRGs combine accurate floor plans, high resolution imagery, emergency response pre-planning, and a gridded-overlay into one map. Critical Response Group builds CRGs and distributes them to first responders for use in their pre-existing software applications and provides the necessary training to ensure full implementation.

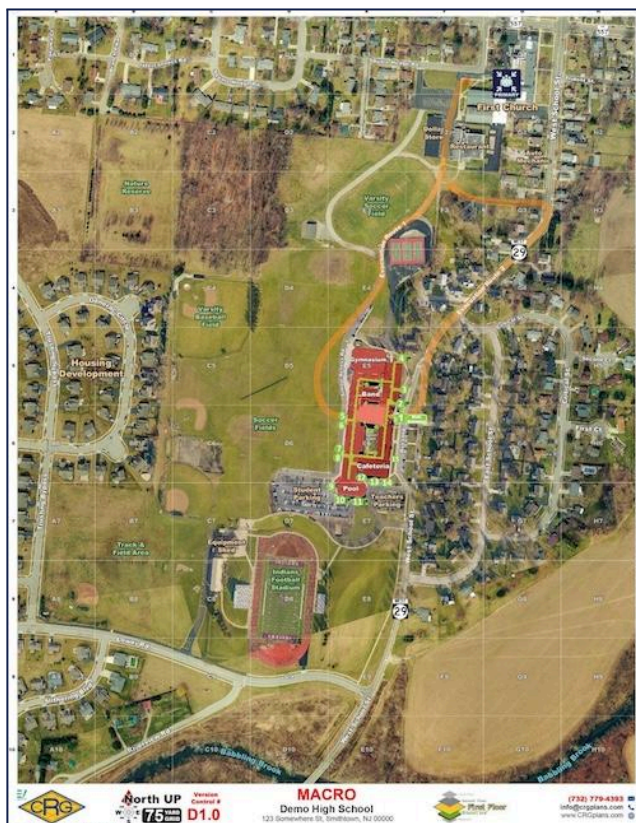
Your proposal contains two types of CRGs:

Micro CRGS



Each floor of a building receives a "Micro" CRG to coordinate response inside a building.

MACRO CRGS



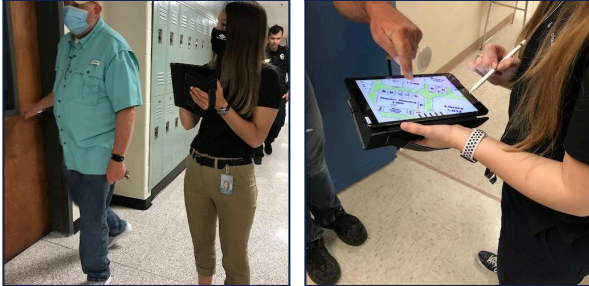
Each campus receives a "MACRO" CRG to coordinate response outside of a building

Micro CRGs come standard with labeling for **floor levels, facility nomenclature, doors/access points, main utility shut-offs, roof access points, Fire Alarm Control Panels, security key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure.

MACRO CRGs come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property**. MACRO CRGs are used to coordinate events exterior to the structure.

Your proposal also includes a site visit, implementation, and maintenance service that allows us to ensure that your CRGs are accurate and distributed to first responders relevant to your facility.

This program includes four key elements:



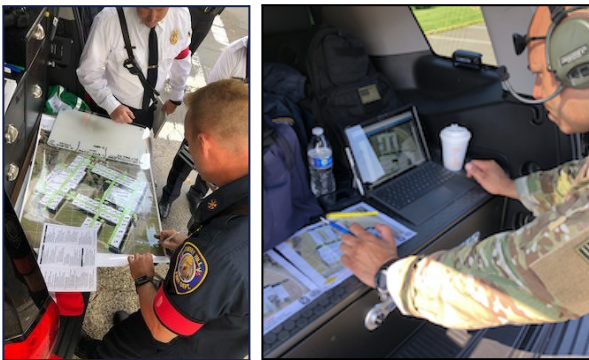
1. Site Visit, Updates, and Enhancements

We conduct an initial in-person site visit to ensure the accuracy of your CRGs. During map construction and throughout the first year, we will continue to update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.



2. Distribution to your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers or other internal technology systems.



3. Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies.



4. Compatibility with Third Party Systems

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes.

The site visit, implementation, and maintenance process is provided in year one to facilitate construction of CRGs and initial distribution to all public safety agencies. It is available for renewal in successive years to ensure maps remain accurate and accessible in all systems.



Proposal from Critical Response Group

ORDER DATE: December 16, 2024

FROM: The Critical Response Group
200 American Metro Blvd. | #113
Hamilton Twp, NJ 08619

TO: Mr. Heath Bailey
Network Administrator
Washington County Department of Education
baileyh@wcde.org
423-753-1100

PRODUCT(s)	Micro Maps	MACRO Maps	TOTAL
Asbury Optional High •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Daniel Boone High School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
David Crockett High School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Boones Creek Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Fall Branch Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
Grandview Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Gray Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Jonesborough Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
Lamar Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
Ridgeview Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
South Central Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00

Sulphur Springs Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	\$3,675.00
West View Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	\$2,450.00
University School •1 MACRO Collaborative Response Graphic (CRG), •4 Micro CRG(s) with GeoRelevant Integrated Floor Plans	4	1	\$6,125.00
Implementation and Maintenance	Sites	Cost Per	Total
<i>Site Visit, Implementation, and Maintenance</i>	14	\$560.00	\$7,840.00
Travel Fee		Cost	Total
<i>First Year Travel Fee to Washington County, TN</i>		\$660.00	\$660.00
Total:			\$51,375.00

Payment Terms	
50% deposit required to begin work	\$25,687.50
50% of project fee due upon delivery of Collaborative Response Graphics®	\$25,687.50
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: http://www.crgplans.com/terms-and-conditions . The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
Proposal valid for 60 days	



Accepted and Agreed By:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here:

<http://www.crgplans.com/terms-and-conditions> and that Critical Response Group, Inc. is to begin work.



CRITICAL RESPONSE GROUP

America's Common Operating Picture®

SCOPE OF WORK: Washington County Schools





Asbury Optional High

2002 Indian Ridge Road, Johnson City, TN 37602





Daniel Boone High

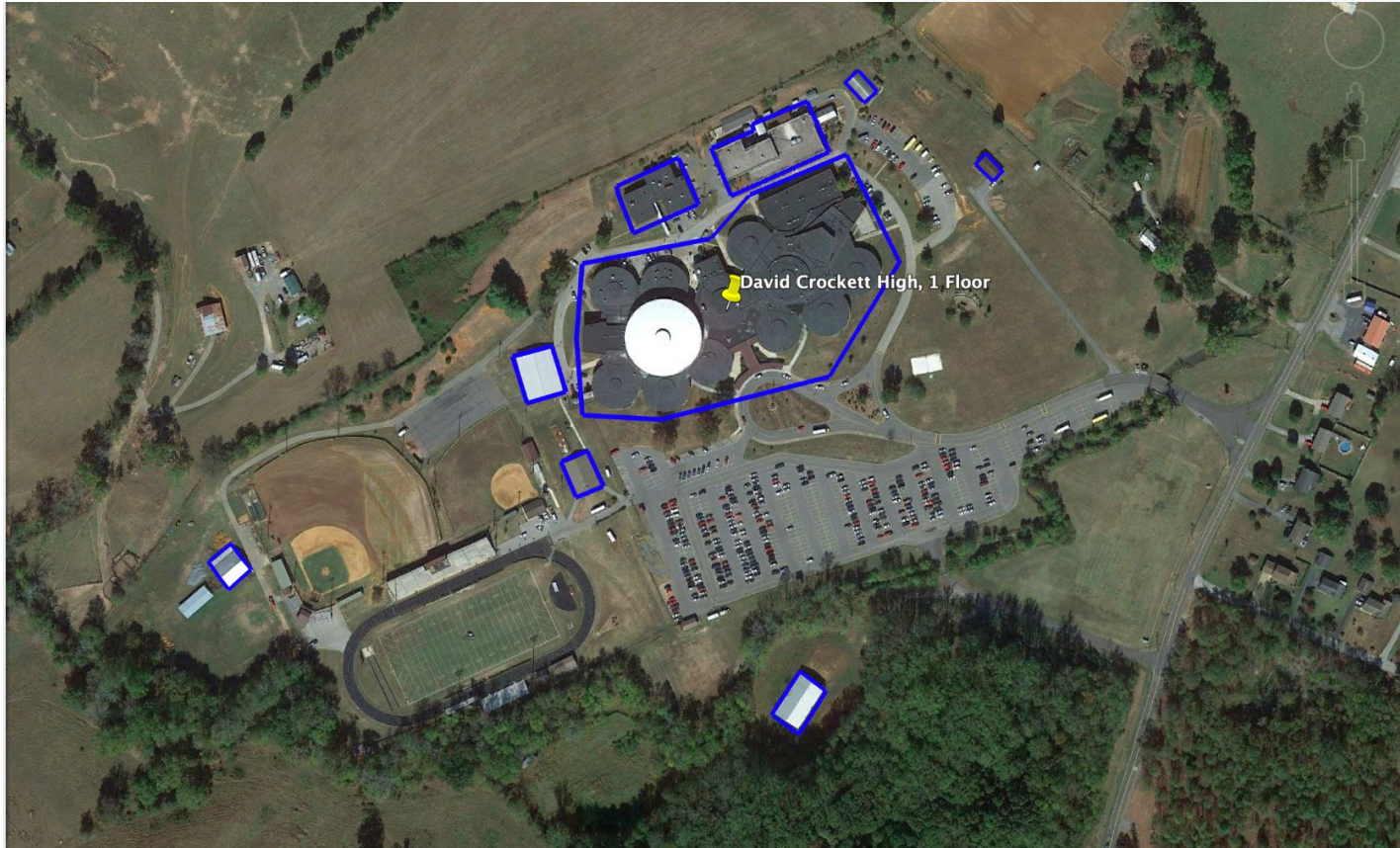
1440 Suncrest Dr, Gray, TN 37615





David Crockett High

684 Old State Rte 34, Jonesborough, TN 37659





Boones Creek Elementary

132 Highland Church Rd, Johnson City, TN 37615



Image © 2024 Airbus



Fall Branch Elementary

1061 TN-93, Fall Branch, TN 37656





Grandview Elementary

2891 US-11E, Telford, TN 37690





Gray Elementary

755 Gray Station Rd, Gray, TN 37615



Image © 2024 Airbus



Jonesborough Elementary

720 N Cherokee Street, Jonesborough, TN 37659





Lamar Elementary

3261 Highway 81 S, Jonesborough, TN 37659



Image © 2024 Airbus



Ridgeview Elementary

252 Sam Jenkins Rd, Gray, TN 37615



Image © 2024 Airbus



South Central Elementary

2955 Highway 107, Chuckey, TN 37641



Image © 2024 Airbus



West View Elementary

2847 Old State Rte 34, Jonesborough, TN 37659



Image © 2024 Airbus



University School

210 University Parkway, Johnson City, TN 37614

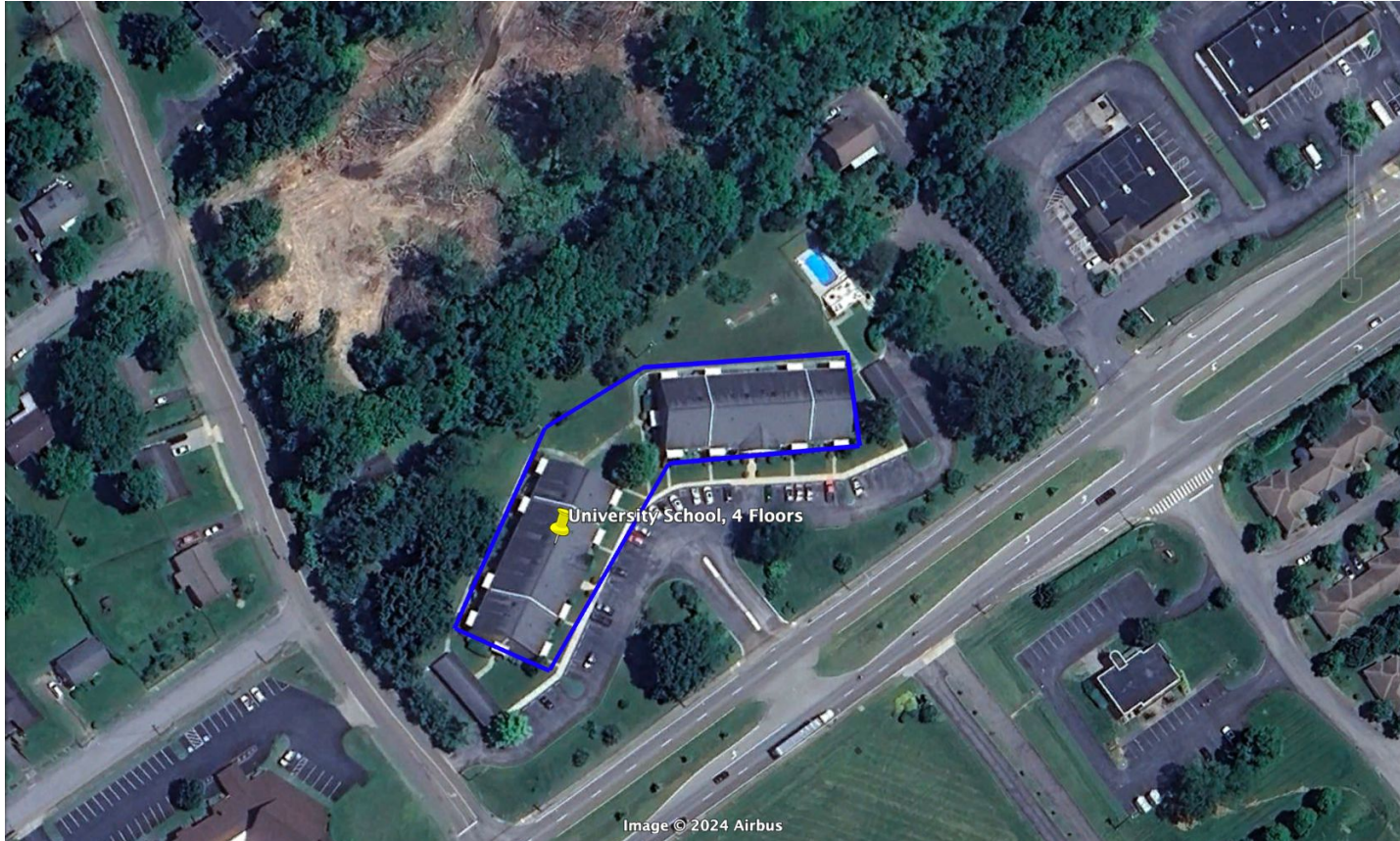


Image © 2024 Airbus



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE: 3/1/2025
INITIAL TERM: 36 months

This Purchase and Subscription Services Agreement (the "Subscription Agreement") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, having offices at 2900 North Loop W, Suite 900, Houston, Texas 77092 ("Raptor"), and Washington County Schools, having office at 405 W College St, Jonesborough, TN 37659 ("Customer").

Each of Raptor and Customer are referred to as a "Party" and collectively as the "Parties." The agreement between the Parties (the "Agreement") consists of this Subscription Agreement, the Terms (defined below), all Invoices, and all other exhibits, schedules, and documentation referenced by or in this Subscription Agreement and the Terms.

Unless otherwise specified, capitalized terms in this Subscription Agreement have the same meanings as set forth in the Terms. In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

- "Terms" means the following documents in effect as of the Effective Date of this Agreement;
i. Raptor Technologies, LLC General Terms and Conditions ("Terms and Conditions") and, if applicable;
ii. SchoolPass Addendum - (https://raptortech.com/2023-SchoolPass-Addendum.pdf);
iii. SchoolPass Hardware Policy - ("SchoolPass Hardware Policy"); and
iv. Alertus® Terms and Conditions - ("Alertus Terms and Conditions")

Access Grant to Raptor Services. Subject to Customer's compliance with the terms and conditions contained in this Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to allow Customer to access and use the Raptor Platform and Annual Subscription Services during the Term (as defined in Section 5.2 (Renewal Terms) of the Terms) as set forth in the attached quote.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

This transaction is not a GSA Schedule sale unless otherwise specified in the Quote or on the Invoice.

Payment Terms.

Fees are due and payable within Net 30 days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties, and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Customer acknowledges and agrees that it has reviewed the Agreement, including without limitation, the applicable Terms, prior to the execution of this Subscription Agreement.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

Washington County Schools

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Quote #: Q-100695-1
 Date: 11/13/2024 1:45 PM
 Expires On: 12/13/2024
 Federal Tax ID #: 45-4914152

To:
 Washington County Schools
 405 W College St
 Jonesborough, TN 37659
 United States

From:
 Mark Stevenson
 mstevenson@raptortech.com

Subscription Term: 36 Months Billing Frequency: Prorated

One-time Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL
Raptor Badge Alert Implementation	One time implementation fee for the Raptor Badge Alert Suite.	USD 5,000.00	14	USD 70,000.00
Raptor Connect	Allows configuration for external systems to connect to Raptor Alert through a bi-directional API.	USD 0.00	1	USD 0.00
One-time Costs SUBTOTAL:				USD 70,000.00
One-time Costs TOTAL:				USD 70,000.00

Raptor Recurring Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL
Raptor Badge Alert	Raptor Badge Alert wearable devices and LoRa network with beacons.	USD 3,000.00	14	USD 21,000.00
Raptor Recurring Costs SUBTOTAL:				USD 21,000.00
Raptor Recurring Costs TOTAL:				USD 21,000.00

SUBTOTAL:	USD 91,000.00
TOTAL:	USD 91,000.00

RECURRING COSTS IN THIS QUOTE: USD 42,000.00

Quote Notes:
 Subscription Term: 6 months
 Promo Term: months
 Total Initial Term: 36 months

You may sign electronically; or you may print, sign and scan all pages of the document and email to mstevenson@raptortech.com or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to mstevenson@raptortech.com.

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email accounting@raptortech.com.

To order additional or replacement equipment and supplies with a credit card, visit www.shop.raptortech.com.

Raptor Badge Alert



What is it?

Seamlessly integrated with the Raptor[®] Alert application, the Raptor Badge Alert provides a powerful, discreet solution for easily initiating an emergency response. The Raptor Badge Alert uses a long-range (LoRa) network dedicated to emergency communication. This helps ensure reliable performance indoors and outdoors, effectively covering the entire school campus without interference from other network demands. The low-maintenance wearable device allows staff to request emergency assistance quickly and confidently, initiating a prompt and effective response in any critical situation.

How does it work?

In a campus-wide emergency, pressing the Raptor Badge Alert can activate Raptor Alert, which, based on the school's policy, can share the initiation location and notify first responders. Raptor Alert immediately informs designated building and district staff of the emergency type and required response. Predefined notification lists ensure the right people are alerted of the emergency and prepared to assist.

When an alert is initiated through Raptor Badge Alert, users have full access to all Raptor Alert capabilities, including real-time group messaging with a designated response team through the application.

About Raptor

For over 20 years, Raptor has been driven by our mission to protect every child, every school, every day. Used by over 60,000 schools worldwide, Raptor is the gold standard in school safety.



Key Features

Campus-Wide Coverage

LoRa technology provides reliable, long-range coverage across the entire school campus, including outdoor spaces such as playgrounds, parking lots, and athletic fields. This enables help to be summoned from any location on campus, indoors or outdoors.

Specific Location Visibility

When the alert is activated, the device sends the initiation location to responders through the Raptor Alert platform. A map view is accessible to authorized personnel, enabling security teams or first responders to arrive at the location where the alert was initiated.

Quick, Accessible Activation

The Raptor Badge Alert is small, lightweight, and simple to use. Its straightforward design makes it easy to use in high-stress situations. The wearable device is readily accessible so staff can activate an alert no matter where they are, reducing response time in emergencies.

Connecting to 911

When a user activates the Raptor Badge Alert, they can connect directly to 911 through the Raptor Alert application. Essential details are sent to the local 911 dispatch center via RapidSOS, providing first responders with critical context, including the dispatchable address, the user's name and phone number, and the nature of the incident.

Configurable Alerts

The wearable device can be configured to your school's specific needs for both a campus-wide emergency and a localized incident. The appropriate response teams and notifications will be sent through Raptor Alert.

Enables Critical Communication

Once the alert has been initiated, the Raptor Alert application utilizes real-time group messaging to reduce stress and improve outcomes by allowing teams to stay in touch and share critical information throughout an incident including precise locations.

Integrate with Existing Safety Infrastructure

Raptor Badge Alert and the Raptor Alert app can be configured to automatically activate your other mass notification technology such as strobe lights, intercoms, sirens, alarms, etc.

Learn How We're Reimagining School Safety

Visit raptortech.com to contact us or call **877-772-7867**



raptortech.com

Tele-Optics Estimates					
DBHS & DCHS Stadium Cameras					
DBHS					
	Hardware	Licenses/Smart Plan	Programming	Installation	Total
Estimate	15,235.13	1,134.96	805.00	3,327.50	20,502.59
DCHS					
	Hardware	Licenses/Smart Plan	Programming	Installation	Total
Estimate	15,235.13	1,134.96	805.00	3,477.50	20,652.59
				Grand Total:	41,155.18



WASHINGTON COUNTY SCHOOLS

INSPECTED DATE:

8/27/24

INSPECTED BY:

Jake Greene - CSM

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
Asbury Optional High School	Section 1	8,834	EPDM 2006	C-	MODERATE	2028	\$ 162,388	\$ 215,392
	Section 2	5,690	Shingle	B	LOW	2031	\$ -	\$ -
Boones Creek Elementary	Section 1	41,521	EPDM 2017	A	LOW	2039	\$ -	\$ -
	Section 2	115,181	Metal	A	LOW	2039	\$ -	\$ -
Daniel Boone High School	Section 1	87,482	EPDM 2021	A	LOW	2039	\$ -	\$ -
	Section 2	22,224	EPDM	A	LOW	2039	\$ -	\$ -
	Section 3	21,846	EPDM	A	LOW	2039	\$ -	\$ -
	Section 4	29,892	EPDM	A	LOW	2039	\$ -	\$ -
	Section 5	17,146	EPDM	A	LOW	2039	\$ -	\$ -
David Crockett High School	Section 1	17,906	Ballasted EPDM	D	HIGH	2027	\$ 344,691	\$ 452,127
	Section 2	10,376	EPDM 2009	C	MODERATE	2029	\$ 191,437	\$ 253,693
	Section 3	192,527	EPDM 2007	B-	LOW	2030	\$ 3,571,376	\$ 4,726,538
	Section 4	8,155	Metal	B	LOW	2034	\$ -	\$ -
Fall Branch School	Section 1	30,033	EPDM 2012	C	MODERATE	2029	\$ 553,208	\$ 733,406
Grandview Elementary	Section 1	115,550	Metal	A	LOW	2037	\$ -	\$ -
	Section 2	1,429	EPDM 2008	A-	LOW	2035	\$ -	\$ -
Gray Elementary School	Section 1	26,145	EPDM 2008	A-	LOW	2037	\$ -	\$ -
	Section 2	8,595	EPDM 2008	A-	LOW	2035	\$ -	\$ -
	Section 3	6,318	EPDM 2008	A-	LOW	2037	\$ -	\$ -
	Section 4	47,942	EPDM 2008	A-	LOW	2037	\$ -	\$ -

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
Jonesborough Elementary	Section 1	47,072	TPO	A-	LOW	2037	\$ -	\$ -
	Section 2	16,345	TPO 2019	A-	LOW	2037	\$ -	\$ -
	Section 3	15,843	TPO 2019	A-	LOW	2037	\$ -	\$ -
Jonesborough Middle	Section 1	25,484	EPDM	F	HIGH	2025	\$ 419,212	\$ 572,116
	Section 2	21,807	EPDM	F	HIGH	2025	\$ 358,725	\$ 489,567
Lamar School	Section 1	92,576	Standing Seam 1998	C-	MODERATE	2028	\$ 1,620,080	NA
Midway School	Section 1	6,515	EPDM 2014	B	LOW	2035	\$ -	\$ -
	Section 2	3,835	Shingle	A	LOW	2038	\$ -	\$ -
Ridgeview Elementary	Section 1	101,206	Standing Seam 2008	A-	LOW	2037	\$ -	\$ -
	Section 2	6,117	EPDM 2008	C	MODERATE	2029	\$ 114,694	\$ 151,396
South Central Elementary	Section 1	31,866	EPDM 2019	A	LOW	2039	\$ -	\$ -
	Section 2	23,068	EPDM 2019	A	LOW	2039	\$ -	\$ -
	Section 3	9,791	EPDM	A	LOW	2039	\$ -	\$ -
Sulpher Springs Elementary	Section 1	8,989	EPDM 2012	B	LOW	2031	\$ 166,297	\$ 220,231
	Section 2	29,274	EPDM 2012	B	LOW	2031	\$ 541,569	\$ 717,213
	Section 3	13,753	EPDM 2012	B	LOW	2031	\$ 254,431	\$ 336,949
Washington County Central Office	Section 1	7,229	Shingle	A-	LOW	2035	\$ -	\$ -
Washington County Bus Garage	Section 1	6,446	Metal	D-	HIGH	2026	\$ 46,734	\$ 116,028 (RF)

SCHOOL NAME	SECTION NAME	SQFT	EXISTING ROOF TYPE	GRADE	URGENCY	YEAR REPLACEMENT	LAYOVER ESTIMATE	TEAR OFF ESTIMATE
West View Elementary	Section 1	13,784	EPDM	A	LOW	2039	\$ -	\$ -
	Section 2	18,814	EPDM	A	LOW	2039	\$ -	\$ -
	Section 3	39,567	EPDM	A-	LOW	2038	\$ -	\$ -
YEAR	2,025	2026	2027	2028*	2029	2030	2031	
ESTIMATED LAYOVER TOTALS	777,937	\$46,734.00	\$344,691.00	\$1,782,468.00	\$859,339.00	\$ 3,571,376	\$ 962,297	
ESTIMATED TEAR OFF TOTALS	1,061,683	\$116,028.00	\$452,127.00	\$215,392.00	\$1,138,495.00	\$ 4,726,538	\$ 1,274,393	



Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

Page 3

BID QUOTATION SHEET

Paving Services

Bid to be opened Tuesday January 7, 2025 2:00 PM EST

Bidder has read Invitation to Bid with specifications, understands, and by submitting this proposal hereby agrees, upon receiving a Washington County Board of Education purchase order as notification of award, to furnish all paving services as specified, described or reasonably implied including shipping and delivery "AS NEEDED" to

Crossroads Christian Church
1300 Suncrest Dr.
Gray, TN 37659

per following detail of BID with any EXCEPTIONS to specifications listed on the following page:

- Install Standard Duty Paving over Approx. 18,986 Sq. ft.**
- 6" Compacted Base Stone**
- 3" Compacted Binder Mix**
- 2" Compacted Surface Mix**
- Pavement Marking**
- Fix Existing Water Area**
- 400 LF of Extruded Curb**

TOTAL BID: \$ 219,184.00

By submitting this proposal bidder hereby agrees, as attested by signature below, that quoted product(s) and services, if awarded, meets specifications set forth herein and will remain in accordance with such requirements and standards of the Washington County Board of Education for the duration of the contract period.

Danny Matthews
Printed name of bidder

Summers-Taylor, Inc.
company name

[Signature]
Bidder's signature

600 Sevier St.
mailing address

Telephone # / (423) 292-0901 / cell # / fax #

Johnson City, TN 37604
city/state/zip code

coreym@summers-taylor.com
Email address

01/07/2025
date

Board of Directors

Annette Buchanan-Chair
Eric Barnes
Keith Ervin

Chad Fleenor
David Hammond-Vice Chair
Gregg Huddlestone

Mike Masters
Whitney Riddle
Vince Walters

Page 4

State EXCEPTIONS in detail below, if necessary. If none, state 'no conditions and/or exceptions'.

Excludes: Repair of unsuitable soils, rock breaking and removal, repair of damage to existing asphalt due to construction, drainage guarantee once water hits existing asphalt, any permitting, and testing. If bond is needed, please add 1% to price.

Clarifications: Existing stone will be back spread on church gravel parking lot. Any grading, compaction, or repair to that lot will require a change order.

Existing wheel stops will placed in one location on the church gravel parking lot.

We are not responsible for damage to existing asphalt.

Annette Buchanan-Chair
Eric Barnes
Keith Ervin

Board of Directors
Chad Fleenor
David Hammond-Vice Chair
Gregg Huddlestone

Mike Masters
Whitney Riddle
Vince Walters



Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

December 11, 2024

INVITATION TO BID
Paving Services

Sealed bids are being secured toward ***Paving Services*** by the Washington County Department of Education for a gravel lot located at ***Crossroads Christian Church, 1300 Suncrest Dr., Gray, TN.*** as further detailed below. Proposals will be accepted until 2:00 PM EST, Tuesday January 7, 2025, at which time bids will be publicly opened and read aloud at the above Central Office address. Bidders/Representatives are welcome to attend the opening. Any bid received later will be returned to the bidder unopened.

The Washington County Board of Education reserves the right to reject any bids, all bids or parts thereof, award on what is determined as best dollar value for intended educational use which may not be that of low bid, award by individual group as identified by item number and make additional purchases or decrease quantity so to stay within budgeted allocation. WCBE also reserves the right to terminate the contract on 30 days prior written notice due to breach of contract or unsatisfactory service. The decision reached and any action of the Board will remain final.

ALL potential bidders must meet on-site prior to the bid opening too ensure full knowledge of the scope of the project. Contact Jeremy Moore at 423-753-1100 to arrange a date to meet on-site.

Price quoted must be full and complete to include items of bid, shipping, handling, and delivery on an ***“AS NEEDED”*** basis to ***Crossroads Christian Church.*** All complete bids on any item will receive consideration toward award. Give full detail of any exceptions to specifications on the attached sheet.

Successful bidding firm(s), if any, will receive notification by our issue of a Washington County Board of Education purchase order following Board action of award. Payment will be made in full within fifteen days of completion and receipt of invoice. The Board of Education is tax exempt and form can be provided.

Should any questions arise regarding these specifications, you may contact Jeremy Moore at 423-753-1100. However, any changes in specifications will be made by addendum directed to all prospective bidders and posted on our website, www.wcde.org/bids.

Board of Directors

Annette Buchanan-Chair
Eric Barnes
Keith Ervin

Chad Fleenor
David Hammond-Vice Chair
Gregg Huddlestone

Mike Masters
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Vince Walters



Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

Page 2

SPECIFICATIONS

- Install Standard Duty Paving over Approx. 18,986 Sq. ft.
- 6" Compacted Base Stone
- 3" Compacted Binder Mix
- 2" Compacted Surface Mix
- Pavement Marking
- 400 LF of Extruded Curb
- Fix Existing Water Area (MUST meet on-site to review the area's potential solutions)
- Quote must be good for no less than 120 days to allow for completion of the project

end of specifications

Continue to Bid Quotation Sheet, complete all blanks without alterations and return BID QUOTATION SHEET, and any pertinent items in a SEALED envelope by mail or bring to Dr. Jarrod Adams, Washington County Department of Education, 405 West College Street, Jonesborough, Tennessee, 37659, so to arrive no later than the date and time given of the scheduled public opening.

For Bid Identity, clearly mark "Crossroads Christian Church Paving" on outside of envelope.

Board of Directors

Annette Buchanan-Chair
Eric Barnes
Keith Ervin

Chad Fleenor
David Hammond-Vice Chair
Gregg Huddlestone

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Vince Walters



Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
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Page 3

BID QUOTATION SHEET

Paving Services

Bid to be opened Tuesday January 7, 2025 2:00 PM EST

Bidder has read Invitation to Bid with specifications, understands, and by submitting this proposal hereby agrees, upon receiving a Washington County Board of Education purchase order as notification of award, to furnish all paving services as specified, described or reasonably implied including shipping and delivery "AS NEEDED" to

***Crossroads Christian Church
1300 Suncrest Dr.
Gray, TN 37659***

per following detail of BID with any EXCEPTIONS to specifications listed on the following page:

Install Standard Duty Paving over Approx. 18,986 Sq. ft.

6" Compacted Base Stone

3" Compacted Binder Mix

2" Compacted Surface Mix

Pavement Marking

Fix Existing Water Area

400 LF of Extruded Curb

TOTAL BID: \$ 193,402.30

By submitting this proposal bidder hereby agrees, as attested by signature below, that quoted product(s) and services, if awarded, meets specifications set forth herein and will remain in accordance with such requirements and standards of the Washington County Board of Education for the duration of the contract period.

Thomas Karczmarczyk

Printed name of bidder

Bidder's signature

KZ Construction, Inc.

company name

PO Box 9042

mailing address

(423) 341-1813

Telephone #

cell #

fax #

Gray, TN 376715

city/state/zip code

thomas@kzcon.com

Email address

1/6/25

date

Board of Directors

Annette Buchanan-Chair
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Superintendent

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Page 4

State EXCEPTIONS in detail below, if necessary. If none, state 'no conditions and/or exceptions'.

No over excavation and replacement of bad soils included. If any bad soils are encountered, CCC/WCBE reps will be notified

and a decision can be made then.

Board of Directors

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Eric Barnes
Keith Ervin

Chad Fleenor
David Hammond-Vice Chair
Gregg Huddleston

Mike Masters
Whitney Riddle
Vince Walters



1. Cafeteria Table with Stools X5



2. Cafeteria Tables with Stools X5



3. Cafeteria Tables with Stools X5



4. Cafeteria Tables with Benches X5



6. Cafeteria Table with Benches X5



6. 26 Dishwasher Glass Racks with 2 Rolling Carts



7. Freezer, Condition Unknown



8. Cash Cart



9. The Fat Vat



10. 14 Barcode Scanners



11. Warmer #1 Working Condition



12. Warmer #2 Working Condition



13. Portable Serving Cart, No power installed, must use ice to keep food cold



14. Ice Maker, Works but needs cleaning



Truck #5 1998 F-150 4X4 Miles:147093 Rust, Engine Misfire, No Battery



Additional Pictures of Truck #5



Truck #58 2002 Ranger 4X2 Miles:170757, Rough Shape, Engine Misfire,No Battery



Additional Pictures of Truck #58



Van #76 2007 Chevy Express, Miles:190997, Rust, Low Oil Pressure, NO Battery



Additional Pictures of Van #76



Van #11 1997 GMC Savana Miles:159348 No Battery



Additional Pictures of Van #11



Van #68 2007 Chevy Express Miles:223803 Losing Antifreeze, No Battery



Additional Pictures of Van #68



Truck #17 2001 F-450 4X4 Miles:194499 Rusted-Brake Lines, No Battery, Snow Plow



Additional Picture of Truck #17



Truck #28 1998 GMC 2500 4X4 Miles:170256 Bad Brakes, Rust, Engine Knocks, No Battery, Snow Plow



Additional Picture of Truck #28



January 8, 2025

Mr. Jerry Boyd, Director of Schools
Washington County Schools
405 West College Street
Jonesborough, TN 37659

Re: Daniel Boone HS Boiler Building

Mr. Boyd:

We want to thank you for the opportunity to provide you with a proposal for the new boiler building and mechanical equipment to service Daniel Boone High School. Below you will find a description of the scope of the work:

SCOPE

Per our meeting with Dr. Adams and Jeremy Moore, LGA will provide architectural, structural, mechanical, plumbing and electrical design for a new building to include a new HVAC system for Daniel Boone High School. Mechanical design to include a new closed-circuit cooler, boilers, and pumps to replace existing geothermal fields. New equipment piping will be connected to existing geothermal piping outside.

FEE

Based on the project scope, LGA proposes a fee of 6% of the cost of the work, plus customary reimbursable expenses. This Basic Services fee does not include the following, but can be provided as an additional service:

- 1) State and Local Review Fees or permit fees
- 2) General Contractor or Construction Manager prints
- 3) Furniture, Fixtures and Equipment Plan (FFE)
- 4) Civil Engineering
- 5) Topographical Survey
- 6) Geotechnical Survey

Mr. Boyd, we appreciate the opportunity to work with you on this project. Please let us know if you have any questions or need clarification pertaining to this proposal. Upon receipt of this signed proposal, this agreement will remain in place until the AIA Contract is executed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd J. Brang', with a stylized flourish at the end.

Todd J. Brang, Principal
Lewis Group Architects

Approval of Proposal based on the fee for Basic Services

Signature Date

LEASE AGREEMENT

THIS AGREEMENT, made and entered into on this the * day of *, *, by and between the SOUTH CENTRAL RURITAN CLUB, INC., hereinafter known and referred to as “LESSOR” or “CLUB”; and the WASHINGTON COUNTY DEPARTMENT OF EDUCATION, hereinafter known and referred to as “LESSEE”:

WITNESSETH:

That for and in consideration of the mutual covenants and agreements hereinafter contained, the Lessor does hereby let, devise and lease unto the Lessee and the Lessee does hereby rent and lease from Lessor the following described real property:

SITUATE, lying and being in the First (1st) Civil District of Washington County, Tennessee, and more particularly described as Parcels 042.00 (4.6 acres), 015.02 (3.99 acres), and 017.04 (2.0 acres) of Control Map 100, being the South Central Ruritan Club baseball fields and facilities related thereto (collectively, the “Facilities”).

The terms and conditions of this lease agreement are as follows:

1. TERM: The term of this lease shall be for a period beginning on the * day of *, *, and extending for 5 years thereafter ending the fifteenth day of *, *.
2. RENT: Lessor agrees to lease the Facilities to Lessee in consideration for Lessee’s agreement to maintain and care for the Property and for other actions as provided herein.
3. USE OF PREMISES: Lessor agrees to provide use of the Facilities during the Term between the first (1st) day of February and the fifteenth (15th) day of May each year (the “Season”) for use by the South Central Elementary School athletic teams (hereinafter the “School Teams”). Said Facilities will be made available at a minimum for daily practice use and for all scheduled, make-up, and/or tournament games played by the School Teams under the jurisdiction of the Lessee.
4. RESPONSIBILITIES OF LESSOR: Lessor agrees to continue maintenance of all field lights acquired under a prior agreement between Lessor and Lessee.
5. RESPONSIBILITIES OF LESSEE: Lessee agrees to maintain and care for the Facilities, specifically mowing and prepping the fields as necessary during the Season as defined in Section 3. Prep work to be performed by Lessee shall include providing and applying/installing infield mix, bases, pitching rubber, and chalk as needed. All improvements, when installed at Lessor property, become property of Lessor. If necessary, the Lessee shall provide temporary fencing for use during softball season by the School Teams.
6. BREACH: Failure on the part of either Party hereto to abide by the responsibilities described herein or to provide the agreed upon supplies and/or services shall be a breach of contract, entitling the other Party to terminate this Agreement by

providing written notice to the breaching party at least ninety (90) days prior to the effective date of termination. The breaching party shall be permitted for a term of sixty (60) days thereafter to cure any breach.

7. OTHER PROVISIONS:

(1) Nothing herein shall be construed to, in any fashion, cause the Lessee to be construed as an insurer of the Lessor in the usage of said premises.

(2) Both Lessor and Lessee represent each to the other that the undersigned officials executing this document are lawfully authorized so to do.

(3) No person on the ground of disability, race, color, religion, sex or national origin shall be excluded from participation in, or be denied the benefits of, or otherwise be subjected to discrimination in the performance of this Agreement.

8. NOTICES: Any and all notices required or permitted hereunder shall be in writing and delivered by registered mail, return receipt requested, postage prepaid, to the names and addresses of the respective parties to whom notice is given as hereinafter set forth, to wit:

LESSEE: WASHINGTON COUNTY BOARD OF EDUCATION
Attention: SUPERINTENDENT of Schools
405 WEST COLLEGE STREET
JONESBOROUGH, TENNESSEE 37659

LESSOR: SOUTH CENTRAL RURITAN CLUB, INC.
969 Highway 107
Jonesborough, TN 37659

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives, in duplicate, either of which copy may be treated as an original for all purposes, on this the day and date hereinabove written.

SOUTH CENTRAL RURITAN CLUB, INC.,
LESSOR

By: _____

Its: _____

WASHINGTON COUNTY BOARD
OF EDUCATION,
LESSEE

By: _____
Chairman, Washington County Board of
Education

WASHINGTON COUNTY DEPARTMENT
OF EDUCATION,
LESSEE

By: _____
Superintendent of Schools

STATE OF TENNESSEE
COUNTY OF WASHINGTON:

After being duly sworn, personally appeared before me, the undersigned authority, a Notary Public in the State and County aforesaid, _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who upon oath, acknowledged himself to be the _____ of the SOUTH CENTRAL RURITAN CLUB, INC., the within named bargainer, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of said corporation by himself as such officer.

WITNESS MY HAND AND OFFICIAL SEAL at the office in the State and County aforesaid, this the _____ day of _____ 2022.

NOTARY PUBLIC

My commission expires: _____

STATE OF TENNESSEE:
COUNTY OF WASHINGTON:

After being duly sworn, personally appeared before me, the undersigned authority, a Notary Public in the State and County aforesaid, JASON DAY, with whom I am personally (or proved to me on the basis of satisfactory evidence) and who upon oath, acknowledged himself to be the CHAIRMAN of WASHINGTON COUNTY, BOARD OF EDUCATION, the within named bargainer, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the County of Washington, Tennessee, by himself as such officer.

WITNESS MY HAND AND OFFICIAL SEAL at the office in the State and County aforesaid, this the _____ day of _____, 2022.

NOTARY PUBLIC

My commission expires: _____

STATE OF TENNESSEE:
COUNTY OF WASHINGTON:

After being duly sworn, personally appeared before me, the undersigned authority, a Notary Public in the State and County aforesaid, JERRY S. BOYD, with whom I am personally (or proved to me on the basis of satisfactory evidence) and who upon oath, acknowledged himself to be the SUPERINTENDENT of Schools, WASHINGTON COUNTY DEPARTMENT OF EDUCATION, the within named bargainer, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the County of Washington, Tennessee, by himself as such officer.

WITNESS MY HAND AND OFFICIAL SEAL at the office in the State and County aforesaid, this the _____ day of _____, 2022.

NOTARY PUBLIC

My commission expires: _____

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

RECEIVED
1/17/25

Date of Request 01/17/2025 School Daniel Boone Trip Date 03/30/25-04/02/25
Estimated time of departure 8 AM and return 5 pm total time away 4 days
Destination (include location) HOSA State Leadership Conference Chattanooga, TN
Teacher Amanda Altmann Class Health Science Classes Grade 9-12
Jessica Walker Health Science Classes 9-12
Chaperones Shannon Drinnon Number of Students Involved 32
Amanda Altmann Estimated Total Miles (both ways) of Trip 416
Jessica Walker
Bus Driver/Number Shannon Drinnon/TBD Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Students will be competing and exploring foundational skills & knowledge related to healthcare careers. Students will also have networking opportunities.

Total Cost Estimate 9,332

Plans for meeting the costs CTE funding, DBHS HOSA funds from fundraising

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Stephanie
APPROVED Signature
BY WC SUPERINTENDENT
Superintendent's Signature

Date
1/17/25

Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

RECEIVED

JAN 17 2025

BY:

KR

Date of Request 1/14/2025 School David Crockett Trip Date 2/27 & 28

Estimated time of departure 9:00 AM 2/27 and return 10:00 PM 2/28 total time away 37 Hrs

Destination (include location) Montgomery Bell Academy, Nashville, Tn.

Teacher Chief Frank Class ROTC Grade 9 - 12

Chaperones Chief Frank

Number of Students Involved 4

Virginia Ramsey

Estimated Total Miles (both ways) of Trip 600

Bus Driver/Number N/A School Van Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Teamwork, comrodery and sportsmanship

Total Cost Estimate 1,500.00

Plans for meeting the costs ROTC has funds available for this event.

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)

\$**19.15** total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.

*Refer to Board Policy 4.302

Ashley David
Principal's Signature

1.15.25
Date

WC SUPERINTENDENT
Superintendent's Signature

01-17-2025
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
1/23/25

Date of Request 1/17/24 School David Crockett Trip Date 3/22 - 3/26/25
Estimated time of departure 1:00 pm on 3/22 and return 5:00 pm on 3/24/25 total time away 5 days
Destination (include location) Gatlinburg, TN State FFA Convention
Teacher Ford, Jesse Class Ag Grade 9-12
Carger, Josh
Chaperones Collette, Amy Number of Students Involved 30
Anderson, Jamie Estimated Total Miles (both ways) of Trip 150
Bus Driver/Number TBD Bus Driver/ Number TBD

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Students will be competing in state FFA contests. Contests will include Agriscience Fair, Quiz Bowl, Food Science, Milk Quality, and Environmental/Natural Resources

Total Cost Estimate \$10,000

Plans for meeting the costs Fundraisers

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

*Refer to Board Policy 4.302

[Signature]
Principal's Signature
APPROVED
BY WC SUPERINTENDENT
[Signature]
Superintendent's Signature

1.17.25
Date
1/23/25
Date

Date Approved by the Board of Education _____

RECEIVED
12/25/24

WASHINGTON COUNTY DEPARTMENT OF EDUCATION

Jonesborough, Tennessee

School Educational **OVERNIGHT** Trip Authorization*

12/20/2024

Date of Request

School DCHS

Date of Trip April 1-4, 2025

Estimated Time of Departure 8:00 a.m. April 1 and Return April 4 10:00 p.m.

Total Time Away 3 Day 14 hrs

Destination(include location) Chattanooga, TN FCCLA SLC

Teacher J. Gourley Class FCCLA Grade 9-12

Chaperones Chris Tipton Number of Students Involved 10-13

Estimated Total Miles (Both Ways) of Trip _____

Bus Driver School Vans

Bus Number _____

Will the chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of this trip:

Students will be attending a leadership conference and competing in state competition

Total Cost Estimate: Funds available

Plans for meeting the costs: Concessions, CTE Funds, Catering

transportation cost for education trips shall be calculated in the following manner:

- \$8.00 per hour for driver (2 hour minimum)
- 1.00 per hour to cover fixed charges (SS, Retirement, etc.)
- \$9.00 Total to be remitted to the Central Office

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

Ashley Davis

Principal's Signature

1.22.25

Date

**APPROVED
BY WC SUPERINTENDENT**

1/23/25

Date

*Refer to Board Policy 4.302

Director of Schools Signature

RECEIVED
1/24/25
Jm

2025 David Crockett Overnight Trip Requests

Softball

1. 68 team Spring Break Tournament in Gulf Shores, AL. Depart March 22, Return March 27. 3 coaches, 17 players.
2. Softball state tournament in Murfreesboro, TN. Depart May 19, Return May 23. 4 coaches, 17 players.

Cheer

1. Summer Camp in Gatlinburg, TN. Depart July 7, Return July 10.

Girls Basketball

1. State Tournament in Murfreesboro, TN. Depart March 11, Return March 15.

Boys Soccer

1. Depart to Pensacola, FL on March 22. Depart from Pensacola, FL to Gatlinburg, TN on March 27. Depart from Gatlinburg, TN to home on March 30. In total, overnight stay from March 22-30th.
2. State Tournament in Murfreesboro TN. Depart May 19, Return May 23.

Wrestling

1. TSSAA Individual State Tournament in Franklin, TN. Depart Feb 20, Return Feb 22.
2. TSSAA Girls Regional Tournament at Gibbs H.S. Depart Feb 14, Return Feb 15.
3. TSSAA State Team Duals in Franklin, TN. Depart Jan 30, Return Feb 1.

Baseball

1. State Championship in Murfreesboro, TN. Depart May 19, Return May 23.

Track & Field

1. State Tournament in Murfreesboro, TN. Depart May 19, Return May 22.

APPROVED
BY WC SUPERINTENDENT



RECEIVED

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

JAN 27 2025

BY: KP

Date of Request 1/23/2025 School David Crockett Trip Date 2/15 - 18/2025

Estimated time of departure 1200 2/15/25 and return 1800 2/18/25 total time away 4 Days

Destination (include location) Aniston, AL, for Navy Nationals Air Rifle Championship

Teacher Chief Frank Class ROTC Grade 12

Chaperones Chief Frank

Number of Students Involved 1

Kelly Frank

Estimated Total Miles (both ways) of Trip 684

Bus Driver/Number N/A Renting a vehicle Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Comrodery, competition

Total Cost Estimate 1800.00

Plans for meeting the costs ROTC funded

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

1.24.25
Date

APPROVED

BY WC SUPERINTENDENT
Superintendent's Signature [Signature]

01-27-25
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

RECEIVED

JAN 27 2025

BY: KR

Date of Request 1/21/25 School DOHS Trip Date Feb 6-8

Estimated time of departure 10am Feb 6 and return Feb 8 @ 7pm total time away 2 1/2 days

Destination (include location) Gattinsburg - All East Band Clinic

Teacher Scott Blanton Class Band Grade 9-12

Chaperones Scott Blanton

Number of Students Involved 4(5)

Estimated Total Miles (both ways) of Trip 215

Bus Driver/Number _____ Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Band students audition for the All East Bands and earned a chair in the respective bands.

Total Cost Estimate \$1500

Plans for meeting the costs Band Boosters

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$0.75** per mile.

*Refer to Board Policy 4.302

Stephanna J. [Signature]
Principal's Signature

1/21/25
Date

APPROVED
BY WC SUPERINTENDENT [Signature]
Superintendent's Signature

01-27-25
Date

Date Approved by the Board of Education _____

Policy 4.600 - Grading System

Public Chapter 1005 prohibits creating a local grading policy or procedure that establishes a minimum grade above zero. Information about this change was sent in the June update. Based on questions from districts, we added a provision to model policy 4.600 noting this requirement.

Policy 4.403 Library Materials

As to 4.403, we have updated the review process to align with recent changes to state law. Public Chapter 782 states that the board is the entity that should be receiving the feedback. Under the framework in the board's current policy, the board would only review the complaint if there was an appeal (see pg. 2, line 34). I recommend updating this language to align with our model policy, which does not require an appeal in order for the board to receive the feedback.

Policy 4.603 - Promotion and Retention

The State Board of Education updated regulation 0520-01-03-.16 at its November meeting. Parents/guardians who choose to retain their K-2 student must submit a written request within thirty days of the end of the school year. If the student is not eligible for voluntary retention under state law, the district is now required to respond to the parent/guardian in writing. We have added a provision on this requirement to our model policy.

Policy 5.118 - Background Investigations

In 2018, the Tennessee General Assembly passed a law requiring background checks every five years for teachers or other positions requiring proximity to children. This requirement was intended to be removed for district employees upon acceptance into the federal bureau of investigation rap back program. As Tennessee has now been accepted into this program, employees must be enrolled in it. Other categories of individuals who may have proximity to children (substitutes, contractors, volunteers) may continue to go through the regular background check process or the district may choose to enroll them in the rap back program as well. We have updated our model policy with provisions outlining these options.

Washington County Board of Education			
Monitoring: Review: Annually	Descriptor Term: Grading System	Descriptor Code: 4.700	Issued Date: 03/02/23
		Rescinds: 4.700	Issued: 06/30/22

2 The Director of Schools shall develop an administrative procedure to establish a system of grading and
 3 assessment for evaluating and recording student progress and to measure student performance in
 4 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall
 5 follow all applicable statutes and rules and regulations of the State Board of Education. The
 6 grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the
 7 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
 8 in grades K-3 according to state rules and regulations.¹

9 The Director of Schools shall submit a copy of the grading and assessment systems to the Board before
 10 the system is implemented.² These guidelines shall be communicated annually to students and
 11 parent(s)/guardian(s).¹

12 Conduct grades are based on behavior and shall not be reflected in scholastic grades.

13 **GRADING SYSTEM: PRE-KINDERGARTEN THROUGH GRADE 8**

14 **Grading Procedure: Pre-Kindergarten & Kindergarten**

- 15 1. The student's performance on adjustments to school for each reporting period will be
 16 indicated by a check.
- 17 2. Skills will be recorded by S-Satisfactory or N-Needs Improvement.

18 **Grading Procedure: Grade 1**

19 Grading Legend

- 20 ● A.....Excellent Progress
- 21 ● B.....Good Progress
- 22 ● C.....Average Progress
- 23 ● D.....Below Average Progress
- 24 ● F.....Unsatisfactory Progress

25 **Grading Procedure: Grades 2-8**

Subject area grades shall be expressed by the following letters with their corresponding percentage range:

- A.....90-100 (Excellent)
- B.....80-89 (Above Average)
- C.....70-79 (Average)
- D.....60-69 (Low Average but Passing)
- F.....0-59 (Failure)

Grades in Art, Music, Physical Education and Conduct (grades 1-8) and specific academic areas (science and social studies) in grades 1-2 shall be marked as follows:

- E.....Excellent
- S.....Satisfactory
- N.....Needs Improvement

Semester grades are not issued in Art, Music, Physical Education, and Conduct (grades 1-8). Conduct grades are based on behavior and shall not be deducted from scholastic grades.

Semester grades in 5-8 will be determined by calculating the average of the two-nine-week grading periods.

GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹

Schools teaching grades nine (9) through twelve (12) shall use the uniform grading system established by the State Board of Education. Using the uniform grading system, students' grades shall be reported for the purposes of application for post-secondary financial assistance administered by the Tennessee Student Assistance Corporation.

Subject-area grades shall be expressed by the following letters with their corresponding percentage range:

- A (90-100)
- B (80-89)
- C (70-79)
- D (60-69)
- F (0-59)

Grading floors with a minimum above zero are not permitted.³ This grading system shall be uniform throughout the school district for each grade.

1 Advanced coursework grades shall be weighted with additional percentage points to calculate the
2 semester average. Depending on the course taken, the following percentage points shall be assigned:

- 3 ● Honors Courses – three (3) percentage points;
- 4 ● Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment
5 Courses – five (5) percentage points; and
- 6 ● Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
7 International Baccalaureate Courses – five (5) percentage points.

8 Quality points will be added to the numerical quality point value corresponding to the letter grade
9 received in the course.

- 10 ● One (1) quality point (A=5, B=4, C=3, D=2, F=1) shall be added to the numerical quality point
11 value corresponding to the letter grade received in the following early postsecondary course(s):
12 Advanced Placement (AP), Capstone Industry Credentials, Statewide Dual Credit, or Dual
13 Enrollment. (*Capstone Industry Credential should indicate as either Valued or Preferred on
14 the Tennessee Promoted Student Industry Credential Tier List)

15 **LOTTERY SCHOLARSHIPS³**

16 Each school counselor shall provide incoming freshman with information on college core courses
17 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score,
18 etc.) that must be met in order to receive a scholarship.

19 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
20 Student Aid (FAFSA). The FAFSA is available at the guidance office or online. Students shall be made
21 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

22 Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students
23 and impress upon them the benefits of making good grades.

24 **LOTTERY SCHOLARSHIP DAY**

25 Each school year, prior to scheduling courses for the following school year, schools teaching students in
26 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴
27

Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education
Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-4-904, 907
4. TCA 49-4-932(f)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Background Investigations	Descriptor Code: 5.118	Issued Date: 02/04/20
		Rescinds: 5.118	Issued: 06/25/19

1 *General*

2 Background checks shall be required for applicants, employees, contract workers, and volunteers.¹

3 The Director of Schools/designee shall develop any necessary corresponding procedures.

4 **APPLICANTS AND EMPLOYEES**

5 To ensure the safety and welfare of students and staff, the district shall require criminal history
6 background checks and fingerprinting of applicants for teaching positions and any other positions that
7 require proximity to children. Further, applicants who (1) have been identified by the Department of
8 Children's Services as perpetrators of child abuse, severe child abuse, child sexual abuse, or child
9 neglect, or who pose an immediate threat to the health, safety, or welfare of children; or (2) who are
10 listed on the state's abuse of vulnerable persons registry maintained by the Department of Health shall
11 not be employed.² Any costs incurred to perform these background checks and fingerprinting shall be
12 paid by the applicant.³

13 Background checks shall be required of these employees at least once every five (5) years after the date
14 of hire.¹

15 Applicants or current employees shall be entered into the federal RAP back program.³ Notice of the
16 following shall be provided :

17 1. Possible fees charged by the Tennessee Bureau of Investigation; and

18

19 2. Fingerprints will be retained by the Tennessee Bureau of Investigation and the Federal Bureau
20 of Investigation for all purposes and uses authorized for fingerprint submission.

21 **USE AND DISSEMINATION**

22 Fingerprints or other approved forms of positive identification shall be submitted with all requests for
23 criminal history record checks for non-criminal justice purposes.⁴ The Director of Schools shall ensure
24 the Originating Agency Identifier number is on file at all times.

25 Tennessee and FBI Criminal History Record Information ("CHRI") obtained by the district shall be
26 solely used to verify criminal violation(s) and shall not be disseminated. Results shall be considered
27 confidential and only accessible to district personnel identified by the Director of Schools. CHRI shall
28 only be accessed by authorized personnel in the performance of their duties and shall never be released
29 to the public.

1 All persons directly associated with the accessing, maintaining, processing, dissemination, or
2 destruction of CHRI shall sign an awareness statement and shall indicate that they have been specially
3 trained on the subject. The training shall provide those with access to CHRI with a working knowledge
4 of federal and state regulations and laws governing the security and processing of criminal history
5 information. The Director of Schools is responsible for ensuring that authorized personnel receive such
6 training within sixty (60) days of employment or job assignment and every three (3) years.

7 **RETENTION AND SECURITY**

8 The Director of Schools shall develop procedures to ensure CHRI is stored in a secure location. Areas
9 in which CHRI is processed and handled shall be restricted to authorized personnel identified by the
10 Director of Schools. The area shall be out of the view of the public and unauthorized personnel. The
11 Director of Schools shall maintain a list of all employees who have access to, can process, disseminate,
12 and/or destroy CHRI.

13 **DISPOSAL OF CHRI**

14 When CHRI is no longer needed, it shall be destroyed by burning, shredding, or other methods
15 rendering the information unreadable. Record destruction shall be conducted under the supervision of
16 the Director of Schools.

17 **MISUSE**

18 Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and
19 including termination. Any employee with knowledge of misuse shall immediately report a violation to
20 the Director of Schools.
21

Legal References

1. TCA 49-5-413
2. TCA 49-5-406(a)(1); TCA 49-5-403;
TCA 49-5-413(a)(2), (e)
3. TCA 49-5-413(c)
4. 34 USCA § 40316

Cross References

School Volunteers 4.501
Application and Employment 5.106

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Library Materials	Descriptor Code: 4.403	Issued Date: 07/11/24
		Rescinds: 4.403	Issued: 06/29/23

1 *General*

2 The Director of Schools/designee shall be responsible for library collection development. He/she shall
3 post the list of library materials online. Library materials shall be reviewed to ensure the content aligns
4 with state law. Prior to the purchase of new materials, librarians shall review the age and maturity level
5 along with the reading level of the selected items for suitability. ¹ A list of new materials shall be
6 reviewed by the Director of School/Designee.

7 Director of Schools/designee shall be responsible for periodically reviewing the district's library
8 collection in line with these established standards. Any materials found to be out of alignment with the
9 standards shall be removed, and this action shall be documented in writing and presented to the Director
10 of Schools and the Board.

11 **STANDARDS²**

12 The library collection shall adhere to the following criteria:

- 13 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 14 2. Materials shall be appropriate for the age and maturity levels of the students who may access
15 them. The determining factor will be based on an assessment of any mature themes or content
16 (i.e., violence, sexual content, vulgar language, substance abuse);
17
- 18 3. Materials shall contain literary, historical, and/or artistic value and merit; and
19
- 20 4. The collection as a whole shall offer a variety of viewpoints.
21

22 Any materials that meet the following criteria shall be removed and excluded from the district's library
23 collection:
24

- 25 1. Contains nudity, descriptions or depictions of sexual excitement, sexual conduct, excess
26 violence, or sadomasochistic abuse as defined by state law³;
27
- 28 2. Are patently offensive as defined in state law; or
29

1 3. Appeal to the prurient interest as defined in state law.
2

3 The Board shall be notified when any library materials are challenged or removed pursuant to this policy.
4

5 COMPLAINTS⁴

6 Tier 1

7 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint
8 shall:

- 9 1. Inform the complainant of the selection procedures and make no commitments.
- 10 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 11 3. Inform the principal (and other appropriate personnel).
- 12 4. Keep challenged materials available for use during the reconsideration process.

16 Upon receipt of the completed form, the principal shall notify the Director of Schools. The principal
17 shall request review of the challenged materials by an ad hoc materials review committee within
18 fifteen (15) days. A review committee shall be appointed by the principal and must include certified
19 library media personnel, representatives from classroom teachers, one or more parents, and may
20 include one or more students. The principal will inform the Director of Schools of the review
21 committee's progress.

22 The review committee shall take the following steps after receiving the challenged materials:

- 23 1. Read, view, or listen to the contested material in its entirety;
- 24 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 25 3. Determine the extent to which the material is appropriate for the age and maturity levels of the
26 students who have access to the materials and whether the material is suitable for, and
27 consistent with, the educational mission of the school;
- 28 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the
29 material for its strength and value.

34 The principal shall render a decision based upon the recommendation of the review committee. The
35 principal shall inform the Director of Schools of the decision.

36 Tier 2

1 The complainant may appeal the principal's decision. The appeal shall be to the Director of Schools.
2 He/she shall review the recommendation presented by the review committee along with the principal's
3 recommendation and make the determination whether the material is appropriate for the age and
4 maturity levels of the students who have access to the materials and whether the material is suitable
5 for, and consistent with, the educational mission of the school.

6 Tier 3

7 The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the
8 material to determine whether the material is appropriate for the age and maturity levels of the students
9 who have access to the materials and whether the material is suitable for, and consistent with, the
10 educational mission of the school.

11 REMOVAL OF LIBRARY MATERIALS

12 If, at any tier, it is determined that the material is not appropriate for the age and maturity levels of the
13 students who have access to them or is not suitable for, and consistent with, the educational mission of
14 the school, the material shall be removed from the library collection.

15
16

Legal References

1. [*Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 \(1982\); TCA 49-6-3803](#)
2. [Public Acts of 2024, Chapter No. 782](#)
3. [TCA 39-17-901](#)
4. [TCA 49-6-3803](#)

Cross References

Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

17

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Tobacco/Vapor Use by Students	Descriptor Code: 6.3071	Issued Date: 09/05/19
		Rescinds: 6.3071	Issued: 07/06/00

1 Students shall not use or have in their possession tobacco, ~~or~~ vapor products, or paraphernalia in any
2 form on school premises, on any sponsored event or activity trips, or on school buses during school
3 hours¹. ~~Students shall not use or have in their possession tobacco or vapor products in any form at any~~
4 ~~school-sponsored event or activity.~~¹

5 To “use” shall mean any holding of a lighted cigarette, cigar, pipe, or vapor product; any inhaling of
6 the smoke of tobacco or vapor product and/or any chewing or dipping of any tobacco product.

7 “Possession” shall mean having in one's possession any product that contains tobacco or nicotine or
8 any related paraphernalia (e.g. matches, lighters, spit bottles).

9 “School hours” shall include the period of time beginning with the first bus pickup (or arrival of car
10 riders) in the morning and ending with the last bus drop in the afternoon.

11 Violations of this policy shall subject the student to penalties as indicated hereunder:

- 12 • First Offense: ~~Suspension from school for five (5) days;~~ 1 - 5 days ISS; Bus
13 Infractions: 1 - 5 days bus suspension and completion of cessation class.
- 14 • Second Offense: ~~Suspension from school for ten (10) days;~~ 1 - 3 days OSS; Bus
15 Infractions: 3 - 5 days bus suspension
- 16 • Third Offense: ~~Suspension from school with a hearing before the Hearing Committee~~
17 ~~for possible recommendation for long-term suspension from school.~~ 3 - 5 days OSS and
18 meeting with Alternative School Admin, Home School Admin, & Parent(s); Bus
19 Infractions: 5 - 10 days bus suspension, possible loss of bus service AND citation to
20 Washington County Juvenile Court².
- 21 • Fourth Offense: 5 - 10 days OSS, remand to Alt School for 9 weeks - 1 semester; Bus
22 Infractions: Loss of bus privileges for at least 1 semester (remaining time if appropriate)
23 AND citation to Washington County Juvenile Court².

24 ~~In addition, any student who possesses tobacco or vapor products shall be issued a citation by the~~
25 ~~school principal/resource officer.~~² A citation to Washington County Juvenile Court shall require the
26 student and their parents to appear in Juvenile Court.

27 The director of schools, in cooperation with the juvenile court and local police/sheriff’s department, is
28 responsible for developing procedures for issuance of the citations, which shall include the form and
29 content of citations and methods handling completed citations.

30 Parents and students shall be notified of this citation requirement at the beginning of each school year.

Legal References

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9), (10)
2. TCA 39-17-1505

Cross References

Tobacco/Vaping-Free Schools 1.803

MOSS TN School Board Talking Points

Top Line Messaging

School safety is top of mind for parents, teachers, students, and school leaders.

School threats are becoming even more common – the Tennessee Department of Safety and Homeland Security registered over 700 threats to Tennessee schools in 2024. That’s an average of 11 threats per day.

It is our duty as school board officials to give school districts the resources to access the best available tools to keep students and teachers safe.

Tennessee has the chance to join a growing number of states by empowering teachers and administrators with proven, wearable panic alarm technology to improve school safety.

Wearable panic alarms are becoming a standard of school safety across the country and should be accessible for every Tennessee school.

Panic Alarms

These devices allow teachers to summon help to their location whether for a medical emergency, a fight, or, in the worst-case scenario, an active assailant.

When activated during threat situations, these devices immediately alert both staff and local law enforcement of the emergency, cutting down response times dramatically. Simultaneously, these devices initiate lockdown protocols throughout the building, allowing students and teachers to get to safety quicker.

These devices have proven effective. In the Apalachee High School shooting in Georgia, wearable panic alarms helped mitigate the loss of life by directing the SRO to the exact location of the shooter in under two minutes.

Alyssa’s Law Overview

Alyssa’s Law, which calls for the implementation and funding of panic alarms for all school districts, has been passed in 6 states and on the books in 13 states.

After the tragedy of the Covenant School Shooting in 2023, the Gov. Lee and the Tennessee General Assembly passed a condensed version of Alyssa’s Law, asking LEAs to “consider” the use of panic alarm systems – consideration is not enough to keep our students safe.

Our school board stands with Make Our Schools Safe Tennessee, a nonprofit organization dedicated to ensuring the full implementation of Alyssa’s Law with state-supported funding for panic alarm systems.

LEAs will have the freedom to choose the right systems for their schools. With dedicated funding, LEAs will be able to contract with technology providers to equip their teachers as they see fit with panic alarm systems that meet their needs.

Other than the \$48,000 for the Safety Alert Grant Pilot Program passed last session, there was no new money allocated for school safety in 2024.

It's time we prioritize the safety of our students and teachers with proven technology. Our students deserved the safest possible environment to learn.

MAKE OUR SCHOOLS SAFE TN

BACKGROUND

On February 14, 2018, a tragic shooting took place in Parkland, FL at Marjory Stoneman Douglas High School. 17 people were killed, including 14-year-old **Alyssa Alhadeff**.

Alyssa's parents, Ilan and Lori Alhadeff, began advocating for new school safety standards across the country with a coalition known as **Make Our Schools Safe**.

In Tennessee, Alyssa's Law has been loosely adopted. In 2023, Governor Lee signed legislation that public schools "consider" the use of panic alarms. Although this is a good step, this does not provide schools with the resources to meet these safety standards.

In 2024, two Williamson County moms founded **Make Our Schools Safe Tennessee (MOSS TN)** to fight for increased school safety standards, full implementation of Alyssa's Law, and state funding for panic alarms.

Panic Alarms

With the push of a button, panic alarms notify local law enforcement of the exact location of an emergency, dramatically reducing response times. Simultaneously they initiate lockdown protocol, alerting the entire campus and allowing for students and teachers to find safety.



Scan here for more information



“time equals life”

LORI ALHADEFF,
ALYSSA'S MOTHER



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Make Our Schools
Safe Tennessee

MAKE OUR SCHOOLS SAFE TN

Alyssa's Law Nationwide

Alyssa's Law has been successfully passed *with dedicated, recurring funding in:*

Florida (2020)
New York (2022)
Texas (2023)
Utah (2024)
Oklahoma (2024)

Alyssa's Law has been passed *with no dedicated, recurring funding in:*

New Jersey (2019)
Tennessee (2023)

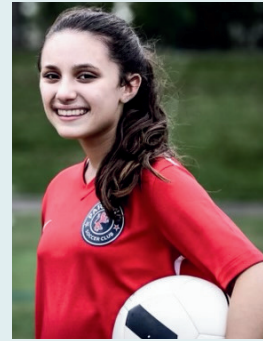
Alyssa's Law has been introduced for passage in:

Alabama	Nebraska
Arizona	Ohio
Georgia	Oregon
Kentucky	Pennsylvania
Massachusetts	Virginia
Michigan	Washington

TIMELINE

Feb. 2018

Shooting at Marjory Stoneman Douglas High School in Parkland, FL kills 17 people, including Alyssa Alhadeff



June 2020

Florida is the first state to implement Alyssa's Law with dedicated recurring funding for a statewide school safety standard

March 2023

Shooting at The Covenant School in Nashville, TN kills six people

March 2023

TN Gov. Bill Lee signs the Safe Schools Act, which asks school districts to "consider" the use of panic alarms

May 2024

TN Gov. Bill Lee signs HB 2528, the Safety Alert Grant Pilot Program, into law

Nov. 2024

TN Department of Safety and Homeland Security reports an average of 11 school threats per day



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Make Our Schools Safe Tennessee

Washington County Board of Education

RESOLUTION PROPOSING INCREASED FUNDING FOR SCHOOL SAFETY AND SECURITY IN TENNESSEE

WHEREAS, school safety is a top priority for the Washington County Board of Education; and

WHEREAS, students and teachers deserve to teach, learn, and grow in the safest educational environment; and

WHEREAS, in September 2024, the Tennessee Department of Safety and Homeland Security reported 125 school threats in one week across the state; and

WHEREAS, in 2024, the Tennessee Department of Safety and Homeland Security reported over 700 school threats that year, averaging 11 threats per day; and

WHEREAS, Alyssa's Law, which calls for universal adoption of wearable panic alarm systems, has been passed with dedicated funding in six peer states and introduced for passage in thirteen states; and

WHEREAS, the Tennessee General Assembly has passed a version of Alyssa's Law, encouraging LEAs to consider the use of wearable panic alarm systems; and

WHEREAS, wearable panic alarm systems, that directly connect to local law enforcement, providing the exact location of the threat and initiating school lockdown protocols, are proven effective at reducing law enforcement response times and mitigating risks and loss of life in emergencies; and

WHEREAS, wearable panic alarm systems serve a multitude of purposes including empowering teachers, addressing everyday classroom incidents, and increasing the overall safety and security of the school; and

WHEREAS, several Tennessee LEAs have implemented wearable panic alarm systems and can testify to the peace of mind provided by an added layer of protection; and

WHEREAS, every Tennessee school would benefit from access to these life saving devices;

Washington County Board of Education

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Education hereby urges Governor Bill Lee, in cooperation with the Tennessee General Assembly, to allocate dedicated funding for the implementation of wearable panic alarm systems in all Tennessee schools; and

THIS RESOLUTION is adopted as of this 6th day of February 2025.

Annette Buchanan, Chairman

David Hammond, Vice-Chairman

Eric Barnes

Keith Ervin

Chad Fleenor

Gregg Huddleston

Mike Masters

Whitney Riddle

Vince Walters