

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held January 21, 2020, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Public Comment
2. **Consent Agenda**
3. **Discussion and Action Items**
 - A. Business and Operations
4. Call to Order/Opening Prayer/Pledge of Allegiance
5. **Personnel**
6. Recognition
7. January is Board Member Appreciation Month
8. Governance
 - A. Consider Approval of All Necessary Actions to Order Election for Saturday, May 2, 2020.
9. Consider Approval of Minutes
10. Order Trustee Election
 - A. Designating of Early Voting Poling Place
11. Designating Location of Polling Place
12. Set Date and Times for Early Voting
13. Designate Early Voting Clerk and Presiding Officer
14. Business and Support Services
 - A. Review of Quarterly Investment Report Ending on November 30, 2019
 - B. Review of Checks Written for the Month of December, 2019
15. Annual Report on Investment Officer Training
16. Annual Review of Investment Policies
17. Annual Approval of District Investment Officers
18. Review of Checks for the Month of November, 2019
19. Review of Monthly Financial Reports - November 2019
20. Review of Monthly Financial Reports - December 2019
21. Personnel
22. Curriculum and Instruction
23. Consider for Approval New Course Offerings for MS and HS
24. Consider and Approve Revisions to the District Mission Statement
25. Students
26. **Presentation Items**
 - A. Governance
27. Business and Operations

28. Consider Approval / Engagement of the Districts Annual Audit for Fiscal Year Ending August 31, 2020, 2021 and 2022.
29. Consider Approval to Revise the Proposed Oil and Gas Lease to include Additional Acreage owned by the District.
30. Consider Final Approval of Contract with Singleton Zimmer Haliburton (SZH) Architecture
31. Curriculum and Instruction
 - A. BMD- Long Range Planning Technology Department
32. Curriculum and Instruction
33. Governance
34. **Review Items**
35. Curriculum and Instruction
 - A. Review Proposed School Calendars 4
 - B. Report on Campus Discipline Committees 7
 - C. Evaluation of 504 and Dyslexia Program
 - D. BMD 3.B Building teacher capacity through observation and feedback cycles
 - Part 1 - Observation, Walkthroughs, and Feedback
 - Part 2 - Professional Development
36. District Wide Improvement Council Mid-Year Meeting Report
37. Goal Progress Measures as set by the Board Monitoring Document
 - A. GPM 1.C Closing the Gaps (ESSA Compliance)
38. GPM 1.A Part 1 Student Achievement
39. Business and Operations
 - A. Review of Facility Projects and Timeline
40. Discuss Appointment of Northside Center Board Members 10
41. Governance
42. Review TASB Policy Update 114 affecting local policies (see attached list) 12
43. **Closed Session:**
44. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
45. Pursuant to Texas government code section 551.074 discussion regarding campus principals, the athletic director and transportation director
46. **Superintendent's Report**
 - A. Governance
 - B. Students
47. Team of Eight HB3 Training - February 18, 2020 6-9pm Board Room
48. Business and Support Services
49. Each year the district must file a Rule 15c2-12 to the Municipal Securities Rulemaking Board. Attached is the financial information and operating data for the fiscal year 2019.
50. Personnel
 - A. Fingerprinting Procedures for Contracted Employees
51. Curriculum and Instruction
 - A. PEIMS Disaggregated District 2019-2020 Snapshot Data
52. Community and Governmental Relations
53. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

For the Board of Trustees

Agenda Item Summary Sheet

Meeting Date: January 22, 2019

Submitted by: Dolores A. Treviño, Asst. Supt. of Curriculum & Instruction

Information Item

Governance

Summary

House Bill 2610 removed the language requiring 180 days of instruction and replaced this language with language requiring districts to provide at least 75,600 minutes of instruction, including intermissions and recess. The bill also allows school districts to add minutes as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, floods, extreme weather conditions, fuel curtailment, or another calamity. The Board approved the established parameters at the October board meeting.

The board approved ECISD District of Innovation Plan laid out the process of creating the annual school calendar that includes:

- An earlier start date for staff and students
- A Calendar Committee comprised of teachers, community, administrators, and parents will be utilized to create a proposed calendar
- Recommendation from the Calendar Committee will be approved by school board

A Calendar Committee was created (see attached list of members) and meet with the purpose of generating a minimum of two proposed calendars.

The committee created five calendars and sent out three drafts to all district employees for voting. The results were as follows:

- 43 votes for Calendar 1
- 93 votes for Calendar 2
- 139 votes for Calendar 3

ECISD Board Policy

EB (Legal) School Year

Effective Date

2019-2020 School Year

Previous Board Action

The Board has previously expressed their expectations with regards to the parameters for development of a school calendar.

Future Action Expected

None.

Background Information and Significant Issues

The following are highlights of the proposed calendar:

Features	Calendar 3
Total Minutes	76,710
Full Day Time/Min	8:00-3:30 (450 min)
# Total teacher days	187
# Instructional days	176
# Teacher work/PD	11
Fridays 2:30	Yes
Teacher Start Day	8/7
1st Day of School	8/14
Last Day of School	5/22
Half Days	12/20, 3/6, 5/22
Thanksgiving	11/25-11/29
Christmas Holiday	12/23-1/3
Spring Break	3/9-3/13
Parent Conference	10/18
Incentive Day	2/17
Grade Periods	8/14-10/11 10/14-12/20 1/7 -3/6 3/16-5/22
Required Extended Days for Paras, Food Service and Transportation	2 days

Fiscal Impact

None.

Student and Public Benefit

A locally developed calendar that faculty and staff consider to be the most instructionally sound.

Procedural and Reporting Implications

Once approved the calendar will be printed and widely disseminated throughout the District.

Public Comments

None.

Alternatives

With the parameters set by the Board of Trustees, the state assessment schedule and TEA requirements there are many options.

Other Comments and Related Issues

Teachers are required to work 187 days.

Attachments

18-19 Calendar Committee; Proposed Calendar #3

Contact Person(s)

Dolores A. Treviño, Assistant Superintendent of Curriculum and Instruction

Action Required

None at this time – February’s meeting: Motion, second, majority to approve the 2019-2020 school calendar

Superintendent’s Recommendation

I recommend that the Board approve the 2019-2020 school calendar as a part of the Consent Agenda at the February meeting.

Kelly Waters, Superintendent of Schools



El Campo Independent School District 2019-2020 Academic Calendar



Revised 01/10/2019



~ August 2019 ~					~ September 2019~					~ October 2019~					~ November 2019~				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
			1	2	2 H	3	4	5	6		1	2	3	4					1
5 New T	6 New T	7 PD	8 PD	9 PD	9	10	11	12	13	7	8	9	10	11 UIL	4	5	6	7	8
12 PD	13 Conv/PD	14	15	16	16	17	18	19	20 UIL	14	15	16	17	18 P/T Conf	11	12	13	14	15
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25	18	19	20	21	22
26	27	28	29	30	30					28	29	30	31		25 H	26 H	27 H	28 H	29 H

~ December 2019 ~					~ January 2020 ~					~ February 2020 ~					~ March 2020 ~				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6			1 H	2 H	3 H	3	4	5	6	7	2 TEL	3 TEL	4 TEL	5 TEL	6 UIL
9 EOC	10 EOC	11 EOC	12 EOC	13 EOC	6 T Workday	7	8	9	10	10	11	12	13	14	9 H	10 H	11 H	12 H	13 H
16	17	18	19	20 UIL	13	14	15	16	17	17 Incentive	18	19	20	21	16 TEL	17 TEL	18 TEL	19 TEL	20 TEL
23 H	24 H	25 H	26 H	27 H	20 PD	21	22	23	24	24 TEL	25 TEL	26 TEL	27 TEL	28 TEL	23 TEL	24 TEL	25 TEL	26 TEL	27 TEL
30 H	31 H				27	28	29	30	31						30 TEL	31 TEL			

~ April 2020 ~					~ May 2020 ~					~ June 2020 ~					~ July 2020 ~				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1 TEL	2 TEL	3 TEL					1	1	2	3	4	5 ECISD Closed			1	2	3 ECISD Closed
6 *ALT	7 *ALT	8 *ALT	9 *ALT	10 H	4 EOC	5 EOC	6 EOC	7 EOC	8 EOC	8	9	10	11	12 ECISD Closed	6	7	8	9	10 ECISD Closed
13 *ALT	14 *ALT	15 *ALT	16 *ALT	17 *ALT	11 STAAR	12 STAAR	13 STAAR	14 STAAR	15 STAAR	15	16	17	18	19 ECISD Closed	13	14	15	16	17 ECISD Closed
20 *ALT	21 *ALT	22	23	24 H	18	19	20	21	22	22 STAAREOC	23 STAAREOC	24 STAAREOC	25 STAAREOC	26 STAAREOC	20	21	22	23	24 ECISD Closed
27	28	29	30		25 H	26 PD	27 PD	28	29 ECISD Closed	29	30				27	28	29	30	31 ECISD Closed

Instructional Calendar	
Monday - Thursday	8:00 am - 3:30
Fridays	8:00 am - 2:30
Half Days	8:00 am - 12:00 pm

First Day of School:	August 14
Last Day of School:	May 22

School Holidays	
Labor Day	Sept 2
Thanksgiving Break	Nov 25 - 29
Christmas Break	Dec 23 - Jan 3
Spring Break	Mar 9 - 13
Good Friday	April 10
Fair Day	April 24
Memorial Day	May 25
Independence Day	July 4

El Campo High School Graduation	Friday, May 22, 2020
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Grading Periods	
August 14 - October 11	42
October 14 - December 20	44
January 7 - March 6	42
March 16 - May 22	48

Instructional Minutes: 76,710	
Total Instructional Days	176
Progress Report 1	08/30/19
Progress Report 2	09/20/19
1st 9 weeks	10/11/19
Progress Report 3	11/01/19
Progress Report 4	11/22/19
2nd 9 weeks/Semester 1	12/20/19
Progress Report 5	01/24/20
Progress Report 6	02/14/20
3rd 9 weeks	03/06/20
Progress Report 7	04/03/20
Progress Report 8	04/23/20
4th 9 wks/Sem2	05/22/20

ECISD UIL Eligibility Dates	6
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Professional Development/Work Days (No Classes for Students)	
New Teacher Orientation	August 5 & 6
Convocation	August 13
Professional Development	August 7 - 13
Workday	January 20
	May 26 & 27
	January 6

ECISD Staff PD Incentive Day (No Classes for Students)
Monday, February 17

Teacher Curriculum Planning
2:30 Release for Students

Student Half Days (Release at 12:00 Noon)	
Friday, December 20	
Friday, March 6	
Friday, May 22	

State Assessment Dates	
Dec 9-13	STAAR End-of-Course
Feb 24 - Apr 3	TELPAS Window (TEL)
April 7-	STAAR 4&7 W; 5&8 M
April 8-	STAAR 5&8 Reading
April 7 & 9	STAAR EOC Eng I,II
March 30 - Apr 21	STAAR Alt2 Window (*Alt)
May 4 - 8	STAAR EOC (Alg, Bio, USH)
May 11-	STAAR 3-4 & 6-7 Math
May 11-	STAAR 5&8 Math Retest
May 12-	STAAR 3-4 & 6-7 Reading
May 12-	STAAR 5&8 Read Retest
May 13-	STAAR 5&8 Science
May 14-	STAAR 8 Social Studies
June 23-24	STAAR 5&8 M/R Retest
June 22-26	STAAR End-of-Course

Parent/Teacher Conferences (No Classes for Students)
Friday, October 18

ECISD ... Where Everyone Counts!

Discussion Item

Curriculum & Instruction	Discussion of District Student Management Directive
ECISD Board Policy	None.
Effective Date	Ongoing
Previous Board Action	<p>The board has requested monthly updates on campus discipline committees in reference to the following board directive:</p> <p>Using current district resources, develop a district-wide plan that complies with legal guidelines and reflects the values of the community, emphasizes consequences for actions, values the educational experience of all students, emphasizes communication with parents/community, aims to eliminate disruptions to the educational process, and empowers each campus to develop a unique, individualized, campus-specific discipline plan built within the parameters of the district-wide plan.</p>
Future Action Expected	Monthly Progress Report
Background Information and Significant Issues	<p>In the spring of 2014, the district formed a committee of teachers to investigate discipline concerns in ECISD. The committee spent a considerable amount of time researching best practices and considered purchasing a “canned” student management program. Eventually, the committee decided to use ECISD’s best practices and write suggestions for teachers and administrators. This document is known as EC’s PR Plan which foundation is based on building positive relationships.</p>
Fiscal Impact	None.
Student and Public Benefit	<p>Proactive student discipline provides the district with the opportunity to intervene with those who may need special attention.</p>
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.

Other Comments and Related Issues

Myatt – Myatt Behavior Support Team continues to meet and work with teachers who bring to the committee specific students who are not being successful in the classroom after Tier I classroom supports have not been effective. At times, this committee also invites parents to be a part of this process as well as other support staff when needed. This month Courtney Capak attended a Tier 2 Behavior Supports and Interventions workshop at Region 3 in Victoria. She will be sharing information and resources from this training with the team at the next behavior meeting on Jan. 17th.

Hutchins - Hutchins Elementary continues to encourage our students to become good citizens of El Campo through our Character Counts program. We have kicked off the new year with the introduction of our new character focus, Fairness. Two students from each classroom were invited to the Bird Cage last week for being voted most responsible in their class by their peers and teachers. Our School-Wide Positive Behavior Support (SWPBS) Committee continues to meet on students who are in need of behavior interventions and to create ideas for our campus to promote good behavior and citizenship. Our Positive Approach to Student Success (PASS) program plays an active role daily in motivating and assisting students in need of behavior support. Our Excellent Behavior Awards (E-Awards) continue to be used every nine weeks to reward students who show outstanding behavior during that period.

Northside - No discipline committee meeting occurred during the month of Dec. A January meeting is scheduled for later in the month.

ECMS- The Discipline Committee met on 12/09/2019 with the main concern being 6th graders using the 7th grade bathrooms. Committee agreed on the need to avoid as much cross over of grade levels as possible. Committee also discussed plan to decrease the number of allowable student tardies.

So far, the Pride Cart has rewarded **364 students**. This is made possible with the help of our PTO.

ECHS- The faculty and staff at ECHS met on the first day back to re-calibrate on discipline and the procedures. Teachers were given a discipline chart with three levels. This chart will help streamline the discipline process here at ECHS. Teachers adjusted the level of offense for the use of profanity. Teachers also helped revise our tardy consequences.

Attachments

None

Contact Person(s)

Kelly Waters, Superintendent of Schools

Action Required

No action required.

**Superintendent's
Recommendation**

Discussion Item.

Kelly Waters, Superintendent of Schools

Discussion Item

Governance

Discuss and Consider the appointment of Northside Center, Inc. Board Members

Summary

According to the Bylaws of the Northside Center, Inc., the affairs of the corporation shall be managed by its Board of Directors. There are nineteen directors, and each is to hold office until the next annual meeting of members and until his/her successor is appointed. The members of the Board of Directors are as follows:

- Four members appointed by the Board of Trustees of the El Campo Independent School District.
- Four members appointed by the El Campo City Council.
- Seven standing members as follows:
 - President or representative of the El Campo Chamber of Commerce & Agriculture;
 - President or representative of the El Campo Economic Development Corporation;
 - Superintendent or representative of the El Campo Independent School District;
 - El Campo City Manager or representative;
 - President or representative of the City Development Corporation;
 - President of Wharton County Junior College; and
 - President of the University of Houston-Victoria.
- Four members at large may be appointed for a term by the Northside Center, Inc. Board of Directors

Appointed directors are to serve staggered terms. At the first meeting of the Board, members are to draw for their terms of office. At the first drawing, three members shall draw three-year terms, three members shall draw two-year terms, and two members shall draw one-year terms. After the first year, all new terms of office will be for three years.

- Demetric Wells—3-year term will expire at the end of 2021
- Dolores Trevino – 3-year term will expire at the end of 2020
- Ralph Novosad - 3-year terms will expire at the end of 2019
- Linda Raun – 3-year terms will expire at the end of 2020

ECISD Board Policy

None.

Effective Date

January 28, 2020

Previous Board Action	At the last February meeting, the Board appointed Demetric Wells as the school district's representatives to the Northside Education, Inc. Center Board of Directors.
Future Action Expected	Annual appointment of school representatives whose terms are expiring.
Background Information and Signification Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Adult and continuing education facility.
Procedural and Reporting Implications	Nominees will be reported to the Northside Center, Inc. Board of Directors at their next regular meeting.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Kelly Waters, Superintendent of School
Action Required	Appointment of one position for three-year terms.
Superintendent's Recommendation	Discussion Item Only

Discussion Item

Governance

Approval of TASB Policy Update 114

Summary

Changes at Update 114 are based almost exclusively on legislation from the 86th Regular Legislative Session.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 86th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

Update 114 encompasses changes in law from the 86th Legislative Session that have an immediate effect on the governance and management of the district. See the Explanatory Notes for a full listing of the legal policies affected. Recommended changes to local policies address the following topics:

- Public participation at board meetings
- Investments and purchasing
- Security issues, including emergency operations plans and security personnel
- Cybersecurity
- Financial exigency
- Weapons in district parking areas
- Gifted and talented programs
- Partnership charters
- Student physical examinations
- Crisis intervention, including threat assessments and trauma-informed care
- Student records
- Requests for public information

ECISD Board Policy

See attached list

Effective Date

February 25, 2020

Previous Board Action

Approval of TASB Update 113

Future Action Expected

Approve as part of the Consent Agenda next month.

Background Information and Significant Issues	Please bear in mind that the (LEGAL) policies reflect the ever-changing context for governance and management of the district. They should not be adopted by, rather, should inform local decision making. The (LOCAL) policy recommendation in this update will need close attention by both the administration and the board to ensure that they reflect the practices of the district and the intentions of the board. Board action will be needed to adopt, revise, or repeal (LOCAL) policy.
Fiscal Impact	None.
Student and Public Benefit	Board policies are designed to promote fair and equitable treatment for all district patrons.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	List of Policies to Approve
Contact Person(s)	Kelly Waters, Superintendent of Schools
Action Required	Discussion Item.
Superintendent's Recommendation	Discussion Item. Kelly Waters, Superintendent of Schools