

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held November 19, 2019, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. **Discussion and Action Items**
 - A. Business and Operations
 - B. Curriculum and Instruction
 1. Consider Approval of the Bilingual Education and ESL Program Evaluation 4
2. **Closed Session:**
3. **Personnel**
 - A. Consider Action on Personnel Items Discussed In Closed Session
4. **Superintendent's Report**
 - A. Community and Governmental Relations
5. Call to Order/Opening Prayer/Pledge of Allegiance
6. Public Comment
7. Recognition
8. Duke Talent Program
9. **Consent Agenda**
 - A. Business and Support Services
 1. Review of Monthly Financial Reports for the Month of October 2019
 2. Consider Approval of Special Education Work Program as an Extension of the Career & Technology Work Program
 - B. Personnel
10. Governance
11. Consider Approval of the Minutes
12. Approval of Property Tax Resale Transaction.
13. Consider Annual Resolution to Commit Fund Balance
14. Review of Checks Written for the Month of October 2019
15. Budget Amendment(s)
16. Set Date and Time of Special Meeting to Cover Annual Superintendent Performance Evaluation for Tuesday, January 14, 2020 at 6:00 pm 6
17. Curriculum and Instruction
18. Students
19. **Presentation Items**
 - A. Business and Operations
 1. Transportation Update - Bussing Survey and Grant Opportunity
20. Discuss and Consider Renaming Northside Elementary School

- 21. **Short Break**
- 22. Long-Range Improvements Maintenance Department 9
- 23. Consider Approval to Seek Bids on Proposed Oil and Gas Lease
- 24. Curriculum and Instruction
- 25. Discussion with Elementary School Principals and Instructional Coaches
- 26. Proposals for New Course Offerings/Changes in Curriculum
- 27. Discuss and Consider Hiring Architectural Firm
- 28. Discussion and Possible Action Requesting the Architectural Firm to Evaluate and Make Recommendations Concerning District Facilities
- 29. Discuss Establishing Myatt as Community Eligibility Provisions (CEP)
- 30. Governance
- 31. Discuss Data from Annual Board Effectiveness Audit
- 32. Appoint ECISD Representative to Wharton County Central Appraisal District Board of Directors
- 33. **Review Items**
 - A. Governance
 - 1. Review Board Member's Continuing Education Hours
- 34. Curriculum and Instruction
 - A. Instructional Materials (IMA) Adoption Process
- 35. Discuss Revisions to the District Mission Statement
- 36. Report on Campus Discipline Committees 11
- 37. Business and Operations
- 38. Texas Government Code §551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- 39. Pursuant to Texas Government Code Section 551.074 discussion regarding the Superintendent evaluation including the evaluation instrument, evaluation process and timeline Pursuant to Texas Government Code Section 551.071 and 551.129 consultation with attorney regarding legal issues pertaining to the Superintendent evaluation including the evaluation instrument, evaluation process and timeline.
- 40. Governance
- 41. Business and Support Services
- 42. Set Date and Time of Special Meeting to Approve Financial Audit for Friday, December 19th or 20th at Noon
- 43. Personnel
- 44. Curriculum and Instruction
- 45. Students
- 46. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the

section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

For the Board of Trustees

Curriculum and Instruction	Annual Bilingual ESL Program Evaluation
Summary	Texas Education Code SUBCHAPTER B, Sec. 7.028(b) states: The board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs. To comply with these requirements, we have evaluated our Bilingual Education and English as a Second Language Programs and will present the results of that evaluation for your consideration.
ECISD Board Policy	EHBE (Legal) – SPECIAL PROGRAMS, Bilingual ESL Education
Effective Date	November 19, 2019
Previous Board Action	The Board annually reviews evaluation of the district’s Bilingual ESL Programs.
Future Action Expected	The Board annually reviews the district’s Bilingual ESL Programs.
Background Information and Significant Issues	<p>According to LEGAL policy and the Texas Administrative Code, bilingual education and English as a Second Language (ESL) programs shall be taught to enable English Learners (EL) students to become competent in the comprehension, speaking, reading, and composition of the English language. Programs are to emphasize mastery of English language skills as well as mathematics, science, and social studies, as integral parts of the academic goals for all students to enable EL students to participate equitably in school. If the District has an enrollment of 20 or more EL students in any language classification in the same grade level, it shall offer a bilingual education program for the EL students in prekindergarten through the elementary grades who speak that language. All EL students for whom the District is not required to offer a bilingual education program shall be provided an ESL program, regardless of the student’s grade levels and home language and regardless of the number of students. A student may not be exited from the bilingual or ESL program in pre-kindergarten through grade one. However, a student may be exited from the programs in later grades provided that the student is classified as “English proficient” according to established criteria.</p> <p>According to the Texas Education Code, the District’s bilingual education program must be a full-time program of dual language instruction that provides for learning basic skills in the primary language of the students enrolled in the program and for carefully structured and sequenced mastery of English language skills. The bilingual or ESL program must be designed to consider the student’s learning experiences and shall incorporate the cultural aspects of the students’ backgrounds. EL students must be allowed to participate fully with English speaking students in regular classes provided in subjects such as art, music, and physical education, and in all extracurricular activities.</p>

Student and Public Benefit	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	Evaluation of the Bilingual ESL Program 2019
Contact Person(s)	Laura Pustejovsky, Special Populations Coordinator and Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction
Action Required	Motion, second and majority vote to approve the evaluation of the District's Bilingual Education and English as a Second Language Programs.
Superintendent's Recommendation	I recommend that you approve the evaluation of the District's Bilingual Education and English as a Second Language Programs as a part of the consent agenda.

Discussion Item

Discussion Agenda: Governance Set Date for Superintendent Performance Evaluation and Review Process

Summary According to the *Texas Education Code § 21.354(c)*, the Board must appraise the Superintendent annually using either:

- The commissioner’s recommended appraisal process and criteria; or
- An appraisal process and performance criteria that are:
 - Developed by the District in consultation with the District- and campus-level committees; and
 - Adopted by the Board.

Texas Education Code § 39.054(3)(c) additionally requires that the information in the annual report describing the educational performance of the District must be a primary consideration of the Board in evaluating the Superintendent.

ECISD Board Policy BJCD (LOCAL), SUPERINTENDENT: EVALUATION

Effective Date November 19, 2019

Previous Board Action The Board annually evaluates the Superintendent’s performance in January.

Future Action Expected The Board annually evaluates the Superintendent’s performance in January.

Background Information and Significant Issues According to district policy, the Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals. The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in a closed meeting unless the Superintendent requests that the discussion be open.

Informal evaluations -The Board may at any time conduct and communicate oral evaluations to augment its written evaluations. The policy also lists the objectives that the Board will strive to accomplish in conducting the Superintendent’s evaluation:

1. Clarify to the Superintendent his or her role, as seen by the Board.
2. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
3. Foster an early understanding of new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
5. Ensure administrative leadership for excellence in the District.

Fiscal Impact

None.

Student and Public Benefit

Students and the public benefit by there being a clear understanding between the Board and Superintendent of exactly what the Board expects the Superintendent to accomplish.

Procedural and Reporting Implications

Complete individual evaluation instruments and come together in a special meeting on a date to be determined by the Board, before the regular meeting in January 2020, to reach a consensus on the evaluation.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

Graphic of Evaluation Process

Contact Person(s)

Kelly Waters, Superintendent of Schools

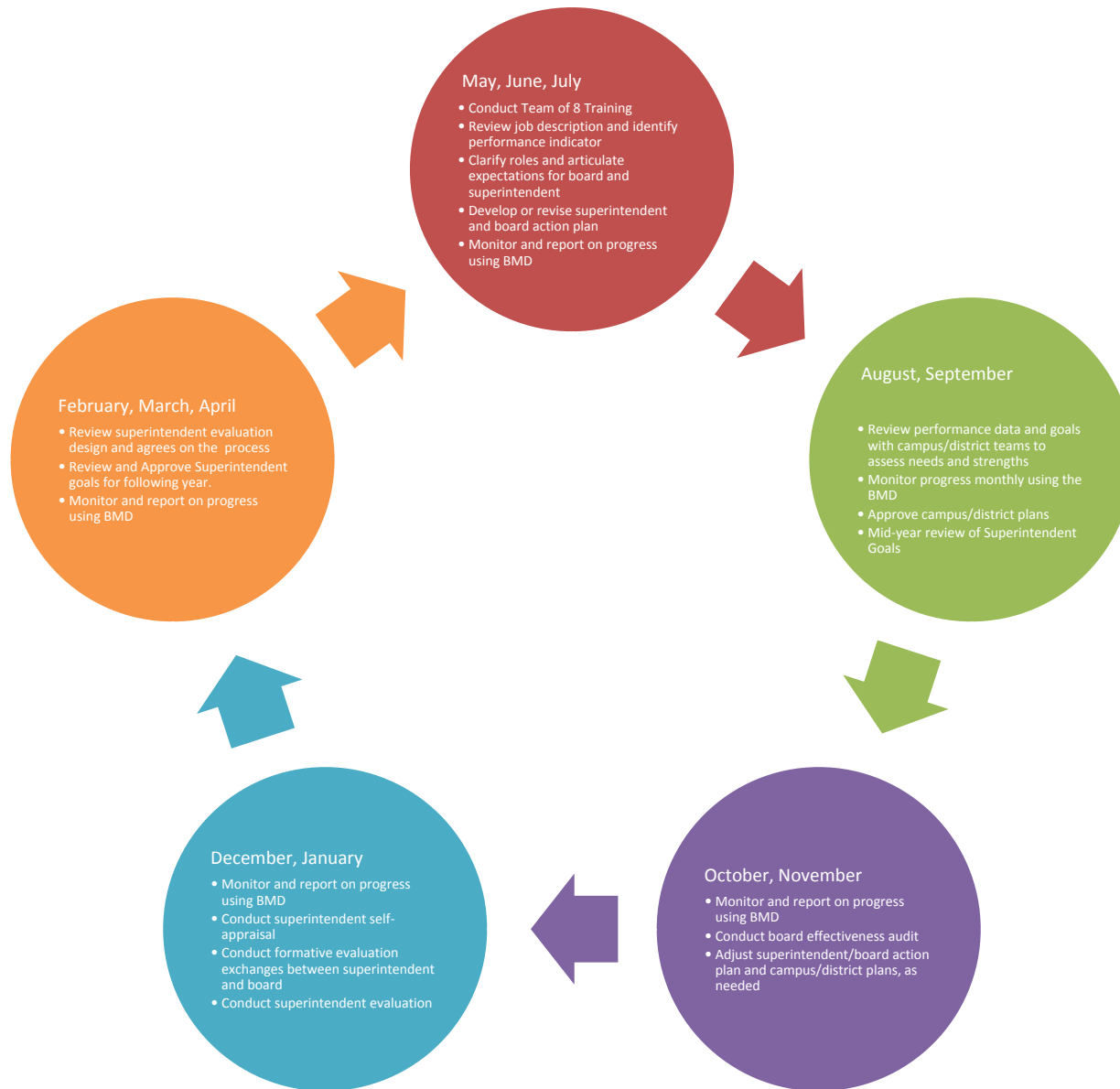
Action Required

Discussion Item.

Superintendent's Recommendation

Set date for evaluation, but no action needed.

Kelly Waters, Superintendent of Schools



Completed	Rank	Issue	Funding	Cost	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June-Aug
X	3	District Wide- commitment to climate control consistently to reduce mold, mildew, humidity damage	Revise district standard		Adjusted and Completed																					
	7	High School- Campus Restrooms (throughout campus) Develop Timeline 5 year plan	Budget	30,000			A Building				Café- Principal's office area			AVS Building					Choir/Band Hall and Gym				H Building			C Building
	8	Myatt Elementary- Exterior Lighting	Budget	10,000																						
	9	High School- A Building Fresh Air Handler	Budget	100,000																						
	10	Hutchins Elementary- tint or wrap windows	Budget	4,000																						
FC	10	Hutchins Front Office Safety – check-in window	Budget	2,000			Install Check in Window																			
	12	Hutchins Elementary- Lockable Doors on Hallway A	Budget	1,000			Ordered	Install																		
	14	Hutchins Elementary- Exterior Lighting	Budget	10,000																						
	16	Paper towel Holders on all campuses need to be replaced Air Dryer set as district standard when renovating	Budget				HS A- Building				Café- Principal's office area			AVS Building					Choir/Band Hall and Gym				H Building			C Building
	18	Myatt Elementary- Flooring around restroom and hand wash station	Budget	10,000			Carpet 1																			
X	21	Myatt Elementary- Replace/Remove hurricane fencing behind gym	Maint.	Remove																						
	22	LED Conversion of all Properties	Maint.																							
FC	23	Hutchins Elementary -EXTEND Fence between retention pond and new building exit	Budget	14,080																						
	24	Middle School- Additional Sidewalk from teacher parking lot to front door	Budget	6,000				Polasek's Construct																		
	28	Hutchins Elementary- Tint/Wrap Life Skills Windows	Budget	8,000																						
X	29	High School- (Stadium) fence East Side, electric maintenance access, magnetic timer	18 Budget	Ordered																						
FC	30	Cafeteria Furniture	Budget	56,000																						
	31	All Campuses- Replace Ceiling Tiles																								
	32	Ag Barn- Extend concrete driveway past the outgoing key pad for the gate	CTE	11,000																						
FC	33	Ballpark- Move Ticketing Window to face entrance gate	Observe BB Season	3,000																						
	34	Administration Building Flooring	Budget	8,000																						
	36	Middle School Cafeteria Tinting	Budget	8,000																						
	37	Elementary Digital Signage (3)	Budget	30,000																						
	38	Chip and Seal HS Parking Lot	Budget	75,000																						
	40	Myatt and Hutchins Playground Mulch		10,000																						
	41	Myatt replace Awning		5,000			Ordered																			
	1	High School- H Building	Bond	2.1M																						
	2	High School- Cafeteria	Bond	2.6M																						
	4	Repaint Auditorium	Wait	44,000																						
	5	High School- Weight Room & Athletic Storage	Waiting on RFQ for estimates				Architect evaluate & present at January workshop																			

Discussion Item

Curriculum & Instruction	Discussion of District Student Management Directive
ECISD Board Policy	None.
Effective Date	Ongoing
Previous Board Action	<p>The board has requested monthly updates on campus discipline committees in reference to the following board directive:</p> <p>Using current district resources, develop a district-wide plan that complies with legal guidelines and reflects the values of the community, emphasizes consequences for actions, values the educational experience of all students, emphasizes communication with parents/community, aims to eliminate disruptions to the educational process, and empowers each campus to develop a unique, individualized, campus-specific discipline plan built within the parameters of the district-wide plan.</p>
Future Action Expected	Monthly Progress Report
Background Information and Significant Issues	<p>In the spring of 2014, the district formed a committee of teachers to investigate discipline concerns in ECISD. The committee spent a considerable amount of time researching best practices and considered purchasing a “canned” student management program. Eventually, the committee decided to use ECISD’s best practices and write suggestions for teachers and administrators. This document is known as EC’s PR Plan which foundation is based on building positive relationships.</p>
Fiscal Impact	None.
Student and Public Benefit	<p>Proactive student discipline provides the district with the opportunity to intervene with those who may need special attention.</p>
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.

Other Comments and Related Issues

Myatt- Myatt has renamed our committee the “Behavior Support Team”. This team continues to meet and work with teachers who bring to the committee specific students who are not being successful in the classroom after Tier I classroom supports have not been effective. At times this committee also invites parents to be a part of this process as well as other support staff when needed.

Hutchins- Our SWPBS committee is combining with the behavior committee in order to provide more direct support to teachers. We will address teacher/student needs through RtI-B meetings, interventions, and follow-ups. The committee is made up of grade level teachers, an intervention teacher, the counselor and administrators. The goal of the committee is to provide strategies/tools for teachers to implement in the classroom in order to shape student behaviors in a positive way. The new combined committee met on January 11, 2019 to begin discussion of how to better assist teachers and students more directly in regards to behavior.

Northside- Northside Discipline committee will be meeting on Jan. 31st. to discuss behavior.

ECMS- Middle school continued Friday meetings with high frequency students and their parents in December. We also continue to make adjustments to the daily routines to help minimize opportunities for disruptions.

ECHS- The discipline committee discussed the implementation of new strategies to help provide alternatives to ISS placements. We will be using campus beautification, before and after school detention to help decrease our number of ISS placements. This is an area in which we had to address based on preliminary numbers from the fall.

Attachments

None

Contact Person(s)

Kelly Waters, Superintendent of Schools

Action Required

No action required.

Superintendent’s Recommendation

Discussion Item.
Kelly Waters, Superintendent of Schools