

# Agenda of Regular

## The Board of Trustees El Campo Independent School District

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A Regular of the Board of Trustees of El Campo Independent School District will be held March 26, 2019, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. **Presentation Items**
2. Personnel
3. Call to Order/Opening Prayer/Pledge of Allegiance
4. Public Comment
5. Recognition
  - A. Chris Skinner and Ashley Barnes - Social Media
6. **Consent Agenda**
  - A. Curriculum and Instruction
7. Governance
8. Consider Approval of Minutes
  - A. February 26, 2019 - Special Meeting (Public Hearing on Proposed Contract with EC Memorial Hospital and ECISD)
9. February 26, 2019 - Regular Meeting
10. Business and Support Services
  - A. Review of Payment Application No. 3-FINAL from Polasek Construction - Transportation Center Fuel Tank Replacement Project
11. Review of Monthly Financial Reports
12. Review of Quarterly Investment Report for period ending February 28, 2019
13. Review of Checks Written for the Month of February, 2019
14. Review of Payment Application No. 5-FINAL from RWS Architects - Transportation Center Fuel Tank Replacement Project
15. Budget Amendment(s)
16. Personnel
17. Students
18. Governance
19. Business and Operations
20. Discussion Concerning Grounds Maintenance
21. Report of ECISD Athletic Programs
22. Curriculum and Instruction
23. **Discussion and Action Item**
24. Curriculum and Instruction
25. Review of Staffing Ratios 4
26. Governance
  - A. Consider Approval of Superintendent's 2019-2020 Performance Goals and Evaluation Process

27. Business and Operations
  - A. Discussion on Remaining Wharton Wind Funds
  - B. Discussion on Possible Tower Lease with AT&T
28. Discussion Concerning Attendance Incentive
29. **Review Items**
30. Curriculum and Instruction
  - A. Instructional Materials Adoption 2019
31. Report on Campus Discipline Committees
32. Review 2019 Summer Program Offerings, Dates and Times 7
33. BMD3.A Increase Emphasis on Providing a Safe Environment for All Who are at District Schools and Facilities or Attending District-Related Events
34. BMD Progress Reports
  - A. GPM 1.A Part 3 Graduation Rate
35. GPM 1.C Closing the Gaps (ESSA Compliance)
36. GPM 1.A Part 1 Student Achievement
37. **Closed Session:**
  - A. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee; (2)Deliberate the Appointment of a Public Officer
    1. Discuss Employment of Personnel
    2. Discuss Approval of Recommendations on Administrator's Contracts
38. Discuss Employment of Administrative Professional Personnel
39. Consider Approval of Recommendations for Action on Personnel
40. Consider Approval of Recommendations for Action on Administrators' Contracts
41. Superintendent's Report
  - A. Business and Support Services
  - B. Curriculum and Instruction
42. Governance
  - A. District of Innovation Meeting Minutes
43. Monthly Calendar of Events
44. Personnel
45. Students
46. Community and Governmental Relations
47. Adjournment

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

For the Board of Trustees

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# ***Information Only***

<b>Personnel</b>	Review of Staffing Ratios
<b>Comprehensive District Goal(s)</b>	<p>El Campo Independent School District has highly effective personnel that meet the needs of all students</p> <p>El Campo Independent School District has a budget that minimizes the local tax burden and maximizes the efficient delivery of quality education while maintaining a safe fund balance.</p>
<b>Summary</b>	<p>Our payroll costs are 75% of our Fund 199 general operating budget. For this reason, it is important that we frequently monitor our staffing to try to keep our staffing ratios within reason.</p> <p>The one major factor that causes school districts financial difficulties more than any other factor is when districts have declining enrollment and their staffing numbers either remain the same or increase. Our district is currently strong financially, but I think it is prudent that we set staffing ratios and make district program decisions, such as an intervention teacher at each grade level. Therefore, as employees resign or retire we have set guidelines in place to determine whether we must replace that position, or is there a way to better utilize existing staff more efficiently.</p>
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	March 26, 2019
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	Staffing Ratio set with Cardonex Suggestions 2018-19 School Year

Staffing Ratios:

Grade	Teacher Ratio	Paraprofessional Ratio	Projected Enrollment	Number of Teachers
PreK	18:1	22:1	147 (4 yr avg) 155 current PK (4 yr avg growth by 80) = 235	8
K	22:1	44:1		7
1	22:1	66:1	713	32
2	22:1	66:1		
3	22:1	66:1		
4	22:1	66:1	238	11
5	25:1	66:1	260	11
6	25:1	100:1	798	32
7	25:1	100:1		
8	25:1	100:1		
9-12	28:1	300:1	1191	43

**Fiscal Impact**

Payroll is 75% of our Fund 199 General Operating Budget

**Student and Public Benefit**

We must make the most efficient use of our staff to provide the best education possible for our students, thus making the best use of taxpayer dollars.

**Procedural and Reporting Implications**

None.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

I have shared the staffing information with principals

**Attachments**

None

**Contact Person(s)**

Kelly Waters, Superintendent of Schools

**Action Required**

No action required.

**Superintendent's Recommendation**

This is an information item only.

**Kelly Waters, Superintendent of Schools**



# ***Information Only***

<b>Curriculum and Instruction</b>	2019 Summer Programs
<b>Summary</b>	Changes to enhance the program were made this year. The transition class was moved back to July to allow students a jump start before the actual school year starts. Most of our programs will be offered at Hutchins Elementary with the exception of our Kindergarten Jump Start and offerings for our El Campo High School students.
<b>ECISD Board Policy</b>	There are a number of policies that pertain to one or more of the summer programs offered by the district.
<b>Effective Date</b>	Summer 2019
<b>Previous Board Action</b>	The Board annually reviews the summer programs offered by the District.
<b>Future Action Expected</b>	The Board annually reviews the summer programs offered by the District.
<b>Background Information and Significant Issues</b>	<p>The following is a list of the programs to be offered this summer:</p> <ul style="list-style-type: none"><li>• Kindergarten Jump Start</li><li>• Bilingual/ESL/Migrant</li><li>• Transition Classes</li><li>• Retention Reduction Program</li><li>• Student Success Initiative</li><li>• High School EOC Preparation</li><li>• High School Acceleration</li><li>• High School Credit Recovery</li><li>• Special Education Extended Year Services</li><li>• Special Education Social Skills Program</li><li>• Elementary Reading Program</li><li>• Book Camp</li></ul>
<b>Fiscal Impact</b>	<p>Approximately \$80,385. – Title 1, Bilingual/ESL, and State Compensatory Funds</p> <p>Approximately \$30,853 – Special Education Funds</p>

<b>Student and Public Benefit</b>	Provides needed remediation opportunities for students who have failed to master the curriculum and accelerated learning opportunities for students who may be behind academically.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• <i>Chart – 2019 Summer Programs</i></li> </ul>
<b>Contact Person(s)</b>	<p>Kelly Waters, Superintendent of Schools</p> <p>Dolores Trevino, Assistant Superintendent for Curriculum and Instruction</p> <p>Alicia Stary, Director of Federal Programs</p>
<b>Action Required</b>	No action required.
<b>Superintendent's Recommendation</b>	<p>This is an information item only.</p> <p><b>Kelly Waters, Superintendent of Schools</b></p>

## 2019 Summer Programs

Program	Dates Time	Location	Students Served	Projected Enrollment	Staffing	Food Service	Trans	Budget	Funding Source
<b>Retention Reduction</b> Provides opportunity for students in danger of being retained due to failing grades or poor attendance to regain credit. (Emphasis on ELA and math) (Teacher Prep)	June 3-20 M-Th 8:00-12:00  May 30	Hutchins	Grades 2-8	TBD Based on the number of student who do not pass the second administration of STAAR	Teachers determined by enrollment	Breakfast 7:30-8:00  Lunch 12-12:30	Yes	\$10,080 6 teachers 1 aide 1 clerical	<i>State Compensatory Education Funds</i>
<b>Student Success Initiative</b> Provides accelerated instruction for student who were not successful on the second administration of the STAAR (SSI Teacher Prep)	June 3-20 M-Th 8:00-12:00  June 24-28 Testing  May 30	Hutchins	Grade 5&8 Reading & Math	TBD Based on the number of student who do not pass the second administration of STAAR	Teachers determined by enrollment	Breakfast 7:30-8:00  Lunch 12-12:30	Yes	\$24,600 12 teachers 1 admin 1 clerical	<i>Student Success Initiative Funds</i>
<b>High School EOC Preparation</b> Provides remediation for students who have not been successful on Exit Level TAKS or EOC exams and need to retake the test during the summer.	June 17-20 M-Th 8:00-4:00  June 24-28 Testing	High School	Grades 9-12	TBD Based on number of students who have not passed Exit Level TAKS or EOC exams	Teachers determined by enrollment	No	No	\$8,400 5 teachers	<i>State Compensatory Education Funds</i>
<b>Kindergarten Jump Start</b> Students entering Kindergarten for the first time with no formal pre-school experience.	July 15- Aug 1 M-Th 8:00-12:00	Myatt (Students will start/end the day at Hutchins)	Kinder	TBD Following Kindergarten Roundup	Teachers and instructional aides determined by enrollment	Breakfast 7:30-8:00 Lunch 12-12:30	Yes	\$5,625 2 teachers 2 aides	<i>State Compensatory Education Funds</i>
<b>Bilingual/ESL</b> Instruction in language, reading, and writing for identified students.	June 3 - July 3 M-TH 8:00-3:00	Hutchins	Bilingual PreK-K	Bilingual 26 PreK & 25 K ESL 1 PreK & 6 K	Teachers and instructional aides determined by enrollment	Breakfast 7:30-8:00 Lunch 11:30 - 12:00	Yes	\$10,800. 2 teachers 2 Aides	<i>Bilingual/ESL Funds</i>

<b>Migrant</b> Instruction in language, reading, and writing for identified students.	June 3-20 M-Th 8:00-12:00	Hutchins	Migrant PreK-8	TBD	Teachers and instructional aide	Breakfast 7:30-8:00 Lunch 12-12:30	Yes	\$1,440 1 Teacher	<i>State Compensatory Funds</i>
<b>Transition Classes</b> Provides kindergarten and first grade students who would be normally be retained the opportunity to accelerate their instruction and close the achievement gap with peers.	July 15 - Aug 1 M-Th 8:00-12:00	Hutchins	Grade 1	TBD Based on number of students who do not pass kindergarten	1 teacher and 1 instructional aide l	Breakfast 7:30-8:00 Lunch 12-12:30	Yes	\$2,880 1 teacher 1 aide 1 clerical	<i>State Compensatory Education Funds</i>
<b>Family Literacy</b>	May 30 - June 27 Thurs. only 6:00-8:00	Hutchins	PreK-12 Students and their parents			No	No	\$3,600 8 teachers 8 aides	<i>State Compensation Funds</i>
<b>High School Credit Recovery/Acceleration</b> Provides students opportunity to catch up or accelerate their four-year plan by taking classes online.	June 3- 24 Mon.-Fri. 8:00-1:00	ECHS	Grades 11-12	TBD Based on student request	Personnel to monitor computer lab	No	No	\$12,000 5 teachers	<i>Tuition and/or State Compensatory Education Funds ECISD Student \$85 Non-ECISD Student \$200</i>
<b>Special Education Social Skills Program</b>	June 17-20 Jun 24-27 7:30-3:30 M-Th	Hutchins	Grades 4-12	Elementary- Secondary-	Jackie Condra Kim Mickelson	Yes	Yes	\$0	<i>Special Education Funds</i>
<b>Special Education Extended Year Services</b> Extended-Year-Services for Special Education students as determined by ARD	June 17-20 24-27 July 22-25 29-Aug 1 8:00-12:00 M-Th	Hutchins ECHS (students will start/end day at Hutchins)	Grades EC-5 Grades 6-12	PPCD- Life Skills- Academics- Speech-	Teachers and instructional aides determined by enrollment	Yes	ARD Decision	\$30,853. 9 teachers 11 aides	<i>Special Education Funds</i>
<b>Elementary Reading Program</b>	June 3 – June 20 M-Th 8:00-12:00	Hutchins	Grades 1-3	TBD Based on the number of student who need accelerated reading instruction	Teachers and instructional aides determined by enrollment	Breakfast 7:30-8:00  Lunch 12-12:30	Yes	\$12,960 8 teachers 2 aides	<i>Title 1 Funds</i>

Revised August 6, 2018		<b>2018–2019 STUDENT ASSESSMENT TESTING CALENDAR</b>		DATES SUBJECT TO CHANGE
Detailed information regarding the scheduling and administration of specific assessments can be found on the Coordinator Manual Resources webpage at <a href="http://tea.texas.gov/student.assessment/manuals/dccm/">http://tea.texas.gov/student.assessment/manuals/dccm/</a> .				
Paper Administration Test Date(s)	Online Administration Test Date(s)	STAAR		Report Date(s)
<b>Assessment Window June 24–June 28</b>		Algebra I Biology U.S. History		By July 26, 2019
<b>June 24 (Mon)</b>		English I		By July 26, 2019
<b>June 25 (Tues)</b>		Grade 5 Mathematics (retest) Grade 8 Mathematics (retest)		By July 16, 2019
<b>June 26 (Wed)</b>		English II Grade 5 Reading (retest) Grade 8 Reading (retest)		By July 26, 2019 By July 16, 2019
<b>June 28 (Fri)</b>		All make-up sessions for <b>paper</b> and <b>online</b> STAAR assessments scheduled to be administered from June 24–28, 2019, must be completed by the end of this day.		

~ May 2019 ~				
M	T	W	Th	F
		1	2	3 H
6 EOC	7 EOC	8 EOC	9 EOC	10 EOC
13 STAAR	14 STAAR	15 STAAR	16 STAAR	17 STAAR
20	21	22	23	24
27 H	28 T	29 T	30	31

~ June 2019 ~				
M	T	W	Th	F
3	4	5	6	7 ECISO Closed
10	11	12	13	14 ECISO Closed
17	18	19	20	21 ECISO Closed
24 STAAR/EOC	25 STAAR/EOC	26 STAAR/EOC	27 STAAR/EOC	28 STAAR/EOC

~ July 2019 ~				
M	T	W	Th	F
1	2	3	4 H	5 ECISO Closed
8	9	10	11	12 ECISO Closed
15	16	17	18	19 ECISO Closed
22	23	24	25	26 ECISO Closed
29	30	31		

~ August 2019 ~				
M	T	W	Th	F
			1	2
5 New T	6 New T	7 T	8 T	9 T
12 T	13 T	14	15	16
19	20	21	22	23
26	27	28	29	30