

Board Meeting Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held August 19, 2026, beginning at 6:00 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.092, inclusive, of the Open Meetings Act.

Notice regarding Public Comments/Citizen Participation: Participants must register to speak by either: (1) Completing and submitting the Public Participation form, available online, by 3:00 p.m. on the day of the meeting; or (2) Completing and submitting the Public Participation form in person at the designated meeting location on the scheduled meeting date, prior to the meeting's start time.

1. **Call To Order and Quorum Determination**
2. **Pledge of Allegiance and Moment of Silence**
3. **Recognitions**
 - A. Texas Art Educators Association 2025–2026 District of Distinction 4
 - B. Lake Travis High School Baseball – Coach of the Year – Ryan Rogers 5
 - C. Lake Travis High School FFA – Advisor of the Year – Kelly White 6
 - D. Lake Travis Education Foundation (LTEF) Check Presentation 7
4. **Public Comments/Citizen Participation**
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 - B. Presentation and Discussion of the Texas School Safety Center (TxSSC) Three-Year District Audit Report (DAR) 10
 - C. Presentation and Discussion of Proposed Local Policy Updates – First Reading 12
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 - A. Consideration of and Request for Adoption of Resolution 081926-01 regarding the 2026 Tax Rate 36

B.	Consideration of and Request for Approval of a Memorandum of Understanding between the City of Lakeway and Lake Travis ISD regarding Lakeway Police Department Access to LTISD Surveillance Cameras In Case of Emergency	39
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A.	Approval of Proposed 2026-2027 School Library Advisory Council (SLAC) Membership	63
B.	Approval of 2026-2027 Lake Travis ISD Student Code of Conduct	65
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D.	Approval of a Memorandum of Understanding between Lake Travis ISD and Texas State University regarding a Teacher Residency Partnership	128
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E.	Board Notification under Board Policy CH(LOCAL) - TASB Risk Management Fund	155
9.	Closed Session in accordance with Texas Government Code 551.001 et. seq. Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including consultation with the Board's attorney regarding potential action to address a vacancy on the Board. Section 551.074 - For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee, including discussion of a potential reorganization of Board officers. Section 551.076 - For the purpose of deliberation regarding security devices or security audits, including to deliberate findings of the Texas School Safety Center (TxSSC) Three-Year District Audit Report (DAR).	
10.	Consideration Items Arising from Closed Session	
A.	Consideration of and Potential Action to Accept the Resignation of Dr. Phillip Davis, Trustee, Place 1	
B.	Consideration of and Potential Action to Reorganize the Officers of the Board of Trustees	
C.	Consideration of and Potential Action Regarding the Method of Filling the Vacancy in Place 1 on the Board of Trustees	

D. Other Action Items Arising from Closed Session

11. Adjournment



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Texas Art Educators Association 2025-2026 District of Distinction Award

RECOMMENDED ACTION

No action required. Recognition only.

RATIONALE

The Texas Art Education Association (TAEA) recently announced that Lake Travis ISD is the recipient of a 2025-2026 District of Distinction Award.

According to TAEA, the state's largest professional organization for art educators in the United States, the prestigious award recognizes districts for providing a well-rounded education that advocates and integrates visual arts curriculum to inspire creativity and build social emotional learning. Specifically, the recognition places Lake Travis ISD among the top 9% of school districts in Texas for visual arts education—and marks the fourth consecutive year the district has earned this honor.

Out of more than 1,200 eligible districts, only 109 met the rigorous 14-point rubric required for distinction. This comprehensive evaluation highlights excellence in areas such as student participation, educator involvement in TAEA, exhibitions, competitions, community engagement, and cross-curricular collaboration. LTISD's visual arts programs continue to demonstrate exceptional commitment to providing high-quality learning experiences for students at all grade levels.

Lake Travis ISD will be officially recognized on November 13 during the TAEA Fall Conference in Galveston.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Shannon Gil – Director of Fine Arts

Marco Alvarado – Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School Baseball – Coach of the Year – Ryan Rogers

RECOMMENDED ACTION

No action required. Recognition only.

RATIONALE

Lake Travis High School Head Baseball Coach Ryan Rogers has been named the 2025–2026 Texas High School Coaches Association (THSCA) Baseball Coach of the Year, THSCA Boys Coach of the Year, THSCA Region 8 6A Coach of the Year, and the Austin American-Statesman 2026 All-Central Texas Coach of the Year. He was also named District 26-6A Coach of the Year for the third consecutive year (2024–2026).

In his fifth year as head coach, Rogers led the Cavaliers to three consecutive district championships and the program's first-ever appearance in the state championship game, finishing as the 2026 Class 6A State Runner-Up. The achievement marked Lake Travis' fourth trip to the Texas state tournament and Rogers' third appearance with the program.

With nearly two decades of coaching experience, Rogers has recorded 113 wins (.720 winning percentage) as head coach, including 23 playoff victories, and has been part of 194 total wins during his eight seasons with the Lake Travis program.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Hank Carter – Director of Athletics

James Bush – Lake Travis High School Principal

Marco Alvarado – Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School FFA – Advisor of the Year – Kelly White

RECOMMENDED ACTION

No action required. Recognition only.

RATIONALE

Lake Travis High School FFA Advisor Kelly White was honored with the prestigious E.R. Alexander Volunteer Leadership Award at the 98th Annual Texas FFA Convention held in July in Fort Worth.

Named for Dr. E.R. Alexander, recognized as the father of Texas FFA, the award honors individuals whose lifelong dedication, leadership, and service have made a lasting impact on agriculture and agricultural education.

Mr. White is recognized for his commitment to developing student leaders and his longstanding service to the Lake Travis High School FFA program. His dedication continues to positively impact generations of Cavaliers and exemplifies the values of leadership and service celebrated by the E.R. Alexander Award.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Lana Stone – Career and Technical Education Coordinator

James Bush – Lake Travis High School Principal

Marco Alvarado – Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis Education Foundation (LTEF) Check Presentation

RECOMMENDED ACTION

No action required. Recognition only.

RATIONALE

The Lake Travis Education Foundation (LTEF) is a nonprofit organization and valued partner of Lake Travis ISD that supports the District's mission by funding enrichment programs, classroom grants, student scholarships, and instructional enhancement tools that fall outside the core requirements established by the Texas Education Agency.

During the 2025–2026 school year, LTEF expanded its mission to include funding district staff positions in response to the challenges facing Texas public school finance and the needs of Lake Travis ISD. At the request of Superintendent Dr. Curtis Null, LTEF provided \$250,000 to preserve seven full-time staff positions during the 2025–2026 school year, marking a significant first step in this expanded mission.

LTEF President Kris Devlin will present a \$500,000 check to the Lake Travis ISD Board of Trustees in support of the District's ongoing efforts to provide quality educational programs and retain talented educators.

LTEF Board of Directors for the 2025-2026 school year include the following volunteers:

- Kris Devlin, President
- Anthony Eppert, President Elect
- Christy Black, Secretary
- Brian Prehn, Treasurer
- Amy Hanken, Vice President
- Courtney Hohl, Vice President
- Glenn Robertson, Vice President
- Anant Bafna, Board Member
- Blair Beard, Board Member
- Samantha Bloomquist, Board Member
- Ross Breaux, Board Member
- Erin Brown, Board Member
- Tamara Crawford, Board Member
- Heather Davis, Board Member
- Dave Delaria, Board Member
- Christol Farris, Board Member
- Ashley Gilbert, Board Member
- Katie Herries, Board Member
- Annmarie Hatfield, Board Member
- Sara Jenkins, Board Member
- Kelti Late, Board Member
- Brandon Lester, Board Member
- Tracy Mendez, Board Member
- Kyle Morgan, Board Member
- Myles Naso, Board Member
- Guy Oberg, III, Board Member
- Ian Powell, Board Member
- Lee Sawyer, Board Member
- John Severance, Board Member
- Tom Wiri, Board Member
- Gary Wolff, Board Member



BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Curtis Null – Superintendent of Schools

Marco Alvarado – Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of 2026 State Accountability Ratings

RECOMMENDED ACTION

No action required. Item is for information and discussion only.

RATIONALE

Review of the state accountability system, ratings and data for the 2025–2026 school year. Accountability information was released to the public by the Texas Education Agency (TEA) on August 14, 2026. Reports can be found at <https://txschools.org/>.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Lyndsa Benton – Senior Executive Director of Curriculum & Instruction

Kathy Burbank – Director of Accountability & Assessment

ATTACHMENTS

Presentation

MEETING DATE

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of the Texas School Safety Center (TxSSC) Three-Year District Audit Report (DAR)

RECOMMENDED ACTION

No action required. Item is for information and discussion only.

RATIONALE

This item presents the results of the District's safety and security audit to the Board. In accordance with Texas Education Code § 37.108(b), at least once every three years each district shall conduct a safety and security audit of the district's facilities that includes a security review for each district facility.

The District must report the results of the audit to the Board and, in the manner required by the Texas School Safety Center (TxSSC), to the TxSSC, and must maintain a copy of the report signed by the Board and the Superintendent. Tex. Educ. Code §§ 37.108(c), 37.2091(b-1). Presentation of the District Audit Report (DAR) at this meeting satisfies the reporting requirement to the Board.

The substance of the audit is confidential by law. Except for the limited verification information described in Education Code § 37.108(c-2), any document or information collected, developed, or produced during a safety and security audit is not subject to public disclosure. The open session presentation is accordingly limited to confirming that the audit was completed, the date it was conducted, the entity who conducted it, and the date the results are presented to the Board. Detailed findings, including specific vulnerabilities, facility-level results, and the security measures the District has taken or plans to take in response, will be presented and deliberated in closed session.

Although referred to as an “audit,” the audit is best understood as an ongoing self-assessment rather than a one-time inspection. It identifies district, campus, and facility hazards, threats, and vulnerabilities, and drives improvements to the District's safety and security plans and processes. The TxSSC School Safety and Security Audit Toolkit supplied the audit procedures and facility checklists used, and the District's review was conducted by a third party listed on the approved TxSSC registry in collaboration with local first responders.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Bethany Medford, Ed.D. – Deputy Superintendent
Chief Brad Merritt – Chief of Police

ATTACHMENTS

None



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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of Proposed Local Policy Updates – First Reading

RECOMMENDED ACTION

No action required. Action will be requested at next month's meeting.

RATIONALE

LTISD Administration recommends adjustments to the following LOCAL policies in accordance with guidance received from TASB in Numbered Policy Update 127, together with one locally initiated revision to CO(LOCAL).

BJCF(LOCAL) – SUPERINTENDENT: NONRENEWAL

Recommended revisions align this policy with language at DFBB(LOCAL) regarding accommodation of disability and add the two nonrenewal reasons adopted in Update 126 that were prompted by Senate Bill 12 from the 89th Legislature.

CAA(LOCAL) – FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

A cross-reference in the Note has been updated to reflect the restructuring of the DH series of policies described below. No substantive change.

CO(LOCAL) – FOOD AND NUTRITION MANAGEMENT

This is a locally initiated revision to ensure our policy is properly aligned to standard district practice. Education Code § 33.908 requires a district that uses meal cards or accounts to adopt a grace period policy allowing a student whose balance is exhausted or insufficient to continue purchasing meals for a period determined by the Board. The proposed revision extends the grace period beyond the time limit of four days set in the current version of CO(LOCAL). The requirement that no fees or interest be charged is retained, as Education Code § 33.908 does not permit the District to charge either. The revision also adds a new Notification section directing the District to provide notice of the policy to parents and to District staff responsible for enforcement in accordance with recently developed administrative procedures.

DC(LOCAL) – EMPLOYMENT PRACTICES

The cross-reference at Employment Assistance Prohibited has been updated to reflect changes to the DH series. Because BJA(LOCAL) already establishes that the Superintendent may delegate responsibilities while remaining accountable to the Board, TASB recommends removing "or designee" from the Posting Vacancies section.

DH(LOCAL) – EMPLOYEE STANDARDS OF CONDUCT

The two cross-references to DH(EXHIBIT) have been revised to reflect the restructuring of the DH series described below.

DH(EXHIBIT) – EMPLOYEE STANDARDS OF CONDUCT

This exhibit is recommended for deletion. The Educators' Code of Ethics it contained is being recoded to the new DHA(LEGAL).



DP(LOCAL) – PERSONNEL POSITIONS

This policy is recommended for deletion. Its content is being split between two new codes: the principal qualification language moves to DPA(LOCAL) and the school counselor language moves to DPB(LOCAL).

DPA(LOCAL) – PERSONNEL POSITIONS: PRINCIPALS

This new policy houses the principal qualification language formerly at DP(LOCAL). Minor revisions at Qualifications align the text with the model job description provided by TASB HR Services. The list states the minimum items any principal posting would include, and additional qualifications may be added under the final item.

DPB(LOCAL) – PERSONNEL POSITIONS: OTHER PERSONNEL POSITIONS

This new policy houses the school counselor language formerly at DP(LOCAL).

EHBB(LOCAL) – SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Recommended changes at Identification Criteria result from amendments to 19 Administrative Code 89.1.

FFF(LOCAL) – STUDENT WELFARE: STUDENT SAFETY

The definition of misconduct has been amended to incorporate provisions from Senate Bill 571 from the 89th Legislature and reformatted to improve readability. The subtopic name changes from Campus Safety to Student Safety.

FOCA(LOCAL) – PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING: DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS

This policy is recommended for deletion because House Bill 6 from the 89th Legislature removed a district's authority to exempt itself from Chapter 37 student discipline requirements through a District of Innovation plan.

BUDGET PROVISIONS

Minimal TASB Processing Fee

RESOURCE PERSONNEL

Chad Crowson – General Counsel

ATTACHMENTS

1. Proposed Policies – Redlined

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Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, [with or without reasonable accommodation](#).
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. [Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. \[See EMB\]](#)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27-29.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

Hearing Procedure

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.

6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — ~~DH~~DHA
- Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls
and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

	law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.
<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]
Fraud Investigations	In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.
Response	If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration. If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds. The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.
Federal Awards Disclosure	In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]
Analysis of Fraud	After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

PROPOSED REVISIONS: 8.11.2026

Food Donation

The Superintendent shall be authorized to develop regulations for the District to donate or otherwise dispose of leftover food in accordance with law.

Meal Charges

State Law

As established by the Board, a student with an exhausted or insufficient balance on his or her meal card or meal account shall be allowed to continue to purchase meals for ~~up to four school days~~ **the remainder of the school year**. The Superintendent shall develop administrative regulations ~~for this grace period~~ to address:

1. The District's processes for parent notification **upon exhaustion of a student's positive meal account balance** during ~~the this grace~~ period, including a schedule for repayment; and
2. Whether the student will be limited to certain foods or beverages during this ~~grace~~ period, and, if so, the District's efforts to minimize overt identification of the student.

No fees or interest shall be charged by the District for meals purchased during ~~the grace~~ **this** period.

Federal Law

For each campus that participates in the federal school breakfast or lunch programs under which students may incur a meal charge, the District's administrative regulations shall also address procedures for a student who has insufficient funds to purchase a meal. ~~following exhaustion of the grace period described above.~~ The procedures shall address:

1. The parameters under which meals shall be served to the student;
2. The District's efforts to minimize overt identification of the student; and
3. How the District will attempt to collect unpaid debt in order to maintain the financial integrity of the food service account

Notification

In accordance with administrative procedures, the District shall provide notice of the policy to parents and District staff responsible for enforcement of the policy.

EMPLOYMENT PRACTICES

DC
(LOCAL)

Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position. [For information related to the evaluation of criminal history records, see DBAA.]
Employment of All Personnel	Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).
Employment Assistance Prohibited	The Board delegates to the Superintendent final authority for employment of contractual personnel, as well as final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCA, DCB, DCC, DCD , and DCE as appropriate] No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT DHA(LEGAL) for the Educators' Code of Ethics.]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See ~~DH~~(EXHIBIT DHA(LEGAL))]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of
Standards of
Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic
Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see ~~DH~~(EXHIBIT ~~DHA~~(LEGAL))], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Prohibited Classroom Instruction or Activities	An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].
Prohibited Diversity, Equity, and Inclusion Duties	An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly: • Engages in diversity, equity, and inclusion (DEI) duties. • Assigns to another individual DEI duties. [See BT(LEGAL)]
Social Transitioning	An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.
Safety Requirements	Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.
Harassment or Abuse	An employee shall not engage in prohibited harassment, including sexual harassment, of: 1. Other employees. [See DIA] 2. Students. [See FFH; see FFG regarding child abuse and neglect.] While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents. An employee shall report child abuse or neglect as required by law. [See FFG]
Relationships with Students	An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct. [See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

**Tobacco and
Nicotine Products
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity;
4. Crimes involving drugs or alcohol; or
5. Crimes involving moral turpitude, which include, but are not limited to:
 - Dishonesty, fraud, deceit, theft, or misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor; or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PERSONNEL POSITIONS

DP
(LOCAL)

**Principal
Qualifications**

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

PERSONNEL POSITIONS
PRINCIPALS

DPA
(LOCAL)

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

PERSONNEL POSITIONS
OTHER PERSONNEL POSITIONS

DPB
(LOCAL)

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

Referral

Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.

Screening and
Identification
Process

The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

Parental Consent

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.

Selection

Identification
Criteria

The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

Assessments

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.

*Selection Matrix
or Threshold
System*

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Placement
Committee

A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.

Notification

The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

Transfer Students

Interdistrict

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Intradistrict

A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.

Furloughs

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Program Evaluation

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's **alleged:**

1. **Alleged** abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. **Involvement in or soliciting** a romantic relationship, or soliciting or engaging in sexual contact, **with a student**;
3. **Engaging in inappropriate communications with a student**; or
- ~~4.~~ **Failing to maintain appropriate boundaries** with a student.

Notice of Suspected Criminal Offense

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]

PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING
DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS

FOIA
(LOCAL)

Note: This local policy has been revised in accordance with the District's innovation plan.¹

In accordance with the District's innovation plan, the District shall be exempt from provisions requiring that a student assigned to a disciplinary alternative education program (DAEP) receive instruction in a setting other than the student's regular classroom when the student's physical presence and attendance in that setting is required in order for the student to earn credit for the course.

¹ Innovation Plan: <https://www.ltisdschools.org/>



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Adoption of Resolution 081926-01 regarding the 2026 Tax Rate

RECOMMENDED ACTION

Administration recommends adoption of Resolution No. 081926-01 setting the District's 2026 total tax rate at \$1.0329 per \$100 of taxable value, consisting of a maintenance and operations rate of \$0.7054 and an interest and sinking rate of \$0.3275, as presented.

RATIONALE

The Board must adopt a tax rate by official action and set it out in an ordinance, resolution, or order. Under Policy CCG(LEGAL) - Local Revenue Sources: Ad Valorem Taxes, the Board must adopt a tax rate before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the District. The vote setting the tax rate must be separate from the vote adopting the budget. Tex. Tax Code § 26.05(a), (b). The levy funds the maintenance and operations and the debt service of the District.

The Texas Education Agency has certified the District's maximum compressed rate at \$0.6254, which produces a voter-approval maintenance and operations tax rate of \$0.7054. The Travis County Tax Office has calculated and submitted to the District the following 2026 rates:

- No-New-Revenue Tax Rate \$1.0113
- Voter-Approval Tax Rate \$1.0800
- Calculated Debt Rate \$0.3746

	Proposed 2026-27	Current 2025-26
General Fund (M&O)	\$0.7054	\$0.7122
Debt Service (I&S)	\$0.3275	\$0.3275
Total Tax Rate	\$1.0329	\$1.0397

Because the proposed rate exceeds the no-new-revenue tax rate, the motion to adopt the new tax rate must be made in the form prescribed by Tex. Tax Code § 26.05(b), the vote must be a record vote, and at least 60 percent of the members of the Board must vote in favor. Tex. Tax Code § 26.05(a).

Tex. Tax Code § 26.05(b) requires that the motion take the following form: *"I move that the property tax rate be increased by the adoption of a tax rate of \$1.0329, which is effectively a 2.14 percent increase in the tax rate."*

BUDGET PROVISIONS

None



RESOURCE PERSONNEL

Pam Sanchez – Chief Financial Officer

Brad Goerke – Director of Finance

ATTACHMENTS

Tax Rate Resolution No. 081926-01

MEETING DATE

August 19, 2026

Resolution No. 081926-01

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE LAKE TRAVIS
INDEPENDENT SCHOOL DISTRICT REGARDING THE 2026 TAX RATE**

On this date, we, the Board of Trustees of the Lake Travis Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2026 at a total rate of \$1.0329, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.7054 for the purpose of maintenance and operations, and

\$0.3275 for the purpose of payment of principal and interest on debts.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Such taxes are to be assessed and collected by the tax officials designated by the District.

Adopted this 19th day of August, 2026 by the Board of Trustees.

Lauren White, Board President

Attest:

Erin Archer, Board Secretary

(Seal)



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of a Memorandum of Understanding between the City of Lakeway and Lake Travis ISD regarding Lakeway Police Department Access to LTISD Surveillance Cameras In Case of Emergency

RECOMMENDED ACTION

Administration recommends approval of the Memorandum of Understanding between Lake Travis ISD and the City of Lakeway regarding Lakeway Police Department access to LTISD surveillance camera systems, as presented.

RATIONALE

This Memorandum of Understanding sets the terms under which the Lakeway Police Department's Communications Division may access the District's video surveillance camera systems. It supplements and controls over the Communications Division's Standard Operating Guideline governing that access. Because the MOU is an agreement between two local governments to perform a governmental function, it must be authorized by the governing body of each party under the Interlocal Cooperation Act. The District has already received a copy executed by Tom Kilgore, Mayor of Lakeway, attached.

The MOU is drafted to keep control of the systems with the District. LTISD retains exclusive ownership and control and may modify, restrict, suspend, or revoke access at any time. Access is limited to individually named personnel approved by the LTISD Chief of Police. The Communications Division may view live feeds only and may not retain any footage. The District may audit access logs at any time, and the City must produce requested records within five business days. The term is one year with automatic one-year renewals, either party may terminate without cause on thirty days' notice, and the District may terminate immediately for a material breach.

Approving the MOU gives the Lakeway Communications Division the situational awareness it needs during an emergency on a District campus while keeping ownership, access control, retention, and records release decisions with the District.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Chad Crowson – General Counsel
Brad Merritt –Chief of Police

ATTACHMENTS

1. Memorandum of Understanding between Lake Travis ISD and the City of Lakeway
2. Lakeway Communications Division Standard Operating Guideline governing LTISD camera access

MEETING DATE

August 19, 2026

MEMORANDUM OF UNDERSTANDING
BETWEEN
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
AND
THE CITY OF LAKEWAY, TEXAS

Re: Lakeway Communications Division Access to LTISD Camera Systems

This Memorandum of Understanding ("MOU") is entered into by and between Lake Travis Independent School District, a Texas independent school district and political subdivision of the State of Texas ("LTISD"), and the City of Lakeway, Texas, a Texas home-rule municipality ("City"), acting through its Lakeway Police Department ("LPD"). LTISD and the City are referred to individually as a "Party" and collectively as the "Parties."

1. Purpose and Scope

This MOU governs the terms and conditions under which LPD's Lakeway Communications Division ("Communications Division") is authorized to access LTISD's video surveillance camera systems. This MOU supplements and is incorporated into the Lakeway Communications Division Standard Operating Guideline governing LTISD camera access (the "SOG"). In the event of any conflict between this MOU and the SOG, this MOU shall control.

2. LTISD System Ownership and Authority

LTISD owns and operates the camera systems described in the SOG. LTISD retains exclusive control over those systems, including the right to determine the scope of authorized access, to modify or restrict access at any time, and to terminate this MOU or the underlying access arrangement in accordance with Section 9 of this MOU. Nothing in this MOU or the SOG creates any property right, contractual entitlement, or continuing right of access in the City or the Communications Division with respect to LTISD's camera systems.

3. FERPA and Student Privacy

The Parties acknowledge that LTISD's camera systems are located on K–12 campuses and may capture images of students. All access to and use of those systems is subject to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), and all applicable LTISD student privacy policies. The City and the Communications Division shall not use, disclose, or retain any footage or information derived from LTISD camera systems in any manner that would violate FERPA or LTISD policy. The City shall designate a liaison responsible for ensuring Communications Division personnel are trained on applicable FERPA requirements prior to receiving access credentials.

4. Authorized Personnel and Credentials

Access to LTISD camera systems shall be limited to individually named Communications Division personnel designated in writing by the Lakeway Chief of Police and approved by the LTISD Chief of Police. No shared credentials are permitted. The City shall provide LTISD with a current list of authorized personnel within five (5) business days of any addition, removal, or change and shall immediately notify LTISD upon any separation or role change affecting an authorized individual. LTISD may issue, modify, suspend, or revoke individual access credentials at any time.

5. Use Restrictions

Access to LTISD camera systems is authorized solely for the operational purposes described in the SOG. The Communications Division shall not record, download, export, screenshot, reproduce, or otherwise retain any portion of a video feed accessed under this MOU or the SOG. If video must be preserved for investigative or evidentiary purposes, LTISD Police Department personnel will export and retain video directly from LTISD's system in accordance with District policy and applicable law. The City shall ensure that access occurs only on approved devices within the Lakeway Communications Center and that access credentials are not used outside of authorized operational contexts.

6. Audit and Revocation Rights

LTISD reserves the right to audit all access logs and camera access activity at any time and to request documentation of any specific access event. The City shall provide all requested records and documentation within five (5) business days of written request. LTISD may suspend or permanently revoke the City's access to its camera systems, in whole or in part, at any time, upon written notice to the Lakeway Chief of Police. The City shall immediately cease access upon receipt of a suspension or revocation notice. LTISD shall also have the right to immediately suspend access without prior notice in the event of a credible security threat, suspected misuse, or ongoing compliance investigation.

7. Public Information Act Coordination

Any request for records relating to LTISD camera systems received by the City or the Communications Division under Chapter 552, Texas Government Code (the "Texas Public Information Act"), shall be immediately referred to LTISD's General Counsel. The City shall not unilaterally release, disclose, or produce any LTISD camera footage, access logs, or related records in response to a public information request without first obtaining written authorization from LTISD's General Counsel. The Parties shall cooperate in good faith to respond to any such request within the time limits prescribed by law. LTISD retains the right to assert all applicable exemptions from disclosure, including but not limited to student record exemptions under FERPA and applicable law enforcement exemptions.

8. Indemnification

To the extent permitted by applicable law, each Party shall be responsible for its own acts and omissions in connection with this MOU and shall not be required to indemnify the other Party for such acts or omissions. To the maximum extent allowable under applicable law, the City agrees to

indemnify, defend, and hold harmless LTISD and its officers, employees, and agents from and against any claims, liabilities, damages, or costs (including reasonable attorneys' fees) arising out of or related to: (a) any unauthorized access to or use of LTISD camera systems by City personnel; (b) any unauthorized disclosure or retention of footage or information derived from LTISD camera systems; or (c) the City's breach of this MOU or the SOG. Nothing in this section waives either Party's governmental immunity or any other defense available under Texas law.

9. Term and Termination

This MOU shall take effect on the date of the last signature below and shall remain in effect for one (1) year, unless earlier terminated. This MOU shall automatically renew for successive one-year terms unless either Party provides written notice of non-renewal at least thirty (30) days before the end of the then-current term. Either Party may terminate this MOU without cause upon thirty (30) days' written notice to the other Party. LTISD may terminate immediately upon written notice if it determines that the City has materially breached this MOU or the SOG. Upon termination or expiration, all access credentials shall be deactivated and the Communications Division shall immediately cease all access to LTISD camera systems.

10. Amendment

This MOU may be amended only by a written instrument signed by authorized representatives of both Parties. No oral modification or waiver of any provision of this MOU shall be effective. The SOG may be amended separately by LPD in the ordinary course of its internal policy process, but any amendment that materially affects LTISD's rights or obligations under this MOU shall require LTISD's prior written approval.

11. Notices

All formal notices required or permitted under this MOU shall be in writing and delivered by hand, overnight courier, or certified mail, return receipt requested, to:

If to LTISD:

General Counsel, Lake Travis Independent School District
3322 Ranch Road 620 South, Austin, Texas 78738

If to City:

Chief of Police, Lakeway Police Department
1941 Lohmans Crossing Road, Lakeway, Texas 78734

12. General Provisions

This MOU, together with the SOG, constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior discussions, representations, and understandings. This MOU is governed by the laws of the State of Texas. Any dispute arising under this MOU shall be resolved in a court of competent jurisdiction in Travis County, Texas. If any provision of this

MOU is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. This MOU may be executed in counterparts, each of which shall constitute an original.

SIGNATURES

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this MOU as of the dates indicated below.

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

Signature: _____

Printed Name: _____

Title: _____

Date: _____

CITY OF LAKEWAY, TEXAS

Signature: _____

Printed Name: Tom Kilgore

Title: Mayor, City of Lakeway

Date: 22 JULY 2026

STANDARD OPERATING GUIDELINE (SOG)

Title: Lake Travis ISD Camera Access and Monitoring

Applies To: All Communications Personnel

Effective Date:

Revision Date: January 27, 2026

Approved By: Chief of Police

1. Purpose

The purpose of this Standard Operating Guideline is to establish clear, consistent procedures for Communications personnel when accessing, viewing, or utilizing **Lake Travis Independent School District (LTISD) camera systems**. This guideline ensures camera access is conducted lawfully, responsibly, and strictly for public safety and operational purposes. All access to LTISD camera systems shall comply with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and all applicable LTISD student privacy policies.

2. Scope

This SOG applies to all Lakeway Police Department Communications personnel who may be authorized to access LTISD camera systems in support of law enforcement or public safety operations occurring on or involving LTISD property. This SOG is subject to and governed by the Memorandum of Understanding between LTISD and the City of Lakeway regarding Lakeway Communications Division access to LTISD camera systems (the “MOU”), which is incorporated herein by reference.

3. Policy Statement

Access to LTISD camera systems is a **public safety support function**, not an investigative or surveillance activity. Communications personnel shall access cameras **only when an operational need exists**, and only for the limited purpose of supporting officer safety, situational awareness, or incident management.

All access to Lake Travis ISD camera systems shall be conducted in accordance with the MOU and all applicable LTISD policies, in addition to this guideline.

Camera access shall be:

- Purpose-driven
- Limited in duration
- Fully documented
- Subject to supervisory review

4. Authorized Use

Communications personnel **may access LTISD cameras** only under the following circumstances:

- Officer safety concerns
- Active or in-progress incidents on LTISD property
- Situational awareness during events posing an imminent or reasonably anticipated threat to the safety of persons on LTISD property, at the request of or with the authorization of LTISD Police Department
- Direction from the LTISD Chief of Police or, in exigent circumstances not permitting advance authorization, direction from a Lakeway PD supervisor or Command Staff, followed by prompt notification to the LTISD Chief of Police
- Requests from responding officers for visual clarification related to an active call

Camera access **shall not** be used for:

- General monitoring or surveillance
- Curiosity viewing
- Proactive observation absent an incident

- Investigative review or evidence collection

5. Access Procedures

When accessing LTISD cameras, the dispatcher shall:

1. Access only the camera(s) necessary for the incident
2. Limit viewing to the minimum time required to address the operational need
3. Discontinue access immediately once the need no longer exists
4. Relay only factual, relevant observations to responding units as appropriate
5. Notify the LTISD Chief of Police, or a designee designated in writing by the LTISD Chief of Police, of the camera access no later than the end of the accessing dispatcher's shift

Communications personnel shall not record, download, export, reproduce, screenshot, or otherwise retain any portion of the video feed accessed under this SOG. Access is limited to real-time viewing for situational awareness and dispatch support. If video must be preserved or retained for investigative or evidentiary purposes, LTISD Police Department personnel will export and retain the video directly from the District's system in accordance with District policy, applicable law, and District retention practices. Communications personnel may document observations in CAD or other dispatch records as required, but shall not create or retain a separate video copy.

6. Documentation Requirements

6.1 CAD Documentation

Any access to LTISD cameras **shall be documented in CAD call notes**, including:

- Time camera access began
- Time camera access ended
- Reason for access
- Information relayed to responding officers

Documentation shall occur **during the incident or immediately upon stabilization**. All access logs, CAD notes, and memoranda related to LTISD camera access shall be made available to the LTISD Chief of Police upon written request.

7. Mandatory Memorandum Requirement

7.1 Memorandum Requirement

A **memorandum is required** any time Communications personnel access LTISD cameras.

The memorandum shall be:

- Completed **prior to the end of the dispatcher's shift**
- Written by the dispatcher who accessed the cameras
- Completed regardless of whether a threat was confirmed

This requirement is **mandatory** and not discretionary.

7.2 Required Distribution

The completed memorandum shall be routed to:

- Communications Manager
- Immediate Dispatch Supervisor
- Involved Officer's Supervisor (if applicable)
- Lakeway Chief of Police & LTISD Chief of Police (via CC)

8. Memorandum Template

Lakeway Police Department
Communications Division

Memorandum

DATE: _____

TO: Communications Manager – Barbi Stuart
[Officer's Supervisor Name / Title]

CC: Chief Glen Koen
Chief Bradley Merritt

FROM: _____
(Telecommunicator Name / ID)

SUBJECT: Use of LTISD Camera System – [Incident Type / Location]

On **[Date]**, at approximately **[Time]**, Communications accessed **Lake Travis ISD camera systems** in reference to **[brief incident description]**, associated with **Call for Service #[CFS Number]**.

Camera access was initiated due to **[officer safety concern / situational awareness / supervisory direction / active incident]**.

Camera access began at approximately **[Time]** and was discontinued at approximately **[Time]**.

Based on camera observations, **[brief factual summary of what was observed, if applicable]**. No investigative conclusions were drawn.

Relevant information was relayed to responding officers, and the incident was documented in CAD.

This memorandum is submitted in compliance with Lakeway Police Department Communications Division Standard Operating Guidelines.

9. Supervisory Review

Supervisors shall review camera access usage to ensure:

- Compliance with policy
- Proper documentation
- Operational justification

Improper, unnecessary, or undocumented access may result in corrective action and/or revocation of camera access privileges.

LTISD retains the right to audit all access logs and camera access activity under this SOG at any time and to request documentation of any specific access event. Lakeway Communications Division shall provide all requested records and documentation within five (5) business days of a written request from the LTISD Chief of Police.

LTISD may suspend or permanently revoke access to its camera systems, in whole or in part, at any time and for any reason, upon written notice to the Lakeway Chief of Police. Lakeway Communications Division shall immediately cease access upon receipt of a suspension or revocation notice.

10. Public Records & Compliance Reminder

All camera access activity, CAD notes, memoranda, and communications conducted on City systems are subject to the **Texas Public Information Act**, unless specifically exempt by law.

Personnel shall ensure all documentation remains factual, professional, and objective.

11. Access Credentials and Security

Each individual authorized to access LTISD camera systems under this SOG shall be issued a unique, individually named credential. Shared credentials are prohibited. Access credentials shall be used only by the individual to whom they are assigned and only on approved devices in the Lakeway Communications Center.

Lakeway Communications Division shall notify the LTISD Chief of Police immediately upon learning that any credential has been compromised, shared, or used in an unauthorized manner. Credentials shall be deactivated no later than the end of the business day

following an authorized user's separation from employment, transfer, or any change in role that eliminates the operational need for access.

12. Public Information Act Coordination

Any request for records relating to LTISD camera systems received by Lakeway Communications Division or the City of Lakeway under Chapter 552, Texas Government Code (the Texas Public Information Act), shall be immediately referred to the LTISD General Counsel. Lakeway Communications Division shall not unilaterally release, disclose, or produce any LTISD camera footage, access logs, or related records in response to a public information request without first obtaining written authorization from the LTISD General Counsel.

LTISD retains the right to assert all applicable exemptions from disclosure with respect to records in or derived from its camera systems, including but not limited to the student record exception under FERPA and applicable law enforcement exemptions. The parties shall cooperate in good faith to respond to any such request within the time limits prescribed by law.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Possible Endorsement for the TASB Board of Directors – Region 13, Place B

RECOMMENDED ACTION

This is an item for the Board's independent consideration.

RATIONALE

Overview of TASB Board of Directors Roles and Responsibilities:

- **Terms:** Directors serve 3-year terms, once elected to a 3-year term, can be elected to maximum of 3 additional terms
- **Vacancies:** Directors can be elected to a term of less than three years when a vacancy is created by resignation or a Director leaving his or her local board
- **Duties:** supervise, control and direct affairs of TASB in accordance with Articles of Incorporation, Bylaws, and Advocacy Agenda
- **Board Meetings:** Four annual meetings—Spring, Summer, Convention, December

Three candidates have been nominated for this position: Ana Cortez, Edward "Ed" Navarette, and Stephen Mackey. Biographical information for each candidate is attached for the Board's review in making its endorsement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Lauren White – President, Board of Trustees

Curtis Null, Ed.D. – Superintendent of Schools

ATTACHMENTS

1. Ana Cortez Bio
2. Edward "Ed" Navarette Bio
3. Stephen Mackey Bio
4. TASB Endorsement Form

MEETING DATE

August 19, 2026

**TASB ENDORSEMENT FORM**DATE: August 19, 2026

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

*****Board action must be taken no earlier than June 26, 2026, and no later than August 21, 2026*****

This endorsement was approved by our school district's board of trustees at a duly called meeting on
August 19, 2026
(Date)

Best regards,

(Signature of board president or officer)PRINTED NAME: Lauren White, PresidentSCHOOL DISTRICT: Lake Travis ISDMAILING ADDRESS: 3322 Ranch Road 620 SouthCITY: Austin ZIP: 78738

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received by TASB on or before AUGUST 21, 2026.

RETURN TO: E-mail: boardcommunications@tasb.org



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: 06/22/2026

NAME: Ana Cortez

MAILING ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: _____ RESIDENCE PHONE: _____

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL [REDACTED]

SCHOOL DISTRICT: Manor ISD

LOCAL TERM EXPIRES: 11/2026 YEARS ON BOARD: 11.5 yrs
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES X NO _____

BOARD POSITIONS HELD (including dates): Manor ISD Trustee -2014 – current, Manor ISD Board President Sec. 2018-2024, Manor President- 2024 thru current, MASBA Director -2016, Masba President – 2021-2025, NALEO (National Association of Latino Elected Officials) Director -2023-Present. MASTER TRUSTEE – class of 2017!

OCCUPATION: Realtor/ Self-Employed

CURRENT EMPLOYER: CEO-Ram Practice Management, Inc. DATES:02/03/04

EDUCATION-HIGH SCHOOL: La Joya High School COLLEGE:Indiana University South Bend, ACC

OTHER EDUCATION: Real estate licensed, Insurance licensed DEGREES _____ DEGREES:

HOBBIES/SPECIAL INTERESTS: Dancing, Kick-Boxing, Reading and spending time with Family. I love meeting new people all the time. 😊

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates):

Founding Member of Manor School House Foundation- Fall 2018, Manor Chamber of Commerce -2013, Founding Member of Manor Arts Council – 2014, Opened the 1st Coffee Shop in Manor- Zetroc, I helped open the 1st ever Medical Towers in Manor.

ADDITIONAL COMMENTS: Serving on the TASB Board represents an opportunity to bring this experience to bring this experience to a broader stage – to contribute to shaping statewide

governance priorities, supporting trustees in their leadership journeys, and strengthening the systems that empower local boards to succeed. I am motivated by the shared responsibility we hold as education leaders to protect and promote public education, ensuring that our collective work today builds a stronger, more equitable Texas for generations to come. “Con Ana Se Gana” (with Ana you win)!

Please attach a short bio and include a current picture in jpeg format.



Ana Cortez – Trustee, Advocate, Leader

Ana Cortez is a passionate advocate for public education whose leadership has expanded opportunity for students in Manor ISD and across Texas. Appointed in 2014 and elected in 2015 to the Manor ISD Board of Trustees, she has championed equity-driven solutions to academic and workforce challenges, always prioritizing access and student success.

A Master Trustee through TASB (Class of 2017) and President Emeritus of MASBA, Cortez has led transformative initiatives including Manor’s first Career and Technical Education Center, Early College High School programming, and Texas’s first K–12 New Tech project-based learning system. Her efforts have driven double-digit academic gains and earned Manor ISD a place in the Texas Education Agency’s Systems of Great Schools.

Beyond her district, Cortez serves in statewide and national leadership roles with MASBA and NALEO, advancing Latino representation and educational equity. Her journey—from migrant farm worker to entrepreneur and civic leader—inspires her commitment to strong school governance and community empowerment. She is the founder of Ram Practice Management, co-founder of the Manor Arts Council, and owner of Zetroc Kaffee Shop.

A longtime Manor resident, Cortez is also a bilingual Realtor known for her motto, “Con Ana Se Gana.” Her work is grounded in service, integrity, and the belief that strong public schools build stronger communities.



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: 10-29-25 ____

NAME: Stephen Mackey

MAILING ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: _____ RESIDENCE PHONE: _____

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Blanco ISD

LOCAL TERM EXPIRES: May 2027 YEARS ON BOARD: 2 years 1 month

(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES X NO _____

BOARD POSITIONS HELD (including dates): Serve on VATRE and Bond Committees, Security Committee, and am the Board Delegate to TASB; May 2024-Present

OCCUPATION: Author and Speaker

CURRENT EMPLOYER: Owner and Founder, 2Words Character Development

DATES: Jan 2017-Present

EDUCATION-HIGH SCHOOL: Bryan High School, Bryan, Tx **COLLEGE:** Texas A&M University

OTHER EDUCATION: Mdiv Fuller Theological Seminary, 2016 **DEGREES:** BS 2007; Mdiv 2016

HOBBIES/SPECIAL INTERESTS: Professional Armlifter (armliftingusa.com); Slow mornings and good coffee with my wife, hunting, traveling, chasing my kids.

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held, including dates): I am the character and leadership coach for the Texas High School Coaches Association.

ADDITIONAL COMMENTS: _____

Please attach a short bio and include a current picture in jpeg format.

STEPHEN MACKEY

PLAYER DEVELOPMENT COACH | KEYNOTE SPEAKER | AUTHOR



Stephen Mackey is a *Wall Street Journal* bestselling author, keynote speaker, and one of the nation's most trusted voices on character and leadership development. His message is simple and uncommon: Championship people win championships.

A proud first-generation college graduate and Texas public school product, Mackey earned his B.S. from Texas A&M University and a Master of Divinity from Fuller Theological Seminary. In 2017, he launched 2Words Character Development with a simple goal: What would it take to help one million athletes and coaches connect the dots between sports and life?

Today, 2Words has reached more than 2.5 million students and coaches in over 30 states and is used by over half of all public schools in Texas—making it one of the largest leadership and character programs in the country.

In 2024, sportsmanship in the state of Texas was out of control. This led Mackey to create *The Texas Way*®, a first-of-its-kind statewide sportsmanship initiative that produced a 13% decrease in student ejections, 12% among coaches, and 28% among fans after only one year. By year two, the initiative produced a 25% statewide reduction in football ejections, with engaged schools seeing a 23% decrease in ejections across all sports.

Since 2017, Mackey has delivered more than 1,700 speeches to students, educators, coaches, and business leaders across the nation. His latest book, *Uncommon Beliefs: Seven Principles to Build a Competitive Edge That Lasts*, argues that the hardest leadership work happens before you lead anyone else—and that examined character is what separates leaders who thrive under pressure from those who crack.

Mackey serves as the Leadership Development Coach for the Texas High School Coaches Association—the largest coaches' association in the world—and as the Character and Leadership Coach for Formula Zero, the leadership initiative founded by 9x NBA All-Star Damian Lillard. He bridges the worlds of education, athletics, business, and public service with a message that connects across generations.

Mackey lives in a small town in Texas with his wife, [REDACTED], their four kids—[REDACTED]—and their mini-goldendoodle, [REDACTED]



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: May 19, 2026

NAME: Edward "Ed" Navarette _____

MAILING ADDRESS: _____

CITY: _____

ZIP: _____

BUSINESS PHONE: _____

RESIDENCE PHONE: _____

CELL PHONE: _____

FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: _____

SCHOOL DISTRICT: Florence ISD _____

LOCAL TERM EXPIRES: May 2027 _____

YEARS ON BOARD: 14 years _____

(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES ☒ NO ☐

BOARD POSITIONS HELD (including dates): Board Secretary May 2012-May2016, Board President May 2016 - current

OCCUPATION: Director of Fulfillment

CURRENT EMPLOYER : Observint Technologies

DATES : July 2004- curent

EDUCATION-HIGH SCHOOL: Georgetown, TX HS Diploma

COLLEGE: SNHU

OTHER EDUCATION:

DEGREES: BS Operations Management with a

concentration on Transportation and Logistics

HOBBIES/SPECIAL INTERESTS: Competitive Pool, Hunting, Hiking, Bowling

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates):

Parcel Forum Advisory Board – Dec 2020-current

American Legion Post 317 March 2015 – Current – served as 2nd Vice Commander, 1st Vice Commander and Post Commander

LTASB Alumni Board – July 2022 – current. Vice President 2023-2024, Current President

ADDITIONAL COMMENTS:

Please attach a short bio and include a current picture in jpeg format.

Ed has served on the Florence ISD board since 2012 currently serving as Board President. A proud product of the Texas public education system, Ed joined the USMC upon graduating from Georgetown High School. Serving honorably as for 8 years, upon discharge he settled down in the Florence area in 2003 where both his kids graduated from Florence High School. After working as a machinist for a year at Texas Hydraulics, Ed joined the team at Supercircuits, now Observint, in 2004 filling roles in sales and covert production before ultimately moving to warehouse and the Director of Fulfillment; and serves on the Parcel Forum advisory board with other industry experts in transportation and logistics helping shape a conference of industry professionals with actionable real world takeaways to take back to their organization to improve operations.

Ed recently graduated Summa Cum Laude from Southern New Hampshire University with a BS in Operations Management with a concentration on Logistics and Transportation.



Ed Navarette

Board President, Florence ISD

[REDACTED]

[REDACTED]

[REDACTED] enavarette@florenceisd.net

June 26, 2026

Dear Madame President White, Superintendent Dr. Null, Fellow Region 13 Trustees and Stakeholders from Lake Travis ISD

I am writing to ask for your endorsement for the **Texas Association of School Boards (TASB) Region 13 B Director** position. I care deeply about the work of local school boards and the communities we serve, and I would be honored to represent Region 13 with a practical, collaborative, and student-centered voice.

Your endorsement gives Lake Travis ISD a meaningful voice in the TASB Director selection process. Securing the required endorsements helps ensure that Region 13 boards—not only the nominations committee—shape who is brought forward at Delegate Assembly during convention.

For the past **14 years**, I have had the privilege of serving on the Florence ISD Board of Trustees. That experience has strengthened my commitment to public education and given me a firsthand understanding of the decisions local boards face every day. I have worked alongside administrators, educators, families, and community members to keep students at the center while navigating budget constraints, policy changes, facility needs, growth pressures, and the evolving landscape of public education in Texas.

As a Region 13 B Director, I would bring to TASB:

- **Proven board governance experience** — 14 years of active trusteeship through multiple election cycles, leadership transitions, and changing policy environments
- **A strong rural district perspective** — Florence ISD's experience reflects the realities of smaller, growing communities that need clear, consistent representation at the regional and state level
- **A collaborative approach to leadership** — I believe TASB is strongest when board members listen carefully, build trust, and advocate for districts of every size
- **A sincere commitment to service** — I am seeking this role because experienced trustees have a responsibility to give back, support one another, and strengthen public education beyond their own district

Region 13 includes a wide range of districts, each with distinct strengths, challenges, and priorities. The director representing our region should understand that diversity, respect local decision-making, and advocate for every community represented. I am prepared to serve in that role and to be a steady, accessible voice for Region 13 B.

I would sincerely appreciate your board's endorsement and the opportunity to earn your support. I would also welcome the chance to speak with you directly about my candidacy, answer questions, or provide any additional information that would be helpful. Please feel free to reach me at [REDACTED] or enavarette@florenceisd.net.

Thank you for your consideration, for your leadership, and for your continued dedication to the students, families, and school communities of Region 13.

With respect and appreciation,

Ed Navarette

Board Member, Florence ISD



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of the Proposed 2026-2027 School Library Advisory Council Membership

RECOMMENDED ACTION

Administration recommends approval of the proposed 2026-2027 School Library Advisory Council Membership

RATIONALE

In response to Senate Bill 13, the Lake Travis ISD School Library Advisory Council (SLAC) was established by the Board of Trustees to oversee the school library materials approval and challenge process. The statute requires that a majority of SLAC members be parents of students enrolled in the district who are not employed by the district and that the Board of Trustees formally appoint members to serve.

Approval of the proposed 2026-2027 SLAC membership is necessary to ensure statutory compliance, preserve the validity of SLAC recommendations, and provide for the lawful implementation of SLAC functions. Formal action by the Board constitutes recognition of the proposed membership as the duly appointed SLAC for the 2026-2027 school year and affirms the district's adherence to state law, transparency requirements, and community participation.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Tasha Barker – Assistant Superintendent of Organizational Services

ATTACHMENTS

2026-2027 School Library Advisory Council (SLAC) Membership Proposed List

MEETING DATE

August 19, 2026



School Library Advisory Council 2026-2027

****List updated on 8/19/26 at 11:44 am**

Name	Role
Heather Andress	Parent Representative
Christine Badillo	Parent Representative
Ashley Conrad	Parent Representative
Margaret Greene	Parent Representative
Amy Guido Stine	Parent Representative
Victor Trasoff-Jilg	Parent Representative
Katie Johnston	Parent Representative
Anna Marie Lindsey	Parent Representative
Rebecca Lowe	Parent Representative
Safina Mahmood	Parent Representative
Erin Root	Parent Representative
Heather Weatherford	Parent Representative
Andrea Khawaja	District Staff Representative
Caitlin Robson	District Staff Representative
Maci Shannon	District Staff Representative
Elizabeth Stearns	District Staff Representative
Jonathan Bove	School Board Member Liason
Natalie Nugent	School Board Member Liason



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of 2026-2027 Lake Travis ISD Student Code of Conduct

RECOMMENDED ACTION

Administration recommends approval of the 2026-2027 Lake Travis ISD Student Code of Conduct.

RATIONALE

Under Policy FO(LEGAL) - Student Discipline, the Board shall adopt a Student Code of Conduct for the District with the advice of its district-level committee. The District reviews and readopts the Code each year so that it reflects current law and current District practice.

The 89th Legislature did not meet in regular session in 2026, and no change in state law required revision to the Code for the 2026-2027 school year. The proposed Code therefore carries forward the 2025-2026 Code without substantive change. The standards of student conduct, the general conduct violations, the discipline management techniques, and the grounds and procedures governing removal from the classroom, in-school and out-of-school suspension, placement in a disciplinary alternative education program, and expulsion are unchanged from the Code the Board adopted on August 20, 2025.

Annual readoption keeps the Code current as the District's governing discipline document and gives campuses a single standard for student conduct and disciplinary consequences for the 2026-2027 school year.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Bethany Medford, Ed. D. – Deputy Superintendent
Chad Crowson – General Counsel

ATTACHMENTS

Proposed 2026-2027 LTISD Student Code of Conduct

MEETING DATE

August 19, 2026



2026-2027

STUDENT CODE OF CONDUCT

Adopted by the LTISD Board of Trustees on

Student Code of Conduct

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Student Code of Conduct

Student Code of Conduct

Accessibility

If you have difficulty accessing the information in this document because of disability, please contact Dr. Bethany Medford, Assistant Superintendent of School Leadership, at medfordb@ltidschools.org or 512-533-6020.

Purpose

The Student Code of Conduct (“Code of Conduct”), as required by [Chapter 37](#) of the Texas Education Code, provides methods and options for managing student behavior, preventing and intervening in student discipline problems, and imposing discipline.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences, including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Code of Conduct has been adopted by the Lake Travis Independent School District Board of Trustees and developed with the advice of the district-level planning and decision-making committee. It provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. This Code of Conduct remains in effect during summer school and at all school-related events and activities outside the school year until the board adopts an updated version for the next school year.

In accordance with state law, the Code of Conduct shall be posted at each school campus or shall be available for review at the campus principal’s office. Additionally, the Code of Conduct shall be available at the campus behavior coordinator’s office and posted on the district’s website. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under [Chapter 37](#) of the Education Code.

Not later than the first day of the 2025-2026 school year, the Texas Education Agency (TEA) shall prepare and provide to each school district a report identifying each law relating to school discipline that was amended or added by the 89th Legislature, Regular Session, 2025. A school district shall provide to each student and the parent of or person standing in parental relation to the student the prepared report.

Because the Code of Conduct is adopted by the district’s board of trustees, it has the force of policy. In the event of a conflict between the Code of Conduct and the Student Handbook, the Code of Conduct shall prevail.

Please note: The discipline of students with disabilities who are eligible for services under federal law ([Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973](#)) is subject to the provisions of those laws.

School District Authority and Jurisdiction

School District Authority and Jurisdiction

School rules and the district's authority to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day;
2. While the student is traveling on district transportation;
3. During lunch periods in which a student is allowed to leave campus;
4. At any school-related activity, regardless of time or location;
5. For any school-related misconduct, regardless of time or location;
6. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
7. When a student engages in cyberbullying, as defined by [Education Code 37.0832](#);
8. When criminal mischief is committed on or off school property or at a school-related event;
9. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
10. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
11. When the student commits a felony, as provided by [Education Code 37.006](#), [37.007](#), or [37.0081](#); and
12. When the student is required to register as a sex offender.

Campus Behavior Coordinator

As required by law, a single person at each campus must be designated to serve as the campus behavior coordinator (CBC). The designated person may be the principal, or any other campus administrator selected by the principal. Additional staff members may assist the CBC in the performance of the CBC's duties, provided that the CBC personally verifies that all aspects of [Chapter 37, Subchapter A](#) are appropriately implemented. The CBC is primarily responsible for maintaining student discipline. The CBC shall monitor disciplinary referrals and report the following behavior to the campus's threat assessment and safe and supportive school team:

- Conduct that contains the elements of the offense of terroristic threat under [Penal Code 22.07](#);
- Conduct that contains the elements of the offense of unlawfully carrying weapons under [Penal Code 46.02](#);

School District Authority and Jurisdiction

- Conduct that contains the elements of the offense of exhibiting, using, or threatening to exhibit or use a firearm under [Education Code 37.125](#); and
- Any concerning student behaviors or behavioral trends that may pose a serious risk of violence to the student or others.

The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as CBC. Contact information may be found on each campus website and at:

<https://www.ltisdschools.org/families/handbook-code-of-conduct>.

Threat Assessment and Safe and Supportive School Team

The CBC or other appropriate administrator will work closely with the campus threat assessment and safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Searches

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

Reporting Crimes

The principal or CBC and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

Security Personnel

The board utilizes police officers to ensure the security and protection of students, staff, and property. In accordance with law, the board has coordinated with the CBC and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series.

The law enforcement duties of district police officers are listed in Board Policy [CKEA\(LOCAL\)](#).

School District Authority and Jurisdiction

“Parent” Defined

Throughout the Code of Conduct and related discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student’s participation in graduation activities for violating the district’s Code of Conduct.

Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered eligible, a student shall not have engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

Unauthorized Persons

In accordance with [Education Code 37.105](#), a school administrator, SRO, or district police officer shall have the authority to refuse entry to or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district’s grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 calendar days, unless the complaint is resolved before a board hearing.

[See Restrictions During Placement for information regarding a student assigned to DAEP at the time of graduation.]

Standards for Student Conduct

Standards for Student Conduct

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner.
- Exercise self-discipline.
- Attend all classes regularly and on time.
- Prepare for each class; bring appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Report any acts of bullying and/or dangerous behaviors or situations to school personnel.
- Report misconduct on the part of any other student or staff member to the building principal, a teacher, or another adult.
- Adhere to the requirements of the Code of Conduct.

General Conduct Violations

General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on In-School Suspension, Out-of-School Suspension, Disciplinary Alternative Education Program (DAEP) Placement, Placement and/or Expulsion for Certain Offenses, and Expulsion, those offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in Removal from the Regular Educational Setting.

Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel.
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline or consequence assigned by a teacher or principal.

Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. [See Placement and/or Expulsion for Certain Offenses for assault.]
- Threaten a district student, employee, or volunteer, including off school property if the conduct causes a substantial disruption to the educational environment.
- Engage in any behavior that violates the Student Code of Conduct and is motivated by antisemitism. [See Glossary]
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See Glossary for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Engage in sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. [See Glossary]
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. [See Glossary]
- Coerce an individual to act through the use or threat of force.

General Conduct Violations

- Commit extortion or blackmail.
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.
- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

Property Offenses

Students shall not:

- Damage or vandalize property owned by others. [See Placement and/or Expulsion for Certain Offenses for felony criminal mischief.]
- Deface or damage school property, including textbooks, technology and electronic resources, lockers, furniture, and other equipment, with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. [See Placement and/or Expulsion for Certain Offenses for felony robbery, aggravated robbery, and theft.]
- Enter, without authorization, district facilities that are not open for operations.

Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- A short barrel firearm;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- A firearm silencer or suppressor;
- *A location-restricted knife;
- *A club;
- *A firearm;
- A stun gun;

General Conduct Violations

- Knuckles;
- A pocketknife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products (including nicotine pouches), cigarettes, e-cigarettes, and any component, part, or accessory for an e-cigarette device;
- Matches or a lighter;
- A laser pointer, unless it is for an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

*See Placement and/or Expulsion for Certain Offenses for weapons and firearms. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

Possession of Personal Communication Devices

Students shall not:

- Use a personal communication device, including a cell phone, or other electronic device on school property during the school day and shall store the device in accordance with the method of storage established by the district. [See Glossary]
- The district may authorize the use of a personal communication device for the following reasons:
 - To implement an individualized education program (IEP) or for a plan created under [Section 504, Rehabilitation Act of 1973 \(29 U.S.C Section 794\)](#) or a similar program or plan;
 - With documented need based on a directive from a qualified physician; or
 - To comply with a health or safety requirement imposed by law or as part of the district's safety protocols.

Inappropriate use of a personal communication device during the school day will result in disciplinary action in accordance with this Code of Conduct.

Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. [See Disciplinary Alternative Education Program (DAEP) Placement and Expulsion for mandatory and permissive consequences under state law.]
- Possess or sell seeds or pieces of marijuana in less than a usable amount.

General Conduct Violations

- Possess, use, give, or sell paraphernalia related to any prohibited substance. [See Glossary for “paraphernalia.”]
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. [See Glossary for “abuse.”]
- Abuse over-the-counter drugs. [See Glossary for “abuse.”]
- Be under the influence of prescription or over-the-counter drugs that cause impairment to body or mind. [See Glossary for “under the influence.”]
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district’s system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another’s reputation, or illegal, including cyberbullying and “sexting,” either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

General Conduct Violations

- Utilize artificial intelligence in a way that would constitute academic dishonesty or as a means of engaging in any other prohibited conduct.

Safety Transgressions

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

Miscellaneous Offenses

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Engage in academic dishonesty, which includes cheating or copying the work of another student, unauthorized use of artificial intelligence, plagiarism, and unauthorized communication between students during an examination.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code of Conduct.

Discipline Management Techniques

Discipline Management Techniques

Discipline shall be designed to improve conduct and encourage students to be responsible members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including positive behavior supports. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

First-Time Offense of Possession or Use of Nicotine Delivery Product or E-Cigarette

An appropriate administrator may place a student in a disciplinary alternative education program for the first-time offense of possession or use of a nicotine delivery product or e-cigarette, as defined by [Section 161.081, Health and Safety Code](#).

If a student who possesses or uses an e-cigarette is not placed in a disciplinary alternative education program for the first-time offense under [Education Code 37.008](#), the student shall be placed in in-school suspension for a period of at least 10 school days.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Code of Conduct. In the event of any conflict, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with the [Education Code](#), a student who receives special education services may not be disciplined in a manner that results in a change to the student's educational placement for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists [see Glossary] until an Admission, Review, and Dismissal (ARD) committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.

Discipline Management Techniques

- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Detention, including outside regular school hours.
- Sending the student to the office, another assigned area, or to in-school suspension (ISS).
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- In-school suspension, as specified in In-School Suspension.
- Out-of-school suspension, as specified in Out-of-School Suspension.
- Placement in a DAEP, as specified in Disciplinary Alternative Education Program (DAEP) Placement.
- Expulsion and/or placement in an alternative educational setting, as specified in Placement and/or Expulsion for Certain Offenses.
- Expulsion, as specified in Expulsion.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

Discipline Management Techniques

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain. [See policy FO(LOCAL)]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student using physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

Notification

The CBC shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The CBC shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of [Education Code 37.0012\(d\)](#).

Discipline Management Techniques

A good-faith effort shall be made to provide written notice of the disciplinary action to the student, on the day the action was taken, for delivery to the student's parent. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the CBC shall send written notification by U.S. Mail. If the CBC is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Parental Involvement

The principal, campus behavior coordinator, or other appropriate administrator shall notify the parent of or person standing in parental relation to a student who has been placed in a disciplinary alternative education program (DAEP) or expelled of the parent's or person's right to request a behavioral agreement that specifies the responsibilities of the parent or person and student.

The behavioral agreement must specify the responsibilities of the student and parent/guardian. If followed, the agreement may result in a reduced disciplinary placement period, as outlined in the agreement. Reduction in the disciplinary placement period does not entitle the student to different disciplinary placement. The decision to reduce, revoke, or amend the disciplinary placement period is at the sole discretion of the school administration. Compliance with the agreement is required for the reduction to remain valid.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or CBC, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the central administration office or online at <https://www.ltisdschools.org/departments/legal-services/grievances>.

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. [See policies FFH(LEGAL) and (LOCAL)]

Removal from the School Bus

Removal from the School Bus

A bus driver may refer a student to the principal's office or the CBC's office to maintain effective discipline on the bus. The principal or CBC must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

To transport students safely, the vehicle operator must focus on driving and not be distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal or the CBC may restrict or revoke a student's transportation privileges, in accordance with law.

Removal from the Regular Educational Setting

Removal from the Regular Educational Setting

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral

A routine referral occurs when a teacher sends a student to the CBC's office as a discipline management technique. The CBC shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for behavior that violates this Code of Conduct to maintain effective discipline in the classroom.

Formal Teacher Removal

A teacher may initiate a formal removal from class if:

1. A student's behavior repeatedly interferes with the teacher's ability to teach the class or with other students' ability to learn.
2. A student demonstrates behavior that is unruly, disruptive, or abusive toward the teacher, another adult, or another student in the classroom.
3. A student engages in conduct that constitutes bullying, as defined by [Education Code 37.0832.0](#).

A teacher, CBC, or other appropriate administrator must notify a parent or person standing in parental relation to the student of the formal removal. A teacher may remove a student from class based on a single incident of behavior.

Within three school days of the formal removal, the CBC or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the CBC or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the [Education Code](#) requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Removal from the Regular Educational Setting

Returning a Student to the Classroom

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's written consent.

A student who has been formally removed by a teacher for any other conduct may not be returned to the teacher's class without the teacher's written consent unless the placement review committee determines that the teacher's class is the best or only alternative, and not later than the third class day after the day the student was removed from class, a conference in which the teacher was provided an opportunity to participate has been held. The student may not be returned to the teacher's class unless the teacher provides written consent for the student's return or a return to class plan has been prepared for that student.

Appeals of Formal Teacher Removals

A student may appeal the teacher's removal of the student from class to the school's placement review committee or the campus's threat assessment and safe and supportive school team, in accordance with a district policy providing for such an appeal to be made to this team.

In-School Suspension

In-School Suspension

An in-school suspension is not subject to any time limit.

A school's principal or other appropriate administrator shall review the in-school suspension of a student at least once every 10 school days after the date of the suspension begins to evaluate the educational progress of the student and to determine if continued in-school suspension is appropriate.

During in-school suspension, a student shall receive appropriate behavioral support services and comparable educational services as the student would receive in the classroom. If the student receives special education services, the student must continue to receive special education and related services specified in the student's individualized education program (IEP) and continue to have an opportunity to progress in the general curriculum.

[See First-Time Offense of Possession or Use of Nicotine Delivery Product or E-Cigarette for limitations to the general rule.]

Process

Before being suspended, a student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension.

In deciding whether to order in-school suspension, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Out-of-School Suspension

Out-of-School Suspension

Misconduct

Students may be suspended for behavior listed in the Code of Conduct as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students below grade 3 unless the conduct meets the requirements established in law.

A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in [Penal Code sections 46.02 or 46.05](#);
- Conduct that threatens the immediate health and safety of other students in the classroom;
- Documented conduct that results in repeated or significant disruption to the classroom; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

Process

State law allows a student to be assigned to out-of-school suspension for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;

Out-of-School Suspension

3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Alternative Assignment

A parent or person standing in parental relation to the student may submit a written request to the principal or other appropriate administrator to reassign a student placed in out-of-school suspension. The parent or person standing in parental relation to the student must provide information and documentation that they are unable to provide suitable supervision for the student during school hours during the period of the suspension. It is the sole discretion of the principal or other appropriate administrator to reassign the student placed in out-of-school suspension.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to ISS or another setting, other than a DAEP, will have an opportunity before the beginning of the next school year to complete each course the student was enrolled in at the time of removal. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Disciplinary Alternative Education Program (DAEP) Placement

Disciplinary Alternative Education Program (DAEP) Placement

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten-grade 5 and secondary classification shall be grades 6-12.

Summer programs provided by the district shall serve students assigned to a DAEP separately from those students who are not assigned to the program.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code of Conduct.

Misconduct Identified in State Law

In accordance with state law, a student **may** be placed in a DAEP for any of the following offenses:

- Engaging in bullying that encourages a student to die by suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, or gang including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. [see Glossary]

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- Involvement in criminal street gang activity. [see Glossary]
- Criminal mischief, not punishable as a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.
- Engages in conduct that contains the elements of the offense of disruptive activities under [Education Code 37.123](#).
- Engages in conduct that contains the elements of the offense of disruption of classes under [Education Code 37.124](#).
- Possesses or uses an e-cigarette, as defined by [Section 161.081, Health and Safety Code](#), except that if a student who possesses or uses an e-cigarette is not placed in a disciplinary alternative education program for the first-time offense under [Education Code 37.008](#), the student shall be placed in in-school suspension for a period of at least 10 school days. See First-Time Offense of Possession or Use of Nicotine Delivery Product or E-Cigarette for additional information.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief [see Glossary] that the student engaged in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process. Aggravated robbery or felonies listed as offenses in Title 5 [see Glossary] of the Penal Code are punishable as mandatory expulsions.

The CBC **may** place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. [see Glossary]
 - Commits the following offenses on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Engages in conduct punishable as a felony.
 - Commits an assault [see Glossary] under [Penal Code 22.01\(a\)\(1\)](#).
 - Except as provided by [Education Code 37.007\(a\)\(3\)](#), sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance or dangerous drug in an amount not constituting a

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felony offense. [School-related felony drug offenses are addressed in Expulsion.] [See Glossary for "under the influence," "controlled substance," and "dangerous drug."]

- Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC. A student with a valid prescription for low-THC cannabis as authorized by [Chapter 487 of the Health and Safety Code](#) does not violate this provision.
- Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol.
- Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
- Sells, gives, or delivers to another person an e-cigarette, as defined by [Section 161.081, Health and Safety Code](#).
- Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. [see Glossary]
- Engages in conduct that contains the elements of an offense of harassment against an employee under [Penal Code sections 42.07\(a\)\(1\), \(2\), \(3\), or \(7\)](#).
- Engages in expellable conduct and is six to nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation under [Penal Code 36.06](#) against any school employee or volunteer on or off school property.
- Engages in conduct that contains the elements of harassment under [Penal Code 42.07](#) against any school employee or volunteer on or off of school property.

The student receives deferred prosecution [see Glossary], or a court or jury finds that the student has engaged in delinquent conduct [see Glossary], or the superintendent or designee has a reasonable belief [see Glossary] under [Section 53.03, Family Code](#), for conduct defined as any of the following offenses under the Penal Code:

1. A felony offense under [Title 5](#);
2. The offense of deadly conduct under [Section 22.05](#);
3. The felony offense of aggravated robbery under [Section 29.03](#);
4. The offense of disorderly conduct involving a firearm under [Section 42.01\(a\)\(7\) or \(8\)](#); or
5. The offense of unlawfully carrying weapons under [Section 46.02](#), except for an offense punishable as a Class C misdemeanor under that section.

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Sexual Assault and Campus Assignments

A student shall be transferred to another campus if:

- The student has been convicted of continuous sexual abuse of a young child or disabled individual or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus; and
- The victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus.

If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

Process

Removals to a DAEP shall be made by the CBC.

Conference

When a student is removed from class for a DAEP offense, the CBC or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and, in the case of a teacher removal, the teacher.

At the conference, the CBC or appropriate administrator shall provide the student:

- Information, orally or in writing, of the reasons for the removal;
- An explanation of the basis for the removal; and
- An opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

Disciplinary Alternative Education Program (DAEP) Placement

Placement Order

After the conference, if the student is placed in a DAEP, the CBC shall write a placement order. A copy of the DAEP placement order and information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student for purposes of special education services shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by [Section 52.04 of the Family Code](#).

If the student is placed in a DAEP and the length of placement is inconsistent with the guidelines included in this Code of Conduct, the placement order shall give notice of the inconsistency.

DAEP at Capacity

If a DAEP is at capacity at the time the CBC is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in ISS then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

If a DAEP is at capacity at the time the CBC is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in ISS to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

Coursework Notice

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete, at no cost to the student, a foundation curriculum course in which the student was enrolled at the time of removal, and which is required for graduation. The notice shall include information regarding all methods available for completing the coursework.

Length of Placement

The CBC shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Disciplinary Alternative Education Program (DAEP) Placement

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

Exceeds School Year

Students who are in a DAEP placement at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the CBC or the board's designee must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or
2. The student has engaged in serious or persistent misbehavior [see Glossary] that violates the district's Code of Conduct.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the central administration office or online at <https://www.ltidschools.org/departments/legal-services/grievances>.

Appeals shall begin at Level One with the campus principal.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

Disciplinary Alternative Education Program (DAEP) Placement

Restrictions During Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or cocurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a DAEP shall not be provided transportation unless he or she is a student with a disability who is entitled to transportation in accordance with the student's IEP or Section 504 plan.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program shall be the last instructional day, and the student shall be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the CBC or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence, and no formal proceedings, deferred adjudication [see Glossary], or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the

Disciplinary Alternative Education Program (DAEP) Placement

superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal During Process

When a student violates the district's Code of Conduct in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the CBC may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the CBC or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district including a district in another state.

When a student enrolls in the district with a DAEP placement from a district in another state, the district has the right to place the student in DAEP to the same extent as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

State law requires the district to reduce a placement imposed by a district in another state that exceeds one year so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees, or if the extended placement is in the best interest of the student.

Disciplinary Alternative Education Program (DAEP) Placement

Emergency Placement Procedure

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. [See policy FOCA(LEGAL) for more information.]

Placement and/or Expulsion for Certain Offenses

Placement and/or Expulsion for Certain Offenses

This section includes two categories of offenses for which the [Education Code](#) provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the student shall be placed in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the student may be placed in DAEP or JJAEP for one semester or placed in a regular classroom. The student may not be placed in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers;
2. Will be detrimental to the educational process; or
3. Is not in the best interests of the district's students.

Review Committee

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

Newly Enrolled Students

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex

Placement and/or Expulsion for Certain Offenses

offender. Any decision of the board or its designee under this section is final and may not be appealed.

Expulsion

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. [see Disciplinary Alternative Education Program (DAEP) Placement]

Any Location

A student **may** be expelled for:

- Engaging in bullying that encourages a student to die by suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Criminal mischief, if punishable as a felony.
- Breach of computer security. [see Glossary]
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

At School, Within 300 Feet, or at a School Event

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of any amount of marijuana, a controlled substance, or a dangerous drug, unless the conduct is punishable as a felony. A student with a valid prescription for low-THC cannabis as authorized by [Chapter 487 of the Health and](#)

Expulsion

[Safety Code](#) does not violate this provision. [See Glossary for “under the influence.”]

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in deadly conduct. [see Glossary]

Within 300 Feet of School

A student may be expelled for possession of a firearm, as defined by federal law, while within 300 feet of school property, as measured from any point on the school’s real property boundary line.

Property of Another District

A student may be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in a DAEP

A student may be expelled for engaging in documented serious misbehavior that violates the district’s Code of Conduct, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by [Penal Code 1.07](#); or
4. Conduct that constitutes the offense of:
 - a. Public lewdness under [Penal Code 21.07](#);
 - b. Indecent exposure under [Penal Code 21.08](#);
 - c. Criminal mischief under [Penal Code 28.03](#);
 - d. Hazing under [Education Code 37.152](#); or
 - e. Harassment under [Penal Code 42.07\(a\)\(1\)](#) of a student or district employee.

Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on or off school property.

Under Federal Law

Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. [see Glossary]

Note: Mandatory expulsion under the [federal Gun Free Schools Act](#) does not apply to a firearm that is lawfully stored inside a locked vehicle or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

Under the Penal Code

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by [Penal Code 46.02](#):
 - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. [see Glossary] Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus; while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department; or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
- A location-restricted knife, as defined by state law. [see Glossary]
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. [see Glossary]
- Engages in conduct that contains the elements of the offense of exhibiting, using, or threatening to exhibit or use a firearm under Education Code 37.125.
- Behaving in a manner that contains elements of the following offenses under the Penal Code:
 - Aggravated assault, sexual assault, or aggravated sexual assault.
 - Arson. [see Glossary]
 - Murder, capital murder, or criminal attempt to commit murder or capital murder.
 - Indecency with a child.
 - Kidnapping or aggravated kidnapping.

Expulsion

- Burglary, robbery or aggravated robbery.
- Manslaughter.
- Criminally negligent homicide.
- Continuous sexual abuse of a young child or disabled individual.
- Behavior punishable as a felony that involves selling, giving, or delivering to another person or possessing, using, or being under the influence of a controlled substance or a dangerous drug.
- Engaging in conduct that contains elements of assault against a school employee or volunteer.

Under Age 10

When a student under the age of 10 engages in behavior that is expellable behavior, the student shall not be expelled but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

Virtual Expulsion Program

In some circumstances, a student may be placed in a virtual expulsion program.

- The school must ensure students in the program have the necessary technology and internet and must provide it if needed.
- The virtual program must, as much as possible, meet the same requirements as an in-person disciplinary alternative education program (DAEP).
- The student's placement must be reviewed every 45 school days.
- If an in-person spot becomes available, the school should plan the student's return to in-person learning.
- If continued virtual placement is appropriate, the school must document the decision.

Consideration of Virtual Education as Alternative to Expulsion

Before a school district may expel a student, the district must consider the appropriateness and feasibility of, as an alternative to expulsion, enrolling the student in a full-time hybrid program, full-time virtual program, full-time hybrid campus, or full-time virtual campus. This requirement does not apply to a student expelled under [Education Code 37.0081 or 37.007\(a\), \(d\), or\(e\)](#).

Process

If a student is believed to have committed an expellable offense, the CBC or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Expulsion

Until a hearing can be held, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district;
2. An opportunity to testify and to present evidence and witnesses in the student's defense; and
3. An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the superintendent or his/her designee the authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall consider and base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

Expulsion Order

Before ordering the expulsion, the board or CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;

Expulsion

4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the principal or designee shall deliver to the juvenile court a copy of the expulsion order and the information required by [Section 52.04 of the Family Code](#).

If the length of the expulsion is inconsistent with the guidelines included in the Code of Conduct, the expulsion order shall give notice of the inconsistency.

Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees; or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal During Process

When a student's conduct requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the CBC or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Expulsion

Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order; and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees; or
2. Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Emergency expulsion may be ordered based on a single incident of behavior by the student. Within 10 days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than 10 years of age.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA(LEGAL) and FODA(LEGAL) for more information.

Certain Felonies

Regardless of whether DAEP placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with [Education Code 37.0081](#), a student may be expelled and placed in either DAEP or JJAEP if the board or CBC makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 [see Glossary] of the Penal Code. The student must have:

- Received deferred prosecution for conduct defined as aggravated robbery or a [Title 5 felony](#) offense;
- Been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a [Title 5 felony](#) offense;
- Been charged with engaging in conduct defined as aggravated robbery or a [Title 5 felony](#) offense;
- Been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a [Title 5 felony](#) offense; or
- Received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred;
2. The location at which the conduct occurred;
3. Whether the conduct occurred while the student was enrolled in the district; or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers;
2. Will be detrimental to the educational process; or
3. Is not in the best interest of the district's students.

Expulsion

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school;
2. The charges are dismissed or reduced to a misdemeanor offense; or
3. The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under this section is entitled to a review of his or her status, including academic status, by the CBC or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

Glossary

Abuse is improper or excessive use.

Aggravated robbery is defined in part by [Penal Code 29.03\(a\)](#) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
 - a. 65 years of age or older; or
 - b. A disabled person.

Antisemitism is defined by [Government Code section 448.001](#) as a certain perception of Jews that may be expressed as hatred toward Jews. The term includes rhetorical and physical acts of antisemitism directed toward Jewish or non-Jewish individuals or their property or toward Jewish community institutions and religious facilities. Examples of antisemitism are included with the International Holocaust Remembrance Alliance's "Working Definition of Antisemitism" adopted on May 26, 2016.

Armor-piercing ammunition is defined by [Penal Code 46.01](#) as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is defined in part by [Penal Code 28.02](#) as a crime that involves:

1. Starting a fire or causing an explosion with intent to destroy or damage:
 - a. Any vegetation, fence, or structure on open-space land; or
 - b. Any building, habitation, or vehicle:
 - (1) Knowing that it is within the limits of an incorporated city or town;
 - (2) Knowing that it is insured against damage or destruction;
 - (3) Knowing that it is subject to a mortgage or other security interest;
 - (4) Knowing that it is located on property belonging to another;
 - (5) Knowing that it has located within it property belonging to another;
or
 - (6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or

3. Intentionally starting a fire or causing an explosion and in so doing:
 - a. Recklessly damaging or destroying a building belonging to another; or
 - b. Recklessly causing another person to suffer bodily injury or death.

Assault is defined in part by [Penal Code 22.01](#) as intentionally, knowingly, or recklessly causing bodily injury to another; intentionally or knowingly threatening another with imminent bodily injury; or intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

Breach of computer security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in [Penal Code 33.02](#), if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and the student knowingly alters, damages, or deletes school district property or information or commits a breach of any other computer, computer network, or computer system.

Bullying is defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below.) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Glossary

Chemical dispensing device is defined by [Penal Code 46.01](#) as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by [Penal Code 46.01](#) as an instrument, specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to a blackjack, nightstick, mace, and tomahawk.

Controlled substance means a substance, including a drug, an adulterant, and a dilutant, listed in [Schedules I through V or Penalty Group 1, 1-A, 1-B, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act](#). The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by [Agriculture Code 121.001](#), or the tetrahydrocannabinols (THC) in hemp.

Criminal street gang is defined by [Penal Code 71.01](#) as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Cyberbullying is defined by [Education Code 37.0832](#) as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

Dangerous drug is defined by [Health and Safety Code 483.001](#) as a device or a drug that is unsafe for self-medication and that is not included in [Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act](#). The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by [Section 71.0021 of the Family Code](#).

Deadly conduct under [Penal Code 22.05](#) occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Glossary

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by [Penal Code 46.01](#) as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False alarm or report under [Penal Code 42.06](#) occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by [federal law \(18 U.S.C. 921\(a\)\)](#) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable firearm; or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

Such term does not include an antique firearm.

Graffiti includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by [Penal Code 46.01](#) as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in [Education Code 37.001\(b\)\(2\)](#); or
3. Conduct that is punishable as a crime under [Penal Code 42.07](#), including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
 - a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 - b. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
 - c. Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury;
 - d. Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
 - e. Making a telephone call and intentionally failing to hang up or disengage the connection;
 - f. Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section;
 - g. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
 - h. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or
 - i. Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

Glossary

Hazing is defined by [Education Code 37.151](#) as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in [Education Code 37.151](#), including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; or
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Hit list is defined in [Education Code 37.001\(b\)\(3\)](#) as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Improvised explosive device is defined by [Penal Code 46.01](#) as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by [Penal Code 21.08](#) as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person, and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by [Civil Practices and Remedies Code 98B.001](#) and [Penal Code 21.16](#) as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Location-restricted knife is defined by [Penal Code 46.01](#) as a knife with a blade over five and one-half inches.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Look-alike weapon means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

Machine gun as defined by [Penal Code 46.01](#) is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Glossary

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Personal Communication Device means a telephone, cell phone such as a smartphone or flip phone, tablet, smartwatch, radio device, paging device, or any other electronic device capable of telecommunication or digital communication.

Possession means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including, but not limited to, an automobile, truck, motorcycle, or bicycle;
3. Personal communication devices or electronic devices; or
4. Any school property used by the student, including, but not limited to, a locker or desk.

Prohibited weapon under [Penal Code 46.05\(a\)](#) means:

1. The following items, unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice:
 - a. An explosive weapon; or
 - b. A machine gun.
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device; or
6. An improvised explosive device.

Public Lewdness is defined by [Penal Code 21.07](#) as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, when the person is reckless about whether another is present who will be offended or alarmed by the act.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in [Education Code 37.121\(d\)](#) are excepted from this definition.

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the

Glossary

superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under [Code of Criminal Procedure Article 15.27](#).

Self-defense is the use of force against another to the degree a person reasonably believes is immediately necessary to protect himself or herself.

Serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by [Penal Code Section 1.07](#); or
4. Conduct that constitutes the offense of:
 - a. Public lewdness under [Penal Code 21.07](#);
 - b. Indecent exposure under [Penal Code 21.08](#);
 - c. Criminal mischief under [Penal Code 28.03](#);
 - d. Hazing under [Education Code 37.152](#); or
 - e. Harassment under [Penal Code 42.07\(a\)\(1\)](#) of a student or district employee.

Serious or persistent misbehavior includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is defined by [Penal Code 46.01](#) as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by [Penal Code 22.07](#) as a threat of violence to any person or property with intent to:

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1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Tire deflation device is defined in part by [Penal Code 46.01](#) as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 felonies are those crimes listed in [Title 5 of the Penal Code](#) that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under [Sections 19.02–.05](#);
- Kidnapping under [Section 20.03](#);
- Trafficking of persons under [Section 20A.02](#);
- Smuggling or continuous smuggling of persons under [Sections 20.05–.06](#);
- Assault under [Section 22.01](#);
- Aggravated assault under [Section 22.02](#);
- Sexual assault under [Section 22.011](#);
- Aggravated sexual assault under [Section 22.021](#);
- Unlawful restraint under [Section 20.02](#);
- Continuous sexual abuse of a young child or disabled individual under [Section 21.02](#);
- Bestiality under [Section 21.09](#);
- Improper relationship between educator and student under [Section 21.12](#);
- Voyeurism under [Section 21.17](#);
- Indecency with a child under [Section 21.11](#);
- Invasive visual recording under [Section 21.15](#);

Glossary

- Disclosure or promotion of intimate visual material under [Section 21.16](#);
- Sexual coercion under [Section 21.18](#);
- Injury to a child, an elderly person, or a disabled person of any age under [Section 22.04](#);
- Abandoning or endangering a child under [Section 22.041](#);
- Deadly conduct under [Section 22.05](#);
- Terroristic threat under [Section 22.07](#);
- Aiding a person to die by suicide under [Section 22.08](#); and
- Tampering with a consumer product under [Section 22.09](#).

Under the influence means lacking the normal use of mental or physical faculties.

Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the in-fluence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is defined by [Penal Code 46.01](#) as a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of the July 15, 2026, Regular Board Meeting Minutes

RECOMMENDED ACTION

Administration recommends approval of the July 15, 2026, Regular Board Meeting Minutes.

RATIONALE

Under Policy BE(LOCAL), Board action is recorded by the Board Secretary or clerk, and when approved the minutes serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh – Executive Assistant to the Superintendent of Schools

ATTACHMENTS

July 15, 2026, Regular Board Meeting Minutes

MEETING DATE

August 19, 2026

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on July 15, 2026, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

Board President Lauren White called the meeting to order at 6:01p.m.

Quorum Determination

Trustees in attendance were Lauren White, Jonathan Bove, Erin Archer, Tiffany Bennett, Kris Woodcock, and Phillip Davis. Trustee Natalie Nugent was absent.

Pledge of Allegiance and Moment of Silence

Kathy Burbank led the Pledge of Allegiance. A moment of silence was then observed.

Public Comments/Citizen Participation

1. None

Discussion/Presentation Items

- **Presentation and Discussion of District Leadership Updates**

Dr. Curtis Null, Superintendent of Schools, provided an update on changes in district leadership, including the new organizational chart, highlighting the district's leadership structure, and reporting relationships for the upcoming school year.

Presentation Only.

- **Presentation and Discussion of Spring 2026 STAAR Results**

Kathy Burbank, Director of Accountability and Assessment, presented a review of the Spring 2026 STAAR assessment results.

Presentation Only.

- **Presentation and Discussion of the June 2026 Monthly Financial Reports**

Pam Sanchez, Chief Financial Officer, presented a financial update to the Board and community regarding the financial position of the school district.

The financial highlights for the period ending June 30, 2026, include the following:

- The financial reports reflect activity through 100% of the fiscal year prior to year ending audit adjustments.
- Function 91-State Transfers do not include the recapture payment that will be made to the State in August based on an amount determined by TEA. The near final 2025-26

recapture payment will be reported by TEA in early September. A final payment will be made prior to September 30 and posted to the 2025-26 fiscal year.

- Salaries and benefits paid during summer months to the 10-month employees (teachers, aides, professionals, auxiliary staff) are accrued monthly and are included in recorded expenditures. The total of \$12,647,779 is held in the accrued wages payable account on the balance sheet representing days worked but not paid out since their contract start date in July/August.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$284,187,626. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Monthly tax collections totaled \$142,574 representing a collection rate of 98.85% of 2025 total adjusted tax levy, in comparison to the prior year of 98.40%.
- The total 2023 bond expenditures are approximately \$180.8 million with remaining funds of approximately \$161.3 million.
- The total 2024 bond expenditures are approximately \$32.2 million with remaining funds of approximately \$6.2 million.

Presentation/Discussion only.

Consideration Items

- **Consideration of and Request for Approval of an Agreement for the Purchase of Attendance Credits (Option 3 Agreement) for 2026-2027**

School districts designated by the State as property-wealthy are required to equalize their wealth in accordance with the provisions outlined in Chapters 48 and 49 of the Texas Education Code. On September 14, 1993, voters in Lake Travis Independent School District approved participation in an Option 3 Agreement. Under this agreement, the district purchases attendance credits from the State, thereby contributing to the financing of public education in Texas through the payment of recaptured funds.

The agreement has been automated through the Excess Local Revenue module. In order to complete the submission within this system, the Board must formally delegate authority to the superintendent to obligate the district under the provisions of Chapter 49. Furthermore, the superintendent must be the individual who submits the contract to the TEA via the Excess Local Revenue module.

The agreement must be a Board Action item approved by the Board, and the board minutes must delegate contractual authority to the Superintendent. The online contract will not be approved without the appropriate board minute language.

A MOTION was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to approve the delegation of contractual authority to the superintendent in order to obligate the school district under Texas Education Code (TEC), Section 11.1511(c)(4), solely for the purpose of obligating the district under TEC Section 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC Section 49.006. This includes approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 48 Funding).

The motion passed by a vote of 6-0.

- **Consideration of and Request for Adoption of Resolution 071526-01 Delegating Authority to the Superintendent to Authorize Emergency Closure Wage Payments**

This resolution delegates authority to the Superintendent to authorize wage payments to District employees in connection with qualifying emergency closures, specifically those due to inclement weather or a declared emergency, without requiring the Board to convene or take action for each individual event. The authority is capped at two qualifying closure days per school year. Any exercise of the delegated authority beyond that limit requires separate Board approval. The Superintendent must notify the Board President at the time of any authorized payment and present a written report for Board ratification at the next regularly scheduled meeting.

The legal authority for this delegation rests in Texas Education Code § 45.105, which authorizes the expenditure of local school funds for purposes necessary in the conduct of the public schools as determined by the Board, and § 11.201(d)(15), which authorizes the Superintendent to perform duties assigned by Board action. The resolution includes the Board's own standing public purpose finding, that continuing wage payments during emergency closures serves the public purposes of maintaining employee morale, reducing turnover, and ensuring the continuity of District staffing, so that the Superintendent's exercise of the delegated authority is administrative rather than policy-making in nature.

Adoption of this resolution eliminates the need for a special Board meeting or retroactive emergency resolution each time the District closes due to inclement weather, while preserving meaningful Board oversight through the two-day annual cap, the notification requirement, and the ratification process. All payments authorized under the resolution remain subject to the District's adopted annual budget.

A MOTION was made by Trustee Phillip Davis and seconded by Trustee Kris Woodcock to adopt the proposed Resolution 071526-01, delegating authority to the Superintendent to authorize emergency closure wage payments for qualifying inclement weather or emergency closures not to exceed two days per school year, subject to the conditions and ratification requirements set forth in the Resolution.

The motion passed by a vote of 6- 0.

- **Consideration of and Request for Adoption of Resolution 071526-02 Authorizing the Sale of Approximately 17 Acres of Land Located at 1701 Lohmans Crossing Road**

The District owns an approximately 17-acre tract of land located at 1701 Lohmans Crossing Road in Austin, Travis County (see map attached to the resolution). The Board has determined that the Property is neither usable nor necessary for District operations or purposes and is surplus to the needs of the District. Before district-owned land may be sold, Section 272.001 of the Texas Local Government Code generally requires the District to publish notice of the offer of the land for sale in a newspaper of general circulation on two separate dates and to accept sealed bids, and the sale may not be made until after the 14th day following the second publication. The District followed that process. It published notice of the offer and the procedure for submitting sealed bids and received three sealed bids. The District also obtained an appraisal of the Property, dated February 12, 2026. After evaluating the bids, the District negotiated with the most advantageous bidder, HSD Lohmans Partners LP, and reached agreement on a purchase price of \$5,300,000.00, which exceeds the appraised fair market value.

On April 15, 2026, the Board adopted a resolution authorizing a letter of intent for the sale on those terms. The Texas Education Code authorizes the Board, by resolution, to authorize the sale of District real property and directs the Board President to execute a deed reciting the resolution. See Tex. Educ. Code §§ 11.151, 11.154; Tex. Loc. Gov't Code § 272.001. Under the negotiated Purchase and Sale Contract, the District reserves all oil, gas, and other minerals in or under the Property while waiving all surface rights, and closing is scheduled to occur on or before August 15, 2026. Administration recommends adoption of Resolution 071526-02 to authorize the sale of the Property to HSD Lohmans Partners LP for \$5,300,000.00 on the terms set forth in the Purchase and Sale Contract.

A MOTION was made by Trustee Jonathan Bove and seconded by Trustee Erin Archer to adopt the proposed Resolution 071526-02 authorizing the sale of approximately 17 acres of land located at 1701 Lohmans Crossing Road to HSD Lohmans Partners LP for \$5,300,000.00, on the terms set forth in the Purchase and Sale Contract, and authorizing the Board President to execute the deed and the Superintendent or designee to execute the Purchase and Sale Contract and all documents necessary to close the transaction.

The motion passed by a vote of 6- 0.

- **Consideration of and Possible Endorsement for the TASB Board of Directors - Region 13, Place B**

Overview of TASB Board of Directors Roles and Responsibilities:

- Terms: Directors serve 3-year terms, once elected to a 3-year term, can be elected to maximum of 3 additional terms
- Vacancies: Directors can be elected to a term of less than three years when a vacancy is created by resignation or a Director leaving his or her local board

- Duties: supervise, control and direct affairs of TASB in accordance with Articles of Incorporation, Bylaws, and Advocacy Agenda
- Board Meetings: Four annual meetings—Spring, Summer, Convention, December

Three candidates have been nominated for this position: Ana Cortez, Edward "Ed" Navarette, and Stephen Mackey. Biographical information for each candidate is attached for the Board's review in making its endorsement.

A MOTION was made by Trustee Phillip Davis and seconded by Trustee Tiffany Bennett to postpone consideration of Agenda item 5D to the August 19, 2026 Board Meeting.

The motion passed by a vote of 6 - 0.

- **Consideration of and Possible Approval of a Delegate and Alternate for the 2026 Texas Association of School Board (TASB) Delegate Assembly**

The Delegate Assembly will be held on Friday, October 9, 2026, during txEDCON2026 (October 8 – October 11, 2026) in Houston, TX. Attending the Delegate Assembly gives the Board the chance to participate in the member-driven process that governs TASB. Delegates will elect TASB officers and directors, vote on TASB's Advocacy Agenda and other Association business, have the opportunity to interact with other board members in our region, and earn continuing education training credit.

A MOTION was made by Trustee Tiffany Bennett and seconded by Trustee Jonathan Bove 1 to appoint Trustee Kris Woodcock as the Delegate and Trustee Lauren White as the Alternate for the 2026 TASB Delegate Assembly.

The motion passed by a vote of 6 -0.

Consent Agenda

- Approval of the June 17, 2026 Regular Board Meeting Minutes
- Approval of the Off Campus Physical Education (OCPE) Provider List
- Approval of the District's 2026-2027 Required Professional Developmental Plan

A MOTION was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to approve the consent agenda, as presented.

The motion passed by a vote of 6 - 0.

Information Items

- **Board Notification Under Board Policy CH (LOCAL) – Amplify**
 . For budget cycle 01 SEP 2025 - 30 JUN 2026, Lake Travis ISD has the following budgeted purchase that requires Board notification:
 - Amplify Desmos Math Texas - \$718,918
 - Amplify Boost Lectura - \$1,100

- Total: \$720,018

Amplify provides the primary instructional resource for K-5 Math, and supplemental resources for K-2 Spanish Language Arts and Reading.

Information Only.

- **Board Notification Under Board Policy CH (LOCAL) - HMH**

For budget cycle 01 SEP 2025 - 30 JUN 2026, Lake Travis ISD has the following budgeted purchase that requires Board notification:

- HMH Into Reading Version 2 - \$228,218.50
- HMH TX Contemporary World Studies, TX History, TX US History - \$6,134.75
- Total: \$234,353.25

HMH Into Reading provides the primary instructional resource for K-5 Reading. This purchase supports a transition to an updated version of the product, specifically designated for print teacher guides (K-5), print student decodables (K-3), and print student workbooks (3). HMH also provides the primary instructional resource for 6-8 Social Studies.

Information Only.

- **Board Notification Under Board Policy CH (LOCAL) – Savvas Learning Company**

For budget cycle 01 SEP 2025 - 30 JUN 2026, Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Savvas enVision+ Texas Math - \$329,489
- Savvas Experience Science - \$1,079
- Total: \$330,568

Savvas Learning Company provides the primary instructional resources for Math 6-Algebra 2 and Science K-5.

Information Only.

- **Board Notification Under Board Policy CH (LOCAL) – Landscape Services**

Lake Travis ISD has a budgeted purchase that requires Board notification for the mowing and bed maintenance services for campuses, administrative buildings, and detention ponds. The renewal contract is with Keller Commercial & Home Services in the amount of \$300,508.

Information Only.

- **Board Notification Under Board Policy CH (LOCAL) – HVAC Filter Replacement**

Lake Travis ISD has a budgeted purchase that requires Board notification for the semi-annual replacement of HVAC unit filters at all campuses and district facilities. The contract

is with Camfil USA purchased through the TIPS purchasing cooperative in the amount of \$113,233.

Information Only.

Closed Session

Trustees recessed into a closed session at 6:45 p.m. as permitted by the Texas Government Code 551.071 and Section 551.074.

Trustees returned from Closed session at 8:35 p.m. on July 15, 2026.

Adjournment

There being no further action, the July 15, 2026 Board of Trustees' meeting adjourned on July 15, 2026 at 8:35 p.m.

Lauren White, President

Erin Archer, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of Memorandum of Understanding between Lake Travis ISD and Texas State University regarding a Teacher Residency Partnership

RECOMMENDED ACTION

Administration recommends approval of the Memorandum of Understanding between Lake Travis ISD and Texas State University regarding a Teacher Residency Partnership.

RATIONALE

This Memorandum of Understanding establishes a partnership with Texas State University to strengthen the preparation of future educators serving in Lake Travis ISD. The program places university teacher candidates in District classrooms for a semester-long placement that combines university coursework with daily, hands-on experience alongside a highly effective cooperating teacher.

Structured clinical placements of this kind are associated with higher levels of teacher readiness and effectiveness. Pairing candidates with experienced teachers strengthens instructional practice across the campus while preparing the candidate for a classroom of her or his own.

Under the MOU, the District provides a \$1,500 stipend to each participating candidate and a \$1,000 stipend to each cooperating teacher. A candidate who completes the placement is eligible for an additional \$500 stipend if hired as a Lake Travis ISD teacher. The partnership supports a sustainable pipeline of high-quality educators for the District.

BUDGET PROVISIONS

General Operating Fund

RESOURCE PERSONNEL

Susan Fambrough – Assistant Superintendent of Human Resources

ATTACHMENTS

Memorandum of Understanding between Lake Travis ISD and Texas State University

MEETING DATE

August 19, 2026

Texas State University / Lake Travis ISD Student Teaching Placement Affiliation Agreement

This Agreement is made on August 19, 2026, between the College of Education at Texas State University (hereinafter “the University”) and Lake Travis ISD (hereinafter “the District”) for the completion of clinical practice (student teaching or internship) required by the State of Texas and the State Board for Educator Certification for the certification of teachers. For the purpose of this agreement, “intern” refers to a candidate in clinical placement who is serving as teacher of record under a probationary certificate.

The District agrees to:

1. Provide an appropriate placement that allows the student teacher or intern (hereinafter “the candidate”) to meet all requirements for clinical practice necessary for initial teacher certification.
2. Provide a highly qualified cooperating teacher or mentor with appropriate certification and at least three years’ successful teaching experience. For student teachers, the cooperating teacher must have had at least one year in the current placement.
3. Provide opportunities for the candidate to attend campus and district orientations and trainings.
4. Provide the candidate access to appropriate district resources including but not limited to curriculum documents, email, online resources, libraries, forms, and professional development opportunities.
5. Notify the University Faculty Supervisor and/or the Director of the Office of Educator Preparation (OEP) of any concerns about the candidate in a timely manner to ensure appropriate actions can be taken.
6. Allow digital video recording of the candidate in the classroom setting to facilitate reflection and feedback between the candidate and the University Faculty Supervisor and meet state-required mandates for performance assessment of teaching. The video documentation will be shared only among the candidate, the cooperating teacher or mentor, and the University Faculty Supervisor as appropriate. Digital files will not be stored on a University server.

The University agrees to:

1. Recommend for clinical practice placement only those candidates who have earned a satisfactory record and have met the requirements established by the state and the University educator preparation program.
2. Request more specific placement consideration for candidates in certain fields (e.g., music, art, dance, agriculture, family and consumer science) due to the specialized nature of those disciplines.
3. Inform all candidates that they must meet all district requirements (including but not limited to attendance at orientation, completion of all appropriate paperwork and applications) for placement with Lake Travis ISD and return required paperwork to the district in accordance with all deadlines set by the District.
4. Provide the District the right to refuse placement to any candidate based on any information obtained during the application process that does not meet district standards.
5. Provide the District the authority to dismiss, reassign, or take other appropriate action against a candidate deemed to be in the District’s best interest.
6. Provide candidate training on their responsibilities regarding participation in clinical practice, including professional conduct, rules set by the University, and state and federal laws relating to education with specific attention to FERPA and Texas Educator Code of Ethics.

7. Provide the District, the candidate, the cooperating teacher or mentor, and the University Faculty Supervisor access to curriculum requirements, evaluation forms, project descriptions, handbooks, calendars, schedules, or any other documentation or materials necessary to effectively facilitate and support the clinical practice experience.
8. Require all candidates to sign an agreement that they will not share videos with anyone on any platform other than for the purpose of feedback, reflection, and learning with the cooperating teacher or mentor and University Faculty Supervisor.

The University and the District jointly agree to:

1. Establish and maintain ongoing, open communication between the University staff and the District.
2. Comply with all applicable state and federal laws and regulations.
3. Comply with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and its implementing regulations. Each candidate placed with the District is hereby designated a “school official” with a “legitimate educational interest” in student records solely to the extent necessary to perform their clinical practice responsibilities. The parties and all candidates shall use student information obtained through this Agreement solely for the purpose of the clinical practice placement and shall not re-disclose student information without the District’s prior written authorization.

Term of Agreement, Modification, Termination:

This agreement shall be effective when executed by both parties and shall remain in effect for a period of three (3) years from the date of inception. This agreement may be terminated without cause upon not less than thirty (30) days’ written notice by either party, provided that all candidates currently participating in the experience at the District at the time of notice of termination shall be given the opportunity to complete their clinical practice at the District, as outlined by Texas Administrative Code.

This agreement may be modified in writing upon approval of both parties.

Nondiscrimination:

Texas State University is committed to an inclusive education and work environment that provides equal opportunity and access to all qualified persons. In their execution of this agreement the parties and others acting by or through them shall comply with all federal and state laws prohibiting discrimination, harassment, and sexual misconduct. To the extent not in conflict with federal or state law, the parties agree not to discriminate on the basis of race, color, national origin, age, sex, religion, disability, veterans’ status. Any breach of this covenant may result in termination of this agreement.

Governing Law and Venue:

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of laws principles. Venue for any dispute arising under this Agreement shall lie exclusively in the state or federal courts located in Travis County, Texas.

Severability:

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue in full force and effect.

Entire Agreement:

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations, warranties, and understandings of the parties with respect thereto. This Agreement may not be amended except by a written instrument signed by both parties.

No Third-Party Beneficiaries:

This Agreement is for the sole benefit of the University and the District. Nothing in this Agreement, express or implied, is intended to or shall confer upon any candidate, student, or other third party any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

(Signature Page follows)

AGREED:

Texas State University

Lake Travis ISD

Patricia Rocha

Signature

Signature

Patricia Rocha, Director of Educator Preparation
Office of Educator Preparation

Dr. Curtis Null, Superintendent

Date

Date

Elizabeth Kjellstrand Hartwig

Signature

Elizabeth Kjellstrand Hartwig, Interim Dean
College of Education

Date

Signature: *Stella LoPachin*
Stella LoPachin (Aug 13, 2026 16:10:14 CDT)

Email: stella.lopachin@txstate.edu

Signature: *Donya Villarreal*
Donya Villarreal (Aug 13, 2026 16:39:38 CDT)

Email: donya@txstate.edu



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of a Travis County 4-H Adjunct Faculty Agreement and Extracurricular Resolution

RECOMMENDED ACTION

Administration recommends approval of a Travis County 4-H Adjunct Faculty Agreement and adoption of the accompanying Extracurricular Resolution.

RATIONALE

The attached resolution recognizes the Travis County 4-H organization as an extracurricular activity of the District. Under Policy FM(LOCAL) - Student Activities, the District makes no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. Approving the resolution therefore allows students who participate in 4-H to receive the same attendance treatment as students in other District-approved extracurricular activities.

State attendance accounting rules permit a student participating in an off-campus activity with a professional member of the district staff, or with an adjunct staff member of the district, to be counted as present for attendance purposes. 19 TAC § 129.21(k); 19 TAC § 129.1025. The adjunct staff member must be approved by the Board to supervise the activity, and approval extends only to the 2026-2027 school year. County Extension Agents may be recognized as adjunct staff members. Travis County employs Extension Agents for 4-H activities who will sign the attached Adjunct Faculty Agreement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Bethany Medford, Ed.D. – Deputy Superintendent

ATTACHMENTS

1. Resolution Regarding Extracurricular Status of 4-H Organization
2. Adjunct Faculty Agreement

MEETING DATE

August 19, 2026

RESOLUTION

Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the Lake Travis Independent School District, meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Travis County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under 19 Texas Administrative Code, as interpreted by this Board and designated officials of this school district, whose rules shall be final.

Approved this ____ day of _____, 20__.

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF TRAVIS

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the **Lake Travis Independent School District**, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct members of the Lake Travis Independent School District.

Upon consideration and vote of _____ in favor to _____, the herein named individuals are hereby named as adjunct faculty members of the Lake Travis Independent School District subject to the following considerations and provisions of such appointment, to wit:

1. This appointment shall commence on the first day of **September 2026**, and end on the first day of **June 2027**, being the end of the **2026-2027 academic year**.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from Lake Travis Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of either the District Extension Administrator of District 10 or the Travis County Extension Director.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty members are not employees of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Travis County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

Name:	<u>Maggie M. Johnson</u>	Title:	<u>County Director</u>	Degree:	<u>BS/MS</u>	Institution:	<u>TAMU - K</u>
Name:	<u>Daphne Richards</u>	Title:	<u>Horticulture</u>	Degree:	<u>BS/MS</u>	Institution:	<u>TAMU</u>
Name:	<u>Peter Agboola</u>	Title:	<u>CEP ANR</u>	Degree:	<u>BS/MS</u>	Institution:	<u>Sam Houston</u>
Name:	<u>Wizzie Brown</u>	Title:	<u>IPM</u>	Degree:	<u>BS/MS</u>	Institution:	<u>TAMU</u>
Name:	<u>Sonia Coyle</u>	Title:	<u>FCH</u>	Degree:	<u>BS/MS</u>	Institution:	<u>Baylor</u>
Name:	<u>Oscar Zamora</u>	Title:	<u>EFNEP</u>	Degree:	<u>BS/MS</u>	Institution:	<u>UT RGV</u>
Name:	<u>Morgan Newton</u>	Title:	<u>4-H</u>	Degree:	<u>BS</u>	Institution:	<u>CO State Univ.</u>
Name:	<u>Nathan Tucker</u>	Title:	<u>CEP 4-H</u>	Degree:	<u>BS/MS</u>	Institution:	<u>Oklahoma</u>
Name:	<u>Scott Dai</u>	Title:	<u>PVAMU</u>	Degree:	<u>BS/MS</u>	Institution:	<u>GWU/SUNY-ESF</u>

This appointment is made by the Lake Travis Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Travis County Extension Agents is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Lake Travis Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2026

By: _____
Lake Travis Independent School District

Adjunct Faculty Appointment Accepted By:

Approved:

County Extension Agent

District Extension Administrator, District 10
Texas A&M AgriLife Extension Service

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent

County Extension Agent



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of a Burnet County 4-H Adjunct Faculty Agreement and Extracurricular Resolution

RECOMMENDED ACTION

Administration recommends approval of a Burnet County 4-H Adjunct Faculty Agreement and adoption of the accompanying Extracurricular Resolution.

RATIONALE

The attached resolution recognizes the Burnet County 4-H organization as an extracurricular activity of the District. Under Policy FM(LOCAL) - Student Activities, the District makes no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. Approving the resolution therefore allows students who participate in 4-H to receive the same attendance treatment as students in other District-approved extracurricular activities.

State attendance accounting rules permit a student participating in an off-campus activity with a professional member of the district staff, or with an adjunct staff member of the district, to be counted as present for attendance purposes. 19 TAC § 129.21(k); 19 TAC § 129.1025. The adjunct staff member must be approved by the Board to supervise the activity, and approval extends only to the 2026-2027 school year. County Extension Agents may be recognized as adjunct staff members. Burnet County employs Extension Agents for 4-H activities who will sign the attached Adjunct Faculty Agreement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Bethany Medford, Ed.D. – Deputy Superintendent

ATTACHMENTS

1. Resolution Regarding Extracurricular Status of 4-H Organization
2. Adjunct Faculty Agreement

MEETING DATE

August 19, 2026



BURNET COUNTY EXTENSION SERVICE

July 2026

Curtis Null, Ed.D.
Lake Travis Independent School District
3322 Ranch Road 620 South
Austin, TX 78738

Dear Mr. Curtis Null, Ed. D.:

On behalf of the 4-H members of Burnet County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Lake Travis ISD. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Mia Bengé
County Extension Agent-
Family & Community Health

Kelly Tarla
County Extension Agent-
Agriculture & Natural Resources

Attachment: Resolution for Extracurricular Status of 4-H Organization

Burnet County AgriLife Extension Office
607 N Vandever St., Ste. 100, Burnet, TX 78611
<http://texas4-h.tamu.edu> | Tel. 512.756.5463

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

(Complete name of school district)

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Burnet County

Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under
19TexasAdministrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the
19Texas Administrative Code as interpreted by this Board and designated officials of this school district.

A local representative of the Texas A&M AgriLife Extension Service
will request academic eligibility for all 4-H competitive activities, regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this ____ day of _____, 2026.

Board of Trustee

Superintendent



BURNET COUNTY EXTENSION SERVICE

July 2026

Curtis Null, Ed.D.
Lake Travis Independent School District
3322 Ranch Road 620 South
Austin, TX 78738

Dear Curtis Null, Ed, D.:

On behalf of the Burnet County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Lake Travis Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 U). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:
 - (A) has a minimum of a bachelor's degree; and
 - (B) is eligible for participation in the Teacher Retirement System of Texas.

Burnet County requests the Extension personnel listed on the enclosed Adjunct Faculty Agreement be awarded adjunct faculty staff member status for the period of time indicated on the agreement. Extension personnel, as ISD adjunct faculty members, will only supervise and be responsible for Texas 4-H members of the district.

I hope Lake Travis Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Mia Bengé
County Extension Agent-
Family & Community Health

Kelly Tarla
County Extension Agent-
Agriculture & Natural Resources

Attachment: Resolution for Extracurricular Status of 4-H Organization

Burnet County AgriLife Extension Office

THE STATE OF TEXAS
COUNTY OF: Burnet

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the _____ Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the District.

Upon consideration and vote of _____ in favor, Kelly Tarla and Mia Benge are hereby named as adjunct faculty member(s) of the District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the first day of September, 2026 and remain in effect until the first day of June, 2027.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Mia Benge	CEA-FCH	BS	Colorado State University	08/2024
Kelly Tarla	CEA-ANR	BS/MS	Tarleton State University	12/2003

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from _____ Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M Agrilife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 7 or County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M Agrilife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M Agrilife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Kelly Tarla and Mia Benge, County Extension Agent(s), who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M Agrilife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M Agrilife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(l) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Kelly Tarla and Mia Benge, County Extension Agent(s), is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by the District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this ____ day of _____, 20 ____.

_____ Independent School District

By: _____



AGENDA ITEM ACTION SHEET

AGENDA ITEM

July 2026 Monthly Financial Reports

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

This item provides the Board and the community a financial update on the position of the District for the period ending July 31, 2026. The financial highlights for the period are as follows:

- The financial reports reflect activity through 8.33% of the fiscal year with recorded General Fund expenditures of 2.74% of the budget.
- Salaries and benefits paid during summer months to the 10-month employees (teachers, aides, professionals, auxiliary staff) are accrued monthly and are included in recorded expenditures. The total of \$7,974,794 is held in the accrued wages payable account on the balance sheet representing days worked but not paid out since their contract start date in August 2025.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$259,679,528. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Monthly tax collections totaled \$476,798 representing a collection rate of 99.20% of 2025 total adjusted tax levy, in comparison to the prior year of 98.58%.
- The total 2023 bond expenditures are approximately \$198.3 million with remaining funds of approximately \$144.2 million.
- The total 2024 bond expenditures are approximately \$32.2 million with remaining funds of approximately \$6.2 million.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Chief Financial Officer

Brad Goerke – Director of Finance

ATTACHMENTS



1. Statement of Revenues and Expenditures – July 2026
2. Balance Sheet – July 2026
3. Tax Statement – July 2026
4. 2023 Capital Projects Report – July 2026
5. 2024 Capital Projects Report – July 2026

MEETING DATE

August 19, 2026

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

7/31/2026

Current Year

Prior Year

		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
Revenues							
5711	Current Year Tax Revenue	\$ 130,447,304	\$ 333,044	\$ 130,114,260	0.26%	\$ 209,720	0.16%
5700	Other Local Revenues	6,151,000	315,951	5,835,049	5.14%	\$ 392,086	6.95%
5800	State Program Revenue	14,220,940	958,296	13,262,644	6.74%	\$ 1,257,767	8.87%
5900	Federal Revenue	140,000	-	140,000	0.00%	\$ 58	0.02%
Total Revenue		\$ 150,959,244	\$ 1,607,292	\$ 149,351,952	1.06%	\$ 1,859,631	1.25%

Expenditures

11	Instruction	\$ 67,903,504	\$ 1,154,170	\$ 66,749,334	1.70%	\$ 1,218,804	1.75%
12	Instructional Resources	1,078,521	30,838	1,047,683	2.86%	\$ 36,624	3.53%
13	Staff Development	419,882	17,056	402,826	4.06%	\$ 92,409	8.61%
21	Instructional Administration	2,071,548	206,183	1,865,365	9.95%	\$ 285,704	12.92%
23	School Administration	6,794,761	420,857	6,373,904	6.19%	\$ 239,321	3.67%
31	Guidance & Counseling	4,880,806	206,645	4,674,161	4.23%	\$ 255,024	5.23%
32	Social Work Services	259,474	8,329	251,145	3.21%	\$ (17,573)	-5.38%
33	Health Services	933,676	17,177	916,499	1.84%	\$ (27,054)	-2.59%
34	Transportation	5,067,873	210,937	4,856,936	4.16%	\$ 356,178	6.41%
35	Food Service	130,193	10,849	119,344	8.33%	\$ 45,529	33.46%
36	Co-Curricular Account	2,755,580	66,491	2,689,089	2.41%	\$ 53,303	1.92%
41	General Administration	4,427,919	435,740	3,992,179	9.84%	\$ 477,105	9.59%
51	Plant & Maint. Operation	12,705,136	874,271	11,830,865	6.88%	\$ 1,109,950	8.88%
52	Security	1,896,106	131,824	1,764,282	6.95%	\$ 209,799	11.71%
53	Non-Inst. Data Processing	2,990,189	367,556	2,622,633	12.29%	\$ 329,947	10.05%
61	Community Services	368,523	18,838	349,685	5.11%	\$ 77,957	13.31%
71	Debt Service	125,000	-	125,000	0.00%	\$ -	0.00%
81	Facilities/Construction	41,276	3,440	37,836	8.33%	\$ 37,193	100.00%
91	State Transfers	36,687,287	-	36,687,287	0.00%	\$ -	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	\$ -	0%
93	SPED TRF-Regular Day	123,285	-	123,285	0.00%	\$ -	0.00%
95	JJAEF Transfer Payments	10,000	-	10,000	0.00%	\$ -	0.00%
99	Travis County Appraisal	1,025,000	-	1,025,000	0.00%	\$ -	0.00%
Total Expenditures		\$ 152,695,539	\$ 4,181,202	\$ 148,514,337	2.74%	\$ 4,780,220	3.08%

Other Resources and (Uses)

7990	Other Resources	500,000	-	500,000	0.00%	-	
8990	Other Uses	-	-	-		-	
8911	Transfers-Out	-	-	-		-	
Total Resources & Uses		\$ 500,000	\$ -	\$ 500,000	0.00%	\$ -	0.00%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (1,236,295)	\$ (2,573,910)
3000	Beginning Fund Balance 7/1	\$ 35,627,870	
3000	Ending Fund Balance 6/30	\$ 34,391,575	
3590	Committed Fund Balance	\$ 684,722	
3600	Unassigned Fund Balance	\$ 33,706,853	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: July 31, 2026

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 1,945,684	\$ 2,568,098	\$ 2,495,765	\$ 2,193,584	\$ 4,911,249	\$ 14,114,380
1103 Temporary Investments	70,154,735	-	22,272,576	152,920,106	217,731	245,565,148
Total Cash and Investments	\$ 72,100,419	\$ 2,568,098	\$ 24,768,341	\$ 155,113,690	\$ 5,128,980	\$ 259,679,528
Receivables:						
1210 Property Taxes-Current	\$ 1,794,236	\$ -	\$ 825,066	\$ -	\$ -	\$ 2,619,302
1220 Property Taxes-Delinquent	3,126,088	-	1,387,067	-	-	4,513,155
1230 Allowance-Uncollected Taxes	(1,315,438)	-	(579,581)	-	-	(1,895,019)
1240 Due From Federal Agencies	1,334,953	(8,181)	-	-	-	1,326,772
1250 Sundry Receivables	49,605	2,682	-	-	-	52,287
1260 Due From Funds	2,255,487	-	-	-	-	2,255,487
1280 Due From Other Funds Warehouse Items	435	-	-	-	(14,117)	(13,681)
1290 Other Receivables	578,096	-	-	-	-	578,096
1300 Inventories, At Cost	71,740	39,822	-	-	-	111,563
Total Receivables	\$ 7,895,203	\$ 34,323	\$ 1,632,552	\$ -	\$ (14,117)	\$ 9,547,961
1400 Other Current Assets	-	-	-	-	370,049.88	370,049.88
Total Assets	\$ 79,995,622	\$ 2,602,422	\$ 26,400,893	\$ 155,113,690	\$ 5,484,913	\$ 269,597,539
Resources						
5010 Estimated Revenue	\$ 151,459,244	\$ 13,921,782	\$ 63,700,000	\$ 108,093,994	\$ 17,998,011	\$ 355,173,031
5030 Less: Realized Revenue	1,607,292	76,375	254,369	510,203	13,508,393	15,956,631
5000 Revenues to be Received	149,851,952	13,845,407	63,445,631	107,583,791	4,489,618	339,216,400
Total Assets & Resources	\$ 229,847,574	\$ 16,447,828	\$ 89,846,524	\$ 262,697,481	\$ 9,974,531	\$ 608,813,938
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ (45)	\$ 58	\$ -	\$ -	\$ 1,762,074	\$ 1,762,087
2160 Accrued Wages Payable	7,357,455	363,529	-	101,260	152,550	7,974,794
2170 Due To Other Funds	233,696	(5,666)	-	744	2,013,033	2,241,806
2180 Due To Other Govt's	35,189,992	-	-	-	-	35,189,992
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	172,422	172,422
2140 Bond Interest Payable	-	-	10,200,065	-	643,823	10,843,888
Total Current Payables	\$ 42,781,098	\$ 357,921	\$ 10,200,065	\$ 102,004	\$ 4,743,902	\$ 58,184,989
2210 Accrued Expenses	-	-	-	4,594,019	572,279	5,166,298
2300 Deferred Revenue	-	262,085	-	-	-	262,085
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	4,160,564	-	1,624,401	-	-	5,784,965
Total Liabilities	\$ 46,941,662	\$ 620,006	\$ 11,824,466	\$ 4,696,023	\$ 5,316,181	\$ 69,398,337
Fund Equity						
6010 Appropriations	\$ 152,695,539	\$ 13,983,764	\$ 63,564,880	\$ 562,043,878	\$ 18,298,011	\$ 810,586,072
6050 Less: Expenditures	(4,181,202)	289,824	-	(409,578)	(14,546,184)	(18,847,140)
6030 Encumbrances	-	-	-	-	-	-
Available Appropriations	\$ 148,514,337	\$ 14,273,588	\$ 63,564,880	\$ 561,634,300	\$ 3,751,827	\$ 791,738,932
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	33,706,853	1,554,234	14,457,178	(303,632,841)	906,523	(253,008,053)
3590 Committed Fund Balance - Accr. Leave	684,722	-	-	-	-	684,722
Total Liability & Fund Equity	\$ 229,847,574	\$ 16,447,828	\$ 89,846,524	\$ 262,697,481	\$ 9,974,531	\$ 608,813,938

SUMMARY OF TAX COLLECTIONS
AS OF JULY 2026

2025-26 Original Tax Levy	\$ 191,562,699.91
Delinquent Taxes as of 8/31/2025	<u>6,316,729.71</u>
Total Receivables for 2025-26	\$ 197,879,429.62
Current Year Adjustments	(1,961,745.41)
Prior Year Adjustments	<u>(708,830.76)</u>
Adjusted Receivables.....	\$ 195,208,853.45
Total Net Collections To Date	<u>(189,335,776.56)</u>
Outstanding Receivables as of 7/31/2026	<u>\$ 5,873,076.89</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 127,900,000.00	\$ 128,083,421.08	\$ (183,421.08)	100.14%
Maintenance - Prior Year Tax	800,000.00	758,287.13	41,712.87	94.79%
Maintenance - Penalties & Interest	<u>850,000.00</u>	<u>866,098.44</u>	<u>(16,098.44)</u>	<u>101.89%</u>
Sub-total	<u>\$ 129,550,000.00</u>	<u>\$ 129,707,806.65</u>	<u>\$ (157,806.65)</u>	<u>100.12%</u>
Debt Service - Current Tax	\$ 58,500,000.00	\$ 58,898,231.39	\$ (398,231.39)	100.68%
Debt Service - Prior Year Tax	100,000.00	336,457.17	(236,457.17)	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>393,281.35</u>	<u>(93,281.35)</u>	<u>131.09%</u>
Sub-total	<u>\$ 58,900,000.00</u>	<u>\$ 59,627,969.91</u>	<u>\$ (727,969.91)</u>	<u>101.24%</u>
Total Collections	<u>\$ 188,450,000.00</u>	<u>\$ 189,335,776.56</u>	<u>\$ (885,776.56)</u>	<u>100.47%</u>

<u>Tax Collection Comparison with 2025-26: Adjusted Tax Roll</u>	<u>2025-26</u>	<u>2024-25</u>	<u>2023-24</u>
Percent of Current Year Taxes Collected	98.62%	98.65%	98.79%
Percent of Total Taxes Collected	99.20%	98.58%	97.58%
Percent of Total Taxes and P & I Collected	99.86%	99.17%	98.14%

<u>Tax Collection Comparison with 2025-26: Original Tax Roll</u>			
Percent of Current Year Taxes Collected	97.61%	97.40%	97.38%
Percent of Total Taxes Collected	98.18%	97.33%	96.18%
Percent of Total Taxes and P & I Collected	98.84%	97.91%	96.74%

Lake Travis ISD
2023 Bond Program
July 31, 2026

Resources	Original Budget	Amended Budget	Total Resources	Balance
Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
Interest Revenue - Prop A	0.00	38,700,000.00	34,846,469.38	3,853,530.62
Interest Revenue - Prop B	0.00	6,300,000.00	5,672,681.06	627,318.94
Positive Bond Arbitrage	0.00	(8,064,527.00)	0.00	(8,064,527.00)
Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
Total Resources	609,200,440.00	660,841,340.00	342,579,014.80	318,262,325.20

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
Elementary School (Bee Creek Rd)	50,917,526.00	50,917,526.00	172,706.74	50,744,819.26
Elementary School #8 (HPR)	55,517,521.00	55,517,521.00	5,704,087.43	49,813,433.57
Secondary School #2	179,990,620.00	182,990,620.00	45,400,951.75	137,589,668.25
Campus/District Facilities Projects	177,393,335.00	174,125,436.00	75,312,306.79	98,813,129.21
FCA Projects	36,312,528.00	36,258,577.00	11,013,433.88	25,245,143.12
Technology Improvements	60,790,110.00	60,790,110.00	33,159,514.35	27,630,595.65
Construction/Renovation	560,921,640.00	560,599,790.00	170,763,000.94	389,836,789.06

Curriculum and Instructional Materials	1,800,000.00	5,452,003.00	1,942,878.18	3,509,124.82
Copy Machines	585,300.00	585,300.00	508,758.05	76,541.95
Maintenance	273,500.00	298,500.00	249,746.90	48,753.10
Transportation	9,620,000.00	9,641,850.00	3,378,199.99	6,263,650.01
District Furniture & Equipment	1,500,000.00	1,655,366.00	758,939.99	896,426.01
FANS Equipment	0.00	3,879,972.00	538,584.40	3,341,387.60
Land	15,000,000.00	17,095,439.00	16,497,302.46	598,136.54
Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
Contingency	12,000,000.00	53,468,120.00	0.00	53,468,120.00
Program Management	3,500,000.00	3,600,000.00	1,085,515.07	2,514,484.93
Professional Services	0.00	565,000.00	559,382.19	5,617.81

Other Programs	48,278,800.00	100,241,550.00	27,579,171.59	72,662,378.41
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Total 2023 Bond Program	609,200,440.00	660,841,340.00	198,342,172.53	462,499,167.47
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Lake Travis ISD
2024 Bond Program - Athletics
July 31, 2026

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Athletics	143,093,994.00	143,093,994.00	33,440,000.00	109,653,994.00
2 Interest Revenue	0.00	3,120,000.00	3,109,896.53	10,103.47
3 Interest Subject to Arbitrage Rebate	0.00	(663,076.00)	0.00	(663,076.00)
4 Bond Premiums	0.00	1,855,303.00	1,855,303.30	(0.30)
Total Resources	143,093,994.00	147,406,221.00	38,405,199.83	109,001,021.17

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Lake Travis High School	35,638,190.00	53,338,190.00	31,574,236.58	21,763,953.42
20 High School No. 2	102,748,000.00	87,748,000.00	0.00	87,748,000.00
30 Lake Travis Middle School	1,200,000.00	1,200,000.00	161,686.00	1,038,314.00
40 Hudson Bend Middle School	2,307,804.00	2,307,804.00	202,013.00	2,105,791.00
50 Bee Cave Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
91 Bond Closing	0.00	500,000.00	295,303.30	204,696.70
94 Contingency	0.00	1,092,227.00	0.00	1,092,227.00
98 Professional Services	0.00	20,000.00	0.00	20,000.00
Construction/Renovation	143,093,994.00	147,406,221.00	32,233,238.88	115,172,982.12
Total 2024 Bond Program	143,093,994.00	147,406,221.00	32,233,238.88	115,172,982.12



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification Under Board Policy CH(LOCAL) – Technology Bond Expenditure

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. Under Policy CH(LOCAL) - Purchasing and Acquisition, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, requires Board approval before a transaction may take place, except as otherwise provided in the policy. The Superintendent is not required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;
2. A purchase made through a cooperative purchasing program, in accordance with law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing; or
4. A purchase for produce or fuel.

The 2023 Bond Program provided funding to purchase technology items, including classroom educational and instructional equipment, infrastructure, and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with District stakeholders and with the District's Long Range Facilities Planning Committee.

The LTISD Data Center requires additional compute capacity to support current production workloads and anticipated growth. To meet that need, the District is expanding its existing Dell PowerFlex infrastructure with additional PowerFlex nodes. The expansion increases the capacity of the District's production environment and provides resources for future applications and increased demand without requiring a separate infrastructure platform to be implemented and supported.

The PowerFlex nodes were purchased directly from Dell Technologies, and The Redesign Group will provide installation and integration services to incorporate the new nodes into the District's existing production PowerFlex environment. The purchase was made through the Department of Information Resources (DIR) cooperative contract at volume purchase pricing, for a total of \$266,330.74. Because the purchase was made through a cooperative purchasing program, it falls within the second exception above and is reported to the Board rather than presented for approval.

BUDGET PROVISIONS

2023 Bond Program – \$266,330.74

RESOURCE PERSONNEL

Jordan Waller – Director of Technology and Information Services



ATTACHMENTS

None

MEETING DATE

August 19, 2026



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH(LOCAL) – IXL Digital Learning Platform

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. Under Policy CH(LOCAL) - Purchasing and Acquisition, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, requires Board approval before a transaction may take place, except as otherwise provided in the policy. The Superintendent is not required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

For budget cycle July 1, 2026–June 30, 2027, Lake Travis ISD has the following budgeted purchase that requires Board notification:

- IXL (Year 2) – \$166,275
- IXL (Spanish 1, K-2 Science, K-2 Social Studies) – \$29,575
- **Total:** \$195,850

IXL is a personalized digital learning platform that offers a suite of resources to support student learning through targeted skills practice, assessment, and analytics. Features like real-time diagnostics, adaptive learning technology, and instructional resources measure student progress and help support success for every learner. In Lake Travis ISD, IXL is used to support learners from K-12 and is an approved resource for Accelerated Instruction.

BUDGET PROVISIONS

2025-2027 Biennium Instructional Materials and Technology Allotment – \$195,850

RESOURCE PERSONNEL

Dr. Lyndsaie Benton – Senior Executive Director of Curriculum and Instruction
Pam Sanchez – Chief Financial Officer
Anna Catherine Alvis – Academic Systems Coordinator

ATTACHMENTS

None



MEETING DATE

August 19, 2026



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Emergent Tree 2026-2027

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. Under Policy CH(LOCAL) - Purchasing and Acquisition, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, requires Board approval before a transaction may take place, except as otherwise provided in the policy. The Superintendent is not required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

For the July 1, 2026 through June 30, 2027 budget cycle, the District is reporting the following budgeted purchases from Emergent Tree:

- Emergent Tree Tier 1 MTSS-B – \$71,030
- Emergent Tree Tier 3 MTSS-B – \$51,995
- **Total:** \$123,025

LTISD partners with Emergent Tree to build proactive instructional systems for student behavior. Services include resource access for all campuses, onsite framework training, implementation coaching, progress monitoring, and access to on-demand virtual courses.

BUDGET PROVISIONS

Title II, Part A – \$71,030

Local Special Education Funds – \$51,995

RESOURCE PERSONNEL

Dr. Lyndsae Benton – Senior Executive Director of Curriculum and Instruction

Jennifer Freeman – Executive Director of Special Services

Pam Sanchez – Chief Financial Officer

ATTACHMENTS

None



MEETING DATE

August 19, 2026



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH(LOCAL) – TASB Risk Management Fund

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. Under Policy CH(LOCAL) - Purchasing and Acquisition, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, requires Board approval before a transaction may take place, except as otherwise provided in the policy. The Superintendent is not required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;
2. A purchase made through a cooperative purchasing program, in accordance with law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing; or
4. A purchase for produce or fuel.

The District is reporting the annual renewal of its coverage with the Texas Association of School Boards (TASB) Risk Management Fund, a self-insured, not-for-profit risk pool whose members are Texas public education organizations. The annual amount is \$1,278,326 and the coverage includes property, auto liability and physical damage, cyber liability and security, and school liability.

BUDGET PROVISIONS

2026-2027 General Fund Budget – \$1,278,326

RESOURCE PERSONNEL

Pam Sanchez – Chief Financial Officer

Brad Goerke – Director of Finance

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

August 19, 2026