

Board Meeting Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held October 15, 2025, beginning at 6:00 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

Notice regarding Public Comments/Citizen Participation: Participants must register to speak by either: (1) Completing and submitting the Public Participation form, available online, by 3:00 p.m. on the day of the meeting; or (2) Completing and submitting the Public Participation form in person at the designated meeting location on the scheduled meeting date, prior to the meeting's start time.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. **Recognitions**
 - A. LT High5 Award presented by High5 - Round 1 Recipients 3
4. Public Comments/Citizen Participation
5. **Public Hearing** 10
 - A. Public Hearing regarding the Financial Integrity Rating System of Texas (FIRST) 31
6. **Presentation/Discussion Items**
 - A. Presentation and Discussion of Counseling and Health Services 60
7. **Consideration Items**
 - A. Consideration of and Request for Approval of the Renewal Application of the 2026-2027 Innovative Course Application - Advanced Legal Skills and Professions 88
8. **Consent Agenda**
 - A. Approval of the September 17, 2025 Regular Board Meeting Minutes and October 6, 2025 Special Called Board Workshop Meeting Minutes 99

B.	Adoption of Board-Approved Procedure for Representation on Campus-Level Planning and Decision-Making Committee in accordance with BQB (LOCAL)	109
C.	Approval of a Memorandum of Understanding between Lake Travis ISD and Travis County and the Travis County Juvenile Board for the Juvenile Justice Alternative Education Cooperative of Travis County	113
D.	Approval of Administrator Personal Services Contracts under HB 3372	138
E.	Approval of Library Materials Procurement List Recommended by the School Library Advisory Council (SLAC)	145
F.	Approval of 2025–2026 T-TESS Certified Administrators Roster Updates	146
9.	Information Items	
A.	September 2025 Monthly Financial Reports	149
B.	Board Notification Under Board Policy CH(LOCAL) - Welding Equipment for Lake Travis High School Ag Building Addition	157
C.	Board Notification Under Board Policy CH(LOCAL) - Relocation of Lake Travis High School Baseball Light Poles	158
10.	Closed Session in accordance with Texas Government Code 551.001 et. seq. Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including private consultation with the Board's attorney to provide legal guidance regarding a Level Three grievance pending before the Board. Section 551.074- For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee, including discussion of a pending Level Three grievance and to deliberate the evaluation, goals, and duties of the superintendent. Section 551.0821 - For the purpose of deliberation on a matter regarding a public school student in which personally identifiable information about the student will necessarily be revealed by the deliberation, including discussion of a pending Level Three grievance.	
11.	Consideration Items Arising from Closed Session	
A.	Consideration of and Potential Action regarding a Level Three Grievance	
B.	Other Items Arising from Closed Session	
12.	Adjournment	



AGENDA ITEM ACTION SHEET

AGENDA ITEM

LT High5 Award presented by High5 – Round 1 Recipients

RECOMMENDED ACTION

No action required. Recognition only.

RATIONALE

Five times a year, three district employees will be presented with the "LT High5 Award presented by High5." The award recognizes outstanding service beyond self that positively impacts fellow colleagues, students, parents, and/or the Lake Travis community.

All Lake Travis ISD employees are eligible for this award. There is no official nomination form. At any time throughout the school year, any Lake Travis ISD employee may nominate another employee for the award by simply sending an email directly to the District's Executive Director for Communications & Community Relations. Nominees are reviewed and award recipients are selected by the Superintendent's Cabinet.

The following employees are recipients of the first round of the "LT High5 Award" presented by High5:

- **Barth Melhorn** - Building Lead, Maintenance
- **Merin Rogers** - ASL Teacher, Lake Travis High School
- **Erin Shore** - Administrative Assistant, Athletics

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

October 15, 2025



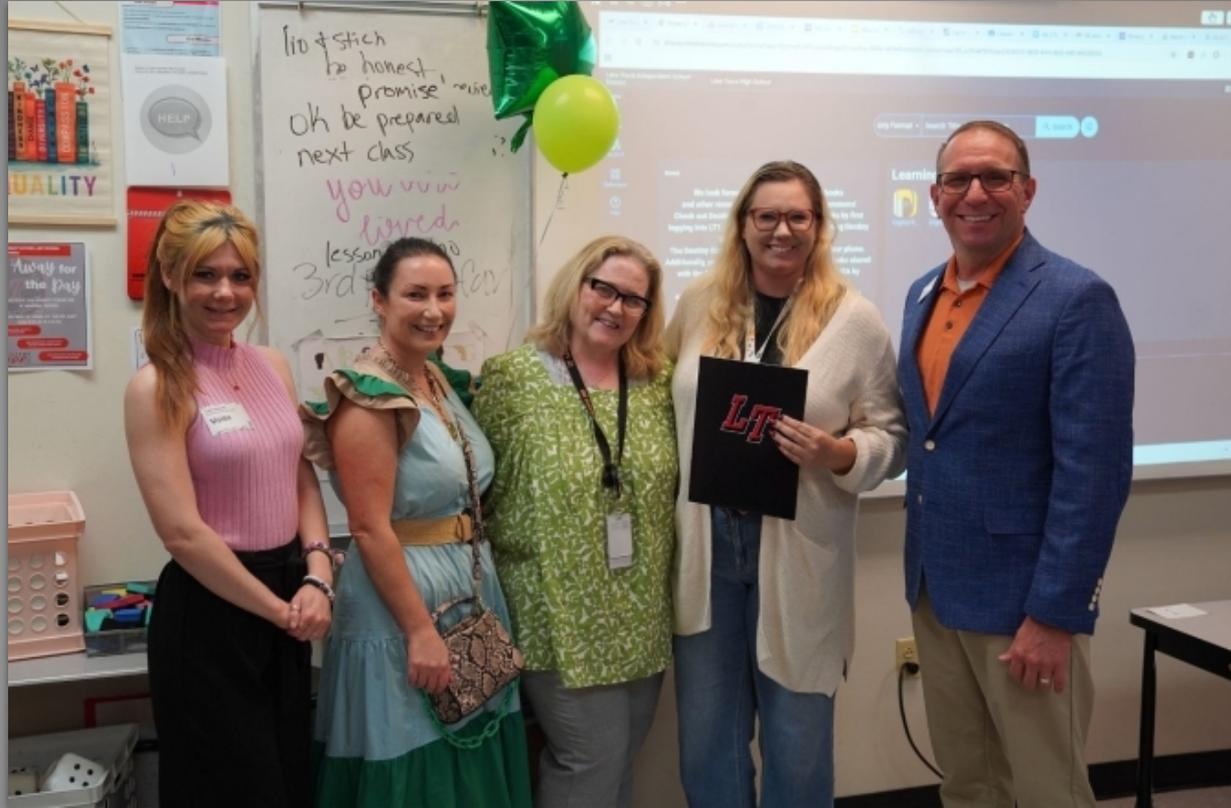
October 15, 2025
School Board Meeting
Special Recognition



LT High5 Award
presented by High5



Barth Melhorn - Building Lead, Maintenance



Merin Rogers - ASL Teacher, LTHS



Erin Shore - Admin. Assistant, Athletics



October 15, 2025
School Board Meeting
Special Recognition

School Financial Integrity Rating System of Texas (FIRST)

Lake Travis ISD FIRST Rating
Annual Financial Management Report



What is the **Financial Integrity Rating System of Texas**?



- ❖ **FIRST** is the state's school financial accountability rating system developed by the Texas Education Agency (TEA) to ensure that Texas public schools are held accountable for the quality of their financial management practices.
 - ❖ District rating is based upon 2023-2024 school year student and staff PEIMS data, and budgetary and actual financial data for the fiscal year ended August 31, 2024.
-

How Ratings are Assessed



The School FIRST accountability rating system assigns a letter grade to Texas public schools.

A

- **Superior Achievement**
- 90-100 Points

B

- **Above Standard Achievement**
- 80-89 Points

C

- **Meets Standard Achievement**
- 70-79 Points

F

- **Substandard Achievement**
- 0-69 Points

FIRST Report Scoring Indicator Types and Categories



Indicator	Points	Type	Critical	Solvency	Financial Competence
1	Pass/Fail	Critical	✓		
2	Pass/Fail	Critical	✓		
3	Pass/Fail	Critical	✓		
4	Pass/Fail	Critical/Ceiling	✓		
5	Pass/Fail	Ceiling		✓	
6	Pass/Fail	Ceiling		✓	
7	10			✓	
8	10			✓	
9	10			✓	
10	10			✓	
11	10			✓	
12	10			✓	
13	10			✓	
14	10			✓	
15	5				✓
16	Pass/Fail	Ceiling			✓
17	Pass/Fail	Ceiling			✓
18	10				✓
19	5				✓
20	Pass/Fail	Ceiling			✓
21	Pass/Fail	Ceiling			✓
Total	100				

Lake Travis ISD

FIRST Rating



- ❖ **Lake Travis ISD** received the highest possible rating of **A = Superior Achievement** scoring 94 out of 100 possible points.
 - ❖ This is the 23rd consecutive year that Lake Travis ISD has received the highest rating.
 - ❖ The “A” rating demonstrates the quality of financial management and reporting practices of Lake Travis ISD.
-

Critical Indicators



Indicator 1



Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the January 28 deadline for the district's fiscal year end of August 31?

Lake Travis ISD Response

Yes, submitted on December 17, 2024 (Pass)

Indicator 2

Was there an unmodified opinion in the AFR on the financial statements as a whole?

Lake Travis ISD Response

Yes, the unmodified opinion given is the highest a district can receive from external auditors. (Pass)

Indicator 3



Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?

Lake Travis ISD Response

Yes, the district has not defaulted on debt payments. (Pass)

Indicator 4

Did the school district make timely payments to the Teacher Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?

Lake Travis ISD Response

Yes (Pass)

Solvency Indicators



Indicator 5



Was the total net position in the governmental activities column in the Statement of Net Position greater than zero?

Lake Travis ISD Response

Yes (Pass)

Indicator 6

Was the average change in fund balance (assigned or unassigned) over the last 3 years less than a 25 percent decrease or did the current year fund balance (assigned or unassigned) exceed 75 days of operational expenditures?

Lake Travis ISD Response

Yes (Pass)

Indicator 7



Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures?

Lake Travis ISD Response

Yes, the district had sufficient cash and current investments on hand. 10 out of 10 possible points

Indicator 8

Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?

Lake Travis ISD Response

Yes (Pass)

Indicator 9



Did the school district's general fund revenues equal or exceed expenditures? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?

Lake Travis ISD Response

Yes, received 10 out of 10 possible points

Indicator 10

Did the school district average less than a 10 percent variance (90%-110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?

Lake Travis ISD Response

Per TEA guidance, this indicator was not scored.

Indicator 11



Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? (If the district's increase in students in membership over the last 5 years was 7% or more, the district passes this indicator.)

Lake Travis ISD Response

Received 6 out of 10 possible points. Growth was 1.6% and debt ratio of 0.7017 which is above the 0.60 threshold.

Indicator 12

What is the correlation between future debt requirements and the district's assessed property value?

Lake Travis ISD Response

10 out of 10 possible points



Indicator 13

Was the school district's administrative cost ratio equal to or less than the threshold ratio?

Lake Travis ISD Response

Received 8 out of 10 possible points. For a district with ADA 10,000 and above, the acceptable ratio to receive 10 is $\leq 8.55\%$
Lake Travis ISD is 9.61%

Indicator 14

Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)?

Lake Travis ISD Response

Yes, 10 out of 10 possible points

Financial Competency Indicators





Indicator 15

Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA?

Lake Travis ISD Response

Yes, 5 out of 5 possible points

Indicator 16

Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?

Lake Travis ISD Response

Yes, zero variances (Pass)



Indicator 17

Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds?

Lake Travis ISD Response

Received a clean audit (Pass)

Indicator 18

Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds?

Lake Travis ISD Response

Received a clean audit. 10 out of 10 possible points

Indicator 19



Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?

Lake Travis ISD Response

Yes, 5 out of 5 possible points

Indicator 20

Did the school district's administration and school board members discuss any changes and/or impact to local, state, and federal funding at a board meeting within 120 days before the district adopted its budget?

Lake Travis ISD Response

Yes (Pass)

Indicator 21



Did the school district receive an adjusted repayment schedule for more than one fiscal year for an over-allocation of Foundation School Program (FSP) funds because of a financial hardship?

Lake Travis ISD Response

No (Pass)



Lake Travis Independent School District

“A = Superior Achievement”

The complete FIRST Rating Annual Management Report and additional required disclosures including the Superintendent’s Contract can be found on the District’s Financial Transparency website at:

www.ltisdschools.org/departments/business-services/financial-transparency

Thank You





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Public Hearing regarding the Financial Integrity Rating System of Texas (FIRST)

RECOMMENDED ACTION

No action required. Item is for public discussion only.

RATIONALE

Lake Travis ISD has received its 2025 School Financial Integrity Rating System of Texas (FIRST) rating based on financial indicators per 19 Texas Administrative Code (TAC), Section 109.1001(e)(6). The school district's School FIRST rating is based upon an analysis of financial data for fiscal year ended August 31, 2024. If the district does not submit an appeal, the preliminary rating becomes final in November. Within two months of the release of the final ratings, each school district must announce and hold a public meeting to distribute a financial management report that explains the district's rating and its performance under each of the 21 indicators. The first of two required published newspaper notices, to inform taxpayers of the meeting, may not be more than 30 days or less than 10 days prior to the public meeting in accordance with 19 TAC, Section 109.1005. The public hearing will take place at the regular scheduled meeting on October 15, 2025.

Lake Travis ISD scored a rating of "A = Superior Achievement" on the FIRST 2024-2025 ratings based on school year 2023-2024 financial data.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

2024-2025 Schools FIRST Rating Management Report

MEETING DATE

October 15, 2025

Lake Travis Independent School District



2024–2025 Annual Financial Management Report

October 15, 2025

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**Financial Integrity Rating System of Texas (FIRST)
Lake Travis Independent School District
2024-2025 Ratings based on School Year 2023-2024 data**

Executive Summary

Introduction

This is the 23rd year of School FIRST (Financial Integrity Rating System of Texas), a financial accountability system for Texas school districts developed by the Texas Education Agency (TEA) in response to Senate Bill 875 of the 76th Texas Legislature in 1999. The primary goal of School FIRST is to achieve quality performance in the management of school district's financial resources, a goal made more significant due to the complexity of accounting associated with Texas' school finance system.

The School FIRST accountability rating system assigns a letter grade to each district. An A = Superior Rating, B = Above Standard, C = Meets Standard or F = Substandard Achievement. Districts that receive the "Substandard Achievement" ratings under School FIRST must file a corrective action plan with the Texas Education Agency.

Major Changes to the School FIRST System

The School FIRST Report has no changes from the previous year. Indicator 10 is not being evaluated based on TEA guidance.

Reporting Requirements under the School FIRST System

Under School FIRST, every school district in Texas is required to prepare an annual financial management report that includes the following:

- A. The district's financial management performance rating provided by TEA based on its comparison with indicators established by the Commissioner of Education for the state's new Financial Accountability System.
- B. The district's financial management performance under each indicator for the current and previous years' financial accountability ratings;
- C. Additional information required by the Commissioner of Education. Under Chapter 109, the Commissioner requires certain disclosures, as follows:
 - 1. A copy of the superintendent's current employment contract. This must disclose all compensation and benefits paid to the superintendent.
 - 2. A summary schedule for the fiscal year (12-month period) of total reimbursements received by the superintendent and each board member.

3. A summary schedule for the fiscal year of the dollar amount of compensation and/or fees received by the superintendent from another school district or any other outside entity in exchange for professional consulting and/or other personal services.
4. A summary schedule for the fiscal year of the total dollar amount by the executive officers and board members of gifts that had an economic value of \$250 or more in the aggregate in the fiscal year. This reporting requirement only applies to gifts received by the school district's executive officers and board members (and their immediate family as described by Government Code, Chapter 573, Subchapter B, as a person related to another person within the first degree by consanguinity or affinity) from an outside entity that received payments from the school district in the prior fiscal year, and gifts from competing vendors that were not awarded contracts in the prior fiscal year. This reporting requirement does not apply to reimbursement of travel-related expenses by an outside entity when the purpose of the travel is to investigate or explore matters directly related to the duties of an executive officer or board member, or matter related to attendance at education-related conferences and seminars whose primary purpose is to provide continuing education.
5. A summary schedule for the fiscal year of the dollar amount by board members for the aggregate amount of business transactions with the school district. This reporting requirement is not to duplicate the items disclosed in the summary schedule of reimbursements received by board members.
6. Additional information that the district's board of trustees deems useful.

Publicizing the District's Financial Report and Rating

Within two months of receiving the final financial accountability rating school districts are required to distribute the financial management report to attendees at a public hearing for School FIRST. The board of trustees is to have the public hearing at a district facility.

Notice of the hearing, including date, time and location, must be provided to a newspaper of general circulation in the district once a week for two weeks prior to holding the public meeting. The first notice may not be placed more than 30 days or less than 10 days prior to the public hearing. District staff should have copies of the report ready to hand out to attendees at the public hearing and to anyone that requests a copy after the meeting.



Financial Integrity Rating System of Texas

2024-2025 RATINGS BASED ON SCHOOL YEAR 2023-2024 DATA - DISTRICT STATUS DETAIL

Name: LAKE TRAVIS ISD(227913)		Publication Level 1: 8/8/2025 12:54:09 PM	
Status: Passed		Publication Level 2: 8/8/2025 4:49:42 PM	
Rating: A = Superior Achievement		Last Updated: 8/8/2025 4:49:42 PM	
District Score: 94		Passing Score: 70	
#	Indicator Description	Updated	Score
1	Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?	4/23/2025 6:09:56 PM	Yes
2	Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)	4/23/2025 6:09:56 PM	Yes
3	Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? (If the school district was in default in a prior fiscal year, an exemption applies in following years if the school district is current on its forbearance or payment plan with the lender and the payments are made on schedule for the fiscal year being rated. Also exempted are technical defaults that are not related to monetary defaults. A technical default is a failure to uphold the terms of a debt covenant, contract, or master promissory note even though payments to the lender, trust, or sinking fund are current. A debt agreement is a legal agreement between a debtor (= person, company, etc. that owes money) and their creditors, which includes a plan for paying back the debt.)	4/23/2025 6:09:56 PM	Yes
4	Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and	4/23/2025 6:09:56 PM	Yes

	other government agencies? (If the school district received a warrant hold and the warrant hold was not cleared within 30 days from the date the warrant hold was issued, the school district is considered to not have made timely payments and will fail critical indicator 4. If the school district was issued a warrant hold, the maximum points and highest rating that the school district may receive is 95 points, A = Superior Achievement, even if the issue surrounding the initial warrant hold was resolved and cleared within 30 days.)		Ceiling Passed
			1 Multiplier Sum
5	Was the total net position in the governmental activities column in the Statement of Net Position (net of accretion of interest for capital appreciation bonds, net pension liability, and other post-employment benefits) greater than zero? (If it is not, the maximum points and highest rating that the school district may receive is 79 points, C = Meets Standard Achievement, unless the school district has an increase of students in membership over 5 years of 7 percent or more or 1,000 or more students in membership. If the school district has an increase of students in membership over 5 years of 7 percent or more or 1,000 or more students in membership, the maximum points and highest rating that the school district may receive is 89 point, B = Above Standard Achievement).	4/23/2025 6:09:56 PM	Ceiling Passed
6	Was the average change in (assigned and unassigned) fund balances over 3 years less than a 25 percent decrease or did the current year's assigned and unassigned fund balances exceed 75 days of operational expenditures? (If the school district fails indicator 6, the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)	4/23/2025 6:09:56 PM	Ceiling Passed
7	Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)? See ranges below in the Determination of Points section.	4/23/2025 6:09:56 PM	10
8	Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? See ranges below in the Determination of Points section.	4/23/2025 6:09:56 PM	10

9	Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days? See ranges below in the Determination of Points section.	4/23/2025 6:09:56 PM	10
10	This indicator is not being scored.		10
11	Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? If the school district's increase of students in membership over 5 years was 7 percent or more, then the school district automatically passes this indicator. See ranges below in the Determination of Points section.	4/23/2025 6:09:56 PM	6
12	What is the correlation between future debt requirements and the district's assessed property value?	4/23/2025 6:09:56 PM	10
13	Was the school district's administrative cost ratio equal to or less than the threshold ratio? See ranges below in the Determination of Points section.	4/23/2025 6:09:56 PM	8
14	Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? If the student enrollment did not decrease, the school district will automatically pass this indicator.	4/23/2025 6:09:56 PM	10
15	Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA? If the student enrollment did not decrease, the school district will automatically pass this indicator.	4/23/2025 6:09:56 PM	5
16	Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function? (If the school district fails indicator 16, the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)	4/23/2025 6:09:56 PM	Ceiling Passed
17	Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.) (If the school district fails indicator 17, the maximum points and highest rating that the school district may receive is 79 points, C = Meets Standard Achievement.)	4/23/2025 6:09:56 PM	Ceiling Passed

18	Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)	4/23/2025 6:09:56 PM	10
19	Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?	4/23/2025 6:09:56 PM	5
20	Did the school board members discuss the district's property values at a board meeting within 120 days before the district adopted its budget? (If the school district fails indicator 20 the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)	4/23/2025 6:09:56 PM	Ceiling Passed
21	Did the school district receive an adjusted repayment schedule for more than one fiscal year for an over-allocation of Foundation School Program (FSP) funds because of a financial hardship?	4/23/2025 6:09:56 PM	Ceiling Passed
			94 Weighted Sum
			1 Multiplier Sum
			(100 Ceiling)
			94 Score

DETERMINATION OF RATING

A.	Did the school district fail any of the critical indicators 1, 2, 3, or 4? If so, the school district's rating is F for Substandard Achievement regardless of points earned.
B.	Determine the rating by the applicable number of points.
	A = Superior Achievement 90-100

B = Above Standard Achievement	80-89
C = Meets Standard Achievement	70-79
F = Substandard Achievement	<70

No Rating = A school district receiving territory that annexes with a school district ordered by the commissioner under TEC 13.054, or consolidation under Subchapter H, Chapter 41. No rating will be issued for the school district receiving territory until the third year after the annexation/consolidation.

The school district receives an **F** if it scores below the minimum passing score, if it failed any critical indicator 1, 2, 3, or 4, if the AFR or the data were not both complete, or if either the AFR or the data were not submitted on time for FIRST analysis.

CEILING INDICATORS

Did the school district meet the criteria for any of the following **ceiling indicators** 4, 6, 16, 17, 20 or 21? If so, the school district's applicable maximum points and rating are disclosed below. Please note, an F = Substandard Achievement Rating supersedes any rating earned as the result of the school district meeting the criteria of a ceiling indicator.

Determination of rating based on meeting ceiling criteria.	Maximum Points	Maximum Rating
Indicator 4 (Timely Payments) - School district was issued a warrant hold.	95	A = Superior Achievement
Indicator 6 (Average Change in Fund Balance) - Response to indicator is <i>No</i> .	89	B = Above Standard Achievement
Indicator 16 (PEIMS to AFR) - Response to indicator is <i>No</i> .	89	B = Above Standard Achievement
Indicator 17 (Material Weaknesses) - Response to indicator is <i>No</i> .	79	C = Meets Standard Achievement
Indicator 20 (Property Values and Tax Discussion) - Response to indicator is <i>No</i> .	89	B = Above Standard Achievement
Indicator 21 (FSP Repayment Plan) - Response to indicator is <i>Yes</i> .	70	C = Meets Standard Achievement

**Lake Travis ISD’s Financial Management Performance under each Indicator
for the 2024-2025 Rating**

Schools FIRST Rating Worksheet

	Indicator	How Ratings Are Assessed	LTISD Response	Score
1	Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the January 27 deadline depending on the school district’s fiscal year end date of August 31, respectively?	A simple indicator. Was the Annual Financial Report filed by the deadline?	Lake Travis ISD’s Annual Financial Report was filed with the Texas Education Agency on December 17, 2024.	Yes
2	Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)	A “modified” version of the auditor’s opinion in your annual audit report means that you need to correct some of your reporting or financial controls. A district’s goal, therefore, is to receive an “unmodified opinion” on its Annual Financial Report. This is a simple “Yes” or “No” indicator.	Lake Travis ISD received a “clean audit” (unmodified opinion).	Yes

	Indicator	How Ratings Are Assessed	LTISD Response	Score
3	Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? (If the school district was in default in a prior fiscal year, an exemption applies in following years if the school district is current on its forbearance or payment plan with the lender and the payments are made on schedule for the fiscal year being rated.)	This indicator seeks to confirm that your district has timely paid all bills/obligations, including financing arrangements to pay for school construction, school buses, photocopiers, etc.	Lake Travis ISD has never defaulted on bonded indebtedness.	Yes
4	Did the school district make timely payments to the Teacher Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?	This indicator seeks to confirm the district fulfilled its obligation to the TRS, TWC and IRS to transfer payroll withholdings and to fulfill any additional payroll-related obligations required to be paid by the district.	Lake Travis ISD has always made timely payments to its governmental agencies.	Yes Ceiling Passed
5	Was the total net position balance in the governmental activities column in the Statement of Net Position (net of accretion of interest for capital appreciation bonds, net pension liability, and other post-employment benefits) greater than zero?	This indicator determines if the total net position in the governmental activities column of the Statement of Net Position as reported in the Annual Financial Report is greater than zero. A positive net position demonstrates financial solvency.	Lake Travis ISD has a total net position of \$162.8 million.	Ceiling Passed
6	Was the average change in (assigned and unassigned) fund balance over 3 years less than a 25% decrease or did the current year assigned and unassigned fund balance exceed 75 days of operational expenditures? (If the school district fails indicator 6, the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)	This indicator measures the percentage change in fund balance to see whether the fund balance is declining too quickly, and if it is declining, whether sufficient fund balance remains to operate for at least 75 days.	As of August 31, 2024, Lake Travis ISD had 93 days of fund balance on hand to cover its expenditures.	Ceiling Passed

	Indicator	How Ratings Are Assessed	LTISD Response	Score
7	Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?	This indicator measures how many days after the end of the fiscal year the school district could have disbursed funds for its operating expenditures without receiving any new revenues. Did Lake Travis ISD meet or exceed the target amount in School FIRST of greater than or equal to 90 days?	As of August 31, 2024, Lake Travis ISD had 103 days of cash on hand to pay its obligations.	10
8	Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?	This indicator measures whether the school district had sufficient short-term assets at the end of the fiscal year to pay off its short-term liabilities. Did Lake Travis ISD meet or exceed the target amount in School FIRST of greater than or equal to 3?	As of August 31, 2024, Lake Travis ISD had a current liabilities ratio of 8.1331.	10
9	Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?	This indicator measures the ability of the district to pay its obligations. To receive full credit for this indicator the district must have at least 60 days of cash on hand.	As of August 31, 2024, Lake Travis ISD had 103 days of cash on hand to pay its obligations.	10
10	Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?	This indicator measures how accurately the district forecast projected revenue by comparing budgeted revenue submitted through PEIMS in October of the fiscal year to actual revenue submitted after the close of the fiscal year. This indicator is currently not being scored due to the impact of COVID-19 and federal ESSER funding on school district revenue.	This indicator is not being scored.	10

	Indicator	How Ratings Are Assessed	LTISD Response	Score
11	Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? (If the school district's change of students in membership over 5 years was 7 percent or more, then the school district passes this indicator.)	This indicator measures the ability of the district to sustain its solvency long-term. Fortunately, this indicator recognizes that high-growth districts incur additional operating costs to open new instructional campuses.	As of August 31, 2024, Lake Travis ISD had a 5-year change in student enrollment of 1.6% and debt ratio of 0.7017. For maximum of 10 points, a debt ratio must be under 0.60.	6
12	What is the correlation between future debt requirements and the district's assessed property value?	This indicator asks about the school district's ability to make debt principal and interest payments. Did you meet or exceed the target amount of less than 4.0 in School FIRST?	As of August 31, 2024, Lake Travis ISD had a debt to assessed property value ratio of 2.6519.	10
13	Was the school district's administrative cost ratio equal to or less than the threshold ratio?	This indicator measures the percentage of their budget that Texas school districts spent on administration. Did Lake Travis ISD exceed the cap in School FIRST for districts of our size?	Lake Travis ISD had an administrative cost ratio of 9.61%. For ADA size 10,000 and above, a cost ratio under 8.55% received the maximum of 10 points.	8

	Indicator	How Ratings Are Assessed	LTISD Response	Score
14	Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? (If the student enrollment did not decrease, the school district will automatically pass this indicator.)	If a decline in student enrollment is occurring, this indicator measures if the decline in total staff is in proportion to the declining enrollment over a 3-year period. If declining enrollment is occurring, the change in this ratio cannot exceed 15%.	Lake Travis ISD had a decrease in student enrollment of 73 and a decline of 10 percent in the students to staff ratio over 3 years.	10
15	Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA? If the district did not submit pupil projections to TEA, did it certify TEA's projections?	This indicator measures how well the district was able to project average daily attendance for the coming biennium for payment purposes. Projected ADA is compared to actual. Maximum points for this indicator is 5.	Lake Travis ISD was within 4% of projections. The allotted range of 7% or less received the maximum of 5 points.	5
16	Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?	This indicator measures the quality of data reported to PEIMS and in your Annual Financial Report to make certain that the data reported in each case "matches up." If the difference in numbers reported in any fund type is 3 percent or more, your district "fails" this measure.	Lake Travis ISD had a zero percent variance between its' Annual Financial Report and the data submitted to PEIMS.	Ceiling Passed
17	Did the external independent auditor report that the AFR was free of any instances of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	A clean audit of your Annual Financial Report would state that your district has no material weaknesses in internal controls. Any internal weaknesses create a risk of your district not being able to properly account for its use of public funds, and should be immediately addressed.	Lake Travis ISD had a clean audit report.	Ceiling Passed

	Indicator	How Ratings Are Assessed	LTISD Response	Score
18	Did the external independent auditor indicate the AFR was free of any instances of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)	This indicator measures whether the district is complying with laws, rules and regulations related to the expenditure of grant funds, contracts, and other state and federal funds.	Lake Travis ISD had no instances of material noncompliance reported in the audit.	10
19	Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?	This indicator measures whether the district is complying with legal requirements related to financial transparency by posting all required information. Maximum points for this indicator is 5.	Lake Travis ISD had all required financial postings.	5
20	Did the school district's administration and school board members discuss any changes and/or impact to local, state, and federal funding at a board meeting within 120 days before the district adopted its budget?	This indicator measures whether the administration and the board had the opportunity to consider the impact of changes in local, state, and federal funding.	Lake Travis ISD administration and school board members discussed funding sources during budget workshops.	Ceiling Passed
21	Did the school district receive an adjusted repayment schedule for more than one fiscal year for an overallocation of Foundation School Program (FSP) funds because of a financial hardship?	This indicator determines if the district has an adjusted repayment schedule for an overallocation of FSP funds.	Lake Travis ISD did not receive an adjusted repayment schedule.	Ceiling Passed

SUPERINTENDENT’S EMPLOYMENT CONTRACT

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF §
TRAVIS §

THIS SUPERINTENDENT’S EMPLOYMENT CONTRACT (“Contract”) is made and entered into effective the 22nd day of May, 2025, by and between the Board of Trustees (the “Board”) of the Lake Travis Independent School District (the “District”) and Dr. Curtis Null (the “Superintendent”).

WITNESSETH:

NOW, THEREFORE, the Board and the Superintendent, for and in consideration of the terms hereinafter established and pursuant to Section 11.201(b) and Chapter 21, Subchapter E of the Texas Education Code, have agreed, and do hereby agree, as follows:

I. Term

1.1 **Term.** The Board, by and on behalf of the District, does hereby employ the Superintendent, and the Superintendent does hereby accept employment as Superintendent of Schools for the District for a term of three (3) years, commencing on June 2, 2025, and ending on June 1, 2028. The District may, by action of the Board, and with the consent and approval of the Superintendent, extend the term of this Contract as permitted by state law.

1.2 **No Tenure.** The Board has not adopted any policy, rule, regulation, law, or practice providing for tenure. No right of tenure is created by this Contract. No property interest, express or implied, is created in continued employment beyond the Contract term.

II. Employment

2.1 **Representations.** The Superintendent makes the following representations:

- (a) **Beginning of Contract:** At the beginning of this Contract, and at any time during this Contract, the Superintendent specifically agrees to submit to a review of his or her national criminal history record information (NCHRI) if required by the District, TEA, or SBEC. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.
- (b) **During Contract:** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board in writing of any

arrest or of any indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent for any felony, any offense involving moral turpitude, and any offenses set forth in Policy DH (LOCAL). The Superintendent agrees to provide such notification in writing within the period specified in Board policy.

- (c) **False Statements and Misrepresentations:** The Superintendent represents that any records or information provided in connection with his or her employment application are true and correct. Any false statements, misrepresentations, omissions of requested information intentionally made, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.

2.2 Duties. The Superintendent is the chief executive of the District and shall faithfully perform the duties of the Superintendent of Schools for the District as prescribed in the job description, by law, including sections 11.201(d), 11.1512, and 11.1513 of the Texas Education Code ("TEC"), and as may be lawfully assigned by the Board. The Superintendent shall comply with all lawful Board directives, state and federal law, District policy, rules, and regulations as they exist or may hereafter be amended. Specifically, it shall be the duty of the Superintendent to recommend to the Board or employ personnel of the District in accordance with the Board's policies. It shall be the further duty of the Superintendent to direct, assign, reassign, and evaluate all of the employees of the District consistent with Board policies and federal and state law. It shall be the further duty of the Superintendent to organize, reorganize, and arrange the staff of the District, and to develop and establish administrative regulations, rules, and procedures which the Superintendent deems necessary for the efficient and effective operation of the District consistent with the Board's lawful directives, the Board's policies, and state and federal law. It shall be the further duty of the Superintendent to accept all resignations of employees of the District consistent with the Board's policies, except the Superintendent's resignation, which may only be accepted by the Board. The Superintendent shall perform the duties of the Superintendent of Schools for the District with reasonable care, diligence, skill, and expertise. All duties assigned to the Superintendent by the Board shall be appropriate to and consistent with the professional role and responsibility of the Superintendent.

2.3 Professional Certification. The Superintendent shall at all times during the term of this Contract, and any renewal or extension thereof, hold and maintain a valid certificate required of a superintendent by the State of Texas and issued by the State Board for Educator Certification or the Texas Education Agency and any other certificates required by law.

2.4 Reassignment. The Superintendent cannot be reassigned from the position of Superintendent to another position without the Superintendent's express written consent.

2.5 Board Meetings. The Superintendent shall attend all meetings of the Board, both public and closed, with the exception of those closed meetings devoted to the

consideration of any action or lack of action on the Superintendent's Contract, or the Superintendent's evaluation, or for purposes of resolving conflicts between individual Board members, or when the Board is acting in its capacity as a tribunal. In the event of illness or Board-approved absence, the Superintendent's designee shall attend such meetings. Further, the Superintendent shall provide recommendation(s) and/or information as to each of the items of business considered at each meeting as needed or requested by the Board.

2.6 Criticisms, Complaints, and Suggestions. The Board, individually and collectively, shall refer in a timely manner all substantive criticisms, complaints, and suggestions called to the Board's attention either: (a) to the Superintendent for study and/or appropriate action, and the Superintendent shall refer such matter(s) to the appropriate District employee or shall investigate such matter(s) and shall within a reasonable time inform the Board of the results of such efforts; or, (b) to the appropriate complaint resolution procedure as established by District Board policies.

2.7 Residence in District. As a condition of employment with the Lake Travis Independent School District, the Superintendent shall reside within the geographic boundaries of the District at all times while employed as Superintendent by the District.

2.8 Indemnification. To the extent it may be permitted to do by applicable law, including, but not limited to Texas Civil Practice & Remedies Code Chapter 102, the District does hereby agree to defend, hold harmless, and indemnify Superintendent from any and all demands, claims, suits, actions, judgments, expenses and attorneys' fees incurred in any legal proceedings brought against Superintendent in the Superintendent's individual or official capacity as an employee and as Superintendent of the District, providing the incident(s), which is (are) the basis of any such demand, claim, suits, actions, judgments, expenses and attorneys' fees, arose or does arise in the future from an act or omission of Superintendent as an employee of the District, acting within the course and scope of Superintendent's employment with the District; excluding, however, any such demand, claim, suits, actions, judgments, expenses and attorneys' fees for those claims or any causes of action where it is determined that Superintendent committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted in bad faith; and excluding any costs, fees, expenses or damages that would be recoverable or payable under an insurance contract, held either by the District or by Superintendent. The selection of Superintendent's legal counsel shall be with the mutual agreement of Superintendent and the District if such legal counsel is not also District's legal counsel. A legal defense may be provided through insurance coverage, in which case Superintendent's right to agree to legal counsel provided for him will depend on the terms of the applicable insurance contract. To the extent this Section 2.8 exceeds the authority provided and limitations imposed by Texas Civil Practice & Remedies Code, Chapter 102, it shall be construed and modified accordingly. The provisions of this Section 2.8 shall survive the termination of this contract.

III. Compensation

3.1 **Salary.** The District shall provide the Superintendent with an annual salary in the sum of Three Hundred Sixty-Five Thousand Dollars (\$365,000) predicated on 224 work days each year. For each year that this Contract is in effect, beginning with any raise provided full-time classroom teachers for the 2026-2027 school year, the Superintendent shall receive a minimum annual percentage raise in an amount equal to the percentage raise provided to full-time classroom teachers for that school year. This annual salary rate shall be paid to the Superintendent in equal installments consistent with the Board's policies.

3.2 **Salary Adjustments.** At any time during the term of this Contract, the Board may, in its discretion, review and adjust the salary of the Superintendent, but in no event shall the Superintendent be paid less than the salary set forth in Section 3.1 of this Contract except by mutual agreement of the two parties or on a temporary basis in accordance with Section 21.4021 or Section 21.4032 of the Texas Education Code. Such adjustments, if any, shall be made pursuant to lawful Board action. Except for circumstances making a widespread salary reduction or furlough necessary, the parties agree to provide their best efforts and reasonable cooperation to execute a new contract or contract amendment incorporating the adjusted salary. Subject to and without waiving any Constitutional and/or other challenges by the Superintendent, the Superintendent acknowledges that the District may have certain rights pursuant to Texas Education Code Sections 21.4021 and/or 21.4032. Once the exigent financial conditions of the District making a widespread salary reduction necessary under Section 21.4032 of the Texas Education Code no longer exist, the Superintendent's annual salary shall return to the sum set forth in Section 3.1 of this Contract. If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed for the same number of days as other contract personnel and the Superintendent's salary shall be reduced in proportion to the number of furlough days.

3.3 **Vacation, Holiday and Personal Leave.** The Superintendent shall observe the same legal holidays and receive the same sick leave and personal leave benefits as authorized by Board policies for administrative employees who serve 224 duty days each year. In addition, the Superintendent is granted and may take ten (10) vacation days per year ("Vacation Days"). Vacation days will be credited in full on July 1 of each contract year. No vacation days shall be credited for the period June 2, 2025 through June 30, 2025. Vacation Days may be taken in a single block or at separate times, provided they do not unreasonably interfere with the performance of the Superintendent's duties as set forth in this Contract. Accrued but unused Vacation Days shall carry over from year to year without limitation. On June 30 of every year this Contract is in effect or upon the Superintendent's separation from employment for any reason (whether on, before, or after June 30), the Superintendent may elect to receive a lump-sum payment for up to forty (40) unused Vacation Days. The payment shall be calculated at the Superintendent's then current daily rate of base pay, determined by dividing the Superintendent's Texas Teacher Retirement System (TRS) Creditable Compensation by the number of duty days each contract year (224).

3.4 Insurance. The District shall pay the same premiums for hospitalization and major medical insurance coverage for the Superintendent pursuant to the group health care plan provided by the District for its administrative employees.

3.5 Professional Growth. The Superintendent shall devote the Superintendent's time, attention, and energy to the direction, administration, and supervision of the District. The Board, however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance at and participation in appropriate professional meetings at the local, regional, state and national levels. The Board shall encourage the use of data and information sources, and shall encourage the participation of the Superintendent in pertinent education seminars and courses offered by public or private institutions or by educational associations, as well as the participation in informational meetings with those individuals whose particular skills, expertise, or backgrounds would serve to improve the capacity of the Superintendent to perform the Superintendent's professional responsibilities for the District. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time for the Superintendent as the Superintendent and the Board deem appropriate, to attend such seminars, courses or meetings. The District does hereby agree to provide in the District's budget per contract year an amount to be used for registration, travel, meals, lodging, and other related expenses. The District shall pay the Superintendent's membership dues to the Texas Association of School Administrators (TASA) and one other professional organization selected by the Superintendent. The District shall bear the reasonable cost and expense for registration, travel, meals, lodging, and other related expenses for such attendance and membership with notice to the Board in accordance with the District's budget.

3.6 Civic Activities. The Board encourages the Superintendent to become a member of and participate in community and civic affairs, including the chamber of commerce, civic clubs, governmental committees, and educational organizations. The Board concludes that such participation will serve a legitimate purpose related to the educational mission of the District. The Superintendent may hold offices or accept responsibilities in these professional organizations, provided that such responsibilities do not interfere with the performance of his duties as Superintendent. Prior to engaging in these activities, the Superintendent will notify the Board in writing of the activity. The Board will notify the Superintendent if the activity presents a conflict or interferes with the performance of his duties as Superintendent. The District shall also pay the reasonable and customary dues for the Superintendent's membership in up to three local civic and community organizations of the Superintendent's choice.

3.7 Expenses. In addition to the annual salary above, the Superintendent shall receive a one thousand two hundred dollars (\$1,200) allowance per month during the Superintendent's employment with the District to cover the costs of all reasonable and necessary expenses incurred in the continuing performance of the Superintendent's duties under this contract. This allowance covers, but is not limited to, all travel expenses within the District and Region 13 Education Service Center/Greater Austin area and other

incidental expenses. This allowance excludes out-of-District/Region 13/Greater Austin area travel expenses, which shall be reimbursed by the District, and further excludes expenses pertaining to mobile phone use or portable e-mail service, which shall be the Superintendent's responsibility. The Superintendent shall comply with all policies, procedures, and documentation requirements established by the Board, the District's independent auditors, and state and federal laws regarding such expenses to be reimbursed.

3.8 TRS Contribution. The District shall supplement the Superintendent's annual salary beginning June 2, 2025 and through the term of this Contract, by an amount equal to the Superintendent's portion of the monthly contribution to the Teacher Retirement System required for the Superintendent. To the extent the Superintendent's TRS contribution is capped, the District shall determine the monetary amount that would have been contributed to TRS had the Superintendent's salary not been capped and include such amount. This additional salary supplement shall be paid to the Superintendent by regular monthly payroll installments and shall be reported as "creditable compensation" by the District for purposes of the Texas Retirement System of Texas.

3.9 Supplemental Retirement Plan. For each payroll period during the Term of this Contract, including any extensions thereof, the District shall add to the Salary of the Superintendent the amount necessary to contribute the maximum combined voluntary contribution amount allowable under Section 402(g) of the Internal Revenue Code (the "Code") for a 403(b) and a 457(b) Plan, at the beginning of the Contract year, as indexed, including the age-based catch-up provisions, if applicable. One-twelfth of this amount shall be paid as a monthly salary deferral contribution, at the election of the Superintendent, to a plan established by the District under Section 403(b) and/or Section 457(b) of the Code. ("Additional Salary"). In the event the Superintendent executes a salary deferral agreement in accordance with the requirements of Sections 403(b) and/or 457(b) of the Code in at least the amount of the Additional Salary, the Additional Salary shall be paid as a salary deferral contribution ("Salary Deferral Contribution"). Under and pursuant to applicable Internal Revenue Service rules the Superintendent shall have the option to elect to receive the Additional Salary in cash rather than as a Salary Deferral Contribution. All such Salary Deferral Contributions contemplated herein shall be paid to a plan established by the District under Section 403(b) and/or Section 457(b) of the Code. Such plans shall include investments as allowed under Sections 403(b), 403(b)(7) and/or 457(b) of the Code, respectively, and the investments for the Superintendent's accounts shall be solely at his discretion. The Superintendent shall always be 100% vested in his account under the 403(b) and/or 457(b) plan. The Salary Deferral Contributions contemplated herein shall be treated as salary deferrals under the Code and shall be reported as "creditable compensation" by the District for purposes of the Teacher Retirement System of Texas. No payments under this Section shall be made after the Superintendent's employment terminates.

3.10 Additional Supplemental Retirement Contribution. Effective July 1, 2025, for all years this Contract is in effect, the District shall contribute to an Additional Supplemental Retirement Plan for the benefit of the Superintendent an amount equal to 50% of the maximum employer contribution allowable under Code Section 415(c) for

that calendar year. The District shall contribute to the Additional Supplemental Retirement Plan in a single lump sum on or before June 30 of each year this Contract is in effect. The contributions to the Additional Supplemental Retirement Plan and earnings thereon shall become vested in the Superintendent according to the schedule listed below:

<u>Date</u>	<u>Vested Percentage</u>
Prior to June 30, 2026	0%
June 30, 2026	33.3%
June 30, 2027	66.6%
June 30, 2028	100%

If the Board proposes termination of the Superintendent for any reason except a reason constituting moral turpitude, the Superintendent becomes fully vested on the date of separation.

The Additional Supplemental Retirement Plan shall be a plan established under Section 401(a) of the Code. The 401(a) plan shall be established as employer-paid with non-discretionary contributions by the District and the Superintendent shall have no right to receive such contributions as cash. The 401(a) plan shall be established under a written plan document that meets the requirements of the Code, and such document is incorporated herein by reference. The funds for the 401(a) plan shall be invested as determined solely by the Superintendent in such investment vehicles as are allowable under the Code for the applicable type of plan.

IV. Annual Performance Goals

4.1 Development of Goals. The Superintendent and Board shall work together to develop goals for the District in accordance with Board Policy and applicable law. The goals approved by the Board shall at all times be reduced to writing ("District Goals") and shall be among the criteria on which the Superintendent's performance is reviewed and evaluated. The Board agrees to work with and support the Superintendent in achieving the District Goals.

V. Review of Performance

5.1 Time and Basis of Evaluation. The Board shall evaluate and assess in writing the performance of the Superintendent at least once each year during the term of this Contract. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals.

5.2 Evaluation Format and Procedures. The evaluation format and procedure shall be in accordance with the Board's policies and state and federal law. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance

expectations, the Superintendent shall be provided a reasonable period to demonstrate such expected performance before being evaluated.

5.3 **Confidentiality.** Unless the Superintendent expressly requests otherwise in writing, the evaluation of the Superintendent shall at all times be conducted in executive session and shall be considered confidential to the extent permitted by law. Nothing herein shall prohibit the Board or the Superintendent from sharing the content of the Superintendent's evaluation with their respective legal counsel.

VI. Extension or Nonrenewal of Employment Contract

6.1 **Extension/Nonrenewal.** Extension and/or nonrenewal shall be in accordance with Board policy and applicable law.

VII. Termination of Employment Contract

7.1 **Mutual Agreement.** This Contract may be terminated by the mutual agreement of the Superintendent and the Board in writing upon such terms and conditions as may be mutually agreed upon.

7.2 **Retirement or Death.** This Contract shall be terminated upon the retirement or death of the Superintendent.

7.3 **Dismissal for Good Cause.** The Board may dismiss the Superintendent during the term of the Contract for good cause. The term "good cause" is defined as follows:

- (a) Failure to fulfill duties or responsibilities as set forth under the terms and conditions of this Contract;
- (b) Incompetence or inefficiency in the performance of required or assigned duties as documented by evaluations, supplemental memoranda, or other written communication from the Board; provided, however, the terms and conditions of this paragraph shall not justify good cause unless the Board has provided the Superintendent a reasonable opportunity to remediate any incompetency or inefficiency;
- (c) Insubordination or failure to comply with lawful written Board directives;
- (d) Failure to comply with the Board's policies or the District's administrative regulations;
- (e) Neglect of duties;
- (f) Drunkenness or excessive use of alcoholic beverages;
- (g) Illegal use of drugs, hallucinogens, or other substances regulated by the Texas Controlled Substances Act;
- (h) Conviction of a felony or crime involving moral turpitude;
- (i) Failure to meet the District's standards of professional conduct;
- (j) Failure to comply with reasonable District professional development requirements regarding advanced course work or professional development;

- (k) Disability, not otherwise protected by law, that impairs performance of the required duties of the Superintendent;
- (l) Immorality, which is conduct the Board determines is not in conformity with the accepted moral standards of the community encompassed by the District. Immorality is not confined to sexual matters, but includes conduct inconsistent with rectitude or indicative of corruption, indecency, or depravity;
- (m) Assault on an employee or student;
- (n) Knowingly falsifying records or documents related to the District's activities;
- (o) Conscious misrepresentation of facts to the Board or other District officials in the conduct of the District's business;
- (p) Failure to fulfill requirements for superintendent certification; or,
- (q) Any other reason constituting "good cause" under Texas law.

7.4 Termination Procedure. In the event that the Board terminates this Contract for "good cause," the Superintendent shall be afforded all the rights as set forth in the Board's policies and state and federal law.

7.5 Resignation of Superintendent. The Superintendent may leave the employment of the District at the end of a school year without penalty by filing a written resignation with the Board. The resignation must be addressed to the Board and filed not later than the 45th day before the first day of instruction of the following year. The Superintendent may resign with the consent of the Board at any other time.

VIII. Miscellaneous

8.1 Controlling Law. Texas law shall govern construction of this Contract. The Parties agree that venue for any litigation relating to the Superintendent's employment with the District, including this Contract, shall be the county in which the District's administration building is located. If litigation is brought in federal court, the Parties agree that venue shall be the federal district and division in which the District's administration building is located.

8.2 Complete Agreement. This Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties, except as expressly provided herein. This Contract supersedes all prior agreements and resolutions concerning employment of the Superintendent. This Contract may only be amended by written instrument, executed by both parties.

8.3 Conflicts. In the event of any conflict between the terms, conditions, and provisions of this Contract and the provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the Contract.

8.4 Savings Clause. In the event any one or more of the provisions contained in this Contract shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All existing agreements and contracts, both verbal and written, between the parties hereto regarding the employment of the Superintendent have been superseded by this Contract, and this Contract constitutes the entire agreement between the parties unless amended pursuant to the terms of this Contract.

8.5 Paragraph Headings. The headings used at the beginning of each numbered paragraph in this Contract are not intended to have any legal effect; the headings do not limit or expand the meaning of the paragraphs that follow them.

8.6 Legal Representation. Both Parties have been represented by legal counsel of their choice or have had the opportunity to consult with legal counsel, in the negotiation and execution of this Contract.

8.7 Notices.

(a) To Superintendent: The Superintendent agrees to keep a current address on file with the District's human resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice regarding this Contract or the Superintendent's employment by hand-delivery, or by certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.

(b) To Board: The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice regarding this Contract or the Superintendent's employment by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service, to the Board President and Vice President's addresses of record, as provided to the District.

SIGNATURE PAGE TO FOLLOW

I have read this Contract and agree to abide by its terms and conditions:

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

By: James White
President, Board of Trustees

ATTEST:

By: Gina B. Archer
Secretary, Board of Trustees

Executed this 22nd day of May, 2025.

SUPERINTENDENT

By: Curtis Null
Dr. Curtis Null

Executed this 22 day of May, 2025.

Reimbursements Received by the Superintendent and Board Members for Fiscal Year 2024

For the Twelve-month Period Ended August 31, 2024								
Description of Reimbursements	Superintendent Paul Norton	Place 1 Phillip Davis	Place 2 Lauren White	Place 3 Erin Archer	Place 4 John Aouelle	Place 5 Kim Flasch	Place 6 Rob Aird	Place 7 Keely Cano
Meals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38.00	\$ -
Lodging	-	278.28	1,160.52	241.90	-	-	804.59	-
Transportation	2,826.71	-	239.85	-	-	-	239.85	-
Other	1,555.00	485.00	970.00	970.00	485.00	485.00	560.00	585.00
Total	\$ 4,381.71	\$ 763.28	\$ 2,370.37	\$ 1,211.90	\$ 485.00	\$ 485.00	\$ 1,642.44	\$ 585.00

Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services in Fiscal Year 2024

For the Twelve-Month Period Ended August 31, 2024

Name(s) of Entity(ies)	
-	\$ 0.00
Total	\$ 0.00



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of Counseling and Health Services

RECOMMENDED ACTION

No action required. Item is for information and discussion only.

RATIONALE

The purpose of this item is to provide the Board of Trustees with an update on the district's Counseling and Health Services programs in accordance with Board Policy EHAA (LEGAL) and related provisions of the Texas Education Code. This report summarizes current program implementation, compliance with applicable state and federal requirements, and coordination of services that promote student well-being and readiness to learn. The update also ensures transparency and alignment with district strategic priorities related to student health, safety, and social-emotional support.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Jennifer Garrigan - Director of Counseling and Health Services

Tasha Barker - Assistant Superintendent of Organizational Services

ATTACHMENTS

LTISD Counseling and Health Services Update

MEETING DATE

October 15, 2025



Counseling Update

Jennifer Garrigan, Director of Counseling & Health Services



LTISD Counseling Program

SB 179 - New Counselor Tracking Tool

Highlights of the School Counseling Four Component Areas

- Individual Planning
- Guidance Curriculum
- Responsive Services
- System Support

Effective Advising Framework Grant



Counselor Time Tracker



Counselor Time Tracking

Texas SB 179 requires school counselors to document their work time to ensure compliance with the 80/20 rule, mandating that at least 80% of their time be spent on direct student services like counseling, academic planning, and college or career guidance. This tracking ensures counselors prioritize students' academic, social-emotional, and career development needs.

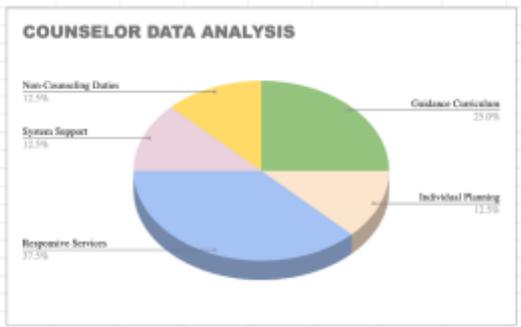
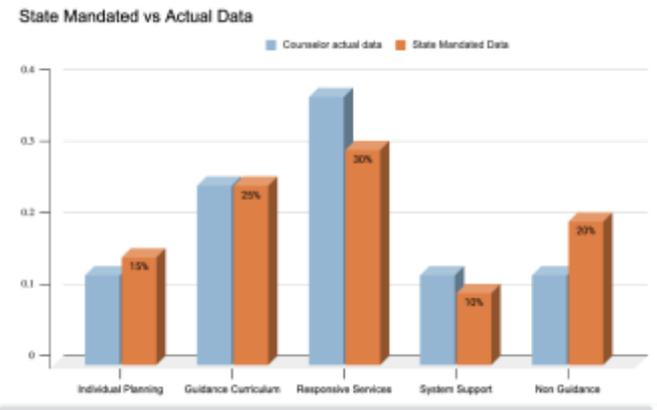


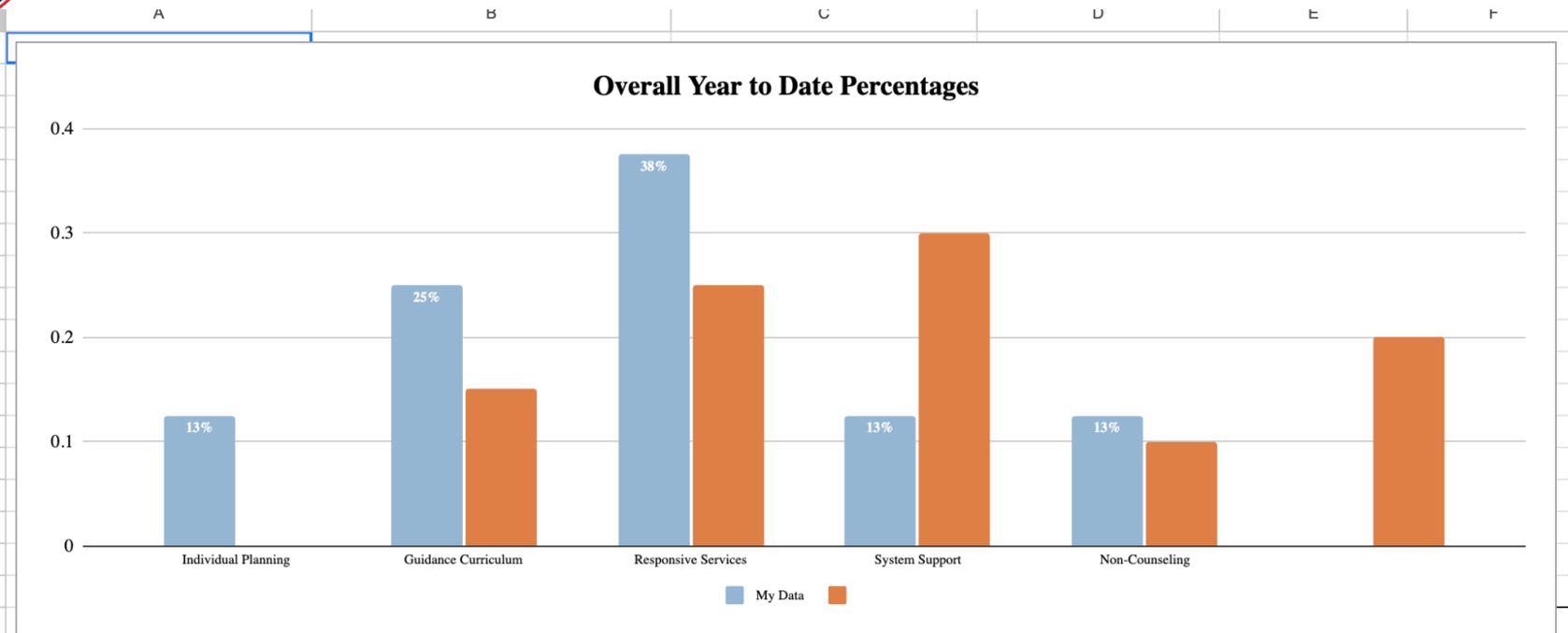
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1		Guidance Curriculum			Individual Planning		Responsive Services					System Support					Non-Counseling Duties					
2	OCTOBER	Classroom Guidance	Small Group Guidance	Guidance provided in Advisory	Behavioral/academic	Personal/Social	Individual Counseling	Small Group Counseling	Class Intervention	Relationship Intervention	Substance related	Prof. Development/Collaboration	Consultation: Parent, Admin, Staff	Community Outreach/Parent Eds	Advisory Councils/Committees	Inst. rights, presentations, planning	Data Analysis/Report	Discipline Investigations	Therapy Test Prep	Other Duty (Describe each)		Total Time in minutes
3	Dates																					
16	Monday, October 13, 2025																				0	
17	Tuesday, October 14, 2025																				0	
18	Wednesday, October 15, 2025	120			60		120		60				60							60	480	
19	Thursday, October 16, 2025																				0	
20	Friday, October 17, 2025																				0	
21	Saturday, October 18, 2025																				0	
22	Sunday, October 19, 2025																				0	
23	Monday, October 20, 2025																				0	
24	Tuesday, October 21, 2025																				0	
25	Wednesday, October 22, 2025																				0	
26	Thursday, October 23, 2025																				0	
27	Friday, October 24, 2025																				0	
28	Saturday, October 25, 2025																				0	
29	Sunday, October 26, 2025																				0	
30	Monday, October 27, 2025																				0	
31	Tuesday, October 28, 2025																				0	
32	Wednesday, October 29, 2025																				0	
33	Thursday, October 30, 2025																				0	
34	Friday, October 31, 2025																				0	
35	Total	120	0	0	0	60	120	0	60	0	0	0	60	0	0	0	0	0	0	60	60	
36	Total	120			60		180					60					60					
37	Percentage	25%			13%		38%					13%					13%					



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1		Guidance Curriculum			Individual Planning		Responsive Services					System Support					Non-Counseling Duties					
2	OCTOBER	Classroom Guidance	Small Group Guidance	Guidance provided in Advisory	Behavioral/Academic	Personal/Social	Individual Counseling	Small Group Counseling	Check In/Intervision	Relationship/Mentorship	Substance Abuse	Prof. Development/Collaboration	Consultation: Parents, Admin, Staff	Community Outreach/Phone Calls	Advisory Councils/Committees	parent nights, presentations, planning	Data Analysis/Report	Discipline/Investigations	Testing Test Prep	Other Duty: District work		
3	Dates																					

- 39
- 40 Individual Planning
- 41 Guidance Curriculum
- 42 Responsive Services
- 43 System Support
- 44 Non Guidance
- 45
- 46 Individual Planning
- 47 Guidance Curriculum
- 48 Responsive Services
- 49 System Support
- 50 Non Guidance
- 51
- 52
- 53
- 54 Guidance Curriculum
- 55 Individual Student Plan
- 56 Responsive Services
- 57 System Support
- 58 Non Guidance
- 59
- 60
- 61

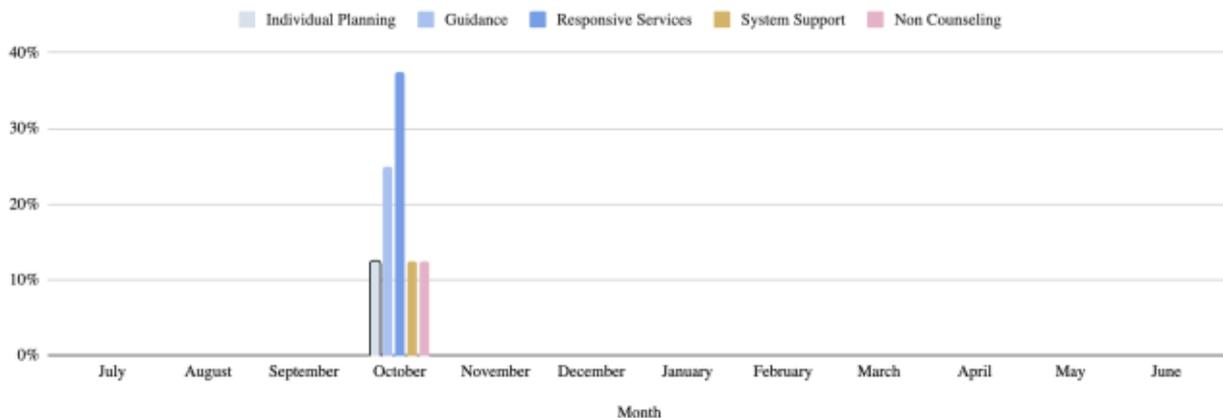




Domain	Counselor Actual Data	State mandated data	RECOMMENDATIONS BY LEVEL		
			Elementary	Middle	High
Individual Planning	13%	15%	5-10	15-25	25-35
Guidance Curriculum	25%	25%	35-45	35-40	15-25
Responsive Services	38%	30%	30-40	30-40	25-35
System Support	13%	10%	10-15	10-15	15-20
Non-Counseling	13%	20%	0	0	0



Individual Planning, Guidance, Responsive Services, System Support and Non Counseling



Month	Individual Planning	Guidance	Responsive Services	System Support	Non Counseling
July	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
August	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
September	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
October	13%	25%	38%	13%	13%
November	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
December	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
January	#DIV/0!	#DIV/0!	#DIV/0!		#DIV/0!
February	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
March	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
April	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
May	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
June	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



Individual Planning



Implementation, Year Two

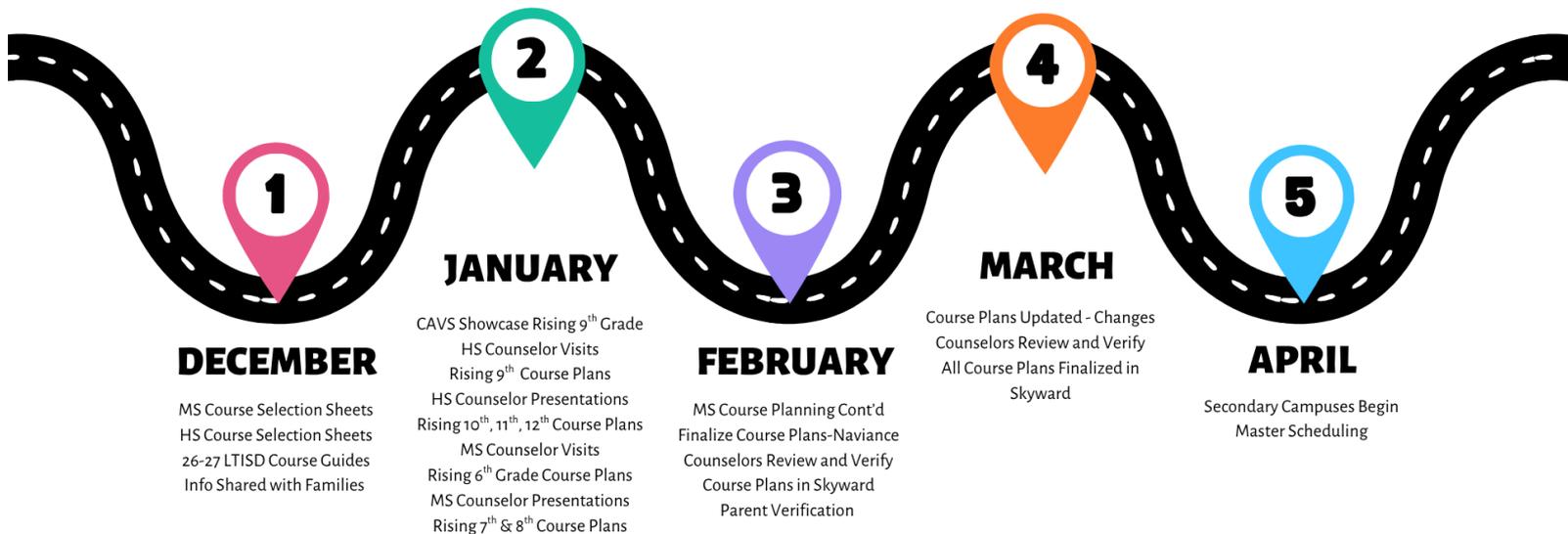
Naviance is a college and career readiness platform that helps students explore careers, set goals, research colleges, and manage applications. Counselors use it to track progress, share resources, and support individualized postsecondary planning. For the 2025–2026 school year:

- All secondary students will use Naviance for course planning, to include creating or updating their 4-year plans
- CCMR focused guidance lessons to be facilitated by counselors in middle school (example: Defining My Dreams, My Career Interests, My Study Skills, etc.)
- Secondary students have access to Career Clusters/Pathways and College Super Match to begin exploring career opportunities and postsecondary education options needed for their career choices



2026-2027

COURSE PLANNING TIMELINE





Guidance Lessons



Navigate360 Compass Lessons

Navigate360 Compass is a research-based curriculum that supports students' mental health, social-emotional, and behavioral needs. It combines preventive lessons with tiered interventions, giving students and staff tools to manage stress, build resilience, and address behavior effectively.

Key Components

- **Mental Health & Wellness Lessons:** Age-appropriate lessons promoting self-awareness, healthy relationships, and coping skills.
- **Behavior Supports:** Evidence-based strategies that emphasize skill-building and positive reinforcement over punishment.
- **Staff Training:** Professional development for educators to identify, intervene, and support students in need.
- **Data-Informed Practices:** Tools to monitor progress and evaluate intervention effectiveness.



Engaging Students in Creating Positive School Culture

Over the past two weeks, counselors and social workers hosted **Chalk the Walk**, encouraging students to share messages of kindness and positivity. Sidewalks filled with colorful art and uplifting words, creating a welcoming, supportive school environment.





Bullying Prevention

Crime Stoppers remains a valued partner of Lake Travis ISD, and we're excited to once again host their bullying prevention presentations for the 2025–2026 school year. Their engaging sessions address cyber safety, bullying, kindness, and social media's impact on mental health, with additional parent sessions to support a safe, informed, and compassionate community.





Bringing Awareness in October

Unity Day (10/15 & 10/22)

Lake Travis ISD will join schools nationwide in celebrating Unity Day. Students and staff are encouraged to wear orange to support kindness, acceptance, and inclusion, and to stand against bullying. Counselors and social workers will lead activities promoting kindness and anti-bullying pledges.

Red Ribbon Week 2025

Lake Travis ISD is proud to celebrate Red Ribbon Week, promoting drug-free living, healthy choices, and positive support. Counselors and social workers will host themed activities and events that reinforce our commitment to safe, healthy schools.



SHOW YOUR SUPPORT AND
WEAR RED ON OCTOBER 23RD



**RED
RIBBON WEEK**

OCTOBER 23 - 31



Responsive Services



Crisis Response Training and Resources

The Counseling and Health Services Department has developed a comprehensive Crisis Response Binder and Crisis Activity Bins to support campuses in responding effectively to student needs during difficult situations. In addition, counselors, social workers, and administrators have received targeted training to ensure a coordinated, compassionate, and well-prepared response across the district.

Crisis Response Binders were provided for every principal, counselor and social worker and each campus was provided a Crisis Activity Bin.



Fentanyl Education Presentations for LTHS

October is Fentanyl Awareness Month, and LTISD is committed to educating our students on the dangers of fentanyl. This fall, our high school students will participate in fentanyl awareness assemblies hosted by *Forever 15 Project*, following the same impactful presentations provided to our middle school students last spring.

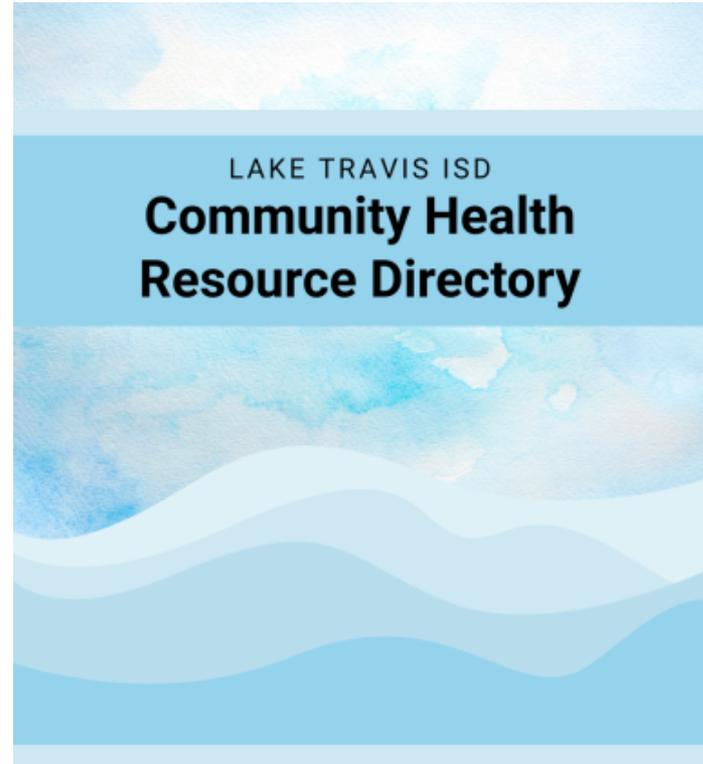


Forever 15 Project



LTISD Community Resource Directory

Lake Travis ISD has launched a new Community Resource Guide to connect students, families, and staff with essential support services across Austin and Travis County. Developed in collaboration with district social workers and the Director of Counseling and Health Services, the guide is comprehensive and tailored to the needs of the LTISD community.





System Support



LTISD Virtual Parent Workshop Series

Lake Travis ISD is committed to supporting our families by providing resources and education that promote student safety, wellness, and success. For the 2025–2026 school year, the LTISD Counseling and Health Services department is excited to launch our [LTISD Virtual Parent Workshop Series](#) designed to engage, inform, and empower parents on important topics affecting children and teens today.

September 18, 2025 - *Emerging Threats Targeting Minors Online: Understanding and Preventing Digital Exploitation* - Presented by the FBI

October 1st, 2025 - *Protecting Students in a Digital World: Bullying & Cyberbullying Awareness* - Presented by Crimestoppers

October 27, 2025 - *The Dangers of Fentanyl: A Mother's Story* - Presented by the Forever 14 Project & Hays County Sheriff Department

November 16, 2025 - *Youth Vaping: The Problems and The Solutions* - Presented by the Texas School Safety Center



LTISD Counseling & Health Services Newsletter

The **LTISD Counseling and Health Services Newsletter** keeps our community informed and engaged by highlighting how counselors, social workers, and health staff support students and families. Each edition features updates, wellness initiatives, resources, and stories that celebrate our programs' positive impact and help families stay connected and empowered.





**Effective Advising Framework
Grant**



Effective Advising Framework Grant

Lake Travis ISD Counseling and Health Services is proud to announce that we were selected for the competitive **Effective Advising Framework Grant** with Region 13. This grant will enhance college, career, and military readiness by improving advising practices, building counselor capacity, and supporting students' future decisions. Planning begins in the 2025–26 school year, with grant implementation in 2026–27.





Thank you!



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of the Renewal Application of the 2026-2027 Innovative Course Application - Advanced Legal Skills and Professions

RECOMMENDED ACTION

Administration recommends approval of the Renewal Application for the 2026-2027 Innovative Course Advanced Legal Skills and Professions, as presented.

RATIONALE

The Texas Administrative Code, Section 74.27, Innovative Courses and Programs, permits school districts to offer state-approved innovative courses that enable students to acquire knowledge, skills, and competencies beyond the essential curriculum requirements. With the approval of the local Board of Trustees, districts may offer any state-approved innovative course for state elective credit.

Lake Travis ISD was the original applicant for the development of the innovative course *Advanced Legal Skills and Professions* in 2020. The original application was approved by the Texas Education Agency for implementation statewide and is currently up for renewal. The course has been a valuable addition to the Legal Studies program of study and has benefited other school districts throughout Texas.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent, Curriculum & Instruction
Dr. Lyndae Benton - Executive Director, Curriculum & Instruction
Lana Stone, Coordinator - CTE & Advanced Academics

ATTACHMENTS

2026-2027 Innovative Course Application Renewal

MEETING DATE

October 15, 2025



2026-2027 Innovative Course Application – Renewal

Application due no later than Friday, September 12, 2025

Title of proposed new innovative course:

Advanced Legal Skills and Professions

Applicant information – All Information Is Required

Name of applying school district, charter school, or organization: *Lake Travis ISD*

Complete mailing address: *607 Ranch Road 620 North Austin, TX 78734*

Primary contact person: *Lana Stone*

Primary contact person's title: *Coordinator for CTE and Advanced Academics*

Primary contact person's email address: *stone1@ltisdschools.org*

Primary contact person's phone number, area code first: *512-533-5777*

Secondary contact person: *Lyndsa Benton*

Secondary contact person's title: *Executive Director Curriculum and Instruction*

Secondary contact person's email address: *bentonl@ltisdschools.org*

Secondary contact person's phone number, area code first: *512-533-6027*

County District Number (if applicant is a Texas public school): *227913*

Superintendent (if applicant is a Texas public school): *Dr. Curtis Null*

Date of local board of trustees' approval of this innovative course application (if applicant is a Texas public school): [Click here to enter text.](#)



2026-2027 Innovative Course Application – Renewal

Course Information

Subject area (choose only one):

Career and Technical Education (CTE)

Career cluster (CTE only):

Law, Public Safety, Corrections, and Security

Number of credits per course:

1.0

Grade level(s) (high school only):

11-12

Brief description of the proposed course (150 words or less, paragraph form):

Advanced Legal Skills and Professions provides students with a foundation to understand the basic mechanics of the U.S. legal system. Building on prior instruction in constitutional issues and the basics of American court systems, this course provides insight into the practical application of the law, as well as civil and criminal procedure, giving students a hands-on opportunity to experience a variety of legal professions. Students will gain an understanding of the attorney-client relationship and the importance of confidentiality, discovery, pretrial motions, jury selection, opening statements, direct and cross examinations, proper use of objections and the rules of evidence, and closing arguments. By conducting elements of a full trial in a mock setting, students will also increase their ability to extemporize appropriately by thinking on their feet. Students will learn how to evaluate a set of facts and mold it into a coherent trial strategy, learning trial practice from the ground floor.

Brief justification of how/why the proposed course qualifies as “innovative” in terms of student need. (150 words or less, paragraph form):

The Advanced Legal Skills and Professions course offers students unique, hands-on experiences in practical law and trial procedures that are not typically covered in standard TEKS-based courses. Students engage directly in simulations such as mock trials, mediations, depositions, and jury selection, developing real-world skills in legal research, advocacy, and courtroom practice. This immersive approach builds critical thinking, communication, and professional skills essential for legal careers. By completing the course, students gain a foundational understanding of both civil and criminal procedures, preparing them for further education or entry-level positions in the legal field. The course addresses the need for experiential learning in legal professions, bridging the gap between theoretical knowledge and practical application. It equips students with employability skills and familiarity with legal processes that enhance their career readiness and provide a competitive advantage in pursuing industry certifications or higher education in law-related fields.



2026-2027 Innovative Course Application – Renewal

Course Data –Renewals

Data or other evidence that demonstrates evidence of the continued successful implementation of the course. Data and descriptive information should be provided below.

All students who have attempted the course have successfully completed the course.

The course has maintained steady enrollment with a slight increase annually over the past three years. Due to students’ preparedness, the course has directly influenced the increase in enrollment for the capstone course, where students work directly with legal professionals in the community. Some students have volunteered for the city’s municipal teen court, where volunteers act as jurors for juvenile Class C misdemeanor cases.

An IBC is offered in this course, leading to completers with an IBC in the Legal Studies pathway for the first time ever in 2024-25.

The growth of the course had led the campus to dedicate space for a mock trial room, and the support of our education foundation allowed for the purchase of furniture for the space. 2024-25 was also the first year to have students compete in TPSA.

Statewide course enrollment

Course	Course Title	Teacher FTE Count	Contract Teacher FTE Count	Course Enrollment
N1303016	ADV LEGAL SYSTEMS AND PROF	5.14	0	531

Regional Labor Market Data - CTE Courses Only

PLEASE NOTE: This section is for career and technology education (CTE) courses only.

Capital Area Workforce Development Area (14) Labor Market Information, 2020 – 2030

State Career Cluster	Program of Study	SOC	Occupational Title	Growth Rate	Median Annual Wage	Growth Wage Category	Annual Average Employment 2020	Annual Average Employment 2030	Total Annual Openings	Competitive Education Requirement
Law and Public Service	Legal Studies	23-1011	Lawyers	18%	\$122,777	ABOVE/ABOVE	7,368	8,691	504	PhD/Professional degree

Capital Area Workforce Development Area (14) Labor Market Information, 2020 – 2030

State Career Cluster	Program of Study	SOC	Occupational Title	Growth Rate	Median Annual Wage	Growth Wage Category	Annual Average Employment 2020	Annual Average Employment 2030	Total Annual Openings	Competitive Education Requirement
Law and Public Service		23-2099	Legal Support Workers, All Other	20%	\$78,187	ABOVE/ABOVE	157	188	19	Associate degree

Capital Area Workforce Development Area (14) Labor Market Information, 2020 – 2030

State Career Cluster	Program of Study	SOC	Occupational Title	Growth Rate	Median Annual Wage	Growth Wage Category	Annual Average Employment 2020	Annual Average Employment 2030	Total Annual Openings	Competitive Education Requirement
Law and Public Service	Legal Studies	23-2011	Paralegals and Legal Assistants	21%	\$56,014	ABOVE/ABOVE	2,901	3,499	400	Associate degree

Essential Knowledge and Skills for the Proposed Course:

- (a) General Requirements. Students will receive one credit for successful completion of this course. This course is recommended for students in Grades 11-12. Recommended prerequisites: Principles of Law, Public Safety, Corrections and Security, Court Systems and Practices, Business Law, Debate I, or Political Science I.
- (b) Introduction.
 - (1) Career and technical education instruction provides content aligned with challenging academic standards and relevant technical knowledge and skills for students to further their education and succeed in current or emerging professions.
 - (2) The Law, Public Safety, Corrections, and Security Career Cluster focuses on planning, managing, and providing legal services, public safety, protective services, and homeland security, including professional and technical support services.
 - (3) Advanced Legal Skills and Professions provides students with a foundation to understand the basic mechanics of the U.S. legal system. Building on prior instruction in constitutional issues, this course provides insight into the practical application of the law, as well as civil and criminal procedure, giving students hands-on opportunity to experience a variety of legal professions. Students will gain an understanding of the attorney-client relationship and the importance of confidentiality, discovery, pretrial motions, jury selection, opening statements, direct and cross examinations, proper use of objections and the rules of evidence, and closing arguments. By conducting elements of a full trial, students will also increase their ability to extemporize appropriately by thinking on their feet. Students will learn how to evaluate a set of facts and mold it into a coherent trial strategy, learning trial practice from the ground floor.
 - (4) Students are encouraged to participate in extended learning experiences, such as career and technical student organizations, community events, and other leadership or extracurricular organizations.
 - (5) Statements that contain the word "including" reference content that must be mastered, while those containing the phrase "such as" are intended as possible illustrative examples.
- (c) Knowledge and Skills.
 - (1) School districts shall implement the employability skills student expectations listed in §127.15(d)(2) of this chapter (relating to Career and Technical Education Employability Skills) as an integral part of this course.
 - (2) The student demonstrates communication skills needed to engage a client as part of the pretrial process. The student is expected to:

- (A) interview a potential client as part of a client-intake process;
 - (B) use communication skills to evaluate body language, such as gestures, verbal tone, and inflection during client meetings;
 - (C) demonstrate interpersonal communication skills; and
 - (D) apply writing skills to formulate effective emails, letters, and contracts with a client.
- (3) The student explores the legal resources available to clients to resolve disputes. The student is expected to:
- (A) evaluate a client in a simulated client consultation;
 - (B) identify and explain ethical obligations to clients;
 - (C) explain the attorney-client privilege and how it applies to others in the law office and courtroom workgroup;
 - (D) explain the various dispute resolution options available, including self-help, plea bargaining, mediation, arbitration, civil action, and criminal action;
 - (E) analyze the feasibility and appropriateness of each dispute resolution option, including monetary factors, time elements, and emotional toll; and
 - (F) draft a recommended course of action plan.
- (4) The student participates in simulation of a case development process. The student is expected to:
- (A) evaluate the strengths and weaknesses of a client's case;
 - (B) brainstorm and develop the theory *and theme* of the case;
 - (C) compare discovery obligations in criminal and civil matters;
 - (D) develop a discovery plan;
 - (E) draft, respond, and object to requests for production and admissions; and
 - (F) draft, respond, and object to interrogatories.



2026-2027 Innovative Course Application – Renewal

- (5) The student participates in a mock mediation. The student is expected to:
 - (A) develop a negotiation strategy that aligns with a client’s needs (short-term and long-term); and
 - (B) negotiate a favorable resolution for the client.
- (6) The student participates in a mock arbitration. The student is expected to:
 - (A) evaluate the strengths and weaknesses of a client’s case;
 - (B) develop a negotiation strategy that aligns with a client’s needs (short-term and long-term);
 - (C) analyze the feasibility and appropriateness of completing arbitration or negotiating a settlement; and
 - (D) negotiate a settlement on terms favorable for the client.
- (7) The student participates in a mock pretrial proceeding and a motion practice simulation. The student is expected to:
 - (A) read and analyze statutes and case law to develop legal principles;
 - (B) apply legal principles and precedent to fact patterns;
 - (C) develop legal arguments supported by legal research;
 - (D) prepare counterarguments;
 - (E) write motions and legal memoranda, such as motion to dismiss, motion for summary judgment, or motion in limine; and
 - (F) prepare an oral argument and respond to questions during the presentation of the argument.
- (8) The student participates in mock depositions of witnesses. The student is expected to:
 - (A) prepare a witness for deposition;
 - (B) depose and defend a witness during a deposition; and
 - (C) authenticate documents with witnesses.
- (9) The student participates in a mock jury selection. The student is expected to:
 - (A) research jury questionnaires; and
 - (B) prepare for and conduct voir dire on a pool of potential jurors in a criminal or civil matter.



2026-2027 Innovative Course Application – Renewal

- (10) The student participates in a mock trial. The student is expected to:
- (A) compose and deliver opening statements;
 - (B) prepare witnesses for examination at trial;
 - (C) prepare and effectively use demonstrative evidence;
 - (D) compose and conduct effective direct examination of witnesses, including expert witnesses;
 - (E) identify, make, and defend against proper objections to testimony and other forms of evidence;
 - (F) introduce evidence through witnesses;
 - (G) conduct proper impeachment of witnesses;
 - (H) compose and deliver an effective cross-examination of a witness; and
 - (I) compose and deliver closing arguments.
- (11) The student participates in a post-trial motion simulation. The student is expected to compose and argue motions, such as motion to set aside the verdict, motion for a new trial, motion for judgment of acquittal, or motion notwithstanding the verdict.
- (12) The student identifies the roles and functions of professions in the legal system and legal industry. The student is expected to:
- (A) identify the career opportunities in the legal system, such as attorney or paralegal, and the legal industry, such as court reporter, electronic discovery firm;
 - (B) explain the duties and responsibilities of professionals in the legal system and legal industry; and
 - (C) explain the relationship among the various professions in the legal system and legal industry.

Recommendations for new proposed innovative course

McGraw Hill. (2020). *Street Law: A Course in Practical Law* (10th ed.).

Jacobs, T. A. (2003). *They Broke the Law - You be the Judge: True Cases of Teen Crime*. (A. Desetta, Ed.). Minneapolis, MN: Free Spirit Pub.



2026-2027 Innovative Course Application – Renewal

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2026-2027 Innovative Course Application – Renewal

Recommended resources, technology, and instructional materials to be used:

Technology:

- Access to online databases such as LexisNexis, Westlaw, PACER
- Computer access

Instructional Materials:

- Case studies and mock trial scripts
- Motion writing templates and legal memorandum examples
- Client interview and deposition role-play guides
- Simulation exercises for mediation, arbitration, jury selection, and trial procedures
- Access to sample jury questionnaires and voir dire materials
- Guides on ethical obligations and attorney-client privilege

Recommended activities:

A variety of teaching methods can be used in Advanced Legal Skills and Professions such as individualized study, cooperative learning, guest speakers, panel discussions, field trips, visual/audio presentations/media, computer software programs, and internet research. A heavy emphasis, however, will be placed on simulations and mock proceedings that provide practice of both written and verbal advocacy skills. Recommended activities include participation in a class mock trial competition that will require drafting and arguing motions, witness testimony, and delivery of opening statements and closing arguments.

Other optional activities might include:

- Participation in the Texas High School Mock Trial competition, SkillsUSA, Texas Public Service Association competition, Texas Public Service Teacher Association competitions, or YMCA Youth and Government competitions and conferences.
- Volunteering at local legal aid clinics.
- Participation in a Law School Discovery Day by touring a local law school and attending a law school class.
- Attending local court hearings and other legal proceedings to observe the legal process.
- Internships with a local attorney, law firm, legal aid organization, government agency, elected official, or court.
- Guest speaker sessions with court reporters, videographers, paralegals, or court translators to learn about various legal professions.
- Simulation exercises including client interviews, discovery plan development, mediation, arbitration, pretrial motions, depositions, jury selection, and trial practice.
- Panel discussions, visual/audio presentations, and internet research projects on legal topics, case law, and legal procedures.

Recommended assessment methods for evaluating student outcomes:

- Written and oral assignments related to legal research, case analysis, and motion writing.



2026-2027 Innovative Course Application – Renewal

- Quizzes and exams covering course content such as legal principles, procedures, and professional ethics.
- Evaluation of student performance in simulations, including client interviews, discovery plan development, motion practice, depositions, and jury selection.
- Graded participation and performance in mock trials, assessing skills like opening statements, witness examinations, objections, and closing arguments.
- Written legal memoranda and briefs demonstrating the ability to apply legal research and argumentation.
- Peer and instructor evaluations during group activities and role-plays to assess communication and teamwork skills.
- Reflective journals or portfolios documenting student learning experiences and growth in legal skills.
- Performance-based assessments such as negotiating settlements in mock mediations or arbitrations.

Recommended educator certifications:

A valid license appropriate for Advanced Legal Skills and Professions, plus one of the following certificates.

- Trade and Industrial Education: Grades 6-12. This assignment requires appropriate work approval.
- Trade and Industrial Education: Grades 8-12. This assignment requires appropriate work approval.
- Vocational Trades and Industry. This assignment requires appropriate work approval.

Required trainings, including associated costs, if applicable:

- *No additional training*



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of the September 17, 2025 Regular Board Meeting Minutes and October 6, 2025 Special Called Board Workshop Meeting Minutes

RECOMMENDED ACTION

Administration recommends approval of the September 17, 2025 and October 6, 2025 Minutes.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Executive Assistant to the Superintendent of Schools

ATTACHMENTS

September 17, 2025 Regular Board Meeting Minutes
October 6, 2025 Special Called Board Workshop Meeting Minutes

MEETING DATE

October 15, 2025

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on September 17, 2025, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

Board President Lauren White called the meeting to order at 6:04 p.m.

Quorum Determination

Trustees in attendance were Erin Archer, Robert Aird, Kristen Woodcock, Lauren White, Keely Cano, Jonathan Bove (joined remotely) and Phillip Davis.

Pledge of Allegiance and Moment of Silence

Claire Kinnersley led the Pledge of Allegiance. A moment of silence was then observed.

Recognition

- **Lake Travis Education Foundation (LTEF) Check Presentation**

The Lake Travis Education Foundation (LTEF) is a nonprofit organization that supports the Lake Travis ISD mission to educate all students through a comprehensive curriculum. LTEF is a vital component of the Lake Travis ISD. They raise the funds necessary to add enrichment programs for all grade levels, and instructional enhancement tools, such as technology for the classrooms, that are not considered core requirements under Texas Education Agency (TEA) guidelines.

Kris Devlin, 2025-2026 President of the LTEF presented a check to the LTISD Trustees for Lake Travis ISD in the amount of \$405,000.

LTEF Board of Directors for the 2025-2026 School Year:

- **President:** Kris Devlin
- **Past President:** Kyle Morgan
- **President Elect:** Anthony Eppert
- **Vice President:** Annmarie Hatfield & Amy Hanken
- **Treasurer:** Brian Prehn
- **Secretary:** Christy Black

Directors:

- Ashley Gilbert
- Christol Farris
- Courtney Hohl
- Dave Delaria
- Erin Brown
- Gary Wolff
- Glenn Robertson
- Heather Davis
- Katie Herries
- Myles Naso
- John Severance
- Tamara Crawford
- Tom Wiri
- Tracy Mendez

Special Recognition

Public Comments/Citizen Participation

1. Kristen Powell – Elementary Field Trips
2. Darby Pearson – Field Trip
3. Hayley van Wagenihgen –Elementary Field Trips
4. Jourdan Stewart – Field Trips
5. Kaylee Pace – Field Trips
6. Zelda and Samantha Kernen – Elementary School Field Trips

Discussion/Presentation Items

- **Presentation and Discussion of the August 2025 Monthly Financial Reports- Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018/2023/2024 Capital Projects Reports and Quarterly Investment Report**
Pam Sanchez, Assistant Superintendent of Business Services, presented a financial update to the Board and community regarding the financial position of the school district.

The financial highlights for the period ending August 31, 2025, include the following:

- The financial reports reflect activity through 100% of the fiscal year prior to year ending audit adjustments.
- Function 91-State Transfers represents the recapture payment made to the State in August based on an amount determined by TEA. The near final 2024-25 recapture payment will be reported by TEA in the next two weeks. A final payment will be made prior to September 30 and posted to the 2024-25 fiscal year.
- Salaries and benefits paid during summer months to the 10-month employees (teachers, aides, professionals, auxiliary staff) are accrued monthly and are included in recorded expenditures. The total of \$8,698,845 is held in the accrued wages payable account on the balance sheet representing days worked in August in the school year.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$317,381,182. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Investments are reported to the Board on a quarterly basis. For quarter ending August 31, 2025, the interest earnings on deposits totaled \$4,072,630 for a fiscal year total of \$17,160,328.
- Monthly tax collections totaled \$151,207 representing a collection rate of 98.71% of 2024 total adjusted tax levy, in comparison to the prior year of 97.76%.
- The FYTD current and prior year adjustments to the tax levy totaled -\$4,728,648 while the prior year total was -\$6,504,849.

- The total 2018 bond expenditures are approximately \$260.2 million with remaining funds of approximately \$143,417.
- The total 2023 bond expenditures are approximately \$113.6 million with remaining funds of approximately \$222 million.
- The total 2024 bond expenditures are approximately \$5.5 million with remaining funds of approximately \$32.1 million.

Presentation/Discussion only.

- **Presentation and Discussion of the 2024–2025 Annual Investment Report and Investment Strategy for 2025-2026**

Pam Sanchez, Assistant Superintendent of Business Services, presented that the school district investments in the State of Texas are governed by Chapter 2256 of the Texas Government Code (Public Funds Investment Act). All investments made by the District shall comply with the Public Funds Investment Act and all federal, state, and local statutes and regulations. The Board of Trustees must review its investment policy and strategies on an annual basis.

In accordance with Board Policy CDA(LOCAL), a comprehensive report of the investment activity for the year is required to be presented to the Board annually.

Presentation/Discussion only.

Consideration Items

- **Consideration of and Request for Approval of the Proposed 2025-2026 School Health Advisory Council Membership**

Tasha Barker, Assistant Superintendent of Organizational Services, presented pursuant to Texas Education Code §28.004, each independent school district is required to establish and maintain a local School Health Advisory Council (SHAC) to assist the district in ensuring that the district's health education instruction and related programs reflect community values. The statute further requires that a majority of SHAC members be parents of students enrolled in the district who are not employed by the district and that the Board of Trustees formally appoint members to serve.

Approval of the proposed 2025-2026 SHAC membership is necessary to ensure statutory compliance, preserve the validity of SHAC recommendations, and provide for the lawful continuation of SHAC functions, including, but not limited to, advising on curriculum, wellness policy, physical activity, nutrition, mental health, and human sexuality instruction. Formal action by the Board constitutes recognition of the proposed membership as the duly appointed SHAC for the 2025-2026 school year and affirms the

district's adherence to state law, transparency requirements, and community participation in school health matters.

A MOTION was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to approve the proposed 2025-2026 School Health Advisory Council Membership, as presented.

The motion passed by a vote of 7 - 0.

- **Consideration of and Request for Approval of the Proposed 2025-2026 School Library Advisory Council Membership**

Tasha Barker, Assistant Superintendent of Organizational Services, presented that in response to Senate Bill 13, the Lake Travis ISD School Library Advisory Council (SLAC) was established by the Board of Trustees to oversee the school library materials approval and challenge process. The statute requires that a majority of SLAC members be parents of students enrolled in the district who are not employed by the district and that the Board of Trustees formally appoint members to serve.

Approval of the proposed 2025-2026 SLAC membership is necessary to ensure statutory compliance, preserve the validity of SLAC recommendations, and provide for the lawful implementation of SLAC functions. Formal action by the Board constitutes recognition of the proposed membership as the duly appointed SLAC for the 2025-2026 school year and affirms the district's adherence to state law, transparency requirements, and community participation.

A MOTION was made by Trustee Keely Cano and seconded by Trustee Phillip Davis to approve the proposed 2025-2026 School Library Advisory Council Membership, as presented.

The motion passed by a vote of 7 - 0.

- **Consideration of and Request for Approval of the Guaranteed Maximum Price (GMP) Phase 1 for CMR 23-01 for High School #2**

Pam Sanchez, Assistant Superintendent of Business Services, presented that in the November 2022 bond election, voters approved the construction of High School #2. The following year, in the November 2023 bond election, voters approved the associated athletic facilities for the campus. In January 2024, the Board awarded the Construction Manager at Risk (CMR) contract for the High School #2 project to American Constructors, and in March 2025, the Board approved the construction agreements.

The parties have continued to collaborate on the development of a Guaranteed Maximum Price (GMP) for the project. Given the timeline required to ensure the timely opening of the new high school, administration determined it necessary to proceed with Phase 1 of the GMP, which encompasses the following scope of work:

- Grading, excavation, and fill
- Erosion controls
- Asphalt paving, site concrete, and retaining walls
- Wastewater and water systems

- Electrical/dry utilities rough-in allowance
- Contingency allowance

Administration recommends approval of the GMP Phase 1 for CMR 23-01, High School #2, in the amount of \$46,362,650, and authorization for the Superintendent or designee to negotiate and execute the GMP Phase 1 Amendment.

A MOTION was made by Trustee Kris Woodcock and seconded by Trustee Phillip Davis to approve the Guaranteed Maximum Price (GMP) Phase 1 of \$46,362,650 for the CMR 23-01 project with American Constructors as the Construction Manager and to authorize the Superintendent to negotiate and execute the GMP Amendment as required.

The motion passed by a vote of 6 - 1.

- **Consideration of and Request for Approval of Amendment to Guaranteed Maximum Price (GMP) for the Lake Travis High School Science Wing Addition Project**

In December 2023, the Board approved Braun & Butler Construction as Construction Manager at Risk for the construction of the new science wing addition at Lake Travis High School. The construction agreement and GMP were approved by the Board on March 26, 2025.

The administration is seeking approval of an amendment to the GMP to complete work not included in the original scope of work. The additional projects include enlargement of the current detention pond and additional concrete work in the amount of \$263,787.64, and the addition of a fire wall between the new addition and the original building in the amount of \$88,997.00.

A MOTION was made by Trustee Keely Cano and seconded by Trustee Kris Woodcock to approve an amendment to the Guaranteed Maximum Price for the Lake Travis High School science wing project and to authorize the Superintendent to negotiate and execute the GMP amendment in the amount of 16,921,169.64.

The motion passed by a vote of 7- 0.

- **Consideration of and Potential Adoption of Resolution 091725-01 Regarding Adoption of the 2025-2026 Investment Strategy and Designation of Investment Officers**

School district investments in the State of Texas are governed by Chapter 2256 of the Texas Government Code (Public Funds Investment Act). All investments made by the District shall comply with the Public Funds Investment Act and all federal, state, and local statutes and regulations. The Board of Trustees must review its investment policy and strategies on an annual basis.

The administration recommends no changes to the Board Policy CDA(LOCAL) or its companion documents.

A **MOTION** was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to adopt Resolution No. 091725-01 to approve the 2025-2026 Investment Strategy and Investment Officers

The motion passed by a vote of 7 - 0.

- **Consideration of and Potential Adoption of Resolution 091725-02 Regarding Adoption of Authorized Broker/Dealer List**

Per Governmental Code 2256.025, the Board of Trustees is required annually to adopt a Resolution to approve a list of qualified brokers and dealers who are authorized to engage in investment transactions with the district. The attachment includes the list of approved firms with no changes being recommended.

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Keely Cano to adopt Resolution No. 091725-02 to approve the authorized broker/dealers.

The motion passed by a vote of 7 - 0.

- **Consideration of and Potential Adoption of Resolution 091725-03 Regarding Travis Central Appraisal District Nominees**

Senate Bill 2 (Fourth Special Session, 88th Texas Legislature) revised the composition and appointment process for the Travis Central Appraisal District Board of Directors. The terms of two current Board members will expire at the end of 2025, requiring taxing entities to participate in the fall appointment process.

To be eligible, nominees must be a resident of Travis County and must have resided in the District for at least two years prior to taking office. Elected officials may serve; however, employees of taxing entities may not serve unless they are also elected officials.

Each taxing entity may nominate a candidate by resolution, due to the Chief Appraiser by October 14, 2025. A ballot of all nominees will be distributed by October 30, 2025. Entities may cast their allotted votes (Lake Travis ISD: 70 votes) among the nominees, with ballots due by December 14, 2025. Final results will be declared by December 31, 2025.

NO MOTION was made.

- **Consideration of and Potential Action regarding Establishment of Board Committees under Policy BDB(LOCAL)**

BDB(LOCAL) requires Board action to establish Board committees and to specify, at minimum, the number of members, process to appoint, term, and committee responsibilities. Approval will formalize the Board's committee structure and clarify advisory roles consistent with policy.

A **MOTION** was made by Trustee Rob Aird and seconded by Trustee Phillip Davis that the Board approves the establishment of the following Board committees under Policy

BDB(LOCAL): Board Operating Procedures Committee, Board Advocacy Committee, and Strategic Resources Committee.

The motion passed by a vote of 7 - 0.

Consent Agenda

- A. Approval of the August 20, 2025, Regular Board Meeting Minutes
- B. Approval of TEA Expedited Waiver Request for Modified Schedule State Assessment Testing Days
- C. Approval of 2025-2026 T-TESS Appraisal Calendar and Certified Administrators Roster
- D. Approval of Administrator Personal Services Contracts under HB 3372
- E. Approval of an Electric Utility Easement to the City of Austin on Lake Travis ISD Educational Development Center Site
- F. Approval of K9 Retirement and Transfer Agreement between Lake Travis ISD and Stephen Dean
- G. Approval of K9 Lease Agreement between Lake Travis ISD and Andrew Kos
- H. Approval of Second Amendment to the Easement Agreement with Cypress Ranch WCID #1 for the High School #2 Project
- I. Approval of an Underground Facilities Easement to Southwestern Bell Telephone Company d/b/a AT&T Texas for the Reimer's Road Private Drive Project
- J. Approval of a Facilities Easement to Southwestern Bell Telephone Company for the Reimer's Road Private Drive Project

A MOTION was made by Trustee Keely Cano and seconded by Trustee Phillip Davis to approve the remainder consent agenda, as presented.

The motion passed by a vote of 7 - 0.

Information Items

• **Board Notification Under Board Policy CH(LOCAL) - Technology Bond Expenditure**

The 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment, infrastructure, and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with district stakeholders and the District's Long Range Facilities Planning Committee. Per Board Policy CH (LOCAL), the following purchases made via a cooperative purchasing program of \$100,000 or more are required to be presented to the Board for notification:

District-wide datacenter infrastructure software and hardware equipment: infrastructure appliances, software, and 5-year licensing were purchased to replace obsolete equipment. This purchase was made through Netsync via the DIR cooperative contract and volume purchase pricing for the total amount of \$398,773.16.

Information Only.

Closed Session

Trustees recessed into a closed session at 7:35 p.m. as permitted by the Texas Government Code Section 551.071 and 551.074.

Trustees returned from Closed session at 8:53 p.m. on September 17, 2025.

Open Session

- **Consideration of and Potential Action to Appoint Board Members to Established Board Committees**

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Jonathan Bove that the Board approve the following slate of Board Committee members.

- **Board Operating Procedures Committee –**
 - **Chair** – Phillip Davis
 - **Members** – Lauren White and Jonathan Bove
- **Board Advocacy Committee –**
 - **Chair** – Erin Archer
 - **Members** – Lauren White and Kris Woodcock
- **Strategic Resources Committee**
 - **Chair** – Rob Aird
 - **Members** – Jonathan Bove and Keely Cano

The motion passed by a vote of 7 - 0.

Adjournment

There being no further action, the September 17, 2025 Board of Trustees' meeting adjourned on September 17, 2025 at 8:55 p.m.

Lauren White, President

Erin Archer, Secretary

**Minutes of Special Called Board Meeting – Team of Eight Governance Training
The Board of Trustees
Lake Travis Independent School District**

A Special Called meeting – Team of Eight Governance Training of the Board of Trustees of Lake Travis Independent School District was held on October 6, 2025, beginning at 5:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call To Order

The meeting was called to order at 5:01 p.m., by Lauren White, Board President.

Quorum Determination

Trustees Erin Archer, Kris Woodcock, Keely Cano, Phillip Davis, Jonathan Bove, Lauren White, and Robert Aird participated in the annual team of eight governance training with Dr. Curtis Null, Superintendent of Schools.

Pledge of Allegiance and Moment of Silence

Dr. Eddie Coulson led the Pledge of Allegiance. A moment of silence was then observed.

Public Comments/Citizen Participation

There were no audience comments.

Closed Session

Trustees recessed into a closed session at 5:02 p.m. as permitted by the Texas Government Code Section 551.071 and 551.074.

Trustees Kris Woodcock, Jonathan Bove, Phillip Davis, Erin Archer, Lauren White, Keely Cano, Robert Aird and Superintendent Dr. Null completed the annual 3-hour training (Team of Eight Governance Training facilitated by Eddie Coulson, N2, Learning) requirement at 8:00 p.m.

Trustees returned from Closed session at 8:15 p.m. on October 6, 2025.

Adjournment

There being no further action, the October 6, 2025 Board of Trustees’ meeting adjourned on October 6, 2025 at 8:15 p.m.

Lauren White, President

Erin Archer, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Adoption of Board-Approved Procedure for Representation on Campus-Level Planning and Decision-Making Committee in accordance with BQB (LOCAL)

RECOMMENDED ACTION

Administration recommends adoption of procedure for staff, parents, community members, and business representatives on campus-level planning and decision-making committees, as presented.

RATIONALE

The proposed procedure establishes a clear and fair process for nominating, electing, and replacing professional staff, parents, community members, and business representatives on each campus committee. The procedures establish clear timelines, eligibility requirements, nomination and selection processes, and terms of service that promote balanced representation and compliance with state law. Professional staff members are elected through a structured ballot process that safeguards teacher majority, while parents, community members, and business representatives are selected through publicly communicated notices and either application, nomination, or random selection, ensuring broad outreach and equitable access. Once adopted, administration will use this Board-approved procedure when building out the companion administrative regulation for campuses.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Bethany Medford – Assistant Superintendent of School Leadership
Chad Crowson – General Counsel

ATTACHMENTS

Board-Adopted Procedure regarding Professional Staff, Parents, Community and Business Representation on Campus-Level Planning and Decision-Making Committees (BQB)

MEETING DATE

October 15, 2025

Board-Adopted Procedure regarding Professional Staff Representation on Campus-Level Planning and Decision-Making Committees (BQB)

1. Annual Timeline and Notice

The principal will determine and publish the campus committee election timeline to all professional staff in writing, including the nomination window, ballot date, and the anticipated date to certify results. The nomination window must remain open at least 10 calendar days.

2. Seats and Eligibility

Before nominations open, the principal will announce the number of professional seats allocated to classroom teachers and to other professional staff so the campus can meet the teacher-majority requirement in policy. Any professional staff member assigned to the campus may self-nominate or be nominated for the seat type for which they are eligible.

3. Nominations

Nominations are submitted in writing to the principal or designee during the published window. The principal will verify nominee eligibility and publish the final candidate list at least two school days before balloting.

4. Ballot and Voting

Elections are conducted by secret ballot. Classroom teachers vote for classroom-teacher seats. All professional staff vote for “other professional staff” seats. Ties may be resolved in any manner deemed appropriate by the principal, including, for example, a run-off election or the casting of lots.

5. Administration and Certification

The principal will designate two non-candidate staff members to administer the election, tally ballots, and certify results in writing to the campus no later than two school days after balloting.

6. Terms and Vacancies

Members serve two-year terms. If a professional seat becomes vacant with more than half of the term remaining, the principal will conduct a special election using this procedure within 20 school days. If half or less remains, the principal may appoint the next highest vote-getter from the most recent election who remains eligible or conduct an abbreviated election.

7. Recordkeeping

The campus will retain the call for nominations, candidate list, ballot, tally sheet, and certification notice through the end of the school year.

Board-Adopted Procedure regarding Community Members and Business Representation on Campus-Level Planning and Decision-Making Committees (BQB)

1. Annual Timeline and Notice

The campus principal (or designee) will publish a notice of vacancies for business representatives and community members. Notices will be communicated through district communication channels (e.g., campus website, newsletters, community flyers, local organizations).

2. Nomination and Application

Interested individuals may apply or be nominated by community stakeholders. Applications must include the applicant's contact information, a statement of interest, and confirmation of eligibility requirements.

3. Selection of Representatives

The campus principal will select two business representatives and two community members. Business representatives do not need to reside in or operate businesses in the District. Community members must reside in the district. If the number of eligible applicants exceeds available seats, the campus principal will strive to balance representation of geographic areas, demographics, and perspectives and consider input from existing committee members.

4. Notification and Appointment

Selected representatives will be notified in writing. Their names will be submitted to the committee chair and included in official records.

5. Terms of Service

Members serve two-year terms. If a business representative or community member seat becomes vacant with more than half of the term remaining, the principal will select from the initial submissions. If no other submissions remain, the principal will communicate through the district's communication channels to recruit new representatives.

6. Recordkeeping

The campus will retain the call for nominations, candidate list, ballot, tally sheet, and certification notice through the end of the school year.

Board-Adopted Procedure regarding Parent Representation on Campus-Level Planning and Decision-Making Committees (BQB)

1. Annual Timeline and Notice

The campus principal (or designee) will publish a notice of vacancies for parent representatives through district communication channels (e.g., school newsletters, district website, student folders, campus events).

2. Nomination and Application

Parents may self-nominate or be nominated by other parents/guardians of district students. Applications will include contact information, the names of the student(s) enrolled in the district, the grade level(s), and confirmation that the applicant is not a district employee.

3. Selection of Representatives

The campus principal (or designee) will verify that the applicant has a student currently enrolled in the district and is not employed by the district. Any applications that do not meet the eligibility requirements will be disqualified. The campus principal will select parent representatives by a random selection process, ensuring representation across grade levels, student programs, and demographics.

4. Notification and Appointment

Selected parents will be notified in writing. Their names will be submitted to the committee chair and included in official records.

5. Terms of Service

Members serve two-year terms. If a parent seat becomes vacant with more than half of the term remaining, the principal will select from the initial submissions. If no other submissions remain, the principal will communicate through the district's communication channels to recruit new representatives.

7. Recordkeeping

The campus will retain the call for nominations, candidate list, ballot, tally sheet, and certification notice through the end of the school year.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of a Memorandum of Understanding between Lake Travis ISD and Travis County and the Travis County Juvenile Board for the Juvenile Justice Alternative Education Cooperative of Travis County

RECOMMENDED ACTION

Administration recommends approval of the Memorandum of Understanding between Lake Travis ISD and Travis County and the Travis County Juvenile Board for the Juvenile Justice Alternative Education Cooperative of Travis County, as presented.

RATIONALE

The attached Memorandum of Understanding (MOU) is the cooperative agreement with Travis County, the Travis County Juvenile Board, and several area school districts, including Lake Travis ISD, to provide an educational placement for students expelled from school under the expulsion provisions of the Texas Education Code Chapter 37. Under state law and this MOU, students expelled from school in Travis County are placed at the Travis County Juvenile Justice Alternative Education Program (JJAEP).

BUDGET PROVISIONS

2025-2026 Operating Budget

RESOURCE PERSONNEL

Chad Crowson – General Counsel

Bethany Medford – Assistant Superintendent of School Leadership

ATTACHMENTS

2025-2026 Memorandum of Understanding for the Juvenile Justice Alternative Education Cooperative of Travis County

MEETING DATE

October 15, 2025



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue | Austin, Texas 78704
Phone: (512) 854-7000

CORY J. BURGESS
Chief Juvenile Probation Officer

September 24, 2025

Dr. Curtis Null, Superintendent of Schools
Lake Travis Independent School District
3322 RR 620 S.
Austin, TX 78738



RE: Memorandum of Understanding (MOU) SY2024-25
Juvenile Justice Alternative Education Program (JJAEP)

Dear Mr. Norton:

Enclosed is a copy of the Travis County Juvenile Justice Alternative Education Program (JJAEP) Memorandum of Understanding (MOU) for September 1, 2025–August 31, 2026. The MOU was unanimously approved by the Travis County Juvenile Board on August 13, 2025. We respectfully request approval by the Lake Travis Independent School District Board of Trustees and your signature on the enclosed MOU.

The MOU, as authorized by the Texas Education Code, provides for JJAEP services to youth who are referred by school districts for mandatory as well as discretionary expulsions. Pursuant to Section Nine of the MOU, this letter serves as notification of the daily rate for discretionary Category II and IV students. On August 13, 2025, the Juvenile Board set the daily rate per day of enrollment in JJAEP for SY2025-26 for students who are expelled for committing Title 5, Penal Code, felony offenses (Offenses Against the Person), under §37.0081, Education Code, at **\$406.12** per day.

Two types of signatures are approved for the MOU: DocuSign or original. As your ISD has elected to not sign via DocuSign, we must receive the original signature back, not a copy. Please return this approved and signed MOU to the following address:

Tracy Carnley McLain
2515 S. Congress Ave.
Austin, TX 78704

We will forward a completed MOU once we have received all the required signatures and approvals.

If you have any questions, please do not hesitate to contact me at 512-854-7109.

Regards,

Signed by:
Ciara Parks
E8390D6F1AC84B4...
Ciara Parks
General Counsel

CC: Judge Maria Cantú Hexsel, Chair, Travis County Juvenile Board
Cory J. Burgess, Chief Juvenile Probation Officer
Sharon Berger, Deputy Chief, Social Services Division
Kristin Meurer, Division Director, Social Services Division

**MEMORANDUM OF UNDERSTANDING
FOR THE
JUVENILE JUSTICE ALTERNATIVE EDUCATION COOPERATIVE
OF TRAVIS COUNTY**

This Memorandum of Understanding ("Agreement") is an Interlocal Agreement entered into pursuant to Texas Education Code, Chapter 37 and the Texas Interlocal Cooperation Act, Texas Government Code, Chapter 791, and is entered into to be effective the 1st day of September, 2025, between **Travis County**, the **Travis County Juvenile Board** ("TCJB"), and the following educational entities: **Austin** Independent School District, **Del Valle** Independent School District, **Eanes** Independent School District, **Lake Travis** Independent School District, **Lago Vista** Independent School District, **Leander** Independent School District, **Manor** Independent School District, **Pflugerville** Independent School District, and **Round Rock** Independent School District (hereinafter referred to collectively as the "ISDs"). The parties to this Agreement shall be collectively referred to herein as "Participants."

RECITALS:

WHEREAS:

(1) Texas Education Code Sec. 37.011(m) requires the TCJB to enter into a Memorandum of Understanding with the ISDs establishing a Juvenile Justice Alternative Education Program ("JJAEP"); and

(2) The Participants desire to participate in the Juvenile Justice Alternative Education Program Cooperative of Travis County ("JJAEP Co-Op") and to comply with the agreements contained herein; and

(3) The ISDs wish to reach an agreement with the TCJB as to the placement of students expelled from school under the discretionary expulsion and removal provisions of Texas Education Code, Chapter 37; and

(4) The Participants desire to create and operate the JJAEP Co-Op pursuant to Chapter 37 of the Texas Education Code and this Agreement; and

(5) The Participants further desire to define and create the duties and responsibilities of the Participants, and to set forth herein the methods by which the Participants shall fund, govern and establish the JJAEP Co-Op; and

(6) The Participant ISDs recognize that the Texas Legislature has appropriated certain funds to pay the County and TCJB for the cost of educating students in the JJAEP Co-Op who are expelled under the mandatory expulsion provisions of Texas Education Code Chapter 37. However, such funds are insufficient to meet the cost of educating students in the JJAEP Co-Op; and

(7) The ISDs are required to consider course credit earned by a student while in the JJAEP Co-Op as credit earned in a school district program pursuant to Texas Education Code Sec. 37.011(d), and the ISDs have an ongoing interest in the quality of education provided in the JJAEP Co-Op and the academic success of students who will be returned from the JJAEP Co-Op to the regular school setting. Therefore, the ISDs desire to assist in providing the JJAEP Co-Op with full, adequate funding; and

(8) The Participant ISDs recognize that for purposes of accountability under Chapter 39 of the Texas Education Code and the Foundation School Program, a student enrolled in the JJAEP shall be reported as if the student were enrolled in an Alternative Education Program of the student's home district and the participating home district of each student shall cooperate fully in making such reports and accepting such accountability. All PEIMS reporting requirements for the students placed in the program shall remain the responsibility of the home district, and all average daily attendance funding entitlements generated from such data shall also remain with the home district, unless otherwise provided by law or regulation of the Texas Education Agency. However, students expelled to the JJAEP as "mandatory" placements shall be counted as "ineligible" for attendance counting purposes in the home district; and

(9) The relationship between the Participants necessitates this Interlocal Agreement.

NOW THEREFORE, BY THIS AGREEMENT IT IS MUTUALLY UNDERSTOOD AND AGREED BY THE PARTICIPANTS AS FOLLOWS:

SECTION ONE: DEFINITIONS

For purposes of this Agreement:

1.1 "Discretionary" shall mean any student who is expelled or removed from the regular classroom and meets the definition of any one of the following three categories:

1.1.a. "Discretionary Category I" shall mean any student who is expelled under Texas Education Code Sec. 37.007 (b), (c), (f), or (i) or Sec. 37.0052.

1.1.b. "Discretionary Category II" shall mean any student who is expelled for committing an off-campus offense under Texas Education Code Sec. 37.0081(a) that does not fall under the category of "mandatory" as defined by Sec. 37.007.

1.1.c. "Discretionary Category III" shall mean any student who is a publicly Registered Sex Offender who is eligible for placement in the JJAEP under Subchapter I of Chapter 37 of the Texas Education Code.

1.1.d. "Discretionary Category IV" shall mean any student who meets the definitions in Sections 1.1.a–c. above and whose placement in the JJAEP would exceed a school

district's allotted discretionary placements as set forth in Section 4.8(A) of this Agreement.

1.2 "ISSP transition team" shall mean those persons responsible for reviewing a student's academic progress in accordance with Texas Education Code Sec. 37.011(d); that is, the TCJB or its designee, and the parent or guardian of the student. For purposes of this Agreement, a representative of the ISD from which the student was expelled may also be a member of the ISSP transition team, together with any JJAEP Co-Op staff as may be appropriate.

1.3 "Mandatory expulsion" shall mean any student who is expelled pursuant to the provisions of Texas Education Code Sec. 37.007 (a), (d), or (e), or 37.125.

1.4 "Rollover funds" shall mean all funds paid by the ISDs to the TCJB for either discretionary or mandatory expulsion allotments that remain unexpended on August 31 of each year.

1.5 "Semester" as referenced by the Texas Education Code Subchapter I. Placement of Registered Sex Offenders shall mean 90 school days.

1.6 "Student" shall mean any person residing in Travis County aged ten years or older and required to attend school pursuant to Texas Education Code Sec. 25.085 and who are under the supervision of juvenile or adult probation.

SECTION TWO: STUDENT CODES OF CONDUCT

2.1 The JJAEP Co-Op will be created and operated pursuant to Chapter 37 of the Texas Education Code and this Memorandum of Understanding. Each ISD has developed a Student Code of Conduct, specifying the circumstances under which a student may be removed from a classroom, campus, or alternative education program.

2.2 The Student Code of Conduct adopted by each ISD shall set forth the circumstances under which students will be subject to expulsion from the school setting and placement in the JJAEP Co-Op. A student may be expelled and placed in the JJAEP if the student, while placed in a disciplinary alternative education program, engages in documented serious misbehavior despite documented behavioral interventions. Serious misbehavior, as defined by Texas Education Code 37.007(c), means:

- (1) Deliberate violent behavior that poses a direct threat to the health or safety of others;
- (2) Extortion, meaning the gaining of money or other property by force or threat;
- (3) Conduct that constitutes coercion, as defined by Section 1.07, Texas Penal Code; or
- (4) Conduct that constitutes the offense of:
 - (A) Public lewdness under Section 21.07, Texas Penal Code;
 - (B) Indecent exposure under Section 21.08, Texas Penal Code;

- (C) Criminal mischief under Section 28.03, Texas Penal Code;
- (D) Personal hazing under Section 37.152, Texas Education Code; or
- (E) Harassment under Section 42.07(a)(1), Texas Penal Code, of a student or district employee.

SECTION THREE: GOVERNANCE OF JJAEP CO-OP

3.1 Composition of Governing Body - The JJAEP shall operate as a function of Travis County and the TCJB, separate and apart from the other Participants to this Agreement. It shall not be an independent political subdivision, nor shall it operate under the direction or control of any party to this Agreement other than Travis County and the TCJB.

3.2 Executive Committee - Upon the effective date of this Agreement, there shall be created an Executive Committee, consisting of one (1) representative of each ISD, one (1) representative of Travis County, and one (1) representative of the TCJB (Chief Juvenile Probation Officer or designee), each to be appointed by their respective governing body. All representatives to the Executive Committee shall be named not later than thirty (30) days from the effective date of this Agreement. Vacancies on the Executive Committee shall be filled by appointment by the governing body represented thereby.

The Executive Committee exists solely to advise and assist the TCJB, and has no authority to direct or control the JJAEP Co-Op.

3.3 Quorum and Voting - Four (4) members of the Executive Committee shall constitute a quorum. The Executive Committee shall act by and through resolutions, motions or orders adopted or passed by the Executive Committee upon the vote of the majority of the members of the Executive Committee attending the meeting at which the issue was presented.

3.4 Voting Rights - Each member shall be entitled to one vote on each matter submitted to a vote of the members. In the event of a tie vote, the Chair shall have two votes.

3.5 Chair - At the initial meeting of the Executive Committee, and thereafter annually, the Executive Committee shall select from its membership a Chair by the affirmative vote of a majority of the members. The Chair shall prepare the agenda, preside over the meetings of the Executive Committee and shall be responsible for scheduling regular and special called meetings of the Executive Committee, including the provision of notice thereof.

3.6 The TCJB representative shall act as custodian of all minutes, records, and reports of the Executive Committee, and shall generally assist the Chair and shall have such powers and perform such duties and services as shall from time to time be delegated to him or her by the Chair.

3.7 The Chair shall serve in their respective capacities until tendering written resignation(s) or until replacement by a majority vote of the members of the Executive Committee.

3.8 The Chair shall be entitled to vote on all matters coming before the Executive Committee.

3.9 Meetings - The Executive Committee shall hold regular meetings at such time and in such place determined by the Executive Committee. Procedures for meetings shall be governed by the most current version of *Robert's Rules of Order*. Special meetings of the Executive Committee shall be called by the Chair, or by affirmative vote of not less than one-third (1/3) of the members of the Committee.

3.10 Notice of Meeting - Written notice of the regular meetings of the Executive Committee shall be mailed, delivered or sent by electronic mail to each member not less than five (5) days prior to the date thereof. Written notice of all meetings of the Executive Committee shall be posted at the place(s) for posting notice of public meetings of each of the Parties hereto in accordance with the Texas Open Meetings Act. The Chair of the Executive Committee shall transmit to each member of the Executive Committee a notice for the purpose of such posting not less than five (5) days prior to the date of the meeting. Written notice of any special meeting of the members shall be given to each member not less than 24 hours and as soon as reasonably possible prior to the date thereof. The notice shall state the place, date and time of the meeting, who called the meeting, and the general purpose or purposes for which the meeting is called. Notice shall be given by or at the general direction of Chair of the Committee, or the members calling the meeting.

3.11 Duties - The activities of the Executive Committee shall include, but not be limited to the following:

- A. To develop and recommend proposed written operating policies to the TCJB consistent with any rules and regulations adopted by the Texas Juvenile Justice Department pursuant to Texas Education Code Sec. 37.011, and Texas Human Resources Code Sec. 221.002(a) regarding the operations, policies and procedures of the JJAEP Co-Op, and to make advisory recommendations to the TCJB regarding such operations, policies, and procedures including suggested changes or amendments thereto;
- B. To facilitate coordination with the Participants to this Agreement on matters relating to the supervision, educational and rehabilitative services available for expelled students and students assigned to the JJAEP Co-Op and the subsequent transition back into the school setting;
- C. To formulate and recommend other policies or procedures as appropriate to the TCJB as may be necessary to operate consistent with any rules and regulations as shall be adopted by the Texas Juvenile Justice Department; and
- D. To review the annual budget, actual operating costs, and cost projections for the

JJAEP Co-Op.

3.12 JJAEP Co-Op Executive Committee Compensation - No member of the JJAEP Co-Op Executive Committee shall receive compensation for their services as a member of the Committee. Nothing herein contained shall be construed to preclude any Committee member from receiving compensation or reimbursement for expenses from the member's respective employer for serving on the Committee.

SECTION FOUR: STUDENT PLACEMENT IN JJAEP

4.1 The Participants hereto acknowledge that Texas Education Code Sec. 37.010(a) requires that every expelled student in a county with a population of 125,000 or greater who is not detained or receiving treatment under an order of the juvenile court must be enrolled in an educational program. It is therefore the intent of the JJAEP Co-Op to provide educational services to all expelled students, as provided more fully herein, in accordance with Texas Education Code Sec. 37.011. However, no students will be assigned to the Travis County JJAEP except as set forth by provisions of this Agreement.

4.2 Students who are expelled from the school district setting will be afforded due process within the respective ISD as provided by school district policy and federal and state law.

4.3 Each ISD shall use its best efforts to notify the juvenile court in writing as soon as practicable upon the ISD's identification of a student who the ISD reasonably believes has engaged in conduct for which the student will be subject to mandatory expulsion. Such notice may be given in addition to any notice required under Texas Family Code Sec. 52.041. If the juvenile court receives written notice under this section that a student is believed to have engaged in conduct for which the ISD reasonably believes the student will be subject to mandatory expulsion, and the student is under the jurisdiction of the juvenile court, the juvenile court shall consider entering an order that the student attend the JJAEP Co-Op as soon as practicable, pending the outcome of any disciplinary proceedings at the ISD.

4.4 Every student eligible for placement in the JJAEP as set forth by the provisions of this Agreement who has been expelled from an ISD, and for whom information has been provided by the ISD from which the student has been expelled to the juvenile court in accordance with Texas Family Code Sec. 52.041, shall be ordered by the juvenile court to enroll in the JJAEP Co-Op as soon as reasonably practicable after the juvenile court's receipt of such notice. The information provided by the ISD for any student expelled for serious misbehavior under Texas Education Code Sec. 37.007(c), shall include documentation of the serious misbehavior and documentation of the behavioral interventions provided by the ISD prior to the expulsion.

4.5 Failure of an ISD to timely notify the juvenile court of an expulsion pursuant to Texas Family Code Sec. 52.041 shall result in the student's duty to continue attending the school district's educational program, which shall be provided to that student until such time as the

notification to the juvenile court is properly made.

4.6 The juvenile court shall, for each student taken into custody, use its best efforts to ascertain whether the conduct for which the student was taken into custody would subject the student to mandatory expulsion. If the juvenile court ascertains that the conduct for which the student was taken into custody is such that it would subject the student to mandatory expulsion, the juvenile court shall consider entering an order that the student immediately begin attending the JJAEP Co-Op pending resolution of the disciplinary action, including any expulsion hearings, at the ISD.

4.7 It is the intent of the Participants hereto that for each expelled student who is placed in the JJAEP Co-Op, the term of such placement will be coterminous with the term of the student's expulsion from school. In an effort to support a student's successful transition from the JJAEP, the ISDs agree that a student's JJAEP placement shall terminate at the end of the home school district's grading period, except that any placement shall have a term of no less than 30 school days, absent extenuating circumstances. Students must remain in the JJAEP Co-Op for the full period ordered by the juvenile court unless the student's school district agrees to accept the student before the date ordered by the juvenile court, or the student is referred back to the ISD pursuant to Section 4.8 or Section 4.9 or Section 4.10 herein. The juvenile court shall consider the term of a student's expulsion in entering any order as to the student, including terms and conditions of release from custody, deferred prosecution, or probation. At the conclusion of the student's term of probation, or any other requirement imposed by the juvenile court, including conditions of a deferred prosecution ordered by the court, or such conditions required by the prosecutor or probation department, and if the student meets the requirements for admission into the public schools established by law, the school district in which the student resides must readmit the student, but may assign such student to the school district alternative education program. In an effort to facilitate the required transition meeting between JJAEP and the home school district, a student may remain enrolled in the JJAEP for up to one week (7 calendar days) in the event that a student's term of probation or pre-trial supervision ends before the term of expulsion expires. The JJAEP is responsible for ensuring the transition meeting is scheduled at the earliest possible date.

4.8 It is the intent of the Participants hereto that the JJAEP Co-Op shall give priority to mandatory expulsion students from each of the ISDs. It is understood by the Participants, however, that the JJAEP Co-Op has limited space and staffing, and that conditions outside the control of any Participant to this Agreement may cause fluctuations in the JJAEP Co-Op population. The current maximum capacity of the JJAEP is fifty students. The "maximum capacity" of the JJAEP may be redefined from time to time, however, as deemed appropriate by the JJAEP Co-Op. Given the limited space at the JJAEP, participants agree to abide by the following procedures for discretionary placement decisions:

- A. Each participating school district will be permitted to enroll as many as four (4) discretionary students in the JJAEP Co-Op at the same time during the school year. Any district that exceeds four (4) discretionary enrollments at the same time will be billed in accordance with Section 9.1.b. of this Agreement. These students must meet

the definitions of Discretionary Category I, II, III or IV students, as set forth by Section 1.1 of this Agreement.

- B. Discretionary students will not be accepted into the JJAEP in the event that maximum capacity has been reached.
- C. Discretionary students will not be accepted into the JJAEP if the student is seventeen (17) years of age or older, and not under the jurisdiction of the juvenile court.

In the event the JJAEP has reached maximum capacity and a mandatory expulsion student is referred for placement in the JJAEP Co-Op, the JJAEP Administrator will immediately identify the school district(s) with the highest number of discretionary student placements and determine which discretionary student from these districts should be dismissed from the JJAEP Co-Op to accommodate the additional mandatory expulsion student. The decision by the JJAEP Administrator will be based on the severity of the offense, the circumstances and term of the expulsion, the number of days the student has attended JJAEP, and the student's academic and behavioral progress while at the JJAEP.

In the event the JJAEP has reached maximum capacity and a school district with fewer than four (4) discretionary placements refers a student for placement based on a discretionary offense, the JJAEP Administrator will identify any district(s) with more than four (4) discretionary student placements and determine which discretionary student(s) from these districts must be dismissed from the JJAEP to accommodate the referral from the district with fewer than four (4) discretionary placements. The decision by the JJAEP Administrator will be based on the severity of the offense, the circumstances and term of the expulsion, the number of days the student has attended JJAEP, and the student's academic and behavioral progress while at the JJAEP.

4.9 A student who is assigned to the JJAEP as a "Discretionary Category II" student for a felony offense under Texas Education Code Sec. 37.0081(a) shall be returned to the student's home ISD upon the first of the following events to occur:

- a. The charges are dismissed or reduced to a misdemeanor offense;
- b. The student is acquitted;
- c. The student completes the term of placement;
- d. The student is assigned to another program; or
- e. The student graduates from high school.

4.10 A student who is assigned to the JJAEP for engaging in serious misbehavior, as defined by and pursuant to Texas Education Code Sec. 37.007(c) will be returned to the sending ISD upon the completion of the semester or, in circumstances when the student is expelled within 6 weeks of the end of a semester, the completion of the following semester, unless otherwise returned earlier by expiration of the term of the expulsion or by other mutual agreement.

SECTION FIVE: SCHOOL LIAISON

5.1 Each ISD shall notify the juvenile court in writing of its designated School Liaison. Each School Liaison shall have authority to offer recommendations to the juvenile court regarding placement alternatives for students under the jurisdiction of the juvenile court, and to bind the School Liaison's respective ISD to any agreement to return a child to the school setting.

5.2 The School Liaison shall assist the juvenile court in obtaining the permission from the parent(s) of each student served by the JJAEP Co-Op to release medical, educational or other appropriate records to the juvenile court and to the JJAEP Co-Op. In the absence of such parental consent, the juvenile court may consider the need for a court order releasing such records, and the School Liaison may provide the juvenile court with such other educational information regarding the child as may be permitted by law.

5.3 The School Liaison shall be responsible for coordinating the ISD's participation on the ISSP transition team, as appropriate.

5.4 As necessary, the School Liaison will consult with representatives of the Participants regarding matters affecting the programs, services, and student population of the JJAEP Co-Op.

SECTION SIX: JJAEP CO-OP FACILITIES AND STAFFING

6.1 The JJAEP Co-Op facilities and staffing will be provided by Travis County and the TCJB. Such facilities and staffing may be provided under a separate agreement with one or more ISDs or a third-party provider. It is contemplated by the Participants that the facilities, staffing, services and other requirements of the JJAEP Co-Op will be fully operational to the extent of this Agreement no later than the first day of school in each year in which this Agreement continues in force and effect. The JJAEP Co-Op shall operate on the same school calendar as the Austin Independent School District. TCJB shall comply with all state bidding and procurement laws in obtaining facilities and staffing for the JJAEP Co-Op to the extent such are applicable.

SECTION SEVEN: TRANSPORTATION

7.1 Each ISD shall be responsible for providing for the transportation of its students to and from the JJAEP Co-Op facility. Each ISD acknowledges and agrees that the student drop off and pick-up locations will be no further than two (2) miles from the students' residence. Disciplinary incidents occurring during transport on the ISDs' vehicles will be referred to the JJAEP Administrator or designee for appropriate disciplinary action.

SECTION EIGHT: RELEASE OF STUDENT AND JUVENILE RECORDS

8.1 The governing body of each Participant finds that in order to appropriately serve students receiving services under this Agreement, the sharing of information pertinent to the provision of education and rehabilitation services is essential and in the best interests of the students served. In the absence of parental consent, the juvenile court with jurisdiction over a student receiving educational services under this Agreement shall consider authorizing the entities providing services to such student to release appropriate juvenile, educational, diagnostic, treatment or other records as appropriate to permit the consistent provision of services to the student, as provided under Texas Family Code Sec. 58.0051 and 58.0052.

8.2 All student education records specific to an individual student shall be considered confidential, and shall be shared only with the juvenile court, the student, the parent(s) or guardian(s) of the student, and those employees of the juvenile court, Participant, or JJAEP Co-Op with a legitimate educational interest in the student. Student educational records shall be transferred to the appropriate ISD upon dismissal of a student from the JJAEP Co-Op.

- 8.3 Each ISD shall be responsible for providing the JJAEP the following educational records prior to the student's admission to the JJAEP:
- a. Grades and transcript (current and immediately preceding semester)
 - b. Current student schedule
 - c. Attendance for the immediately preceding semester
 - d. Behavior referrals for the immediately preceding semester
 - e. Student's Texas Unique ID Number (TSDS #)
 - f. PEIMS ID
 - g. Immunization records
 - h. Special Education assessments, if applicable
 - i. Special Education plans, including ARD, IEP, BIP, or 504 information, if applicable
 - j. Manifestation Determination Review documentation, if applicable
 - k. LPAC-ELL documentation, if applicable
 - l. Home language survey
 - m. School lunch eligibility
 - n. Current information related to state-mandated assessments
 - o. Expulsion letter

SECTION NINE: FUNDING FOR JJAEP CO-OP

9.1.a. Daily Rate for Discretionary Category I and III Students - The ISDs will be billed a daily rate not to exceed the daily rate authorized by the Texas Juvenile Justice Department for mandatory expulsion students for each day a "Discretionary Category I" student expelled pursuant to Texas Education Code Sec. 37.007 (b), (c), (f) or (i); or a "discretionary category III" student

placed as a publicly Registered Sex Offender pursuant to Texas Education Code Chapter 37, Subchapter I, is in attendance in the JJAEP Co-Op.

9.1.b. Daily Rate for Discretionary Category II and IV Students - The ISDs will be billed a daily rate based on the actual operational costs, as determined by the TCJB based on the Board's annual audit, for each day a "Discretionary Category II" student expelled for a felony pursuant to Texas Education Code Sec. 37.0081 or a "Discretionary Category IV" student is enrolled in the JJAEP. Audit figures from the most recently finalized audit will be used to set current year actual daily costs. The rate per student per day of enrollment for school year 2025-26 will be set by the TCJB at their duly noticed meeting in August 2025, and notification will be provided to all ISDs under this Agreement.

9.2 Rollover Funds - If any portion of the funds paid by the ISDs hereunder remain unused at the end of the term of this Agreement, such funds shall become rollover funds for the following year and shall be applied to the cost of funding JJAEP Co-Op operational expenses for the subsequent school year(s).

9.3 Maintenance of Depository Account - Travis County shall place all funds received hereunder in a fully insured depository account, or other secured account, as required by law. Funds received hereunder shall be separately accounted for and may not be budgeted or allocated for any purpose other than the operation of the JJAEP Co-Op. All principal and any interest accruing to the TCJB account from such deposited funds shall be credited to the JJAEP Co-Op and shall be used for the necessary and reasonable expenses of the JJAEP Co-Op and shall not be commingled with the regular operating funds of either the TCJB or Travis County. All rollover funds shall be separately accounted for and used to fund program costs for the subsequent school year.

9.4 Accounting - Travis County shall provide an accounting to the Participants, on an as-requested basis, of the amounts paid to the TCJB in connection with the JJAEP Co-Op, together with supporting documentation.

9.5 Billing - Travis County agrees to establish and coordinate billing arrangements with the ISDs with respect to the ISDs' funding obligations, if any, to the JJAEP Co-Op under this Agreement.

9.6 Audit - At least annually, Travis County shall provide an audited accounting to the other Participants of funds received and paid with respect to the JJAEP Co-Op.

9.7 Budget - The Executive Committee shall provide recommendations to the TCJB on budgetary matters relating to the establishment and operation of the JJAEP Co-Op.

SECTION TEN: SPECIAL SERVICES

10.1 The TCJB shall be responsible for providing any educational and support services

that are provided to all students in a general education setting. The referring ISD is responsible for providing any education and support services that are required to comply with Section 504 of the Rehabilitation Act of 1973 (“Section 504”), the Americans with Disabilities Act of 1990 (“ADA”), Individuals with Disabilities Education Act (“IDEA”), and Title VI of the Civil Rights Act of 1964. The ISD in which a student resides shall provide and fund any services specified in the Individualized Education Plan (IEP), 504 Plan, and Language Proficiency Assessment Committee (LPAC) Report to the ISD’s eligible students.

10.2 TCJB and the ISDs shall cooperate in the provision of special services to students placed in the JJAEP Co-Op. However, ultimately, the referring ISD is responsible to ensure that appropriate programs and services, as articulated in a student’s IEP, Behavior Intervention Plan (BIP), 504 Plan, or LPAC Report are provided at the JJAEP continuously and without disruption.

10.3 Any student who commits an offense and has been identified by the ISD as having a disability may be expelled from the ISD only after a duly constituted Admission, Review, and Dismissal (“ARD”) Committee or 504 Committee determines that the alleged offense is not a manifestation of the student’s disability in accordance with applicable state and federal laws. Each ISD shall provide reasonable notice to the administrator of the JJAEP Co-Op of the ISD’s ARD Committee or 504 Committee meetings where placement in the JJAEP Co-Op will be considered or when reviewing or modifying the program of a student who qualifies for special education or 504 services in the JJAEP Co-Op. A copy of the student’s current Special Education or 504 records must be provided to the JJAEP Administrator with the notice of the meeting. The JJAEP Administrator or designee may participate in the meeting to the extent that the meeting relates to the student’s placement in the JJAEP and the implementation of the student’s IEP, BIP, or 504 Plan. The ISDs shall be responsible for scheduling and sending notices of ARD or 504 meetings during the period of expulsion, and for notifying and inviting JJAEP Co-Op representatives to participate in these meetings. For students receiving services under the Individuals with Disabilities Education Act or Section 504, the ARD Committee or 504 Committee meetings shall satisfy the requirement for the Individual Student Services Plan transition team meetings as otherwise required in Section 12.1 herein.

10.4 If, after placement of a student with disabilities in the JJAEP Co-Op under this Agreement, the administrator of the JJAEP Co-Op has concerns that the student’s educational or behavioral needs cannot be met in the JJAEP Co-Op, the administrator (or his/her designee) shall immediately provide written notice to the ISD from which the student was expelled. Upon receipt of such notice, the ISD shall convene an ARD Committee or 504 Committee meeting to reconsider the placement of the student in the program, giving reasonable advance notice to the administrator of the JJAEP Co-Op. A representative of the JJAEP Co-Op may participate in the ARD Committee or 504 Committee meeting to the extent that the meeting relates to the student’s placement or continued placement in the JJAEP Co-Op.

10.5 If a student assigned to the JJAEP is suspected of having a disability under IDEA criteria, the referring ISD’s Child Find procedure will be initiated to resolve whether an assessment to determine eligibility is necessary. The JJAEP will assist with the completion of necessary

referral documents. Any student determined to qualify for services and protection under IDEA or Section 504, shall be afforded all lawfully required services and protections by the referring ISD to the extent that the JJAEP cannot provide the service and the referring ISD is notified of the need to provide the service.

10.6 The JJAEP, in collaboration with the referring ISD, must ensure that a student who is non-English speaking or who speaks English as a second language is provided English Language Learner (ELL) services and instruction appropriate to address their needs, as determined by a Language Proficiency Assessment Committee (LPAC). The referring ISD shall be responsible for scheduling and sending notices of LPAC meetings and any related assessments during the period of expulsion. The referring ISD shall provide reasonable written notice to the JJAEP Administrator of any LPAC meetings during the period of expulsion and will allow JJAEP representatives to attend and participate in the meetings. The referring ISDs will provide copies of the most current LPAC determinations to the JJAEP.

SECTION ELEVEN: ADMINISTRATION OF ALL REQUIRED STATE TESTING

11.1 In accordance with Texas Education Code, Section 37.011(d), state mandated assessment instruments shall be administered to all students enrolled in the JJAEP, except where such students are exempted from such testing by an ARD committee or other legal authority. The Participants agree that they will cooperate in the acquisition of testing materials, scheduling, and as otherwise necessary in order to facilitate assessment instrument administration. Prior to scheduled testing dates, the Participants will communicate regarding the most efficient method of obtaining secured testing materials for all students placed in the JJAEP. The JJAEP and ISDs will cooperate in the acquisition of such materials for students in the JJAEP. Each ISD shall provide to the JJAEP Administrator the name of a responsible contact person who shall have responsibility, on behalf of each ISD, for coordination of administration of statewide assessment instruments for that ISD's students enrolled in the JJAEP.

SECTION TWELVE: EXPEDITED MAGISTRATE SYSTEM

12.1 The expeditious hearing of all cases related to the JJAEP Co-Op by the juvenile court is crucial to the spirit and the letter of the Texas Legislature's changes to the Education, Family, and Penal Codes, along with Texas Administrative Code, Chapter 348. The TCJB and juvenile courts will utilize their best efforts to provide a system whereby all juvenile cases related to the Travis County JJAEP can be heard by the juvenile courts as soon as practicable after the student has been expelled from the school setting. Accordingly, the following expedited judicial procedures shall be applied to those cases concerning students expelled from the school setting, pursuant to [Texas Family Code Sec. 52.041](#):

- A. The juvenile courts shall establish a procedure by which the Juvenile Probation Department Intake Unit shall identify students who are eligible for placement in the JJAEP Co-Op and notify the District Attorney when it receives a referral for an offense that may result in placement in the JJAEP Co-Op not later than the next

working day after the referral is received.

- B. The ISDs shall make their best efforts to conduct their expulsion hearings no later than seven (7) school days after an offense is reported to the respective School Liaison. If the student is expelled, the ISD will send to the juvenile court, not later than the second working day after the expulsion hearing, the recommendations of the School Liaison regarding placement of the student in either the JJAEP Co-Op or a school district program and any other relevant documentation as required by Section 12.1 (D) of this Agreement.
- C. If a student is expelled before a referral to juvenile court is made by law enforcement or any other referring agency, the expulsion order will serve as the initial referral to juvenile court.
- D. The board of the school district or a person designated by the board shall deliver a copy of the order expelling the student and any other information required by [Texas Family Code Sec. 52.04](#) on or before the second working day after the date of the expulsion hearing to the authorized officer of the juvenile court. The referring agency shall provide the following information upon the referral of a child to juvenile court:
- (1) all information in the possession of the person or agency making the referral pertaining to the identity of the child and the child's address, the name and address of the child's parent, guardian, or custodian, the names and addresses of any witnesses, and the child's present whereabouts;
 - (2) a complete statement of the circumstances of the alleged delinquent conduct or conduct indicating a need for supervision;
 - (3) when applicable, a complete statement of the circumstances of taking the child into custody;
 - (4) when referral is by an officer of a law-enforcement agency, a complete statement of all prior contacts with the child by officers of that law-enforcement agency; and
 - (5) when referral is by a school district, any academic and behavioral records as the district has legal authority to share with the juvenile court, or in the absence of such authority, a written report relating non-confidential information that is relevant to the educational placement of the student.
- E. Within five (5) working days of receipt of an expulsion order by the office or official designated by the juvenile board, a preliminary investigation and determination shall be conducted as required by [Texas Family Code Sec. 53.01](#).

- F. The office or official designated by the juvenile board shall within two (2) working days notify the school district that expelled the student if:
- (1) the student is not a child;
 - (2) no probable cause existed to believe the child engaged in delinquent conduct or conduct indicating the need for supervision;
 - (3) no deferred prosecution or formal court proceedings have been or will be initiated involving the child;
 - (4) the court or jury finds that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case has been dismissed with prejudice; or
 - (5) the child was adjudicated but no disposition was or will be ordered by the court. [Texas Family Code Sec. 52.041\(d\)](#).
- G. No student shall be expelled without written notification by the board of the school district or its designated agent to the juvenile board's designated representative. The notification shall be made not later than two (2) working days following the board's determination that the student is to be expelled. Failure to timely notify the designated representative of the juvenile board shall result in the student's duty to continue attending the school district's educational program, which shall be provided to that student until such time as the notification to the juvenile board's designated representative is properly made. [Texas Family Code Sec. 52.041\(e\)](#).

SECTION THIRTEEN: ACADEMIC REVIEW AND TRANSITION

13.1 Within a reasonable period of time after admission to the JJAEP Co-Op, each student shall have an Individual Student Services Plan ("ISSP") prepared by the ISSP transition team to meet the student's individual academic needs. The ISSP shall be reviewed periodically, at reasonable intervals, and shall address each student's emotional, social, and educational needs. In the case of a high school student, the ISSP shall contain a review of the student's progress toward meeting high school graduation requirements and shall establish a specific graduation plan for the student. The ISSP shall be designed by the ISSP transition team and any other persons deemed appropriate by the TCJB, and shall require parental participation. For students receiving services under IDEA, no ISSP transition team review shall be required under this section.

13.2 The TCJB shall provide to the ISDs a summative evaluation of the performance of all students served by the JJAEP Co-Op on an annual basis. Such evaluation shall reflect the academic performance of students served in the JJAEP Co-Op each year, as well as providing follow-up with former students of the JJAEP Co-Op. The ISDs shall assist the JJAEP Co-Op in

developing meaningful performance measurement criteria, and in providing follow-up data for former JJAEP Co-Op students who return to the school setting. All Participants shall use their best efforts to work collaboratively to capture meaningful performance data, as well as follow-up information on students returning to the ISDs.

13.3 The ISSP transition team shall formulate a transition plan, specifying any services to be provided upon return to the regular educational setting, as part of the ISSP for each student. The ISSP transition plan shall be completed prior to the student's completion of the JJAEP Co-Op placement.

SECTION FOURTEEN: TERM OF AGREEMENT

14.1 The initial term of this Agreement shall be for the period from the effective date of this Agreement through August 31, 2026. This Agreement shall be automatically renewed for an additional term of one (1) year on the same terms and conditions, unless one or more of the Participants hereto elects to terminate this Agreement by providing written notice to all other Participants hereto at least sixty (60) days prior to the expiration of the initial term, unless terminated sooner. This Agreement may be extended for additional terms of one (1) year upon the mutual consent of the Participants evidenced by an extension agreement entered into not later than thirty (30) days prior to the termination date of this Agreement, or any extension hereof.

14.2 Any provision of the preceding Section 14.1 to the contrary notwithstanding, any ISD may withdraw from this Agreement prior to the expiration of the term hereof by written agreement of the TCJB, or for good cause, at any time. Any ISD withdrawing from this Agreement shall be entitled to recover all funds from the Texas Juvenile Justice Department to which it is entitled. No ISD withdrawing from this Agreement shall be entitled to receive any portion of the rollover funds, unless this Agreement is terminated by all Participants hereto in its entirety, or this Agreement is terminated by operation of law. In the event this Agreement is terminated in its entirety, any rollover funds remaining shall be distributed to the ISDs, pro-rata, based upon the number of students served by the ISD residing in Travis County.

14.3 In the event of termination by any Participant, the Agreement will remain in force and effect with respect to the remaining Participants, unless such termination frustrates the overall purposes and intent of this Agreement.

SECTION FIFTEEN: MISCELLANEOUS

15.1 Records and Reporting Requirements - Throughout the term of this Agreement, the Participants hereto agree to establish and maintain detailed records regarding the administration and operation of the Juvenile Justice Alternative Education Program and JJAEP Co-Op, including information regarding the costs of such programs, including facilities, staffing and administrative expenses.

15.2 Legal Requirements - The Participants agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing the juvenile justice programs applicable to school districts and/or county juvenile probation departments. In the event that any of the Participants hereto are required by law or regulation to perform any act inconsistent with this Agreement, or to cease performing any act required by this Agreement, this Agreement shall be deemed to have been modified to conform with the requirements of such law or regulation.

15.3 Notice - Except where oral notice is specifically allowed or required under this Agreement, any notice provided hereunder by any party to another shall be in writing and may be either: 1) delivered by hand to the party or the party's designated agent; 2) deposited in the United States mail, postage paid; 3) transmitted by telecopy; 4) transmitted by electronic mail transmission; or 5) delivered by a reputable courier service, to the following address or telecopy number:

Austin Independent School District:

Mr. Matias Segura, Superintendent of Schools
Austin Independent School District
4000 S. I-H 35 Frontage Road
Austin, Texas 78704
512-414-2412 PHONE 512-414-1486 FAX
e-mail: matias.segura@austinisd.org

Del Valle Independent School District:

Dr. Matthew Gutierrez, Superintendent of Schools
Del Valle Independent School District
5301 Ross Road, Suite 103
Del Valle, TX 78617
512-386-3010 PHONE 512-386-3015 FAX
e-mail: superintendent@dvisd.net

Eanes Independent School District:

Dr. Jeff Arnett, Superintendent of Schools
Eanes Independent School District
601 Camp Craft Road
Austin, TX 78746
512-732-9001 PHONE 512-732-9005 FAX
e-mail: jarnett@eanesisd.net

Lake Travis Independent School District:

Dr. Curtis Null, Superintendent of Schools
Lake Travis Independent School District
3322 Ranch Road 620 South
Austin, TX 78738

512-533-6020 PHONE 512-533-6001 FAX
e-mail: nullc@ltsidschools.org

Lago Vista Independent School District:

Mr. Darren Webb, Superintendent of Schools
Lago Vista Independent School District
P.O. Box 4929
Lago Vista, TX 78645-0001
512-267-8300 PHONE 512-267-8304 FAX
e-mail: darren_webb@lagovista.txed.net

Leander Independent School District:

Dr. Bruce Gearing, Superintendent of Schools
Leander Independent School District
P.O. Box 218
Leander, Texas 78646
512-570-0000 PHONE 512-570-0048 FAX
e-mail: superintendent@leanderisd.org

Manor Independent School District:

Dr. Robert Sormani, Superintendent of Schools
Manor Independent School District
P.O. Box 359
Manor, TX 78653
512-278-4002 PHONE 512-278-4017 FAX
e-mail: Robert.Sormani@manorisd.net

Pflugerville Independent School District:

Dr. Quintin Shepherd, Superintendent of Schools
Pflugerville Independent School District
1401 West Pecan Street
Pflugerville, TX 78660-2518
512-594-0000 PHONE 512-594-0011 FAX
e-mail: superintendent@pfisd.net

Round Rock Independent School District:

Dr. Hafedh Azaiez, Superintendent of Schools
Round Rock Independent School District
1311 Round Rock Avenue
Round Rock, Texas 78681
512-464-5022 PHONE 512-464-5055 FAX
e-mail: superintendent_rrisd@roundrockisd.org

Travis County Juvenile Board:

Honorable Maria Cantú Hexsel

53rd District Court
Chair, Travis County Juvenile Board
1700 Guadalupe Street, 8th Floor
Austin, Texas 78701
512- 854-9308 PHONE 512-854-9332 FAX

Travis County:
Honorable Andy Brown, Travis County Judge
700 Lavaca, Suite 2.300
Austin, Texas 78701
512- 854-9555 PHONE 512-854-9535 FAX
with a copy to the Travis County Attorney:
Honorable Delia Garza, Travis County Attorney
314 West 11th Street, Suite 300
Austin, Texas 78701
512- 854-9415 PHONE 512-854-9316 FAX

Any party may designate a different agent or address for notice purposes by giving the other Participants ten (10) days written notice in the manner provided above.

15.4 Amendments - If changed conditions are encountered during the term of this Agreement, the Agreement may be supplemented or amended under terms and conditions mutually agreeable to the Participants, provided that all such changes, amendments, supplements or modifications shall be in writing.

15.5 Integration Clause - This Agreement, including schedules and attachments, contains the entire agreement of the Participants hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Participants. No other agreement, statement, or promise made by or to any party, or made by or to any employee, officer, or agent of any party, that is not contained in this Agreement shall be of any force or effect. It is acknowledged by the Participants that no officer, agent, employee or representative of Travis County has any authority to change or amend the terms of this Agreement or any attachments to it or to waive any breach of this Agreement unless expressly granted that authority by the Travis County Commissioners Court.

15.6 Partial Invalidity - If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be effected, impaired or invalidated, unless such holding causes the obligations of the Participants hereto to be impossible to perform or shall render the terms of this Agreement to be inconsistent with the intent of the Participants hereto.

15.7 Non-assignability - No assignment of this Agreement or of any duty or obligation of performance hereunder, shall be made in whole or in part by any Participant without the prior

written consent of the other Participants hereto.

15.8 Waiver - No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.

15.9 Immunity - Neither Travis County, the TCJB, nor the ISDs waive or relinquish any immunity or defense on behalf of themselves, their trustees, commissioners, offices, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

15.10 Available Funds - The Participants to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from budgeted available funds for the current fiscal year of each such entity.

15.11 Open Meetings - The meetings at which this Agreement was approved by the Participants' governing boards were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Ch. 551.

15.12 Mediation - Any dispute arising under this Agreement may be submitted, upon agreement of the Participants, to non-binding mediation. When mediation is acceptable to the participants in resolving any dispute arising under this Agreement, the Participants agree to use the Dispute Resolution Center of Austin or any other mediator as shall be mutually agreed upon by the Participants, to provide mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless the Participants are satisfied with the result of the mediation, the mediation will not constitute a final binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in §154.073 of the Texas Civil Practice and Remedies Code, unless the Participants agree, in writing, to waive the confidentiality.

IN WITNESS THEREOF, the undersigned Participants acting under the authority of their respective governing boards have caused this Agreement to be duly executed in multiple counterparts, each of which shall constitute an original, all as of the day and year above first written, which is the date of this Agreement.

APPROVED:

Signed by:

Judge Maria Cantú Hexsel
DF7799F6F53D456

Honorable Maria Cantú Hexsel
Chair, Travis County Juvenile Board

APPROVED:

Honorable Andy Brown
Travis County Judge

APPROVED:

Austin Independent School District

APPROVED:

Eanes Independent School District

APPROVED:

Lake Travis Independent School District

APPROVED:

Manor Independent School District

APPROVED:

Round Rock Independent School District

APPROVED:

Del Valle Independent School District

APPROVED:

Lago Vista Independent School District

APPROVED:

Leander Independent School District

APPROVED:

Pflugerville Independent School District



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of Administrator Personal Services Contracts under HB 3372

RECOMMENDED ACTION

Administration recommends approval of the attached administrator personal services contracts, as presented.

RATIONALE

Texas House Bill 3372 prohibits school district administrators from receiving compensation for personal services from businesses that conduct or solicit business with their district, from other education-related businesses, or other public education entities.

An exception to the prohibition allows certain administrators to receive a financial benefit from a business that provides services regarding curriculum or administration of another school district, charter school, or ESC. This exception requires that the Board of Trustees vote to approve the contract after determining that the contract will not harm the district.

The administrators listed in the Board Packet have submitted a request form, along with the contract associated with their request, for approval. District Administration has verified that the services will not present a conflict of interest, will not harm the district, and that the services will be performed entirely on the administrator's personal time. This information has been verified by the Legal Services Department, and the list provided to the Board represents employees who meet the criteria established by House Bill 3372.

BUDGET PROVISIONS

N/A

RESOURCE PERSONNEL

Chad Crowson – General Counsel

ATTACHMENTS

1. Administrator personal services request forms
2. Proposed administrator personal services contracts

MEETING DATE

October 15, 2025

Request for Board Approval of Contract for Personal Services

HB 3372 (89th Legislature), which creates Texas Education Code §11.006, prevents administrators from receiving any financial benefit for personal services (such as consulting, training, speaking, writing, or similar services) to the following groups:

1. Entities that do or seek business with Lake Travis ISD;
2. Education businesses that provide curriculum or administrative services to any district; and
3. Other school districts, open-enrollment charter schools, or education service centers.

Administrators (excluding the Superintendent and Assistant Superintendents) may request Board approval to avoid a violation of §11.006 for personal services contracts related to #2 or #3 above (#1 is disallowed in ALL cases - NO Board approval is allowed.)

Requests are considered at the next regularly scheduled Board meeting. Complete this form and upload the proposed contract at least 10 business days prior to the meeting. Questions may be directed to the Legal Services Office.

Administrator Name: *

Brian Gill

Job Title: *

Assistant Principal

Today's Date: *

MM DD YYYY

09 / 25 / 2025

Company/Entity the Administrator seeks to contract with to provide personal services: *

MJM Works LLC

Description of services to be provided: *

Creation of videos to reveal upcoming Fall marching shows for marching band programs.

Please explain how this contract will not harm LTISD. *

MJM Works doesn't do any business with LTISD.

Does this contract present a conflict of interest with your work in LTISD? Please explain why or why not. *

No, creating marching band show reveal videos is in no way related to my duties as an assistant principal at a middle school.

Will you perform the services required entirely on your own personal time? *

Yes

No

Upload a FINAL version of the contract for personal services that you intend to sign here. *
(Contact Legal Services if you have any questions.)

 MJM Works Gilld...

 Add file

This form was created inside of Lake Travis ISD.

Google Forms

SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into on **Friday, August 29, 2025**, by and between:

Gilldrums Creative LLC, a limited liability corporation with its principal place of business at 202 Sinclair Dr, Spicewood, TX 78669 ("Service Provider"), and

MJM Works LLC, a limited liability corporation with its principal place of business at 4852 Spreading Oak Dr, Bulverde, TX 78163 ("Client").

Together referred to as the "Parties."

1. Purpose

Service Provider agrees to create video content for Client, and Client agrees to engage Service Provider for such services in tandem with/support of Client's music arrangement and marching band consulting business.

2. Scope of Services

Service Provider shall:

- Produce, edit, and deliver custom video content as requested by Client.
- Deliver content in agreed-upon formats suitable for Client's intended use (e.g., marketing, educational).

Client shall:

- Provide music arrangements, scripts, visual guidelines, and consulting input necessary for video production.
 - Communicate deadlines and project expectations in writing or verbally.
-

3. Compensation

- Client agrees to pay Service Provider per project based on prior agreements as dedicated by lead time and abundance of source concepts.
 - Payment terms: balance due upon delivery.
-

4. Intellectual Property

- All raw footage created by Service Provider remains the property of Service Provider unless otherwise agreed in writing.
 - Client retains ownership of all original music, consulting materials, and arrangements provided to Service Provider.
-

5. Confidentiality

Each Party agrees to maintain confidentiality regarding proprietary information, trade secrets, or materials shared during the course of this Agreement.

6. Term and Termination

- This Agreement shall commence on the Effective Date and continue until terminated by either Party.
 - Either Party may terminate immediately in the event of material breach.
-

7. Independent Contractor Relationship

Service Provider is an independent contractor. Nothing in this Agreement shall be construed to create an employer-employee, joint venture, or partnership relationship.

8. Indemnification

Each Party agrees to indemnify and hold harmless the other from claims, damages, or liabilities arising from their own actions, negligence, or breach of this Agreement.

9. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

10. Entire Agreement

This document constitutes the entire Agreement between the Parties and supersedes all prior negotiations, understandings, and agreements.

Signatures

Gilldrums Creative LLC (Service Provider)

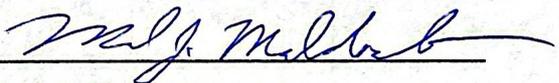
By:  _____

Name: Brian Gill

Title: Owner, Sole Proprietor

Date: August 29, 2025

MJM Works LLC (Client)

By:  _____

Name: Manuel J Maldonado

Title: President

Date: August 29, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of Library Materials Procurement List Recommended by the School Library Advisory Council (SLAC)

RECOMMENDED ACTION

Administration recommends Board approval of the library materials procurement list as recommended by the School Library Advisory Council (SLAC).

RATIONALE

In response to Senate Bill 13, the Lake Travis ISD School Library Advisory Council (SLAC) was established by the Board of Trustees to oversee the school library materials approval and challenge process.

The Lake Travis ISD School Library Advisory Council (SLAC) presents its recommendation for the attached list of proposed books for purchase. District librarians selected these titles to support curriculum, address collection gaps, and encourage student reading. The list was publicly posted for at least 30 days to allow parents and community members to review and submit comments, all of which were shared with the Board. This action pertains only to the purchase of new or replacement materials with ISBN numbers not currently represented in the district library catalog. Approval of this recommendation will keep the district aligned with Board policy, maintain transparency, and provide robust, high-quality library collections that enrich instruction, foster student achievement, and cultivate engaged, lifelong readers.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Tasha Barker - Assistant Superintendent of Organizational Services

ATTACHMENTS

LTISD SLAC Recommended Library Materials Procurement List October 2025

MEETING DATE

October 15, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of 2025-2026 T-TESS Certified Administrators Roster Updates

RECOMMENDED ACTION

Administration recommends approval of the addition of two certified administrators to the 2025-2026 T-TESS Certified Administrators Roster.

RATIONALE

The Texas Agency Commissioner's Rules require that a list of qualified appraisers who may appraise teachers shall be approved by the Board of Trustees. The appraisers must meet the following criteria:

1. The teachers' supervisor shall conduct the teacher's appraisal and must hold a superintendent, mid-management (principal), or supervisor certification, or must hold comparable certificates established by the State Board for Educator Certification.
2. An appraiser other than the teacher's supervisor must be approved by the Board, hold a valid teaching certificate and have at least two years' of teaching experience.

The attached list of appraisers meets these requirements. Additions to the previously approved roster are highlighted in yellow.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Susan Fambrough – Assistant Superintendent of Human Resources

ATTACHMENTS

2025-2026 T-TESS Appraisal Roster

MEETING DATE

October 15, 2025



2025-2026 T-TESS Appraisal Roster

Site	Appraiser
Bee Cave Elementary	Kim Kellner Ashley Nauta Rida Ortego
Lake Pointe Elementary	Karen Reich Julianne Jenkerson
Lakeway Elementary	Matthew Nelson Kara Reeh
Lake Travis Elementary	Amanda Prehn Lauren Bryan Ofelia Valente
Rough Hollow Elementary	Angela Page Nicole Taylor
Serene Hills Elementary	Keegan Luedecke Lorraine Lopez Stacey Brown
West Cypress Hills Elementary	Amy Russ Chareese Hatfield
Hudson Bend Middle School	Laura Keogh Clark Frederickson Brian Gill Tatiana Chavez
Lake Travis Middle School	Rebecca Hudson Keitha St. Clair Cristy Rizzoli Cody Redfern
Bee Cave Middle School	Melanie Beninga Brandace Sandoval Chad Ouellette
Lake Travis High School	James Bush Sheri Remore Fela Mathy Ryan O'Donoghue Stuart Foreman Mason Whitfield Sandra Surdy



	Julie Haney Adam Waddell
District Administrators	Stefani Vickery Shannon Gill Bethany Medford, Ed.D. Angela Hrapchak



AGENDA ITEM ACTION SHEET

AGENDA ITEM

September 2025 Monthly Financial Reports

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

The financial highlights for the period ending September 30, 2025, include the following:

- The financial reports reflect activity through 8.33% of the fiscal year with recorded General Fund expenditures of 8.60% of the budget.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$302,615,451. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Monthly tax collections totaled \$138,484 representing prior year taxes (TY 2024).
- The total 2018 bond expenditures are approximately \$260.2 million with remaining funds of approximately \$143,417.
- The total 2023 bond expenditures are approximately \$116.7 million with remaining funds of approximately \$219.7 million.
- The total 2024 bond expenditures are approximately \$5.5 million with remaining funds of approximately \$32.3 million.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Brad Goerke – Director of Finance

ATTACHMENTS

1. Statement of Revenues and Expenditures-September 2025
2. Balance Sheet-September 2025
3. Tax Statement-September 2025



4. 2018 Capital Projects Report-September 2025
5. 2023 Capital Projects Report-September 2025
6. 2024 Capital Projects Report-September 2025

MEETING DATE

October 15, 2025

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

9/30/2025

Current Year

Prior Year

		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
Revenues							
5711	Current Year Tax Revenue	\$ 127,165,000	\$ -	\$ 127,165,000	0.00%	\$ -	0.00%
5700	Other Local Revenues	6,663,000	286,721	6,376,279	4.30%	253,788	4.23%
5800	State Program Revenue	11,928,188	1,501,187	10,427,001	12.59%	1,649,241	12.07%
5900	Federal Revenue	158,500	62	158,438	0.04%	230	0.14%
	Total Revenue	\$ 145,914,688	\$ 1,787,970	\$ 144,126,718	1.23%	\$ 1,903,259	1.21%

Expenditures

11	Instruction	\$ 68,524,148	\$ 7,231,095	\$ 61,293,053	10.55%	\$ 6,412,121	9.56%
12	Instructional Resources	1,073,267	107,251	966,016	9.99%	101,055	9.55%
13	Staff Development	1,109,437	105,346	1,004,091	9.50%	115,975	9.06%
21	Instructional Administration	2,163,620	214,840	1,948,780	9.93%	234,139	8.87%
23	School Administration	6,118,653	604,741	5,513,912	9.88%	527,265	8.74%
31	Guidance & Counseling	5,543,707	444,233	5,099,474	8.01%	447,883	9.42%
32	Social Work Services	331,186	36,111	295,075	10.90%	49,866	13.36%
33	Health Services	1,077,410	112,479	964,931	10.44%	100,797	10.06%
34	Transportation	4,835,415	615,377	4,220,038	12.73%	675,428	12.20%
35	Food Service	122,601	10,217	112,384	8.33%	10,217	6.74%
36	Co-Curricular Account	2,663,157	237,460	2,425,697	8.92%	224,643	8.33%
41	General Administration	4,305,742	424,352	3,881,390	9.86%	398,609	7.66%
51	Plant & Maint. Operation	13,041,493	2,020,870	11,020,623	15.50%	2,023,895	15.66%
52	Security	1,699,736	128,469	1,571,267	7.56%	142,811	8.06%
53	Non-Inst. Data Processing	2,849,451	320,275	2,529,176	11.24%	411,186	13.11%
61	Community Services	537,010	37,923	499,087	7.06%	37,250	6.02%
71	Debt Service	150,000	-	150,000	0.00%	-	0.00%
81	Facilities/Construction	40,867	3,406	37,461	8.33%	3,406	10.20%
91	State Transfers	32,724,406	-	32,724,406	0.00%	-	0.00%
93	SPED TRF-Regular Day	116,760	-	116,760	0.00%	-	0.00%
95	JJAEF Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	1,100,000	257,409	842,591	23.40%	255,139	24.83%
	Total Expenditures	\$ 150,143,066	\$ 12,911,854	\$ 137,231,212	8.60%	\$ 12,171,685	7.28%

Other Resources and (Uses)

7990	Other Resources	-	-	-		-	
8990	Other Uses	-	-	-		-	
8911	Transfers-Out	-	-	-		-	
	Total Resources & Uses	\$ -	\$ -	\$ -		\$ -	0.00%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,228,378)	\$ (11,123,884)
3000	Beginning Fund Balance 9/1	\$ 31,845,909	
3000	Ending Fund Balance 8/31	\$ 27,617,531	
3590	Committed Fund Balance	\$ 632,162	
3600	Unassigned Fund Balance	\$ 26,985,369	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: September 30, 2025

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 3,752,541	\$ 2,653,601	\$ 239,890	\$ 2,132,806	\$ 5,634,872	\$ 14,413,710
1103 Temporary Investments	25,901,192	-	10,957,854	251,130,054	212,641	288,201,741
Total Cash and Investments	\$ 29,653,733	\$ 2,653,601	\$ 11,197,744	\$ 253,262,859	\$ 5,847,514	\$ 302,615,451
Receivables:						
1210 Property Taxes-Current	\$ 1,687,166	\$ -	\$ 748,607	\$ -	\$ -	\$ 2,435,773
1220 Property Taxes-Delinquent	4,190,588	-	1,859,392	-	-	6,049,980
1230 Allowance-Uncollected Taxes	(1,072,058)	-	(392,241)	-	-	(1,464,299)
1240 Due From Federal Agencies	-	(8,181)	-	-	-	(8,181)
1250 Sundry Receivables	23,425	2,621	-	-	-	26,046
1260 Due From Funds	1,291,247	-	-	-	-	1,291,247
1280 Due From Other Funds Warehouse Items	-	-	-	-	(307)	(307)
1290 Other Receivables	659,302	-	-	-	-	659,302
1300 Inventories, At Cost	82,926	174,286	-	-	-	257,212
Total Receivables	\$ 6,862,595	\$ 168,726	\$ 2,215,758	\$ -	\$ (307)	\$ 9,246,772
1400 Other Current Assets			-	-	444,059.44	444,059.44
Total Assets	\$ 36,516,329	\$ 2,822,326	\$ 13,413,502	\$ 253,262,859	\$ 6,291,266	\$ 312,306,283
Resources						
5010 Estimated Revenue	\$ 145,914,688	\$ 11,495,804	\$ 62,700,000	\$ 444,494,997	\$ 17,713,620	\$ 682,319,109
5030 Less: Realized Revenue	1,787,970	804,863	80,091	882,944	501,932	4,057,800
5000 Revenues to be Received	144,126,718	10,690,941	62,619,909	443,612,053	17,211,688	678,261,310
Total Assets & Resources	\$ 180,643,047	\$ 13,513,267	\$ 76,033,412	\$ 696,874,913	\$ 23,502,955	\$ 990,567,592
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 328	\$ 37,792	\$ -	\$ -	\$ 1,650,667	\$ 1,688,787
2160 Accrued Wages Payable	9,889,466	440,925	-	99,842	208,987	10,639,219
2170 Due To Other Funds	459,010	-	-	1,643	812,980	1,273,633
2180 Due To Other Govt's	2,919	-	-	-	-	2,919
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	388,655	388,655
Total Current Payables	\$ 10,351,722	\$ 478,717	\$ -	\$ 101,485	\$ 3,061,289	\$ 13,993,213
2210 Accrued Expenses	-	-	-	1,047,997	691,515	1,739,512
2300 Deferred Revenue	-	422,551	-	-	-	422,551
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	5,442,581	-	2,207,608	-	-	7,650,188
Total Liabilities	\$ 15,794,303	\$ 901,268	\$ 2,207,608	\$ 1,149,482	\$ 3,752,804	\$ 23,805,464
Fund Equity						
6010 Appropriations	\$ 150,143,066	\$ 13,191,632	\$ 61,712,680	\$ 686,213,952	\$ 17,995,011	\$ 929,256,341
6050 Less: Expenditures	(12,911,854)	(973,690)	-	(704,456)	(1,453,009)	(16,043,009)
6030 Encumbrances	-	-	-	-	-	-
Available Appropriations	\$ 137,231,212	\$ 12,217,942	\$ 61,712,680	\$ 685,509,496	\$ 16,542,002	\$ 913,213,332
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	26,985,369	394,057	12,113,124	10,215,935	3,208,149	52,916,634
3590 Committed Fund Balance - Accr. Leave	632,162	-	-	-	-	632,162
Total Liability & Fund Equity	\$ 180,643,047	\$ 13,513,267	\$ 76,033,412	\$ 696,874,913	\$ 23,502,955	\$ 990,567,592

SUMMARY OF TAX COLLECTIONS
AS OF SEPTEMBER 2025

2025-26 Original Tax Levy	\$ 191,818,813.00
Delinquent Taxes as of 8/31/2025	<u>6,316,729.71</u>
 Total Receivables for 2025-26	 \$ 198,135,542.71
Current Year Adjustments	0.00
Prior Year Adjustments	<u>(178,437.26)</u>
 Adjusted Receivables.....	 \$ 197,957,105.45
Total Net Collections To Date	<u>(138,483.60)</u>
 Outstanding Receivables as of 9/30/2025	 \$ <u>197,818,621.85</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 127,165,000.00	\$ 0.00	\$ 127,165,000.00	0.00%
Maintenance - Prior Year Tax	200,000.00	61,170.46	138,829.54	30.59%
Maintenance - Penalties & Interest	<u>850,000.00</u>	<u>34,770.94</u>	<u>815,229.06</u>	<u>4.09%</u>
Sub-total	<u>\$ 128,215,000.00</u>	<u>\$ 95,941.40</u>	<u>\$ 128,119,058.60</u>	<u>0.07%</u>
 Debt Service - Current Tax	 \$ 58,500,000.00	 \$ 0.00	 \$ 58,500,000.00	 0.00%
Debt Service - Prior Year Tax	0.00	27,141.77	(27,141.77)	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>15,400.43</u>	<u>284,599.57</u>	<u>5.13%</u>
Sub-total	<u>\$ 58,800,000.00</u>	<u>\$ 42,542.20</u>	<u>\$ 58,757,457.80</u>	<u>0.07%</u>
Total Collections	<u>\$ 187,015,000.00</u>	<u>\$ 138,483.60</u>	<u>\$ 186,876,516.40</u>	<u>0.07%</u>

Tax Collection Comparison with 2025-26: Adjusted Tax Roll

	<u>2025-26</u>	<u>2024-25</u>	<u>2023-24</u>
Percent of Current Year Taxes Collected	0.00%	0.00%	0.00%
Percent of Total Taxes Collected	0.05%	-0.09%	0.05%
Percent of Total Taxes and P & I Collected	0.07%	-0.06%	0.08%

Tax Collection Comparison with 2025-26: Original Tax Roll

Percent of Current Year Taxes Collected	0.00%	0.00%	0.00%
Percent of Total Taxes Collected	0.05%	-0.09%	0.05%
Percent of Total Taxes and P & I Collected	0.07%	-0.06%	0.08%

**Lake Travis ISD
2018 Bond Program Summary
September 30, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,389,663.00	5,389,096.36	566.64
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,325,952.00	260,325,386.13	565.87

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,600,445.00	34,600,444.21	0.79
20 Elementary School (Bee Creek Rd)	3,979,000.00	7,594,145.00	7,594,144.33	0.67
30 Secondary School #2	13,802,000.00	7,225,995.00	7,225,994.01	0.99
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	60,382,651.00	60,274,054.92	108,596.08
60/70 Small Renovation Improvements	16,927,133.00	11,828,948.00	11,828,947.58	0.42
Construction/Renovation	178,809,975.00	198,946,196.00	198,837,596.71	108,599.29
81 Instructional Materials & Equipment	5,707,000.00	4,169,372.00	4,169,371.01	0.99
82 Technology	29,901,700.00	25,608,118.00	25,608,117.83	0.17
83 Copy Machines	750,000.00	1,093,944.00	1,093,943.97	0.03
84 Maintenance	600,000.00	793,831.00	793,830.93	0.07
85 Food & Nutrition Services	3,950,789.00	1,948,974.00	1,948,973.36	0.64
86 Transportation	13,300,000.00	8,939,816.00	8,939,815.11	0.89
87 District Furniture & Equipment	6,000,000.00	6,959,895.00	6,959,894.41	0.59
88 Police	0.00	590,596.00	590,595.95	0.05
90 Land	1,270,000.00	576,465.00	576,464.50	0.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	4,400,116.00	4,400,116.00	0.00
95 Program Administration	3,200,000.00	3,918,027.00	3,918,026.83	0.17
97 LTMS Wastewater Expansion	0.00	462,578.00	427,764.98	34,813.02
Other Programs	74,190,025.00	61,379,756.00	61,344,938.65	34,817.35
Total 2018 Bond Program	253,000,000.00	260,325,952.00	260,182,535.36	143,416.64

**Lake Travis ISD
2023 Bond Program
September 30, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
Interest Revenue - Prop A	0.00	38,700,000.00	29,523,743.86	9,176,256.14
Interest Revenue - Prop B	0.00	6,300,000.00	4,806,190.85	1,493,809.15
Positive Bond Arbitrage	0.00	(6,051,343.00)	0.00	(6,051,343.00)
Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
Total Resources	609,200,440.00	662,854,524.00	336,389,799.07	326,464,724.93

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
Elementary School (Bee Creek Rd)	50,917,526.00	50,917,526.00	172,706.74	50,744,819.26
Elementary School #8 (HPR)	55,517,521.00	55,517,521.00	5,671,631.53	49,845,889.47
Secondary School #2	179,990,620.00	179,990,620.00	16,619,125.66	163,371,494.34
Campus/District Facilities Projects	177,393,335.00	173,760,436.00	31,960,535.80	141,799,900.20
FCA Projects	36,312,528.00	36,258,577.00	6,163,823.62	30,094,753.38
Technology Improvements	60,790,110.00	60,790,110.00	30,036,461.18	30,753,648.82
Construction/Renovation	560,921,640.00	557,234,790.00	90,624,284.53	466,610,505.47

Curriculum and Instructional Materials	1,800,000.00	5,452,003.00	1,653,034.34	3,798,968.66
Copy Machines	585,300.00	585,300.00	321,827.23	263,472.77
Maintenance	273,500.00	298,500.00	249,746.90	48,753.10
Transportation	9,620,000.00	9,641,850.00	3,227,928.54	6,413,921.46
District Furniture & Equipment	1,500,000.00	1,655,366.00	549,897.36	1,105,468.64
FANS Equipment	0.00	3,879,972.00	342,870.37	3,537,101.63
Land	15,000,000.00	17,095,439.00	16,497,302.46	598,136.54
Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
Contingency	12,000,000.00	58,921,304.00	0.00	58,921,304.00
Program Management	3,500,000.00	3,600,000.00	682,599.93	2,917,400.07
Miscellaneous	0.00	490,000.00	488,556.38	1,443.62

Other Programs	48,278,800.00	105,619,734.00	26,073,627.87	79,546,106.13
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Total 2023 Bond Program	609,200,440.00	662,854,524.00	116,697,912.40	546,156,611.60
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**Lake Travis ISD
2024 Bond Program - Athletics
September 30, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Athletics	143,093,994.00	143,093,994.00	33,440,000.00	109,653,994.00
2 Interest Revenue	0.00	3,000,000.00	2,448,743.10	551,256.90
3 Interest Subject to Arbitrage Rebate	0.00	(321,695.00)	0.00	(321,695.00)
4 Bond Premiums	0.00	1,855,303.00	1,855,303.30	(0.30)
Total Resources	143,093,994.00	147,627,602.00	37,744,046.40	109,883,555.60

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Lake Travis High School	35,638,190.00	35,638,190.00	5,031,312.97	30,606,877.03
20 High School No. 2	102,748,000.00	102,748,000.00	0.00	102,748,000.00
30 Lake Travis Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
40 Hudson Bend Middle School	2,307,804.00	2,307,804.00	130,080.00	2,177,724.00
50 Bee Cave Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
91 Bond Closing	0.00	500,000.00	295,303.30	204,696.70
94 Contingency	0.00	4,033,608.00	0.00	4,033,608.00
Construction/Renovation	143,093,994.00	147,627,602.00	5,456,696.27	142,170,905.73
Total 2024 Bond Program	143,093,994.00	147,627,602.00	5,456,696.27	142,170,905.73



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH(LOCAL) – Welding Equipment for Lake Travis High School Agriculture Building Addition

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has a budgeted purchase that requires Board notification for the purchase of new welding equipment in the amount of \$182,341 for the addition to the Lake Travis High Agriculture Building.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

October 15, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH(LOCAL) – Relocation of Lake Travis High School Baseball Light Poles

RECOMMENDED ACTION

No action required. Item is provided for the Board's information.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has a budgeted purchase that requires Board notification for relocation of light poles at the Lake Travis High School baseball field by Hellas Construction in the amount of \$248,300. The scope of work includes:

- Removal and disposal of existing outfield light poles
- Foundation and installation of poles outside of the Cavalier Stadium renovation boundaries
- Assembly of sports lighting system

BUDGET PROVISIONS

2024 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

October 15, 2025