

# Board Workshop Agenda

## Lake Travis Independent School District Board of Trustees

---

A meeting of the Board of Trustees of Lake Travis Independent School District will be held January 17, 2024, beginning at 6:00 PM in the Educational Development Center, Live Oak Room  
607 RR 620 North  
Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
  - A. Lake Travis High School - South East Interscholastic Sailing Association 2023 Texas Fall State Championship 3
  - B. School Board Recognition Month - Locally Elected, Community Connected 4
4. Public Comments/Citizen Participation
5. Presentation/Discussion Items
  - A. Population and Survey Analysts (PASA) 2024 Demographic Update 5
  - B. 2024-2025 Off-Campus Physical Education Providers 41
  - C. Locally Approved Courses for UIL No Pass/No Play Exemptions 46
  - D. 2024-2025 Innovative Course Approval 51
  - E. December 2023 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023 Capital Projects Report 53
  - F. 2024-2025 Preliminary Budget Overview 59
  - G. Board Notification under Board Policy CH (LOCAL) – Landscape Services with Keller Commercial & Home Services, Inc. 60
  - H. Board Notification under Board Policy CH (LOCAL) – Tellus/John Deere Maintenance Equipment 61
6. Consideration Items
  - A. Order Calling the May 4, 2024 Board of Trustees Election 62
  - B. 2023-2024 District and Campus Improvement Plan Goals and Performance Objectives 68
  - C. TEXAS 20 Purchasing Cooperative Interlocal Agreement with Education Service Center Region 20 85
  - D. Request for Proposals (RFP) – Construction Manager At-Risk for High School #2 89
  - E. Selection of American Constructors as Contractor for JOC #23-17 for Lakeway Elementary School ADA Ramp Replacement 91
  - F. Selection of American Constructors as Contractor for JOC #23-90 for Rough Hollow Elementary School Playground Turf Replacement 94

G.	Selection of American Constructors as Contractor for JOC #23-105 for Lake Travis High School PAC Hoist Revisions	97
H.	Selection of American Constructors as Contractor for JOC #23-113 for High School #2 Site Clearing Project	100
I.	Consent Agenda	
	1. December 13, 2023 Minutes	103
7.	Upcoming Meetings and Events	
	A. January 24, 2024, 6:00 p.m. - Superintendent's Summative Conference, EDC	
	B. February 21, 2024, 6:00 p.m. - Monthly Board Meeting, EDC	
	C. March 20, 2024, 6:00 p.m. - Monthly Board Meeting, EDC	
8.	Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
	A. Section 551.074 - Personnel Matters	
	1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
	a. Superintendent's Evaluation and Contract	
	B. Section 551.071 - Consultation with Attorney	
	1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).	
	C. Section 551.072 - Deliberation Regarding Real Property	
	1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)	
	D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student	
	1. The Board will discuss personally identifiable information about a public school student.	
	E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:	
	1. The deployment, or specific occasions for implementation of security personnel or devices.	
9.	Adjournment	



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Lake Travis High School - South East Interscholastic Sailing Association 2023 Texas Fall State Championship

### RECOMMENDED ACTION

**Special Recognition**

### RATIONALE

The Lake Travis High School Sailing Team won the 2023 Texas Fall State Championship Regatta held November 18-19 on Lake Travis. This is the team's sixth consecutive state championship.

Competing in Club FJs against 20 other teams from across the state, Lake Travis fielded three teams and finished in first, fourth, and seventh place, combining for the event's top score. The Lake Travis High School Sailing Team includes:

- **James Brock** (skipper)
- **Laura Covington**
- **Ryder Getson**
- **Wyatt Tauber**
- **Luka Vukmirica**
- **Lily Wind**

Additionally, on December 7-11, James, Laura, Ryder, and Lily were in St. Petersburg, Florida to compete as a team on a J70 for the Interscholastic Sailing Association (ISSA) High School National Keelboat Invitational. Lake Travis competed against the top 10 teams in the nation, taking third place overall.

Dianne Bartlett is the faculty sponsor of the Lake Travis High School Sailing Club.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Debbie Garinger - Lake Travis High School Principal

Marco Alvarado - Executive Director for Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

January 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

School Board Recognition Month

### RECOMMENDED ACTION

**Special Recognition.**

### RATIONALE

With the theme ‘Locally Elected, Community Connected,’ the Lake Travis Independent School District joins the Texas Association of School Boards and other districts across the state to recognize and thank school trustees for their service throughout January 2024 as part of School Board Recognition Month.

“Our community benefits every day from the tireless work and countless hours contributed by the seven men and women who represent more than 11,400 students and their families,” said Paul Norton, LTISD Superintendent of Schools. “These local volunteers are elected by their constituents and receive no compensation for their work as public servants. They develop policies and make tough decisions on complex educational and social issues that affect our community.”

Serving on the LTISD school board are **John Aouelle**, President; **Kim Flasch**, Vice President; **Erin Archer**, Secretary; and trustees **Lauren White**, **Keely Cano**, **Phillip Davis, Ph.D.**, and **Robert Aird**. School administrators will celebrate trustees with campus activities throughout the month.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Paul Norton – Superintendent of Schools

Marco Alvarado – Executive Director for Communications and Community Relations

### ATTACHMENTS

None

### MEETING DATE

January 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Population and Survey Analysts (PASA) 2024 Demographic Update

### **RECOMMENDED ACTION**

**For Presentation/Discussion only.**

### **RATIONALE**

Lake Travis ISD is diligent in anticipating the programming and facilities needs of the District. Administration's ability to accurately forecast and plan for the needs of Lake Travis students requires timely and meaningful data, and demographic studies serve as one source of the needed information. Population and Survey Analysts (PASA) is highly regarded as one of the premier demographers in the state. PASA representatives will be present to provide the Board of Trustees a summary of their findings.

### **BUDGET PROVISIONS**

2023 Bond Program - \$72,500

### **RESOURCE PERSONNEL**

Paul Norton – Superintendent

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

### **ATTACHMENTS**

None

### **MEETING DATE**

January 17, 2024



Population &  
Survey Analysts  
[www.pasatx.com](http://www.pasatx.com)

# Lake Travis ISD Demographic Study

## Spring 2024



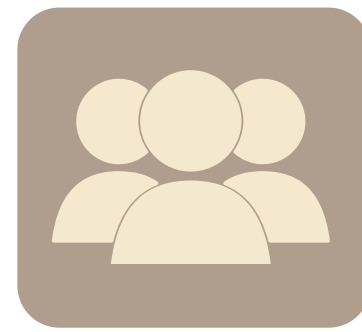
# PASA'S APPROACH



**Collect  
Background  
Data**



**Study Housing  
and Economic  
Data**



**Study Past and  
Current  
Student  
Population**



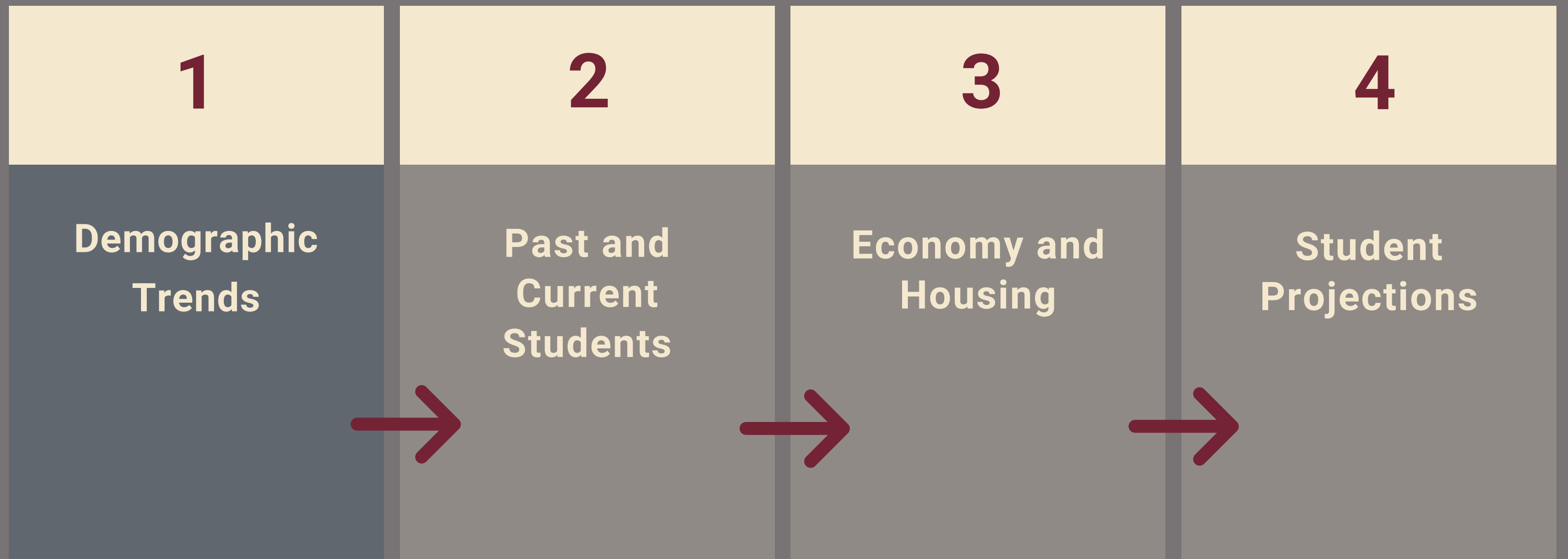
**Generate  
Projections**



**Analyze Long  
Range  
Implications for  
Facilities**

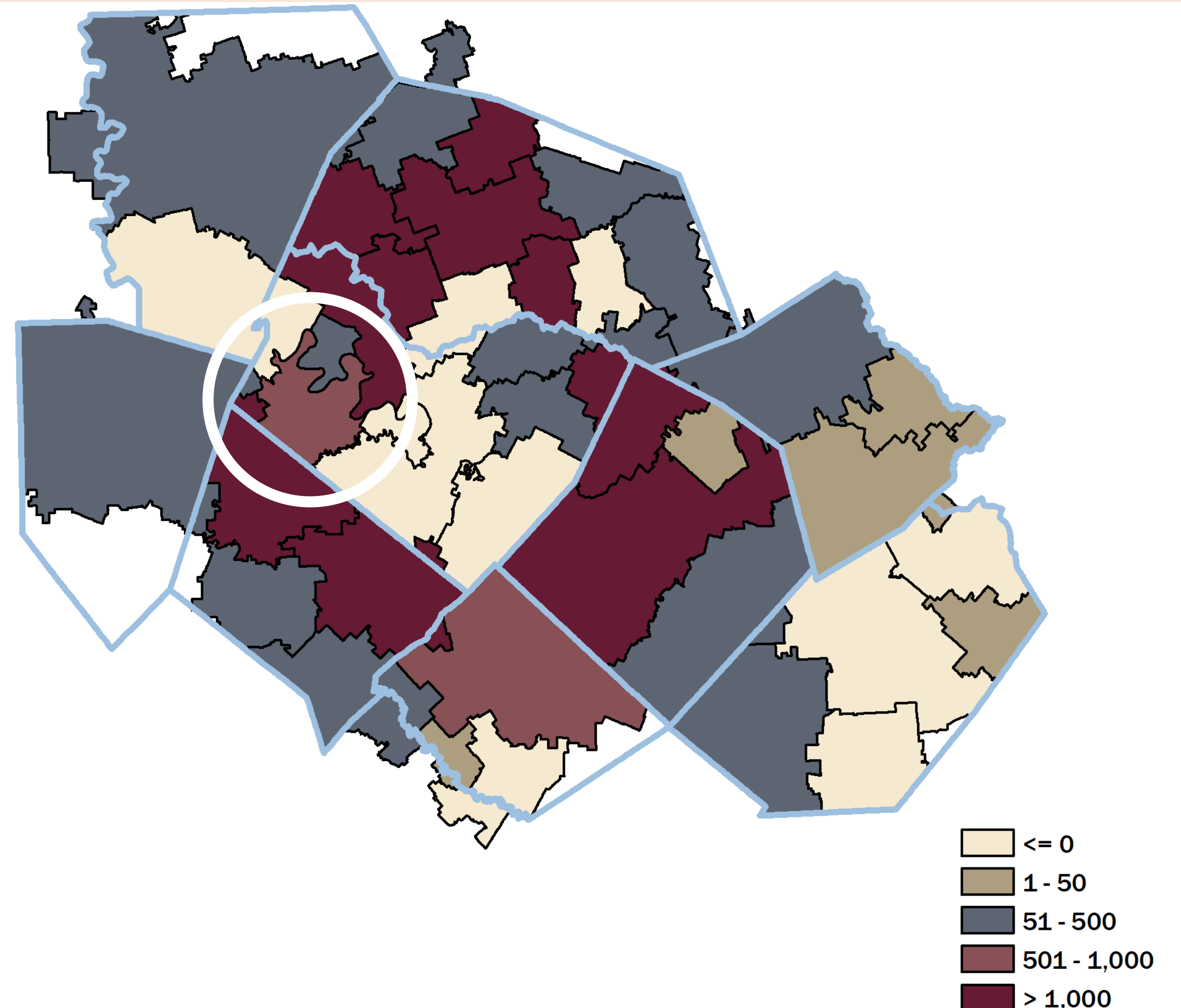


## Demographic Study Components



# 5- Year Numerical Change in Enrollment

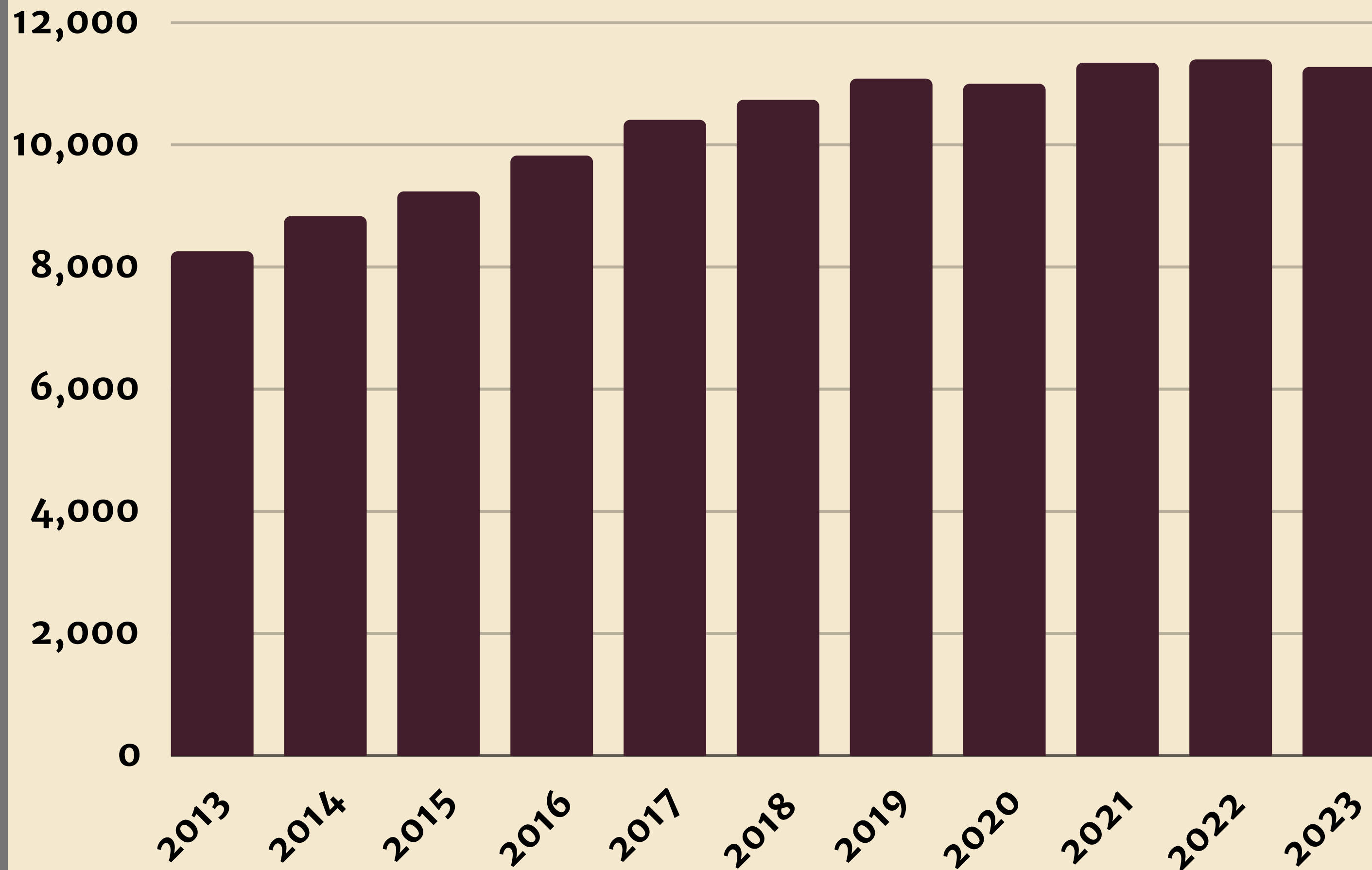
Fall 2017 - Fall 2022



	District	Change
1	Liberty Hill ISD	3846
2	Leander ISD	3387
3	Hays CISD	2435
4	Hutto ISD	2380
5	Belton ISD	2115
6	Dripping Springs ISD	1925
7	Jarrell ISD	1655
8	Georgetown ISD	1618
9	Bastrop ISD	1607
10	Elgin ISD	1083
11	Lake Travis ISD	989
12	Lockhart ISD	518
13	Salado ISD	473
14	Lago Vista ISD	323
15	Academy ISD	276

Source: Texas Education Agency (TEA)

# Past Enrollment Change

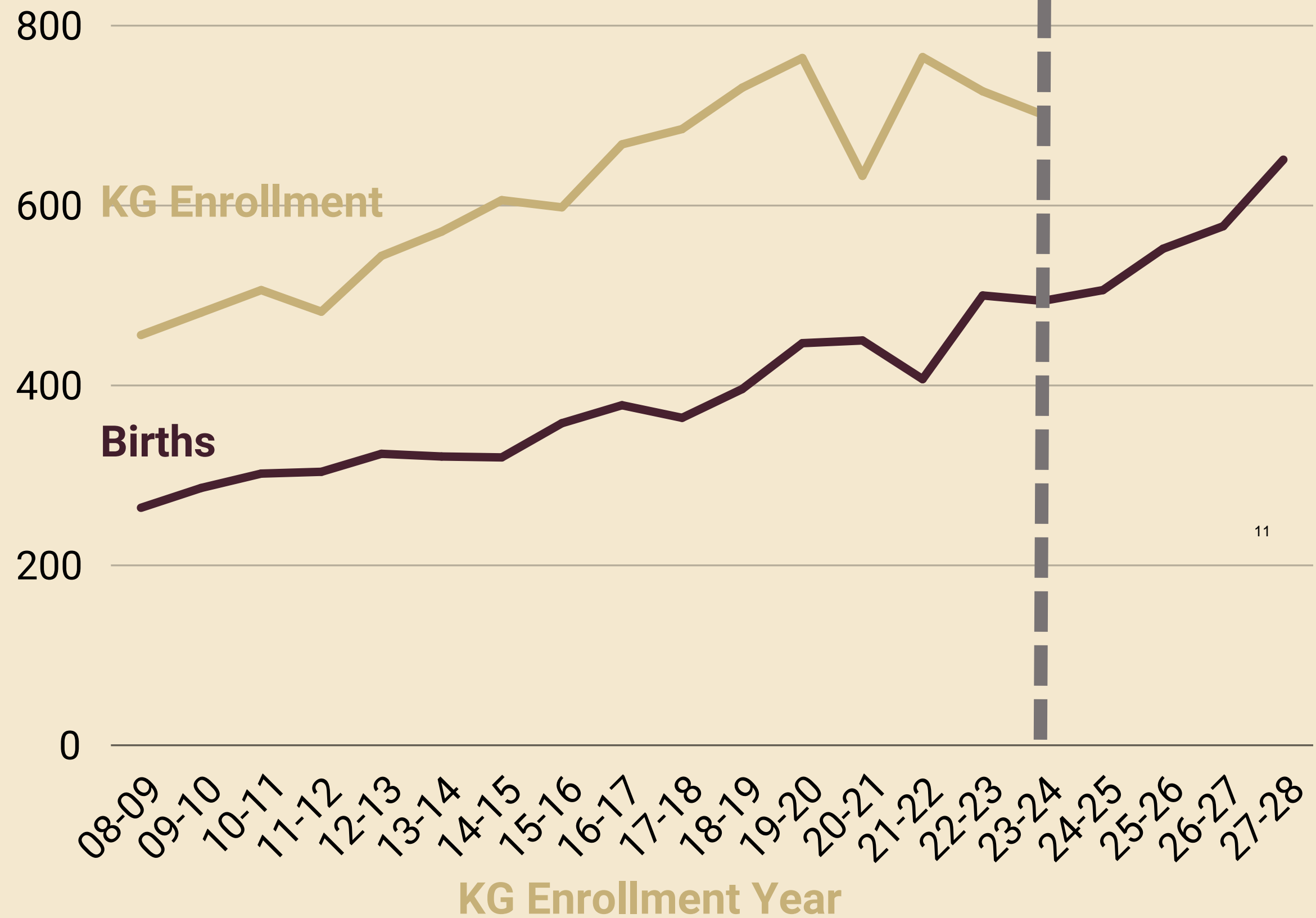


**11,276**<sup>10</sup>

October 27, 2023  
Enrollment

Source: Texas Education Agency (TEA)

# KG Enrollment vs. Births



Difference between two lines shows in-migration of young children after birth

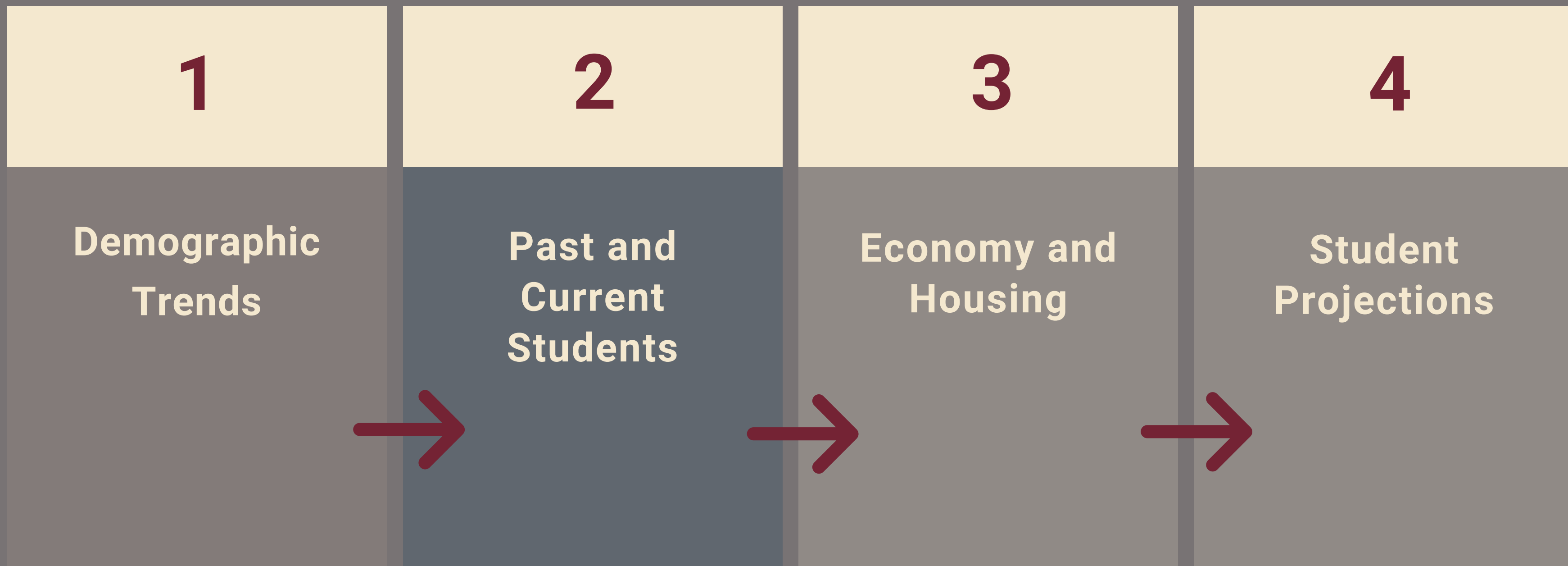
Births adjusted 5 years to align with KG Enrollment

Births by Zip Code of Birth Mother

Source: Texas Education Agency (TEA)  
Source: Texas Department of Health and Human Services, Vital Statistics



# Demographic Study Components

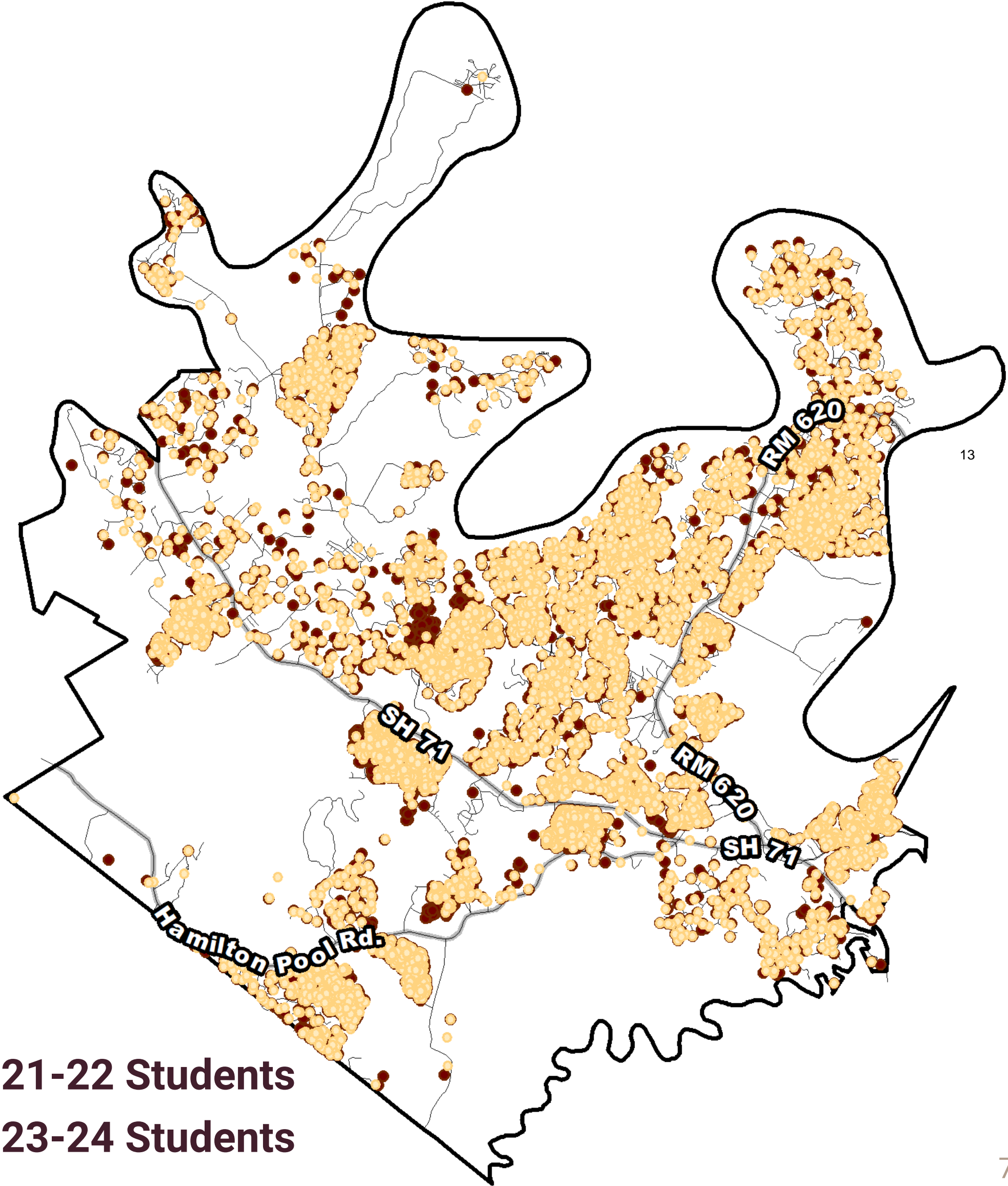


# Student Geocode



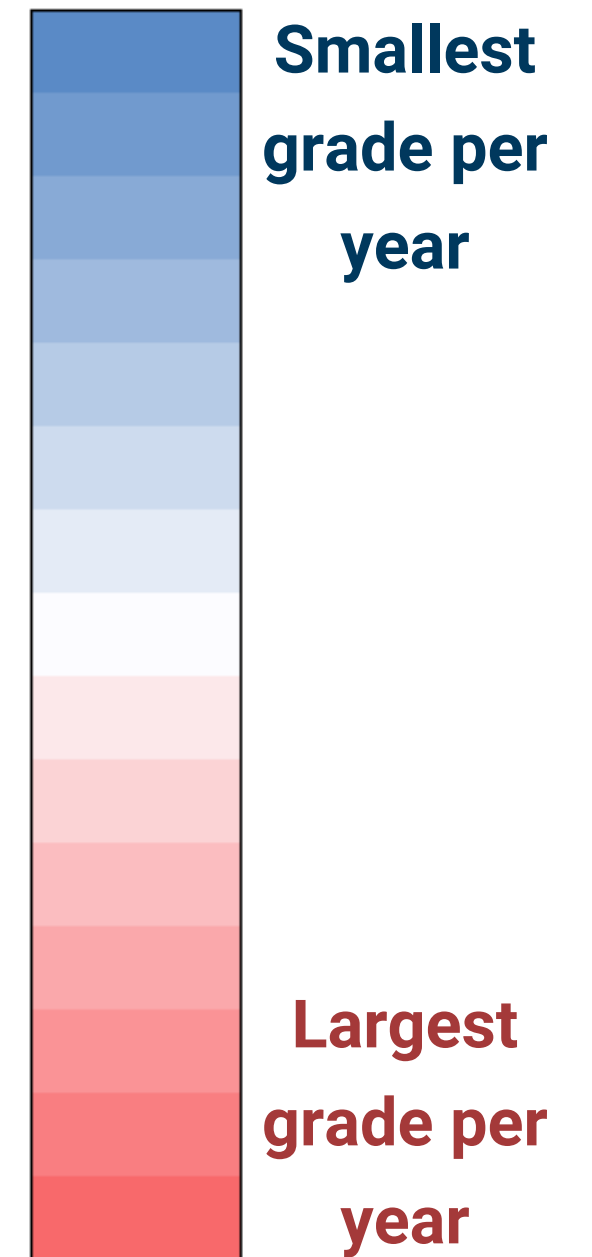
- Place each student on the map
- 99% accuracy
- Starting point for projections

**Maroon areas highlight new students that didn't exist in 2021-22**



# Historical Enrollment by Grade

Grade	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
EE	44	45	43	46	52	49	56	41	48	69
PK	114	130	116	99	112	89	105	118	147	139
KG	606	598	668	685	731	764	633	765	727	701
1	656	660	668	729	756	808	747	771	820	772
2	650	689	728	733	770	795	806	821	786	808
3	693	722	763	771	766	809	785	849	837	804
4	716	725	790	828	803	795	806	821	880	837
5	696	764	778	849	857	845	795	827	845	870
6	730	752	848	863	883	895	858	823	866	891
7	654	768	781	890	892	908	918	906	824	867
8	711	684	814	837	904	923	934	937	918	840
9	716	746	766	897	874	921	958	973	999	948
10	655	691	722	778	881	863	915	941	970	955
11	629	650	694	726	768	873	842	900	880	901
12	563	614	646	679	689	748	843	852	852	874
<b>TOTAL:</b>	<b>8,833</b>	<b>9,238</b>	<b>9,825</b>	<b>10,410</b>	<b>10,738</b>	<b>11,085</b>	<b>11,001</b>	<b>11,345</b>	<b>11,399</b>	<b>11,276</b>



Largest cohorts (red) have been aging through the grade levels for the past decade.

The four largest cohorts are now in High School.

In the next four years, those large grades will graduate and be replaced by smaller (blue) KG classes.

Enrollment growth will decelerate compared to past years.

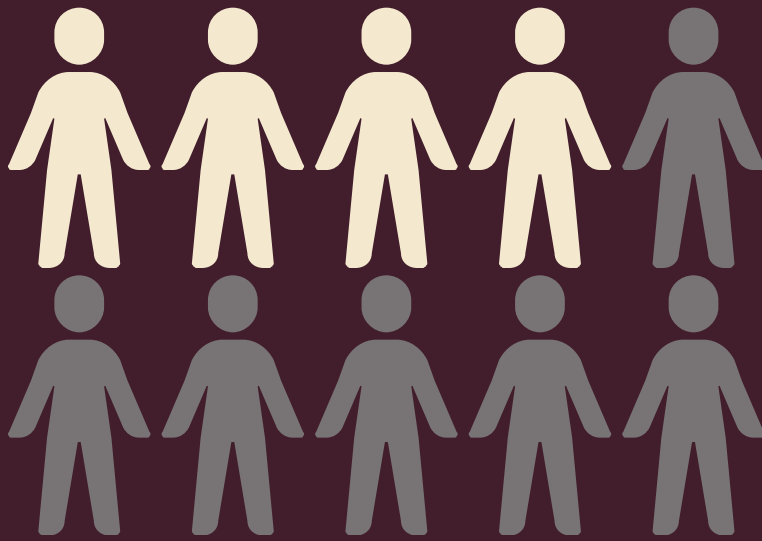
# Students Per Home

Single-Family

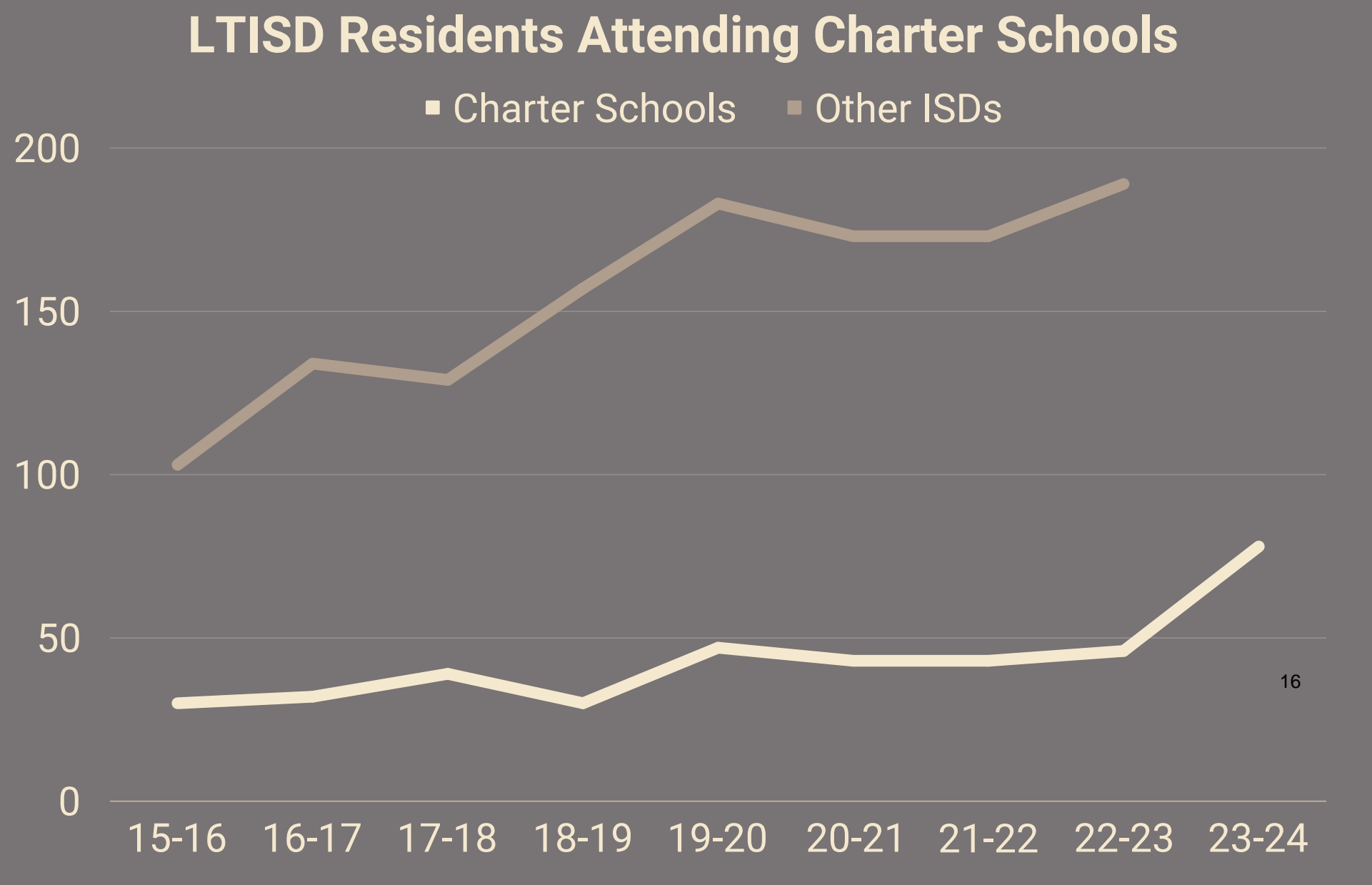
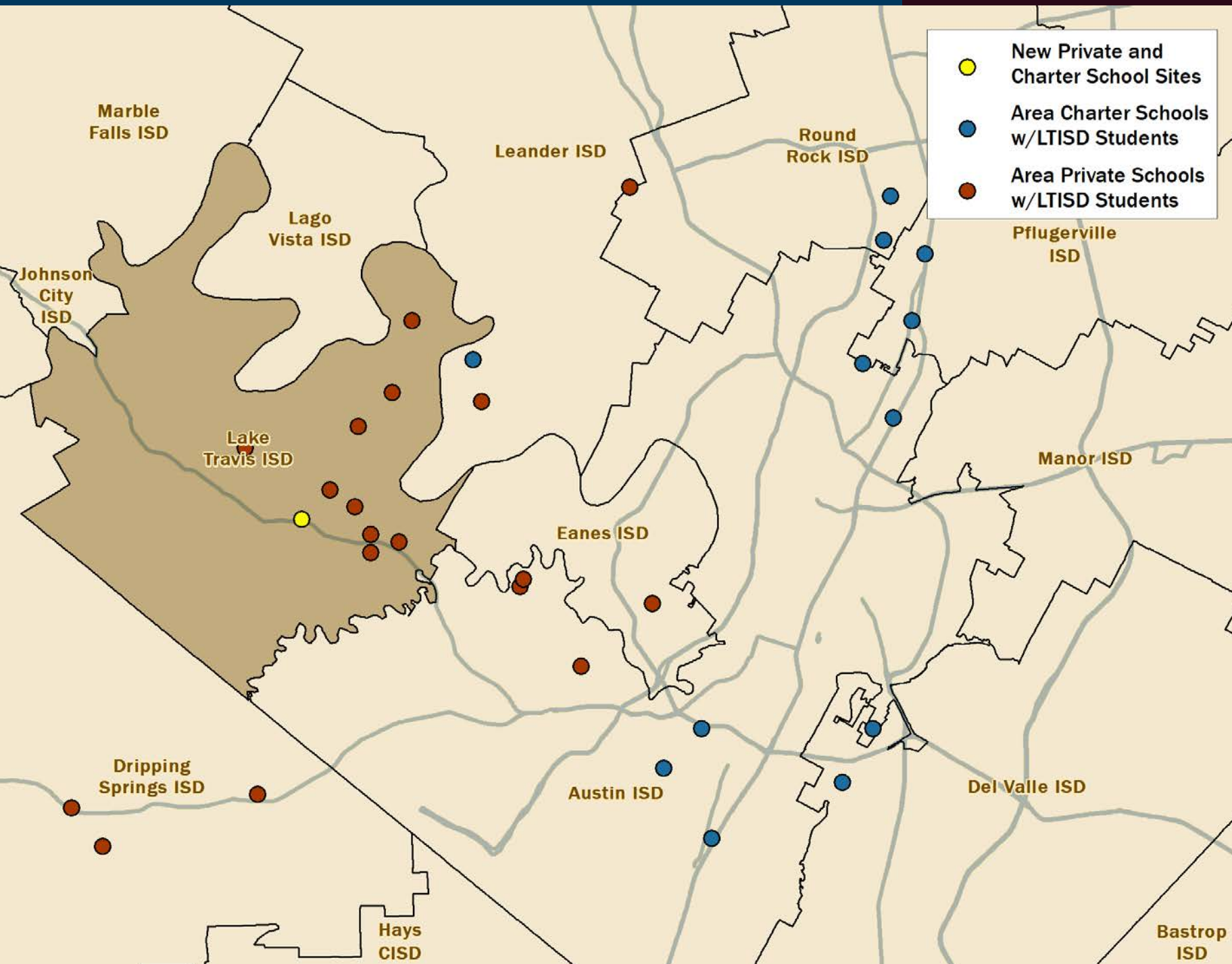
Multi-Family

0.41

0.13



# Charter Schools



Sources: TEA Transfer Reports and PASA Interviews

<p><b>94.0%</b> Reside in and Attend LTISD</p>	<p><b>0.7%</b> Attend Charter Schools</p>	<p><b>3.7%</b> Attend Private Schools</p>
--	---	---

Currently, TEA does not provide data regarding Homeschooling.

International School of Texas is expanding its location along Hwy 71 with plans to serve grade levels PK-12 with an enrollment goal of 300-350 students. After the 2023-24 school year, they plan to close the location along River Bend Road, and students will attend the new campus along Hwy 71.



# Demographic Study Components

**1**

**Demographic  
Trends**

**2**

**Past and  
Current  
Students**

**3**

**Economy and  
Housing**

**4**

**Student  
Projections**



# Economic and Housing Highlights

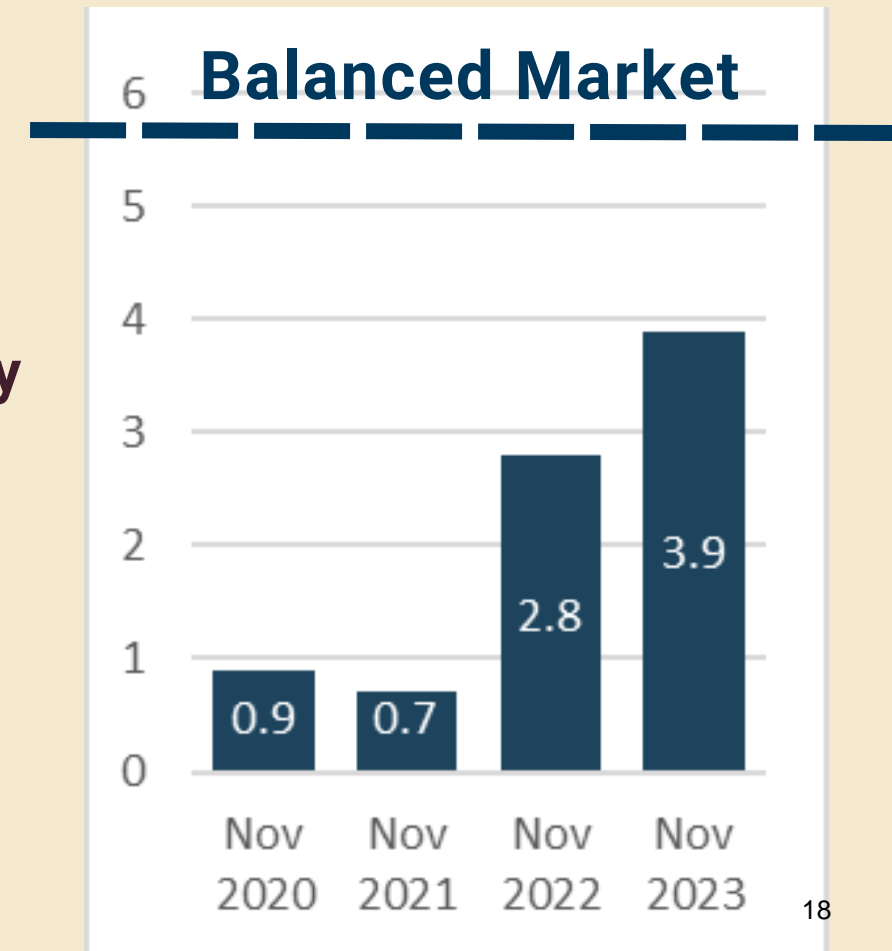


Robust in 2020 and 2021



Cooling since 2022

Months Inventory  
Travis County  
Market Area



Source: TRERC

## 30-Year Fixed Rate Mortgage Payments Principal & Interest Only

Home Price	Mortgage Rate						
	3.00%	4.00%	5.00%	6.00%	7.00%	8.00%	
\$350,000	\$1,180	\$1,337	\$1,503	\$1,679	\$1,863	\$2,055	
\$400,000	\$1,349	\$1,528	\$1,718	\$1,919	\$2,129	\$2,348	
\$500,000	\$1,686	\$1,910	\$2,147	\$2,398	\$2,661	\$2,935	
\$600,000	\$2,024	\$2,292	\$2,577	\$2,878	\$3,193	\$3,522	
\$750,000	\$2,530	\$2,864	\$3,221	\$3,597	\$3,992	\$4,403	
\$1,000,000	\$3,373	\$3,819	\$4,295	\$4,796	\$5,322	\$5,870	

\*assumes 20% down payment

# Largest Single-Family Subdivisions

## 10-Year Projected Occupancies

**819  
units**

### Provence

~925-acre SF housing development with builders: Newmark, David Weekley, Westin, Drees and Ashton Woods. An estimated 318 homes were occupied in October 2023 leaving 819 units remaining.

**650  
units**

### Travis Club

Infrastructure and golf course construction have commenced on this 1,500-acre luxury development. First occupancy expected Summer 2026.

**389  
units**

### Spanish Oaks

With 389 lots out of a total 808, Spanish Oaks moves into another phase of development with Spanish Oaks Village. This mixed-use development will, in addition to the SF listed here, have a multi-family component.

**292  
units**

### Sweetwater

The Master Planned Community of Sweetwater encompassing ~620 acres is nearing build-out with 292 units remaining of the original 1,674.

**279  
units**

### Rough Hollow

~1,056 acres comprise this Master Planned Community. Much of the phased developments are completed with 279 lots remaining.



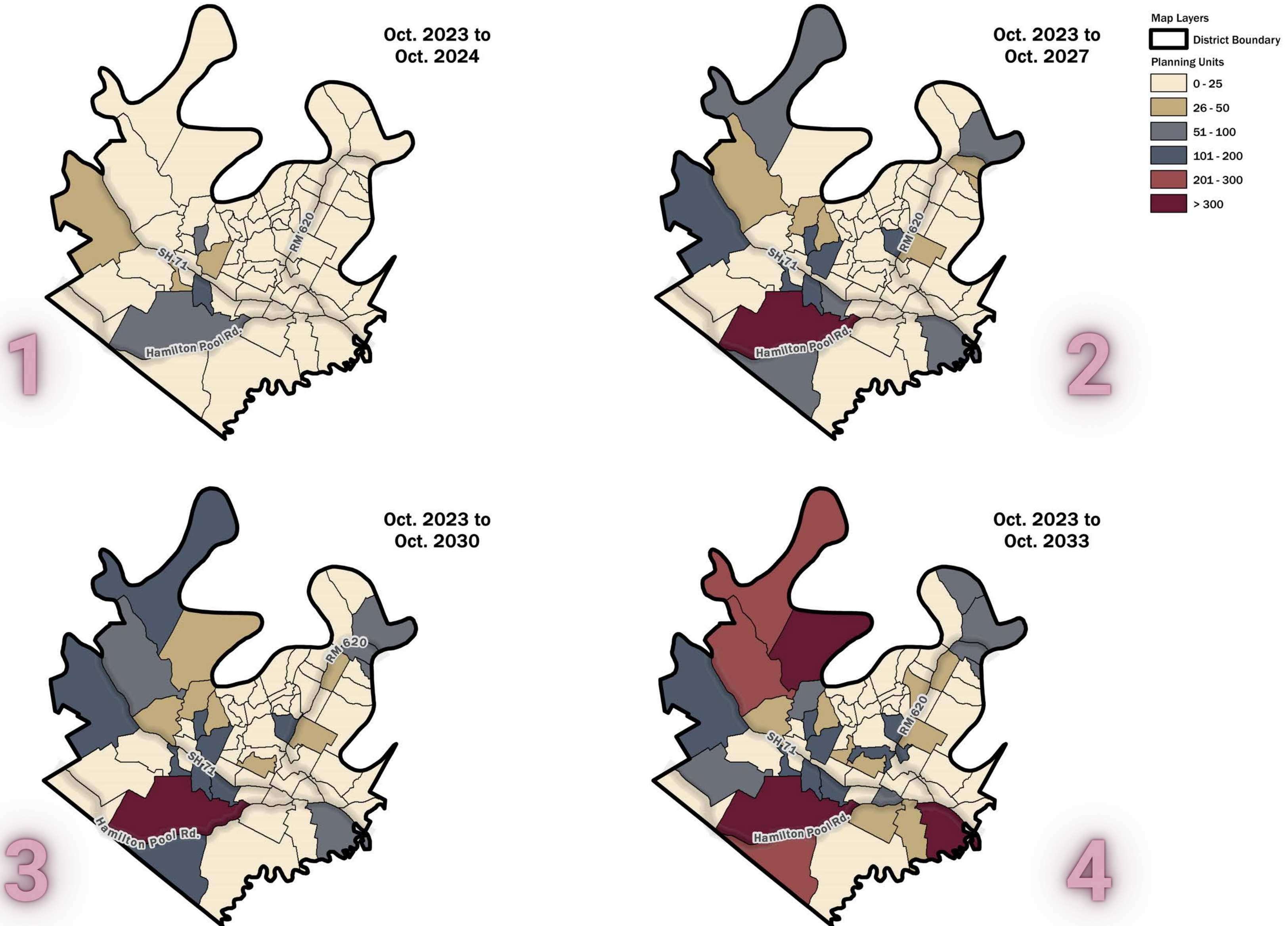
	Development	Units Projected	Currently Occupied	Status
A	Provence	819	318	Developing <sup>20</sup>
B	Spanish Oaks	526	419	Developing
C	Rough Hollow	333	1,722	Developing
D	Sweetwater	292	1,382	Developing
E	Briarcliff	165	1,010	Developing
F	West Cypress Hills	146	471	Developing
G	Madrone Canyon	101	9	Developing
H	Travis Club	375	0	Coming Soon
I	Potential Future Single Family	155	0	Coming Soon
J	Hillsong	126	0	Coming Soon
K	Tierra Vista Ph2	120	0	Coming Soon
L	Lohmans Crossing Townhomes	108	0	Coming Soon
M	Potential Future Residential	100	0	Coming Soon

# Projected New Housing Occupancies - Single-Family

October 2023 to October 2033  
Lake Travis ISD



0 1 2 4 Miles



# Multi-Family & Rental Projections

including age-restricted

## Leasing-Up or Under Construction

PU	COMPLEX
3N	The Artesian
5C	The Pearl
7A	Tuscan Village (Senior)
11A	Villas at Lakeway
7A	Square at Lohmans
3N	Artesian (Senior)

**3,531**  
rental  
occupancies  
projected

**6**  
developments  
leasing-up or  
under  
construction

**36.2%**  
of total projected  
new housing

**1,565**  
units to be added  
from these  
complexes in  
next five years



	Development	Status	Units
A	The Artesian at Bee Cave	Leasing Up	534 <sub>3</sub>
B	Pearl, The	Under Construction	381
C	Planned Senior Multifamily - 55+	Under Construction	110
D	Square at Lohmans	Under Construction	111
E	Tuscan Village Multifamily - 55+	Under Construction	249
F	Villas at Lakeway	Under Construction	180
G	Oaks at Lakeway Park	Coming Soon	270



# Housing Changes Since Last Study



**West Cypress Hills Phase III**



**Kometsky Ranch**



**Mixed Use Development**

- Spanish Oaks Village
- Lakeway City Center
- Galleria Redevelopment

**5,406**

55.4% of Total

SINGLE-FAMILY

**3,531**

36.2% of Total

MULTI-FAMILY

**818**

8.4% of Total

AGE-RESTRICTED

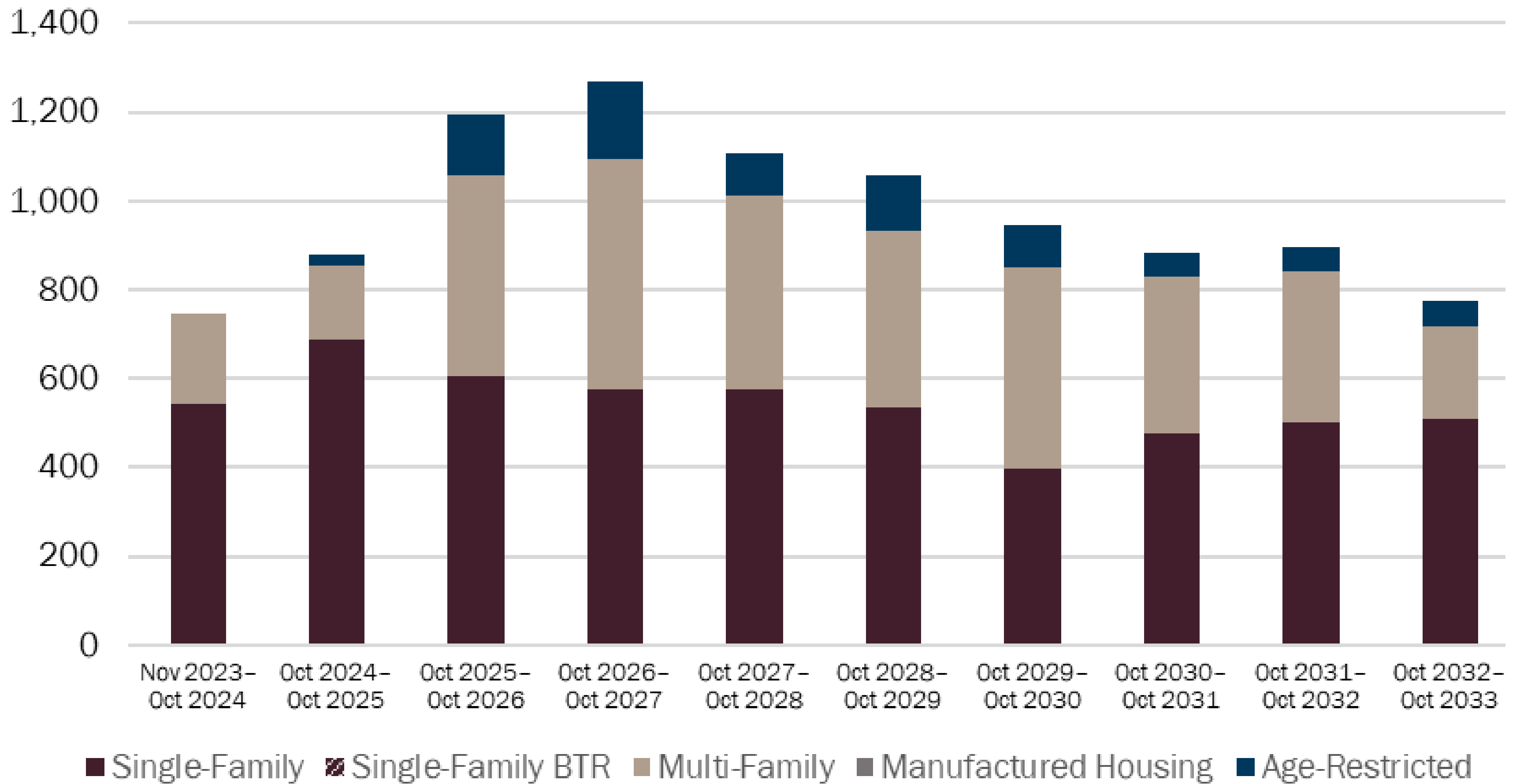
**9,755**

TOTAL PROJECTED NEW  
HOUSING UNITS

**Projected  
New  
Housing**



## Housing Projections by Year of Occupancy





# Demographic Study Components

**1**

**Demographic  
Trends**

**2**

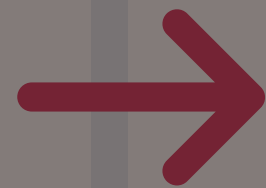
**Past and  
Current  
Students**

**3**

**Economy and  
Housing**

**4**

**Student  
Projections**



# Student Projection Factors

## Birth Rates

Births have increased only slightly until recent uptick that will manifest in larger 2027-28 KG class

## New Housing Construction

Drives majority of growth, adding 200-400 students per year

## Incoming KG Class Size

Recently smaller KG classes each year; KG class smaller now than pre-COVID

## Aging of Current Students

Large cohort has been aging through LTISD grades; currently in High School grades

## Regeneration

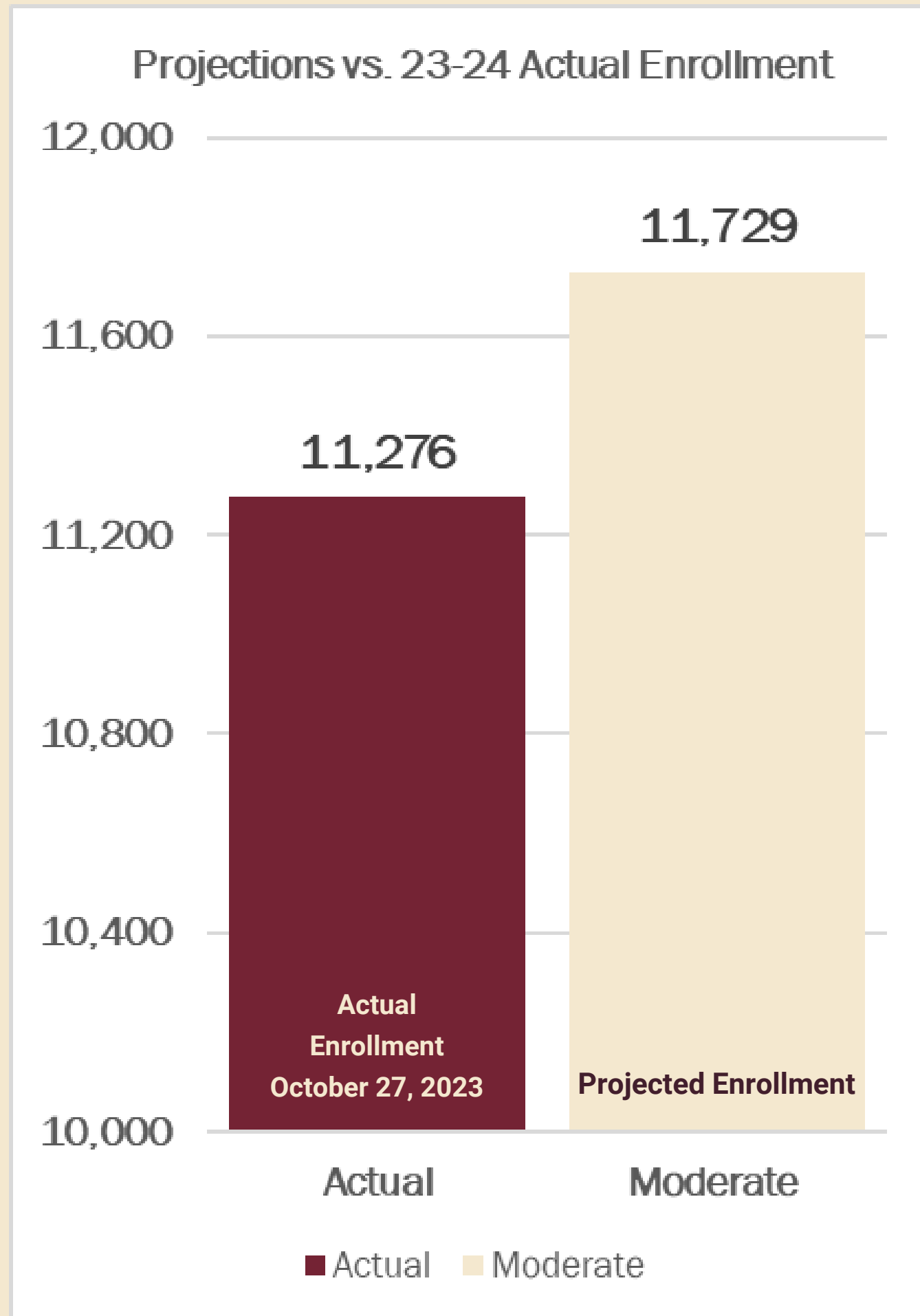
Regeneration of existing homes with students

## Factors Impacting Future Enrollment



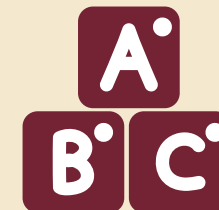
# Comparison to Projections

## What Changed?



### Housing Market Cooled

- Interest rates rose from 3.5% to 8% since the last study
- Housing construction slowed
- MLS sales dropped -29% and -30% in the past two years



### Small KG classes

- Past two years, KG smaller than previous year
- Cumulative effect on future enrollment



### Land Put into Conservation

- Travis County is acquiring more land for conservation
- >600 acres of land previously planned for residential development
- ~830 students removed from this year's projections

29

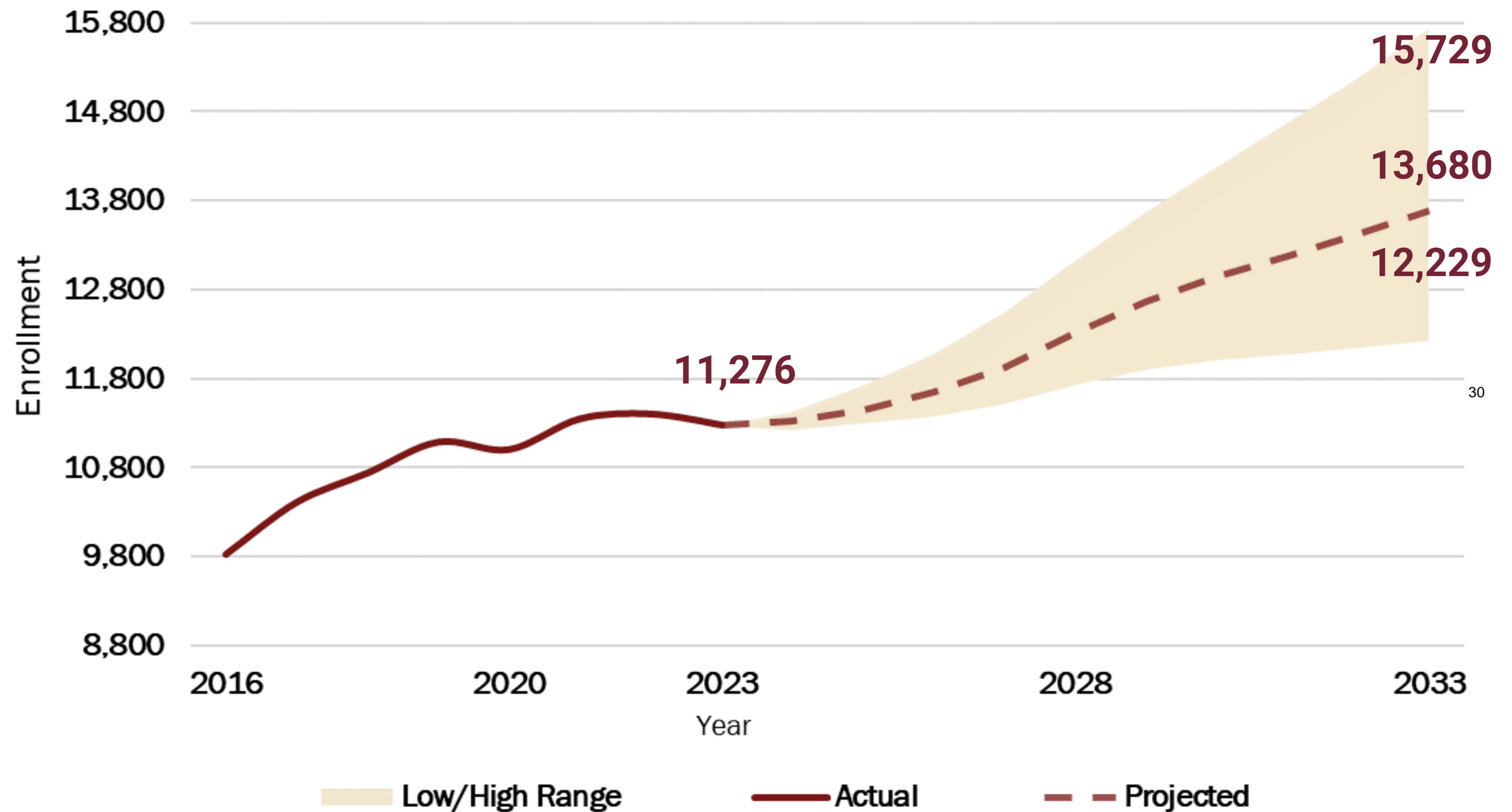
Source: PASA 2022-23 Demographic Study

# Three Scenarios of Growth

Every year starts with a clean slate -- not impacted by previous year's accuracy

Moderate Growth Scenario is "most likely" based on all the best information available at the time

Low and High Growth Scenarios are feasible, assuming changing circumstances



# Three Scenarios of Growth

**12,229**

2033 Enrollment

## Low Growth Assumptions

- Birth rates do not increase, less KG growth
- Increasing interest rates
- 1-2 additional charters open near LTISD

**13,680**

2033 Enrollment

## Moderate Growth Assumptions

- KG will recover somewhat
- Mortgage rates stabilize or drop and home resales increase slightly
- Ratios of students per home remain stable
- Unemployment rates remain low at or below 4%

**15,729**

2033 Enrollment

## High Growth Assumptions

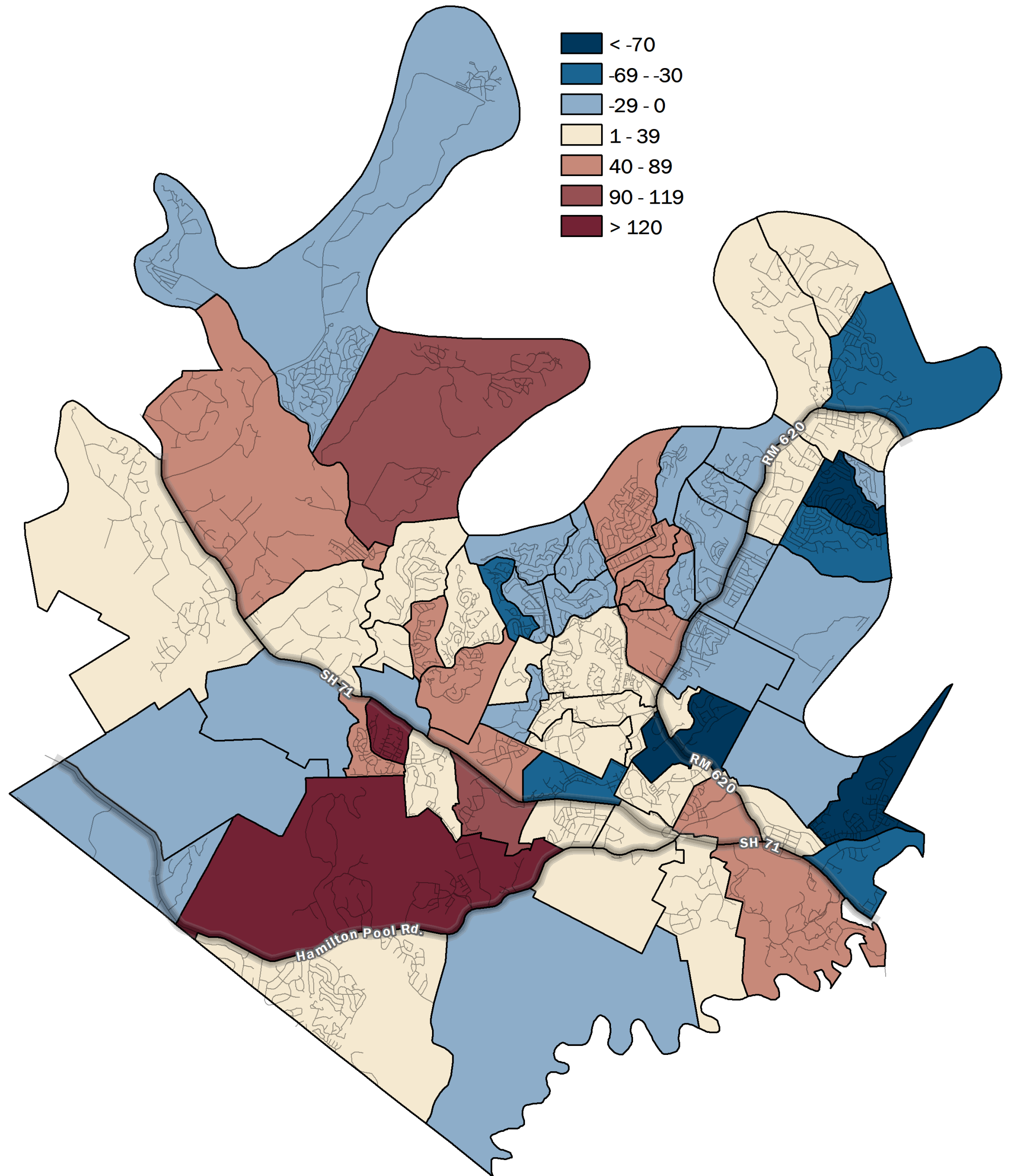
- Mortgage rates decline
- No major charter schools open
- KG classes grow at an accelerated rate
- Significant regeneration in older, existing homes

31

# Projected Growth in Elementary Students

Fall 2023 - Fall 2033

by Planning Unit

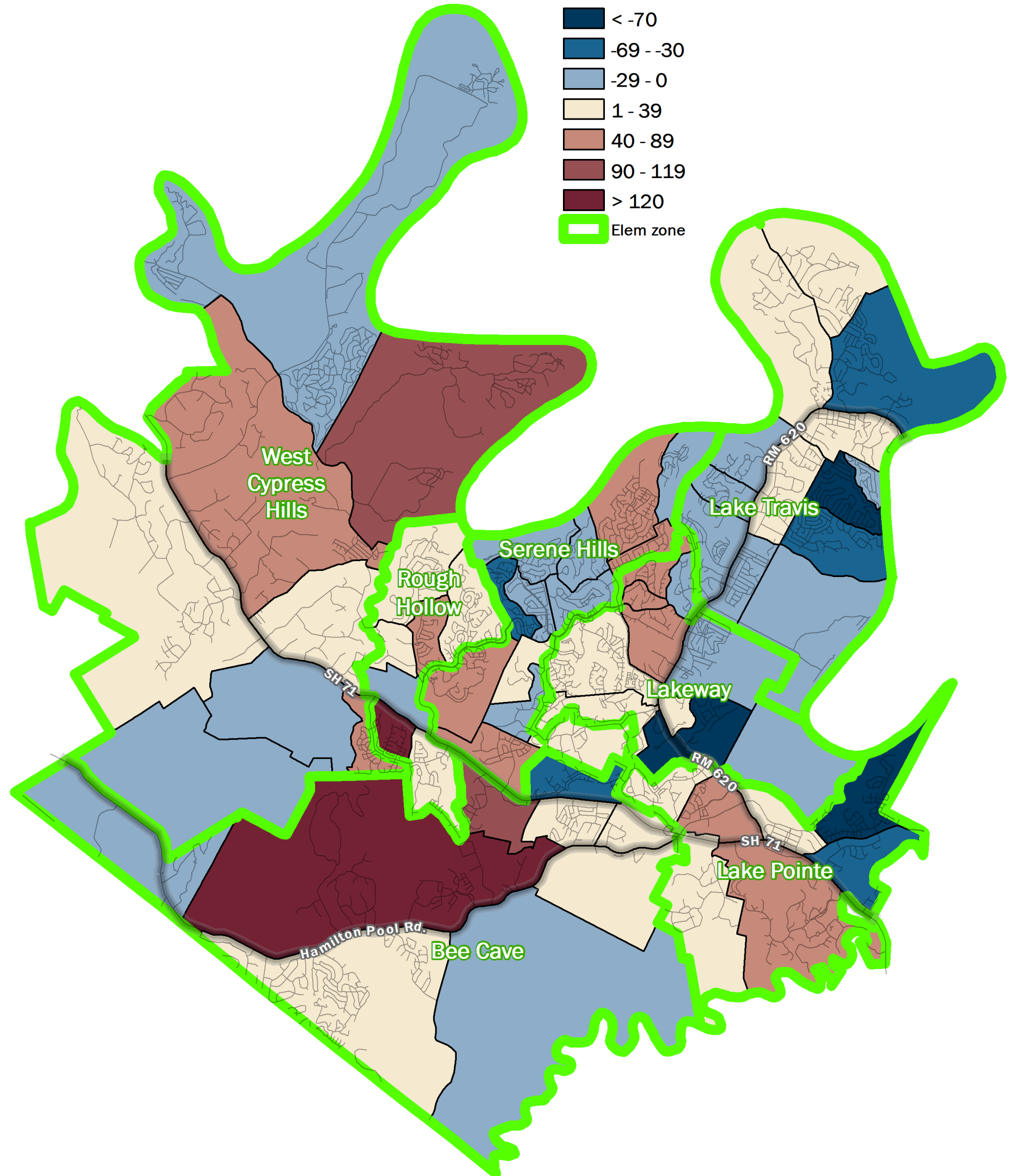


32

# Projected Growth in Elementary Students

Fall 2023 - Fall 2033

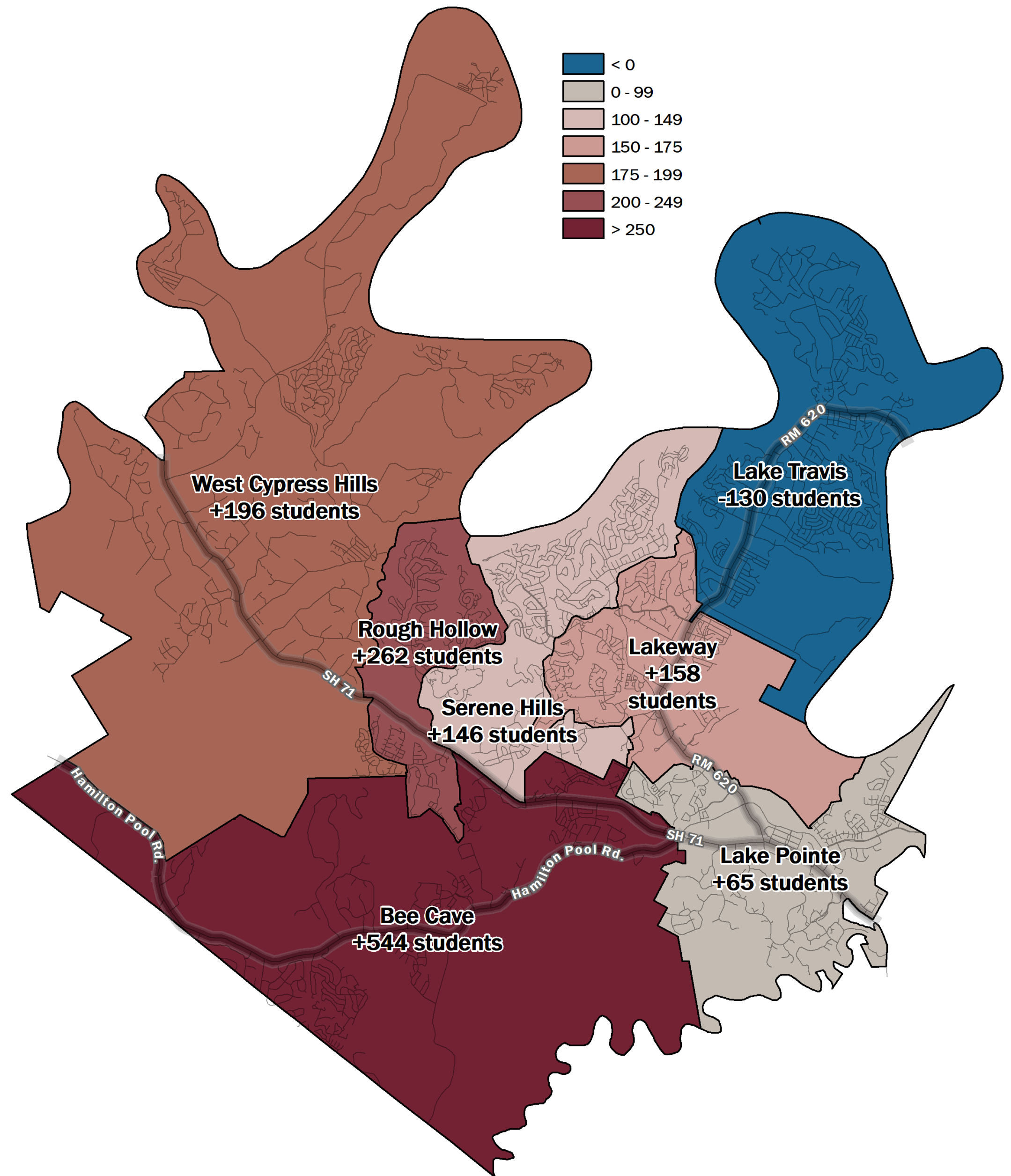
## by Planning Unit



# Projected Growth in Elementary Students

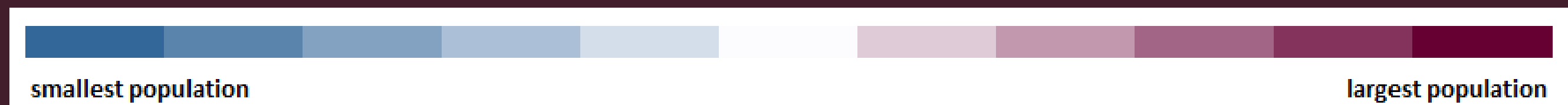
Fall 2023 - Fall 2033

## by Attendance Zone



# Projected Resident Elementary Students

	Capacity	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	Net Transfers 2023-24
Bee Cave	850	879	899	960	1,020	1,097	1,164	1,264	1,319	1,360	1,396	1,423	-53
Lake Pointe	800	706	695	673	659	637	659	673	699	724	750	771	51
Lake Travis	950	676	660	626	601	584	560	549	545	544	547	546	37
Lakeway	850	578	567	575	597	642	666	685	706	720	732	736	14
Rough Hollow	850	762	794	819	846	867	888	922	959	989	1,013	1,024	-11
Serene Hills	850	715	737	767	797	814	842	847	852	856	861	861	44
West Cypress Hills	850	684	666	669	678	675	699	736	771	812	851	880	-82
<b>Total Elementary</b>		<b>5,000</b>	<b>5,018</b>	<b>5,089</b>	<b>5,198</b>	<b>5,316</b>	<b>5,478</b>	<b>5,676</b>	<b>5,851</b>	<b>6,005</b>	<b>6,150</b>	<b>6,241</b>	

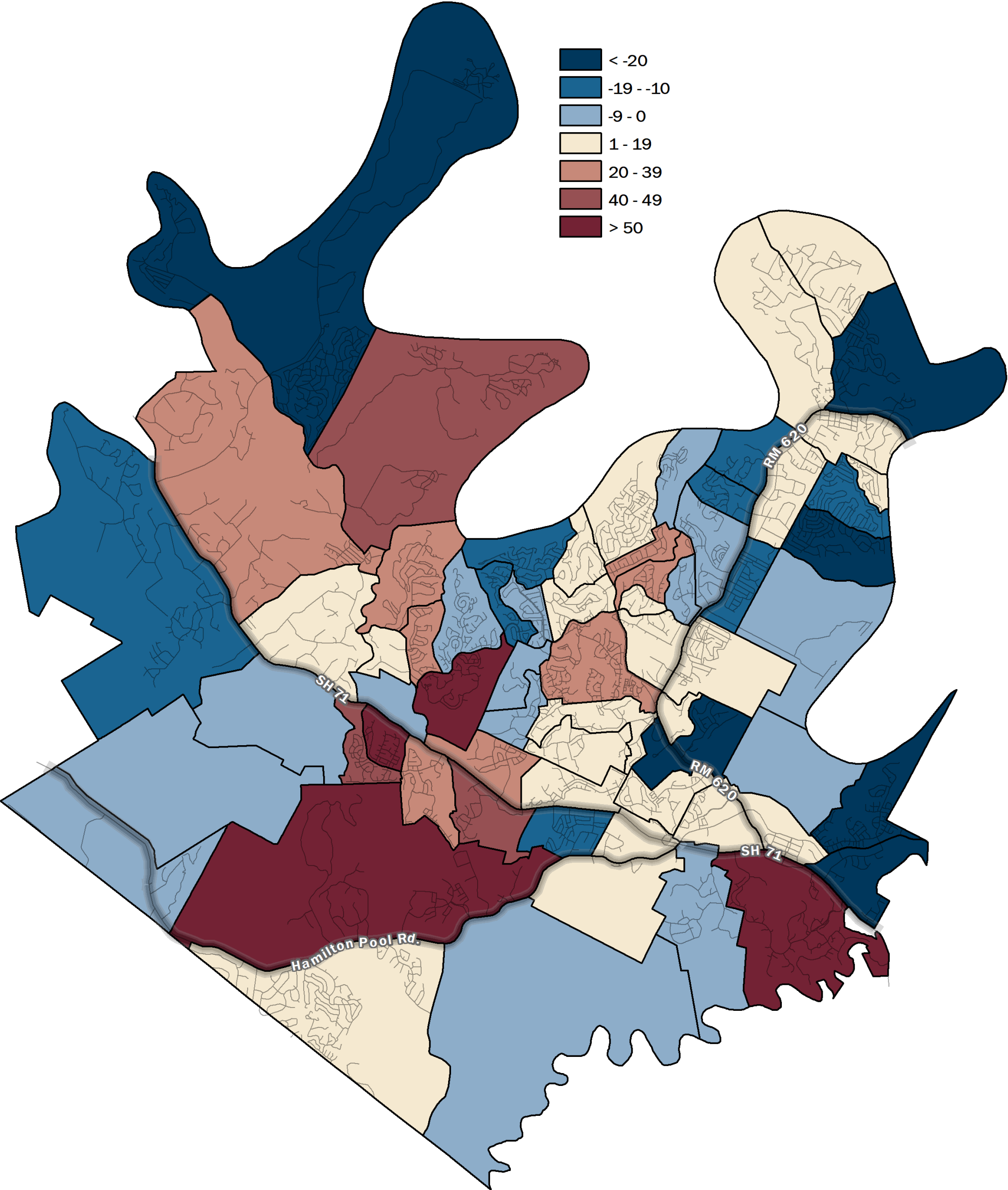


35

# Projected Growth in Middle School Students

Fall 2023 - Fall 2033

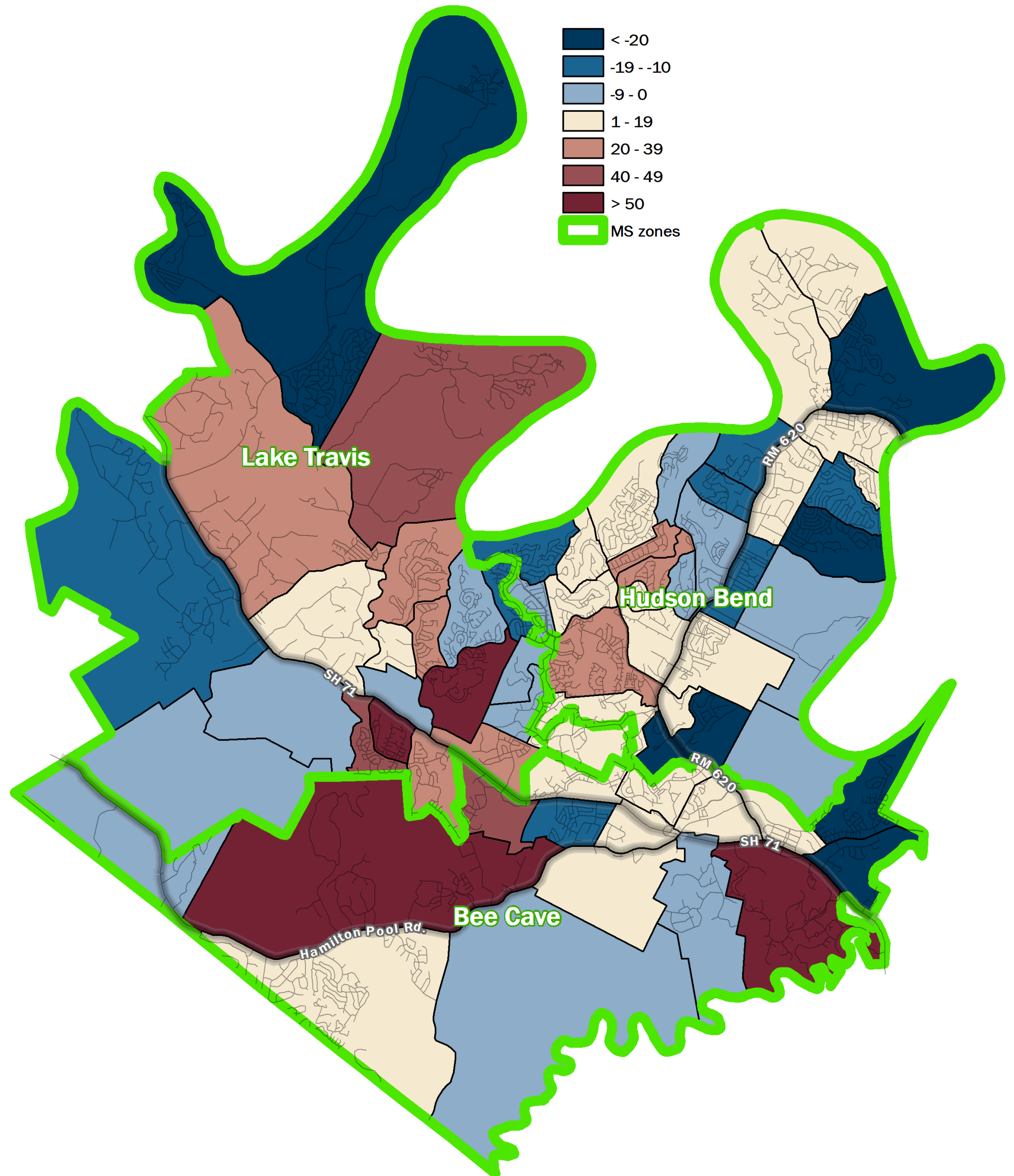
by Planning Unit



# Projected Growth in Middle School Students

Fall 2023 - Fall 2033

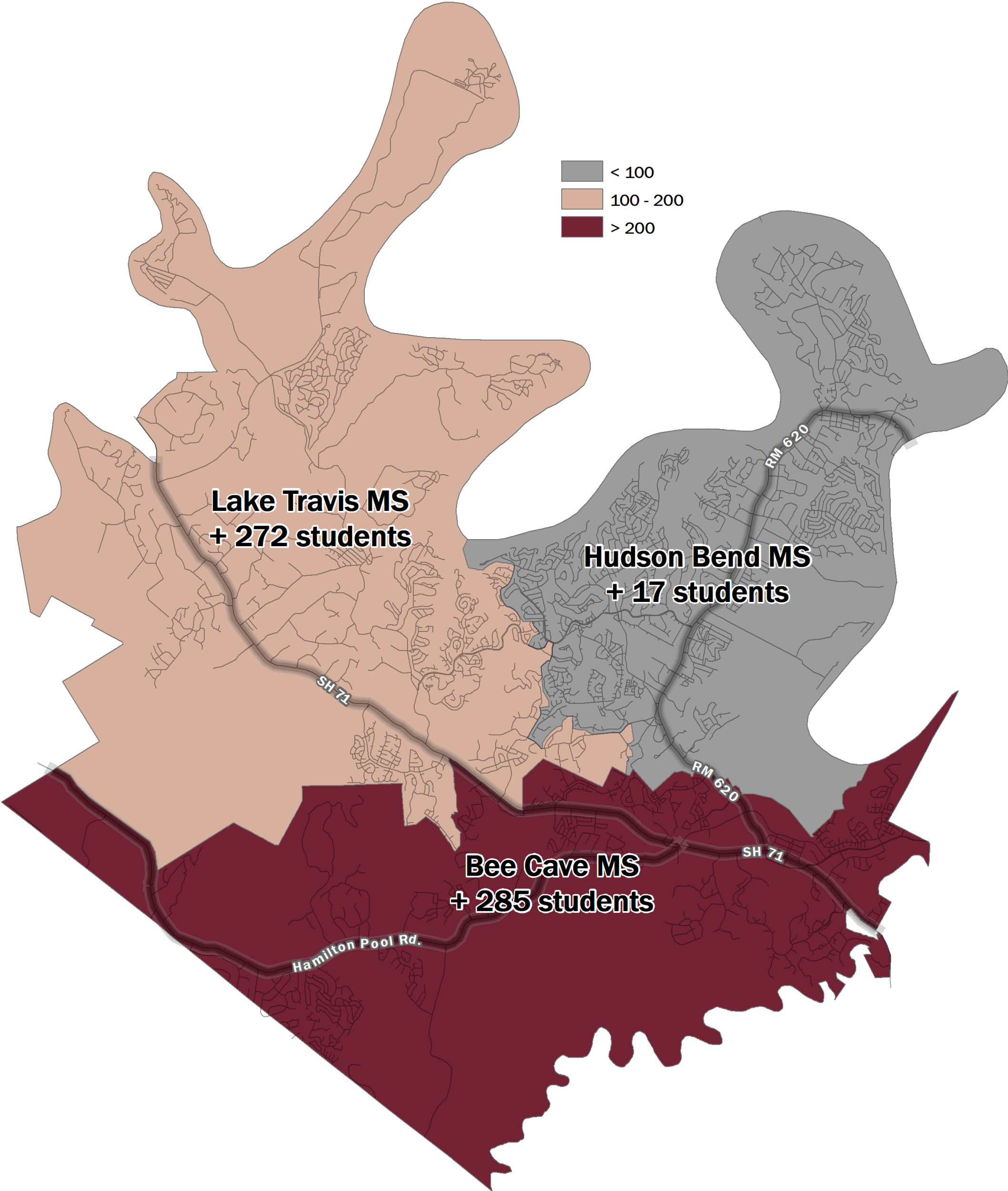
## by Planning Unit



# Projected Growth in Middle School Students

Fall 2023 - Fall 2033

## by Attendance Zone



# Projected Resident Secondary Students

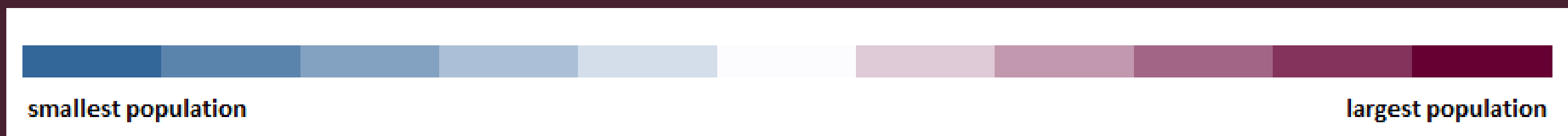
## Middle School Students

	Capacity	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	Net Transfers 2023-24
Bee Cave MS	1,200	853	870	874	907	966	1,035	1,060	1,057	1,067	1,094	1,138	10
Hudson Bend MS	1,200	850	829	813	828	851	863	862	862	848	849	867	-10
Lake Travis MS	1,200	895	1,001	1,088	1,085	1,061	1,035	1,046	1,047	1,073	1,112	1,167	0
<b>Total MS</b>		<b>2,598</b>	<b>2,700</b>	<b>2,775</b>	<b>2,820</b>	<b>2,878</b>	<b>2,933</b>	<b>2,968</b>	<b>2,966</b>	<b>2,988</b>	<b>3,055</b>	<b>3,172</b>	

39

## High School Students

	Capacity	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Lake Travis HS	3,500	3,678	3,597	3,589	3,628	3,711	3,864	3,967	4,060	4,106	4,126	4,164





# Questions?



**Phone Number**  
979-693-8962



**Email Address**  
info@pasatx.com



**Website**  
www.pasatx.com



**Address**  
303 Anderson  
College Station, TX 77840



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2024-2025 Off-Campus Physical Education Providers

### RECOMMENDED ACTION

**For Presentation/Discussion only. Action will be requested at the February 21, 2024 Board Meeting.**

### RATIONALE

Students may request a waiver to substitute physical education training from an outside provider for a LTISD physical education class provided the student meets the following criteria:

1. The student will be participating in a program provided through an approved physical education provider.
2. The student's participation level meets the requirements of one of the following categories:  
**Category 1** = Student must be participating in a program for a minimum of 15 hours per week of highly intense, professionally supervised training that leads to an Olympic level of participation and/or competition. Student may be dismissed from school one period per day.  
**Category 2** = Students must be participating in a program that is of high quality, well supervised by appropriately trained instructors, and consisting of a minimum of 5 hours per school week. Student can receive a P.E. credit, but may not leave campus for any portion of the day.

Each year, the board is asked to approve the list of new off campus physical education providers. The list of providers for the 2024-2025 academic year is attached. New provider applicants are highlighted.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Jennifer Lyon - Director of Health and Social Emotional Learning

### ATTACHMENTS

List of off campus physical education providers for 2024-2025 academic year

### MEETING DATE

January 17, 2024



**Off Campus Physical Education Providers  
for 2024-2025 School Year**

Activity	Providers	Description
Baseball	<ul style="list-style-type: none"> <li>- Hill Country Baseball Club</li> </ul>	Category I and II training in hitting, pitching, fielding, throwing, catching, arm care, speed and agility conditioning, as well as gameplay and strategy aspects of baseball
Cycling Sports	<ul style="list-style-type: none"> <li>- Coach Ahmadi Cycling</li> <li>- Doug Lang MX School (The Summit Bike Club)</li> <li>- Lake Travis Racing Mt. Biking</li> <li>- LT Mountain Biking Club(s)</li> </ul> <p><u>Category II only:</u></p> <ul style="list-style-type: none"> <li>- <i>The Summit Bike Club</i></li> </ul>	Various Trainings that includes 15 hours/week for Category I or 5 hours/week for Category II; training to improve skills, endurance, and overall performance, and includes cardiovascular workouts along with strength and core training
Dance	<ul style="list-style-type: none"> <li>- Alisa's Dance Academy</li> <li>- Austin Dance Conservatory</li> <li>- Balance</li> <li>- Ballet Austin</li> <li>- Body Lab</li> <li>- Dance Inst Performance Acad</li> <li>- The Dance Spot</li> <li>- Grace Ballet</li> <li>- ONE Academy</li> <li>- PAIYH</li> <li>- Premiere Dance Center</li> <li>- TexArts</li> <li>- West Austin Dance Academy</li> <li>- Zach Theatre Pre-Professionals</li> <li>- 620 Dance Centre</li> </ul>	Dance Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include ballet, tap, jazz, contemporary styles as well as workouts to build core



Activity	Providers	Description
Equestrian	<ul style="list-style-type: none"> <li>- All Sports Equine</li> <li>- Bee Cave Riding Center</li> <li>- Bel Canto Farms</li> <li>- Carragio Equestrian</li> <li>- Countyline Polo</li> <li>- Cooper Hill Show Jumpers</li> <li>- Galloping Springs Ranch - Ashley</li> <li>- Glendaloch Farms</li> <li>- L&amp;D Farms</li> <li>- Lazy Rockin B Riding Center</li> <li>- Little Green Barn</li> <li>- Longhorn Polo Center</li> <li>- Madrone Ranch Stables</li> <li>- Paul Cates Stables</li> <li>- Rio Vista Farm</li> <li>- Shaw Dressage</li> <li>- Southern Way Farm</li> <li>- Westridge Farms</li> <li>- XLR8 Ranch</li> </ul>	Equestrian Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility on the horse, as well as riding, jumping and caring for the animal
Golf	<ul style="list-style-type: none"> <li>- The Academy of Golf Dynamics</li> <li>- Austin Golf Institute</li> <li>- Garry Rippey, PGA</li> <li>- The Hills Country Club</li> <li>- The Hills Golf</li> <li>- River Place Country Club</li> <li>- Spanish Oaks Golf Club</li> <li>- The UT Golf Club</li> <li>- World of Tennis (Hills) Golf</li> </ul>	Golf Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility as well as working on improving golf swing through muscle movement activities
Gymnastics	<ul style="list-style-type: none"> <li>- AcroTex Gymnastics</li> <li>- Austin Elite Gymnastics</li> <li>- Austin Tumbling Academy</li> <li>- Capital Gymnastics Cedar Park</li> <li>- Champions Westlake</li> <li>- Cheer Athletics Austin</li> <li>- Crenshaw Athletic Club</li> <li>- Electric Avenue Acro</li> <li>- Flipnastics</li> <li>- Gymact</li> <li>- Moxie</li> <li>- National Elite Gymnastics</li> <li>- Powerhouse Cheer &amp; Fitness</li> <li>- Tumble Tech</li> </ul>	Gymnastic Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility as dance training, weight lifting and overall core training.
Ice Skating	<ul style="list-style-type: none"> <li>- Chapparal Ice: Hockey and Figure Skating</li> <li>- McLaughlin Elite Skating Academy</li> </ul>	Ice Skating training that includes 15 hours/week for Category I or 5 hours/week for Category II; cardiovascular training to assist in balance, agility and ballet, strength and conditioning, jumps, etc.



Activity	Providers	Description
Lacrosse	<ul style="list-style-type: none"> <li>- Austin Girls Lacrosse</li> <li>- LT Boys Lacrosse</li> <li>- LT Girls Lacrosse</li> </ul>	Lacrosse training that includes cardiovascular workouts along with strength training
Martial Arts	<ul style="list-style-type: none"> <li>- Lakeway Tae Kwan Do</li> </ul>	Martial Arts Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Rowing	<ul style="list-style-type: none"> <li>- Austin Rowing Club</li> <li>- Austin Yacht Club</li> <li>- Texas Rowing Center</li> </ul>	Team Rowing Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Soccer	<ul style="list-style-type: none"> <li>- Austin FC</li> <li>- Austin Texans Soccer Club</li> <li>- Dundee Juniors of Central TX</li> <li>- Hill Country Indoor Soccer Academy</li> <li>- Lonestar Soccer Club</li> <li>- One World Soccer</li> <li>- Sonny Guadarrama Academy (SGA)</li> </ul>	Soccer Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Swimming	<ul style="list-style-type: none"> <li>- Austin Swim Club</li> <li>- Capital Area Aquatics (formerly Lost Creek Aquatics)</li> <li>- Lakeway Aquatic Physical Therapy</li> <li>- Nitro Swimming</li> <li>- UT Longhorn Aquatics</li> </ul>	Swim Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training.
Tennis	<ul style="list-style-type: none"> <li>- ATX D3 Tennis</li> <li>- Austin Tennis Academy</li> <li>- Brian McPhee, Tennis Pro</li> <li>- Cross Court Tennis</li> <li>- Grey Rock Tennis Club</li> <li>- The Hills Country Club</li> <li>- Mac 360</li> <li>- Polo Tennis Club</li> <li>- UT Tennis Club</li> <li>- World of Tennis (the Hills)</li> </ul>	Tennis Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Volleyball	<ul style="list-style-type: none"> <li>- Austin Juniors Volleyball</li> <li>- Austin Performance Volleyball</li> <li>- Austin Skyline Juniors</li> <li>- Project Serve Beach Volleyball</li> <li>- Roots Volleyball</li> <li>- TX Volleyball Tour</li> </ul>	Volleyball Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training



Activity	Providers	Description
Miscellaneous	<ul style="list-style-type: none"><li>- Bodywise</li><li>- Capital City Strength &amp; Conditioning</li><li>- Empirical Fitness</li><li>- G10 Academy</li><li>- Helix Elite Performance</li><li>- Hill Country Indoor Sports and Fitness Athletic Training</li><li>- Round Rock Fencing Club</li><li>- Team Texas Climbing - Ahmed Toure</li><li>- Xceleration Sports Performance Labs</li></ul> <p><u>Category II only:</u></p> <ul style="list-style-type: none"><li>- <i>Camp Gladiator</i></li><li>- <i>CrossFit</i></li><li>- <i>Kula Sports</i></li><li>- <i>The Summit Bike Club</i></li></ul>	Various Trainings that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Locally Approved Courses for UIL No Pass/No Play Exemptions

### RECOMMENDED ACTION

**For Presentation/Discussion only. Action will be requested at the February 21, 2024 Board Meeting.**

### RATIONALE

The following courses are identified as advanced and, as such, eligible for exemption as noted in section 33.081(d) of the Texas Education Code concerning extracurricular activities:

- Any College Board Advanced Placement (AP) Course or International Baccalaureate (IB) Course and;
- High school/college concurrent enrollment classes (that are included in Part One of the “Community College General Academic Course Guide Manual”) in the subject areas of English language arts, mathematics, science, social studies, economics, or languages other than English.

Local districts are permitted to establish other honors courses in the subject areas of English language arts, mathematics, science, social studies, economics, or a language other than English that are also exempt from UIL No-Pass/No-Play regulations. The locally-determined courses must be approved by the Board of Trustees. The attached list includes the courses that the administration recommends for UIL No-Pass/No-Play exempt status for the 2024-25 school year.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Dr. Lyndsa M. Benton - Executive Director of Curriculum and Instruction  
Stefani Vickery - Assistant Superintendent of Curriculum and Instruction

### ATTACHMENTS

1. List of Locally Approved Courses for UIL No Pass/No Play Exemptions

### MEETING DATE

January 17, 2024

# Course List for UIL No Pass/No Play Local Exemptions 2024-25

(Pending Board Approval February 2024)

Per Texas Education Code 33.081(d), the following courses as identified as advanced, and as such, eligible for exemption from UIL No Pass/No Play:

- Any College Board Advanced Placement (AP) course or International Baccalaureate (IB) course and;
- High school/college concurrent enrollment classes that are included in Part 1 of the Community College General Academic Course Guide Manual in the subject areas of English Language Arts, Mathematics, Science, Social Studies, Economics, or languages other than English.

Local school districts are permitted to establish other courses in the subject areas of English language arts, mathematics, science, social studies, economics, or languages other than English that are also exempt from UIL No Pass/No Play regulations, if approved by the Board of Trustees.

The list below includes the list of all courses approved to be exempt from UIL No Pass/No Play regulations for the 2024-25 school year. *(Pending LTISD Board Approval February 2024)*

	PreAP/Honors Course	AP Course	Dual Credit/Dual Enrollment Course	Honors Elective Course	Advanced Honors Course
Algebra I Pre-AP	X				
Algebra II Honors	X				
American Sign Language Honors (all levels)	X				
Anatomy & Physiology (Science Credit)				X	
ANTH 2351 Cultural Anthropology (ACC Dual-Credit)			X		
AP Art 2D Drawing and Painting		X			
AP Art 3D Art and Design		X			
AP Art History		X			
AP Biology		X			
AP Calculus AB		X			
AP Calculus BC		X			
AP Chemistry		X			
AP Computer Science A		X			
AP Computer Science Principles		X			

	PreAP/Honors Course	AP Course	Dual Credit/Dual Enrollment Course	Honors Elective Course	Advanced Honors Course
AP English III		X			
AP English IV		X			
AP Environmental Science		X			
AP European History		X			
AP Human Geography		X			
AP Latin IV		X			
AP Macroeconomics		X			
AP Microeconomics		X			
AP Music Theory		X			
AP Physics 1		X			
AP Physics 2		X			
AP Physics C		X			
AP PreCalculus		X			
AP Psychology		X			
AP Research		X			
AP Seminar		X			
AP Spanish IV Language		X			
AP Spanish V Literature		X			
AP Statistics		X			
AP United States Government		X			
AP United States History		X			
AP World History		X			
Aquatic Science Honors (Science Credit)				X	
Biology Pre-AP	X				
Chemistry Pre-AP	X				
College Algebra A Bridge to Abstraction: A College Algebra Course Containing Algebra II (University of Texas OnRamps Dual-Enrollment) (Algebra II OnRamps)			X		
Digital Electronics (Math Credit)				X	

	PreAP/Honors Course	AP Course	Dual Credit/Dual Enrollment Course	Honors Elective Course	Advanced Honors Course
Discovery Precalculus: Preparation for Calculus (University of Texas OnRamps Dual-Enrollment) (OnRamps PreCalculus)			X		
Elementary Statistical Methods (University of Texas OnRamps Dual-Enrollment) OnRamps statistics			X		
English 1 Pre-AP	X				
English 1301 English Composition I (ACC Dual-Credit)			X		
English 1302 English Composition II (ACC Dual-Credit)			X		
English 2 Pre-AP	X				
English 2323 British Literature 18th Century to the Present (ACC Dual-Credit)			X		
English IV: Literary Criticism 19th Century British Literature Honors				X	
English IV: Literary Criticism 20th Century British Literature Honors				X	
English IV: Shakespeare Selected Plays Honors				X	
French Honors (all levels)	X				
French V					X
GEOL 1301 Natural Hazards & Disasters (ACC Dual-Credit)			X		
Geometry Pre-AP	X				
Geoscience: Earth, Wind, and Fire (University of Texas OnRamps Dual-Enrollment) (Earth & Space Science OnRamps)			X		
German Honors (all levels)	X				
GOVT 2305 United States Government (ACC Dual-Credit)			X		
GOVT 2306 Texas State and Local Government (ACC Dual-Credit)			X		
HIST 1301 United States History (ACC Dual-Credit)			X		
Latin III Honors	X				
Latin V					X
Linear Algebra					X

	PreAP/Honors Course	AP Course	Dual Credit/Dual Enrollment Course	Honors Elective Course	Advanced Honors Course
Math 1314 College Algebra (ACC Dual-Credit)			X		
Math 1324 Mathematics for Business and Economics (ACC Dual-Credit)			X		
Math 1332 Contemporary Mathematics (ACC Dual-Credit)			X		
Multivariable Calculus					X
Pathophysiology (Science Credit)				X	
Physics I: Mechanics, Heat, and Sound + Lab (University of Texas OnRamps Dual-Enrollment) (OnRamps Physics)			X		
Principles of Engineering (High School Only), also called Engineering Science (HS only) (Science Credit)				X	
Rhetoric and Writing RHE306 & RHE309K (University of Texas OnRamps Dual-Enrollment) (English III OnRamps)			X		
Robotics II (Math Credit)				X	
Science Research and Design for Chemistry (Science Credit)				X	
Science Research and Design for STEM (Science Credit)				X	
SOCI 1301 Introduction to Sociology (ACC Dual-Credit)			X		
Spanish Honors (all levels)	X				
United States History 1492-1865 and U.S. Since 1865 (University of Texas OnRamps Dual-Enrollment) (US History OnRamps)			X		
World Geography Pre-AP	X				



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2024-2025 Innovative Course Approval

### RECOMMENDED ACTION

**For Presentation/Discussion only. Action will be requested at the February 21, 2024 Board Meeting.**

### RATIONALE

The Texas Administrative Code, Section 74.27, Innovative Courses and Programs, allows districts to offer state-approved innovative courses to enable students to master knowledge, skills, and competencies not included in the essential knowledge and skills of the required curriculum. With the approval of the local Board of Trustees, school districts may offer any state-approved innovative course for state elective credit. No application is required for a district or school to offer one of these courses. Currently, with the approval of the Board of Trustees, students enrolled in the courses listed below would earn state elective credit which would be applied toward these graduation requirements.

Course Name	PEIMS #	Course Name	PEIMS #
Advanced Floral Design	N1300270	Linear Algebra	N1110021
Advanced Legal Skills & Professions	N1303016	Marketing	N1303424
AP Seminar	N1130026	Medical Interventions	N1302094
AP Research	N1100014		
Civil Engineering & Architecture	N1303747	Methodology of Academic and Personal Success	N1130021
Engineering Design and Dev	N1303749	Multivariable Calculus	N1110018
Entrepreneurship II	N1303423	Path College Career I-IV	N1290051
			N1290052
			N1290053
			N1290054
Forensic Psychology	N1303012	Peer Assistance & Leadership I-II	N1290005 N1290006
Fundamentals of Real Estate	N1301120	Practicum in Entrepreneurship	N1303425
General Employability Skills	N1270153	Principles of Biomedical Science	N1302092
G/T Independent Study Mentorship I-III	N1290309	Principles of Exercise & Wellness	N1303107
	N1290313		
	N1290317		
Human Body Systems	N1302093	Retail Management	N1303420
Internetworking Technologies I	N1302803	Sports & Entertainment Marketing II	N1303422
Introduction to C# Programming Applications	N1302812	Sports Medicine I-III	N1150040
			N1150041
			N1150044
Introduction to Engineering Design	N1303742	Strategic Learning for High School Math	N1110030
Kinesiology I	N1302104	Student Leadership	N1290010
Kinesiology II	N1302124		



**BUDGET PROVISIONS**

None

**RESOURCE PERSONNEL**

Lori Wristers - Coordinator Curriculum and Instruction, Secondary

Lyndsaе Benton, Ed. D. - Executive Director of Curriculum and Instruction

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction

**ATTACHMENTS**

None

**MEETING DATE**

January 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

December 2023 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023 Capital Projects Report

### **RECOMMENDED ACTION**

**For Presentation/Discussion only.**

### **RATIONALE**

To provide a financial update to the Board and community regarding the financial position of the school district.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

### **ATTACHMENTS**

1. Statement of Revenues and Expenditures-December 2023
2. Balance Sheet-December 2023
3. Tax Statement-December 2023
4. 2018 Capital Projects Report-December 2023
5. 2023 Capital Projects Report-December 2023

### **MEETING DATE**

January 17, 2024

**Lake Travis ISD**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**GENERAL FUND**

12/31/2023

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 137,512,332	\$ 63,682,705	\$ 73,829,627	46.31%	\$ 74,579,717	46.70%
5700	Other Local Revenues	6,558,000	1,371,068	5,186,932	20.91%	591,157	9.00%
5800	State Program Revenue	10,951,868	4,443,296	6,508,572	40.57%	2,858,857	24.92%
5900	Federal Revenue	350,000	54,732	295,268	15.64%	960	0.35%
<b>Total Revenue</b>		<b>\$ 155,372,200</b>	<b>\$ 69,551,800</b>	<b>\$ 85,820,400</b>	<b>44.76%</b>	<b>\$ 78,030,691</b>	<b>43.84%</b>

*Expenditures*

11	Instruction	\$ 66,687,242	\$ 25,184,658	\$ 41,502,584	37.77%	\$22,838,413	36.00%
12	Instructional Resources	1,049,259	366,562	682,697	34.94%	358,599	35.92%
13	Staff Development	1,709,377	443,614	1,265,763	25.95%	496,249	32.61%
21	Instructional Administration	2,175,387	836,667	1,338,720	38.46%	601,906	26.99%
23	School Administration	5,642,865	1,989,616	3,653,249	35.26%	1,723,901	32.33%
31	Guidance & Counseling	5,252,853	1,867,118	3,385,735	35.54%	1,612,908	36.32%
32	Social Work Services	201,686	92,819	108,867	46.02%	47,157	31.01%
33	Health Services	1,049,511	372,469	677,042	35.49%	365,381	38.93%
34	Transportation	4,163,000	2,053,641	2,109,359	49.33%	1,631,862	37.90%
35	Food Service	122,601	40,867	81,734	33.33%	34,752	40.16%
36	Co-Curricular Account	2,760,138	974,342	1,785,796	35.30%	922,640	34.77%
41	General Administration	4,239,304	1,528,873	2,710,431	36.06%	1,372,995	33.29%
51	Plant & Maint. Operation	12,293,248	4,995,438	7,297,810	40.64%	3,893,795	32.92%
52	Security	1,592,018	500,429	1,091,589	31.43%	337,604	32.06%
53	Non-Inst. Data Processing	3,343,348	1,105,456	2,237,892	33.06%	995,263	35.47%
61	Community Services	548,402	161,846	386,556	29.51%	126,674	28.85%
71	Debt Service	300,000	-	300,000	0.00%	-	13.73%
81	Facilities/Construction	40,867	-	40,867	0.00%	31,584	0.00%
91	State Transfers	46,500,166	-	46,500,166	0.00%	-	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	45,000	-	45,000	0.00%	-	0.00%
95	JJAEF Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	1,006,000	495,262	510,738	0.31%	434,198	47.48%
<b>Total Expenditures</b>		<b>\$ 160,737,272</b>	<b>\$ 43,009,675</b>	<b>\$ 117,727,597</b>	<b>26.76%</b>	<b>\$37,825,881</b>	<b>21.22%</b>

26.76%

*Other Resources and (Uses)*

7990	Other Resources	1,159,998	1,159,998	-	100.00%	-	0.00%
8990	Other Uses	820,998	-	820,998	0.00%	-	0.00%
8911	Transfers-Out	-	-	-	0.00%	-	0.00%
<b>Total Resources &amp; Uses</b>		<b>\$ 339,000</b>	<b>\$ 1,159,998</b>	<b>\$ 820,998</b>		<b>\$ -</b>	

*Fund Balance*

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (5,026,072)	\$ 27,702,123
3000	Beginning Fund Balance 9/1	\$ 46,036,267	
3000	Ending Fund Balance 8/31	<b>\$ 41,010,195</b>	
3590	Committed Fund Balance	<b>\$ 660,722</b>	
3600	Unassigned Fund Balance	<b>\$ 40,349,473</b>	

**Lake Travis ISD**  
**COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES**  
AS OF: December 31, 2023

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
<b>Current Assets:</b>						
1101 Cash	\$ 1,654,148	\$ 2,456,233	\$ 2,982,064	\$ 6,655,193	\$ 6,657,569	\$ 20,405,207
1103 Temporary Investments	80,008,002		31,968,871	277,358,170	199,678	389,534,721
<b>Total Cash and Investments</b>	<b>\$ 81,662,150</b>	<b>\$ 2,456,233</b>	<b>\$ 34,950,935</b>	<b>\$ 284,013,363</b>	<b>\$ 6,857,247</b>	<b>\$ 409,939,928</b>
<b>Receivables:</b>						
1210 Property Taxes-Current	\$ 82,483,392	\$ -	\$ 30,537,317	\$ -	\$ -	\$ 113,020,709
1220 Property Taxes-Delinquent	3,030,975	-	1,099,761	-	-	4,130,737
1230 Allowance-Uncollected Taxes	(1,072,058)	-	(392,241)	-	-	(1,464,299)
1240 Due From Federal Agencies	858,294	16,372	-	-	-	874,666
1250 Sundry Receivables	13,050	2,471	-	81,889	-	97,411
1260 Due From Funds	1,018,979	96,414	-	-	(88,544)	1,026,848
1280 Due From Other Funds Warehouse Items	1,121	-	-	-	-	1,121
1290 Other Receivables	738,547	-	-	-	-	738,547
1300 Inventories, At Cost	59,709	160,914	-	-	-	220,624
<b>Total Receivables</b>	<b>\$ 87,132,010</b>	<b>\$ 276,171</b>	<b>\$ 31,244,837</b>	<b>\$ 81,889</b>	<b>\$ (88,544)</b>	<b>\$ 118,646,363</b>
1400 Other Current Assets			-	-	468,729.44	468,729.44
<b>Total Assets</b>	<b>\$ 168,794,160</b>	<b>\$ 2,732,404</b>	<b>\$ 66,195,772</b>	<b>\$ 284,095,253</b>	<b>\$ 7,237,432</b>	<b>\$ 529,055,020</b>
<b>Resources</b>						
5010 Estimated Revenue	\$ 156,532,198	\$ 14,166,665	\$ 64,300,000	\$ 331,846,003	\$ 17,326,200	\$ 584,171,066
5030 Less: Realized Revenue	70,711,798	4,048,131	25,308,792	5,619,908	4,963,182	110,651,810
5000 Revenues to be Received	85,820,400	10,118,534	38,991,208	326,226,095	12,363,018	473,519,256
<b>Total Assets &amp; Resources</b>	<b>\$ 254,614,560</b>	<b>\$ 12,850,938</b>	<b>\$ 105,186,981</b>	<b>\$ 610,321,348</b>	<b>\$ 19,600,450</b>	<b>\$ 1,002,574,276</b>
<b>Liabilities</b>						
<b>Current Liabilities:</b>						
2110 Accounts Payable	\$ 4,260	\$ 7,171	\$ -	\$ -	\$ -	\$ 11,431
2160 Accrued Wages Payable	9,494,611	543,382	-	46,225	144,612	10,228,830
2170 Due To Other Funds	395,450	10,101	-	1,509	420,309	827,369
2180 Due To Other Govt's	948	-	21,833	-	-	22,781
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	194,437	194,437
<b>Total Current Payables</b>	<b>\$ 9,895,269</b>	<b>\$ 560,654</b>	<b>\$ 21,833</b>	<b>\$ 47,734</b>	<b>\$ 759,358</b>	<b>\$ 11,284,847</b>
2210 Accrued Expenses	-	-	-	1	721,355	721,356
2300 Deferred Revenue	2,062	426,198	-	-	-	428,260
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	85,158,439	-	31,236,687	-	-	116,395,126
<b>Total Liabilities</b>	<b>\$ 95,055,770</b>	<b>\$ 986,852</b>	<b>\$ 31,258,520</b>	<b>\$ 47,735</b>	<b>\$ 1,480,713</b>	<b>\$ 128,829,589</b>
<b>Fund Equity</b>						
6010 Appropriations	\$ 161,558,270	\$ 24,930,375	\$ 55,520,000	\$ 612,569,639	\$ 16,978,200	\$ 871,556,484
6050 Less: Expenditures	(43,009,675)	(5,873,205)	(6,900)	(17,786,864)	(4,705,358)	(71,382,002)
6030 Encumbrances	-	-	-	-	-	-
<b>Available Appropriations</b>	<b>\$ 118,548,595</b>	<b>\$ 19,057,170</b>	<b>\$ 55,513,100</b>	<b>\$ 594,782,775</b>	<b>\$ 12,272,842</b>	<b>\$ 800,174,482</b>
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	40,349,473	(7,193,084)	18,415,361	15,490,838	5,846,895	72,909,484
3590 Committed Fund Balance - Accr. Leave	660,722	-	-	-	-	660,722
<b>Total Liability &amp; Fund Equity</b>	<b>\$ 254,614,560</b>	<b>\$ 12,850,938</b>	<b>\$ 105,186,981</b>	<b>\$ 610,321,348</b>	<b>\$ 19,600,450</b>	<b>\$ 1,002,574,276</b>

SUMMARY OF TAX COLLECTIONS  
AS OF DECEMBER 2023

2023-24 Original Tax Levy .....	\$ 200,848,357.39
Delinquent Taxes as of 8/31/2023 .....	<u>4,880,996.17</u>
 Total Receivables for 2023-24 .....	 \$ 205,729,353.56
Current Year Adjustments .....	(568,088.89)
Prior Year Adjustments .....	<u>(766,949.40)</u>
 Adjusted Receivables.....	 \$ 204,394,315.27
Total Net Collections To Date .....	<u>(87,407,399.35)</u>
 Outstanding Receivables as of ..... 12/31/2023	 \$ <u>116,986,915.92</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 137,512,332.00	\$ 63,682,704.59	\$ 73,829,627.41	46.31%
Maintenance - Prior Year Tax	200,000.00	(12,515.62)	212,515.62	0.00%
Maintenance - Penalties & Interest	<u>750,000.00</u>	<u>120,344.51</u>	<u>629,655.49</u>	<u>16.05%</u>
Sub-total	<u>\$ 138,462,332.00</u>	<u>\$ 63,790,533.48</u>	<u>\$ 74,671,798.52</u>	<u>46.07%</u>
 Debt Service - Current Tax	 \$ 63,000,000.00	 \$ 23,576,854.80	 \$ 39,423,145.20	 37.42%
Debt Service - Prior Year Tax	100,000.00	(4,174.30)	104,174.30	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>44,185.37</u>	<u>255,814.63</u>	<u>14.73%</u>
Sub-total	<u>\$ 63,400,000.00</u>	<u>\$ 23,616,865.87</u>	<u>\$ 39,783,134.13</u>	<u>37.25%</u>
Total Collections	<u>\$ 201,862,332.00</u>	<u>\$ 87,407,399.35</u>	<u>\$ 114,454,932.65</u>	<u>43.30%</u>

<u>Tax Collection Comparison with 2023-24: Adjusted Tax Roll</u>	<u>2023-24</u>	<u>2022-23</u>	<u>2021-22</u>
Percent of Current Year Taxes Collected	43.57%	45.50%	50.63%
Percent of Total Taxes Collected	43.56%	45.23%	50.76%
Percent of Total Taxes and P & I Collected	43.64%	45.29%	50.81%

<u>Tax Collection Comparison with 2023-24: Original Tax Roll</u>			
Percent of Current Year Taxes Collected	43.45%	45.09%	50.57%
Percent of Total Taxes Collected	43.44%	44.83%	50.70%
Percent of Total Taxes and P & I Collected	43.52%	44.88%	50.76%

**Lake Travis ISD  
2018 Bond Program Summary  
December 31, 2023**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,377,663.00	5,325,592.69	52,070.31
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
<b>Total Resources</b>	<b>253,000,000.00</b>	<b>260,313,952.00</b>	<b>260,261,882.46</b>	<b>52,069.54</b>

<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Elementary School #7	31,511,000.00	34,596,166.00	34,596,165.46	0.54
20 Elementary School #8	3,979,000.00	7,581,660.00	7,581,657.58	2.42
30 Secondary School #2	13,802,000.00	7,777,041.00	7,212,219.01	564,821.99
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	56,322,771.00	56,322,755.99	15.01
60/70 Small Renovation Improvements	16,927,133.00	11,828,950.00	11,828,947.58	2.42
<b>Construction/Renovation</b>	<b>178,809,975.00</b>	<b>195,420,600.00</b>	<b>194,855,757.28</b>	<b>564,842.72</b>
81 Instructional Materials & Equipment	5,707,000.00	4,169,749.00	4,169,371.01	377.99
82 Technology	29,901,700.00	25,597,975.00	25,597,969.83	5.17
83 Copy Machines	750,000.00	1,096,809.00	1,096,808.97	0.03
84 Maintenance	600,000.00	793,832.00	793,830.93	1.07
85 Food & Nutrition Services	3,950,789.00	1,948,975.00	1,948,973.36	1.64
86 Transportation	13,300,000.00	9,010,042.23	8,536,969.91	473,072.32
87 District Furniture & Equipment	6,000,000.00	6,958,972.00	6,836,123.45	122,848.55
88 Police	0.00	1,095,829.00	590,595.95	505,233.05
90 Land	1,270,000.00	577,000.00	576,464.50	535.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	7,651,463.77	4,985,502.00	2,665,961.77
95 Program Administration	3,200,000.00	3,624,681.00	3,592,879.91	31,801.09
97 LTMS Wastewater Expansion	0.00	450,000.00	90,063.68	359,936.32
<b>Other Programs</b>	<b>74,190,025.00</b>	<b>64,893,352.00</b>	<b>60,733,577.27</b>	<b>4,159,774.73</b>
<b>Total 2018 Bond Program</b>	<b>253,000,000.00</b>	<b>260,313,952.00</b>	<b>255,589,334.55</b>	<b>4,724,617.45</b>

**Lake Travis ISD  
2023 Bond Program  
December 31, 2023**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
1 Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
2 Interest Revenue - Prop A	0.00	15,234,365.00	10,913,875.66	4,320,489.34
2 Interest Revenue - Prop B	0.00	2,480,013.00	1,776,677.43	703,335.57
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
<b>Total Resources</b>	<b>609,200,440.00</b>	<b>641,620,245.00</b>	<b>314,750,417.45</b>	<b>326,869,827.55</b>

<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Elementary School #8	50,917,526.00	50,917,526.00	71,990.36	50,845,535.64
20 Elementary School #9	55,517,521.00	55,517,521.00	1,171,903.73	54,345,617.27
30 Secondary School #2	179,990,620.00	179,990,621.00	174,320.79	179,816,300.21
40 Campus/District Facilities Projects	177,393,335.00	173,718,436.00	2,828,162.83	170,890,273.17
50 FCA Projects	36,312,528.00	36,260,427.00	1,608,940.21	34,651,486.79
60 Technology Improvements	60,790,110.00	60,790,110.00	11,914,758.52	48,875,351.48
<b>Construction/Renovation</b>	<b>560,921,640.00</b>	<b>557,194,641.00</b>	<b>17,770,076.44</b>	<b>539,424,564.56</b>
81 Curriculum and Instructional Material:	1,800,000.00	5,452,003.00	244,905.67	5,207,097.33
82 Copy Machines	585,300.00	585,300.00	0.00	585,300.00
83 Maintenance	273,500.00	273,500.00	63,794.00	209,706.00
84 Transortation	9,620,000.00	9,620,000.00	214,462.64	9,405,537.36
85 District Furniture & Equipment	1,500,000.00	1,575,000.00	72,070.41	1,502,929.59
90 Land	15,000,000.00	15,100,001.00	15,090,028.88	9,972.12
91 Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
94 Contingency	12,000,000.00	44,174,800.00	0.00	44,174,800.00
95 Program Management	3,500,000.00	3,500,000.00	0.00	3,500,000.00
98 Miscellaneous	0.00	145,000.00	124,725.72	20,274.28
<b>Other Programs</b>	<b>48,278,800.00</b>	<b>84,425,604.00</b>	<b>17,869,851.68</b>	<b>66,555,752.32</b>
<b>Total 2023 Bond Program</b>	<b>609,200,440.00</b>	<b>641,620,245.00</b>	<b>35,639,928.12</b>	<b>605,980,316.88</b>



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

2024-2025 Preliminary Budget Overview

### **RECOMMENDED ACTION**

**For Presentation/Discussion only.**

### **RATIONALE**

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the District prepare a budget by the date set by the State Board of Education, currently August 20<sup>th</sup> for districts with an August 31<sup>st</sup> fiscal year-end. The budget document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the general operations of the District, in order to facilitate financial decisions that support the educational goals of the District. Its intention is to serve as a starting point for 2024-2025 general operating budget discussions rather than to serve as a final budget document.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Brad Goerke – Director of Finance

### **ATTACHMENTS**

Five Year Budget Model – 1.17.24

### **MEETING DATE**

January 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Landscape Services with Keller Commercial & Home Services, Inc.

### RECOMMENDED ACTION

**For Presentation/Discussion Only.**

### RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Mowing and bed maintenance services for 11 campuses, two admin buildings and retention ponds for \$296,330 annually.

### BUDGET PROVISIONS

2023-2024 General Operating Budget - \$296,330

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Roy Hudson – Senior Director of Maintenance and Safety

Cristy Soares – Director of Purchasing

### ATTACHMENTS

None

### MEETING DATE

January 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Tellus/John Deere Maintenance Equipment

### RECOMMENDED ACTION

**For Presentation/Discussion Only.**

### RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- New maintenance equipment requested in the 2023 Bond Program to replace end-of-life equipment for a total of \$114,895

### BUDGET PROVISIONS

2023 Bond Program - \$114,895

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Roy Hudson – Senior Director of Maintenance and Safety

Cristy Soares – Director of Purchasing

### ATTACHMENTS

None

### MEETING DATE

January 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Order Calling the May 4, 2024 Board of Trustees Election

### **RECOMMENDED ACTION**

**Approve the Order Calling the May 4, 2024 Board of Trustees Election.**

### **RATIONALE**

Under the Election Code, the election must be ordered annually by the Board of Trustees. This election is to fill positions designated on the school board as Places 1 and 2 for full, three-year terms.

### **BUDGET PROVISIONS**

School Board Elections – \$50,000

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Allyson Collins – General Counsel

Philippa Ford – District Accountant/Elections Officer

### **ATTACHMENTS**

1. Order of Election-English Version
2. Order of Election-Spanish Version
3. 2024 Board Election Dates to Remember

### **MEETING DATE**

January 17, 2024

**ORDER OF ELECTION**  
**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**

An election is hereby ordered to be held on May 4, 2024, for electing to the Board of Trustees of the Lake Travis Independent School District one trustee each for the positions designated as:

**Place 1 and 2 for full, three-year terms**

**LETTER OF INTENTION**

Letter of Intention is to be filed with the Business Office, 3322 Ranch Road 620 South, no earlier than 8:00 a.m. on Wednesday, January 17, 2024, and the deadline for filing intent shall be no later than 5:00 p.m., Friday, February 16, 2024.

**ELECTION DAY VOTING LOCATIONS**

For the 2024 Election, registered voters living within the jurisdiction of the Lake Travis Independent School District may vote at any Travis County Voting Center. Travis County is in the process of assigning voting locations at this time. Precinct numbers and polling locations will be made available as soon as that process is complete.

**EARLY VOTING LOCATIONS**

Early voting by personal appearance will be conducted each day at: Travis County Airport Blvd. Offices, 5501 Airport Boulevard, Austin, Texas 78751-1410, between the hours of 7:00 a.m. and 7:00 p.m. Monday through Saturday and between noon and 6:00 p.m. Sunday beginning on Monday, April 22, 2024 and ending on Tuesday, April 30, 2024.

Additional early voting locations will be determined at a later date.

Registered voters living within the jurisdiction of the Lake Travis Independent School District may vote at any Early Voting Location in Travis County on the dates and times set forth by Travis County.

Applications for ballot by mail shall be mailed to:

Travis County Clerk Elections Division  
P. O. Box 149325  
Austin, Texas 78714

*Applications for ballot by mail must be received  
no later than the 7:00 p.m. on Saturday, May 4, 2024.*

**Issued this the 17<sup>th</sup> day of January 2024.**

---

**John Aouelle, President  
Board of Trustees**

**(Seal)**

---

**Erin Archer, Secretary  
Board of Trustees**

**ORDEN DE ELECCIÓN**  
**DISTRITO ESCOLAR INDEPENDIENTE DE LAKE TRAVIS**  
**EL CONSEJO DE ADMINISTRADORES**

Una elección ha sido ordenada para el 4 de mayo del 2024, con el propósito de elegir para el Consejo de Administradores del Distrito Escolar Independiente de Lake Travis un administrador para las siguientes posiciones:

**Posición 1 y 2 para términos completos de 3 años**

**CARTA DE INTENCIÓN**

La Carta de Intención debe ser entregada a la Oficina de Negocios, 3322 Ranch Road 620 South, no antes del miércoles el 17 de enero de 2024 a las 8 A.M., y no después del viernes el 16 de febrero de 2024 a las 5:00 P.M.

**LUGARES DE VOTO PARA EL DÍA DE ELECCIÓN**

Para la elección del 2024, votantes registrados que viven dentro de la jurisdicción del Distrito Escolar de Lake Travis pueden votar en cualquier centro de votación del Condado de Travis. El Condado de Travis está en el proceso de asignar lugares de votación en este momento. Números de precintos y lugares de votación estarán disponibles tan pronto posible cuando el proceso esté completo.

**LOCALES DE VOTACION TEMPRANA**

Votación temprana en forma personal será conducido cada día en: Las Oficinas de Condado de Travis en 5501 Airport Boulevard, Austin, Texas 78751-1410, entre las horas 7 a.m. hasta las 7 p.m. lunes a sábado y desde el mediodía hasta las 6 p.m. Los domingos comenzando el lunes el 22 de abril del 2024, y terminando el martes el 30 de abril del 2024.

Lugares adicionales de votación temprana serán determinados más adelante.

Electores registrados viviendo en la jurisdicción del Distrito Escolar de Lake Travis pueden votar en cualquier lugar de Votación Temprana durante las horas y los días declarados por el Condado de Travis.

Aplicaciones para votar por correo debe ser enviado a:

Travis County Clerk Elections Division  
P. O. Box 149325  
Austin, Texas 78714

*Aplicaciones para un boleto de votación por correo deben ser recibidas no más tarde a las 7 p.m.  
el sábado 4 de mayo del 2024.*

**Publicado el 17th de Enero, 2024.**

---

**John Aouelle, Presidente del  
Consejo de Administradores**

**(SEAL)**

---

**Erin Archer, Secretario  
Del Consejo de Administradores**



**Lake Travis Independent School District  
Candidates for Board of Trustees**

**IMPORTANT DATES TO REMEMBER**

<b>Wednesday, January 17, 2024</b>	<b>First day to apply for a place on the ballot</b>
<b>Friday, February 16, 2024 @ 5:00pm</b>	<b>Deadline to file application for a place on the ballot</b>
<b>Monday, February 26, 2024</b>	<b>Ballot position drawing</b>
<b>Friday, March 8, 2024</b>	<b>Last day for a candidate to withdraw</b>
<b>Thursday, April 4, 2024</b>	<b>File Form C/OH [30<sup>th</sup> Day Before Election]</b>
<b>Monday, April 22, 2024</b>	<b>Early Voting by personal appearance begins</b>
<b>Friday, April 26, 2024</b>	<b>File Form C/OH [8<sup>th</sup> Day Before Election]</b>
<b>Tuesday, April 30, 2024</b>	<b>Last day to vote early by personal appearance</b>
<b>Saturday, May 4, 2024</b>	<b>Election Day</b>
<b>Wednesday, May 15, 2024</b>	<b>Elected candidates take Oath of Office</b>

3322 Ranch Road 620 South, Austin, Texas 78738  
Telephone 512-533-6000 Fax 512-533-6002 [www.ltisdschools.org](http://www.ltisdschools.org)



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2023-2024 District and Campus Improvement Plan Goals and Performance Objectives

### RECOMMENDED ACTION

**Approval of the 2023-2024 District and Campus Improvement Plan Goals and Performance Objectives.**

### RATIONALE

School Board Policies BQ (LEGAL) and BQ (LOCAL) establish that the district will create a District Improvement Plan with the district's vision, mission, and goals to improve student performance. The board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the district-level committee.

Using the new strategic plan as a guide, district and campus leadership created priorities in the form of performance objectives for each of the goals created in the strategic plan. These goals and performance objectives are consistent in the district improvement plan and every campus improvement plan.

According to School Board Policy BQA (LOCAL), the district shall establish an Advisory Committee for Education (ACE) to review the District Improvement Plan. The ACE met and added suggestions and edits to the District Improvement Plan. Campus Advisory Teams (CAT) review Campus Improvement Plan.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction

### ATTACHMENTS

2023-2024 District and Campus Improvement Plan

### MEETING DATE

January 17, 2024

**Lake Travis Independent School District**  
**District Improvement Plan**  
**2023-2024 Goals/Performance Objectives**



# Mission Statement

The mission of the Lake Travis ISD is to educate all students by teaching a comprehensive curriculum which emphasizes scholastic excellence. The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents and citizens through the efficient use of resources. Our graduates will have lifelong problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.

## Learn Together, Lead Together

### Learner-Centric Model

#### **Pillar 1: Learning is Social** *#LearningTogether*

Learning engages community.

Outcome: Learners intentionally develop meaningful, healthy relationships and partnerships with the larger learning community by connecting, collaborating, and communicating. Lake Travis learners

Essential Conditions: LTISD creates and continuously improves structures supporting reciprocal partnerships among school, family, and community. Educators provide real-world opportunities through

#### **Pillar 2: Learning is Inspiring** *#DesignThinking*

Learning sparks authentic solutions.

Outcome: Learners embrace a positive outlook toward learning, view challenges and failures as opportunities to improve, and share their love of learning. Lake Travis learners engage in the continuous

Essential Conditions: LTISD provides personal connections and challenges for all learners to apply a deeper understanding of relevant and authentic problems. Learning is deepened and reinforced through

#### **Pillar 3: Learning is Dynamic** *#Twenty4Seven*

Learning continues anytime and anywhere.

Outcome: Learners strategically manipulate time, space and resources to optimize learning.

Essential Conditions: LTISD supports the design of flexible learning resources for personalized learning through leveraging time, space, and instructional strategies that are flexible based on the needs

#### **Pillar 4: Learning is Empowering** *#LifeReady*

Learning fosters a growth mindset and socio-emotional independence.

Outcome: Learners capitalize on multiple opportunities, choosing both how they learn and how they demonstrate mastery. Lake Travis learners are self-aware, self-directed, and respectful of themselves

Essential Conditions: LTISD equips all learners to view challenges as opportunities and mistakes as learning. Learners develop habits of persistence, resilience, and grit as they take risks to make connections

# District Improvement Plan Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** The District will establish a methodology for collecting culture/climate data from all stakeholders, including parents, staff, students, and community members by June 2024.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** LTISD will increase student sense of belonging, connectedness, and direction through a variety of activities and opportunities so that Emergent Bilingual and Economically Disadvantaged student completion of CTE courses within a program of study increases by 10% over the previous year.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** LTISD will provide rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success so that the percentage of Economically Disadvantaged students at the Meets level on STAAR increases by 10% year over year.

**Performance Objective 2:** LTISD will provide rigorous instruction and appropriate supports for success so that 100% of Emergent Bilingual students in grades 1-12 will demonstrate growth from the previous year by at least one proficiency level in one domain on TELPAS.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** LTISD will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement in reading and math that shows closing of achieving gaps across all grade levels and subjects.

**Performance Objective 2:** Increase parental involvement and outreach opportunities by facilitating parent nights on various topics such as literacy, math, SEL, FAFSA, college applications, and admission requirements and other parental supports. [TEC 11.252(3) (G) & TEC 11.252(c)(4)(A-D)]

**Performance Objective 3:** Technological systems and processes will be implemented that maximizes teaching and learning, enhances professional practices, provides seamless technology integration and learning opportunities Pre-K-12, supports administrative and operational functions and provides a supportive infrastructure.

**Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported, and wellness activities increase student attendance by 1.5% and staff attendance by 5% from the previous year.

# Lake Travis High School Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** LTHS will bring the community together, so that the community is closely connected and proud of its schools, teachers, and staff. LTHS intentionally plans ways to come together.

**Performance Objective 2:** LTHS will engage all stakeholders with communication that is transparent, consistent, and two-way.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood, and appreciated.

**Performance Objective 2:** We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** We will demonstrate a commitment to all students so that all learning needs are quickly identified, supported, and included.

**Performance Objective 2:** We will demonstrate a commitment to all students so that students have the skills they need to succeed in the post-secondary path that they choose.

**Performance Objective 3:** Staff development activities will result in a learning community where high-quality educators are recruited, cared for, and retained.

73

**Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** We will support our instructional staff to be the best they can be for our students and each other through innovative programming/instruction.

**Performance Objective 2:** We will use data to make decisions, evaluate our progress, and continuously improve to support both educational needs and innovations.

**Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** We will make school a safe and welcoming environment for all, so that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

**Performance Objective 2:** We will promote counseling services and available community resources for families.

# Lake Travis Middle School Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** LTMS will bring our community together through a variety of activities and opportunities so that the number of parent involvement activities offered increases by 50%.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** LTMS will increase student sense of belonging and connectedness through a variety of activities and opportunities so that student participation in clubs increases by 20% through the development of recruitment action plans and additional clubs

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** LTMS will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success so that the percentage of students who are identified as Emergent Bilingual (EB) who score at each of the Approaches, Meets and Masters Grade Level on STAAR will increase over the previous year by 5%.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** At LTMS we will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that teacher PLC's will meet weekly to analyze data to identify trends, patterns, and areas of improvement for all learners, with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** LTMS will support the social, emotional, and physical well being of our staff by asking teachers to complete a wellness survey twice a year. We will address staff needs accordingly.

# Hudson Bend Middle School Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** HBMS will bring our community together through a variety of activities and opportunities, so that the number of parent involvement activities offered increases by 50%.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** HBMS will increase student sense of belonging and connectedness by creating a Student Advisory Committee that meets four times per school year, so that student feedback and input regarding campus-wide programming is considered.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** HBMS will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success, so that the percent of Emergent Bilingual students scoring at each of the Approaches, Meets, and Masters grade level on STAAR will increase from the previous year by 5%.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** HBMS will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement, so that teacher PLCs will meet every other week to analyze data to identify trends, patterns, and areas of improvement for all learners with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** HBMS will support the social, emotional, and physical well-being of our teachers and faculty by asking teachers to complete a wellness survey four times per year and address staff needs accordingly.

# Bee Cave Middle School Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** BCMS will bring our community together through a variety of activities and volunteer opportunities so that the number of parent involvement activities offered increases by 20%.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** BCMS will increase student sense of belonging and connectedness by creating a student advisory committee that meets 4 times per year in order to get student input and feedback on campus wide programming and expectations.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** BCMS will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success so that the percentage of students who are identified as Emergent Bilingual (EB) who score at each of the Approaches, Meets and Masters Grade Level on STAAR will increase over the previous year by 5%.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** BCMS will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement, so that teacher PLCs will meet every other week to analyze data to identify trends, patterns, and areas of improvement for all learners with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** BCMS will support the social, emotional, and physical well being of our teachers and faculty by asking teachers to complete a wellness survey where 75% of teachers feel supported at school.

# Lake Travis Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** LTE will bring our community together through a variety of activities and opportunities so that student, parent and community participaton in diversity awareness initiatives by 10% through classroom activities, outreach efforts and events.

**Performance Objective 2:** We will tell positive stories so that all families are valued, supported and engaged with opportunities to respectfully provide input and contribute.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students respected, understood and appreciated. Lake Travis Elementary will create a more inclusive environment where students are taught about various cultures and perspectives.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** We will increase student performance through rigorous instruction designed to meet the needs of every child so that the percent of students performing at the approaches and masters level performance levels will increase by 5 percentage points.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** LTE will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that Teacher PLCs will meet biweekly to analyze data to identify trends, patterns and areas of improvement for all learners, with a focus on achievement gaps, learning disparities , and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** LTE will support the social, emotional and physical well-being of our students, teachers, staff, and community so that student behavior improves, resulting in decreased ISS, OSS, and DAEP placements from the previous school year.

# Lakeway Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** Lakeway will provide opportunities for parents and the community to volunteer and support the students on our campus.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** We will connect the community and celebrate success across the campus so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** Lakeway faculty and staff will be trained on effective differentiated instructional strategies to enrich all learners.

**Performance Objective 2:** All staff members will be trained to be implementing Professional Learning Communities to help identify and minimize learning gaps.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** Lakeway will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that Teacher PLCs will meet biweekly to analyze data to identify trends, patterns and areas of improvement for all learners, with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** Lakeway will support the social, emotional, and physical well-being of our teachers and faculty by asking teachers to complete a wellness survey two times per year and address staff needs accordingly.

# Bee Cave Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** Bee Cave Elementary will bring our community together through a variety of activities and opportunities so that the BCE community offers at least two opportunities for moms and dads each month to be involved.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** Bee Cave Elementary will increase student, parent and community sense of belonging and connectedness through a variety of activities and opportunities so that brings the community together at least 4 times a year.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** Bee Cave Elementary will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success so that the percent of students in the Economically Disadvantaged group meeting the passing standard will increase by 20% from the previous year.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** Bee Cave Elementary will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that Teacher PLC's will meet every other week to analyze data to identify trends, patterns, and areas of improvement for all learners, with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** Bee Cave Elementary will support the social, emotional, and physical well-being of our students, teacher, staff, and community so that our campus will meet 100% of the required safety expectations.

# Lake Pointe Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feeling ensures all families are connected, valued, and engaged.

**Performance Objective 1:** LPE will bring our community together through a variety of activities and opportunities so that students, parents and community participation in diversity awareness initiatives increase by 50% through classroom activities, outreach efforts and events.

## **Goal 2: Each Belong**

We will include community members and help students discover their interests so that we all have a sense of connectedness.

**Performance Objective 1:** LPE will increase student, parent and community sense of belonging and connectedness through a variety of activities and opportunities.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for real-world life and will be successful in the path they choose.

**Performance Objective 1:** LPE will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build upon success and continuously improve.

**Performance Objective 1:** LPE will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** LPE will support the social, emotional and physical well-being of our students, teachers, staff and community.

# Serene Hills Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** Serene Hills will bring our community together through a variety of activities and opportunities so that students, parents and community participation in diversity awareness initiatives through classroom activities, outreach efforts and events. The 23-24 school year data will serve as the baseline data for following years.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** SHE will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that we create a more inclusive environment where students are taught about various cultures and perspectives.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** Serene Hills will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success so that 50% of students with Eco Dis status will meet or exceed projected growth in math and 60% of students with Eco Dis status will meet or exceed projected growth in reading according to MAP when comparing Fall 2023 data to Spring 2024 data. 2022-2023 data showed 43.6% Eco Dis met or exceeded in math & 51.3% in reading.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** Serene Hills Elementary will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that teacher PLCs will meet bi-weekly to analyze data to identify trends, patterns, and areas of improvement for all learners, with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** Serene Hills Elementary will support the social, emotional, and physical well-being of our students so that wellness activities increase student attendance from 94.74% (2023) to 96% (2024).

**Performance Objective 2:** Serene Hills will collect baseline data targeting our students' with Eco Dis. status.

# West Cypress Hills Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** WCHE will bring our community together through various activities and opportunities so that student, parent, and community participation in diversity awareness initiatives by 10% through classroom activities, outreach efforts, and events.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** West Cypress Hill Elementary will increase student, parent, and community sense of belonging and connectedness through various activities and opportunities that bring the community together at least six times a year.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** WCHE will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate support for success so that the percentage of students performing at the approaches and master-level performance levels will increase by three percentage points.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** West Cypress Hills Elementary will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the needs of all learners and inform instructional practices, resulting in improved student achievement so that Teacher PLCs will meet biweekly to analyze data to identify trends, patterns, and areas of improvement for all learners, with a focus on achievement gaps, learning disparities, and student needs.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** West Cypress Hills Elementary will support the social, emotional, and physical well-being of our students, teachers, staff, and community.

# Rough Hollow Elementary Goals 2023-2024

## **Goal 1: Are One Community**

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

**Performance Objective 1:** Rough Hollow Elementary will bring our community together through a variety of activities and opportunities and increase the amount of opportunities we are providing to our community.

## **Goal 2: Each Belong**

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

**Performance Objective 1:** We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. So that we increase enrichment opportunities for all students.

## **Goal 3: Provide Best In Class Education**

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

**Performance Objective 1:** We will increase student performance through rigorous instruction designed to meet the needs of every child and ensure equitable access to learning with appropriate supports for success.

## **Goal 4: Grow & Innovate Together**

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

**Performance Objective 1:** We will implement a continuous improvement planning model that utilizes multiple modalities of qualitative and quantitative data to respond to the need of all learners and inform instructional practices, resulting in improved student achievement.

## **Goal 5: Prioritize Wellness**

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

**Performance Objective 1:** We will support the social, emotional, and physical well being of our students, teachers, staff, and community.



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

TEXAS 20 Purchasing Cooperative Interlocal Agreement with Education Service Center Region 20

### RECOMMENDED ACTION

**Approve the Interlocal Agreement with Education Service Center Region 20 to participate in TEXAS 20 Purchasing Cooperative.**

### RATIONALE

Board Policy CH (Local) and CH (Legal) allows the district to purchase through a cooperative purchasing program. A “purchasing cooperative” means a group purchasing organization that governmental entities join as members and the managing entity of which receives fees from members or vendors. By participating in this purchasing cooperative, the district is able to take advantage of “economies of scale.” In addition to saving the district time and money, purchasing cooperatives can also help a district to identify quality vendors with proven track records.

Lake Travis Independent School District currently participates in TEXAS 20. Region 20 Education Service Center, **under the direction of the Texas Department of Agriculture**, revised the interlocal agreement. Administration has reviewed the changes and recommends the approval to continue participation in the purchasing cooperative.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Lianka Soliz – Senior Director of Food & Nutrition Service and Transportation

Cristy Soares – Director of Purchasing

### ATTACHMENTS

Interlocal Agreement

### MEETING DATE

January 17, 2024



# INTERLOCAL AGREEMENT



Education Service Center Region 20, TEXAS 20 Purchasing Cooperative

Organization: \_\_\_\_\_

County/District Number: \_\_\_\_\_

## General Provisions

This Interlocal Agreement is entered into by and between the Contracting Parties shown below pursuant to authority granted in and in compliance with the *Inter-local Cooperation Act, Chapter 791, Texas Government Code*. Agreement between TEXAS 20 Purchasing Cooperative and members choosing to participate in processing of USDA Foods and/or Commercial Purchasing.

This agreement shall be automatically renewed unless either party gives ninety (90) days prior notice of non-renewal. This agreement may be terminated with or without cause by either party upon thirty (30) days written notice.

TEXAS 20 Purchasing Cooperative and member agree on maintaining an effective advisory group that provides support to the TEXAS 20 Purchasing Cooperative team.

TEXAS 20 Purchasing Cooperative member agrees to comply with all requirements for receiving, handling, distributing, transporting, storing, and/or using USDA Processed Foods as provided in the TDA policy handbooks, and USDA regulations and instructions, including requirements relating to dry, chilled and frozen product received directly from USDA/TDA approved and TEXAS 20 Purchasing Cooperative awarded processors.

TEXAS 20 Purchasing Cooperative member agrees to effectively manage entitlement dedicated in TDA's electronic system to Commodity Processing and coordinate with the Co-op Coordinator the use of commodity processing balances on a timely basis.

TEXAS 20 Purchasing Cooperative member agrees on a regular basis, to track and manage USDA Foods processing inventory balances in processor's tracking system (e.g., K12, ProcessorLink, etc.); verify for accuracy end products sold through a distributor, including commodity value discounts and pounds used; verify processing option(s); delivery destination; and assigned distributor.

TEXAS 20 Purchasing Cooperative member agrees to verify receipt of end products delivered by the state contracted warehouse, awarded vendors, distributors and manufacturers, back door deliveries or directly to the direct to district warehouse to ensure:

1. End products received match delivery order form.
2. End products received match bill of lading prior to signing delivery invoice.
3. Damaged cases are not accepted; note damages on the bill of lading and return to driver.
4. Report to processing co-op coordinator any issues and/or concerns with USDA Food processing and commercial purchasing products and services. TDA will be notified if applicable.

86

TEXAS 20 Purchasing Cooperative member agrees to communicate with the Co-op coordinator and USDA approved commodity processor regarding commodity pound transfers, within the co-op, to the same awarded processor. Members must provide justification when requesting to transfer pounds to a different processor through TEXAS 20 Purchasing Cooperative for evaluation to determine if notification meets requirement for TDA approval or denial.

TEXAS 20 Purchasing Cooperative member agrees to utilize processing pounds in a timely manner and comply with federal regulations to not exceed a six-month inventory supply.



# INTERLOCAL AGREEMENT



Education Service Center Region 20, TEXAS 20 Purchasing Cooperative

Organization: \_\_\_\_\_

County/District Number: \_\_\_\_\_

TEXAS 20 Purchasing Cooperative and member ensure all initiated request for proposals follow the State and Federal procurement regulations and requirements, which include commodity processing and commercial purchasing.

TEXAS 20 Purchasing Cooperative will provide members with a procurement timeline schedule. Member agrees to meet all TEXAS 20 Purchasing Cooperative deadlines.

TEXAS 20 Purchasing Cooperative maintains procurement information, files and records for the purpose of ensuring the availability of documentation and compliance with established policies and regulatory guidelines. TEXAS 20 Purchasing Cooperative website provides a source of communication and resources for members. TEXAS 20 Cooperative team provides technical assistance to maximize resources.

TEXAS 20 Purchasing Cooperative member agrees to provide TEXAS 20 Co-op team the description of items and accurate quantity projections to ensure solicitation integrity, which includes commodity processing and commercial purchasing.

TEXAS 20 Purchasing Cooperative will conduct ongoing analysis of velocity reports comparing the estimated quantity provided to the distributor/vendor/manufacturer to the actual quantity of product purchased, which includes commodity processing and commercial purchasing.

TEXAS 20 Purchasing Cooperative shall send request for proposal invitations to all approved USDA/TDA processors. Those processors submitting the RFP by the opening deadline and having completed the processing agreements with TDA will be considered. The Co-op Coordinator will negotiate pricing to designate award/non-award processors.

TEXAS 20 Purchasing Cooperative member agrees to submit in writing the request approval to use the Direct to District option. The member accepts the responsibility of verifying deliveries, reconciling drawdowns, resolving issues with shorts, overages, and damages, and any other issues that may arise directly with the processor.

TEXAS 20 Purchasing Cooperative member is expected to honor all contracts and is obligated to purchase the products and or services listed on the contract from the awarded contractor. The member cannot buy these items from another vendor unless the quantity described in the contract has been exhausted, or the contract has been legally terminated. When the quantity is exhausted or the contract has been legally terminated, the member must correctly procure the products and/or services through a new solicitation. Timely payments must be made to vendors who receive proposal awards.

87

The TEXAS 20 Purchasing Cooperative reserves the right, but is not obligated, to add additional members and allow participation. A member may not be able to participate if purchases materially change the existing contract(s). The Member may become active upon any new bids or rebids being awarded.

## Authorization



# INTERLOCAL AGREEMENT



Education Service Center Region 20, TEXAS 20 Purchasing Cooperative

Organization: \_\_\_\_\_ County/District Number: \_\_\_\_\_

By execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

### School District or Public Entity

### Education Service Center, Region 20

By \_\_\_\_\_  
Authorized Signature

By \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

Executive Director \_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title of Contact Person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State ZIP



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Request for Proposals (RFP) – Construction Manager At-Risk for High School #2

### RECOMMENDED ACTION

**Approve the award of Construction Manager at-risk for High School #2 to American Constructors and authorize the Superintendent or Designee to Negotiate, Execute and Amend, as necessary, the Contract.**

### RATIONALE

Per Board Policy CV (Local), the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$100,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that provides the best value to the District. The Business Office, Purchasing, Facilities & Construction and Legal Departments have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued a RFP for Construction Manager At-Risk (CMR) for the new High School #2 on September 28, 2023, with a closing date of November 7, 2023 and an anticipated award date of January 17, 2024, with Board approval. The District received three responses and the evaluation team held individual interviews with each contractor.

General Contractor, American Constructors, is in line for award by scoring the highest percentage value of 100%. Based on the evaluation criteria, the District recommends American Constructors for CMR – High School #2.

### BUDGET PROVISIONS

2023 Bond Program

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Cristy Soares – Director of Purchasing

### ATTACHMENTS

Evaluation Summary for CMR – High School #2

### MEETING DATE

January 17, 2024

Lake Travis ISD  
 CMR High School #2  
 Bid #24-002

**Board Agenda - Preliminary Tabulation**

			American Constructors Cedar Park, TX 78613	Bartlett Cocke Austin, TX 78744	Core Construction Cedar Park, TX 78613
<b>Step 1A - Qualifications</b>					
Item #	Description	Group Points Available	Total Eval Points	Total Eval Points	Total Eval Points
1A	Qualifications	100			
<b>Total Points</b>		<b>100</b>	<b>100.0</b>	<b>91.0</b>	<b>85.0</b>

**Comments:**

Points based on Qualifications and Past Experience.

			American Constructors Cedar Park, TX 78613	Bartlett Cocke Austin, TX 78744	Core Construction Cedar Park, TX 78613
<b>Step 2 - Price Proposal</b>					
Item #	Description		A	A	A
2	CMR Fee %		2.10%	1.90%	2.75%
	Pre Construction Costs		\$125,000	\$165,000	\$75,000

**AWARD - The District Purchasing and Construction Departments are making a recommendation to the Board of Trustees on January 17, 2024 to award to American Constructors based on the highest points scored.**



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Selection of American Constructors as Contractor for JOC #23-17 for Lakeway Elementary School ADA Ramp Replacement

### **RECOMMENDED ACTION**

**Approve the selection of American Constructors as Contractor for JOC #23-17 for Lakeway Elementary School ADA ramp replacement.**

### **RATIONALE**

In May 2023, the Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). American Constructors has been selected as the General Contractor for the Lakeway Elementary School ADA ramp replacement project. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-17 includes the following campuses:

- Demolition and construction of a new ADA ramp at Lakeway Elementary School for \$289,210.

### **BUDGET PROVISIONS**

2023 Bond Program - \$289,210

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Cristy Soares – Director of Purchasing

### **ATTACHMENTS**

American Constructors Pricing Lakeway ES Ramp Replacement

### **MEETING DATE**

January 17, 2024



**PROPOSAL**

Date: 01/09/24

Owner: Lake Travis ISD  
16101 Hwy 71, Bldg B  
Austin, TX 78738

Contractor: American Constructors  
11900 West Parmer Lane  
Cedar Park, Texas 78613  
JOC Contract #21-021

Project: Lakeway ES Ramp Replacement - LTISD JOC 23-17

Scope of Work Includes:

1. Remove and dispose of existing concrete ramps, handrails, and steps
2. Install new concrete ramps and stairs
3. Provide and install new guardrails at stairs and ramps with 3/4" round bar I.L.O 3/4" pipe at pickets
4. Provide and install approx. 254 LF 6' Ameristar Montage Plus Majestic 3-rail ornamental fence with gate

List of Plans / Specifications:

Lakeway Elementary School ADA Ramp Repairs dated 9/22/23 by PKA

Exclusions / Clarifications

1. Excludes testing, removal or abatement of existing hazardous materials
2. Excludes permitting and material testing
3. Excludes moving of existing furniture, fixtures and equipment.
4. Contractor is not responsible for any FF&E left in the work area
5. Relocation or repair of underground utilities that are not shown
6. All work during normal business hours

**Total Amount of Proposal**

**\$289,210**

*Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.*

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

<b>Item</b>	<b>Description</b>	<b>Amount</b>
<b>1</b>	Demolition	\$12,325
<b>2</b>	Concrete work	\$135,200
<b>3</b>	Handrails	\$78,000
<b>4</b>	Ornamental fence	\$16,946
<b>5</b>	Ornamental fence alternate	\$6,683
<b>6</b>	Portable restrooms and dumpsters	\$3,500
<b>7</b>	Protect existing finishes	\$1,250
<b>8</b>	Security barricades	\$875
<b>9</b>	Final Clean	\$955
<b>10</b>	Supervision	\$8,560
	Subtotal	\$264,294
	Fee	\$13,215
	Subtotal	\$277,509
	Bonds & Insurance	\$11,701
	<b>Total</b>	<b>\$289,210</b>



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Selection of American Constructors as Contractor for JOC #23-90 for Rough Hollow Elementary School Playground Turf Replacement

### **RECOMMENDED ACTION**

**Approve the selection of American Constructors as Contractor for JOC #23-90 for Rough Hollow Elementary School playground turf replacement.**

### **RATIONALE**

In May 2023, the Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). American Constructors has been selected as the General Contractor for the Rough Hollow Elementary School artificial turf replacement of the gaga pit area. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-90 includes the following campuses:

- Replacement of the artificial turf in the gaga pit area at Rough Hollow Elementary School for \$159,381.

### **BUDGET PROVISIONS**

2023 Bond Program - \$159,381

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

### **ATTACHMENTS**

American Constructors Pricing Rough Hollow ES Playground Turf Replacement

### **MEETING DATE**

January 17, 2024



**PROPOSAL**

Date: 01/09/24

Owner: Lake Travis ISD  
16101 Hwy 71, Bldg B  
Austin, TX 78738

Contractor: American Constructors  
11900 West Parmer Lane  
Cedar Park, Texas 78613  
JOC Contract #21-021

Project: Playground Turf at Rough Hollow ES - LTISD JOC 23-90

Scope of Work Includes:

1. Provide and install approximately 7585 sq.ft of TURF.
2. Excavation and haul off of existing materials to subgrade.
3. Provide flex base and leveling course
4. Provide and install concrete driveway for turf border at entry gate

List of Plans / Specifications:

Site plan sketch of turf location

Exclusions / Clarifications

1. Excludes testing, removal or abatement of existing hazardous materials
2. Excludes permitting and material testing
3. Excludes moving of existing furniture, fixtures and equipment.
4. Contractor is not responsible for any FF&E left in the work area
5. Relocation or repair of underground utilities that are not shown
6. All work during normal business hours

**Total Amount of Proposal**

**\$159,381**

*Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.*

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

<b>Item</b>	<b>Description</b>	<b>Amount</b>
<b>1</b>	Artificial turf	\$119,464
<b>2</b>	Green Infill	\$3,000
<b>3</b>	Concrete work	\$3,500
<b>4</b>	Haul off spoils	\$9,550
<b>5</b>	Temporary barricades and restrooms	\$2,350
<b>6</b>	Final clean	\$860
<b>7</b>	Supervision	\$6,500
	Subtotal	\$145,224
	Fee	\$7,261
	Subtotal	\$152,485
	Bonds & Insurance	\$6,897
	<b>Total</b>	<b>\$159,381</b>



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Selection of American Constructors as Contractor for JOC #23-105 for Lake Travis High School PAC Hoist Revisions

### RECOMMENDED ACTION

**Approve the selection of American Constructors as Contractor for JOC #23-105 for Lake Travis High School PAC hoist revisions.**

### RATIONALE

In May 2023, the Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). American Constructors has been selected as the General Contractor for the 105 for Lake Travis High School PAC hoist revisions project. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-105 includes the following campuses:

- Hoist work to include electrical and structural modifications at LTHS PAC for \$646,615.

### BUDGET PROVISIONS

2023 Bond Program - \$646,615

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Cristy Soares – Director of Purchasing

### ATTACHMENTS

American Constructors Pricing LTHS PAC Hoist Revisions

### MEETING DATE

January 17, 2024



**PROPOSAL**

Date: 01/09/24

Owner: Lake Travis ISD  
16101 Hwy 71, Bldg B  
Austin, TX 78738

Contractor: American Constructors  
11900 West Parmer Lane  
Cedar Park, Texas 78613  
JOC Contract #21-021

Project: LTHS PAC Hoist Revisions - JOC 23-105

Scope of Work Includes:

1. Rebuild Three existing Ceiling hoists to be dual opposed gearmotor, resolving overspeed brake concerns
2. Four new lineshaft hoists to replace Electrics
3. Replace Rigging Control System to accommodate increased capacity hoists.
4. Sturctural and electrical modifications as required (Allowance)

Exclusions / Clarifications

1. Excludes testing, removal or abatement of existing hazardous materials
2. Excludes permitting and material testing
3. Excludes moving of existing furniture, fixtures and equipment.
4. Contractor is not responsible for any FF&E left in the work area
5. All work during normal business hours

**Total Amount of Proposal**

**\$646,615**

*Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.*

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

Item	Description	Amount
1	Hoist work	\$524,375
2	Electrical and Structural Modifications Allowance	\$50,000
3	Supervision	\$18,500
	Subtotal	\$592,875
	Fee	\$29,644
	Subtotal	\$622,519
	Bonds & Insurance	\$24,096
	<b>Total</b>	<b>\$646,615</b>



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Selection of American Constructors as Contractor for JOC #23-113 for High School #2 Site Clearing Project

### **RECOMMENDED ACTION**

**Approve the selection of American Constructors as Contractor for JOC #23-113 for High School #2 Site Clearing Project.**

### **RATIONALE**

In May 2023, the Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). American Constructors has been selected as the General Contractor for the 105 for Lake Travis High School PAC hoist revisions project. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-113 includes the following campuses:

- Land clearing project at High School #2 site for \$162,954.

### **BUDGET PROVISIONS**

2023 Bond Program - \$162,954

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Cristy Soares – Director of Purchasing

### **ATTACHMENTS**

American Constructors Pricing High School #2 Site Clearing

### **MEETING DATE**

January 17, 2024



**PROPOSAL**

Date: 01/09/24

Owner: Lake Travis ISD  
16101 Hwy 71, Bldg B  
Austin, TX 78738

Contractor: American Constructors  
11900 West Parmer Lane  
Cedar Park, Texas 78613  
JOC Contract #21-021

Project: LTISD High School 2 Site Clearing - JOC 23-113

Scope of Work Includes:

1. Forestry Mulching roughly around 130 acres of cedar trees
2. Oak trees will stay under brush will get shredded
3. High slope areas are excluded due to limited accessibility with machinery

List of Plans / Specifications:

LTISD HS 2 Pricing Exhibit - Clearing from Malone Wheeler

Exclusions / Clarifications

1. Excludes testing, removal or abatement of existing hazardous materials
2. Excludes permitting and material testing
3. **Excludes Hand clearing trees and brush due to proximity of oak trees or extreme slope**
4. All work during normal business hours

**Total Amount of Proposal**

**\$162,954**

*Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.*

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

Item	Description	Amount
1	Site Clearing	\$145,000
2	Supervision	\$3,500
	Subtotal	\$148,500
	Fee	\$7,425
	Subtotal	\$155,925
	Bonds & Insurance	\$7,029
	<b>Total</b>	<b>\$162,954</b>



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

December 13, 2023 Board Meeting Minutes

### **RECOMMENDED ACTION**

**For approval with Consent Agenda.**

### **RATIONALE**

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Suzanne Kelbaugh - Executive Assistant to the Superintendent of Schools

### **ATTACHMENTS**

December 13, 2023 Board Meeting Minutes

### **MEETING DATE**

January 17, 2024

## **Minutes of Board Meeting**

### **The Board of Trustees**

#### **Lake Travis Independent School District**

A meeting of the Board of Trustees of Lake Travis Independent School District was held on December 13, 2023, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

#### **Call to Order**

President John Aouelle called the meeting to order at 6:02 p.m.

#### **Quorum Determination**

Trustees in attendance were John Aouelle, Erin Archer, Lauren White, Kim Flasch, Robert Aird, Phillip Davis and Keely Cano.

#### **Pledge of Allegiance and Moment of Silence**

Chris Woehl, led the Pledge of Allegiance. A moment of silence was then observed.

#### **Recognition**

- **Sam Hicks – Principal, Lakeway Elementary School**

Mr. Alvarado presented that Mr. Sam Hicks has announced his retirement from Lake Travis ISD, effective December 20, 2023. He has shared a heartfelt desire to pursue his Master of Divinity degree, complete seminary school, and serve the community in a new capacity.

Mr. Hicks has served as the principal of Lakeway Elementary School for the past 23 years, and he will be greatly missed. We wish Mr. Hicks all the best in his new endeavors and thank him for his many years of care, service, and contributions to our Mustang staff and families.

Special Recognition

#### **Public Comments/Citizen Participation**

1. Rishika Sikka – Book Bans
2. Carter Davis – Book Banning in Texas Public Schools
3. Lori Mayfield – Concern about Book Banning
4. Karen Klucznek – The Freedom to Read
5. Anna Lindsey – Book Challenge Policy
6. Kelly Bucheru – Book Bans
7. Michael Halprin – Library Policies
8. Zuzana Polakova – Book Banning
9. Annie Bland – Book Review Policy
10. Julie Germann – Book Review Policy
11. Trey Lauren – Removal of Books from Schools
12. Rachelle Nelson – Book Review Process
13. Jennifer Fleck – LTISD hires staff that promote gender transitioning of minors
14. Melody Zare – Grievance Policies

#### **Consideration Items**

- **Lake Travis Independent School District's Annual Financial Report for the Fiscal Year Ended August 31, 2023**

The District's external audit firm, Pattillo, Brown & Hill, LLP, has completed their annual audit of the school district for the 2022-2023 fiscal year. Paula Lowe, Audit Partner and Zach Bartek, Audit Manager, were present to provide an overview of the audit report to the Board of Trustees.

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the Annual Financial Report for the Fiscal Year Ended August 31, 2023.

The motion passed by a vote of 7 - 0.

### **Information Items**

- **November 2023 Monthly Financial Reports – Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018/2023 Capital Projects Report and Quarterly Investment Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents:

1. Statement of Revenues and Expenditures – November 2023
2. Balance Sheet – November 2023
3. Tax Statement – November 2023
4. 2018/2023 Capital Projects Report – November 2023
5. Quarterly Investment Report – November 2023

This item was for information only; no action was requested.

- **2024 – 2025 Budget Calendar**

Pam Sanchez provided the Board with a timeline of events concerning the budget process for 2024-2025.

This item was for information only; no action was requested.

### **Presentation / Discussion Items**

- **Review 2023-2024 District and Campus Improvement Plan Goals and Performance Objectives**

Stefani Vickery, Assistant Superintendent of Curriculum and Instruction, School Board Policies BQ (LEGAL) and BQ (LOCAL) establish that the district will create a District Improvement Plan with the district's vision, mission, and goals to improve student performance. The board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the district-level committee.

Using the new strategic plan as a guide, district and campus leadership created priorities in the form of performance objectives for each of the goals created in the strategic plan. These goals and performance objectives are consistent in the district improvement plan and every campus improvement plan.

According to School Board Policy BQA (LOCAL), the district shall establish an Advisory Committee for Education (ACE) to review the District Improvement Plan (DOI). The ACE met and added suggestions and edits to the District Improvement Plan. Campus Advisory Teams (CAT) review Campus Improvement Plan.

This item was for presentation only; action will be requested at the January 17, 2024 Board Meeting.

- **Request for Proposals (RFP) – Construction Manager At-Risk for Lake Travis High School #2**

Pam Sanchez, Assistant Superintendent of Business Services, presented Per Board Policy CV (Local), the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$100,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that provides the best value to the District. The Business Office, Purchasing, Facilities & Construction and Legal Departments have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued a RFP for Construction Manager At-Risk (CMR) for the new High School #2 on September 28, 2023, with a closing date of November 7, 2023 and an anticipated award date of January 17, 2024, with Board approval. The District received three responses and have individual interviews scheduled for December 15-19, 2023 with the evaluation team. The District will recommend the award of a General Contractor for High School #2 at the January 17, 2024 meeting.

This item was for presentation only; action will be requested at the January 17, 2024 Board Meeting.

### **Consideration Items**

- **Consideration and Possible Action Approving an Order Authorizing the Issuance of One or More Series of District's Unlimited Tax School Building Bonds in the Maximum Amount of \$35,000,000; Levying an Annual Ad Valorem Tax for the Payment Thereof; Delegating the Authority to District Staff to Approve and Execute Related Documents; and Other Matters in Connection Therewith**

Lake Travis ISD has the opportunity to efficiently manage its November 7, 2023 bond authorization by breaking down its bond capacity into multiple bond issuances. The district's administration requests the above mentioned parameter's bond order authorizing the issuance of an amount not to exceed \$35 million of fixed rate, unlimited tax school building bonds. The bond proceeds will be used to pay for the renovations and upgrades to Hudson Bend Middle School and Lake Travis High School athletic facilities, and the design of High School #2 athletic facilities.

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Kim Flasch to approve the District's Bond Order.

The motion passed by a vote of 7 - 0.

- **2024 – 2025 LTISD Instructional Calendar**

State law requires 75,600 operational minutes for students and staff 187 days. The first day of school with students is Wednesday, August 14, 2024 (DOI), and the last day of school with students is May 22, 2025, prior to Memorial Day. Classroom teachers would start on August 5, 2024, and end on May 23, 2025 prior to Memorial Day.

Bad Weather Minutes are banked for 2 full days.

The Texas Education Agency will be posting the application in the Spring for a staff development waiver providing 2,100 waiver minutes to use for high-quality staff development that impacts student outcomes. Proposed full-day waiver minutes: October 11, 2024; January 7, 2025; February 14, 2025. Early Release days with 240 minutes of instruction and 200 minutes of professional development: October 23, 2024; December 11, 2024; February 26, 2025; March 14, 2025

**A MOTION** was made by Trustee Erin Archer and seconded by Trustee Keely Cano to approve the the 2024-2025 Lake Travis ISD Instructional Calendar (Pending approval of Waiver for Staff Development available in Spring 2024).

The motion passed by a vote of 7 - 0.

- **2024 Texas Public Information Act Calendar**

The Lake Travis Independent School District is a public school district subject to the Texas Public Information Act (referred to as PIA). The 88th Texas Legislature authorized the passage of HB 3033 which revised the Act by adding section 552.0031 to the Government Code, defining “business days” for purposes of the PIA. Effective September, 1 the section defines “business day” to mean any day other than a Saturday or Sunday, a national holiday, or a state holiday and establishes that a school district board of trustees may designate up to ten (10) additional days per calendar year as nonbusiness days.

The district’s 2023-2024 academic calendar includes non-school days that are not Saturdays, Sundays, or state or national holidays. Designating additional nonbusiness days will allow school staff to better align with the district’s academic calendar when responding to public information requests. The Administration has designated the specific dates listed in the attachment as “nonbusiness days” for purposes of the Public Information Act for the 2024 calendar year. Future action by the Board will be required to designate nonbusiness days for each subsequent calendar year.

**A MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the 2024 Public Information Act Calendar as presented.

The motion passed by a vote of 7 - 0.

- **Compensation – One-Time Payment**

Staff requests the approval of a one-time payment of \$1,000 for all regular employees working full-time based on an eight-hour work day. Employees who work less than eight hours will receive a prorated amount. The one-time payment would be paid using ESSER III and ESSER Supplemental Funds which allows for payment of activities to maintain the operation and continuity of services and continuing to employ existing staff. The estimated total cost of this one-time payment is \$1.4 million.

- Staff must be actively employed on December 20, 2023 to receive payment
- Staff employed from the start of their 2023-2024 work calendar will receive the full amount
- Staff hired after the start date of their 2023-2024 work calendar will receive a pro-rated amount based on their start date

**A MOTION** was made by Trustee Phillip Davis and seconded by Trustee Robert Aird to approve the recommended one-time payment.

The motion passed by a vote of 7 - 0.

- **2023 - 2024 Budget Amendment #1 - General Operating Fund**

The General Operating budget amendment reflects changes to revenue to include a decrease to local tax revenue to account for property value protest settlements and additional exemptions and refunds filed after the certification of property values in July, an increase in Foundation School

Program state funding to adjust for the additional \$60,000 in the Homestead Exemption and an increase to revenue for TRS On-Behalf. The amendment reflects changes to expenditures to include an overall decrease in the recapture payment to the State due to decreases in local property taxes mitigated by a decrease in actual student enrollment for the current school year, increases to the Police Department budget, a true-up of staffing positions and balancing of expenditure accounts by function.

**A MOTION** was made by Trustee Keely Cano and seconded by Trustee Phillip Davis to approve the 2023-2024 Budget Amendment #1 to the General Operating Fund as presented.

The motion passed by a vote of 7- 0.

- **Approval of a Contract between Lake Travis ISD and VLK for the High School #2 Project**  
In May 2023, the Board selected VLK Architects for the design of High School #2 for the 2023 Bond Program. VLK Architects was selected based on their experience in similar K-12 projects and for the professionals serving on the project team. The administration is seeking approval to execute a contract with VLK Architects.

**A MOTION** was made by Trustee Robert Aird and seconded by Trustee Phillip Davis to approve the contract between Lake Travis ISD and VLK Architects for the High School #2 projects and authorize the Superintendent or designee with the authority to execute the contract.

The motion passed by a vote of 7- 0.

- **Approval of a Contract between Lake Travis ISD and PBK for the Maintenance and Food and Nutrition Services Building Project**  
In May 2023, the Board selected PBK for the design of Maintenance and Food and Nutrition Services building for the 2023 Bond Program. PBK was selected based on their experience in similar K-12 projects and for the professionals serving on the project team. The administration is seeking approval to execute a contract with PBK.

**A MOTION** was made by Trustee Keely Cano and seconded by Trustee Kim Flasch to approve the contract between Lake Travis ISD and PBK for the Maintenance and Food and Nutrition Services Building project and authorize the Superintendent or designee with the authority to execute the contract.

The motion passed by a vote of 7 - 0.

- **Approval of a Contract between Lake Travis ISD and Claycomb Associates, Architects for the Lake Travis High School Competition Gym, Fine Arts Addition and Band Artificial Turf Field Project**  
In May 2023, the Board selected Claycomb Architects for the design of the LTHS competition gym, Fine Arts addition and band artificial turf field for the 2023 Bond Program. Claycomb Architects was selected based on their experience in similar K-12 projects and for the professionals serving on the project team. The administration is seeking approval to execute a contract with Claycomb Architects.

**A MOTION** was made by Trustee Lauren White and seconded by Trustee Phillip Davis to approve the contract between Lake Travis ISD and Claycomb Associates, Architects for the Lake Travis High School

competition gym, Fine Arts addition, and band artificial turf field project, and authorize the Superintendent or designee with the authority to execute the contract.

The motion passed by a vote of 7 - 0.

### **Consent Agenda**

- **November 15, 2023 Board Meeting Minutes**
- **November 29, 2023 Special Called Board Meeting Minutes**
- **Request for Proposals (RFP) – Construction Manager At-Risk for District Secure Entry Vestibules**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Lake Travis High School Science Wing Addition**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Lake Travis High School Agriculture Building Renovation and Addition**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Educational Development Center Addition**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Elementary School #9**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Lake Travis High School Competition Gym, Fine Arts Addition and Artificial Turf Field**
- **Request for Proposals (RFP) – Construction Manager At-Risk for Lake Travis High School New Parking Lot and Cavalier Drive Phase II**

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the consent agenda items as presented.

The motion passed by a vote of 7 - 0.

### **Closed Session**

Trustees adjourned into Closed Session at 7:42 p.m. on December 13, 2023, as permitted by Texas Government Code 551.001 et seq.

#### **Section 551.071 - Consultation with Attorney**

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).

#### **Section 551.074 - Personnel Matters**

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

#### **Section 551.072 - Deliberation Regarding Real Property**

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

#### **Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student**

1. The Board will discuss personally identifiable information about a public-school student.

#### **Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.**

This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

**Upcoming Meetings and Events**

Board President John Aouelle announced the following upcoming meetings and events:

- January 17, 2024 – 6:00 p.m. – Monthly Board Meeting, EDC
- January 24, 2024 – 6:00 p.m. – Superintendent Summative Conference
- February 21, 2024 – 6:00 p.m. – Monthly Board Meeting, EDC

**Open Session**

Trustees returned from closed session at p.m. There was no action after closed session.

**Adjournment**

There being no further action, the December 14, 2023 Board of Trustees’ meeting adjourned at 12:03 a.m.

---

**John Aouelle, President**

---

**Erin Archer, Secretary**