

Board Workshop Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held August 16, 2023, beginning at 6:00 PM in the Educational Development Center, Live Oak Room 607 RR 620 North Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
 - A. Lake Travis ISD - 2023 Texas Art Education Association District of Distinction 3
4. Public Comments/Citizen Participation
5. Public Hearing
 - A. Public Hearing to Discuss the 2023 - 2024 Proposed Budget and Tax Rate 4
 - B. 2023-2024 Use of Federal Grant Funds Public Hearing 5
6. Presentation/Discussion Items
 - A. Back to School Professional Development for the 2023-2024 School Year 27
 - B. Spring 2023 STAAR Results Grades 3 through 8 46
 - C. July 2023 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, and 2018/2023 Capital Projects Report 47
 - D. Board Notification under Board Policy CH(LOCAL) - School Buses 53
 - E. Board Notification under Board Policy CH(LOCAL) - LTHS Women's Fieldhouse HVAC Replacement 54
 - F. Board Notification Under Board Policy CH(LOCAL) - Cypress Ranch WCID No. 1 Wastewater Plant Expansion 55
 - G. Board Notification under Board Policy CH(LOCAL) - Production Copiers for Copy Center 56
 - H. Request for Proposals (RFP) - Lake Travis Middle School Wastewater Force Main Conversion Project 57
7. Consideration Items
 - A. Interlocal Agreement with The University of Texas at Austin, The Meadows Center for Preventing Educational Risk as an Authorized Provider for the Texas Reading Academies 61
 - B. 2022-2023 Budget Amendment #3 - General Operating Fund 66
 - C. Proposed General Operating Fund, Debt Service Fund and Food Service Fund Budgets for 2023-2024 70

D.	House Bill 5 (HB 5), 83rd Legislative Session Requirement Concerning "Set Aside" State Compensatory Funding	72
E.	2023 Tax Rate Resolution No. 081623-01	73
F.	Selection of Zapalac Reed Construction Company for JOC #23-95 for Lake Travis High School Ag Barn Improvements	76
G.	Selection of American Constructors as Contractor for JOC #23-96 for District Window Security Film	82
H.	TASB Board of Directors Endorsement - Region 13, Place B	84
I.	Consent Agenda	
	1. July 19, 2023 - Board Meeting Minutes	87
8.	Upcoming Meetings and Events	
	A. September 20, 2023 - 6:00 p.m. Monthly Board Meeting, EDC	
	B. October 18, 2023 - 6:00 p.m. Monthly Board Meeting, EDC	
9.	Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
	A. Section 551.074 - Personnel Matters	
	1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
	B. Section 551.071 - Consultation with Attorney	
	1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).	
	C. Section 551.072 - Deliberation Regarding Real Property	
	1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)	
	D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student	
	1. The Board will discuss personally identifiable information about a public school student.	
	E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:	
	1. The deployment, or specific occasions for implementation of security personnel or devices.	
10.	Adjournment	



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis ISD - 2023 Texas Art Education Association District of Distinction

RECOMMENDED ACTION

For Recognition Only.

RATIONALE

The Texas Art Education Association (TAEA) recently announced that Lake Travis ISD is the recipient of a 2023 District of Distinction Award.

According to TAEA, the largest state professional organization for art educators in the United States, the award recognizes districts for providing a well-rounded education that advocates and integrates visual arts curriculum to inspire creativity and build social emotional learning.

This is the fifth year that TAEA is honoring districts who meet rigorous criteria as evidenced from data. For the 2023 award, over 1,200 districts were eligible to apply. Each district submitted documentation from a comprehensive, 14-point rubric throughout the 2021-2022 school year. The association looks at field experiences, community service, and community exhibitions as part of the rigorous rubric for the award. TAEA also identifies districts who actively participate in programs such as the Visual Arts Scholastic Event (VASE), Junior VASE, and the Texas Elementary Art Meet (TEAM). Only 68 districts met the standard and received the highest honor, indicating they are in the top 5.5 percent in art education of districts in the state.

The winning districts will be honored during the TAEA Fall Conference General Assembly in November.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Marco Alvarado - Executive Director for Communications & Community Relations
Shannon Gill - Director of Fine Arts

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Public Hearing to Discuss the 2023-2024 Proposed Budget and Tax Rate

RECOMMENDED ACTION

Public Hearing

RATIONALE

Provide an administrative overview of the proposed budget and tax rate and give an opportunity for community input regarding the proposed budget and tax rate

BUDGET PROVISIONS

2023-2024 Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Evalene Murphy – Assistant Superintendent of Employee and Community Relations

Brad Goerke – Director of Finance

ATTACHMENTS

Budget Presentation for 2023-2024

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023-24 Use of Federal Grant Funds Public Hearing

RECOMMENDED ACTION

Public Hearing

RATIONALE

This presentation fulfills the requirements of CB (Local) and CBB (Legal) to provide public notice and seek public input regarding the use of federal grant funds. Background information and proposed spending will be reviewed with the Board and community for the following federal grants: Elementary & Secondary School Emergency Relief (ESSER), Every Student Succeeds Act (ESSA Consolidated), Special Education Consolidated (Individuals with Disabilities Education Act – IDEA), and Perkins V: Strengthening Career and Technical Education for the 21st Century.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Lyndsa Benton - Executive Director of Curriculum and Instruction
Stefani Vickery - Assistant Superintendent of Curriculum and Instruction
Pam Sanchez - Assistant Superintendent of Business Services
Amanda Prehn - Director of Elementary Curriculum and Instruction

ATTACHMENT

Presentation

MEETING DATE

August 19, 2023

Federal Grant Funding 2023-24

Elementary and Secondary School Emergency Relief (ESSER)

Every Student Succeeds Act (ESSA Consolidated)

Individuals with Disabilities Education Act (IDEA)

Carl Perkins V (Strengthening Career and Technical Education)

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Elementary and Secondary School Emergency Relief (2020-2024)

(ESSER)

7



ESSER Funding Overview



2020-2024 ARP ESSER III: **\$3,027,382**

2021-2024 ESSER Supplemental: **\$3,684,544**

2020-2024 ARP ESSER III

\$3,027,382



Program Description: Provides funding for districts to sustain the safe operations of schools and addresses the impact of the coronavirus pandemic on students.

9

Funding Use / Proposal

- Summer Learning Academy
 - Salaries - Student Support
 - Tutoring
 - Instructional Supplies
-

2021-2024 ESSER Supplemental

\$3,684,544

Program Description: The intent is to provide additional resources to pay for unreimbursed costs due to the coronavirus pandemic and for intensive educational supports for students now performing satisfactorily.

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Funding Use / Proposal

- Retention Incentive
 - Instructional Supplies
 - Extra Sanitizing/Cleaning
-

Every Student Succeeds Act (ESSA Consolidated)

11



ESSA Funding Overview



Title I, Part A: \$554,305

Title II, Part A: \$201,032

Title III, Part A: \$82,646

Title IV, Part A: \$16,299

Title I, Part A

\$554,305



Program Description: Provides supplemental resources to help schools with high concentrations of students from low-income families acquire the knowledge and skills in the state content standards and to meet the state performance standards.

Schoolwide Program: Lake Travis Elementary	43.48%
Targeted Assistance: Hudson Bend Middle School	25.7%

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Funding Use / Proposal

- Salaries for Instructional Staff
- MTSS/Intervention Supplies
- Family Engagement

Title II, Part A

\$201,032



Program Description: Increase student achievement through improving teacher and principal quality and increasing the number of highly qualified teachers in classrooms and highly qualified principals in schools.

Funding Use / Proposal

- Professional Development and Training
- Consultants
- New Teacher Recruitment, Onboarding, and Support

Title III, Part A - English Language Acquisition (ELA)

\$82,646

Program Description: Develop programs for emergent bilingual students to attain English proficiency, develop high levels of academic achievement, and meet the state content standards and student achievement standards.

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Funding Use / Proposal

- Salaries for Parent Liaisons at HBMS and LTE
 - Instructional Supplies
 - ESL Certification Reimbursement
 - Tutoring & Enrichment Programs
 - Emergent Bilingual Programming
-

Title IV, Part A - Student Support & Academic Enrichment (SSAE)



\$16,299

Program Description: Improve student academic achievement by providing all students with access to a well-rounded education; improve school conditions for student learning; and improve the use of technology

16

Funding Use / Proposal

- Contracted Services
 - Instructional Resources and Supplies
 - PreK Support
-

Special Education Consolidated

(Individuals with Disabilities
Education Act - IDEA)

17



IDEA Funding Overview



IDEA-B Formula: **\$1,608,918**

IDEA-B Preschool: **\$13,150**

IDEA-B Formula



\$1,608,918

Program Description: Assists districts in providing a free and appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21

Funding Use / Proposal

- Salaries
- Student specific supplies/materials
- Proportionate Share Services
- Contracted Services
- Regional Day School for the Deaf Tuition

IDEA-B Preschool



\$13,150

Program Description: Assists districts to ensure that eligible students ages 3 through 5 with disabilities are provide with a free and appropriate public education

20

Funding Use / Proposal

- ECSE aide at SHE
 - Proportionate Share Services
-

Carl Perkins V

Strengthening Career and Technical Education for the 21st Century

21



Carl Perkins Funding Overview



Carl Perkins V: **\$68,697**

Carl Perkins V

\$68,697



Program Description: The purpose of the program is to develop more fully the academic, technical, and employability skills of secondary education students who elect to enroll in CTE programs.

Funding Use

- Career exploration and career development activities
- Professional development related to CTE for staff
- Provide within CTE the skills necessary to pursue careers in highskill, high-wage, or in-demand industry sectors or occupations
- Support integration of academic skills into CTE programs
- Support the implementation of CTE programs that result in increasing student achievement
- Evaluations of the activities carried out with Perkins funds, including evaluations necessary to complete the comprehensive needs assessment

Private Nonprofit School Equitable Services



LTISD engages in an outreach and consultation process by which some students attending private schools or home schools may be eligible for federal funding based on certain criteria.
(ESSA and IDEA only)

Public Comment



Total ESSA, Perkins & IDEA Grant Funding:
\$2,545,047

ESSER Roll-forward: **\$2,343,237**

25

LTISD is soliciting feedback from the community this evening.

Additional feedback can be sent to:

Stefani Vickery vickerys@ltisdschools.org

Questions and Discussion

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Back to School Professional Development for the 2023-2024 School Year

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

In preparation for the 2023-2024 school year, LTISD educators participated in professional development geared towards highly effective instructional strategies from Monday, August 7, 2023 to Tuesday, August 15, 2023. New educators also attended professional development on Tuesday, August 1, 2023 through Thursday, August 3, 2023. During the professional development educators received their new technology along with training to support technology in the classroom. Educators had choice in their professional development sessions, had the opportunity to work with educators across the district, and had time to prepare their classrooms.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction

Dr. Lyndsaë Benton - Executive Director of Curriculum and Instruction

Lyndsey Ackerman - Special Services Instructional Coach

Anna Catherine Alvis - Instructional Technology Coach

Jessica Barr - STEM Instructional Coach

Tasha Briseno - Elementary Instructional Coach

ATTACHMENTS

Presentation

MEETING DATE

August 16, 2023



LAKE TRAVIS ISD

*Beginning of the year
Professional Development*

2023-2024



Lyndsey Ackerman
*Special Education
Instructional Coach
Elementary*



Anna Catherine Alvis
*Instructional Technology Coach
Secondary*



Jessica Barr
*STEM Instructional Coach
Middle School*



Tasha Briseño
*Instructional Coach
Serene Hills Elementary*



LAKE TRAVIS ISD

New Professional Orientation



Superintendent Paul Norton welcomes **143 new staff** on the first day of LTISD's New Professional Orientation.





Over the course of three days, new staff gathered to:

- learn about the district's vision for instruction
- explore resources and supports
- develop ways to incorporate the Power Moves into their daily practice

LTISD NPO DAY 3

CHOICE SESSIONS

Session 1: 8:30-9:15 | Session 2: 9:25-10:10 | Session 3: 10:20-11:05

1 Tier 1 Best Practices
Elementary | Room 756
Tier 1 Instructional Practices are a key to student success and are accessed by all students in your classroom. This session targets the key aspects of Tier 1 instruction, how Tier 1 fits into the MTSS process and some key strategies to meet the needs of all Tier 1 learners.

2 Tier 1 Best Practices
Secondary | Library
Tier 1 Instructional Practices are a key to student success and are accessed by all students in your classroom. This session targets the key aspects of Tier 1 instruction and some key strategies to meet the needs of all Tier 1 learners.

3 Proactive Parent Communication
All Levels | Room 755
Join us to discuss methods of proactive communication that serve to build and maintain parent relationships throughout the school year. During this session you'll have time to explore communication strategies, ask questions and learn from others!

4 Relationship Centered Learning
All Levels | Room 757
Build a healthy classroom community by employing Relationship Centered Learning Practices, formerly known as Restorative Practices! Learn about pulse matters, sports, 60-second relate breaks, and 2-minute connects. Leave with a plan to embed these practices into your instruction starting the first week of school!

5 Orientation to Classroom Technology & GSuite
All Levels | Room 751
Get acquainted with the technology that will be in your classroom and the basics of the Google Suite. Join us for an overview as well as time to explore on your own, ask questions and learn from others.


6 Schoology 101
All Levels | Room 774
Get started with the basics of Schoology, the Learning Management System used in Lake Travis ISD. Join us for an overview of Schoology as well as time to explore on your own, ask questions and learn from others.

7 Setting Up Systems: First 4 Days
Elementary | Room 754
It is often said that the best classrooms have clear systems set up to help students and teachers operate at their best. When you take the time to set up these systems you will be surprised how much time it saves and community it provides. Come see and think through some Behavior, Academic and Cultural systems that will make your classroom productive and even joyful.

8 Setting Up Systems: First 4 Days
Secondary | Room 752
It is often said that the best classrooms have clear systems set up to help students and teachers operate at their best. When you take the time to set up these systems you will be surprised how much time it saves and community it provides. Come see and think through some Behavior, Academic and Cultural systems that will make your classroom productive and even joyful.

9 Workshop Model
Elementary | Room 753
In this session, teachers will gain an overview of the workshop model for the Humanities and STEM tasks. Teachers will gain an understanding of the workshop components and have to develop lesson plans and explore resources.

10 Google Classroom Pilot
PK-2 ONLY | Room 676 | Session 1 ONLY
We are exploring the Google Classroom tool to replace Schoology for our primary learners. We will be piloting the program with a small set of users that teach grades PK-2 on a volunteer basis only. This is not required and if you don't feel like you have the capacity for another new thing next year, ignore this! You will be welcome to use Schoology next year as you have in past years. Check with your team to see if anyone else from your team is in this pilot. If all goes well, we will consider opening up the pilot to grades 3-5 in January.





“Amazing. I’ve been teaching 18 yrs. in 4 districts. This was the most loving environment. I truly feel blessed and welcomed!”

“Thank you so much! This was the most helpful training I have been to in my educational career so far.”

“Everyone has been so kind, supportive, and helpful. The C&I Hub is an amazing resource, thank you for putting it together. I feel like I am starting the year prepared and supported. Thank you so much!”



LAKE TRAVIS ISD

Paraprofessionals Training

2

days of training

10

sessions offered

88

paraprofessional attendees



LAKE TRAVIS ISD

Paraprofessionals Training



LAKE TRAVIS ISD

Paraprofessionals Training

“Every single session I attended gave value to my job and the presenters were very knowledgeable and had different ideas that would help me be successful in my job.”

“The most valuable time was when we addressed solutions for common challenges.”

“I thought the time was utilized well and got us prepared for the year.”

LAKE TRAVIS ISD

Device Distribution

672





Dell Latitude 5430 2-in-1
Chromebooks distributed to
new and returning instructional
staff in the month of August





LAKE TRAVIS ISD

Back to School PD

	Monday 8/7	Tuesday 8/8	Wednesday 8/9	Thursday 8/10	Friday 8/11
AM 8:00-11:00	Campus Time @ BCE		Campus Time @BCE <i>+ Eduhero Work Time</i>		Campus Time @BCE
PM 12:30-3:30	Campus Time @BCE			Campus Time (Grade Level PLCs) @BCE	Campus Time @BCE



LAKE TRAVIS ISD

Digital Resource Conference

135

sessions offered over two days of virtual training

23

different resources and topics covered during the conference

12

Ed Tech partners and

14

Instructional Coaches facilitated sessions

LAKE TRAVIS ISD

BTS Guest Speakers



LAKE TRAVIS ISD

Job Alike Day



LAKE TRAVIS ISD

Back to School PP



LT™ One Community. One Purpose.
All **HEART**





Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Spring 2023 STAAR Results Grades 3 through 8

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

Review of the Spring 2023 STAAR Grades 3 through 8 assessment results.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction

Tasha Barker - Assistant Superintendent of Organizational Services

Dr. Lyndsaë Benton - Executive Director of Curriculum and Instruction

Kathy Burbank - Director of Accountability & Assessment

ATTACHMENTS

Presentation

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

July 2023 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023 Capital Projects Report

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Brad Goerke – Director of Finance

ATTACHMENTS

1. Statement of Revenues and Expenditures-July 2023
2. Balance Sheet-July 2023
3. Tax Statement-July 2023
4. 2018 Capital Projects Report-July 2023
5. 2023 Capital Projects Report-July 2023

MEETING DATE

August 16, 2023

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

7/31/2023

Current Year

Prior Year

		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
Revenues							
5711	Current Year Tax Revenue	\$ 161,710,016	\$ 159,701,553	\$ 2,008,463	98.76%	\$ 131,554,579	99.94%
5700	Other Local Revenues	6,494,000	5,639,288	854,712	86.84%	2,145,829	101.56%
5800	State Program Revenue	13,040,126	10,596,958	2,443,168	81.26%	8,471,093	78.03%
5900	Federal Revenue	300,000	269,202	30,798	89.73%	504,822	90.89%
	Total Revenue	\$ 181,544,142	\$ 176,207,001	\$ 5,337,141	97.06%	\$ 142,676,323	98.29%

Expenditures

11	Instruction	\$ 64,850,216	\$ 58,246,551	\$ 6,603,665	89.82%	\$53,223,845	89.07%
12	Instructional Resources	1,039,890	900,902	138,988	86.63%	868,475	88.62%
13	Staff Development	1,537,909	1,281,537	256,372	83.33%	734,440	82.49%
21	Instructional Administration	2,236,242	1,955,937	280,305	87.47%	2,000,629	89.05%
23	School Administration	5,439,123	4,731,336	707,787	86.99%	4,244,391	86.94%
31	Guidance & Counseling	4,526,719	3,860,544	666,175	85.28%	4,393,259	89.98%
32	Social Work Services	157,920	118,160	39,760	74.82%	130,430	89.95%
33	Health Services	1,018,197	858,253	159,944	84.29%	792,126	88.29%
34	Transportation	4,541,946	3,856,253	685,693	84.90%	3,733,740	88.12%
35	Food Service	117,821	98,687	19,134	83.76%	82,500	91.67%
36	Co-Curricular Account	2,708,103	2,328,788	379,315	85.99%	2,244,016	88.31%
41	General Administration	4,133,546	3,712,219	421,327	89.81%	3,510,366	92.35%
51	Plant & Maint. Operation	12,248,868	10,397,462	1,851,406	84.89%	9,841,180	90.04%
52	Security	1,066,983	925,303	141,680	86.72%	759,873	89.84%
53	Non-Inst. Data Processing	3,037,694	2,667,729	369,965	87.82%	2,369,372	89.91%
61	Community Services	528,660	431,163	97,497	81.56%	355,770	84.39%
81	Facilities/Construction	36,940	32,896	4,045	89.05%	27,500	91.67%
91	State Transfers	72,352,953	-	72,352,953	0.00%	1,541	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	294,076	100.00%
93	SPED TRF-Regular Day	45,000	35,850	9,150	0.00%	25,511	100.00%
95	JJAEP Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	870,000	914,443	(44,443)	105.11%	489,453	100.00%
	Total Expenditures	\$ 182,509,730	\$ 97,354,014	\$ 85,155,716	53.34%	\$ 90,122,493	61.51%

Other Resources and (Uses)

7990	Other Resources	-	-	-	0.00%	-	0.00%
8990	Other Uses	-	-	-	0.00%	-	0.00%
8911	Transfers-Out	-	-	-	0.00%	-	0.00%
	Total Resources & Uses	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (965,588)	\$ 78,852,987
3000	Beginning Fund Balance 9/1	\$ 46,144,750	
3000	Ending Fund Balance 8/31	\$ 45,179,162	
3590	Committed Fund Balance	\$ 565,513	
3600	Unassigned Fund Balance	\$ 44,613,649	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: July 31, 2023

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 6,898,447	\$ 3,280,442	\$ 1,446,744	\$ 10,172,238	\$ 7,550,771	\$ 29,348,643
1103 Temporary Investments	128,968,886	-	13,749,517	292,559,940	196,402	435,474,745
Total Cash and Investments	\$ 135,867,333	\$ 3,280,442	\$ 15,196,262	\$ 302,732,178	\$ 7,747,173	\$ 464,823,387
Receivables:						
1210 Property Taxes-Current	\$ 1,672,830	\$ -	\$ 619,322	\$ -	\$ -	\$ 2,292,152
1220 Property Taxes-Delinquent	2,117,217	-	768,276	-	-	2,885,493
1230 Allowance-Uncollected Taxes	(868,808)	-	(279,355)	-	-	(1,148,163)
1240 Due From Federal Agencies	848,990	49,521	-	-	-	898,511
1250 Sundry Receivables	13,050	2,371	-	-	-	15,421
1260 Due From Funds	702,680	29,389	-	43,820	199,763	975,652
1280 Due From Other Funds Warehouse Items	1,121	-	-	-	(94,243)	(93,122)
1290 Other Receivables	647,615	-	-	-	-	647,615
1300 Inventories, At Cost	114,339	424,571	-	-	-	538,910
Total Receivables	\$ 5,249,035	\$ 505,852	\$ 1,108,242	\$ 43,820	\$ 105,520	\$ 7,012,468
1400 Other Current Assets	-	-	-	-	493,399.44	493,399.44
Total Assets	\$ 141,116,367	\$ 3,786,294	\$ 16,304,504	\$ 302,775,998	\$ 8,346,092	\$ 472,329,255
Resources						
5010 Estimated Revenue	\$ 181,544,142	\$ 10,667,327	\$ 60,040,000	\$ 625,755,867	\$ 16,895,122	\$ 894,902,458
5030 Less: Realized Revenue	176,207,001	10,788,719	60,073,605	308,616,443	11,988,726	567,674,493
5000 Revenues to be Received	5,337,141	(121,392)	(33,605)	317,139,424	4,906,396	327,227,965
Total Assets & Resources	\$ 146,453,509	\$ 3,664,902	\$ 16,270,899	\$ 619,915,422	\$ 13,252,489	\$ 799,557,220
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 68,144	\$ 187,701	\$ -	\$ 85,154	\$ 1,442,111	\$ 1,783,110
2160 Accrued Wages Payable	5,297,976	281,431	-	44,572	77,325	5,701,305
2170 Due To Other Funds	6,844,516	71,949	-	59,429	546,029	7,521,923
2180 Due To Other Govt's	(11,289)	-	-	-	-	(11,289)
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	202,418	202,418
Total Current Payables	\$ 12,199,348	\$ 541,082	\$ -	\$ 189,155	\$ 2,267,883	\$ 15,197,468
2210 Accrued Expenses	-	-	-	219,080	520,156	739,236
2300 Deferred Revenue	2,062	429,632	-	-	-	431,694
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	3,917,221	-	1,118,691	-	-	5,035,912
Total Liabilities	\$ 16,118,631	\$ 970,714	\$ 1,118,691	\$ 408,235	\$ 2,788,039	\$ 21,404,311
Fund Equity						
6010 Appropriations	\$ 182,509,730	\$ 10,667,327	\$ 58,570,000	\$ 647,470,577	\$ 16,895,122	\$ 916,112,756
6050 Less: Expenditures	(97,354,014)	(11,793,483)	(52,439,994)	(26,040,876)	(11,336,428)	(198,964,795)
6030 Encumbrances	-	-	-	-	-	-
Available Appropriations	\$ 85,155,716	\$ (1,126,156)	\$ 6,130,006	\$ 621,429,701	\$ 5,558,694	\$ 717,147,961
4310 Reserve For Encumbrances	-	49	-	-	-	-
3600 Unassigned Fund Balance	44,613,649	3,820,345	9,022,201	(1,922,514)	4,905,755	60,439,435
3590 Committed Fund Balance - Accr. Leave	565,513	-	-	-	-	565,513
Total Liability & Fund Equity	\$ 146,453,509	\$ 3,664,902	\$ 16,270,899	\$ 619,915,422	\$ 13,252,489	\$ 799,557,220

SUMMARY OF TAX COLLECTIONS
AS OF JULY 2023

2022-23 Original Tax Levy	\$ 226,615,817.90
Delinquent Taxes as of 8/31/2022	<u>3,841,495.74</u>
 Total Receivables for 2022-23	 \$ 230,457,313.64
Current Year Adjustments	(5,496,792.23)
Prior Year Adjustments	<u>(1,987,923.44)</u>
 Adjusted Receivables.....	 \$ 222,972,597.97
Total Net Collections To Date	<u>(218,865,178.17)</u>
 Outstanding Receivables as of	 7/31/2023 \$ <u>4,107,419.80</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 161,710,016.00	\$ 159,701,553.16	\$ 2,008,462.84	98.76%
Maintenance - Prior Year Tax	(500,000.00)	(757,137.19)	257,137.19	151.43%
Maintenance - Penalties & Interest	<u>750,000.00</u>	<u>782,107.10</u>	<u>(32,107.10)</u>	<u>104.28%</u>
Sub-total	\$ <u>161,960,016.00</u>	\$ <u>159,726,523.07</u>	\$ <u>2,233,492.93</u>	<u>98.62%</u>
 Debt Service - Current Tax	 \$ 59,100,000.00	 \$ 59,125,320.67	 \$ (25,320.67)	 100.04%
Debt Service - Prior Year Tax	(300,000.00)	(274,720.24)	(25,279.76)	91.57%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>288,054.67</u>	<u>11,945.33</u>	<u>96.02%</u>
Sub-total	\$ <u>59,100,000.00</u>	\$ <u>59,138,655.10</u>	\$ <u>(38,655.10)</u>	<u>100.07%</u>
 Total Collections	 \$ <u>221,060,016.00</u>	 \$ <u>218,865,178.17</u>	 \$ <u>2,194,837.83</u>	 <u>99.01%</u>

<u>Tax Collection Comparison with 2022-23: Adjusted Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	98.96%	99.22%	99.09%
Percent of Total Taxes Collected	98.50%	99.09%	99.53%
Percent of Total Taxes and P & I Collected	98.98%	99.60%	100.05%

<u>Tax Collection Comparison with 2022-23: Original Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	96.56%	98.25%	98.09%
Percent of Total Taxes Collected	96.11%	98.12%	98.53%
Percent of Total Taxes and P & I Collected	96.58%	98.63%	99.05%

**Lake Travis ISD
2018 Bond Program Summary
July 31, 2023**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,263,711.00	5,286,663.41	(22,952.41)
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,200,000.00	260,222,953.18	(22,953.18)

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,596,166.00	34,596,165.46	0.54
20 Elementary School #8	3,979,000.00	7,280,747.00	6,570,912.08	709,834.92
30 Secondary School #2	13,802,000.00	6,807,041.00	6,238,828.16	568,212.84
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	58,409,772.00	56,328,555.64	2,081,216.36
60/70 Small Renovation Improvements	16,927,133.00	12,303,947.00	11,641,864.58	662,082.42
Construction/Renovator	178,809,975.00	196,711,685.00	192,690,337.58	4,021,347.42
81 Instructional Materials & Equipment	5,707,000.00	5,724,965.00	4,142,937.36	1,582,027.64
82 Technology	29,901,700.00	26,131,256.00	25,512,484.83	618,771.17
83 Copy Machines	750,000.00	750,000.00	534,178.15	215,821.85
84 Maintenance	600,000.00	1,060,000.00	789,410.93	270,589.07
85 Food & Nutrition Services	3,950,789.00	2,023,197.00	1,948,973.36	74,223.64
86 Transportation	13,300,000.00	10,983,059.00	8,536,969.91	2,446,089.09
87 District Furniture & Equipment	6,000,000.00	6,800,000.00	6,404,278.34	395,721.66
88 Police	0.00	592,233.00	439,333.49	152,899.51
90 Land	1,270,000.00	1,803,917.00	576,464.50	1,227,452.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	1,598,093.00	38,061.00	1,560,032.00
95 Program Administration	3,200,000.00	3,302,166.00	2,976,410.33	325,755.67
97 LTMS Wastewater Expansion	0.00	801,405.00	83,973.68	717,431.32
Other Programs	74,190,025.00	63,488,315.00	53,901,499.65	9,586,815.35
Total 2018 Bond Program	253,000,000.00	260,200,000.00	246,591,837.23	13,608,162.77

Lake Travis ISD
2023 Bond Program
July 31, 2023

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
1 Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
2 Interest Revenue - Prop A	0.00	1,588,362.00	5,516,625.17	(3,928,263.17)
2 Interest Revenue - Prop B	0.00	261,638.00	898,055.26	(636,417.26)
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
Total Resources	609,200,440.00	625,755,867.00	308,474,544.79	317,281,322.21

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #8	50,917,526.00	50,917,526.00	54,814.44	50,862,711.56
20 Elementary School #9	55,517,521.00	55,517,521.00	22,256.00	55,495,265.00
30 Secondary School #2	179,990,620.00	179,990,620.00	45,046.50	179,945,573.50
40 Campus/District Facilities Projects	177,393,335.00	173,718,436.00	516,912.49	173,201,523.51
50 FCA Projects	36,312,528.00	36,260,430.00	9,104.70	36,251,325.30
60 Technology Improvements	60,790,110.00	60,790,110.00	6,351,316.72	54,438,793.28
Construction/Renovation	560,921,640.00	557,194,643.00	6,999,450.85	550,195,192.15
81 Curriculum and Instructional Material:	1,800,000.00	5,452,000.00	0.00	5,452,000.00
82 Copy Machines	585,300.00	585,300.00	0.00	585,300.00
83 Maintenance	273,500.00	273,500.00	0.00	273,500.00
84 Transportation	9,620,000.00	9,620,000.00	0.00	9,620,000.00
85 District Furniture & Equipment	1,500,000.00	1,500,000.00	0.00	1,500,000.00
90 Land	15,000,000.00	15,000,000.00	6,091,054.50	8,908,945.50
91 Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
94 Contingency	12,000,000.00	28,555,424.00	0.00	28,555,424.00
95 Program Management	3,500,000.00	3,500,000.00	0.00	3,500,000.00
98 Miscellaneous	0.00	75,000.00	65,105.50	9,894.50
Other Programs	48,278,800.00	68,561,224.00	8,216,024.36	60,345,199.64
Total 2023 Bond Program	609,200,440.00	625,755,867.00	15,215,475.21	610,540,391.79



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – School Buses

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- (10) General Education School Buses - \$1,669,410
- (4) Special Education School Buses - \$633,512

BUDGET PROVISIONS

2023 Bond Program - \$2,302,922

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – LTHS Women’s Field House HVAC Replacement

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District’s obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Trane HVAC unit replacement for LTHS Women’s Field House - \$853,793

BUDGET PROVISIONS

2023 Bond Program - \$853,793

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Cypress Ranch WCID No. 1 Wastewater Plant Expansion

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Cypress Ranch WCID No. 1 Second Wastewater Treatment Plant Expansion Project with cost participation of 20% for Lake Travis ISD High School #2 - \$970,963.35

BUDGET PROVISIONS

2023 Bond Program - \$970,963.35

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Production Copiers for Copy Center

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- (7) Ricoh Production Copy Machines - \$561,661.40

BUDGET PROVISIONS

2023 Bond Program - \$561,661.40

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Request for Proposal (RFP) – Lake Travis Middle School Wastewater Force Main Conversion Project

RECOMMENDED ACTION

For Presentation/Discussion only, action will be requested at the September 20, 2023 meeting.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

The District is converting Lake Travis Middle School wastewater services from the current onsite sewage facility to Sweetwater Lazy Nine MUD. The Lake Travis ISD Purchasing Department in partnership with Malone Wheeler issued an RFP for construction contractor with a closing date of July 26, 2023 and anticipated award date of September 20, 2023, with Board approval. The District received three responses. Based on the evaluation criteria, the District recommends awarding the contract to Nelson Lewis, Inc.

BUDGET PROVISIONS

2018 Bond Program - \$282,229.20

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

Final Evaluation Summary

MEETING DATE

August 16, 2023



CIVIL ENGINEERING ★ DEVELOPMENT CONSULTING ★ PROJECT MANAGEMENT

August 3, 2023

Mr. John Aouelle, President, and
Board of Trustees
Lake Travis Independent School District
607 RR 620 North
Austin, Texas 78734

**Re: Lake Travis Middle School Wastewater Force Main Conversion Project
Bid Tabulation and Recommendation of Award**

Mr. Aouelle and Board:

Bids for the Lake Travis Middle School Wastewater Force Main Conversion Project were opened and publicly read aloud at 2:00 p.m. on July 26th, 2023, at the offices of Malone/Wheeler, Inc. A summary of bids is provided in Table 1, below. A detailed bid tabulation is attached.

Table 1: Bid Summary

Bidder	Total Amount Base Bid	Total Amount Bid
Nelson Lewis, Inc.	\$251,572.00	\$282,229.20
Austin Engineering Co., Inc.	\$364,386.00	\$402,144.60
LJ Cross	\$413,032.00	\$460,902.20

The Invitation for Bids was advertised in accordance with the applicable rules for procurement and Lake Travis ISD policies and procedures as directed by staff.

We reviewed the bid packages for conformance to the Contract Documents. The apparent low bidder, Nelson Lewis, Inc. provided a conforming bid. As indicated on the bid tabulation, included in the bid documents was one add alternate item totaling \$5,000, and an Owner’s Contingency totaling 10% of the total amount bid. We evaluated the pricing of the add alternate item and have included it in the recommendation. Our recommendation is to award the project to the lowest bidder, Nelson Lewis, Inc., for the total amount bid of \$282,229.20. Should you have any questions or require any additional information, please contact me at your convenience.

Sincerely,
Malone Wheeler, Inc.

Dennis Lozano
Principal

Attachments: Bid Tabulation



CIVIL ENGINEERING ★ DEVELOPMENT CONSULTING ★ PROJECT MANAGEMENT

BID TABULATION

LTISD

Lake Travis Middle School Wastewater Force Main Conversion

Project Manager: Dennis Lozano, P.E.
Project Engineer: Malone/Wheeler, Inc.

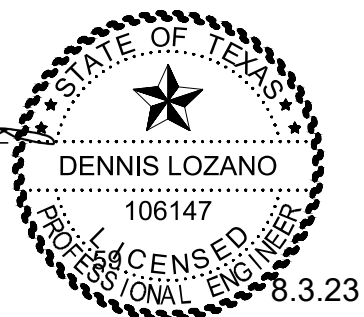
Bid Opening Date: 7/26/2023
Bid Opening Time: 2:00 PM

BIDDER:	Nelson Lewis, Inc.	Austin Engineering Co., Inc.	LJ Cross
BID BOND	Y	Y	Y
ADDENDUM 1	Y	Y	Y
SUBTOTAL SITE PREPARATION	\$34,500.00	\$12,500.00	\$37,500.00
SUBTOTAL EROSION AND SEDIMENTATION CONTROLS	\$28,322.00	\$23,736.00	\$99,704.00
SUBTOTAL WASTEWATER IMPROVEMENTS	\$188,750.00	\$328,150.00	\$275,828.00
TOTAL AMOUNT BASE BID	\$251,572.00	\$364,386.00	\$413,032.00
SUBTOTAL ADD ALTERNATE ITEMS	\$5,000.00	\$1,200.00	\$5,970.00
OWNER'S CONTINGENCY (10%)	\$25,657.20	\$36,558.60	\$41,900.20
TOTAL PROJECT AS RECOMMENDED	\$282,229.20	\$402,144.60	\$460,902.20

MALONE/WHEELER, INC.

Firm Registration Number F-786

Dennis Lozano, P.E.





CIVIL ENGINEERING * DEVELOPMENT CONSULTING * PROJECT MANAGEMENT

				Nelson Lewis, Inc.		Austin Engineering Co., Inc		LJ Cross	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	PRICE PER UNIT	AMOUNT	PRICE PER UNIT	AMOUNT	PRICE PER UNIT	AMOUNT
SITE PREPARATION									
1	Mobilization	LS	1	\$ 27,000.00	\$ 27,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00	\$ 12,500.00
2	Clearing and Grubbing	SY	2,500	\$ 3.00	\$ 7,500.00	\$ 1.00	\$ 2,500.00	\$ 10.00	\$ 25,000.00
SUBTOTAL SITE PREPARATION					\$ 34,500.00		\$ 12,500.00		\$ 37,500.00
EROSION AND SEDIMENTATION CONTROLS									
3	Stabilized Construction Entrance	EA	2	\$ 2,250.00	\$ 4,500.00	\$ 1,000.00	\$ 2,000.00	\$ 3,500.00	\$ 7,000.00
4	Silt Fence	LF	2,500	\$ 3.00	\$ 7,500.00	\$ 4.00	\$ 10,000.00	\$ 7.50	\$ 18,750.00
5	Tree Protection	LF	1,300	\$ 6.00	\$ 7,800.00	\$ 5.25	\$ 6,825.00	\$ 10.00	\$ 13,000.00
6	Trench Safety	LF	1,300	\$ 1.00	\$ 1,300.00	\$ 1.00	\$ 1,300.00	\$ 8.00	\$ 10,400.00
7	LOC Restoration	SY	7,222	\$ 1.00	\$ 7,222.00	\$ 0.50	\$ 3,611.00	\$ 7.00	\$ 50,554.00
SUBTOTAL EROSION AND SEDIMENTATION CONTROLS					\$28,322.00		\$23,736.00		\$99,704.00
WASTEWATER IMPROVEMENTS									
8	Bore & Jack	LF	250	\$ 350.00	\$ 87,500.00	\$ 700.00	\$ 175,000.00	\$ 640.00	\$ 160,000.00
9	Cut & Tie into exist. 3-in FM	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 4,500.00	\$ 9,000.00	\$ 12,500.00	\$ 25,000.00
10	3-in PVC ASTM D2241 SDR26	LF	1,550	\$ 55.00	\$ 85,250.00	\$ 89.00	\$ 137,950.00	\$ 44.50	\$ 68,975.00
11	CARV Valve	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 6,200.00	\$ 6,200.00	\$ 21,853.00	\$ 21,853.00
SUBTOTAL WASTEWATER IMPROVEMENTS					\$ 188,750.00		\$ 328,150.00		\$275,828.00
ADD ALTERNATE ITEMS									
AD-1	Pump Hour Meter	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 600.00	\$ 1,200.00	\$ 2,985.00	\$ 5,970.00
SUBTOTAL ADD ALTERNATE ITEMS					\$ 5,000.00		\$ 1,200.00		\$ 5,970.00
SUBTOTAL SITE PREPARATION					\$ 34,500.00		\$ 12,500.00		\$ 37,500.00
SUBTOTAL EROSION AND SEDIMENTATION CONTROLS					\$ 28,322.00		\$ 23,736.00		\$ 99,704.00
SUBTOTAL WASTEWATER IMPROVEMENTS					\$ 188,750.00		\$ 328,150.00		\$ 275,828.00
TOTAL AMOUNT BASE BID					\$251,572.00		\$364,386.00		\$413,032.00
SUBTOTAL ADD ALTERNATE ITEMS					\$ 5,000.00		\$ 1,200.00		\$ 5,970.00
OWNER'S CONTINGENCY (10%)					\$ 25,657.20		\$ 36,558.60		\$ 41,900.20
TOTAL AMOUNT BID					\$282,229.20		\$402,144.60		\$460,902.20



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Interlocal Agreement with The University of Texas at Austin, The Meadows Center for Preventing Educational Risk as an Authorized Provider for the Texas Reading Academies

RECOMMENDED ACTION

Recommend approval of an interlocal agreement between LTISD and The Meadows Center at UT Austin as an Authorized Provider for the Texas Reading Academies.

RATIONALE

House Bill 3, passed by the 86th Texas Legislature in 2019 and updated by the 87th Texas Legislature in 2021, requires all kindergarten through third grade teachers and principals to complete the Texas Reading Academies by the end of their first school year employed by a school district in this capacity. The Texas Education Agency has designated Authorized Providers to grant districts and educators access to the Reading Academies. Lake Travis ISD has chosen to continue with The Meadows Center at UT Austin as its Authorized Provider for the 2023-24 school year.

BUDGET PROVISIONS

\$15,200 (\$400 per participant for the blended model)

RESOURCE PERSONNEL

Amanda Prehn - Director of Elementary Curriculum and Instruction
Dr. Lyndsae Benton - Executive Director of Curriculum and Instruction

ATTACHMENTS

Interlocal Agreement

MEETING DATE

August 16, 2022

INTERLOCAL COOPERATION CONTRACT

This **Interlocal Cooperation Contract (Contract)** is entered into effective **June 1, 2023 (Effective Date)**, by and between Contracting Parties pursuant to authority granted in and in compliance with [Chapter 791, Government Code](#).

CONTRACTING PARTIES:

Receiving Party: Lake Travis Independent School District (LTISD), a State of Texas independent school district.

Contact: Cristy Soares
Director of Purchasing
3322 Ranch Road 620 South
Austin, Texas 78738
512-533-6001

Performing Party: The University of Texas at Austin (“UT”), an institution of higher education and agency of the State of Texas.

Contact: Jennifer B. Schnakenberg, Ph.D.
Chief Operating Officer
The Meadows Center for Preventing Educational Risk
1912 Speedway D4900
College of Education SZB 5.146
Austin, Texas 78712
512-475-6560

PURPOSE:

The purpose of this Contract is to obtain the services of Performing Party as the Authorized Provider for the Texas Reading Academies (**Project**). This Contract will increase the efficiency and effectiveness of Contracting Parties.

STATEMENT OF SERVICES TO BE PERFORMED:

Performing Party will perform the following services (**services**):

1. Serve as the TEA-approved Authorized Provider delivering the Texas Reading Academies to LTISD within the Blended Model.
2. Ensure the MCPER Blended Facilitator of the LTISD Blended Cohort meets qualifications as determined by TEA.
3. Follow and implement the Texas Reading Academies content as designed by TEA.
4. Provide registration assistance, logistical support, and regional technical assistance.
5. Conduct program evaluation as determined by TEA.

WARRANTIES:

Receiving Party warrants (1) the services are necessary and authorized for activities properly within its statutory functions and programs; (2) it has authority to contract for the services under authority granted in Section 21.4552, *Texas Education Code*, and Chapter 791, *Texas Government Code*; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (4) the representative signing this Contract on Receiving Party's behalf is authorized by its governing body to do so. Receiving Party agrees to the assurances located in Appendix A (*Local Education Agency Year 3 (2022-2023) Assurance Survey*) and Appendix B (*Learner Year 3 (2022-2023) Assurance Survey*).

Performing Party warrants (1) it has authority to perform the services under authority granted in Section 21.4552, *Texas Education Code*, and Chapter 791, *Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing this Contract on Performing Party's behalf is authorized by its governing body to do so.

CONTRACT AMOUNT:

The total amount of this Contract includes the TEA-determined \$400 per participant costs for the Blended Model for no fewer than 38 LTISD participants equaling no less than **\$15,200**.

PAYMENT:

Performing Party will submit one invoice to the Lake Travis Independent School District on July 1, 2023.

Receiving Party will remit payments to Performing Party for services satisfactorily performed in accordance with [Chapter 2251, Government Code](#) (Texas Prompt Payment Act).

Payments made under this Contract (1) are based on cost recovery (2) will fairly compensate Performing Party for the services performed, and (3) will be made from current revenues available to Receiving Party.

[Section 51.012, Education Code](#), authorizes Receiving Party to make payments through electronic funds transfer methods. Performing Party agrees to accept payments from Receiving Party through those methods, including the automated clearing house system (ACH). Performing Party agrees to provide its banking information to Receiving Party in writing on Performing Party letterhead signed by an authorized representative of Performing Party. Prior to the first payment, Receiving Party will confirm Performing Party's banking information. Changes to Performing Party's bank information must be communicated to Receiving Party in writing at least thirty (30) days before the effective date of the change and must include an IRS Form W-9 signed by an authorized representative of Performing Party.

TERM:

The term of this Contract begins on the Effective Date and expires on May 31, 2024.

TERMINATION:

In the event of material failure by a Contracting Party to perform its duties and obligations in accordance this Contract, the other party may terminate this Contract upon sixty (60) days' advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the sixty-day period.

OTHER PROVISIONS:

Access by Individuals with Disabilities. Performing Party represents and warrants (**EIR Accessibility Warranty**) the electronic and information resources and all associated information, documentation, and support Performing Party provides to Receiving Party under this Contract (**EIRs**) comply with applicable requirements set forth in [1 TAC Chapter 213](#) and [1 TAC Section 206.70](#) (ref. [Subchapter M, Chapter 2054, Texas Government Code](#)). To the extent Performing Party becomes aware the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Performing Party represents and warrants it will, at no cost to Receiving Party, either (1) perform all necessary remediation to make the EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. If Performing Party is unable to do so, Receiving Party may terminate this Contract and, within thirty (30) days after termination, Performing Party will refund to Receiving Party all amounts Receiving Party paid under this Contract.

Performing Party will provide all assistance and cooperation necessary for the performance of accessibility testing conducted by Receiving Party or Receiving Party's third party testing resources as required by [1 TAC Section 213.38\(g\)](#).

Payment of Debt or Delinquency to the State. Pursuant to Sections [2107.008](#) and [2252.903](#), *Government Code*, any payments owing to Performing Party under this Contract may be applied directly toward any debt or delinquency Performing Party owes the State of Texas or any agency of the State of Texas, regardless of when it arises, until paid in full.

Venue; Governing Law. Travis County, Texas, will be the proper place of venue for suit on or in respect of this Agreement. This Agreement, all its terms and conditions, all rights and obligations of the parties, and all claims arising out of or relating to this Agreement, will be construed, interpreted and applied in accordance with, governed by and enforced under, the laws of the State of Texas.

Entire Agreement; Modifications. This Contract supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and will constitute the entire agreement and understanding between the parties with respect to its subject matter. This Contract and each of its provisions will be binding on the parties, and may not be waived, modified, amended, or altered, except by a writing signed by Receiving Party and Performing Party.

Loss of Funding. Performance by a Contracting Party of its duties and obligations under this Contract may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (**Legislature**) and/or allocation of funds by that Contracting Party’s governing board. If Legislature fails to appropriate or allot necessary funds, or a Contracting Party’s governing board fails to allocate necessary funds, then Contracting Party that loses funding may terminate this Contract without further duty or obligation. Contracting Parties agree acknowledge that appropriation, allotment, and allocation of funds are beyond the Contracting Parties’ control.

State Auditor’s Office. Contracting Parties understand acceptance of funds under this Contract constitutes acceptance of authority of the Texas State Auditor's Office or any successor agency (**Auditor**), to conduct an audit or investigation in connection with those funds (ref. [Sections 51.9335\(c\)](#), [73.115\(c\)](#) and [74.008\(c\)](#), *Education Code*). Contracting Parties agree to cooperate with Auditor in the conduct of the audit or investigation, including providing all records requested. Contracting Parties will include this provision in all contracts with permitted subcontractors.

Assignment. This Contract is not transferable or assignable except upon written approval by Contracting Parties.

Severability. If any one or more of the provisions of this Contract will for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal, or unenforceable provisions had never been included.

Public Records. It will be the independent responsibility of Receiving Party and Performing Party to comply with [Chapter 552, Government Code \(Public Information Act\)](#), as it applies to the Contracting Parties’ respective information. Receiving Party is not authorized to receive public information requests or take any action under the Public Information Act on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the Public Information Act on behalf of Receiving Party.

Executed effective on the Effective Date by the following duly authorized representatives of Contracting Parties:

RECEIVING PARTY:
Lake Travis Independent School District

PERFORMING PARTY:
The University of Texas at Austin

Name: Cristy Soares

Name: Linda Shaunessy

Title: Director of Purchasing

Title: Business Contracts Administrator

Signature: _____

Signature: _____

Date: _____

Date: _____



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022-2023 Budget Amendment #3 – General Operating and Food Service Funds

RECOMMENDED ACTION

Approve the 2022-2023 Budget Amendment to the General Operating and Food Service Funds as presented.

RATIONALE

The General Operating budget amendment reflects an increase to other local revenue due to an increase in interest earnings on deposits, the addition of GASB 96 compliance for recording a liability for software subscriptions, and end of year balancing of expenditure accounts by function.

The Food Service budget amendment reflects an increase to federal revenue and an increase to cost of food and supplies due to an increase in meal participation.

BUDGET PROVISIONS

2022-2023 General Operating Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

2022-2023 Budget Amendment #3-General Operating and Food Service Funds

MEETING DATE

August 16, 2023

Lake Travis ISD
General Operating Fund-Budget Amendment #3
2022-2023

		2022-2023	Recommended	2022-2023
<u>Revenues</u>		<u>Amended Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5711	Current Year Taxes	\$ 161,710,016	\$ -	\$ 161,710,016
5700	Other Local Revenues	\$ 6,494,000	\$ 200,000	\$ 6,694,000
5800	State Program Revenues	\$ 13,040,126	\$ -	\$ 13,040,126
5900	<u>Federal Revenue</u>	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 300,000</u>
	TOTAL REVENUES	\$ 181,544,142	\$ 200,000	\$ 181,744,142
<u>Expenditures</u>				
11	Instruction	\$ 64,850,216	\$ -	\$ 64,850,216
12	Instructional Resources	\$ 1,039,890	\$ -	\$ 1,039,890
13	Staff Development	\$ 1,537,909	\$ -	\$ 1,537,909
21	Instructional Administration	\$ 2,236,242	\$ -	\$ 2,236,242
23	School Administration	\$ 5,439,123	\$ -	\$ 5,439,123
31	Guidance & Counseling	\$ 4,526,719	\$ -	\$ 4,526,719
32	Social Work Services	\$ 157,920	\$ -	\$ 157,920
33	Health Services	\$ 1,018,197	\$ -	\$ 1,018,197
34	Transportation	\$ 4,541,946	\$ -	\$ 4,541,946
35	Food Service	\$ 117,821	\$ -	\$ 117,821
36	Co-Curricular Activities	\$ 2,708,103	\$ -	\$ 2,708,103
41	General Administration	\$ 4,133,546	\$ -	\$ 4,133,546
51	Plant & Maintenance	\$ 12,248,868	\$ -	\$ 12,248,868
52	Safety & Security	\$ 1,066,983	\$ -	\$ 1,066,983
53	Non-Instructional Data Processing	\$ 3,037,694	\$ -	\$ 3,037,694
61	Community Services	\$ 528,660	\$ -	\$ 528,660
71	Debt Service	\$ -	\$ 450,000	\$ 450,000
81	Facilities/Construction	\$ 36,940	\$ -	\$ 36,940
91	State Transfers (Recapture)	\$ 72,352,953	\$ (300,000)	\$ 72,052,953
92	Incremental WADA Costs	\$ -	\$ -	\$ -
93	Sp. Ed. Transfer Payments	\$ 45,000	\$ -	\$ 45,000
95	JJAEP Transfer Payments	\$ 15,000	\$ -	\$ 15,000
99	<u>Travis County Appraisal District</u>	<u>\$ 870,000</u>	<u>\$ 50,000</u>	<u>\$ 920,000</u>
	TOTAL EXPENDITURES	\$ 182,509,730	\$ 200,000	\$ 182,709,730
	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ (965,588)	\$ -	\$ (965,588)
3000	Beginning Fund Balance-9/1	\$ 46,144,750		\$ 46,144,750
3600	Ending Fund Balance-8/31	\$ 45,179,162		\$ 45,179,162

Note: Budget amendment reflects an increase to other local revenue due to an increase in interest earnings on deposits, the addition of GASB 96 compliance for recording a liability for software subscriptions, and end of year balancing of expenditure accounts by function.

**Lake Travis ISD
Food Service Fund-Amendment #2
2022-2023**

		2022-2023	Recommended	2022-2023
<u>Revenues</u>		<u>Adopted Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5700	Other Local Revenues	\$ 5,511,000	\$ -	\$ 5,511,000
5800	State Program Revenues	\$ 22,000	\$ -	\$ 22,000
5900	<u>Federal Revenue</u>	<u>\$ 630,000</u>	<u>\$ 100,000</u>	<u>\$ 730,000</u>
	TOTAL REVENUES	\$ 6,163,000	\$ 100,000	\$ 6,263,000
<u>Expenditures</u>				
35	Food Service	\$ 5,763,000	\$ 200,000	\$ 5,963,000
51	<u>Plant & Maintenance Operations</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	\$ 5,763,000	\$ 200,000	\$ 5,963,000
				\$ -
	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ 400,000	\$ (100,000)	\$ 300,000
				\$ -
3000	Beginning Fund Balance-9/1	<u>\$ 1,406,886</u>		<u>\$ 1,406,886</u>
				\$ -
3600	Ending Fund Balance-8/31	\$ 1,806,886		\$ 1,706,886

Note: Budget amendment reflects an increase to federal revenue and an increase to cost of food and supplies due to an increase in meal participation.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Proposed General Operating Fund, Debt Service Fund and Food Service Fund Budgets for 2023-2024

RECOMMENDED ACTION

Approve the 2023-2024 Proposed Budget-Legally Adopted Funds, as presented.

RATIONALE

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the district prepare a budget by the date set by the State Board of Education, currently August 21st for districts with an August 31st fiscal year-end. The Budget Document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District.

The proposed budget funds the district's programs and initiatives, provides a competitive salary structure for staff and provides for a projected ending fund balance of \$42.5 million for the General Operating Fund.

BUDGET PROVISIONS

2023-2024 Budget

RESOURCE PERSONNEL

Pam Sanchez-Assistant Superintendent of Business Services

Evalene Murphy-Assistant Superintendent of Employee and Community Relations

Brad Goerke-Director of Finance

ATTACHMENTS

Proposed Budget-Legally Adopted Funds for 2023-2024

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Proposed General Operating Fund, Debt Service Fund and Food Service Fund Budgets for 2023-2024

RECOMMENDED ACTION

Approve the 2023-2024 Proposed Budget-Legally Adopted Funds, as presented.

RATIONALE

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the district prepare a budget by the date set by the State Board of Education, currently August 21st for districts with an August 31st fiscal year-end. The Budget Document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District.

The proposed budget funds the district's programs and initiatives, provides a competitive salary structure for staff and provides for a projected ending fund balance of \$42.5 million for the General Operating Fund.

BUDGET PROVISIONS

2023-2024 Budget

RESOURCE PERSONNEL

Pam Sanchez-Assistant Superintendent of Business Services

Evalene Murphy-Assistant Superintendent of Employee and Community Relations

Brad Goerke-Director of Finance

ATTACHMENTS

Proposed Budget-Legally Adopted Funds for 2023-2024

MEETING DATE

August 16, 2023

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
ESTIMATED REVENUES, APPROPRIATED EXPENDITURES, OTHER RESOURCES AND USES, AND BALANCES
PROPOSED BUDGET
LEGALLY ADOPTED FUNDS
2023-24 SCHOOL YEAR

		GENERAL FUND	FOOD SERVICE FUND	DEBT SERVICE FUND	TOTAL ALL FUNDS
REVENUE					
5700	LOCAL, INTERMEDIATE, OTHER	\$ 149,498,170	\$ 5,495,000	\$ 63,900,000	\$ 218,893,170
5800	STATE PROGRAM REVENUE	10,485,028	22,000	400,000	10,907,028
5900	FEDERAL PROGRAM REVENUE	350,000	725,000	-	1,075,000
	TOTAL REVENUES	<u>\$ 160,333,198</u>	<u>\$ 6,242,000</u>	<u>\$ 64,300,000</u>	<u>\$ 230,875,198</u>
EXPENDITURE					
11	INSTRUCTION	\$ 66,428,742	\$ -	\$ -	\$ 66,428,742
12	INSTRUCTIONAL RESOURCES	1,049,259	-	-	1,049,259
13	INSTRUCTIONAL STAFF DEVELOPMENT	1,658,277	-	-	1,658,277
21	INSTRUCTIONAL ADMINISTRATION	2,290,487	-	-	2,290,487
23	SCHOOL ADMINISTRATION	5,642,865	-	-	5,642,865
31	GUIDANCE AND COUNSELING	4,736,853	-	-	4,736,853
32	SOCIAL WORK SERVICES	201,686	-	-	201,686
33	HEALTH SERVICE	1,049,511	-	-	1,049,511
34	PUPIL TRANSPORTATION-REGULAR	4,692,346	-	-	4,692,346
35	FOOD SERVICES	122,601	6,151,370	-	6,273,971
36	CO-CURRICULAR ACTIVITIES	2,760,138	-	-	2,760,138
41	GENERAL ADMINISTRATION	4,239,304 *	-	-	4,239,304
51	PLANT & MAINT OPERATIONS	12,460,158	90,630	-	12,550,788
52	SECURITY AND MONITORING	1,229,983	-	-	1,229,983
53	NON-INSTRUCTIONAL DATA PROCESSING	3,343,348	-	-	3,343,348
61	COMMUNITY EDUCATION	548,402	-	-	548,402
71	DEBT SERVICE	450,000	-	63,020,000	63,470,000
81	CONSTRUCTION	40,867	-	-	40,867
91	STATE TRANSFERS	49,028,836	-	-	49,028,836
92	RECAPTURE INCREMENTAL COSTS	0	-	-	0
93	SPECIAL ED TRANSFERS-DAY SCHOOL	45,000	-	-	45,000
95	JJAEP TRANSFERS	15,000	-	-	15,000
99	OTHER INTERGOVERNMENTAL CHARGES	960,000	-	-	960,000
	TOTAL EXPENDITURES	<u>\$ 162,993,663</u>	<u>\$ 6,242,000</u>	<u>\$ 63,020,000</u>	<u>\$ 232,255,663</u>
OTHER RESOURCES AND (USES)					
7000	OTHER RESOURCES	\$ -	\$ -	\$ -	\$ -
8000	OTHER USES	-	-	-	-
	TOTAL RESOURCES & USES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
1200	EXCESS (DEFICIENCY) OF REVENUES & OTHER RESOURCES OVER EXPENDI- TURES AND OTHER USES	\$ (2,660,465)	\$ 0	\$ 1,280,000	\$ (1,380,465)
3100	BEGINNING FUND BALANCE, 9/1	45,179,162	1,706,886	9,022,201	55,908,249
3100	ENDING FUND BALANCE, 8/31	<u>\$ 42,518,697</u>	<u>\$ 1,706,886</u>	<u>\$ 10,302,201</u>	<u>\$ 54,527,784</u>
	* Senate Bill 622 Requirement Statutorily Required Public Notice	\$ 20,000			

The Official Budget for this district for the school year 2023-24 was adopted at a meeting of the Board of School Trustees on August 16, 2023 as evidenced in the Official School Board minutes. I certify, to the best of my knowledge, that the budget preparation and adoption is in accordance with provisions applicable to the Texas Education Code.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

House Bill 5 (HB 5), 83rd Legislative Session Requirement Concerning “Set-Aside” State Compensatory Funding

RECOMMENDED ACTION

Approve the House Bill 5, 83rd Legislative Session requirement concerning “set-aside” state compensatory funding.

RATIONALE

Under Section 29.081 of the Texas Education Code (TEC), compensatory education is defined in law as programs and/or services designed to supplement the regular education program for students identified as at risk of dropping out of school. The purpose is to increase academic achievement and reduce the dropout rate of these students.

HB 5, 83rd Legislative Session, added new TEC, Section 28.0217 to require each school district to provide accelerated instruction in the applicable subject area each time a student fails to perform satisfactorily on an end-of-course (EOC) assessment instrument.

HB 5 also requires districts “to separately budget and prioritize state compensatory education funding and any other funding necessary to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an EOC assessment instrument. State compensatory education funds cannot be used for any other purpose until your district or charter school has sufficiently funded additional accelerated instruction.”

In order to meet the requirements of HB 5, administration is requesting specific Board approval of \$327,405, which has been included in the existing budget requests, however, needs to be segregated and identified by Board action. These funds will be used to support the following student accelerated instructional practices and interventions: Summer School, accelerated learning, end of course (EOC) review sessions and educational resources to support accelerated instruction.

BUDGET PROVISIONS

2023-2024 General Operating Budget – \$327,405

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

None

MEETING DATE

August 16, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023 Tax Rate Resolution No. 081623-01

RECOMMENDED ACTION

Approve the property tax rate be increased by the adoption of a tax rate of \$1.0741, which is effectively a 22 percent increase in the tax rate.

RATIONALE

Lake Travis Independent School District’s governing body must adopt a tax rate by official action and set it out in an ordinance or resolution. A school district must adopt the tax rate by September 30 or 60 days after receiving the certified roll, whichever date is later. The tax levy will be used to fund the operations and debt service of the school district.

The Texas Education Agency has certified the district’s maximum compressed rate at \$0.6666 which gives the district a Voter Approval M&O tax rate of \$0.7466. The Travis County Tax Office has calculated and submitted to the district the following tax rates for 2023:

- No-New-Revenue Tax Rate \$0.8796
- Voter-Approval Tax Rate \$1.0741
- Calculated Debt Rate \$0.3821

In accordance with Tax Code, 26.05(b) and Board Policy CCG (Legal), specific language must be included in the Resolution and the Board Motion, and posted on the district’s website in conjunction with the tax rate adoption. If the resolution sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, and if the M&O tax rate exceeds the No New Revenue M&O tax rate, the district must include a statement indicating an increase. This is a requirement even if the tax rate is lower than the prior year’s rate.

	Proposed 2023-24	Current 2022-23
General Fund (M&O)	\$0.7466	\$0.8846
Debt Service (I&S)	\$0.3275	\$0.3275
 Total Tax Rate	 \$1.0741	 \$1.2121

The total tax rate recommended for adoption reflects a decrease of 13.8 cents. While the required language indicates the tax rate is being increased, the reality is the proposed tax rate is lower than the current 2022 property tax rate for the district.

BUDGET PROVISIONS

2023-2024 Budget



RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

Tax Rate Resolution No. 081623-01

MEETING DATE

August 16, 2023

RESOLUTION No. 081623-01

BE IT RESOLVED that Lake Travis Independent School District Board of Trustees:

Shall levy the following tax rates against the 2023 taxable property within the boundaries of the Lake Travis Independent School District to fund the 2023-2024 school district budget:

General Operating Fund	\$0.7466/\$100 Taxable Value
Debt Service Fund	\$0.3275/\$100 Taxable Value
Total All funds	\$1.0741/\$100 Taxable Value

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 22 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$194.50.

This Resolution shall become effective from and after its passage.

Passed, adopted and ordered by the Board, at a meeting at which a quorum was present by a vote of _____ in favor and _____ against, representing approval by at least 60% of the members of the Board of Trustees, and at which meeting this Resolution, in written form, was before the Board of Trustees at the time of its adoption, all as occurring on this, the 16th day of August, 2023.

President, Board of Trustees
Lake Travis Independent School District

(Seal)

Attest:

Secretary, Board of Trustees
Lake Travis Independent School District



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Selection of Zapalac Reed Construction Company for JOC #23-95 for LTHS Ag Barn Renovations

RECOMMENDED ACTION

Approve the selection of Zapalac Reed Construction Company as Contractor for JOC #23-95 for LTHS Ag Barn Renovations.

RATIONALE

The Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). Zapalac Reed Construction Company has been selected as the General Contractor for the LTHS Ag Barn Renovations project. It is expected that the contract with Zapalac Reed for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-95 includes the renovation and addition of materials to include demolition, concrete, misc. steel work, masonry, roofing & sheet metal, plumbing and electrical work. This work is for the Summer and Fall of 2023 only and does not include the new barn and welding shop expansion, which will be issued as a Construction Manager at Risk project for completion in the Summer of 2024.

BUDGET PROVISIONS

2023 Bond Program - \$607,630

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

Zapalac Reed Construction Company Pricing for Ag Barn Renovations

MEETING DATE

August 16, 2023



July 26, 2023

Attn: Mackie Price

Re: LTISD LTHS Ag Barn Renovations

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We are pleased to submit a bid proposal of **See Enclosed Breakdown** to construct the project referenced above, along with the enclosed bid qualifications. Please review the enclosed information and contact me at your earliest convenience if you have any questions.

Sincerely,
Zapalac / Reed Construction Company, LP

Bryan H.C Bailey
Project Manager, LEED GA

Qualifications

General

1. Acknowledge receipt of no addendums.
2. Drawings, specifications, dated 07/13/2023 were received.
3. Permit cost is not included in this pricing.
4. Construction will be substantially complete by 11/01/2023 after receipt of notice to proceed (assumed by 8/7/2023), permits, drawings, 10-day notification of demolition, and an executed contract agreement. (Note: Zero weather delays are included.)
5. Does not include cost for permanent power for HVAC startup, lights, MEP equipment, etc. required for inspections and construction.
6. This project has been priced as "Tax Exempt". The appropriate taxes are included. Please provide a copy of your Exempt certificate with executed contract agreement.
7. Certifying the building corners and final survey is assumed to be by civil engineer and is not included in this proposal.
8. Bid proposal is only valid for 15 days.
9. Our proposal is based on obtaining a mutually agreeable AIA contract for the performance of this proposal.
10. Does not include public safety distribution system / raceways / etc. if required to meet Fire Marshal request.
11. Pricing reflects all scope being performed prior to animals being stored in barns. Assumed two (2) animal moves North to South and again once North complete South to North. Animals currently located in North barn.

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Division 2 – Site-work

1. Excluded.

Division 3 – Concrete

1. Concrete demolition and concrete placing included per plans. Pumping concrete pours is included due to location and accessibility restrictions in the South barn. No Grating or edge angles are shown at trench drain, we have included.

Division 5 – Steel

1. No Grating or edge angles are shown at trench drain, we have included. Hitch rails included. No other steel is included.

Division 6 – Millwork / Trim / Rough Carpentry

1. Excluded.

Division 7 – Waterproofing / Sealants

1. Excluded, except where noted at Roofing.

Division 8 – Doors / Frames / Glass

1. Excluded.

Division 9 – Ceramic Tile / Flooring / Finishes

1. Excluded.

Division 10 – Specialties

1. Does not include signage of any type.

Division 15 / 16 – MEP

1. Electrical Fixture Package is 6-8 week lead time.
2. Includes Electrical demolition, and overhead temp lighting at ridge beam (3 per barn, on the new, permanent circuitry and controls until the new fixtures can be installed. 79
3. Fixtures supports and circuitry in storage areas along with switches/relays are to remain as well as their associated installed up to roof beams.
4. Exterior fixtures are to be replaced while reusing the existing supports and associated circuitry installed up to roof beams.
5. Reuse existing lighting controls but install new in-use covers for switches within barns.
6. Install required lighting branch circuits within main barn areas utilizing GRC conduit and LFMC. Lighting branch circuitry within storage areas to be reused.
7. All circuitry in this scope to be energized and controlled via existing circuitry that enters the barn buildings. No removal, alteration, replacement, or installation of circuitry, devices, controls, or equipment outside of the North and South barn footprints is included.
8. No HVAC or fans included.
9. Electrical and Plumbing per plans.

Exclusions

1. Utility assessment, inspection, impact, connection, inspection in ROW and tap fees
2. Performance, payment bonds
3. Architect's review fees for permit / permit cost
4. Removal of unforeseeable items such as underground tanks, concrete, tires, hazardous materials
5. Security systems / Access control systems
6. UPS system
7. Data, phones, phone lines, communications systems, and cabling (Conduits as indicated on the electrical drawings are included.)
8. Phone lines for fire alarm / elevator panels
9. Fire Alarm Monitoring
10. Water for filling ponds, final irrigation systems, permanent systems
11. Steel fireproofing / Intumescent Paints
12. Tenant acoustical ceiling tile / grid / light fixtures
13. Materials Testing / Special Inspections
14. Landscaping, irrigation, revegetation, top soil
15. Floor protection, clean-up, and dumpster fees for trades not contracted by Zapalac / Reed
16. Signage of any kind
17. Floor waxing
18. Sealing of existing slab due to moisture related issues

19. Engineer stamps on shop drawings, data, etc. / Structural Calculations
20. Mini-blinds / Window Treatments
21. Appliances
22. Fire extinguishers / cabinets
23. Deck insulation
24. Earth retention / de-watering
25. Lightning protection
26. Heat Trace
27. Colored concrete
28. Tree Relocation
29. Foundation or Concrete Wall Bracing
30. Shoring for concrete decks
31. Pest control
32. Construction waste management plan / LEED / AEGB
33. Lawn Mowing / Landscape maintenance beyond what is called for in the plans
34. Gas lines to building
35. Additional work required for "Protected Streets" in the City of Austin
36. Commissioning Agent (May be required in City of Austin)
37. Professional Photography / Videography
38. Stainless steel flashings or stainless plaster / masonry accessories
39. Engineering or calculations for structure
40. Cast Stone engineering
41. BIM Modeling if required.
42. Emergency Responder Radio System Coverage
43. Flush-out to allow building to be occupied.
44. Our proposal excludes costs generated by tariffs imposed after the date of the proposal.

Allowances Included

Only includes allowances listed on our breakdown enclosed.

LTISD LTHS Ag Barn Renovations

ZAPALAC/REED CONSTRUCTION COMPANY

BUDGET BREAKDOWN

7/26/2023

North and South Ag Barns

15,000 +/- sf

No.	DESCRIPTION	Qty.	Budget	COMMENTS
	SITWORK			NIC
	Sub-total		\$0	
	BUILDING SHELL			
	DEMOLITION		\$2,500	Concrete Demolition only. Electrical & Plumbing demo included in those line items.
	CONCRETE		\$59,469	
	MISC. METALS		\$6,000	
	MASONRY		\$4,143	
	ROOFING INSULATION & SHEETMETAL		\$155,940	
	PLUMBING		\$35,790	
	ELECTRICAL		\$207,049	
	CLEANUP		\$15,004	Includes wipe down of entire interior of barn walls and existing insulation removal.
	Sub-total		\$485,895	
	General Conditions / Insurance / Fee			
	GENERAL CONDITIONS / SUPERVISION		\$82,716	
	BUILDING PERMIT			NIC
	CONTRACTOR INSURANCE		\$4,629	
	CONTRACTOR FEE		\$34,390	
	CONTINGENCY			NIC
	Sub-total	1 LS	\$121,735	

TOTAL PROJECT BUDGET

\$607,630

See qualifications dated 07.26.2023 enclosed.

© Zapalac/Reed Construction Company

Deduct Alternate - Remove Exterior Electrical Scope

(\$22,445)





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Selection of American Constructors as Contractor for JOC #23-96 for District Window Security Film

RECOMMENDED ACTION

Approve the selection of American Constructors as Contractor for JOC #23-96 for district window security film.

RATIONALE

The Board approved the delivery method for the Summer and Fall 2023 bond projects to be completed through a Job Order Contract (JOC). American Constructors has been selected as the General Contractor for the district window security film. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-96 includes installation of window security film at the following campuses:

- Lake Travis High School and Annex
- Bee Cave Middle School
- Hudson Bend Middle School
- Lake Travis Middle School
- Bee Cave Elementary School
- Lake Pointe Elementary School
- Lakeway Elementary School
- Lake Travis Elementary School
- Rough Hollow Elementary School
- Serene Hills Elementary School
- West Cypress Hills Elementary School

BUDGET PROVISIONS

2023 Bond Program - \$369,784

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

ATTACHMENTS

American Constructors Pricing District Window Security Film

MEETING DATE

August 16, 2023



PROPOSAL

Date: 08/03/23

Owner: Lake Travis ISD
16101 Hwy 71, Bldg B
Austin, TX 78738

Contractor: American Constructors
11900 West Parmer Lane
Cedar Park, Texas 78613

Project: LTISD Security Film

Scope of Work Includes:

- 1. Window film per TEA standards

Exclusions / Clarifications

83

- 1. Excludes testing, removal or abatement of existing hazardous materials
- 2. Excludes permitting and material testing
- 3. Excludes moving of existing furniture, fixtures and equipment.
- 4. Contractor is not responsible for any FF&E left in the work area
- 5. All work during normal business hours

Total Amount of Proposal	\$369,784
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Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.

Accepted by:

Signature

Date

Printed name

Title



AGENDA ITEM ACTION SHEET

AGENDA ITEM

TASB Board of Directors Endorsement - Region 13, Place B

RECOMMENDED ACTION

Approve the endorsement of Dr. Mary Jane Hetrick to the TASB Board of Directors, Region 13, Place B.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

John Aouelle, Board President

ATTACHMENTS

1. Dr. Mary Jane Hetrick Bio
2. TASB Endorsement Form

MEETING DATE

August 16, 2023

Bio: Dr. Mary Jane Hetrick, Dripping Springs ISD

Dr. Mary Jane Hetrick is in her eighth year and third term on the Dripping Springs ISD Board of Trustees, currently serving as Vice President after two years as President. She graduated as a Master Trustee in 2017 from the Leadership TASB program and served as the Secretary-Treasurer of TASB in 2022-2023.

After a childhood in the Texas Hill Country and winning a UIL-2A State tennis doubles title, Dr. Hetrick graduated from Comfort High School in 1986 as the highest-ranking student. She then attended The University of Texas-Pan American (UTPA, now UT-Rio Grande Valley), playing on the Division I Lady Bronc tennis team, winning an American South Conference championship and being named the top senior student-athlete. Her team was inducted into the UTRGV Athletics Hall of Fame in 2020.

Dr. Hetrick earned an undergraduate degree with honors in Business Administration from UTPA, and later earned a Master of Public Administration degree as well as a Certificate in Nonprofit Management from Auburn University Montgomery. She earned a Ph.D. in Public Administration & Public Policy from Auburn University in 2004, with a focus on nonprofit management and a dissertation on performance measurement. A lifelong learner, Dr. Hetrick has earned three MITx Teaching Systems Lab Certificates since her election to the DSISD board.

Dr. Hetrick's recent professional experience has focused on nonprofit management consulting through a consulting business she founded in 2014. She has also served as an adjunct professor for AUM, TROY University, and Austin Community College. Earlier positions included Women's Sports Information Director for UTPA, Scholarship Coordinator for The University of Texas at Brownsville, and Research Assistant for Auburn University Montgomery.

Active in the community, Dr. Hetrick was honored by the DS Chamber of Commerce with the Hometown Hero award in 2020 and the Volunteer of the Year in 2021 by readers of the Dripping Springs Century-News. She was also honored with the DAR Certificate of Award for Excellence in Community Service. Dr. Hetrick has served on the board of the Dripping Springs Education Foundation since 2013 and the board of Foster Village, Inc., since its inception in 2016, currently serving as its President. She is a founding board member and Vice President of Patriots' Hall of Dripping Springs, with a mission to create a unique space for veterans of all ages and military branches. She has served on building and visioning committees for her church and has done extensive pro bono consulting and grantwriting for several DS-based nonprofits.

Dr. Hetrick has been married for 32 years and has three children—2014 and 2019 graduates of Dripping Springs High School, and a current DSHS student.



TASB ENDORSEMENT FORM

DATE: _____

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

This endorsement was approved by our school district's board of trustees at a duly called meeting on

(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received by TASB on or before AUGUST 29, 2023.

**RETURN TO: E-mail: boardcommunications@tasb.org
FAX: 512.467.3554**



AGENDA ITEM ACTION SHEET

AGENDA ITEM

July 19, 2023 Board Meeting Minutes

RECOMMENDED ACTION

For approval with Consent Agenda.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Administrative Assistant to the Superintendent of Schools

ATTACHMENTS

July 19, 2023 Board Meeting Minutes

MEETING DATE

August 16, 2023

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on July 19, 2023, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President John Aouelle called the meeting to order at 6:01 p.m.

Quorum Determination

Trustees in attendance were John Aouelle, Erin Archer, Phillip Davis, Keely Cano, Lauren White, Kim Flasch, and Rob Aird.

Pledge of Allegiance and Moment of Silence

Marco Alvarado led the Pledge of Allegiance. A moment of silence was then observed.

Public Comments/Citizen Participation

1. Jodie Dover – Library Books/Policy

Presentation / Discussion Items

- **2022-2023 School Health Advisory Committee**

Jennifer Lyon presented an update on 2022-23 School Health Advisory Committee with 3 committee members: Marissa Bell, LTISD Dietician, Danielle Zibilski, PE Teacher SHE and Jenny McCann, Parent Representative. They presented the recommendations developed by the committees to the Board of Trustees.

This item was for presentation/ discussion only; no action was requested.

- **Drug Testing Results 2022 – 2023**

Jennifer Lyon, Director of Health and Social Emotional Learning, presented a review of the 2022-2023 Drug Testing results.

This item was for presentation/ discussion only; no action was requested.

- **Special Education Contract Services**

Stefani Vickery, Assistant Superintendent of Curriculum and Instruction, presented in accordance with Board Policy CH (Local), purchases made via a cooperative purchasing program in the amount of \$100,000 or more, are required to be presented to the Board for notification:

It is anticipated costs will likely exceed the \$100,000 threshold for the 2023-2024 school year for the following contractors:

Accountable Healthcare Staffing
Collaborate ABA, LLC
Epic Special Education Staffing
ProCare Therapy (New Directions Solutions, LLC)
Soliant Health, LLC
Stepping Stones Group

Trinity Educational Services

The contractors provide services such as behavioral consultation, functional behavior assessments, parent training, speech therapy, counseling, nursing, occupational therapy, physical therapy, teachers, paraprofessionals, registered behavior technicians, and evaluation services. These services enable the district to meet IEP and mandated federal program requirements for students with disabilities.

Student growth, staff vacancies, complex behavioral needs, and increased assessment needs have required additional support services.

This item was for presentation/ discussion only; no action was requested.

- **Spring 2023 Advanced Placement Exam Results**

Kathy Burbank, Director of Accountability and Assessment, presented a review of the Spring 2023 AP exam results.

This item was for presentation/ discussion only; no action was requested.

- **Spring 2023 STAAR End of Course (EOC) Results**

Kathy Burbank presented a review of the Spring 2023 STAAR End of Course assessment results.

This item was for presentation/ discussion only; no action was requested.

- **House Bill 900 (HB 900) Overview**

Allyson Collins, General Counsel, presented House Bill (HB) 900, relating to the regulation of library materials sold to or included in public school libraries, was signed by the Governor on June 13, 2023. The law makes several changes with implementation timelines effective over the next several years. Generally, HB 900 makes amendments to the authority of the Texas State Library and Archives Commission (TSLAC), the requirements of school library vendors, and the definitions of what is considered sexually relevant or sexually explicit material. Additionally, the bill creates requirements for the Texas Education Agency (TEA) and local school districts regarding their enforcement of these provisions.

It is important to note that Lake Travis ISD's obligations under the bill are primarily dependent on actions that must first be completed by TSLAC, TEA and library book vendors. The first independent action required of LTISD is due no later than January 1, 2025.

Below is a detailed summary of HB 900. The district's obligations are highlighted in **yellow**.

Definitions: HB 900 defines “sexually explicit material” as any communication, language, or material, including a written description, illustration, photographic image, video image, or audio file, other than library material directly related to kindergarten through twelfth grade curriculum, that describes, depicts, or portrays sexual conduct in a way that is patently offensive.

The bill defines “sexually relevant material” as any communication, language, or material, including a written description, illustration, photographic image, video image, or audio file, other than library material directly related to kindergarten through twelfth grade curriculum, that describes, depicts, or portrays sexual conduct.

The bill defines a “library material vendor” to include any entity that sells library materials to a public primary or secondary school in Texas.

Library standards: HB 900 amends the Education Code, requiring the TSLAC, in consultation with the State Board of Education, to adopt voluntary standards for school library services, other than collection development, for a school to consider in developing, implementing, or expanding library services.

The bill requires TSLAC, with approval by majority vote of the State Board of Education, to adopt standards for school library collection development that a school district would adhere to in developing or implementing the district’s library collection development policies. The standards are required to be adopted not later than January 1, 2024, and would be reviewed and updated annually and include a collection development policy that:

- prohibits the possession, acquisition, and purchase of harmful material, library material rated sexually explicit material by the selling library material vendor, or library material that is pervasively vulgar or educationally unsuitable as established in constitutional precedent;
- recognizes that obscene content is not protected by the First Amendment;
- is required for all library materials available for use or display, including material contained in school libraries, classroom libraries, and online categories;
- recognizes that parents are the primary decision makers regarding a student’s access to library material;
- encourages schools to provide library catalog transparency;
- recommends schools communicate effectively with parents regarding collection development; and
- prohibits the removal of material based solely on the ideas contained in the material, or the personal background of the author of the material or the characters in the material.

Ratings required: The bill prohibits a library material vendor from selling library materials to a district unless the vendor has issued appropriate ratings regarding sexually explicit material and sexually relevant material previously sold to a district or school. A vendor could not sell library material rated sexually explicit material and would issue a recall for all copies sold to a district that was rated sexually explicit and in active use by the district.

No later than April 1, 2024, each library material vendor must develop and submit to TEA a list of library material rated sexually explicit or sexually relevant sold by the vendor to a district before that date and still in active use by the district. No later than September 1 of each year, each vendor will be required to submit to TEA an updated list of such library materials sold during the preceding year and still in active use by a district. TEA is required to post each list in a conspicuous place on the agency’s website.

Rating Guidelines: Requires a library material vendor, for purposes of determining whether a library material is sexually explicit, to perform a contextual analysis of the material to determine whether the material describes, depicts, or portrays sexual conduct in a way that is patently offensive. Requires a library material vendor to consider the following three principal factors with respect to the material:

1. the explicitness or graphic nature of a description or depiction of sexual conduct contained in the material;

2. whether the material consists predominantly of or contains multiple repetitions of depictions of sexual or excretory organs or activities; and
3. whether a reasonable person would find that the material intentionally panders to, titillates, or shocks the reader.

Requires a library material vendor to determine whether a description, depiction, or portrayal of sexual conduct contained in a material is patently offensive, to consider the full context in which the description, depiction, or portrayal of sexual conduct appears, to the extent possible, recognizing that contextual determinations are necessarily highly fact-specific and require the consideration of contextual characteristics that may exacerbate or mitigate the offensiveness of the material.

TEA review and school/staff liability: The bill allows TEA to review library material sold by a vendor that was not rated or incorrectly rated by the vendor as sexually explicit material, sexually relevant material, or no rating. TEA would be required to provide written notice to the vendor if the agency determined the library material was required to be rated as sexually explicit or sexually relevant. The notice would include information regarding the vendor's rating duty and provide the corrected rating required for the library material. No later than the 60th day after the date the vendor received notice regarding such material, the vendor would be required to rate the library material according to the TEA-corrected rating and notify TEA of the updated rating.

TEA is required to post and maintain a list of vendors who failed to update the rating and notify TEA on its website. **The bill prohibits a district or school from purchasing library material from a vendor on the list.** A vendor on the list could petition TEA for removal from the list. TEA could remove the vendor from the list only if TEA was satisfied that the vendor had taken appropriate actions to update the rating and notify TEA.

A district or school or a teacher, librarian, or other staff member of a school or district would not be liable for any claim or damage resulting from a vendor's violation of the bill's provisions.

Review and reporting of library materials: No later than January 1 of every odd-numbered year, HB 900 requires each district to:

- review the content of each library material in the catalog of a district or school library that was rated as sexually relevant material by the vendor;
- determine in accordance with the district's approval, review, and reconsideration of library materials policies whether to retain each reviewed library material in the school library catalog; and
- either conspicuously post a report on the district website or provide physical copies of the report at the district's central administrative building.

The bill requires the report to include the title of each relevant reviewed library material, the district's decision regarding the library material, and the school or campus where the library material is currently located.

Parental consent: The bill prohibits a district from allowing a student to reserve, check out, or otherwise use outside the school library any library material the vendor had rated as sexually relevant material unless the district or school first obtained consent from the student's parent or guardian.

Other provisions: The bill requires each library material vendor to submit the required initial list no later than April 1, 2024. The bill also requires each school district to conduct the initial content review and submit the required initial report no later than January 1, 2025.

This item was for presentation/ discussion only; no action was requested.

- **Curriculum and Instruction Update – Summer Learning 2023**

The Curriculum and Instruction Department provided an update on summer learning experiences offered to LTISD students:

- Summer Learning Academy for grades 2-8
- ESL/Bilingual Summer Learning Academy for grades K-1
- Credit Recovery for grades 6-12
- Extended School Year for Special Services
- Summer Bridge for Math

This item was for presentation/ discussion only; no action was requested.

Recess was called at 7:53 p.m. by Trustee John Aouelle. Meeting reconvened at 7:59 p.m. by Trustee John Aouelle.

- **June 2023 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, and 2018/2023 Capital Projects Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents:

1. Statement of Revenues and Expenditures- June 2023
2. Balance Sheet-June 2023
3. Tax Statement-June 2023
4. 2018 Capital Projects Report – June 2023
5. 2023 Capital Projects Report- June 2023

This item was for discussion/presentation only; no action was requested.

- **Proposed General Operating Fund, Debt Service and Food Service Fund Budgets for 2023 - 2024**

Pam Sanchez presented that Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the district prepare a budget by the date set by the State Board of Education, currently August 21st for districts with an August 31st fiscal year-end. The Budget Document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District.

This item was for discussion only, action will be requested at the August 16, 2023 meeting.

- **House Bill (HB 5), 83rd Legislative Session Requirement Concerning “Set Aside” State Compensatory Funding**

Pam Sanchez presented that under Section 29.081 of the Texas Education Code (TEC), compensatory education is defined in law as programs and/or services designed to supplement the

regular education program for students identified as at risk of dropping out of school. The purpose is to increase academic achievement and reduce the dropout rate of these students.

HB 5, 83rd Legislative Session, added new TEC, Section 28.0217 to require each school district to provide accelerated instruction in the applicable subject area each time a student fails to perform satisfactorily on an end-of-course (EOC) assessment instrument.

HB 5 also requires districts “to separately budget and prioritize state compensatory education funding and any other funding necessary to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an EOC assessment instrument. State compensatory education funds cannot be used for any other purpose until your district or charter school has sufficiently funded additional accelerated instruction.”

In order to meet the requirements of HB 5, administration is requesting specific Board approval of \$327,405, which has been included in the existing budget requests, however, needs to be segregated and identified by Board action. These funds will be used to support the following student accelerated instructional practices and interventions: Summer School, accelerated learning, end of course (EOC) review sessions and educational resources to support accelerated instruction.

This item was for discussion only, action will be requested at the August 16, 2023 meeting.

Consideration Items

- **Consideration and Action on a Resolution Providing for the Defeasance and Calling for Redemption Certain Currently Outstanding District Obligations with Other Matters in Connection Therewith**

For the 2023 Tax Year, Lake Travis Independent School District has a projected taxable property value increase of 7%. This increase in value will allow the district to redeem an additional \$7,500,000 in outstanding obligations from its Unlimited Tax School Building Bonds, Series 2017. By aggressively paying down the district’s debt service requirements, Lake Travis Independent School District is able to save the citizens of the district interest and also build capacity for future bond programs. Including the upcoming defeasance, the district will have early retired approximately \$129.8 million and refinanced \$256.6 million since 2013, saving the taxpayers approximately \$121.3 million of interest over the life of the outstanding bonds.

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the Redemption Resolution No. 071923-01 and 2023-2024.

The motion passed by a vote of 7- 0.

- **Agreement for the Purchase of Attendance Credits (Option 3 Agreement) for the 2023 - 2024**
Lake Travis Independent School District is eligible for an Option 3 Agreement. An Option 3 Agreement is the purchase of attendance credits from the State. The contract has been automated through the Excess Local Revenue Module. In order to submit the contract in the module the school board must delegate the authority to obligate the school district under chapter 49 to the superintendent and the superintendent must be the person that submits the contract to TEA via the Excess Local Revenue module. The following language is required to be recorded in the board minutes and the board minutes must be uploaded via the Excess Local Revenue subsystem of the online FSP System. The contract will not be approved via the Excess Local Revenue module without the board minutes delegating authority to the superintendent.

The contract must be a Board Action item approved by the Board, and the board minutes must delegate contractual authority to the Superintendent. The online contract will not be approved without the appropriate board minute language.

A MOTION was made by Trustee Keely Cano and seconded by Trustee Kim Flasch to approve for the 2023-2024 school year, we delegate contractual authority to obligate the school district under Texas Education Code (TEC), Section 11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, Section 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 48 Funding).

The motion passed by a vote of 7 - 0.

- **2022-2023 Budget Amendment #2 – General Operating, Debt Service and Food Service Funds**

Pam Sanchez presented that the General Operating budget amendment reflects an increase to other local revenue due to an increase in interest earnings on deposits, an increase in Foundation School Program revenue from settle-up payments of prior year recapture, a decrease in Medicaid reimbursements and end of year balancing of expenditure accounts by function.

The Debt Service budget amendment reflects a decrease in current year tax revenue due to additional homestead exemption applications and property value protest settlements, an increase in interest earnings on deposits and a decrease to interest payments due to early redemption of bonds.

The Food Service budget amendment reflects an increase to local and federal revenue due to an increase in meal participation and a decrease in payroll expenditures due to staffing shortages.

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Keely Cano to approve the 2023 – 2024 Budget Amendment #2 to the General Operating, Debt Services and Food Service Funds as presented.

The motion passed by a vote of 7 -0.

- **Consideration and Approval to Call a Public Meeting to Discuss the 2023-2024 Proposed Budget and Tax Rate**

In accordance with Section 44.004(a) of the Education Code and as part of the budget and tax rate adoption process, the Board of Trustees must officially “call a meeting” for the purpose of discussing and adopting the proposed budget and tax rate. To inform taxpayers, notification of the budget and tax rate meeting shall be published in a newspaper not earlier than the 30th day or later than the 10th day before the date of the hearing. The administration requests that the Board of Trustees call the public meeting to be held at the August 16, 2023 regular board meeting.

Lake Travis ISD will publish the maximum 2023 tax rate allowed for Maintenance & Operations (M&O) purposes to comply with state law. Based on preliminary estimates of property values, the M&O tax rate will be compressed down to the state limitation on maximum compressed rate. The proposed rates that will be published are \$0.8744 for M&O and \$0.3275 for I&S for a total 2023 tax rate of \$1.2019. The 2022 tax rate was \$1.2124.

A **MOTION** was made by Trustee Lauren White seconded by Trustee Phillip Davis to approve that a meeting of the Board of Trustees is called for the 6:00 PM on August 16th, 2023, for the purpose of discussing and adopting the 2023 – 2024 budget and 2023 tax rate and authorize the Administration to publish a tax rate of \$1.2019 for purposes of the Notice of Public Hearing.

The motion passed by a vote of 7 - 0.

- **Agreement with Travis County and Other Municipalities Regarding November 7, 2023 Joint Election**

State law requires a school district that holds an election in November to conduct a joint election with a municipality within its district. Travis County will provide both election services and a joint election for most jurisdictions in Travis County that are holding a November election, including the City of Lakeway and the City of Bee Cave. Through the joint election agreement with Travis County, Lake Travis Independent School District will be in compliance with this requirement.

A **MOTION** was made by Trustee Erin Archer seconded by Trustee Phillip Davis to approve the Joint Election Agreement with Travis County for the November 7, 2023 Bond Election.

The motion passed by a vote of 7 - 0.

- **Service Agreements for Non-Public Placements of Students**

Under Texas Administrative Code (TAC), Section 89.1005, a school district may contract for a nonpublic placement of a student when the student's admission, review, and dismissal (ARD) committee determines that nonpublic placement is necessary in order for the student to receive a free appropriate public education (FAPE).

A school district may contract for a nonpublic placement of a student with nonpublic schools which maintain appropriate Texas Education Agency approval for the particular disability condition and age of the student.

For each student placed in a nonpublic facility, the school district shall verify, during the initial nonpublic placement ARD committee meeting and each subsequent annual ARD committee meeting, that:

- The facility meets minimum standards for health and safety;
- Placement is needed and is documented in the individualized education program (IEP); and
- The educational program provided at the facility is appropriate and the placement is the least restrictive environment for the student

For each student, the ARD committee shall establish, in writing, criteria and estimated timelines for the student's return to the school district.

The District is in need of contracting with Tangram Rehabilitation Network, Inc. for the continued placement of a student for nonpublic day school services and continued placement of a residential student, Calo for the continued placement of a residential student, and Bayes Achievement Center for continuing a residential placement of a new student who was placed by their former district. These contracts will exceed \$100,000 and, therefore, requires approval by the Board in accordance with Board Policy CH (LOCAL).

A **MOTION** was made by Trustee Keely Cano seconded by Trustee Phillip Davis to authorize Superintendent or designee to negotiate, execute and amend service agreements with nonpublic schools for placement of public school students with Bayes Achievement Center, Tangram Rehabilitation Network, Inc. and Calo (Change Academy of Lake Ozark).

The motion passed by a vote of 7 - 0.

- **Annual Review of Required Professional Development**

Senate Bill 1267, from the 87th Legislature, requires the board of trustees to annually review the State Board of Educator Certification (SBEC) clearinghouse regarding best practices and industry recommendations for professional development and approve the district's professional development plan, which must be guided by the clearinghouse. On June 1, 2022, SBEC issued its clearinghouse recommendations. The administration, guided by the clearinghouse, has put together the required professional development plan for the 2023-2024 school year.

A **MOTION** was made by Trustee Phillip Davis seconded by Trustee Kim Flasch to approve the 2023-2024 Lake Travis ISD Professional Development plan.

The motion passed by a vote of 7 - 0.

- **2023 – 2024 Lake Travis ISD Student Code of Conduct**

Allyson Collins presented that each year the LTISD Student Code of Conduct is reviewed by the administration and revised as necessary. The current proposed revisions include changes prompted by the 88th Legislature, LTISD-initiated changes, as well as non-substantive formatting and consistency changes.

For the 2023-24 Student Code of Conduct, the following substantive changes are proposed:

1. **Nondiscrimination Statement (page 6)** – Section has been moved from page 10 to be included in the introductory parameters for the Code of Conduct.
2. **General Conduct Violations, Miscellaneous Offenses (page 15)** – The offense of academic dishonesty was expanded to include the use of artificial intelligence or computer-generated work in violation of District or campus rules.
3. **Discipline Management Techniques, Students with Disabilities (page 16)** – The acronym for Admission, Review, and Dismissal Committee is spelled out for clarity.
4. **Disciplinary Alternative Education Program (DAEP) Placement, Mandatory Placement: Misconduct that Requires DAEP Placement (pages 26-27)** – House Bill 114 requires mandatory placement in a DAEP for selling, giving, delivering, possessing, using, or being under the influence of marijuana, THC, or e-cigarettes within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property.
5. **Disciplinary Alternative Education Program (DAEP) Placement, Placement Order (page 28)** – House Bill 3928 amends Texas law to require the district to provide information to a student's parent about the process for requesting a full individual and initial evaluation of the student for purposes of special education services when a student is placed for a mandatory DAEP offense.
6. **Disciplinary Alternative Education Program (DAEP) Placement, DAEP at Capacity (pages 28-29)** – As stated above, House Bill 114 requires mandatory DAEP placements for certain marijuana, THC, and e-cigarette offenses. Presumably, this new law will result in an increase of DAEP placements, so House Bill 114 also contains parameters to address DAEP capacity issues. When a DAEP is at capacity, a student who is engaged in conduct related to marijuana, THC, an e-

cigarette, alcohol, or an abusable volatile chemical must be placed in ISS until the student can be transferred to a DAEP if space becomes available before the expiration of the period of the placement. In addition, when a DAEP is at capacity, a student in a DAEP for conduct related to marijuana, THC, e-cigarette, alcohol, or an abusable volatile chemical may be moved to ISS to create space for a student who engaged in violent conduct. If space becomes available, the removed student must be returned to a DAEP to complete the period of the placement.

7. **Disciplinary Alternative Education Program (DAEP) Placement, Restrictions During Placement (page 30)** – Provisions regarding transportation to DAEP have been clarified.
8. **Placement and Expulsion for Certain Offenses, Discretionary Expulsion (page 36, 37, 39)** – House Bill 114 removes the requirement for mandatory expulsion for felony marijuana, THC, and alcohol-related conduct, so the relevant provisions in the Code of Conduct have been revised accordingly. Non-felony amounts of controlled substances and dangerous drugs remain discretionary expulsions.
9. **Glossary, Harassment (pages 46-47)** – House Bill 1427 expands the offense of harassment under Penal Code 42.07 to include making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.
10. **Glossary, Reasonable Belief (page 49)** – Clarifying language has been added to require consideration of a student’s arrest notice when determining reasonable belief that a certain offense may have occurred.

A **MOTION** was made by Trustee Kim Flasch seconded by Trustee Phillip Davis to approve the 2023-2024 Lake Travis ISD Lake Travis ISD Student Code of Conduct as presented.

The motion passed by a vote of 7 - 0.

- **Delegate and Alternate for the 2023 Texas Association of School Board (TASB) Delegate Assembly**

The Delegate Assembly, held on Saturday, September 30, 2023, in San Antonio, Texas, in conjunction with the TASB/TASA convention (September 28 – October 1, 2023), is the foundation of the Association’s governance structure and provides critical direction as the Association represents members’ interests before state and national policy makers.

Delegates and alternates in each region will meet with TASB Directors over lunch to discuss the issues coming before the Assembly and to clarify Delegate Assembly processes. Caucuses and lunch for delegates and alternates will begin at 12:00 p.m. and the Delegate Assembly will be held from at 2:00 p.m. to approximately 4:30 p.m. on Saturday, September 30, 2023.

A **MOTION** was made by Trustee Phillip Davis seconded by Trustee Keely Cano to appoint Trustee Lauren White as the Delegate and Trustee Robert Aird as the Alternate for the 2023 TASB Delegate Assembly.

The motion passed by a vote of 7 - 0.

Consent Agenda

- **June 21, 2023 Board Meeting Minutes**
- **Update to Lake Travis ISD CV (LOCAL)**
- **Compensation Plans for 2023-2024**

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the consent agenda items as presented.

The motion passed by a vote of 7 - 0.

Upcoming Meetings and Events

Board President John Aouelle announced the following upcoming meetings and events:

- August 16, 2023 – 6:00 p.m. Monthly Board Meeting, EDC
- September 20, 2023 – 6:00 p.m. Monthly Board Meeting, EDC
- October 18, 2023 – 6:00 p.m. Monthly Board Meeting, EDC

Closed Session

Trustees adjourned into Closed Session at 8:32 p.m., as permitted by Texas Government Code 551.001 et seq.

Section 551.074 - Personnel Matters

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)

Section 551.072 - Deliberation Regarding Real Property

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student

1. The Board will discuss personally identifiable information about a public school student.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

Adjournment

There being no further action, the July 19, 2023 Board of Trustees' meeting adjourned at 10:42 p.m.

John Aouelle, President

Erin Archer, Secretary